

MINUTES OF CITY COUNCIL MEETING  
OF THE CITY OF BUENA PARK  
HELD MARCH 12, 2024

Vol. 54 Pg. 43

1. GENERAL

The City Council met in a regular session on Tuesday, March 12, 2024, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Sonne presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Brown, Castañeda, Traut, Ahn, Sonne  
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and, Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk.

1C. INVOCATION

The Invocation was led by Gerardo Arenado, OCFA Battalion Chaplain.

1D. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Aiyana Boucher and Penelope Cleveland, Holder Elementary School students.

1E. CITY MANAGER REPORT

City Manager France reported the following:

- Korean Resource Fair, Saturday, March 16, 2024, 9:00 a.m. – 1:00 p.m., Community Center Parking Lot
- Orange County Fire Authority Open House, Saturday, March 16, 2024, 10:00 a.m. – 3:00 p.m., 1 Fire Authority Road, Irvine, CA

2. PRESENTATIONS

2A. WINGS AFTER SCHOOL PROGRAM MUSICAL PRESENTATION

Community Services Coordinator Van Sickie introduced the students of the Savanna Elementary School District's WINGS After School Program.

Savanna Elementary School District Superintendent Dr. Sue Johnson thanked the City Council for their support in the WINGS After School Program.

2B. PROCLAMATION RECOGNIZING MARCH 2024 AS WOMEN'S HISTORY MONTH  
Presented to Members of WE LEAD BP

Mayor Sonne and Vice Mayor Ahn presented the proclamation recognizing March 2024 as Women's History Month to the members of WE LEAD BP.

Planning Manager Meshram, Human Resources Manager Valdez, and Senior Management Analyst Fewer shared highlights of the year as well as the accomplishments of WE LEAD BP, and, on behalf of all members of WE LEAD BP, thanked the City Council for their continued support.

3A. ORAL COMMUNICATIONS

Mayor Sonne announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being no requests to speak, Mayor Sonne closed oral communications.

4. CONSENT CALENDAR (4A – 4I)

Mayor Sonne announced that Consent Calendar Item Nos. 4A through 4I would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken on Item Nos. 4A – 4I:

MOTION: Brown  
SECOND: Castañeda  
AYES: Brown, Castañeda, Ahn, Traut, Sonne  
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Item Nos. 4A – 4I be approved.

Minutes

4A. APPROVAL OF MINUTES  
Recommended Action: Approve the Minutes of the Regular City Council Meeting of February 27, 2024.

APPROVED the recommended action.

Finance 75

4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS  
Recommended Action: Adopt Resolutions approving Claims and Demands.

ADOPTED the following titled resolutions:

RESOLUTION NO. 14812  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$673,980.24 DEMAND NOS. 423563 THROUGH 423756 CANCELLED NOS. 419853, 419893, 420149, 420365 AND 423400

RESOLUTION NO. 14813  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$909,620.56 COVERING REGULAR PAYROLL ENDING FEBRUARY 16, 2024

Proclamations 119

4C. PROCLAMATION RECOGNIZING MARCH 2024 AS WOMEN'S HISTORY MONTH  
Recommended Action: Approve Proclamation.

APPROVED the recommended action.

Proclamations 119

4D. PROCLAMATION RECOGNIZING MARCH 11, 2024 AS ARBOR DAY  
Recommended Action: Approve Proclamation.

APPROVED the recommended action.

**Contracts 70 C-3848 Public Works Proj. 125 PW-934**

- 4E. FINAL PAYMENT FOR THE CHARLES A. LINDBERGH PARK, JOHN BEAT PARK, SAN MARINO PARK, AND SAN ANTONIO PARK ADA IMPROVEMENTS PROJECT  
Recommended Action: 1) Accept project as complete and approve final payment to RMS Construction in the amount of \$20,026; and 2) Authorize the Public Works Department to file a Notice of Completion.

APPROVED the recommended action.

**Contracts 70 C-2850 C-3525 Budgets 47**

- 4F. APPROVE AMENDMENT AND AWARD A NEW PROFESSIONAL SERVICES AGREEMENT WITH CINTAS CORPORATION NO. 3 FOR UNIFORM RENTAL AND LAUNDRY SERVICES FOR CITY UNIFORMED PERSONNEL IN THE PUBLIC WORKS AND COMMUNITY SERVICES DEPARTMENTS  
Recommended Action: 1) Approve Amendment No. 3 and Budget Amendment to PSA 19-08 with Cintas in the amount of \$10,000 from the undesignated General Fund balance for FY 23-24; 2) Approve a five-year Professional Services Agreement (PSA) with Cintas Corporation No. 3 (Cintas) in an amount of \$213,000 for the rental and laundry service of uniforms for the Public Works Department field staff, the rental and laundry service of floor mats located in various City buildings, and for providing specialized cleaning supplies; 3) Approve a budget amendment in the amount of \$15,000 from the undesignated General Fund balance for FY 24-25 for the new agreement; 4) Determine that dispensing with competitive bidding under Section 3.28.080 (E) of the Buena Park Municipal Code is in the best interest of the City because this contractor was previously awarded a contract with OMNIA Partners through a competitive bid process and utilizing a previously awarded contract will result in the lowest price for the City; 5) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment and agreement; and, 6) Authorize the City Manager and City Clerk to execute the amendment and agreement.

APPROVED the recommended action.

**Contracts 70 C-3494 Budgets 47**

- 4G. AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH KNOWLAND CONSTRUCTION SERVICES, INC. FOR DIVISION OF THE STATE ARCHITECT (DSA) REQUIRED SHADE STRUCTURE INSPECTION SERVICES  
Recommended Action: 1) Approve Amendment No. 2 to Professional Services Agreement (PSA) No. 23-11 with Knowland Construction Services, Inc. to perform additional Department of the State Architect (DSA) required inspection services for the Whitaker School Park Project in the amount of \$12,800; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; 3) Authorize the City Manager and City Clerk to execute the amendment; and, 4) Approve a reallocation from the approved construction contingency to construction engineering in the amount of \$12,800.

APPROVED the recommended action.

**Budgets 47**

- 4H. RESOLUTION APPROPRIATING FUNDS FOR PRIOR YEAR CAPITAL IMPROVEMENT PROJECTS, OTHER CARRYOVERS, AND MID-YEAR BUDGET ADJUSTMENTS  
Recommended Action: 1) Adopt a resolution appropriating funds for prior year capital improvement projects, other carryovers, and mid-year budget adjustments.

APPROVED the recommended action and ADOPTED the following titled resolution:

**RESOLUTION NO. 14814**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROPRIATING FUNDS FOR PRIOR YEAR CAPITAL IMPROVEMENT PROJECT CARRYOVERS, OTHER CARRYOVERS, AND MID-YEAR BUDGET ADJUSTMENTS

**City Council 55 Policies 186**

- 4I. APPROVE AMENDMENT TO CITY COUNCIL POLICY NO. 27 USE OF CITY'S ELECTRONIC MAIL (EMAIL) SYSTEM  
Recommended Action: Approve an amendment to City Council Policy No. 27 Use of City's Electronic Mail (Email) System to extend the length of time the City maintains emails to 90 days.

APPROVED the recommended action.

**END OF CONSENT CALENDAR**

- 5. NEW BUSINESS (5A)

**Contracts 70 C-3497A C-3497B**

- 5A. FACILITY LEASE AGREEMENT WITH THE BUENA PARK COLLABORATIVE/ONE OC AND THE NORTH ORANGE COUNTY CHAMBER OF COMMERCE FOR USE OF THE STAGE STOP HOTEL AT 6601 BEACH BOULEVARD

Recommended Action: 1) Approve a facility lease agreement with both the Buena Park Collaborative/OneOC ("Collaborative") and the North Orange County Chamber of Commerce ("Chamber") for use of the Stage Stop Hotel located at 6601 Beach Boulevard; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

Senior Management Analyst Fewer provided a report regarding the history of Buena Park Collaborative/Once OC's ("Collaborative") lease agreement with the City of Buena Park, and that the Collaborative currently leases the first floor of the Stage Stop Hotel. Senior Management Analyst Fewer also discussed the North Orange County Chamber of Commerce's approved lease agreement with the City of Buena Park in 2023. The Collaborative has recently requested to utilize less space at the building than originally proposed. Their new proposal is to store materials and files at the location with some use of meeting space, as needed. Due to this, the Collaborative has requested to have their utility allowance reduced to \$50 per month or \$600 per year. The Chamber's portion of the agreement will not change as they will continue to pay rent in the amount of \$1,000 a month or \$12,000 per year.

At 5:28 p.m., Mayor Sonne recused herself from item discussion and left the room, and returned to the dais at 5:32 p.m.

- MOTION: Brown
- SECOND: Castañeda
- AYES: Brown, Castañeda, Ahn, Traut
- NOES: None
- ABSTAIN: Sonne

MOTION CARRIED to approve the recommended action.



## 6. PUBLIC HEARING

Item taken out of order.

### **Block Grants 1913**

#### **6A. APPROVAL OF PROPOSED ACTIVITIES AND BUDGET FOR FISCAL YEAR (FY) 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

Recommended Action: 1) Review and approve the proposed activities and budget for the Fiscal Year (FY) 2024-2025 Community Development Block Grant (CDBG) Program to be incorporated into the City's Annual Action Plan.

Housing/CDBG Analyst Suarez provided a report regarding the proposed activities and budget for the Fiscal Year 2024-2025 Community Development Block Grant (CDBG) Program to be incorporated into the City's Annual Action Plan. The City published and posted a notice of CDBG funding availability to request proposals for FY 2024-2025 on November 17, 2023, with a deadline to submit funding requests by December 21, 2023. The City received 11 funding requests from City departments and non-profit agencies for a total amount of \$967,874, all of which are attached in the agenda report. A public hearing notice was also published in the newspaper and posted the required locations on February 23, 2024. At this time, the U.S. Department of Housing and Urban Development (HUD) has not announced the City's CDBG allocation, but is requiring all grantees to move forward with the budget process and submit their Annual Action Plan by May 15, 2024. Based on the City's CDBG allocation for FY 2023-2024, staff estimated the City to receive \$749,820 in grant funds, and \$183,335 from prior years' unallocated program funds. Upon receipt of HUD's official CDBG allocation for the City, staff will adjust the budget proportionately under the City Manager's discretion. Housing/CDBG Analyst Suarez noted that the Annual Action Plan containing the final CDBG budget will be presented to the City Council prior to submission.

Mayor Sonne stated that this was the time and place for a public hearing to consider the proposed activities and budget for the Fiscal Year (FY) 2024-2025 Community Development Block Grant (CDBG) Program to be incorporated into the City's Annual Action Plan. Mayor Sonne opened the public hearing and inquired if anyone present desired to speak. There being no one desiring to speak, Mayor Sonne closed the public hearing.

Council Member Brown and Council Member Castañeda commended the Community Development Block Grant Committee for their hard work.

Council Member Castañeda asked for clarification about the decrease in budget for the Senior Transportation Program.

Housing/CDBG Analyst Suarez explained that the decrease was due to the need to meet the public service cap of 15%. It was also noted that the public service cap was applied to all the public services programs listed on the 2024-2025 Community Development Block Grant (CDBG) Budget Matrix.

MOTION: Castañeda  
SECOND: Traut  
AYES: Castañeda, Traut, Ahn, Brown, Sonne  
NOES: None

MOTION CARRIED to approve the recommended action.

### **Master Plan-Comp-Gen 14.2**

#### **6B. ADOPT RESOLUTIONS AND ORDINANCE APPROVING GENERAL PLAN AMENDMENT (GP-22-1), ZONE CHANGE (Z-22-1), SITE PLAN (SP-22-13), AND MITIGATED NEGATIVE DECLARATION (MND-22-1) TO ALLOW THE CONSTRUCTION OF A 12-UNIT RESIDENTIAL APARTMENT DEVELOPMENT AT 7682, 7692, 7712, AND 7722 CRAIG AVENUE**

Recommended Action: 1) Conduct a public hearing and thereafter based on the analysis provided in this agenda report and the facts and findings provided in the attached Resolutions and Ordinance, adopt Resolutions and an Ordinance approving General Plan Amendment GP-22-1, Zone Change Z-22-1, Site Plan SP-22-13, and Mitigated Negative Declaration MND-22-1.

Senior Planner Luna provided a report regarding the resolutions and an ordinance approving General Plan Amendment GP-22-1, Zone Change Z-22-1, Site Plan SP-22-13, and Mitigated Negative Declaration MND-22-1. The proposed project consists of two (2) three-story buildings containing six (6) apartments each for a total of twelve (12) units located on the south side of Craig Avenue, west of Beach Boulevard, and consists of four vacant parcels. Each unit will include three (3) bedrooms, two (2) bathrooms, and an attached two-car garage, two of which will have an additional bathroom on the ground level to comply with accessibility requirements. Moreover, the Buena Park Municipal Code (BPMC) requires multi-family developments with three or more bedrooms to provide three (3) parking spaces per unit, with at least one of the spaces covered. The proposed project will have a total of 24 covered parking spaces and 12 open parking spaces. The project provides approximately 11,037 sq. ft. of common open space area throughout the development, and a combined total of approximately 1,750 sq. ft. of additional private outdoor open space. Senior Planner Luna discussed the entitlements required for the project. The requirements are a General Plan Land Use Map Amendment, Zone Change, and Site Plan. Furthermore, staff recommended that the City Council adopt the Resolutions and an Ordinance approving the General Plan Amendment GP-22-1, Zone Change Z-22-1, Site Plan SP-22-13, and Mitigated Negative Declaration MND-22-1.

Mayor Sonne stated that this was the time and place for a public hearing to consider the adoption of Resolutions and an Ordinance approving the General Plan Amendment GP-22-1, Zone Change Z-22-1, Site Plan SP-22-13, and Mitigated Negative Declaration MND-22-1. Mayor Sonne opened the public hearing and inquired if anyone present desired to speak.

Director of Government and Community Relations/City Clerk Jimenez acknowledged an email correspondence received by the City from In Jae Yoo in opposition to the proposed project with an attached petition signed by neighbors.

Jeong Gun Yoo, Buena Park resident, spoke in opposition of the proposed project due to it obstructing the view and privacy from his property.

Hanna Nadres, Buena Park resident, spoke in opposition of the proposed project, and about traffic safety concerns in and around Craig Avenue.

William Bergin, Buena Park resident, spoke in opposition of the proposed project due to the traffic and other nuisances the new development would cause residents who live on Craig Avenue.

There being no further requests to speak, Mayor Sonne closed the public hearing.

Council Member Traut asked about installation of underground utilities for the Craig Avenue development project; installation of a traffic light at the intersection of Craig Avenue and Beach Boulevard; and, designation of no parking clearance zones.

Vice Mayor Ahn asked about the feasibility of installing a traffic light at the intersection of Craig Avenue and Beach Boulevard, and spoke in support of the residential apartment development at Craig Avenue.

Senior Planner Luna explained that there are conditions of approval that would require the applicant to underground the utility lines along Craig Avenue. Additionally, the applicant would be required to install a new street light and provide a sidewalk along the frontage of the property. As for the question regarding the traffic light, Senior Planner Luna deferred the question to the Environmental Consultant, who prepared the traffic analysis which warrant that additional traffic lights are not required.

Director of Public Works Mikhael indicated that for intersections that do not warrant a signalized intersection, the City could add signage and road markings to delineate that there is an intersection ahead, or a different path of travel coming from Craig Avenue onto Beach Boulevard. Keep Clear zones are typically used for areas where traffic could block. However, this does not serve as a warning to oncoming traffic. Director Mikhael also discussed that the City has not considered installing a traffic signal at the intersection of Craig Avenue and Beach Boulevard because, per the MUTCD, it is not recommended to have a traffic signal within a quarter mile of another traffic signal especially on coordinated corridors.

Council Member Castañeda, Council Member Brown, and Mayor Sonne spoke in support of the residential apartment development at Craig Avenue.

Council Member Brown responded to concerns raised regarding the proposed development blocking residents' views.

Mayor Sonne indicated the need to find solutions to address the traffic and vehicles’ speed along Beach Boulevard.

MOTION: Castañeda  
SECOND: Brown  
AYES: Castañeda, Brown, Traut, Ahn, Sonne  
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolutions and ordinance:

RESOLUTION NO. 14815  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT GP-22-1 AMENDING THE GENERAL PLAN LAND USE MAP FROM LOW DENSITY RESIDENTIAL TO HIGH DENSITY RESIDENTIAL FOR THE PROPERTIES LOCATED AT 7682, 7692, 7712, AND 7722 CRAIG AVENUE, AND MAKING FINDINGS IN SUPPORT THEREOF

RESOLUTION NO. 14816  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING A REQUEST TO ALLOW FOR THE DEVELOPMENT OF A NEW 12-UNIT APARTMENT HOME COMMUNITY WITH ITS REQUIRED OFF-STREET PARKING, OPEN SPACE AND ASSOCIATED SITE IMPROVEMENTS FOR THE PROPERTIES LOCATED AT 7682, 7692, 7712, AND 7722 CRAIG AVENUE (APNS: 066-132-09, -15, -16, AND -17), AND MAKING FINDINGS IN SUPPORT THEREOF

RESOLUTION NO. 14817  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING MITIGATED NEGATIVE DECLARATION NO. MND-22-1 FOR GENERAL PLAN AMENDMENT NO. GP-22-1, ZONE CHANGE NO. Z-22-1, AND SITE PLAN NO. SP-22-13, TO DEVELOP A 12-UNIT APARTMENT HOME COMMUNITY WITH ASSOCIATED PARKING AND SITE IMPROVEMENTS FOR THE PROPERTIES LOCATED AT 7682, 7692, 7712, AND 7722 CRAIG AVENUE (APNS: 066-132-09, -15, -16, AND -17)

ORDINANCE NO. 1734  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING ZONE CHANGE Z-22-1 TO CHANGE THE ZONING CLASSIFICATION FROM RS-6 (ONE-FAMILY RESIDENTIAL) TO RM-20 (MEDIUM-DENSITY MULTIFAMILY RESIDENTIAL) FOR THE PROPERTIES LOCATED AT 7682, 7692, 7712, 7722 CRAIG AVENUE (APNS: 066-132-09, -15, -16, AND -17) WITHIN THE CITY OF BUENA PARK

7. MAYOR/CITY COUNCIL REPORTS AND CALENDAR

7A. REPORT

Council Member Castañeda reported the following:

- March 4 American Legion Post 354 – Opsek Post 354 Speakeasy Bar and Lounge Soft Opening
- March 6 AltaMed PACE Facility Tour
- March 7 American Legion Post 354 Executive Board Meeting
- March 9 Assemblywoman Quirk-Silva’s Breakfast Roundtable with CA State Treasurer Fiona Ma

Vice Mayor Ahn reported the following:

- February 28 OC Sanitation Joint Board Meeting
- March 2 Ethio-American Day Celebration Event
- March 3 Celebrated District 1 Resident Wilmer White's 100<sup>th</sup> Birthday
- March 4 Beatty Middle School Career Day
- March 4 Sister City Parent-Chaperone Orientation Meeting
- March 5 Cal Cities Webinar on Legislative Briefings
- March 6 7-Eleven Grand Opening Event at 8761 Knott Avenue
- March 6 OC Sanitation Operations Board Meeting
- March 7 Celebrated with Emery Elementary School for Winning First Place in the Local School District's Speech and Debate Competition
- March 7 U.S. Free Trade Agreement (KORUS FTA) Anniversary Celebration and Forum with Mayor Sonne and City Manager France
- March 8 DEI Ad-Hoc Committee Meeting
- March 9 Family Art Festival
- March 9 Soroptimist Awards Luncheon

Vice Mayor Ahn reported attending 14 other meetings and events to help the local community.

Council Member Traut reported the following:

- February 29 National AI Summit
- March 2 Reading Across America
- March 2 Buena Park Girls Softball Opening Day
- March 3 Baby Traut Baby Shower
- March 7 SCAG Energy and Environment Committee Meeting

Council Member Traut provided an update regarding the Committee's approval of Connect SoCal 2024 Regional Transportation Plan and Sustainable Community Strategy at the March 7, 2024 SCAG Energy and Environment Committee meeting. This 20-year plan with \$750 billion transportation investment and is a plan developed with involvement from over 50 organizations and agencies. The plan sets mobility goals; prioritizes transportation projects; forecasts regional development patterns; and, provides regional planning policies. Council Member Traut also reported his appointment of Buena Park resident Brandon Schooner as the District 5 Representative to the Climate Action Commission.

Council Member Brown reported the following:

- March 6 SCAG Executive and Admin Committee Meeting
- March 7 SCAG Joint Committee and Regional Council Meeting
- March 7 Cal Cities OC Division Meeting
- March 9 SCAG Tour of ESRI (GIS) and Arrow Light Rail Service

Council Member Brown reported the approval of Connect SoCal 2024 Regional Transportation Plan and Sustainable Community Strategy at the March 7, 2024, SCAG, Energy and Environment Committee meeting and thanked Council Member Traut for his support on this plan.

Mayor Sonne reported the following:

- March 3 Celebrated District 1 Resident Wilmer White's 100<sup>th</sup> Birthday
- March 9 Peace Center Event at Jain Center

## 8. RECESS/RECONVENE

Mayor Sonne recessed the meeting at 5:57 p.m. and announced the meeting would be reconvened in the City Council Chamber. The meeting was reconvened at 6:05 p.m.



9. STUDY SESSION (9A – 9C)

9A. DISCUSS AND PROVIDE DIRECTION REGARDING PROCUREMENT PREFERENCE POLICIES

Item taken out of order.

Purchasing Manager Averell provided a report regarding expanding the current procurement preference policy for local businesses. Local vendor preference (LVP) policies are typically defined by geographical scope and the City's current 1% LVP policy states that "In the case of a bid submitted by a local bidder as defined in Section 3.28.020, the Purchasing Manager shall, for the purpose of bid comparison only, reduce the amount of the bid by one percent (1%)." Section 3.28.020 defines a local bidder as a firm or individual who regularly maintains a place of business and transacts business in, maintains an inventory of merchandise for sale in, and is licensed by, or pays business taxes to the City." Purchasing Manager Averell reported the findings from his surrounding agency LVP survey, and discussed the two possible options for expanding preferences for local businesses and possible concerns. Lastly, Purchasing Manager Averell noted the Purchasing Division's ongoing outreach efforts and ensured departments are encouraged to buy local when possible.

Council Member Brown spoke in favor of implementing Orange County's Procurement Procedures as written.

Vice Mayor Ahn concurred with Council Member Brown's comment and suggested that the City prioritize the consideration of Buena Park vendors.

Purchasing Manager Averell indicated that he would have to verify with the City Attorney's Office if such request is possible, and if so, it could be a priority list wherein Buena Park vendors are prioritized and then extended to other Orange County businesses thereafter.

City Attorney Cardinale explained that depending on the scope and nature of the project there is a selection criterion that would have to be followed. As outlined by Purchasing Manager Averell in Option 1, vendors are given the opportunity to match which is similar to a right of refusal.

Council Member Castañeda concurred with Council Member Brown and Vice Mayor Ahn's comments. Council Member Castañeda asked about receiving applicants from the Disabled Veterans Business Enterprise (DVBE).

Purchasing Manager Averell stated that many DVBEs are registered on the City's PlanetBids and are notified of upcoming projects.

Council Member Traut indicated the option to choose should be consistent with the priorities and preferences established in the Community Workforce Agreement. Moreover, Council Member Traut agrees with Vice Mayor Ahn's recommendation to prioritize Buena Park vendors, and spoke about his preference to include small businesses and the Disabled Veterans Business Enterprise.

Following the discussion, the City Council directed staff to implement the County of Orange Procurement Procedures.

9B. DISCUSS AND PROVIDE DIRECTION REGARDING SPECIAL EVENTS EVALUATION AND RECOMMENDATIONS

Director of Community Services Box provided a report the Community Services Departments' special events evaluation and recommendations. Director Box discussed all special events scheduled for January to December; proposed suspension of the Family Art Festival, Food Truck Fest, P-Nut Baseball Campout, and Civic Theatre; proposed modification of Family Movie Night at the Pool, Buena Park Goes to College, Christmas Tree Lighting, and Candy Caneland and Craft Faire; and, recommended the addition of two new City events, 2024 Juneteenth Event and 2024 Memorial Day Celebration. Staff sought City Council direction to streamline the recommendations and allocate necessary resources, as needed.

Mayor Sonne spoke in opposition to combining the Christmas Tree Lighting and Candy Caneland and Craft Faire events.

Council Member Traut asked about a brief background of City events proposed to be eliminated. Council Member Traut also spoke against cancelling the P-Nut Baseball Campout and combining the Christmas Tree Lighting and Candy Canelend and Craft Faire events.

Council Member Castañeda suggested that staff consider to restructure and expand the Buena Park Goes to College program to include career technical education, and asked about the method used to evaluate the different City special events.

Director Box explained that staff evaluated each special event based on attendance and cost to the City.

Vice Mayor Ahn spoke in support of eliminating City special events with low attendance and modifying the others to achieve a more successful outcome.

Mayor Sonne requested for information regarding sponsors and sponsorship amounts for the events discussed, and ticket prices for those events that do require them.

Council Member Brown made recommendations on the Memorial Day celebration and Juneteenth event.

Following the discussion, the City Council directed staff to eliminate the following events: Family Art Festival, Food Truck Fest, P-Nut Campout (Brown and Traut dissented), and Civic Theatre; modify the following events: Buena Park Goes to College, and Movies in the Park; and, allocate necessary resources for the 2024 Juneteenth Event and 2024 Memorial Day Celebration.

#### 9C. DISCUSS AND PROVIDE DIRECTION REGARDING THE NAVIGATION CENTER OVERSIGHT COMMISSION

Director of Community Services Box provided a report regarding the current composition of the Navigation Center Oversight Commission. On June 28, 2022, City Council adopted the ordinance formalizing the Navigation Center Oversight Commission, and 30 days after the adoption, confirmed the appointments of the nine members who are residents of the City, employed or involved in business within the City, or have a vested interest in the coordination of the Buena Park Navigation Center. Director Box also discussed the Commission's purpose and meeting frequency. Furthermore, staff sought City Council direction to consider an expansion of the eligibility and requirements for the members of the Commission to include individuals and businesses from the broader community of Buena Park.

Council Member Traut spoke in support of broadening the eligibility requirements for the members of the Navigation Center Oversight Commission.

Council Member Castañeda recommended that the City Council include provisions once a Commissioner no longer resides or does business in the City, and modify the categories to have them serve as guidelines.

Mayor Sonne asked about the availability of the Navigation Center monthly reports to the public.

City Manager France indicated that the monthly reports are only available to the City Council and City Managers of the participating cities. Additionally, City Manager France mentioned that Mercy House's annual report could be made available to public, if requested by the City Council.

Director Box explained that the public is welcome to attend the Navigation Center Oversight Commission meetings to learn about current operations, challenges, and successes at the Navigation Center. Director Box also suggested, if directed by the City Council, staff could create an informational report about matters at the Navigation Center.

Baron Night, Buena Park resident, spoke regarding his suggestions to have the monthly report available to the public, and the Commission report out the accomplishments at the Navigation Center.

Council Member Brown recommended that the City Council discuss the components of the monthly report and highlight accomplishments.

Vice Mayor Ahn requested for staff to substitute the annual report for a quarterly report.

Director Box indicated that staff could prepare a quarterly report from Mercy House and the City's Homeless Outreach team regarding Navigation Center operations and residents.

Following the discussion, the City Council directed staff to expand the eligibility and requirements for Navigation Center Oversight Commissioners to include individuals and businesses from the broader community of Buena Park; and, to prepare a quarterly report combining updates from Mercy House and the City's Homeless Outreach team regarding Navigation Center operations and residents.

10. CITY MANAGER REPORT

City Manager France reported on the following:

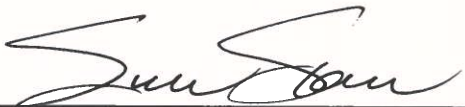
- St. Patrick's Day Employee Shamrock Shake Celebration, Thursday, March 14, 2024, 2:00 p.m. – 3:30 p.m., at the Mayor's Garden

11. COMMISSION & COMMITTEE UPDATES

Director of Government and Community Relations/City Clerk Jimenez had nothing to report.

12. ADJOURNMENT

There being no further business, Mayor Sonne adjourned the meeting at 7:52 p.m.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk