

Tuesday, March 12, 2024, 5:00 PM  
Council Chamber  
6650 Beach Boulevard  
Buena Park, CA 90621

## BUENA PARK CITY COUNCIL REGULAR MEETING AGENDA

5:00 p.m.  
PUBLIC HEARINGS AT 6:00 P.M.

### VIDEO CONFERENCE PARTICIPATION (Zoom)

<https://us06web.zoom.us/j/85281530361?pwd=bUreDL4a2tfyn50nRxgl3RT5o0pIDH.1>  
MEETING ID: 852 8153 0361 PASSCODE: 122684

Conference Call: (669) 900-6833

### **SPECIAL NOTICE REGARDING PUBLIC MEETINGS**

On September 13, 2022, Governor Newsom signed Assembly Bill 2449, which permits City Council Members to participate in City Council Meetings via teleconferencing for emergency circumstances or just cause reasons. Videoconferencing allows the City to continue to conduct essential business and comply with Public Health Administration recommendations to protect the public and City employees and limit exposure. Please be advised that some City Council Members may attend this meeting via videoconference. The public has the following options to provide comments during the meeting:

#### **OPTION 1: IN-PERSON**

The public may attend this meeting in-person. Those wishing to speak are asked to add your speaker information at the digital kiosk located at the Council Chamber entrance. Comments are limited to no more than three minutes each.

#### **OPTION 2: VIA EMAIL**

Members of the public may submit their comments in writing by sending them to the City Clerk's Office at [comments@buenapark.com](mailto:comments@buenapark.com).

#### **OPTION 3: VIRTUALLY (VIA ZOOM)**

- **Zoom Conference Call: (669) 900-6833**

You may request to speak by dialing \*9 from your phone when the designated public comment period, as listed on the agenda, has been opened. After City staff confirms the last three digits of the caller's phone number or Zoom ID and unmutes you, *the caller must press \*6*. Callers are encouraged, but not required, to identify themselves by name. Each caller has three (3) minutes to speak.

- **Zoom Virtual Participation**

<https://us06web.zoom.us/j/85281530361?pwd=bUreDL4a2tfyn50nRxgl3RT5o0pIDH.1>  
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Virtually "raise your hand" when the designated public comment period, as listed on the agenda has been opened. Wait to be called on by City staff, unmute your audio, your name and city of residency is requested, but not required. Each participant has three (3) minutes to speak.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, please contact the City Clerk's Office at (714) 562-3750. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

All regular meetings of the City Council are available on the City's website at [www.buenapark.com](http://www.buenapark.com) and the City's Cable Channel BPTV Channel 3/99. Please contact the City Clerk's Office at (714) 562-3750 for any questions.

### **1: GENERAL**

- 1A. CALL TO ORDER
- 1B. ROLL CALL

### 1C. INVOCATION

— Gerardo Arenado, OCFA Battalion Chaplain

### 1D. PLEDGE OF ALLEGIANCE

— Leilani Walker, Holder Elementary School Student

### 1E. CITY MANAGER REPORT

— Aaron France, City Manager

## 2: PRESENTATIONS

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### 2A. WINGS AFTER SCHOOL PROGRAM MUSICAL PRESENTATION

### 2B. PROCLAMATION RECOGNIZING MARCH 2024 AS WOMEN'S HISTORY MONTH

— Presented to Members of WE LEAD BP

## 3: ORAL COMMUNICATIONS

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### 3A. ORAL COMMUNICATIONS

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the City Council. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Those wishing to speak are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber. Those wishing to speak using the videoconferencing feature are asked to raise your hand now by either dialing \*9 or the raise hand feature.

## 4: CONSENT CALENDAR

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The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

### 4A. APPROVAL OF MINUTES

— Recommended Action: Approve the Minutes of the Regular City Council Meeting of February 27, 2024.

### 4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

— Recommended Action: Adopt Resolutions approving the Claims and Demands.

### 4C. PROCLAMATION RECOGNIZING MARCH 2024 AS WOMEN'S HISTORY MONTH

— Recommended Action: Approve Proclamation.

### 4D. PROCLAMATION RECOGNIZING MARCH 11, 2024 AS ARBOR DAY

— Recommended Action: Approve Proclamation.

### 4E. FINAL PAYMENT FOR THE CHARLES A. LINDBERGH PARK, JOHN BEAT PARK, SAN MARINO PARK, AND SAN ANTONIO PARK ADA IMPROVEMENTS PROJECT

— Recommended Action: 1) Accept project as complete and approve final payment to RMS Construction in the amount of \$20,026; and 2) Authorize the Public Works Department to file a Notice of Completion.

**4F. APPROVE AMENDMENT AND AWARD A NEW PROFESSIONAL SERVICES AGREEMENT WITH CINTAS CORPORATION NO. 3 FOR UNIFORM RENTAL AND LAUNDRY SERVICES FOR CITY UNIFORMED PERSONNEL IN THE PUBLIC WORKS AND COMMUNITY SERVICES DEPARTMENTS**

— Recommended Action: 1) Approve Amendment No. 3 and Budget Amendment to PSA 19-08 with Cintas in the amount of \$10,000 from the undesignated General Fund balance for FY 23-24; 2) Approve a five-year Professional Services Agreement (PSA) with Cintas Corporation No. 3 (Cintas) in an amount of \$213,000 for the rental and laundry service of uniforms for the Public Works Department field staff, the rental and laundry service of floor mats located in various City buildings, and for providing specialized cleaning supplies; 3) Approve a budget amendment in the amount of \$15,000 from the undesignated General Fund balance for FY 24-25 for the new agreement; 4) Determine that dispensing with competitive bidding under Section 3.28.080 (E) of the Buena Park Municipal Code is in the best interest of the City because this contractor was previously awarded a contract with OMNIA Partners through a competitive bid process and utilizing a previously awarded contract will result in the lowest price for the City; 5) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment and agreement; and, 6) Authorize the City Manager and City Clerk to execute the amendment and agreement.

**4G. AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH KNOWLAND CONSTRUCTION SERVICES, INC. FOR DIVISION OF THE STATE ARCHITECT (DSA) REQUIRED SHADE STRUCTURE INSPECTION SERVICES**

— Recommended Action: 1) Approve Amendment No. 2 to Professional Services Agreement (PSA) No. 23-11 with Knowland Construction Services, Inc. to perform additional Department of the State Architect (DSA) required inspection services for the Whitaker School Park Project in the amount of \$12,800; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the amendment; 3) Authorize the City Manager and City Clerk to execute the amendment; and 4) Approve a reallocation from the approved construction contingency to construction engineering in the amount of \$12,800.

**4H. RESOLUTION APPROPRIATING FUNDS FOR PRIOR YEAR CAPITAL IMPROVEMENT PROJECTS, OTHER CARRYOVERS, AND MID-YEAR BUDGET ADJUSTMENTS**

— Recommended Action: 1) Adopt a resolution appropriating funds for prior year capital improvement projects, other carryovers, and mid-year budget adjustments.

**4I. APPROVE AMENDMENT TO CITY COUNCIL POLICY NO. 27 USE OF CITY'S ELECTRONIC MAIL (EMAIL) SYSTEM**

— Recommended Action: Approve an amendment to City Council Policy No. 27 Use of City's Electronic Mail (Email) System to extend the length of time the City maintains emails to 90 days.

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**5: NEW BUSINESS**

**5A. FACILITY LEASE WITH THE BUENA PARK COLLABORATIVE/ONE OC AND THE NORTH ORANGE COUNTY CHAMBER OF COMMERCE FOR USE OF THE STAGE STOP HOTEL AT 6601 BEACH BOULEVARD**

— Recommended Action: 1) Approve a facility lease agreement with both the Buena Park Collaborative/OneOC ("Collaborative") and the North Orange County Chamber of Commerce ("Chamber") for use of the Stage Stop Hotel located at 6601 Beach Boulevard; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 3) Authorize the City Manager and City Clerk to execute the agreement.

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**6: PUBLIC HEARING**

Public Hearings are held at 6:00 PM

**6A. APPROVAL OF PROPOSED ACTIVITIES AND BUDGET FOR FISCAL YEAR (FY) 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM**

— Recommended Action : 1) Review and approve the proposed activities and budget for the Fiscal Year (FY) 2024-2025 Community Development Block Grant (CDBG) Program to be incorporated into the City's Annual Action Plan.

**6B. ADOPT RESOLUTIONS AND ORDINANCE APPROVING GENERAL PLAN AMENDMENT (GP-22-1), ZONE CHANGE (Z-22-1), SITE PLAN (SP-22-13), AND MITIGATED NEGATIVE DECLARATION (MND-22-1) TO ALLOW THE CONSTRUCTION OF A 12-UNIT RESIDENTIAL APARTMENT DEVELOPMENT AT 7682, 7692, 7712, AND 7722 CRAIG AVENUE**

— Recommended Action: 1) Conduct a public hearing and thereafter based on the analysis provided in this agenda report and the facts and findings provided in the attached Resolutions and Ordinance, adopt Resolutions and an Ordinance approving General Plan Amendment GP-22-1, Zone Change Z-22-1, Site Plan SP-22-13, and Mitigated Negative Declaration MND-22-1.

## 7: COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

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### 7A. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

## 8: RECESS

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### 8A. RECESS

## 9: STUDY SESSION

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### 9A. DISCUSS AND PROVIDE DIRECTION REGARDING PROCUREMENT PREFERENCE POLICIES

### 9B. DISCUSS AND PROVIDE DIRECTION REGARDING SPECIAL EVENTS EVALUATION AND RECOMMENDATIONS

### 9C. DISCUSS AND PROVIDE DIRECTION REGARDING THE NAVIGATION CENTER OVERSIGHT COMMISSION

## 10: CITY MANAGER REPORT

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### 10A. CITY MANAGER REPORT

## 11: COMMISSION & COMMITTEE UPDATES

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### 11A. COMMISSION & COMMITTEE UPDATES

## 12: ADJOURNMENT

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### 12A. ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at [www.buenapark.com](http://www.buenapark.com). Supplementary materials distributed to the City Council less than 72 hours before the meeting are posted to the City's website at [www.buenapark.com](http://www.buenapark.com) and copies are available for public inspection beginning the next regular business day in the City Clerk's Office. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Korean or Spanish please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페니쉬, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website [www.buenapark.com](http://www.buenapark.com).

Adria M. Jimenez, MMC  
Director of Government and Community Relations  
City Clerk

*Date Posted: March 7, 2024*