



MAYOR JOYCE AHN
VICE MAYOR CONNOR TRAUT
COUNCIL MEMBER CARLOS FRANCO
COUNCIL MEMBER LAMIYA HOQUE
COUNCIL MEMBER SUSAN SONNE

Tuesday, January 28, 2025, 5:00 PM
COUNCIL CHAMBER
6650 Beach Boulevard
Buena Park, CA 90621

BUENA PARK CITY COUNCIL
REGULAR MEETING AGENDA

5:00 p.m.
PUBLIC HEARINGS AT 6:00 P.M.

1. GENERAL

1A. CALL TO ORDER

1B. ROLL CALL

1C. INVOCATION

— Reverend Dr. Joel Van Soelen, Anaheim Christian Reform Church

1D. PLEDGE OF ALLEGIANCE

— Jim Box, Director of Community Services

1E. CITY MANAGER REPORT

— Aaron France, City Manager

2. PRESENTATIONS

2A. BUENA PARK POLICE DEPARTMENT CITIZENS COMMENDATION PRESENTED TO DON HUNT AND TEAGAN HUNT

2B. BUENA PARK POLICE DEPARTMENT LIFESAVING AWARDS PRESENTED TO CORPORAL JONATHON CHOI AND OFFICER SERGIO CERDA

3. ORAL COMMUNICATIONS

3A. ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any item on the Regular Meeting Agenda only. Public comments are limited to no more than three minutes each. Those wishing to speak in-person are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

4. CONSENT CALENDAR

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

4A. APPROVE MINUTES

— Recommended Action: Approve Minutes of the Special and Regular City Council Meetings of January 14, 2025.

4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

— Recommended Action: Adopt Resolutions approving the Claims and Demands.

4C. TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2024

— Recommended Action: Receive and file the reports.

4D. TOURISM MARKETING DISTRICT (TMD) ANNUAL REPORT FOR FY 2024-2025

— Recommended Action: 1) Approve and file FY 2024-2025 Annual Report for the Buena Park Tourism Marketing District (TMD).

4E. APPROVE CITY COUNCIL POLICY STATEMENT NO. 52 SELECTION OF VOTING DELEGATES

— Recommended Action: Approve City Council Policy Statement No. 52 Selection of Voting Delegates.

4F. APPROVE AN AMENDMENT TO CITY COUNCIL POLICY NO. 48 ELECTRONIC SIGNATURES

— Recommended Action: 1) Approve amended City Council Policy No. 48: Electronic Signatures, disallowing the use of secure electronic signatures in filing an original Fair Political Practices Commission (FPPC) Statement of Economic Interests Form 700 in electronic format through DocuSign; and, 2) Prohibit the use of electronic signatures on vital City records, including but not limited to Resolutions, Ordinances, and Minutes, as determined by the City Clerk of her/his designee.

5. NEW BUSINESS

5A. ADOPT AN ORDINANCE AMENDING CHAPTER 5.64 (SIDEWALK VENDING) OF THE BUENA PARK MUNICIPAL CODE TO ADD REGULATIONS ALLOWING THE IMPOUNDMENT OF ILLEGAL SIDEWALK VENDING FACILITIES AND ADOPT A RESOLUTION ESTABLISHING THE IMPOUNDMENT FEE AMOUNT

— Recommended Action: 1) Adopt an Ordinance amending Chapter 5.64 (SIDEWALK VENDING) of the Buena Park Municipal Code to add regulations allowing the impoundment of illegal sidewalk vending facilities; and 2) Adopt a Resolution establishing impound fees for sidewalk vending facilities.

5B. CONSIDERATION OF A VEHICLE REBATE PROGRAM BY AND AMONG THE CITY OF BUENA PARK AND BUENA PARK AUTO CENTER DEALERSHIPS

— Recommended Action: 1) Approve the Vehicle Incentive Program and the associated Government Code Section 53083 Report; 2) Authorize the City Manager and City Attorney to finalize the Program Guidelines and make any non-monetary changes to the Program as necessary.

5C. ORANGE COUNTY POWER AUTHORITY (OCPA) UPDATE AND RESOLUTION TO TEMPORARILY DESIGNATE THE CITY'S DEFAULT ENERGY RATE TO SMART CHOICE FOR CITY FACILITIES, RESIDENTS, AND BUSINESS CUSTOMERS

— Recommended Action: 1) Receive and file an update by Buena Park's default energy provider, Orange County Power Authority (OCPA); and 2) Consider a resolution updating the default renewable energy plan for Buena Park residents, businesses, and municipal accounts from the highest tier of renewable energy, 100% Renewable Choice, to the Smart Choice mid-tier option.

6. PUBLIC HEARING

Public Hearings are held at 6:00 PM

6A. ADOPT AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT ADDING CHAPTER 3.60 TO TITLE 3 ESTABLISHING DEVELOPMENT IMPACT FEES FOR WATER FACILITIES, SEWER COLLECTION AND TREATMENT FACILITIES, TRANSPORTATION FACILITIES, AND PARKS AND RECREATION FACILITIES; ADOPT A RESOLUTION APPROVING THE NEXUS FEE STUDY; AND ADOPT A RESOLUTION ESTABLISHING THE FEE AMOUNTS FOR EACH OF THE RECOMMENDED DEVELOPMENT IMPACT FEES

— Recommended Action: 1) Conduct a public hearing and adopt a resolution approving a nexus study for development impact fees pertaining to water, sewer collection and treatment, transportation, and parks and recreation facilities, and affordable housing in-lieu fees; 2) Adopt an ordinance adding Chapter 3.60 (Development Impact Fees) to Title 3 of the Buena Park Municipal Code establishing development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities and parks and recreation facilities; and 3) Adopt a resolution establishing the fee amounts for each of the foregoing development impact fees.

7. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

7A. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

8. RECESS

8A. RECESS

9. STUDY SESSION

9A. REPORT FROM NAVIGATION OVERSIGHT COMMISSION AD HOC COMMITTEE ON HOMELESSNESS PREVENTION AND AFFORDABLE HOUSING CREATION

9B. DISCUSS AND PROVIDE DIRECTION REGARDING THE DEDICATION OF THE BUENA PARK METROLINK STATION TO FORMER MAYOR ART BROWN

9C. DISCUSS AND PROVIDE DIRECTION REGARDING COUNCIL DISTRICT COMMUNITY MEETINGS

9D. DISCUSS AND PROVIDE DIRECTION REGARDING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BUENA PARK AND KUKKIWON CALIFORNIA BRANCH, LLC

10. CITY MANAGER REPORT

10A. CITY MANAGER REPORT

11. COMMISSION & COMMITTEE UPDATES

11A. COMMISSION & COMMITTEE UPDATES

12. ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Supplementary materials distributed to the City Council less than 72 hours before the meeting are posted to the City's website at www.buenapark.com and copies are available for public inspection beginning the next regular business day in the City Clerk's Office. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Korean or Spanish please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의회 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com.

Adria M. Jimenez, MMC
Director of Government and Community Relations
City Clerk

Date Posted: January 23, 2025

City Council Regular Meeting Agenda Report

A. APPROVE MINUTES

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	CONSENT CALENDAR Item: 4A.
Presented By	Prepared By
Adria Jimenez, MMC, Director of Government and Community Relations/City Clerk	Anna Almquist, Assistant City Clerk
Approved By	Presented By
Aaron France, City Manager	Anna Almquist, Assistant City Clerk

RECOMMENDED ACTION

Approve the Minutes of the Special and Regular City Council Meetings of January 14, 2025.

Attachments

[2025-01-14 CC M 3PM.pdf](#)

[2025-01-14 CC M 5PM.pdf](#)

MINUTES OF A SPECIAL MEETING
OF THE BUENA PARK CITY COUNCIL
HELD JANUARY 14, 2025

Vol. 54 Pg. 140

1. CALL TO ORDER

The City Council met in a special meeting on Tuesday, January 14, 2025, at 3:00 p.m., in the Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Ahn presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Franco, Hoque, Sonne, Traut, Ahn
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk.

1C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Franco.

2A. ORAL COMMUNICATIONS

Mayor Ahn announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being none, Mayor Ahn closed oral communications.

3. CLOSED SESSION

Mayor Ahn stated the need for a closed session as scheduled and ordered the meeting into closed session.

3A. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Gov. Code Section 54957.6; Agency Negotiator: Eddie Fenton, Assistant City Manager/Director of Human Resources; Employee Organization: Buena Park City Employees' Association; Buena Park Technical, Office, and Professionals Association; Buena Park Management Unit; Buena Park Police Association; Buena Park Police Management Association; and, Buena Park Unrepresented Employees

3B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Gov. Code Section 54956.9 (d)(1); Name of Case: Butterfly Pavilion, LLC, et al. vs. City of Buena Park, et al.; Case No. 30-2023-01334465-CU-BT-WJC

3C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Gov. Code Section 54956.9 (d)(1); Name of Case: Buena Park Successor Agency vs. BA Hotel & Resort, LLC; U.S. Bankruptcy Court, Central District of California, Case No. 8:23- bk-10434-TA

Mayor Ahn reconvened the meeting in open session and it was announced that no reportable action was taken for Item Nos. 3A – 3C.

ADJOURNMENT

There being no further business, Mayor Ahn adjourned the meeting at 4:25 p.m.

Mayor

ATTEST:

City Clerk

MINUTES OF CITY COUNCIL MEETING
OF THE CITY OF BUENA PARK
HELD JANUARY 14, 2025

Vol. 54 Pg. 142

1. GENERAL

The City Council met in a regular session on Tuesday, January 14, 2025, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Ahn presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Franco, Hoque, Sonne, Traut, Ahn
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk.

1C. INVOCATION

The Invocation was led by Rabbi Lawrence Goldmark.

1D. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Eddie Fenton, Assistant City Manager/Director of Human Resources.

1E. CITY MANAGER REPORT

City Manager France reported the following:

- Director of Government and Community Relations/City Clerk Jimenez informed the community of the application period for the 2025 Buena Park Community Academy. The Academy is an opportunity for residents and business owners to learn about various aspects of the City's operations, such as Public Safety, Planning and Development, budgeting, Parks and Recreation, to name a few. Director Jimenez also discussed the requirements to qualify and participate. The application is available on the City's website, and is due by January 31, 2025.
- Sustainability Manager Thai invited the public to the Climate Action and Adaptation Plan (CAAP) Community Meeting, Thursday, January 23, 2025, 6:00 p.m. – 7:00 p.m. It was noted that the Community Meeting would be available via Zoom and the link will be available upon registration. This Community Meeting will provide an opportunity for members of the community to learn about the CAAP, share their ideas, and help make Buena Park a greener place to live, work, and play.
- OCFA Division Chief Matt Scheutz discussed the ongoing LA County fires; OCFA's emergency response plan; strike teams sent out to locations as high wind warning took effect in the OC; and, emergency preparedness tips.

2. PRESENTATIONS

2A. RECOGNITION OF OC BOARD OF SUPERVISORS VICE CHAIR DOUG CHAFFEE
KINDNESS AWARD RECIPIENT FOR BUENA PARK, SAM YOON, SEE SAW BEANS
AND COFFEE

Vice Mayor Traut presented the certificate in recognition of OC Board of Supervisors Vice Chair Doug Chaffee Kindness Award recipient for Buena Park See Saw Beans and Coffee Founder Sam Yoon.

Senior Field Representative Joe Pak, on behalf of Assemblywoman Quirk-Silva, presented a certificate recognizing Kindness Award recipient Sam Yoon.

2B. 2024 HOLIDAY HOME DECORATING CONTEST WINNERS

Community Services Supervisor Saucedo presented awards to the 2024 Holiday Home Decorating Contest winners.

- First Place – 6351 Stanton Avenue
- Second Place – 7475 Mohawk Circle
- Third Place – 6370 San Marcos Way

Senior Field Representative Joe Pak, on behalf of Assemblywoman Quirk-Silva, presented certificates recognizing the 2024 Holiday Home Decorating Contest winners.

2C. PROCLAMATION RECOGNIZING JANUARY 13, 2025, AS KOREAN AMERICAN DAY

Mayor Ahn presented a proclamation recognizing January 13, 2024, as Korean American Day to The Source, Sunnyside Mortuary Buena Park, KCS Health Center, and Korean American Chamber of Commerce of Orange County.

Senior Field Representative Joe Pak, on behalf of Assemblywoman Quirk-Silva, presented certificates to Korean American organization representatives recognizing January 13, 2025, as Korean American Day.

3A. ORAL COMMUNICATIONS

Mayor Ahn announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council.

Fred Jung, City of Fullerton Mayor, thanked the Buena Park Police Department and OCFA for their assistance and prompt response during a plane crash incident that happened at the Fullerton Airport on January 2, 2025.

There being no additional requests to speak, Mayor Ahn closed oral communications.

4. CONSENT CALENDAR (4A – 4H)

Mayor Ahn announced that Consent Calendar Item Nos. 4A through 4H would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken on Item Nos. 4A – 4H:

MOTION: Traut
SECOND: Sonne
AYES: Traut, Sonne, Franco, Hoque, Ahn
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Item Nos. 4A – 4H be approved.

Minutes**4A. APPROVAL OF MINUTES**

Recommended Action: Approve the Minutes of the Regular City Council Meeting of December 10, 2024.

APPROVED the recommended action.

Finance 75**4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Adopt Resolutions approving Claims and Demands.

ADOPTED the following titled resolutions:

RESOLUTION NO. 14933

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$1,748,049.84 DEMAND NOS. 428061 THROUGH 428256 CANCELLED NOS. 424385, 424628, AND 424666

RESOLUTION NO. 14934

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$255,672.71 DEMAND NOS. 428257 THROUGH 428268 CANCELLED NOS. 428114, 428148, 428151, 428158, 428163, 428173, 428176, 428190, 428230, 428247, AND 428257

RESOLUTION NO. 14935

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$6,888,407.79 DEMAND NOS. 428269 THROUGH 428541 CANCELLED NOS. 424635, 424831, 424912, 424936, 425154, 426142, 428090, 428115, 428142, 428177, 428189, AND 428269

RESOLUTION NO. 14936

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$1,067,530.85 COVERING REGULAR PAYROLL ENDING DECEMBER 6, 2024

RESOLUTION NO. 14937

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$1,084,227.76 COVERING REGULAR PAYROLL ENDING DECEMBER 20, 2024

Reports & Studies 129**4C. TREASURER'S REPORT FOR THE MONTH OF NOVEMBER 2024**

Recommended Action: Receive and file the reports.

APPROVED the recommended action.

Proclamations 119**4D. PROCLAMATION RECOGNIZING JANUARY 13, 2025, AS KOREAN AMERICAN DAY**

Recommended Action: Approve proclamation.

APPROVED the recommended action.

Contracts 70 C-3552 Public Works Proj. 125 PW-961**4E. FINAL PAYMENT TO ALL AMERICAN ASPHALT FOR THE REGIO AVENUE STREET IMPROVEMENT PROJECT**

Recommended Action: 1) Accept the project as complete and approve a final payment to All American Asphalt in the amount of \$614,371.53 (less 5% retention); and, 2) Direct the Public Works Department to file a Notice of Completion.

APPROVED the recommended action.

Contracts 40 C-3515 Public Works Proj. 125 PW-947 Budgets 47**4F. BUDGET TRANSFER FOR LAND DEVELOPMENT ON-CALL ENGINEERING SERVICES**

Recommended Action: 1) Approve a budget transfer in the amount of \$100,000 from the undesignated General Fund balance for Land Development On-Call Engineering Services.

APPROVED the recommended action.

Streets & Highways 141**4G. RESOLUTION APPROVING THE INSTALLATION OF KOREATOWN FREEWAY SIGNS ON INTERSTATE 5 AND STATE ROUTE 91**

Recommended Action: 1) Adopt a resolution approving the installation of Koreatown freeway signs on Interstate 5 and State Route 91; 2) Authorize staff to submit an encroachment application to the California Department of Transportation (Caltrans) requesting the sign installations.

Vice Mayor Traut indicated that the installation of the Koreatown freeway sign is an important step in honoring Buena Park's Korean community and businesses.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14938

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE INSTALLATION OF KOREATOWN FREEWAY SIGNS ON INTERSTATE 5 AND STATE ROUTE 91

Successor Agency 600

(Successor Agency)

4H. SUCCESSOR AGENCY RESOLUTIONS APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 25-26) AND ADMINISTRATIVE BUDGET FOR THE FISCAL PERIOD FROM JULY 1, 2025, THROUGH JUNE 30, 2026

Recommended Action: 1) Adopt a resolution approving the Recognized Obligation Payment Schedule (ROPS 25-26) for the period of July 1, 2025, through June 30, 2026; 2) Adopt a resolution approving an administrative budget from July 1, 2025, through June 30, 2026; and, 3) Forward ROPS 25-26 to the Countywide Oversight Board and State Department of Finance for review and approval.

APPROVED the recommended action and ADOPTED the following titled resolutions:

RESOLUTION NO. SA-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE FISCAL PERIOD FROM JULY 1, 2025 THROUGH JUNE 30, 2026 (ROPS 25-26) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177 AND TAKING CERTAIN RELATED ACTIONS

RESOLUTION NO. SA-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING A RECOGNIZED PROPOSED ADMINISTRATIVE BUDGET FOR THE FISCAL PERIOD FROM JULY 1, 2025 THROUGH JUNE 30, 2026, AND TAKING CERTAIN RELATED ACTIONS

END OF CONSENT CALENDAR

5. NEW BUSINESS (5A – 5B)**Contracts 70 C-3582 Budgets 47****5A. PROFESSIONAL SERVICES AGREEMENT WITH STANTEC CONSULTING SERVICES, INC. FOR THE PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E) FOR THE DALE/WHITAKER COMPLETE STREETS PROJECT**

Recommended Action: 1) Approve a Professional Services Agreement with Stantec Consulting Services Inc., in the amount of \$294,808 for design services for a Plans, Specifications, and Estimate (PS&E) for the Dale/Whitaker Complete Streets Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; and 4) Authorize a budget allocation in the amount of \$300,000 from the undesignated Gas Tax Fund balance for this purpose.

Senior Engineering Technician Wray provided a report regarding the Dale/Whitaker Complete Streets Project. In June 2023, the City was awarded \$4.38 million in grant funding through the 2023 Active Transportation Program (ATP). The grant funds would be dedicated to Dale/Whitaker Complete Streets Project which will cover various phases of the project, including Project Approval and Environmental Document (PA&ED); Plans, Specifications, and Estimate (PS&E); Right of Way (R/W); and Construction. Staff is currently working on the PS&E phase of the project. Staff's goal is to develop a comprehensive set of design plans, project specifications, and an engineer's cost estimate for construction, and then solicit bids for project construction. The City issued a Request for Proposal (RFP) for the plans, specifications and engineering and received one proposal from Stantec. Stantec worked on the conceptual designs for, and are familiar about the project. It was recommended that the City Council approve the Professional Services Agreement with Stantec Consulting Services, Inc. for the plans, specifications, and estimate for the Dale/Whitaker Complete Streets Project.

Director of Government and Community Relations/City Clerk Jimenez acknowledged that the City received an email correspondence from Buena Park resident Mike Wilkinson in support of the item.

MOTION: Franco
SECOND: Ahn
AYES: Franco, Ahn, Hoque, Sonne, Traut
NOES: None

MOTION CARRIED to approve the recommended action.

Contracts 70 C-3583 Public Works Proj. 125 PW-975

5B. RESOLUTION APPROVING PLANS, SPECIFICATIONS, AND APPROVAL OF CONTRACT WITH BIG BEN ENGINEERING FOR FIRE HYDRANT AND FIRE SERVICE INSTALLATION AT 6591 BEACH BOULEVARD

Recommended Action: 1) Adopt a resolution approving plans and specifications for the 6591 Beach Boulevard Fire Hydrant and Fire Service Line Installation; 2) Award a contract to Big Ben Engineering in the amount of \$101,500; 3) Authorize contingency funds in the amount of \$10,000 in the same purchase order; 4) Determine that dispensing with competitive formal bidding pursuant to Municipal Code Section 3.28.080(H) is in the best interest of the City; 5) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 6) Authorize the City Manager and City Clerk to execute the agreement.

Assistant Engineer Guzman provided a report regarding plans, specifications, and award of contract with Big Ben Engineering for the fire hydrant and fire service installation at 6591 Beach Boulevard. Mr. Tempo Owner and historic building tenant Arturo Concha submitted designs to completely renovate the interior of the existing building and substantially expand the outdoor seating areas to increase seating capacity at 6591 Beach Boulevard. This expansion included the construction of 900 square feet of new covered patio space and a new restroom building. Permits were issued for such work in July 2024 and construction commenced in September 2024. As a result of the expansion of the building, the Orange County Fire Authority is requiring the property to install a new six-inch fire hydrant assembly along with a new four-inch fire water line along the project frontage on Beach Boulevard. The new hydrant and sprinkler system is necessary to ensure adequate water flow for firefighting, particularly in situations requiring high water volume. The City is sharing the costs associated with the installation of the fire hydrant and fire line with Mr. Tempo, who agreed to reimburse the City for a portion of the costs in the amount of \$38,000. Staff reached out to four contractors for quotes and only received a response from Big Ben Engineering. The firm has successfully completed several previous City projects, and staff considered their quote competitive. Therefore, it was recommended that the City Council award a contract with Big Ben Engineering in the amount of \$101,500, authorize contingency funds in the amount of \$10,000, and adopt a resolution to waive the formal bidding process pursuant to Municipal Code Section 3.28.050(H). Project construction is scheduled to begin in late January 2025, and completed by March 2025.

MOTION: Traut
SECOND: Sonne
AYES: Traut, Sonne, Franco, Hoque, Ahn
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO.14939

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING PLANS AND SPECIFICATIONS FOR THE 6591 BEACH BOULEVARD FIRE HYDRANT AND FIRE SERVICE INSTALLATION IN SAID CITY

Contracts 70 C-3584 Public Works Proj. 125 PW-976 Budgets 47

5C. RESOLUTION APPROVING SPECIFICATIONS AND CONTRACT WITH GENERAL PUMP COMPANY, INC. FOR THE REHABILITATION OF HOLDER WELL PROJECT
Recommended Action: 1) Adopt a resolution approving plans and specifications for the Rehabilitation of Holder Well Project; 2) Award a contract to General Pump Company, Inc. in the amount of \$340,600; 3) Authorize contingency funds in the amount of \$105,000 in the same purchase order; 4) Appropriate \$45,600 from the Undesignated Water Fund to the project account; 5) Authorize the City Manager and City Attorney to make any necessary, nonmonetary changes to the agreement; and, 6) Authorize the City Manager and City Clerk to execute the agreement.

Assistant Engineer Lee provided a report regarding approving specifications and contract with General Pump Company, Inc. for the rehabilitation of Holder Well Project. The City's well pumps must be upgraded and maintained regularly to ensure a reliable water supply, prevent mechanical failures, and extend the pump's lifespan. Overhauling the pump improves performance, reduces downtime, and minimizes repair costs, which ultimately safeguards the community's access to clean and safe water. The Holder Well has not received a major overhaul since it was rebuilt in 2008. Improvements will include replacing the discharge head, which is currently oscillating and causing the seal to fail and water to leak; and, repairing the aged electrical motor. These improvements will increase efficiency and the discharge output as well as decrease energy consumption. The project was advertised for competitive bids on November 6, 2024, and one (1) bid was received and publicly opened on November 20, 2024. General Pump Company, Inc. submitted a bid in the amount of \$340,600, possess the necessary licenses, and has successfully completed similar projects for the City in the past. Construction is anticipated to begin in February 2025 and completed by April 2025. It was recommended that the City Council award the contract to General Pump Company, Inc., in the amount of \$340,600, approving contingency funds in the amount of \$105,000, and appropriate \$45,600 from the undesignated Water Fund balance to the project account.

MOTION: Hoque
SECOND: Sonne
AYES: Hoque, Sonne, Franco, Traut, Ahn
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14940

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING SPECIFICATIONS FOR REHABILITATION OF HOLDER WELL PROJECT IN SAID CITY

Contracts 70 C-3451 C-3361 Budgets 47**5D. RESTRICTED PROJECT AGREEMENT (GRANT NO. 2025011) WITH PROVIDENCE ST. JUDE HOSPITAL FOR 2025 GRANT FUNDING**

Recommended Action: 1) Approve a restricted project grant agreement with Providence St. Jude Hospital ("Hospital") for 2025; 2) Authorize the City Manager and City Attorney to and make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; 4) Appropriate \$97,820 for the construction of three pickleball courts at Heroes Park, which includes the reallocation of \$26,500 from supporting construction of the Community Gardens at Bellis Park and the Ehlers Event Center; 5) Appropriate \$12,000 for the purchase of bike racks at City parks and facilities; and 6) Appropriate \$5,000 for the purchase of Tot Time "Wellness Teaching Corner" supplies at the Buena Park Community Center.

Community Services Supervisor Kurata provided a report regarding the restricted project grant agreement with Providence St. Jude Hospital for the 2025 grant funding. Supervisor Kurata discussed the programs that the 2025 grant funding will be allocated. This includes the construction of three pickleball courts at Heroes Park; purchase of bike racks as part of the implementation of Active Transportation Plan efforts; "Wellness Teaching Corner" resources for Tot Time program; and construction of community gardens at Bellis Park and the Ehlers Event Center. The City will be responsible for entering data and grant progress reporting on the Providence *WizeHive* online platform as instructed by PSJMC. It was recommended that the City Council approve the restricted project grant agreement with Provident St. Jude Hospital for the 2025 grant funding, and appropriate \$97,820 for the construction of three pickleball courts at Heroes Park, which includes the reallocation of \$26,500 from supporting construction of the Community Gardens at Bellis Park and the Ehlers Event Center; \$12,000 for the purchase of bike racks at City parks and facilities; and, \$5,000 for the purchase of Tot Time "Wellness Teaching Corner" supplies at the Buena Park Community Center.

Director of Government and Community Relations/City Clerk Jimenez acknowledged that the City received an email correspondence from Buena Park resident Mike Wilkinson in support of the item.

Mayor Ahn thanked Providence St. Jude Hospital for awarding the City grant funding to allocate for projects that promote health and wellness.

MOTION: Hoque
SECOND: Sonne
AYES: Hoque, Sonne, Franco, Traut, Ahn
NOES: None

MOTION CARRIED to approve the recommended action.

Budgets 47 Police Dept. 117**5E. BUDGET AMENDMENT TO FUND FOUR (4) NEW FULL-TIME EQUIVALENTS (FTEs) IN THE POLICE DEPARTMENT**

Recommended Action: 1) Approve a budget amendment in the amount of \$208,000 from the undesignated General Fund balance to allocate funding to the Police Department for the remainder of the FY 2024-2025.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding a budget amendment to fund four (4) new Full-Time Equivalents (FTEs) in the Police Department. The total compensation for these positions would amount to \$416,000 annually. At this time, the Police Department currently has four (4) vacant Police Officer positions, and the Human Resources and Police Departments continue to recruit to fill those positions. Moreover, *Speak Up Buena Park* community survey responses showed that public safety is a priority for residents. Therefore, it was recommended that the City Council approve a budget amendment for the addition of the four FTEs to provide immediate, direct public safety support to the community.

MOTION: Hoque
SECOND: Traut
AYES: Hoque, Traut, Franco, Sonne, Ahn
NOES: None

MOTION CARRIED to approve the recommended action.

6. PUBLIC HEARING (6A)

Contracts 70 C-1667

- 6A. ORDINANCE APPROVING DEVELOPMENT AGREEMENT NO. DA-24-2 SECOND AMENDMENT TO DEVELOPMENT AGREEMENT NO. DA-27 TO EXTEND THE TERM OF THE AGREEMENT BY FIVE (5) YEARS FOR THREE EXISTING BILLBOARD SIGNS LOCATED AT 7312 WALNUT AVENUE AND 8301 ORANGETHORPE AVENUE
Recommended Action: 1) Adopt an Ordinance approving Development Agreement No. DA-24-2 Second Amendment to Development Agreement No. DA-27 to extend the term of the Development Agreement by five (5) years and set the expiration date of Development Agreement No. DA-27 to February 24, 2040; and, 2) Authorize the City Manager, and City Clerk to execute the amendment on behalf of the City.

Mayor Ahn stated that this was the time and place for a public hearing to consider to adopt an Ordinance approving Development Agreement No. DA-24-2 Second Amendment to Development Agreement No. DA-27 to extend the term of the Development Agreement by five (5) years and set the expiration date of Development Agreement No. DA-27 to February 24, 2040 for three existing billboard signs located at 7312 Walnut Avenue and 8301 Orangethorpe Avenue.

Director of Community and Economic Development Foulkes provided a report regarding a requested amendment will affect the three existing billboards located at 7312 Walnut Avenue and 8301 Orangethorpe Avenue. Each of the billboard sites have a General Plan Land Use Designation of Light Industrial and are within the ML (Light Industrial) and BOZ (Billboard Overlay Zone) zoning district. The applicant requested a second amendment to DA-27 to extend the term of the Development Agreement by five (5) years due to unforeseen permitting difficulties with the Union Pacific Railroad and Caltrans for the conversion of one of the billboards to a digital display which delayed the project by 12 years. The requested amendment does not change the existing billboard signs and the development standards created under DA-27, and DA-27 Mod. No. 1 will remain in effect. It was recommended that the City Council adopt the Ordinance approving Development Agreement No. DA-24-2 Second Amendment to Development Agreement No. DA-27 to extend the term of the Development Agreement by five (5) years and set the expiration date of Development Agreement No. DA-27 to February 24, 2040.

Mayor Ahn opened the public hearing and inquired if anyone present desired to speak.

Robyn Barrios, Clear Channel Outdoor, spoke regarding the reason for the requested extension of the agreement term.

There being no additional requests to speak, Mayor Ahn closed the public hearing.

MOTION: Sonne
SECOND: Franco
AYES: Sonne, Franco, Hoque, Traut, Ahn
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled ordinance:

ORDINANCE NO. 1745

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THAT DOCUMENT ENTITLED "DEVELOPMENT AGREEMENT NO. DA-24-2 SECOND AMENDMENT TO DEVELOPMENT AGREEMENT NO. DA-27 TO EXTEND THE TERM OF THE DEVELOPMENT AGREEMENT BY FIVE (5) YEARS AND SET THE DEVELOPMENT AGREEMENT NO. DA-27 EXPIRATION DATE TO FEBRUARY 24, 2040, AND AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE THE SAME ON BEHALF OF THE CITY OF BUENA PARK

7. MAYOR/CITY COUNCIL REPORTS AND CALENDAR

7A. REPORT

Council Member Hoque reported the following:

- December 14 Candy Caneland and Craft Fair 2024

Council Member Hoque congratulated the Community Services Department for a successful Candy Caneland and Craft Fair 2024, and thanked the Public Works Department for their assistance with the setup of the event. Moreover, Council Member Hoque calendared a flag tribute program for veterans.

Council Member Sonne reported the following:

- December 11 All Employee Christmas Luncheon
- December 12 NOCC Biggest Brightest Brunch
- December 17 OCPA Board Meeting
- December 18 Senior Grinchmas Luncheon
- December 19 OCFA Division Chief Steve Dohman's Retirement Celebration

Council Member Sonne informed the community about OCPA's *Picturing a Better Tomorrow* art contest open to all K-6 students of member cities. Students are encouraged to use their creativity to imagine and illustrate ways we can protect our planet, reduce reliance on fossil fuels, and embrace renewable energy for a cleaner tomorrow. Council Member Sonne stated that a link is available on the OCPA website to download the contest flyer and entry form to include with submission. Entries will be accepted until Tuesday, February 18, 2025 at 5:00 p.m.

City Manager France indicated that the information about OCPA's *Picturing a Better Tomorrow* art contest will be available on the City's website.

Council Member Franco stated that NOCC whose office is located at Stage Stop Hotel is accepting donations for the LA County fire victims; announced his interest in running to represent the City of Buena Park on SCAG; and, invited the community to a townhall meeting he is holding on Saturday, January 25, 2025, 12:00 p.m. at the American Legion Post 354.

Vice Mayor Traut reported the following:

- December 11 BP Library District Board of Trustees Oath of Office
- December 12 Keynote Speaker at Western States Carpenters Journeymen Graduation Ceremony

Vice Mayor Traut announced attending the December 11, 2024 BP Library District Board of Trustees Oath of Office wherein his wife Cheyenne Traut was appointed as Board President. Additionally, Vice Mayor Traut and Council Member Hoque jointly calendared a Public Arts and Culture Master Plan.

Mayor Ahn reported the following:

- December 11 KACCOC 2024 Gala and Installation of New President Youn Man
- December 12 NOCC Biggest Brightest Brunch
- December 12 Council Member Art Brown's Retirement Celebration
- December 13 Korean American Senior Day Celebration
- December 14 Candy Caneland and Craft Fair 2024
- December 14 District 1 Kimchi Festival
- December 14 Korean American Marines Veterans Association Year-End Event
- December 17 Buena Park Ladies Christmas Luncheon
- December 19 OCFA Division Chief Steve Dohman's Retirement Celebration
- December 19 OCMVCD Trustee Board Meeting

Mayor Ahn calendared a consideration of MOU with California Kukkiwon; and, consideration of a crosswalk at Los Coyotes Drive and Beach Boulevard.

8. RECESS/RECONVENE

Mayor Ahn recessed the meeting at 6:16 p.m. and announced the meeting would be reconvened in the City Council Chamber. The meeting was reconvened at 6:30 p.m.

9. STUDY SESSION (9A – 9D)

9A. DISCUSS AND PROVIDE DIRECTION REGARDING THE FRIENDSHIP PARK IMPROVEMENT MASTER PLAN AND KOREAN PAVILION

Assistant Engineer Lee provided a report regarding the Friendship Park Improvement Master Plan and Korean pavilion. An improvement planned for Friendship Park included a Korean-themed Pavilion to create a distinctive landmark representative of the many Korean-Americans in the community. Staff collaborated with Mr. Steven Sohn of Sohn Architects to develop a preliminary conceptual design for the pavilion. Assistant Engineer Lee discussed the three options and estimated costs to improve the park: 1) Construct a Korean Pavilion, Garden and Sundial as a Stand-Alone Project; 2) Develop a Comprehensive Master Plan and Multi-Year Improvements for Friendship Park; and, 3) Multi-Phased Development Approach. It was noted that staff and Sohn Architects have been in contact with engineers and contractors that build original pavilions in Korea, and received feedback that having the pavilion designed and manufactured in Korea would provide authenticity to the park and project. Once fabricated, the pavilion would be shipped to America and assembled by the manufacturer in Buena Park. It was noted that there are no current funds allocated for this purpose. Staff sought further direction from the City Council on the preferred course of action.

Steven Sohn, Sohn Architects, explained the conceptual plan and construction of the Korean Pavilion, Garden and Sundial at Friendship Park.

The City Council discussed the options for the Friendship Park improvement; the feasibility of incorporating exercise equipment for use of older kids and seniors; and, to select Option 1 and obtain feedback from the community prior to proceeding with the next steps. The City Council also asked about the community outreach conducted for the Whitaker Park improvements and its difference to developing a master plan for Friendship Park.

Director of Community Services Box indicated that there was no master plan developed for Whitaker Park. Instead, the consultant conducted five community workshops to obtain residents' feedback.

City Manager France elaborated the difference of a park master plan as oppose to a simple conceptual plan in terms of cost and timeframe, and improvements done at Whitaker Park and Larwin Park.

Director of Public Works/City Engineer Mikhael explained the components of a park master plan and how it is incorporated to its surroundings. Director Mikhael also recommended to retain a consultant to assist with the community outreach and develop a conceptual plan for Friendship Park.

Council Member Franco suggested to seek options for sponsorship to fund the improvements at Friendship Park.

Following the discussion, the City Council directed staff to proceed with the construction of the Korean Pavilion, Garden and Sundial at Friendship Park, and retain a consultant to assist with community outreach and development of a conceptual plan for Friendship Park.

9B. DISCUSS AND PROVIDE DIRECTION REGARDING YOUTH IN GOVERNMENT DAY 2025

Director Box provided a report regarding Youth in Government Day 2025 and is intended for local sixth grade students in the Fall of 2025. The City has previously hosted the Youth in Government event, and students from local schools were educated on functions of local government, increased civic engagement, and inspired future leadership in the community. Director Box discussed that students from elementary and middle schools in Buena Park will be invited to participate. Staff also received request from teachers and counselors at Buena Park High School to restart the Youth in Government Day for high school students, and provide an opportunity for older youth to gain a deeper understanding of local governance as well as job opportunities that exist within the career tract of local government. Director Box explained the proposed logistics, timeline, session topics, next steps, and budget for the event. Staff sought City Council direction to offer events to both elementary and high school students. Furthermore, staff will work to revise the curriculum to make them age-appropriate for both grade levels and schedule dates that would work for both students, schools and City staff.

The City Council discussed extending the invitation to residents who attend high schools within Buena Park; and, distributing promotional items such as shirts and notebooks to attendees of Youth in Government Day 2025.

Following the discussion, the City Council directed staff to hold the Youth in Government Day 2025 for Buena Park elementary and high school students in the Fall of 2025.

9C. DISCUSS AND PROVIDE DIRECTION REGARDING CITY COUNCIL APPOINTMENTS TO OTHER AGENCY BOARDS AND COMMITTEES

The City Council considered appointments to outside boards and committees. City Council approved the appointment of the following City Council representatives to outside committees and gave the following direction.

COUNCIL MEMBER REPRESENTATIVE	OTHER AGENCY BOARD/COMMITTEE
Council Member Franco	Santa Ana River Flood Protection Agency Bridges at Kraemer Place Community Advisory Board OC Mosquito and Vector Control District (Alt.)
Council Member Hoque	OC Mosquito and Vector Control District Orange County Power Authority (Alt.) Orange County Sanitation District (Alt.)
Council Member Sonne	Orange County Power Authority
Vice Mayor Traut	Orange County Fire Authority
Mayor Ahn	Orange County Sanitation District

9D. DISCUSS AND PROVIDE DIRECTION REGARDING CITY COUNCIL APPOINTMENTS AS LIAISONS TO CITY COMMISSIONS AND APPOINTMENTS TO CITY COUNCIL AD HOC COMMITTEES

Director of Government and Community Relations/City Clerk Jimenez provided a report that per City Council Policy Statement No. 28, the City Council must appoint on Council Member to each of the City’s Commissions to serve as a liaison. The liaison’s role is to attend Commission meetings on a periodic basis; assist in keeping the City Council fully informed of Commission activities; ensure Commission activities align with the City Council’s goals and objectives; confer with the City Council if questions arise as to duties, responsibility, functionality, authority; and, participate in the screening and application process for appointments/renewals. Director Jimenez then requested for appointments as liaisons to City Commissions and appointments to City Council Ad Hoc Committees.

The City Council selected the following City Commissions:

Climate Action	Council Member Franco
Community Development Block Grant	Mayor Ahn
Community Services	Council Member Hoque
Cultural Engagement	Vice Mayor Traut
Planning	Council Member Sonne
Traffic and Transportation	Council Member Sonne

Following the discussion, the City Council selected the following City Council Ad Hoc Subcommittees:

Deferred Compensation Advisory	Vice Mayor Traut Council Member Sonne
Myrna Holmquist Communications Scholarship Review	Mayor Ahn Council Member Franco
Education Commission	Council Member Franco Council Member Hoque
Diversity, Equity, and Inclusion	Mayor Ahn and Council Member Sonne

9E. DISCUSS AND PROVIDE DIRECTION REGARDING A DRAFT CITY COUNCIL POLICY ON SELECTING VOTING DELEGATES

Director of Government and Community Relations/City Clerk Jimenez provided a report regarding a draft City Council Policy establishing the selection and responsibilities of voting delegates and alternate voting delegates, who represent the City Council at meetings or conferences, such as Cal Cities, City Selection Committee, and Southern California Association of Governments (SCAG). Director Jimenez explained the policy's requirement for selection of delegates, pre-meeting Council direction, and post-meeting reporting. Director Jimenez sought the City Council review the Policy and provide direction. If approved, the Policy will return for formal approval at the City Council meeting of January 28, 2025.

The City Council directed staff to return for formal approval of the City Council Policy selecting voting delegates at the January 28, 2025 Regular City Council meeting.

10. CITY MANAGER REPORT

City Manager France reported about the ongoing preparation for the Sister City visit to Korea in March.

11. COMMISSION & COMMITTEE UPDATES

Director of Government and Community Relations/City Clerk Jimenez indicated that Council Members conducted interviews for their Commission appointments, and applicants who were appointed to Commissions have been notified.

Council Member Hoque announced the following appointments: Dominic Bendinelli (Climate Action Commission), Juanita Martinez (Cultural Engagement Commission), Jerry Frutos (Community Services), and Pradip Desai (Traffic and Transportation Commission). Council Member Hoque indicated that additional appointments will be announced at a future City Council meeting.

Council Member Franco indicated that he is still holding interviews and will be appointing individuals in the coming days.

Mayor Ahn announced the following appointments: Mirvette Judeh (Planning Commission), and Hyewon Yun (Cultural Engagement Commission). Additional appointments will be made soon.

12. ADJOURNMENT

There being no further business, Mayor Ahn adjourned the meeting at 7:52 p.m. in memory of former President and Navy Veteran Jimmy Carter; and, OCFA Fire Apparatus Engineer Kevin Skinner.

ATTEST:

Mayor

City Clerk

City Council Regular Meeting Agenda Report

B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	CONSENT CALENDAR Item: 4B.
Presented By	Prepared By
Sung Hyun, Director of Finance	Sung Hyun, Director of Finance
Approved By	Presented By
Aaron France, City Manager	Sung Hyun, Director of Finance

RECOMMENDED ACTION

Adopt Resolutions approving the Claims and Demands.

Attachments

[Claims 428542-428616 reso.pdf](#)

[Claims 428542-428616 att1of1 resolist.pdf](#)

[Claims 428617-428819 reso.pdf](#)

[Claims 428617-428819 att1of2 resolist.pdf](#)

[Claims 428617-428819 att2of2 voids.pdf](#)

[Claims PR011025 reso.pdf](#)

[Claims PR011025 att1of1 resolist.pdf](#)

RESOLUTION NO _____,

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$854,832.44 DEMAND NOS., 428542 THROUGH 428616 CANCELLED NOS 424847, 428041, 428122, 428123, 428136, 428162, 428171, 428192, 428193, 428194, 428217, 428229, 428252, AND 428604 NO VOIDS

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Finance or his designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

Director of Finance

SECTION 2: That claims and demands Nos.428542 through 428616 the sum of \$854,832.44 set forth on the 6-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed as set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____
Page 2

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025

City Clerk

SUNGARD PUBLIC SECTOR
DATE: 01/09/2025
TIME: 15:02:20

CITY OF BUENA PARK
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.trans_date between '20241219 00:00:00.000' and '20250109 00:00:00.000'
ACCOUNTING PERIOD: 7/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	424847	V 05/08/24	10007765	SUSAN SONNE	101101	CCAC CF TRAIN TICKET	0.00	-92.00
1011	428041	V 11/20/24	10012924	URBAN HABITAT	32	WHITAKER PK/RETENTION	0.00	-251,460.92
1011	428122	V 12/04/24	10013595	JOSEPH ENNIS	452410	REIMB ED/SYS MT/GR-2	0.00	-224.00
1011	428123	V 12/04/24	00000039	ENTENMANN ROVIN COMPANY	650208	BADGES	0.00	-1,029.65
1011	428136	V 12/04/24	10011838	GEORGE HILLS COMPANY, IN	107420	SKIP TRACE FEE	0.00	-25.00
1011	428162	V 12/04/24	10005438	KRUSE FEED & SUPPLY, INC	275140	HAY BALES CCLAND-24	0.00	-558.95
1011	428171	V 12/04/24	10010678	MARLOW INNOVATIONS INC.	650605	AFR ENG/DEC-24	0.00	-425.00
1011	428171	V 12/04/24	10010678	MARLOW INNOVATIONS INC.	650605	AFR ENG/NOV-24	0.00	-425.00
TOTAL CHECK							0.00	-850.00
1011	428192	V 12/04/24	00000222	EDCO/PARK DISPOSAL CORP.	171710	CNG FUEL	0.00	-426.20
1011	428193	V 12/04/24	00000222	EDCO/PARK DISPOSAL CORP.	460220	RES BILLING/NOV-24	0.00	-386,109.46
1011	428194	V 12/04/24	10000739	SUN PENDLETON	650302	CLEARs TRG 11/6-7/24	0.00	-380.73
1011	428217	V 12/04/24	00000114	SAFETY KLEEN SYSTEMS, IN	171710	USED ANTI-FREEZE	0.00	-25.00
1011	428229	V 12/04/24	10005252	STETSON ENGINEERS INC	396814	WTR MSTR PLAN/SEP-24	0.00	-52,539.25
1011	428252	V 12/04/24	10009222	XEROX CORPORATION	275305	COPIER SENIOR CTR	0.00	-182.10
1011	428542	01/09/25	10005077	JAVIER GOMEZ	731150	CFORMS/WEB APP/JAN-25	0.00	400.00
1011	428543	01/09/25	10003794	A T & T	650302	9391050226 DEC-24	0.00	254.32
1011	428543	01/09/25	10003794	A T & T	860810	9391026053 DEC-24	0.00	32.32
1011	428543	01/09/25	10003794	A T & T	170670	9391026056 DEC-24	0.00	32.44
1011	428543	01/09/25	10003794	A T & T	170670	9391026112 DEC-24	0.00	32.44
1011	428543	01/09/25	10003794	A T & T	170670	9391026055 DEC-24	0.00	32.44
1011	428543	01/09/25	10003794	A T & T	170670	9391026113 DEC-24	0.00	32.44
1011	428543	01/09/25	10003794	A T & T	170670	9391050380 DEC-24	0.00	32.44
1011	428543	01/09/25	10003794	A T & T	126143	9391026115 DEC-24	0.00	32.44
1011	428543	01/09/25	10003794	A T & T	170670	9391026100 DEC-24	0.00	63.09
1011	428543	01/09/25	10003794	A T & T	126143	9391026072 DEC-24	0.00	32.53
1011	428543	01/09/25	10003794	A T & T	170670	9391054290 DEC-24	0.00	32.53
1011	428543	01/09/25	10003794	A T & T	126143	9391026070 DEC-24	0.00	63.51
1011	428543	01/09/25	10003794	A T & T	170670	9391026049 DEC-24	0.00	219.06
1011	428543	01/09/25	10003794	A T & T	660241	9391031458 DEC-24	0.00	311.10
1011	428543	01/09/25	10003794	A T & T	170670	9391036465 DEC-24	0.00	467.43
1011	428543	01/09/25	10003794	A T & T	650302	9391026080 DEC-24	0.00	32.17
1011	428543	01/09/25	10003794	A T & T	650302	9391026085 DEC-24	0.00	32.17
1011	428543	01/09/25	10003794	A T & T	660241	9391026088 DEC-24	0.00	249.36
TOTAL CHECK							0.00	1,984.23
1011	428544	01/09/25	10004528	A T & T	170670	149868998 DEC-24	0.00	277.49

SUNGARD PUBLIC SECTOR
DATE: 01/09/2025
TIME: 15:02:20

CITY OF BUENA PARK
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.trans_date between '20241219 00:00:00.000' and '20250109 00:00:00.000'
ACCOUNTING PERIOD: 7/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428545	01/09/25	10004247	A T & T MOBILITY	170670	287261541007X12172024	0.00	89.72
1011	428546	01/09/25	10004247	A T & T MOBILITY	275305	828554058X12172024	0.00	129.22
1011	428547	01/09/25	10013705	ALL PRO BEVERAGE, INC.	170670	COFFEE MACHINE/DEC24	0.00	210.11
1011	428548	01/09/25	10012211	ANNA PATRICIA B. ALMQUIS	115115	REIM/NEW LAW CF/DEC24	0.00	31.31
1011	428549	01/09/25	10012578	IDALIS AMEZCUA	11	LADIES LUNCHEON PHOTO	0.00	225.00
1011	428549	01/09/25	10012578	IDALIS AMEZCUA	101101	COUMCIL PHOTO/J.AHN	0.00	85.00
TOTAL CHECK							0.00	310.00
1011	428550	01/09/25	00003499	BARR & CLARK ENVIRONMENT	290164	LEAD-BASED PAINT AND A	0.00	5,500.00
1011	428551	01/09/25	10002369	BRINK'S INCORPORATED	11	DEC-24 SERVICE	0.00	1,113.89
1011	428552	01/09/25	00000759	BUENA PARK PLAQUE & TROP	170670	NAME PLATES	0.00	13.95
1011	428552	01/09/25	00000759	BUENA PARK PLAQUE & TROP	650208	NAME BADGES/PLATE	0.00	30.65
TOTAL CHECK							0.00	44.60
1011	428553	01/09/25	10007083	CA ASSOC.PROPERTY & EVID	650307	MBRSHIP THRU JAN-26	0.00	60.00
1011	428554	01/09/25	10011902	CASC ENGINEERING & CONSU	599798	LAND USE ELEM/AUG-24	0.00	1,295.00
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	475.44
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	109.29
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	179.19
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	500.34
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	109.29
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	179.19
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	539.12
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	109.29
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	657.97
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	109.29
1011	428555	01/09/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIF RENT/NOV-24	0.00	555.30
TOTAL CHECK							0.00	3,523.71
1011	428556	01/09/25	10012826	CIVILTEC ENGINEERING, IN	396828	WTR MAIN CONN/NOV-24	0.00	240.00
1011	428557	01/09/25	00003865	DAVID TAUSSIG & ASSOCIAT	11	CFD SVC/NOV-24	0.00	798.75
1011	428558	01/09/25	00003900	DLT SOLUTIONS, LLC/MICRO	126143	RENEWAL OF AUTOCAD LIC	0.00	11,011.57
1011	428559	01/09/25	10009520	THE ECOHERO SHOW, LLC	160109	CLS RM PRES/DEC-24	0.00	525.00
1011	428559	01/09/25	10009520	THE ECOHERO SHOW, LLC	190137	CLS RM PRES/DEC-24	0.00	525.00
TOTAL CHECK							0.00	1,050.00
1011	428560	01/09/25	00009627	EMCOR SERVICE MESA ENERG	170670	HVAC REPAIR	0.00	11,440.81
1011	428560	01/09/25	00009627	EMCOR SERVICE MESA ENERG	170670	BOILER REPAIR	0.00	646.00
TOTAL CHECK							0.00	12,086.81
1011	428561	01/09/25	10013595	JOSEPH ENNIS	452410	REIMB ED/SYS MT/GR.2	0.00	224.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428562	01/09/25	00000039	ENTENMANN ROVIN COMPANY	650208	BADGES	0.00	1,029.65
1011	428563	01/09/25	00001095	FRANCHISE TAX BOARD	73	DED:0071 MISC	0.00	150.00
1011	428564	01/09/25	10011838	GEORGE HILLS COMPANY, IN	107420	SKIP TRACE FEE	0.00	25.00
1011	428565	01/09/25	00005680	CINDY GRISWOLD	275405	CPR/1ST AID/FALL-24	0.00	59.85
1011	428566	01/09/25	10011088	GROUP DELTA CONSULTANTS,	590176	REGIO IMPROVE/NOV-24	0.00	1,972.50
1011	428567	01/09/25	00000057	HOME DEPOT / GECF	106119	HARDWARE SILVERADO	0.00	134.90
1011	428567	01/09/25	00000057	HOME DEPOT / GECF	106119	HARDWARE SILVERADO	0.00	229.41
1011	428567	01/09/25	00000057	HOME DEPOT / GECF	860810	IRRIGATION	0.00	38.70
1011	428567	01/09/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	331.87
1011	428567	01/09/25	00000057	HOME DEPOT / GECF	860810	SUPPLIES	0.00	204.55
TOTAL	CHECK						0.00	939.43
1011	428568	01/09/25	10008985	INDEPENDENT	731120	#148320 LEGAL NOTICE	0.00	235.00
1011	428568	01/09/25	10008985	INDEPENDENT	731120	148619 LEGAL NOTICE	0.00	300.00
TOTAL	CHECK						0.00	535.00
1011	428569	01/09/25	10013347	IT'S A GAS INC.	275140	HELIUM/CCLAND-24	0.00	736.00
1011	428570	01/09/25	10008297	ADRIA JIMENEZ	101101	COUNCIL SUPL/LADY LUN	0.00	13.85
1011	428570	01/09/25	10008297	ADRIA JIMENEZ	11	COUNCIL SUPL/LADY LUN	0.00	43.59
TOTAL	CHECK						0.00	57.44
1011	428571	01/09/25	10008297	ADRIA JIMENEZ	11	REIM/LADIES LUN/DEC24	0.00	101.56
1011	428571	01/09/25	10008297	ADRIA JIMENEZ	101101	REIMB/XMAS SUPL/DEC24	0.00	33.51
TOTAL	CHECK						0.00	135.07
1011	428572	01/09/25	00000674	RICHARD D. JONES A PROF.	631140	7555 MEXICO WAY/NOV24	0.00	200.00
1011	428572	01/09/25	00000674	RICHARD D. JONES A PROF.	631140	6972 SAN DIEGO/NOV-24	0.00	200.00
1011	428572	01/09/25	00000674	RICHARD D. JONES A PROF.	631140	8442 4TH ST/NOV-24	0.00	475.00
1011	428572	01/09/25	00000674	RICHARD D. JONES A PROF.	631140	6121 HOMEWOOD/NOV-24	0.00	1,142.18
1011	428572	01/09/25	00000674	RICHARD D. JONES A PROF.	631140	7182 EL VERANO/NOV-24	0.00	1,950.00
1011	428572	01/09/25	00000674	RICHARD D. JONES A PROF.	631140	CODE ENF/NOV-24	0.00	3,024.00
TOTAL	CHECK						0.00	6,991.18
1011	428573	01/09/25	10005438	KRUSE FEED & SUPPLY, INC	275140	HAY BALES/CCLAND-24	0.00	558.95
1011	428574	01/09/25	10007915	LANAIR GROUP, LLC	126143	0365 EXCHANGE/JAN-25	0.00	2,056.00
1011	428575	01/09/25	10010678	MARLOW INNOVATIONS INC.	650605	AFR ENG/DEC-24	0.00	425.00
1011	428575	01/09/25	10010678	MARLOW INNOVATIONS INC.	650605	AFR ENG/NOV-24	0.00	425.00
TOTAL	CHECK						0.00	850.00
1011	428576	01/09/25	10005279	MERCHANTS LANDSCAPE SERV	860810	CITY LNDSCPE/NOV-24	0.00	68,358.00
1011	428576	01/09/25	10005279	MERCHANTS LANDSCAPE SERV	660241	METROLNK/LNDSCP/NOV24	0.00	4,442.00
TOTAL	CHECK						0.00	72,800.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428577	01/09/25	10005546	MID CITY'S ELECTRIC, INC	860810	ELECTRICAL INSPECTION	0.00	2,340.00
1011	428578	01/09/25	10014050	JADEN MILLER	160105	REIMB/LIC RENEWAL	0.00	180.00
1011	428579	01/09/25	10004764	TIFFANEY DANIELLE MORENO	275120	YOGA/SOUD BATH/FALL24	0.00	107.06
1011	428580	01/09/25	00009876	MUNICIPAL WATER DIST OF	396848	WATER EFFIC/NOV-24	0.00	312.00
1011	428581	01/09/25	00009876	MUNICIPAL WATER DIST OF	352510	WATER DELIVERY/NOV-24	0.00	166,783.55
1011	428582	01/09/25	10008321	NORTH JUSTICE CENTER	11	BAIL REC.NO. BP01989	0.00	1,000.00
1011	428583	01/09/25	10007218	FULLERTON CHAMBER OF COM	101101	2024 SHE INFLUENCE CF	0.00	600.00
1011	428584	01/09/25	10007111	OC CLERK-RECORDER'S OFFI	11	8901 VAL.VIEW UNIT A	0.00	50.00
1011	428585	01/09/25	10012536	JULIO OSUNA	275140	BALLOON ART/CCLAND-24	0.00	200.00
1011	428586	01/09/25	10014033	PACHECO, JANDELL	52	UB REFUND	0.00	5.70
1011	428587	01/09/25	10013645	PARK CONSULTING GROUP	190062	LMS PROCURE/DEC-24	0.00	3,000.00
1011	428588	01/09/25	00000222	EDCO/PARK DISPOSAL CORP.	171710	CNG FUEL	0.00	426.20
1011	428589	01/09/25	00000222	EDCO/PARK DISPOSAL CORP.	460220	RES.BILLING/NOV-24	0.00	386,109.46
1011	428590	01/09/25	10000739	SUN PENDLETON	650302	CLEARs TRG 11/6-7/24	0.00	380.73
1011	428591	01/09/25	00004215	PEST OPTIONS INC	560640	WEED/RODENT/DEC-24	0.00	2,703.00
1011	428592	01/09/25	00007516	PHOENIX GROUP INFORMATIO	631140	ADM CITATION/NOV-24	0.00	635.33
1011	428592	01/09/25	00007516	PHOENIX GROUP INFORMATIO	631140	ADM CITATION/NOV-24	0.00	1,445.92
TOTAL CHECK							0.00	2,081.25
1011	428593	01/09/25	10000972	REFRIGERATION SUPPLIES D	170670	HARDWARE	0.00	266.36
1011	428594	01/09/25	10005599	OANH ROSENTHAL	275120	TAI CHI CHUAN/FALL-24	0.00	87.78
1011	428595	01/09/25	00000114	SAFETY KLEEN SYSTEMS, IN	171710	USED ANIT-FREEZE	0.00	25.00
1011	428596	01/09/25	10012054	SKYHAWKS SPORTS ACADEMY	275120	MULTI-SPORT/FALL-24	0.00	826.60
1011	428597	01/09/25	10007765	SUSAN SONNE	101101	CCAC CF TRAIN TICKET	0.00	92.00
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	7733 BEACH/DEC-24	0.00	41.05
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	6140 BALL WELL/DEC-24	0.00	6,418.55
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	2881 ROSECRANS/DEC24	0.00	7,205.80
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BP LIGHTING/NOV-24	0.00	62,893.92
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7711 LA PALMA/DEC-24	0.00	0.06
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	8681 BEACH/DEC-24	0.00	2.57
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	7623 BEACH/DEC-24	0.00	6.81
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7550 STANTON/DEC-24	0.00	22.52

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	8111 COMNWLTH/DEC-24	0.00	33.27
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	8081 OR'THORPE/DEC-24	0.00	50.48
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	8491 DALE ST/DEC-24	0.00	70.46
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6190 AUTO CTR/DEC-24	0.00	84.46
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7051 PAGE/DEC-24	0.00	100.67
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	8970 KNOTT/DEC-24	0.00	112.31
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 860810	7860 BEACH/DEC-24	0.00	152.78
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	5600 MALVERN/DEC-24	0.00	1,158.99
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 660241	8400 LAKEKNOLL/DEC-24	0.00	1,572.42
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6660 BEACH/DEC-24	0.00	3,115.10
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	8001 VLVW/DEC-24	0.00	19,311.00
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 352510	7520 DALE/DEC-24	0.00	21,496.62
1011	428598	01/09/25	00000226	SOUTHERN CALIFORNIA	EDIS 352510	8242 LINDEN/DEC-24	0.00	26,802.30
TOTAL	CHECK						0.00	150,652.14
1011	428599	01/09/25	00000126	SPARKLETTS WATER	170670	BOTTLED WATER SVC	0.00	509.10
1011	428600	01/09/25	10005252	STETSON ENGINEERS INC	396814	WATER MASTER PL/SEP24	0.00	52,539.25
1011	428601	01/09/25	00006408	SWRCB	352567	ID:8 30M1000225	0.00	36,393.00
1011	428602	01/09/25	10013495	TRANSTECH ENGINEERS, INC	160105	ON CALL ENG SVD/NOV24	0.00	9,102.00
1011	428603	01/09/25	10012511	TSG ENTERPRISES, INC	490015	SEWER MAIN/DEC-24	0.00	55.50
1011	428603	01/09/25	10012511	TSG ENTERPRISES, INC	590176	RIGIO AVE IMPRDEC-24	0.00	777.00
1011	428603	01/09/25	10012511	TSG ENTERPRISES, INC	590187	LOS COYOTES/DEC-24	0.00	999.00
1011	428603	01/09/25	10012511	TSG ENTERPRISES, INC	590176	RIGIO AVE IMPR/OCT-24	0.00	1,073.00
1011	428603	01/09/25	10012511	TSG ENTERPRISES, INC	590187	LOS COYOTES/OCT-24	0.00	666.00
1011	428603	01/09/25	10012511	TSG ENTERPRISES, INC	590176	RIGIO AVE IMPR/NOV-24	0.00	444.00
1011	428603	01/09/25	10012511	TSG ENTERPRISES, INC	590187	LOS COYOTES/NOV-24	0.00	878.75
TOTAL	CHECK						0.00	4,893.25
1011	428604	01/09/25	10012924	URBAN HABITAT	32	WHITAKER PK/RETENTION	0.00	251,460.92
1011	428604	01/09/25	10012924	URBAN HABITAT	32	WHITAKER PK/RETENTION	0.00	-251,460.92
TOTAL	CHECK						0.00	0.00
1011	428605	01/09/25	10011587	US BANK	997100	CUSTODY ACCT/NOV-24	0.00	12.42
1011	428606	01/09/25	10011587	US BANK	11	CUSTODY ACCT/NOV-24	0.00	987.58
1011	428607	01/09/25	10002032	VERIZON WIRELESS	352363	870083592-0001 DEC24	0.00	371.20
1011	428607	01/09/25	10002032	VERIZON WIRELESS	170670	870083592-0001 DEC24	0.00	841.58
TOTAL	CHECK						0.00	1,212.78
1011	428608	01/09/25	10002032	VERIZON WIRELESS	560210	561306915-0002 DEC24	0.00	41.57
1011	428608	01/09/25	10002032	VERIZON WIRELESS	105105	561306915-0002 DEC24	0.00	41.57
1011	428608	01/09/25	10002032	VERIZON WIRELESS	998100	561306915-0002 DEC24	0.00	41.57
1011	428608	01/09/25	10002032	VERIZON WIRELESS	352363	561306915-0002 DEC24	0.00	76.02
1011	428608	01/09/25	10002032	VERIZON WIRELESS	115110	561306915-0002 DEC24	0.00	103.23
1011	428608	01/09/25	10002032	VERIZON WIRELESS	101101	561306915-0002 DEC24	0.00	103.23
1011	428608	01/09/25	10002032	VERIZON WIRELESS	170670	561306915-0002 DEC24	0.00	541.48
TOTAL	CHECK						0.00	948.67

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428609	01/09/25	10004361	VORTEX INDUSTRIES, LLC	170670	DOOR REPAIR PD	0.00	827.87
1011	428610	01/09/25	10011058	WATERSMART SOFTWARE, INC	352363	SMS GATEWAY/NOV-24	0.00	47.46
1011	428610	01/09/25	10011058	WATERSMART SOFTWARE, INC	352363	SMS GATEWAY/SEPT-24	0.00	44.34
TOTAL CHECK							0.00	91.80
1011	428611	01/09/25	00000141	WEST COAST ARBORISTS INC	560641	TREE TRIM/NOV-24	0.00	19,187.80
1011	428611	01/09/25	00000141	WEST COAST ARBORISTS INC	560641	TREE TRIM/NOV-24	0.00	15,297.80
1011	428611	01/09/25	00000141	WEST COAST ARBORISTS INC	560641	TREE TRIM/OCT-24	0.00	2,767.50
TOTAL CHECK							0.00	37,253.10
1011	428612	01/09/25	10009209	WEST GROVE VOLLEYBALL, L	275120	VOLLEYBALL/FALL-24	0.00	512.05
1011	428613	01/09/25	10009222	XEROX CORPORATION	275305	COPIER SENIOR CTR.	0.00	182.10
1011	428614	01/09/25	10009222	XEROX CORPORATION	275305	COPIER SENIOR CTR	0.00	182.10
1011	V428615	01/09/25	10009226	MERCY HOUSE LIVING CENTE	106131	NAV SHELTER/JAN-25	0.00	304,122.40
1011	V428616	01/09/25	10012924	URBAN HABITAT	32	WHITAKER PK/RETENTION	0.00	251,460.92
TOTAL CASH ACCOUNT							0.00	854,832.44
TOTAL FUND							0.00	854,832.44
TOTAL REPORT							0.00	854,832.44

RESOLUTION NO _____,

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$5,390,721.92 DEMAND NOS., 428617 THROUGH 428819 CANCELLED NOS 428098 AND 428156 VOIDS SEE ATTACHED LIST

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Finance or his designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

Director of Finance

SECTION 2: That claims and demands Nos.428617 through 428819 the sum of \$5,390,721.92 set forth on the 16-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed as set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____
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I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025

City Clerk

SUNGARD PUBLIC SECTOR
DATE: 01/15/2025
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CITY OF BUENA PARK
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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428098 V	12/04/24	10004847	ARIANA CHAVEZ	275110	REIMB COM SVC SUPPLY	0.00	-55.11
1011	428156 V	12/04/24	00004572	JUMP-O-RAMA INFLATABLES	275140	BOUNCE HSE CCLAND-24	0.00	-385.00
1011	428618	01/15/25	10003794	A T & T	650302	9391050275 DEC-24	0.00	63.63
1011	428618	01/15/25	10003794	A T & T	650302	9391031455 DEC-24	0.00	207.90
1011	428618	01/15/25	10003794	A T & T	170670	9391026078 DEC-24	0.00	29.97
1011	428618	01/15/25	10003794	A T & T	170670	9391026097 DEC-24	0.00	31.53
1011	428618	01/15/25	10003794	A T & T	170670	9391026060 DEC-24	0.00	31.53
1011	428618	01/15/25	10003794	A T & T	660241	9391026081 DEC-24	0.00	31.53
1011	428618	01/15/25	10003794	A T & T	170670	9391026052 DEC-24	0.00	32.86
1011	428618	01/15/25	10003794	A T & T	170670	9391026102 DEC-24	0.00	32.93
1011	428618	01/15/25	10003794	A T & T	170670	9391026086 DEC-24	0.00	38.06
1011	428618	01/15/25	10003794	A T & T	170670	9391026079 DEC-24	0.00	61.51
1011	428618	01/15/25	10003794	A T & T	170670	9391026096 DEC-24	0.00	61.51
1011	428618	01/15/25	10003794	A T & T	170670	9391026062 DEC-24	0.00	61.51
1011	428618	01/15/25	10003794	A T & T	170670	9391026093 DEC-24	0.00	63.61
1011	428618	01/15/25	10003794	A T & T	170670	9391054287 DEC-24	0.00	71.36
1011	428618	01/15/25	10003794	A T & T	170670	9391026111 DEC-24	0.00	91.48
1011	428618	01/15/25	10003794	A T & T	170670	9391026061 DEC-24	0.00	91.57
1011	428618	01/15/25	10003794	A T & T	170670	9391026091 DEC-24	0.00	94.21
1011	428618	01/15/25	10003794	A T & T	170670	9391026051 DEP-24	0.00	823.80
1011	428618	01/15/25	10003794	A T & T	170670	9391026087 DEC-24	0.00	95.56
1011	428618	01/15/25	10003794	A T & T	860810	9391026103 DEC-24	0.00	104.64
1011	428618	01/15/25	10003794	A T & T	170670	9391026050 DEC-24	0.00	123.54
1011	428618	01/15/25	10003794	A T & T	170670	9391026082 DEC-24	0.00	123.95
1011	428618	01/15/25	10003794	A T & T	170670	9391026089 DEC-24	0.00	151.44
1011	428618	01/15/25	10003794	A T & T	170670	9391031459 DEC-24	0.00	155.55
1011	428618	01/15/25	10003794	A T & T	170670	9391026098 DEC-24	0.00	181.41
1011	428618	01/15/25	10003794	A T & T	170670	9391026083 DEC-24	0.00	204.85
1011	428618	01/15/25	10003794	A T & T	732099	9391026101 DEC-24	0.00	285.49
1011	428618	01/15/25	10003794	A T & T	170670	9391055764 DEC-24	0.00	461.39
TOTAL CHECK							0.00	3,808.32
1011	428619	01/15/25	10004247	A T & T MOBILITY	275105	287306643033X01102025	0.00	40.24
1011	428620	01/15/25	00005626	ABBA TERMITE & PESTCONTR	170670	PEST CONTROL/DEC-24	0.00	650.00
1011	428621	01/15/25	00000002	PROFESSIONAL POLICE SUPP	650407	#260/1027 - TRIPLE CHA	30.87	429.19
1011	428621	01/15/25	00000002	PROFESSIONAL POLICE SUPP	650407	#260/1016 - TACTICAL P	6.81	94.68
1011	428621	01/15/25	00000002	PROFESSIONAL POLICE SUPP	650407	#260/2262 - 40MM CS FE	59.73	830.43
1011	428621	01/15/25	00000002	PROFESSIONAL POLICE SUPP	650407	#260/6172 - 40MM SKAT	41.79	581.04
1011	428621	01/15/25	00000002	PROFESSIONAL POLICE SUPP	650407	#MC0150 - FREIGHT	0.00	279.00
TOTAL CHECK							139.20	2,214.34
1011	428622	01/15/25	00010359	ADMINSURE INC	107410	WKS COMP CLAIM/JAN25	0.00	11,676.00
1011	428623	01/15/25	00003929	AFLAC	73	DEC-24 CHARGES	0.00	5,975.88
1011	428624	01/15/25	00005342	AGA ENGINEERS, INC.	590188	DESIGN SVC HSIP/NOV24	0.00	3,571.20
1011	428625	01/15/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	HEP B VAC/PHYS/OCT-24	0.00	601.50

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1011	428625	01/15/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	HEP B VAC/PHYS AUG24	0.00	1,742.25
TOTAL	CHECK						0.00	2,343.75
1011	428626	01/15/25	10013157	AIRGAP LABS, LLC	126143	FORTINET AUG24-SEP24	0.00	658.00
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	#C3100 CLASS 3 LVL 2 O	7.63	106.03
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	#C3100 CLASS 3 LVL 2 O	7.63	106.03
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	#C3100 CLASS 3 LVL 2 O	7.84	109.24
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	SAME AS LINE 1 EXCEPT	7.63	106.03
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	SAME AS LINE 1 EXCEPT	7.63	106.03
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	SAME AS LINE 1 EXCEPT	7.86	109.26
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	SAME AS LINE 1 EXCEPT	19.07	265.08
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	SAME AS LINE 1 EXCEPT	19.07	265.08
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	SAME AS LINE 1 EXCEPT	19.64	273.12
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	SAME AS LINE 1 EXCEPT	19.07	265.08
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	SAME AS LINE 1 EXCEPT	19.07	265.08
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	SAME AS LINE 1 EXCEPT	19.64	273.12
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	SAME AS LINE 1 EXCEPT	15.25	212.06
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	SAME AS LINE 1 EXCEPT	15.25	212.06
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	SAME AS LINE 1 EXCEPT	15.72	218.50
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	SAME AS LINE 1 EXCEPT	12.02	167.10
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	SAME AS LINE 1 EXCEPT	12.02	167.10
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	SAME AS LINE 1 EXCEPT	12.38	172.17
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	SAME AS LINE 1 EXCEPT	12.66	176.01
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	SAME AS LINE 1 EXCEPT	12.66	176.01
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	SAME AS LINE 1 EXCEPT	13.04	181.34
1011	428627	01/15/25	00002907	AIRGAS SAFETY	352363	SHIPPING & HANDLING	0.00	48.31
1011	428627	01/15/25	00002907	AIRGAS SAFETY	560211	SHIPPING & HANDLING	0.00	48.32
1011	428627	01/15/25	00002907	AIRGAS SAFETY	860810	SHIPPING & HANDLING	0.00	48.32
TOTAL	CHECK						282.78	4,076.48
1011	428628	01/15/25	00003746	ALIMED, INC.	650308	#7266812 - SANIGUARD S	15.34	213.30
1011	428628	01/15/25	00003746	ALIMED, INC.	650308	SHIPPING	0.00	23.99
TOTAL	CHECK						15.34	237.29
1011	428629	01/15/25	00001993	ALIN PARTY SUPPLY INC.	275140	CANDY CANELAND	0.00	61.36
1011	428630	01/15/25	00000003	ALL AMERICAN ASPHALT COR	560211	ASPHALT	0.00	299.34
1011	428631	01/15/25	10003198	ALL CITY MANAGEMENT SERV	550502	SCH CR 11/24-12/7/24	0.00	5,713.28
1011	428631	01/15/25	10003198	ALL CITY MANAGEMENT SERV	550502	SCH.CR GRD 12/8-21/24	0.00	11,018.23
TOTAL	CHECK						0.00	16,731.51
1011	428632	01/15/25	10013705	ALL PRO BEVERAGE, INC.	170670	COFFEE MACHINE/JAN25	0.00	210.11
1011	428633	01/15/25	10011634	UNIVERSAL PROTECTION SER	650308	CITY JAIL CONT/DEC-24	0.00	41,013.47
1011	428634	01/15/25	00005672	AMERICAN WATER WORKS ASS	352363	MBR#00333102 RENEW	0.00	5,020.00
1011	428635	01/15/25	00009015	TAJEN GRAPHICS, INC	275145	MILITARY BANNER	0.00	905.10
1011	428635	01/15/25	00009015	TAJEN GRAPHICS, INC	275205	YARD SIGNS	0.00	116.37
TOTAL	CHECK						0.00	1,021.47

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1011	428636	01/15/25	00008805	ASCAP	275105	MUSIC RIGHTS/2025	0.00	1,068.00
1011	428637	01/15/25	10005392	ASSOC.OF CA CITIES-ORANG	101101	2025 MEMBERSHIP	0.00	14,732.76
1011	428638	01/15/25	10014057	JACQUE AVAKIAN	11	REF/RT DEPOSIT#R11546	0.00	500.00
1011	428639	01/15/25	00004756	B & K ELECTRIC WHOLESale	860810	SUPPLIES	0.00	113.86
1011	428639	01/15/25	00004756	B & K ELECTRIC WHOLESale	860810	SUPPLIES	0.00	136.02
TOTAL CHECK							0.00	249.88
1011	428640	01/15/25	00006700	B L WALLACE DISTRIBUTOR	352363	METER LIDS	0.00	70.82
1011	428640	01/15/25	00006700	B L WALLACE DISTRIBUTOR	352363	METER BOX	0.00	158.31
1011	428640	01/15/25	00006700	B L WALLACE DISTRIBUTOR	352363	METER BOX	0.00	69.56
TOTAL CHECK							0.00	298.69
1011	428641	01/15/25	10006864	SELF INSURED SERVICES CO	73	DEC-24 DENTAL	0.00	24,823.50
1011	428642	01/15/25	10007005	DAVID BERNAL	651607	REIMB TRG 11/22-26/24	0.00	442.89
1011	428643	01/15/25	10007684	BEST LAWNMOWER, INC	352363	VALVE SERVICE	0.00	298.89
1011	428643	01/15/25	10007684	BEST LAWNMOWER, INC	560640	SAW REPAIR	0.00	252.74
TOTAL CHECK							0.00	551.63
1011	428644	01/15/25	10011115	BLANK ROME LLP	110105	ADV BA HOTL/RES/NOV24	0.00	2,518.45
1011	428644	01/15/25	10011115	BLANK ROME LLP	110105	BUTTERFLY PAVIL/NOV24	0.00	12,894.41
TOTAL CHECK							0.00	15,412.86
1011	428645	01/15/25	10008825	BRAVO SIGN & DESIGN INC.	32	WHITAKER FINAL RET.	0.00	-821.81
1011	428645	01/15/25	10008825	BRAVO SIGN & DESIGN INC.	290150	WHITAKER MONU/DEC24	0.00	16,436.25
TOTAL CHECK							0.00	15,614.44
1011	428646	01/15/25	10008825	BRAVO SIGN & DESIGN INC.	32	PMT 1 FINAL RET.	0.00	821.81
1011	428647	01/15/25	00000011	MANHATTAN STITCHING COMP	631140	UNIFORMS	0.00	53.88
1011	428647	01/15/25	00000011	MANHATTAN STITCHING COMP	275405	#J717 - 2.5" LOGO TO B	3.88	53.88
1011	428647	01/15/25	00000011	MANHATTAN STITCHING COMP	275145	#K572 TRUE NAVY, EMBRO	5.81	80.81
TOTAL CHECK							9.69	188.57
1011	428648	01/15/25	00000759	BUENA PARK PLAQUE & TROP	275105	OFFICE SUPPLIES	0.00	242.74
1011	428649	01/15/25	10010674	BUILT RITE FENCE COMPANY	860810	FENCING	0.00	1,788.00
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	275305	BASE COPY CHG	0.00	72.20
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	275105	OVERAGE COPIES	0.00	103.00
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	126120	OVERAGE COPIES	0.00	202.00
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	650302	OVERAGE COPIES	0.00	269.33
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	731120	BASE COPY CHG	0.00	24.07
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	731150	BASE COPY CHG	0.00	24.07
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	106117	BASE COPY CHG	0.00	72.20
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	997100	BASE COPY CHG	0.00	216.59
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	631140	BASE COPY CHG	0.00	240.65

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1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	115110	BASE COPY CHG	0.00	288.79
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	121110	BASE COPY CHG	0.00	312.85
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	275105	BASE COPY CHG	0.00	360.99
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	126120	BASE COPY CHG	0.00	409.12
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	160105	BASE COPY CHG	0.00	529.46
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	352267	BASE COPY CHG	0.00	721.96
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	121135	BASE COPY CHG	0.00	2,390.31
1011	428650	01/15/25	10014055	C3 OFFICE SOLUTIONS, LLC	650302	BASE COPY CHG	0.00	2,407.58
TOTAL CHECK							0.00	8,645.17
1011	428651	01/15/25	00000021	CALIF FORENSIC PHLEBOTOM	650402	BLOOD DRAWS 11/24	0.00	913.32
1011	428652	01/15/25	10011341	CALIF. ASSOC.OF TACTICAL	650407	SWAT CLS 1/27-31/25	0.00	700.00
1011	428653	01/15/25	10004887	CALLYO 2009 CORP	650603	1YR RENEWAL FY25-26	0.00	3,540.00
1011	428654	01/15/25	10012193	JANE M. CAMERON	106132	CRIME WATCH JAN-25	0.00	200.00
1011	428655	01/15/25	00000407	CAMERON WELDING SUPPLY I	171710	RENTAL	0.00	26.55
1011	428655	01/15/25	00000407	CAMERON WELDING SUPPLY I	171710	RENTAL	0.00	234.87
TOTAL CHECK							0.00	261.42
1011	428656	01/15/25	10008346	JAMES NOWLIN	275140	CANDYCANE SEC-2024	0.00	437.50
1011	428657	01/15/25	10004469	CERRITOS DODGE CHRYSLER	171710	HOSE COOLANT	0.00	73.89
1011	428657	01/15/25	10004469	CERRITOS DODGE CHRYSLER	171710	RADIATOR	0.00	430.12
TOTAL CHECK							0.00	504.01
1011	428658	01/15/25	10012931	CHARTER COMMUNICATIONS	170670	188676301 DEC-24	0.00	633.12
1011	428659	01/15/25	10012931	CHARTER COMMUNICATIONS	650302	188676401 DEC-24	0.00	12.59
1011	428660	01/15/25	10012931	CHARTER COMMUNICATIONS	170670	188676701 DEC-24	0.00	233.78
1011	428661	01/15/25	10012931	CHARTER COMMUNICATIONS	170670	188676901 DEC-24	0.00	399.98
1011	428662	01/15/25	10007941	CHARTER COMMUNICATIONS H	650404	8448400240089222	0.00	12.58
1011	428663	01/15/25	10004847	ARIANA CHAVEZ	275110	REIMB/COM SVC SUPPLY	0.00	55.11
1011	428664	01/15/25	10011435	CLEAN DIESEL SPECIALISTS	171710	CARB TESTIN	0.00	159.70
1011	428665	01/15/25	00000206	CLINICAL LAB OF SAN BERN	352363	WATER SAMPLING 11/24	0.00	370.00
1011	428665	01/15/25	00000206	CLINICAL LAB OF SAN BERN	352363	WATER SAMPLING 11/24	0.00	3,084.30
TOTAL CHECK							0.00	3,454.30
1011	428666	01/15/25	10006450	COLONIAL LIFE	73	INSURANCE NOV-24	0.00	700.04
1011	428666	01/15/25	10006450	COLONIAL LIFE	73	INSURANCE DEC-24	0.00	700.04
TOTAL CHECK							0.00	1,400.08
1011	428667	01/15/25	10006011	COMMERCIAL CONTROLS CORP	650303	PD ACCESS/DEC-24	0.00	2,400.00

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1011	428668	01/15/25	00000030	CORONA CLAY CO INC	860810	ANGEL MIX FOB	0.00	4,500.00
1011	428668	01/15/25	00000030	CORONA CLAY CO INC	860810	TRUCKING CHARGE	0.00	1,500.00
1011	428668	01/15/25	00000030	CORONA CLAY CO INC	860810	FUEL CHARGE	0.00	150.00
1011	428668	01/15/25	00000030	CORONA CLAY CO INC	860810	TAXES	0.00	348.75
TOTAL CHECK							0.00	6,498.75
1011	428669	01/15/25	10012192	COSTAR REALTY INFORMATIO	632110	COSTAR SUITE JAN-25	0.00	438.90
1011	428670	01/15/25	00002379	NANCY K. BOHL INC.	650105	EMP SUPPORT/NOV-24	0.00	560.00
1011	428671	01/15/25	10002389	COUNTY OF ORANGE TREASUR	160105	800MHZ COST JAN-MAR25	0.00	8,698.66
1011	428671	01/15/25	10002389	COUNTY OF ORANGE TREASUR	651611	800MHZ COST JAN-MAR25	0.00	34,151.88
TOTAL CHECK							0.00	42,850.54
1011	428672	01/15/25	10002389	COUNTY OF ORANGE TREASUR	550502	SURCHG CITES/NOV-24	0.00	10,203.00
1011	428673	01/15/25	10002389	COUNTY OF ORANGE TREASUR	650302	ROUTER/NOV-24	0.00	1,129.32
1011	428674	01/15/25	10002389	COUNTY OF ORANGE TREASUR	650308	AFIS/NOV-24	0.00	2,497.00
1011	428675	01/15/25	10002389	COUNTY OF ORANGE TREASUR	650308	AFIS/DEC-24	0.00	2,497.00
1011	428676	01/15/25	10002389	COUNTY OF ORANGE TREASUR	650302	ROUTER/DEC-24	0.00	1,129.32
1011	428677	01/15/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	293.61
1011	428677	01/15/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	258.60
1011	428677	01/15/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	894.93
1011	428677	01/15/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	917.26
1011	428677	01/15/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	27.70
1011	428677	01/15/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	200.23
1011	428677	01/15/25	10011541	L.N. CURTIS AND SONS	650208	UNIFORMS	0.00	375.70
TOTAL CHECK							0.00	2,968.03
1011	428678	01/15/25	10011360	DENNIS KARL BATCHELOR	275150	ASSIGNING 12/2-19/24	0.00	410.00
1011	428679	01/15/25	10009457	DAVID VOLZ DESIGN LANDSC	290158	THELMA GARDEN/JUL-24	0.00	16,642.95
1011	428680	01/15/25	10013648	DB SERVICE CENTER, INC.	860810	SPRAYER REPAIR	0.00	134.45
1011	428681	01/15/25	10008395	DEVELOPMENT COUNSELLORS	995100	MO RETAINER/JAN-25	0.00	3,183.33
1011	428682	01/15/25	00000492	DEPARTMENT OF JUSTICE	650302	FINGERPRINT/NOV-24	0.00	179.00
1011	428682	01/15/25	00000492	DEPARTMENT OF JUSTICE	11	FINGERPRINT/NOV-24	0.00	1,909.00
1011	428682	01/15/25	00000492	DEPARTMENT OF JUSTICE	121110	FINGERPRINT/NOV-24	0.00	245.00
TOTAL CHECK							0.00	2,333.00
1011	428683	01/15/25	00004016	DISPENSING TECHNOLOGY CO	452410	#UPM90-00019 UPM COLD	80.29	1,116.29
1011	428683	01/15/25	00004016	DISPENSING TECHNOLOGY CO	452410	FREIGHT	0.00	140.00
TOTAL CHECK							80.29	1,256.29
1011	428684	01/15/25	10006499	DMV RENEWAL	171710	VEH.REG RENEW#05-1991	0.00	629.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428685	01/15/25	00009627	EMCOR SERVICE MESA ENER	170670	HVAC REPAIR	0.00	796.00
1011	428686	01/15/25	00003796	EMERALD COURT	11	REF/RT.DEPOSIT#R11639	0.00	500.00
1011	428687	01/15/25	00000039	ENTENMANN ROVIN COMPANY	650208	BADGES #1238 & #1188	0.00	165.60
1011	428688	01/15/25	00006560	ENTERPRISE FM TRUST, INC	650603	LEASE 4 VEH/JAN-25	0.00	1,339.91
1011	428689	01/15/25	10014059	HONG YOUNG EUI	550502	CIT188140278 DISMISS	0.00	48.00
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	110105	BLUE BELL GROUP HOME	0.00	168.00
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	166.95
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	2,042.50
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	15,851.50
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	1,310.25
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	697.90
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	802.50
1011	428690	01/15/25	10008311	EVERETT DOREY, LLP	107420	JADEYN DOE, ET AL	0.00	2,300.45
TOTAL CHECK							0.00	23,340.05
1011	428691	01/15/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	22.24
1011	428691	01/15/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	295.75
1011	428691	01/15/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	409.69
TOTAL CHECK							0.00	727.68
1011	428692	01/15/25	10004626	EXPEDIA, INC.	995100	ADS OCTBER24-JUNE25	0.00	13,035.01
1011	428692	01/15/25	10004626	EXPEDIA, INC.	995100	EXPEDIA ADS JAN-MAR25	0.00	25,000.00
TOTAL CHECK							0.00	38,035.01
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	OIL FILTERS	0.00	20.94
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	SPARK PLUGS	0.00	24.18
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	ROTORS	0.00	374.32
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	PUMPS	0.00	25.56
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	OIL FILTERS	0.00	79.06
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	HEATER HOSE	0.00	71.12
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	COOLANT	0.00	109.52
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BRAKE PARTS	0.00	395.60
1011	428693	01/15/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	SPARK PLUGS	0.00	31.23
TOTAL CHECK							0.00	1,131.53
1011	428694	01/15/25	10003690	FAIR HOUSING FOUNDATION	732040	REIMB/NOV-24	0.00	1,218.09
1011	428695	01/15/25	00000320	FEDERAL EXPRESS CORPORAT	126120	TRANS CHARGE 12/17/24	0.00	15.83
1011	428696	01/15/25	10013544	FENTANYL SOLUTION.ORG	651617	OPIOID TREATMNT/DEC24	0.00	11,727.25
1011	428697	01/15/25	00004661	FERGUSON, PRAET & SHERMA	107420	DAVID SULLIVAN	0.00	4,792.20
1011	428698	01/15/25	10007059	FIVESTAR RUBBER STAMP ET	352363	BADGES	0.00	33.04
1011	428698	01/15/25	10007059	FIVESTAR RUBBER STAMP ET	732071	BADGES	0.00	24.52
1011	428698	01/15/25	10007059	FIVESTAR RUBBER STAMP ET	101101	BADGES	0.00	111.32
1011	428698	01/15/25	10007059	FIVESTAR RUBBER STAMP ET	731120	BADGE	0.00	8.51

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK							0.00	177.39
1011	428699	01/15/25	10013464	JOHNNIES PAINT AND BODY	171710	BODY REPAIR	0.00	3,479.79
1011	428700	01/15/25	10003190	FOOD 4 LESS	275140	SNACKS CANDYCANE	0.00	154.16
1011	428700	01/15/25	10003190	FOOD 4 LESS	275140	SNACKS CANDY CANELAND	0.00	158.89
1011	428700	01/15/25	10003190	FOOD 4 LESS	275140	SNACKS CANDY CANELAND	0.00	6.54
1011	428700	01/15/25	10003190	FOOD 4 LESS	275605	WINGS AFTERSCHOOL	0.00	128.62
1011	428700	01/15/25	10003190	FOOD 4 LESS	275140	PRIZES CANDY CANELAND	0.00	92.93
1011	428700	01/15/25	10003190	FOOD 4 LESS	275310	SENIOR BINGO	0.00	251.28
1011	428700	01/15/25	10003190	FOOD 4 LESS	275315	SNACKS SENIOR DANCE	0.00	157.15
1011	428700	01/15/25	10003190	FOOD 4 LESS	275305	HOLIDAY MEETING	0.00	66.84
1011	428700	01/15/25	10003190	FOOD 4 LESS	275605	WINGS AFTERSCHOOL	0.00	114.17
1011	428700	01/15/25	10003190	FOOD 4 LESS	732044	HOMELESS OUTREACH	0.00	169.49
TOTAL CHECK							0.00	1,300.07
1011	428701	01/15/25	00001095	FRANCHISE TAX BOARD	73	DED:0071 MISC	0.00	150.00
1011	428702	01/15/25	10012328	FRIENDLY CENTER, INC.	732051	REIMB/Q2	0.00	5,312.03
1011	428703	01/15/25	00000046	FULLER ENGINEERING INC	352363	CL2 HOLDER WELL	0.00	310.32
1011	428703	01/15/25	00000046	FULLER ENGINEERING INC	352363	CL2 LINDEN WELL	0.00	576.46
1011	428703	01/15/25	00000046	FULLER ENGINEERING INC	352363	CL2 BOIS WELL	0.00	592.63
1011	428703	01/15/25	00000046	FULLER ENGINEERING INC	352363	CL2 KNOTT WELL	0.00	86.20
1011	428703	01/15/25	00000046	FULLER ENGINEERING INC	352363	CL2 FREEWAY WELL	0.00	86.20
1011	428703	01/15/25	00000046	FULLER ENGINEERING INC	352363	CL2 KNOTT WELL	0.00	116.37
1011	428703	01/15/25	00000046	FULLER ENGINEERING INC	352363	CL2 FREEWAY WELL	0.00	242.44
TOTAL CHECK							0.00	2,010.62
1011	428704	01/15/25	00006581	FURLONG & FURLONG ASSOC	650302	FORM PD-108 VEHICLE RE	91.08	1,266.36
1011	428704	01/15/25	00006581	FURLONG & FURLONG ASSOC	650302	FORM PD-282 REQUEST FO	38.29	532.29
1011	428704	01/15/25	00006581	FURLONG & FURLONG ASSOC	650302	FREIGHT	0.00	64.85
1011	428704	01/15/25	00006581	FURLONG & FURLONG ASSOC	650302	FREIGHT	0.00	33.83
TOTAL CHECK							129.37	1,897.33
1011	428705	01/15/25	00002221	MICHAEL GALOS	651607	CNOA TRG 11/22-26/24	0.00	511.76
1011	428705	01/15/25	00002221	MICHAEL GALOS	650413	REIMB EXP ABC TRG	0.00	423.64
TOTAL CHECK							0.00	935.40
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	275150	KEY COPIES	0.00	9.67
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	275150	KEY COPIES	0.00	12.89
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	105.17
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	275140	SUPPLIES CANDY CANE	0.00	35.53
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	632110	MAINT REPAIRS	0.00	47.70
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	632110	MAINT AND REPAIRS	0.00	22.60
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	452410	PUMP	0.00	183.16
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	560231	SIGN SHOP SUPPLIES	0.00	59.87
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	632110	MAINT REPAIRS	0.00	18.04
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	275140	ZIP TIES	0.00	46.30
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	275140	PLASTIC COVER	0.00	105.58
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	631140	SMALL TOOLS	0.00	39.84
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	560211	CONCRETE FORM	0.00	24.77

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1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	560211	HARDBOARD	0.00	108.73
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	352363	CONCRETE	0.00	74.25
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	40.56
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	153.24
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	18.31
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	41.82
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	50.59
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	326.64
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	352567	MANHOLE REPAIR	0.00	61.19
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	203.94
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	223.67
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	43.79
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	108.86
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	177.28
1011	428707	01/15/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	443.18
TOTAL	CHECK						0.00	2,787.17
1011	428708	01/15/25	10009130	GARZA INDUSTRIES, INC.	650402	ITEM # MISCEA, YELLOW	24.16	335.90
1011	428709	01/15/25	10011838	GEORGE HILLS COMPANY, IN	107420	FLAT FEE 1/1-3/31/25	0.00	6,556.25
1011	428710	01/15/25	10010190	NPG INC	560211	GOLDFLEX #615 PARKING	687.62	9,560.12
1011	428710	01/15/25	10010190	NPG INC	560211	DELIVERY CHARGE	15.50	215.50
TOTAL	CHECK						703.12	9,775.62
1011	428711	01/15/25	10008749	GOOGLE INC.	995100	GOOGLE ADS DEC-24	0.00	14,997.72
1011	428712	01/15/25	10006406	GRAFIX SYSTEMS	171710	DECALS	0.00	689.49
1011	428712	01/15/25	10006406	GRAFIX SYSTEMS	171710	STOCK DECALS	0.00	505.08
TOTAL	CHECK						0.00	1,194.57
1011	428713	01/15/25	10005524	JACOB ROY GRANT	275140	21 SANTA VISITS	0.00	525.00
1011	428714	01/15/25	00002647	HAAKER EQUIPMENT CO CORP	171710	CAMERA HOUSING	0.00	1,518.99
1011	428714	01/15/25	00002647	HAAKER EQUIPMENT CO CORP	352363	TOOLS	0.00	336.18
TOTAL	CHECK						0.00	1,855.17
1011	428715	01/15/25	00009652	HACH COMPANY	352363	PARTS FOR ANALYZER	0.00	352.52
1011	428716	01/15/25	10012288	HASA INC.	860820	CHEMICALS	0.00	956.50
1011	428716	01/15/25	10012288	HASA INC.	860820	CHEMICALS	0.00	785.32
1011	428716	01/15/25	10012288	HASA INC.	860820	CHEMICALS	0.00	176.79
1011	428716	01/15/25	10012288	HASA INC.	860820	POOL SVC	0.00	3,075.10
TOTAL	CHECK						0.00	4,993.71
1011	428717	01/15/25	10013268	HAZ PARTY RENTALS, INC	275140	#TEN1010PW - TENT 10X1	0.00	1,140.00
1011	428717	01/15/25	10013268	HAZ PARTY RENTALS, INC	275140	#TENZSAND - SANDBAGS	0.00	95.00
1011	428717	01/15/25	10013268	HAZ PARTY RENTALS, INC	275140	#DELCOMM - DELIVERY, C	0.00	75.00
1011	428717	01/15/25	10013268	HAZ PARTY RENTALS, INC	275140	#PUAH - PICKUP, AFTERH	0.00	150.00
1011	428717	01/15/25	10013268	HAZ PARTY RENTALS, INC	275140	DAMAGE WAIVER	0.00	123.50
TOTAL	CHECK						0.00	1,583.50

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1011	428718	01/15/25	10013324	REBECCA HO	995100	NOLZA DEC-24	0.00	118.94
1011	428720	01/15/25	00000057	HOME DEPOT /	352363	CHARGING CASES	0.00	38.73
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	36.12
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	53.13
1011	428720	01/15/25	00000057	HOME DEPOT /	560640	SUPPLIES	0.00	27.85
1011	428720	01/15/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	71.05
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	38.29
1011	428720	01/15/25	00000057	HOME DEPOT /	860815	GRAFFITI	0.00	39.15
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	497.13
1011	428720	01/15/25	00000057	HOME DEPOT /	352567	TOOL	0.00	86.08
1011	428720	01/15/25	00000057	HOME DEPOT /	352567	TOOL	0.00	96.85
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	112.25
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	250.67
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	254.84
1011	428720	01/15/25	00000057	HOME DEPOT /	352567	TOOL	0.00	254.98
1011	428720	01/15/25	00000057	HOME DEPOT /	632110	MAINT AND REPAIRS	0.00	32.29
1011	428720	01/15/25	00000057	HOME DEPOT /	275160	PICKLEBALL TAPE	0.00	104.86
1011	428720	01/15/25	00000057	HOME DEPOT /	352363	LINDEN WELL	0.00	139.35
1011	428720	01/15/25	00000057	HOME DEPOT /	275140	GARLAND CANDYCANE	0.00	68.85
1011	428720	01/15/25	00000057	HOME DEPOT /	352363	HOLDER WELL	0.00	141.14
1011	428720	01/15/25	00000057	HOME DEPOT /	352363	SALT FOR RESERVOIR	0.00	287.80
1011	428720	01/15/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	41.94
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	181.87
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	216.39
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	200.38
1011	428720	01/15/25	00000057	HOME DEPOT /	860810	SUPPLIES	0.00	99.07
1011	428720	01/15/25	00000057	HOME DEPOT /	352363	TRUCK STOCK	0.00	116.24
TOTAL CHECK							0.00	3,487.30
1011	428721	01/15/25	10009091	HUE C LUU	731150	ENG SVCS/JAN-25	0.00	7,920.00
1011	428722	01/15/25	10008985	INDEPENDENT	732071	148695 LEGAL NOTICE	0.00	120.00
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	HEADLAMPS	0.00	206.33
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	WIRE WHEEL	0.00	21.03
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERIES	0.00	187.77
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERY	0.00	7.26
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERIES	0.00	712.48
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	DRAIN FUNNEL	0.00	216.35
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERY	0.00	256.88
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BRAKE PADS	0.00	82.41
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	AUTO PARTS	0.00	90.54
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	MOTOR OIL	0.00	109.84
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	MOTOR OIL	0.00	73.23
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERY	0.00	64.12
1011	428723	01/15/25	00009561	TRADITIONAL AUTO SUPPLY	171710	HEADLAMP	0.00	404.06
TOTAL CHECK							0.00	2,432.30
1011	428724	01/15/25	10005932	JHM SUPPLY	860810	IRRIGATIONS	0.00	8.82
1011	428725	01/15/25	00004440	JMG SECURITY SYSTEMS INC	170670	ALARM MONITORING	0.00	654.30

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1011	428726	01/15/25	00000674	RICHARD D. JONES A PROF.	650402	PD MATTERS/LNOV-24	0.00	3,654.00
1011	428727	01/15/25	00004572	JUMP-O-RAMA INFLATABLES	275140	#S4028 -MULIT GAMES 5	0.00	425.00
1011	428727	01/15/25	00004572	JUMP-O-RAMA INFLATABLES	275140	#S4017 - FULL COURT PR	0.00	270.00
1011	428727	01/15/25	00004572	JUMP-O-RAMA INFLATABLES	275140	SETUP FEE	0.00	25.00
TOTAL CHECK							0.00	720.00
1011	428728	01/15/25	00004572	JUMP-O-RAMA INFLATABLES	275140	BOUNCE HSE/CCLAND-24	0.00	385.00
1011	428729	01/15/25	10010506	KOREAN COMMUNITY SERVICE	651617	OPIOID SVC/OCT-DEC24	0.00	14,659.00
1011	428730	01/15/25	00000054	TED JONES FORD INC.	171710	SHOCKS	0.00	274.18
1011	428730	01/15/25	00000054	TED JONES FORD INC.	171710	SHOCKS	0.00	274.18
1011	428730	01/15/25	00000054	TED JONES FORD INC.	171710	GRILL BUMPER	0.00	19.17
TOTAL CHECK							0.00	567.53
1011	428731	01/15/25	10000717	KEYSER MARSTON ASSOC INC	632110	COST ANALYSIS/DEC-24	0.00	5,477.50
1011	428732	01/15/25	00007523	LEGAL SHIELD, INC	73	DEC-24 CHARGES	0.00	91.60
1011	428733	01/15/25	00001657	LIEBERT CASSIDY WHITMORE	121110	GENERAL	0.00	1,919.50
1011	428733	01/15/25	00001657	LIEBERT CASSIDY WHITMORE	121110	OCERC ANN.MBR 2025	0.00	3,830.00
TOTAL CHECK							0.00	5,749.50
1011	428734	01/15/25	10004046	LIGHT SOURCE PRINTING, I	731150	BUSINESS CARDS	0.00	149.22
1011	428734	01/15/25	10004046	LIGHT SOURCE PRINTING, I	631140	BUSINESS CARDS	0.00	150.89
1011	428734	01/15/25	10004046	LIGHT SOURCE PRINTING, I	650302	BUSINESS CARDS	0.00	298.45
TOTAL CHECK							0.00	598.56
1011	428735	01/15/25	10012952	LOOPNET	632110	LOOPLINK/JAN-25	0.00	111.96
1011	428736	01/15/25	10013199	JOSEPH LOVETERE	651607	CNOA TRG 11/22-26/24	0.00	489.03
1011	428737	01/15/25	10012303	AUSTIN LOWE	650208	MT PATROL 9/23-27/24	0.00	520.63
1011	428738	01/15/25	00000077	LU'S LIGHTHOUSE INC	171710	STOCK ORDER	0.00	107.83
1011	428739	01/15/25	00003268	LYNN PEAVEY CORPORATION	650307	ITEM # 05294, BIO HAZA	5.11	71.11
1011	428739	01/15/25	00003268	LYNN PEAVEY CORPORATION	650307	ITEM # 05805, SUSPECTE	8.53	118.53
1011	428739	01/15/25	00003268	LYNN PEAVEY CORPORATION	650307	SHIPPING	0.00	35.02
TOTAL CHECK							13.64	224.66
1011	428740	01/15/25	10014058	KARINA MCHENRY	106117	MLG REIMB NOV-DEC-24	0.00	44.74
1011	428741	01/15/25	10009226	MERCY HOUSE LIVING CENTE	732092	REIMB.Q2 OCT-DEC-24	0.00	6,905.00
1011	428742	01/15/25	10011810	MILLER MENDEL, INC.	650105	DATA STORAGE	0.00	89.60
1011	428742	01/15/25	10011810	MILLER MENDEL, INC.	650105	DATA STORAGE	0.00	12.70
1011	428742	01/15/25	10011810	MILLER MENDEL, INC.	650105	DATA STORAGE	0.00	22.50
TOTAL CHECK							0.00	124.80

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1011	428743	01/15/25	00000088	MITCHELL BROTHERS CORP	170670	HARDWARE	0.00	146.54
1011	428744	01/15/25	10001962	MITSUBISHI ELECTRIC & EL	170670	ELEVATOR MAINT	0.00	439.35
1011	428745	01/15/25	10013264	MOBILE FLEET WASH, CORP	171710	CAR WASHES	0.00	1,040.00
1011	428745	01/15/25	10013264	MOBILE FLEET WASH, CORP	171710	CAR WASHES	0.00	860.00
1011	428745	01/15/25	10013264	MOBILE FLEET WASH, CORP	171710	CAR WASHES	0.00	920.00
TOTAL CHECK							0.00	2,820.00
1011	428746	01/15/25	10014053	SARAH MONTOYA	995100	MEDIA RIDESHARE/MEALS	0.00	523.11
1011	428746	01/15/25	10014053	SARAH MONTOYA	995100	BP MOMS CONTENT	0.00	2,175.00
TOTAL CHECK							0.00	2,698.11
1011	428747	01/15/25	10014060	ELIZABETH MORAN OR FRANK	550502	CIT#233128037 DISMISS	0.00	48.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	275105	COPY OV 9/27-12/26/24	0.00	470.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	121110	COPY OV 9/27-12/26/24	0.00	285.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	352267	COPY OV 9/27-12/26/24	0.00	600.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	650302	COPY OV 9/27-12/26/24	0.00	800.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	121135	COPY OV 9/27-12/26/24	0.00	1,934.48
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	126120	COPY OV 9/27-12/26/24	0.00	140.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	160105	COPY OV 9/27-12/26/24	0.00	150.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	631140	COPY OV 9/27-12/26/24	0.00	200.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	115110	COPY OV 9/27-12/26/24	0.00	70.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	997100	COPY OV 9/27-12/26/24	0.00	85.00
1011	428748	01/15/25	10009389	MRC SMART TECHNOLOGY SOL	731150	COPY OV 9/27-12/26/24	0.00	45.00
TOTAL CHECK							0.00	4,779.48
1011	428749	01/15/25	10002134	OC CHIEFS OF POLICE & SH	650101	DUES-25 TRI CTY WKSHP	0.00	200.00
1011	428750	01/15/25	10004133	OC CLERK-RECORDER'S OFFI	732031	RECONVEYANCE FEE	0.00	7.00
1011	428751	01/15/25	10012194	KEVIN OHLER	106132	CRIME WATCH NOV-24	0.00	900.00
1011	428752	01/15/25	10007787	HBV ENTERPRISES, INC.	171710	BATTERY	0.00	131.89
1011	428752	01/15/25	10007787	HBV ENTERPRISES, INC.	171710	BATTERY	0.00	131.89
1011	428752	01/15/25	10007787	HBV ENTERPRISES, INC.	171710	ROTOR BRAKES	0.00	164.86
TOTAL CHECK							0.00	428.64
1011	428753	01/15/25	00000221	ORANGE COUNTY SHERIFFS D	650208	FTO UPDATE 6/10-12/25	0.00	130.00
1011	428754	01/15/25	00000221	ORANGE COUNTY SHERIFFS D	650208	FTO UPDATE 4/8-10/25	0.00	130.00
1011	428755	01/15/25	00000221	ORANGE COUNTY SHERIFFS D	650208	REP WRITE 2/3-5/25	0.00	71.00
1011	428756	01/15/25	00000221	ORANGE COUNTY SHERIFFS D	650208	FTO UPDATE 2/18-20/25	0.00	130.00
1011	428757	01/15/25	10006891	ORANGE COUNTY SHERIFF'S	650208	PHYS TRG 3/24-28/25	0.00	250.00
1011	428758	01/15/25	10006891	ORANGE COUNTY SHERIFF'S	650208	INSTR.CERT 1/27-31/25	0.00	110.00
1011	428759	01/15/25	00003435	ORANGE COUNTY WATER DIST	352510	JUL-DEC24 GR WATER	0.00	4,080,107.17

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1011	428760	01/15/25	00000222	EDCO/PARK DISPOSAL CORP.	171710	CNG GAS	0.00	282.69
1011	428761	01/15/25	00000222	EDCO/PARK DISPOSAL CORP.	460220	RES BILLING/DEC-24	0.00	386,111.00
1011	428762	01/15/25	00001804	PETRA GEOSCIENCES, INC	731150	BLDG PLAN CK/DEC-24	0.00	6,157.50
1011	428763	01/15/25	00007516	PHOENIX GROUP INFORMATIO	550502	PK CIT/NOV-24	0.00	3,966.15
1011	428763	01/15/25	00007516	PHOENIX GROUP INFORMATIO	550502	PK CIT/NOV-24	0.00	206.93
TOTAL CHECK							0.00	4,173.08
1011	428764	01/15/25	10009857	ACT EQUIPMENT SALES, INC	171710	FITTING	0.00	72.13
1011	428765	01/15/25	10006112	PREMIER CHEVROLET OF BUE	171710	WIPER PUMP	0.00	12.39
1011	428765	01/15/25	10006112	PREMIER CHEVROLET OF BUE	171710	SWITCH	0.00	63.98
TOTAL CHECK							0.00	76.37
1011	428766	01/15/25	10008910	PREMIER CHRYSLER DODGE J	171710	TRANS VALVE	0.00	515.22
1011	428767	01/15/25	10002129	PUBLIC RISK INNOVATION S	121110	EMP ASSIST/JAN-MAR-25	0.00	5,436.00
1011	428768	01/15/25	10012855	PROACTIVE WORK HEALTH SE	121110	EMP PHYS/OCT-24	0.00	309.00
1011	428769	01/15/25	10001203	R.V. NURSERY INC	860810	PLANTS	0.00	517.20
1011	428769	01/15/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	96.98
1011	428769	01/15/25	10001203	R.V. NURSERY INC	860810	PLANTS	0.00	1,532.21
1011	428769	01/15/25	10001203	R.V. NURSERY INC	860810	PLANTS	0.00	3,555.75
1011	428769	01/15/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	96.98
TOTAL CHECK							0.00	5,799.12
1011	428770	01/15/25	10014013	RATE GAIN ADARA INC.	995100	DIGITAL ADS FY24-25	0.00	7,192.71
1011	428771	01/15/25	10000972	REFRIGERATION SUPPLIES D	170670	HARDWARE	0.00	689.13
1011	428772	01/15/25	10013076	RMS CONSTRUCTION	32	PMT#2 RETENTION	0.00	-1,272.50
1011	428772	01/15/25	10013076	RMS CONSTRUCTION	32	PMT#1 RETENTION	0.00	-756.98
1011	428772	01/15/25	10013076	RMS CONSTRUCTION	290164	PEAK PK IMPROV/NOV-24	0.00	15,159.50
1011	428772	01/15/25	10013076	RMS CONSTRUCTION	290164	PEAK PK IMPROV/DEC-24	0.00	25,450.00
TOTAL CHECK							0.00	38,580.02
1011	428773	01/15/25	00000113	DMJ AND ASSOCIATES, INC.	860810	FIELD PREPS	0.00	1,083.70
1011	428774	01/15/25	10014056	HEAVEN RIVAS	11	REF/RT.DEPOSIT#R11569	0.00	500.00
1011	428775	01/15/25	10014054	STEVEN PAUL ROTT	631140	CIT.REFUND BP14183	0.00	100.00
1011	428776	01/15/25	00006998	SAN BERNARDINO COUNTY SH	650208	PIT UPDATE 1/24/25	0.00	900.00
1011	428777	01/15/25	00004970	SUSAN SAXE-CLIFFORD PHD	650105	PROFESS.SVC.2HRS	0.00	600.00
1011	428778	01/15/25	00008766	JON-MICHAEL SHADDOW	650208	SLI547 S3 2/6-8/25	0.00	256.00

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1011	428779	01/15/25	00000462	THE SHERWIN WILLIAMS	352363	PAINT LINDEN WELL	0.00	310.56
1011	428779	01/15/25	00000462	THE SHERWIN WILLIAMS	170670	HARDWARE	0.00	68.12
1011	428779	01/15/25	00000462	THE SHERWIN WILLIAMS	170670	PAINT	0.00	54.28
TOTAL	CHECK						0.00	432.96
1011	428780	01/15/25	10011504	SHOETERIA, INC.	560211	SAFETY SHOES	0.00	250.00
1011	428780	01/15/25	10011504	SHOETERIA, INC.	631140	SAFETY SHOES	0.00	250.00
TOTAL	CHECK						0.00	500.00
1011	428781	01/15/25	10009505	SHRED-IT, INC. USA	105105	SHREDDING	0.00	52.35
1011	428781	01/15/25	10009505	SHRED-IT, INC. USA	115110	SHREDDING	0.00	52.35
1011	428781	01/15/25	10009505	SHRED-IT, INC. USA	160105	SHREDDING	0.00	52.35
1011	428781	01/15/25	10009505	SHRED-IT, INC. USA	126120	SHREDDING	0.00	52.35
1011	428781	01/15/25	10009505	SHRED-IT, INC. USA	275105	SHREDDING	0.00	52.36
1011	428781	01/15/25	10009505	SHRED-IT, INC. USA	650302	SHREDDING	0.00	693.88
TOTAL	CHECK						0.00	955.64
1011	428782	01/15/25	10013202	SNOW PROS	275140	LARGE PACKAGE - 37 TON	688.20	9,568.20
1011	428782	01/15/25	10013202	SNOW PROS	275140	ADDL. INS. ENDORSEMENT	0.00	400.00
TOTAL	CHECK						688.20	9,968.20
1011	428783	01/15/25	10012204	SO CAL CONCRETE DELIVERY	560211	CONCRETE	0.00	687.27
1011	428783	01/15/25	10012204	SO CAL CONCRETE DELIVERY	352567	SINKHOLE REPAIR	0.00	1,721.31
TOTAL	CHECK						0.00	2,408.58
1011	428784	01/15/25	10004676	SONSRAY MACHINERY LLC	171710	TRACTOR REPAIR	0.00	762.93
1011	428784	01/15/25	10004676	SONSRAY MACHINERY LLC	171710	REPAIR	0.00	1,567.85
1011	428784	01/15/25	10004676	SONSRAY MACHINERY LLC	171710	FUEL PUMP	0.00	3,643.22
TOTAL	CHECK						0.00	5,974.00
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7550 STANTON/DEC24	0.00	47.33
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	ES VLVW SO FY/DEC24	0.00	19.76
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	MNCHESTR/ARTES/DEC24	0.00	29.53
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BCH/COMNWLTH/DEC24	0.00	33.62
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BCH/MALVERN/DEC24	0.00	33.62
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	8252 OR'THORP/DEC24	0.00	33.62
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	5600 MALVERN/DEC24	0.00	33.62
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	8221 DALE/DEC24	0.00	39.30
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	STANTON/MAPLE/DEC24	0.00	39.30
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7901 LA MIRADA/DEC24	0.00	39.30
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7341 ARTESIA/DEC24	0.00	39.30
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	9TH/WESTERN/DEC24	0.00	39.30
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	6248 CRESCENT/DEC24	0.00	42.51
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	CRSNT X SANRIO/DEC24	0.00	42.51
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	RT91 FY EO KNOT/DEC24	0.00	43.73
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6655 MNCHESTR/DEC24	0.00	43.92
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	BCH/DURANGO/DEC24	0.00	44.90
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BCH/9TH/DEC24	0.00	54.47
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	RT91 FY OFF RMP/DEC24	0.00	58.17
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	5755 CRESCENT/DEC24	0.00	59.06
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	6232 AUTO CTR/DEC24	0.00	66.79
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BCH/STAGE/DEC24	0.00	69.60

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1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	BCH/CRESCENT/DEC24	0.00	79.62
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6200 STANTON/DEC24	0.00	79.68
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	SW CNR OR'THOR/DEC24	0.00	86.87
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	6989 ARTESIA/DEC24	0.00	92.37
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6500 AUTO CTR/DEC24	0.00	93.45
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	SAN REMO VLVW/DEC24	0.00	94.68
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	6002 OR'THORP/DEC24	0.00	94.68
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	7582 COMNWLTH/DEC24	0.00	94.68
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	7201 ARTESIA/DEC24	0.00	96.75
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	BCH/ARTESIA/DEC24	0.00	97.36
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	5700 BRIDGEPORT/DEC24	0.00	102.28
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7113 FIRESTONE/DEC24	0.00	105.25
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	655 AUTO CTR/DEC24	0.00	111.32
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7365 ARTESIA/DEC24	0.00	112.97
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	BCH/MALVERN/DEC24	0.00	134.42
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7341 ARTESIA/DEC24	0.00	147.74
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	6410 AUTO CTR/DEC24	0.00	152.62
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 560230	7901 LA MIRADA/DEC24	0.00	152.70
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	7731 STANTON/DEC24	0.00	313.92
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 352510	5860 DALE/DEC24	0.00	396.00
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	BP LITING/DEC24	0.00	3,970.85
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 170670	6640 BEACH/DEC24	0.00	19,644.11
1011	428787	01/15/25	00000226	SOUTHERN CALIFORNIA	EDIS 660240	BP LIGHTING/DEC-24	0.00	62,657.10
TOTAL CHECK							0.00	89,864.68
1011	428788	01/15/25	00000336	SOUTHERN CALIFORNIA	EDIS 632110	OPR RT 2/1/25-1/31/26	0.00	37,178.11
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 860810	7600 DALE ST/DEC-24	0.00	17.00
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 860810	7225 EL DORADO/DEC-24	0.00	18.71
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	6660 BEACH/DEC-24	0.00	26.33
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	8152 KNOTT AVE/DEC-24	0.00	31.60
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 860810	7171 8TH ST/DEC-24	0.00	34.12
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	8150 KNOTT/DEC-24	0.00	131.61
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	6601 BEACH/DEC-24	0.00	214.27
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	8150 KNOTT#D/DEC-24	0.00	921.02
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	6955 ARAGON DEC-24	0.00	1,156.13
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	6650 BEACH/DEC-24	0.00	1,220.50
1011	428789	01/15/25	00000328	SOUTHERN CALIFORNIA	GAS 170670	6640 BEACH/DEC-24	0.00	2,600.33
TOTAL CHECK							0.00	6,371.62
1011	428790	01/15/25	10007408	SOUTHERN COMPUTER	WAREHO 650303	MICROSOFT SURFACE LAPT	128.94	1,792.62
1011	428790	01/15/25	10007408	SOUTHERN COMPUTER	WAREHO 650303	MICROSOFT SURFACE PEN	24.84	108.17
1011	428790	01/15/25	10007408	SOUTHERN COMPUTER	WAREHO 650303	MICROSOFT SURFACE DOCK	0.00	237.12
1011	428790	01/15/25	10007408	SOUTHERN COMPUTER	WAREHO 650303	E-WASTE FEE	0.00	4.00
TOTAL CHECK							153.78	2,141.91
1011	428791	01/15/25	10006963	SPEAKWRITE, LLC	650305	TRANSCRIPTON/DEC-24	0.00	2,367.19
1011	428792	01/15/25	00010296	SPECIALIZED ELEVATOR	SER 660241	ELEVATOR MAINT	0.00	1,369.00
1011	428793	01/15/25	00010381	SPOK INC	860810	PHONES	0.00	7.43
1011	428793	01/15/25	00010381	SPOK INC	275305	PHONES	0.00	7.43

SUNGARD PUBLIC SECTOR
DATE: 01/15/2025
TIME: 17:57:01

CITY OF BUENA PARK
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 15
ACCTPA21

SELECTION CRITERIA: transact.trans_date between '20250110 00:00:00.000' and '20250115 00:00:00.000'
ACCOUNTING PERIOD: 7/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428793	01/15/25	00010381	SPOK INC	352363	PHONES	0.00	28.95
TOTAL	CHECK						0.00	43.81
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	126120	OFFICE SUPPLIES	0.00	214.05
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	650302	OFFICE SUPPLIES	0.00	18.85
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	121110	OFFICE SUPPLIES	0.00	43.10
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	650302	OFFICE SUPPLIES	0.00	676.30
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	731150	OFFICE SUPPLIES	0.00	37.77
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	631140	OFFICE SUPPLIES	0.00	37.78
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	731120	OFFICE SUPPLIES	0.00	37.78
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	126120	OFFICE SUPPLIES	0.00	49.34
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	126120	OFFICE SUPPLIES	0.00	56.53
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	650604	OFFICE SUPPLIES	0.00	74.23
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	650302	OFFICE SUPPLIES	0.00	131.05
1011	428794	01/15/25	00001085	STAPLES CONTRACT & COMME	160105	OFFICE SUPPLIES	0.00	77.96
TOTAL	CHECK						0.00	1,454.74
1011	428795	01/15/25	10014051	SUSTAINABLE EMULSIONS, L	560210	SUPPLIES	0.00	140.61
1011	428796	01/15/25	00006408	SWRCB	352363	ANNFEE 7/1/24-6/30/25	0.00	85,829.44
1011	428797	01/15/25	00006872	TK ELEVATOR, CORPORATION	170670	ELEVATOR MAINT	0.00	1,489.62
1011	428798	01/15/25	00007298	TIME BUSINESS FORMS, LLC	121135	1,500 4PT PURCHASE ORD	165.46	2,300.46
1011	428798	01/15/25	00007298	TIME BUSINESS FORMS, LLC	121135	SHIPPING	0.00	65.25
TOTAL	CHECK						165.46	2,365.71
1011	428799	01/15/25	10009023	TIRE HUB, LLC	171710	TIRES	0.00	2,217.14
1011	428800	01/15/25	10011938	T-MOBILE	171710	974300786	0.00	72.80
1011	428801	01/15/25	10011938	T-MOBILE	650303	982979864 DEC-24	0.00	1,447.36
1011	428802	01/15/25	00004212	TOWNSEND PUBLIC AFFAIRS	352267	LOBBYIST JAN-25	0.00	2,018.75
1011	428802	01/15/25	00004212	TOWNSEND PUBLIC AFFAIRS	105105	LOBBYIST JAN-25	0.00	6,056.25
TOTAL	CHECK						0.00	8,075.00
1011	428803	01/15/25	00004212	TOWNSEND PUBLIC AFFAIRS	105105	GRANT WRITE/JAN-25	0.00	5,000.00
1011	428804	01/15/25	10013738	TRUE NORTH COMPLIANCE SE	731150	PL REV/CK SVC/DEC-24	0.00	2,292.03
1011	428805	01/15/25	10009554	TRUTH BE TOLD POLYGRAPH,	650105	PRE-EMP POLY 1 APPLY	0.00	275.00
1011	428806	01/15/25	10012511	TSG ENTERPRISES, INC	590004	PAVE REHAB/23-24 DEC2	0.00	444.00
1011	428806	01/15/25	10012511	TSG ENTERPRISES, INC	290157	MURPHY BRENNER/DEC24	0.00	277.50
TOTAL	CHECK						0.00	721.50
1011	428807	01/15/25	00000416	UNDERGROUND SVC.ALERT/SC	352363	DIG ALERT BOARD	0.00	80.49
1011	428807	01/15/25	00000416	UNDERGROUND SVC.ALERT/SC	352363	DIG ALERT TICKETS	0.00	176.50
TOTAL	CHECK						0.00	256.99
1011	428808	01/15/25	00000134	UNITED RENTALS INC	560211	CONCRETE TRAILER	0.00	326.76

SUNGARD PUBLIC SECTOR
DATE: 01/15/2025
TIME: 17:57:01

CITY OF BUENA PARK
CHECK REGISTER - DISBURSEMENT FUND

PAGE NUMBER: 16
ACCTPA21

SELECTION CRITERIA: transact.trans_date between '20250110 00:00:00.000' and '20250115 00:00:00.000'
ACCOUNTING PERIOD: 7/25

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION-----	SALES TAX	AMOUNT
1011	428809	01/15/25	00000524	UNITED STATES POSTMASTER	105105	POST BP TODAY SPR-25	0.00	5,800.00
1011	428810	01/15/25	10009230	VERIZON BUSINESS	170670	41232237 X26 DEC-24	0.00	1.48
1011	428811	01/15/25	10002032	VERIZON WIRELESS	860810	542021084-00001 DEC24	0.00	212.12
1011	428812	01/15/25	10002032	VERIZON WIRELESS	650303	542373150-0001 DEC-24	0.00	2,606.91
1011	428813	01/15/25	10002032	VERIZON WIRELESS	275105	561306915-00007 DEC24	0.00	336.88
1011	428814	01/15/25	00008608	VISION SERVICE PLAN-(CA) 73		DEC-24 INVOICE	0.00	4,099.05
1011	428815	01/15/25	00000141	WEST COAST ARBORISTS INC	560641	TREE TRIMMING DEC-24	0.00	13,816.30
1011	428815	01/15/25	00000141	WEST COAST ARBORISTS INC	860810	TREE PRUNING/SEP-24	0.00	12,248.75
TOTAL CHECK							0.00	26,065.05
1011	428816	01/15/25	10012502	WILD WATER OPERATING LLC	171710	CAR WASHES	0.00	676.40
1011	428817	01/15/25	10013257	WORKCARE, INC.	121110	WELLNESS NOV-DEC-24	0.00	28,440.24
1011	V428818	01/15/25	00008482	HOUSING PROGRAMS	126128	HIP CONST.MGT HOME	0.00	375.00
1011	V428818	01/15/25	00008482	HOUSING PROGRAMS	732031	HIP202426 MACARANAS	0.00	450.00
1011	V428818	01/15/25	00008482	HOUSING PROGRAMS	126128	HIP202415 CHEN	0.00	1,000.00
1011	V428818	01/15/25	00008482	HOUSING PROGRAMS	126128	HIP202418 LEWIS	0.00	1,400.00
TOTAL CHECK							0.00	3,225.00
1011	V428819	01/15/25	10012988	INTELEPEER HOLDINGS, INC	170670	CORECLOUD/DEC-24	0.00	1,031.56
TOTAL CASH ACCOUNT							2,405.03	5,390,721.92
TOTAL FUND							2,405.03	5,390,721.92
TOTAL REPORT							2,405.03	5,390,721.92

Voided Check Numbers	Date Printed
428617	1/15/2025
428706	
428719	
428785	
428786	

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK,
CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE
SUM OF \$1,048,300.81 COVERING REGULAR PAYROLL ENDING
JANUARY 03, 2025

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK
DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the
Director of Finance or his designated representative hereby certifies to the accuracy of the
following demands and to the availability of funds for payment thereof.

Director of Finance

SECTION 2: The claims and demands in the sum of \$1,048,300.81 set forth on
this 7-page register attached to this resolution and made a part hereof have been
audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

City Clerk

RESOLUTION NO. _____
Page 2

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025.

City Clerk

SUNGARD PUBLIC SECTOR
DATE: 01/09/2025
TIME: 15:31:41

CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

PAGE NUMBER: 1
PAYREP83

SELECTION CRITERIA: checkhis.pay_run='MV1'
ALL CHECKS

PAYRUN: MV1
DATE: 01/10/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	MAN/VOID	-----EMPLOYEE-----	ID NUMBER
V381942	4,078.09	.00		GARCIA, ADRIAN	1700
V381943	2,695.74	.00		PEREZ, JESSICA	4111
V381944	4,243.40	.00		COPPING, SARA	951
V381945	2,369.95	.00		ENGLEBRECHT, BRIDGET	261
V381946	3,004.32	.00		FEWER, JESSICA	580
V381947	7,230.34	.00		FRANCE, AARON	1650
V381948	2,621.41	.00		MEDINA, YARETZA	8
V381949	761.89	.00		AHN, JOYCE	263
V381950	774.06	.00		FRANCO-HERNANDEZ, CARLOS	566
V381951	660.31	.00		HOQUE, LAMIYA	412
V381952	526.77	.00		SONNE, SUSAN	5161
V381953	558.90	.00		TRAUT, CONNOR	5399
V381954	2,789.12	.00		ALMQUIST, ANNA PATRICIA	168
V381955	1,833.52	.00		GUERRA, SARAH	1470
V381956	5,486.40	.00		JIMENEZ, ADRIA	2297
V381957	1,982.94	.00		LOPEZ, ANGELICA	2928
V381958	2,854.05	.00		CASTRO, GWENDOLYNE	503
V381959	6,513.01	.00		FENTON, EDWARD	1564
V381960	1,823.36	.00		KERN, DONNA	2574
V381961	2,557.78	.00		MIRANDA, MARILU	447
V381962	2,675.30	.00		PREVO, DOREKA	390
V381963	3,543.67	.00		VALDEZ, REBECCA	5490
V381964	1,704.08	.00		BUENROSTRO, PATRICIA	227
V381965	1,187.31	.00		GLAVIN, BARBARA	1768
V381966	1,954.13	.00		HERNANDEZ, GLORIA	2092
V381967	6,796.71	.00		HYUN, SUNG	2248
V381968	2,298.46	.00		KIM, MIN	2584
V381969	2,237.58	.00		LOVEJOY, REBEKAH	76
V381970	116.52	.00		OZAKI, GRACE	3881
V381971	2,072.64	.00		PAK, TIMOTHY	3955
V381972	2,501.51	.00		TOMASSETTI, JEEVANI	5623
V381973	1,718.72	.00		TRAN, KRYSTLE	242
V381974	4,262.23	.00		AVERELL, MARK	272
V381975	2,363.37	.00		COLES-GUZMAN, MARY	950
V381976	2,246.64	.00		KENNEDY, SEAN	111
V381977	1,576.60	.00		BELTRAN, CINDY	467
V381978	4,579.99	.00		CULL, ROBERT	1012
V381979	2,091.18	.00		FLORES, CHRISTOPHER	464
V381980	654.41	.00		GUZMAN, FEDERICO	1918
V381981	2,813.56	.00		LESTER, ALEXANDER	2868
V381982	1,843.05	.00		MACIAS, JUDITH	2996
V381983	2,523.49	.00		MAYORQUIN, RAYMUNDO	221
V381984	2,899.18	.00		TART, ANDRE	5235
V381985	2,764.76	.00		ALVAREZ, JOSHUA	458
V381986	30,315.10	.00		CAMACHO, MARIO	731
V381987	2,331.47	.00		CASTELLANOS, CARLOS	515
V381988	2,401.50	.00		CATALDO, JOHN	766
V381989	2,066.69	.00		DAVIS-VALENTINE, SUZANNE	1085
V381990	6,273.99	.00		FOULKES, MATTHEW	9
V381991	3,746.04	.00		LUNA, HARALD	264

SUNGARD PUBLIC SECTOR
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CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

PAGE NUMBER: 2
PAYREP83

SELECTION CRITERIA: checkhis.pay_run='MV1'
ALL CHECKS

V381992	2,800.04	.00	MCALLEESE, IAN	159
V381993	4,451.15	.00	MESHRAM, SWATI	3321
V381994	3,194.55	.00	NAVARRO, SANDRA	93
V381995	2,383.18	.00	SANTOS, RUTH	4640
V381996	1,795.06	.00	TAE, RAY	5196
V381997	3,970.61	.00	THAI, LOTUS	536
V381998	2,242.83	.00	ZAPIEN, ERNESTINE	5777
V381999	2,313.88	.00	ARDAIZ, LANA	190
V382000	3,330.17	.00	DHAUW, MELISSA	1170
V382001	561.76	.00	PEREZ, ANTHONY	559
V382002	3,028.26	.00	SUAREZ, SARABETH	5169
V382003	3,192.57	.00	YOON, JIWON	91
V382004	663.20	.00	BARR, LISA	366
V382005	3,030.59	.00	COTA, LORRAINE	954
V382006	5,778.84	.00	GEYER, BRADLEY	1692
V382007	4,611.73	.00	HONG, ALEX	2130
V382008	6,165.22	.00	NGUYEN, NGHIA	3755
V382009	6,867.46	.00	NUNES, FRANK	3813
V382010	7,867.86	.00	DIERINGER, RYAN	1145
V382011	3,604.92	.00	JIMENEZ, ROBERT	352
V382012	2,911.61	.00	KIM, HYUN	328
V382013	3,030.94	.00	LAM, DAVID	2790
V382014	236.21	.00	LOVCHIK, MICHAEL	6
V382015	4,426.06	.00	MIKIEWICZ, SIMON	3360
V382016	1,723.91	.00	NOVOTNY, MARY	3705
V382017	1,969.63	.00	SEMAAN, NADIA	4740
V382018	4,996.05	.00	SHADDOW, JON-MICHAEL	4837
V382019	2,371.79	.00	ALCALA, BRITTANY	58
V382020	3,437.66	.00	BARAJAS, MAYRA	357
V382021	836.86	.00	BARRAZA, TAYLOR	501
V382022	2,486.96	.00	BINYON, ERIC	506
V382023	4,062.81	.00	BRANDSTETTER, JAMES	629
V382024	4,145.19	.00	BUTH, CATHERINE	561
V382025	2,840.26	.00	CARPENTER, SCARLET	1663
V382026	606.39	.00	CONN, SANDRA	961
V382027	611.91	.00	CORONADO, PERLA	553
V382028	682.88	.00	CORTEZ TORRES, AMANDA	450
V382029	3,536.23	.00	ESCOBEDO, STACEY	1530
V382030	3,737.03	.00	ESQUETINI, MARIA	1536
V382031	2,133.69	.00	HERNANDEZ, ISABELLA	112
V382032	500.92	.00	MADHAE, DEEPINDER	555
V382033	4,472.65	.00	MAERKER, ELIZABETH	3017
V382034	4,196.00	.00	MCGRATH, CODY	3220
V382035	678.29	.00	MENDOZA ESPINOZA, MYA	532
V382036	861.27	.00	MENDOZA HERNANDEZ, STEPHANIE	427
V382037	967.51	.00	ONTIVEROS, STEVEN	342
V382038	2,515.73	.00	PALMA CARDENAS, DIANA	3970
V382039	823.40	.00	PARRA, ANGEL	498
V382040	893.95	.00	RODRIGUEZ VILLA, YARELI	205
V382041	1,963.30	.00	SAUCEDA, CATHLEEN	4645
V382042	4,656.62	.00	SHERIFF, SAMANTHA	2096
V382043	682.88	.00	SILVERIO, SAMANTHA	497
V382044	4,525.83	.00	TANIGUCHI, MELISSA	5230
V382045	720.40	.00	VELLANOWETH, KRISTINE	217
V382046	558.04	.00	YBARRA, DELIA	529
V382047	2,720.51	.00	FIGLIORE, KATE	1560

SUNGARD PUBLIC SECTOR
DATE: 01/09/2025
TIME: 15:31:41

CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

PAGE NUMBER: 3
PAYREP83

SELECTION CRITERIA: checkhis.pay_run='MV1'
ALL CHECKS

V382048	2,289.78	.00	FLOHRA, KARAN	516
V382049	3,146.35	.00	FOX, CHARITY	1641
V382050	659.94	.00	KUHN, MICHELLE	2730
V382051	336.40	.00	KUHN, TARI	2747
V382052	2,523.46	.00	LARA, KARON	103
V382053	3,800.99	.00	MENDIVEL, CHRISTINA	3299
V382054	2,336.44	.00	NGO, CATHERINE	3752
V382055	2,796.86	.00	PENDLETON, SUN	4080
V382056	2,203.92	.00	RAMIREZ, ARIANNA	86
V382057	1,937.55	.00	TENG, LING-FEI	2871
V382058	2,571.98	.00	UMLAH, AMBER	5435
V382059	6,601.04	.00	BATES, PATRICK	378
V382060	4,512.68	.00	BELTRAN, CHRISTINA	13
V382061	7,768.25	.00	BERNAL, DAVID	480
V382062	4,153.54	.00	BLACKWOOD, PHALANN	550
V382063	6,512.38	.00	BOURNE, CLIFFORD	5612
V382064	5,299.65	.00	BOYD, ROBERT	584
V382065	4,830.49	.00	BOYER, CAMERON	585
V382066	6,198.89	.00	BOYINGTON, DEVIN	594
V382067	5,904.30	.00	BRAVO, ISABEL	420
V382068	4,479.20	.00	BURNETT, DEBORAH	110
V382069	5,138.34	.00	CAMPOS, LOLANI	728
V382070	4,029.13	.00	CERDA, SERGIO	240
V382071	4,171.00	.00	CHAVEZ, ALEJANDRO	182
V382072	4,457.56	.00	CHAVEZ, ANTONY	246
V382073	4,679.14	.00	CHOI, JONATHON	827
V382074	4,430.71	.00	CURATOLA, ANTHONY	350
V382075	4,392.40	.00	DAVIS, JONATHAN	1083
V382076	5,607.24	.00	ESCAMILLA, MARIO	1529
V382077	4,100.47	.00	ESCOBEDO, DOMINICK	1521
V382078	2,325.80	.00	ESTRELLA, CARL JOSEPH	415
V382079	3,981.29	.00	FRANKLIN, KEVIN	1649
V382080	7,142.70	.00	GALOS, MICHAEL	1680
V382081	5,661.84	.00	GANO, KEVIN	1742
V382082	3,613.18	.00	GARCIA, JONATHAN	514
V382083	5,075.87	.00	GENTNER, GEORGE	1765
V382084	4,361.01	.00	GONZALEZ, LUIS	164
V382085	5,797.31	.00	GONZALEZ, OSCAR	1785
V382086	5,116.60	.00	HERST, RYAN	2102
V382087	4,999.01	.00	HOGAN, CHRISTIAN MICHAEL	138
V382088	5,098.36	.00	JIMENEZ, GUSTAVO	2285
V382089	4,623.81	.00	JOHNSON, BRYAN	2300
V382090	6,934.01	.00	LEPE, SERGIO	2901
V382091	3,754.78	.00	LIRA, JOSEPH	133
V382092	4,114.42	.00	LOPEZ, GUILLERMO	2958
V382093	4,910.58	.00	LOVETERE, JOSEPH	2962
V382094	4,812.87	.00	MARTINEZ, JESUS	117
V382095	5,438.46	.00	MEDRANO, JULIAN	3223
V382096	2,340.96	.00	MEONO, ROBIN	351
V382097	4,574.81	.00	MOELLER, SARAH	3590
V382098	6,403.53	.00	MORALES, FRANK	3489
V382099	4,332.78	.00	MORQUECHO, FERNANDO	510
V382100	4,959.81	.00	MUNOZ, OSCAR	3605
V382101	4,641.88	.00	MURILLO CASTRO, JULIAN	268
V382102	3,177.53	.00	NGUYEN, ANTHONY	258
V382103	6,659.71	.00	NYHUS, CHRISTOPHER	3808

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CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

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SELECTION CRITERIA: checkhis.pay_run='MV1'
ALL CHECKS

V382104	6,542.72	.00	O'DETTE, DIRK	3823
V382105	4,238.72	.00	OH, WILLIAM	326
V382106	2,515.96	.00	OSORIO, STEVIE	573
V382107	4,829.23	.00	PADILLA, VALERIE	108
V382108	9,820.58	.00	PINO, RICHARD	4171
V382109	4,626.00	.00	PROCEL, ANDY	4243
V382110	4,976.13	.00	RAMIREZ, ANGEL	4314
V382111	4,081.68	.00	RANGEL, PRISCILLA	4337
V382112	5,564.77	.00	REYES, HUGO	98
V382113	3,737.22	.00	RODRIGUEZ, CHRISTIAN	4476
V382114	5,552.44	.00	RODRIGUEZ CASTILLERO, JOSEPH	259
V382115	3,374.31	.00	RUBALCAVA, EFRAIN	4590
V382116	4,290.00	.00	SOLIS, DANIEL	5000
V382117	4,336.10	.00	TEWELL, MELISSA	5282
V382118	5,997.69	.00	TOMSICK, MARTIN	5360
V382119	5,169.28	.00	TRAN, TUYET	5424
V382120	3,998.30	.00	TURNER, JERAMIAH	291
V382121	4,524.43	.00	WEAVER, CHAD	5577
V382122	6,777.13	.00	WILLIAMS, JUDITH	5660
V382123	3,801.41	.00	WILLIAMS-GIROUX, JACOB	499
V382124	6,107.14	.00	COLON, BOBBY	900
V382125	4,870.04	.00	LEE, CONNOR	2861
V382126	2,218.73	.00	MAERTZ, DANA	3018
V382127	1,881.05	.00	OCHOA, JENNY	283
V382128	6,468.19	.00	RICE, JAMES	4408
V382129	3,759.31	.00	SALAZAR, RYAN	4626
V382130	2,119.12	.00	SILVA, OSCAR	4886
V382131	2,490.59	.00	VAZQUEZ-CAMACHO, MARLENE	101
V382132	5,610.85	.00	VU, JEFFREY	5519
V382133	870.68	.00	BAIR, JOHN	284
V382134	852.71	.00	PATTON, DANA	4060
V382135	5,703.63	.00	BAILEY, JOHN	355
V382136	3,952.35	.00	BOUDREAU, CORY	583
V382137	2,872.22	.00	BOUDREAU, LAURA	2192
V382138	4,083.18	.00	CARNEY, THOMAS	751
V382139	1,933.39	.00	CHAN, KARA	795
V382140	4,209.92	.00	CHRISTIANSEN, ANDREW	97
V382141	5,192.91	.00	DAVENPORT, JOSEPH	1094
V382142	2,951.30	.00	EK, CHRISTOPHER	1477
V382143	3,662.87	.00	KALAGIAN, BRYANT	2436
V382144	2,654.47	.00	LOMELI, LISBETH	4516
V382145	3,253.16	.00	LOPEZ, VANESSA	2929
V382146	3,792.88	.00	LOPEZ, WILLYVALDO	2941
V382147	4,841.75	.00	LOWE, AUSTIN	2956
V382148	3,334.08	.00	MOON, DAVID	3479
V382149	1,541.21	.00	MORALES MALDONADO, IVETT	3490
V382150	1,557.13	.00	O'DETTE, NANCY	1920
V382151	4,420.17	.00	ORTEGA, MICHAEL	104
V382152	4,003.79	.00	PANTOJA, DAVID	3986
V382153	7,484.52	.00	PLUMLEE, ROGER	4180
V382154	2,238.48	.00	SULLIVAN, STACEY	5160
V382155	3,249.14	.00	TREADWAY, SARA	4210
V382156	3,531.59	.00	VU, KRISTINE	63
V382157	3,377.19	.00	YO, DANIEL	5752
V382158	2,071.00	.00	CARDENAS, MARGARET	336
V382159	2,090.90	.00	IBARRA, KRISTI	88

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CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

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SELECTION CRITERIA: checkhis.pay_run='MV1'
ALL CHECKS

V382160	5,970.41	.00	MIKHAEL, MINA	3359
V382161	2,026.89	.00	ALMANZA, MINERVA	79
V382162	4,217.89	.00	ALQAM, NADER	71
V382163	4,025.66	.00	ARABOLU, DEEPTHI	178
V382164	2,894.87	.00	CAPISTRANO, FRANCES	74
V382165	2,716.40	.00	ESPARZA-ALMARAZ, AARON	383
V382166	2,628.92	.00	GUZMAN, HECTOR	512
V382167	3,080.39	.00	LANNAN, GREGORY	2791
V382168	2,413.97	.00	LEE, HYANG SUN	430
V382169	1,999.63	.00	MASUM, FAREEN	448
V382170	3,381.60	.00	MILLER, JADEN	513
V382171	2,780.78	.00	PENA, MANUEL	2933
V382172	3,004.76	.00	TRAN, JASON	96
V382173	3,509.18	.00	WRAY, NORMAN	5725
V382174	2,375.63	.00	ZARAGOZA, EDUARDO	5788
V382175	3,133.38	.00	AUBUCHON, LAURIE	250
V382176	2,586.38	.00	GENERA, ELIZABETH	1685
V382177	4,439.01	.00	HUNT, JOSEPH	2249
V382178	1,809.98	.00	LUX, ANDREA	2972
V382179	2,232.11	.00	VENEGAS MENDEZ, JAVIER	5491
V382180	1,130.48	.00	AREVALOS, RYAN	456
V382181	906.55	.00	ARIZMENDI, ARMANDO	567
V382182	2,338.32	.00	BACA, ANDREW	315
V382183	1,514.84	.00	BANUELOS, CHRISTOPHER	345
V382184	2,714.54	.00	BRITO, MICHAEL	642
V382185	954.69	.00	COLLIER, SEAN	549
V382186	3,838.28	.00	ESCATEL-OROSCO, PEDRO	1537
V382187	2,339.08	.00	GONZALEZ, ALEJANDRO	1783
V382188	4,100.96	.00	LIBUNAO, NINO	2912
V382189	1,176.04	.00	LISCANO, CHRISTOPHER	850
V382190	1,555.60	.00	MARASCO, MATTHEW	289
V382191	1,056.94	.00	MARTINEZ, JEFFREY	535
V382192	1,881.37	.00	MUNOZ, JOHNNY	144
V382193	1,814.69	.00	NAJERA, JESSE	3630
V382194	1,130.48	.00	ORTIZ, RAYMOND	309
V382195	1,130.48	.00	PAPANIC, DENNIS	548
V382196	1,203.11	.00	PEREZ, ISAIAH	523
V382197	2,403.15	.00	RIVERA, JOE	4450
V382198	2,328.38	.00	RODRIGUEZ, OSCAR	131
V382199	1,471.00	.00	SERNA, JUAN	4728
V382200	943.14	.00	SMITH, FRANKIE	541
V382201	3,128.82	.00	TORREZ, JAVIER	69
V382202	2,083.22	.00	CARRILLO, EDWARD	765
V382203	1,568.58	.00	CHAVEZ, CAESAR	544
V382204	2,503.75	.00	ELLS, ZACHARY	1500
V382205	2,034.35	.00	ENNIS, JOSEPH	262
V382206	3,176.60	.00	FINCH, BARRETT	1574
V382207	2,850.74	.00	HAGAN, KEVIN	1947
V382208	4,465.34	.00	KVENBO, SCOTT	2750
V382209	1,749.54	.00	LAUTERIO, MATTHEW	533
V382210	2,243.19	.00	MARTINEZ, MARCO	215
V382211	2,330.52	.00	MARTINEZ, RAMIRO	3146
V382212	4,380.15	.00	MCGEE, MICHAEL	9306
V382213	2,108.89	.00	MILLER, DAVID	3390
V382214	2,612.15	.00	MOJARRO, ANDREW	3082
V382215	3,342.79	.00	MOORE, FRANK	3486

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CITY OF BUENA PARK
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SELECTION CRITERIA: checkhis.pay_run='MV1'
ALL CHECKS

V382216	1,552.98	.00	MYLLES, JOSHUA	279
V382217	2,359.21	.00	PERKINS, CUMARI	454
V382218	1,900.67	.00	PRECIADO, CAMDEN	134
V382219	2,213.99	.00	SANCHEZ, JUAN	4617
V382220	2,164.04	.00	SPEAR, ANTHONY	5011
V382221	4,188.29	.00	STEPHENSON, MARK	5122
V382222	2,141.94	.00	TAVARES, JAMEY	5231
V382223	1,761.21	.00	ALVAREZ, CARLOS	136
V382224	2,710.28	.00	DAHL, TERRY	1084
V382225	2,198.56	.00	DOMINGUEZ, KEVIN	565
V382226	1,650.45	.00	ELLIOTT, JAYLEN	569
V382227	174.24	.00	ESPINO, KEVIN	517
V382228	2,383.32	.00	GARCIA ORTEGA, JOSE	1636
V382229	1,940.84	.00	GRIMES, DAVID	1881
V382230	1,807.74	.00	GUZMAN, KEVIN	132
V382231	2,228.52	.00	KOSS, MICHAEL	2718
V382232	3,011.73	.00	MARTINEZ, GABRIEL	3139
V382233	2,480.78	.00	MELLADO, KIM	3289
V382234	2,677.60	.00	MERROW, MATTHEW	3316
V382235	2,139.49	.00	OTTEN, DAVID	3869
V382236	3,427.62	.00	PORTER, JEFFREY	4174
V382237	2,728.21	.00	RODRIGUEZ, EDWARD	4479
V382238	1,790.77	.00	RUIZ, ALEJANDRO	416
V382239	1,835.98	.00	TORRES, SALVADOR	234
V382240	2,270.06	.00	WELLS, ANTHONY	5610
V382241	348.48	.00	YANEZ, ANDREW	521
V382242	133.56	.00	AVERELL, ANDREW	349
V382243	2,921.67	.00	CAMPIZTA, ADAM	225
V382244	2,831.73	.00	DE LA CRUZ, RICARDO	558
V382245	3,083.28	.00	MACIAS, RAYMOND	2998
V382246	2,515.21	.00	WEAR, JOHN	5606
V382247	6,682.87	.00	BOX, JAMES	576
V382248	2,004.44	.00	CHAVEZ, ARIANA	788
V382249	1,839.99	.00	CONTRERAS, SAUL	95
V382250	3,419.68	.00	KURATA, DALE	2749
V382251	1,987.26	.00	MANCILLA, JSSICA	451
V382252	2,513.90	.00	MARTINEZ, SERENA	3147
V382253	1,974.72	.00	MOMPELLER, JUSTICE	443
V382254	2,435.27	.00	SANCHEZ-REYES, KEVIN	83
V382255	3,284.49	.00	SAUCEDA, MARK	4642
V382256	218.69	.00	ALVARADO, ADRIAN	89
V382257	222.16	.00	BAHENA, PEDRO	148
V382258	156.82	.00	BELCHER-HALL, JACOB	333
V382259	168.99	.00	CISNEROS, MICHELLE	812
V382260	95.83	.00	DIEGO, NICOLE	331
V382261	13.07	.00	DURGIN, JAYLIND	186
V382262	200.38	.00	GONZALEZ, ISAAC	294
V382263	522.72	.00	GRANDE, DANIELLE	124
V382264	477.11	.00	GUERRA, ATHZIRI	141
V382265	212.37	.00	GUERRA, ROCCO	44
V382266	95.83	.00	GUILLEN, JAYDEN	339
V382267	452.44	.00	GUTIERREZ, MICHELLE	1925
V382268	9.95	.00	HOLLOWAY, ELIZABETH	2185
V382269	313.63	.00	JUBRAN, NOAH	127
V382270	184.67	.00	MAGANA, ADAM	173
V382271	129.22	.00	MORENO, ANDREW	161

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CITY OF BUENA PARK
CHECK REGISTER(CONCISE)

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SELECTION CRITERIA: checkhis.pay_run='MV1'
ALL CHECKS

V382272	357.20	.00	NGHIEM, NATALIE	249
V382273	104.54	.00	OCHOA, ALAN	192
V382274	101.57	.00	RIVERA GOMEZ, YAMILEX	4432
V382275	304.93	.00	RODRIGUEZ, KAREN	538
V382276	95.83	.00	RODRIGUEZ, MIKAYLA	295
V382277	418.18	.00	RUIZ, LUIS	527
V382278	129.22	.00	RUSSELL, JEFFREY	150
V382279	174.24	.00	SANCHEZ, NATHAN	504
V382280	52.27	.00	SOLTERO, JESSE	177
V382281	238.55	.00	STRICKLER, LINDA	5135
V382282	95.83	.00	TAPIA, ANGELICA	306
V382283	119.28	.00	THOMSEN, MATTHEW	194
V382284	2,653.81	.00	VAN SICKLE, MICHELLE	2076
V382285	55.83	.00	VAZQUEZ, OSCAR	152
V382286	348.48	.00	VELOZ, SABRINA	146
V382287	209.09	.00	VILLANUEVA, SAMANI	80
V382288	52.27	.00	WONGSUPHAKPHAN, BRIANNA	337
V382289	332.41	.00	AGUILAR, KALVIN	23
V382290	348.48	.00	BARTOLO, BRYAN	338
V382291	447.30	.00	CABUSAO, NINA MARINELLA	729
V382292	212.37	.00	CASTILLO, DARLENE	119
V382293	447.30	.00	CERVANTES, BRIANA	757
V382294	487.05	.00	CHOATE, RACHAEL	511
V382295	2,652.01	.00	DAVIS, TANIKKA	1082
V382296	238.56	.00	DELGADO, ISABEL	502
V382297	2,100.78	.00	GILLIAM, VERONICA	218
V382298	3,233.50	.00	HURTADO, MARIA	353
V382299	206.36	.00	LARIZ RUBALCAVA, CARLOS	429
V382300	2,226.51	.00	MARQUEZ PINEDO, ANALISA	3118
V382301	193.47	.00	MEGGINSON, MARK	562
V382302	470.45	.00	MENDOZA, GISELLE	522
V382303	322.35	.00	MORISON, MATTHEW	243
V382304	2,511.44	.00	NIELSEN, ROSEMARY	3760
V382305	507.84	.00	ORTIZ, YAHAIRA	241
V382306	461.74	.00	RUFINO, JACOB	528
V382307	206.36	.00	SANCHEZ, LORETTA	462
V382308	479.17	.00	SOSA, ELIANNA	341
V382309	193.47	.00	TOLMAIRE, CHANTEL	463
V382310	554.01	.00	VALDEZ, NATALIA	46
PAYRUN TOTAL				
CHECK: 369	1,048,300.81	.00		
TOTAL				
CHECKS: 369	1,048,300.81	.00		

TREASURER'S REPORT FOR THE MONTH OF DECEMBER 2024

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	CONSENT CALENDAR Item: 4C.
Presented By	Approved By
Sung Hyun, Director of Finance	Aaron France, City Manager
Prepared By	Approved By
Sung Hyun, Director of Finance	Aaron France, City Manager
Presented By	
Sung Hyun, Director of Finance	

RECOMMENDED ACTION

Receive and file the reports.

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

The City of Buena Park's Investment Policy adopted by the City Council on February 13, 2024, requires the City Treasurer to submit a detailed investment report to the City Council.

Attached for review are the Treasurer's Investment Reports for the month of December 2024. All of the investments listed meet the requirements of both the Government Code and the City Investment Policy.

BUDGET IMPACT

None.

Attachments

[Treasurers Report Att1of4.pdf](#)

[Treasurers Report Att2of4.pdf](#)

[Treasurers Report Att3of4.pdf](#)

[Treasurers Report Att4of4.pdf](#)

CITY OF BUENA PARK
Treasurer's Report of Monies on Deposit
Period Ending December 31, 2024

DESCRIPTION	City	RDA	Total
	Book Balance	Bond Proceeds Series B	
Union Bank - City Checking Account	8,411,296.10	-	8,411,296.10
Union Bank - Outstanding checks	(1,792,799.79)	-	(1,792,799.79)
Union Bank - Outstanding deposits	234,094.02	-	234,094.02
	<u>6,852,590.33</u>	<u>-</u>	<u>6,852,590.33</u>
Local Agency Investment Fund	15,073,960.71	-	15,073,960.71
Governmental Agency Securities	28,886,879.05	-	28,886,879.05
CMBS	3,859,960.94	-	3,859,960.94
Money Market Mutual	295,073.03	1,334,778.16	1,629,851.19
Supranational	3,383,135.00	-	3,383,135.00
Corporate	26,082,767.35	-	26,082,767.35
U S Treasury	43,096,720.73	-	43,096,720.73
Payables/Receivable	9,884.79	-	9,884.79
	<u>120,688,381.60</u>	<u>1,334,778.16</u>	<u>122,023,159.76</u>
Total	<u>127,540,971.93</u>	<u>1,334,778.16</u>	<u>128,875,750.09</u>
	105,614,420.89		

Fund Description	Cash Balance
11 - General Fund	44,230,436.51
12 - Economic Development Fund	8,276,636.41
17 - Opioid Settlement Fund	615,961.16
18 - Local Law Enforcement Fund	93,263.27
20 - Asset Forfeiture Fund	537,786.06
21 - Capital Project Fund	(22,955.04)
22 - Prop 172 PD Augment Fund	143,468.39
23 - State Law Enf Supp Fund	23,821.49
24 - State Gas Tax Fund	7,244,044.35
25 - Measure M2	3,284,540.58
28 - HOME Deferred Loan Fund	1,606,529.88
29 - Economic Development Fund (CDBG)	493,992.63
30 - State OCATT Fund	(145,395.23)
31 - Calhome Program	1,345,440.16
32 - Park In-Lieu Fund	-
33 - Traffic Congestion Relief Fund	81,197.65
40 - AB 2766 (AQMD) Fund	436,775.63
52 - Water Enterprise Fund	36,718,615.44
53 - Wastewater Enterprise Fund	494,671.80
62 - Workers' Comp Self-Ins Fund	4,566,130.82
63 - Public Liab Self-Ins Fund	911,017.56
65 - Accrued Leave Fund	407,861.19
71 - Equip Maint & Replacement Fund	8,218,442.71
73 - Payroll Revolving Fund	-
74 - Management Info Systems Fund	1,865,933.85
77 - Gov't Buildings Maintenance Fund	253,106.74
96 - Tourism & Marketing Dist	381,702.10
97 - Successor Fund to RDA	5,236,707.91
98 - Housing Successor Fund	1,576,016.07
Total Cash	<u>128,875,750.09</u>

* All investments are made in accordance with the City's adopted investment policy.

* The City has sufficient resources to meet expenditures for the next six (6) months.

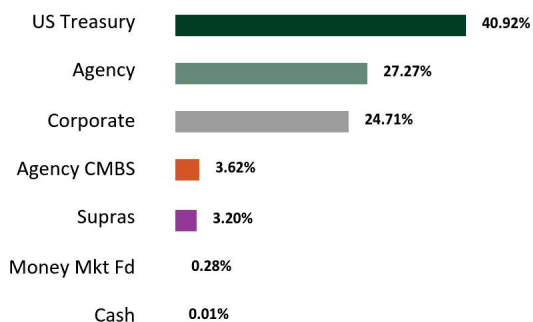
PORTFOLIO SUMMARY

City of Buena Park Core | Account #405 | As of December 31, 2024

Portfolio Characteristics

Average Modified Duration	2.15
Average Coupon	2.99%
Average Purchase YTM	3.43%
Average Market YTM	4.39%
Average Quality	AA
Average Final Maturity	2.35
Average Life	2.20

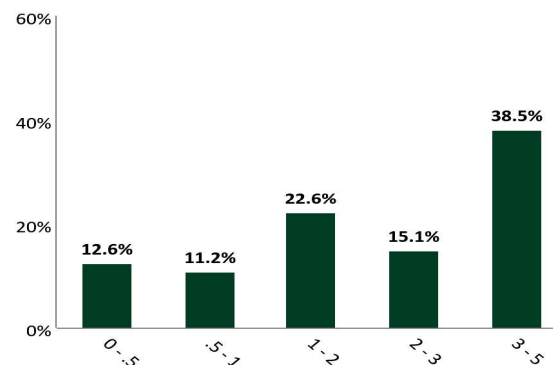
Sector Allocation



Account Summary

	Beg. Values as of 12/01/2024	End Values as of 12/31/2024
Market Value	105,426,270.02	105,411,576.52
Accrued Interest	753,593.60	777,545.70
Total Market Value	106,179,863.63	106,189,122.22
Income Earned	252,244.99	334,657.28
Cont/WD	(7,975.22)	(7,965.01)
Par	107,213,728.25	107,484,957.82
Book Value	106,157,735.03	106,427,788.32
Cost Value	105,382,117.10	105,614,420.89

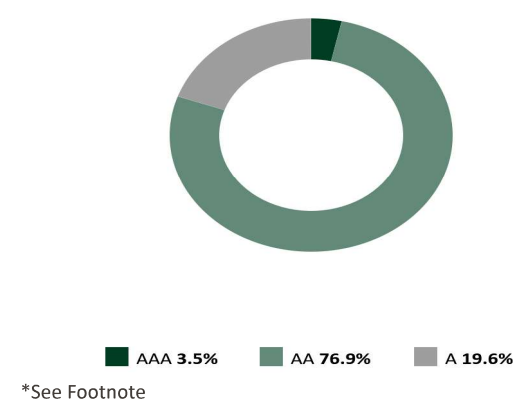
Maturity Distribution



Top Issuers

Government of The United States	40.92%
Farm Credit System	10.66%
Federal Home Loan Banks	8.28%
FHLMC	7.48%
FNMA	4.46%
Inter-American Development Bank	1.82%
BlackRock, Inc.	1.41%
International Bank for Recon and Dev	1.38%

Credit Quality



Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (01/01/06)
City of Buena Park Core	0.02%	(0.35%)	3.99%	3.99%	4.35%	1.56%	1.50%	1.62%	2.32%
Benchmark Return*	0.04%	(0.37%)	3.82%	3.82%	4.15%	1.39%	1.37%	1.47%	2.14%

*Periods over 1 year are annualized.

Benchmark: ICE BofA 0-5 Year US Treasury Index Secondary Benchmark:

The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch

Execution Time: 01/03/2025 08:08:56 PM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

CONFIDENTIAL | 2

STATEMENT OF COMPLIANCE



City of Buena Park Core | Account #405 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV)	100.0	3.6	Compliant	
Max % Issuer (MV; Agencies & Agency CMOs)	30.0	10.7	Compliant	
Max Maturity (Years)	5.0	4.7	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; Non Agency ABS & MBS)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
COLLATERALIZED BANK DEPOSITS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	24.7	Compliant	
Max % Issuer (MV)	5.0	1.2	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	

STATEMENT OF COMPLIANCE



City of Buena Park Core | Account #405 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	27.3	Compliant	
Max % Issuer (MV; Agencies & Agency CMOs)	30.0	10.7	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max % (MV)	35.0	0.0	Compliant	
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.3	Compliant	
Max % Issuer (MV)	20.0	0.3	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	

STATEMENT OF COMPLIANCE



City of Buena Park Core | Account #405 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
REPURCHASE AGREEMENTS				
Max % (MV)	15.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	30.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.2	Compliant	
Max % Issuer (MV)	10.0	1.8	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	40.9	Compliant	
Max % Issuer (BV)	100.0	41.1	Compliant	
Max Maturity (Years)	5	5	Compliant	

RECONCILIATION SUMMARY



City of Buena Park Core | Account #405 | As of December 31, 2024

Maturities / Calls

Month to Date	(1,500,000.00)
Fiscal Year to Date	(11,545,000.00)

Principal Paydowns

Month to Date	0.00
Fiscal Year to Date	0.00

Purchases

Month to Date	7,162,231.67
Fiscal Year to Date	28,559,167.07

Sales

Month to Date	(3,896,127.71)
Fiscal Year to Date	(13,525,764.97)

Interest Received

Month to Date	285,650.42
Fiscal Year to Date	1,614,708.41

Purchased / Sold Interest

Month to Date	(11,581.45)
Fiscal Year to Date	(78,760.64)

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Book Value	106,157,735.03	104,770,238.43
Maturities/Calls	(1,500,000.00)	(11,545,000.00)
Principal Paydowns	0.00	0.00
Purchases	7,162,231.67	28,559,167.07
Sales	(3,896,127.71)	(13,525,764.97)
Change in Cash, Payables, Receivables	(1,532,686.89)	(2,037,243.08)
Amortization/Accretion	36,636.22	206,390.87
Realized Gain (Loss)	0.00	0.00
Ending Book Value	106,427,788.32	106,427,788.32

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Market Value	105,426,270.02	102,733,539.43
Maturities/Calls	(1,500,000.00)	(11,545,000.00)
Principal Paydowns	0.00	0.00
Purchases	7,162,231.67	28,559,167.07
Sales	(3,896,127.71)	(13,525,764.97)
Change in Cash, Payables, Receivables	(1,532,686.89)	(2,037,243.08)
Amortization/Accretion	36,636.22	206,390.87
Change in Net Unrealized Gain (Loss)	(284,746.80)	1,020,487.19
Realized Gain (Loss)	0.00	0.00
Ending Market Value	105,411,576.52	105,411,576.52

HOLDINGS REPORT



City of Buena Park Core | Account #405 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
AGENCY									
3137EAEP0	FEDERAL HOME LOAN MORTGAGE CORP 1.5 02/12/2025	1,350,000.00	03/04/2020 0.88%	1,391,053.50 1,350,955.26	99.67 4.42%	1,345,605.36 7,818.75	1.28% (5,349.90)	Aaa/AA+ AA+	0.12 0.11
3130AUZC1	FEDERAL HOME LOAN BANKS 4.625 03/14/2025	1,000,000.00	03/16/2023 4.36%	1,004,960.00 1,000,490.55	100.06 4.27%	1,000,596.19 13,746.53	0.95% 105.64	Aaa/AA+ AA+	0.20 0.20
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	1,300,000.00	08/11/2020 0.44%	1,311,492.00 1,300,744.23	98.91 4.24%	1,285,786.48 1,557.29	1.22% (14,957.76)	Aaa/AA+ AA+	0.31 0.30
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	1,400,000.00	06/18/2020 0.52%	1,398,866.00 1,399,896.17	98.32 4.24%	1,376,469.95 272.22	1.31% (23,426.23)	Aaa/AA+ AA+	0.46 0.45
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	1,300,000.00	08/11/2020 0.43%	1,296,334.00 1,299,591.54	97.84 4.37%	1,271,925.12 2,166.67	1.21% (27,666.42)	Aaa/AA+ AA+	0.55 0.54
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	1,000,000.00	02/16/2021 0.52%	993,538.00 999,075.18	97.50 4.34%	974,959.62 1,312.50	0.92% (24,115.56)	Aaa/AA+ AA+	0.65 0.63
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	1,500,000.00	10/19/2020 0.47%	1,492,845.00 1,498,946.04	97.25 4.27%	1,458,764.46 1,531.25	1.38% (40,181.58)	Aaa/AA+ AA+	0.73 0.71
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	1,100,000.00	11/18/2020 0.52%	1,099,021.00 1,099,832.70	96.88 4.29%	1,065,642.39 825.00	1.01% (34,190.30)	Aaa/AA+ AA+	0.85 0.83
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	895,000.00	05/31/2023 4.31%	899,072.25 896,518.84	100.22 4.26%	896,951.89 2,125.63	0.85% 433.05	Aaa/AA+ AA+	0.95 0.91
3133EPLC7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026	2,000,000.00	06/07/2023 4.37%	1,987,746.00 1,994,809.93	99.86 4.25%	1,997,135.30 28,645.83	1.89% 2,325.37	Aaa/AA+ AA+	1.16 1.10
3130AUU36	FEDERAL HOME LOAN BANKS 4.125 03/13/2026	1,000,000.00	03/16/2023 4.23%	997,070.00 998,830.15	99.81 4.28%	998,111.35 12,375.00	0.95% (718.80)	Aaa/AA+ AA+	1.20 1.14
3133EPHH1	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026	2,000,000.00	05/09/2023 3.90%	2,005,460.00 2,002,427.79	99.72 4.22%	1,994,374.56 14,000.00	1.89% (8,053.23)	Aaa/AA+ AA+	1.32 1.27
3130AWLZ1	FEDERAL HOME LOAN BANKS 4.75 06/12/2026	1,000,000.00	08/24/2023 4.82%	998,180.00 999,058.74	100.63 4.29%	1,006,349.63 2,506.94	0.95% 7,290.89	Aaa/AA+ AA+	1.45 1.38
3133EPZY4	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026	1,000,000.00	10/31/2023 5.06%	998,600.00 999,196.61	101.09 4.27%	1,010,942.00 20,972.22	0.96% 11,745.39	Aaa/AA+ AA+	1.58 1.47
3130B1EFO	FEDERAL HOME LOAN BANKS 4.625 06/11/2027	2,000,000.00	07/22/2024 4.35%	2,014,366.00 2,012,155.85	100.80 4.28%	2,015,928.52 5,138.89	1.91% 3,772.67	Aaa/AA+ AA+	2.44 2.28

HOLDINGS REPORT



City of Buena Park Core | Account #405 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	1,600,000.00	09/11/2023 4.50%	1,591,334.40 1,593,601.81	99.96 4.39%	1,599,365.98 21,972.22	1.52% 5,764.17	Aaa/AA+ AA+	3.69 3.32
3133EPC45	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028	2,500,000.00	11/14/2023 4.73%	2,488,100.00 2,490,792.99	100.91 4.36%	2,522,791.18 15,416.67	2.39% 31,998.19	Aaa/AA+ AA+	3.87 3.49
3133EPW84	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029	2,000,000.00	01/29/2024 4.05%	1,984,380.00 1,987,273.23	98.02 4.41%	1,960,464.36 35,090.28	1.86% (26,808.87)	Aaa/AA+ AA+	4.05 3.63
3133ERAK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029	1,750,000.00	04/10/2024 4.66%	1,727,792.50 1,730,975.45	99.92 4.39%	1,748,558.40 17,226.56	1.66% 17,582.95	Aaa/AA+ AA+	4.27 3.82
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	1,200,000.00	06/11/2024 4.50%	1,206,668.40 1,205,925.43	100.90 4.40%	1,210,819.34 3,545.83	1.15% 4,893.91	Aaa/AA+ AA+	4.44 3.96
Total Agency		28,895,000.00	3.24%	28,886,879.05 28,861,098.48	99.48 4.32%	28,741,542.08 208,246.28	27.27% (119,556.40)	Aaa/AA+ AA+	1.95 1.79

AGENCY CMBS									
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	1,000,000.00	01/29/2024 4.42%	961,171.88 971,380.21	96.67 4.57%	966,652.00 2,703.33	0.92% (4,728.21)	Aaa/AA+ AA+	2.65 2.42
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	1,000,000.00	12/09/2024 4.34%	979,062.50 979,363.98	96.76 4.69%	967,637.60 3,150.00	0.92% (11,726.38)	Aaa/AA+ AA+	3.82 3.42
3137FLYV0	FHMS K-092 A2 3.298 04/25/2029	1,000,000.00	09/17/2024 3.74%	980,625.00 981,831.54	94.57 4.70%	945,703.70 2,748.33	0.90% (36,127.84)	Aaa/AA+ AAA	4.31 3.87
3137H9D71	FHMS K-750 A2 3.0 09/25/2029	1,000,000.00	10/30/2024 4.49%	939,101.56 941,106.16	93.21 4.74%	932,051.20 2,500.00	0.88% (9,054.96)	Aaa/AA+ AAA	4.73 3.96
Total Agency CMBS		4,000,000.00	4.25%	3,859,960.94 3,873,681.90	95.32 4.67%	3,812,044.50 11,101.67	3.62% (61,637.40)	Aaa/AA+ AA+	3.87 3.41

CASH									
CCYUSD	Receivable	9,884.79	-- 0.00%	9,884.79 9,884.79	1.00 0.00%	9,884.79 0.00	0.01% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		9,884.79	0.00%	9,884.79 9,884.79	1.00 0.00%	9,884.79 0.00	0.01% 0.00	Aaa/AAA AAA	0.00 0.00

CORPORATE

HOLDINGS REPORT

City of Buena Park Core | Account #405 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
69371RQ66	PACCAR FINANCIAL CORP 1.8 02/06/2025	750,000.00	06/09/2022 3.33%	720,862.50 748,917.49	99.72 4.73%	747,910.23 5,437.50	0.71% (1,007.26)	A1/A+ NA	0.10 0.09
87612EBL9	TARGET CORP 2.25 04/15/2025	700,000.00	03/14/2022 2.54%	693,847.00 699,431.69	99.26 4.85%	694,812.61 3,325.00	0.66% (4,619.09)	A2/A A	0.29 0.28
06367WB85	BANK OF MONTREAL 1.85 05/01/2025	750,000.00	08/12/2021 0.97%	774,285.00 752,152.29	99.07 4.70%	743,004.71 2,312.50	0.70% (9,147.58)	A2/A- AA-	0.33 0.33
91159HHZ6	US BANCORP 1.45 05/12/2025	1,000,000.00	12/29/2021 1.33%	1,003,770.00 1,000,314.95	98.86 4.66%	988,561.61 1,973.61	0.94% (11,753.34)	A3/A A	0.36 0.36
78015K7H1	ROYAL BANK OF CANADA 1.15 06/10/2025	750,000.00	05/20/2021 0.95%	756,082.50 750,658.46	98.47 4.70%	738,536.42 503.13	0.70% (12,122.03)	A1/A AA-	0.44 0.43
89114QCK2	TORONTO-DOMINION BANK 0.75 09/11/2025	1,000,000.00	05/26/2021 0.91%	993,120.00 998,889.19	97.34 4.70%	973,402.01 2,291.67	0.92% (25,487.18)	A2/A- AA-	0.70 0.67
89236TKK0	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025	1,000,000.00	11/08/2022 5.36%	1,000,960.00 1,000,274.16	100.80 4.43%	1,007,990.67 7,650.00	0.96% 7,716.51	A1/A+ A+	0.86 0.82
46647PBK1	JPMORGAN CHASE & CO 2.083 04/22/2026	750,000.00	05/05/2021 1.15%	777,262.50 752,092.76	99.14 5.95%	743,557.76 2,994.31	0.71% (8,535.00)	A1/A AA-	1.31 0.30
00440EAV9	CHUBB INA HOLDINGS LLC 3.35 05/03/2026	1,000,000.00	03/16/2023 4.64%	962,870.00 984,138.32	98.45 4.56%	984,454.20 5,397.22	0.93% 315.88	A2/A A	1.34 1.28
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	1,000,000.00	08/24/2023 5.47%	1,001,440.00 1,000,768.46	101.32 4.67%	1,013,198.02 20,415.50	0.96% 12,429.57	Aa1/A+ AA	1.63 1.44
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	1,000,000.00	10/31/2023 5.91%	999,160.00 999,487.39	102.10 4.67%	1,020,999.65 9,966.72	0.97% 21,512.26	Aa3/A+ AA-	1.83 1.63
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	750,000.00	06/03/2022 3.36%	744,562.50 747,493.50	97.41 4.45%	730,553.71 7,066.67	0.69% (16,939.80)	Aa3/AA- NA	2.20 2.08
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	500,000.00	03/14/2022 2.73%	489,930.00 495,569.20	95.79 4.32%	478,934.28 3,386.11	0.45% (16,634.92)	Aa2/AA A+	2.20 2.10
857477CL5	STATE STREET CORP 4.993 03/18/2027	1,000,000.00	03/19/2024 5.00%	999,860.00 999,896.66	100.83 4.59%	1,008,322.89 14,285.53	0.96% 8,426.23	Aa3/A AA-	2.21 1.97
023135CF1	AMAZON.COM INC 3.3 04/13/2027	500,000.00	06/09/2022 3.59%	493,600.00 496,983.11	97.36 4.53%	486,794.00 3,575.00	0.46% (10,189.11)	A1/AA AA-	2.28 2.15
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	750,000.00	06/29/2022 3.91%	752,805.00 751,333.34	98.68 4.59%	740,131.73 4,250.00	0.70% (11,201.61)	A2/A+ A+	2.36 2.21
931142EX7	WALMART INC 3.95 09/09/2027	750,000.00	09/08/2022 3.92%	751,140.00 750,604.35	99.02 4.34%	742,645.12 9,216.67	0.70% (7,959.24)	Aa2/AA AA	2.69 2.49
91324PDE9	UNITEDHEALTH GROUP INC 2.95 10/15/2027	750,000.00	12/28/2022 4.66%	695,400.00 718,269.60	95.70 4.61%	717,771.21 4,670.83	0.68% (498.39)	A2/A+ A	2.79 2.62

HOLDINGS REPORT



City of Buena Park Core | Account #405 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
037833DK3	APPLE INC 3.0 11/13/2027	1,000,000.00	01/27/2023 4.12%	951,990.00 971,254.46	96.56 4.29%	965,563.55 4,000.00	0.92% (5,690.91)	Aaa/AA+ NA	2.87 2.70
69371RS31	PACCAR FINANCIAL CORP 4.6 01/10/2028	500,000.00	01/27/2023 4.30%	506,670.00 504,079.60	99.81 4.67%	499,056.32 10,925.00	0.47% (5,023.28)	A1/A+ NA	3.03 2.73
713448FL7	PEPSICO INC 3.6 02/18/2028	1,000,000.00	03/16/2023 4.29%	969,840.00 980,805.75	97.26 4.55%	972,617.95 13,300.00	0.92% (8,187.80)	A1/A+ NA	3.13 2.88
57636QAW4	MASTERCARD INC 4.875 03/09/2028	1,000,000.00	03/16/2023 4.53%	1,015,050.00 1,009,550.48	101.14 4.49%	1,011,369.13 15,166.67	0.96% 1,818.65	Aa3/A+ NA	3.19 2.81
58933YBH7	MERCK & CO INC 4.05 05/17/2028	1,000,000.00	05/09/2023 4.07%	999,240.00 999,487.51	98.53 4.52%	985,309.67 4,950.00	0.93% (14,177.84)	A1/A+ NA	3.38 3.10
24422EXB0	JOHN DEERE CAPITAL CORP 4.95 07/14/2028	535,000.00	07/11/2023 4.98%	534,202.85 534,437.15	100.96 4.65%	540,150.31 12,284.94	0.51% 5,713.16	A1/A A+	3.54 3.14
532457CK2	ELI LILLY AND CO 4.5 02/09/2029	1,250,000.00	02/12/2024 4.54%	1,247,675.00 1,248,085.89	99.46 4.65%	1,243,229.88 22,187.50	1.18% (4,856.02)	A1/A+ NA	4.11 3.64
17275RBR2	CISCO SYSTEMS INC 4.85 02/26/2029	1,250,000.00	02/28/2024 4.81%	1,252,025.00 1,251,679.21	100.50 4.71%	1,256,301.25 21,050.35	1.19% 4,622.04	A1/AA- NA	4.16 3.59
14913UAJ9	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029	1,250,000.00	05/16/2024 4.81%	1,251,912.50 1,251,664.66	100.53 4.71%	1,256,637.51 20,881.94	1.19% 4,972.85	A2/A A+	4.16 3.66
09290DAA9	BLACKROCK INC 4.7 03/14/2029	750,000.00	07/22/2024 4.65%	751,597.50 751,442.25	100.07 4.68%	750,551.87 10,477.08	0.71% (890.38)	Aa3/AA- NA	4.20 3.72
24422EXT1	JOHN DEERE CAPITAL CORP 4.85 06/11/2029	750,000.00	06/11/2024 5.01%	744,682.50 745,273.98	100.37 4.76%	752,760.44 2,020.83	0.71% 7,486.46	A1/A A+	4.44 3.95
437076DC3	HOME DEPOT INC 4.75 06/25/2029	1,250,000.00	06/24/2024 4.81%	1,246,925.00 1,247,244.96	100.01 4.75%	1,250,086.25 989.58	1.19% 2,841.29	A2/A A	4.48 3.99
Total Corporate		26,235,000.00	3.94%	26,082,767.35 26,142,280.86	99.30 4.65%	26,045,214.96 246,951.86	24.71% (97,065.90)	A1/A+ A+	2.45 2.19
MONEY MARKET FUND									
60934N104	FEDERATED HRMS GV O INST	295,073.03	-- 4.33%	295,073.03 295,073.03	1.00 0.00%	295,073.03 0.00	0.28% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		295,073.03	4.33%	295,073.03 295,073.03	1.00 0.00%	295,073.03 0.00	0.28% 0.00	Aaa/AAAm AAA	0.00 0.00

HOLDINGS REPORT

City of Buena Park Core | Account #405 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
SUPRANATIONAL									
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	1,500,000.00	07/24/2023 4.19%	1,454,115.00 1,467,402.16	97.14 4.38%	1,457,133.60 24,645.83	1.38% (10,268.56)	Aaa/AAA NA	3.53 3.22
4581X0DC9	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028	2,000,000.00	12/28/2023 3.96%	1,929,020.00 1,944,203.55	95.66 4.40%	1,913,262.18 17,881.94	1.82% (30,941.37)	Aaa/AAA NA	3.72 3.42
Total Supranational		3,500,000.00	4.06%	3,383,135.00 3,411,605.71	96.30 4.39%	3,370,395.78 42,527.78	3.20% (41,209.93)	Aaa/AAA NA	3.64 3.33
US TREASURY									
912828Z52	UNITED STATES TREASURY 1.375 01/31/2025	1,300,000.00	08/12/2021 0.55%	1,336,714.84 1,300,869.33	99.76 4.35%	1,296,937.98 7,480.30	1.23% (3,931.35)	Aaa/AA+ AA+	0.08 0.08
912828ZF0	UNITED STATES TREASURY 0.5 03/31/2025	1,250,000.00	03/29/2021 0.61%	1,244,531.25 1,249,666.86	99.11 4.23%	1,238,819.06 1,596.84	1.18% (10,847.80)	Aaa/AA+ AA+	0.25 0.24
912828ZT0	UNITED STATES TREASURY 0.25 05/31/2025	1,500,000.00	05/26/2021 0.56%	1,481,250.00 1,498,080.20	98.38 4.28%	1,475,661.24 329.67	1.40% (22,418.96)	Aaa/AA+ AA+	0.41 0.40
91282CFE6	UNITED STATES TREASURY 3.125 08/15/2025	2,000,000.00	05/31/2023 4.36%	1,948,281.25 1,985,498.22	99.31 4.27%	1,986,124.08 23,607.34	1.88% 625.86	Aaa/AA+ AA+	0.62 0.60
91282CAT8	UNITED STATES TREASURY 0.25 10/31/2025	1,000,000.00	02/16/2021 0.50%	988,398.44 997,951.47	96.78 4.26%	967,770.97 428.18	0.92% (30,180.50)	Aaa/AA+ AA+	0.83 0.81
91282CBC4	UNITED STATES TREASURY 0.375 12/31/2025	1,250,000.00	01/11/2021 0.49%	1,243,017.58 1,248,598.90	96.29 4.22%	1,203,656.56 12.95	1.14% (44,942.33)	Aaa/AA+ AA+	1.00 0.97
91282CBH3	UNITED STATES TREASURY 0.375 01/31/2026	1,250,000.00	03/29/2021 0.85%	1,221,923.83 1,243,723.78	95.95 4.25%	1,199,388.59 1,961.62	1.14% (44,335.19)	Aaa/AA+ AA+	1.08 1.05
91282CGL9	UNITED STATES TREASURY 4.0 02/15/2026	1,500,000.00	05/31/2023 4.17%	1,493,437.50 1,497,282.20	99.74 4.24%	1,496,047.35 22,663.04	1.42% (1,234.85)	Aaa/AA+ AA+	1.13 1.07
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	1,500,000.00	09/28/2021 0.93%	1,487,871.09 1,496,648.50	95.78 4.27%	1,436,758.56 2,874.31	1.36% (59,889.94)	Aaa/AA+ AA+	1.25 1.21
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	1,300,000.00	08/29/2022 3.36%	1,255,972.66 1,284,073.82	97.58 4.27%	1,268,505.78 5,287.98	1.20% (15,568.03)	Aaa/AA+ AA+	1.33 1.28
91282CCF6	UNITED STATES TREASURY 0.75 05/31/2026	1,500,000.00	06/03/2022 2.94%	1,376,484.38 1,456,281.41	95.24 4.26%	1,428,628.07 989.01	1.36% (27,653.35)	Aaa/AA+ AA+	1.41 1.37
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	1,500,000.00	06/03/2022 2.93%	1,364,414.06 1,448,484.50	94.50 4.26%	1,417,569.81 3,923.23	1.34% (30,914.69)	Aaa/AA+ AA+	1.58 1.54

HOLDINGS REPORT

City of Buena Park Core | Account #405 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	1,600,000.00	10/04/2022 4.00%	1,457,250.00 1,540,166.49	95.73 4.26%	1,531,642.19 9,065.22	1.45% (8,524.30)	Aaa/AA+ AA+	1.62 1.56
91282CCZ2	UNITED STATES TREASURY 0.875 09/30/2026	1,000,000.00	05/26/2022 2.73%	924,257.81 969,521.31	94.37 4.26%	943,691.27 2,235.58	0.90% (25,830.04)	Aaa/AA+ AA+	1.75 1.69
91282CDK4	UNITED STATES TREASURY 1.25 11/30/2026	1,000,000.00	05/26/2022 2.72%	937,500.00 973,464.11	94.54 4.26%	945,423.52 1,098.90	0.90% (28,040.59)	Aaa/AA+ AA+	1.91 1.85
91282CDQ1	UNITED STATES TREASURY 1.25 12/31/2026	1,500,000.00	06/03/2022 2.95%	1,391,015.63 1,452,396.88	94.32 4.25%	1,414,747.65 51.80	1.34% (37,649.23)	Aaa/AA+ AA+	2.00 1.93
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	1,500,000.00	06/09/2022 3.08%	1,397,578.13 1,454,103.41	94.57 4.26%	1,418,561.61 9,415.76	1.35% (35,541.80)	Aaa/AA+ AA+	2.08 2.00
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	1,700,000.00	10/04/2022 3.94%	1,585,050.78 1,644,111.89	95.97 4.26%	1,631,414.33 14,447.69	1.55% (12,697.56)	Aaa/AA+ AA+	2.13 2.02
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,500,000.00	06/09/2022 3.07%	1,478,085.94 1,489,577.01	96.68 4.26%	1,450,160.69 7,064.92	1.38% (39,416.32)	Aaa/AA+ AA+	2.33 2.21
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	1,500,000.00	09/27/2022 4.20%	1,428,808.59 1,461,513.87	97.12 4.28%	1,456,802.87 15,927.14	1.38% (4,711.01)	Aaa/AA+ AA+	2.67 2.49
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	1,150,000.00	12/28/2022 4.02%	1,060,560.55 1,097,400.37	94.55 4.29%	1,087,286.58 3,359.46	1.03% (10,113.79)	Aaa/AA+ AA+	2.87 2.72
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	2,000,000.00	02/23/2023 4.15%	1,942,421.88 1,963,973.65	97.71 4.30%	1,954,153.90 29,293.48	1.85% (9,819.75)	Aaa/AA+ AA+	3.08 2.84
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	2,000,000.00	05/31/2023 3.84%	1,981,171.88 1,987,359.02	97.94 4.31%	1,958,845.74 18,523.35	1.86% (28,513.28)	Aaa/AA+ AA+	3.25 2.99
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	1,500,000.00	10/30/2024 4.11%	1,494,199.22 1,494,468.02	98.97 4.32%	1,484,490.53 165.75	1.41% (9,977.49)	Aaa/AA+ AA+	3.50 3.22
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	1,750,000.00	03/12/2024 4.20%	1,657,031.25 1,673,945.12	95.13 4.34%	1,664,704.37 19,003.91	1.58% (9,240.75)	Aaa/AA+ AA+	3.62 3.35
91282CES6	UNITED STATES TREASURY 2.75 05/31/2029	1,000,000.00	07/23/2024 4.18%	937,929.69 943,569.26	93.50 4.39%	934,968.33 2,417.58	0.89% (8,600.93)	Aaa/AA+ AA+	4.41 4.07
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	2,000,000.00	09/03/2024 4.30%	2,027,343.75 2,025,526.94	98.42 4.39%	1,968,300.84 33,478.26	1.87% (57,226.10)	Aaa/AA+ AA+	4.58 4.07
91282CFJ5	UNITED STATES TREASURY 3.125 08/31/2029	2,000,000.00	09/17/2024 3.45%	1,971,093.75 1,972,772.49	94.72 4.39%	1,894,387.00 21,236.19	1.80% (78,385.49)	Aaa/AA+ AA+	4.67 4.22
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	1,500,000.00	12/30/2024 4.38%	1,483,535.16 1,483,544.49	98.85 4.39%	1,482,725.46 10,597.38	1.41% (819.03)	Aaa/AA+ AA+	4.83 4.30
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	1,500,000.00	12/30/2024 4.38%	1,499,589.84 1,499,590.06	99.95 4.39%	1,499,246.46 181.28	1.42% (343.60)	Aaa/AA+ AA+	5.00 4.44

HOLDINGS REPORT



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Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
Total US Treasury		44,550,000.00	3.13%	43,096,720.73 43,834,163.56	96.87 4.30%	43,137,421.38 268,718.11	40.92% (696,742.18)	Aaa/AA+ AA+	2.34 2.17
Total Portfolio		107,484,957.82	3.43%	105,614,420.89 106,427,788.32	97.83 4.39%	105,411,576.52 777,545.70	100.00% (1,016,211.80)	Aa2/AA AA	2.35 2.15
Total Market Value + Accrued						106,189,122.22			

TRANSACTION LEDGER



City of Buena Park Core | Account #405 | As of December 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/02/2024	60934N104	1,538,750.00	FEDERATED HRMS GV O INST	1.000	4.51%	(1,538,750.00)	0.00	(1,538,750.00)	0.00
Purchase	12/03/2024	60934N104	3,821.68	FEDERATED HRMS GV O INST	1.000	4.48%	(3,821.68)	0.00	(3,821.68)	0.00
Purchase	12/09/2024	60934N104	5,395.83	FEDERATED HRMS GV O INST	1.000	4.49%	(5,395.83)	0.00	(5,395.83)	0.00
Purchase	12/09/2024	60934N104	27,750.00	FEDERATED HRMS GV O INST	1.000	4.49%	(27,750.00)	0.00	(27,750.00)	0.00
Purchase	12/10/2024	60934N104	4,312.50	FEDERATED HRMS GV O INST	1.000	4.49%	(4,312.50)	0.00	(4,312.50)	0.00
Purchase	12/11/2024	60934N104	71,375.00	FEDERATED HRMS GV O INST	1.000	4.48%	(71,375.00)	0.00	(71,375.00)	0.00
Purchase	12/12/2024	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028	97.906	4.34%	(979,062.50)	(1,155.00)	(980,217.50)	0.00
Purchase	12/16/2024	60934N104	1,507,500.00	FEDERATED HRMS GV O INST	1.000	4.48%	(1,507,500.00)	0.00	(1,507,500.00)	0.00
Purchase	12/17/2024	60934N104	3,500.00	FEDERATED HRMS GV O INST	1.000	4.48%	(3,500.00)	0.00	(3,500.00)	0.00
Purchase	12/26/2024	60934N104	29,687.50	FEDERATED HRMS GV O INST	1.000	4.31%	(29,687.50)	0.00	(29,687.50)	0.00
Purchase	12/26/2024	60934N104	7,951.66	FEDERATED HRMS GV O INST	1.000	4.31%	(7,951.66)	0.00	(7,951.66)	0.00
Purchase	12/31/2024	91282CLR0	1,500,000.00	UNITED STATES TREASURY 4.125 10/31/2029	98.902	4.38%	(1,483,535.16)	(10,426.45)	(1,493,961.61)	0.00
Purchase	12/31/2024	91282CMD0	1,500,000.00	UNITED STATES TREASURY 4.375 12/31/2029	99.973	4.38%	(1,499,589.84)	0.00	(1,499,589.84)	0.00
Total Purchase			7,200,044.17				(7,162,231.67)	(11,581.45)	(7,173,813.12)	0.00
TOTAL ACQUISITIONS			7,200,044.17				(7,162,231.67)	(11,581.45)	(7,173,813.12)	0.00
OTHER										
Maturity	12/15/2024	91282CDN8	(1,500,000.00)	UNITED STATES TREASURY 1.0 12/15/2024	100.000	1.00%	1,500,000.00	0.00	1,500,000.00	0.00

TRANSACTION LEDGER



City of Buena Park Core | Account #405 | As of December 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest	Pur/Sold	Total Amount	Gain/Loss
Total Maturity			(1,500,000.00)				1,500,000.00		0.00	1,500,000.00	0.00
Sale	12/10/2024	60934N104	(7,965.01)	FEDERATED HRMS GV O INST	1.000	4.49%	7,965.01		0.00	7,965.01	0.00
Sale	12/12/2024	60934N104	(936,330.00)	FEDERATED HRMS GV O INST	1.000	4.48%	936,330.00		0.00	936,330.00	0.00
Sale	12/31/2024	60934N104	(2,951,832.70)	FEDERATED HRMS GV O INST	1.000	4.33%	2,951,832.70		0.00	2,951,832.70	0.00
Total Sale			(3,896,127.71)				3,896,127.71		0.00	3,896,127.71	0.00
TOTAL OTHER TRANSACTIONS			(5,396,127.71)				5,396,127.71		0.00	5,396,127.71	0.00
OTHER											
Cash Transfer	12/10/2024	CCYUSD	(7,965.01)	Cash		0.00%	(7,965.01)		0.00	(7,965.01)	0.00
Total Cash Transfer			(7,965.01)				(7,965.01)		0.00	(7,965.01)	0.00
Coupon	12/01/2024	3137FLYV0	0.00	FHMS K-092 A2 3.298 04/25/2029		3.74%	2,748.33		0.00	2,748.33	0.00
Coupon	12/01/2024	3137FBBX3	0.00	FHMS K-068 A2 3.244 08/25/2027		4.38%	2,703.33		0.00	2,703.33	0.00
Coupon	12/01/2024	3137H9D71	0.00	FHMS K-750 A2 3.0 09/25/2029		4.49%	2,500.00		0.00	2,500.00	0.00
Coupon	12/08/2024	3130B1BC0	0.00	FEDERAL HOME LOAN BANKS 4.625 06/08/2029		4.50%	33,145.83		0.00	33,145.83	0.00
Coupon	12/10/2024	78015K7H1	0.00	ROYAL BANK OF CANADA 1.15 06/10/2025		0.95%	4,312.50		0.00	4,312.50	0.00
Coupon	12/11/2024	3130B1EF0	0.00	FEDERAL HOME LOAN BANKS 4.625 06/11/2027		4.35%	53,187.50		0.00	53,187.50	0.00
Coupon	12/11/2024	24422EXT1	0.00	JOHN DEERE CAPITAL CORP 4.85 06/11/2029		5.01%	18,187.50		0.00	18,187.50	0.00
Coupon	12/12/2024	3130ATUC9	0.00	FEDERAL HOME LOAN BANKS 4.5 12/12/2025		4.31%	20,137.50		0.00	20,137.50	0.00
Coupon	12/12/2024	3130AWLZ1	0.00	FEDERAL HOME LOAN BANKS 4.75 06/12/2026		4.82%	23,750.00		0.00	23,750.00	0.00
Coupon	12/15/2024	91282CDN8	0.00	UNITED STATES TREASURY 1.0 12/15/2024		1.00%	7,500.00		0.00	7,500.00	0.00

TRANSACTION LEDGER



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Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Coupon	12/17/2024	3135G04Z3	0.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025		0.52%	3,500.00	0.00	3,500.00	0.00
Coupon	12/25/2024	437076DC3	0.00	HOME DEPOT INC 4.75 06/25/2029		4.81%	29,687.50	0.00	29,687.50	0.00
Coupon	12/31/2024	91282CBC4	0.00	UNITED STATES TREASURY 0.375 12/31/2025		0.49%	2,343.75	0.00	2,343.75	0.00
Coupon	12/31/2024	91282CDQ1	0.00	UNITED STATES TREASURY 1.25 12/31/2026		2.95%	9,375.00	0.00	9,375.00	0.00
Coupon	12/31/2024	91282CHK0	0.00	UNITED STATES TREASURY 4.0 06/30/2028		4.11%	30,000.00	0.00	30,000.00	0.00
Total Coupon			0.00				243,078.74	0.00	243,078.74	0.00
Dividend	12/31/2024	60934N104	0.00	FEDERATED HRMS GV O INST		4.33%	9,884.79	0.00	9,884.79	0.00
Total Dividend			0.00				9,884.79	0.00	9,884.79	0.00
TOTAL OTHER TRANSACTIONS			(7,965.01)				244,998.52	0.00	244,998.52	0.00

INCOME EARNED



City of Buena Park Core | Account #405 | As of December 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
60934N104	FEDERATED HRMS GV O INST	295,073.03	991,156.57 3,200,044.17 (3,896,127.71) 295,073.03	0.00 3,821.68 0.00 3,821.68	0.00 0.00 0.00 3,821.68	3,821.68
CCYUSD	Receivable	9,884.79	1,542,571.68 0.00 0.00 9,884.79	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents			2,533,728.25 3,200,044.17 (3,896,127.71) 304,957.82	0.00 3,821.68 0.00 3,821.68	0.00 0.00 0.00 3,821.68	3,821.68
FIXED INCOME						
00440EAV9	CHUBB INA HOLDINGS LLC 3.35 05/03/2026	03/16/2023 03/20/2023 1,000,000.00	983,128.65 0.00 0.00 984,138.32	2,605.56 0.00 5,397.22 2,791.67	1,009.68 0.00 1,009.68 3,801.34	3,801.34
023135CF1	AMAZON.COM INC 3.3 04/13/2027	06/09/2022 06/13/2022 500,000.00	496,870.71 0.00 0.00 496,983.11	2,200.00 0.00 3,575.00 1,375.00	112.41 0.00 112.41 1,487.41	1,487.41
037833DK3	APPLE INC 3.0 11/13/2027	01/27/2023 01/31/2023 1,000,000.00	970,402.54 0.00 0.00 971,254.46	1,500.00 0.00 4,000.00 2,500.00	851.92 0.00 851.92 3,351.92	3,351.92
06367WB85	BANK OF MONTREAL 1.85 05/01/2025	08/12/2021 08/16/2021 750,000.00	752,708.30 0.00 0.00 752,152.29	1,156.25 0.00 2,312.50 1,156.25	0.00 (556.01) (556.01) 600.24	600.24
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	08/24/2023 08/28/2023 1,000,000.00	1,000,810.77 0.00 0.00 1,000,768.46	15,810.50 0.00 20,415.50 4,605.00	0.00 (42.31) (42.31) 4,562.69	4,562.69

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084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	03/14/2022 03/16/2022 500,000.00	495,398.15	2,427.78	171.05	1,129.39
			0.00	0.00	0.00	
			0.00	3,386.11	171.05	
			495,569.20	958.33	1,129.39	
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	06/03/2022 06/07/2022 750,000.00	747,396.74	5,066.67	96.76	2,096.76
			0.00	0.00	0.00	
			0.00	7,066.67	96.76	
			747,493.50	2,000.00	2,096.76	
09290DAA9	BLACKROCK INC 4.7 03/14/2029	07/22/2024 07/23/2024 750,000.00	751,471.96	7,539.58	0.00	2,907.79
			0.00	0.00	(29.71)	
			0.00	10,477.08	(29.71)	
			751,442.25	2,937.50	2,907.79	
14913UAJ9	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029	05/16/2024 05/20/2024 1,250,000.00	1,251,698.66	15,829.86	0.00	5,018.09
			0.00	0.00	(34.00)	
			0.00	20,881.94	(34.00)	
			1,251,664.66	5,052.08	5,018.09	
17275RBR2	CISCO SYSTEMS INC 4.85 02/26/2029	02/28/2024 03/01/2024 1,250,000.00	1,251,714.24	15,998.26	0.00	5,017.05
			0.00	0.00	(35.03)	
			0.00	21,050.35	(35.03)	
			1,251,679.21	5,052.08	5,017.05	
24422EXB0	JOHN DEERE CAPITAL CORP 4.95 07/14/2028	07/11/2023 07/14/2023 535,000.00	534,423.63	10,078.06	13.53	2,220.40
			0.00	0.00	0.00	
			0.00	12,284.94	13.53	
			534,437.15	2,206.88	2,220.40	
24422EXT1	JOHN DEERE CAPITAL CORP 4.85 06/11/2029	06/11/2024 06/12/2024 750,000.00	745,183.66	17,177.08	90.32	3,121.57
			0.00	18,187.50	0.00	
			0.00	2,020.83	90.32	
			745,273.98	3,031.25	3,121.57	
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	05/31/2023 06/01/2023 895,000.00	896,655.31	18,906.88	0.00	3,219.77
			0.00	20,137.50	(136.48)	
			0.00	2,125.63	(136.48)	
			896,518.84	3,356.25	3,219.77	
3130AUU36	FEDERAL HOME LOAN BANKS 4.125 03/13/2026	03/16/2023 03/17/2023 1,000,000.00	998,746.97	8,937.50	83.18	3,520.68
			0.00	0.00	0.00	
			0.00	12,375.00	83.18	
			998,830.15	3,437.50	3,520.68	

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3130AUZC1	FEDERAL HOME LOAN BANKS 4.625 03/14/2025	03/16/2023 03/17/2023 1,000,000.00	1,000,701.76 0.00 0.00 1,000,490.55	9,892.36 0.00 13,746.53 3,854.17	0.00 (211.21) (211.21) 3,642.96	3,642.96
3130AWLZ1	FEDERAL HOME LOAN BANKS 4.75 06/12/2026	08/24/2023 08/28/2023 1,000,000.00	999,003.38 0.00 0.00 999,058.74	22,298.61 23,750.00 2,506.94 3,958.33	55.37 0.00 55.37 4,013.70	4,013.70
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/11/2023 09/12/2023 1,600,000.00	1,593,454.45 0.00 0.00 1,593,601.81	16,138.89 0.00 21,972.22 5,833.33	147.36 0.00 147.36 5,980.69	5,980.69
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	06/11/2024 06/12/2024 1,200,000.00	1,206,038.89 0.00 0.00 1,205,925.43	32,066.67 33,145.83 3,545.83 4,625.00	0.00 (113.46) (113.46) 4,511.54	4,511.54
3130B1EF0	FEDERAL HOME LOAN BANKS 4.625 06/11/2027	07/22/2024 07/23/2024 2,000,000.00	2,012,578.78 0.00 0.00 2,012,155.85	50,618.06 53,187.50 5,138.89 7,708.33	0.00 (422.93) (422.93) 7,285.40	7,285.40
3133EPC45	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028	11/14/2023 11/15/2023 2,500,000.00	2,490,590.85 0.00 0.00 2,490,792.99	5,781.25 0.00 15,416.67 9,635.42	202.14 0.00 202.14 9,837.55	9,837.55
3133EPHH1	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026	05/09/2023 05/10/2023 2,000,000.00	2,002,583.93 0.00 0.00 2,002,427.79	7,333.33 0.00 14,000.00 6,666.67	0.00 (156.14) (156.14) 6,510.52	6,510.52
3133EPLC7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026	06/07/2023 06/08/2023 2,000,000.00	1,994,427.76 0.00 0.00 1,994,809.93	21,770.83 0.00 28,645.83 6,875.00	382.17 0.00 382.17 7,257.17	7,257.17
3133EPW84	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029	01/29/2024 01/31/2024 2,000,000.00	1,987,006.30 0.00 0.00 1,987,273.23	28,631.94 0.00 35,090.28 6,458.33	266.93 0.00 266.93 6,725.27	6,725.27

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3133EPZY4	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026	10/31/2023 11/01/2023 1,000,000.00	999,153.29	16,805.56	43.31	4,209.98
			0.00	0.00	0.00	
			0.00	20,972.22	43.31	
			999,196.61	4,166.67	4,209.98	
3133ERAK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029	04/10/2024 04/15/2024 1,750,000.00	1,730,597.40	10,846.35	378.05	6,758.26
			0.00	0.00	0.00	
			0.00	17,226.56	378.05	
			1,730,975.45	6,380.21	6,758.26	
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	08/11/2020 08/12/2020 1,300,000.00	1,300,952.08	880.21	0.00	469.24
			0.00	0.00	(207.85)	
			0.00	1,557.29	(207.85)	
			1,300,744.23	677.08	469.24	
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	06/18/2020 06/19/2020 1,400,000.00	1,399,876.90	3,188.89	19.27	602.61
			0.00	3,500.00	0.00	
			0.00	272.22	19.27	
			1,399,896.17	583.33	602.61	
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	02/16/2021 02/18/2021 1,000,000.00	998,953.70	1,000.00	121.48	433.98
			0.00	0.00	0.00	
			0.00	1,312.50	121.48	
			999,075.18	312.50	433.98	
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	11/18/2020 11/19/2020 1,100,000.00	1,099,815.96	366.67	16.73	475.06
			0.00	0.00	0.00	
			0.00	825.00	16.73	
			1,099,832.70	458.33	475.06	
3137EAEPO	FEDERAL HOME LOAN MORTGAGE CORP 1.5 02/12/2025	03/04/2020 03/05/2020 1,350,000.00	1,351,660.34	6,131.25	0.00	982.43
			0.00	0.00	(705.07)	
			0.00	7,818.75	(705.07)	
			1,350,955.26	1,687.50	982.43	
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	08/11/2020 08/12/2020 1,300,000.00	1,299,528.54	1,760.42	63.00	469.25
			0.00	0.00	0.00	
			0.00	2,166.67	63.00	
			1,299,591.54	406.25	469.25	
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	10/19/2020 10/20/2020 1,500,000.00	1,498,822.75	1,062.50	123.29	592.04
			0.00	0.00	0.00	
			0.00	1,531.25	123.29	
			1,498,946.04	468.75	592.04	

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3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	01/29/2024 01/31/2024 1,000,000.00	970,438.37 0.00 0.00 971,380.21	2,703.33 2,703.33 2,703.33 2,703.33	941.84 0.00 941.84 3,645.17	3,645.17
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	12/09/2024 12/12/2024 1,000,000.00	0.00 979,062.50 0.00 979,363.98	0.00 (1,155.00) 3,150.00 1,995.00	301.48 0.00 301.48 2,296.48	2,296.48
3137FLYV0	FHMS K-092 A2 3.298 04/25/2029	09/17/2024 09/20/2024 1,000,000.00	981,468.41 0.00 0.00 981,831.54	2,748.33 2,748.33 2,748.33 2,748.33	363.13 0.00 363.13 3,111.46	3,111.46
3137H9D71	FHMS K-750 A2 3.0 09/25/2029	10/30/2024 11/04/2024 1,000,000.00	940,034.74 0.00 0.00 941,106.16	2,500.00 2,500.00 2,500.00 2,500.00	1,071.43 0.00 1,071.43 3,571.43	3,571.43
437076DC3	HOME DEPOT INC 4.75 06/25/2029	06/24/2024 06/25/2024 1,250,000.00	1,247,192.76 0.00 0.00 1,247,244.96	25,729.17 29,687.50 989.58 4,947.92	52.20 0.00 52.20 5,000.12	5,000.12
4581X0DC9	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028	12/28/2023 12/29/2023 2,000,000.00	1,942,927.97 0.00 0.00 1,944,203.55	12,673.61 0.00 17,881.94 5,208.33	1,275.58 0.00 1,275.58 6,483.92	6,483.92
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	07/24/2023 07/26/2023 1,500,000.00	1,466,617.59 0.00 0.00 1,467,402.16	20,270.83 0.00 24,645.83 4,375.00	784.58 0.00 784.58 5,159.58	5,159.58
46647PBK1	JPMORGAN CHASE & CO 2.083 04/22/2026	05/05/2021 05/07/2021 750,000.00	752,677.23 0.00 0.00 752,092.76	1,692.44 0.00 2,994.31 1,301.88	0.00 (584.47) (584.47) 717.41	717.41
532457CK2	ELI LILLY AND CO 4.5 02/09/2029	02/12/2024 02/14/2024 1,250,000.00	1,248,046.34 0.00 0.00 1,248,085.89	17,500.00 0.00 22,187.50 4,687.50	39.56 0.00 39.56 4,727.06	4,727.06

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57636QAW4	MASTERCARD INC 4.875 03/09/2028	03/16/2023 03/20/2023 1,000,000.00	1,009,811.56 0.00 0.00 1,009,550.48	11,104.17 0.00 15,166.67 4,062.50	0.00 (261.08) (261.08) 3,801.42	3,801.42
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/09/2023 05/17/2023 1,000,000.00	999,474.61 0.00 0.00 999,487.51	1,575.00 0.00 4,950.00 3,375.00	12.90 0.00 12.90 3,387.90	3,387.90
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	10/31/2023 11/02/2023 1,000,000.00	999,463.57 0.00 0.00 999,487.39	5,065.06 0.00 9,966.72 4,901.67	23.82 0.00 23.82 4,925.49	4,925.49
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	06/29/2022 07/01/2022 750,000.00	751,383.20 0.00 0.00 751,333.34	1,750.00 0.00 4,250.00 2,500.00	0.00 (49.86) (49.86) 2,450.14	2,450.14
69371RQ66	PACCAR FINANCIAL CORP 1.8 02/06/2025	06/09/2022 06/13/2022 750,000.00	747,985.33 0.00 0.00 748,917.49	4,312.50 0.00 5,437.50 1,125.00	932.16 0.00 932.16 2,057.16	2,057.16
69371RS31	PACCAR FINANCIAL CORP 4.6 01/10/2028	01/27/2023 01/31/2023 500,000.00	504,194.16 0.00 0.00 504,079.60	9,008.33 0.00 10,925.00 1,916.67	0.00 (114.55) (114.55) 1,802.11	1,802.11
713448FL7	PEPSICO INC 3.6 02/18/2028	03/16/2023 03/20/2023 1,000,000.00	980,285.17 0.00 0.00 980,805.75	10,300.00 0.00 13,300.00 3,000.00	520.58 0.00 520.58 3,520.58	3,520.58
78015K7H1	ROYAL BANK OF CANADA 1.15 06/10/2025	05/20/2021 05/24/2021 750,000.00	750,786.03 0.00 0.00 750,658.46	4,096.88 4,312.50 503.13 718.75	0.00 (127.58) (127.58) 591.17	591.17
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/19/2024 03/21/2024 1,000,000.00	999,892.69 0.00 0.00 999,896.66	10,124.69 0.00 14,285.53 4,160.83	3.97 0.00 3.97 4,164.81	4,164.81

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87612EBL9	TARGET CORP 2.25 04/15/2025	03/14/2022	699,262.30	2,012.50	169.40	1,481.90
		03/16/2022	0.00	0.00	0.00	
		700,000.00	0.00	3,325.00	169.40	
			699,431.69	1,312.50	1,481.90	
89114QCK2	TORONTO-DOMINION BANK 0.75 09/11/2025	05/26/2021	998,753.08	1,666.67	136.11	761.11
		05/28/2021	0.00	0.00	0.00	
		1,000,000.00	0.00	2,291.67	136.11	
			998,889.19	625.00	761.11	
89236TKK0	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025	11/08/2022	1,000,301.31	3,150.00	0.00	4,472.85
		11/10/2022	0.00	0.00	(27.15)	
		1,000,000.00	0.00	7,650.00	(27.15)	
			1,000,274.16	4,500.00	4,472.85	
91159HHZ6	US BANCORP 1.45 05/12/2025	12/29/2021	1,000,412.59	765.28	0.00	1,110.70
		12/31/2021	0.00	0.00	(97.64)	
		1,000,000.00	0.00	1,973.61	(97.64)	
			1,000,314.95	1,208.33	1,110.70	
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	10/04/2022	1,537,028.01	7,043.48	3,138.48	5,160.21
		10/05/2022	0.00	0.00	0.00	
		1,600,000.00	0.00	9,065.22	3,138.48	
			1,540,166.49	2,021.74	5,160.21	
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	12/28/2022	1,095,844.46	1,143.65	1,555.91	3,771.72
		12/29/2022	0.00	0.00	0.00	
		1,150,000.00	0.00	3,359.46	1,555.91	
			1,097,400.37	2,215.81	3,771.72	
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	03/12/2024	1,672,161.68	14,765.63	1,783.44	6,021.72
		03/13/2024	0.00	0.00	0.00	
		1,750,000.00	0.00	19,003.91	1,783.44	
			1,673,945.12	4,238.28	6,021.72	
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	08/29/2022	1,283,053.75	2,643.99	1,020.07	3,664.06
		08/31/2022	0.00	0.00	0.00	
		1,300,000.00	0.00	5,287.98	1,020.07	
			1,284,073.82	2,643.99	3,664.06	
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	10/04/2022	1,641,876.36	11,225.54	2,235.52	5,457.67
		10/05/2022	0.00	0.00	0.00	
		1,700,000.00	0.00	14,447.69	2,235.52	
			1,644,111.89	3,222.15	5,457.67	

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912828YV6	UNITED STATES TREASURY 1.5 11/30/2024	08/26/2021 08/27/2021 0.00	0.00 0.00 0.00 0.00	0.00 11,250.00 0.00 11,250.00	0.00 0.00 0.00 11,250.00	11,250.00
912828Z52	UNITED STATES TREASURY 1.375 01/31/2025	08/12/2021 08/13/2021 1,300,000.00	1,301,767.64 0.00 0.00 1,300,869.33	5,974.52 0.00 7,480.30 1,505.77	0.00 (898.31) (898.31) 607.46	607.46
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	06/09/2022 06/10/2022 1,500,000.00	1,452,231.31 0.00 0.00 1,454,103.41	7,520.38 0.00 9,415.76 1,895.38	1,872.10 0.00 1,872.10 3,767.48	3,767.48
912828ZF0	UNITED STATES TREASURY 0.5 03/31/2025	03/29/2021 03/31/2021 1,250,000.00	1,249,550.82 0.00 0.00 1,249,666.86	1,064.56 0.00 1,596.84 532.28	116.04 0.00 116.04 648.32	648.32
912828ZT0	UNITED STATES TREASURY 0.25 05/31/2025	05/26/2021 05/27/2021 1,500,000.00	1,497,683.45 0.00 0.00 1,498,080.20	10.30 1,875.00 329.67 2,194.37	396.76 0.00 396.76 2,591.13	2,591.13
91282CAT8	UNITED STATES TREASURY 0.25 10/31/2025	02/16/2021 02/18/2021 1,000,000.00	997,741.89 0.00 0.00 997,951.47	214.09 0.00 428.18 214.09	209.59 0.00 209.59 423.67	423.67
91282CBC4	UNITED STATES TREASURY 0.375 12/31/2025	01/11/2021 01/12/2021 1,250,000.00	1,248,479.57 0.00 0.00 1,248,598.90	1,961.62 2,343.75 12.95 395.08	119.32 0.00 119.32 514.41	514.41
91282CBH3	UNITED STATES TREASURY 0.375 01/31/2026	03/29/2021 03/31/2021 1,250,000.00	1,243,231.21 0.00 0.00 1,243,723.78	1,566.75 0.00 1,961.62 394.87	492.56 0.00 492.56 887.44	887.44
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	09/28/2021 09/30/2021 1,500,000.00	1,496,419.65 0.00 0.00 1,496,648.50	1,916.21 0.00 2,874.31 958.10	228.85 0.00 228.85 1,186.95	1,186.95

INCOME EARNED

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CCF6	UNITED STATES TREASURY 0.75 05/31/2026	06/03/2022 06/06/2022 1,500,000.00	1,453,649.81 0.00 0.00 1,456,281.41	30.91 5,625.00 989.01 6,583.10	2,631.60 0.00 2,631.60 9,214.71	9,214.71
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	06/03/2022 06/06/2022 1,500,000.00	1,445,711.96 0.00 0.00 1,448,484.50	3,133.49 0.00 3,923.23 789.74	2,772.54 0.00 2,772.54 3,562.28	3,562.28
91282CCZ2	UNITED STATES TREASURY 0.875 09/30/2026	05/26/2022 05/31/2022 1,000,000.00	968,038.04 0.00 0.00 969,521.31	1,490.38 0.00 2,235.58 745.19	1,483.26 0.00 1,483.26 2,228.46	2,228.46
91282CDK4	UNITED STATES TREASURY 1.25 11/30/2026	05/26/2022 05/31/2022 1,000,000.00	972,285.58 0.00 0.00 973,464.11	34.34 6,250.00 1,098.90 7,314.56	1,178.53 0.00 1,178.53 8,493.09	8,493.09
91282CDN8	UNITED STATES TREASURY 1.0 12/15/2024	12/15/2021 12/16/2021 0.00	1,500,014.23 0.00 (1,500,000.00) 0.00	6,926.23 7,500.00 0.00 573.77	0.00 (14.23) (14.23) 559.54	559.54
91282CDQ1	UNITED STATES TREASURY 1.25 12/31/2026	06/03/2022 06/06/2022 1,500,000.00	1,450,372.60 0.00 0.00 1,452,396.88	7,846.47 9,375.00 51.80 1,580.33	2,024.28 0.00 2,024.28 3,604.60	3,604.60
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	06/09/2022 06/10/2022 1,500,000.00	1,489,196.43 0.00 0.00 1,489,577.01	3,532.46 0.00 7,064.92 3,532.46	380.58 0.00 380.58 3,913.04	3,913.04
91282CES6	UNITED STATES TREASURY 2.75 05/31/2029	07/23/2024 07/24/2024 1,000,000.00	942,483.38 0.00 0.00 943,569.26	75.55 13,750.00 2,417.58 16,092.03	1,085.88 0.00 1,085.88 17,177.91	17,177.91
91282CFE6	UNITED STATES TREASURY 3.125 08/15/2025	05/31/2023 06/01/2023 2,000,000.00	1,983,509.03 0.00 0.00 1,985,498.22	18,342.39 0.00 23,607.34 5,264.95	1,989.18 0.00 1,989.18 7,254.13	7,254.13

INCOME EARNED



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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	09/27/2022 09/28/2022 1,500,000.00	1,460,286.44 0.00 0.00 1,461,513.87	11,912.98 0.00 15,927.14 4,014.16	1,227.44 0.00 1,227.44 5,241.60	5,241.60
91282CFJ5	UNITED STATES TREASURY 3.125 08/31/2029	09/17/2024 09/18/2024 2,000,000.00	1,972,276.86 0.00 0.00 1,972,772.49	15,883.98 0.00 21,236.19 5,352.21	495.63 0.00 495.63 5,847.84	5,847.84
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	02/23/2023 02/28/2023 2,000,000.00	1,962,980.92 0.00 0.00 1,963,973.65	23,396.74 0.00 29,293.48 5,896.74	992.73 0.00 992.73 6,889.47	6,889.47
91282CGL9	UNITED STATES TREASURY 4.0 02/15/2026	05/31/2023 06/01/2023 1,500,000.00	1,497,076.70 0.00 0.00 1,497,282.20	17,608.70 0.00 22,663.04 5,054.35	205.49 0.00 205.49 5,259.84	5,259.84
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	05/31/2023 06/01/2023 2,000,000.00	1,987,028.33 0.00 0.00 1,987,359.02	12,348.90 0.00 18,523.35 6,174.45	330.69 0.00 330.69 6,505.14	6,505.14
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	10/30/2024 10/31/2024 1,500,000.00	1,494,333.62 0.00 0.00 1,494,468.02	25,108.70 30,000.00 165.75 5,057.05	134.40 0.00 134.40 5,191.45	5,191.45
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	09/03/2024 09/04/2024 2,000,000.00	2,026,000.23 0.00 0.00 2,025,526.94	26,739.13 0.00 33,478.26 6,739.13	0.00 (473.29) (473.29) 6,265.84	6,265.84
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	12/30/2024 12/31/2024 1,500,000.00	0.00 1,483,535.16 0.00 1,483,544.49	0.00 (10,426.45) 10,597.38 170.93	9.33 0.00 9.33 180.25	180.25
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	12/30/2024 12/31/2024 1,500,000.00	0.00 1,499,589.84 0.00 1,499,590.06	0.00 0.00 181.28 181.28	0.22 0.00 0.22 181.51	181.51

INCOME EARNED



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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91324PDE9	UNITEDHEALTH GROUP INC 2.95 10/15/2027	12/28/2022 12/30/2022 750,000.00	717,302.40 0.00 0.00 718,269.60	2,827.08 0.00 4,670.83 1,843.75	967.20 0.00 967.20 2,810.95	2,810.95
931142EX7	WALMART INC 3.95 09/09/2027	09/08/2022 09/12/2022 750,000.00	750,624.08 0.00 0.00 750,604.35	6,747.92 0.00 9,216.67 2,468.75	0.00 (19.72) (19.72) 2,449.03	2,449.03
			103,624,006.78	753,593.60	41,954.29	
			3,962,187.50	270,247.29	(5,318.07)	
			(1,500,000.00)	777,545.70	36,636.22	
Total Fixed Income		107,180,000.00	106,122,830.50	294,199.38	330,835.60	330,835.60
			106,157,735.03	753,593.60	41,954.29	
			7,162,231.67	274,068.97	(5,318.07)	
			(5,396,127.71)	777,545.70	36,636.22	
TOTAL PORTFOLIO		107,484,957.82	106,427,788.32	298,021.06	334,657.28	334,657.28

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
JANUARY 2025							
01/10/2025	Coupon	69371RS31	500,000.00	PACCAR FINANCIAL CORP 4.6 01/10/2028		11,500.00	11,500.00
01/13/2025	Coupon	459058KT9	1,500,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		26,250.00	26,250.00
01/14/2025	Coupon	24422EXB0	535,000.00	JOHN DEERE CAPITAL CORP 4.95 07/14/2028		13,241.25	13,241.25
01/21/2025	Coupon	3133EPW84	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029		38,750.00	38,750.00
01/21/2025	Coupon	3137EAEU9	1,300,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025		2,437.50	2,437.50
01/27/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
01/27/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
01/27/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
01/27/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
01/30/2025	Coupon	3133EPZY4	1,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026		25,000.00	25,000.00
01/31/2025	Coupon	912828Z52	1,300,000.00	UNITED STATES TREASURY 1.375 01/31/2025		8,937.50	8,937.50
01/31/2025	Final Maturity	912828Z52	1,300,000.00	UNITED STATES TREASURY 1.375 01/31/2025	1,300,000.00		1,300,000.00
01/31/2025	Coupon	912828Z78	1,500,000.00	UNITED STATES TREASURY 1.5 01/31/2027		11,250.00	11,250.00
01/31/2025	Coupon	91282CBH3	1,250,000.00	UNITED STATES TREASURY 0.375 01/31/2026		2,343.75	2,343.75
01/31/2025	Coupon	91282CCP4	1,500,000.00	UNITED STATES TREASURY 0.625 07/31/2026		4,687.50	4,687.50
01/31/2025	Coupon	91282CGH8	2,000,000.00	UNITED STATES TREASURY 3.5 01/31/2028		35,000.00	35,000.00
01/31/2025	Coupon	91282CLC3	2,000,000.00	UNITED STATES TREASURY 4.0 07/31/2029		40,000.00	40,000.00
January 2025 Total					1,300,000.00	230,499.17	1,530,499.17
FEBRUARY 2025							
02/06/2025	Coupon	69371RQ66	750,000.00	PACCAR FINANCIAL CORP 1.8 02/06/2025		6,750.00	6,750.00
02/06/2025	Final Maturity	69371RQ66	750,000.00	PACCAR FINANCIAL CORP 1.8 02/06/2025	750,000.00		750,000.00
02/10/2025	Coupon	532457CK2	1,250,000.00	ELI LILLY AND CO 4.5 02/09/2029		28,125.00	28,125.00
02/12/2025	Coupon	3137EAEPO	1,350,000.00	FEDERAL HOME LOAN MORTGAGE CORP 1.5 02/12/2025		10,125.00	10,125.00
02/12/2025	Final Maturity	3137EAEPO	1,350,000.00	FEDERAL HOME LOAN MORTGAGE CORP 1.5 02/12/2025	1,350,000.00		1,350,000.00
02/18/2025	Coupon	06428CAA2	1,000,000.00	BANK OF AMERICA NA 5.526 08/18/2026		27,630.00	27,630.00
02/18/2025	Coupon	713448FL7	1,000,000.00	PEPSICO INC 3.6 02/18/2028		18,000.00	18,000.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/18/2025	Coupon	9128282A7	1,600,000.00	UNITED STATES TREASURY 1.5 08/15/2026		12,000.00	12,000.00
02/18/2025	Coupon	9128284V9	1,750,000.00	UNITED STATES TREASURY 2.875 08/15/2028		25,156.25	25,156.25
02/18/2025	Coupon	912828V98	1,700,000.00	UNITED STATES TREASURY 2.25 02/15/2027		19,125.00	19,125.00
02/18/2025	Coupon	91282CFE6	2,000,000.00	UNITED STATES TREASURY 3.125 08/15/2025		31,250.00	31,250.00
02/18/2025	Coupon	91282CGL9	1,500,000.00	UNITED STATES TREASURY 4.0 02/15/2026		30,000.00	30,000.00
02/25/2025	Coupon	3135G05X7	1,000,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025		1,875.00	1,875.00
02/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
02/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
02/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
02/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
02/26/2025	Coupon	17275RBR2	1,250,000.00	CISCO SYSTEMS INC 4.85 02/26/2029		30,312.50	30,312.50
02/26/2025	Coupon	3133EPLC7	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026		41,250.00	41,250.00
02/27/2025	Coupon	14913UUA9	1,250,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029		30,312.50	30,312.50
02/28/2025	Coupon	91282CFH9	1,500,000.00	UNITED STATES TREASURY 3.125 08/31/2027		23,437.50	23,437.50
02/28/2025	Coupon	91282CFJ5	2,000,000.00	UNITED STATES TREASURY 3.125 08/31/2029		31,250.00	31,250.00
February 2025 Total					2,100,000.00	377,700.42	2,477,700.42
MARCH 2025							
03/10/2025	Coupon	3130AWTR1	1,600,000.00	FEDERAL HOME LOAN BANKS 4.375 09/08/2028		35,000.00	35,000.00
03/10/2025	Coupon	57636QAW4	1,000,000.00	MASTERCARD INC 4.875 03/09/2028		24,375.00	24,375.00
03/10/2025	Coupon	931142EX7	750,000.00	WALMART INC 3.95 09/09/2027		14,812.50	14,812.50
03/11/2025	Coupon	89114QCK2	1,000,000.00	TORONTO-DOMINION BANK 0.75 09/11/2025		3,750.00	3,750.00
03/13/2025	Coupon	3130AUU36	1,000,000.00	FEDERAL HOME LOAN BANKS 4.125 03/13/2026		20,625.00	20,625.00
03/14/2025	Coupon	09290DAA9	750,000.00	BLACKROCK INC 4.7 03/14/2029		17,625.00	17,625.00
03/14/2025	Coupon	3130AUZC1	1,000,000.00	FEDERAL HOME LOAN BANKS 4.625 03/14/2025		23,125.00	23,125.00
03/14/2025	Final Maturity	3130AUZC1	1,000,000.00	FEDERAL HOME LOAN BANKS 4.625 03/14/2025	1,000,000.00		1,000,000.00

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03/17/2025	Coupon	084664CZ2	500,000.00	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027		5,750.00	5,750.00
03/17/2025	Coupon	09247XAN1	750,000.00	BLACKROCK FINANCE INC 3.2 03/15/2027		12,000.00	12,000.00
03/18/2025	Coupon	4581X0DC9	2,000,000.00	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028		31,250.00	31,250.00
03/18/2025	Coupon	857477CL5	1,000,000.00	STATE STREET CORP 4.993 03/18/2027		24,965.00	24,965.00
03/24/2025	Coupon	3137EAEX3	1,500,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025		2,812.50	2,812.50
03/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
03/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
03/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
03/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
03/31/2025	Coupon	912828ZF0	1,250,000.00	UNITED STATES TREASURY 0.5 03/31/2025		3,125.00	3,125.00
03/31/2025	Final Maturity	912828ZF0	1,250,000.00	UNITED STATES TREASURY 0.5 03/31/2025	1,250,000.00		1,250,000.00
03/31/2025	Coupon	91282CBT7	1,500,000.00	UNITED STATES TREASURY 0.75 03/31/2026		5,625.00	5,625.00
03/31/2025	Coupon	91282CCZ2	1,000,000.00	UNITED STATES TREASURY 0.875 09/30/2026		4,375.00	4,375.00
03/31/2025	Coupon	91282CGT2	2,000,000.00	UNITED STATES TREASURY 3.625 03/31/2028		36,250.00	36,250.00
March 2025 Total					2,250,000.00	276,566.67	2,526,566.67
APRIL 2025							
04/10/2025	Coupon	3133ERAK7	1,750,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029		38,281.25	38,281.25
04/14/2025	Coupon	023135CF1	500,000.00	AMAZON.COM INC 3.3 04/13/2027		8,250.00	8,250.00
04/15/2025	Coupon	87612EBL9	700,000.00	TARGET CORP 2.25 04/15/2025		7,875.00	7,875.00
04/15/2025	Final Maturity	87612EBL9	700,000.00	TARGET CORP 2.25 04/15/2025	700,000.00		700,000.00
04/15/2025	Coupon	91324PDE9	750,000.00	UNITEDHEALTH GROUP INC 2.95 10/15/2027		11,062.50	11,062.50
04/22/2025	Coupon	3135G03U5	1,300,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025		4,062.50	4,062.50
04/22/2025	Final Maturity	3135G03U5	1,300,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	1,300,000.00		1,300,000.00
04/22/2025	Coupon	46647PBK1	750,000.00	JPMORGAN CHASE & CO 2.083 04/22/2026		7,811.25	7,811.25
04/22/2025	Effective Maturity	46647PBK1	750,000.00	JPMORGAN CHASE & CO 2.083 04/22/2026	750,000.00		750,000.00
04/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
04/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
04/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
04/28/2025	Coupon	3133EPHH1	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026		40,000.00	40,000.00
04/30/2025	Coupon	61690U7W4	1,000,000.00	MORGAN STANLEY BANK NA 5.882 10/30/2026		29,410.00	29,410.00
04/30/2025	Coupon	9128286S4	1,300,000.00	UNITED STATES TREASURY 2.375 04/30/2026		15,437.50	15,437.50
04/30/2025	Coupon	91282CAT8	1,000,000.00	UNITED STATES TREASURY 0.25 10/31/2025		1,250.00	1,250.00
04/30/2025	Coupon	91282CEN7	1,500,000.00	UNITED STATES TREASURY 2.75 04/30/2027		20,625.00	20,625.00
04/30/2025	Coupon	91282CLR0	1,500,000.00	UNITED STATES TREASURY 4.125 10/31/2029		30,937.50	30,937.50
April 2025 Total					2,750,000.00	226,104.17	2,976,104.17
MAY 2025							
05/01/2025	Coupon	06367WB85	750,000.00	BANK OF MONTREAL 1.85 05/01/2025		6,937.50	6,937.50
05/01/2025	Final Maturity	06367WB85	750,000.00	BANK OF MONTREAL 1.85 05/01/2025	750,000.00		750,000.00
05/05/2025	Coupon	00440EAV9	1,000,000.00	CHUBB INA HOLDINGS LLC 3.35 05/03/2026		16,750.00	16,750.00
05/07/2025	Coupon	3135G06G3	1,100,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025		2,750.00	2,750.00
05/12/2025	Coupon	665859AW4	750,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		15,000.00	15,000.00
05/12/2025	Coupon	89236TKK0	1,000,000.00	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025		27,000.00	27,000.00
05/12/2025	Coupon	91159HHZ6	1,000,000.00	US BANCORP 1.45 05/12/2025		7,250.00	7,250.00
05/12/2025	Final Maturity	91159HHZ6	1,000,000.00	US BANCORP 1.45 05/12/2025	1,000,000.00		1,000,000.00
05/13/2025	Coupon	037833DK3	1,000,000.00	APPLE INC 3.0 11/13/2027		15,000.00	15,000.00
05/13/2025	Coupon	3133EPC45	2,500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028		57,812.50	57,812.50
05/15/2025	Coupon	9128283F5	1,150,000.00	UNITED STATES TREASURY 2.25 11/15/2027		12,937.50	12,937.50
05/19/2025	Coupon	58933YBH7	1,000,000.00	MERCK & CO INC 4.05 05/17/2028		20,250.00	20,250.00
05/26/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
05/26/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
05/26/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
05/26/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
May 2025 Total					1,750,000.00	192,789.17	1,942,789.17
JUNE 2025							
06/02/2025	Coupon	912828ZT0	1,500,000.00	UNITED STATES TREASURY 0.25 05/31/2025		1,875.00	1,875.00

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City of Buena Park Core | Account #405 | As of December 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/02/2025	Final Maturity	912828ZT0	1,500,000.00	UNITED STATES TREASURY 0.25 05/31/2025	1,500,000.00		1,500,000.00
06/02/2025	Coupon	91282CCF6	1,500,000.00	UNITED STATES TREASURY 0.75 05/31/2026		5,625.00	5,625.00
06/02/2025	Coupon	91282CDK4	1,000,000.00	UNITED STATES TREASURY 1.25 11/30/2026		6,250.00	6,250.00
06/02/2025	Coupon	91282CES6	1,000,000.00	UNITED STATES TREASURY 2.75 05/31/2029		13,750.00	13,750.00
06/09/2025	Coupon	3130B1BC0	1,200,000.00	FEDERAL HOME LOAN BANKS 4.625 06/08/2029		27,750.00	27,750.00
06/10/2025	Coupon	78015K7H1	750,000.00	ROYAL BANK OF CANADA 1.15 06/10/2025		4,312.50	4,312.50
06/10/2025	Final Maturity	78015K7H1	750,000.00	ROYAL BANK OF CANADA 1.15 06/10/2025	750,000.00		750,000.00
06/11/2025	Coupon	24422EXT1	750,000.00	JOHN DEERE CAPITAL CORP 4.85 06/11/2029		18,187.50	18,187.50
06/11/2025	Coupon	3130B1EF0	2,000,000.00	FEDERAL HOME LOAN BANKS 4.625 06/11/2027		46,250.00	46,250.00
06/12/2025	Coupon	3130ATUC9	895,000.00	FEDERAL HOME LOAN BANKS 4.5 12/12/2025		20,137.50	20,137.50
06/12/2025	Coupon	3130AWLZ1	1,000,000.00	FEDERAL HOME LOAN BANKS 4.75 06/12/2026		23,750.00	23,750.00
06/17/2025	Coupon	3135G04Z3	1,400,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025		3,500.00	3,500.00
06/17/2025	Final Maturity	3135G04Z3	1,400,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	1,400,000.00		1,400,000.00
06/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
06/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
06/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
06/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
06/25/2025	Coupon	437076DC3	1,250,000.00	HOME DEPOT INC 4.75 06/25/2029		29,687.50	29,687.50
06/30/2025	Coupon	91282CBC4	1,250,000.00	UNITED STATES TREASURY 0.375 12/31/2025		2,343.75	2,343.75
06/30/2025	Coupon	91282CDQ1	1,500,000.00	UNITED STATES TREASURY 1.25 12/31/2026		9,375.00	9,375.00
06/30/2025	Coupon	91282CHK0	1,500,000.00	UNITED STATES TREASURY 4.0 06/30/2028		30,000.00	30,000.00
06/30/2025	Coupon	91282CMD0	1,500,000.00	UNITED STATES TREASURY 4.375 12/31/2029		32,812.50	32,812.50
June 2025 Total					3,650,000.00	286,707.92	3,936,707.92
JULY 2025							
07/10/2025	Coupon	69371RS31	500,000.00	PACCAR FINANCIAL CORP 4.6 01/10/2028		11,500.00	11,500.00
07/14/2025	Coupon	24422EXB0	535,000.00	JOHN DEERE CAPITAL CORP 4.95 07/14/2028		13,241.25	13,241.25
07/14/2025	Coupon	459058KT9	1,500,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		26,250.00	26,250.00

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City of Buena Park Core | Account #405 | As of December 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/18/2025	Coupon	3133EPW84	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029		38,750.00	38,750.00
07/21/2025	Coupon	3137EAEU9	1,300,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025		2,437.50	2,437.50
07/21/2025	Final Maturity	3137EAEU9	1,300,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	1,300,000.00		1,300,000.00
07/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
07/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
07/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
07/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
07/30/2025	Coupon	3133EPZY4	1,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026		25,000.00	25,000.00
07/31/2025	Coupon	912828Z78	1,500,000.00	UNITED STATES TREASURY 1.5 01/31/2027		11,250.00	11,250.00
07/31/2025	Coupon	91282CBH3	1,250,000.00	UNITED STATES TREASURY 0.375 01/31/2026		2,343.75	2,343.75
07/31/2025	Coupon	91282CCP4	1,500,000.00	UNITED STATES TREASURY 0.625 07/31/2026		4,687.50	4,687.50
07/31/2025	Coupon	91282CGH8	2,000,000.00	UNITED STATES TREASURY 3.5 01/31/2028		35,000.00	35,000.00
07/31/2025	Coupon	91282CLC3	2,000,000.00	UNITED STATES TREASURY 4.0 07/31/2029		40,000.00	40,000.00
July 2025 Total					1,300,000.00	221,561.67	1,521,561.67
AUGUST 2025							
08/11/2025	Coupon	532457CK2	1,250,000.00	ELI LILLY AND CO 4.5 02/09/2029		28,125.00	28,125.00
08/15/2025	Coupon	9128282A7	1,600,000.00	UNITED STATES TREASURY 1.5 08/15/2026		12,000.00	12,000.00
08/15/2025	Coupon	9128284V9	1,750,000.00	UNITED STATES TREASURY 2.875 08/15/2028		25,156.25	25,156.25
08/15/2025	Coupon	912828V98	1,700,000.00	UNITED STATES TREASURY 2.25 02/15/2027		19,125.00	19,125.00
08/15/2025	Coupon	91282CFE6	2,000,000.00	UNITED STATES TREASURY 3.125 08/15/2025		31,250.00	31,250.00
08/15/2025	Final Maturity	91282CFE6	2,000,000.00	UNITED STATES TREASURY 3.125 08/15/2025	2,000,000.00		2,000,000.00
08/15/2025	Coupon	91282CGL9	1,500,000.00	UNITED STATES TREASURY 4.0 02/15/2026		30,000.00	30,000.00
08/18/2025	Coupon	06428CAA2	1,000,000.00	BANK OF AMERICA NA 5.526 08/18/2026		27,630.00	27,630.00
08/18/2025	Coupon	713448FL7	1,000,000.00	PEPSICO INC 3.6 02/18/2028		18,000.00	18,000.00
08/25/2025	Coupon	3135G05X7	1,000,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025		1,875.00	1,875.00
08/25/2025	Final Maturity	3135G05X7	1,000,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	1,000,000.00		1,000,000.00
08/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
08/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
08/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
08/26/2025	Coupon	17275RBR2	1,250,000.00	CISCO SYSTEMS INC 4.85 02/26/2029		30,312.50	30,312.50
08/26/2025	Coupon	3133EPLC7	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026		41,250.00	41,250.00
08/27/2025	Coupon	14913UAJ9	1,250,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029		30,312.50	30,312.50
August 2025 Total					3,000,000.00	306,137.92	3,306,137.92
SEPTEMBER 2025							
09/02/2025	Coupon	91282CFH9	1,500,000.00	UNITED STATES TREASURY 3.125 08/31/2027		23,437.50	23,437.50
09/02/2025	Coupon	91282CFJ5	2,000,000.00	UNITED STATES TREASURY 3.125 08/31/2029		31,250.00	31,250.00
09/08/2025	Coupon	3130AWTR1	1,600,000.00	FEDERAL HOME LOAN BANKS 4.375 09/08/2028		35,000.00	35,000.00
09/09/2025	Coupon	57636QAW4	1,000,000.00	MASTERCARD INC 4.875 03/09/2028		24,375.00	24,375.00
09/09/2025	Coupon	931142EX7	750,000.00	WALMART INC 3.95 09/09/2027		14,812.50	14,812.50
09/11/2025	Coupon	89114QCK2	1,000,000.00	TORONTO-DOMINION BANK 0.75 09/11/2025		3,750.00	3,750.00
09/11/2025	Final Maturity	89114QCK2	1,000,000.00	TORONTO-DOMINION BANK 0.75 09/11/2025	1,000,000.00		1,000,000.00
09/15/2025	Coupon	084664CZ2	500,000.00	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027		5,750.00	5,750.00
09/15/2025	Coupon	09247XAN1	750,000.00	BLACKROCK FINANCE INC 3.2 03/15/2027		12,000.00	12,000.00
09/15/2025	Coupon	09290DAA9	750,000.00	BLACKROCK INC 4.7 03/14/2029		17,625.00	17,625.00
09/15/2025	Coupon	3130AUU36	1,000,000.00	FEDERAL HOME LOAN BANKS 4.125 03/13/2026		20,625.00	20,625.00
09/18/2025	Coupon	4581X0DC9	2,000,000.00	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028		31,250.00	31,250.00
09/18/2025	Coupon	857477CL5	1,000,000.00	STATE STREET CORP 4.993 03/18/2027		24,965.00	24,965.00
09/23/2025	Coupon	3137EAEX3	1,500,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025		2,812.50	2,812.50
09/23/2025	Final Maturity	3137EAEX3	1,500,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	1,500,000.00		1,500,000.00
09/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
09/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
09/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
09/30/2025	Coupon	91282CBT7	1,500,000.00	UNITED STATES TREASURY 0.75 03/31/2026		5,625.00	5,625.00
09/30/2025	Coupon	91282CCZ2	1,000,000.00	UNITED STATES TREASURY 0.875 09/30/2026		4,375.00	4,375.00
09/30/2025	Coupon	91282CGT2	2,000,000.00	UNITED STATES TREASURY 3.625 03/31/2028		36,250.00	36,250.00
September 2025 Total					2,500,000.00	305,004.17	2,805,004.17
OCTOBER 2025							
10/10/2025	Coupon	3133ERAK7	1,750,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029		38,281.25	38,281.25
10/14/2025	Coupon	023135CF1	500,000.00	AMAZON.COM INC 3.3 04/13/2027		8,250.00	8,250.00
10/15/2025	Coupon	91324PDE9	750,000.00	UNITEDHEALTH GROUP INC 2.95 10/15/2027		11,062.50	11,062.50
10/27/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
10/27/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
10/27/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
10/27/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
10/28/2025	Coupon	3133EPHH1	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026		40,000.00	40,000.00
10/30/2025	Coupon	61690U7W4	1,000,000.00	MORGAN STANLEY BANK NA 5.882 10/30/2026		29,410.00	29,410.00
10/31/2025	Coupon	9128286S4	1,300,000.00	UNITED STATES TREASURY 2.375 04/30/2026		15,437.50	15,437.50
10/31/2025	Coupon	91282CAT8	1,000,000.00	UNITED STATES TREASURY 0.25 10/31/2025		1,250.00	1,250.00
10/31/2025	Final Maturity	91282CAT8	1,000,000.00	UNITED STATES TREASURY 0.25 10/31/2025	1,000,000.00		1,000,000.00
10/31/2025	Coupon	91282CEN7	1,500,000.00	UNITED STATES TREASURY 2.75 04/30/2027		20,625.00	20,625.00
10/31/2025	Coupon	91282CLR0	1,500,000.00	UNITED STATES TREASURY 4.125 10/31/2029		30,937.50	30,937.50
October 2025 Total					1,000,000.00	206,355.42	1,206,355.42
NOVEMBER 2025							
11/03/2025	Coupon	00440EAV9	1,000,000.00	CHUBB INA HOLDINGS LLC 3.35 05/03/2026		16,750.00	16,750.00
11/07/2025	Coupon	3135G06G3	1,100,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025		2,750.00	2,750.00
11/07/2025	Final Maturity	3135G06G3	1,100,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	1,100,000.00		1,100,000.00
11/10/2025	Coupon	665859AW4	750,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		15,000.00	15,000.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/10/2025	Coupon	89236TKK0	1,000,000.00	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025		27,000.00	27,000.00
11/10/2025	Final Maturity	89236TKK0	1,000,000.00	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025	1,000,000.00		1,000,000.00
11/13/2025	Coupon	037833DK3	1,000,000.00	APPLE INC 3.0 11/13/2027		15,000.00	15,000.00
11/13/2025	Coupon	3133EPC45	2,500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028		57,812.50	57,812.50
11/17/2025	Coupon	58933YBH7	1,000,000.00	MERCK & CO INC 4.05 05/17/2028		20,250.00	20,250.00
11/17/2025	Coupon	9128283F5	1,150,000.00	UNITED STATES TREASURY 2.25 11/15/2027		12,937.50	12,937.50
11/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
11/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
11/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
11/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
November 2025 Total					2,100,000.00	178,601.67	2,278,601.67
Grand Total			243,915,000.00		23,700,000.00	2,808,028.33	26,508,028.33

PORTFOLIO SUMMARY



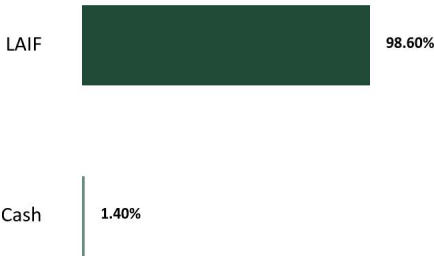
City of Buena Park Liquid | Account #406 | As of December 31, 2024

Portfolio Characteristics	
Average Modified Duration	0.00
Average Coupon	4.37%
Average Purchase YTM	4.37%
Average Market YTM	4.37%
Average Quality	AAA
Average Final Maturity	0.00
Average Life	0.00

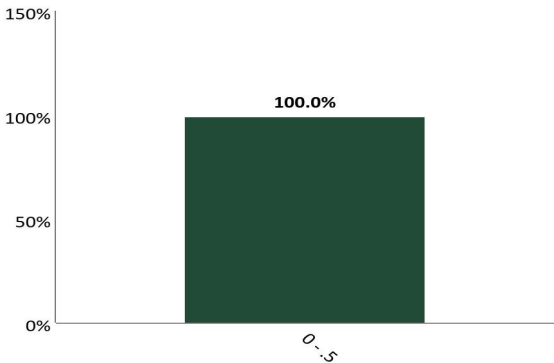
Account Summary		
	Beg. Values as of 12/01/2024	End Values as of 12/31/2024
Market Value	20,006,363.08	15,073,960.71
Accrued Interest	0.00	0.00
Total Market Value	20,006,363.08	15,073,960.71
Income Earned	0.00	0.00
Cont/WD	0.00	(5,000,000.00)
Par	20,006,363.08	15,073,960.71
Book Value	20,006,363.08	15,073,960.71
Cost Value	20,006,363.08	15,073,960.71

Top Issuers	
LAIF	98.60%

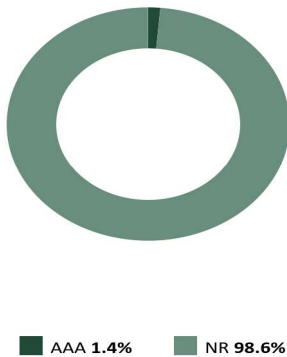
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (01/01/06)
City of Buena Park Liquid	0.38%	1.17%	4.56%	4.56%	4.01%	3.04%	2.13%	1.80%	1.83%
Benchmark Return*	0.40%	1.17%	5.25%	5.25%	5.13%	3.89%	2.46%	1.77%	1.58%

*Periods over 1 year are annualized.
Benchmark: ICE BofA 3-Month US Treasury Bill Index Secondary Benchmark:
The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch
Execution Time: 01/08/2025 03:37:37 PM
Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

RECONCILIATION SUMMARY



City of Buena Park Liquid | Account #406 | As of December 31, 2024

Maturities / Calls

Month to Date	0.00
Fiscal Year to Date	0.00

Principal Paydowns

Month to Date	0.00
Fiscal Year to Date	0.00

Purchases

Month to Date	0.00
Fiscal Year to Date	5,604,595.42

Sales

Month to Date	(5,000,000.00)
Fiscal Year to Date	(22,750,000.00)

Interest Received

Month to Date	0.00
Fiscal Year to Date	604,595.42

Purchased / Sold Interest

Month to Date	0.00
Fiscal Year to Date	0.00

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Book Value	20,006,363.08	32,330,170.84
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	0.00	5,604,595.42
Sales	(5,000,000.00)	(22,750,000.00)
Change in Cash, Payables, Receivables	67,597.63	(110,805.55)
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Book Value	15,073,960.71	15,073,960.71

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Market Value	20,006,363.08	32,330,170.84
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	0.00	5,604,595.42
Sales	(5,000,000.00)	(22,750,000.00)
Change in Cash, Payables, Receivables	67,597.63	(110,805.55)
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Market Value	15,073,960.71	15,073,960.71

HOLDINGS REPORT



City of Buena Park Liquid | Account #406 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
CASH									
CCYUSD	Receivable	211,391.25	-- 0.00%	211,391.25 211,391.25	1.00 0.00%	211,391.25 0.00	1.40% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		211,391.25	0.00%	211,391.25	1.00 0.00%	211,391.25 0.00	1.40% 0.00	Aaa/AAA AAA	0.00 0.00
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	14,862,569.46	-- 4.43%	14,862,569.46 14,862,569.46	1.00 4.43%	14,862,569.46 0.00	98.60% 0.00	NA/NA NA	0.00 0.00
Total LAIF		14,862,569.46	4.43%	14,862,569.46	1.00 4.43%	14,862,569.46 0.00	98.60% 0.00	NA/NA NA	0.00 0.00
Total Portfolio		15,073,960.71	4.37%	15,073,960.71	1.00 4.37%	15,073,960.71 0.00	100.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Market Value + Accrued						15,073,960.71			

TRANSACTION LEDGER



City of Buena Park Liquid | Account #406 | As of December 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER										
Sale	12/19/2024	90LAIF\$00	(5,000,000.00)	Local Agency Investment Fund State Pool	1.000	4.43%	5,000,000.00	0.00	5,000,000.00	0.00
Total Sale			(5,000,000.00)				5,000,000.00	0.00	5,000,000.00	0.00
TOTAL OTHER TRANSACTIONS			(5,000,000.00)				5,000,000.00	0.00	5,000,000.00	0.00
OTHER										
Cash Transfer	12/19/2024	CCYUSD	(5,000,000.00)	Cash		0.00%	(5,000,000.00)	0.00	(5,000,000.00)	0.00
Total Cash Transfer			(5,000,000.00)				(5,000,000.00)	0.00	(5,000,000.00)	0.00
TOTAL OTHER TRANSACTIONS			(5,000,000.00)				(5,000,000.00)	0.00	(5,000,000.00)	0.00

INCOME EARNED



City of Buena Park Liquid | Account #406 | As of December 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
CCYUSD	Receivable	211,391.25	143,793.62	0.00	0.00	0.00
			0.00	0.00	0.00	
			0.00	0.00	0.00	
			211,391.25	0.00	0.00	
			143,793.62	0.00	0.00	
			0.00	0.00	0.00	
			0.00	0.00	0.00	
Total Cash & Equivalents		211,391.25	211,391.25	0.00	0.00	0.00
LAIF						
90LAIF\$00	Local Agency Investment Fund State Pool	14,862,569.46	19,862,569.46	0.00	0.00	0.00
			0.00	0.00	0.00	
			(5,000,000.00)	0.00	0.00	
			14,862,569.46	0.00	0.00	
			19,862,569.46	0.00	0.00	
			0.00	0.00	0.00	
			(5,000,000.00)	0.00	0.00	
Total LAIF		14,862,569.46	14,862,569.46	0.00	0.00	0.00
			20,006,363.08	0.00	0.00	
			0.00	0.00	0.00	
			(5,000,000.00)	0.00	0.00	
TOTAL PORTFOLIO		15,073,960.71	15,073,960.71	0.00	0.00	0.00

CASH FLOW REPORT



City of Buena Park Liquid | Account #406 | As of December 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
JANUARY 2025							
01/15/2025	Dividend	90LAIF\$00	14,862,569.46	Local Agency Investment Fund State Pool	211,391.25		211,391.25
January 2025 Total					211,391.25		211,391.25
Grand Total			14,862,569.46		211,391.25		211,391.25

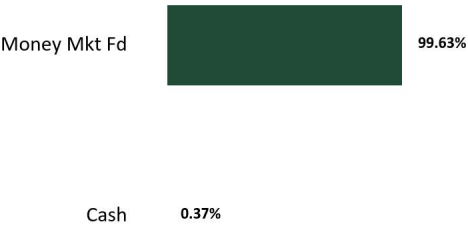
PORTFOLIO SUMMARY



City of Buena Park RDA Series B Bond | Account #10033 | As of December 31, 2024

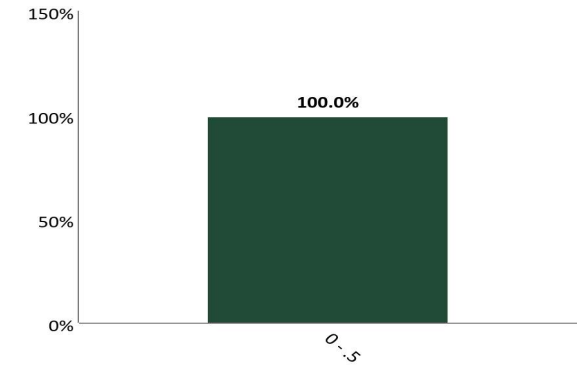
Portfolio Characteristics	
Average Modified Duration	0.00
Average Coupon	4.29%
Average Purchase YTM	4.31%
Average Market YTM	0.00%
Average Quality	AAA
Average Final Maturity	0.00
Average Life	0.00

Sector Allocation



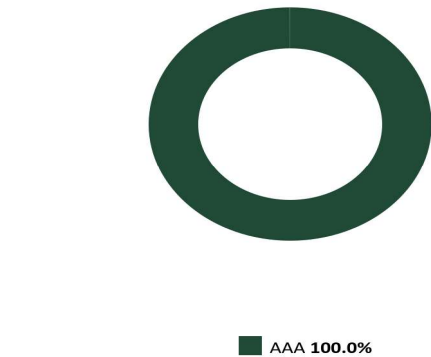
Account Summary		
	Beg. Values as of 12/01/2024	End Values as of 12/31/2024
Market Value	1,329,792.65	1,334,778.16
Accrued Interest	0.00	0.00
Total Market Value	1,329,792.65	1,334,778.16
Income Earned	5,313.91	4,958.76
Cont/WD	0.00	0.00
Par	1,329,792.65	1,334,778.16
Book Value	1,329,792.65	1,334,778.16
Cost Value	1,329,792.65	1,334,778.16

Maturity Distribution



Top Issuers	
Federated Hermes, Inc.	99.63%

Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (08/01/08)
Buena Park RDA Series B Bond	0.37%	1.16%	5.14%	5.14%	5.02%	3.73%	2.32%	1.63%	1.49%

*Periods over 1 year are annualized.
Benchmark: NO BENCHMARK REQUIRED
Secondary Benchmark:
The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch
Execution Time: 01/03/2025 08:34:49 PM
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STATEMENT OF COMPLIANCE



City of Buena Park RDA Series B Bond | Account #10033 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
BANKERS' ACCEPTANCES				
Max % (MV)	100.0	0.0	Compliant	
Max Maturity (Days)	30.0	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	100.0	0.0	Compliant	
Max Maturity (Days)	270.0	0.0	Compliant	
Min Rating (A-1+ by S&P & Moody's)	0.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	0.0	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	100.0	99.6	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	100.0	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	100.0	0.0	Compliant	
Max Maturity (Days)	30.0	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	0.0	Compliant	

RECONCILIATION SUMMARY



City of Buena Park RDA Series B Bond | Account #10033 | As of December 31, 2024

Maturities / Calls

Month to Date	0.00
Fiscal Year to Date	0.00

Principal Paydowns

Month to Date	0.00
Fiscal Year to Date	0.00

Purchases

Month to Date	4,958.76
Fiscal Year to Date	32,654.40

Sales

Month to Date	0.00
Fiscal Year to Date	0.00

Interest Received

Month to Date	4,958.76
Fiscal Year to Date	32,654.40

Purchased / Sold Interest

Month to Date	0.00
Fiscal Year to Date	0.00

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Book Value	1,329,792.65	1,302,652.79
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	4,958.76	32,654.40
Sales	0.00	0.00
Change in Cash, Payables, Receivables	26.75	(529.03)
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Book Value	1,334,778.16	1,334,778.16

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2024)
Beginning Market Value	1,329,792.65	1,302,652.79
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	4,958.76	32,654.40
Sales	0.00	0.00
Change in Cash, Payables, Receivables	26.75	(529.03)
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Market Value	1,334,778.16	1,334,778.16

HOLDINGS REPORT



City of Buena Park RDA Series B Bond | Account #10033 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
CASH									
CCYUSD	Receivable	4,985.51	-- 0.00%	4,985.51 4,985.51	1.00 0.00%	4,985.51 0.00	0.37% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		4,985.51	0.00%	4,985.51	1.00 0.00%	4,985.51 0.00	0.37% 0.00	Aaa/AAA AAA	0.00 0.00
MONEY MARKET FUND									
60934N104	FEDERATED HRMS GV O INST	1,329,792.65	-- 4.33%	1,329,792.65 1,329,792.65	1.00 0.00%	1,329,792.65 0.00	99.63% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		1,329,792.65	4.33%	1,329,792.65 1,329,792.65	1.00 0.00%	1,329,792.65 0.00	99.63% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Portfolio		1,334,778.16	4.31%	1,334,778.16 1,334,778.16	1.00 0.00%	1,334,778.16 0.00	100.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Market Value + Accrued						1,334,778.16			

TRANSACTION LEDGER



City of Buena Park RDA Series B Bond | Account #10033 | As of December 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	12/03/2024	60934N104	4,958.76	FEDERATED HRMS GV O INST	1.000	4.48%	(4,958.76)	0.00	(4,958.76)	0.00
Total Purchase			4,958.76				(4,958.76)	0.00	(4,958.76)	0.00
TOTAL ACQUISITIONS			4,958.76				(4,958.76)	0.00	(4,958.76)	0.00
OTHER										
Dividend	12/31/2024	60934N104	0.00	FEDERATED HRMS GV O INST		4.33%	4,985.51	0.00	4,985.51	0.00
Total Dividend			0.00				4,985.51	0.00	4,985.51	0.00
TOTAL OTHER TRANSACTIONS			0.00				4,985.51	0.00	4,985.51	0.00

INCOME EARNED



City of Buena Park RDA Series B Bond | Account #10033 | As of December 31, 2024

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
60934N104	FEDERATED HRMS GV O INST	1,329,792.65	1,324,833.89	0.00	0.00	4,958.76
			4,958.76	4,958.76	0.00	
			0.00	0.00	0.00	
			1,329,792.65	4,958.76	4,958.76	
CCYUSD	Receivable	4,985.51	4,958.76	0.00	0.00	0.00
			0.00	0.00	0.00	
			0.00	0.00	0.00	
			4,985.51	0.00	0.00	
			1,329,792.65	0.00	0.00	
			4,958.76	4,958.76	0.00	
			0.00	0.00	0.00	
Total Cash & Equivalents		1,334,778.16	1,334,778.16	4,958.76	4,958.76	4,958.76
			1,329,792.65	0.00	0.00	
			4,958.76	4,958.76	0.00	
			0.00	0.00	0.00	
TOTAL PORTFOLIO		1,334,778.16	1,334,778.16	4,958.76	4,958.76	4,958.76

CASH FLOW REPORT



City of Buena Park RDA Series B Bond | Account #10033 | As of December 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
Grand Total							

City Council Regular Meeting Agenda Report

D. TOURISM MARKETING DISTRICT (TMD) ANNUAL REPORT FOR FY 2024-2025

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	CONSENT CALENDAR Item: 4D.
Presented By	Prepared By
Sara Copping, Executive Director Visit Buena Park	Sara Copping, Visit Buena Park
Approved By	Presented By
Aaron France, City Manager	Sara Copping, Visit Buena Park

RECOMMENDED ACTION

- 1) Approve and file FY 2024-2025 Annual Report for the Buena Park Tourism Marketing District (TMD).

PREVIOUS CITY COUNCIL ACTION

At the City Council Regular Meeting of January 23, 2024, City Council approved and filed the Buena Park Tourism Marketing District FY 2023-2024 Annual Report.

DISCUSSION

On September 27, 2016, the City Council approved the formation of the Buena Park Tourism Marketing District (BPTMD). The BPTMD is a benefit assessment district proposed to help fund marketing and sales promotion efforts for Buena Park lodging businesses with 50 rooms or more within the City boundaries. The 2% assessment added to transient room night stays started on November 1, 2016, for a five-year term. On September 22, 2020, City Council approved the renewal of the BPTMD for another 10-year term.

As part of the BPTMD approval, the Buena Park Hotel Marketing Association (BPHMA), a non-profit entity, was formed and is comprised of six hoteliers (Knott's Hotel, Hilton at Source, Fairfield Inn, Hampton Inn, Courtyard Marriott, Doubletree) and one attraction (Knott's Berry Farm). Primarily, the BPHMA implements marketing and sales programs to increase length of stay; drive measurable website traffic and increase hotel bookings through a mix of earned, paid and owned media; build greater awareness of Buena Park's assets and overall destination through business-to-business (B2B) and business-to-client (B2C) strategies. The Annual Report gives a detailed overview of how the funds are being utilized and highlights marketing achievements and organization accomplishments.

Some notable successes include hosting over a 34 members of media that have collectively reached over 800M viewers from theme park enthusiasts to foodie fanatics, and proactive press pitching and content creation that garnered over 15 billion impressions and an advertising value equivalency of over \$127.8M. Noteworthy publications and TV broadcasts include *The Points Guy*, *Hungry OC*, *Inside The Magic*, *Compass Outdoors*, *TinyBeans*, *Alex Khachigian*, *Local Adventurer*, *Miramar Air Show program*, and *Military Guides*. Staff attended over 15 conference and tradeshow to meet with prospective buyers/media, including IPW, Go West Summit, Student Youth Travel Association, and Visit California Mexico Media Mission. Expedia campaigns generated over \$2.38M in gross hotel revenue and 18,000 booked room nights. The 2024 Annual Buena Park Travel Guide was completed and 10,000 copies were printed. Visitors can request a guide be mailed to their home or download a digital version online. The guides were also distributed at select airports, military bases, AAA offices, and Buena Park hotels.

For FY 2023-2024 marketing and sales initiatives generated over \$1.27M in tourism marketing district hotel collections, a 4.9% increase year-over-year. Hotel transient occupancy tax came in just over \$7.8M, an increase of 4.7% year-over-year.

The projected FY 23-24 collections were \$1,250,000. Estimated actual collections were more than anticipated, totaling \$1,270,586 with \$596,824 in carryover from the previous fiscal year, for a total FY 23-24 budget of \$1.8M. The anticipated collections for FY 24-25 is \$1,270,000 and \$337,701 in carryover from the previous year, for a total budget of \$1.6M. All budget category allocations are within the authorized fifteen percent (15%) adjustment of the total budget from the prior year.

Pursuant to the TMD Plan's annual audit provision, the BPHMA hired Van Lant & Fankhanel, LLP ("Van Lant"), an independent external audit firm, to perform an audit. Van Lant reported that the financial statements of the TMD were presented fairly and in accordance with accepted accounting principles.

BUDGET IMPACT

No budget impact with the approval of this report.

Attachments

[FY 24-25 Annual Report.pdf](#)

[BP TMD Audit Conclusion Letter FY 2024.pdf](#)

FY 2024/2025 TOURISM MARKETING DISTRICT ANNUAL MARKETING & FINANCIAL REPORT



MEET THE BUENA PARK HOTEL MARKETING ASSOCIATION BOARD MEMBERS & TEAM



CHAIRMAN
DON PRESCOTT

General Manager
Knott's Hotel



SECRETARY
MARIAH FRITZGES

*Corporate Manager,
Marketing & Brand Management*
Knott's Berry Farm



BOARD MEMBER
AMANDA GOULD

Director of Sales
Hampton Inn & Suites



BOARD MEMBER
ROXANNA ACEVES

Director of Sales & Marketing
Hilton Buena Park

MEET THE BUENA PARK HOTEL MARKETING ASSOCIATION BOARD MEMBERS & TEAM



BOARD MEMBER
CAMILO BRUCE

General Manager
Courtyard Marriott



BOARD MEMBER
JECKSTHER DELA CRUZ

General Manager
Fairfield Inn & Suites



BOARD MEMBER
BARBARA SMITH

General Manager
Doubletree Buena Park



ADVISOR
SARA COPPING

Executive Director
Visit Buena Park



ADVISOR
KARINA DIEZ

Marketing Specialist
Visit Buena Park

VISION

To be known as a fun, affordable destination that is minutes from and home to Southern California's most popular attractions.

MISSION

To become a recognized travel destination and increase visitors and overnight hotel stays to economically impact our city

A CELEBRATED HISTORY OF
FAMILY-FRIENDLY EXPERIENCES



AN ACCESSIBLE LOCATION AND A
GENUINE SENSE OF HOSPITALITY



A PLACE WHERE YOU CAN BE
UNAFRAID OF BEING WHOMEVER



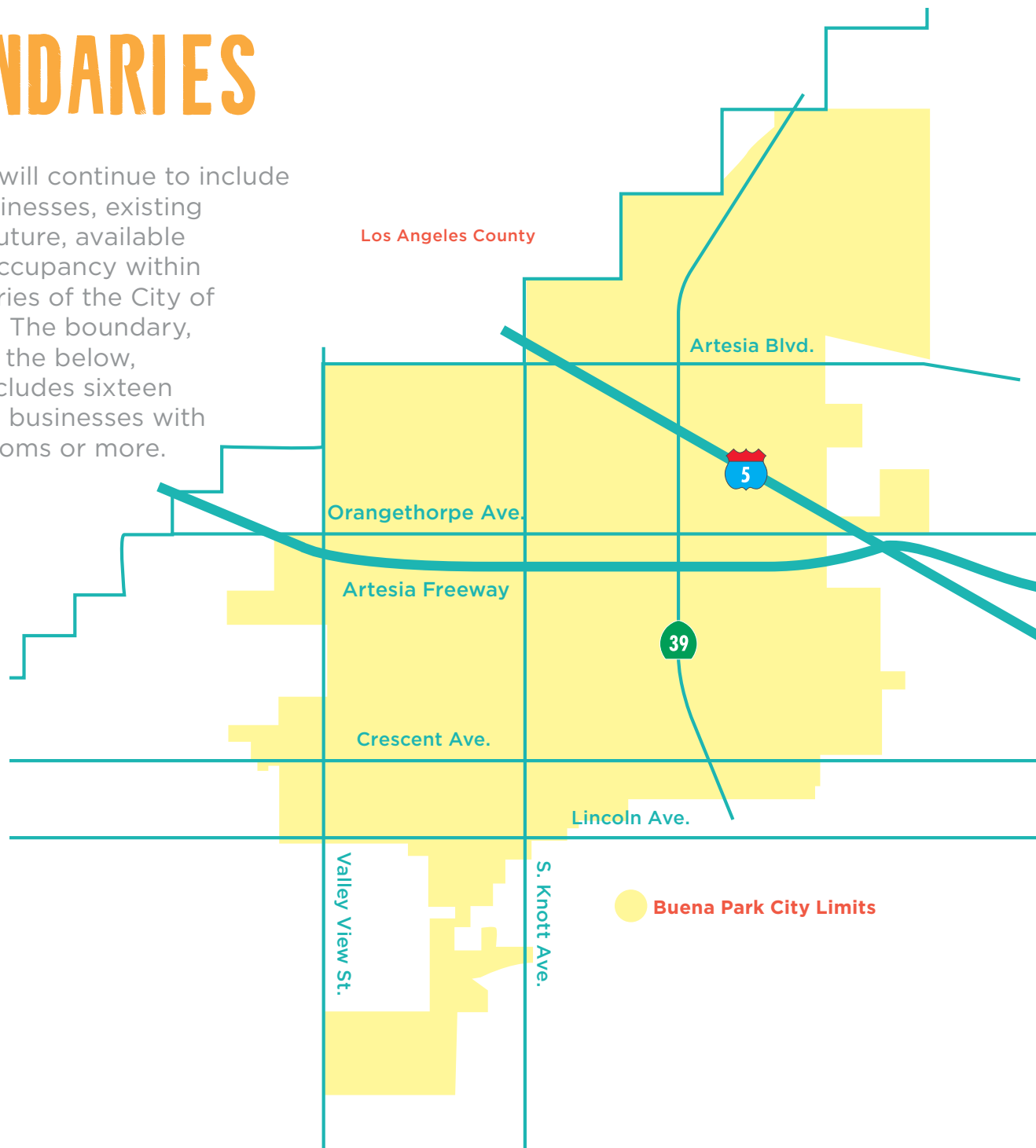
A CITY ROOTED IN **FUN**





BOUNDARIES

The district will continue to include lodging businesses, existing and in the future, available for public occupancy within the boundaries of the City of Buena Park. The boundary, as shown in the below, currently includes sixteen (17) lodging businesses with fifty (50) rooms or more.



HOTEL OVERVIEW

BUENA PARK HOTEL INVENTORY: **2,575 ROOMS AT 22 HOTELS**

- Hilton Buena Park opened June 2024

HOTEL ANNUAL REVENUE: **OVER \$79 MILLION**

HOTEL TRANSIENT OCCUPANCY TAX: **4% INCREASE YOY**

TOURISM MARKETING DISTRICT COLLECTIONS: **4.5% INCREASE YOY**

HOTEL AVERAGE DAILY RATE: **\$132.83**

TOP 6 HOTEL AVERAGE DAILY RATE: **\$175**

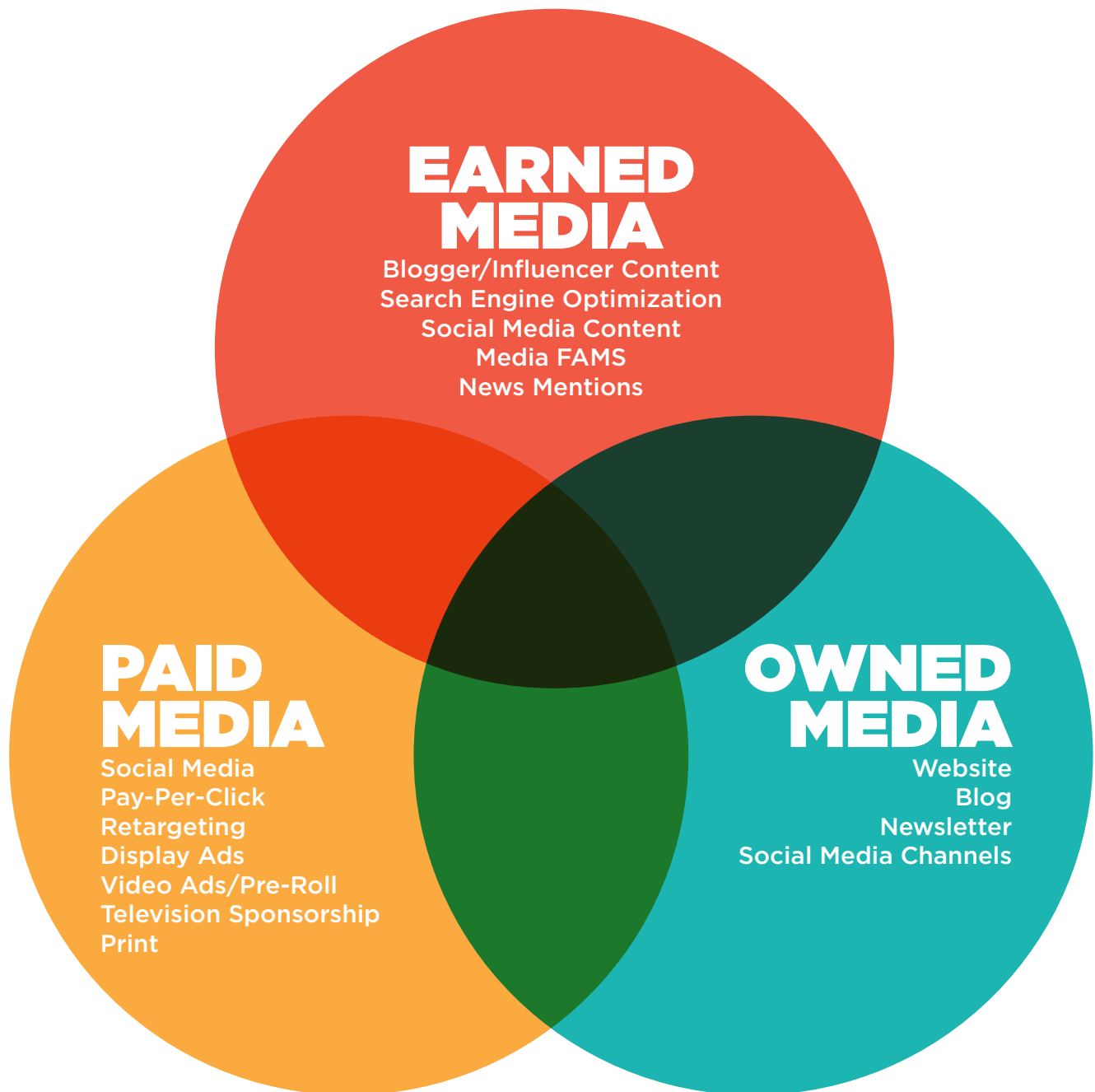
HOTEL OCCUPANCY: **68% ANNUAL AVERAGE**



BUENA PARK HOTEL INVENTORY

Name	Location	# Rooms	Number of Rooms	Meetings Rooms
Knott's Berry Farm Hotel	7675 Crescent Ave	321	223 (2-queens), 51 kings, 16 Single Queen, 31 Oversized rooms	11 Rooms (1 divisible ballroom, 7 individual rooms) 20,000+ total square feet
DoubleTree by Hilton	7000 Beach Blvd	249	140 (2-queens), 109 kings	15 Rooms (4 divisible Ballrooms, 3 individual rooms) 15,000 total square feet
Buena Park Grand Hotel & Suites	7762 Beach Blvd	200	140 (2-doubles & sofa bed), 60 kings	5 Rooms (1 divisible Ballroom) 3663 total square feet
Motel 6	7051 Valley View St	187	75 (1-queen) 104 (2-full) 8 handicap accessible (1-full)	
Hilton Buena Park	6979 Brenner Ave	179	86 Kings, 83 (2 Queen beds), 7 King Bedroom Suites, 1 Presidential Suite	5 Rooms, 6,600 total square feet, largest room is 1,596 square feet
Buena Park Hotel	7555 Beach Blvd	177	119 (2-queens), 24 suites (2-queens & sofa bed), 34 kings	
Courtyard by Marriott	7621 Beach Blvd	145	45 (2-queens), 10 suites (2-doubles & sofa bed), 90 kings	2 Meeting Rooms (not divisible) 420 square feet each
Fairfield Inn and Suites	7828 Orangethorpe Ave	137	89 (2-queens), 48 kings	2 Meeting Rooms (not divisible) 725 square feet each
Good Nite Inn	7032 Orangethorpe Ave	132	75 (2-queens), 57 kings	
Days Inn	7121 Beach Blvd	131	86 (2-queens), 45 kings	
Howard Johnson	7039 Orangethorpe Ave	100	30 (2-doubles), 31 (2-queens), 39 kings	
Hampton Inn	7307 Artesia Blvd	102	40 - King Beds and 62 (2 Queen Beds)	1,100 Meeting Room square footage
Colony Inn	7800 Crescent Ave	89	70 (2-queens), 19 Kings	
Best Inn & Suites	8530 Beach Blvd	86	42 (2-queens), 24 mini suites (2-queens & Kitchen), 12 family suites (2-queens, bunk bed & kitchen), 8 kings	
The Berry Inn	7930 Beach Blvd	77	33 (2-queens), 11 (1-queen), 23 (king), 10 (1-twin)	
Buena Park Inn	8580 Stanton Ave	63	7 Kings, 7 (1-queen), 49 (2-queens)	
SureStay Hotel	7921 Orangethorpe Ave	50	33 (2-queens), 3 suites (2-queens & 1 king), 14 kings	
Coral Motel	7891 Whitaker St	47	5 kings, (15 2-doubles), 27 (1-queen)	
Travelodge	6532 Auto Center Dr.	33	8 Kings, 15 (2-queens), 10 (1-queen)	
Townhouse Inn	7402 Orangethorpe Ave	27	4 Kings, 20 (2-queens), 3 suites (2-queens)	
Century Motel	7412 Orangethorpe Ave	25	10 Kings, 15 (1-queen)	
Westward Wagon Inn	7830 Crescent Ave	20	15 kings, 5 (2-queens)	
Total		2,575		

BUENA PARK MEDIA MIX





GOALS

- Build awareness of Buena Park's assets and destination by storytelling through video, imagery and content
- Drive measureable web traffic through a mix of earned, paid and owned media
- Increase hotel bookings by focusing on select drive centric geographic markets, high inbound air flight traffic locations and small market states.

STRATEGY

- Increase audience exposure to the brand across all touchpoints of the travel planning journey
- Develop creative marketing campaigns that drive awareness and bookings
- Implement a strategic marketing mix that drives conversions from target demographics
- Create seasonal campaigns that leverage key assets and events
- Test and track each marketing initiative to optimize performance
- Adjust campaigns on an ongoing basis to reach key performance metrics at the lowest cost

LEISURE TRAVELER PERSONAS (B2C)

Using data from Google Analytics, Placer AI, campaign results, pixel tracking and third party data collection companies, staff developed a preliminary strategy based on personas that are booking and searching in the destination.



1 COUPONING FAMILIES

32-45 Years Old

Household Income: \$125,000+

Geographics: NorCAL, San Diego, NV, AZ, WA

Strategy: Video Ads, Hosted Media, Social Media, Digital Marketing, PPC, OTT, CTV

Quick Facts:

- Multiple kids; kids tend to be younger
- Mom makes decisions, loves deals
- 6+ trips per year, 2 big vacations
- Family bonding experiences

2 ADVENTURE SEEKERS

25-35 Years Old

Household Income: \$100,000+

Geographics: NorCAL, San Diego, NV, AZ, WA, NY, TX

Strategy: Video Ads, Hosted Media, Social Media, Digital Marketing, PPC, CTV, OTT

Quick Facts:

- 6+ trips per year, 2-3 unique trips
- No kids or young family
- Travels with other individual travelers
- Interested in activities and food



LEISURE TRAVELER PERSONAS (B2C)



3 DREAM TRIPPERS

51-65 Years Old

Household Income: \$150,000+

Geographics: NorCAL, San Diego, NV, AZ

Strategy: Limited Social Media, Print, PPC, CTV, OTT, AAA Offices

- Mixed Generational Travel
- Multiple grandkids
- 8+ Trips a year
- Uses Tours & Packages
- Lots of Planning

4 MILITARY COMMUNITY

Ages: 30-54 Years Old

Household Income: \$75,000+

Geographics: CA, AZ, FL, WA, DC, CO, AK, GA, SC, NC, HI

Strategy: Military Publications, Video Ads, Hosted Media, Social Media, Digital Marketing, PPC, CTV, OTT, Online Military Sites

Quick Facts:

- 37 Million service members in US
- 90% use discounts/ 96% share offer
- 1.2T buying power



LEISURE TRAVELER PERSONAS (B2C)



5 EXPERIENCE SEEKERS

36-50 Years Old

Household Income: \$200,000+

Geographics: NorCAL, San Diego, NV, AZ, WA, NY, TX

Strategy: Video Ads, Hosted Media, Social Media, Digital Marketing, PPC, CTV, OTT

Quick Facts:

- Established in Career
- No kids
- 6+ trips a year
- Immersive travel - looks at reviews

6 MEXICO FAMILY MARKET

30-44 Years Old

Household Income: \$75,000+

Geographics: Mexico City, Puebla, Leon, Tijuana, Guadalajara, Merida

Strategy: Video Ads, Hosted Media, Social Media, PPC

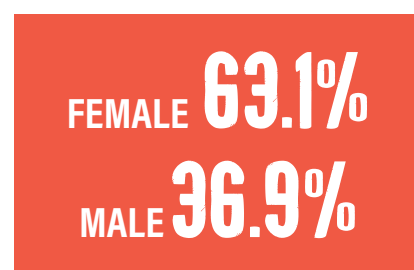
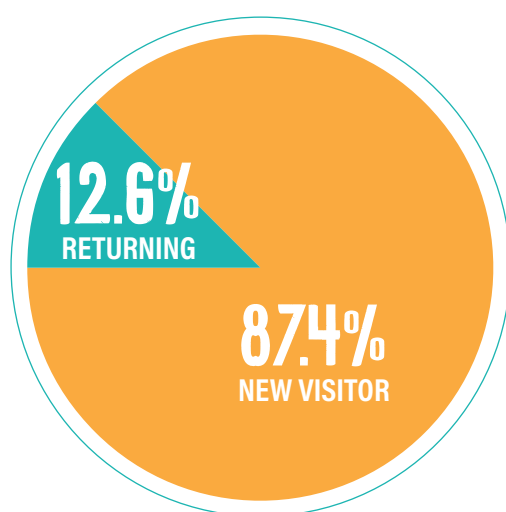
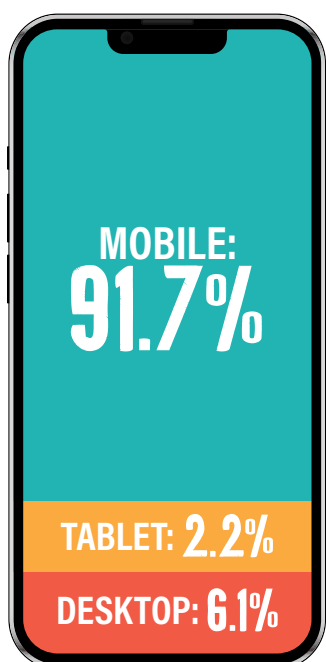
Quick Facts:

- #1 International market to California
- 44% stay in hotels over friends
- 53% book with hotel, 47% OTA
- 23% Visit Theme Parks
- 71% Stay in LA/Long Beach & 14% Anaheim

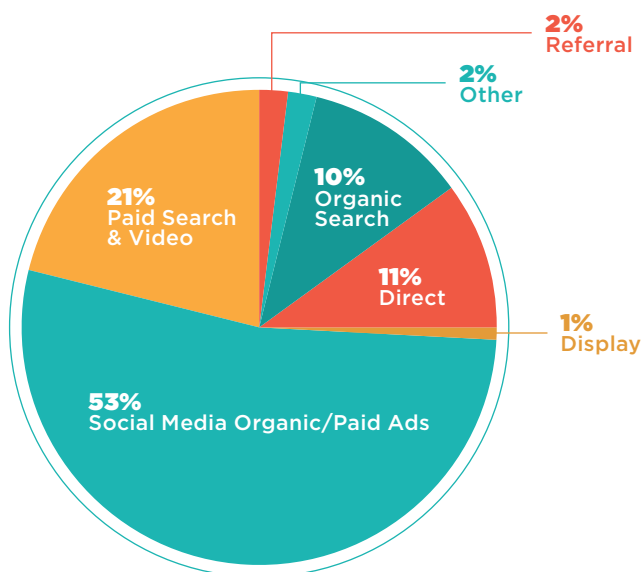


ONLINE VISITOR TRAFFIC AND STATISTICS

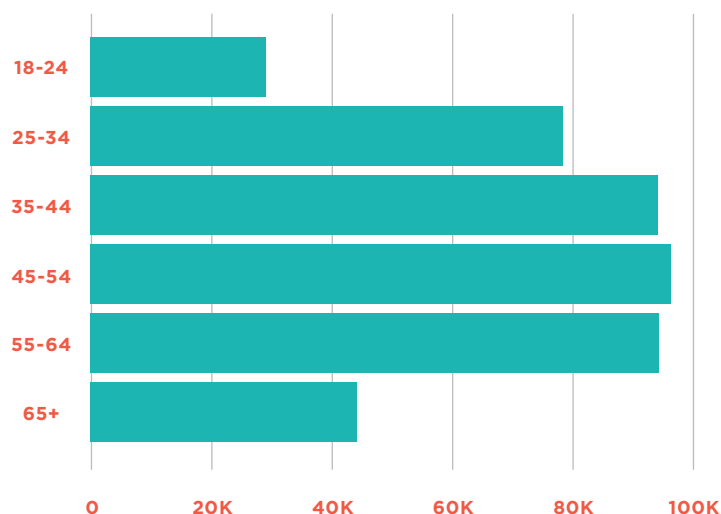
2.62 MILLION PAGE VIEWS (UP 31.6%)



TOP MARKETING CHANNELS

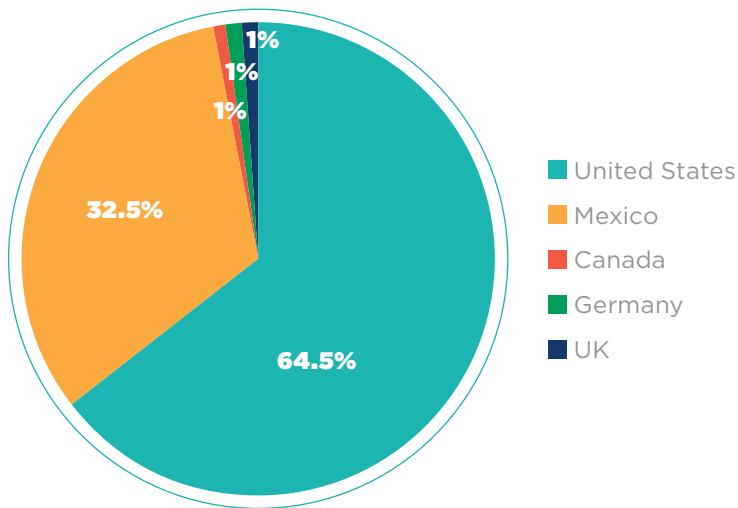


AGE GROUPS



ONLINE VISITOR TRAFFIC AND STATISTICS

INTERNATIONAL MARKETS

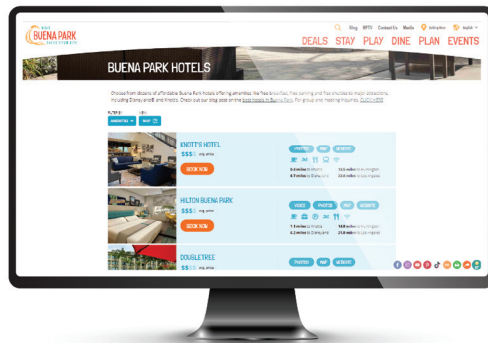


TOP CITIES

1. LOS ANGELES
2. MEXICO CITY
3. TIJUANA
4. PUEBLA
5. SAN DIEGO
6. SAN JOSE
7. GUADALAJUARA
8. MONTERREY
9. LAS VEGAS
10. PHEONIX

TOP TRAFFIC TO LANDING PAGES

1. HOME PAGE
2. STAY
3. SPANISH ITINERARY BLOG
4. DEALS
5. NO AD SET
6. HALLOWEEN
7. KNOTT'S BUSINESS LISTING
8. SUMMER GUIDE BLOG
9. NEWSLETTER SIGN-UP
10. BOYSENBERRY FESTIVAL EVENT



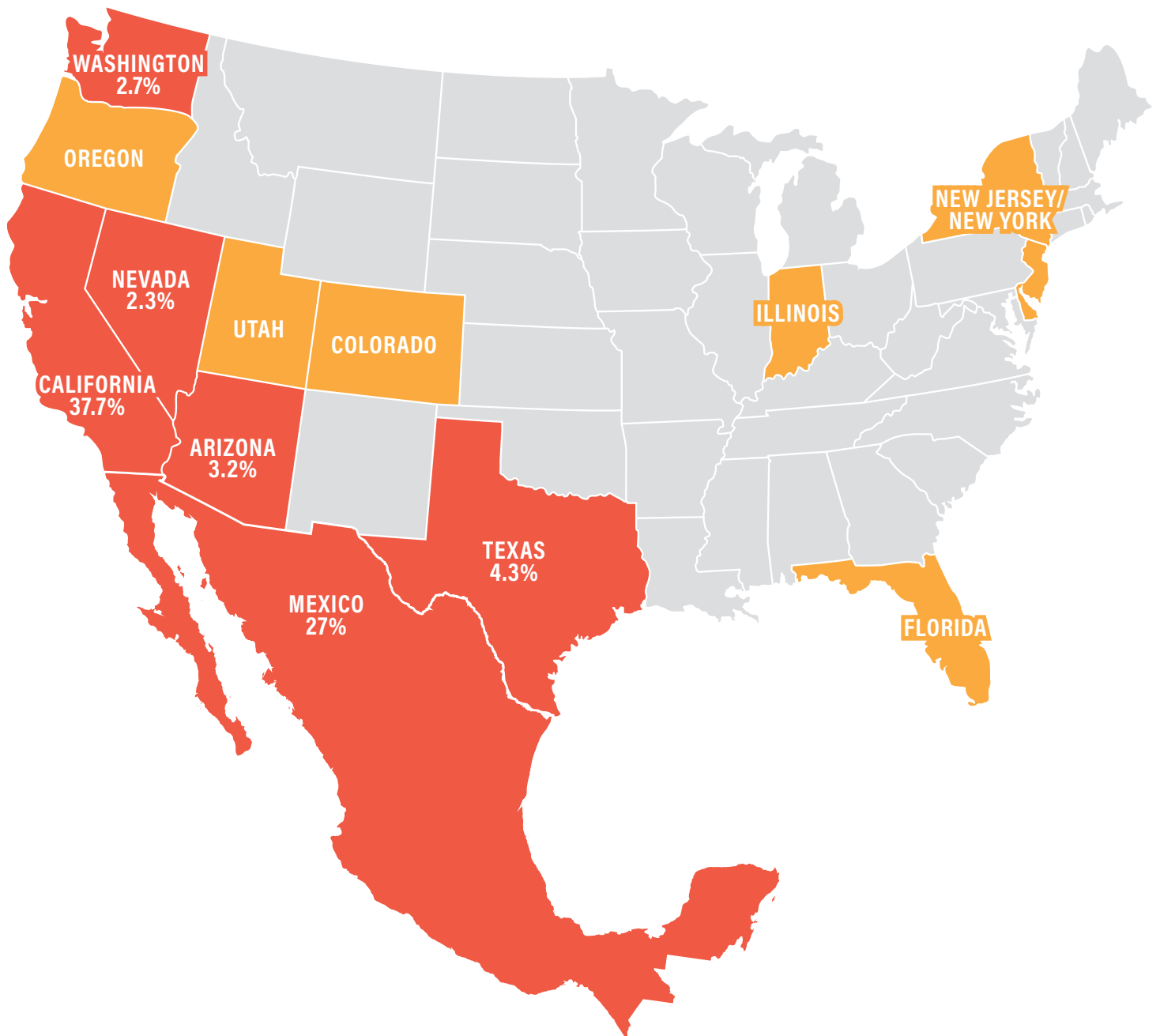
TOP 5 REGIONS

1. CALIFORNIA
(L.A., San Jose, San Diego)
2. MEXICO
(Baja, Mexico City, Puebla, Jalisco)
3. ARIZONA
(Phoenix, Tempe, Tucson)
4. TEXAS
(Dallas, Houston, Austin)
5. WASHINGTON
(Seattle, Tacoma, Bellingham)

LEISURE TRAVELER TOP DOMESTIC FEEDER MARKETS

■ PRIMARY

■ GROWTH OPPORTUNITIES



BLOG AND CONTENT CREATION

TOTAL BLOG TRAFFIC: 690,000+ PAGE VIEWS

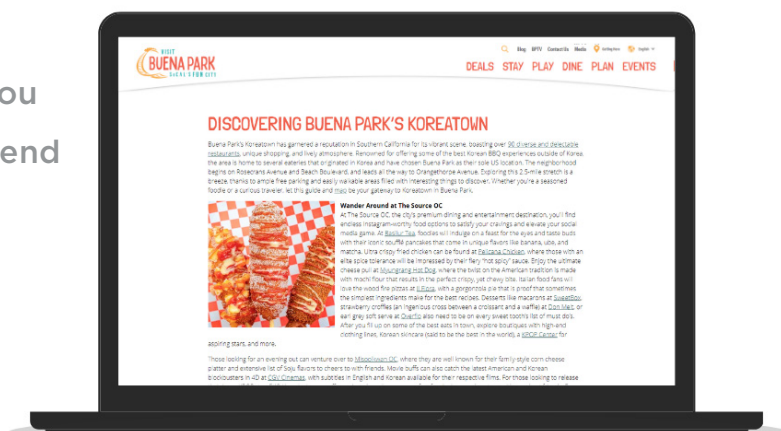
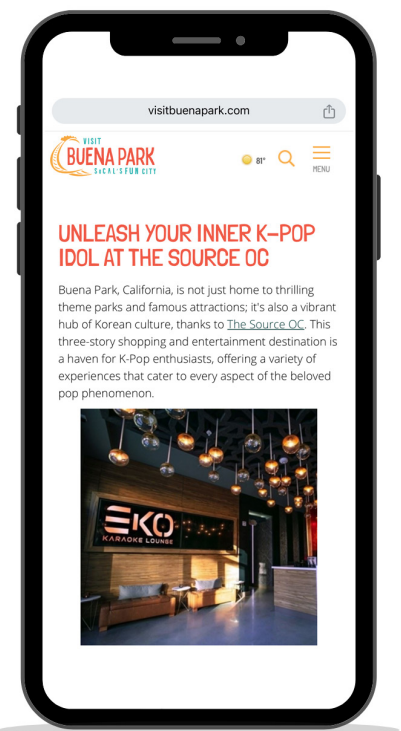
69 BLOGS WERE WRITTEN UNDER THESE CATEGORIES:

- Trip Planning - 34 blogs
- Dining - 14 blogs
- Seasonal Events - 21 blogs

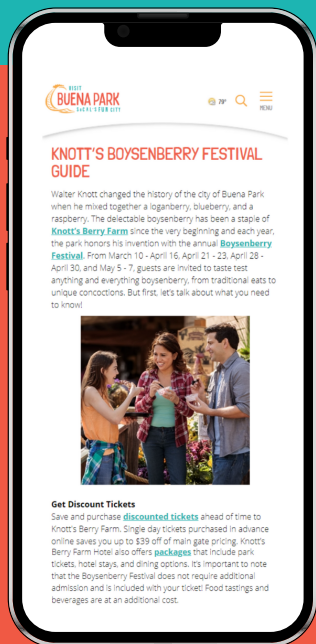
10 BLOG POSTS MADE THE
TOP 25 MOST VISITED WEB PAGES

TOP 15 BLOG POSTS ON VISITBUENAPARK.COM

1. Buena Park Itinerary - SPANISH VERSION
2. Summer Guide to SoCAL's Fun City
3. Unleash Your Inner K-POP Idol @ The Source OC
4. Hidden Gems Around Buena Park
5. Discovering Buena Parks Koreatown
6. SoCAL's Fun City Summer Guide - SPANISH VERSION
7. A Socal Spring Break Itinerary
8. Summer Events In Socal's Fun City
9. What You Need To Know For Your Corporate Getaway
10. Knotts Boysenberry Festival Guide
11. Beyond The Coasters A Non Riders Guide To Knotts Berry Farm
12. Lights Camera Buena Park
13. What Kind Of Valentines Couple Are You
14. Frugal Family Friendly Memorial Weekend
15. Play Your Way in Buena Park Ca



HOSTED JOURNALISTS, BLOGGERS, YOUTUBERS AND INFLUENCERS



OVERVIEW

MEDIA HOSTED: 34

THEME BREAKDOWN

- 9 - Family
- 11 - Foodie Focus
- 3 - Theme Park Enthusiasts
- 3 - Lifestyle
- 4 - Adventure Travel
- 3 - Couples Travel
- 1 - Girls Trip

PERPETUITY RIGHTS

- 4 Long-Form Videos
- 55 Short-Form Videos
- 209 Photos

PUBLISHED CONTENT

- 18 Blogs/Articles
- 3 Static Instagram Posts
- 57 Instagram Reels
- 7 Facebook Videos
- 6 Facebook Posts
- 3 Pinterest Posts
- 7 YouTube Videos

**AD VALUE EQUIVALENCY:
\$127.8 MILLION**

NOTABLE PRESS COVERAGE

Head Topics - **1.6M UMV**

The Points Guy - **12.5M UMV**

Visit California - **1.7M UMV**

TinyBeans - **1.78M UMV**

Inside the Magic - **62.9M UMV**

NOTABLE HOSTED MEDIA

Local Adventurer: **275.4K UMV**

Justin Plus Lauren: **240K UMV**

Food, Fun, and Faraway Places: **174K UMV**

Compass Outdoors: **234K followers**

Alex Khachigian: **431K followers**

Hungry OC: **485K followers**

NOTABLE VIDEO CAMPAIGNS

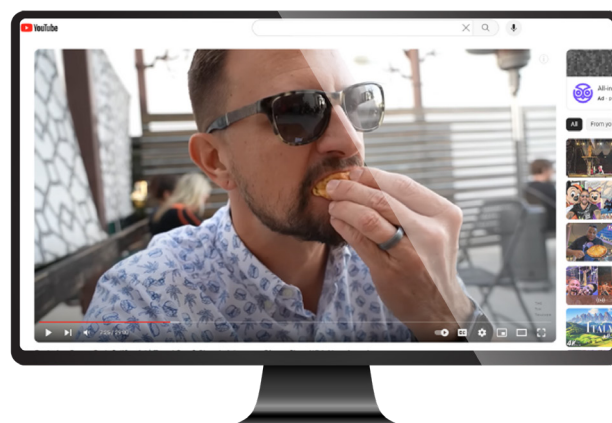
Alex Khachigian: **1,420,000 campaign video views**

Hungry OC: **2,900,000 campaign video views**

Cinfully Foodie: **134,827 campaign video views**

Food Mento: **121,900 campaign video views**

Kali Alexandra: **101,000 campaign video views**



MEDIA PLANNER: LEISURE AUDIENCE

EVENTS/HOLIDAYS	PROMOTIONS	AD PLACEMENTS
-----------------	------------	---------------

July	August	September	October	November	December
July 4th	Labor Day	Labor Day	Knott's Scary Farm	Veteran's Day	
Summer Season	Summer Season	Vampirates	Vampirates	Merry Farm	Merry Farm
Soak City	Soak City	Soak City	Silverado Festival	Christmas	Christmas

July	August	September	October	November	December
Military	Military	Military	Military	Military	Military

July	August	September	October	November	December
Google Ads	Google Ads	Google Ads	Google Ads	Google Ads	Google Ads
Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads
Tripadvisor Ads	Tripadvisor Ads	Tripadvisor Ads	Tripadvisor Ads	Tripadvisor Ads	Tripadvisor Ads
Travelzoo PPC	Travelzoo PPC	Travelzoo PPC	Travelzoo PPC	Travelzoo PPC	Travelzoo PPC
Expedia BP Only	Expedia BP Only	Expedia BP Only	Expedia BP Only	Expedia BP Only	Expedia BP Only
Q3 Expedia OC COOP	Q3 Expedia OC COOP	Q3 Expedia OC COOP	Q4 Expedia OC COOP	Q4 Expedia OC COOP	Q4 Expedia OC COOP
Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad
Visit California Guide Ad	Visit California Guide Ad	Visit California Guide Ad	Visit California Guide Ad	Visit California Guide Ad	Visit California Guide Ad
TV Streaming Ads	TV Streaming Ads	TV Streaming Ads	TV Streaming Ads	TV Streaming Ads	TV Streaming Ads
	Adara Ads	Adara Ads Clicktripz Ads Miramar Air Show Program Ad	Spanish Ads with Brand USA/VCA Adara Ads ClickTripz Ads	Spanish Ads with Brand USA/VCA Adara Ads Veteran's Military Guide Ad	Spanish Ads with Brand USA/VCA Adara Ads

MEDIA PLANNER: LEISURE AUDIENCE

EVENTS/HOLIDAYS		PROMOTIONS		AD PLACEMENTS	
January	February	March	April	May	June
PEANUTS Celebration	Valentine's Weekend	Boysenberry Festival	Boysenberry Festival	Soak City	Soak City
Valentine's Weekend	Spring Break	Spring Break	Memorial Weekend	Memorial Weekend	Summer Season
January	February	March	April	May	June
Military	Military	Military	Military	Military	Military
January	February	March	April	May	June
Google Ads	Google Ads	Google Ads	Google Ads	Google Ads	Google Ads
Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads	Social Media Ads
Expedia BP Only	Expedia BP Only	Expedia BP Only	Expedia BP Only	Expedia BP Only	Expedia BP Only
Q1 Expedia OC COOP	Q1 Expedia OC COOP	Q1 Expedia OC COOP	Q2 Expedia OC COOP	Q2 Expedia OC COOP	Q2 Expedia OC COOP
Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad	Visit Anaheim Guide Ad
Visit California Guide Ad	Visit CA Guide Ad & Email Blast	Visit California Guide Ad	Visit California Guide Ad	Visit California Guide Ad	Visit California Guide Ad
TV Streaming Ads	TV Streaming Ads	TV Streaming Ads	TV Streaming Ads	TV Streaming Ads	TV Streaming Ads
Spanish Ads with Brand USA/VCA Adara Ads ClickTripz Ads Tripadvisor Ads	Spanish Ads with Brand USA/VCA ClickTripz Ads Tripadvisor Ads	ClickTripz Ads Tripadvisor Ads	ClickTripz Ads Tripadvisor Ads	Tripadvisor Ads Armed Forces Appreciation Military Ad	

DIGITAL MARKETING REPORT

GOOGLE ADS

ADS DROVE 22% OF TOTAL SITE TRAFFIC
AND 69% OF ALL HOTEL LINK CLICKS

Ad Spend = **\$390K**

CONVERSIONS

Clicks to Hotel Page = **270K**

Hotel Sessions = **420K**

PAY-PER-CLICK

Clicks = **96K**

CTR = **11.49%**

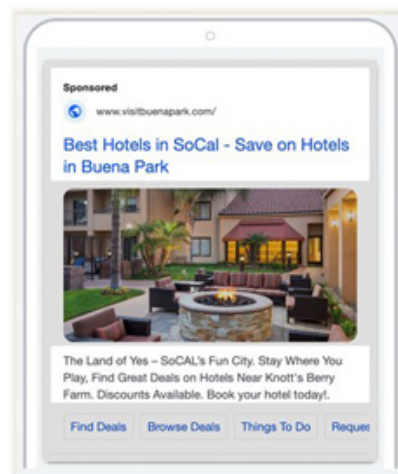
Spend = **\$204K**

PERFORMANCE MAX

Clicks = **122K**

CTR = **6.13%**

Spend = **116K**



PROGRAMS

OVER 18,000 ROOM
NIGHTS BOOKED

2.38 MILLION IN GROSS
HOTEL REVENUE
SPEND = \$281K

EXPEDIA BREAKOUT RESULTS

BUENA PARK HOTEL ADS

Run Dates: July 2023 & June 2024

Over 7,800 room nights booked

\$996K in gross hotel revenue

Spend = \$138K

ORANGE COUNTY

COOPERATIVE CAMPAIGNS

Run Dates: July 2023 & June 2024

Over 10,431 room nights booked

\$1.32 Million in gross hotel revenue

Spend = \$100K

EXPEDIA MEXICO MARKET PROGRAM

VISIT CALIFORNIA & BRAND USA COOPERATIVE
CAMPAIGN - 50% PRICE MATCH

Run Dates: March - June 2024

ADR = \$135 Room

Nights Booked = 502

Hotel Revenue = \$67,952

Impressions = 1.3 Million

Clicks = 1992

CTR = .21%

Spend = \$43K



VisitTheUSA.com

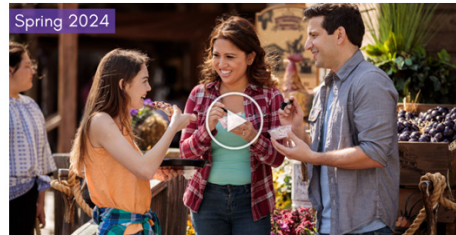
Brand USA

BUENA PARK NEWSLETTER



Summer 2024

SoCal's Fun City of Buena Park is announcing the [2024 Sun-Sational Summer Calendar of Events](#)! From a water park reopening and the return of an annual food festival, to everything you'll need to pack and the best ways to save on your upcoming trip. Book your unforgettable summer getaway and take advantage of one of our many affordable Buena Park [hotels](#) and [attraction discounts](#).



Spring 2024

SoCal's Fun City is gearing up for the spring season! Mark your calendars for the Boysenberry Festival, explore Buena Park's massive Koreatown, and discover the winners of the Taste of Buena Park Food Awards. Book your unforgettable getaway and settle in at one of our many [Buena Park hotels](#).

FALL NEWSLETTER

September 2023

Sends: 40,644

Open Rate: 31%

Click-Through-Rate: 1%

Topics: Knott's Scary Farm, The 17th Door, Knott's Spooky Farm, Vampirates, Silverado Days, Cops N' Goblins, Bewitching Weekend Itinerary

WINTER NEWSLETTER

November 2023

Sends: 40,393

Open Rate: 29%

Click-Through-Rate: 1%

Topics: Thanksgiving Meals, Military Appreciation Months, Christmas Itinerary, Knott's Merry Farm, Pirates Take Christmas, Candy Caneland and Craft Faire, SoCal Winter Checklist, Tree Lighting Ceremony, Where to Ring in 2024

SPRING NEWSLETTER

January 2024

Sends: 40,187

Open Rate: 17%

Click-Through-Rate: 1%

Topics: 2024 Travel Guide, Spring Break Itinerary, Knott's Boysenberry Festival, Taste of Buena Park Food Awards, Koreatown Dining Guide

SUMMER NEWSLETTER

April 2024

Sends: 40,387

Open Rate: 29%

Click-Through-Rate: 1%

Topics: Ultimate Summer Guide, Memorial Weekend Itineraries, Knott's Soak City, Knott's Summer Nights, Camp Snoopy, Essential Summer Packing List

MARKETING PROMOTIONS AND CAMPAIGNS

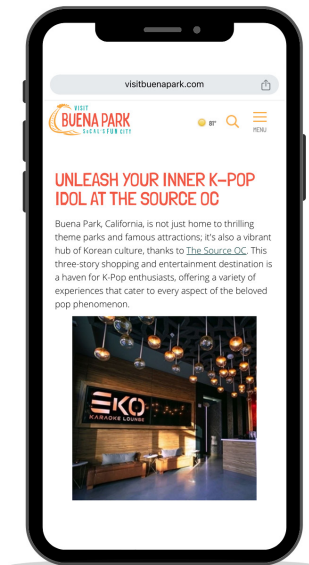
WINTER CHRISTMAS CAMPAIGN

Run Dates: December 2023 & January 2024

Plan: Increase awareness and overnights stays as well as push giving the gift of travel during the holidays during a low season.

Campaign included: VBP Newsletter, Press Release, (3) Blog Articles, Display Ads, Social Media Ads and Posts, and Home Page Pop-Up.

Results: Over 15K page visits to blog articles



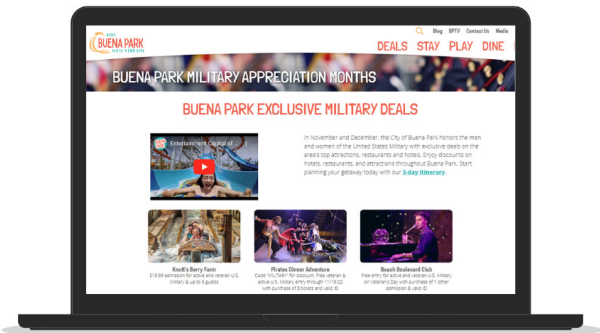
MILITARY APPRECIATION MONTHS/VETERAN'S WEEKEND + YEAR-ROUND MILITARY DEALS

Run Dates: October & November 2023 + Year-Round

Plan: Piggyback and monetize off of Knott's Berry Farm's Military Tribute Days and Buena Park's year-round Military deals throughout the city.

Campaign included: Landing Page with Deals, VBP Newsletter to Consumer, Press Release, Blogs, Pay-Per-Click Ads, Display Ads, Social Media Ads and Hosted Media.

Results: Over 30K landing Page Visits, Over 29K Blog Article Visits



HALLOWEEN SEASONAL PROMOTION

Run Dates: September & October 2023

Campaign included: Landing Page, VBP Newsletter, Press Release, Blogs, Billboard Signs, PPC Ads, Display Ads, Social Media Ads,

Results: #6 Most Visited Page, Over 63K Page Views, Over 6K Blog Article Visits



SOCIAL MEDIA RESULTS

Platforms @VisitBuenaPark



facebook + Instagram = ∞ Meta

OVERVIEW

Posts = 138

Overall Spend = **\$296K spend**

Impressions = **88.3 Million**

Link Clicks = **1.7 Million**

Cost-Per-Click = **.91**

Click-Thru Rate = **1.95%**

ThruPlays = **5.5 Million**

Cost-Per ThruPlay = **.13**

Top Producing Ads or Boosts

Spanish Promo video
378K ThruPlays / 462K Clicks

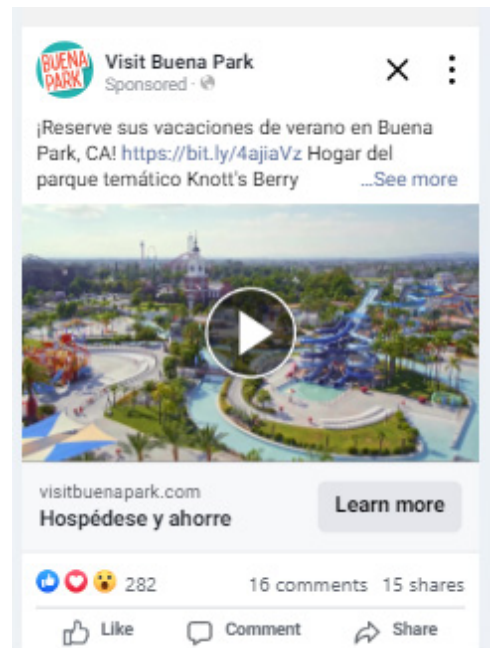
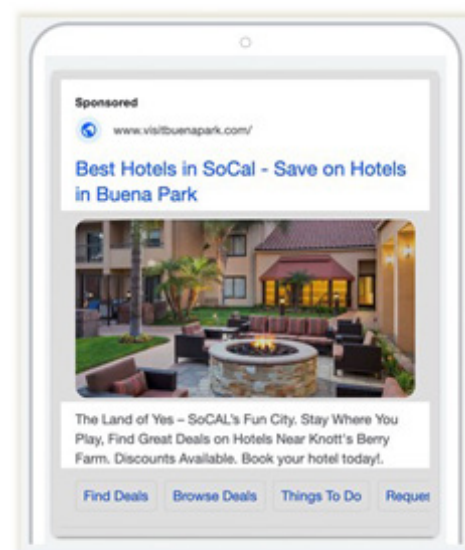
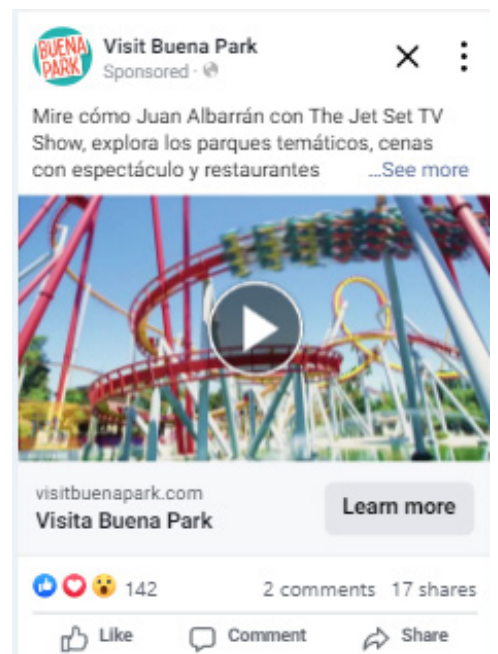
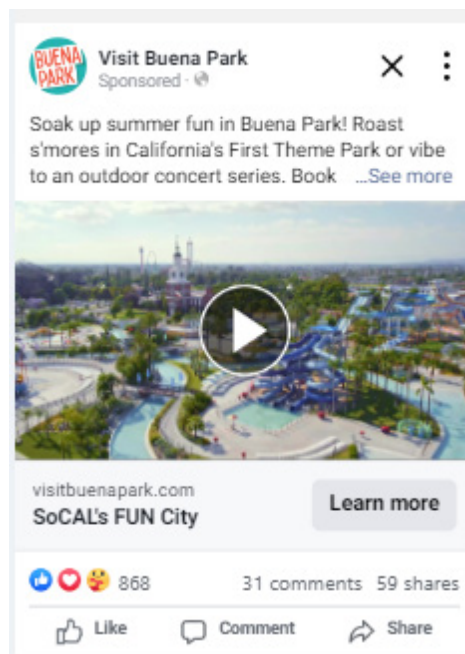
Spanish Itinerary Blog
271K ThruPlays / 288K Clicks

Summer Adventure in Buena Park
690K ThruPlays / 113K Clicks

Soak up Summer
358K ThruPlays / 43K Clicks

Land of Yes TV Commercial
135K ThruPlays / 38K Clicks

Boysenberry Festival Guide
78K ThruPlays / 33K Clicks



SOCIAL MEDIA RESULTS

Platforms @VisitBuenaPark



YouTube

YouTube Video Stats:

Spend = **\$41K**

Impressions = **9.6 Million**

Views = **1.1 Million**

Cost-Per-View = **.05**

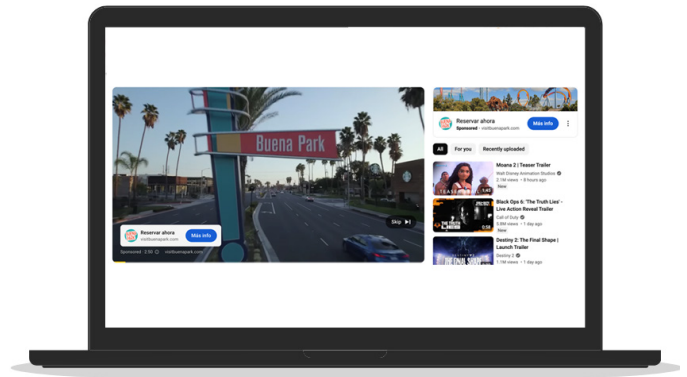
Clicks = **295K**

Top Performing Videos

Visit Buena Park - Promotional Video (Spanish) = **114,230 clicks**

Guía de Verano de la Ciudad Divertida del Sur de California - Buena Park = **58,110 clicks**

Visit Buena Park - Family Commercial = **49,861 clicks**



Pinterest

Pinterest Stats:

Spend = **\$26K**

Impressions = **10 Million**

Engagement = **26K**

Clicks = **16,691**

Top 3 Posts

Summer in
Buena Park

Memorial
Weekend Itinerary

Play in Buena Park



TikTok

TikTok Stats:

Launched Visit Buena Park Account
September 2023 - June 2024

Spend = **\$5,000**

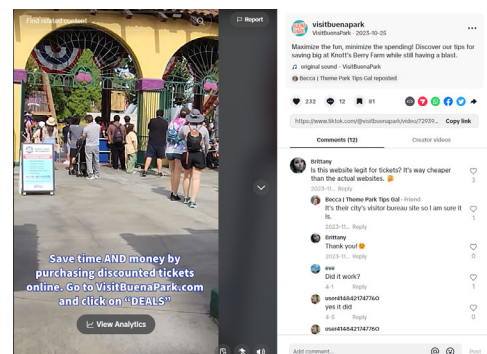
Impressions = **867,361**

Views = **43K**

Clicks = **1107**

Cost-Per-Click = **\$4.52**

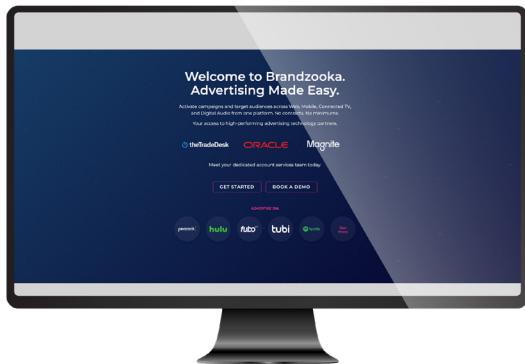
Click-Thru Rate = **.12%**



CONNECTED TELEVISION (CTV) AND OVER-THE-TOP (OTT) ADVERTISING

CTV is a device that connects to—or is embedded in—a television to support video content streaming. Different types of CTVs include Xbox, Amazon Fire TV, Apple TV, and more. OTT is the delivery of TV/video content directly from the internet. The video is delivered in a streaming or video-on-demand format which include Netflix, Hulu, and Amazon Prime.

Visit Buena Park staff implemented self-service commercial ads through Hulu ads manager and the Brandzooka platform. The campaigns started with defining target audiences and conversion goals then were beta tested for performance and finally optimized to deliver ads that generate the best results to each target demographic.

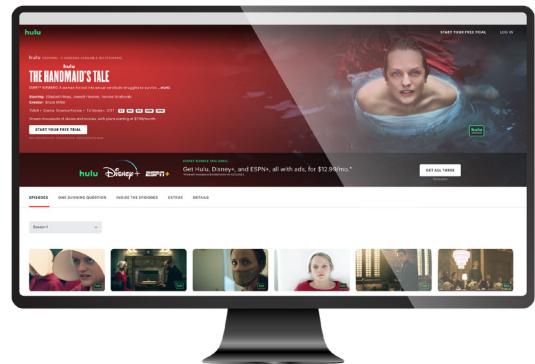


BRANDZOOKA AD RESULTS:

The platform provides access to digital properties across Web, Mobile, and CTV.

August & September 2023 and April - June 2024 Run dates

- Spend = **\$26k**
- Impressions = **Over 1.5 Million**
- Video Views = **Over 1.2 Million**



HULU AD RESULTS:

Over 115 million ad-supported viewers, Hulu reaches nearly 50% of connected TV households in the US.

July & August 2023 and April - June 2024

- Spend = **\$31k**
- Impressions = **Over 986K**
- Video Views = **Over 831K**



CHOOZLE AD RESULTS:

The platform provides access to digital properties across Web, Mobile, and CTV.

July - December 2023 Run Dates

- Spend = **\$53k**
- Impressions = **Over 2.9 Million**
- Video Views = **Over 1.7 Million**
- Clicks = **7272**

PRINT ADS AND TRAVEL GUIDES

ANNUAL TRAVEL GUIDES

2024 Visit Anaheim Travel Guide Ad

- Annual Guide Mailed & Downloaded
- Full Page
- 250,000+ Circulation

2024 Visit California Travel Guide Ad

- Annual Guide Mailed & Downloaded
- Full Page
- 600,000+ Circulation

MILITARY PUBLICATIONS

Military Guide - Armed Forces Day

- 2-Page Spread Advertorial Style
- 75,000 Circulation

Military Guide - Operation Appreciation Camp Pendleton

- 2-Page Spread Advertorial Style
- 40,000 Circulation

Miramar Airshow Program

- Show date: September 22-24, 2023
- 2-Page Spread Advertorial Style
- 800,000 Circulation

BUENA PARK TRAVEL GUIDE

Mailed = **2,964**

Hotel Distribution = **5K**

Downloaded = **Over 3K**

Top Region Requests:

1. California
2. Arizona
3. Texas
4. Nevada
5. Washington



MARKETING & SALES COLLATERAL

MARKETING MATERIAL

- Sales Kit
- Media Kit
- Map
- Hotel Sheet
- TravPro Travel Trade Training Module

INTERNATIONAL MATERIAL

Mexico Market

- Spanish Media Kit
- Spanish Sales Kit
- 3-minute Spanish Training Video
- Spanish Microsite

South Korea Market

- Korean Media Kit
- Korean Sales Kit
- 3-minute Korean Training Video
- Korean Microsite

Japan Market

- 3-Minute Japanese Training Module
- Japanese Sales Kit

China Market

- 3-Minute Mandarin Training Module
- Mandarin Sales Kit



HOTEL POSTCARD PROGRAM

The pre-paid postcards are distributed to all 16 hotels. A postcard is given to each guest as they check-in to send to a loved one that resides within the United States.

TRAVEL TRADE & CONFERENCES

DESTINATION FORECAST @ ANAHEIM CONVENTION CENTER

August 18, 2023

Tour & Travel Presentation and Updates

CAL TRAVEL SUMMIT @ MONTERREY

September 19-21, 2023

Educational sessions and breakout meetings

INTERNATIONAL FOOD & WINE TRAVEL WRITERS ASSOCIATION

@ PRINCESS CRUISES

October 1-7, 2023

60+ Media Marketplace

ANAHEIM MISSION @ CANADA

November 5-10, 2023

150+ Travel Agent Roadshow

VISIT CALIFORNIA MEDIA MISSION

@ MEXICO

November 14-17, 2023

60+ Networking with journalists and content creators

IMM MEDIA MARKETPLACE @ NEW YORK

January 24-25, 2024

25+ one-on-one appointments with media

VISIT CALIFORNIA MEDIA DINNER @ DALLAS

February 22, 2024

Networked with over 29 media outlets



TRAVEL TRADE & CONFERENCES

GO WEST SUMMIT @ LAKE TAHOE

February 26-29, 2024

40+ one-on-one business appointments

VISIT CALIFORNIA OUTLOOK @ PALM SPRINGS

March 11-13, 2024

Educational sessions and breakout meetings

EXPEDIA CONFERENCE @ LAS VEGAS

May 14 & 15, 2024

Educational sessions and breakout specialty meetings

IPW CONFERENCE @ LOS ANGELES

May 4-7, 2024

Hosted Private Mexico
Media/Travel Trade Event

80+ one-on-one business appointments
and 25 Media appointments

VISIT CALIFORNIA DESTINATION MIXER

June 25, 2024

(4) 20-minute Presentation to VCA Staff

Club Visit California International Events

Destination Presentation + Video

(Presented by VCA Rep)

- Korea - December 2023 & May 2024
- Australia/New Zealand - January 2024
- China - April 2024
- Mexico - April 2024
- Japan - June 2024

TravPro Webinars & B2B

Family Travel Xpo - FREE Online Show

February 20th, 2024

Presentation & live Q&A with 1500+
Tour Operators & Agents

All American Roadshow – Free Online Show

March 20, 2024

Presentation, live Q&A with 1500+
Tour Operators & Agents

Buena Park Travel Agent Webinar

June 11, 2024

Pre-recorded Presentation to 250+ agents

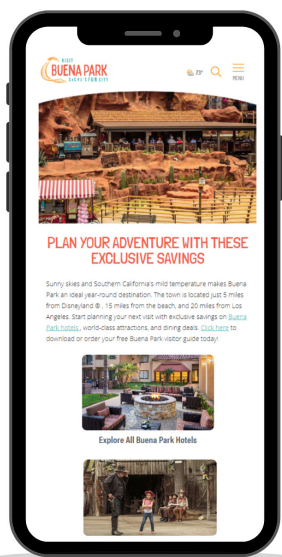


BRAND ARCHITECTURE

SoCal's Fun City of Buena Park, California has an upbeat brand that encompasses the positive feelings associated with a Southern California vacation. Visit Buena Park's brand identity works in tandem with Knott's to showcase the high energy found across the destination's attractions.



NEW LOGO



WEBSITE SKIN



NEW BUSINESS CARD



NEWSLETTER SKIN



TRADESHOW ATTIRE



VISIT BUENA PARK SOUVENIRS & GIVEAWAYS

- Insulated water bottle
- Charger
- Coffee warmer
- Portable bluetooth speaker
- Tote bag
- Snoopy ears
- Boysenberries cookies
- Biscuit mix

FINANCIAL REPORT

The cost of providing improvements and activities for FY 24/25 is consistent with the Management District Plan. The total budget has increased due to normal fluctuations in hotel occupancy and room rates. The anticipated collections for FY 24/25 is \$1,270,000 and \$337,701 in carryover from the previous years, for a total budget of \$1.6M. The categorical breakdown is below. All budget category allocations are within the authorized fifteen percent (15%) adjustment of the total budget from the prior year. The City fee shown in the table below is calculated only on collections and does not include the carryover amount.

FY 24/25 PROJECTIONS

CATEGORY	FY 24/25 BUDGETED	23/24 CARRYOVER	FY 24/25 EXPENSE
Sales & Marketing	\$1,116,128	\$337,701	\$1,453,829
Administration and Operations	\$90,372	\$0	\$90,372
Contingency / Reserve	\$50,800	\$0	\$50,800
City Fee	\$12,700	\$0	\$12,700
Totals	\$1,270,000	\$337,701	\$1,607,701

FY 23/24 ACTUALS

The projected FY 23/24 collections were \$2,500,000. Estimated actual collections were more than anticipated, totaling \$1,270,586 with \$596,824 in carryover from the previous FY, for a total FY 23/24 budget of \$1,867,410. Budgeted and actual expenses are shown below.

CATEGORY	FY 23/24 BUDGETED	FY 23/24 ACTUAL	FY 23/24 CARRYOVER
Hotel Collections	\$1,250,000	\$1,270,586	\$20,587
Sales & Marketing	\$1,724,323	\$1,484,016	\$240,307
Administration and Operations	\$60,000	\$32,987	\$27,013
Contingency / Reserve	\$50,000	\$0	\$50,000
City Fee	\$12,500	\$12,706	\$-206
Totals	\$1,846,823	\$1,529,709	\$337,701

FINANCIAL REPORT

ASSESSMENT

There is no change in the method and basis of levying the assessment. The annual assessment rate is two percent (2%) of gross short-term room rental revenue. Based on the lack of benefit received, assessments will not be collected on revenue resulting from: stays of more than thirty (30) consecutive days; stays by any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty; and stays that any nonprofit organization which, as the result of a disaster, provides at its own expense hotel or motel shelter to any victim of a disaster.

The term “gross room rental revenue” as used herein means: the total consideration charged, whether or not received, for the occupancy of a space in a lodging business valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits, property and services of any kind or nature, without any deduction therefrom whatsoever. Gross room rental revenue shall not include any federal, state or local taxes collected, including but not limited to transient occupancy taxes.

The assessment is levied upon and a direct obligation of the assessed lodging business. However, the assessed lodging business may, at its discretion, pass the assessment on to transients. The amount of assessment, if passed on to each transient, shall be disclosed in advance and separately stated from the amount of rent charged and any other applicable taxes, and each transient shall receive a receipt for payment from the business. The assessment shall be disclosed as the “BPTMD Assessment.” The assessment is imposed solely upon, and is the sole obligation of the assessed lodging business even if it is passed on to transients. The assessment shall not be considered revenue for any purposes, including calculation of transient occupancy taxes.

TOURISM MARKETING DISTRICT AUDIT

Pursuant to the annual audit provision in the BPTMD Management District Plan, the Association hired Van Lant & Fankhanel, LLP, an independent external audit firm, to perform an audit every year. Van Lant reported that the financial statements of the BPTMD presented fairly and in accordance with accepted accounting principles.



December 30, 2024

Board of Directors and Management
Buena Park Hotel Marketing Association

We have audited the financial statements of the Buena Park Hotel Marketing Association (the "Association") (a nonprofit organization) for the year ended June 30, 2024 and have issued our report thereon dated December 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have provided such information in our letter to you dated July 15, 2024. Professional standards also require that we communicate to you the following information.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Association are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended June 30, 2024. We noted no transactions entered into by the Association during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The Association currently does not have any significant sensitive disclosures in the financial statements.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 30, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Association's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Association's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Directors and management of the Association and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Van Lant & Fankhaed, LLP

E. APPROVE CITY COUNCIL POLICY STATEMENT NO. 52 SELECTION OF VOTING DELEGATES

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	CONSENT CALENDAR Item: 4E.
Presented By	Prepared By
Adria Jimenez, MMC, Director of Government and Community Relations/City Clerk	Adria Jimenez, City Clerk
Approved By	Presented By
Aaron France, City Manager	Adria Jimenez, City Clerk

RECOMMENDED ACTION

1) Approve City Council Policy Statement No. 52, Selection of Voting Delegates.

PREVIOUS CITY COUNCIL ACTION

The City Council reviewed the draft policy during the City Council meeting of January 14, 2025, and directed staff to bring back the policy for formal approval.

DISCUSSION

At the request of City Council, the Director of Government and Community Relations/City Clerk drafted a policy (Attachment 1) establishing the selection and responsibilities of voting delegates and alternate voting delegates, who represent the City Council at meetings or conferences, such as Cal Cities, City Selection Committee, and Southern California Association of Governments (SCAG). The policy ensures that the appointed delegates reflect the collective direction of the full City Council in their voting decisions and provides a framework for pre-meeting preparation, delegation of responsibilities, and post-meeting reporting. In addition, the policy ensures transparency and accountability in how the City Council is represented at external meetings and conferences.

The policy includes the following:

SELECTION OF DELEGATES

- Designation of Delegates: The City Council shall appoint a voting delegate and an alternate voting delegate from its members to represent the City at meetings or conferences, when requested. The appointments shall be made during a regular City Council meeting.
- Eligibility: Any City Council member is eligible for selection as a voting delegate or alternate delegate. The appointed delegates must register and attend the meeting or conference and have a clear understanding of

the responsibilities associated with representing the City. If the voting delegate is unable to fulfill their responsibilities, the alternate voting delegate will act in their absence.

PRE-MEETING COUNCIL DIRECTION

- Prior to each meeting or conference, the City Clerk, or their designee, shall include a study session agenda report to review and discuss the items to be voted on at the meeting or conference. The City Council shall provide direction on the City's position for each item (e.g., "support," "oppose," or "abstain" or any other appropriate direction).
- Delegates are required to vote on each item in accordance with the direction provided by the City Council.
- If an item is amended during the meeting or conference in a way that materially changes its intent, the delegate may use their discretion to vote but must strive to align their decision with the principles discussed by the City Council.

POST MEETING REPORTING

- Within 30 days of the meeting or conference, the delegates shall provide a report to the City Council summarizing the items voted on and the actions taken, during their Council Member comments. The report shall include any deviations from the City Council's direction and an explanation for such deviations, if applicable.

BUDGET IMPACT

There is no budget impact associated with this item.

Attachments

[Policy No 52 Selection of Voting Delegates.pdf](#)



City of **BUENA PARK**

CITY COUNCIL POLICY STATEMENT

RESPONSIBLE DEPARTMENT: CITY CLERK'S OFFICE

CONTACT PERSON: DIRECTOR OF GOVERNMENT AND COMMUNITY
RELATIONS/CITY CLERK

SUBJECT: SELECTION OF VOTING DELEGATES

This policy establishes the procedure for selecting a voting delegate and an alternate voting delegate to represent the City Council at meetings or conferences when requested and ensures that their voting decisions reflect the collective direction of the full City Council.

SELECTION OF DELEGATES

- **Designation of Delegates:**
The City Council shall appoint a voting delegate and an alternate voting delegate from its members to represent the City at meetings or conferences, when requested. The appointments shall be made during a regular City Council meeting.
- **Eligibility:**
Any City Council member is eligible for selection as a voting delegate or alternate delegate. The appointed delegates must register and attend the meeting or conference and have a clear understanding of the responsibilities associated with representing the City. If the voting delegate is unable to fulfill their responsibilities, the alternate voting delegate will act in their absence.

PRE-MEETING COUNCIL DIRECTION

- Prior to each meeting or conference, the City Clerk, or her or his designee, shall include a Study Session agenda report to review and discuss the items to be voted on at the meeting or conference. The City Council shall provide direction on the City's position for each item (e.g., "support," "oppose," or "abstain" or any other appropriate direction).
- Delegates are required to vote on each item in accordance with the direction provided by the City Council.
- If an item is amended during the meeting or conference in a way that materially changes its intent, the delegate may use their discretion to vote but must strive to align their decision with the principles discussed by the City Council.

POST MEETING REPORTING

- Within 30 days of the meeting or conference, the delegates shall provide a report to the City Council summarizing the items voted on and the actions taken, during their City Council comments. The report shall include any deviations from the City Council's direction and an explanation for such deviations, if applicable.

City Council Regular Meeting Agenda Report

F. APPROVE AN AMENDMENT TO CITY COUNCIL POLICY NO. 48 ELECTRONIC SIGNATURES

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	CONSENT CALENDAR Item: 4F.
Presented By	Approved By
Anna Almquist, Assistant City Clerk	Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk
Prepared By	Approved By
Adria Jimenez, City Clerk	Aaron France, City Manager
Presented By	
Anna Almquist, Assistant City Clerk	

RECOMMENDED ACTION

1) Approve an amendment to City Council Policy No. 48 Electronic Signatures, disallowing the use of secure electronic signatures in filing an original Fair Political Practices Commission (FPPC) Statement of Economic Interests Form 700 in electronic format through DocuSign; and 2) Prohibit the use of electronic signatures on vital City records, including but not limited to Resolutions, Ordinances, and Minutes, as determined by the City Clerk of her/his designee.

PREVIOUS CITY COUNCIL ACTION

On August 23, 2022, the City Council approved City Council Policy No. 48: Electronic Signatures, authorizing the use of secure electronic signatures in filing an original Fair Political Practices Commission (FPPC) Statement of Economic Interests Form 700 in electronic format through DocuSign.

Additionally, at the meeting of September 12, 2023, the City Council adopted Ordinance No. 1726 adding Chapter 1.28 "Electronic Filing of Fair Political Practices Commission Filings" to Title 1 "General Provisions" of the Buena Park Municipal Code. This is the City Clerk's Office's continuous effort to turn paper-based Campaign Disclosure and Form 700 SEI filings into simple, paperless solutions for both Government Code Section 87200 and Conflict of Interest Code Filers.

DISCUSSION

The City Clerk's Office was advised that effective January 1, 2025, public officials, for whom the Fair Political Practices Commission (FPPC) is the filing officer, must file their Statement of Economic Interests Form 700 electronically via the FPPC new portal pursuant to Assembly Bill 1170. Government Code Section 87200 identifies City Elected Officials, Planning Commissioners, City Manager, City Attorney, and Director of Finance/City Treasurer as statutory filers, who are required to file Statements of Economic Interests with the FPPC pursuant to Regulation 18753, and are mandated by the new legislation. No other means of filing will satisfy an 87200 Filer's Form 700 filing obligation after January 1, 2025. Therefore, allowing the submission of electronic signatures in filing original Statement of Economic Interests through DocuSign has been prohibited, and the FPPC's Data Exchange with the City's contracted software service (NetFile) for the aforementioned positions have been disabled. It is important to note, however, that the City Clerk's Office continues to accept electronically-filed FPPC statements through NetFile for designated City staff, commissions, and consultants whose positions are specified in the City's Conflict of Interest Code.

As a result of the recent FPPC filing requirement change, staff is requesting an amendment to City Council Policy No. 48: Electronic Signatures, to disallow the acceptance and use of electronic signatures in filing an original FPPC Statement of Economic Interests Form 700 through DocuSign. A draft of the amended City Council Policy is attached for review. In addition, this action does not require an amendment to Ordinance No. 1726 and is simply an internal procedural change.

It is recommended that the City Council approve and adopt the amended City Council Policy No. 48 to disallow the acceptance and use of electronic signatures in filing an original FPPC Statement of Economic Interests Form 700 through DocuSign. The amendment will continue to exclude electronic signatures on vital City records, which includes but is not limited to Ordinances, Resolutions, and Minutes, as determined by the City Clerk of her/his designee.

BUDGET IMPACT

There is no budget impact as a result of this action.

Attachments

[Policy No 48 Electronic Signatures \(DRAFT\).pdf](#)



City of BUENA PARK

CITY COUNCIL POLICY STATEMENT

RESPONSIBLE DEPARTMENT: CITY CLERK'S OFFICE

CONTACT PERSON: CITY CLERK

SUBJECT: ELECTRONIC SIGNATURES

It is the policy of the City Council of the City of Buena Park to use and accept approved electronic signatures, in lieu of written signatures, that comply with the requirements of California Government Code section 16.5, the California Uniform Electronic Transaction Act (UTEA), the United States Electronic Signatures in Global and National Commerce (ESIGN) Act, and other applicable laws and regulations.

The use of electronic signatures on legally binding documents has become increasingly prevalent in all areas of business and government transactions. Benefits of using electronic signatures include: reduction of paper generation; significant decrease in time and cost associated with transmitting, approving, and retaining physical documents; as well as creation of an audit trail of the modification, editing, and approval/signing of documents.

The ESIGN and UETA require the following four elements for an electronic signature to be recognized as valid under U.S. and State Law:

1. Intent to sign - Electronic signatures, like traditional, handwritten signatures, are valid only if each party intended to sign.
2. Consent to do business electronically - The parties to the transaction must consent to do business electronically. Electronic records may be used in transaction with consumers only when the consumer has:
 - Received UETA Consumer Consent Disclosures
 - Affirmatively agreed to use electronic records for the transaction
 - Has not withdrawn such consent
3. Association of signature with the record - In order to qualify as an electronic signature under the ESIGN Act and UETA, the system used to capture the transaction must keep an associated record that reflects the process by which the signature was created, or generate a textual or graphic statement (which is added to the signed record) proving that it was executed with an electronic signature.

4. Record retention - U.S. laws on electronic signatures and transactions require that electronic signature records be capable of retention and accurate reproduction for reference by all parties or persons entitled to retain the contact or record.

GENERAL GUIDELINES

Acceptance of Electronic Signatures

The City of Buena Park encourages the use of electronic signatures in internal and external activities, documents, and transactions when it is operationally feasible, where technology permits, and when it is otherwise appropriate in the discretion of the City Clerk, in accordance with provisions that follow.

To the extent permitted by law, the City accepts electronic signatures as legally binding and equivalent to handwritten signatures to signify and agreement in accordance with applicable laws and regulations.

The parties to a transaction must agree to conduct the transaction by electronic means with the use of a City-approved signature method that complies with applicable laws and regulations, including the capability of all parties to retain the accurately reproduce the electronically signed record.

This policy does not supersede laws that specifically require a handwritten signature, nor does it limit the right or option of the City to conduct the transaction on paper or in non-electronic form.

This policy permits the acceptance and the use of electronic signatures in filing an original Fair Political Practices Commission (FPPC) Statement of Economic Interests Form 700 for filers specified under the City's Conflict of Interest Code through an electronic filing system as directed by the City Clerk's Office.

Prohibited Uses of Electronic Signatures

Use of electronic signatures is prohibited in the following situations:

- Transactions for which electronic signatures are not enforceable by law and/or transaction requiring a handwritten signature, such as transfers of real property.
- Transactions that require a person to sign in the presence of a notary public.
- Transactions for vital City records, including but not limited to Resolutions, Ordinances, and Minutes, as determined by the City Clerk or her/his designee.

Electronic Signing Methods

The City Clerk shall determine acceptable technologies and vendors that are consistent with industry best practices to ensure the security and integrity of the data and the signatures. The City Clerk shall further determine the documents for which the City will accept electronic signatures.

A. ADOPT AN ORDINANCE AMENDING CHAPTER 5.64 (SIDEWALK VENDING) OF THE BUENA PARK MUNICIPAL CODE TO ADD REGULATIONS ALLOWING THE IMPOUNDMENT OF ILLEGAL SIDEWALK VENDING FACILITIES AND ADOPT A RESOLUTION ESTABLISHING THE IMPOUNDMENT FEE AMOUNT

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	NEW BUSINESS Item: 5A.
Presented By	Prepared By
Matt Foulkes, Director of Community and Economic Development	Matt Foulkes, Director of Community and Economic Development
Approved By	Presented By
Aaron France, City Manager	Matt Foulkes, Director of Community and Economic Development

RECOMMENDED ACTION

1) Adopt an Ordinance amending Chapter 5.64 (Sidewalk Vending) of the Buena Park Municipal Code to add regulations allowing the impoundment of illegal sidewalk vending facilities; and 2) Adopt a Resolution establishing impound fees for sidewalk vending facilities.

PREVIOUS CITY COUNCIL ACTION

The City Council received a Study Session on sidewalk vending (also known as “street vending”) on February 27, 2024, and a second Study Session on June 11, 2024. The City Council provided direction at the June 11 meeting to prepare a Municipal Code Amendment to allow for the impoundment of illegal sidewalk vending facilities by City staff subject to compliance with specified procedural and substantive protections.

DISCUSSION

Regulatory Background

The California Safe Sidewalk Vending Act, Senate Bill 946 (SB 946), became effective in January 2019. SB 946 represented a significant shift in the state's approach to street vending, aiming to balance the economic needs of vendors with the interests of local communities and businesses. Among other things, SB 946 allowed local agencies to impose reasonable restrictions on the time, place, and manner of sidewalk vending activities, but prohibited local agencies from banning all sidewalk vending or criminalizing the activity.

In compliance with the provisions of SB 946, in 2021 the City Council adopted Ordinance No.1695 amending Buena Park Municipal Code (BPMC) Chapter 5.64 to create a permitting and regulatory program for sidewalk vending. Chapter 5.64 allows for reasonable vending activities to be conducted in the City while preserving public parks, rights-of-way, and other public places for the use and enjoyment of the community at-large.

In addition to limiting where sidewalk vending may take place, Chapter 5.64 requires sidewalk vendors to obtain a Sidewalk Vending Permit from the City, a City business license, regulates the size of “sidewalk vending facilities” (i.e. the cart, wagon, stand, or display that is used), and imposes generally applicable operating requirements such as maintaining appropriate waste receptacles and managing customer lines.

Specific to food-related sidewalk vending, both Chapter 5.64 of the BPMC and the County of Orange require vendors obtain applicable licenses and certifications from the Orange County Health Care Agency (OCHCA). OCHCA enacted and enforces regulatory and licensing requirements to ensure that food is prepared, stored, and served in a safe and hygienic manner.

Despite these requirements, the City experiences incidents of vendors operating without a Sidewalk Vending Permit from the City, and without applicable health permits from the County. These unpermitted vendors negatively impact area businesses, residents, and the community in several ways, including:

- Obstructing sidewalks and impeding pedestrian traffic, posing safety risks to both vendors and the public
- Unregulated food storage, handling, and preparation poses a substantial public health risk for patrons
- Unregulated street vending contributes to litter and improper waste disposal, including disposal of fats, oils and grease onto public sidewalks and rights-of-way
- Local businesses suffer from unfair competition due to unlicensed vendors operating without oversight and adherence to licensing, health, and safety regulations
- Unregulated street vendors have not obtained a business license from the City and therefore do not pay local sales or use taxes

SB 946 prevents the City from criminalizing violations of Chapter 5.64, and instead only allows the City to issue administrative citations (\$100 first violation / \$200 second violation / \$500 subsequent violations) or revoke a vendor’s Sidewalk Vending Permit (if a permit was applied for and issued).

Staff surveyed surrounding cities and found that most have adopted similar street vending regulations as Chapter 5.64, but like Buena Park, very few have issued street vending permits due to vendors' inability or unwillingness to provide minimum application information or comply with operating standards needed to receive a permit from the OCHCA or the City. Area jurisdictions also expressed their shared difficulty with enforcing their local regulations for the reasons explained further below.

OCHCA Permit Process

In 2023, OCHCA reclassified street vending as a “Compact Mobile Food Operation” (CMFO). Depending on the size of the operation and type of food offered, a CMFO may or may not need a permit from OCHCA; but all CMFOs must comply with certain requirements regardless of permit status.

CMFOs include individuals, pushcarts, stands, displays, and wagons. As explained in more detail below, CMFOs may only sell prepackaged foods, whole uncut produce, or food with limited food preparation. CMFO requirements from the County include the following:

- Health permit*
- Plan review*
- Commissary required - The commissary can either be a permitted food facility or a permitted Cottage Food Operation. A Cottage Food Operation can serve as a commissary for a maximum of two CMFOs.

- Ware washing (containers, utensils, cooking pans, etc.) and handwashing equipment are required for permitted CMFOs
- Food Handler Cards are required
- Potentially hazardous food prepared at an approved facility and served from a CMFO shall be destroyed at the end of the operating day
- Routine inspections required*
- Payment of permit fees

* Health permits, plan review, and routine inspections may not apply for CMFOs that have less than 25 square feet of display space AND sell only non-potentially hazardous prepackaged food or whole, uncut produce.

To obtain a permit, applicants must first complete an application from OCHCA. Depending on the food operation, applicants may need to submit plans for their CMFO, attach operating procedures for any ware washing and handwashing, and provide the location for commissary; all of which is reviewed and evaluated by OCHCA staff. In addition to the above-referenced items, the applicant must provide information regarding ownership address, driver's license number, and contact information.

Per OCHCA standards, a CMFO is only permitted to conduct "Limited Food Preparation," which includes:

- Heating, frying, baking, roasting, popping, shaving of ice, blending, steaming, or boiling of hot dogs, or assembly of non-prepackaged food
- Dispensing and portioning of non-potentially hazardous food or dispensing and portioning for immediate service to a customer of food that has been temperature controlled until immediately prior to portioning or dispensing
- Holding, portioning, and dispensing of any foods that are prepared for satellite food service by the onsite permanent food facility or prepackaged by another approved source.
- Holding, portioning, and dispensing of any foods that are prepared by a catering operation.
- Slicing and chopping of non-potentially hazardous food or produce that has been washed at an approved facility or slicing and chopping of food on a heated cooking surface during the cooking process
- Cooking and seasoning to order
- Juicing or preparing beverages that are for immediate service, in response to an individual consumer order, that do not contain frozen milk products
- Hot and cold holding of food that has been prepared at an approved permanent food facility
- Reheating of food that has been previously prepared at an approved permanent food facility and held at temperatures required by this chapter

"Limited Food Preparation" does **not** include (and therefore may not be performed by a CMFO):

- Slicing and chopping potentially hazardous food (e.g. meat), other than produce, unless it is on the heated cooking surface
- Thawing
- Cooling of cooked, potentially hazardous food
- Grinding raw ingredients or potentially hazardous food
- Washing of foods
- Cooking of potentially hazardous foods for later use
- Handling, manufacturing, freezing, processing, or packaging of milk, milk products, or products resembling milk products subject to licensing under the Food and Agricultural Code

Buena Park's Enforcement Efforts

Most cities employ similar enforcement practices as Buena Park, which relies on a team consisting of Code Enforcement, Public Works, and Police Department to shutdown unlawful sidewalk vending activities; and when the sale of food is involved that team is expanded to include the OCHCA. Participation by the OCHCA is vital to the City's efforts because OCHCA has authority under Section 114393 of the Health and Safety Code to impound food and related equipment. However, reliance on OCHCA staff to participate in enforcement actions limits the number enforcement efforts that can be conducted.

Buena Park has only been able to secure OCHCA staff involvement a few times per month, and enforcement efforts without OCHCA's participation has been only marginally effective. Typically, street vendors do not carry identification and are not the responsible party or owners of the equipment, with the owners instead being unnamed third-party businesses or individuals that own and finance the operations. This makes it unfeasible to punish violations by issuing and collecting administrative citations, as Chapter 5.64 currently allows. Even when unlawful vendors initially cease operating in response to staff intervention, it is not uncommon to have the same vendor operating in the same location later that night or in the following days.

The number of illegal street vendors operating in the City fluctuates significantly day-to-day and for time of day. Based on the observations of Code Enforcement staff, it is estimated there are between 8 and 12 unlicensed sidewalk vendors operating daily in the City. These include stationary vendors and pushcart vendors. During nights and weekends, the number increases to between 15 and 20, and during Halloween Haunt at Knott's Berry Farm that number increases to between 30 and 40.

Proposed Ordinance: Amending Chapter 5.64 to Allow Impounding of Unlicensed Sidewalk Vending Facilities

To curb unlawful sidewalk vending activities, and to increase the effectiveness of enforcement while maintaining compliance with SB 946, several jurisdictions have adopted ordinances that vest local law enforcement officials with authority to impound unlawful sidewalk vending facilities under specified conditions.

Staff has prepared such an ordinance for the City Council's consideration, with the proposed ordinance amending Chapter 5.64 to authorize City staff, primarily Code Enforcement, to impound street vending facilities (food, merchandise, or equipment) under any of the following circumstances:

1. The street vending facilities appear to be abandoned on public property.
2. Items or food are displayed, offered, or made available for rent or sale by a sidewalk vendor who (i) operates in violation of Chapter 5.64, and (ii) refuses to immediately cease vending activities and remove their facilities within 30 minutes after being instructed to do so by a Code Enforcement Officer.
3. Items or food are displayed, offered, or made available for rent or sale by a sidewalk vendor who (i) does not possess a valid sidewalk vendor permit from the City, and (ii) refuses to immediately cease vending activities and remove their sidewalk vending facilities within 30 minutes after being instructed to do so by a Code Enforcement Officer.
4. The street vending activities are (i) creating an imminent and substantial safety or environmental hazard by the location of the sidewalk vending facilities or the nature of the goods being offered for sale, and (ii) the vendor refuses to immediately cease vending activities and remove their facilities after being instructed to do so by a Code Enforcement Officer.

If the City is forced to impound sidewalk vending facilities, staff would be authorized to dispose of materials that are perishable or cannot be safely stored (e.g., food). The City would store all non-perishable items for up to 90 days to allow for the sidewalk vendor to recover the impounded items subject to payment of impoundment fees (discussed more below). Any items that are not recovered after 90 days are considered abandoned and may be disposed of at the discretion of the City. Vendors would have the right to appeal the decision to impound to a hearing officer.

These amendments to the Buena Park Municipal Code would allow the City to take a more proactive role in unlicensed sidewalk vendor enforcement without having to rely on the OCHCA to impound food, merchandise, or equipment.

Resolution Establishing Sidewalk Vending Facilities Impounding Fee

If the City Council adopts the ordinance, staff recommends the City Council also adopt the attached Resolution establishing and imposing fees associated with impounding sidewalk vending facilities. The amount of the fee is calculated and established to recover the City's cost of impounding, transporting, and storing impounded street vending facilities, and would be paid as a condition of releasing impounded property subject to demonstrating proof of ownership.

BUDGET IMPACT

There is no budget impact associated with this action, aside from administrative and enforcement costs which will be partially offset by any impound fees collected.

Attachments

[Attachment 1 - Draft Ordinance Amending Chapter 5.64 Street Vending](#)

[Attachment 2 - Draft Resolution Establishing Impound Fee Amount.pdf](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING CHAPTER 5.64 (SIDEWALK VENDING) OF THE BUENA PARK MUNICIPAL CODE TO AUTHORIZE THE IMPOUNDING OF UNLAWFUL SIDEWALK VENDING FACILITIES BY CITY CODE OR LAW ENFORCEMENT PERSONNEL

A. Recitals.

(i) The City of Buena Park ("City") is a California charter city with plenary authority over all "municipal affairs" and the broad "police powers" vested by California's Constitution, pursuant to which the City may make and enforce laws necessary to protect and preserve the health, safety, and welfare of residents subject only to enactments by the California Legislature on matters of "statewide concern."

(ii) Senate Bill ("SB") 946 (codified at Government Code sections 51036 through 51039), effective January 1, 2019, requires any "local authority," including the City, to allow sidewalk vendors to operate in or upon the public rights-of-way and parks, and placing limits on the power of local authorities to regulate sidewalk vendors.

(iii) Consistent with the provisions of SB 946, the City Council has previously adopted Ordinance No. 1695 adding Chapter 5.64 (Sidewalk Vending) to the Buena Park Municipal Code to establish reasonable time, place and manner regulations governing sidewalk vending activities, and requiring, among other things, all sidewalk vendors to obtain a sidewalk vending permit from the City and any food-related sidewalk vendors obtain applicable licenses, certifications or permits from the Orange County Department of Public Health ("Health Department").

(iv) In adopting Ordinance No. 1695, the City Council found and declared that the local regulation of sidewalk vendors furthers significant governmental interests and is necessary to reduce and/or eliminate health and safety concerns associated with their operation in and upon city right-of-way and parks, such as: reducing the potential danger to the public from exposure to food-borne disease as a result of contamination from improperly packaged and/or stored food products; ensuring compliance with applicable requirements of the Orange County Health Department; promoting access to healthy food options; preventing unsanitary conditions; ensuring trash and debris are removed; preventing obstruction of visual lines-of-sight from vehicles and pedestrians; preventing the overcrowding of sidewalks and pedestrian paths; safe-guarding pedestrian movement on sidewalks; ensuring compliance with the federal Americans with Disabilities Act of 1990; maintaining the safe and convenient circulation of large volumes of pedestrians and motorists that utilize the public right-of-way in major commercial corridors; and ensuring that patrons of sensitive uses have access to health and safe food options.

(v) Since the adoption of Ordinance No. 1695, the City has experienced a steady increase in sidewalk vending activities that are either unpermitted or otherwise unlawful, and these activities have persisted despite the City's efforts to educate sidewalk vendors about the City's rules and regulations, the City's attempt to enforce local laws through administrative citations, and the City's joint efforts with the Health Department to remove illegal sidewalk facilities.

(vi) This increase in unpermitted and unlawful sidewalk vending activities has heightened the potential for safety hazards and undermines the various public and governmental interests which Ordinance No. 1695 was adopted to protect, and inhibits the ability for individuals

with disabilities and other pedestrians to follow a safe path of travel; interferes with the performance of police, firefighter, and emergency medical personnel services; encourages pedestrians to cross mid-block or stand in roadways to purchase food and merchandise; and creates obstacles and contributes to congestion for pedestrian, vehicle, and bicycle traffic.

(vii) To protect the public interests and combat the negative effects of unregulated sidewalk vending activities cited herein and in Ordinance No. 1695, which facts and findings are incorporated fully into this Ordinance, the City Council desires to authorize the impoundment of sidewalk vending facilities under specified conditions posing a threat to public health, safety, or welfare, subject to due process protections and only after vendor refuses to remove the facilities after being issued a lawful order to do so.

(viii) The City Council finds and declares that this Ordinance is necessary and appropriate to protect the health, safety, and general welfare of the community, and all legal prerequisites to its adoption have been duly performed.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK HEREBY ORDAINS AS FOLLOWS:

SECTION 1. The facts set forth in the Recitals of this Ordinance are true and correct, and incorporated into this Ordinance as substantive findings.

SECTION 2. Section 5.64.100 (Appeals) of Chapter 5.64 of Buena Park Municipal Code is deleted in its entirety and replaced with the following:

5.64.100 Impounding of Unlawful Sidewalk Vending Facilities

- A. A code enforcement officer or police officer of the City is authorized to impound sidewalk vending facilities and any food, merchandise, utensils, equipment, goods, supplies, or other personal property that is utilized in connection with sidewalk vending activities in any of the following circumstances:
1. After engaging in uninterrupted observation for at least 30 minutes, an officer reasonably concludes that the sidewalk vending facilities, food, or merchandise are unattended or be abandoned in or upon the public property.
 2. Food or merchandise is being displayed, offered, or made available for rent or sale in violation of this chapter, and the sidewalk vendor: (a) refuses to cease sidewalk vending activities after being directed to do so by an officer or; (b) fails to remove the sidewalk vending facilities, food, or merchandise from public property within 30 minutes after being directed to do so by an officer.
 3. A person engages in sidewalk vending activities without being in possession of a sidewalk vendor permit issued by the City pursuant to this chapter, and the person: (a) refuses to cease sidewalk vending activities after being directed to do so by an officer or; (b) fails to remove the sidewalk vending facilities, food, or merchandise from public property within 30 minutes after being directed to do so by an officer.
 4. Due to the location of the sidewalk vending facilities, the nature of the food or merchandise, or the manner in which sidewalk vending activities are being conducted, an officer reasonably concludes that there is an immediate and

substantial risk to health, safety, or the environment, and the sidewalk vendor refuses to immediately cease sidewalk vending activities and expeditiously remove the sidewalk vending facilities, food, or merchandise from public property after being directed to do so by an officer.

- B. Officers impounding sidewalk vending facilities shall make a written inventory record of all sidewalk vending facilities, food, merchandise or other personal property that is impounded. After completing the written inventory, officers shall safely store impounded property for a period of at least ninety (90) days; provided that officers may immediately dispose of any perishable materials or other personal property that is impounded and not reasonably capable of being safely stored.
- C. Any person that is the owner of any sidewalk vending facilities, food, merchandise, or other personal property that is impounded may recover impounded materials being stored by the city upon: (1) demonstrating proof of ownership to the reasonable satisfaction of the City Manager or their designee; and (2) paying the impound fees in an amount established by resolution of the city council as reimbursement for costs incurred in impounding and storing the materials. Any impounded materials that are not claimed after a period of ninety days following the date of impoundment will be considered abandoned and may be disposed of by the city in the manner provided by law.

SECTION 3. Section 5.64.110 is hereby added to Chapter 5.64 of Buena Park Municipal to read as follows:

5.64.110 Appeals

- A. Administrative Citations. Administrative citations issued pursuant to this chapter may be appealed in the following manner:
 - 1. Any responsible person to whom an administrative citation is issued may contest the citation by filing an appeal with the finance department pursuant to Section 1.04.100 of this code. Any such appeal shall be filed within twenty days from the date of service of the citation.
 - 2. Any responsible person to whom an administrative citation may request an ability-to-pay determination by filing a request for hearing with the finance department on the form provided by city. Consistent with Government Code Section 51039(f), a request may be filed at adjudication or while the citation remains unpaid, including when a case is delinquent or has been referred to a comprehensive collection program.
 - 3. Any appeal or request shall be heard and conducted by a hearing officer pursuant to Sections 1.04.100 through 1.04.170, inclusive, of this code.
- B. Permit Denial / Revocation. Any person aggrieved by the action of the director in the denial or revocation of a sidewalk vendor permit may appeal the decision to the city council pursuant to Section 5.00.320 of this code. Any such appeal shall be filed within ten days from the date of service of the director's decision.

- D. Impoundment. Any person that is the owner of any sidewalk vending facilities, food, merchandise, or other personal property that is impounded pursuant to this chapter may challenge the impoundment by filing a request for a hearing with the City Manager on the form provided by the city. Any such request shall be made in writing and shall be filed with the City Clerk's Office within ten (10) calendar days from the date of impoundment, and the request shall be heard and conducted by a hearing officer pursuant to Sections 1.04.100 through 1.04.170, inclusive, of this code.

SECTION 4. The proposed amendments are Categorically Exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3). The proposed Municipal Code Amendment has no possibility of causing a significant effect on the environment.

SECTION 5. The City Council declares that, should any provision, section, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, and words of this Ordinance shall remain in full force and effect.

SECTION 6 This Ordinance shall take effect 30 calendar days after the final passage by the City Council.

SECTION 7. The City Clerk shall certify to the passage of the Ordinance and shall cause the same to be posted in the manner required by law.

PASSED AND ADOPTED this 28th day of January 2025, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Mayor

ATTEST:

City Clerk

I, Adria Jimenez, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing ordinance was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the ____ day of _____ 2025.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA
PARK ESTABLISHING A FEE FOR THE IMPOUNDING AND
STORAGE OF SIDEWALK VENDING FACILITIES PURSUANT TO
CHAPTER 5.64 OF THE BUENA PARK MUNICIPAL CODE

A. Recitals.

- (i) The City of Buena Park ("City") is a California charter city with plenary authority over all "municipal affairs" and broad "police powers" vested by California's Constitution, pursuant to which it may make and enforce laws necessary to protect and preserve the health, safety, and welfare of residents, subject only to enactments by the California Legislature on matters of "statewide concern.";
- (ii) Pursuant to the provisions of the California Constitution, the laws of the State of California, and City ordinance, the City of Buena Park is authorized to adopt and implement fees for certain municipal services, provided the same do not exceed the estimated reasonable cost of providing such services;
- (iii) California Government Code Section 66018 requires a public hearing to be conducted prior to the adoption of new or increased fees for which no other specific notice procedure is provided by law;
- (iv) The City Council desires to adopt a new fee to recover the costs associated with the impounding and storage of unpermitted/unlawful street vending facilities pursuant to Chapter 5.64 of the Buena Park Municipal Code and to incorporate the same into the unified fee schedule once adopted;
- (v) In accordance with California Government Code Section 66018, the City Council of the City of Buena Park has conducted a properly noticed public hearing with respect to fees and charges to be established, prior to the adoption of this Resolution;
- (vi) All legal prerequisites to the adoption of this Resolution have been duly satisfied and performed.

B. Resolution.

NOW, THEREFORE, it is hereby found, determined and resolved by the City Council of the City of Buena Park as follows:

1. The City Council hereby finds that the Recitals, Part A of this Resolution, are true and correct and incorporate them as part of the findings below.
2. The City Council hereby finds and determines that, based upon the data, information, analyses, oral and written documentation heretofore presented to this City Council, the fees described in Exhibit A, attached hereto and hereby incorporated by reference herein, do not exceed the estimated reasonable cost of providing the service or program to which the fee applies.

Resolution No. _____
January 28, 2025

3. The fees charged as set forth in Exhibit A are hereby approved and adopted and shall be implemented commencing upon the effective date of Ordinance No. _____, or as soon thereafter as permitted by law.
4. The City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED this 28th day of January 2025, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAINED: COUNCILMEMBERS:

Joyce Ahn
Mayor

ATTEST:

Adria Jimenez
City Clerk

Resolution No. _____
January 28, 2025

EXHIBIT A

CITY OF BUENA PARK

Fee Description	Fee Amount	Notes
Department of Community Development		
B. APPLICATIONS		
1. UNPERMITTED/ILLEGAL STREET VENDOR FACILITIES IMPOUNDMENT AND STORAGE FEE	\$ 265.00	New Fee

B. CONSIDERATION OF A VEHICLE REBATE PROGRAM BY AND AMONG THE CITY OF BUENA PARK AND BUENA PARK AUTO CENTER DEALERSHIPS

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	NEW BUSINESS Item: 5B.
Presented By	Prepared By
Matt Foulkes, Director of Community and Economic Development	Matt Foulkes, Director of Community and Economic Development
Approved By	Presented By
Aaron France, City Manager	Matt Foulkes, Director of Community and Economic Development

RECOMMENDED ACTION

1) Approve a Vehicle Incentive Program and the associated Government Code Section 53083 Report; and 2) Authorize the City Manager and City Attorney to finalize the Program Guidelines and make any non-monetary changes to the Program, as necessary.

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

California Government Code Section 53083 requires cities to provide information to the public regarding the details of any proposed economic development subsidy prior to adoption by the City Council. "Economic development subsidy" means any expenditure of public funds by, or loss of revenue to a local agency in the amount of one hundred thousand dollars (\$100,000) or more, for the purpose of stimulating economic development within the City. Examples of economic development subsidies include, but are not limited to, grants, loans, loan guarantees, matching funds, tax abatements, and tax credits. Among other components, the report required by Government Code Section 53083 must include:

- The name and address of all business entities that are the beneficiary of the subsidy;
- The start and end dates for the economic development subsidy;
- A description of the economic development subsidy, including the estimated total amount of the expenditure of public funds by the city because of the subsidy;
- A statement of the public purposes for the economic development subsidy;
- The projected tax revenue to the local agency because of the economic development subsidy; and

- The estimated number of jobs created by the economic development subsidy.

The proposed economic development program will incentivize residents and businesses to purchase or lease vehicles locally from franchised dealerships at the Buena Park Auto Mall by offering a \$500 rebate to a resident or business for each vehicle purchased or leased. Vehicles purchased locally generate immediate sales tax revenue for the City, and increase the likelihood of those vehicles receiving future services and repairs at the local dealership producing further economic benefits to the City and the dealerships in the form of sales tax and increases employment opportunities.

Program Summary

The City would provide a rebate of \$500 for each qualifying new, used (over \$30,000 value), or leased vehicle purchased by a resident or business of Buena Park as long as the dealership provides the necessary documentation to the City based on the program guidelines. The maximum amount of reimbursements by the City for the Program is \$600,000 per fiscal year (July 1st through June 30th) and the City will notify participating dealerships when program funds have been exhausted for each fiscal year. The proposed Program is for an initial term of three years, with the potential to extend the term an additional two years, for a total of five years.

To qualify for participation in the Program, dealerships must be a franchised vehicle dealer located in the City, be in good standing with its manufacturer, and have no unresolved code violations or any legal or administrative proceedings pending with the City. For residents to participate in the program, they must be able to prove residency and register the purchased or leased vehicle in Buena Park. Lastly, for businesses to participate in the program, the applicant for the rebate must be the business owner, the business must have physical headquarters in the City, and the vehicle must be registered in Buena Park. It is important to note that fleet purchases will be limited to no more than five (5) vehicles per business per year and purchases or leases made by dealerships or an employee of any dealership are not eligible for participation in the Program.

If the program is approved, the City would be responsible for providing the dealerships with the \$500 rebate for each qualifying new, used or leased vehicle. The disbursement of rebate funds would be given to the dealership upon the receipt of documentation that the Dealership discounted the agreed upon price of the qualifying vehicle by \$500 and submits all required rebate forms and supporting documentation to the City pursuant to the Program Guidelines.

Program Costs and Projected Economic Impacts of the Program

As proposed, the Program cost by the City is up to \$600,000 annually or up to \$1.8 million over the initial three-year term. If extended to the full five-year term, the total cost of Program would be up to \$3 million. The City expects to receive significant sales tax by enacting the Program. Assuming Program capacity is reached, a total of 1,200 incentivized vehicle sales would occur annually with approximately 2/3 of those sales for new vehicles and the remaining 1/3 of sales for used vehicles or leases. The projected average sales price for the vehicles sold in Buena Park is \$46,800 in 2025 and increase 3% annually.

Based on these assumptions, the Program would support total vehicle sales of approximately \$56.2 million in Year 1, increasing to \$59.6 million in Year 3 and reaching \$63.4 million in Year 5. The sales tax generated by these vehicle sales would be approximately \$983,000 for the City. After the rebate, the net sales tax revenue to the City will be \$383,000 in Year 1. Over three years, the cumulative net sales tax would be \$1.24 million. If the Program is extended to the full five-year term, the cumulative net sales tax revenue is projected to be \$2.2 million. Tables 1 and 2 of Attachment 1 provide further detail and calculation methodology for how these figures were determined.

Beyond the sales tax revenue received from the initial sale or lease, the implementation of this Program will provide other economic benefits to the City, including increased employment opportunities from dealership renovation and expansion, as well as increased revenue generated from ongoing vehicle maintenance and services provided by the dealerships. The Program is projected to promote full-time and part-time job during operation. Specifically, it is estimated the Program will create 45 total jobs, assuming the average Orange County dealership supports .78 full-time and .02 part time employees per \$1 million in sales. These jobs are estimated to include 44 full-time time positions and 1 part-time position.

If approved, the City will be actively promoting this program through its various social media platforms, advertisements within city newsletters and on the digital display boards at City Hall and the Ehlers Event Center. The program will also be promoted on the City's Economic Development webpage and on flyers displayed in City Hall, Community Center, and Ehlers Event Center.

BUDGET IMPACT

Per the attached report, the estimated cumulative net sales tax revenue for the program at year five is \$2.2 million. Revenue received will be deposited into the General Fund.

Attachments

[BP Vehicle Incentive Program Report_with tables.pdf](#)

**SUMMARY REPORT PURSUANT TO CALIFORNIA GOVERNMENT CODE
SECTION 53083 REGARDING A VEHICLE REBATE PROGRAM BY AND AMONG
THE CITY OF BUENA PARK AND BUENA PARK AUTO CENTER DEALERSHIPS**

The following Summary Report has been prepared pursuant to California Government Code Section 53083. This Government Code Section requires cities to provide information to the public regarding the details of any proposed economic development subsidy prior to adoption by the City Council. "Economic development subsidy" means any expenditure of public funds by, or loss of revenue to a local agency in the amount of one hundred thousand dollars (\$100,000) or more, for the purpose of stimulating economic development within the City. Examples of economic development subsidies include, but are not limited to, grants, loans, loan guarantees, matching funds, tax abatements, and tax credits. Among other components, the report required by Government Code Section 53083 must include:

- The name and address of all business entities that are the beneficiary of the subsidy;
- The start and end dates for the economic development subsidy;
- A description of the economic development subsidy, including the estimated total amount of the expenditure of public funds by the city because of the subsidy;
- A statement of the public purposes for the economic development subsidy;
- The projected tax revenue to the local agency because of the economic development subsidy; and
- The estimated number of jobs created by the economic development subsidy.

This report provides these required details for a proposed economic development program (the Program") intended to incentivize residents and businesses of the City of Buena Park ("City") to purchase or lease vehicles locally from franchised dealerships located in the Buena Park Auto Mall ("Dealerships"). Vehicles purchased locally generate immediate sales tax revenue for the City, and increase the likelihood of those vehicles receiving future services and repairs at the local dealership producing further economic benefits to the City and the dealerships in the form of sales tax and increases employment opportunities. The following Summary Report is organized into the following sections:

- I. **Identity of the Dealerships:** This section provides the name and address of the Dealerships.
- II. **Program Summary:** This section summarizes the major responsibilities imposed on the Dealerships and the City by the Program.
- III. **Economic Incentives Provided and Cost of the Program:** This section details the economic incentives provided and the costs incurred by the City to implement the Program.
- IV. **Consideration Received and Comparison with the Economic Incentives Provided:** This section describes the financial compensation to be received by the City.
- V. **Creation of Economic Opportunity and Public Purpose:** This section explains how the Program will assist in creating economic opportunity in the City.

- VI. Job Creation:** This section describes the number of full-time, part-time and temporary jobs created under the Program.

This report and the Program will be made available for public review prior to the approval of the Program by the City Council.

I. IDENTITY OF DEALERSHIPS

1. Ken Grody Ford – 6211 Beach Boulevard, Buena Park, CA 90621
2. Buena Park Nissan – 6501 Auto Center Drive, Buena Park, CA 90621
3. Auto Nation Toyota – 6400 Beach Boulevard, Buena Park, CA 90621
4. BMW Buena Park – 6750 Auto Center Drive, Buena Park, CA 90621
5. House of Imports Mercedes Benz – 6862 Auto Center Drive, Buena Park, CA 90621
6. Simpson GMC of Buena Park – 6600 Auto Center Drive, Buena Park, CA 90621
7. Buena Park Honda – 6411 Beach Boulevard, Buena Park, CA 90621
8. Premier Chevrolet of Buena Park – 6195 Auto Center Drive, Buena Park, CA 90621
9. Premier Chrysler/Dodge/Jeep/Ram – 7301 Artesia Boulevard, Buena Park, CA 90621

II. PROGRAM SUMMARY

A. Program Description

The City would provide a rebate of \$500 for each qualifying new, used (over \$30,000 value), or leased vehicle purchased by a resident or business of Buena Park, provided:

1. The Dealership documents the sale or lease of the vehicle to an eligible City resident or business under the Program guidelines; and
2. The Dealership applies the \$500 discount towards the agreed upon sales price of the qualifying vehicle; and
3. The Dealership submits all required rebate forms to the City within 30 days of the final sale or lease date, and corresponding documentation under the Program guidelines established by the City for administration of the Program.

The maximum amount of reimbursements by the City for the Program is \$600,000 per fiscal year (July 1st through June 30th). The City will notify participating dealerships in writing when program funds have been exhausted for each fiscal year. The proposed Program is for an initial term of three years, with the potential to extend the term an additional two years for a total of five years.

B. Dealership Responsibilities

The Dealerships must meet all the following requirements to qualify for participation in the Program:

1. The Dealership must be a franchised vehicle dealer located in the City of Buena Park;
2. The Dealership must be in good standing with its manufacturer;
3. The Dealership must have no unresolved code violations or any legal or administrative proceedings pending with the City;
4. The Dealership must satisfy the requirements of the Program guidelines established by the City Manager.

C. Buena Park Resident Responsibilities:

Residents must meet the following requirements to qualify for participation in the Program:

1. The applicant must be able to prove City residency pursuant to the Program guidelines established by the City Manager;
2. The applicant purchases a new or used vehicle (used vehicles must have a minimum purchase price of \$30,000), or leases a new vehicle, from a participating and qualifying Dealership;
3. The applicant must register the vehicle in Buena Park.

D. Buena Park Business Responsibilities:

Businesses must meet the following requirements to qualify for participation in the Program:

1. The applicant must be the business owner;
2. The business must have physical headquarters in, and a valid business license from the City;
3. The applicant purchases a new or used vehicle (used vehicles must have a minimum purchase price of \$30,000), or leases a new vehicle, from a participating and qualifying Dealership; and
4. The vehicle must be registered in Buena Park.

Fleet purchases or leases shall be limited to no more than (5) fleet vehicles per business per year and purchases or leases made by Dealerships or an employee of any Dealership are not eligible for participation in the Program.

E. City Actions:

The City would be responsible for the following implementation aspects of the Program:

1. The City would provide a qualifying Dealership with a rebate of \$500 per qualifying new or used vehicle purchased, or new vehicle leased, by a resident or business of the City, provided:
 - a. The Dealership documents the qualifying transaction in the manner required;
 - b. The Dealership discounts the agreed upon price of the qualifying vehicle by \$500; and
 - c. The Dealership submits all required rebate forms and supporting documentation to the City within 30 days of the end of each month.
2. The City will review the provided documentation from the dealership and notify them in writing if any documentation is missing. Dealerships will have 10-calendar days to cure any deficiencies and resubmit documentation. The City shall reimburse the Dealership within 30 days of determining that the information/documentation for the rebate request is complete. Purchases may be bundled and submitted to the City monthly, and reimbursements will be issued monthly by the City. For example, purchases submitted for month of July would be processed in August and rebate payment made within 30 days.
3. The City Manager or his designee will administer this Program and take all necessary actions to implement it on behalf of the City.

III. ECONOMIC INCENTIVES PROVIDED AND COST OF THE PROGRAM

The City is making economic incentive payments to facilitate the lease and sale of new and used vehicles in Buena Park. Per the Program, the cost to be incurred by the City is up to \$600,000 annually, with an initial term of three years and a potential two-year extension. Over three years, the cost of the Program could be up to \$1.8 million. If extended to the full five-year term, the total cost of Program could be up to \$3.0 million.

IV. CONSIDERATION RECEIVED AND COMPARISON WITH THE ECONOMIC INCENTIVES PROVIDED

The City expects to receive significant sales tax by enacting the Program. As shown in Table 1, the key sales projections assume the following:

1. The annual Program capacity is \$600,000 with each qualified vehicle sale generating a \$500 rebate.
2. Assuming Program capacity is reached, 1,200 incentivized vehicle sales would occur annually.
3. Approximately 2/3 of the sales occurring in the City are projected to be new vehicles with

the remaining 1/3 used vehicles or leases.

For 2023, the average sales price for new cars was \$49,000 and the average sales price for used vehicles was \$42,400. The analysis assumes the average sales price for the vehicles sold by the Dealerships will be \$46,800 in 2025 and the average sales price is projected to increase 3.0% annually.

Based on these assumptions, the Program would support total vehicle sales of approximately \$56.2 million in Year 1, increasing to \$59.6 million in Year 3 and reaching \$63.4 million in Year 5 (Table 1). The sales tax generated by these vehicle sales is summarized in Table 2, indicating the Year 1 sales tax will be approximately \$983,000 for the City¹. After the rebate, the net sales tax revenue to the City will be \$383,000 in Year 1. Over three years, the cumulative net sales tax would be \$1.24 million. If the Program is extended to the full five-year term, the cumulative net sales tax revenue is projected to be \$2.2 million.

¹ Includes the City's base 1.0% share of sales tax plus the 1.0% of sales the City receives from the Safety/Essential Service Measure. Assumes a share of the leased sales are non-taxable.

V. CREATION OF ECONOMIC OPPORTUNITY AND PUBLIC PURPOSE

The implementation of this Program will provide economic incentives to encourage vehicle sales and will promote the following economic development goals of the City:

1. Continue to encourage the renovation and expansion of existing auto dealerships through increased sales activity;
2. Enhance retail opportunities to serve the City's population;
3. Promote job creation opportunities in the City;
4. Promote fiscal stability and continued financial growth in the City;
5. Promote diversification of the City's tax base; including sales, use, property, and other taxes to keep pace with the cost and delivery of desired levels of service;
6. Generate economic growth which brings many benefits to the community, including jobs, housing, and new revenue;
7. Generate higher sales tax revenues that directly enhance the public services the City provides;
8. Enhancing the economic health of the City to facilitate growth, development, and infrastructure improvements that benefit residents and businesses;
9. Maintain and enhance a consistent business friendly environment;
10. Promote the City as a good place to work and develop a business; and

11. Support a business-friendly environment for which existing businesses can flourish.

VI. JOB CREATION

The Program is projected to promote full-time and part-time jobs during operation. Specifically, it is estimated the Program will create 45 total jobs, assuming the average Orange County dealership supports .78 full-time and .02 part time employees per \$1.0 million in sales. These jobs are estimated to include to 44 full-time time positions and one part-time position

TABLE 1

**DEALER SALES PROJECTIONS
VEHICLE REBATE PROGRAM
BUENA PARK, CALIFORNIA**

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
Vehicle Rebate Program Capacity	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
Vehicle Rebate Amount	\$500	\$500	\$500	\$500	\$500
Maximum Subsidized Vehicles	1,200	1,200	1,200	1,200	1,200
Vehicles ²					
New Vehicles	806	806	806	806	806
Used Vehicles	394	394	394	394	394
Sales Price					
New Vehicles	\$49,000	\$50,500	\$52,000	\$53,600	\$55,200
Used Vehicles	\$42,400	\$43,700	\$45,000	\$46,400	\$47,800
Average Sales Price	\$46,800	\$48,300	\$49,700	\$51,200	\$52,800
Program Sales Volume					
Sold Vehicles	\$42,120,000	\$43,470,000	\$44,730,000	\$46,080,000	\$47,520,000
Lease Vehicles	<u>\$14,040,000</u>	<u>\$14,490,000</u>	<u>\$14,910,000</u>	<u>\$15,360,000</u>	<u>\$15,840,000</u>
Total Program Sales	\$56,160,000	\$57,960,000	\$59,640,000	\$61,440,000	\$63,360,000

¹ Source: City of Buena Park

² Assumes 67% of total sales will be new cars. Source: OC Automobile Dealers Association: 2023 Economic Impact Report

³ Assumes 25% of total sales will be leases. Source: Cox Automotive Forecast: 2024

TABLE 2

POTENTIAL SALES TAX
VEHICLE REBATE PROGRAM
BUENA PARK, CALIFORNIA

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>
<u>Total Sales</u>	\$56,160,000	\$57,960,000	\$59,640,000	\$61,440,000	\$63,360,000
(Less): Non-Taxable Leases	<u>(\$7,020,000)</u>	<u>(\$7,245,000)</u>	<u>(\$7,455,000)</u>	<u>(\$7,680,000)</u>	<u>(\$7,920,000)</u>
Program Related Taxable Sales	\$49,140,000	\$50,715,000	\$52,185,000	\$53,760,000	\$55,440,000
Gross City Sales Tax					
Base Amount	\$491,400	\$507,200	\$521,900	\$537,600	\$554,400
Safety/Essential Services Measure	<u>\$491,400</u>	<u>\$507,200</u>	<u>\$521,900</u>	<u>\$537,600</u>	<u>\$554,400</u>
Gross Sales Tax	\$982,800	\$1,014,400	\$1,043,800	\$1,075,200	\$1,108,800
(Less): Vehicle Rebate Program Capacity	<u>(\$600,000)</u>	<u>(\$600,000)</u>	<u>(\$600,000)</u>	<u>(\$600,000)</u>	<u>(\$600,000)</u>
Net City Sales Tax	\$382,800	\$414,400	\$443,800	\$475,200	\$508,800
Net Cumulative City Sales Tax	\$382,800	\$797,200	\$1,241,000	\$1,716,200	\$2,225,000

¹ Payment of sales tax on leases occurs with monthly payment. Assumes 50% of leased sales are non-taxable.

C. ORANGE COUNTY POWER AUTHORITY (OCPA) UPDATE AND RESOLUTION TO TEMPORARILY DESIGNATE THE CITY'S DEFAULT ENERGY RATE TO SMART CHOICE FOR CITY FACILITIES, RESIDENTS, AND BUSINESS CUSTOMERS

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	NEW BUSINESS Item: 5C.
Presented By	Approved By
Eddie Fenton, Assistant City Manager	Eddie Fenton, Assistant City Manager
Prepared By	Approved By
Eddie Fenton, Assistant City Manager/Director of Human Resources	Aaron France, City Manager
Presented By	
Eddie Fenton, Assistant City Manager/Director of Human Resources	

RECOMMENDED ACTION

- 1) Receive and file an update by Buena Park's default energy provider, Orange County Power Authority (OCPA); and
- 2) Consider a resolution updating the default renewable energy plan for Buena Park residents, businesses, and municipal accounts from the highest tier of renewable energy, 100% Renewable Choice, to the Smart Choice mid-tier option.

PREVIOUS CITY COUNCIL ACTION

On January 25, 2022, as a member of OCPA, the City of Buena Park selected 100% Renewable energy content as its default rate option for electricity generated from renewable resources.

The City of Buena Park purchases electricity to power its City facilities, water reservoir, and water well pump stations. On March 8, 2022, the City Council selected OCPA's Basic Choice for accounts funded by the City's Water Enterprise Fund and OCPA's 100% Renewable Choice for all City other accounts and facilities.

Given the current state of OCPA, staff is seeking direction from the City Council on the most appropriate selection (Default Rate Option) for all customers in the City.

DISCUSSION

BACKGROUND

Community Choice Aggregation Program - OCPA

The Community Choice Aggregation (CCA) program has been operational in California since 2002, following the enactment of Assembly Bill 117. It offers an alternative to the traditional Investor-Owned Utility (IOU) power procurement process by empowering local governments to control their energy procurement portfolios. This includes purchasing electricity, setting generation rates, and collecting revenue. Today, a total of 25 CCA programs are operational across California, including OCPA, serving over 14 million customers more than 200 cities and counties across the state. Collectively, California's CCAs have secured more than 18,000 megawatts (MW) in new-build, long-term clean energy contracts.

As a CCA, OCPA is solely-focused on energy procurement, enabling the purchase of more renewable energy than IOUs. This renewable energy is added to the electric grid, effectively "greening the grid" and making the energy mix more renewable over time. OCPA is accelerating California's progress toward its goal of being carbon-free by 2045, contributing to a healthier environment both locally in Orange County and statewide.

The City of Buena Park is a founding member of OCPA. In just two years of service, Buena Park customers have helped reduce CO2 emissions by over 86 million pounds through OCPA's renewable energy procurement. This is equivalent to removing more than 8,700 gas-powered vehicles off the road. Across all member cities, OCPA has reduced carbon emissions by over 2 billion pounds, the equivalent of recycling more than 40 million bags of trash instead of sending them to a landfill.

The State of the Agency (2024 in Review)

OCPA has been nationally recognized by the National Renewable Energy Laboratory as a top clean energy provider for the second consecutive year. OCPA's most recent energy portfolio demonstrates its commitment to renewable energy, with 86% of its energy coming from renewable sources and 81% sourced from carbon-free resources. This exceeds both voluntary and mandatory state renewable energy requirements, as well as the standards set by the state's three largest IOUs.

In 2024, OCPA continued its commitment to reinvesting revenue into the communities it serves through customer programs designed to save energy and money. One example is the Bright Futures Grant, which funds non-profit organizations working to educate the community on the benefits of renewable energy. In 2024, Buena Park Middle School's Future Farmers of America was awarded a \$20,000 grant to install solar-powered equipment for an irrigation system, an outlet panel for a shade structure, and an automated door for a chicken coop. Another ongoing initiative, the free Incentive Finder, helps customers discover available federal, state, and local programs and rebates related to clean energy based on their individual needs.

Looking to the future, OCPA is preparing to launch its Community Power Plan (CPP) in February 2025. This initiative will begin with a community needs assessment across all Member Cities, including Buena Park. The goal of this assessment is to gather valuable feedback on general and energy-specific needs and concerns to guide OCPA's program development over the next five years. Once available, the assessment will be widely shared with the Buena Park community for feedback.

OCPA continues to offer three renewable energy plans, including a low-tier (Basic Choice) option with a 3% discount off Southern California Edison's (SEC) equivalent generation rate. This results in total bill savings of 1.1% for a typical residential customer using 425 kWh per month and 1.2% for a typical small commercial customer using 900 kWh per month. For those looking to do more to support a renewable energy future and decrease their carbon footprint, OCPA offers mid-tier (Smart Choice) and high-tier (100% Renewable Choice) plans, which provide progressively higher percentages of renewable energy at an additional cost of 1 cent and 1.5 cents per kWh, respectively, compared to the Basic Choice rate.

Proposed Update to the Default Renewable Energy Plan for Buena Park

OCPA is facing two major challenges for 2025 that are placing substantial financial pressure on OCPA's FY2024/25 bottom line, as outlined below:

Energy Market Challenges

Volatile market conditions have significantly increased OCPA's energy costs, rising from \$99/MWh in FY2022/23 to \$121/MWh in FY2023/24. Projections indicate a further increase to \$134/MWh in 2025. These escalating costs directly impact OCPA's FY2024/25 energy procurement expenses, highlighting the need for strategic procurement adjustments to ensure financial stability and regulatory compliance.

SCE Generation Rate Reduction Challenges

Between June and October 2024, SCE reduced its generation rates by approximately 18%. On December 30, 2024, after revising its 2025 forecast three times in October, SCE finalized its 2025 generation rates, projecting an additional 8% reduction from October 2024 rates. These substantial generation rate decreases are expected to put significant financial pressure on OCPA's FY2024/25 revenues, making it critical to adjust procurement strategies to mitigate the impact.

Mitigating Market Challenges

To address these challenges, OCPA conducted a thorough analysis and consultation to align its financial modeling with SCE's rapidly evolving 2025 rate projections. In November 2024, OCPA staff presented several financial projection scenarios, including the Ideal Scenario Proposal, to the OCPA Ad-Hoc Procurement Committee and the OCPA Board. This recommended approach is designed to strengthen OCPA's net position, maintain an acceptable level of operating reserve, and mitigate the dual pressures of rising energy costs and declining revenues – all without increasing customer rates.

OCPA Ideal Scenario Proposal

No changes to OCPA Rate Design:

- Basic Choice: 3% discount compared to SCE's equivalent generation rates
- Smart Choice: Basic Choice + 1 cent/kWh
- 100% Renewable Choice: Basic Choice + 1.5 cents/kWh

Temporary Opt-Down:

For 2025 and 2026, Smart Choice would be the default rate product for Irvine and Buena Park customers. (Note: Fullerton customers are already served under Smart Choice.)

Individual customers may opt-up to 100% Renewable Choice or opt-down to Basic Choice at any time.

Temporary Renewable Energy Content Adjustment:

- 2025: Reduce the renewable energy content in Smart Choice to 55%, supplemented with 40% carbon-free energy content.
- 2026: Increase the renewable energy content in Smart Choice to 60%, supplemented with 40% carbon-free energy content.
- 2027: Restore the default rate product to 100% Renewable Choice

On December 12, 2024, the Irvine City Council voted to change the default energy plan for all Irvine residents and businesses to Basic Choice. At that same meeting, the Irvine City Council directed their City Manager to provide OCPA with a Notice to Withdraw from OCPA in 2025. On December 18, 2024, OCPA received formal notification from the City of Irvine requesting coordination to transition all Irvine customer accounts to the Basic Choice plan.

2025 OCPA Rate Design

In response to the widespread economic challenges faced by residents and businesses in Orange County in 2025, and the need to remain cost-competitive with SCE*, OCPA staff prioritized maintaining the current rate design to uphold customer affordability goals during the rate-setting process. As part of this strategy, OCPA staff utilized a key accounting tool under Governmental Accounting Standards Board (GASB) 62 to defer \$45 million in revenue from FY2023/24. By incorporating this deferred revenue into the 2025 OCPA rate design, OCPA ensures sufficient funds to cover annual power supply costs, operating expenses, debt service obligations, and lender-mandated financial commitments, while also contributing to the operating reserve for FY2024/25.

Approved 2025 OCPA Rate Design

The following rate design will remain unchanged for 2025:

- Basic Choice: A 3% discount compared to SCE's equivalent generation rates
- Smart Choice: 1.0 cent per kWh above Basic Choice rates
- 100% Renewable Choice: 1.5 cents per kWh above Basic Choice rates

The approved 2025 rate design will continue to offer rate relief across all customer classes. Since Smart Choice and 100% Renewable Choice are positioned as premium options relative to Basic Choice, any discount applied to Basic Choice will proportionally benefit all customers.

The implementation timeline will depend on the time required to incorporate the new generation rates into Calpine's billing system, which is estimated to occur during the week of February 10, 2025. Once finalized, the 2025 OCPA rates will be published and communicated to customers through their bills and made available on OCPA's website.

OCA Recommendation

OCPA staff recommends that the Buena Park City Council temporarily designate Smart Choice as the City's default rate product for residents, businesses, and municipal accounts. The proposal also takes into account a proposed reduction in the renewable energy content in Smart Choice to 55% (supplemented with 40% carbon-free energy content) in 2025, increasing the renewable energy content to 60% (supplemented with 40% carbon-free energy content) in 2026, and restoring the default product to 100% Renewable Choice beginning January 2027. These changes were considered by OCPA's Board on January 22, 2025.

Note: Under the proposed resolution, the default rate product for residents, businesses, and municipal accounts would automatically revert to 100% Renewable Choice in 2027.

Projected OCPA Financial Impact

With the \$45 million revenue deferral from FY2023/24, OCPA projects a contribution of \$20 million to the net position for FY2024/25. The resulting operating reserve is expected to reach 22%. This projection considers the uncontrollable market challenges and the impact of Irvine's decision to switch its default energy plan to Basic Choice, along with Buena Park's anticipated temporary switch to Smart Choice as the default energy plan.

To address these challenges and mitigate future financial impacts, OCPA will strategically pursue procurement hedging activities to safeguard its long-term financial health.

Footnote:

[*] For 2025 rate setting, SCE revised its 2025 rate projections three times in October 2024 for the following reasons:

- a. Early October 2024: The CPUC published the 2024 Final Market Price Benchmarks (MPBs) and the 2025 Forecast MPBs, used to update SCE's 2025 revenue requirement and determine the 2024 and 2025 SCE Voluntary Allocation Market Offer pricing. These MPBs were significantly higher than prior CPUC estimates.

- b. October 21, 2024: SCE released a revised 2025 rate projection using an alternate methodology for calculating its revenue requirement, estimated at \$4.637 billion. This methodology proposed a generation rate reduction of 0.6 cents/kWh (5.9%) and a significant Power Charge Indifference Adjustment (PCIA) increase of over 0.5 cents/kWh (43%) for vintage 2021.
- c. October 23, 2024: SCE issued another revision using a different methodology, estimating a 2025 revenue requirement of \$4.669 billion. This update suggested a generation rate increase of 0.1 cents/kWh (1.1%) and a PCIA decrease of 2 cents/kWh (110%) for vintage 2021, contrasting sharply with the October 21 projection.

BUDGET IMPACT

Updating the default renewable energy plan for Buena Park's municipal accounts from the highest tier, OCPA 100% Renewable Choice, to the mid-tier OCPA Smart Choice option will result in annual saving of approximately \$55,000 for all City accounts.

Attachments

[Resolution Adjusting Rate Selection - OCPA-c1 FINAL.pdf](#)

RESOLUTION NO. 14465

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF BUENA PARK, CALIFORNIA,
UPDATING THE ENERGY RATE PRODUCT SELECTIONS FOR CITY FACILITIES,
RESIDENTS AND BUSINESSES THAT ARE SERVED BY THE ORANGE COUNTY POWER
AUTHORITY

WHEREAS, the Orange County Power Authority (OCPA) was formed on November 20, 2020, as a joint powers authority pursuant to that certain document entitled Orange County Power Authority Joint Powers Agreement;

WHEREAS, the City of Buena Park ("City") is a customer of the OCPA and purchases electricity for all City facilities, the water reservoir, water well pump stations, light poles, and traffic signals;

WHEREAS, residents and businesses located within the City are also customers of OCPA unless they elect to opt-out and receive service from the investor-owned utility in the region, Southern California Edison (SCE);

WHEREAS, each customer of OCPA has the option to purchase power under three rate products offered by OCPA (Basic Choice, Smart Choice, and 100% Renewable Choice), with the rate products representing different levels of renewable energy and carbon-free energy generated from sources such as solar, wind, bioenergy, geothermal, and hydroelectric;

WHEREAS, in addition to selecting an OCPA rate product for City accounts, the City must choose a default energy rate product for all OCPA customers located in the City, provided that customers can continue to choose their own individual rate product by opting up or down, relative to the default rate product selected by the City Council, and customers will continue to have the option to elect to opt-out of OCPA service and return to SCE for energy generation; and

WHEREAS, consistent with the City's commitment to reducing greenhouse gas emissions, on January 25, 2022, the City Council adopted Resolution No. 14443 selecting OCPA's 100% Renewable Choice as the default rate tier for OCPA customers located within the City, and on March 8, 2022, the City Council adopted Resolution No. 14465 selecting OCPA's Basic Choice for accounts funded by the City's Water Enterprise Fund and OCPA's 100% Renewable Choice for all City other accounts and facilities;

WHEREAS, OCPA has requested that the City Council review and make adjustments to these rate selections to reflect temporary changes in the renewable energy market while maintaining OCPA's competitive rate structure and advancement in building its financial reserve.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. This resolution shall supersede and replace Resolution No. 14443 and Resolution No. 14465 previously adopted by the City Council.

Section 2. The City Council hereby selects OCPA's _____ for the approximate 234 electricity accounts funded by the General Fund until January 1, 2027, on which date such accounts will revert to OCPA's 100% Renewable Choice.

Section 3. The City Council hereby selects OCPA's _____ for the approximate 11 electricity accounts funded by the Water Enterprise Fund.

Section 4. The City Council hereby approves OCPA's _____ as the default rate product for its residents and businesses within its service area until January 1, 2027, on which date such accounts will revert to OCPA's 100% Renewable Choice unless individual customers make an alternative opt up or opt down action.

Section 4. The City Manager is hereby authorized to notify the OCPA of the City Council's decision.

PASSED AND ADOPTED this _____ day of January 2025, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Mayor

ATTEST:

City Clerk

I, Adria M. Jimenez, MMC, City Clerk of the City of Buena Park, California, hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park, held this _____ day of January 2025.

City Clerk

A. ADOPT AN ORDINANCE APPROVING A MUNICIPAL CODE AMENDMENT ADDING CHAPTER 3.60 TO TITLE 3 ESTABLISHING DEVELOPMENT IMPACT FEES FOR WATER FACILITIES, SEWER COLLECTION AND TREATMENT FACILITIES, TRANSPORTATION FACILITIES, AND PARKS AND RECREATION FACILITIES; ADOPT A RESOLUTION APPROVING THE NEXUS FEE STUDY; AND ADOPT A RESOLUTION ESTABLISHING THE FEE AMOUNTS FOR EACH OF THE RECOMMENDED DEVELOPMENT IMPACT FEES

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	PUBLIC HEARING Item: 6A.
Presented By	Prepared By
Matt Foulkes, Director of Community and Economic Development	Matt Foulkes, Director of Community and Economic Development
Approved By	Presented By
Aaron France, City Manager	Matt Foulkes, Director of Community and Economic Development

RECOMMENDED ACTION

1) Conduct a public hearing and adopt a resolution approving a nexus study for development impact fees pertaining to water, sewer collection and treatment, transportation, and parks and recreation facilities, and affordable housing in-lieu fees; 2) Waive the full reading and adopt (by 4/5 vote) or introduce for first reading (by majority vote) an ordinance adding Chapter 3.60 (Development Impact Fees) to Title 3 of the Buena Park Municipal Code establishing development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities and parks and recreation facilities; and 3) Adopt a resolution establishing the fee amounts for each of the foregoing development impact fees.

PREVIOUS CITY COUNCIL ACTION

At the study session on May 14, 2024, the City Council received a report on the Development Impact Fee study that was completed by Willdan. The purpose of the study session was to present the findings of the Development Impact Fee study and receive City Council direction regarding the implementation of the fees discussed in the report. The City Council provided the following direction:

1. Provide an alternative fee amount for the park-in-lieu fee that is reduced from the maximum justifiable fee amount.
2. Provide implementation options which include waivers, deferrals, and consideration for projects that are already in the development pipeline.
3. Provide increased transparency of the development impact fees posted on the City's website along with sample calculations.

DISCUSSION

In June 2023, the City Council approved a contract with Willdan Financial Services to conduct a comprehensive Development Impact Nexus Fee Study ("Nexus Study"). Development impact fees (or "DIF") are one-time charges levied on new development pursuant to the Mitigation Fee Act (Government Code 66000 *et seq.*) or the City's general police powers, the purpose of which is to ensure developers pay a proportionate share of the cost to expand or increase the public facilities and infrastructure that will be needed to serve that new development. As explained further below, impact fees must have a reasonable or proportional relationship between the development paying the fee, the amount of the fee, and the use of fee revenues.

The Nexus Study prepared by Willdan reviewed the amount and calculation methodology for the City's current development impact fees, and also analyzed other development impact fees that may be considered by the City to mitigate the impacts of new development on the City's water facilities, sewer collection and treatment facilities, transportation facilities, park and recreation facilities, and the ability to provide affordable housing, as required by California Housing Laws.

Existing Development Impact Fees

Currently, the City has two development impact fees, a park-in-lieu fee adopted under the Quimby Act in 1991 and later updated in 2002, and a traffic impact fee which was first adopted in 1993 and has never been updated.

The City utilizes its Capital Improvement Plan (CIP) to identify and plan for improvements and expansions to park and transportation facilities that will be needed to serve future development, and these existing development impact fees are levied on new developments to fund these projects. For example, park-in-lieu fees are collected at building permit issuance for new residential subdivisions, and the fee revenues are used to enhance, improve, and expand the City's parks to serve those developments. Similarly, traffic impact fees are collected based on the net increase in the number of vehicle trips a business or use generates, and fee revenues are used to enhance the City's transportation systems.

New Affordable Housing In-Lieu Fee: In compliance with California Housing Laws, the City Council previously adopted the 2021-2029 General Plan Housing Element ("Housing Element") planning for the development of 8,919 new residential units in the City over the 8-year housing cycle, and approximately 50 percent of the new units which must be restricted for affordable housing at various income levels. To implement this objective, the City Council previously enacted an ordinance creating a "Housing Incentive Overlay" that allows specified properties within the City to be developed or redeveloped with residential or mixed-use residential developments so long as a specified percentage of the new residential units are restricted as affordable units.

As an alternative to strict compliance with these affordability requirements, the Housing Overlay zone contemplates an "affordable housing in-lieu" fee that allows developers the flexibility to make an in-lieu payment in exchange for a reduction (but not complete exemption) in the number of affordable units required to be included in a project. The revenue generated from the in-lieu payment will be deposited into a special fund which will then be used by the City to either deepen the level of affordability for other affordable housing development projects, or to increase the number of affordable housing units constructed in the City.

Unlike the other fees discussed in the Nexus Study, affordable housing in-lieu fee is not charged under the Mitigation Fee Act. Instead, they are an expression of the City's general police powers and land use and zoning authority, which is being exercised to facilitate the development of affordable housing, as required by California Housing Laws and the Housing Element. As further explained in the Nexus Study, this fee was determined based on an analysis of household income and spending generated by the new market rate households renting or buying new units in Buena Park. The affordable housing in-lieu fee represents the difference between what new households can afford to pay and the cost of developing housing units to accommodate lower income households. The analysis determined the housing impact fee to be charged on new rental and for-sale housing to mitigate impacts on affordable housing needs.

New Water and Sewer Impact Fees

The Nexus Study also explains and recommends the City's adoption of new development impacts for water facilities and for sewer collection and treatment facilities. These impact fees would be levied under authority of the Mitigation Fee Act and paid by new development projects to fund their proportional share of the increased demand on water or sewer facilities in the City.

As fully explained in the Nexus Study, the impact fee amounts were determined by calculating the costs associated with water and sewer capacity and/or facility expansion that will be required for the new development and its consequent increased water and sewer demands. A typical measure of demand is a flow generation rate, expressed as the number of gallons per day generated by a specific type of land use. Flow generation rates are a reasonable measure of demand for the City's system of water improvements because they represent the average rate of demand that will be placed on the system per land use designation.

New Parks In-Lieu Fees

The City currently charges park-in-lieu fees on residential subdivisions pursuant to Title 18 of the Municipal Code and under authority of the Quimby Act (Government Code §66477), which allows City's to require developers to dedicate land, pay fees, or both, to provide parks and recreational facilities for new residential developments which are tied to residential subdivisions. However, the Quimby Act does not apply to residential projects that are not processed and approved under the Subdivision Map Act.

The Nexus Study recommends the City adopt a separate and new park and recreation fee under authority of the Mitigation Fee Act that is not tied to residential subdivisions and may be imposed on all new residential dwelling units; except those projects otherwise comply with the Quimby Act. Park-in-lieu fees collected under the Mitigation Fee Act can also be used for a wider range of infrastructure improvements and expansions, not just land acquisition or facility construction.

The Nexus Study calculated park and recreation facilities fees based on the existing standard per capita under the Quimby Act, and under the existing park standard under the Mitigation Fee Act, respectively. The investment per capita is converted into a fee per square foot. For fully-developed cities like Buena Park, new residential subdivisions are uncommon, which is why there is both a Quimby Act fee and Mitigation Fee Act fee pertaining to parks.

The City plans to use park and recreation facilities fee revenue to purchase parkland and construct improvements to add to the system of park facilities that serves new development, as will be reviewed through the CIP, parks master plan, and budgeting process.

Summary of Proposed Development Impact Fees and Amounts:

Maximum Justified Development Impact Fees (per square foot)
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Fee Type	Proposed Fee (per square foot)
Park-In-Lieu Fee for new residential dwelling units (Mitigation Fee Act)	\$10.47
Transportation Impact Fee	Residential: \$0.11 Commercial: \$0.31 Office: \$0.32 Industrial: \$0.19
Water Impact Fee	Residential: \$0.27 Commercial: \$0.21 Office: \$0.05 Industrial: \$0.05
Sewer Impact Fee	Residential: \$0.24 Commercial: \$0.20 Office: \$0.32 Industrial: \$0.24
Affordable Housing In-lieu Fee	For Sale: \$107.16 For Rent: \$99.59

Additional Regulatory Background

This item is a duly-noticed public hearing, and the Nexus Study and associated resolutions and ordinances have been prepared in compliance with applicable statutory requirements, including the following:

AB 602 Requirements: On January 1, 2022, new requirements went into effect for California cities implementing development impact fees. Among other changes, AB 602 added Section 66016.5 to the Government Code, which set guidelines for impact fee nexus studies. Section 8 of the Nexus Study summarizes the applicable Government Code Sections and the City's compliance with these requirements. Among other things, before adopting or increasing any development impact fee the City must first commission and approve a Nexus Study following a public hearing. A Resolution making appropriate findings and approving the Nexus Study is attached for consideration.

Mitigation Fee Act Findings: The Mitigation Fee Act establishes requirements on cities for the imposition and administration of development impact fee programs. The Act requires local agencies to document five findings when adopting a fee. The five statutory findings required for adoption of the public facilities fees are provided in Section 10 of the Nexus Study, and set forth in the applicable Resolution attached.

Fee Implementation – Pipeline Projects, Waivers, Deferrals and Alternative Rates: Recognizing that projects which are in the planning entitlement process have likely already conducted project feasibility studies, proformas, and secured construction financing based on the City's current fee schedule, staff is recommending that as part of the Development Impact Fee adoption, any project that has submitted a complete application to the City prior to the effective date of the fee resolution shall continue to be subject to the current impact fees, while any project submitted after the effective date of the fee resolution shall be subject to the new fee development impact fees. Notification will be provided at the public counter and on the City's website notifying the public of the date when the new development impact fees will become applicable.

Additionally, to further encourage affordable housing development, staff recommends that all proposed deed-restricted affordable housing units shall not be required to pay the Parks Development Impact Fee. For projects which include both market-rate and deed-restricted affordable housing units, the market rate units will pay the Parks Development Impact Fee, while the affordable units will not.

As a separate future action, at the direction from the City Council, staff can prepare a Development Impact Fee Deferral Ordinance. This ordinance would allow developers to defer payment of certain impact fees from the time of building permit issuance to prior to final inspection and/or issuance of a Certificate of Occupancy. This fee deferral benefits developers by shortening the period between when the capital outlay of the development impact fee is paid to the City and when the project is completed, which reduces interest payments and improves the developer's financial proforma.

Lastly, an alternative fee resolution has been provided (Attachment 5), which offers a reduced park-in-lieu fee amount. This alternative fee amount is provided based on comments made by the City Council at the Study Session in May 2024.

Actions Needed to Implement New Development Impact Fees

If the City Council desires to adopt and implement the development impact fees outlined in the Nexus Study, the City Council should take the following actions:

1. Hold the noticed public hearing and consider all evidence presented in connection with the Nexus Study, impact fees, fee amounts, and related matters;
2. Adopt a Resolution approving the Development Impact Fee Nexus Study;
3. Adopt the Ordinance adding Chapter 3.60 to the Buena Park Municipal Code to establish the water, sewer, transportation, and parks and recreation impact fees; and
4. Adopt a Resolution establishing the development impact fee amounts for water, sewer, transportation, parks and recreation impact fees, and affordable housing in-lieu fees.

PUBLIC HEARING NOTICE

Public noticing requirements for adoption of new or amended Development Impact Fees was conducted in compliance with Government Code section 66016 et seq. On December 13, 2024, a 30-day notice was published in the *Buena Park Independent* with intent to adopt an Impact Fee Nexus Study. The draft Nexus Study was also uploaded to the City's website for public review.

On January 17, 2025, a 10-day notice was published in the *Buena Park Independent* with intent to adopt the Nexus Study and Development Impact Fees.

BUDGET IMPACT

Development Impact Fee revenue will be deposited into specified revenue accounts associated with each fee and will be restricted to funding the projects and facilities that correspond to the impact fee charged. Additionally, the City will comply with the annual and five-year reporting requirements pursuant to the Mitigation Fee Act.

Attachments

[Attachment 1 - Development Impact Fee Nexus Study.pdf](#)

[Attachment 2 - Resolution Adopting the Development Impact Fee Nexus Study.pdf](#)

[Attachment 3 - Draft Ordinance.pdf](#)

[Attachment 4 - Draft Resolution Establishing Impact Fee Amounts_with Attachment.pdf](#)

[Attachment 5 - Draft Resolution Establishing Impact Fee Amounts_Alternative Park Fee_with Attachments.pdf](#)

CITY OF BUENA PARK

DEVELOPMENT IMPACT FEE UPDATE STUDY

FINAL DRAFT

MAY 1, 2024



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Executive Summary

This report summarizes an analysis of development impact fees needed to support future development in the City of Buena Park through 2045. It is the City's intent that the costs representing future development's share of public facilities and capital improvements be imposed on that development in the form of a development impact fee, also known as a public facilities fee. The public facilities and improvements included in this analysis are divided into the fee categories listed below:

- Parks
- Transportation
- Water
- Sewer
- Affordable Housing In-Lieu

Background and Study Objectives

The primary policy objective of a development impact fee program is to ensure that new development pays the capital costs associated with growth. Although growth also imposes operating costs, there is not a similar system to generate revenue from new development for services. The primary purpose of this report is to calculate and present fees that will enable the City to expand its inventory of public facilities, as new development creates increases in service demands.

The City collects public facilities fees under authority granted by the *Mitigation Fee Act (the Act)*, contained in *California Government Code* Sections 66000 *et seq.* This report provides the necessary findings required by the *Act* for adoption of the fees presented in the fee schedules contained herein.

The City programs development impact fee-funded capital projects through its Capital Improvement Plan (CIP). Using a CIP allows the City to identify and direct its fee revenue to public facilities projects that will accommodate future growth. By programming fee revenues to specific capital projects, the City can help ensure a reasonable relationship between new development and the use of fee revenues as required by the *Mitigation Fee Act*.

The water and sewer facilities impact fees are new fees that are not currently charged by the City. If adopted by the City Council, these fees would provide a funding source from new development to fund its proportional share of capacity expanding water and sewer facilities.

The affordable housing in-lieu fees are not charged under the *Mitigation Fee Act*, rather, they are an expression of the City's land use regulation authority to enhance the public welfare.

The affordable housing nexus analysis examines the household income and spending generated by the new market rate households renting or buying new units in Buena Park. Using the IMPLAN economic model, the household spending associated with new development is translated into new induced job growth. These induced jobs will be at various wage rates; though many induced jobs will earn lower wages. Low-wage households cannot reasonably afford to pay for market rate housing in Buena Park. Consequently, an affordable housing in-lieu fee can be justified to bridge the difference between what these new households can afford to pay and the cost of developing modest housing units to accommodate lower income households associated with induced job growth.

Facility Standards and Costs

There are three approaches used to calculate facilities standards and allocate the costs of planned facilities to accommodate growth in compliance with the *Mitigation Fee Act* requirements in this study.

The **existing inventory** approach is based on a facility standard derived from the City's existing level of facilities and existing demand for services. This approach results in no facility deficiencies attributable to existing development. This approach is often used when a long-range plan for new facilities is not available. Future facilities to serve growth will be identified through the City's annual CIP and budget process and/or completion of a new facility master plan. This approach is used to calculate the parks and recreation facilities fees in this report.

The **planned facilities** approach allocates costs based on the ratio of planned facilities that serve new development to the increase in demand associated with new development. This approach is appropriate when specific planned facilities that only benefit new development can be identified, or when the specific share of facilities benefiting new development can be identified. Examples include street improvements to avoid deficient levels of service or a sewer trunk line extension to a previously undeveloped area. This approach is used for the water, transportation, and sewer facilities fees in this report.

The **system plan** approach is based on a master facility plan in situations where specific needed facilities serve both existing and new development. This approach allocates existing and planned facilities across existing and new development to determine new development's fair share of facility needs. This approach is used when it is not possible to differentiate the benefits of new facilities between new and existing development. This approach is not used in this report.

Use of Fee Revenues

Impact fee revenue must be spent on new facilities or expansion of current facilities to serve new development. Facilities can be generally defined as capital acquisition items with a useful life greater than five years. Impact fee revenue can be spent on capital facilities to serve new development, including but not limited to land acquisition, construction of buildings, construction of infrastructure, the acquisition of vehicles or equipment, information technology, software licenses and equipment.

In that the City cannot predict with certainty how and when development within the City will occur during the planning horizon assumed in this study, the City may need to update and revise the project lists funded by the fees documented in this study. Any substitute projects should be funded within the same facility category, and the substitute projects must still benefit and have a relationship to new development. The City could identify any changes to the projects funded by the impact fees when it updates the CIP. The impact fees could also be updated if significant changes to the projects funded by the fees are anticipated.

Development Impact Fee Schedule Summary

Table E.1 summarizes the development impact fees that meet the City's identified needs and comply with the requirements of the *Mitigation Fee Act*.

E.1: Maximum Justified Development Impact Fee Schedule

Land Use	Parks	Transportation	Water	Sewer	Total
<i>Residential - per Sq. Ft.</i>	\$ 10.47	\$ 0.11	\$ 0.27	\$ 0.24	\$ 11.09
<i>Nonresidential - per Sq. Ft.</i>					
Commercial	\$ -	\$ 0.31	\$ 0.21	\$ 0.20	\$ 0.72
Office	-	0.32	0.05	0.32	0.69
Industrial	-	0.19	0.05	0.24	0.48

¹ Mitigation Fee Act fee for infill development shown. Development occurring in subdivisions subject to Quimby Act fee in-lieu of dedication at \$18.48 per square foot. Refer to Table 3.8 for more information.

Sources: Tables 3.8, 4.5, 5.5, and 6.5.

Table E.2 displays the maximum justified affordable housing in-lieu fee schedule for rental and ownership residential dwelling units, per square foot.

Table E.2: Maximum Justified Affordable Housing In-Lieu Fee Schedule

	Fee per Square Foot
Maximum Impact Fee per Square Foot- New Rental Unit	\$ 99.59
Maximum Impact Fee per Square Foot - New For Sale Unit	107.16

Source: Table 7.11

Other Funding Needed

Impact fees may only fund the share of public facilities related to new development in Buena Park. They may not be used to fund the share of facility needs generated by existing development or by development outside of the City. As shown in **Table E.3**, approximately \$31.8 million in additional funding will be needed to complete the facility projects the City currently plans to develop if fees are adopted at the maximum justified fee level. The "Additional Funding Required" column shows non-impact fee funding required to fund a share of the improvements partially funded by impact fees. Non-fee funding is needed because these facilities are needed partially to remedy existing deficiencies and partly to accommodate new development. To the extent that the City adopts fees that are lower than the maximum justified amount, the non-fee funding requirements may increase, depending on the fee category and methodology.

The City will need to identify alternative funding sources to fund existing development's share of the planned facilities. Potential sources of revenue include but are not limited to existing or new general fund revenues, existing or new taxes, special assessments, and grants.

Table E.3: Non-Impact Fee Funding Required

Fee Category	Total Project Cost	Development Fee Revenue	Additional Funding Required
Parks	\$ 147,005,000	\$ 147,005,000	\$ -
Transportation	10,944,497	2,823,680	8,120,817
Water	17,050,580	4,381,999	12,668,581
Sewer	15,573,360	4,559,604	11,013,756
Total	\$ 190,573,437	\$ 158,770,283	\$ 31,803,154

Sources: Tables 3.6, 4.3, 5.3 and 6.3

1. Introduction

This report presents an analysis of the need for public facilities to accommodate new development in the City of Buena Park. This chapter provides background for the study and explains the study approach under the following sections:

- Public Facilities Financing in California;
- Study Objectives;
- Fee Program Maintenance;
- Study Methodology; and
- Organization of the Report.

Public Facilities Financing in California

The changing fiscal landscape in California during the past 45 years has steadily undercut the financial capacity of local governments to fund infrastructure. Three dominant trends stand out:

- The passage of a string of tax limitation measures, starting with Proposition 13 in 1978 and continuing through the passage of Proposition 218 in 1996;
- Declining popular support for bond measures to finance infrastructure for the next generation of residents and businesses; and
- Steep reductions in federal and state assistance.

Faced with these trends, many cities and counties have had to adopt a policy of “growth pays its own way.” This policy shifts the burden of funding infrastructure expansion from existing ratepayers and taxpayers onto new development. This funding shift has been accomplished primarily through the imposition of assessments, special taxes, and development impact fees also known as public facilities fees. Assessments and special taxes require the approval of property owners and are appropriate when the funded facilities are directly related to the developing property. Development impact fees, on the other hand, are an appropriate funding source for facilities that benefit all development jurisdiction-wide. Development impact fees need only a majority vote of the legislative body for adoption.

Study Objectives

The primary policy objective of a public facilities fee program is to ensure that new development pays the capital costs associated with growth. *Mobility Implementation Program M-22* of the City’s General Plan states: “Periodically evaluate development impact fees to ensure that circulation infrastructure funding required of new development or redevelopment projects is adequate to improve and/or maintain Buena Park’s circulation system to meet Level of Service standards.”

The primary purpose of this report is to establish new impact fees and update the City’s existing impact fees based on the most current available facility plans and growth projections. The maximum justified fees will enable the City to expand its inventory of public facilities as new development leads to increases in service demands. This report supports the General Plan policies stated above.

The City collects public facilities fees under authority granted by the Mitigation Fee Act (the Act), contained in California Government Code Sections 66000 et seq. This report provides the necessary findings required by the Act for adoption of the fees presented in the fee schedules presented in this report.

Buena Park is forecast to see moderate growth through this study's planning horizon of 2045. This growth will create an increase in demand for public services and the facilities required to deliver them. Given the revenue challenges described above, Buena Park has decided to continue to use a development impact fee program to ensure that new development funds its share of facility costs associated with growth. This report makes use of the latest growth forecasts and facility plans to update the City's existing fee program to ensure that the fee program accurately represents the facility needs resulting from new development.

Fee Program Maintenance

Once a fee program has been adopted it must be properly maintained to ensure that the revenue collected adequately funds the facilities needed by new development. To avoid collecting inadequate revenue, the inventories of existing facilities and costs for planned facilities must be updated periodically for inflation, and the fees recalculated to reflect the higher costs. The use of established indices for each facility included in the inventories (land, buildings, and equipment), such as the *California Construction Cost Index*, is necessary to accurately adjust the impact fees. For a list of recommended indices, see Chapter 9.

While fee updates using inflation indices are appropriate for annual or periodic updates to ensure that fee revenues keep up with increases in the costs of public facilities, it is recommended to conduct more extensive updates of the fee documentation and calculation (such as this study) when significant new data on growth forecasts and/or facility plans become available. For further detail on fee program implementation, see Chapter 9.

Study Methodology

Development impact fees are calculated to fund the cost of facilities required to accommodate growth. The six steps followed in this development impact fee study include:

1. **Estimate existing development and future growth:** Identify a base year for existing development and a growth forecast that reflects increased demand for public facilities;
2. **Identify facility standards:** Determine the facility standards used to plan for new and expanded facilities;
3. **Determine facilities required to serve new development:** Estimate the total amount of planned facilities, and identify the share required to accommodate new development;
4. **Determine the cost of facilities required to serve new development:** Estimate the total amount and the share of the cost of planned facilities required to accommodate new development;
5. **Calculate fee schedule:** Allocate facilities costs per unit of new development to calculate the development impact fee schedule; and
6. **Identify alternative funding requirements:** Determine if any non-fee funding is required to complete projects.

The key public policy issue in development impact fee studies is the identification of facility standards (step #2, above). Facility standards document a reasonable relationship between new development and the need for new facilities. Standards ensure that new development does not fund deficiencies associated with existing development.

Types of Facility Standards

There are three separate components of facility standards:

- *Demand standards* determine the amount of facilities required to accommodate growth, for example, park acres per thousand residents, square feet of library space per capita, or gallons of water per day. Demand standards may also reflect a level of service such as the vehicle volume-to-capacity (V/C) ratio used in traffic planning.
- *Design standards* determine how a facility should be designed to meet expected demand, for example, park improvement requirements and technology infrastructure for City office space. Design standards are typically not explicitly evaluated as part of an impact fee analysis but can have a significant impact on the cost of facilities. Our approach incorporates the cost of planned facilities built to satisfy the City's facility design standards.
- *Cost standards* are an alternate method for determining the amount of facilities required to accommodate growth based on facility costs per unit of demand. *Cost standards* are useful when demand standards were not explicitly developed for the facility planning process. *Cost standards* also enable different types of facilities to be analyzed based on a single measure (cost or value) and are useful when different facilities are funded by a single fee program. Examples include facility costs per capita, cost per vehicle trip, or cost per gallon of water per day.

New Development Facility Needs and Costs

A number of approaches are used to identify facility needs and costs to serve new development. This is often a two-step process: (1) identify total facility needs, and (2) allocate to new development its fair share of those needs.

There are three common methods for determining new development's fair share of planned facilities costs in this study: the **existing inventory method**, the **planned facilities method**, and the **system plan method**. Often the method selected depends on the degree to which the community has engaged in comprehensive facility master planning to identify facility needs.

The formula used by each approach and the advantages and disadvantages of each method is summarized below:

Existing Inventory Method

The existing inventory method allocates costs based on the ratio of existing facilities to demand from existing development as follows:

$$\frac{\text{Current Value of Existing Facilities}}{\text{Existing Development Demand}} = \text{cost per unit of demand}$$

Under this method new development will fund the expansion of facilities at the same standard currently serving existing development. The existing inventory method results in no facility deficiencies attributable to existing development. This method is often used when a long-range plan for new facilities is not available. Future facilities to serve growth are identified through an annual CIP and budget process, possibly after completion of a new facility master plan. This approach is used to calculate the parks and recreation facilities fees in this report.

Planned Facilities Method

The planned facilities method allocates costs based on the ratio of planned facility costs to demand from new development as follows:

$$\frac{\text{Cost of Planned Facilities}}{\text{New Development Demand}} = \text{cost per unit of demand}$$

This method is appropriate when planned facilities will entirely serve new development, or when a fair share allocation of planned facilities to new development can be estimated. An example of the former is a Wastewater trunk line extension to a previously undeveloped area. An example of the

latter is expansion of an existing library building and book collection, which will be needed only if new development occurs, but which, if built, will in part benefit existing development, as well. Under this method new development will fund the expansion of facilities at the standards used in the applicable planning documents. This approach is used for the water, transportation, and sewer facilities fees in this report.

System Plan Method

This method calculates the fee based on the value of existing facilities plus the cost of planned facilities, divided by demand from existing plus new development:

$$\frac{\text{Value of Existing Facilities} + \text{Cost of Planned Facilities}}{\text{Existing} + \text{New Development Demand}} = \text{cost per unit of demand}$$

This method is useful when planned facilities need to be analyzed as part of a system that benefits both existing and new development. It is difficult, for example, to allocate a new fire station solely to new development when that station will operate as part of an integrated system of fire stations that together achieve the desired level of service.

The system plan method ensures that new development does not pay for existing deficiencies. Often facility standards based on policies such as those found in Comprehensive Plans are higher than the existing facility standards. This method enables the calculation of the existing deficiency required to bring existing development up to the policy-based standard. The local agency must secure non-fee funding for that portion of planned facilities required to correct the deficiency to ensure that new development receives the level of service funded by the impact fee. This approach is not used in this report.

Organization of the Report

The determination of a public facilities fee begins with the selection of a planning horizon and development of growth projections for population and employment. These projections are used throughout the analysis of different facility categories and are summarized in Chapter 2.

Chapters 3 through 7 identify facility standards and planned facilities, allocate the cost of planned facilities between new development and other development, and identify the appropriate development impact fee for each of the following facility categories:

- Parks
- Transportation
- Water
- Sewer
- Affordable Housing In-Lieu

Chapter 8 describes how this nexus studies complies with the requirements of AB 602.

Chapter 9 details the procedures that the City must follow when implementing a development impact fee program. Impact fee program adoption procedures are found in *California Government Code* Sections 66016 through 66018.

The five statutory findings required for adoption of the maximum justified public facilities fees in accordance with the Mitigation Fee Act are documented in Chapter 10.

2. Growth Forecasts

Growth projections are used as indicators of demand to determine facility needs and allocate those needs between existing and new development. This chapter explains the source for the growth projections used in this study based on a 2023 base year and a planning horizon of 2045.

Estimates of existing development and projections of future growth are critical assumptions used throughout this report. These estimates are used as follows:

- The estimate of existing development in 2023 is used as an indicator of existing facility demand and to determine existing facility standards.
- The estimate of total development at the 2045 planning horizon is used as an indicator of future demand to determine total facilities needed to accommodate growth and remedy existing facility deficiencies, if any.
- Estimates of growth from 2023 through 2045 are used to (1) allocate facility costs between new development and existing development, and (2) estimate total fee revenues.

The demand for public facilities is based on the service population, dwelling units or nonresidential development creating the need for the facilities.

Land Use Types

To ensure a reasonable relationship between each fee and the type of development paying the fee, growth projections distinguish between different land use types. The land use types for which impact fees have been calculated for are defined below.

- **Residential Dwelling Units:** All residential dwelling units, including detached and attached one-unit dwellings and all multifamily dwellings including apartments, duplexes and condominiums. Fees are charged based on livable square feet in each unit.
- **Commercial:** All commercial, retail, educational, and service development.
- **Office:** All general, professional, and medical office development.
- **Industrial:** All warehouse, distribution, manufacturing, and other industrial development.

Some developments may include more than one land use type, such as a mixed-use development with both residential and commercial uses. In those cases, the facilities fee would be calculated separately for each land use type.

The City has the discretion to determine which land use type best reflects a development project's characteristics for purposes of imposing an impact fee and may adjust fees for special or unique uses to reflect the impact characteristics of the use. If a project results in the intensification of use, at its discretion, the City can charge the project the difference in fees between the existing low intensity use and the future high intensity use.

Impact Fees for Accessory Dwelling Units

The California State Legislature recently amended requirements on local agencies for the imposition of development impact fees on accessory dwelling units (ADU) with Assembly Bill AB 68 in 2021. The amendment to California Government Code §65852.2(f)(2) stipulates that local agencies may not impose any impact fees on ADU less than 750 square feet. ADU greater than 750 square feet can be charged impact fees in proportion to the size of the primary dwelling unit.

Calculating Impact Fees for Accessory Dwelling Units

For ADUs greater than 750 square feet, impact fees can be charged as a percentage of the single family impact fee. The formula is:

$$\frac{\text{ADU Square Feet}}{\text{Primary Residence Square Feet}} \times \text{Single Family Impact Fee} = \text{ADU Impact Fee}$$

In the case of an 800 square foot ADU and a 1,600 square foot primary residence, the impact fees would be 50 percent (800 square feet / 1,600 square feet = 50%) of the single family dwelling unit fee.

Existing and Future Development

Table 2.1 shows the estimated number of residents, dwelling units, employees, and building square feet in Buena Park, both in 2023 and in 2045. The base year estimates of household residents and dwelling units comes from the California Department of Finance. The 2045 projection of residents was based on an increase of 8,919 dwelling units identified in the City's Housing Element, multiplied by assumptions of residents per dwelling unit for single family (3.42) and multifamily units (2.79) calculated using the latest American Community Survey data. It assumes that the same ratio of single family to multifamily will be maintained as development occurs.

Base year employees were estimated based on the latest data from the US Census' OnTheMap application and exclude 762 local government (public administration) employees. Total projected workers in 2045 are identified the Southern California Association of Governments (SCAG) Connect SoCal Demographics and Growth Forecast Technical Report, September 3, 2020. The proportion of workers by land use is held consistent with current estimates. The estimates of nonresidential building square feet were estimated by dividing employee counts by the occupancy density factors presented in the following table.

Table 2.1: Existing and New Development

	2023	2045	Increase
<u>Residents</u> ¹	82,535	110,866	28,331
<u>Dwelling Units</u> ²			
Single Family	17,113	23,013	5,900
Multifamily	8,755	11,774	3,019
Total	25,868	34,787	8,919
<u>Employment</u> ³			
Commercial	14,147	19,110	4,963
Office	8,056	10,882	2,826
Industrial	6,076	8,208	2,132
Total	28,279	38,200	9,921
<u>Building Square Feet (000s)</u> ⁴			
Commercial	6,673	9,014	2,341
Office	2,471	3,338	867
Industrial	5,238	7,076	1,838
Total	14,382	19,428	5,046

¹ Current household population from California Department of Finance. Projection based on increase of 8,919 dwelling units from Housing Element, multiplied by assumptions of residents per dwelling unit for single family (3.41) and multifamily units (2.72) calculated using the latest American Community Survey data.

² Current values from California Department of Finance. Increase of 8,919 dwelling units identified in Housing Element. Assumes same ratio of single to multifamily will be maintained as development occurs.

³ Current estimates of primary jobs from the US Census' OnTheMap. Projection based on Connect SoCal Growth Forecast. Assumes current ratio among land uses will be maintained.

⁴ Estimated building square feet calculated based on increase of employees and density factors in Table 2.2.

Sources: California Department of Finance, Table E-5, 2023; Southern California Association of Governments (SCAG) Connect SoCal Demographics and Growth Forecast Technical Report, September 3, 2020; Buena Park 2021-2029 Housing Element; OnTheMap Application, <http://onthemap.ces.census.gov>; Table 2.2, Willdan Financial Services.

Occupant Densities

All fees in this report are calculated based on dwelling units or building square feet. Occupant density assumptions ensure a reasonable relationship between the size of a development project, the increase in service population associated with the project, and the amount of the fee.

Occupant densities (residents per dwelling unit or workers per building square foot) are the most appropriate characteristics to use for most impact fees. The fee imposed should be based on the land use type that most closely represents the probable occupant density of the development. The occupancy factors are shown in **Table 2.2**. The residential density factor is based on data for

Buena Park from the 2022 U.S. Census' American Community Survey across all dwelling units, the most recent data available. The nonresidential occupancy factors are derived from data from the Institute of Traffic Engineers Trip Generation Manual, 11th Edition.

Table 2.2: Occupant Density Assumptions

<u>Residential - All Units</u>	3.17	Residents per dwelling unit
<u>Nonresidential</u>		
Commercial	2.12	Employees per 1,000 square feet
Office	3.26	Employees per 1,000 square feet
Industrial	1.16	Employees per 1,000 square feet

Sources: U.S. Census Bureau, 2022 American Community Survey 5-Year Estimates, Tables B25024 and B25033; ITE Trip Generation Manual, 11th Edition; Willdan Financial Services.

3. Parks and Recreation Facilities

The purpose of the parks and recreation facilities impact fee is to fund the parks and recreation facilities needed to serve new development. The maximum justified impact fee is presented based on the existing standard of parks and recreation facilities per capita.

Service Population

Park and recreation facilities in Buena Park primarily serve residents. Therefore, demand for services and associated facilities is based on the City's residential population. **Table 3.1** shows the existing and future projected service population for park and recreation facilities.

Table 3.1: Park and Recreation Facilities Service Population

	Residents
Existing (2023)	82,535
New Development	28,331
Total (2045)	110,866

Source: Table 2.1.

Existing Park and Recreation Facilities Inventory

The City of Buena Park maintains several park and recreation facilities throughout the city. **Table 3.2** summarizes the City's existing parkland inventory. All facilities are located within the City limits. In total, the inventory includes a total of 122.95 acres of improved parkland.

Table 3.2: Parkland Inventory

Name	Developed Acres
Boisseranc Park	20.00
Carl Brenner Park	4.50
Community Gymnasium	1.00
Ehlers Event Center	6.00
George Bellis Park	22.50
Images Park	0.50
John Beat Park	2.00
Lawrin Park	5.90
Charles A. Lindbergh Park	1.00
Rick Gomez Park	0.46
San Antonio Park	4.50
San Marino Park	6.00
Silverado Trail	22.60
Smith-Murphy Park	6.90
Whitaker School Park	3.29
William Peak Park	15.80
Total	122.95

Source: City of Buena Park, *Park Amenity Inventory*, 2023.

Table 3.3 displays the City's inventory of special use facilities. The replacement cost of these buildings was conservative estimated at \$300 per square foot. The total assumed replacement cost of these facilities is divided by the existing acres of improved parkland to determine a special use facilities cost per park acre.

Table 3.3: Special Use Facilities Inventory

	Quantity	Units
Community Center	23,689	Sq. Ft.
BPCC Outside Break Room	780	Sq. Ft.
Senior Center	24,056	Sq. Ft.
Ehlers Administration Offices	5,766	Sq. Ft.
Bellis Maintenance Yard	2,200	Sq. Ft.
Boisseranc Clubhouse	2,100	Sq. Ft.
Brenner Clubhouse	1,600	Sq. Ft.
Peak Park Pool	4,900	Sq. Ft.
Peak Park Clubhouse	900	Sq. Ft.
Total	65,991	
Average Building Cost per Sq. Ft.	\$ 300	
Total Replacement Cost	\$19,797,300	
Total Developed Park Acres	122.95	
Special Use Facilities Cost per Acre	\$ 161,019	

Sources: City of Buena Park; Willdan Financial Services.

Parkland and Park Facilities Unit Costs

Table 3.4 displays the unit costs necessary to develop parkland in Buena Park. The land cost assumption was based on an analysis of recent land sales since 2018 within the City of Buena Park using data from CoStar. An estimate of \$750,000 per acre for standard parkland improvements is based on Willdan's recent experience with other local agencies in California. In total, it costs approximately \$2.6 million to acquire and improve an acre of parkland in Buena Park.

Table 3.4: Park Facilities Unit Costs

	Cost Per Acre	Share of Total Costs
Standard Park Improvements	\$ 750,000	
Special Use Facilities	161,019	
Total Improvement Cost per Acre	\$ 911,019	26%
Land Acquisition	2,571,700	74%
Total Cost per Acre	\$3,482,719	100%

Sources: CoStar; Table 3.3, Willdan Financial Services.

Park Facility Standards

Park facility standards establish a reasonable relationship between new development and the need for expanded park facilities. Information regarding the City's existing inventory of existing parks facilities was obtained from City staff.

The most common measure in calculating new development's demand for parks is the ratio of park acres per resident. In general, facility standards may be based on a jurisdiction's existing inventory of park facilities, or an adopted policy standard contained in a master facility plan or general plan. Facility standards may also be based on a land dedication standard established by the *Quimby Act*.¹

Quimby Act Standard

The *Quimby Act* specifies that the dedication requirement must be a minimum of 3.0 acres and a maximum of 5.0 acres per 1,000 residents. A jurisdiction can require residential developers to dedicate above the three-acre minimum if the jurisdiction's existing park standard at the time it adopted its *Quimby Act* ordinance justifies the higher level (up to five acres per 1,000 residents). The standard used must also conform to the jurisdiction's adopted general or specific plan standards.

The *Quimby Act* only applies to land subdivisions. The *Quimby Act* would not apply to residential development on future approved projects on single parcels, such as apartment complexes and other multifamily development.

The *Quimby Act* allows payment of a fee in lieu of land dedication. The fee is calculated to fund acquisition of the same amount of land that would have been dedicated.

The *Quimby Act* allows use of in-lieu fee revenue for any park or recreation facility purpose. Allowable uses of this revenue include land acquisition, park improvements including recreation facilities, and rehabilitation of existing park and recreation facilities. The *Quimby Act* generally requires that fees be used for neighborhood and community park acreage to serve the subdivision, except in limited circumstances.

City of Buena Park Parkland Facilities Standards

Table 3.5 shows the existing standard for improved park acreage per 1,000 residents based on the type of parkland. In total the City has an existing parkland standard of 1.49 acres per 1,000 residents, which is less than the minimum *Quimby* standard of 3.0 acres per 1,000 residents. The City has a park improvement standard of 1.49 acres per 1,000 residents. The impact fee analysis in this report will be based on maintaining the City's 1.49 acre per 1,000 resident standard as new development adds demand for parks in Buena Park. Fees in-lieu of land dedication for subdivisions are calculated at the minimum *Quimby* standard of 3.0 acres of developed parkland per 1,000 residents.

¹ California Government Code §66477.

Table 3.5: Parkland Standards

Developed Park Acreage	122.95
Service Population (2023)	82,535
Existing Level of Service (Acres per 1,000 Residents)	1.49
Quimby Act Standard (Acres per 1,000 Residents)	3.00

Sources: Tables 3.1 and 3.2.

Facilities Needed to Accommodate New Development

Table 3.6 shows the park facilities needed to accommodate new development at the existing standard. To achieve the standard by the planning horizon, depending on the amount of development subject to the Quimby Act, new development must fund the purchase and improvement of between 42.21 and 84.99 parkland acres.

The facility standards and resulting fees under the Quimby Act are higher because development will be charged to provide 3.0 acres of parkland per 1,000 residents, and 1.49 acres of improvements, whereas development not subject to the Quimby Act will be charged to provide only 1.49 acres of parkland and improvements per 1,000 residents. Since the exact amount of development that will be subject to the Quimby fees is unknown at this time, Table 3.6 presents the range of total facility costs that may be incurred depending on the amount of development subject to the Quimby Act.

Table 3.6: Park Facilities to Accommodate New Development

	Calculation	Parkland	Improvements	Total Range ¹
<i><u>Parkland (Quimby Act), Improvements (Mitigation Fee Act)²</u></i>				
Facility Standard (acres/1,000 capita)	A	3.00	1.49	
Growth in Service Population (2023 to 2045)	B	28,331	28,331	
Facility Needs (acres)	$C = A \times B/1000$	84.99	42.21	
Average Unit Cost (per acre)	D	\$ 2,571,700	\$ 911,019	
Total Cost of Facilities	$E = C \times D$	\$ 218,569,000	\$ 38,454,000	\$ 257,023,000
<i><u>Parkland and Improvements - Mitigation Fee Act³</u></i>				
Facility Standard (acres/1,000 capita)	A	1.49	1.49	
Growth in Service Population (2023 to 2045)	B	28,331	28,331	
Facility Needs (acres)	$C = A \times B/1000$	42.21	42.21	
Average Unit Cost (per acre)	D	\$ 2,571,700	\$ 911,019	
Total Cost of Facilities	$E = C \times D$	\$ 108,551,000	\$ 38,454,000	\$ 147,005,000

Note: Totals have been rounded to the thousands.

¹ Values in this column show the range of the cost of parkland acquisition and development should all development be either subject to the Quimby Act, or to the Mitigation Fee Act, respectively.

² Cost of parkland to serve new development shown if all development is subject to the Quimby Act (Subdivisions of 50 units or more).

Parkland charged at 3.0 acres per 1,000 residents; improvements charged at the existing standard.

³ Cost of parkland to serve new development shown if all development is subject to the Mitigation Fee Act. Parkland and improvements are charged at the existing standard.

Sources: Tables 3.1, 3.4, and 3.5.

Parks and Recreation Facilities Cost per Capita

Table 3.7 shows the cost per capita of providing new park facilities at the Quimby standard, and the existing facility standard. The cost per capita is shown separately for land and improvements. The costs per capita in this table will serve as the basis of three fees:

- A Quimby Act Fee in-lieu of parkland dedication. This fee is payable by residential development occurring in subdivisions.
- A Mitigation Fee Act Fee for parkland acquisition. This fee is payable by residential development not occurring in subdivisions.
- A Mitigation Fee Act Fee for parkland improvements. This fee is payable by all residential development.

A development project pays either the Quimby Act Fee in-lieu of land dedication, or the Mitigation Fee Act Fee for land acquisition, not both. All development projects pay the Mitigation Fee Act Fees for park improvements.

Table 3.7: Park Facilities Investment Per Capita

		<u>Land</u>		<u>Improvements</u>
	Calculation	Quimby Fee	OR Impact Fee	AND Impact Fee
Parkland Investment (per acre)	A	\$ 2,571,700	\$2,571,700	\$ 911,019
Existing Standard (acres per 1,000 capita)	B	3.00	1.49	1.49
Total Cost per 1,000 capita	$C = A \times B$	\$ 7,715,100	\$3,831,800	\$ 1,357,400
Cost per Resident	$D = C / 1,000$	\$ 7,715	\$ 3,832	\$ 1,357

Sources: Tables 3.4 and 3.5.

Use of Fee Revenue

The City plans to use park and recreation facilities fee revenue to purchase parkland and construct improvements to add to the system of park facilities that serves new development. The City may only use impact fee revenue to provide facilities and intensify usage of existing facilities needed to serve new development. The City should program fee revenue to capacity expanding projects annually through its CIP and budget process.

Fee Schedule

To calculate fees by land use type, the investment in park facilities is determined on a per resident basis for parkland acquisition, open space acquisition and parkland improvements. These investment factors (shown in Table 3.7) are based on the unit cost estimates and the City's existing facility standards.

Table 3.8 shows the maximum justified park and recreation facilities fee based on the existing standard per capita under the Quimby Act and under the existing park standard under the Mitigation Fee Act, respectively. The investment per capita is converted to a fee per dwelling unit using the occupancy density factor from Table 2.2. The fee per dwelling unit is converted into a fee per square foot by dividing the fee per dwelling unit by the assumed average square footage of a dwelling unit.

The total fee includes an administrative charge to fund costs that include: (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue, and cost accounting, mandated public reporting, and fee justification analyses.

In Willdan's experience with impact fee programs, two percent of the base fee adequately covers the cost of fee program administration. The administrative charge should be reviewed and adjusted during comprehensive impact fee updates to ensure that revenue generated from the charge sufficiently covers, but does not exceed, the administrative costs associated with the fee program.

Table 3.8: Maximum Justified Park and Recreation Facilities Fee Schedule

Land Use	A Cost Per Capita	B Density	C = A x B Base Fee ¹	D = C x 0.02 Admin Charge ^{1, 2}	E = C + D Total Fee	F = E / Average Fee per Sq. Ft. ³
Quimby Act - Subdivisions						
Parkland	\$ 7,715	3.17	\$ 24,457	\$ 489	\$ 24,946	\$ 15.57
Improvements	1,357	3.17	4,302	86	4,388	2.74
Total	\$ 9,072		\$ 28,759	\$ 575	\$ 29,334	\$ 18.31
Mitigation Fee Act - Infill						
Parkland	\$ 3,832	3.17	\$ 12,147	\$ 243	\$ 12,390	\$ 7.73
Improvements	1,357	3.17	4,302	86	4,388	2.74
Total	\$ 5,189		\$ 16,449	\$ 329	\$ 16,778	\$ 10.47

¹ Fee per average sized dwelling unit.

² Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

³ Assumes an average of 1,602 square feet per dwelling unit in the State of California per the 2019 American Housing Survey.

Sources: Tables 2.2 and 3.7.

4. Transportation Facilities

This chapter details an analysis of the need for transportation facilities to accommodate new development. The chapter documents a reasonable relationship between new development and the impact fee for funding of these facilities.

Trip Demand

The need for transportation facilities is based on the trip demand placed on the system by development. A reasonable measure of demand is the number of average daily vehicle trips, adjusted for the type of trip. Vehicle trip generation rates are a reasonable measure of demand on the City's system of street improvements across all modes because alternate modes (transit, bicycle, pedestrian) often substitute for vehicle trips.

The two types of trips adjustments made to trip generation rates to calculate trip demand are described below:

- Pass-by trips are deducted from the trip generation rate. Pass-by trips are intermediates stops between an origin and a destination that require no diversion from the route, such as stopping to get gas on the way to work.
- The trip generation rate is adjusted by the average length of trips for a specific land use category compared to the average length of all trips on the street system.

These adjustments allow for a holistic quantification of trip demand that takes trip purpose and length into account for fee calculation purposes.

Table 4.1 shows the calculation of trip demand factors by land use category based on the adjustments described above. Data is based on extensive and detailed trip surveys conducted in the Institute of Traffic Engineers (ITE), and by the San Diego Association of Governments (SANDAG). The trip rates and pass-by trip assumptions come from ITE. The trip length assumptions come from SANDAG. The surveys provide some of the most comprehensive databases available of trip generation rates, pass-by trips factors, and average trip length for a wide range of land uses.

Table 4.1: Trip Rate Adjustment Factors

Pass-by Trips ¹		Primary and Diverted Trips	Average Trip Length ²	Adjust- ment Factor ³	ITE Category	PM Peak Hour Trips ⁴	Trip Demand Factor ⁵
A	B = 1 - A		C	$D = B \times C$ / Avg.		E	F = D x E
<u>Residential - per Dwelling Unit</u>							
Single Family	3%	97%	7.9	1.11	Single Family Housing (210)	0.99	1.10
Multifamily	3%	97%	7.9	1.11	Multifamily Housing (Low-Rise) (220)	0.57	0.63
<u>Nonresidential - per 1,000 Sq. Ft.</u>							
Commercial	22%	78%	3.6	0.41	Shopping Center (820)	4.09	1.68
Office	4%	96%	8.8	1.22	General Office (710)	1.44	1.76
Industrial	2%	98%	9.0	1.28	General Light Industrial (110)	0.80	1.02

¹ Percent of total trips. A pass-by trip is made as an intermediate stop on the way from an origin to a primary trip destination without a route diversion. Pass-by trips are not considered to add traffic to the road network. Based on SANDAG data.

² In miles. Based on SANDAG data.

³ The trip adjustment factor equals the percent of non-pass-by trips multiplied by the average trip length and divided by the systemwide average trip length of 6.9 miles.

⁴ Trips per dwelling unit or per 1,000 building square feet.

⁵ The trip demand factor is the product of the trip adjustment factor and the trip rate.

Sources: Institute of Traffic Engineers, Trip Generation Manual, 11th Edition; Institute of Traffic Engineers, San Diego Association of Governments, Brief Guide of Vehicular Traffic Generation Rates for the San Diego Region, April 2002; Willdan Financial Services.

Trip Demand Growth

The planning horizon for this analysis is 2045. **Table 4.2** lists the 2023 and 2045 land use assumptions used in this study. The trip demand factors calculated in are multiplied by the existing and future dwelling units and building square feet to determine the increase in trip demand attributable to new development.

Table 4.2: Land Use Scenario and Trip Demand

Land Use	Trip	2023		Growth 2023 to 2045		Total - 2045	
	Demand Factor	Units / 1,000 SF	Trips	Units / 1,000 SF	Trips	Units / 1,000 SF	Trips
<u>Residential - per Dwelling Unit</u>							
Single Family	1.10	17,113	18,824	5,900	6,490	23,013	25,314
Multifamily	0.63	8,755	5,516	3,019	1,902	11,774	7,418
Subtotal		25,868	24,340	8,919	8,392	34,787	32,732
<u>Nonresidential - per 1,000 Sq. Ft.</u>							
Commercial	1.68	6,673	11,211	2,341	3,933	9,014	15,144
Office	1.76	2,471	4,349	867	1,526	3,338	5,875
Industrial	1.02	5,238	5,343	1,838	1,875	7,076	7,218
Subtotal		14,382	20,903	5,046	7,334	19,428	28,237
Total			45,243		15,726		60,969
			74.2%		25.8%		100%

Sources: Tables 2.1 and 4.1.

Planned Facilities

Table 4.3 lists the transportation projects included in this analysis. Each of the projects was either identified in the City's CIP, or by City staff as a capacity enhancing project. Since all projects enhance capacity, but will benefit both existing development and new development, only a share of responsibility is allocated to new development. The allocation to new development is based on new development's share of total trip demand at the planning horizon, identified in Table 4.2.

Table 4.3: Planned Transportation Facilities and Cost Allocation

Project No.	Name	Description	Total Cost	Allocation to	
				New Development	Total Cost
CP-12195	Citywide Traffic Signal Upgrades and Safety Elements	Upgrades to thirteen signalized intersections such as additional vehicle heads, upgrades to traffic signal mast arms, new traffic signal controllers and countdown pedestrian head indications.	\$ 1,359,497	25.8%	\$ 350,750
CP-12192	Engineering and Traffic Study	Surveying all arterial streets in the City and updating the speed limits as required by the California Vehicle Code.	240,000	25.8%	61,920
CP-11590	Knott Ave at Holder St Traffic Signal	This project will include traffic signal upgrades at the intersection of Knott Ave at Holder St.	525,000	25.8%	135,450
CP-12191	Traffic Management Center Upgrade	Installation of additional equipment to the existing equipment to provide communications to all traffic signal systems.	550,000	25.8%	141,900
CP-11442	Annual battery backup upgrades	Upgrade to the battery backup at various traffic signals	770,000	25.8%	198,660
	Complete Streets	Dale at Whitaker Complete Streets Project	4,200,000	25.8%	1,083,600
	Annual striping	Annual capacity expanding striping	1,100,000	25.8%	283,800
	Annual Traffic Signal Improvements		2,200,000	25.8%	567,600
Total			\$ 10,944,497		\$ 2,823,680

Source: City of Buena Park; Table 4.2, Willdan Financial Services.

Fee per Trip Demand Unit

Every impact fee consists of a dollar amount, representing the value of facilities, divided by a measure of demand. In this case, all fees are first calculated as a replacement cost per trip demand unit. Then these amounts are translated into housing unit (cost per unit) and employment space (cost per 1,000 square feet or room) fees by multiplying the cost per trip by the trip generation rate for each land use category. These amounts become the fee schedule.

Table 4.4 displays the calculation of the cost the cost per trip demand unit. The total allocated project costs are divided by increase in trip demand from 2023 to 2045 identified in Table 4.2 to determine the cost per trip attributable to new development. This figure drives the fee calculation.

Table 4.4: Cost per Trip to Accommodate Growth

Costs Allocated to New Development	\$ 2,823,680
Growth in Trip Demand (2023 to 2045)	15,726
Cost per Trip	\$ 180

Sources: Tables 4.2 and 4.3.

Fee Schedule

Table 4.5 shows the maximum justified transportation facilities fee schedule. The City can adopt any fee up to these amounts. The maximum justified fees are based on the cost per trip identified in Table 4.4. The cost per trip is multiplied by the trip demand factors in Table 4.1 to determine a fee per unit of new development. The fee per dwelling unit is converted into a fee per square foot by dividing the fee per dwelling unit by the assumed average square footage of a dwelling unit.

The total fee includes a two percent (2%) administrative charge to fund costs that include: a standard overhead charge applied to all City programs for legal, accounting, and other departmental and administrative support, and fee program administrative costs including revenue collection, revenue, and cost accounting, mandated public reporting, and fee justification analyses.

In Willdan's experience with impact fee programs, two percent of the base fee adequately covers the cost of fee program administration. The administrative charge should be reviewed and adjusted during comprehensive impact fee updates to ensure that revenue generated from the charge sufficiently covers, but does not exceed, the administrative costs associated with the fee program.

Table 4.5: Maximum Justified Transportation Facilities Impact Fee Schedule

Land Use	A	B	C = A x B		D = C x 0.02	E = C + D	E / Average
	Cost Per Trip	Trip Demand Factor	Base Fee ¹	Admin Charge ^{1, 2}		Total Fee ¹	Fee per Sq. Ft.
<i>Residential Dwelling Unit</i> ⁴	\$ 180	0.94	\$ 169	\$ 3		\$ 172	\$ 0.11
<i>Nonresidential - per 1,000 Sq. Ft.</i>							
Commercial	\$ 180	1.68	\$ 302	\$ 6		\$ 308	\$ 0.31
Office	180	1.76	317	6		323	0.32
Industrial	180	1.02	184	4		188	0.19

¹ Fee per average sized dwelling unit or per 1,000 square feet of nonresidential.

² Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

³ Assumes an average of 1,602 square feet per dwelling unit in the State of California per the 2019 American Housing Survey.

⁴ Average trip demand factor per residential dwelling unit weighted by projected single family and multifamily development.

Sources: Tables 4.1 and 4.4.

5. Water Facilities

This chapter details an analysis of the need for water system facilities to accommodate growth within the City of Buena Park. The projects and associated costs in this chapter were identified by City staff for use in this analysis. This chapter documents a reasonable relationship between new development and a water facilities impact fee to fund water facilities that serve new development.

Water Demand

Estimates of new development and its consequent increased water demand provide the basis for calculating the water facilities fee. The need for water facilities improvements is based on the water demand placed on the system by development. A typical measure of demand is a flow generation rate, expressed as the number of gallons per day generated by a specific type of land use. Flow generation rates are a reasonable measure of demand for the City's system of water improvements because they represent the average rate of demand that will be placed on the system per land use designation.

Table 5.1 shows the calculation of equivalent dwelling unit (EDU) demand factors based on flow generation by land use category. The flow generation estimates are based on data from the City's 2019 Water Master Plan. EDU factors express water flow from each land use in terms of the flow generated by a single family dwelling unit.

Table 5.1: Water Demand by Land Use

Land Use Type	Flow Generation ¹	Density ²	Average Flow Generation per DU or 1,000 Sq. Ft.	Equivalent Dwelling Unit (EDU)
<i>Residential Dwelling Unit</i>				
Single Family			375	1.00
Multifamily			230	0.61
<i>Nonresidential - per 1,000 Sq. Ft.</i>				
Commercial	2,100	13.07	160.70	0.43
Office	1,460	43.56	33.52	0.09
Industrial	890	26.14	34.05	0.09

¹ Gallons dwelling unit per day for residential. Gallons per acre per day for nonresidential.

² Units per acre for residential or 1,000 square feet per acre for nonresidential. Residential and nonresidential densities are based on typical densities for each land use from the General Plan. Nonresidential densities are based on floor-area-ratios of 0.3 for commercial, 1.0 for office and 0.60 for industrial.

Sources: Table 4-7, City of Buena Park Water Master Plan, 2019; Buena Park 2035 General Plan; Willdan Financial Services.

EDU Generation by New Development

Table 5.2 shows the estimated EDU generation from new development through 2045. The EDU factors from Table 5.1 are multiplied by the land use assumptions from Table 2.1 to estimate total EDUs in the base year, at the planning horizon and for new development. New development will

generate approximately 8,992 new EDUs through 2045, comprising 25.7% of water demand in the City at the planning horizon.

Table 5.2: Water Facilities Equivalent Dwelling Units

Land Use	EDU Factor	2023		Growth 2023 to 2045		Total - 2045	
		Units / 1,000 SF	EDUs	Units / 1,000 SF	EDUs	Units / 1,000 SF	EDUs
<i>Residential - per Dwelling Unit</i>							
Single Family	1.00	17,113	17,113	5,900	5,900	23,013	23,013
Multifamily	0.61	<u>8,755</u>	<u>5,341</u>	<u>3,019</u>	<u>1,841</u>	<u>11,774</u>	<u>7,182</u>
Subtotal		25,868	22,454	8,919	7,741	34,787	30,195
<i>Nonresidential - per 1,000 Sq. Ft.</i>							
Commercial	0.43	6,673	2,869	2,341	1,007	9,014	3,876
Office	0.09	2,471	222	867	78	3,338	300
Industrial	0.09	<u>5,238</u>	<u>471</u>	<u>1,838</u>	<u>166</u>	<u>7,076</u>	<u>637</u>
Subtotal		14,382	3,562	5,046	1,251	19,428	4,813
Total			26,016		8,992		35,008
			74.3%		25.7%		100%

Sources: Tables 2.1 and 5.1.

Facility Needs and Costs

Table 5.3 identifies the planned water facilities to be partially funded by the fee. Each of the projects was identified in the City's Water Master Plan. Project costs have been adjusted for inflation from 2019 to current using the Engineering News Record's Construction Cost Index (CCI). Since all projects enhance capacity, but will benefit both existing development and new development, only a share of responsibility is allocated to new development. The allocation to new development is based on new development's share of total water at the planning horizon, identified in Table 5.2.

Table 5.3: Water Facilities Costs to Serve New Development

Project No.	Location	Description	Cost (2019)	Cost (2023) ¹	Allocation to New Development	Cost Allocated to New Development
P-8	Ball Rd, east of Valley View St	Construct 12" line in Ball Rd connecting existing 16" line in Ball Rd to existing 6" line at Valley View St	\$ 510,720	\$ 610,531	25.7%	\$ 156,906
P-11	Valley View Villas private road	Extend pipe to east and connect to existing 6" in easement between Hoffman St and Valley View St	372,960	445,848	25.7%	114,583
P-15	Montana Av at Dale St	Connect 8" line in Montana to 12" line in Dale St	70,000	83,680	25.7%	21,506
P-22	La Palma Av, east of Woodland Dr		197,120	235,644	25.7%	60,560
P-26	Somerset St, Kenwood Av to Coral Ridge Cir	Tie new 12" line in Somerset to existing 8" line in Kenwood Av	1,219,310	1,457,602	25.7%	374,604
P-28	Mohican Dr at Holder St	Connect existing 6" line in Mohican Dr and Navajo Dr to existing 12" line in Holder St	140,000	167,360	25.7%	43,012
F-1		Upgrades to Existing Pressure Regulating Stations (13 lo	91,000	108,784	25.7%	27,958
F-2		Pressure Relief from Zone 3c-262 to Zone 1-241	210,000	251,041	25.7%	64,517
F-3		Recalibrate Upper Zones (2-385, 3a-325, 3b-285, 3c-262)	112,000	133,888	25.7%	34,409
F-4		New Pressure Regulating Station between Zone 3b-285 a	210,000	251,041	25.7%	64,517
F-8		New Reservoir	5,600,000	6,694,420	25.7%	1,720,466
F-9		New High Capacity Well	4,900,000	5,857,617	25.7%	1,505,408
F-10		New interconnections	630,000	753,122	25.7%	193,552
Total			\$ 14,263,110	\$ 17,050,580		\$ 4,381,999

¹ 2019 costs adjusted for inflation to 2023 dollars using the Engineering News Record's Construction Cost Index.

Sources: City of Buena Park Water Master Plan, 2019; Engineering News Record, Construction Cost Index; Table 5.2, Willdan Financial Services.

Cost per EDU

Table 5.4 calculates a cost per EDU associated by dividing the total cost of projects allocated to new development identified in Table 5.3 by the growth in EDUs identified in Table 5.2.

Table 5.4: Cost per EDU

Cost Allocated to New Development	\$ 4,381,999
Growth in EDUs (2023 to 2045)	8,992
Cost per EDU	\$ 487

Sources: Tables 5.2 and 5.3.

Fee Schedule

The maximum justified fee for water facilities is shown in **Table 5.5**. The maximum justified fees are based on the cost per EDU identified in Table 5.4. The cost per EDU is multiplied by the EDU factors in Table 5.1 to determine a fee per unit of new development. The fee per dwelling unit is converted into a fee per square foot by dividing the fee per dwelling unit by the assumed average square footage of a dwelling unit.

The total fee includes an administrative charge to fund costs that include: (1) a standard overhead charge applied to all City programs for legal, accounting, and other departmental and administrative support, (2) capital planning, programming, project management costs associated with the share of projects funded by the facilities fee, and (3) fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Table 5.5: Maximum Justified Water Facilities Fee Schedule

	A Cost Per EDU	B EDU Factor	C = A x B Base Fee ¹	D = C x 0.02 Admin Charge ^{1, 2}	E = C + D Total Fee ¹	E / Average Fee per Sq. Ft. ³
<i>Residential Dwelling Unit</i> ⁴	\$ 487	0.87	\$ 424	\$ 8	\$ 432	\$ 0.27
<i>Nonresidential - per 1,000 Sq. Ft.</i>						
Commercial	\$ 487	0.43	\$ 209	\$ 4	\$ 213	\$ 0.21
Office	487	0.09	44	1	45	0.05
Industrial	487	0.09	44	1	45	0.05

¹ Fee per average sized dwelling unit or per 1,000 square feet of nonresidential building space.

² Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

³ Assumes an average of 1,602 square feet per dwelling unit in the State of California per the 2019 American Housing Survey.

⁴ Average EDU factor per residential dwelling unit weighted by projected single family and multifamily development.

Sources: Tables 5.1 and 5.4.

6. Sewer Facilities

This chapter details an analysis of the need for sewer system facilities to accommodate growth within the City of Buena Park. The projects and associated costs in this chapter were identified by City staff for use in this analysis. This chapter documents a reasonable relationship between new development and a sewer facilities impact fee to fund sewer facilities that serve new development.

Sewer Demand

Estimates of new development and its consequent increased sewer demand provide the basis for calculating the sewer facilities fee. The need for sewer facilities improvements is based on the sewer demand placed on the system by development. A typical measure of demand is a flow generation rate, expressed as the number of gallons per day generated by a specific type of land use. Flow generation rates are a reasonable measure of demand for the City's system of sewer improvements because they represent the average rate of demand that will be placed on the system per land use designation.

Table 6.1 shows the calculation of equivalent dwelling unit (EDU) demand factors based on flow generation by land use category. The flow generation estimates are based on data from the City's 2019 Sewer Master Plan. EDU factors express sewer flow from each land use in terms of the flow generated by a single family dwelling unit.

Table 6.1: Sewer Demand by Land Use

Land Use Type	Flow Generation ¹	Density ²	Average Flow Generation per DU or 1,000 Sq. Ft.	Equivalent Dwelling Unit (EDU)
<i><u>Residential Dwelling Unit</u></i>				
Single Family	57	3.41	194.37	1.00
Multifamily	65	2.72	176.80	0.91
<i><u>Nonresidential - per 1,000 Sq. Ft.</u></i>				
Commercial	47	2.12	99.64	0.51
Office	47	3.26	153.22	0.79
Industrial	100	1.16	116.00	0.60

¹ Gallons per capita per day.

² Residents per dwelling unit for residential. Employees per 1,000 square feet for nonresidential.

Sources: Table 5-5, City of Buena Park Sewer Master Plan, 2019; Buena Park 2035 General Plan; Willdan Financial Services.

EDU Generation by New Development

Table 6.2 shows the estimated EDU generation from new development through 2045. The EDU factors from Table 6.1 are multiplied by the land use assumptions from Table 2.1 to estimate total EDUs in the base year, at the planning horizon and for new development. New development will generate approximately 11,629 new EDUs through 2045, comprising 25.7% of sewer demand in the City at the planning horizon.

Table 6.2: Sewer Facilities Equivalent Dwelling Units

Land Use	EDU Factor	2023		Growth 2023 to 2045		Total - 2045	
		Units / 1,000 SF	EDUs	Units / 1,000 SF	EDUs	Units / 1,000 SF	EDUs
<i>Residential - per Dwelling Unit</i>							
Single Family	1.00	17,113	17,113	5,900	5,900	23,013	23,013
Multifamily	0.91	<u>8,755</u>	<u>7,967</u>	<u>3,019</u>	<u>2,747</u>	<u>11,774</u>	<u>10,714</u>
Subtotal		25,868	25,080	8,919	8,647	34,787	33,727
<i>Nonresidential - per 1,000 Sq. Ft.</i>							
Commercial	0.51	6,673	3,403	2,341	1,194	9,014	4,597
Office	0.79	2,471	1,952	867	685	3,338	2,637
Industrial	0.60	<u>5,238</u>	<u>3,143</u>	<u>1,838</u>	<u>1,103</u>	<u>7,076</u>	<u>4,246</u>
Subtotal		14,382	8,498	5,046	2,982	19,428	11,480
Total			33,578		11,629		45,207
			74.3%		25.7%		100%

Sources: Tables 2.1 and 6.1.

Facility Needs and Costs

Table 6.3 identifies the planned sewer facilities to be partially funded by the fee. Each of the projects was identified in the City's Sewer Master Plan. Project costs have been adjusted for inflation from 2019 to current using the Engineering News Record's Construction Cost Index (CCI). For those projects that enhance capacity, but will benefit both existing development and new development, only a share of responsibility is allocated to new development. The allocation to new development is based on new development's share of total sewer flow at the planning horizon, identified in Table 6.2. Project B-20 is needed solely to serve new development, so that project is allocated 100% to new development through this impact fee.

Table 6.3: Sewer Facilities Costs to Serve New Development

Project	Description	Cost (2019)	Cost (2023) ¹	Allocation to New Development	Cost Allocated to New Development
A-1	Pipe upsizing along Knott Ave. from La Palma to El Dorado (8" to 10")	\$ 532,000	\$ 635,970	25.7%	\$ 163,444
A-9	Pipe lining along Rostrata Ave., Burnham Ave., and Artesia Blvd.	326,000	389,711	25.7%	100,156
A-10	Pipe lining along Emerywood Dr., Kenwood Ave., Monticello Ave., and Links Rd.	309,000	369,389	25.7%	94,933
A-11	Pipe lining along Rockledge Dr., Meadowbrook Way, Jonesboro Way, and Vestavia Ave.	480,000	573,807	25.7%	147,468
A-14	Pipe lining along Ridglea Ave. and Fox Hills Ave.	1,206,000	1,441,691	25.7%	370,515
A-15	Pipe lining along Country Club Dr., Brae Burn Circle, and Burlingame Ave.	675,000	806,917	25.7%	207,378
B-1	Pipe upsizing along Caballero Blvd. between Regio Ave. and Knott Ave.	1,558,000	1,862,483	25.7%	478,658
B-2	Pipe upsizing along La Cienega Dr. from La Carta Cir. to Holder St.	1,071,000	1,280,308	25.7%	329,039
B-4	Pipe upsizing along Valley View St., near its intersection with Fresca Dr.	361,000	431,551	25.7%	110,909
B-7	Pipe upsizing along Auto Center Dr. from Beach Blvd. to Western Ave.	1,721,000	2,057,339	25.7%	528,736
B-13	Pipe lining along Auto Center Dr. from Beach Boulevard to Western Ave.	994,000	1,188,260	25.7%	305,383
B-15	Pipe lining along Franklin St., Emery St., Beach Blvd., and River Way	525,000	627,602	25.7%	161,294
B-17	Pipe lining along Knott Ave., Orangethorpe Ave., Melrose St., McNeil Ln., Walnut Ave., and various side streets	759,000	907,333	25.7%	233,185
B-18	Pipe lining along Caballero Boulevard, Regio Dr., and 8th St.	1,103,000	1,318,562	25.7%	338,870
B-19	Pipe lining along Holder St., Whitney Dr., Mount Low St., and Yosemite Dr.	780,000	932,437	25.7%	239,636
B-20	Sewer Upsizing Due to New Developments	n/a	750,000	100.0%	750,000
		<u>\$ 12,400,000</u>	<u>\$ 15,573,360</u>		<u>\$ 4,559,604</u>

¹ 2019 costs adjusted for inflation to 2023 dollars using the Engineering News Record's Construction Cost Index.

Sources: City of Buena Park Water Master Plan, 2019; Engineering News Record, Construction Cost Index; Table 6.2, Willdan Financial Services.

Cost per EDU

Table 6.4 calculates a cost per EDU associated by dividing the total cost of projects allocated to new development identified in Table 6.3 by the growth in EDUs identified in Table 6.2.

Table 6.4: Cost per EDU

Cost Allocated to New Development	\$ 4,559,604
Growth in EDUs (2023 to 2045)	11,629
Cost per EDU	\$ 392

Sources: Tables 6.2 and 6.3.

Fee Schedule

The maximum justified fee for sewer facilities is shown in **Table 6.5**. The maximum justified fees are based on the cost per EDU identified in Table 6.4. The cost per EDU is multiplied by the EDU factors in Table 6.1 to determine a fee per unit of new development. The fee per dwelling unit is converted into a fee per square foot by dividing the fee per dwelling unit by the assumed average square footage of a dwelling unit.

The total fee includes an administrative charge to fund costs that include: (1) a standard overhead charge applied to all City programs for legal, accounting, and other departmental and administrative support, (2) capital planning, programming, project management costs associated with the share of projects funded by the facilities fee, and (3) fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

Table 6.5: Maximum Justified Sewer Facilities Fee Schedule

	A Cost Per EDU	B EDU Factor	C = A x B Base Fee ¹	D = C x 0.02 Admin Charge ^{1, 2}	E = C + D Total Fee ¹	E / Average Fee per Sq. Ft. ³
<i>Residential Dwelling Unit⁴</i>	\$ 392	0.97	\$ 380	\$ 8	\$ 388	\$ 0.24
<i>Nonresidential - per 1,000 Sq. Ft.</i>						
Commercial	\$ 392	0.51	\$ 200	\$ 4	\$ 204	\$ 0.20
Office	392	0.79	310	6	316	0.32
Industrial	392	0.60	235	5	240	0.24

¹ Fee per average sized dwelling unit or per 1,000 square feet of nonresidential building space.

² Administrative charge of 2.0 percent for (1) legal, accounting, and other administrative support and (2) impact fee program administrative costs including revenue collection, revenue and cost accounting, mandated public reporting, and fee justification analyses.

³ Assumes an average of 1,602 square feet per dwelling unit in the State of California per the 2019 American Housing Survey.

⁴ Average EDU factor per residential dwelling unit weighted by projected single family and multifamily development.

Sources: Tables 6.1 and 6.4.

7. Affordable Housing In-Lieu Fee

This chapter details an analysis of the need for affordable housing required to accommodate lower-income employees that support growth within the City of Buena Park. It documents a reasonable relationship between new development and a fee to fund affordable housing.

Nexus Approach

New residential development generates population growth. Residents who can afford to purchase or rent this new housing then spend their disposable income in the city. Consequently, this increased spending results in the need to hire new workers to accommodate the increased demand for goods and services associated with new development. This analysis establishes the connection between the increase in household spending associated with new development and the number of new workers that will be hired by local businesses to meet that demand.

Employment growth provides occupations at various wage and salary levels. Low wage workers cannot afford market rate housing within the City of Buena Park, so an affordable housing impact fee can be calculated to bridge the gap between what low wage workers can afford to pay for and the cost of providing that housing.

The analysis presented here defines the upper limit for a housing impact fee to be charged on new rental and for-sale housing to mitigate impacts on affordable housing needs. The maximum fee is not necessarily the recommended fee.

Housing Affordability in Buena Park

This section of the chapter evaluates housing affordability in Buena Park, using Department of Housing and Community Development State Income Limits and current market rate rent data.

Table 7.1 displays the Orange County Income limits, as identified by HUD.

Table 7.1: 2023 Orange County Income Limits

Persons per HH:	1	2	3	4	5	6	7	8
Median Income	\$ 89,450	\$ 102,250	\$ 115,000	\$ 127,800	\$ 138,000	\$ 148,250	\$ 158,450	\$ 168,700
Extremely Low	\$ 30,150	\$ 34,450	\$ 38,750	\$ 43,050	\$ 46,500	\$ 49,950	\$ 53,400	\$ 56,850
Very Low Income	50,250	57,400	64,600	71,750	77,500	83,250	89,000	94,750
Low Income	80,400	91,850	103,350	114,800	124,000	133,200	142,400	151,550
Median Income	89,450	102,250	115,000	127,800	138,000	148,250	158,450	168,700
Moderate Income	107,350	122,700	138,000	153,350	165,600	177,900	190,150	202,400

Source: Department of Housing and Community Development, State Income Limits for 2023.

Market Rate Rents

Willdan gathered data regarding existing market rate rents within the City of Buena Park city limits. This information will inform the assumption of the household income necessary to rent a housing unit in Buena Park at the market rate. Average effective rents as reported by CoStar.com as of the 1st quarter of 2024 are shown in **Table 7.2**.

Table 7.2: Average Effective Rent, 2024

Unit Type	Average Effective Rent
Studio	\$1,631
1-Bedroom	\$1,767
2-Bedroom	\$2,101
3-Bedroom	\$2,208

Source: Costar, Q1 2024.

Market Rate Housing Affordability

To evaluate housing affordability in Buena Park, the analysis compares the household income at the midpoint of each income category from Table 7.1 to the market rents by number of bedrooms from Table 7.2. This analysis uses household incomes at the mid-point of each income range when calculating affordable rents as a conservative measure to avoid overstating the affordability of rental housing. In addition to rents, the analysis also includes a conservative estimate of utility costs. The maximum affordable monthly rent including utilities for each income category is calculated as 30 percent of gross monthly household income. If the difference between the maximum affordable rent and the total monthly housing costs is negative, then housing for that income category and housing product is considered unaffordable.

Table 7.3: Affordability of Market Rate Rental Housing in Buena Park, 2024

Household (Unit) Size:	1 Person (Studio)	2 Person (1 Bedroom)	3 Person (2 Bedrooms)	4 Person (3 Bedrooms)
Average Market-Rate Rent ¹	\$ 1,631	\$ 1,767	\$ 2,101	\$ 2,208
Utility Costs ²	193	213	272	340
Total Monthly Housing Costs	\$ 1,824	\$ 1,980	\$ 2,373	\$ 2,548
<u>Extremely Low Income (up to 30% AMI)</u>				
Household Income at Midpoint of Income Range ³	\$ 15,075	\$ 17,225	\$ 19,375	\$ 21,525
Maximum Affordable Monthly Rent ⁴	184	218	212	198
Amount Above (Below) Market Rate Rent	(1,447)	(1,549)	(1,889)	(2,010)
<u>Very Low Income (31-50% AMI)</u>				
Household Income at Midpoint of Income Range ³	\$ 40,200	\$ 45,925	\$ 51,675	\$ 57,400
Maximum Affordable Monthly Rent ⁴	812	935	1,020	1,095
Amount Above (Below) Market Rate Rent	(819)	(832)	(1,081)	(1,113)
<u>Low Income (51-80% AMI)</u>				
Household Income at Midpoint of Income Range ³	\$ 65,325	\$ 74,625	\$ 83,975	\$ 93,275
Maximum Affordable Monthly Rent ⁴	1,440	1,653	1,827	1,992
Amount Above (Below) Market Rate Rent	(191)	(114)	(274)	(216)
<u>Moderate Income (81-120% AMI)</u>				
Household Income at Midpoint of Income Range ³	\$ 93,875	\$ 107,275	\$ 120,675	\$ 134,075
Maximum Affordable Monthly Rent ⁴	2,154	2,469	2,745	3,012
Amount Above (Below) Market Rate Rent	523	702	644	804

¹ See Table 6.2.² Per Orange County Housing Authority 2024 Utility Allowance Schedule. Assumes electric utilities.³ Household income limits published by the California Department of Housing and Community Development for Orange County, 2023. Shows midpoint of income range. See Table 6.1.⁴ Assumes 30-percent of gross income spent on housing and utilities costs.

Sources: California Department of Housing and Community Development, 2023; Orange County Housing Authority; Willdan Financial Services.

Table 7.4 identifies the income required to afford market rate rents in the City, by household size. The income required to afford market rate rents is assumes that 30 percent of gross income spent on housing and utility costs is considered affordable. The annual affordable housing costs are then compared to the area median income (AMI) to estimate amount of gross income above AMI that is needed to afford each product type, by household size.

Table 7.4: Income Required to Afford Market-Rate Rents in Buena Park, 2024

	Household (Unit) 1 Person Size: (Studio)	2 Person (1 Bedroom)	3 Person (2 Bedrooms)	4 Person (3 Bedrooms)
Total Monthly Housing Costs	\$ 1,824	\$ 1,980	\$ 2,373	\$ 2,548
Annual Housing Costs	\$ 21,888	\$ 23,760	\$ 28,476	\$ 30,576
Household Income Required ¹	72,960	79,200	94,920	101,920
Area Median Income (AMI)	89,450	102,250	115,000	127,800
Income Required as Percent of AMI	82%	77%	83%	80%

¹ Assumes 30-percent of gross income spent on housing and utilities costs.

Sources: Tables 7.1 and 7.3.

Market Rate Prototypes and Gross Income

This analysis identified two market rate residential prototypes based on a review of the housing market in Buena Park.

Market Rate Rental Prototype

The data collected to identify the current average asking rent in Buena Park was also used to identify typical rental product characteristics. The typical rental unit in the City is a two bedroom, one bathroom multifamily unit sized at 827 square feet. Using the current effective rent data, and the housing cost as percent of gross income assumptions discussed above, the amount of gross income needed to afford rent in Buena Park is calculated in **Table 7.5**. It requires an annual gross household income of \$94,920 to rent a two-bedroom market rate rental unit in Buena Park.

Table 7.5: Rental Residential Prototype

Bedrooms	2
Bathrooms	1
Square feet	827
Rent per Square Foot	\$ 2.87
Monthly Rent + Utilities	\$ 2,373
Annual Housing Burden	28,476
Housing Cost as Percent of Income ¹	30%
Gross Household Income	\$ 94,920

¹ Renter housing burden is estimated at 30-percent of gross household income, based on California Health & Safety Code Sections 50052.5 and 50053.

Sources: Costar.com; Willdan Financial Services.

Market Rate For Sale Prototype

Recent housing sales data was collected from mlslistings.com from October 2023 to January 2024. The sample included 78 observations of home sales within this period. That data informed the typical for sale product prototypes displayed below in **Table 7.6**. The gross household income necessary to afford to purchase the prototype is then calculated using current interest rates and estimated housing ownership costs. It requires an annual gross household income of over \$195,261 to purchase a home in Buena Park.

Table 7.6: For Sale Residential Prototype

Single Family Detached		
<u>Prototype Assumptions</u> ¹		
Bedrooms		3
Bathrooms		2
Square feet		1,363
Sales Price per Square Foot	\$	642
Sales Price	\$	875,426
Down Payment (20%)	\$	175,085
Loan Amount	\$	700,341
Interest Rate ²		6.66%
Monthly Mortgage Payment	\$	4,501
Utilities		340
Annual Property Tax ³		8,754
Homeowners Insurance		1,500
Annual Housing Costs	\$	68,341
Housing Cost as Percent of Income ⁴		35%
Gross Household Income	\$	195,261

¹ Based on an analysis of recent sales in Buena Park, as reported by mlslistings.com from October 2023 through January 2024.

² Average interest rate in January 11, 2024

http://www.freddiemac.com/pmms/pmms_archives.html

³ City of Buena Park Annual Comprehensive Financial Report, For The Fiscal Year Ended June 30, 2023, p. 126.

⁴ Homeowner housing burden is estimated at 35-percent of gross household income, based on California Health & Safety Code Sections 50052.5 and 50053.

Sources: mlslistings.com; Freddie Mac; City of Buena Park; CoStar.com; Willdan Financial Services.

Aggregate Income

Table 7.7 identifies the aggregate household income of 100 single family owner households and 100 multifamily renter households who can afford housing at the market rate. This aggregate income is used as the driver of induced economic effects using the IMPLAN model.

Table 7.7: Estimated Incomes by Income Categories of Prototype Buyers and Renters

	Single Family Detached (Buyer)	Multifamily (Renter)
Income Category	\$150k - \$200k Households	\$70K - \$100K Households
Gross Household Income	\$ 195,261	\$ 94,920
New Households	100	100
Aggregate Household Income	\$ 19,526,100	\$ 9,492,000

Sources: Tables 7.5 and 7.6.

Induced Employment Impacts

The aggregate household income identified above is used to estimate the number of new jobs that new households will support with their household expenditures using the IMPLAN model. IMPLAN is an input-output based economic impact model used for a variety of different analyses. In this case IMPLAN models the economy for a region.

For this analysis, IMPLAN used data specific to Orange County to estimate the multipliers effects from new households. Essentially, IMPLAN used the increase in household spending associated with the new prototype households to identify the jobs (or fraction of jobs) that are supported by that spending.

The output of the IMPLAN model was then cross referenced with the assumed compensation associated with each occupation to estimate the aggregate number of jobs induced within each income category.

Table 7.8 shows the results of the IMPLAN analysis in terms of the induced employment and household generation supported by household spending from the gross income of 100 market rate rental households.

Table 7.9 shows the results of the IMPLAN analysis in terms of the induced employment and household generation supported by household spending from the gross income of 100 market rate single family ownership households.

Table 7.8: Employment and Household Generation from a New 100-Unit Rental Development by Income Level

SOC Code	Major Group	Extremely Low	Very Low Income	Low Income	Moderate Income	Above Moderate	Total Employment
11	Management Occupations	-	-	-	0.72	1.68	2.40
13	Business and Financial Operations Occupations	-	-	1.46	-	0.77	2.23
15	Computer and Mathematical Occupations	-	-	-	-	0.93	0.93
17	Architecture and Engineering Occupations	-	-	0.03	0.12	-	0.15
19	Life, Physical, and Social Science Occupations	-	0.04	0.07	0.07	-	0.18
21	Community and Social Service Occupations	-	1.20	-	-	-	1.20
23	Legal Occupations	-	-	0.14	-	0.21	0.35
25	Educational Instruction and Library Occupations	0.53	0.49	-	-	-	1.02
27	Arts, Design, Entertainment, Sports, and Media Occupations	-	0.06	0.54	-	-	0.60
29	Healthcare Practitioners and Technical Occupations	-	1.23	0.05	2.50	-	3.78
31	Healthcare Support Occupations	2.72	1.06	-	-	-	3.78
33	Protective Service Occupations	-	0.46	0.03	-	-	0.49
35	Food Preparation and Serving Related Occupations	5.24	0.64	-	-	-	5.88
37	Building and Grounds Cleaning and Maintenance Occupations	0.88	0.29	-	-	-	1.17
39	Personal Care and Service Occupations	1.23	0.13	-	-	-	1.36
41	Sales and Related Occupations	2.53	-	0.55	0.82	-	3.90
43	Office and Administrative Support Occupations	-	4.62	0.42	-	-	5.04
45	Farming, Fishing, and Forestry Occupations	-	0.03	-	-	-	0.03
47	Construction and Extraction Occupations	-	0.21	0.07	-	-	0.28
49	Installation, Maintenance, and Repair Occupations	-	0.54	0.95	-	-	1.49
51	Production Occupations	-	0.61	0.04	0.03	-	0.68
53	Transportation and Material Moving Occupations	-	2.72	0.17	-	0.03	2.92
Total Jobs		13.13	14.33	4.52	4.26	3.62	39.86
Total Households ¹		9.51	10.38	3.28	3.09	2.62	28.88

¹ Assumes 1.38 jobs per household in Orange County based on data from the 2021 American Community Survey.

Sources: IMPLAN, US Census, American Community Survey, 2021; Willdan Financial Services.

Table 7.9: Employment and Household Generation from a New 100-Unit Single Family For Sale Development by Income Level

SOC Code	Major Group	Extremely Low	Very Low Income	Low Income	Moderate Income	Above Moderate	Total Employment
11	Management Occupations	-	-	-	1.26	3.02	4.28
13	Business and Financial Operations Occupations	-	-	2.58	-	1.42	4.00
15	Computer and Mathematical Occupations	-	-	-	-	1.73	1.73
17	Architecture and Engineering Occupations	-	-	0.06	0.21	-	0.27
19	Life, Physical, and Social Science Occupations	-	0.07	0.11	0.13	-	0.31
21	Community and Social Service Occupations	-	1.77	-	-	-	1.77
23	Legal Occupations	-	-	0.20	-	0.31	0.51
25	Educational Instruction and Library Occupations	0.79	1.08	-	-	-	1.87
27	Arts, Design, Entertainment, Sports, and Media Occupations	-	0.10	0.94	-	-	1.04
29	Healthcare Practitioners and Technical Occupations	-	2.19	0.09	4.36	-	6.64
31	Healthcare Support Occupations	3.56	1.76	-	-	-	5.32
33	Protective Service Occupations	-	0.91	0.05	-	-	0.96
35	Food Preparation and Serving Related Occupations	10.25	1.21	-	-	-	11.46
37	Building and Grounds Cleaning and Maintenance Occupations	1.74	0.52	-	-	-	2.26
39	Personal Care and Service Occupations	2.41	0.24	-	-	-	2.65
41	Sales and Related Occupations	4.69	-	0.98	1.51	-	7.18
43	Office and Administrative Support Occupations	-	8.07	0.73	-	-	8.80
45	Farming, Fishing, and Forestry Occupations	-	0.06	-	-	-	0.06
47	Construction and Extraction Occupations	-	0.40	0.12	-	-	0.52
49	Installation, Maintenance, and Repair Occupations	-	0.94	1.58	-	-	2.52
51	Production Occupations	-	1.11	0.07	0.06	-	1.24
53	Transportation and Material Moving Occupations	-	4.92	0.31	-	0.05	5.28
Total Jobs		23.44	25.35	7.82	7.53	6.53	70.67
Total Households ¹		16.99	18.37	5.67	5.46	4.73	51.21

¹ Assumes 1.38 jobs per household in Orange County based on data from the 2021 American Community Survey.

Sources: IMPLAN, US Census, American Community Survey, 2021; Willdan Financial Services.

Affordable Housing Development Costs

Table 7.10 estimates the cost to build an affordable rental unit within the City of Buena Park. These cost assumptions were provided by the City of Buena Park based on the City's recent affordable housing project experience.

Table 7.10: Affordable Housing Development Costs

<u>Recent Housing Projects</u>	<u>Price per Unit</u>
Average Development Costs per Unit	\$438,500

Source: City of Buena Park.

Affordability Gap and Maximum Fee Calculation

The housing affordability gap is the difference between what very low, low, and moderate-income households can afford to pay for housing, and the cost to develop affordable housing units. The affordable monthly rent associated with each income level is used to estimate the monthly supportable debt per unit, which is then used to estimate the loan proceeds associated with that level of income. The loan amount is compared to the affordable unit development costs, and the difference is the financing gap per unit.

The financing gap per unit is then multiplied by the number of units induced within each income category to determine the total financing gap associated with the 100 prototype units. This figure is then divided by 100 to determine the housing fee per unit, but prototype type. The fee per unit is finally divided by the assumed prototype square footage to determine the fee per square foot.

Table 7.11 displays the calculation of the affordability gap and maximum justified affordable housing impact fee for new rental units and for new single family units.

Table 7.11: Affordable Housing Impact Fee Calculation

	Extremely Low Income (up to 30% AMI)	Very Low Income (31- 50% AMI)	Low Income (51-80% AMI)
Household Income Limit	\$ 38,750	\$ 64,600	\$ 103,350
Affordable Monthly Rent per Unit	697	1,343	2,312
Monthly Operating Expenses	500	500	500
Vacancy	5%	5%	5%
Net Operating Income per Unit	162	776	1,696
Monthly Supportable Debt Service per Unit	125	597	1,305
Loan Amount	20,573	98,579	215,514
Affordable Unit Development Costs	438,500	438,500	438,500
Financing Gap per Affordable Unit	417,927	339,921	222,986

Fee Calculation for New For Sale Single Family Units

Units Demanded	16.99	18.37	5.67
Total Financing Gap	\$ 7,098,709	\$ 6,244,192	\$ 1,263,585

Maximum Impact Fee per 100-Unit Development	\$ 14,606,486
Maximum Impact Fee per Unit	\$ 146,065
Prototype Square Feet	1,363
Maximum Impact Fee per Square Foot	\$ 107.16

Fee Calculation for New Rental Units

Units Demanded	9.51	10.38	3.28
Total Financing Gap	\$ 3,976,367	\$ 3,529,754	\$ 730,359

Maximum Impact Fee per 100-Unit Development	\$ 8,236,480
Maximum Impact Fee per Unit	\$ 82,365
Prototype Square Feet	827
Maximum Impact Fee per Square Foot	\$ 99.59

Financing Terms

Debt Coverage Ratio	1.3
Interest Rate	6%
Term of Loan	30

Sources: Tables 7.1, 7.5, 7.6, 7.8, 7.9 and 7.10.

8. AB 602 Requirements

On January 1, 2022, new requirements went into effect for California jurisdictions implementing impact fees. Among other changes, AB 602 added Section 66016.5 to the Government Code, which set guidelines for impact fee nexus studies. Four key requirements from that section which concern the nexus study are reproduced here:

66016.5. (a) (2) When applicable, the nexus study shall identify the existing level of service for each public facility, identify the proposed new level of service, and include an explanation of why the new level of service is appropriate.

66016.5. (a) (4) If a nexus study supports the increase of an existing fee, the local agency shall review the assumptions of the nexus study supporting the original fee and evaluate the amount of fees collected under the original fee.

66016.5. (a) (5) A nexus study adopted after July 1, 2022, shall calculate a fee imposed on a housing development project proportionately to the square footage of proposed units of the development. A local agency that imposes a fee proportionately to the square footage of the proposed units of the development shall be deemed to have used a valid method to establish a reasonable relationship between the fee charged and the burden posed by the development.

66016.5. (a) (6) Large jurisdictions shall adopt a capital improvement plan as a part of the nexus study.

Compliance with AB 602

The following sections describe this study's compliance with the new requirements of AB 602.

66016.5. (a) (2) - Level of Service

1. For the park impact fees calculated under the existing standard methodology, the fees are calculated such that new development funds facilities at the existing level of service. The existing level service in terms of the existing park acres per 1,000 residents is shown in Table 3.5.

2. For fees calculated under the planned facilities methodology, the fees are calculated to ensure that the level of service does not fall to unacceptable levels. The fees calculated under this approach are the transportation, water, and sewer facilities impact fees. Projects were identified by City staff and in the water and sewer master plans as necessary to maintain an acceptable level of service. Note that the projects funded by the fees in some cases also benefit new development. The impact fees only fund new development's proportional share of the projects.

66016.5. (a) (4) – Review of Original Fee Assumptions

The original fee schedules and corresponding revenue generated were reviewed by Willdan while conducting the nexus study analysis. The City currently charges one impact fee under the authority of the Mitigation Fee Act, the transportation impact fee. That fee was last comprehensively studied in 1993. None of the improvements in the project list from the 1993 study were actively being pursued by the City, so it was appropriate to comprehensively update the impact fee to fund new development's share of future needed facilities.

Table 8.1 displays annual fee revenue collected for the City's only existing Mitigation Fee Act Fee, the transportation impact fee.

Table 8.1: Annual Collected Impact Fee Revenue

	2019	2020	2021	2022	2023	2024	Annual Average
Traffic Impact Fee Revenue	\$ 19,832.38	\$ 12,803.32	\$ 9,001.61	\$ 8,552.63	\$ 10,330.78	\$ 5,545.04	\$ 11,010.96

Source: City of Buena Park.

66016.5. (a) (5) – Residential Fees per Square Foot

Impact fees for residential land uses are calculated per square foot for all fee categories and comply with AB 602.

66016.5. (a) (6) – Capital Improvement Plan

The planned facilities included in each chapter in this report. Adoption of this nexus study would approve the planned facilities identified herein as the Capital Improvement Plan for this nexus study.

9. Implementation

Impact Fee Program Adoption Process

Impact fee program adoption procedures are found in the *California Government Code* section 66016. Adoption of an impact fee program requires the City Council to follow certain procedures including holding a public hearing. This nexus study must be adopted at a public hearing, with at least 30 days public notice. Data, such as an impact fee report, must be made available at least 10 days prior to the public hearing. The City's legal counsel should be consulted for any other procedural requirements as well as advice regarding adoption of an enabling ordinance and/or a resolution. After adoption there is a mandatory 60-day waiting period before the fees go into effect.

Inflation Adjustment

The City can keep its impact fee program up to date by periodically adjusting the fees for inflation. Such adjustments should be completed regularly to ensure that new development will fully fund its share of needed facilities. We recommend that the *California Construction Cost Index* be used for adjusting fees for inflation. The California Construction Cost Index is based on data from the Engineering News Record and is aggregated and made available for free by the State of California.

The fee amounts can be adjusted based on the change in the index compared to the index in the base year of this study (2023).

While fee updates using inflation indices are appropriate for periodic updates to ensure that fee revenues keep up with increases in the costs of public facilities, the City will also need to conduct more extensive updates of the fee documentation and calculation (such as this study) when significant new data on growth forecasts and/or facility plans become available. Note that decreases in index value will result in decreases to fee amounts.

While fee updates using inflationary indices are appropriate for periodic updates to ensure that fee revenues keep up with increases in the costs of public facilities, the City will also need to conduct more extensive updates of the fee documentation and calculation (such as this study) when significant new data on growth forecasts and/or facility plans become available.

Reporting Requirements

The City will comply with the annual and five-year reporting requirements of the *Mitigation Fee Act*. For facilities to be funded by a combination of public fees and other revenues, identification of the source and amount of these non-fee revenues is essential. Identification of the timing of receipt of other revenues to fund the facilities is also important.

Table 9.1 summarizes the annual and five-year reporting requirements identified in the *Mitigation Fee Act*.

Table 9.1: Mitigation Fee Act - Annual and Five-year Administrative Requirements

CA Gov't Code Section	Timing	Reporting Requirements ¹	Recommended Fee Adjustment
66001.(d)	The fifth fiscal year following the first deposit into the account or fund, and every five years thereafter	(A) Identify the purpose to which the fee is to be put. (B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged. (C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements. (D) Designate the approximate dates on which supplemental funding is expected to be deposited into the appropriate account or fund.	Comprehensive Update
66006. (b)	Within 180 days after the last day of each fiscal year	(A) A brief description of the type of fee in the account or fund. (B) The amount of the fee. (C) The beginning and ending balance of the account or fund. (D) The amount of the fees collected and the interest earned. (E) An identification of each public improvement on which fees were expended including share funded by fees. (F) (i) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. (ii) An identification of each public improvement identified in a previous report pursuant to clause (i) and whether construction began on the approximate date noted in the previous report. (iii) For a project identified pursuant to clause (ii) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction. (G) A description of any potential interfund transfers. (H) The amount of refunds made (if any).	Inflationary Adjustment

¹ Edited for brevity. Refer to the government code for full description.

Sources: California Government Code §66001 and §66006.

Programming Revenues and Projects with the CIP

The City maintains a Capital Improvement Program (CIP) to plan for future infrastructure needs. The CIP identifies costs and phasing for specific capital projects. The use of the CIP in this manner documents a reasonable relationship between new development and the use of those revenues.

The City may decide to alter the scope of the planned projects or to substitute new projects if those new projects continue to represent an expansion of the City's facilities and provide benefit to new development. If the total cost of facilities varies from the total cost used as a basis for the fees, the City should consider revising the fees accordingly.

10. Mitigation Fee Act Findings

Public facilities fees are one-time fees typically paid when a building permit is issued and imposed on development projects by local agencies responsible for regulating land use (cities and counties). To guide the widespread imposition of public facilities fees the State Legislature adopted the *Mitigation Fee Act* (the *Act*) with Assembly Bill 1600 in 1987 and subsequent amendments. The *Act*, contained in *California Government Code* Sections 66000 through 66025, establishes requirements on local agencies for the imposition and administration of fee programs. The *Act* requires local agencies to document five findings when adopting a fee.

The five statutory findings required for adoption of the public facilities fees documented in this report are presented in this chapter and supported in detail by the preceding chapters. All statutory references are to the *Act*.

Purpose of Fee

- *Identify the purpose of the fee (§66001(a)(1) of the Act).*

Development impact fees are designed to ensure that new development will not burden the existing service population with the cost of facilities required to accommodate growth. The purpose of the fees documented by this report is to provide a funding source from new development for capital improvements to serve that development. The fees advance a legitimate City interest by enabling the City to provide public facilities for new development.

Use of Fee Revenues

- *Identify the use to which the fees will be put. If the use is financing facilities, the facilities shall be identified. That identification may, but need not, be made by reference to a capital improvement plan as specified in §65403 or §66002, may be made in applicable general or specific plan requirements, or may be made in other public documents that identify the facilities for which the fees are charged (§66001(a)(2) of the Act).*

Fees documented in this report, if enacted by the City, would be used to fund expanded facilities to serve new development. Facilities funded by these fees are designated to be located within the City limits. Fees addressed in this report have been identified by the City to be restricted to funding the following facility categories: parks and recreation facilities, transportation facilities, water facilities and sewer facilities.

Benefit Relationship

- *Determine the reasonable relationship between the fees' use and the type of development project on which the fees are imposed (§66001(a)(3) of the Act).*

The City will restrict fee revenue to the acquisition of land, construction of facilities, infrastructure and buildings, and purchase of related equipment, furnishings, vehicles, and services used to serve new development. Facilities funded by the fees are expected to provide a citywide network of facilities accessible to the additional residents and workers associated with new development. Under the *Act*, fees are not intended to fund planned facilities needed to correct existing deficiencies. Thus, a reasonable relationship can be shown between the use of fee revenue and the new development residential and non-residential use classifications that will pay the fees.

Burden Relationship

- *Determine the reasonable relationship between the need for the public facilities and the types of development on which the fees are imposed (§66001(a)(4) of the Act).*

Facilities need is based on a facility standard that represents the demand generated by new development for those facilities. For each facility category, demand is measured by a single facility standard that can be applied across land use types to ensure a reasonable relationship to the type of development. For some facility categories service population standards are calculated based upon the number of residents associated with residential development and the number of workers associated with non-residential development. To calculate a single, per capita standard, one worker is weighted differently than one resident based on an analysis of the relative use demand between residential and non-residential development. For transportation facilities, the cost standard is calculated per trip. For water and sewer facilities the standard is calculated per gallon per day of water or sewer flow generated, respectively.

The standards used to identify growth needs are also used to determine if planned facilities will partially serve the existing service population by correcting existing deficiencies. This approach ensures that new development will only be responsible for its fair share of planned facilities, and that the fees will not unfairly burden new development with the cost of facilities associated with serving the existing service population.

Chapter 2, Growth Forecasts provides a description of how service population and growth forecasts are calculated. Facility standards are described in the *Facility Standard* sections of each facility category chapter.

Proportionality

- *Determine how there is a reasonable relationship between the fees amount and the cost of the facilities or portion of the facilities attributable to the development on which the fee is imposed (§66001(b) of the Act).*

The reasonable relationship between each facilities fee for a specific new development project and the cost of the facilities attributable to that project is based on the estimated new development growth the project will accommodate. Fees for a specific project are based on the project's size. Larger new development projects can result in a higher service population resulting in higher fee revenue than smaller projects in the same land use classification. Thus, the fees ensure a reasonable relationship between a specific new development project and the cost of the facilities attributable to that project.

See *Chapter 2, Growth Forecasts*, or the *Service Population* sections in each facility category chapter for a description of how service populations or other factors are determined for different types of land uses. See the *Fee Schedule* section of each facility category chapter for a presentation of the maximum justified facilities fees.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ADOPTING A NEXUS STUDY FOR DEVELOPMENT IMPACT FEES PERTAINING TO WATER FACILITIES, SEWER COLLECTION AND TREATMENT FACILITIES, TRANSPORTATION FACILITIES, PARKS AND RECREATION FACILITIES, AND AFFORDABLE HOUSING IN-LIEU

A. Recitals.

(i) The City of Buena Park ("City") is a charter city, incorporated under the City charter and laws of the State of California;

(ii) Pursuant to its police powers, the City may enact and enforce laws within its boundaries that promote the public health, safety, or general welfare of the community, and such police power includes applying fees to new developments to offset the City's cost of expanding public facilities needed to serve development projects so long as the fees have an essential nexus to the City's land use interest and are roughly proportional" to the development's impact on the City's cost or interest;

(iii) California Government Code section 66000 *et seq.* ("Mitigation Fee Act") authorizes the City to levy fees in connection with the approval of a development project to defray all or a portion of the cost of the public facilities needed to serve the development, provided that before adopting any new development impact fees the City first commissions and adopts a nexus study that complies with the standards and practices specified in Section 66015.5 of the Government Code;

(iv) The City has previously commissioned a development impact fee nexus study to be prepared by Willdan Financial Services, the completed version of which is dated May 1, 2024 and attached as Exhibit "A" to this resolution ("Nexus Study");

(v) The City Council for the City of Buena Park ("City Council") has held a duly noticed public hearing in the manner required by the Mitigation Fee Act to consider the Nexus Study and all oral and written evidence presented in connection therewith; and

(vi) All legal prerequisites to the adoption of this resolution and associated Nexus Study have been duly performed.

B. Resolution

NOW, THEREFORE, it is hereby found, determined and resolved by the City Council of the City of Buena Park as follows:

Section 1. After considering all information and evidence submitted during the public hearing, the City Council finds and declares that:

(a) The recitals set forth above are true and correct and are hereby incorporated

into this resolution as substantive findings.

(b) As applicable, the Nexus Study identifies the existing level of service for each public facility associated with a proposed fee, identifies the new level of service, and includes an explanation of why the new level of service is appropriate;

(c) The Nexus Study includes information supporting the City's action to adopt and establish the proposed fees described in that the Nexus Study: (i) identifies the purpose of each proposed fee; (ii) identifies the use to which the fee is to be put with reference to capital improvement plans, general or specific plan requirements, and other public documents identifying the public facilities for which the fee is charged; (iii) describes the reasonable relationship between each proposed fee's use and the type of development project for which each fee is proposed to apply; (iv) describes how there is a reasonable relationship between the need for the public facility and the type of development project to which each proposed fee applies; and (v) describes how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which each proposed fee is imposed.

(d) To the extent the proposed fees apply to housing development projects, the Nexus Study calculates the proposed fees proportionately to the square footage of proposed units;

(e) To the extent the Nexus Study supports the increase of existing fees, the City Council has received the assumptions of the Nexus Study supporting the original fee and evaluated the amount of fees collected under the original fee.

(f) The Nexus Study provides a quantified basis to support of each proposed fee that is recommended, and support for the required findings that justify the amount of each fee based on the increased demand for public facilities or on the City's interests that are reasonably related to future development, and provides a fair and equitable method for distributing a portion of the unfunded costs of the improvements and facilities to the future development creating that need; and

(g) The Nexus Study otherwise satisfies or complies with relevant provisions of the Mitigation Fee Act and other applicable federal, state and local law.

Section 2. Based on the recitals and findings set forth above, the City Council hereby adopts and approves the Nexus Study that is attached as Exhibit "A" and incorporated fully into this resolution by this reference.

Section 3. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 4. City Council finds the introduction and adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the

CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Section 5. The City Clerk shall certify to the adoption of this Resolution and it shall be effective immediately.

PASSED AND ADOPTED this 28th day of January 2025, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Mayor

ATTEST:

City Clerk

I, Adria Jimenez, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing ordinance was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the ____ day of _____ 2025.

EXHIBIT A
DEVELOPMENT IMPACT FEE NEXUS STUDY

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, ADDING CHAPTER 3.60 (DEVELOPMENT IMPACT FEES) TO TITLE 3 (REVENUE AND FINANCE) OF THE BUENA PARK MUNICIPAL CODE ESTABLISHING DEVELOPMENT IMPACT FEES FOR WATER FACILITIES, SEWER COLLECTION AND TREATMENT FACILITIES, TRANSPORTATION FACILITIES, AND PARKS AND RECREATION FACILITIES

A. Recitals.

(i) The City of Buena Park ("City") is a charter city, incorporated under the City Chapter and laws of the State of California;

(ii) The City has experienced significant development in recent years and recognizes that, based on growth projections from the Southern California Association of Governments, the community will continue to experience additional development and expansion in coming years;

(iii) Consistent with these projections, the City's recently completed the 6th Cycle Housing Element for the General Plan for the City of Buena Park which similarly forecasts and contemplates increases in population, residential dwelling units, nonresidential development, and employment in the City;

(iv) This development will increase existing demands on the City's infrastructure, particularly in the areas of the City's water infrastructure and facilities, sewer infrastructure and treatment centers; streets, roads, and transportation infrastructure and equipment; and parkland and park and recreation facilities;

(v) Pursuant to its police powers, the City may enact and enforce laws within its boundaries which promote the public health, safety, or general welfare of the community, and valid exercise of its police power includes applying fees to new developments to offset the City's cost to expand the public facilities needed to serve the development so long as the fees must have an essential nexus to the City's land use interest and the fees must have a "rough proportionality" to the development's impact on the City's interest;

(vi) California Government Code section 66000 *et seq.* ("Mitigation Fee Act") authorizes the City to levy fees in connection with the approval of a development project to defray all or a portion of the cost of the public facilities needed to serve the development, provided that before adopting any new development impact fees the City first commissions and adopts at a noticed public meeting a nexus study that complies with the standards and practices specified in Section 66015.5 of the Government Code;

(vii) Contemporaneously with adopting this ordinance, the City Council for the City of Buena Park ("City Council") held a duly noticed public hearing to consider a nexus fee study prepared by Willdan Financial Services, the completed version of which is dated May 1, 2024

("Nexus Study"), and after considering all evidence presented at the public hearing the City Council adopted a Resolution adopting the Nexus Study and making associated findings;

(viii) The adopted Nexus Study supports the City's establishment of development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities, and parks and recreation facilities (each an "Impact Fee") and: (a) identifies the purpose of each proposed Impact Fee; (b) identifies the use to which each Impact Fee is to be put with reference to capital improvement plans, general or specific plan requirements, and other public documents identifying the public facilities for which the fee is charged; (c) describes the reasonable relationship between each Impact Fee's use and the type of development project for which each will apply; (d) describes how there is a reasonable relationship between the need for the public facility and the type of development project to which each Impact Fee will apply; and (e) describes how there is a reasonable relationship between the amount of the Impact Fee and the cost of the public facility or portion of the public facility attributable to the development on which each Impact Fee is levied;

(ix) A duly noticed public hearing was held by the City Council for the City of Buena Park ("City Council") on January 28, 2025, at which the City Council has considered this ordinance, the Nexus Study, the proposed Impact Fees, and all oral and written presentations made at the hearing, and based thereon and consistent with the requirements of the Mitigation Fee Act, the City Council does hereby find and declare that: (a) the purpose of each Impact Fees has been identified; (b) the use of each Impact Fees has been identified; (c) there is a reasonable relationship between the use of each Impact Fee and the type of project on which it is levied; (d) there is a reasonable relationship between the need for public improvements and the type of project on which each Impact Fee is imposed; and (e) there is a reasonable and proportional relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which each Impact Fee will be levied; and

(x) Further, as supported by the Nexus Study and other evidence presented at the public hearing, the City Council finds and declares that the Impact Fees established by this ordinance are necessary and appropriate to fund the City's cost of expanding public facilities needed to serve future development, the Impact Fees have an essential nexus to the City's interest and are calculated to be proportional to a development's impact on that interest, and otherwise comply with the procedural and substantive requirements of the Mitigation Fee Act and other applicable laws; and

(xi) The City Council finds and declares that this ordinance is necessary to protect and provide for the public health, safety and welfare of the community, and all legal prerequisites to its adoption have been duly performed.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Findings. The facts set forth in the Recitals, Part A, of this Ordinance are true and correct, and incorporated into this Ordinance as substantive findings.

SECTION 2. Chapter 3.60 (DEVELOPMENT IMPACT FEES) is hereby added to Title 3 (REVENUE AND FINANCE) of the Buena Park Municipal Code to read as follows:

Chapter 3.60	DEVELOPMENT IMPACT FEES
3.60.010	Purpose.
3.60.020	Definitions.
3.60.030	Development Impact Fees; Established.
3.60.040	Determination of Impact Fee Amount
3.60.050	Use of Impact Fee Revenues
3.60.060	Developer Construction
3.60.070	Applications for Adjustments; Waivers

3.60.010 Purpose.

- A. The purpose of this chapter is to implement the goals and objectives of the capital improvement program for public facilities of the City of Buena Park, and specifically to mitigate the impacts of new development on the City's water facilities, sewer collection and treatment facilities, transportation facilities, and park and recreation facilities recognizing that development will require corresponding new or expanded public facilities for adequate service. The public facilities to be funded by each fee levied by this chapter are specifically identified in the City's capital improvement program for the associated public facility as adopted by the City Council and as amended from time to time. The City Council has determined that the development impact fees established by this chapter are needed to finance these public facilities and improvements and to allocate a fair share of the cost of these public facilities and improvements to the development necessitating them.
- B. In establishing the fees described in this chapter, the City Council has found the fees to be consistent with the General Plan for the City of Buena Park and, pursuant to Government Code Section 65913. 2 has considered the effects of the fee with respect to the City's housing needs as established in the Housing Element of the General Plan.

3.60.020 Definitions.

For the purpose of this chapter, the following words and phrases are defined and shall have the meaning given in this section:

"City" means the City of Buena Park.

"City Council" means the City Council for the City.

"Cost of improvements" means all costs related to acquisition, construction, repair and financing, but does not include costs of routine maintenance.

"Development" means any new residential or nonresidential project undertaken for the purpose of development. Development includes a project involving the issuance of a permit for construction or reconstruction, but does not include a permit to operate or any

development that is specifically excluded by this chapter or by the applicable fee resolution.

“Director” means the Director of Community Development for the City.

“Fee resolution” means the resolution adopted by the City Council establishing the amount of a fee.

“Nonresidential” includes office, retail, commercial, industrial, or any other use of developed land that is not residential.

“Park and recreation facilities” means the acquisition of real property for park and recreation facilities, and capital improvements and equipment for park and recreation facilities.

“Sewage collection and treatment facilities” means capital improvements related to the collection, treatment and disposal of sewage including but not limited to collection systems and sewage treatment plant facilities.

“Transportation facilities” means capital improvements related to streets, roads, public rights-of-ways, and other transportation infrastructure and equipment.

“Water facilities” means capital improvements related to the distribution, treatment and storage of potable water for public health and safety.

3.60.030 Development Impact Fees; Established. The development impact fees outlined in this section are established for development within the City.

- A. Water Facilities Impact Fee. A water system impact fee is established for development within the City to pay for the water facilities improvement and expansion as shown in the City’s adopted capital improvement program for said facilities.
- B. Sewer Collection and Treatment Facilities Impact Fee. A sewage collection and treatment facilities impact fee is established for development within the City to pay for the sewage collection and treatment facilities improvements and expansion as shown in the City’s adopted capital improvement program for said facilities.
- C. Transportation Facilities Impact Fee. A transportation facilities impact fee is established for nonresidential development within the City to pay for the transportation facilities improvements and expansion as shown in the City’s adopted capital improvement program for said facilities.
- D. Parks and Recreation Facilities Impact Fee. A parks and recreation impact fee is established for residential development within the City to pay for parkland acquisition the parks and recreational facility improvements and expansion as shown in the adopted capital improvement program for said facilities. A residential development that is subject to and complies with the requirements Section 18.64.080 (Park and recreation facilities dedication – Use of land and fees) of this code shall be exempt from this impact fee.

3.60.040 Determination of Impact Fee Amount

- A. Fee Resolution. For each development impact fee established by this chapter, the City Council shall, by resolution, set forth the specific amount of the fee, describe the benefit and impact area on which the development fee is imposed, list the specific public improvements to be financed, describe the estimated cost of these facilities, describe the reasonable relationship between this fee and the various types of new developments and set forth time for payment.
- B. Annual Review of Impact Fees. On an annual basis, the City Council shall review each development impact fee in this chapter to determine whether the fee amounts are reasonably related to the impacts of developments and whether the described public facilities are still needed.
- C. Determining Assessable Space. Development impact fees for residential development shall be based upon the square footage of dwelling units constructed, and development impact fees for nonresidential development shall be based upon the square footage of buildings. The development land use type will be determined with reference to the land uses in the Land Use Element of the City of Buena Park General Plan, and if a land use is not listed the Director shall determine the fee based on an analysis of the impacts of the proposed use on public facilities in relation to other uses listed in the Land Use Element.
- D. Authority. The Director, or if appealed the City Council, shall interpret and calculate the total amount of fees owed in connection with any development.

3.60.050 Accounting and Use of Impact Fee Revenues

- A. The revenues generated by the fees established by this chapter shall be placed in a separate and special account and such revenues, along with any interest earnings on that account, shall be used solely as follows:
 - 1. Pay for the City's future facilities described in the applicable fee resolution, or to reimburse the City for those described or listed facilities constructed by the City with funds advanced by the City from other sources or;
 - 2. Reimburse developers who have been required or permitted by this chapter to install such listed facilities which are oversized with supplemental size, length or capacity.

3.60.060 Developer Construction

- A. Whenever a developer is required, as a condition of approval of a development permit, to construct a public facility described in a fee resolution adopted pursuant to this chapter which facility is determined by the City to have supplemental size, length or capacity over that needed for the impacts of that development, and when such construction is necessary to ensure efficient and timely construction of the facilities network, a reimbursement agreement with the developer and a credit against the fee,

which would otherwise be charged pursuant to this chapter and applicable fee resolution on the development project, shall be offered to the developer.

- B. The reimbursement amount shall not include the portion of the improvement needed to provide services or mitigate the need for the facility or the burdens created by the development.

3.60.070 Request for Fee Adjustment or Waiver

- A. A developer of any new development subject to any fee described in this chapter may apply to the City Council for an adjustment to that fee, or a waiver of that fee, based upon evidence that there is not a reasonable relationship, proportionality or nexus between the facilities and/or impacts of that development and the amount of the fee charged .
- B. A separate application shall be filed for each adjustment or waiver request made pursuant to this section. Such application shall be made on a form provided by the City Clerk and shall be filed with the City Clerk not later than:
 - 1. Thirty (30) days prior to the first public hearing on a discretionary permit application for the development project, or
 - 2. If no discretionary permit application is required, within thirty (30) days of filing for a building permit. A building permit for any phase of construction (including grading, demolition, or new construction) shall not be issued until a determination of the base fees is final.
- C. The application shall state in detail the factual basis for the adjustment or waiver. The burden of proof shall be on the applicant to establish that the development is not subject to the imposition of the development impact fee(s) pursuant to the applicable development impact fee ordinance or applicable law.
- D. The City Council shall consider the application at the public hearing on the development permit application, if applicable, or at a separate hearing held within sixty (60) days after the filing of the fee adjustment application, whichever is later. The decision of the City Council shall be final.
- E. If an adjustment or waiver is granted by the City Council, any change in use within the project shall invalidate the waiver or adjustment of the fee.
- F. The fee for a request for adjustment or waiver of a development impact fee shall be equal to seventy-five percent (75%) of the discretionary permit application fee(s) or, if no discretionary permit application is required, shall be equal to seventy-five percent (75%) of the building permit fee.

SECTION 3. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase

hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 4. The City Council finds the introduction and adoption of this ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 5. The City Clerk shall certify to the passage of the Ordinance and shall cause the same to be posted in the manner required by law.

PASSED AND ADOPTED this 28th day of January 2025, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Mayor

ATTEST:

City Clerk

I, Adria Jimenez, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing ordinance was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the ____ day of _____ 2025.

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BUENA PARK ESTABLISHING DEVELOPMENT IMPACT FEE
AMOUNTS FOR WATER FACILITIES, SEWER COLLECTION
AND TREATMENT FACILITIES, TRANSPORTATION
FACILITIES, PARKS AND RECREATION FACILITIES, AND
AFFORDABLE HOUSING IN-LIEU

A. Recitals.

(i) The City of Buena Park ("City") is a charter city, incorporated under the City charter and laws of the State of California;

(ii) Pursuant to its police powers, the City may enact and enforce laws within its boundaries that promote the public health, safety, or general welfare of the community, and such police power includes applying fees to new developments to offset the City's cost of expanding public facilities needed to serve development projects so long as the fees have an essential nexus to the City's land use interest and are roughly proportional" to the development's impact on the City's cost or interest;

(iii) California Government Code section 66000 *et seq.* ("Mitigation Fee Act") authorizes the City to levy fees in connection with the approval of a development project to defray all or a portion of the cost of the public facilities needed to serve the development, provided that before adopting any new development impact fees the City first commissions and adopts a nexus study that complies with the standards and practices specified in Section 66015.5 of the Government Code;

(iv) Prior to adopting this resolution, the City Council for the City of Buena Park ("City Council") held a duly noticed public hearing and adopted a Resolution approving a development impact fee nexus study from Willdan Financial Services ("Nexus Study");

(v) The Nexus Study supports the City's adoption and establishment of development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities, and parks and recreation facilities, as well as an affordable housing in-lieu fee, as such fees and the amounts are set forth in the schedule of fees set forth in Exhibit "A" to this resolution ("Schedule of Fees"), in that the Nexus Study: (a) identifies the purpose of each proposed fee; (b) identifies the use to which the fee is to be put with reference to capital improvement plans, general or specific plan requirements, and other public documents identifying the public facilities for which the fee is charged; (c) describes the reasonable relationship between each proposed fee's use and the type of development project for which each fee is proposed to apply; (d) describes how there is a reasonable relationship between the need for the public facility and the type of development project to which each proposed fee applies; and (e) describes how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which each proposed fee is imposed.

(vi) Contemporaneously with adoption of this resolution, the City Council has adopted Ordinance No. ____ adding Chapter 3.60 (Development Impact Fees) to the Buena Park Municipal Code establishing development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities, and parks and recreation facilities, and Section

3.60.040 of said chapter states that the specific amount of each fee is to be set by resolution of the City Council;

(vii) Section 1.6.4 of the City's Objective Design and Development Standards Regulating the Housing Incentive Overlay Zone, approved by Ordinance No. 1733 (hereinafter the "Housing Incentive Ordinance") states that a per dwelling unit fee may be paid in lieu of a development providing up to 25% of the affordable units required for new developments in areas covered by the Housing Incentive Ordinances, and Section 1.6.4 states that the amount of the fee is to be set by resolution of the City Council;

(viii) The City Council now desires to establish and adopt the amount of such development impact fees in the manner prescribed by law;

(ix) A duly noticed public hearing was held by the City Council for the City of Buena Park ("City Council") on January 28, 2025, and during which the City Council considered the Nexus Study, the proposed Schedule of Fees and each individual development impact fee listed therein (each an "Impact Fee"), and all oral and written presentations made at the hearing; and

(x) All legal prerequisites to the adoption of this resolution and associated Schedule of Fees have been duly performed.

B. Resolution.

NOW, THEREFORE, it is hereby found, determined and resolved by the City Council of the City of Buena Park as follows:

Section 1. Findings. After considering all information and evidence submitted during the public hearing, the City Council finds and declares that:

(a) The recitals set forth above are true and correct and are hereby incorporated into this resolution as substantive findings.

(b) The amount of the Impact Fees listed in the Schedule of Fees are calculated such that revenues generated will not exceed the estimated amount required to provide the public facilities for which the fee is levied, as supported by the Nexus Study; and

(c) The City has evaluated the proposed Impact Fees pursuant to Section 66016.6 and 66013, as applicable, and the Nexus Study provides evidence to support the City's conclusion that the Impact Fees do not exceed the estimated reasonable cost of providing service.

(d) Chapter 3.60 of the Municipal Code (enacted by Ordinance No. ____ contemporaneously with this resolution) authorizes the City to apply the development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities, and parks and recreation facilities, and Section 1.6.4 of the Housing Incentive Ordinance authorizes the City to apply housing in-lieu fees to developments not complying with the City's zoning regulations regarding affordability, and based on the Nexus Study and consistent with the requirements of the Mitigation Fee Act, the City Council does hereby find and declare that:

(1) The purpose of each Impact Fees has been identified;

- (2) The use of each Impact Fees has been identified;
- (3) There is a reasonable relationship between the use of each Impact Fee and the type of project on which it is levied;
- (4) There is a reasonable relationship between the need for public improvements and the type of project on which each Impact Fee is imposed; and
- (5) There is a reasonable and proportional relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which each Impact Fee will be levied.

Section 2. Schedule of Fees; Approved. The City Council does hereby adopt and approve the Schedule of Fees and listed Impact Fees that are attached to this resolution in Exhibit "A," incorporated fully herein by this reference, and the Impact Fees shall be added to the City's Comprehensive Schedule of Fees maintained and on file with the City Clerk.

Section 3. Applicability. The Impact Fees approved by this resolution shall become effective 60 days after the date this resolution was adopted, and shall apply to all applications for development that are not deemed complete prior to the effective date of this resolution.

Section 4. Inflationary Increases. The Impact Fees adopted by this resolution and added to the Schedule of Fees set forth in Exhibit "A" shall be adjusted annually for inflation based on the California Construction Cost Index "CCCI") one year after the effective date of this resolution, with the amount of increase equal to the percentage change in CCCI when compared to the base year of the Nexus Study (2023).

Section 5. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 6. CEQA. City Council finds the introduction and adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Section 7. Certification. The City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED this 28th day of January 2025, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Mayor

ATTEST:

City Clerk

I, Adria Jimenez, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing ordinance was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the ____ day of _____ 2025.

EXHIBIT A

Development Impact Fee Schedule

water facilities, sewer collection and treatment facilities, transportation facilities, parks and recreation facilities, and affordable housing in-lieu

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
A. AGREEMENTS			
1.	Density Bonus Affordability Covenant	\$1,285*	Per Agreement
2.	Reciprocal Parking Agreement	\$400*	Per Agreement
3.	Easement	\$490*	Per Agreement
4.	Mutual Access Agreement	\$420*	Per Agreement
5.	Deferred Completion	\$340*	Per Agreement
*Plus an initial deposit estimated by staff if City Attorney review is required based on current hourly City Attorney rate.			
B. PLANNING APPLICATIONS			
1.	Adjustment	\$1,330	Per Application
	Appeal	75% of Application Fee	Per Application
3.	Adult Use	Actual Cost including the Fully-Burdened Hourly Rate of staff plus the cost of deposit-tracking charged against an initial deposit of \$3,000	Per Application
	Appeal	75% of Application Fee	Per Application
4.	Conditional Use Permit		
	a. Major	\$4,575	Per Application – Includes up to 15 hours of the project planner. If the project requires additional hours, The City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of initial Application Fee	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

	Description	Fee	Notes
	b. Minor Appeal	\$2,885 75% of Application Fee	Per Application Per Application
6.	Covenants, Conditions, & Restrictions Plus an initial deposit estimated by staff if City Attorney review is required	\$835	Per Application
	Appeal	75% of Application Fee	Per Application
7.	Development Agreement Fully-Burdened Hourly Rate of staff, deposit tracking costs and the actual cost of the City Attorney charged against an initial deposit of \$6,000		Per Agreement
8.	Driveway Zoning Review	\$155	Per Review
9.	Environmental Impact Review		
	a. Categorically Exempt	\$100 plus County Fee	Per Application
	b. Negative Declaration	Full Consultant contract price plus 20% of consultant contract price for City administration of project and staff review	Per Application
	c. Environmental Impact Report	Full Consultant contract price plus 20% of consultant contract price for City administration of project Staff review	Per Application
10.	Extension of Approval		
	a. Administrative	\$680	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
	Appeal	75% of Application Fee	Per Application
	b. Planning Commission	\$1,105	Per Application
	Appeal	75% of Application Fee	Per Application
11.	Extension of Non-Conforming Privileges	\$2,435	Per Application
	Appeal	75% of Application Fee	Per Application
12.	Fireworks Temporary Stand Permit	\$1,010	
	Private Meeting	\$250	If Mandatory Meeting is not attended
13.	General Plan Land Use Amendment	\$5,335	Per Application – Includes up to 18 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of initial Application Fee	Per Application
14.	Home Occupation Permit	\$90	Per Permit
15.	Interdepartmental Review	\$2,190	Requiring more than one department
		\$1,810	If required by Community Development Department only
16.	Interpretation / Determination of Uses	Fully-Burdened	Per Application
	Hourly Rate of staff plus deposit-tracking costs		
	charged against an initial deposit of \$2,500		
	Appeal	75% of Application Fee	Per Application
17.	Mechanical Equipment Zoning Review	\$60	Per Review
19.	Minor Modification of Conditions	\$1,395	Per Application
	Appeal	75% of Application Fee	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
20. Miscellaneous		
a. Pennant and Banner Permit	\$45	Per Permit
b. Home Occupation Permit	\$90	Per Permit
c. Temporary Use Permit	\$545	Per Permit
21. Preliminary Review Development Check		
a. Single Family Residence	\$860*	Per Application
b. Multi-Family/Commercial/Industrial	\$1,290*	Per Application
*Amount will be used as a credit against the subsequent application fee for the project if paid within six (6) months		
27. Sale of Maps, Publications		
a. Zoning Ordinance	\$44	+ \$3.50 if mailed*
(1) Div. 1 Administration	\$8	+ \$2.00 if mailed*
(2) Div. 3 Single Family Zones	\$5	+ \$2.00 if mailed*
(3) Div. 4 Multi-Family Zones	\$7	+ \$2.00 if mailed*
(4) Div. 5 Commercial/Industrial Zones	\$10	+ \$2.00 if mailed*
(5) Div. 6 Open Space Zones	\$5	+ \$2.00 if mailed*
(6) Div. 9 Signs	\$2	+ \$1.00 if mailed*
(7) Permitted Use Chart		
Comm./Industrial Zones	\$2	+ \$1.00 if mailed*
b. General Plan (Excludes Housing Element)	\$26	+ \$3.50 if mailed*
c. Housing Element	\$16	+ \$3.00 if mailed*
d. Zoning Map	\$3	+ \$1.00 if mailed*
e. General Plan Maps	\$3	+ \$1.00 if mailed*
f. Address Maps/ City Maps	\$3	per page + \$1.00 if mailed*
g. Vacant Land Directory	\$3	+ \$1.00 if mailed*
h. Landscaping Guidelines	\$3	+ \$1.00 if mailed*
i. Subdivision Ordinance	\$5	+ \$2.00 if mailed*
j. Entertainment Corridor Specific Plan	\$15	+ \$3.00 if mailed*
k. Entertainment Corridor Specific Plan	\$11.25	+ \$3.00 if mailed*

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
	Economic Analysis		
	l. Other Specific Plans	\$10	+ \$3.00 if mailed*
	m. Multi-Family Design Guidelines	\$3	+ \$1.00 if mailed*
	n. Architectural Design Guidelines	\$14.25	+ \$1.00 if mailed*
	o. Photocopies	\$0.10	per page
	p. Auto Center Specific Plan	\$10	+ \$3.00 if mailed
			* Fees are per document
28.	Sign Program Review	\$1,200	Per Application
	Appeal 75% of Application Fee		Per Application
30.	Sign Plan – Monument Sign Fee	\$310	Plan Check and Inspection which requires structural engineering review
31.	Site Plan Review (Reso. 12317, adopted 12/8/09)		
	a. Single Family Residence	\$1,620	Per Application
	Appeal 75% of Application Fee		Per Application
	b. Other than Single Family Residence	\$2,680	Per Application
	Appeal 75% of Application Fee		Per Application
32.	Specific Plan		
	a. City Staff Processed	\$4,135	Per Application – Includes up to 13 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
	Appeal 75% of the initial Application Fee		Per Application
	b. Consultant processed		Per Application – Cost of the Consultant plus 20% for Administrative processing and review
	Appeal 75% of the initial Application Fee		Per Application
34.	Tentative Parcel/Tract Map	\$2,350	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
Appeal	plus \$33 per lot over 5 75% of Application Fee		Per Application
36. Underground Utility Waiver		\$565	Per Application
Appeal	75% of Application Fee		Per Application
37. Variance		\$3,030	Per Application
Appeal	75% of Application Fee		Per Application
38. Zone Changes (map/text amendment)		\$4,620	Per Application - Includes up to 18 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
Appeal	75% of Application Fee		Per Application
39. Zoning Compliance Plan Check			
a. Plan Check/Inspection Fee			
(1) \$250,000 or less (valuation)	\$1.40		Per \$1000
(2) \$250,001 to \$500,000 (valuation)	\$350		+.50 per \$1000 over \$250,001
(3) \$500,001 and over (valuation)	\$475		+.25 per \$1,000 over \$500,000
b. Fire Services Plan	\$45		Per Plan Check or 10% whichever is greater
c. Landscaping/Irrigation Plan Check Fee	\$210		Per Plan Check
Note: No zoning fee shall be required when a proceeding is initiated by action of an authorized officer or official body of the City. Plan check or inspection fee shall be prior to checking of plans.			
40. Business License Zoning Review Fee		\$65	Per Application
41. Accessory Dwelling Unit Review		\$605	Per Application
42. Fence Review – Commercial/Industrial		\$345	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
43. Miscellaneous Planning Inspection Fee	\$135	One-hour minimum. If additional hours are required, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
44. Plan Check – Accelerated		
a. Charge hourly at the overtime rate for City staff to perform the work after hours; or		
b. Charge the full cost of a 3 rd party contractor plus 20% overhead to cover City administrative costs and review		
c. Both a and b charged against an initial deposit determined by staff that includes the deposit-tracking charge		
45. Sign Permit	\$255	Includes Planning Plan Check
46. Zoning Verification Letter	\$190	
47. General Plan Maintenance		
4% surcharge added to all Building fees except for repairs and alterations to single-family residences and commercial or industrial tenant improvements (no expansion of square footage).		
48. Short Term Rental Permit	\$445	3 years
Annual Inspection	\$105	
Appeal	\$335	Refunded if appeal is upheld
49. Public Hearing Notification (General)	Actual Cost	Charge for Newspaper Noticing costs in the Buena Park/Anaheim Independent based on actual costs when noticing is required
50. Landscaping / Irrigation Plan Check	\$210	To review landscaping and irrigation plans for multi-family, single-family, Commercial and Industrial developments with 500 square feet or more of new landscaped area or 2,500 square feet or more of altered landscaped area
<u>51. Affordable Housing In-Lieu Fee (For Rent)</u>	<u>\$99.59</u>	<u>Per square foot in-lieu fee may be paid in-lieu of constructing up to 25% of the required affordable housing units.</u>
<u>52. Affordable Housing In-Lieu Fee (For Sale)</u>	<u>\$107.16</u>	<u>Per square foot in-lieu fee may be paid in-lieu of constructing up to 25% of the required affordable housing units.</u>

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
53. Parks In-Lieu Fee	\$10.47	Per square foot of residential development.

C. BUILDING FEE SCHEDULE

Fee Type	Fee Basis	Fee Amount / Rate
Permit Issuance Fee	Flat Fee at Permit or Plan Review Submittal	\$25
Building Permit Fee – new commercial, Industrial and residential	Based upon Project Valuation per Table A	See Table A
Electrical Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	10%
Plumbing Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	6%
Mechanical Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	6%

TABLE A – PROJECT VALUATION

Based on Building Valuation as Determined by the Building Official¹ or Data Published by the International Code Council

Project Valuation	Base Permit Fee amount
\$1 to \$500	\$65 = Minimum Permit Fee
\$501 to \$2,000	\$65 for the first \$500; plus \$4 for each \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$125 for the first \$2,000; plus \$15 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$470 for the first \$25,000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$745 for the first \$50,000; plus \$8 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,145 for the first \$100,000; plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,345 for the first \$500,000; plus \$5.15 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and above	\$5,920 for the first \$1,000,000; plus \$4 for each additional \$1,000 or fraction thereof
¹ Section 109.3 of the 2019 California Building Code (CBC) – “The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the building official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the building official. Final building permit valuation shall be set by the building official.	

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
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Fee Type	Fee Basis	Fee Amount						
Building Permit Fee – Other: Additions to buildings or structures, tenant improvements, interior and/or exterior alterations to buildings or structures, demolition to buildings or structures, and construction or demolition of swimming pools.	Based upon Project Valuation per Table A	See Table A						
Electrical Permit Fee - Other	Based upon Project Valuation per Table A	See Table A						
Plumbing Permit Fee - Other	Based upon Project Valuation per Table A	See Table A						
Mechanical Permit Fee - Other	Based upon Project Valuation per Table A	See Table A						
Building Plan Review	Collected at time of building plan submittal and assessed at a percent of building permit (inspection) fee	85% with a \$82 minimum						
	<u>Exceptions:</u>	30%						
	• Standard production units after the model unit has been reviewed at a percent of the building permit fee with changes from the standard reviewed on an hourly basis							
	• Projects requiring review in excess of							
	<table><tr><td><u>Project Valuation</u></td><td><u>of reviews</u></td></tr><tr><td>\$100,000 or less</td><td>2</td></tr><tr><td>\$100,001 to \$1,000,000</td><td>3</td></tr><tr><td>\$1,000,001 or more</td><td>4</td></tr></table>		<u>Project Valuation</u>	<u>of reviews</u>	\$100,000 or less	2	\$100,001 to \$1,000,000	3
<u>Project Valuation</u>	<u>of reviews</u>							
\$100,000 or less	2							
\$100,001 to \$1,000,000	3							
\$1,000,001 or more	4							
Electrical/Plumbing/Mechanical Plan Review - Other	As required by the Building Official	Greater of 85% of the Permit Fee or \$82						

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Photovoltaic (Solar) System Permit Fee	Based on a valuation of \$1,000 per panel or as amended by State Law (AB1124)	Table A
Roofing Permit Fee	Based on Project Valuation	Table A
Sign Permit Fee	Based on Project Valuation	Table A
Fee Type	Fee Basis	Fee Amount
Sign Plan Check Fee	Valuation / Flat	Greater of 85% of the Permit Fee or \$82
Temporary Power Pole Permit Fee (Main Pole)	Flat	\$65
Temporary Power Pole Permit Fee (Each Additional Pole)	Flat	\$35
House Moving Building/Electrical/Plumbing/Mechanical Permit Fee	Valuation determined by Building Official	Table A
House Moving Plan Check Fee	Valuation / Flat	Greater of 85% of the Permit Fee or \$164
California Energy Conservation Compliance	Percentage	10% of Building Permit
National Pollutant Discharge Elimination System Requirements	Percentage	10% of Building Permit
Additional Plan Review – Re-checks, changes, or revisions to approved plans as determined by the Building Official	Hourly	\$164 per hour with one-hour minimum
Additional Plan Review – Special consultant review of geotechnical reports, complex plans or as required by the Building Official	Percentage	Actual cost plus 10% for administration
Re-Inspection Fee	Flat	\$130
Inspection Outside of Business Hours	Hourly	\$195 per hour (two-hour minimum)
Change of Contractor Fee	Flat	\$94
Travel to Inspect Building to be Relocated to within the City	Hourly	\$130 per hour with two-hour minimum

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Duplicate Job Card Charge	Flat	\$47
Records Retention Fee – Each Sheet of Permitted Drawings	Flat	\$4
Records Retention Fee – Each Permit Issues	Flat	\$1.50
Records Retention Fee – Each Page	Flat	\$1
Fee Type	Fee Basis	Fee Amount
Refund (Building Permit) - No work done and permit still active	Percentage	Up to 80% as determined by Building Official
Refund (Building Permit) – Fees paid erroneously	Percentage	90% of fee amount
Refund (Building Plan Check) – Cancelled Prior to Review	Percentage	Up to 80% as determined by Building Official
Refund (Building Plan Check) – Fees paid erroneously	Percentage	90% of fee amount
Investigation Fee	Hourly	\$130 per hour minimum one-hour
Penalty for Work Without Permit	Flat	2x's regular Permit Fee amount
Virtual Inspection Fee	Actual Cost	Actual Cost from Vendor
Plan Review Extension Fee	Flat	\$94
Building Permit Extension Fee	Flat	\$94
Expired Permit Reinstatement Fee	Flat	\$94
Certificate of Occupancy	Flat	\$47
Temporary Certificate of Occupancy	Flat	\$47
Address Assignment Charge – First address + Additional address	Flat	\$94 + \$10 for each additional address

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Miscellaneous Permit	Hourly	Actual Hourly Rate for service not identified in fee schedule

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
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D. CODE ENFORCEMENT FEE SCHEDULE

- | | | |
|---|--------------------------------|---|
| 1. Newsrack Permits | | |
| a. Initial Permit | \$30 | |
| b. More than one Newsrack
(per distributor) at same location | \$15 Each - Initial Permit Fee | |
| c. Renewal | \$20 | |
| d. More than one Newsrack
(per distributor) at same location | \$10 Each - Renewal | |
| e. Re-inspection for violations | \$85 Annual Renewal | |
| f. Impound News Rack | \$70 Each | |
| 2. Rental Housing Inspection Fees (Reso. 10990, adopted 07/24/01) | | |
| a. Annual Inspection Fee – Single Family Homes | \$75 | No fee if paying license tax fees under BPMC § 5.04.330 |
| b. Annual Inspection Fee – Up to 4 Multiple Units | \$75 | No fee if paying license tax fees under BPMC § 5.04.330 |
| c. Annual Inspection Fee – Over 4 Units | | Varies Fee is same amount set forth in BPMC § 5.04.330; No fee if paying license tax fees under BPMC § 5.04.330 |
| d. Re-Inspection Fee | \$75 Per Each Re-Inspection | |

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
A. ENGINEERING		
1. Plan Check Fees		
a. Grading Plans	Hourly Rate + 20%	Calculated at fully-burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
b. NPDES Water Quality Management Plan	Hourly Rate + 20%	Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
c. All Other Improvement Plans	Hourly Rate + 20%	Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
d. Tentative Parcel Map	\$795	
e. Final Parcel Map		Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
f. Tentative Tract Map		\$1200 without EIR/\$1590 with EIR
g. Final Tract Map	\$300	Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff

Note: Applicant must deposit with the Public Works Department an amount to be determined by the plan checker at the first submittal of grading, WQMP, or improvement plans. For WQMP, a minimum deposit of \$2,500 is required. No plans will be considered officially accepted until the deposit has been paid. For track and parcel maps, both the filing fee and plan check fee must be paid when the plan is first submitted for review.
(Reso 12509 adopted 12/14/10)

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
2. Applications and Agreements		
a. Lot Consolidation	\$920	Includes up to 5 hours of plan checking. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an assistant engineer or the consultant cost plus 20% against a deposit as determined by staff
b. Lot Line Adjustment	\$920	Includes up to 5 hours of plan checking. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an assistant engineer or the consultant cost plus 20% against a deposit as determined by staff
3. Private Facility Encroachment – Monitoring Wells in Public Right of Way		
a. Application for License	\$1325	
b. Annual Monitoring Well Fee	\$.05	Per Cubic Inch of Well Volume; \$200 minimum per year
c. Annual Discharge Line Fee	\$1.00	Per Lineal Foot; \$400 minimum per year
d. Bond Requirements	\$500	Per Well (\$1,000 min) plus \$2,000 Minimum for connection to catch basin
e. Lane Closure Fee	(see #6 for details)	
4. Private Property – On Site Work – Monitoring Wells; Soil Borings; Geoprobings & Hydropunch	\$345	Includes up to 2 hours of inspection. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an inspector against a deposit as determined by staff
5. Lane Closure Permits		
a. Lane Closure Permit and Inspection		\$190 permit fee plus fully burdened actual hourly cost for inspection
6. <u>Traffic Impact Fee</u>		

Requirements: The Traffic Impact Fee shall be assessed on a per square foot basis in the following amounts based on the land use type of the proposed development:

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
<u>1. Residential: \$0.11 per square foot</u>		
<u>2. Commercial: \$0.31 per square foot</u>		
<u>3. Office: \$0.32 per square foot</u>		
<u>4. Industrial: \$0.19 per square foot</u>		

~~is based upon the P.M. peak hour vehicle trips generated by the development. All projects within Growth Management Area No. 1 (GMA #1, north of Interstate 5), are to be assessed \$207 per P.M. peak hour trips generated. All projects with GMA #2 (south of Interstate 5) are to be assessed \$109 per P.M. peak hour trip generated.~~

~~The calculation of the fee assessment will take into account the existing use of the property, such that the owner will be charged only for the increased use of the property that affects traffic. All development that generates more than 1,600 new daily trips or 40 vehicle trips during the A.M. or P.M. peak hours, is required to prepare a traffic impact analysis to determine additional traffic impacts.~~

7. Water Impact Fee

Requirements: The Water Impact Fee shall be assessed on a per square foot basis in the following amounts based on the land use type of the proposed development:

- 1. Residential: \$0.27 per square foot
- 2. Commercial: \$0.21 per square foot
- 3. Office: \$0.05 per square foot
- 4. Industrial: \$0.05 per square foot

8. Sewer Impact Fee

Requirements: The Sewer Impact Fee shall be assessed on a per square foot basis in the following amounts based on the land use type of the proposed development:

- 1. Residential: \$0.24 per square foot
- 2. Commercial: \$0.20 per square foot
- 3. Office: \$0.32 per square foot
- 4. Industrial: \$0.24 per square foot

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
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B. PERMIT REQUIREMENTS

Certificate of Insurance: MUST be provided by the contractor that fully complies with the requirements as set by the City Risk Manager prior to the issuance of Permits for work in City Right-of-Way. .

Capital Improvement Projects, Private Developments, Residential & Utility Company permits (So. Calif. Gas Co, is exempt) MUST PROVIDE the City with the following information when obtaining a permit:

- a. All work done within the public right-of-way shall be performed by a licensed Contractor with a Class A, C-12 or C-34 License for all trenching and paving or a Class C-08 License for all concrete work. A Class "B" License MAY be acceptable for minor curb, gutter and sidewalk work in conjunction with single family residential structure (at the discretion of the City Engineer).
- b. Workers Compensation Insurance (unless they are exempt and sign an exemption form titled "Section 3700 of the State of California Labor Code").
- c. City Business License (See the Finance Department for fees, etc.)

C. PERMITS AND INSPECTION FEES

In all cases, if a permit applicant obtains a permit as "Owner/Builder" they will be held as the "responsible party" to provide the City with contractor information, i.e., the correct classification of License issued by the State of California, Workers Compensation Insurance (unless exempt) and a City Business License.

The City will verify Contractors' License by using the website for the Contractors State License Board www.cslb.ca.gov. The State License Board Website includes Workers Compensation Insurance Information. In order to verify that the Contractor has Workers Compensation Insurance, the City may either view the website and/or call the insurance carrier.

1. Grading, Utilities and Street Improvements
 - a. Permit Fee \$380 plus earthwork fee established by the PW Department

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
		\$30 each for the following: curbs, gutter, sidewalk, street paving, wheelchair ramp, sidewalk landings, under sidewalk drains, dirt/sand in street (swimming pool construction), dumpster permit (on or off-site), miscellaneous inspection permit.
c. Inspection Fee		A fee of 3.5% of total construction cost or a fee calculated based on hourly inspection as required
2. Block Party Permits	\$310 Per Location	
4. Utility Company Permits		
a. Permit Fee	\$305 (to match miscellaneous inspection permit #6)	
b. Deposit	A deposit of \$5000 may be collected as required by the City Engineer.	
c. Inspection Fee	\$additional inspection to be charged at the fully-burdened hourly rate for an inspection (currently \$97.20).	
5. Transportation Permit		
a. Single Trip	\$16	
b. Hauling Permit	\$16	
c. Variance Permit	\$460	See "Transporter Variance Guidelines" below for details.
d. Annual Permit	\$90	Covers entire fleet (attached listing of equipment & license plate numbers)
Note: <u>Transporter Variance Guidelines:</u> Loads over 14' wide and 15' 6" high are considered "VARIANCE PERMIT MOVES" and require pre-approval from the Traffic and Transportation Manager. Transporter MUST give 2-5 working days advance notice of all variance moves. City is closed on alternate Fridays.		
6. Miscellaneous Inspection Permit	\$305	Includes up to 2 hours of inspection. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an inspector against a deposit as determined by staff
7. Miscellaneous Improvement Permit		\$190 permit fee plus fully burdened actual hourly cost for inspection

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
D. UTILITY SYSTEMS FEES		
1. Connection Fees		
a. Sewer Hook on (Residential)	\$50	Per Residential Unit
b. Sewer Hook on (Non-Residential)	\$200	Per Acre
c. Water Acreage Fee	\$150	Per Acre
d. Fire Hydrant Hook on	\$250	Per Rental and Installation
Deposit	\$800	Water billed per City rate schedule
e. To the Orange County Sanitation District System		As set by the CSDOC
2. Fees to Process Applications & Agreements		
a. Out-of-City Utility Service		Fully-burdened hourly rate of staff and City Attorney cost, if required, plus deposit-tracking charge, charged against an initial deposit as determined by staff
3. Fire Flow Test		
a. Permit Fees	\$220	Per Test
4.		
E. MISCELLANEOUS & SPECIAL SERVICES		
1. Street Banners		
a. Permit Fees (1st location)	\$630	
b. Permit Fees (each additional location)	\$485	
2. Weed Abatement Processing Fee		
a. Phase 1		Citation issued to property owner
b. Phase 2	\$80	Public Works posts property not in compliance
c. Phase 3	\$40 plus	Public Works coordinates abatement process with contractor
	cost of contractor abatement	
d. Phase 4	Actual City cost in preparing,	Public works liens property of charges are not paid
	approving and transmitting lien plus County	

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
charges plus any unpaid abatement charges		
3. Dumpster/Container in Public Right-of-Way		
Note: Dumpster MUST be ordered from the City's Refuse Provider, Park Disposal, 6762 Stanton Avenue, Phone (714) 522-3577.		
a. Permit Fee	\$170	
b. Deposit (Residential)	\$100	Refundable
c. Deposit (Non-Residential)	\$1,000	Refundable
5. Electric Vehicle Charging Fees		
a. Electricity charge per kilowatt hour	\$0.25	
b. Extended charge penalty fee (in addition to Standard kWh charge)	\$1.00	per hour after three hours

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BUENA PARK ESTABLISHING DEVELOPMENT IMPACT FEE
AMOUNTS FOR WATER FACILITIES, SEWER COLLECTION
AND TREATMENT FACILITIES, TRANSPORTATION
FACILITIES, PARKS AND RECREATION FACILITIES, AND
AFFORDABLE HOUSING IN-LIEU

A. Recitals.

(i) The City of Buena Park ("City") is a charter city, incorporated under the City charter and laws of the State of California;

(ii) Pursuant to its police powers, the City may enact and enforce laws within its boundaries that promote the public health, safety, or general welfare of the community, and such police power includes applying fees to new developments to offset the City's cost of expanding public facilities needed to serve development projects so long as the fees have an essential nexus to the City's land use interest and are roughly proportional" to the development's impact on the City's cost or interest;

(iii) California Government Code section 66000 *et seq.* ("Mitigation Fee Act") authorizes the City to levy fees in connection with the approval of a development project to defray all or a portion of the cost of the public facilities needed to serve the development, provided that before adopting any new development impact fees the City first commissions and adopts a nexus study that complies with the standards and practices specified in Section 66015.5 of the Government Code;

(iv) Prior to adopting this resolution, the City Council for the City of Buena Park ("City Council") held a duly noticed public hearing and adopted a Resolution approving a development impact fee nexus study from Willdan Financial Services ("Nexus Study");

(v) The Nexus Study supports the City's adoption and establishment of development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities, and parks and recreation facilities, as well as an affordable housing in-lieu fee, as such fees and the amounts are set forth in the schedule of fees set forth in Exhibit "A" to this resolution ("Schedule of Fees"), in that the Nexus Study: (a) identifies the purpose of each proposed fee; (b) identifies the use to which the fee is to be put with reference to capital improvement plans, general or specific plan requirements, and other public documents identifying the public facilities for which the fee is charged; (c) describes the reasonable relationship between each proposed fee's use and the type of development project for which each fee is proposed to apply; (d) describes how there is a reasonable relationship between the need for the public facility and the type of development project to which each proposed fee applies; and (e) describes how there is a reasonable relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which each proposed fee is imposed.

(vi) Contemporaneously with adoption of this resolution, the City Council has adopted Ordinance No. ____ adding Chapter 3.60 (Development Impact Fees) to the Buena Park Municipal Code establishing development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities, and parks and recreation facilities, and Section

3.60.040 of said chapter states that the specific amount of each fee is to be set by resolution of the City Council;

(vii) Section 1.6.4 of the City's Objective Design and Development Standards Regulating the Housing Incentive Overlay Zone, approved by Ordinance No. 1733 (hereinafter the "Housing Incentive Ordinance") states that a per dwelling unit fee may be paid in lieu of a development providing up to 25% of the affordable units required for new developments in areas covered by the Housing Incentive Ordinances, and Section 1.6.4 states that the amount of the fee is to be set by resolution of the City Council;

(viii) The City Council now desires to establish and adopt the amount of such development impact fees in the manner prescribed by law;

(ix) A duly noticed public hearing was held by the City Council for the City of Buena Park ("City Council") on January 28, 2025, and during which the City Council considered the Nexus Study, the proposed Schedule of Fees and each individual development impact fee listed therein (each an "Impact Fee"), and all oral and written presentations made at the hearing; and

(x) All legal prerequisites to the adoption of this resolution and associated Schedule of Fees have been duly performed.

B. Resolution.

NOW, THEREFORE, it is hereby found, determined and resolved by the City Council of the City of Buena Park as follows:

Section 1. Findings. After considering all information and evidence submitted during the public hearing, the City Council finds and declares that:

(a) The recitals set forth above are true and correct and are hereby incorporated into this resolution as substantive findings.

(b) The amount of the Impact Fees listed in the Schedule of Fees are calculated such that revenues generated will not exceed the estimated amount required to provide the public facilities for which the fee is levied, as supported by the Nexus Study; and

(c) The City has evaluated the proposed Impact Fees pursuant to Section 66016.6 and 66013, as applicable, and the Nexus Study provides evidence to support the City's conclusion that the Impact Fees do not exceed the estimated reasonable cost of providing service.

(d) Chapter 3.60 of the Municipal Code (enacted by Ordinance No. ____ contemporaneously with this resolution) authorizes the City to apply the development impact fees for water facilities, sewer collection and treatment facilities, transportation facilities, and parks and recreation facilities, and Section 1.6.4 of the Housing Incentive Ordinance authorizes the City to apply housing in-lieu fees to developments not complying with the City's zoning regulations regarding affordability, and based on the Nexus Study and consistent with the requirements of the Mitigation Fee Act, the City Council does hereby find and declare that:

(1) The purpose of each Impact Fees has been identified;

- (2) The use of each Impact Fees has been identified;
- (3) There is a reasonable relationship between the use of each Impact Fee and the type of project on which it is levied;
- (4) There is a reasonable relationship between the need for public improvements and the type of project on which each Impact Fee is imposed; and
- (5) There is a reasonable and proportional relationship between the amount of the fee and the cost of the public facility or portion of the public facility attributable to the development on which each Impact Fee will be levied.

Section 2. Schedule of Fees; Approved. The City Council does hereby adopt and approve the Schedule of Fees and listed Impact Fees that are attached to this resolution in Exhibit "A," incorporated fully herein by this reference, and the Impact Fees shall be added to the City's Comprehensive Schedule of Fees maintained and on file with the City Clerk.

Section 3. Applicability. The Impact Fees approved by this resolution shall become effective 60 days after the date this resolution was adopted, and shall apply to all applications for development that are not deemed complete prior to the effective date of this resolution.

Section 4. Inflationary Increases. The Impact Fees adopted by this resolution and added to the Schedule of Fees set forth in Exhibit "A" shall be adjusted annually for inflation based on the California Construction Cost Index "CCCI") one year after the effective date of this resolution, with the amount of increase equal to the percentage change in CCCI when compared to the base year of the Nexus Study (2023).

Section 5. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 6. CEQA. City Council finds the introduction and adoption of this resolution is not subject to the California Environmental Quality Act ("CEQA") pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Section 7. Certification. The City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED this 28th day of January 2025, by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Mayor

ATTEST:

City Clerk

I, Adria Jimenez, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing ordinance was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the ____ day of _____ 2025.

EXHIBIT A

Development Impact Fee Schedule

water facilities, sewer collection and treatment facilities, transportation facilities, parks and recreation facilities, and affordable housing in-lieu

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
A. AGREEMENTS			
1.	Density Bonus Affordability Covenant	\$1,285*	Per Agreement
2.	Reciprocal Parking Agreement	\$400*	Per Agreement
3.	Easement	\$490*	Per Agreement
4.	Mutual Access Agreement	\$420*	Per Agreement
5.	Deferred Completion	\$340*	Per Agreement
*Plus an initial deposit estimated by staff if City Attorney review is required based on current hourly City Attorney rate.			
B. PLANNING APPLICATIONS			
1.	Adjustment	\$1,330	Per Application
	Appeal	75% of Application Fee	Per Application
3.	Adult Use	Actual Cost including the Fully-Burdened Hourly Rate of staff plus the cost of deposit-tracking charged against an initial deposit of \$3,000	Per Application
	Appeal	75% of Application Fee	Per Application
4.	Conditional Use Permit		
	a. Major	\$4,575	Per Application – Includes up to 15 hours of the project planner. If the project requires additional hours, The City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of initial Application Fee	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
b. Minor Appeal	75% of Application Fee	\$2,885	Per Application Per Application
6. Covenants, Conditions, & Restrictions	Plus an initial deposit estimated by staff if City Attorney review is required	\$835	Per Application
Appeal	75% of Application Fee		Per Application
7. Development Agreement	Fully-Burdened Hourly Rate of staff, deposit tracking costs and the actual cost of the City Attorney charged against an initial deposit of \$6,000		Per Agreement
8. Driveway Zoning Review		\$155	Per Review
9. Environmental Impact Review			
a. Categorically Exempt	\$100 plus County Fee		Per Application
b. Negative Declaration	Full Consultant contract price plus 20% of consultant contract price for City administration of project and staff review		Per Application
c. Environmental Impact Report	Full Consultant contract price plus 20% of consultant contract price for City administration of project Staff review		Per Application
10. Extension of Approval			
a. Administrative		\$680	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
	Appeal	75% of Application Fee	Per Application
	b. Planning Commission	\$1,105	Per Application
	Appeal	75% of Application Fee	Per Application
11.	Extension of Non-Conforming Privileges	\$2,435	Per Application
	Appeal	75% of Application Fee	Per Application
12.	Fireworks Temporary Stand Permit	\$1,010	
	Private Meeting	\$250	If Mandatory Meeting is not attended
13.	General Plan Land Use Amendment	\$5,335	Per Application – Includes up to 18 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of initial Application Fee	Per Application
14.	Home Occupation Permit	\$90	Per Permit
15.	Interdepartmental Review	\$2,190	Requiring more than one department
		\$1,810	If required by Community Development Department only
16.	Interpretation / Determination of Uses	Fully-Burdened	Per Application
	Hourly Rate of staff plus deposit-tracking costs		
	charged against an initial deposit of \$2,500		
	Appeal	75% of Application Fee	Per Application
17.	Mechanical Equipment Zoning Review	\$60	Per Review
19.	Minor Modification of Conditions	\$1,395	Per Application
	Appeal	75% of Application Fee	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
20. Miscellaneous		
a. Pennant and Banner Permit	\$45	Per Permit
b. Home Occupation Permit	\$90	Per Permit
c. Temporary Use Permit	\$545	Per Permit
21. Preliminary Review Development Check		
a. Single Family Residence	\$860*	Per Application
b. Multi-Family/Commercial/Industrial	\$1,290*	Per Application
*Amount will be used as a credit against the subsequent application fee for the project if paid within six (6) months		
27. Sale of Maps, Publications		
a. Zoning Ordinance	\$44	+ \$3.50 if mailed*
(1) Div. 1 Administration	\$8	+ \$2.00 if mailed*
(2) Div. 3 Single Family Zones	\$5	+ \$2.00 if mailed*
(3) Div. 4 Multi-Family Zones	\$7	+ \$2.00 if mailed*
(4) Div. 5 Commercial/Industrial Zones	\$10	+ \$2.00 if mailed*
(5) Div. 6 Open Space Zones	\$5	+ \$2.00 if mailed*
(6) Div. 9 Signs	\$2	+ \$1.00 if mailed*
(7) Permitted Use Chart		
Comm./Industrial Zones	\$2	+ \$1.00 if mailed*
b. General Plan (Excludes Housing Element)	\$26	+ \$3.50 if mailed*
c. Housing Element	\$16	+ \$3.00 if mailed*
d. Zoning Map	\$3	+ \$1.00 if mailed*
e. General Plan Maps	\$3	+ \$1.00 if mailed*
f. Address Maps/ City Maps	\$3	per page + \$1.00 if mailed*
g. Vacant Land Directory	\$3	+ \$1.00 if mailed*
h. Landscaping Guidelines	\$3	+ \$1.00 if mailed*
i. Subdivision Ordinance	\$5	+ \$2.00 if mailed*
j. Entertainment Corridor Specific Plan	\$15	+ \$3.00 if mailed*
k. Entertainment Corridor Specific Plan	\$11.25	+ \$3.00 if mailed*

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
Economic Analysis			
l.	Other Specific Plans	\$10	+ \$3.00 if mailed*
m.	Multi-Family Design Guidelines	\$3	+ \$1.00 if mailed*
n.	Architectural Design Guidelines	\$14.25	+ \$1.00 if mailed*
o.	Photocopies	\$0.10	per page
p.	Auto Center Specific Plan	\$10	+ \$3.00 if mailed
			* Fees are per document
28.	Sign Program Review	\$1,200	Per Application
	Appeal	75% of Application Fee	Per Application
30.	Sign Plan – Monument Sign Fee	\$310	Plan Check and Inspection which requires structural engineering review
31.	Site Plan Review (Reso. 12317, adopted 12/8/09)		
a.	Single Family Residence	\$1,620	Per Application
	Appeal	75% of Application Fee	Per Application
b.	Other than Single Family Residence	\$2,680	Per Application
	Appeal	75% of Application Fee	Per Application
32.	Specific Plan		
a.	City Staff Processed	\$4,135	Per Application – Includes up to 13 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
	Appeal	75% of the initial Application Fee	Per Application
b.	Consultant processed		Per Application – Cost of the Consultant plus 20% for Administrative processing and review
	Appeal	75% of the initial Application Fee	Per Application
34.	Tentative Parcel/Tract Map	\$2,350	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description		Fee	Notes
Appeal	plus \$33 per lot over 5 75% of Application Fee		Per Application
36. Underground Utility Waiver		\$565	Per Application
Appeal	75% of Application Fee		Per Application
37. Variance		\$3,030	Per Application
Appeal	75% of Application Fee		Per Application
38. Zone Changes (map/text amendment)		\$4,620	Per Application - Includes up to 18 hours of the project planner. If the project requires additional hours, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
Appeal	75% of Application Fee		Per Application
39. Zoning Compliance Plan Check			
a. Plan Check/Inspection Fee			
(1) \$250,000 or less (valuation)	\$1.40		Per \$1000
(2) \$250,001 to \$500,000 (valuation)	\$350		+.50 per \$1000 over \$250,001
(3) \$500,001 and over (valuation)	\$475		+.25 per \$1,000 over \$500,000
b. Fire Services Plan	\$45		Per Plan Check or 10% whichever is greater
c. Landscaping/Irrigation Plan Check Fee	\$210		Per Plan Check
Note: No zoning fee shall be required when a proceeding is initiated by action of an authorized officer or official body of the City. Plan check or inspection fee shall be prior to checking of plans.			
40. Business License Zoning Review Fee		\$65	Per Application
41. Accessory Dwelling Unit Review		\$605	Per Application
42. Fence Review – Commercial/Industrial		\$345	Per Application

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
43. Miscellaneous Planning Inspection Fee	\$135	One-hour minimum. If additional hours are required, the City will charge the fully-burdened hourly rate for a planner against a deposit as determined by the Director of Community Development
44. Plan Check – Accelerated		
a. Charge hourly at the overtime rate for City staff to perform the work after hours; or		
b. Charge the full cost of a 3 rd party contractor plus 20% overhead to cover City administrative costs and review		
c. Both a and b charged against an initial deposit determined by staff that includes the deposit-tracking charge		
45. Sign Permit	\$255	Includes Planning Plan Check
46. Zoning Verification Letter	\$190	
47. General Plan Maintenance		
4% surcharge added to all Building fees except for repairs and alterations to single-family residences and commercial or industrial tenant improvements (no expansion of square footage).		
48. Short Term Rental Permit	\$445	3 years
Annual Inspection	\$105	
Appeal	\$335	Refunded if appeal is upheld
49. Public Hearing Notification (General)	Actual Cost	Charge for Newspaper Noticing costs in the Buena Park/Anaheim Independent based on actual costs when noticing is required
50. Landscaping / Irrigation Plan Check	\$210	To review landscaping and irrigation plans for multi-family, single-family, Commercial and Industrial developments with 500 square feet or more of new landscaped area or 2,500 square feet or more of altered landscaped area
<u>51. Affordable Housing In-Lieu Fee (For Rent)</u>	<u>\$99.59</u>	<u>Per square foot in-lieu fee may be paid in-lieu of constructing up to 25% of the required affordable housing units.</u>
<u>52. Affordable Housing In-Lieu Fee (For Sale)</u>	<u>\$107.16</u>	<u>Per square foot in-lieu fee may be paid in-lieu of constructing up to 25% of the required affordable housing units.</u>

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
53. Parks In-Lieu Fee	\$7.85	Per square foot of residential development.

C. BUILDING FEE SCHEDULE

Fee Type	Fee Basis	Fee Amount / Rate
Permit Issuance Fee	Flat Fee at Permit or Plan Review Submittal	\$25
Building Permit Fee – new commercial, Industrial and residential	Based upon Project Valuation per Table A	See Table A
Electrical Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	10%
Plumbing Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	6%
Mechanical Permit Fee – new commercial, Industrial and residential	Fee as a % of Base Building Permit Fee	6%

TABLE A – PROJECT VALUATION

Based on Building Valuation as Determined by the Building Official¹ or Data Published by the International Code Council

Project Valuation	Base Permit Fee amount
\$1 to \$500	\$65 = Minimum Permit Fee
\$501 to \$2,000	\$65 for the first \$500; plus \$4 for each \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$125 for the first \$2,000; plus \$15 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$470 for the first \$25,000; plus \$11 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$745 for the first \$50,000; plus \$8 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$1,145 for the first \$100,000; plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,345 for the first \$500,000; plus \$5.15 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and above	\$5,920 for the first \$1,000,000; plus \$4 for each additional \$1,000 or fraction thereof
¹ Section 109.3 of the 2019 California Building Code (CBC) – “The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment and permanent systems. If, in the opinion of the building official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the building official. Final building permit valuation shall be set by the building official.	

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
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Fee Type	Fee Basis	Fee Amount						
Building Permit Fee – Other: Additions to buildings or structures, tenant improvements, interior and/or exterior alterations to buildings or structures, demolition to buildings or structures, and construction or demolition of swimming pools.	Based upon Project Valuation per Table A	See Table A						
Electrical Permit Fee - Other	Based upon Project Valuation per Table A	See Table A						
Plumbing Permit Fee - Other	Based upon Project Valuation per Table A	See Table A						
Mechanical Permit Fee - Other	Based upon Project Valuation per Table A	See Table A						
Building Plan Review	Collected at time of building plan submittal and assessed at a percent of building permit (inspection) fee	85% with a \$82 minimum						
	<u>Exceptions:</u>	30%						
	• Standard production units after the model unit has been reviewed at a percent of the building permit fee with changes from the standard reviewed on an hourly basis							
	• Projects requiring review in excess of							
	<table><tr><th>Project Valuation</th><th>of reviews</th></tr><tr><td>\$100,000 or less</td><td>2</td></tr><tr><td>\$100,001 to \$1,000,000</td><td>3</td></tr><tr><td>\$1,000,001 or more</td><td>4</td></tr></table>		Project Valuation	of reviews	\$100,000 or less	2	\$100,001 to \$1,000,000	3
Project Valuation	of reviews							
\$100,000 or less	2							
\$100,001 to \$1,000,000	3							
\$1,000,001 or more	4							
Electrical/Plumbing/Mechanical Plan Review - Other	As required by the Building Official	Greater of 85% of the Permit Fee or \$82						

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Photovoltaic (Solar) System Permit Fee	Based on a valuation of \$1,000 per panel or as amended by State Law (AB1124)	Table A
Roofing Permit Fee	Based on Project Valuation	Table A
Sign Permit Fee	Based on Project Valuation	Table A
Fee Type	Fee Basis	Fee Amount
Sign Plan Check Fee	Valuation / Flat	Greater of 85% of the Permit Fee or \$82
Temporary Power Pole Permit Fee (Main Pole)	Flat	\$65
Temporary Power Pole Permit Fee (Each Additional Pole)	Flat	\$35
House Moving Building/Electrical/Plumbing/Mechanical Permit Fee	Valuation determined by Building Official	Table A
House Moving Plan Check Fee	Valuation / Flat	Greater of 85% of the Permit Fee or \$164
California Energy Conservation Compliance	Percentage	10% of Building Permit
National Pollutant Discharge Elimination System Requirements	Percentage	10% of Building Permit
Additional Plan Review – Re-checks, changes, or revisions to approved plans as determined by the Building Official	Hourly	\$164 per hour with one-hour minimum
Additional Plan Review – Special consultant review of geotechnical reports, complex plans or as required by the Building Official	Percentage	Actual cost plus 10% for administration
Re-Inspection Fee	Flat	\$130
Inspection Outside of Business Hours	Hourly	\$195 per hour (two-hour minimum)
Change of Contractor Fee	Flat	\$94
Travel to Inspect Building to be Relocated to within the City	Hourly	\$130 per hour with two-hour minimum

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Duplicate Job Card Charge	Flat	\$47
Records Retention Fee – Each Sheet of Permitted Drawings	Flat	\$4
Records Retention Fee – Each Permit Issues	Flat	\$1.50
Records Retention Fee – Each Page	Flat	\$1
Fee Type	Fee Basis	Fee Amount
Refund (Building Permit) - No work done and permit still active	Percentage	Up to 80% as determined by Building Official
Refund (Building Permit) – Fees paid erroneously	Percentage	90% of fee amount
Refund (Building Plan Check) – Cancelled Prior to Review	Percentage	Up to 80% as determined by Building Official
Refund (Building Plan Check) – Fees paid erroneously	Percentage	90% of fee amount
Investigation Fee	Hourly	\$130 per hour minimum one-hour
Penalty for Work Without Permit	Flat	2x's regular Permit Fee amount
Virtual Inspection Fee	Actual Cost	Actual Cost from Vendor
Plan Review Extension Fee	Flat	\$94
Building Permit Extension Fee	Flat	\$94
Expired Permit Reinstatement Fee	Flat	\$94
Certificate of Occupancy	Flat	\$47
Temporary Certificate of Occupancy	Flat	\$47
Address Assignment Charge – First address + Additional address	Flat	\$94 + \$10 for each additional address

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
Miscellaneous Permit	Hourly	Actual Hourly Rate for service not identified in fee schedule

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT COMMUNITY DEVELOPMENT

Description	Fee	Notes
D. CODE ENFORCEMENT FEE SCHEDULE		
1. Newsrack Permits		
a. Initial Permit	\$30	
b. More than one Newsrack (per distributor) at same location	\$15 Each - Initial Permit Fee	
c. Renewal	\$20	
d. More than one Newsrack (per distributor) at same location	\$10 Each - Renewal	
e. Re-inspection for violations	\$85 Annual Renewal	
f. Impound News Rack	\$70 Each	
2. Rental Housing Inspection Fees (Reso. 10990, adopted 07/24/01)		
a. Annual Inspection Fee – Single Family Homes	\$75	No fee if paying license tax fees under BPMC § 5.04.330
b. Annual Inspection Fee – Up to 4 Multiple Units	\$75	No fee if paying license tax fees under BPMC § 5.04.330
c. Annual Inspection Fee – Over 4 Units		Varies Fee is same amount set forth in BPMC § 5.04.330; No fee if paying license tax fees under BPMC § 5.04.330
d. Re-Inspection Fee	\$75	Per Each Re-Inspection

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
A. ENGINEERING		
1. Plan Check Fees		
a. Grading Plans	Hourly Rate + 20%	Calculated at fully-burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
b. NPDES Water Quality Management Plan	Hourly Rate + 20%	Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
c. All Other Improvement Plans	Hourly Rate + 20%	Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
d. Tentative Parcel Map	\$795	
e. Final Parcel Map		Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff
f. Tentative Tract Map		\$1200 without EIR/\$1590 with EIR
g. Final Tract Map	\$300	Calculated at fully burdened actual hourly cost for staff and/or consultants plus 20% overhead, plus deposit-tracking charge all against an initial deposit of \$2500 or as determined by staff

Note: Applicant must deposit with the Public Works Department an amount to be determined by the plan checker at the first submittal of grading, WQMP, or improvement plans. For WQMP, a minimum deposit of \$2,500 is required. No plans will be considered officially accepted until the deposit has been paid. For track and parcel maps, both the filing fee and plan check fee must be paid when the plan is first submitted for review.
(Reso 12509 adopted 12/14/10)

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
2. Applications and Agreements		
a. Lot Consolidation	\$920	Includes up to 5 hours of plan checking. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an assistant engineer or the consultant cost plus 20% against a deposit as determined by staff
b. Lot Line Adjustment	\$920	Includes up to 5 hours of plan checking. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an assistant engineer or the consultant cost plus 20% against a deposit as determined by staff
3. Private Facility Encroachment – Monitoring Wells in Public Right of Way		
a. Application for License	\$1325	
b. Annual Monitoring Well Fee	\$.05	Per Cubic Inch of Well Volume; \$200 minimum per year
c. Annual Discharge Line Fee	\$1.00	Per Lineal Foot; \$400 minimum per year
d. Bond Requirements	\$500	Per Well (\$1,000 min) plus \$2,000 Minimum for connection to catch basin
e. Lane Closure Fee	(see #6 for details)	
4. Private Property – On Site Work – Monitoring Wells; Soil Borings; Geoprobings & Hydropunch	\$345	Includes up to 2 hours of inspection. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an inspector against a deposit as determined by staff
5. Lane Closure Permits		
a. Lane Closure Permit and Inspection		\$190 permit fee plus fully burdened actual hourly cost for inspection
6. <u>Traffic Impact Fee</u>		

Requirements: The Traffic Impact Fee shall be assessed on a per square foot basis in the following amounts based on the land use type of the proposed development:

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
<u>1. Residential: \$0.11 per square foot</u>		
<u>2. Commercial: \$0.31 per square foot</u>		
<u>3. Office: \$0.32 per square foot</u>		
<u>4. Industrial: \$0.19 per square foot</u>		

~~is based upon the P.M. peak hour vehicle trips generated by the development. All projects within Growth Management Area No. 1 (GMA #1, north of Interstate 5), are to be assessed \$207 per P.M. peak hour trips generated. All projects with GMA #2 (south of Interstate 5) are to be assessed \$109 per P.M. peak hour trip generated.~~

~~The calculation of the fee assessment will take into account the existing use of the property, such that the owner will be charged only for the increased use of the property that affects traffic. All development that generates more than 1,600 new daily trips or 40 vehicle trips during the A.M. or P.M. peak hours, is required to prepare a traffic impact analysis to determine additional traffic impacts.~~

7. Water Impact Fee

Requirements: The Water Impact Fee shall be assessed on a per square foot basis in the following amounts based on the land use type of the proposed development:

- 1. Residential: \$0.27 per square foot
- 2. Commercial: \$0.21 per square foot
- 3. Office: \$0.05 per square foot
- 4. Industrial: \$0.05 per square foot

8. Sewer Impact Fee

Requirements: The Sewer Impact Fee shall be assessed on a per square foot basis in the following amounts based on the land use type of the proposed development:

- 1. Residential: \$0.24 per square foot
- 2. Commercial: \$0.20 per square foot
- 3. Office: \$0.32 per square foot
- 4. Industrial: \$0.24 per square foot

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
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B. PERMIT REQUIREMENTS

Certificate of Insurance: MUST be provided by the contractor that fully complies with the requirements as set by the City Risk Manager prior to the issuance of Permits for work in City Right-of-Way. .

Capital Improvement Projects, Private Developments, Residential & Utility Company permits (So. Calif. Gas Co, is exempt) MUST PROVIDE the City with the following information when obtaining a permit:

- a. All work done within the public right-of-way shall be performed by a licensed Contractor with a Class A, C-12 or C-34 License for all trenching and paving or a Class C-08 License for all concrete work. A Class "B" License MAY be acceptable for minor curb, gutter and sidewalk work in conjunction with single family residential structure (at the discretion of the City Engineer).
- b. Workers Compensation Insurance (unless they are exempt and sign an exemption form titled "Section 3700 of the State of California Labor Code").
- c. City Business License (See the Finance Department for fees, etc.)

C. PERMITS AND INSPECTION FEES

In all cases, if a permit applicant obtains a permit as "Owner/Builder" they will be held as the "responsible party" to provide the City with contractor information, i.e., the correct classification of License issued by the State of California, Workers Compensation Insurance (unless exempt) and a City Business License.

The City will verify Contractors' License by using the website for the Contractors State License Board www.cslb.ca.gov. The State License Board Website includes Workers Compensation Insurance Information. In order to verify that the Contractor has Workers Compensation Insurance, the City may either view the website and/or call the insurance carrier.

1. Grading, Utilities and Street Improvements
 - a. Permit Fee \$380 plus earthwork fee established by the PW Department

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
		\$30 each for the following: curbs, gutter, sidewalk, street paving, wheelchair ramp, sidewalk landings, under sidewalk drains, dirt/sand in street (swimming pool construction), dumpster permit (on or off-site), miscellaneous inspection permit.
c. Inspection Fee		A fee of 3.5% of total construction cost or a fee calculated based on hourly inspection as required
2. Block Party Permits	\$310 Per Location	
4. Utility Company Permits		
a. Permit Fee	\$305 (to match miscellaneous inspection permit #6)	
b. Deposit	A deposit of \$5000 may be collected as required by the City Engineer.	
c. Inspection Fee	\$additional inspection to be charged at the fully-burdened hourly rate for an inspection (currently \$97.20).	
5. Transportation Permit		
a. Single Trip	\$16	
b. Hauling Permit	\$16	
c. Variance Permit	\$460	See "Transporter Variance Guidelines" below for details.
d. Annual Permit	\$90	Covers entire fleet (attached listing of equipment & license plate numbers)
Note: <u>Transporter Variance Guidelines:</u> Loads over 14' wide and 15' 6" high are considered "VARIANCE PERMIT MOVES" and require pre-approval from the Traffic and Transportation Manager. Transporter MUST give 2-5 working days advance notice of all variance moves. City is closed on alternate Fridays.		
6. Miscellaneous Inspection Permit	\$305	Includes up to 2 hours of inspection. If the project requires additional hours, the City will charge the fully-burdened hourly rate for an inspector against a deposit as determined by staff
7. Miscellaneous Improvement Permit		\$190 permit fee plus fully burdened actual hourly cost for inspection

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
D. UTILITY SYSTEMS FEES		
1. Connection Fees		
a. Sewer Hook on (Residential)	\$50	Per Residential Unit
b. Sewer Hook on (Non-Residential)	\$200	Per Acre
c. Water Acreage Fee	\$150	Per Acre
d. Fire Hydrant Hook on	\$250	Per Rental and Installation
Deposit	\$800	Water billed per City rate schedule
e. To the Orange County Sanitation District System		As set by the CSDOC
2. Fees to Process Applications & Agreements		
a. Out-of-City Utility Service		Fully-burdened hourly rate of staff and City Attorney cost, if required, plus deposit-tracking charge, charged against an initial deposit as determined by staff
3. Fire Flow Test		
a. Permit Fees	\$220	Per Test
4.		
E. MISCELLANEOUS & SPECIAL SERVICES		
1. Street Banners		
a. Permit Fees (1st location)	\$630	
b. Permit Fees (each additional location)	\$485	
2. Weed Abatement Processing Fee		
a. Phase 1		Citation issued to property owner
b. Phase 2	\$80	Public Works posts property not in compliance
c. Phase 3	\$40 plus	Public Works coordinates abatement process with contractor
	cost of contractor abatement	
d. Phase 4	Actual City cost in preparing,	Public works liens property of charges are not paid
	approving and transmitting lien plus County	

CITY OF BUENA PARK FEE SCHEDULE

DEPARTMENT PUBLIC WORKS

Description	Fee	Notes
charges plus any unpaid abatement charges		
3. Dumpster/Container in Public Right-of-Way		
Note: Dumpster MUST be ordered from the City's Refuse Provider, Park Disposal, 6762 Stanton Avenue, Phone (714) 522-3577.		
a. Permit Fee	\$170	
b. Deposit (Residential)	\$100	Refundable
c. Deposit (Non-Residential)	\$1,000	Refundable
5. Electric Vehicle Charging Fees		
a. Electricity charge per kilowatt hour	\$0.25	
b. Extended charge penalty fee (in addition to Standard kWh charge)	\$1.00	per hour after three hours

A. REPORT FROM NAVIGATION OVERSIGHT COMMISSION AD HOC COMMITTEE ON HOMELESSNESS PREVENTION AND AFFORDABLE HOUSING CREATION

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	STUDY SESSION Item: 9A.
Presented By	Prepared By
Rosemary Nielsen, Community Services Supervisor	Jim Box, Director of Community Services
Approved By	Presented By
Aaron France, City Manager	Rosemary Nielsen, Community Services Supervisor

DISCUSSION

Introduction

Like many cities throughout the state, Buena Park has been actively engaged in discussions, programs, and development projects that increase the amount of affordable housing in the City. Over the past 10-years, the City has made significant strides towards affordable housing development, including the completion of several affordable housing communities including Clark Commons, Park Landing, Orchard View Gardens, On-Beach Phase I, Ascent, Habitat for Humanity, and the Lincoln Avenue Apartments. Additionally, in 2022 the City Council approved the 6th Cycle General Plan Housing Element, which created the Housing Incentive Overlay Zone, which requires affordable housing to be incorporated into market-rate residential development throughout the City. While these projects and programs have provided much-needed affordable housing, the demand for housing, specifically affordable housing, still far exceeds the supply in the City and the region.

Recognizing the continued need for affordable housing development in the City, in October 2023, the Navigation Center Oversight Commission ("Commission") formed an Ad Hoc Committee, which was tasked with developing recommendations to the Commission that would focus on homelessness prevention or reduction through affordable housing creation.

The ad hoc committee consisted of three commissioners (Barry Ross, Carol McCann, Ed Choi), three city staff members (Rosemary Nielsen, Jim Box, Matt Foulkes), and three residents with lived experience. The ad hoc committee met twice between November 2023 and January 2024 to develop recommendations for Commission consideration. The ad hoc committee's first meeting explored the various pathways available to create more affordable housing as well as how to best support the Buena Park Navigation Center, which is a key resource for the unhoused community and is the first step towards moving out of homelessness. The second meeting on September 19, 2024, further refined the list of recommendations that the ad hoc committee would make to the Commission. Details on the specific recommendations are provided later in this report.

Homelessness in Orange County and Buena Park

According to the *2024 Affordable Housing Needs Report* for Orange County, there are significant challenges to providing affordable housing for low-income renters:

- 129,693 low-income renter households in Orange County are without affordable housing
- 82% of extremely low-income households are spending more than 50% of their income on rent
- The average renter in Orange County would need to earn \$53.83/hour to afford the average asking rent of \$2,799 per month

These housing affordability challenges, along with other external factors, have contributed to a 31% increase in the number of people experiencing homelessness in Buena Park according to the most recent Point-In-Time Count conducted by Orange County in 2024.

Best Practices to End Homelessness

The ad hoc committee reviewed the best practices to address homelessness and has aligned its recommendations with the Housing First Model, which advocates for the provision of stable housing as a critical first step. In addition to the best practices, the ad hoc committee explored a range of recommendations to address the housing shortage, including:

- **Expanding By-Right Housing (Upzoning):** Allowing for increased density in appropriate zones to encourage more affordable housing development
- **Affordable ADU (Accessory Dwelling Unit) Incentives:** Encouraging homeowners to build and rent ADUs at affordable rates
- **Housing Loan Fund:** Establishing a local fund to support the development of affordable housing projects
- **Land Bank:** Acquiring and holding properties for future affordable housing developments
- **Incentive Zoning and Fee Waivers:** Implementing policies that encourage developers to build affordable housing by reducing regulatory burdens

At the meeting on January 15, 2025, the ad hoc committee presented a list of recommendations to the Commission. Following a presentation by City staff and discussion by the Commission members, the Commission voted to make the following recommendations to the City Council for their consideration:

1. **Complete the Necessary Steps to Obtain the 'Pro Housing' Designation from the State Department of Housing and Community Development:** The Pro-Housing Designation would give the City a competitive advantage when seeking state and federal funding for housing development and would demonstrate Buena Park's commitment to housing development and attract investment in affordable housing.
2. **Develop a Policy and/or Program to Preserve Affordable Housing Covenants:** Extend affordable housing covenants beyond their expiration to maintain the affordability of existing units. Implement "first right refusal" clauses in affordability agreements to allow the City the option to purchase properties and extend affordability terms.
3. **Develop a City Policy to Allocate funding for Homelessness Prevention and Affordable Housing Development:** Dedicate a portion of net annual revenue to homelessness prevention and affordable housing development. This consistent funding stream could support ongoing efforts to prevent homelessness and develop affordable housing in the City
4. **Incentivize ADU Development:** Implement programs that encourage homeowners to build ADUs that are deed-restricted to remain affordable to low- and moderate-income households by offering incentives such as fee reductions or waivers.
5. **Provide Fee Waivers and Reductions for Affordable Projects:** Waive or reduce development fees for fully affordable housing projects and reduce fees for partially affordable projects to lower the financial barriers for developers and accelerate the construction of affordable units.
6. **Expand the Affordable Housing In-Lieu Fee Program:** Create an in-lieu fee program for developers who cannot build affordable housing on-site. These fees would go into a fund dedicated to building affordable housing elsewhere in the city.
7. **Develop a Community-Based Partnership Approach:** Increase engagement with local landlords, including faith-based organizations, and seek partnership opportunities for affordable housing development. Offer

incentives for community stakeholders to invest in affordable housing solutions.

Should the City Council wish to pursue any of the above-referenced recommendations, City staff would develop the details of the program or policy and agendize that specific action for future City Council consideration.

City Council Regular Meeting Agenda Report

B. DISCUSS AND PROVIDE DIRECTION REGARDING THE DEDICATION OF THE BUENA PARK METROLINK STATION TO FORMER MAYOR ART BROWN

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	STUDY SESSION Item: 9B.
Presented By	Prepared By
Frances Capistrano, Management Analyst	Mina Mikhael, Director of Public Works/City Engineer
Approved By	Presented By
Aaron France, City Manager	Frances Capistrano, Management Analyst

DISCUSSION

On December 10, 2024, Vice Mayor Traut requested discussion related to dedicating the Buena Park Metrolink Station to former Mayor and Council Member Art Brown.

The Buena Park Metrolink station opened in 2007 as a commuter transit stop for both the Metrolink service and bus services. It serves the Metrolink Orange County Line and 91/Perris Valley Line, providing connections to Los Angeles, Riverside, and other destinations. The station has played a vital role in reducing traffic congestion in the region and promoting public transit. It also supports local economic growth by improving access to Buena Park attractions such as Knott's Berry Farm and nearby retail centers.

Dedicating landmarks or buildings to individuals is a symbolic gesture that recognizes their contributions, achievements, and significance to the community. As such, former Mayor Arthur "Art" Brown has provided exemplary service to the City of Buena Park. As long-time resident, Mr. Brown has dedicated over three decades to civic leadership and community involvement.

Mr. Brown's career began with honorable service in the United States military and served as a Deputy Sheriff in Los Angeles, demonstrating his dedication to public safety. He was elected to the Buena Park City Council in 1990, and then re-elected multiple times, serving eight terms as Mayor. His leadership has been instrumental in various city developments and initiatives.

Beyond his official duties, Mr. Brown has been deeply involved in the community. He has served as the curator of the Buena Park Historical Society and actively participated in organizations such as the Buena Park Cable Foundation and the Buena Park Noon Lions Club. His influence extends beyond Buena Park. He has been a member of the Southern California Association of Governments (SCAG), where he served as President in 2023, contributing to regional planning and policy development, as well as serving on the Metrolink Board of Directors. He served the City of Buena Park for 32 years, leaving behind a legacy of commitment and service to the community.

Currently, there is an existing dedication plaque honoring Mr. Brown at the station. To further commemorate his contributions, additional options for informal dedications or naming within and around the station could be considered. These options include:

1. Renaming the portion of Lakeknoll Drive adjacent to the Metrolink Station, west of Dale Avenue
2. Installing a commemorative sign at the station's entrance
3. Renaming a platform or the rotunda
4. Installing an informal station name along the northern elevator tower
5. Creating a portrait, bust, or art piece

Each of these options provides a meaningful way to recognize Mr. Brown's impact while enhancing the station's identity and historical significance. His extensive experience and leadership have significantly contributed to the development and improvement of transportation infrastructure in Buena Park and the broader Orange County region.

The City Council does have a policy related to memorializing and naming structures. Council Policy No. 30 has been attached for reference. The City Council has the option to deviate from this policy and make an exception in this case.

Staff is seeking direction on whether to proceed with any type of commemoration for former Mayor Brown at or near the Metrolink Station.

Attachments

[Policy No 30 Memorializing and Naming Structures.pdf](#)



City of **BUENA PARK**

CITY COUNCIL POLICY STATEMENT

RESPONSIBLE DEPARTMENT: CITY COUNCIL

CONTACT PERSON: CITY CLERK

SUBJECT: NAMING OF CITY STRUCTURES AND FACILITIES

It is the policy of the City of Buena Park that the naming of new and renaming of existing structures and facilities be reserved for exceptional circumstances and that the naming process comply with the guidelines set forth in this policy.

Background

The naming or renaming of City structures and facilities is a powerful and permanent identity for a public place. The City reserves the naming of structures and facilities to those circumstances which tradition and practice have shown to serve interests of the residents and assure a worthy and enduring legacy for the City's public places.

Criteria

In considering any proposal to name or rename a structure or facility, the following shall be considered:

- The name shall have historical, cultural, or social significance for generations to come.
- The name shall engender a strong and positive image.
- The name shall commemorate people, places, or events that are of enduring importance to the community.

Eligibility

- Naming a structure or facility in the memory of a deceased person cannot be considered until at least 12 months after the date of death. The person memorialized shall have made extraordinary accomplishments towards the overall quality of life to the community.
- Naming a structure or facility after the name of a donor may be considered when 50 percent or more of the value of land is donated or 50 percent or more of the cost of development is donated. In such cases, the naming shall not result in the undue commercialization of the structure or facility.

Authority

The naming or renaming of City structures requires the approval of City Council. When a facility has reached the end of its useful life and will be replaced or substantially renovated, the replaced or renovated structure may be renamed.

C. DISCUSS AND PROVIDE DIRECTION REGARDING COUNCIL DISTRICT COMMUNITY MEETINGS

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	STUDY SESSION Item: 9C.
Presented By	Prepared By
Jessica Fewer, Senior Management Analyst	Eddie Fenton, Assistant City Manager/Director of Human Resources
Approved By	Presented By
Aaron France, City Manager	Jessica Fewer, Senior Management Analyst

DISCUSSION

On November 12, 2024, Mayor Ahn requested a discussion regarding an annual community meeting in each City Council district. In the past, the City has held these types of district meetings to address community concerns or present upcoming development projects. Alternatively, this concept would provide district residents with an update on City projects, services, and programs as well as present topics specific to their district. Community meetings would be held on an annual basis with an aim to increase community engagement and promote the positive things happening in Buena Park. These meetings will hopefully not only provide information to the community, but encourage residents to feel a sense of pride in the city that they live and/or work in. The meetings will also provide a proactive approach to connect with residents and garner their feedback on issues relevant to their area.

The main portion of the meeting would be programmed and include key updates on projects, programs, and services from several City departments, including the Police Department, Public Works, Community Development, and Community Services, as well as the Orange County Fire Authority. There would be time at the end of the presentation for resident feedback and/or question & answers. However, residents would be encouraged to speak about individual concerns or issues with the appropriate department staff member at the conclusion of the meeting to make the meetings as efficient as possible for all participants. Other governmental agencies such as local school officials or school district officials could also be invited to provide updates. City Commissioners would be encouraged to attend their district meeting.

Marketing staff within the City Manager's Office would advertise each meeting to community members in a variety of ways in order to hopefully garner a wide audience. Methods could include social media, signs within neighborhoods, e-mail blasts, and text messages. Meeting information also could be provided in the *Buena Park Today* as scheduling allows.

With City Council direction to proceed, staff will work with each Council Member interested in hosting a meeting in their district to select a date, time, and location for their meeting.

D. DISCUSS AND PROVIDE DIRECTION REGARDING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF BUENA PARK AND KUKKIWON CALIFORNIA BRANCH, LLC

Meeting	Agenda Group
Tuesday, January 28, 2025, 5:00 PM	STUDY SESSION Item: 9D.
Presented By	Approved By
Eddie Fenton, Assistant City Manager	Eddie Fenton, Assistant City Manager
Prepared By	Approved By
Eddie Fenton, Assistant City Manager/Director of Human Resources	Aaron France, City Manager
Presented By	
Eddie Fenton, Assistant City Manager/Director of Human Resources	

DISCUSSION

INTRODUCTION AND BACKGROUND

At the City Council meeting on January 14, 2025, Mayor Ahn requested a discussion regarding entering into an agreement with Kukkiwon California Branch to promote mutual understanding and cooperation in spreading Taekwondo culture and bringing community and economic development to the Buena Park community.

Kukkiwon, which began as the Taekwondo Central Dojo in Seoul in 1972, is the World Taekwondo Headquarters that leads the globalization of Taekwondo and serves as the center of the Taekwondo family of approximately 150 million people around the world.

DISCUSSION

In September 2024, the California Taekwondo Committee announced that Kukkiwon has started a Kukkiwon California Branch, LLC. The organization aims to strengthen the global influence of Taekwondo and promote collaboration through its California branch by fostering the development of Taekwondo instructors in the state. The Source at Buena Park is home to the Kukkiwon California Branch office.

Kukkiwon, a special corporation, plays a central role in training Taekwondo instructors and issuing official certifications, known as Dan certificates. A Taekwondo Dan certificate is a document that recognizes a person's achievement of a black belt level in Taekwondo. Kukkiwon's key initiatives include Taekwondo academic research, demonstration teams, dispatching instructors overseas, organizing international Taekwondo festivals, and promoting Taekwondo to foreigners.

The California branch will focus on activities such as overseeing Dan certificate examinations and issuance, providing guidance and support for international instructor qualifications, supplying essential information for running Taekwondo academies, and promoting an integrated management system for Taekwondo facilities.

The California Branch will also provide Kukkiwon-certified Taekwondo programs and instructor training; host Taekwondo seminars, events, and international certification programs; and strengthen collaboration with local Taekwondo schools.

Kukkiwon California Branch is interested in working with the City to promote Taekwondo culture and its educational value within the community; support the growth and activation of Taekwondo programs in Buena Park; enhance regional publicity through international Taekwondo events and cultural exchanges; and consider Taekwondo education in Buena Park's local elementary and middle schools.

In exchange, Kukkiwon California Branch is seeking an agreement with that City that provides City facilities, at no cost, to be used for Taekwondo events if available (e.g., public facilities, gymnasiums). In addition, the City would provide promotional efforts within the community and encourage community participation in their Taekwondo programs.

Kukkiwon California Branch requested that the MOU remain effective for a period of five (5) years, with the possibility of extension upon mutual agreement by both parties.

Staff recommends that the City Council provide direction on whether or not to negotiate an agreement with Kukkiwon California Branch and bring back that item at a future City Council meeting for formal approval.