

MINUTES OF CITY COUNCIL MEETING
OF THE CITY OF BUENA PARK
HELD FEBRUARY 13, 2024

Vol. 54 Pg. 14

1. GENERAL

The City Council met in a regular session on Tuesday, February 13, 2024, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Sonne presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Brown, Castañeda, Traut, Ahn, Sonne
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and, Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk.

1C. INVOCATION

The Invocation was led by Reverend Dr. Joel Van Soelen, Anaheim Christian Reformed Church.

1D. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Addie Martinez, Girl Scout Troop #7164.

1E. CITY MANAGER REPORT

Director of Government and Community Relations/City Clerk Jimenez provided election information pertaining to No Party Preference Voters. Director Jimenez explained that No Party Preference Voters may request a party ballot from the American Independent Party, Democratic Party, or Libertarian Party if they want to nominate a candidate for President in the March 5, 2024, Presidential Primary Election. On the other hand, Director Jimenez advised one must re-register to vote in order to receive a ballot to nominate a candidate for the Green Party, Peace and Freedom Party, or Republican Party. For questions regarding No Party Preference information or cross-over ballot, please contact the City Clerk's Office or visit www.ocvote.gov.

Assistant City Clerk Badillo provided information regarding the 2024 Passport Walk-ins that will be offered from March 5 through August 29, 2024, Tuesdays, Wednesdays, and Thursdays, 9:00 a.m. to 3:00 p.m. at Buena Park City Hall. For passport related questions, please contact the City Clerk's Office at 714-562-3758.

City Manager France invited the community to the Annual Police Appreciation Brunch that will be held on Thursday, February 15, 2024, 9:30 a.m., at the Ehlers Event Center – Heritage Hall.

2. PRESENTATIONS

2A. PRESENTATION HONORING ELIZABETH A. SWIFT, ED.D. AS THE 2024 AMERICANA CITIZEN OF THE YEAR FOR BUENA PARK

Cypress College Foundation Executive Director Howard Kummerman honored Elizabeth A. Swift, Ed.D. as the 2024 Americana Citizen of the Year for Buena Park.

Vice Mayor Ahn presented a proclamation honoring Elizabeth A. Swift, Ed.D. as the 2024 Americana Citizen of the Year for Buena Park.

Senior Field Representative Joe Pak presented a certificate, on behalf of Assemblywoman Quirk-Silva, honoring Elizabeth A. Swift, Ed.D. as the 2024 Americana Citizen of the Year for Buena Park.

2B. PROCLAMATION RECOGNIZING FEBRUARY 2024 AS BLACK HISTORY MONTH

Mayor Sonne presented the Proclamation recognizing February 2024 as Black History Month to Debora Wondercheck, Arts & Learning Conservatory Chief Executive Officer & Founder.

Senior Field Representative Joe Pak presented a certificate, on behalf of Assemblywoman Quirk-Silva, recognizing February 2024 as Black History Month.

3A. ORAL COMMUNICATIONS

Mayor Sonne announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being no requests to speak, Mayor Sonne closed oral communications.

4. CONSENT CALENDAR (4A – 4I)

Mayor Sonne announced that Consent Calendar Item Nos. 4A through 4I would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken on Item Nos. 4A – 4I:

MOTION: Castañeda
SECOND: Traut
AYES: Castañeda, Traut, Brown, Ahn, Sonne
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Item Nos. 4A – 4I be approved.

Minutes**4A. APPROVAL OF MINUTES**

Recommended Action: Approve the Minutes of the Special City Council Meeting of November 28, 2023, Regular City Council Meeting of December 12, 2023, and Special and Regular City Council Meetings of January 23, 2024.

APPROVED the recommended action.

Finance 75**4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS**

Recommended Action: Adopt Resolutions approving Claims and Demands.

ADOPTED the following titled resolutions:

RESOLUTION NO. 14797

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$5,474,035.51 DEMAND NOS. 422883 THROUGH 423107 NO CANCELLED NOS.

RESOLUTION NO. 14798

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$1,232,914.24 DEMAND NOS. 423108 THROUGH 423315 CANCELLED NO. 423061

RESOLUTION NO. 14799

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$24,496.35 COVERING RETIREE PAYROLL ENDING DECEMBER 31, 2023

RESOLUTION NO. 14800

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF \$942,862.50 COVERING REGULAR PAYROLL ENDING JANUARY 19, 2024

Proclamations 119

- 4C. PROCLAMATION HONORING ELIZABETH A. SWIFT, ED.D. AS THE 2024 AMERICANA CITIZEN OF THE YEAR FOR BUENA PARK
Recommended Action: Approve Proclamation.

APPROVED the recommended action.

Proclamations 119

- 4D. PROCLAMATION RECOGNIZING FEBRUARY 2024 AS BLACK HISTORY MONTH
Recommended Action: Approve Proclamation.

APPROVED the recommended action.

Transportation 148

- 4E. RESOLUTION CERTIFYING RESOURCES TO FUND THE PROJECTS IN THE FEDERAL FISCAL YEARS 2024/25 – 2029/30 TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)
Recommended Action: Adopt a resolution certifying the 2025 Federal Transportation Improvement Program (FTIP) listed in current and future City projects.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14801

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, WHICH CERTIFIES THAT THE CITY OF BUENA PARK HAS THE RESOURCES TO FUND THE PROJECTS IN THE FY 2024/25 – 2029/30 TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM

Finance 75

- 4F. RESOLUTION APPROVING THE CITY OF BUENA PARK STATEMENT OF INVESTMENT POLICY DATED FEBRUARY 13, 2024
Recommended Action: Adopt a resolution approving the City of Buena Park Statement of Investment Policy dated February 13, 2024.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14802

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AUTHORIZING THE CITY TREASURER TO INVEST FOR SAFEKEEPING IDLE MONEY OF THE CITY OF BUENA PARK IN ACCORDANCE WITH THE “STATEMENT OF INVESTMENT POLICY” DATED FEBRUARY 13, 2024

Audits 40 Reports & Studies 129

- 4G. ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE YEAR ENDED JUNE 30, 2023
Recommended Action: Receive and file the Annual Comprehensive Financial Report (ACFR) for the year ended June 30, 2023.

APPROVED the recommended action.

City Council 55

- 4H. APPROVE CITY COUNCIL PROTOCOLS GUIDE UPDATE SECTION 6.2.2 PLACING ITEMS ON THE AGENDA
Recommended Action: Approve an update to, "Section 6.2.2 Placing Items on the Agenda," to the City Council's Protocol Guide.

APPROVED the recommended action.

Finance 76 Water 153**4I. WATER BILL INSERT PROMOTING BREATHE FREE BUENA PARK**

Recommended Action: 1) Approve a water bill insert promoting the City's Breathe Free Buena Park initiative.

APPROVED the recommended action.

END OF CONSENT CALENDAR**5. NEW BUSINESS (5A – 5F)****Admin. Svcs. 112****5A. RESOLUTION AMENDING THE TECHNICAL, OFFICE, AND PROFESSIONALS ASSOCIATION CLASSIFICATION AND COMPENSATION PLAN ADDING THE ENVIRONMENTAL INSPECTOR POSITION**

Recommended Action: 1) Adopt a Resolution amending the Technical, Office, and Professionals Association Classification and Compensation Plan to add the Environmental Inspector classification and salary range; and 2) Approve the new job classification specification of Environmental Inspector.

Human Resources Manager Valdez provided a report regarding amending the Technical, Office, and Professionals Association Classification and Compensation Plan to add the Environmental Inspector position. The Human Resources Department determined that the Public Works Departments' current organizational structure needs to change; recommended the staffing proposal as indicated in the agenda report; and, requested the approval of the Environmental Inspector classification and salary range within the TOP group. The Environmental Inspector position is an entry-level position and would appeal to both internal and external candidates. The Environmental Inspector could eventually be promoted to the Senior Environmental Inspector, which is responsible for the most complex and sensitive commercial, industrial business, restaurant, and environmental inspections. Human Resources Manager Valdez noted that it was decided to underfill the position to allow for a natural progression through a job series and for the department to staff at a lower classification and lower pay rate. Underfilling creates additional salary savings, within the same classification series, allows management to "grow our own," and supports succession planning by allowing candidates to obtain certification along the way. Furthermore, staff recommended that the City Council adopt the proposed resolution and approve the new job classification specification of Environmental Inspector.

MOTION: Brown
SECOND: Castañeda
AYES: Brown, Castañeda, Ahn, Traut, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14803

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING THE CITY'S CLASSIFICATION PLAN AND AMENDING THE COMPENSATION PLAN FOR THE BUENA PARK TECHNICAL, OFFICE, AND PROFESSIONALS ASSOCIATION TO ADOPT THE JOB CLASSIFICATION SPECIFICATION AND SALARY RANGE OF THE ENVIRONMENTAL INSPECTOR

Police Dept. 117 Strategic Plan 142

5B. BUENA PARK POLICE DEPARTMENT 2024 – 2026 STRATEGIC PLAN
The strategic plan is a blueprint that reflects the Police Department's commitment to collaborative, community-centric policing. The plan aligns with the Six Pillars of 21st Century Policing, with the intention of fostering trust, transparency and a safer Buena Park.

Recommended Action: Approve the Buena Park Police Department 2024 – 2026 Strategic Plan, including the Mission, Vision and Values Statements.

Police Chief Nunes provided a report regarding the Buena Park Police Department 2024-2026 Strategic Plan. The plan covers three calendar years, with short-term (2024), mid-term (2025) and long-term (2026) objectives and strategies. Chief Nunes discussed the foundation of the plan and that it includes the Six Pillars of 21st Century Policing. With the completion of the strategic plan, it is believed that the community will be more connected to its Police Department and that Buena Park is a safe City to live, work, and visit. Most importantly, the new Mission, Vision, and Values Statements are part of rebranding the image of the Department as the guardians of the community. All members of the Department took an oath and will dutifully protect the people of Buena Park with Professionalism, Accountability, and Courage. The aforementioned values are being emphasized in the new police car graphics. Furthermore, Police Chief Nunes acknowledged the members of the Chief's Advisory Board and Police Department personnel for their hard work in creating the 2024 – 2026 Strategic Plan, as well as Marketing Specialist Bridget Englebrecht for her assistance with the design of the document.

Mayor Sonne thanked Police Chief Nunes for his leadership, and the Buena Park Police Department for their hard work and dedication in making a difference in the community.

Council Member Castañeda asked about incorporating hate crime training, and employee safety and wellness in the strategic outlook of the Buena Park Police Department.

Police Chief Nunes explained that the State of California sets minimum mandates on training through POST and hate crime training is required to be fulfilled every other year. The detective bureau also provides training every year on hate crimes, sex crimes, and other types of crimes. Police Chief Nunes highlighted that the department is guaranteed training from the best trainers and subject matter experts due to their robust budget and with the support of the City Council. Moreover, the department looks at wellness holistically, and ensures staff are at their overall best to better serve the community.

Council Member Traut indicated that Buena Park takes crime seriously and has a great Police Department that ensures public safety. Council Member Traut also commended the whole department for doing a tremendous job in creating the 2024 – 2026 Strategic Plan.

MOTION: Castañeda
SECOND: Ahn
AYES: Castañeda, Ahn, Brown, Traut, Sonne
NOES: None

MOTION CARRIED to approve the recommended action.

Contracts 70 C-3519 Property 120 Property Sales 574**5C. CONSIDERATION OF A PURCHASE AND SALE AGREEMENT FOR 6711 BEACH BOULEVARD (BUENA PARK WOMAN'S CLUB)**

Recommended Action: 1) Approve the Purchase and Sale Agreement (PSA) between the City of Buena Park and S.J. & P. Associate, LLC, for the sale of the property located at 6711 Beach Boulevard (former Buena Park Woman's Club); and 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

Director of Community and Economic Development Foulkes provided a report regarding the Purchase and Sale Agreement (PSA) between the City of Buena Park and S.J. & P. Associates, LLC, for the sale of the property located at 6711 Beach Boulevard (former Buena Park Woman's Club). In August 2023, the City received proposals for the purchase of the property and staff was directed to begin negotiations with the selected buyer. S.J. & P. Associates, LLC ("Buyer") is the owner of adjacent retail center located at 6681 Beach Boulevard since 2017, and proposed to renovate/restore the building for use as a bakery/café. Pursuant to the Purchase and Sale Agreement, the Buyer has agreed to purchase the property for \$250,000, with an initial deposit of \$25,000. This purchase price is \$50,000 above the appraised value. Escrow will open within 10-days of the effective date of the Agreement and will close following the completion and recordation of specified documents, but in no case later than July 31, 2024, unless extended by mutual written agreement of the parties. At the request of the City, the Buyer has agreed to record a Conservation Easement that will protect the interior and exterior historical elements of the building in perpetuity. Additional documents/agreements were requested to assure that adequate funds are available for the building restoration work proposed, that the construction activities commence immediately, and are completed in a timely manner.

Council Member Castañeda asked about the buyer's awareness of maintenance and renovations costs of a historical building.

Director Foulkes explained that the buyer is well-aware of the requirements in preserving and protecting the historical elements of the building, and has expressed excitement in the unique attributes of the building.

Julie Kang, S.J. & P. Associate, LLC, stated that she is aware of what is required for them to maintain, and is excited to make the building a landmark for Buena Park.

MOTION: Brown
SECOND: Traut
AYES: Brown, Traut, Ahn, Castañeda, Sonne
NOES: None

MOTION CARRIED to approve the recommended action.

Budgets 47 Insurance 44**5D. AUTHORIZATION TO ACCEPT THE FINAL INSURANCE PAYMENT FOR THE HURLBUT BARN FIRE CLAIM WITH TRAVELERS PROPERTY CASUALTY COMPANY OF AMERICA**

Recommended Action: 1) Authorize acceptance of the final insurance settlement payment in the amount of \$120,000 to be paid to the City of Buena Park; 2) Approve the Full Release of Claim with Travelers Property Casualty Company of America relating to loss by fire upon the Hurlbut Barn; and, 3) Authorize the Assistant City Manager/Director of Human Resources to execute any necessary documents.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding accepting the final insurance settlement payment for the Hurlbut Barn fire claim with Travelers Property Casualty Company of America. The City filed a claim and began working with insurance adjusters regarding the investigation into the cause of the fire that occurred on Thursday, November 23, 2023, inside the bay of the Hurlbut Barn. A couple months after the claim review, a Statement of Loss was submitted in the sum of \$641,351.27 (actual cash value, less \$25,000 deductible) due to the loss of the barn. Public Works Department staff immediately solicited quotes to demolish the barn due to its unsafe condition. Staff estimated the cost to demolish the barn and related structures to be approximately \$120,000. Staff recommended that the City Council authorize settlement in the amount of the cost of the demolition, not to exceed \$120,000, instead of accepting the full actual cash value of the barn.

MOTION: Ahn
SECOND: Castañeda
AYES: Ahn, Castañeda, Brown, Traut, Sonne
NOES: None

MOTION CARRIED to approve the recommended action.

Contracts 70 C-3520 Public Works Proj. 125 PW-951 Budgets 47

5E. RESOLUTION AUTHORIZING THE USE OF INFORMAL BIDDING PROCEDURES AND APPROVE CONTRACT WITH TIM GREENLEAF ENGINEERING, INC. FOR THE DEMOLITION OF SEVERAL CITY-OWNED PROPERTIES ALONG BEACH BOULEVARD

Recommended Action: It is recommended that the City Council: 1) Adopt a Resolution authorizing the use of informal bidding procedures to identify contractors to complete the subject work; 2) Authorize a budget appropriation in the amount of \$240,000 from the Economic Development Fund; and, 3) Approve a contract with Tim Greenleaf Engineering, Inc. for the demolition of several City-owned properties along Beach Boulevard.

Director of Public Works/City Engineer Mikhael provided a report regarding the use of informal bidding procedures and approve a contract with Tim Greenleaf Engineering, Inc. for the demolition of several City-owned properties along Beach Boulevard, north of La Palma Avenue. There have been numerous incidents in the uninhabited properties owned by the City in the subject area. Therefore, staff explored options for immediate demolition of the properties on 7711 and 7733 Beach Boulevard as well as 7860 Western Avenue. Tim Greenleaf Engineering, Inc. responded with a quote to perform the work required for all three properties. Because the total cost of the work exceeds \$100,000, Section 3.28.110 of the Buena Park Municipal Code generally requires the contractor to be selected through a formal bidding process and the contract be awarded to the lowest, responsible bidder. However, that same section allows the City Council to adopt a resolution authorizing the Director of Public Works to use alternative project delivery and bid procedures for a particular project. Staff recommended that the City Council adopt the Resolution attached waiving the formal bidding and proceed with awarding the contract to Tim Greenleaf Engineering, Inc. in the amount of \$212,634.30 with contingency funds in the amount of \$27,365.70.

MOTION: Brown
SECOND: Castañeda
AYES: Brown, Castañeda, Ahn, Traut, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14804
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, WAIVING FORMAL BIDDING AND APPROVING THE SELECTION OF A DEMOLITION CONTRACTOR BY ALTERNATIVE BIDDING PROCEDURES

Sister City Program 138 Budgets 47

5F. APPROVE A BUDGET AMENDMENT TO INCREASE FUNDING FOR THE SISTER CITY PROGRAM AND EXPLORE A FRIENDSHIP CITY RELATIONSHIP WITH ANSAN, SOUTH KOREA

Recommended Action: 1) Approve a budget amendment in the amount of \$15,000 from the undesignated General Fund reserve balance to allocate additional funding for the Sister City and Friendship City trip to South Korea.

Assistant City Manager/Director of Human Resources Fenton provided a report regarding a budget amendment to increase funding for the Sister City Program and explore a Friendship City relationship with Ansan, South Korea. The City Council approved the dates of March 16 – 23, 2024, as the next trip for the delegation from Buena Park to visit South Korea. There is approximately \$15,000 budgeted in the FY 23-24 General Fund budget for this purpose. However, it was found insufficient to support two reciprocal visits to and from South Korea. Therefore, staff recommended increasing the budget to \$30,000 to accommodate both hosting and visiting each year. Additionally, the City was approached by the City of Ansan, South Korea, about forming a Friendship City relationship. Ansan is a city in the Gyeonggi Province of South Korea. Ansan is the leading reformer in Industry 4.0, which is the latest phase in the digitalization of the manufacturing sector that integrate digital technologies into the manufacturing and industrial processes. With City Council direction and approval, the Mayor, Vice Mayor, and Director of Community and Government Relations/City Clerk desire to travel on March 13, 2024, in order to visit Ansan and meet with Ansan representatives to discuss pursuing and potentially forming a Friendship City, as well as discuss mutual interests, such as business investment, technology advancements, tourism, and educational exchanges. Staff would also like to meet with Seongbuk-gu and Ansan representatives about a joint project in the recently proposed Friendship Park (currently Smith-Murphy Park) that may include a Korean pagoda and other Korean traditional cultural, art, and educational pieces.

Council Member Castañeda asked about a list of items the delegation will be bringing back from the trip to be placed in the Friendship Park; potentially adding more people to the delegation; designating a Council Member that would lead in attracting foreign investment into Ansan. Council Member Castañeda volunteered to be part of the delegation for the Sister City and Friendship City trip to South Korea.

Vice Mayor Ahn asked about the approval of a Friendship City relationship with Ansan, South Korea. Vice Mayor Ahn also indicated that the Ansan delegation comprised a number of people because they toured different cities in the United States to request and establish friendship city relationships.

Council Member Traut spoke in support of approving the budget amendment and the Friendship City relationship with Ansan, South Korea.

Mayor Sonne spoke in support of approving the budget amendment due to the relative increase in costs. Mayor Sonne also indicated that Buena Park businesses may be interested in partnering with the City to sponsor students to participate in the trip. There are various outreach opportunities the City could partake in to include more people in the delegation.

Assistant City Manager Fenton explained that a list of items the delegation will be bringing back from the trip to be placed in the Friendship Park will be presented to the City Council for review and discussion. As for increasing the number of delegates, the City Council has the discretion to approve more funding in order to accommodate more people.

City Manager France explained that Ansan, South Korea would like to enter into a Memorandum of Understanding with the City of Buena Park to formalize the Friendship City relationship. The signing ceremony will take place during the delegation’s visit in March.

MOTION: Traut
SECOND: Brown
AYES: Traut, Brown, Ahn, Sonne
NOES: None
ABSTAIN: Castañeda

MOTION CARRIED to approve the recommended action.

6. PUBLIC HEARING

Master Plan-Comp-Gen 14.2**6A. RESOLUTION AND ORDINANCES ADOPTING THE GENERAL PLAN AMENDMENT NO. GP-24-1, ZONE CHANGE NO. Z-24-2, SPECIFIC PLAN AMENDMENT NO. SPC-24-1, TEXT AMENDMENT NO. C-24-1 AND NEGATIVE DECLARATION NO. MND-24-1 TO IMPLEMENT THE HOUSING INCENTIVE OVERLAY ZONES AND ADOPT OBJECTIVE DESIGN AND DEVELOPMENT STANDARDS**

Updating the General Plan Land Use Map, Zoning Map, Specific Plans, and Creating Objective Design and Development Standards regulating housing incentive overlays to implement Housing Element Programs No. 11, 12, and 16.

Recommended Action: 1) Based on the analysis provided in this agenda report and the facts and findings provided in the attached Resolution and Ordinances, staff recommends that the City Council adopt the attached Resolutions and Ordinances approving General Plan Amendment (GP-24-1), Zone Change (Z-24-2), Specific Plan Amendment (SPC-24-1), Text Amendment (C-24-1) and Negative Declaration (MND-24-1).

Planning Manager Meshram provided a report regarding updating the General Plan Land Use Map, Zoning Map, Specific Plans, and Creating Objective Design and Development Standards regulating housing incentive overlays to implement Housing Element Programs No. 11, 12, and 16. Planning Manager Meshram discussed the background of the Housing Element implementation, and the General Plan and Zoning Code updates that will occur in two phases. Moreover, Planning Manager Meshram explained the specifics of the General Plan Amendment, Zone Change, Specific Plan Amendment, and Text Amendment. To facilitate expedited review and to comply with state laws, all proposed development standards must be 'objective' meaning that they are written in a way so as to remove subjective judgement or discretion by the City, developer or applicant. The removal of subjectivity also means that no public hearing is required for projects that comply with the Housing Incentive Overlays (HIO) and Objective Design and Development Standards (ODDS). Planning Manager Meshram stated the notable aspects of the ODDS and the Housing Element Programs ODDS complies with and implements. An Environmental Analysis (CEQA) was conducted with 30-day public review which ended on January 22, 2024. Two comment letters were received from CalTrans and OCTA and responses were provided to these two entities. It was also noted that the City conducted extensive community outreach, noticing, and engagement strategies as part of the 2021-2029 Housing Element Update. It was recommended that the City Council approve General Plan Amendment (GP-24-1), Zone Change (Z-24-2), Specific Plan Amendment (SPC-24-1), Text Amendment (C-24-1) and Negative Declaration (MND-24-1).

Mayor Sonne stated that this was the time and place for a public hearing to consider the adoption of the Resolutions and Ordinances approving General Plan Amendment (GP-24-1), Zone Change (Z-24-2), Specific Plan Amendment (SPC-24-1), Text Amendment (C-24-1) and Negative Declaration (MND-24-1). Mayor Sonne opened the public hearing and inquired in anyone present desired to speak. There being no one desiring to speak, Mayor Sonne closed the public hearing.

The City Council thanked the Planning Division for their hard work in completing the 2021-2029 Housing Element Update and for moving the process forward.

Council Member Traut asked about the Housing Incentive Overlay (HIO) in the entertainment corridor, south of the 91 Freeway.

Vice Mayor Ahn asked about excluding Beach Boulevard in amending the Zoning Map.

Planning Manager Meshram confirmed that there will be no HIO in the entertainment corridor, south of the 91 Freeway. The parcels identified in the Housing Element are only those north of the 91 Freeway. Planning Manager Meshram also explained only the site by the Target plaza is affected by the Zone Change. There are no new parcels added other than what was already approved by the City Council.

MOTION: Castañeda
SECOND: Traut
AYES: Castañeda, Traut, Brown, Ahn, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled ordinance:

ORDINANCE NO. 1731
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING ZONE CHANGE Z-24-2 TO CREATE SIX (6) NEW HOUSING INCENTIVE OVERLAYS (HIO) ZONES APPLIED TO SPECIFIED PARCELS AND CHANGE THE ZONING CLASSIFICATION FOR ONE PARCEL FROM OPEN SPACE (OS) TO MEDIUM-DENSITY MULTIFAMILY RESIDENTIAL (RM-20) WITHIN THE CITY OF BUENA PARK

MOTION: Brown
SECOND: Castañeda
AYES: Brown, Castañeda, Traut, Ahn, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14805
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT GP-24-1 AMENDING THE GENERAL PLAN LAND USE AND COMMUNITY DESIGN ELEMENT TO ESTABLISH AND APPLY FIVE (5) NEW HOUSING INCENTIVE OVERLAY (HIO) ZONES, CHANGE THE LAND USE DESIGNATION FROM OPEN SPACE AND LOW-DENSITY RESIDENTIAL TO HIGH-DENSITY RESIDENTIAL ON TWO PARCELS, AND INCREASE THE BASE DENSITY OF THE HOUSING OPPORTUNITIES OVERLAY (HOO) FROM 30 DWELLING UNITS PER ACRE TO 50 DWELLING UNITS PER ACRE WITHIN THE LAND USE AND COMMUNITY DESIGN ELEMENTS OF THE GENERAL PLAN, AND MAKING FINDINGS IN SUPPORT THEREOF

MOTION: Brown
SECOND: Castañeda
AYES: Brown, Castañeda, Traut, Ahn, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled ordinance:

ORDINANCE NO. 1732
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING AN ORDINANCE AMENDING THE AUTO CENTER SPECIFIC PLAN AND THE ENTERTAINMENT CORRIDOR SPECIFIC PLAN ESTABLISHING MIXED-USE OVERLAYS FOR SPECIFIC PARCELS THEREIN

MOTION: Castañeda
SECOND: Traut
AYES: Castañeda, Traut, Brown, Ahn, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled ordinance:

ORDINANCE NO. 1733
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING TEXT AMENDMENT C-24-1 ADOPTING THE OBJECTIVE DESIGN AND DEVELOPMENT STANDARDS REGULATING THE HOUSING INCENTIVE OVERLAYS, AND MAKING FINDINGS IN SUPPORT THEREOF

MOTION: Sonne
SECOND: Brown
AYES: Sonne, Brown, Castañeda, Traut, Ahn
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14806
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING A NEGATIVE DECLARATION NO. MND-21-1 FOR GENERAL PLAN AMENDMENT NO. GP-24-1, ZONE CHANGE NO. Z-24-2, SPECIFIC PLAN AMENDMENT NO. SPC-24-1, AND TEXT AMENDMENT NO. C-24-1 TO IMPLEMENT THE HOUSING INCENTIVE OVERLAYS (HIO) PROGRAMS IN COMPLIANCE WITH THE 2021-2029 HOUSING ELEMENT PROGRAMS 11, 12, AND 16

Water 153

6B. RESOLUTION ESTABLISHING A WASTEWATER ENTERPRISE FUND AND NEW WASTEWATER SERVICE RATES
Public Hearing to establish a separate enterprise fund for wastewater services and a new rate structure.

Recommended Action: 1) Conduct a public hearing on a proposed wastewater enterprise fund and rate adjustments; and, 2) Adopt a resolution establishing the wastewater enterprise fund and rate adjustments.

Director of Public Works/City Engineer Mikhael provided a report regarding establishing a wastewater enterprise fund and new wastewater service rates. Water and Wastewater rates must comply with Proposition 218 (Prop 218), which ensures that fees and charges imposed for ongoing delivery of a service to a property are proportional to, and do not exceed, the cost of providing service. Wastewater service fees and charges are property-related fees and charges subject to the provisions of California Constitution Article XIII D, Section 6. Director Mikhael explained that the City is required to undergo revenue requirement calculation, cost of service analyses, wastewater rate design, wastewater rate adoption to develop wastewater rates that comply with Prop 218, meet industry standards, and accomplish the City’s goals for the study. With the consideration of the current wastewater rates and charges in the water bill, a financial plan was developed for a new Wastewater Enterprise fund. The study projects a five-year rate-setting period that would implement new rates each February 14 from 2024 to 2028. Director Mikhael explained the recommended rates for each customer class such as for Single-Family Dwellings (SFR), Multi-Family Dwellings (MFR), and Commercial. The initial change in the SFR bill is most significant as SFR customers represent 90% of the total number of customers of the wastewater system. Wastewater rates have been determined based on industry standard rate setting methodologies set forth by the Water Environmental Federation Manual to ensure that the results of this study meet Prop 218 requirements and create rates that do not exceed the proportionate cost of providing the services. Furthermore, as required by Prop 218, it is recommended that the City Council hold a public hearing and consider any written protests submitted by property owners or account holders, and unless protests are received by more than a majority of the properties served, that the City Council adopt the Resolution approving the proposed rate increase.

Mayor Sonne stated that this was the time and place for a public hearing to consider the proposed wastewater enterprise fund and rate adjustments, and adopt a resolution establishing the wastewater enterprise fund and rate adjustments. Mayor Sonne opened the public hearing and inquired in anyone present desired to speak. There being no one desiring to speak, Mayor Sonne closed the public hearing.

Director of Government and Community Relations/City Clerk acknowledged that the City did not receive any written protests regarding the proposed establishment of wastewater enterprise water fund and new wastewater service rates.

Council Member Castañeda spoke in support of establishing the wastewater enterprise fund and rate adjustments.

MOTION: Castañeda
SECOND: Brown
AYES: Castañeda, Brown, Traut, Ahn, Sonne
NOES: None

MOTION CARRIED to approve the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 14807

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ESTABLISHING A WASTEWATER ENTERPRISE FUND AND NEW WASTEWATER SERVICE RATES

7. MAYOR/CITY COUNCIL REPORTS AND CALENDAR

7A. REPORT

Council Member Brown reported the following:

- January 24 Dinner with California Black Chamber of Commerce and State Secretary of Transportation
- January 25 Metrolink Reception
- January 26 Metrolink Board Workshop
- January 26 NOCC Champions for Business Networking Event
- January 26 Elementary Art Show Awards & Reception
- January 31 SCAG Executive and Administrative Board Meeting
- February 1 SCAG Transportation Committee and Regional Council Meeting
- February 2 OC Tax Luncheon on State Budget Local Impacts

Council Member Brown reported attending the February 1, 2024 SCAG Transportation Committee and Regional Council Meeting, and spoke about City of Rialto Mayor Deborah Robinson's encouragement on use of bicycles for its environmental benefits as well as hydrogen power for motor vehicles.

Council Member Traut reported the following:

- January 24 Meeting with AUHSD Superintendent to Discuss Local Programs and Partnerships
- January 25 OC Fire Authority Board Meeting
- January 26 NOCC Champions for Business Networking Event
- January 26 Elementary Art Show Awards & Reception
- January 31 OCFA JPA Planning Meeting with OCFA and City Staff
- January 31 ACC-OC Policy Dinner: Governing in the Era of Artificial Intelligence
- February 1 Martin Luther King Jr. Celebration at UFCW Hall in Buena Park
- February 1 SCAG Energy & Environment Committee Meeting
- February 2 OC Tax Luncheon on State Budget Local Impacts
- February 3 Fullerton Walk and Talk with Assemblywoman Quirk-Silva
- February 6 Boys & Girls Clubs Locations Tours throughout Orange County
- February 9 Boys & Girls Clubs of Orange County Eddy Awards
- February 10 OCFA Gear Fitting for Fire Event
- February 13 Photo Op for the Silverado Trail
- February 13 Silverado Days Grants Luncheon

Council Member Castañeda had nothing to report.

Council Member Castañeda thanked City staff for holding a blood drive in January. Additionally, Council Member Castañeda calendared the following items: designate a pooch patch outside City Hall; establish a Finance and Budget Oversight Commission; and, a consideration of submitting a mural grant program application to the Latino Community Foundation.

Vice Mayor Ahn reported the following:

- January 24 North SPA Kramer Mercy House Joint Board Meeting
- January 26 NOCC Champions for Business Networking Event
- January 26 Elementary Art Show Awards and Reception
- January 27 2023 Youth of the Year Awards Luncheon
- February 5 Photo Opportunity and Discussion for the Korean Resource Fair in March
- February 5 UCI School of Humanities Lunar New Year Celebration Event
- February 7 OC Sanitation District Operations Committee Meeting
- February 13 Photo Op for the Silverado Trail
- February 13 Silverado Days Grants Luncheon

Vice Mayor Ahn reported that she met with three constituents and attended four nonprofit community events. Vice Mayor Ahn also calendared a discussion on funding options for the North Orange County Service Planning Area ("North SPA").

Mayor Sonne reported the following:

- January 24 OCPA Board Meeting
- January 26 NOCC Champions for Business Networking Event
- January 27 Elementary Art Show Awards & Reception
- January 27 2023 Youth of the Year Awards Luncheon
- February 1 MLK Labor Breakfast
- February 13 Photo Op for the Silverado Trail
- February 13 Silverado Days Grants Luncheon

Mayor Sonne calendared a discussion on Buena Park non-profit organizations' limited time use of the electronic display board for events in the City.

8. RECESS/RECONVENE

Mayor Sonne recessed the meeting at 7:16 p.m. and announced the meeting would be reconvened in the City Council Chamber. The meeting was reconvened at 7:30 p.m.

9. STUDY SESSION (9A – 9E)

9A. DISCUSS AND PROVIDE DIRECTION REGARDING THE COMMUNITY GYMNASIUM RENTAL USER GROUP RATES

Community Services Supervisor Kurata provided a report regarding the Community Gymnasium Rental User Group Rates. At its January 23, 2024 meeting, the City Council discussed a fee waiver, fee group reclassification from nonprofit to City-assisted group status to reduce fees, and possible exploration of a Joint Use Agreement (JUA) between the City and Thanksgiving Church. However, the City Council did not consider to waive fees or to reclassify Thanksgiving Church to City-assisted group status. Nevertheless, the City Council considered reducing the nonprofit gymnasium rental rate of \$32 per hour for all non-profits to match the City-assisted rate of \$21 per hour, and requested staff to return at a subsequent City Council meeting with a breakdown of Community Gymnasium rental fees by user groups. Supervisor Kurata explained that according to prior year actuals, a reduction of the non-profit rate from \$32 per hour to \$21 per hour would decrease revenues by approximately \$2,130. Staff sought City Council direction on amending the fee schedule.

Council Member Brown commented that it is reasonable to reduce nonprofit rate to match the City-assisted rate.

Council Member Traut spoke about his concerns regarding the site not being heavily used, and the change in rates for the gymnasium would have a similar impact in use by nonprofits at other locations.

Council Member Castañeda spoke in opposition to amending the fee schedule at this time, but acknowledged the value of the merit from Thanksgiving Church.

Supervisor Kurata explained that the gymnasium is being utilized due to the various programs being administered by the Community Services Department in the current fiscal year. Also, Supervisor Kurata indicated the use of this location, similar to other locations, would increase when the nonprofit rate is changed.

Following the discussion, a majority of the City Council (Castañeda and Traut dissented) directed staff to reduce the nonprofit rate from \$32 per hour to match the City-assisted rate of \$21 per hour.

9B. DISCUSS AND PROVIDE DIRECTION REGARDING THE CITY'S TEMPORARY SIGN ORDINANCE

City Attorney Cardinale and Director of Government and Community Relations/City Clerk Jimenez provided a report regarding the City's Temporary Sign Ordinance. The City Council adopted a comprehensive update to the Temporary Sign Ordinance in September 2019 and approved minor amendments to the Temporary Sign Ordinance in August 2021. In February 2023, the City Council discussed the Temporary Sign Ordinance due to concerns with the overconcentration of temporary special event signs in the City, particularly with repeat offenders of the ordinance. Staff was directed to analyze options and return with suggestions for updating the Temporary Sign Ordinance to address the City Council's concerns, preferably to draft an ordinance that prohibited the placement of temporary special event signage upon the public right of way except for pre-approved locations in the City. The City Attorney and City Clerk prepared an amendment to the Temporary Sign Ordinance, and consulted the Public Works Department to determine the viability of various locations for the posting of temporary signage with the City's right of way. City Attorney Cardinale provided a summary of the proposal and presented several potential locations and/or intersections where signs are recommended and not recommended. Staff sought City Council direction on the locations and/or intersections for sign placement; and, refer the matter to the Planning Commission to initiate a formal text amendment to Title 19 of the Buena Park Municipal Code.

Mayor Sonne recommended each Council Member to meet with the City Attorney and City Clerk to discuss potential locations and/or intersections in their respective district where signs could be placed.

Vice Mayor Ahn asked about the number of temporary signs allowed in an intersection, and requested a separate discussion on fines and penalties for ordinance violators.

Council Member Traut suggested prioritizing options for recommended areas, and asked for clarification on identifying public right-of-ways and medians.

City Attorney Cardinale explained that, according to the proposal, intersections are limited to up to three signs. However, the City Council has the discretion to dictate the number of signs that could be placed at a recommended area. Furthermore, City Attorney Cardinale indicated that the proposed code amendment would also update penalty provisions with the addition of enforcement recommendations. Moreover, City Attorney Cardinale indicated the Knott Avenue median in question is distinguishable for a median and could be accessed through a residential street. However, there are visibility concerns closer to the entrance. Therefore, staff would not recommend for signs to be put up at this location.

Following the discussion, the City Council directed staff to have individual discussions with each Council Member regarding locations and/or intersections for sign placement and return with recommendations at a subsequent City Council meeting.

9C. DISCUSS AND PROVIDE DIRECTION CONCERNING AN ENERGY CONSERVATION AND EFFICIENCY PROJECT AT VARIOUS CITY FACILITIES

City Attorney Cardinale provided a report regarding an energy conservation and efficiency project at various City facilities. In October 2023, Assembly Bill 334 was adopted which then clarified the application of Section 1090 to independent contractors. Both City staff and NORESKO representatives agree the clarification provided by Section 1090 means that the original "Two Step" project approach described in the previously issued RFQ is now unworkable. Two options were presented for moving forward with the project: 1) the City may approve a single contract with an NORESKO for the investigation, design, and construction of ECMs, but control over project scope and overall cost limited; or, 2) terminate original RFQ and reissue under California's new "progressive design-build" legislation, which is recommended by staff and supported by NORESKO. Staff recommended that the City Council resolicit proposals under a new "progressive design build" process recently enacted by the California Legislature. The proposed project described in the RFQ would include energy generation and efficiency upgrades at the City Yard, City Hall, Police Department, Community Center, Ehlers Event Center, and the City's various park facilities. City Attorney Cardinale advised the City Council that if directed to proceed, staff is prepared to issue the new RFQ by the end of the week with responses due in six to eight weeks. The City Council could also proceed with consideration of selecting a contractor and proceeding with preliminary design and preconstruction work by Spring of this year. This timeline retains the City's NEM 2.0 application, filed in March 2023, and will result in a timely and cost-effective project that aligns with the City's financial and energy conservation goals.

The City Council directed staff to reissue the RFQ under the new "progressive design build" process.

9D. DISCUSS AND PROVIDE DIRECTION ON A LOCAL WORKER PROTECTION ORDINANCE

City Attorney Cardinale provided a report regarding a local worker protection ordinance. City Attorney Cardinale explained Federal and State laws in place pertaining to statutory worker protections and rights, local worker protection ordinances adopted by other cities in California, as well as working animal protection ordinances. City Attorney Cardinale discussed examples of hotel worker protection laws in the City of Anaheim and City of Irvine, and animal protection laws in the City of Chino Hills. Furthermore, staff sought City Council direction to move forward with further evaluation or draft an ordinance on any of the topics presented. Staff also requested City Council's support in engaging the public and interested stakeholders in the discussion to identify potential benefits, risks, issues, business or economic impacts, and alternatives to the regulation.

Jake Bowman, former performer at Medieval Times, spoke regarding the harassment, low wages, and animal abuse he witnessed and experienced at his previous workplace. Mr. Bowman requested that the City Council enact local worker protection and working animal protection laws in Buena Park.

Council Member Traut requested that the City Council table all items that relate only to hotel worker protections, and to consider specific protections that would need to be enhanced to improve working conditions for workers and animals. Council Member Traut also recommended protections be waived if a collective bargaining agreement is in place. Council Member Traut indicated that he strives to strengthen the rights to worker's safety especially working around animals, reporting requirements and security, records retention, protection for working animals, and protection against retaliation.

Mayor Sonne discussed speaking with Buena Park workers regarding their negative experiences in the workplace, and claimed existing laws limit workers from being able to take action. Mayor Sonne also expressed eagerness to ensuring Buena Park workers are working in a safe and respectful environment.

Council Member Castañeda spoke regarding his interest in pursuing local worker protections and working animal protections in the City. Council Member Castañeda also recommended to engage employers or businesses in the discussion of establishing protection laws for workers and animals in Buena Park, and that the City Council further study and discuss local worker protection laws prior to making any formal decision.

Council Member Brown indicated to treat businesses individually for not all businesses in the City are bad actors. Nevertheless, he objected to making a decision at this time, and suggested that the City Council consider engaging the business community to learn about their needs and how the City could assist them. Council Member Brown also suggested the City should have the American Society for the Prevention of Cruelty to Animals (ASPCA) be involved in the discussion as it relates to animal cruelty brought to the City Council's attention.

Vice Mayor Ahn concurred with Council Members Brown and Castañeda's recommendation, and asked about an investigation regarding the reported animal abuse at Medieval Times.

City Manager France indicated there were alleged mistreatment of animals at an establishment in the City, and SEACCA did an investigation but did not find mistreatment or harm towards animals at the time.

Council Member Traut stated that the City Council does not have enough information to move forward with any decision. Therefore, Council Member Traut requested for staff to conduct more research and return at a subsequent City Council meeting with more information on categories under local worker protection laws for further discussion.

City Attorney Cardinale explained the categories presented are some examples of what the City Council could decide to proceed with, and advised that some may take a longer time to evaluate and implement than others. Staff sought categorical direction from the City Council and will return with more information on the categories selected at a subsequent City Council meeting.

Following the discussion, a majority of the City Council directed staff to gather more information on fair work week ordinances (Ahn abstained and Brown dissented), family friendly ordinance (Ahn abstained and Castañeda dissented), freelance worker protections with the exclusion of nonprofit organizations (Ahn abstained and Castañeda dissented), and working animal protections (Ahn abstained).

9E. DISCUSS AND PROVIDE DIRECTION ON THE CITY'S GRANT APPLICATION FOR CALOPTIMA HOUSING AND HOMELESSNESS INCENTIVE PROGRAM (HHIP)

Director of Community and Economic Development Foulkes provided a report regarding the City's Grant application for CalOptima Housing and Homelessness Incentive Program (HHIP). Director Foulkes explained priority areas as it relates to reducing and preventing homelessness, and specific requirements pertaining to grant fund eligibility and utilization. The City is an eligible grant recipient in the Systems Change funding priority area along with non-profit organizations, tribes, public schools or universities. The concept the City would apply for under the said priority area would be for the development of a City-administered ADU/JADU development fund. The total grant funds available in the Systems Change priority area is \$10.18 million with a minimum grant award of \$2 million. Grant recipients in the category will have up to three years to expend the grant funds awarded. Director Foulkes discussed the evaluation criteria for the grant proposals, and indicated that grant applications are due by February 22, 2024. Staff sought City Council direction on pursuing the grant with the assistance of Council Member Castañeda to complete the grant application and submit materials prior to the deadline.

Council Member Castañeda asked about the need for the CalOptima member/potential renter to be a Buena Park resident; and, the program's similarity to other agencies' ADU/JADU forgivable loan for a pro-housing designation from HCD.

Vice Mayor Ahn asked about eligible tenants who could occupy the ADU; and, consequences associated with the transfer of property ownership and non-participation in the program.

Director Foulkes explained that per CalOptima direction, the renter would not need to be a Buena Park resident. The concept of a forgivable loan for ADU construction in exchange for renting to a low income person is similar. Also, the participating property owner constructing an ADU does not have to be CalOptima member. As part of the program requirement, the property owner would need have an ADU built in Buena Park. CalOptima also prefers for the tenant who would occupy the ADU to be a CalOptima health member or a low or extremely low income individual. CalOptima would assist the property owner identify a tenant that would occupy the said ADU. In the event that the house is sold, refinanced, or the terms are violated, the loan amount would be due and payable at that point by the seller. It was noted that the administrative responsibility would fall on the City as the program administrator, or the City could outsource to a nonprofit that would monitor on the City's behalf.

Council Member Traut and Mayor Sonne spoke in support of pursuing the grant because the potential benefits outweigh the cost.

Following the discussion, the City Council directed staff to pursue the grant with the assistance of Council Member Castañeda to complete the grant application and submission of materials prior to the February 22, 2024 deadline.

10. CITY MANAGER REPORT

City Manager France provided a report regarding the CALEA visit next week regarding a reaccreditation of the Buena Park Police Department.

11. COMMISSION & COMMITTEE UPDATES

Director of Government and Community Relations/City Clerk Jimenez informed the public about a vacancy in the Cultural Engagement Commission. Residents interested in applying for the position may contact the City Clerk's Office.

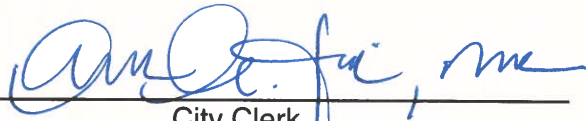
12. ADJOURNMENT

There being no further business, Mayor Sonne adjourned the meeting at 9:25 p.m.



Mayor

ATTEST:



City Clerk