

Tuesday, May 13, 2025, 5:00 PM  
COUNCIL CHAMBER  
6650 Beach Boulevard  
Buena Park, CA 90621

BUENA PARK CITY COUNCIL  
REGULAR MEETING AGENDA

5:00 p.m.  
PUBLIC HEARINGS AT 6:00 P.M.

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## 1. GENERAL

- 1A. CALL TO ORDER
- 1B. ROLL CALL
- 1C. INVOCATION
  - Jonathan Lee, Buena Park Police Department Chaplain
- 1D. PLEDGE OF ALLEGIANCE
  - Melissa Dhauw, Senior Management Analyst, Economic Development
- 1E. CITY MANAGER REPORT
  - Aaron France, City Manager

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## 2. PRESENTATIONS

- 2A. PROCLAMATION HONORING PEACE OFFICERS MEMORIAL MONTH MAY 2025
  - Presented to Police Chief Nunes on behalf of the Buena Park Police Department

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## 3. ORAL COMMUNICATIONS

- 3A. ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any item on the Regular Meeting Agenda only. Public comments are limited to no more than three minutes each. Those wishing to speak in-person are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

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## 4. CONSENT CALENDAR

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

- 4A. APPROVAL OF MINUTES
  - Recommended Action: Approve the Minutes of the Special City Council Meeting of April 15, 2025, and Special and Regular City Council Meetings of April 22, 2025.

4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

— Recommended Action: Adopt Resolutions approving the Claims and Demands.

4C. PROCLAMATION RECOGNIZING MAY 4–10, 2025, AS PROFESSIONAL MUNICIPAL CLERKS WEEK

— Recommended Action: Approve proclamation.

4D. PROCLAMATION RECOGNIZING MAY 18–24, 2025, AS NATIONAL PUBLIC WORKS WEEK

— Recommended Action: Approve proclamation.

4E. PROCLAMATION RECOGNIZING MAY 18, 2025, AS ASIAN AMERICAN AND NATIVE HAWAIIAN/PACIFIC ISLANDER (AANHPI) DAY AGAINST BULLYING AND HATE

— Recommended Action: Approve proclamation.

4F. PROCLAMATION RECOGNIZING MAY 2025 AS PEACE OFFICERS' MEMORIAL MONTH

— Recommended Action: Approve proclamation.

4G. PROCLAMATION RECOGNIZING MAY 2025 AS FRONTLINE WORKER APPRECIATION MONTH

— Recommended Action: Approve proclamation.

4H. SELECTION OF THE 2025 MYRNA HOLMQUIST SCHOLARSHIP AWARDEES AND APPROVAL OF SCHOLARSHIP AMOUNTS

— Recommended Action: 1) Award Jillian Penaredonda a 2025 Myrna Holmquist Scholarship in the amount of \$7,000; and, 2) Award Natalie Stark a 2025 Myrna Holmquist Scholarship in the amount of \$3,000.

## 5. NEW BUSINESS

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5A. BUDGET APPROPRIATION FOR THE KOREATOWN FREEWAY SIGNS PROJECT WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)

— Recommended Action: 1) Approve a budget allocation of \$45,281 from the undesignated General Fund balance for the installation of Koreatown freeway signs on Interstate 5 and State Route 91.

5B. RESOLUTION APPROVING SPECIFICATIONS AND APPROVAL OF A CONTRACT WITH PRO INSTALLATIONS INC., DBA PROSPECTRA CONTRACT FLOORING, A DIVERZIFY COMPANY, FOR THE SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT

— Recommended Action: 1) Adopt a resolution approving specifications for the Senior Center Flooring Replacement Phase 1 Project; 2) Award a contract to Pro Installations, Inc. dba Prospectra Contract Flooring, A Diverzify Company, in the amount of \$197,002; 3) Authorize contingency funds in the amount of \$30,000 in the same purchase order; 4) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the contract; and, 5) Authorize the City Manager and City Clerk to execute the contract.

5C. PROFESSIONAL SERVICES AGREEMENT WITH BKF ENGINEERS FOR THE KNOTT AVENUE STORM DRAIN UPSIZE PROJECT (ORANGETHORPE AVENUE TO MELROSE STREET)

— Recommended Action: 1) Approve a Professional Services Agreement with BKF Engineers in the amount of \$89,995 for the design services for the Knott Avenue Storm Drain Upsize Project (Orangethorpe Avenue to Melrose Street); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.



5D. RESOLUTION APPROVING AMENDMENT NO. 2 TO THE WASTE DISPOSAL AGREEMENT (WDA) WITH THE COUNTY OF ORANGE

— Recommended Action: 1) Approve a second amendment to the Waste Disposal Agreement (WDA); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and the City Clerk to execute the agreement.

5E. EXTENSION OF EXCLUSIVE NEGOTIATING AGREEMENT WITH BOARDWALK ENTERPRISES, LLC FOR CITY-OWNED PROPERTY AT 7711-7733 BEACH BOULEVARD

— Recommended Action: 1) Approve and authorize the City Manager to execute a three-month extension to an Exclusive Negotiating Agreement (ENA) with Boardwalk Enterprises, LLC, in a form approved by the City Attorney, to finalize financial feasibility, project construction schedule, and review of developer’s financial capacity for the City-owned property at 7711-7733 Beach Boulevard for an aquarium, butterfly exhibit, laser maze, ice-cream shop and retail development.

5F. CONSIDERATION OF AN ORDINANCE ADDING CHAPTER 5.62 TO THE BUENA PARK MUNICIPAL CODE ESTABLISHING LICENSING AND DISCLOSURE REQUIREMENTS FOR CONTRACTORS AND SUBCONTRACTORS PERFORMING WORK ON LARGE PROJECTS

The City Council will consider adopting an ordinance requiring license contractors and subcontractors performing work on specified construction projects to make certain disclosures as a condition to issuance of a construction permit from the City, including a list of any subcontractors that will be working under the permit and past violations by the contractor of labor code requirements.

— Recommended Action: 1) Adopt an ordinance adding Chapter 5.62 (Licensing and Disclosure Requirements for Contractors) to Title 5 (Business License and Regulations) to the Buena Park Municipal Code and establishing licensing and disclosure requirements for contractors and subcontractors performing work on specified projects.

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**6. PUBLIC HEARING**

There are no Public Hearing items.

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**7. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS**

7A. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

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**8. RECESS**

8A. RECESS

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**9. STUDY SESSION**

9A. DISCUSS AND PROVIDE DIRECTION ON THE ASSESSMENT OF POTENTIAL CROSSWALK ENHANCEMENTS AND ADDITIONS AT VARIOUS LOCATIONS

9B. DISCUSS AND PROVIDE DIRECTION REGARDING DESIGN AND CONSTRUCTION OF THE FRIENDSHIP PARK PROJECT

The City Council will discuss and provide direction on next steps concerning the Korean Pavilion structure and related amenities proposed for the Friendship Park project.

9C. DISCUSS AND PROVIDE DIRECTION REGARDING SENIOR SERVICES OUTREACH PROGRAM

## 10. CITY MANAGER REPORT

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### 10A. CITY MANAGER REPORT

## 11. COMMISSION & COMMITTEE UPDATES

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### 11A. COMMISSION & COMMITTEE UPDATES

## 12. ADJOURNMENT

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This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at [www.buenapark.com](http://www.buenapark.com). Supplementary materials distributed to the City Council less than 72 hours before the meeting are posted to the City's website at [www.buenapark.com](http://www.buenapark.com) and copies are available for public inspection beginning the next regular business day in the City Clerk's Office. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body. In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Korean or Spanish please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의회 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website [www.buenapark.com](http://www.buenapark.com).

Adria M. Jimenez, MMC  
Director of Government and Community Relations  
City Clerk

*Date Posted: May 8, 2025*



City Council Regular Meeting Agenda Report

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**A. APPROVAL OF MINUTES**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4A.
Prepared By	Approved By
Anna Almquist, Assistant City Clerk	Aaron France, City Manager
Presented By	
Anna Almquist, Assistant City Clerk	

**RECOMMENDED ACTION**

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Approve the Minutes of the Special City Council Meeting of April 15, 2025, and Special and Regular City Council Meetings of April 22, 2025.

**Attachments**

[Minutes to be provided.pdf](#)

MINUTES OF CITY COUNCIL MEETING  
OF THE CITY OF BUENA PARK

Special City Council Meeting of April 15, 2025, and  
Special and Regular City Council Meetings of April 22, 2025.

(TO BE PROVIDED)

**City Council Regular Meeting Agenda Report**

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**B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4B.
Prepared By	Approved By
Sung Hyun, Director of Finance	Aaron France, City Manager
Presented By	
Sung Hyun, Director of Finance	

**RECOMMENDED ACTION**

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Adopt Resolutions approving the Claims and Demands.

**Attachments**

[Claims 430142-430382 reso.pdf](#)

[Claims 430142-430382 att1of2 resolist.pdf](#)

[Claims 430142-430382 att2of2 voids.pdf](#)

[Claims PR041825 reso.pdf](#)

[Claims PR041825 att1of1 resolist.pdf](#)

[Claims PR042825 retiree reso.pdf](#)

[Claims PR042825 retiree att1of1 resolist.pdf](#)

[Claims PR050225 reso.pdf](#)

[Claims PR050225 att1of1 resolist.pdf](#)

RESOLUTION NO \_\_\_\_\_,

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$2,526,592.54 DEMAND NOS., 430142 THROUGH 430382 CANCELLED NO 430013 VOIDS SEE ATTACHED LIST

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Finance or his designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Director of Finance

SECTION 2: That claims and demands Nos.430142 through 430382 the sum of \$2,526,592.54 set forth on the 18-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed as set forth.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_  
Page 2

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this \_\_\_\_\_ day of \_\_\_\_\_ 2025

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City Clerk

SUNGARD PUBLIC SECTOR  
DATE: 04/23/2025  
TIME: 17:44:46

CITY OF BUENA PARK  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20250410 00:00:00.000' and '20250423 00:00:00.000'  
ACCOUNTING PERIOD: 10/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430013 V	04/09/25	10013884	ROBERT JIMENEZ	650208	LASERFICHE 4/14-17/25	0.00	-384.00
1011	430142	04/23/25	10005077	JAVIER GOMEZ	731150	CFORMS/WEB APP/APR25	0.00	400.00
1011	430143	04/23/25	10003451	A T & T	650302	25082759691016 APR-25	0.00	86.02
1011	430144	04/23/25	10003451	A T & T	650302	25082912039566 APR-25	0.00	86.02
1011	430147	04/23/25	10003794	A T & T	126143	9391026115 APR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026055 APR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026056 APR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026112 APR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	860810	9391026053 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026078 MAR-25	0.00	30.09
1011	430147	04/23/25	10003794	A T & T	170670	9391026093 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	660241	9391026081 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391031461 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026060 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026097 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026062 MAR-25	0.00	61.75
1011	430147	04/23/25	10003794	A T & T	170670	9391026079 MAR-25	0.00	61.75
1011	430147	04/23/25	10003794	A T & T	170670	9391026096 MAR-25	0.00	61.75
1011	430147	04/23/25	10003794	A T & T	170670	9391054287 MAR-25	0.00	71.60
1011	430147	04/23/25	10003794	A T & T	170670	9391026061 MAR-25	0.00	91.84
1011	430147	04/23/25	10003794	A T & T	170670	9391026111 MAR-25	0.00	91.84
1011	430147	04/23/25	10003794	A T & T	170670	9391026050 MAR-25	0.00	124.01
1011	430147	04/23/25	10003794	A T & T	170670	9391026082 MAR-25	0.00	124.01
1011	430147	04/23/25	10003794	A T & T	170670	9391026089 MAR-25	0.00	152.04
1011	430147	04/23/25	10003794	A T & T	170670	9391031459 MAR-25	0.00	155.55
1011	430147	04/23/25	10003794	A T & T	170670	9391026098 MAR-25	0.00	182.13
1011	430147	04/23/25	10003794	A T & T	170670	9391026083 MAR-25	0.00	204.92
1011	430147	04/23/25	10003794	A T & T	170670	9391036451 MAR-25	0.00	497.41
1011	430147	04/23/25	10003794	A T & T	170670	9391026107 APR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391055764 MAR-25	0.00	462.23
1011	430147	04/23/25	10003794	A T & T	650302	9391026095 MAR-25	0.00	0.12
1011	430147	04/23/25	10003794	A T & T	650302	9391026054 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	650302	9391026085 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	650302	9391026065 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	650302	9391026066 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	650302	9391026099 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	650302	9391026080 MAR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	650302	9391026075 MAR-25	0.00	35.39
1011	430147	04/23/25	10003794	A T & T	650302	9391026110 MAR-25	0.00	35.92
1011	430147	04/23/25	10003794	A T & T	650302	9391026090 MAR-25	0.00	91.84
1011	430147	04/23/25	10003794	A T & T	650302	9391026064 MAR-25	0.00	121.93
1011	430147	04/23/25	10003794	A T & T	650302	9391026059 MAR-25	0.00	152.04
1011	430147	04/23/25	10003794	A T & T	650302	9391026074 MAR-25	0.00	186.64
1011	430147	04/23/25	10003794	A T & T	650302	9391026092 MAR-25	0.00	213.51
1011	430147	04/23/25	10003794	A T & T	650302	9391050226 MAR-25	0.00	254.32
1011	430147	04/23/25	10003794	A T & T	650302	9391063673 MAR-25	0.00	1,216.40
1011	430147	04/23/25	10003794	A T & T	650302	9391065061 MAR-25	0.00	1,258.79
1011	430147	04/23/25	10003794	A T & T	170670	9391026113 MAR-25	0.00	31.65



SUNGARD PUBLIC SECTOR  
DATE: 04/23/2025  
TIME: 17:44:46

CITY OF BUENA PARK  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20250410 00:00:00.000' and '20250423 00:00:00.000'  
ACCOUNTING PERIOD: 10/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430147	04/23/25	10003794	A T & T	170670	9391050380 APR-25	0.00	31.65
1011	430147	04/23/25	10003794	A T & T	170670	9391026100 MAR-25	0.00	61.75
1011	430147	04/23/25	10003794	A T & T	170670	9391036455 APR-25	0.00	463.80
TOTAL CHECK							0.00	7,066.72
1011	430148	04/23/25	10004247	A T & T MOBILITY	275105	287306643033 APR-25	0.00	40.24
1011	430149	04/23/25	00005626	ABBA TERMITE & PESTCONTR	170670	PEST CONTROL/MAR-25	0.00	650.00
1011	430150	04/23/25	00010359	ADMINSURE INC	107410	WKS COMP/MAY-25	0.00	11,676.00
1011	430151	04/23/25	00009489	ADS ENVIRONMENTAL SERVIC	490010	MONITORING SERVICES PE	0.00	12,680.00
1011	430152	04/23/25	10014119	CARDIO PARTNERS, INC	121140	#ARP-PHG5-BAS, CARDIAC	114.08	1,586.08
1011	430152	04/23/25	10014119	CARDIO PARTNERS, INC	121140	#ARP-FRX-BAS, PHILIPS	155.62	2,163.62
TOTAL CHECK							269.70	3,749.70
1011	430153	04/23/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	PHYS/HEP-B MAR-25	0.00	270.00
1011	430153	04/23/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	PHYS/HEP-B APR-25	0.00	505.00
1011	430153	04/23/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	PHYS/HEP-B APR-25	0.00	750.00
TOTAL CHECK							0.00	1,525.00
1011	430154	04/23/25	10014226	AGUILAR, ROBERTO	52	UB REFUND	0.00	796.05
1011	430155	04/23/25	00001993	ALIN PARTY SUPPLY INC.	275305	KOREAN RESOURCE FAIR	0.00	150.12
1011	430156	04/23/25	10003198	ALL CITY MANAGEMENT SERV	550502	SCH.CR.GRD.5/16-29/25	0.00	5,713.28
1011	430157	04/23/25	10013705	ALL PRO BEVERAGE, INC.	170670	COFFEE MACHINE	0.00	212.06
1011	430158	04/23/25	10011634	UNIVERSAL PROTECTION SER	650308	JAIL CONT/MAR-25	0.00	40,919.38
1011	430159	04/23/25	00006012	AMBIUS INC	170670	PLANT SVCS/APRIL-25	0.00	359.44
1011	430160	04/23/25	00005384	ANDY GUMP, INC	860810	RESTROOM SERVICE	0.00	60.50
1011	430161	04/23/25	10013300	AQUATRAX LLC	352363	ANN LICENSING/MAINT	0.00	10,000.00
1011	430162	04/23/25	10013300	AQUATRAX LLC	352363	ANN LICENSING/MAINT	0.00	7,050.00
1011	430163	04/23/25	10014234	MARIA JESUSA ARZAGA	275220	LITTLE MERMAID 1 OF 2	0.00	900.00
1011	430164	04/23/25	10009177	AVALON TRANSPORTATION, L	275210	FLOWER FIELDS MAR-25	0.00	1,600.00
1011	430165	04/23/25	00006700	B L WALLACE DISTRIBUTOR	352363	METER LIDS	0.00	127.71
1011	430165	04/23/25	00006700	B L WALLACE DISTRIBUTOR	352363	METER BOX	0.00	120.12
TOTAL CHECK							0.00	247.83
1011	430166	04/23/25	00003499	BARR & CLARK ENVIRONMENT	732031	LBP MARTINEZ/6363 SAN	0.00	345.00
1011	430167	04/23/25	10011110	BAY AREA DRIVING SCHOOL,	275120	DRIVERS ED/WINTER-25	0.00	66.49

SUNGARD PUBLIC SECTOR  
DATE: 04/23/2025  
TIME: 17:44:46

CITY OF BUENA PARK  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 3  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20250410 00:00:00.000' and '20250423 00:00:00.000'  
ACCOUNTING PERIOD: 10/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430168	04/23/25	10007684	BEST LAWNMOWER, INC	560210	RAKES	0.00	71.74
1011	430169	04/23/25	10011115	BLANK ROME LLP	110105	ADV.BA HOTEL/MAR-25	0.00	900.00
1011	430169	04/23/25	10011115	BLANK ROME LLP	110105	ADV.BUTTERFLY/MAR-25	0.00	6,748.81
TOTAL CHECK							0.00	7,648.81
1011	430170	04/23/25	10014218	BLACK O'DOWD AND ASSOCCI	290164	PEAK PK POOL/MAR-25	0.00	12,475.00
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	106127	#G500-SPORTS GREY-SCRE	0.00	150.00
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	101101	#G500 ROYAL BLUE-SCREE	0.00	204.00
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	106127	#G500 ROYAL BLUE-SCREE	0.00	996.00
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	101101	UPCHARGE 2XL	0.00	15.64
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	106127	UPCHARGE 2XL	0.00	76.36
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	101101	TAX	0.00	19.00
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	106127	TAX	0.00	92.76
1011	430171	04/23/25	00000011	MANHATTAN STITCHING COMP	115120	#K864 TRUE NAVY (S-1)	3.88	53.88
TOTAL CHECK							3.88	1,607.64
1011	430172	04/23/25	10013147	BRODMANN BROTHER'S, INC.	126128	HIP202415 CHEN	0.00	5,836.00
1011	430172	04/23/25	10013147	BRODMANN BROTHER'S, INC.	126128	HIP202413 CASTILLO	0.00	6,300.00
TOTAL CHECK							0.00	12,136.00
1011	430173	04/23/25	00000015	BUENA PARK LOCK & KEY SH	171710	KEYS	0.00	10.88
1011	430174	04/23/25	10014200	BYUN, CONNIE	52	UB REFUND	0.00	28.10
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	731150	USAGE 1/8/25-4/7/25	0.00	95.82
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	732071	USAGE 1/8/25-4/7/25	0.00	119.78
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	997100	USAGE 1/8/25-4/7/25	0.00	141.56
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	352267	USAGE 1/8/25-4/7/25	0.00	348.44
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	126120	USAGE 1/8/25-4/7/25	0.00	402.89
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	121110	USAGE 1/8/25-4/7/25	0.00	413.78
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	275105	USAGE 1/8/25-4/7/25	0.00	479.11
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	115110	USAGE 1/8/25-4/7/25	0.00	598.89
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	160105	USAGE 1/8/25-4/7/25	0.00	653.33
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	121135	USAGE 1/8/25-4/7/25	0.00	2,156.00
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	650302	USAGE 1/8/25-4/7/25	0.00	2,373.78
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	275305	USAGE 1/8/25-4/7/25	0.00	26.13
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	998100	USAGE 1/8/25-4/7/25	0.00	69.69
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	631140	USAGE 1/8/25-4/7/25	0.00	95.82
1011	430175	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	731120	USAGE 1/8/25-4/7/25	0.00	95.82
TOTAL CHECK							0.00	8,070.84
1011	430176	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	115110	USAGE 1/8/25-4/7/25	0.00	38.94
1011	430176	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	126120	USAGE 1/8/25-4/7/25	0.00	115.77
1011	430176	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	121110	USAGE 1/8/25-4/7/25	0.00	200.00
1011	430176	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	160105	USAGE 1/8/25-4/7/25	0.00	420.00
1011	430176	04/23/25	10014055	C3 OFFICE SOLUTIONS, LLC	650302	USAGE 1/8/25-4/7/25	0.00	520.37
TOTAL CHECK							0.00	1,295.08
1011	430177	04/23/25	00000021	CALIF FORENSIC PHLEBOTOM	650402	BLOOD DRAWS	0.00	1,674.42

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430178	04/23/25	10008532	CALIFORNIA DEPT OF TAX &	11	SALES USE TX Q1,25	0.00	279.00
1011	430179	04/23/25	10014227	CARPENTER, LAUREN D.	52	UB REFUND	0.00	41.31
1011	430180	04/23/25	10004469	CERRITOS DODGE CHRYSLER	171710	PEDAL ASSEMBLY	0.00	215.99
1011	430180	04/23/25	10004469	CERRITOS DODGE CHRYSLER	171710	UPPER ARMS	0.00	268.67
1011	430180	04/23/25	10004469	CERRITOS DODGE CHRYSLER	171710	LOWER ARM	0.00	549.63
1011	430180	04/23/25	10004469	CERRITOS DODGE CHRYSLER	171710	WATER PUMP	0.00	242.06
1011	430180	04/23/25	10004469	CERRITOS DODGE CHRYSLER	171710	CONTROL ARM	0.00	336.27
1011	430180	04/23/25	10004469	CERRITOS DODGE CHRYSLER	171710	LOWER ARM	0.00	627.73
TOTAL CHECK							0.00	2,240.35
1011	430181	04/23/25	00000337	CERTIFIED FOLDER DISPLAY	106117	BP RACK CARDS/MAR25	0.00	1,961.26
1011	430182	04/23/25	10012931	CHARTER COMMUNICATIONS	170670	188676501 APRIL-25	0.00	825.47
1011	430183	04/23/25	10012931	CHARTER COMMUNICATIONS	650302	187624701 APR-25	0.00	454.93
1011	430184	04/23/25	10012931	CHARTER COMMUNICATIONS	170670	188670701 APRIL-25	0.00	825.47
1011	430185	04/23/25	10012931	CHARTER COMMUNICATIONS	650302	188676101 APR-25	0.00	1,099.00
1011	430186	04/23/25	10012931	CHARTER COMMUNICATIONS	650302	188676401 APR-25	0.00	12.50
1011	430187	04/23/25	10012931	CHARTER COMMUNICATIONS	275305	222866301 APRIL-25	0.00	1,099.00
1011	430188	04/23/25	10012931	CHARTER COMMUNICATIONS	106132	238207201 APR-25	0.00	540.00
1011	430189	04/23/25	10012931	CHARTER COMMUNICATIONS	650302	238915001 APR-25	0.00	476.31
1011	430190	04/23/25	00001052	CHUSHINKAN DOJO, INC,	275120	AIKIDO/SWARDS/WINT-25	0.00	502.74
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	501.61
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	109.29
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	109.29
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	109.29
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	525.60
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	558.16
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	179.19
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	508.10
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	109.29
1011	430191	04/23/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/MAR-25	0.00	179.19
TOTAL CHECK							0.00	2,889.01
1011	430192	04/23/25	10012826	CIVILTEC ENGINEERING, IN	396828	WATER CONNECT/MAR-25	0.00	2,812.60
1011	430193	04/23/25	10014240	CLEVELAND, COLLEEN	52	UB REFUND	0.00	18.50
1011	430194	04/23/25	10013939	CT HOLDINGS, INC.	995100	ADS/MAR-25	0.00	5,359.16
1011	430195	04/23/25	10012800	CLOUD DRIVEN SOLUTIONS,	115110	AGENDALINK YR FEES	0.00	3,449.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430196	04/23/25	00005774	THE CODE GROUP, INC.	731150	DANNY RODRIGUEZ/MAR25	0.00	6,650.00
1011	430197	04/23/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR SERVICE	0.00	714.72
1011	430198	04/23/25	10006011	COMMERCIAL CONTROLS CORP	650303	PD ACCESS/APRIL-25	0.00	2,400.00
1011	430199	04/23/25	10004317	CONCENTRA HEALTH SERVICE	121110	2-DRUG/2-BREATH/ADM	0.00	464.00
1011	430200	04/23/25	10012095	CORBIN & ASSOCIATES,INC	650208	ADV SRO 6/30-7/2/25	0.00	320.00
1011	430201	04/23/25	00010548	CORELOGIC INFORMATION SO	631140	REAL/QUEST/MAR-25	0.00	297.00
1011	430202	04/23/25	10012192	COSTAR REALTY INFORMATIO	632110	COSTAR APR-25	0.00	438.90
1011	430203	04/23/25	10002389	COUNTY OF ORANGE TREASUR	650302	ROUTER/MARCH-25	0.00	1,129.32
1011	430204	04/23/25	10002389	COUNTY OF ORANGE TREASUR	650308	AFIS BILL/MARCH-25	0.00	2,497.00
1011	430205	04/23/25	10002389	COUNTY OF ORANGE TREASUR	651611	800MHZ 4/1-6/30/25	0.00	34,151.88
1011	430205	04/23/25	10002389	COUNTY OF ORANGE TREASUR	160105	800MHZ 4/1-6/30/25	0.00	8,698.66
TOTAL	CHECK						0.00	42,850.54
1011	430206	04/23/25	10002389	COUNTY OF ORANGE TREASUR	650404	MO CHG/DEC-2024	0.00	1,312.14
1011	430207	04/23/25	10002389	COUNTY OF ORANGE TREASUR	490025	FE24-0325 LABOR NOV24	0.00	616.26
1011	430208	04/23/25	10002389	COUNTY OF ORANGE TREASUR	490025	FE24-0325 LABOR DEC24	0.00	471.23
1011	430209	04/23/25	00007811	CRISTANDO HOUSE INC	650404	CIV PD LDR 5/28-29/25	0.00	240.00
1011	430209	04/23/25	00007811	CRISTANDO HOUSE INC	650204	CIV PD LDR 5/28-29/25	0.00	240.00
TOTAL	CHECK						0.00	480.00
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	650208	AARON LUONG NAMEPLATE	0.00	13.29
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	650208	CADET RODRIGUEZ	0.00	97.76
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	650208	AARON LUONG UNIFORM	0.00	210.56
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	650208	STEPHANIE MENDOZA	0.00	888.40
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	13.26
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	651612	UNIFORMS	0.00	151.58
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	407.75
1011	430210	04/23/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	376.98
TOTAL	CHECK						0.00	2,159.58
1011	430211	04/23/25	00008951	CITY OF CYPRESS	590192	REIMB/ST. REHAB #377	0.00	168,030.79
1011	430212	04/23/25	10011360	DENNIS KARL BATCHELOR	275150	ASSIGNING FEE	0.00	170.00
1011	430213	04/23/25	00002728	DANIELS TIRE SERVICE	171710	TIRES	0.00	550.75
1011	430214	04/23/25	10013836	DASH CONSTRUCTION COMPAN	11	PMT#1 RET.FINAL	0.00	-4,482.00
1011	430214	04/23/25	10013836	DASH CONSTRUCTION COMPAN	190138	WHITAKER JAYNE/MAR25	0.00	89,640.00
TOTAL	CHECK						0.00	85,158.00

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1011	430215	04/23/25	10013836	DASH CONSTRUCTION COMPAN	11	WHITAKER JAYNE/RET.	0.00	4,482.00
1011	430216	04/23/25	10012833	TANIKKA DAVIS	275315	REIMB/SR SAT.DANCE	0.00	86.68
1011	430217	04/23/25	10008395	DEVELOPMENT COUNSELLORS	995100	AD SPREAD/MAR-25	0.00	2,363.03
1011	430217	04/23/25	10008395	DEVELOPMENT COUNSELLORS	995100	ADM.FEES	0.00	3,183.33
TOTAL CHECK							0.00	5,546.36
1011	430218	04/23/25	00000492	DEPARTMENT OF JUSTICE	121110	FINGERPRINT/MAR-25	0.00	462.00
1011	430219	04/23/25	00000492	DEPARTMENT OF JUSTICE	650302	FINGERPRINT/MAR-25	0.00	98.00
1011	430219	04/23/25	00000492	DEPARTMENT OF JUSTICE	11	FINGERPRINT/MAR-25	0.00	2,073.00
TOTAL CHECK							0.00	2,171.00
1011	430220	04/23/25	10004949	DIVISION OF THE STATE AR	11	Q1-25 AB1379 PAYMENT	0.00	529.20
1011	430221	04/23/25	10006499	DMV RENEWAL	171710	EE8818 VEH REGIS.	0.00	54.00
1011	430222	04/23/25	10008875	THOMAS F. DONINI	275315	DJ SVCS 05/03/25	0.00	400.00
1011	430223	04/23/25	00000035	DOOLEY ENTERPRISES INC	650208	AMMUNITION	0.00	2,463.17
1011	430223	04/23/25	00000035	DOOLEY ENTERPRISES INC	650208	AMMUNITION	0.00	2,677.59
TOTAL CHECK							0.00	5,140.76
1011	430224	04/23/25	10014230	DTD PROPERTIES BUENA PAR	52	UB REFUND	0.00	611.33
1011	430224	04/23/25	10014230	DTD PROPERTIES BUENA PAR	52	UB REFUND	0.00	1,217.45
TOTAL CHECK							0.00	1,828.78
1011	430225	04/23/25	10012329	ECO-NOMICS, INC.	190137	EDIBLE FOOD/MAR-25	0.00	8,336.25
1011	430226	04/23/25	10007127	CALLCASTER SERVICES CORP	352363	SCANNING FILES	0.00	71.00
1011	430227	04/23/25	00009627	EMCOR SERVICE MESA ENERG	170670	REPLACE TWO 5-TON HEAT	0.00	4,386.47
1011	430227	04/23/25	00009627	EMCOR SERVICE MESA ENERG	170670	REPLACE TWO 5-TON HEAT	0.00	39,569.53
TOTAL CHECK							0.00	43,956.00
1011	430228	04/23/25	00006560	ENTERPRISE FM TRUST, INC	650603	LEASE 4 VEH/APR-25	0.00	1,349.27
1011	430229	04/23/25	00000797	MARIA ESQUETINI	650208	MOTOROLA 5/13-15/25	0.00	384.00
1011	430230	04/23/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	2,295.45
1011	430230	04/23/25	10008311	EVERETT DOREY, LLP	107420	FRANK LEON	0.00	639.95
1011	430230	04/23/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	4,122.30
1011	430230	04/23/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	816.00
1011	430230	04/23/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	2,024.00
TOTAL CHECK							0.00	9,897.70
1011	430231	04/23/25	10013499	EWING IRRIGATION PRODUCT	860810	SUPPLIES	0.00	14.39
1011	430231	04/23/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	533.61
1011	430231	04/23/25	10013499	EWING IRRIGATION PRODUCT	560641	ITEM #24040510 A-G 9-	81.35	1,010.95
TOTAL CHECK							81.35	1,558.95

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1011	430232	04/23/25	00008579	EXPERIAN INFORMATION SOL	650105	CIS ONLINE/MARCH-25	0.00	77.72
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	STOCK ORDER	0.00	30.17
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	DEF STOCK	0.00	55.99
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BRAKE ROTORS	0.00	269.35
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	ROTORS	0.00	660.58
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	ROTORS/PADS	0.00	237.48
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	CRANKSHAFT	0.00	13.91
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	RADIATOR	0.00	271.41
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	STOCK ORDER	0.00	144.53
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	ALTERNATOR	0.00	461.08
1011	430233	04/23/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	ELECTRICAL PIGTAIL	0.00	20.54
TOTAL CHECK							0.00	2,165.04
1011	430234	04/23/25	10003690	FAIR HOUSING FOUNDATION	732040	REIMB/MARCH-25	0.00	1,081.59
1011	430235	04/23/25	00000320	FEDERAL EXPRESS CORPORAT	731120	TRANS CHARGE	0.00	26.79
1011	430236	04/23/25	00003881	FERGUSON ENTERPRISES, IN	170670	HARDWARE PLUMBING	0.00	270.78
1011	430237	04/23/25	10007405	FIRST AMERICAN TITLE COM	632110	6591 BEACH/REPORT	0.00	1,000.00
1011	430238	04/23/25	10013464	JOHNNIES PAINT AND BODY	171710	PAINT VEHICLE	0.00	5,000.00
1011	430239	04/23/25	10003190	FOOD 4 LESS	275405	COFFEE CUPS	0.00	30.38
1011	430239	04/23/25	10003190	FOOD 4 LESS	275605	WINGS PROGRAM SUPPLY	0.00	32.32
1011	430239	04/23/25	10003190	FOOD 4 LESS	275605	WINGS PROGRAM SUPPLY	0.00	82.87
1011	430239	04/23/25	10003190	FOOD 4 LESS	275605	WINGS PROGRAM	0.00	142.42
TOTAL CHECK							0.00	287.99
1011	430240	04/23/25	10006324	CARLOS FRANCO	101101	CIVWELL CF 3/13-16/25	0.00	556.10
1011	430241	04/23/25	10012328	FRIENDLY CENTER, INC.	732051	REIMB/Q-3 JAN-MAR-25	0.00	3,358.16
1011	430242	04/23/25	10002147	FUJITEC AMERICA, INC.	170670	ELEVATOR MAINT	0.00	464.58
1011	430243	04/23/25	00000046	FULLER ENGINEERING INC	352363	CL2 LINDEN WELL	0.00	598.13
1011	430243	04/23/25	00000046	FULLER ENGINEERING INC	352363	CL2 FREEWAY WELL	0.00	186.41
1011	430243	04/23/25	00000046	FULLER ENGINEERING INC	352363	CL2 LINDEN WELL	0.00	1,433.08
1011	430243	04/23/25	00000046	FULLER ENGINEERING INC	352363	CL2 BOIS WELL	0.00	1,461.09
TOTAL CHECK							0.00	3,678.71
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	TAX	0.00	177.53
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#5/1651 - SUPER MEGA B	0.00	1,699.75
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#13837670 - TOOTSIE FR	0.00	923.93
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#13932497 - BULK DUM D	0.00	455.97
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#13932497 - SOUR PUNCH	0.00	247.98
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#13784969 - EASTER EGG	0.00	143.98
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#13872198 - JOLLY RAN	0.00	679.95
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#13720896 - MEGA BULK	0.00	739.95
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#37/847 - EASTER ROLL	0.00	71.90
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#12/4758 - SPRINGTIME	0.00	527.70

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1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#5/537 - NOISEMAKER &	0.00	239.85
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#37/356 - MINI EASTER	0.00	91.14
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#14205772 - MINI SPRIN	0.00	199.00
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#39/1346 - EASTER FUN	0.00	271.80
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#13787783 - MINI EASTE	0.00	50.33
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#37/157 - MINI JUMPING	0.00	39.13
1011	430244	04/23/25	10007168	FUN EXPRESS, LLC	275140	#5/1626 - MINI PLASTIC	0.00	59.95
TOTAL	CHECK						0.00	6,619.84
1011	430245	04/23/25	10013834	G&A NELOS CONSTRUCTION,	396828	MAGNOLIA MAIN/APR-25	0.00	175,397.44
1011	430245	04/23/25	10013834	G&A NELOS CONSTRUCTION,	52	PMT#3 RET.	0.00	-8,769.87
TOTAL	CHECK						0.00	166,627.57
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	632110	MAINTENANCE & REPAIRS	0.00	5.16
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	275135	TRACK & FIELD SUPPLIE	0.00	8.69
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	275140	COMMUNITY GARDEN LOCK	0.00	33.69
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	352567	STORM DRAIN REPAIR	0.00	57.63
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	73.41
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	352567	STORM DRAIN REPAIR	0.00	52.18
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	352567	STORM DRAIN REPAIR	0.00	315.35
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	352567	STORM DRAIN REPAIR	0.00	326.24
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	58.33
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI SUPPLIES	0.00	108.20
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI SUPPLIES	0.00	94.19
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI SUPPLIES	0.00	187.87
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI SUPPLIES	0.00	92.57
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	16.73
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860810	SMALL TOOLS	0.00	840.59
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860810	SMALL TOOLS	0.00	400.17
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	72.86
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	275140	COMM GARDEN LOCKS	0.00	47.83
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	352567	STORM DRAIN REPAIR	0.00	73.88
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	631140	SMALL TOOLS	0.00	12.92
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	40.62
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	165.03
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	281.92
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	36.80
1011	430247	04/23/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	729.55
TOTAL	CHECK						0.00	4,132.41
1011	430248	04/23/25	10012721	LAURA FRANKS	650105	RODRIGUEZ, DOMINGUEZ	0.00	3,200.00
1011	430249	04/23/25	10011838	GEORGE HILLS COMPANY, IN	107420	SKIP TRACE FEE/MAR-25	0.00	25.00
1011	430250	04/23/25	10014129	GLOBAL EQUIPMENT COMPANY	275305	#695633WN - INTERION&#	0.00	599.00
1011	430250	04/23/25	10014129	GLOBAL EQUIPMENT COMPANY	275305	SHIPPING AND HANDLING	0.00	157.95
1011	430250	04/23/25	10014129	GLOBAL EQUIPMENT COMPANY	275305	TAX	0.00	58.66
TOTAL	CHECK						0.00	815.61
1011	430251	04/23/25	10008749	GOOGLE INC.	995100	MONTHLY ADS/MAR-25	0.00	23,630.25
1011	430252	04/23/25	00008507	GOVERNMENT JOBS COM INC	121110	GOVJOB/INSIGHT SUBS	0.00	13,468.01

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1011	430252	04/23/25	00008507	GOVERNMENT JOBS COM INC	121110	GOVJOBS/INSIGHT SUBS	0.00	14,400.75
1011	430252	04/23/25	00008507	GOVERNMENT JOBS COM INC	121110	CANDIDATE/VARIOUS	0.00	14,481.00
1011	430252	04/23/25	00008507	GOVERNMENT JOBS COM INC	121110	CANDIDATE/VARIOUS	0.00	11,584.80
TOTAL CHECK							0.00	53,934.56
1011	430253	04/23/25	00000055	GRAINGER INC	352363	FIRE PREVENTION	0.00	465.83
1011	430253	04/23/25	00000055	GRAINGER INC	171710	TRAILER TIRE	0.00	106.65
1011	430253	04/23/25	00000055	GRAINGER INC	171710	BANDSAW BLADE	0.00	174.21
1011	430253	04/23/25	00000055	GRAINGER INC	171710	GASKET	0.00	16.14
1011	430253	04/23/25	00000055	GRAINGER INC	171710	TIRE LUBE	0.00	120.97
1011	430253	04/23/25	00000055	GRAINGER INC	170670	HARDWARE	0.00	57.17
1011	430253	04/23/25	00000055	GRAINGER INC	170670	HARDWARE	0.00	204.57
1011	430253	04/23/25	00000055	GRAINGER INC	352363	PARTS FOR WELL	0.00	188.67
1011	430253	04/23/25	00000055	GRAINGER INC	352363	SMALL TOOL	0.00	321.65
TOTAL CHECK							0.00	1,655.86
1011	430254	04/23/25	10006273	GREENFIELDS OUTDOOR FITN	860810	FITNESS EQUIPMENT	0.00	1,198.37
1011	430255	04/23/25	00005680	CINDY GRISWOLD	275405	1ST AID/CPR/WINTER-25	0.00	66.50
1011	430256	04/23/25	10011088	GROUP DELTA CONSULTANTS,	290164	PEAK PK ACCESS/MAR-25	0.00	1,155.00
1011	430257	04/23/25	00002647	HAAKER EQUIPMENT CO CORP	352567	HYDROGUN REPLACEMENT	0.00	1,039.24
1011	430258	04/23/25	10000675	HARRELL & COMPANY ADVISO	196312	FY23-24 CONT DISCLOSE	0.00	750.00
1011	430258	04/23/25	10000675	HARRELL & COMPANY ADVISO	196312	FY23-24 CONT DISCLOSE	0.00	750.00
1011	430258	04/23/25	10000675	HARRELL & COMPANY ADVISO	11	FY23-24 CONT DISCLOSE	0.00	2,000.00
1011	430258	04/23/25	10000675	HARRELL & COMPANY ADVISO	997100	FY23-24 CONT DISCLOSE	0.00	2,200.00
TOTAL CHECK							0.00	5,700.00
1011	430259	04/23/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,076.98
1011	430260	04/23/25	10012247	THE HILLER COMPANIES, IN	106131	FIRE ALARM INSPECT	0.00	485.00
1011	430260	04/23/25	10012247	THE HILLER COMPANIES, IN	106131	FIRE ALARM REPAIR	0.00	1,806.08
TOTAL CHECK							0.00	2,291.08
1011	430261	04/23/25	10008369	MARK HUCKABEY	650208	CPR TRAINING PD STAFF	0.00	1,800.00
1011	430262	04/23/25	10006460	JUDITH STEPHANIE HERZ	275210	CHORUS DIR/MAR-25	0.00	110.00
1011	430263	04/23/25	10013659	HI STANDARD AUTOMOTIVE,	171710	COMPUTER STAND	0.00	99.99
1011	430264	04/23/25	00000874	HINDERLITER DE LLAMAS &	126120	CONT SVC Q-3 2025	0.00	2,400.00
1011	430264	04/23/25	00000874	HINDERLITER DE LLAMAS &	126110	AUD/SL TX Q-3 2025	0.00	7,946.79
TOTAL CHECK							0.00	10,346.79
1011	430265	04/23/25	10006456	KIMBERLY HOLER	275135	TRACK/FIELD MEET-2025	0.00	300.00
1011	430268	04/23/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	368.20
1011	430268	04/23/25	00000057	HOME DEPOT / GECF	560210	CABLE	0.00	37.69
1011	430268	04/23/25	00000057	HOME DEPOT / GECF	560640	SUPPLIES	0.00	34.72
1011	430268	04/23/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	203.51



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1011	430268	04/23/25	00000057	HOME DEPOT /	860810	SMALL TOOLS	0.00	440.54
1011	430268	04/23/25	00000057	HOME DEPOT /	560210	SUPPLIES	0.00	51.59
1011	430268	04/23/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	235.72
1011	430268	04/23/25	00000057	HOME DEPOT /	352567	STORM DRAIN REPAIR	0.00	229.38
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	43.08
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	LINDEN WELL	0.00	56.53
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	VENTS	0.00	43.35
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	225.34
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	75.38
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	CLEANING SUPPLIES	0.00	126.01
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	129.67
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	HYD SLAB	0.00	61.76
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	55.55
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	87.21
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	WELDING TOOLS	0.00	82.81
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	LINDEN WELL TANK	0.00	128.39
1011	430268	04/23/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	139.92
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	CL2 TANK ACHOR	0.00	169.35
1011	430268	04/23/25	00000057	HOME DEPOT /	860810	PLANTS	0.00	103.05
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	POWER GRINDER	0.00	214.42
1011	430268	04/23/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	54.22
1011	430268	04/23/25	00000057	HOME DEPOT /	860810	LIGHTING BOIS	0.00	603.25
1011	430268	04/23/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	512.11
1011	430268	04/23/25	00000057	HOME DEPOT /	170670	HARDWARE	0.00	21.52
1011	430268	04/23/25	00000057	HOME DEPOT /	170670	HARDWARE	0.00	23.64
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	CL2 SALT	0.00	593.36
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	THERMOMETERS	0.00	97.88
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	POWER TOOLS	0.00	156.22
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	PIPE WRENCHES	0.00	162.07
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	66.17
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	180.80
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	118.21
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	WESTERN VALVE	0.00	122.11
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	WESTERN VALVE	0.00	220.21
1011	430268	04/23/25	00000057	HOME DEPOT /	170670	HARDWARE PLUMBING	0.00	82.50
1011	430268	04/23/25	00000057	HOME DEPOT /	170670	HARDWARE	0.00	167.79
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	BALL WELL	0.00	81.28
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	LUBE LINE REPLACE	0.00	15.87
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	38.77
1011	430268	04/23/25	00000057	HOME DEPOT /	352363	CREDIT MEMO	0.00	-38.76
TOTAL	CHECK						0.00	6,622.39
1011	430269	04/23/25	10009091	HUE C LUU	731150	ENG SVCS/APRIL-25	0.00	7,040.00
1011	430270	04/23/25	00009858	HUNTINGTON BEACH HONDA I	171710	CYCLE PARTS	0.00	54.20
1011	430271	04/23/25	10008985	INDEPENDENT	731120	LEGAL NOTICE/APR-25	0.00	240.00
1011	430272	04/23/25	10012742	INFOSEND, INC	352267	SVC/MATERIAL/MAR-25	0.00	1,871.98
1011	430272	04/23/25	10012742	INFOSEND, INC	352267	POSTGE/MAR-25	0.00	6,312.39
TOTAL	CHECK						0.00	8,184.37

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1011	430273	04/23/25	00010018	JOSEPH M JACKSON	275405	SOUND BATH/YOGA/WNT25	0.00	174.23
1011	430274	04/23/25	00009561	TRADITIONAL AUTO SUPPLY	171710	FUEL FILTE	0.00	49.26
1011	430274	04/23/25	00009561	TRADITIONAL AUTO SUPPLY	171710	STOCK	0.00	1.69
1011	430274	04/23/25	00009561	TRADITIONAL AUTO SUPPLY	171710	STARTER	0.00	142.13
1011	430274	04/23/25	00009561	TRADITIONAL AUTO SUPPLY	171710	STOCK ORDER	0.00	35.65
1011	430274	04/23/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERIES	0.00	735.15
1011	430274	04/23/25	00009561	TRADITIONAL AUTO SUPPLY	171710	OIL FILTERS	0.00	45.94
TOTAL	CHECK						0.00	1,009.82
1011	430275	04/23/25	10005932	JHM SUPPLY	352363	TRUCK STOCK	0.00	188.66
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	650402	PD MATTERS/MAR-25	0.00	3,978.00
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	631140	6002 DARLINGTON/MAR25	0.00	25.00
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	631140	6712 HIGHLAND/MAR-25	0.00	100.00
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	631140	8732 WESTERN/MAR-25	0.00	200.00
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	631140	6972 SAN DIEGO/MAR-25	0.00	350.00
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	631140	6121 HOMEWOOD/MAR25	0.00	375.00
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	631140	6211 SAN RAFAEL/MAR25	0.00	400.00
1011	430276	04/23/25	00000674	RICHARD D. JONES A PROF.	631140	CODE ENF/MAR-25	0.00	2,358.00
TOTAL	CHECK						0.00	7,786.00
1011	430277	04/23/25	00009647	KIMBALL MIDWEST	171710	HARDWARE	0.00	1,181.64
1011	430278	04/23/25	10014223	LAKEYTA FOSTER	52	UB REFUND	0.00	36.24
1011	430279	04/23/25	10006148	DAVID LAM	650208	MOTOROLA 5/13-15/25	0.00	384.00
1011	430280	04/23/25	00000069	LESLIE'S POOL SUPPLIES I	860820	CHEMICALS	0.00	436.58
1011	430281	04/23/25	00003160	ADOLPH KIEFER & ASSOCIAT	275145	#LGS12GU - RISE GUARD	0.00	2,310.00
1011	430281	04/23/25	00003160	ADOLPH KIEFER & ASSOCIAT	275145	TAX	0.00	202.16
TOTAL	CHECK						0.00	2,512.16
1011	430282	04/23/25	10004279	LIGHTING SUPPLY INC.	11	RAB T8-10.5-48G-8CCT-H	124.97	1,737.47
1011	430282	04/23/25	10004279	LIGHTING SUPPLY INC.	170670	RAB T8-10.5-48G-840-SD	113.30	1,575.80
1011	430282	04/23/25	10004279	LIGHTING SUPPLY INC.	170670	DRI-5-EMGR-T8 5 WATT,	58.17	808.17
1011	430282	04/23/25	10004279	LIGHTING SUPPLY INC.	11	RAB T8-10.5-48G-8CCT-H	124.97	1,737.47
TOTAL	CHECK						421.41	5,858.91
1011	430283	04/23/25	10012952	LOOPNET	632110	LOOPNET APR-25	0.00	111.96
1011	430284	04/23/25	00000077	LU'S LIGHTHOUSE INC	171710	EXTINGUISHER	0.00	165.06
1011	430284	04/23/25	00000077	LU'S LIGHTHOUSE INC	171710	STOCK ORDER	0.00	113.69
TOTAL	CHECK						0.00	278.75
1011	430285	04/23/25	10014224	MARINO, G	52	UB REFUND	0.00	72.40
1011	430286	04/23/25	10012134	CASEY MCDANIEL	275150	SCOREKEP 3/29-4/11/25	0.00	136.00
1011	430287	04/23/25	00000092	MCMaster CARR SUPPLY CO	171710	CLAMPS	0.00	114.12

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430288	04/23/25	00010740	CHRISTINA MENDIVEL	650208	MOTOROLA 5/13-15/25	0.00	384.00
1011	430289	04/23/25	10005279	MERCHANTS LANDSCAPE SERV	860810	CITY/LNDSCPE/MAR-25	0.00	73,564.74
1011	430289	04/23/25	10005279	MERCHANTS LANDSCAPE SERV	660241	METROLINK/MAR-25	0.00	4,575.26
TOTAL	CHECK						0.00	78,140.00
1011	430290	04/23/25	00003714	METRO FLUID CONNECTORS I	171710	SEAL KIT	0.00	90.13
1011	430290	04/23/25	00003714	METRO FLUID CONNECTORS I	171710	RAM REPAIR	0.00	1,519.99
TOTAL	CHECK						0.00	1,610.12
1011	430291	04/23/25	00000086	MICROFLEX CORP/ANSELL HE	11	GLOVE LATEX EXAM LARGE	317.80	3,949.80
1011	430291	04/23/25	00000086	MICROFLEX CORP/ANSELL HE	11	GLOVE LATEX EXAM X-LAR	239.44	2,963.44
1011	430291	04/23/25	00000086	MICROFLEX CORP/ANSELL HE	11	GLOVE LATEX EXAM MEDIU	158.81	1,973.81
1011	430291	04/23/25	00000086	MICROFLEX CORP/ANSELL HE	11	GLOVE LATEX EXAM SMALL	79.45	987.45
TOTAL	CHECK						795.50	9,874.50
1011	430292	04/23/25	10005546	MID CITY'S ELECTRIC, INC	107420	EMG ELECT/BELLIS PARK	0.00	43,015.89
1011	430293	04/23/25	00005331	SIMON MIKIEWICZ	650208	MOTOROLA 5/13-15/25	0.00	384.00
1011	430294	04/23/25	10000030	HILDA S. MILES	275120	LEI-MAKING/SPR-25	0.00	399.00
1011	430295	04/23/25	10001962	MITSUBISHI ELECTRIC & EL	170670	ELEVATOR MAINT	0.00	439.35
1011	430296	04/23/25	10013264	MOBILE FLEET WASH, CORP	171710	CAR WASHES	0.00	900.00
1011	430296	04/23/25	10013264	MOBILE FLEET WASH, CORP	171710	CAR WASHES	0.00	1,080.00
TOTAL	CHECK						0.00	1,980.00
1011	430297	04/23/25	00010549	MOBILE ID SOLUTIONS INC	650303	#TD-LBK101VT-USB-R - T	34.94	485.74
1011	430298	04/23/25	00009876	MUNICIPAL WATER DIST OF	396848	SMART TIMER 2/1-28/25	0.00	104.00
1011	430299	04/23/25	10014220	NATIONAL WATER RESEARCH	352363	CHILD WTR ED EVT-2025	0.00	939.00
1011	430300	04/23/25	10013061	NARAH NERI	11	REF DEPOSIT RT#R11914	0.00	500.00
1011	430301	04/23/25	00001854	NIXON-EGLI EQUIPMENT COM	560211	#LB5013 S/D PLATE COM	165.64	2,302.88
1011	430301	04/23/25	00001854	NIXON-EGLI EQUIPMENT COM	560211	#L1029422-64 WHEEL KI	13.45	187.05
1011	430301	04/23/25	00001854	NIXON-EGLI EQUIPMENT COM	452410	#LB5013 - S/D PLATE CO	165.64	2,302.88
1011	430301	04/23/25	00001854	NIXON-EGLI EQUIPMENT COM	452410	#L1029422-64 WHEEL KIT	13.45	187.05
1011	430301	04/23/25	00001854	NIXON-EGLI EQUIPMENT COM	560211	DUPLICATE ORDER	0.00	2,489.93
1011	430301	04/23/25	00001854	NIXON-EGLI EQUIPMENT COM	560211	CREDIT - DUPE ORDER	0.00	-2,489.93
TOTAL	CHECK						358.18	4,979.86
1011	430302	04/23/25	10014135	NOR-CAL PUMP & WELL DRIL	396859	WELL DRILLING/APR-25	0.00	693,056.00
1011	430302	04/23/25	10014135	NOR-CAL PUMP & WELL DRIL	52	PMT#1 RET.	0.00	-34,652.80
TOTAL	CHECK						0.00	658,403.20
1011	430303	04/23/25	10012884	JBA CONSULTING	170670	IGAA SUPPORT/MAR-25	0.00	6,232.00
1011	430303	04/23/25	10012884	JBA CONSULTING	170670	IGGA SUPPORT/MAR-25	0.00	16,439.00
TOTAL	CHECK						0.00	22,671.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430304	04/23/25	10007111	OC CLERK-RECORDER'S OFFI	11	FILE/7251 9TH/6925 W.	0.00	100.00
1011	430305	04/23/25	10005163	OCEAN BREEZE PACIFIC, LL	275405	LAUNDRY BPCC	0.00	179.08
1011	430306	04/23/25	00000913	ORANGE COUNTY FIRE AUTHO	640310	RET.MED.PROG/APR-25	0.00	2,480.00
1011	430307	04/23/25	10013968	ORKIN, LLC	170670	BED BUG TREATMENT	0.00	695.00
1011	430307	04/23/25	10013968	ORKIN, LLC	170670	BED BUG TREATMENT	0.00	695.00
TOTAL CHECK							0.00	1,390.00
1011	430308	04/23/25	00000222	EDCO/PARK DISPOSAL CORP.	171710	CNG FUEL	0.00	19.89
1011	430309	04/23/25	10014228	PATEL, RAKESHKUMAR	52	UB REFUND	0.00	43.62
1011	430310	04/23/25	10014235	MICHAEL PAYNE	275220	LITTLE MERMAID 1 OF 2	0.00	750.00
1011	430311	04/23/25	00004215	PEST OPTIONS INC	560640	WEED/RODENT/APRIL-25	0.00	2,703.00
1011	430312	04/23/25	00001804	PETRA GEOSCIENCES, INC	731150	BLDG PL CK SVC/APR-25	0.00	3,071.00
1011	430313	04/23/25	10014236	OLYMPIA POLIO	11	REF/DEPOSIT RT#R12152	0.00	500.00
1011	430314	04/23/25	10013857	HEATHER WILLIAMS	650105	3 APPT#8 03/08/25	0.00	150.00
1011	430315	04/23/25	10013923	WILLIAM D. QUISTO	275120	TENNIS/WINTER-25	0.00	31.92
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	48.49
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	48.48
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	484.88
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	48.48
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	897.19
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	145.46
1011	430316	04/23/25	10001203	R.V. NURSERY INC	860810	PLANTS	0.00	161.63
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	193.95
1011	430316	04/23/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	312.48
TOTAL CHECK							0.00	2,341.04
1011	430317	04/23/25	00001348	MULTI SERVICE TECHNOLOGY	452410	SAFETY SHOES	0.00	465.77
1011	430318	04/23/25	10000972	REFRIGERATION SUPPLIES D	170670	HARDWARE	0.00	114.81
1011	430319	04/23/25	10008403	P & D INDUSTRIES LLC	171710	RHINO LINER	0.00	202.31
1011	430320	04/23/25	00000115	SASE COMPANY INC	560210	#SC7000.SPY GRINDER E	0.00	995.00
1011	430320	04/23/25	00000115	SASE COMPANY INC	560210	TAX	0.00	77.12
TOTAL CHECK							0.00	1,072.12
1011	430321	04/23/25	10014244	LIVE MENG SAY	11	RF/E25-0068/6837 VIA	0.00	100.00
1011	430322	04/23/25	00000412	SOUTHERN COUNTIES OIL CO	171710	UNLEADED FUEL	0.00	22,725.76
1011	430323	04/23/25	00003116	SCHOLARSHIP FOUNDATION J	101101	C.FRANCO & L HOQUE	0.00	120.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430324	04/23/25	00008766	JON-MICHAEL SHADDOW	650208	SLI#547 S.5 4/3-5/25	0.00	111.32
1011	430325	04/23/25	10009505	SHRED-IT, INC. USA	650302	SHREDDING SERVICE PD	0.00	914.00
1011	430326	04/23/25	00009792	PRISCILLA SILVA	275120	BELLY DNC/WINTER-25	0.00	1,050.70
1011	430327	04/23/25	00003272	SIRCHIE FINGER PRINT	650604	# FRK16, FORENSIC ROD	7.42	103.10
1011	430327	04/23/25	00003272	SIRCHIE FINGER PRINT	650604	# LTF100RLZ, SHOOTING	21.86	303.90
1011	430327	04/23/25	00003272	SIRCHIE FINGER PRINT	650604	# DMANGLE, DIGITAL ANG	4.98	69.30
1011	430327	04/23/25	00003272	SIRCHIE FINGER PRINT	650604	# LTF200PR, ZERO EDGE	0.24	3.31
1011	430327	04/23/25	00003272	SIRCHIE FINGER PRINT	650604	# LTF200GLZ, SHOOTING	18.51	257.40
1011	430327	04/23/25	00003272	SIRCHIE FINGER PRINT	650604	SHIPPING	0.00	14.17
TOTAL CHECK							53.01	751.18
1011	430328	04/23/25	10002149	SAMIR NABBOUT	126128	HIP202416 BALDREE	0.00	1,800.00
1011	430329	04/23/25	10012204	SO CAL CONCRETE DELIVERY	560211	CONCRETE	0.00	1,590.48
1011	430330	04/23/25	10009463	SO CAL SANITATION, LLC	632110	CANCEL FENCE/7101 LIN	0.00	619.56
1011	430331	04/23/25	10004676	SONSRAY MACHINERY LLC	560211	PARTS	0.00	126.69
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	8970 KNOTT/APR-25	0.00	54.25
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6190 AUTO CTR/APR-25	0.00	172.63
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7006 ARTESIA/MAR-25	0.00	17.41
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	6232 AUTO CTR/MAR-25	0.00	51.59
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6200 STANTON/MAR-25	0.00	60.17
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	8500 AUTO CTR/MAR-25	0.00	69.42
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	6989 ARTESIA/MAR-25	0.00	86.94
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	8542 COMNWLTH/MAR-25	0.00	0.87
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6581 BEACH/MAR-25	0.00	2.13
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	7501 8TH/MAR-25	0.00	58.22
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6680 KNOTT/MAR-25	0.00	92.82
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6603 BEACH/MAR-25	0.00	377.05
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 660241	8400 LAKEKNOLL/MAR-25	0.00	1,193.64
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6955 ARAGON/MAR-25	0.00	7,618.70
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6210 INDIANA/MAR-25	0.00	103.43
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6650 AUTO CTR/MAR-25	0.00	104.44
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7365 ARTESIA/MAR-25	0.00	105.64
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7341 ARTESIA/MAR-25	0.00	123.46
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	7700 WESTERN/MAR-25	0.00	126.60
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6410 AUTO CTR/MAR-25	0.00	136.48
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	7731 STANTON/MAR-25	0.00	232.84
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 352510	5860 DALE/PMP/MAR-25	0.00	464.98
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6548 LA PALMA/MAR-25	0.00	9,281.74
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	7322 VAL VIEW/MAR-25	0.00	10,657.37
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 352510	7750 CAMELLIA/MAR-25	0.00	16,485.11
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6640 BEACH/MAR-25	0.00	22,820.42
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	7611 BEACH/APR-25	0.00	44.30
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	8081 OR'THORP/APR-25	0.00	59.37
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7051 PAGE/APR-25	0.00	94.85

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6660 BEACH/APR-25	0.00	2,895.72
1011	430333	04/23/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	5600 MALVERNAPR-25	0.00	1,114.00
TOTAL	CHECK						0.00	74,706.59
1011	430334	04/23/25	00000328	SOUTHERN CALIFORNIA	GAS 860810	7171 8TH ST/MAR-25	0.00	34.40
1011	430334	04/23/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	6955 ARAGON/MAR-25	0.00	737.60
TOTAL	CHECK						0.00	772.00
1011	430335	04/23/25	00000126	SPARKLETTS	WATER 170670	BOTTLED WATER SVC	0.00	759.21
1011	430336	04/23/25	00010296	SPECIALIZED ELEVATOR	SER 170670	PREVENTATIVE MT/APR25	0.00	19.50
1011	430336	04/23/25	00010296	SPECIALIZED ELEVATOR	SER 170670	PREVENTATIVE MT/APR25	0.00	210.00
1011	430336	04/23/25	00010296	SPECIALIZED ELEVATOR	SER 660241	ELEVATOR MAINT	0.00	592.29
TOTAL	CHECK						0.00	821.79
1011	430337	04/23/25	10009496	T & G GLOBAL, LLC	170670	LED TREE LIGHT/FEB-25	0.00	1,170.00
1011	430337	04/23/25	10009496	T & G GLOBAL, LLC	170670	LED TREE LIGHT/JAN-25	0.00	540.00
1011	430337	04/23/25	10009496	T & G GLOBAL, LLC	170670	LED TREE LIGHT/DEC-19	0.00	11,700.00
1011	430337	04/23/25	10009496	T & G GLOBAL, LLC	170670	LED TREE LIGHT/DEC-24	0.00	1,595.00
1011	430337	04/23/25	10009496	T & G GLOBAL, LLC	170670	LED TREE LIGHT/MAR-25	0.00	495.00
TOTAL	CHECK						0.00	15,500.00
1011	430338	04/23/25	00001085	STAPLES CONTRACT & COMME	126120	OFFICE SUPPLIES	0.00	8.86
1011	430338	04/23/25	00001085	STAPLES CONTRACT & COMME	126120	OFFICE SUPPLIES	0.00	30.09
1011	430338	04/23/25	00001085	STAPLES CONTRACT & COMME	126120	FINANCE OFFICE SUPPLY	0.00	107.89
TOTAL	CHECK						0.00	146.84
1011	430339	04/23/25	10014238	STEAKHOUSE, OUTBACK	52	UB REFUND	0.00	35.00
1011	430339	04/23/25	10014238	STEAKHOUSE, OUTBACK	52	UB REFUND	0.00	35.00
TOTAL	CHECK						0.00	70.00
1011	430340	04/23/25	10014242	SULLIVAN PROPERTIES, INC.	732043	RT PROG/ASHLEY AGUILA	0.00	4,500.00
1011	430341	04/23/25	10008317	SUNNY SLOPE TREE FARM, I	560641	PLANTS	0.00	414.84
1011	430342	04/23/25	00005910	SUNWEST ENGINEERING CONS	171710	VAPOR RECOVERY TESTING	0.00	1,302.58
1011	430342	04/23/25	00005910	SUNWEST ENGINEERING CONS	171710	VAPOR RECOVERY TESTING	0.00	1,302.58
TOTAL	CHECK						0.00	2,605.16
1011	430343	04/23/25	00006872	TK ELEVATOR, CORPORATION	170670	ELEVATOR MAINT	0.00	1,489.62
1011	430344	04/23/25	10009023	TIRE HUB, LLC	171710	TIRES	0.00	1,224.09
1011	430344	04/23/25	10009023	TIRE HUB, LLC	171710	TIRES	0.00	356.11
TOTAL	CHECK						0.00	1,580.20
1011	430345	04/23/25	10010941	TYSON KOERPER	106117	EDIT LOGOS	0.00	55.00
1011	430346	04/23/25	10011938	T-MOBILE	171710	974300786 MAR-25	0.00	36.40
1011	430347	04/23/25	10007171	T-MOBILE USA, INC.	650303	GPS CASE#25-07900	0.00	300.00
1011	430348	04/23/25	10007171	T-MOBILE USA, INC.	650303	GPS CASE#25-07900	0.00	100.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	430349	04/23/25	10004336	SARA TREADWAY	650208	MOTOROLA 5/13-15/25	0.00	384.00
1011	430350	04/23/25	10006340	WEATHERPROOFING TECHNOLO	170670	ROOF REPAIR	0.00	1,440.00
1011	430351	04/23/25	10006008	TRIP ADVISOR HOLDINGS, L	995100	MO AD SPREAD/MAR-25	0.00	6,874.79
1011	430352	04/23/25	00005445	TRI-SIGNAL INTEGRATION,	170670	FIRE ALARM REPAIR	0.00	1,049.46
1011	430353	04/23/25	10013738	TRUE NORTH COMPLIANCE SE	731150	PL REV/CK SVCS/MAR-25	0.00	3,982.97
1011	430354	04/23/25	10012511	TSG ENTERPRISES, INC	490015	SEWER ADM/MAR-25	0.00	692.00
1011	430354	04/23/25	10012511	TSG ENTERPRISES, INC	499920	MANHOLE REHAB/MAR-25	0.00	678.75
TOTAL	CHECK						0.00	1,370.75
1011	430355	04/23/25	10012155	TUNNELWORKS SERVICES, IN	52	PMT#3 RET.	0.00	-7,987.50
1011	430355	04/23/25	10012155	TUNNELWORKS SERVICES, IN	490025	PMT#1 RET. FINAL	0.00	-3,649.05
1011	430355	04/23/25	10012155	TUNNELWORKS SERVICES, IN	490025	DARLINGTON/MAR25 FINL	0.00	72,981.00
1011	430355	04/23/25	10012155	TUNNELWORKS SERVICES, IN	490015	SEWER LINING/MAR-25	0.00	159,750.00
TOTAL	CHECK						0.00	221,094.45
1011	430356	04/23/25	10012155	TUNNELWORKS SERVICES, IN	52	DARLINGTON/RET.	0.00	3,649.05
1011	430357	04/23/25	10013584	ALYSSA ULTRERAS	275220	LITTLE MERMAID 1 OF 2	0.00	750.00
1011	430358	04/23/25	00000416	UNDERGROUND SVC.ALERT/SC	352363	USA DIG ALERT	0.00	80.49
1011	430358	04/23/25	00000416	UNDERGROUND SVC.ALERT/SC	352363	DIG ALERT	0.00	230.15
TOTAL	CHECK						0.00	310.64
1011	430359	04/23/25	10014133	URBAN CROSSROADS, INC	731120	TRAFF ANALY/MAR-25	0.00	940.00
1011	430360	04/23/25	10014233	USC FOUNDATION OFFICE	352363	MBRSHP JAN-DEC-2025	0.00	1,000.00
1011	430361	04/23/25	10011659	VAN LANT & FANKHANEL, LL	732071	SINGLE #2 AUD 6/30/24	0.00	3,600.00
1011	430361	04/23/25	10011659	VAN LANT & FANKHANEL, LL	101101	CITY#2 AUD FY 6/30/24	0.00	15,300.00
1011	430361	04/23/25	10011659	VAN LANT & FANKHANEL, LL	126120	SCO #2 AUD FY 6/30/24	0.00	1,600.00
1011	430361	04/23/25	10011659	VAN LANT & FANKHANEL, LL	126120	GANN#2 AUD FY 6/30/24	0.00	475.00
TOTAL	CHECK						0.00	20,975.00
1011	430362	04/23/25	00001911	JEFF VAN SICKLE	275135	TRACK & FIELD MEET-25	0.00	500.00
1011	430363	04/23/25	10009230	VERIZON BUSINESS	170670	4123237 X26 MAR-25	0.00	449.92
1011	430364	04/23/25	00002197	VERNE'S PLUMBING, INC.	170670	PLUMBING	0.00	1,620.00
1011	430365	04/23/25	10008881	VOHNE LICHE KENNELS, INC	650405	MO.TRG K9 ADAM/JUNO	0.00	500.00
1011	430366	04/23/25	00005726	WALTERS WHOLESALE ELECTR	170670	HARDWARE	0.00	330.99
1011	430367	04/23/25	10009561	WATER SOURCE SOLUTIONS I	170670	6955 ARAGON WTR/APR25	0.00	150.08
1011	430367	04/23/25	10009561	WATER SOURCE SOLUTIONS I	106131	6494 CABELLERO/APR-25	0.00	150.08
TOTAL	CHECK						0.00	300.16

SUNGARD PUBLIC SECTOR  
DATE: 04/23/2025  
TIME: 17:44:46

CITY OF BUENA PARK  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 17  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20250410 00:00:00.000' and '20250423 00:00:00.000'  
ACCOUNTING PERIOD: 10/25

FUND - 11 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	275305	LEASE 3/20-4/19/25	0.00	12.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	998100	LEASE 3/20-4/19/25	0.00	32.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	731120	LEASE 3/20-4/19/25	0.00	44.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	731150	LEASE 3/20-4/19/25	0.00	44.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	631140	LEASE 3/20-4/19/25	0.00	44.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	732071	LEASE 3/20-4/19/25	0.00	55.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	997100	LEASE 3/20-4/19/25	0.00	65.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	352267	LEASE 3/20-4/19/25	0.00	160.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	126120	LEASE 3/20-4/19/25	0.00	185.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	121110	LEASE 3/20-4/19/25	0.00	190.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	275105	LEASE 3/20-4/19/25	0.00	220.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	115110	LEASE 3/20-4/19/25	0.00	275.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	160105	LEASE 3/20-4/19/25	0.00	300.00
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	121135	LEASE 3/20-4/19/25	0.00	1,071.27
1011		430368	04/23/25	10014012	WELLS FARGO FINANCIAL LE	650302	LEASE 3/20-4/19/25	0.00	1,171.25
TOTAL CHECK								0.00	3,868.52
1011		430369	04/23/25	10012502	WILD WATER OPERATING LLC	171710	MARCH CAR WASHES	0.00	655.50
1011		430370	04/23/25	10004131	WM CURBSIDE, LLC	460220	HAZ WASTE/MAR-25	0.00	1,118.75
1011		430371	04/23/25	10013257	WORKCARE, INC.	121110	WELLNESS PROG/MAR-25	0.00	13,450.83
1011		430372	04/23/25	10009222	XEROX CORPORATION	275305	COPIER SENIOR CTR.	0.00	187.17
1011		430373	04/23/25	10014221	YI, EDWARD	52	UB REFUND	0.00	9.76
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	SAMPLE STATION	0.00	931.60
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	HYDRANT REPAIR	0.00	2,477.18
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	FIRE PROTECTION	0.00	164.76
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	CURBSTOP STOCK	0.00	293.41
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	ANGLE VALVES	0.00	1,279.12
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	SAMPLE STATION	0.00	163.13
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	HYDRANT REPAIR	0.00	2,488.06
1011		430374	04/23/25	10006857	YARDLEY ORGILL CO., INC.	352363	VALVE	0.00	819.41
TOTAL CHECK								0.00	8,616.67
1011		430375	04/23/25	10012296	YOUNG CHAMPIONS RECREATI	275120	KARATE/WINTER-25	0.00	3,421.42
1011		430376	04/23/25	00000146	ZUMAR INDUSTRIES INC	860810	NO SMOKE SIGNS BLANK	0.00	1,240.62
1011		V430377	04/23/25	00007415	BUENA PARK CITY EMPLOYEE	73	DED:1102 BPCEA DUES	0.00	675.00
1011		V430378	04/23/25	00000481	BUENA PARK POLICE ASSOCI	73	DED:0846 LTD PA/PMA	0.00	2,055.00
1011		V430378	04/23/25	00000481	BUENA PARK POLICE ASSOCI	73	DED:1100 POLICE DUE	0.00	8,202.41
TOTAL CHECK								0.00	10,257.41
1011		V430379	04/23/25	00007357	BUENA PARK POLICE DEPT S	73	DED:1099 SWAT DUES	0.00	40.00
1011		V430379	04/23/25	00007357	BUENA PARK POLICE DEPT S	73	DED:1101 SWAT	0.00	360.00
TOTAL CHECK								0.00	400.00



SUNGARD PUBLIC SECTOR  
DATE: 04/23/2025  
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CITY OF BUENA PARK  
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 18  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20250410 00:00:00.000' and '20250423 00:00:00.000'  
ACCOUNTING PERIOD: 10/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	V430380	04/23/25	00008482	HOUSING PROGRAMS	732031	HIP202413 CASTILLO	0.00	150.00
1011	V430380	04/23/25	00008482	HOUSING PROGRAMS	732031	HIP202529 MYCHA OH	0.00	200.00
1011	V430380	04/23/25	00008482	HOUSING PROGRAMS	126128	HIP202412 CANSECO	0.00	150.00
1011	V430380	04/23/25	00008482	HOUSING PROGRAMS	732031	HIP202528 CARNES	0.00	2,000.00
1011	V430380	04/23/25	00008482	HOUSING PROGRAMS	126128	HIP202415 CHEN	0.00	750.00
1011	V430380	04/23/25	00008482	HOUSING PROGRAMS	126128	HIP202411 BALDREE	0.00	975.00
TOTAL CHECK							0.00	4,225.00
1011	V430381	04/23/25	10012988	INTELEPEER HOLDINGS, INC	170670	CORECLOUD/MAR-25	0.00	1,145.66
1011	V430382	04/23/25	10009226	MERCY HOUSE LIVING CENTE	732092	REIMB/Q-3 JAN-MAR-25	0.00	6,905.00
1011	V430382	04/23/25	10009226	MERCY HOUSE LIVING CENTE	106131	NAV SHELTER/MAY-25	0.00	304,122.40
TOTAL CHECK							0.00	311,027.40
TOTAL CASH ACCOUNT							2,017.97	2,526,592.54
TOTAL FUND							2,017.97	2,526,592.54
TOTAL REPORT							2,017.97	2,526,592.54

Voided Check Numbers	Date Printed
430145	4/23/2025
430146	
430246	
430266	
430267	
430332	



RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK,  
CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE  
SUM OF \$1,066,547.54 COVERING REGULAR PAYROLL ENDING  
APRIL 11, 2025

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK  
DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the  
Director of Finance or his designated representative hereby certifies to the accuracy of the  
following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Director of Finance

SECTION 2: The claims and demands in the sum of \$1,066,547.54 set forth on  
this 9-page register attached to this resolution and made a part hereof have been  
audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by the following called  
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_

Page 2

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

---

City Clerk

SUNGARD PUBLIC SECTOR  
DATE: 04/21/2025  
TIME: 14:38:52

CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

PAYRUN: MYT  
DATE: 04/07/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	MAN/VOID	-----EMPLOYEE-----	ID NUMBER
385211	.00	2,859.58		BANUELOS, CHRISTOPHER	345
PAYRUN TOTAL CHECK: 1	.00	2,859.58			

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DATE: 04/21/2025  
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CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

PAGE NUMBER: 2  
PAYREP83

SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

PAYRUN: MY2  
DATE: 04/18/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	MAN/VOID	-----EMPLOYEE-----	ID NUMBER
V385212	2,960.26	.00		CASTRO, GWENDOLYNE	503
V385213	6,513.01	.00		FENTON, EDWARD	1564
V385214	1,823.36	.00		KERN, DONNA	2574
V385215	2,798.97	.00		MIRANDA, MARILU	447
V385216	2,675.30	.00		PREVO, DOREKA	390
V385217	3,552.78	.00		VALDEZ, REBECCA	5490
V385218	1,996.00	.00		BUENROSTRO, PATRICIA	227
V385219	1,751.31	.00		GALLETINE, KAILEY	486
V385220	4,078.09	.00		GARCIA, ADRIAN	1700
V385221	1,187.31	.00		GLAVIN, BARBARA	1768
V385222	1,954.13	.00		HERNANDEZ, GLORIA	2092
V385223	6,796.71	.00		HYUN, SUNG	2248
V385224	2,298.46	.00		KIM, MIN	2584
V385225	1,965.65	.00		LOVEJOY, REBEKAH	76
V385226	1,002.04	.00		OZAKI, GRACE	3881
V385227	2,072.64	.00		PAK, TIMOTHY	3955
V385228	2,755.22	.00		PEREZ, JESSICA	4111
V385229	2,501.51	.00		TOMASSETTI, JEEVANI	5623
V385230	2,195.89	.00		TRAN, KRYSTLE	242
V385231	2,139.25	.00		APARICIO, LESLIE	590
V385232	83.83	.00		AYALA, MICHAEL	445
V385233	4,243.40	.00		COPPING, SARA	951
V385234	1,242.06	.00		DIAZ, MICHELLE	419
V385235	2,369.95	.00		ENGLEBRECHT, BRIDGET	261
V385236	2,971.17	.00		FEWER, JESSICA	580
V385237	7,230.35	.00		FRANCE, AARON	1650
V385238	225.15	.00		MCKINNEY, KENNETH	552
V385239	2,621.41	.00		MEDINA, YARETZA	8
V385240	892.07	.00		MUNOZ, MICHELLE	440
V385241	1,028.75	.00		NAUERT, NATHANIEL	442
V385242	225.15	.00		TEHRANI, AIDIN	551
V385243	761.89	.00		AHN, JOYCE	263
V385244	774.06	.00		FRANCO-HERNANDEZ, CARLOS	566
V385245	660.31	.00		HOQUE, LAMIYA	412
V385246	526.77	.00		SONNE, SUSAN	5161
V385247	558.90	.00		TRAUT, CONNOR	5399
V385248	2,789.12	.00		ALMQUIST, ANNA PATRICIA	168
V385249	1,833.52	.00		GUERRA, SARAH	1470
V385250	5,486.40	.00		JIMENEZ, ADRIA	2297
V385251	1,151.47	.00		KIRK, RALPH	384
V385252	2,052.08	.00		LOPEZ, ANGELICA	2928
V385253	1,006.62	.00		PHAM, TAMMY	574
V385254	3,928.70	.00		AVERELL, MARK	272
V385255	2,363.37	.00		COLES-GUZMAN, MARY	950
V385256	2,246.64	.00		KENNEDY, SEAN	111
V385257	4,579.98	.00		CULL, ROBERT	1012
V385258	2,091.18	.00		FLORES, CHRISTOPHER	464
V385259	1,129.40	.00		GUZMAN, FEDERICO	1918
V385260	2,813.56	.00		LESTER, ALEXANDER	2868
V385261	1,843.05	.00		MACIAS, JUDITH	2996

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CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

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PAYREP83

SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

V385262	2,523.49	.00	MAYORQUIN, RAYMUNDO	221
V385263	1,508.00	.00	PELT, DERAK	495
V385264	3,902.20	.00	TART, ANDRE	5235
V385265	2,764.76	.00	ALVAREZ, JOSHUA	458
V385266	1,656.75	.00	CASTANEDA, GUADALUPE	280
V385267	2,421.85	.00	CASTELLANOS, CARLOS	515
V385268	2,487.71	.00	CATALDO, JOHN	766
V385269	2,066.69	.00	DAVIS-VALENTINE, SUZANNE	1085
V385270	626.74	.00	DINH, MICHELLE	433
V385271	6,274.00	.00	FOULKES, MATTHEW	9
V385272	1,794.92	.00	LOMELI, MOISES	472
V385273	4,035.45	.00	LUNA, HARALD	264
V385274	2,800.04	.00	MCALLEESE, IAN	159
V385275	3,194.55	.00	NAVARRO, SANDRA	93
V385276	2,383.18	.00	SANTOS, RUTH	4640
V385277	1,860.87	.00	TAE, RAY	5196
V385278	3,970.61	.00	THAI, LOTUS	536
V385279	2,222.39	.00	ZAPIEN, ERNESTINE	5777
V385280	2,313.88	.00	ARDAIZ, LANA	190
V385281	3,330.17	.00	DHAUW, MELISSA	1170
V385282	3,028.26	.00	SUAREZ, SARABETH	5169
V385283	3,192.58	.00	YOON, JIWON	91
V385284	580.46	.00	BARR, LISA	366
V385285	2,166.91	.00	BARRAZA, TAYLOR	501
V385286	3,073.35	.00	COTA, LORRAINE	954
V385287	5,766.70	.00	GEYER, BRADLEY	1692
V385288	5,201.57	.00	HONG, ALEX	2130
V385289	6,426.03	.00	NGUYEN, NGHIA	3755
V385290	6,867.46	.00	NUNES, FRANK	3813
V385291	1,595.34	.00	CHARNES, LANCE	783
V385292	9,558.46	.00	DIERINGER, RYAN	1145
V385293	4,013.16	.00	JIMENEZ, ROBERT	352
V385294	3,785.81	.00	KIM, HYUN	328
V385295	3,030.94	.00	LAM, DAVID	2790
V385296	485.67	.00	LOVCHIK, MICHAEL	6
V385297	4,538.74	.00	MIKIEWICZ, SIMON	3360
V385298	1,275.40	.00	NOVOTNY, MARY	3705
V385299	2,482.26	.00	SEMAAN, NADIA	4740
V385300	5,834.93	.00	SHADDOW, JON-MICHAEL	4837
V385301	2,560.23	.00	ALCALA, BRITTANY	58
V385302	4,826.47	.00	ARIAS, KALEA	592
V385303	3,561.78	.00	BARAJAS, MAYRA	357
V385304	2,078.73	.00	BINYON, ERIC	506
V385305	4,251.08	.00	BRANDSTETTER, JAMES	629
V385306	3,407.14	.00	BUTH, CATHERINE	561
V385307	2,750.64	.00	CARPENTER, SCARLET	1663
V385308	1,066.49	.00	CORONADO, PERLA	553
V385309	682.88	.00	CORTEZ TORRES, AMANDA	450
V385310	811.12	.00	DIERINGER, REGINA	1515
V385311	3,882.72	.00	ESCOBEDO, STACEY	1530
V385312	4,616.30	.00	ESQUETINI, MARIA	1536
V385313	1,941.80	.00	HERNANDEZ, ISABELLA	112
V385314	615.16	.00	MADHAE, DEEPINDER	555
V385315	3,622.15	.00	MAERKER, ELIZABETH	3017
V385316	4,355.39	.00	MCGRATH, CODY	3220
V385317	823.40	.00	MENDOZA ESPINOZA, MYA	532



SUNGARD PUBLIC SECTOR  
DATE: 04/21/2025  
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CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

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SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

V385318	906.76	.00	NOLASCO, NICOLE	595
V385319	985.12	.00	ONTIVEROS, STEVEN	342
V385320	2,322.53	.00	PALMA CARDENAS, DIANA	3970
V385321	979.98	.00	PARRA, ANGEL	498
V385322	1,265.09	.00	RODRIGUEZ VILLA, YARELI	205
V385323	1,963.30	.00	SAUCEDA, CATHLEEN	4645
V385324	4,769.61	.00	SHERIFF, SAMANTHA	2096
V385325	795.00	.00	SILVERIO, SAMANTHA	497
V385326	3,538.01	.00	TANIGUCHI, MELISSA	5230
V385327	768.94	.00	VELLANOWETH, KRISTINE	217
V385328	696.58	.00	YBARRA, DELIA	529
V385329	2,010.93	.00	FIORE, KATE	1560
V385330	1,754.95	.00	FLOHRA, KARAN	516
V385331	2,561.65	.00	FOX, CHARITY	1641
V385332	670.64	.00	KUHN, MICHELLE	2730
V385333	336.40	.00	KUHN, TARI	2747
V385334	2,372.85	.00	LARA, KARON	103
V385335	2,918.12	.00	MENDIVEL, CHRISTINA	3299
V385336	2,117.37	.00	NGO, CATHERINE	3752
V385337	1,866.02	.00	PENDLETON, SUN	4080
V385338	1,774.02	.00	RAMIREZ, ARIANNA	86
V385339	1,392.20	.00	TENG, LING-FEI	2871
V385340	2,007.50	.00	UMLAH, AMBER	5435
V385341	6,080.05	.00	BATES, PATRICK	378
V385342	4,997.67	.00	BELTRAN, CHRISTINA	13
V385343	6,045.31	.00	BERNAL, DAVID	480
V385344	3,423.40	.00	BLACKWOOD, PHALANN	550
V385345	5,429.52	.00	BOURNE, CLIFFORD	5612
V385346	4,021.40	.00	BOYD, ROBERT	584
V385347	4,970.37	.00	BOYER, CAMERON	585
V385348	6,253.16	.00	BOYINGTON, DEVIN	594
V385349	3,364.93	.00	BRAVO, ISABEL	420
V385350	3,555.37	.00	BURNETT, DEBORAH	110
V385351	4,411.55	.00	CAMPOS, LOLANI	728
V385352	4,129.32	.00	CERDA, SERGIO	240
V385353	3,684.95	.00	CHAVEZ, ALEJANDRO	182
V385354	3,441.69	.00	CHAVEZ, ANTONY	246
V385355	9,750.37	.00	CHOI, JONATHON	827
V385356	3,460.24	.00	CURATOLA, ANTHONY	350
V385357	3,612.98	.00	DAVIS, JONATHAN	1083
V385358	6,075.80	.00	ESCAMILLA, MARIO	1529
V385359	4,394.40	.00	ESCOBEDO, DOMINICK	1521
V385360	2,522.79	.00	ESTRELLA, CARL JOSEPH	415
V385361	3,981.29	.00	FRANKLIN, KEVIN	1649
V385362	6,507.11	.00	GALOS, MICHAEL	1680
V385363	5,650.39	.00	GANO, KEVIN	1742
V385364	3,834.21	.00	GARCIA, JONATHAN	514
V385365	4,426.61	.00	GENTNER, GEORGE	1765
V385366	4,737.19	.00	GONZALEZ, LUIS	164
V385367	5,075.93	.00	GONZALEZ, OSCAR	1785
V385368	4,943.41	.00	HERST, RYAN	2102
V385369	4,360.12	.00	HOGAN, CHRISTIAN MICHAEL	138
V385370	5,566.01	.00	JIMENEZ, GUSTAVO	2285
V385371	4,028.11	.00	JOHNSON, BRYAN	2300
V385372	6,903.23	.00	LEPE, SERGIO	2901
V385373	3,325.09	.00	LIRA, JOSEPH	133

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SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

V385374	3,892.67	.00	LOPEZ, GUILLERMO	2958
V385375	4,534.29	.00	LOVETERE, JOSEPH	2962
V385376	3,029.40	.00	LUONG, AARON	577
V385377	5,487.84	.00	MARTINEZ, JESUS	117
V385378	4,432.37	.00	MEDRANO, JULIAN	3223
V385379	2,295.42	.00	MEONO, ROBIN	351
V385380	3,293.32	.00	MOELLER, SARAH	3590
V385381	4,196.01	.00	MORALES, FRANK	3489
V385382	3,228.50	.00	MORQUECHO, FERNANDO	510
V385383	4,071.71	.00	MUNOZ, OSCAR	3605
V385384	3,786.06	.00	MURILLO CASTRO, JULIAN	268
V385385	4,418.25	.00	NGUYEN, ANTHONY	258
V385386	5,625.48	.00	NYHUS, CHRISTOPHER	3808
V385387	5,510.53	.00	O'DETTE, DIRK	3823
V385388	5,150.79	.00	OH, WILLIAM	326
V385389	1,970.60	.00	OSORIO, STEVIE	573
V385390	5,257.46	.00	PADILLA, VALERIE	108
V385391	5,941.08	.00	PINO, RICHARD	4171
V385392	4,554.79	.00	PROCEL, ANDY	4243
V385393	5,697.35	.00	RAMIREZ, ANGEL	4314
V385394	3,670.40	.00	RANGEL, PRISCILLA	4337
V385395	4,404.60	.00	REYES, HUGO	98
V385396	3,283.26	.00	RODRIGUEZ, CHRISTIAN	4476
V385397	3,885.26	.00	RODRIGUEZ CASTILLERO, JOSEPH	259
V385398	4,997.36	.00	RUBALCAVA, EFRAIN	4590
V385399	3,135.48	.00	SALAZAR, RYAN	4626
V385400	4,547.80	.00	SOLIS, DANIEL	5000
V385401	2,098.71	.00	SOUSA, MATTHEW	596
V385402	3,300.64	.00	TEWELL, MELISSA	5282
V385403	5,184.73	.00	TOMSICK, MARTIN	5360
V385404	5,497.90	.00	TRAN, TUYET	5424
V385405	6,072.11	.00	TURNER, JERAMIAH	291
V385406	4,921.90	.00	WILLIAMS, JUDITH	5660
V385407	4,114.13	.00	WILLIAMS-GIROUX, JACOB	499
V385408	6,964.94	.00	COLON, BOBBY	900
V385409	5,608.08	.00	LEE, CONNOR	2861
V385410	2,028.62	.00	MAERTZ, DANA	3018
V385411	1,322.40	.00	MENDOZA HERNANDEZ, STEPHANIE	427
V385412	1,881.05	.00	OCHOA, JENNY	283
V385413	4,301.81	.00	RICE, JAMES	4408
V385414	2,004.99	.00	SILVA, OSCAR	4886
V385415	2,210.25	.00	VAZQUEZ-CAMACHO, MARLENE	101
V385416	4,991.94	.00	VU, JEFFREY	5519
V385417	733.70	.00	BAIR, JOHN	284
V385418	594.91	.00	CASEY, DROUETT	771
V385419	1,294.89	.00	PATTON, DANA	4060
V385420	7,166.49	.00	BAILEY, JOHN	355
V385421	3,952.35	.00	BOUDREAU, CORY	583
V385422	2,305.89	.00	BOUDREAU, LAURA	2192
V385423	5,415.46	.00	CARNEY, THOMAS	751
V385424	1,933.39	.00	CHAN, KARA	795
V385425	4,778.17	.00	CHRISTIANSSEN, ANDREW	97
V385426	5,960.95	.00	DAVENPORT, JOSEPH	1094
V385427	3,098.21	.00	EK, CHRISTOPHER	1477
V385428	3,366.03	.00	KALAGIAN, BRYANT	2436
V385429	2,804.07	.00	LOMELI, LISBETH	4516

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SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

V385430	2,944.23	.00	LOPEZ, VANESSA	2929
V385431	4,930.69	.00	LOPEZ, WILLYVALDO	2941
V385432	4,799.54	.00	LOWE, AUSTIN	2956
V385433	5,732.58	.00	MOON, DAVID	3479
V385434	1,869.06	.00	MORALES MALDONADO, IVETT	3490
V385435	1,957.13	.00	O'DETTE, NANCY	1920
V385436	5,706.41	.00	ORTEGA, MICHAEL	104
V385437	4,303.32	.00	PANTOJA, DAVID	3986
V385438	7,524.31	.00	PLUMLEE, ROGER	4180
V385439	2,353.68	.00	SULLIVAN, STACEY	5160
V385440	3,122.41	.00	TREADWAY, SARA	4210
V385441	3,852.17	.00	VU, KRISTINE	63
V385442	3,723.70	.00	YO, DANIEL	5752
V385443	23.70	.00	BENDINELLI, DOMINIC	490
V385444	2,137.93	.00	CARDENAS, MARGARET	336
V385445	23.70	.00	FIGUEROA, NAYELI	403
V385446	2,080.34	.00	IBARRA, KRISTI	88
V385447	23.70	.00	JAMES, SAGIL	392
V385448	6,220.36	.00	MIKHAEL, MINA	3359
V385449	23.70	.00	SINGHAL, ANNIE	4893
V385450	2,026.89	.00	ALMANZA, MINERVA	79
V385451	4,251.76	.00	ALQAM, NADER	71
V385452	4,025.66	.00	ARABOLU, DEEPTHI	178
V385453	3,012.57	.00	CAPISTRANO, FRANCES	74
V385454	2,716.40	.00	ESPARZA-ALMARAZ, AARON	383
V385455	2,731.17	.00	GUZMAN, HECTOR	512
V385456	3,080.39	.00	LANNAN, GREGORY	2791
V385457	2,399.28	.00	LEE, HYANG SUN	430
V385458	3,518.70	.00	MILLER, JADEN	513
V385459	2,780.78	.00	PENA, MANUEL	2933
V385460	4,040.04	.00	TRAN, JASON	96
V385461	3,909.28	.00	WRAY, NORMAN	5725
V385462	2,375.63	.00	ZARAGOZA, EDUARDO	5788
V385463	3,148.82	.00	AUBUCHON, LAURIE	250
V385464	2,085.07	.00	GENERA, ELIZABETH	1685
V385465	4,439.01	.00	HUNT, JOSEPH	2249
V385466	1,809.98	.00	LUX, ANDREA	2972
V385467	2,232.11	.00	VENEGAS MENDEZ, JAVIER	5491
V385468	1,944.61	.00	AREVALOS, RYAN	456
V385469	2,283.26	.00	BACA, ANDREW	315
V385470	3,005.73	.00	BRITO, MICHAEL	642
V385471	738.62	.00	CASTRO, JOHN	540
V385472	3,372.69	.00	ESCATEL-OROSCO, PEDRO	1537
V385473	2,315.66	.00	GONZALEZ, ALEJANDRO	1783
V385474	1,275.72	.00	GONZALEZ, KONRAD	587
V385475	4,100.97	.00	LIBUNAO, NINO	2912
V385476	1,673.32	.00	LISCANO, CHRISTOPHER	850
V385477	1,859.26	.00	MARASCO, MATTHEW	289
V385478	1,502.22	.00	MARTINEZ, JEFFREY	535
V385479	2,417.23	.00	MUNOZ, JOHNNY	144
V385480	2,298.27	.00	NAJERA, JESSE	3630
V385481	1,724.17	.00	ORTIZ, RAYMOND	309
V385482	1,845.42	.00	PAPANIC, DENNIS	548
V385483	1,275.72	.00	PEREZ, ISAIAH	523
V385484	2,323.34	.00	RIVERA, JOE	4450
V385485	1,724.18	.00	RODRIGUEZ, MIGUEL	589

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SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

V385486	2,515.16	.00	RODRIGUEZ, OSCAR	131
V385487	840.43	.00	RODRIGUEZ, ROLANDO	591
V385488	1,963.45	.00	SERNA, JUAN	4728
V385489	2,520.02	.00	TORREZ, JAVIER	69
V385490	2,592.87	.00	ALARCON, ELVIS	597
V385491	2,091.00	.00	CARRILLO, EDWARD	765
V385492	1,196.28	.00	CHAVEZ, CAESAR	544
V385493	2,723.82	.00	ELLS, ZACHARY	1500
V385494	2,757.44	.00	ENNIS, JOSEPH	262
V385495	3,989.39	.00	FINCH, BARRETT	1574
V385496	2,850.74	.00	HAGAN, KEVIN	1947
V385497	3,597.87	.00	KVENBO, SCOTT	2750
V385498	1,823.41	.00	LAUTERIO, MATTHEW	533
V385499	2,584.13	.00	MARTINEZ, MARCO	215
V385500	4,380.15	.00	MCGEE, MICHAEL	9306
V385501	2,512.82	.00	MILLER, DAVID	3390
V385502	3,746.83	.00	MOJARRO, ANDREW	3082
V385503	3,342.79	.00	MOORE, FRANK	3486
V385504	1,647.84	.00	MYLLES, JOSHUA	279
V385505	1,778.04	.00	PRECIADO, CAMDEN	134
V385506	2,221.77	.00	SANCHEZ, JUAN	4617
V385507	2,164.04	.00	SPEAR, ANTHONY	5011
V385508	3,850.00	.00	STEPHENSON, MARK	5122
V385509	2,223.11	.00	TAVARES, JAMEY	5231
V385510	1,837.44	.00	ALVAREZ, CARLOS	136
V385511	2,470.82	.00	DAHL, TERRY	1084
V385512	2,603.17	.00	DOMINGUEZ, KEVIN	565
V385513	2,090.31	.00	ELLIOTT, JAYLEN	569
V385514	1,130.48	.00	ESPINO, KEVIN	517
V385515	2,383.32	.00	GARCIA ORTEGA, JOSE	1636
V385516	1,940.84	.00	GRIMES, DAVID	1881
V385517	2,325.19	.00	GUZMAN, KEVIN	132
V385518	2,228.52	.00	KOSS, MICHAEL	2718
V385519	3,011.73	.00	MARTINEZ, GABRIEL	3139
V385520	2,480.78	.00	MELLADO, KIM	3289
V385521	2,677.60	.00	MERROW, MATTHEW	3316
V385522	2,226.79	.00	OTTEN, DAVID	3869
V385523	3,427.62	.00	PORTER, JEFFREY	4174
V385524	2,728.21	.00	RODRIGUEZ, EDWARD	4479
V385525	2,173.37	.00	RUIZ, ALEJANDRO	416
V385526	2,136.58	.00	TORRES, SALVADOR	234
V385527	2,270.06	.00	WELLS, ANTHONY	5610
V385528	1,130.48	.00	YANEZ, ANDREW	521
V385529	1,053.30	.00	AVERELL, ANDREW	349
V385530	2,619.55	.00	CAMPIZTA, ADAM	225
V385531	2,433.77	.00	DE LA CRUZ, RICARDO	558
V385532	3,042.21	.00	MACIAS, RAYMOND	2998
V385533	2,515.21	.00	WEAR, JOHN	5606
V385534	2,111.20	.00	ALARCON, ALEXANDER	485
V385535	6,682.87	.00	BOX, JAMES	576
V385536	2,004.44	.00	CHAVEZ, ARIANA	788
V385537	1,839.99	.00	CONTRERAS, SAUL	95
V385538	3,419.68	.00	KURATA, DALE	2749
V385539	1,987.26	.00	MANCILLA, JSSICA	451
V385540	2,513.90	.00	MARTINEZ, SERENA	3147
V385541	1,974.72	.00	MOMPELLER, JUSTICE	443

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SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

V385542	914.55	.00	SANCHEZ, CHRISTOPHER	236
V385543	3,284.49	.00	SAUCEDA, MARK	4642
V385544	991.40	.00	ALVARADO, ADRIAN	89
V385545	418.18	.00	BAHENA, PEDRO	148
V385546	435.61	.00	BAKER, JAMISON	465
V385547	344.14	.00	BARENG, KATHERINE	33
V385548	548.86	.00	CARVENTE, GIANJAVIER	334
V385549	724.23	.00	CISNEROS, MICHELLE	812
V385550	531.44	.00	DURGIN, JAYLIND	186
V385551	470.45	.00	ESCAMILLA PATRICIO, DANIELLE	534
V385552	418.18	.00	FERNANDEZ, GISSEL	330
V385553	479.17	.00	GARCIA, MICHELE	171
V385554	676.05	.00	GONZALEZ, ISAAC	294
V385555	121.97	.00	GRANADOS, REGINA	145
V385556	846.34	.00	GUERRA, ATHZIRI	141
V385557	1,002.71	.00	GUERRA, ROCCO	44
V385558	723.36	.00	GUILLEN, JAYDEN	339
V385559	755.78	.00	GUTIERREZ, MICHELLE	1925
V385560	728.49	.00	HERNANDEZ, KATE	2091
V385561	1,093.21	.00	HOLLOWAY, ELIZABETH	2185
V385562	544.78	.00	MAGANA, ADAM	173
V385563	1,093.49	.00	MORENO, ANDREW	161
V385564	597.78	.00	NGHIEM, NATALIE	249
V385565	574.30	.00	OCHOA, ALAN	192
V385566	308.14	.00	ONTIVEROS, IZABELLA	3864
V385567	805.35	.00	RIVERA GOMEZ, YAMILEX	4432
V385568	652.57	.00	RODRIGUEZ, KAREN	538
V385569	270.08	.00	RODRIGUEZ, MIKAYLA	295
V385570	265.73	.00	ROQUE, KATRINA	38
V385571	718.15	.00	RUIZ, LUIS	527
V385572	1,061.65	.00	RUSSELL, JEFFREY	150
V385573	664.31	.00	SANCHEZ, NATHAN	504
V385574	714.40	.00	SOLTERO, JESSE	177
V385575	331.06	.00	SORIA, NOAH	5004
V385576	576.51	.00	STRICKLER, LINDA	5135
V385577	365.91	.00	TAPIA, ANGELICA	306
V385578	457.39	.00	THANKESWARAN, HASHMITHAA	543
V385579	1,155.29	.00	THOMSEN, MATTHEW	194
V385580	2,653.81	.00	VAN SICKLE, MICHELLE	2076
V385581	660.17	.00	VAZQUEZ, OSCAR	152
V385582	708.10	.00	VELOZ, SABRINA	146
V385583	287.50	.00	WONGSUPHAKPHAN, BRIANNA	337
V385584	137.57	.00	AHANYA, PRISHA	208
V385585	137.57	.00	CLOCK, AUDREY	201
V385586	137.57	.00	DIXON, DAVONNE	563
V385587	65.84	.00	GODFREY, RILEY	4
V385588	137.57	.00	GONZALEZ, EMBERLY	204
V385589	137.57	.00	MAYA, GALILEA	324
V385590	137.57	.00	POTTER, ALEXANDRA	564
V385591	438.93	.00	SINGH, YASHPREET	48
V385592	590.07	.00	SMITH, JOHN	210
V385593	137.57	.00	VACA, SARAH	311
V385594	865.25	.00	AGUILAR, KALVIN	23
V385595	313.63	.00	BARTOLO, BRYAN	338
V385596	728.78	.00	CABUSAO, NINA MARINELLA	729
V385597	919.61	.00	CERVANTES, BRIANA	757

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CHECK REGISTER(CONCISE)

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SELECTION CRITERIA: checkhis.pay\_run in ('MYT','MY2')  
ALL CHECKS

V385598	1,061.66	.00	CHOATE, RACHAEL	511
V385599	1,086.03	.00	CORRALES, ISAAC	474
V385600	2,803.67	.00	DAVIS, TANIKKA	1082
V385601	760.77	.00	DELGADO, ISABEL	502
V385602	246.07	.00	GONZALES, STACI	484
V385603	867.43	.00	HONG, YI	2189
V385604	2,831.57	.00	HURTADO, MARIA	353
V385605	257.95	.00	LARIZ RUBALCAVA, CARLOS	429
V385606	708.10	.00	LIZARRAGA, ERIK	483
V385607	2,321.39	.00	MARQUEZ PINEDO, ANALISA	3118
V385608	1,141.66	.00	MEGGINSON, MARK	562
V385609	827.36	.00	MENDOZA, GISELLE	522
V385610	453.03	.00	MORISON, MATTHEW	243
V385611	2,617.29	.00	NIELSEN, ROSEMARY	3760
V385612	1,012.21	.00	ORTIZ, YAHAIRA	241
V385613	706.10	.00	ROJAS, ASHLEY	473
V385614	256.89	.00	RUIZ, ANA	4591
V385615	644.75	.00	RUIZ, GIANCARLO	466
V385616	1,425.55	.00	SANCHEZ, LORETTA	462
V385617	582.12	.00	SINGH, YASMINE	479
V385618	638.39	.00	SOSA, ELIANNA	341
V385619	634.25	.00	VALDEZ, NATALIA	46
V385620	513.51	.00	VEGA-MATA, PEDRO	278
V385621	840.34	.00	ZAZUETA, RYAN	267
PAYRUN TOTAL				
CHECK: 410	1,063,687.96	.00		
TOTAL				
CHECKS: 411	1,063,687.96	2,859.58		

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK,  
CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE  
SUM OF \$18,109.47 COVERING RETIREE PAYROLL ENDING APRIL  
30, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK  
DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the  
Director of Finance or his designated representative hereby certifies to the accuracy of the  
following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Director of Finance

SECTION 2: The claims and demands in the sum of \$18,109.47, set forth on  
the 2-page register attached to this resolution and made a part here of have been  
audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by the following called  
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_  
Page 2

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

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City Clerk



SUNGARD PUBLIC SECTOR  
DATE: 05/05/2025  
TIME: 18:53:42

CITY OF BUENA PARK  
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PAGE NUMBER: 1  
PAYREP83

SELECTION CRITERIA: checkhis.pay\_run='MYR'  
REGULAR CHECKS

PAYRUN: MYR  
DATE: 04/28/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	-----EMPLOYEE-----	ID NUMBER
385623	.00	2.00	CHESSEN, DONNA	9428
385624	.00	152.00	DENNY, JOHNNIE	9440
385625	.00	2.00	EERNISSE, NOLA	9448
385626	.00	152.00	GONZALES, ROBERT	9461
385627	.00	2.00	HAMBY, PAUL	9466
385628	.00	152.00	JACKSON, GARY	9482
385629	.00	152.00	KIMERY, ERIC	9012
385630	.00	2.00	MACIS, NORMA	9504
385631	.00	2.00	MAYS, MARY	9677
385632	.00	152.00	MCCAY, DONALD	9517
385633	.00	42.00	ROBLES, AMPARO	9550
385634	.00	152.00	SCHWENGEL, LLOYD	9558
385635	.00	2.00	SIGLER, CAROL	9620
385636	.00	14.00	TRUJILLO, FRANK	9663
385637	.00	150.00	TUTHILL, LOREN	9581
385638	.00	2.00	WINNER, SAMUEL	9589
385639	.00	42.00	WYMAN, GUADALUPE	9592
V385640	14.00	.00	AGUIRRE, RICHARD	9624
V385641	14.00	.00	BECKER, LLOYD	9409
V385642	150.00	.00	BERRY, STEVE	9682
V385643	185.08	.00	BISBING, KRISTOPHER	9675
V385644	152.00	.00	BRANUM, TERRY	9418
V385645	2.00	.00	BROWN, ARTHUR	9635
V385646	152.00	.00	CARNEY, PATRICK	9014
V385647	42.00	.00	CIAMPA, LISA	9429
V385648	150.00	.00	CISNEROS, RUDY	9625
V385649	42.00	.00	CLARK, LAURENCE	9430
V385650	349.00	.00	CONN, SANDRA	9676
V385651	42.00	.00	COX, BARBARA	9435
V385652	2.00	.00	CRISP, BEVERLY	9612
V385653	152.00	.00	DASCENZI, PHILLIP	9438
V385654	42.00	.00	DESOUCY, DOLORES	9441
V385655	152.00	.00	DIXON, JAMES	9442
V385656	152.00	.00	DOCK, HENRY	9443
V385657	152.00	.00	FAIRMAN, ERIC	9451
V385658	150.00	.00	FONCECA, ARTHUR	9456
V385659	790.53	.00	FORSYTH, RICHARD	9680
V385660	152.00	.00	FROST, FRANK	9458
V385661	349.00	.00	HAINLEY, LAWRENCE	9651
V385662	173.00	.00	HENEIN, NABIL	9662
V385663	152.00	.00	HESTER, KATHLEEN	9627
V385664	152.00	.00	HICKEN, GARY	9475
V385665	262.00	.00	HOLGUIN, ALEXANDER	9604
V385666	150.00	.00	JACKSON, TERESA	9628
V385667	152.00	.00	JONES, MICHAEL	9656
V385668	42.00	.00	JONES, SHIRLEY	9486
V385669	150.00	.00	JONES, WILLIAM	9485
V385670	42.00	.00	KELLY, ANDREA	9661
V385671	152.00	.00	KIRBY, GEORGE	9488
V385672	42.00	.00	KIRK, BRET	9490

SUNGARD PUBLIC SECTOR  
DATE: 05/05/2025  
TIME: 18:53:42

CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

PAGE NUMBER: 2  
PAYREP83

SELECTION CRITERIA: checkhis.pay\_run='MYR'  
REGULAR CHECKS

V385673	1,086.55	.00	KOHANEK, WILLIAM	9669
V385674	2.00	.00	KYLE, LESLIE	9493
V385675	152.00	.00	LININGER, RODNEY	9497
V385676	14.00	.00	LITCHFIELD, WILLIAM	9630
V385677	150.00	.00	LOEHR, LOTHAR	9499
V385678	1,571.50	.00	LOVCHIK, MICHAEL	9684
V385679	42.00	.00	LOWRY, MARILYN	9501
V385680	152.00	.00	LUCENTI, THOMAS	9502
V385681	42.00	.00	MALOUFF, JOSEPHINE	9505
V385682	152.00	.00	MANNING, BRUCE	9506
V385683	42.00	.00	MARTIN, GLORIA	9508
V385684	42.00	.00	MARTINEZ, DAVID	9649
V385685	152.00	.00	MARTINEZ, MANUEL	9667
V385686	152.00	.00	MCNEILLY, MICHAEL	9522
V385687	14.00	.00	MEALER, JAMES	9523
V385688	152.00	.00	MONSON, THOMAS	9638
V385689	349.00	.00	MOTE, ROBERT	9600
V385690	2,250.95	.00	PELTON, GREGORY	9699
V385691	26.00	.00	PENA, RICHARD	9598
V385692	152.00	.00	POTTER, BRUCE	9541
V385693	152.00	.00	POWELL, ROGER	9672
V385694	42.00	.00	REDDICK, SUZANNE	9655
V385695	150.00	.00	RILEY, MARGARET	9681
V385696	42.00	.00	ROGERS, REGINA	9631
V385697	49.00	.00	ROONEY, MARIAN	9622
V385698	152.00	.00	SANDERS, DARYL	9553
V385699	14.00	.00	SANDOVAL, SANTIAGO	9658
V385700	152.00	.00	SCHOALES, JAMES	9555
V385701	42.00	.00	SELLS, ROBIN	9659
V385702	42.00	.00	SHEARN, WYNNETTE	9641
V385703	1,100.76	.00	SIANEZ, COREY	9690
V385704	152.00	.00	STEWART, GREGORY	9572
V385705	152.00	.00	SWISHER, JOHN	9652
V385706	152.00	.00	SYLVESTER, DAVID	9574
V385707	14.00	.00	TEMPLETON, JOHN	9686
V385708	150.00	.00	TILTON, SHALICE	9683
V385709	152.00	.00	WADELL, VERN	9584
V385710	150.00	.00	WARSINSKI, RICKY	9645
V385711	150.00	.00	WHITESIDE, JOHN	9668
V385712	42.00	.00	WHITLOCK, JOHN	9633
V385713	2,331.10	.00	WORRALL, GARY	9685
PAYRUN TOTAL				
CHECK: 91	16,935.47	1,174.00		
TOTAL				
CHECKS: 91	16,935.47	1,174.00		

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK,  
CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE  
SUM OF \$1,072,744.72 COVERING REGULAR PAYROLL ENDING  
APRIL 25, 2025

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK  
DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the  
Director of Finance or his designated representative hereby certifies to the accuracy of the  
following demands and to the availability of funds for payment thereof.

\_\_\_\_\_  
Director of Finance

SECTION 2: The claims and demands in the sum of \$1,072,744.72 set forth on  
this 9-page register attached to this resolution and made a part hereof have been  
audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2025 by the following called  
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. \_\_\_\_\_  
Page 2

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

---

City Clerk

SUNGARD PUBLIC SECTOR  
DATE: 05/05/2025  
TIME: 13:53:15

CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

SELECTION CRITERIA: checkhis.pay\_run in ('MY3','MZ1')  
REGULAR CHECKS

PAYRUN: MY3  
DATE: 04/23/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	-----EMPLOYEE-----	ID NUMBER
385622	.00	3,342.67	ELLIOTT, JAYLEN	569
PAYRUN TOTAL CHECK: 1	.00	3,342.67		

SUNGARD PUBLIC SECTOR  
DATE: 05/05/2025  
TIME: 13:53:15

CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

PAGE NUMBER: 2  
PAYREP83

SELECTION CRITERIA: checkhis.pay\_run in ('MY3','MZ1')  
REGULAR CHECKS

PAYRUN: MZ1  
DATE: 05/02/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	-----EMPLOYEE-----	ID NUMBER
V385714	2,960.25	.00	CASTRO, GWENDOLYNE	503
V385715	6,513.01	.00	FENTON, EDWARD	1564
V385716	1,823.36	.00	KERN, DONNA	2574
V385717	2,798.97	.00	MIRANDA, MARILU	447
V385718	2,694.44	.00	PREVO, DOREKA	390
V385719	3,571.93	.00	VALDEZ, REBECCA	5490
V385720	2,017.64	.00	BUENROSTRO, PATRICIA	227
V385721	1,751.26	.00	GALLENTINE, KAILEY	486
V385722	4,078.09	.00	GARCIA, ADRIAN	1700
V385723	1,187.31	.00	GLAVIN, BARBARA	1768
V385724	1,973.46	.00	HERNANDEZ, GLORIA	2092
V385725	6,815.85	.00	HYUN, SUNG	2248
V385726	2,298.46	.00	KIM, MIN	2584
V385727	2,234.39	.00	LOVEJOY, REBEKAH	76
V385728	562.99	.00	OZAKI, GRACE	3881
V385729	2,072.64	.00	PAK, TIMOTHY	3955
V385730	2,776.85	.00	PEREZ, JESSICA	4111
V385731	2,501.51	.00	TOMASSETTI, JEEVANI	5623
V385732	2,195.89	.00	TRAN, KRYSTLE	242
V385733	2,138.53	.00	APARICIO, LESLIE	590
V385734	1,049.52	.00	AYALA, MICHAEL	445
V385735	4,243.40	.00	COPPING, SARA	951
V385736	663.76	.00	DIAZ, MICHELLE	419
V385737	2,369.95	.00	ENGLEBRECHT, BRIDGET	261
V385738	2,971.17	.00	FEWER, JESSICA	580
V385739	7,230.34	.00	FRANCE, AARON	1650
V385740	450.30	.00	MCKINNEY, KENNETH	552
V385741	2,621.41	.00	MEDINA, YARETZA	8
V385742	875.90	.00	MUNOZ, MICHELLE	440
V385743	568.80	.00	NAUERT, NATHANIEL	442
V385744	294.97	.00	TEHRANI, AIDIN	551
V385745	761.89	.00	AHN, JOYCE	263
V385746	774.06	.00	FRANCO-HERNANDEZ, CARLOS	566
V385747	660.31	.00	HOQUE, LAMIYA	412
V385748	526.77	.00	SONNE, SUSAN	5161
V385749	558.90	.00	TRAUT, CONNOR	5399
V385750	2,789.12	.00	ALMQUIST, ANNA PATRICIA	168
V385751	1,833.52	.00	GUERRA, SARAH	1470
V385752	5,486.40	.00	JIMENEZ, ADRIA	2297
V385753	507.84	.00	KIRK, RALPH	384
V385754	2,052.08	.00	LOPEZ, ANGELICA	2928
V385755	1,070.00	.00	PHAM, TAMMY	574
V385756	3,928.70	.00	AVERELL, MARK	272
V385757	2,395.21	.00	COLES-GUZMAN, MARY	950
V385758	2,536.33	.00	KENNEDY, SEAN	111
V385759	4,579.98	.00	CULL, ROBERT	1012
V385760	2,091.18	.00	FLORES, CHRISTOPHER	464
V385761	1,198.69	.00	GUZMAN, FEDERICO	1918
V385762	2,813.56	.00	LESTER, ALEXANDER	2868
V385763	1,843.05	.00	MACIAS, JUDITH	2996

SUNGARD PUBLIC SECTOR  
DATE: 05/05/2025  
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CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

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PAYREP83

SELECTION CRITERIA: checkhis.pay\_run in ('MY3','MZ1')  
REGULAR CHECKS

V385764	2,523.49	.00	MAYORQUIN, RAYMUNDO	221
V385765	2,718.36	.00	TART, ANDRE	5235
V385766	2,783.90	.00	ALVAREZ, JOSHUA	458
V385767	1,944.87	.00	CASTANEDA, GUADALUPE	280
V385768	2,421.85	.00	CASTELLANOS, CARLOS	515
V385769	2,500.02	.00	CATALDO, JOHN	766
V385770	2,066.70	.00	DAVIS-VALENTINE, SUZANNE	1085
V385771	422.24	.00	DINH, MICHELLE	433
V385772	6,273.99	.00	FOULKES, MATTHEW	9
V385773	1,794.92	.00	LOMELI, MOISES	472
V385774	4,035.45	.00	LUNA, HARALD	264
V385775	2,800.04	.00	MCALLEESE, IAN	159
V385776	3,194.55	.00	NAVARRO, SANDRA	93
V385777	440.39	.00	SANCHEZ, VIVIANA	4616
V385778	2,336.99	.00	SANTOS, RUTH	4640
V385779	49.27	.00	SCHOALES, JAMES CRAIG	4655
V385780	1,860.87	.00	TAE, RAY	5196
V385781	3,970.61	.00	THAI, LOTUS	536
V385782	2,222.39	.00	ZAPIEN, ERNESTINE	5777
V385783	47.39	.00	DAVIS, MONIQUE	386
V385784	47.39	.00	DIEP, DEBORAH	1208
V385785	47.39	.00	JUDEH, MIRVAT	389
V385786	47.39	.00	PATINO ESCALONA, HECTOR	387
V385787	2,313.88	.00	ARDAIZ, LANA	190
V385788	3,330.17	.00	DHAUW, MELISSA	1170
V385789	3,028.26	.00	SUAREZ, SARABETH	5169
V385790	3,192.58	.00	YOON, JIWON	91
V385791	1,365.24	.00	BARR, LISA	366
V385792	1,784.43	.00	BARRAZA, TAYLOR	501
V385793	3,127.40	.00	COTA, LORRAINE	954
V385794	5,766.70	.00	GEYER, BRADLEY	1692
V385795	4,929.61	.00	HONG, ALEX	2130
V385796	6,426.03	.00	NGUYEN, NGHIA	3755
V385797	6,867.46	.00	NUNES, FRANK	3813
V385798	1,631.55	.00	CHARNES, LANCE	783
V385799	7,148.12	.00	DIERINGER, RYAN	1145
V385800	3,628.83	.00	JIMENEZ, ROBERT	352
V385801	2,933.25	.00	KIM, HYUN	328
V385802	3,235.17	.00	LAM, DAVID	2790
V385803	736.18	.00	LOVCHIK, MICHAEL	6
V385804	4,341.59	.00	MIKIEWICZ, SIMON	3360
V385805	1,873.41	.00	NOVOTNY, MARY	3705
V385806	2,549.42	.00	SEMAAN, NADIA	4740
V385807	7,947.13	.00	SHADDOW, JON-MICHAEL	4837
V385808	2,581.86	.00	ALCALA, BRITTANY	58
V385809	2,406.17	.00	ARIAS, KALEA	592
V385810	2,710.13	.00	BARAJAS, MAYRA	357
V385811	2,078.73	.00	BINYON, ERIC	506
V385812	3,329.73	.00	BRANDSTETTER, JAMES	629
V385813	4,431.17	.00	BUTH, CATHERINE	561
V385814	2,025.17	.00	CARPENTER, SCARLET	1663
V385815	1,026.20	.00	CORONADO, PERLA	553
V385816	682.88	.00	CORTEZ TORRES, AMANDA	450
V385817	3,805.57	.00	ESCOBEDO, STACEY	1530
V385818	4,995.50	.00	ESQUETINI, MARIA	1536
V385819	1,941.80	.00	HERNANDEZ, ISABELLA	112

SUNGARD PUBLIC SECTOR  
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CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

PAGE NUMBER: 4  
PAYREP83

SELECTION CRITERIA: checkhis.pay\_run in ('MY3','MZ1')  
REGULAR CHECKS

V385820	692.52	.00	MADHAE, DEEPINDER	555
V385821	3,105.14	.00	MAERKER, ELIZABETH	3017
V385822	3,544.85	.00	MCGRATH, CODY	3220
V385823	823.40	.00	MENDOZA ESPINOZA, MYA	532
V385824	929.76	.00	NOLASCO, NICOLE	595
V385825	1,037.91	.00	ONTIVEROS, STEVEN	342
V385826	2,322.53	.00	PALMA CARDENAS, DIANA	3970
V385827	1,152.97	.00	PARRA, ANGEL	498
V385828	1,265.09	.00	RODRIGUEZ VILLA, YARELI	205
V385829	1,984.94	.00	SAUCEDA, CATHLEEN	4645
V385830	3,879.18	.00	SHERIFF, SAMANTHA	2096
V385831	795.00	.00	SILVERIO, SAMANTHA	497
V385832	3,345.73	.00	TANIGUCHI, MELISSA	5230
V385833	752.77	.00	VELLANOWETH, KRISTINE	217
V385834	696.58	.00	YBARRA, DELIA	529
V385835	2,010.93	.00	FIORE, KATE	1560
V385836	1,819.51	.00	FLOHRA, KARAN	516
V385837	3,422.93	.00	FOX, CHARITY	1641
V385838	659.94	.00	KUHN, MICHELLE	2730
V385839	249.78	.00	KUHN, TARI	2747
V385840	2,263.61	.00	LARA, KARON	103
V385841	2,918.12	.00	MENDIVEL, CHRISTINA	3299
V385842	2,117.37	.00	NGO, CATHERINE	3752
V385843	2,062.31	.00	PENDLETON, SUN	4080
V385844	1,774.02	.00	RAMIREZ, ARIANNA	86
V385845	1,351.85	.00	TENG, LING-FEI	2871
V385846	2,302.37	.00	UMLAH, AMBER	5435
V385847	5,203.28	.00	BATES, PATRICK	378
V385848	4,342.40	.00	BELTRAN, CHRISTINA	13
V385849	6,608.30	.00	BERNAL, DAVID	480
V385850	3,939.85	.00	BLACKWOOD, PHALANN	550
V385851	5,484.80	.00	BOURNE, CLIFFORD	5612
V385852	3,874.41	.00	BOYD, ROBERT	584
V385853	3,588.39	.00	BOYER, CAMERON	585
V385854	5,915.22	.00	BOYINGTON, DEVIN	594
V385855	8,123.26	.00	BRAVO, ISABEL	420
V385856	15,286.79	.00	BURNETT, DEBORAH	110
V385857	4,962.60	.00	CAMPOS, LOLANI	728
V385858	3,138.74	.00	CERDA, SERGIO	240
V385859	3,307.82	.00	CHAVEZ, ALEJANDRO	182
V385860	5,406.29	.00	CHAVEZ, ANTONY	246
V385861	3,586.12	.00	CURATOLA, ANTHONY	350
V385862	4,380.31	.00	DAVIS, JONATHAN	1083
V385863	6,118.78	.00	ESCAMILLA, MARIO	1529
V385864	5,082.67	.00	ESCOBEDO, DOMINICK	1521
V385865	2,522.79	.00	ESTRELLA, CARL JOSEPH	415
V385866	4,511.87	.00	FRANKLIN, KEVIN	1649
V385867	6,639.58	.00	GALOS, MICHAEL	1680
V385868	4,357.98	.00	GANO, KEVIN	1742
V385869	3,637.05	.00	GARCIA, JONATHAN	514
V385870	4,421.59	.00	GENTNER, GEORGE	1765
V385871	4,091.41	.00	GONZALEZ, LUIS	164
V385872	4,012.71	.00	GONZALEZ, OSCAR	1785
V385873	5,376.69	.00	HERST, RYAN	2102
V385874	4,078.55	.00	HOGAN, CHRISTIAN MICHAEL	138
V385875	6,041.33	.00	JIMENEZ, GUSTAVO	2285



SUNGARD PUBLIC SECTOR  
DATE: 05/05/2025  
TIME: 13:53:15

CITY OF BUENA PARK  
CHECK REGISTER(CONCISE)

PAGE NUMBER: 5  
PAYREP83

SELECTION CRITERIA: checkhis.pay\_run in ('MY3','MZ1')  
REGULAR CHECKS

V385876	4,578.00	.00	JOHNSON, BRYAN	2300
V385877	6,511.20	.00	LEPE, SERGIO	2901
V385878	3,612.88	.00	LIRA, JOSEPH	133
V385879	3,719.70	.00	LOPEZ, GUILLERMO	2958
V385880	5,576.12	.00	LOVETERE, JOSEPH	2962
V385881	2,723.34	.00	LUONG, AARON	577
V385882	3,952.72	.00	MARTINEZ, JESUS	117
V385883	4,145.10	.00	MEDRANO, JULIAN	3223
V385884	2,295.42	.00	MEONO, ROBIN	351
V385885	3,749.97	.00	MOELLER, SARAH	3590
V385886	5,883.24	.00	MORALES, FRANK	3489
V385887	3,628.72	.00	MORQUECHO, FERNANDO	510
V385888	4,828.03	.00	MUNOZ, OSCAR	3605
V385889	4,846.54	.00	MURILLO CASTRO, JULIAN	268
V385890	3,091.29	.00	NGUYEN, ANTHONY	258
V385891	5,496.58	.00	NYHUS, CHRISTOPHER	3808
V385892	5,644.44	.00	O'DETTE, DIRK	3823
V385893	4,204.68	.00	OH, WILLIAM	326
V385894	1,970.60	.00	OSORIO, STEVIE	573
V385895	4,713.08	.00	PADILLA, VALERIE	108
V385896	5,941.08	.00	PINO, RICHARD	4171
V385897	4,440.63	.00	PROCEL, ANDY	4243
V385898	5,126.89	.00	RAMIREZ, ANGEL	4314
V385899	4,074.29	.00	RANGEL, PRISCILLA	4337
V385900	5,776.01	.00	REYES, HUGO	98
V385901	3,333.00	.00	RODRIGUEZ, CHRISTIAN	4476
V385902	5,129.58	.00	RODRIGUEZ CASTILLERO, JOSEPH	259
V385903	3,351.05	.00	RUBALCAVA, EFRAIN	4590
V385904	4,175.10	.00	SALAZAR, RYAN	4626
V385905	4,898.96	.00	SOLIS, DANIEL	5000
V385906	2,098.71	.00	SOUSA, MATTHEW	596
V385907	3,699.79	.00	TEWELL, MELISSA	5282
V385908	5,859.80	.00	TOMSICK, MARTIN	5360
V385909	5,763.88	.00	TRAN, TUYET	5424
V385910	2,987.08	.00	TURNER, JERAMIAH	291
V385911	4,921.90	.00	WILLIAMS, JUDITH	5660
V385912	4,120.66	.00	WILLIAMS-GIROUX, JACOB	499
V385913	6,918.90	.00	COLON, BOBBY	900
V385914	6,110.23	.00	LEE, CONNOR	2861
V385915	2,028.62	.00	MAERTZ, DANA	3018
V385916	1,700.03	.00	MENDOZA HERNANDEZ, STEPHANIE	427
V385917	1,881.05	.00	OCHOA, JENNY	283
V385918	5,211.43	.00	RICE, JAMES	4408
V385919	2,004.99	.00	SILVA, OSCAR	4886
V385920	2,191.78	.00	VAZQUEZ-CAMACHO, MARLENE	101
V385921	5,191.93	.00	VU, JEFFREY	5519
V385922	594.94	.00	BAIR, JOHN	284
V385923	947.99	.00	CASEY, DROUETT	771
V385924	1,687.80	.00	PATTON, DANA	4060
V385925	6,140.72	.00	BAILEY, JOHN	355
V385926	3,952.35	.00	BOUDREAU, CORY	583
V385927	2,325.03	.00	BOUDREAU, LAURA	2192
V385928	5,222.74	.00	CARNEY, THOMAS	751
V385929	1,589.21	.00	CHAN, KARA	795
V385930	5,454.32	.00	CHRISTIANSEN, ANDREW	97
V385931	5,192.91	.00	DAVENPORT, JOSEPH	1094

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SELECTION CRITERIA: checkhis.pay\_run in ('MY3','MZ1')  
REGULAR CHECKS

V385932	3,693.25	.00	EK, CHRISTOPHER	1477
V385933	3,674.93	.00	KALAGIAN, BRYANT	2436
V385934	2,911.18	.00	LOMELI, LISBETH	4516
V385935	2,986.19	.00	LOPEZ, VANESSA	2929
V385936	5,076.74	.00	LOPEZ, WILLYVALDO	2941
V385937	4,882.84	.00	LOWE, AUSTIN	2956
V385938	4,134.64	.00	MOON, DAVID	3479
V385939	1,744.28	.00	MORALES MALDONADO, IVETT	3490
V385940	1,578.77	.00	O'DETTE, NANCY	1920
V385941	5,389.56	.00	ORTEGA, MICHAEL	104
V385942	5,111.52	.00	PANTOJA, DAVID	3986
V385943	7,037.07	.00	PLUMLEE, ROGER	4180
V385944	2,238.48	.00	SULLIVAN, STACEY	5160
V385945	3,077.07	.00	TREADWAY, SARA	4210
V385946	3,531.59	.00	VU, KRISTINE	63
V385947	3,723.70	.00	YO, DANIEL	5752
V385948	2,137.93	.00	CARDENAS, MARGARET	336
V385949	2,080.34	.00	IBARRA, KRISTI	88
V385950	6,220.36	.00	MIKHAEL, MINA	3359
V385951	2,026.89	.00	ALMANZA, MINERVA	79
V385952	4,251.76	.00	ALQAM, NADER	71
V385953	4,025.66	.00	ARABOLU, DEEPTHI	178
V385954	2,995.31	.00	CAPISTRANO, FRANCES	74
V385955	2,716.40	.00	ESPARZA-ALMARAZ, AARON	383
V385956	2,731.17	.00	GUZMAN, HECTOR	512
V385957	3,080.39	.00	LANNAN, GREGORY	2791
V385958	2,420.92	.00	LEE, HYANG SUN	430
V385959	3,518.70	.00	MILLER, JADEN	513
V385960	2,780.78	.00	PENA, MANUEL	2933
V385961	2,920.04	.00	TRAN, JASON	96
V385962	4,109.09	.00	WRAY, NORMAN	5725
V385963	2,375.63	.00	ZARAGOZA, EDUARDO	5788
V385964	3,148.82	.00	AUBUCHON, LAURIE	250
V385965	2,060.07	.00	GENERA, ELIZABETH	1685
V385966	4,439.01	.00	HUNT, JOSEPH	2249
V385967	1,809.98	.00	LUX, ANDREA	2972
V385968	2,475.88	.00	VENEGAS MENDEZ, JAVIER	5491
V385969	1,456.91	.00	AREVALOS, RYAN	456
V385970	3,171.10	.00	BACA, ANDREW	315
V385971	3,262.93	.00	BRITO, MICHAEL	642
V385972	677.56	.00	CASTRO, JOHN	540
V385973	3,457.22	.00	ESCATEL-OROSCO, PEDRO	1537
V385974	2,315.66	.00	GONZALEZ, ALEJANDRO	1783
V385975	1,502.21	.00	GONZALEZ, KONRAD	587
V385976	4,100.97	.00	LIBUNAO, NINO	2912
V385977	1,908.63	.00	LISCANO, CHRISTOPHER	850
V385978	1,592.16	.00	MARASCO, MATTHEW	289
V385979	1,580.90	.00	MARTINEZ, JEFFREY	535
V385980	2,514.51	.00	MUNOZ, JOHNNY	144
V385981	2,117.30	.00	NAJERA, JESSE	3630
V385982	1,275.72	.00	ORTIZ, RAYMOND	309
V385983	1,680.09	.00	PAPANIC, DENNIS	548
V385984	1,400.29	.00	PEREZ, ISAIAH	523
V385985	2,323.34	.00	RIVERA, JOE	4450
V385986	2,075.83	.00	RODRIGUEZ, MIGUEL	589
V385987	2,835.43	.00	RODRIGUEZ, OSCAR	131

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REGULAR CHECKS

V385988	840.43	.00	RODRIGUEZ, ROLANDO	591
V385989	2,224.90	.00	SERNA, JUAN	4728
V385990	3,017.17	.00	TORREZ, JAVIER	69
V385991	1,931.79	.00	ALARCON, ELVIS	597
V385992	2,091.00	.00	CARRILLO, EDWARD	765
V385993	1,470.73	.00	CHAVEZ, CAESAR	544
V385994	2,668.05	.00	ELLS, ZACHARY	1500
V385995	2,488.01	.00	ENNIS, JOSEPH	262
V385996	2,891.57	.00	FINCH, BARRETT	1574
V385997	3,717.62	.00	HAGAN, KEVIN	1947
V385998	3,325.96	.00	KVENBO, SCOTT	2750
V385999	1,823.41	.00	LAUTERIO, MATTHEW	533
V386000	2,282.43	.00	MARTINEZ, MARCO	215
V386001	4,380.15	.00	MC GEE, MICHAEL	9306
V386002	2,791.00	.00	MILLER, DAVID	3390
V386003	3,530.59	.00	MOJARRO, ANDREW	3082
V386004	3,342.79	.00	MOORE, FRANK	3486
V386005	1,647.84	.00	MYLLES, JOSHUA	279
V386006	2,531.75	.00	PRECIADO, CAMDEN	134
V386007	2,221.77	.00	SANCHEZ, JUAN	4617
V386008	2,164.04	.00	SPEAR, ANTHONY	5011
V386009	2,890.95	.00	STEPHENSON, MARK	5122
V386010	3,358.58	.00	TAVARES, JAMEY	5231
V386011	1,837.44	.00	ALVAREZ, CARLOS	136
V386012	2,470.82	.00	DAHL, TERRY	1084
V386013	2,198.56	.00	DOMINGUEZ, KEVIN	565
V386014	1,217.63	.00	ESPINO, KEVIN	517
V386015	2,383.32	.00	GARCIA ORTEGA, JOSE	1636
V386016	2,142.83	.00	GRIMES, DAVID	1881
V386017	2,325.19	.00	GUZMAN, KEVIN	132
V386018	2,392.73	.00	KOSS, MICHAEL	2718
V386019	3,011.73	.00	MARTINEZ, GABRIEL	3139
V386020	2,480.78	.00	MELLADO, KIM	3289
V386021	2,677.60	.00	MERROW, MATTHEW	3316
V386022	2,226.79	.00	OTTEN, DAVID	3869
V386023	3,427.62	.00	PORTER, JEFFREY	4174
V386024	2,728.21	.00	RODRIGUEZ, EDWARD	4479
V386025	1,867.02	.00	RUIZ, ALEJANDRO	416
V386026	1,911.31	.00	TORRES, SALVADOR	234
V386027	1,698.79	.00	WELLS, ANTHONY	5610
V386028	1,181.32	.00	YANEZ, ANDREW	521
V386029	1,023.99	.00	AVERELL, ANDREW	349
V386030	3,023.73	.00	CAMPIZTA, ADAM	225
V386031	2,797.55	.00	DE LA CRUZ, RICARDO	558
V386032	3,042.21	.00	MACIAS, RAYMOND	2998
V386033	2,515.21	.00	WEAR, JOHN	5606
V386034	2,111.20	.00	ALARCON, ALEXANDER	485
V386035	6,682.87	.00	BOX, JAMES	576
V386036	23.70	.00	CARVER, BRIAN	586
V386037	2,004.44	.00	CHAVEZ, ARIANA	788
V386038	23.70	.00	CHENCINSKI, COLETTE	487
V386039	1,839.99	.00	CONTRERAS, SAUL	95
V386040	12.70	.00	DE LA LUZ, ALICIA	408
V386041	.00	.00	FRUTOS, JERRY	488
V386042	23.70	.00	INNOCENTE, SHEENA	436
V386043	3,419.68	.00	KURATA, DALE	2749

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REGULAR CHECKS

V386044	1,987.26	.00	MANCILLA, JSSICA	451
V386045	23.70	.00	MARTINEZ, JUANITA	421
V386046	2,513.90	.00	MARTINEZ, SERENA	3147
V386047	23.70	.00	MCCANN, CAROL	439
V386048	1,974.72	.00	MOMPELLER, JUSTICE	443
V386049	23.70	.00	NEVAREZ, VERONICA	588
V386050	23.70	.00	ROSS, IRVING	435
V386051	732.54	.00	SANCHEZ, CHRISTOPHER	236
V386052	3,284.49	.00	SAUCEDA, MARK	4642
V386053	8.70	.00	WALKER, SHARENA	524
V386054	23.70	.00	WALLACE, DEAN	402
V386055	913.61	.00	ALVARADO, ADRIAN	89
V386056	648.66	.00	BAHENA, PEDRO	148
V386057	492.24	.00	BAKER, JAMISON	465
V386058	396.41	.00	BARENG, KATHERINE	33
V386059	313.63	.00	CARVENTE, GIANJAVIER	334
V386060	924.15	.00	CISNEROS, MICHELLE	812
V386061	357.20	.00	DURGIN, JAYLIND	186
V386062	574.30	.00	ESCAMILLA PATRICIO, DANIELLE	534
V386063	296.21	.00	FERNANDEZ, GISSEL	330
V386064	409.47	.00	GARCIA, MICHELE	171
V386065	509.66	.00	GONZALEZ, ISAAC	294
V386066	139.40	.00	GRANADOS, REGINA	145
V386067	676.52	.00	GUERRA, ATHZIRI	141
V386068	1,139.95	.00	GUERRA, ROCCO	44
V386069	589.96	.00	GUILLEN, JAYDEN	339
V386070	627.88	.00	GUTIERREZ, MICHELLE	1925
V386071	677.44	.00	HERNANDEZ, KATE	2091
V386072	970.92	.00	HOLLOWAY, ELIZABETH	2185
V386073	405.11	.00	LEWIS, ALEC	266
V386074	815.23	.00	MAGANA, ADAM	173
V386075	1,093.49	.00	MORENO, ANDREW	161
V386076	435.61	.00	NGHIEM, NATALIE	249
V386077	139.40	.00	NGUYEN, KEVIN	299
V386078	557.57	.00	OCHOA, ALAN	192
V386079	496.99	.00	ONTIVEROS, IZABELLA	3864
V386080	1,120.68	.00	RIVERA GOMEZ, YAMILEX	4432
V386081	509.66	.00	RODRIGUEZ, KAREN	538
V386082	331.06	.00	RODRIGUEZ, MIKAYLA	295
V386083	374.62	.00	ROQUE, KATRINA	38
V386084	554.01	.00	RUIZ, LUIS	527
V386085	920.37	.00	RUSSELL, JEFFREY	150
V386086	834.04	.00	SANCHEZ, NATHAN	504
V386087	924.30	.00	SOLTERO, JESSE	177
V386088	453.03	.00	SORIA, NOAH	5004
V386089	616.26	.00	STRICKLER, LINDA	5135
V386090	629.09	.00	TAPIA, ANGELICA	306
V386091	609.53	.00	THANKESWARAN, HASHMITHAA	543
V386092	1,053.97	.00	THOMSEN, MATTHEW	194
V386093	2,653.81	.00	VAN SICKLE, MICHELLE	2076
V386094	577.67	.00	VAZQUEZ, OSCAR	152
V386095	677.56	.00	VELOZ, SABRINA	146
V386096	496.59	.00	WONGSUPHAKPHAN, BRIANNA	337
V386097	284.85	.00	AHANYA, PRISHA	208
V386098	387.81	.00	ARMENTA, JESSICA	599
V386099	1,952.03	.00	BUENROSTRO, ADRIAN	598

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SELECTION CRITERIA: checkhis.pay\_run in ('MY3','MZ1')  
REGULAR CHECKS

V386100	527.52	.00	CATAN, KYLIE ROSE	185
V386101	241.68	.00	CLOCK, AUDREY	201
V386102	263.35	.00	CROCKETT, ALLISON	199
V386103	113.00	.00	DIXON, DAVONNE	563
V386104	118.08	.00	GALLEGOS, INARI	572
V386105	76.82	.00	GODFREY, RILEY	4
V386106	866.44	.00	GONZALEZ, EMBERLY	204
V386107	659.20	.00	MAYA, GALILEA	324
V386108	385.89	.00	PEDROZA, ANGELINE	325
V386109	334.08	.00	POTTER, ALEXANDRA	564
V386110	936.77	.00	SINGH, YASHPREET	48
V386111	701.54	.00	SMITH, JOHN	210
V386112	618.65	.00	TORRES, INEZ	296
V386113	83.60	.00	TRAN, KYLE	304
V386114	349.16	.00	VACA, SARAH	311
V386115	897.61	.00	AGUILAR, KALVIN	23
V386116	605.61	.00	BARTOLO, BRYAN	338
V386117	1,023.38	.00	CABUSAO, NINA MARINELLA	729
V386118	962.91	.00	CERVANTES, BRIANA	757
V386119	711.36	.00	CHOATE, RACHAEL	511
V386120	1,214.80	.00	CORRALES, ISAAC	474
V386121	2,803.67	.00	DAVIS, TANIKKA	1082
V386122	779.99	.00	DELGADO, ISABEL	502
V386123	377.88	.00	GONZALES, STACI	484
V386124	773.66	.00	HONG, YI	2189
V386125	2,831.57	.00	HURTADO, MARIA	353
V386126	977.92	.00	LARIZ RUBALCAVA, CARLOS	429
V386127	708.10	.00	LIZARRAGA, ERIK	483
V386128	2,321.39	.00	MARQUEZ PINEDO, ANALISA	3118
V386129	1,141.66	.00	MEGGINSON, MARK	562
V386130	916.35	.00	MENDOZA, GISELLE	522
V386131	435.61	.00	MORISON, MATTHEW	243
V386132	2,617.29	.00	NIELSEN, ROSEMARY	3760
V386133	1,020.11	.00	ORTIZ, YAHAIRA	241
V386134	690.82	.00	ROJAS, ASHLEY	473
V386135	256.89	.00	RUIZ, ANA	4591
V386136	860.75	.00	RUIZ, GIANCARLO	466
V386137	1,047.58	.00	SANCHEZ, LORETTA	462
V386138	540.15	.00	SINGH, YASMINE	479
V386139	778.82	.00	SOSA, ELIANNA	341
V386140	638.39	.00	VALDEZ, NATALIA	46
V386141	536.46	.00	VEGA-MATA, PEDRO	278
V386142	775.45	.00	ZAZUETA, RYAN	267

PAYRUN TOTAL  
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TOTAL  
CHECKS: 430 1,069,402.05 3,342.67



**C. PROCLAMATION RECOGNIZING MAY 4–10, 2025, AS PROFESSIONAL MUNICIPAL CLERKS WEEK**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4C.
Prepared By	Approved By
Angelica Lopez, Administrative Assistant	Aaron France, City Manager

**RECOMMENDED ACTION**

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Approve proclamation.

**Attachments**

[Municipal Clerks Week Proclamation 2025.pdf](#)

**PROFESSIONAL MUNICIPAL CLERKS WEEK**  
**MAY 4 - 10, 2025**

- WHEREAS,** *the Office of the Municipal Clerk is a vital part of local government, serving as the professional link between citizens, local governing bodies, and agencies of government at all levels; and,*
- WHEREAS,** *Municipal Clerks serve as the historians of their communities, diligently maintaining public records, ordinances, and minutes that preserve the history and integrity of local government; and,*
- WHEREAS,** *the duties of Municipal Clerks extend beyond recordkeeping to include the administration of fair and transparent elections, the facilitation of public meetings, and the management of essential municipal services that ensure the effective operation of local government; and,*
- WHEREAS,** *the Municipal Clerk's commitment to public service ensures the efficient functioning of our communities, fostering civic engagement and upholding the principles of democracy; and,*
- WHEREAS,** *Municipal Clerks demonstrate professionalism, integrity, and dedication to their responsibilities, often working behind the scenes to provide invaluable support to elected officials and the public; and,*
- WHEREAS,** *the International Institute of Municipal Clerks has designated the first full week of May as Municipal Clerks Week to recognize and celebrate the contributions of these essential public servants.*

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK** *does hereby recognize the week of May 4 - 10, 2025, as Professional Municipal Clerks Week, and further extends appreciation to our City Clerk's Office and the City Clerk for their exemplary dedication to the Buena Park community.*

**PASSED AND ADOPTED** *this 13<sup>th</sup> day of May 2025.*

**Joyce Ahn**  
**Mayor**

**Connor Traut**  
**Vice Mayor**

**Carlos Franco**  
**Council Member**

**Lamiya Hoque**  
**Council Member**

**Susan Sonne**  
**Council Member**



**D. PROCLAMATION RECOGNIZING MAY 18–24, 2025, AS NATIONAL PUBLIC WORKS WEEK**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4D.
Prepared By	Approved By
Adria Jimenez, City Clerk	Aaron France, City Manager

**RECOMMENDED ACTION**

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Approve proclamation.

**Attachments**

[PW Week Proclamation 2025.pdf](#)



*NATIONAL PUBLIC WORKS WEEK*

*May 18 - 24, 2025  
"Advancing Quality  
of Life For All"*

*WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Buena Park; and,*

*WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,*

*WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Buena Park to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,*

*WHEREAS, the year 2025 marks the 65<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association.*

*NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK does hereby proclaim the week May 18–24, 2025, as National Public Works Week and urges all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.*

*PASSED AND ADOPTED this 13<sup>th</sup> day of May 2025.*

*Joyce Ahn  
Mayor*

*Connor Traut  
Vice Mayor*

*Carlos Franco  
Council Member*

*Lamiya Hoque  
Council Member*

*Susan Sonne  
Council Member*



**E. PROCLAMATION RECOGNIZING MAY 18, 2025, AS ASIAN AMERICAN AND NATIVE HAWAIIAN/PACIFIC ISLANDER (AANHPI) DAY AGAINST BULLYING AND HATE**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4E.
Prepared By	Approved By
Angelica Lopez, Administrative Assistant	Aaron France, City Manager

**RECOMMENDED ACTION**

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Approve proclamation.

**Attachments**

[AANHPI DAY AGAINST BULLYING 2025.pdf](#)

**ASIAN AMERICAN AND NATIVE HAWAIIAN/PACIFIC ISLANDER DAY  
AGAINST BULLYING AND HATE  
MAY 18, 2025**

- WHEREAS,** *May is Asian and Native Hawaiian/Pacific American Heritage Month; and,*
- WHEREAS,** *May 18 is the birthday of Vincent Chin, who was brutally murdered in a hate crime in 1982. His murder fueled a national Asian American activist movement that continues to this day; and,*
- WHEREAS,** *the nation is now seeing a staggering rise in bullying, discrimination, and hate crimes in an anti-immigrant and xenophobic climate; and,*
- WHEREAS,** *in honor of Asian and Native Hawaiian/ Pacific American Heritage Month and Vincent Chin, May 18 shall be an Asian American and Native Hawaiian/Pacific Islander (AANHPI) Day Against Bullying and Hate; and,*
- WHEREAS,** *every day, kids of all ages suffer from being bullied in schools and online across the country; and,*
- WHEREAS,** *in the AANHPI community, this problem is often compounded by cultural, religious, and linguistic barriers that can keep these youth from seeking and receiving help. Certain AANHPI groups – including South Asian, Muslim, Sikh, Micronesian, LGBT, immigrant, and limited English proficient youth – are more likely to be the targets of bullying; and,*
- WHEREAS,** *Act To Change is a national nonprofit dedicated to fighting bullying in the AANHPI community; and,*
- WHEREAS,** *we join Act To Change in sharing one vision: We envision a world where all youth, including those within the AANHPI community, have the opportunity to grow up feeling proud and supported in the development of their identity and sharing of their stories. We must continue to empower students by advocating for systemic change and providing resources to promote healthy communities.*

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK** *is committed to this important issue and encourages the public to foster dialogue, share resources, and learn more about what they can do to fight bullying.*

**PASSED AND ADOPTED** *this 13<sup>th</sup> day of May 2025.*

**Joyce Ahn  
Mayor**

**Connor Traut  
Vice Mayor**

**Carlos Franco  
Council Member**

**Lamiya Hoque  
Council Member**

**Susan Sonne  
Council Member**

**F. PROCLAMATION RECOGNIZING MAY 2025 AS PEACE OFFICERS' MEMORIAL MONTH**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4F.
Prepared By	Approved By
Frank Nunes, Police Chief	Aaron France, City Manager
Presented By	
Frank Nunes, Police Chief	

**RECOMMENDED ACTION**

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Approve proclamation.

**Attachments**

[Peace Officers Proclamation May 2025.pdf](#)

**PEACE OFFICERS' MEMORIAL MONTH**  
**MAY 2025**

**WHEREAS,** *in 1962, President John F. Kennedy signed a proclamation which designated May 15<sup>th</sup> as Peace Officers' Memorial Day, and the week in which May 15<sup>th</sup> falls as National Police Week, a proclamation Congress and the President of the United States still honor to this day; and*

**WHEREAS,** *members of the Buena Park Police Department along with fellow members of the Orange County law enforcement family are dedicated to preventing crime and keeping our communities safe 24-hours a day, seven days a week; and*

**WHEREAS,** *this month, in honor of Peace Officers' Memorial Month, candlelight vigils and memorial services are being held to remember law enforcement personnel who have made the ultimate sacrifice throughout the United States; locally, the Buena Park Police Department will hold an Hour of Remembrance with an Honor Guard posted at the Buena Park Police Fallen Officers Memorial on May 14, 2025; and*

**WHEREAS,** *currently, tens of thousands of law enforcement officers from around the world converge on Washington D.C. with families, friends, and colleagues on May 15, 2025, to honor these fallen law enforcement personnel who have made the ultimate sacrifice*

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK** *calls upon all citizens of Buena Park and upon all patriotic, civic and educational organizations to observe the month of May 2025, as "PEACE OFFICERS' MEMORIAL MONTH" and May 15, 2025, as "BUENA PARK PEACE OFFICERS' APPRECIATION DAY" with appropriate ceremonies and observances in which all people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.*

**PASSED AND ADOPTED** *this 13<sup>th</sup> day of May 2025.*

**Joyce Ahn**  
**Mayor**

**Connor Traut**  
**Vice Mayor**

**Carlos Franco**  
**Council Member**

**Lamiya Hoque**  
**Council Member**

**Susan Sonne**  
**Council Member**



**G. PROCLAMATION RECOGNIZING MAY 2025 AS FRONTLINE WORKER APPRECIATION MONTH**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4G.
Prepared By	Approved By
Angelica Lopez, Administrative Assistant	Aaron France, City Manager

**RECOMMENDED ACTION**

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Approve proclamation.

**Attachments**

[Frontline Worker Appreciation Month 2025.pdf](#)

**FRONTLINE WORKER APPRECIATION MONTH  
MAY 2025**

- WHEREAS,** *frontline workers are the builders of our community, exercising curiosity, compassion, courage, and creativity to provide essential services that ensure the safety, health, and education of our residents; and,*
- WHEREAS,** *over 9 million healthcare workers across the United States serve in hospitals, clinics, and long-term care facilities, often placing themselves at risk to provide lifesaving care; and,*
- WHEREAS,** *firefighters respond to an estimated 36 million emergency calls each year, over 800,000 sworn law enforcement officers nationwide work tirelessly to uphold the law and ensure public safety, and emergency medical services (EMS) personnel respond to more than 240 million calls annually; and,*
- WHEREAS,** *teachers dedicate their careers to shaping the future of our communities, with over 3.7 million educators in the U.S. providing knowledge and guidance to our youth; and,*
- WHEREAS,** *frontline workers embody the essence of Builders - flexible thinkers and constructive problem solvers who respect the dignity of all people - by dedicating themselves to overcoming challenges and uniting communities.*

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK** *does hereby proclaim the month of May 2025, as "FRONTLINE WORKER APPRECIATION MONTH" in the City of Buena Park and encourage all residents to join in recognizing and honoring the heroic contributions of our healthcare workers, firefighters, law enforcement officers, EMS personnel, and teachers.*

**PASSED AND ADOPTED** *this 13<sup>th</sup> day of May 2025.*

**Joyce Ahn  
Mayor**

**Connor Traut  
Vice Mayor**

**Carlos Franco  
Council Member**

**Lamiya Hoque  
Council Member**

**Susan Sonne  
Council Member**

**H. SELECTION OF THE 2025 MYRNA HOLMQUIST SCHOLARSHIP AWARDEES AND APPROVAL OF SCHOLARSHIP AMOUNTS**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	CONSENT CALENDAR Item: 4H.
Prepared By	Approved By
Eddie Fenton, Assistant City Manager/Director of Human Resources	Aaron France, City Manager
Presented By	
Jessica Fewer, Senior Management Analyst	

**RECOMMENDED ACTION**

1) Award Jillian Penaredonda a 2025 Myrna Holmquist Scholarship in the amount of \$7,000; and, 2) Award Natalie Stark a 2025 Myrna Holmquist Scholarship in the amount of \$3,000.

**PREVIOUS CITY COUNCIL ACTION**

Each year, the City Council awards a scholarship to a student majoring in the field of Communications.

**DISCUSSION**

Each year, the Myrna Holmquist Scholarship is awarded to students, who have a career interest in the Communications field and desire to apply their knowledge and leadership abilities to a career within the field. Applicants must be Buena Park residents, who are either high school seniors in the process of enrolling in college or are current college students. Each student must have a grade point average (GPA) of 2.75 or higher and major in the area of Communications. Scholarships can be awarded in an amount up to \$10,000.

Last month, four scholarship applications were received; however, only two applicants met the minimum qualifications. The first applicant is Jillian Penaredonda, who is a current student at Golden West College. Ms. Penaredonda has a high grade point average (GPA) and is on the President's List. She is currently enrolled in U.S. Air Force ROTC (Reserve Officers' Training Corps) and has aspirations to transfer to the University of Southern California (USC) soon and, ultimately, become a Public Affairs Officer for the U.S. Air Force. She has been actively involved at her church, St. Pius V Catholic Church, and participated in community events such as Love Buena Park.

The second application was received from Natalie Stark, who currently attends Cypress College. She also boasts a high GPA and is on the President's Honor Roll. She is majoring in Communication Studies and would like to pursue a career in journalism or leadership. Ms. Stark also interns at Neighborhood Church as a worship intern, assisting with the production of worship services.



In January 2025, Mayor Ahn and Council Member Franco were selected to serve on the Myrna Holmquist Scholarship Ad Hoc Committee. On April 30, 2025, the Committee interviewed both applicants. Based on each person's application and interview, the Committee is recommending that the City Council award the following scholarships:

Jillian Penaredonda	\$7,000
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Natalie Stark	\$3,000
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## **BUDGET IMPACT**

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Funds in the amount of \$10,000 are included in the adopted FY24-25 budget for this purpose (Account No. 11-6761-106132).

## **Attachments**

[Jillian Penaredonda Full Application\\_Redacted.pdf](#)

[Natalie Stark full application\\_Redacted.pdf](#)

GIVE NAMES OF THREE REFERENCES WITH ADDRESSES (other than relatives)

1.
2.
3.

Include a letter of recommendation from each reference. Reference letters must be returned with this completed application to the City of Buena Park and **received no later than April 3, 2025 by 6:00pm.**

PLEASE WRITE AND ATTACH A 250 WORD ESSAY INCORPORATING RESPONSES TO ALL OF THE FOLLOWING:

1. Describe why you wish to enter the field of Communications and your educational plans for attaining this goal.
2. List the campus organizations you are involved in and what your contributions to these organizations have been including offices you have held and clubs of which you are a member.
3. List a record of your accomplishments, participation, honors, and awards you have received.
4. List community activities in which you have participated.
5. Describe any work you have done directly in the field of Communications.
6. Describe how you intend to finance your college education.
7. Add any additional information which you think would be useful to the Scholarship Committee in the evaluation of your application.

If I am awarded a scholarship by the City of Buena Park, it is my intent to complete my career as outlined and to serve as a member of the profession for which I am preparing myself. I agree to inform the City immediately upon any decision I may make concerning the change of my goal, prior to receiving my Scholarship. I agree that this application and all other credentials submitted by me or others on my behalf will remain the property of the Scholarship Committee.

DateSigned

When completed return **no later than April 3, 2025 by 6:00pm:**

- Signed Application
- Transcripts
- 3 Letters of Recommendation
- Essay

Submit by email to:  
**City@buenapark.com**

Or by mail/delivery: **City Of Buena Park**  
**City Hall - City Manager's Office 2nd Floor**  
6650 Beach Boulevard  
Buena Park, CA 90621  
ATTN: SCHOLARSHIP COMMITTEE  
(714) 562-3550



THE MYRNA HOLMQUIST

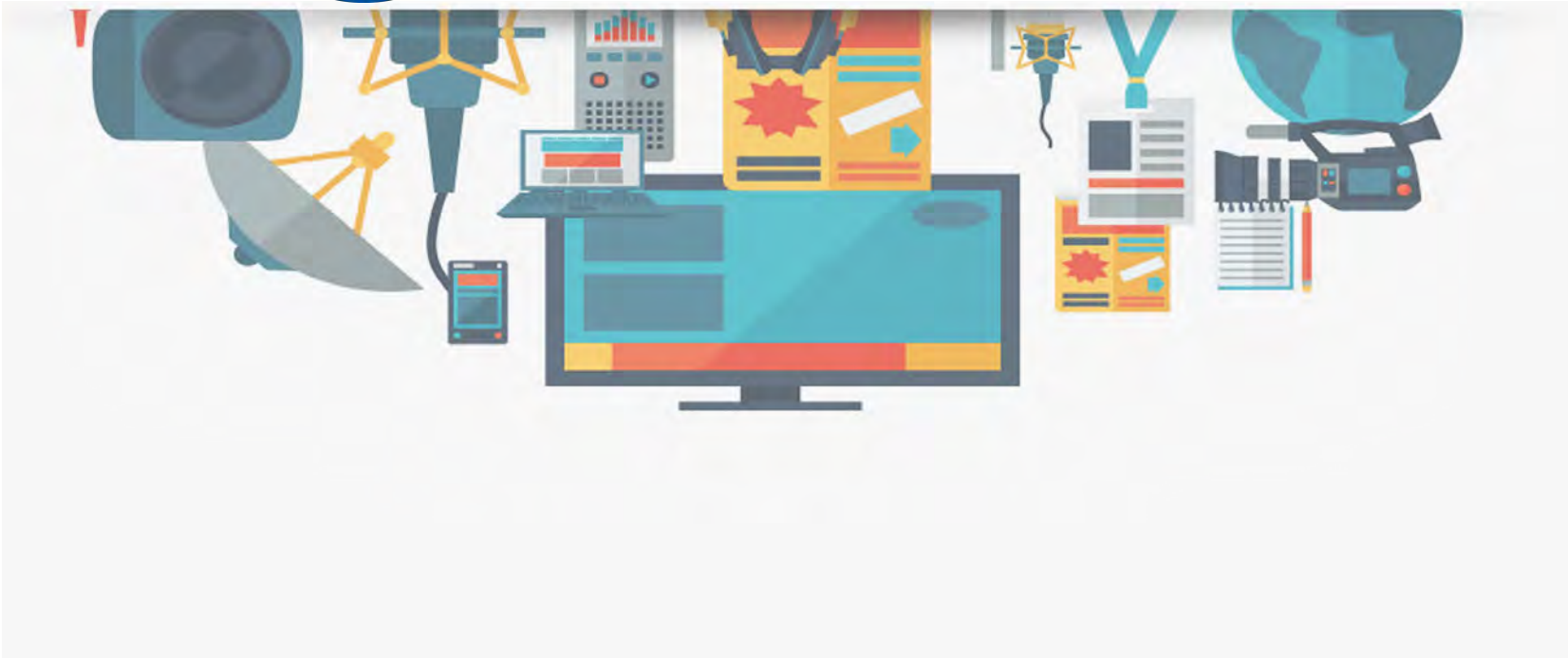
COMMUNICATIONS

SCHOLARSHIP



Granted by the City of Buena Park

APPLICATION





The City of Buena Park’s Myrna Homquist Communications Scholarship has been established for individuals **who have a career interest solely in the Communications field** and have a sincere desire to apply their knowledge and leadership abilities to a career within the field of Communications.

APPLICATION REQUIREMENTS

- 1. Must be a high school senior in the process of enrolling in or having been accepted to an accredited college or university,  
**OR** must be a current college student.
- 2. Must be a legal resident of the City of Buena Park, California.
- 3. A GPA of 2.75 or better is recommended.
- 4. Must major in the areas of Communication.

CRITERIA FOR SCHOLARSHIP QUALIFICATION

- Grade point average
  - Service and leadership in school and/or community
  - Career Goals
  - Interview (For semi-finalists only)
- Essay
  - Exceptional Circumstances
  - 3 Letters of Recommendation

**IMPORTANT:** Please be sure to obtain **current official transcripts** indicating your GPA and SAT/ACT scores (if applicable.)  
College freshmen and sophomores must also include high school transcripts. A checklist of all required materials is included on the back page of this application.

AWARDS PRESENTATION

Recipients will be notified in advance of the Scholarship Award presentation to be held at a future meeting of the **Buena Park City Council** at City Hall Council Chambers, 6650 Beach Blvd., Buena Park.

**\*AWARDS ARE LEFT TO THE DISCRETION OF THE COMMITTEE BASED UPON NUMBER OF QUALIFYING APPLICANTS.**

COMMUNICATIONS SCHOLARSHIP

The information contained herein will be reviewed by the Buena Park Scholarship Subcommittee and treated in a strictly confidential manner.

Full Name \_\_\_\_\_ Major \_\_\_\_\_  
Legal Home Address \_\_\_\_\_, Buena Park, CA 9062\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Cell Phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Birth Date \_\_\_\_\_

EDUCATIONAL BACKGROUND

1. High School Attended \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Year of Graduation \_\_\_\_\_ GPA \_\_\_\_\_ SAT/ACT Scores \_\_\_\_\_  
*(High School Seniors only)*  
To what college(s) have you been accepted? \*Indicate to which school you will begin the upcoming Fall term.

2. College Attending \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Current Class Level \_\_\_\_\_ Current GPA \_\_\_\_\_

3. Other Education: \_\_\_\_\_

FAMILY BACKGROUND

Father’s Name \_\_\_\_\_ Living? \_\_\_\_\_  
Mother’s Name \_\_\_\_\_ Living? \_\_\_\_\_  
Combined Family Income \_\_\_\_\_ Number of Children Self-Supporting \_\_\_\_\_  
Number of Children in Family \_\_\_\_\_ Number in High School \_\_\_\_\_ Number in College \_\_\_\_\_

If Married complete the following:

Name of spouse \_\_\_\_\_ Occupation \_\_\_\_\_  
Employer \_\_\_\_\_ Household Annual Income \_\_\_\_\_  
Number of Children \_\_\_\_\_ Ages \_\_\_\_\_

Complete, detach, and return this portion along with all required attachments.



GOLDEN WEST COLLEGE, HUNTINGTON BEACH  
Department of Communication Studies

March 31, 2025

To Whom This May Concern,

I am pleased to be writing this recommendation on behalf of Jillian Penaredonda. I have had the immense pleasure of teaching and getting to know Ms. Penaredonda personally during a Fall 2024 Intercultural Communication course and currently in a Spring 2025 Essentials of Argumentation course. Based on classroom performance and discussions both in and outside the classroom, I confidently rank Ms. Penaredonda in the top 10% of students I have ever taught.

As a student, Ms. Penaredonda is dedicated, engaged, and intelligent. Ms. Penaredonda is someone who takes initiative in leading discussions, bringing up alternate perspectives, and posing thought-provoking questions. She consistently produces papers, presentations, and exams in the top 10% of the class. In addition, Ms. Penaredonda works well with others on both an interpersonal and small-group level and brings community to the classroom through her willingness to provide social and academic support to her peers.

As a person, Ms. Penaredonda is helpful and compassionate towards others. Upon hearing a fellow student with disabilities required a note-taker, Ms. Penaredonda volunteered to be one. This requires a commitment to be physically and mentally present at each class while taking clear and concise notes. There is no compensation or perks associated with this task, but Ms. Penaredonda volunteered due to her compassion for others and the value she places in making education accessible to all. This demonstrates the exceptional character of Ms. Penaredonda and exemplifies the value she places on equity and education for everyone.

In summary, Ms. Penaredonda is a student who is easily remembered. She stands out due to her academic rigor and compassion for others. She brings a wider, more diverse perspective to the classroom and is simply a pleasure to be around. I enthusiastically recommend Ms. Penaredonda for your scholarship.

Sincerely,

Katie Bruns, M.A.

Monday, 31 March 2025

To Whom It May Concern:

My name is Nick Pagliochini and I'm an 18+ year media professional in the Los Angeles Market who has had the pleasure of working with Jillian Penaredonda on several occasions and I'm writing to support her in her pitch for the Myrna Holmquist Communications Scholarship.

When working with Jillian, she's always embodied the qualities that are lacking in so many of today's young persons – she's passionate, she's driven, she's focused, she's detail oriented, and she's incredibly persistent. While some may not see these as innate traits of someone pursuing high education related to Communications and/or Journalism, they are likely more important qualities to folks like me – working professionals in the industry – than anything a textbook or a classroom can provide in leading to incredible communication powerhouses of tomorrow.

When so many individuals today think of media, journalism, and communications related to social media, Jillian has given me that glimmer of hope for the future of our world and getting the factual, honest, and genuine information out there than what's popular or slanting one way or another.

Having chosen the workforce myself instead of higher education more than 25 years ago when I was graduating high school and looking towards college, one of the major hurdles was finances. Were something like this available to me, I would have jumped at the chance. Financial instability, even in 2000, was more so a driving force in my choice to pursue the workforce rather than continuing my education. That said, incredible scholarship programs like yours help greatly to offset the stress, anxiety, and fear surrounding the insane costs involved with pursuing said higher education. Providing Jillian with this would not only support her in her pursuits moving forward with education but would be an incredible investment in the future of Buena Park, Orange County, the State of California, the Nation, and beyond. Money toward Jillian's education would be money well spent as I see her truly doing great things, not taking no for an answer, and being a leader that our world so desperately needs right now.

Wrapping up – I anticipate you have many incredible apps crossing your desk, but I think Jillian is different than most. She's passionate. She's hungry. And she is pushing herself to pursue excellence which is exactly what the U.S. needs right now. Supporting Jillian with this scholarship is a genuine investment in our future.

Warmest Regards,

Nick Pagliochini

Founder/Chief Creative

BrickHouse Creative, LLC

## Myrna Holmquist Short Answer Essay

I plan on transferring to USC Annenberg to complete my bachelor's degree in Communication Studies and become a Public Affairs Officer in the United States Air Force. I've always had the passion for service, connecting with others and sharing their stories, so when I discovered that ROTC could help me grow that passion, I decided to give it a try. Beforehand, I'd never even considered joining the military, but taking the role as the cadet public affairs officer for our detachment, I experienced firsthand the importance of what it takes to lead and mentor those who help create the face of our detachment— and I knew it was what I wanted more than anything to do. It's not easy, but between balancing a job to pay for school, volunteering at both church and a nonprofit organization, and taking 22 academic units across two college campuses, I'd say we did a pretty good job representing the Airmen of Troy.

Living in Buena Park for the past 16 years gave me the opportunity to try so many different things: Love Buena Park, ballet at Neighbors and Nations Christian Church, choir at St Pius V Catholic Church, baseball, track and field, and swim, to name a few. Some of these have come and gone, but the community in each one has always stuck with me throughout the years. It's why I want to give back to them, to tell their stories, and help them change other people's lives the way they've changed mine.



GIVE NAMES OF THREE REFERENCES WITH ADDRESSES (other than relatives)

1.
2.
3.

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Date

Signed 

Natalie Stark

When completed return **no later than April 3, 2025 by 6:00pm:**

- Signed Application
- Transcripts
- 3 Letters of Recommendation
- Essay

Submit by email to:  
**City@buenapark.com**

Or by mail/delivery: **City Of Buena Park**  
**City Hall - City Manager's Office 2nd Floor**  
6650 Beach Boulevard  
Buena Park, CA 90621  
ATTN: SCHOLARSHIP COMMITTEE  
(714) 562-3550



THE MYRNA HOLMQUIST

COMMUNICATIONS

SCHOLARSHIP



Granted by the City of Buena Park

APPLICATION





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**OR** must be a current college student.
- 2. Must be a legal resident of the City of Buena Park, California.
- 3. A GPA of 2.75 or better is recommended.
- 4. Must major in the areas of Communication.

CRITERIA FOR SCHOLARSHIP QUALIFICATION

- |   |                               |
|---|-------------------------------|
| • Grade point average                               | • Essay                       |
| • Service and leadership in school and/or community | • Exceptional Circumstances   |
| • Career Goals                                      | • 3 Letters of Recommendation |
| • Interview (For semi-finalists only)               |                               |

**IMPORTANT:** Please be sure to obtain **current official transcripts** indicating your GPA and SAT/ACT scores (if applicable.)  
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Legal Home Address \_\_\_\_\_, Buena Park, CA 9062\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_  
E-mail \_\_\_\_\_ Birth Date \_\_\_\_\_

EDUCATIONAL BACKGROUND

1. High School Attended \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Year of Graduation \_\_\_\_\_ GPA \_\_\_\_\_ SAT/ACT Scores \_\_\_\_\_  
*(High School Seniors only)*  
To what college(s) have you been accepted? \*Indicate to which school you will begin the upcoming Fall term.

2. College Attending \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Current Class Level \_\_\_\_\_ Current GPA \_\_\_\_\_

3. Other Education: \_\_\_\_\_

FAMILY BACKGROUND

Father’s Name \_\_\_\_\_ Living? \_\_\_\_\_  
Mother’s Name \_\_\_\_\_ Living? \_\_\_\_\_  
Combined Family Income \_\_\_\_\_ Number of Children Self-Supporting \_\_\_\_\_  
Number of Children in Family \_\_\_\_\_ Number in High School \_\_\_\_\_ Number in College \_\_\_\_\_

**If Married complete the following:**

Name of spouse \_\_\_\_\_ Occupation \_\_\_\_\_  
Employer \_\_\_\_\_ Household Annual Income \_\_\_\_\_  
Number of Children \_\_\_\_\_ Ages \_\_\_\_\_

Complete, detach, and return this portion along with all required attachments.





Friday, March 21, 2025

Greetings Selection Committee,

I am writing to recommend **Natalie Stark**, who was a student in my **COMM105: Interpersonal Communication** class at **Cypress College** during the **Fall 2024** semester for your scholarship opportunity. It was a joy to have her in my class, and I am confident she will bring the same enthusiasm, dedication, and professionalism to her future academic pursuits.

From the first day of class, **Natalie** stood out for her **consistent presence and active participation**. She was always prepared, eagerly engaging in class discussions, and asking thoughtful questions that sparked further conversation. During lecture, she frequently volunteered to share her own experiences and perspectives, which added value to the lesson.

**Natalie** also excelled when it came to **working within her assigned squad**. She demonstrated a natural ability to collaborate and help support an inclusive team atmosphere. Her squad members were always appreciative of her ability to keep things organized and stay focused on the task at hand. It was clear that her leadership and collaboration skills benefited her entire squad.

Outside the classroom, **Natalie** was frequently **sought out by her peers for help**. Whether it was explaining a difficult concept from class or offering advice, Natalie was always patient and generous with her time. Her classmates knew they could rely on her for support, and she was always happy to assist.

In addition to her many academic achievements, **Natalie** has also demonstrated **impressive leadership and interpersonal skills** through her work within her church community. With experience providing hospitality to church visitors and members, she has honed her ability to connect with people in meaningful ways. She has worked closely with her church's worship and technical teams, assisting in organizing music for services, managing sound and media equipment, and ensuring everything runs smoothly during events. Her warm, friendly demeanor makes her an asset in creating an inclusive and welcoming atmosphere for all attendees.

Natalie's commitment to excellence is further evidenced by her **three consecutive semesters on the President's Honor Roll**. She approaches her academic work with passion and dedication, benefiting those around her.

**Make no mistake about it: Natalie gets my strongest recommendation!** I have no doubt Natalie will continue to thrive and succeed in the future. She is a driven, thoughtful, and hardworking student who brings out the best in those around her. If you would like to further discuss why I believe Natalie is a most deserving candidate for this opportunity, please feel free to e-mail me ([cforsythe@cypresscollege.edu](mailto:cforsythe@cypresscollege.edu)) and I will be happy to continue our conversation via e-mail, Zoom, or telephone.

Warmest Regards,

**Professor Chris Forsythe**

Cypress College Department of Communication Studies

[cforsythe@cypresscollege.edu](mailto:cforsythe@cypresscollege.edu)

To Whom It May Concern,

I am pleased to recommend Natalie Stark for your scholarship opportunity in Communications. I have had the privilege of teaching Natalie in two Western Civilization courses at Cypress College, where she demonstrated outstanding academic performance, a passion for learning, and a deep interest in the field of communications.

Natalie earned an A in both Western Civilization courses she took with me, which is a testament to her intellectual abilities and commitment to her studies. She consistently engaged with the material in a thoughtful and meaningful way, asking insightful questions and contributing to class discussions with depth and clarity. Her academic success is a direct reflection of her passion for learning and her strong work ethic. She attends college not just to get a degree, but to earn an education.

Natalie is currently exploring various career paths within the Communications field, with a particular interest in marketing or journalism. I have no doubt that her excellent academic record, coupled with her communication skills, will enable her to excel in either area. Beyond her studies, Natalie has demonstrated significant leadership abilities. She served as the Associated Student Body (A.S.B.) President in high school, where she developed important skills in leadership, organization, and team collaboration. Currently, she is also serving as a Worship Intern at her church, where she continues to demonstrate responsibility, leadership, and a deep sense of service to her community.

Natalie's drive for academic excellence, combined with her leadership experience and passion for communication, make her a perfect candidate for your scholarship. I wholeheartedly recommend her, as I am confident that she will continue to thrive in her academic and professional pursuits. She is a motivated, diligent, and compassionate individual who will make a positive impact in the field of Communications. I have also been impressed with her outgoing nature and genuine enthusiasm for life that she has.

If you have any questions or need further information, please do not hesitate to contact me.

Sincerely

David Halahmy

History Department Chair

Cypress College

Cell [REDACTED]

[REDACTED]



Tuesday, April 1, 2025

6143 Ball Rd.

Cypress, CA 90630

Greetings Myrna Holmquist Scholarship Committee,

My name is Shawn Thomas, I am the Worship Pastor at Neighborhood Church, and I have the pleasure to write to you a letter of recommendation for Natalie Stark. Natalie has served in the Music and Production internship program at our church since the fall of 2024, and before that she volunteered in a variety of capacities ranging from our church's youth group, the facilities maintenance and management program, and our production technology department.

I have long been impressed by Natalie's maturity, sense of responsibility, and her desire to support any team that she is a part of in a winsome and positive manner. She clearly has skill in communication and a dedication to supporting her team regardless of the nature of the project. Her heart for service and growing leadership skills was what motivated me to offer her an internship position in my department when the time came. Natalie's ability to communicate clearly with a variety of people and age-groups within our diverse community has had such a positive impact at our church, making her an essential asset on our team. She is diligent and committed to supporting the mission of our production team, and fulfills many tasks, not just with her internship duties, but also on our campus as a general facilities helper.

Of the numerous tasks Natalie is responsible for, being on our stage and directing the flow of a church service showcases her dedication to our community and her ability to clearly articulate detailed information in a given service. I've seen her diligently synthesize information from our service planning meetings in order to effectively inform our community about upcoming event details, while also leveraging her artistic abilities in order to create a rich musical environment at our church.

In addition to the communication requirements of her internship role, I am proud to see Natalie grow as a musician and artist who can come alongside the variety of people at our church to accomplish large-scale creative projects. Furthermore, Natalie's positive attitude and willingness to dive into new projects is inspiring to those around her, and makes her an indispensable part of my team.

I believe Natalie Stark to be an excellent candidate to receive the Myrna Holmquist Communication Scholarship, and I am proud to work along side her, and see her grow into the leader that she is.

Sincerely,

Shawn Thomas

Worship Arts Pastor, Neighborhood Church

## Myrna Holmquist Communications Scholarship 2025

I am currently a sophomore at Cypress College studying communications. I plan on pursuing a bachelor's degree in communications this fall. I was accepted into the California State Universities of Long Beach, San Diego, and Fullerton. During my time at Cypress College I maintained a 3.8 GPA and made the President's Honor Roll each semester. In high school I was a member of A.S.B. for four consecutive years and was the President my senior year. During my time in A.S.B. I learned a lot about leadership and it guided me in the direction of pursuing communications. With planning various events, I learned how to effectively communicate and lead a team. Currently I am a full time student, work a part time job, have an internship, and am an active member in my church. Within my Worship Internship I am able to apply and practice skills that I have learned in my communication classes and from my past experiences in leadership. For example, when given the role of producer, I am in charge of facilitating the flow of each service. To make sure things run smoothly, I make sure to clearly articulate the tasks at hand to our volunteers to ensure everyone is on the same page. I also attend weekly staff meetings to discuss how each service will play out. To finance my education, I am applying for scholarships, using financial aid, and using the money I earn from working and interning at my church.

Thank you for considering me,

Natalie Stark

**City Council Regular Meeting Agenda Report**

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**A. BUDGET APPROPRIATION FOR THE KOREATOWN FREEWAY SIGNS PROJECT WITH CALIFORNIA  
DEPARTMENT OF TRANSPORTATION (CALTRANS)**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	NEW BUSINESS Item: 5A.
Prepared By	Approved By
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager
Presented By	
Frances Capistrano, Management Analyst	

**RECOMMENDED ACTION**

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1) Approve a budget allocation of \$45,281 from the undesignated General Fund balance for the installation of Koreatown freeway signs on Interstate 5 and State Route 91.

**PREVIOUS CITY COUNCIL ACTION**

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On January 14, 2025, the City Council adopted a resolution approving the installation of Koreatown freeway signs on Interstate 5 and State Route 91.

**DISCUSSION**

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The City is working with the California Department of Transportation (Caltrans) for the installation and maintenance of directional signs on the northbound and southbound exits 116 on the I-5 as well as directional signs on the eastbound and westbound exits 23B on SR-91, directing drivers to the City's Koreatown, located on Beach Boulevard between Orangethorpe Avenue and the northern City limits. Caltrans has completed the design and recommends a total of seven signs directing drivers to the appropriate exits as well as directional signs at the exit off-ramps.

In order to facilitate the work order for the installation of the Koreatown freeway signs, staff recommends that the City Council approve a budget allocation of \$45,281 from the undesignated General Fund balance for this purpose.

Although the total project cost is within the City Manager's signature authority, the City Council approval is required to appropriate the necessary funding. The associated agreements will be prepared in coordination with the City Attorney's Office and executed by the City Manager and City Clerk upon approval.

**BUDGET IMPACT**

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Staff is requesting that the City Council appropriate \$45,281 from undesignated General Fund balance to the Public Works Professional Contractual Account (Account No. 11-6240-160105) for the purpose of installing the Koreatown freeway signs.

**Attachments**

[EXHIBIT A.pdf](#)

[EXHIBIT B.pdf](#)

[EXHIBIT C.pdf](#)

[EXHIBIT D.pdf](#)

[Koreatown Final Estimate.pdf](#)

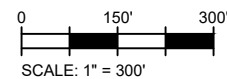




SIGN 1



SIGN 2



INPUT PROJECT TITLE HERE

EXHIBIT NO.



DEPARTMENT OF PUBLIC WORKS

# **KOREATOWN FREEWAY SIGNS 91 FREEWAY WESTBOUND BEACH BOULEVARD EXIT**

**A**

DRAWN BY: NW

DATE: 05/01/25





SIGN 1



SIGN 2

0 150' 300'  
SCALE: 1" = 300'



DEPARTMENT OF PUBLIC WORKS

INPUT PROJECT TITLE HERE

**KOREATOWN FREEWAY SIGNS  
91 FREEWAY EASTBOUND  
BEACH BOULEVARD EXIT**

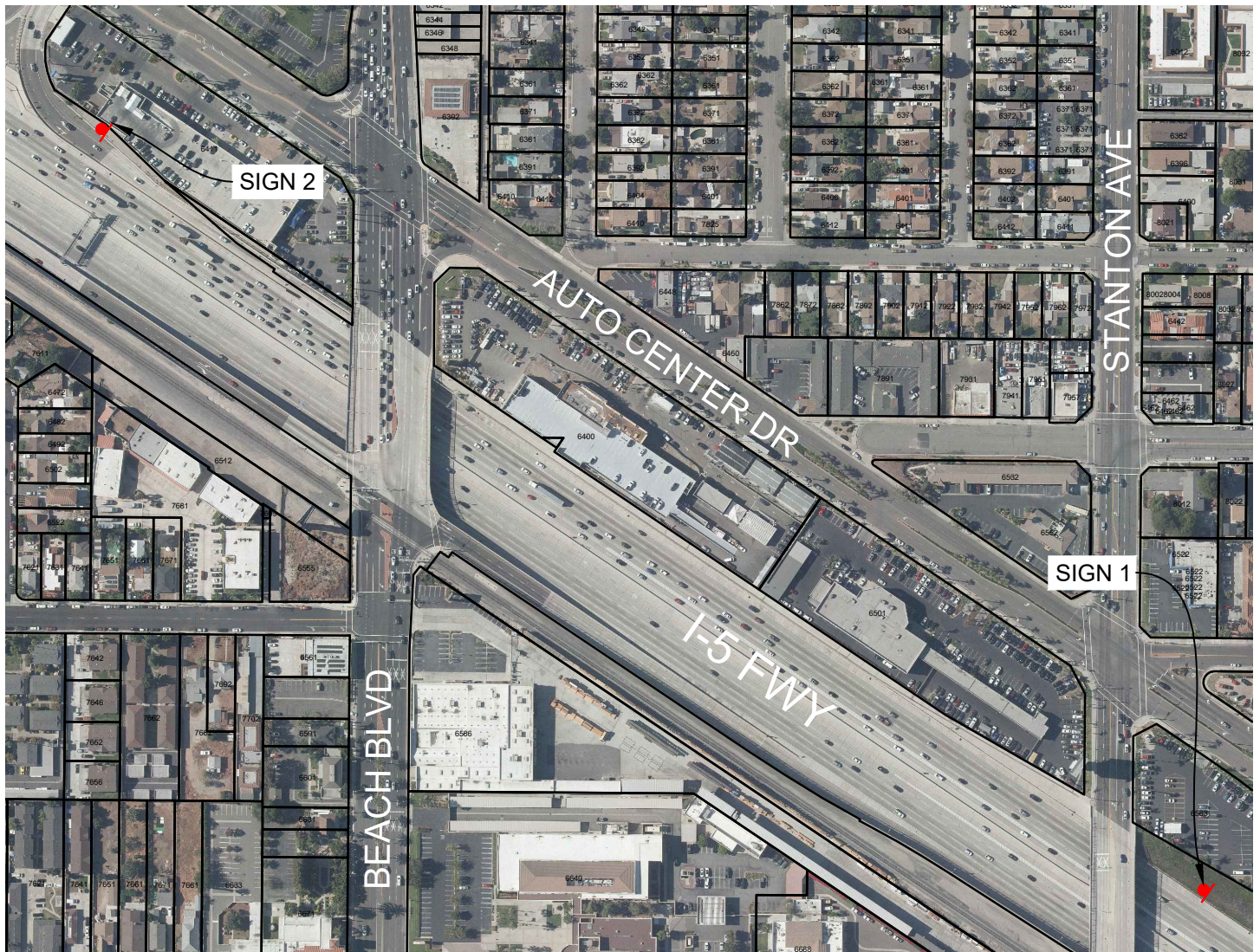
EXHIBIT NO.

**B**

DRAWN BY: NW

DATE: 05/01/25

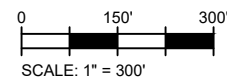




SIGN 1



SIGN 2



DEPARTMENT OF PUBLIC WORKS

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# **KOREATOWN FREEWAY SIGNS I-5 FREEWAY NORTHBOUND AUTO CENTER DRIVE EXIT**

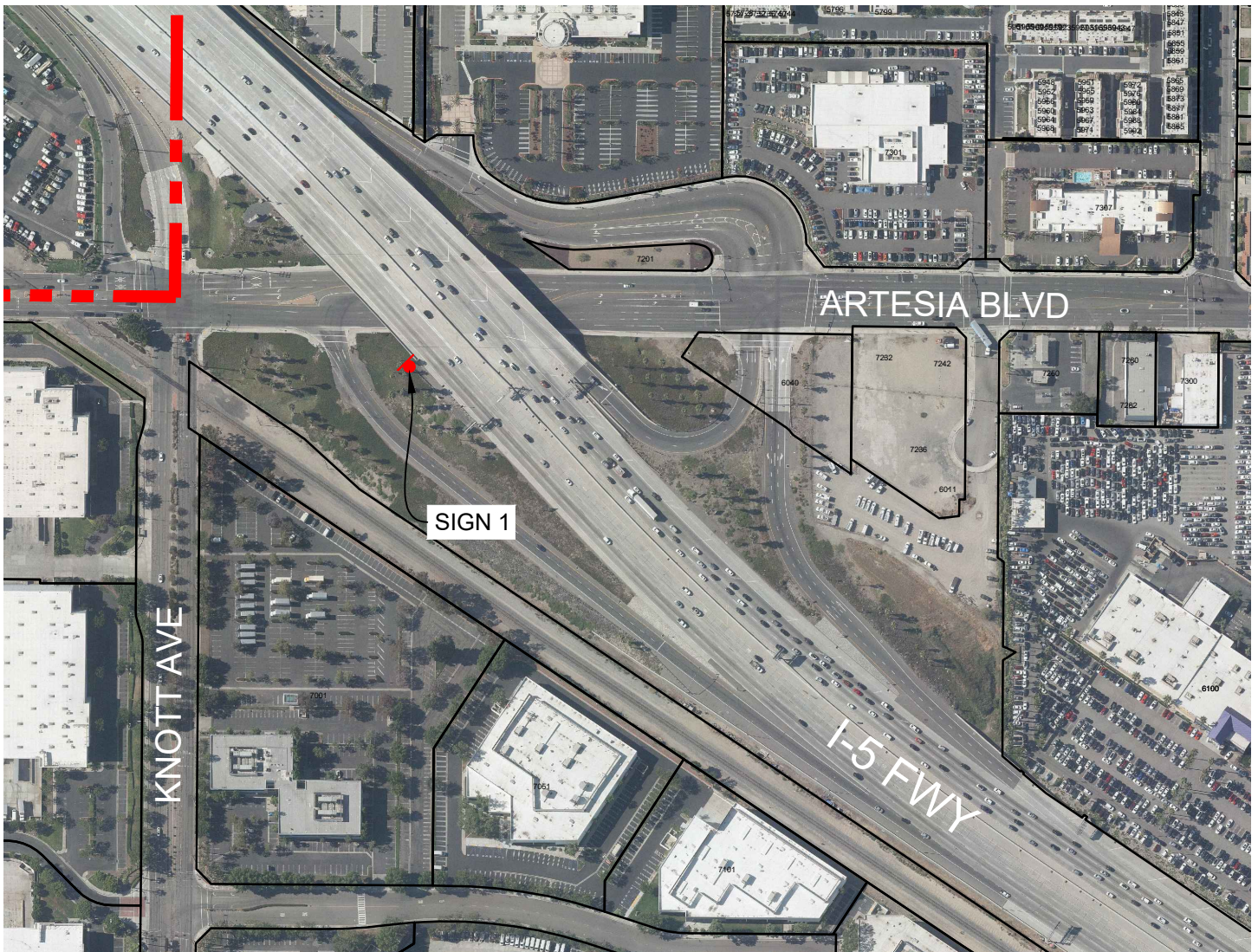
EXHIBIT NO.

**C**

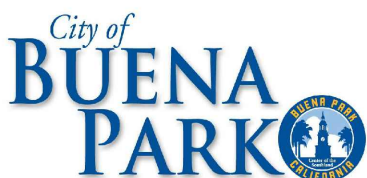
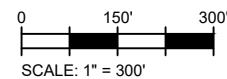
DRAWN BY: NW

DATE: 05/01/25





SIGN 1



DEPARTMENT OF PUBLIC WORKS

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**KOREATOWN FREEWAY SIGNS  
I-5 FREEWAY SOUTHBOUND  
NO EXIT SIGN THIS DIRECTION**

EXHIBIT NO.

**D**

DRAWN BY: NW

DATE: 05/01/25



# District 12 Day Labor Request/Authorization/Completion

**Total of Labor & Materials cannot exceed \$25,000 per Day Labor Request (DLR)**

Requestor: Ali JassimDate of Request: 3/11/25

DLR Information:

County/Route/PM 91/R2.10,R2.454,R2.797,R3.0 DLR# SIO# 12-25-018 Koreatown Signs

Work to be Done/Description of the Work (including SIO and/or PO numbers if applicable)

- 1-Install new G86-11(CA) (MOD) on EB SR-91 Mainline PM R2.10
  - 2- Install new G86-11(CA) (MOD) on WB SR-91 Mainline PM R3.0
  - 3- Install new G8-1(CA) (MOD) on EB SR-91 to Beach Blvd off-ramp PM R2.454
  - 4-Install new G8-1(CA) (MOD) on WB SR-91 to Beach Blvd off-ramp PM 2.797
- Cost Estimate (provide by Field Maintenance Sign Crew, Ops Sign Coordinator/Requestor)

CT Maintenance Sup \_\_\_\_\_Total Labor 8 Crew Members, 4 Working DaysMaterials Total \_\_\_\_\_Field Mtce (include Traffic Control) \$31,200Est Sign Cost \$4,494.33 Unit# (Field Mtce) 124370Hours 300 Hourly Rate \$104Estimate Maintenance Materials Cost \$2950-Project Manager \_\_\_\_\_Rental Equipment Cost \$2520 (Not in

- Please see list of closures and equipment on the next page

Materials Total)

Approval:

4/17/25  
Field Mtce Superintendent (Lance Marchetta)

= \$31,200 + \$9,964.33  
+ \$4,116.43 (10% Contingency)  
= \$45,280.76

Project ID \_\_\_\_\_ EA \_\_\_\_\_Phases \_\_\_\_\_Program Code \_\_\_\_\_Sign Installation Completion Date \_\_\_\_\_

(Provide by Field Sign Installation Crew)

Project/Phase Closeout Date \_\_\_\_\_

Deemah Saadeh  
Sign Coordinator (Deemah Saadeh)

PPM Minor B Coordinator (Andrew Wong)

Project Control SME (PC) (Kathy Ploski)

Upon Completion of the work, Field Maintenance to return copy of this authorization with the following information to Minor B and Project Control staff.

Start Work Date \_\_\_\_\_End Work Date \_\_\_\_\_Final Cost in IMMS: \_\_\_\_\_

Labor & Traffic Control Hours	Materials (exclude Equipment)	Labor Cost

Note (for Field Mtce only): Field Maintenance will input the equipment cost in IMMS with the understanding that it won't move over to Phase 4(x) of COS Day Labor Project. The sign cost will not be taken into inventory and should not be included in the total Materials cost.

\*Support Phase 3(x) is for Labor and Capital Phase 4(x) is for Maintenance Materials only.

Fields to be completed by: xxx Field Maintenance; xxx Sign Coordinator; xxx Project Manager and PPM; xxx Project Control

12-25-018

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
**TRAFFIC OPERATIONS JOB REQUEST**  
 12-TO-0020 (REV. 8/91)

TO: Maintenance Sign Crew

DATE: 2/10/2025

FROM: TRAFFIC OPERATIONS  
 ( SMRT UNIT)

CO. ORA RTE. EW SR-91 P.M. WB R2.797-R3.0 & EB R2.10-R2.454

PHONE: (949) 279-9825

**LOCATION**

Initiated by: Ali Jassim AJ

1: WB SR-91 East of Beach Blvd offramp PM R3.0, 2. WB Beach Blvd offramp PM R2.797. 3: EB SR-91 Mainline west of Beach Blvd offramp PM R2.10. 4: EB Beach Blvd offramp PM R2.454

Checked by: Hieu Trinh

(SEE ATTACHED LOCATION MAP)

Concurred by: Kevin Kelley

REPLY REQUESTED BY: EXPEDITE please

E-FIS UNIT#	E-FIS PROJECT NUMBER										PHASE

**DESCRIPTION**

1- PM 3.0: Install new G86-11(CA) (MOD) sign FWBT on WB SR-91 Mainline east of Beach Blvd offramp-Outside the right shoulder at minimum of 12ft outside the ETW outside the right shoulder per attached Figure 2A-2(CA) MUTCD. Use 2 - 6" x 6" posts. Drill breakaway holes per 2024 Standard Plan RS2. Please install the sign about 60 ft west of end of Maintenance vehicle pullout sign and a minimum of 10 feet away from the wall.

2- PM R2.797, Install new G8-1(CA) (MOD) sign FWBT on WB SR-91 Beach Blvd offramp-at minimum of 12ft outside the ETW outside the left shoulder per attached Figure 2A-2(CA) MUTCD, and about 50ft to the west of second chevron sign- Use 2 - 6" x 6. Drill breakaway holes per 2024 Standard Plan RS2..

3- PM R2.10: Install new G86-11(CA) (MOD) sign FEBT on EB SR-91 Mainline West of Beach Blvd offramp-Outside the right shoulder at minimum of 12ft outside the ETW outside the right shoulder per attached Figure 2A-2(CA) MUTCD and about 10 ft offset from the sound wall. Use 2 - 6" x 6" posts. Drill breakaway holes per 2024 Standard Plan RS2.

4-PM R2.454: Install new G8-1(CA) (MOD) sign FEBT on EB SR-91 Beach Blvd offramp-at minimum of 12ft outside the ETW outside the left shoulder per attached Figure 2A-2(CA) MUTCD, and about 20 ft east of second chevron sign- Use 2 - 6" x 6. Drill breakaway holes per 2024 Standard Plan RS2.

**Traffic Control:**

1. Two shoulder closures
2. Two lance closures
3. Four ramp closures

**Equipment Needed for 4 Days:**


1. 2-ton shadow vehicle
2. Cone body truck
3. Digger Derrick
4. Personnel hoist
5. Stake bed
6. Towable FAS
7. Pick-up truck

12-25-018

DEPARTMENT OF TRANSPORTATION  
**SIGN/INSTALLATION ORDER (S/O) FORM**  
 DAS-OBM 323A (Rev. 8/06/18)


DATE PREPARED: 02/29/24  
 Page 1 of 2

- ☐ Emergency 21-Day Delivery  
☐ Super Emergency 5-Day Delivery  
☐ Construction Project  
☐ Point-Of-Use Delivery




SHIP TO ADDRESS: <b>Maintenance Special Sign Crew 1808 N Batavia St. Orange, CA 92665</b>				SIGN ORDER #: <b>12-25-018</b>		PURCHASE ORDER #:		SIGN CONTRACT #:																																										
				SIGN COORDINATOR NAME & PHONE #: <b>Deemah Saadeh, (424) 413-1120</b>						TIR/TSS LOG #: <b>251-0061P</b>																																								
RECEIVER NAME & PHONE #: <b>Paul Teel, 949.769.9338</b>				SIGN COORDINATOR EMAIL ADDRESS: <b>Deemah.Saadeh@dot.ca.gov</b>				DISTRICT & COUNTY: <b>District 12 / Orange County</b>																																										
ITEM: <b>1</b>	QTY: <b>2</b>	SIGN CODE: <b>G86-11CA (MOD)</b>	SIZE (in): <b>84"W x 42"H</b>	COLOR: <b>White on Brown</b>		ROUTE/POST MILE/LOCATION DESCRIPTION: <b>1-EB SR-91 Mainline approaching Beach Blvd off-ramp_PM R2.10 2-WB SR-91 Mainline approaching Beach Blvd off-ramp_PM R3.00</b>																																												
<b>Single Sheet:</b> <input checked="" type="checkbox"/> Framed <input type="checkbox"/> Unframed <input type="checkbox"/> FRP (0.135") <input checked="" type="checkbox"/> Aluminum <input type="checkbox"/> 0.063" <input checked="" type="checkbox"/> 0.080" <input type="checkbox"/> 0.125" <b>Formed or Laminated:</b> <input type="checkbox"/> Roadside <input type="checkbox"/> Overhead <input type="checkbox"/> Formed <input type="checkbox"/> Laminated <input type="checkbox"/> 1" Type A <input type="checkbox"/> 1" Type B <input type="checkbox"/> 2 1/2" Type B <input type="checkbox"/> 2 1/2" Type H			<b>Protective Overlay:</b> <input checked="" type="checkbox"/> Premium Film <b>Background:</b> <input type="checkbox"/> Single-Faced <input type="checkbox"/> Double-Faced <input checked="" type="checkbox"/> Retroreflective Type: <input type="checkbox"/> VIII <input type="checkbox"/> IX <input checked="" type="checkbox"/> XI <b>Legend:</b> <input type="checkbox"/> 1-color <input type="checkbox"/> 2-color <input type="checkbox"/> 3-color <input type="checkbox"/> 4-color <input type="checkbox"/> 5-color <input type="checkbox"/> 6-color <input type="checkbox"/> Non-Reflective <input checked="" type="checkbox"/> Retroreflective Type: <input type="checkbox"/> VIII <input type="checkbox"/> IX <input checked="" type="checkbox"/> XI			Laminated Panel Overhead Hardware: <input type="checkbox"/> A-1 <input type="checkbox"/> A-2 Formed Panel Overhead Hardware: <input type="checkbox"/> A-3																																												
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Prep By: <b>AJ</b>	Chkd By: <b>HT</b>	Supervisor (Print Name): <b>Kevin Kelley</b>				(Supervisor's Signature for Approval): <i>Kevin Kelley</i>		Phone #: <b>657- 546-3282</b>	Date: <b>3/17/2025</b>																																									
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INSTALLED/VERIFIED BY:				SIGNATURE:			JOB TITLE:		DATE:																																									

**S/O Form Instructions:**

- As-Built Verification to be completed for each sign item.
- Upon installation and verification of completed work, all corresponding S/O forms must be returned to the initiating district traffic office for mandated sign inventory records retention.
- For production reporting, each sign item on the form is equal to one sign production unit (regardless of the item quantity). Sign orders may contain multiple pages (using the S/O Continuation form DAS-OBM 323B) to capture multiple sign items per order. The process begins on the initial request for an order, then ends when the work is inspected to verify sign installation. Refer to the current fiscal year PCIN sheet for Project ID 0000001146 for full details.

ITEM: <b>3</b>	QTY: <b>1</b>	SIGN CODE: <b>G8-1(CA) (MOD)</b>	SIZE (in): <b>72"W x 18"H</b>	COLOR: <b>White on Brown</b>	ROUTE/POSTMILE/LOCATION DESCRIPTION: <b>1-WB SR-91 to Beach Blvd off-ramp_PM 2.797</b>																																													
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SHIP TO ADDRESS: <b>Maintenance special sign crew 1808 N Batavia St Orange, ca 92665</b>				SIGN ORDER #: <b>12-25-018</b>		PURCHASE ORDER #:		SIGN CONTRACT #:									
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ITEM: <b>4</b>	QTY: <b>2</b>	CODE: <b>G87-11CA (MOD)</b>	SIZE: <b>84"Wx42"H</b>	COLOR: <b>White on Brown</b>		ROUTE/POSTMILE/LOCATION DESCRIPTION: <b>1-NB I-5 Mainline approaching Stanton AVE OC, at approximate PMM 43.043. 2. SB I-5, south of ARTESIA BLVD UC, at approximate PM 44.180.</b>											
<b>Single Sheet:</b> <input checked="" type="checkbox"/> Framed <input type="checkbox"/> Unframed <input type="checkbox"/> FRP (0.135") <input checked="" type="checkbox"/> Aluminum <input type="checkbox"/> 0.063" <input checked="" type="checkbox"/> 0.080" <input type="checkbox"/> 0.125" <b>Formed or Laminated:</b> <input type="checkbox"/> Roadside <input type="checkbox"/> Overhead <input type="checkbox"/> Formed <input type="checkbox"/> Laminated <input type="checkbox"/> 1" Type A <input type="checkbox"/> 1" Type B <input type="checkbox"/> 2½" Type B <input type="checkbox"/> 2½" Type H			<b>Protective Overlay:</b> <input checked="" type="checkbox"/> Premium Film <b>Background:</b> <input type="checkbox"/> Single-Faced <input type="checkbox"/> Double-Faced <input checked="" type="checkbox"/> Retroreflective Type: <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> VIII <input checked="" type="checkbox"/> XI <b>Legend:</b> <input type="checkbox"/> 1-color <input type="checkbox"/> 2-color <input type="checkbox"/> 3-color <input type="checkbox"/> 4-color <input type="checkbox"/> Non-Reflective <input checked="" type="checkbox"/> Retroreflective Type: <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> VIII <input checked="" type="checkbox"/> XI			Laminated Panel Overhead Hardware: <input type="checkbox"/> A-1 <input type="checkbox"/> A-2 Formed Panel Overhead Hardware: <input type="checkbox"/> A-3											
						Legend fields may be left blank if full sign dimensions are shown on DASOBM-323D Notes Sheet for more complex signs. <input type="checkbox"/> See dimensions on DAS-OBM-323D.											
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2	6Ca p																
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ITEM: <b>5</b>	QTY: <b>1</b>	COD <b>G8-1CA (MOD)</b>	SIZE: <b>96"Wx18"H</b>	COLOR: <b>White on Brown</b>		ROUTE/POSTMILE/LOCATION DESCRIPTION: <b>Install new G8-1 CA (MOD) sign on Auto CTR/Beach Blvd Off-Ramp from NB I-5, Approximate PM 43.531.</b>											
<b>Single Sheet:</b> <input checked="" type="checkbox"/> Framed <input type="checkbox"/> Unframed <input type="checkbox"/> FRP (0.135") <input checked="" type="checkbox"/> Aluminum <input type="checkbox"/> 0.063" <input checked="" type="checkbox"/> 0.080" <input type="checkbox"/> 0.125" <b>Formed or Laminated:</b> <input type="checkbox"/> Roadside <input type="checkbox"/> Overhead <input type="checkbox"/> Formed <input type="checkbox"/> Laminated <input type="checkbox"/> 1" Type A <input type="checkbox"/> 1" Type B <input type="checkbox"/> 2½" Type B <input type="checkbox"/> 2½" Type H			<b>Protective Overlay:</b> <input checked="" type="checkbox"/> Premium Film <b>Background:</b> <input type="checkbox"/> Single-Faced <input type="checkbox"/> Double-Faced <input checked="" type="checkbox"/> Retroreflective Type: <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> VIII <input checked="" type="checkbox"/> XI <b>Legend:</b> <input type="checkbox"/> 1-color <input type="checkbox"/> 2-color <input type="checkbox"/> 3-color <input type="checkbox"/> 4-color <input type="checkbox"/> Non-Reflective <input checked="" type="checkbox"/> Retroreflective Type: <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> VIII <input checked="" type="checkbox"/> XI			Laminated Panel Overhead Hardware: <input type="checkbox"/> A-1 <input type="checkbox"/> A-2 Formed Panel Overhead Hardware: <input type="checkbox"/> A-3											
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1	6	4 1/2															
						UNIT PRICE: \$		TOTAL PRICE: \$									
Prep By: <b>RA JRH</b>		Supervisor (Print Name): <b>Jose Hernandez</b>		(Supervisor's Signature for Approval): 		Phone #: <b>949.279.9062</b>		Date: <b>3/14/2025</b>									
DATE TO MAINT.		Construction/Maintenance/Warehouse Contact (Name):				Phone #:		Cell or Pager #:									
<b>ADA NOTICE:</b> For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.						UNIT	PROJECT I.D.	PHASE	REPORTING	OBJECT	AMOUNT	FFY (Fiscal Year)					
						3016						24/25					
INSTALLED BY (Print Name):						(Signature):				DATE:							

12-25-018

Location Map

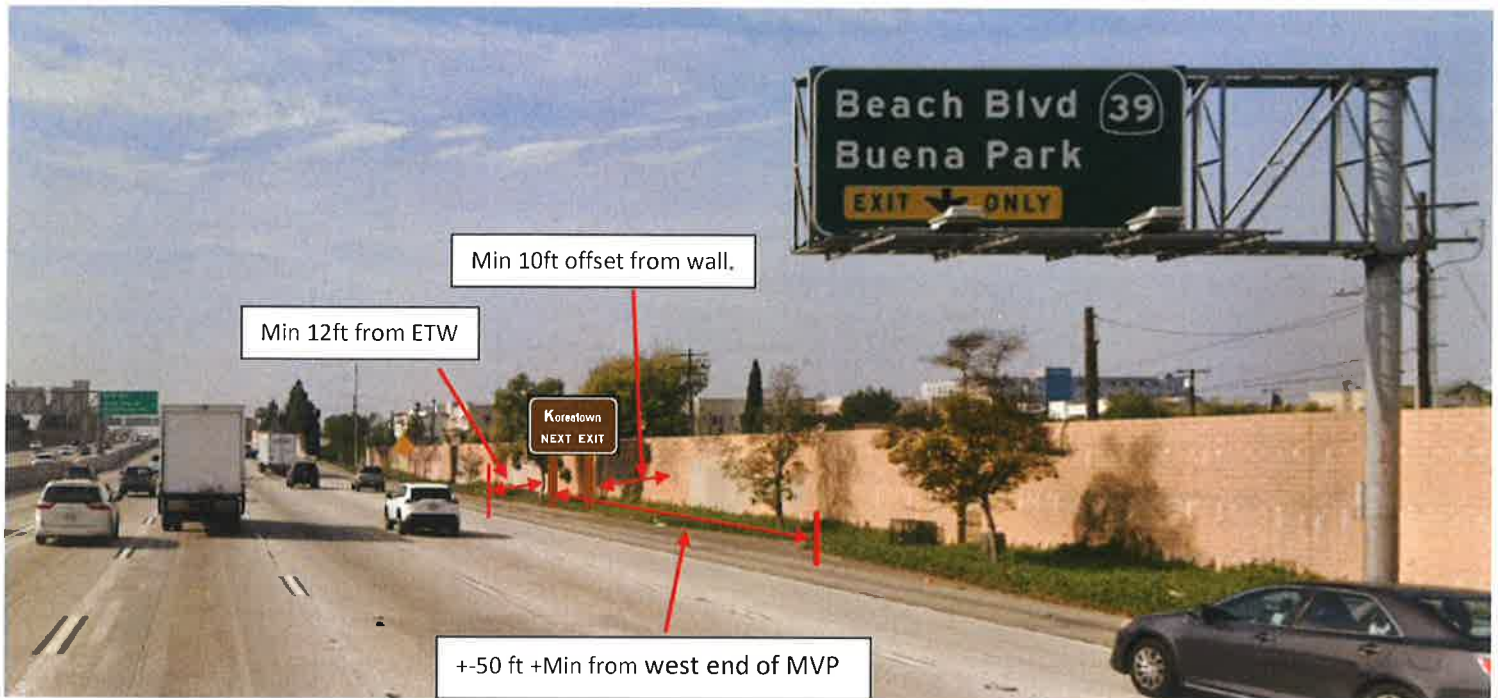
Location 2 PM R2.797: WB SR-91 Beach  
Blvd offramp-Outside the left shoulder.

Location 1-PM 3.0: WB SR-91 Mainline east of  
Beach Blvd offramp-Outside the right shoulder.





12-25-018



Location 1 postmile 3.0: Install new G86-11(CA) (MOD) sign FWBT on WB SR-91 Mainline east of Beach Blvd offramp-Outside the right shoulder per Figure 2A-2 (CA) of MUTCD. Use 2 - 6" x 6" posts. Drill breakaway holes per 2024 Standard Plan RS2. Please install the sign about 60 ft west of end of Maintenance vehicle pullout sign and a minimum of 10 feet offset from the wall.

- SHOULDER CLOSURE

12-25-018



Location 2 postmile R2.797: Install new G8-1(CA) (MOD) sign FWBT on WB SR-91 Beach Blvd offramp-at minimum of 12ft outside the ETW outside the left shoulder per attached Figure 2A-2(CA) MUTCD, and about 50ft to the west of second chevron sign- Use 2 - 6" x 6. Drill breakaway holes per 2024 Standard Plan RS2.

WB 91 @ BEACH BLVD  
RAMP CLOSURE

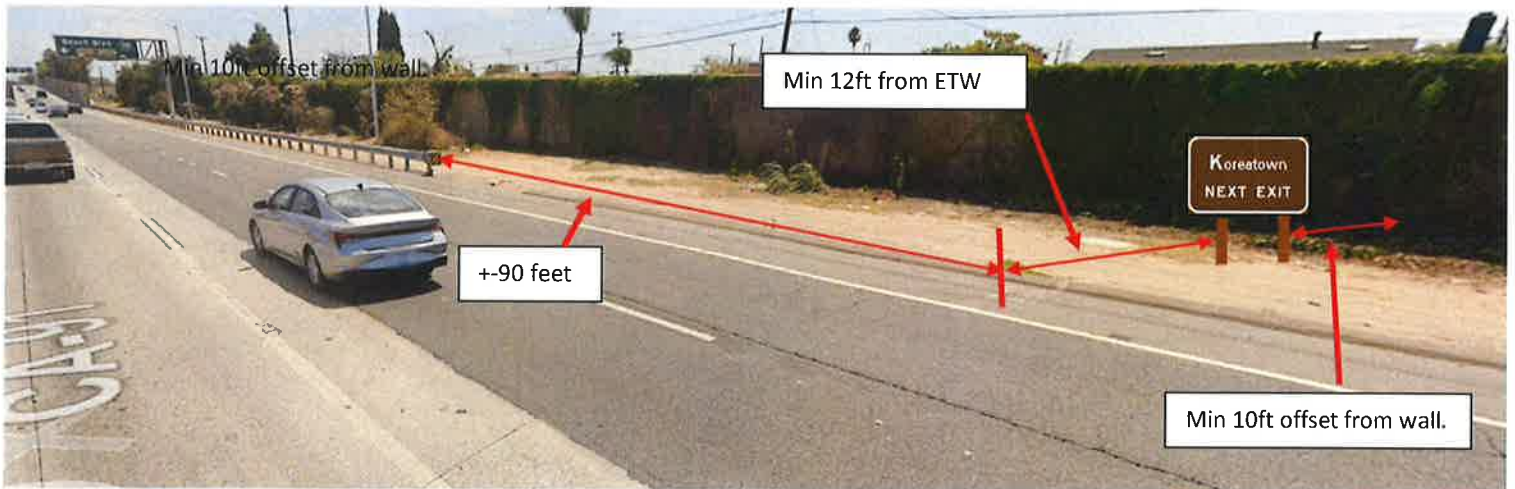


12-25-018



Location 3 PM R2.10: EB SR-91 Mainline West of Beach Blvd offramp-Outside the right

Location 4 Pm R2.454: EB SR-91 Beach Blvd offramp-Outside the left shoulder.



Location 3 PM R2.10: Install new G86-11(CA) (MOD) sign FEBT on EB SR-91 Mainline West of Beach Blvd offramp-at minimum of 12 ft Outside the ETW on right shoulder per attached figure 2A-2(CA) of MUTCD and about 10 ft offset from the sound wall. Use 2 - 6" x 6" posts. Drill breakaway holes per 2024 Standard Plan RS2.

SHOULDER

12-25-018



Location 4 postmile R2.454: Install new G8-1(CA) (MOD) sign FEBT on EB SR-91 Beach Blvd offramp-at minimum of 12ft outside the ETW outside the left shoulder per attached Figure 2A-2(CA) MUTCD, and about 20 ft east of second chevron sign- Use 2 - 6" x 6. Drill breakaway holes per 2024 Standard Plan RS2.

- EB 91 BEACH BLVD OFF  
RAMP CLOSURE

**DISTRICT 12 TRAFFIC OPERATIONS JOB REQUEST**

To: Maintenance

Date: 03/14/2025

Co: ORA

Rte: 5

PM: 43.043-  
44.180

Att: Paul Teel

Dist. 12 Sign I.O. Crew

1808 N. Batavia St

Orange, CA 92665

714-974-3091

949-769-9338

TIR Log # 251-0106P

I/O # 12-25-018

From: Traffic Operations-  
Northwest

Location: NB and SB I-5 to Beach Blvd Off-Ramp

Phone: (657) 654-5428

Initiated By: Rola Arafat RA 03/14/2025

Reviewed By: Pauline Wong JRH 03-14-2025

Approved By: Jose Hernandez JRH 03-14-2025

Requested Date of Completion:

E-FIS Unit#						E-FIS Project Number										Special Designation									
1	2	4	3	7	0																				

**Description:**

All horizontal and vertical clearances to be verified out in the field and should comply with the latest MUTCD vertical and lateral clearances.

**Location #1:**

Install new G86-11CA sign on NB I-5 mainline, just south of Stanton AVE  
OC, at approximate PM 43.043.  
Use 2-6"x6" wood posts.



- 5 NB ramp closures



Aerial photo for location #1:



**Location #2:**

Install new G8-1 CA (MOD) sign on Auto CTR/Beach Blvd Off-Ramp from NB I-5, Approximate PM 43.531.

Use 2-6"x8" wood posts.





Aerial photo for location #2:



Location #3:

Install new G86-11CA sign on SB I-5 mainline, just south of ARTESIA BLVD  
UC, at approximate PM 44.180.

Use 2-6"x6" wood posts.



SB S RT LANE CLOSURE



Aerial photo for location #3:



**Figure 2A-2 (CA). Examples of Heights and Lateral Locations of Sign Installations**

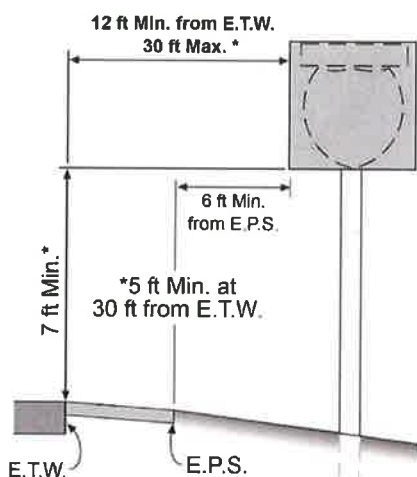
**NOTES:**

These sign positions are typical and should be considered a standard. When physical conditions require deviation from these typicals, they should be documented. When clear roadside recovery areas are provided, signs shall be placed as far from the traveled way as possible, up to 30 ft. When possible, they should be placed in protected locations.

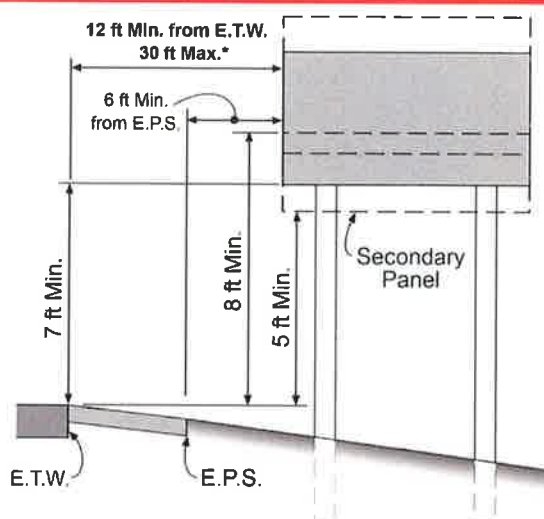
Signs in medians shall be placed at midpoint of median, and should not be closer than 6 ft from the edge of a paved shoulder, or if none, 12 ft from the edge of the traveled way. When appropriate, signs for opposing directions shall be placed back to back.

E.T.W. = Edge of Traveled Way  
E.P.S. = Edge of Paved Shoulder

**FREEWAY AND EXPRESSWAY LOCATIONS**

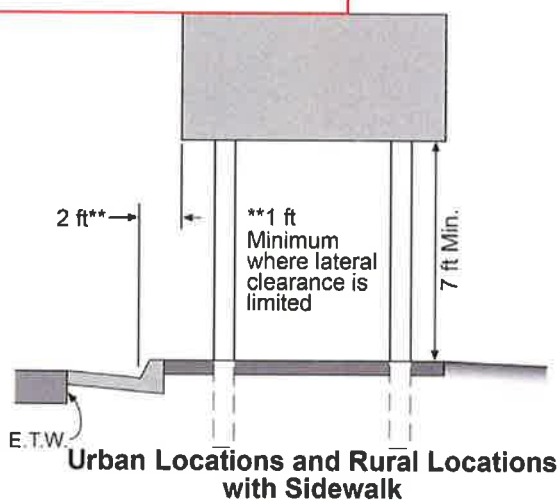


**ROUTE SHIELDS  
REGULATORY AND WARNING SIGNS**

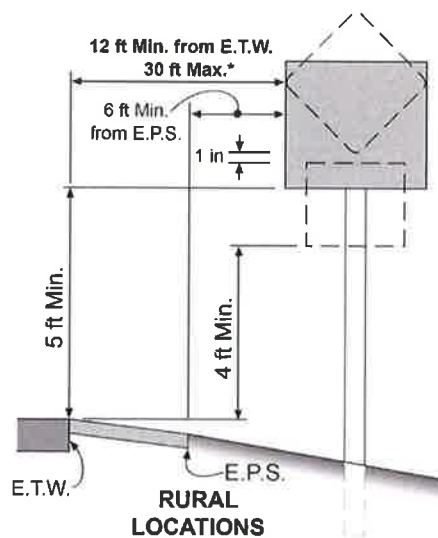


**GUIDE SIGNS**

Please use this example for the sign height **ALL HIGHWAYS AND INTERCHANGE AREAS**



**Urban Locations and Rural Locations  
with Sidewalk**



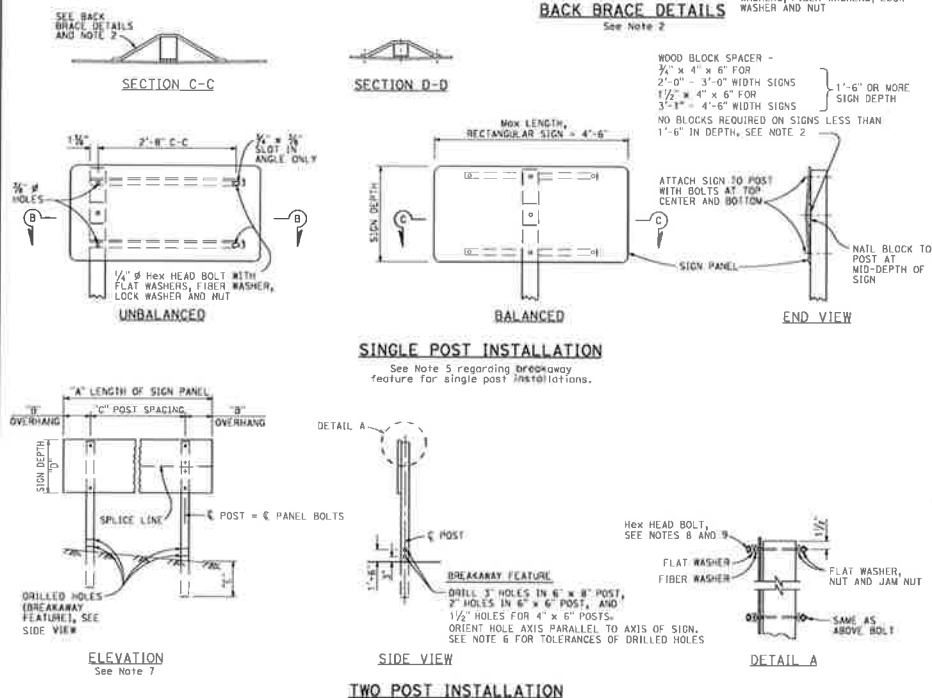
**RURAL  
LOCATIONS**



SIGN PANEL LENGTH	SIGN PANEL AVERAGE POST SPACING	POST SPACING
"A"	"B"	"C"
4'-6"	6"	3'-6"
4'-8" TO 5'-6"	7" TO 1'-0"	3'-6"
6'-0" TO 6'-6"	1'-0" & 1'-3"	4'-0"
7'-0" TO 7'-6"	1'-3" & 1'-6"	4'-0"
8'-0"	1'-6"	5'-0"
8'-6"	1'-8"	5'-2"
9'-0"	1'-10"	5'-4"
9'-6"	1'-11"	5'-6"
10'-0"	2'-0"	6'-0"
10'-6"	2'-2"	6'-0"
11'-0", 11'-6", 12'-0"	2'-0", 2'-3", 2'-6"	7'-0"
12'-6"	2'-6"	7'-6"
13'-0"	2'-6"	8'-0"
13'-6", 14'-0"	2'-6", 3'-0"	8'-6"
14'-6", 15'-0"	2'-6", 3'-0"	9'-0"
15'-6", 16'-0"	3'-0", 3'-3"	9'-6"
16'-6"	3'-3"	10'-0"
17'-0", 17'-6"	3'-3", 3'-6"	10'-6"
18'-0", 18'-6"	3'-6", 3'-9"	11'-0"
19'-0"	3'-9"	11'-6"
19'-6", 20'-0"	3'-9", 4'-0"	12'-0"
20'-6", 21'-0"	4'-0", 4'-3"	12'-6"
21'-6"	4'-3"	13'-0"
22'-0", 22'-6"	4'-3", 4'-6"	13'-6"
23'-0"	4'-6"	14'-0"
23'-6", 24'-0"	4'-6"	14'-6"

- |        |        |                |        |
|--------|--------|----------------|--------|
| 23'-6" | 24'-0" | 4'-6" to 4'-9" | 14'-6" |
|--------|--------|----------------|--------|
- NOTES:**
1. Place long dimension of post across section normal to sign axis. See Section C-1.
  2. Balance single post installations of unframed single sheet aluminum panel signs and have back spacers if 1'-0" or more in depth and a combination of back spacers and back braces if 1'-6" or more in depth and 2'-10" or more in width shall have back braces only. Back braces are not required for signs 1'-0" or less in depth and 2'-10" or less in width shall have back braces only.
  3. For post size see sign layout, format or quantity sheets.
  4. Balanced single post installations of laminated panel and framed single sheet panel signs require back braces when 2'-10" or more in length.
  5. Breakaway feature for single post installation shall be the same as the breakaway feature shown for the two post installation.
  6. Tolerance for diameter of drilled holes in breakaway feature is  $\pm \frac{1}{16}$ ".
  7. Bolt hole layout is dependent on type of panel. Drill holes in post to match panel.
  8.  $\frac{3}{8}$ "  $\phi$  for single sheet aluminum panel signs.
  9.  $\frac{3}{8}$ "  $\phi$  for laminated panel signs or framed single sheet aluminum panel signs.

STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION  
**ROADSIDE SIGNS**  
**WOOD POST**  
**TYPICAL INSTALLATION**  
**DETAILS No. 2**  
NO SCALE



**City Council Regular Meeting Agenda Report**

**B. RESOLUTION APPROVING SPECIFICATIONS AND APPROVAL OF A CONTRACT WITH PRO INSTALLATIONS INC., DBA PROSPECTRA CONTRACT FLOORING, A DIVERZIFY COMPANY, FOR THE SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	NEW BUSINESS Item: 5B.
Prepared By	Approved By
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager
Presented By	
Aaron Esparza-Almaraz, Assistant Engineer	

**RECOMMENDED ACTION**

1) Adopt a resolution approving specifications for the Senior Center Flooring Replacement Phase 1 Project; 2) Award a contract to Pro Installations, Inc., dba as Prospectra Contract Flooring, A Diverzify Company, in the amount of \$197,002; 3) Authorize contingency funds in the amount of \$30,000 in the same purchase order; 4) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the contract; and, 5) Authorize the City Manager and City Clerk to execute the contract.

**PREVIOUS CITY COUNCIL ACTION**

None.

**DISCUSSION**

Flooring materials for public buildings should be replaced to preserve appearance, reduce odors, improve cleanliness, and maintain functionality. The majority of the flooring at Ehlers Senior Center is carpet. Staff has determined that the flooring is near the end of its usable lifespan due to wear, stains, and damage. To explore updated flooring options, staff conducted a site visit to the newly-constructed Huntington Beach Senior Center located in Central Park. The visit provided valuable insight into new flooring materials and their practical applications.

The Senior Center Flooring Replacement Phase 1 Project will include the following scope of work:

- **Removal and Replacement of Existing Flooring:**

Installation of approximately 1,000 square feet of carpet plank flooring and 10,000 square feet of linoleum flooring.

- **Repair, Restoration, and Refinishing of Wood Parquet Flooring:**

Repair, restoration, and refinishing of approximately 3,000 square feet of wood parquet flooring.

- **Flooring Material Specifications:**

- **Linoleum:** Forbo Marmoleum Modular, t5217 – *Withered Prairie*, a warm light-medium brown wood grain pattern.
- **Carpet:** Forbo, Flotex (Carpet) Wood, 151004 – *American Wood*, earthy medium-dark brown wood grain pattern.

This project includes, but is not limited to, the following areas within the Senior Center: Activity Center Lobby, Hallways, Administrative Offices, Adult Daycare, Gift Shop, Einstein Room, Picasso Room, Game Room, Wood Multi-Purpose Room, and Computer Labs.

The project was advertised for competitive bids on March 19, 2025. Five (5) bids were received and publicly opened on April 29, 2025. Bid amounts ranged from \$170,264 to \$276,696. The lowest bid was Universal Flooring Systems at \$170,264; however, due to missing Addendum #1 & #2 this bid is non-responsive. The second lowest bid – which was also the lowest responsive bid – was determined to have been submitted by Prospectra Contract Flooring of Cerritos, CA, in the amount of \$197,002. This contractor possesses the required license and has completed similar projects for other agencies such as Vista Unified School District, Fallbrook Union Elementary School District, Mt. San Jacinto Community College District, Elk Grove Unified School District, Newport-Mesa Unified School District, and California State University, Sacramento. Staff recommends awarding the contract to Pro Installations, Inc., dba Prospectra Contract Flooring, A Diverzify Company, and approving \$30,000 for contingency funds. Construction is scheduled to begin in June 2025 and be completed in July 2025.

## **BUDGET IMPACT**

---

The total cost for the project is \$227,002, as seen in the below breakdown:

- Construction Contract: \$197,002
- Construction Contingency: \$30,000

This project is included in the FY2024-2025 CIP budget, and will be funded by the General Fund (Account No. 11-9806-190136). This account has sufficient funds available for this project.

## **Attachments**

[Att 1 of 5 - Resolution.pdf](#)

[Att 2 of 5 - Locaiton Map.pdf](#)

[Att 3 of 5 - Bid Results.pdf](#)

[Att 4 of 5 - Bid Summary.pdf](#)

[Att 5 of 5 - Contract.pdf](#)

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA  
APPROVING SPECIFICATIONS FOR **SENIOR CENTER FLOORING REPLACEMENT  
PHASE 1 PROJECT** IN SAID CITY.

WHEREAS, it is the intention of the City of Buena Park to construct certain  
improvements in the City; and

WHEREAS, the City Engineer has prepared specifications and plans for the  
construction of certain improvement(s).

NOW, THEREFORE, BE IT RESOLVED that the specifications and plans presented  
by the City be and are hereby approved as the specifications and plans for:

**SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT**

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ by the following  
called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

I, Adria M. Jimenez, MMC, City Clerk of the City of Buena Park, California, hereby  
certify that the foregoing resolution was duly and regularly passed and adopted at a regular  
meeting of the City Council of the City of Buena Park, held this \_\_\_\_\_ day of \_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
City Clerk





LOCATION MAP

NOT TO SCALE

CITY OF BUENA PARK SENIOR CENTER FLOORING REPLACEMENT PROJECT PHASE 1 LOCATION MAP	DRAWN BY: AEA	DRAWING NO. REV.	
	DATE: 3/18/25	E-01	



City of Buena Park  
BID RESULTS

SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT

Project No. 136  
Bid No. 2025-13  
Bid Opening. 4/29/2025 - 2:00 P.M.

Company Name		Base Bid Amount		Additive Bid Amount		Base + Additive Amount
1	UNIVERSAL FLOORING SYSTEMS <small>*Written price and numerical price are different values. Missing Addendum #1 &amp; #2.</small>	\$	138,109.44	\$	32,154.88	\$ 170,264.32
2	JJJ FLOOR COVERING, INC	\$	248,203.88	\$	28,492.23	\$ 276,696.11
3	PRO SPECTRA CONTRACT FLOORING	\$	149,202.00	\$	47,800.00	\$ 197,002.00
4	LAWRENCE W. ROSINE CO. <small>*Missing Addendum #2.</small>	\$	185,800.00	\$	82,060.00	\$ 267,860.00
5	ROD-WEST FLOOR COVERING LLC	\$	221,808.00	\$	11,009.00	\$ 232,817.00
6						
7						
8						
9						
10						

SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT

Project No. 136 - Bid No. 2025-13

BID SUMMARY

Bid Opening: April 29, 2025 - 2:00 P.M.

				Engineer's Estimate		UNIVERSAL FLOORING SYSTEMS		JJJ FLOOR COVERING, INC		PRO SPECTRA CONTRACT FLOORING		LAWRENCE W. ROSINE CO.		ROD-WEST FLOOR COVERING LLC		Average	
Item No	Approx. Quantity	Unit	Description	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
Base Bid																	
1	1	LS	Mobilization	\$5,000.00	\$5,000.00	\$1,509.15	\$1,509.15	\$1,505.00	\$1,505.00	\$1,200.00	\$1,200.00	\$4,800.00	\$4,800.00	\$6,000.00	\$6,000.00	\$3,002.83	\$3,002.83
2	10,996	SF	Remove & Dispose Existing Flooring	\$2.00	\$21,992.00	\$1.05	\$11,545.80	\$0.92	\$10,116.32	\$1.09	\$11,985.64	\$0.90	\$9,896.40	\$2.00	\$21,992.00	\$1.19	\$13,107.23
3	1,014	SF	Furnish and Install Carpet Flooring (Forbo, Flotex Wood, 151004 - American Wood), moisture barrier, adhesives, and other accessories/materials needed per manufactures installation recommendation.	\$15.00	\$15,210.00	\$9.27	\$9,399.78	\$20.28	\$20,563.92	\$11.02	\$11,174.28	\$12.50	\$12,675.00	\$10.00	\$10,140.00	\$12.61	\$12,790.60
4	9,982	SF	Furnish and Install Linoleum Flooring (Forbo, Marmoleum Modular, t5217 – Withered Prairie), moisture barrier, adhesives, and other accessories/materials needed per manufactures installation recommendation.	\$15.00	\$149,730.00	\$11.11	\$110,900.02	\$21.02	\$209,821.64	\$11.70	\$116,789.40	\$15.00	\$149,730.00	\$18.00	\$179,676.00	\$15.37	\$153,383.41
5	1	LS	Furnish and install Thermoset Vulcanized Rubber Resilient Wall Base, Rubber Transition Strips, and adhesives needed per manufactures installation recommendation.	\$5,000.00	\$5,000.00	\$1.00	\$1.00	\$6,197.00	\$6,197.00	\$7,834.00	\$7,834.00	\$8,691.60	\$8,691.60	\$4,000.00	\$4,000.00	\$5,344.72	\$5,344.72
6	3,003	SF	Repair, Restore and Refinish Wood Parquet Flooring	\$15.00	\$45,045.00	\$10.71	\$32,162.13	\$8.41	\$25,255.23	\$15.03	\$45,135.09	\$20.00	\$60,060.00	\$3.00	\$9,009.00	\$11.43	\$34,324.29
7	1	LF	Repair, Restore and Refinish Wood Platform Stage	\$5,000.00	\$5,000.00		\$0.00	\$3,237.00	\$3,237.00	\$2,638.00	\$2,638.00	\$22,000.00	\$22,000.00	\$2,000.00	\$2,000.00	\$7,468.75	\$7,468.75
Bid total:				\$246,977.00		\$165,517.88		\$276,696.11		\$196,756.41		\$267,853.00		\$232,817.00		\$229,421.83	



# CONTRACT

# CONTRACT

CITY OF BUENA PARK CONTRACT FOR  
**SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT**  
**“Project”**

**Project Number: 136**  
**Bid Number: 2025-13**

This CONTRACT (“Contract”) is made and entered this \_\_\_\_\_ day of \_\_\_\_\_, 2025 (“Effective Date”), by and between the CITY OF BUENA PARK, a California municipal corporation (“City”) and Pro Installations, Inc. dba Prospectra Contract Flooring, A Diverzify Company, a Corporation (“Contractor”). Contractor’s California State Contractor’s license number is #740392. The Contractor and the City are sometimes referred to herein collectively as the “Parties” and singularly as “Party.”

In consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

1. Contract Documents. The Contract Documents consist of the following, each of which are attached hereto and incorporated herein by this reference:

- A. This Contract;
- B. The Notice Inviting Bids for the above-referenced project (“Project”), dated 3/19/2025;
- C. The Instructions to Bidders for the Project, dated 3/19/2025;
- D. Contractor’s Bid for the Project, dated 4/29/2025 (including documentation accompanying the Bid and any post-Bid documentation submitted before the Notice of Award);
- E. The Contractor’s Bonds for the Bid and the Project;
- F. The final working drawings, plans, and specifications for the Project as approved by the City, and dated 3/19/2025 (“Plans and Specifications”).
- G. The City of Buena Park’s Standard Specifications for Public Works Projects, Latest Edition;
- H. The City of Buena Park’s Special Provisions for Public Works Projects, Latest Edition;
- I. Any and all permits from regulatory agencies with jurisdiction issued for the Project; and
- J. Any addenda or change orders for the Project approved by the City subsequent to the Effective Date of this Contract.

2. Scope of Services. Contractor shall perform all Work necessary to complete, in a good and workmanlike manner, a public works project identified in the title of this Contract above (the “Project”), as such Project and the Work to be performed by Contractor is further described in the Contract Documents.

3. Compensation. In consideration for Contractor's performance of the Work required to complete the Project hereunder, City shall pay Contractor a total *NOT-TO-EXCEED* amount of **one hundred ninety-seven thousand two dollars (\$197,002.00)** in accordance with the prices as submitted in the Bid ("Compensation"). The Compensation shall be the total and complete such payable by the City for any and all costs, direct or indirect, of the Contractor for provision of the Work and completion of the Project, including but not limited to general and supplementary conditions, performance and payment bonds, Contractor fee for construction, and Contractor overhead and profit, and any other items of costs, accounting, or expense relating to or arising therefrom. Compensation shall under no circumstances be increased except via a formal change order approved by the City; and only if such overruns result of additional scope from the City, as opposed to price overruns, delays, errors, or omissions.

4. Term of Contract: The Contractor agrees to complete the work to City's satisfaction within **Thirty (30) WORKING DAYS** from the date of written notice to proceed. The Contractor further agrees to the assessment of liquidated damages in the amount of **FIVE HUNDRED DOLLARS (\$500)** for each calendar day the work remains incomplete beyond the expiration of the completion date. The City may deduct the amount thereof from any monies due or that may become due the Contractor under this Contract.

5. Incorporation by Reference. All of the following documents are attached hereto and incorporated herein by this reference: Workers' Compensation Certificate of Insurance, Additional Insured Endorsement (Comprehensive General Liability), Additional Insured Endorsement (Automobile Liability), and Additional Insured Endorsement (Excess Liability).

6. Insurance: The Contractor shall not commence work under this Contract until it has obtained all insurance required hereunder in a company or companies acceptable to City nor shall the Contractor allow any subcontractor to commence work on a subcontract until all insurance required of its subcontractor has been obtained. The Contractor shall take out and maintain at all times during the life of this contract the following policies of insurance:

**A. Compensation Insurance.**

1. Before beginning work, the Contractor shall furnish to the City a certificate of insurance as proof that it has taken out full compensation insurance for all persons whom the Contractor may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the period covered by this Contract. Further such policy of insurance shall provide that the insurer waives all rights of subrogation against City and its elected officials, officers, employees, volunteers, and agents.

2. In accordance with the provisions of Section 3700 of the California Labor Code, every Contractor shall secure the payment of compensation to his employees. Contractor, prior to commencing work, shall sign and file with the City, a certification as follows:

*"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self*

*insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this contract.”*

**B. General Insurance Requirements**

1. Types of Coverage. Contractor shall maintain the following insurance coverage throughout the term of this Contract, and upon request Contractor shall show City evidence of such coverage, which may include visual inspection of all policies, copies of declarations page, endorsements signed by an authorized representative of the underwriting company, or certificates of insurance. Insurance coverage shall be provided in the following form:

- a. Insurance Services Office Commercial General Liability coverage occurrence form number CG 00 01 11 85 or 88.
- b. Automobile Liability insurance with coverage at least as broad as Insurance Services Office Form Number CA 0001 06 92 covering “Any Auto” (Symbol 1).
- c. Workers Compensation insurance as required by the State of California and Employer's Liability insurance.

2. Minimum Limits of Insurance. Contractor shall maintain insurance coverage limits no less than:

- a. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit, and shall contain specified language creating a duty to defend against any suit seeking damages.
- b. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
- c. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

C. Deductibles and Self-Insured Retentions. Any deductibles and/or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, elected officials, employees, agents, and volunteers; or, the Contractor shall provide a financial guarantee satisfactory to the City, guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions. The Contractor and City further agree as follows:

1. All insurance coverage and limits provided pursuant to this Contract shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Contract or any other agreement relating to the City or its operations limits the application of such insurance coverage. Nothing contained in this Section is to be construed as affecting or altering the legal status of the parties to this Contract.
2. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver

of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

3. For any claims related to this Project, the Contractor's insurance coverage shall be primary to any other similar insurance. Any insurance or self-insurance maintained by the City, its officers, employees or volunteers, shall be excess of the Contractor's insurance and shall not contribute with it.
4. The City, its officers, elected officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.
5. For purposes of insurance coverage only, this Contract will be deemed to have been executed immediately upon any party hereto taking any steps that can be deemed to be in furtherance of or towards, performance of this Contract.
6. All general or auto liability insurance coverage provided pursuant to this Contract, or any other agreements pertaining to the performance of this Contract, shall not prohibit Contractor, and Contractor's employees, or agents, from waiving the right of subrogation prior to a loss. Contractor waives its right of subrogation against City.
7. In the event any policy of insurance required under this Contract does not comply with these requirements or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor.
8. Contractor shall provide proof that policies of insurance required herein expiring during the term of this Contract have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished within 72 hours of the expiration of the coverages.
9. Any actual or alleged failure on the part of City or any other additional insured under these requirements to obtain proof of insurance required under this Contract in no way waives any right or remedy of City or any additional insured, in this or any other regard.
10. All insurance coverage shall contain a provision that prohibits cancellation, modification or lapse without thirty (30) days' prior written notice from insurer to the City. Contractor agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 11 All insurance coverage shall include a severability of interests clause substantially similar to the following: "The insurance afforded by this policy applies separately to each insured against whom a claim or suit is made or suit is brought, except



with respect to the limit of the insurer's liability."

12. All insurance coverage shall contain a clause substantially in the following words:  
*"It is hereby understood and agreed that this policy shall not be canceled nor materially changed except upon thirty (30) days' prior written notice to the City of Buena Park of such cancellation or material change as evidence by a return receipt for a registered letter."*
13. All insurance coverage shall cover the operations of the Contractor pursuant to the terms of this Contract.
14. Contractor agrees to provide immediate notice to City of any claim or loss against Contractor that includes City as a defendant. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City.
15. In the event of any loss that is not insured due to the failure of Contractor to comply with these requirements, Contractor agrees to be personally responsible for any and all losses, claims, suits, damages, defense obligations and liability of any kind attributed to City, or City's employees, or any of the additional insureds as a result of such failure.
16. Coverage will not be limited to the specific location or individual or entity designated as the address of the Project.
17. Contractor agrees not to attempt to avoid its defense and indemnity obligations to City and its employees, agents, officials and servants by using as a defense Contractor's statutory immunity under workers' compensation and similar statutes.
18. Contractor agrees to require all parties or subcontractors, including architects or others, with which it enters into contracts or hires pursuant to or related in any way with the performance of this Contract, to provide insurance covering the operations contracted for and naming as additional insureds all parties to this Contract. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided as required here. Contractor agrees that no contract, standard form or otherwise, used by any party in any way connected with this Contract, or contracts Contractor enters into on behalf of City, will reserve the right to charge back to City the cost of insurance required by this or any other agreement.

E. Acceptability of Insurers. Coverage shall be written by insurers with a current A.M. Best's rating of no less than "A:VIII," and be admitted to conduct business in the State of California by the Department of Insurance.

F. Verification of Coverage. Contractor shall furnish the City with evidence of the insurance required by this Section, satisfactory to City, consisting of original certificates of insurance and amendatory endorsements, and an additional insured endorsement at least as broad as Insurance Services Office form CG 20 10 11 85. The endorsements should be on forms provided by the City or on other than the City's forms or a separate owner's policy, provided those forms or policies are approved by the City, and amended to conform to the City's requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements

effecting the coverage required by these specifications at any time. Contractor agrees to provide complete certified copies of policies to City within 10 days of City's request for said copies.

G. Subcontractors. Contractor shall include all subcontractors or any other party involved in the Project by Contractor as insured under its policies or shall require subcontractors or any other party involved in the Project by Contractor to carry the same insurance as required herein. Contractor agrees to obtain certificates evidencing such coverage and make reasonable efforts to ensure that such coverage is provided as required here. Contractor agrees to require that no contract used by any subcontractor, or contracts Contractor enters into on behalf of City, will reserve the right to charge back to City the cost of insurance required by this Contract. Contractor agrees that upon request, all agreements with subcontractors or others with whom Contractor contracts with on behalf of City and all certificates of insurance obtained in compliance with this paragraph will be submitted to City for review. Failure of City to request copies of such documents will not impose and liability on City, or its employees.

7. Indemnification.

A. Contractor and City agree that City, its employees, officers, agents and elected officials should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys fees, litigation costs, defense costs, court costs or any other cost arising out of or in any way related to the performance of this Contract. Contractor acknowledges that CITY would not have entered into this Contract in the absence of the commitment of Contractor to indemnify and protect City as set forth here.

B. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless City, its elected officials, employees, agents, volunteers and officers ("Indemnitees"), from any and all liabilities, claims, suits, actions, arbitration proceedings, administrative proceedings, stop notices, regulatory proceedings, losses, expenses or costs of any kind, actual attorneys fees incurred by City, court costs, interest, defense costs including expert witness fees and any other costs or expenses of any kind whatsoever without restriction or limitation incurred in relation to, as a consequence of, arising out of or in any way attributable actually, allegedly or impliedly, in whole or in part to the Contractor's performance of this Contract. All obligations under this provision are to be paid by Contractor as they are incurred by the City.

C. Without affecting the rights of City under any provision of this Contract or this section, Contractor shall not be required to indemnify and hold harmless City as set forth above for liability attributable to the sole fault of City, provided such fault is determined by agreement between the parties or the findings of a court of competent jurisdiction. This exception will apply only in instances where the City is shown to have been solely at fault and not in instances where Contractor is solely or partially at fault or in instances where City's fault accounts for only a percentage of the liability involved. In those instances, the obligation of Contractor will be all-inclusive and City will be indemnified for all liability incurred, even though a percentage of the liability is attributable to the conduct of the City.

D. Contractor acknowledges that its obligation pursuant to this section extends to liability attributable to City, if that liability is other than the sole fault of City. Contractor has no obligation under this Contract for liability proven in a court of competent jurisdiction or by written agreement between the parties to be the sole fault of City.

E. The obligations of Contractor under this or any other provision of this Contract will not be limited by the provisions of any workers' compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to the Indemnitees. The Contractor's indemnity obligation set forth in this section shall not be limited by the limits of any policies of insurance required or provided by the Contractor pursuant to this Contract.

8. Antitrust Claims. In entering into this Contract, Contractor offers and agrees to assign to City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Business and Professions Code Section 16700 *et seq.*) arising from purchases of goods, services, or materials pursuant to the Contract. This assignment shall be made and become effective at the time City tenders final payment to Contractor without further acknowledgment by the parties.

9. Prevailing Wages. City and Contractor acknowledge that the Project is a public work to which prevailing wages apply.

10. Titles. The titles used in this Contract are for convenience only and shall in no way define, limit or describe the scope or intent of this Contract or any part of it.

11. Authority. Any person executing this Contract on behalf of Contractor warrants and represents that he or she has the power and authority to execute this Contract on behalf of Contractor and has the power and authority to bind Contractor to the performance of its obligations hereunder.

12. Entire Agreement; Modification. This Contract, including the Contract Documents and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between City and Contractor. Each Party to this Contract acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any Party, or anyone acting on behalf of any Party, which are not embodied herein. This Contract supersedes all prior oral or written negotiations, representations or agreements. This Contract may not be modified or amended, nor any provision or breach waived, except in a writing signed by both parties that expressly refers to this Contract.

13. Exhibits; Precedence. All documents referenced as exhibits in this Contract are hereby incorporated into this Contract by this reference. In the event of any inconsistency between the express provisions of this Contract and any provision of an exhibit, the provisions of this Contract, then the City's invitation for bids, if any, shall prevail.

14. Counterparts. This Contract may be executed in counterpart originals, duplicate originals, or both, each of which is deemed to be an original for all purposes.

IN WITNESS WHEREOF, the parties hereto have executed the Contract the day and year first above written.

**CONTRACTOR:**

\_\_\_\_\_  
("CONTRACTOR")

Dated: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

**CITY OF BUENA PARK:**

By: \_\_\_\_\_  
City Manager

APPROVED AS TO FORM:

By: \_\_\_\_\_  
City Attorney

ATTEST:

By: \_\_\_\_\_  
City Clerk

Dated: \_\_\_\_\_

Bond No. \_\_\_\_\_

**PAYMENT BOND  
(LABOR AND MATERIALS)**

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Buena Park ("Public Agency"), State of California, has awarded to \_\_\_\_\_

(“Principal”)

(Name and address of Contractor)

a contract (the "Contract") for the Work described as follows:

## SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT

(Project Name)

WHEREAS, under the terms of the Contract, the Principal is required before entering upon the performance of the Work, to file a good and sufficient payment Bond with the Public Agency to secure the claims to which reference is made in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code.

NOW, THEREFORE, we, the undersigned Principal, and \_\_\_\_\_

---

(Name and address of Surety)

(“Surety”) a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the Public Agency and all contractors, subcontractors, laborers, material suppliers, and other persons employed in the performance of the Contract and referred to in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code in the penal sum of

Dollars (\$ \_\_\_\_\_), and not less than 100% of total contract amount. Lawful money of the United States of America, for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to this Work or labor, that the Surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this Bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by Public Agency in successfully enforcing this obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this Bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file claims under Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this Bond.

Upon expiration of the time within which the California Labor Commissioner may serve a civil wage and penalty assessment against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code Section 1741, and upon expiration of the time within which a joint labor management committee may commence an action against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code

Section 1771.2, if the condition of this Bond be fully performed, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

The Surety hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract or the plans and Specifications accompanying the same shall in any manner affect its obligations on this Bond, and it does hereby waive notice of any such change, extension, alteration, or addition.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: \_\_\_\_\_

“Principal”

“Surety”

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_  
Its

By: \_\_\_\_\_  
Its

By: \_\_\_\_\_  
Its

By: \_\_\_\_\_  
Its

(Seal)

(Seal)

*Note: This Bond must be executed in duplicate and dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached. DATE OF BOND MUST NOT BE BEFORE DATE OF CONTRACT. Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.*

Bond No. \_\_\_\_\_

## FAITHFUL PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Buena Park ("Public Agency"), has awarded to \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ("Principal")  
*(Name and address of Contractor)*

a contract (the "Contract") for the Work described as follows:

**SENIOR CENTER FLOORING REPLACEMENT PHASE 1 PROJECT**  
(Project name)

which is hereby referred to and made a part hereof; and

WHEREAS, Principal is required under the terms of the Contract to furnish a Bond for the faithful performance of the Contract.

NOW, THEREFORE, we, the undersigned Principal, and \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Name and address of Surety)

(“Surety”) a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the Public Agency in the penal sum of \_\_\_\_\_

Dollars (\$ \_\_\_\_\_), this amount being not less than 100% of the total Contract Price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, successors executors and administrators, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his, her or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in the Contract and any alteration thereof made as therein provided, on the Principal's part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the Public Agency, its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefor, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by Public Agency in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered. Surety hereby waives any statute of limitations as it applies to an action on this Bond.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or of the Work to be performed thereunder or the plans and specifications accompanying the same shall in anywise affect its obligations under

this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the Work or to the specifications. Surety hereby waives the provisions of California Civil Code Sections 2845 and 2849. The City is the principal beneficiary of this Bond and has all rights of a party hereto.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: \_\_\_\_\_

“Principal”

“Surety”

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Its

By: \_\_\_\_\_  
Its

By: \_\_\_\_\_  
Its

By: \_\_\_\_\_  
Its

(Seal)

(Seal)

*Note: This Bond must be executed in duplicate and dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached. DATE OF BOND MUST NOT BE BEFORE DATE OF CONTRACT. Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.*



**WORKERS' COMPENSATION  
CERTIFICATE OF INSURANCE**

WHEREAS, the City of Buena Park ("City") has required certain insurance to be provided by:

---

NOW THEREFORE, the undersigned insurance company does hereby certify that it has issued the policy or policies described below to the following named insureds and that the same are in force at this time:

1. This certificate is issued to:

City of Buena Park  
City Hall  
6650 Beach Boulevard  
Buena Park, CA 90621

The insureds under such policy or policies are:

- 
2. Workers' Compensation Policy or Policies in a form approved by the Insurance Commissioner of California covering all operations of the named insureds as follows:

<u>Policy Number</u>	<u>Effective Date</u>	<u>Expiration Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Its Authorized Representative

## PROGRESS PAYMENT SIGNATURE AUTHENTICATION

All company billings submitted for payment shall have the signature of an official of the company authorized to sign a bill and/or collect a check from the City, either on the invoice or an attached cover letter.

The following personnel of \_\_\_\_\_

\_\_\_\_\_  
(Contractor)

are authorized to sign bills and/or receive checks.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Any subsequent changes to supersede this signature list must be requested in writing and accompanied by a facsimile of this form to be complete in its entirety.

By: \_\_\_\_\_  
(name and title)

For: \_\_\_\_\_  
(Bidder)

**ADDITIONAL INSURED ENDORSEMENT  
COMPREHENSIVE GENERAL LIABILITY**

---

*Name and address of named insured ("Named Insured"):*

---

*Name and address of insurance company ("Company"):*

---

*General description of agreement(s), permit(s), license(s), and/or activity(ies) insured:*

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The City of Buena Park ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.
2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.
3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.
4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.
5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.
6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) Days before the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.
7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally

above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager  
City of Buena Park  
City Hall  
6650 Beach Boulevard  
Buena Park, CA 90621

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- |  |  |
|--|--|
| <input type="checkbox"/> Contractual Liability         | <input type="checkbox"/> Explosion Hazard            |
| <input type="checkbox"/> Owners/Landlords/Tenants      | <input type="checkbox"/> Collapse Hazard             |
| <input type="checkbox"/> Manufacturers/Contractors     | <input type="checkbox"/> Underground Property Damage |
| <input type="checkbox"/> Products/Completed Operations | <input type="checkbox"/> Pollution Liability         |
| <input type="checkbox"/> Broad Form Property Damage    | <input type="checkbox"/> Liquor Liability            |
| <input type="checkbox"/> Extended Bodily Injury        | <input type="checkbox"/> _____                       |
| <input type="checkbox"/> Broad Form Comprehensive      | <input type="checkbox"/> _____                       |
| General Liability Endorsement                          | <input type="checkbox"/> _____                       |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ \_\_\_\_\_ applies to all coverage(s) except: \_\_\_\_\_ if none, so state). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on \_\_\_\_\_ at 12:01 a.m. and forms a part of Policy Number \_\_\_\_\_.

I, \_\_\_\_\_ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed \_\_\_\_\_, 20\_\_\_\_

Telephone No.: (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative  
(*Original signature only; no facsimile signature  
or initialed signature accepted*)

**ADDITIONAL INSURED ENDORSEMENT  
AUTOMOBILE LIABILITY**

---

*Name and address of named insured ("Named Insured"):*

---

*Name and address of insurance company ("Company"):*

---

*General description of agreement(s), permit(s), license(s), and/or activity(ies) insured:*

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The City of Buena Park ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) Days before the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager  
City of Buena Park  
City Hall  
6650 Beach Boulevard  
Buena Park, CA 90621

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
_____	_____	_____
_____	_____	_____
_____	_____	_____

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- |  |  |
|--|--|
| <input type="checkbox"/> Any Automobiles       | <input type="checkbox"/> Truckers Coverage         |
| <input type="checkbox"/> All Owned Automobiles | <input type="checkbox"/> Motor Carrier Act         |
| <input type="checkbox"/> Non-owned Automobiles | <input type="checkbox"/> Bus Regulatory Reform Act |
| <input type="checkbox"/> Hired Automobiles     | <input type="checkbox"/> Public Livery Coverage    |
| <input type="checkbox"/> Scheduled Automobiles | <input type="checkbox"/> _____                     |
| <input type="checkbox"/> Garage Coverage       | <input type="checkbox"/> _____                     |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$\_\_\_\_\_ applies to all coverage(s) except: \_\_\_\_\_ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on \_\_\_\_\_ at 12:01 a.m. and forms a part of Policy Number \_\_\_\_\_.

I, \_\_\_\_\_ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative  
(*Original signature only; no facsimile signature  
or initialed signature accepted*)

Telephone No.: (\_\_\_\_) \_\_\_\_\_

**ADDITIONAL INSURED ENDORSEMENT  
EXCESS LIABILITY**

---

*Name and address of named insured ("Named Insured"):*

---

*Name and address of insurance company ("Company"):*

---

*General description of agreement(s), permit(s), license(s), and/or activity(ies) insured:*

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The City of Buena Park("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) Days before the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with



regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager  
City of Buena Park  
City Hall  
6650 Beach Boulevard  
Buena Park, CA 90621

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ☐ Following Form  
☐ Umbrella Liability  
☐ \_\_\_\_\_

11. Applicable underlying coverages:

<u>INSURANCE COMPANY</u>	<u>POLICY NUMBER</u>	<u>AMOUNT</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages:

13. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ \_\_\_\_\_  
applies to all coverage(s) except: \_\_\_\_\_  
(if none, so state). The deductible is applicable ☐ per claim or ☐ per occurrence  
(*check one*).

14. This is an ☐ occurrence or ☐ claims made policy (*check one*).

15. This endorsement is effective on \_\_\_\_\_ at 12:01 a.m. and forms a part of Policy Number \_\_\_\_\_.

I, \_\_\_\_\_ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed \_\_\_\_\_, 20\_\_\_\_

Telephone No.: (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Representative  
(*Original signature only; no facsimile signature  
or initialed signature accepted*)

**City Council Regular Meeting Agenda Report**

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**C. PROFESSIONAL SERVICES AGREEMENT WITH BKF ENGINEERS FOR THE KNOTT AVENUE STORM DRAIN UPSIZE PROJECT (ORANGETHORPE AVENUE TO MELROSE STREET)**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	NEW BUSINESS Item: 5C.
Prepared By	Approved By
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager
Presented By	
Jaden Miller, Associate Engineer	

**RECOMMENDED ACTION**

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1) Approve a Professional Services Agreement with BKF Engineers in the amount of \$89,995 for design services for the Knott Avenue Storm Drain Upsize Project (Orangethorpe Avenue to Melrose Street); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

**PREVIOUS CITY COUNCIL ACTION**

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None.

**DISCUSSION**

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Over the years, the intersection of Knott Avenue and Orangethorpe Avenue has experienced persistent ponding issues. This is primarily due to the existing storm drain system lacking sufficient capacity to convey storm water into the Fullerton Creek Channel. City staff is now hiring an engineering firm to assess the existing infrastructure and develop an improved storm drain system to provide adequate capacity to eliminate the ponding issue.

The scope of work for this project includes, but is not limited to, studying the local hydrology and hydraulic capacity of the existing infrastructure; assessing the capacity of the connecting county channel; designing the removal of the existing 8-inch storm drain; installing a new upsized storm drain; backfilling the trench and pavement restoration; removing and replacing the curb, gutter, and cross gutters near the drain inlets; and installing new drain inlets/catch basins, as well as other incidentals, as necessary, to complete the project in its entirety.

On March 13, 2025, staff issued a Request for Proposals (RFP) to retain a consultant to provide professional design services for the Knott Avenue Storm Drain Upsize Project (Orangethorpe Avenue to Melrose Street). Nine (9) proposals were received on April 7, 2025, and were thoroughly evaluated by staff. The proposals ranged from \$89,995 to \$210,206.

Following the evaluation, staff determined that BKF Engineers is the most qualified firm to suit the City's needs based on their understanding of the scope of work, project schedule, cost-effectiveness, and relevant experience. BKF Engineers has successfully delivered similar design projects for the City in the past, including the Altura Boulevard and Rosecrans Avenue Pavement Rehabilitation Projects.

Staff recommends entering into an agreement with BKF Engineers for professional design services, including plans, specifications, cost estimates, and construction support. The design phase is scheduled to commence in May 2025 and is anticipated to be completed by October 2025.

The City Attorney has reviewed the proposed agreement.

## **BUDGET IMPACT**

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The agreement in the amount of \$89,995 will be funded by the Water Fund (Account No. 52-9806-490025). This cost was previously included in the FY 23-25 adopted budget.

## **Attachments**

[Att. 1 of 2 - RFP - Knott Ave SD.pdf](#)

[Att. 2 of 2 - PSA - Knott Ave SD.pdf](#)

# CITY OF BUENA PARK

COUNTY OF ORANGE  
STATE OF CALIFORNIA



## REQUEST FOR PROPOSAL (RFP)

KNOTT AVENUE STORM DRAIN UPSIZE  
(ORANGETHORPE AVENUE TO MELROSE STREET)  
PLANS, SPECIFICATIONS, AND ESTIMATE

**Proposal Due Date:** APRIL 7, 2025 BY 3:00 PM

**RFP Administrator:** Jaden Miller, P.E., Associate Engineer  
City of Buena Park - Public Works  
6650 Beach Blvd,  
Buena Park, CA 90621  
T: (714) 562-3685  
Email: [jmiller@buenapark.com](mailto:jmiller@buenapark.com)

*Interested parties may obtain a copy of this RFP by emailing the RFP Administrator*

ISSUED: MARCH 13, 2025

The City of Buena Park (City) is seeking an engineering Consultant (Consultant) to prepare plans, specifications, and estimate (PS&E) for the Knott Avenue Storm Drain Upsize (Orangethorpe Avenue to Melrose Street) Project. The City encourages Consultants to review this document completely. A topographic survey is also required for the design of this project.

The project site is located on Knott Avenue from Orangethorpe Avenue to Melrose Street (See Location Map, Exhibit A). There is an existing 8-inch (PVC) storm drain, approximately 1,200 feet in length, that flows into an existing catch basin on the southeast corner of Melrose Street. The existing catch basin then connects to another catch basin on the northeast corner of Melrose Street with a 24-inch storm drain and then connects to the Fullerton Creek Channel. The existing 8-inch (PVC) storm drain was originally constructed in 1989.

There is major ponding within the cross gutter at the intersection of Knott Avenue and Orangethorpe Avenue. The existing storm drain system does not provide sufficient capacity. The engineering design firm will be tasked on inspecting the existing infrastructure and provide the design to convey storm water towards the Fullerton Creek Channel, while complying with all applicable Federal, State, and County storm water laws and standards. Per the City's 2015 Storm Drain Master Plan, it is recommended to upsize the existing storm drain system to a 42/55-inch (RCP) storm drain on Knott Avenue from Noritsu Avenue to Melrose Street. The consultant shall confirm if the recommendations from the 2015 Storm Drain Master Plan is sufficient for improving the storm drain system to convey storm water towards the Fullerton Creek Channel.

The project will include removal of the existing 8-inch storm drain, installing the new upsized storm drain, backfill trench and pavement restoration, removal and replacement of the curb, gutter, and cross gutters near the drain inlets, installing new drain inlets/catch basins, and other incidentals as necessary to complete the project in its entirety.

This RFP will be evaluated based on the Consultant's qualifications and City selection. Please note, this is a prevailing wage job and needs to be reflected in your proposal, as required.

## MINIMUM QUALIFICATIONS

- Valid California Professional Civil Engineer License;
- Satisfactory completion of a minimum of three (3) storm drain improvement (preferably upsizing) projects within the last 5 years, and provide references;
- Understanding of the surrounding land use, drainage, traffic circulation, and operational needs;
- Ability to provide deliverables consistent with the latest City-adopted formats and software; and
- Familiarity with City of Buena Park standards, provisions, and practices.

The scope of work shall include the following:

## **1. Project Management and Coordination**

### **a. Project Management**

A kick-off meeting with the City of Buena Park staff and the Consultant will be held prior to beginning work to review and refine the work program and schedule, identify critical milestones, and determine appropriate paths of communication. Consultant shall produce a baseline schedule of work and conduct periodic meetings (phone conference and coordination meetings) with the City to discuss progress.

### **Deliverables**

- Schedule of work - updated biweekly
- Meeting minutes for all design meetings

### **b. Project Coordination**

Consultant shall coordinate major design requests and changes with the City, agencies, and other constituents that may provide design input, suggestions or restrictions for the project. Design may be altered through additional coordination efforts.

## **2. Detailed Design**

The Consultant shall deliver all necessary professional services, including engineering, and office engineering for the preparation of project Plans, Specifications and Estimates (PS&E) for the project. The Consultant's design responsibilities shall include, but not be limited to the following:

- a. Research and review of the existing right-of-way maps, record maps, surveys, assessor maps, improvement plans, "as-built" plans, and other characteristics to support project completion.
- b. Provide all field and topographic survey work necessary to complete the design effort and reference any survey monuments to be compromised by the project. The consultant shall conduct necessary engineering site visits within the project limits.
- c. Coordinate with utility companies and identify existing utilities on contract drawings and perform potholing for existing utilities potentially affected by proposed improvements. Include any relocation of any involved utility facilities such as vaults, vents, signal boxes, underground structures, etc. that may be in conflict.
- d. Review the current storm drain facility, determine the design peak flow, and calculate the sufficient size needed for the new storm drain infrastructure including piping and drain inlets/catch basins.
- e. Prepare a Stormwater Pollution Prevention Plan (SWPPP) and/or Water Quality Management Plan (WQMP), if applicable, and incorporate all necessary temporary and permanent storm water quality control measures.



- f. Prepare 60%, 90%, and 100% PS&E submittals to the City. The plans shall include, but not limited to, existing centerline, curb & gutter, sidewalk, parkway, curb ramps, cross gutters, spandrels, driveways, trees, signing and striping, and existing utilities (wet and dry). The plans shall also include profiles of the existing and proposed storm drain elevations and existing ground elevations within the project limits to meet City standards, and all other elements needed to complete the 100% bid-ready PS&E package.
- g. The plan set shall include a Title Sheet, Typical Sections, Storm Drain Improvement Plan and Profile sheets, Signing and Striping Plan (if required), Traffic Control Plan, and any other plans and/or details needed to complete the 100% bid set of Plans, Specifications and Estimate (PS&E).
- h. Review and incorporate all applicable comments from the City of Buena Park, Orange County Flood Control District (OCFCD), and all other involved agencies.
- i. Prepare contract drawings with sufficient details for construction in accordance with latest Caltrans, City Standards, SPPWC, CA MUTCD, and any other applicable regulations.
- j. Provide support services to City during bidding phase including, but not limited to, responding to Requests for Information (RFI) from bidders.
- k. Provide support services to City during construction phase including, but not limited to, responding to Requests for Information (RFI) from the Contractor, Change Orders, and providing field directives as needed.
- l. The City will provide environmental approval through the California Environmental Quality Act (CEQA).

### **Deliverables**

- 60% design drawings (Plan & Profiles) and estimate
- 90% design drawings (Plan & Profiles), specifications, and estimate
- 100% contract drawings (Plan & Profiles), specifications, estimate (bid set), and all associated CAD files
- List of standard and non-standard design features

### **3. Permitting and Regulations**

The Consultant shall develop and manage the approval process for all required plans and environmental documents. The Consultant shall observe all laws, rules, and regulations concerning environmental permitting. The scope of professional services shall include all steps necessary in the project development and permitting process to fully prepare the project for the construction phase.

- a. Obtain all necessary permits from Orange County Flood Control District (OCFCD) for the Fullerton Creek Channel.

### **4. Survey**

The Consultant shall provide a topographic survey at 25-foot intervals including, but not limited to CL, EG, TC, FL, and BW for the project site. The Consultant's survey efforts shall include but not be limited to the following:

- a. All existing sidewalk, curb ramps, cross gutters, spandrels, drive approaches, utility boxes, manholes, valves, power poles, traffic signals, cabinets, fire hydrants, trees, signing and striping along with any other visible features within the right-of-way. At intersections, include survey for a minimum of 20' beyond existing curb radius. The survey shall include enough record survey control monuments to accurately map the right-of-way limits in the project location per available county record maps.
- b. Inventory and verification of existing survey monuments within the project limits.

# PROJECT MANAGEMENT - SCHEDULE

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**PROJECT MANAGEMENT:**

Consultant shall organize, schedule, and chair all meetings. Meeting agendas shall be prepared and distributed two days prior to the meetings. Meeting minutes shall be prepared within three days after the meeting. Assume two (2) 1-hour long face-to-face project development meetings with various City staff. In addition, communication between Consultant and City staff via email and telephone will be on going throughout project.

Consultant shall submit a draft 60 percent plans and estimate submittal and allow two (2) weeks for the City of Buena Park’s review. All comments shall be addressed prior to submitting the draft 90 percent plans, specs, and estimate (PS&E) submittal. Consultant shall allow an additional two (2) weeks for City of Buena Park’s review of the 90 percent submittal. Comments from the 90 percent submittal shall be incorporated in the final contract PS&E submittal for bidding purposes.

**SCHEDULE:**

Consultant shall prepare a detailed schedule showing times of completion and milestones for each task. The City desires to meet the following milestones (tentative):

- |   |             |
|---|-------------|
| • Award Professional Services Agreement       | April 2025  |
| • 60 Percent PS&E Submittal                   | June 2025   |
| • 90 Percent PS&E Submittal                   | July 2025   |
| • 100 Percent (Final) Contract PS&E (Bid Set) | August 2025 |

## REGISTRATION:

All interested Proposers shall register with the RFP Administrator through the City's portal on PlanetBids at: <https://vendors.planetbids.com/portal/39485/bo/bo-search>

## PROPOSAL FORMAT:

Proposals must be:

- Typed on standard 8-1/2" x 11" paper. Minimum font size is to be 12. Drawings are not limited to the 8-1/2" x 11" size.
- Be as brief as possible and not include any unnecessary promotional material.
- The Proposals are not to exceed ten (10) one-sided pages including all responses, reference work, and information about the firm and individuals assigned to the Project. The following items are not included as part of the 10-page total requirement: title page, table of content, cost proposal, resumes, drawings and dividers.

Proposals shall be submitted to the RFP Administrator. Please note that part of the evaluation criteria takes Consultant's proposal responsiveness into consideration. Proposals missing the required components listed will be evaluated accordingly.

- A. SCOPE OF WORK: Detailed scope of work and methodology that comprehensively defines and describes the individual tasks. The scope of work may be used as a basis for contract negotiations. Scope of work shall be based upon, but is not limited to, the information contained in this Request for Proposal (RFP).
- B. CONSULTANT'S REPRESENTATIVE: Identification of the primary representative and an alternate to perform the services described in the scope of work. Each representative shall be identified in the proposal. The Consultant's representatives shall be California Licensed Professional Engineers and remain in responsible charge of all duties from contract negotiations through project completion. If the primary representative is unable to continue with the project, then the alternate representative shall become the primary representative upon the City's approval.
- C. PROJECT TEAM: Identification of the project team, including organizational chart and resumes of each team member. Specific responsibilities of each team member, including subconsultants, along with their anticipated total effort in the project, shall be detailed in a matrix of total hours of work for each task versus each job classification on the project.
- D. REFERENCES: Description of the project team's past record of performance on similar projects for which your firm has provided services. The proposal shall include client references that may be contacted by the City.
- E. SCHEDULE: Assurance of the firm's ability to complete all work, considering the firm's current and planned workload based on the aforementioned proposed schedule.

- F. DESIGN BUDGET: Provide a breakdown of the estimated hours for each individual for each project task defined in the scope of work. Billing rates for each individual as well as the total design fee proposal shall be submitted in a separate sealed envelope. Proposal shall also include a cost estimate of all reimbursable costs, indirect costs, and incidentals.
- G. SUBCONSULTANT: If subconsultants are utilized, they shall be identified in the scope of work together with the services performed. Tasks shall be identified in the breakdown of estimated hours. Subconsultants shall be directed and compensated by Consultant.

#### **SUBMITTAL INFORMATION:**

Proposals are due by **3:00 PM on April 7, 2025** to the RFP Administrator at the City of Buena Park Public Works counter. Postmarks will not be accepted.

**RFP Administrator:** Jaden Miller, P.E., Associate Engineer  
City of Buena Park – Public Works Department  
6650 Beach Boulevard  
Buena Park, CA 90621  
T: (714) 562-3685  
Email: [jmiller@buenapark.com](mailto:jmiller@buenapark.com)

Four hard copies (3 bound, 1 unbound) and an electronic copy of the proposal shall be submitted. Please mark all submittals as **“KNOTT AVENUE STORM DRAIN UPSIZE (ORANGETHORPE AVENUE TO MELROSE STREET)”**.

It is the responsibility of each Consultant to ensure their proposal is received before the stated deadline. The Public Works Department may be reached at (714) 562-3670 to verify receipt of proposals.

#### **QUESTIONS, ANSWERS, AND ADDENDA TO RFP:**

Prior to the RFP submission deadline, questions may arise regarding the technical and scope of work. Any verbal communications will not be considered or responded to. All questions must be submitted (via PlanetBids) to the RFP Administrator by **Monday, March 24, 2025 at 3:00 PM**. Changes to the RFP itself shall only be made by the City via a written addenda. All addenda shall become part of the RFP document requiring response by the proposer where indicated.

#### **PROPOSAL EVALUATION CRITERIA:**

Proposals will be evaluated based on the response to all provisions of this RFP. The City may use some or all of the following criteria in its evaluation and comparison of proposals submitted. The criteria listed are not necessarily an all-inclusive list. The order in which they appear is not intended to indicate their relative importance. The City reserves the right to modify the evaluation criteria and percentage of score as deemed appropriate prior to the commencement of evaluation.

<b>POTENTIAL PROPOSAL EVALUATION CRITERION</b>	
<b>Qualifications and Experience</b> - The qualifications and experience of the proposing Consulting firm and team with preparing storm drain improvement plans, specifications, and estimates. Quality of key individuals. Client references. Familiarity with City standards, provisions, policies, and operations.	30%
<b>Project Approach</b> - The Consultants responsive in developing a comprehensive plan while meeting requirements and the City's specific needs. Consultant's ability to deploy the appropriate resources to promptly meet requested work. The Consultant's ability to self-perform the desired work, or form a quality team of subconsultants.	30%
<b>Compliance with RFP</b> - The ability of the Consultant to comply with all instructions set forth under this RFP as well as the Consultants ability to agree to all of the terms and conditions of the attached PSA.	20%
<b>Schedule</b> - Proposal for completing the project in a timely manner within the desired timeframe, inclusive of the proposer's ability to identify critical paths.	10%
<b>Fee Proposal</b> - Submitted fee proposal in separate sealed envelope.	10%

The City is under no obligation to award this project to the Consultant offering the lowest fee proposal. Evaluation criteria expressed in this RFP solicitation may be used in the proposal evaluation process. In evaluating proposals, the City may consider the qualifications of the Consultants and whether the proposals comply with the prescribed requirements. The size and scope of the project at hand may dictate the degree to which Qualifications-Based Selection processes are utilized.

The City reserves the right to determine whether a proposal meets the specifications and requirements of this RFP and reject any proposal that, in the City's sole opinion, fails to meet the detail or intent of the requirements. The City reserves the right to reject any/all proposals.

#### **SELECTION PROCESS:**

All Proposals received as specified will be evaluated by City staff in accordance with the above criteria. During the evaluation period, the City may do any or all of the following: generate a "short list" and conduct interviews with the top candidates; conduct on-site visits and/or tours of the candidates' places of business; conduct negotiations with the most qualified candidate(s). Consultants should be aware that an award can be made without consultant visits, interviews, or further discussion or negotiations.

#### **DRAFT AGREEMENT:**

A standard draft template of the City's Professional Services Agreement is attached for review. Please note that general provisions and insurance requirements are not subject to change. If your firm is selected following the RFP process, a final agreement will be prepared for approval and execution. At that time, you will need to provide current insurances certificates, which meet the requirements as listed in the agreement.

## **Acceptance of Terms and Conditions**

Submission of a proposal indicates acceptance by the Consultant submitting the proposal of the terms, conditions, and specifications contained in this RFP and Draft Agreement, unless clearly and specifically stated otherwise in the completed Statement of Compliance.

## **Precedence of Terms and Conditions**

All other terms and conditions of the Draft Agreement attached within this RFP are hereby incorporated into the terms and conditions of this RFP. In the event of a conflict of terms and conditions between the RFP document and the draft agreement, the terms and conditions expressed in the Draft Agreement shall take precedence.

## **Public Record**

Upon submission of a proposal and other materials for consideration by the City, such proposals and materials shall become the property of the City of Buena Park. Proposals may be subject to public inspection and disclosure pursuant to state and federal law after the award of a contract for this project. Prior to the RFP deadline, proposals may be modified or withdrawn by an authorized representative of the Consultant by written notice to the RFP Administrator.

## **Late Proposals**

Any proposal which is not received by the City's Public Works Department (6650 Beach Boulevard, Buena Park, CA 90621) prior to the deadline date and time set forth in this RFP shall not be considered. The City assumes no responsibility or liability for the transmission, delay, or delivery of a proposal by either public or private carriers.

## **Representations Not Binding**

No verbal or written information that is obtained other than through this RFP or its addenda shall be binding on the City. No employee of the City is authorized to interpret any portion of this RFP or give information as to the requirements of the RFP in addition to that contained in or amended to this written RFP document.

## **Errors and Omissions**

This RFP cannot identify each specific, individual task required to successfully and completely implement this project. The City relies on the professionalism and competence of the Consultant to be knowledgeable of the general areas identified in the scope of work and to include in their proposals all materials, equipment, required tasks and subtasks, personnel commitments, staff-hours, labor, direct and indirect costs, etc. Consultant shall not take advantage of any errors and/or omissions in this RFP document or in the firm's specifications submitted with their proposals. Where such errors or omissions are discovered by the City, full instructions will be given by the City in the form of an addenda.

## **Proposal Validity**

Unless otherwise noted by the Consultant, all proposals shall be held valid for a period of 180 days.

### **Right of Rejection**

The City reserves the right to: (1) Accept or reject any and all proposals or any part of any proposal, and to waive minor defects or technicalities in such; (2) Request clarification of any information contained in a proposal; (3) Solicit new proposals on the same project, or on a modified project, which may include portions of the original RFP as the City may deem necessary; (4) Disregard all non-conforming, non-responsive, or conditional proposals, (5) Reject the response of any Consultant who does not pass the evaluation to the City's satisfaction, (6) Allow for the correction of errors and/or omissions; (7) Select the proposal that will best meet the needs of the City, and (8) Negotiate service contract and terms with the successful Consultant.

### **Non-Compliance**

Consultant and/or proposals that do not meet the stated requirements for this project may be considered noncompliant and may be disqualified, unless such noncompliance is waived by the City. During the evaluation process, the City reserves the right to request additional information or clarification from those submitting proposals, and to allow corrections of errors and/or omissions.

### **Exceptions to Proposal Requirements**

Consultant may find instances where they must take exception with certain requirements or specifications of the RFP and/or Draft Agreement. All exceptions shall be clearly identified using the Statement of Compliance, and written explanations shall include the scope of the exceptions, the ramifications of the exceptions for the City, and a description of the advantage to be gained or disadvantages to be incurred by the City as a result of these exceptions.

### **Determination of Responsiveness**

The City shall have sole authority in determining the responsiveness of any/all proposals. For proposals containing exceptions to specifications and/or requirements, the City shall have sole authority in determining the extent to which exceptions affect the responsiveness of any proposals.

### **No Obligation to Award**

The City of Buena Park is not obligated to enter into a contract or agreement on the basis of any proposal submitted in response to this RFP. City reserves the right to award multiple contracts for this project if it is deemed most advantageous to the City.

### **Bidder Reimbursement Prohibition**

The City will not pay for any information herein requested, nor are they liable for any costs incurred by any vendors prior to award of a contract or purchase order. The City may require the finalist Consultant(s) to provide on-site presentations and demonstrations of the product(s)/service(s) proposed by the Consultant(s). All costs associated with the demonstrations or follow-up interviews are the sole obligation of the Consultant(s).

### **Gratuity Prohibition**

Consultant shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of the City for the purpose of influencing consideration of this proposal. Submission of a proposal indicates Consultant certifies that they have not paid nor agreed to pay any person, other than a bona fide employee, a fee or a brokerage resulting from the award of the contract.



### **Contact with City Personnel or Entities**

During the RFP procurement process, proposal evaluation process and proposal selection process, the RFP Administrator is to serve as the primary point of contact for all matters pertaining to this RFP and project. Consultant shall not contact any City personnel or entities, other than the RFP Administrator, for matters regarding this project until conclusion of the entire procurement process, which shall be defined with an Agreement Award. Unauthorized contact may result in disqualification of proposals.

### **Indemnification and Release of Liability**

Consultant, at its own expense and without exception, and to the maximum extent permitted by law, shall indemnify, defend and pay all damages, costs, expenses, including attorney fees, and release in advance and hold harmless the City, its elected officials, officers, employees, and agents, with respect to any and all claims and liabilities of any nature or kind arising out of or incurred in connection with Consultant's participation in this RFP process including: (i) submittal of a proposal; (ii) selection of a different Consultant; and/or (iii) Consultant's provision of services if Consultant is selected and enters an agreement with the City pursuant to this RFP.

### **Insurance Requirements**

The selected Consultant(s) for this project shall be required, prior to the execution of a contract, to furnish proof of insurance. The specific insurance types and limits depend on the project and can be found in the Draft Agreement of this RFP solicitation.

### **Compliance with All Applicable Laws**

Consultant declares that it shall comply with all licenses, statutes, ordinances, regulations and requirements of all governmental entities, including federal, state, county or municipal, whether now in force or hereinafter enacted, including, but not limited to, appropriate state licensing and business licensing.

### **Compliance with California Labor Code**

The work required pursuant to this RFP may, in whole or in part, constitute "public works" as defined in Section 1720 of the California Labor Code. Therefore, unless advised otherwise in writing by the City prior to performing on any particular project, the Consultant shall comply with all applicable requirements of the California Labor Code including Sections 1720 through 1861 which require payment of prevailing wages, registering with the Department of Industrial Relations prior to execution of an agreement with the City, and maintaining certified payroll records, all as more fully set forth in Section 15.12 of the Draft Agreement.

### **Fee Schedule**

Fee Schedule shall include any/all applicable licenses, insurance coverage, endorsements, bonding and if necessary, any wage compliance deemed necessary to perform the work or services as part of the project described in this RFP. City will not be responsible for reimbursing the Consultant for any charges not included in the proposal pricing that are incurred in securing these requirements.

### **Subconsultant/Joint Ventures**

The selected Consultant shall be the lead Consultant performing the primary functions of the Agreement. If any portion of the Agreement is to be performed by a subconsultant, this must be clearly set forth in the proposal submittal as to what part(s) is/are to be delegated. The City reserves the right to reject any proposal wherein use of subconsultant(s) significantly affects the ability of the

Consultant to function as lead on the awarded agreement. The lead Consultant will, at all times, be responsible for the acts and errors or omissions of its subconsultants or joint participants and persons directly or indirectly employed by them. Acceptance or rejection of a Consultant's request to use subconsultants is at the sole discretion of the City.

## ATTACHMENTS

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**Attachment A – Location Map**

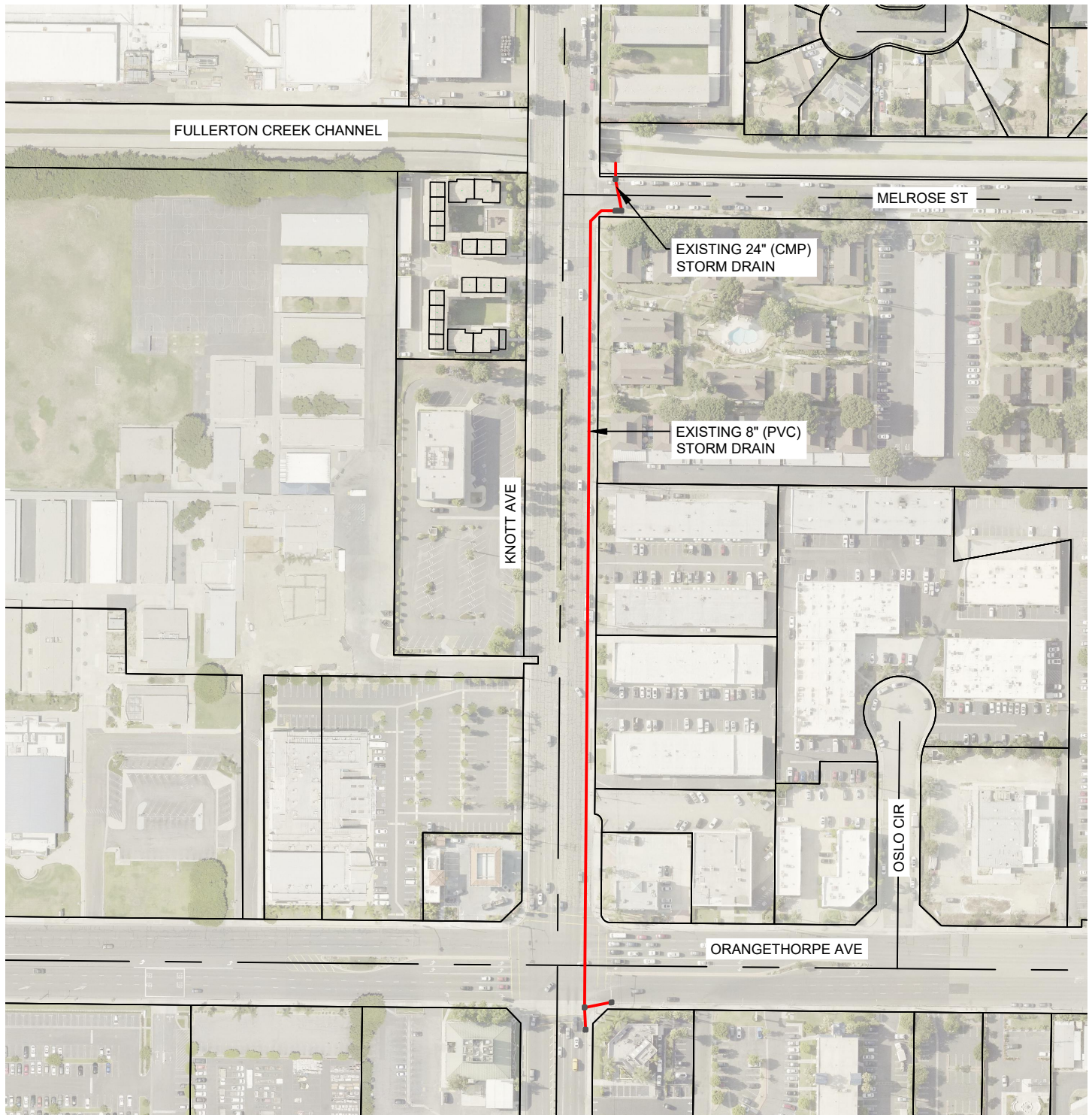
**Attachment B – As-Built**

**Attachment C – Draft Professional Services Agreement**



# **Attachment A**

## Location Map



DEPARTMENT OF PUBLIC WORKS

KNOTT AVENUE STORM DRAIN UPSIZE

# LOCATION MAP

EXHIBIT NO.

# A

DRAWN BY: JDM

DATE: 03/2025

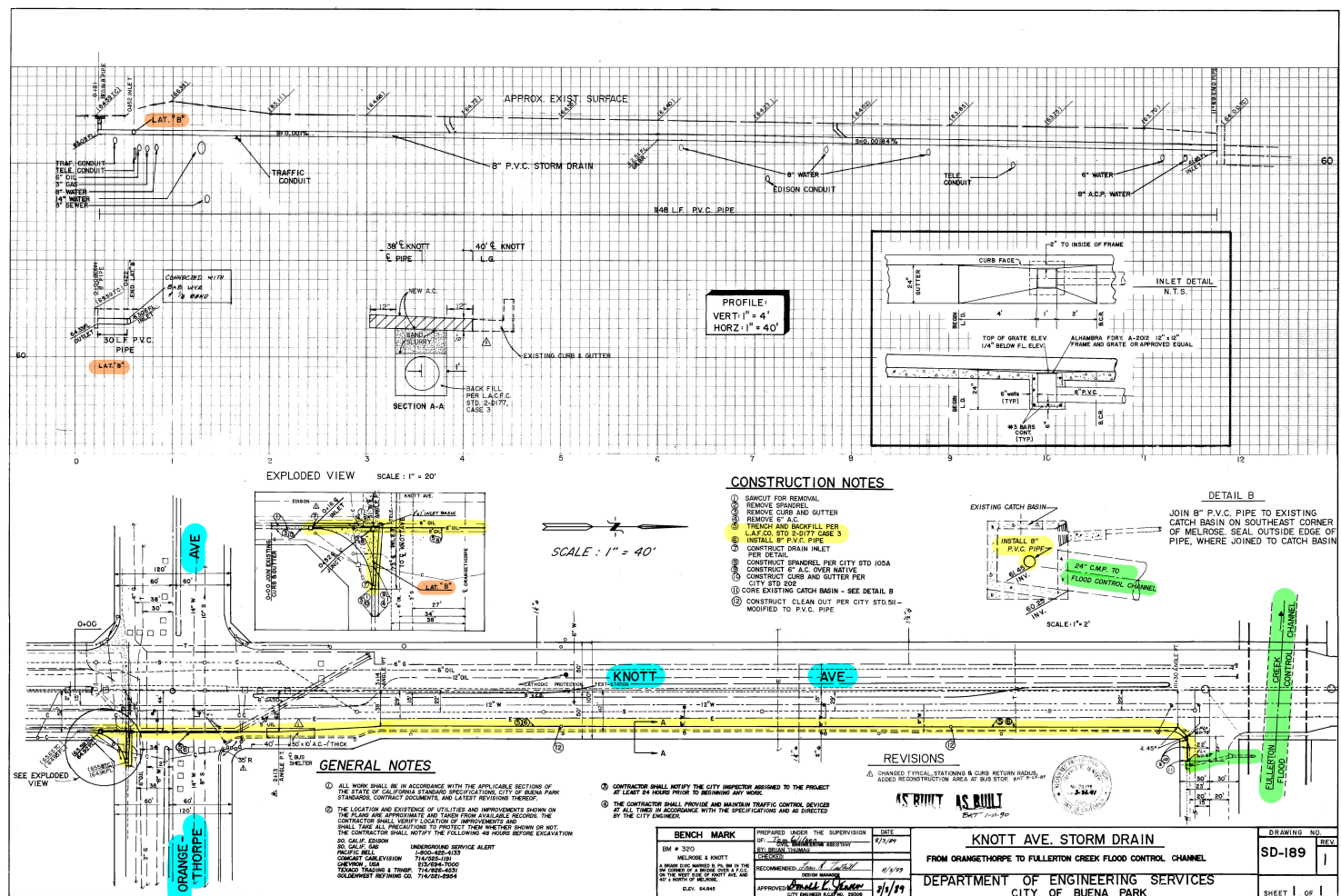


# **Attachment C**

## As-Built

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# **Attachment B**

## Draft Professional Services Agreement

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**CITY OF BUENA PARK  
PROFESSIONAL SERVICES AGREEMENT  
PSA XX-XX**

DATE: \_\_\_\_\_

SERVICES: Professional Engineering Services

PROJECT: Knott Avenue Storm Drain Upsize (Orangethorpe Avenue to Melrose Street)

**PARTIES TO THE AGREEMENT:**

“CITY”: City of Buena Park, a California Municipal Corporation

City Representative: Name: **Mina Mikhael**  
Title: **Director of Public Works/  
City Engineer**  
Tel.: **(714) 562-3672**  
Email: [MMikhael@buenapark.com](mailto:MMikhael@buenapark.com)

“CONSULTANT”: [NAME \_\_\_\_\_], a [business entity, i.e. LLC, LP]

Consultant Representative: Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Tel.: \_\_\_\_\_  
Email: \_\_\_\_\_

**SUMMARY OF TERMS:**

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_

Contract Value: \$ \_\_\_\_\_

Services a “Public Work”: NO ☐ YES ☐ (add “PW Exhibit”)

Community Workforce Agreement: NO ☐ YES ☐ (add “CWA Exhibit”)

Insurance Approved By Risk Management: NO ☐ YES ☐

APPROVED BY:  
(select one)

( ☐ ) Department Head  
Contract Value ≤ \$10,000

( ☐ ) City Manager  
Contract Value ≤ \$80,000

( ☐ ) City Council  
Contract Value > \$80,000  
 (“Levine Act Exhibit” Required)

**AGREEMENT MUST BE FIRST EXECUTED BY CONSULTANT BEFORE IT MAY BE  
EXECUTED ON BEHALF OF THE CITY.**

**CITY OF BUENA PARK  
PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement ("*Agreement*") is dated as of [REDACTED], between the City of Buena Park, a California charter city ("*CITY*"), and [NAME OF CONSULTANT], a [BUSINESS ENTITY] ("*CONSULTANT*"). CITY and CONSULTANT are at times referred to herein jointly as "Parties" and individually as a "Party."

**1. TERM.** The term of this Agreement shall commence on [REDACTED] and shall remain in full force and effect until [REDACTED] unless extended upon the mutual written agreement of the Parties or earlier terminated pursuant to Section 16.2 of this Agreement ("*Term*").

**2. SERVICES.** Subject to the terms and conditions in this Agreement, CONSULTANT shall provide to CITY those services that are specifically described in Exhibit "A" (the "*Services*"). CITY may request changes or expansion of the Services (each a "*Modification*") and in such cases the Modification to the Services, and any resulting increase or decrease in the Compensation to be paid CONSULTANT and/or any changes to the Schedule of Performance (defined below), shall be documented in a written amendment to this Agreement. Increases or decreases in Compensation resulting from any Modification to the Services shall be based on the rate specified in the Compensation Schedule (defined below), or if not specified in the Compensation Schedule at then-applicable prevailing market rate charged by CONSULTANT to other customers for the same service.

**3. SCHEDULE OF PERFORMANCE.** CONSULTANT shall commence providing the Services upon receipt of a written "Notice to Proceed" from the City Representative and CONSULTANT shall proceed only to the extent of such authorization. CONSULTANT shall perform all Services in the time required by the schedule of performance described in Exhibit "A" ("*Schedule of Performance*"), or if not specified in the Schedule of Performance in a timely and diligent manner reasonably acceptable to CITY.

**4. COMPENSATION.** The total compensation paid to CONSULTANT for complete performance of the Services, including any authorized reimbursable expenses, shall NOT EXCEED the total maximum sum of \$ [REDACTED] ("*Compensation*"). CONSULTANT shall be paid for performing the Services at the hourly rate, daily rate, flat fee, lump sum, or other basis specified in Exhibit "A" to this Agreement ("*Compensation Schedule*"). The Compensation specified in this section shall be the sole and exclusive consideration paid to CONSULTANT for full and complete performance of the Services and may only be increased by formal amendment to this Agreement.

**5. PAYMENT.**

**5.1 Invoices.** Each calendar month after CITY's issuance of the Notice to Proceed, CONSULTANT shall submit an invoice to CITY for the Services performed and any authorized reimbursable expenses incurred in the immediately preceding calendar month. (*Ex: invoices for Services rendered in January should be submitted in February*). The invoices shall describe in detail the Services rendered during each invoice period such as the days worked, personnel involved, number of hours worked, rates charged, milestones achieved, work product generated,

or reimbursable expenses incurred, as applicable. CONSULTANT shall remit the invoices to the address and in the manner specified by CITY.

**5.2 Payment.** CITY shall review all invoices and notify CONSULTANT in writing of any disputed charges or amounts. CITY shall pay all undisputed portions of the invoice within thirty (30) calendar days after receipt. CITY shall not withhold federal or state payroll or other taxes, or make deductions, from payments made to CONSULTANT.

**6. STANDARD OF SKILL.** CONSULTANT shall perform all Services in the manner and according to the standards currently observed by a competent practitioner of CONSULTANT's profession in California, and shall at all times, meet or exceed any applicable professional standards of care, workmanship, or conduct. All products of whatsoever nature that CONSULTANT delivers to CITY pursuant to this Agreement shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently practicing in CONSULTANT's profession. The acceptance of the Services by CITY shall not operate as a release of CONSULTANT from such standards of care, workmanship, or conduct.

**7. INDEPENDENT CONTRACTOR.** CONSULTANT is and shall at all times remain as to CITY a wholly independent contractor. Neither CITY nor any of its agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's employees or agents, except as herein set forth. CONSULTANT shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of CITY. CONSULTANT shall have no power to incur any debt, obligation, or liability on behalf of CITY or otherwise act on behalf of CITY as an agent.

7.1 CONSULTANT shall not have the status of an employee of CITY under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for CITY's officers or employees.

7.2 In the event that CONSULTANT, or any of its employees, agents, or subcontractors providing Services under this Agreement, claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("*PERS*") to be eligible for enrollment in PERS as an employee of CITY, CONSULTANT shall indemnify, defend, and hold CITY harmless for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONSULTANT or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of CITY.

7.3 CONSULTANT represents that it has, or will secure at its own expense, all personnel required to perform the Services under this Agreement. All of the Services shall be performed by CONSULTANT or under its direct supervision, and all personnel engaged in the work shall be qualified to perform it. CONSULTANT reserves the right to determine the assignment of its own employees to the performance of the Services under this Agreement, but CITY reserves the right, for good cause, to require CONSULTANT to exclude any employee from performing Services on CITY's premises.

## **8. ADMINISTRATION.**

**8.1 City's Representative.** The City Representative identified on the cover page of this Agreement shall have authority to administer this Agreement and oversee CONSULTANT's performance of the Services, provided that an individual's authority to amend this Agreement shall

be governed by applicable provisions of the Buena Park Municipal Code. All activities performed by CONSULTANT shall be coordinated through the City Representative. CITY may change the identity of the City Representative upon written notice to CONSULTANT.

**8.2 Consultant's Representative.** Consultant's Representative identified on the cover page of this Agreement has the authority to administer this Agreement on behalf of CONSULTANT and to act, bind, and approve all matters relating to this Agreement on behalf of CONSULTANT. Consultant's Representative shall not be replaced without the advance consent of CITY, which consent shall not be unreasonably withheld.

**9. SAFETY REQUIREMENTS.** All work performed under this Agreement shall be performed in such a manner as to provide safety to the public and to meet or exceed the safety standards outlined by CAL OSHA. CITY may issue restraint or cease and desist orders to CONSULTANT when unsafe or harmful acts are observed or reported relative to the performance of the Services. CONSULTANT shall maintain the work sites free of hazards to persons and property resulting from its operations. CONSULTANT shall immediately report to CITY any hazardous condition noted by CONSULTANT.

**10. INDEMNIFICATION AND HOLD HARMLESS.**

**10.1 Purpose of Section.** CONSULTANT agrees that CITY, and its elected officials, officers, employees, and agents (cumulatively "*City Indemnitees*") shall, to the fullest extent permitted by California law, be fully protected from any loss, injury, damage, claim, liability, taxes, fees, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other cost or damages of any kind arising out of or in any way related to CONSULTANT's provision of the Services or performance of this Agreement. This Section is intended by the Parties to provide the fullest protection possible under California law to CITY and the City Indemnitees. CONSULTANT acknowledges that CITY would not have entered into this Agreement without the covenants and commitments of CONSULTANT in this Section 10.

**10.2 Indemnification for Design Services (if applicable).** Consistent with California Civil Code Section 2782.8, if and to the extent the Services are design professional services to be performed by a design professional, as that term is defined under said Section 2782.8, CONSULTANT shall, to the fullest extent permitted by law, indemnify, protect, defend, and hold the City Indemnitees harmless for all claims, demands, costs, or liability that arise out of, pertain, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its officers, employees, or agents in said performance of the Services, excepting only liability arising from the sole negligence, active negligence, or intentional misconduct of CITY.

**10.3 Indemnification for Services.** Other than in the performance of design professional services by a design professional, as covered by Section 10.2 above, to the fullest extent permitted by law CONSULTANT shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the City Indemnitees from and against any and all damages, costs, taxes, fees, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and/or losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Claims"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions, or willful misconduct, of CONSULTANT, or its officers, agents, servants, employees, subcontractors, materialmen, suppliers, or contractors, or their officers, agents, servants or employees (or any entity or individual that CONSULTANT shall bear the legal liability thereof) in the performance of this Agreement, including CONSULTANT's active or passive negligence, except for Claims arising from the sole negligence or willful misconduct of

CITY, as determined by final arbitration or court decision or by the agreement of the Parties. CONSULTANT shall defend the City Indemnitees in any action or actions filed in connection with any Claims with counsel of CITY's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. CONSULTANT shall reimburse the Indemnitees for any and all legal expenses and costs incurred by City Indemnitees in connection therewith.

**10.4 Taxes, Assessments, Workers Compensation.** CONSULTANT shall pay all required taxes on amounts paid to CONSULTANT under this Agreement and indemnify and hold CITY harmless from any and all taxes, assessments, penalties and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. CONSULTANT shall fully comply with applicable workers' compensation laws regarding CONSULTANT and its CONSULTANT shall indemnify and hold CITY harmless from any failure of CONSULTANT to comply with applicable workers' compensation laws.

**10.5 Obligations Not Limited by Insurance.** The obligations and covenants of CONSULTANT in this Section 10 are independent and separate from any requirement or covenant to carry insurance. The obligations of CONSULTANT under this Section 10 shall not be limited by the limits of any policies of insurance by this Agreement or otherwise maintained by CONSULTANT, nor shall CONSULTANT's obligations be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives any statutory immunity under such statutes or laws as to the CITY or City Indemnitees.

**10.6 Survival; Enforcement.** CONSULTANT's obligations and covenants under this Section shall survive the expiration or termination of this Agreement and shall continue in full force and effect for a time at least equal to the statute of limitations that is applicable to the underlying Claim, demand, cost or liability. CITY may offset against the amount of any compensation due CONSULTANT any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to promptly pay CITY any obligation for reimbursement or indemnification arising under this Section 10.

**11. INSURANCE.** At all times during the term of this Agreement CONSULTANT shall maintain insurance coverage in the forms, types, and amounts that are set forth in this Section 11, and upon CITY's request CONSULTANT shall provide evidence of such coverage to the satisfaction of CITY's Director of Risk Management, which may include a visual inspection of all policies, copies of declarations page, endorsements signed by an authorized representative of the underwriting company, or certificates of insurance.

**11.1 Minimum Scope of Insurance.** CONSULTANT shall maintain policies with coverage at least as broad as:

.1 Commercial General Liability insurance using the most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, which shall include insurance for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations, products and completed operations, and contractual liability.

.2 The most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01, which shall include coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1-Any Auto).

.3 Workers' Compensation insurance as required by the California Labor Code and Employer's Liability Insurance.

.4 Professional Liability (Errors and Omissions) insurance appropriate to CONSULTANT's profession. If such insurance policy is written on a claims-made form, the retroactive date must be shown and must be before the effective date of the Agreement or the commencement of Services by Consultant.

**11.2 Minimum Limits of Insurance.** CONSULTANT shall maintain insurance coverage limits not less than:

.1 Commercial General Liability: \$2,000,000 per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to the Services / location or the general aggregate limit shall be \$4,000,000 and contain specific language creating a duty to defend against any suit seeking damages.

.2 Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

.3 Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

.4 Professional liability: \$2,000,000 per claim, with an extended reporting period of not less than two years.

**11.3 Umbrella or Excess Insurance.** In the event CONSULTANT purchases an umbrella or excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies) required by this Section 11.

**11.4 Deductibles and Self-insured Retentions:** CONSULTANT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required hereunder and CONSULTANT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the City Manager or his/her designee. At the option of the City Manager or his/her designee, either (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY and City Indemnites; or (ii) CONSULTANT shall provide a financial guarantee, satisfactory to the City Manager or his/her designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

**11.5 Required Endorsements.** Each insurance policy shall be endorsed as follows:

.1 Except with respect to Employer's Liability or Professional Liability/E&O policies required by this Section 11, CITY and City Indemnites shall be named as additional insureds (collectively "*Additional Insureds*"). Additional Insured endorsements shall not: (a) be limited to "Ongoing Operations"; (b) exclude "Contractual Operations"; (c) restrict coverage to the "Sole" liability of CONSULTANT; or (d) contain any other exclusion contrary to this Agreement.

.2 For any claims related to this Agreement or the Services performed under this Agreement, CONSULTANT's insurance coverage shall be primary to any other similar insurance carried by Additional Insureds. Any insurance or self-insurance maintained by

Additional Insureds shall be in excess of CONSULTANT's insurance and shall not be called upon to contribute with it.

DRAFT

.3 All insurance coverage shall contain a provision that prohibits cancellation, modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY. The notice shall be provided via certified mail, return receipt requested. CONSULTANT shall require its insurer to modify the applicable policy and all certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

.4 Each policy shall be endorsed to state that the insurer waives the right of subrogation against CITY and City Indemnitees.

**11.6 Duration of Insurance.** The requirements of this Section 11 shall survive expiration or termination of the Agreement. Insurance must be maintained, and evidence of insurance must be provided for at least 3 years after any expiration or termination of the Agreement or, in the alternative, the policy shall be endorsed to provide not less than a 3-year discovery period.

**11.7 Acceptability of Insurers.** All insurance coverage required by this Agreement shall be written by insurers admitted to conduct business in the State of California by the Department of Insurance and rated "A:VIII" in the most recent A.M. Best's Insurance Rating Guide.

**11.8 Verification of Coverage.** CONSULTANT shall furnish CITY with evidence of the insurance required by this Agreement to the satisfaction of CITY. Such evidence shall consist of original certificates of insurance and amendatory endorsements, including an additional insured endorsement. The endorsements shall be on forms provided by CITY or on such other forms approved by CITY and conforming to CITY's requirements. CONSULTANT shall file all certificates of insurance and fully executed endorsements with CITY before commencing performance of the Services. Where and at the times applicable, CONSULTANT shall also provide proof that the policies of insurance required under this Agreement and expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original policies. CITY may require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. CONSULTANT shall provide complete copies of policies to CITY upon request.

**11.9 Other Insurance Provisions.**

.1 All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Agreement or any other agreement relating to CITY or its operations limits the application of the insurance coverage.

.2 Requirements of specific coverage features or limits contained in this Section 11 are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any Party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

.3 All insurance coverage shall cover CONSULTANT's operations pursuant to the terms of this Agreement.



.4 Any actual or alleged failure on the part of CITY or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of CITY or any additional insured, in this or any other regard.

.5 In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right, but not the duty, to obtain the insurance it deems necessary, and CONSULTANT shall promptly reimburse to CITY any premium paid by CITY.

.6 CONSULTANT shall provide immediate notice to CITY of any claim or loss against CONSULTANT that includes CITY or any of the Additional Insureds as a defendant. CITY assumes no obligation or liability from the notice. CITY shall have the right, but not the duty, to monitor the handling of the claim or claims if they are likely to involve CITY.

**11.10 Subcontractors.** CONSULTANT shall include all subcontractors, or any other party involved in the performance of the Services, as insureds under its policies or shall require subcontractors or any other party involved in the Services by CONSULTANT to carry the same insurance as required in this Section 11. CONSULTANT shall obtain certificates evidencing the coverage and make reasonable efforts to ensure that the coverage is provided as required in this Section. CONSULTANT shall require that no contract used by any subcontractor, or contract CONSULTANT enters into on behalf of CITY, shall reserve the right to charge back to CITY the cost of insurance required by this Agreement. CONSULTANT shall, upon request, submit to CITY for review, all agreements with subcontractors or others with whom CONSULTANT contracts with on behalf of CITY, and all certificates of insurance obtained in compliance with Section 11.8. CITY's failure to request copies of the documents shall not impose any liability on CITY, or its employees, or be deemed a waiver of any of CITY's rights.

## **12. WORK PRODUCT.**

**12.1 Deliverables.** CONSULTANT shall, in such time and in such form as CITY may require, furnish reports concerning the status of Services required under this Agreement. CONSULTANT shall, upon request by CITY and upon completion or termination of this Agreement, deliver or return to CITY all material furnished to CONSULTANT by CITY.

### **12.2 Ownership.**

.1 All draft and final reports, documents and other written material, and any and all images, ideas, concepts, designs including website designs, source code, object code, electronic data and files or other media whatsoever, created or developed by CONSULTANT in the performance of this Agreement (collectively, "*Work Product*") shall be considered to be "works made for hire" for the benefit of CITY. All Work Product and any and all intellectual property rights arising from their creation, including all copyrights and other proprietary rights, shall be and remain the property of CITY without restriction or limitation upon their use, duplication or dissemination by CITY upon final payment being made. CONSULTANT shall not obtain or attempt to obtain copyright protection as to any of the Work Product.

.2 CONSULTANT hereby assigns to CITY all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights that are not otherwise vested in CITY pursuant to subsection .1 above.

.3 CONSULTANT warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment, CITY shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. CONSULTANT shall defend, indemnify and hold CITY and the City Indemnitees harmless from any loss, claim or liability in any way related to a claim that CITY's use of any of the Work Product is violating federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights or interests in products, ideas or inventions. CONSULTANT shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event any the use of any of the Work Product or other deliverables hereunder by CITY is held to constitute an infringement and the use of any of the same is enjoined, CONSULTANT, at its expense, shall: (a) secure for CITY the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for CITY; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. CONSULTANT's covenants under this Section 12.2 shall survive the expiration or termination of this Agreement.

**13. CONFIDENTIALITY.** During performance of this Agreement, CONSULTANT may gain access to and use CITY information regarding inventions, machinery, products, prices, apparatus, costs, discounts, future plans, business affairs, governmental affairs, processes, trade secrets, technical matters, systems, facilities, customer lists, product design, copyright, data, and other vital information (hereafter collectively referred to as "*City Information*") that are valuable, special and unique assets of CITY. CONSULTANT agrees to protect all City Information and treat it as strictly confidential, and further agrees that CONSULTANT shall not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party without the prior written consent of CITY. In addition, CONSULTANT shall comply with all CITY policies governing the use of CITY network and technology systems. A violation by CONSULTANT of this section shall be a material violation of this Agreement and shall justify legal and/or equitable relief.

**14. RECORDS.** CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information relating to the Services, as required by CITY or the City Representative. CONSULTANT shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, CONSULTANT shall provide access to such books and records to the City Representative, or his or her designees, and shall give the City Representative, or his or her designees, the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement.

**15. ASSIGNMENT AND SUBCONTRACTING.** This Agreement is personal to CONSULTANT and CITY has entered this Agreement in reliance on CONSULTANT's skill, competence and experience. CONSULTANT shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without CITY's prior written consent, by and through the City Representative. CITY's consent to an assignment of rights under this Agreement shall not release CONSULTANT from any of its obligations or alter any of its obligations to be performed under this Agreement. Any attempt at assignment or delegation by CONSULTANT in violation of this Section shall be void and of no effect and shall entitle CITY to immediately terminate this Agreement for cause. As used in this section, "assignment" and

“delegation” means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs. CONSULTANT shall not subcontract any performance required under this Agreement without CITY’s prior written consent.

## **16. SUSPENSION AND TERMINATION.**

**16.1 Right to Suspend.** CITY shall have the right at any time to temporarily suspend CONSULTANT’s performance hereunder, in whole or in part, by giving a written notice of suspension to CONSULTANT. If CITY gives such notice of suspension, CONSULTANT shall immediately suspend its activities under this Agreement as specified in such notice.

**16.2 Termination.** CITY shall have the right to terminate this Agreement at any time by giving a written notice of termination to CONSULTANT. If CITY gives such notice of termination, CONSULTANT shall immediately cease rendering Services pursuant to this Agreement. If CITY terminates this Agreement:

.1 CONSULTANT shall, not later than five days after such notice of termination, deliver to CITY copies of all Work Product or other information prepared pursuant to this Agreement.

.2 CITY shall pay CONSULTANT the reasonable value of Services rendered by CONSULTANT prior to termination; provided, however, CITY shall not in any manner be liable for lost profits that might have been made by CONSULTANT had the Agreement not been terminated or had CONSULTANT completed the Services required by this Agreement. In this regard, CONSULTANT shall furnish to CITY such financial information as in the judgment of CITY is necessary for CITY to determine the reasonable value of the Services rendered by CONSULTANT. The foregoing is cumulative and does not affect any right or remedy that CITY may have in law or equity.

**17. Conflicts of Interest.** CONSULTANT shall comply with all applicable federal, state and local conflict of interest laws, including the Political Reform Act (Cal. Gov. Code § 81000 *et seq.*), the Levine Act (Cal. Gov. Code § 84308), and California Government Code Section 1090. CONSULTANT covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, that would conflict in any manner with the interests of CITY or that would in any way hinder CONSULTANT’s performance of Services under this Agreement. CONSULTANT further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor, without the written consent of CITY. CONSULTANT agrees to avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY at all times during the performance of this Agreement.

**18. NOTICES.** Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be given in writing to the person at the addresses specified on first page of this Agreement and deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during CONSULTANT’s and CITY’s regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid. Either Party may change the specified person or address at which it is to receive notices by advising the other Party in writing.

## **19. MISCELLANEOUS TERMS.**

**19.1 Exhibits; Precedence.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement by this reference. In the event of any inconsistency between the express provisions of this Agreement and any provision of an exhibit, the provisions of this Agreement shall prevail.

**19.2 Time of the Essence.** Time is of the essence in respect to all provisions of this Agreement that specify a time for performance.

**19.3 Nuisance; Compliance with Laws.** CONSULTANT shall not maintain, commit or permit the maintenance or commission of any nuisance in connection with performing the Services. In the performing the Services CONSULTANT shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and the local laws, regulations, and policies of the City of Buena Park.

**19.4 Permits and Licenses.** CONSULTANT, at its sole expense, shall obtain and maintain during the term of this Agreement all appropriate permits, licenses, and certificates that may be required in connection with performing the Services.

**19.5 Governing Law; Venue.** The terms of this Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, without regard for its conflicts of laws principles, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. The venue for resolving any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be a court with jurisdiction that is located in the County of Orange, California.

**19.6 Cost of Litigation.** If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement (whether in contract, tort, or both), the prevailing Party shall be entitled to receive from the losing Party all attorneys' fees, costs and expenses in such amount as the courts may determine to be reasonable.

**19.7 Waiver.** No delay or omission to exercise any right, power or remedy accruing to CITY under this Agreement shall impair any right, power or remedy of CITY, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver by CITY of any breach, any failure of a condition, or any right or remedy under this Agreement shall be: (1) effective unless it is in writing and signed by the Party making the waiver; (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy; or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

**19.8 Efficient Performance.** CONSULTANT shall commence, carry on and complete its assignments with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry and applicable professional standards.

**19.9 No Third Party Beneficiaries.** This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

**19.10 When Rights and Remedies Not Waived.** In no event shall the making by CITY of any payment to CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default that may then exist, on the part of CONSULTANT, and the making of any such payment by CITY while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to CITY with regard to such breach or default.

**19.11 Severability.** If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

**19.12 Captions.** The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement and the rights or obligations of the Parties to this Agreement.

**19.13 Word Usage.** Unless the context clearly requires otherwise, (a) the word "shall" is mandatory and "may" is permissive; (b) "or" is not exclusive; and (c) "includes" or "including" are not limiting.

**19.14 Integrated Agreement and Modification of Agreement.** This Agreement, and all exhibits referred to in this Agreement, constitutes the final, complete and exclusive statement of the terms of the agreement between CITY and CONSULTANT with respect to the subject matter of this Agreement. This Agreement supersedes all prior or contemporaneous oral or written negotiations, representations or agreements of the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both Parties.

**19.15 Authority to Bind Parties.** Each of the undersigned hereby represents that he or she has the authority to execute this Agreement on behalf of his or her contracting Party.

In recognition of the obligations stated in this Agreement, the Parties have executed this Agreement on the date indicated above by and through their duly authorized representatives.

**CITY OF BUENA PARK**  
a California municipal corporation

**CONSULTANT\***

**Name of Business**

Signature

Signature

Name:

Name:

Title:

Title:

**\*If CONSULTANT is a corporation, then pursuant to California Corporations Code Section 313 this Agreement must be executed by either: (1) the chairperson of the board; (2) the president; or (3) the vice president plus any one of the following: the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer.**

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

BY: \_\_\_\_\_  
Adria M. Jimenez, City Clerk

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
Christopher Cardinale, City Attorney

DRAFT

## EXHIBIT A

- 1) **SERVICES.** CONSULTANT shall provide to CITY the following Services

*ADD DESCRIPTION*

- 2) **SCHEDULE OF PERFORMANCE.** CONSULTANT shall perform all Services in compliance with the following Schedule of Performance:

*ADD SCHEDULE*

- 3) **COMPENSATION SCHEDULE.** CONSULTANT shall be paid for performing the Services at the follow rates and times:

*ADD COMPENSATION RATES / SCHEDULES*

**EXHIBIT \_\_\_\_ (if applicable)**

**PUBLIC WORKS - CALIFORNIA LABOR CODE REQUIREMENTS**

(Labor Code §§ 1720 *et seq.*, 1813, 1860, 1861, 3700)

If the Services, in whole or in part, constitute “public works” as defined by California law, then CONSULTANT shall comply with the terms and conditions set forth in this PUBLIC WORKS EXHIBIT.

“Public works” include, but is not limited to the following: BOUNDARY SURVEY WORK, TOPOGRAPHICAL SURVEY WORK, RELOCATION WORK, CONSTRUCTION INSPECTION, TESTING AND OVERSIGHT SERVICES, SITE ASSEMBLY WORK, PRECONSTRUCTION TESTING AND INSPECTION SERVICES, INSTALLATION AND REMOVAL OF TEMPORARY FENCING AT PROJECT SITES, OR GEOTECHNICAL WORK (INCLUDING SOIL AND COMPACTION TESTING, FIELD TECHNICIAN OBSERVATION OF ALL TRENCHING AND BACKFILL OPERATIONS, AND FIELD TECHNICIAN INSTALLATION OF MONITORING DEVICES).

As to any portion of the Services that are “public works,” CONSULTANT shall comply in all respects with all applicable provisions of the California Labor Code, including the following:

1. This Agreement is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and CITY and CONSULTANT agree to be bound by all the provisions thereof as though set forth fully in this Agreement.
2. CONSULTANT shall be registered with the Department of Industrial Relations (“DIR”) in accordance with California Labor Code Section 1725.5 and has provided proof of registration to CITY prior to the Effective Date of this Agreement.
3. CONSULTANT agrees to comply with the provisions of California Labor Code Sections 1771, 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The applicable prevailing wage determination(s) may be obtained at:

<http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>.

Applicable prevailing wage determinations are also on file with CITY and are available to any interested party upon request. CONSULTANT shall, as a penalty to CITY, forfeit not more than two-hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any public work done under this Agreement by CONSULTANT or by any subcontractor.

4. Pursuant to California Labor Code Section 1771.4, CONSULTANT’s services are subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONSULTANT shall post job site notices as prescribed by DIR regulations and furnish the records specified in California Labor Code Section 1776 directly to the Labor Commissioner in the manner prescribed by California Labor Code Section 1771.4(a)(3) and (c)(2).



5. CONSULTANT shall comply with the provisions of California Labor Code Section 1776 which, among other things, require CONSULTANT and each subcontractor to (1) keep accurate payroll records, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform CITY of the location of the records. CONSULTANT is responsible for compliance with Section 1776 by itself and all of its subcontractors.
6. CONSULTANT shall comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONSULTANT is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.
7. CONSULTANT shall comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. CONSULTANT shall, as a penalty to CITY, forfeit twenty-five dollars (\$25) for each worker employed in the execution of this Agreement by CONSULTANT or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code.
8. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, CONSULTANT hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

**EXHIBIT \_\_\_\_ (if applicable)**

**COMMUNITY WORKFORCE AGREEMENT - REQUIREMENTS**

If the Services, in whole or in part, include the services of a Building/Construction Inspector, or Field Soils and Materials Tester (Inspectors), as the scope of work for each craft is defined in the State of California Wage Determination for said craft, then to the extent of such services CONSULTANT shall be obligated to comply with Community Workforce Agreement between the City and the Los Angeles/Orange Counties Building and Construction Trades Council and the Signatory Craft Councils and Local Unions ("CWA"). The CWA is a master labor agreement that establishes employment and labor relations procedures, and applies to all Consultants, Contractors and Subcontractors that are awarded or perform work on covered projects. CONSULTANT and its Subcontractors must agree to be bound by the CWA. A Letter of Assent (in the form attached to this Exhibit, must be submitted by CONSULTANT agreeing to be bound to the terms and conditions of the CWA.

Among other requirements, CONSULTANT, if not currently a signatory to a collective bargaining agreement with the unions that are a signatory to the CWA, must register CONSULTANT'S own workers ("Core Employees") with the appropriate union hall prior to performing work. CITY has retained a third-party CWA Administrator that will act on CITY's behalf and aid parties in administering the CWA. CONSULTANT must provide a listing of its Core Employees to CITY's CWA Administrator and the union prior to starting work.

To qualify as a Core Employee, the employee must have been on CONSULTANT'S active payroll for sixty (60) of the one hundred (100) working days prior to project award and have worked at least two thousand (2,000) hours in the craft that they are employed within the previous four (4) years. Core Employees are to be used in a one-to-one ratio with referred workers from the union hall until a maximum of five (5) total Core Employees are used, and any additional workers shall be referred from the union. A copy of the CWA is available in the Public Works Department located inside Buena Park City Hall (6650 Beach Blvd, Buena Park, CA 90621) and the terms and conditions of the CWA are incorporated fully into the Agreement if the Services include covered work.

**EXHIBIT \_\_\_\_ (if applicable)**

**REQUIRED FOR ALL CONTRACTS AWARDED BY THE CITY COUNCIL  
(OTHER THAN COMPETITIVELY BID, LABOR, OR PERSONAL EMPLOYMENT CONTRACTS)**

**LEVINE ACT DISCLOSURE STATEMENT**

California Government Code section 84308, commonly referred to as the "Levine Act," precludes an elected or appointed officer of a local government agency from making, participating in, or in any way attempting to influence the awarding of a contract by the agency if the officer receives any political contributions totaling more than \$500 in the 12 months preceding the contract award, during the proceeding leading to the contract award, and for 12 months following the final decision on the contract, when the contribution is from any person that has a financing interest in the contract. This prohibition applies to contributions made directly to the officer, received by the officer on behalf of any other officer, or received on behalf of any candidate for office or on behalf of any committee. The Levine Act also requires disclosure of any such contributions to be made by a party to be awarded a contract by the local agency. The Levine Act does not apply to contracts that are competitively bid, labor, or personal employment contracts.

**LEVINE ACT DISCLOSURES:**

1. Have you or your company, or any agent on behalf of you or your company, made any contributions of more than \$500 to any member of the Buena Park City Council in the 12 months preceding the date the City issued the request for proposals leading to the contract?

YES \_\_\_\_ NO \_\_\_\_

If yes, please identify the Councilmember(s) and amount of any such campaign contribution(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any contributions of more than \$500 to any member of the Buena Park City Council after the date of the issuance of the request for proposals, or in the 12 months after the City Council's decision on the contract?

YES \_\_\_\_ NO \_\_\_\_

If yes, please identify the Councilmember(s):

**NOTE:** Answering yes to either of the two (2) questions above does not preclude the City of Buena Park from awarding a contract to your firm. It does, however, preclude the identified officer(s) from making, participating in, or in any way attempting to influence the contract award process. Failing to provide full and accurate information on this form may be grounds for disqualification and other legal penalties.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED OFFICIAL

\_\_\_\_\_  
NAME OF COMPANY

\_\_\_\_\_  
NAME, TITLE

**CITY OF BUENA PARK  
PROFESSIONAL SERVICES AGREEMENT  
PSA 25-09**

DATE: May 14, 2025

SERVICES: Professional Engineering Services

PROJECT: Knott Avenue Storm Drain Upsize (Orangethorpe Avenue to Melrose Street)

**PARTIES TO THE AGREEMENT:**

“CITY”: City of Buena Park, a California Municipal Corporation

City Representative: Name: **Mina Mikhael**  
Title: **Director of Public Works/  
City Engineer**  
Tel.: **(714) 562-3672**  
Email: [MMikhael@buenapark.com](mailto:MMikhael@buenapark.com)

“CONSULTANT”: BKF Engineers, a California Corporation

Consultant Representative: Name: **Dan Villines**  
Title: **Project Manager**  
Tel.: **(949) 526-8488**  
Email: [DVillines@bkf.com](mailto:DVillines@bkf.com)

**SUMMARY OF TERMS:**

Start Date: May 14, 2025

End Date: June 30, 2026

Contract Value: \$89,995.00

Services a “Public Work”: NO ☐ YES ☒ (add “PW Exhibit”)

Community Workforce Agreement: NO ☒ YES ☐ (add “CWA Exhibit”)

Insurance Approved By Risk Management: NO ☐ YES ☒

APPROVED BY: ( ) Department Head ( ) City Manager  
(select one) *Contract Value ≤ \$10,000* *Contract Value ≤ \$80,000*

( X ) City Council  
*Contract Value > \$80,000*  
**(“Levine Act Exhibit” Required)**

**AGREEMENT MUST BE FIRST EXECUTED BY CONSULTANT BEFORE IT MAY BE  
EXECUTED ON BEHALF OF THE CITY.  
CITY OF BUENA PARK  
PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement ("*Agreement*") is dated as of May 14, 2025, between the City of Buena Park, a California charter city ("*CITY*"), and BKF Engineers, a California Corporation ("*CONSULTANT*"). CITY and CONSULTANT are at times referred to herein jointly as "*Parties*" and individually as a "*Party*."

**1. TERM.** The term of this Agreement shall commence on May 14, 2025 and shall remain in full force and effect for the duration of the Schedule of Performance and until CONSULTANT's full and complete performance of the Services to the City's reasonable satisfaction, unless extended upon the mutual written agreement of the Parties or earlier terminated pursuant to Section 16.2 of this Agreement ("*Term*").

**2. SERVICES.** Subject to the terms and conditions in this Agreement, CONSULTANT shall provide to CITY those services that are specifically described in Exhibit "A" (the "*Services*"). CITY may request changes or expansion of the Services (each a "*Modification*") and in such cases the Modification to the Services, and any resulting increase or decrease in the Compensation to be paid CONSULTANT and/or any changes to the Schedule of Performance (defined below), shall be documented in a written amendment to this Agreement. Increases or decreases in Compensation resulting from any Modification to the Services shall be based on the rate specified in the Compensation Schedule (defined below), or if not specified in the Compensation Schedule at then-applicable prevailing market rate charged by CONSULTANT to other customers for the same service.

**3. SCHEDULE OF PERFORMANCE.** CONSULTANT shall commence providing the Services upon receipt of a written "Notice to Proceed" from the City Representative and CONSULTANT shall proceed only to the extent of such authorization. CONSULTANT shall perform all Services in the time required by the schedule of performance described in Exhibit "A" ("*Schedule of Performance*"), or if not specified in the Schedule of Performance in a timely and diligent manner reasonably acceptable to CITY.

**4. COMPENSATION.** The total compensation paid to CONSULTANT for complete performance of the Services, including any authorized reimbursable expenses, shall NOT EXCEED the total maximum sum of \$89,995.00 ("*Compensation*"). CONSULTANT shall be paid for performing the Services at the hourly rate, daily rate, flat fee, lump sum, or other basis specified in Exhibit "A" to this Agreement ("*Compensation Schedule*"). The Compensation specified in this section shall be the sole and exclusive consideration paid to CONSULTANT for full and complete performance of the Services and may only be increased by formal amendment to this Agreement.

**5. PAYMENT.**

**5.1 Invoices.** Each calendar month after CITY's issuance of the Notice to Proceed, CONSULTANT shall submit an invoice to CITY for the Services performed and any authorized reimbursable expenses incurred in the immediately preceding calendar month. (*Ex: invoices for Services rendered in January should be submitted in February*). The invoices shall describe in detail the Services rendered during each invoice period such as the days worked, personnel involved, number of hours worked, rates charged, milestones achieved, work product generated, or reimbursable expenses incurred, as applicable. CONSULTANT shall remit the invoices to the address and in the manner specified by CITY.

**5.2 Payment.** CITY shall review all invoices and notify CONSULTANT in writing of any disputed charges or amounts. CITY shall pay all undisputed portions of the invoice within thirty (30) calendar days after receipt. CITY shall not withhold federal or state payroll or other taxes, or make deductions, from payments made to CONSULTANT.

**6. STANDARD OF SKILL.** CONSULTANT shall perform all Services in the manner and according to the standards currently observed by a competent practitioner of CONSULTANT's profession in California, and shall at all times, meet or exceed any applicable professional standards of care, workmanship, or conduct. All products of whatsoever nature that CONSULTANT delivers to CITY pursuant to this Agreement shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently practicing in CONSULTANT's profession. The acceptance of the Services by CITY shall not operate as a release of CONSULTANT from such standards of care, workmanship, or conduct.

**7. INDEPENDENT CONTRACTOR.** CONSULTANT is and shall at all times remain as to CITY a wholly independent contractor. Neither CITY nor any of its agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's employees or agents, except as herein set forth. CONSULTANT shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of CITY. CONSULTANT shall have no power to incur any debt, obligation, or liability on behalf of CITY or otherwise act on behalf of CITY as an agent.

7.1 CONSULTANT shall not have the status of an employee of CITY under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for CITY's officers or employees.

7.2 In the event that CONSULTANT, or any of its employees, agents, or subcontractors providing Services under this Agreement, claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("PERS") to be eligible for enrollment in PERS as an employee of CITY, CONSULTANT shall indemnify, defend, and hold CITY harmless for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONSULTANT or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of CITY.

7.3 CONSULTANT represents that it has, or will secure at its own expense, all personnel required to perform the Services under this Agreement. All of the Services shall be performed by CONSULTANT or under its direct supervision, and all personnel engaged in the work shall be qualified to perform it. CONSULTANT reserves the right to determine the assignment of its own employees to the performance of the Services under this Agreement, but CITY reserves the right, for good cause, to require CONSULTANT to exclude any employee from performing Services on CITY's premises.

## **8. ADMINISTRATION.**

**8.1 City's Representative.** The City Representative identified on the cover page of this Agreement shall have authority to administer this Agreement and oversee CONSULTANT's performance of the Services, provided that an individual's authority to amend this Agreement shall be governed by applicable provisions of the Buena Park Municipal Code. All activities performed

by CONSULTANT shall be coordinated through the City Representative. CITY may change the identity of the City Representative upon written notice to CONSULTANT.

**8.2 Consultant's Representative.** Consultant's Representative identified on the cover page of this Agreement has the authority to administer this Agreement on behalf of CONSULTANT and to act, bind, and approve all matters relating to this Agreement on behalf of CONSULTANT. Consultant's Representative shall not be replaced without the advance consent of CITY, which consent shall not be unreasonably withheld.

**9. SAFETY REQUIREMENTS.** All work performed under this Agreement shall be performed in such a manner as to provide safety to the public and to meet or exceed the safety standards outlined by CAL OSHA. CITY may issue restraint or cease and desist orders to CONSULTANT when unsafe or harmful acts are observed or reported relative to the performance of the Services. CONSULTANT shall maintain the work sites free of hazards to persons and property resulting from its operations. CONSULTANT shall immediately report to CITY any hazardous condition noted by CONSULTANT.

## **10. INDEMNIFICATION AND HOLD HARMLESS.**

**10.1 Purpose of Section.** CONSULTANT agrees that CITY, and its elected officials, officers, employees, and agents (cumulatively "*City Indemnitees*") shall, to the fullest extent permitted by California law, be fully protected from any loss, injury, damage, claim, liability, taxes, fees, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other cost or damages of any kind arising out of or in any way related to CONSULTANT's provision of the Services or performance of this Agreement. This Section is intended by the Parties to provide the fullest protection possible under California law to CITY and the City Indemnitees. CONSULTANT acknowledges that CITY would not have entered into this Agreement without the covenants and commitments of CONSULTANT in this Section 10.

**10.2 Indemnification for Design Services (if applicable).** Consistent with California Civil Code Section 2782.8, if and to the extent the Services are design professional services to be performed by a design professional, as that term is defined under said Section 2782.8, CONSULTANT shall, to the fullest extent permitted by law, indemnify, protect, defend, and hold the City Indemnitees harmless for all claims, demands, costs, or liability that arise out of, pertain, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its officers, employees, or agents in said performance of the Services, excepting only liability arising from the sole negligence, active negligence, or intentional misconduct of CITY.

**10.3 Indemnification for Services.** Other than in the performance of design professional services by a design professional, as covered by Section 10.2 above, to the fullest extent permitted by law CONSULTANT shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the City Indemnitees from and against any and all damages, costs, taxes, fees, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and/or losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Claims"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions, or willful misconduct, of CONSULTANT, or its officers, agents, servants, employees, subcontractors, materialmen, suppliers, or contractors, or their officers, agents, servants or employees (or any entity or individual that CONSULTANT shall bear the legal liability thereof) in the performance of this Agreement, including CONSULTANT's active or passive negligence, except for Claims arising from the sole negligence or willful misconduct of CITY, as determined by final arbitration or court decision or by the agreement of the Parties.

CONSULTANT shall defend the City Indemnitees in any action or actions filed in connection with any Claims with counsel of CITY's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. CONSULTANT shall reimburse the Indemnitees for any and all legal expenses and costs incurred by City Indemnitees in connection therewith.

**10.4 Taxes, Assessments, Workers Compensation.** CONSULTANT shall pay all required taxes on amounts paid to CONSULTANT under this Agreement and indemnify and hold CITY harmless from any and all taxes, assessments, penalties and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. CONSULTANT shall fully comply with applicable workers' compensation laws regarding CONSULTANT and its CONSULTANT shall indemnify and hold CITY harmless from any failure of CONSULTANT to comply with applicable workers' compensation laws.

**10.5 Obligations Not Limited by Insurance.** The obligations and covenants of CONSULTANT in this Section 10 are independent and separate from any requirement or covenant to carry insurance. The obligations of CONSULTANT under this Section 10 shall not be limited by the limits of any policies of insurance by this Agreement or otherwise maintained by CONSULTANT, nor shall CONSULTANT's obligations be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives any statutory immunity under such statutes or laws as to the CITY or City Indemnitees.

**10.6 Survival; Enforcement.** CONSULTANT's obligations and covenants under this Section shall survive the expiration or termination of this Agreement and shall continue in full force and effect for a time at least equal to the statute of limitations that is applicable to the underlying Claim, demand, cost or liability. CITY may offset against the amount of any compensation due CONSULTANT any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to promptly pay CITY any obligation for reimbursement or indemnification arising under this Section 10.

**11. INSURANCE.** At all times during the term of this Agreement CONSULTANT shall maintain insurance coverage in the forms, types, and amounts that are set forth in this Section 11, and upon CITY's request CONSULTANT shall provide evidence of such coverage to the satisfaction of CITY's Director of Risk Management, which may include a visual inspection of all policies, copies of declarations page, endorsements signed by an authorized representative of the underwriting company, or certificates of insurance.

**11.1 Minimum Scope of Insurance.** CONSULTANT shall maintain policies with coverage at least as broad as:

.1 Commercial General Liability insurance using the most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, which shall include insurance for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations, products and completed operations, and contractual liability.

.2 The most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01, which shall include coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1-Any Auto).

.3 Workers' Compensation insurance as required by the California Labor Code and Employer's Liability Insurance.



.4 Professional Liability (Errors and Omissions) insurance appropriate to CONSULTANT's profession. If such insurance policy is written on a claims-made form, the retroactive date must be shown and must be before the effective date of the Agreement or the commencement of Services by Consultant.

**11.2 Minimum Limits of Insurance.** CONSULTANT shall maintain insurance coverage limits not less than:

.1 Commercial General Liability: \$2,000,000 per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to the Services / location or the general aggregate limit shall be \$4,000,000 and contain specific language creating a duty to defend against any suit seeking damages.

.2 Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

.3 Employer's Liability: \$1,000,000 per accident for bodily injury or disease.

.4 Professional liability: \$2,000,000 per claim, with an extended reporting period of not less than two years.

**11.3 Umbrella or Excess Insurance.** In the event CONSULTANT purchases an umbrella or excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies) required by this Section 11.

**11.4 Deductibles and Self-insured Retentions:** CONSULTANT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required hereunder and CONSULTANT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the City Manager or his/her designee. At the option of the City Manager or his/her designee, either (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY and City Indemnitees; or (ii) CONSULTANT shall provide a financial guarantee, satisfactory to the City Manager or his/her designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

**11.5 Required Endorsements.** Each insurance policy shall be endorsed as follows:

.1 Except with respect to Employer's Liability or Professional Liability/E&O policies required by this Section 11, CITY and City Indemnitees shall be named as additional insureds (collectively "*Additional Insureds*"). Additional Insured endorsements shall not: (a) be limited to "Ongoing Operations"; (b) exclude "Contractual Operations"; (c) restrict coverage to the "Sole" liability of CONSULTANT; or (d) contain any other exclusion contrary to this Agreement.

.2 For any claims related to this Agreement or the Services performed under this Agreement, CONSULTANT's insurance coverage shall be primary to any other similar insurance carried by Additional Insureds. Any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance and shall not be called upon to contribute with it.

.3 All insurance coverage shall contain a provision that prohibits cancellation, modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY. The notice shall be provided via certified mail, return receipt requested. CONSULTANT shall require its insurer to modify the applicable policy and all certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

.4 Each policy shall be endorsed to state that the insurer waives the right of subrogation against CITY and City Indemnitees.

**11.6 Duration of Insurance.** The requirements of this Section 11 shall survive expiration or termination of the Agreement. Insurance must be maintained, and evidence of insurance must be provided for at least 3 years after any expiration or termination of the Agreement or, in the alternative, the policy shall be endorsed to provide not less than a 3-year discovery period.

**11.7 Acceptability of Insurers.** All insurance coverage required by this Agreement shall be written by insurers admitted to conduct business in the State of California by the Department of Insurance and rated "A:VIII" in the most recent A.M. Best's Insurance Rating Guide.

**11.8 Verification of Coverage.** CONSULTANT shall furnish CITY with evidence of the insurance required by this Agreement to the satisfaction of CITY. Such evidence shall consist of original certificates of insurance and amendatory endorsements, including an additional insured endorsement. The endorsements shall be on forms provided by CITY or on such other forms approved by CITY and conforming to CITY's requirements. CONSULTANT shall file all certificates of insurance and fully executed endorsements with CITY before commencing performance of the Services. Where and at the times applicable, CONSULTANT shall also provide proof that the policies of insurance required under this Agreement and expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original policies. CITY may require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. CONSULTANT shall provide complete copies of policies to CITY upon request.

#### **11.9 Other Insurance Provisions.**

.1 All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Agreement or any other agreement relating to CITY or its operations limits the application of the insurance coverage.

.2 Requirements of specific coverage features or limits contained in this Section 11 are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any Party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

.3 All insurance coverage shall cover CONSULTANT's operations pursuant to the terms of this Agreement.

.4 Any actual or alleged failure on the part of CITY or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of CITY or any additional insured, in this or any other regard.

.5 In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right, but not the duty, to obtain the insurance it deems necessary, and CONSULTANT shall promptly reimburse to CITY any premium paid by CITY.

.6 CONSULTANT shall provide immediate notice to CITY of any claim or loss against CONSULTANT that includes CITY or any of the Additional Insureds as a defendant. CITY assumes no obligation or liability from the notice. CITY shall have the right, but not the duty, to monitor the handling of the claim or claims if they are likely to involve CITY.

**11.10 Subcontractors.** CONSULTANT shall include all subcontractors, or any other party involved in the performance of the Services, as insureds under its policies or shall require subcontractors or any other party involved in the Services by CONSULTANT to carry the same insurance as required in this Section 11. CONSULTANT shall obtain certificates evidencing the coverage and make reasonable efforts to ensure that the coverage is provided as required in this Section. CONSULTANT shall require that no contract used by any subcontractor, or contract CONSULTANT enters into on behalf of CITY, shall reserve the right to charge back to CITY the cost of insurance required by this Agreement. CONSULTANT shall, upon request, submit to CITY for review, all agreements with subcontractors or others with whom CONSULTANT contracts with on behalf of CITY, and all certificates of insurance obtained in compliance with Section 11.8. CITY's failure to request copies of the documents shall not impose any liability on CITY, or its employees, or be deemed a waiver of any of CITY's rights.

## **12. WORK PRODUCT.**

**12.1 Deliverables.** CONSULTANT shall, in such time and in such form as CITY may require, furnish reports concerning the status of Services required under this Agreement. CONSULTANT shall, upon request by CITY and upon completion or termination of this Agreement, deliver or return to CITY all material furnished to CONSULTANT by CITY.

### **12.2 Ownership.**

.1 All draft and final reports, documents and other written material, and any and all images, ideas, concepts, designs including website designs, source code, object code, electronic data and files or other media whatsoever, created or developed by CONSULTANT in the performance of this Agreement (collectively, "*Work Product*") shall be considered to be "works made for hire" for the benefit of CITY. All Work Product and any and all intellectual property rights arising from their creation, including all copyrights and other proprietary rights, shall be and remain the property of CITY without restriction or limitation upon their use, duplication or dissemination by CITY upon final payment being made. CONSULTANT shall not obtain or attempt to obtain copyright protection as to any of the Work Product.

.2 CONSULTANT hereby assigns to CITY all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights that are not otherwise vested in CITY pursuant to subsection .1 above.

.3 CONSULTANT warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment, CITY shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. CONSULTANT shall defend, indemnify and hold CITY and the City Indemnitees harmless from any loss, claim or liability in any way related to a claim that CITY's use of any of the Work Product is violating federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights or interests in products, ideas or inventions. CONSULTANT shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event any the use of any of the Work Product or other deliverables hereunder by CITY is held to constitute an infringement and the use of any of the same is enjoined, CONSULTANT, at its expense, shall: (a) secure for CITY the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for CITY; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. CONSULTANT's covenants under this Section 12.2 shall survive the expiration or termination of this Agreement.

**13. CONFIDENTIALITY.** During performance of this Agreement, CONSULTANT may gain access to and use CITY information regarding inventions, machinery, products, prices, apparatus, costs, discounts, future plans, business affairs, governmental affairs, processes, trade secrets, technical matters, systems, facilities, customer lists, product design, copyright, data, and other vital information (hereafter collectively referred to as "*City Information*") that are valuable, special and unique assets of CITY. CONSULTANT agrees to protect all City Information and treat it as strictly confidential, and further agrees that CONSULTANT shall not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party without the prior written consent of CITY. In addition, CONSULTANT shall comply with all CITY policies governing the use of CITY network and technology systems. A violation by CONSULTANT of this section shall be a material violation of this Agreement and shall justify legal and/or equitable relief.

**14. RECORDS.** CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information relating to the Services, as required by CITY or the City Representative. CONSULTANT shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, CONSULTANT shall provide access to such books and records to the City Representative, or his or her designees, and shall give the City Representative, or his or her designees, the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement.

**15. ASSIGNMENT AND SUBCONTRACTING.** This Agreement is personal to CONSULTANT and CITY has entered this Agreement in reliance on CONSULTANT's skill, competence and experience. CONSULTANT shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without CITY's prior written consent, by and through the City Representative. CITY's consent to an assignment of rights under this Agreement shall not release CONSULTANT from any of its obligations or alter any of its obligations to be performed under this Agreement. Any attempt at assignment or delegation by CONSULTANT in violation of this Section shall be void and of no effect and shall entitle CITY to immediately terminate this Agreement for cause. As used in this section, "assignment" and

“delegation” means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs. CONSULTANT shall not subcontract any performance required under this Agreement without CITY’s prior written consent.

## **16. SUSPENSION AND TERMINATION.**

**16.1 Right to Suspend.** CITY shall have the right at any time to temporarily suspend CONSULTANT’s performance hereunder, in whole or in part, by giving a written notice of suspension to CONSULTANT. If CITY gives such notice of suspension, CONSULTANT shall immediately suspend its activities under this Agreement as specified in such notice.

**16.2 Termination.** CITY shall have the right to terminate this Agreement at any time by giving a written notice of termination to CONSULTANT. If CITY gives such notice of termination, CONSULTANT shall immediately cease rendering Services pursuant to this Agreement. If CITY terminates this Agreement:

.1 CONSULTANT shall, not later than five days after such notice of termination, deliver to CITY copies of all Work Product or other information prepared pursuant to this Agreement.

.2 CITY shall pay CONSULTANT the reasonable value of Services rendered by CONSULTANT prior to termination; provided, however, CITY shall not in any manner be liable for lost profits that might have been made by CONSULTANT had the Agreement not been terminated or had CONSULTANT completed the Services required by this Agreement. In this regard, CONSULTANT shall furnish to CITY such financial information as in the judgment of CITY is necessary for CITY to determine the reasonable value of the Services rendered by CONSULTANT. The foregoing is cumulative and does not affect any right or remedy that CITY may have in law or equity.

**17. Conflicts of Interest.** CONSULTANT shall comply with all applicable federal, state and local conflict of interest laws, including the Political Reform Act (Cal. Gov. Code § 81000 *et seq.*), the Levine Act (Cal. Gov. Code § 84308), and California Government Code Section 1090. CONSULTANT covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, that would conflict in any manner with the interests of CITY or that would in any way hinder CONSULTANT’s performance of Services under this Agreement. CONSULTANT further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor, without the written consent of CITY. CONSULTANT agrees to avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY at all times during the performance of this Agreement.

**18. NOTICES.** Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be given in writing to the person at the addresses specified on first page of this Agreement and deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during CONSULTANT’s and CITY’s regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid. Either Party may change the specified person or address at which it is to receive notices by advising the other Party in writing.

## **19. MISCELLANEOUS TERMS.**

**19.1 Exhibits; Precedence.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement by this reference. In the event of any inconsistency between the express provisions of this Agreement and any provision of an exhibit, the provisions of this Agreement shall prevail.

**19.2 Time of the Essence.** Time is of the essence in respect to all provisions of this Agreement that specify a time for performance.

**19.3 Nuisance; Compliance with Laws.** CONSULTANT shall not maintain, commit or permit the maintenance or commission of any nuisance in connection with performing the Services. In the performing the Services CONSULTANT shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and the local laws, regulations, and policies of the City of Buena Park.

**19.4 Permits and Licenses.** CONSULTANT, at its sole expense, shall obtain and maintain during the term of this Agreement all appropriate permits, licenses, and certificates that may be required in connection with performing the Services.

**19.5 Governing Law; Venue.** The terms of this Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, without regard for its conflicts of laws principles, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. The venue for resolving any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be a court with jurisdiction that is located in the County of Orange, California.

**19.6 Cost of Litigation.** If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement (whether in contract, tort, or both), the prevailing Party shall be entitled to receive from the losing Party all attorneys' fees, costs and expenses in such amount as the courts may determine to be reasonable.

**19.7 Waiver.** No delay or omission to exercise any right, power or remedy accruing to CITY under this Agreement shall impair any right, power or remedy of CITY, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver by CITY of any breach, any failure of a condition, or any right or remedy under this Agreement shall be: (1) effective unless it is in writing and signed by the Party making the waiver; (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy; or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

**19.8 Efficient Performance.** CONSULTANT shall commence, carry on and complete its assignments with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry and applicable professional standards.

**19.9 No Third Party Beneficiaries.** This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

**19.10 When Rights and Remedies Not Waived.** In no event shall the making by CITY of any payment to CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default that may then exist, on the part of CONSULTANT, and the making of any such payment by CITY while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to CITY with regard to such breach or default.

**19.11 Severability.** If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

**19.12 Captions.** The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement and the rights or obligations of the Parties to this Agreement.

**19.13 Word Usage.** Unless the context clearly requires otherwise, (a) the word “shall” is mandatory and “may” is permissive; (b) “or” is not exclusive; and (c) “includes” or “including” are not limiting.

**19.14 Integrated Agreement and Modification of Agreement.** This Agreement, and all exhibits referred to in this Agreement, constitutes the final, complete and exclusive statement of the terms of the agreement between CITY and CONSULTANT with respect to the subject matter of this Agreement. This Agreement supersedes all prior or contemporaneous oral or written negotiations, representations or agreements of the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both Parties.

**19.15 Authority to Bind Parties.** Each of the undersigned hereby represents that he or she has the authority to execute this Agreement on behalf of his or her contracting Party.

In recognition of the obligations stated in this Agreement, the Parties have executed this Agreement on the date indicated above by and through their duly authorized representatives.

[signatures of parties on follow page]

**CITY OF BUENA PARK**  
a California municipal corporation

**CONSULTANT\***

**BKF Engineers**  
**Name of Business**

Signature

Signature

Name:

Name:

Title:

Title:

**\*If CONSULTANT is a corporation, then pursuant to California Corporations Code Section 313 this Agreement must be executed by either: (1) the chairperson of the board; (2) the president; or (3) the vice president plus any one of the following: the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer.**

Signature

Name:

Title:

**ATTEST:**

BY: \_\_\_\_\_  
Adria M. Jimenez, City Clerk

**APPROVED AS TO FORM:**

BY: \_\_\_\_\_  
Christopher Cardinale, City Attorney



## EXHIBIT A

### 1) **SERVICES.** CONSULTANT shall provide to CITY the following Services

*All services as described in the CONSULTANT's Proposal for Professional Services for the Knott Avenue Storm Drain Upsize Project (Orangethorpe Avenue to Melrose Street) (the "PROPOSAL"), attached as "Exhibit A-1".*

### 2) **SCHEDULE OF PERFORMANCE.** CONSULTANT shall perform all Services in compliance with the following Schedule of Performance:

*CONSULTANT shall provide the Services within the times and deadlines set forth in the Project Schedule that is include on Page 10 of the PROPOSAL, provided that the deadlines shall be recalculated with a start date of May 14, 2025.*

### 3) **COMPENSATION SCHEDULE.** CONSULTANT shall be paid for performing the Services at the follow rates and times:

*Consultant shall be paid by labor hours and in a total not to exceed amount of \$89,995.00, as described in the Design Budget and Fee & Expense Schedule included in the Proposal.*

## **EXHIBIT A-1**

[Consultant's Proposal dated April 7, 2025, behind this page]



# City of Buena Park

PROPOSAL FOR THE  
KNOTT AVENUE STORM DRAIN UPSIZE PROJECT  
ORANGETHORPE AVENUE TO MELROSE STREET  
PLANS, SPECIFICATIONS, AND ESTIMATE

BKF Engineers  
4675 MacArthur Court, Suite 400  
Newport Beach, CA 92660  
[www.bkf.com](http://www.bkf.com)

Contact  
Dan Villines, PE  
(949) 526-8488  
[DVillines@bkf.com](mailto:DVillines@bkf.com)

APRIL 7, 2025





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April 7, 2025

Jaden Miller, PE  
Associate Engineer  
City of Buena Park – Public Works Department  
6650 Beach Boulevard  
Buena Park, CA 90621



**Subject: Proposal for Knott Avenue Storm Drain Upsize (Orangethorpe Avenue to Melrose Street) Plans, Specifications, and Estimate**

Dear Mr. Miller and Members of the Selection Committee,

The City of Buena Park (City) is seeking a qualified consultant team to provide services related to storm drain improvements on Knott Avenue from Orangethorpe Avenue to Melrose Street. BKF Engineers (BKF) has carefully reviewed the scope of work included in the Request for Proposals document, and has developed the following proposal for the City's consideration.

**UNDERSTANDING PROJECT CHALLENGES AND OPPORTUNITIES.** The Project has many critical issues that BKF has identified and mitigated during the preparation of this proposal. Potential issues such as utilities, traffic control during construction, and permitting with the Orange County Flood Control District have all been addressed. Furthermore, the City will find that BKF's previous experience with similar projects will align with the City's needs.

**ABOUT US.** Since 1915, BKF Engineers has built a reputation on our ability to plan, design, survey, and successfully implement small to complex projects. We draw upon our experience to guide projects from the inception and feasibility study stages through final design and construction, where we can identify physical constraints, potential risks, and value engineering alternatives, resulting in projects that exceed expectations.

**EXTENSIVE SIMILAR EXPERIENCE.** For more than 110 years, BKF has been delivering projects that address flood control and stormwater management needs to public agencies across Southern California. Our team has successfully executed similar storm drain improvement projects to meet stringent environmental standards and strict deadlines. With a proactive approach, we will work with the City to enhance the quality of life in the community and maintain a safe environment that promotes the health and safety of its residents and visitors.

**EXPERIENCED TEAM.** Our team members have recently worked on projects with similar scope elements including the City of Rancho Palos Verdes' Peacock Ridge Road Drainage Improvements Project, the City of San Clemente's Via Montego Storm Drain Improvements Project, the City of Newport Beach's Galaxy Drive Storm Drain Repair Project, and the City of Torrance's Del Amo Storm Drain Channel Project. We have strategically developed a comprehensive team that will allow us to respond to the City's requests in a timely manner, promote project continuity, and streamline project deliverables.

Should the City have any questions or require further clarification regarding the contents of this proposal, please feel free to reach out to Dan Villines directly at (949) 526-8488 or DVillines@bkf.com. We look forward to the opportunity to further discuss this Project with the City.

Sincerely,

**BKF ENGINEERS**

**Tom West, MBA, PE**  
Principal-in-Charge

**Dan Villines, PE**  
Project Manager

# A. SCOPE OF WORK



## A. SCOPE OF WORK

### PROJECT UNDERSTANDING

BKF understands that the intersection of Knott and Orangethorpe Avenues (Intersection) in the City of Buena Park (City) experiences significant flooding during modest storm events. Past efforts to resolve this issue resulted in the installation of an 8-inch diameter storm drain line with three inlets located in the vicinity of the southeast corner of the intersection in 1989. Flooding at the intersection has continued following the completion of the 1989 project and the City's 2015 Master Plan of Drainage indicates that the flooding is due to the lack of an adequate storm drain facility to capture and convey storm water runoff from the Intersection to the Fullerton Creek Channel, Orange County Flood Control District (OCFCD) Facility No. A03 (Channel), which is located approximately 1,200 feet to the north of the Intersection.

In response to this continued issue, the City has issued a Request for Proposals for the design of a replacement storm drain system. The replacement storm drain facilities will collect storm water runoff at the Intersection, convey collected flow to the north in a new storm drain pipe, and discharge flow into the Channel.

Based on our understanding of the Project and our past experience with similar projects, BKF has identified several critical issues that need to be considered during the design of the proposed storm drain facility. By identifying these critical issues in advance of the design and construction of the proposed facility, BKF will provide an expedited and correct approach to the design of the Project. These critical issues are as follows.

### CRITICAL ISSUES

**UTILITIES.** The existing streets that will be affected by the proposed storm drain improvements contain many existing utilities including electrical, gas lines, petroleum lines, sewer lines, and water lines. For each of these facilities multiple appurtenant features exists such as valves, cleanouts, pull boxes, and service laterals to private properties. BKF views

the presence of utilities as a significant issue related to the design and construction of the proposed storm drain facilities. As such, BKF will address this Project constraint through the development of a high-confidence utility base map. BKF will query utility providers for records reporting the location of their respective service lines as well as pothole key locations critical to the design of the proposed storm drain system. It is BKF's goal with the Project to avoid lengthy and/or costly utility relocations.

### ORANGE COUNTY PUBLIC WORKS (OCPW) ENCROACHMENT PERMIT.

Based on BKF's past experience, OCPW is acutely sensitive to requested encroachments into their flood control facilities that have the potential for hydraulic impacts. Therefore, all options investigated and designed by BKF will be evaluated against potential OCPW concerns. For this purpose, we have included **Phil Jones, PE** on BKF's Project team to serve as our OCPW liaison. Phil worked with OCPW for 32 years and retired after serving as the Manager of the Public Works Design Division and Manager of the General Maintenance Division. Phil is presently providing staff augmentation services to OCPW and regularly reviews Flood Control Encroachment Permit applications. Phil will



Our OCPW liaison, **Phil Jones, PE**, has over two decades of direct experience working for the Public Works Design Division, which has

helped our team inform our designs to be responsive to OCPW concerns, and meet design standards. Phil will apply this same experience on the Knott Avenue Storm Drain Project for the City to verify that our proposed design is thoughtful, feasible, and meets OCPW requirements.



## A. SCOPE OF WORK

review the proposed storm drain connection to the Channel. He will then inform the design team of any anticipated OCPW concerns or design requirements. This will allow us to identify critical issues associated with the OCPW Encroachment Permit can be identified and addressed prior to submittal, such that the Project can obtain the encroachment permit approval expediently.

**TRAFFIC CONTROL.** Maintaining residential and emergency vehicle access to the homes and businesses that obtain access from Knott and Orangethorpe Avenues is of paramount importance to the success of the Project. BKF has successfully designed storm drain projects that were aligned within streets that serve as a vital link for residents and commerce. Our experience and success with these projects will be brought forward and implemented as a part of this Project. As a part of the plans and specifications, specific provisions for access will be included. Such provisions may include limiting open trench work, steel plate covering at the end of each workday, provisions for expedited access, and public notifications. BKF will work with the City to develop an approach that suits the City's needs.

BKF will address all the above stated critical issues during the course of its design efforts and will maintain continuous communications with City staff so that decisions regarding critical issues can be obtained and incorporated in a timely manner. The specific tasks that will be undertaken by BKF to complete the Project are outlined in the scope of work provided in the following section of this proposal.

### PRELIMINARY DESIGN CONCEPT

Based on BKF's understanding of the Project needs and the critical issues associated with the Project, we have developed a preliminary design concept for the proposed storm drain facilities. The intent of the concept is to obtain input from the City immediately following the proposal and selection phases. In turn, this will help to accelerate the Project towards

completion. Drawing Nos. 1 and 2, following the Scope of Work, depict the preliminary design concept for the Project.

### SCOPE OF WORK

#### 1. PROJECT MANAGEMENT, MEETINGS, & QA/QC PROCESS

BKF will provide project management services throughout the design phase of the Project. These services may include preparing agendas for meetings, attending meetings, preparing meeting minutes, participating in voice and e-mail communications to facilitate Project progress, and exchanging information and data. This task will also include the preparation and maintenance of a Project schedule. Included in this task is BKF's QA/QC process. The process will budget time in advance of submittal deadlines for an independent review of the submittal documents.

#### 2. SURVEY & MAPPING

BKF will research, compile and review existing survey control and mapping data from the City and County sources. BKF field crews will establish control and gather field data required for the preparation of a topographic map of the project reach. Mapped survey data will then be compiled by BKF staff to create a project site topography map at a scale of 1" = 20' with 1-foot contours and surveyed spot elevations. Field crews will also be used to survey the location of key features visible within the Project limits and depict these features on the final topography map. Sewer manhole inverts will also be surveyed to help in defining below-grade sewer locations. BKF's project manager will conduct a field review of the Project alignment. The field review will be used to confirm information included on the base map.

#### 3. PERFORM HYDROLOGY & HYDRAULIC ANALYSES

BKF will perform a hydrology study of the watershed tributary to the proposed storm drain that is consistent with the current City's Drainage Master Plan. The study will be based on the methodology prescribed in the current Orange County Hydrology Manual and will



## A. SCOPE OF WORK

derive 10-, 25-, and 100-year peak discharges to evaluate inundation limits, lane clearances, and the need for additional catch basin inlets. This task also includes the preparation of hydraulic analyses. The analyses will be performed with the Water Surface Pressure Gradient (WSPG) software. A calculation package will be assembled for the hydrology and hydraulic analyses and will include all supporting maps, data, and analyses.

### 4. UTILITY COORDINATION

BKF will identify public and private utilities within the Project limits. BKF will then request utility maps and send out utility verification and information requests depicting the proposed storm drain improvements. A copy of all utility notifications and requests will be provided to the City. BKF will then prepare a utility base map depicting all existing utilities found within Project limits based on all collected information. Utilities that are identified as a part of this task will be depicted in plan, profile, and detail sheets prepared during the preparation of the plans.

### 5. PREPARE 60%-LEVEL PLANS, SPECIFICATIONS, & ESTIMATE (PS&E)

BKF will prepare 60%-level plans for the proposed storm drain improvements. The plans will be prepared on standard City titleblock and will depict the facilities in plan and profile views. The plans will depict the major components of the Project including identified utilities, proposed catch basins and laterals, the proposed storm drain alignment, demolitions and removal items, and the proposed Channel connection. This task includes the preparation of a draft specification package. The specifications will reference the relevant section of the Standard Specifications for Public Works Construction (Greenbook) and will be formatted for consistency with City standards. A preliminary cost estimate will be prepared

reflecting the items of work as defined at a 60% level of completion. The 60% PS&E documents will be submitted to the City for review and comments. BKF will incorporate comments into the 90%-level PS&E documents.

### 6. UTILITY POTHOLING (TEN [10] ASSUMED)

BKF's team member, **T2 Utility Engineers**, will pothole critical utilities. Potholing operations will be conducted following the acceptance of the 60%-level plans by the City. A total of ten (10) potholes are assumed for this task. The exact number of potholes will be based on the final alignment that is determined through the design process. All potholing information will be included on the construction drawings to show potholing locations and all proposed improvements with the elevation of the proposed improvement relative to the found utilities noted. Prior to the beginning of potholing Underground Service Alert (USA) will be notified, traffic control plans will be prepared for approval by the City, and, if necessary, a no-cost encroachment permit will be obtained from the City. Potholes will be backfilled with tailings and patched with cold-mix AC when performed in the street right of way.

### 7. PREPARE 90%-LEVEL PS&E

Upon City concurrence with the content of the 60%-level documents, the 60%-level plans will be advanced to a 90%-level of completion. The 90%-level plans will comprise a complete plan set for the project including all construction-level details for the proposed improvements. The 90%-level plans will incorporate final utility information as obtained through provider data, coordination, and utility potholing. The 90%-level plan set will be accompanied by a final draft version of the technical specifications, and engineer's estimate for the Project.

## A. SCOPE OF WORK

### 8. PREPARE 100%-LEVEL (FINAL) PS&E

BKF will participate in a document review session with the City to present the 90%-level plans, technical specifications, and the engineer's estimate. Comments issued by the City will be incorporated into these documents for the production of 100%-level plans and technical specifications. The engineer's estimate will undergo final revisions as needed to maintain consistency with the final PS&E documents.

### 9. ORANGE COUNTY FLOOD CONTROL DISTRICT (OCFCD) ENCROACHMENT PERMIT

The proposed storm drain improvements will discharge into Fullerton Creek Channel, which is an OCFCD facility. Therefore, an encroachment permit will need to be obtained for the connection. Upon completion of the PS&E documents, the plans will be submitted to OCPW, who oversees and manages the OCFCD. This task includes providing written responses to comments and incorporating minor plan revisions in response to comments issued by OCPW to obtain the encroachment permit for the City. This task excludes the payment of OCPW/OCFCD fees.

### 10. BID SUPPORT SERVICES

BKF will address questions raised by prospective contractors regarding the plans and technical specifications during the bidding process. BKF will also assist the City in preparing addenda to the bid package, if required.

### 11. CONSTRUCTION SUPPORT SERVICES

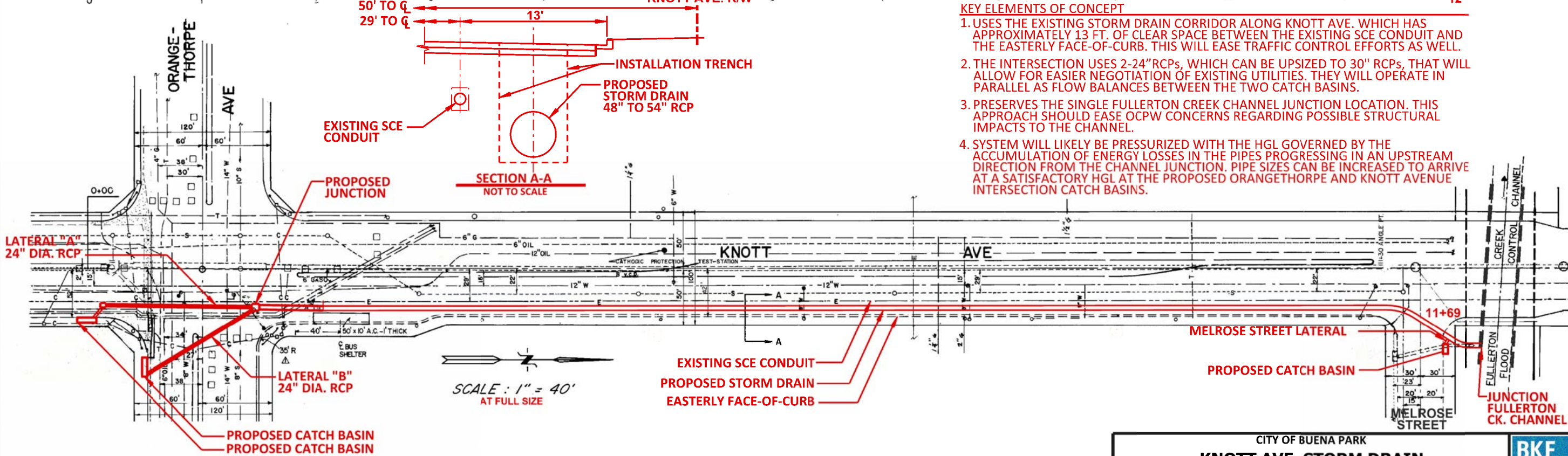
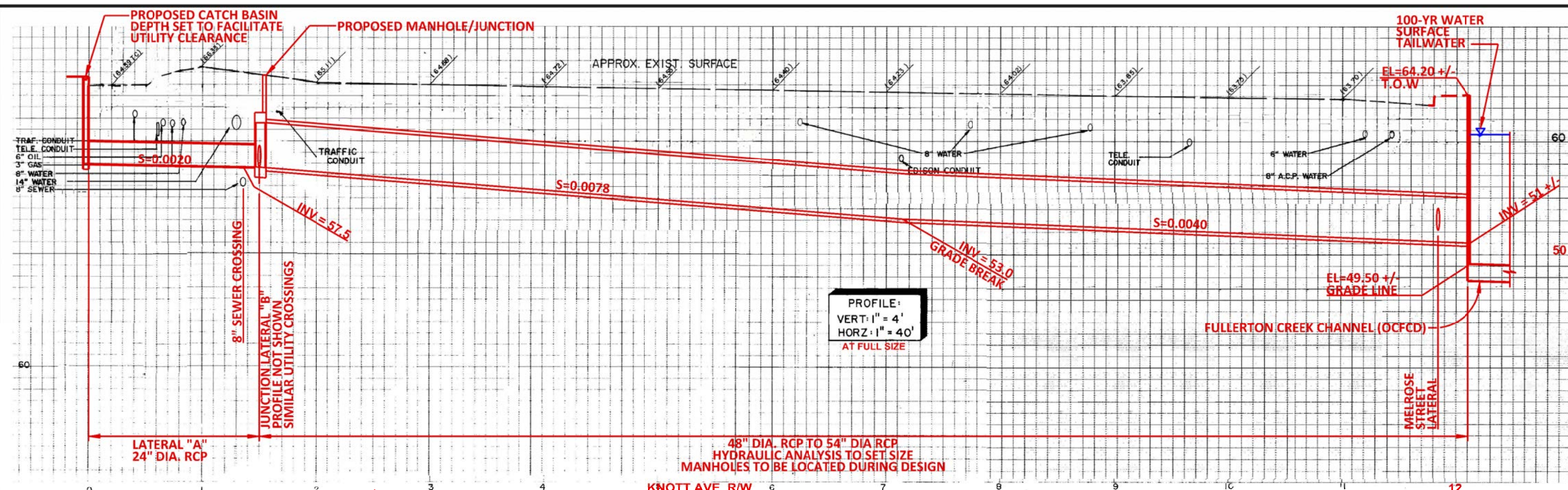
This task provides for BKF's participation in construction support services as requested by the City. These services may include, but are not limited to, participation in on-site meetings, providing construction observations to confirm consistency with the plans and specifications, the review of shop drawings, and the review product and material submittals. This task also provides for BKF's review and preparation of written responses to requests for information (RFI's) that may be made by the contractor during the construction process. This task assumes approximately 40 man-hours of BKF staff time for purposes of providing construction support services. These services will be provided on a time-and-materials, not-to-exceed basis.

#### DELIVERABLES

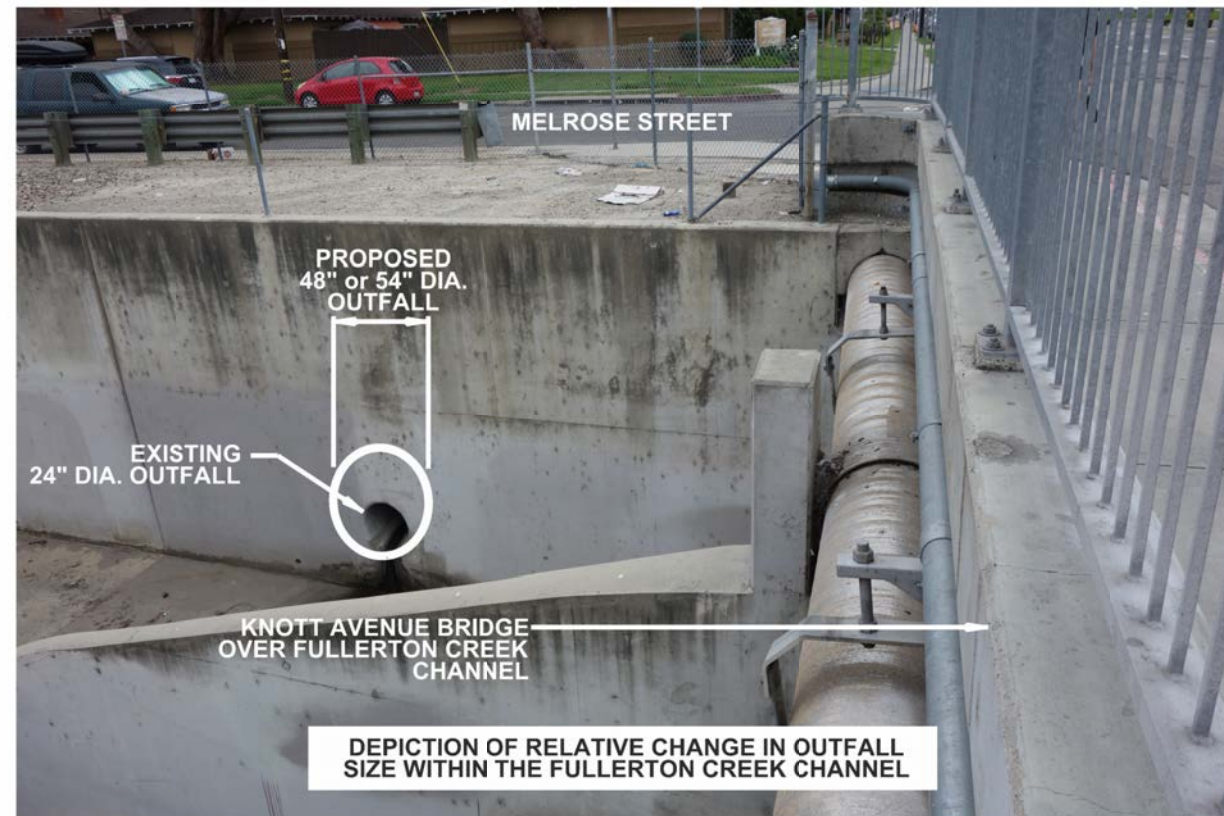
The deliverables that will be produced by BKF through the execution of the Project will include, but will not be limited to, the following items:

- Topographic Mapping of Project Area
- Hydrology & Hydraulic Calculation Package
- Utility Notification Letter and Plans
- Utility Pothole Report
- 60%-Level Plans, Specifications, & Estimates
- 90%-Level Plans, Specifications, & Estimates
- 100%-Level (Final) Plans, Specifications, & Estimates
- OCPW Comment Incorporations
- Bid Support Deliverables
- Construction Support Deliverables









# B. CONSULTANT'S REPRESENTATIVE



**450+**  
Employees

**17**  
West Coast  
Offices

**175**  
Professional  
Engineers &  
Surveyors

# BKF Engineers

For over 110 years, BKF Engineers has partnered with community visionaries to design and build facilities, housing, resources, and infrastructure that have supported our growing and evolving population for the last 110 years. Through our network of 17 West Coast offices, over 450 engineers, land surveyors, and professionals have the training and expertise to realize clients' dreams. Whether it's seemingly impossible or complicated, we're called upon by partners for our accurate data, strategy, and engineering design, time and time again. We offer a number of specialty services, including agency permit expediting, grant/funding strategies, sustainable infrastructure, site accessibility consulting, hydrology/hydraulics, traffic signal and traffic handling designs, utility locating services, automated construction surveying monitoring, and 3D laser scanning. With our commitment to excellence and innovation, BKF Engineers continues to successfully deliver sustainable and dynamic projects that positively impact our communities and partners.

## PROJECT MANAGER SPOTLIGHT



### DAN VILLINES, PE, QSD/P

#### PROJECT MANAGER

Dan offers 35 years of professional civil engineering experience in the technical field of water resources. His ability to identify cost-effective solutions tailored to specific project needs has made him a trusted partner for many cities and flood control districts. His experience includes hydraulic and structural analyses for the preparation of design plans, specifications and cost estimates for storm drain facilities, flood walls, dams, detention basins, water supply, wastewater, and regional flood control facilities.

As Project Manager, Dan will be the main point of contact between the City and the BKF project team, verifying project requirements, timelines, and verifying that deliverables are met. His day-to-day activities will include working with key staff to develop a tailored approach specific to the City's needs, monitoring schedules, and managing budget. He will be responsible for implementing overall Project strategy, and confirming that the Project is in conformance with the City's goals and objectives.

## SUBCONSULTANT SUPPORT



### Potholing Services

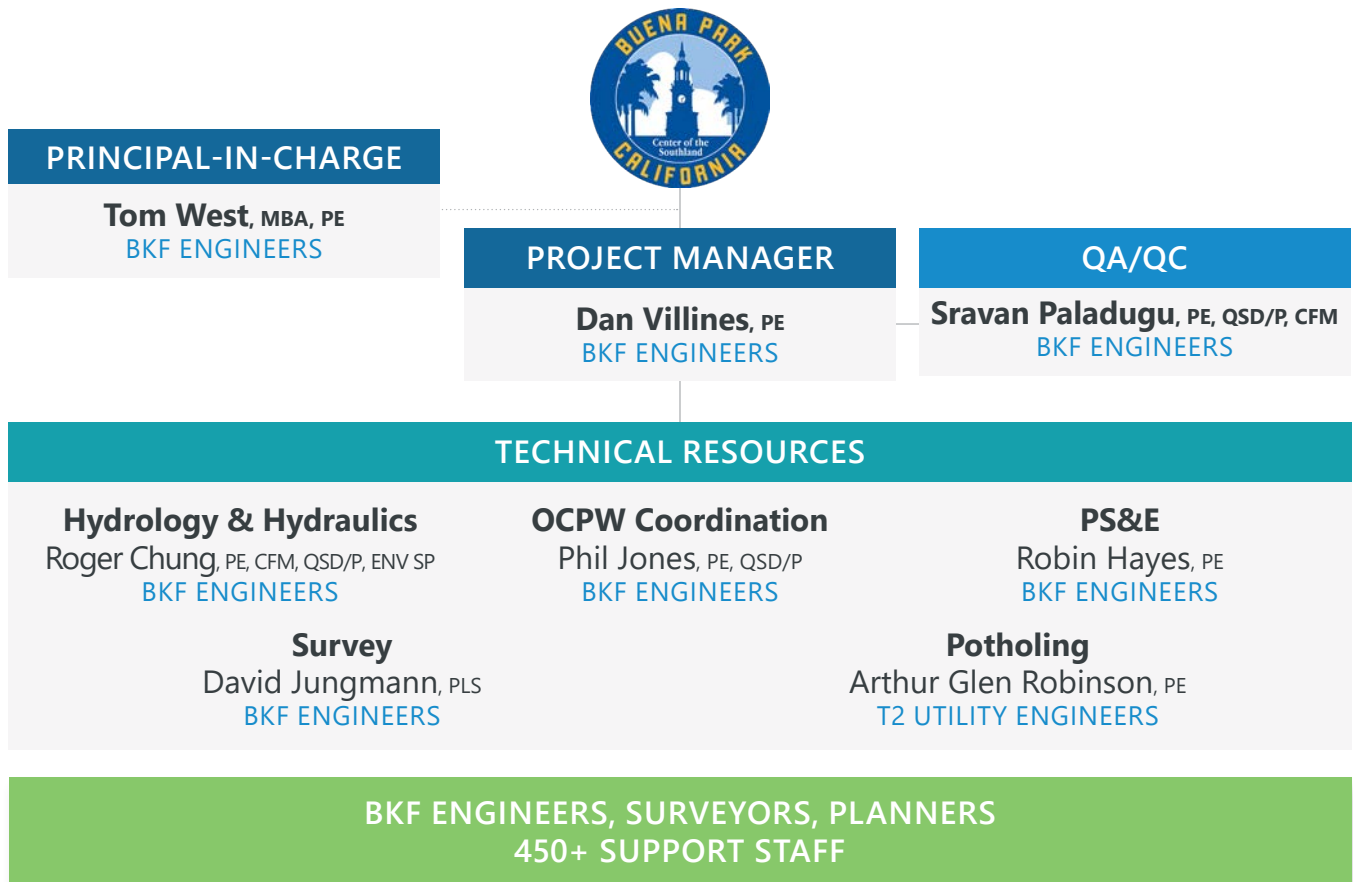
T2 UES, Inc. dba T2 Utility Engineers (T2ue) provides a full range of Utility Engineering services, including Subsurface Utility Engineering (SUE), advanced geophysics, test holes/potholing, surveying, and utility coordination to support infrastructure projects in the United States (US) and Canada. Recognized as a leader in managing the risks associated with above-ground and sub-surface utilities, T2ue staff have the experience and expertise with managing projects of all sizes, from small development jobs to large-scale billion dollar infrastructure projects for public and private clients.

# C. PROJECT TEAM



### WE ARE ORGANIZED TO SUPPORT YOU

BKF has assigned professional engineers to specific roles based on the professionals' expertise and availability. Key positions required to execute project responsibilities will remain appropriately staffed throughout the life of the contract. We are organized for a quick response to address your needs and are able to meet tight schedules. If needed, BKF has the resources to provide additional experienced personnel, office support, and/or field staff. With a total staff of over 450 employees, including 151 licensed civil engineers and 24 licensed land surveyors from which to draw resources, we are able to schedule multiple tasks simultaneously to respond to project needs quickly.



### BENEFITS WE BRING TO THE CITY



A project team with **110+ years of water resources design experience** in Orange, Los Angeles, Riverside, San Bernardino, Kern, & San Diego Counties



A project team that has been involved with **water resources design, planning, and infrastructure projects** throughout Southern California



A project team **familiar with the City's systems and standards**, allowing us to integrate seamlessly with your staff to deliver the Knott Avenue Storm Drain Upsize Project Plans on time and budget





City of Buena Park  
Knott Avenue Storm Drain Upsize Project  
Orangethorpe Avenue to Melrose Street

ESTIMATED BKF HOURS

Task Description		BKF ENGINEERS					Total hrs
		SPM	SPE	DE	SC	CM	
		hrs	hrs	hrs	hrs	hrs	
1. Project Management, Meetings, QA/QC		24					24
2. Survey and Mapping		4	16		16	16	52
3. Hydrology and Hydraulic Analyses		2	24	8			34
4. Utility Search and Coordination		4	24				28
5. 60%-Level Plans, Specifications and Estimates [4 Sheets]		4	40	8			52
6. Utility Potholing (10 Locations)*		4					4
7. 90%-Level Plans, Specifications and Estimates [4 Sheets]		4	24	8			36
8. 100%-Level (Final) Plans, Specifications and Estimates [4 Sheets]		4	16				20
9. OCFCD Encroachment Permit		12	8				20
10. Bid Support Services		8					8
11. Construction Support Services		10	30				40
GRAND TOTAL HOURS		80	182	24	16	16	318

**Classification Descriptions:**

- SPM = Senior Project Manager**
- SPE = Project Manager**
- DE = Design Engineer**
- SC = Survey Chief**
- CM = Survey Chainman**

**Note: \* - The potholing contractor, T2 Utility Engineers, is represented by a fee that is not related to BKF staff hours.**



# D. REFERENCES



## D. REFERENCES

### PEACOCK RIDGE ROAD DRAINAGE IMPROVEMENTS

Rancho Palos Verdes, CA



BKF provided the design and construction of a replacement storm drain line for the City of Rancho Palos Verdes. The existing 18-inch storm drain, a corrugated metal pipe, had collapsed due to corrosion. The replacement line consisted of parallel 10-inch HDPE pipes. The project included the construction of a new inlet on Peacock Ridge Road and, when completed, relieved flooding of the street and nearby properties. Services included hydrology and hydraulic studies, alternative analyses, preparation of final PS&E documents, and construction support. (2024 - 2025)

**Reference:** Jeremiah Sunwoo, Assoc. Engineer, City of Rancho Palos Verdes | 310.544.5253 | jsunwoo@rpvca.gov

### VIA MONTEGO STORM DRAIN IMPROVEMENTS

San Clemente, CA



Dan Villines managed the design of approximately 1,200 linear feet of storm drain pipe and new catch basins along Vias Montego and Cascadita in the City of San Clemente. The project used RCP storm drain, including a 100-foot length of jack-and-bore installation beneath an existing pedestrian undercrossing of Via Montego. Installations depths varied from approximately five feet to 20-feet. Services included hydrology and hydraulic studies, alternative analyses and presentations, project report preparation, and the preparation of final PS&E documents. (2018 - 2020)

**Reference:** Amir Ilkhanipour, Sr. Civil Engineer, City of San Clemente | 949.361.6140 | ilkhanipoura@san-clemente.org

### GALAXY DRIVE STORM DRAIN REPAIR

Newport Beach, CA



The rear slope of the property at 1930 Galaxy Drive in Newport Beach experienced a landslide into the adjacent Upper Newport Bay, which permanently damaged an existing storm drain line that collected flow from the surrounding development and conveyed it to the bay. Dan Villines was retained to develop an interim storm drain plan that bypassed stormwater around the landslide area. Additional work included alternatives development for permanent rerouting of storm water to alternative discharge points in the bay. (2023 - 2025)

**Reference:** Robert Stein, Asst. City Engineer, City of Newport Beach | 949.644.3322 | rstein@newportbeachca.gov

### DEL AMO STORM DRAIN CHANNEL, I-196

Torrance, CA



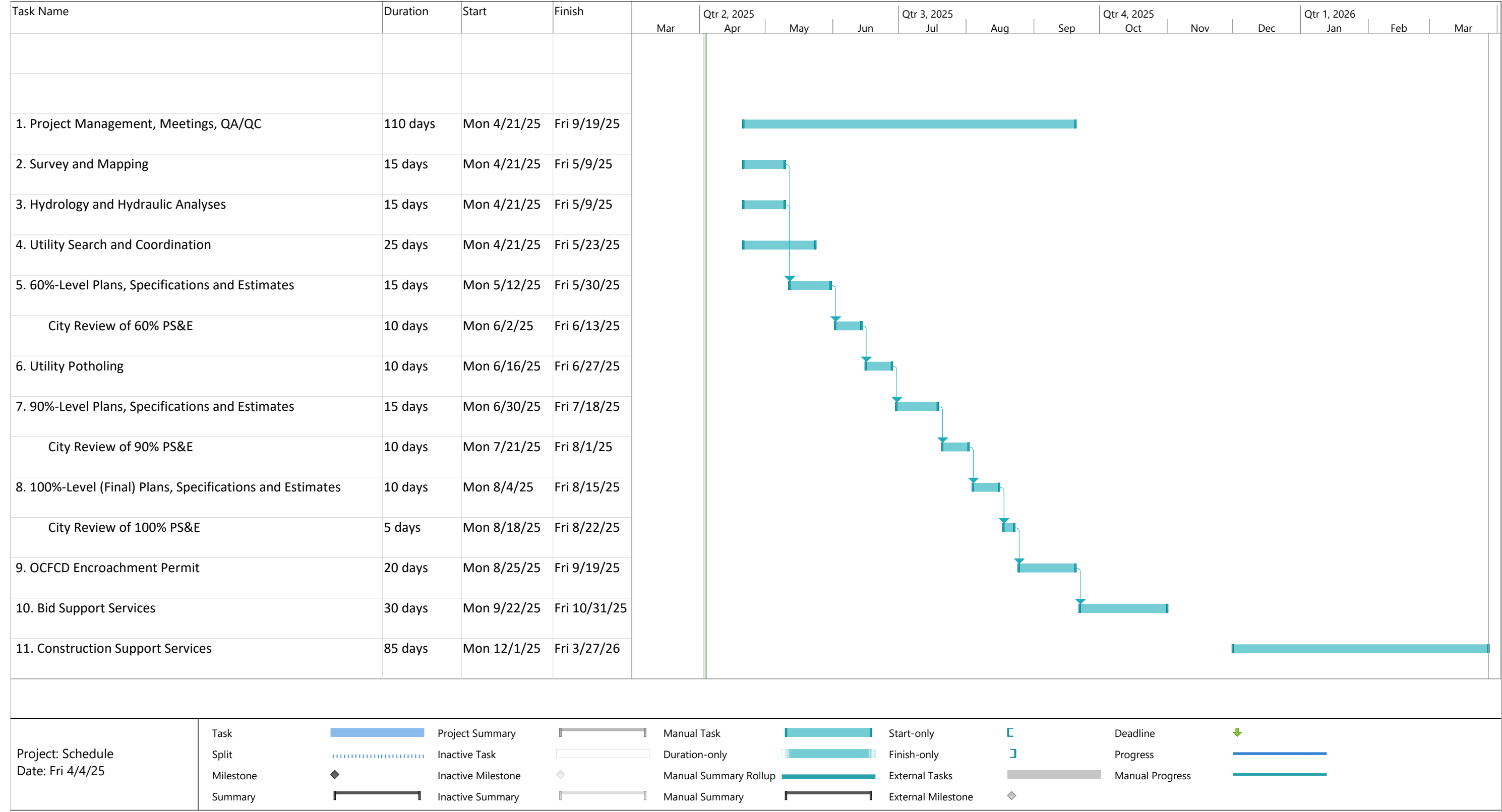
The existing Del Amo Storm Drain Channel begins immediately downstream of Del Amo Boulevard in the City of Torrance. In its existing state, the earthen channel shows signs of slope instability along its embankments due to lateral erosion. BKF was selected to investigate the channel conveyance requirements and develop alternatives. BKF is supporting preparation of the California Environmental Quality Act (CEQA) document through environmental impact evaluations, and coordinating permits with the County to allow for the connection of the Project to the existing LACFCD channel. (2021 - 2025)

**Reference:** Wilson Mendoza, Asst. Engineer, City of Torrance 310.618.5923 | wmendoza@torranceca.gov

# E. SCHEDULE



PROPOSED PROJECT SCHEDULE



Start-only

Finish-only

External Tasks

External Milestone

Deadline

Progress

Manual Progress

# F. DESIGN BUDGET





City of Buena Park  
Knott Avenue Storm Drain Upsize Project  
Orangethorpe Avenue to Melrose Street

ESTIMATED FEES & EXPENSES

BKF ENGINEERS										
Task Description	SPM	SPE	DE	SC	CM	Total Fees		Expenses	Task Total	
	hrs	hrs	hrs	hrs	hrs	hrs	Fees		hrs	Fees
1. Project Management, Meetings, QA/QC	24					24	\$6,672		24	\$6,672
2. Survey and Mapping	4	16		16	16	52	\$10,968		52	\$10,968
3. Hydrology and Hydraulic Analyses	2	24	8			34	\$7,580		34	\$7,580
4. Utility Search and Coordination	4	24				28	\$6,704		28	\$6,704
5. 60%-Level Plans, Specifications and Estimates [4 Sheets]	4	40	8			52	\$11,864		52	\$11,864
6. Utility Potholing (10 Locations)	4					4	\$1,112	\$14,925 *	4	\$16,037
7. 90%-Level Plans, Specifications and Estimates [4 Sheets]	4	24	8			36	\$8,136		36	\$8,136
8. 100%-Level (Final) Plans, Specifications and Estimates [4 Sheets]	4	16				20	\$4,840		20	\$4,840
9. OCFCDD Encroachment Permit	12	8				20	\$5,200		20	\$5,200
10. Bid Support Services	8					8	\$2,224		8	\$2,224
11. Construction Support Services	10	30				40	\$9,770		40	\$9,770
GRAND TOTAL HOURS	80	182	24	16	16	318			318	
GRAND TOTAL FEES	\$22,240	\$42,406	\$4,296	\$3,728	\$2,400		\$75,070	\$14,925		\$89,995
RATES (\$/Hr):	\$278	\$233	\$179	\$233	\$150					

**Classification Descriptions:**  
**SPM = Senior Project Manager**  
**SPE = Project Manager**  
**DE = Design Engineer**  
**SC = Survey Chief**  
**CM = Survey Chainman**

**Note: \* - T2 Utility Engineers**





# APPENDIX





## DAN VILLINES, PE

### PROJECT MANAGER

Dan offers 35 years of professional civil engineering experience in the technical field of water resources. His ability to identify cost-effective solutions tailored to specific project needs has made him a trusted partner for many cities and flood control districts. His experience includes hydraulic and structural analyses for the preparation of design plans, specifications and cost estimates for storm drain facilities, flood walls, dams, detention basins, water supply, wastewater, and regional flood control facilities.

As Project Manager, Dan will be the main point of contact between the City and the BKF project team, verifying project requirements, timelines, and verifying that deliverables are met. His day-to-day activities will include working with key staff to develop a tailored approach specific to the City's needs, monitoring schedules, and managing budget. He will be responsible for implementing overall Project strategy, and confirming that the Project is in conformance with the City's goals and objectives.

### EDUCATION

B.S., Civil Engineering,  
California State Polytechnic University at Pomona

### REGISTRATION

Professional Civil Engineer, CA No. C55210

### TOTAL YEARS EXPERIENCE

35 years, 5 with firm

### SELECT PROJECT EXPERIENCE

**City of Rancho Palos Verdes**  
**Peacock Ridge Road Drainage Improvements Project**  
Rancho Palos Verdes, CA

**City of San Clemente**  
**Via Montego Storm Drain Improvements Project**  
San Clemente, CA

**City of Newport Beach**  
**Galaxy Drive Storm Drain Repair**  
Newport Beach, CA

**City of Torrance**  
**Del Amo Storm Drain Channel, I-196 Project**  
Torrance, CA

**City of Colton**  
**Meridian Storm Drainage Project**  
Colton, CA

**Gerson Bakar & Associates**  
**Park Newport Apartments Storm Drain Rehabilitation**  
Newport Beach, CA

**City of Newport Beach**  
**Balboa Island Storm Drain Hydraulics & Hydrology Study Plan Check**  
Newport Beach, CA

**City of Chino**  
**Benson Avenue Storm Drain Extension Project**  
Chino, CA

**City of San Clemente**  
**Frontera & Pico Storm Drain Consulting Services**  
San Clemente, CA

**Jedson Engineering, Inc.**  
**Highlander Solar Farm Rainfall Runoff Drainage Study**  
Twentynine Palms, CA

**Los Alisos Ranch Company, LLC**  
**Sublett I-405 Drainage Evaluation Project**  
Westminster, CA



## TOM WEST, MBA, PE

PRINCIPAL-IN-CHARGE

Tom specializes in leading and managing complex, high-profile projects that integrate water resources planning, water quality, stakeholder involvement, multi-agency partnership and funding/financing. For over 30 years, Tom has served as a project manager, a water quality and treatment specialist, and planning, management, and financing consultant for more than 100 cities and special districts throughout California.

As Principal-in-Charge, Tom will oversee the contract to verify that it aligns with project goals and client expectations. He prioritizes client satisfaction through clear communication and prompt resolution of concerns. His leadership establishes proper engagement among stakeholders, driving the team to deliver high-quality results.

### EDUCATION

MBA, Management,  
University of  
California, Los  
Angeles

M.S., Civil  
Engineering,  
Stanford University

B.S., Civil  
Engineering,  
University of  
California, Los  
Angeles

### REGISTRATION

Professional Civil  
Engineer CA No.  
52919

### TOTAL YEARS EXPERIENCE

31 years, 1 with firm

### SELECT PROJECT EXPERIENCE

**City of Manhattan Beach**  
**14th Street Storm Drain**  
**Improvement Project**  
Manhattan Beach, CA

**City of Rancho Palos Verdes**  
**Peninsula Verde Drive BMP**  
Rancho Palos Verdes, CA

**County of San Bernardino**  
**Bandicoot Basin**  
Hesperia, CA

**City of Los Angeles - Sanitation**  
**& Environment**  
**Los Angeles River Stormwater**  
**Harvesting Project\***  
Los Angeles, CA

**City of La Mirada/John L.**  
**Hunter Associates**  
**Behringer Park Regional**  
**Stormwater Project\***  
La Mirada, CA

**City of La Mirada**  
**La Mirada Creek Park**  
**Feasibility Study\***  
La Mirada, CA

**City of Santa Monica**  
**Marine Park Stormwater Project\***  
Santa Monica, CA

**City of Los Angeles**  
**Temescal Canyon Stormwater**  
**BMP Project Phase II\***  
Los Angeles, CA

**City of Los Angeles**  
**Penmar Park Stormwater**  
**Quality Improvement Project\***  
**Phase II**  
Los Angeles, CA

*\*Non-BKF Project*



## **SRAVAN PALADUGU, PE, CFM, QSD/P**

QA/QC MANAGER

Sravan is an experienced water resources engineer with expertise in all project phases, including planning, design, and construction. He has worked on numerous large capital improvement projects, overseeing them from inception to completion. Additionally, Sravan has authored technical studies and is responsible for preparing plans, specifications, and estimates for various lift/pump station projects and water, sewer, and storm pipeline projects. He has successfully completed multiple Capital Improvement Projects, with construction budgets ranging from \$300K to \$22M. He has a comprehensive understanding of project elements, including site and utility constraints, environmental impacts, traffic control, easements, constructibility analyses, and public outreach. He also has hands-on experience in overseeing construction aspects.

As QA/QC Manager, Sravan will verify that all deliverables are accurate, reliable, and meet City's expectations. He will provide rigorous QA/QC to validate data inputs, modeling assumptions, and analytical methodologies to confirm that they align with current standard practices. He will also review deliverables, such as technical reports, maps, and recommendations, to eliminate errors, enhance clarity, and meet project goals.

### **EDUCATION**

M.S., Civil Engineering,  
University of Utah,  
Salt Lake City

B.S., Civil Engineering,  
Osmania University,  
India

### **REGISTRATION**

Professional Civil Engineer, CA  
No. 74343

### **CERTIFICATIONS**

Qualified SWPPP Developer and Practitioner, No. 00993

Certified Floodplain Manager (CFM)

### **TOTAL YEARS EXPERIENCE**

20 years, 12 with firm

### **SELECT PROJECT EXPERIENCE**

**City of Daly City**  
**Storm Drain Master Plan**  
Daly City, CA

**Town of Atherton**  
**Drainage Design Criteria Update**  
Atherton, CA

**City of San Jose**  
**Charcot Area Storm Drain System Improvements**  
San Jose, CA

**City of Sunnyvale**  
**Storm Drain Outfall Rehabilitation Project**  
Sunnyvale, CA

**City of Cupertino**  
**Pumpkin-Fiesta Storm Drain Improvements Project**  
Cupertino, CA

**Tarlton Properties**  
**Menlo Park Labs Drainage Master Plan**  
Menlo Park, CA

**Town of Hillsborough**  
**Lookout Road Drainage Improvements Project**  
Hillsborough, CA

**Town of Hillsborough**  
**Shady Lane Drainage Improvements Project**  
Hillsborough, CA

**City of Modesto**  
**As-Needed Storm Drain & Wastewater Design Services**  
Modesto, CA



## ROGER CHUNG, PE, CFM, QSD/P, ENV SP

### HYDROLOGY & HYDRAULICS

Roger has 25 years of civil engineering experience with expertise in hydrology, hydraulic and structural analysis for the preparation of drainage studies, drainage master plans and the preparation of design plans, specifications, and cost estimates for water supply and flood control facilities. He has been involved in the hydraulic analysis and design of numerous water recharge and flood control projects in San Bernardino, Riverside, Orange, Los Angeles, San Diego, Kern and Ventura Counties.

As the Hydraulics & Hydrology Task Lead, Roger will be responsible for overseeing project design and verifying it meets City standards expectations. Additionally, he will be responsible for hydrologic & hydraulic analysis and design.

#### EDUCATION

B.S., Environmental Engineering,  
University of California at Irvine

B.S., Civil Engineering,  
University of California at Irvine

#### REGISTRATION

Professional Civil Engineer, CA No. 65388

#### CERTIFICATIONS

Qualified Stormwater Pollution Prevention Plan Developer/Practitioner (QSD) No. 20600

Certified Floodplain Manager No. US-19-11182, Association of State Floodplain Managers

Envision Sustainability Professional (ENV SP) No. 43157

#### TOTAL YEARS EXPERIENCE

25 years, 3 with firm

#### SELECT PROJECT EXPERIENCE

**City of Rancho Palos Verdes  
Peacock Ridge Road Drainage Improvements Project**  
Rancho Palos Verdes, CA

**City of San Clemente  
Via Montego Storm Drain Improvements Project"**  
San Clemente, CA

**City of Colton  
Meridian Storm Drainage Project**  
Colton, CA

**City of Chino  
Benson Avenue Storm Drain Extension Project**  
Chino, CA

**City of Newport Beach  
Storm Drain Master Plan\***  
Newport Beach, CA

**City of Lancaster  
Drainage Master Plan Update\***  
Lancaster, CA

**City of San Clemente  
Drainage & Stormwater Master Plans\***  
San Clemente, CA

**City of San Clemente  
Avenida Columbo Storm Drain Rehabilitation Project\***  
San Clemente, CA

**City of San Clemente  
Via Ballena Storm Drain Relocation Project\***  
San Clemente, CA

**City of Laguna Beach  
Anita Street Storm Drain Improvement Project\***  
Laguna Beach, CA

**City of Laguna Beach  
Citywide Storm Drain Rehabilitation & Lining Project\***  
Laguna Beach, CA

**City of Laguna Beach  
Temple Hills Drive Storm Drain Improvements Project\***  
Laguna Beach, CA

**Irvine Business Complex  
Master Drainage Study Update**  
Irvine, CA

**University of California, Irvine  
Drainage Master Plan\***  
Irvine, CA

*\*Non-BKF Project*





## PHIL JONES, [LICENSES], [CERTIFICATIONS]

### OCPW COORDINATION

Phil has 35 years of experience managing engineering design, maintenance, and construction administration services for various public works projects, including flood control facilities, roadways, bridges, and bicycle and pedestrian pathways. For more than 30 years, Phil served within the County of Orange, OC Public Works Department (OCPW) in the Design, Construction, and Operations & Maintenance Divisions, on behalf of the County of Orange and the Orange County Flood Control District (OCFCD), with the mission of protecting Orange County areas from the threat and damage of flooding.

### EDUCATION

M.S., Civil Engineering,  
California State University, Long Beach

B.S., Civil Engineering,  
California State University, Long Beach

A.A., Architecture & Construction Technology,  
Saddleback Community College

### REGISTRATION

Professional Civil Engineer, CA No. 44010

### CERTIFICATIONS

Qualified Stormwater Pollution Prevention Plan Developer/Practitioner (QSD) No. 20073

### TOTAL YEARS EXPERIENCE

35 years, 2 with firm

### SELECT PROJECT EXPERIENCE

**City of San Clemente  
Montalvo Canyon  
Drainage Study**  
San Clemente1, CA

**Orange County Flood Control District (OCFCD)  
East Garden Grove-Wintersburg  
Channel and Fullerton Creek  
Channel Project\***  
Garden Grove, CA

**City of Pomona  
Stormwater Master Plan**  
Pomona, CA

**City of Costa Mesa  
Fairview Road Safety  
Improvements -  
Drainage Study\***  
Costa Mesa, CA

**Orange County Public Works  
Earthen Channel Repair  
Guidelines Project\***  
City, CA

**Orange County Flood Control District (OCFCD)  
Laguna Audubon Retarding  
Basin Improvements Project\***  
Aliso Viejo, CA

**OC Parks  
Carbon Canyon Regional Park  
Preliminary Design Report\***  
Brea, CA

**Irvine Ranch Water District  
Lower San Diego Creek  
Tributaries Urban Runoff  
Diversions Alternatives  
Feasibility Study\***  
Irvine, CA

**City of Rancho Palos Verdes  
Landslide Program Management**  
Rancho Palos Verdes, CA

**City of Rancho Palos Verdes  
Altamira Canyon Creek  
Restoration Project\***  
Rancho Palos Verdes, CA

*\*Non-BKF Project*



## ROBIN HAYES, PE

PS&E

Robin Hayes has over 16 years of civil engineering experience in the field of water resources. Her technical experience includes hydrology and hydraulic analysis for the preparation of drainage studies and the preparation of design plans, specifications, and cost estimates for detention basins, channels, catch basins, storm drains and support facilities. She has considerable experience with the modeling of existing and engineered flows using computer based design programs such as CivilD, AES, HEC-RAS, HEC-HMS, WSPG, and FlowMaster. Robin has been involved in the hydraulic analysis and design of several water resource and flood control projects in San Bernardino, Riverside, Orange and Los Angeles Counties.

### EDUCATION

B.S., Civil Engineering,  
University of California at Irvine

### REGISTRATION

Professional Civil Engineer, CA  
No. 72337

### TOTAL YEARS EXPERIENCE

16 years, 4 with firm

### SELECT PROJECT EXPERIENCE

**City of Newport Beach**  
**Galaxy Drive Storm Drain Repair Project**  
Newport Beach, CA

**Jedson Engineering, Inc.**  
**Highlander Solar Farm Rainfall Runoff Drainage Study**  
Twentynine Palms, CA

**City of Torrance**  
**Del Amo Storm Drain Channel, I-196 Project**  
Torrance, CA

**MPV Investment Group**  
**1648 - 1652 Storm Drain Realignment**  
City, CA

**City of Colton**  
**Meridian Storm Drainage Project**  
Colton, CA

**Citadel Law Corporation**  
**Project Name**  
City, CA

**City of Chino**  
**Benson Avenue Storm Drain Extension Project**  
Chino, CA

**Owner/District/Agency**  
**621 Marazon Lane Drainage Review**  
Vista, CA

**Gerson Bakar & Associates**  
**Park Newport Apartments Storm Drain Rehabilitation**  
Newport Beach, CA

**City of San Clemente**  
**Frontera & Pico Storm Drain Consulting Services**  
San Clemente, CA

**Los Alisos Ranch Company, LLC**  
**Sublett I-405 Drainage Evaluation Project**  
Westminster, CA

**MPV Investment Group**  
**1648 - 1652 Storm Drain Realignment Project**  
Costa Mesa, CA





## DAVID JUNGSMANN, PLS

### SURVEY

David has an extensive amount of surveying experience. He manages survey crews, client coordination, crew scheduling, information management, field and office calculations, and various types of map production. David is also well versed in the resolution of property lines and right of way lines based on field measurements and record mapping of the subject area as well as the drafting of mapping for Records of Survey, Corner Records, and Parcel Maps. His responsibilities involve project management of all survey projects including scheduling, budget tracking, dispatching, supervision of crews, and coordination of the office and field surveyors.

### REGISTRATION

Professional Land  
Surveyor, CA  
No. 9267

### TOTAL YEARS EXPERIENCE

37 years, 10  
with firm

### SELECT PROJECT EXPERIENCE

**City of Manhattan Beach**  
**14th Street Storm Drain**  
**Improvements Project**  
Manhattan Beach, CA

**Town of Hillsborough**  
**Shady Lane Drainage**  
**Improvements Project**  
Hillsborough, CA

**Town of Hillsborough**  
**A2 - Phase II Drainage**  
**Improvements Project**  
Hillsborough, CA

**City of Cupertino**  
**Pumpkin-Fiesta Storm Drain**  
**Improvements Project**  
Cupertino, CA

**City of San Jose**  
**Charcot Area Storm Drain**  
**System Improvements**  
San Jose, CA

**Granite Rock Co.**  
**Drainage Improvements Project**  
Redwood City, CA

**Balco Properties**  
**2855 Mandela Parkway**  
**Drainage Improvements**  
Emeryville, CA

**City of Newport Beach**  
**Old Newport Boulevard**  
**Topographic Survey**  
Newport Beach, CA

**County of San Mateo**  
**As-Needed Professional**  
**Services for Flood Resiliency -**  
**Survey Support Services**  
San Mateo County, CA

**County of San Mateo**  
**1560 Seneca Lane Mudslide**  
**Mitigation & Improvements**  
San Mateo County, CA



## ARTHUR GLEN ROBISON, PE

### POTHOLING

Glen has over 19 years of civil engineering, due diligence, design and project management experience. His expertise is in Subsurface Utility Engineering (SUE), land development, site design, water quality management plans, road widening and rehabilitation, storm drain and drainage, water and sewer facilities, signing and striping, retaining walls and traffic handling services for a variety of private and municipal agencies. Glen is well versed in all aspects of utility investigations including research, mapping, field investigations, survey, design and deliverable production.

Glen certifies and seals deliverables against negligent errors and omissions, and assures that the standards of care for all utility investigations are achieved.

### EDUCATION

B.S. Civil Engineering,  
California State University at Long Beach

### REGISTRATION

Professional Civil Engineer, CA  
No. 78222

### TOTAL YEARS EXPERIENCE

19 years, 6 with firm

### SELECT PROJECT EXPERIENCE

**Los Angeles County Sanitation Districts (LACSD)**  
**Joint Water Pollution Control Plant Effluent Outfall Tunnel**  
Los Angeles, CA

**Orange County Sanitation District (OC San)**  
**Project No. 2-49**  
Orange, CA

**Orange County Sanitation District (OC San)**  
**Project No. 5-67**  
Newport Beach, CA

**City of Dana Point**  
**Doheney Village Connectivity**  
Dana Point, CA

**Los Angeles Community College District**  
**Subsurface Utility Engineering (SUE) Services**  
Los Angeles, CA



## CONTACT

**DAN VILLINES**

(949) 526-8488

[dvillines@bkf.com](mailto:dvillines@bkf.com)





## EXHIBIT B

### PUBLIC WORKS - CALIFORNIA LABOR CODE REQUIREMENTS

(Labor Code §§ 1720 *et seq.*, 1813, 1860, 1861, 3700)

If the Services, in whole or in part, constitute “public works” as defined by California law, then CONSULTANT shall comply with the terms and conditions set forth in this PUBLIC WORKS EXHIBIT.

“Public works” include, but is not limited to the following: BOUNDARY SURVEY WORK, TOPOGRAPHICAL SURVEY WORK, RELOCATION WORK, CONSTRUCTION INSPECTION, TESTING AND OVERSIGHT SERVICES, SITE ASSEMBLY WORK, PRECONSTRUCTION TESTING AND INSPECTION SERVICES, INSTALLATION AND REMOVAL OF TEMPORARY FENCING AT PROJECT SITES, OR GEOTECHNICAL WORK (INCLUDING SOIL AND COMPACTION TESTING, FIELD TECHNICIAN OBSERVATION OF ALL TRENCHING AND BACKFILL OPERATIONS, AND FIELD TECHNICIAN INSTALLATION OF MONITORING DEVICES).

As to any portion of the Services that are “public works,” CONSULTANT shall comply in all respects with all applicable provisions of the California Labor Code, including the following:

1. This Agreement is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and CITY and CONSULTANT agree to be bound by all the provisions thereof as though set forth fully in this Agreement.
2. CONSULTANT shall be registered with the Department of Industrial Relations (“DIR”) in accordance with California Labor Code Section 1725.5 and has provided proof of registration to CITY prior to the Effective Date of this Agreement.
3. CONSULTANT agrees to comply with the provisions of California Labor Code Sections 1771, 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The applicable prevailing wage determination(s) may be obtained at:

<http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>.

Applicable prevailing wage determinations are also on file with CITY and are available to any interested party upon request. CONSULTANT shall, as a penalty to CITY, forfeit not more than two-hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any public work done under this Agreement by CONSULTANT or by any subcontractor.

4. Pursuant to California Labor Code Section 1771.4, CONSULTANT’s services are subject to compliance monitoring and enforcement by the Department of Industrial Relations. CONSULTANT shall post job site notices as prescribed by DIR regulations and furnish the records specified in California Labor Code Section 1776 directly to the Labor Commissioner in the manner prescribed by California Labor Code Section 1771.4(a)(3) and (c)(2).

5. CONSULTANT shall comply with the provisions of California Labor Code Section 1776 which, among other things, require CONSULTANT and each subcontractor to (1) keep accurate payroll records, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform CITY of the location of the records. CONSULTANT is responsible for compliance with Section 1776 by itself and all of its subcontractors.
6. CONSULTANT shall comply with the provisions of California Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONSULTANT is responsible for compliance with Section 1777.5 by itself and all of its subcontractors.
7. CONSULTANT shall comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. CONSULTANT shall, as a penalty to CITY, forfeit twenty-five dollars (\$25) for each worker employed in the execution of this Agreement by CONSULTANT or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code.
8. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, CONSULTANT hereby certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

DATE	SIGNATURE OF AUTHORIZED OFFICIAL
NAME OF COMPANY	NAME, TITLE

## EXHIBIT C

### REQUIRED FOR ALL CONTRACTS AWARDED BY THE CITY COUNCIL (OTHER THAN COMPETITIVELY BID, LABOR, OR PERSONAL EMPLOYMENT CONTRACTS)

#### LEVINE ACT DISCLOSURE STATEMENT

California Government Code section 84308, commonly referred to as the "Levine Act," precludes an elected or appointed officer of a local government agency from making, participating in, or in any way attempting to influence the awarding of a contract by the agency if the officer receives any political contributions totaling more than \$500 in the 12 months preceding the contract award, during the proceeding leading to the contract award, and for 12 months following the final decision on the contract, when the contribution is from any person that has a financing interest in the contract. This prohibition applies to contributions made directly to the officer, received by the officer on behalf of any other officer, or received on behalf of any candidate for office or on behalf of any committee. The Levine Act also requires disclosure of any such contributions to be made by a party to be awarded a contract by the local agency. The Levine Act does not apply to contracts that are competitively bid, labor, or personal employment contracts.

#### LEVINE ACT DISCLOSURES:

1. Have you or your company, or any agent on behalf of you or your company, made any contributions of more than \$500 to any member of the Buena Park City Council in the 12 months preceding the date the City issued the request for proposals leading to the contract?

YES \_\_\_ NO \_\_\_

If yes, please identify the Councilmember(s) and amount of any such campaign contribution(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any contributions of more than \$500 to any member of the Buena Park City Council after the date of the issuance of the request for proposals, or in the 12 months after the City Council's decision on the contract?

YES \_\_\_ NO \_\_\_

If yes, please identify the Councilmember(s):

**NOTE:** Answering yes to either of the two (2) questions above does not preclude the City of Buena Park from awarding a contract to your firm. It does, however, preclude the identified officer(s) from making, participating in, or in any way attempting to influence the contract award process. Failing to provide full and accurate information on this form may be grounds for disqualification and other legal penalties.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED OFFICIAL

\_\_\_\_\_  
NAME OF COMPANY

\_\_\_\_\_  
NAME, TITLE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> AssuredPartners Design Professionals Insurance Services, LLC 3697 Mt. Diablo Blvd., Suite 230 Lafayette CA 94549	<b>CONTACT NAME:</b> Mandy Guo <b>PHONE (A/C, No. Ext):</b> 510-272-1402 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> DesignProCerts@AssuredPartners.com												
<b>INSURED</b> BKF Engineers 2100 Franklin Street, Suite 4C Oakland CA 94612	<b>INSURER(S) AFFORDING COVERAGE</b> <table><tr><td><b>INSURER A:</b> Continental Insurance Company</td><td><b>NAIC #</b> 35289</td></tr><tr><td><b>INSURER B:</b> Valley Forge Insurance Company</td><td>20508</td></tr><tr><td><b>INSURER C:</b> Transportation Insurance Company</td><td>20494</td></tr><tr><td><b>INSURER D:</b> Sentinel Insurance Company</td><td>11000</td></tr><tr><td><b>INSURER E:</b> XL Specialty Insurance Company</td><td>37885</td></tr><tr><td><b>INSURER F:</b></td><td></td></tr></table>	<b>INSURER A:</b> Continental Insurance Company	<b>NAIC #</b> 35289	<b>INSURER B:</b> Valley Forge Insurance Company	20508	<b>INSURER C:</b> Transportation Insurance Company	20494	<b>INSURER D:</b> Sentinel Insurance Company	11000	<b>INSURER E:</b> XL Specialty Insurance Company	37885	<b>INSURER F:</b>	
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<b>INSURER D:</b> Sentinel Insurance Company	11000												
<b>INSURER E:</b> XL Specialty Insurance Company	37885												
<b>INSURER F:</b>													

**COVERAGES****CERTIFICATE NUMBER:** 29611370**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Cross Liability <input checked="" type="checkbox"/> X, C, U GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	7034315572	9/1/2024	9/1/2025	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	7034315569	9/1/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	7034315619	9/1/2024	9/1/2025	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	Y N/A	57WEOK8H0Z	9/1/2024	9/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
E	Professional Liability Includes Pollution Liability			DPR5033049	9/1/2024	9/1/2025	Per Claim \$5,000,000 Annual Aggregate \$7,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

The following policies are included in the underlying schedule of insurance for umbrella/excess liability: General Liability/Auto Liability/Employer's Liability. BKF Job #P20250562-10, Knott Avenue Storm Drain Upsize (Orangethorpe Avenue to Melrose Street), Professional Engineering Services City of Buena Park, a California Charter City and City Indemnities are named as an additional insured as respects general liability and auto liability as required per written contract. General Liability is Primary/Non-Contributory per policy form wording. Insurance coverage includes waiver of subrogation per the attached endorsement(s).

**CERTIFICATE HOLDER****CANCELLATION 30 Day Notice of Cancellation**

City of Buena Park, a California Charter City  
6650 Beach Boulevard  
Buena Park CA 90620

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Blanket Additional Insured - Owners, Lessees or Contractors -  
with Products-Completed Operations Coverage Endorsement**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

It is understood and agreed as follows:

- I. WHO IS AN INSURED** is amended to include as an Insured **any person or organization whom you are required by written contract to add as an additional insured on this Coverage Part**, but only with respect to liability for bodily injury, property damage or personal and advertising injury caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
- A.** In the performance of your ongoing operations subject to such written contract; or
  - B.** In the performance of **your work** subject to such written contract, but only with respect to bodily injury or property damage included in the products-completed operations hazard, and only if:
    - 1.** The written contract requires you to provide the additional insured such coverage; and
    - 2.** This Coverage Part provides such coverage; and
  - C.** Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:
    - 1.** Coverage broader than what you are required to provide by the written contract; or
    - 2.** A higher limit of insurance than what you are required to provide by the written contract.

Any coverage granted by this Paragraph **I.** shall apply solely to the extent permissible by law.

- II.** If the written contract requires additional insured coverage under the 07-04 edition of CG2010 or CG2037, then paragraph **I.** above is deleted in its entirety and replaced by the following:  
**WHO IS AN INSURED** is amended to include as an Insured any person or organization whom you are required by written contract to add as an additional insured on this Coverage Part, but only with respect to liability for bodily injury, property damage or personal and advertising injury caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
- A.** In the performance of your ongoing operations subject to such written contract; or
  - B.** In the performance of **your work** subject to such written contract, but only with respect to bodily injury or property damage included in the products-completed operations hazard, and only if:
    - 1.** The written contract requires you to provide the additional insured such coverage; and
    - 2.** This Coverage Part provides such coverage.
- III.** But if the written contract requires:
- A.** Additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or
  - B.** Additional insured coverage with "arising out of" language;

then paragraph **I.** above is deleted in its entirety and replaced by the following:

**WHO IS AN INSURED** is amended to include as an Insured any person or organization whom you are required by written contract to add as an additional insured on this Coverage Part, but only with respect to liability for bodily injury, property damage or personal and advertising injury arising out of **your work** that is subject to such written contract.



**Blanket Additional Insured - Owners, Lessees or Contractors -  
with Products-Completed Operations Coverage Endorsement**

- IV. But if the written contract requires additional insured coverage to the greatest extent permissible by law, then paragraph I. above is deleted in its entirety and replaced by the following:  
**WHO IS AN INSURED** is amended to include as an Insured any person or organization whom you are required by written contract to add as an additional insured on this **Coverage Part**, but only with respect to liability for bodily injury, property damage or personal and advertising injury arising out of **your work** that is subject to such written contract.
- V. The insurance granted by this endorsement to the additional insured does not apply to bodily injury, property damage, or personal and advertising injury arising out of:
- A. The rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:
    - 1. The preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
    - 2. Supervisory, inspection, architectural or engineering activities; or
  - B. Any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this Coverage Part.
- VI. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled Other Insurance is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this Coverage Part:  
**Primary and Noncontributory Insurance**  
With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a written contract requires the insurance provided by this policy to be:
- 1. Primary and non-contributing with other insurance available to the additional insured; or
  - 2. Primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

- VII. Solely with respect to the insurance granted by this endorsement, the section entitled **COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:  
The Condition entitled Duties In The Event of Occurrence, Offense, Claim or Suit is amended with the addition of the following:  
Any additional insured pursuant to this endorsement will as soon as practicable:
- 1. Give the Insurer written notice of any claim, or any occurrence or offense which may result in a claim;
  - 2. Send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the claim; and
  - 3. Make available any other insurance, and endeavor to tender the defense and indemnity of any claim to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the written contract requires this insurance to be primary and non-contributory, this paragraph 3. does not apply to other insurance under which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a claim from the additional insured.

**Blanket Additional Insured - Owners, Lessees or Contractors -  
with Products-Completed Operations Coverage Endorsement**

**VIII.** Solely with respect to the insurance granted by this endorsement, the section entitled **DEFINITIONS** is amended to add the following definition:

**Written contract** means a written contract or written agreement that requires you to make a person or organization an additional insured on this **Coverage Part**, provided the contract or agreement:

**A. Was executed prior to:**

1. The bodily injury or property damage; or
2. The offense that caused the personal and advertising injury;  
for which the additional insured seeks coverage; and

**B. Is still in effect at the time of the bodily injury or property damage occurrence or personal and advertising injury offense.**

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

00020007270343155726676



**Architects, Engineers and Surveyors General Liability  
Extension Endorsement**

It is understood and agreed that this endorsement amends the **COMMERCIAL GENERAL LIABILITY COVERAGE PART** as follows. If any other endorsement attached to this policy amends any provision also amended by this endorsement, then that other endorsement controls with respect to such provision, and the changes made by this endorsement with respect to such provision do not apply.

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- 2. Additional Insured - Primary And Non-Contributory To Additional Insured's Insurance**
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- 6. Broad Knowledge of Occurrence/ Notice of Occurrence**
- 7. Broad Named Insured**
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**Architects, Engineers and Surveyors General Liability  
Extension Endorsement****1. ADDITIONAL INSURED**

- a. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization described in paragraphs **A. through I.** below whom a **Named Insured** is required to add as an additional insured on this **Coverage Part** under a written contract or written agreement, provided such contract or agreement:

(1) is currently in effect or becomes effective during the term of this **Coverage Part**; and

(2) was executed prior to:

(a) the **bodily injury** or **property damage**; or

(b) the offense that caused the **personal and advertising injury**,

for which such additional insured seeks coverage.

- b. However, subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:

(1) a higher limit of insurance than required by such contract or agreement; or

(2) coverage broader than required by such contract or agreement, and in no event broader than that described by the applicable paragraph **A. through I.** below.

Any coverage granted by this endorsement shall apply only to the extent permissible by law.

**A. Controlling Interest**

Any person or organization with a controlling interest in a **Named Insured**, but only with respect to such person or organization's liability for **bodily injury**, **property damage** or **personal and advertising injury** arising out of:

1. such person or organization's financial control of a **Named Insured**; or

2. premises such person or organization owns, maintains or controls while a **Named Insured** leases or occupies such premises;

provided that the coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**B. Co-owner of Insured Premises**

A co-owner of a premises co-owned by a **Named Insured** and covered under this insurance but only with respect to such co-owner's liability for **bodily injury**, **property damage** or **personal and advertising injury** as co-owner of such premises.

**C. Engineers, Architects or Surveyors Engaged By You**

An architect, engineer or surveyor engaged by the **Named Insured**, but only with respect to liability for **bodily injury**, **property damage** or **personal and advertising injury** caused in whole or in part by the **Named Insured's** acts or omissions, or the acts or omissions of those acting on the **Named Insured's** behalf:

a. in connection with the **Named Insured's** premises; or

b. in the performance of the **Named Insured's** ongoing operations.

But the coverage hereby granted to such additional insureds does not apply to **bodily injury**, **property damage** or **personal and advertising injury** arising out of the rendering of or failure to render any professional services by, on behalf of, or for the **Named Insured**, including but not limited to:

**Architects, Engineers and Surveyors General Liability  
Extension Endorsement**

1. the preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
2. supervisory, inspection, architectural or engineering activities.

**D. Lessor of Equipment**

Any person or organization from whom a **Named Insured** leases equipment, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** caused, in whole or in part, by the **Named Insured's** maintenance, operation or use of such equipment, provided that the **occurrence** giving rise to such **bodily injury, property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease.

**E. Lessor of Land**

Any person or organization from whom a **Named Insured** leases land but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such land, provided that the **occurrence** giving rise to such **bodily injury, property damage** or the offense giving rise to such **personal and advertising injury** takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**F. Lessor of Premises**

An owner or lessor of premises leased to the **Named Insured**, or such owner or lessor's real estate manager, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of the ownership, maintenance or use of such part of the premises leased to the **Named Insured**, and provided that the **occurrence** giving rise to such **bodily injury or property damage**, or the offense giving rise to such **personal and advertising injury**, takes place prior to the termination of such lease. The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**G. Mortgagee, Assignee or Receiver**

A mortgagee, assignee or receiver of premises but only with respect to such mortgagee, assignee or receiver's liability for **bodily injury, property damage or personal and advertising injury** arising out of the **Named Insured's** ownership, maintenance, or use of a premises by a **Named Insured**.

The coverage granted by this paragraph does not apply to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

**H. State or Governmental Agency or Subdivision or Political Subdivisions – Permits**

A state or governmental agency or subdivision or political subdivision that has issued a permit or authorization but only with respect to such state or governmental agency or subdivision or political subdivision's liability for **bodily injury, property damage or personal and advertising injury** arising out of:

1. the following hazards in connection with premises a **Named Insured** owns, rents, or controls and to which this insurance applies:
  - a. the existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoistaway openings, sidewalk vaults, street banners, or decorations and similar exposures; or
  - b. the construction, erection, or removal of elevators; or
  - c. the ownership, maintenance or use of any elevators covered by this insurance; or



**Architects, Engineers and Surveyors General Liability  
Extension Endorsement**

2. the permitted or authorized operations performed by a **Named Insured** or on a **Named Insured's** behalf.

The coverage granted by this paragraph does not apply to:

- a. **Bodily injury, property damage or personal and advertising injury** arising out of operations performed for the state or governmental agency or subdivision or political subdivision; or
- b. **Bodily injury or property damage** included within the **products-completed operations hazard**.

With respect to this provision's requirement that additional insured status must be requested under a written contract or agreement, the Insurer will treat as a written contract any governmental permit that requires the **Named Insured** to add the governmental entity as an additional insured.

**I. Trade Show Event Lessor**

- 1. With respect to a **Named Insured's** participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom the **Named Insured** is required to include as an additional insured, but only with respect to such person or organization's liability for **bodily injury, property damage or personal and advertising injury** caused by:
  - a. the **Named Insured's** acts or omissions; or
  - b. the acts or omissions of those acting on the **Named Insured's** behalf,in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.
- 2. The coverage granted by this paragraph does not apply to **bodily injury or property damage** included within the **products-completed operations hazard**.

**2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE**

The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision 2., the additional insured's own insurance means insurance on which the additional insured is a named insured. Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

**3. ADDITIONAL INSURED – EXTENDED COVERAGE**

When an additional insured is added by this or any other endorsement attached to this **Coverage Part, WHO IS AN INSURED** is amended to make the following natural persons **Insureds**.

If the additional insured is:

- a. An individual, then his or her **spouse** is an **Insured**;
- b. A partnership or joint venture, then its partners, members and their **spouses** are **Insureds**;
- c. A limited liability company, then its members and managers are **Insureds**; or
- d. An organization other than a partnership, joint venture or limited liability company, then its executive officers, directors and shareholders are **Insureds**;



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but only with respect to locations and operations covered by the additional insured endorsement's provisions, and only with respect to their respective roles within their organizations.

Please see the **ESTATES, LEGAL REPRESENTATIVES, AND SPOUSES** provision of this endorsement for additional coverage and restrictions applicable to **spouses** of natural person **Insureds**.

**4. BOATS**

Under **COVERAGES, Coverage A – Bodily Injury And Property Damage Liability**, the paragraph entitled **Exclusions** is amended to add the following additional exception to the exclusion entitled **Aircraft, Auto or Watercraft**:

This exclusion does not apply to:

Any watercraft owned by the **Named Insured** that is less than 30 feet long while being used in the course of the **Named Insured's** inspection or surveying work.

**5. BODILY INJURY – EXPANDED DEFINITION**

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

**Bodily injury** means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

**6. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE**

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** is amended to add the following provisions:

**A. BROAD KNOWLEDGE OF OCCURRENCE**

The **Named Insured** must give the Insurer or the Insurer's authorized representative notice of an **occurrence**, offense or **claim** only when the **occurrence**, offense or **claim** is known to a natural person **Named Insured**, to a partner, executive officer, manager or member of a **Named Insured**, or to an **employee** designated by any of the above to give such notice.

**B. NOTICE OF OCCURRENCE**

The **Named Insured's** rights under this **Coverage Part** will not be prejudiced if the **Named Insured** fails to give the Insurer notice of an **occurrence**, offense or **claim** and that failure is solely due to the **Named Insured's** reasonable belief that the **bodily injury** or **property damage** is not covered under this **Coverage Part**. However, the **Named Insured** shall give written notice of such **occurrence**, offense or **claim** to the Insurer as soon as the **Named Insured** is aware that this insurance may apply to such **occurrence**, offense or **claim**.

**7. BROAD NAMED INSURED**

**WHO IS AN INSURED** is amended to delete its Paragraph **3.** in its entirety and replace it with the following:

**3.** Pursuant to the limitations described in Paragraph **4.** below, any organization in which a **Named Insured** has management control:

- a.** on the effective date of this **Coverage Part**; or
- b.** by reason of a **Named Insured** creating or acquiring the organization during the **policy period**,

qualifies as a **Named Insured**, provided that there is no other similar liability insurance, whether primary, contributory, excess, contingent or otherwise, which provides coverage to such organization, or which would have



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provided coverage but for the exhaustion of its limit, and without regard to whether its coverage is broader or narrower than that provided by this insurance.

But this **BROAD NAMED INSURED** provision does not apply to:

- (a) any partnership, limited liability company or joint venture; or
- (b) any organization for which coverage is excluded by another endorsement attached to this **Coverage Part**.

For the purpose of this provision, management control means:

- A. owning interests representing more than 50% of the voting, appointment or designation power for the selection of a majority of the Board of Directors of a corporation; or
  - B. having the right, pursuant to a written trust agreement, to protect, control the use of, encumber or transfer or sell property held by a trust.
4. With respect to organizations which qualify as **Named Insureds** by virtue of Paragraph 3. above, this insurance does not apply to:
- a. **bodily injury** or **property damage** that first occurred prior to the date of management control, or that first occurs after management control ceases; nor
  - b. **personal or advertising injury** caused by an offense that first occurred prior to the date of management control or that first occurs after management control ceases.
5. The insurance provided by this **Coverage Part** applies to **Named Insureds** when trading under their own names or under such other trading names or doing-business-as names (dba) as any **Named Insured** should choose to employ.

**8. CONTRACTUAL LIABILITY – RAILROADS**

With respect to operations performed within 50 feet of railroad property, the definition of **insured contract** is replaced by the following:

**Insured Contract** means:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** you with permission of the owner is not an **insured contract**;
- b. A sidetrack agreement;
- c. Any easement or license agreement;
- d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
- e. An elevator maintenance agreement;
- f. That part of any other contract or agreement pertaining to the **Named Insured's** business (including an indemnification of a municipality in connection with work performed for a municipality) under which the **Named Insured** assumes the tort liability of another party to pay for **bodily injury** or **property damage** to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. does not include that part of any contract or agreement:

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- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
- (a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage;
- (2) Under which the **Insured**, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failure to render professional services, including those listed in (1) above and supervisory, inspection, architectural or engineering activities.

**9. ESTATES, LEGAL REPRESENTATIVES, AND SPOUSES**

The estates, executors, heirs, legal representatives, administrators, trustees, beneficiaries and **spouses** of any natural person **Insured** or living trust shall also be insured under this policy; provided, however, coverage is afforded to such estates, executors, heirs, legal representatives, administrators, trustees, beneficiaries and **spouses** only for **claims** arising solely out of their capacity or status as such and, in the case of a **spouse**, where such **claim** seeks **damages** from marital community property, jointly held property or property transferred from such natural person **Insured** to such **spouse**. No coverage is provided for any act, error or omission of an estate, heir, legal representative, or **spouse** outside the scope of such person's capacity or status as such, provided, however, that the **spouse** of a natural person **Named Insured**, and the **spouses** of members or partners of joint venture or partnership **Named Insureds** are **Insureds** with respect to such **spouses'** acts, errors or omissions in the conduct of the **Named Insured's** business.

**10. EXPECTED OR INTENDED INJURY – EXCEPTION FOR REASONABLE FORCE**

Under **COVERAGES, Coverage A – Bodily Injury And Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Expected or Intended Injury** and replace it with the following:

This insurance does not apply to:

**Expected or Intended Injury**

**Bodily injury** or **property damage** expected or intended from the standpoint of the **Insured**. This exclusion does not apply to **bodily injury** or **property damage** resulting from the use of reasonable force to protect persons or property.

**11. GENERAL AGGREGATE LIMITS OF INSURANCE - PER LOCATION**

- A. A separate Location General Aggregate Limit, equal to the amount of the General Aggregate Limit, is the most the Insurer will pay for the sum of:

- 1. All **damages** under **Coverage A**, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and
- 2. All medical expenses under **Coverage C**,

that arise from **occurrences** or accidents which can be attributed solely to ongoing operations at that location. Such payments shall not reduce the General Aggregate Limit shown in the Declarations, nor the Location General Aggregate Limit of any other location.

- B. All:

- 1. **Damages** under **Coverage B**, regardless of the number of locations involved;



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2. **Damages** under **Coverage A**, caused by **occurrences** which cannot be attributed solely to ongoing operations at a single location, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and
3. Medical expenses under **Coverage C** caused by accidents which cannot be attributed solely to ongoing operations at a single location,

will reduce the General Aggregate Limit shown in the Declarations.

- C. For the purpose of this **GENERAL AGGREGATE LIMITS OF INSURANCE - PER LOCATION** Provision, "location" means:

1. a premises the **Named Insured** owns or rents; or
2. a premises not owned or rented by any **Named Insured** at which the **Named Insured** is performing operations pursuant to a contract or written agreement. If operations at such a location have been discontinued and then restarted, or if the authorized parties deviate from plans, blueprints, designs, specifications or timetables, the location will still be deemed to be the same location.

For the purpose of determining the applicable aggregate limit of insurance, premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad shall be considered a single location.

- D. The limits shown in the Declarations for Each Occurrence, for Damage To Premises Rented To You and for Medical Expense continue to apply, but will be subject to either the Location General Aggregate Limit or the General Aggregate Limit, depending on whether the **occurrence** can be attributed solely to ongoing operations at a particular location.
- E. When coverage for liability arising out of the **products-completed operations hazard** is provided, any payments for **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**, regardless of the number of locations involved, will reduce the Products-Completed Operations Aggregate Limit shown in the Declarations.
- F. The provisions of **LIMITS OF INSURANCE** not otherwise modified by this **GENERAL AGGREGATE LIMITS OF INSURANCE - PER LOCATION** Provision shall continue to apply as stipulated.

**12. IN REM ACTIONS**

A quasi in rem action against any vessel owned or operated by or for the **Named Insured**, or chartered by or for the **Named Insured**, will be treated in the same manner as though the action were in personam against the **Named Insured**.

**13. INCIDENTAL HEALTH CARE MALPRACTICE COVERAGE**

Solely with respect to **bodily injury** that arises out of a **health care incident**:

- A. Under **COVERAGES, Coverage A – Bodily Injury And Property Damage Liability**, the **Insuring Agreement** is amended to replace Paragraphs **1.b.(1)** and **1.b.(2)** with the following:
- b. This insurance applies to **bodily injury** provided that the professional health care services are incidental to the **Named Insured's** primary business purpose, and only if:
- (1) such **bodily injury** is caused by an **occurrence** that takes place in the **coverage territory**.
  - (2) the **bodily injury** first occurs during the **policy period**. All **bodily injury** arising from an **occurrence** will be deemed to have occurred at the time of the first act, error, or omission that is part of the **occurrence**; and

**Architects, Engineers and Surveyors General Liability  
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This exclusion applies only if the **bodily injury** arising from a **health care incident** is covered by other liability insurance available to the **Insured** (or which would have been available but for exhaustion of its limits).

**ii. delete the exclusion entitled Contractual Liability and replace it with the following:**

This insurance does not apply to:

**Contractual Liability**

the **Insured's** actual or alleged liability under any oral or written contract or agreement, including but not limited to express warranties or guarantees.

**iii. to add the following additional exclusions:**

This insurance does not apply to:

**Discrimination**

any actual or alleged discrimination, humiliation or harassment, including but not be limited to **claims** based on an individual's race, creed, color, age, gender, national origin, religion, disability, marital status or sexual orientation.

**Dishonesty or Crime**

Any actual or alleged dishonest, criminal or malicious act, error or omission.

**Medicare/Medicaid Fraud**

any actual or alleged violation of law with respect to Medicare, Medicaid, Tricare or any similar federal, state or local governmental program.

**Services Excluded by Endorsement**

Any **health care incident** for which coverage is excluded by endorsement.

**C. DEFINITIONS is amended to:****i. add the following definitions:**

**Health care incident** means an act, error or omission by the **Named Insured's employees or volunteer workers** in the rendering of:

**a. professional health care services** on behalf of the **Named Insured** or

**b. Good Samaritan services** rendered in an emergency and for which no payment is demanded or received.

**Professional health care services** means any health care services or the related furnishing of food, beverages, medical supplies or appliances by the following providers in their capacity as such but solely to the extent they are duly licensed as required:

**a. Physician;**



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- b. Nurse;
- c. Nurse practitioner;
- d. Emergency medical technician;
- e. Paramedic;
- f. Dentist;
- g. Physical therapist;
- h. Psychologist;
- i. Speech therapist;
- j. Other allied health professional; or

**Professional health care services** does not include any services rendered in connection with human clinical trials or product testing.

- ii. delete the definition of **occurrence** and replace it with the following:

**Occurrence** means a **health care incident**. All acts, errors or omissions that are logically connected by any common fact, circumstance, situation, transaction, event, advice or decision will be considered to constitute a single **occurrence**;

- iii. amend the definition of **Insured** to:

- a. add the following:

the **Named Insured's employees** are **Insureds** with respect to:

- (1) **bodily injury** to a co-**employee** while in the course of the co-**employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business; and
- (2) **bodily injury** to a **volunteer worker** while performing duties related to the conduct of the **Named Insured's** business;

when such **bodily injury** arises out of a **health care incident**.

the **Named Insured's volunteer workers** are **Insureds** with respect to:

- (1) **bodily injury** to a co-**volunteer worker** while performing duties related to the conduct of the **Named Insured's** business; and
- (2) **bodily injury** to an **employee** while in the course of the **employee's** employment by the **Named Insured** or while performing duties related to the conduct of the **Named Insured's** business;

when such **bodily injury** arises out of a **health care incident**.

- b. delete Subparagraphs (a), (b), (c) and (d) of Paragraph 2.a.(1) of **WHO IS AN INSURED**.

- D. The **Other Insurance** condition is amended to delete Paragraph b.(1) in its entirety and replace it with the following:

**Other Insurance**

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- (1) To the extent this insurance applies, it is excess over any other insurance, self insurance or risk transfer instrument, whether primary, excess, contingent or on any other basis, except for insurance purchased specifically by the **Named Insured** to be excess of this coverage.

**14. JOINT VENTURES / PARTNERSHIP / LIMITED LIABILITY COMPANIES****A. Past Joint Ventures, Partnerships, Limited Liability Companies**

The following is added to **WHO IS AN INSURED**:

If the **Named Insured** was a joint venturer, partner, or member of a limited liability company and such joint venture, partnership or limited liability company terminated prior to or during the **policy period**, such **Named Insured** is an **Insured** with respect to its interest in such joint venture, partnership or limited liability company but only to the extent that:

- a. any offense giving rise to **personal and advertising injury** occurred prior to such termination date, and the **personal and advertising injury** arising out of such offense, first occurred after such termination date;
- b. the **bodily injury** or **property damage** first occurred after such termination date; and
- c. there is no other valid and collectible insurance purchased specifically to insure the partnership, joint venture or limited liability company.

If the joint venture, partnership or limited liability company is or was insured under a **consolidated (wrap-up) insurance program**, then such insurance will always be considered valid and collectible for the purpose of paragraph c. above. But this provision will not serve to exclude **bodily injury, property damage** or **personal and advertising injury** that would otherwise be covered under the **Architects, Engineers And Surveyors General Liability Extension Endorsement** provision entitled **WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS**. Please see that provision for the definition of **consolidated (wrap-up) insurance program**.

**B. Participation In Current Professional Joint Ventures**

The following is added to **WHO IS AN INSURED**:

The **Named Insured** is also an **Insured** for participation in a current joint venture that is not named on the Declarations, but only if such joint venture meets all of the following criteria:

- a. Each and every one of the **Named Insured's** co-venturers are architectural, engineering or surveying firms only; and
- b. There is no other valid and collectible insurance purchased specifically to insure the joint venture.

However, the **Named Insured** is an **Insured** only for the conduct of such **Named Insured's** business within such a joint venture. The **Named Insured** is not insured for liability arising out of the acts or omissions of other co-venturers, nor of their partners, members or employees.

**C. WHO IS AN INSURED** is amended to delete its last paragraph and replace it with the following:

Except as provided under this **Architects, Engineers And Surveyors General Liability Extension Endorsement** or by the attachment of another endorsement (if any), no person or organization is an **Insured** with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a **Named Insured** in the Declarations.





**Architects, Engineers and Surveyors General Liability  
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- A. Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete exclusion **j. Damage to Property** in its entirety and replace it with the following:

This insurance does not apply to:

**j. Damage to Property**

**Property damage to:**

- (1) Property the **Named Insured** owns, rents, or occupies, including any costs or expenses incurred by you, or any other person, organization or entity, for repair, replacement, enhancement, restoration or maintenance of such property for any reason, including prevention of injury to a person or damage to another's property;
- (2) Premises the **Named Insured** sells, gives away or abandons, if the **property damage** arises out of any part of those premises;
- (3) Property loaned to the **Named Insured**;
- (4) Personal property in the care, custody or control of the **Insured**;
- (5) That particular part of real property on which the **Named Insured** or any contractors or subcontractors working directly or indirectly on the **Named Insured's** behalf are performing operations, if the **property damage** arises out of those operations; or
- (6) That particular part of any property that must be restored, repaired or replaced because **your work** was incorrectly performed on it.

Paragraphs (1), (3) and (4) of this exclusion do not apply to **property damage** (other than damage by fire) to premises rented to the **Named Insured** or temporarily occupied by the **Named Insured** with the permission of the owner, nor to the contents of premises rented to the **Named Insured** for a period of 7 or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in **LIMITS OF INSURANCE**.

Paragraph (2) of this exclusion does not apply if the premises are **your work**.

Paragraphs (3), (4), (5) and (6) of this exclusion do not apply to liability assumed under a sidetrack agreement.

Paragraph (6) of this exclusion does not apply to **property damage** included in the **products-completed operations hazard**.

Paragraphs (3) and (4) of this exclusion do not apply to **property damage to:**

- i. tools, or equipment the **Named Insured** borrows from others, nor
- ii. other personal property of others in the **Named Insured's** care, custody or control while being used in the **Named Insured's** operations away from any **Named Insured's** premises.

However, the coverage granted by this exception to Paragraphs (3) and (4) does not apply to:

- a. property at a job site awaiting or during such property's installation, fabrication, or erection;
- b. property that is **mobile equipment** leased by an **Insured**;

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- c. property that is an **auto**, aircraft or watercraft;
- d. property in transit; or
- e. any portion of **property damage** for which the **Insured** has available other valid and collectible insurance, or would have such insurance but for exhaustion of its limits, or but for application of one of its exclusions.

A separate limit of insurance and deductible apply to such property of others. See **LIMITS OF INSURANCE** as amended below.

- B. Under COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete its last paragraph and replace it with the following:

Exclusions **c.** through **n.** do not apply to damage by fire to premises while rented to a **Named Insured** or temporarily occupied by a **Named Insured** with permission of the owner, nor to damage to the contents of premises rented to a **Named Insured** for a period of 7 or fewer consecutive days.

A separate limit of insurance applies to this coverage as described in **LIMITS OF INSURANCE**.

- C. The following paragraph is added to LIMITS OF INSURANCE:**

Subject to **5.** above, \$25,000 is the most the Insurer will pay under **Coverage A** for **damages** arising out of any one **occurrence** because of the sum of all **property damage** to borrowed tools or equipment, and to other personal property of others in the **Named Insured's** care, custody or control, while being used in the **Named Insured's** operations away from any **Named Insured's** premises. The Insurer's obligation to pay such **property damage** does not apply until the amount of such **property damage** exceeds \$1,000. The Insurer has the right but not the duty to pay any portion of this \$1,000 in order to effect settlement. If the Insurer exercises that right, the **Named Insured** will promptly reimburse the Insurer for any such amount.

- D. Paragraph 6., Damage To Premises Rented To You Limit, of LIMITS OF INSURANCE** is deleted and replaced by the following:

**6.** Subject to Paragraph **5.** above, (the Each Occurrence Limit), the Damage To Premises Rented To You Limit is the most the Insurer will pay under **Coverage A** for **damages** because of **property damage** to any one premises while rented to the **Named Insured** or temporarily occupied by the **Named Insured** with the permission of the owner, including contents of such premises rented to the **Named Insured** for a period of 7 or fewer consecutive days. The Damage To Premises Rented To You Limit is the greater of:

- a. \$500,000; or
- b. The Damage To Premises Rented To You Limit shown in the Declarations.

- E. Paragraph 4.b.(1)(a)(ii) of the Other Insurance Condition** is deleted and replaced by the following:

**(ii)** That is property insurance for premises rented to the **Named Insured**, for premises temporarily occupied by the **Named Insured** with the permission of the owner; or for personal property of others in the **Named Insured's** care, custody or control;

**16. LIQUOR LIABILITY**

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Liquor Liability**.

This **LIQUOR LIABILITY** Provision does not apply to any person or organization who otherwise qualifies as an additional insured on this **Coverage Part**.



**Architects, Engineers and Surveyors General Liability  
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**A. LIMITS OF INSURANCE** is amended to delete Paragraph 7. (the Medical Expense Limit) and replace it with the following:

7. Subject to Paragraph 5. above (the Each Occurrence Limit), the Medical Expense Limit is the most the Insurer will pay under **Coverage C** for all medical expenses because of **bodily injury** sustained by any one person. The Medical Expense Limit is the greater of:

(1) \$15,000 unless a different amount is shown here: \$N,NNN,NNN,NNN; or

(2) the amount shown in the Declarations for Medical Expense Limit.

**B. Under COVERAGES, the Insuring Agreement of Coverage C – Medical Payments** is amended to replace Paragraph 1.a.(3)(b) with the following:

(b) The expenses are incurred and reported to the Insurer within three years of the date of the accident; and

**18. NON-OWNED AIRCRAFT**

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended as follows:

The exclusion entitled **Aircraft, Auto or Watercraft** is amended to add the following:

This exclusion does not apply to an aircraft not owned by any **Named Insured**, provided that:

1. the pilot in command holds a currently effective certificate issued by the duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;
2. the aircraft is rented with a trained, paid crew to the **Named Insured**; and
3. the aircraft is not being used to carry persons or property for a charge.

**19. NON-OWNED WATERCRAFT**

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete subparagraph (2) of the exclusion entitled **Aircraft, Auto or Watercraft**, and replace it with the following.

This exclusion does not apply to:

(2) a watercraft that is not owned by any **Named Insured**, provided the watercraft is:

- (a) less than 75 feet long; and
- (b) not being used to carry persons or property for a charge.

**20. PERSONAL AND ADVERTISING INJURY –DISCRIMINATION OR HUMILIATION**

**A. Under DEFINITIONS**, the definition of **personal and advertising injury** is amended to add the following tort:

Discrimination or humiliation that results in injury to the feelings or reputation of a natural person.

**B. Under COVERAGES, Coverage B – Personal and Advertising Injury Liability**, the paragraph entitled **Exclusions** is amended to:

1. delete the Exclusion entitled **Knowing Violation Of Rights Of Another** and replace it with the following:

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This insurance does not apply to:

**Knowing Violation of Rights of Another**

**Personal and advertising injury** caused by or at the direction of the **Insured** with the knowledge that the act would violate the rights of another and would inflict **personal and advertising injury**. This exclusion shall not apply to discrimination or humiliation that results in injury to the feelings or reputation of a natural person, but only if such discrimination or humiliation is not done intentionally by or at the direction of:

(a) the **Named Insured**; or

(b) any **executive officer**, director, stockholder, partner, member or manager (if the **Named Insured** is a limited liability company) of the **Named Insured**.

2. add the following exclusions:

This insurance does not apply to:

**Employment Related Discrimination**

discrimination or humiliation directly or indirectly related to the employment, prospective employment, past employment or termination of employment of any person by any **Insured**.

**Premises Related Discrimination**

discrimination or humiliation arising out of the sale, rental, lease or sub-lease or prospective sale, rental, lease or sub-lease of any room, dwelling or premises by or at the direction of any **Insured**.

Notwithstanding the above, there is no coverage for fines or penalties levied or imposed by a governmental entity because of discrimination.

The coverage provided by this **PERSONAL AND ADVERTISING INJURY –DISCRIMINATION OR HUMILIATION** Provision does not apply to any person or organization whose status as an **Insured** derives solely from

Provision 1. **ADDITIONAL INSURED** of this endorsement; or

attachment of an additional insured endorsement to this **Coverage Part**.

**21. PERSONAL AND ADVERTISING INJURY - CONTRACTUAL LIABILITY**

A. Under **COVERAGES, Coverage B –Personal and Advertising Injury Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Contractual Liability**.

B. Solely for the purpose of the coverage provided by this **PERSONAL AND ADVERTISING INJURY - LIMITED CONTRACTUAL LIABILITY** provision, the following changes are made to the section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B**:

1. Paragraph **2.d.** is replaced by the following:

d. The allegations in the **suit** and the information the Insurer knows about the offense alleged in such **suit** are such that no conflict appears to exist between the interests of the **Insured** and the interests of the indemnitee;

2. The first unnumbered paragraph beneath Paragraph **2.f.(2)(b)** is deleted and replaced by the following:

So long as the above conditions are met, attorney's fees incurred by the Insurer in the defense of that indemnitee, necessary litigation expenses incurred by the Insurer, and necessary litigation expenses incurred



**Architects, Engineers and Surveyors General Liability  
Extension Endorsement**

by the indemnitee at the Insurer's request will be paid as **defense costs**. Such payments will not be deemed to be **damages** for **personal and advertising injury** and will not reduce the limits of insurance.

- C. This **PERSONAL AND ADVERTISING INJURY - LIMITED CONTRACTUAL LIABILITY** Provision does not apply if **Coverage B –Personal and Advertising Injury Liability** is excluded by another endorsement attached to this **Coverage Part**.

This **PERSONAL AND ADVERTISING INJURY - CONTRACTUAL LIABILITY** Provision does not apply to any person or organization who otherwise qualifies as an additional insured on this **Coverage Part**.

**22. PROPERTY DAMAGE – ELEVATORS**

- A. Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended such that the **Damage to Your Product** Exclusion and subparagraphs **(3), (4)** and **(6)** of the **Damage to Property** Exclusion do not apply to **property damage** that results from the use of elevators.
- B. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE – ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

**23. RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES**

**WHO IS INSURED** is amended to include as **Insureds** natural persons who are retired partners, members, directors or employees, but only for **bodily injury, property damage** or **personal and advertising injury** that results from services performed for the **Named Insured** under the **Named Insured's** direct supervision. All limitations that apply to **employees** and **volunteer workers** also apply to anyone qualifying as an **Insured** under this Provision.

**24. SUPPLEMENTARY PAYMENTS**

The section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B** is amended as follows:

- A. Paragraph **1.b.** is amended to delete the \$250 limit shown for the cost of bail bonds and replace it with a \$5,000. limit; and
- B. Paragraph **1.d.** is amended to delete the limit of \$250 shown for daily loss of earnings and replace it with a \$1,000. limit.

**25. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS**

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

**26. WAIVER OF SUBROGATION - BLANKET**

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or
2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

**Architects, Engineers and Surveyors General Liability  
Extension Endorsement**

1. is in effect or becomes effective during the term of this **Coverage Part**; and
2. was executed prior to the **bodily injury, property damage** or **personal and advertising injury** giving rise to the claim.

**27. WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS**

**Note:** The following provision does not apply to any public construction project in the state of Oklahoma, nor to any construction project in the state of Alaska, that is not permitted to be insured under a **consolidated (wrap-up) insurance program** by applicable state statute or regulation.

If the endorsement **EXCLUSION – CONSTRUCTION WRAP-UP** is attached to this policy, or another exclusionary endorsement pertaining to Owner Controlled Insurance Programs (O.C.I.P.) or Contractor Controlled Insurance Programs (C.C.I.P.) is attached, then the following changes apply:

**A.** The following wording is added to the above-referenced endorsement:

With respect to a **consolidated (wrap-up) insurance program** project in which the **Named Insured** is or was involved, this exclusion does not apply to those sums the **Named Insured** become legally obligated to pay as **damages** because of:

1. **Bodily injury, property damage, or personal or advertising injury** that occurs during the **Named Insured's** ongoing operations at the project, or during such operations of anyone acting on the **Named Insured's** behalf; nor
2. **Bodily injury or property damage** included within the **products-completed operations hazard** that arises out of those portions of the project that are not **residential structures**.

**B.** Condition **4. Other Insurance** is amended to add the following subparagraph **4.b.(1)(c)**:

This insurance is excess over:

- (c)** Any of the other insurance whether primary, excess, contingent or any other basis that is insurance available to the **Named Insured** as a result of the **Named Insured** being a participant in a **consolidated (wrap-up) insurance program**, but only as respects the **Named Insured's** involvement in that **consolidated (wrap-up) insurance program**.

**C. DEFINITIONS** is amended to add the following definitions:

**Consolidated (wrap-up) insurance program** means a construction, erection or demolition project for which the prime contractor/project manager or owner of the construction project has secured general liability insurance covering some or all of the contractors or subcontractors involved in the project, such as an Owner Controlled Insurance Program (O.C.I.P.) or Contractor Controlled Insurance Program (C.C.I.P.).

**Residential structure** means any structure where 30% or more of the square foot area is used or is intended to be used for human residency, including but not limited to:

1. single or multifamily housing, apartments, condominiums, townhouses, co-operatives or planned unit developments; and
2. the common areas and structures appurtenant to the structures in paragraph 1. (including pools, hot tubs, detached garages, guest houses or any similar structures).

However, when there is no individual ownership of units, **residential structure** does not include military housing, college/university housing or dormitories, long term care facilities, hotels or motels. **Residential structure** also does not include hospitals or prisons.





**CNA PARAMOUNT**

**Architects, Engineers and Surveyors General Liability  
Extension Endorsement**

This **WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS** Provision does not apply to any person or organization who otherwise qualifies as an additional insured on this **Coverage Part**.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.





DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM

BUSINESS AUTO COVERAGE FORM

MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "**insureds**" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** BKF ENGINEERS

**Endorsement Effective Date:** 09/01/2024

**SCHEDULE**

**Name Of Person(s) Or Organization(s):**

ANY PERSON OR ORGANIZATION THAT THE NAMED INSURED IS OBLIGATED TO PROVIDE INSURANCE WHERE REQUIRED BY A WRITTEN CONTRACT OR AGREEMENT IS AN INSURED, BUT ONLY WITH RESPECT TO LEGAL RESPONSIBILITY FOR ACTS OR OMISSIONS OF A PERSON/ORGANIZATION FOR WHOM LIABILITY COVERAGE IS AFFORDED UNDER THIS POLICY.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "**insured**" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "**insured**" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** - Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** - Covered Autos Coverages of the Auto Dealers Coverage Form.

Form No: CA 20 48 10 13

Endorsement Effective Date: 09/01/2024

Endorsement No: 5; Page: 1 of 1

Underwriting Company: Transportation Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: 7034315569

Policy Effective Date: 09/01/2024



**ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY**

It is understood and agreed that this endorsement amends the **BUSINESS AUTO COVERAGE FORM** as follows:

**SCHEDULE**

**Name of Additional Insured Person Or Organization**

ANY PERSON OR ORGANIZATION THAT YOU ARE REQUIRED BY WRITTEN CONTRACT OR WRITTEN AGREEMENT TO NAME AS AN ADDITIONAL INSURED.

1. In conformance with paragraph **A.1.c.** of **Who Is An Insured** of Section II - LIABILITY COVERAGE, the person or organization scheduled above is an insured under this policy.
2. The insurance afforded to the additional insured under this policy will apply on a primary and non-contributory basis if you have committed it to be so in a written contract or written agreement executed prior to the date of the "**accident**" for which the additional insured seeks coverage under this policy.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA71527XX (10-2012)  
Endorsement Effective Date: 09/01/2024

Policy No: 7034315569  
Policy Effective Date: 09/01/2024

Underwriting Company: Transportation Insurance Company, 151 N Franklin St, Chicago, IL 60606



WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM

BUSINESS AUTO COVERAGE FORM

MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** BKF Engineers

**Endorsement Effective Date:** 09/01/2024

**SCHEDULE**

**Name(s) Of Person(s) Or Organization(s):**

ANY PERSON OR ORGANIZATION FOR WHOM OR WHICH YOU ARE REQUIRED BY WRITTEN

CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER FROM US. YOU MUST AGREE TO THAT

REQUIREMENT PRIOR TO LOSS.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "**accident**" or the "**loss**" under a contract with that person or organization.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF OUR RIGHT TO RECOVER FROM  
OTHERS ENDORSEMENT - CALIFORNIA**

**Policy Number:** 57WEOK8H0Z

**Endorsement Number:**

**Effective Date:** 09/01/2024

Effective hour is the same as stated on the Information Page of the policy.

**Named Insured and Address:** BKF Engineers  
2100 Franklin Street, Suite 4C  
Oakland, CA 94612

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

**SCHEDULE**

**Person or Organization**

**Job Description**

Any person or organization from whom you are required by written contract or agreement to obtain this waiver of rights from us

Countersigned by \_\_\_\_\_

Authorized Representative

2. The specific nature and extent of the injury or damage that has been sustained; and
3. How the INSURED first became aware of such CIRCUMSTANCE(S),

then any CLAIM(S) that may subsequently be made against the INSURED arising out of such reported CIRCUMSTANCE(S) shall be deemed to have been made on the date first written notice of the CIRCUMSTANCE(S) was received by the Company. This right conferred upon the INSURED in this Paragraph shall terminate at the end of the POLICY PERIOD and shall not exist during the Automatic Extended Reporting Period or Optional Extended Reporting Period.

## **XI. OTHER CONDITIONS**

### **A. Cancellation**

This Policy may be canceled by the NAMED INSURED by surrender thereof to the Company or any of its authorized agents or by mailing to the Company written notice stating when thereafter the cancellation shall be effective. This Policy may be canceled by the Company by mailing to the NAMED INSURED, at the address stated in Item 1. of the Declarations, written notice stating when, not less than thirty (30) days thereafter (or ten (10) days thereafter for non-payment of premium), such cancellation shall be effective. The mailing of notice as aforesaid shall be sufficient proof of notice. The time of surrender or the effective date and hour of cancellation stated in the notice shall become the end of the POLICY PERIOD. Delivery of such written notice either by the NAMED INSURED or by the Company shall be equivalent to mailing.

If this Policy is canceled, earned premium shall be computed in accordance with the Company's guidelines with respect to cancellation. Premium adjustment may be made either at the time cancellation is effected or as soon as practicable after cancellation becomes effective, but payment or tender of unearned premium is not a condition of cancellation.

### **B. Action Against The Company**

No action may be brought against the Company unless, as a condition precedent thereto, there shall have been full compliance with all of the terms of this Policy, nor until the amount of the INSURED'S obligation to pay shall have been finally determined either by judgment against the INSURED in a contested proceeding after final judgment has been rendered and any appeal decided, or by written agreement of the INSURED, the claimant and the Company. No person or organization shall have any right under this Policy to join the Company as a party to any action against the INSURED to determine the INSURED'S liability, nor shall the INSURED or the INSURED'S legal representative join the Company in such action. Bankruptcy or insolvency of the INSURED or the INSURED'S estate shall not relieve the Company of any of its obligations hereunder.

### **C. Assignment**

This Policy may not be assigned or transferred without written consent of the Company.

### **D. Subrogation**

In the event of any payment under this Policy, the Company shall be subrogated to all the INSURED'S rights of recovery therefor against any person or organization, and the INSURED shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights. The INSURED shall do nothing after a CLAIM(S) to prejudice such rights.

However, it is agreed that the Company waives its rights of subrogation under this Policy against clients of the INSURED as respects any CLAIM(S) arising from PROFESSIONAL SERVICES, or CONTRACTING SERVICES under the client's contract requiring waiver of subrogation, but only to the extent required by written contract.

**City Council Regular Meeting Agenda Report**

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**D. RESOLUTION APPROVING AMENDMENT NO. 2 TO THE WASTE DISPOSAL AGREEMENT (WDA) WITH THE COUNTY OF ORANGE**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	NEW BUSINESS Item: 5D.
Prepared By	Approved By
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager
Presented By	
Joe Hunt, Public Works Manager	

**RECOMMENDED ACTION**

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1) Approve a second amendment to the Waste Disposal Agreement (WDA); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and the City Clerk to execute the agreement.

**PREVIOUS CITY COUNCIL ACTION**

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On June 23, 2009, the City Council approved a WDA valid through June 20, 2020. On April 28, 2015, the City Council approved Amendment No. 1 to the WDA, which allowed for importation of waste originating from outside Orange County beyond 2016 and extended the term of the agreement to June 30, 2025. On February 23, 2016, the City Council amended Amendment No. 1 to the WDA to extend the implementation date to June 30, 2016, to allow time for additional cities to adopt the amendment.

**DISCUSSION**

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The current WDA between all Orange County cities/sanitary districts and the County of Orange expires on June 30, 2025. In January 2022, Orange County Waste and Recycling (OCWR) notified cities of its intent to revise the WDA to align with legislative requirements, such as Senate Bill 1383, that require local governments to divert organic waste, such as food scraps and landscaping waste, away from the landfills. OCWR presented a proposed successor agreement to the WDA, titled the Waste Infrastructure System Enhancement (WISE) agreement, at an Orange County City Manager's summit on November 7, 2024.

The WISE agreement proposed increasing the landfill disposal rate from \$42.65 to \$82 per ton (a 92.3% increase). It also proposed a rebate program for composted organic waste and an allocation of capital expenditures for organics recycling infrastructure at County landfills.

The Orange County City Manager Association (OCCMA) formed a committee in December 2024, to negotiate a successor agreement to the WDA and requested an extension of the current WDA to allow time for such negotiations.

OCR has agreed to the OCCMA committee's requested extension under the terms of the proposed amendment, which generally provides for a 12-month extension of the current WDA and a 2.6% disposal fee increase, per the escalation formula in the current WDA. The extension period will allow stakeholders to conduct due diligence on a successor agreement to the WDA as well as evaluate costs, infrastructure plans, and future fee adjustments. If the OCCMA committee and OCWR do not reach mutually agreeable terms by September 30, 2025, monthly updates will be provided to all cities/sanitary districts beginning in October 2025.

Staff believes approving Amendment No. 2 is in the public interest since it will ensure stable disposal rates and collaboration between all cities/sanitary districts in Orange County for an additional year.

## **BUDGET IMPACT**

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The 2.6% disposal fee increase is consistent with the escalation increase in the current WDA. There is no immediate budget impact associated with this agreement.

## **Attachments**

[2025-04-01 Proposed Second Amendment to WDA.pdf](#)



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SECOND AMENDMENT TO WASTE DISPOSAL AGREEMENT

Between

THE COUNTY OF ORANGE, CALIFORNIA

and the

CITY OF BUENA PARK

June 30, 2025

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County Amendment Authorization Date

\_\_\_\_\_, 2025

County Notice Address:

Director, OC Waste & Recycling  
601 N. Ross Street  
5<sup>th</sup> Floor  
Santa Ana, CA 92701

City Amendment Authorization Date

May 13, 2025

City Notice Address:

City of Buena Park  
Attn: Mina Mikhael  
6650 Beach Blvd  
Buena Park, CA 90621

## **SECOND AMENDMENT TO WASTE DISPOSAL AGREEMENT**

THIS **SECOND AMENDMENT** TO THE WASTE DISPOSAL AGREEMENT ("Second Amendment") is made and dated as of the date indicated on the cover page hereof between the County of Orange, a political subdivision of the State of California (the "County"), and the City (general law, charter or other), Special District or Sanitary District designated on the cover page of this Agreement and party to this Agreement.(the "City").

### **RECITALS**

The County owns, manages, and operates a Waste Infrastructure System to manage municipal and solid waste generated within Orange County, California or imported from outside Orange County, California pursuant to contractual agreements (hereafter used referred to as "Disposal System" or "Waste Infrastructure System"). The Waste Infrastructure System collectively includes active Class III sanitary landfills ("County Landfills"), resource recovery, recycling and organics programs, infrastructure and operations, and regional household hazardous waste collection centers and other waste management related systems as may be deemed necessary by the County.

The County is also responsible for the long-term management of 20 closed landfills as required under Applicable Law.

County Landfills are used for the management of municipal solid waste pursuant to legislation including, but not limited to, the California Integrated Waste Management Act of 1989 (Division 30 of the California Public Resources Code) (the "Act") and the Short-lived Climate Pollutants Reduction Act ("SB 1383"). County Landfills are also subject to other state and federal regulations designed to ensure that landfill operations minimize the impacts to public health and safety and the environment.

The City, in the exercise of its police power, its powers under the Act, and other Applicable Law, has entered into a franchise or other agreement with or issued permits or licenses to one or more private haulers for the collection, recycling, diversion, and disposal of municipal solid waste generated within the City.

The City and the County have historically provided for the management of municipal solid waste through Waste Disposal Agreements ("WDAs"), wherein the County agreed to provide disposal capacity for waste generated in the City, and the City agreed to deliver or cause the delivery of waste generated in the City to the Disposal System, as more specifically set forth in, and subject to the terms and conditions of the WDAs. In 2009, the Parties entered into a new WDA (referred to as the "Original WDA"). In 2016, the Original WDA was amended by the Parties ("First Amendment"), whereby the Parties updated certain terms and extended the term through June 30, 2025. (The Original WDA and its corresponding First Amendment are referred to in this Second Amendment as the "Current WDA".)

In response to passage of several pieces of legislation that require significant reductions in the disposal of organic waste, and in light of the approaching expiration of the Current WDA, the County held two City Manager Summits in November 2024 proposing terms of a new WDA.

The Orange County City Manager Association ("OCCMA") has established a Committee ("OCCMA Committee") including representatives of cities and sanitary districts to review the terms of the proposed new WDA. The OCCMA Committee requested a 12-month extension of the Current WDA to allow for additional time to negotiate mutually agreeable terms for a new WDA, and obtain approval from the respective

governing bodies. The County is agreeable to OCCMA's requested extension to the Current WDA on terms as provided in this Second Amendment.

The City has determined that the execution of this Second Amendment by the City is in the best interest of the City and will serve the public health, safety, and welfare by continuing the waste disposal services historically provided under the Current WDA while the Parties: (1) engage in due diligence related to a new WDA, in order for the City to evaluate the cost/benefit of a new WDA, which is expected to include the City and OCCMA obtaining more comprehensive and detailed information on the County's plans for infrastructure expansion and improvements, the financial and operational conditions of the existing Waste Infrastructure System, and the components, timing, and procedures for future contract fee increases; and, (2) negotiate the terms and conditions of a new WDA.

The County has determined that the execution by the County of this Second Amendment will serve the public health, safety, and welfare by continuing to provide a stable, predictable, and reliable supply of municipal solid waste and the resulting service payment revenue to the Disposal System, while the Parties exchange information and conduct negotiations with the County goal of ensuring that any negotiated Contract Rate in the new WDA covers the full cost of operations and infrastructure O&M and development needed to ensure indemnification and regulatory compliance..

Official action approving this Second Amendment and determining it to be in the public interest and authorizing its execution and delivery was duly taken by the City on the City authorization date indicated on the cover page hereof.

Official action approving this Second Amendment and determining it to be in the public interest and authorizing its execution and delivery was duly taken by the County on the County authorization date indicated on the cover page hereof.

It is, therefore, agreed as follows:

**1. Extended Term.**

(a) Section 6.1 (A) of the Current WDA is deleted in its entirety and replaced with the following:

"Extended Term. This Agreement shall continue in full force and effect until 11:59 p.m. on June 30, 2026 (the "Extended Term"), unless earlier terminated in accordance with its terms, in which event the Extended Term shall be deemed to have expired as of the date of such termination."

(b) Section 6.1 (B) is deleted in its entirety.

(c) Section 6.1 (C) of the Current WDA is deleted in its entirety and replaced with the following:

"Contract Rate Negotiations During Extended Term. If the Orange County City Manager Association's committee tasked with negotiating the terms of a successor to this Agreement with the County and recommending approval of the same to the Parties (the "Committee") and the County have not reached mutually agreeable terms of a successor to this Agreement including, but not limited to, proposed revisions to the Contract Rate, by September 30, 2025, the County shall, and it is expected that the Committee will provide, updates to all Participating Cities, and their respective governing bodies as may be deemed necessary, regarding the status of negotiations on a monthly basis until mutually agreeable terms are reached or the Extended Term expires."

In recommending any revisions to the Contract Rate, in addition to the circumstances described in Section 4.2(A), the Committee and County may take into consideration factors including, but not limited to, the following:

- (i) actual cost of operations;
- (ii) population growth;
- (iii) increase or decrease in available tonnage;
- (iv) economic and disposal market conditions in the Southern California region;
- (v) changes in transportation and technology;
- (vi) changes in transportation costs;
- (vii) closure and expansion of nearby landfills;
- (viii) capacity of the Disposal System;
- (ix) long-term infrastructure needs; and
- (x) available reserves which are in excess of the amount reasonably required as reserves.

(d) Appendix 2 of the Current WDA is deleted in its entirety and replaced with the following:

#### APPENDIX 2

Cumulative County Acceptable Waste Tonnage Target to be Used for Purposes of Section 4.2(B)

<i>Fiscal Year</i>	<i>County Acceptable Waste Tonnage</i>	<i>Cumulative County Acceptable Waste Tonnage</i>
FY 2025-26	3,166,659	3,166,659

## **2. Contract Rate.**

(a) The first paragraph of Section 4.2(A) of the Current WDA is deleted in its entirety and replaced with the following:

“(A) Establishment of Contract Rate. During the Extended Term, the Contract Rate payable by each Franchise Hauler shall be \$43.76 per ton, contingent on the delivery to the Disposal System of an amount of Acceptable Waste at least equal to the Cumulative Tonnage Targets identified in Appendix 2, and subject to adjustment necessary to reflect the circumstances set forth in this Section 4.2, subsections (i) through (z).”

Note: Subsections (i) through (z) found in the Current WDA remain unchanged.

## **3. Effectiveness of Second Amendment.**

The provisions of this Second Amendment shall not become effective unless and until this Second Amendment has been executed by the County and all of the Participating Cities, and shall become effective once that occurs.

**4. Representations and Warranties of the Parties.**

Each of the parties to this Second Amendment represent and warrant that it is a political subdivision of the State of California validly existing under the Constitution and laws of the State and that it has duly authorized the execution and delivery of this Second Amendment to each other party.

**5. Remaining Terms.**

All other terms and conditions of the Current WDA not specifically changed by this Second Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, COUNTY and CITY have caused this Second Amendment to be executed by their duly authorized officers or representatives as of the day and year first above written.

County of Orange

City of Buena Park

By \_\_\_\_\_  
Director, OC Waste & Recycling

By \_\_\_\_\_  
City Manager

Date \_\_\_\_\_

Date \_\_\_\_\_

Approved as to Form

Approved as to Form

By \_\_\_\_\_  
County Counsel

By \_\_\_\_\_  
City Attorney

Date \_\_\_\_\_

Date \_\_\_\_\_

**E. EXTENSION OF EXCLUSIVE NEGOTIATING AGREEMENT WITH BOARDWALK ENTERPRISES, LLC FOR CITY-OWNED PROPERTY AT 7711-7733 BEACH BOULEVARD**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	NEW BUSINESS Item: 5E.
Prepared By	Approved By
Matt Foulkes, Director of Community and Economic Development	Aaron France, City Manager
Presented By	
Matt Foulkes, Director of Community and Economic Development	

**RECOMMENDED ACTION**

1) Approve and authorize the City Manager to execute a three-month extension to an Exclusive Negotiating Agreement (ENA) with Boardwalk Enterprises, LLC, in a form approved by the City Attorney, to finalize financial feasibility, project construction schedule, and review of developer's financial capacity for the City-owned property at 7711-7733 Beach Boulevard for an aquarium, butterfly exhibit, laser maze, ice-cream shop and retail development.

**PREVIOUS CITY COUNCIL ACTION**

The City Council approved an Exclusive Negotiating Agreement with Boardwalk Enterprises, LLC on November 12, 2024.

**DISCUSSION**

The ENA approved by the City Council in November 2024 had an effective date of January 13, 2025. During the 6-month period from January 13, 2025, to July 13, 2025 the developer (Boardwalk Enterprises, LLC) was required to make progress towards completing six milestones culminating in a preliminary design and agreement on the terms and conditions governing disposition and development of the property. Staff is pleased to report that as of May 13, 2025, significant progress has been made with the developer having completed four of the six milestones, summarized below:

1. Prepare and submit for City's review development plans for the Project, including but not limited to a site plan, conceptual floor plans, elevations and conceptual landscape plans in the standard form required by the City ("Development Plans") - **COMPLETED**
2. Prepare and submit for City's review a description and narrative of the Project that is adequate in scope and detail to assess the type of environmental analysis that will be required for the Project and, if applicable, enter

into a reimbursement agreement with the City for costs associated with the required environmental analysis – **COMPLETED**

3. Submit all required documentation to secure an Access Agreement with the City to access the property for any site investigation and testing that may be required - **COMPLETED**
4. Prepare and submit a preliminary financial feasibility analysis for the Project to the City for review, including a proforma showing Property acquisition costs, construction costs, and other hard and soft costs necessary to purchase the Property and develop it with the Project (“Project Budget”), together with anticipated operating costs / revenues for the first three years of operations – **NOT COMPLETE**
5. Prepare and submit all required land-use entitlement applications, including a statutory development agreement and any other Project-specific entitlements based on the proposed development plan and standards in the Buena Park Entertainment Corridor Specific Plan - **COMPLETED**
6. Provide a narrative with supporting documentation (such as account statements, letters of intent, or similar commitments) of Developer’s capacity to finance all costs identified in the Project Budget, including identification of all funding sources anticipated to be utilized by Developer; a narrative of the construction phase of the project including timelines for completion and sourcing of necessary workers – **NOT COMPLETED**

Although the developer has not completed all the milestones identified in the first phase of the ENA, City staff would support an extension of the ENA to provide additional time to complete the remaining two milestones: financial feasibility and evidence of developer’s financial capacity. The milestones relating to financial feasibility and project financing are interconnected and contingent upon the project design being sufficiently detailed and complete to allow for reasonably accurate estimates of construction costs, which is the primary factor to determine financial feasibility and financial capacity. The cost of construction and financial feasibility are also critical factors for finalizing terms and conditions of the parties’ agreement for disposition of the property.

Based on the foregoing, staff recommends that the ENA be extended an additional three months from the July 13, 2025, date. The new ENA expiration date would be October 13, 2025, with the City Manager retaining authority to extend the ENA for up to 30 days if necessary for the developer to complete the milestones. If the City Council approves the action, the City Manager would execute an extension of the ENA in a form prepared and approved by the City Attorney.

## **BUDGET IMPACT**

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There is no budget impact with the approval of the ENA extension.

## **Attachments**

[Amendment 1 to ENA\\_Extending Initial Negotiating Period.pdf](#)

**AMENDMENT NO. 1 TO EXCLUSIVE NEGOTIATING AGREEMENT  
BY AND BETWEEN  
THE CITY OF BUENA PARK  
AND  
BOARDWALK ENTERPRISES, LLC**

This **AMENDMENT NO. 1 TO EXCLUSIVE NEGOTIATING AGREEMENT** ("Amendment") is entered into this 12th day of May, 2025 ("*Effective Date*"), by and between the CITY OF BUENA PARK, a California municipal corporation ("*City*"), and BOARDWALK ENTERPRISES, LLC ("*Developer*"), with reference to the following facts and subject to terms and provisions set forth below. City and Developer may sometimes be referred to herein individually as "Party" and jointly as the "Parties".

**RECITALS**

(A) The Parties entered into that certain Exclusive Negotiating Agreement dated as of January 13, 2025 ("ENA"), pursuant to which the Parties agreed to work and negotiate in good faith to determine the feasibility and reaching an agreement concerning the City's sale or lease to Developer of that certain real property located at 7711-7733 Beach Boulevard, Buena Park, California (the "Property"), and concerning Developer's development and operation of the Property in the manner described in Developer's written development proposal (the "Proposal").

(B) The original term of the ENA is scheduled to expire on July 23, 2025, and the Parties, being mutually satisfied with the other's good faith and performance under the ENA, desire to extend the term thereof for ninety (90) days to provide additional time for Developer to complete the "Obligations of Developer" in Section VI of the ENA, and to finalize the terms and conditions of the Transaction Agreement as defined in Section II(A)(1) of the ENA.

**NOW THEREFORE**, based on the foregoing recitals and for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Parties agree as follows:

**AGREEMENT**

**I. RECITALS INCORPORATED.**

The foregoing recitals are true, correct, and incorporated a substantive part of this Agreement:

**II. EXTENSION OF NEGOTIATING PERIOD.**

Section III (NEGOTIATING PERIOD) of the ENA is deleted and replaced with the following:

**III. NEGOTIATING PERIOD.**

City and Developer agree to negotiate the Butterfly Wonderland portion of the Project for an initial period of nine-months ("*Initial Negotiation Period*"), commencing upon the Effective Date of this Agreement and expiring on October 13, 2025. Additionally, City and Developer agree to negotiate for a second period of three-months ("*Second Negotiation Period*"), commencing upon the expiration of the Initial Negotiation Period for the OdySea Aquarium portion of the Project. The Initial Negotiation Period and/or Second Negotiation Period shall be automatically extended for an additional 30 days upon Developer's



completion of the First and Second Negotiation Milestones described in Section IV to the reasonable satisfaction of City ("*Total Negotiation Period*"). In the event Developer does not complete the First Negotiation Milestones within the Initial Negotiation Period, then this Agreement shall automatically expire and be of no further force and effect and with Developer having no further rights regarding the subject matter of this Agreement or the Property, and City being free to negotiate with any other persons or entities concerning the Property. In the event Developer completes the First Negotiation Milestones, this Agreement shall automatically extend an additional 3-months for the Developer to complete the Second Negotiation Milestones. The City Manager may, in the exercise of his/her sole discretion, extend the Initial or Second Negotiating Period for up to 30 days to provide Developer time to complete the First or Second Negotiation Milestones, with any longer extensions or either period requiring the discretionary approval of the City Council. Any such extensions shall require mutual written approval of the Parties.

### III. MISCELLANEOUS.

(A) Incorporation. Except as expressly modified by this Amendment with respect to the Negotiating Period, all other terms and conditions of the ENA remain in full force and effect and are incorporated into this Amendment.

(B) *Duplicate Originals; Counterparts and Copies.* This Amendment may be executed in any number of duplicate originals, all of which shall be of equal legal force and effect. The Parties may execute this Amendment in two (2) or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. The Parties specifically agree that facsimile or electronic signatures on this Amendment shall be legally binding and that each Party is entitled and authorized to rely on the facsimile or electronic signature of the other hereon as if it were an original signature and that a fully-signed copy of this Amendment shall be just as valid and effective as if it was an original.

**WHEREFORE**, the Parties have executed this Amendment as of the date first written above.

APPROVED AS TO FORM:

"CITY"

\_\_\_\_\_  
Christopher Cardinale  
City Attorney

CITY OF BUENA PARK

By: \_\_\_\_\_  
Aaron France, City Manager

"DEVELOPER"

BOARDWALK ENTERPRISES, LLC

By: \_\_\_\_\_  
Adi Knishinsky, Managing Partner

**City Council Regular Meeting Agenda Report**

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**F. CONSIDERATION OF AN ORDINANCE ADDING CHAPTER 5.62 TO THE BUENA PARK MUNICIPAL CODE ESTABLISHING LICENSING AND DISCLOSURE REQUIREMENTS FOR CONTRACTORS AND SUBCONTRACTORS PERFORMING WORK ON LARGE PROJECTS**

The City Council will consider adopting an ordinance requiring license contractors and subcontractors performing work on specified construction projects to make certain disclosures as a condition to issuance of a construction permit from the City, including a list of any subcontractors that will be working under the permit and past violations by the contractor of labor code requirements.

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	NEW BUSINESS Item: 5F.
Prepared By	Approved By
Christopher G. Cardinale, City Attorney	Aaron France, City Manager
Presented By	
Mina Mikhael, Director of Public Works/City Engineer	

**RECOMMENDED ACTION**

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1) Adopt an ordinance adding Chapter 5.62 (Licensing and Disclosure Requirements for Contractors) to Title 5 (Business License and Regulations) to the Buena Park Municipal Code and establishing licensing and disclosure requirements for contractors and subcontractors performing work on specified projects.

**PREVIOUS CITY COUNCIL ACTION**

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On March 25, 2025, the City Council received a study session presentation about the nature and purpose of subcontractor disclosure ordinances, as well as a summary of the different subcontractor disclosure ordinances that have been adopted in other California communities. At the end of the discussion, the City Council directed staff to return with a draft ordinance for future consideration.

**DISCUSSION**

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Vice Mayor Traut and Council Member Franco requested City Council discussion regarding consideration of a Subcontractor Disclosure Ordinance, with reference to similar ordinances that have been adopted in the cities of Anaheim, Santa Ana, Irvine, Carson, and others.

A Subcontractor Disclosure Ordinance (or Subcontractor Transparency Ordinance) requires that contractors performing work in the jurisdiction disclose the subcontractors that are involved in performing the work, and to disclose any pending or sustained violations by the contractor of the California Labor Code. The purpose of these ordinances is to perpetuate a culture of safety and legal compliance in construction projects and ensure that labor standards are followed in completing the work. These requirements currently apply to public works projects carried out by the City. Subcontractor Disclosure Ordinances expand these provisions to private construction projects that receive a permit from the City.

Currently in the City of Buena Park, the Community Development Department requires that all permitted construction work that is performed on private property be completed by licensed contractor and subcontractors. The Building Division requires contractors to provide a list of all subcontractors to be used on a project, and requires updates to that list if there are changes in subcontractors during the course of construction. The primary goal of these actions is to ensure contractors are licensed and have obtained the required building permit from the City; but currently staff does not proactively verify that the subcontractors onsite match the notification list for a given project. Instead, the General Contractor is responsible and liable for compliance.

Similarly, Public Works issues grading permits for private development projects and requires prime contractors to list all subcontractors to be used on the project; however this information is not typically available during the time of permit issuance and is typically provided before permit closure. Public Works also issues encroachment permits for utility or private development work completed in the City's public right-of-way, and each contractor is required to list their specified subcontractor in their permit application. All contractors, and any subcontractor, performing work under the encroachment permit must be listed on the permit and provide evidence of associated insurances before commencing work., and any changes in subcontractors must be noticed to the City. However, as with the Building Department, the Public Works Department does not proactively verify the identities of on-site contractors for consistency with the disclosed list.

After the study session presentation on March 25, 2025, the City Council directed staff to return with a draft subcontractor ordinance that could be implemented within the City's existing administrative processes and applied to the following categories: (A) residential projects with 20 or more units; (B) commercial or industrial projects of 20,000 square feet or more; or (C) projects, regardless of type, valued at \$5 million or more. The City Council also expressed a desire that the ordinance be enforceable through administrative citations issued to any offending contractor/subcontractor.

Staff now presents a draft ordinance for the City Council's consideration that is consistent with this direction. The draft ordinance would add a new Chapter 5.62 to the Buena Park Municipal Code titled "LICENSING AND DISCLOSURE REQUIREMENTS FOR CONTRACTORS AND SUBCONTRACTORS" and key provisions include the following:

- Prohibits any person from being issued a permit to perform work that requires a permit from the City unless that person is: (1) A licensed contractor; (2) An employee, agent or authorized representative of a licensed contractor; (3) A representative of an electronically-subscribed service acting on behalf of a licensed contractor; or (4) The property owner performing their own work; or (5) An employee of the owner, provided that the owner shows evidence of workers' compensation insurance required by state and city law, and their federal tax identification number. NOTE: This language restates current law and policy.
- If the permit relates to a covered project, then the following information must be provided to the City at the time of permit issuance and prior to commencing work: (1) List of all subcontractors and verification of each subcontractor's workers' compensation insurance, state contractor license and license category (this is a current requirement); (2) City business license and federal tax identification number for all contractors and subcontractors performing work (this is a current requirement); and (3) A disclosure of any pending or final determinations pertaining to state or federal labor code violations and any penalties paid to a government agency related to the provisions of the California Labor Code within the prior five (5) years for all subcontractors.

- If an applicant is unable to provide this information at the time of permit issuance, then it must be provided to the City within a reasonable period of time after permit issuance but prior to the subcontractors commencement of any work under the permit.
- Contractors must provide notice of changes subcontractors as soon as possible, and no later than the subcontractor's commencement of work under the permit.
- Violations of the ordinance would be subject to the issuance of administrative citations, and would be implemented by the Building Division and Public Works Department during the normal course of reviewing applications and completing on-site work inspections.
- The ordinance would apply to building permits, grading permits, encroachment permits, and similar permits authorizing construction work on: a residential project with 20 or more units; a commercial or industrial project with 20,000 or more square feet; or any project valued at \$5 million or more.

The draft ordinance is attached for the City Council's consideration, and, if approved, would essentially codify the City's current administrative process and make it mandatory as opposed to permissible on larger construction projects. The ordinance would be effective 30 days after adoption.

## **BUDGET IMPACT**

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Staff anticipates nominal increases to administrative costs associated with enforcing the ordinance, which would be partially offset by the revenues of administrative fines issued for violations.

## **Attachments**

[CC Ord - Contractor Disclosure\\_agenda draft.pdf](#)

ORDINANCE NO. \_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF BUENA PARK, CALIFORNIA, ADDING CHAPTER 5.62 (CONTRACTOR LICENSING AND DISCLOSURE REQUIREMENTS) TO TITLE 5 (BUSINESS LICENSES AND REGULATIONS) TO THE BUENA PARK MUNICIPAL CODE ESTABLISHING LICENSING AND DISCLOSURE REQUIREMENTS FOR CONTRACTORS AND SUBCONTRACTORS PERFORMING WORK ON SPECIFIED PROJECTS

WHEREAS, the City of Buena Park ("City") is a California charter city vested with the police powers to enact and enforce local ordinances necessary to protect and advance the general health, safety, and welfare of the community;

WHEREAS, as a condition to the issuance of a permit for work, the City's Community Development or Public Works Departments, as applicable depending on the type of permit involved, require all contractors obtaining a permit from the City to disclose any subcontractors that will be involved in performing the work, and Chapter 5.02 (BUSINESS LICENSE – GENERAL REGULATIONS) and Chapter 5.04 (SCHEDULE OF FEES) require all contractors and subcontractors to obtain a business license from the City before performing any work under any permit;

WHEREAS, the City desires to foster a culture of accountability and compliance with state and local licensing requirements and labor standards among contractors and subcontractors performing work in the community, and to that end desires to codify and add to the City's contractor and subcontractor licensing and disclosure requirements by adopting an ordinance requiring contractors on certain projects to disclose subcontractors that will be used in completing the permitted work, and any pending or final determinations for state or federal labor code violations of the contractor within the prior five (5) years, with the purpose of such disclosures being to uphold fair labor and business practices for contractors undertaking certain large-scale projects; and

WHEREAS, the City Council finds and declares that this ordinance is necessary and appropriate to advance the health, safety, and general welfare of the community, and all legal prerequisites to the City Council's adoption of this Ordinance been duly performed.

THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated herein as part of the findings.

SECTION 2. Chapter 5.62 (CONTRACTOR LICENSING AND DISCLOSURE REQUIREMENTS) to Title 5 (Business Licenses and Regulations) is enacted and adopted to read as follows:

**Chapter 5.62**

**CONTRACTOR LICENSING AND DISCLOSURE  
REQUIREMENTS**

**§ 5.62.010**

**Definitions.**

<b>§ 5.62.020</b>	<b>License Requirements.</b>
<b>§ 5.62.030</b>	<b>Disclosure Requirements.</b>
<b>§ 5.62.040</b>	<b>Enforcement.</b>

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**§ 5.62.010 Definitions.**

For purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them in this section.

“Contractor” or “subcontractor” shall have the same meaning as in Section 5.04.170 of this chapter.

“Permit” shall mean a permit that is required by Title 15 (BUILDING AND CONSTRUCTION SAFETY), Chapter 12.08 (STREETS AND SIDEWALKS), or by any other provision of this code in order to engage in building, construction, plumbing, electrical, painting, plastering, masonry, floor finishing, landscaping, or any other work on buildings or grounds for which a license is required by the State of California.

"Person" means an individual or his or her agent, firm, partnership, association or corporation, or agent of the aforementioned groups, or the state or its agencies or political subdivisions.

“Project” shall mean any development project within the City that meets any of the following criteria: the development is a residential project for the construction of 20 or more new residential dwelling units; the development is a commercial or industrial project for the construction or addition of 20,000 or more square feet; or, regardless of the type of development, the value of the project is \$5 million or more with reference to the value used for calculating applicable permit application fees.

**§ 5.62.020 License Requirements.**

No person shall be issued a permit to perform work that requires a permit under this code unless the person is:

- A. A licensed contractor with the appropriate license issued by the California Contractors State License Board;
- B. An employee, agent or authorized representative of a licensed contractor;
- C. A representative of an electronically subscribed service acting on behalf of a licensed contractor;
- D. The property owner performing their own work; or
- E. An employee of the owner, provided that the owner shows evidence of workers' compensation insurance required by state or city laws or regulations, and their federal tax identification number.

**§ 5.62.030 Disclosure Requirements.**

- A. A person applying for a permit under this code to perform work on a project shall submit the following information at the time of permit issuance and prior to the commencement of work:
  - (1) A list of all subcontractors and verification of each subcontractor's workers' compensation insurance, state contractor license and license category, city business license and federal tax identification number.
  - (2) A disclosure of any pending or final determinations pertaining to state or federal labor code violations and any penalties paid to a government agency related to the provisions of the California Labor Code within the prior five (5) years for all subcontractors.
- B. In the event an applicant cannot provide a list of valid subcontractors and the information required by subsection (A) at the time of permit application, the applicant shall provide such information to the city within a reasonable period of time after issuance of the permit and in all cases prior to commencement of any work under the permit.
- C. The information specified in subsection (A) shall be required when any new contractor or subcontractor is added to a permit.
- D. If at any time after permit issuance a change occurs in any information submitted to the city pursuant to this section, including addition of a subcontractor, the contractor shall submit updated information to the city within a reasonable period of time following the contractor becoming aware of such change, and in all cases prior to the contractor or subcontractor that is impacted by the change or addition performs work under the permit. If a contractor is a subcontractor, the subcontractor must submit updated information to the contractor within a reasonable period of time following the subcontractor becoming aware of such change, and in all cases prior to the subcontractor performing work under the permit.

**§ 5.62.040 Enforcement.**

Any person that fails to provide all information required under subsection (A) of Section 5.62.030, including valid and current subcontractor listings prior to commencing work, or otherwise fails to comply with the requirements of this chapter, may, in the discretion of the building official, be subject to an administrative citation and fines pursuant to Chapter 1.04 of this code.

**SECTION 3.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be

declared unconstitutional or invalid or ineffective. To this end, the provisions of this Ordinance are declared to be severable.

SECTION 4. CEQA. This Ordinance has been reviewed by the City Council with respect to applicability of the California Environmental Quality Act ("CEQA"), the State CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000 *et seq.*, hereafter the "CEQA Guidelines"), and any applicable local CEQA policies and procedures and City has determined that this Ordinance is not a "project" for purposes of CEQA, as that term is defined by CEQA Guidelines Section 15378, because City has determined, in its discretion and based on substantial evidence, that this Ordinance concerns organizational or administrative activities and presents no potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment.

SECTION 5. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be published or posted according to law.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2025, by the following called vote:

AYES: COUNCIL MEMBERS:  
NOES: COUNCIL MEMBERS:  
ABSENT: COUNCIL MEMBERS:  
ABSTAIN: COUNCIL MEMBERS:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

I, Adria M. Jimenez, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing ordinance was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk



**A. DISCUSS AND PROVIDE DIRECTION ON THE ASSESSMENT OF POTENTIAL CROSSWALK ENHANCEMENTS AND ADDITIONS AT VARIOUS LOCATIONS**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	STUDY SESSION Item: 9A.
Prepared By	Approved By
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager
Presented By	
Deepthi Arabolu, Assistant City Engineer	

**DISCUSSION**

On February 11, 2025, Council Member Franco calendared an item to evaluate pedestrian safety improvements at several intersections, including:

**Proposed New Crosswalk Installations at:**

1. Western Avenue near Rick Gomez Park (8th Street)
2. Commonwealth Avenue at Darlington Avenue
3. Auto Center Drive at Dale Street

**Proposed Crosswalk Enhancement at:**

4. Whitaker Street at Indiana Avenue

Staff has evaluated each location listed above and provides the following assessments:

**1. Western Avenue near Rick Gomez Park:** Western Avenue is a north-south, four-lane secondary arterial highway with an Average Daily Traffic (ADT) of approximately 21,000 vehicles. The posted speed limit on Western Avenue is 40 mph with a prevailing speed of 46 mph. Within the City of Buena Park, Western Avenue terminates at Tulare Street on the northern end. On the southern end, it intersects Crescent Avenue at a signalized intersection and continues south into the City of Anaheim.

The surrounding land use in this area is primarily residential, with several residential driveways directly fronting Western Avenue. Rick Gomez Park is located on the east side of Western Avenue just south of the railroad crossing. Pedestrian access to the park is available directly from Western Avenue, allowing residents on the west side of the street to easily reach the park on foot. Currently, there is no direct vehicular access to the park from Western Avenue. Vehicles can only access the park via 8th Street.

In response to a request for a crosswalk to facilitate pedestrian access to the park for residents living on the west side of Western Avenue, staff thoroughly evaluated the feasibility of installing one. Currently, there are two marked crosswalks on Western Avenue: one at 9th Street and another at Auto Center Drive, located approximately 700 feet south and 900 feet north of the pedestrian access into the park, respectively.

A field review of the location of a potential crossing on Western Avenue at Gomez Park revealed a steep vertical curve on southbound Western Avenue near 8th Street. This curve poses a challenge for placing a crosswalk immediately beyond it, as it does not meet the required safe stopping sight distance standards. This was the primary reason staff installed “No Pedestrian Crossing” signs near Rick Gomez Park. Staff also reviewed the accident history at this location for the past five-year period. There were four reported accidents at this intersection. None of them were pedestrian-/bicycle- related collisions. Given the current high traffic volumes, prevailing vehicle speeds, and the road’s geometry, staff does not recommend installing a standalone crosswalk at this location.

Potential options for adding a crosswalk on Western Avenue near Rick Gomez Park include:

**a) Installation of a Traffic Signal at Western Avenue and 8th Street (Exhibit A):**

This option would require staff to conduct a signal warrant analysis. If the data or engineering judgment supports the installation of a signal, the associated pros and cons would then need to be carefully evaluated.

Pros	Cons
Provides the highest level of traffic control, making it one of the safest options for all road users	Creates closely spaced signals, which can hinder efficient signal coordination
May reduce broadside collisions if well-designed	High cost – approximately \$500,000 for design, installation, and construction
Could increase accessibility for park users	May lead to increased delays on minor streets and a potential rise in rear-end collisions
	Could result in traffic being diverted to adjacent streets
	Will eliminate at least four on-street parking spaces along Western Avenue

**b) Installation of a Pedestrian Hybrid Beacon (PHB) Midblock (Exhibit B):**

This option involves installing a Pedestrian Hybrid Beacon (PHB), also known as a HAWK signal. A PHB is a specialized traffic control device designed to enhance pedestrian safety by helping them cross a street or highway at a marked crosswalk, typically at locations without a standard traffic signal. Per the California Manual on Uniform Traffic Control Devices (CA MUTCD), a PHB should be installed at least 100 feet from any side street or driveway controlled by STOP or YIELD signs, and must be coordinated with nearby traffic signals. Given these guidelines, a midblock installation between 8th and 9th Streets is a viable option. This location avoids the area just north of 8th Street, which lies on a vertical curve that limits drivers’ visibility of traffic controls and falls under Caltrans jurisdiction—making approvals more difficult to obtain. The following are the pros and cons of a PHB:

Pros	Cons
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Provides enhanced safety	May be confusing for drivers as they need to get accustomed to the sequence.
May reduce delays as they only activate when a pedestrian is present	Some pedestrians might cross without activating the signal or might cross against the right-of-way
They are well suited for mid-block crossings	The proposed location, just south of 8th Street, is only 600 feet from an existing crosswalk at 9th Street
Cost effective relative to signals (approximately \$250k for design, installation and construction)	Will eliminate at least 12 on-street parking spaces along Western Avenue

**2. Commonwealth Avenue at Darlington Avenue (Exhibit C):** Commonwealth is a east-west, four-lane primary arterial highway with an Average Daily Traffic (ADT) of approximately 11,000 vehicles. The posted speed limit on Commonwealth Avenue is 40 mph with a prevailing speed of 41 mph. Within the City of Buena Park, Commonwealth Avenue terminates at Auto Center Drive on the west end at a traffic signal. On the eastern end, it intersects Dale Street at a signalized intersection and continues east into the City of Fullerton.

Darlington Avenue is a north-south residential collector street that intersects Commonwealth Avenue approximately midway between Beach Boulevard and Stanton Avenue. These two residential streets also intersect Commonwealth Avenue, one on each side of Darlington Avenue. The only marked crosswalks across Commonwealth Avenue in this area are located at Beach Boulevard and Stanton Avenue. Darlington Avenue lies about 600 feet from each of these crosswalks. Along this segment of Commonwealth Avenue, there are no residential driveways; all driveways serve commercial properties.

In response to a request for a crosswalk across Commonwealth Avenue at Darlington Avenue, staff evaluated the location to determine the feasibility of installation. Field review of the location indicates good sight distance, making it suitable for a crosswalk from a visibility standpoint. Staff's review on the past five-year collision history revealed three reported collisions at this intersection, and none of them being pedestrian-/bicycle-related collisions. However, due to the high traffic volumes and vehicle speeds on Commonwealth Avenue, the safest option would be to install an enhanced crosswalk. Given the existing roadway conditions, a crosswalk supplemented with a Rectangular Rapid Flashing Beacon (RRFB) is recommended as an appropriate and effective safety measure. RRFBs are push-button actuated traffic warning devices to highlight the presence of pedestrians in a crosswalk. The RRFB shall be normally dark, shall initiate operation only upon pedestrian actuation, and shall cease operation at a predetermined time (typically determined based on an average walking speed of about 3.5 feet/second) after the pedestrian actuation once the pedestrian clears the crosswalk. Here are the pros and cons of RRFBs:

Pros	Cons
The data shows very high rates of motorist "yield to pedestrians" compliance, mostly in the high 80s to close to 100 percent, in comparison to far lower rates (in the 15 to 20 percent range) for standard crosswalks	These beacons are warning devices, not regulatory devices; and, therefore do not compel vehicles to stop

Enhances visibility and awareness at unsignalized crossings	Pedestrian/bicyclists are not able to easily determine whether the RRFB operating cycle is active or has concluded
	Cost associated with placement of RRFBs would be a minimum of \$40,000

Furthermore, in terms of a long-term planning context, Commonwealth Avenue is identified as a priority corridor in both the City's **Complete Streets Master Plan** and its recently adopted **Active Transportation Plan (ATP)**, which promote safer, multi-modal infrastructure. Planned improvements include the addition of bike lanes and pedestrian-friendly features.

City staff is currently seeking grant funding to support these upgrades. If secured, the future vision includes a more comprehensive pedestrian crossing at Darlington Avenue—potentially with **bulb-outs** to shorten the crossing distance and further enhance safety for pedestrians.

**3. Auto Center Drive at Dale Street (Exhibit D):** This intersection is included in the **Dale and Whitaker Complete Streets Project**, for which the City secured an Active Transportation Program (ATP) grant to incorporate various complete streets elements. The project is currently in the design phase and is scheduled to begin construction in early 2026.

Planned improvements at the intersection of Auto Center Drive and Dale Street include the installation of a ladder-style marked crosswalk and a raised center median on Dale Street. The raised median will provide a pedestrian refuge area, enhancing safety for those crossing Dale Street. Exhibit C shows the planned improvements at this intersection.

**4. Whitaker Street at Indiana Avenue (Exhibit E):** This intersection is also part of the **Dale and Whitaker Complete Streets Project**.

Planned enhancements include the addition of bulb-outs at all four corners of the intersection. These curb extensions will reduce crossing distances for pedestrians on all sides of the intersection, thereby improving visibility and overall pedestrian safety.

## **Attachments**

[Exhibit A.pdf](#)

[Exhibit B.pdf](#)

[Exhibit C.pdf](#)

[Exhibit D.pdf](#)

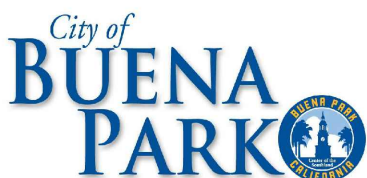
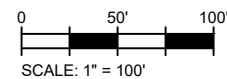
[Exhibit E.pdf](#)





**NOTES:**

1. THIS SHEET SHOWS THE LAYOUT OF A *POTENTIAL* TRAFFIC SIGNAL WITH CROSSWALK AT THE INTERSECTION OF WESTERN AVENUE AND 8TH STREET.



DEPARTMENT OF PUBLIC WORKS

INPUT PROJECT TITLE HERE

**EXHIBIT A**  
**POSSIBLE TRAFFIC SIGNAL AT**  
**WESTERN AVENUE & 8TH STREET**

EXHIBIT NO.

**A**

DRAWN BY: NW

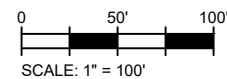
DATE: 04/30/25





**NOTES:**

1. THIS SHEET SHOWS THE LAYOUT OF A *POTENTIAL* PEDESTRIAN HYBRID BEACON WITH CROSSWALK ONE WESTERN AVENUE APPROXIMATELY 110' SOUTH OF 8TH STREET.



DEPARTMENT OF PUBLIC WORKS

INPUT PROJECT TITLE HERE

EXHIBIT NO.

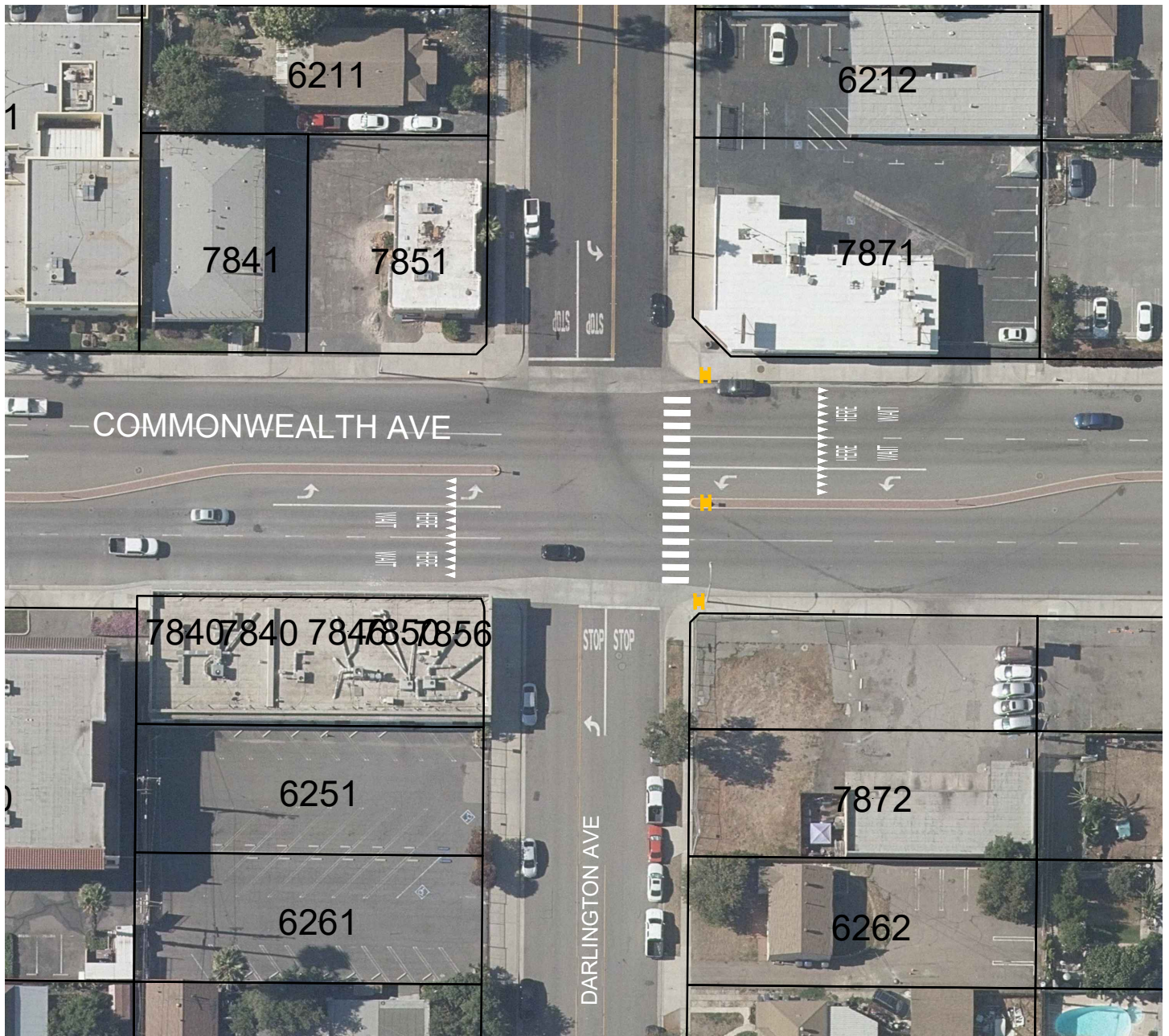
**EXHIBIT B**  
**POSSIBLE HAWK BEACON AT**  
**WESTERN AVE SOUTH OF 8TH ST**

**B**

DRAWN BY: NW

DATE: 04/30/25

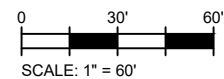




**H** : INDICATES THE LOCATION OF A DOUBLE SIDED RAPID RECTANGULAR FLASHING BEACON (RRFB)

**NOTES:**

1. THIS SHEET SHOWS THE LAYOUT OF A *POTENTIAL* ENHANCED CROSSWALK AT THE INTERSECTION OF COMMONWEALTH AVENUE AND DARLINGTON STREET.



INPUT PROJECT TITLE HERE

EXHIBIT NO.



DEPARTMENT OF PUBLIC WORKS

**EXHIBIT C**  
**POSSIBLE ENHANCED CROSSWALK AT**  
**COMMONWEALTH AVE & DARLINGTON ST**

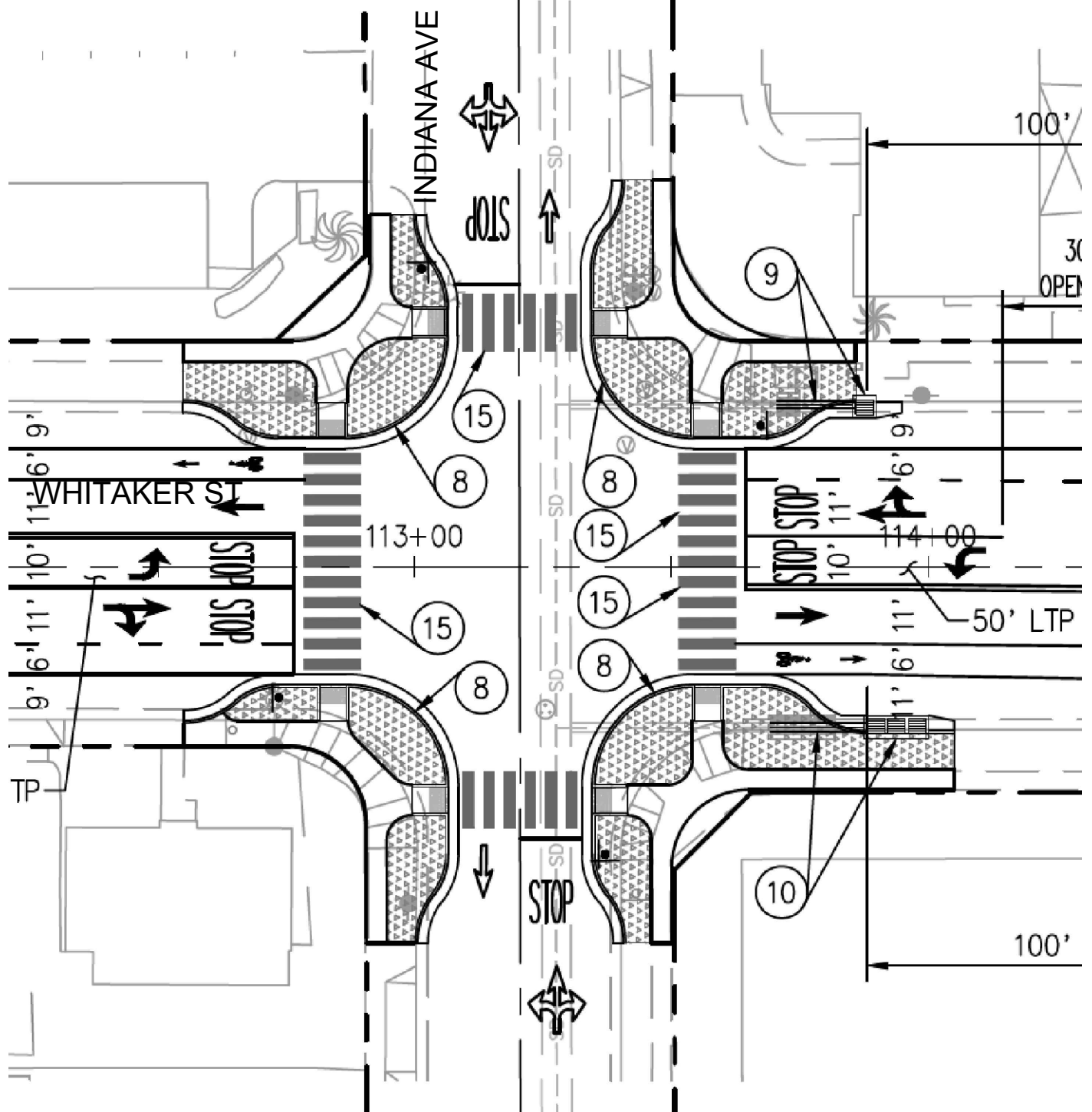
**C**

DRAWN BY: NW

DATE: 04/30/25

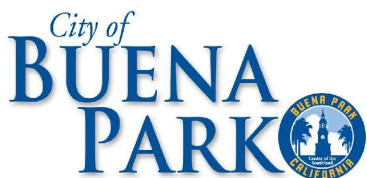






**NOTES:**

1. THIS SHEET SHOWS THE LAYOUT OF THE CROSSWALK CHANGES AT WHITAKER STREET AND INDIANA AVENUE AS A PART OF THE DALE/WHITAKER COMPLETE STREETS PROJECT.



DEPARTMENT OF PUBLIC WORKS

INPUT PROJECT TITLE HERE

**EXHIBIT E  
CROSSWALK CHANGES AT  
WHITAKER ST & INDIANA AVE**

EXHIBIT NO.

**E**

DRAWN BY: NW

DATE: 04/30/25

**B. DISCUSS AND PROVIDE DIRECTION REGARDING DESIGN AND CONSTRUCTION OF THE FRIENDSHIP PARK PROJECT**

The City Council will discuss and provide direction on next steps concerning the Korean Pavilion structure and related amenities proposed for the Friendship Park project.

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	STUDY SESSION Item: 9B.
Prepared By	Approved By
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager
Presented By	
Mina Mikhael, Director of Public Works/City Engineer	

**BACKGROUND**

As part of the Parks Master Plan, the community identified Friendship Park as a priority site for improvements. One concept for those improvements included a Korean-themed Pavilion at Friendship Park to create a distinctive landmark representative of the many Korean-Americans in the community. In response, staff collaborated with Mr. Steven Sohn of Sohn Architects to develop a preliminary conceptual design for the pavilion.

At the January 19, 2025, study session, three options for improvements at Friendship Park were presented to the City Council for consideration:

1. Korean Pavilion Project: Design, fabrication, and construction of a Korean Pavilion, garden, and sundial as a stand-alone project at an estimated cost of \$1.8 million;
2. Master Plan for Friendship Park: Preparation of a master plan for the park that would outline all potential improvements, which could be funded incrementally over a multi-year period and constructed when funding is available, with the master plan costing \$200,000; or
3. Phased Development: Design and construction of the entire Friendship Park in multiple phases, with phase 1 being the Korean Pavilion Project and subsequent phases including the playground, outdoor amenities, and parking areas, with total project costs unknown.

At the conclusion of this presentation, the City Council directed staff to move forward with the first option: develop a Korean Pavilion, garden and sundial project ("Korean Pavilion Project"), with the pavilion structure being authentic and designed and manufactured in Korea for assembly and installation at Friendship Park. The City Council also directed staff to proceed with a request for proposal to prepare a conceptual plan for all other potential improvements in the park.

On February 11, 2025, staff returned to the City Council and presented two options for contracting and delivery of the Korean Pavilion Project: (1) solicit competitive proposals from design-build contractors to deliver a turn-key project; or (2) select a design professional to design the project, purchase the pavilion structure from overseas, and select a contractor to assemble the pavilion structure and complete on-site construction work.

At the end of the presentation, the City Council approved a contract with Sohn Architects with a not-to-exceed value of \$207,580 to provide preliminary design of the pavilion structure and park improvements, and to assist the City in identifying options for qualified pavilion manufacturers located in South Korea. Staff advised the City Council that the matter would return for discussion of options for procuring the pavilion structure and selecting contractors to perform on-site work.

## **DISCUSSION**

Staff and Sohn Architects have continued working on this proposal in the months since last presented to the City Council, and staff now returns to provide an update and seek direction on next steps for implementing the proposal.

Sohn Architects has completed a preliminary design and site plan for the project. Though still preliminary, the proposed design includes an authentic Korean Pavilion surrounded by a small, serene garden area consisting of art features and meeting space.

Specific to the pavilion structure, Sohn Architects accompanied the City's delegation during its recent trip to South Korea for purposes of exploring design concepts, identifying potential vendors, and touring their facilities and products. This exercise helped staff narrow the nature, type, and cost of pavilion structures that are available from Korea. Costs for the pavilion structure, without labor but including 20% customs tax and shipping & handling, range between \$319,250 and \$433,000. Pricing for other park elements such as river rocks, traditional sculptures, and other art elements are also available from these manufacturers at an additional per unit cost. Staff will present more specific details of the options and estimated costs during the meeting.

Based on information provided by Sohn Architects, staff's understanding is that these Korean-based companies will design and fabricate the pavilion structure in Korea, arrange for shipping and delivery to the City, and then complete assembly and installation of the pavilion on site with workers from Korea. Staff has limited understanding of the traditional construction process, but generally understands the process is unique and requires skilled/trained craftspersons.

Like all construction projects located on City property and paid for with City funds, the Korean Pavilion Project will be a "public works project" that is governed by the California Labor Code. Among other things, this means that only contractors licensed by the State of California may perform work on the project, all workers must be registered and paid a prevailing wage, and various insurance and bonding requirements must be satisfied. Neither staff nor Sohn Architects has been able to identify a Korean-based direct manufacturer of the pavilion structure with in-house staff that are licensed to perform work in California. As a result, the City needs to identify a licensed contractor that is willing and qualified to complete on-site assembly and installation of the pavilion structure, and complete construction of the other park elements.

In an effort to identify a contractor with the qualifications and skills required to complete this unique project, staff conducted a wide-ranging search of jurisdictions that have completed similar projects. This investigation revealed that many pavilion-type projects are either donated by a sister city or non-profit organization, or at least partially paid for with donated private funding sources. These privately funded projects have more flexibility in their delivery method and accordingly they provided little guidance on the City's options for completing Friendship Park.

However, staff was able to identify at least two jurisdictions that have completed or are in the process of completing similar projects. San Francisco recently completed a large-scale renovation of its Japantown Peace Plaza, including significant upgrades and retrofits to the large Japanese Pagoda in the plaza, and the City utilized a "design-build" approach for delivering the project. City staff contacted the contractor used by San Francisco, Plant Construction Company L.P., which confirmed its ability and willingness to design, procure, and build a Korean Pavilion to the City; including significant experience with importing specialty materials from overseas and assembling components on site.

Staff has also reached out to a contractor recently used by the City of Irvine to complete a similar project, but as of the writing of this report staff has not heard back. The City of Pacific Grove is currently partnering with its sister city foundation to pay for and develop a Chinese Pavilion in a city-owned park, and agenda reports indicate the City intends to utilize a design-build contractor to complete the project once funding efforts are complete.

Based on the foregoing considerations, if the City Council desires to move forward with the Korean Pavilion Project staff recommends use of the "design-build" project delivery mechanism. Staff would work with Sohn Architects to complete preliminary design of the Pavilion and park improvements and, using that preliminary design, would proceed to issue a Request for Proposals for design build contractors. Staff has identified at least two contractors that are qualified and expressed willingness to deliver the project, including procurement and shipping of authentic park elements from Korea. Representatives from local building trades have also expressed an interest and willingness to complete the work, but more detailed plans and specifications are needed before they could confirm.

If the City Council gives authorization to proceed, Sohn Architects would assist the City in completing a preliminary site plan and pavilion design, and staff estimates that a request for proposals to complete the design and construct the project could be issued by June 1. Staff would return with results for the City Council's consideration of a potential contract award to implement to project.

### **BUDGET IMPACT**

A firm budget would be available after completing the RFP process, but staff estimates project costs to range between \$1.5 and \$2.0 million depending on the design and art elements to be included.

### **Attachments**

[Att 1 of 2 Pavilion quotes from Korean Manufacturers.pdf](#)

[Att 2 of 2 Friendship Park Pavilion Plan.pdf](#)



SOHN ARCHITECTS,  
A PROFESSIONAL CORP.

**Friendship Pavilion**

1501 E. Artesia Boulevard  
Long Beach, California 90805

213. 537 . 7188

StevenSohnAia@Gmail.com

[www.SohnArchitects.com](http://www.SohnArchitects.com)



## Sohn Architects

1501 E. Artesia Blvd, Long Beach, California 90805  
t: 213 . 537 . 7188 / f: 213 . 537 . 7144  
StevenSohnAia@Gmail.com

April 11<sup>th</sup>, 2025

Re: Architectural Design Services Proposal for The City of Buena Park  
Korean Pavilion and Harmony Park Improvement Project at The Friendship Park  
(5290 Cameron Dr., Buena Park California 90621)

## PROPOSAL FOR FRIENDSHIP PAVILION

### Friendship Pavilion: Fabricator's Scope of Work

The Fabricator shall provide the following services and materials for the Friendship Pavilion project in City of Buena Park, California:

1. **Design & Engineering:** Develop detailed designs and shop drawings for the Friendship Pavilion, ensuring compliance with all applicable City of Buena Park building codes and regulations.
2. **Fabrication:** Manufacture all necessary pre-fabricated components ("Pavilion Kit") at the Fabricator's facility in Korea.
3. **Packaging & Preparation:** Securely package the Pavilion Kit components for international shipping, suitable for transport to the City of Buena Park.
4. **On-Site Assembly:** Assemble the pre-fabricated Pavilion Kit components at the designated project site in Friendship Park, City of Buena Park.
5. **Inclusions:** This scope includes all materials integral to the Pavilion structure itself and all labor required for the design, shop drawings, fabrication, packaging preparation, and on-site assembly tasks listed above.
6. **Exclusions:** This scope *excludes* the following:
  - International shipping and freight costs from Korea to the US port.
  - Customs duties, import fees, and brokerage.
  - Domestic transportation from the port to the Buena Park project site.
  - Travel expenses for the assembly crew (including airfare, local transportation, lodging, and meals).
  - Rental or provision of any construction equipment required for assembly at the project site (e.g., cranes, lifts, scaffolding, tools).

- Site preparation, foundation work, utility connections, permits, and final inspections.
- Any items not explicitly listed in the "Inclusions" section.



### Friendship Pavilion: Fabricator's Proposal Comparison

	#01 Daelim, Ltd.	#02 Pyeongchang, Corp.	#03 Cheongmaru, Corp.
<b>Production:</b>			
Own Design Team	Yes	Yes	Yes
Own Facilities	Yes	Yes	Yes
Craftsmanship	Yes	Yes	Yes
<b>Experiences:</b>			
Project in Korea	Yes	Yes	Yes
Project in U.S.A.	No	No	<u>Yes</u>
<b>Proposal:</b>			
Propose Amount (KRW)	₩360,000,000.00	₩376,000,000.00	₩300,000,000.00
<b>Proposed Amount (USD)</b>	<b>\$269,000.00</b>	<b>\$280,000.00</b>	<b><u>\$225,000.00</u></b>

Proposed amount are calculated by 2024 exchange rate (\$1.00 = ₩1,340)



## Friendship Pavilion: Fabricator's Proposals

### #01. Daelim, Ltd.

Lic. Number: 514-36-69434

Address: 2851-27, Seongju-ro, Seongju-eup, Seongju-gun, Gyeongsangbuk-do, Korea

Telephone: +82-54-931-4412

Proposal Amount: KRW ₩360,000,000.00 / USD **\$269,000.00**

(Original proposal attached for references)

## 見 積 書 (QUOTATION)

미주한인상공회의소총연합회 貴中

사업자 등록번호 : 514-36-69434

하기와 같이 견적합니다.

대 림 방 부 목

2025년 03 월 12 일

경북 성주군 성주읍 성주로 2851-27

見積金額 : 360,000,000 (VAT포함)

0000000000001금-412360000000원정

TEL : ( 0 5 4 ) 9 3 1 - 4 4 1 2

납 기 : 발주처 협의사항

FAX : ( 0 5 4 ) 9 3 1 - 4 4 1 4

결재조건 : 현금

대표 : 장 호 식



[공사명 : 전통누각정자 설치공사]

품 명	규 격	단 위	수 량	단 가	금 액	비 고
전통누각정자	11.0m X 8.0m	개 소	1	360,000,000	360,000,000	



## #02. Pyeongchang, Corp.

Lic. Number: 514-81-66247

Address: 42902 Habin-ro 77-gil, Habin-myeon, Dalseong-gun, Daegu, Korea

Telephone: +82-53-588-0700

Proposal Amount: KRW ₩376,000,000.00 / USD **\$280,000.00**

(Original proposal attached for references)

## 견 적 서

미주한인상공회의소총연합회 귀하

2025년 03 월 06일

견적담당자 귀하


376,000,000원

#NAME?



평창산업주식회사

등록번호 : 514-81-66247

대표 김 

본사공장 : 대구시 달성군 하빈면 하빈남로104길 30-24

업태 : 건설, 제 종 목 : 조경시설제조, 조경식재

본사 : T.053)588-0700 F.053)588-0757

NO. 213

[현장/공사명 : 미국LA 전통한식누각정자 설치공사]

번호 NO	품 명 DESCRIPTION	규 격 SIZE	단위 UNIT	수량 QUANTITY	단 가 UNIT PRICE	금 액 TOTAL PRICE	비 고 REMARKS
1	전통누각설치	11mx8m	개소	1	376,000,000	376,000,000	



## #03. Cheongmaru, Corp.

Lic. Number: 504-81-88360

Address: 42902 Habin-ro 77-gil, Habin-myeon, Dalseong-gun, Daegu, Korea

Telephone: +82-53-215-5000

Proposal Amount: KRW ₩300,000,000.00 / USD **\$225,000.00**

(Original proposal attached for references)

## 견 적 서

2025년 03월 18 일					   ◆ 조경식재 .시설물 설계, 제작 및 시공 ◆ http://www.posco.or.kr		
견적의뢰	미주한인상공회의소 총연합회				견 적 사	주식회사 청마루	
공 사 명	전통한식 누각정자 설치				사 업 장	경북 영천시 대창면 선진길 162-7	
현 장	미국 LA				사업자번호	504-81-88360	
담 당 자					대 표 이 사	임 대 규	
직통전화					전 화 번 호	053)215-5000	
전화번호					팩 스 번 호	053)215-5001	
팩스번호					e - mail	anti8259@naver.com	
E - mail					담 당 자	임대규 010-4502-2555	
합계금					* 실 행 가 를 아래와 같이 견적합니다.		
(₩ 300,000,000 원정)							
NO	품 명	규 격	수량	단위	단 가	금 액	비 고
1	전통한식 누각정자	11.07m x 8.1m x H6.7m	1.00	개소	300,000,000	300,000,000	한식토기와 지붕마감기준





1501 E. Artesia Boulevard  
Long Beach, California 90805

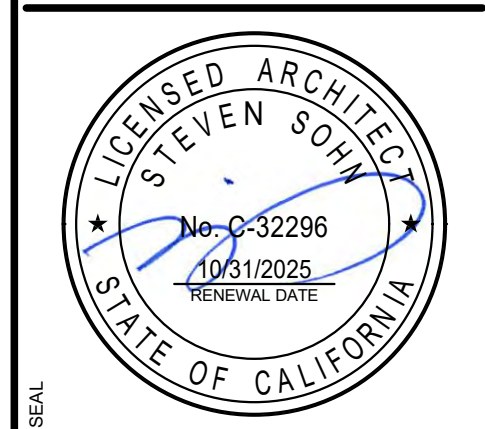
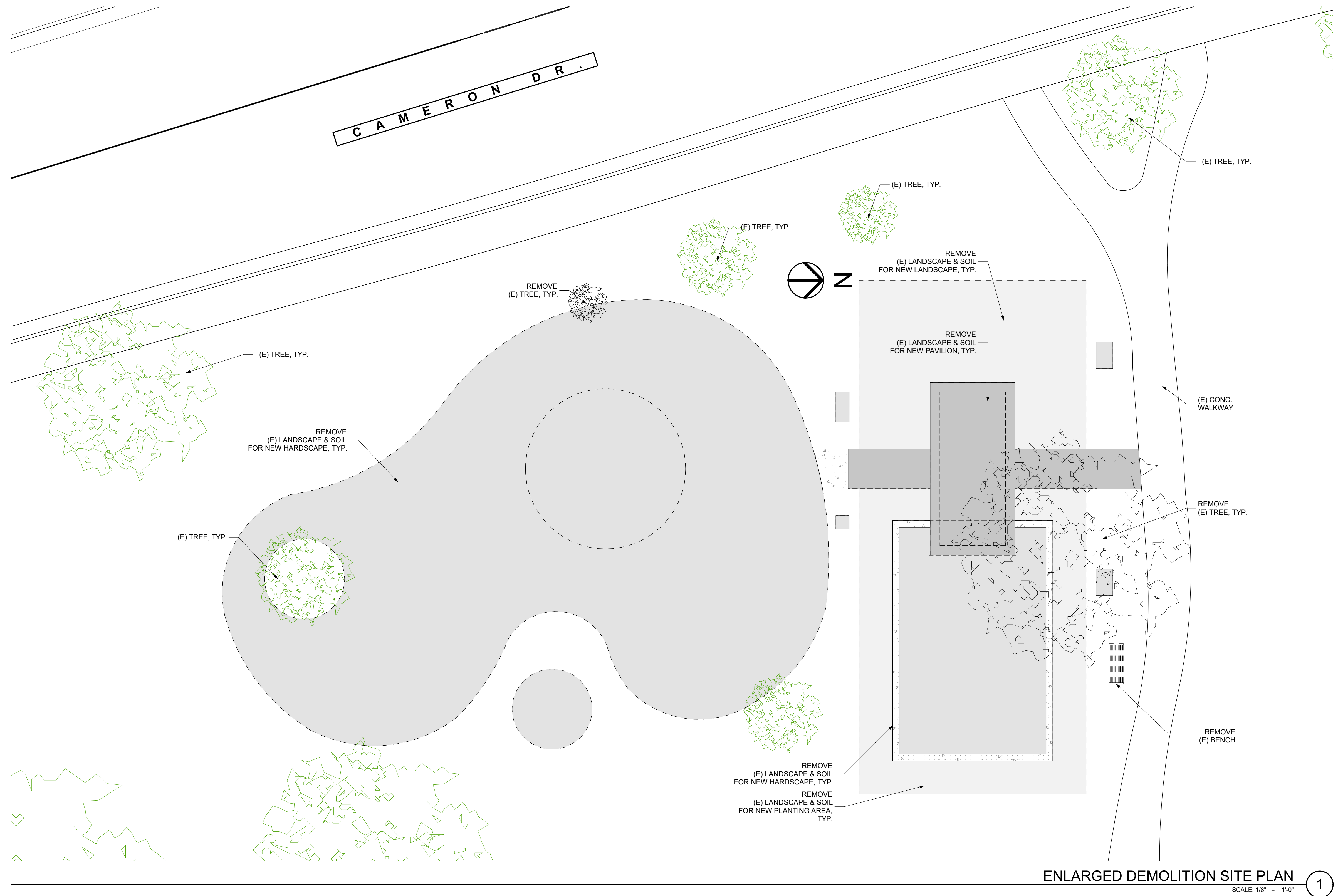
213 . 537 . 7188  
StevenSohnAIA@Gmail.com

[www.SohnArchitects.com](http://www.SohnArchitects.com)







[illegible]

PROJECT: FRIENDSHIP PAVILION  
AT FRIENDSHIP PARK, BUENA PARK  
5230 CAMERON DR. BUENA PARK, CA 90621  
CLIENT: #Client Full Name  
6650 BEACH BLVD. BUENA PARK, CA 90621

PROJECT #: 241118  
SCALE: AS SHOWN  
DATE: 5/1/2025  
DRAWN BY: ED, FW  
CHECKED BY: DL, SS

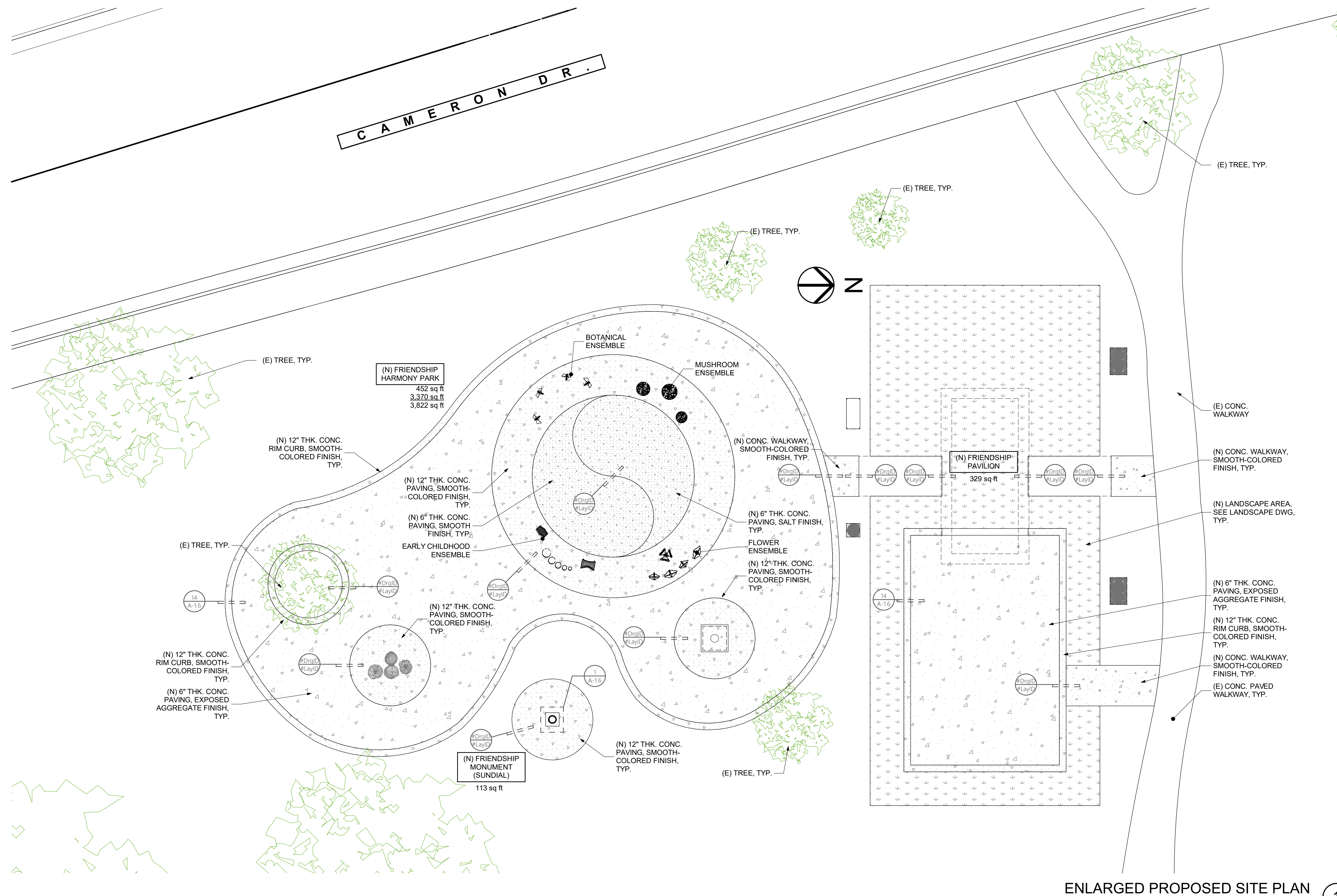
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EXISTING /  
DEMOLITION SITE  
PLAN

SHEET NO:

**A-1.2**

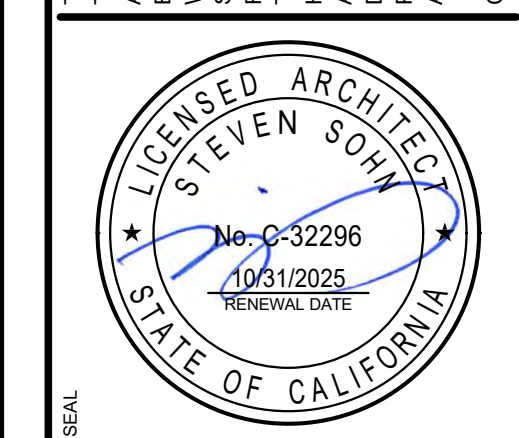




ENLARGED PROPOSED SITE PLAN

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[illegible]

PROJECT: FRIENDSHIP PAVILION  
AT FRIENDSHIP PARK, BUENA PARK  
5290 CAMERON DR. BUENA PARK, CA 90621  
CLIENT: #Client Full Name  
6650 BEACH BLVD. BUENA PARK CA 90621

PROJECT #: 241118  
SCALE: AS SHOWN  
DATE: 5/1/2025  
DRAWN BY: ED, FW  
CHECKED BY: DL, SS

ENLARGED  
PROPOSED SITE  
PLAN

SHEET NO: \_\_\_\_\_

**A-1.3**









HISTORIC SUNDIAL  
SCALE: 1" = 1'-0"

5



EDUCATIONAL SUNDIAL  
SCALE: 1" = 1'-0"

6



RIVER ROCK STONE BENCH  
SCALE: 1" = 1'-0"

7



STONE SCULPTURE #1  
SCALE: 1" = 1'-0"

2



STONE SCULPTURE #2  
SCALE: 1" = 1'-0"

3

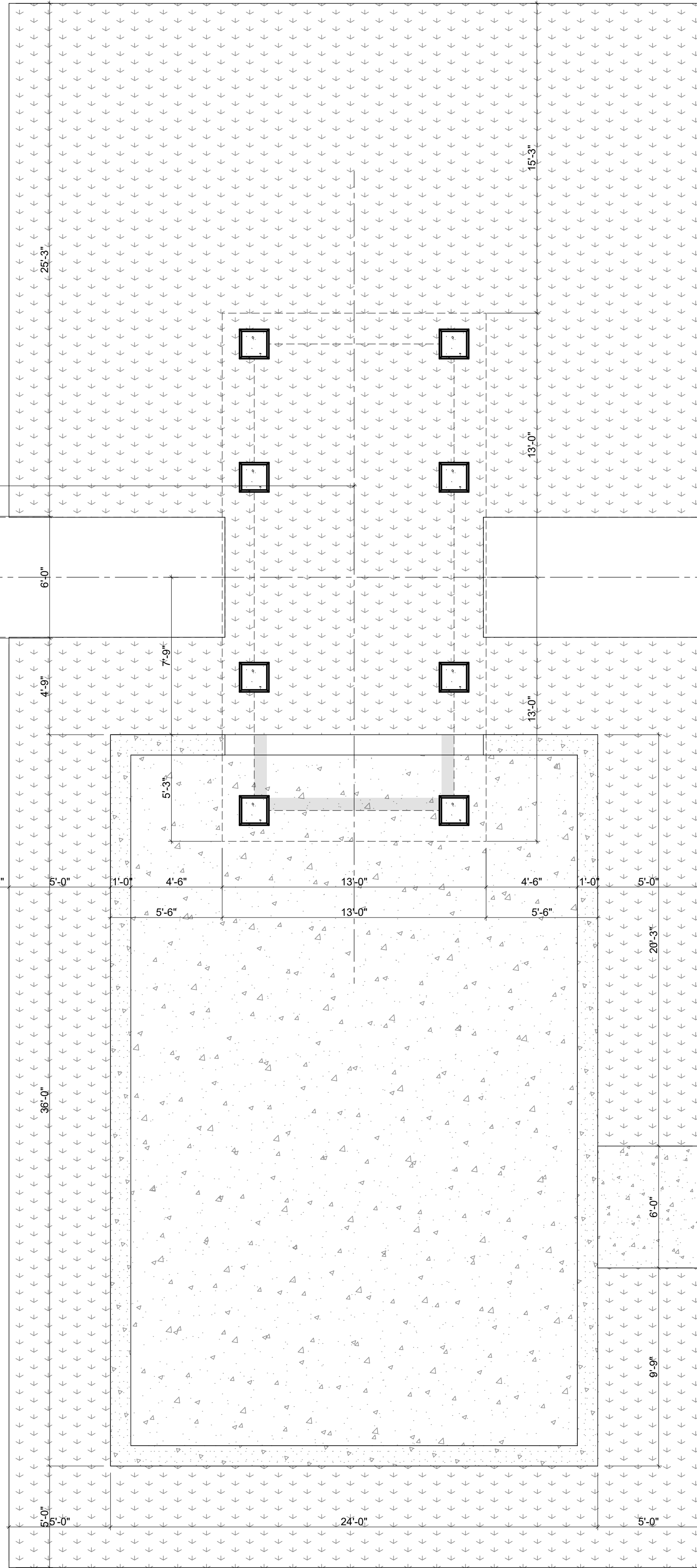
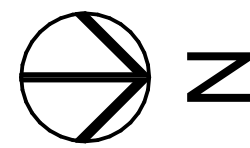


STONE BENCH  
SCALE: 1" = 1'-0"

4

(N) STONE BENCH,  
OVER (N) CONC. PAD,  
PROVIDED BY OTHERS,  
INSTALL BY G.C. TYP.

(N) STONE SCULPTURE #2,  
OVER (N) CONC. PAD,  
PROVIDED BY OTHERS,  
INSTALL BY G.C. TYP.



PREFABRICATED KOREAN PAVILION  
SHALL BE  
PROVIDED BY OTHERS,  
HANELED & INSTALLED BY G.C., TYP.

ALL STONE SCULPTURES & PEDESTALS  
SHALL BE  
PROVIDED BY OTHERS,  
HANELED & INSTALLED BY G.C., TYP.

(N) STONE SCULPTURE #1  
W/ GRANITE STONE PEDESTAL,  
OVER (N) CONC. PAD,  
PROVIDED BY OTHERS,  
INSTALL BY G.C. TYP.

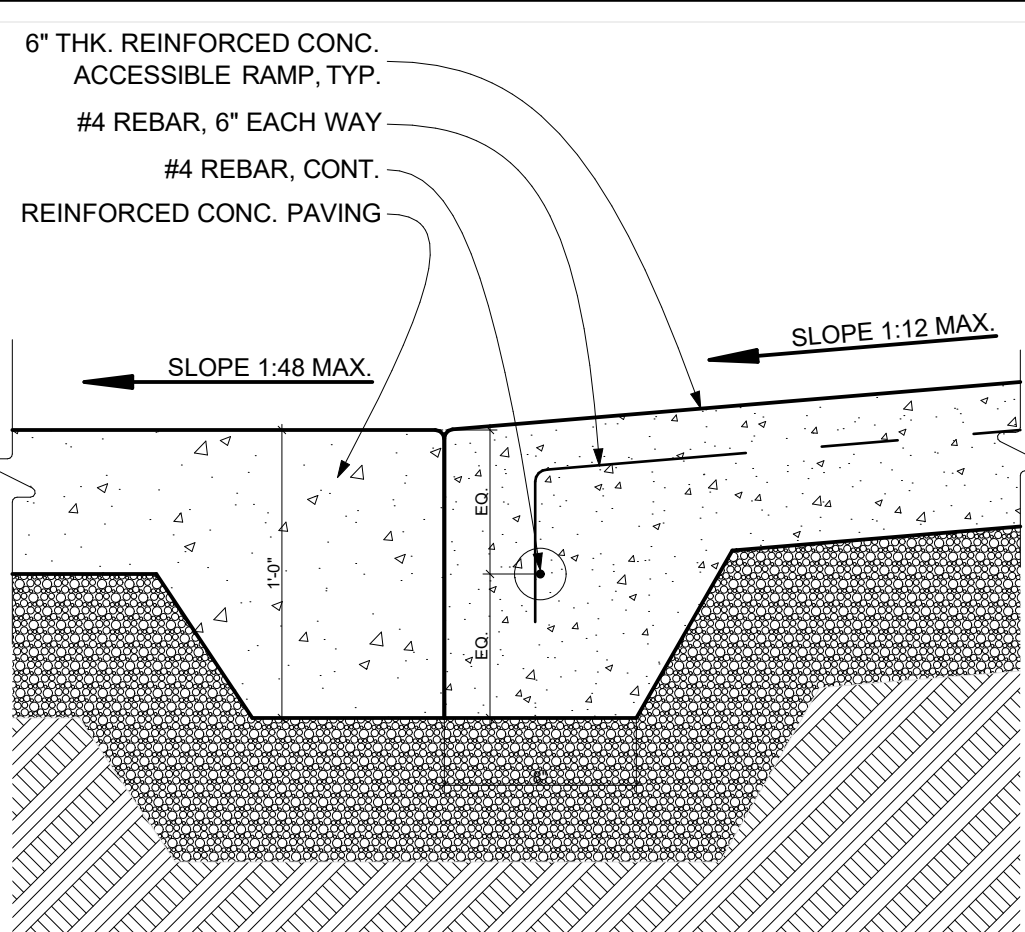
(N) STONE SCULPTURE #1  
W/ GRANITE STONE PEDESTAL,  
OVER (N) CONC. PAD,  
PROVIDED BY OTHERS,  
INSTALL BY G.C. TYP.

PROPOSED PAVILION PARK PLAN  
SCALE: 1/4" = 1'-0"

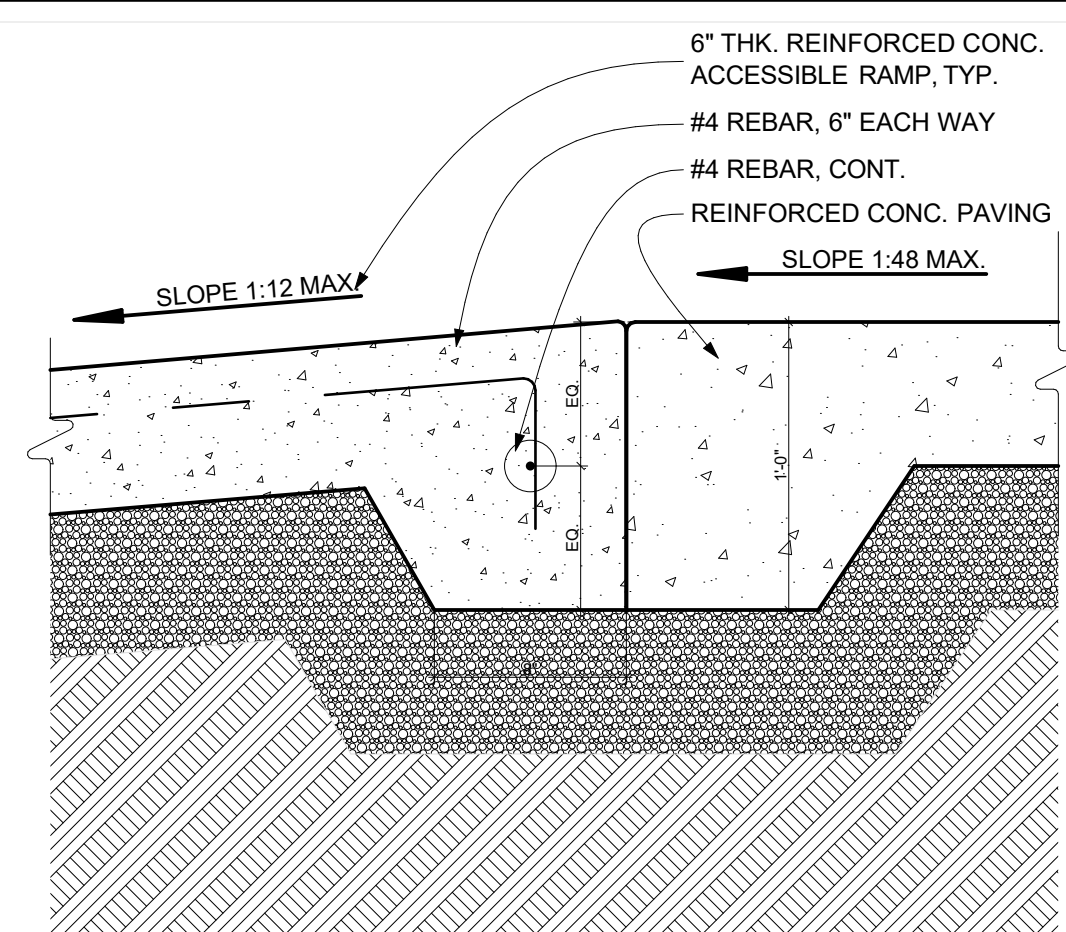
1

NO.	SUBMITTALS / REVISIONS	DATE

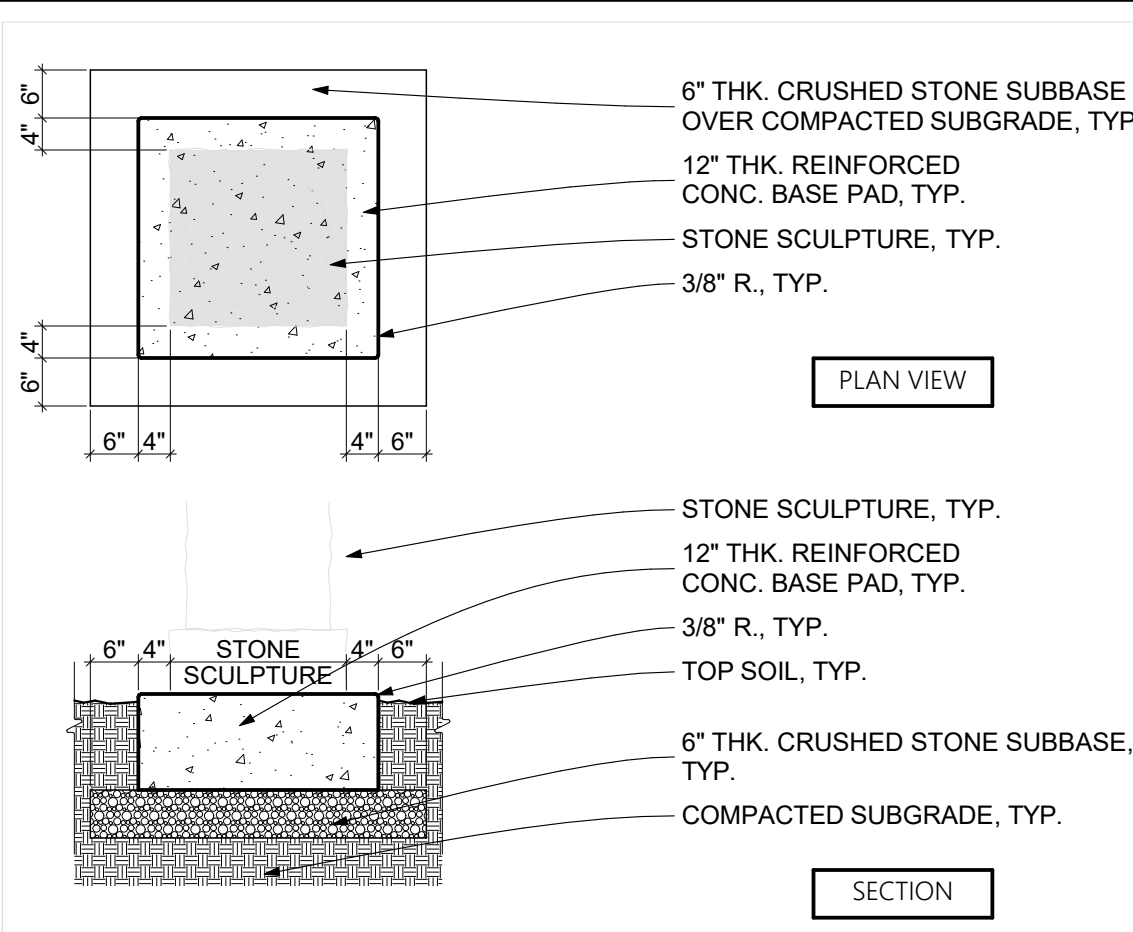




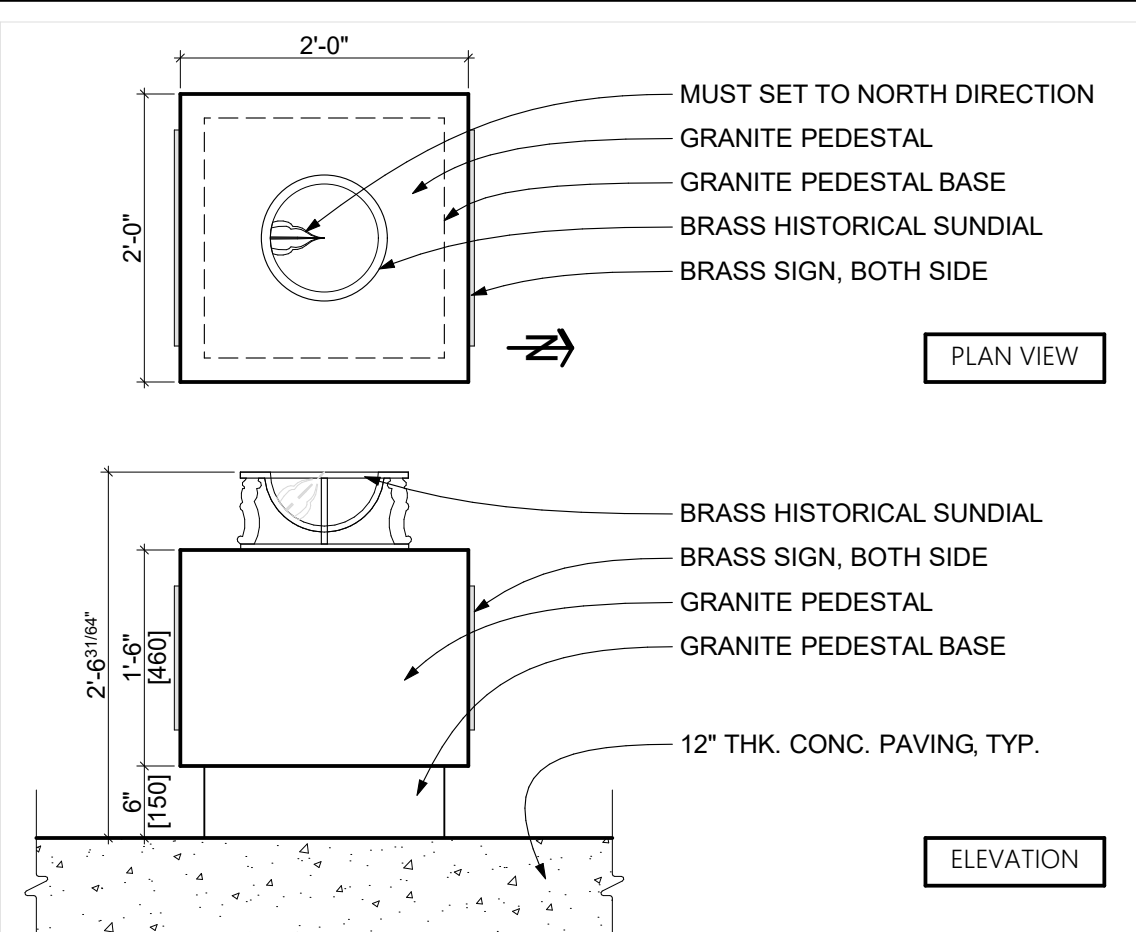
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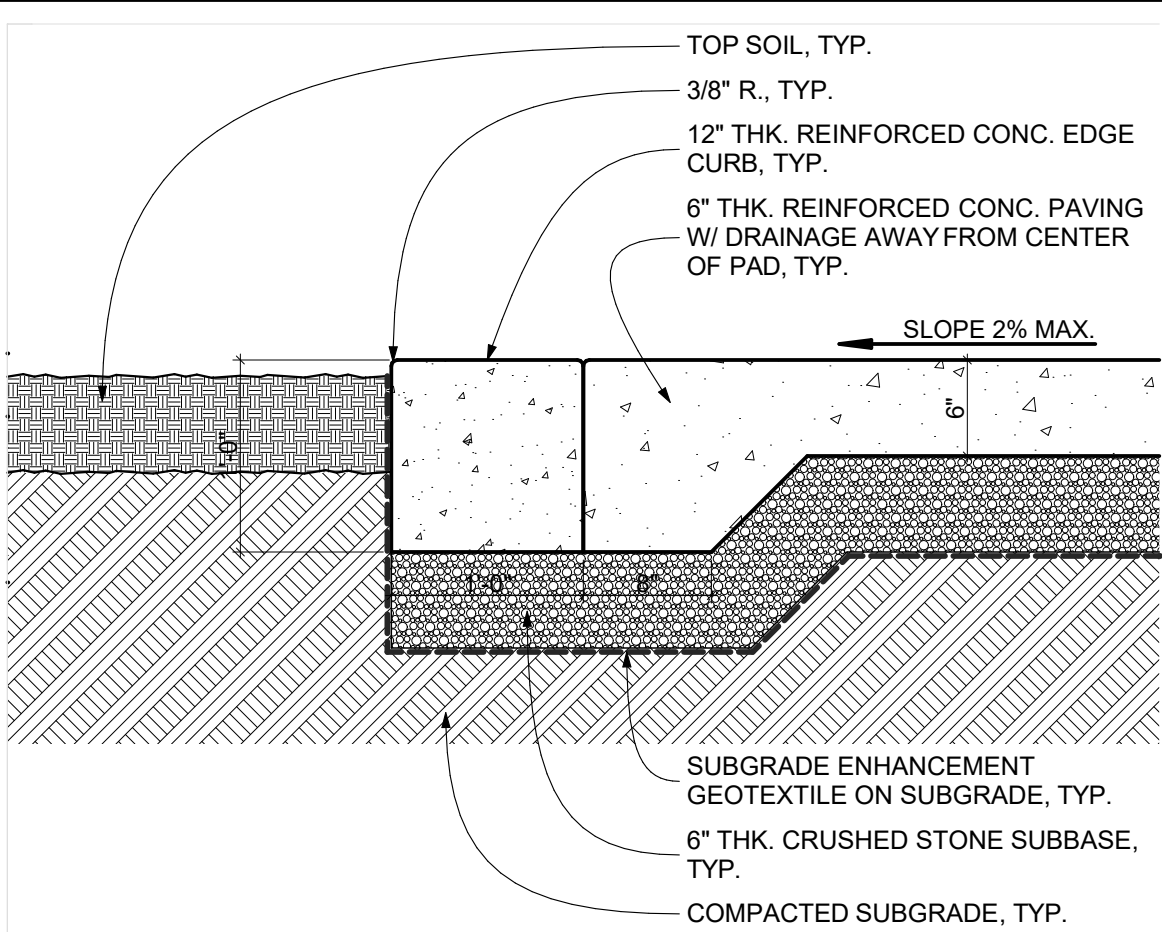
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SCALE: 1 1/2" = 1'-0"



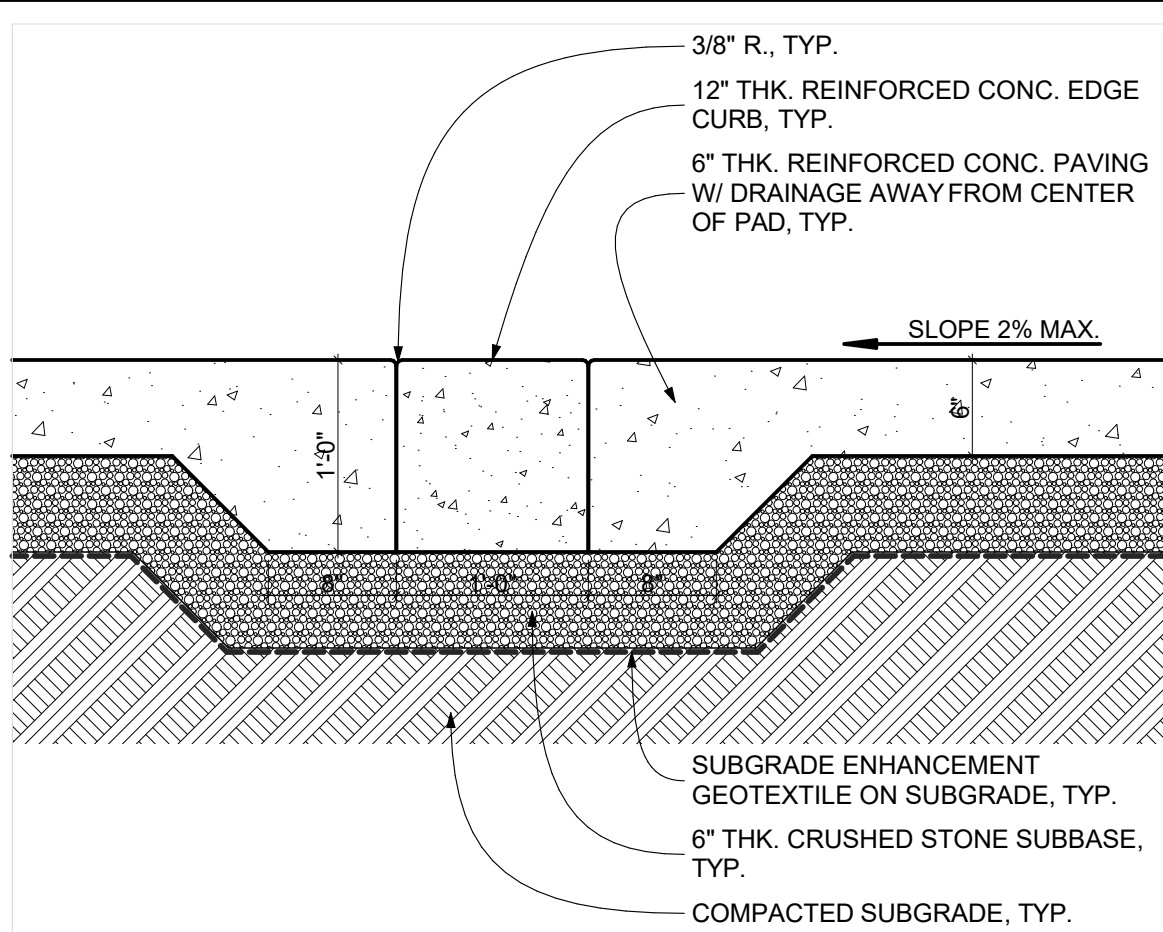
STONE SCULPTURE 5  
SCALE: 1/2" = 1'-0"



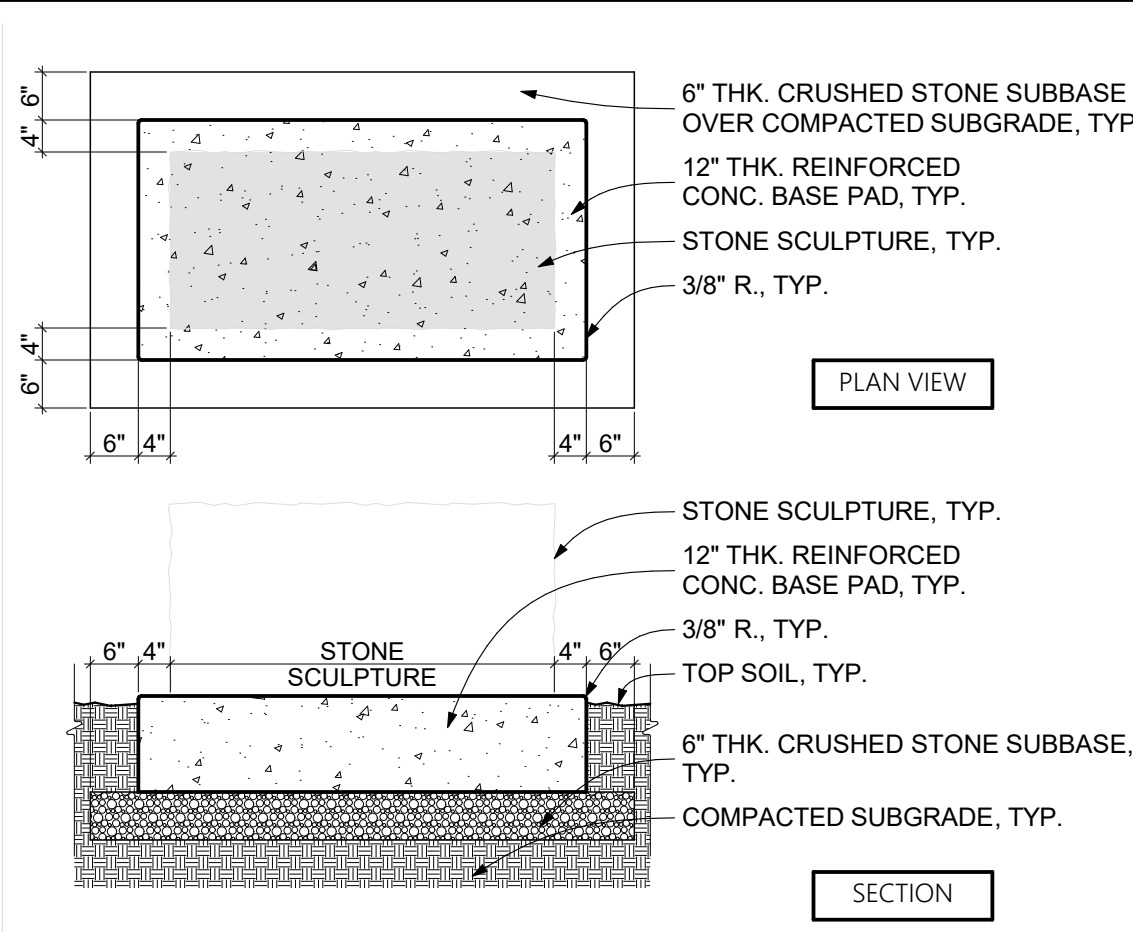
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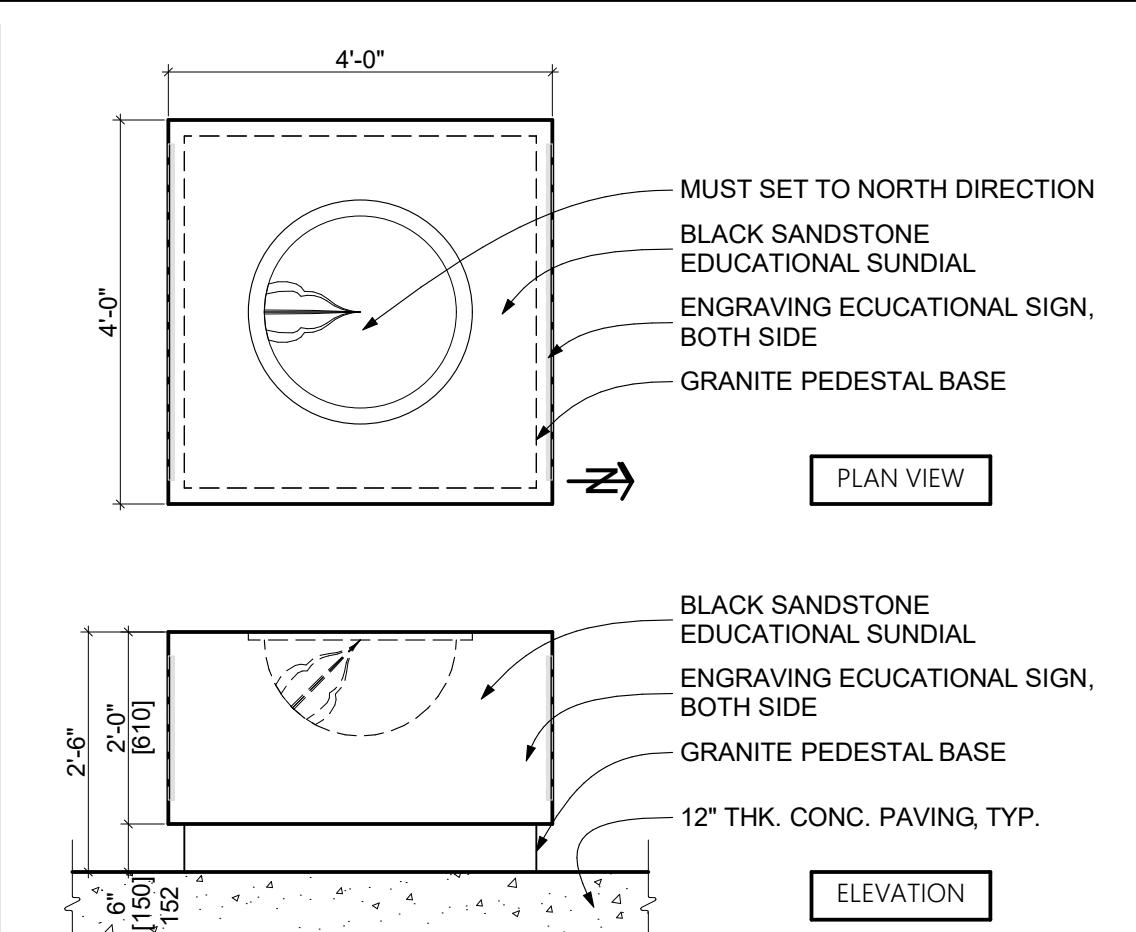
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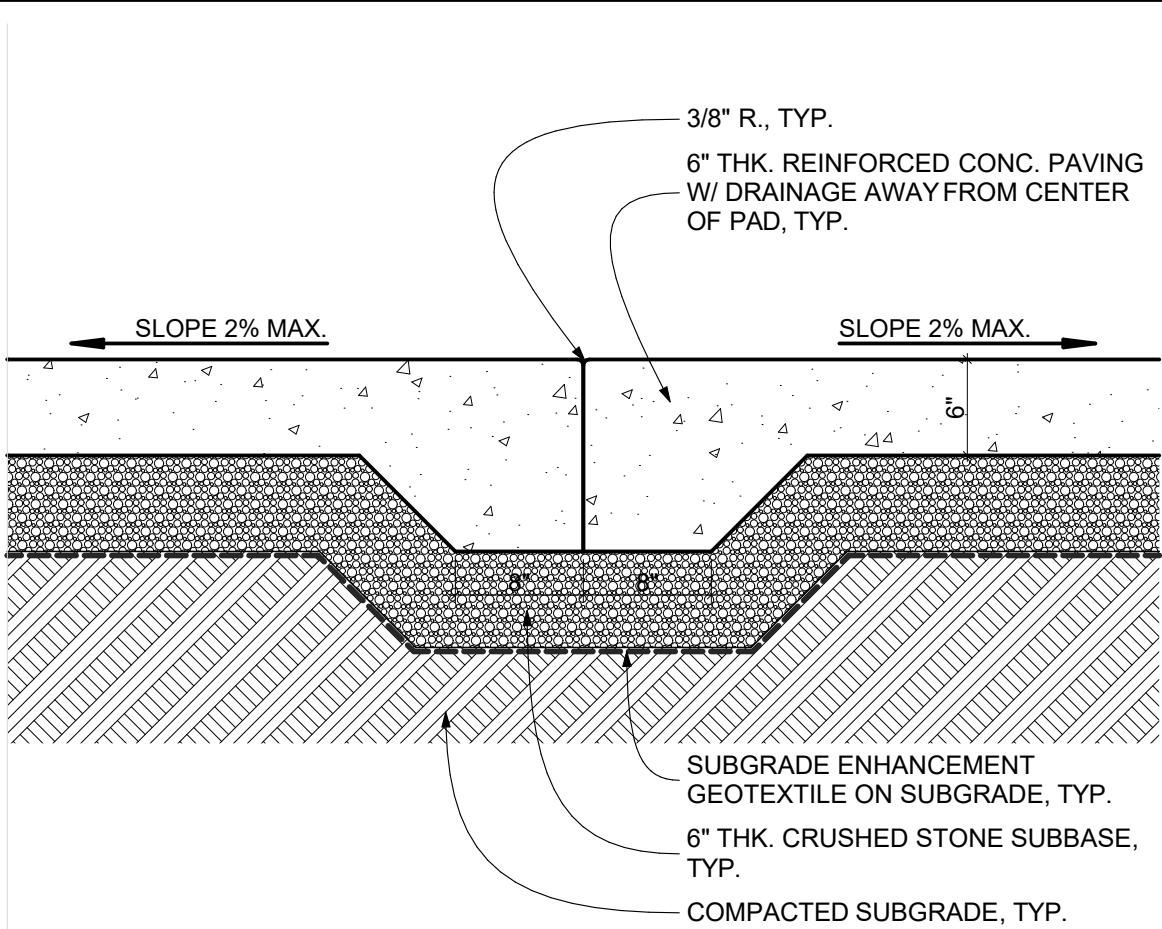
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SCALE: 1" = 1'-0"



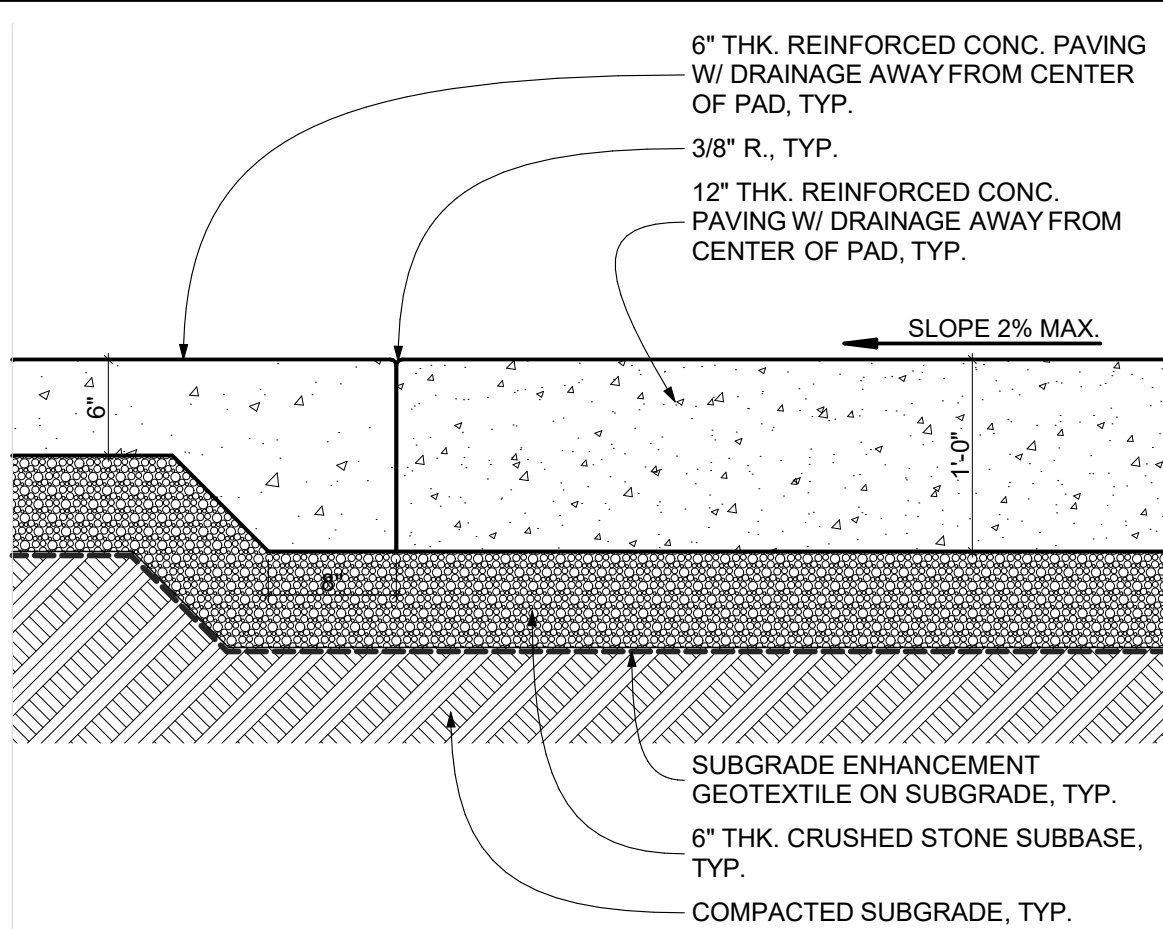
STONE SCULPTURE 6  
SCALE: 1/2" = 1'-0"



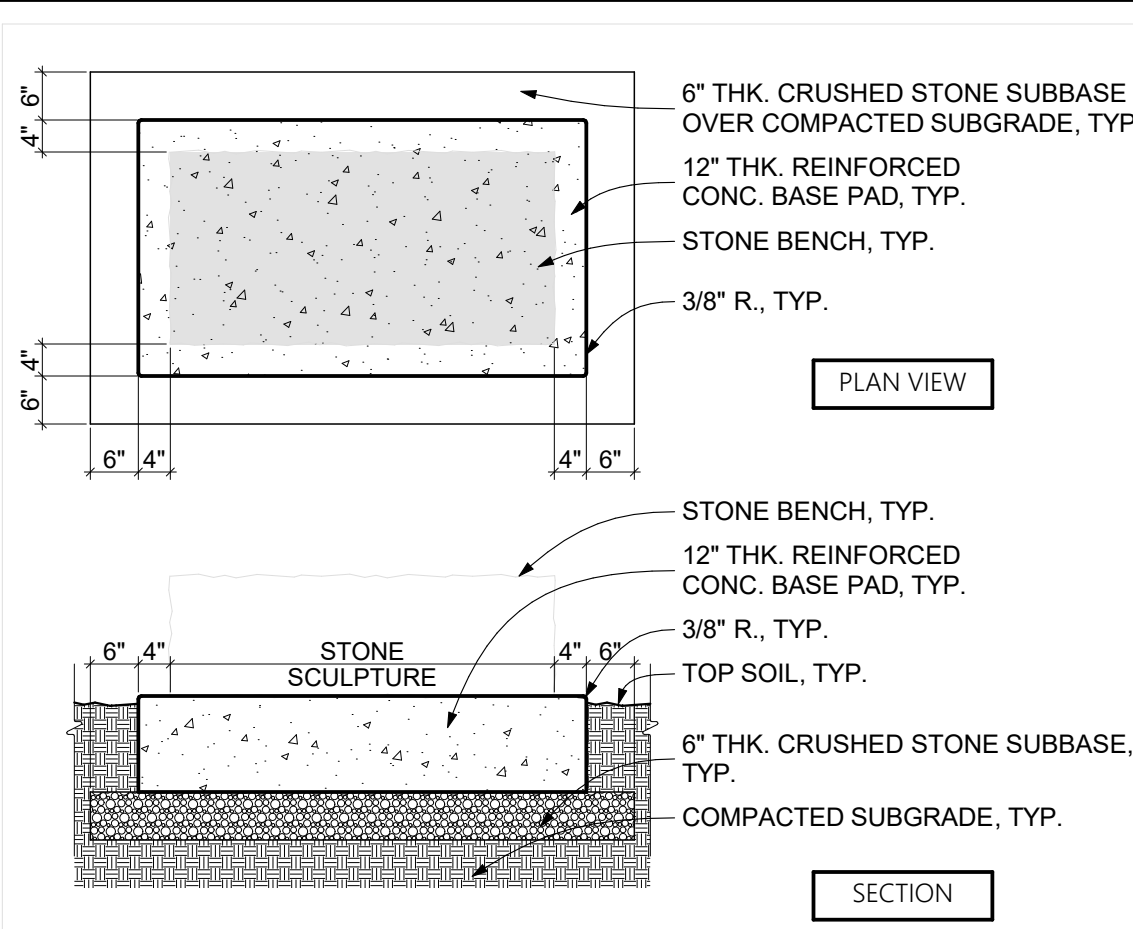
EDUCATIONAL SUNDIAL 2  
SCALE: 1/2" = 1'-0"



CONC. PAVING SECTION DETAIL 15  
SCALE: 1" = 1'-0"



CONC. PAVING SECTION DETAIL 11  
SCALE: 1" = 1'-0"



STONE BENCH 7  
SCALE: 1/2" = 1'-0"

STEVEN SOHN

PLANNING  
ARCHITECTURE  
GRAPHICS  
INTERIORS

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LICENSED ARCHITECT  
STEVEN SOHN  
No. C-32296  
10/31/2025  
RENEWAL DATE  
STATE OF CALIFORNIA

NO. SUBMITTALS / REVISIONS

DATE

NO. SUBMITTALS / REVISIONS

DATE

PROJECT: FRIENDSHIP PAVILION  
AT FRIENDSHIP PARK, BUENA PARK

5290 CAMERON DR. BUENA PARK, CA 90621

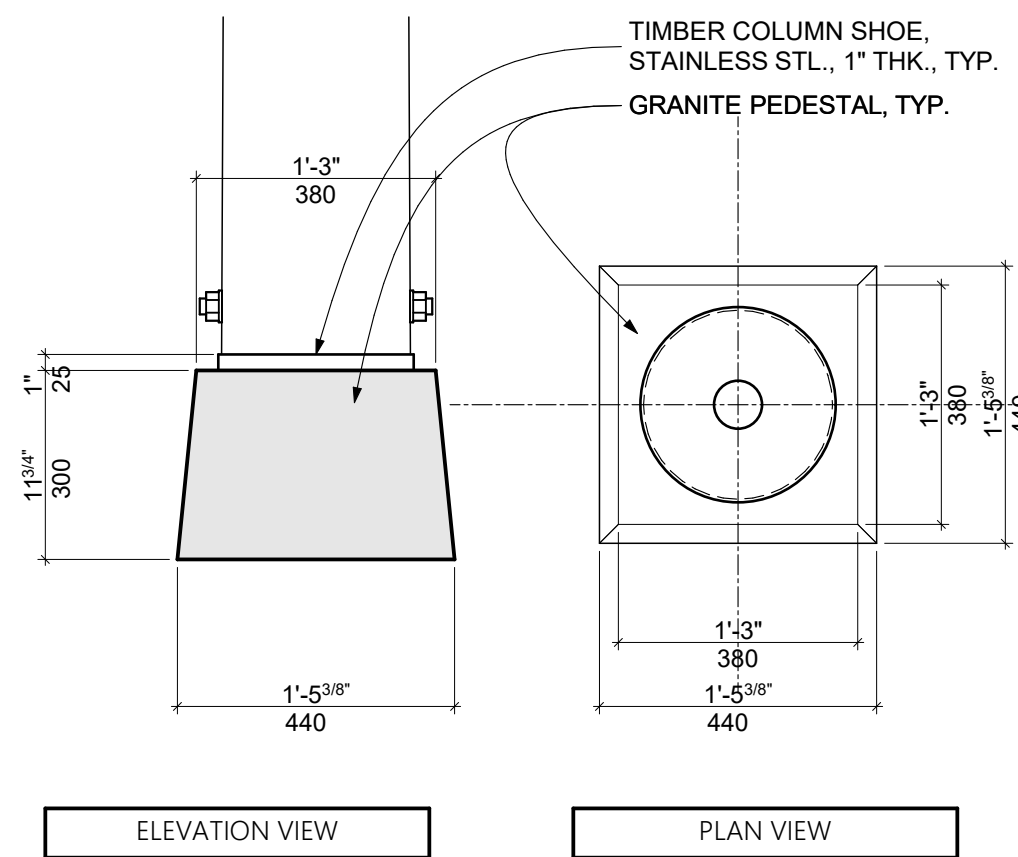
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6650 BEACH BLVD., BUENA PARK, CA 90621

PROJECT #: 241118  
SCALE: AS SHOWN  
DATE: 5/1/2025  
DRAWN BY: ED, FW  
CHECKED BY: DL, SS  
SHEET TITLE:

PARK DETAILS

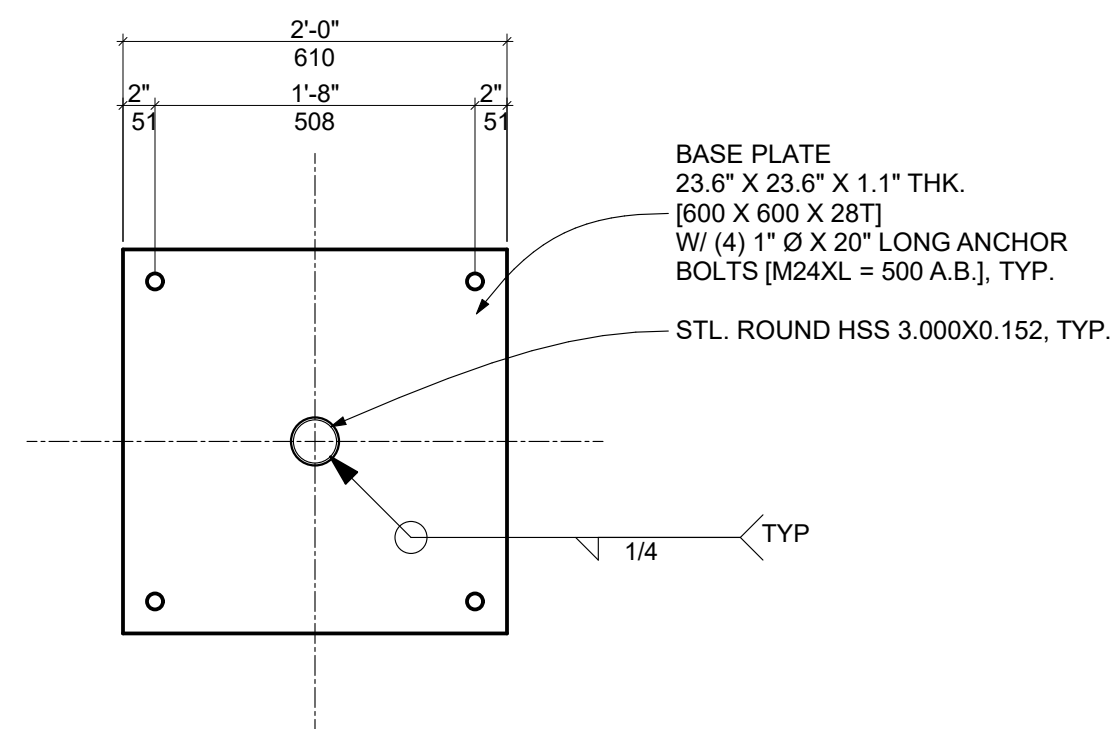
SHEET NO:  
**A-1.6**





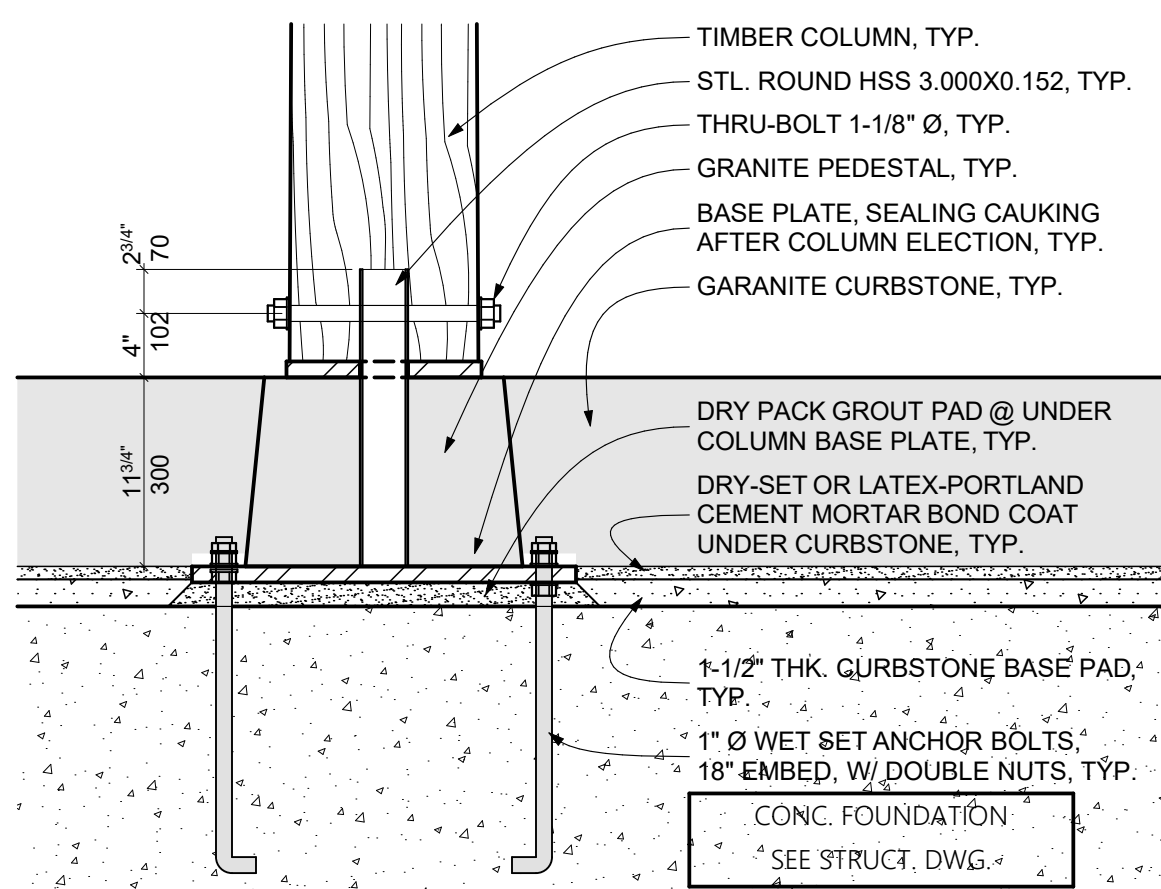
### PEDESTAL & COLUMN SHOE DETAIL

SCALE: 1" = 1'-0"



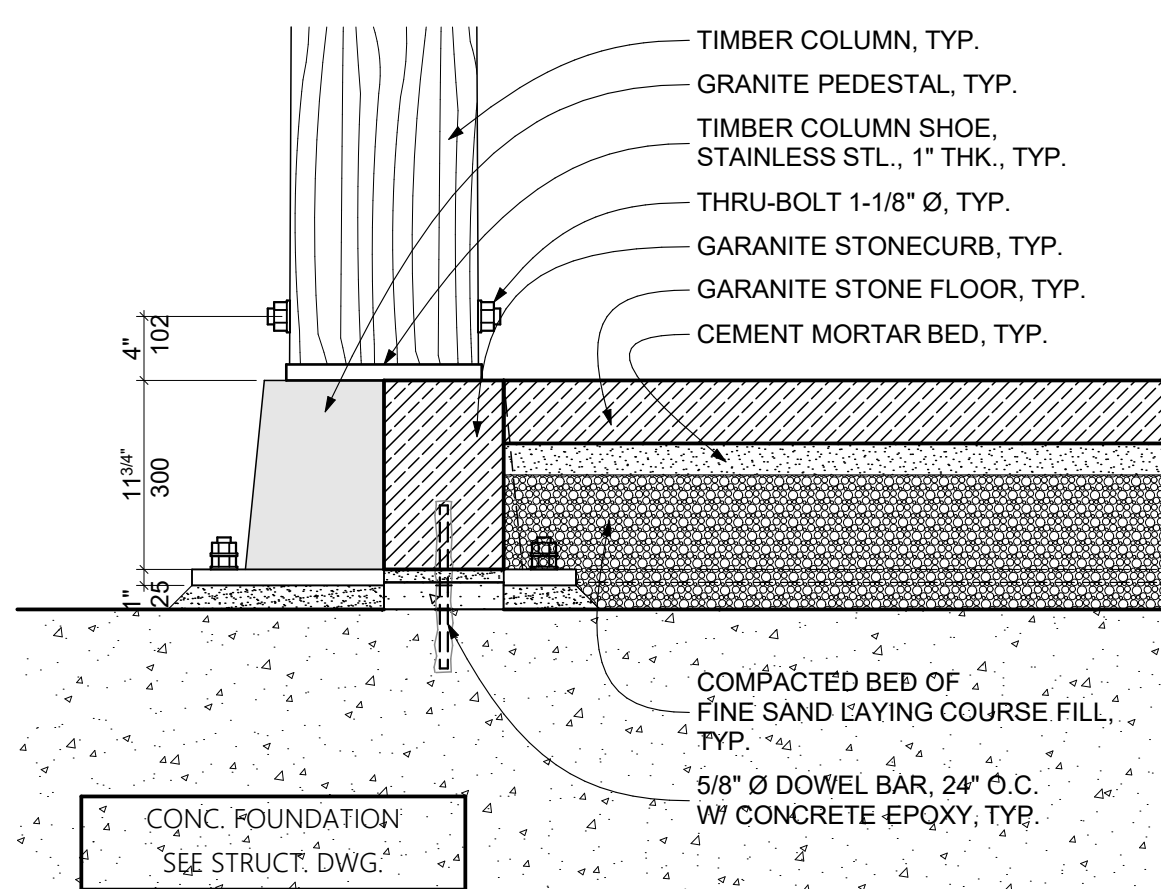
## BASE PLATE DETAIL

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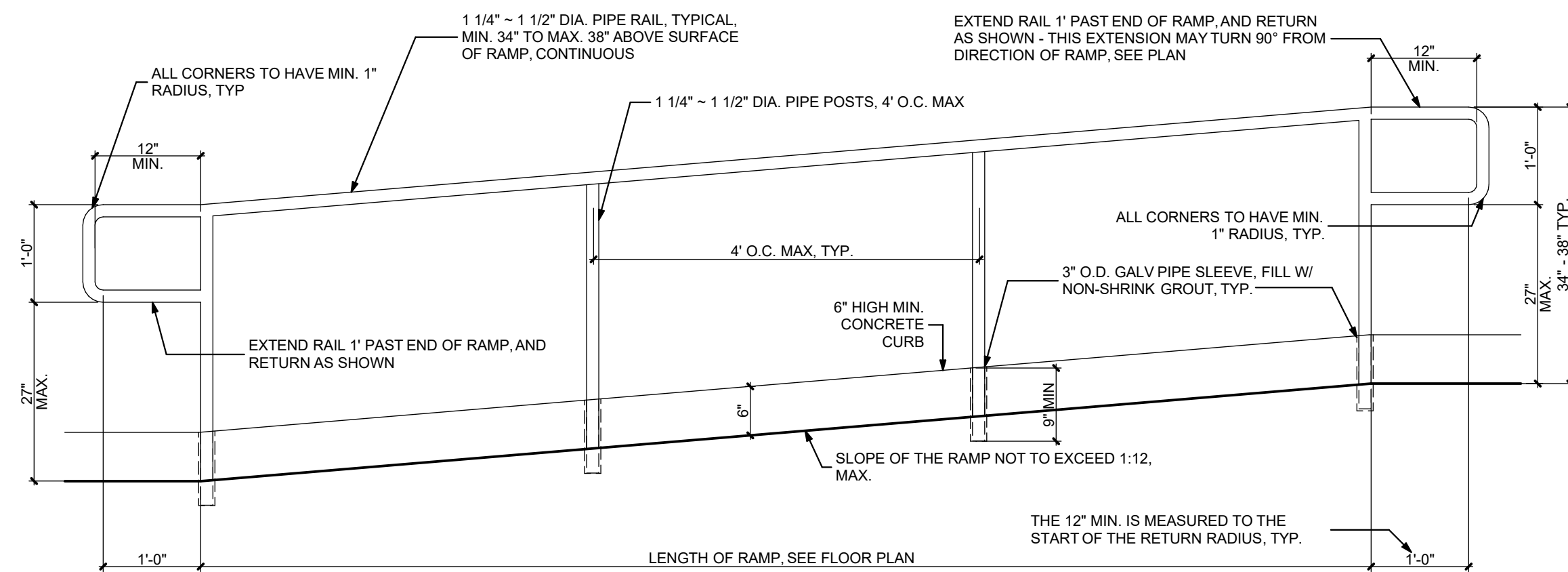
### PEDESTAL SECTION DETAIL

SCALE: 1" = 1'-0"



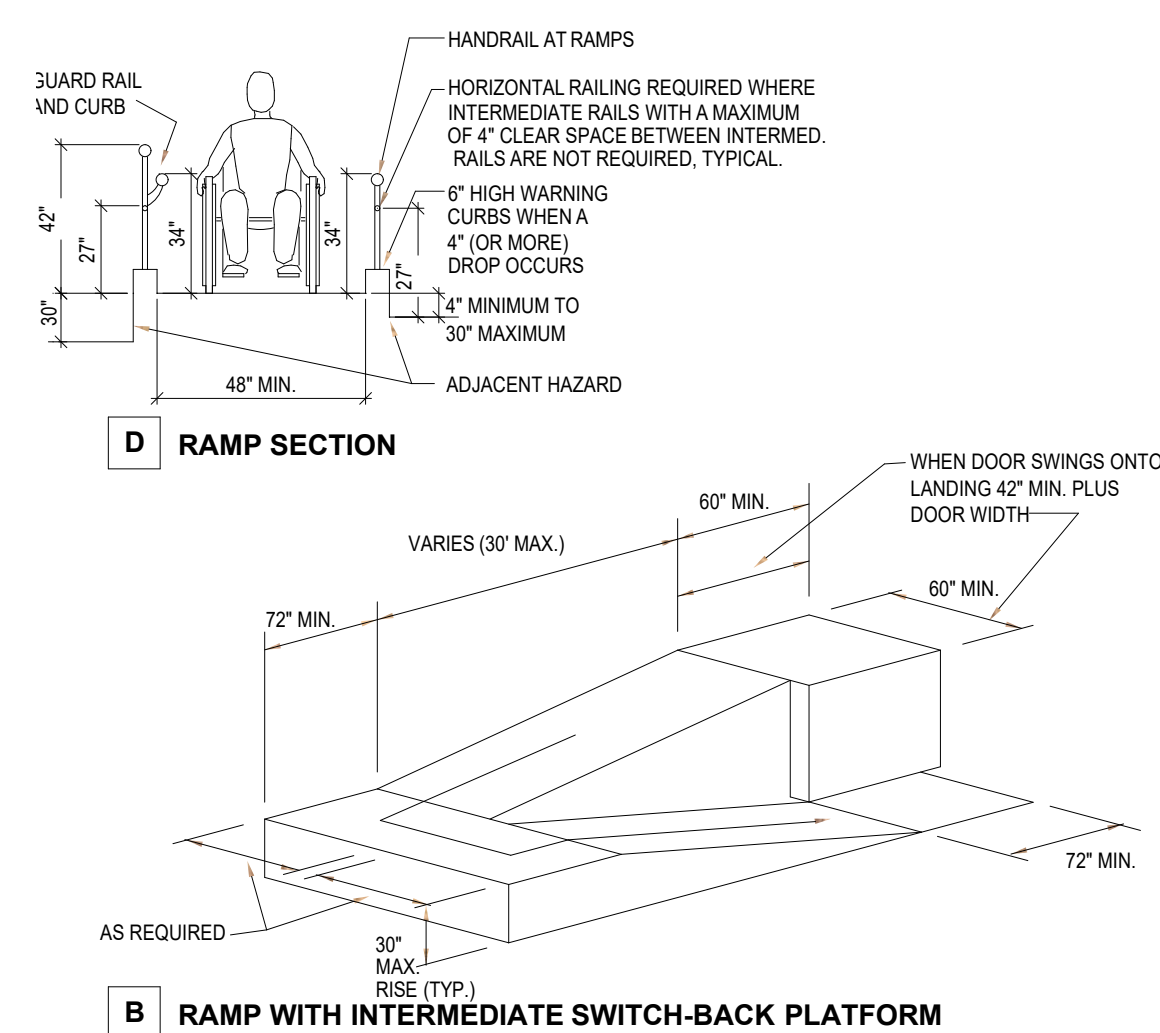
## GRANITE STONECURB DETAIL

SCALE: 1" = 1'-0"



ACCESSIBLE RAMP HANDRAILS W/ CURB

SCALE: 3/4" = 1'-0"



D	RAMP SECTION
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## B RAMP WITH INTERMEDIATE SWITCH-BACK PLATFORM

**SITE ACCESSIBILITY NOTES:**

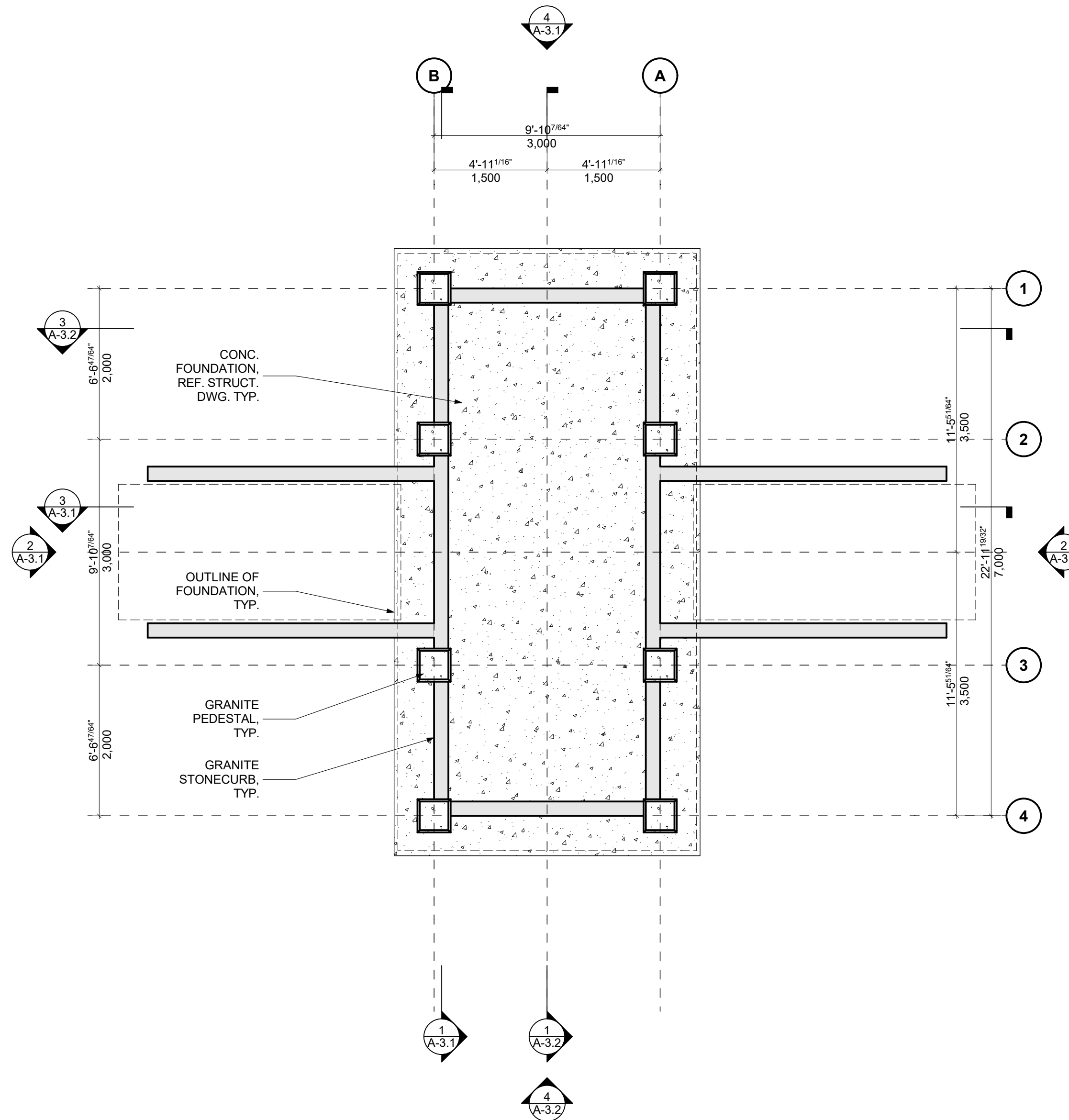
**Accessible Route from Public Sidewalk.**  
accessible route shall be 48 inches wide, contain a cross slope no greater than 2.08% (1:48) and a running slope no greater than 5.0% (1:20). Repair any cracks as these are potential tripping hazards.

**Accessible Parking/Access Aisle.** Access aisles shall not overlap the vehicular way. Access aisles shall be permitted to be placed on either side of the parking space except for van parking spaces which shall have the aisle on the passenger side of the parking space.

**CBC 11B-052.3.4 Floor or Ground Surfaces.** Parking spaces and access aisles serving them shall provide slopes no steeper than 2.08% (1:48) in any direction. Non-compliant slopes require removal/ replacement and/or an a/c overlay to provide a compliant surface. It is recommended for the compliant surface to extend 3 feet beyond the rear edge of the accessible parking/access aisle. By providing an additional 3 feet of compliant surface on all sides, it allows pedestrians to safely exit their vehicle (especially for those vehicles with a lift in the back).

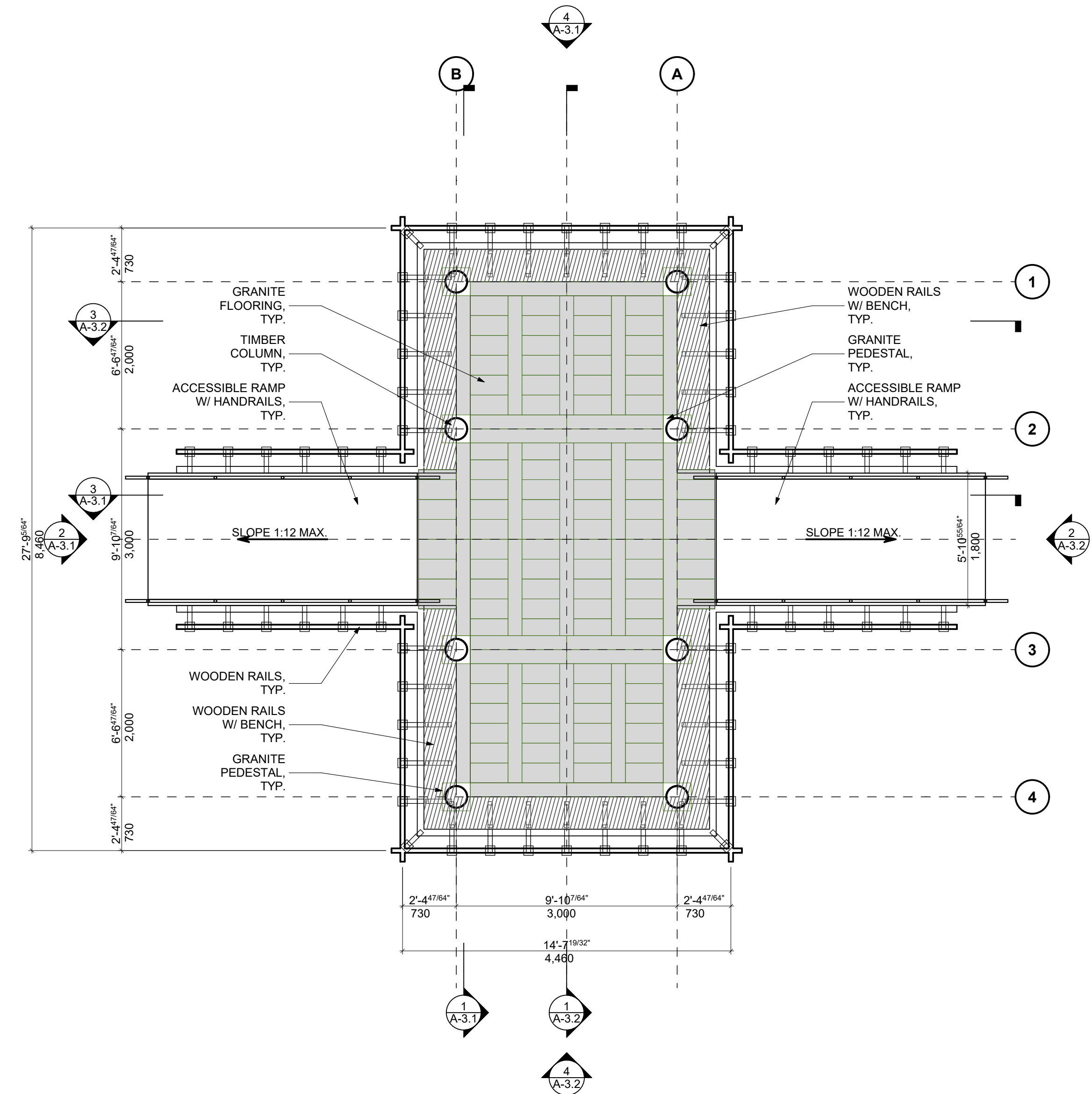
**Storefront Walkway/Door Maneuvering Clearances (Slopes/Dimensions)**  
Per **CBC 11B-404.2.4**, door maneuvering clearances shall extend the full width of the doorway and the required latch side of hinge side clearance. Per **CBC 11B-404.2.4.4**, changes in level are not permitted at these maneuvering clearances; slopes not steeper than 2.08% (1:48) shall be permitted.

**Abrupt changes in level exceeding 4 inches (102 mm) in a vertical dimension between walks, sidewalks or other pedestrian ways and adjacent surfaces or features shall be identified by warning curbs at least 6 inches (152 mm) in height above the walk or sidewalk surface. (CBC 11B-303.5)**



PAVILION FOUNDATION PLAN

SCALE: 1/4" = 1'-0"



PAVILION FLOOR PLAN

SCALE: 1/4" = 1'-0"

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**FRIENDSHIP PAVILION  
AT FRIENDSHIP PARK, BUENA PARK**

5290 CAMERON DR. BUENA PARK, CA 90621

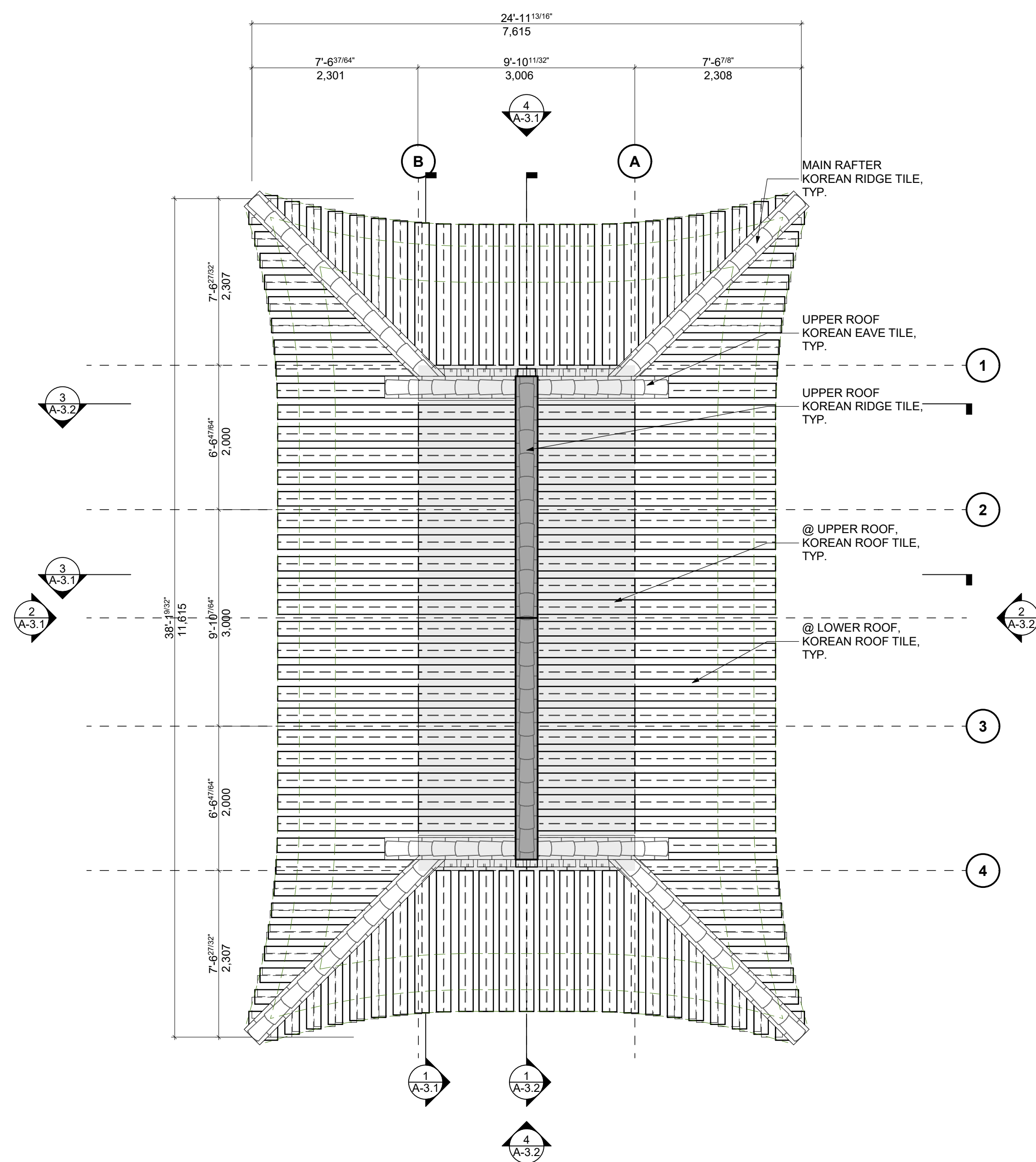
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PROJECT #:		6650 BE	
SCALE:	241118		
DATE:	AS SHOWN		
DRAWN BY:	5/1/2025		
CHECKED BY:	ED, FW		
SHEET TITLE:	DL, SS		

PAVILION PLANS

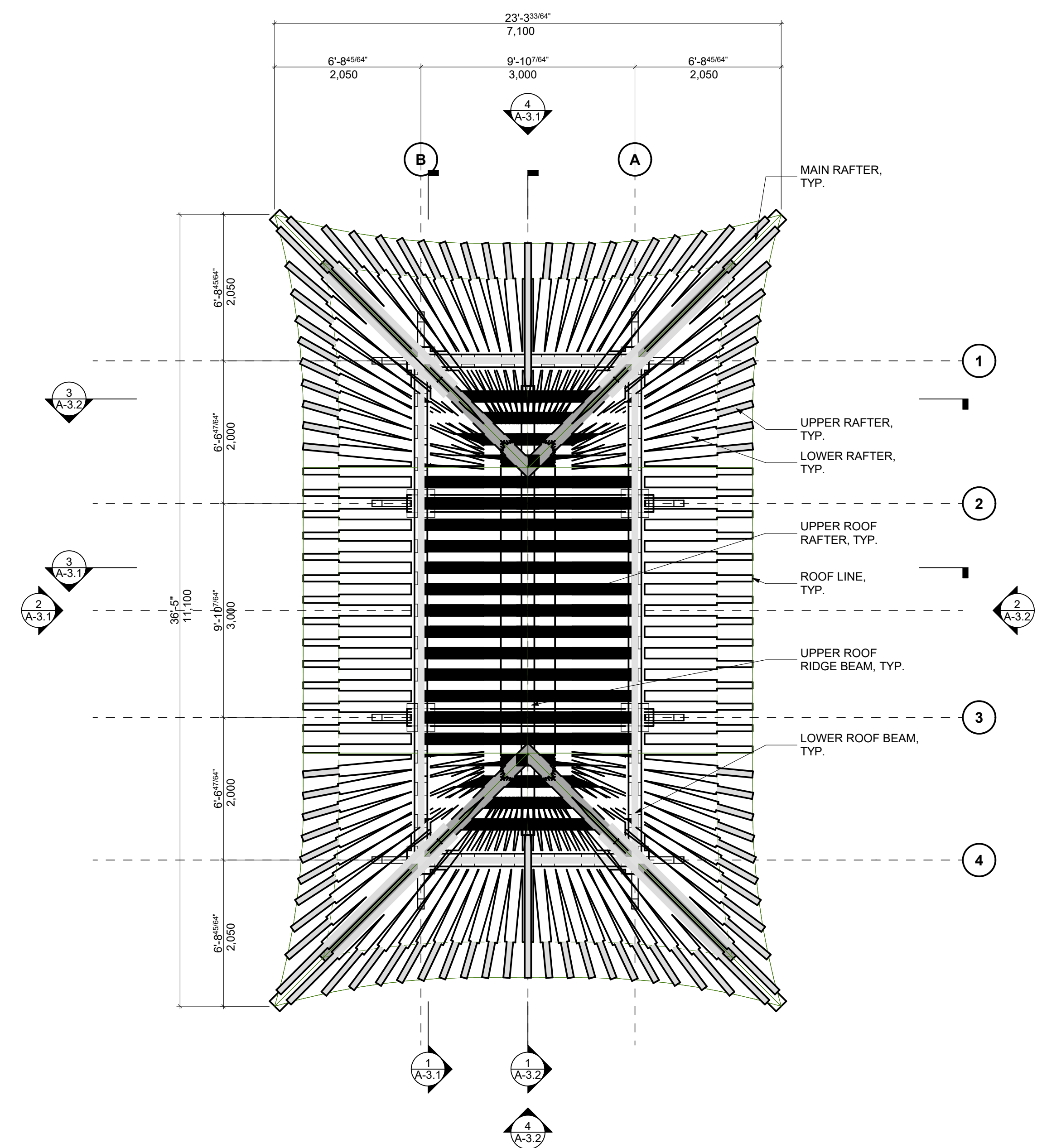
SHEET NO:

## A-2.1





SCALE: 1/4" = 1'-0"



SCALE: 1/4" = 1'-0"

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AT FRIENDSHIP PARK, BUENA PARK**

5290 CAMERON DR. BUENA PARK, CA 90621

#Client Full Name  
6650 BEACH BLVD., BUENA PARK, CA 90621

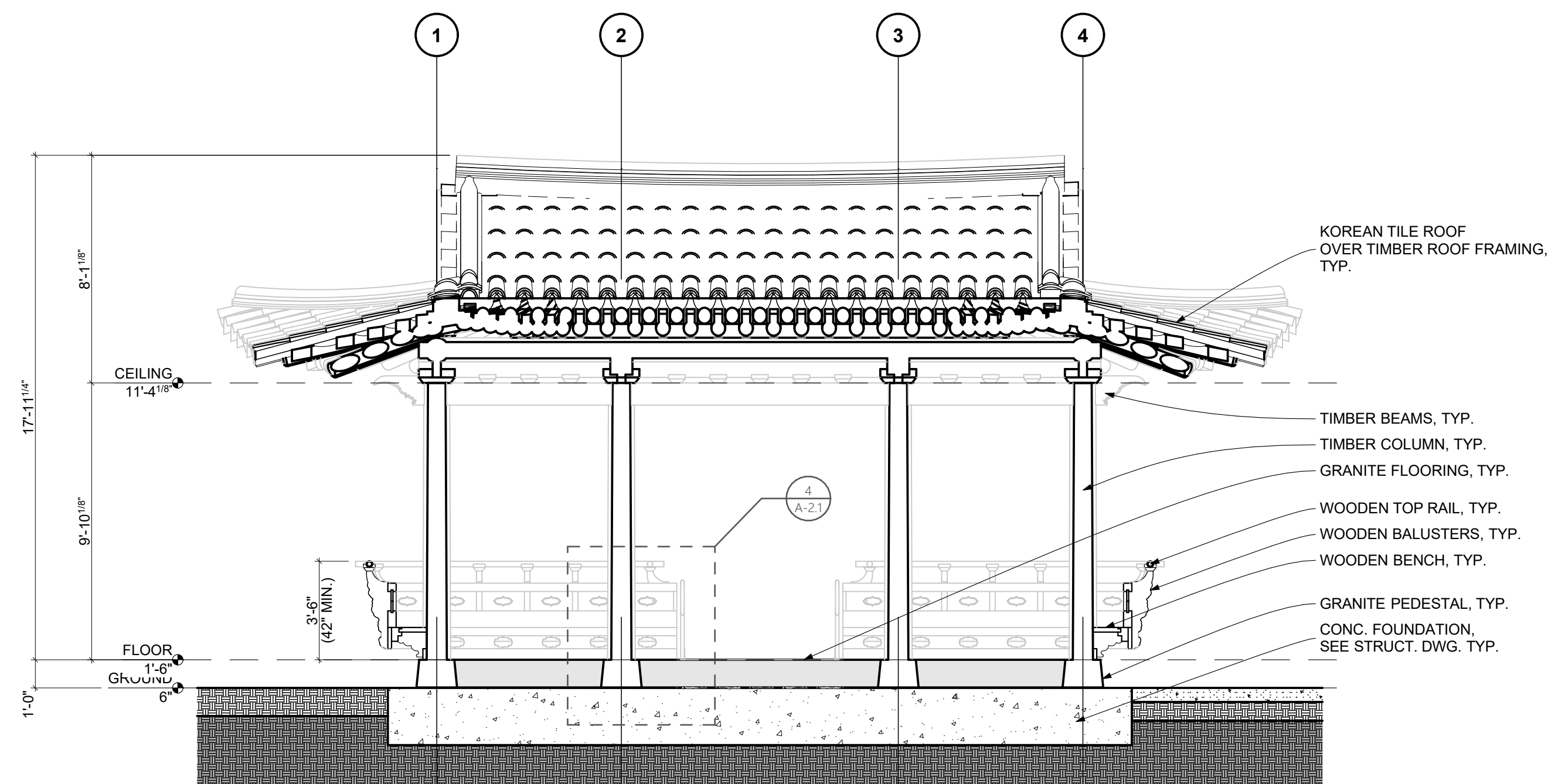
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SCALE:	AS SHOWN
DATE:	5/1/2025
DRAWN BY:	ED, FW
CHECKED BY:	DL, SS
SHEET TITLE:	

PAVILION CEILING  
& ROOF PLAN

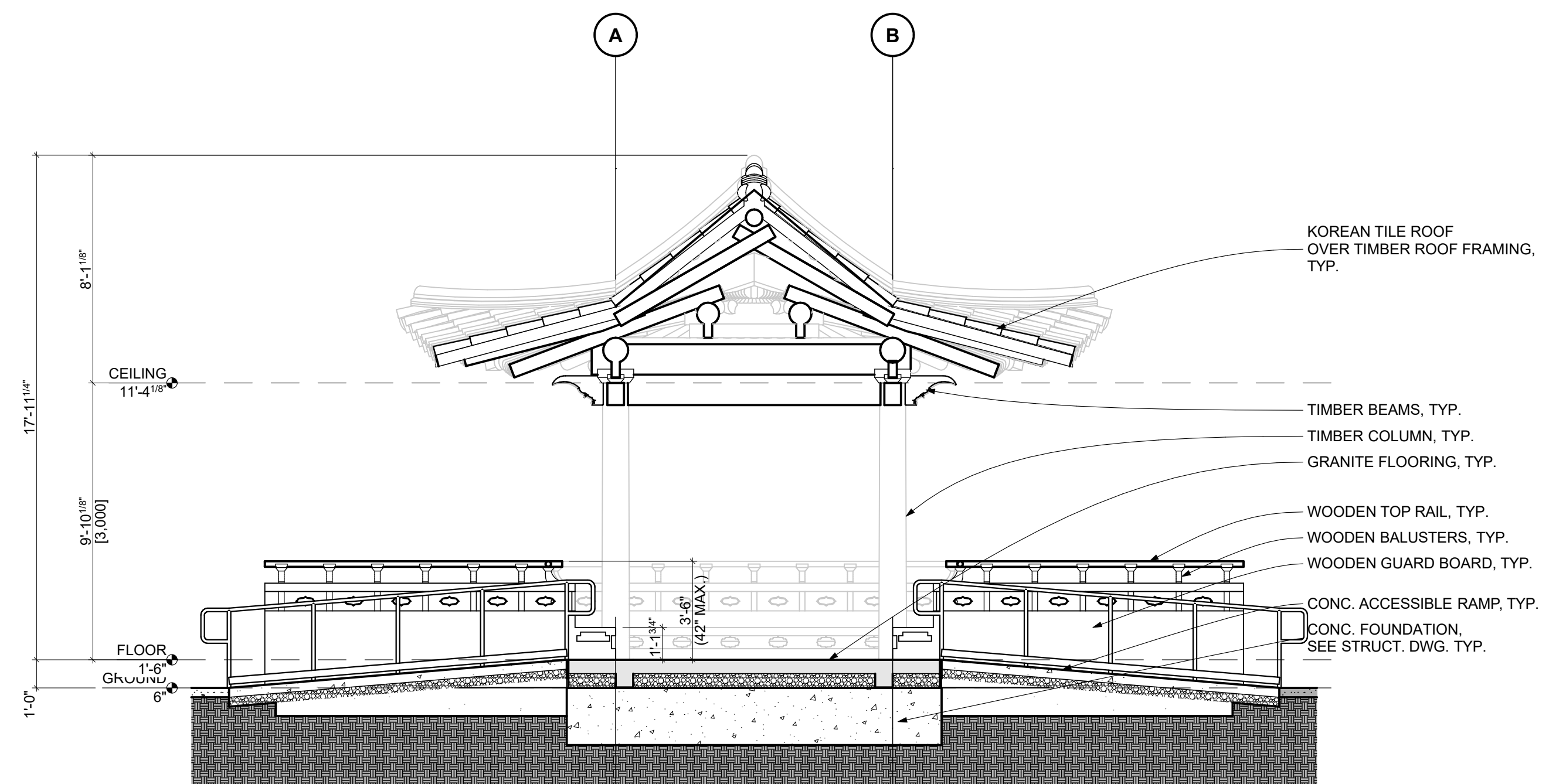
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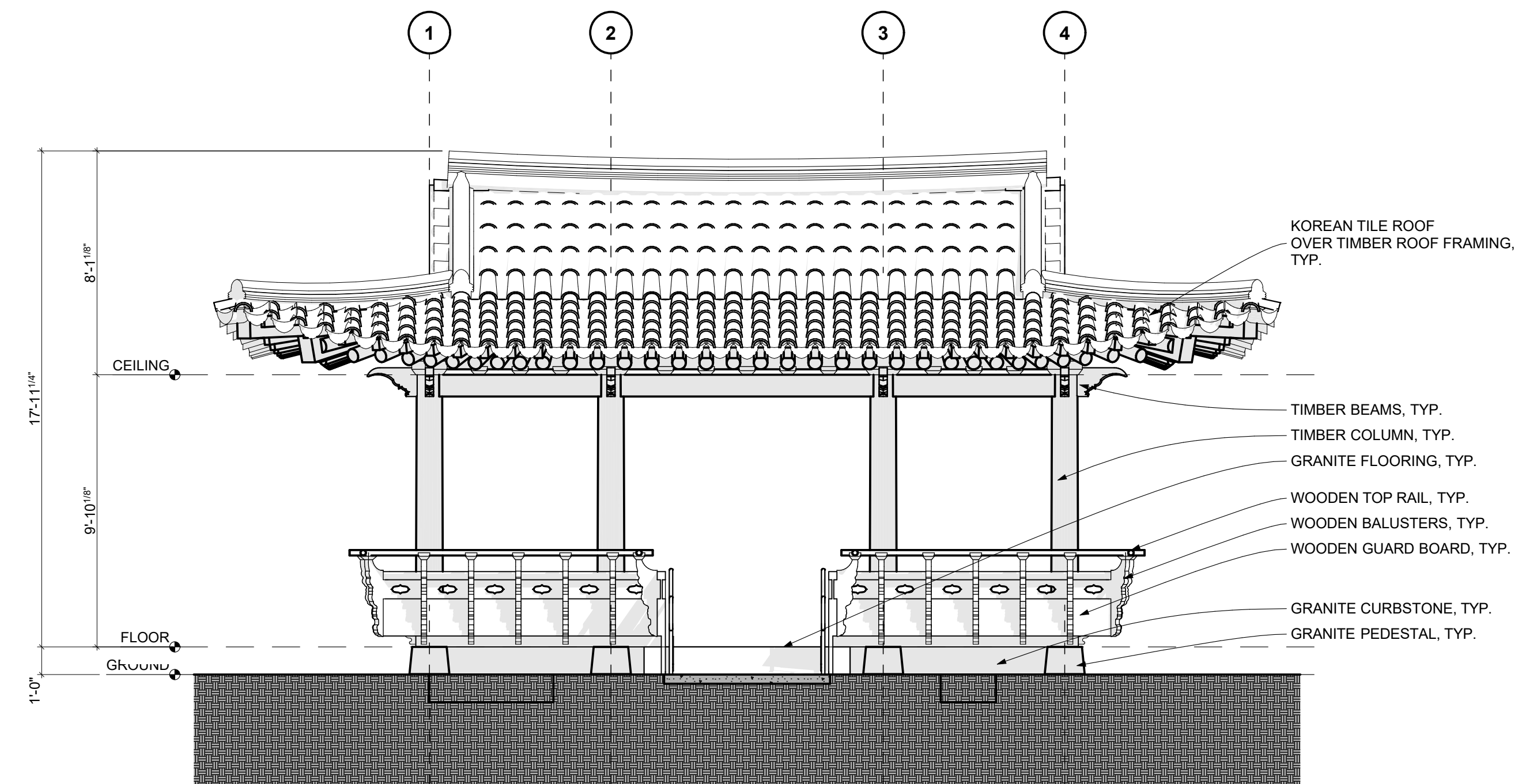




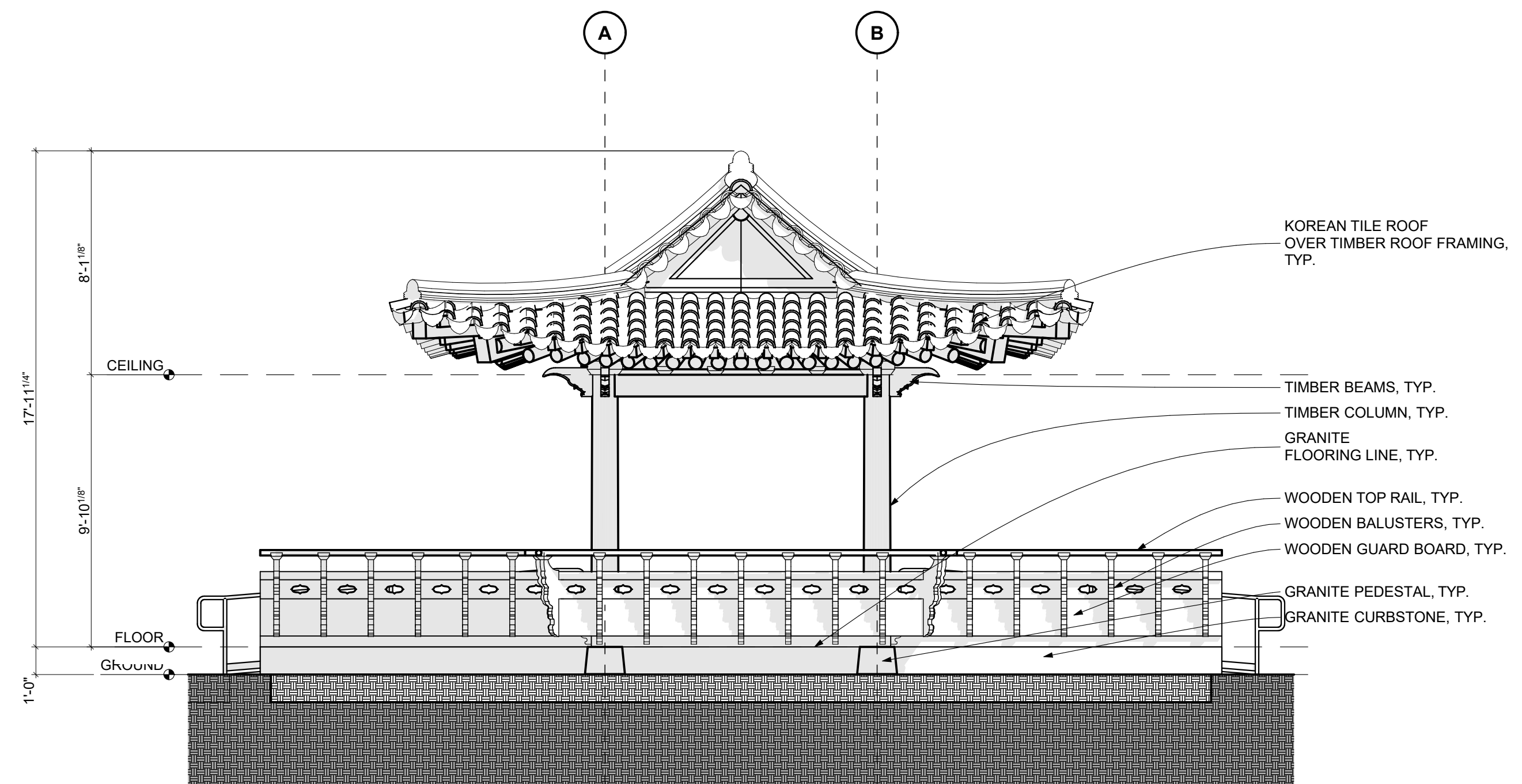
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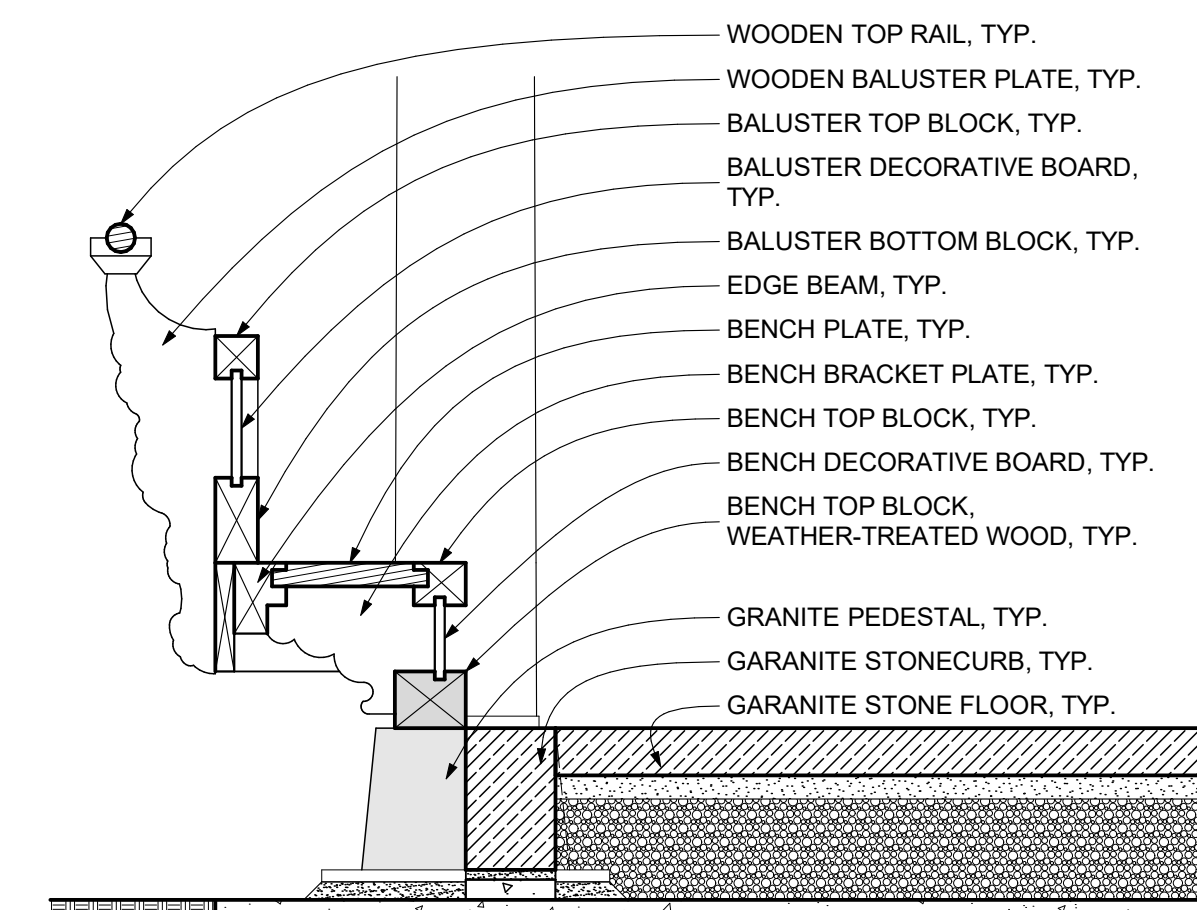


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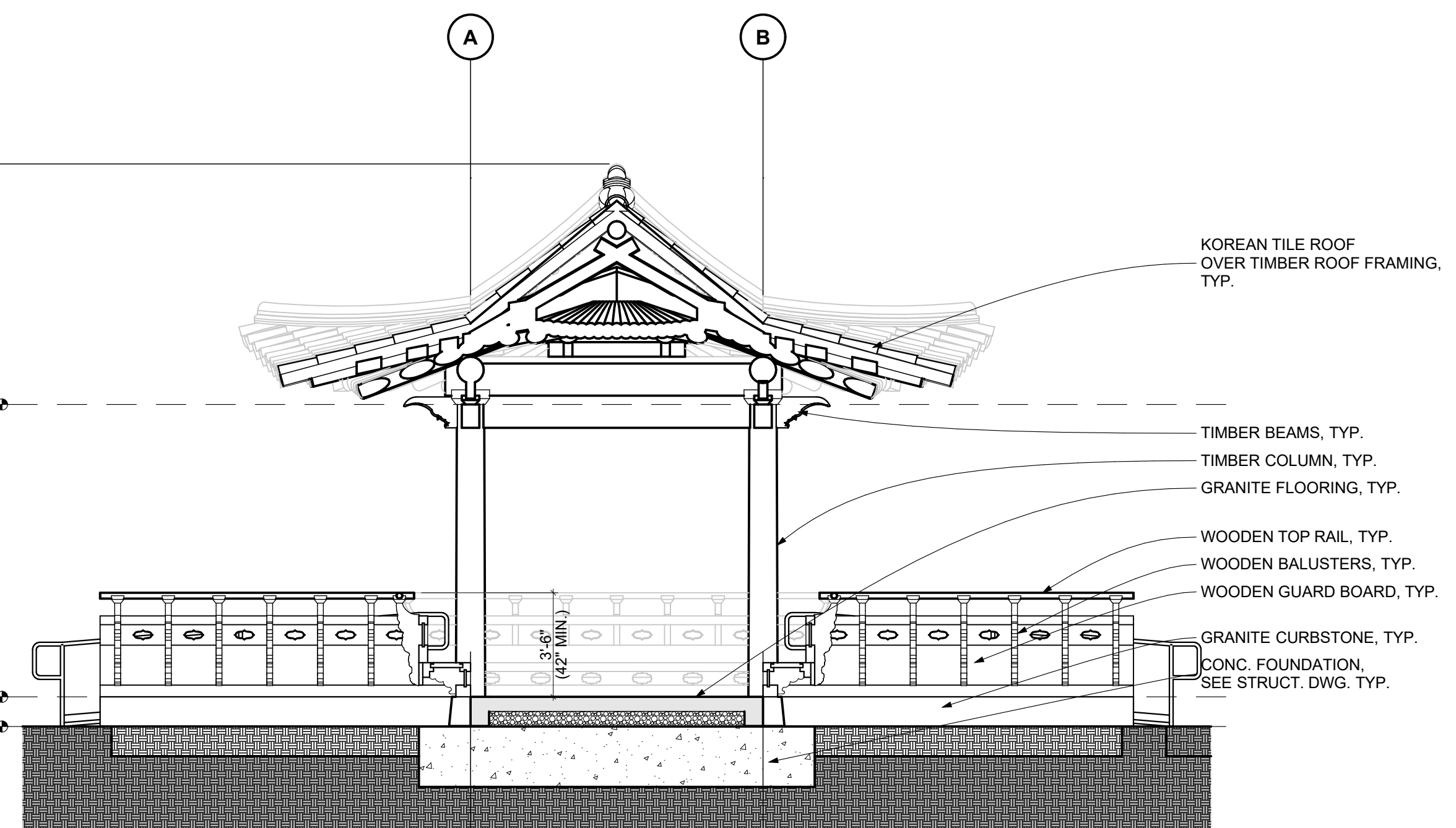
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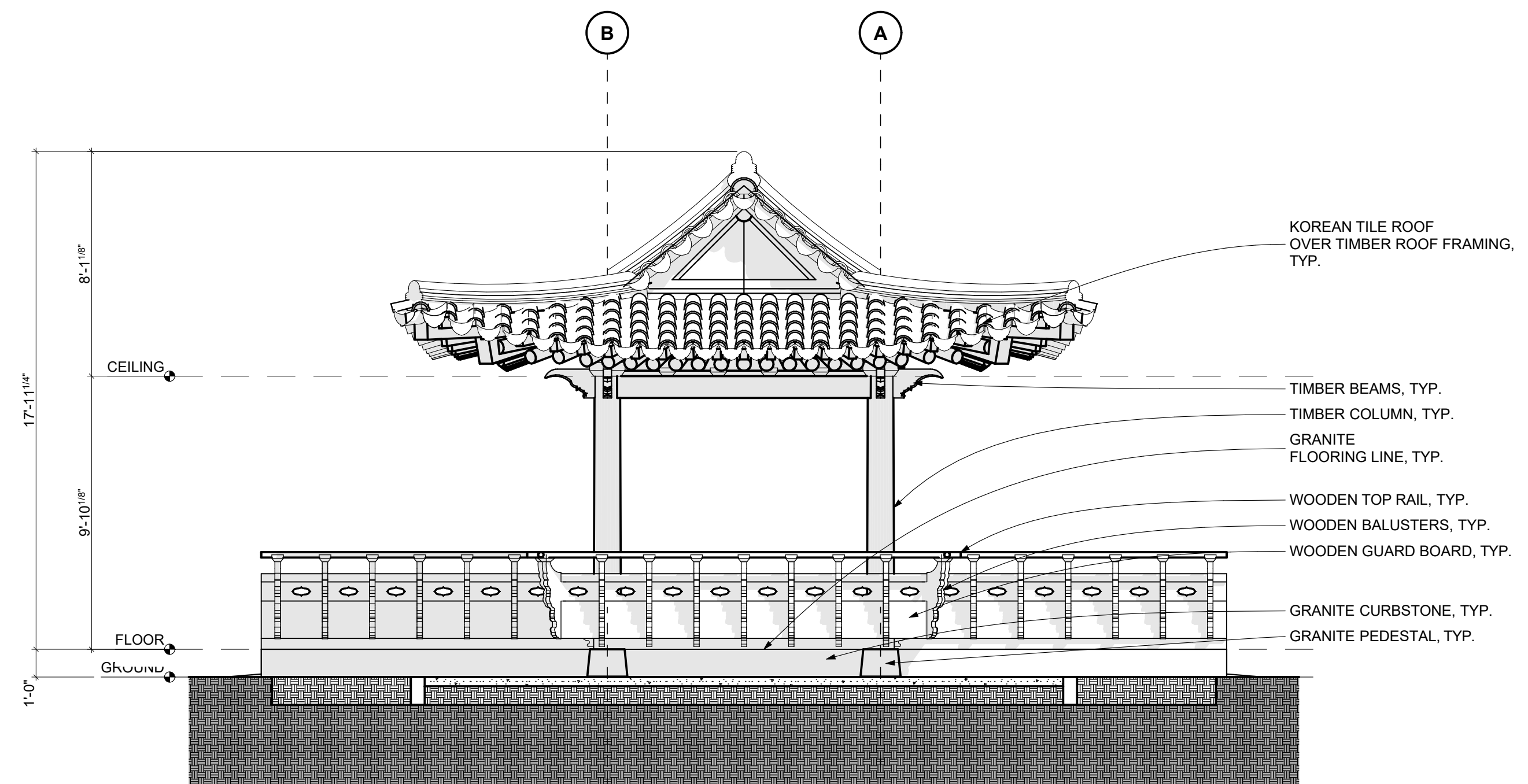
### DECK BENCH SECTION DETAIL

SCALE: 3/4" = 1'-0"



PAVILION SECTION

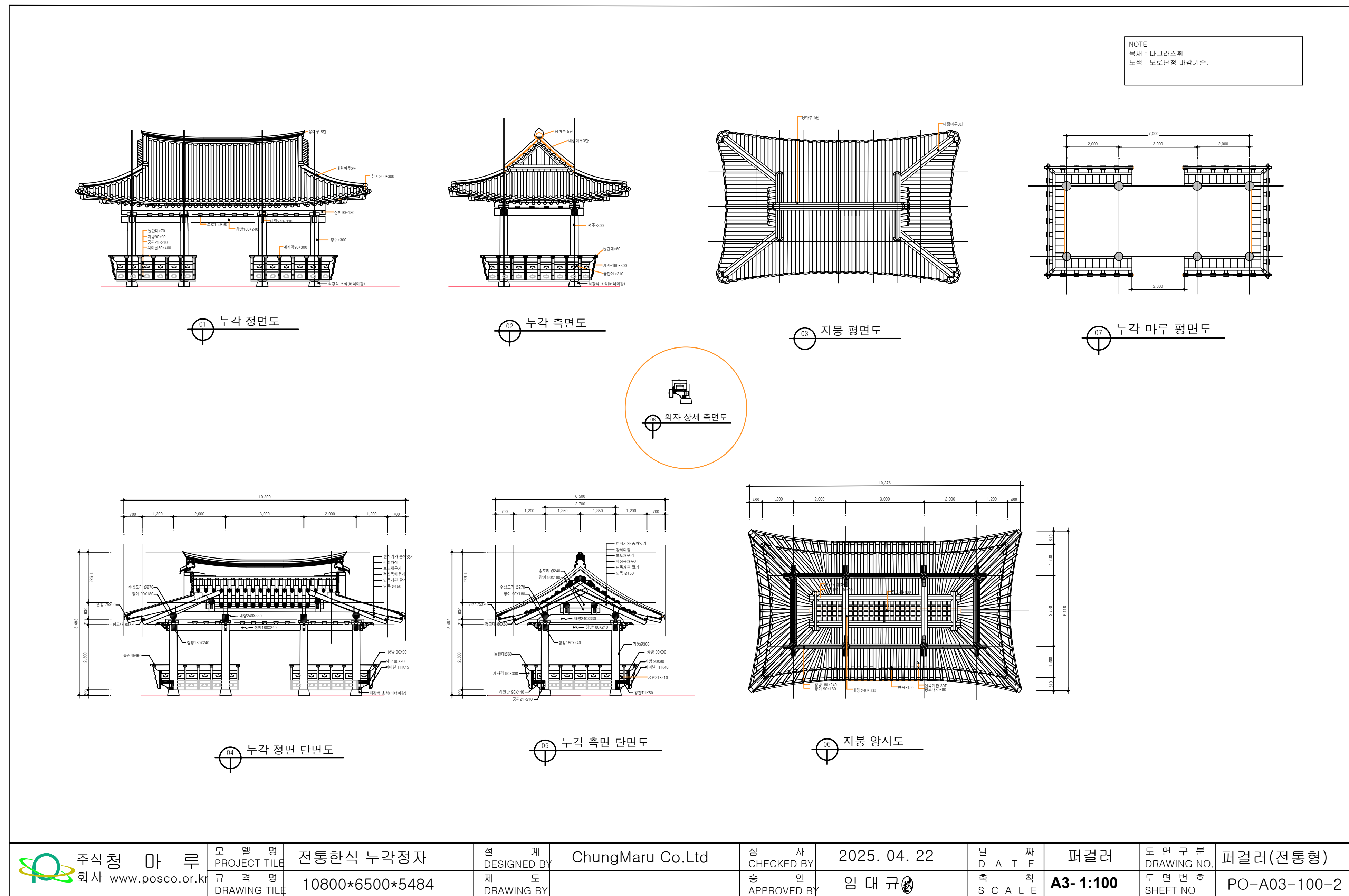
SCALE: 1/4" = 1'-0"



EAST ELEVATION

SCALE: 1/4" = 1'-0"





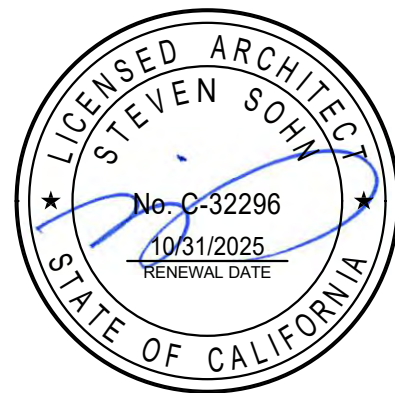
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CLIENT: #Client Full Name  
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PROJECT #: 241118  
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SHEET TITLE: \_\_\_\_\_

## FABRICATOR'S PLANS

SHEET NO:

### A-3.3

**City Council Regular Meeting Agenda Report**

**C. DISCUSS AND PROVIDE DIRECTION REGARDING SENIOR SERVICES OUTREACH PROGRAM**

Meeting	Agenda Group
Tuesday, May 13, 2025, 5:00 PM	STUDY SESSION Item: 9C.
Prepared By	Approved By
Connie Hurtado, Community Services Supervisor	Aaron France, City Manager
Presented By	
Connie Hurtado, Community Services Supervisor	

**DISCUSSION**

At the request of Councilwoman Hoque, staff is presenting this item for City Council discussion and consideration. The Ehlers Senior Center provides a robust array of services, classes, and programs for the senior community in Buena Park. However, staff acknowledges that a number of seniors are either unable or unlikely to travel to the Center to participate.

To address this accessibility gap, staff has identified several potential satellite locations throughout the city where senior programs can be delivered directly to the community. Proposed locations include mobile home parks, city facilities, and public parks. In particular, staff will engage in discussions with the two mobile home communities within District 4 to assess their interest in participating in or hosting classes and services for their residents.

**PROPOSED OUTREACH SERVICES**

Staff is exploring a variety of activities and classes designed to promote health, wellness, and lifelong learning, including:

- Senior Walking Club at Larwin Park
- Outdoor Fitness Classes at the Basketball Courts in John Beat Park
- Pickleball Classes at Carl Brenner Park
- Educational Workshops at Various other Locations throughout the City

These services are intended to be free or low-cost and would be available to all Buena Park seniors, particularly those who may not utilize the Ehlers Senior Center. Special attention will also be given to residents in District 4 mobile home communities, and staff will work closely with the two mobile home communities to gauge interest in specific class offerings that may better suit their needs.

**BUDGET IMPACT**

Pickleball:

ITEM	TOTAL COST
Program Supplies	\$3,000

Staff Costs	\$7,100
-------------	---------

Other Programs (walking club, workshops/fitness classes, etc):

ITEM	TOTAL COST
Program Supplies	\$2,000
Staff Costs	\$4,200

Totals:

ITEM	TOTAL COST
Program Supplies	\$5,000
Staff Costs	\$11,300
<b>Total Expenses:</b>	<b>\$16,300</b>

### **NEXT STEPS**

Pending City Council approval, staff will take the following actions:

- Engagement with District 4 Mobile Home Communities: Initiate discussions with leaders and residents of the two mobile home communities to assess interest and preferences for class offerings and senior services.
- Identify and secure qualified instructors and facilitators
- Partner with community organizations and agencies for educational presentations
- Reserve appropriate city facilities and park spaces
- Evaluate staffing needs to support implementation
- Return to the City Council for any required budget approvals or funding allocations