

Thursday, May 30, 2024, 3:00 PM  
Council Chamber  
6650 Beach Boulevard  
Buena Park, CA 90621

## BUENA PARK CITY COUNCIL SPECIAL MEETING AGENDA

3:00 p.m.

### VIDEO CONFERENCE PARTICIPATION (Zoom)

<https://us06web.zoom.us/j/89324682991?pwd=V4CTTZxkTQajTpuwf7Wbv0BnPoBGvq.1>  
MEETING ID: 893 2468 2991      PASSCODE: 652366

Conference Call: (669) 900-6833

### **SPECIAL NOTICE REGARDING PUBLIC MEETINGS**

On September 13, 2022, Governor Newsom signed Assembly Bill 2449, which permits City Council Members to participate in City Council Meetings via teleconferencing for emergency circumstances or just cause reasons. Videoconferencing allows the City to continue to conduct essential business and comply with Public Health Administration recommendations to protect the public and City employees and limit exposure. Please be advised that some City Council Members may attend this meeting via videoconference. The public has the following options to provide comments during the meeting:

#### **OPTION 1: IN-PERSON**

The public may attend this meeting in-person. Those wishing to speak are asked to add your speaker information at the digital kiosk located at the Council Chamber entrance. Comments are limited to no more than three minutes each.

#### **OPTION 2: VIA EMAIL**

Members of the public may submit their comments in writing by sending them to the City Clerk's Office at [comments@buenapark.com](mailto:comments@buenapark.com).

#### **OPTION 3: VIRTUALLY (VIA ZOOM)**

- **Zoom Conference Call: (669) 900-6833**

You may request to speak by dialing \*9 from your phone when the **designated public comment period**, as listed on the agenda, has been opened. After City staff confirms the last three digits of the caller's phone number or Zoom ID and unmutes you, *the caller must press \*6*. Callers are encouraged, but not required, to identify themselves by name. Each caller has three (3) minutes to speak.

- **Zoom Virtual Participation**

<https://us06web.zoom.us/j/89324682991?pwd=V4CTTZxkTQajTpuwf7Wbv0BnPoBGvq.1>  
MEETING ID: 893 2468 2991      PASSCODE: 652366

Virtually "raise your hand" when the designated public comment period, as listed on the agenda has been opened. Wait to be called on by City staff, unmute your audio, your name and city of residency is requested, but not required. Each participant has three (3) minutes to speak.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, please contact the City Clerk's Office at (714) 562-3750. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

All regular meetings of the City Council are available on the City's website at [www.buenapark.com](http://www.buenapark.com) and the City's Cable Channel BPTV Channel 3/99. Please contact the City Clerk's Office at (714) 562-3750 for any questions.

### **1: GENERAL**

- 1A. CALL TO ORDER
- 1B. ROLL CALL
- 1C. PLEDGE OF ALLEGIANCE

### **2: ORAL COMMUNICATIONS**

## 2A. ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any item on the Special Meeting Agenda only. Public comments are limited to no more than three minutes each. Those wishing to speak in-person are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber. Those wishing to speak using the videoconferencing feature are asked to raise your hand now by either dialing \*9 or using the raise hand feature.

## 3: NEW BUSINESS

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### New Business

#### 3A. DISCUSSION AND CONSIDERATION OF FILLING THE VACANCY IN OFFICE FOR DISTRICT 2 OF THE BUENA PARK CITY COUNCIL BY APPOINTMENT OR SPECIAL ELECTION

— Recommended Action: It is recommended that the City Council either: 1) Appoint or initiate the process for appointing a resident and qualified registered voter to serve as Buena Park Council Member for District 2 until the General Election scheduled for November 5, 2024; 2) Direct staff to prepare and return with a resolution calling a Special Election to fill the vacancy to be held on November 5, 2024; or 3) Continue the discussion to a future meeting with a decision to be made before July 22, 2024.

## 4: ADJOURNMENT

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### 4A. MEETING ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Korean or Spanish, please contact the City Clerk's Office at (714) 562-3750 48-hours prior to the meeting. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페니쉬, 타갈로에 대한 통역사가 필요하시면 시 미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website [www.buenapark.com](http://www.buenapark.com).

Adria M. Jimenez, MMC  
Director of Government and Community Relations  
City Clerk

*Date Posted: May 29, 2024*



City Council Special Meeting Agenda Report

**DISCUSSION AND CONSIDERATION OF FILLING THE VACANCY IN OFFICE FOR DISTRICT 2 OF THE BUENA PARK CITY COUNCIL BY APPOINTMENT OR SPECIAL ELECTION**

Meeting		Agenda Group	
Thursday, May 30, 2024, 3:00 PM		NEW BUSINESS Item: 3A	
Presented By	Prepared By		
Christopher Cardinale, City Attorney/Adria M. Jimenez, MMC, Dir. of Government & Community Relations/City Clerk	Christopher G. Cardinale, City Attorney		
Approved By			
Aaron France, City Manager			

**RECOMMENDED ACTION**

It is recommended that the City Council review this report and either: 1) Appoint or initiate the process for appointing a resident and qualified registered voter to serve as Buena Park Council Member for District 2 until the General Election scheduled for November 5, 2024; 2) Direct staff to prepare and return with a resolution calling a Special Election to fill the vacancy to be held on November 5, 2024; or 3) Continue the discussion to a future meeting with a decision to be made before July 22, 2024.

**PREVIOUS CITY COUNCIL ACTION**

On June 14, 2022, the City Council adopted Resolution No. 14520 Calling an Election for Member of the City Council, District 2, for November 8, 2022. On December 2, 2022, the Orange County Registrar of Voters certified the election of Jose Trinidad Castañeda for Member of the City Council, District 2, and the Buena Park City Council adopted Resolution No. 14600 Declaring the Results of the General Municipal Election held on November 8, 2022.

**DISCUSSION**

On May 23, 2024, Jose Trinidad Castañeda, Council Member for District 2 of the Buena Park City Council (“District 2 Office”), submitted a letter of resignation effective immediately to the City Clerk. The resignation creates a vacancy in the District 2 Office and as a result, within 60 days – *on or before July 22, 2024* – the City Council must fill the vacancy by appointment or by calling a special election. (See Gov’t Code §§ 1770(e), 36512(b).) These options are discussed in more detail below.

### **Filling the Vacancy by Appointment**

The City Council may appoint a resident and qualified voter of District 2 to fill the vacancy, and may determine the manner and process used to make the appointment. For example, the City Council may immediately appoint a qualified individual to the District 2 Office, or may make the appointment through a selection process that might include letters of interests, resumes, applications, and/or interviews of interested persons. Staff has compiled and attached to this report examples of appointment procedures used by other Orange County and Los Angeles County cities for City Council's reference.

Because the vacancy exists during the first half of the District 2 term of office (which runs from November 2022 – November 2026), and is more than 130 days before the upcoming General Municipal Election scheduled for November 5, 2024, any person appointed by the City Council would serve until that General Municipal Election. The District 2 Office is required to be placed on the November 2024 ballot and District 2 voters would elect an individual to serve for the remainder of the term expiring in November 2026.

### **Filling the Vacancy by Special Election**

If the City Council prefers not to make an appointment, or cannot reach consensus on an individual to appoint, then the City Council will need to call a Special Election for the vacant District 2 Office. The election would be consolidated with the General Municipal Election scheduled for November 5, 2024, and the District 2 Office would be filled when the results of that election are certified (30-days after the election). The District 2 Office would remain vacant until the election, and the individual elected would serve for the remaining unexpired term of the District 2 Office (November 2026).

## **BUDGET IMPACT**

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Both options would incur an impact to the City's Budget. Cost associated with filling the vacancy by appointment could include public outreach and publishing. The City Clerk's Office requested an estimate from the OC ROV to add the District 2 Office to the ballot for the November 5, 2024, election. The estimate is not yet available.

### **Attachments**

[District 2 Boundary Map.pdf](#)

[La Habra - City Council Application Form 2024.pdf](#)

[La Palma - City Council Application.pdf](#)

[Laguna Niguel - Application May 2023.pdf](#)

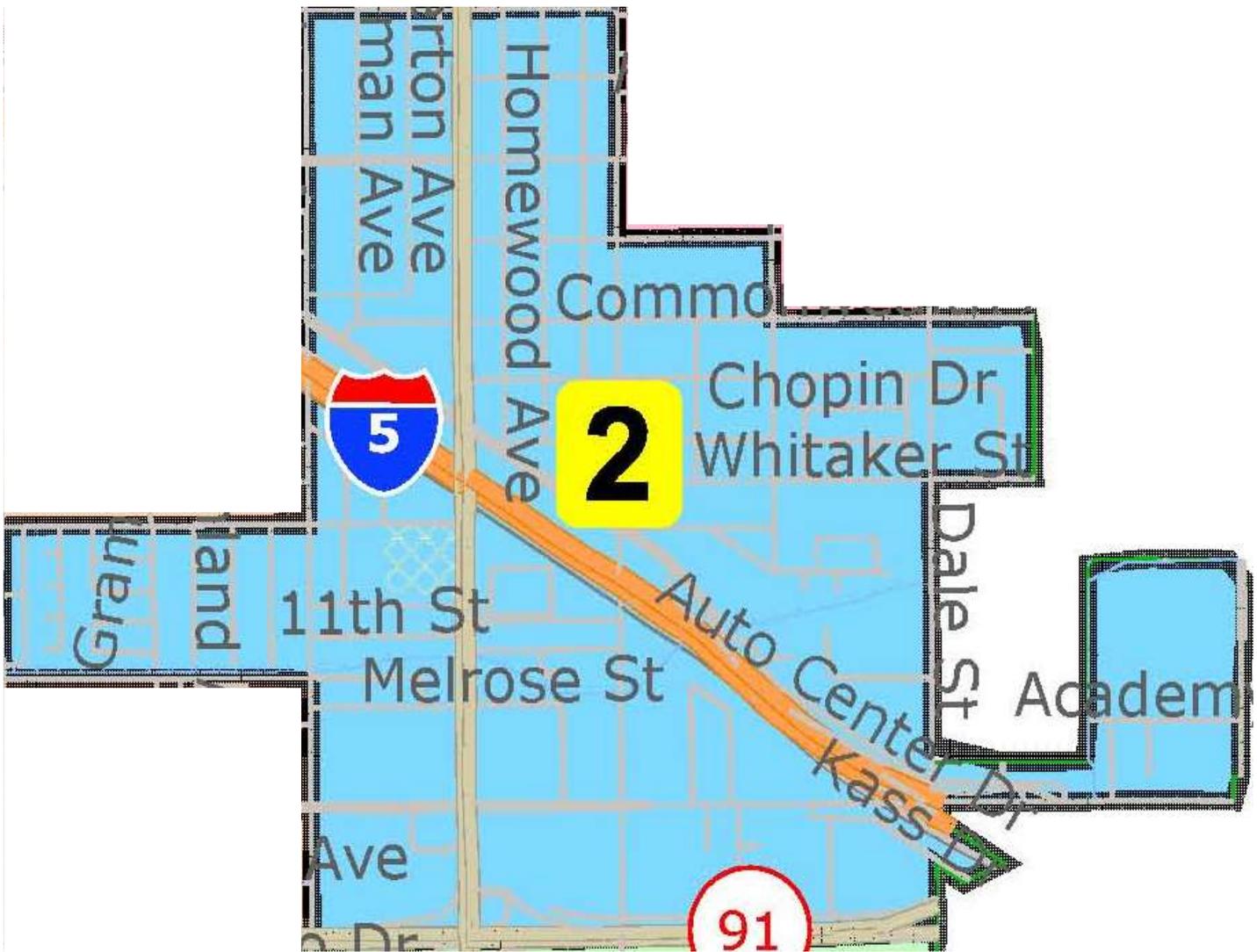
[Yorba Linda - COUNCIL VACANCY APPLICATION-FINAL.pdf](#)

[City of El Monte - Vacancy Application Packet.pdf](#)

[District 4 City Council Vacancy Application.pdf](#)

# CITY OF BUENA PARK CITY COUNCIL DISTRICT 2 OFFICE BOUNDARY MAP

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# APPLICATION FOR APPOINTMENT TO TO THE LA HABRA CITY COUNCIL

**APPLICATION REQUIREMENTS:** Please complete this application **AND** attach an essay not to exceed 1½ pages long describing your background and experience, why you want to appointed to the La Habra City Council, and why you think you are the best qualified candidate for this position. Print and submit this application, with the essay, to the City Clerk's Department by either emailing the documents to [cc@lahabraca.gov](mailto:cc@lahabraca.gov), or by delivering them in-person or by mail to 110 E. La Habra Blvd., La Habra, CA 90631. All applications and essays must be received no later than 6:00 p.m. on Thursday, March 7, 2024.

APPLICANT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

HOW LONG HAVE YOU BEEN A RESIDENT OF LA HABRA? \_\_\_\_\_

ARE YOU CURRENTLY REGISTERED TO VOTE IN LA HABRA?           YES                     NO          

ARE YOU A SPOUSE OR CHILD OF A CURRENT CITY COUNCILMEMBER, CITY MANAGER, OR DEPARTMENT HEAD?           YES (if yes, please identify who)            
          NO          

OCCUPATION: \_\_\_\_\_

EDUCATIONAL BACKGROUND: \_\_\_\_\_

MEMBERSHIPS OR LICENSES IN PROFESSIONAL OR TECHNICAL ASSOCIATIONS:

MEMBERSHIPS IN CIVIC AND/OR SERVICE ORGANIZATIONS:

CIVIC INTERESTS:

DO YOU POSSESS ANY ADDITIONAL PROFESSIONAL AND/OR TECHNICAL SKILLS?

*Applicants must be residents and registered voters of the City of La Habra.*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# CITY OF LA PALMA



## APPLICATION FOR APPOINTMENT TO THE CITY COUNCIL

### PERSONAL INFORMATION

Name: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_ Home Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Address: \_\_\_\_\_, La Palma, CA 90623

Years Lived in La Palma: \_\_\_\_\_

Occupation: \_\_\_\_\_

### COMMUNITY SERVICE

Describe your previous history of Civic involvement. Include city committee/commissions, offices held, and the year(s) served.

### EDUCATION/PROFESSION

What educational backgrounds/degrees to you hold?

What professional or vocational licenses or certificates do you hold?

List any organizations to which you belong (professional, technical, community, service):

Do you presently contract any services or are you otherwise employed by the City?  YES  NO

If so, what is the nature of the contract or employment?

**EXPERIENCE/INTEREST**

*Briefly answer the following questions. Use an additional sheet of paper, if necessary, and attach to the application.*

Please describe any educational, vocational, or volunteer experience and/or training you have that qualifies you as an applicant for this position:

What do you see as the objectives and goals of the City Council?

How would you help achieve these objectives and goals?

What special qualities can you bring to the City Council?

Each applicant must submit a financial disclosure statement (Fair Political Practices Commission (FPPC) Form 700). [FPPC Form 700 is located here.](#) Please print the form and return it with your application packet.

**AVAILABILITY**

The City Council meets on the first and third Tuesday of each month and on an as needed basis. Meetings are currently held at 7:00 p.m. at City Hall, 7822 Walker Street, in the Council Chambers.

Please indicate dates and times that you are available for additional meetings, if needed:

	Monday	Tuesday	Wednesday	Thursday	Friday
Daytime					
Evening					

**REQUIREMENTS/ACKNOWLEDGEMENT**

*Please note that members of the City Council are required under the Political Reform Act to file a statement of economic interests (Fair Political Practices Commission (FPPC) Form 700) upon taking office, annually, and upon leaving office. This report includes information regarding all investments and business positions in business entities, and sources of income, that are located in, do business in, or own real property within the City of La Palma; all interests in real property, which is located in whole or in part within, or not more than two (2) miles outside, the City of La Palma; all investments and business positions in and source of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the City of La Palma; all investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions; and all investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the City of La Palma as it relates to the City Council members involvement in the community.*

(A copy of the City’s Conflict-of-Interest Code is available for review in the City Clerk’s office)

I certify that the above information is correct to the best of my knowledge and am aware of the FPPC filing requirements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Original application packet must be returned by 12:00 p.m. on Thursday, December 20, 2017 to:**

**City of La Palma  
7822 Walker Street  
La Palma, CA 90623  
Attention: City Clerk**

***A full application packet must contain a cover letter, application, resume, and FPPC Form 700.  
Incomplete packets will not be forwarded for further evaluation.***



DATE/TIME REC'D:

## APPLICATION FOR APPOINTMENT TO THE LAGUNA NIGUEL CITY COUNCIL

*This application is to fill a vacancy on the Laguna Niguel City Council expiring in December 2024. This application is a public document. It may be reviewed by any member of the public upon request after the close of the application period. Only Laguna Niguel registered voters who have submitted a complete application packet by the deadline will be considered for appointment.*

COMPLETED AND SIGNED APPLICATION MUST BE FILED WITH THE CITY CLERK'S OFFICE BY: **FRIDAY, MAY 26, 2023, AT 5:00 P.M.**

### **LATE SUBMISSION WILL NOT BE ACCEPTED.**

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Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Are you currently a registered voter and a resident of the City of Laguna Niguel? \_\_\_\_\_

Do you live within City Limits? \_\_\_\_\_

Years of Residence in the City \_\_\_\_\_

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1. PLEASE EXPRESS YOUR INTEREST IN SERVING:

2. PLEASE DESCRIBE YOUR BACKGROUND AND QUALIFICATIONS (ATTACH RESUME IF DESIRED):

3. PLEASE DESCRIBE ANY COMMUNITY INVOLVEMENT AND/OR PARTICIPATION ON BOARDS, COMMITTEES, OR COMMISSIONS:

4. WHAT DO YOU FEEL ARE THE MOST IMPORTANT ISSUES FACING THE CITY OF LAGUNA NIGUEL?:

- 
1. I am a legal resident of the City of Laguna Niguel.
  2. I am able to attend City Council meetings that are regularly scheduled on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month at 7:00 p.m.
  3. I have submitted a Statement of Economic Interest – FPPC Form 700 in accordance with the Political Reform Act.
  4. I understand this application is a Public Record, and may be made available to members of the public upon request, with personal contact information redacted.
  5. I understand that if I am chosen as the appointee, I will only serve on the City Council until the November 5, 2024 election is certified.

I \_\_\_\_\_ swear/affirm that the foregoing information in this application is true and correct.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Please mail or return your completed application and Form 700 (attach printed resume if desired) to:

City of Laguna Niguel  
Attn: City Clerk's Office  
30111 Crown Valley Parkway  
Laguna Niguel, CA 92677

OR you may email your completed application and Form 700 to [cityclerk@cityoflagunaniguel.org](mailto:cityclerk@cityoflagunaniguel.org).

**Deadline to file is 5:00 p.m. on Friday, May 26, 2023. LATE SUBMISSION WILL NOT BE ACCEPTED.**

**Scheduled Date for Interviews**

**Wednesday, June 14, 2023 at 5:00 p.m. Laguna Niguel City Hall**

Attachments:

1. Statement of Economic Interest – Form 700 (Must be submitted with Application)



# APPLICATION FOR CITY COUNCIL VACANCY

**Application Deadline: February 6, 2024 at 5:30 p.m.**

## **INSTRUCTIONS:**

Applications should be filled out completely so that the City Council may fully evaluate your qualifications. Once submitted, this application is a public document and is open for inspection and copying. Return your completed application to: CITY CLERK'S OFFICE, City of Yorba Linda, 4845 Casa Loma Avenue, Yorba Linda, CA 92886, or email at [mbrown@yorbalindaca.gov](mailto:mbrown@yorbalindaca.gov).

As a public agency, the City is bound by the provisions of the California Public Records Act (Government Code Section 6250, et seq.). Applicants are advised that information they furnish may be considered a public record and accordingly may be released to the public through a Public Records Act request. As part of the selection process, applicants will be interviewed by the City Council in a public meeting which will be televised.

Being on the City Council requires attendance at meetings and/or events. By submitting this form, you are agreeing to make the commitment of time and effort to serve.

## **APPLICANT INFORMATION**

Only completed applications will be accepted (if a field is not applicable, please enter N/A).

Eligible applicants must be a City resident, registered voter of the City, and reside in the City the entire time in office if appointed. It is the applicant's responsibility, if appointed, to notify the City of changes that would affect the appointment to the City Council.

FULL NAME			PHONE
FIRST	LAST	M.I.	
RESIDENCE ADDRESS			EMAIL
CITY	STATE	ZIP	NUMBER OF YEARS RESIDING IN CITY?
HAVE YOU SERVED ON A COMMISSION, BOARD OR COMMITTEE FOR ANY CITY?		IF YES, PROVIDE THE NAME OF THE APPOINTIVE POSITION & DATES SERVED	
<input type="checkbox"/> NO <input type="checkbox"/> YES			
ELIGIBLE TO REGISTER TO VOTE IN CITY?			
<input type="checkbox"/> NO <input type="checkbox"/> YES			

## **EDUCATION INFORMATION**

NAME AND LOCATION OF COLLEGES/UNIVERSITIES ATTENDED	MAJOR	DEGREE



**CITY OF EL MONTE – VACANCY APPLICATION PACKET**

**DATE:** January 5, 2021

**SUBJECT: APPOINTMENT PROCESS FOR FILLING OF COUNCIL VACANCY**

**ELIGIBILITY:** Eligible applicants must be at least 18 years of age, a registered voter in the City of El Monte, and a resident of the City of El Monte.

**APPLICATION FILING REQUIREMENTS:** Completed applications will be accepted by the City Clerk's Office up to and until **5:00 PM** on **Wednesday, January 20, 2021**. Applications submitted or otherwise received after 5:00 PM will not be accepted. Applications postmarked before the application deadline but received after the deadline will not be accepted. Please thoroughly complete the entire application; including the preparation of a Candidate Statement. Your application must be signed and include your current registered voter information. Voter registration will be confirmed. Applications must be submitted to the attention of Chief Deputy City Clerk Griselda Contreras at El Monte City Hall – East, 11333 Valley Boulevard, El Monte, California 91731. Applications can also be submitted via e-mail at [cityclerk@elmonteca.gov](mailto:cityclerk@elmonteca.gov), provided all material is included and attached and further provided that the candidate delivers the original application with the candidate's wet signature no later than the date of the interview proceedings. E-mail submissions received after the deadline will not be accepted and the City is not responsible for any technical difficulties a candidate may have in email his or her application (e.g., e-mail cannot be sent because attachments are too large). Candidates who submit their application via e-mail are strongly encouraged to call the City Clerk's Office to confirm receipt.

**INTERVIEW PROCESS:** Eligible applications will be posted to the City's website on Thursday, January 21, 2021 or as soon thereafter as they may feasibly be posted. Applicant names and applications will be kept by the City Clerk's Office and will not be released to the public prior to being posted on the City's website.

The City Council will interview candidates as part of a Special Meeting to be held **Tuesday, January 26, 2021** in the City Council Chambers located at El Monte City Hall – East, 11333 Valley Boulevard, El Monte, CA 91731. Interviews will start at 6:00PM or as soon thereafter as the City Council may take up the matter. Candidates must appear in person and are encouraged to arrive at El Monte City Hall at least a half hour before the 6:00PM start time. Because of the current COVID-19 pandemic members, El Monte City Hall will be closed to all, except Councilmembers, City staff and eligible candidates. Members of the public will be allowed to view the proceedings by logging on to the remote viewing platforms indicated on the special meeting agenda to be published for this meeting and will also be allowed to provide public comment at the beginning of the proceedings in the manner also to be specified in the same special meeting agenda. Note that the City Council reserves the right

to call an Adjourned Regular meeting for January 27, 2021 at 6:00PM (or such other start time as circumstances may necessitate), in the event the City Council is unable to complete the interview process at the January 26, 2021 meeting or in the event Councilmembers need more time to consider candidate qualifications before making a decision.

Candidates must observe the City's COVID-19 infection control rules to be allowed entry into City Hall, which includes wearing a face-covering at all times. Upon arrival, applicants will be asked to surrender their electronic devices and will be sequestered in a meeting room at City Hall. Applicants will be called into the main City Council Chambers one by one in alphabetical order (by last name) to be interviewed by the City Council.

Each applicant will be given **3 minutes** to make a general statement of their qualifications and an opportunity to explain why the candidate believes he or she should be appointed to fill the vacancy. The City Council reserves the right to adjust the amount of time given for opening statements based on the number of applications received. Each Councilmember shall be given the opportunity to pose questions to the candidate subject to a format to be determined by the City Council by or before the date of the interview proceedings. Once the City Council has completed its questioning of a candidate, the candidate's electronic device(s) will be returned to the candidate and he/she may take a seat in the City Council Chambers (subject to social distance restrictions) until the conclusion of the proceedings. Once all applicants have been interviewed, the Mayor may entertain a motion to (a) vote to appoint a candidate that same day; (b) defer the vote to a future meeting date; or (c) extend the application period to solicit additional applications. The City Council also reserves the right to forgo making an appointment and instead call a special election.

**Term of Office:** The successful appointee will serve the unexpired 2-year balance of the vacant City Council seat whose term will expire following the certification of election results and the installation of Councilmembers for the City's November 8, 2022 General Municipal Election.

**General Information Regarding the Position:** Regular meetings of the City Council are held at 6:00 p.m. on the first and third Tuesday of each month and generally run between 3 to 5 hours. The successful appointee will also need to be available for Special Meetings special *ad hoc* Committee meetings of the City Council and may even be asked to represent the City on regional boards, commissions and committee which have their own separate meeting schedules.

In accordance with Government Code Section 87200, members of the City Council are subject to the State's financial disclosure laws and Fair Political Practices Commission regulations and will be required to disclose their economic interests upon appointment to this office.

Currently, City Councilmembers receive a stipend of \$720 per month. Additional benefits are summarized in the Elected Official benefits summary included with this application packet. Note that the City Council reserves the right to change benefits granted to elected officials as a group, including reducing, eliminating or discontinuing certain benefits altogether as necessary or desirable in the interests of the City.

## APPLICATION TO SERVE ON CITY COUNCIL

*This is a public document. To assist the City Council in evaluating each applicant in the selection of City Council Members, please provide as complete of a response as possible to all questions.*

### APPLICANT INFORMATION

NAME		PHONE NO.	
RESIDENCE ADDRESS	CITY & STATE	ZIP CODE	
MAILING ADDRESS <i>(If different than above)</i>	CITY & STATE	ZIP CODE	
EMAIL ADDRESS			
EMPLOYER	OCCUPATION		
BUSINESS ADDRESS	CITY & STATE	ZIP CODE	
EDUCATION <i>(Highest school year and degree received)</i>			
ARE YOU A REGISTERED VOTER OF THE CITY OF EL MONTE ?			
<input type="checkbox"/> YES <input type="checkbox"/> NO			
HAVE YOU EVER BEEN CONVICTED FOR AAN OFFENSE OTHER THAN A TRAFFIC CITATION OR TRAFFIC MISDEMEANOR? <i>(If yes, please explain)</i>			
<input type="checkbox"/> YES <input type="checkbox"/> NO			

### MEMBER COMMITMENT

I am willing to fulfill all requirements of a City Councilmember, including but not limited to the following:

- I am able to attend City Council meetings that are regularly scheduled on the first and third Tuesday of each month at 6pm.
- I understand that if I am chosen as an appointee, I will only serve on the City Council for the unexpired balance of the currently vacant City Council seat and in no event longer than the certification of election results and the installation of newly elected City officials corresponding to the General Municipal Election of November 8, 2022. If I wish to continue to serve on the City Council beyond expiration of my term as an appointee, I must be elected to City Council office at the November 8, 2022 General Municipal Election and installed for a new and subsequent 4-year term of office.
- I understand that upon appointment I will be obligated to complete and file with the City Clerk a Form 700, Statement of Economic Interests within 30 days of my appointment and once thereafter as required by State law.
- I understand that this application and any documents submitted in connection with this application process are public records that may be disclosed to the general public upon request and do not object to the disclosure of any information contained herein.
- I understand that upon appointment I will have 6 months from my date of appointment to complete 2 Hours of Sexual Harassment Prevention training as required by law and will be required to complete 2 hours of such training every two years thereafter. I also understand that upon appointment I will have 1 year from my date of appointment to complete 2 hours of AB1234 Ethics Training and will be required to complete 2 hours of such training every two years thereafter. For both types of training, I understand that I will be required to file certificates proving I have taken all required training with the Office of the City Clerk.

***Please complete the questions on page 4 and the candidate statement on page 5.***

**By my signature below, I hereby declare under penalty of perjury under the laws of the State of California that the information I have provided in this application and all attachments, are true and correct and that I am 18 years of age or older and a registered voter and resident of the City of El Monte as of the date below and will remain so at the time of appointment should I be appointed to the City Council.**

APPLICANT SIGNATURE	DATE



**SUPPLEMENTAL QUESTIONNAIRE – EL MONTE CITY COUNCIL VACANCY**  
ANSWERS TO QUESTIONS ARE REQUIRED. PLEASE USE NO MORE THAN TEN TYPED OR  
HANDWRITTEN PAGES TOTAL IN RESPONDING TO ALL THE QUESTIONS BELOW. WORD FONT  
SHOULD BE NO LESS THAN 10 PT.

**Budget and Finance:**

1. Have you reviewed the city's budget and are you familiar with where and how the City receives its funding?
2. Circumstances outside the City's control can (i.e, COVID) and have dramatically impacted the City's budget. What approach would you take as a Council Member to balance the budget or address the issues?

**Economic Development:**

3. How do you think the City's General Plan can facilitate the creation of housing?

**Public Safety:**

4. Given the social unrests that occurred this past summer, where do you stand on defunding/restructuring of policing budgets?

**Parks and Recreation:**

5. Given the pandemic and less resources coming to the city government, what would be your top priorities for protecting programming/community services budget cuts.

**Streets and sidewalks (infrastructure):**

6. Are you familiar with the pavement management plan? If so, how would you approach improving streets and sidewalks in the City?

**General government**

7. What do you see as the role of the City Council? What do you see as the role of City staff?
8. Give an example of how you resolve a situation where your personal philosophy is at odds with what is best for the City?
9. What would you do if you were contacted directly by a resident or business to resolve a City related problem?
10. Since council members are usually elected at large, how would you increase council member accountability?

**Ethics and government**

11. Many people outside of the government, get paid to speak to government officials (lobbyists), what can the City do to better increase transparency regarding these contacts with staff and council members?
12. The state legislature enacted a new law that limits local campaign contributions, what policies would you recommend (i.e., campaign finance reform) to improve the ethical standards of this government?

**CANDIDATE STATEMENT (*Please include a Candidate Statement below*)**

Your Candidate Statement should not exceed 400 words in length and may include the following:

- Your name, age and occupation;
- A brief description of your education and qualification to be a council member;

Your Candidate Statement may not include the following:

- Your political party affiliation; or
- References to membership or activity in partisan political organizations; or
- Comments or statements concerning the qualifications or alleged lack of qualifications other applicants. Applicants should avoid making any reference to other applicants in the Candidate Statement.



**CITY OF EL MONTE  
BENEFITS SUMMARY**

**ELECTED OFFICIALS  
EFFECTIVE JANUARY 1, 2019**

The following is a general outline of compensation and benefits. For a complete explanation of benefits, benefit eligibility and restrictions please refer to the 2019 City of El Monte Elected Officials Benefits Profile.

**COMPENSATION**

**Mayor and City Council Member Salary = \$732 per month**  
**City Clerk and City Treasurer Salary = \$602 per month**

**BENEFITS**

**Cafeteria Plan Allotment = \$1,510.59 per month** (same as Executive Management Team)

**Medical Insurance:**

<b>Plan Year 2019 (LA Area Rates)</b>	<b>Employee Only</b>		<b>Employee +1</b>		<b>Employee + Family</b>	
	<u>Monthly</u>	<u>Semi-Monthly</u>	<u>Monthly</u>	<u>Semi-Monthly</u>	<u>Monthly</u>	<u>Semi-Monthly</u>
Health Insurance Plan Name:						
Anthem HMO Select	\$627.07	\$313.54	\$1,254.14	\$627.07	\$1,630.38	\$815.19
Anthem HMO Traditional	\$878.48	\$439.24	\$1,756.96	\$878.48	\$2,284.05	\$1,142.03
Blue Shield HMO	\$669.75	\$334.88	\$1,339.50	\$669.75	\$1,741.35	\$870.68
Health Net Salud Y Mas HMO	\$356.60	\$178.25	\$713.00	\$356.60	\$926.90	\$463.45
Health Net SmartCare HMO	\$584.27	\$292.14	\$1,168.54	\$584.27	\$1,519.10	\$759.55
Kaiser Permanente HMO	\$618.64	\$309.32	\$1,237.28	\$618.64	\$1,608.46	\$804.23
PERS Choice PPO	\$654.50	\$327.25	\$1,309.00	\$654.50	\$1,701.70	\$850.85
PERS Select PPO	\$420.77	\$210.39	\$841.54	\$420.77	\$1,094.00	\$547.00
PERS Care PPO	\$843.78	\$421.89	\$1,687.56	\$843.78	\$2,193.83	\$1,096.92
PORAC PPO	\$774.00	\$387.00	\$1,623.00	\$811.50	\$2,076.00	\$1,038.00
United Healthcare HMO	\$699.67	\$334.84	\$1,339.22	\$669.61	\$1,740.99	\$870.50

After enrolling in selected coverage or opting out pursuant to the waiver requirements described below, Elected Officials may receive any unused portion, up to a maximum of \$600 per month, as deferred compensation in their 401(a) City plan (up to the legal limits).

If the cost of the Elected Official’s selected benefits exceed the City’s Cafeteria Plan Allotment, the excess cost will be paid by pre-tax payroll deductions from the pay of the Elected Official.

Elected Officials declining medical insurance coverage through City sponsored plans must file proof of alternative medical insurance coverage with the Human Resources/Risk Management Department, and must provide waiver verification documentation annually at open enrollment or within 30 days after the start of the plan year.

**Dental Insurance:** City paid for Elected Official and their eligible dependents under the City's dental plan. Not deducted from Cafeteria Plan Allotment and no cash out value.

**Vision Insurance:** City paid for Elected Officials and their eligible dependents under the City's vision plan. Not deducted from Cafeteria Plan Allotment and no cash out value.

**Long Term Disability Insurance:** City pays employee only premium for the City's disability insurance program. Benefit level will be at 60% of base salary income replacement, up to a maximum monthly benefit of \$9,000, when an Elected Officials is disabled and unable to work for a period in excess of 60 days.

**Life Insurance:** City paid for Elected Official only for life insurance policies of \$25,000 for basic life and \$25,000 for accidental death and dismemberment. Additional coverage, as well as supplemental life insurance, if available/offered through the City, may be purchased through the Elected Official's Cafeteria Plan Allotment or payroll deduction.

**Long-Term Care:** City paid for Elected Official only while in active service with the City. Continuation of the plan following separation from the City will be at the discretion of and paid for by the plan participant (former Elected Official).

**Flexible Spending Account Plan:** Allows Elected Officials to make pre-tax deductions for qualifying medical, dental, vision, and dependent care expenses. Maximum contribution for calendar year 2019 is \$2,700. Not eligible for deduction from Cafeteria Plan Allotment or other City contribution.

**Deferred Compensation:** City 457(b) plan; voluntary contributions only; no City match or other contribution.

**Employee Assistance Program (EAP):** Provides confidential counseling, education, and referral services regarding work and life issues at no cost to Elected Official.

## VEHICLE ALLOWANCE

**Vehicle Allowance = \$400 per month**

## RETIREMENT

**California Public Employees' Retirement System (CalPERS):**

CalPERS membership is optional for Elected Officials pursuant to Government Code Section 20322. Elected Officials are eligible for membership under the City's Miscellaneous Employee Group.

If CalPERS membership is elected, City pays full amount of employee contribution.

If CalPERS membership is not elected, City contributes an amount equal to the employee contribution into the Elected Official's 401(a) City deferred compensation plan.

## APPLICATION FOR APPOINTMENT TO CITY COUNCIL VACANCY – DISTRICT 4

**Eligible Applicants must be a City resident, Registered Voter of District 4 and Reside in District 4 the entire time in Office if appointed.**

Ventura District-Base Map – <https://map.cityofventura.net/java/ccvd/>

The individual appointed will complete the term of office for Vacant position of City Councilmember District 4, term of office ends December 2022.

Send Completed Application Form via email:

[cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) - **BY 5:30 P.M. FEBRUARY 8, 2021**

### APPLICANT'S PERSONAL INFORMATION

APPLICANT'S NAME:

APPLICANT'S RESIDENCE ADDRESS:

PHONE NUMBERS – HOME:

BUSINESS:

CELL:

EMAIL ADDRESS:

### APPLICANT'S OCCUPATION/WORK HISTORY

CHECK ALL APPLICABLE:     RETIRED     EMPLOYED     UNEMPLOYED     MILITARY     OTHER

EMPLOYER/CITY, STATE	JOB TITLE	DUTY SUMMARY (LIST DUTIES THAT APPLY TOWARDS THIS APPOINTMENT)

**The following questions MUST be answered:**

1. Are you a City of Ventura Resident?    Yes     No

2. Are you currently a registered voter in the City of Ventura, District 4?    Yes     No

3. Do you currently reside in District 4 in the City of Ventura?    Yes     No

1. Describe what education, experience, training, license or professional designation, and public service qualifies you to serve on City Council. (**RESUME MUST BE ATTACHED**)

2. Describe your experience working in a group, receiving information, and arriving at consensus in decision making.

3. Describe why you wish to serve on City Council and what you believe you can contribute to the City of Ventura.

By checking this box  I hereby certify:

- That all information in this application is complete, truthful, and accurate to the best of my knowledge.
- If appointed, I understand it is my responsibility to notify the City of changes that would affect my appointment to City Council.
- I recognize being on City Council requires my attendance at meetings and/or events. I am willing and able to make this commitment of time and effort to serve.
- I understand that the Public Records Act (PRA) allows for public review of this application.
- If appointed, I understand that I WILL be required to file a Conflict of Interest Statement (Form 700) pursuant to Fair Political Practices Commission regulations and complete Ethics Training and failure to do so in a timely manner may be cause for sanctions before City Council

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

**Submit Completed Application via email:**

[cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) **BY RECRUITMENT DEADLINE - 5:30 p.m. February 8, 2021**

**Questions – Contact the City Clerk’s Office at 805-658-4787**

**FOR CITY CLERK’S OFFICE USE ONLY**

Application Received \_\_\_\_\_

Address Verified in District 4 \_\_\_\_\_

Voter Registration status Verified \_\_\_\_\_