

MINUTES OF CITY COUNCIL MEETING
OF THE CITY OF BUENA PARK
HELD JUNE 25, 2024

Vol. 54 Pg. 132

1. GENERAL

The City Council met in a regular session on Tuesday, June 25, 2024, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Sonne presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Brown, Traut, Ahn, Sonne
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and, Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk.

1C. INVOCATION

The Invocation was led by Eddie Fenton, Assistant City Manager/Director of Human Resources.

1D. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Melissa Dhauw, Senior Management Analyst.

1E. CITY MANAGER REPORT

City Manager France reported the following:

- Summer 2024 Concerts Kick Off, Wednesday, July 3, 2024, LA Sound Machine: Gloria Estafan Tribute, 7:00 p.m. at Boisseranc Park
- Police Chief Nunes informed the community about the goal of having a safe and festive Fourth of July celebration. Use of safe and sane fireworks are allowed only on Fourth of July between 10:00 a.m. and 10:00 p.m. Police Chief Nunes also advised the community about the dangers of illegal fireworks, and that illegal fireworks are prohibited. Pursuant to the Buena Park Municipal Code, a \$1,000 fine will be imposed to offenders.

2. PRESENTATIONS

2A. CERTIFICATE OF RECOGNITION PRESENTED TO THE BUENA PARK POLICE DEPARTMENT FOR THE GUN BUYBACK PROGRAM

Doug Chaffee, Vice Chairman, Orange County Board of Supervisors, Fourth District, was unable to attend the meeting, and will present the Certificate of Recognition to the Buena Park Police Department at the July 9, 2024 Regular City Council meeting.

2B. BUENA PARK POLICE DEPARTMENT CITIZENS COMMENDATION AWARDS
Presented to Scott Brown and Jana Ramirez

Police Chief Nunes presented the Citizens Commendation Awards to Scott Brown and Jana Ramirez.

Joe Pak, Assemblywoman Sharon Quirk-Silva Senior Field Representative and other Legislative representatives presented certificates of recognition to Scott Brown and Jana Ramirez on behalf of federal, state, county, and local legislators.

3A. ORAL COMMUNICATIONS

Mayor Sonne announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council.

Aidan Rezner, Alzheimers OC, spoke regarding dementia and thanked City Council for their support.

Joe Pak, Assemblywoman Sharon Quirk-Silva Senior Field Representative, spoke regarding the Commemoration of the 74th Anniversary of the Korean War at Korean War Memorial in Hillcrest Park Fullerton showing appreciation for the 36,591 lives that were lost.

Jose Trinidad Castaneda (via zoom), spoke regarding concerns about the leadership in the City.

There being no further requests to speak, Mayor Sonne closed oral communications.

4. CONSENT CALENDAR (4A – 4I)

Mayor Sonne announced that Consent Calendar Item Nos. 4A – 4I would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken on Item Nos. 4A – 4I:

MOTION: Traut
SECOND: Brown
AYES: Traut, Brown, Ahn, Sonne
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Item Nos. 4A – 4I be approved.

Minutes

4A. APPROVAL OF MINUTES
Recommended Action: Approve the Minutes of the Special and Regular City Council Meetings of June 11, 2024.

APPROVED the recommended action.

Finance 75

4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS
Recommended Action: Adopt Resolutions approving Claims and Demands.

ADOPTED the following titled resolutions:

RESOLUTION NO. 14855
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$1,414,218.37 DEMAND NOS., 425154 THROUGH 425363. CANCELLED NOS.421601, 421621, 421757, 421795, 423839, 423841, 423842, 423847, 423849, 423850, 424203 AND 424927

RESOLUTION NO. 14856
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$21,030.26 COVERING RETIREE PAYROLL ENDING MAY 31, 2024

RESOLUTION NO. 14857
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$981,406.53 COVERING REGULAR PAYROLL ENDING JUNE 07, 2024

Reports & Studies 129**4C. TREASURER'S REPORT FOR THE MONTH OF MAY 2024**

Recommended Action: Receive and file the reports.

APPROVED the recommended action.

Contracts 70 C-3096**4D. PROFESSIONAL SERVICES AGREEMENT WITH HUE LUU, P.E. FOR BUILDING PLAN REVIEW AND ENGINEERING SERVICES**

Recommended Action: 1) Approve a Professional Services Agreement with Hue Luu, P.E., to provide professional building plan review and engineering services in the amount of \$180,000, for the Fiscal Year 2024- 2025; 2) Authorize the City Manager and City Attorney to make any and all necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

Jose Trinidad Castaneda spoke in opposition of this item.

APPROVED the recommended action.

Contracts 70 C-3158 C-3234 C-3252 C-3301 C-3400**4E. AGREEMENT WITH THE BUENA PARK SCHOOL DISTRICT (BPSD) FOR SCHOOL RESOURCE OFFICER SERVICES FOR THE 2024-2025 SCHOOL YEAR**

Authorize the Police Department to renew an agreement to provide School Resource Officer (SRO) services at Buena Park Middle School and Beatty Middle School.

Associated costs are \$232,569. The BPSD will reimburse the City for 75% of these costs, which is equivalent to 180 instructional days, in the amount of \$174,426. This leaves \$58,143 to be funded by the General Fund (Account No. 11-5059-650402).

Recommended Action: 1) Approve an agreement between the City of Buena Park and the Buena Park School District (BPSD) to provide School Resource Officer services at Buena Park Middle School and Beatty Middle School for the 2024-2025 school year; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

APPROVED the recommended action.

Contract 70 C-3111 C-3299 C-3379**4F. AGREEMENT WITH THE FULLERTON JOINT UNION HIGH SCHOOL DISTRICT (FJUHSD) FOR SCHOOL RESOURCE OFFICER SERVICES FOR THE 2024-2025 SCHOOL YEAR**

To renew the agreement to provide School Resource Officer service at Buena Park High School. Associated costs are \$262,419. The Fullerton Joint Union High School District shall reimburse the City of Buena Park for SRO service for 180 instructional days, or 75% of a police officer's salary and benefits up to \$196,815. This leaves a residual of \$65,604 annually to fund a full-time Police Officer. Staff recommends that the remaining \$65,604 be paid from the General Fund for this program (11-5059-650402).

Recommended Action: 1) Approve an agreement with the Fullerton Joint Union High School District (FJUHSD) to provide school resource officer services at Buena Park High School for the 2024-2025 school year; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

APPROVED the recommended action.

Budgets 47**4G. RESOLUTION ADOPTING AND APPROVING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25**

Recommended Action: 1) Adopt a resolution approving the annual appropriations limit for Fiscal Year 2024- 25.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14858

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25

Insurance 44

- 4H. RESOLUTION AUTHORIZING THE PURCHASE OF DIFFERENCE IN CONDITIONS COVERAGE (I.E. EARTHQUAKE INSURANCE) FOR ESSENTIAL CITY FACILITIES
Adopt a resolution authorizing the Human Resources/Risk Management Department to purchase difference in conditions coverage (i.e. earthquake insurance) for essential City facilities, including Fire Stations Nos. 61, 62, and 63, effective July 1, 2024, for one year. Associated cost in the amount of \$355,750 will be funded by the Public Liability Self Insurance Fund.

Recommended Action: 1) Adopt a resolution authorizing the purchase of difference in conditions coverage (i.e. earthquake insurance) for essential City facilities; 2) Authorize the City Manager to execute any necessary documents to bind coverage; and, 3) Allocate funds in the amount of \$355,750 for this purpose.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO.14859

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AUTHORIZING THE PURCHASE OF DIFFERENCE IN CONDITIONS COVERAGE (I.E. EARTHQUAKE INSURANCE) FOR ESSENTIAL CITY FACILITIES

Admin. Svcs. 112

- 4I. RESOLUTION TO AMEND THE PAY SCHEDULE FOR TEMPORARY, SEASONAL, AND LIMITED-SERVICE PERSONNEL TO ADD A NEW VIDEO TECHNICIAN POSITION
Direct the Human Resources/Risk Management Department to amend the pay schedule for temporary, seasonal, and limited-service employees to create a new, part-time, Video Technician position and pay range. This proposal will cost approximately \$56,000 in pay and benefits each fiscal year. In order to make this proposal cost neutral, staff recommends transferring \$56,000 from Professional and Contractual Services to this account. Therefore, there is no budget impact with this item.

Recommended Action: 1) Adopt a resolution amending the pay schedule for temporary, seasonal, and limited-service personnel to add a new Video Technician position; and 2) Approve a budget transfer in the amount of \$56,000 to add part-time salaries to the Community Relations and Education Division budget (Account No. 11-106132-5140).

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO.14860

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE VIDEO TECHNICIAN JOB CLASSIFICATION SPECIFICATION AND AMENDING THE PAY SCHEDULE FOR PART-TIME, SEASONAL, AND LIMITED SERVICE EMPLOYEES EFFECTIVE JUNE 22, 2024, AND SUPERCEDING RESOLUTION NO. 14708

END OF CONSENT CALENDAR

5. NEW BUSINESS (5A – 5K)

Contract 70 C-3552 Public Works Proj. 125 PW-961 Grants 185

- 5A. RESOLUTION APPROVING PLANS, SPECIFICATIONS, APPROVAL OF CONTRACT WITH ALL AMERICAN ASPHALT FOR THE REGIO AVENUE STREET IMPROVEMENT PROJECT, AND ACCEPTANCE OF FUNDS FROM THE CALIFORNIA CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) GRANT

Recommended Action: 1) Adopt a resolution approving the plans and specifications for the Regio Avenue Street Improvement Project; 2) Award a contract to All American Asphalt in the amount of \$638,242; 3) Authorize contingency funds in the amount of \$65,000 in the same purchase order; 4) Authorize construction engineering in the

amount of \$45,000; 5) Authorize a purchase order for The Solis Group in the amount of \$4,035 for administration of the Community Workforce Agreement (CWA); 6) Authorize contingency funds in the amount of \$1,345 for the CWA administration; 7) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the contract; 8) Authorize the City Manager and City Clerk to execute the contract; 9) Accept grant funds in the amount of \$239,650 from the California Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) grant; and, 10) Appropriate grant funds in the amount of \$239,650 for the project.

Director Mikhael provided a report regarding the Regio Avenue Street Improvement Project. These projects address issues such as cracks, potholes, and surface wear, preventing them from worsening and reducing the need for costly emergency repairs. Rehabilitation of Regio Avenue is a part of the City's Annual Capital Improvement Program (CIP) for the FY 2022-2023. The Regio Avenue Street Improvement Project will include removing and replacing street pavement, sidewalks, curbs and gutters, and striping in the industrial area of the city, south of Artesia Boulevard and west of Knott Avenue. The project was advertised for competitive bids on May 22, 2024. Four bids were received and publicly opened on June 12, 2024. Bid amounts ranged from \$638,242 to \$1,402,765. The lowest, responsible bid was submitted by All American Asphalt of Corona, CA in the amount of \$638,242. This contractor possesses the required license and has completed similar projects for the City. Staff recommends awarding a contract to All American Asphalt and approving contingency funds in the amount of \$65,000. Construction is scheduled to begin in July 2024 and be completed in August 2024.

Council Member Traut wanted to confirm the high dollar amount is due to the area and the truck traffic in that area.

Director Mikhael explained that in this area and other high traffic truck areas the pavement is thicker than residential streets which makes the costs higher than in other areas in the City.

MOTION: Brown
SECOND: Traut
AYES: Brown, Traut, Ahn, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14861

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING PLANS AND SPECIFICATIONS FOR THE REGIO AVENUE STREET IMPROVEMENT PROJECT IN SAID CITY

Budgets 47

5B. APPROVAL AND APPROPRIATION OF REVISIONS TO THE FISCAL YEAR 2024-25 ADOPTED BUDGET
Recommended Action: 1) Approve and appropriate revisions to the Fiscal Year 2024-25 Adopted Budget.

City Manager France thanked Director Hyun for all the hard work that he and his staff have done on balancing the budget.

Director of Finance Hyun advised the FY2024-25 is the second year of a two-year budget cycle. At the budget workshop on May 28, 2024, the City Council reviewed and approved the following: CalPERS unfunded accrued liability (UAL) adjustment, Human Resources Analyst continuation for six months, Community Development Plan Check consultant, Community Development work management software, Community Development part-time Facility Maintenance Worker, Community Services special events part-time staffing and supplies Police Communications Call-Taker part-time staffing adjustment, Police equipment adjustment Police emergency operations center (EOC) supplies, Public Works right-of-way maintenance supplies, Water operations supplies and services, Wastewater operations supplies and services Vector truck replacement, Vehicle maintenance training and services, building modifications at Ehlers Event Center, building modifications at Bellis Park, Building modifications at Peak Park Building modifications at Larwin Park, Ehlers Event Center Phase II CIP, Mandated Organics and Edible Food Recycling CIP, Energy Efficiency Improvements CIP, Thelma Avenue Community Gardens Phase 1 CIP, Peak Park Pool Building Improvements CIP, Annual Battery Backup Upgrades CIP, Valley View Street Pavement Rehabilitation – Ball to Cerritos CIP

Dale and Whitaker Complete Streets CIP. Further, Director Hyun noted the total appropriations for all budgeted funds for FY 2024-25 are \$147,913,780. The operating appropriations on an all funds basis are \$133,694,030, and the appropriations for the Capital Improvement Program are \$14,219,750.

Mayor Sonne thanked Director Hyun for his advice and help with keeping a balanced budget.

MOTION: Ahn

SECOND: Traut

AYES: Ahn, Traut, Brown, Sonne

NOES: None

MOTION CARRIED to approve the recommended action.

Contracts 70 C-3057 Budgets 47 Homelessness 88

5C. APPROVE CONTRACT WITH MERCY HOUSE FOR THE OPERATION OF THE BUENA PARK NAVIGATION CENTER
Recommended Action: 1) Approve a Professional Services Agreement with Mercy House for operating a year-round emergency shelter/multi-service center located at 6490 Caballero Boulevard in the annual amount of \$3,649,468.90; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to execute the agreement; and, 4) Approve a budget appropriation in the amount of \$396,490 from the undesignated General Fund balance for this purpose.

Director Box provided a report regarding the North Orange County Service Planning Area ("North SPA") received Homeless Emergency Aid Program (HEAP) funding to construct two Navigation Centers in March and June of 2020 in the cities of Buena Park and Placentia, respectively. The North SPA is comprised of the cities of Anaheim, Brea, Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Orange, Placentia, Villa Park, Stanton and Yorba Linda. The Buena Park Navigation Center ("Center") is located at 6494 Caballero Blvd. The Center is one of the two (2) facilities currently serving the North SPA. The Center along with the other North SPA site in Placentia, addresses a comprehensive regional solution in North Orange County to provide supportive services to individuals experiencing homelessness. The 149 beds at the Buena Park Center are designated for North SPA cities only.

The City of Buena Park has determined that the continued use of a qualified nonprofit organization, experienced in homeless services, would be the most effective approach for the management of the daily operations of the Navigation Center. Mercy House has been successfully managing the daily operations of the Navigation Center. The City had the option of utilizing the final one-year extension option of the existing agreement with Mercy House, but elected to partner with the City of Placentia in issuing a joint Request for Proposal (RFP) for the selection of an operator for both the Buena Park and Placentia shelters in hopes of lowering operational costs through economies of scale.

On February 5, 2024, the City released the Joint Navigation Center Operator RFP No. 24-01 seeking an experienced professional service provider to manage the Centers. The North SPA retained Susan Price as a consultant to assist with the preparation of the RFP documents and the RFP process, as well as for the selection of the provider for both the Buena Park and Placentia Navigation Centers.

On April 3, 2024, the City of Buena Park received one (1) proposal (Mercy House) and the City of Placentia received two (2) proposals (Mercy House/Salvation Army) in response to the joint RFP. A panel of qualified stakeholders and reviewers were tasked with reading the submitted proposals and scoring them based upon specific evaluation criteria identified in the RFP. The review panel was comprised of representatives from various local organizations and local cities, along with City staff.

Based upon the quality of the proposal in terms of completeness and responsiveness, proposed services, professional qualifications, ability to operate within the proposed Center budget, and the proposer interviews, the Evaluation Panel recommended Mercy House as the operator for the operations and management of the Buena Park Navigation Center and Salvation Army as the operator for management of the Placentia Navigation Center.

Staff recommends the City Council consider the Evaluation Panel's recommendation and award a three-year contract to Mercy House from the date the agreement is fully executed for the year-round operations and management of the Center.

The Mercy House RFP budget is in the amount of \$3,649,468.90. A total of \$3,302,980 is budgeted for FY 2024-2025 for this contract. Additionally, staff is proposing a \$50,000 facility maintenance line item to cover ongoing maintenance associated with the facility. As a result, a budget amendment in the amount of \$396,490 from the undesignated General Fund balance is necessary to cover the shortfall.

Funding for the Center comes from funds contributed by all North SPA cities. After reimbursement from the North SPA cities, no General Fund dollars will be utilized for the operation of the Center.

Baron Night, Buena Park Resident, commented that he had requested the financial operations report on the Navigation Center which he never received. He would like to review the report.

Council Member Traut commented that Mercy House has gained his trust due to changes that have been made in the last year.

- MOTION: Traut
- SECOND: Brown
- AYES: Traut, Brown, Ahn, Sonne
- NOES: None

MOTION CARRIED to approve the recommended action.

Mayor Sonne announced that Item Nos. 5D and 5E will be taken together but voted on separately.

Contracts 70 C-3337 Police 117 Budgets 47 Grants 185

- 5D. OPERATIONAL AGREEMENT WITH THE BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC) FOR THE 2022-2023 CORRECTIONS PLANNING AND GRANT PROGRAMS FUNDING FOR THE NORTH ORANGE COUNTY PUBLIC SAFETY COLLABORATIVE
Recommended Action: 1) Approve an Operational Agreement with the Board of State and Community Corrections (BSCC) for the 2022-2023 Corrections Planning and Grant Programs funding for the North Orange County Public Safety Collaborative ("Collaborative"); 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 3) Authorize the City Manager and City Clerk to sign the agreement and any necessary documentation related to the grant; 4) Accept funding from the BSCC in the amount of \$239,000 for the FY 2024-25 to offset the cost of the North Orange County Public Safety Collaborative Officer position (\$100,000) and use the remaining balance (\$139,000) to fund homeless outreach opportunities in the city/region; and, 5) Approve a budget appropriation in an amount not-to-exceed \$239,000 for this purpose.

Police Chief Nunes provided a report regarding the City, as part of the North Orange County Public Safety Collaborative ("Collaborative") has been designated to receive \$8,000,000 in the 2022-2023 Corrections Planning and Grant Programs from the Board of State and Community Corrections (BSCC) using a regional collaborative effort for the purpose of violence prevention, intervention and suppression activities. Specifically, funding is provided to be used for evidence-based practices in the following areas:

- 1) Programs to address youth violence prevention and intervention in K-12th schools;
- 2) Promote and enhance the successful reentry of offenders into the community; and
- 3) Address homeless outreach and intervention efforts.

The funding is from the 2022-2023 state budget cycle. However, the funding period is from July 1, 2023 through June 30, 2026. No additional appropriations are required. Staff recommends accepting grant funds in the amount of \$239,000 and appropriating funds for this purpose.

- MOTION: Brown
- SECOND: Sonne
- AYES: Brown, Sonne, Ahn, Traut
- NOES: None

MOTION CARRIED to approve the recommended action.

Budgets 47 Admin. Svcs. 112 Grants Grants 185**5E. REORGANIZATION PLAN FOR THE COMMUNITY SERVICES DEPARTMENT HOMELESS SERVICES DIVISION AND RESOLUTION AMENDING THE BUENA PARK MANAGEMENT UNIT COMPENSATION PLAN ESTABLISHING THE NEW HOMELESS OUTREACH SUPERVISOR CLASSIFICATION SPECIFICATION AND PAY RANGE**

To authorize the Human Resources Department to reorganize the City's Homeless Services Division to better fit the needs of the program. This new position will cost \$168,000 in total compensation. \$139,000 from the BSCC Grant is expected to fund most of this position for one year. The balance of \$29,000 is expected to come from the City's General Fund Undesignated Reserve Fund balance.

Recommended Action: 1) Adopt a Resolution amending the Buena Park Management Unit Compensation Plan establishing the Homeless Outreach Supervisor classification and salary range; 2) Approve the new job classification specification of Homeless Outreach Supervisor; and, 3) Appropriate \$139,000 of funding from the Board of State and Community Corrections (BSCC) Grant Fund and \$29,000 from the undesignated General Fund balance for this purpose.

Human Resources Manager Valdez provided a report regarding the Buena Park Homeless Outreach Program that began in July 2021, with one part-time Community Outreach Coordinator and two part-time Homeless Outreach Case Managers. In July 2022, the City Council directed staff to increase staffing levels to one full-time Homeless Outreach Coordinator and four part-time Homeless Outreach Case Managers. These positions were funded to provide resources to those experiencing homelessness.

The City, as part of the North Orange County Public Safety Collaborative, has been designated to receive \$8,000,000 in California 2022-2023 Corrections Planning and Grant Program funds from the Board of State and Community Corrections (BSCC). These funds will be used toward a regional collaborative effort for the purpose of violence prevention, intervention, and suppression activities. Specifically, the funds will aid evidence-based practices in the following areas:

Programs to address youth violence prevention and intervention in K-12th schools;
Promote and enhance the successful re-entry of offenders into the community; and
Address homeless outreach and intervention efforts.

On June 25, 2024, the City Council accepted funding from the BSCC in the amount of \$239,000 for the FY 2024-25 to offset the cost of the North Orange County Public Safety Collaborative Officer position (\$100,000) and the remaining balance (\$139,000) was allocated to fund homeless outreach opportunities in the city/region.

Currently, there is one full-time Homeless Outreach Coordinator and four part-time Homeless Outreach Case Managers.

The full-time Homeless Outreach Coordinator reports directly to the Director of Community Services. Staff reviewed the organizational structure and believes there is a need for a supervisor/manager to oversee the division. The proposed Homeless Outreach Supervisor will be expected to perform a variety of highly-complex functions related to homeless outreach, including the management of the Division's grant funding and homeless services program development. The position will also be responsible for:

- Providing administrative and information support to the Navigation Center Commission.
- Preparing work reports, resolutions, staff reports and make presentations.
- Assist in monitoring contracts, managing programs, resolving problems, and conducting site visits at the Navigation Center to determine compliance with contracts and City policy.
- Providing crisis intervention, information, and/or referrals to homeless individuals and families.

Staff recommends that the monthly salary range for the Homeless Outreach Supervisor be at range 801, which is \$7,512 - \$9,093 per month.

Jose Trinidad Castaneda spoke in support of this item.

MOTION: Brown
SECOND: Sonne
AYES: Brown, Sonne, Ahn, Traut
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14862

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING A REORGANIZATION PLAN FOR THE COMMUNITY SERVICES DEPARTMENT, HOMELESS SERVICES DIVISION AMENDING THE BUENA PARK MANAGEMENT UNIT COMPENSATION PLAN TO ADD THE HOMELESS OUTREACH SUPERVISOR JOB CLASSIFICATION SPECIFICATION AND SALARY RANGE

Admin. Svcs. 112

5F. REORGANIZATION PLAN FOR THE COMMUNITY DEVELOPMENT DEPARTMENT PLANNING DIVISION AND RESOLUTION AMENDING THE BUENA PARK TECHNICAL, OFFICE, AND PROFESSIONALS ASSOCIATION COMPENSATION PLAN ADDING THE PLANNING TECHNICIAN CLASSIFICATION
To adopt a job classification specification and amend the Buena Park Technical, Office, and Professionals Association Classification Plan to reorganize the Community Development Department Planning Division. Funds for this purpose have already been included in the Fiscal Year 2024-25 adopted budget.

Recommended Action: 1) Approve the new job classification specification of Planning Technician; and 2) Adopt a resolution amending the Buena Park Technical, Office, and Professionals Compensation Plan to add the Planning Technician classification and salary range.

Human Resources Manager Valdez provided a report regarding the budget presentation on June 11, 2024, the City Council approved various policy issues regarding personnel and gave direction to proceed with the process of reorganizing the Community Development Department by creating a new Planning Technician position and job classification specification to reflect the essential job functions. The following policy issue and position was incorporated and approved in the Adopted Budget at the Council Meeting on June 25, 2024.

Currently, there is one part-time Planning Aide position budgeted with the Planning Division. This position is responsible for providing public counter service, respond to public records requests, zoning verification letters, reviewing minor Planning applications (such as Accessory Dwelling Units (ADU)), performing Planning re-stamps, and other related tasks.

Staff recommends that the monthly salary range for the Planning Technician be at range 121, which is \$4,344-\$5,498 per month.

MOTION: Brown
SECOND: Sonne
AYES: Brown, Sonne, Ahn, Traut
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14863

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING THE CITY'S CLASSIFICATION PLAN AND AMENDING THE COMPENSATION PLAN FOR THE BUENA PARK TECHNICAL, OFFICE, AND PROFESSIONALS ASSOCIATION TO ADOPT THE JOB CLASSIFICATION SPECIFICATION AND SALARY RANGE OF THE PLANNING TECHNICIAN

Mayor Sonne announced that Item Nos. 5G through 5K will be taken together, but voted on separately.

Admin. Svcs. 112**5G. RESOLUTION TO APPROVE A SIDE LETTER AGREEMENT BETWEEN THE CITY OF BUENA PARK AND THE BUENA PARK TECHNICAL, OFFICE, AND PROFESSIONALS ASSOCIATION (BPTOP)**

To approve a Side Letter Agreement with the Buena Park Technical, Office, and Professionals Association.

Recommended Action: 1) Adopt a resolution approving a Side Letter Agreement between the City of Buena Park and the Buena Park Technical, Office, and Professionals Association; and, 2) Appropriate approximately \$17,800 from the undesignated General Fund balance for this purpose.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding the City's closed labor contract with the Buena Park Technical, Office, and Professionals Association (BPTOP) that expires on July 4, 2025.

The City recognizes and supports the many working families and desires to protect over 40 eligible children of City employees with a Child Care Reimbursement program to their employees as an employment benefit. Inadequate or lack of decent child care is one of the many reasons that employees miss work or drop out of the workforce every year.

In an effort to continue positive labor relations and recognizing the value of working with the Association to address the concerns of their membership, the City and Association agreed upon a Side Letter Agreement that, in part, provides for a Child Care Reimbursement program and wellness program.

Each employee is eligible for an ultrasound imaging screening (body scan) of internal organs and the cardiovascular system by the City's medical examiner each year, held typically during the health benefits open enrollment period.

Employees who have a qualified dependent between the ages of 0 and 5 (under 6) years old shall receive an additional \$100 per month, per child, for child care assistance.

The effective date of this change shall be June 22, 2024.

Council Member Traut commented that he is glad that we are able to provide these two items to our employees and it sets us apart from other cities.

MOTION: Brown
SECOND: Sonne
AYES: Brown, Sonne, Ahn, Traut
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled RESOLUTION:

RESOLUTION NO.14864

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE BUENA PARK TECHNICAL, OFFICE, AND PROFESSIONALS ASSOCIATION EFFECTIVE JUNE 22, 2024

Admin. Svcs. 112**5H. RESOLUTION TO APPROVE A SIDE LETTER AGREEMENT BETWEEN THE CITY OF BUENA PARK AND THE BUENA PARK CITY EMPLOYEES' ASSOCIATION (BPCEA)**

To approve a Side Letter Agreement with the Buena Park City Employees' Association.

Recommended Action: 1) Adopt a resolution approving a Side Letter Agreement between the City of Buena Park and the Buena Park City Employees' Association; and 2) Appropriate approximately \$12,000 from the undesignated General Fund balance for this purpose.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding the City's closed labor contract with the Buena Park City Employees' Association (BPCEA) expires July 4, 2025.

The City recognizes and supports the many working families and desires to protect over 40 eligible children of City employees with a Child Care Reimbursement program to their employees as an employment benefit. Inadequate or lack of decent child care is one of the many reasons that employees miss work or drop out of the workforce every year.

Each employee is eligible for an ultrasound imaging screening (body scan) of internal organs and the cardiovascular system by the City's medical examiner each year, typically held during the health benefits open enrollment period.

Employees who have a qualified dependent between the ages of 0 and 5 (under 6) years old shall receive an additional \$100 per month, per child, for child care assistance.

The effective date of this change shall be June 22, 2024.

Council Member Traut commented that he is glad that we are able to provide these two items to our employees and it sets us apart from other cities.

MOTION: Traut
SECOND: Sonne
AYES: Traut, Sonne, Ahn, Brown
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled RESOLUTION:

RESOLUTION NO.14865

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE BUENA PARK CITY EMPLOYEES' ASSOCIATION EFFECTIVE JUNE 22, 2024

Admin. Svcs. 112

5I. RESOLUTION TO APPROVE A SIDE LETTER AGREEMENT BETWEEN THE CITY OF BUENA PARK AND THE BUENA PARK MANAGEMENT UNIT AND EXECUTIVE EMPLOYEES

To approve a Side Letter Agreement with the Buena Park Management Unit.

Recommended Action: 1) Adopt a resolution approving a Side Letter Agreement between the City of Buena Park and the Buena Park Management Unit and Executive Employees; and 2) Appropriate approximately \$15,600 from the undesignated General Fund balance intended for this purpose.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding the City's Compensation Plan for the Management Unit expires July 4, 2025. The City and Unit representatives have been meeting to collaborate and develop a Side Letter Agreement to discuss the terms and conditions imposed on the management employees.

The City recognizes and supports the many working families and desires to protect over 40 eligible children of City employees with a Child Care Reimbursement program to their employees as an employment benefit. Inadequate or lack of decent child care is one of the many reasons that employees miss work or drop out of the workforce every year.

In an effort to continue positive labor relations and recognizing the value of working with the Association to address the concerns of their employees, the City agreed upon a Side Letter Agreement that, in part, provides for a Child Care Reimbursement program.

Employees who have a qualified dependent between the ages of 0 and 5 (under 6) years old shall receive an additional \$100 per month, per child, for child care assistance.

The effective date of this change shall be June 22, 2024.

Council Member Traut commented that he is glad that we are able to provide these two items to our employees and it sets us apart from other cities.

MOTION: Brown
SECOND: Ahn
AYES: Brown, Ahn, Traut, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled RESOLUTION:

RESOLUTION NO.14866
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE BUENA PARK MANAGEMENT UNIT AND EXECUTIVE EMPLOYEES EFFECTIVE JUNE 22, 2024

Admin. Svcs. 112

5J. RESOLUTION TO APPROVE A SIDE LETTER AGREEMENT BETWEEN THE CITY OF BUENA PARK AND THE BUENA PARK POLICE MANAGEMENT ASSOCIATION (BPPMA)
To approve a Side Letter Agreement with the Buena Park Police Management Association.
Recommended Action: 1) Adopt a resolution approving a Side Letter Agreement between the City of Buena Park and the Buena Park Police Management Association.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding the City's closed labor contract with the Buena Park Police Management Association (BPPMA) expires July 4, 2025. The City desired to open the contract to discuss the terms and conditions imposed on the Association's membership.

The City recognizes and supports the many working families and desires to protect over 40 eligible children of City employees with a Child Care Reimbursement program as an employment benefit. Inadequate or lack of decent child care is one of the many reasons that employees miss work or drop out of the workforce every year.

Employees who have a qualified dependent between the ages of 0 and 5 (under 6) years old shall receive an additional \$100 per month, per child, for child care assistance.

The effective date of this change shall be June 22, 2024.

Council Member Traut commented that he is glad that we are able to provide these two items to our employees and it sets us apart from other cities.

MOTION: Brown
SECOND: Traut
AYES: Brown, Traut, Ahn, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled RESOLUTION:

RESOLUTION NO.14867
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE BUENA PARK POLICE MANAGEMENT ASSOCIATION EFFECTIVE JUNE 22, 2024

Admin. Svcs. 112

5K. RESOLUTION TO APPROVE A SIDE LETTER AGREEMENT BETWEEN THE CITY OF BUENA PARK AND THE BUENA PARK POLICE ASSOCIATION (BPPA)
To approve a Side Letter Agreement with the Buena Park Police Association.

Recommended Action: 1) Adopt a resolution approving a Side Letter Agreement between the City of Buena Park and the Buena Park Police Association; and, 2) Appropriate approximately \$30,000 from the undesignated General Fund balance for this purpose.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding the City's closed labor contract with the Buena Park Police Association (BPPA) expires July 4, 2025. The City desired to open the contract to discuss the terms and conditions imposed on the Association's membership.

The City recognizes and supports the many working families and desires to protect over 40 eligible children of City employees with a Child Care Reimbursement program to their employees as an employment benefit. Inadequate or lack of decent child care is one of the many reasons that employees miss work or drop out of the workforce every year.

Employees who have a qualified dependent between the ages of 0 and 5 (under 6) years old shall receive an additional \$100 per month, per child, for child care assistance.

The effective date of this change shall be June 22, 2024.

Council Member Traut commented that he is glad that we are able to provide these two items to our employees and it sets us apart from other cities.

MOTION: Traut
SECOND: Ahn
AYES: Traut, Ahn, Brown, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled RESOLUTION:

RESOLUTION NO.14868
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING THE SIDE LETTER AGREEMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE BUENA PARK POLICE ASSOCIATION EFFECTIVE JUNE 22, 2024

6. PUBLIC HEARING

No Public Hearing Items.

7. MAYOR/CITY COUNCIL REPORTS AND CALENDAR

7A. REPORT

Vice Mayor Ahn reported the following:

- June 19 Asian Business Association Orange County BIZCON
- June 19 OC Supervisor for District 5 Katrina Foley's Status of Women and Girls Roundtable
- June 19 Juneteenth Celebration of Freedom
- June 25 Commemoration of the 74th Anniversary of the Korean War at Korean War Memorial in Hillcrest Park Fullerton

Council Member Brown reported the following:

- June 17 LOSSAN Board Meeting
- June 19 Juneteenth Celebration of Freedom
- June 21 Buena Park Youth Theatre Presents: School of Rock

Council Member Traut reported the following:

- June 19 Juneteenth Celebration of Freedom

Mayor Sonne reported the following:

- June 12 Speech and Language Development Center Graduation
- June 14 New Show at Pirates Adventure
- June 18 OCPA Board Meeting
- June 19 Mayoral Fast Pitch Panel for the Asian Business Association of Orange County BizCon
- June 19 Juneteenth Celebration of Freedom
- June 21 Buena Park Youth Theatre show, School of Rock, with guest performer Art Brown
- June 24 Food Distribution at SonRise Christian Community Church
- June 25 Commemoration of the 74th Anniversary of the Korean War

8. RECESS/RECONVENE

The City Council did not recess.

9. STUDY SESSION (9A – 9C)

9A. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY'S TEMPORARY SIGN ORDINANCE

Director of Government and Community Relations/City Clerk Jimenez provided a report regarding on February 13, 2024, the City Council received a presentation from the City Attorney and City Clerk regarding the City's Temporary Sign Ordinance. The city's sign ordinances lives in the City's Municipal Code, Division 9, Chapter 19.904. The ordinance has been discussed several times over the past years as follows:

In 2019, the City adopted an update to the Ordinance due to a recent U.S. Supreme Court decision that required cities to review their sign relations to ensure content neutrality.

In April 2021, the City Council discussed compliance by private parties and sign enforcement, and subsequently approved minor amendments in August 2021 to reduce administrative time associated with enforcement against private parties posting "temporary special event signs" in the public right-of-way.

In February 2023, the City Council discussed imposing additional time, place and manner restrictions due to an overconcentration of temporary special event signs in the public-right-of-way in the City and directed staff to analyze options and return with suggestions for updating the ordinance to address City Council's concerns. The direction received from City Council during that discussion was to have individual discussion with each Council Member regarding locations and/or intersection for sign allowance and return with recommendations.

A summary of the proposal is as follows:

Temporary signs on private property are not governed by the Temporary Sign Ordinance and would not be impacted by the code amendment; but instead are subject to general land use/zoning standards.

All temporary signs would continue to be prohibited on public property or public rights-of-way except for: (a) "official signs," such as those posted by or for a governmental purpose (i.e. traffic control signs, public notices, city-sponsored events); and (b) "temporary special event signs" posted by private persons at pre-approved locations in the City.

The code amendment would identify the locations in the City where temporary special event signs may be posted for reference.

The Code amendment would not prohibit more than three temporary special event signs from being placed by the same person at any single location at the same time, and requires signs to comply with the objective design, size, and maintenance standards.

Prohibits "temporary special event signs" from being placed more than 30 days before the occasion or event to which it relates, and requires signs to be removed 10 days after it concludes.

The code amendment would allow the City to enforce the Temporary Sign Ordinance through a variety of means, including: (1) immediate removal and storage of unlawfully placed signs; (2) escalating fines (\$100, \$200, \$500 per violation with a 12-month period); (3) administrative cost recovery by the City; and, (4) other lawful mechanisms.

There are approximately five to nine locations within each of the City's districts

If the City Council desires to move forward with the proposed amendments, staff recommends that the City Council refer the matter to the Planning Commission to initiate a formal text amendment to Title 19 of the Buena Park Municipal Code. The Planning Commission's recommendation would return to the City Council at a future public hearing/meeting.

Vice Mayor Ahn asked for confirmation that Beach Blvd. and La Mirada Blvd. has a location to place signs.

Director Jimenez confirmed there is an area in the bushes to place signs at Beach Blvd. and La Mirada Blvd.

Mayor Sonne inquired with the City Attorney if locations needed to be changed in the future what would be the process.

City Attorney Cardinale stated that yes they can be changed in the future it would be done by a resolution.

Carlos Franco, Buena Park resident, commented that he is concerned that there are not enough locations in District 2. He would like Council to consider extending the time frame for signs to be displayed in the City.

Mayor Sonne requested information from the City Attorney on laws regarding the time that signs can be displayed in the City.

City Attorney Cardinale confirmed it is 30 days before the event per the City ordinance.

Council Member Traut would support amending this ordinance to 45 days instead of 30 days for sign posting within the City. He also inquired if there are more opportunities for public right-of-way sign placements in District 2.

Director Jimenez commented that the areas in District 2 that were presented are the most viable areas in the district for sign placement.

Mayor Sonne inquired if there is anything prohibiting posting of signs anywhere in the City not just their district.

Director Jimenez commented that if council adopts these locations it does not prohibit anyone from posting at any of these locations in the City.

Council Member Traut inquired if in District 2 if there is any space on the south side of Academy Dr. due to Buena Park High School having many Buena Park residents attending the school.

Director Jimenez commented that they did not look at the area of Academy Drive, but that can look into that area.

Following the discussion, the City Council directed staff to extend the 30 days posting of signs in the City to 45 days before the event.

9B. DISCUSS AND PROVIDE DIRECTION ON THE CREATION OF THE "IF I WERE MAYOR" POSTER AND ESSAY CONTEST

Director of Government and Community Relations/City Clerk Jimenez provided a report that at the City Council Meeting of May 28, 2024, Mayor Sonne calendared a "Chief of Staff" essay contest for City Council's consideration. The program has since developed into a, "If I Were Mayor" poster and essay contest with the following elements:

The theme is, "If I Were Mayor." The contest is open to all students, who are Buena Park residents, 6 to 18 years of age. The objective is to encourage students to creatively express their ideas on what they would do if they were the Mayor of Buena Park.

The Mayor will select two winners from each age group and category (poster/essay) for a total of six winners. Winners will be invited to attend the State of the City and sit at the Mayor's tables, along with one guest each. Artwork and essay submissions will be displayed in the foyer of the Community Services Department where they can be viewed by family and friends, no appointment necessary. Additionally, winners will be invited to participate in a "Day with the Mayor" where they will attend and participate in meetings with the Mayor and end the day with a luncheon in the Mayor's Garden. Cost for this program is estimated between \$3,000 and \$5,000 for supplies, tickets to State of the City, luncheon program, and contest prizes. Staff will reach out to local businesses for sponsorship opportunities as well.

Mayor Sonne commented that she attended a number of events at our schools in Buena Park recently and she has seen that they love being involved and she thinks this would be a good thing for them to get involved with the City.

Council Member Traut commented that he loves the idea of this program. He would like to see it simplified and clarify the living in the City or going to school in the City. Make sure it is simplified with instructions so we have better involvement in the program. Traut would also like to know if we are giving prizes away to the winners.

Mayor Sonne commented that she would give students the option of either writing an essay or doing a poster. Mayor Sonne agrees that we do not need to attach a word count to the essay.

Director Jimenez commented that there will be prizes for the winners. In agreeance with simplifying the poster and either lowering word count or eliminating.

Jose Trinidad Castaneda commented in opposition of this item.

Following the discussion, the City Council directed staff to move forward with this program.

9C. DISCUSS AND PROVIDE DIRECTION REGARDING A TRIP FROM SEOUNGBUK-GU, SOUTH KOREA TO BUENA PARK RELATED TO THE SISTER CITY PARTNERSHIP

Assistant City Manager/Director of Human Resources Fenton provided a report regarding the City entering into a formal Sister City arrangement with the District of Seongbuk-Gu, South Korea in 2017. In March 2023, the Buena Park Sister City Foundation hosted a delegation from Seongbuk-Gu. In March of 2024, a delegation from Buena Park traveled to Seongbuk-gu, including elected officials, City staff, eight (8) Buena Park High School students, and members of the Buena Park Sister City Foundation. In April of 2024, Mayor Lee Seung-ro of Seongbuk-Gu sent a formal request for a delegation of twelve (12) students from Seongbuk-Gu to visit Buena Park.

Staff recommends the City Council review, discuss, and provide direction regarding the Sister City program for next fiscal year and consider accepting or declining the request to visit Buena Park in September 2024.

Mayor Sonne verified that no elected officials will be visiting during this visit.

Assistant City Manager Fenton confirmed that no elected officials will be attending this visit just students and two chaperones.

Council Member Traut commented that the Culture Fest is on the 21st of September and he would love for them to be able to attend this event.

Assistant City Manager Fenton confirmed that they were invited to the Culture Fest but there is a holiday in Korea and they will not be able to arrive earlier.

Vice Mayor Ahn confirmed that our Culture Fest is on the 21st of September and they are going to be arriving on the 21st of September so might be possible to attend Culture Fest.

Carlos Franco, Buena Park resident stated that he encourages the visit from Seongbuk-Gu.

Jose Trinidad Castaneda commented that he is not in support of this item.

Council Member Brown commented that he would like the Sister City Foundation to get funds to defer some of the costs for the visit.

Following the discussion, the City Council directed staff to move forward with the visit from Seongbuk-Gu, Korea.

10. CITY MANAGER REPORT

City Manager France reported the following:

- All Employee BBQ, Wednesday, June 26, 2023, 11:30 a.m.

11. COMMISSION & COMMITTEE UPDATES

Director of Government and Community Relations/City Clerk Jimenez asked if a Council Member would like to volunteer to be the liaison for the Community Services Commission. Council Member Traut volunteered for the position.

12. ADJOURNMENT

There being no further business, Mayor Sonne adjourned the meeting at 7:07 p.m in memory of Wilmer M. White.



Mayor

ATTEST:



City Clerk