MAYOR JOYCE AHN
VICE MAYOR CONNOR TRAUT
COUNCIL MEMBER CARLOS FRANCO
COUNCIL MEMBER LAMIYA HOQUE
COUNCIL MEMBER SUSAN SONNE

Tuesday, September 9, 2025, 5:00 PM
COUNCIL CHAMBER
6650 Beach Boulevard
Buena Park, CA 90621

BUENA PARK CITY COUNCIL
REGULAR MEETING AGENDA

5:00 p.m.
PUBLIC HEARINGS AT 6:00 P.M.

1. GENERAL

1.A. CALL TO ORDER

1.B. ROLL CALL

1.C. INVOCATION
— Reverend Dr. Joel Van Soelen, Anaheim Christian Reformed Church

1.D. PLEDGE OF ALLEGIANCE
— Rebecca Valdez, Human Resources Manager

1.E. CITY MANAGER REPORT
— Aaron France, City Manager

2. PRESENTATIONS

2.A. PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS NATIONAL HISPANIC HERITAGE MONTH
— Presented to Professor Alexandro Gradilla, California State University, Fullerton

2.B. PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS HUNGER ACTION MONTH
— Presented to Sara Bazant, Second Harvest Food Bank, Director of Marketing & Public Affairs

2.C. CERTIFICATE OF RECOGNITION OF THE AMERICAN LEGION'S 106TH ANNIVERSARY - SEPTEMBER 16, 1919
— Presented to Robert Juarez, Commander, American Legion Post 354

2.D. PRESENTATION OF BUENA PARK POLICE DEPARTMENT LIFESAVING AWARD AND ORANGE COUNTY FIRE AUTHORITY LETTER OF RECOGNITION TO OFFICER ANTHONY CURATOLA

3. ORAL COMMUNICATIONS

3.A. ORAL COMMUNICATIONS
This is the portion of the meeting set aside to invite public comments regarding any item on the Regular Meeting Agenda only. Public comments are limited to no more than three minutes each. Those wishing to speak in-person are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

4. CONSENT CALENDAR

The items listed under the Council Consent Calendar are considered routine business and will be voted on together by one motion unless a Council Member requests separate action. At this time the City Council or public may ask to speak on any item on the Consent Calendar.

4.A. APPROVAL OF MINUTES

— Recommended Action: Approve the Minutes of the Special and Regular City Council meetings of August 12, 2025.

4.B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS

— Recommended Action: Adopt Resolutions approving the Claims and Demands.

4.C. TREASURER'S REPORT FOR THE MONTH OF JULY 2025

— Recommended Action: Receive and file the reports.

4.D. PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS NATIONAL HISPANIC HERITAGE MONTH

— Recommended Action: Approve proclamation.

4.E. PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS HUNGER ACTION MONTH

— Recommended Action: Approve proclamation.

4.F. PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS CHILDHOOD CANCER AWARENESS MONTH

— Recommended Action: Approve Proclamation.

4.G. FINAL PAYMENT TO G&A NELOS CONSTRUCTION, INC. FOR THE MAGNOLIA AVENUE WATER MAIN INTERCONNECT PROJECT

— Recommended Action: 1) Accept the project as complete and approve a final payment to G&A Nelos Construction, Inc. in the amount of $52,654.35; and 2) Direct the Public Works Department to file a Notice of Completion.

4.H. AGREEMENT WITH THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL (ABC) FOR THE FY 2025-26 ALCOHOL POLICING PARTNERSHIP (APP) PROGRAM AND RELATED BUDGET APPROPRIATION

— Recommended Action: 1) Accept grant funding from the Department of Alcoholic Beverage Control (“ABC”) in the amount of $41,019 for the FY 2025-26 Alcohol Policing Partnership (APP) program; 2) Approve a grant agreement with ABC for the APP program; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 4) Authorize the Police Chief to sign any necessary documentation related to the grant; and, 5) Approve a budgetary appropriation in an amount not-to-exceed $41,019 for this purpose.

4.I. AGREEMENT FOR SERVICES WITH CENTRALIA ELEMENTARY SCHOOL DISTRICT AUTHORIZING THE CITY'S PARTICIPATION IN THE EXPANDED LEARNING AFTER SCHOOL PROGRAM

— Recommended Action: 1) Approve an agreement for services with Centralia Elementary School District authorizing the City's participation in the Expanded Learning Division's after school program; 2) Approve a budget amendment in the amount of $153,080; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

4.J. AMENDED AND RESTATED LICENSE AGREEMENT WITH FRIENDLY CENTER, INC. AUTHORIZING THE OPERATION OF A RESOURCE CENTER AT THE BUENA PARK COMMUNITY CENTER AND THE WILLIAM PEAK PARK CLUBHOUSE

— Recommended Action: 1) Approve the amended and restated license agreement with Friendly Center, Inc. to operate a resource center at both the Buena Park Community Center and William Peak Park Clubhouse; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

4.K. ORDINANCE ADOPTING AMENDMENT OF CHAPTER 13.16 OF THE MUNICIPAL CODE REGARDING BACKFLOW AND CROSS-CONNECTION CONTROLS AND RESOLUTION APPROVING A CROSS-CONNECTION CONTROL MANAGEMENT PLAN

— Recommended Action: 1) Adopt an ordinance amending Title 13 Chapter 13 of the Buena Park Municipal Code (BPMC) in specified Sections 13.16.010 - 13.16.210 related to backflow and cross-connection controls; and 2) Adopt a resolution approving a Cross-Connection Control Management Plan.

4.L. RESOLUTION HONORING AND COMMENDING R. PATRICK DONNELLY AT THE 2025 MEMORIAL GROVE CEREMONY

— Recommended Action: Adopt a resolution honoring and commending R. Patrick ("Pat") Donnelly at the 2025 Memorial Grove Ceremony.

4.M. APPROVAL OF REVISED ENVIRONMENTALLY PREFERABLE PURCHASING POLICY (EPPP) IN ACCORDANCE WITH SB 1383 REQUIREMENTS

— Recommended Action: 1) Approve an update to the Environmentally Preferable Purchasing Policy (EPPP) that incorporates requirements set forth by California Senate Bill 1383 (SB 1383).

5. NEW BUSINESS

5.A. PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC. FOR A NEW PERMITTING AND LAND MANAGEMENT SYSTEM

— Recommended Action: 1) Approve a Professional Services Agreement (PSA) with Edgesoft, Inc., to develop and implement a new permitting and land management system, including five years of annual subscription costs for the Community Development and Public Works Departments and Business Licensing, in the amount of $893,732; 2) Authorize the City Manager and the City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and the City Clerk to execute the agreement.

5.B. AMENDMENT TO PURCHASE AND SALE AGREEMENT FOR CITY-OWNED PROPERTY AT 6245 AUTO CENTER DRIVE

— Recommended Action: 1) Approve the Amendment to the Purchase and Sale Agreement with Simpson & Simpson Holdings, LLC; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the Amendment; 3) Authorize the City Manager and City Clerk to execute the Amendment in a form approved by the City Attorney; 4) Approve a budget amendment in the amount of $1.5 million from the City’s undesignated Economic Development Fund balance to fund relocation and undergrounding of offsite utilities as required by SCE and CalTrans; and, 5) Authorize the City Manager take such actions as are reasonably necessary to implement the Purchase and Sale Agreement, as amended.

5.C. SELECTION OF CITY COUNCIL DELEGATE AND ALTERNATE VOTING DELEGATE FOR CAL CITIES ANNUAL CONFERENCE

— Recommended Action: It is recommended that the City Council select a voting delegate and alternate for the Cal Cities Annual Conference in October.

6. PUBLIC HEARING

No Public Hearing Items.

7. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

7.A. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

8. RECESS

8.A. RECESS

9. STUDY SESSION

9.A. DISCUSS AND PROVIDE DIRECTION REGARDING THE SALE AND USE OF SAFE AND SANE FIREWORKS

10. CITY MANAGER REPORT

10.A. CITY MANAGER REPORT

11. COMMISSION & COMMITTEE UPDATES

11.A. COMMISSION & COMMITTEE UPDATES

12. ADJOURNMENT

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Supplementary materials distributed to the City Council less than 72 hours before the meeting are posted to the City's website at www.buenapark.com and copies are available for public inspection beginning the next regular business day in the City Clerk's Office. Video streaming of the meeting is available on the City's website. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body. In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the City Clerk's Office at (714) 562-3750 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Korean or Spanish please contact the **City Clerk's Office at (714) 562-3750 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의제 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스패니쉬, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3750) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3750. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Adria M. Jimenez, MMC, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com.

Adria M. Jimenez, MMC
Director of Government and Community Relations
City Clerk

Date Posted: September 4, 2025

September 9, 2025
CONSENT CALENDAR
Item No. 4A.

City Council Agenda Report

APPROVAL OF MINUTES

PREPARED BY	PRESENTED BY
Anna Almquist, Assistant City Clerk	Anna Almquist, Assistant City Clerk
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Adria Jimenez, Director of Government & Community Relations/City Clerk	Aaron France, City Manager

RECOMMENDED ACTION

Approve the Minutes of the Special and Regular City Council Meetings of August 12, 2025.

Attachments

2025-08-12 CC M 3PM.pdf
2025-08-12 CC M 5PM.pdf

MINUTES OF A SPECIAL MEETING
OF THE BUENA PARK CITY COUNCIL
HELD JULY 22, 2025

1. CALL TO ORDER

The City Council met in a special meeting on Tuesday, August 12, 2025, at 3:00 p.m., in the Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Ahn presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Franco, Hoque, Sonne, Traut, Ahn
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk.

1C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Eddie Fenton, Assistant City Manager/Director of Human Resources.

2A. ORAL COMMUNICATIONS

Mayor Ahn announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being none, Mayor Ahn closed oral communications.

3. CLOSED SESSION

Mayor Ahn stated the need for a closed session as scheduled and ordered the meeting into closed session.

3A. WORKER'S COMPENSATION CLAIM
Pursuant to Gov. Code Section 54956.95; Name of Case: Kenneth Coovert vs. City of Buena Park; Subject Matter: Authorize Settlement

3B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Gov. Code Section 54956.9 (d)(4); Based on existing facts and circumstances, the City is seeking legal advice on whether to protect the City's rights and interests by initiating litigation; Number of potential cases: Three

3C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Gov. Code Section 54956.8; Property: 6245 Auto Center Drive, Buena Park; Negotiating Parties: Aaron France, City Manager, and Simpson & Simpson Holdings, LLC; Under Negotiation: Price, Terms and Conditions

Mayor Ahn reconvened the meeting in open session and it was announced that no reportable action was taken for Item Nos. 3A – 3C.

ADJOURNMENT

There being no further business, Mayor Ahn adjourned the meeting at 4:51 p.m.

_____
Mayor

ATTEST:

_____
City Clerk

MINUTES OF CITY COUNCIL MEETING
OF THE CITY OF BUENA PARK
HELD AUGUST 12, 2025

Vol. 54 Pg. 142

1. GENERAL

The City Council met in a regular session on Tuesday, August 12, at 5:00 p.m. in the City Council Chamber of the Civic Center, 6650 Beach Boulevard, Buena Park, California, Mayor Ahn presiding.

1A. CALL TO ORDER

1B. ROLL CALL

PRESENT: Franco, Hoque, Sonne, Traut, Ahn
ABSENT: None

Also present were: Aaron France, City Manager; Chris Cardinale, City Attorney; and Adria M. Jimenez, MMC, Director of Government and Community Relations/City Clerk.

1C. INVOCATION

The Invocation was led by Jonathan Lee, Buena Park Police Department Chaplain.

1D. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Adrian Garcia, Finance Manager.

1E. CITY MANAGER REPORT

City Manager France reported the following:

- Pacific Symphony On The Go!, August 13, 2025, 6:30 p.m., Boisseranc Park.
- Dive-In Movies – Finding Nemo, August 14, 2025, pool opens at 7:30 p.m.; movie starts at 8:30 p.m., Peak Park Pool.
- Super Senior Saturday, August 16, 2025, 9:00 a.m. – 12:00 p.m., Ehlers Senior Activity Center.
- Construction Career and Apprenticeship Resource Fair, September 6, 2025, 10:00 a.m. – 2:00 p.m., Ehlers Event Center – Heritage Hall.
- No Second City Council Meeting in August. The next Regular City Council Meeting is September 9, 2025.
- Director of Public Works/City Engineer Mikhael reported on the Peak Park Water Well Drilling Project. A feasibility and hydrogeologic study identified Peak Park as the best location for a new well. The contractor drilled to 1,300 feet while water and soil samples confirmed adequate water quality. Next steps include completing well construction and preparing the site for future facility development.

2. PRESENTATIONS

No Presentations.

3A. ORAL COMMUNICATIONS

Mayor Ahn announced the public may at this time address the members of the City Council on any matters within the jurisdiction of the City Council. There being no requests to speak, Mayor Ahn closed oral communications.

4. CONSENT CALENDAR (4A – 4I)

Mayor Ahn announced that Consent Calendar Item Nos. 4A through 4I would be acted upon by one motion affirming the actions as recommended on the agenda and agenda bills submitted and inquired if anyone present desired to have any item removed for separate consideration. There being no requests for separate consideration, the following action was taken on Item Nos. 4A – 4I:

MOTION: Hoque
SECOND: Franco
AYES: Hoque, Franco, Sonne, Traut, Ahn
NOES: None

MOTION CARRIED that all actions recommended on Consent Calendar Item Nos. 4A – 4I be approved.

Minutes

4A. APPROVAL OF MINUTES
Recommended Action: Approval of Minutes of the Special and Regular City Council Meetings of July 22, 2025.

APPROVED the recommended action.

Finance 75

4B. RESOLUTIONS APPROVING CLAIMS AND DEMANDS
Recommended Action: 1) Adopt Resolutions approving the Claims and Demands.

ADOPTED the following titled resolutions:

RESOLUTION NO. 15015
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $7,738,280.05; DEMAND NOS. 431470 THROUGH 431742; CANCELLED NOS. 430861, 430947, 431137 AND 431139

RESOLUTION NO. 15016
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $2,126,045.79; DEMAND NOS. 431743 THROUGH 431954; CANCELLED NOS. 430369 AND 431553

RESOLUTION NO. 15017
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $17,768.47 COVERING RETIREE PAYROLL ENDING JUNE 30, 2025.

RESOLUTION NO. 15018
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,181,540.09 COVERING REGULAR PAYROLL ENDING JULY 04, 2025

RESOLUTION NO. 15019
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,317,952.56 COVERING REGULAR PAYROLL ENDING JULY 18, 2025

Contracts 70 C-3575 Public Works Proj. 125 PW-971

4C. FINAL PAYMENT TO SOUTHERN BLEACHER COMPANY, INC. FOR THE BELLIS PARK BLEACHER REPLACEMENT PROJECT
Recommended Action: 1) Accept the project as complete and approve a final payment to Southern Bleacher Company, Inc., in the amount of $47,530; and 2) Direct the Public Works Department to file a Notice of Completion.

APPROVED the recommended action.

Contracts 70 C-3583 Public Works Proj. 125 PW-975

4D. FINAL PAYMENT TO BIG BEN ENGINEERING, INC. FOR THE 6591 BEACH BOULEVARD FIRE HYDRANT AND FIRE SERVICE LINE INSTALLATION PROJECT
Recommended Action: 1) Accept the project as complete and approve a final payment to Big Ben Engineering, Inc. in the amount of $112,367.63; and, 2) Direct the Public Works Department to file a Notice of Completion.

APPROVED the recommended action.

Contracts 70 C-3622 Public Works Proj. PW-985 Budgets 47

4E. RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE THELMA AVENUE COMMUNITY GARDENS PHASE 1 PROJECT, APPROVE A CONTRACT WITH GREEN GIANT LANDSCAPE, INC., AND APPROVE A BUDGET APPROPRIATION
Recommended Action: 1) Adopt a resolution approving the plans and specifications for the Thelma Avenue Community Gardens Phase 1 Project; 2) Award a contract to Green Giant Landscape, Inc., in the amount of $936,415; 3) Approve a budget appropriation in the amount of $405,000 from undesignated General Fund; 4) Authorize project contingency funds in the amount of $95,000; 5) Authorize a purchase order for The Solis Group in the amount of $5,380 for administration of the Community Workforce Administration; 6) Authorize Community Workforce Administration contingency funds in the amount of $2,690; 7) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the contract; and, 8) Authorize the City Manager and City Clerk to execute the contract.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 15020
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING PLANS AND SPECIFICATIONS FOR THELMA AVENUE COMMUNITY GARDENS PHASE 1 PROJECT IN SAID CITY

Contracts 70 C-3623 C-3624 Public Works Proj. PW-985 PW-986 Budgets 47

4F. RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR VARIOUS OCFA FIRE STATION NO. 63 IMPROVEMENTS, APPROVE CONTRACTS WITH ROD-WEST FLOOR COVERING, LLC, AND PPC SERVICE INC., AND APPROVE A BUDGET REALLOCATION
Recommended Action: 1) Adopt a resolution approving the plans and specifications for the OCFA Fire Station No. 63 Flooring Replacement Project; 2) Approve a budget reallocation from the Ehlers Senior Center Carpet Replacement Project; 3) Award a contract to Rod-West Floor Covering LLC, in the amount of $44,338; 4) Authorize contingency funds in the amount of $5,000 in the same purchase order; 5) Award a contract to PPC Service Inc., in the amount of $15,936.61; 6) Authorize the City Manager and City Attorney to make any necessary, nonmonetary changes to the contract; and, 7) Authorize the City Manager and City Clerk to execute the contract.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 15021
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, APPROVING SPECIFICATIONS FOR VARIOUS OCFA FIRE STATION 63 IMPROVEMENTS IN SAID CITY

Budgets 47

4G. APPROVAL OF A BUDGET APPROPRIATION FOR THE CONSTRUCTION CAREER AND APPRENTICESHIP RESOURCE FAIR
Recommended Action: 1) Approve a budget appropriation of $5,000 from the undesignated General Fund balance for the implementation of the Construction Career and Apprenticeship Fair.

APPROVED the recommended action.

Emergency Services 188

4H. RESOLUTION ADOPTING THE BUENA PARK EMERGENCY OPERATIONS PLAN – BASIC PLAN
Recommended Action: 1) Adopt a resolution adopting the City of Buena Park's Emergency Operations Plan (EOP) – Basic Plan; and 2) Authorize staff to make any necessary, non-monetary changes to the EOP at the discretion of the City Manager.

APPROVED the recommended action and ADOPTED the following titled resolution:

RESOLUTION NO. 15022
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ADOPTING THE BUENA PARK EMERGENCY OPERATIONS PLAN – BASIC PLAN

Police Dept. 117

4I. ORDINANCE APPROVING POLICE DRONE-RELATED UPDATES TO THE BUENA PARK POLICE DEPARTMENT'S MILITARY EQUIPMENT USE POLICY IN COMPLIANCE WITH ASSEMBLY BILL 481
In accordance with AB 481, any update to Policy 409 – Military Equipment Use Policy, must be submitted and approved by City Council. In compliance with AB 481, outlined below is the proposed equipment to be added to the Military Equipment Use Policy (Attachment B), as well as a proposed updated Policy 409 (Attachment C).

Recommended Action: 1) Adopt an Ordinance approving police drone-related updates to the Buena Park Police Department's Military Equipment Use Policy ("Policy"), thereby satisfying Assembly Bill 481 with respect to purchase and use of such equipment by the Department.

APPROVED the recommended action and ADOPTED the following titled ordinance:

ORDINANCE NO. 1785
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ADOPTING AN UPDATED MILITARY EQUIPMENT USE POLICY FOR THE BUENA PARK POLICE DEPARTMENT IN COMPLIANCE WITH ASSEMBLY BILL 481

END OF CONSENT CALENDAR

5. NEW BUSINESS (5A – 5D)

Contracts 70 C-3582 C-3625 Budgets 47

5A. AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT NO. 25-02 WITH STANTEC CONSULTING SERVICES INC., FOR DESIGN SERVICES FOR THE DALE/WHITAKER COMPLETE STREETS PROJECT AND PSA NO. 25-20 WITH STANTEC CONSULTING SERVICES INC., FOR DESIGN SERVICES FOR THE WHITAKER STREET REHABILITATION PROJECT
Recommended Action: 1) Approve Amendment No. 1 to Professional Services Agreement with Stantec Consulting Services Inc. for design services for the Dale/Whitaker Complete Streets Project; 2) Approve Amendment No. 2 to Professional Services Agreement with Stantec Consulting Services Inc., for design services for the Whitaker Street Rehabilitation Project; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 4) Authorize the City Manager and City Clerk to execute the agreement; and, 5) Authorize a budget allocation in the amount of $20,000 from the undesignated Gas Tax fund balance for this purpose.

Senior Engineering Technician Wray reported on amendments to the Professional Services Agreement with Stantec Consulting Services Inc. Staff has been working with Stantec on the Plans, Specifications, and Estimates (PS&E) for the Dale/Whitaker Complete Streets Project, which includes bikeways, crosswalks, pavement markings, traffic calming, and bus stop upgrades. During design, staff identified two additional required elements, leading to Amendment No. 1 for $22,281. The current budget also allocates $1.2 million for the Whitaker Street Pavement Rehabilitation Project, which overlaps with the Complete Streets work. Of three consultant proposals for PS&E, Willdan submitted the lowest at $95,971; however, as Stantec was already working on the corridor, they proposed a lower cost of $87,151. Staff recommended City Council approve Amendment No. 1 for the Complete Streets Project and Amendment No. 2 for the Rehabilitation Project to reduce costs, streamline construction, and avoid conflicts.

MOTION: Franco
SECOND: Ahn
AYES: Franco, Ahn, Hoque, Sonne, Traut
NOES: None

MOTION CARRIED to approve the recommended action.

Contracts 70 C-3626

5B. PROFESSIONAL SERVICES AGREEMENT WITH ENGINEERING RESOURCES OF SOUTHERN CALIFORNIA, INC. (ERSC) FOR DESIGN SERVICES OF THE KNOTT AVENUE (CRESCENT AVENUE TO ARTESIA BOULEVARD) AND 8TH STREET REHABILITATION PROJECT
Recommended Action: 1) Approve a Professional Services Agreement with Engineering Resources of Southern California, Inc. (ERSC) in the amount of $280,385 for design services for the Knott Avenue (Crescent Avenue to Artesia Boulevard) and 8th Street Rehabilitation Project; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

Associate Engineer Miller reported on a Professional Services Agreement with Engineering Resources of Southern California, Inc. (ERSC) for design services on the Knott Avenue (Crescent Ave. to Artesia Blvd.) and 8th Street Rehabilitation Project. The 2.5-mile project includes pavement rehabilitation, curb and gutter replacement, cross gutters, sidewalks, ADA ramps, utility adjustments, traffic control plans, MUTCD-required signage, and related improvements. A Request for Proposals issued on June 26, 2025, yielded six responses; staff selected ERSC as the most qualified based on scope comprehension, schedule, cost, and experience. Design work begins August 2025 and is expected to finish by January 2026.

Council Member Traut requested that additional design elements (bike lanes, trees and landscaping upgrades) are incorporated into the plan, where financially feasible.

MOTION: Traut
SECOND: Sonne
AYES: Traut, Sonne, Franco, Hoque, Ahn
NOES: None

MOTION CARRIED to approve the recommended action.

Contracts 70 C-3627 Public Works Proj. 125 PW-987 Budgets 47

5C. RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE CITY YARD ROOF REPLACEMENT PROJECT, APPROVE A CONTRACT WITH LETNER ROOFING COMPANY, AND APPROVE A BUDGET AMENDMENT
Recommended Action: 1) Adopt a resolution approving the plans and specifications for the City Yard Roof Replacement Project; 2) Award a contract to Letner Roofing Company in the amount of $493,775; 3) Authorize contingency funds in the amount of $50,000 in the same purchase order; 4) Authorize a purchase order for The Solis Group in the amount of $4,035 for administration of the Community Workforce Agreement; 5) Authorize Community Workforce Administration contingency funds in the amount of $500; 6) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the contract; 7) Authorize the City Manager and City Clerk to execute the contract; and, 8) Approve a budget appropriation in the amount of $48,650 from the undesignated Water Fund balance for this purpose.

Assistant Engineer Lee reported on the City Yard Roof Replacement Project for Building B at 6550 Aragon Circle, which has shown deterioration since its last major upgrade in 2012. The project will install a reinforced liquid-applied roofing system with key improvements. The project was advertised on July 10, 2025, and received nine bids, with the lowest responsible bid of $493,775 from Letner Roofing Company of Orange. The contractor is licensed and experienced with similar public projects. Staff recommended awarding the contract to Letner Roofing with a $50,000 contingency. The project, subject to the Community Workforce Agreement, is scheduled for construction from September to October 2025.

MOTION: Ahn
SECOND: Franco
AYES: Ahn, Franco, Hoque, Sonne, Traut
NOES: None

MOTION CARRIED to approve the recommended action.

RESOLUTION NO. 15023
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA APPROVING SPECIFICATIONS FOR CITY YARD ROOF REPLACEMENT PROJECT IN SAID CITY

Purchasing 127 Budgets 47

5D. AUTHORIZE VEHICLE PURCHASES FOR FISCAL YEARS 2025-2026 AND 2026-2027
Recommended Action: 1) Authorize the Purchasing Manager to issue purchase orders in the approximate aggregate amount of $2,290,000, plus applicable taxes, for various City vehicles as described herein for the 2025-2026 and 2026-2027 fiscal years; 2) Authorize up-fitting costs in the approximate amount of $25,000 for each police patrol vehicle and $6,000 for each police administrative vehicle (total of $375,000 for 24 vehicles); and, 3) Determine that dispensing with competitive bidding is in the best interest of the City due to the uncertain impact of tariffs on vehicle inventories and to streamline the approval process to better facilitate local purchases.

Public Works Manager Hunt reported on planned vehicle replacements for Fiscal Years 2025–2026 and 2026–2027. Each year, the City updates a Fleet Replacement list, which is reviewed and approved by the City Council as part of the budget process. In the last cycle, the City Council authorized $750,000 for FY 2023–2025 purchases, enabling the City to secure vehicles despite pandemic shortages. Staff recommends using the same approach for FY 2025–2027.

The City is also pursuing opportunities to buy competitively priced vehicles directly from local dealers, which supports the local economy. However, the City's lengthy approval process limits dealers' ability to hold vehicles. Municipal Code Section 3.28.080(H) allows the City Council to bypass bidding when it serves the City's best interest.

MOTION: Franco
SECOND: Ahn
AYES: Franco, Ahn, Hoque, Sonne, Traut
NOES: None

MOTION CARRIED to approve the recommended action.

6. PUBLIC HEARING

No Public Hearing items.

7. COUNCIL MEMBER ANNOUNCEMENTS, CONFERENCE REPORTS AND CALENDAR REQUESTS

7A. REPORT

Council Member Hoque reported the following:
- July 28 NOCC 2025 Business Awards & Chamber Board Installation Celebration

Council Member Hoque expressed her appreciation to the City's Homeless Outreach Team for their recent efforts around Knott Ave. and Lincoln Ave.

Council Member Sonne reported the following:
- July 28 NOCC 2025 Business Awards & Chamber Board Installation Celebration
- July 30 Summer Concert in the Park – Bruno and The Hooligans
- August 6 Summer Concert Summer Concert in the Park – New Romantics
- August 6 BPPD National Night Out
- August 11 Community Services Annual Cardboard Boat Race

Council Member Franco encouraged Buena Park residents to join or volunteer for local non-profit organizations and thanked the Public Works Department for their work on the I-5 Freeway wall cleanup.

Vice Mayor Traut reported the following:
- July 28 NOCC 2025 Business Awards & Chamber Board Installation Celebration

Vice Mayor Traut commended the increase in tree planting within City Council Districts 4 and 5, which grew from 250 trees previously to 750 more recently. Residents who would like a tree planted in their parkway are encouraged to contact Public Works.

Mayor Ahn reported the following:
- July 28 NOCC 2025 Business Awards & Chamber Board Installation Celebration

The City Council congratulated Director of Government and Community Relations/City Clerk Jimenez for being awarded the 2025 City Clerk of the Year during the North Orange County Chamber of Commerce 2025 Business Awards & Chamber Board Installation Celebration.

8. RECESS/RECONVENE

Mayor Ahn recessed the meeting at 5:57 p.m. and announced the meeting would be reconvened in the City Council Chamber. The meeting was reconvened at 6:22 p.m.

9. STUDY SESSION (9A – 9D)

9A. DISCUSS AND PROVIDE DIRECTION FOR THE FRIENDSHIP PARK IMPROVEMENT PROJECT CONCEPTUAL PLANS AND COST ESTIMATE

Assistant Engineer Lee reported on the Friendship Park Improvement Project. Following City Council's January 2025 direction, staff selected RJM Design Group, Inc. (RJM) for conceptual plan development with a $101,265 budget allocation from the General Fund. Community outreach began in April 2025 and included pop-up workshops, surveys, and online feedback, which gathered input on desired amenities and improvements. Key recommendations included new playgrounds, shade and seating, better lighting and traffic calming, dog waste management, exercise equipment, and turf renovation. The conceptual plan estimates are approximately $6.5–$7 million (including design and construction). Staff requested City Council guidance on moving forward with design and construction documents, funding opportunities, and implementation.

Zachary Mueting, RJM Design Group Inc., reviewed the existing conditions of the park, community outreach methodology and results, participant demographics, top community priorities, conceptual plans, playground concepts, multicultural picnic shelter, budget and RJM's recommendations.

Council Member Franco requested retaining the handball court for its cultural and historic value while also adding pickleball courts with a shared use agreement with Beatty Middle School. In addition, he suggested an amphitheater at the location.

Vice Mayor Traut requested autism-friendly sensory play.

City Council expressed support for the Friendship Park project, with feedback centering on restroom safety and cleanliness, recreation, costs, cultural elements, and safety. Discussions on costs highlighted comparisons with other local parks, with a project estimate of approximately $6.5 to $7 million and includes 100% consultant fee, demolition and construction, material procurement and installation contingency.

City Council Members described the park as transformative, exciting, and exceeding their initial expectations. Following the discussion, the City Council expressed support for the Friendship Park Project.

9B. DISCUSS AND PROVIDE DIRECTION REGARDING THE RENOVATION OF THE PEAK PARK POOL BUILDING

Associate Engineer Tran reported on the renovation of the Peak Park Pool Building. The building features locker rooms, administration rooms, pool equipment and a mechanical/storage room. In June 2022, the City hired Oldham Architects to conduct a feasibility study. The study outlined three phases of improvements: Phase I: Pool structure repairs and upgrades; Phase II: Renovation of the pool building; and, Phase III: Construction of a canopy covering the pool. The Phase I upgrades were completed in October 2024.

In March 2024, staff recommended three options to consider for Phase II (pool building renovation). The three options for improvements were presented. Option 1, with an estimated cost of $2.9 million, includes renovation of the men's and women's locker rooms and replacement of the pool equipment. Option 2, with an estimated cost of $4.3 million, includes renovation of the entire interior, replacement of pool equipment, and the addition of exterior showers, lockers, ramp/stairs, and shade structures. Option 3, with an estimated cost of $8 million, includes demolition of the existing building and construction of a new facility of the same size.

Following the discussion, the City Council directed staff to proceed with Option 2, Full Renovation to include the roof installation, with an estimated cost of $4.52 million.

RECESS/RECONVENE

Mayor Ahn recessed the meeting at 8:05 p.m. The meeting was reconvened at 8:15 p.m.

9C. DISCUSS AND PROVIDE DIRECTION ON AN AGREEMENT WITH CENTRALIA ELEMENTARY SCHOOL DISTRICT FOR AN AFTER-SCHOOL EXPANDED LEARNING OPPORTUNITIES PROGRAM (ELOP)

Community Services Supervisor Kurata reported that at the request of Council Member Hoque the City is exploring a partnership with the Centralia Elementary School District (District) to enhance the District's Expanded Learning After School Program for students in TK–6. The District would remain the lead agency and oversee registration, chaperones, and transportation. The City would supplement programming with sports, a food program, and dance/cheer activities at four elementary schools from 3:00–5:00 p.m. Students would be divided into two groups (TK–3 and 4–6), rotating through the City programs for one hour each. Sports games could also be scheduled between schools on selected Fridays. The City would assign one full-time Community Services Coordinator to plan and oversee the programs, supported by part-time staff to maintain a 10:1 child-to-leader ratio. The District will reimburse the City for all associated costs, estimated at $153,080, which includes $51,410 for full-time salaries/benefits, $83,670 for part-time salaries/benefits, and $18,000 for recreation supplies.

Council Member Hoque commented on the importance of strengthening partnerships between the City and schools, highlighting programs such as the W.I.N.G.S. After-School Program and the joint use of Whitaker Park with Buena Park School District. Council Member Hoque noted her continued support for ELOP, describing it as students' first exposure to extracurricular activities, and emphasized that this program provides unique opportunities that are transformative for students and their families.

City Council congratulated Dale Kurata, Community Services Supervisor, on his upcoming retirement and thanked him for his service to the City.

Following the discussion, the City Council expressed support for staff's recommendations.

9D. DISCUSS AND PROVIDE DIRECTION REGARDING SUPPORT FOR AB 825 (PETRIE-NORRIS)

Senior Management Analyst Fewer introduced this item as an urgency matter due to an advocacy deadline. Ms. Fewer reported that Townsend Public Affairs provided an overview of AB 825 (Petrie-Norris), legislation intended to address rising utility bills through policies affecting electrical corporations. The bill has passed the Assembly and is pending hearings in the Senate. Key provisions include restrictions on cost recovery for undergrounding projects, creation of a Public Transmission Financing Fund, establishment of a clean energy permitting assistance program (PLACE), and expanded financing authority for the I-Bank. Staff noted that while CalCities currently holds a “watch” position, the legislation aligns with goals in the City’s draft Climate Action and Adaptation Plan. Environmental groups have expressed support, while opponents have raised concerns regarding impacts on profits, additional regulation, costs of electrification, and local permitting processes.

Council Member Sonne stated that AB 825 is part of a broader legislative effort to address utility affordability and wildfire mitigation, while assisting cities with project permitting. She noted that SCE rates have increased significantly over the past decade and are projected to rise further, impacting residents’ ability to afford electricity. She emphasized that the bill is critical to ensuring transparency, controlling utility costs, and enabling cities to facilitate projects that expand utility availability efficiently and cost-effectively.

Vice Mayor Traut noted that AB 825 addresses wildfire mitigation, insurance issues, and energy infrastructure. He stated the bill is a productive step toward addressing rising energy costs in California, highlighted that supporters are experts aiming to reduce rates, and expressed his support for the legislation.

The City Council received an email from Nayeli Figueroa in support of this AB 825.

Tomas Castro, Climate Action Campaign, spoke in support of AB 825 and requested the City Council issue a letter of support.

David Martinez, Climate Action Campaign, noted that AB 825 addresses key factors contributing to high prices of electricity in California, including permitting, financing, and utility profits, and expressed support for the bill.

Council Member Franco inquired about the proposed $8.30 monthly rate decrease per user, potential additional savings, and the impact of a cap on profits from the first $15 billion. Senior Management Analyst Fewer explained that the legislation sets a flat rate and that wildfire mitigation fees would be charged to ratepayers, with no local actions required. Council Member Sonne noted that while the immediate savings may be modest, the bill would prevent future rate increases by IOUs and provide local assistance for clean energy projects. Questions about potential impacts on local decision-making were addressed, with staff confirming no authority would be taken away. Matt Foulkes, Community Development Director, stated that supporting the legislation would not have negative effects on the City.

Following the discussion, the City Council supported drafting a letter of support for AB 825.

10. CITY MANAGER REPORT

City Manager France reported the following:

- Annual Ice Cream Social, Thursday, August 21, 2:00 p.m. – 4:00 p.m., Community Center
- Fireworks Discussion, September 9, 5:00 p.m., City Council Meeting
- Strategic Planning Session, Hilton at The Source, September 16, 9:00 a.m. – 4:00 p.m.

11. COMMISSION & COMMITTEE UPDATES

Director of Government and Community Relations/City Clerk Jimenez had no report.

12. ADJOURNMENT

There being no further business, Mayor Ahn adjourned the meeting at 8:39 p.m.

_____
Mayor

ATTEST:

_____
City Clerk

September 9, 2025
CONSENT CALENDAR
Item No. 4B.

City Council Agenda Report

RESOLUTIONS APPROVING CLAIMS AND DEMANDS

PREPARED BY	PRESENTED BY
Sung Hyun, Director of Finance	Sung Hyun, Director of Finance
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Sung Hyun. Director of Finance	Aaron France, City Manager

RECOMMENDED ACTION

Adopt Resolutions approving the Claims and Demands.

Attachments

Claims 431955-432185 reso.pdf
Claims 431955-432185 att1of2 resolist.pdf
Claims 431955-432185 att2of2 voids.pdf
Claims 432186-432408 reso.pdf
Claims 432186-432408 att1of2 resolist.pdf
Claims 432186-432408 att2of2 voids.pdf
Claims PR080825 reso.pdf
Claims PR080825 att1of1 resolist.pdf
Claims PR081825 retiree reso.pdf
Claims PR081825 retiree att1of1 resolist.pdf
Claims PR082225 reso.pdf
Claims PR082225 att1of1 resolist.pdf

RESOLUTION NO _____,

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,546,012.99 DEMAND NOS., 431955 THROUGH 432185 CANCELLED NOS 431679 AND 431880 VOIDS SEE ATTACHED LIST

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Finance or his designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: That claims and demands Nos.431955 through 432185 the sum of $1,546,012.99 set forth on the 23-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed as set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025

_____
City Clerk

CITY OF BUENA PARK
CHECK REGISTER - DISBURSEMENT FUND

SELECTION CRITERIA: transact.trans_date between '20250731 00:00:00.000' and '20250813 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO		ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6601 BEACH/JUNE-25	0.00	-13.28
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6660 BEACH/JUNE-25	0.00	-14.73
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	8152 KNOTT/JUNE-25	0.00	-14.73
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	8150 KNOTT/JUNE-25	0.00	-16.45
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6650 BEACH/JUNE-25	0.00	-602.68
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	860810	7600 DALE ST/JUNE-25	0.00	-799.76
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	8150 KNOT#D/JUNE-25	0.00	-1,030.05
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6640 BEACH/JUNE-25	0.00	-2,904.25
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	860810	7225 EL DORADO/JUNE25	0.00	-5,652.63
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6955 ARAGON/JUNE-25	0.00	-36.86
1011	431679	V	07/16/25	00000328	SOUTHERN CALIFORNIA GAS	860810	7171 8TH ST/JUNE-25	0.00	-40.09
TOTAL CHECK								0.00	-11,125.51
1011	431880	V	07/30/25	10014456	BOB OH	550502	CIT#188142020 DISMISS	0.00	-48.00
1011	431955		08/13/25	10005077	JAVIER GOMEZ	731150	CFORM/WEB APP/AUG-25	0.00	475.00
1011	431956		08/13/25	10004427	4IMPRINT, INC.	275105	FREIGHT	0.00	44.93
1011	431956		08/13/25	10004427	4IMPRINT, INC.	275105	SET UP CHARGE	0.00	35.00
1011	431956		08/13/25	10004427	4IMPRINT, INC.	275105	#7194 - DRAWSTRING BAG	0.00	478.45
1011	431956		08/13/25	10004427	4IMPRINT, INC.	275105	TAX	0.00	94.86
TOTAL CHECK								0.00	653.24
1011	431957		08/13/25	00000330	A & A WIPING CLOTH INC	11	RAGS COLORED KNIT SELE	136.50	1,696.50
1011	431959		08/13/25	10003794	A T & T	650302	9391031455 JULY-25	0.00	207.69
1011	431959		08/13/25	10003794	A T & T	170670	9391026089 JULY-25	0.00	138.20
1011	431959		08/13/25	10003794	A T & T	170670	9391026087 JULY-25	0.00	91.63
1011	431959		08/13/25	10003794	A T & T	170670	9391026091 JULY-25	0.00	91.63
1011	431959		08/13/25	10003794	A T & T	860810	9391026103 JULY-25	0.00	100.40
1011	431959		08/13/25	10003794	A T & T	170670	9391026082 JULY-25	0.00	121.40
1011	431959		08/13/25	10003794	A T & T	170670	9391026050 JULY-25	0.00	122.56
1011	431959		08/13/25	10003794	A T & T	170670	9391031459 JULY-25	0.00	155.40
1011	431959		08/13/25	10003794	A T & T	170670	9391026098 JULY-25	0.00	181.70
1011	431959		08/13/25	10003794	A T & T	170670	9391026083 JULY-25	0.00	203.48
1011	431959		08/13/25	10003794	A T & T	170670	9391055764 JULY-25	0.00	459.70
1011	431959		08/13/25	10003794	A T & T	170670	9391036451 JULY-25	0.00	494.15
1011	431959		08/13/25	10003794	A T & T	170670	9391026093 JULY-25	0.00	31.58
1011	431959		08/13/25	10003794	A T & T	170670	9391026097 JULY-25	0.00	31.58
1011	431959		08/13/25	10003794	A T & T	170670	9391026086 JULY-25	0.00	36.72
1011	431959		08/13/25	10003794	A T & T	170670	9391026062 JULY-25	0.00	61.61
1011	431959		08/13/25	10003794	A T & T	170670	9391026079 JULY-25	0.00	61.61
1011	431959		08/13/25	10003794	A T & T	170670	9391026096 JULY-25	0.00	61.61
1011	431959		08/13/25	10003794	A T & T	170670	9391054287 JULY-25	0.00	71.45
1011	431959		08/13/25	10003794	A T & T	170670	9391026061 JULY-25	0.00	90.76
1011	431959		08/13/25	10003794	A T & T	170670	9391031461 JULY-25	0.00	31.58
1011	431959		08/13/25	10003794	A T & T	170670	9391026111 JULY-25	0.00	90.76
1011	431959		08/13/25	10003794	A T & T	732099	9391026101 JULY-25	0.00	273.32
1011	431959		08/13/25	10003794	A T & T	170670	9391026078 JULY-25	0.00	29.73
1011	431959		08/13/25	10003794	A T & T	660241	9391026081 JULY-25	0.00	31.29
1011	431959		08/13/25	10003794	A T & T	170670	9391026060 JULY-25	0.00	31.58
1011	431959		08/13/25	10003794	A T & T	170670	9391026052 JULY-25	0.00	31.58

SELECTION CRITERIA: transact.trans_date between '20250731 00:00:00.000' and '20250813 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	431959	08/13/25	10003794	A T & T	170670	9391026102 JULY-25	0.00	31.58
1011	431959	08/13/25	10003794	A T & T	650302	9391050275 JULY-25	0.00	61.61
TOTAL CHECK							0.00	3,427.89
1011	431960	08/13/25	10004528	A T & T	170670	149868998 JULY-25	0.00	143.74
1011	431961	08/13/25	00003929	AFLAC	73	JULY-25 CHARGES	0.00	6,213.66
1011	431962	08/13/25	00005342	AGA ENGINEERS, INC.	590184	TRAFFIC STUDY/JUNE25	0.00	1,040.00
1011	431963	08/13/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	PRE EMP PHYS/HEP-B	0.00	1,220.00
1011	431964	08/13/25	10014356	AIR CONDITIONING SOLUTIO	170670	HVAC REPLACEMENT AT FI	0.00	13,913.00
1011	431965	08/13/25	00002907	AIRGAS SAFETY	11	GLOVE LATEX EXAM MEDIU	132.20	1,643.20
1011	431965	08/13/25	00002907	AIRGAS SAFETY	11	GLOVE LATEX EXAM MEDIU	264.43	3,286.43
1011	431965	08/13/25	00002907	AIRGAS SAFETY	11	GLOVE LATEX EXAM MEDIU	264.43	3,286.43
1011	431965	08/13/25	00002907	AIRGAS SAFETY	11	SHIPPING & HANDLING	0.00	144.95
TOTAL CHECK							661.06	8,361.01
1011	431966	08/13/25	10013705	ALL PRO BEVERAGE, INC.	170670	COFFEE MACHINE RENT	0.00	212.06
1011	431967	08/13/25	10012598	UNIVERSAL BUILDING MAINT	875805	REC YRD/JANITOR/JUL25	0.00	2,428.50
1011	431967	08/13/25	10012598	UNIVERSAL BUILDING MAINT	170670	CITY JANITOR/JULY-25	0.00	20,474.83
1011	431967	08/13/25	10012598	UNIVERSAL BUILDING MAINT	170670	CITY JANITOR/MAY-25	0.00	20,474.83
1011	431967	08/13/25	10012598	UNIVERSAL BUILDING MAINT	875805	REC YRD JANITOR/MAY25	0.00	2,428.50
1011	431967	08/13/25	10012598	UNIVERSAL BUILDING MAINT	170670	CITY JANITOR/JUNE-25	0.00	20,474.83
1011	431967	08/13/25	10012598	UNIVERSAL BUILDING MAINT	875805	REC YRD/JANITOR/JUN25	0.00	2,428.50
1011	431967	08/13/25	10012598	UNIVERSAL BUILDING MAINT	650306	PD MAINTENANCE/JUNE25	0.00	7,958.58
TOTAL CHECK							0.00	76,668.57
1011	431968	08/13/25	10012598	UNIVERSAL BUILDING MAINT	650306	PD MAINT/JULY-25	0.00	7,958.58
1011	431969	08/13/25	10011634	UNIVERSAL PROTECTION SER	650308	CITY JAIL CONT/JUNE25	0.00	40,827.43
1011	431970	08/13/25	10007352	ALVAREZ-GLASMAN & COLVIN	110105	BUTTERFLY #2/APRIL-25	0.00	378.00
1011	431970	08/13/25	10007352	ALVAREZ-GLASMAN & COLVIN	110105	GEN EXCESS/APRIL-25	0.00	2,121.00
1011	431970	08/13/25	10007352	ALVAREZ-GLASMAN & COLVIN	110105	GEN LAW COSTS/APRIL25	0.00	2,782.17
1011	431970	08/13/25	10007352	ALVAREZ-GLASMAN & COLVIN	110105	RETAINER/APRIL-25	0.00	22,500.00
1011	431970	08/13/25	10007352	ALVAREZ-GLASMAN & COLVIN	110105	ALOFT EXCESS/APRIL25	0.00	189.00
1011	431970	08/13/25	10007352	ALVAREZ-GLASMAN & COLVIN	110105	NSPA MOU/APRIL-25	0.00	294.00
TOTAL CHECK							0.00	28,264.17
1011	431971	08/13/25	10009316	AMOBIUS GROUP INC	115120	VERIBOOK 3 MOS.	0.00	150.00
1011	431972	08/13/25	00005384	ANDY GUMP, INC	860810	RESTROOM SVC	0.00	60.50
1011	431972	08/13/25	00005384	ANDY GUMP, INC	860810	RESTROOM SVC	0.00	322.69
TOTAL CHECK							0.00	383.19
1011	431973	08/13/25	00009015	TAJEN GRAPHICS, INC	275210	POSTERS	0.00	104.40
1011	431973	08/13/25	00009015	TAJEN GRAPHICS, INC	275125	AQUATICS SIGNS	0.00	162.92
TOTAL CHECK							0.00	267.32

SELECTION CRITERIA: transact.trans_date between '20250731 00:00:00.000' and '20250813 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	431974	08/13/25	00001906	ATKINSON ANDELSON LOYA R	121110	ANTI-HARASS/MAY-25	0.00	1,200.00
1011	431975	08/13/25	10014437	EUNICE BAN	275405	CANCEL V#2004546.007	0.00	-500.00
1011	431975	08/13/25	10014437	EUNICE BAN	11	CANCEL V#2004546.007	0.00	500.00
1011	431975	08/13/25	10014437	EUNICE BAN	275405	CANCEL V#2004546.007	0.00	1,034.00
TOTAL CHECK							0.00	1,034.00
1011	431976	08/13/25	10004125	BANK UP CORPORATION	126143	FLEX FY25-26	0.00	8,314.00
1011	431977	08/13/25	00003499	BARR & CLARK ENVIRONMENT	126128	CARNES LEAD CLEARANCE	0.00	385.00
1011	431978	08/13/25	10014218	BLACK O'DOWD AND ASSOCCI	290164	PEAK PK POOL/JUNE-25	0.00	36,325.00
1011	431979	08/13/25	10012104	CREATIVE BRAIN LEARNING	275405	ANIME ART/SUMMER-25	0.00	351.12
1011	431980	08/13/25	00000011	MANHATTAN STITCHING COMP	731150	#88181, MEN SHIRTS, CO	17.50	217.50
1011	431980	08/13/25	00000011	MANHATTAN STITCHING COMP	731150	#88181 - MEN SHIRTS, C	17.50	217.50
1011	431980	08/13/25	00000011	MANHATTAN STITCHING COMP	731150	#C928, FLEXFIT HATS, E	10.41	129.41
1011	431980	08/13/25	00000011	MANHATTAN STITCHING COMP	731150	UPCHARGE 2XL-2	0.35	4.35
1011	431980	08/13/25	00000011	MANHATTAN STITCHING COMP	275405	ITEM#054 POLO, COLOR:	0.00	816.00
1011	431980	08/13/25	00000011	MANHATTAN STITCHING COMP	275405	ITEM# J901, COLOR: RIV	0.00	800.00
1011	431980	08/13/25	00000011	MANHATTAN STITCHING COMP	275405	SALES TAX	0.00	141.40
TOTAL CHECK							45.76	2,326.16
1011	431981	08/13/25	10002369	BRINK'S INCORPORATED	11	SERVICE/JULY-25	0.00	1,232.79
1011	431982	08/13/25	00000015	BUENA PARK LOCK & KEY SH	170670	HARDWARE	0.00	27.18
1011	431983	08/13/25	00000759	BUENA PARK PLAQUE & TROP	170670	NAME PLATES	0.00	14.08
1011	431983	08/13/25	00000759	BUENA PARK PLAQUE & TROP	170670	NAME PLATES	0.00	40.13
TOTAL CHECK							0.00	54.21
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	PEAK PARK 07/01/25	0.00	182.50
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	PEAK PARK 07/25/25	0.00	86.00
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BP MIDDLE SCH. 7/7/25	0.00	250.00
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275210	KNOTTS BERRY 07/15/25	0.00	172.00
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BP MIDDLE SCH 7/28/25	0.00	248.00
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	AQUARIUM 07/29/25	0.00	982.25
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	HNT.ST.BEACH 07/17/25	0.00	755.13
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BOLSA CHICA 07/24/25	0.00	894.50
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275210	WILD RIVER 07/22/25	0.00	540.63
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	SOAK CITY 07/10/25	0.00	268.50
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275210	SEA LAGOON 07/08/25	0.00	580.50
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	URBAN AIR 07/02/25	0.00	586.00
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BP MIDDLE SCH.7/21/25	0.00	266.50
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BP MIDDLE SCH 6/23/25	0.00	69.50
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	PEAK PARK 06/27/25	0.00	93.25
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BP MIDDLE SCH 6/23/25	0.00	127.00
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	PB MIDDLE SCH 6/30/25	0.00	259.25
1011	431984	08/13/25	00008501	BUENA PARK SCHOOL DISTRI	275130	OC GREAT PK 6/26/25	0.00	898.38
TOTAL CHECK							0.00	7,259.89

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	431985	08/13/25	00000407	CAMERON WELDING SUPPLY I	171710	OXYGEN	0.00	28.60
1011	431985	08/13/25	00000407	CAMERON WELDING SUPPLY I	171710	IND GASES	0.00	295.20
TOTAL CHECK							0.00	323.80
1011	431986	08/13/25	10013023	LOLANI CAMPOS	650208	WLLE-25 CF 9/2-5/25	0.00	624.00
1011	431987	08/13/25	00000861	CENTRALIA SCHOOL DISTRIC	275210	MAGIC MT TRIP 7/29/25	0.00	1,350.00
1011	431988	08/13/25	00000337	CERTIFIED FOLDER DISPLAY	995100	TRAVEL GUIDE/JULY-25	0.00	465.08
1011	431989	08/13/25	10014450	CHANIN KELLY-RAE CONSULT	121110	WORKPLACE TRG/JULY25	0.00	5,875.00
1011	431990	08/13/25	10013748	YONG CHOI	275120	I LOV SUN DO/SUMMER25	0.00	199.50
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	546.96
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	518.92
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	554.14
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	509.54
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	549.51
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	184.22
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	112.85
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	112.85
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	184.22
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	112.85
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	112.85
1011	431991	08/13/25	10007616	CINTAS CORPORATION NO. 3	160105	UNIFORM RENT/JULY-25	0.00	112.85
TOTAL CHECK							0.00	3,611.76
1011	431992	08/13/25	10003481	LISA CLAYTON	11	REF DEPOSIT#R12422	0.00	500.00
1011	431993	08/13/25	10012192	COSTAR REALTY INFORMATIO	632110	COSTAR 08/5/25	0.00	460.41
1011	431994	08/13/25	10012192	COSTAR REALTY INFORMATIO	106117	STR MO.REPORT/JULY-25	0.00	5,499.96
1011	431995	08/13/25	10002389	COUNTY OF ORANGE TREASUR	550502	SURCHG CITES/JUNE-25	0.00	11,355.00
1011	431996	08/13/25	10002389	COUNTY OF ORANGE TREASUR	101101	FY25-26 LAFCO COSTS	0.00	14,081.28
1011	431997	08/13/25	10000671	COOPERATIVE PERSONNEL SE	121110	CR:ADM ASSIST	0.00	-105.00
1011	431997	08/13/25	10000671	COOPERATIVE PERSONNEL SE	121110	ENFORCEMENT SPEC	0.00	1,413.50
TOTAL CHECK							0.00	1,308.50
1011	431998	08/13/25	10009309	CREATIVE VISION GROUP, L	105105	DESIGN/FALL25 BPTODAY	0.00	3,000.76
1011	431999	08/13/25	00005287	CALIFORNIA WATER ENVIRON	452410	JOSEPH ENNIS#467526	0.00	251.00
1011	432000	08/13/25	10011360	DENNIS KARL BATCHELOR	275150	ASSIGNING FEE JULY-25	0.00	450.00
1011	432001	08/13/25	10014476	D&R OFFICE WORKS, INC.	115110	CC FURNITURE/JULY-25	0.00	2,222.69
1011	432002	08/13/25	10012909	ELSIE DAUIS	11	REF DEPOSIT#R11962	0.00	500.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432003	08/13/25	10013295	DJE SOUND & LIGHTING, IN	275210	ADDIT'L LIGHT 7/15/25	0.00	1,750.00
1011	432003	08/13/25	10013295	DJE SOUND & LIGHTING, IN	275210	ADDIT'L LIGHT 8/6/25	0.00	1,116.83
TOTAL CHECK							0.00	2,866.83
1011	432004	08/13/25	10014480	KELSEY EGGERS	995100	HOSTED MEDIA/JULY-25	0.00	2,787.89
1011	432005	08/13/25	00009627	EMCOR SERVICE MESA ENERG	170670	HVAC REPAIR	0.00	1,004.88
1011	432005	08/13/25	00009627	EMCOR SERVICE MESA ENERG	170670	FRIDGE REPAIR	0.00	2,492.92
TOTAL CHECK							0.00	3,497.80
1011	432006	08/13/25	00007335	EMPLOYMENT DEVELOPMENT D	196200	UT BENEFIT 06/30/25	0.00	6,488.00
1011	432007	08/13/25	00006560	ENTERPRISE FM TRUST, INC	650603	LEASED 4 VEH/AUG-25	0.00	1,331.52
1011	432008	08/13/25	10008311	EVERETT DOREY, LLP	107420	WOLFE, EDWARD	0.00	2,317.50
1011	432008	08/13/25	10008311	EVERETT DOREY, LLP	107420	GUILLEN, DANIEL	0.00	594.14
1011	432008	08/13/25	10008311	EVERETT DOREY, LLP	107420	REYNOLDS, MARION	0.00	943.50
1011	432008	08/13/25	10008311	EVERETT DOREY, LLP	107420	LOPEZ, OMAR	0.00	1,651.00
1011	432008	08/13/25	10008311	EVERETT DOREY, LLP	107420	LOPEZ, OMAR	0.00	751.50
1011	432008	08/13/25	10008311	EVERETT DOREY, LLP	107420	GUILLEN, DANIEL	0.00	2,633.00
1011	432008	08/13/25	10008311	EVERETT DOREY, LLP	107420	LOPEZ, OMAR	0.00	2,743.50
TOTAL CHECK							0.00	11,634.14
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	RAKE LAWN/LEAF W/ HAND	14.18	176.18
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	PRIMER PVC PURPLE P70	16.82	209.04
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	CEMENT RED HOT PVC GLU	27.99	347.61
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	CEMENT PVC GRAY GLUE	12.93	160.70
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	PIPE PVC .3/4" SCH 40	5.26	65.40
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	TIES TREE 1" X 100' VI	17.41	216.39
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	SHEARS HAND PRUNING 8-	13.71	170.42
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	11	LOPPER LIMB AL8442	33.23	413.03
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	963.96
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	357.37
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	59.16
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	101.36
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	251.75
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	83.90
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	1,677.61
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	83.18
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	165.91
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	832.63
1011	432009	08/13/25	10013499	EWING IRRIGATION PRODUCT	560640	SUPPLIES	0.00	269.72
TOTAL CHECK							141.53	6,605.32
1011	432010	08/13/25	10004626	EXPEDIA, INC.	995100	EXPEDIA ADS/JULY-25	0.00	14,811.22
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	INJECTOR	0.00	203.97
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FITTINGS	0.00	57.04
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BRAKE PADS	0.00	43.09
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	SPARK PLUGS	0.00	81.11
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FILTERS	0.00	39.49

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	PUMP RETURN	0.00	162.66
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FILTERS	0.00	26.95
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	PADS/ROTORS	0.00	211.08
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	INJECTOR, FILTERS	0.00	288.40
1011	432011	08/13/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	STRUT ASSY	0.00	323.49
TOTAL CHECK							0.00	1,437.28
1011	432012	08/13/25	00000320	FEDERAL EXPRESS CORPORAT	632110	TRANS CHARGE 7/24/25	0.00	36.96
1011	432013	08/13/25	00000320	FEDERAL EXPRESS CORPORAT	632110	TRANS CHARGE 7/22/25	0.00	44.50
1011	432014	08/13/25	00000320	FEDERAL EXPRESS CORPORAT	126110	TRANS CHG 7/24/25	0.00	39.88
1011	432015	08/13/25	10014471	DENNIS LEE FISHER	731105	REBATE ELECT. EQUIP	0.00	250.00
1011	432016	08/13/25	10007059	FIVESTAR RUBBER STAMP ET	170670	A GONZALEZ	0.00	11.96
1011	432016	08/13/25	10007059	FIVESTAR RUBBER STAMP ET	731120	M LOMELI / R SANTOS	0.00	23.92
TOTAL CHECK							0.00	35.88
1011	432017	08/13/25	10003190	FOOD 4 LESS	275405	BPCC SUPPLIES	0.00	18.90
1011	432017	08/13/25	10003190	FOOD 4 LESS	275405	PROGRAM SUPPLIES	0.00	24.88
1011	432017	08/13/25	10003190	FOOD 4 LESS	275210	GREEN ROOM SNACKS	0.00	35.76
TOTAL CHECK							0.00	79.54
1011	432018	08/13/25	00001095	FRANCHISE TAX BOARD	73	DED:0071 MISC	0.00	102.04
1011	432019	08/13/25	10014482	MAE FRANCISCO	11	REF/DEPOSIT#R12233	0.00	500.00
1011	432020	08/13/25	10002147	FUJITEC AMERICA, INC.	170670	ELEVATOR MAINT	0.00	464.59
1011	432021	08/13/25	10012599	BRADLEY L. ZOLADZ	650302	STD NIBRS 8/6-7/25	0.00	459.00
1011	432022	08/13/25	00000046	FULLER ENGINEERING INC	352363	CL2 HOLDER	0.00	426.30
1011	432022	08/13/25	00000046	FULLER ENGINEERING INC	352363	CL2 BOIS	0.00	737.33
1011	432022	08/13/25	00000046	FULLER ENGINEERING INC	352363	CL2 KNOTT	0.00	228.38
1011	432022	08/13/25	00000046	FULLER ENGINEERING INC	352363	CL2 LINDEN	0.00	864.56
TOTAL CHECK							0.00	2,256.57
1011	432023	08/13/25	00004593	FUN ON THE FARM, INC.	275120	HORSE FUN/SUMMER-25	0.00	249.37
1011	432024	08/13/25	10013834	G&A NELOS CONSTRUCTION,	52	PMT#6 RET	0.00	-6,675.00
1011	432024	08/13/25	10013834	G&A NELOS CONSTRUCTION,	396828	MAGNOLIA MAIN/JULY-25	0.00	133,500.00
TOTAL CHECK							0.00	126,825.00
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	180.16
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	560640	WHEELBARROW	0.00	217.49
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	352363	HARDWARE	0.00	233.76
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	275405	BPCC SUPPLIES	0.00	78.28
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	575.20
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	352363	TRUCK STOCK	0.00	206.57
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	19.64
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	34.48

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	560640	STREETS SUPPLIES	0.00	163.11
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	170670	SUPPLIES	0.00	78.69
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	99.98
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	163.07
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	187.54
1011	432025	08/13/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	246.23
TOTAL CHECK							0.00	2,484.20
1011	432026	08/13/25	10009130	GARZA INDUSTRIES, INC.	651607	500 MUGS/JULY-25	0.00	7,471.13
1011	432027	08/13/25	10012721	LAURA FRANKS	650105	1 APP/BRIANNA MONTANO	0.00	1,600.00
1011	432028	08/13/25	10014367	DALYA GERSHTEIN	995100	HOSTED MEDIA/JULY-25	0.00	427.63
1011	432029	08/13/25	10001832	GHD INC	11	7242 VALLEY VIEW	0.00	1,614.38
1011	432029	08/13/25	10001832	GHD INC	11	8255 ORANGETHORPE	0.00	2,568.94
1011	432029	08/13/25	10001832	GHD INC	11	8030 DALE ST.	0.00	2,852.43
1011	432029	08/13/25	10001832	GHD INC	11	7242 VALLEY VIEW	0.00	28.18
1011	432029	08/13/25	10001832	GHD INC	11	6870 NAOMI	0.00	40.25
1011	432029	08/13/25	10001832	GHD INC	11	6302 LOS ROBLES	0.00	40.25
1011	432029	08/13/25	10001832	GHD INC	11	6685 NAOMI	0.00	77.06
1011	432029	08/13/25	10001832	GHD INC	11	8161 LA PALMA	0.00	125.93
1011	432029	08/13/25	10001832	GHD INC	11	8551 WHITAKER	0.00	149.51
1011	432029	08/13/25	10001832	GHD INC	11	7051 VALLEY VIEW	0.00	168.64
1011	432029	08/13/25	10001832	GHD INC	11	6245 AUTO CENTER	0.00	823.94
1011	432029	08/13/25	10001832	GHD INC	11	6201 LINCOLN	0.00	1,172.94
1011	432029	08/13/25	10001832	GHD INC	11	6050 AUTO CENTER	0.00	1,372.06
TOTAL CHECK							0.00	11,034.51
1011	432030	08/13/25	10009841	GLOBAL ASSETS INTEGRATED	650407	MMBTH 10/20-24/25	0.00	1,585.00
1011	432030	08/13/25	10009841	GLOBAL ASSETS INTEGRATED	650407	MMBTH 10/20-24/25	0.00	1,585.00
TOTAL CHECK							0.00	3,170.00
1011	432031	08/13/25	10011533	GLOBAL MUSIC RIGHTS, LLC	275105	MUSIC RIGHTS FY25-26	0.00	850.00
1011	432032	08/13/25	10008749	GOOGLE INC.	995100	MO ADS/JULY-25	0.00	10,290.02
1011	432033	08/13/25	00000055	GRAINGER INC	170670	HARDWARE	0.00	314.89
1011	432033	08/13/25	00000055	GRAINGER INC	171710	VACUUM FILTER	0.00	57.46
1011	432033	08/13/25	00000055	GRAINGER INC	170670	HARDWARE	0.00	444.48
1011	432033	08/13/25	00000055	GRAINGER INC	860810	SUPPLIES	0.00	235.93
1011	432033	08/13/25	00000055	GRAINGER INC	171710	TRASH CAN	0.00	89.67
1011	432033	08/13/25	00000055	GRAINGER INC	171710	TRAILER PLUG	0.00	84.78
TOTAL CHECK							0.00	1,227.21
1011	432034	08/13/25	00005680	CINDY GRISWOLD	275405	CPR/1ST AID/SUMMER-25	0.00	26.60
1011	432035	08/13/25	10014484	KEVIN GUZMAN	560231	REIMB/SAFETY SHOES	0.00	350.00
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,303.31
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,696.81
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,002.30

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,252.69
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	11.19
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,170.95
1011	432036	08/13/25	10012288	HASA INC.	860820	POOL SERVICE	0.00	1,450.00
1011	432036	08/13/25	10012288	HASA INC.	860820	POOL SERVICE	0.00	1,650.00
1011	432036	08/13/25	10012288	HASA INC.	860820	VALVE REPAIR	0.00	1,682.19
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICAL PUMP REPAIR	0.00	2,187.93
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,138.43
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,503.08
1011	432036	08/13/25	10012288	HASA INC.	860820	CHEMICALS	0.00	31.69
1011	432036	08/13/25	10012288	HASA INC.	860820	POOL SERVICE	0.00	1,450.00
1011	432036	08/13/25	10012288	HASA INC.	860820	POOL SERVICE	0.00	1,650.00
1011	432036	08/13/25	10012288	HASA INC.	170670	CHLORINE PUMP REPLACE	0.00	2,396.03
TOTAL CHECK							0.00	21,576.60
1011	432037	08/13/25	00000873	HDL COREN & CONE	997100	PROP TAX JULY-SEPT-25	0.00	625.00
1011	432037	08/13/25	00000873	HDL COREN & CONE	126120	PROP TAX JULY-SEPT-25	0.00	3,457.50
TOTAL CHECK							0.00	4,082.50
1011	432038	08/13/25	00000873	HDL COREN & CONE	126120	2024-25 ACFR STAT REP	0.00	795.00
1011	432039	08/13/25	00002854	VERONICA HOCHEDE	275305	BALLROOM/SUMMER-25	0.00	732.56
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	SALT FOR CL2	0.00	636.52
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK STOCK	0.00	117.45
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK STOCK	0.00	67.83
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK STOCK	0.00	111.07
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK HAND TOOLS	0.00	165.74
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK STOCK	0.00	50.61
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	860810	SUPPLIES	0.00	121.62
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	SHELVING	0.00	160.55
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	FUEL CAN	0.00	227.18
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352570	STORM DRAIN REPAIR	0.00	116.18
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	452410	ACCESSORY FOR WELDER	0.00	178.26
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	452410	WELDER	0.00	343.72
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	322.42
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	860810	SUPPLIES	0.00	72.18
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	860810	IRRIGATION	0.00	44.98
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK STOCK	0.00	37.69
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK STOCK	0.00	90.59
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	352363	TRUCK HAND TOOLS	0.00	197.09
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	560640	SUPPLIES	0.00	81.85
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	170670	HARDWARE PLUMBING	0.00	88.14
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	275205	PLASTIC WRAP	0.00	32.30
1011	432041	08/13/25	00000057	HOME DEPOT / GECF	275305	FURNITURE PADS	0.00	32.28
TOTAL CHECK							0.00	3,296.25
1011	432042	08/13/25	10009091	HUE C LUU	731150	ENG SVCS/AUG-25	0.00	7,040.00
1011	432043	08/13/25	10012486	IDI, LLC	650605	ONLIN FLAT RATE/JUL25	0.00	1,591.00
1011	432044	08/13/25	10003113	INTERNATIONAL CODE COUNC	731150	ICC 2025 CODES	0.00	1,543.63

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432045	08/13/25	00004985	JACK X CHANGE	171710	SEAL KIT	0.00	115.77
1011	432046	08/13/25	00010018	JOSEPH M JACKSON	275405	STICK MOVE/SUMMER-25	0.00	151.62
1011	432046	08/13/25	00010018	JOSEPH M JACKSON	275120	YOGA KUNDALINI/SUMR25	0.00	363.09
1011	432046	08/13/25	00010018	JOSEPH M JACKSON	275305	SOUND BATH/SUMMER25	0.00	31.50
TOTAL CHECK							0.00	546.21
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERIES	0.00	13.22
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BRAKE PADS	0.00	83.09
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	HITCH	0.00	216.57
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	DUST CAP	0.00	15.13
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	CONNECTOR	0.00	24.70
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	CABIN FILTER	0.00	17.24
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	FILTERS	0.00	115.22
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	CREDIT	0.00	-78.66
1011	432047	08/13/25	00009561	TRADITIONAL AUTO SUPPLY	171710	ROTORS	0.00	192.14
TOTAL CHECK							0.00	598.65
1011	432048	08/13/25	00000042	JOHN B EWLES INC	560210	10 WHEEL DUMP	0.00	400.00
1011	432048	08/13/25	00000042	JOHN B EWLES INC	560210	TEN WHEELER DUMP	0.00	430.00
TOTAL CHECK							0.00	830.00
1011	432049	08/13/25	10014472	KIM, RI NAH	52	UB REFUND	0.00	15.53
1011	432050	08/13/25	10003543	MOLLY H. KNOX	275305	EXERCISE/SUMMER-25	0.00	142.50
1011	432051	08/13/25	10012881	JEFFREY BROWN	11	KONA CUPS 06/06/25	0.00	160.00
1011	432051	08/13/25	10012881	JEFFREY BROWN	11	KONA CUPS 06/20/25	0.00	244.00
TOTAL CHECK							0.00	404.00
1011	432052	08/13/25	10007915	LANAIR GROUP, LLC	126143	0365 EXCHG/AUG-25	0.00	2,232.00
1011	432053	08/13/25	10014475	HAZEL LATTAO	11	REF/DEPOSIT#R12620	0.00	600.00
1011	432054	08/13/25	10014474	XUAN LAM HOANG LE	731105	REBATE ELECT. EQUIP.	0.00	150.00
1011	432055	08/13/25	10014439	LEE, DONGKWAN	52	UB REFUND	0.00	17.16
1011	432056	08/13/25	00007523	LEGAL SHIELD, INC	73	JULY-25 CHARGES	0.00	91.60
1011	432057	08/13/25	10004279	LIGHTING SUPPLY INC.	11	RAB T8-10.5-48G-8CCT-H	235.16	2,922.66
1011	432058	08/13/25	10011852	GRACE LIN	275210	1 OF 2/TRAIN 12/5/25	0.00	500.00
1011	432059	08/13/25	10012952	LOOPNET	632110	LOOPNET 08/04/25	0.00	111.96
1011	432060	08/13/25	10007925	KATHLEEN LOWETH	995100	COPYWRITER/JULY-25	0.00	225.00
1011	432061	08/13/25	00000077	LU'S LIGHTHOUSE INC	171710	FUSES/BLADES	0.00	33.97
1011	432061	08/13/25	00000077	LU'S LIGHTHOUSE INC	171710	WIPER BLADES	0.00	33.78
TOTAL CHECK							0.00	67.75

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432062	08/13/25	10012925	THE JAY PARTICLE LLC	275120	MAD SCIENCE SUMMER25	0.00	120.36
1011	432063	08/13/25	10009273	MCA DIRECT, LLC	101101	4 REAMS MINUTE PAPER	0.00	600.78
1011	432064	08/13/25	10012134	CASEY MCDANIEL	275150	SCOREKEEP 7/19-8/1/25	0.00	68.00
1011	432065	08/13/25	00003714	METRO FLUID CONNECTORS I	452410	HOSE	0.00	38.24
1011	432066	08/13/25	00000805	MIRACLE RECREATION EQUIP	860810	#9921740RN - ROTOMOLDE	79.20	1,101.20
1011	432066	08/13/25	00000805	MIRACLE RECREATION EQUIP	860810	#714816R1 - NATURE WAL	101.76	1,414.76
1011	432066	08/13/25	00000805	MIRACLE RECREATION EQUIP	860810	#HW993176 - HRDW PKG 9	2.79	38.79
1011	432066	08/13/25	00000805	MIRACLE RECREATION EQUIP	860810	FREIGHT	0.00	474.52
TOTAL CHECK							183.75	3,029.27
1011	432067	08/13/25	10001962	MITSUBISHI ELECTRIC & EL	170670	ELEVATOR MAINT	0.00	439.35
1011	432068	08/13/25	10014446	MMGY GLOBAL, LLC	995100	RETAINER/AUG-25	0.00	12,500.00
1011	432069	08/13/25	10013264	MOBILE FLEET WASH, CORP	171710	CAR WASH PD	0.00	1,040.00
1011	432070	08/13/25	10003118	MULTI SALES, INC.	170670	GATE PARTS YARD	0.00	605.30
1011	432071	08/13/25	00004380	MUNICIPAL MAINTENANCE EQ	171710	FLANGE CLAMP	0.00	188.90
1011	432072	08/13/25	00000987	NATIONAL CONSTRUCTION RE	106131	RESTROOM RENTAL	0.00	714.47
1011	432073	08/13/25	10013811	DAVID NGUYEN	11	REF/DEPOSIT#P19-028	0.00	3,000.00
1011	432074	08/13/25	10007218	FULLERTON CHAMBER OF COM	101101	MBR DUES FY25-26	0.00	5,050.00
1011	432075	08/13/25	10004133	OC CLERK-RECORDER'S OFFI	126128	RECONVEYANCE/JULY-25	0.00	36.00
1011	432076	08/13/25	10007111	OC CLERK-RECORDER'S OFFI	731120	7446 EL CENTRO/JULY25	0.00	50.00
1011	432076	08/13/25	10007111	OC CLERK-RECORDER'S OFFI	11	8255 OR'THORP/JULY-25	0.00	50.00
1011	432076	08/13/25	10007111	OC CLERK-RECORDER'S OFFI	11	5962 RAND ST/JULY-25	0.00	50.00
1011	432076	08/13/25	10007111	OC CLERK-RECORDER'S OFFI	11	5866 PANAMA/JULY-25	0.00	50.00
TOTAL CHECK							0.00	200.00
1011	432077	08/13/25	10012790	OC RECON, INC.	171710	FENDER REPAIR	0.00	200.00
1011	432078	08/13/25	10003520	ORANGE COUNTY HEALTH CAR	170670	#FA0052334 FY25-26	0.00	644.00
1011	432078	08/13/25	10003520	ORANGE COUNTY HEALTH CAR	170670	#FA0052338 FY25-26	0.00	644.00
TOTAL CHECK							0.00	1,288.00
1011	432079	08/13/25	10013968	ORKIN, LLC	170670	BED BUG INSPECTION	0.00	695.00
1011	432080	08/13/25	10014483	AMY ORTIZ	275140	REF/SHELTER#R12610	0.00	110.00
1011	432081	08/13/25	00000222	EDCO/PARK DISPOSAL CORP.	171710	CNG FUEL	0.00	269.19
1011	432081	08/13/25	00000222	EDCO/PARK DISPOSAL CORP.	171710	CNG FUEL	0.00	266.38
TOTAL CHECK							0.00	535.57

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432082	08/13/25	00000222	EDCO/PARK DISPOSAL CORP.	460220	RES BILLING/JULY-2025	0.00	386,280.40
1011	432083	08/13/25	00001804	PETRA GEOSCIENCES, INC	731150	BLDG PL CK SVC/JUNE25	0.00	2,866.50
1011	432084	08/13/25	00005145	PETTY CASH/COMMUNITY SER	275145	MLG/JUNE/M.CISNEROS	0.00	35.00
1011	432084	08/13/25	00005145	PETTY CASH/COMMUNITY SER	275125	AQUATICS/M.VANSICKLE	0.00	6.80
1011	432084	08/13/25	00005145	PETTY CASH/COMMUNITY SER	275125	DRIVE/MOVIE/M.VANSICK	0.00	13.65
1011	432084	08/13/25	00005145	PETTY CASH/COMMUNITY SER	275145	MLG/JUNE/S.ROMERO	0.00	20.30
1011	432084	08/13/25	00005145	PETTY CASH/COMMUNITY SER	275305	LUNCH/CAMP/T.DAVIS	0.00	30.41
1011	432084	08/13/25	00005145	PETTY CASH/COMMUNITY SER	275130	CAMP SUPL/J.MANCILLA	0.00	39.79
TOTAL CHECK							0.00	145.95
1011	432085	08/13/25	00007516	PHOENIX GROUP INFORMATIO	631140	ADM CIT PROC/JUNE-25	0.00	1,469.00
1011	432085	08/13/25	00007516	PHOENIX GROUP INFORMATIO	631140	CIT PROC FINAL/JUNE25	0.00	553.69
TOTAL CHECK							0.00	2,022.69
1011	432086	08/13/25	00007516	PHOENIX GROUP INFORMATIO	550502	PK CIT PROC/JUNE-25	0.00	3,835.60
1011	432086	08/13/25	00007516	PHOENIX GROUP INFORMATIO	550502	PK CIT PROC/JUNE-25	0.00	105.60
TOTAL CHECK							0.00	3,941.20
1011	432087	08/13/25	10006152	POSITIVE CONCEPTS, INC.	650302	THERMAL PAPER/JULY25	0.00	407.82
1011	432088	08/13/25	10014064	PPC SERVICE, INC.	170670	REPLACE 2.5 TON ROOF T	0.00	13,687.45
1011	432089	08/13/25	10013857	HEATHER WILLIAMS	650105	TRAINING/JULY-25	0.00	400.00
1011	432090	08/13/25	00007711	PROFORCE LAW ENFORCEMENT	650208	ITEM # RM06-C-700672,	1,194.21	16,603.41
1011	432090	08/13/25	00007711	PROFORCE LAW ENFORCEMENT	650208	ITEM # X300U-A, SUF X3	630.66	8,768.16
1011	432090	08/13/25	00007711	PROFORCE LAW ENFORCEMENT	650208	# RM06-C-700672, TRJ R	597.11	8,301.71
1011	432090	08/13/25	00007711	PROFORCE LAW ENFORCEMENT	650208	# X300U-A, SUF X300A U	315.33	4,384.08
1011	432090	08/13/25	00007711	PROFORCE LAW ENFORCEMENT	650208	# MAG518BLK, MPI MS4 D	80.08	1,113.28
1011	432090	08/13/25	00007711	PROFORCE LAW ENFORCEMENT	650208	# MAG538BLK, MPI MOE	52.78	733.78
TOTAL CHECK							2,870.17	39,904.42
1011	432091	08/13/25	00004049	PSOMAS CORP.	396859	PEAK PK WELL/JUNE-25	0.00	1,202.50
1011	432092	08/13/25	10009560	PUBLIC AGENCY RISK MANAG	107410	ANN MBRSHIP/FY25-26	0.00	300.00
1011	432093	08/13/25	10001965	PYRO-COMM SYSTEMS, INC.	170670	ALARM MONITORING	0.00	135.00
1011	432094	08/13/25	10008467	QUADIENT LEASING USA, IN	121135	LEASE PAYMENT	0.00	1,112.11
1011	432094	08/13/25	10008467	QUADIENT LEASING USA, IN	121135	POSTAGE INK CART	0.00	382.26
TOTAL CHECK							0.00	1,494.37
1011	432095	08/13/25	10013923	WILLIAM D. QUISTO	275120	TENNIS/SUMMER-25	0.00	90.44
1011	432096	08/13/25	10012522	R.A. SMITH, INC.	632110	LOT MERGER/APR-25	0.00	765.00
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	135.94
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	1,071.19
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	271.88

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FUND - 11 - GENERAL FUND

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1011	432097	08/13/25	10001203	R.V. NURSERY INC	860810	PLANTS	0.00	82.65
1011	432097	08/13/25	10001203	R.V. NURSERY INC	860810	PLANTS	0.00	1,000.50
1011	432097	08/13/25	10001203	R.V. NURSERY INC	860810	PLANTS	0.00	2,436.00
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	59.81
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	358.88
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	1,011.38
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	146.81
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	826.50
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	48.94
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	59.81
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	48.44
1011	432097	08/13/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	48.93
TOTAL CHECK							0.00	7,607.66
1011	432098	08/13/25	00001348	MULTI SERVICE TECHNOLOGY	352363	SAFETY SHOES	0.00	250.00
1011	432099	08/13/25	10000972	REFRIGERATION SUPPLIES D	170670	HARDWARE	0.00	67.07
1011	432099	08/13/25	10000972	REFRIGERATION SUPPLIES D	170670	HARDWARE	0.00	11.37
TOTAL CHECK							0.00	78.44
1011	432100	08/13/25	10011657	REGENTS OF THE UNIVERSIT	115110	HANDBOOKS 07/20/25	0.00	664.36
1011	432101	08/13/25	10009437	REMARKABLE MOVIE NIGHTS	275140	LILO/STITCH 07/10/25	0.00	744.00
1011	432102	08/13/25	10008112	S & S COMMERCIAL ENVIRON	632110	HUMAN HEALTH RISK ASSE	0.00	5,500.00
1011	432103	08/13/25	00008542	GILBERT PRIETO	352363	HAZWOPER 08/18-19/25	0.00	1,500.00
1011	432104	08/13/25	00000412	SOUTHERN COUNTIES OIL CO	171710	UNLEADED FUEL PD	0.00	23,752.62
1011	432105	08/13/25	10014410	SCENARIO TRAINER, INC.	650208	#GSB-1C-USA, GUNSHOT B	0.00	2,395.00
1011	432105	08/13/25	10014410	SCENARIO TRAINER, INC.	650208	FREIGHT	0.00	55.00
1011	432105	08/13/25	10014410	SCENARIO TRAINER, INC.	11	OFF SET SALES TAX	0.00	-209.56
1011	432105	08/13/25	10014410	SCENARIO TRAINER, INC.	650208	SALES TAX	0.00	209.56
TOTAL CHECK							0.00	2,450.00
1011	432106	08/13/25	00000462	THE SHERWIN WILLIAMS	170670	HARDWARE PAINT	0.00	34.84
1011	432106	08/13/25	00000462	THE SHERWIN WILLIAMS	170670	HARDWARE PAINT	0.00	53.94
1011	432106	08/13/25	00000462	THE SHERWIN WILLIAMS	170670	HARDWARE	0.00	22.51
1011	432106	08/13/25	00000462	THE SHERWIN WILLIAMS	170670	HARDWARE	0.00	51.01
1011	432106	08/13/25	00000462	THE SHERWIN WILLIAMS	170670	HARDWARE PAINT	0.00	88.31
TOTAL CHECK							0.00	250.61
1011	432107	08/13/25	10011504	SHOETERIA, INC.	860810	SAFETY SHOES	0.00	100.00
1011	432107	08/13/25	10011504	SHOETERIA, INC.	452410	SAFETY SHOES	0.00	208.83
1011	432107	08/13/25	10011504	SHOETERIA, INC.	760310	SAFETY SHOES	0.00	225.00
1011	432107	08/13/25	10011504	SHOETERIA, INC.	560210	SAFETY SHOES	0.00	347.97
1011	432107	08/13/25	10011504	SHOETERIA, INC.	860810	SAFETY SHOES	0.00	248.60
1011	432107	08/13/25	10011504	SHOETERIA, INC.	560210	SAFETY SHOES	0.00	141.91
1011	432107	08/13/25	10011504	SHOETERIA, INC.	171710	SAFETY SHOES	0.00	764.35
1011	432107	08/13/25	10011504	SHOETERIA, INC.	452410	SAFETY SHOES	0.00	141.17
1011	432107	08/13/25	10011504	SHOETERIA, INC.	860810	SAFETY SHOES	0.00	110.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432107	08/13/25	10011504	SHOETERIA, INC.	560211	SAFETY SHOES	0.00	25.00
TOTAL CHECK							0.00	2,312.83
1011	432108	08/13/25	10009505	SHRED-IT, INC. USA	160105	REGULAR SHRED SVC	0.00	51.72
1011	432108	08/13/25	10009505	SHRED-IT, INC. USA	126120	REGULAR SHRED SVC	0.00	51.72
1011	432108	08/13/25	10009505	SHRED-IT, INC. USA	275105	REGULAR SHRED SVC	0.00	51.72
1011	432108	08/13/25	10009505	SHRED-IT, INC. USA	105105	REGULAR SHRED SVC	0.00	51.73
1011	432108	08/13/25	10009505	SHRED-IT, INC. USA	115110	REGULAR SHRED SVC	0.00	51.73
TOTAL CHECK							0.00	258.62
1011	432109	08/13/25	10012054	SKYHAWKS SPORTS ACADEMY	275120	MULTI-SPORTS/SUMMER25	0.00	970.90
1011	432110	08/13/25	10012204	SO CAL CONCRETE DELIVERY	560211	CONCRETE	0.00	1,171.20
1011	432110	08/13/25	10012204	SO CAL CONCRETE DELIVERY	560211	CONCRETE	0.00	1,406.71
TOTAL CHECK							0.00	2,577.91
1011	432111	08/13/25	10004676	SONSRAY MACHINERY LLC	171710	KNOB SWITCH	0.00	34.82
1011	432111	08/13/25	10004676	SONSRAY MACHINERY LLC	560211	REPAIR FOR BACKHOE	0.00	1,669.34
TOTAL CHECK							0.00	1,704.16
1011	432112	08/13/25	00000607	SOUTH COAST AQMD	171710	FAC ID 44795 7/16/25	0.00	170.94
1011	432112	08/13/25	00000607	SOUTH COAST AQMD	171710	FAC ID 44795 7/16/25	0.00	1,131.26
TOTAL CHECK							0.00	1,302.20
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	6248 CRESCENT/JULY-25	0.00	39.69
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	RT91 FWY EO KNT/JUL25	0.00	41.04
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6655 MANCHSTR/JULY-25	0.00	41.24
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	BEACH/DURANGO/JULY-25	0.00	42.01
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7550 STANTON/JULY-25	0.00	44.18
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BEACH/9TH JULY-25	0.00	50.99
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	RT91 FWY OFF/JULY-25	0.00	54.34
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	5755 CRESCENT/JULY-25	0.00	55.50
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BEACH/STAGE/JULY-25	0.00	65.26
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	6691 BEACH/JULY-25	0.00	65.90
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BEACH/CRESCENT/JUL-25	0.00	74.48
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	SW CNR OR'THORP/JUL25	0.00	81.32
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	SAN REMO VL.VW/JULY25	0.00	88.36
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7582 COMMWLTH/JULY-25	0.00	88.36
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	6002 OR'THORP/JULY-25	0.00	88.36
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7201 ARTESIA/JULY-25	0.00	90.50
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BEACH/ARTESIA/JULY-25	0.00	91.26
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7113 FIRESTONE/JULY25	0.00	92.00
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	5700 BRIDGPORT/JULY25	0.00	95.39
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	6988 ARTESIA/JULY-25	0.00	99.66
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6210 INDIANA/JULY-25	0.00	116.97
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7365 ARTESIA/JULY-25	0.00	118.43
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BEACH/MALVERN/JULY-25	0.00	127.08
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7901 LA MIRADA/JULY25	0.00	131.42
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BP LITING/JULY-25	0.00	3,793.89
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	6140 BALL/JULY-25	0.00	5,328.43
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	6900 BEACH/JULY-25	0.00	8,582.42
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	2881 RSECRNS/JULY-25	0.00	13,019.83

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	6640 BEACH/JULY-25	0.00	31,609.98
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	7750 CAMELLIA/JULY-25	0.00	49,163.30
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BP LIGHTING/JULY-25	0.00	64,165.66
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	4701 BEACH/JULY-25	0.00	5.23
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	8001 CAMELLIA/JULY-25	0.00	14.62
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	4900 BEACH/JULY-25	0.00	16.67
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	ES VLVW SO FY/JULY-25	0.00	18.56
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	MNCHSTR/ARTES/JUL-25	0.00	27.75
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BEACH/COMNWL/JULY-25	0.00	31.64
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	8252 OR'THORP/JULY-25	0.00	31.64
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	5600 MALVERN/JULY-25	0.00	31.64
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	BEACH/MALVERN/JULY-25	0.00	31.64
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	9TH WESTERN/JULY-25	0.00	36.93
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7901 LA MIRADA/JULY25	0.00	36.93
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7341 ARTESIA/JULY-25	0.00	36.93
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	STANTON/MAPLE/JULY-25	0.00	36.93
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	8221 DALE ST/JULY-25	0.00	36.93
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	CRSNT X SANRIO/JULY25	0.00	39.69
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7851 LA PALMA/JULY-25	0.00	4.14
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	7530 WESTERN/JULY-25	0.00	12.25
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7672 BEACH/JULY-25	0.00	18.81
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	7733 BEACH/JULY-25	0.00	21.18
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7711 LA PALMA/JULY-25	0.00	32.47
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	7623 BEACH/JULY-25	0.00	33.52
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	8491 DALE/JULY-25	0.00	86.74
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	8552 BEACH/JULY-25	0.00	94.40
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	8242 LINDEN /JULY-25	0.00	31,951.33
1011	432115	08/13/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	6401 LINCOLN/JULY-25	0.00	39.57
TOTAL CHECK							0.00	210,275.39
1011	432116	08/13/25	00000336	SOUTHERN CALIFORNIA EDIS	275135	#10049666;TEP 9.8801	0.00	2,000.00
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6601 BEACH/JULY-25	0.00	26.98
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6660 BEACH/JULY-25	0.00	30.06
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	8152 KNOTT/JULY-25	0.00	30.06
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	8150 KNOTT/JULY-25	0.00	31.36
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	860810	7171 8TH ST/JULY-25	0.00	74.94
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6955 ARAGON/JULY-25	0.00	79.53
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6650 BEACH/JULY-25	0.00	1,136.14
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	860810	7600 DALE ST/JULY-25	0.00	1,390.39
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	8150 KNOTT/JULY-25	0.00	2,128.13
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	170670	6640 BEACH/JULY-25	0.00	5,913.48
1011	432117	08/13/25	00000328	SOUTHERN CALIFORNIA GAS	860810	7225 EL DORADO/JULY25	0.00	10,738.29
TOTAL CHECK							0.00	21,579.36
1011	432118	08/13/25	10006963	SPEAKWRITE, LLC	650305	TRANSCRIPTION/JULY-25	0.00	2,141.07
1011	432119	08/13/25	00010296	SPECIALIZED ELEVATOR SER	660241	ELEVATOR SERVICE	0.00	592.29
1011	432119	08/13/25	00010296	SPECIALIZED ELEVATOR SER	170670	REPLACE HYDRAULIC JACK	0.00	7,823.00
1011	432119	08/13/25	00010296	SPECIALIZED ELEVATOR SER	660241	ELEVATOR MAINT	0.00	643.84
TOTAL CHECK							0.00	9,059.13

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432120	08/13/25	00005362	DAVE FLANAGAN	650303	UPSTAIR HALLWAY/APR25	0.00	3,516.25
1011	432121	08/13/25	00010381	SPOK INC	860810	PAGER SERVICE	0.00	7.45
1011	432121	08/13/25	00010381	SPOK INC	275305	PAGER SERVICE	0.00	7.45
1011	432121	08/13/25	00010381	SPOK INC	352363	PAGER SERVICE	0.00	28.92
TOTAL CHECK							0.00	43.82
1011	432122	08/13/25	10006051	STANTEC CONSULTING SERVI	599793	DALE/WHITAKER/JUNE-25	0.00	4,738.25
1011	432123	08/13/25	00001085	STAPLES CONTRACT & COMME	126120	OFFICE SUPPLIES	0.00	326.23
1011	432124	08/13/25	10007764	STATE FARM MUTUAL AUTO I	107420	MARLOWE MONCUR#25-04	0.00	6,843.22
1011	432125	08/13/25	10008317	SUNNY SLOPE TREE FARM, I	560641	PLANTS	0.00	517.20
1011	432126	08/13/25	10014247	SUNSTATE EQUIPMENT CO.,	352363	SHORING ST. ANDREWS	0.00	349.51
1011	432127	08/13/25	10014260	SYNCIS INSURANCE SOLUTIO	11	REF/DEPOSIT#R11839	0.00	500.00
1011	432128	08/13/25	10014473	PACHANGA RESORTS INCORPO	650208	PD 2025 TEAM WORKSHOP	0.00	19,599.51
1011	432129	08/13/25	10008705	THE AUTOMOTIVE TRAINING	171710	TRAINING CLASS	0.00	1,040.65
1011	432130	08/13/25	00006872	TK ELEVATOR, CORPORATION	170670	ELEVATOR MAINT	0.00	1,489.62
1011	432131	08/13/25	10011938	T-MOBILE	650303	982979864 JULY-25	0.00	1,538.49
1011	432132	08/13/25	10011938	T-MOBILE	171710	974300786 JULY-25	0.00	0.40
1011	432133	08/13/25	00004212	TOWNSEND PUBLIC AFFAIRS	352267	LOBBYIST/AUG-25	0.00	2,018.75
1011	432133	08/13/25	00004212	TOWNSEND PUBLIC AFFAIRS	105105	LOBBYIST/AUG-25	0.00	6,056.25
1011	432133	08/13/25	00004212	TOWNSEND PUBLIC AFFAIRS	731105	GRANT WRITE/AUG-25	0.00	5,000.00
TOTAL CHECK							0.00	13,075.00
1011	432134	08/13/25	10013022	TINA TRAN	650208	WLLE-25 9/2-5/25	0.00	624.00
1011	432135	08/13/25	10013495	TRANSTECH ENGINEERS, INC	11	7860 BEACH BLVD	0.00	1,480.00
1011	432135	08/13/25	10013495	TRANSTECH ENGINEERS, INC	11	8030 DALE ST.	0.00	2,146.00
1011	432135	08/13/25	10013495	TRANSTECH ENGINEERS, INC	11	5600 BEACH BLVD	0.00	222.00
1011	432135	08/13/25	10013495	TRANSTECH ENGINEERS, INC	11	8071 SAN MARCELLO	0.00	444.00
1011	432135	08/13/25	10013495	TRANSTECH ENGINEERS, INC	160105	ON CALL SVCS/JUNE-25	0.00	11,322.00
TOTAL CHECK							0.00	15,614.00
1011	432136	08/13/25	00005445	TRI-SIGNAL INTEGRATION,	170670	FIRE ALARM/MAR-MAY-25	0.00	572.25
1011	432136	08/13/25	00005445	TRI-SIGNAL INTEGRATION,	170670	FIRE ALARM/JUNE-25	0.00	2,057.25
1011	432136	08/13/25	00005445	TRI-SIGNAL INTEGRATION,	170670	FIRE ALARM/JUNE-25	0.00	572.25
1011	432136	08/13/25	00005445	TRI-SIGNAL INTEGRATION,	170670	FIRE ALARM MAINT	0.00	647.08
1011	432136	08/13/25	00005445	TRI-SIGNAL INTEGRATION,	170670	FIRE ALARM MAINT	0.00	775.00
1011	432136	08/13/25	00005445	TRI-SIGNAL INTEGRATION,	170670	FIRE ALARM MAINT	0.00	775.00
TOTAL CHECK							0.00	5,398.83
1011	432137	08/13/25	10009554	TRUTH BE TOLD POLYGRAPH,	650105	2 PRE EMP POLY/JULY25	0.00	550.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432138	08/13/25	10012155	TUNNELWORKS SERVICES, IN	52	REF#00-0962-00 METER	0.00	2,000.00
1011	432139	08/13/25	10006614	TYLER TECHNOLOGIES, INC.	650402	HARDWARE FEES/MAY25	0.00	5,312.18
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650207	EXPLORER UNI/DIERINGE	0.00	145.13
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650208	CR:LT BARS/DIERINGER	0.00	-33.62
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650407	TRG BANG SAF/DIERINGE	0.00	35.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650204	CITIZENS ACAD/DIERING	0.00	40.92
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650407	CNT MBRSHIP/DIERINGER	0.00	287.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650207	EXPLORER UNI/DIERINGE	0.00	186.60
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650207	EXPLORER UNI/DIERINGE	0.00	234.45
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650207	EXPLORER UNI/DIERINGE	0.00	265.89
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160110	ENG2RWRD/RIDSHRGC/RV	0.00	1,339.55
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	352363	MONITOR STD/MCGEE	0.00	43.49
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	352363	TRG CLS MEAL BK/MCGEE	0.00	45.21
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	352363	MONITOR STD/MCGEE	0.00	141.33
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	352363	CWEA MBR/RENEW/MCGEE	0.00	380.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	352363	DESKTOP MONITOR/MCGEE	0.00	382.11
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	ADOBE SUBS/APARICIO	0.00	59.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	632110	CALED MBR DUE/FOULKES	0.00	838.84
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	17.92
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/COLON	0.00	18.18
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	19.41
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275140	MOVIES UNDR/ALARCON	0.00	19.56
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	19.83
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	DONUTS/MTG/MOORE	0.00	21.24
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	21.26
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	21.31
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	G-SUITE/SUBS/COPPING	0.00	21.60
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	21.61
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	631140	CODE ENF/COLES-GUZMAN	0.00	21.67
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	FOOT REST/COPPING	0.00	21.74
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/VU	0.00	21.81
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	LYFT/COPPING	0.00	22.40
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	SINK HOLE REP/MOORE	0.00	22.47
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275135	SPORTS DECOR/ALARCON	0.00	23.37
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/COLON	0.00	24.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/COLON	0.00	24.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	24.43
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	24.60
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	24.67
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	25.38
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/VU	0.00	25.57
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	26.11
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	OFFICE SUPL/MIKHAEL	0.00	26.34
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	26.54
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	PASTRIES/GRAD/MEDINA	0.00	26.68
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275310	BINGO SUPL/MOMPELLER	0.00	27.11
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275135	P-NUT EQUIP/ALARCON	0.00	27.13
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	560210	EMP TRG MEAL/PORTER	0.00	27.18
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/VU	0.00	27.59

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	28.19
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	28.59
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	OFFICE SUPL/MIKHAEL	0.00	28.70
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	FOOD/CONF/COPPING	0.00	28.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	29.27
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	105105	ADOBE SUBS/MEDINA	0.00	29.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	PORTOS/PDDISPATCH/GC	0.00	30.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	STRBK/SWRTECGFTCD/DP	0.00	30.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	31.49
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	VIDEO EDIT/COPPING	0.00	31.49
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	SINKHOLE MEAL/MOORE	0.00	32.62
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	33.13
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	170670	INS.TRAP REFIL/LIBUNA	0.00	34.78
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	OFFICE SUPL/COPPING	0.00	35.11
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL DESSERT/LOPEZ	0.00	35.24
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	STRBK/POLCDT/DP	0.00	36.90
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115120	ID GUIDE BK/LOPEZ	0.00	36.92
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275105	OFFICE SUPL/CHAVEZ	0.00	37.25
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	SMRTFNL/JOBFAIRSUPLGC	0.00	37.57
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/COLON	0.00	37.93
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	FOOD/CONF/COPPING	0.00	38.32
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	LUGGAGE FEE/COPPING	0.00	40.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	LUGGAGE FEE/COPPING	0.00	40.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275140	MOVIES UNDR/ALARCON	0.00	40.26
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275210	SAFARI SUPL/MARTINEZ	0.00	40.60
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL ITEM/LOPEZ	0.00	41.96
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275210	SAFARI SUPL/MARTINEZ	0.00	42.35
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	TIP/COPPING	0.00	43.09
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275305	IN'GEN SUPL/MOMPELLER	0.00	43.47
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	PRINTER INK/MANCILLA	0.00	45.14
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650402	CRIT INC MEAL/ESCAMIL	0.00	45.95
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	PASTRIES/GRAD/MEDINA	0.00	46.69
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	STAPLES/SUPPLIES/RV	0.00	46.75
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275160	REGISTER TAPE/MANCILL	0.00	52.68
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	WILD RIV SUPL/MANCILL	0.00	56.77
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	UBER/COPPING	0.00	56.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	UBER/COPPING	0.00	58.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	FOOD/CONF/COPPING	0.00	58.69
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650409	RT CONES BOX/GEYER	0.00	59.40
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	SNACKS/TRAIN/LIBUNAO	0.00	59.97
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650307	PROP LEAK ALM/BAILEY	0.00	60.44
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275105	OFFICE SUPL/CHAVEZ	0.00	60.61
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	SMRTFNL/JOBFAIRSUPLGC	0.00	61.05
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	SINKHOLE MEAL/MOORE	0.00	61.26
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	LUNCH/GM CTYD/COPPING	0.00	62.41
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	631140	WEBNAR ZAPIEN/FOULKES	0.00	65.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	FLR ST.CIT/FRANCO/LOP	0.00	65.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	TIP/DRONE EDIT/COPPIN	0.00	66.30
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650208	REFRESH ACAD/ESCAMILL	0.00	71.71
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	560210	MSA MGT TRAIN/PORTER	0.00	72.10
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650601	CRIT INCID SNK/BAILEY	0.00	72.11
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275315	KARAOKE REFRESH/DAVIS	0.00	73.54

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275145	SLING/JULY25/KURATA	0.00	78.69
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	SEWER MEAL BK/MOORE	0.00	80.02
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275210	SAFARI SUPL/MARTINEZ	0.00	84.80
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	UBER/COPPING	0.00	84.87
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275140	GLOWSTKS/ALARCON	0.00	92.10
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	TAXI NY/COPPING	0.00	95.70
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650302	PD ACAD SUPL/ESCAMILL	0.00	95.90
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	TRAINING CONF/MOORE	0.00	99.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275145	SLING SCHDULE/KURATA	0.00	99.29
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275305	DEPOSIT OKTOBER/DAVIS	0.00	100.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275315	SR.DNC SUPL/DAVIS	0.00	101.25
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	OFFICE SUPL/MIKHAEL	0.00	103.26
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275160	PRINTER INK/MANCILLA	0.00	103.26
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	560210	EMP TRG MEAL/PORTER	0.00	109.02
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	11	WAREHSE STK/KENNEDY	0.00	110.87
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	170670	COM GR DELIMER/LIBUNA	0.00	117.18
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	CEAOC MTG/MIKHAEL	0.00	118.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	KNOTTS/MAINHLP/DP	0.00	119.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	DROPBX ACCT/LOPEZ	0.00	119.88
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	170670	AIR IONIZER/LIBUNAO	0.00	120.61
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	KNOTTSRST/PLANMGR/GC	0.00	128.46
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121135	PALLET JCK REP/KENNED	0.00	130.92
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	170670	INSECT TRAPS/LIBUNAO	0.00	138.64
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	OFFICE SUPL/MIKHAEL	0.00	142.36
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275305	OFFICE SUPL/HURTADO	0.00	146.10
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275305	CPRS MBR CONNIE/HURTA	0.00	150.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275305	CPRS MBR TANIKA/HURTA	0.00	150.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	PIZZA CAMP/MANCILLA	0.00	152.03
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL ITEM/LOPEZ	0.00	152.96
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	FLY/TRG CONF/MOORE	0.00	158.97
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275140	POPCORN/ALARCON	0.00	159.90
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL ITEM/LOPEZ	0.00	160.36
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL ITEM/LOPEZ	0.00	168.07
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275310	BINGO SUPL/MOMPELLER	0.00	169.39
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	860810	LED LIGHT/BOIS/LIBUNA	0.00	171.80
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650208	UAS TEST/ESCAMILLA	0.00	175.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	VIDEO EDIT/COPPING	0.00	189.90
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	OFFICE SUPL/MIKHAEL	0.00	197.49
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	SCRIPT/VOICE/COPPING	0.00	200.45
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650303	USB FLS DR CSE/MIKIEW	0.00	214.16
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	560640	DRAIN IRRIG.PT/PORTER	0.00	224.91
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	860810	BOILER SWITCH/LIBUNAO	0.00	258.01
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL DINNER/LOPEZ	0.00	278.97
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	EX TIC CAMP/KURATA	0.00	330.75
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	105105	NOCCC LUNCH/MEDINA	0.00	346.90
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	170670	EXHAST FAN MOTOR/HUNT	0.00	348.47
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	FLY/FAITH/COPPING	0.00	352.97
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	ANAHEIM/EVT/COPPING	0.00	375.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL DINNER/LOPEZ	0.00	375.19
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650103	RETRACT STND/GEYER	0.00	397.75
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	995100	HOST/CHIASSON/APARICI	0.00	408.84
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	VIDEO DRONE/COPPING	0.00	422.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	EX TIC EXCURS/KURATA	0.00	428.12
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	452410	ANN HR TRG/MOORE	0.00	430.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	860810	FENCE PNEL STD/LIBUNA	0.00	500.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	CMC TRG/LOPEZ/BADILLO	0.00	500.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	995100	HOST/GERSHTEIN/APARIC	0.00	510.48
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	CONST/SUBS/COPPING	0.00	519.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	995100	HOST GERAARDS/APARICI	0.00	532.29
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	995100	HOST STOHLER/APARICIO	0.00	543.60
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	170670	DISHWSHR REP/HUNT	0.00	558.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	ADDIT'L TIC URBAN/BOX	0.00	588.36
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	HR DESKS/COLES-GUZMAN	0.00	608.98
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	IDS LICENSE/HUNT	0.00	900.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	EX TIC WILD RIVER/BOX	0.00	920.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650302	ADM CITS/ESCAMILLA	0.00	997.14
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	HOTEL/CONF/COPPING	0.00	1,109.59
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275105	PLOTTER INK/COLES-GUZ	0.00	1,518.14
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	731150	RED CARBON/AVERELL	0.00	10.74
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650302	DIGITAL RECORD/AVEREL	0.00	76.07
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121135	CHAIR MAT/AVERELL	0.00	93.51
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	RF/COUNCL ITM/JIMENEZ	0.00	-134.96
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	RF/WE LEAD ITM/GUERRA	0.00	-9.76
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	INDEX CARD/PEN/FEWER	0.00	2.72
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	CC OFS SUPL/GUERRA	0.00	7.60
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	PASTRIES/GRADS/FEWER	0.00	13.34
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	CANVA SUBS/JIMENEZ	0.00	15.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	ZOOM ACCT/JIMENEZ	0.00	15.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	ZOOM/GUERRA/JULY-25	0.00	15.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	WE LEAD ITEMS/JIMENEZ	0.00	16.19
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	WE LEAD ITEMS/GUERRA	0.00	19.53
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COOKIES D1 COM/FEWER	0.00	20.06
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115120	PASSPORT SUPL/GUERRA	0.00	21.62
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	WATER/COOKIES/FEWER	0.00	26.80
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL ITEM/GUERRA	0.00	27.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	FEDEX/DK	0.00	31.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/CITY VEH/NUNES	0.00	33.69
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	CM/CARWASH/FRANCE	0.00	35.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	FEDEX/DK	0.00	52.55
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115120	PASSPORT SUPL/GUERRA	0.00	59.48
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/CITY VEH/NUNES	0.00	70.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	TRANSLAT EQUIP/GUERRA	0.00	75.41
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	TRANSLAT EQUIP/GUERRA	0.00	85.61
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	DROPBX ACCT/JIMENEZ	0.00	119.88
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	COUNCIL ITEM/JIMENEZ	0.00	134.96
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115110	WE LEAD ITM/JIMENEZ	0.00	216.39
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	126152	ONLI WTR GTWAY/HYUN	0.00	224.40
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	115120	PASSPORT SUPL/GUERRA	0.00	280.52
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121135	NIGP CODES/AVERELL	0.00	690.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106131	BOTTLED WATER/AVERELL	0.00	1,071.98
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275130	SOAK CITY TICK/AVEREL	0.00	2,664.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	EMPBBQ-IN-N-OUT/EF	0.00	3,635.42
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	995100	HOST STOHLER/APARICIO	0.00	-543.60
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	REF/CNCL ITEM/LOPEZ	0.00	-168.07

SELECTION CRITERIA: transact.trans_date between '20250731 00:00:00.000' and '20250813 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	REF/CNCL ITEM/LOPEZ	0.00	-160.36
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	CREDIT RETURN/MIKHAEL	0.00	-23.91
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	4.74
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	560231	GRAPHIC EXPO/DAHL	0.00	5.14
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	560231	GRAP EXPO GRIMES/DAHL	0.00	5.14
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	560231	GRPH EXPO/GUZMAN/DAHL	0.00	5.14
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	OFFICE SUPL/MIKHAEL	0.00	5.37
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275305	OFS SUPPLIES/HURTADO	0.00	5.42
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275315	KARAOKE SUPL/DAVIS	0.00	5.44
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	101101	PASTRIES/GRAD/MEDINA	0.00	6.67
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	FOOD/CONF/COPPING	0.00	8.38
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/NGUYEN	0.00	8.66
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275305	IN'GEN SUPL/MOMPELLER	0.00	9.78
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275205	SPOTIFY ACCT/MARTINEZ	0.00	11.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	UBER/COPPING	0.00	13.00
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	EV CHARGE/GEYER	0.00	13.40
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	PORTOS/SRHRANALYST/RV	0.00	14.83
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275160	GYM SUPL/MANCILLA	0.00	14.86
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275315	SR DNC SUPL/DAVIS	0.00	15.40
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	PORTO/SWRTECBRKFST/DP	0.00	15.43
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	OFFICE SUPL/MIKHAEL	0.00	15.59
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	171710	FUEL/MOTORCYC/VU	0.00	15.71
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	160105	ZOOM SUBS/MIKHAEL	0.00	15.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	650303	ZOOM MO CHG/NGUYEN	0.00	15.99
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	121110	PORTOS/MAINHLP/DP	0.00	16.61
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	106117	FOOD/CONF/COPPING	0.00	17.38
1011	432150	08/13/25	00010474	U.S.BANK CORPORATE PAYME	275405	TOTS SUPL/MARTINEZ	0.00	17.88
TOTAL CHECK							0.00	37,197.21
1011	432151	08/13/25	10012950	UNISHIELD, INC	121140	FIRST AID SUPPLIES	0.00	393.51
1011	432151	08/13/25	10012950	UNISHIELD, INC	121140	FIRST AID SUPPLIES	0.00	435.00
TOTAL CHECK							0.00	828.51
1011	432152	08/13/25	10014469	UNITED REAL ESTATE DEVEL	52	REF DEPOSIT#E25-0051	0.00	5,742.00
1011	432153	08/13/25	10006501	UNIVERSAL ABATEMENT SERV	126128	HIP202528 CARNES	0.00	7,300.00
1011	432154	08/13/25	10008629	MARK SANDERS	731150	CORRECTION NOTICES	0.00	489.38
1011	432155	08/13/25	10011587	US BANK	11	CUSTODY ACCT/JUNE-25	0.00	987.66
1011	432156	08/13/25	10011587	US BANK	997100	CUSTODY ACCT/JUNE-25	0.00	12.34
1011	432157	08/13/25	10014470	KIM VANTILBORG	11	REF/DEPOSIT#E25-0178	0.00	100.00
1011	432158	08/13/25	10002032	VERIZON WIRELESS	860810	542021084-00001 JUN25	0.00	211.16
1011	432159	08/13/25	10002032	VERIZON WIRELESS	860810	542021084-00001 JUN25	0.00	211.04
1011	432160	08/13/25	10002032	VERIZON WIRELESS	650303	542373150-00001 JUL25	0.00	2,605.84
1011	432161	08/13/25	10002032	VERIZON WIRELESS	352363	870083592-0001 JUL-25	0.00	370.99

SELECTION CRITERIA: transact.trans_date between '20250731 00:00:00.000' and '20250813 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432161	08/13/25	10002032	VERIZON WIRELESS	170670	870083592-0001 JUL-25	0.00	912.90
TOTAL CHECK							0.00	1,283.89
1011	432162	08/13/25	10002032	VERIZON WIRELESS	105105	561306915-00002 JUL25	0.00	41.36
1011	432162	08/13/25	10002032	VERIZON WIRELESS	632110	561306915-00002 JUL25	0.00	74.89
1011	432162	08/13/25	10002032	VERIZON WIRELESS	352363	561306915-00002 JUL25	0.00	76.02
1011	432162	08/13/25	10002032	VERIZON WIRELESS	101101	561306915-00002 JUL25	0.00	136.03
1011	432162	08/13/25	10002032	VERIZON WIRELESS	560210	561306915-00002 JUL25	0.00	38.34
TOTAL CHECK							0.00	366.64
1011	432163	08/13/25	10002032	VERIZON WIRELESS	275105	561306915-00007 JUL25	0.00	335.83
1011	432164	08/13/25	10002032	VERIZON WIRELESS	170670	561306915-00002 JUL25	0.00	580.73
1011	432164	08/13/25	10002032	VERIZON WIRELESS	115110	561306915-00002 JUL25	0.00	136.03
TOTAL CHECK							0.00	716.76
1011	432165	08/13/25	00002197	VERNE'S PLUMBING,INC.	170670	PLUMBING SVC	0.00	921.38
1011	432166	08/13/25	10004361	VORTEX INDUSTRIES, LLC	170670	PD DOOR REPAIR	0.00	2,149.93
1011	432166	08/13/25	10004361	VORTEX INDUSTRIES, LLC	170670	REPLACE DETERIORATED P	0.00	7,984.88
1011	432166	08/13/25	10004361	VORTEX INDUSTRIES, LLC	170670	REPLACE CORRODED FRAME	0.00	4,998.70
TOTAL CHECK							0.00	15,133.51
1011	432167	08/13/25	00000138	VULCAN MATERIALS, INC.	560211	ASPHALT	0.00	348.87
1011	432167	08/13/25	00000138	VULCAN MATERIALS, INC.	560211	ASPHALT	0.00	588.06
1011	432167	08/13/25	00000138	VULCAN MATERIALS, INC.	560211	ASPHALT	0.00	589.23
1011	432167	08/13/25	00000138	VULCAN MATERIALS, INC.	560211	ASPHALT	0.00	408.38
TOTAL CHECK							0.00	1,934.54
1011	432168	08/13/25	00005726	WALTERS WHOLESALE ELECTR	170670	HARDWARE	0.00	60.35
1011	432168	08/13/25	00005726	WALTERS WHOLESALE ELECTR	170670	HARDWARE	0.00	34.11
TOTAL CHECK							0.00	94.46
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	275305	LEASE COPIER/AUG-25	0.00	12.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	998100	LEASE COPIER/AUG-25	0.00	32.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	631140	LEASE COPIER/AUG-25	0.00	44.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	731120	LEASE COPIER/AUG-25	0.00	44.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	731150	LEASE COPIER/AUG-25	0.00	44.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	732071	LEASE COPIER/AUG-25	0.00	55.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	997100	LEASE COPIER/AUG-25	0.00	65.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	352267	LEASE COPIER/AUG-25	0.00	160.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	126120	LEASE COPIER/AUG-25	0.00	185.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	121110	LEASE COPIER/AUG-25	0.00	190.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	275105	LEASE COPIER/AUG-25	0.00	220.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	115110	LEASE COPIER/AUG-25	0.00	275.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	160105	LEASE COPIER/AUG-25	0.00	300.00
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	121135	LEASE COPIER/AUG-25	0.00	1,121.26
1011	432169	08/13/25	10014012	WELLS FARGO FINANCIAL LE	650302	LEASE COPIER/AUG-25	0.00	1,121.27
TOTAL CHECK							0.00	3,868.53
1011	432170	08/13/25	00000141	WEST COAST ARBORISTS INC	860810	TREE PRUNING/JULY-25	0.00	2,939.70

SELECTION CRITERIA: transact.trans_date between '20250731 00:00:00.000' and '20250813 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432171	08/13/25	00000140	WEST COAST SAND & GRAVEL	352363	SOIL FOR BACKFLOW	0.00	619.88
1011	432172	08/13/25	10009209	WEST GROVE VOLLEYBALL, L	275120	VOLLEYBALL/SUMMER-25	0.00	968.90
1011	432173	08/13/25	10012502	WILD WATER OPERATING LLC	171710	CAR WASHES	0.00	978.50
1011	432174	08/13/25	10006857	YARDLEY ORGILL CO., INC.	352363	RESTOCK FOR REPAIR	0.00	1,468.28
1011	432174	08/13/25	10006857	YARDLEY ORGILL CO., INC.	352363	GASKETS	0.00	112.28
1011	432174	08/13/25	10006857	YARDLEY ORGILL CO., INC.	352363	PIPE RESTOCK	0.00	1,476.43
TOTAL CHECK							0.00	3,056.99
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	#300-327 - PT20001014,	0.00	1,523.50
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	#300-818 - PT2001214 (	0.00	619.48
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	FREIGHT	0.00	371.87
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	TAX	0.00	187.52
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	#300-818 - PT2001214 (	0.00	1,202.52
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	#300-341 - PTA2253012	0.00	694.00
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	FREIGHT	0.00	322.75
1011	432175	08/13/25	00000146	ZUMAR INDUSTRIES INC	560231	TAX	0.00	165.96
TOTAL CHECK							0.00	5,087.60
1011	V432176	08/13/25	10014232	FIT KIT INC	632118	VIP REBATE/JULY-25	0.00	500.00
1011	V432177	08/13/25	00007415	BUENA PARK CITY EMPLOYEE	73	DED:1102 BPCEA DUES	0.00	690.00
1011	V432178	08/13/25	00000481	BUENA PARK POLICE ASSOCI	73	DED:0846 LTD PA/PMA	0.00	2,010.00
1011	V432178	08/13/25	00000481	BUENA PARK POLICE ASSOCI	73	DED:1100 POLICE DUE	0.00	8,122.64
TOTAL CHECK							0.00	10,132.64
1011	V432179	08/13/25	00007357	BUENA PARK POLICE DEPT S	73	DED:1101 SWAT	0.00	340.00
1011	V432179	08/13/25	00007357	BUENA PARK POLICE DEPT S	73	DED:1099 SWAT DUES	0.00	40.00
TOTAL CHECK							0.00	380.00
1011	V432180	08/13/25	10012664	HGREG NISSAN BUENA PARK	632118	VIP REBATE/JULY-25	0.00	500.00
1011	V432181	08/13/25	00002073	HOUSE OF IMPORTS	632118	VIP REBATE/JULY-25	0.00	5,500.00
1011	V432182	08/13/25	00008482	JOHN SOTTEK	126128	HIP202528 CARNES	0.00	600.00
1011	V432182	08/13/25	00008482	JOHN SOTTEK	126128	HIP202530 NGUYEN	0.00	500.00
TOTAL CHECK							0.00	1,100.00
1011	V432183	08/13/25	00000054	TED JONES FORD INC.	171710	DOOR HINGES	0.00	281.82
1011	V432183	08/13/25	00000054	TED JONES FORD INC.	171710	EVAP CANISTER	0.00	258.60
TOTAL CHECK							0.00	540.42
1011	V432184	08/13/25	10009196	PLANETBIDS INC.	121135	ANNUAL USER FEE	0.00	4,765.38
1011	V432185	08/13/25	00001323	SIMPSON AUTOMOTIVE, INC.	632118	VIP REBATE/JULY-25	0.00	500.00
TOTAL CASH ACCOUNT							4,273.93	1,546,012.99
TOTAL FUND							4,273.93	1,546,012.99

SELECTION CRITERIA: transact.trans_date between '20250731 00:00:00.000' and '20250813 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL REPORT							4,273.93	1,546,012.99

Voided Check Numbers	Date Printed
431958	8/13/2025
432040	
432113	
432114	
432140	
432141	
432142	
432143	
432144	
432145	
432146	
432147	
432148	
432149	

RESOLUTION NO _____,

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $3,490,304.44 DEMAND NOS., 432186 THROUGH 432408 CANCELLED NOS 428067, 428180, 428201, 428233, 428234, 428255, 428586. 428597, 428834 AND 428835 VOIDS SEE ATTACHED LIST

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Director of Finance or his designated representative hereby certify to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: That claims and demands Nos.432186 through 432408 the sum of $3,490,304.44 set forth on the 18-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed as set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025

_____
City Clerk

SELECTION CRITERIA: transact.trans_date between '20250814 00:00:00.000' and '20250827 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO		ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	428067	V	12/04/24	00010359	ADMINSURE INC	107410	WKS COMP CLAIM/DEC24	0.00	-11,676.00
1011	428180	V	12/04/24	10013996	JONATHAN MOH	11	REF/E24-0274/7674 LAR	0.00	-100.00
1011	428201	V	12/04/24	10013997	PATRICIA PISTILLI	11	RF/E24-0293/6933 THEL	0.00	-100.00
1011	428233	V	12/04/24	10009023	TIRE HUB, LLC	171710	TIRES	0.00	-264.31
1011	428233	V	12/04/24	10009023	TIRE HUB, LLC	171710	STOCK ORDER	0.00	-1,949.29
TOTAL CHECK								0.00	-2,213.60
1011	428234	V	12/04/24	10012501	RYAN TRAN	11	RF/E24-0265/8710 KEND	0.00	-100.00
1011	428255	V	12/04/24	10014002	LAURA YOUREX	11	RF/E24-0192/7889 AZAL	0.00	-100.00
1011	428586	V	01/09/25	10014033	PACHECO, JANDELL	52	UB REFUND	0.00	-5.70
1011	428597	V	01/09/25	10007765	SUSAN SONNE	101101	CCAC CF TRAIN TICKET	0.00	-92.00
1011	428834	V	01/29/25	10014046	ALLIANCE HOME BUYERS LLC	52	UB REFUND	0.00	-100.43
1011	428835	V	01/29/25	00006012	AMBIUS INC	170670	PLANT SVC/JAN-25	0.00	-326.76
1011	432186		08/27/25	10003451	A T & T	650302	25082912039566 AUG-25	0.00	85.94
1011	432187		08/27/25	10003451	A T & T	650302	25082759691016 AUG-25	0.00	85.94
1011	432189		08/27/25	10003794	A T & T	650302	9391026095 AUG-25	0.00	31.58
1011	432189		08/27/25	10003794	A T & T	650302	9391026066 AUG-25	0.00	31.58
1011	432189		08/27/25	10003794	A T & T	650302	9391026065 AUG-25	0.00	31.58
1011	432189		08/27/25	10003794	A T & T	650302	9391026099 AUG-25	0.00	31.58
1011	432189		08/27/25	10003794	A T & T	650302	9391026110 AUG-25	0.00	35.31
1011	432189		08/27/25	10003794	A T & T	650302	9391026075 AUG-25	0.00	35.58
1011	432189		08/27/25	10003794	A T & T	650302	9391026090 AUG-25	0.00	91.63
1011	432189		08/27/25	10003794	A T & T	650302	9391026064 AUG-25	0.00	121.65
1011	432189		08/27/25	10003794	A T & T	650302	9391026059 AUG-25	0.00	151.68
1011	432189		08/27/25	10003794	A T & T	650302	9391031460 AUG-25	0.00	174.76
1011	432189		08/27/25	10003794	A T & T	650302	9391026092 AUG-25	0.00	211.89
1011	432189		08/27/25	10003794	A T & T	650302	9391050226 AUG-25	0.00	254.08
1011	432189		08/27/25	10003794	A T & T	650302	9391026074 AUG-25	0.00	341.56
1011	432189		08/27/25	10003794	A T & T	650302	9391063673 AUG-25	0.00	1,215.24
1011	432189		08/27/25	10003794	A T & T	860810	9391026053 AUG-25	0.00	31.25
1011	432189		08/27/25	10003794	A T & T	170670	9391026107 AUG-25	0.00	31.27
1011	432189		08/27/25	10003794	A T & T	170670	9391026100 AUG-25	0.00	60.95
1011	432189		08/27/25	10003794	A T & T	170670	9391050380 AUG-25	0.00	31.24
1011	432189		08/27/25	10003794	A T & T	126143	9391026115 AUG-25	0.00	31.24
1011	432189		08/27/25	10003794	A T & T	170670	9391026113 AUG-25	0.00	31.24
1011	432189		08/27/25	10003794	A T & T	170670	9391026112 AUG-25	0.00	31.24
1011	432189		08/27/25	10003794	A T & T	170670	9391026056 AUG-25	0.00	31.24
1011	432189		08/27/25	10003794	A T & T	170670	9391026055 AUG-25	0.00	31.24
1011	432189		08/27/25	10003794	A T & T	170670	9391036465 AUG-25	0.00	457.21
1011	432189		08/27/25	10003794	A T & T	650302	9391065061 AUG-25	0.00	1,258.79
1011	432189		08/27/25	10003794	A T & T	650302	9391026085 AUG-25	0.00	31.29

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432189	08/27/25	10003794	A T & T	650302	9391026080 AUG-25	0.00	31.29
1011	432189	08/27/25	10003794	A T & T	650302	9391026054 AUG-25	0.00	63.16
1011	432189	08/27/25	10003794	A T & T	170670	9391054290 AUG-25	0.00	31.21
1011	432189	08/27/25	10003794	A T & T	126143	9391026072 AUG-25	0.00	31.21
1011	432189	08/27/25	10003794	A T & T	660241	9391050275 AUG-25	0.00	60.85
1011	432189	08/27/25	10003794	A T & T	126143	9391026070 AUG-25	0.00	60.87
1011	432189	08/27/25	10003794	A T & T	170670	9391026049 AUG-25	0.00	216.27
1011	432189	08/27/25	10003794	A T & T	660241	9391026088 AUG-25	0.00	238.78
TOTAL CHECK							0.00	5,551.54
1011	432190	08/27/25	10004247	A T & T MOBILITY	275305	828554058 AUG-25	0.00	128.87
1011	432191	08/27/25	10004247	A T & T MOBILITY	631140	287260985373 AUG-25	0.00	246.65
1011	432192	08/27/25	10004247	A T & T MOBILITY	275105	287306643033 AUG-25	0.00	40.24
1011	432193	08/27/25	10004247	A T & T MOBILITY	731150	9960958533 AUG-25	0.00	312.09
1011	432194	08/27/25	00005626	ABBA TERMITE & PESTCONTR	170670	PEST CONTROL	0.00	650.00
1011	432195	08/27/25	10013064	ACE K9	171710	ANNUAL RENEWAL	0.00	336.00
1011	432196	08/27/25	00010359	ADMINSURE INC	107410	WKS COMP CLAIMS/SEP25	0.00	12,026.00
1011	432197	08/27/25	10007175	ANCOM GROUP INC.	275405	MATH WKSHP/SUMMER25	0.00	263.34
1011	432198	08/27/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	PHYS,HEP-B VAC/AUG-25	0.00	625.00
1011	432199	08/27/25	10012896	AGILE OCCUPATIONAL MEDIC	121110	SHORT PAID #EM045785	0.00	60.00
1011	432200	08/27/25	10013157	AIRGAP LABS, LLC	126143	#FTQ-4323603 I FORTINE	0.00	2,140.15
1011	432200	08/27/25	10013157	AIRGAP LABS, LLC	650303	FS-1024E I LAYER 2/3 F	0.00	20,264.70
1011	432200	08/27/25	10013157	AIRGAP LABS, LLC	650303	FC-10-S1E24-247-02-36	0.00	7,014.50
1011	432200	08/27/25	10013157	AIRGAP LABS, LLC	650303	SALES TAX	0.00	1,773.16
1011	432200	08/27/25	10013157	AIRGAP LABS, LLC	650303	SHIPPING	0.00	189.36
TOTAL CHECK							0.00	31,381.87
1011	432201	08/27/25	10014501	ALL SERVICE ROOFING	11	REF DEPOSIT#RF25-204	0.00	600.00
1011	432202	08/27/25	10011634	UNIVERSAL PROTECTION SER	650308	CITYJAIL CONT/JULY-25	0.00	44,001.36
1011	432203	08/27/25	00006012	AMBIUS INC	170670	PLANT SERVICE/AUG-25	0.00	359.44
1011	432204	08/27/25	00009030	AMTEK CONSTRUCTION	21	PMT# 1 RET.	0.00	-190.00
1011	432204	08/27/25	00009030	AMTEK CONSTRUCTION	196917	EV CHG INSTALL/JULY-2	0.00	3,800.00
1011	432204	08/27/25	00009030	AMTEK CONSTRUCTION	196917	EV INSTAL/FINAL AUG25	0.00	55,362.37
1011	432204	08/27/25	00009030	AMTEK CONSTRUCTION	21	PMT2/FINAL RET. AUG25	0.00	-2,768.12
TOTAL CHECK							0.00	56,204.25
1011	432205	08/27/25	00009030	AMTEK CONSTRUCTION	21	EV CHG FINAL RET.	0.00	2,958.12
1011	432206	08/27/25	00005384	ANDY GUMP, INC	860810	RESTROOM SVC	0.00	60.50

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FUND - 11 - GENERAL FUND

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1011	432206	08/27/25	00005384	ANDY GUMP, INC	860810	RESTROOM SERVICE	0.00	322.69
TOTAL CHECK							0.00	383.19
1011	432207	08/27/25	00009015	TAJEN GRAPHICS, INC	275140	PUMP TRACK BANNERS	0.00	304.50
1011	432207	08/27/25	00009015	TAJEN GRAPHICS, INC	275125	MOVIE BANNERS	0.00	456.75
TOTAL CHECK							0.00	761.25
1011	432208	08/27/25	10006711	LAURIE AUBUCHON	115110	REIMB/WE LEAD/HOLDER	0.00	244.18
1011	432209	08/27/25	10004407	JOHN MICHAEL BAIR	650403	REIMB ARPOC EXPENSE	0.00	1,271.64
1011	432210	08/27/25	10014507	DANIEL BARTOLOME	11	REF DEPOSIT#R12038	0.00	500.00
1011	432210	08/27/25	10014507	DANIEL BARTOLOME	875805	REF DEPOSIT#R12038	0.00	-100.00
TOTAL CHECK							0.00	400.00
1011	432211	08/27/25	10014492	JANETH M. BAUTISTA	11	REF#E25-0064/6831 SHO	0.00	100.00
1011	432212	08/27/25	10006864	SELF INSURED SERVICES CO	73	JULY-25 DENTAL	0.00	23,228.20
1011	432213	08/27/25	10007684	BEST LAWNMOWER, INC	560640	TOOL	0.00	121.78
1011	432214	08/27/25	10007640	BIG BEN, INC.	632110	HYDRANT/FINAL/JULY-25	0.00	112,367.63
1011	432214	08/27/25	10007640	BIG BEN, INC.	12	PMT#1 RET.HYDRANT	0.00	-5,618.38
TOTAL CHECK							0.00	106,749.25
1011	432215	08/27/25	10007640	BIG BEN, INC.	12	PMT#1 FINAL RET.	0.00	5,618.38
1011	432216	08/27/25	10010196	BKF ENGINEERS	490025	KNOT STORMDRAIN/JUL25	0.00	12,427.25
1011	432217	08/27/25	10011115	BLANK ROME LLP	110105	BUTTERFLY PAV/JULY-25	0.00	12,382.93
1011	432218	08/27/25	10014218	BLACK O'DOWD AND ASSOCCI	290164	PEAK PK POOL/FINAL	0.00	1,600.00
1011	432219	08/27/25	00000011	MANHATTAN STITCHING COMP	352363	#L543- PORT AUTHORITY	3.50	43.50
1011	432219	08/27/25	00000011	MANHATTAN STITCHING COMP	352363	#L807- PORT AUTHORITY	3.06	38.06
1011	432219	08/27/25	00000011	MANHATTAN STITCHING COMP	352363	L5430 2XL	3.33	41.33
1011	432219	08/27/25	00000011	MANHATTAN STITCHING COMP	560231	#N35232 LIGHT BLUE, SI	0.00	150.00
1011	432219	08/27/25	00000011	MANHATTAN STITCHING COMP	560231	1- COLOR BLACK LOGO ON	0.00	108.12
1011	432219	08/27/25	00000011	MANHATTAN STITCHING COMP	560231	SET UP CHARGES	0.00	35.00
1011	432219	08/27/25	00000011	MANHATTAN STITCHING COMP	560231	TAX	0.00	35.88
TOTAL CHECK							9.89	451.89
1011	432220	08/27/25	00000815	VARSITY BRANDS HOLDING C	275135	ITEM #SGA400 - 4" CLAS	0.00	4,549.99
1011	432220	08/27/25	00000815	VARSITY BRANDS HOLDING C	275135	ITEM #SCGWHLXX - TRANS	0.00	419.98
1011	432220	08/27/25	00000815	VARSITY BRANDS HOLDING C	275135	TAX	0.00	434.86
1011	432220	08/27/25	00000815	VARSITY BRANDS HOLDING C	275135	FREIGHT	0.00	150.00
TOTAL CHECK							0.00	5,554.83
1011	432221	08/27/25	00000015	BUENA PARK LOCK & KEY SH	170670	HARDWARE	0.00	199.56
1011	432222	08/27/25	00000759	BUENA PARK PLAQUE & TROP	275105	CONSTRUCTION BANNERS	0.00	2,120.63
1011	432222	08/27/25	00000759	BUENA PARK PLAQUE & TROP	650208	BADGE/DESK PLATE	0.00	31.54

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL CHECK							0.00	2,152.17
1011	432223	08/27/25	00008501	BUENA PARK SCHOOL DISTRI	275130	WHITAKER PARK 7/31/25	0.00	260.00
1011	432223	08/27/25	00008501	BUENA PARK SCHOOL DISTRI	275130	PEAK PARK 6/20/25	0.00	95.25
1011	432223	08/27/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BP MIDDLE SCH 6/16/25	0.00	110.50
1011	432223	08/27/25	00008501	BUENA PARK SCHOOL DISTRI	275130	BP MIDDLE SCH 6/16/25	0.00	131.00
1011	432223	08/27/25	00008501	BUENA PARK SCHOOL DISTRI	275130	ANGEL STADIUM 6/11/25	0.00	328.75
1011	432223	08/27/25	00008501	BUENA PARK SCHOOL DISTRI	275130	PEAK PARK 6/13/25	0.00	49.00
TOTAL CHECK							0.00	974.50
1011	432224	08/27/25	10010674	BUILT RITE FENCE COMPANY	860810	FENCE RENTAL	0.00	1,770.00
1011	432224	08/27/25	10010674	BUILT RITE FENCE COMPANY	106131	GATE REPAIR	0.00	1,456.00
TOTAL CHECK							0.00	3,226.00
1011	432225	08/27/25	00000021	CALIF FORENSIC PHLEBOTOM	650402	BLOOD DRAWS	0.00	2,435.52
1011	432226	08/27/25	00000018	CTL PRINTING INDUSTRIES,	126120	2027 RED BUSINESS LICE	40.53	513.53
1011	432226	08/27/25	00000018	CTL PRINTING INDUSTRIES,	126120	2028 GREEN BUSINESS LI	40.54	513.54
1011	432226	08/27/25	00000018	CTL PRINTING INDUSTRIES,	126120	FILM COST	0.00	100.00
1011	432226	08/27/25	00000018	CTL PRINTING INDUSTRIES,	126120	SHIPPING	0.00	45.62
TOTAL CHECK							81.07	1,172.69
1011	432227	08/27/25	00003738	CALIF-NEVADA SEC.AMER.WA	352363	WATER CF 8/13/25	0.00	1,000.00
1011	432228	08/27/25	10014386	PAUL CARROLL	11	REF/E24-0335/7185 EL	0.00	100.00
1011	432229	08/27/25	10012948	HELENE CASTRO	11	REF/DEPOSIT#R11963	0.00	500.00
1011	432230	08/27/25	10004469	CERRITOS DODGE CHRYSLER	171710	FUEL PUMPS	0.00	585.89
1011	432230	08/27/25	10004469	CERRITOS DODGE CHRYSLER	171710	MOTOR MOUNT	0.00	139.60
TOTAL CHECK							0.00	725.49
1011	432231	08/27/25	10012931	CHARTER COMMUNICATIONS	650302	188676101 AUG-25	0.00	1,099.00
1011	432232	08/27/25	10012931	CHARTER COMMUNICATIONS	650302	187624701 AUG-25	0.00	454.93
1011	432233	08/27/25	10012931	CHARTER COMMUNICATIONS	170670	188670701 AUG-25	0.00	825.47
1011	432234	08/27/25	10012931	CHARTER COMMUNICATIONS	650302	188676401 AUG-25	0.00	12.50
1011	432235	08/27/25	10012931	CHARTER COMMUNICATIONS	170670	188676501 AUG-25	0.00	825.47
1011	432236	08/27/25	10012931	CHARTER COMMUNICATIONS	275305	222866301 AUG-25	0.00	1,099.00
1011	432237	08/27/25	10012931	CHARTER COMMUNICATIONS	106132	238207201 AUG-25	0.00	540.00
1011	432238	08/27/25	10012931	CHARTER COMMUNICATIONS	650302	238915001 AUG-25	0.00	481.63
1011	432239	08/27/25	10007941	CHARTER COMMUNICATIONS H	650404	8448400240089222	0.00	12.49
1011	432240	08/27/25	10014493	CIM ENTERPRISES	52	DEPOSIT	0.00	2,000.00
1011	432240	08/27/25	10014493	CIM ENTERPRISES	126152	METER	0.00	-444.97

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1011	432240	08/27/25	10014493	CIM ENTERPRISES	126152	CAPITAL	0.00	-44.50
TOTAL CHECK							0.00	1,510.53
1011	432241	08/27/25	00000206	CLINICAL LAB OF SAN BERN	352363	WATER SAMPLING JUL 25	0.00	2,642.50
1011	432242	08/27/25	00007665	COAST RECREATION	860810	SHADE FABRIC	0.00	2,709.65
1011	432242	08/27/25	00007665	COAST RECREATION	860810	PLAYGROUND PARTS	0.00	682.69
TOTAL CHECK							0.00	3,392.34
1011	432243	08/27/25	00005774	THE CODE GROUP, INC.	731150	DANNY RODRIGUEZ/JUL25	0.00	7,030.00
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR REPAIR	0.00	1,044.70
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR REPAIR	0.00	1,079.99
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR SVC	0.00	1,922.80
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR REPAIR	0.00	2,565.28
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR SVC	0.00	2,299.01
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR MAINT	0.00	4,683.47
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR SVC	0.00	1,188.47
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR SVC	0.00	1,188.47
1011	432244	08/27/25	00010209	COLLICUTT ENERGY SERVICE	170670	GENERATOR SVC	0.00	1,225.78
TOTAL CHECK							0.00	17,197.97
1011	432245	08/27/25	10006450	COLONIAL LIFE	73	INS.PREMIUN/JULY-25	0.00	554.62
1011	432246	08/27/25	10006011	COMMERCIAL CONTROLS CORP	650303	MO SVC PD ACCES/AUG25	0.00	2,400.00
1011	432247	08/27/25	10004317	CONCENTRA HEALTH SERVICE	121110	ALCOHOL TST/BUNDLE FE	0.00	171.00
1011	432248	08/27/25	00010548	CORELOGIC INFORMATION SO	631140	REALQUEST/JULY-25	0.00	382.75
1011	432249	08/27/25	00002379	NANCY K. BOHL INC.	650105	EMP SUPPORT/JULY-25	0.00	280.00
1011	432250	08/27/25	10002389	COUNTY OF ORANGE TREASUR	650308	AFIS/JULY-25	0.00	2,478.00
1011	432251	08/27/25	10002389	COUNTY OF ORANGE TREASUR	352567	NPDES IMPLEM/FY25-26	0.00	1,551.03
1011	432252	08/27/25	10002389	COUNTY OF ORANGE TREASUR	650302	ROUTER/JULY*25	0.00	1,129.32
1011	432253	08/27/25	10002389	COUNTY OF ORANGE TREASUR	160105	800MHZ COST JUL-SEP25	0.00	5,415.36
1011	432253	08/27/25	10002389	COUNTY OF ORANGE TREASUR	651611	800MHZ COST JUL-SEP25	0.00	34,404.53
TOTAL CHECK							0.00	39,819.89
1011	432254	08/27/25	10011407	COYOTE,WILDLIFE & PEST S	160108	10 DAY COYOTE ABATE	0.00	2,300.00
1011	432255	08/27/25	10014489	CREF3 DESCANSO OWNER LLC	52	UB REFUND	0.00	19.70
1011	432256	08/27/25	10014490	CREF3 DESCANSO OWNER LLC	52	UB REFUND	0.00	19.43
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	T KUHN	0.00	198.80
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	J TURNER CARRIER	0.00	27.96
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	A CHRISTIANSEN	0.00	27.96
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	W LOPEZ BOTHELL	0.00	30.68

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	B MEKDARA UNIFORM	0.00	35.47
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	PSO BADGES W/VELCRO	0.00	88.60
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	M KUHN	0.00	193.81
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	J SHADDOW	0.00	95.02
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	W LOPEZ BOTHELL	0.00	302.75
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	C BOURNE VEST	0.00	934.59
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	C BOURNE POLO	0.00	183.62
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650701	L GONZALEZ HOLSTER	0.00	181.41
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	S RODRIGUEZ UNIFORMS	0.00	158.37
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	M LOVCHIK JACKET	0.00	191.60
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650407	H REYES SWAT	0.00	200.99
1011	432257	08/27/25	10011541	L.N. CURTIS AND SONS	650208	D CIFUENTES UNIFORM	0.00	203.78
TOTAL CHECK							0.00	3,055.41
1011	432258	08/27/25	00005287	CALIFORNIA WATER ENVIRON	452410	JAVIER VANEGAS/RENEW	0.00	370.00
1011	432259	08/27/25	00005287	CALIFORNIA WATER ENVIRON	452410	JOSEPH ENNIS/RENEWAL	0.00	370.00
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT APRIL-JUNE-25	0.00	481.32
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT APRIL-JUNE-25	0.00	503.77
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT APRIL-JUNE-25	0.00	537.44
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT APRIL-JUNE-25	0.00	184.93
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT APRIL-JUNE-25	0.00	195.56
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT APRIL-JUNE-25	0.00	426.69
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT JAN-MAR-25	0.00	188.98
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT JAN-MAR-25	0.00	202.88
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT JAN-MAR-25	0.00	203.45
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT JAN-MAR-25	0.00	356.84
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT JAN-MAR-25	0.00	480.84
1011	432260	08/27/25	00000711	CITY OF CYPRESS	560230	SIG MT JAN-MAR-25	0.00	484.93
TOTAL CHECK							0.00	4,247.63
1011	432261	08/27/25	10014423	D&W CONSULTING , INC	190054	RECORD MAINT/JULY-25	0.00	8,953.40
1011	432262	08/27/25	00003865	DAVID TAUSSIG & ASSOCIAT	11	CFD SVCS MAY-JULY-25	0.00	1,014.10
1011	432263	08/27/25	10013648	DB SERVICE CENTER, INC.	560231	PRIME VALVE G MAX3900	0.00	382.31
1011	432264	08/27/25	10014494	DEB CONSTRUCTION	11	REF/#P24-015	0.00	8,217.00
1011	432265	08/27/25	00000741	DELL MARKETING L P	126143	POWEREDGE R660XS (POWE	0.00	14,893.83
1011	432265	08/27/25	00000741	DELL MARKETING L P	126143	TAX	0.00	990.44
1011	432265	08/27/25	00000741	DELL MARKETING L P	126143	PRECISION 5860 TOWER X	0.00	13,526.64
1011	432265	08/27/25	00000741	DELL MARKETING L P	126143	DELL PRO PLUS KEYBOARD	0.00	299.96
1011	432265	08/27/25	00000741	DELL MARKETING L P	126143	TAX	0.00	1,157.15
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	PRECISION 5860 TOWER X	0.00	20,408.20
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	DELL PRO PLUS KEYBOARD	0.00	356.20
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	DELL PRO PLUS WIRELESS	0.00	819.35
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	DELL PRO 7-IN-1 USB-C	0.00	324.95
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	TAX	0.00	1,390.91
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	DELL PRO 27 PLUS MONIT	0.00	6,346.80
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	C2G 10FT MINI DISPLAYP	0.00	655.60

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	ENVIRONMENTAL FEE	0.00	200.00
1011	432265	08/27/25	00000741	DELL MARKETING L P	650303	TAX	0.00	612.72
TOTAL CHECK							0.00	61,982.75
1011	432266	08/27/25	00000492	DEPARTMENT OF JUSTICE	121110	FINGERPRING/JUNE-25	0.00	1,225.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	SOUND - 1 WIDELINE 8 S	0.00	1,251.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	POWER - 1 AC- 6 CIRCUI	0.00	45.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	FOH PACKAGE - 1 CANOPY	0.00	55.50
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	LABOR - 1 (A1) AUDIO E	0.00	1,850.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	DELIVERY - 1 DELIVERY	0.00	200.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	TAXES	0.00	104.74
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	SOUND	0.00	1,251.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	POWER	0.00	45.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	FOH PACKAGE - 1 CANOPY	0.00	55.50
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	LABOR - 1 (A1) AUDIO E	0.00	1,850.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	DELIVERY - 1 DELIVERY	0.00	200.00
1011	432267	08/27/25	10013295	DJE SOUND & LIGHTING, IN	275210	TAXES	0.00	104.74
TOTAL CHECK							0.00	7,012.48
1011	432268	08/27/25	10008875	THOMAS F. DONINI	275315	DJ SVC 09/06/25	0.00	400.00
1011	432269	08/27/25	10008311	EVERETT DOREY, LLP	107420	GRACE, MICHAEL	0.00	6,708.95
1011	432269	08/27/25	10008311	EVERETT DOREY, LLP	107420	MCINTIRE, DONNA	0.00	7,105.50
1011	432269	08/27/25	10008311	EVERETT DOREY, LLP	107420	MCINTIRE, DONNA	0.00	5,412.63
1011	432269	08/27/25	10008311	EVERETT DOREY, LLP	107420	MCINTIRE, DONNA	0.00	5,509.00
1011	432269	08/27/25	10008311	EVERETT DOREY, LLP	107420	GRACE, MICHAEL	0.00	3,068.00
1011	432269	08/27/25	10008311	EVERETT DOREY, LLP	107420	GRACE, MICHAEL	0.00	229.50
1011	432269	08/27/25	10008311	EVERETT DOREY, LLP	107420	MCINTIRE, DONNA	0.00	12,389.45
TOTAL CHECK							0.00	40,423.03
1011	432270	08/27/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION PARTS	0.00	3,643.11
1011	432270	08/27/25	10013499	EWING IRRIGATION PRODUCT	560640	SUPPLIES	0.00	767.20
1011	432270	08/27/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	1,527.64
1011	432270	08/27/25	10013499	EWING IRRIGATION PRODUCT	860810	IRRIGATION	0.00	411.28
TOTAL CHECK							0.00	6,349.23
1011	432271	08/27/25	00008579	EXPERIAN INFORMATION SOL	650105	CIS ONLINE/JULY-25	0.00	75.00
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FILTERS	0.00	83.57
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BLOWER MOTOR	0.00	85.61
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FRONT PADS	0.00	107.43
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FILTERS	0.00	20.49
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BRAKE PADS	0.00	141.15
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FUEL FILTER	0.00	6.32
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	FILTERS	0.00	26.23
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BRAKE PADS	0.00	55.89
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BRAKE PADS	0.00	136.84
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	STOCK ORDER	0.00	184.34
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	PADS	0.00	64.64
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	BRAKE PADS	0.00	273.69
1011	432272	08/27/25	00000739	ELLIOTT AUTO SUPPLY COMP	171710	RADIATOR	0.00	672.10

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL CHECK							0.00	1,858.30
1011	432273	08/27/25	10014491	FARAG, MOKHLES	52	UB REFUND	0.00	33.40
1011	432274	08/27/25	00003881	FERGUSON ENTERPRISES, IN	170670	HARDWARE	0.00	167.88
1011	432275	08/27/25	10007059	FIVESTAR RUBBER STAMP ET	121110	J CERDA NAME BADGE	0.00	16.96
1011	432276	08/27/25	10013189	FLOCK GROUP INC.	650701	ANN RENEW FY25-26	0.00	24,000.00
1011	432277	08/27/25	10014495	OMAR FLORES	11	REF/#E25-0113/8699 CA	0.00	100.00
1011	432278	08/27/25	10014486	VANESSA FLORES	11	REF/DEPOSIT#R12740	0.00	500.00
1011	432279	08/27/25	10003190	FOOD 4 LESS	732044	HOMELESS OUTREACH	0.00	116.10
1011	432279	08/27/25	10003190	FOOD 4 LESS	275405	CLOROX WIPES BPCC	0.00	27.99
1011	432279	08/27/25	10003190	FOOD 4 LESS	275605	PROGRAM SUPPLIES	0.00	129.86
TOTAL CHECK							0.00	273.95
1011	432280	08/27/25	00001095	FRANCHISE TAX BOARD	73	DED:0071 MISC	0.00	100.00
1011	432281	08/27/25	10014512	STEPHEN FRIEDER	107420	DONNA MCINTIRE#22-12	0.00	250,001.00
1011	432282	08/27/25	00000046	FULLER ENGINEERING INC	352363	CL2 LINDEN	0.00	864.56
1011	432282	08/27/25	00000046	FULLER ENGINEERING INC	352363	CL2 BOISERRANC	0.00	1,331.10
1011	432282	08/27/25	00000046	FULLER ENGINEERING INC	352363	CL2 KNOTT	0.00	152.25
1011	432282	08/27/25	00000046	FULLER ENGINEERING INC	352363	CL2 HOLDER	0.00	420.86
1011	432282	08/27/25	00000046	FULLER ENGINEERING INC	352363	CL2 CABALLERO	0.00	463.28
TOTAL CHECK							0.00	3,232.05
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	15.20
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	731150	SMALL TOOLS	0.00	26.08
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	29.04
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	100.02
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	560231	SIGN SHOP SUPPLIES	0.00	36.95
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	275125	AQUATICS SUPPLIES	0.00	118.47
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	275135	YOUTH SPORTS	0.00	26.23
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	75.87
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	275135	YOUTH SOCCER SUPPLIES	0.00	35.88
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	170670	HARDWARE	0.00	43.48
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	860815	GRAFFITI	0.00	297.83
1011	432283	08/27/25	00002166	GANAHL LUMBER CORP	860810	SUPPLIES	0.00	74.23
TOTAL CHECK							0.00	879.28
1011	432284	08/27/25	10011838	GEORGE HILLS COMPANY, IN	107420	CHRISTOPHER MINQUEO	0.00	150.00
1011	432285	08/27/25	10001832	GHD INC	11	8551 WHITAKER	0.00	307.63
1011	432285	08/27/25	10001832	GHD INC	11	6685 NAOMI	0.00	307.63
1011	432285	08/27/25	10001832	GHD INC	11	8030 DALE STREET	0.00	314.25
1011	432285	08/27/25	10001832	GHD INC	11	7051 VALLEY VIEW	0.00	883.01
1011	432285	08/27/25	10001832	GHD INC	11	7682 CRAIG	0.00	1,096.26
1011	432285	08/27/25	10001832	GHD INC	11	8161 LA PALMA	0.00	1,493.75

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1011	432285	08/27/25	10001832	GHD INC	11	6050 AUTO CENTER	0.00	1,547.90
1011	432285	08/27/25	10001832	GHD INC	11	7242 VALLEY VIEW	0.00	1,935.55
1011	432285	08/27/25	10001832	GHD INC	11	6201 LINCOLN	0.00	2,617.77
1011	432285	08/27/25	10001832	GHD INC	11	8255 OR'THORPE	0.00	40.25
1011	432285	08/27/25	10001832	GHD INC	11	8401 MONTANA	0.00	307.63
1011	432285	08/27/25	10001832	GHD INC	11	8401 MONTANA	0.00	146.63
TOTAL CHECK							0.00	10,998.26
1011	432286	08/27/25	10011830	GOLDEN STATE COMMUNICATI	650605	#HK2112A - TLK100 WAVE	0.00	3,360.00
1011	432286	08/27/25	10011830	GOLDEN STATE COMMUNICATI	650605	SHIPPING	0.00	295.00
TOTAL CHECK							0.00	3,655.00
1011	432287	08/27/25	10014496	LUIS GOMERO	11	REF/#E25-0048/9468 VI	0.00	100.00
1011	432288	08/27/25	00000055	GRAINGER INC	352363	WELL MAINT	0.00	81.47
1011	432288	08/27/25	00000055	GRAINGER INC	352363	COMPRESSOR MAINT	0.00	89.28
1011	432288	08/27/25	00000055	GRAINGER INC	352363	HOLDER PRELUBE	0.00	101.88
1011	432288	08/27/25	00000055	GRAINGER INC	352363	HOLDER WELL	0.00	122.64
1011	432288	08/27/25	00000055	GRAINGER INC	171710	VACUUM FILTER	0.00	28.73
1011	432288	08/27/25	00000055	GRAINGER INC	11	BATTERY AA DURACELL	40.31	500.81
1011	432288	08/27/25	00000055	GRAINGER INC	11	PAINT SPRAY MARKING BL	39.29	488.33
1011	432288	08/27/25	00000055	GRAINGER INC	11	PAINT SPRAY MARKING GR	5.57	69.23
1011	432288	08/27/25	00000055	GRAINGER INC	11	PAINT SPRAY MARKING WH	12.40	154.00
1011	432288	08/27/25	00000055	GRAINGER INC	121135	STRETCH WRAP CAST	0.00	32.88
TOTAL CHECK							97.57	1,669.25
1011	432289	08/27/25	00005680	CINDY GRISWOLD	275405	CPR/SUMMER-25	0.00	66.50
1011	432290	08/27/25	00002647	HAAKER EQUIPMENT CO CORP	171710	ONE NEW VACTOR CNG 211	56,667.19	704,292.19
1011	432291	08/27/25	10012288	HASA INC.	860820	CHEMICALS	0.00	654.80
1011	432291	08/27/25	10012288	HASA INC.	860820	CHEMICALS	0.00	119.63
1011	432291	08/27/25	10012288	HASA INC.	860820	CHEMICALS	0.00	1,253.84
TOTAL CHECK							0.00	2,028.27
1011	432292	08/27/25	10014506	JESSICA HERNANDEZ	11	REF DEPOSIT#R12016	0.00	500.00
1011	432293	08/27/25	10013659	HI STANDARD AUTOMOTIVE,	171710	PUSH BUMPER WRAP	0.00	695.87
1011	432294	08/27/25	00000874	HINDERLITER DE LLAMAS &	126120	CONT SVC Q1,JUL-SEP25	0.00	2,400.00
1011	432294	08/27/25	00000874	HINDERLITER DE LLAMAS &	126110	AUD.S TX Q1,JUL-SEP25	0.00	2,846.43
TOTAL CHECK							0.00	5,246.43
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	560640	SPRAY PAINT	0.00	10.73
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	452410	GREASE FOR VACTOR	0.00	134.15
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	560640	STRIKE PLATE	0.00	7.52
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	170670	HARDWARE PLUMBING	0.00	81.67
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	105.42
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	275160	SUPPLIES	0.00	123.37
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	170670	CREDIT MEMO	0.00	-10.90
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	170670	RENTAL TILE CHIPPER	0.00	100.00
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	156.60

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1011	432295	08/27/25	00000057	HOME DEPOT / GECF	452410	EMERGENCY RESPONSE	0.00	32.28
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	53.77
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	170670	HARDWARE	0.00	140.64
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	352363	TRUCK STOCK	0.00	74.13
1011	432295	08/27/25	00000057	HOME DEPOT / GECF	560640	SUPPLIES	0.00	122.99
TOTAL CHECK							0.00	1,132.37
1011	432296	08/27/25	10009091	HUE C LUU	731150	ENG SERVICES/AUG-25	0.00	6,930.00
1011	432297	08/27/25	10013020	IDN WILCO, INC.	170670	HARDWARE	0.00	79.23
1011	432297	08/27/25	10013020	IDN WILCO, INC.	170670	HARDWARE LOCKS	0.00	558.66
TOTAL CHECK							0.00	637.89
1011	432298	08/27/25	10008985	INDEPENDENT	731105	LEGAL NOTICE	0.00	240.00
1011	432299	08/27/25	10006809	INTERNATIONAL COATINGS C	560231	#TP6201-5 - LINE-PRO 6	107.80	1,498.80
1011	432299	08/27/25	10006809	INTERNATIONAL COATINGS C	560231	#TP7001-5 - LINE-PRO 7	7.72	107.22
TOTAL CHECK							115.52	1,606.02
1011	432300	08/27/25	10014479	IRVINE RANCH WATER DISTR	352363	CONSULTING WORK	0.00	4,794.84
1011	432301	08/27/25	10014477	J. MED SUPPLY INC.	52	UB REFUND	0.00	53.39
1011	432302	08/27/25	00010018	JOSEPH M JACKSON	275305	SOUND BATH#24123	0.00	52.50
1011	432303	08/27/25	00009561	TRADITIONAL AUTO SUPPLY	171710	FUEL FILTER	0.00	99.11
1011	432303	08/27/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BRAKE PADS	0.00	104.22
1011	432303	08/27/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BALL JOINTS	0.00	297.69
1011	432303	08/27/25	00009561	TRADITIONAL AUTO SUPPLY	171710	FUEL FILTER	0.00	12.59
1011	432303	08/27/25	00009561	TRADITIONAL AUTO SUPPLY	171710	BATTERY	0.00	187.77
TOTAL CHECK							0.00	701.38
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#JPIN-4RT-GPS-K - PINN	0.00	6,380.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#J-7714 - STARNEXT SOF	0.00	1,995.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#J-6901-K - HS EZ BELT	0.00	724.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#J-7000 - 120 "D" HALF	0.00	336.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#J-5523 - ENG PLUGS .1	0.00	20.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#J-5524 - SPLICES	0.00	20.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#J-7005 - 100' ROUND .	0.00	206.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	#J-9906 - MASTIC TAPE,	0.00	29.00
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	TAX	0.00	752.52
1011	432304	08/27/25	00010589	JAMAR TECHNOLOGIES INC	560211	FREIGHT	0.00	255.00
TOTAL CHECK							0.00	10,717.52
1011	432305	08/27/25	10002722	JOHNSON CONTROLS SECURIT	170670	CREDIT MEMO	0.00	-337.06
1011	432305	08/27/25	10002722	JOHNSON CONTROLS SECURIT	170670	ALARM MONITORING	0.00	556.84
TOTAL CHECK							0.00	219.78
1011	432306	08/27/25	00000674	RICHARD D. JONES A PROF.	107420	CHAZ MACKABEE	0.00	570.00
1011	432306	08/27/25	00000674	RICHARD D. JONES A PROF.	107420	MARIANNE CASEY	0.00	750.00
1011	432306	08/27/25	00000674	RICHARD D. JONES A PROF.	107420	JENNY PEREZ	0.00	1,230.00
1011	432306	08/27/25	00000674	RICHARD D. JONES A PROF.	107420	DAVID SULLIVAN	0.00	7,920.00

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432306	08/27/25	00000674	RICHARD D. JONES A PROF.	650402	PD MATTERS/JULY-25	0.00	2,610.00
1011	432306	08/27/25	00000674	RICHARD D. JONES A PROF.	631140	CODE ENF JULY-25	0.00	2,862.00
TOTAL CHECK							0.00	15,942.00
1011	432307	08/27/25	10014508	JOON YOUNG KIM	275125	REF PEAK PARK#R12728	0.00	115.00
1011	432308	08/27/25	10012442	KIMLEY-HORN AND ASSOCIAT	190066	SAFE ROUTE/MAY-25	0.00	31,331.90
1011	432308	08/27/25	10012442	KIMLEY-HORN AND ASSOCIAT	190066	SAFE ROUTE/JUNE-25	0.00	30,123.57
1011	432308	08/27/25	10012442	KIMLEY-HORN AND ASSOCIAT	190066	SAFE ROUTE/APRIL-25	0.00	57,979.93
TOTAL CHECK							0.00	119,435.40
1011	432309	08/27/25	10012881	JA BROWN, LLC	275130	SUMMER CAMP 07/25/25	0.00	284.00
1011	432309	08/27/25	10012881	JA BROWN, LLC	275130	SUMMER CAMP 07/11/25	0.00	228.00
1011	432309	08/27/25	10012881	JA BROWN, LLC	275130	SUMMER CAMP 08/08/25	0.00	304.00
TOTAL CHECK							0.00	816.00
1011	432310	08/27/25	10007915	LANAIR GROUP, LLC	650303	BLOCK TIME SERVICES -	0.00	3,750.00
1011	432310	08/27/25	10007915	LANAIR GROUP, LLC	126143	BLOCK TIME AGREEMENT -	0.00	3,750.00
TOTAL CHECK							0.00	7,500.00
1011	432311	08/27/25	00000185	LANGUAGE LINE SERVICES,	650302	INTERPRETATION/JULY25	0.00	2.82
1011	432312	08/27/25	00001657	LIEBERT CASSIDY WHITMORE	121110	GENERAL/JULY-25	0.00	8,828.00
1011	432313	08/27/25	10004279	LIGHTING SUPPLY INC.	11	10.5 WATT 4 FOOT T8 HY	352.73	4,383.98
1011	432314	08/27/25	10014502	FRANK LOPEZ	126110	REF/PARAMEDIC EXEMPT	0.00	300.00
1011	432315	08/27/25	00000077	LU'S LIGHTHOUSE INC	171710	STOCK ORDER	0.00	31.99
1011	432315	08/27/25	00000077	LU'S LIGHTHOUSE INC	171710	STOCK ORDER	0.00	27.97
TOTAL CHECK							0.00	59.96
1011	432316	08/27/25	10012134	CASEY MCDANIEL	275150	SCOREKEEP 8/1-15/25	0.00	68.00
1011	432317	08/27/25	10005279	MERCHANTS LANDSCAPE SERV	660241	METRO LNDSCPE/JULY-25	0.00	4,575.26
1011	432317	08/27/25	10005279	MERCHANTS LANDSCAPE SERV	860810	CITY LNDSCPE/JULY-25	0.00	73,564.74
TOTAL CHECK							0.00	78,140.00
1011	432318	08/27/25	00002811	MATHEW MERROW	560210	REIMB CLS B DRIVE LIC	0.00	58.00
1011	432319	08/27/25	00000086	MICROFLEX CORP/ANSELL HE	11	GLOVE LATEX EXAM LARGE	172.38	2,142.38
1011	432319	08/27/25	00000086	MICROFLEX CORP/ANSELL HE	11	GLOVE LATEX EXAM X-LAR	172.38	2,142.38
1011	432319	08/27/25	00000086	MICROFLEX CORP/ANSELL HE	11	GLOVE LATEX EXAM MEDIU	172.38	2,142.38
TOTAL CHECK							517.14	6,427.14
1011	432320	08/27/25	10014487	SANA MIRZA	11	REF DEPOSIT#R12643	0.00	500.00
1011	432321	08/27/25	10013996	JONATHAN MOH	11	REF/E24-0274/7674 LAR	0.00	100.00
1011	432322	08/27/25	10014505	JULIA MORAGA-AMBROCIO	11	REF DEPOSIT#R11279	0.00	500.00
1011	432323	08/27/25	00004380	MUNICIPAL MAINTENANCE EQ	171710	LINK ARMS	0.00	661.52

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432324	08/27/25	00000987	NATIONAL CONSTRUCTION RE	170670	RESTROOM RENTAL	0.00	326.25
1011	432325	08/27/25	10013078	NETFILE, INC	115110	ANN SUBS FY25-26	0.00	4,900.00
1011	432326	08/27/25	00007441	NOWDOCS INTERNATIONAL IN	126120	#651 - GREEN TOP BUSIN	51.10	635.10
1011	432326	08/27/25	00007441	NOWDOCS INTERNATIONAL IN	126120	SHIPPING PER CASE	7.00	87.00
TOTAL CHECK							58.10	722.10
1011	432327	08/27/25	10005881	OCCUPATIONAL HEALTH CENT	121110	DOT PHY/TANIKKA DAVIS	0.00	90.00
1011	432328	08/27/25	00000099	OFFICE DEPOT, INC.	11	PAPER BOISE APSEN 30,	161.00	2,001.00
1011	432328	08/27/25	00000099	OFFICE DEPOT, INC.	115110	#2017-2-BL - REALSPACE	0.00	128.69
1011	432328	08/27/25	00000099	OFFICE DEPOT, INC.	115110	SALES TAX	0.00	11.26
TOTAL CHECK							161.00	2,140.95
1011	432329	08/27/25	10007787	HBV ENTERPRISES, INC.	171710	REAR ROTOR	0.00	174.00
1011	432330	08/27/25	10014422	ONWARD ENGINEERING	290153	SCE CORIDOR/JULY-25	0.00	3,579.00
1011	432331	08/27/25	10013302	ONYX PAVING COMPANY, INC	24	PMT#1 PAVE REH/JULY25	0.00	-55,013.76
1011	432331	08/27/25	10013302	ONYX PAVING COMPANY, INC	590004	ANN PAVE REHAB/JULY25	0.00	1,100,275.20
TOTAL CHECK							0.00	1,045,261.44
1011	432332	08/27/25	10014419	ORANGE COUNTY CONSERVATI	632110	CLEAR VEGETAT/AUG-25	0.00	3,480.00
1011	432333	08/27/25	00000913	ORANGE COUNTY FIRE AUTHO	640310	RET MED PROG AUG-25	0.00	2,480.00
1011	432334	08/27/25	00000913	ORANGE COUNTY FIRE AUTHO	640310	RET.MED.PROG/FEB-25	0.00	2,480.00
1011	432335	08/27/25	00007482	ORANGE COUNTY SANITATION	11	CONNECT FEE/JULY-25	0.00	2,912.70
1011	432335	08/27/25	00007482	ORANGE COUNTY SANITATION	352567	OCHCA FOG/BMPQ4,24-25	0.00	864.17
TOTAL CHECK							0.00	3,776.87
1011	432336	08/27/25	00000221	ORANGE COUNTY SHERIFFS D	650208	FTO BASIC 9/15-19/25	0.00	130.00
1011	432337	08/27/25	00002523	DANA ALAN PATTON	650403	REIMB ARPOC EXPENSE	0.00	1,583.22
1011	432338	08/27/25	10014509	ULISES PEREZ	275140	REF SHELTER#R12629	0.00	135.00
1011	432339	08/27/25	00004215	PEST OPTIONS INC	560640	PEST CONTROL SVCS	0.00	4,203.00
1011	432340	08/27/25	00001804	PETRA GEOSCIENCES, INC	731150	PLAN CK SVC/JULY-25	0.00	1,222.00
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275605	WINGS/M.VANSICKLE	0.00	8.36
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275145	MLG/JULY25/M.THOMPSEN	0.00	14.70
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275145	MLG S.ROMERO JULY25	0.00	21.56
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275145	MLG/JULY25/K.HERNANDE	0.00	25.20
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275305	RES FAIR/M.VANSICKLE	0.00	27.80
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275105	REFRESH/S.CONTRERAS	0.00	27.98
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275145	MLG JULY/M.CISNEROS	0.00	30.10
1011	432341	08/27/25	00005145	PETTY CASH/COMMUNITY SER	275105	IN-SVC STAFF/C.SANCHE	0.00	42.06

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FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL CHECK							0.00	197.76
1011	432342	08/27/25	10013997	PATRICIA PISTILLI	11	RF/E24-0293/6933 THEL	0.00	100.00
1011	432343	08/27/25	00008488	THE PRINTERY, INC.	105105	BP TODAY/FALL-2025	0.00	15,521.67
1011	432344	08/27/25	00007711	PROFORCE LAW ENFORCEMENT	650208	#MAG518BLK, MAG518BLK,	31.65	393.27
1011	432345	08/27/25	10009974	QUADIENT FINANCE USA, IN	121135	POSTAGE	0.00	1,562.01
1011	432346	08/27/25	10008467	QUADIENT LEASING USA, IN	126120	LEASE PAYMENT	0.00	712.62
1011	432347	08/27/25	10012522	R.A. SMITH, INC.	632110	LOT MERGER/ENG MAY25	0.00	2,907.36
1011	432347	08/27/25	10012522	R.A. SMITH, INC.	632110	LOT MERGER ENG/JUNE25	0.00	638.07
TOTAL CHECK							0.00	3,545.43
1011	432348	08/27/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	1,566.00
1011	432348	08/27/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	66.34
1011	432348	08/27/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	174.00
1011	432348	08/27/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	97.88
1011	432348	08/27/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	48.94
1011	432348	08/27/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	59.81
1011	432348	08/27/25	10001203	R.V. NURSERY INC	560641	PLANTS	0.00	244.69
TOTAL CHECK							0.00	2,257.66
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	560211	SAFETY SHOES	0.00	18.34
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	352363	SAFETY SHOES	0.00	40.35
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	560222	SAFETY SHOES	0.00	48.91
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	760310	SAFETY SHOES	0.00	122.28
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	352567	SAFETY SHOES	0.00	170.31
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	170670	SAFETY SHOES	0.00	245.66
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	560210	SAFETY SHOES	0.00	902.21
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	860810	SAFETY SHOES	0.00	1,036.53
1011	432349	08/27/25	00001348	MULTI SERVICE TECHNOLOGY	452410	SAFETY SHOES	0.00	1,220.30
TOTAL CHECK							0.00	3,804.89
1011	432350	08/27/25	10000972	REFRIGERATION SUPPLIES D	170670	HARDWARE	0.00	59.16
1011	432351	08/27/25	10000184	RJM DESIGN GROUP INC	190140	FRIENDSHIP PK/JULY-25	0.00	24,784.78
1011	432352	08/27/25	10014497	ANGEL ROBLES	631140	REF LATE FEE	0.00	100.00
1011	432353	08/27/25	10014498	RAY RODRIGUEZ	160410	REF/OCSD FEES	0.00	34.51
1011	432353	08/27/25	10014498	RAY RODRIGUEZ	11	REF/OCSD FEES	0.00	655.63
TOTAL CHECK							0.00	690.14
1011	432354	08/27/25	10007474	SAFFIRE, LLC	106118	WEBSIDE UPDATES	0.00	1,500.00
1011	432355	08/27/25	00004970	SUSAN SAXE-CLIFFORD PHD	650105	EVAL/C.GONZALEZ	0.00	450.00
1011	432356	08/27/25	10014504	ANNA SHIH	52	UB REFUND	0.00	23.88

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432357	08/27/25	10011504	SHOETERIA, INC.	452410	J. TRAN	0.00	19.67
1011	432357	08/27/25	10011504	SHOETERIA, INC.	160410	J. TRAN	0.00	22.69
1011	432357	08/27/25	10011504	SHOETERIA, INC.	560211	J. TRAN	0.00	52.94
1011	432357	08/27/25	10011504	SHOETERIA, INC.	352363	J. TRAN	0.00	55.97
1011	432357	08/27/25	10011504	SHOETERIA, INC.	560210	J PORTER	0.00	250.00
1011	432357	08/27/25	10011504	SHOETERIA, INC.	560640	D OTTEN	0.00	250.00
TOTAL CHECK							0.00	651.27
1011	432358	08/27/25	10009505	SHRED-IT, INC. USA	650302	SHREDDING SERVICE	0.00	722.96
1011	432359	08/27/25	10012054	SKYHAWKS SPORTS ACADEMY	275120	MULTI-SPORTS/SUMMER25	0.00	1,272.81
1011	432360	08/27/25	10012204	SO CAL CONCRETE DELIVERY	560211	CONCRETE	0.00	1,092.71
1011	432360	08/27/25	10012204	SO CAL CONCRETE DELIVERY	560211	CONCRETE	0.00	1,406.71
TOTAL CHECK							0.00	2,499.42
1011	432361	08/27/25	10014338	GONZALO M. VAZQUEZ	275130	DJ DNC FRI. 9/12/25	0.00	700.00
1011	432362	08/27/25	10007765	SUSAN SONNE	101101	CCAC CF TRAIN TICKET	0.00	92.00
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7002 BEACH/AUG-25	0.00	22.67
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	8681 BEACH/AUG-25	0.00	30.12
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7550 STANTON/AUG-25	0.00	30.87
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7611 BEACH/AUG-25	0.00	40.11
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	8081 OR'THORP/AUG-25	0.00	46.12
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6190 AUTO CTR/AUG-25	0.00	86.16
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7051 PAGE ST/AUG-25	0.00	89.35
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	5600 MALVERN/AUG-25	0.00	984.70
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	6660 BEACH/AUG-25	0.00	6,425.04
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	7520 DALE PMP/AUG-25	0.00	27,351.28
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6973 BEACH AUG-25	0.00	424.77
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	660241	8400 LAKEKNOLL/AUG-25	0.00	1,400.63
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	5603 BEACH AUG-25	0.00	1,501.57
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	6955 ARAGON AUG-25	0.00	15,617.41
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6194 AUTO CTR/JULY-25	0.00	14.76
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7006 ARTESIA/JULY-25	0.00	14.96
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	7732 TULARE/JULY-25	0.00	15.67
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	6293 AUTO CTR/JULY-25	0.00	15.83
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	6232 AUTO CTR/JULY-25	0.00	45.23
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6200 STANTON/JULY-25	0.00	47.79
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	6500 AUTO CTR/JULY-25	0.00	54.84
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6650 AUTO CTR/JULY-25	0.00	99.20
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7700 WESTERN/JULY-25	0.00	112.55
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6410 AUTO CTR/JULY-25	0.00	117.24
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	7341 ARTESIA/JULY-25	0.00	122.58
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7731 STANTON/JULY-25	0.00	194.26
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	352510	5860 DALE/JULY-25	0.00	413.39
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	5755 CRESCENT/JULY-25	0.00	9,171.97
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	8970 KNOTT/AUG-25	0.00	114.35
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	6701 STANTON/AUG-25	0.00	13.98
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	6072 LINCOLN/AUG-25	0.00	17.00
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	660240	7250 HOLDER AUG-25	0.00	30.50

SELECTION CRITERIA: transact.trans_date between '20250814 00:00:00.000' and '20250827 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	8111 COMNWLTH/AUG-25	0.00	32.53
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	860810	7501 8TH ST AUG-25	0.00	38.39
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	170670	6581 BEACH AUG-25	0.00	58.93
1011	432364	08/27/25	00000226	SOUTHERN CALIFORNIA EDIS	560230	6680 KNOTT/AUG-25	0.00	94.91
TOTAL CHECK							0.00	64,891.66
1011	432365	08/27/25	00010296	SPECIALIZED ELEVATOR SER	170670	ELEVATOR MAINT	0.00	19.50
1011	432365	08/27/25	00010296	SPECIALIZED ELEVATOR SER	170670	ELEVATOR MAINT	0.00	210.00
1011	432365	08/27/25	00010296	SPECIALIZED ELEVATOR SER	170670	ELEVATOR MAINT	0.00	19.50
1011	432365	08/27/25	00010296	SPECIALIZED ELEVATOR SER	170670	ELEVATOR MAINT	0.00	210.00
1011	432365	08/27/25	00010296	SPECIALIZED ELEVATOR SER	170670	ELEVATOR MAINT	0.00	19.50
1011	432365	08/27/25	00010296	SPECIALIZED ELEVATOR SER	170670	ELEVATOR REPAIR	0.00	210.00
TOTAL CHECK							0.00	688.50
1011	432366	08/27/25	10006051	STANTEC CONSULTING SERVI	599793	DALE/WHITAKER/JULY-25	0.00	4,390.25
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	275105	OFFICE SUPPLIES	0.00	601.17
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	121135	OFFICE SUPPLIES	0.00	12.00
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	121135	OFFICE SUPPLIES	0.00	37.87
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	121110	OFFICE SUPPLIES	0.00	66.90
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	160105	OFFICE SUPPLIES	0.00	13.68
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	126120	OFFICE SUPPLIES	0.00	43.27
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	650604	OFFICE SUPPLIES	0.00	122.31
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	650604	OFFICE SUPPLIES	0.00	146.85
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	452410	OFFICE SUPPLIES	0.00	225.99
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	650302	OFFICE SUPPLIES	0.00	440.40
1011	432367	08/27/25	00001085	STAPLES CONTRACT & COMME	650604	OFFICE SUPPLIES	0.00	51.09
TOTAL CHECK							0.00	1,761.53
1011	432368	08/27/25	10003630	STATE CONTROLLER'S OFFIC	126120	ST.CONF.FY24-25 AUDIT	0.00	150.00
1011	432369	08/27/25	10014513	SUBRO CLAIMS, INC.	107420	CHRISTOPER MCCLELLAND	0.00	1,394.68
1011	432370	08/27/25	10009636	SIGNAL HILL AUTO ENTERPR	11	LINER TRASH 30 GAL 40X	498.40	6,194.40
1011	432370	08/27/25	10009636	SIGNAL HILL AUTO ENTERPR	11	DEODORANT URINAL SCREE	73.54	913.96
1011	432370	08/27/25	10009636	SIGNAL HILL AUTO ENTERPR	11	HANDLING	0.00	9.95
TOTAL CHECK							571.94	7,118.31
1011	432371	08/27/25	10014051	SUSTAINABLE EMULSIONS, L	560210	SUPPLIES	0.00	203.22
1011	432372	08/27/25	10008060	ANDRE TART	11	REIMB/CASP MBR 25-26	0.00	1,395.00
1011	432373	08/27/25	10014499	ANDREW CORY THIES	11	REF/#E25-0057/4816 ST	0.00	100.00
1011	432374	08/27/25	10009023	TIRE HUB, LLC	171710	TIRES	0.00	1,337.22
1011	432374	08/27/25	10009023	TIRE HUB, LLC	171710	TIRES	0.00	292.27
TOTAL CHECK							0.00	1,629.49
1011	432375	08/27/25	10014328	TRAFFIC SAFETY SUPPLY CO	560231	CASE BLK BUNDY PAD	0.00	454.29
1011	432376	08/27/25	10012501	RYAN TRAN	11	RF/E24-0265/8710 KENO	0.00	100.00

SELECTION CRITERIA: transact.trans_date between '20250814 00:00:00.000' and '20250827 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432377	08/27/25	10013495	TRANSTECH ENGINEERS, INC	160105	ON CALL ENG/JULY-25	0.00	10,340.00
1011	432377	08/27/25	10013495	TRANSTECH ENGINEERS, INC	11	8071 SAN MARCELLO	0.00	160.00
1011	432377	08/27/25	10013495	TRANSTECH ENGINEERS, INC	11	6635-31 WESTERN	0.00	320.00
1011	432377	08/27/25	10013495	TRANSTECH ENGINEERS, INC	11	250518 BP MASTER JN	0.00	550.00
1011	432377	08/27/25	10013495	TRANSTECH ENGINEERS, INC	11	5600 BEACH BLVD.	0.00	820.00
1011	432377	08/27/25	10013495	TRANSTECH ENGINEERS, INC	11	7711 BEACH BLVD.	0.00	1,060.00
TOTAL CHECK							0.00	13,250.00
1011	432378	08/27/25	10012511	TSG ENTERPRISES, INC	490015	SEWER LIN/FINAL/JUL25	0.00	115.00
1011	432378	08/27/25	10012511	TSG ENTERPRISES, INC	590004	PAVE REHAB/JULY-25	0.00	141.50
TOTAL CHECK							0.00	256.50
1011	432379	08/27/25	00000416	UNDERGROUND SVC.ALERT/SC	352363	DIG ALERT BOARD	0.00	89.43
1011	432379	08/27/25	00000416	UNDERGROUND SVC.ALERT/SC	352363	DIG ALERT TICKETS	0.00	202.00
TOTAL CHECK							0.00	291.43
1011	432380	08/27/25	10012950	UNISHIELD, INC	650308	1ST AID SUPPLIES	0.00	149.42
1011	432380	08/27/25	10012950	UNISHIELD, INC	650208	1ST AID SUPPLIES	0.00	194.77
TOTAL CHECK							0.00	344.19
1011	432381	08/27/25	00004026	UNITED PARCEL SERVICE	650302	SHIPPING CHG 7/28/25	0.00	39.38
1011	432382	08/27/25	10012270	UNITIS, INC.	452410	EQUIP VACTOR TRUCK	0.00	48.48
1011	432383	08/27/25	10003356	VCA ANIMAL HOSPITALS, IN	650405	EXAM K9 JUNO 8/10/25	0.00	151.54
1011	432384	08/27/25	10009230	VERIZON BUSINESS	170670	4123237 X26 JULY-25	0.00	448.12
1011	432385	08/27/25	10002032	VERIZON WIRELESS	650303	542373150-00001 AUG25	0.00	2,462.65
1011	432386	08/27/25	10002032	VERIZON WIRELESS	631140	542373150-00002	0.00	1,801.07
1011	432387	08/27/25	10013198	DANJUMA VINCENT	11	REF/#E25-0061/5741 DA	0.00	100.00
1011	432387	08/27/25	10013198	DANJUMA VINCENT	11	REF/#E25-0060/5741 DA	0.00	100.00
TOTAL CHECK							0.00	200.00
1011	432388	08/27/25	00008608	VISION SERVICE PLAN-(CA)	73	JULY-25 INVOICE	0.00	4,329.79
1011	432389	08/27/25	10004361	VORTEX INDUSTRIES, LLC	170670	DOOR REPAIR	0.00	1,312.83
1011	432390	08/27/25	00010629	WATER ONE	170670	WATER TREATMENT	0.00	335.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	275305	COPIER LEASE/SEP-25	0.00	12.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	998100	COPIER LEASE/SEP-25	0.00	32.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	631140	COPIER LEASE/SEP-25	0.00	44.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	731120	COPIER LEASE/SEP-25	0.00	44.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	731150	COPIER LEASE/SEP-25	0.00	44.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	732071	COPIER LEASE/SEP-25	0.00	55.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	997100	COPIER LEASE/SEP-25	0.00	65.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	352267	COPIER LEASE/SEP-25	0.00	160.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	126120	COPIER LEASE/SEP-25	0.00	185.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	121110	COPIER LEASE/SEP-25	0.00	190.00

SELECTION CRITERIA: transact.trans_date between '20250814 00:00:00.000' and '20250827 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	275105	COPIER LEASE/SEP-25	0.00	220.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	115110	COPIER LEASE/SEP-25	0.00	275.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	160105	COPIER LEASE/SEP-25	0.00	300.00
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	121135	COPIER LEASE/SEP-25	0.00	1,121.26
1011	432391	08/27/25	10014012	WELLS FARGO FINANCIAL LE	650302	COPIER LEASE/SEP-25	0.00	1,121.27
TOTAL CHECK							0.00	3,868.53
1011	432392	08/27/25	00000141	WEST COAST ARBORISTS INC	560641	TREE TRIMMING/JULY-25	0.00	24,092.80
1011	432392	08/27/25	00000141	WEST COAST ARBORISTS INC	560641	TREE REMOVAL/JULY-25	0.00	533.00
TOTAL CHECK							0.00	24,625.80
1011	432393	08/27/25	10004131	WM CURBSIDE, LLC	460220	HAZ COLLECTION/JULY25	0.00	671.00
1011	432394	08/27/25	10013257	WORKCARE, INC.	121110	PD WELLNESS/JULY-25	0.00	12,938.80
1011	432395	08/27/25	10009222	XEROX CORPORATION	275305	COPIER.SENIOR CTR.	0.00	183.79
1011	432396	08/27/25	10013140	YARY PHOTOGRAPHY	650208	DIGITAL IMAGE FILES	0.00	825.00
1011	432397	08/27/25	10000416	YMCA OF ANAHEIM, CORPORA	275120	STARS/SUMMER-25	0.00	399.00
1011	432398	08/27/25	10014002	LAURA YOUREX	11	RF/E24-0192/7889 AZAL	0.00	100.00
1011	432399	08/27/25	10011660	YUNEX, LLC	560230	SIG MAINT/JULY-25	0.00	8,670.05
1011	432399	08/27/25	10011660	YUNEX, LLC	560230	EXTRA SIG MT/JULY-25	0.00	7,934.96
TOTAL CHECK							0.00	16,605.01
1011	V432400	08/27/25	00007415	BUENA PARK CITY EMPLOYEE	73	DED:1102 BPCEA DUES	0.00	690.00
1011	V432401	08/27/25	10013793	BUENA PARK HOTEL MARKETI	995100	BPHMA TRANSFER	0.00	150,000.00
1011	V432402	08/27/25	00000481	BUENA PARK POLICE ASSOCI	73	DED:0846 LTD PA/PMA	0.00	2,010.00
1011	V432402	08/27/25	00000481	BUENA PARK POLICE ASSOCI	73	DED:1100 POLICE DUE	0.00	8,122.64
TOTAL CHECK							0.00	10,132.64
1011	V432403	08/27/25	00007357	BUENA PARK POLICE DEPT S	73	DED:1099 SWAT DUES	0.00	40.00
1011	V432403	08/27/25	00007357	BUENA PARK POLICE DEPT S	73	DED:1101 SWAT	0.00	340.00
TOTAL CHECK							0.00	380.00
1011	V432404	08/27/25	10012329	ECO-NOMICS, INC.	190137	EDIBLE FOOD/JULY-25	0.00	9,482.09
1011	V432405	08/27/25	00008482	JOHN SOTTEK	126128	HIP202530 NGUYEN	0.00	1,500.00
1011	V432406	08/27/25	10012988	INTELEPEER HOLDINGS, INC	170670	CORECLOUD/JULY-25	0.00	1,168.99
1011	V432407	08/27/25	00000054	TED JONES FORD INC.	171710	A/C COMPRESSOR	0.00	609.33
1011	V432407	08/27/25	00000054	TED JONES FORD INC.	171710	TIRE SENSOR	0.00	270.32
TOTAL CHECK							0.00	879.65
1011	V432408	08/27/25	00009876	MUNICIPAL WATER DIST OF	352510	CHOICE PROG FY25-26	0.00	29,916.76
1011	V432408	08/27/25	00009876	MUNICIPAL WATER DIST OF	352510	WATER DELIVERY/JULY25	0.00	139,386.04
TOTAL CHECK							0.00	169,302.80

SELECTION CRITERIA: transact.trans_date between '20250814 00:00:00.000' and '20250827 00:00:00.000'
ACCOUNTING PERIOD: 2/26

FUND - 11 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ACTIVITY	-----DESCRIPTION------	SALES TAX	AMOUNT
TOTAL CASH ACCOUNT							58,663.80	3,490,304.44
TOTAL FUND							58,663.80	3,490,304.44
TOTAL REPORT							58,663.80	3,490,304.44

Voided Check Numbers	Date Printed
432188 432363	8/27/2025

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,317,199.36 COVERING REGULAR PAYROLL ENDING AUGUST 01, 2025

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the Director of Finance or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: The claims and demands in the sum of $1,317,199.36 set forth on this 9-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025.

_____
City Clerk

SELECTION CRITERIA: checkhis.pay_run='NC1'
ALL CHECKS

PAYRUN: NC1
DATE: 08/08/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	MAN/VOID	----------EMPLOYEE----------	ID NUMBER
V388998	2,030.98	.00		APARICIO, LESLIE	590
V388999	6,861.78	.00		COPPING, SARA	951
V389000	2,483.34	.00		ENGLEBRECHT, BRIDGET	261
V389001	3,173.22	.00		FEWER, JESSICA	580
V389002	7,680.01	.00		FRANCE, AARON	1650
V389003	743.29	.00		GODBOLD, KATELIN	672
V389004	1,083.62	.00		LOPEZ, JESSE	606
V389005	355.50	.00		MCKINNEY, KENNETH	552
V389006	2,876.94	.00		MEDINA, YARETZA	8
V389007	1,180.58	.00		OWAKA, PASCHAL	615
V389008	2,971.32	.00		PERSI, MICHAEL	678
V389009	2,406.69	.00		STRONGMAN, BENJAMIN	681
V389010	225.15	.00		TEHRANI, AIDIN	551
V389011	3,075.43	.00		CASTRO, GWENDOLYNE	503
V389012	6,958.75	.00		FENTON, EDWARD	1564
V389013	1,110.74	.00		HICKMAN, AISHA	665
V389014	2,931.46	.00		KERN, DONNA	2574
V389015	3,051.45	.00		MIRANDA, MARILU	447
V389016	2,830.92	.00		PREVO, DOREKA	390
V389017	3,764.64	.00		VALDEZ, REBECCA	5490
V389018	2,155.80	.00		BUENROSTRO, PATRICIA	227
V389019	1,852.42	.00		GALLENTINE, KAILEY	486
V389020	6,600.50	.00		GARCIA, ADRIAN	1700
V389021	1,322.79	.00		GLAVIN, BARBARA	1768
V389022	2,866.86	.00		HERNANDEZ, GLORIA	2092
V389023	7,298.65	.00		HYUN, SUNG	2248
V389024	2,395.88	.00		KIM, MIN	2584
V389025	2,333.80	.00		LOVEJOY, REBEKAH	76
V389026	1,054.78	.00		OZAKI, GRACE	3881
V389027	2,181.11	.00		PAK, TIMOTHY	3955
V389028	4,275.27	.00		PEREZ, JESSICA	4111
V389029	2,717.92	.00		TOMASSETTI, JEEVANI	5623
V389030	2,269.37	.00		TRAN, KRYSTLE	242
V389031	4,214.41	.00		AVERELL, MARK	272
V389032	2,507.04	.00		COLES-GUZMAN, MARY	950
V389033	2,435.91	.00		KENNEDY, SEAN	111
V389034	1,031.06	.00		AHN, JOYCE	263
V389035	985.96	.00		FRANCO-HERNANDEZ, CARLOS	566
V389036	922.90	.00		HOQUE, LAMIYA	412
V389037	819.02	.00		SONNE, SUSAN	5161
V389038	777.24	.00		TRAUT, CONNOR	5399
V389039	3,131.45	.00		ALMQUIST, ANNA PATRICIA	168
V389040	2,017.11	.00		GUERRA, SARAH	1470
V389041	6,234.50	.00		JIMENEZ, ADRIA	2297
V389042	1,178.01	.00		KIRK, RALPH	384
V389043	2,158.68	.00		LOPEZ, ANGELICA	2928
V389044	761.89	.00		PHAM, TAMMY	574
V389045	4,858.33	.00		CULL, ROBERT	1012
V389046	2,247.96	.00		FLORES, CHRISTOPHER	464
V389047	3,420.67	.00		HOPKINS, NICHOLAS	627

SELECTION CRITERIA: checkhis.pay_run='NC1'
ALL CHECKS

V389048	2,968.08	.00	LESTER, ALEXANDER	2868
V389049	2,001.28	.00	MACIAS, JUDITH	2996
V389050	2,652.32	.00	MAYORQUIN, RAYMUNDO	221
V389051	4,428.49	.00	TART, ANDRE	5235
V389052	1,137.38	.00	TELLEZ, ALMA	667
V389053	2,942.89	.00	ALVAREZ, JOSHUA	458
V389054	2,205.28	.00	CASTANEDA, GUADALUPE	280
V389055	2,546.33	.00	CASTELLANOS, CARLOS	515
V389056	2,641.03	.00	CATALDO, JOHN	766
V389057	3,063.19	.00	CRAVENS, ROBERT	658
V389058	2,233.39	.00	DAVIS-VALENTINE, SUZANNE	1085
V389059	854.24	.00	DINH, MICHELLE	433
V389060	6,772.00	.00	FOULKES, MATTHEW	9
V389061	1,382.96	.00	GUZMAN, FEDERICO	1918
V389062	1,959.73	.00	LOMELI, MOISES	472
V389063	4,123.24	.00	LUNA, HARALD	264
V389064	2,954.50	.00	MCALEESE, IAN	159
V389065	3,392.86	.00	NAVARRO, SANDRA	93
V389066	2,528.57	.00	SANTOS, RUTH	4640
V389067	49.27	.00	SCHOALES, JAMES CRAIG	4655
V389068	1,925.93	.00	TAE, RAY	5196
V389069	4,300.38	.00	THAI, LOTUS	536
V389070	2,436.29	.00	ZAPIEN, ERNESTINE	5777
V389071	47.39	.00	DAVIS, MONIQUE	386
V389072	47.39	.00	DIEP, DEBORAH	1208
V389073	47.39	.00	JUDEH, MIRVAT	389
V389074	47.39	.00	PATINO ESCALONA, HECTOR	387
V389075	5,416.98	.00	DHAUW, MELISSA	1170
V389076	3,295.63	.00	SUAREZ, SARABETH	5169
V389077	3,192.03	.00	YOON, JIWON	91
V389078	994.72	.00	BARR, LISA	366
V389079	1,839.97	.00	BARRAZA, TAYLOR	501
V389080	3,887.37	.00	COTA, LORRAINE	954
V389081	6,683.12	.00	DAVENPORT, JOSEPH	1094
V389082	6,497.91	.00	GEYER, BRADLEY	1692
V389083	6,882.18	.00	NGUYEN, NGHIA	3755
V389084	11,510.35	.00	NUNES, FRANK	3813
V389085	1,660.02	.00	CHARNES, LANCE	783
V389086	11,123.68	.00	DIERINGER, RYAN	1145
V389087	3,839.41	.00	JIMENEZ, ROBERT	352
V389088	3,211.97	.00	KIM, HYUN	328
V389089	3,334.57	.00	LAM, DAVID	2790
V389090	.00	.00	LOVCHIK, MICHAEL	6
V389091	6,559.06	.00	MIKIEWICZ, SIMON	3360
V389092	2,114.80	.00	NOVOTNY, MARY	3705
V389093	3,141.91	.00	SEMAAN, NADIA	4740
V389094	6,399.07	.00	SHADDOW, JON-MICHAEL	4837
V389095	2,822.42	.00	ALCALA, BRITTANY	58
V389096	2,585.70	.00	ARIAS, KALEA	592
V389097	2,907.69	.00	BARAJAS, MAYRA	357
V389098	2,279.74	.00	BINYON, ERIC	506
V389099	4,137.98	.00	BRANDSTETTER, JAMES	629
V389100	5,949.75	.00	BUTH, CATHERINE	561
V389101	3,298.72	.00	CARPENTER, SCARLET	1663
V389102	605.27	.00	CIFUENTES MEDINA, DANNA	671
V389103	983.05	.00	CORTEZ TORRES, AMANDA	450

SELECTION CRITERIA: checkhis.pay_run='NC1'
ALL CHECKS

V389104	4,502.76	.00	ESCOBEDO, STACEY	1530
V389105	9,030.87	.00	ESQUETINI, MARIA	1536
V389106	2,314.10	.00	HERNANDEZ, ISABELLA	112
V389107	903.03	.00	MADHAE, DEEPINDER	555
V389108	3,482.77	.00	MAERKER, ELIZABETH	3017
V389109	3,287.01	.00	MCGRATH, CODY	3220
V389110	730.35	.00	MENDOZA ESPINOZA, MYA	532
V389111	1,517.71	.00	NOLASCO, NICOLE	595
V389112	1,378.63	.00	ONTIVEROS, STEVEN	342
V389113	2,471.64	.00	PALMA CARDENAS, DIANA	3970
V389114	1,073.40	.00	PARRA, ANGEL	498
V389115	909.09	.00	RODRIGUEZ TZAJ, SANDY	604
V389116	917.23	.00	RODRIGUEZ VILLA, YARELI	205
V389117	2,229.40	.00	SAUCEDA, CATHLEEN	4645
V389118	5,154.89	.00	SHERIFF, SAMANTHA	2096
V389119	1,018.64	.00	SILVERIO, SAMANTHA	497
V389120	5,576.33	.00	TANIGUCHI, MELISSA	5230
V389121	914.17	.00	VELLANOWETH, KRISTINE	217
V389122	605.27	.00	WOOD, HUNTER	605
V389123	815.09	.00	YBARRA, DELIA	529
V389124	1,365.90	.00	CHAN, KARA	795
V389125	2,151.11	.00	FIORE, KATE	1560
V389126	1,988.70	.00	FLOHRA, KARAN	516
V389127	3,861.53	.00	FOX, CHARITY	1641
V389128	700.56	.00	KUHN, MICHELLE	2730
V389129	709.22	.00	KUHN, TARI	2747
V389130	2,303.21	.00	MAERTZ, DANA	3018
V389131	4,846.19	.00	MENDIVEL, CHRISTINA	3299
V389132	4,417.54	.00	NGO, CATHERINE	3752
V389133	2,945.47	.00	PENDLETON, SUN	4080
V389134	2,000.52	.00	RAMIREZ, ARIANNA	86
V389135	1,715.90	.00	TENG, LING-FEI	2871
V389136	7,081.90	.00	BATES, PATRICK	378
V389137	6,241.97	.00	BELTRAN, CHRISTINA	13
V389138	9,825.69	.00	BERNAL, DAVID	480
V389139	4,508.84	.00	BLACKWOOD, PHALANN	550
V389140	4,092.20	.00	BOURNE, CLIFFORD	5612
V389141	4,251.59	.00	BOYD, ROBERT	584
V389142	5,790.03	.00	BOYER, CAMERON	585
V389143	4,503.36	.00	BRAVO, ISABEL	420
V389144	5,351.84	.00	CAMPOS, LOLANI	728
V389145	4,399.91	.00	CERDA, SERGIO	240
V389146	4,252.61	.00	CHAVEZ, ALEJANDRO	182
V389147	3,311.01	.00	CHAVEZ, ANTONY	246
V389148	6,023.55	.00	CURATOLA, ANTHONY	350
V389149	4,049.28	.00	DAVIS, JONATHAN	1083
V389150	6,235.68	.00	ESCAMILLA, MARIO	1529
V389151	6,700.88	.00	ESCOBEDO, DOMINICK	1521
V389152	3,216.48	.00	ESTRELLA, CARL JOSEPH	415
V389153	5,137.03	.00	FRANKLIN, KEVIN	1649
V389154	8,249.33	.00	GALOS, MICHAEL	1680
V389155	5,351.93	.00	GANO, KEVIN	1742
V389156	4,491.51	.00	GARCIA, JONATHAN	514
V389157	5,267.69	.00	GENTNER, GEORGE	1765
V389158	6,363.88	.00	GONZALEZ, LUIS	164
V389159	6,997.67	.00	GONZALEZ, OSCAR	1785

SELECTION CRITERIA: checkhis.pay_run='NC1'
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V389160	5,132.53	.00	HERST, RYAN	2102
V389161	4,581.69	.00	HOGAN, CHRISTIAN MICHAEL	138
V389162	6,002.85	.00	HONG, ALEX	2130
V389163	6,460.28	.00	JIMENEZ, GUSTAVO	2285
V389164	5,156.62	.00	JOHNSON, BRYAN	2300
V389165	7,047.72	.00	LEPE, SERGIO	2901
V389166	5,487.02	.00	LIRA, JOSEPH	133
V389167	4,498.58	.00	LOPEZ, GUILLERMO	2958
V389168	5,865.16	.00	LOVETERE, JOSEPH	2962
V389169	3,988.50	.00	LUONG, AARON	577
V389170	4,160.03	.00	MARTINEZ, JESUS	117
V389171	6,236.18	.00	MEDRANO, JULIAN	3223
V389172	3,780.02	.00	MEKDARA, BOBBY	624
V389173	3,217.06	.00	MEONO, ROBIN	351
V389174	5,127.02	.00	MOELLER, SARAH	3590
V389175	4,167.38	.00	MORALES, FRANK	3489
V389176	5,342.49	.00	MORQUECHO, FERNANDO	510
V389177	7,656.68	.00	MUNOZ, OSCAR	3605
V389178	5,038.11	.00	MURILLO CASTRO, JULIAN	268
V389179	3,654.15	.00	NGUYEN, ANTHONY	258
V389180	7,745.01	.00	NYHUS, CHRISTOPHER	3808
V389181	6,816.11	.00	O'DETTE, DIRK	3823
V389182	4,375.65	.00	OH, WILLIAM	326
V389183	3,147.31	.00	OSORIO, STEVIE	573
V389184	3,618.42	.00	PADILLA, VALERIE	108
V389185	12,146.08	.00	PINO, RICHARD	4171
V389186	10,295.13	.00	PLUMLEE, ROGER	4180
V389187	7,357.70	.00	PROCEL, ANDY	4243
V389188	5,970.90	.00	RAMIREZ, ANGEL	4314
V389189	4,587.67	.00	RANGEL, PRISCILLA	4337
V389190	8,096.81	.00	REYES, HUGO	98
V389191	5,935.77	.00	RODRIGUEZ, CHRISTIAN	4476
V389192	6,436.30	.00	RODRIGUEZ CASTILLERO, JOSEPH	259
V389193	5,818.31	.00	RUBALCAVA, EFRAIN	4590
V389194	4,159.45	.00	SALAZAR, RYAN	4626
V389195	5,355.58	.00	SOLIS, DANIEL	5000
V389196	2,260.80	.00	SOUSA, MATTHEW	596
V389197	6,024.14	.00	TEWELL, MELISSA	5282
V389198	4,605.24	.00	TOMSICK, MARTIN	5360
V389199	6,104.74	.00	TRAN, TUYET	5424
V389200	4,221.44	.00	TURNER, JERAMIAH	291
V389201	5,299.71	.00	WILLIAMS-GIROUX, JACOB	499
V389202	7,050.65	.00	COLON, BOBBY	900
V389203	10,754.00	.00	LEE, CONNOR	2861
V389204	1,861.15	.00	MENDOZA HERNANDEZ, STEPHANIE	427
V389205	5,252.52	.00	ORTEGA, MICHAEL	104
V389206	5,663.18	.00	RICE, JAMES	4408
V389207	2,172.18	.00	SILVA, OSCAR	4886
V389208	2,115.57	.00	UMLAH, AMBER	5435
V389209	2,186.81	.00	VAZQUEZ-CAMACHO, MARLENE	101
V389210	6,100.92	.00	VU, JEFFREY	5519
V389211	944.01	.00	CASEY, DROUETT	771
V389212	6,417.93	.00	BAILEY, JOHN	355
V389213	5,239.06	.00	BOUDREAU, CORY	583
V389214	2,541.31	.00	BOUDREAU, LAURA	2192
V389215	7,276.11	.00	BOYINGTON, DEVIN	594

SELECTION CRITERIA: checkhis.pay_run='NC1'
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V389216	4,658.08	.00	CARNEY, THOMAS	751
V389217	4,598.94	.00	CHRISTIANSEN, ANDREW	97
V389218	3,426.31	.00	EK, CHRISTOPHER	1477
V389219	4,264.90	.00	KALAGIAN, BRYANT	2436
V389220	2,437.89	.00	LARA, KARON	103
V389221	2,658.15	.00	LOMELI, LISBETH	4516
V389222	3,191.81	.00	LOPEZ, VANESSA	2929
V389223	5,894.06	.00	LOPEZ, WILLYVALDO	2941
V389224	5,083.71	.00	LOWE, AUSTIN	2956
V389225	6,144.18	.00	MOON, DAVID	3479
V389226	2,484.00	.00	MORALES MALDONADO, IVETT	3490
V389227	1,891.03	.00	O'DETTE, NANCY	1920
V389228	5,008.47	.00	PANTOJA, DAVID	3986
V389229	4,046.34	.00	SULLIVAN, STACEY	5160
V389230	3,301.00	.00	TREADWAY, SARA	4210
V389231	6,103.88	.00	VU, KRISTINE	63
V389232	2,213.42	.00	CARDENAS, MARGARET	336
V389233	2,267.23	.00	IBARRA, KRISTI	88
V389234	6,502.37	.00	MIKHAEL, MINA	3359
V389235	2,199.66	.00	ALMANZA, MINERVA	79
V389236	4,633.07	.00	ALQAM, NADER	71
V389237	4,397.80	.00	ARABOLU, DEEPTHI	178
V389238	2,766.53	.00	CAPISTRANO, FRANCES	74
V389239	2,921.16	.00	ESPARZA-ALMARAZ, AARON	383
V389240	2,911.81	.00	GUZMAN, HECTOR	512
V389241	1,502.84	.00	HA, ALAN	677
V389242	3,246.72	.00	LANNAN, GREGORY	2791
V389243	2,498.67	.00	LEE, HYANG SUN	430
V389244	3,594.18	.00	MILLER, JADEN	513
V389245	3,013.58	.00	PENA, MANUEL	2933
V389246	3,282.20	.00	TRAN, JASON	96
V389247	4,180.60	.00	WRAY, NORMAN	5725
V389248	2,520.42	.00	ZARAGOZA, EDUARDO	5788
V389249	3,307.23	.00	AUBUCHON, LAURIE	250
V389250	2,233.89	.00	GENERA, ELIZABETH	1685
V389251	4,786.81	.00	HUNT, JOSEPH	2249
V389252	2,819.05	.00	LUX, ANDREA	2972
V389253	2,438.18	.00	VENEGAS MENDEZ, JAVIER	5491
V389254	3,135.63	.00	BACA, ANDREW	315
V389255	4,081.71	.00	BRITO, MICHAEL	642
V389256	1,546.84	.00	CASTRO, EFRAIN	641
V389257	708.13	.00	CASTRO, JOHN	540
V389258	1,467.07	.00	DURAN, LUIS	623
V389259	3,680.70	.00	ESCATEL-OROSCO, PEDRO	1537
V389260	1,582.98	.00	ESPINOSA, GUIDO	637
V389261	1,895.79	.00	GONZALES, DERRICK	635
V389262	2,722.52	.00	GONZALEZ, ALEJANDRO	1783
V389263	1,976.44	.00	GONZALEZ, KONRAD	587
V389264	9,248.92	.00	LIBUNAO, NINO	2912
V389265	2,114.88	.00	LISCANO, CHRISTOPHER	850
V389266	2,045.48	.00	MARASCO, MATTHEW	289
V389267	3,314.89	.00	MUNOZ, JOHNNY	144
V389268	2,058.65	.00	NAJERA, JESSE	3630
V389269	3,760.30	.00	RIVERA, JOE	4450
V389270	1,617.66	.00	RODRIGUEZ, MIGUEL	589
V389271	2,926.64	.00	RODRIGUEZ, OSCAR	131

SELECTION CRITERIA: checkhis.pay_run='NC1'
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V389272	2,552.26	.00	SERNA, JUAN	4728
V389273	4,024.55	.00	TORREZ, JAVIER	69
V389274	2,077.64	.00	AREVALOS, RYAN	456
V389275	4,318.88	.00	CARRILLO, EDWARD	765
V389276	1,821.19	.00	CHAVEZ, CAESAR	544
V389277	2,646.83	.00	ELLS, ZACHARY	1500
V389278	2,455.67	.00	ENNIS, JOSEPH	262
V389279	3,062.75	.00	FINCH, BARRETT	1574
V389280	4,771.27	.00	HAGAN, KEVIN	1947
V389281	4,391.29	.00	KVENBO, SCOTT	2750
V389282	2,026.08	.00	LAUTERIO, MATTHEW	533
V389283	2,460.81	.00	MARTINEZ, MARCO	215
V389284	7,247.73	.00	MCGEE, MICHAEL	9306
V389285	2,804.62	.00	MILLER, DAVID	3390
V389286	3,566.78	.00	MOJARRO, ANDREW	3082
V389287	5,770.99	.00	MOORE, FRANK	3486
V389288	1,765.40	.00	MYLLES, JOSHUA	279
V389289	2,109.22	.00	PRECIADO, CAMDEN	134
V389290	2,438.66	.00	SANCHEZ, JUAN	4617
V389291	2,344.09	.00	SPEAR, ANTHONY	5011
V389292	2,996.91	.00	STEPHENSON, MARK	5122
V389293	2,382.86	.00	TAVARES, JAMEY	5231
V389294	1,306.69	.00	ALVAREZ, CARLOS	136
V389295	708.13	.00	AVILA, NICHOLAS	744
V389296	2,506.95	.00	DAHL, TERRY	1084
V389297	2,603.81	.00	DOMINGUEZ, KEVIN	565
V389298	2,510.62	.00	GARCIA ORTEGA, JOSE	1636
V389299	2,327.42	.00	GRIMES, DAVID	1881
V389300	2,184.58	.00	GUZMAN, KEVIN	132
V389301	2,395.63	.00	KOSS, MICHAEL	2718
V389302	3,185.68	.00	MARTINEZ, GABRIEL	3139
V389303	2,702.25	.00	MELLADO, KIM	3289
V389304	2,837.92	.00	MERROW, MATTHEW	3316
V389305	2,385.40	.00	OTTEN, DAVID	3869
V389306	2,378.27	.00	PERKINS, CUMARI	454
V389307	5,697.27	.00	PORTER, JEFFREY	4174
V389308	1,333.87	.00	RAMOS, NIKOLAS	815
V389309	3,245.40	.00	RODRIGUEZ, EDWARD	4479
V389310	1,971.28	.00	RUIZ, ALEJANDRO	416
V389311	1,363.77	.00	SAILIATA, RAYMOND	648
V389312	1,333.87	.00	SOLOMAN, ROBERTO	654
V389313	2,011.68	.00	TORRES, SALVADOR	234
V389314	2,393.31	.00	WELLS, ANTHONY	5610
V389315	1,109.72	.00	AVERELL, ANDREW	349
V389316	3,905.36	.00	CAMPIZTA, ADAM	225
V389317	3,482.52	.00	DE LA CRUZ, RICARDO	558
V389318	3,642.17	.00	MACIAS, RAYMOND	2998
V389319	2,830.73	.00	WEAR, JOHN	5606
V389320	2,380.41	.00	ALARCON, ALEXANDER	485
V389321	6,944.94	.00	BOX, JAMES	576
V389322	2,231.81	.00	CHAVEZ, ARIANA	788
V389323	2,070.28	.00	CONTRERAS, SAUL	95
V389324	3,696.13	.00	KURATA, DALE	2749
V389325	2,194.85	.00	MANCILLA, JSSICA	451
V389326	2,702.96	.00	MARTINEZ, SERENA	3147
V389327	2,868.70	.00	MOMPELLER, JUSTICE	443

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V389328	858.11	.00	SANCHEZ, CHRISTOPHER	236
V389329	5,244.05	.00	SAUCEDA, MARK	4642
V389330	1,318.62	.00	ALTAWARAH, RAMA	153
V389331	916.68	.00	ALVARADO, ADRIAN	89
V389332	596.05	.00	AMESCUA, MICHAEL	542
V389333	1,054.56	.00	ARIAS, SOFIA	537
V389334	1,318.62	.00	BAHENA, PEDRO	148
V389335	772.77	.00	BAKER, JAMISON	465
V389336	824.34	.00	BRAMASCO, EMELY ROSALEE	612
V389337	1,288.13	.00	CARVENTE, GIANJAVIER	334
V389338	1,510.33	.00	CISNEROS, MICHELLE	812
V389339	1,068.69	.00	DIEGO, NICOLE	331
V389340	1,058.48	.00	DURGIN, JAYLIND	186
V389341	991.92	.00	ESCAMILLA PATRICIO, DANIELLE	534
V389342	1,038.90	.00	FERNANDEZ, GISSEL	330
V389343	940.57	.00	GARCIA, MICHELE	171
V389344	628.93	.00	GONZALEZ, ISAAC	294
V389345	105.21	.00	GRANADOS, REGINA	145
V389346	1,130.58	.00	GUERRA, ATHZIRI	141
V389347	1,295.74	.00	GUERRA, ROCCO	44
V389348	1,303.38	.00	GUILLEN, JAYDEN	339
V389349	1,141.25	.00	GUTIERREZ, MICHELLE	1925
V389350	1,505.77	.00	HERNANDEZ, KATE	2091
V389351	1,081.95	.00	HERNANDEZ-ZAMORA, JAZMIN	613
V389352	1,355.32	.00	HOLLOWAY, ELIZABETH	2185
V389353	521.44	.00	JUBRAN, NOAH	127
V389354	852.40	.00	LEWIS, ALEC	266
V389355	1,289.43	.00	MAGANA, ADAM	173
V389356	616.60	.00	MAY, REBECCA	3
V389357	1,323.61	.00	MOLINA, LILLY	611
V389358	1,524.41	.00	MORENO, ANDREW	161
V389359	828.35	.00	NGHIEM, NATALIE	249
V389360	1,172.42	.00	NGUYEN, KEVIN	299
V389361	872.44	.00	NGUYEN, TIFFANIE	609
V389362	1,210.55	.00	OCHOA, ALAN	192
V389363	1,019.22	.00	ONTIVEROS, IZABELLA	3864
V389364	1,200.45	.00	OYADELE, AYOMIDE	618
V389365	639.97	.00	RAY, SABRINA	286
V389366	1,279.56	.00	RIVERA GOMEZ, YAMILEX	4432
V389367	860.40	.00	RODRIGUEZ, KAREN	538
V389368	1,252.49	.00	RODRIGUEZ, MIKAYLA	295
V389369	983.59	.00	RUIZ, LUIS	527
V389370	852.88	.00	RUSSELL, JEFFREY	150
V389371	1,253.81	.00	SANCHEZ, NATHAN	504
V389372	740.19	.00	SHRESTHA, SALIS	610
V389373	100.63	.00	SINGH, JAKOB	45
V389374	678.25	.00	SOLIMAN, MARSEL	322
V389375	1,202.93	.00	SOLTERO, JESSE	177
V389376	1,288.13	.00	SORIA, NOAH	5004
V389377	743.91	.00	STRICKLER, LINDA	5135
V389378	1,318.62	.00	TAPIA, ANGELICA	306
V389379	1,451.40	.00	THOMSEN, MATTHEW	194
V389380	4,158.12	.00	VAN SICKLE, MICHELLE	2076
V389381	1,032.85	.00	VAZQUEZ, OSCAR	152
V389382	848.40	.00	VELOZ, SABRINA	146
V389383	173.81	.00	VILLANUEVA, SAMANI	80

SELECTION CRITERIA: checkhis.pay_run='NC1'
ALL CHECKS

V389384	1,295.75	.00	WEBER, ISABELLA	614
V389385	1,257.63	.00	WONGSUPHAKPHAN, BRIANNA	337
V389386	1,567.73	.00	AGUILAR, KASSANDRA	685
V389387	1,413.77	.00	AGUILERA, CIENNA	617
V389388	2,448.71	.00	AHANYA, PRISHA	208
V389389	736.69	.00	ARMENTA, JESSICA	599
V389390	1,536.34	.00	BARNES, JOSIAH	619
V389391	2,141.67	.00	BUENROSTRO, ADRIAN	598
V389392	1,851.06	.00	CATAN, KYLIE ROSE	185
V389393	1,534.37	.00	CLOCK, AUDREY	201
V389394	710.42	.00	CROCKETT, ALLISON	199
V389395	1,038.07	.00	DIXON, DAVONNE	563
V389396	1,608.11	.00	GALLEGOS, INARI	572
V389397	822.10	.00	GLYNN, FIONA	115
V389398	619.95	.00	GODFREY, RILEY	4
V389399	2,124.63	.00	GONZALEZ, EMBERLY	204
V389400	967.72	.00	HILLIARD, AMAYA	616
V389401	942.51	.00	KIM, SI YON	628
V389402	1,250.45	.00	LU, AIDEN	660
V389403	1,487.83	.00	LUM, OLIVER	686
V389404	2,054.13	.00	MAYA, GALILEA	324
V389405	1,508.99	.00	NGUYEN, DARREN	603
V389406	1,224.25	.00	PEDROZA, ANGELINE	325
V389407	1,970.47	.00	POTTER, ALEXANDRA	564
V389408	1,116.90	.00	QUINTERO-GUAN, SEAN	601
V389409	899.92	.00	ROMERO, SYDNEY	14
V389410	1,016.75	.00	SALO, SAVANNAH	602
V389411	1,701.35	.00	SINGH, YASHPREET	48
V389412	1,695.05	.00	SMITH, JOHN	210
V389413	1,658.17	.00	TAKEUCHI, AIRA	214
V389414	1,208.09	.00	TAM, ALICE	687
V389415	1,340.69	.00	TORRES, INEZ	296
V389416	1,691.09	.00	VACA, SARAH	311
V389417	1,126.01	.00	VALENCIA, JAYDEN	643
V389418	963.87	.00	XA, ANDY	659
V389419	980.67	.00	AGUILAR, KALVIN	23
V389420	329.33	.00	BARTOLO, BRYAN	338
V389421	747.44	.00	CABUSAO, NINA MARINELLA	729
V389422	1,028.59	.00	CHOATE, RACHAEL	511
V389423	1,244.59	.00	CORRALES, ISAAC	474
V389424	3,055.54	.00	DAVIS, TANIKKA	1082
V389425	500.30	.00	DELGADO, ISABEL	502
V389426	1,508.24	.00	GRACIA, TONY	622
V389427	906.61	.00	HONG, YI	2189
V389428	3,136.24	.00	HURTADO, MARIA	353
V389429	682.36	.00	KENDRIX, PERRY	741
V389430	1,442.74	.00	LARIZ RUBALCAVA, CARLOS	429
V389431	836.37	.00	LIZARRAGA, ERIK	483
V389432	2,180.14	.00	LOZANO, WILFREDO	621
V389433	2,459.49	.00	MARQUEZ PINEDO, ANALISA	3118
V389434	1,222.85	.00	MEGGINSON, MARK	562
V389435	848.23	.00	MENDOZA, GISELLE	522
V389436	484.85	.00	MORISON, MATTHEW	243
V389437	4,330.14	.00	NIELSEN, ROSEMARY	3760
V389438	1,058.25	.00	ORTIZ, YAHAIRA	241
V389439	589.93	.00	ROJAS, ASHLEY	473

SELECTION CRITERIA: checkhis.pay_run='NC1'
ALL CHECKS

V389440	641.26	.00	RUIZ, GIANCARLO	466
V389441	649.47	.00	SALAZAR, NICHOLAS	661
V389442	875.90	.00	SALDUA, DAVID	664
V389443	1,133.05	.00	SANCHEZ, LORETTA	462
V389444	591.93	.00	SANDOVAL, RYAN	663
V389445	512.29	.00	SINGH, YASMINE	479
V389446	494.36	.00	SOSA, ELIANNA	341
V389447	624.82	.00	TOLEDO, ISAAC	742
V389448	374.01	.00	VEGA-MATA, PEDRO	278
V389449	1,006.47	.00	ZAZUETA, RYAN	267

PAYRUN TOTAL

CHECK:	452	1,317,199.36	.00

TOTAL

CHECKS:	452	1,317,199.36	.00

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $17,766.47 COVERING RETIREE PAYROLL ENDING JULY 31, 2025.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the Director of Finance or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: The claims and demands in the sum of $17,766.47, set forth on the 2-page register attached to this resolution and made a part here of have been audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____

City Clerk

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025.

_____
City Clerk

SELECTION CRITERIA: checkhis.pay_run='NCR'
ALL CHECKS

PAYRUN: NCR
DATE: 08/18/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	MAN/VOID	----------EMPLOYEE----------	ID NUMBER
389450	.00	2.00		CHESSEN, DONNA	9428
389451	.00	152.00		DENNY, JOHNNIE	9440
389452	.00	2.00		EERNISSE, NOLA	9448
389453	.00	152.00		GONZALES, ROBERT	9461
389454	.00	2.00		HAMBY, PAUL	9466
389455	.00	152.00		JACKSON, GARY	9482
389456	.00	152.00		KIMERY, ERIC	9012
389457	.00	2.00		MAYS, MARY	9677
389458	.00	152.00		MCCAY, DONALD	9517
389459	.00	42.00		ROBLES, AMPARO	9550
389460	.00	152.00		SCHWENGEL, LLOYD	9558
389461	.00	2.00		SIGLER, CAROL	9620
389462	.00	14.00		TRUJILLO, FRANK	9663
389463	.00	150.00		TUTHILL, LOREN	9581
389464	.00	2.00		WINNER, SAMUEL	9589
389465	.00	42.00		WYMAN, GUADALUPE	9592
v389466	14.00	.00		AGUIRRE, RICHARD	9624
v389467	14.00	.00		BECKER, LLOYD	9409
v389468	150.00	.00		BERRY, STEVE	9682
v389469	185.08	.00		BISBING, KRISTOPHER	9675
v389470	152.00	.00		BRANUM, TERRY	9418
v389471	2.00	.00		BROWN, ARTHUR	9635
v389472	152.00	.00		CARNEY, PATRICK	9014
v389473	42.00	.00		CIAMPA, LISA	9429
v389474	150.00	.00		CISNEROS, RUDY	9625
v389475	42.00	.00		CLARK, LAURENCE	9430
v389476	42.00	.00		COX, BARBARA	9435
v389477	2.00	.00		CRISP, BEVERLY	9612
v389478	152.00	.00		DASCENZI, PHILLIP	9438
v389479	42.00	.00		DESOUCY, DOLORES	9441
v389480	152.00	.00		DIXON, JAMES	9442
v389481	152.00	.00		DOCK, HENRY	9443
v389482	152.00	.00		FAIRMAN, ERIC	9451
v389483	150.00	.00		FONCECA, ARTHUR	9456
v389484	790.53	.00		FORSYTH, RICHARD	9680
v389485	152.00	.00		FROST, FRANK	9458
v389486	349.00	.00		HAINLEY, LAWRENCE	9651
v389487	173.00	.00		HENEIN, NABIL	9662
v389488	152.00	.00		HESTER, KATHLEEN	9627
v389489	152.00	.00		HICKEN, GARY	9475
v389490	262.00	.00		HOLGUIN, ALEXANDER	9604
v389491	150.00	.00		JACKSON, TERESA	9628
v389492	152.00	.00		JONES, MICHAEL	9656
v389493	42.00	.00		JONES, SHIRLEY	9486
v389494	150.00	.00		JONES, WILLIAM	9485
v389495	42.00	.00		KELLY, ANDREA	9661
v389496	152.00	.00		KIRBY, GEORGE	9488
v389497	42.00	.00		KIRK, BRET	9490
v389498	1,086.55	.00		KOHANEK, WILLIAM	9669
v389499	2.00	.00		KYLE, LESLIE	9493

SELECTION CRITERIA: checkhis.pay_run='NCR'
ALL CHECKS

V389500	152.00	.00	LININGER, RODNEY	9497
V389501	14.00	.00	LITCHFIELD, WILLIAM	9630
V389502	150.00	.00	LOEHR, LOTHAR	9499
V389503	1,571.50	.00	LOVCHIK, MICHAEL	9684
V389504	42.00	.00	LOWRY, MARILYN	9501
V389505	152.00	.00	LUCENTI, THOMAS	9502
V389506	42.00	.00	MALOUFF, JOSEPHINE	9505
V389507	152.00	.00	MANNING, BRUCE	9506
V389508	42.00	.00	MARTIN, GLORIA	9508
V389509	42.00	.00	MARTINEZ, DAVID	9649
V389510	152.00	.00	MARTINEZ, MANUEL	9667
V389511	152.00	.00	MCNEILLY, MICHAEL	9522
V389512	14.00	.00	MEALER, JAMES	9523
V389513	152.00	.00	MONSON, THOMAS	9638
V389514	349.00	.00	MOTE, ROBERT	9600
V389515	2,250.95	.00	PELTON, GREGORY	9699
V389516	34.00	.00	PENA, RICHARD	9598
V389517	152.00	.00	POTTER, BRUCE	9541
V389518	152.00	.00	POWELL, ROGER	9672
V389519	42.00	.00	REDDICK, SUZANNE	9655
V389520	150.00	.00	RILEY, MARGARET	9681
V389521	42.00	.00	ROGERS, REGINA	9631
V389522	49.00	.00	ROONEY, MARIAN	9622
V389523	152.00	.00	SANDERS, DARYL	9553
V389524	14.00	.00	SANDOVAL, SANTIAGO	9658
V389525	152.00	.00	SCHOALES, JAMES	9555
V389526	42.00	.00	SELLS, ROBIN	9659
V389527	42.00	.00	SHEARN, WYNNETTE	9641
V389528	1,100.76	.00	SIANEZ, COREY	9690
V389529	152.00	.00	STEWARD, GREGORY	9572
V389530	152.00	.00	SWISHER, JOHN	9652
V389531	152.00	.00	SYLVESTER, DAVID	9574
V389532	14.00	.00	TEMPLETON, JOHN	9686
V389533	150.00	.00	TILTON, SHALICE	9683
V389534	152.00	.00	WADELL, VERN	9584
V389535	150.00	.00	WARSINSKI, RICKY	9645
V389536	150.00	.00	WHITESIDE, JOHN	9668
V389537	42.00	.00	WHITLOCK, JOHN	9633
V389538	2,331.10	.00	WORRALL, GARY	9685

PAYRUN TOTAL			
CHECK: 89	16,594.47	1,172.00	
TOTAL			
CHECKS: 89	16,594.47	1,172.00	

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA ALLOWING CERTAIN CLAIMS AND DEMANDS IN THE SUM OF $1,231,048.18 COVERING REGULAR PAYROLL ENDING AUGUST 15, 2025

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37208 of the Government Code, the Director of Finance or his designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof.

_____
Director of Finance

SECTION 2: The claims and demands in the sum of $1,231,048.18 set forth on this 9-page register attached to this resolution and made a part hereof have been audited as required by law and are hereby allowed in the amount set forth.

PASSED AND ADOPTED this _____ day of _____ 2025 by the following called vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Mayor

ATTEST:

_____
City Clerk

I hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park held this _____ day of _____ 2025.

_____
City Clerk

SELECTION CRITERIA: checkhis.pay_run='NC2'
ALL CHECKS

PAYRUN: NC2
DATE: 08/22/2025

CHECK NUMBER	DEPOSIT AMOUNT	CHECK AMOUNT	MAN/VOID	----------EMPLOYEE----------	ID NUMBER
V389539	2,030.98	.00		APARICIO, LESLIE	590
V389540	35.55	.00		BOUDREAU, GRACE	730
V389541	6,951.48	.00		COPPING, SARA	951
V389542	2,483.34	.00		ENGLEBRECHT, BRIDGET	261
V389543	3,785.23	.00		FEWER, JESSICA	580
V389544	7,589.05	.00		FRANCE, AARON	1650
V389545	743.29	.00		GODBOLD, KATELIN	672
V389546	1,030.74	.00		LOPEZ, JESSE	606
V389547	391.05	.00		MCKINNEY, KENNETH	552
V389548	2,876.94	.00		MEDINA, YARETZA	8
V389549	1,164.24	.00		OWAKA, PASCHAL	615
V389550	2,760.28	.00		PERSI, MICHAEL	678
V389551	2,406.69	.00		STRONGMAN, BENJAMIN	681
V389552	248.85	.00		TEHRANI, AIDIN	551
V389553	3,075.43	.00		CASTRO, GWENDOLYNE	503
V389554	6,958.75	.00		FENTON, EDWARD	1564
V389555	1,235.59	.00		HICKMAN, AISHA	665
V389556	1,961.18	.00		KERN, DONNA	2574
V389557	2,786.46	.00		MIRANDA, MARILU	447
V389558	2,830.92	.00		PREVO, DOREKA	390
V389559	3,725.20	.00		VALDEZ, REBECCA	5490
V389560	2,155.80	.00		BUENROSTRO, PATRICIA	227
V389561	1,852.42	.00		GALLENTINE, KAILEY	486
V389562	4,270.01	.00		GARCIA, ADRIAN	1700
V389563	1,322.80	.00		GLAVIN, BARBARA	1768
V389564	2,099.08	.00		HERNANDEZ, GLORIA	2092
V389565	7,298.66	.00		HYUN, SUNG	2248
V389566	2,395.88	.00		KIM, MIN	2584
V389567	2,333.80	.00		LOVEJOY, REBEKAH	76
V389568	1,027.53	.00		OZAKI, GRACE	3881
V389569	2,181.11	.00		PAK, TIMOTHY	3955
V389570	2,957.98	.00		PEREZ, JESSICA	4111
V389571	2,717.92	.00		TOMASSETTI, JEEVANI	5623
V389572	2,269.37	.00		TRAN, KRYSTLE	242
V389573	3,811.21	.00		AVERELL, MARK	272
V389574	2,475.08	.00		COLES-GUZMAN, MARY	950
V389575	2,435.91	.00		KENNEDY, SEAN	111
V389576	1,031.06	.00		AHN, JOYCE	263
V389577	985.96	.00		FRANCO-HERNANDEZ, CARLOS	566
V389578	922.90	.00		HOQUE, LAMIYA	412
V389579	819.02	.00		SONNE, SUSAN	5161
V389580	777.24	.00		TRAUT, CONNOR	5399
V389581	3,056.45	.00		ALMQUIST, ANNA PATRICIA	168
V389582	2,017.11	.00		GUERRA, SARAH	1470
V389583	6,213.42	.00		JIMENEZ, ADRIA	2297
V389584	1,218.00	.00		KIRK, RALPH	384
V389585	2,158.68	.00		LOPEZ, ANGELICA	2928
V389586	1,750.51	.00		CULL, ROBERT	1012
V389587	2,247.96	.00		FLORES, CHRISTOPHER	464
V389588	3,420.67	.00		HOPKINS, NICHOLAS	627

SELECTION CRITERIA: checkhis.pay_run='NC2'
ALL CHECKS

V389589	3,083.81	.00	LESTER, ALEXANDER	2868
V389590	2,001.28	.00	MACIAS, JUDITH	2996
V389591	2,828.76	.00	MAYORQUIN, RAYMUNDO	221
V389592	2,909.82	.00	TART, ANDRE	5235
V389593	1,055.16	.00	TELLEZ, ALMA	667
V389594	2,922.73	.00	ALVAREZ, JOSHUA	458
V389595	1,889.80	.00	CASTANEDA, GUADALUPE	280
V389596	2,546.33	.00	CASTELLANOS, CARLOS	515
V389597	2,641.03	.00	CATALDO, JOHN	766
V389598	3,063.19	.00	CRAVENS, ROBERT	658
V389599	2,233.39	.00	DAVIS-VALENTINE, SUZANNE	1085
V389600	625.22	.00	DINH, MICHELLE	433
V389601	6,772.01	.00	FOULKES, MATTHEW	9
V389602	1,314.67	.00	GUZMAN, FEDERICO	1918
V389603	1,959.73	.00	LOMELI, MOISES	472
V389604	4,123.24	.00	LUNA, HARALD	264
V389605	3,217.94	.00	MCALEESE, IAN	159
V389606	3,392.86	.00	NAVARRO, SANDRA	93
V389607	2,505.65	.00	SANTOS, RUTH	4640
V389608	1,925.93	.00	TAE, RAY	5196
V389609	4,300.38	.00	THAI, LOTUS	536
V389610	2,436.30	.00	ZAPIEN, ERNESTINE	5777
V389611	5,748.41	.00	DHAUW, MELISSA	1170
V389612	3,295.63	.00	SUAREZ, SARABETH	5169
V389613	3,192.03	.00	YOON, JIWON	91
V389614	947.79	.00	BARR, LISA	366
V389615	1,839.97	.00	BARRAZA, TAYLOR	501
V389616	2,625.81	.00	COTA, LORRAINE	954
V389617	6,180.24	.00	DAVENPORT, JOSEPH	1094
V389618	6,497.91	.00	GEYER, BRADLEY	1692
V389619	6,882.18	.00	NGUYEN, NGHIA	3755
V389620	7,356.75	.00	NUNES, FRANK	3813
V389621	1,603.59	.00	CHARNES, LANCE	783
V389622	10,027.05	.00	DIERINGER, RYAN	1145
V389623	4,384.93	.00	JIMENEZ, ROBERT	352
V389624	3,211.97	.00	KIM, HYUN	328
V389625	3,334.57	.00	LAM, DAVID	2790
V389626	599.66	.00	LOVCHIK, MICHAEL	6
V389627	4,048.25	.00	MIKIEWICZ, SIMON	3360
V389628	2,114.80	.00	NOVOTNY, MARY	3705
V389629	2,867.76	.00	SEMAAN, NADIA	4740
V389630	11,396.66	.00	SHADDOW, JON-MICHAEL	4837
V389631	2,808.70	.00	ALCALA, BRITTANY	58
V389632	2,657.96	.00	ARIAS, KALEA	592
V389633	2,907.69	.00	BARAJAS, MAYRA	357
V389634	2,254.64	.00	BINYON, ERIC	506
V389635	4,901.48	.00	BRANDSTETTER, JAMES	629
V389636	5,033.46	.00	BUTH, CATHERINE	561
V389637	3,051.41	.00	CARPENTER, SCARLET	1663
V389638	778.88	.00	CIFUENTES MEDINA, DANNA	671
V389639	991.74	.00	CORTEZ TORRES, AMANDA	450
V389640	1,129.53	.00	DIERINGER, REGINA	1515
V389641	4,368.43	.00	ESCOBEDO, STACEY	1530
V389642	4,239.47	.00	ESQUETINI, MARIA	1536
V389643	2,292.60	.00	HERNANDEZ, ISABELLA	112
V389644	803.71	.00	MADHAE, DEEPINDER	555

SELECTION CRITERIA: checkhis.pay_run='NC2'
ALL CHECKS

V389645	4,349.01	.00	MAERKER, ELIZABETH	3017
V389646	4,862.56	.00	MCGRATH, CODY	3220
V389647	879.85	.00	MENDOZA ESPINOZA, MYA	532
V389648	887.63	.00	MONTANO, BRIANNA	816
V389649	616.43	.00	ONTIVEROS, STEVEN	342
V389650	2,651.45	.00	PALMA CARDENAS, DIANA	3970
V389651	945.25	.00	PARRA, ANGEL	498
V389652	1,014.58	.00	RODRIGUEZ TZAJ, SANDY	604
V389653	973.00	.00	RODRIGUEZ VILLA, YARELI	205
V389654	2,209.36	.00	SAUCEDA, CATHLEEN	4645
V389655	3,609.99	.00	SHERIFF, SAMANTHA	2096
V389656	1,009.50	.00	SILVERIO, SAMANTHA	497
V389657	3,848.84	.00	TANIGUCHI, MELISSA	5230
V389658	970.16	.00	VELLANOWETH, KRISTINE	217
V389659	787.79	.00	WOOD, HUNTER	605
V389660	815.09	.00	YBARRA, DELIA	529
V389661	459.78	.00	CHAN, KARA	795
V389662	2,202.45	.00	FIORE, KATE	1560
V389663	1,988.70	.00	FLOHRA, KARAN	516
V389664	3,266.30	.00	FOX, CHARITY	1641
V389665	700.56	.00	KUHN, MICHELLE	2730
V389666	779.81	.00	KUHN, TARI	2747
V389667	2,469.58	.00	MAERTZ, DANA	3018
V389668	3,178.30	.00	MENDIVEL, CHRISTINA	3299
V389669	2,318.98	.00	NGO, CATHERINE	3752
V389670	3,267.57	.00	PENDLETON, SUN	4080
V389671	2,032.92	.00	RAMIREZ, ARIANNA	86
V389672	2,135.55	.00	TENG, LING-FEI	2871
V389673	7,434.32	.00	BATES, PATRICK	378
V389674	6,323.63	.00	BELTRAN, CHRISTINA	13
V389675	6,194.87	.00	BERNAL, DAVID	480
V389676	5,739.16	.00	BLACKWOOD, PHALANN	550
V389677	5,608.45	.00	BOURNE, CLIFFORD	5612
V389678	4,321.61	.00	BOYD, ROBERT	584
V389679	4,541.88	.00	BOYER, CAMERON	585
V389680	10,512.16	.00	BRAVO, ISABEL	420
V389681	6,387.21	.00	CAMPOS, LOLANI	728
V389682	5,517.53	.00	CERDA, SERGIO	240
V389683	3,444.22	.00	CHAVEZ, ALEJANDRO	182
V389684	2,614.46	.00	CHAVEZ, ANTONY	246
V389685	3,348.58	.00	CURATOLA, ANTHONY	350
V389686	4,961.36	.00	DAVIS, JONATHAN	1083
V389687	5,323.83	.00	ESCAMILLA, MARIO	1529
V389688	6,366.11	.00	ESCOBEDO, DOMINICK	1521
V389689	3,751.74	.00	ESTRELLA, CARL JOSEPH	415
V389690	4,812.67	.00	FRANKLIN, KEVIN	1649
V389691	6,681.18	.00	GALOS, MICHAEL	1680
V389692	4,995.46	.00	GANO, KEVIN	1742
V389693	4,027.52	.00	GARCIA, JONATHAN	514
V389694	5,662.21	.00	GENTNER, GEORGE	1765
V389695	4,339.70	.00	GONZALEZ, LUIS	164
V389696	4,127.04	.00	GONZALEZ, OSCAR	1785
V389697	4,898.97	.00	HERST, RYAN	2102
V389698	5,466.50	.00	HOGAN, CHRISTIAN MICHAEL	138
V389699	5,727.17	.00	HONG, ALEX	2130
V389700	5,997.36	.00	JIMENEZ, GUSTAVO	2285

SELECTION CRITERIA: checkhis.pay_run='NC2'
ALL CHECKS

V389701	4,671.08	.00	JOHNSON, BRYAN	2300
V389702	8,037.87	.00	LEPE, SERGIO	2901
V389703	5,260.60	.00	LIRA, JOSEPH	133
V389704	5,198.21	.00	LOPEZ, GUILLERMO	2958
V389705	5,679.03	.00	LOVETERE, JOSEPH	2962
V389706	3,071.35	.00	LUONG, AARON	577
V389707	6,302.02	.00	MARTINEZ, JESUS	117
V389708	3,709.10	.00	MEDRANO, JULIAN	3223
V389709	3,631.65	.00	MEKDARA, BOBBY	624
V389710	3,688.17	.00	MEONO, ROBIN	351
V389711	5,788.19	.00	MOELLER, SARAH	3590
V389712	7,116.81	.00	MORALES, FRANK	3489
V389713	5,220.55	.00	MORQUECHO, FERNANDO	510
V389714	5,727.94	.00	MUNOZ, OSCAR	3605
V389715	5,051.04	.00	MURILLO CASTRO, JULIAN	268
V389716	3,916.43	.00	NGUYEN, ANTHONY	258
V389717	7,106.13	.00	NYHUS, CHRISTOPHER	3808
V389718	5,659.71	.00	O'DETTE, DIRK	3823
V389719	5,338.79	.00	OH, WILLIAM	326
V389720	3,197.56	.00	OSORIO, STEVIE	573
V389721	6,223.50	.00	PADILLA, VALERIE	108
V389722	6,425.41	.00	PINO, RICHARD	4171
V389723	7,203.69	.00	PLUMLEE, ROGER	4180
V389724	7,119.44	.00	PROCEL, ANDY	4243
V389725	6,036.59	.00	RAMIREZ, ANGEL	4314
V389726	4,058.20	.00	RANGEL, PRISCILLA	4337
V389727	7,605.33	.00	REYES, HUGO	98
V389728	3,683.97	.00	RODRIGUEZ, CHRISTIAN	4476
V389729	4,381.11	.00	RODRIGUEZ CASTILLERO, JOSEPH	259
V389730	4,208.61	.00	RUBALCAVA, EFRAIN	4590
V389731	4,296.54	.00	SALAZAR, RYAN	4626
V389732	5,214.14	.00	SOLIS, DANIEL	5000
V389733	2,260.80	.00	SOUSA, MATTHEW	596
V389734	3,948.46	.00	TEWELL, MELISSA	5282
V389735	6,611.56	.00	TOMSICK, MARTIN	5360
V389736	6,634.53	.00	TRAN, TUYET	5424
V389737	4,639.69	.00	WILLIAMS-GIROUX, JACOB	499
V389738	6,466.88	.00	COLON, BOBBY	900
V389739	6,693.17	.00	LEE, CONNOR	2861
V389740	2,057.38	.00	MENDOZA HERNANDEZ, STEPHANIE	427
V389741	4,102.39	.00	ORTEGA, MICHAEL	104
V389742	5,663.18	.00	RICE, JAMES	4408
V389743	2,172.18	.00	SILVA, OSCAR	4886
V389744	2,340.73	.00	UMLAH, AMBER	5435
V389745	2,387.58	.00	VAZQUEZ-CAMACHO, MARLENE	101
V389746	5,711.03	.00	VU, JEFFREY	5519
V389747	964.48	.00	BAIR, JOHN	284
V389748	1,539.01	.00	PATTON, DANA	4060
V389749	6,417.93	.00	BAILEY, JOHN	355
V389750	4,744.98	.00	BOUDREAU, CORY	583
V389751	2,541.31	.00	BOUDREAU, LAURA	2192
V389752	5,276.32	.00	BOYINGTON, DEVIN	594
V389753	4,658.08	.00	CARNEY, THOMAS	751
V389754	7,159.59	.00	CHRISTIANSEN, ANDREW	97
V389755	4,425.68	.00	EK, CHRISTOPHER	1477
V389756	4,618.56	.00	KALAGIAN, BRYANT	2436

SELECTION CRITERIA: checkhis.pay_run='NC2'
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V389757	2,443.53	.00	LARA, KARON	103
V389758	2,658.15	.00	LOMELI, LISBETH	4516
V389759	3,180.19	.00	LOPEZ, VANESSA	2929
V389760	5,538.67	.00	LOPEZ, WILLYVALDO	2941
V389761	6,261.79	.00	LOWE, AUSTIN	2956
V389762	6,589.26	.00	MOON, DAVID	3479
V389763	2,515.98	.00	MORALES MALDONADO, IVETT	3490
V389764	1,827.70	.00	O'DETTE, NANCY	1920
V389765	5,499.94	.00	PANTOJA, DAVID	3986
V389766	2,530.10	.00	SULLIVAN, STACEY	5160
V389767	3,301.00	.00	TREADWAY, SARA	4210
V389768	4,179.92	.00	TURNER, JERAMIAH	291
V389769	5,405.46	.00	VU, KRISTINE	63
V389770	23.70	.00	ARELLANO, PEDRO	391
V389771	23.70	.00	BENDINELLI, DOMINIC	490
V389772	24.64	.00	BROWN, ARTHUR	655
V389773	2,213.42	.00	CARDENAS, MARGARET	336
V389774	23.70	.00	ESPINOZA, GUSTAVO	491
V389775	23.70	.00	FIGUEROA, NAYELI	403
V389776	2,267.23	.00	IBARRA, KRISTI	88
V389777	23.70	.00	JAMES, SAGIL	392
V389778	6,502.37	.00	MIKHAEL, MINA	3359
V389779	23.70	.00	RODDEN, MARK	406
V389780	23.70	.00	SCHOONER, BRANDON	556
V389781	23.70	.00	SINGHAL, ANNIE	4893
V389782	2,199.66	.00	ALMANZA, MINERVA	79
V389783	4,633.08	.00	ALQAM, NADER	71
V389784	4,397.80	.00	ARABOLU, DEEPTHI	178
V389785	2,829.23	.00	CAPISTRANO, FRANCES	74
V389786	2,962.77	.00	ESPARZA-ALMARAZ, AARON	383
V389787	2,911.81	.00	GUZMAN, HECTOR	512
V389788	1,521.87	.00	HA, ALAN	677
V389789	3,246.72	.00	LANNAN, GREGORY	2791
V389790	2,477.42	.00	LEE, HYANG SUN	430
V389791	3,594.18	.00	MILLER, JADEN	513
V389792	3,013.58	.00	PENA, MANUEL	2933
V389793	3,282.20	.00	TRAN, JASON	96
V389794	4,180.64	.00	WRAY, NORMAN	5725
V389795	2,577.42	.00	ZARAGOZA, EDUARDO	5788
V389796	3,307.23	.00	AUBUCHON, LAURIE	250
V389797	2,233.89	.00	GENERA, ELIZABETH	1685
V389798	4,786.81	.00	HUNT, JOSEPH	2249
V389799	1,965.81	.00	LUX, ANDREA	2972
V389800	2,437.79	.00	VENEGAS MENDEZ, JAVIER	5491
V389801	2,802.91	.00	BACA, ANDREW	315
V389802	3,139.47	.00	BRITO, MICHAEL	642
V389803	1,347.39	.00	CASTRO, EFRAIN	641
V389804	708.13	.00	CASTRO, JOHN	540
V389805	1,467.07	.00	DURAN, LUIS	623
V389806	3,370.10	.00	ESCATEL-OROSCO, PEDRO	1537
V389807	1,710.28	.00	ESPINOSA, GUIDO	637
V389808	1,644.75	.00	GONZALES, DERRICK	635
V389809	2,680.72	.00	GONZALEZ, ALEJANDRO	1783
V389810	1,747.85	.00	GONZALEZ, KONRAD	587
V389811	4,363.02	.00	LIBUNAO, NINO	2912
V389812	2,275.99	.00	LISCANO, CHRISTOPHER	850

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V389813	2,259.18	.00	MARASCO, MATTHEW	289
V389814	2,888.90	.00	MUNOZ, JOHNNY	144
V389815	2,657.02	.00	NAJERA, JESSE	3630
V389816	2,810.44	.00	RIVERA, JOE	4450
V389817	1,476.57	.00	RODRIGUEZ, MIGUEL	589
V389818	2,628.92	.00	RODRIGUEZ, OSCAR	131
V389819	2,406.17	.00	SERNA, JUAN	4728
V389820	2,414.11	.00	TORREZ, JAVIER	69
V389821	2,103.88	.00	AREVALOS, RYAN	456
V389822	3,406.95	.00	CARRILLO, EDWARD	765
V389823	1,821.19	.00	CHAVEZ, CAESAR	544
V389824	2,794.70	.00	ELLS, ZACHARY	1500
V389825	2,420.82	.00	ENNIS, JOSEPH	262
V389826	3,062.75	.00	FINCH, BARRETT	1574
V389827	3,465.94	.00	HAGAN, KEVIN	1947
V389828	3,055.42	.00	KVENBO, SCOTT	2750
V389829	2,026.08	.00	LAUTERIO, MATTHEW	533
V389830	2,446.16	.00	MARTINEZ, MARCO	215
V389831	4,737.38	.00	MCGEE, MICHAEL	9306
V389832	3,100.76	.00	MILLER, DAVID	3390
V389833	3,738.10	.00	MOJARRO, ANDREW	3082
V389834	3,735.44	.00	MOORE, FRANK	3486
V389835	1,765.40	.00	MYLLES, JOSHUA	279
V389836	1,925.40	.00	PRECIADO, CAMDEN	134
V389837	2,438.66	.00	SANCHEZ, JUAN	4617
V389838	2,344.09	.00	SPEAR, ANTHONY	5011
V389839	2,996.91	.00	STEPHENSON, MARK	5122
V389840	2,382.86	.00	TAVARES, JAMEY	5231
V389841	1,401.03	.00	ALVAREZ, CARLOS	136
V389842	1,333.87	.00	AVILA, NICHOLAS	744
V389843	2,506.95	.00	DAHL, TERRY	1084
V389844	3,018.56	.00	DOMINGUEZ, KEVIN	565
V389845	2,510.62	.00	GARCIA ORTEGA, JOSE	1636
V389846	2,327.42	.00	GRIMES, DAVID	1881
V389847	2,184.58	.00	GUZMAN, KEVIN	132
V389848	2,395.63	.00	KOSS, MICHAEL	2718
V389849	3,613.38	.00	MARTINEZ, GABRIEL	3139
V389850	2,702.25	.00	MELLADO, KIM	3289
V389851	2,837.92	.00	MERROW, MATTHEW	3316
V389852	2,366.58	.00	OTTEN, DAVID	3869
V389853	2,378.27	.00	PERKINS, CUMARI	454
V389854	3,684.38	.00	PORTER, JEFFREY	4174
V389855	1,333.87	.00	RAMOS, NIKOLAS	815
V389856	3,315.40	.00	RODRIGUEZ, EDWARD	4479
V389857	2,227.85	.00	RUIZ, ALEJANDRO	416
V389858	1,363.77	.00	SAILIATA, RAYMOND	648
V389859	1,333.87	.00	SOLOMAN, ROBERTO	654
V389860	2,276.08	.00	TORRES, SALVADOR	234
V389861	2,393.31	.00	WELLS, ANTHONY	5610
V389862	122.70	.00	AVERELL, ANDREW	349
V389863	4,755.44	.00	CAMPIZTA, ADAM	225
V389864	3,455.07	.00	DE LA CRUZ, RICARDO	558
V389865	3,614.63	.00	MACIAS, RAYMOND	2998
V389866	2,798.39	.00	WEAR, JOHN	5606
V389867	2,298.61	.00	ALARCON, ALEXANDER	485
V389868	6,944.94	.00	BOX, JAMES	576

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V389869	2,231.81	.00	CHAVEZ, ARIANA	788
V389870	2,031.94	.00	CONTRERAS, SAUL	95
V389871	3,878.57	.00	KURATA, DALE	2749
V389872	2,194.85	.00	MANCILLA, JSSICA	451
V389873	2,702.96	.00	MARTINEZ, SERENA	3147
V389874	2,387.51	.00	MOMPELLER, JUSTICE	443
V389875	1,043.18	.00	SANCHEZ, CHRISTOPHER	236
V389876	6,283.59	.00	SAUCEDA, MARK	4642
V389877	700.11	.00	ALTAWARAH, RAMA	153
V389878	887.93	.00	ALVARADO, ADRIAN	89
V389879	637.15	.00	AMESCUA, MICHAEL	542
V389880	708.13	.00	ARIAS, SOFIA	537
V389881	812.33	.00	BAHENA, PEDRO	148
V389882	633.04	.00	BAKER, JAMISON	465
V389883	77.76	.00	BARENG, KATHERINE	33
V389884	128.07	.00	BRAMASCO, EMELY ROSALEE	612
V389885	995.84	.00	CARVENTE, GIANJAVIER	334
V389886	1,241.34	.00	CISNEROS, MICHELLE	812
V389887	894.77	.00	DIEGO, NICOLE	331
V389888	712.15	.00	DURGIN, JAYLIND	186
V389889	848.40	.00	ESCAMILLA PATRICIO, DANIELLE	534
V389890	544.32	.00	FERNANDEZ, GISSEL	330
V389891	678.25	.00	GARCIA, MICHELE	171
V389892	698.79	.00	GONZALEZ, ISAAC	294
V389893	182.96	.00	GRANADOS, REGINA	145
V389894	1,139.70	.00	GUERRA, ATHZIRI	141
V389895	1,328.03	.00	GUERRA, ROCCO	44
V389896	1,074.13	.00	GUILLEN, JAYDEN	339
V389897	1,100.37	.00	GUTIERREZ, MICHELLE	1925
V389898	825.04	.00	HERNANDEZ, KATE	2091
V389899	682.36	.00	HERNANDEZ-ZAMORA, JAZMIN	613
V389900	1,318.84	.00	HOLLOWAY, ELIZABETH	2185
V389901	526.02	.00	JUBRAN, NOAH	127
V389902	201.26	.00	LEWIS, ALEC	266
V389903	763.32	.00	MAGANA, ADAM	173
V389904	600.15	.00	MAY, REBECCA	3
V389905	1,062.52	.00	MOLINA, LILLY	611
V389906	1,067.65	.00	MORENO, ANDREW	161
V389907	657.69	.00	NGHIEM, NATALIE	249
V389908	657.69	.00	NGUYEN, KEVIN	299
V389909	924.53	.00	NGUYEN, TIFFANIE	609
V389910	794.57	.00	OCHOA, ALAN	192
V389911	388.37	.00	ONTIVEROS, IZABELLA	3864
V389912	780.26	.00	OYADELE, AYOMIDE	618
V389913	329.33	.00	RAY, SABRINA	286
V389914	1,006.48	.00	RIVERA GOMEZ, YAMILEX	4432
V389915	674.14	.00	RODRIGUEZ, KAREN	538
V389916	890.76	.00	RODRIGUEZ, MIKAYLA	295
V389917	475.70	.00	ROQUE, KATRINA	38
V389918	856.74	.00	RUIZ, LUIS	527
V389919	790.58	.00	RUSSELL, JEFFREY	150
V389920	1,003.67	.00	SANCHEZ, NATHAN	504
V389921	633.04	.00	SHRESTHA, SALIS	610
V389922	736.18	.00	SOLIMAN, MARSEL	322
V389923	1,080.43	.00	SOLTERO, JESSE	177
V389924	844.38	.00	SORIA, NOAH	5004

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V389925	798.33	.00	STRICKLER, LINDA	5135
V389926	995.83	.00	TAPIA, ANGELICA	306
V389927	591.93	.00	THANKESWARAN, HASHMITHAA	543
V389928	1,177.84	.00	THOMSEN, MATTHEW	194
V389929	2,807.86	.00	VAN SICKLE, MICHELLE	2076
V389930	1,077.98	.00	VAZQUEZ, OSCAR	152
V389931	682.36	.00	VELOZ, SABRINA	146
V389932	402.52	.00	WEBER, ISABELLA	614
V389933	91.48	.00	WONGSUPHAKPHAN, BRIANNA	337
V389934	1,574.55	.00	AGUILAR, KASSANDRA	685
V389935	1,577.09	.00	AGUILERA, CIENNA	617
V389936	1,138.08	.00	AHANYA, PRISHA	208
V389937	697.92	.00	ARMENTA, JESSICA	599
V389938	1,075.40	.00	BARNES, JOSIAH	619
V389939	2,141.68	.00	BUENROSTRO, ADRIAN	598
V389940	1,555.93	.00	CATAN, KYLIE ROSE	185
V389941	1,177.10	.00	CLOCK, AUDREY	201
V389942	1,528.25	.00	CROCKETT, ALLISON	199
V389943	1,080.08	.00	DIXON, DAVONNE	563
V389944	1,186.95	.00	GALLEGOS, INARI	572
V389945	1,441.99	.00	GLYNN, FIONA	115
V389946	1,247.38	.00	GODFREY, RILEY	4
V389947	1,033.52	.00	GONZALEZ, EMBERLY	204
V389948	1,014.54	.00	HILLIARD, AMAYA	616
V389949	934.01	.00	KIM, SI YON	628
V389950	799.79	.00	LU, AIDEN	660
V389951	700.15	.00	LUM, OLIVER	686
V389952	995.81	.00	MAYA, GALILEA	324
V389953	910.38	.00	NGUYEN, DARREN	603
V389954	1,361.47	.00	PEDROZA, ANGELINE	325
V389955	1,202.42	.00	POTTER, ALEXANDRA	564
V389956	1,536.34	.00	QUINTERO-GUAN, SEAN	601
V389957	1,402.88	.00	ROMERO, SYDNEY	14
V389958	771.80	.00	SALO, SAVANNAH	602
V389959	1,714.80	.00	SINGH, YASHPREET	48
V389960	1,508.19	.00	SMITH, JOHN	210
V389961	972.42	.00	TAKEUCHI, AIRA	214
V389962	514.18	.00	TAM, ALICE	687
V389963	1,166.51	.00	TORRES, INEZ	296
V389964	932.19	.00	VACA, SARAH	311
V389965	1,508.99	.00	VALENCIA, JAYDEN	643
V389966	306.31	.00	XA, ANDY	659
V389967	836.79	.00	AGUILAR, KALVIN	23
V389968	448.26	.00	BARTOLO, BRYAN	338
V389969	1,262.79	.00	CABUSAO, NINA MARINELLA	729
V389970	766.61	.00	CHOATE, RACHAEL	511
V389971	1,064.82	.00	CORRALES, ISAAC	474
V389972	3,215.26	.00	DAVIS, TANIKKA	1082
V389973	1,515.47	.00	GRACIA, TONY	622
V389974	906.61	.00	HONG, YI	2189
V389975	3,136.24	.00	HURTADO, MARIA	353
V389976	608.38	.00	KENDRIX, PERRY	741
V389977	1,398.17	.00	LARIZ RUBALCAVA, CARLOS	429
V389978	812.33	.00	LIZARRAGA, ERIK	483
V389979	2,180.14	.00	LOZANO, WILFREDO	621
V389980	2,459.49	.00	MARQUEZ PINEDO, ANALISA	3118

SELECTION CRITERIA: checkhis.pay_run='NC2'
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V389981	627.75	.00	MEGGINSON, MARK	562
V389982	1,196.51	.00	MENDOZA, GISELLE	522
V389983	411.67	.00	MORISON, MATTHEW	243
V389984	2,785.20	.00	NIELSEN, ROSEMARY	3760
V389985	1,188.43	.00	ORTIZ, YAHAIRA	241
V389986	631.04	.00	ROJAS, ASHLEY	473
V389987	548.89	.00	RUIZ, GIANCARLO	466
V389988	723.45	.00	SALAZAR, NICHOLAS	661
V389989	461.68	.00	SALDUA, DAVID	664
V389990	1,133.05	.00	SANCHEZ, LORETTA	462
V389991	879.11	.00	SANCHEZ, MARIA	818
V389992	732.17	.00	SANDOVAL, RYAN	663
V389993	583.71	.00	SINGH, YASMINE	479
V389994	562.21	.00	SOSA, ELIANNA	341
V389995	608.38	.00	TOLEDO, ISAAC	742
V389996	472.65	.00	VEGA-MATA, PEDRO	278
V389997	812.08	.00	ZAZUETA, RYAN	267

PAYRUN TOTAL
CHECK: 459 1,231,048.18 .00

TOTAL
CHECKS: 459 1,231,048.18 .00

September 9, 2025
CONSENT CALENDAR
Item No. 4C.

City Council Agenda Report

TREASURER'S REPORT FOR THE MONTH OF JULY 2025

PREPARED BY	PRESENTED BY
Sung Hyun, Director of Finance	Sung Hyun, Director of Finance
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Sung Hyun. Director of Finance	Aaron France, City Manager

RECOMMENDED ACTION

Receive and file the reports.

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

The City of Buena Park's Investment Policy adopted by the City Council on February 25, 2025, requires the City Treasurer to submit a detailed investment report to the City Council. Attached for review are the Treasurer's Investment Reports for the month of July 2025. All of the investments listed meet the requirements of both the Government Code and the City Investment Policy.

BUDGET IMPACT

None.

Attachments

Treasurers Report Att1of4.pdf
Treasurers Report Att2of4.pdf
Treasurers Report Att3of4.pdf
Treasurers Report Att4of4.pdf

CITY OF BUENA PARK
Treasurer's Report of Monies on Deposit
Period Ending July 31, 2025

DESCRIPTION	City Book Balance	RDA Bond Proceeds Series B	Total
Union Bank - City Checking Account	7,015,615.93	-	7,015,615.93
Union Bank - Outstanding checks	(2,307,843.55)	-	(2,307,843.55)
Union Bank - Outstanding deposits	700,301.08	-	700,301.08
	5,408,073.46	-	5,408,073.46
Local Agency Investment Fund	24,812,429.50	-	24,812,429.50
Governmental Agency Securities	22,484,173.55	-	22,484,173.55
CMBS	8,707,070.33	-	8,707,070.33
Money Market Mutual	385,695.09	1,367,675.62	1,753,370.71
Supranational	3,383,135.00	-	3,383,135.00
Corporate	26,869,092.85	-	26,869,092.85
U S Treasury	45,522,974.64	-	45,522,974.64
Payables/Receivable	1,757.20	-	1,757.20
	132,166,328.16	1,367,675.62	133,534,003.78
Total	137,574,401.62	1,367,675.62	138,942,077.24

Fund Description	Cash Balance
11 - General Fund	49,891,366.64
12 - Economic Development Fund	9,278,922.54
13 - Measure R	3,174,581.70
17 - Opioid Settlement Fund	632,931.65
18 - Local Law Enforcement Fund	76,527.44
20 - Asset Forfeiture Fund	659,733.05
21 - Capital Project Fund	(110,347.72)
22 - Prop 172 PD Augment Fund	81,858.89
23 - State Law Enf Supp Fund	104,502.31
24 - State Gas Tax Fund	8,238,764.35
25 - Measure M2	3,334,100.83
28 - HOME Deferred Loan Fund	1,166,643.30
29 - Economic Development Fund (CDBG)	401,598.00
30 - State OCATT Fund	(87,128.79)
31 - Calhome Program	1,498,988.64
32 - Park In-Lieu Fund	-
33 - Traffic Congestion Relief Fund	86,825.19
40 - AB 2766 (AQMD) Fund	495,442.08
52 - Water Enterprise Fund	31,794,363.97
53 - Wastewater Enterprise Fund	1,212,654.71
54 - Water Impact Fund	1,763.55
55 - Sewer Impact Fund	1,565.16
62 - Workers' Comp Self-Ins Fund	4,830,082.95
63 - Public Liab Self-Ins Fund	-
65 - Accrued Leave Fund	548,925.62
71 - Equip Maint & Replacement Fund	9,001,781.01
73 - Payroll Revolving Fund	-
74 - Management Info Systems Fund	2,014,401.31
77 - Gov't Buildings Maintenance Fund	288,305.44
96 - Tourism & Marketing Dist	348,017.80
97 - Successor Fund to RDA	8,256,090.71
98 - Housing Successor Fund	1,718,814.91
Total Cash	138,942,077.24

* All investments are made in accordance with the City's adopted investment policy.
* The City has sufficient resources to meet expenditures for the next six (6) months.

PORTFOLIO SUMMARY

City of Buena Park Core | Account #405 | As of July 31, 2025

Portfolio Characteristics

Average Modified Duration	2.12
Average Coupon	3.39%
Average Purchase YTM	3.87%
Average Market YTM	4.16%
Average Credit Quality*	AA+
Average Final Maturity	2.34
Average Life	2.18

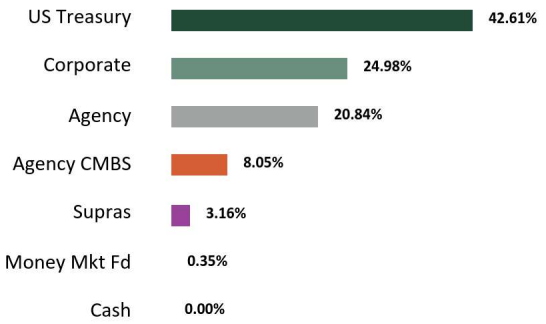
Account Summary

	End Values as of 06/30/2025	End Values as of 07/31/2025
Market Value	108,723,158.16	108,680,843.81
Accrued Interest	862,668.96	885,125.29
Total Market Value	**109,585,827.12**	**109,565,969.10**
Income Earned	363,726.70	349,155.02
Cont/WD	(8,065.70)	(8,127.11)
Par	109,193,334.52	109,467,452.29
Book Value	108,208,077.94	108,525,236.17
Cost Value	107,074,854.89	107,353,898.66

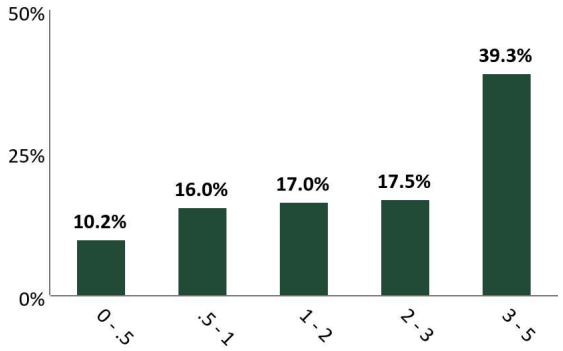
Top Issuers

Government of The United States	42.61%
Farm Credit System	10.40%
FHLMC	8.05%
Federal Home Loan Banks	7.15%
FNMA	1.92%
Inter-American Development Bank	1.80%
BlackRock, Inc.	1.38%
American Express Company	1.38%

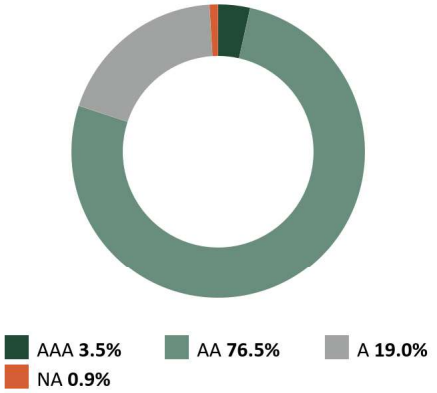
Sector Allocation



Maturity Distribution



Credit Quality (S&P)



Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (01/01/06)
City of Buena Park Core	(0.01%)	0.53%	3.23%	4.65%	5.11%	3.55%	1.46%	1.85%	2.42%
Benchmark Return	(0.05%)	0.38%	3.06%	4.43%	4.91%	3.33%	1.27%	1.69%	2.24%

*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.
**Periods over 1 year are annualized.
Benchmark: ICE BofA 0-5 Year US Treasury Index Secondary Benchmark:

STATEMENT OF COMPLIANCE

City of Buena Park Core | Account #405 | As of July 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV)	100.0	8.1	Compliant	
Max % Issuer (MV; Agencies & Agency CMOs)	30.0	10.4	Compliant	
Max Maturity (Years)	5.0	4.7	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; Non Agency ABS & MBS)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
COLLATERALIZED BANK DEPOSITS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	25.0	Compliant	
Max % Issuer (MV)	5.0	1.4	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	

STATEMENT OF COMPLIANCE

City of Buena Park Core | Account #405 | As of July 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	20.8	Compliant	
Max % Issuer (MV; Agencies & Agency CMOs)	30.0	10.4	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	3	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max % (MV)	35.0	0.0	Compliant	
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.4	Compliant	
Max % Issuer (MV)	20.0	0.4	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	

STATEMENT OF COMPLIANCE

City of Buena Park Core | Account #405 | As of July 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
REPURCHASE AGREEMENTS				
Max % (MV)	15.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	30.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.2	Compliant	
Max % Issuer (MV)	10.0	1.8	Compliant	
Max Maturity (Years)	5	3	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	42.6	Compliant	
Max % Issuer (BV)	100.0	42.8	Compliant	
Max Maturity (Years)	5	4	Compliant	

RECONCILIATION SUMMARY

City of Buena Park Core | Account #405 | As of July 31, 2025

Maturities / Calls

Month to Date	**(1,300,000.00)**
Fiscal Year to Date	**(1,300,000.00)**

Principal Paydowns

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Purchases

Month to Date	**3,062,951.37**
Fiscal Year to Date	**3,062,951.37**

Sales

Month to Date	**(1,486,160.24)**
Fiscal Year to Date	**(1,486,160.24)**

Interest Received

Month to Date	**284,918.24**
Fiscal Year to Date	**284,918.24**

Purchased / Sold Interest

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	108,208,077.94	108,208,077.94
Maturities/Calls	(1,300,000.00)	(1,300,000.00)
Principal Paydowns	0.00	0.00
Purchases	3,062,951.37	3,062,951.37
Sales	(1,486,160.24)	(1,486,160.24)
Change in Cash, Payables, Receivables	(1,413.36)	(1,413.36)
Amortization/Accretion	41,780.45	41,780.45
Realized Gain (Loss)	0.00	0.00
Ending Book Value	108,525,236.17	108,525,236.17

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	108,723,158.16	108,723,158.16
Maturities/Calls	(1,300,000.00)	(1,300,000.00)
Principal Paydowns	0.00	0.00
Purchases	3,062,951.37	3,062,951.37
Sales	(1,486,160.24)	(1,486,160.24)
Change in Cash, Payables, Receivables	(1,413.36)	(1,413.36)
Amortization/Accretion	41,780.45	41,780.45
Change in Net Unrealized Gain (Loss)	(359,472.57)	(359,472.57)
Realized Gain (Loss)	0.00	0.00
Ending Market Value	108,680,843.81	108,680,843.81

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
AGENCY									
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	1,000,000.00	02/16/2021 0.52%	993,538.00 999,905.95	99.73 4.43%	997,297.15 1,625.00	0.92% (2,608.80)	Aa1/AA+ AA+	0.07 0.07
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	1,500,000.00	10/19/2020 0.47%	1,492,845.00 1,499,789.21	99.41 4.48%	1,491,155.52 2,000.00	1.37% (8,633.69)	Aa1/AA+ AA+	0.15 0.14
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	1,100,000.00	11/18/2020 0.52%	1,099,021.00 1,099,947.11	98.97 4.40%	1,088,665.79 1,283.33	1.00% (11,281.32)	Aa1/AA+ AA+	0.27 0.26
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	895,000.00	05/31/2023 4.31%	899,072.25 895,585.52	100.07 4.29%	895,585.90 5,481.88	0.82% 0.38	Aa1/AA+ AA+	0.37 0.36
3133EPLC7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026	2,000,000.00	06/07/2023 4.37%	1,987,746.00 1,997,423.45	99.84 4.41%	1,996,796.74 35,520.83	1.84% (626.71)	Aa1/AA+ AA+	0.57 0.55
3130AUU36	FEDERAL HOME LOAN BANKS 4.125 03/13/2026	1,000,000.00	03/16/2023 4.23%	997,070.00 999,398.97	99.89 4.30%	998,898.44 15,812.50	0.92% (500.53)	Aa1/AA+ AA+	0.62 0.59
3133EPHH1	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026	2,000,000.00	05/09/2023 3.90%	2,005,460.00 2,001,359.96	99.78 4.30%	1,995,570.88 20,666.67	1.84% (5,789.08)	Aa1/AA+ AA+	0.74 0.72
3130AWLZ1	FEDERAL HOME LOAN BANKS 4.75 06/12/2026	1,000,000.00	08/24/2023 4.82%	998,180.00 999,437.39	100.49 4.17%	1,004,856.13 6,465.28	0.92% 5,418.74	Aa1/AA+ AA+	0.87 0.83
3133EPZY4	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026	1,000,000.00	10/31/2023 5.06%	998,600.00 999,492.81	100.83 4.14%	1,008,303.25 138.89	0.93% 8,810.44	Aa1/AA+ AA+	1.00 0.97
3130B1EF0	FEDERAL HOME LOAN BANKS 4.625 06/11/2027	2,000,000.00	07/22/2024 4.35%	2,014,366.00 2,009,263.55	100.94 4.09%	2,018,747.34 12,847.22	1.86% 9,483.79	Aa1/AA+ AA+	1.86 1.76
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	1,600,000.00	09/11/2023 4.50%	1,591,334.40 1,594,609.55	101.35 3.91%	1,621,618.37 27,805.56	1.49% 27,008.82	Aa1/AA+ AA+	3.11 2.83
3133EPC45	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028	2,500,000.00	11/14/2023 4.73%	2,488,100.00 2,492,175.34	101.79 4.04%	2,544,778.83 25,052.08	2.34% 52,603.48	Aa1/AA+ AA+	3.29 3.00
3133EPW84	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029	2,000,000.00	01/29/2024 4.05%	1,984,380.00 1,989,098.72	99.45 4.04%	1,989,091.46 2,798.61	1.83% (7.26)	Aa1/AA+ AA+	3.47 3.21
3133ERAK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029	1,750,000.00	04/10/2024 4.66%	1,727,792.50 1,733,560.84	101.27 4.00%	1,772,284.26 23,606.77	1.63% 38,723.41	Aa1/AA+ AA+	3.69 3.34
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	1,200,000.00	06/11/2024 4.50%	1,206,668.40 1,205,149.53	102.33 3.97%	1,227,937.02 8,170.83	1.13% 22,787.49	Aa1/AA+ AA+	3.85 3.49

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
				22,484,173.55	**100.48**	**22,651,587.07**	**20.84%**		**1.83**
Total Agency		**22,545,000.00**	**3.81%**	**22,516,197.92**	**4.18%**	**189,275.45**	**135,389.15**		**1.68**
AGENCY CMBS									
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	1,000,000.00	01/29/2024 4.42%	961,171.88 977,821.18	97.97 4.23%	979,714.10 2,703.33	0.90% 1,892.92	Aaa/AA+ AA+	2.07 1.90
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	1,250,000.00	06/10/2025 4.27%	1,234,960.94 1,235,587.57	99.06 4.19%	1,238,236.63 4,083.33	1.14% 2,649.06	Aa1/AA+ AAA	3.15 2.84
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	1,000,000.00	12/09/2024 4.34%	979,062.50 982,559.62	98.62 4.20%	986,235.30 3,150.00	0.91% 3,675.68	Aaa/AA+ AA+	3.24 2.94
3137FKZZ2	FHMS K-088 A2 3.69 01/25/2029	1,000,000.00	04/17/2025 4.21%	981,015.63 982,422.92	98.24 4.20%	982,449.10 3,075.00	0.90% 26.18	Aaa/AA+ AA+	3.49 3.14
3137FLYV0	FHMS K-092 A2 3.298 04/25/2029	1,000,000.00	09/17/2024 3.74%	980,625.00 984,314.92	96.78 4.22%	967,751.70 2,748.33	0.89% (16,563.22)	Aa1/AA+ AAA	3.73 3.38
3137H9D71	FHMS K-750 A2 3.0 09/25/2029	1,000,000.00	10/30/2024 4.49%	939,101.56 948,433.33	95.53 4.28%	955,258.00 2,500.00	0.88% 6,824.67	Aa1/AA+ AAA	4.15 3.47
3137FRUT6	FHMS K-106 A2 2.069 01/25/2030	1,250,000.00	06/10/2025 4.35%	1,132,421.88 1,135,886.30	91.11 4.27%	1,138,889.00 2,155.21	1.05% 3,002.70	Aa1/AA+ AAA	4.49 4.16
3137HA4B9	FHMS K-751 A2 4.412 03/25/2030	1,500,000.00	03/26/2025 4.40%	1,498,710.94 1,498,799.22	100.32 4.29%	1,504,766.40 5,515.00	1.38% 5,967.18	Aaa/AA+ AA+	4.65 3.84
				8,707,070.33	**97.34**	**8,753,300.23**	**8.05%**		**3.68**
Total Agency CMBS		**9,000,000.00**	**4.29%**	**8,745,825.06**	**4.24%**	**25,930.21**	**7,475.16**		**3.25**
CASH									
CCYUSD	Receivable	1,757.20	--	1,757.20 1,757.20	1.00 0.00%	1,757.20 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
				1,757.20	**1.00**	**1,757.20**	**0.00%**		**0.00**
Total Cash		**1,757.20**		**1,757.20**	**0.00%**	**0.00**	**0.00**		**0.00**
CORPORATE									
89114QCK2	TORONTO-DOMINION BANK 0.75 09/11/2025	1,000,000.00	05/26/2021 0.91%	993,120.00 999,819.99	99.57 4.61%	995,723.00 2,916.67	0.92% (4,096.99)	A2/A- AA-	0.11 0.11
89236TKK0	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025	1,000,000.00	11/08/2022 5.36%	1,000,960.00 1,000,088.47	100.23 4.52%	1,002,254.06 12,150.00	0.92% 2,165.59	A1/A+ A+	0.28 0.27
00440EAV9	CHUBB INA HOLDINGS LLC 3.35 05/03/2026	1,000,000.00	03/16/2023 4.64%	962,870.00 991,043.20	99.16 4.49%	991,602.60 8,188.89	0.91% 559.40	A2/A A	0.76 0.73

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	1,000,000.00	08/24/2023 5.47%	1,001,440.00 1,000,479.09	101.06 4.48%	1,010,550.71 25,020.50	0.93% 10,071.62	Aa2/A+ AA	1.05 0.91
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	1,000,000.00	10/31/2023 5.91%	999,160.00 999,650.32	101.81 4.37%	1,018,137.11 14,868.39	0.94% 18,486.79	Aa3/A+ AA-	1.25 1.10
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	750,000.00	06/03/2022 3.36%	744,562.50 748,155.24	98.53 4.15%	738,954.75 9,066.67	0.68% (9,200.49)	Aa3/AA- NA	1.62 1.54
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	500,000.00	03/14/2022 2.73%	489,930.00 496,738.97	97.30 4.03%	486,515.15 4,344.44	0.45% (10,223.82)	Aa2/AA A+	1.62 1.56
857477CL5	STATE STREET CORP 4.993 03/18/2027	1,000,000.00	03/19/2024 5.00%	999,860.00 999,923.84	101.14 4.26%	1,011,386.48 18,446.36	0.93% 11,462.64	Aa3/A AA-	1.63 1.45
023135CF1	AMAZON.COM INC 3.3 04/13/2027	500,000.00	06/09/2022 3.59%	493,600.00 497,751.84	98.58 4.17%	492,881.62 4,950.00	0.45% (4,870.22)	A1/AA AA-	1.70 1.62
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	750,000.00	06/29/2022 3.91%	752,805.00 750,992.37	99.63 4.21%	747,259.73 6,750.00	0.69% (3,732.63)	A2/A+ A+	1.77 1.68
931142EX7	WALMART INC 3.95 09/09/2027	750,000.00	09/08/2022 3.92%	751,140.00 750,469.49	99.84 4.03%	748,800.66 11,685.42	0.69% (1,668.83)	Aa2/AA AA	2.11 1.97
91324PDE9	UNITEDHEALTH GROUP INC 2.95 10/15/2027	750,000.00	12/28/2022 4.66%	695,400.00 724,884.00	97.04 4.37%	727,785.86 6,514.58	0.67% 2,901.86	A2/A+ A	2.21 2.09
037833DK3	APPLE INC 3.0 11/13/2027	1,000,000.00	01/27/2023 4.12%	951,990.00 977,080.52	97.89 3.98%	978,859.78 6,500.00	0.90% 1,779.26	Aaa/AA+ NA	2.29 2.17
69371RS31	PACCAR FINANCIAL CORP 4.6 01/10/2028	500,000.00	01/27/2023 4.30%	506,670.00 503,296.20	100.93 4.19%	504,650.83 1,341.67	0.46% 1,354.63	A1/A+ NA	2.45 2.28
713448FL7	PEPSICO INC 3.6 02/18/2028	1,000,000.00	03/16/2023 4.29%	969,840.00 984,365.84	98.86 4.07%	988,643.12 16,300.00	0.91% 4,277.28	A1/A+ NA	2.55 2.37
57636QAW4	MASTERCARD INC 4.875 03/09/2028	1,000,000.00	03/16/2023 4.53%	1,015,050.00 1,007,765.03	101.94 4.08%	1,019,351.00 19,229.17	0.94% 11,585.97	Aa3/A+ NA	2.61 2.31
90331HPS6	US BANK NA 4.73 05/15/2028	1,250,000.00	05/12/2025 4.86%	1,250,475.00 1,250,440.24	100.43 4.74%	1,255,356.03 12,481.94	1.16% 4,915.78	A2/A+ A+	2.79 1.68
58933YBH7	MERCK & CO INC 4.05 05/17/2028	1,000,000.00	05/09/2023 4.07%	999,240.00 999,575.70	99.88 4.10%	998,773.32 8,325.00	0.92% (802.38)	Aa3/A+ NA	2.80 2.60
24422EXB0	JOHN DEERE CAPITAL CORP 4.95 07/14/2028	535,000.00	07/11/2023 4.98%	534,202.85 534,529.65	102.25 4.13%	547,021.20 1,250.56	0.50% 12,491.55	A1/A A+	2.96 2.72
532457CK2	ELI LILLY AND CO 4.5 02/09/2029	1,250,000.00	02/12/2024 4.54%	1,247,675.00 1,248,356.42	100.97 4.20%	1,262,160.68 26,875.00	1.16% 13,804.25	Aa3/A+ NA	3.53 3.09
17275RBR2	CISCO SYSTEMS INC 4.85 02/26/2029	1,250,000.00	02/28/2024 4.81%	1,252,025.00 1,251,439.65	101.97 4.25%	1,274,660.00 26,102.43	1.17% 23,220.35	A1/AA- NA	3.57 3.12

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
14913UAJ9	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029	1,250,000.00	05/16/2024 4.81%	1,251,912.50 1,251,432.18	101.98 4.25%	1,274,769.49 25,934.03	1.17% 23,337.31	A2/A A+	3.58 3.19
09290DAA9	BLACKROCK INC 4.7 03/14/2029	750,000.00	07/22/2024 4.65%	751,597.50 751,239.09	101.66 4.20%	762,455.18 13,414.58	0.70% 11,216.08	Aa3/AA- NA	3.62 3.18
24422EXT1	JOHN DEERE CAPITAL CORP 4.85 06/11/2029	750,000.00	06/11/2024 5.01%	744,682.50 745,891.68	101.96 4.29%	764,733.23 5,052.08	0.70% 18,841.54	A1/A A+	3.86 3.47
437076DC3	HOME DEPOT INC 4.75 06/25/2029	1,250,000.00	06/24/2024 4.81%	1,246,925.00 1,247,601.97	101.62 4.29%	1,270,301.94 5,937.50	1.17% 22,699.97	A2/A A	3.90 3.45
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	1,500,000.00	07/22/2025 4.32%	1,501,260.00 1,501,251.92	99.80 4.60%	1,497,043.74 1,087.75	1.38% (4,208.18)	A2/A- A	3.97 2.75
46647PEB8	JPMORGAN CHASE & CO 5.012 01/23/2030	750,000.00	03/26/2025 4.75%	756,720.00 756,109.53	101.69 4.72%	762,644.97 835.33	0.70% 6,535.44	A1/A AA-	4.48 3.16
63743HFX5	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 4.95 02/07/2030	1,000,000.00	02/07/2025 4.92%	1,001,400.00 1,001,265.63	101.92 4.47%	1,019,234.45 23,925.00	0.94% 17,968.83	A2/NA A	4.52 3.86
194162AT0	COLGATE-PALMOLIVE CO 4.2 05/01/2030	1,000,000.00	05/01/2025 4.14%	1,002,580.00 1,002,449.20	99.80 4.25%	997,990.80 10,383.33	0.92% (4,458.40)	Aa3/A+ NA	4.75 4.22
Total Corporate		**27,035,000.00**	**4.46%**	**26,869,092.85** **26,974,087.26**	**100.45** **4.31%**	**27,150,501.46** **329,877.30**	**24.98%** **176,414.20**		**2.65** **2.28**
MONEY MARKET FUND									
60934N104	FEDERATED HRMS GV O INST	385,695.09	-- 4.18%	385,695.09 385,695.09	1.00 4.18%	385,695.09 0.00	0.35% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		**385,695.09**	**4.18%**	**385,695.09** **385,695.09**	**1.00** **4.18%**	**385,695.09** **0.00**	**0.35%** **0.00**		**0.00** **0.00**
SUPRANATIONAL									
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	1,500,000.00	07/24/2023 4.19%	1,454,115.00 1,472,767.64	98.78 3.94%	1,481,735.22 2,770.83	1.36% 8,967.58	Aaa/AAA NA	2.95 2.77
4581X0DC9	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028	2,000,000.00	12/28/2023 3.96%	1,929,020.00 1,952,926.89	97.59 3.95%	1,951,713.52 23,090.28	1.80% (1,213.37)	Aaa/AAA NA	3.13 2.91

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
Total				**3,383,135.00**	**98.10**	**3,433,448.74**	**3.16%**		**3.05**
Supranational		**3,500,000.00**	**4.06%**	**3,425,694.53**	**3.95%**	**25,861.11**	**7,754.21**		**2.85**
US TREASURY									
91282CFE6	UNITED STATES TREASURY 3.125 08/15/2025	2,000,000.00	05/31/2023 4.36%	1,948,281.25 1,999,101.66	99.95 4.45%	1,998,923.56 28,832.87	1.84% (178.10)	Aa1/AA+ AA+	0.04 0.04
91282CAT8	UNITED STATES TREASURY 0.25 10/31/2025	1,000,000.00	02/16/2021 0.50%	988,398.44 999,384.77	99.00 4.35%	989,951.17 631.79	0.91% (9,433.60)	Aa1/AA+ AA+	0.25 0.24
91282CBC4	UNITED STATES TREASURY 0.375 12/31/2025	1,250,000.00	01/11/2021 0.49%	1,243,017.58 1,249,414.92	98.38 4.38%	1,229,687.50 407.61	1.13% (19,727.42)	Aa1/AA+ AA+	0.42 0.41
91282CBH3	UNITED STATES TREASURY 0.375 01/31/2026	1,250,000.00	03/29/2021 0.85%	1,221,923.83 1,247,092.28	98.05 4.38%	1,225,654.30 12.74	1.13% (21,437.98)	Aa1/AA+ AA+	0.50 0.49
91282CGL9	UNITED STATES TREASURY 4.0 02/15/2026	1,500,000.00	05/31/2023 4.17%	1,493,437.50 1,498,687.50	99.84 4.30%	1,497,574.22 27,679.56	1.38% (1,113.29)	Aa1/AA+ AA+	0.54 0.52
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	1,500,000.00	09/28/2021 0.93%	1,487,871.09 1,498,213.52	97.71 4.28%	1,465,693.37 3,780.74	1.35% (32,520.15)	Aa1/AA+ AA+	0.67 0.65
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	1,300,000.00	08/29/2022 3.36%	1,255,972.66 1,291,049.75	98.62 4.27%	1,282,053.90 7,802.65	1.18% (8,995.85)	Aa1/AA+ AA+	0.75 0.73
91282CCF6	UNITED STATES TREASURY 0.75 05/31/2026	1,500,000.00	06/03/2022 2.94%	1,376,484.38 1,474,278.19	97.17 4.25%	1,457,613.29 1,905.74	1.34% (16,664.91)	Aa1/AA+ AA+	0.83 0.81
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	1,000,000.00	04/17/2025 3.95%	1,001,875.00 1,001,423.03	99.93 4.20%	999,287.11 5,297.13	0.92% (2,135.92)	Aa1/AA+ AA+	0.87 0.84
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	1,500,000.00	06/03/2022 2.93%	1,364,414.06 1,467,445.07	96.54 4.21%	1,448,062.50 25.48	1.33% (19,382.57)	Aa1/AA+ AA+	1.00 0.98
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	1,600,000.00	10/04/2022 4.00%	1,457,250.00 1,561,629.61	97.31 4.17%	1,557,037.50 11,071.82	1.43% (4,592.11)	Aa1/AA+ AA+	1.04 1.01
91282CCZ2	UNITED STATES TREASURY 0.875 09/30/2026	1,000,000.00	05/26/2022 2.73%	924,257.81 979,664.92	96.32 4.14%	963,242.19 2,940.57	0.89% (16,422.73)	Aa1/AA+ AA+	1.17 1.13
91282CDK4	UNITED STATES TREASURY 1.25 11/30/2026	1,000,000.00	05/26/2022 2.72%	937,500.00 981,523.72	96.37 4.08%	963,710.94 2,117.49	0.89% (17,812.78)	Aa1/AA+ AA+	1.33 1.29
91282CDQ1	UNITED STATES TREASURY 1.25 12/31/2026	1,500,000.00	06/03/2022 2.95%	1,391,015.63 1,466,240.31	96.16 4.07%	1,442,402.34 1,630.43	1.33% (23,837.97)	Aa1/AA+ AA+	1.42 1.38
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	1,500,000.00	06/09/2022 3.08%	1,397,578.13 1,466,906.14	96.33 4.05%	1,444,980.47 61.14	1.33% (21,925.68)	Aa1/AA+ AA+	1.50 1.46
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	1,700,000.00	10/04/2022 3.94%	1,585,050.78 1,659,399.99	97.36 4.03%	1,655,175.78 17,645.72	1.52% (4,224.21)	Aa1/AA+ AA+	1.54 1.48

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CMV0	UNITED STATES TREASURY 3.875 03/31/2027	1,500,000.00	06/17/2025 3.97%	1,497,421.88 1,497,596.13	99.80 4.00%	1,497,011.72 19,533.81	1.38% (584.42)	Aa1/AA+ AA+	1.67 1.58
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,500,000.00	06/09/2022 3.07%	1,478,085.94 1,492,179.69	97.93 3.98%	1,469,003.91 10,424.59	1.35% (23,175.78)	Aa1/AA+ AA+	1.75 1.67
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	1,500,000.00	09/27/2022 4.20%	1,428,808.59 1,469,907.97	98.40 3.93%	1,476,035.16 19,616.17	1.36% 6,127.19	Aa1/AA+ AA+	2.08 1.97
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	1,150,000.00	12/28/2022 4.02%	1,060,560.55 1,108,040.75	96.38 3.92%	1,108,357.42 5,484.38	1.02% 316.67	Aa1/AA+ AA+	2.29 2.19
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	2,000,000.00	02/23/2023 4.15%	1,942,421.88 1,970,762.61	99.06 3.90%	1,981,171.88 190.22	1.82% 10,409.27	Aa1/AA+ AA+	2.50 2.37
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	2,000,000.00	05/31/2023 3.84%	1,981,171.88 1,989,620.53	99.34 3.89%	1,986,796.88 24,364.75	1.83% (2,823.65)	Aa1/AA+ AA+	2.67 2.48
91282CMW8	UNITED STATES TREASURY 3.75 04/15/2028	750,000.00	05/01/2025 3.64%	752,314.45 752,119.26	99.63 3.90%	747,187.50 8,299.18	0.69% (4,931.76)	Aa1/AA+ AA+	2.71 2.52
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	1,500,000.00	10/30/2024 4.11%	1,494,199.22 1,495,387.12	100.32 3.88%	1,504,863.29 5,217.39	1.38% 9,476.16	Aa1/AA+ AA+	2.92 2.72
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	1,750,000.00	03/12/2024 4.20%	1,657,031.25 1,686,141.51	97.10 3.90%	1,699,208.98 23,210.46	1.56% 13,067.47	Aa1/AA+ AA+	3.04 2.84
91282CES6	UNITED STATES TREASURY 2.75 05/31/2029	1,000,000.00	07/23/2024 4.18%	937,929.69 950,995.28	95.90 3.91%	958,984.38 4,658.47	0.88% 7,989.10	Aa1/AA+ AA+	3.83 3.57
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	2,000,000.00	09/03/2024 3.69%	2,027,343.75 2,022,290.27	100.29 3.92%	2,005,781.24 217.39	1.85% (16,509.03)	Aa1/AA+ AA+	4.00 3.66
91282CFJ5	UNITED STATES TREASURY 3.125 08/31/2029	2,000,000.00	09/17/2024 3.45%	1,971,093.75 1,976,161.94	97.03 3.92%	1,940,546.88 26,154.89	1.79% (35,615.06)	Aa1/AA+ AA+	4.08 3.74
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	1,500,000.00	12/30/2024 4.38%	1,483,535.16 1,485,522.14	100.74 3.93%	1,511,132.82 15,636.89	1.39% 25,610.69	Aa1/AA+ AA+	4.25 3.83
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	1,500,000.00	12/30/2024 4.38%	1,499,589.84 1,499,637.68	101.75 3.94%	1,526,308.59 5,706.52	1.40% 26,670.91	Aa1/AA+ AA+	4.42 3.97
91282CMG3	UNITED STATES TREASURY 4.25 01/31/2030	1,250,000.00	02/07/2025 4.34%	1,245,263.67 1,245,712.27	101.26 3.94%	1,265,722.65 144.36	1.16% 20,010.38	Aa1/AA+ AA+	4.50 4.06
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	2,000,000.00	03/26/2025 4.09%	1,991,875.00 1,992,448.58	100.27 3.93%	2,005,390.62 33,478.26	1.85% 12,942.04	Aa1/AA+ AA+	4.58 4.08
Total US Treasury		**47,000,000.00**	**3.46%**	**45,522,974.64** **46,475,979.11**	**98.55** **4.07%**	**46,304,554.03** **314,181.22**	**42.61%** **(171,425.07)**		**2.13** **1.98**

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
				107,353,898.66	98.97	108,680,843.81	100.00%		2.34
Total Portfolio		109,467,452.29	3.87%	108,525,236.17	4.16%	885,125.29	155,607.65		2.12
Total Market Value + Accrued						109,565,969.10			

TRANSACTION LEDGER

City of Buena Park Core | Account #405 | As of July 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	07/02/2025	60934N104	3,170.54	FEDERATED HRMS GV O INST	1.000	4.21%	(3,170.54)	0.00	(3,170.54)	0.00
Purchase	07/10/2025	60934N104	11,500.00	FEDERATED HRMS GV O INST	1.000	4.17%	(11,500.00)	0.00	(11,500.00)	0.00
Purchase	07/14/2025	60934N104	39,491.25	FEDERATED HRMS GV O INST	1.000	4.16%	(39,491.25)	0.00	(39,491.25)	0.00
Purchase	07/18/2025	60934N104	38,750.00	FEDERATED HRMS GV O INST	1.000	4.18%	(38,750.00)	0.00	(38,750.00)	0.00
Purchase	07/21/2025	60934N104	1,302,437.50	FEDERATED HRMS GV O INST	1.000	4.17%	(1,302,437.50)	0.00	(1,302,437.50)	0.00
Purchase	07/23/2025	60934N104	18,795.00	FEDERATED HRMS GV O INST	1.000	4.15%	(18,795.00)	0.00	(18,795.00)	0.00
Purchase	07/25/2025	025816EJ4	1,500,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029	100.084	4.32%	(1,501,260.00)	0.00	(1,501,260.00)	0.00
Purchase	07/25/2025	60934N104	2,703.33	FEDERATED HRMS GV O INST	1.000	4.16%	(2,703.33)	0.00	(2,703.33)	0.00
Purchase	07/30/2025	60934N104	25,000.00	FEDERATED HRMS GV O INST	1.000	4.20%	(25,000.00)	0.00	(25,000.00)	0.00
Purchase	07/31/2025	60934N104	119,843.75	FEDERATED HRMS GV O INST	1.000	4.18%	(119,843.75)	0.00	(119,843.75)	0.00
Total Purchase			**3,061,691.37**				**(3,062,951.37)**	**0.00**	**(3,062,951.37)**	**0.00**
TOTAL ACQUISITIONS			**3,061,691.37**				**(3,062,951.37)**	**0.00**	**(3,062,951.37)**	**0.00**
DISPOSITIONS										
Maturity	07/21/2025	3137EAEU9	(1,300,000.00)	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	100.000	0.43%	1,300,000.00	0.00	1,300,000.00	0.00
Total Maturity			**(1,300,000.00)**				**1,300,000.00**	**0.00**	**1,300,000.00**	**0.00**
Sale	07/11/2025	60934N104	(8,127.11)	FEDERATED HRMS GV O INST	1.000	4.16%	8,127.11	0.00	8,127.11	0.00

TRANSACTION LEDGER

City of Buena Park Core | Account #405 | As of July 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Sale	07/25/2025	60934N104	(1,478,033.13)	FEDERATED HRMS GV O INST	1.000	4.16%	1,478,033.13	0.00	1,478,033.13	0.00
Total Sale			**(1,486,160.24)**				**1,486,160.24**	**0.00**	**1,486,160.24**	**0.00**
TOTAL DISPOSITIONS			**(2,786,160.24)**				**2,786,160.24**	**0.00**	**2,786,160.24**	**0.00**
OTHER TRANSACTIONS										
Cash Transfer	07/11/2025	CCYUSD	(8,127.11)	Cash		0.00%	(8,127.11)	0.00	(8,127.11)	0.00
Total Cash Transfer			**(8,127.11)**				**(8,127.11)**	**0.00**	**(8,127.11)**	**0.00**
Coupon	07/01/2025	3137H9D71	0.00	FHMS K-750 A2 3.0 09/25/2029		4.49%	2,500.00	0.00	2,500.00	0.00
Coupon	07/01/2025	3137FBBX3	0.00	FHMS K-068 A2 3.244 08/25/2027		4.42%	2,703.33	0.00	2,703.33	0.00
Coupon	07/01/2025	3137HA4B9	0.00	FHMS K-751 A2 4.412 03/25/2030		4.40%	5,515.00	0.00	5,515.00	0.00
Coupon	07/01/2025	3137FRUT6	0.00	FHMS K-106 A2 2.069 01/25/2030		4.35%	2,155.21	0.00	2,155.21	0.00
Coupon	07/01/2025	3137FJZ93	0.00	FHMS K-084 A2 3.78 10/25/2028		4.34%	3,150.00	0.00	3,150.00	0.00
Coupon	07/01/2025	3137FJKE8	0.00	FHMS K-082 A2 3.92 09/25/2028		4.27%	4,083.33	0.00	4,083.33	0.00
Coupon	07/01/2025	3137FKZZ2	0.00	FHMS K-088 A2 3.69 01/25/2029		4.21%	3,075.00	0.00	3,075.00	0.00
Coupon	07/01/2025	3137FLYV0	0.00	FHMS K-092 A2 3.298 04/25/2029		3.74%	2,748.33	0.00	2,748.33	0.00
Coupon	07/10/2025	69371RS31	0.00	PACCAR FINANCIAL CORP 4.6 01/10/2028		4.30%	11,500.00	0.00	11,500.00	0.00
Coupon	07/12/2025	459058KT9	0.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		4.19%	26,250.00	0.00	26,250.00	0.00

TRANSACTION LEDGER

City of Buena Park Core | Account #405 | As of July 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
Coupon	07/14/2025	24422EXB0	0.00	JOHN DEERE CAPITAL CORP 4.95 07/14/2028		4.98%	13,241.25	0.00	13,241.25	0.00
Coupon	07/18/2025	3133EPW84	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029		4.05%	38,750.00	0.00	38,750.00	0.00
Coupon	07/21/2025	3137EAEU9	0.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025		0.43%	2,437.50	0.00	2,437.50	0.00
Coupon	07/23/2025	46647PEB8	0.00	JPMORGAN CHASE & CO 5.012 01/23/2030		4.75%	18,795.00	0.00	18,795.00	0.00
Coupon	07/30/2025	3133EPZY4	0.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026		5.06%	25,000.00	0.00	25,000.00	0.00
Coupon	07/31/2025	91282CMG3	0.00	UNITED STATES TREASURY 4.25 01/31/2030		4.34%	26,562.50	0.00	26,562.50	0.00
Coupon	07/31/2025	91282CGH8	0.00	UNITED STATES TREASURY 3.5 01/31/2028		4.15%	35,000.00	0.00	35,000.00	0.00
Coupon	07/31/2025	91282CLC3	0.00	UNITED STATES TREASURY 4.0 07/31/2029		3.69%	40,000.00	0.00	40,000.00	0.00
Coupon	07/31/2025	912828Z78	0.00	UNITED STATES TREASURY 1.5 01/31/2027		3.08%	11,250.00	0.00	11,250.00	0.00
Coupon	07/31/2025	91282CCP4	0.00	UNITED STATES TREASURY 0.625 07/31/2026		2.93%	4,687.50	0.00	4,687.50	0.00
Coupon	07/31/2025	91282CBH3	0.00	UNITED STATES TREASURY 0.375 01/31/2026		0.85%	2,343.75	0.00	2,343.75	0.00
Total Coupon			**0.00**				**281,747.70**	**0.00**	**281,747.70**	**0.00**
Dividend	07/31/2025	60934N104	0.00	FEDERATED HRMS GV O INST		4.18%	1,757.20	0.00	1,757.20	0.00
Total Dividend			**0.00**				**1,757.20**	**0.00**	**1,757.20**	**0.00**
TOTAL OTHER TRANSACTIONS			**(8,127.11)**				**275,377.79**	**0.00**	**275,377.79**	**0.00**

INCOME EARNED

City of Buena Park Core | Account #405 | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
60934N104	FEDERATED HRMS GV O INST	385,695.09	310,163.96 1,561,691.37 (1,486,160.24) 385,695.09	0.00 3,170.54 0.00 3,170.54	0.00 0.00 0.00 3,170.54	3,170.54
CCYUSD	Receivable	1,757.20	3,170.56 0.00 0.00 1,757.20	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
Total Cash & Equivalents		**387,452.29**	**313,334.52** **1,561,691.37** **(1,486,160.24)** **387,452.29**	**0.00** **3,170.54** **0.00** **3,170.54**	**0.00** **0.00** **0.00** **3,170.54**	**3,170.54**
FIXED INCOME						
00440EAV9	CHUBB INA HOLDINGS LLC 3.35 05/03/2026	03/16/2023 03/20/2023 1,000,000.00	990,033.53 0.00 0.00 991,043.20	5,397.22 0.00 8,188.89 2,791.67	1,009.68 0.00 1,009.68 3,801.34	3,801.34
023135CF1	AMAZON.COM INC 3.3 04/13/2027	06/09/2022 06/13/2022 500,000.00	497,639.43 0.00 0.00 497,751.84	3,575.00 0.00 4,950.00 1,375.00	112.41 0.00 112.41 1,487.41	1,487.41
025816EJ4	AMERICAN EXPRESS CO 4.351 07/20/2029	07/22/2025 07/25/2025 1,500,000.00	0.00 1,501,260.00 0.00 1,501,251.92	0.00 0.00 1,087.75 1,087.75	0.00 (8.08) (8.08) 1,079.67	1,079.67
037833DK3	APPLE INC 3.0 11/13/2027	01/27/2023 01/31/2023 1,000,000.00	976,228.59 0.00 0.00 977,080.52	4,000.00 0.00 6,500.00 2,500.00	851.92 0.00 851.92 3,351.92	3,351.92
06428CAA2	BANK OF AMERICA NA 5.526 08/18/2026	08/24/2023 08/28/2023 1,000,000.00	1,000,521.40 0.00 0.00 1,000,479.09	20,415.50 0.00 25,020.50 4,605.00	0.00 (42.31) (42.31) 4,562.69	4,562.69

INCOME EARNED

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	03/14/2022 03/16/2022 500,000.00	496,567.92 0.00 0.00 496,738.97	3,386.11 0.00 4,344.44 958.33	171.05 0.00 171.05 1,129.39	1,129.39
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	06/03/2022 06/07/2022 750,000.00	748,058.48 0.00 0.00 748,155.24	7,066.67 0.00 9,066.67 2,000.00	96.76 0.00 96.76 2,096.76	2,096.76
09290DAA9	BLACKROCK INC 4.7 03/14/2029	07/22/2024 07/23/2024 750,000.00	751,268.80 0.00 0.00 751,239.09	10,477.08 0.00 13,414.58 2,937.50	0.00 (29.71) (29.71) 2,907.79	2,907.79
14913UAJ9	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029	05/16/2024 05/20/2024 1,250,000.00	1,251,466.18 0.00 0.00 1,251,432.18	20,881.94 0.00 25,934.03 5,052.08	0.00 (34.00) (34.00) 5,018.09	5,018.09
17275RBR2	CISCO SYSTEMS INC 4.85 02/26/2029	02/28/2024 03/01/2024 1,250,000.00	1,251,474.68 0.00 0.00 1,251,439.65	21,050.35 0.00 26,102.43 5,052.08	0.00 (35.03) (35.03) 5,017.05	5,017.05
194162AT0	COLGATE-PALMOLIVE CO 4.2 05/01/2030	05/01/2025 05/02/2025 1,000,000.00	1,002,493.76 0.00 0.00 1,002,449.20	6,883.33 0.00 10,383.33 3,500.00	0.00 (44.56) (44.56) 3,455.44	3,455.44
24422EXB0	JOHN DEERE CAPITAL CORP 4.95 07/14/2028	07/11/2023 07/14/2023 535,000.00	534,516.13 0.00 0.00 534,529.65	12,284.94 13,241.25 1,250.56 2,206.88	13.53 0.00 13.53 2,220.40	2,220.40
24422EXT1	JOHN DEERE CAPITAL CORP 4.85 06/11/2029	06/11/2024 06/12/2024 750,000.00	745,801.36 0.00 0.00 745,891.68	2,020.83 0.00 5,052.08 3,031.25	90.32 0.00 90.32 3,121.57	3,121.57
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	05/31/2023 06/01/2023 895,000.00	895,722.00 0.00 0.00 895,585.52	2,125.63 0.00 5,481.88 3,356.25	0.00 (136.48) (136.48) 3,219.77	3,219.77

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3130AUU36	FEDERAL HOME LOAN BANKS 4.125 03/13/2026	03/16/2023 03/17/2023 1,000,000.00	999,315.80 0.00 0.00 999,398.97	12,375.00 0.00 15,812.50 3,437.50	83.18 0.00 83.18 3,520.68	3,520.68
3130AWLZ1	FEDERAL HOME LOAN BANKS 4.75 06/12/2026	08/24/2023 08/28/2023 1,000,000.00	999,382.02 0.00 0.00 999,437.39	2,506.94 0.00 6,465.28 3,958.33	55.37 0.00 55.37 4,013.70	4,013.70
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	09/11/2023 09/12/2023 1,600,000.00	1,594,462.19 0.00 0.00 1,594,609.55	21,972.22 0.00 27,805.56 5,833.33	147.36 0.00 147.36 5,980.69	5,980.69
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	06/11/2024 06/12/2024 1,200,000.00	1,205,262.99 0.00 0.00 1,205,149.53	3,545.83 0.00 8,170.83 4,625.00	0.00 (113.46) (113.46) 4,511.54	4,511.54
3130B1EF0	FEDERAL HOME LOAN BANKS 4.625 06/11/2027	07/22/2024 07/23/2024 2,000,000.00	2,009,686.48 0.00 0.00 2,009,263.55	5,138.89 0.00 12,847.22 7,708.33	0.00 (422.93) (422.93) 7,285.40	7,285.40
3133EPC45	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028	11/14/2023 11/15/2023 2,500,000.00	2,491,973.21 0.00 0.00 2,492,175.34	15,416.67 0.00 25,052.08 9,635.42	202.14 0.00 202.14 9,837.55	9,837.55
3133EPHH1	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026	05/09/2023 05/10/2023 2,000,000.00	2,001,516.11 0.00 0.00 2,001,359.96	14,000.00 0.00 20,666.67 6,666.67	0.00 (156.14) (156.14) 6,510.52	6,510.52
3133EPLC7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026	06/07/2023 06/08/2023 2,000,000.00	1,997,041.29 0.00 0.00 1,997,423.45	28,645.83 0.00 35,520.83 6,875.00	382.17 0.00 382.17 7,257.17	7,257.17
3133EPW84	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029	01/29/2024 01/31/2024 2,000,000.00	1,988,831.79 0.00 0.00 1,989,098.72	35,090.28 38,750.00 2,798.61 6,458.33	266.94 0.00 266.94 6,725.27	6,725.27

INCOME EARNED

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3133EPZY4	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026	10/31/2023 11/01/2023 1,000,000.00	999,449.50 0.00 0.00 999,492.81	20,972.22 25,000.00 138.89 4,166.67	43.31 0.00 43.31 4,209.98	4,209.98
3133ERAK7	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029	04/10/2024 04/15/2024 1,750,000.00	1,733,182.79 0.00 0.00 1,733,560.84	17,226.56 0.00 23,606.77 6,380.21	378.05 0.00 378.05 6,758.26	6,758.26
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	02/16/2021 02/18/2021 1,000,000.00	999,784.47 0.00 0.00 999,905.95	1,312.50 0.00 1,625.00 312.50	121.48 0.00 121.48 433.98	433.98
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	11/18/2020 11/19/2020 1,100,000.00	1,099,930.38 0.00 0.00 1,099,947.11	825.00 0.00 1,283.33 458.33	16.73 0.00 16.73 475.06	475.06
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	08/11/2020 08/12/2020 0.00	1,299,959.36 0.00 (1,300,000.00) 0.00	2,166.67 2,437.50 0.00 270.83	40.64 0.00 40.64 311.48	311.48
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	10/19/2020 10/20/2020 1,500,000.00	1,499,665.91 0.00 0.00 1,499,789.21	1,531.25 0.00 2,000.00 468.75	123.29 0.00 123.29 592.04	592.04
3137FBBX3	FHMS K-068 A2 3.244 08/25/2027	01/29/2024 01/31/2024 1,000,000.00	976,879.34 0.00 0.00 977,821.18	2,703.33 2,703.33 2,703.33 2,703.33	941.84 0.00 941.84 3,645.17	3,645.17
3137FJKE8	FHMS K-082 A2 3.92 09/25/2028	06/10/2025 06/13/2025 1,250,000.00	1,235,191.13 0.00 0.00 1,235,587.57	4,083.33 4,083.33 4,083.33 4,083.33	396.44 0.00 396.44 4,479.77	4,479.77
3137FJZ93	FHMS K-084 A2 3.78 10/25/2028	12/09/2024 12/12/2024 1,000,000.00	982,092.33 0.00 0.00 982,559.62	3,150.00 3,150.00 3,150.00 3,150.00	467.29 0.00 467.29 3,617.29	3,617.29

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137FKZZ2	FHMS K-088 A2 3.69 01/25/2029	04/17/2025 04/23/2025 1,000,000.00	981,986.66 0.00 0.00 982,422.92	3,075.00 3,075.00 3,075.00 3,075.00	436.26 0.00 436.26 3,511.26	3,511.26
3137FLYV0	FHMS K-092 A2 3.298 04/25/2029	09/17/2024 09/20/2024 1,000,000.00	983,951.78 0.00 0.00 984,314.92	2,748.33 2,748.33 2,748.33 2,748.33	363.13 0.00 363.13 3,111.46	3,111.46
3137FRUT6	FHMS K-106 A2 2.069 01/25/2030	06/10/2025 06/13/2025 1,250,000.00	1,133,694.52 0.00 0.00 1,135,886.30	2,155.21 2,155.21 2,155.21 2,155.21	2,191.77 0.00 2,191.77 4,346.98	4,346.98
3137H9D71	FHMS K-750 A2 3.0 09/25/2029	10/30/2024 11/04/2024 1,000,000.00	947,361.90 0.00 0.00 948,433.33	2,500.00 2,500.00 2,500.00 2,500.00	1,071.43 0.00 1,071.43 3,571.43	3,571.43
3137HA4B9	FHMS K-751 A2 4.412 03/25/2030	03/26/2025 03/31/2025 1,500,000.00	1,498,776.97 0.00 0.00 1,498,799.22	5,515.00 5,515.00 5,515.00 5,515.00	22.25 0.00 22.25 5,537.25	5,537.25
437076DC3	HOME DEPOT INC 4.75 06/25/2029	06/24/2024 06/25/2024 1,250,000.00	1,247,549.77 0.00 0.00 1,247,601.97	989.58 0.00 5,937.50 4,947.92	52.20 0.00 52.20 5,000.12	5,000.12
4581X0DC9	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028	12/28/2023 12/29/2023 2,000,000.00	1,951,651.30 0.00 0.00 1,952,926.89	17,881.94 0.00 23,090.28 5,208.33	1,275.58 0.00 1,275.58 6,483.92	6,483.92
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	07/24/2023 07/26/2023 1,500,000.00	1,471,983.07 0.00 0.00 1,472,767.64	24,645.83 26,250.00 2,770.83 4,375.00	784.58 0.00 784.58 5,159.58	5,159.58
46647PEB8	JPMORGAN CHASE & CO 5.012 01/23/2030	03/26/2025 03/27/2025 750,000.00	756,258.54 0.00 0.00 756,109.53	16,497.83 18,795.00 835.33 3,132.50	0.00 (149.01) (149.01) 2,983.49	2,983.49

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
532457CK2	ELI LILLY AND CO 4.5 02/09/2029	02/12/2024 02/14/2024 1,250,000.00	1,248,316.86 0.00 0.00 1,248,356.42	22,187.50 0.00 26,875.00 4,687.50	39.56 0.00 39.56 4,727.06	4,727.06
57636QAW4	MASTERCARD INC 4.875 03/09/2028	03/16/2023 03/20/2023 1,000,000.00	1,008,026.11 0.00 0.00 1,007,765.03	15,166.67 0.00 19,229.17 4,062.50	0.00 (261.08) (261.08) 3,801.42	3,801.42
58933YBH7	MERCK & CO INC 4.05 05/17/2028	05/09/2023 05/17/2023 1,000,000.00	999,562.80 0.00 0.00 999,575.70	4,950.00 0.00 8,325.00 3,375.00	12.90 0.00 12.90 3,387.90	3,387.90
61690U7W4	MORGAN STANLEY BANK NA 5.882 10/30/2026	10/31/2023 11/02/2023 1,000,000.00	999,626.50 0.00 0.00 999,650.32	9,966.72 0.00 14,868.39 4,901.67	23.82 0.00 23.82 4,925.49	4,925.49
63743HFX5	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 4.95 02/07/2030	02/07/2025 02/10/2025 1,000,000.00	1,001,289.84 0.00 0.00 1,001,265.63	19,800.00 0.00 23,925.00 4,125.00	0.00 (24.22) (24.22) 4,100.78	4,100.78
665859AW4	NORTHERN TRUST CORP 4.0 05/10/2027	06/29/2022 07/01/2022 750,000.00	751,042.22 0.00 0.00 750,992.37	4,250.00 0.00 6,750.00 2,500.00	0.00 (49.86) (49.86) 2,450.14	2,450.14
69371RS31	PACCAR FINANCIAL CORP 4.6 01/10/2028	01/27/2023 01/31/2023 500,000.00	503,410.75 0.00 0.00 503,296.20	10,925.00 11,500.00 1,341.67 1,916.67	0.00 (114.55) (114.55) 1,802.11	1,802.11
713448FL7	PEPSICO INC 3.6 02/18/2028	03/16/2023 03/20/2023 1,000,000.00	983,845.26 0.00 0.00 984,365.84	13,300.00 0.00 16,300.00 3,000.00	520.58 0.00 520.58 3,520.58	3,520.58
857477CL5	STATE STREET CORP 4.993 03/18/2027	03/19/2024 03/21/2024 1,000,000.00	999,919.87 0.00 0.00 999,923.84	14,285.53 0.00 18,446.36 4,160.83	3.97 0.00 3.97 4,164.81	4,164.81

INCOME EARNED

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89114QCK2	TORONTO-DOMINION BANK 0.75 09/11/2025	05/26/2021 05/28/2021 1,000,000.00	999,683.88 0.00 0.00 999,819.99	2,291.67 0.00 2,916.67 625.00	136.11 0.00 136.11 761.11	761.11
89236TKK0	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025	11/08/2022 11/10/2022 1,000,000.00	1,000,115.62 0.00 0.00 1,000,088.47	7,650.00 0.00 12,150.00 4,500.00	0.00 (27.15) (27.15) 4,472.85	4,472.85
90331HPS6	US BANK NA 4.73 05/15/2028	05/12/2025 05/15/2025 1,250,000.00	1,250,454.06 0.00 0.00 1,250,440.24	7,554.86 0.00 12,481.94 4,927.08	0.00 (13.81) (13.81) 4,913.27	4,913.27
9128282A7	UNITED STATES TREASURY 1.5 08/15/2026	10/04/2022 10/05/2022 1,600,000.00	1,558,491.13 0.00 0.00 1,561,629.61	9,016.57 0.00 11,071.82 2,055.25	3,138.48 0.00 3,138.48 5,193.72	5,193.72
9128283F5	UNITED STATES TREASURY 2.25 11/15/2027	12/28/2022 12/29/2022 1,150,000.00	1,106,484.85 0.00 0.00 1,108,040.75	3,304.69 0.00 5,484.38 2,179.69	1,555.91 0.00 1,555.91 3,735.59	3,735.59
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	03/12/2024 03/13/2024 1,750,000.00	1,684,358.08 0.00 0.00 1,686,141.51	18,901.93 0.00 23,210.46 4,308.53	1,783.44 0.00 1,783.44 6,091.96	6,091.96
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	08/29/2022 08/31/2022 1,300,000.00	1,290,029.68 0.00 0.00 1,291,049.75	5,201.77 0.00 7,802.65 2,600.88	1,020.07 0.00 1,020.07 3,620.95	3,620.95
912828V98	UNITED STATES TREASURY 2.25 02/15/2027	10/04/2022 10/05/2022 1,700,000.00	1,657,164.47 0.00 0.00 1,659,399.99	14,370.17 0.00 17,645.72 3,275.55	2,235.52 0.00 2,235.52 5,511.08	5,511.08
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	06/09/2022 06/10/2022 1,500,000.00	1,465,034.04 0.00 0.00 1,466,906.14	9,385.36 11,250.00 61.14 1,925.78	1,872.10 0.00 1,872.10 3,797.88	3,797.88

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CAT8	UNITED STATES TREASURY 0.25 10/31/2025	02/16/2021 02/18/2021 1,000,000.00	999,175.18 0.00 0.00 999,384.77	421.20 0.00 631.79 210.60	209.59 0.00 209.59 420.18	420.18
91282CBC4	UNITED STATES TREASURY 0.375 12/31/2025	01/11/2021 01/12/2021 1,250,000.00	1,249,295.60 0.00 0.00 1,249,414.92	12.74 0.00 407.61 394.87	119.32 0.00 119.32 514.20	514.20
91282CBH3	UNITED STATES TREASURY 0.375 01/31/2026	03/29/2021 03/31/2021 1,250,000.00	1,246,599.72 0.00 0.00 1,247,092.28	1,955.28 2,343.75 12.74 401.20	492.56 0.00 492.56 893.77	893.77
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	09/28/2021 09/30/2021 1,500,000.00	1,497,984.67 0.00 0.00 1,498,213.52	2,827.87 0.00 3,780.74 952.87	228.85 0.00 228.85 1,181.72	1,181.72
91282CCF6	UNITED STATES TREASURY 0.75 05/31/2026	06/03/2022 06/06/2022 1,500,000.00	1,471,646.59 0.00 0.00 1,474,278.19	952.87 0.00 1,905.74 952.87	2,631.60 0.00 2,631.60 3,584.47	3,584.47
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	06/03/2022 06/06/2022 1,500,000.00	1,464,672.53 0.00 0.00 1,467,445.07	3,910.57 4,687.50 25.48 802.41	2,772.54 0.00 2,772.54 3,574.94	3,574.94
91282CCZ2	UNITED STATES TREASURY 0.875 09/30/2026	05/26/2022 05/31/2022 1,000,000.00	978,181.66 0.00 0.00 979,664.92	2,199.45 0.00 2,940.57 741.12	1,483.26 0.00 1,483.26 2,224.38	2,224.38
91282CDK4	UNITED STATES TREASURY 1.25 11/30/2026	05/26/2022 05/31/2022 1,000,000.00	980,345.19 0.00 0.00 981,523.72	1,058.74 0.00 2,117.49 1,058.74	1,178.53 0.00 1,178.53 2,237.27	2,237.27
91282CDQ1	UNITED STATES TREASURY 1.25 12/31/2026	06/03/2022 06/06/2022 1,500,000.00	1,464,216.04 0.00 0.00 1,466,240.31	50.95 0.00 1,630.43 1,579.48	2,024.28 0.00 2,024.28 3,603.76	3,603.76

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	06/09/2022 06/10/2022 1,500,000.00	1,491,799.11 0.00 0.00 1,492,179.69	6,949.73 0.00 10,424.59 3,474.86	380.58 0.00 380.58 3,855.44	3,855.44
91282CES6	UNITED STATES TREASURY 2.75 05/31/2029	07/23/2024 07/24/2024 1,000,000.00	949,909.40 0.00 0.00 950,995.28	2,329.24 0.00 4,658.47 2,329.23	1,085.88 0.00 1,085.88 3,415.12	3,415.12
91282CFE6	UNITED STATES TREASURY 3.125 08/15/2025	05/31/2023 06/01/2023 2,000,000.00	1,997,112.48 0.00 0.00 1,999,101.66	23,480.66 0.00 28,832.87 5,352.21	1,989.18 0.00 1,989.18 7,341.39	7,341.39
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	09/27/2022 09/28/2022 1,500,000.00	1,468,680.53 0.00 0.00 1,469,907.97	15,667.46 0.00 19,616.17 3,948.71	1,227.44 0.00 1,227.44 5,176.15	5,176.15
91282CFJ5	UNITED STATES TREASURY 3.125 08/31/2029	09/17/2024 09/18/2024 2,000,000.00	1,975,666.31 0.00 0.00 1,976,161.94	20,889.95 0.00 26,154.89 5,264.95	495.63 0.00 495.63 5,760.57	5,760.57
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	02/23/2023 02/28/2023 2,000,000.00	1,969,769.89 0.00 0.00 1,970,762.61	29,198.90 35,000.00 190.22 5,991.32	992.73 0.00 992.73 6,984.05	6,984.05
91282CGL9	UNITED STATES TREASURY 4.0 02/15/2026	05/31/2023 06/01/2023 1,500,000.00	1,498,482.01 0.00 0.00 1,498,687.50	22,541.44 0.00 27,679.56 5,138.12	205.49 0.00 205.49 5,343.61	5,343.61
91282CGQ8	UNITED STATES TREASURY 4.0 02/28/2030	03/26/2025 03/27/2025 2,000,000.00	1,992,308.57 0.00 0.00 1,992,448.58	26,739.13 0.00 33,478.26 6,739.13	140.01 0.00 140.01 6,879.14	6,879.14
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	05/31/2023 06/01/2023 2,000,000.00	1,989,289.84 0.00 0.00 1,989,620.53	18,224.04 0.00 24,364.75 6,140.71	330.69 0.00 330.69 6,471.40	6,471.40

INCOME EARNED

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Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	04/17/2025 04/22/2025 1,000,000.00	1,001,561.75 0.00 0.00 1,001,423.03	1,803.28 0.00 5,297.13 3,493.85	0.00 (138.72) (138.72) 3,355.13	3,355.13
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	10/30/2024 10/31/2024 1,500,000.00	1,495,252.72 0.00 0.00 1,495,387.12	163.04 0.00 5,217.39 5,054.35	134.40 0.00 134.40 5,188.75	5,188.75
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	09/03/2024 09/04/2024 2,000,000.00	2,022,763.56 0.00 0.00 2,022,290.27	33,370.17 40,000.00 217.39 6,847.23	0.00 (473.29) (473.29) 6,373.94	6,373.94
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	12/30/2024 12/31/2024 1,500,000.00	1,485,232.95 0.00 0.00 1,485,522.14	10,424.59 0.00 15,636.89 5,212.30	289.18 0.00 289.18 5,501.48	5,501.48
91282CMD0	UNITED STATES TREASURY 4.375 12/31/2029	12/30/2024 12/31/2024 1,500,000.00	1,499,630.72 0.00 0.00 1,499,637.68	178.33 0.00 5,706.52 5,528.19	6.96 0.00 6.96 5,535.16	5,535.16
91282CMG3	UNITED STATES TREASURY 4.25 01/31/2030	02/07/2025 02/10/2025 1,250,000.00	1,245,631.41 0.00 0.00 1,245,712.27	22,159.88 26,562.50 144.36 4,546.99	80.85 0.00 80.85 4,627.84	4,627.84
91282CMV0	UNITED STATES TREASURY 3.875 03/31/2027	06/17/2025 06/18/2025 1,500,000.00	1,497,473.36 0.00 0.00 1,497,596.13	14,610.66 0.00 19,533.81 4,923.16	122.77 0.00 122.77 5,045.92	5,045.92
91282CMW8	UNITED STATES TREASURY 3.75 04/15/2028	05/01/2025 05/02/2025 750,000.00	752,185.75 0.00 0.00 752,119.26	5,917.01 0.00 8,299.18 2,382.17	0.00 (66.49) (66.49) 2,315.68	2,315.68
91324PDE9	UNITEDHEALTH GROUP INC 2.95 10/15/2027	12/28/2022 12/30/2022 750,000.00	723,916.80 0.00 0.00 724,884.00	4,670.83 0.00 6,514.58 1,843.75	967.20 0.00 967.20 2,810.95	2,810.95

INCOME EARNED

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931142EX7	WALMART INC 3.95 09/09/2027	09/08/2022 09/12/2022 750,000.00	750,489.21 0.00 0.00 750,469.49	9,216.67 0.00 11,685.42 2,468.75	0.00 (19.72) (19.72) 2,449.03	2,449.03
			107,894,743.42 **1,501,260.00** **(1,300,000.00)**	**862,668.96** **281,747.70** **885,125.29**	**44,141.07** **(2,360.61)** **41,780.45**	
Total Fixed Income		**109,080,000.00**	**108,137,783.88**	**304,204.03**	**345,984.48**	**345,984.48**
			108,208,077.94 **3,062,951.37** **(2,786,160.24)**	**862,668.96** **284,918.24** **885,125.29**	**44,141.07** **(2,360.61)** **41,780.45**	
TOTAL PORTFOLIO		**109,467,452.29**	**108,525,236.17**	**307,374.57**	**349,155.02**	**349,155.02**

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
AUGUST 2025							
08/01/2025	Dividend	60934N104	0.00		1,757.20		1,757.20
08/07/2025	Coupon	63743HFX5	1,000,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 4.95 02/07/2030		24,750.00	24,750.00
08/11/2025	Coupon	532457CK2	1,250,000.00	ELI LILLY AND CO 4.5 02/09/2029		28,125.00	28,125.00
08/15/2025	Coupon	9128282A7	1,600,000.00	UNITED STATES TREASURY 1.5 08/15/2026		12,000.00	12,000.00
08/15/2025	Coupon	9128284V9	1,750,000.00	UNITED STATES TREASURY 2.875 08/15/2028		25,156.25	25,156.25
08/15/2025	Coupon	912828V98	1,700,000.00	UNITED STATES TREASURY 2.25 02/15/2027		19,125.00	19,125.00
08/15/2025	Coupon	91282CFE6	2,000,000.00	UNITED STATES TREASURY 3.125 08/15/2025		31,250.00	31,250.00
08/15/2025	Final Maturity	91282CFE6	2,000,000.00	UNITED STATES TREASURY 3.125 08/15/2025	2,000,000.00		2,000,000.00
08/15/2025	Coupon	91282CGL9	1,500,000.00	UNITED STATES TREASURY 4.0 02/15/2026		30,000.00	30,000.00
08/18/2025	Coupon	06428CAA2	1,000,000.00	BANK OF AMERICA NA 5.526 08/18/2026		27,630.00	27,630.00
08/18/2025	Coupon	713448FL7	1,000,000.00	PEPSICO INC 3.6 02/18/2028		18,000.00	18,000.00
08/25/2025	Coupon	3135G05X7	1,000,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025		1,875.00	1,875.00
08/25/2025	Final Maturity	3135G05X7	1,000,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	1,000,000.00		1,000,000.00
08/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
08/25/2025	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
08/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
08/25/2025	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
08/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
08/25/2025	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
08/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
08/25/2025	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
08/26/2025	Coupon	17275RBR2	1,250,000.00	CISCO SYSTEMS INC 4.85 02/26/2029		30,312.50	30,312.50
08/26/2025	Coupon	3133EPLC7	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026		41,250.00	41,250.00
08/27/2025	Coupon	14913UAJ9	1,250,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029		30,312.50	30,312.50
August 2025 Total					**3,001,757.20**	**345,716.46**	**3,347,473.66**
SEPTEMBER 2025							
09/02/2025	Coupon	91282CFH9	1,500,000.00	UNITED STATES TREASURY 3.125 08/31/2027		23,437.50	23,437.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/02/2025	Coupon	91282CFJ5	2,000,000.00	UNITED STATES TREASURY 3.125 08/31/2029		31,250.00	31,250.00
09/02/2025	Coupon	91282CGQ8	2,000,000.00	UNITED STATES TREASURY 4.0 02/28/2030		40,000.00	40,000.00
09/08/2025	Coupon	3130AWTR1	1,600,000.00	FEDERAL HOME LOAN BANKS 4.375 09/08/2028		35,000.00	35,000.00
09/09/2025	Coupon	57636QAW4	1,000,000.00	MASTERCARD INC 4.875 03/09/2028		24,375.00	24,375.00
09/09/2025	Coupon	931142EX7	750,000.00	WALMART INC 3.95 09/09/2027		14,812.50	14,812.50
09/11/2025	Coupon	89114QCK2	1,000,000.00	TORONTO-DOMINION BANK 0.75 09/11/2025		3,750.00	3,750.00
09/11/2025	Final Maturity	89114QCK2	1,000,000.00	TORONTO-DOMINION BANK 0.75 09/11/2025	1,000,000.00		1,000,000.00
09/15/2025	Coupon	084664CZ2	500,000.00	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027		5,750.00	5,750.00
09/15/2025	Coupon	09247XAN1	750,000.00	BLACKROCK FINANCE INC 3.2 03/15/2027		12,000.00	12,000.00
09/15/2025	Coupon	09290DAA9	750,000.00	BLACKROCK INC 4.7 03/14/2029		17,625.00	17,625.00
09/15/2025	Coupon	3130AUU36	1,000,000.00	FEDERAL HOME LOAN BANKS 4.125 03/13/2026		20,625.00	20,625.00
09/18/2025	Coupon	4581X0DC9	2,000,000.00	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028		31,250.00	31,250.00
09/18/2025	Coupon	857477CL5	1,000,000.00	STATE STREET CORP 4.993 03/18/2027		24,965.00	24,965.00
09/23/2025	Coupon	3137EAEX3	1,500,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025		2,812.50	2,812.50
09/23/2025	Final Maturity	3137EAEX3	1,500,000.00	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	1,500,000.00		1,500,000.00
09/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
09/25/2025	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
09/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
09/25/2025	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
09/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
09/25/2025	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
09/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
09/25/2025	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
09/30/2025	Coupon	91282CBT7	1,500,000.00	UNITED STATES TREASURY 0.75 03/31/2026		5,625.00	5,625.00
09/30/2025	Coupon	91282CCZ2	1,000,000.00	UNITED STATES TREASURY 0.875 09/30/2026		4,375.00	4,375.00
09/30/2025	Coupon	91282CGT2	2,000,000.00	UNITED STATES TREASURY 3.625 03/31/2028		36,250.00	36,250.00
09/30/2025	Coupon	91282CMV0	1,500,000.00	UNITED STATES TREASURY 3.875 03/31/2027		29,062.50	29,062.50

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
September 2025 Total					**2,500,000.00**	**388,895.21**	**2,888,895.21**
OCTOBER 2025							
10/10/2025	Coupon	3133ERAK7	1,750,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029		38,281.25	38,281.25
10/14/2025	Coupon	023135CF1	500,000.00	AMAZON.COM INC 3.3 04/13/2027		8,250.00	8,250.00
10/15/2025	Coupon	91282CMW8	750,000.00	UNITED STATES TREASURY 3.75 04/15/2028		14,062.50	14,062.50
10/15/2025	Coupon	91324PDE9	750,000.00	UNITEDHEALTH GROUP INC 2.95 10/15/2027		11,062.50	11,062.50
10/27/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
10/27/2025	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
10/27/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
10/27/2025	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
10/27/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
10/27/2025	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
10/27/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
10/27/2025	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
10/28/2025	Coupon	3133EPHH1	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026		40,000.00	40,000.00
10/30/2025	Coupon	61690U7W4	1,000,000.00	MORGAN STANLEY BANK NA 5.882 10/30/2026		29,410.00	29,410.00
10/31/2025	Coupon	9128286S4	1,300,000.00	UNITED STATES TREASURY 2.375 04/30/2026		15,437.50	15,437.50
10/31/2025	Coupon	91282CAT8	1,000,000.00	UNITED STATES TREASURY 0.25 10/31/2025		1,250.00	1,250.00
10/31/2025	Final Maturity	91282CAT8	1,000,000.00	UNITED STATES TREASURY 0.25 10/31/2025	1,000,000.00		1,000,000.00
10/31/2025	Coupon	91282CEN7	1,500,000.00	UNITED STATES TREASURY 2.75 04/30/2027		20,625.00	20,625.00
10/31/2025	Coupon	91282CLR0	1,500,000.00	UNITED STATES TREASURY 4.125 10/31/2029		30,937.50	30,937.50
October 2025 Total					**1,000,000.00**	**235,246.46**	**1,235,246.46**
NOVEMBER 2025							
11/03/2025	Coupon	00440EAV9	1,000,000.00	CHUBB INA HOLDINGS LLC 3.35 05/03/2026		16,750.00	16,750.00
11/03/2025	Coupon	194162AT0	1,000,000.00	COLGATE-PALMOLIVE CO 4.2 05/01/2030		20,883.33	20,883.33
11/07/2025	Coupon	3135G06G3	1,100,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025		2,750.00	2,750.00
11/07/2025	Final Maturity	3135G06G3	1,100,000.00	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	1,100,000.00		1,100,000.00
11/10/2025	Coupon	665859AW4	750,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		15,000.00	15,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/10/2025	Coupon	89236TKK0	1,000,000.00	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025		27,000.00	27,000.00
11/10/2025	Final Maturity	89236TKK0	1,000,000.00	TOYOTA MOTOR CREDIT CORP 5.4 11/10/2025	1,000,000.00		1,000,000.00
11/13/2025	Coupon	037833DK3	1,000,000.00	APPLE INC 3.0 11/13/2027		15,000.00	15,000.00
11/13/2025	Coupon	3133EPC45	2,500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028		57,812.50	57,812.50
11/17/2025	Coupon	58933YBH7	1,000,000.00	MERCK & CO INC 4.05 05/17/2028		20,250.00	20,250.00
11/17/2025	Coupon	90331HPS6	1,250,000.00	US BANK NA 4.73 05/15/2028		29,562.50	29,562.50
11/17/2025	Coupon	9128283F5	1,150,000.00	UNITED STATES TREASURY 2.25 11/15/2027		12,937.50	12,937.50
11/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
11/25/2025	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
11/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
11/25/2025	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
11/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
11/25/2025	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
11/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
11/25/2025	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
November 2025 Total					**2,100,000.00**	**243,876.04**	**2,343,876.04**
DECEMBER 2025							
12/01/2025	Coupon	91282CCF6	1,500,000.00	UNITED STATES TREASURY 0.75 05/31/2026		5,625.00	5,625.00
12/01/2025	Coupon	91282CDK4	1,000,000.00	UNITED STATES TREASURY 1.25 11/30/2026		6,250.00	6,250.00
12/01/2025	Coupon	91282CES6	1,000,000.00	UNITED STATES TREASURY 2.75 05/31/2029		13,750.00	13,750.00
12/08/2025	Coupon	3130B1BC0	1,200,000.00	FEDERAL HOME LOAN BANKS 4.625 06/08/2029		27,750.00	27,750.00
12/11/2025	Coupon	24422EXT1	750,000.00	JOHN DEERE CAPITAL CORP 4.85 06/11/2029		18,187.50	18,187.50
12/11/2025	Coupon	3130B1EF0	2,000,000.00	FEDERAL HOME LOAN BANKS 4.625 06/11/2027		46,250.00	46,250.00
12/12/2025	Coupon	3130ATUC9	895,000.00	FEDERAL HOME LOAN BANKS 4.5 12/12/2025		20,137.50	20,137.50
12/12/2025	Final Maturity	3130ATUC9	895,000.00	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	895,000.00		895,000.00
12/12/2025	Coupon	3130AWLZ1	1,000,000.00	FEDERAL HOME LOAN BANKS 4.75 06/12/2026		23,750.00	23,750.00
12/15/2025	Coupon	91282CHH7	1,000,000.00	UNITED STATES TREASURY 4.125 06/15/2026		20,625.00	20,625.00
12/25/2025	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/25/2025	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
12/25/2025	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
12/25/2025	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
12/25/2025	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
12/25/2025	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
12/25/2025	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
12/25/2025	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
12/26/2025	Coupon	437076DC3	1,250,000.00	HOME DEPOT INC 4.75 06/25/2029		29,687.50	29,687.50
12/31/2025	Coupon	91282CBC4	1,250,000.00	UNITED STATES TREASURY 0.375 12/31/2025		2,343.75	2,343.75
12/31/2025	Final Maturity	91282CBC4	1,250,000.00	UNITED STATES TREASURY 0.375 12/31/2025	1,250,000.00		1,250,000.00
12/31/2025	Coupon	91282CDQ1	1,500,000.00	UNITED STATES TREASURY 1.25 12/31/2026		9,375.00	9,375.00
12/31/2025	Coupon	91282CHK0	1,500,000.00	UNITED STATES TREASURY 4.0 06/30/2028		30,000.00	30,000.00
12/31/2025	Coupon	91282CMD0	1,500,000.00	UNITED STATES TREASURY 4.375 12/31/2029		32,812.50	32,812.50
December 2025 Total					**2,145,000.00**	**312,473.96**	**2,457,473.96**
JANUARY 2026							
01/12/2026	Coupon	459058KT9	1,500,000.00	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028		26,250.00	26,250.00
01/12/2026	Coupon	69371RS31	500,000.00	PACCAR FINANCIAL CORP 4.6 01/10/2028		11,500.00	11,500.00
01/14/2026	Coupon	24422EXB0	535,000.00	JOHN DEERE CAPITAL CORP 4.95 07/14/2028		13,241.25	13,241.25
01/20/2026	Coupon	025816EJ4	1,500,000.00	AMERICAN EXPRESS CO 4.351 07/20/2029		31,726.04	31,726.04
01/20/2026	Coupon	3133EPW84	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 3.875 01/18/2029		38,750.00	38,750.00
01/23/2026	Coupon	46647PEB8	750,000.00	JPMORGAN CHASE & CO 5.012 01/23/2030		18,795.00	18,795.00
01/26/2026	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
01/26/2026	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
01/26/2026	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
01/26/2026	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
01/26/2026	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
01/26/2026	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
01/26/2026	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
01/26/2026	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/30/2026	Coupon	3133EPZY4	1,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 5.0 07/30/2026		25,000.00	25,000.00
January 2026 Total						**191,192.50**	**191,192.50**
FEBRUARY 2026							
02/02/2026	Coupon	912828Z78	1,500,000.00	UNITED STATES TREASURY 1.5 01/31/2027		11,250.00	11,250.00
02/02/2026	Coupon	91282CBH3	1,250,000.00	UNITED STATES TREASURY 0.375 01/31/2026		2,343.75	2,343.75
02/02/2026	Final Maturity	91282CBH3	1,250,000.00	UNITED STATES TREASURY 0.375 01/31/2026	1,250,000.00		1,250,000.00
02/02/2026	Coupon	91282CCP4	1,500,000.00	UNITED STATES TREASURY 0.625 07/31/2026		4,687.50	4,687.50
02/02/2026	Coupon	91282CGH8	2,000,000.00	UNITED STATES TREASURY 3.5 01/31/2028		35,000.00	35,000.00
02/02/2026	Coupon	91282CLC3	2,000,000.00	UNITED STATES TREASURY 4.0 07/31/2029		40,000.00	40,000.00
02/02/2026	Coupon	91282CMG3	1,250,000.00	UNITED STATES TREASURY 4.25 01/31/2030		26,562.50	26,562.50
02/09/2026	Coupon	532457CK2	1,250,000.00	ELI LILLY AND CO 4.5 02/09/2029		28,125.00	28,125.00
02/09/2026	Coupon	63743HFX5	1,000,000.00	NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP 4.95 02/07/2030		24,750.00	24,750.00
02/17/2026	Coupon	9128282A7	1,600,000.00	UNITED STATES TREASURY 1.5 08/15/2026		12,000.00	12,000.00
02/17/2026	Coupon	9128284V9	1,750,000.00	UNITED STATES TREASURY 2.875 08/15/2028		25,156.25	25,156.25
02/17/2026	Coupon	912828V98	1,700,000.00	UNITED STATES TREASURY 2.25 02/15/2027		19,125.00	19,125.00
02/17/2026	Coupon	91282CGL9	1,500,000.00	UNITED STATES TREASURY 4.0 02/15/2026		30,000.00	30,000.00
02/17/2026	Final Maturity	91282CGL9	1,500,000.00	UNITED STATES TREASURY 4.0 02/15/2026	1,500,000.00		1,500,000.00
02/18/2026	Coupon	06428CAA2	1,000,000.00	BANK OF AMERICA NA 5.526 08/18/2026		27,630.00	27,630.00
02/18/2026	Coupon	713448FL7	1,000,000.00	PEPSICO INC 3.6 02/18/2028		18,000.00	18,000.00
02/25/2026	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
02/25/2026	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
02/25/2026	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
02/25/2026	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
02/25/2026	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
02/25/2026	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
02/25/2026	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
02/25/2026	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
02/26/2026	Coupon	17275RBR2	1,250,000.00	CISCO SYSTEMS INC 4.85 02/26/2029		30,312.50	30,312.50
02/26/2026	Coupon	3133EPLC7	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026		41,250.00	41,250.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/26/2026	Final Maturity	3133EPLC7	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.125 02/26/2026	2,000,000.00		2,000,000.00
02/27/2026	Coupon	14913UAJ9	1,250,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.85 02/27/2029		30,312.50	30,312.50
February 2026 Total					**4,750,000.00**	**432,435.21**	**5,182,435.21**
MARCH 2026							
03/02/2026	Coupon	91282CFH9	1,500,000.00	UNITED STATES TREASURY 3.125 08/31/2027		23,437.50	23,437.50
03/02/2026	Coupon	91282CFJ5	2,000,000.00	UNITED STATES TREASURY 3.125 08/31/2029		31,250.00	31,250.00
03/02/2026	Coupon	91282CGQ8	2,000,000.00	UNITED STATES TREASURY 4.0 02/28/2030		40,000.00	40,000.00
03/09/2026	Coupon	3130AWTR1	1,600,000.00	FEDERAL HOME LOAN BANKS 4.375 09/08/2028		35,000.00	35,000.00
03/09/2026	Coupon	57636QAW4	1,000,000.00	MASTERCARD INC 4.875 03/09/2028		24,375.00	24,375.00
03/09/2026	Coupon	931142EX7	750,000.00	WALMART INC 3.95 09/09/2027		14,812.50	14,812.50
03/13/2026	Coupon	3130AUU36	1,000,000.00	FEDERAL HOME LOAN BANKS 4.125 03/13/2026		20,625.00	20,625.00
03/13/2026	Final Maturity	3130AUU36	1,000,000.00	FEDERAL HOME LOAN BANKS 4.125 03/13/2026	1,000,000.00		1,000,000.00
03/16/2026	Coupon	084664CZ2	500,000.00	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027		5,750.00	5,750.00
03/16/2026	Coupon	09247XAN1	750,000.00	BLACKROCK FINANCE INC 3.2 03/15/2027		12,000.00	12,000.00
03/16/2026	Coupon	09290DAA9	750,000.00	BLACKROCK INC 4.7 03/14/2029		17,625.00	17,625.00
03/18/2026	Coupon	4581X0DC9	2,000,000.00	INTER-AMERICAN DEVELOPMENT BANK 3.125 09/18/2028		31,250.00	31,250.00
03/18/2026	Coupon	857477CL5	1,000,000.00	STATE STREET CORP 4.993 03/18/2027		24,965.00	24,965.00
03/25/2026	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
03/25/2026	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
03/25/2026	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
03/25/2026	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
03/25/2026	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
03/25/2026	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
03/25/2026	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
03/25/2026	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/31/2026	Coupon	91282CBT7	1,500,000.00	UNITED STATES TREASURY 0.75 03/31/2026		5,625.00	5,625.00
03/31/2026	Final Maturity	91282CBT7	1,500,000.00	UNITED STATES TREASURY 0.75 03/31/2026	1,500,000.00		1,500,000.00
03/31/2026	Coupon	91282CCZ2	1,000,000.00	UNITED STATES TREASURY 0.875 09/30/2026		4,375.00	4,375.00
03/31/2026	Coupon	91282CGT2	2,000,000.00	UNITED STATES TREASURY 3.625 03/31/2028		36,250.00	36,250.00
03/31/2026	Coupon	91282CMV0	1,500,000.00	UNITED STATES TREASURY 3.875 03/31/2027		29,062.50	29,062.50
March 2026 Total					**2,500,000.00**	**382,332.71**	**2,882,332.71**
APRIL 2026							
04/10/2026	Coupon	3133ERAK7	1,750,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.375 04/10/2029		38,281.25	38,281.25
04/13/2026	Coupon	023135CF1	500,000.00	AMAZON.COM INC 3.3 04/13/2027		8,250.00	8,250.00
04/15/2026	Coupon	91282CMW8	750,000.00	UNITED STATES TREASURY 3.75 04/15/2028		14,062.50	14,062.50
04/15/2026	Coupon	91324PDE9	750,000.00	UNITEDHEALTH GROUP INC 2.95 10/15/2027		11,062.50	11,062.50
04/27/2026	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
04/27/2026	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
04/27/2026	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
04/27/2026	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
04/27/2026	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
04/27/2026	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
04/27/2026	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
04/27/2026	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
04/28/2026	Coupon	3133EPHH1	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026		40,000.00	40,000.00
04/28/2026	Final Maturity	3133EPHH1	2,000,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.0 04/28/2026	2,000,000.00		2,000,000.00
04/30/2026	Coupon	61690U7W4	1,000,000.00	MORGAN STANLEY BANK NA 5.882 10/30/2026		29,410.00	29,410.00
04/30/2026	Coupon	9128286S4	1,300,000.00	UNITED STATES TREASURY 2.375 04/30/2026		15,437.50	15,437.50
04/30/2026	Final Maturity	9128286S4	1,300,000.00	UNITED STATES TREASURY 2.375 04/30/2026	1,300,000.00		1,300,000.00
04/30/2026	Coupon	91282CEN7	1,500,000.00	UNITED STATES TREASURY 2.75 04/30/2027		20,625.00	20,625.00
04/30/2026	Coupon	91282CLR0	1,500,000.00	UNITED STATES TREASURY 4.125 10/31/2029		30,937.50	30,937.50
April 2026 Total					**3,300,000.00**	**233,996.46**	**3,533,996.46**
MAY 2026							
05/01/2026	Coupon	194162AT0	1,000,000.00	COLGATE-PALMOLIVE CO 4.2 05/01/2030		21,000.00	21,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/04/2026	Coupon	00440EAV9	1,000,000.00	CHUBB INA HOLDINGS LLC 3.35 05/03/2026		16,750.00	16,750.00
05/04/2026	Final Maturity	00440EAV9	1,000,000.00	CHUBB INA HOLDINGS LLC 3.35 05/03/2026	1,000,000.00		1,000,000.00
05/11/2026	Coupon	665859AW4	750,000.00	NORTHERN TRUST CORP 4.0 05/10/2027		15,000.00	15,000.00
05/13/2026	Coupon	037833DK3	1,000,000.00	APPLE INC 3.0 11/13/2027		15,000.00	15,000.00
05/13/2026	Coupon	3133EPC45	2,500,000.00	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 11/13/2028		57,812.50	57,812.50
05/15/2026	Coupon	90331HPS6	1,250,000.00	US BANK NA 4.73 05/15/2028		29,562.50	29,562.50
05/15/2026	Coupon	9128283F5	1,150,000.00	UNITED STATES TREASURY 2.25 11/15/2027		12,937.50	12,937.50
05/18/2026	Coupon	58933YBH7	1,000,000.00	MERCK & CO INC 4.05 05/17/2028		20,250.00	20,250.00
05/25/2026	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
05/25/2026	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
05/25/2026	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
05/25/2026	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
05/25/2026	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
05/25/2026	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
05/25/2026	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
05/25/2026	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
May 2026 Total					**1,000,000.00**	**214,242.71**	**1,214,242.71**
JUNE 2026							
06/01/2026	Coupon	91282CCF6	1,500,000.00	UNITED STATES TREASURY 0.75 05/31/2026		5,625.00	5,625.00
06/01/2026	Final Maturity	91282CCF6	1,500,000.00	UNITED STATES TREASURY 0.75 05/31/2026	1,500,000.00		1,500,000.00
06/01/2026	Coupon	91282CDK4	1,000,000.00	UNITED STATES TREASURY 1.25 11/30/2026		6,250.00	6,250.00
06/01/2026	Coupon	91282CES6	1,000,000.00	UNITED STATES TREASURY 2.75 05/31/2029		13,750.00	13,750.00
06/08/2026	Coupon	3130B1BC0	1,200,000.00	FEDERAL HOME LOAN BANKS 4.625 06/08/2029		27,750.00	27,750.00
06/11/2026	Coupon	24422EXT1	750,000.00	JOHN DEERE CAPITAL CORP 4.85 06/11/2029		18,187.50	18,187.50
06/11/2026	Coupon	3130B1EF0	2,000,000.00	FEDERAL HOME LOAN BANKS 4.625 06/11/2027		46,250.00	46,250.00
06/12/2026	Coupon	3130AWLZ1	1,000,000.00	FEDERAL HOME LOAN BANKS 4.75 06/12/2026		23,750.00	23,750.00
06/12/2026	Final Maturity	3130AWLZ1	1,000,000.00	FEDERAL HOME LOAN BANKS 4.75 06/12/2026	1,000,000.00		1,000,000.00
06/15/2026	Coupon	91282CHH7	1,000,000.00	UNITED STATES TREASURY 4.125 06/15/2026		20,625.00	20,625.00
06/15/2026	Final Maturity	91282CHH7	1,000,000.00	UNITED STATES TREASURY 4.125 06/15/2026	1,000,000.00		1,000,000.00

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/25/2026	Coupon	3137FBBX3	1,000,000.00	FHMS K-068 A2 3.244 08/25/2027		2,703.33	2,703.33
06/25/2026	Coupon	3137FJKE8	1,250,000.00	FHMS K-082 A2 3.92 09/25/2028		4,083.33	4,083.33
06/25/2026	Coupon	3137FJZ93	1,000,000.00	FHMS K-084 A2 3.78 10/25/2028		3,150.00	3,150.00
06/25/2026	Coupon	3137FKZZ2	1,000,000.00	FHMS K-088 A2 3.69 01/25/2029		3,075.00	3,075.00
06/25/2026	Coupon	3137FLYV0	1,000,000.00	FHMS K-092 A2 3.298 04/25/2029		2,748.33	2,748.33
06/25/2026	Coupon	3137FRUT6	1,250,000.00	FHMS K-106 A2 2.069 01/25/2030		2,155.21	2,155.21
06/25/2026	Coupon	3137H9D71	1,000,000.00	FHMS K-750 A2 3.0 09/25/2029		2,500.00	2,500.00
06/25/2026	Coupon	3137HA4B9	1,500,000.00	FHMS K-751 A2 4.412 03/25/2030		5,515.00	5,515.00
06/25/2026	Coupon	437076DC3	1,250,000.00	HOME DEPOT INC 4.75 06/25/2029		29,687.50	29,687.50
06/30/2026	Coupon	91282CDQ1	1,500,000.00	UNITED STATES TREASURY 1.25 12/31/2026		9,375.00	9,375.00
06/30/2026	Coupon	91282CHK0	1,500,000.00	UNITED STATES TREASURY 4.0 06/30/2028		30,000.00	30,000.00
06/30/2026	Coupon	91282CMD0	1,500,000.00	UNITED STATES TREASURY 4.375 12/31/2029		32,812.50	32,812.50
June 2026 Total					**3,500,000.00**	**289,992.71**	**3,789,992.71**
Grand Total			**296,925,000.00**		**25,796,757.20**	**3,270,400.42**	**29,067,157.62**

PORTFOLIO SUMMARY

City of Buena Park Liquid | Account #406 | As of July 31, 2025

Portfolio Characteristics

Average Modified Duration	0.00
Average Coupon	4.24%
Average Purchase YTM	4.26%
Average Market YTM	4.24%
Average Credit Quality*	AAA
Average Final Maturity	0.00
Average Life	0.00

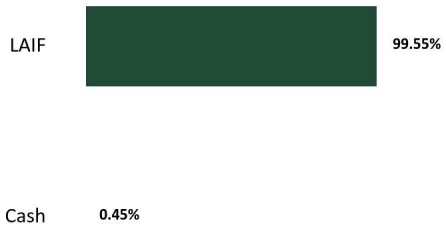
Account Summary

	End Values as of 06/30/2025	End Values as of 07/31/2025
Market Value	36,168,804.65	24,812,429.50
Accrued Interest	0.00	0.00
Total Market Value	**36,168,804.65**	**24,812,429.50**
Income Earned	0.00	348,150.52
Cont/WD	3,000,000.00	(11,500,000.00)
Par	36,168,804.65	24,812,429.50
Book Value	36,168,804.65	24,812,429.50
Cost Value	36,168,804.65	24,812,429.50

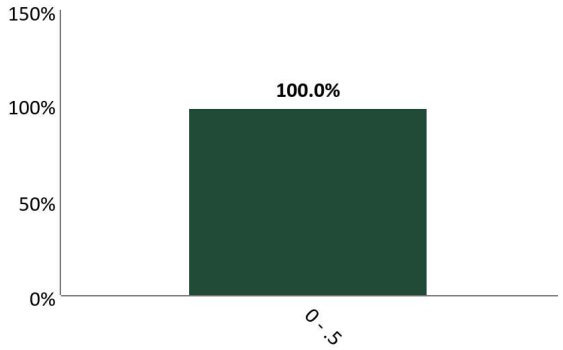
Top Issuers

LAIF	99.55%

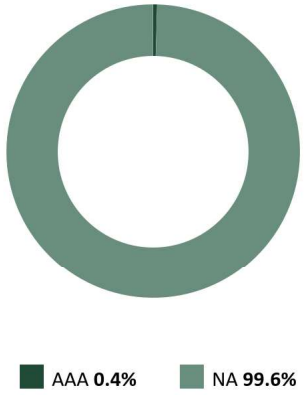
Sector Allocation



Maturity Distribution



Credit Quality (S&P)



Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (01/01/06)
City of Buena Park Liquid	0.45%	1.17%	2.64%	4.64%	4.46%	3.82%	2.47%	2.05%	1.91%
Benchmark Return	0.35%	1.04%	2.43%	4.57%	5.01%	4.65%	2.83%	2.01%	1.66%

*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.
**Periods over 1 year are annualized.
Benchmark: ICE BofA 3-Month US Treasury Bill Index Secondary Benchmark:

RECONCILIATION SUMMARY

City of Buena Park Liquid | Account #406 | As of July 31, 2025

Maturities / Calls

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Principal Paydowns

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Purchases

Month to Date	**348,150.52**
Fiscal Year to Date	**348,150.52**

Sales

Month to Date	**(11,500,000.00)**
Fiscal Year to Date	**(11,500,000.00)**

Interest Received

Month to Date	**348,150.52**
Fiscal Year to Date	**348,150.52**

Purchased / Sold Interest

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	36,168,804.65	36,168,804.65
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	348,150.52	348,150.52
Sales	(11,500,000.00)	(11,500,000.00)
Change in Cash, Payables, Receivables	(204,525.67)	(204,525.67)
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Book Value	24,812,429.50	24,812,429.50

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	36,168,804.65	36,168,804.65
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	348,150.52	348,150.52
Sales	(11,500,000.00)	(11,500,000.00)
Change in Cash, Payables, Receivables	(204,525.67)	(204,525.67)
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Market Value	24,812,429.50	24,812,429.50

HOLDINGS REPORT

City of Buena Park Liquid | Account #406 | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
CASH									
CCYUSD	Receivable	110,513.19	--	110,513.19	1.00	110,513.19	0.45%	Aaa/AAA	0.00
				110,513.19	0.00%	0.00	0.00	AAA	0.00
				110,513.19	**1.00**	**110,513.19**	**0.45%**		**0.00**
Total Cash		**110,513.19**		**110,513.19**	**0.00%**	**0.00**	**0.00**		**0.00**
LAIF									
90LAIF$00	Local Agency Investment Fund State Pool	24,701,916.31	--	24,701,916.31	1.00	24,701,916.31	99.55%	NA/NA	0.00
			4.26%	24,701,916.31	4.26%	0.00	0.00	NA	0.00
				24,701,916.31	**1.00**	**24,701,916.31**	**99.55%**		**0.00**
Total LAIF		**24,701,916.31**	**4.26%**	**24,701,916.31**	**4.26%**	**0.00**	**0.00**		**0.00**
				24,812,429.50	**1.00**	**24,812,429.50**	**100.00%**		**0.00**
Total Portfolio		**24,812,429.50**	**4.26%**	**24,812,429.50**	**4.24%**	**0.00**	**0.00**		**0.00**
Total Market Value + Accrued						**24,812,429.50**			

TRANSACTION LEDGER

City of Buena Park Liquid | Account #406 | As of July 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	07/15/2025	90LAIF$00	348,150.52	Local Agency Investment Fund State Pool	1.000	4.26%	(348,150.52)	0.00	(348,150.52)	0.00
Total Purchase			**348,150.52**				**(348,150.52)**	**0.00**	**(348,150.52)**	**0.00**
TOTAL ACQUISITIONS			**348,150.52**				**(348,150.52)**	**0.00**	**(348,150.52)**	**0.00**
DISPOSITIONS										
Sale	07/03/2025	90LAIF$00	(1,000,000.00)	Local Agency Investment Fund State Pool	1.000	4.26%	1,000,000.00	0.00	1,000,000.00	0.00
Sale	07/17/2025	90LAIF$00	(6,500,000.00)	Local Agency Investment Fund State Pool	1.000	4.26%	6,500,000.00	0.00	6,500,000.00	0.00
Sale	07/21/2025	90LAIF$00	(4,000,000.00)	Local Agency Investment Fund State Pool	1.000	4.26%	4,000,000.00	0.00	4,000,000.00	0.00
Total Sale			**(11,500,000.00)**				**11,500,000.00**	**0.00**	**11,500,000.00**	**0.00**
TOTAL DISPOSITIONS			**(11,500,000.00)**				**11,500,000.00**	**0.00**	**11,500,000.00**	**0.00**
OTHER TRANSACTIONS										
Cash Transfer	07/03/2025	CCYUSD	(1,000,000.00)	Cash		0.00%	(1,000,000.00)	0.00	(1,000,000.00)	0.00
Cash Transfer	07/17/2025	CCYUSD	(6,500,000.00)	Cash		0.00%	(6,500,000.00)	0.00	(6,500,000.00)	0.00
Cash Transfer	07/21/2025	CCYUSD	(4,000,000.00)	Cash		0.00%	(4,000,000.00)	0.00	(4,000,000.00)	0.00
Total Cash Transfer			**(11,500,000.00)**				**(11,500,000.00)**	**0.00**	**(11,500,000.00)**	**0.00**
Dividend	07/01/2025	90LAIF$00	0.00	Local Agency Investment Fund State Pool		4.26%	33,111.66	0.00	33,111.66	0.00
Total Dividend			**0.00**				**33,111.66**	**0.00**	**33,111.66**	**0.00**
TOTAL OTHER TRANSACTIONS			**(11,500,000.00)**				**(11,466,888.34)**	**0.00**	**(11,466,888.34)**	**0.00**

INCOME EARNED

City of Buena Park Liquid | Account #406 | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
CCYUSD	Receivable	110,513.19	315,038.86 0.00 0.00 110,513.19	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
			315,038.86 **0.00** **0.00**	**0.00** **0.00** **0.00**	**0.00** **0.00** **0.00**	
Total Cash & Equivalents		**110,513.19**	**110,513.19**	**0.00**	**0.00**	**0.00**
LAIF						
90LAIF$00	Local Agency Investment Fund State Pool	24,701,916.31	35,853,765.79 348,150.52 (11,500,000.00) 24,701,916.31	0.00 348,150.52 0.00 348,150.52	0.00 0.00 0.00 348,150.52	348,150.52
			35,853,765.79 **348,150.52** **(11,500,000.00)**	**0.00** **348,150.52** **0.00**	**0.00** **0.00** **0.00**	
Total LAIF		**24,701,916.31**	**24,701,916.31**	**348,150.52**	**348,150.52**	**348,150.52**
			36,168,804.65 **348,150.52** **(11,500,000.00)**	**0.00** **348,150.52** **0.00**	**0.00** **0.00** **0.00**	
TOTAL PORTFOLIO		**24,812,429.50**	**24,812,429.50**	**348,150.52**	**348,150.52**	**348,150.52**

CASH FLOW REPORT

City of Buena Park Liquid | Account #406 | As of July 31, 2025

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
OCTOBER 2025							
10/15/2025	Dividend	90LAIF$00	24,701,916.31	Local Agency Investment Fund State Pool	110,513.19		110,513.19
October 2025 Total					**110,513.19**		**110,513.19**
Grand Total			**24,701,916.31**		**110,513.19**		**110,513.19**

PORTFOLIO SUMMARY

City of Buena Park RDA Series B Bond | Account #10033 | As of July 31, 2025

Portfolio Characteristics

Average Modified Duration	0.00
Average Coupon	4.19%
Average Purchase YTM	4.18%
Average Market YTM	4.17%
Average Credit Quality*	AAA
Average Final Maturity	0.00
Average Life	0.00

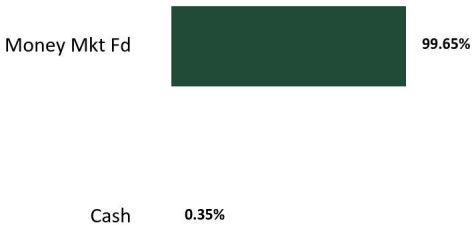
Account Summary

	End Values as of 06/30/2025	End Values as of 07/31/2025
Market Value	1,362,839.12	1,367,675.62
Accrued Interest	0.00	0.00
Total Market Value	**1,362,839.12**	**1,367,675.62**
Income Earned	4,796.97	4,650.96
Cont/WD	0.00	0.00
Par	1,362,839.12	1,367,675.62
Book Value	1,362,839.12	1,367,675.62
Cost Value	1,362,839.12	1,367,675.62

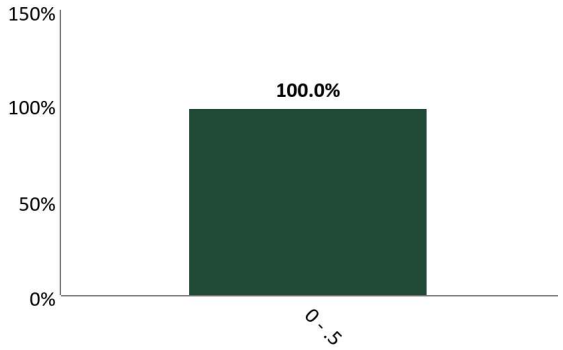
Top Issuers

Federated Hermes, Inc.	99.65%

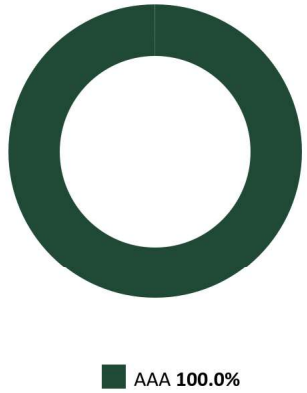
Sector Allocation



Maturity Distribution



Credit Quality (S&P)



Performance Review

Total Rate of Return**	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (08/01/08)
Buena Park RDA Series B Bond	0.35%	1.06%	2.46%	4.53%	4.91%	4.52%	2.73%	1.87%	1.59%

*The average credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.
**Periods over 1 year are annualized.
Benchmark: NO BENCHMARK REQUIRED
Secondary Benchmark:

STATEMENT OF COMPLIANCE

City of Buena Park RDA Series B Bond | Account #10033 | As of July 31, 2025

Rules Name	Limit	Actual	Compliance Status	Notes
BANKERS' ACCEPTANCES				
Max % (MV)	100.0	0.0	Compliant	
Max Maturity (Days)	30.0	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	100.0	0.0	Compliant	
Max Maturity (Days)	270.0	0.0	Compliant	
Min Rating (A-1+ by S&P & Moody's)	0.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	0.0	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	100.0	99.6	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	100.0	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	100.0	0.0	Compliant	
Max Maturity (Days)	30.0	0.0	Compliant	
Min Rating (A-1 by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	0.0	Compliant	

RECONCILIATION SUMMARY

City of Buena Park RDA Series B Bond | Account #10033 | As of July 31, 2025

Maturities / Calls

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Principal Paydowns

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Purchases

Month to Date	**4,650.96**
Fiscal Year to Date	**4,650.96**

Sales

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Interest Received

Month to Date	**4,650.96**
Fiscal Year to Date	**4,650.96**

Purchased / Sold Interest

Month to Date	**0.00**
Fiscal Year to Date	**0.00**

Accrual Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Book Value	1,362,839.12	1,362,839.12
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	4,650.96	4,650.96
Sales	0.00	0.00
Change in Cash, Payables, Receivables	185.54	185.54
Amortization/Accretion	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Book Value	1,367,675.62	1,367,675.62

Fair Market Activity Summary

	Month to Date	Fiscal Year to Date (07/01/2025)
Beginning Market Value	1,362,839.12	1,362,839.12
Maturities/Calls	0.00	0.00
Principal Paydowns	0.00	0.00
Purchases	4,650.96	4,650.96
Sales	0.00	0.00
Change in Cash, Payables, Receivables	185.54	185.54
Amortization/Accretion	0.00	0.00
Change in Net Unrealized Gain (Loss)	0.00	0.00
Realized Gain (Loss)	0.00	0.00
Ending Market Value	1,367,675.62	1,367,675.62

HOLDINGS REPORT

City of Buena Park RDA Series B Bond | Account #10033 | As of July 31, 2025

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
CASH									
CCYUSD	Receivable	4,836.88	--	4,836.88 4,836.88	1.00 0.00%	4,836.88 0.00	0.35% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		**4,836.88**		**4,836.88** **4,836.88**	**1.00** **0.00%**	**4,836.88** **0.00**	**0.35%** **0.00**		**0.00** **0.00**
MONEY MARKET FUND									
60934N104	FEDERATED HRMS GV O INST	1,362,838.74	-- 4.18%	1,362,838.74 1,362,838.74	1.00 4.18%	1,362,838.74 0.00	99.65% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		**1,362,838.74**	**4.18%**	**1,362,838.74** **1,362,838.74**	**1.00** **4.18%**	**1,362,838.74** **0.00**	**99.65%** **0.00**		**0.00** **0.00**
Total Portfolio		**1,367,675.62**	**4.18%**	**1,367,675.62** **1,367,675.62**	**1.00** **4.17%**	**1,367,675.62** **0.00**	**100.00%** **0.00**		**0.00** **0.00**
Total Market Value + Accrued						**1,367,675.62**			

TRANSACTION LEDGER

City of Buena Park RDA Series B Bond | Account #10033 | As of July 31, 2025

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/ Disp Yield	Amount	Interest Pur/ Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	07/02/2025	60934N104	4,650.96	FEDERATED HRMS GV O INST	1.000	4.21%	(4,650.96)	0.00	(4,650.96)	0.00
Total Purchase			**4,650.96**				**(4,650.96)**	**0.00**	**(4,650.96)**	**0.00**
TOTAL ACQUISITIONS			**4,650.96**				**(4,650.96)**	**0.00**	**(4,650.96)**	**0.00**
OTHER TRANSACTIONS										
Dividend	07/31/2025	60934N104	0.00	FEDERATED HRMS GV O INST		4.18%	4,836.88	0.00	4,836.88	0.00
Total Dividend			**0.00**				**4,836.88**	**0.00**	**4,836.88**	**0.00**
TOTAL OTHER TRANSACTIONS			**0.00**				**4,836.88**	**0.00**	**4,836.88**	**0.00**

INCOME EARNED

City of Buena Park RDA Series B Bond | Account #10033 | As of July 31, 2025

Cusip	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENTS						
60934N104	FEDERATED HRMS GV O INST	1,362,838.74	1,358,187.78 4,650.96 0.00 1,362,838.74	0.00 4,650.96 0.00 4,650.96	0.00 0.00 0.00 4,650.96	4,650.96
CCYUSD	Receivable	4,836.88	4,651.34 0.00 0.00 4,836.88	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00
			1,362,839.12 **4,650.96** **0.00**	**0.00** **4,650.96** **0.00**	**0.00** **0.00** **0.00**	
Total Cash & Equivalents		**1,367,675.62**	**1,367,675.62**	**4,650.96**	**4,650.96**	**4,650.96**
			1,362,839.12 **4,650.96** **0.00**	**0.00** **4,650.96** **0.00**	**0.00** **0.00** **0.00**	
TOTAL PORTFOLIO		**1,367,675.62**	**1,367,675.62**	**4,650.96**	**4,650.96**	**4,650.96**

CASH FLOW REPORT

City of Buena Park RDA Series B Bond | Account #10033 | As of July 31, 2025

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
AUGUST 2025							
08/01/2025	Dividend	60934N104	0.00		4,836.88		4,836.88
August 2025 Total					**4,836.88**		**4,836.88**
Grand Total			**0.00**		**4,836.88**		**4,836.88**

September 9, 2025
CONSENT CALENDAR
Item No. 4D.

City Council Agenda Report

PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS NATIONAL HISPANIC HERITAGE MONTH

PREPARED BY	PRESENTED BY
Angelica Lopez, Administrative Assistant	Adria Jimenez, Director of Government and Community Relations/City Clerk
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Adria Jimenez, Director of Government & Community Relations/City Clerk	Aaron France, City Manager

RECOMMENDED ACTION

Approve proclamation.

Attachments

National Hispanic Heritage Month 2025 FINAL.pdf

NATIONAL HISPANIC HERITAGE MONTH
SEPTEMBER 2025

WHEREAS, *Hispanic and Latino Americans are California's largest ethnic minority at forty percent of the State's population and more than 15 million residents; and,*

WHEREAS, *the commemoration of National Hispanic Heritage month celebrates the rich histories, cultures and contributions of Americans from Mexico, the Caribbean, Central and South America, and Spain and is deserving of recognition and honor; and,*

WHEREAS, *National Hispanic Heritage month began in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to a thirty-day period beginning on September 15 and ending on October 15; and,*

WHEREAS, *September 15th is significant as a starting date because it is the anniversary of Independence for the Latin American countries of Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua; in addition, Mexico and Chile celebrate their independence on September 16th and September 18th, respectively; and,*

WHEREAS, *the theme for National Hispanic Heritage Month 2025 is "Collective Heritage: Honoring the Past, Inspiring the Future". This theme emphasizes the importance of celebrating the rich cultural traditions of Hispanic and Latinx communities while also looking ahead to the future and the contributions of new generations.*

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK does hereby recognize September 2025 as "NATIONAL HISPANIC HERITAGE MONTH", and encourages all residents to observe this month by learning more about the rich history of the Hispanic and Latino community and their significant contributions to our nation's history.

PASSED AND ADOPTED this 9th day of September 2025.

Joyce Ahn
Mayor

Connor Traut
Vice Mayor

Carlos Franco
Council Member

Lamiya Hoque
Council Member

Susan Sonne
Council Member

September 9, 2025
CONSENT CALENDAR
Item No. 4E.

City Council Agenda Report

PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS HUNGER ACTION MONTH

PREPARED BY	PRESENTED BY
Angelica Lopez, Administrative Assistant	Adria Jimenez, Director of Government and Community Relations/City Clerk
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Adria Jimenez, Director of Government & Community Relations/City Clerk	Aaron France, City Manager

RECOMMENDED ACTION

Approve proclamation.

Attachments

Hunger Action Month 2025 FINAL.pdf

HUNGER ACTION MONTH
SEPTEMBER 2025

WHEREAS, *hunger and poverty are issues of vital concern in California, where more than one in five Californians face food insecurity daily and do not know where their next meal will come from; and,*

WHEREAS, *everyone needs nutritious food to thrive, and people are working hard to provide for themselves and their families, yet over 359,000 individuals, including over 86,000 children, here in Orange County are food insecure; and,*

WHEREAS, *the City of Buena Park is committed to taking steps to combat hunger in every part of our community and to provide additional resources that those in need; and,*

WHEREAS, *the City of Buena Park is committed to working with the Orange County Hunger Alliance in educating people about the role and importance of food banks and food care in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and,*

WHEREAS, *in the first half of 2025, Orange County Food Bank and Second Harvest Food Bank collectively recorded an average of 810,996 individual food distribution visits per month from our community members facing food insecurity; and,*

WHEREAS, *the month of September has been designated "Hunger Action Month" in order to bring attention to food insecurity in our communities and to enlist the public in the movement to end hunger by taking action – including volunteering, donating, and advocating – to ensure every community, and everybody in it, has the food they need to thrive; and,*

WHEREAS, *food banks and other organizations across the country, including the members of the Orange County Hunger Alliance, will host events throughout the month of September to bring awareness and help end food insecurity in our local community.*

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK *does hereby proclaim September 2025, as "HUNGER ACTION MONTH" in the City of Buena Park, and call this observance to the attention of our citizens.*

PASSED AND ADOPTED *this 9th day of September 2025.*

Joyce Ahn
Mayor

Connor Traut
Vice Mayor

Carlos Franco
Council Member

Lamiya Hoque
Council Member

Susan Sonne
Council Member

September 9, 2025
CONSENT CALENDAR
Item No. 4F.

City Council Agenda Report

PROCLAMATION RECOGNIZING SEPTEMBER 2025 AS CHILDHOOD CANCER AWARENESS MONTH

PREPARED BY	PRESENTED BY
Angelica Lopez, Administrative Assistant	Adria Jimenez, Director of Government and Community Relations/City Clerk
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Adria Jimenez, Director of Government & Community Relations/City Clerk	Aaron France, City Manager

RECOMMENDED ACTION

Approve proclamation.

Attachments

Childhood Cancer Awareness Month 2025.pdf

CHILDHOOD CANCER AWARENESS MONTH
SEPTEMBER 2025

WHEREAS, ***the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 16,000 of our country's young people each and every year; and,***

WHEREAS, ***one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and,***

WHEREAS, ***founded over 25 years ago by Steven Firestein, a member of the philanthropic Max Factor cosmetics family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and,***

WHEREAS, ***the American Cancer Fund for Children and Kids Cancer Connection also sponsor toy distributions, family sailing programs, pet-assisted therapy, KCC Supercar Experience, educational programs and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.***

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF BUENA PARK does here by proclaim the month of September 2025 as "CHILDHOOD CANCER AWARENESS MONTH" and joins the American Cancer Fund for Children and Kids Cancer Connection, in providing information and spreading awareness of childhood cancer.

PASSED AND ADOPTED this 9th day of September 2025.

Joyce Ahn
Mayor

Connor Traut
Vice Mayor

Carlos Franco
Council Member

Lamiya Hoque
Council Member

Susan Sonne
Council Member

September 9, 2025
CONSENT CALENDAR
Item No. 4G.

City Council Agenda Report

FINAL PAYMENT TO G&A NELOS CONSTRUCTION, INC. FOR THE MAGNOLIA AVENUE WATER MAIN INTERCONNECT PROJECT

PREPARED BY	PRESENTED BY
Jason Tran, Associate Engineer	Jason Tran, Associate Engineer
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager

RECOMMENDED ACTION

1) Accept the project as complete and approve a final payment to G&A Nelos Construction, Inc. in the amount of $52,654.35; and 2) Direct the Public Works Department to file a Notice of Completion.

PREVIOUS CITY COUNCIL ACTION

On May 28, 2024, the City Council approved a contract with G&A Nelos Construction, Inc. in the amount of $627,164 for the Magnolia Avenue Water Main Interconnect Project. The approved total construction project budget of $691,930 included a $64,766 construction contingency.

DISCUSSION

The recently developed tract adjacent to the intersection of Magnolia Avenue and Orangethorpe Avenue was supplied by one water main. A water main interconnect with the City of Fullerton will benefit the City by providing an additional water supply. The additional water supply provides redundancy in meeting fire flow requirements, as needed, by correcting pressure loss in the system, should a water main break occur. The constructed water main interconnect functions on a one-way basis to provide water to Buena Park only and cannot be used to sell or provide water to the City of Fullerton.

Contract Dates

Advertisement:	04/10/2024
Contract Awarded:	05/28/2024
Notice to Proceed:	08/15/2024
Work Completed:	08/12/2025

Due to unforeseen circumstances, permanent power could not be provided to the interconnect vault. Southern California Edison (SCE) plans to remove the existing power pole and underground the service as part of future work. SCE is currently finalizing design plans, and staff will continue coordinating with them to establish permanent power. In the interim, the vault can operate hydraulically based on pressure loss, with provisions for temporary power in emergencies. The contractor has been directed to complete construction of the vault with the exception of permanent power installation.

The contractor has submitted a bill for work completed as of August 12, 2025. All items, quantities, and prices have been checked and found to be in accordance with the contract documents. The final payment is in the amount of $52,654.35. The final contract cost for this project is $640,013.79. This amount is $51,916.21 (or 7.5%) under the approved construction project budget of $691,930. The total retention is in the amount of $32,000.69 and will be released following the expiration of the 35-day lien period. An analysis of expenditures is listed in Appendix “A” – Capital Improvement Project Final Report.

It is hereby recommended that the City Council accept the project as complete.

BUDGET IMPACT

The final cost of the project is $640,013.79. This project will be funded by the Water Enterprise Fund (Account No. 52-9806-396828).

Attachments

Att. 1 of 3 - Appendix A.pdf
Att. 2 of 3 - Final Invoice.pdf
Att. 3 of 3 - Finance Department Memorandum.pdf

City of BUENA PARK

DEPARTMENT OF PUBLIC WORKS

Appendix "A" - Capital Improvement Project Final Report

MAGNOLIA AVENUE WATER MAIN INTERCONNECT

CONTRACT

Original Construction Contract Amount	$627,164.00
Council Approved Construction Contingency Funds	$64,766.00
Approved Construction Contract Amount	**$691,930.00**

CONTRACT ADJUSTMENTS

Contract Change Orders

CCO#1	Remoblization	$10,195.44
CCO#2	Additional traffic control	$2,654.35

Total Contract Adjustments	**$12,849.79**

CONTRACT EXPENDITURES

Previous Payments

Value of Work Done Previously	$578,589.57
Retention Held Previously	$29,367.97
Less Previous Payments	$549,221.60

Final Payment

Value of Work Done This Period	$52,654.35
Retention Held This Period	-$2,632.72

Total Amount Due This Payment	**$50,021.63**

PROJECT SUMMARY

Original Construction Contract Amount	$627,164.00
Total Construction Contract Adjustment	$12,849.79
Revised Construction Contract	**$640,013.79**
Approved Construction Contract Amount	**$691,930.00**
Amount Under the Approved Construction Contract Amount	**$51,916.21**
Percentage Under the Approved Construction Contract Amount	**7.5%**

G&A NELOS CONSTRUCTION, INC.
16738 Lakeshore Drive, #H275, Lake Elsinore, CA 92530
951.293.3503 | agiles@ganelos.com

PAYMENT APPLICATION

PROJECT INFORMATION —

Contractor Name:	G&A Nelos Construction, Inc.	**Owner Name:**	City of Buena Park
Address:	16738 Lakeshore Drive, #H275, Lake Elsinore, CA 92530	**Address:**	6650 Beach Blvd, Buena Park, CA90621
			Attention To: Jason Tran - Engineer
Project Name:	Magnolia Avenue Water Main Interconnect Project		
Project Address:	On Magnolia Ave, between Orangethorpe Ave & W Porter Ave		

PAY APPLICATION INFORMATION —

Application No:	7
Period To:	08/12/25
Application Date:	08/12/25
Contract #:	Project # 372
G&A Job #:	CA24-0003

CONTRACTORS APPLICATION FOR PAYMENT —

1. Original Contract Amount		$627,164.00
2. Net Approved Change Orders		$12,849.79
3. New Contract Sum To-Date (LINE 1 + LINE 2 OR TOTAL SOV COLUMN "C")		$640,013.79
4. Total Completed & Stored To-Date (TOTAL SOV COLUMN "G")		$640,013.79
5. Total Retainage To-Date (LINE 5a + 5b OR TOTAL SOV COLUMN "J")	5.00%	$32,000.69
5a. Retainage: Work Completed To-Date		$32,000.69
5b. Retainage: Stored Material To-Date		$0.00
6. Sum of Previous Pay Application(s) (TOTAL SOV COLUMN "D")		$587,359.44
7. Current Payment Due This Pay Application Less Retention		**$50,021.63** ←
8. Balance to Finish, Including Retainage		**$32,000.69**

CHANGE ORDER(S) SUMMARY —

	Additions	Deductions
Total Previous Change Orders:	$12,849.79	$0.00
Total Approved This Period:	$0.00	$0.00
Total:	$12,849.79	$0.00
Net Approved Change Orders:	**$12,849.79**	

REQUEST TO RELEASE RETENTION —

☐ *IF BOX IS CHECKED*, CONTRACTOR HEREBY ACKNOWLEDGES ALL RESPONSIBILITIES UNDER THE REFERENCED PROJECT'S CONTRACT AGREEMENT HAS BEEN FULLFILLED TO THE BEST OF CONTRACTORS KNOWLEDGE. CONTRACTOR HEREBY REQUESTS THE RELEASE OF RETENTION SUBSEQUENT TO THIS PAY APPLICATION FOR THE FOLLOWING AMOUNT:

TOTAL PROJECT RETENTION: _____

CONTRACTOR SIGNATURE	PRINT NAME & TITLE	DATE SIGNED

— CONTRACTORS CERTIFICATION —

CONTRACTOR —

COMPANY NAME:	G&A Nelos Construction, Inc.
NAME:	Andres Giles
TITLE:	Project Manager
DATE:	08/12/25
SIGNATURE:	Andres Giles

By signing this document, the applicant for payment certifies that the following is true, to their best knowledge and belief, based on their observation and the best available information to them: All work attributable to this Payment Application has been performed in a satisfactory, workmanlike manner; all previous payments received by the applicant were properly disbursed, if required; and as a result of the performance under the terms of their contract documents, payment is due to the applicant in the amounts described above.

ADDITIONAL NOTE(S) / REMARK(S):
- N/A

— APPROVAL(S) —

CLIENT —

BY:	City of Buena Park
NAME:	Jason Tran
TITLE:	Engineer
DATE:	
SIGNATURE:	

OTHER (IF ANY) — _____ *(Print Role on project)*

BY:	N/A
NAME:	-
TITLE:	-
DATE:	-
SIGNATURE:	-

G&A NELOS CONSTRUCTION, INC.
16738 Lakeshore Drive, #H275, Lake Elsinore, CA 92530
951.293.3503 | agiles@ganelos.com

PAYMENT APPLICATION

Project Name: Magnolia Avenue Water Main Interconnect Project
Project Address: On Magnolia Ave, between Orangethorpe Ave & W Porter Ave
Contract No.: Project # 372
G&A Job No.: CA24-0003

Owner Name: City of Buena Park
Contractor: G&A Nelos Construction, Inc.

Application No.: 07
Period To: 08/12/25
Application Date: 08/12/25
Percent Complete To-Date: 100.00%

A	B	C	D	E	F	G	H	I	J
ITEM NO.	DESCRIPTION OF WORK	ACTUAL COST	WORK COMPLETED TO-DATE: FROM PREVIOUS APPLICATION	WORK COMPLETED TO-DATE: THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO-DATE ($) (D+E+F)	TOTAL COMPLETED AND STORED TO-DATE (%) (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE 5.00%
ORIGINAL CONTRACT		**$627,164.00**							
1.0	Traffic Control and Construction Information Signs	$40,000.00	$40,000.00		$0.00	$40,000.00	100.00%	$0.00	$2,000.00
2.0	Construction BMPs	$15,000.00	$15,000.00		$0.00	$15,000.00	100.00%	$0.00	$750.00
3.0	Pressure Testing and Disinfection	$15,000.00	$15,000.00		$0.00	$15,000.00	100.00%	$0.00	$750.00
4.0	8" Ductile Iron Pipe	$42,250.00	$42,250.00		$0.00	$42,250.00	100.00%	$0.00	$2,112.50
5.0	8" Gate Valve	$19,000.00	$19,000.00		$0.00	$19,000.00	100.00%	$0.00	$950.00
6.0	8" Pressure Reducing Valves	$18,500.00	$18,500.00		$0.00	$18,500.00	100.00%	$0.00	$925.00
7.0	8" Magnetic Flowmeter	$10,000.00	$10,000.00		$0.00	$10,000.00	100.00%	$0.00	$500.00
8.0	Pre-Cast Concrete Vault	$50,000.00	$50,000.00		$0.00	$50,000.00	100.00%	$0.00	$2,500.00
9.0	Concrete Pads	$8,500.00	$8,500.00		$0.00	$8,500.00	100.00%	$0.00	$425.00
10.0	8" Hot Tap Connections	$23,000.00	$23,000.00		$0.00	$23,000.00	100.00%	$0.00	$1,150.00
11.0	Asphalt Paving	$15,914.00	$15,914.00		$0.00	$15,914.00	100.00%	$0.00	$795.70
12.0	Pad Mounted Meter Pedestal	$10,000.00	$10,000.00		$0.00	$10,000.00	100.00%	$0.00	$500.00
13.0	Pad Mounted RTU Enclosure	$50,000.00	$50,000.00		$0.00	$50,000.00	100.00%	$0.00	$2,500.00
14.0	Ductbanks, Conduits, and Wires	$50,000.00	$50,000.00		$0.00	$50,000.00	100.00%	$0.00	$2,500.00
15.0	Miscellaneous Apputenances	$100,000.00	$100,000.00		$0.00	$100,000.00	100.00%	$0.00	$5,000.00
16.0	Grounding System	$10,000.00	$10,000.00		$0.00	$10,000.00	100.00%	$0.00	$500.00
17.0	Antenna Mast	$50,000.00	$50,000.00		$0.00	$50,000.00	100.00%	$0.00	$2,500.00
18.0	Startup/Commissioning Testing for Electrical Equipment	$100,000.00	$50,000.00	$50,000.00	$0.00	$100,000.00	100.00%	$0.00	$5,000.00
CHANGE ORDERS (C.O.) - ADDITIONS / DEDUCTIONS		**$12,849.79**							
1.0	Vault Move & Material Price Increase	$10,195.44	$10,195.44	$0.00	$0.00	$10,195.44	100.00%	$0.00	$509.77
2.0	Traffic Control and Vault Access on Startup Day	$2,654.35	$0.00	$2,654.35	$0.00	$2,654.35	100.00%	$0.00	$132.72
		$0.00	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00	$0.00
GRAND TOTALS:		**$640,013.79**	**$587,359.44**	**$52,654.35**	**$0.00**	**$640,013.79**	**100.00%**	**$0.00**	**$32,000.69**

Contract Manager: Minimum performance requirements successfully completed and approved by: Andres Giles; Project Manager

S.O.V. Summary (S.#) Reference Brekdown —

PROJECT TOTAL(S) —

S.1	Original Contract Amount:	$627,164.00
S.2	Net Approved Change Orders	$12,849.79
S.3	New Contract Sum To-Date (Line S.1 + S.2)	$640,013.79

PREVIOUS PAY APPLICATION(S) TOTAL(S) —

S.4	Total PREVIOUS Pay Application(s) Less THIS Pay Application	$587,359.44
S.4a	*Subtotal Retainage Previous Pay Application(s)*	$29,367.97
S.4b	*Subtotal Previous Pay Application(s) Less Retainage*	$557,991.47

THIS PAY APPLICATION TOTAL(S) —

	S.5	Total Completed & Stored This Pay Application	$52,654.35
	S.6	Subtotal Retainage Withheld This Pay Application	$2,632.72
→	**S.7**	**Total Current Payment Due This Pay Application**	**$50,021.63**

PROJECT STATUS TOTAL(S) *(Including This Pay Application)* —

S.8	Total Completed & Stored To-Date (Line S.4 + Line S.5)	$640,013.79
S.9	Total Retainage Withheld To-Date (Line S.4a + S.6)	$32,000.69
S.10	Balance to Finish Project	$0.00

City of BUENA PARK

MEMORANDUM
Department of Public Works

DATE: September 9, 2025

TO: Adrian Garcia, Finance Manager

FROM: Mina Mikhael, P.E., Director of Public Works / City Engineer

SUBJECT: Navigation Center – Women's Restroom Rehabilitation Project

Amount: $52,654.35 Account No.: 52-9806-396828

Purchase Order: 250070

Contractor: G&A Nelos Construction, Inc.
16738 Lakeshore Dr, #H275
Lake Elsinore, CA 92530

Date Warrants are to be Mailed: 09/25/2025

RECOMMENDATION:
It is recommended that the Finance Officer issue a warrant for the final payment on this contract.

CERTIFICATION:
This is to certify that the subject project has been completed satisfactorily. The contractor has submitted the final bill for the completed work and is entitled to payment in the amount of $52,654.35 less 5% retained (attached). Bid items, quantities and prices have been checked through this department and are found to be accurate in accordance with the contract documents. A copy of the final report is attached for your file. A "Notice of Completion" will be filed by the Public Works upon approval of the City Council, and following the expiration of the 35-day lien period; the 5% retention will be released to the contractor. Final Payment represents 100% completion to date.

CC: Jason Tran, P.E., Associate Engineer
Gloria Hernandez, Account Clerk

September 9, 2025
CONSENT CALENDAR
Item No. 4H.

City Council Agenda Report

AGREEMENT WITH THE DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL (ABC) FOR THE FY 2025-26 ALCOHOL POLICING PARTNERSHIP (APP) PROGRAM AND RELATED BUDGET APPROPRIATION

PREPARED BY	PRESENTED BY
Brad Geyer, Police Captain	Brad Geyer, Police Captain
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Frank Nunes, Chief of Police	Aaron France, City Manager

RECOMMENDED ACTION

1) Accept grant funding from the Department of Alcoholic Beverage Control ("ABC") in the amount of $41,019 for the FY 2025-26 Alcohol Policing Partnership (APP) program; 2) Approve a grant agreement with ABC for the APP program; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; 4) Authorize the Police Chief to sign any necessary documentation related to the grant; and, 5) Approve a budgetary appropriation in an amount not-to-exceed $41,019 for this purpose.

PREVIOUS CITY COUNCIL ACTION

Historically, City Council has approved ABC grants for the purpose of funding alcohol-related operations, education, and training. In 2024, City Council approved a similar grant in the amount of $34,400, which was successfully implemented.

DISCUSSION

The Department of Alcoholic Beverage Control ("ABC") has provided the city with a grant in the amount of $41,019 to provide education and enforcement specific to developing comprehensive and strategic approaches to eliminating crime and public nuisance problems associated with problematic alcoholic beverage outlets in the city. Problematic retail outlets become magnets for crime in the community that can quickly deteriorate the quality of life in Buena Park, if not addressed.

The main goal of the program is to implement a variety of innovative project objectives, which include training of law enforcement personnel, community involvement, prevention, enforcement, partnering with the ABC district office, and coordination of media coverage. These objectives prioritize law enforcement efforts and target those licensed outlets contributing to alcohol-related crimes.

BUDGET IMPACT

Consistent with the grant provisions, the city will pay for the activities associated with this program and submit a claim for reimbursement. All funds will be fully reimbursable on a claim-by-claim basis up to the maximum grant amount of $41,019. Staff recommends a budget appropriation in the amount of $41,019 for this purpose.

Attachments

ABC Standard Agreement 25-APP04 - SCO ID 2100-25APP04 - Purchasing Authority Number ABC-2100.pdf

25-APP04 Exhibits.pdf

SCO ID: 2100-25APP04

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
25-APP04	ABC-2100

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Alcoholic Beverage Control

CONTRACTOR NAME

City of Buena Park through the Buena Park Police Department

2. The term of this Agreement is:

START DATE

July 1, 2025

THROUGH END DATE

June 30, 2026

3. The maximum amount of this Agreement is:

$ 41,019.00 Forty one thousand nineteen dollars and no cents

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

	Exhibits	Title	Pages
	Exhibit A	Scope of Work	2
	Exhibit B	Budget Detail and Payment Provisions	3
	Exhibit C *	General Terms and Conditions (GTC 02/2025)	5
+ -	Exhibit D	Special Terms and Conditions	1

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

City of Buena Park through the Buena Park Police Department

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
6640 Beach Blvd.	Buena Park	CA	90622

PRINTED NAME OF PERSON SIGNING	TITLE
Frank Nunes	Chief of Police

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED: 8/26/25

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Alcoholic Beverage Control

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
3927 Lennane Drive, Suite 100	Sacramento	CA	95834

PRINTED NAME OF PERSON SIGNING	TITLE
Pattye Baker	Chief, Business Management Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL	EXEMPTION (If Applicable)

EXHIBIT A
SCOPE OF WORK

I. SCOPE OF WORK

- Contractor agrees to implement the Department of Alcoholic Beverage Control (ABC), Alcohol Policing Partnership program. This program is intended to work with law enforcement agencies to develop an effective, comprehensive and strategic approach to eliminate the crime and public nuisance problems associated with problem alcoholic beverage outlets.

- Contractor agrees to implement ABC's Minor Decoy, Shoulder Tap Programs and conduct Informed Merchants Preventing Alcohol-Related Crime Tendencies (IMPACT) Inspections. These programs target both ABC licensed premises and individuals who furnish alcoholic beverages to the underage operators. The project is targeted to reduce underage drinking and the resultant DUI driving injuries and fatalities, and/or property damages, reduce youth access to alcoholic beverages through the education of licensee(s), enforcement intervention and the impressions of omnipresence of law enforcement. In addition, Contractor agrees to the following goals:

    1. The operation period of the grant is July 1, 2025 through June 30, 2026.

    2. Contractor agrees to raise public awareness that selling, serving and/or furnishing alcoholic beverages to individuals under twenty-one years old is a criminal violation that will be prosecuted by local city and district attorneys.

    3. Minor Decoy operations are designed to educate and deter licensed locations from selling/furnishing alcohol to minors. Contractor agrees to conduct Minor Decoy Operations at both "On-Sale" and "Off-Sale" licensed establishments within the operation period of the grant.

    4. Shoulder Tap operations are used to detect and deter adult furnishers outside of a licensed business. Contractor agrees to conduct Shoulder Tap Operations at "Off-Sale" licensed locations to apprehend adults that are unaffiliated with the licensed businesses and who are purchasing alcohol for minors outside of the stores within the operation period of the grant.

    5. Informed Merchants Preventing Alcohol-Related Crime Tendencies (IMPACT) primary goal is to educate licensee's on alcohol related laws to help reduce alcohol-related crime in and around licensed premises. Contractor agrees to conduct visits and inspections of licensed premises identifying areas of non-compliance at "On-Sale" and "Off-Sale" licensed locations within the operation period of the grant.

II. GOALS AND OBJECTIVES

1. Conduct at least four (4) Minor Decoy operations.

2. Conduct at least four (4) Shoulder tap operations, including the Statewide Shoulder tap operation.

3. Conduct at least four (4) IMPACT operations.

4. Conduct at least three (3) Undercover operations.

5. Conduct at least one (1) Task Force operation.

6. Conduct at least four (4) General Enforcement operations.

7. Conduct at least three (3) Roll Call trainings.

8. Facilitate at least one (1) LEAD training.

9. Provide press/social media releases on grant enforcement activities.

    A. To announce the start of the program;
    B. At the conclusion of each Minor Decoy Operation has been held (to announce the number of licensed premises who sold to the minor decoy)
    C. At the conclusion of each Shoulder Tap Operation has been held (to announce the number of adults arrested for purchasing alcoholic beverages for the decoy).

10. Contractor will fax (916) 419-2599 or email each press release to the Department's Public Information Officer (pio@abc.ca.gov) as soon as it is released.

11. Contractor agrees in all press releases, in addition to any credits the agency wishes to give, will include the following statement: "This project is part of the Department of Alcoholic Beverage Control's Alcohol Policing Partnership."

Contractor agrees to complete and submit monthly reports, on a format designed and provided by the Department of Alcoholic Beverage Control due no later than 15th of the following month.

III. PROJECT REPRESENTATIVES

The project representatives during the term of this agreement will be:

Buena Park Police Department
Hugo Reyes, Detective
6640 Beach Blvd.
Buena Park, CA 90622
(714) 562-3982
hreyes@bppd.com

Department of Alcoholic Beverage Control
Aaron Perry, Supervising Agent in Charge
3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-5169
aaron.perry@abc.ca.gov

Direct all fiscal inquiries to:

Buena Park Police Department
Michael Galos, Sergeant
6640 Beach Blvd.
Buena Park, CA 90622
(714) 562-3984
mgalos@bppd.com

Department of Alcoholic Beverage Control
Kristine Okino, Grant Coordinator
3927 Lennane Drive, Suite 100
Sacramento, CA 95834
Kristine.okino@abc.ca.gov

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

I. INVOICING AND PAYMENT

- For services satisfactorily rendered and upon receipt and approval of the invoice, the Department of Alcoholic Beverage Control agrees to pay a monthly payment of approved reimbursable costs per the Budget Detail of personnel overtime and benefits (actual cost) and/or allowable costs.

- Invoices shall clearly reference this contract number (25-APP04) and must not exceed the contract total authorized amount of $41,019.00. Invoices are to be submitted by the 15th of every month, on the prescribed form designed by the Department of Alcoholic Beverage Control.

Submit to: Department of Alcoholic Beverage Control
Attn: Kristine Okino, Grant Coordinator
3927 Lennane Drive
Sacramento, California 95834

- Payment shall be made in arrears within 30 days from the receipt of an undisputed invoice. Nothing contained herein shall prohibit advance payments as authorized by Item 2100-101-3036, Budget Act, Statues of 2025.

- Contractor understands in order to be eligible for reimbursement; cost must be incurred on or after the effective date of the project, July 1, 2025 and on or before the project termination date, June 30, 2026.

- Revisions to the “Scope of Work” and the “Budget Detail” may be requested by a change request letter submitted by the Contractor. If approved, the revised Grant Scope of Work and/or Budget Detail supersedes and replaces the previous grant and will initiate an amendment. No revisions can exceed allotted amount as shown on the Budget Detail. The total amount of the grant must remain unchanged.

- Contractor agrees to refund to the State any amounts claimed for reimbursement and paid to Contractor which are later disallowed by the State after audit or inspection of records maintained by the Contractor.

- Only the costs displayed in the Budget Detail are authorized for reimbursement by the State to Contractor under this agreement. Any other costs incurred by Contractor in the performance of this agreement are the sole responsibility of Contractor.

- Title shall be reserved to the State for any State-furnished or State-financed property authorized by the State which is not fully consumed in the performance of this agreement. Contractor is responsible for the care, maintenance, repair, and protection of any such property. Inventory records shall be maintained by Contractor and submitted to the State upon request. All such property shall be returned to the State upon the expiration of this grant unless the State otherwise directs.

- Prior approval by the State in writing is required for the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop or conference, and over any reimbursable publicity or educational materials to be made available for distribution. Contractor is required to acknowledge the support of the State whenever publicizing the work under this grant in any media.

II. BUDGET DETAIL

COST CATEGORY	TOTAL COST
A. Personnel Services	
Overtime	
Sergeant ($109.15/hourly)	$7,859.00
Corporal ($91.02/hourly)	$13,107.00
Detective ($84.04/hourly)	$18,230.00
Benefits – 1.45%	$568.00
TOTAL Personnel	**$39,764.00**
B. Operating Expenses (receipts required)	
n/a	$0.00
TOTAL Operating	**$0.00**
C. Equipment (receipts required, must be purchased by 12/31)	
n/a	$0.00
TOTAL Equipment	**$0.00**
D. Travel Costs	
Registration, lodging, per diem	$1,255.00
TOTAL Travel	**$1,255.00**
GRANT TOTAL	**$41,019.00**

III. BUDGET CONTINGENCY CLAUSE

- It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.

- If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

IV. PROMPT PAYMENT CLAUSE

- Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

General Terms and Conditions (GTC 02/2025)

EXHIBIT C

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.

2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.

4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).

5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.

6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.

7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.

8. INDEPENDENT CONTRACTOR*:* Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post-consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractor*s* shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor and subcontractors shall comply with the provision*s* of the Fair Employment and Housing Act (Gov. Code §12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., tit. 2, §11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code §§11135-11139.5), and the regulations or standards adopted by the awarding state agency to implement such article. Contractor shall permit access by representatives of the Department of Fair Employment and Housing and the awarding state agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Contractor and its subcontractor*s* shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. (See Cal. Code Regs., tit. 2, §11105.)

    Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 04/2017 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

    a. The Government Code Chapter on Antitrust claims contains the following definitions:

        1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.

        2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

    b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

    c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

    d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of $100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

    a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

    b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of $200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS**:**

    a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

    b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER: If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a “loss leader” as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

21. GENERATIVE AI DISCLOSURE OBLIGATIONS:

a. The following terms are in addition to the defined terms and shall apply to the Contract:

1) “Generative AI (GenAI)” means an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data. (Gov. Code § 11549.64.)

b. Contractor shall immediately notify the State in writing if it: (1) intends to provide GenAI as a deliverable to the State; or (2), intends to utilize GenAI, including GenAI from third parties, to complete all or a portion of any deliverable that materially impacts: (i) functionality of a State system, (ii) risk to the State, or (iii) Contract performance. For avoidance of doubt, the term “materially impacts” shall have the meaning set forth in State Administrative Manual (SAM) § 4986.2 Definitions for GenAI.

c. Notification shall be provided to the State designee identified in this Contract.

d. At the direction of the State, Contractor shall discontinue the provision to the State of any previously unreported GenAI that results in a material impact to the functionality of the System, risk to the State, or Contract performance, as determined by the State.

e. If the use of previously undisclosed GenAI is approved by the State, then Contractor will update the Deliverable description, and the Parties will amend the Contract accordingly, which may include incorporating the GenAI Special Provisions into the Contract, at no additional cost to the State.

f. The State, at its sole discretion, may consider Contractor’s failure to disclose or discontinue the provision or use of GenAI as described above, to constitute a material breach of Contract when such failure results in a material impact to the functionality of the System, risk to the State, or Contract performance. The State is entitled to seek any and all remedies available to it under law as a result of such breach, including but not limited to termination of the contract.

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

1. Disputes: Any disputes concerning a question of fact arising under this contract which is not disposed of by agreement shall be decided by the Director, Department of Alcoholic Beverage Control, or designee, who shall reduce his decision in writing and mail or otherwise furnish a copy thereof to the Contractor. The decision of the Department shall be final and conclusive unless, within 30 days from the date of receipt of such copy, the Contractor mails or otherwise furnishes to the State a written appeal addressed to the Director of the Department of Alcoholic Beverage Control. The decision of the Director of Alcoholic Beverage Control or his duly authorized representative for the determination of such appeals shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, capricious, arbitrary, or so grossly erroneous as necessarily to imply bad faith, or not supported by substantial evidence. In connection with any appeal proceeding under this clause, the contractor shall be afforded an opportunity to be heard and to offer evidence in support of its appeal. Pending final decision of a dispute hereunder, Contractor shall proceed diligently with the performance of the contract and in accordance with the decision of the State.

2. Cancellation/Termination: This agreement may be cancelled or terminated without cause by either party by giving thirty (30) calendar days advance written notice to the other party. Such notification shall state the effective date of termination or cancellation and include any final performance and/or payment/invoicing instructions/requirements. No penalty shall accrue to either party because of contract termination.

3. Contract Validity: This contract is valid and enforceable only if adequate funds are appropriated in Item 2100-101-3036, Budget Act of 2025, for the purposes of this program.

4. Contractor Certifications: By signing this agreement, Contractor certifies compliance with the provisions of CCC 04/2017, Standard Contractor Certification Clauses. This document may be viewed at: https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language

5. If the State determines that the grant project is not achieving its goals and objectives on schedule, funding may be reduced by the State to reflect this lower level of project activity and/or cancel the agreement.

September 9, 2025
CONSENT CALENDAR
Item No. 4I.

City Council Agenda Report

AGREEMENT FOR SERVICES WITH CENTRALIA ELEMENTARY SCHOOL DISTRICT AUTHORIZING THE CITY'S PARTICIPATION IN THE EXPANDED LEARNING AFTER SCHOOL PROGRAM

PREPARED BY	PRESENTED BY
Dale Kurata, Community Services Supervisor	Dale Kurata, Community Services Supervisor
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Jim Box, Director of Community Services	Aaron France, City Manager

RECOMMENDED ACTION

1) Approve an agreement for services with Centralia Elementary School District authorizing the City's participation in the Expanded Learning Division's after school program; 2) Approve a budget amendment in the amount of $153,080; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

PREVIOUS CITY COUNCIL ACTION

At the study session on August 12, 2025, the City Council directed staff to move forward with the City's participation in Centralia Elementary School District's Expanded Learning After School Program.

DISCUSSION

The City of Buena Park has partnered with the Centralia Elementary School District's ("District") Expanded Learning After School Program. The Expanded Learning Division provides a diverse range of enrichment opportunities for students in Transitional Kindergarten (TK) through 6th grade. Their programs include Child Care, After School Education and Safety (ASES), and the Expanded Learning Opportunities Program (ELO-P). Students can engage in a variety of activities such as arts and crafts, coding, reading comprehension, assemblies, rallies, and various clubs, all designed to foster creativity, critical thinking, and social development.

The District is the lead agency in the program on site. The City is part of the overall program and will provide a varied recreation program comprised of sports, a food program, and a dance & cheer program conducted both indoors and outdoors.

The District will coordinate registration and provide District chaperones to lead youth to the City programs. Youth will be divided into two (2) groups of twenty (20) students and will attend the City program for one (1) hour each. Groups will be divided into grades TK-3 and 4-6. City programs include the following scheduled days and locations from 3 PM to 5 PM.:

Elementary School	Sports*	Food Program	Dance & Cheer
Raymond Temple	Monday/Wednesday	Tuesday	Thursday
Dysinger	Monday/Wednesday	Tuesday	Thursday
Buena Terra	Tuesday/Thursday	Friday	Monday
San Marino	Tuesday/Thursday	Friday	Monday

*Sports games between schools will be scheduled on a rotating school site. Games will be scheduled on two Fridays during each of the three (3), ten (10) week sessions. The District will provide necessary bus transportation for youth.

The City shall provide Community Services Coordinator full-time staff hours to plan and oversee the Programs.

The City shall provide the following part-time staff for direct supervision for each program: one (1) Senior Community Services Leader to lead activities and at least two (2) Community Service Leader I's, as necessary, to maintain a 10:1 leader to child ratio to assist with operating the Program.

BUDGET IMPACT

The District will reimburse the City for all costs incurred associated with the program.

Full-time salaries/benefits	$51,410
Part-time salaries/benefits	$83,670
Recreation Supplies	$18,000
TOTAL	**$153,080**

Staff is seeking approval to allocate $101,670 in part-time salaries/benefits and recreation supplies and to coordinate with Finance on transferring $51,410 in full-time salaries/benefits to this program budget. Additionally, a revenue account in the amount of $153,080 will created.

Attachments

ELOP Program - Agreement between Centralia Elementary School Dis_.pdf

AGREEMENT FOR SERVICES BETWEEN
THE CENTRALIA ELEMENTARY SCHOOL DISTRICT AND THE CITY OF BUENA PARK

This Agreement ("Agreement") is made and entered into on or about September 8, 2025, by and between Centralia Elementary School District ("District") and the City of Buena Park (the "City"). This Agreement is based upon the following factual recitals:

RECITALS

A. WHEREAS, the District operates an Expanded Learning Opportunity Program ("ELOP") and has requested that the City contract with the District to assign City employees to provide services to the District's ELOP, as further described in Exhibit "A" hereto (the "Program");

B. WHEREAS, the City, by and through employees of its Community Services Department ("City Employees"), possesses the experience and skill to provide the services as requested by District for operation of the Program; and

C. WHEREAS, by way of this agreement the City and District (individually at times a "Party" and jointly the "Parties desire to set forth the terms, conditions and covenants by which the City will assign City Employees to the District in connection with the Program.

NOW THEREFORE, IN CONSIDERATION of the foregoing Recitals, and mutual understandings contained in this Agreement and for such other good and valuable consideration, the sufficiency of which is hereby acknowledged, the City and District (jointly the "Parties") agree as follows:

AGREEMENT

1. Background Check and Fingerprinting. In accordance with California Education Code section 45125.1, City Employees assigned to the Program will not be placed at the District with unsupervised access to children until a background check by the Department of Justice, including fingerprint clearance, is completed by the City and received by the District. The City must certify to the District in writing that its employees assigned to the Program have not been convicted of a serious or violent felony, as those terms are defined in Penal Code Sections 667.5(c) and 1192.7(c), respectively.

2. Scope of Work. City Employees shall perform the following services to the District:

   - City Employees shall act as instructors and supervisors during scheduled times of the Program.

   - The City shall provide Community Services Coordinator full-time staff hours to plan and oversee the Program.

   - The City shall provide one (1) Senior Community Service Leader to lead activities and at least two (2) Community Service Leader I's, and such additional Community Service Leader I's as are as necessary to maintain a 10:1 leader to child ratio to assist with operating the Program, from 3:00-5:00 p.m. on specified school days and on certain non-school days as mutually agreed upon by the Parties.

- The Program shall consist of recreational programming, including instruction and supervision of athletic activities, games, crafts, and musical activities conducted indoors and outdoors.

- With District's prior consent, City may invite additional agencies such as America on Track, OCHCA, etc. to assist with programming. All persons providing services through such agencies shall comply with the fingerprinting requirements of Section 1 of this Agreement prior to providing services to students.

- The Program will occur at Raymond Temple Elementary School, Dysinger Elementary School, Buena Terra Elementary School, and San Marino Elementary School for students enrolled at the school, and shall take place from September 8, 2025 to May 15, 2026. The Parties shall make best efforts to develop and implement a curriculum in which services for the Program are provided in three (3), ten (10) week sessions. Contents of the programming and the length of any and all sessions shall ultimately be determined by City at its discretion.

3. Term. The term of the Agreement shall be from September 8, 2025 to May 15, 2026, unless further extended in writing by the Parties or earlier terminated in accordance with Section 6 of this Agreement.

4. Payment. The District will reimburse City for all costs associated with the services provided by the City Employees assigned to the Program. City shall invoice District and detail services provided by each City Employee on a monthly basis and payment of each approved invoice shall be made by District within thirty (30) calendar days.

5. Expenses. District agrees to reimburse the City for reasonable and necessary expenses for equipment and supplies purchased, if any, associated with completing the Scope of Work. To qualify for reimbursement, expenses shall be approved by the District in advance with District's approval not unreasonably withheld.

6. Termination of the Agreement. Either Party shall have the right to terminate the Agreement without cause upon providing sixty (60) days written notice to the other Party.

   In the event of any material default under this Agreement, which default remains uncured for a period of sixty (60) days after receipt of written notice of such default, this Agreement may be immediately terminated by the non-defaulting party.

7. Upon request of the District, should a City Employee assigned to the program fail to meet District standards, the City shall replace the assigned City Employee.

8. Independent Contractor. The Agreement is by and between two independent entities and is not intended to, or shall not be construed to, create the relationship of servant, employee, partnership, joint venture, or association. City Employees are not to be considered employees or agents of the District for any purpose, including Workers' Compensation or any other employee benefit programs.

9. Notices; Service. Any and all notices permitted or required by this Agreement shall be in writing and shall be deemed to have been duly given (a) on the date personally delivered; (b) three business days after being mailed by United States post, certified and return receipt requested; or (c) one business day after being sent by nationally recognized overnight courier, properly

addressed as follows or such other address as may later be designated by the party:

To District:

Norma E. Martinez, Superintendent
Centralia Elementary School District
6625 La Palma Ave.
Buena Park, CA 92804

To City:

Jim Box, Director of Community Services
City of Buena Park
6688 Beach Blvd.
Buena Park, CA. 90621

Notices may be personally served, served by regular mail postage prepaid and deposited in the U.S. Mail, by registered mail, by facsimile with proof of transmittal, or by overnight mail with proof of delivery.

10. Insurance. Each party, at their own expense, shall carry the following insurance coverage in connection with and during the term of this Agreement and will furnish copies of insurance certificates upon request:

- Commercial General Liability Insurance in the amount of $1,000,000 per occurrence and $3,000,000 aggregate, including an additional insured endorsement naming the other party as an additional insured.

- Workers' Compensation Insurance as required by law. The City shall provide Workers' Compensation coverage for its participating employees.

- Business Auto Liability Insurance in the amount of $1,000,000.

11. Indemnification and Hold Harmless. The City shall defend, indemnify and hold harmless the District, its officers, employees, agents, insurers, and students from and against any and all loss, claim, suit, attorney fees and damages or expense of any sort arising directly or indirectly from any acts or omissions of the City in performance of this Agreement, including, but not limited to, any claims for personal or bodily injury, property damage, wrongful death or economic loss of any sort, regardless of whether any negligence or other fault on the part of District contributed to such claim, injury or damage, unless the negligence or fault of District was the sole cause of such claim, injury or damage.

The District shall defend, indemnify and hold harmless the City, its officers, employees, agents, insurers, and volunteers from and against any and all loss, claim, suit, attorney fees and damages or expense of any sort arising directly or indirectly from any acts or omissions of the District in performance of this Agreement, including, but not limited to, any claims for personal or bodily injury, property damage, wrongful death or economic loss of any sort, regardless of whether any negligence or other fault on the part of the City contributed to such claim, injury or damage, unless the negligence or fault of the City was the sole cause of such claim, injury or damage.

12. Nondiscrimination. The Parties shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference.

13. Confidentiality. In the course of performing services under this Agreement, the Parties recognize that each party's employees may come in contact with or become familiar with information which the other party, its employees and affiliates may consider confidential. This information may include, but is not limited to, information pertaining to the party's personnel and/or students. The Parties agree to maintain confidentiality of all such information received in the course of performing services pursuant to this Agreement. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

14. Records. It is understood and agreed that all records of each party shall remain the property of the respective party.

15. School District Policies and Procedures. The District shall ensure that each City employee is aware of and understands all applicable District policies and procedures. City shall require each City employee to conform to all such District policies, procedures, regulations, standards for health, safety, cooperation, ethical behavior, and any additional requirements and restrictions agreed upon by representatives of District and the City.

16. Alternative Dispute Resolution. In the event of any dispute arising out of the Agreement, the Parties agree to an alternative dispute resolution (ADR) process. If the Parties are unable to resolve their dispute, they agree to binding arbitration pursuant to the rules of the American Arbitration Association (AAA), or other arbitration service as the Parties may agree. Any arbitration shall take place at the arbitration facilities nearest to the District.

17. Modification. The Agreement may only be modified in writing executed by both Parties.

18. Governing Law. The Agreement shall be governed by the laws of the State of California, with venue in Orange County.

19. Assignment. This Agreement may not be assigned without the written consent of the other Party.

20. Complete Agreement. This Agreement is the entire agreement between the Parties and supersedes any and all prior understandings whether orally or in writing.

21. Execution in Counterpart. The Agreement may be signed on separate signature pages (in counterparts). Copies of signatures shall have the same force and effect as original signatures for all purposes.

22. Waiver. Any waiver of any terms, covenants and/or conditions hereof must be in writing and signed by the parties hereto. A waiver of any of the terms, covenants and/or conditions hereof shall not be construed as a waiver of any other terms, covenants and/or conditions hereof nor shall any waiver constitute a continuing waiver.

23. Binding Effect. This Agreement is binding upon the successors and assigns of the Parties.

IN WITNESS WHEREOF, the Parties hereto duly execute this Agreement on the date first set forth above.

CENTRALIA ELEMENTARY SCHOOL DISTRICT

By:_____
Norma E. Martinez
Superintendent

Dated:_____

ATTEST:
(SEAL)

_____
Adria M. Jimenez, MMC
City Clerk

Dated:_____

THE CITY OF BUENA PARK

By: _____
Aaron France
City Manager

Dated:_____

APPROVED AS TO FORM:

_____
Christopher G. Cardinale
City Attorney

Dated:_____

EXHIBIT A

The City of Buena Park has partnered with the Centralia Elementary School District's Expanded Learning After School Program. The Expanded Learning Division provides a diverse range of enrichment opportunities for students in Transitional Kindergarten (TK) through 6th grade. Their programs include Child Care, After School Education and Safety (ASES), and the Expanded Learning Opportunities Program (ELO-P). Students can engage in a variety of activities such as arts and crafts, coding, reading comprehension, assemblies, rallies, and various clubs, all designed to foster creativity, critical thinking, and social development.

The District is the lead agency in the program on site. The City is a part of the overall program and will provide a varied recreation program comprised of sports, a food program, and a dance & cheer program conducted both indoors and outdoors.

The District will coordinate registration and provide District chaperones to lead youth to the City programs. Youth will be divided into two (2) groups of twenty (20) and will attend the City program for one (1) hour each. Groups will be divided into grades TK-3 and 4-6. City programs includes the following scheduled days from 3:00-5:00 p.m.:

Elementary School	Sports*	Food Program	Dance & Cheer
Raymond Temple	Mon/Wed	Tues	Thurs
Dysinger	Mon/Wed	Tues	Thurs
Buena Terra	Tues/Thurs	Fri	Mon
San Marino	Tues/Thurs	Fri	Mon

*Sports games between schools will be scheduled on a rotating school site. Games will be schedule on two Fridays during each of the three (3), ten (10) week sessions. Centralia Elementary School District will provide necessary bus transportation for youth.

The City shall provide Community Services Coordinator full-time staff hours to plan and oversee the Programs.

The City shall provide the following part-time staff for direct supervision for each program: one (1) Senior Community Services Leader to lead activities and at least two (2) Community Service Leader I's, with additional Community Service I's as may be as necessary to maintain a 10:1 leader to child ratio to assist with operating the Program, subject to staffing availability.

September 9, 2025
CONSENT CALENDAR
Item No. 4J.

City Council Agenda Report

AMENDED AND RESTATED LICENSE AGREEMENT WITH FRIENDLY CENTER, INC. AUTHORIZING THE OPERATION OF A RESOURCE CENTER AT THE BUENA PARK COMMUNITY CENTER AND THE WILLIAM PEAK PARK CLUBHOUSE

PREPARED BY	PRESENTED BY
Mark Sauceda, Community Services Supervisor	Mark Sauceda, Community Services Supervisor
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Jim Box, Director of Community Services	Aaron France, City Manager

RECOMMENDED ACTION

1) Approve the amended and restated license agreement with Friendly Center, Inc. to operate a resource center at both the Buena Park Community Center and William Peak Park Clubhouse; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and City Clerk to execute the agreement.

PREVIOUS CITY COUNCIL ACTION

At the study session on June 10, 2025, staff introduced the concept of expanding the resource center operations to include food distribution and nutrition programming at the William Peak Park Clubhouse.

On June 14, 2022, the City Council approved a license agreement with Friendly Center, Inc. to operate a family resource center (FRC) located in the lower level of the Buena Park Community Center.

DISCUSSION

Since July 2022, Friendly Center, Inc. has successfully operated a Family Resource Center at the Buena Park Community Center, providing essential support and services to local families. Effective July 1, 2025, Friendly Center was awarded a Families and Communities Together (FaCT) grant by the County of Orange to continue and expand its services in the community. The estimated in-kind value of the basic needs and social services programs offered by Friendly Center totals approximately $525,000 annually.

The scope of services includes:

- Information and Referral Services
- Case Management

- Counseling
- Emergency and Utility Assistance
- Food and Diaper Distribution
- Family Engagement and Holiday Events
- Out-of-School Time Programs
- Legal Advocacy
- Parenting Classes
- High School Equivalency Preparation
- Financial Literacy Workshops
- Domestic Violence Support Services
- Nutrition Education

An amended and restated license agreement has been drafted by the City Attorney. The proposed agreement establishes an initial three-year term, with the option to extend for up to two additional one-year terms upon mutual written consent.

Staff recommends approval of the amended and restated license agreement with Friendly Center, Inc. to continue and expand resource center operations at the Buena Park Community Center and establish programming at the William Peak Park Clubhouse.

BUDGET IMPACT

The costs associated with the upkeep and operation of the utilities at the facilities will be absorbed by the existing Public Works building maintenance budget.

Attachments

Amended and Restated License Agreement (7.31.25) (FINAL).pdf

Ex A to Amended Restated Lease.pdf

Ex D to Amended Restated Lease.pdf

AMENDED AND RESTATED LICENSE AGREEMENT BETWEEN THE CITY OF BUENA PARK AND FRIENDLY CENTER AUTHOIZING THE OPERATION OF A RESOURCE CENTER IN CERTAIN BUILDINGS AND STRUCTURES OWNED BY THE CITY

THIS AMENDED AND RESTATED LICENSE AGREEMENT ("License Agreement") is made as of July 1, 2025 by and between the CITY OF BUENA PARK, a California municipal corporation and charter city (hereinafter "City"), and the FRIENDLY CENTER, INC., a California nonprofit corporation (hereinafter "Operator"). City and Operator are at times individually referred to as a "Party" and jointly as the "Parties".

WHEREAS, Operator is among the oldest non-profit corporations in the County of Orange ("County") with an organizational mission of providing stability, opportunity, and hope to children and families in poverty; and

WHEREAS, the Community Resource Centers ("Resource Center(s)") managed by Operator, though which Operator offers a variety of basic needs and social services programs to low-income residents of the County, have become an important community resource for residents; and

WHEREAS, the Parties previously entered into that certain License Agreement dated as of July 1, 2022 ("Original License"), pursuant to which the City made certain public buildings and facilities available to Operator, at no cost, in exchange for Operator's use such buildings and facilities to operate a Resource Center of benefit to residents of the City and County; and

WHEREAS, the Parties now desire to enter into this Amended and Restated License Agreement to extend the term of the Original Agreement and expand the programs offered by Operator to the community, and to establish the terms and conditions of their agreement.

NOW, THEREFORE, for and in consideration of the mutual promises, covenants and conditions herein contained, the Parties hereto agree as follows:

1. Property Subject to This Agreement.

A. Exclusive License Area. Subject to the terms and conditions herein, the City grants a license allowing Operator's exclusive use and occupancy of (jointly the "Facilities"):

1) The following portions of that certain property that is commonly known as Buena Park Community Center located at 6688 Beach Boulevard, Buena Park, CA, the interior of and floor plan of which is depicted in Exhibit "A" hereto: Operator shall have the right to use and occupy Office 105, Activity Room 103, Activity Room 122, and Activity Room 123, all as are located on the basement floor of the Community Center Facilities and further labeled and depicted in "Exhibit A" (the "Community Center Facilities"); and

2) The clubhouse building comprised of approximately 600 square feet that is located at William Peak Park, 7225 El Dorado Drive. Buena Park, CA 90620, the location of which is further depicted in Exhibit "B" hereto (the "Clubhouse Facility"); provided that on the Friday, Saturday, and Sunday immediately following the third Thursday of October in each year, City shall have exclusive use and access to the Clubhouse Facility in connection with the City's annual Silverado Days Festival.

B. Non-Exclusive License Area. In addition to the Facilities, Operator shall have a non-

exclusive license for purposes of ingress and egress to and over the premises on which they are located (the "Premises") as reasonably necessary to access and use the Facilities for the purposes permitted by this License Agreement, together with a non-exclusive and reasonable right of access and use to the restrooms associated with the Community Center Facilities, denoted as "Women's Restroom 119" and "Men's Restroom 120" on Exhibit A. Operator shall also have the right, upon advance notice and reservation with the Community Resources Department, to use "Conference / Meeting Room 108" of the Community Center Facilities denoted on Exhibit A, and the same general right of access and use as does the general public to parking lots, hallways, and other common or unsecured areas of the Premises ("Common Areas").

C. Use of Personal Property and Equipment. Operator shall have no right to use or access any personal property or equipment located on or stored in the Premises, with the exception of those items of tangible personal property listed in Exhibit "C" hereto ("Personal Property") which has been provided by the City for Operator's use under this License Agreement. Operator shall keep and maintain the Personal Property in good working order, safe for expected use and reasonable wear and tear, and shall return or leave each item of Personal Property on the Premises upon termination or expiration of this License Agreement.

2. Term. The term of this License Agreement shall begin on the Effective Date and, unless earlier terminated in accordance with Section 3, shall remain in full force and effect an initial period of three (3) years (the "Initial Term"). Prior to expiration, such Initial Term may be extended upon the prior mutual written agreement of the Parties for up to two (2) consecutive additional terms of one (1) year each (each an "Additional Term" and with the Initial Term simply the "Term").

3. Termination.

A. Termination for Convenience. Either Party may, upon one hundred twenty (120) days written notice to the other Party, terminate this License Agreement in whole or in part for without cause and/or for convenience in the sole discretion of the terminating Party. In the event the City terminates this License Agreement for convenience, the City will utilize reasonable good faith efforts to find a comparable replacement City-owned facility for Operator's use on the same general terms and conditions specified herein.

B. Termination for Cause. Either Party may, upon thirty (30) days written notice and opportunity to cure, terminate this License Agreement for: (a) any material default and failure to cure such default with the 30-day period or such other longer period of time to which the Parties may otherwise agree; (b) upon the Operator becoming insolvent, bankrupt, or making an assignment for benefit of its creditors, elects to wind up and dissolve, or loses its status as a tax-deductible, non-profit organization; or (c) to the extent necessary to protect the welfare, health, safety or morals of the people of the City, in the sole discretion of the City.

C. Effect of Termination. If either Party terminates this License Agreement for convenience and provides the notice required under Section 3.A., and/or the Term of this Agreement expires, neither Party shall be able to recover any damages or monies from the other or have any cognizable legal claim by virtue of such termination or expiration, and by signing this License Agreement each Party specifically waives any such claims or damages. If termination of this License Agreement is under Section 3.B , then either Party may seek any and all remedies available to it under law or equity.

4. Authorized Use of Facilities. Operator may use and occupy the Facilities, and use and access the Common Areas and Personal Property, and solely and exclusively in the operation of a Resource Center that offers a variety of basic needs and social services programs to low-income residents of the City and County, as such Resource Center and associated programs and services to be offered are more

specifically defined in Exhibit "D" hereto.

5. **Limitations**. Operator shall be treated in the same manner as other community groups and members of the general public concerning use or access to portions of the Premises that are not included in the Facilities. Operator's right to use and occupy the Facilities or otherwise use and enjoy the rights under this **License** Agreement shall not interfere with the City's occupancy, use and operation of the remainder of the Premises.

6. **Consideration.** No payment or monetary consideration of any kind shall be due or paid by Operator to City in exchange for this License Agreement, and instead the consideration to the City under this License Agreement shall be the public benefit provided by Operator in the form of the basic needs and social services programs offered at the Facilities, which Operator represents shall have an in-kind value to the community of at least Five Hundred Twenty Five Thousand Dollars ($525,000.00) for each year of this License Agreement.

7. **Hours of Use.** Operator may use and access the Facilities on all dates and during all times that the Premises is open for business or access by the general public, as determined in the sole and absolute discretion of the City.

8. **Maintenance and Repair of the Facilities**. With the exception and except to the extent of and damage caused by the wrongful or negligent action or inaction of Operator, the City shall be solely responsible for maintenance and repair of the Facilities. Operator agrees to notify City immediately in writing of any items that require maintenance or repair, and to reimburse the City for any costs incurred in repairing damage to the Facility or Premises caused by the wrongful or negligent action or inaction of Operator. Upon expiration or termination of this License Agreement, Operator shall leave the Facilities and Personal Property in substantially the same condition as they existed as of the effective date of this License Agreement, exempt for reasonable wear and tear and expected reasonable use.

8. **Improvements,** Operator shall not destroy or make no changes, alternations, additions, or other modifications to the Facilities. Operator may request that the City make any of the foregoing in furtherance of Operator's use of the Facilities, and such request may be approved or denied in the sole and absolute discretion of the City. If any such changes, alternations, additions, or other modifications are requested by Operator and approved by the City, the City shall procure or otherwise complete the same and Operator shall be obligated to reimburse the City for the entire cost. Any such procurements or work, and the cost thereof, shall be previously approved by the Parties in writing. Notwithstanding the foregoing, Operator shall be responsible for making or paying for minor improvements needed to secure the Clubhouse Facility from unauthorized entry, such as the installation of security cameras or secured doors and windows, with all such improvements requiring approval by City.

9. **Sublease and Assignment.** Operator shall not sublet or rent the Facilities or assign any rights under this License Agreement to any other person or entity, and any such sublease or assignment shall be invalid.

10. **Right of Entry,** City reserves the right to enter into the Facilities at any reasonable time upon 24 hours' prior written notice for the purpose of inspection and to perform work on the structures, provided that the City shall have the right of immediate access in the event of emergencies.

11. **License Not a Lease,** Operator understands that the Premises is owned by the City and that this License Agreement constitutes a license to use the Facilities only. This License does not create any property rights or vested rights in the Facilities or any other party of the Premises in favor of Operator or any other third-party, and may be terminated by either Party at any time during the Term in accordance

with Section 3. This License does not constitute a lease, but constitutes a mere revocable license and Operator is limited to the use of Facilities expressly and specifically described above. Operator disclaims any interest that when coupled with the license herein granted would render it irrevocable

12. Indemnification. Operator shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the City and its officers, agents, and employees, from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Damages"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions of Operator, and its officers, agents, volunteers, and employees (or any entity or individual that Operator shall bear the legal liability thereof) in the performance of this License Agreement, except for Damages arising from the negligence or willful misconduct of the City, as determined by court decision or by the agreement of the Parties. Operator shall defend the City in any action or actions filed in connection with any Damages with counsel of the City's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Operator shall reimburse the City for any and all legal expenses and costs incurred by the City in connection therewith

13. Insurance.

A. At all times while this License Agreement is in effect, Operator shall maintain a comprehensive general liability insurance or commercial general liability insurance written on an occurrence basis providing for a combined single limit of no less than $3 Million Dollars for bodily injury, death and property damage, which covers allegations of child abuse or neglect or provide a separate $1 Million Dollar policy for such coverage. Operator shall obtain workers' compensation insurance as required by law.

B. The insurance policies shall provide that City shall be additional insureds and a policy endorsement to that effect shall be provided. The insurance shall be issued by companies admitted to conduct the pertinent line of insurance in California and have a rating of Grade A or better and Class VII or better by the latest edition of the Best's Key Rating Guide.

C. The insurance shall be primary and not contributing to other insurance of the City.

D. Operator shall provide a certificate of insurance evidencing the foregoing coverages on forms acceptable to the City, which shall provide that the insurance will not be cancelled or allowed to lapse without at least ten days prior to written notice to the City. Thirty days' (30) written notice shall be given to the City prior to modification of the insurance. In addition, Operator shall be responsible for notifying the City of any modifications, cancellations or terminations of insurance prior to such an event. If insurance is cancelled or otherwise allowed to lapse and the Operator has not obtained replacement insurance reasonably acceptable to the City, the City may purchase such insurance and Operator shall be liable to the City for such costs and damages resulting therefrom.

14. Compliance with Laws. In its performance under this License Agreement, Operator shall comply with all laws, ordinances, and regulations affecting the structures and the activities conducted therein.

15. **Notice.** Except as otherwise provided herein, all notices required under this License Agreement shall be in writing and delivered personally, by facsimile or by first class mail, postage prepaid, to each party at the address listed below. Either party may change the notice address by notifying the other party in writing. Notices shall be deemed received upon receipt of same of within 3 days of deposit in the U.S. Mail, whichever is earlier.

Friendly Center
Kenia Cueto, Ph.D., President/CEO
P.O. Box 706
Orange, CA 92856
Telephone: 714-771-5300

City of Buena Park
ATTN: Director of Community Services
6688 Beach Blvd.
Buena Park, CA 90621
Fax: 714-562-3859
Telephone: 714-562-3850

16. **Relationship.** The Parties intend by this License Agreement to establish the relationship of licensor and licensee only and do not intend to create a partnership, joint venture, joint enterprise, or any business relationship other than that of licensor and licensee.

17. **Choice of Law; Venue.** This License Agreement shall be construed, and its performance enforced, under California law. Any judicial proceeding in connection with any dispute under, or enforcement of, this License shall be brought in Orange County, California.

18. **Prior Agreements.** This License Agreement shall supersede and replace the Original Agreement in its entirety.

19. **Authority.** Operator hereby represents and warrants to City that it is (a) is a duly organized and validly existing 501(c)(3) corporationformed and in good standing under the laws of the State of California; (b) has the power and authority and the legal right to conduct the business in which it is currently engaged; and (c) has all requisite power and authority and the legal right to consummate the transactions contemplated in this License Agreement. Operator hereby further represents and warrants that this License Agreement has been duly authorized, and when executed by the signatory or signatories listed below, shall constitute a valid agreement binding on Operator in accordance with the terms hereof.

EXECUTED as of the day and year first above written.

City of Buena Park
("City")

_____
By: Aaron France
Its: City Manager

ATTEST:
(SEAL)

_____
Adria M. Jimenez, MMC, City Clerk

APPROVED AS TO FORM:

_____
Christopher Cardinale, City Attorney

Friendly Center, Inc.
("Operator")

_____
By: Kenia Cueto, Ph.D.
Its: President/CEO

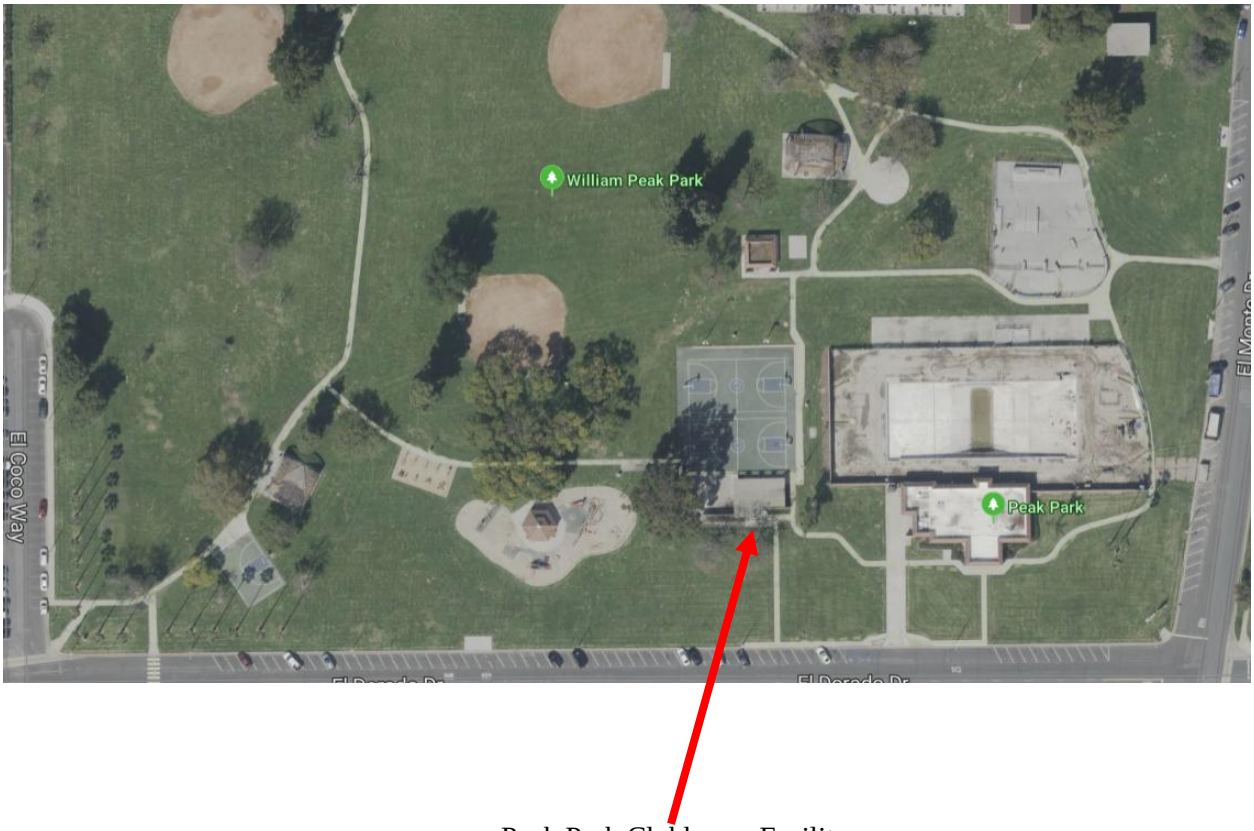
Exhibit "A"

Community Center Facilities

Attach Floor Plan Behind This Page

Exhibit "B"

Clubhouse Facilities



Peak Park Clubhouse Facility

Exhibit "C"

List of Personal Property

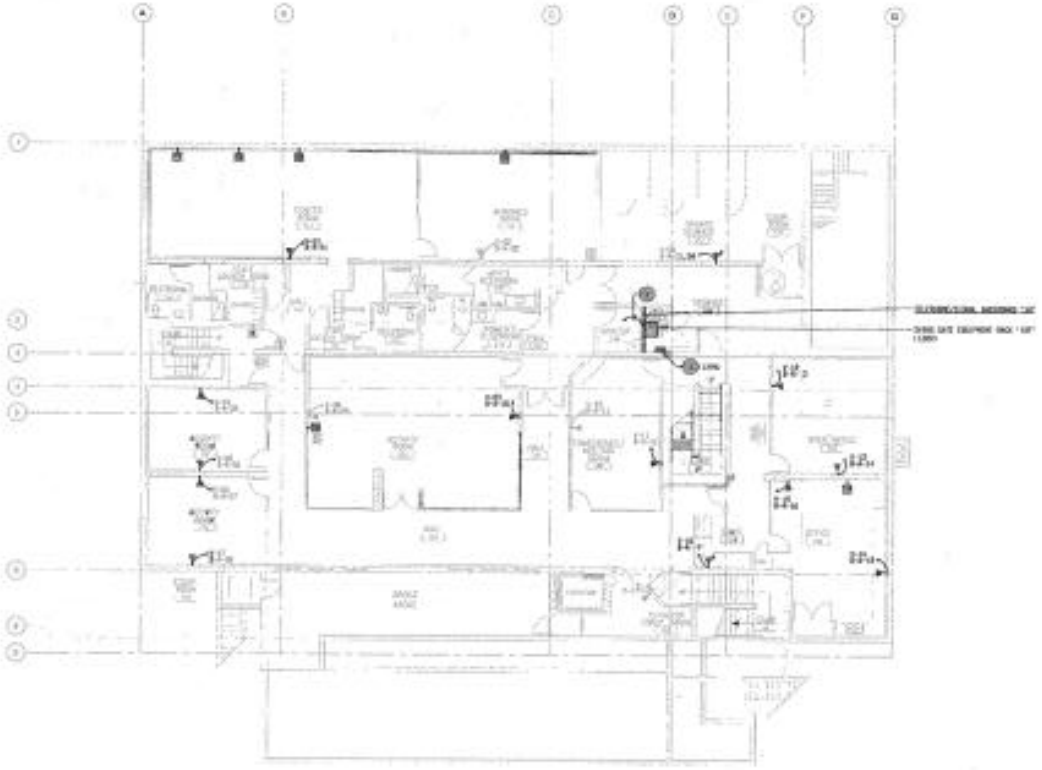
Inventory of City Property at Community Center Facility; Lower Level - Per Room:	
Lobby	2 Chairs (orange)
Activity Room A 103	2 Tables (white) 6 Chairs (gray)
Tulip Room 105	1 Small table (brown)
Iris Room 122	1 Small table (brown) 3 Tables (white) 2 Chairs (gray)
Carnation Room 123	7 Tables (white) 1 Small cabinet (brown)
Conference Room 108	1 Conference table (brown) 8 Conference Chairs (black) 1 Small cabinet (brown) 1 Small table (black) 1 Water cooler
Inventory of City Property at Clubhouse Facility	
None	

Exhibit “D”

Programs and Services

Attach Description of Programs and Services Behind This Page

Exhibit "A"



BASEMENT TELECOMMUNICATION AND SECURITY PLAN

SCALE: 1/8" = 1'-0"

BASEMENT TELECOMMUNICATIONS AND SECURITY PLAN

TS-3

Buena Park Renewal and Expansion

Section I: Introduction

Friendly Center, Inc. is a 501(c)(3) nonprofit organization dedicated to serving low-income residents across Orange County through its Community Resource Centers. We provide over 15 free basic needs and social service programs aimed at addressing the multifaceted challenges faced by vulnerable families. Our Community Resource Center model operates as a one-stop shop, allowing clients to conveniently access a wide range of services in one location.

As of July 1, 2025, our Buena Park site has been awarded a FaCT (Families and Communities Together) county contract. This partnership brings an estimated annual in-kind value of over $525,000 to the community, delivered through various basic needs and social service programs (see Section lll for a complete list of services).

Section II: Agency Experience

Friendly Center has been operating within the Buena Park Community Services Building for the past two years. We launched our first food distribution program serving 43 families, and nearly three years later, we now serve over 127 families weekly. This growth reflects our continued commitment to responsive, community-based service delivery.

Our organization brings decades of experience in direct service provision, facility management, and administrative operations. Through the Buena Park Family Resource Center, we ensure local residents in need have access to essential services such as food, case management, financial literacy, parenting classes, and more—completely free of charge.

With the growing demand for services in the Buena Park area, we have been offered the opportunity to expand our reach through an additional site at William Peak Park. We are enthusiastic about the chance to bring our proven food market model to this new location as part of the Buena Park Food Program.

If granted access, we will provide weekly food services using a market-style, client-choice model. This structure allows families to select the items they need—similar to a grocery store experience—rather than receiving pre-bagged goods or waiting in long distribution lines. The Market is appointment-based, respecting our community members' time and fostering meaningful interactions between clients and staff. This client-centered approach not only preserves dignity but also enhances opportunities for engagement and support.

Section lll: Programs and Services

Friendly Center currently offers a wide range of free services to low-income families in Orange County. If William Peak Park is approved as a second location, several of these services will be provided at both the main Buena Park (BP Main) site and the new Peak Park site, enhancing our capacity to meet growing community needs.

Programs and Services

- Information & Referral Services (Both Locations):
  Delivered by a bilingual (English/Spanish) Information & Referral Specialist, this service is often the first point of contact for individuals seeking support. The specialist assesses each client's needs and provides referrals to in-house or community-based resources. A continually updated database ensures timely and accurate resource navigation for clients in need of emergency assistance or longer-term support.

- Case Management (Both Locations):
  Clients experiencing multiple challenges—such as job loss, family crises, domestic violence, or food insecurity—are referred to a Case Manager. Each case begins with a detailed intake and leads to the creation of an individualized case plan. The average case lasts 3–6 months, with regular follow-up meetings to assess progress. This model has proven successful, with 95% of participants maintaining stability and self-sufficiency one year after program completion.

- Counseling (BP Main):
  Mental health counseling is offered on-site by supervised graduate-level interns from partner universities. Counseling is available for clients enrolled in Case Management and is overseen by a licensed Marriage & Family Therapist (LMFT) and Licensed Professional Clinical Counselor (LPCC).

- Emergency Assistance (Both Locations):
  Provides critical items such as non-perishable food, hygiene supplies, and diapers to clients in urgent need. Items are distributed from our fully stocked pantry, which is supported through a combination of organizational purchases and community donations.

- Utility Assistance (Both Locations):
  In partnership with SoCal Edison and SoCal Gas, qualifying clients may receive up to $500 in utility payment assistance to avoid service disruption.

- Food Distributions (Peak Park):
  Weekly food markets are held using a client-choice, grocery-store-style model. Families select

the food they need by appointment, reducing wait times and enhancing client dignity and personalized service.

- Family Engagement Events (Both Locations):
  Interactive events that promote family bonding through fun and educational activities. These events are scheduled throughout the year during evenings or weekends to accommodate working families.

- Holiday Events (Both Locations):
  Annual distributions of food, hygiene products, and gifts during Easter, Thanksgiving, and Christmas to help families meet seasonal needs and foster a sense of community.

- Out of School Time (OST) Program (BP Main):
  After-school enrichment for elementary school students from low-income families. Activities focus on S.T.E.A.M. (Science, Technology, Engineering, Arts, Math) and are designed to support academic and social development.

- Legal Advocacy (BP Main):
  Monthly access to a legal professional who provides on-site support, basic legal guidance, and referrals for more complex legal issues.

- Parenting Classes (Both Locations):
  A multi-week program designed to enhance parenting skills by teaching child development, discipline strategies, and coping techniques for caregivers.

- HiSET Preparation (BP Main):
  High School Equivalency Test (HiSET) preparation courses help adults earn a credential recognized by the State of California as equivalent to a high school diploma.

- Mobile Services (Peak Park):
  Friendly Center partners with mobile providers such as OC Workforce, AltaMed Dental Clinic, and Central Health Clinic to bring health and employment services directly to the community.

- Community Engagement Advisory Council (CEAC) (Both Locations):
  Promotes collaboration between local residents and service providers to strengthen neighborhood engagement and improve service delivery.

- Diaper Distribution (Both Locations):
  Families receive 50 diapers per child each month, helping meet the essential needs of infants and toddlers.

- Financial Literacy Workshops (Both Locations):
  Classes designed to build foundational financial skills, including budgeting, saving, and banking.

- Domestic Violence Support Group (BP Main):
  A confidential, multi-week support group offering emotional support and resources for individuals impacted by domestic violence.

- Nutrition Education (Both Locations):
  Provides culturally appropriate nutrition classes for underserved communities, helping reduce health disparities and promote wellness.

September 9, 2025
CONSENT CALENDAR
Item No. 4K.

City Council Agenda Report

ORDINANCE ADOPTING AMENDMENT OF CHAPTER 13.16 OF THE MUNICIPAL CODE REGARDING BACKFLOW AND CROSS-CONNECTION CONTROLS AND RESOLUTION APPROVING A CROSS-CONNECTION CONTROL MANAGEMENT PLAN

PREPARED BY	PRESENTED BY
Joe Hunt, Public Works Manager	Joe Hunt, Public Works Manager
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager

RECOMMENDED ACTION

1) Adopt an ordinance amending Title 13 Chapter 13 of the Buena Park Municipal Code (BPMC) in specified Sections 13.16.010 - 13.16.210 related to backflow and cross-connection controls; and 2) Adopt a resolution approving a Cross-Connection Control Management Plan.

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

The State Water Resources Control Board (State Water Board) via Assembly Bill 1671 (AB 1671) intends to build a foundation of awareness and education within the regulated community regarding the importance of backflow protection and cross-connection control, leading to the implementation of a robust cross-connection control program for Public Water Systems (PWS). The State Water Board developed a Cross-Connection Control Policy Handbook (CCCPH) with the primary goal of protecting public health through the establishment of standards intended to ensure a PWS will not be subject to the backflow of liquids, gases, or other substances.

A cross-connection is any physical link between a potable (drinking) water system and a non-potable source, such as irrigation, industrial fluids, or contaminated water, that could allow pollutants to enter the clean water supply. To prevent this risk, a backflow prevention device is installed. This device ensures water only flows in the intended direction, protecting the public water system from potential contamination. These safeguards are crucial because backflow events can compromise public health, damage infrastructure, and violate safety regulations. Proper installation, testing, and maintenance of backflow devices are essential for maintaining a safe and reliable water supply.

The CCCPH and its standards apply to all California PWSs, as defined in California's Health and Safety Code (CHSC, section 116275 (h)). Compliance with this CCCPH is mandatory for all California PWSs. Pursuant to sections 116407 and 116555.5 of the CHSC, the State Water Board chose to adopt standards for backflow protection and cross-connection control through the adoption of this CCCPH, which became effective July 1, 2024.

Prior to AB 1671 and the adoption of this CCCPH, California's regulations pertaining to cross-connection control were set forth in regulations in CCR Title 17.4, which were adopted in 1987 with minor revisions in 2000. Although still protective to public health, the CCR Title 17 cross-connection regulations required updating as both the drinking water and cross-connection control industries have evolved. The CCCPH updates those regulations, which as previously noted are no longer operative following the adoption of the CCCPH.

Each PWS must have operating rules, ordinances, by-laws or a resolution to implement the cross-connection program. The PWS must have legal authority to implement corrective actions in the event a water user fails to comply in a timely manner with the PWS's provisions regarding the installation, inspection, field testing, or maintenance of backflow prevention assemblies (BPAs) required pursuant to the CCCPH.

In order to comply with the CCCPH, City staff is recommending City Council to adopt the proposed Ordinance, so that the City is consistent and compliant with the State Water Board. This new ordinance allows the City to implement the cross-connection program, as outlined by the CCCPH, that is specific to the requirements of the City. The ordinance outlines the legal authority to implement corrective actions in the event a customer fails to comply in a timely manner with the PWS's provisions regarding installation, inspection, field texting or maintenance of BPAs to prevent backflow into the City's public water system.

BUDGET IMPACT

The fiscal impact is dependent on the implementation of this updated backflow and cross-connection control program, but adoption will result in no additional expenditures to the City in the near future. The City has already incurred costs in the amount of approximately $24,000 to develop and operate a BPA inventory tracking system for two years, approximately $9,000 for the initial survey of BPAs in the City to build the dataset, and approximately $35,000 to develop the CCCPH and revise the BPMC. Funds for these purposes were included in the adopted budget.

Attachments

Ordinance CCCP Chapter 13.16 Amend - Final.pdf

Resolution Approving CCCMP 2025.pdf

City of Buena Park FINAL CCCMP.pdf

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, AMENDING CHAPTER 13.16 (BACKFLOW AND CROSS-CONNECTION CONTROLS) OF THE BUENA PARK MUNICIPAL CODE TO INCORPORATE STANDARDS ADOPTED BY THE STATE WATER RESOURCES CONTROL BOARD

WHEREAS, in accordance with Health and Safety Code Section 116407, the State Water Resources Control Board has adopted a Cross-Connection Control Policy Handbook ("CCCPH") establishing standards and principles governing California' s public water systems;

WHEREAS, the City of Buena Park ("City") owns and operates a public water system and has prepared a Cross-Connection Control Management Plan ("CCCMP") in accordance with the requirements of the CCCPH, and said CCCMP has been adopted and approved by resolution of the Buena Park City Council ("City Council");

WHEREAS, Chapter 13.16 of the Buena Park Municipal Code establishes backflow and cross-connection controls in the City ("Chapter 13.16"), and it is necessary and appropriate to adopt this ordinance to amend Chapter 13.16 to facilitate compliance with the CCCPH and implementation of the CCCMP; and

WHEREAS, this ordinance is appropriate and necessary to protect the health, safety, and general welfare of the community, and all prerequisites to the City Council's adoption of this ordinance have been duly performed.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BUENA PARK DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Chapter 13.16 (BACKFLOW AND CROSS-CONNECTION CONTROLS) of the Buena Park Municipal Code is hereby amended as follows (deleted text ~~stricken~~ and new text underlined):

CHAPTER 13.16 BACKFLOW AND CROSS-CONNECTION CONTROLS

§ 13.16.010. Purpose of provisions.
§ 13.16.020. Definitions.
§ 13.16.030. Administration and enforcement.
§ 13.16.040. Backflow prevention assemblies—Required when.
§ 13.16.050. Backflow prevention assemblies—Type required.
§ 13.16.060. Backflow prevention assemblies—Standards and specifications—Approval required.
§ 13.16.070. Operating permit—Required.
§ 13.16.080. Operating permit—Application requirements.
§ 13.16.090. Operating permit—Renewal.
§ 13.16.100. Operating permit—Issuance conditions.
§ 13.16.110. Annual inspections required.
§ 13.16.120. Additional inspections authorized when.
~~§ 13.16.130. Existing devices excluded from regulations when—Replacement.~~
§ 13.16.~~140~~130. Fees for operating permit and inspection.

§ 13.16.~~150~~140. Right of entry for enforcement.
§ 13.16.~~160~~150. Interpretation of provisions—Appeals.
§ 13.16.~~170~~160. Appeals—Council authority—Hearings.
§ 13.16.~~180~~170. Lack of backflow prevention device deemed nuisance when.
§ 13.16.~~190~~180. Violation—Penalty.
§ 13.16.~~200~~190. Violation—Nuisance abatement.
§ 13.16.~~210~~200. Severability.

§ 13.16.010. Purpose of provisions.

A. It is the intent of the city council of the city of Buena Park, in enacting this chapter, to enhance the health, safety and welfare of the community and to protect the public water supply of the city from contamination or pollution by isolating within the water customer's internal distribution or private water system contaminants or pollutants which could backflow into the public water system.

B. Further, it is the intent of ~~this~~ the city council to promote the elimination or control of existing cross-connections, actual or potential, between in-plant potable water systems and nonpotable water systems, plumbing fixtures and industrial piping systems, and to provide for a continuing program of cross-connection control which will systematically and effectively prevent ~~the contamination or pollution of~~ hazards from entering the ~~city's~~ public water system.

C. Further, in cooperation with the State Water Resources Control Board, Division of Drinking Water, the city's goal (or primary objective) is to ensure the distribution of a safe and potable water supply to all domestic water users. To achieve this goal (or primary objective) the city has developed, and the city council has approved by resolution, a Cross-Connection Control Management Plan. This plan has been prepared in accordance with the requirements set forth in the State Water Resources Control Board's Cross-Connection Control Policy Handbook, which governs all State of California Public Water Systems, as defined in California's Health and Safety Code section 116275(h). The handbook supersedes and replaces provisions formerly contained in Title 17 of the State of California Administrative Code, sections 7583 through 7605.

D. Nothing contained in this chapter shall be construed to abrogate or supersede any provision ~~or provisions~~ of the Uniform Plumbing Code or Cross-Connection Control Management Plan, each as may be ~~as most recently~~ adopted by ~~this~~ the city council from time to time. The provisions of the Uniform Plumbing Code shall be considered complementary and an addition to the requirements of this chapter.

§ 13.16.020. Definitions.

For the purpose of this chapter, the following words or phrases are defined and shall be construed as hereinafter set forth:

~~"Air-gap" means the unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet supplying water to a tank, plumbing fixture or other device and the flood level rim of such vessel. An approved air-gap shall be at least double the diameter of the supply pipe, measured vertically, above the overflow rim of the vessel, and in no case less than one inch.~~

“Air-gap separation” shall have the meaning set forth in the CCCMP.

"Approved" means accepted by the director as meeting an applicable specification stated in this chapter or the CCCMP, or as deemed suitable by the director for the proposed use.

"Auxiliary water supply" ~~means any water supply on or available to the premises other than the city's public water supply will be considered as an auxiliary water supply. Auxiliary waters may include water from another public or private water supply or any natural source(s) such as a well, spring, river, stream, harbor, etc., or "used waters" or "industrial fluids." These waters may be contaminated or polluted or they may be objectionable and constitute an unacceptable water source over which the city does not have sanitary control~~ shall have the meaning set forth in the CCCMP.

"Backflow" ~~means the reversal of the normal flow of water caused by either backpressure or back-siphonage~~ shall have the meaning set forth in the CCCMP.

~~"Backflow preventer" means an assembly or means designed to prevent backflow.~~
~~"Back-pressure" means the flow of water or other liquids, mixtures or substances under pressure into the distribution pipes of a potable water supply system from any source or sources other than the intended source.~~
“Backflow prevention assembly” shall have the meaning set forth in the CCCMP.

~~"Back-siphonage" means the flow of water or other liquids, mixtures or substances into the distribution pipes of a potable water supply from any source other than its intended source caused by the reduction of pressure in the potable water supply system.~~

~~"Contamination" means an impairment of the quality of potable water by sewage, industrial fluids or waste liquids, compounds or other materials to a degree which creates an actual or potential hazard to the public health through poisoning or through the spread of disease.~~

"Cross-connection" ~~means any physical connection or arrangement of piping or fixtures between two otherwise separate piping systems, one of which contains potable water and the other nonpotable water or industrial fluids of questionable safety, through which, or because of which, backflow may occur into the city's water system. This includes, but is not limited to, any temporary connections, such as swing connections, removable sections, four-way plug valves, spools, dummy section of pipe, swivel or change-over devices or sliding multiport tube~~ shall have the meaning set forth in the CCCM.

~~"Cross-connection control by containment" means the installation of an approved backflow prevention assembly at the water service connection to any customer's premises where it is physically and economically infeasible to find and permanently eliminate or control all actual or potential cross-connections within the customer's water system. Alternatively, it shall mean the installation of an approved backflow prevention assembly on the service line leading to and supplying a portion of a customer's water system where there are actual or potential cross-connections which cannot be effectively eliminated or controlled at the point of the cross-connection.~~

"Cross-connections, controlled" means a connection between the city's water system and a nonpotable water system with an approved backflow prevention assembly properly

installed and maintained so that it will continuously afford protection commensurate with the degree of hazard.

“CCCMP” means and refers to the City of Buena Park’s Cross Connection Control Management Plan, as the same may be adopted and amended by resolution of the city council from time to time.

“CCCPH” means and refers to the State Water Resources Control Board’s Cross-Connection Control Policy Handbook, as the same may be adopted or amended from time to time.

"Director" means the ~~city engineer and director of engineering services or his or her designee~~ Cross-Connection Program Coordinator identified in the CCCMP.

~~"Double check valve assembly" means an assembly of two independently operating approved check valves with tightly closing shutoff valves on each end of the check valves, plus properly located test cocks for the testing of each check valve. The entire assembly shall meet the design and performance specifications as determined by a laboratory and field evaluation program resulting in an approval by a recognized and city-approved testing agency for backflow prevention assemblies. To be approved, these assemblies must be readily accessible for in-line testing and maintenance.~~

“Double check valve backflow prevention assembly” shall have the meaning set forth in the CCCMP.

~~Hazard, degree of. The term "degree of hazard" is derived from an evaluation of the potential risk to public health and the adverse effect of the hazard upon the potable water system and includes the following:~~

~~1. "Health hazard" means any condition, device or practice in the water supply system and its operation which could create, or in the judgment of the director, may create a danger to the health and well-being of the water customer.~~

~~2. "Plumbing hazard" means a plumbing-type cross-connection in a customer's potable water system that has not been properly protected by an approved air-gap or approved backflow prevention assembly.~~

~~3. "Pollutional hazard" means an actual or potential threat to the physical properties of the water system or to the potability of the public or the customer's potable water system which may constitute a nuisance or be aesthetically objectionable or could cause damage to the system or its appurtenances, but would not be dangerous to health.~~

~~4. "System hazard" means an actual or potential threat of severe damage to the physical properties of the city's water system or the customer's potable water system, or of pollution or contamination which would have a protracted effect on the quality of the potable water in the system.~~

“Hazard” means and includes materials entering the public water supply through a “high hazard cross connection” or a “low hazard cross-connection,” each as defined in the CCCMP.

"Industrial fluids ~~system~~" means any ~~system containing a~~ fluid or solution which may be chemically, biologically or otherwise contaminated or polluted in a form or concentration such as would constitute a ~~health, system, pollutional or plumbing~~ hazard if introduced into an approved water supply. This may include, but is not limited to polluted or contaminated waters; all types of process waters and "used waters" originating from the public potable water system which may have deteriorated in sanitary quality; chemicals in fluid form; plating acids and alkalies; circulating cooling waters connected to an open cooling tower and/or cooling towers that are chemically or biologically treated or stabilized with toxic substances; contaminated natural waters such as from wells, springs, streams, rivers, irrigation canals or systems, etc.; oils, gases, glycerin, paraffin, caustic and acid solutions and other liquid and gaseous fluids used in industrial or other purposes or for fire-fighting purposes.

~~"Pollution" means the presence of any foreign substance (organic, inorganic or biological) in water which tends to degrade its quality so as to constitute a hazard or impair the usefulness or quality of the water to a degree which does not create an actual hazard to the public health but which does adversely and unreasonably affect such waters for domestic use.~~

"Reduced pressure principle backflow prevention assembly"~~ means an assembly of two independently acting approved check valves together with a hydraulically operating, mechanically independent differential pressure relief valve located between the check valves and at the same time below the first check valve. The unit shall include properly located test cocks and tightly closing shutoff valves at each end of the assembly. The entire assembly shall meet the design and performance specifications as determined by a laboratory and a field evaluation program resulting in an approval by a recognized and city-approved testing agency for backflow prevention assemblies. The assembly shall operate to maintain the pressure in the zone between the two check valves at an acceptable level less than the pressure on the public water supply side of the assembly. At cessation of a normal flow, the pressure between the two check valves shall be less than the pressure on the public water supply side of the device. In case of leakage of either of the check valves, the differential relief valve shall operate to maintain the reduced pressure in the zone between the check valves by discharging to the atmosphere. When the inlet pressure is two pounds per square inch or less, the relief valve shall open to the atmosphere. To be approved, these assemblies must be readily accessible for in-line testing and maintenance and be installed in location where no part of the assembly will be submerged~~ shall have the meaning set forth in the CCCMP.

~~Water, Nonpotable and Potable.~~

~~1. "Nonpotable water" means water which is not safe for human consumption or which is of questionable potability.~~

~~2. "Potable water" means any water which, according to recognized standards, is safe for human consumption.~~

“Public water system” shall have the meaning set forth in the CCCMP.

~~"Water service connection" means the terminal end of a service connection from the city's potable water system. If a meter is installed at the end of the service connection, then the service connection shall mean the downstream end of the meter. There shall be no unprotected takeoffs from the service line ahead of any meter or any backflow prevention assembly located at the point of delivery to the customer's water system. Service connection shall also include water service connection from a fire hydrant and all other temporary or emergency water service connections from the public potable water system.~~

~~Water system. The "water system" shall be considered as made up of two parts: the utility system and the customer system.~~

~~1.~~ ~~The~~ "~~u~~Utility system" ~~shall~~ means the portion of the public water system consisting of the source facilities and the distribution systems. It includes all the facilities of the public water system under the complete control of the city, up to the point where the customer system begins.

~~2.~~ ~~The~~ "~~c~~Customer system" ~~shall~~ means the parts of the ~~facilities~~ the public water system beyond the termination of the utility system which are utilized in conveying domestic water to points of use.

§ 13.16.030. Administration and enforcement.

The director is responsible for enforcing the provisions of this chapter and the CCCMP.This includes interpretatinng this chapter and the CCCMP, issuing operating permits, approving materials, equipment and devices installation requirements, , and establishing approved testing facilities.

§ 13.16.040. Backflow prevention assemblies—Required when.

An approved backflow prevention assembly shall be installed on each service line to the customer system at or near the property line or immediately inside the building being served, but in all cases before the first branch line leading off the service line, wherever the following conditions exist:

A. In the case of premises having an auxiliary water supply which is not or may not be of safe bacteriological or chemical quality and which has not been accepted as an additional source by the city, the public water system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line appropriate to the degree of hazard.

B. In the case of premises on which any industrial fluids or any other objectionable substance is handled in such a fashion as to create an actual or potential hazard to the public water system, the public water system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line appropriate to the degree of hazard. This shall include the handling of process waters and waters originating from the utility system which have been subject to deterioration in quality.

C. In the case of premises having (1) internal cross-connection that cannot be permanently corrected or controlled, or (2) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impracticable or impossible to ascertain whether or not dangerous cross-connections exist, the public water system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line.

D. In the event that the provisions of ~~Title 17 of the California Code of Regulations~~ the CCCPH, as the same may be amended from time to time, or its successor provisions, pertaining to where backflow and cross-connection devices are required, mandate greater or more stringent requirements than as set forth in this section, then such provisions of such ~~Title 17~~ CCCPH pertaining thereto shall apply notwithstanding the provisions of this section.

§ 13.16.050. Backflow prevention assemblies—Type required.

The type of protective assembly required for the premises shall depend upon the degree of hazard which exists, as follows:

A. In the case of any premises where there is an auxiliary water supply as stated in subsection A of Section 13.16.040 of this chapter and it is not subject to any of the following rules, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly.

B. In the case of any premises where there is water or a substance that would be objectionable but not hazardous to health, if introduced into the public water system, the public water system shall be protected by an approved double check valve backflow prevention assembly at each service connection.

C. In the case of any premises where there is any material dangerous to health which is handled in such a fashion as to create an actual or potential hazard to the public water system, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly at each service connection. Examples of premises where these conditions exist include, but are not limited to, sewage treatment plants, sewage pumping stations, chemical manufacturing plants, hospitals, mortuaries and plating plants.

D. In the case of any premises where there are uncontrolled cross-connections, either actual or potential, the public water system shall be protected by an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly at each service connection.

E. In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete in-plant cross-connection survey, the public water system shall be protected against backflow from the premises by either an approved air-gap separation or an approved reduced pressure principle backflow prevention assembly on each service connection to the premises.

F. In the event that the provisions of ~~Title 17 of the California Code of Regulations~~ the CCCPH, as the same may be amended from time to time, or its successor provisions, pertaining to the type of backflow and cross-connection devices required to be installed for a given degree of hazard, mandate a different or more stringent requirement for a given degree of hazard, then such provisions of ~~such Title 17~~ the CCCPH pertaining thereto shall apply notwithstanding the provisions of this section.

§ 13.16.060. Backflow prevention assemblies—Standards and specifications—Approval required.

A. Any backflow prevention assembly required herein shall be a model and size approved by the director. "Approved backflow prevention assembly" means an assembly that has been manufactured in full conformance with the standards established by the American Water Works Association (“AWWA”) entitled, "AWWA C506-84 Standards for Reduced Pressure Principle and Double Check Valve Backflow Prevention Devices," and that meets laboratory and field performance specifications of the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California established by "Specifications of Backflow Prevention Assemblies," Section 10 of the most current issue of the "Manual of Cross-connection Control."

B. ~~Such~~ AWWA ~~and FCCC & HR~~ standards and specifications have been adopted by the director. Final approval shall be evidenced by a certificate of approval issued by an approved testing laboratory certifying full compliance with the AWWA standards and ~~FCCC & HR~~ specifications.

~~C. The director shall formulate a list of approved testing laboratories.~~

§ 13.16.070. Operating permit—Required.

It is unlawful for any person, firm, partnership or corporation which is a water customer of the city and whose premises requires the installation and maintenance of a backflow prevention device, to obtain water from the city of Buena Park without first obtaining an operating permit issued by the director and approving the backflow prevention device(s) installed, or to be installed, at the premises and otherwise complying with any and all terms and provisions of this chapter.

§ 13.16.080. Operating permit—Application requirements.

A. Every person, firm, partnership or corporation required to obtain an operating permit hereunder shall make (submit an application to the director for issuance of such operating permit prior to commencement of any activities requiring the installation of a backflow prevention device.

B. Such application shall be in the form prescribed by the director and shall include therein the following information:

1. Location of premises;
2. Number and location of service connections;
3. Name, model and type of device proposed to be installed and the location thereof;

4. Type of use requiring installation of backflow prevention device; i.e., process water, contaminated water, plating operation, etc.;
5. Plans and specifications as necessary to show the method of operation of the customer's premises;
6. Such other and further information as the director may require.

C. The application shall be executed by the owner, or authorized representative thereof, under penalty of perjury as to the truth of the facts contained therein.

§ 13.16.090. Operating permit—Renewal.

Any water customer upon whose premises exists a previously approved backflow prevention device shall provide the director the information required under Section 13.16.070, certifying, under penalty of perjury, that the conditions under which the operating permit was initially issued have not changed or, if changed, the changed conditions exist at the premises.

§ 13.16.100. Operating permit—Issuance conditions.

Upon approval by the director of the type of backflow prevention device to be installed and the location thereof, the customer shall obtain any and all building, plumbing, mechanical or other permits required by the Buena Park City Code and cause the same to be installed in accordance therewith. Upon installation and prior to operation of the facility, the backflow prevention device shall be inspected and subjected to such testing as the director may require to ensure proper operation thereof. Upon successful completion of the inspection and testing, the director shall issue the operating permit.

§ 13.16.110. Annual inspections required.

Every person, firm, partnership or corporation required to install and maintain a backflow prevention device pursuant to the provisions of this chapter shall have such device tested and inspected by a certified backflow inspector at least annually. Failure to perform such inspection and testing, or failure of the device to pass any test or inspection in accordance with the standards imposed hereby, shall be grounds for cessation of water service to the premises. Except where the director determines that the public health and safety mandate the immediate disconnection of the premises from the city water supply, the director shall provide to the water customer a reasonable time, not to exceed ten days, to repair or replace the defective device and cause the same to be tested, inspected and certified.

§ 13.16.120. Additional inspections authorized when.

In the event the director determines, or has reasonable cause to believe, that a backflow prevention device has been disconnected or tampered with, or the device has failed to operate properly, the director may require an inspection and testing thereof. In addition, the director may establish a testing and/or inspection program to monitor such devices on a basis consistent with any apparent threat to the public health, safety or welfare.

~~**§ 13.16.130. Existing devices excluded from regulations when—Replacement.**~~

~~All presently installed backflow prevention assemblies which do not meet the requirements of this chapter but were approved devices for the purposes described herein at the time~~

~~of installation and which have been properly maintained, shall, except for the inspection and maintenance requirements imposed hereby, be excluded from the requirements of these rules so long as the director is assured that they will satisfactorily protect the utility system. Whenever the existing device is moved from the present location or requires more than minimum maintenance or when the director finds that the maintenance thereof constitutes a hazard to health, the unit shall be replaced by an approved backflow prevention assembly meeting the requirements of this chapter.~~

§ 13.16.~~140~~130. Fees for operating permit and inspection.

In addition to any other fees or charges levied or imposed by this code for building, plumbing, mechanical or other permits for installation, any person, firm, partnership or corporation required to install and maintain a backflow prevention device shall pay the fee established by resolution of the city council for the operating permit and inspection and testing of backflow prevention devices required by this chapter.

§ 13.16.~~150~~140. Right of entry for enforcement.

A. The director shall have the authority to enter any building or premises for the purpose of investigating the existence of suspected or reported damage, defects, disconnection or tampering with an approved backflow prevention device, or to determine whether or not such a device is required on the premises, in order to protect the public water supply and the public health, safety and welfare of the community. In addition, the director is authorized to enter any building or premises in order to inspect any backflow prevention device for purposes of issuing an operating permit.

B. Except in emergency situations, the director shall not enter any building or premises without the consent of the owner or occupant thereof, unless he possesses a search or administrative warrant authorizing entry and search of the premises. No person shall hinder or prevent the director, while in the performance of the duties herein described as emergency situations or while in possession of a search warrant, from entering upon and into any and all premises under his or her jurisdiction, at all reasonable hours, for the purpose of inspecting the same to determine whether or not the provisions of this chapter and all other applicable laws or ordinances pertaining to the protection of persons or property are observed therein.

§ 13.16.~~160~~150. Interpretation of provisions—Appeals.

A decision of the director regarding the interpretation or implementation of any provision of this chapter shall be final and shall become effective forthwith upon the service of the decision of the director, in writing, upon the applicant or water customer. For purposes of this section, "service upon the applicant or water customer" means either personal delivery or placement in the United States Mail, postage prepaid, and addressed to the applicant or water customer at his or her last known business address; provided, however, that the applicant or water customer may, within ten days after the effective date of the decision of the director, file an appeal with the city clerk, in writing, specifying the reason or reasons for the appeal and requesting that the board of appeals review the decision of the director.

§ 13.16.~~170~~160. Appeals—Council authority—Hearings.

The city council shall act as a board of appeals in making a final determination of any appeal filed in accordance with this chapter. The city clerk shall schedule a hearing on the

appeal at a reasonable time at the convenience of the board of appeals, but not later than thirty days after receipt of the written appeal. The applicant or water customer may appear in person before the board or be represented by an attorney and may introduce evidence to support his or her claim. The director shall transmit to the board all records, papers, documents and other materials in support of his or her decision and shall provide a copy thereof to the person appealing the decision of the director. The person appealing the decision of the director shall cause, at his or her own expense, any tests or research required by the board to substantiate his or her claim to be performed or otherwise carried out. The board may continue such appeal hearing from time to time as deemed necessary by the board. The board may, by resolution, affirm, reverse or modify, in whole or in part, any appealed decision, determination or interpretation of the director. A copy of the resolution adopted by the board shall be mailed to the appellant, and the board's decision shall be final upon the mailing, by United States Mail, postage prepaid, to the appellant's last known address of record, and the decision of the board shall be final upon the mailing of such resolution.

§ 13.16.~~180~~170. Lack of backflow prevention device deemed nuisance when.

The city council hereby finds and declares that the failure to install and/or properly maintain any required backflow prevention device in good working order by any person constitutes a public nuisance.

§ 13.16.~~190~~180. Violation—Penalty.

It is unlawful for any person, firm, partnership or corporation to violate any provision or to fail to comply with any of the requirements of this chapter. Any person, firm, partnership or corporation violating any provision of this chapter or failing to comply with any of its requirements shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not exceeding one thousand dollars, or by imprisonment not exceeding six months, or by both such fine and imprisonment. Each such person, firm, partnership or corporation shall be deemed guilty of a separate offense for each and every day or any portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted by such person, firm, partnership or corporation, and shall be deemed punishable therefor as provided in this chapter.

§ 13.16.~~200~~190. Violation—Nuisance abatement.

A. The violation of any of the provisions of this chapter shall constitute a nuisance and may be abated by the city through civil process by means of restraining order, preliminary or permanent injunction or in any other manner provided by law for the abatement of such nuisances.

B. The prevailing party in any action, administrative proceeding, or special proceeding to abate a nuisance pursuant to this section shall be entitled to its reasonable attorneys' fees if: (1) the city elected to seek recovery of its own attorneys' fees at the initiation of the action, administrative proceeding, or special proceeding; and (2) the award of attorneys' fees does not exceed the amount of reasonable attorneys' fees incurred by the city in the action or proceeding.

§ 13.16.~~210~~200. Severability.

The city council declares that, should any provision, section, paragraph, sentence or word of this chapter be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this chapter shall remain in full force and effect.

Section 2. CEQA. The City Council finds and determines that adoption of this Ordinance is exempt from California Environmental Quality Act review pursuant to statutory and categorical exemptions including California Code of Regulations Title 14, Section 15061(b)(3).

Section 3. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance irrespective of the fact that one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective. To this end, the provisions of this Ordinance are declared to be severable.

Section 4. This Ordinance shall take effect 30 days after its passage and adoption pursuant to California Government Code section 36937.

Section 5. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be published or posted according to law.

PASSED AND ADOPTED this _____ day of _____ 2025, by the following called vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

_____
Mayor

ATTEST:

_____
City Clerk

I, Adria M. Jimenez, MMC, City Clerk of the City of Buena Park, California, do hereby certify that the foregoing ordinance was introduced and passed at a regular meeting of the City Council of the City of Buena Park held on the _____ day of _____, 2025.

City Clerk

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF BUENA PARK, CALIFORNIA, APPROVING A CROSS-CONNECTION CONTROL MANAGEMENT POLICY PURSAUNT TO CHAPTER 13.16 (BACKFLOW AND CROSS-CONNECTION CONTROLS) OF THE BUENA PARK MUNICIPAL CODE AND THE STATE WATER RESOURCES CONTROL BOARD'S CROSS-CONNECTION CONTROL POLICY HANDBOOK

WHEREAS, in accordance with Health and Safety Code Section 116407, the State Water Resources Control Board has adopted a Cross-Connection Control Policy Handbook ("CCCPH") establishing standards and principles governing California' s public water systems;

WHEREAS, the City of Buena Park ("City") owns and operates a public water system and has prepared a Cross-Connection Control Management Plan ("CCCMP") in accordance with the requirements of the CCCPH;

WHEREAS, Chapter 13.16 of the Buena Park Municipal Code establishes backflow and cross-connection controls for the City's public water system ("Chapter 13.16"), and Chapter 13.16 incorporates the requirements of the CCCMP and the CCCPH; and

WHEREAS, and all prerequisites to the adoption of this Resolution have been duly performed.

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF BUENA PARK HEREBY FIND, DECLARE AND RESOLVE AS FOLLOWS:

SECTION 1. Based upon staff reports, presentations, public testimony, and other matters presented to the City Council during the public meeting at which this item was considered, the City Council finds and declares that the foregoing recitals are true and correct and incorporated into this Resolution as a material part hereof.

SECTION 2. The CCCMP attached to this resolution as Exhibit "A" is hereby adopted and approved.

SECTION 3. The Director of Public Works is authorized and directed to submit the CCCMP to the State Water Resources Board for review; and further is authorized and directed, in combination with the Program Coordinator identified in the CCCMP, to administer and enforce the CCCMP, together with and subject to any revisions to the CCMP that may be required by the State Water Resources Board.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution, which shall become effective immediately upon adoption.

PASSED AND ADOPTED at a meeting of the City Council of the City of Buena Park on the 9th day of September, 2025 by the following called vote.

Ayes:

Noes:

Absent:

Abstain:

_____
Mayor

_____
ATTEST:

City Clerk

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted at a meeting of the City Council of the City of Buena Park held this 9th day of September, 2025.

_____
City Clerk

Cross Connection Control Management Plan

2025

This Cross Connection Control Management Plan has been prepared in compliance with the California State Water Board CCCPH.

_____

Mark Stephenson
Certified Cross Connection Control Program Specialist,
No. 03653 Expiration: 8/31/2027

6650 Beach Blvd.
Buena Park, CA 90621
(714) 562-3500
buenapark.com
PWA No. CA3010003

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1 Cross Connection Control Policy Overview

1.1 Objective

The primary objective of the Cross-Connection Control Management Plan (CCCMP) is to bring the City into compliance with the Cross Connection Control Policy Handbook (CCCPH) developed by the State Water Resources Control Board (State Water Board) for the protection of public health through the establishment of standards intended to ensure a public water system's (PWS) drinking water distribution system will not be subject to the backflow of liquids, gases, or other substances, see CCCMP **Appendix A**. In addition, by providing basic educational information on backflow prevention, the City intends to build a foundation of awareness within the City regarding the importance of backflow protection and cross-connection control, leading to the implementation of a robust cross-connection control program.

Per Section 3.1.4 (b)(1) description the City will implement the requirements of the State CCCPH by implementing ordinances and procedures as detailed in this CCCMP.

1.2 Applicability

The State CCCPH and its standards apply to all California PWSs, as defined in California's Health and Safety Code (CHSC, section 116275 (h)). Compliance with the State CCCPH is mandatory for all California PWSs. The City's CCCMP has been developed in conformance to the State CCCPH and is applicable to all customers within the City's service area.

1.3 Policy Development Background and Legal Authorities

Through the adoption of the State CCCPH, the State Water Board exercised its authority, under California's Safe Drinking Water Act (SDWA), to establish enforceable standards applicable to California's PWSs. Failure to comply with the CCCMP which is in conformance with the State CCCPH may result in the issuance of compliance, enforcement, or other corrective actions against the City.

1.4 California Safe Drinking Water Act

On October 6, 2017, Assembly Bill 1671 (AB 1671) was approved and filed with the Secretary of State (see CCCMP **Appendix B**). AB 1671 amended California's SDWA through the establishment of CHSC sections 116407 and 116555.5. AB 1671 also amended section 116810 of the CHSC, which is briefly discussed in CCCPH.

On October 2, 2019, Assembly Bill 1180 (AB 1180) was approved and filed with the Secretary of State. AB 1180 amended Section 116407 of the CHSC and added section 13521.2 to the Water Code. AB 1180 requires that the CCCPH include provisions for the use of a swivel or changeover device (swivel-ell), see CCCMP **Appendix B.**

Pursuant to sections 116407 and 116555.5 of the CHSC, the State Water Board chose to adopt standards for backflow protection and cross-connection control through the adoption of this State CCCPH, which became effective July 1, 2024.

- The State Water Board is required to adopt regulations for the control of cross-connections that it determines to be necessary for ensuring PWSs "distribute a reliable and adequate supply of pure, wholesome, potable, and healthy water." (CHSC section 116375, subd. (c).)
- Any person who owns a PWS is required to ensure that the distribution system will not be subject to backflow under normal operating conditions. (CHSC section 116555, subd. (a)(2).)

Prior to AB 1671 and the adoption of the State CCCPH, California's regulations pertaining to cross-connection control were set forth in regulations in CCR Title 17, which were adopted in 1987 with minor revisions in 2000. Although still protective to public health, the CCR Title 17 cross-connection regulations required updating as both the drinking water and cross-connection control industries had evolved. This State CCCPH updates those regulations, which as previously noted are no longer operative following the adoption of the State CCCPH.

The State Water Board may update its standards for backflow protection and cross-connection control through revisions of the State CCCPH. Prior to adopting substantive revisions to the State CCCPH, the State Water Board will consult with state and local agencies and persons identified as having expertise on the subject by the State Water Board, and the State Water Board will hold at least one public hearing to consider public comments.

1.5 Acronyms and Abbreviations

As used in this policy, acronyms and abbreviations reference the following:

Acronym or Abbreviation	Meaning
AB	Assembly Bill
AG	Air Gap separation
BAT	Best Available Technology
BPA	Backflow Prevention Assembly
Bus. & Prof. Code	Business and Professional Code
CA	California
CBSC	California Building Standards Commission
CCCMP	Cross Connection Control Management Plan
CCCPH	Cross-Connection Control Policy Handbook
CCR	California Code of Regulations
C.F.R.	Code of Federal Regulations
CHSC	California Health and Safety Code
CII	Commercial/Industrial/Institutional
City	City of Buena Park
Civ. Code	Civil Code
DC	Double Check valve backflow prevention assembly
DCDA	Double Check Detector backflow prevention Assembly
DCDA-II	Double Check Detector backflow prevention Assembly – type II
Division	Division of Drinking Water
EPA	Environmental Protection Agency
Gov. Code	Government Code
MCL	Maximum Contaminant Level
Muni Code	Municipal Code
Pen. Code	Penal Code
PVB	Pressure Vacuum Breaker backsiphonage prevention assembly
PWS	Public Water System
RP	Reduced Pressure principle backflow prevention assembly
RPDA	Reduced Pressure principle Detector backflow prevention Assembly
RPDA-II	Reduced Pressure principle Detector backflow prevention Assembly – type II
RW	Recycled Water
SB	Senate Bill
SDWA	Safe Drinking Water Act
State Water Board	State Water Resources Control Board
SVB	Spill-resistant Pressure Vacuum Breaker backsiphonage prevention assembly
U.S.	United States

1.6 Definitions and General Requirements

The following definitions apply to the terms used in the CCCPH:

"**Air-gap separation**" or "**AG**" means a physical vertical separation of at least two (2) times the effective pipe diameter between the free-flowing discharge end of a potable water supply pipeline and the flood level of an open or non-pressurized receiving vessel, and in no case less than one (1) inch.

"**Approved water supply**" means a water source that has been approved by the State Water Board for domestic use in a public water system and designated as such in a domestic water supply permit issued pursuant to section 116525 of the CHSC.

"**Auxiliary water supply**" means a source of water, other than an approved water supply, which is either used or equipped, or can be equipped, to be used as a water supply and is located on the premises of, or available to, a water user.

"**Backflow**" means an undesired or unintended reversal of flow of water and/or other liquids, gases, or other substances into a public water system's distribution system or approved water supply.

"**Backflow prevention assembly**" or "BPA" means a mechanical assembly designed and constructed to prevent backflow, such that while in-line it can be maintained and its ability to prevent backflow, as designed, can be field tested, inspected, and evaluated.

"**Backflow prevention assembly tester**" means a person who is certified as a backflow prevention assembly tester.

*"***Community water system"** means a public water system that serves at least 15 service connections used by yearlong residents or regularly serves at least 25 yearlong residents of the area served by the system.

*"***Contact hour"** means not less than 50 minutes of a continuing education course.

*"***Continuing education course"** means a presentation or training that transmits information related to cross-connection control programs and backflow prevention and protection.

"**Cross-connection**" means any actual or potential connection or structural arrangement between a public water system, including a piping system connected to the public water system and located on the premises of a water user or available to the water user, and any source or distribution system containing liquid, gas, or other substances not from an approved water supply.

"**Cross-connection control specialist**" means a person who is certified as a cross-connection control specialist.

"**Distribution system**" has the same meaning as defined in section 63750.50 of CCR, Title 22, Division 4, Chapter 2.

"**Double check detector backflow prevention assembly**" or "**DCDA**" means a double check valve backflow prevention assembly that includes a bypass with a water meter and double check backflow prevention assembly, with the bypass's water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross-connections. See Diagram 1, CCCMP **Appendix H**.

"**Double check detector backflow prevention assembly – type II**" or "**DCDA-II**" means a double check valve backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. This type of assembly may only be used to isolate low hazard cross-connections. See Diagram 2, CCCMP **Appendix H**.

"**Double check valve backflow prevention assembly**" or "**DC**" means an assembly consisting of two independently-acting internally-loaded check valves, with tightly closing shut-off valves located at each end of the assembly (upstream and downstream of the two check valves) and fitted with test cocks that enable accurate field testing of the assembly. This type of assembly may only be used to isolate low hazard cross-connections. See Diagram 3, CCCMP **Appendix H**.

"**Existing public water system**" or "**existing PWS**" means a public water system initially permitted on or before July 1, 2024 as a public water system by the State Water Board.

"Hazard Assessment" means an evaluation of a user premises designed to evaluate the types and degrees of hazard at a user's premises.

"**High hazard cross-connection**" means a cross-connection that poses a threat to the potability or safety of the public water supply. Materials entering the public water supply through a high hazard cross-connection are contaminants or health hazards.
See CCCMP **Appendix E** for some examples.

"**Low hazard cross-connection**" means a cross-connection that has been found to not pose a threat to the potability or safety of the public water supply but may adversely affect the aesthetic quality of the potable water supply. Materials entering the public water supply through a low hazard cross-connection are pollutants or non-health hazards.

"**New public water system**" or "**new PWS**" means a public water system permitted after July 1, 2024 as a public water system by the State Water Board. A new public water system includes a public water system receiving a new permit because of a change in ownership.

"**Premises containment**" means protection of a public water system's distribution system from backflow from a user's premises through the installation of one or more air gaps or BPAs, installed as close as practical to the user's service connection, in a manner that isolates the water user's water supply from the public water system's distribution system.

"**Pressure vacuum breaker backsiphonage prevention assembly**" or "**PVB**" means an assembly with an independently-acting internally-loaded check valve and an independently-acting loaded air inlet valve located on the discharge side of the check valve; with test cocks and tightly closing shutoff valves located at each end of the assembly that enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage and is not to be used to protect from backpressure. See Diagram 4, CCCMP **Appendix H.**

"**Public water system**" or "**PWS**" has the same meaning as defined in section 116275(h) of the CHSC.

"**Recycled Water"** is a wastewater which as a result of treatment is suitable for uses other than potable use.

"**Reduced pressure principle backflow prevention assembly**" or "**RP**" means an assembly with two independently acting internally-loaded check valves, with a hydraulically operating mechanically independent differential-pressure relief valve located between the check valves and below the upstream check valve. The assembly shall have shut-off valves located upstream and downstream of the two check-valves, and test cocks to enable accurate field testing of the assembly. See Diagram 5, CCCMP **Appendix H.**

"**Reduced pressure principle detector backflow prevention assembly**" or "**RPDA**" means a reduced pressure principle backflow prevention assembly that includes a bypass with a water meter and reduced pressure principle backflow prevention assembly, with the bypass's water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. See Diagram 6, CCCMP **Appendix H.**

"**Reduced pressure principle detector backflow prevention assembly – type II**" or "**RPDA-II**" means a reduced pressure principle backflow prevention assembly that includes a bypass around the second check, with the bypass having a single check valve and a water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow. See Diagram 7, CCCMP **Appendix H.**

"**Spill-resistant pressure vacuum breaker backsiphonage prevention assembly**" or "**SVB**" means an assembly with an independently-acting internally-loaded check valve and an independently-acting loaded air inlet valve located on the discharge side of the check valve; with shutoff valves at each end and a test cock and bleed/vent port, to enable accurate field testing of the assembly. This type of assembly may only be used for protection from backsiphonage and is not to be used to protect from backpressure. See Diagram 8, CCCMP **Appendix H.**

"**State Water Board**," unless otherwise specified, means the State Water Resources Control Board or the local primacy agency having been delegated the authority to enforce the requirements of the CCCPH by the State Water Resources Control Board.

"**Swivel-Ell**" means a reduced pressure principle backflow prevention assembly combined with a changeover piping configuration (swivel-ell connection) designed and constructed pursuant to this Chapter. See design and construction criteria, as well as Diagrams 9a and 9b, CCCMP **Appendix H.**

"**User premises**" means the property under the ownership or control of a water user and is served, or is readily capable of being served, with water via a service connection with a public water system.

"**User's service connection**" means either the point where a water user's piping is connected to a water system or the point in a water system where the approved water supply can be protected from backflow using an air gap or backflow prevention assembly.

"**User Supervisor"** means a person designated by a water user to oversee a water use site and responsible for the avoidance of cross-connections.

"**Water supplier**" means a person who owns or operates a public water system.

"**Water user**" means a person or entity who is authorized by the PWS to receive water.

2 Hazard Assessments and Required Protection

In accordance with the State CCCPH, Section 3.1.3 (a)(3) – Hazard Assessments, Section 3.1.4 (b)(2), and Section 3.2.1 – The City must survey its service area and conduct hazard assessments per Article 2 of the State CCCPH that identifies actual or potential cross-connection hazards, degree of hazard, and any backflow protection needed.

2.1 Hazard Assessments

a. To evaluate the potential for backflow into the City's water distribution system the City must conduct an initial hazard assessment of the user premises within its service area. The hazard assessment must consider:

    1. The existence of cross-connections;
    2. the type and use of materials handled and present, or likely to be, on the user premises;
    3. the degree of piping system complexity and accessibility;
    4. access to auxiliary water supplies, pumping systems, or pressure systems;
    5. distribution system conditions that increase the likelihood of a backflow event (e.g., hydraulic gradient differences impacted by main breaks and high water- demand situations, multiple service connections that may result in flow-through conditions, etc.);
    6. user premises accessibility;
    7. any previous backflow incidents on the user premises; and
    8. the requirements and information provided in the State CCCPH, and the City's CCCMP.

b. Each hazard assessment must identify the degree of hazard to the City's distribution system as either a high hazard cross-connection, a low hazard cross- connection, or having no hazard. Examples of some high hazard cross-connection activities may be found in CCCMP **Appendix E**.

c. The hazard assessment must determine whether an existing BPA, if any, provides adequate protection based on the degree of hazard.

d. Hazard assessments completed prior to the adoption of the State CCCPH may be considered as an initial hazard assessment provided that such hazard assessments and associated backflow protection provide protection consistent with the State CCCPH and the City describes their review of these assessments in the City's CCCMP.

e. Subsequent to the initial hazard assessment described in subsection (a), the City must perform a hazard assessment under the following criteria:

    1. if a user premises changes account holder, excluding single-family residences;
    2. if a user premises is connected to the City's water distribution system;
    3. if evidence exists of changes in the activities or materials on a user's premises;

4. if backflow from a user's premises occurs;
5. periodically, as identified in the City's CCCMP required pursuant to State CCCPH section 3.1.4.;
6. if the State Water Board requests a hazard assessment of a user's premises; or
7. if the City concludes an existing hazard assessment may no longer accurately represent the degree of hazard.

f. A cross-connection control specialist must review or conduct each initial and follow-up hazard assessment pursuant to this section and make a written finding that, in the specialist's judgment based on cross-connection control principles, the City's hazard assessment properly identified all hazards at the time of the assessment, the appropriate degree of hazards, and the corresponding backflow protection.

2.2 Hazard Assessment Process

In order to assess each connection in the City's water distribution system for potential cross connection the City will undertake assessments in the following phases. As part of the hazard assessment process the City has created a tracking system for the assessments made under the CCCMP. See CCCMP **Appendix F**.

Data will be gathered and logged into the assessment database in three phases.

- Phase 1 - All connections with existing BPA at the meter connection
- Phase 2 - All CII connections without BPA at the meter connection
- Phase 3 – Residential connections with AMI meters without BPA

2.2.1 Phase 1 - Connections with Backflow Protection

The City currently has 924 commercial/industrial sites with backflow protection installed at the meter as of 6/19/2025. For Commercial/Industrial sites with backflow protection the City will enter each address into the assessment tracking system indicating what type of BPA has been installed. The City's Cross Connection Control Specialist will review the data when entered into the assessment database to verify that an appropriate BPA has been installed on the meter connection. The Cross Connection Control Specialist's review date will be noted in the assessment database.

It is assumed that a Cross Connection Control Specialist can process (3) connections with an approved BPA at the meter per available hour, and the total number of annual Cross Connection Control Specialist available hours is 93 hrs./yr (5% of total annual 1,867 hrs., based 2,080 hrs./yr less 80 hrs./yr for vacation, 45 hrs./yr for sick leave, and 88 hrs./yr for holidays) for a total of 279 existing connections per year per Cross Connection Control Specialist assigned by the City to cross connection control.

Based on the availability of the Cross Connection Control Project Specialist the City has determined that this phase of the assessments can be completed within 3 years and 4 months from the adoption of the City's CCCMP.

2.2.2 Phase 2 - Commercial/Industrial Connections without Backflow Protection

The City currently has 149 commercial/industrial sites without backflow protection installed at the meter as of 6/19/2025. For those commercial/industrial connections without an approved BPA the City will provide a self-reporting letter to provide information regarding onsite conditions which would necessitate the installation of an approved BPA at the meter connection. The self-reporting letters will be distributed via direct mail.

The self-reporting letters would be reviewed based on the available Cross Connection Control Specialist hours to review and process commercial/industrial self-reporting letters and the expected percent of self-reporting letters returned per distribution.

It is assumed that a Cross Connection Control Specialist can process (3) self-reporting letters per available hour, and the total number of annual Cross Connection Control Specialist available hours is 93 hrs./yr (5% of total annual 1,867 hrs., based 2,080 hrs./yr less 80 hrs./yr for vacation, 45 hrs./yr for sick leave, and 88 hrs./yr for holidays) for a total of 279 self-reporting letters per year per Cross Connection Control Specialist assigned by the City to cross connection control.

- If the Cross Connection Control Specialist determines that based on the self-reporting letter that an approved BPA is not required, they will note that in the assessment database and the reason for not requiring an approved BPA.

- If the Cross Connection Control Specialist determines that based on the self-reporting letter that an approved BPA is required, they will note that in the assessment database and notify the commercial/industrial customer that an approved BPA must be installed at the meter connection and note that determination in the assessment database.

The City has determined that this phase of the assessments can be completed within 6 months from the completion of Phase 1.

2.2.3 Phase 3 – Residential Connections with AMI meters without Backflow Protection

The City currently has 17,561 residential sites without backflow protection installed at the meter as of 6/19/2025. For those residential connections the City will assess each site by means of office-based tools such as:

- Reviewing sites via Google Maps or other aerial photography software
- Reviewing tract maps to review blocks of residential customer in a common building area or zone.
- Using meter route maps or other billing information databases.

The office-based assessment will review sites for:

- Private water wells
- Other auxiliary water supplies
- Sewer lift stations
- Graywater systems

The office-based assessments would be conducted based on the available Cross Connection Control Specialist hours to review the office-based databases and/or files.

- If the Cross Connection Control Specialist determines that based on the office-based assessment that an approved BPA is not required, they will note that in the assessment database.

- If the Cross Connection Control Specialist determines that based on the office-based that an approved BPA is required, they will note that in the assessment database and notify the residential customer that an approved BPA must be installed at the meter connection and note that the customer has been contacted in the assessment database.

It is assumed that a Cross Connection Control Specialist can process (25) existing residential connections with AMI meters installed per available hour, and the total number of annual Cross Connection Control Specialist available hours is 93 hrs./yr (5% of total annual 1,867 hrs., based 2,080 hrs./yr less 80 hrs./yr for vacation, 45 hrs./yr for sick leave, and 88 hrs./yr for holidays) for a total of 2,325 existing residential connections equipped with AMI meters per year per Cross Connection Control Specialist assigned by the City to cross connection control.

Based on the availability of the Cross Connection Control Project Specialist the City has determined that this phase of the assessments can be completed within 7 years and 6 months from the completion of Phase 2.

3 Operating Rules or Ordinances

In accordance with the State CCCPH, Section 3.1.3 (a)(1), and Section 3.1.4(b)(1) and Section 3.1.4 (b)(3),the City must have operating rules, ordinances, by-laws, or a resolution to implement the cross-connection program. The City must have legal authority to implement corrective actions in the event a water user fails to comply in a timely manner with the City's provisions regarding the installation, inspection, field testing, or maintenance of BPAs required pursuant to this Section. Such corrective actions must include the City's ability to perform at least one of the following:

- Deny or discontinue water service to a water user,
- Install, inspect, field test, and/or maintain a BPA at a water user's premises, or
- Otherwise address in a timely manner a failure to comply with the City's cross-connection control program.

The City's backflow and cross-connection prevention requirements are contained in the following:

1. City's Municipal Code, Title 13 Utilities, Chapter 13.16. Backflow and Cross-Connection Controls Program
2. City's Ordinance No. 1223.

Redlined copies are contained in CCCMP **Appendices C and D**.

It will require two Council meetings to complete the approval process. The first meeting will open the public hearing to consider the Municipal Code amendment. After a required public review period, the second meeting will close the public hearing and allow the Council to approve the changs to the municipal code and ordinance.

Council meetings in August, September, and October will allow for the initial presentation of the CCCMP the subsequent Council meetings will allow for the 1st and 2nd readings for the changes to municipal code and ordinance.

4 Backflow Prevention

In accordance with the State CCCPH, Section 3.1.3 (a)(4) and Section 3.2.2 – the City must ensure that actual and potential cross-connections are eliminated when possible or controlled by the installation of approved BPAs or AG's consistent with the requirements of the Article 3 of the State CCCPH and the sections to follow. The City has 924 backflow assemblies installed at the water connections, and 493 onsite backflow assembles which are in the City's tracking database and included in their annual backflow testing reports.

4.1 Backflow Prevention Requirements

(a) The City must ensure its distribution system is protected from backflow from identified hazards through the proper installation, continued operation, and field testing of an approved BPA (see Section 4.2.1 for installation and approved BPA criteria). When a DC is required or referenced in the State CCCPH, a DCDA or DCDA-II type of assembly may be substituted if appropriate. When an RP is required or referenced in the State CCCPH, an RPDA or RPDA-II type of assembly may be substituted if appropriate.

(b) The BPA installed must be no less protective than that which is commensurate with the degree of hazard at a user premises, as specified in this section and as determined based on the results of the hazard assessment conducted pursuant to CCCMP Section 3.

(c) Unless specified otherwise in this section, a City must, at all times, protect its distribution system from high hazard cross-connections (see CCCMP **Appendix E** for examples), through premises containment, through the use of AG(s) or RP(s).

(1) Following State Water Board review and approval, the City may implement an alternate method of premises containment in lieu of a required AG provided that the proposed alternative would provide at least the same level of protection to public health.
(2) Following State Water Board review and approval, the City may accept internal protection in lieu of containment when premises containment is not feasible.

(d) Except as otherwise allowed or prohibited in statute or in CCR Title 22, Division 4, Chapter 3, a swivel-ell may be used instead of an AG for premises containment protection when temporarily substituting tertiary recycled water use areas with potable water from a PWS if all the following criteria are met:

(1) the swivel-ell is approved by the State Water Board;
(2) the City has a cross-connection control program, required pursuant to the State CCCPH Section 3.1.3, and the use and operation of the swivel-ell is described in the CCCMP required pursuant to the State CCCPH Section 3.1.4;
(3) the design and construction-related requirements of the swivel-ell adheres to the criteria in CCCMP **Appendix H;**

(4) at least every 12 months, inspections are performed and documented to confirm ongoing compliance with the design and construction-related requirements in CCCMP **Appendix H;**
(5) the RP used in conjunction with the swivel-ell is field tested and found to be functioning properly:

(A) immediately upon each switchover to potable water use, a visual inspection of the RP must be completed
(B) within 72 hours of each switchover to potable water use, a field test must be completed, and
(C) at least every 12 weeks the use site is supplied with potable water; and

(6) there is a legally binding agreement between the City and the entity supplying the recycled water, signed by those with relevant legal authority, which includes the following requirements:

(A) The State Water Board will be notified within 24 hours of all switchovers to or from potable water, will be given an estimate of the timeframe until the next switchover, and will be provided the results of the field testing required in paragraph (5);
(B) a trained representative of the City be present to supervise each switchover; and
(C) within seven days of each switchover, if requested by the State Water Board, the City will submit a written report describing compliance with this subsection, as well as potable and recycled water usage information.

(e) Except as noted below, the City must ensure its distribution system is protected with no less than DC protection for a user premises with a fire protection system within ten years of adoption of the State CCCPH.

(1) A high hazard cross-connection fire protection system, including but not limited to fire protection systems that may utilize chemical addition (e.g., wetting agents, foam, anti-freeze, corrosion inhibitor, etc.) or an auxiliary water supply, must have no less than RP protection.

(2) For existing fire protection systems that do not meet the State CCCPH, Section 3.2.2 (e)(3) or cannot install DC protection within ten years of adoption of the State CCCPH, the City may propose in the CCCMP submitted for compliance with the State CCCPH Section 3.1.4:

(A) an alternative date; or
(B) an alternative method of backflow protection that provides at least the same level of protection to public health.

(3) A BPA is not necessary for a low hazard fire protection system on a residential user premises if the following criteria are satisfied:

(A) the user premises has only one service connection to the City;
(B) a single service line onto the user premises exists that subsequently splits on the property for domestic flow and fire protection system flow, such that the fire protection system may be isolated from the rest of the user premises;
(C) a single, water industry standard, water meter is provided to measure combined domestic flow and fire protection system flow;
(D) the fire protection system is constructed of piping materials certified as meeting NSF/ANSI Standard 61; or
(E) the fire protection system's piping is looped within the structure and is connected to one or more routinely used fixtures (such as a water closet) to prevent stagnant water.

(f) The State Water Board and the City may, at their discretion, require a water user to designate a user supervisor when the user premises has a multi-piping system that conveys various types of fluids and where changes in the piping system are frequently made. If a user supervisor is designated the following is required:

(1) The user supervisor is responsible for the avoidance of cross-connections during the installation, operation and maintenance of the water user's pipelines and equipment. The user supervisor must be trained on the fluids used and backflow protection for the premise, and must inform the City of changes in piping, and maintain current contact information on file with the City; and;
(2) The City must include in the CCCMP required in the State CCCPH Section 3.1.4 the training and qualification requirements for user supervisors, identify the entity that will provide the user supervisor training, and frequency of any necessary recurring training. The training must adequately address the types of hazards and concerns typically found.

(g) Facilities producing, treating, storing, or distributing drinking water that are an approved water supply or water recycling plants as defined by CCR Title 22, Section 60301.710 must have proper internal protection from cross-connections to ensure that all drinking water produced and delivered to customers and workers at those facilities is free from unprotected cross-connections.

4.2 Backflow Prevention Assemblies

4.2.1 Standards for Types of Backflow Protection

(a) Each AG used for the CCCMP must meet the requirements in Table 1, Minimum Air Gaps for Generally used Plumbing Fixtures, page 4 of the American Society of Mechanical Engineers (ASME) A112.1.2- 2012(R2017).

(b) Each replaced or newly installed PVB, SVB, DC, and RP for protection of the PWS must be approved through both laboratory and field evaluation tests performed in accordance with at least one of the following:

(1) Standards found in Chapter 10 of the *Manual of Cross-Connection Control, Tenth Edition*, published by the University of Southern California Foundation for Cross-Connection Control and Hydraulic Research;
(2) certification requirements for BPAs in the Standards of ASSE International current as of 2022 that include ASSE 1015-2021 for the DC, ASSE 1048-2021 for the DCDA & DCDA-11, ASSE 1013-2021 for the RP, and ASSE 1047-2021
(3) for the RPDA & RPDA-II and must have the 1YT mark.

(c) BPAs must not be modified following approval granted under Section 4.2.1(b). The City requires that BPA testers notify the City if a water user or City-owned BPA has been modified from the CCCMP Section 4.2.1(b) approval.

4.2.2 Installation Criteria for Backflow Protection

(a) For AGs, the following is required:

(1) The receiving water container must be located on the water user's premises at the water user's service connection unless an alternate location has been approved by the City;
(2) all piping between the water user's service connection and the discharge location of the receiving water container must be above finished grade and be accessible for visual inspection unless an alternative piping configuration is approved by the City;
(3) the City must ensure that the AG specified in the State CCCPH Section 3.3.1 (a) has been installed; and
(4) any new air gap installation at a user's service connection must be reviewed and approved by the State Water Board prior to installation.

(b) RPs must be installed such that the lowest point of an assembly is a minimum of twelve inches above grade, and a maximum of thirty-six inches above the finished grade, unless an alternative is approved by the PWS.

(c) DCs installed or replaced after the adoption of the State CCCPH must be installed according to the State CCCPH Section 3.3.2 (b). Below ground installation can be considered if approved by the City where it determines no alternative options are available.

(d) A PVB or SVB must be installed at a minimum of twelve inches above all downstream piping and outlets.

(e) SVBs may not be used for premises containment. PVBs may only be used for roadway right of way irrigation systems as premises containment where there is no potential for backpressure.

(f) A RP or DC installed after the adoption of the State CCCPH must have a minimum side clearance of twelve inches, except that a minimum side clearance of twenty-four inches must be provided on the side of the assembly that contains the test cocks. The City may approve alternate clearances providing that there is adequate clearance for field testing and maintenance.

(g) Backflow protection must be located as close as practical to the water user's service connection unless one or more alternative locations have been approved by the City. If internal protection is provided in lieu of premises containment, the City must obtain access to the user premises and must ensure that the on-site protection meets the requirements of this Chapter for installation, field testing, and inspections.

(h) Each BPA and air gap separation must be accessible for field testing, inspection, and maintenance.

City Standard Drawings and Specifications for each type of BPA is contained in **Appendix J**

5 Non-Testable Devices

5.1 Non-testable backflow preventer testing procedures

There are non-testable backflow preventer devices at water facilities under City ownership or administration. Hose-bibb vacuum breakers are an example of the most common types of non-testable backflow prevention devices at City water facilities.

Table 5 -1 Location of Non-Testable backflow prevention device

Location of Non-Testable Backflow Preventer					
Location	**Air Gap**	**Atmospheric Vacuum Breaker**	**Hose-bibb Vacuum Breaker**	**Dual Check Valve**	**Identification Potential Onsite Hazard**
City Yard	Yes	Yes	Yes	No	None
Ball Well	Yes	No	Yes	No	Sodium Hypochlorite
Boisseranc Well	Yes	No	Yes	No	Sodium Hypochlorite
Caballero Well	No	No	Yes	No	Sodium Hypochlorite
Freeway Well	No	No	Yes	No	Sodium Hypochlorite
Holder Well	No	No	Yes	No	Sodium Hypochlorite
Knott Well	No	No	Yes	No	Sodium Hypochlorite
Linden Well	Yes	No	Yes	No	Sodium Hypochlorite
Smith Murphy Well	No	No	Yes	No	None
Reservoir	Yes	No	Yes	No	Sodium Hypochlorite

The Cross Connection Control Specialist inspects each facility on a bi-annual basis. Water Operations staff inspect each site daily.

6 Certified Backflow Prevention Assembly Testers and Certified Cross-Connection Control Specialists

In accordance with the State CCCPH, Section 3.1.3 (a)(5), Section 3.1.4 (b)(6), and Section 3.4.1 – the City must ensure that each BPA required by the CCCMP to protect the City's domestic water system is field tested by a person with valid certification from a certifying organization recognized by the State Water Board pursuant to the State's CCCPH.

6.1 Backflow Tester Certification

All backflow testers testing within the service area of the City must provide evidence of current certification from a State Water Board-recognized organization certifying backflow prevention assembly testers. Certifying organizations must be recognized by the State Water Board in accordance with requirements of the State CCCPH and ISO/IEC 17024. Beginning on July 1, 2025, only those testers with a valid certification from a State Water Board recognized certifying organization shall be allowed to test BPA's in the City's service area, certifications from any other entity will be considered invalid.

6.1.1 Backflow Tester List

The City does not maintain a list of approved Backflow Testers. Backflow Testers must have certification from a State Water Board recognized certifying organization. Users are directed to the CA/NV AWWA website for a list of approved backflow testers.

The City has two staff members who are certified by a State Water Board recognized certifying organization as Backflow Testers. The staff is listed in **Table 6-1** below.

Table 6 -1 Certified Backflow Testers

Name	Agency	Address	Phone No.	Email Address	Cert#	Cert. Exp.
Mark Stephenson	AWWA	6955 Aragon Circle Buena Park, CA 90620	714-562-3658	mstephenson@buenapark.com	19601	4/30/2027
Scott Kvenbo	AWWA	6955 Aragon Circle Buena Park, CA 90620	714-562-3718	skvenbo@buenapark.com	19597	4/30/2027

6.2 Cross-Connection Control Specialist Certification

All Cross-Connection Control Specialists, used by the City pursuant to the requirements of the State CCCPH, shall have valid certification from a State Water Board recognized certifying organization, which complies with the State CCCPH, will be considered to be a State Water Board recognized certifying organization.

Beginning three years after the effective date of the State CCCPH, only those Cross-Connection Control Specialists with a valid certification from a State Water Board recognized certifying organization shall satisfy the requirements of the State CCCPH. Certifications obtained by organizations that do not meet the requirements of the State CCCPH will be invalid.

The City has two staff members who are certified by a State Water Board recognized certifying organization as Cross Connection Control Specialists, as shown in **Table 6-2** below.

Table 6 -2 Certified Cross Connection Control Specialists

Name	Agency	Address	Phone No.	Email Address	Cert#	Cert. Exp.
Mark Stephenson	AWWA	6955 Aragon Circle Buena Park, CA 90620	714-562-3658	mstephenson@buenapark.com	3653	8/31/2027
Scott Kvenbo	AWWA	6955 Aragon Circle Buena Park, CA 90620	714-562-3718	skvenbo@buenapark.com	3654	8/31/2026

7 Backflow Incident Response, Reporting and Notification

In accordance with the State CCCPH, Section 3.1.3(a)(8), Section 3.1.4 (b)(7), and Section 3.5.2 the City has developed and implemented procedures for investigating and responding to suspected or actual backflow incidents. The procedure for responding to backflow incidents, reporting any incidents, and reporting those incidents, will be:

7.1 Backflow Incident Response Procedure

In the event that a suspected backflow incident occurs in the City, the City's response will include, but not limited to, the following:

(a) Consideration of complaints or reports of changes in water quality as possible incidents of backflow;
(b) Water quality sampling and pressure recording; and
(c) Documentation of the investigation, and any response and follow-up activities.

7.2 Backflow Incident Notification

In the event that a backflow incident occurs the Cross-Connection Control Coordinator will provide the following notification:

(a) The Cross-Connection Control Coordinator will notify the State Water Board and Orange County Health Care Agency of any known or suspected incident of backflow within 24 hours of the determination. If required by the State Water Board, the City will issue a Tier 1 public notification pursuant to CCR, Title 22, Section 64463.1.

(b) If required by the State Water Board, the City will submit, by a date specified by the State Water Board, a written incident report describing the details and affected area of the backflow incident, the actions taken by the City in response to the backflow incident, and the follow up actions to prevent future backflow incidents.

The written report form is in CCCMP **Appendix I.**

8 Cross-Connection Control Program Coordinator

In accordance with the State CCCPH, Section 3.1.3 (a)(2) and Section 3.1.4 (b)(8), the City must designate at least one individual involved in the development of and be responsible for the reporting, tracking, and other administration duties of its cross-connection control program. Further for public water systems with more than 3,000 service connections the Cross-Connection Control Program Coordinator must be a Cross-Connection Control Specialist.

The City's water system includes 19,074 domestic water connections as of 6/19/2025. Therefore, the City must have a Cross-Connection Control Program Coordinator, and the Coordinator must be a certified Cross-Connection Control Specialist.

The City's Cross-Connection Control Program Coordinator is:

Mark Stephenson
Water Quality Specialist
City of Buena Park
6955 Aragon Circle
Buena Park, CA 90620
Phone No. (714) 562-3658
Email: mstephenson@buenapark.com
AWWA Cross connection Specialist Cert. No. 03653
Expiration: 8/31/27

The City's Cross-Connection Control Program Specialist is:

Mark Stephenson
Water Quality Specialist
City of Buena Park
6955 Aragon Circle
Buena Park, CA 90620
Phone No. (714) 562-3658
Email: mstephenson@buenapark.com
AWWA Cross connection Specialist Cert. No. 03653
Expiration: 8/31/27

The City's CCCMP was developed in consultation with their Cross-Connection Control Specialist(s) because the City's domestic water system has more than 1,000 service connections.

The City's designated Cross-Connection Control Specialist can be contacted within one hour, per the requirement of the State CCCPH for a PWS with 3,000 or more service connections.

8.1 Cross Connection Control Specialist Designee

In the event the City's Cross Connection Control Specialist is not available due to vacation, sickness, or other reason, the duties of the Cross Connection Control Specialist will be carried out by:

1. Back-up Cross Connection Control Coordinator
   Mark McGee
   Utilities Manager
   City of Buena Park
   6955 Aragon Circle
   Buena Park, CA 90620
   Phone No.: (714) 562-3201
   Email: MMcgee@buenapark.com

2. Backup Cross Connection Control Specialist
   Scott Kvenbo
   Water Loss Specialist
   City of Buena Park
   6955 Aragon Circle
   Buena Park, CA 90620
   Phone No. (714) 562-3718
   Email: skvenbo@buenapark.com
   AWWA Cross Connection Specialist Cert. No. 03654
   Expiration: 8/31/2026

9 Recordkeeping

In accordance with the State CCCPH, Section 3.1.3(a)(7) and Section 3.1.4 (b)(9) the City has developed and implemented a recordkeeping system for:

1. Backflow prevention assemblies (BPA)
2. Cross-connection information.
3. Commercial/Industrial and Residential site assessments.

This recordkeeping system complies with the State CCCPH section 3.5.1, and the City's Written Records Retention Policy included in CCCMP **Section 9.**

9.1 Records Retained

The City maintains the following records via a Microsoft Access Database:

(a) The hazard assessments for each user premise, conducted pursuant to CCCPH section 3.2.1 (Hazard Assessment).

(b) For each BPA, the associated hazard or application, location, owner, type, manufacturer and model, size, installation date, and serial number.

(c) For each AG installation, the associated hazard or application and the location, owner, and as-built plans of the AG.

(d) Results of all BPA field testing, AG inspections, swivel-ell inspections, and field tests for the previous three calendar years, including the name, test date, repair date, and certification number of the backflow prevention assembly tester for each BPA field test and AG and swivel-ell.

(e) Repairs made to, or replacement or relocation of, BPAs for the previous three calendar years.

(f) The most current cross-connection tests (e.g., shutdown test, dye test), if recycled water use on the premise.

(g) If a User Supervisor is designated for a user premise, the current contact information for the User Supervisor and Water User, and any applicable training and qualifications as described by State CCCPH section 3.2.2(f).

(h) Descriptions and follow-up actions related to all backflow incidents.

(i) If any portion of the cross-connection control program is carried out under contract or agreement, a copy of the current contract or agreement.

(j) The current Cross-Connection Control Management Plan as required in the State CCCPH Section 3.1.4.

(k) Any public outreach or education materials issued as required in the State CCCPH section 3.1.3.(a)(7) for the previous three calendar years.

(l) All records retained by the City will be made available to the State Water Board upon request.

(m) Records of Commercial/Industrial site assessments.

(n) Records of Residential site assessments.

9.2 Recordkeeping Policy and Procedures

The City has a written records retention policy which is contained in CCCMP **Section 9.** The procedures are generally described in the sections to follow.

9.2.1 Backflow Prevention Assembly Test Results

- How are the BPA notices generated: by the City's Computer Based Backflow System
- How are they distributed to customers: Direct mail
- How are they returned: Letters are not returned, forms are completed through the website
- How are the test records stored: Internal tracking system database (Aqua Backflow)
- Where are they stored: Electronic copies saved on server drive, and five redundant servers in US
- Who is responsible for the storage:
    - Managed through Aqua backflow
      Tom Staroske
      tom@aquabackflow.com
      (847) 742-2296
- How long are the records kept: A minimum of 5 years

9.2.2 Phase 1 – Existing Connections - Assessments

Electronic assessment document which has been reviewed and signed by the Cross Connection Control Specialist and entered into Excel spreadsheet, or the Aquatrax process.

- If no action is required -
  - Where is the electronic copy filed: Aquatrax Data base
  - How is it filed and where: Spreadsheet and file locally on Public Works Drive
  - Responsible for the filing:
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658
  - How long is it filed and filing method: Indefinitely, filed by account number and address
  - How are the records disposed of after the holding period: Not applicable, retained indefinitely.
  - Who is responsible for the disposal of the expired document
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658
  - How is assessment data stored: by account number, address, and meter ID
  - Where is the assessment database stored: Data Server

- If action is required
  - Notification generated by Cross Connection Control Specialist that a backflow is required.
  - Notification mailed to residential customer and staff provides an in person visit
  - Specialist follows up in **120** days to verify that backflow has been installed.
  - Action noted in residential assessment database.
  - Action noted by:
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658

9.2.3 Phase 2 - Industrial/Commercial Sites Without BPA Assessments

Electronic assessment document submitted as a pdf which is reviewed by the Cross Connection Control Specialist and signed, data is stored electronically by the Water Quality Specialist.

- If no action is required -
  - Where is the electronic copy filed: Aquatrax Data base
  - How is it filed and where: Spreadsheet and file locally on Public Works Drive
  - Responsible for the filing:
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658
  - How long is it filed and filing method: Indefinitely, filed by account number and address
  - How are the records disposed of after the holding period: Not applicable, retained indefinitely.
  - Who is responsible for the disposal of the expired document
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658
  - How is assessment data stored: by account number, address, and meter ID
  - Where is the assessment database stored: Data Server

- If action is required
  - Notification generated by Cross Connection Control Specialist that a backflow is required.
  - Notification mailed to residential customer and staff provides an in person visit
  - Specialist follows up in **120** days to verify that backflow has been installed.
  - Action noted in residential assessment database.
  - Action noted by:
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658

9.2.4 Phase 3 - Residential Site Assessments

Residential assessments conducted in accordance with Section 3.
Electronic assessment document created as an Excel spreadsheet which is reviewed by the Cross Connection Control Specialist and signed, data is stored electronically by the Water Quality Specialist.

- If no action is required -
  - Where is the electronic copy filed: Aquatrax Data base
  - How is it filed and where: Spreadsheet and file locally on Public Works Drive
  - Responsible for the filing:
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658
  - How long is it filed and filing method: Indefinitely, filed by account number and address
  - How are the records disposed of after the holding period: Not applicable, retained indefinitely.
  - Who is responsible for the disposal of the expired document
    Mark Stephenson
    (Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658
  - How is assessment data stored: by account number, address, and meter ID
  - Where is the assessment database stored: Data Server

- If action is required
  - Notification generated by Cross Connection Control Specialist that a backflow is required.
  - Notification mailed to residential customer and staff provides an in person visit
  - Specialist follows up in **120** days to verify that backflow has been installed.
  - Action noted in residential assessment database.
  - Action noted by:
    Mark Stephenson
    Water Quality Specialist
    mstephenson@buenapark.com
    (714) 562-3658

10 User Supervisors

In accordance with the State CCCPH, Section 3.2.2 (3)(f),The State Water Board and City may, at their discretion, require a water user to designate a user supervisor when the user premises has a multi-piping system that conveys various types of fluids and where changes in the piping system are frequently made. If a user supervisor is designated the following is required:

(1) The user supervisor is responsible for the avoidance of cross-connections during the installation, operation and maintenance of the water user's pipelines and equipment. The user supervisor must be trained on the fluids used and backflow protection for the premise, and must inform the City of changes in piping, and maintain current contact information on file with the City; and,

(2) The City must include in the CCCMP required in CCCPH Section 3.1.4 the training and qualification requirements for user supervisors if required by the State Water Board or City, identify the entity that will provide the user supervisor training, and frequency of any necessary recurring training. The training must adequately address the types of hazards and concerns typically found.

The City has not required any user supervisors for use sites within the City.

11 Backflow Prevention Assembly Testing and Reporting

In accordance with the State CCCPH, Section 3.1.3 (a)(6) – the City must ensure that each BPA required by the CCCMP to protect the City's domestic water system is field tested. The City must develop and implement a procedure for ensuring all BPAs are field tested, inspected, and maintained and AG's are inspected and maintained in accordance with the State CCCPH, Section 3.3.3.

1. All BPAs installed in the City in compliance with it CCCMP must be field tested following installation, repair, depressurization for winterizing, or permanent relocation. All required field testing must be performed by certified backflow prevention assembly tester.

2. BPAs must be field tested at least annually. The State CCCPH does not preclude the City, the State Water Board, or a local health agency from requiring more frequent field testing for premises with high hazard cross-connection or BPA at increased risk of testing failure.

3. Air-gap separations must be visually inspected at least annually by a certified as backflow prevention assembly tester or certified as a cross-connection control specialist.

4. The City must receive passing field tests before providing continuous service to a water user with a newly installed BPA.

5. BPAs that fail the field test must be repaired or replaced within 30 days of notification of the failure by the City . Extensions may be allowed by the City if there are mitigating circumstances, at the discretion of the Cross Connection Control Specialist.

Backflow prevention assembly testers must notify the City within one day if a backflow incident or an unprotected cross-connection is observed at the BPA or prior to the user premises during field testing. The City will immediately investigate and discontinue service to the user premises if a backflow incident is confirmed, and water service will not be restored to that user premises until the City receives a confirmation of a passing BPA field test from a backflow prevention assembly tester and the assembly is protecting the City.

11.1 Backflow Testing Notification Process

For each BPA in the City's water distribution system, an annual notice that the BPA must be tested in accordance with the CCCMP will be (how distributed?)

Upon receipt, the Owner will have (how long?) to have the BPA tested by a certified backflow assembly tester, and the test results submitted to the City (how?)

Each water user with a BPA on the service connection must comply with the following schedule in order to be in compliance with the CCCMP and continue to receive water service from the City.

- First Notice - Mailed letter requesting testing of device, 30 days prior to due date. Our due date will be July 1st yearly. Grace period will be given if test is performed within the 6 months prior to due date for following year.

- Second Notice - Notice is mailed 15 days after due date when we have not received completed test or failed test. The notice is a reminder of the testing requirement, and if failure needs repair/replace to pass.

- Third Notic - Notice is mailed 15 days after 2nd if no reply, with a statement that the water maybe turned off for noncompliance with the testing requirements.

- Fourth Notice - Notice is an onsite visit with a door hanger which will be completed within 30 days after 3rd notice and a 24-hour contact period or water will be turned off.

11.2 Damaged, missing, or improperly installed backflow prevention assemblies.

In the event that a backflow prevention assembly is missing (or stolen), installed incorrectly, illegally modified, or tampered with, the City shall implement the following actions.

The City will notify the user that BPAs that are missing (or stolen), installed incorrectly, illegally modified, or tampered with must be repaired or replaced within 30 days of notification of the failure by the City . Extensions may be allowed by the City if there are mitigating circumstances, at the discretion of the Cross Connection Control Specialist.

12 Public Outreach and Education

In accordance with State CCCPH, Section 3.1.3 (a)(9) and Section 3.1.4 (b)(12) – the City has developed a cross-connection control public outreach and education program that is intended to educate staff, customers, and the community about backflow protection and cross-connection control.

The City has a designated Public Information Officer (PIO) that provides a point of contact for the City regarding the City's cross-connection control and backflow protection program and other water related issues. The City's PIO is:

Mike McGee
Water Services Manager
(714) 562-3701
mmcgee@buenapark.com

Public Outreach to educate the City's customers on backflow and cross-connection control include information on backflow and cross-connections on the City's website which is:

https://www.buenapark.com/city_departments/public_works/utilities/water/backflow_reporting.php#:~:text=%3Ca%20href%3D%22http%3A//www.buenapark.com/city_departments/public_works/utilities/water/backflow_reporting.php%22%3EYour%20Link%20Name%3C/a%3

In addition, backflow and cross-connection prevention may be distributed by other means, including but not limited to, periodic water bill inserts, information pamphlet distribution, new customer documentation, emails, and additions to the City's Consumer Confidence Reports (CCR). The CCR can be viewed at :

www.buenapark.com/city_departments/public_works/utilities/water/annual_water_quality_reports.php

13 Local Entity Coordination

In accordance with the State CCCPH, Section 3.1.3 (a)(10) and Section 3.1.4 (b)(13) The City must coordinate with applicable local entities that are involved in either cross-connection control or public health protection to ensure hazard assessments can be performed, appropriate backflow protection is provided and provide assistance in the investigation of backflow incidents. Local entities may include but are not limited to plumbing, permitting, or health officials, law enforcement, fire departments, maintenance, and public and private entities. For the City, the local entities which are involved in cross-connection control include, but are not limited to:

Orange County Fire Authority
Contact Name: Robert Distaso
Address:1 Fire Authority Road, Irvine Ca. 92602
Phone:714-573-6253
Email:Robertdistaso@ocfa.org
Coordination includes: Backflow and cross connection control issues on a project-by-project basis.

City of Buena Planning and Building
Contact Name: Robert Cull
Address:6650 Beach Blvd, Buena Park Ca. 90621
Phone:714-562-3635
Email:rcull@buenapark.com
Coordination includes: Backflow and cross connection control issues on a project-by-project basis.

City of Buena Park Public Works
Contact Name: Mike McGee
Address:6955 Aragon Circle, Buena Park Ca, 90620
Phone:714-562-3701
Email:mmcgee@buenapark.com
Coordination includes: Backflow and cross connection control issues on a project-by-project basis.

Orange County Health Care Agency
Hisham Elmishab
Address:1241 E. Dyer Santa Ana Ca. 92705
Phone:714-433-6280
Email:helmishab@ochca.com
Coordination includes: Backflow and cross connection control issues on a project-by-project basis.

The City intends to include coordination with other local PWS through events which may include, but not be limited to, semi-annual gatherings with other PWS' Cross Connection Control Coordinators, public outreach events, and vendor workshops.

Appendix A

What is a Cross Connection?

Appendix A
Background on Backflow Protection and Cross-Connection Control

A.1 What is a Cross-Connection?

A cross-connection is an interconnection between a potable water supply and a non- potable source via any actual or potential connection or structural arrangement between a PWS and any source or distribution system containing liquid, gas, or other substances not from an approved water supply. Bypass arrangements, jumper connections, removable sections, swivel or change-over devices and other temporary or permanent devices through which, or because of which backflow can occur are considered to be cross-connections.[1] The State CCCPH includes acceptable installation criteria for swivel-ell and other types of backflow prevention assemblies (BPAs) to prevent backflow.

Backflow is the undesired or unintended reversal of flow of water and/or other liquids, gases, or other substances into a PWS's distribution system or approved water supply.

The presence of a cross-connection represents a location in a distribution system through which backflow of contaminants or pollutants can occur. Backflow occurs when a non-potable source is at a greater pressure than the potable water distribution system. Backflow can occur from either backsiphonage or backpressure. Backsiphonage occurs when a non-potable source enters the drinking water supply due to negative (i.e., sub-atmospheric) distribution system pressure. Backpressure occurs when the pressure from a non-potable source exceeds the pressure in the potable water distribution system.

Backsiphonage may be caused by a variety of circumstances, such as main breaks, flushing, pump failure, or emergency firefighting water demand. Backpressure may occur when heating, cooling, waste disposal, or industrial manufacturing systems are connected to potable supplies and the pressure in the external system exceeds the pressure in the distribution system. Both situations act to change the direction of water, which normally flows from the distribution system to the customer, so that non-potable substances from industrial, commercial, or residential premises flows back into the distribution system through a cross-connection.

Cross-connections are not limited to industrial or commercial facilities. Submerged inlets are found on many common plumbing fixtures and are sometimes necessary features of the fixtures if they are to function properly. Examples of this type of design are siphon-jet urinals or water closets, flushing rim slop sinks, and dental cuspidors.

Older bathtubs and lavatories may have supply inlets below the flood level rims, but modern sanitary design has minimized or eliminated this cross-connection in new fixtures. Chemical and industrial process vats sometimes have submerged inlets where the water pressure is used as an aid in diffusion, dispersion, and agitation of the vat contents. Even though a supply pipe may be installed above a vat, backsiphonage can still occur. Siphon action has been shown to raise a liquid in a pipe such as water almost 34 feet. Some submerged inlets are difficult to control, including those which are not apparent until a significant change in water level occurs or where a supply may be conveniently extended below the liquid surface by means of a hose or auxiliary piping. A submerged inlet may be created in numerous ways, and its detection may be difficult.

Chemical and biological contaminants have caused illness and deaths during known incidents of backflow, with contamination affecting several service connections, and the number of incidents reported is believed to be a small percentage of the total number of backflow incidents that actually occur. The public health risk from cross-connections and backflow is a function of a variety of factors including cross-connection and backflow occurrence and type and amount of contaminants.

A.2 Purpose of a Cross-Connection Control Program

The purpose of a cross-connection control program is to prevent the occurrence of backflow into a PWS's distribution system in order to protect customers from contamination or pollution from any on-site hazards. Properly installed and maintained BPAs, devices or methods provide protection against the threat posed by many conditions typically found on a user's premise.

The use of approved BPAs ensures that the appropriate performance evaluation of the assembly was conducted. It is important and required by the State CCCPH to select and properly install an approved BPA that is capable of protecting the distribution system from the hazard identified. The success of a program depends on individuals that are knowledgeable about cross-connection control to identify actual and potential hazards, apply principles of backflow protection and prevention, and implement cross-connection control policies and procedures. A successful program will have ongoing surveillance of a PWS to ensure BPAs, devices or methods are working and identify new hazards or changes in the distribution system. Certified specialists are needed to properly evaluate the degree of hazard that exists in the distribution system. Hazards typically identified in distribution systems along with the required level of protection are specified in Chapter 3 of the State CCCPH.

A.3 Notes on Applicability of the Cross-Connection Control Policy Handbook

The State CCCPH provides the basis for regulating the use and management of cross-connection control programs and BPAs in PWSs, and related requirements for supporting programs and policies. Activities or uses outside of the scope of the authority of the State Water Board to regulate PWSs are not regulated by the State CCCPH, including California Plumbing Code requirements and definitions not related to PWSs.

Recycled water cross-connection control installations and programs for the purposes of protecting the recycled water supply are not regulated by the State CCCPH, although a PWS that uses recycled water is regulated by the State CCCPH to ensure that a PWS's drinking water system has adequate backflow protection from a recycled water system.

Water systems that do not meet the definition of a PWS (e.g., "State Small Water Systems" under CCR Title 22, Article 3) are not regulated by the CCCPH, although they may need to comply with the California Plumbing Code, local health agencies, and other laws or entities.

[1] California Department of Health Services (DHS), Public Water Supply Branch. (1988). *Guidance Manual for cross connection Control Program (Green Manual).* California Department of Health Services

Appendix B

Assembly Bill 1671 (2017, Chapter 533)
Assembly Bill 1180 (2019, Chapter 455)

Assembly Bill No. 1671

CHAPTER 533

An act to amend Section 116810 of, and to add Sections 116407 and 116555.5 to, the Health and Safety Code, relating to drinking water.

[Approved by Governor October 6, 2017. Filed with Secretary of State October 6, 2017.]

legislative counsel's digest

AB 1671, Caballero. Backflow protection and cross-connection controls: standards.

(1) Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health, including, but not limited to, conducting research, studies, and demonstration projects relating to the provision of a dependable, safe supply of drinking water, enforcing the federal Safe Drinking Water Act, adopting regulations, and conducting studies and investigations to assess the quality of private domestic water wells. Existing law makes certain violations of the act a misdemeanor.

Existing law requires any person who owns a public water system to ensure that the system does certain things, including, but not limited to, that it will not be subject to backflow under normal operating conditions. Existing law, to ensure that testing and maintenance of backflow prevention devices are performed by persons qualified to do testing and maintenance, authorizes local health officers to maintain programs for certification of backflow prevention device testers and requires the certification program to be consistent with backflow protection regulations adopted by the state board. A violation of these provisions, or an order by a local health officer pursuant to these provisions, is a misdemeanor.

This bill would require a public water system to implement a cross-connection control program that complies with, and would require the certification program to be consistent with, applicable regulations and the standards described in (2).

(2) Existing regulations establish standards for a backflow prevention device and cross-connection control.

This bill, on or before January 1, 2020, would require the state board to adopt standards for backflow protection and cross-connection control and would authorize the state board to do so through the adoption of a policy handbook, as specified. By authorizing the state board to adopt standards, the violation of which would be a crime, the bill would create a new crime and impose a state-mandated local program.

(3) The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

The people of the State of California do enact as follows:

SECTION 1. Section 116407 is added to the Health and Safety Code, to read:

116407. (a) On or before January 1, 2020, the state board shall adopt standards for backflow protection and cross-connection control.

(b) The state board may implement subdivision (a) through the adoption of a policy handbook that is not subject to the requirements of Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code. The policy handbook shall include standards for backflow protection and cross-connection control. In developing the standards and any amendments to those standards, the state board shall consult with state and local agencies and other persons whom the state board has identified as having expertise in the subject of backflow protection and cross-connection control. The state board shall hold at least two public hearings before adopting the policy handbook. The policy handbook shall be posted on the board's Internet Web site.

(c) (1) Upon the effective date of a policy handbook adopted by the state board pursuant to subdivision (b), the regulations set forth in Article 1 (commencing with Section 7583) and Article 2 (commencing with Section 7601) of Group 4 of Subchapter 1 of Chapter 5 of Division 1 of Title 17 of the California Code of Regulations shall become inoperative, and, 90 days thereafter, are repealed, unless the state board makes a determination not to repeal a specific regulation.

(2) If the state board determines not to repeal a specific regulation pursuant to paragraph (1), the state board shall provide to the Office of Administrative Law and the Secretary of State written notice of its determination, including identification of the specific regulation that is not repealed. That regulation, upon the provision of that written notice to the Office of Administrative Law and the Secretary of State, shall become operative.

SEC. 2. Section 116555.5 is added to the Health and Safety Code, to read:

116555.5. A public water system shall implement a cross-connection control program that complies with applicable regulations and with standards adopted by the board pursuant to Section 116407.

SEC. 3. Section 116810 of the Health and Safety Code is amended to read:

116810. To ensure that testing and maintenance of backflow prevention devices are performed by persons qualified to do testing and maintenance,

local health officers may maintain programs for certification of backflow prevention device testers. The local health officer may suspend, revoke, or refuse to renew the certificate of a tester, if, after a hearing before the local health officer or his or her designee, the local health officer or his or her designee finds that the tester has practiced fraud or deception or has displayed gross negligence or misconduct in the performance of his or her duties as a certified backflow prevention device tester. The local health officer may collect fees from certified testers to offset the cost of the certification program provided pursuant to this section. The certification standards shall be consistent with standards adopted by the state board pursuant to Section 116407 and any other applicable backflow protection regulations.

SEC. 4. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

Assembly Bill No. 1180

CHAPTER 455

An act to amend Section 116407 of the Health and Safety Code, and to add Section 13521.2 to the Water Code, relating to water.

[Approved by Governor October 2, 2019. Filed with Secretary of State October 2, 2019.]

legislative counsel's digest

AB 1180, Friedman. Water: recycled water.

(1) Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law requires, on or before January 1, 2020, the state board to adopt standards for backflow protection and cross-connection control through the adoption of a policy handbook, as specified.

This bill would require that handbook to include provisions for the use of a swivel or changeover device to supply potable water to a dual-plumbed system during an interruption in recycled water service.

(2) Existing law requires the state board to establish uniform statewide recycling criteria for each varying type of use of recycled water where the use involves the protection of public health.

This bill would require the state board, on or before January 1, 2023, as specified, to update the uniform statewide criteria for nonpotable recycled water uses.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares all of the following:

(a) On December 11, 2018, the State Water Resources Control Board unanimously adopted an amendment to the policy for water quality control for recycled water, which included a goal to increase the use of recycled water in the state from 714,000 acre-feet per year in 2015 to 1,500,000 acre-feet per year by 2020 and 2,500,000 acre-feet per year by 2030.

(b) Section 13521 of the Water Code requires the state board to establish uniform statewide recycling criteria for each varying type of use of recycled water where the use involves the protection of public health.

(c) The regulations establishing the uniform statewide criteria for recycled water uses are set forth in Chapter 3 (commencing with Section 60301.050) of Division 4 of Title 22 of the California Code of Regulations. The regulations that pertain to nonpotable recycled water uses have not been updated since 2000.

(d) The regulations relating to backflow protection and cross-connection control for recycled water are set forth in Article 1 (commencing with Section 7583) and Article 2 (commencing with Section 7601) of Group 4 of Subchapter 1 of Chapter 5 of Division 1 of Title 17 of the California Code of Regulations. These regulations have not been updated since 1987.

(e) Section 1 of Chapter 533 of the Statutes of 2017 (Assembly Bill 1671 of the 2017–18 Regular Session) requires, on or before January 1, 2020, the state board to adopt backflow protection and cross-connection control standards and authorizes their implementation through a policy handbook.

(f) In order to maximize the amount of recycled water California can safely use for beneficial purposes, it is necessary to update the uniform statewide criteria for nonpotable recycled water uses and specify certain associated backflow protection and cross-connection control provisions.

SEC. 2. Section 116407 of the Health and Safety Code is amended to read:

116407. (a) On or before January 1, 2020, the state board shall adopt standards for backflow protection and cross-connection control.

(b) (1) The state board may implement subdivision (a) through the adoption of a policy handbook that is not subject to the requirements of Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code. The policy handbook shall include standards for backflow protection and cross-connection control. In developing the standards and any amendments to those standards, the state board shall consult with state and local agencies and other persons whom the state board has identified as having expertise in the subject of backflow protection and cross-connection control. The state board shall hold at least two public hearings before adopting the policy handbook. The policy handbook shall be posted on the board's internet website.

(2) (A) The policy handbook described in this subdivision shall include provisions for the use of a swivel or changeover device to supply potable water to a dual-plumbed system during an interruption in recycled water service.

(B) The use of a swivel or changeover device shall be consistent with any notification and backflow protection provisions contained in the policy handbook.

(c) (1) Upon the effective date of a policy handbook adopted by the state board pursuant to subdivision (b), the regulations set forth in Article 1 (commencing with Section 7583) and Article 2 (commencing with Section 7601) of Group 4 of Subchapter 1 of Chapter 5 of Division 1 of Title 17 of the California Code of Regulations shall become inoperative, and, 90 days thereafter, are repealed, unless the state board makes a determination not to repeal a specific regulation.

(2) If the state board determines not to repeal a specific regulation pursuant to paragraph (1), the state board shall provide to the Office of Administrative Law and the Secretary of State written notice of its determination, including identification of the specific regulation that is not repealed. That regulation, upon the provision of that written notice to the

Office of Administrative Law and the Secretary of State, shall become operative.

SEC. 3. Section 13521.2 is added to the Water Code, to read:

13521.2. (a) On or before January 1, 2023, the state board shall update the uniform statewide criteria for nonpotable recycled water uses established in Chapter 3 (commencing with Section 60301.050) of Division 4 of Title 22 of the California Code of Regulations. The deadline imposed by this section is mandatory only if the Legislature has appropriated sufficient funds, as determined by the executive director of the state board, in the annual Budget Act or otherwise to cover the state board's costs associated with the performance of the duties imposed by this section.

(b) For purposes of the update to the uniform statewide criteria for nonpotable recycled water uses described in subdivision (a), the state board shall adopt a regulation that incorporates by reference the criteria and applicable backflow protection provisions, including the provisions for the use of a swivel or changeover device for dual-plumbed systems, that are contained in the most recently adopted version of the policy handbook adopted pursuant to Section 116407 of the Health and Safety Code and any future versions of the policy handbook.

O

Appendix C

City of Buena Park Municipal Code
Title 13 Utilities, Chapter 13.16
Backflow and Cross-Connection Controls Program

Appendix D

Ordinance No. 1223

Appendix E

High Hazard Premises

APPENDIX E

HIGH HAZARD CROSS-CONNECTION CONTROL PREMISES

The list below identifies premises that require backflow protection provided by an air gap or a reduced pressure principle backflow prevention assembly, unless noted otherwise. The list below is not intended to be all-inclusive. A PWS, State Water Board, or local health agency may require an AG, RP, or both to protect a PWS from other hazards not listed below and identified in premises through the hazard assessment completed in CCCPH Chapter 3, section 3.2.1. A PWS may reduce or increase the minimum protection required for a previously hazard-assessed user premise following a hazard reassessment as described in CCCPH Chapter 3, section 3.2.1.

1. Sewage handling facilities
2. Wastewater lift stations and pumping stations
3. Wastewater treatment processes, handling, or pumping equipment that is interconnected to a piping system connected to a PWS (+)
4. Petroleum processing or storage plants
5. Radioactive material storage, processing plants or nuclear reactors
6. Mortuaries
7. Cemeteries
8. Sites with an auxiliary water supply interconnected with PWS (+)
9. Sites with an auxiliary water supply not interconnected with PWS
10. Premises with more than one connection to the PWS (++++)
11. Recycled water (++)(+++)
12. Recycled water interconnected to piping system that contains water received from a PWS (+)
13. Graywater systems, as defined in California Water Code Section 14876, that are interconnected to a piping system that is connected to a PWS
14. Medical facilities
15. Kidney dialysis facilities
16. Dental office with water-connected equipment
17. Veterinarian facilities
18. Chemical plants
19. Laboratories
20. Biotech facilities
21. Electronics manufacture
22. Dry cleaner facilities
23. Industrial or commercial laundry facilities
24. Metal-plating facilities
25. Business park with a single meter serving multiple businesses
26. Marine-port facilities
27. Car wash facilities
28. Mobile home park, RV park, or campgrounds with RV hookups
29. Hotels/motels

30. Gas stations
31. Fire stations
32. Solid waste disposal facilities
33. Pet groomers
34. Agricultural premises
35. Hazard assessment access denied or restricted
36. Railroad maintenance facilities
37. Incarceration facilities (e.g., prisons)
38. Temporary connections to fire hydrants for miscellaneous uses, including construction
39. Private water distribution mains
40. Drinking water storage tank overflow connected to a sump or storm drain (+)
41. Airports

(+) Premise isolated by air gap only except as allowed through CCCPH Section 3.2.2(c)

(++) Dual-plumbed use areas established per CCR Title 22, Section 60313 through 60316 where recycled water is used for individually owned residential unit.

(+++) Residences using recycled water for landscape irrigation as part of an approved dual plumbed use area established pursuant to CCR Title 22, sections 60313 through 60316 shall use, at a minimum, a DC. If the water supplier is also the supplier of the recycled water, then the recycled water supplier may obtain approval of the local public water supplier or the State Water Board, to utilize an alternative backflow protection plan that includes an annual inspection of both the recycled water and potable water systems and an annual cross-connection test of the recycled water and potable water systems pursuant to subsection 60316(a) in lieu of any BPA.

(++++) All connections must receive at least the same level of protection excluding fire protection when connected to the PWS distribution system (e.g., if one connection requires an RP then all connections must have RPs installed).

Appendix F

Assessment Database

Appendix G

Self-Report Letter
(Commercial/Industrial Assessments)

Commerical/Industrial Onsite Use Questionnaire

To help prevent backflow incidents please answer the questions below.

On December 19, 2023, the State Water Resources Control Board adopted the Cross-Connection Policy Handbook which became effective on July 1, 2024. This new legislation requires each public water system to conduct initial and ongoing inspections of potentially high hazard facilities to determine the level of hazard within your facility. The City is asking that each customer of a commerical/industrial site complete the survey below and return the completed survey form to: ***[name], [title], [phone number], [email address].***

On your property do any of the following exist:

- ☐ Dental and/or medical equipment using water
- ☐ Pumps or motors connected to water or sewer piping
- ☐ Chemicals in quantities greater than 5 gallons or 5 lbs.
  If yes, what chemicals are present:
  _____
  _____
- ☐ Water storage tanks, ponds, water treatment systems, sewage treatment, sewage storage, and/or wells
  If yes, please describe:
  _____
  _____
- ☐ Petroleum, chemical or radioactive materials processing or storage
- ☐ I am uncertain of the hazards on site and request an inspection.
- ☐ Laundry facilities
- ☐ Multiple tenant suites
- ☐ Graywater system(s)

Type of Business

- ☐ Veterinary
- ☐ Pet grooming
- ☐ Medical/Dental
- ☐ Office/Warehouse
- ☐ Hotel/Motel
- ☐ Other (explain below):
- ☐ Manufacturing
- ☐ Food Processing
- ☐ Restaurant
- ☐ Aerospace
- ☐ Retail

Site Contact

Contact Name: _____
Business Name: _____
Phone No. _____
Email: _____

I certify that the above information is true and correct to the best of my knowledge.

Signature _____
Print Name: _____
Title: _____
Date: _____

FOR WATER PURVEYOR USE ONLY

Degree of Hazard	Meter protection appropriate for Degree of Hazard	Internal Protection and Referral to OC Health
☐ High	☐ Yes	☐ Yes
☐ Low	☐ No	☐ No
☐ No Hazard		

Cross-Connection Control Specialist Reviewer: _____
Cross-Connection Control Program Specialist Certification No. _____ **Expiration Date:** _____
Review Date: _____

Appendix H

Backflow Prevention Assembly Diagrams

Diagram 1

Double check detector backflow prevention assembly

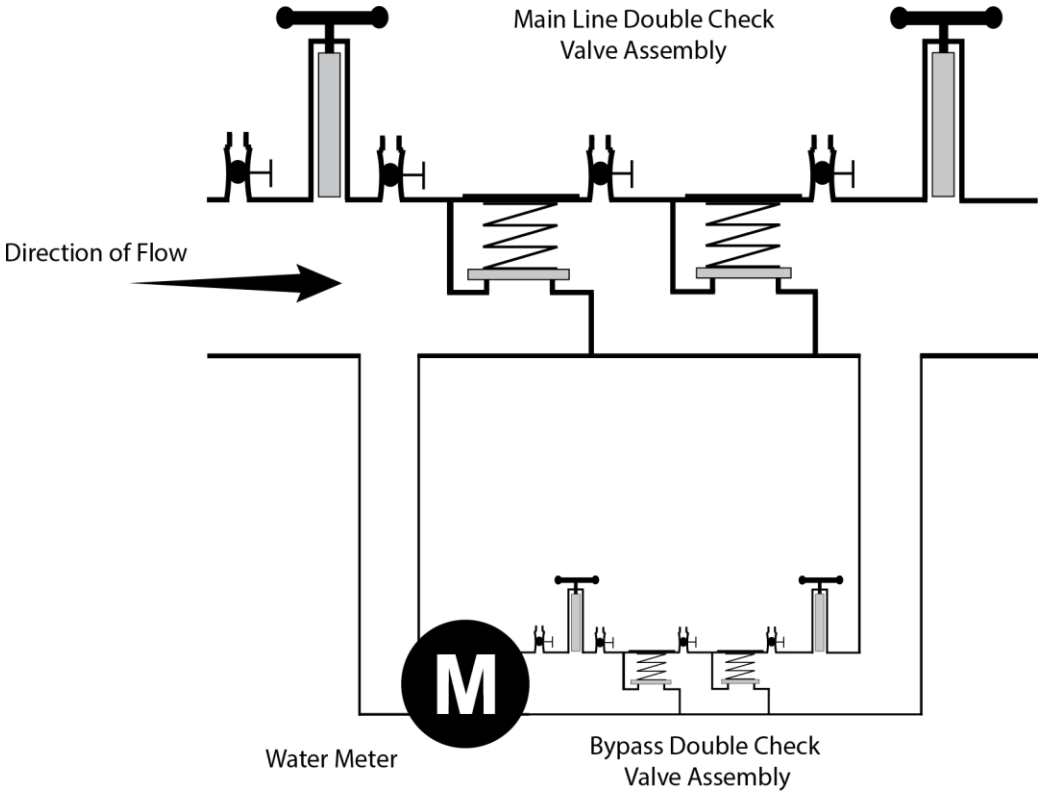


Diagram 2

Double check detector backflow prevention assembly – type II

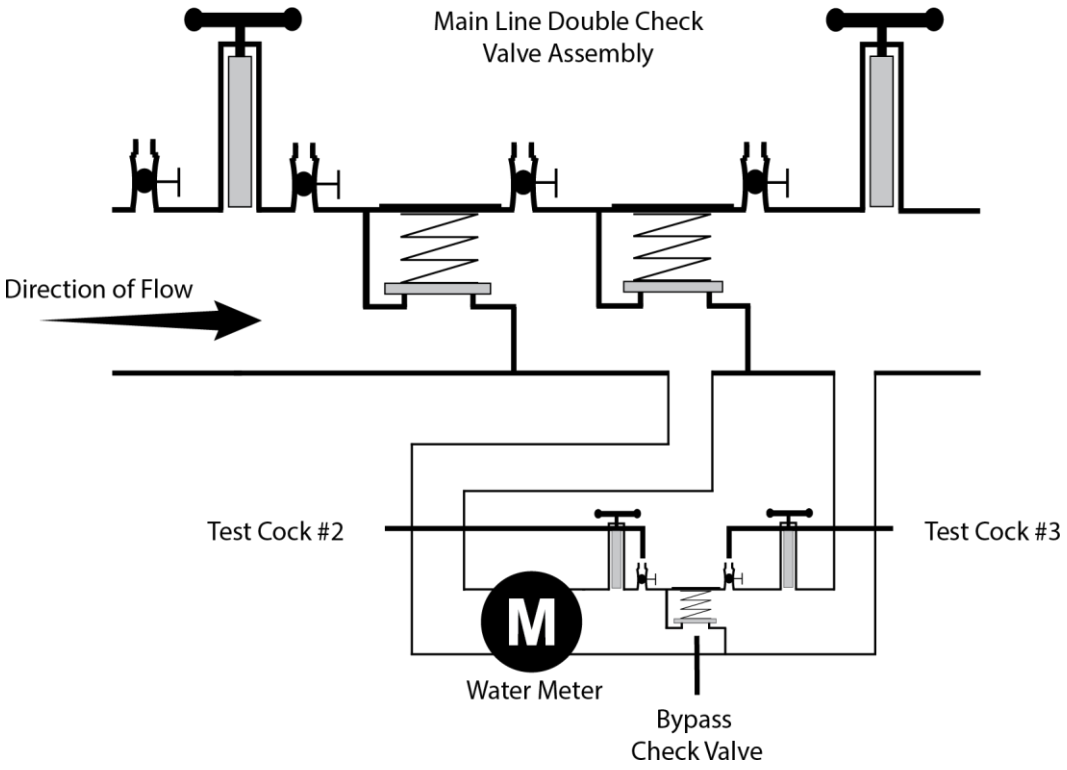


Diagram 3

Double check valve backflow prevention assembly

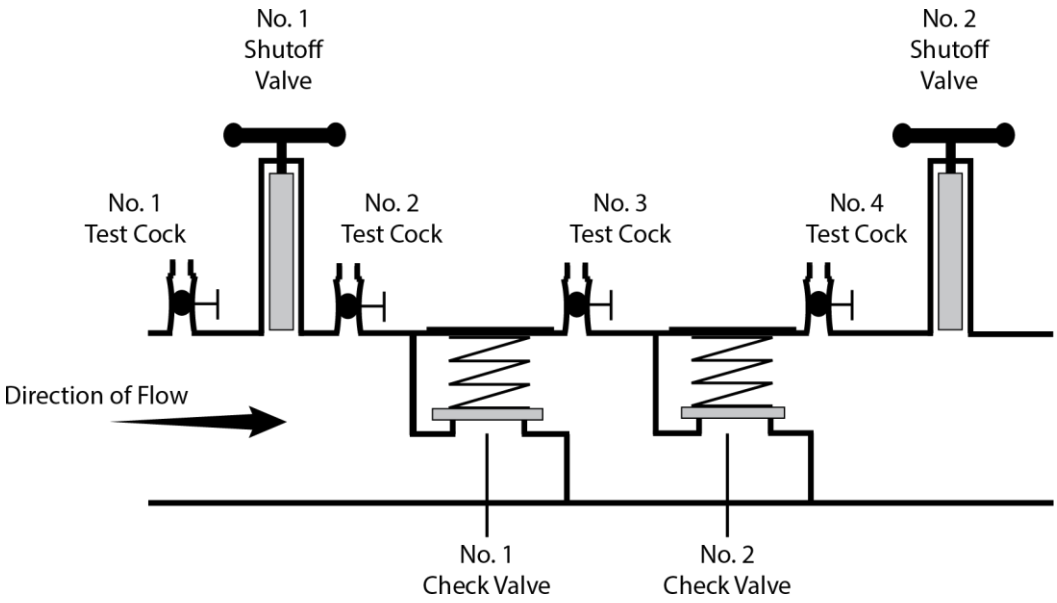


Diagram 4

Pressure vacuum breaker backsiphonage prevention assembly

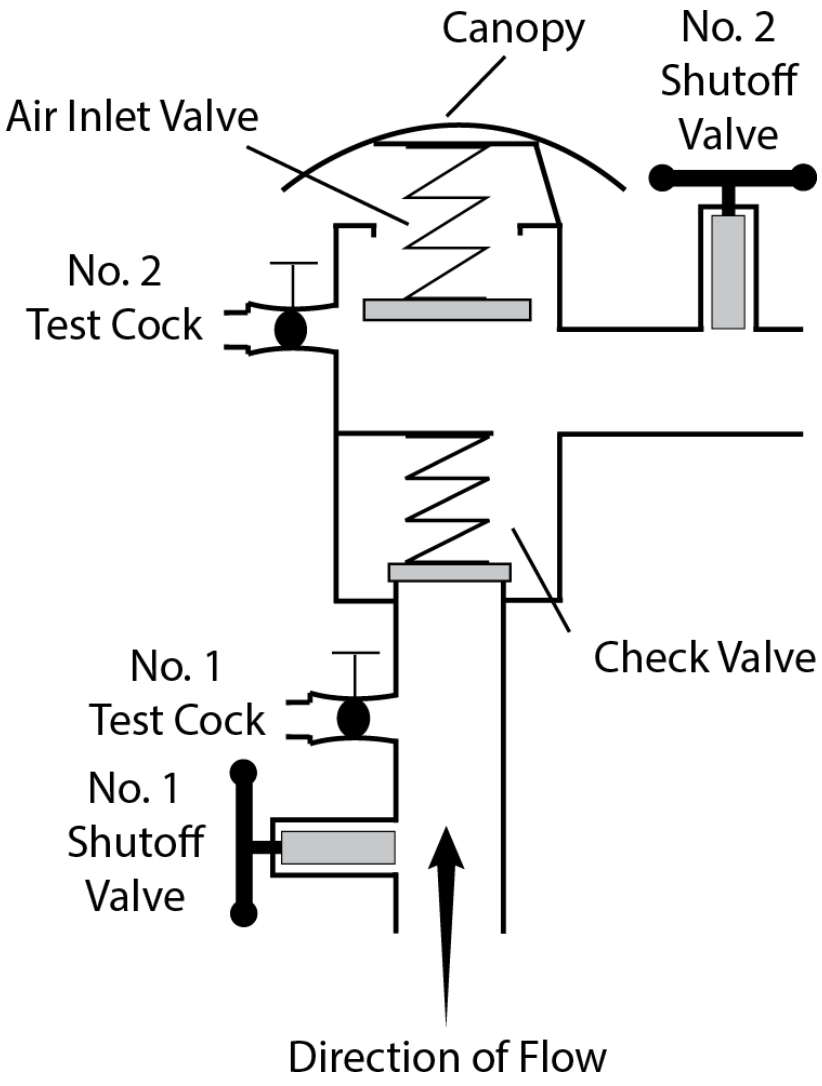


Diagram 5

Reduced pressure principle backflow prevention assembly

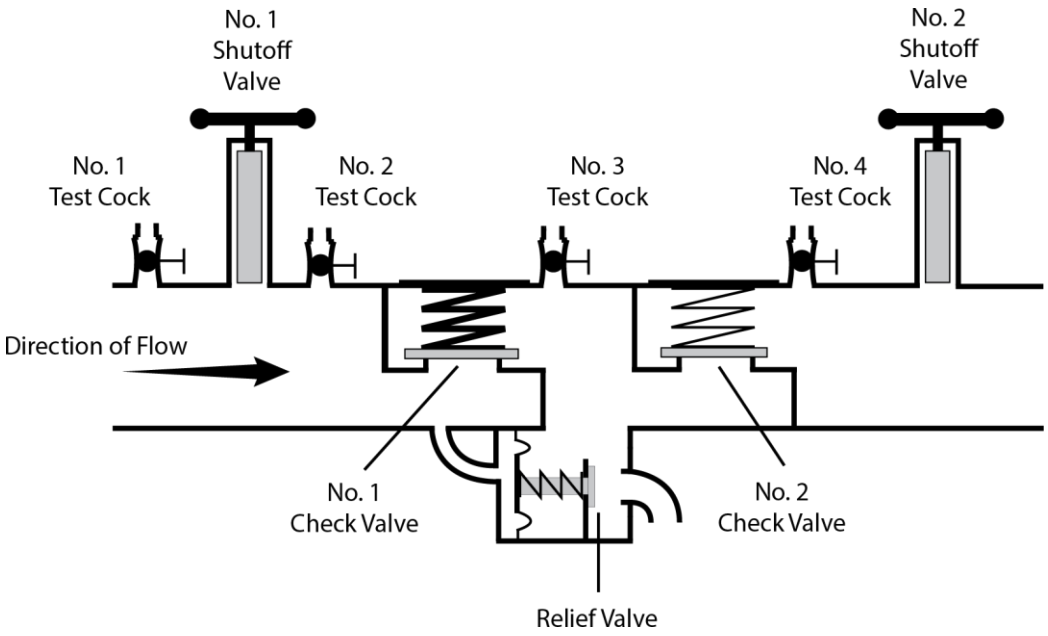


Diagram 6

Reduced pressure principle detector backflow prevention assembly

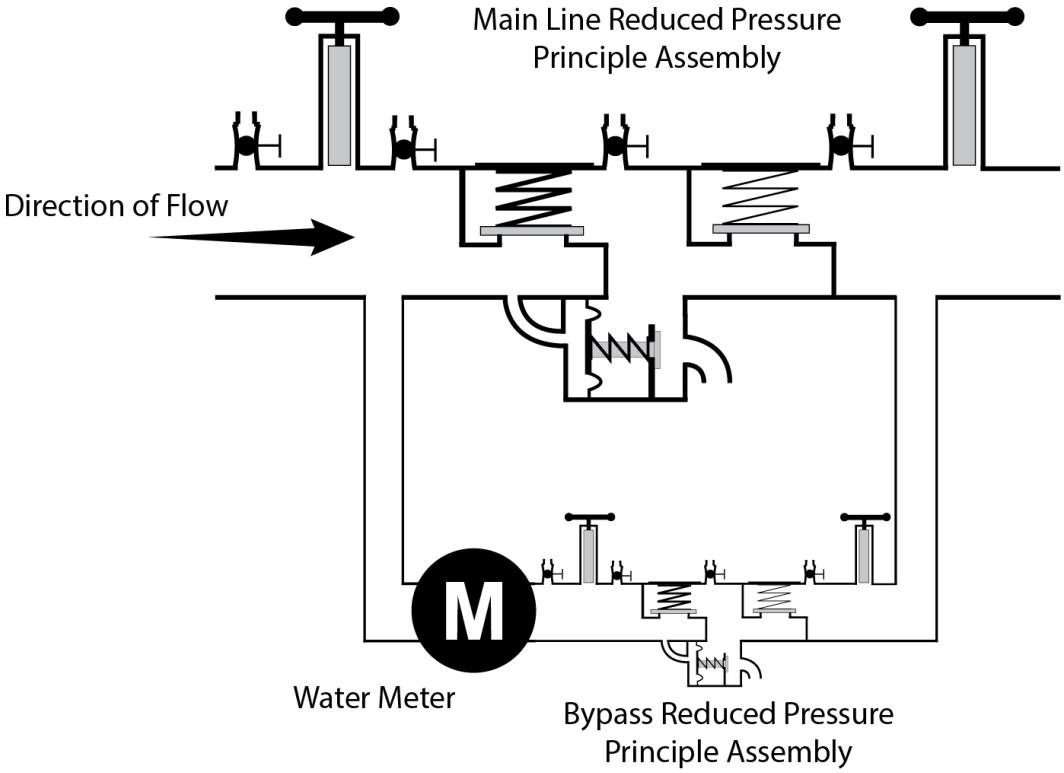


Diagram 7

Reduced pressure principle detector backflow prevention assembly – Type II

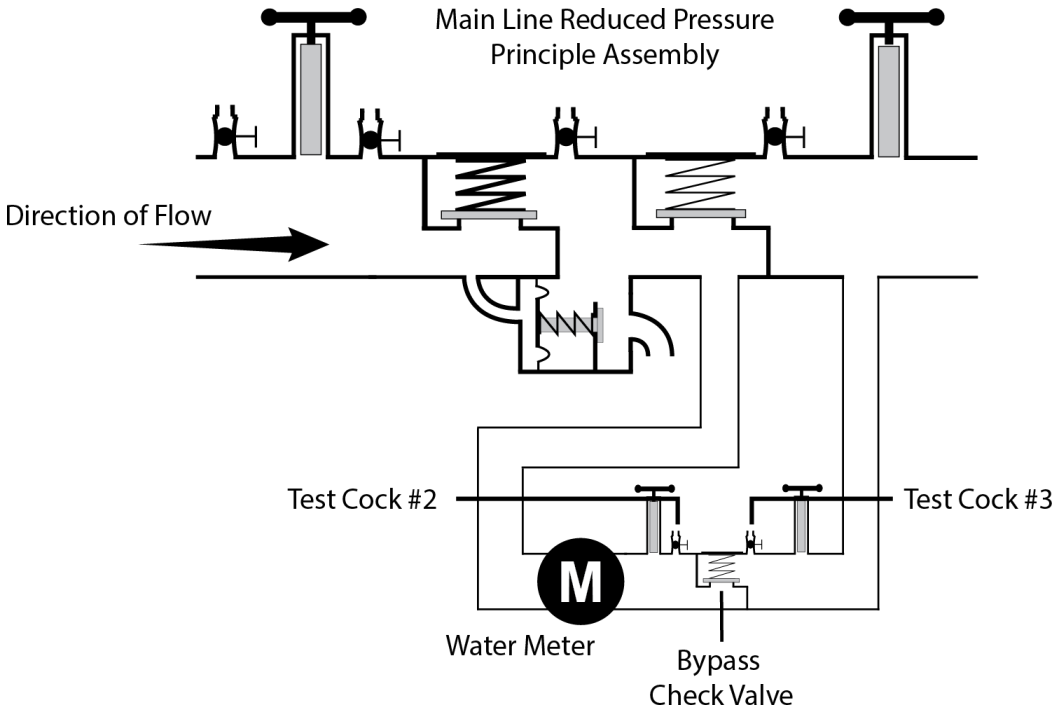
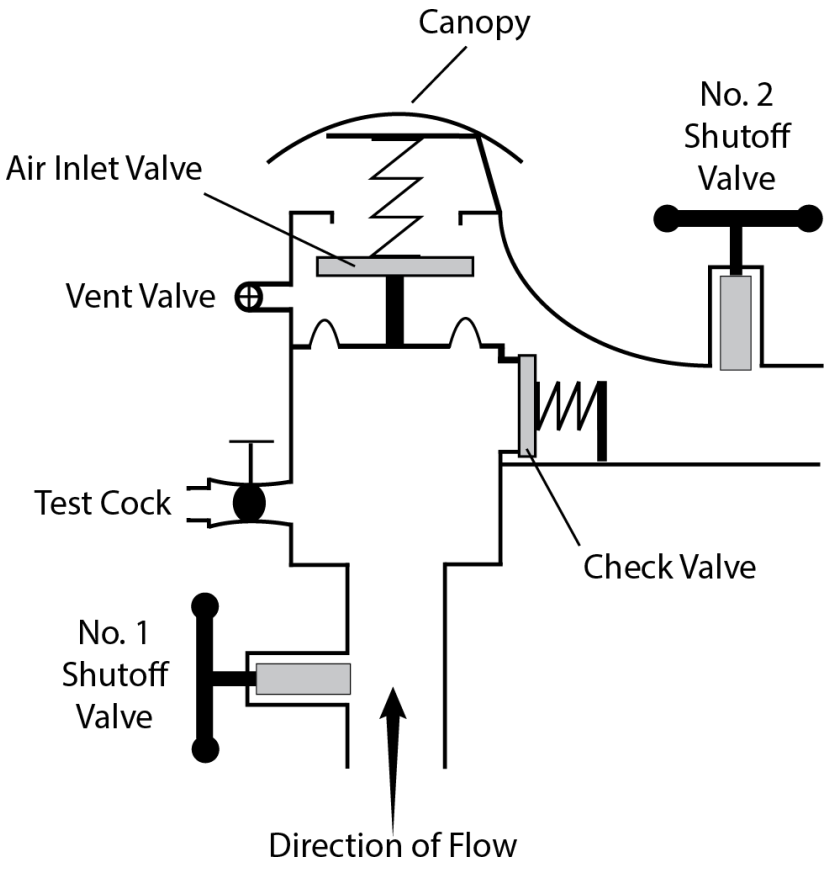


Diagram 8

Spill-resistant pressure vacuum breaker backsiphonage prevention assembly



Swivel-Ell Design and Construction Criteria

The criteria below, in conjunction with the swivel-ell diagrams that follow (Diagrams A and B), are **minimum** acceptable design and construction-related requirements for utilizing a swivel-ell. For restrictions and allowances for utilizing a swivel-ell, see CCCPH section 3.2.2.

A. Prior to operation of a swivel-ell, the PWS will receive approval for the design and construction plans of that swivel-ell from the State Water Board.

B. The drinking water supply must not, under any circumstances, be directly connected to the recycled water supply, nor be designed such that the recycled water use site could be supplied concurrently by a recycled water supply and a drinking water supply.

C. The drinking water supply line and the recycled water supply line must be offset (see Diagram 9b) in a manner that ensures a tee-connection, spool, or other prefabricated mechanical appurtenance(s) could not be readily utilized in lieu of the swivel-ell connection, nor result in the recycled water use site being supplied concurrently by recycled water and drinking water.

D. The recycled water supply line used in conjunction with the swivel-ell must be the only recycled water supply to the recycled water use area.

E. The swivel-ell must be located as close as practical to the public water system service connection, with the swivel-ell connection being located as close as practical to the RP upstream of the swivel-ell.

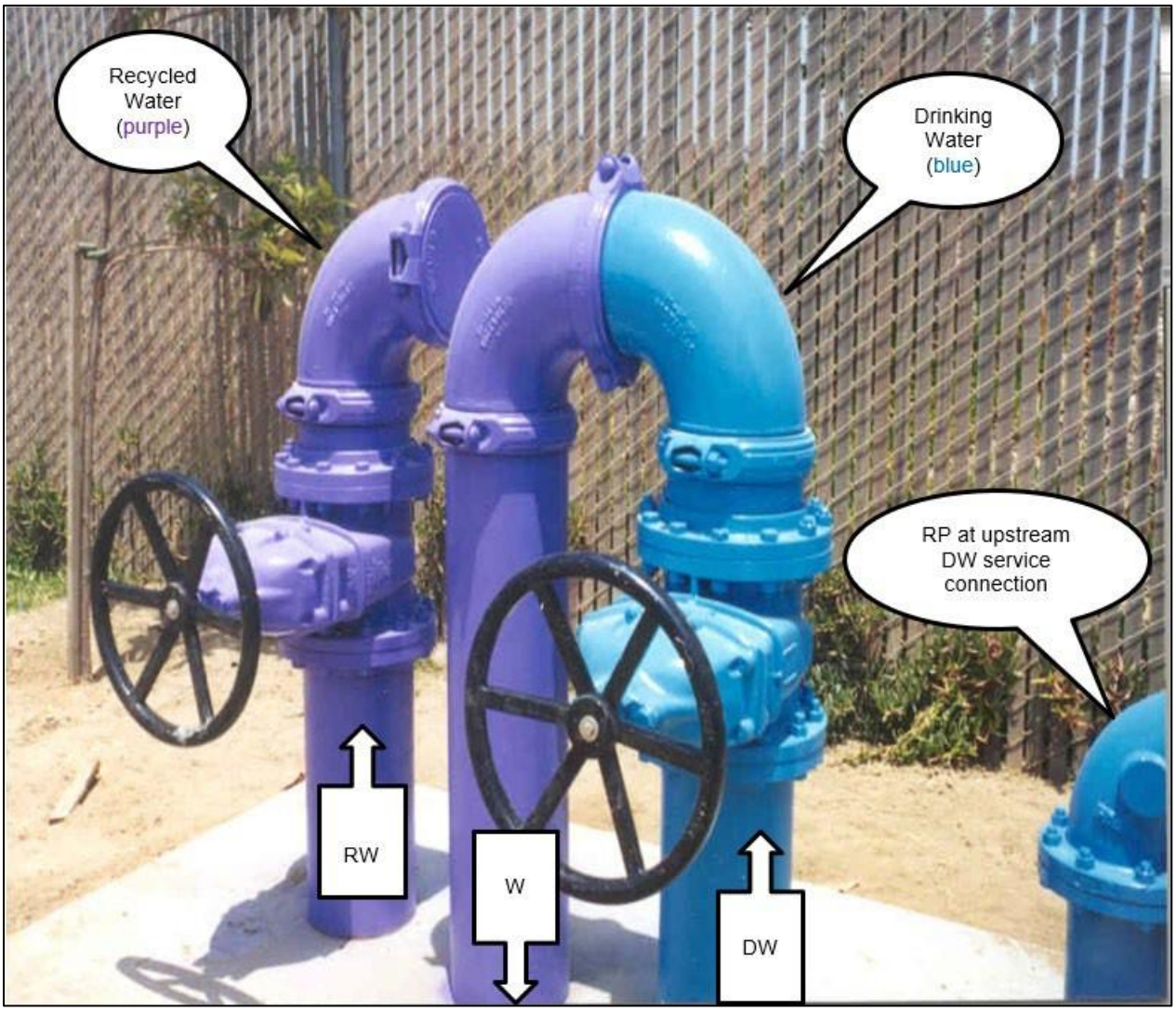
F. The swivel-ell must:

1. be located above ground;
2. be color-coded pursuant to section 116815 of the CHSC and its implementing regulations;
3. include appropriate signage, as required by regulation and the State Water Board;
4. be provided the security necessary to prevent interconnections, vandalism, unauthorized entry, etc.; and
5. be provided with meters on both the recycled water service and drinking water service connections.

Legend for Diagram 9a and 9b (also see next page)

RP = Reduced pressure principle backflow prevention assembly
RW = Tertiary-treated recycled water originating from wastewater treatment facility
DW = Drinking water originating from a public water system
W = Water (tertiary recycled water **or** drinking water) to use site. As pictured, configured for supplemental drinking water to the use site.
M = Meter (*next page*)
PE = Plain End (*next page*)
GRV = Groove (*next page*)
PWS = Public Water System (*next page*)

Diagram A: Example Swivel-Ell Pictorial (also see Plan View Schematics)

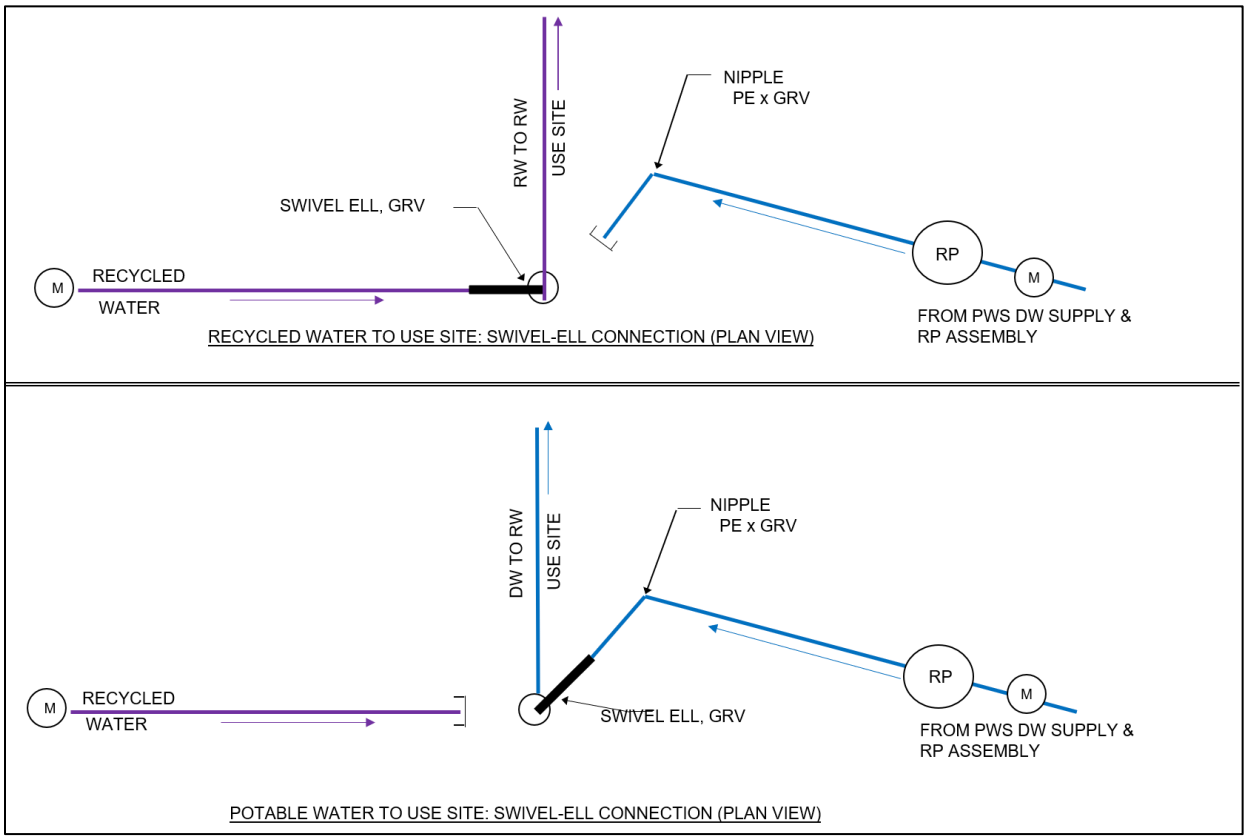


Note: The RP, a required component of an acceptable swivel-ell, is not shown in the picture.

Diagram B

Swivel-Ell Typical Plan View Schematics

(not intended to be an exact portrayal of the pictorial)



Appendix I

Cross-Connection Incident Response Form

City of Buena Park Cross-Connection Incident Report Form

CALL DETAILS

1. Caller Name: _____ Phone number: _____

2. Call Date: _____ Time: _____

3. Location address: _____ _____ _____

Street Number Street Name City

4. Name of ownership/business: _____

ISSUE DESCRIBED BY CALLER

5. Estimated start date & time: _____

6. Description of issue:

_____

7. Name of City Inspector: _____

ON SITE DETAILS

8. Site conditions: (Check all that apply)

- ☐ Meter Protection
- Last Test Date: _____
- ☐ Pass
- ☐ Fail
- ☐ Dual Plumbed Bldg.
- ☐ Kitchen/Cafeteria
- ☐ Recycled Water Onsite
- ☐ Designated Industrial Line
- ☐ Cooling Tower
- ☐ Chemical Pumps/ Motors
- ☐ Laboratory
- ☐ Multi-Tenant

Notes: _____

9. Number of persons in the building: _____

10. OCHCA Notified?:

- ☐ Yes
- ☐ No

If Yes

Name: _____

Date: _____ Time of Notice: _____

(714) 955-3963 or WQOnCall@ochca.com

Appendix J

Standard Specifications and/or Standard Drawings

https://www.buenapark.com/city_departments/public_works/engineering_services/standard_plans.php

September 9, 2025
CONSENT CALENDAR
Item No. 4L.

City Council Agenda Report

RESOLUTION HONORING AND COMMENDING R. PATRICK DONNELLY AT THE 2025 MEMORIAL GROVE CEREMONY

PREPARED BY	PRESENTED BY
Dale Kurata, Community Services Supervisor	Dale Kurata, Community Services Supervisor
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Jim Box, Director of Community Services	Aaron France, City Manager

RECOMMENDED ACTION

Adopt a resolution honoring and commending Pat Donnelly at the 2025 Memorial Grove Ceremony.

Attachments

2025-Resolution-R. Patrick Donnelly FINAL.pdf

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUENA PARK, CALIFORNIA, HONORING AND COMMENDING R. PATRICK DONNELLY AT THE 2025 MEMORIAL GROVE CEREMONY

WHEREAS, annually the City of Buena Park Community Services Commission selects a community leader to be honored posthumously during the Memorial Grove Ceremony at Boisseranc Park; and

WHEREAS, R. Patrick Donnelly was a major influence in Buena Park for over 50 years; and

WHEREAS, R. Patrick Donnelly volunteered for many organizations such as Joy, Inc. (Director of the St. Pius Choir), Buena Park Noon Lions (President and Club Member), Silverado Days (General Chair and Entertainment Chair), and the Buena Park Historical Society (Board Member); and

WHEREAS, R. Patrick Donnelly lived his life in service to others and his community and loved doing it.

NOW, THEREFORE, the City Council of the City of Buena Park does hereby honor the memory of R. Patrick Donnelly at the Memorial Grove Ceremony at Boisseranc Park on October 4, 2025.

PASSED AND ADOPTED this 9th day of September, 2025, the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

_____
Mayor

ATTEST:

_____
City Clerk

I, Adria Jimenez, MMC, City Clerk of the City of Buena Park, California, hereby certify that the foregoing resolution was duly and regularly passed and adopted at a regular meeting of the City Council of the City of Buena Park, held this 9th day of September, 2025.

_____
City Clerk

September 9, 2025
CONSENT CALENDAR
Item No. 4M.

City Council Agenda Report

APPROVAL OF REVISED ENVIRONMENTALLY PREFERABLE PURCHASING POLICY (EPPP) IN ACCORDANCE WITH SB 1383 REQUIREMENTS

PREPARED BY	PRESENTED BY
Laurie Aubuchon, Senior Management Analyst	Laurie Aubuchon, Senior Management Analyst
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Mina Mikhael, Director of Public Works/City Engineer	Aaron France, City Manager

RECOMMENDED ACTION

1) Approve an update to the Environmentally Preferable Purchasing Policy (EPPP) that incorporates requirements set forth by California Senate Bill 1383 (SB 1383).

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

In September 2016, Governor Brown signed Senate Bill (SB) 1383 into law, which established methane emission reduction targets for the state, and includes significant requirements associated with local jurisdictions' procurement of organic waste products and recycled content paper products.

Specifically in the area of organic waste, cities are required to annually procure a quantity of recovered organic waste products (e.g. compost, mulch, renewable gas, or electricity from biomass conversion) that meets or exceeds their current annual recovered organic waste product procurement target. SB 1383's implementation Administrative Regulations ("Regulations") require cities that choose to procure mulch as a means of satisfying their procurement requirements to set specific standards for that mulch by ordinance or other enforceable mechanisms, such as a contract. In addition to the procurement of organic waste products, SB 1383 builds upon existing laws that require jurisdictions to purchase products that contain a minimum recycled content, and adds additional requirements on product recyclability and recordkeeping.

SB 1383 requires jurisdictional compliance with recycled-content paper procurement requirements for two categories: printing and writing paper, and paper products. This requires the City of Buena Park to purchase recycled products instead of non-recycled products whenever recycled products are available at the same or lesser total cost than non-recycled items, if suitability and quality are equal. The Regulations also mandate the City to require the businesses from which it purchases paper products to certify in writing the minimum percentage of post-consumer material in its paper products sold or offered to the jurisdiction.

SB 1383's Regulations also require local jurisdictions maintain detailed records and annual reports demonstrating compliance with procurement mandates. The City is required to maintain records and documentation, including copies of receipts (or other proof of purchases) to show the City has purchased paper meeting the specified recycled content standard, as well as the organic waste procurement target. California's Department of Resources Recycling and Recovery (CalRecycle) has the ability to assess fines ranging from $500 to $10,000 per day for noncompliance, depending on the severity of the violation. Upon request by CalRecycle, the City shall provide access to its records within ten business days.

On June 1, 2022, City Manager France approved the adoption of an Environmentally Preferable Purchasing Policy (EPPP) for Buena Park. (Attachment 2).The purpose of the EPPP is to promote and expand the organization's usage of environmentally friendly goods and services. This entails purchasing and utilizing goods and services that minimize adverse environmental impacts during their manufacture, use, transportation, packaging, and disposal, as well as their potential for recycling or reuse.

Given the new procurement targets and standards established by SB 1383's Regulations, it is appropriate to amend the City's current EPPP. City staff have prepared a draft update to the EPPP intended to aid the City with all purchasing decisions. The proposed policy update is attached for the City Council's consideration (Attachment 1), and not only complies with SB 1383 but also encourages environmentally and sustainably preferable purchasing across all City departments, saving resources, preventing environmental degradation, and lowering greenhouse gas emissions.

The policy updates will support the City's compliance with the Regulations in the areas of organic waste product procurement and recycled-content paper requirements. Beyond SB 1383 compliance, an additional update was incorporated into the Policy to address City facilities ceasing the procurement of products made of polystyrene.

City staff shared proposed revisions to the Policy with the Purchasing Manager and Sustainability Manager. Although procurement is decentralized across City Departments, many current purchases meet the recycled-content paper product requirements. For example, all bulk paper ordered for City Hall is supplied by a vendor that meets these requirements. Since this Policy will be adopted by the City Council, all City employees will be required to follow it. Adopting the revisions to the EPPP will help the City comply with SB 1383 Regulations, promote healthier City facilities, enable coordinated and cost-effective purchasing, and demonstrate to the public and private sectors that green purchasing practices are feasible, affordable, CO2-efficient, and visually appealing, all while benefiting the environment.

BUDGET IMPACT

The requirements of this EPPP update will have fiscal impacts to the City, but the magnitude of those impacts are unknown at this time. It is anticipated that there are no additional costs to the City for procuring recycled content paper products and printing and writing paper. The City will not incur additional product tracking and reporting costs related to procurement, as the City utilizes internal staff for reporting. City Purchasing, Public Works, and Sustainability staff are responsible for reporting and implementation.

Attachments

EPPP Admin. Memo. DRAFT_09.02.25.pdf

EPPP_signed_Original.pdf

ADMINISTRATIVE MEMORANDUM

SUBJECT				1 OF 22
TITLE	ENVIRONMENTALLY PREFERABLE PURCHASING POLICY			
SECTION NO.	INDEX NO.	ISSUE DATE	REVISION DATE	CITY MANAGER APPROVAL
300	23	06/01/22	09/06/25	

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DRAFT

References:

Guidelines for Implementation of the City of Buena Park Water Efficient Landscape Ordinance:
https://www.dropbox.com/scl/fi/x4ut54c6zlpkthnsws0j4/MWELO_BP_LandscapeOrdinance.pdf?rlkey=w07wwf1e3d2si3uawx1qkggqt&dl=0

Chapter 13.20 (Water Efficient Landscaping) of the Buena Park Municipal Code: https://ecode360.com/42923406#42923407

ADMINISTRATIVE MEMORANDUM

SUBJECT				2 OF 22
TITLE	ENVIRONMENTALLY PREFERABLE PURCHASING POLICY			
SECTION NO.	INDEX NO.	ISSUE DATE	REVISION DATE	CITY MANAGER APPROVAL
300	23	06/01/22	09/06/25	

Section 1. Purpose

Environmentally preferred purchasing means products or services that have a reduced effect on human health and the environment when compared to competing products or services that serve the same purpose. Environmentally preferred purchasing considers both cost and the environmental impacts of a product or service. The success of an environmentally preferred purchasing program is dependent on the collective effort and commitment of all City staff who are involved with the procurement of goods and services.

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The purpose of this policy is to support the purchase of recycled and environmentally preferred products to minimize environmental impacts relating to City work. The Purchasing Division recognizes City of Buena Park employees can make a difference in favor of environmental quality and the goal of this Environmentally Preferable Purchasing Policy ("EPPP" or simply "policy") is to prompt all City staff involved in the procurement of goods and services to use environmental responsibility as a factor in their purchasing decisions.

This EPPP has been updated to comply with State requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383 procurement regulations), which requires the procurement of a specified amount of Recovered Organic Waste Products to support Organic Waste disposal reduction targets and markets for products made from recycled and recovered Organic Waste materials, and to purchase Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper.

Section 2. Scope

This EPPP addresses procurement of:

- Office supplies/equipment
- Cleaning and landscaping supplies
- Water and energy conservation products
- Printing and mail supplies, including paper products
- Mulch or compost for landscaping projects

- Recycled-content organic waste products, such as renewable natural gas and electricity from biomass derived materials

These products will be purchased using the guidance and certification of: The United States Environmental Protection Agency (USEPA); Green Seal; Energy Star; The United States Department of Agriculture (USDA); Electronic Products Environmental Assessment Tool (EPEAT); Forest Stewardship Council (FSC); and CalRecycle.

Section 3. Policy

3.1 Environmentally Preferable Purchasing Policy

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In addition to applicable procurement procedures and formalities required by federal, state, or City laws or regulations, the City will make purchasing decisions that are both fiscally and environmentally responsible. Goods and services should be selected in a manner that reduces resource consumption and waste, promotes opportunities to lesser advantaged segments of the community, performs adequately, and promotes human health and well-being.

Environmental factors to be considered in procurements include but are not limited to:

A. Goods and services which can be manufactured, used, and disposed of in an environmentally responsible way

B. Manufactured with a high recycled content

C. Recycled or reused

D. Lower energy usage/cost of operating equipment prior to purchase

E. Employ suppliers that are committed to environmental improvement

F. Reduced ‘whole life’ costs and impacts when assessing equipment

G. Include Recovered Organic Waste Products, where possible

H. Avoiding volatile organic compounds or harsh solvents/abrasives when possible

Fiscal factors to be considered in procurements include but are not limited to:

A. Lowest total cost

B. Leveraging City buying power

C. Impact on staff time and labor

D. Long-term financial/market changes

E. Technological advances in a rapidly changing market

General considerations in selecting goods and services for purchase include but are not limited to:

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- Using, where feasible, products that perform and have the least damaging/most beneficial environmental impact, including new environmentally preferred products, reusable products, recycled content, and recycled products.

- Given the City's role as a major purchaser of goods and services, seeking opportunities to encourage and influence markets for environmentally preferable products through employee education, supporting pilot testing of potential new products, adopting innovative product standards and specifications and contracts, leveraging city-wide buying expertise, and embarking on cooperative ventures with other jurisdictions.

- Using, and requiring City contractors and consultants to use, products manufactured with the maximum practicable amount of recovered material, especially post-consumer material, such as energy efficiency and green products, alternative fueled vehicles and equipment, or recycled paper products and office supplies.

3.2 Recovered Organic Waste Procurement Target

City will annually procure for use or giveaway a quantity of Recovered Organic Waste Products that meets or exceeds its Annual Recovered Organic Waste Product Procurement Target through the implementation of this policy. Products must meet the following criteria to be eligible for meeting the Annual Recovered Organic Waste Product Procurement Target:

1. SB 1383-eligible Compost

2. SB 1383 Eligible Mulch
3. Renewable Gas (in the form of transportation fuel, electricity, or heat)
4. Electricity Procured from Biomass Conversion

Section 4. General Responsibilities of City Departments

A. Evaluate recycled or environmentally preferred product options to determine the extent to which the product may be practicably used by the department

B. Ensure that City contracts require recycled and environmentally preferred products whenever practicable.

C. Ensure that all printing uses recycled paper and bears the chasing arrow logo or other imprint identifying it as such; follow Forest Stewardship Council guidelines.

D. Work to ensure that requests for bids and proposals require contractors and consultants use recycled paper and both sides of the paper sheets whenever practicable.

E. Use both sides of paper sheets whenever practicable in printing and copying.

F. Develop, evaluate, and maintain information about environmentally preferred and/or recycled products containing the maximum practical amount of recycled materials. Cross-feed information to other departments/divisions when potential use of a product exists.

G. Develop, evaluate, and maintain information about environmentally preferred and/or recycled products containing the maximum practical amount of recycled materials that may be used in place of products containing polystyrene. Cross-feed information to other departments/divisions when potential use of a product exists

H. Develop specifications used in public bidding aimed at eliminating barriers to purchasing recycled content products, such as outdated or overly stringent products specifications and specifications not related to product performance

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I. Ensure that procurement documents require environmentally preferred alternatives whenever practical

J. Educate and promote this policy through appropriate staff and maintain documentation of successes, pitfalls, changes, etc.

K. Track all receipts and documentation for products and services that align with this policy.

4.1 SB 1383 Procurement Requirements for City Departments

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A. Compost and SB 1383 Eligible Mulch procurement. Divisions and departments responsible for landscaping maintenance, renovation, or construction shall:

1. When available and practicable, use Compost and SB 1383 Eligible Mulch produced from recovered Organic Waste for landscaping maintenance, renovation, or construction, subject to quality standards and criteria specified. SB 1383 Eligible Mulch used for land application must meet or exceed the physical contamination, maximum metal concentration and pathogen density standards specified in 14 CCR Section 17852(a)(24.5)(A)(1) through (3).

2. Comply with the Municipal Code Title 13, Chapter 13.30 when using Compost and SB 1383 Eligible Mulch and the applications are subject to the City's Model Water Efficient Landscaping Ordinance.

3. Keep records, including invoices or proof of Recovered Organic Waste Product procurement (either through purchase or acquisition), and submit records to the Recordkeeping Designee, upon completion of the project. Records shall include:

   a) General procurement records including:

      i) General description of how and where the product was used and applied, if applicable;

      ii) Source of product, including name, physical location, and contact information for each entity, operation, or facility from whom the Recovered Organic Waste Products were procured;

iii) Type of product;

iv) Quantity of each product or products; and,

v) Invoice or other record demonstrating purchase or procurement.

b) Keep records of the Compost and SB 1383 Eligible Mulch provided to residents through giveaway events or other types of distribution methods. Records shall be maintained and submitted to the Recordkeeping Designee in accordance with the requirements specified in this policy.

c) For procurement of SB 1383 Eligible Mulch, maintain an updated copy of the ordinance or enforceable mechanism(s) requiring that the mulch procured by the City or Direct Service Provider meets the land application standards specified in 14 CCR Section 18993.1.

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4. When Procurement of Recovered Organic Waste Products occurs through a Direct Service Provider, enter into a written contract or agreement or execute a purchase order with enforceable provisions that includes: (i) definitions and specifications for SB 1383 Eligible Mulch, Compost, Renewable Gas, and/or Electricity Procured from Biomass Conversion; and, (ii) an enforcement mechanism (e.g., termination, liquidated damages) in the event the Direct Service Provider is not compliant with the requirements. A Direct Service Provider Agreement for Procurement of Recovered Organics Waste Products is not required if all of the following are met:

   a) The use of the recovered organic waste product by any entity is a result of the City's adoption or enforcement of ordinances, regulations, resolutions, or policies.

   b) The City complied with all other recordkeeping and reporting requirements related to procurement targets, including verification, as determined by the record-keeping designee, that an entity is procuring on behalf of the jurisdiction.

   c) The recovered organic waste product is not applied to the recovered organic waste product procurement target of another jurisdiction.

B. Renewable Gas Procurement (used for fuel for transportation, electricity, or heating applications). For Renewable Gas procurements the City shall:

1. Procure Renewable Gas made from recovered Organic Waste for transportation fuel, electricity, and heating applications to the degree that it is appropriate and available, for purposes of helping meet the Annual Recovered Organic Waste Product Procurement Target, which requires compliance with criteria specified in 14 CCR Section 18993.1.

2. Keep records for the amount of Renewable Gas procured and used and submit records to the Recordkeeping Designee on a quarterly schedule. The quarterly schedule shall be as follows: Renewable Gas records are to be provided to the Recordkeeping Designee by April 15 for January 1 through March 31, July 15 for April 1 through June 30, October 15 for July 1 through September 30, and January 15 for October 1 through December 31. If the quarterly amounts submitted are estimates, the final recorded amount must be provided to the Recordkeeping Designee on January 31 annually.

3. If procuring Renewable Gas from a POTW, City shall:

   a. Annually verify that the Renewable Gas from the POTW complies with the requirements specified in 14 CCR Section 18993.1(h), including, but not limited to the exclusion in 14 CCR Section 17896.6(a)(1) and the items listed within this Section.

   b. Annually receive a record from the POTW documenting the tons of Organic Waste received by the POTW from: (i) a compostable material handling operation or facility as defined in 14 CCR Section 17852(a)(12), other than a chipping and grinding operation or facility as defined in 14 CCR Section 17852(a)(10), that is permitted or authorized under 14 CCR Division 7; (ii) transfer/processing facility or transfer/processing operation as defined in 14 CCR Sections 17402(a)(30) and (31), respectively, that is permitted or authorized under 14 CCR Division 7; or (iii) a solid waste landfill as defined in Public Resources Code Section 40195.1 that is permitted under 27 CCR Division 2.

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c. Annually receive documentation from the POTW of the percentage of biosolids that the POTW produced and transported to activities that constitute landfill disposal in order to demonstrate that the POTW transported less than twenty-five percent (25%) of the biosolids it produced to activities that constitute landfill disposal. For the purposes of this policy, landfill disposal is defined pursuant to 14 CCR Section 18983.1(a) and includes final disposition at a landfill; use of material as alternative daily cover or alternative intermediate cover at a landfill, and other dispositions not listed in 14 CCR Section 18983.1(b). Alternative daily cover or alternative intermediate cover are defined in 27 CCR Sections 20690 and 20700, respectively.

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d. Annually receive documentation that the POTW receives vehicle-transported solid waste that is an anaerobically digestible material for the purpose of anaerobic co-digestion with POTW treatment plant wastewater to demonstrate that the POTW meets the requirement of 14 CCR Section 18993.1(h)(2).

e. Submit these records to the Recordkeeping Designee on an annual basis, not to exceed thirty (30) days from receipt of notification from the POTW.

C. Electricity Procured from Biomass Conversion (whenever practicable). For Electricity Procured from Biomass Conversion the City shall:

1. Procure electricity from a biomass conversion facility that receives feedstock from a composting facility, transfer/processing facility, a solid waste landfill, and/or receives feedstock from the generator or employees on behalf of the generator of the Organic Waste and to the degree that it is available and practicable for the City and to help meet the Annual Recovered Organic Waste Product Procurement Target, which requires compliance with criteria specified in 14 CCR Section 18993.1.

2. Maintain records and conduct the following recordkeeping activities:

a. Keep records in the same manner indicated in Section 4.1.A.3 of this policy for the amount of Electricity Procured from Biomass Conversion facilities, including the general procurement record information.

b. Receive written notification by an authorized representative of the biomass conversion facility certifying that biomass feedstock was received from a permitted solid waste facility identified in 14 CCR Section 18993.1(i).

c. Provide these records to the Recordkeeping Designee.

4.2 Polystyrene Prohibition for City Departments

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City shall not procure products made from polystyrene except as no reasonable alternative exists:

A. City departments shall procure alternate products in place of products made from polystyrene.

B. Keep records, including invoices demonstrating procurement (either through purchase or acquisition) of products purchased in place of products made from polystyrene, and submit records to the Recordkeeping Designee.

4.3 Purchasing Division Responsibilities

A. Provide departments with information to facilitate their evaluation and purchase of designated products and inform them of their responsibilities under this policy

B. Revise minimum content standards as necessary to ensure that designated products contain the maximum practicable amount of recovered material and are consistent with guidelines and regulations promulgated by the United States Environmental Protection Agency, the State of California, and other federal and state agencies

C. Ensure that environmentally preferable products are designated whenever practicable

D. Assign appropriate personnel to evaluate each designated product to determine the extent to which it may be practicably used by the department and its contractors

E. Seek opportunities to cooperate with other jurisdictions to enhance markets for environmentally preferred products, to obtain favorable prices, and to reduce waste packaging and product by combining purchases/contracting for the same or similar products and promoting the use of recycled content products, recyclable products, and other environmentally preferred products to a potential vendor to the City by publicizing their availability

F. Encourage vendors to offer alternative environmentally friendly products in their offerings to the City

G. Ensure that environmentally preferable paper products such as 30% post-consumer recycled content paper is used when providing print services to the various City departments or include FSC certification fiber to preserve forest lands made with process chlorine-free (PCF) or elemental chlorine free (ECF) pulps uncoated papers; coated papers yield very little recyclable fiber

H. Ensure products containing or made from polystyrene ae not purchased

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4.4 Requirements for Direct Service Providers

A. Direct Service Providers of landscaping maintenance, renovation, and construction shall comply with the requirements of Section 4.1.A(1)-(3), inclusive, of this policy.

B. Direct Service Provider of Organic Waste collection services, including the City's contracted solid waste and recycling hauler, shall:

1. Provide a specified quantity of Compost or SB 1383 Eligible Mulch to City and its customers via periodic "giveaways" as specified in franchise agreement and/or letter agreements.

2. Keep and provide records to the City of the following:

   a. Dates provided

   b. Source of product including name, physical location and contact information for each entity, operation or facility from whom the Recovered Organic Waste Products were procured;

c. Type of product;

d. Quantity provided; and

e. Invoice or other record or documentation demonstrating purchase, procurement, or transfer of material to giveaway location.

C. Renewable Gas procurement by Direct Service Providers

1. Direct Service Providers transporting solid waste, organic materials, and/or recyclable materials shall procure a certain percent of their fuel as Renewable Gas if required to do so in RFPs and RFQs released by the City for such services or as required by permit, license, written agreement, or written contract with the City.

2. Departments releasing RFPs and RFQs for contractors that procure fuel in the course of their services to the City shall include a 10 percent (10%) price preference to contractors that propose to use the amount or percentage of Renewable Gas specified in the RFP or RFQ to be eligible for said price preference. Such use, if it occurs, shall be documented in a written contract or agreement.

3. If Renewable Gas made from recovered Organic Waste is used by Direct Service Providers, Direct Service Providers shall submit the information listed in Section 4.3.B.2.a-e on a schedule to be determined by the City, but not less than annually to the Recordkeeping Designee.

4. Renewable Gas used by Direct Service Providers under Sections 4.3.C. shall comply with the criteria specified in 14 CCR Section 18993.1.

Section 5. SB 1383 Recycled-content Paper Procurement

5.1 Requirements for City Departments

A. Comparable or more favorable pricing: If the fitness and quality of Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper are equal to that of non-recycled items, all departments shall purchase Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper that

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consists of at least thirty percent (30%), by fiber weight, postconsumer fiber, whenever available at the same or a lesser total cost than non-recycled items, consistent with the requirements of the Public Contracts Code, Sections 22150 through 22154 and Sections 12200 and 12209, as amended.

B. All Paper Products and Printing and Writing Paper shall be eligible to be labeled with an unqualified recyclable label as defined in Title 16 Code of Federal Regulations Section 260.12 (2013).

C. Provide records to the Recordkeeping Designee of all Paper Products and Printing and Writing Paper purchases on a schedule to be determined by Recordkeeping Designee (both recycled-content and non-recycled content, if any is purchased) made by a department or employee. Records shall include a copy of the invoice or other documentation of purchase, written certifications as required for recycled-content purchases, vendor name, purchaser name, quantity purchased, date purchased, and recycled content (including products that contain none), and if non-Recycled-Content Paper Products and/or non-Recycled-Content Printing and Writing Paper are provided, include a description of why Recycled-Content Paper Products and/or Recycled-Content Printing and Writing Paper were not provided.

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5.2 Requirements for Vendors

A. All vendors that provide Paper Products (including janitorial Paper Products) and Printing and Writing Paper to City shall:

1. If fitness and quality are equal, provide Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper that consists of at least 30 percent, by fiber weight, postconsumer fiber instead of non-recycled products whenever recycled Paper Products and Printing and Writing Paper are available at the same or lesser total cost than non-recycled items or at a total cost of no more than 10% of the total cost for non-recycled items.

2. Provide Paper Products and Printing and Writing Paper that meet Federal Trade Commission recyclability standard as defined in 16 Code of Federal Regulations (CFR) Section 260.12 (2013).

3. Certify in writing, under penalty of perjury, the minimum percentage of postconsumer material in the Paper Products and Printing and Writing Paper offered or sold to the City. This certification requirement may be waived if the

percentage of postconsumer material in the Paper Products, Printing and Writing Paper, or both can be verified by a product label, catalog, invoice, or a manufacturer or vendor internet website.

4. Certify in writing, on invoices or receipts provided, that the Paper Products and Printing and Writing Paper offered or sold to the City is eligible to be labeled with an unqualified recyclable label as defined in 16 Code of Federal Regulations (CFR) Section 260.12 (2013).

5. Provide records to the Recordkeeping Designee, in accordance with the City's Recycled-Content Paper procurement policy(ies) of all Paper Products and Printing and Writing Paper purchases within thirty (30) days of the purchase (both recycled-content and non-recycled content, if any is purchased) made by any division or department or employee of the City. Records shall include a copy (electronic or paper) of the invoice or other documentation of purchase, purchaser name, quantity purchased, date purchased, and recycled content (including products that contain none), and if non-recycled content Paper Products or Printing and Writing Papers are provided, include a description of why Recycled-Content Paper Products or Printing and Writing Papers were not provided.

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Section 6. Recordkeeping Responsibilities

A. Each department and will select an employee to act as the Recordkeeping Designee that will be responsible for obtaining records pertaining to Procurement of Recovered Organic Waste Products and Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper for that department.

B. The Recordkeeping Designee will do the following to track Procurement of Recovered Organic Waste Products, Recycled-Content Paper Products, and Recycled-Content Printing and Writing Paper:

1. Collect and collate copies of invoices or receipts (paper or electronic) or other proof of purchase that describe the procurement of Printing and Writing Paper and Paper Products, including the volume and type of all paper purchases; and, copies of certifications and other required verifications from all departments and/or divisions procuring Paper Products and Printing and Writing Paper (whether or not they contain recycled content) and/or from the

vendors providing Printing and Writing Paper and Paper Products. These records must be kept as part of City's documentation of its compliance with 14 CCR Section 18993.3.

2. Collect and collate copies of invoices or receipts or documentation evidencing procurement from all departments and divisions procuring Recovered Organic Waste Products and invoices or similar records from vendors/contractors/others procuring Recovered Organic Waste Products on behalf of the City to develop evidence of City meeting its Annual Recovered Organic Waste Product Procurement Target. These records must be kept as part of the City's documentation of its compliance with 14 CCR Section 18993.1.

3. Collect, collate, and maintain documentation submitted by the City, Direct Service Providers, and/or vendors, including the information reported to the Recordkeeping Designee in accordance with this policy.

4. Compile an annual report on the City's direct procurement, and vendor/other procurement on behalf of the City, of Recovered Organic Waste Products, Recycled-Content Paper Products, and Recycled-Content Printing and Writing Paper, consistent with the recordkeeping requirements contained in 14 CCR Section 18993.2 for the Annual Recovered Organic Waste Product Procurement Target and 14 CCR Section 18993.4 for Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper procurement. This report shall be made available to the City's responsible entity for compiling the annual report to be submitted to CalRecycle (which will include a description of compliance on many other SB 1383 regulatory requirements) pursuant to 14 CCR Division 7, Chapter 12, Article 13.

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Section 7. Green Markets Initiative

Nothing in the EPPP shall be construed as requiring a department to procure products that perform inadequately for their intended use or are unavailable at a reasonable price within a reasonable period of time. Nothing contained in this policy shall preclude departments from requiring recycled material content as a bid specification. However, it is strongly encouraged for departments to utilize products that are environmentally friendly, recycled, and/or beneficial to the environment.

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Section 8. Definitions

The capitalized works and phrases used in this policy have the meaning set forth below:

A. **"Annual Recovered Organic Waste Product Procurement Target"** means the amount of Organic Waste in the form of a Recovered Organic Waste Product that the City is required to procure annually under 14 CCR Section 18993.1. This target shall be calculated by multiplying the per capita procurement target, which shall be 0.08 tons of Organic Waste per California resident per year, times the City's residential population using the most recent annual data reported by the California Department of Finance. Annually, CalRecycle will provide notice to each City of its Annual Recovered Organic Waste Product Procurement Target by posting such information on CalRecycle's website and providing a written notice directly to the City.

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B. **"Compost"** means the product resulting from the controlled biological decomposition of organic solid wastes that are source-separated from the municipal solid waste stream or which are separated at a centralized facility or as otherwise defined in 14 CCR Section 17896.2(a)(4). Compost eligible for meeting the Annual Recovered Organic Waste Product Procurement Target must be produced at a compostable material handling operation or facility permitted or authorized under 14 CCR Chapter 3.1 of Division 7 or produced at a large volume in-vessel digestion facility that composts on-site as defined and permitted under 14 CCR Chapter 3.2 of Division 7. Compost shall meet the State's composting operations regulatory requirements.

C. **"Contractor**" means any person, group of persons, consultant, designing architect, association, partnership, corporation, or other business entity (including a supplier) that has a contract with the City of Buena Park or serves in a subcontracting capacity with an entity having a contract with the City of Buena Park for the provision of goods or services.

D. **"Designated Products**" means recycled and environmentally preferable products and materials designated by the Purchasing Division and all City departments pursuant to this policy.

E. **"Direct Service Provider"** means a person, company, agency, district, or other entity that provides a service or services to the City pursuant to a contract or other written agreement or as otherwise defined in 14 CCR Section 18982(a)(17).

F. **"Electricity Procured from Biomass Conversion"** means electricity generated from biomass facilities that convert recovered Organic Waste, such as wood and pruning from the municipal stream, into electricity. Electricity procured from a biomass conversion facility may only count toward the City's Annual Recovered Organic Waste Product Procurement Target if the facility receives feedstock directly from certain permitted or authorized compostable material handling operations or facilities, transfer/processing operations or facilities, or landfills, as described in 14 CCR Section 18993.1(i).

G. **"Environmentally Preferred Products**" means products that have a lesser or reduced effect on human health and the environment when compared with competing products that serve the same purpose. This comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, or disposal of the product.

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H. **"Minimum Content Standards**" means standards maintained by the Purchasing Agency and the respected department specifying the minimum level of recovered material and/or post-consumer material necessary for designated products to qualify as recycled products.

I. **"Organic Waste"** means solid wastes containing material originated from living organisms and their metabolic waste products including, but not limited to, food, yard trimmings, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges, or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined in 14 CCR Section 18982(a)(4) and 14 CCR Section 18982(a)(16.5), respectively.

J. **"Paper Products"** include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, and toweling; or as otherwise defined in 14 CCR Section 18982(a)(51).

K. "**Polystyrene"** means and includes blown polystyrene and expanded and extruded forms (sometimes called Styrofoam, a Dow Chemical Co. trademarked form of polystyrene foam insulation), which are thermoplastic petrochemical materials utilizing a styrene monomer and processed by any number of techniques, including, without limitation, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding and extrusion-blown molding (extruded foam polystyrene). Polystyrene

foam is generally used to make cups, bowls, plates, trays, clamshell containers, meat trays, egg cartons, and ice chests.

L. **"Printing and Writing Papers"** include, but are not limited to, copy, xerographic, watermark, cotton fiber, offset, forms, computer printout paper, white wove envelopes, manila envelopes, book paper, note pads, writing tablets, newsprint, and other uncoated writing papers, posters, index cards, calendars, brochures, reports, magazines, and publications; or as otherwise defined in 14 CCR Section 18982(a)(54).

M. **"Pre-consumer material"** or "**by-products"** are generated after the manufacture of a product is completed, but before the product has reached the end-use consumer. Examples of pre-consumer recovered materials include obsolete inventories of finished goods, rejected unused stock, and paper wastes generated during printing, cutting, and other converting operations.

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N. **"Post-consumer recycled materials"** are finished products that have served the intended use and would normally be disposed of as solid waste. "Post-consumer material" is a part of the broader category of "recovered material." Examples of post-consumer recovered materials include old newspapers, office paper, yard waste, steel, glass, aluminum cans, plastic bottles, oil, asphalt, concrete, and tires.

O. **"Practicable**" means satisfactory in performance and available at a fair and reasonable price.

P. **"Procurement of Recovered Organic Waste Products"** shall mean purchase or acquisition (e.g., free delivery or free distribution from a hauler or other entity via a written agreement or contract), and end use by the City or others. The City's Annual Recovered Organic Waste Product Procurement Target can be fulfilled directly by the City or by Direct Service Providers through written contracts or agreements for the Procurement of Recovered Organic Waste Products at the City's behest.

Q. "**Publicly-Owned Treatment Works"** or "**POTW**" has the same meaning as in Section 403.3(r) of Title 40 of the Code of Federal Regulations.

R. **"Recordkeeping Designee"** means the public employee appointed by the City Manager or their designee to track procurement and maintain records of Recovered Organic Waste Product procurement efforts both by the City and others, if applicable, as required by 14 CCR, Division 7, Chapter 12, Articles 12 and 13.

S. **"Recovered Organic Waste Products"** means products made from California, landfill-diverted recovered Organic Waste processed at a permitted or otherwise authorized operation or facility, or as otherwise defined in 14 CCR Section 18982(a)(60). Products that can be used to meet the Annual Recovered Organic Waste Product Procurement Target shall include Compost, SB 1383 Eligible Mulch, Renewable Gas from an in-vessel digestion facility, and Electricity Procured from Biomass Conversion as described herein and provided that such products meet the requirements of 14 CCR, Division 7, Chapter 12, Article 12.

T. **"Recycled material"** is waste and by-products that have been recovered or diverted from the solid waste stream and that can be utilized in place of raw material in the manufacturing of a product. Recycled materials may consist of materials derived from post-consumer waste, manufacturing waste, industrial scrap, agricultural waste, and other items, all of which can be used in the manufacture of new products.

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U. **"Recyclability"** means that the Paper Products and Printing and Writing Paper offered or sold to the City are eligible to be labeled with an unqualified recyclable label as defined in 16 Code of Federal Regulations Section 260.12 (2013).

V. **"Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper"** means such products that consist of at least thirty percent (30%), by fiber weight, postconsumer fiber, consistent with the requirements of Sections 22150 to 22154 and Sections 12200 and 12209 of the Public Contract Code, and as amended.

W. **"Recovered Material"** means waste material and by-products which have been recovered or diverted from solid waste, but do not include those materials and by-products generated from, and commonly reused within, an original manufacturing process.

X. "**Renewable Gas**" means gas derived from Organic Waste that has been diverted from a landfill and processed at an in-vessel digestion facility that is permitted or otherwise authorized by 14 CCR to recover Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(62).

Y. "**SB 1383**" means Senate Bill 1383 of 2016 approved by the Governor on September 19, 2016, which added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652)

to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a statewide effort to reduce emissions of short-lived climate pollutants, as amended, supplemented, superseded, and replaced from time to time.

Z. "**SB 1383 Eligible Mulch**" means mulch eligible to meet the Annual Recovered Organic Waste Product Procurement Target, pursuant to 14 CCR Chapter 12 of Division 7. This SB 1383 Eligible Mulch shall meet the following conditions for the duration of the applicable procurement compliance year, as specified by 14 CCR Section 18993.1(f)(4):

1. Produced at one of the following facilities:

   i. A compostable material handling operation or facility as defined in 14 CCR Section 17852(a)(12), that is permitted or authorized under 14 CCR Division 7, other than a chipping and grinding operation or facility as defined in 14 CCR Section 17852(a)(10);

   ii. A transfer/processing facility or transfer/processing operation as defined in 14 CCR Sections 17402(a)(30) and (31), respectively, that is permitted or authorized under 14 CCR Division 7; or

   iii. A solid waste landfill as defined in Public Resources Code Section 40195.1 that is permitted under 27 CCR Division 2.

2. Meet or exceed the physical contamination, maximum metal concentration, and pathogen density standards for the land application specified in 14 CCR Sections 17852(a)(24.5)(A)1 through 3.

AA. "**SB 1383 Regulations**" or "SB 1383 Regulatory" means or refers to, for the purposes of this policy, the Short-Lived Climate Pollutants (SLCP): Organic Waste Reductions regulations developed by CalRecycle and adopted in 2020 that created Chapter 12 of 14 CCR, Division 7 and amended portions of regulations of 14 CCR and 27 CCR.

BB. "**State**" means the State of California.

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Environmentally preferred purchasing means products or services that have a reduced effect on human health and the environment when compared to competing products or services that serve the same purpose. Environmentally preferred purchasing considers both cost and the environmental impacts of a product or service.

The success of an environmentally preferred purchasing program is dependent on the collective effort and commitment of all City staff who are involved with the procurement of goods and services.

ORIGINAL

PURPOSE

The purpose of this policy is to support the purchase of recycled and environmentally preferred products in order to minimize environmental impacts relating to City work. The Purchasing Division recognizes that City of Buena Park employees can make a difference in favor of environmental quality. The aim of the Environmentally Preferable Purchasing (EPP) Policy is to prompt all City staff involved in the procurement of goods and services to use environmental responsibility as a factor in their purchasing decisions.

The Environmentally Preferable Purchasing Policy addresses the following:

- Office supplies/equipment
- Cleaning and landscaping supplies
- Water and energy conservation products
- Printing and mail supplies, including paper products

These preferred products will be purchased using the guidance and certification of the following organizations:

- The United States Environmental Protection Agency (USEPA)
- Green Seal
- Energy Star

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- The United States Department of Agriculture (USDA)
- Electronic Products Environmental Assessment Tool (EPEAT)
- Forest Stewardship Council (FSC)

DEFINITIONS

Contractor means any person, group of persons, consultant, designing architect, association, partnership, corporation, or other business entity (including a supplier) that has a contract with the City of Buena Park or serves in a subcontracting capacity with an entity having a contract with the City of Buena Park for the provision of goods or services.

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Designated Products means recycled and environmentally preferable products and materials designated by the Purchasing Division and all City departments pursuant to this policy.

Environmentally Preferred Products means products that have a lesser or reduced effect on human health and the environment when compared with competing products that serve the same purpose. This comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, or disposal of the product.

Minimum Content Standards means standards maintained by the Purchasing Agency and the respected department specifying the minimum level of recovered material and/or post-consumer material necessary for designated products to qualify as recycled products.

Post-Consumer Material means a material or finished product that has served its intended use and has been discarded for disposal or recovery, having completed its life as a consumer item. "Post-consumer material" is a part of the broader category of "recovered material".

Practicable means satisfactory in performance and available at a fair and reasonable price.

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Recovered Material means waste material and by-products which have been recovered or diverted from solid waste, but do not include those materials and by-products generated from, and commonly reused within, an original manufacturing process.

Recycled Paper means paper meeting the City of Buena Park's minimum 30% post-consumer recycled content.

Recycled Product means a product manufactured using recovered material and meeting the City of Buena Park's Minimum Recycled Content Standards

Recycling means the processing of used or waste material so that it can be used again, instead of being wasted.

ORIGINAL

POLICY

The City shall acquire its goods and services in a manner that complies with federal, state, City laws and other requirements (e.g. City resolutions, ordinances). The City shall purchase and use materials, products and services which are fiscally responsible, reduce resource consumption and waste, promote opportunities to lesser advantaged segments of the community, perform adequately, and promote human health and well-being.

Environmental factors to be considered in selecting products with provisions about specific chemicals (e.g. avoiding volatile organic compounds or harsh solvents/abrasives when possible) to include the following:

- Goods and services which can be manufactured, used, and disposed of in an environmentally responsible way
- Manufactured with a high recycled content
- Recycled or reused
- Lower energy usage/cost of operating equipment prior to purchase
- Employ suppliers that are committed to environmental improvement

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- Reduced 'whole life' costs and impacts when assessing equipment

Fiscal factors to be considered include but are not limited to the following:

- Lowest total cost
- Leveraging City buying power
- Impact on staff time and labor
- Long-term financial/market changes
- Technological advances in a rapidly changing market

ORIGINAL

City departments shall use, where feasible, products that perform and have the least damaging/most beneficial environmental impact, including new environmentally preferred products, reusable products, recycled content, and recycled products. Recognizing the City's role as a major purchaser of goods and services, the City shall seek opportunities to encourage and influence markets for environmentally preferable products through employee education, supporting pilot testing of potential new products, adopting innovative product standards and specifications and contracts, leveraging City-wide buying expertise, and embarking on cooperative ventures with other jurisdictions. All departments shall use, and require their contractors and consultants to use, products manufactured with the maximum practicable amount of recovered material, especially post-consumer material. Several contracts have been awarded which provide energy efficiency and green products, such as alternative fueled vehicles and equipment, recycled paper products, and office supplies.

DEPARTMENT RESPONSIBILITIES

- Evaluate each recycled or environmentally preferred product to determine the extent to which the product may be practicably used by the department.
- Ensure that contracts issued by City departments require recycled and environmentally preferred products whenever practicable.
- Ensure that all printing by departments use recycled paper and bears the chasing arrow logo or other imprint identifying it as such; follow Forest Stewardship Council guidelines.

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- Work to ensure that requests for bids and proposals issued by the City require that contractors and consultants use recycled paper and both sides of the paper sheets whenever practicable.
- Use both sides of paper sheets whenever practicable in printing and copying.
- Develop, evaluate, and maintain information about environmentally preferred and/or recycled products containing the maximum practical amount of recycled materials. Cross-feed information to other departments/divisions when potential use of a product exists.
- Develop specifications used in public bidding aimed at eliminating barriers to purchasing recycled content products, such as outdated or overly stringent product specifications and specifications not related to product performance.
- Ensure that procurement documents issued by the department require environmentally preferred alternatives whenever practical.
- Educate and promote this policy through appropriate staff and maintain documentation of successes, pitfalls, changes, etc.

ORIGINAL

PURCHASING DIVISION RESPONSIBILITIES

- Provide departments with information to facilitate their evaluation and purchase of designated products and inform them of their responsibilities under this policy.
- Revise minimum content standards as necessary to ensure that designated products contain the maximum practicable amount of recovered material and are consistent with guidelines and regulations promulgated by the United States Environmental Protection Agency, the State of California, and other federal and state agencies.
- Ensure that environmentally preferable products are designated whenever practicable.
- Assign appropriate personnel to evaluate each designated product to determine the extent to which it may be practicably used by the department and its contractors.

ADMINISTRATIVE MEMORANDUM

SUBJECT				6 OF 6
ENVIRONMENTALLY PREFERABLE PURCHASING POLICY				
SECTION NO.	**INDEX NO.**	**ISSUE DATE**	**REVISION DATE**	**CITY MANAGER APPROVAL**
300	23	06/01/22		

- Seek opportunities to cooperate with other jurisdictions to enhance markets for environmentally preferred products, to obtain favorable prices, and to reduce waste packaging and product by combining purchases/contracting for the same or similar precuts and promoting the use of recycled content products, recyclable products, and other environmentally preferred precuts to a potential vendor to the City by publicizing their availability.
- Encourage vendors to offer alternative environmentally friendly products in their offerings to the City.
- Ensure that environmentally preferable paper products such as 30% post-consumer recycled content paper is used when providing print services to the various City departments or include FSC certification fiber to preserve forest lands made with process chlorine-free (PCF) or elemental chlorine free (ECF) pulps uncoated papers; coated papers yield very little recyclable fiber.

ORIGINAL

GREEN MARKETS INITIATIVE

Nothing in the EPP Policy shall be construed as requiring a department to procure products that perform inadequately for their intended use or are unavailable at a reasonable price within a reasonable period of time. Nothing contained in this policy shall preclude departments from requiring recycled material content as a bid specification. However, it is strongly encouraged for departments to utilize products that are environmentally friendly, recycled, and/or beneficial to the environment.

September 9, 2025
NEW BUSINESS
Item No. 5A.

City Council Agenda Report

PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC. FOR A NEW PERMITTING AND LAND MANAGEMENT SYSTEM

PREPARED BY	PRESENTED BY
Matt Foulkes, Director of Community and Economic Development	Matt Foulkes, Director of Community and Economic Development
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Matt Foulkes, Director of Community & Economic Development	Aaron France, City Manager

RECOMMENDED ACTION

1) Approve a Professional Services Agreement (PSA) with Edgesoft, LLC to develop and implement a new permitting and land management system, including five years of annual subscription costs for the Community Development and Public Works Departments and Business Licensing in the amount of $893,732; 2) Authorize the City Manager and the City Attorney to make any necessary, non-monetary changes to the agreement; and, 3) Authorize the City Manager and the City Clerk to execute the agreement.

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

Background:

Beginning in 1999, the Community Development, Public Works and Finance Departments utilized a permitting system called Permits Plus to administer and track permits, code enforcement cases, planning entitlements, business licenses, and public works permits. Around 2015, Accela, the parent company of Permits Plus, notified its clients that it will no longer be providing maintenance, updates or support for the Permits Plus software platform. In response to this potential disruption in a critical element of its daily service to the city, the Community Development Department sought out a new permitting and land management system to replace Permits Plus. As a result of the budgetary constraints at that time, Community Development selected a company called ViewPoint Cloud (now OpenGov) to provide permitting and land management services for Planning, Building and Code Enforcement. Public Works and Finance elected to continue to use Permits Plus for their permitting and business license needs.

Community Development went "live" on the ViewPoint Cloud platform in 2016. While this software has generally met the needs of the Planning Division, the Building and Code Enforcement divisions have had ongoing challenges configuring ViewPoint Cloud to meet the needs of City staff as well as the public. These challenges were magnified during the early years of COVID when it became clear that the City needed to make substantial enhancements to its online services and processes. While the Planning Division processes most of its applications and plan reviews online, the Building, Code Enforcement, Business License and Public Works services still rely on a mostly paper-based, in-person process. An updated online permitting and land management system with electronic plan review will streamline the plan submittal, review and permit processes, as well as enhance the business license process, and increase transparency to the public. It will also provide a more efficient way to communicate with project applicants and other agencies. The new online permitting and licensing software will also allow all users to manage data and workflows more efficiently and update the system’s information in real time. Through this new system, the City intends to expand the number of "instant permits" that it will offer, which require little-to-no review by City staff and will allow homeowners and business owners to submit, process, pay for, and print their permits without ever having to leave their home or business.

A request for proposals (RFP) for a new permitting and land management system was released on January 7, 2025, and responses were received from multiple vendors on February 10, 2025. Seven (7) companies submitted proposals (with prices ranging from $371,476 to $787,712 for implementation and the first-year subscription). The following is a list of the companies who submitted proposals:

- EdgeSoft, Inc.
- Avocette
- Mainstar
- OpenGov
- Tyler Technologies
- MCCi
- IK Consulting

The evaluation committee was comprised of representatives from Community Development (Building, Planning, Code Enforcement Divisions), Public Works and Finance, who were responsible for reviewing and evaluating the proposals based on qualifications, proposed team and organization, work plan, and costs. Based on the content of the proposals, the review team narrowed the field of seven to the top four finalists. These four firms were then invited to provide demonstration videos of their product by division for consideration by the evaluation committee. Following the review and scoring of the demonstration videos, additional on-site demonstrations were provided prior to the evaluation committee reaching a final recommended vendor.

The evaluation committee determined that EdgeSoft, Inc. will meet the City's needs within the timeline and budget that have been identified for this project. EdgeSoft has 20 years of experience in California. Some of EdgeSoft's partner cities include Beverly Hills, Burbank, Glendale and Norwalk. The new software runs on Amazon Web Services (AWS) cloud which provides the highest level of security required for government agencies. Planning, Building, Code Enforcement and Public Works inspectors will be able to complete work in the field using mobile devices and the public portal will allow residents, business owners, and contractors to submit applications and pay the associated fees online. Included in the scope of services is a requirement to convert all the historic data currently stored in Permits Plus and OpenGov into the new permitting software. This will provide City staff and the public with a single location to see the complete planning, permitting, business license and inspection history on a property from a single system. Also included in the scope of work is the conversion of the building plan check to an online, electronic plan check process. This will allow applicants to submit electronic plans to the city for review 24/7, saving both customer and staff time and reducing the amount of paper waste generated. The projected timeline for the design, implementation and deployment of the new permitting system is 10-12 months after the project kick-off date.

BUDGET IMPACT

The total amount referenced in the Professional Services Agreement ($893,732) includes not only the initial design and implementation ($477,388), but also the first five years of annual subscription and a 15% contingency for the implementation portion. The design and implementation, including the contingency, are budgeted within the Financial Management and Utility Billing System Replacement Project (Account No. 74-190062-9806). Future annual subscriptions post "go-live" will be budgeted by the City's IT internal service fund and will be processed under separate purchase orders on an annual basis.

Attachments

Professional Services Agreement - LMS System_EdgeSoft_Final

Exhibit A to Professional Services Agreement - Scope of Work, Schedule, Compensation.pdf

CITY OF BUENA PARK
PROFESSIONAL SERVICES AGREEMENT

DATE: September 9, 2025

SERVICES: Design, installation and implementation of a new permitting and land management system for Community Development, Public Works and Finance Departments.

PROJECT: Permitting and Land Management System

PARTIES TO THE AGREEMENT:

"CITY": City of Buena Park, a California Municipal Corporation

City Representative:
Name: Matt Foulkes
Title: Community Development Director
Tel.: 714-562-3610
Email: MFoulkes@BuenaPark.com

"CONSULTANT": Edgesoft, LLC, a Limited Liability Company

Consultant Representative:
Name: Shan Sundar
Title: CEO
Tel.: 310-429-8781
Email: Shan.sundar.212@edgesoftinc.com

SUMMARY OF TERMS:

Start Date: September 9, 2025

End Date: December 31, 2030

Contract Value: $893,732.00

Services a "Public Work": NO [_X__] YES [___] (add "PW Exhibit")

Community Workforce Agreement: NO [_X__] YES [___] (add "CWA Exhibit")

Insurance Approved By Risk Management: NO [___] YES [___]

APPROVED BY: *(select one)*

(___) Department Head
Contract Value ≤ $10,000

(___) City Manager
Contract Value ≤ $80,000

(_X_) City Council
Contract Value > $80,000
("Levine Act Exhibit" Required)

AGREEMENT MUST BE FIRST EXECUTED BY CONSULTANT BEFORE IT MAY BE EXECUTED ON BEHALF OF THE CITY.

CITY OF BUENA PARK
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("*Agreement*") is dated as of September 9, 2025, between the City of Buena Park, a California charter city ("*CITY*"), and EdgeSoft, Inc., ("*CONSULTANT*"). CITY and CONSULTANT are at times referred to herein jointly as "Parties" and individually as a "Party."

1. TERM. The term of this Agreement shall commence on September 15, 2025 and shall remain in full force and effect until September 15, 2030, unless extended upon the mutual written agreement of the Parties or earlier terminated pursuant to Section 16.2 of this Agreement ("*Term*").

2. SERVICES. Subject to the terms and conditions in this Agreement, CONSULTANT shall provide to CITY those services that are specifically described in Exhibit "A" (the "*Services*"). CITY may request changes or expansion of the Services (each a "*Modification*") and in such cases the Modification to the Services, and any resulting increase or decrease in the Compensation to be paid CONSULTANT and/or any changes to the Schedule of Performance (defined below), shall be documented in a written amendment to this Agreement. Increases or decreases in Compensation resulting from any Modification to the Services shall be based on the rate specified in the Compensation Schedule (defined below), or if not specified in the Compensation Schedule at then-applicable prevailing market rate charged by CONSULTANT to other customers for the same service.

3. SCHEDULE OF PERFORMANCE. CONSULTANT shall commence providing the Services upon receipt of a written "Notice to Proceed" from the City Representative and CONSULTANT shall proceed only to the extent of such authorization. CONSULTANT shall perform all Services in the time required by the schedule of performance described in Exhibit "A" ("*Schedule of Performance*"), or if not specified in the Schedule of Performance in a timely and diligent manner reasonably acceptable to CITY.

4. COMPENSATION. The total compensation paid to CONSULTANT for complete performance of the Services, including any authorized reimbursable expenses, shall NOT EXCEED the total maximum sum of $893,732 ("*Compensation*"). CONSULTANT shall be paid for performing the Services at the hourly rate, daily rate, flat fee, lump sum, or other basis specified in Exhibit "A" to this Agreement ("*Compensation Schedule*"). The Compensation specified in this section shall be the sole and exclusive consideration paid to CONSULTANT for full and complete performance of the Services and may only be increased by formal amendment to this Agreement.

5. PAYMENT.

5.1 Invoices. Each calendar month after CITY's issuance of the Notice to Proceed, CONSULTANT shall submit an invoice to CITY for the Services performed and any authorized reimbursable expenses incurred in the immediately preceding calendar month. *(Ex: invoices for Services rendered in January should be submitted in February*). The invoices shall describe in detail the Services rendered during each invoice period such as the days worked, personnel involved, number of hours worked, rates charged, milestones achieved, work product generated, or reimbursable expenses incurred, as applicable. CONSULTANT shall remit the invoices to the address and in the manner specified by CITY.

5.2 Payment. CITY shall review all invoices and notify CONSULTANT in writing of any disputed charges or amounts. CITY shall pay all undisputed portions of the invoice within thirty (30) calendar days after receipt. CITY shall not withhold federal or state payroll or other taxes, or make deductions, from payments made to CONSULTANT.

6. STANDARD OF SKILL. CONSULTANT shall perform all Services in the manner and according to the standards currently observed by a competent practitioner of CONSULTANT's profession in California, and shall at all times, meet or exceed any applicable professional standards of care, workmanship, or conduct. All products of whatsoever nature that CONSULTANT delivers to CITY pursuant to this Agreement shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently practicing in CONSULTANT's profession. The acceptance of the Services by CITY shall not operate as a release of CONSULTANT from such standards of care, workmanship, or conduct.

7. INDEPENDENT CONTRACTOR. CONSULTANT is and shall at all times remain as to CITY a wholly independent contractor. Neither CITY nor any of its agents shall have control over the conduct of CONSULTANT or any of CONSULTANT's employees or agents, except as herein set forth. CONSULTANT shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of CITY. CONSULTANT shall have no power to incur any debt, obligation, or liability on behalf of CITY or otherwise act on behalf of CITY as an agent.

7.1 CONSULTANT shall not have the status of an employee of CITY under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for CITY's officers or employees.

7.2 In the event that CONSULTANT, or any of its employees, agents, or subcontractors providing Services under this Agreement, claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System ("*PERS*") to be eligible for enrollment in PERS as an employee of CITY, CONSULTANT shall indemnify, defend, and hold CITY harmless for the payment of any employee and/or employer contributions for PERS benefits on behalf of CONSULTANT or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of CITY.

7.3 CONSULTANT represents that it has, or will secure at its own expense, all personnel required to perform the Services under this Agreement. All of the Services shall be performed by CONSULTANT or under its direct supervision, and all personnel engaged in the work shall be qualified to perform it. CONSULTANT reserves the right to determine the assignment of its own employees to the performance of the Services under this Agreement, but CITY reserves the right, for good cause, to require CONSULTANT to exclude any employee from performing Services on CITY's premises.

8. ADMINISTRATION.

8.1 City's Representative. The City Representative identified on the cover page of this Agreement shall have authority to administer this Agreement and oversee CONSULTANT's performance of the Services, provided that an individual's authority to amend this Agreement shall be governed by applicable provisions of the Buena Park Municipal Code. All activities performed by CONSULTANT shall be coordinated through the City Representative. CITY may change the identity of the City Representative upon written notice to CONSULTANT.

8.2 Consultant's Representative. Consultant's Representative identified on the cover page of this Agreement has the authority to administer this Agreement on behalf of CONSULTANT and to act, bind, and approve all matters relating to this Agreement on behalf of CONSULTANT. Consultant's Representative shall not be replaced without the advance consent of CITY, which consent shall not be unreasonably withheld.

9. SAFETY REQUIREMENTS. All work performed under this Agreement shall be performed in such a manner as to provide safety to the public and to meet or exceed the safety standards outlined by CAL OSHA. CITY may issue restraint or cease and desist orders to CONSULTANT when unsafe or harmful acts are observed or reported relative to the performance of the Services. CONSULTANT shall maintain the work sites free of hazards to persons and property resulting from its operations. CONSULTANT shall immediately report to CITY any hazardous condition noted by CONSULTANT.

10. INDEMNIFICATION AND HOLD HARMLESS.

10.1 Purpose of Section. CONSULTANT agrees that CITY, and its elected officials, officers, employees, and agents (cumulatively "*City Indemnitees*") shall, to the fullest extent permitted by California law, be fully protected from any loss, injury, damage, claim, liability, taxes, fees, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other cost or damages of any kind arising out of or in any way related to CONSULTANT's provision of the Services or performance of this Agreement excepting only such claims or actions which may arise out of sole or active negligence of the City and/or any other City agency, or any third parties not acting on behalf of, at the direction of, or under the control of the Contractor. This Section is intended by the Parties to provide the fullest protection possible under California law to CITY and the City Indemnitees. CONSULTANT acknowledges that CITY would not have entered into this Agreement without the covenants and commitments of CONSULTANT in this Section 10.

10.2 Indemnification for Design Services (if applicable). Consistent with California Civil Code Section 2782.8, if and to the extent the Services are design professional services to be performed by a design professional, as that term is defined under said Section 2782.8, CONSULTANT shall, to the fullest extent permitted by law, indemnify, protect, defend, and hold the City Indemnitees harmless for all claims, demands, costs, or liability that arise out of, pertain, or relate to the negligence, recklessness, or willful misconduct of CONSULTANT, its officers, employees, or agents in said performance of the Services, excepting only liability arising from the sole negligence, active negligence, or intentional misconduct of CITY.

10.3 Indemnification for Services. Other than in the performance of design professional services by a design professional, as covered by Section 10.2 above, to the fullest extent permitted by law CONSULTANT shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the City Indemnitees from and against any and all damages, costs, taxes, fees, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens and/or losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Claims"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions, or willful misconduct, of CONSULTANT, or its officers, agents, servants, employees, subcontractors, materialmen, suppliers, or contractors, or their officers, agents, servants or employees (or any entity or individual that CONSULTANT shall bear the legal liability thereof) in the performance of this Agreement, including CONSULTANT's active or passive negligence, except for Claims arising from the sole negligence or willful misconduct of CITY, as determined by final arbitration or court decision or by the agreement of the Parties. CONSULTANT shall defend the City Indemnitees in any action or actions filed in connection with

any Claims with counsel of CITY's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. CONSULTANT shall reimburse the Indemnitees for any and all legal expenses and costs incurred by City Indemnitees in connection therewith.

10.4 Taxes, Assessments, Workers Compensation. CONSULTANT shall pay all required taxes on amounts paid to CONSULTANT under this Agreement and indemnify and hold CITY harmless from any and all taxes, assessments, penalties and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. CONSULTANT shall fully comply with applicable workers' compensation laws regarding CONSULTANT and its CONSULTANT shall indemnify and hold CITY harmless from any failure of CONSULTANT to comply with applicable workers' compensation laws.

10.5 Obligations Not Limited by Insurance. The obligations and covenants of CONSULTANT in this Section 10 are independent and separate from any requirement or covenant to carry insurance. The obligations of CONSULTANT under this Section 10 shall not be limited by the limits of any policies of insurance by this Agreement or otherwise maintained by CONSULTANT, nor shall CONSULTANT's obligations by limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives any statutory immunity under such statutes or laws as to the CITY or City Indemnitees.

10.6 Survival; Enforcement. CONSULTANT's obligations and covenants under this Section shall survive the expiration or termination of this Agreement and shall continue in full force and effect for a time at least equal to the statute of limitations that is applicable to the underlying Claim, demand, cost or liability. CITY may offset against the amount of any compensation due CONSULTANT any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to promptly pay CITY any obligation for reimbursement or indemnification arising under this Section 10.

11. INSURANCE. At all times during the term of this Agreement CONSULTANT shall maintain insurance coverage in the forms, types, and amounts that are set forth in this Section 11, and upon CITY's request CONSULTANT shall provide evidence of such coverage to the satisfaction of CITY's Director of Risk Management, which may include a visual inspection of all policies, copies of declarations page, endorsements signed by an authorized representative of the underwriting company, or certificates of insurance.

11.1 Minimum Scope of Insurance. CONSULTANT shall maintain policies with coverage at least as broad as:

.1 Commercial General Liability insurance using the most current version of Insurance Services Office (ISO) Commercial General Liability Coverage Form CG 00 01, which shall include insurance for "bodily injury," "property damage" and "personal and advertising injury" with coverage for premises and operations, products and completed operations, and contractual liability.

.2 The most current version of Insurance Service Office (ISO) Business Auto Coverage Form CA 00 01, which shall include coverage for all owned, hired, and non-owned automobiles or other licensed vehicles (Code 1-Any Auto).

.3 Workers' Compensation insurance as required by the California Labor Code and Employer's Liability Insurance.

.4 Professional Liability (Errors and Omissions) insurance appropriate to CONSULTANT's profession. If such insurance policy is written on a claims-made form, the retroactive date must be shown and must be before the effective date of the Agreement or the commencement of Services by Consultant.

11.2 Minimum Limits of Insurance. CONSULTANT shall maintain insurance coverage limits not less than:

.1 Commercial General Liability: $2,000,000 per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to the Services / location or the general aggregate limit shall be $4,000,000 and contain specific language creating a duty to defend against any suit seeking damages.

.2 Automobile Liability: $1,000,000 per accident for bodily injury and property damage.

.3 Employer's Liability: $1,000,000 per accident for bodily injury or disease.

.4 Professional liability: $2,000,000 per claim, with an extended reporting period of not less than two years.

11.3 Umbrella or Excess Insurance. In the event CONSULTANT purchases an umbrella or excess insurance policy(ies) to meet the "Minimum Limits of Insurance," this insurance policy(ies) shall "follow form" and afford no less coverage than the primary insurance policy(ies) required by this Section 11.

11.4 Deductibles and Self-insured Retentions: CONSULTANT shall be responsible for payment of any deductibles contained in any insurance policy(ies) required hereunder and CONSULTANT shall also be responsible for payment of any self-insured retentions. Any deductibles or self-insured retentions must be declared to, and approved by, the City Manager or his/her designee. At the option of the City Manager or his/her designee, either (i) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY and City Indemnitees; or (ii) CONSULTANT shall provide a financial guarantee, satisfactory to the City Manager or his/her designee, guaranteeing payment of losses and related investigations, claim administration and defense expenses. At no time shall CITY be responsible for the payment of any deductibles or self-insured retentions.

11.5 Required Endorsements. Each insurance policy shall be endorsed as follows:

.1 Except with respect to Employer's Liability or Professional Liability/E&O policies required by this Section 11, CITY and City Indemnitees shall be named as additional insureds (collectively "Additional Insureds"). Additional Insured endorsements shall not: (a) be limited to "Ongoing Operations"; (b) exclude "Contractual Operations"; (c) restrict coverage to the "Sole" liability of CONSULTANT; or (d) contain any other exclusion contrary to this Agreement.

.2 For any claims related to this Agreement or the Services performed under this Agreement, CONSULTANT's insurance coverage shall be primary to any other similar insurance carried by Additional Insureds. Any insurance or self-insurance maintained by Additional Insureds shall be in excess of CONSULTANT's insurance and shall not be called upon to contribute with it.

.3 All insurance coverage shall contain a provision that prohibits cancellation, modification or lapse without thirty (30) calendar days' prior written notice from insurer to CITY. The notice shall be provided via certified mail, return receipt requested. CONSULTANT shall require its insurer to modify the applicable policy and all certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

.4 Each policy shall be endorsed to state that the insurer waives the right of subrogation against CITY and City Indemnitees.

11.6 Duration of Insurance. The requirements of this Section 11 shall survive expiration or termination of the Agreement. Insurance must be maintained, and evidence of insurance must be provided for at least 3 years after any expiration or termination of the Agreement or, in the alternative, the policy shall be endorsed to provide not less than a 3-year discovery period.

11.7 Acceptability of Insurers. All insurance coverage required by this Agreement shall be written by insurers admitted to conduct business in the State of California by the Department of Insurance and rated “A:VIII” in the most recent A.M. Best's Insurance Rating Guide.

11.8 Verification of Coverage. CONSULTANT shall furnish CITY with evidence of the insurance required by this Agreement to the satisfactory to CITY. Such evidence shall consist of original certificates of insurance and amendatory endorsements, including an additional insured endorsement. The endorsements shall be on forms provided by CITY or on such other forms approved by CITY and conforming to CITY's requirements. CONSULTANT shall file all certificates of insurance and fully executed endorsements with CITY before commencing performance of the Services. Where and at the times applicable, CONSULTANT shall also provide proof that the policies of insurance required under this Agreement and expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. CONSULTANT shall furnish such proof to CITY prior to the expiration of the original policies. CITY may require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. CONSULTANT shall provide complete copies of policies to CITY upon request.

11.9 Other Insurance Provisions.

.1 All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Agreement or any other agreement relating to CITY or its operations limits the application of the insurance coverage.

.2 Requirements of specific coverage features or limits contained in this Section 11 are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any Party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

.3 All insurance coverage shall cover CONSULTANT’s operations pursuant to the terms of this Agreement.

.4 Any actual or alleged failure on the part of CITY or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of CITY or any additional insured, in this or any other regard.

.5 In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right, but not the duty, to obtain the insurance it deems necessary, and CONSULTANT shall promptly reimburse to CITY any premium paid by CITY.

.6 CONSULTANT shall provide immediate notice to CITY of any claim or loss against CONSULTANT that includes CITY or any of the Additional Insureds as a defendant. CITY assumes no obligation or liability from the notice. CITY shall have the right, but not the duty, to monitor the handling of the claim or claims if they are likely to involve CITY.

11.10 Subcontractors. CONSULTANT shall include all subcontractors, or any other party involved in the performance of the Services, as insureds under its policies or shall require subcontractors or any other party involved in the Services by CONSULTANT to carry the same insurance as required in this Section 11. CONSULTANT shall obtain certificates evidencing the coverage and make reasonable efforts to ensure that the coverage is provided as required in this Section. CONSULTANT shall require that no contract used by any subcontractor, or contract CONSULTANT enters into on behalf of CITY, shall reserve the right to charge back to CITY the cost of insurance required by this Agreement. CONSULTANT shall, upon request, submit to CITY for review, all agreements with subcontractors or others with whom CONSULTANT contracts with on behalf of CITY, and all certificates of insurance obtained in compliance with Section 11.8. CITY's failure to request copies of the documents shall not impose any liability on CITY, or its employees, or be deemed a waiver of any of CITY's rights.

12. WORK PRODUCT.

12.1 Deliverables. CONSULTANT shall, in such time and in such form as CITY may require, furnish reports concerning the status of Services required under this Agreement. CONSULTANT shall, upon request by CITY and upon completion or termination of this Agreement, deliver or return to CITY all material furnished to CONSULTANT by CITY.**12.2 Ownership.**

.1 All draft and final reports, documents and other written material, and any and all images, ideas, concepts, designs including website designs, , object code, electronic data and files or other media whatsoever, created or developed by CONSULTANT in the performance of this Agreement (collectively, "*Work Product*") shall be considered to be "works made for hire" for the benefit of CITY. All Work Product and any and all intellectual property rights arising from their creation, including all copyrights and other proprietary rights, shall be and remain the property of CITY without restriction or limitation upon their use, duplication or dissemination by CITY upon final payment being made. CONSULTANT shall not obtain or attempt to obtain copyright protection as to any of the Work Product.

.2 CONSULTANT hereby assigns to CITY all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights that are not otherwise vested in CITY pursuant to subsection .1 above.

.3 CONSULTANT warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment, CITY shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. CONSULTANT shall defend, indemnify and hold CITY and the City Indemnitees harmless from any loss, claim or liability in any way related to a claim that CITY's use of any of the Work Product is violating federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights or interests in products, ideas or inventions. CONSULTANT shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event any the use of any of the Work Product or other deliverables hereunder by CITY is held to constitute an infringement and the use of any of the same is enjoined, CONSULTANT, at its expense, shall: (a) secure for CITY the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for CITY; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. CONSULTANT's covenants under this Section 12.2 shall survive the expiration or termination of this Agreement.

13. CONFIDENTIALITY. During performance of this Agreement, CONSULTANT may gain access to and use CITY information regarding inventions, machinery, products, prices, apparatus, costs, discounts, future plans, business affairs, governmental affairs, processes, trade secrets, technical matters, systems, facilities, customer lists, product design, copyright, data, and other vital information (hereafter collectively referred to as "*City Information*") that are valuable, special and unique assets of CITY. CONSULTANT agrees to protect all City Information and treat it as strictly confidential, and further agrees that CONSULTANT shall not at any time, either directly or indirectly, divulge, disclose or communicate in any manner any City Information to any third party without the prior written consent of CITY. In addition, CONSULTANT shall comply with all CITY policies governing the use of CITY network and technology systems. A violation by CONSULTANT of this section shall be a material violation of this Agreement and shall justify legal and/or equitable relief.

14. RECORDS. CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information relating to the Services, as required by CITY or the City Representative. CONSULTANT shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, CONSULTANT shall provide access to such books and records to the City Representative, or his or her designees, and shall give the City Representative, or his or her designees, the right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement.

15. ASSIGNMENT AND SUBCONTRACTING. This Agreement is personal to CONSULTANT and CITY has entered this Agreement in reliance on CONSULTANT's skill, competence and experience. CONSULTANT shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without CITY's prior written consent, by and through the City Representative. CITY's consent to an assignment of rights under this Agreement shall not release CONSULTANT from any of its obligations or alter any of its obligations to be performed under this Agreement. Any attempt at assignment or delegation by CONSULTANT in violation of this Section shall be void and of no effect and shall entitle CITY to immediately terminate this Agreement for cause. As used in this section, "assignment" and

"delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs. CONSULTANT shall not subcontract any performance required under this Agreement without CITY's prior written consent.

16. SUSPENSION AND TERMINATION.

16.1 Right to Suspend. CITY shall have the right at any time to temporarily suspend CONSULTANT's performance hereunder, in whole or in part, by giving a written notice of suspension to CONSULTANT. If CITY gives such notice of suspension, CONSULTANT shall immediately suspend its activities under this Agreement as specified in such notice.

16.2 Termination. CITY shall have the right to terminate this Agreement at any time by giving a written notice of termination to CONSULTANT. If CITY gives such notice of termination, CONSULTANT shall immediately cease rendering Services pursuant to this Agreement. If CITY terminates this Agreement:

.1 CONSULTANT shall, not later than five days after such notice of termination, deliver to CITY copies of all Work Product or other information prepared pursuant to this Agreement.

.2 CITY shall pay CONSULTANT the reasonable value of Services rendered by CONSULTANT prior to termination; provided, however, CITY shall not in any manner be liable for lost profits that might have been made by CONSULTANT had the Agreement not been terminated or had CONSULTANT completed the Services required by this Agreement. In this regard, CONSULTANT shall furnish to CITY such financial information as in the judgment of CITY is necessary for CITY to determine the reasonable value of the Services render by CONSULTANT. The foregoing is cumulative and does not affect any right or remedy that CITY may have in law or equity.

17. Conflicts of Interest. CONSULTANT shall comply with all applicable federal, state and local conflict of Interest laws, including the Political Reform Act (Cal. Gov. Code § 81000 *et seq.*), the Levine Act (Cal. Gov. Code § 84308), and California Government Code Section 1090. CONSULTANT covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, that would conflict in any manner with the interests of CITY or that would in any way hinder CONSULTANT's performance of Services under this Agreement. CONSULTANT further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor, without the written consent of CITY. CONSULTANT agrees to avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY at all times during the performance of this Agreement.

18. NOTICES. Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be given in writing to the person at the addresses specified on first page of this Agreement and deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during CONSULTANT's and CITY's regular business hours, or (c) three business days after deposit in the United States mail, by first class mail, postage prepaid. Either Party may change the specified person or address at which it is to receive notices by advising the other Party in writing.

19. MISCELLANEOUS TERMS.

19.1 Exhibits; Precedence. All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement by this reference. In the event of any inconsistency between the express provisions of this Agreement and any provision of an exhibit, the provisions of this Agreement shall prevail.

19.2 Time of the Essence. Time is of the essence in respect to all provisions of this Agreement that specify a time for performance.

19.3 Nuisance; Compliance with Laws. CONSULTANT shall not maintain, commit or permit the maintenance or commission of any nuisance in connection with performing the Services. In the performing the Services CONSULTANT shall abide by and conform with and to any and all applicable laws of the United States and the State of California, and the local laws, regulations, and policies of the City of Buena Park.

19.4 Permits and Licenses. CONSULTANT, at its sole expense, shall obtain and maintain during the term of this Agreement all appropriate permits, licenses, and certificates that may be required in connection with performing the Services.

19.5 Governing Law; Venue. The terms of this Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, without regard for its conflicts of laws principles, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. The venue for resolving any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be a court with jurisdiction that is located in the County of Orange, California.

19.6 Cost of Litigation. If any legal action is necessary to enforce any provision of this Agreement or for damages by reason of an alleged breach of any provisions of this Agreement (whether in contract, tort, or both), the prevailing Party shall be entitled to receive from the losing Party all attorneys' fees, costs and expenses in such amount as the courts may determine to be reasonable.

19.7 Waiver. No delay or omission to exercise any right, power or remedy accruing to CITY under this Agreement shall impair any right, power or remedy of CITY, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver by CITY of any breach, any failure of a condition, or any right or remedy under this Agreement shall be: (1) effective unless it is in writing and signed by the Party making the waiver; (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy; or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

19.8 Efficient Performance. CONSULTANT shall commence, carry on and complete its assignments with all practicable dispatch, in a sound, economical, and efficient manner in accordance with all applicable laws and generally accepted industry and applicable professional standards.

19.9 No Third Party Beneficiaries. This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

19.10 When Rights and Remedies Not Waived. In no event shall the making by CITY of any payment to CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default that may then exist, on the part of CONSULTANT, and the making of any such payment by CITY while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to CITY with regard to such breach or default.

19.11 Severability. If any part, term or provision of this Agreement shall be held illegal, unenforceable or in conflict with any law of a federal, state, or local government having jurisdiction over this Agreement, the validity of the remaining portions or provisions shall not be affected by such holding.

19.12 Captions. The titles of the sections, subsections and paragraphs set forth in this Agreement are inserted for convenience and reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement and the rights or obligations of the Parties to this Agreement.

19.13 Word Usage. Unless the context clearly requires otherwise, (a) the word "shall" is mandatory and "may" is permissive; (b) "or" is not exclusive; and (c) "includes" or "including" are not limiting.

19.14 Integrated Agreement and Modification of Agreement. This Agreement, and all exhibits referred to in this Agreement, constitutes the final, complete and exclusive statement of the terms of the agreement between CITY and CONSULTANT with respect to the subject matter of this Agreement. This Agreement supersedes all prior or contemporaneous oral or written negotiations, representations or agreements of the Parties. No verbal agreement or implied covenant shall be held to vary the provisions of this Agreement. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may be modified only by a writing signed by both Parties.

19.15 Authority to Bind Parties. Each of the undersigned hereby represents that he or she has the authority to execute this Agreement on behalf of his or her contracting Party.

In recognition of the obligations stated in this Agreement, the Parties have executed this Agreement on the date indicated above by and through their duly authorized representatives.

19.16 Public Agency Procurement. The Parties acknowledge that this Agreement is a competitively awarded agreement done in accordance with the requirements of the Buena Park Municipal Code.

CITY OF BUENA PARK **a California municipal corporation**		**CONSULTANT*** **Name of Business** EdgeSoft, Inc.	
Signature		Signature	
Name:	Aaron France	Name:	Shan Sundar
Title:		Title:	CEO

***If CONSULTANT is a corporation, then pursuant to California Corporations Code Section 313 this Agreement must be executed by either: (1) the chairperson of the board; (2) the president; or (3) the vice president plus any one of the following: the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer.**

_____
Signature

Name: _____

Title: _____

ATTEST:

BY: _____
Adria M. Jimenez, City Clerk

APPROVED AS TO FORM:

BY: _____
Christopher Cardinale, City Attorney

EXHIBIT A

SCOPE OF SERVICES, SCHEDULE OF PERFORMANCE AND COMPENSATION

EXHIBIT B

REQUIRED FOR ALL CONTRACTS AWARDED BY THE CITY COUNCIL

LEVINE ACT DISCLOSURE STATEMENT

California Government Code section 84308, commonly referred to as the "Levine Act," precludes an elected or appointed officer of a local government agency from making, participating in, or in any way attempting to influence the awarding of a contract by the agency if the officer receives any political contributions totaling more than $500 in the 12 months preceding the contract award, during the proceeding leading to the contract award, and for 12 months following the final decision on the contract, when the contribution is from any person that has a financing interest in the contract. This prohibition applies to contributions made directly to the officer, received by the officer on behalf of any other officer, or received on behalf of any candidate for office or on behalf of any committee. The Levine Act also requires disclosure of any such contributions to be made by a party to be awarded a contract by the local agency. The Levine Act does not apply to contracts that are competitively bid, labor, or personal employment contracts.

LEVINE ACT DISCLOSURES:

1. Have you or your company, or any agent on behalf of you or your company, made any contributions of more than $500 to any member of the Buena Park City Council in the 12 months preceding the date the City issued the request for proposals leading to the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s) and amount of any such campaign contribution(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any contributions of more than $500 to any member of the Buena Park City Council after the date of the issuance of the request for proposals, or in the 12 months after the City Council's decision on the contract?

   YES ___ NO ___

   If yes, please identify the Councilmember(s):

NOTE: Answering yes to either of the two (2) questions above does not preclude the City of Buena Park from awarding a contract to your firm. It does, however, preclude the identified officer(s) from making, participating in, or in any way attempting to influence the contract award process. Failing to provide full and accurate information on this form may be grounds for disqualification and other legal penalties.

_____	_____
DATE	SIGNATURE OF AUTHORIZED OFFICIAL
_____	_____
NAME OF COMPANY	NAME, TITLE

Proposal Response to City of Buena Park, CA

Edgesoft, Inc

Mark L. Averell
Purchasing Manager
City of Buena Park
6650 Beach Boulevard
Buena Park, CA 90621
maverell@buenapark.com

For: Land Management System Software and Implementation Services
RFP Number: CED25-01

Shan Sundar
CEO
Edgesoft Inc.
1600 Rosecrans Ave., Media Center
Manhattan Beach, CA 90266
Email: Shan.sundar.212@edgesoftinc.com
Phone: (310) 321-7658
February 5, 2025

Mark L. Averell
Purchasing Manager
City of Buena Park
6650 Beach Boulevard
Buena Park, CA 90622

Mr. Averell,

We are excited to respond to the City of Buena Park's Request for Proposal (RFP) for a cloud-based Land Management and Permitting Solution. We offer a robust solution, designed to align with the City's objectives of improving operational efficiency, automating essential business processes, and optimizing workflows for permitting, planning, code enforcement, public works and business license.

Experience in Municipal Solutions

Edgesoft Inc. (doing business as Saira Solutions www.sairasolutions.com), is a Southern California-based technology solutions company providing best-in-class, city government enterprise solutions since 1997 to different sized cities.

In 2001, the City of Beverly Hills recognized our diverse experience working with Fortune 500 companies such as Baxter, Hyundai and MGM, and began our 20+ year partnership in providing their municipal software needs that resulted in service delivery efficiency and improvements in customer engagement, to name a few. In 2006, EdgeSoft was honored by the **California League of Cities with the Helen Putnam Award** for our City of Beverly Hills implementation for improving efficiency and inter departmental coordination. We continue our partnership with the City of Beverly Hills to this day.

Other client partnerships include **the City of Burbank (17 years), City of South Gate (10 years), City of San Fernando (15 years) and the City of Albuquerque (15 years).**

In late 2021, the City of Norwalk, CA selected Edgesoft from a **competitive pool of twenty-one vendors** after an extensive evaluation process. City of Norwalk was gracious enough to include a piggyback clause for the California Cities.

In 2024, the **City of Berkeley's Toxics Management Division** (Planning and Development) chose Edgesoft to implement the CUPA/CERS Solution.

Key advantages for the Edgesoft/City of Buena Park partnership

Our solution aligns with the City of Buena Park's objectives outlined in the RFP, including:

- Improving Operations: Our Saira Reporting and Analytics is an advanced reporting tool designed to address the City's need for distinct reports described in Attachment B of RFP, providing actionable insights for internal and external stakeholders.
- Citizen Engagement: Our Ask SAIRA AI virtual assistant improves civic engagement, decreases Public Records Requests by 50% by offering quick answers and reducing administrative workload.
- **Instant Permits(No-touch from the city):** In addition to having a citizen portal for all permit and planning application, we provide easy-to-use instant permits (eg: water heater change out, Re-roof, Seismic retrofit etc). This feature has increased revenue for Southern California city clients Norwalk and Burbank.
- **Executive sponsor and Subject matter experts**: Our promise is smooth and efficient implementation by having the guidance of SMEs such as John Ramirez who can guide on the processes.
- Streamlined Operations: By automating manual tasks we reduce paper use and ensure smooth coordination across departments.
- Robust Integration: Our platform supports seamless integration with existing systems such as OpenGov and PermitPlus, and is fully compliant with industry standards, including GAAP, GASB, and PCI.
- **SaaS Platform on AWS:** Our ePALS solution offered in this proposal is **a Software and Service (SaaS) platform solution**, browser based and mobile compliant so it will not burden the city's servers, computing hardware or IT infostructure.

Legal Form of the Firm
Edgesoft,Inc., is a California corporation established in 1997. Our company has been providing software solutions to municipalities for over 20 years, specializing in land management and permitting systems.

Authorized Signatory
Shan Sundar, CEO of Edgesoft Inc., is authorized to act on behalf of the company and bind it contractually.

Firm's Home Office Location
Edgesoft Inc. is headquartered at 1600 Rosecrans Ave., Media Center, Manhattan Beach, CA 90266.

Firm Size
Edgesoft Inc. employs over 40 professionals dedicated to delivering innovative technology solutions and services to our clients.

Contact Information
For any further information or clarification regarding this proposal, please contact me directly at:
Shan Sundar, CEO
1600 Rosecrans Ave, Media center
Manhattan Beach, CA 90266
Email: shan.sundar.212@edgesoftinc.com
Phone: (310) 321-7658

Conflict of Interest
We confirm that there are no conflicts of interest regarding this proposal. We have no direct or indirect involvement or affiliation with Buena Park Consulting or any parties that would pose a conflict.

Commitment to Abide by the Terms
We hereby confirm our commitment to abide by all the terms and conditions outlined in the RFP, including meeting the City's timeline and delivering the required functionality as stated.

Edgesoft Inc. is committed to delivering a fully integrated and functional solution as specified in the RFP. We will ensure that our team is available to provide software installation, training, data conversion and continued support throughout the project lifecycle.

We look forward to the opportunity to collaborate with the City of Buena Park and provide a robust, scalable solution that will meet your needs now and in the future. Please feel free to contact me if you need any additional information or clarification regarding this proposal.

Thank you for your consideration, and we look forward to working with the City of Buena Park.

Sincerely,

Shan Sundar
CEO
Edgesoft Inc.

Edgesoft, Inc.

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1. Vendor Information

1.1 Company Profile

Edgesoft Inc. is a leading provider of cloud-based technology solutions designed to streamline municipal operations. We specialize in land management and permitting solutions, including **Ask Saira** and the **ePALS**. These platforms have been successfully deployed in various municipalities across the United States, helping cities enhance efficiency, improve transparency, and foster greater civic engagement.

Edgesoft Inc. has been in business for over 25 years, with a proven track record of delivering robust solutions that meet the unique needs of local government agencies. We have an experienced team of professionals skilled in project management, software implementation, customer support, and system integration. Our headquarters is located at **1600 Rosecrans Ave., Media Center, Manhattan Beach, CA 90266**, and we maintain offices throughout California.

We are committed to providing long-term value to our clients, offering ongoing support and continuous improvements to our software. Should we be selected for the City of Buena Park's project, we are prepared to assign a dedicated project team to ensure successful deployment and operation of the proposed Land Management and Permitting Solution.

1.2 Active Clients

As of the submittal date, Edgesoft Inc. currently has over 20 active clients, with a number of municipalities in California benefiting from our land management and permitting software. Below is a list of 5 active clients (limited to the most significant clients in terms of volume and complexity):

Client References:

Client 1

Name of Government: City of Norwalk
Address: 12700 Norwalk Blvd, Norwalk, CA 90650
Phone: 562-929-5700
Government Project Manager:
Name: Carlos Rojas
Title: Project Manager:
Email: CRojas@norwalkca.gov
Address: 12700 Norwalk Blvd, Norwalk, CA 90650
Phone: 562-929-5769
Service Date: 2022 to Present
Software Program/Version: ePALS™ 5
Summary of Project: Building Permits, Planning, Business License, Code Enforcement, Public Services, Public Portal, SAIRA Analytics

Agency's Operating Budget: $158 M
Number of Employees: 439
Project Price: $550K
Hardware Price: $0
Software Price: $75K
Implementation Services: $250.5K
Program Interface Price: $0
Project Completed on Budget and Schedule: Yes except for the integration with digital plan review as the client didn't have the contract with the plan review company.
Database Platform: Amazon Cloud Hosting
Operating System: Windows Server 2019

Client 2

Name of Government: City of Burbank
Address: 275 E Olive Ave, Burbank, CA 91502
Phone: 818-551-3024
Government Project Manager:
Name: Kevin Woodruff
Title: Project Manager
Email: kwoodruff@burbankca.gov
Address: 275 E Olive Ave. Burbank, CA 91502
Phone: 818-238-5080
Service Date: 2005 to Present
Software Program/Version: eLMS™ 4
Summary of Project: Building Permits, Business License, Business Tax, Code Enforcement, Housing, Parking, Planning, Public Portal, Public Works, SAIRA Analytics
Agency's Operating Budget: $648 M
Number of Employees: 1250
Project Price: $1.45 M
Hardware Price: $0
Software Price: $0
Implementation Services: $1.45 M
Program Interface Price: $0
Project Completed on Budget and Schedule: Yes
Database Platform: Oracle 10G Database
Operating System: Red Hat Enterprise Linux

Client 3

Name of Government: City of Beverly Hills
Address: 455 N Rexford Dr, Beverly Hills, CA 90210
Government Project Manager:
Name: Alain Romero
Title: Business Information Systems Admin

Email: aromero@beverlyhills.org
Address: 455 N Rexford Dr. Beverly Hills, CA 90210
Phone: 310-285-1000

Service Date: 2004 to Present
Software Program/Version: eLMS™ 4
Summary of Project: Building Permits, Code Enforcement, Fire Inspections, Planning, Public Portal, Parking Permits, Property Portal, Public Works, SAIRA Analytics
Agency's Operating Budget: $406 M
Number of Employees: 1036
Project Price: $1.4 M
Hardware Price: $0
Software Price: $0
Implementation Services: $1.4 M
Program Interface Price: $0
Project Completed on Budget and Schedule: Yes
Database Platform: IBM Database 2-11
Operating System: IBM AIX Server

Client 4

Name of Government: City of San Fernando
Address: 117 Macneil Street, San Fernando, CA 91340
Phone: 818-898-7316
Government Project Manager:
Name: Erika Ramirez
Title: Director of Community Development
Email: eramirez@sfcity.org
Address: 117 Macneil Street, San Fernando, CA 91340
Phone: 818-898-1217

Service Date: 2007 to Present
Software Program/Version: ePALS™ 5
Summary of Project: Building Permits, Code Enforcement, Planning, Public Works, SAIRA Analytics
Agency's Operating Budget: $20 M
Number of Employees: 165
Project Price: $760 K
Hardware Price: $0
Software Price: $380 K
Implementation Services: $380 K
Program Interface Price: $0
Project Completed on Budget and Schedule: Yes
Database Platform: Amazon Cloud Hosting
Operating System: Linux

Client 5

Name of Government: City of South Gate
Address: 8650 California Ave. South Gate, CA 90280
Phone: 323-563-9566
Government Project Manager:
Name: David Barrios
Title: Building Inspector/Project Manager
Email: dberrios@sogate.org
Address: 8650 California Ave. South Gate, CA 90280
Phone: 323-563-9547

Service Date: 2019 to Present
Software Program/Version: eLMS™ 4
Summary of Project: Building Permits, Business License, Citizen Access Portal, Code Enforcement, Mobile Inspection, Planning, SAIRA Analytics
Agency's Operating Budget: $51 M
Number of Employees: 415
Project Price: $339 K
Hardware Price: $0
Software Price: $169.5 K
Implementation Services: $169.5 K
Program Interface Price: $0
Project Completed on Budget and Schedule: Yes
Database Platform: Amazon Cloud Hosting
Operating System: Windows 2012

1.3 Disclosure of Alleged Contract Failures

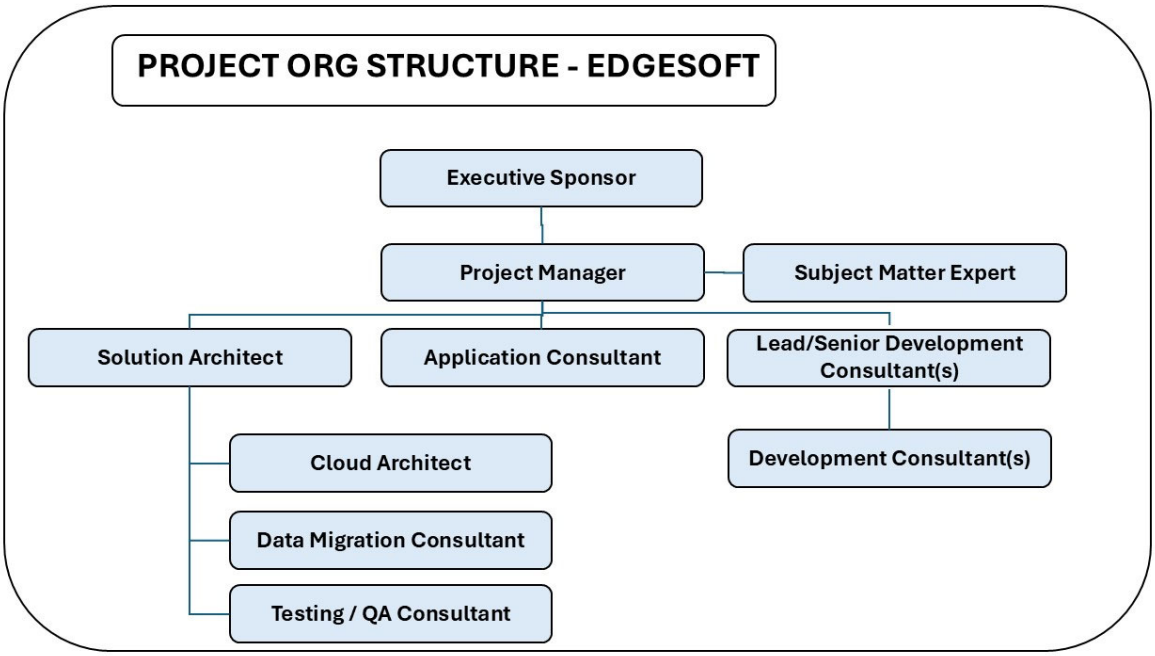
Edgesoft Inc. has no prior or ongoing contract failures, civil or criminal litigation, or investigations pending that involve the company. We maintain a commitment to ethical business practices and high standards of performance in all our engagements. Our reputation for delivering on time, on budget, and according to specification has been validated by our long-standing relationships with numerous government clients.

1.4 Personnel Assigned and Roles and Responsibilities

Project Organization Chart

The proposed team brings in 100+ years of combined experience of implementing cutting edge technology platforms for cities and municipalities and would comprise of a Project Manager with 2 decades of experience managing similar or more complex programs and projects for cities and municipalities across USA and other geographies, a city domain consultant with deep domain

and business experience across the entire gamut of business processes for cities and municipalities, a Solution Architect with more than a decade of experience architecting similar applications with key responsibility to steer a user friendly UI of the proposed application with deep focus on high response time and high degree of fault tolerance by the proposed application, senior development consultants with 30+ years of combined experience developing cutting edge applications and supporting IT initiatives at some of the leading cities in USA viz. City of Glendale, City of Beverly Hills, City of Burbank etc.
A detailed structure of the proposed team is delineated below:



Edgesoft Inc. has approximately 40 employees. The organizational structure is as follows:

Key designated personnel

- Shan Sundar | CEO | Executive Sponsor
- John P. Ramirez | Subject Matter Expert
- Gaurav Garg | Program Director | Project Manager
- Lance Widner | Account Executive

Other Team Members

- Akshay RP: Technical Product Manager | Solution Architect | Data Migration Consultant
- Rohit Chandrasekar | Product Management | Application Consultant
- Arjun Singh | Lead Technical Developer
- Lakshmi Charitha Nagalingam | Lead QA Consultant

For the successful and timely implementation of this project, Edgesoft Inc. requires active participation and support from the City of Buena Park's executive management, central office

personnel, and field staff. Below is a list of key city personnel who will play a critical role in this implementation.

- City project manager
- Subject matter expert
- End Users (For in interviews, meetings, presentations, and UAT)
- IT for Technical and logistical support

Edgesoft acknowledges and agrees that no changes in key personnel assigned to this project will be made without the City's prior written consent. We are committed to maintaining a consistent and experienced project team to ensure seamless implementation and continuity. In the event that a key team member must be replaced due to unforeseen circumstances, Edgesoft will provide the city with advance notice and a qualified replacement, ensuring minimal disruption to the project.

Roles and Responsibilities of Project Team

Executive Sponsor: The Executive Sponsor will provide strategic direction and oversight for the project, ensuring alignment with the organization's goals. He will serve as the primary point of escalation for critical decisions, facilitate cross-departmental collaboration, and allocate resources as needed. Additionally, he will monitor project progress, address any high-level risks, and support stakeholder communication to ensure successful implementation.

Project Manager: The Project manager will guide and direct the day-to-day activities and decisions related to the project and will serve as the lead point of contact for communications between Edgesoft Inc. and the city of Buena Park. He will oversee the planning, execution, and delivery of the project, ensuring it stays on schedule and within budget. He will coordinate with stakeholders, manage project resources, and track progress against defined milestones. Additionally, the Project Manager will identify and mitigate risks, facilitate communication among team members, and ensure all deliverables meet quality standards and project objectives.

The Account Executive: The Account Executive will act as the primary liaison between City of Buena Park and Edgesoft, ensuring clear communication and alignment of project goals. He will oversee contractual obligations, address client concerns, and facilitate the resolution of any issues. Additionally, the Account Executive will provide regular updates to stakeholders, ensure client satisfaction, and identify opportunities for ongoing collaboration and support.

Solution Architect: The Solution Architect will design and validate the overall technical architecture, ensuring it meets the project's requirements and aligns with the City of Buena Park's strategic goals. He will assess existing systems, define integration strategies, and oversee the implementation of scalable and efficient solutions. Additionally, the Solution Architect will collaborate with technical teams to address challenges, provide guidance on best practices, and ensure the delivered solution aligns with quality and performance standards.

Data Migration Consultant: The Data Migration Consultant will plan and execute the transfer of data from legacy systems to the Edgesoft, ensuring accuracy, completeness, and security. He will analyse existing data structures, design migration strategies, and develop transformation scripts as needed. Additionally, He will perform data validation, troubleshoot migration issues, and

collaborate with stakeholders to ensure seamless integration and minimal disruption to business operations.

Application Consultant: The Application Consultant will act as a bridge between Users and the technical team, gathering and documenting business requirements to ensure the solution aligns with City of Buena Park's needs. He will analyse processes, identify areas for improvement, and provide recommendations for optimization. Additionally, He will support system configuration, validate functionality through testing, and assist in training end-users to ensure successful adoption of the solution.

Lead QA Consultant: The Lead QA Consultant will be responsible for developing and managing the overall quality assurance strategy, ensuring that all deliverables meet the required standards. She will create detailed test plans, oversee the execution of test cases, and coordinate defect tracking and resolution. Additionally, she will mentor the QA team, collaborate with stakeholders to ensure alignment with project requirements, and support user acceptance testing to guarantee a high-quality implementation.

Project Team Resumes

Shan Sundar | ssundar@sairasolutions.com | (310) 429-8781 |CEO and Executive Sponsor

As President and CEO of Edgesoft Inc., Sundar is responsible for the overall operations of the company as well as establishing strategic partnerships and overseeing business development. His energy, vision, and integrity make Edgesoft Inc. a world-class company.

Prior to making his vision a reality in founding Edgesoft Inc., Sundar served as Chief information officer for Audio-Digest Foundation, a medical publication company and the largest medical education provider in the world. He has more than 30 years of experience in various industries including healthcare, manufacturing, publications, telecommunications, and government. He has also trained IT staff at several Fortune 500 companies.

He holds a Master of Science Degree from Indian Institute of Technology in Bombay and a Bachelor of Science Degree in Mechanical Engineering from Madras University.

Sundar provides executive oversight and ensures that the project is proceeding on plan and schedule and meets the quality goals of the project.

John P. Ramirez | jpr6884@gmail.com: (562) 818-6719 | Subject Matter Expert

John P. Ramirez brings over 25 years of experience in Community and Economic Development to the Saira Solutions team. With a strong background in land development, customer service, technology integration, and organizational culture, John is passionate about driving innovation and fostering collaborative solutions that make a real impact.

As a subject matter expert, John specializes in providing best practices for all aspects of community development processes. His hands-on experience and strategic approach help organizations achieve their goals while delivering meaningful benefits to the communities they serve.

Throughout his career, John has successfully led priority programs and initiatives that support long-term organizational success. Recently retired from municipal government after more than two decades of service, he most recently served as Director of Community Development for the City of Norwalk, where he played a pivotal role in enhancing services and shaping the city's growth.

John's dedication to community-focused results and his wealth of expertise makes him a key contributor to the Saira Solutions team.

Gaurav Garg | ggarg@edgesoftinc.com| (213) 277-3040 | Program Director

Seasoned, technically inclined and highly empowered professional offering an eventful career of 19 years studded with professional brilliance predominantly in the areas of end-to-end project / service management, product management, program management, customer engagement, managing IT business operations with P &L accountability and executing & implementing high valued projects for niche customers in emerging technologies for various industry verticals primarily in City Government.

Pro-active and goal-oriented leader with established record of success in leading corporate technology initiatives.

Equipped with outstanding communication and motivational abilities to facilitate attainment of strategic goals and bottom-line objectives. flexible and able to adapt quickly to changing business environment sand needs ensuring the delivery of new, highly effective business solutions on time and under budget.

Education

B. Tech in Electronics & Communication – UP Technical university

Work Experience

- Successfully managed business unit for delivery/implementation.
- Successfully streamlined ecosystem for consortium arrangements from time to time
- Successfully managed Customer relationship & project oversights
- Established best practices and methodologies for application integrations
- Led more than 10 IT implementation projects USA and India involving various complexities and multiple technologies
- Guided team, sharing skills and expertise and encouraged each member to bring forward ideas and suggestions for improvement
- Grasped understanding of business processes, needs and objectives.
- Worked with developers and engineers to realize technological solutions
- Stewarding team to design database for City Governance project

Timothy (Lance) Widener: lwidener@edgesoftinc.com | (270) 532-0149| Account Executive

Education

West Forsyth High School 2001 Graduate
Forsyth Tech Community College
2003 Associates Degree in Applied Science (Non Related Field) (Automotive)

- Responsible for revenue creation, sales strategy and execution.
- Pipeline Development and Growth
- Outbound Cold Calling and Discovery Calls.
- Demonstrated products to clients (Remote & In-Person)
- Lead deals from prospecting to closed won.

- Established monthly targets and quarterly quotas.
- Managed and executed all RFP submittals and proposals.
- Responsible for acquiring and building companies first CRM
- Outside procurement contracts with GSA, Texas DIR and Carahsoft
- Email Campaigns
- Trade Shows and Lead Capture
- Website Development
- Assisted in Creating all Marketing Material

Experienced In

- Permitting Software
- Education Software PreK-12
- Local Government Sales Strategy
- Software as a Service (SaaS)
- Relationship Development
- State & Federal Procurement

Akshay R P | akshay.rp@edgesoftinc.com | (213) 463-8004 | Technical Product Manager | Solution Architect | Data Migration Consultant

Hands-on solution provider and programming with over 18 years of experience in software systems and application design and development, Systems Integration, database design and programming, and project lead. Associated at various levels in the architecture, development and implementation of commercial and government business systems across myriad industries, including Government, e-Commerce (P&G), healthcare, telecommunication.

Expertise in working with the latest technologies thereby providing fast, scalable and efficient software which helps organization transform internal business systems. Independently managed the full project lifecycle, from initiation to launch for many cities including Norwalk, Whittier, Beverly Hills.

Education

Bachelor of Engineering of Computer Science | Visveswaraiah Technological University

Work Experience

Technology Product Manager | Edgesoft Inc.

- Developed the platform architect for modules and integrations.
- Established best practices and methodologies for application integrations.
- Designed, Development and Release
- Key Architect for SAIRA Analytics and SAIRA PRR.
- Development of SAIRA.
- Established best practices and methodologies for application integrations.
- Innovative Dashboard
- e-gov application for public users
- Integration of Payment processors (Authorize.net, Converge pay) for online System.
- Parking application for public

- Citizen Access Portal (CAP) application for online users

Rohit Chandrasekar | rchandrasekar@edgesoftinc.com | (669) 225-9953 | **Product Manager**

Product Manager with experience in B2B Enterprise SaaS. Proven expertise in software products enhancing growth and user experience through strategic collaboration with engineering, data and design teams. Expertise in working with the latest technologies thereby providing fast, scalable and efficient software which helps organizations transform internal business systems. Managed the project lifecycle, from initiation to launch for many similar sized cities including Norwalk, Burbank and Whittier.

Education

Master of Science - Engineering Management | San Jose State University

Bachelor of Engineering - Mechanical | Anna University

Work Experience

Enterprise SaaS for Local Government and Cities, impacted 2 million citizens by fast tracking permit record and digitalization

- Owned conversational ai feature - Ask Saira, from ideation through specification, user experience design, pricing models, and recommendations, significantly driving user adoption of the product.
- Led the notifications project for the city of Norwalk with emphasis on creating products focussed on enhanced UI, Analytics. Initiatives have led to a 25% decrease in support issues over 4 months.
- Performed A/B testing and data analysis to run experiments and make data backed decisions before product launch.
- Tracked metrics like User Adoption Rate, session time and retention rate to identify engagement and prevent churn that increased the retention rate and new signups by 30%.
- Launched Ask Saira an AI copilot for SoCal local government for assisting with permit record history that increased user engagement by 25%
- Collaborated with the Engineering, Partners, Pricing, Design, Marketing and Legal teams through agile methodologies and improved customer experience by 20%.
- Implemented an AI/ML using Azure Open AI services and content based filtering to suggest search results that helped in a 25% increase in user engagement.
- Drove the product life cycle spanning design, plan, product roadmap, vision & strategy phases for consumer version of the mobile product, implemented feature prioritization and adoption by optimizing UI/UX, resulting in increase of CSAT by 25%.

Arjun Singh | Lead Technical Developer

Lead Technical Engineer with over 10 years of hands-on experience in providing solutions and programming expertise. Skilled in project management, software systems, application design, development, system integration, database design, and project leadership. Proficient in leading architecture, development, and implementation of commercial and government business systems across diverse industries, including eGovernment, content management systems, healthcare, telecommunications, and manufacturing.

Expertise in working with the latest technologies thereby providing fast, scalable and efficient software which helps organization transform internal business systems. Independently managed the full project lifecycle, from initiation to launch for many similar sized cities including Burbank, Norwalk and Fremont.

Education

Bachelor of Engineering of Computer Science | Jawaharlal Nehru Technological University

Work Experience

Lead Technical Engineer | Edgesoft Inc.

- Developed the platform architect for modules and integrations
- Established best practices and methodologies for application integrations
- Designed, developed and released an innovative dashboard
- Open table based advanced inspection scheduler with time controller Workflow
- Developed a proprietary centralize cashiering system
- Developed an eGov application for public users
- Integrated best in class payment processors for online system
- Developed parking application for public
- Integrates electronic plan check systems
- Key architect and developer for property information portal used amongst the cities of California

Lakshmi Charitha Nagalingam | Lead QA Consultant

Methodical QA Professional with 11 years of hands-on experience in Optimal testing strategies. Open and clear communicator with good multitasking skills, organized nature, and strong attention to detail.

Lead the testing activities of the different applications across different cities including Norwalk, Southgate, Lynwood, Burbank and San Fernando. Strong structured Testing knowledge and thorough understanding of quality assurance testing methodologies & concepts, demonstrating deep knowledge and hands on experience in various domains including eGovernment, content management system. Actively participated in customer maintenance post application delivery.

Education

Master of Computer Applications (MCA) | Acharya Nagarjuna University.

Work Experience

Lead QA Engineer | Edgesoft Inc.

- Design the Test scripts for different module of product.
- Maintain the test scripts as per the change requests occurred in between the test cycle.
- Lead and perform Functional, Regression, Smoke, Sanity testing as per the plan.

- Lead and perform Test Runs and prepare the recorded test results.
- Participate in the Application Maintenance phase after Go-Live actively.
- Lead and perform Mobile Application testing.
- Lead and perform API Testing.

2. Implementation plan and Timelines

2.1 Implementation plan

Edgesoft Inc.'s project approach and work plan for implementing the cloud-based Enterprise Permitting and Licensing (ePALS™) software solution, a web-based product, at the city of Buena Park includes all required and desired functional areas the city has communicated in the RFP. By migrating its existing data and including easy-to-use reporting tools will enable end users to efficiently access information and gain insight.

After careful evaluation of the city of Buena Park's requirements, the Edgesoft Project Team believes that a solid city-vendor partnership is vital to this project's success. During implementation, the city of Buena Park's and Edgesoft Inc.'s team will work together to assess the effect that the ePALS™ software solution will have on the city of Buena Park's way of doing business – from the standpoint of the users and the executive management team. Our collaboration lends a broader perspective to the task of providing not only software, but a true solution that addresses the impact of the product on the city of Buena Park's staff and business processes. Our current customers have experienced Edgesoft Inc.'s method of assuring functionality with great satisfaction.

Edgesoft Inc. uses the industry-leading Amazon Web Services Cloud (AWS), which provides the underlying capacity, redundancy, and data protection for the vendor's database systems. Using cloud-computing services, such as AWS, arguably provides the best protection for the city of Buena Park's data. The city of Buena Park's data is hosted in a datacenter in California. If this facility is damaged or destroyed, the city of Buena Park's data is still safe and accessible because it is backed up in a different location. If City Hall is damaged and not operational, the department can quickly relocate to another facility and continue to function with new computers connected to the internet.

We will work together to ascertain the critical success factors and achieve the city of Buena Park's operational requirements through the implementation of our proprietary ePALS™ software solution. We believe that this project will transform the city of Buena Park and strengthen its government operations and reputation through the delivery of superior web-based citizen services.

In order to achieve lasting and sustainable results, it is imperative to incorporate a comprehensive set of services and methodologies that addresses the technical, people, and process issues.

Project Phases: This project will be completed in multiple phases. Detailed project plan for each phase has been proved. On a high level, Edgesoft Inc.'s project management methodology is comprised of six sections/phases for each project phase.

1. Project Scoping and Initiation
2. Project Planning

3. Project Consulting/Solutions Confirmation
4. Project Implementation
5. Project Testing and Launch
6. Project Post Implementation/Product Support

The responsibility of Edgesoft's staff and City staff for each task has been explained in the Project plan.

Detailed Project Schedule

The following assumptions pertain to the tentative project plan and schedule proposed in response to the Request for Proposal (RFP). Please note that this is a preliminary outline, and the actual project plan and schedule will be developed upon the signing of the contract and in consultation with the city project manager.

Assumptions

- Contract Finalization: The detailed project plan and schedule will be created only after the contract has been finalized and signed by all parties involved.
- Consultation with City Project Manager: The actual project plan will be developed in close collaboration with the city project manager to ensure alignment with the city's goals and requirements.
- Scope of Work: The scope of work outlined in the tentative plan is based on the initial requirements specified in the RFP. Any changes or additional requirements identified during contract finalization will be incorporated into the final plan.

- Resource Availability: The availability of resources, including personnel, equipment, and materials, is assumed to be available as per project plan. Any adjustments to resource allocation will be made once the contract is signed.
- Project Timeline: The tentative schedule is based on an estimated timeline. The actual project timeline may vary based on detailed project planning and discussions with the city project manager.
- Regulatory Approvals: It is assumed that all necessary regulatory approvals will be obtained in a timely manner to avoid delays in the project schedule.
- Stakeholder Engagement: Effective communication and engagement with all stakeholders are assumed to facilitate smooth project execution.
- Risk Management: Potential risks have been identified and preliminary mitigation strategies have been proposed. Detailed risk management planning will be conducted during the final project planning phase.
- Budget Considerations: The tentative project plan includes an estimated budget. The final budget will be confirmed once the contract is signed and detailed planning is completed.

Edgesoft Inc. will complete this implementation in a phased manner. Here is the summary of all phases and a tentative project plan has been attached in the response.

- Phase I -Core Framework, Address Data and Building Permits and Planning,
- Phase II - Business License and Code Enforcement
- Phase III - Public Works
- Phase IV - Citizen Access Portal and Instant No Touch Permits

In parallel to the above phases, the activities below will be performed.

- Data Conversion,
- Reports,
- Integrations,
- System Customization

Project Plan	Module	Description	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Project Plan 1	Building Permits and Planning	Building Permitting and Inspection Planning Module												
Project Plan 2	Business License/Code Enforcement	Includes Compliants, Violations, Citations, Rental Housing, Short Term Rentals, and Tobacco Retailers												
Project Plan 3	Public Works	Includes both Private Property and Public Works												
Project Plan 4	Citizen Access Portal	Regular Permits Instant Permits (No Touch) Online Inspections												
Project Plan 5	Data Conversion													
Project Plan 6	Reports													
Project Plan 7	Integrations	Contractor State License Board Integration, Bluebeam Integration, Cashiering and ERP, Elavon, Symbium												
Project Plan 8	System Customization													

Detailed Project plan has been attached as exhibit 1 – Project Plans

Data Conversion - ePALS™ has an automatic data conversion module to convert data to ePALS™ database from most of the legacy permitting system, based on a specific template. EdgeSoft Inc. has used ePALS™ data conversion module at customer sites successfully to map and bring all the necessary historical data with the highest degree of accuracy.
EdgeSoft Inc. proposes to convert all active land/address data and data from permit plus and opengov into ePALS™ so that the city of Buena Park can begin capitalizing on the web-based, mobile-enabled, location-centric technology as soon as possible. For twenty years, EdgeSoft Inc. has had an extensive experience with data migration and the conversion of legacy and current technology-based systems, both in the private and public sector.
EdgeSoft Inc. has converted data from various legacy systems including HDL, SunGard, Accela, OpenGov, PermitPlus. Having successfully converted data for each of our installed clients, EdgeSoft Inc. is confident that we can convert the city of Buena Park's data easily.

EdgeSoft Inc.'s proposed plan includes the following with regards to data migration/conversion from current system:

- Technical overview of the data model
- Migration requirements – review existing data
- Mapping of existing data to the ePALS data tables
- Assist the city of Buena Park with mapping document for the conversion efforts
- Load scrubbed data and review.
- **6 data conversion passes in addition to the cutover**

Change Control: We recognize that project requirements may evolve during implementation, and a robust change control process is essential to manage these changes effectively. Our change control process ensures that all proposed changes are systematically evaluated for their impact on scope, timeline, cost, and resources. Changes are documented in a formal Change Request (CR) form and reviewed by both City and Edgesoft, Approved changes are incorporated into the project plan, ensuring transparency and minimizing disruption. This structured approach enables us to maintain project integrity while adapting to evolving business needs.

Edgesoft Inc.'s experience proves that its proposed methodology is effective when certain project expectations are met, and risks and identified.

Additional Innovative/Creative Approaches

In addition to meeting the core requirements of this project, we are committed to introducing innovative and creative approaches to deliver superior outcomes.

Adaptive Project Design: Our approach includes building flexibility into the project plan to accommodate changes in priorities or market dynamics. This ensures the solution remains relevant and responsive to evolving needs.

Industry Best Practices: We bring decades of expertise from same industries, we will apply proven strategies and innovative techniques to enhance efficiency and innovation in your specific requirements and need.

Saira Analytics and Reporting: SAIRA Analytics is an easy-to-use internal search engine portal created specifically for city and local government agency personnel. SAIRA Analytics delivers immediate access to information safely and securely via a city's own departmental databases, improving efficiencies and saving time for staff.

Sustainability Integration: Our solutions are designed with sustainability in mind. We will evaluate every phase of the project to identify opportunities for reducing waste, optimizing resources, and enhancing long-term environmental impact.

Outcome-Based Milestones: Instead of conventional time-bound milestones, we propose using outcome-driven metrics to measure project progress. This ensures focus remains on tangible results and client satisfaction.

Through these innovative methods, we aim to not only meet but redefine the standards of project success, delivering measurable value and transformative results for Buena Park.

2.2 Communication Method

Overview: The project will follow a structured meeting and communication process to ensure effective collaboration, timely decision-making, and transparent progress tracking. Key elements include regular meetings, clear documentation of discussions and decisions, and consistent updates to all stakeholders.

The city of Buena Park's project manager will guide and direct the day-to-day activities and decisions related to the project and will serve as the lead point of contact for communications between Edgesoft Inc. and the city of Buena Park.

Project Meetings and Frequency:

Project Meeting	Frequency	Audience	Method	Responsibility
Kickoff Meeting	Once at start of each Phase	All stakeholders	Online/In-Person	Edgesoft Project Manager
Project Progress Report	Weekly	Buena Park and Edgesoft Team	Email/Report	Edgesoft Project Manager
Project Status Meeting	Bi-weekly	All stakeholders	Online	Edgesoft Project Manager
Risk and Issue Escalation	As needed	Relevant Stakeholders	Email/Meeting	City Project Manager/ Edgesoft Project Manager

Training Sessions	As per Project Plan	End Users and Staff	Online/In-person	City Project Manager, End users and Edgesoft Project Manager

Meeting Agendas:

- Agendas will be distributed at least 24 hours before each meeting, outlining the topics to be discussed, objectives of the meeting, and any preparatory work required.
- Edgesoft Project Manager will be responsible for creating and distributing the agenda, ensuring that the focus is on key milestones, issues, and decisions.

Meeting Minutes:

- Meeting minutes will be documented by the Project Manager or designated scribe and shared with all attendees within 24 hours of the meeting.
- Minutes will capture key discussion points, decisions made, action items, and responsible parties.
- Any follow-up tasks or concerns will be tracked and addressed in subsequent meetings.

Action Items and Follow-up

- Action items will be clearly identified during meetings and assigned to appropriate individuals with specific deadlines.
- Progress on action items will be tracked and reviewed at the beginning of each meeting to ensure accountability and timely resolution of tasks.

Communication Chain

The communication chain will be structured to ensure information flows smoothly from the project team to the stakeholders and vice versa.

Edgesoft Project Manager: Primary point of contact for the day-to-day project communication and updates.

Edgesoft Team: Responsible for providing regular updates on deliverables, timelines, and any risks.

City of Buena Park Project Manager: Ensure alignment with Buena Park's objectives, review progress, and escalate issues as necessary.

End Users: Share feedback and provide insights into system usability and improvements.

This structured approach to meetings, reporting, and communication will ensure clarity, accountability, and alignment throughout the project lifecycle.

2.3 Common Implementation Challenges & Mitigation Strategies

We have extensive experience implementing permitting system and have identified common factors that may impact the execution plan and timeline. To ensure a smooth and timely implementation, we take a proactive approach by addressing these potential challenges early in the project lifecycle.

Common Implementation Challenges & Mitigation Strategies:

1. **Data Migration Complexity**
   - **Issue:** Legacy data inconsistencies, missing records, or format mismatches can delay migration.
   - **Mitigation:** We conduct a data assessment and cleansing process early, provide data mapping templates, and perform multiple test migrations before final deployment.
2. **Integration with Existing Systems**
   - **Issue:** Connecting with third-party or legacy systems (e.g., GIS, financial systems, CRM) may present compatibility issues.
   - **Mitigation:** We perform **early API and integration testing**, engage with the City's IT team to define integration requirements, and provide solutions if needed.
3. **User Adoption & Training**
   - **Issue:** Resistance to change or lack of user familiarity can slow down adoption.
   - **Mitigation:** We implement a comprehensive training program, including hands-on workshops, self-service guides, and ongoing support to ensure user confidence.
4. **Configuration & Customization Requests**
   - **Issue:** Additional customizations requested mid-project can impact scope and timelines.
   - **Mitigation:** We define a clear scope during discovery, use an agile approach to prioritize essential features first, and establish a change management process to evaluate requests.
5. **Resource Availability & Stakeholder Engagement**
   - **Issue:** Delays in decision-making, approvals, or resource allocation from the City's team can affect timelines.
   - **Mitigation:** We establish a dedicated project governance structure, conduct regular check-ins, and assign a project champion on both sides to facilitate timely decision-making.

Proactive Project Management Approach:

- **Kickoff & Risk Assessment:** Identify potential risks and establish mitigation plans upfront.
- **Agile & Iterative Implementation:** Deploy the solution in **phases**, allowing for continuous testing and feedback.
- **Regular Status Updates:** Regular project meetings to track progress and address risks early.

By anticipating these challenges and applying proactive risk management, we ensure a seamless implementation and successful deployment of the permitting system within the agreed timeline.

2.4 System Configuration

Edgesoft follows a structured and collaborative approach to configuring and setting up record types as outlined in Attachment B – Master Solution Inventory. Our implementation process ensures that each record type is fully configured with the necessary workflows, custom fields, fees, and other settings to align with the City's specific requirements.

Approach to Record Type Setup:

1. **Discovery & Requirements Gathering**
   - Conduct workshops with key stakeholders to define specific needs for each record type.
   - Review existing processes and map requirements to system capabilities.
2. **Configuration & Customization**
   - Configure record types, custom fields, and associated workflows based on business rules.
   - Set up automated approvals, notifications, and conditions to streamline processes.
   - Define and implement the fee structures based on City regulations and policies.
3. **Testing & Validation**
   - Conduct unit testing for each record type to ensure proper functionality.
   - Perform User Acceptance Testing (UAT) with City staff to validate configurations.
   - Refine workflows based on user feedback before final deployment.
4. **Training & Documentation**
   - Provide detailed training sessions, admin guides, and user manuals for City staff.
   - Maintain documentation on record type configurations for future reference and modifications.
5. **Ongoing Support**
   - Provide post-go-live support to address any refinements or enhancements needed.

Our approach ensures that each record type is fully functional, and aligned with City processes, enabling efficient permitting and city operations.

2.5 Reports

EdgeSoft Inc. have developed more than 50 standard templates for ePALS™ customers via the ePALS™ ad hoc reporting. To date, the real value has been with the self-service reporting capabilities where users receive training to develop templates and generate their own reports. To augment reporting capabilities Our business intelligent tool.
SAIRA Reporting and Analytics, is widely used to not only search and filter but to create unique expandable capabilities for displaying filtered real-time reports for analytics and dashboards allowing users to schedule and share real-time reports through its unique bookmarking functionality.

SAIRA, Advanced reporting tools address the City's need for distinct reports, providing actionable insights for internal and external stakeholders.

EdgeSoft Inc.'s proposed plan includes the following with regards to reports customization of standard reports:

- Collect the existing reports templates.
- Review the and identify report which requires customization.
- Design the templates and configure.
- Train the users to design adhoc report templates and map.

Edgesoft will configure and deploy all required reports and generated documents as outlined in Attachment B – Master Solution Inventory, ensuring they meet the City's specifications and operational needs.

3. Solution Technical Capabilities

3.1 Solution Description - ePALS™

Per the city of Buena Park's requirements for the digital permitting system functionality, EdgeSoft has presented the following overview of what we will be proposing:

ePALS Solution Suite						
SAIRA Analytics						
eLMS CORE / Community Development Modules						
Building & Safety / Permiitting and Inspections	**Planning**	**Code Enforcement**	**eGov Portal / Citizen Access**	**eLMS SAIRA**	**Public Works**	**Business License**
Building and Construction	Plans and Projects	Code Enforcement	Property Information	Internal Search	Public Works	Business License Applications
Building Inspection	*Electronc Plan Review (Third Party Integration)	Code Enforcement App	All Permit and License Paymen	Citizen Search		
Permitting System			Business License Requests	Public Record Requests		
Inspection App			Business license Renewal	Analytics		

EdgeSoft Inc's ePALS™ is a complete Permitting and Licensing system which is a cloud-based web software system.

The web-based system is completely built on REST API with Jersey which is today's industry standard and supports easy integration with third party providers for all the needs related to the system including mobile, GIS, Payment Gateway, CSLB, Bluebeam, Symbium, Cashiering and Financial systems.
Our proprietary software includes a custom framework using MVC trademark of EdgeSoft Inc. The configuration is now simple and easy to set across different entities and department needs related to cities process and public usage.

EdgeSoft Inc. has developed the Enterprise Permitting and Licensing System (ePALS™) to create a seamless citywide information tracking system. ePALS™ is a flexible, web-based solution, on the cloud that associates every piece of data related to land management with a specific location within the city of Buena Park.

Our system provides shared access to accurate, real-time information such as permits, cases, transactions, or applications submitted by citizens. The software module focuses on functionalities like Building & Safety, Planning, Engineering, Licensing, and Code Services, Community Services, and Citizen Compliant Services. The EdgeSoft Inc. software is used citywide by all departments that need access to operational information and has been fully developed.

ePALS™ has extensive functionalities and features however for the current needs of this proposal only limited functionalities and features of ePALS are being considered and used in the solution approach. The details of such usage are clearly identified in this section and scope section of this document.

ePALS is structured based on LAND, STRUCTURE, OCCUPANCY model which enables tracking of the specific property / building in any form such as: Land Parcel, Structure – Multistory / multi occupancy, Occupancy – including the specific unit

This enables tracking and maintaining all of the data for the property, the building, and its units for efficiency and effectiveness across all departments at the city of Buena Park. EdgeSoft Inc. will recommend best practices from similar sized municipalities to the city of Buena Park.

3.2 Technical Solution

3.2.1 ePALS™ Technology Solution

The solid foundation of the Land, Structure, and Occupancy (LSO) Model naturally provides for an orderly progression of increasingly complex data. The LSO model is a primary resource for address, structure, and land use information, as well as owner/tenant, infrastructure, and asset information.
Each location in the LSO model has a unique identifier by which all activities related to that specific location are tracked administered.

The Projects, Subprojects, and Activities (PSA) structure allows the department to customize its activities, easily view all information at a Project level, and efficiently drill-down to sub-levels to view information. So, that other departments can review the processes and identify any interdepartmental issues before proceeding with activities.

Permits & Inspection Module – automates workflows related to building permits, inspections, people and activities. It enables city staff within the community development department and similar divisions to view, change, and print fee schedules, cashiering, payment transaction history, business tax/license information, and track plan checks related to permits. Users can schedule, track, and maintain history of inspections related to a specific location, as well as maintain lists of and links to external people associated with the city, such as owners, applicants, tenants, architects, and contractors.

Planning & Planner Update Module – automates the processes and captures all the information related to the City of Buena Park's planning activities. Functions include:

- Issuing, tracking, and logging planning cases
- Appointment scheduling and notifications to reduce scheduling conflict for planning board hearings
- Assigning, scheduling, and routing plan cases
- Cashiering and fee appraisals

The centralized database of customer records provides accurate and timely information to customers that are submitting development plans for approval.

Neighborhood Services (Code Enforcement) Module – tracks and maintains data related to code violations in the City of Buena Park. Users can identify violations by parcel, provide notifications

to responsible parties, generate and issue notices, and establish follow-up inspection programs to ensure that the necessary corrections are made. The module also provides users with the ability to place a “hard,” “soft,” or “warning” hold on a Land, Structure or Occupancy level. When creating a code violation, the system validates data input and utilizes list-of-values based on a pull-down list to reduce human error in data entry.

Comment Module – protects comments and sketches from unauthorized changes with our built-in security feature. Comments are saved directly to the database instead of an insecure text file or to the PDF document, so they are protected should the PDF file become compromised. The City of Buena Park is able to access, organize, and report on all comments to allow external team members to reply to the reviewers’ comments.

Administration Section – has an innovative admin section for managing, configuring, and assigning various modules and flows to administer to all departments. The administration section is intuitive and easy-to-use. Logs are captured in the event of failure and auto notifications are sent to the technical team, without the staff notifying them to eliminate duplicate tickets and resolve the problem quicker.

PCI Compliance-Edgesoft Inc. is PCI compliant as we do not process or store any credit card information. It is all done through the payment gateway. The Edgesoft Inc. engineering team can provide technical ways when deployed in the code to make the users understand that only certain ports are allowed for authorizing payments. We can also showcase the settings in the could for PCI compliance.

Conditions – an interdepartmental project management tool that allows citywide centralized data management and ensures compliance with all permit conditions and regulatory restrictions. A user would have the ability to assign conditions either at the LSO level or at the PSA level. Users have the ability to create a standard library of conditions which can be attached, or they can choose to enter custom conditions.

Fees and payments – a real-time centralize fee process and centralized cashier module which is able to integrate fees and payments with any existing financial systems. EPALS™ fee module has the ability to associate various fees to each permit type or sub-type. It can maintain different fee schedules for every fiscal year, and it can increase fees annually by a percentage. The fee module designates certain fees as required based on the permit with different phases of the project like plan check, permit, business tax, and development fees. It has the ability to calculate fees based on valuation, number of units and based on different ranges. It also has the ability to accept contractor deposits and use them for payments.
The upgrade will enhance the centralize cashier module to be able to take payments for multiple invoices across different activity types.

Holds – ePALS™ holds module has built-in logic that allows all departments to maintain holds on addresses, projects, or activities. It also provides the abilities for different levels of holds, like soft and hard, at the LSO and PSA level. Holds, based on their severity, limit the functionality of the

level where they are assigned and all the levels underneath them. The system provides the ability to track the ability of all holds from creation to release. The upgrade will also include email notifications for staff for approvals or notifications of the holds.

Inspections – ePALS™ housing and construction inspection module provides the ability to schedule and maintain the history of inspections related to each activity. The inspection module allows users to schedule and track inspections based the permit type. It provides the abilities to create all the different inspection types that are associated with a permit, whether it is housing or construction. It allows the users to schedule inspections for current and future activities. It provides inspectors the ability to print field inspection reports which gives a complete history of the place to be inspected.

It provides inspectors the ability to route and schedule their inspections and gives them on all the relevant information they require for doing the onsite inspections. It also provides the ability to enter their inspection results and communicate them to the contractor in charge. The upgrade will allow for inspections to be transferred.

Digital Library – provides the ability to attach and view documents to any PSA or LSO level for historical record keeping.

Project Team – ePALS™ system provides the ability to maintain updated information of internal and external people that are associated with various permits. It provides the ability to delegate internal team members to specific projects and activities. Based on the kind of activity this would include plan review engineers, permit technicians, inspectors, team leaders, planner, and etc. It also provides the ability to add and administer external team members for the project or activity. Typically, this would include owners, contractors, engineers, designers, architects, tenants, and others.

Assessor Import and Export (Sync) – the assessor's data synchronization module allows authorize city staff to browse, query, and upload the latest assessor information as it relates to properties that fall within the city's jurisdiction.

Business License – the module creates, tracks, issues, and maintains data related to business licenses in the city. Other vital reporting and fee functions including business license verification and reporting business tax payment status are included in the module.

GIS – Edgesoft Inc. can integrate with third-party GIS systems. The GIS locational science module will allow city staff to view property parcels and permits by selecting an address range or a geometry scope on the map. This can also be helpful in routing inspections.

Code Violations – a module that tracks and maintains data related to code violations in the city. Code violations can vary on the types of activities like building, animal, health, and etc. The module allows for authorized staff to put in the violation code number, the specified code title, and any custom language under the description.

Transportation – the module creates, tracks, issues, and maintains data related to parking permits, exemptions, and renewals in the city.

Online ePALS™ – exposes the business functionality of ePALS™ to the public. This interface is for the residents of the City of Buena Park and the building contracts and architects associated with an activity. Residents can apply for permits, request inspections, purchase business license, and track the status of their application.

Extensive Administration and Configuration – provides extensive administration capabilities to ePALS™ power users. These users can configure the types of permits needed, can setup business workflows and rules that are needed for residents to obtain the permit. The power user can also modify fees automatically with a simple interface.

Business Dashboard – provide concise information, real-time to the high-level management with a click of a button. EPALS™ state-of-the-art dashboards allow the executives of the city to review the status of a business license/tax without going through the hassle of printing a report. ePALS™ provide data mining and printing capabilities.

ePALS™ Mobile – allows users to access ePALS™ application using the mobile device like the iPad. The user interface screens are responsive and will fit any small screen with touch input. Users can obtain integration to GIS, view maps, red line, and save changes on to the server. The mobile device synchronizes regularly with the server to update.

Data Conversion – The upgrade will have an almost effortless fata conversion process as the majority of the data lives in CSI. For the remaining modules, business license and public works, ePALS™ has an automatic data conversion module to convert data to ePALS™ database from most of the legacy systems, based on a specific template. Edgesoft Inc. has used ePALS™ data conversion module at customer sites successfully to map and bring all the necessary historical data with the highest degree of accuracy.

Our security includes but is not limited to the following:

- Security group – Edgesoft Inc. has a virtual firewall to control all inbound and outbound traffic. We assign up to five security groups to the instance so we can make sure that the data is protected in transit. When we create a security group, no inbound traffic originating from another host to our instance is allowed.
- Console Protection Two-Factor Authentication – we add an extra layer of protection on top of username and password. When a user signs into the cloud, they will be prompted for their username and password, as well as for an authentication response from their cloud two-factor authentication device. Without this they will not be allowed.
- Keypair Authentication – the cloud will use public-key cryptography to encrypt and decrypt login information. Public-key cryptography uses a public key to encrypt a piece of data, and then the recipient (database/payment gateway) uses the private key to decrypt

the data. The public and private keys are known as key pair. Public-key cryptography enables you to securely access your instances using a private key.

- Password Changes – the cloud AWS server will have a command to change the server password constantly to make sure we change the password regularly.

Security – ePALS™ API is 100% rest based. All the API call https secure and available through role-based access only. All of our attachments are binary loaded. ePALS™ is also backed by the world-class security represented by AWS.

Our extensive API inherits the security model your application already has for true single sign on.

Workflows

EPALS™ has built-in workflows, configurable workflows, and external workflows.

- Built-in workflows are out-of-the-box with ePALS™. This workflow has certain functions that do not require configurations, an example of this is auto notifications to contractors/homeowners on inspection results.
- Configurable work flows provide the ability for the administration staff to assign certain workflows during the business process when it is required.
- External workflows provide scheduler-based workflows to run every day to trigger notifications, auto update status, provide prior notice to staff, and external public user.

3.2.2 ePALS™ Roadmap for Upgrades.

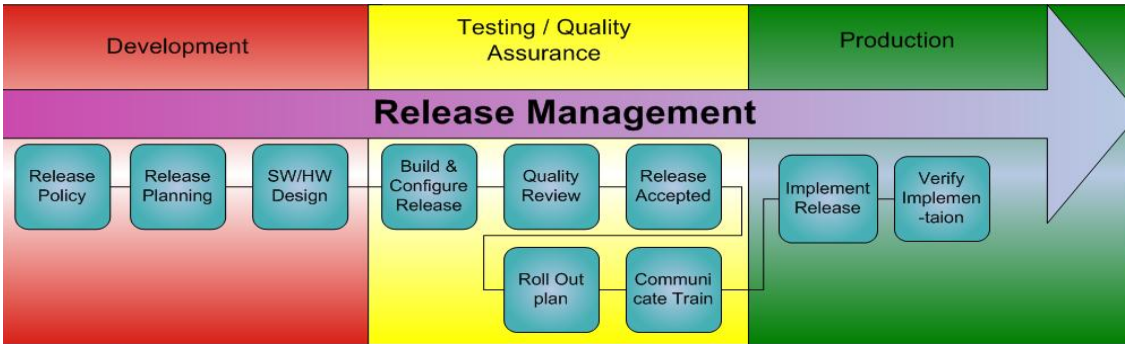


Figure above illustrates basic steps that constitute release management process.

Customer Releases

- ePALS release numbers are formatted as A.B.C
- A = Major Release
- B = Minor Release
- C = Bug fix release

Major Release: This release occurs when EdgeSoft Inc. adds a major feature/module to the product. This release generally occurs once a year or once in 2 years.

Minor Release: This release occurs when EdgeSoft Inc. adds a minor feature/functionality to the product. This release generally occurs once in a quarter.
Bug Fix Release: This release occurs when EdgeSoft Inc. development team fixes a bug in response to JIRA request and this release occurs as and when needed and released (generally monthly) from the team.

EdgeSoft Inc. experience proves that its proposed methodology is effective, when certain project expectations are met, and risks and identified. The expectations are:

- The City of Buena Park will provide appropriate resources for testing patches and releases.
- The City of Buena Park needs to make decisions in a timely manner based on project decision-making process.
- Patches/Releases will be reviewed and accepted by the City of Buena Park within the allocated number of days in the project schedule. Patches/Releases not accepted by the City of Buena Park will be returned to EdgeSoft Inc. with the specific changes, in writing, which the City of Buena Park requires to accept.
- Patches/Releases will be reviewed for functionality, scope, best practices, and completeness.

3.2.3 Unique Aspects

Our business intelligent tool, SAIRA for CDD, is a pure power search mechanism with expandable capabilities for displaying filtered real-time reports. Its power lies in its ability to turn your filtered search results into analytics and intelligence instantly. Users can gain greater insight from better understanding their data. SAIRA for CDD also allows users to schedule and share real-time reports through its unique bookmarking functionality, it comes preconfigured for community development departments.
ePALS provides instant permits and combo permits and 500+ permit types for similar sized city. Staff of Buena park can setup their own permits.
Ask SAIRA AI virtual assistant for the citizens: This widget is implemented on the City's website for all information with one click answers to improve civic engagement. AIPowered Efficiency Leveraging advanced AI capabilities, the solution reduces administrative burdens by handling routine queries, minimizing in-person visits, and automating PRRs to enhance productivity and customer service.
Our ePALS solution offered in this proposal is a SaaS platform solution, browser based and mobile compliant so it will not burden the city's servers, computing hardware or IT infrastructure.
Streamlined Operations and Automation: Our system minimizes manual processes and paper use while enabling seamless coordination across departments, ensuring compliance with the City's fee schedule and administrative requirements.
Robust Integration and Data Migration: Designed with open system architecture, the platform supports integration with over 80 identified external systems and facilitates smooth data migration from other systems using Microsoft Excel templates, and other existing databases including the City's current system.

Public Accessibility and Customer Service: The public-facing portal simplifies online permit applications with Instant (no touch) permits, fee payments, and progress tracking, fostering transparency and customer satisfaction

3.2.4 Industry Standards

Enterprise Permitting and Licensing system is proprietary software as per industry standard, A location centric dashboard to see permits, inspections, and all other regulatory matters using our proprietary LSO concept. Saira search solution, centralized cashiering system is a proprietary by Edgesoft Inc.

3.2.5 Third-Party Software

Edgesoft Inc has integrated with 3rd party/legacy applications, our experience spans across CRM, ERP, GIS, IVR, Document Management Systems and in-house developed apps. ePALS™ is a REST API based system that allows for integration with all SOA compliant apps.

ePALS™ core modules integrates with software which allows the application to function properly, and they are included in our proposal. There is no additional cost or license required for the city to buy like Apache tomcat, Java, API to integrate with mobile application. MS Sql Server, Jasper / Izenda reporting tool, Contractors State License Board – CSLB.

3.2.6 Conflicts

We do not find any conflict at this point of time.

3.3 Proposed Solution

EdgeSoft capabilities fully meet and exceed the objectives and are addressed in the scope of work mentioned in Attachment B – Master Solution Inventory and other requirements set forth in this RFP. We are pleased to state and include in our proposal all items listed are inherently provided as standard features in ePALS Community Development Modules.

Our proposed solution addresses the City of Buena Park objectives as outlined in the RFP, including improving business processes, enhancing customer service, and simplifying inter-departmental workflows.

If a mandatory requirement must be met by utilizing additional scripting, development, or customization to our standard Solution are included in the cost proposal section.

3.4 Out of Scope

None of the out of scope mentioned in the RFP are included in the current solution.

3.5 Hardware and System Software

ePALS is a cloud hosted **web-based solution**, requiring minimal hardware specifications for end users. To access the system efficiently, users will need:

- A **computer or laptop** capable of running a modern web browser
- A **high-speed internet connection** for optimal performance
- A supported **web browser** (e.g., Google Chrome, Microsoft Edge, Mozilla Firefox, or Safari) with JavaScript and cookies enabled

No additional software installations or high-end hardware are required, ensuring easy accessibility from standard devices.

ePALS is a cloud-based hosted platform:

- Our hosting provider Amazon Web Services guarantees 99.99% uptime.
- Any Updates are available within 24 hours.
- Auto product upgrades with latest version.
- Easy on support and maintenance as no staff/IT department is involved.
- Windows 10 or above / Windows Datacenter / Linux
- 32 GB min RAM can support up to 256GB RAM
- Hard disk: minimum 160 GB
- Mobile iPad air or latest.

We are partnered with Amazon and use features of AWS in terms of managing. AWS guarantees 99.99% uptime. Elastic Container Service which helps us to efficiently deploy, manage, and scale applications. It deeply integrates with the AWS environment to provide an easy-to-use solution for running workloads in the cloud with advanced security features using Amazon ECS Anywhere.
With the help of Amazon Elastic Load Balancing (ELB) which automatically distributes incoming application traffic across multiple targets and virtual appliances in one or more Availability Zones

Software requirements:

- Java 1.8 (JDK + JRE)
- Compatible with Microsoft 2010 or Office 365.
- Secure port configuring for all PCI compliance and integration needs.
- iOS 11.2+ support for built in apps. (Mobile iPad Air or latest)
- 2019 Windows server or above
- Database Microsoft SQL 2019 and above with latest MSSQL JSON support
- Apache Tomcat 8.0
- Solr 8.0 or above

- Microsoft IIS server
- Major Browsers (Microsoft Edge/Chrome/Safari/Opera)
- Izenda and Jasper Reporting tool

Amazon EC2 Instances: Use of EC2 scalable application servers. Instances deployed on an **Auto Scaling Group** to scale up and down based on demand (e.g., for peak load during city events).
Amazon Elastic Load Balancer (ELB): Distributes incoming traffic across multiple EC2 instances to ensure high availability and fault tolerance.

3.6 Backup & Disaster Recovery

- Security is highly regarded when it comes to web hacks as all the services are completely protected with industry standard.

  Points of failure is addressed on all levels of the networking backup and recovery
- Ensures data integrity and availability during disasters.
- U.S.-based, tier II data center with 24/7/365 system monitoring
- Automated software updates and security patches and high-performance SAN with N+2 reliability
- Disaster recovery process with a recovery time objective no greater than eight hours and recovery point objective no greater than 24 hours
- **Amazon RDS Snapshots**: Automated backups for relational databases.
- **Amazon S3**: Store backup copies of critical data, application logs, and configuration files.

3.7 ePALS Licensing

ePALS™ is an enterprise-wide SaaS solution with unlimited user licenses which meets and surpasses all of the requirements and desired functionalities the City of Buena Park has communicated in the RFP, Requested Services.

3.8 Public Portal Licensing

Public portal is an enterprise solution and no additional license is required, public user can register and create a login which meets and surpasses all of the requirements and desired functionalities the City of Buena Park has communicated in the RFP.

3.9 Daily Backup

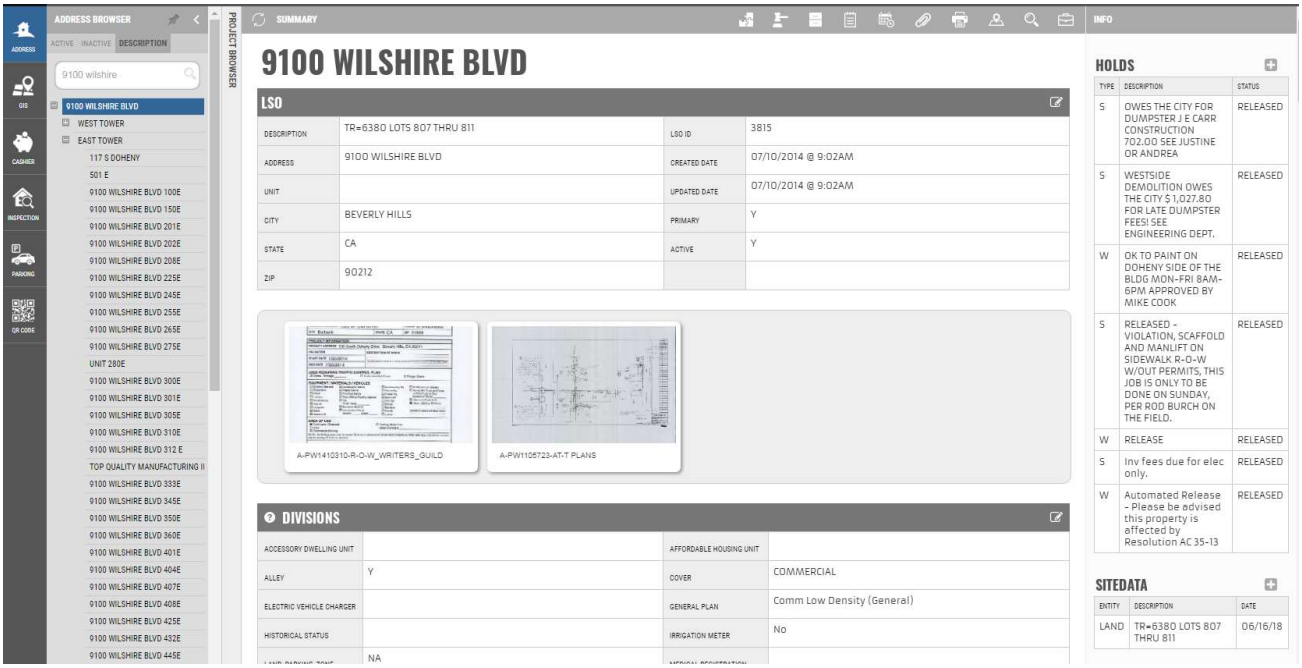
Automated backups for relational databases(.bak) will be taken daily and stored in AWS s3 bucket. An access to the bucket would be provided and city staff can download the same whenever required.

4. Service and Support Capabilities

4.1 Implementation:

In implementing the ePALS™, we will be implementing a solid foundation with the Land, Structure, and Occupancy (LSO) Model to naturally provide an orderly progression of increasingly complex data. The LSO model is a primary resource for address, structure, and land use information, as well as owner/tenant, infrastructure, and asset information.

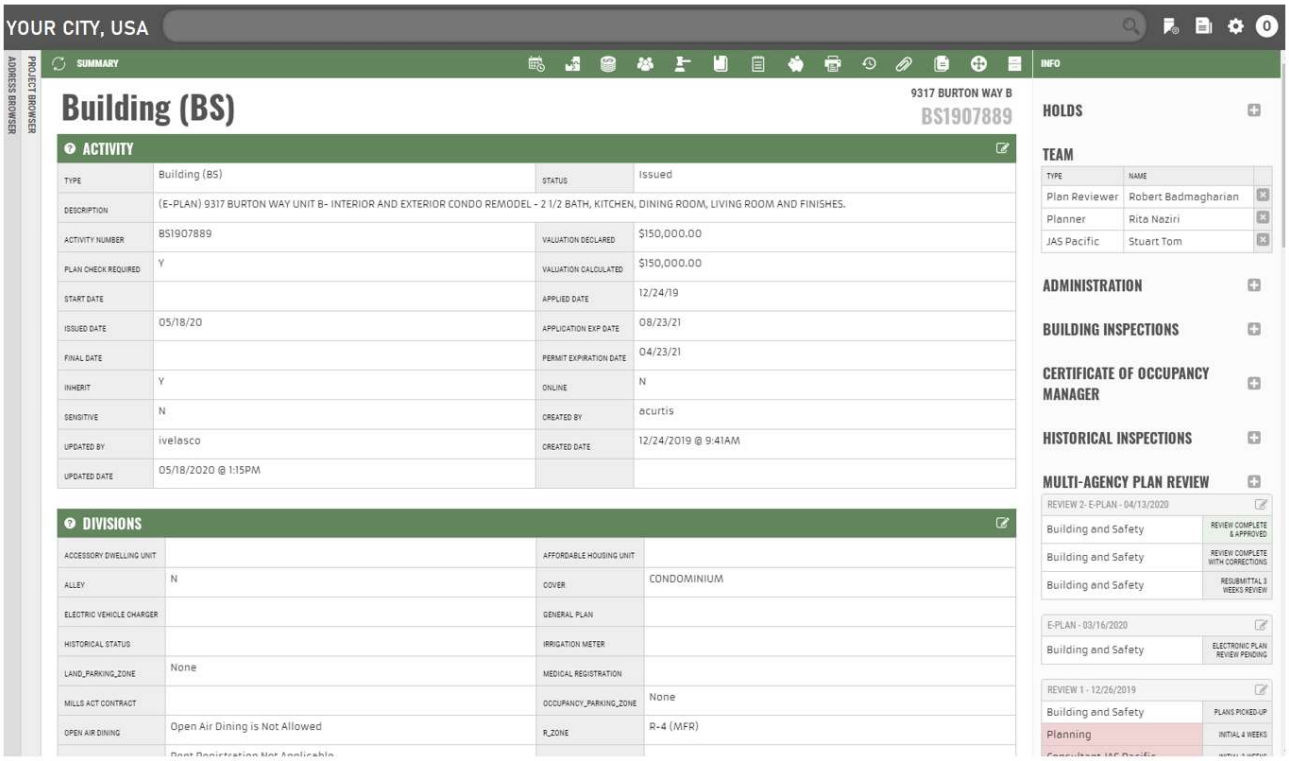
Each location in the LSO model has a unique identifier by which all activities related to that specific location are tracked administered creating a flexible and easy to customize process and reporting capabilities.



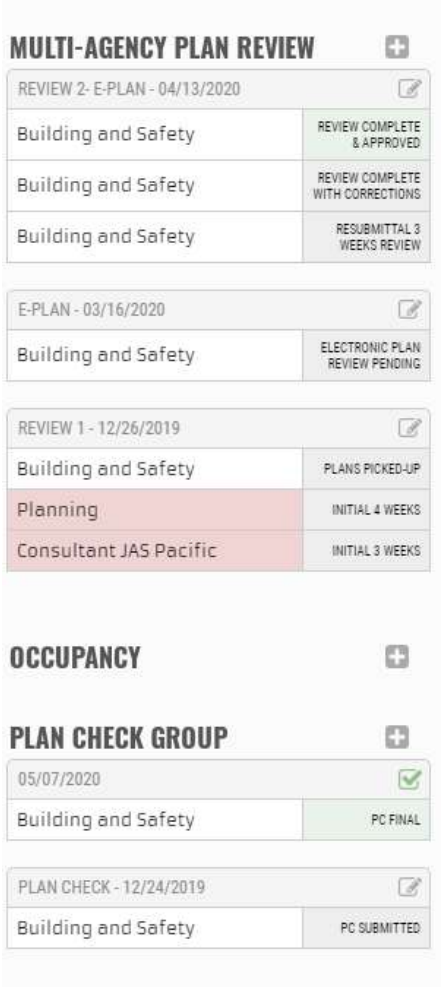
LSO Module Screen

The Projects, Subprojects, and Activities (PSA) structure allows the department to customize its activities, easily view all information at a Project level, and efficiently drill-down to sub-levels to view information. So, that other departments can review the processes and identify any interdepartmental issues before proceeding with activities.

Permits & Inspection Module – automates workflows related to building permits, inspections, people and activities. It enables city staff within the community development department and similar divisions to view, change, and print fee schedules, cashiering, payment transaction history, business tax/license information, and track plan checks related to permits. Users can schedule, track, and maintain history of inspections related to a specific location, as well as maintain lists of and links to external people associated with the city, such as owners, applicants, tenants, architects, and contractors.



Permit and Inspection Module Screen



Planning & Planner Update Module – automates the processes and captures all the information related to the city of Buena Park's planning activities. Functions include:

- Issuing, tracking, and logging planning cases
- Appointment scheduling and notifications to reduce scheduling conflict for planning board hearings
- Assigning, scheduling, and routing plan cases
- Cashiering and fee appraisals

The centralize database of customer records provides accurate and timely information to customers that are submitting development plans for approval.

Comment Module – protects comments and sketches from unauthorized changes with our built-in security feature. Comments are saved directly to the database instead of an insecure text file or to the PDF document, so they are protected should the PDF file become compromised. The city of Buena Park is able to access, organize, and report on all comments to allow external team members to reply to the reviewers' comments.

Workflows - The ePALS™ has built-in workflows, configurable workflows, and external workflows.

- Built-in workflows are out-of-the-box with the ePALS™. This workflow has certain functions that do not require configurations, an example of this is auto notifications to contractors/homeowners on inspection results.
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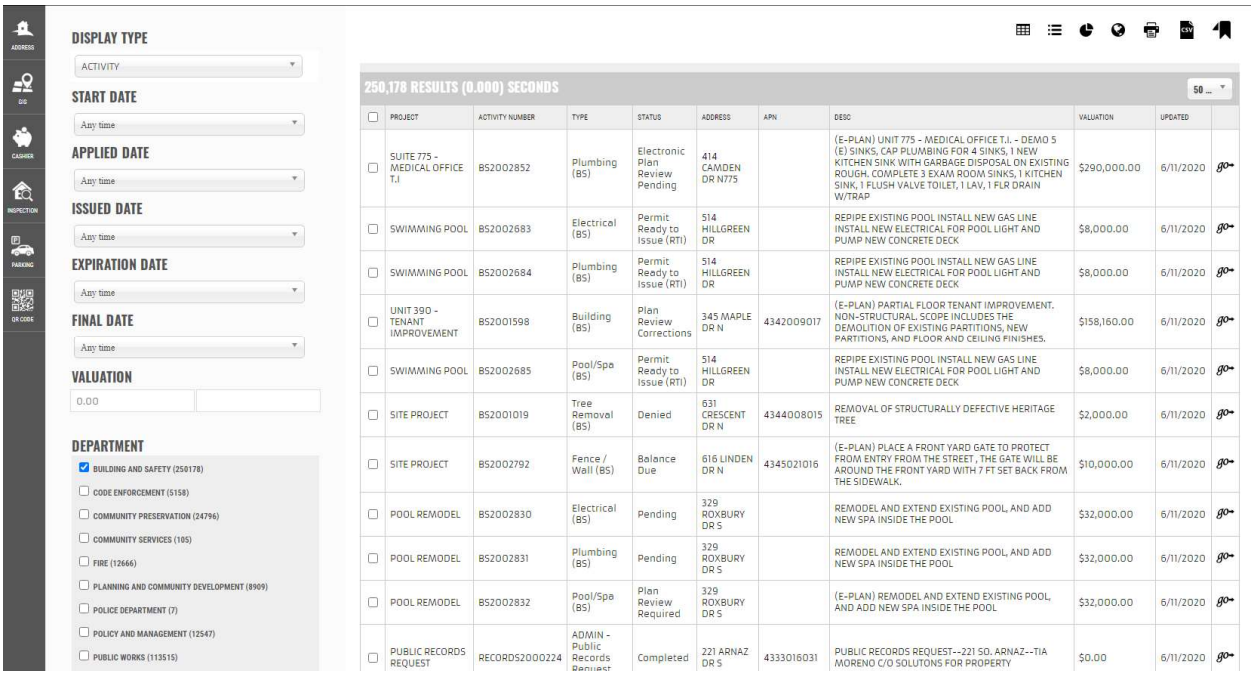
Security – the ePALS™ API is 100% rest based. All the API call https secure and available through role-based access only. All of our attachments are binary loaded. ePALS™ is also backed by the world-class security represented by AWS.

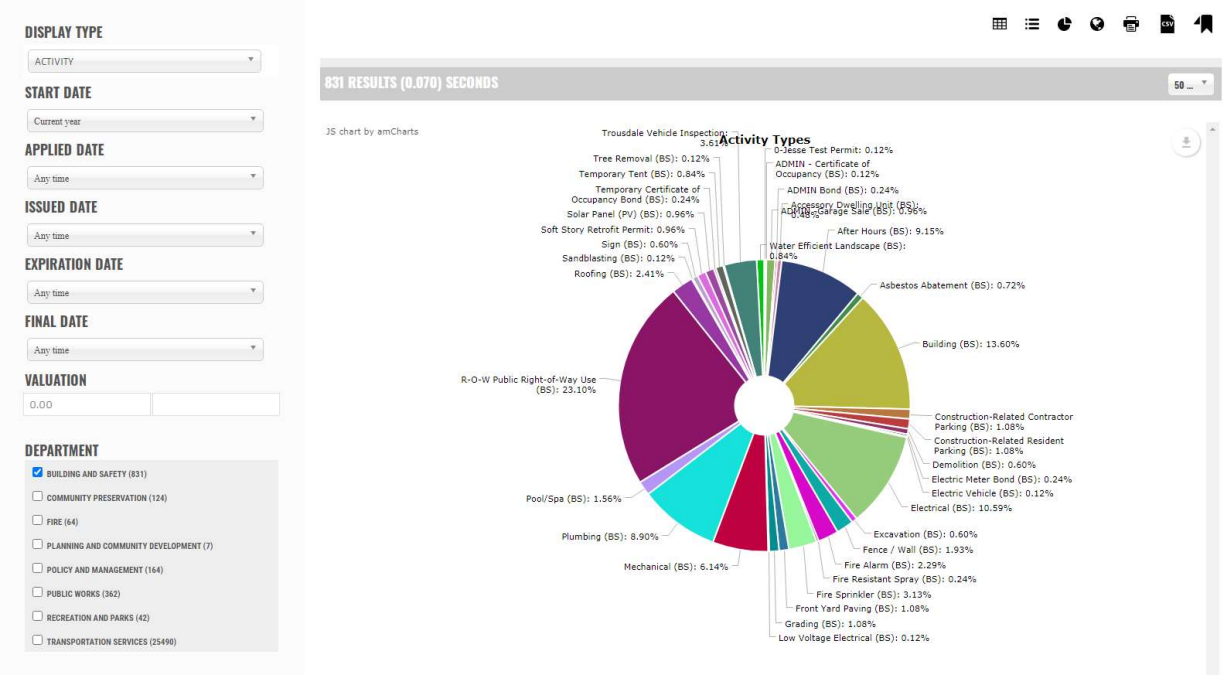
Our extensive API inherits the security model your application already has for true single sign on.

Upgrade Tools – a request is sent out once a new version is available for upgrading all the necessary software.

Reporting - EdgeSoft Inc. have developed more than 50 standard templates for ePALS™ customers via the ePALS™ ad hoc reporting. To date, the real value has been with the self-service reporting capabilities where users receive training to develop templates and generate their own reports. To augment reporting capabilities Our business intelligent tool, SAIRA, is widely used to not only search and filter but to create unique expandable capabilities for displaying filtered real-time reports for analytics and dashboards allowing users to schedule and share real-time reports through its unique bookmarking functionality.



PROJECT	ACTIVITY NUMBER	TYPE	STATUS	ADDRESS	APN	DESC	VALUATION	UPDATED
SUITE 775 - MEDICAL OFFICE T.I	BS2002852	Plumbing (BS)	Electronic Plan Review Pending	414 CAMDEN DR N775		(E-PLAN) UNIT 775 - MEDICAL OFFICE T.I. - DEMO 5 (E) SINKS, CAP PLUMBING FOR 4 SINKS, 1 NEW KITCHEN SINK WITH GARBAGE DISPOSAL ON EXISTING ROUGH. COMPLETE 3 EXAM ROOM SINKS, 1 KITCHEN SINK, 1 FLUSH VALVE TOILET, 1 LAV, 1 FLR DRAIN W/TRAP	$290,000.00	6/11/2020
SWIMMING POOL	BS2002683	Electrical (BS)	Permit Ready to Issue (RTI)	514 HILLGREEN DR		REPIPE EXISTING POOL INSTALL NEW GAS LINE INSTALL NEW ELECTRICAL FOR POOL LIGHT AND PUMP NEW CONCRETE DECK	$8,000.00	6/11/2020
SWIMMING POOL	BS2002684	Plumbing (BS)	Permit Ready to Issue (RTI)	514 HILLGREEN DR		REPIPE EXISTING POOL INSTALL NEW GAS LINE INSTALL NEW ELECTRICAL FOR POOL LIGHT AND PUMP NEW CONCRETE DECK	$8,000.00	6/11/2020
UNIT 390 - TENANT IMPROVEMENT	BS2001598	Building (BS)	Plan Review Corrections	345 MAPLE DR N	4342009017	(E-PLAN) PARTIAL FLOOR TENANT IMPROVEMENT. NON-STRUCTURAL. SCOPE INCLUDES THE DEMOLITION OF EXISTING PARTITIONS, NEW PARTITIONS, AND FLOOR AND CEILING FINISHES.	$158,160.00	6/11/2020
SWIMMING POOL	BS2002685	Pool/Spa (BS)	Permit Ready to Issue (RTI)	514 HILLGREEN DR		REPIPE EXISTING POOL INSTALL NEW GAS LINE INSTALL NEW ELECTRICAL FOR POOL LIGHT AND PUMP NEW CONCRETE DECK	$8,000.00	6/11/2020
SITE PROJECT	BS2001019	Tree Removal (BS)	Denied	631 CRESCENT DR N	4344008015	REMOVAL OF STRUCTURALLY DEFECTIVE HERITAGE TREE	$2,000.00	6/11/2020
SITE PROJECT	BS2002792	Fence / Wall (BS)	Balance Due	616 LINDEN DR N	4345021016	(E-PLAN) PLACE A FRONT YARD GATE TO PROTECT FROM ENTRY FROM THE STREET , THE GATE WILL BE AROUND THE FRONT YARD WITH 7 FT SET BACK FROM THE SIDEWALK.	$10,000.00	6/11/2020
POOL REMODEL	BS2002830	Electrical (BS)	Pending	329 ROXBURY DR S		REMODEL AND EXTEND EXISTING POOL, AND ADD NEW SPA INSIDE THE POOL	$32,000.00	6/11/2020
POOL REMODEL	BS2002831	Plumbing (BS)	Pending	329 ROXBURY DR S		REMODEL AND EXTEND EXISTING POOL, AND ADD NEW SPA INSIDE THE POOL	$32,000.00	6/11/2020
POOL REMODEL	BS2002832	Pool/Spa (BS)	Plan Review Required	329 ROXBURY DR S		(E-PLAN) REMODEL AND EXTEND EXISTING POOL, AND ADD NEW SPA INSIDE THE POOL	$32,000.00	6/11/2020
PUBLIC RECORDS REQUEST	RECORDS2000224	ADMIN - Public Records Request	Completed	221 ARNAZ DR S	4333016031	PUBLIC RECORDS REQUEST--221 SO. ARNAZ--TIA MORENO C/O SOLUTONS FOR PROPERTY	$0.00	6/11/2020



Permits – centralized permitting module that serves as the primary data entry and management tool for numerous permit types, allowing for cross-referencing of departmental databases. It includes custom interfaces based on departmental and permit requirements. The permitting process in ePALS™ is accomplished in the context of projects, sub-projects, and activity. The project encompasses all the departmental sub-projects that are required for the entire scope of the project. The sub-project represents all the activities that are being done at the departmental level for the project. Each sub-project can have multiple activities for the various related permits that are required. The users should be able to quickly and easily view all of the various things going on at a project level and then drill-down to each activity to enter or view the information.

Conditions – an interdepartmental project management tool that allows citywide centralized data management and ensures compliance with all permit conditions and regulatory restrictions. A user would have the ability to assign conditions either at the LSO level or at the PSA level. Users have the ability to create a standard library of conditions which can be attached, or they can choose to enter custom conditions.

Fees and payments – a real-time centralize fee process and cashier module which is able to integrate fees and payments with any existing financial systems. The ePALS™ fee module has the ability to associate various fees to each permit type or sub-type. It can maintain different fee schedules for every fiscal year, and it can increase fees annually by a percentage. The fee module designates certain fees as required based on the permit with different phases of the project like plan check, permit, business tax, and development fees. It has the ability to calculate fees based on valuation, number of units and based on different ranges. It also has the ability to accept contractor deposits and use them for payments.

FINANCE				
	ACTIVITY_FEE	REVIEW_FEE	FEE_PAID	BALANCE_DUE
BUILDING	$379,006.06	$271,895.01	$301,763.01	$349,138.06
TAXES & DEVELOPMENT FEES	$520,320.10	$0.00	$9,019.55	$511,300.55
FIRE DEPARTMENT - DEVELOPMENT	$0.00	$0.00	$0.00	$0.00
DS-ADMINISTRATIVE FEES	$0.00	$0.00	$0.00	$0.00
DEPOSITS	$0.00	$0.00	$0.00	$0.00
INSPECTION SERVICES	$0.00	$0.00	$0.00	$0.00
ENFORCEMENT FEES	$0.00	$0.00	$0.00	$0.00
CONSTRUCTION RELATED CONTRACTOR PARKING	$3,600.00	$0.00	$0.00	$3,600.00
TOTAL	$902,926.16	$271,895.01	$310,782.56	$864,038.61

Addressing – A centralized four-dimensional (4D) address management tool to ensure address integrity, thereby reducing the occurrence of clerical errors and increasing the accuracy of notifications and mailings.

The system uses the LSO model to organize Land, Structures, and Occupancies. For each of these levels' users will have the ability to:

- Associate base and alias addresses
- Associate address ranges with lands
- Maintain zoning and use information
- View APN & Owner information
- Create non-address-based structures and occupancies like fountains, lobbies that do not have an address but may requires permits
- Split a Land or address to multiple parcels

Holds – the ePALS™ holds module has built-in logic that allows all departments to maintain holds on addresses, projects, or activities. It also provides the abilities for different levels of holds, like soft and hard, at the LSO and PSA level. Holds, based on their severity, limit the functionality of the level where they are assigned and all the levels underneath them. The system provides the ability to track the ability of all holds from creation to release.

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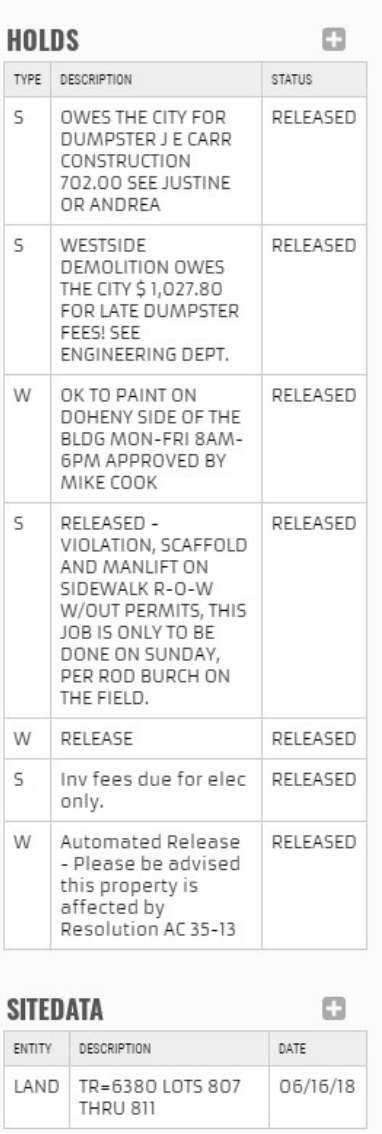
It provides inspectors the ability to route and schedule their inspections and gives them on all the relevant information they require for doing the onsite inspections. It also provides the ability to enter their inspection results and communicate them to the contractor in charge.

Digital Library – provides the ability to attach and view documents to any PSA or LSO level for historical record keeping.

Project Team – the ePALS™ system provides the ability to maintain updated information of internal and external people that are associated with various permits. It provides the ability to delegate internal team members to specific projects and activities. Based on the kind of activity this would include plan review engineers, permit technicians, inspectors, team leaders, planner, and etc. It also provides the ability to add and administer external team members for the project or activity. Typically, this would include owners, contractors, engineers, designers, architects, tenants, and others.



HOLDS

TYPE	DESCRIPTION	STATUS
S	OWES THE CITY FOR DUMPSTER J E CARR CONSTRUCTION 702.00 SEE JUSTINE OR ANDREA	RELEASED
S	WESTSIDE DEMOLITION OWES THE CITY $ 1,027.80 FOR LATE DUMPSTER FEES! SEE ENGINEERING DEPT.	RELEASED
W	OK TO PAINT ON DOHENY SIDE OF THE BLDG MON-FRI 8AM-6PM APPROVED BY MIKE COOK	RELEASED
S	RELEASED - VIOLATION, SCAFFOLD AND MANLIFT ON SIDEWALK R-O-W W/OUT PERMITS, THIS JOB IS ONLY TO BE DONE ON SUNDAY, PER ROD BURCH ON THE FIELD.	RELEASED
W	RELEASE	RELEASED
S	Inv fees due for elec only.	RELEASED
W	Automated Release - Please be advised this property is affected by Resolution AC 35-13	RELEASED

SITEDATA

ENTITY	DESCRIPTION	DATE
LAND	TR=6380 LOTS 807 THRU 811	06/16/18

Assessor Import and Export (Sync) – the assessor's data synchronization module allows authorize city staff to browse, query, and upload the latest assessor information as it relates to properties that fall within the city's jurisdiction.

Business License – the business license module creates, tracks, issues, and maintains data related to business licenses in the city. Other vital reporting and fee functions including business license verification and reporting business tax payment status are included in the module.

ePALS™ Citizen Portal – exposes the business functionality of ePALS™ to the public. This interface is for the residents of the city of Buena Park and the building contracts and architects associated with an activity. Residents can apply for permits, request inspections, purchase business license, and track the status of their application.

ePALS™ Instant Permits – The **ePALS Instant Permit module** empowers citizens to obtain certain types of permits automatically, without requiring intervention from City staff. **Edgesoft** will collaborate closely with the City to identify **ten (10) permit types** that can be efficiently issued through this automated process. Typical examples of such permits include:

- Electrical Permits (e.g., Outlets, Fixtures, Sub-Panel)
- Plumbing Permits (e.g., Gas Piping, Sewer Repair, Water Heater, Dishwasher)
- Mechanical Permits (e.g., Ducting)
- Other Building Permits (e.g., Sandblast, Re-Roof)

This approach streamlines the permitting process, reduces administrative burdens, and enhances the citizen experience by providing rapid permit issuance for routine projects.

Extensive Administration and Configuration – provides extensive administration capabilities to ePALS™ power users. These users can configure the types of permits needed, can setup business workflows and rules that are needed for residents to obtain the permit. The power user can also modify fees automatically with a simple interface.

Business Dashboard – provide concise information, real-time to the high-level management with a click of a button. The ePALS™ state-of-the-art dashboards allow the executives of the city to review the status of a business license/tax without going through the hassle of printing a report. ePALS™ provide data mining and printing capabilities.

ePALS™ Mobile – allows users to access the ePALS™ application using the mobile device like the iPad. The user interface screens are responsive and will fit any small screen with touch input. Users can obtain integration to GIS, view maps, red line, and save changes on to the server. The mobile device synchronizes regularly with the server to update.

Data Conversion - ePALS™ has an automatic data conversion module to convert data to ePALS™ database from most of the legacy permitting system, based on a specific template. EdgeSoft Inc. has used ePALS™ data conversion module at customer sites successfully to map and bring all the necessary historical data with the highest degree of accuracy.

EdgeSoft Inc. proposes to convert all active land/address data and all active permit-related data into ePALS™ so that the city of Buena Park can begin capitalizing on the web-based, mobile-enabled, location-centric technology as soon as possible. For twenty years, EdgeSoft Inc. has had an extensive experience with data migration and the conversion of legacy and current technology-based systems, both in the private and public sector.

EdgeSoft Inc. has converted data from various legacy systems including OpenGov, Permit Plus , HDL, SunGard, Accela, Laserfiche and OnBase. Having successfully converted data for each of our installed clients, EdgeSoft Inc. is confident that we can convert the city of Buena Park's data easily.

EdgeSoft Inc.'s proposed plan includes the following in regard to data migration/conversion:

- Technical overview of the data model
- Migration requirements – review existing data
- Mapping of existing data to the ePALS data tables
- Assist the city of Buena Park with mapping document for the conversion efforts
- Load scrubbed data and review

4.2 Training

Edgesoft acknowledges the City's requirement for onsite presence for **Onboarding Training, Admin/Configuration Training, UAT Training, End-User Training, and Go-Live Support**, as outlined in the Implementation section of Attachment B of the RFP.

To meet these requirements, Edgesoft will provide onsite presence for approximately 14-15 weeks, ensuring hands-on support and successful knowledge transfer.

Edgesoft has extensive experience of 20+ years in training municipalities on ePALS.

With **over 20 years of experience** training municipalities on our permitting and licensing software (ePALS), we recommend 4-hour training on each day.

Edgesoft will provide comprehensive training for City employees on each software module, ensuring alignment with the requirements outlined in the RFP.

Here is a high-level training plan.

	Building Module	Planning Module	CE Module	PW Module	BL Module	Duration
Onboarding	1 Day	1 Day	1 Day	1 Day	1 Day	1 Week
Admin/ Configuration Training	2 Days	1 Day	1 Day	1 Day	1 Day	3 Weeks
UAT Training	1 Day	1 Day	1 Day	1 Day	1 Day	2 Weeks
End-User Training*	2 Days	2 Days	1 Day	1 Day	2 Days	3 Weeks
Go-Live Support						4 Weeks

In addition to onsite training, Edgesoft will supply comprehensive admin guides, user manuals, and training videos to support City staff in system navigation and management.

The Training and Test Environment will remain accessible at all times, allowing staff to practice and familiarize themselves with the system.

If the City requires **additional training**, it will be available at a rate of **$1,800/day** with a minimum of $900/half day.

A comprehensive training plan for each module is included in the project plan.

4.3 Support

EdgeSoft Inc. offers the following post-implementation and on-going support:

- Post-implementation support (e.g., one month of support after Go-Live, support during initial run of budget module, optional "as-needed" support (7 days a week))
- Telephone support
- Special plans defining levels of customer support (e.g., high priority, mid priority, and low priority)
- EdgeSoft Inc. will provide upgrades and future enhancements.
- If there are any anticipated mid-implementation upgrades, the estimated level of effort and related pricing must be included
- Help desk, problem reporting and resolution procedures
- Bug fixes and patches
- Support provided for third-party solutions
- Other support (e.g., on-site, remote dial-in, website access to patches, fixes and knowledge base)

4.4 Advanced Support

Edgesoft offers a comprehensive support plan as described in section 4.3, that includes system maintenance, issue resolution, and standard configurations. While we do not provide a separate advanced support tier but the city may request onsite support as an additional service. Onsite support can be provided for any other needs at an additional cost. Any requests beyond the agreed scope will be handled through change orders. Resource rates has been added to cost proposal section as an Optional item.

4.5 Maintenance and Upgrades

Figure above illustrates basic steps that constitute release management process.

Customer Releases

- ePALS release numbers are formatted as A.B.C

- A = Major Release
- B = Minor Release
- C = Bug fix release

Major Release: This release occurs when EdgeSoft Inc. adds a major feature/module to the product. This release generally occurs once a year or once in 2 years.
Minor Release: This release occurs when EdgeSoft Inc. adds a minor feature/functionality to the product. This release generally occurs once in a quarter.
Bug Fix Release: This release occurs when EdgeSoft Inc. development team fixes a bug in response to JIRA request and this release occurs as and when needed and released (generally monthly) from the team.

EdgeSoft Inc. experience proves that its proposed methodology is effective, when certain project expectations are met, and risks and identified. The expectations are:

- The City of Buena Park will provide appropriate resources for testing patches and releases.
- The City of Buena Park needs to make decisions in a timely manner based on project decision-making process.
- Patches/Releases will be reviewed and accepted by the City of Buena Park within the allocated number of days in the project schedule. Patches/Releases not accepted by the City of Buena Park will be returned to EdgeSoft Inc. with the specific changes, in writing, which the City of Buena Park requires to accept.
- Patches/Releases will be reviewed for functionality, scope, best practices, and completeness.

4.6 SLA

Edgesoft provides data hosting services through Amazon Web Services. Edgesoft guarantees that the City's software system is accessible and operational at all times (twenty-four (24) hours a day, seven (7) days a week). The exceptions to the uptime guarantee are: (1) internal network error, (2) internet downtime, (3) ePALS software not functioning due to application errors, which are handled through the Software Maintenance Agreement, (4) downtime due to periodic updates of ePALS software on evenings and weekends, and (5) any force majeure event or internet access or related problems, outside the control of Contractor.

- **Response Time**
  i. Response time is based on Level of Reported Problem (LRP), as defined below.

  ii. When a problem occurs, and **COB** (City of Buena Park) has adhered to the established procedures agreed to in SMA document. EdgeSoft's response is, as follows:

a) Acknowledgment within two (2) hours via telephone and/or e-mail (average acknowledgment response time is 45 minutes).
    a) Based on LRP guidelines, unless agreed at the time of incident (average on-site response time within Los Angeles County is 4 hours).
    b) Based on LRP guidelines, unless agreed at the time of incident (average on-site response time within Los Angeles County is 4 hours).

- **Level of reported problem (LRP)**

Support issues reported by the Client will be dispatched to the appropriate EdgeSoft Support Associate, based on the level of reported problem.

LRP 1

An LRP 1 issue takes the highest priority at EdgeSoft. An LRP 1 issue is classified as an urgent call from the Client, whereby the production and operation of the system is reported as completely down. It is reported when the Client needs immediate attention from EdgeSoft.

When an LRP 1 call is placed to EdgeSoft, the dispatch operator will immediately contact and notify the appropriate Support Associate. The Support Associate, or Support Manager, will contact the Client to determine the severity, cause and/or possible options. The Support Manager will then determine what resources and expertise are required and will expedite resolution as quickly as possible. The Support Manager will closely monitor and manage the resources until the LRP 1 call is completely resolved.

It is important that the Client understands that an LRP 1 call takes the highest priority from all personnel at EdgeSoft. Therefore, the Client must be conscientious when placing an LRP 1 call. LRP 1 calls are generally associated with major problems with the production system.

LRP 2

An LRP 2 issue reported is defined as a priority call and is classified as urgent, but not critical. A typical LRP 2 call is when the application/system is operational; however, one of the business processes is inoperable.

During an LRP 2 call, the dispatch operator will immediately contact the appropriate Support Associate. The Support Associate will attempt to resolve the problem via remote communications.

LRP 3

An LRP 3 call is defined as a Client experiencing an application problem and requires attention from EdgeSoft.

LRP 4

An LRP 4 call is defined as a Client having an application question.

Edgesoft is committed to maintaining full transparency and accountability in meeting our Service Level Agreement (SLA) commitments. We leverage Jira to monitor performance, track issues, and keep the City informed of our compliance with SLA requirements.

SLA Performance Monitoring & Reporting:

1. **Real-Time Monitoring & Automated Tracking (via Jira):**
    - We use Jira for SLA tracking, ensuring all incidents, requests, and response times are logged and monitored in real time.
    - Key SLA metrics such as response times, and issue resolution are continuously tracked.
2. **SLA Reporting & Notifications:**
    - Jira's custom dashboards allow the City to access real-time SLA performance data.
3. **Incident Management & Escalation via Jira Workflows:**
    - All support tickets are logged, categorized, and tracked in Jira to ensure they are addressed within the agreed SLA response times.
    - Edgesoft assign unresolved high-priority incidents to senior support engineers or management for expedited resolution.

Remedies & Service Credits for SLA Non-Compliance:

- **Service Credits:** If Edgesoft fails to meet SLA commitments, the City will receive service credits based on the severity and duration of the failure. These credits can be applied toward future change order requests, providing added value and flexibility for the City.
- **No Additional Cost for Remediation:** Any corrective actions required to restore compliance with SLA standards will be implemented at no additional cost to the City.

By leveraging **Jira's automation, reporting, and escalation capabilities**, we ensure proactive SLA management, transparent communication, and continuous service improvements.

4.7 Implementation Project Remedies

Edgesoft is committed to delivering high-quality solutions while adhering to the specifications, response turnarounds, deliverables, milestones, and timelines outlined in the RFP. In the event that we fail to meet these requirements, we follow a structured remediation process to ensure minimal impact on project progress and client operations.

Remediation Process:

1. **Issue Identification & Root Cause Analysis:**
    - We proactively monitor project progress and identify any potential delays or performance gaps.
    - A root cause analysis is conducted to determine the reason for non-compliance.

2. **Corrective Action Plan (CAP):**
    - We develop and present a CAP, including immediate and long-term resolutions.
    - The CAP outlines revised timelines, resource adjustments, and risk mitigation strategies.
3. **Client Collaboration & Communication:**
    - We notify the client promptly and provide regular status updates.
    - Client feedback is incorporated to ensure alignment with business needs.
4. **Escalation & Executive Oversight:**
    - If necessary, the issue is escalated to senior management for expedited resolution.
    - Additional resources may be allocated to ensure prompt corrective action.

Remedies & Credits:

- **Service Credits**: If delays or non-compliance persist beyond agreed-upon thresholds, we offer service credits as a form of compensation, These credits can be applied toward future change order requests, providing added value and flexibility for the City.
- **Additional Resources at No Cost:** Depending on the impact, we may allocate additional technical or project management resources at no additional cost to accelerate resolution.
- **Fee Adjustments:** If specific contractual obligations are unmet, we may consider fee adjustments or alternative compensation mechanisms. SS: We leave 5-10% of the project cost as a post go-live payment. If the city is not satisfied, the city doesn't need to pay that amount.

Our priority is to maintain transparency, accountability, and proactive communication to ensure the successful implementation of the permitting system while minimizing disruptions to project outcomes.

4.8 Failure to Provide Features

Edgesoft is committed to delivering a permitting system that meets all agreed-upon functional requirements as outlined in the contract and RFP. If any required functionality is not provided as specified, we follow a structured resolution process to address the issue efficiently and ensure client satisfaction.

Remediation Process:

1. **Gap Identification & Impact Assessment:**
    - We conduct a detailed analysis to determine the missing functionality and assess its impact on system operations.

- A formal report is shared with the client outlining findings and proposed next steps.

2. **Corrective Action & Resolution Plan:**
    - We prioritize the development and deployment of the missing feature within an agreed-upon timeframe.
    - If an immediate fix is not feasible, we provide a workaround to ensure business continuity.
3. **Client Collaboration & Updates:**
    - We maintain transparent communication with the client, providing regular progress updates.
    - Client feedback is incorporated into the resolution approach.
4. **Escalation & Additional Support:**
    - If necessary, the issue is escalated to senior management for expedited resolution.
    - Additional resources may be assigned to accelerate the implementation of the missing feature.

Remedies & Credits:

- **Feature Implementation at No Additional Cost:** The missing functionality will be developed, tested, and deployed at no additional cost to the client.
- **Service Credits**: If the delay in providing the required feature exceeds the agreed-upon threshold, we offer service credits as a form of compensation, These credits can be applied toward future change order requests, providing added value and flexibility for the City.
- Our goal is to uphold the highest quality standards, ensuring that all required functionalities are delivered while minimizing disruptions to the permitting system's operations

4.9 Breach of Data Security:

Edgesoft prioritizes data security and leverages **Amazon Web Services (AWS)** for hosting our permitting system. AWS is one of the most secure cloud platforms, offering industry-leading security features, including **encryption, multi-layered access controls, threat detection, and compliance with global security standards** (e.g., ISO 27001, SOC 2, and GDPR). Despite these robust measures, in the unlikely event of a data security breach attributable to our negligence, we follow a structured incident response plan to mitigate risks, remediate the issue, and ensure compliance with regulatory and contractual obligations.

Incident Response & Remediation Process:

1. **Immediate Containment & Investigation:**

- Our **Incident Response Team (IRT)** is activated to contain and isolate affected systems.
- AWS security tools, such as AWS GuardDuty, AWS CloudTrail, and AWS Security Hub, are utilized to analyse threats and assess the breach's scope and root cause.

2. **Client Notification & Compliance Reporting:**
   - We notify the client promptly in accordance with contractual and regulatory requirements.
3. **Remediation & System Hardening:**
   - Corrective actions, including security patches, enhanced monitoring, and additional access controls, are implemented immediately.
   - AWS-native security services like AWS Shield, AWS WAF, and IAM policies are reinforced to prevent recurrence.
4. **Ongoing Monitoring & Transparency:**
   - Continuous real-time monitoring is to detect and mitigate any residual risks.
   - Regular updates are provided to the client regarding investigation progress, implemented resolutions, and additional security measures.

Remedies & Credits:

- **Remediation at No Cost:** All security vulnerabilities are addressed and resolved at no additional cost to the client.
- **Service Credits:** If the breach results in system downtime or data loss, we offer service credits as a form of compensation, These credits can be applied toward future change order requests, providing added value and flexibility for the City.
- **No Financial Compensation:** While we take full responsibility for addressing and resolving any security breaches, no financial compensation will be provided.
- **Identity Protection & Support:** If personal or sensitive data is compromised, we offer identity protection services (e.g., **credit monitoring**) to affected individuals, as applicable.

By leveraging AWS's world-class security infrastructure along with our **proactive monitoring, threat mitigation strategies, and compliance-driven security protocols**, we ensure the highest level of data protection for our clients.

4.10 Exit/ Cancellation

If the City chooses to cancel its subscription with Edgesoft. Our **standard exit process** is designed to securely transition the City's data while minimizing operational disruptions.

Exit Process & Transition Services:

1. **Formal Cancellation & Transition Planning:**
    - Upon receiving formal notice of cancellation, we initiate a **transition planning phase** to define timelines, deliverables, and required support.
    - A dedicated **transition team** is assigned to coordinate the process with the City's IT staff.
2. **Data Extraction & SQL Database Delivery:**
    - The City's data will be extracted from our system in a structured format, ensuring **full data integrity and accessibility**.
    - We provide the data in a **SQL-compatible format** (e.g., **Microsoft SQL Server**) to facilitate easy migration.
    - The extracted database will include **all relevant tables, relationships, metadata, and attachments** as per contractual obligations.
3. **Data Handover:**
    - The final dataset is securely delivered via **cloud storage**.
4. **Deactivation & Secure Data Removal:**
    - Upon successful data transfer, system access is **deactivated** as per agreed timelines.
    - We comply with industry standards and regulatory requirements for **secure data deletion** unless the City requests extended data retention.
5. **Post-Exit Support (Optional):**
    - If required, we offer **post-exit technical support** for a predefined period to assist with migration issues.
    - Additional support services, including data transformation or reformatting, may be provided under a separate agreement.

We are committed to facilitating a **seamless transition** while ensuring the City retains complete ownership and control of its data.

6. Conflict of Interest Statement

Edgesoft Inc. certifies that there are no known or potential conflicts of interest with the City of Buena Park or its representatives that would affect the firm's ability to perform the services outlined in this proposal. Edgesoft Inc. affirms its commitment to ethical practices and compliance with all applicable laws and regulations to ensure impartiality and transparency in all engagements.

7. Customer References

Edgesoft Inc. has extensive experience delivering successful permitting and licensing solutions for cities with diverse needs. Below are references for fully completed implementations of the proposed system, demonstrating our expertise and alignment with the City of Buena Park's requirements.

Edgesoft Inc. has had numerous quotes of support and endorsements from our customers. Perhaps, the most unique is a 2018 testimonial from Michael Flad, City Manager for the city of South Gate:

"The software we select will have massive impact on the city's most vital, daily operations for many years to come. Choosing the best fit software system is critically important as it will determine the ability to transform citizen services and community engagement. In targeting productivity and transparency, partnering with proven solutions providers like Edgesoft Inc. guarantees a positive outcome.

"Edgesoft Inc. focuses on online, accessible citizen services as well as interdepartmental transparency and collaboration. These objectives drive citizen engagement, internal efficiency, and cohesive operations to ultimately optimize growth."

Reference 1: City of Norwalk

- Address: 12700 Norwalk Blvd, Norwalk, CA 90650
- Project Manager: Carlos Rojas
  - Title: Project Manager
  - Email: CRojas@norwalkca.gov
  - Phone: 562-929-5700
- Service Dates: 2022 – Present
- Software Program/Version: ePALS™ 5
- Summary of Project: Implementation of modules for Building Permits, Planning, Business License, Code Enforcement, Public Services, Public Portal, and SAIRA Analytics.
- Agency's Operating Budget: $158M
- Number of Employees: 439
- Project Price Breakdown:
  - Implementation Services: $159.5K
  - Software: $75K
  - Total Cost: $313K
- Database Platform: Amazon Cloud Hosting
- Operating System: Windows Server 2019
- Completed on Budget and Schedule: Yes

Reference 2: City of Beverly Hills

- Address: 455 N Rexford Dr, Beverly Hills, CA 90210
- Project Manager: Alain Romero
  - Title: Business Information Systems Admin
  - Email: aromero@beverlyhills.org
  - Phone: 310-285-1000
- Service Dates: 2004 – Present
- Software Program/Version: eLMS™ 4
- Summary of Project: Modules implemented for Building Permits, Code Enforcement, Fire Inspections, Planning, Public Portal, Parking Permits, Property Portal, Public Works, and SAIRA Analytics.
- Agency's Operating Budget: $406M
- Number of Employees: 1036
- Project Price Breakdown:
  - Implementation Services: $1.4M
  - Total Cost: $1.4M
- Database Platform: IBM Database 2-11
- Operating System: IBM AIX Server
- Completed on Budget and Schedule: Yes

Reference 3: City of Burbank

- Address: 275 E Olive Ave, Burbank, CA 91502
- Project Manager: Kevin Woodruff
  - Title: Project Manager
  - Email: kwoodruff@burbankca.gov
  - Phone: 818-551-3024
- Service Dates: 2005 – Present
- Software Program/Version: eLMS™ 4
- Summary of Project: Implemented Building Permits, Business License, Business Tax, Code Enforcement, Housing, Parking, Planning, Public Portal, Public Works, and SAIRA Analytics modules.
- Agency's Operating Budget: $648M
- Number of Employees: 1250
- Project Price Breakdown:
  - Implementation Services: $1.45M
  - Total Cost: $1.45M
- Database Platform: Oracle 10G Database
- Operating System: Red Hat Enterprise Linux
- Completed on Budget and Schedule: Yes

Reference 4: City of San Fernando

- Address: 117 Macneil Street, San Fernando, CA 91340
- Project Manager: Erika Ramirez
  - Title: Director of Community Development
  - Email: eramirez@sfcity.org
  - Phone: 818-898-7316
- Service Dates: 2007 – Present
- Software Program/Version: ePALS™ 5
- Summary of Project: Modules implemented for Building Permits, Code Enforcement, Planning, Public Works, and SAIRA Analytics.
- Agency's Operating Budget: $20M
- Number of Employees: 165
- Project Price Breakdown:
  - Implementation Services: $380K
  - Software: $380K
  - Total Cost: $760K
- Database Platform: Amazon Cloud Hosting
- Operating System: Linux
- Completed on Budget and Schedule: Yes

Reference 5: City of South Gate

- Address: 8650 California Ave, South Gate, CA 90280
- Project Manager: Meredith T. Elguira
  - Title: Director of Community Development
  - Email: melguira@sogate.org
  - Phone: 323-563-9566
- Service Dates: 2019 – Present
- Software Program/Version: eLMS™ 4
- Summary of Project: Modules for Building Permits, Business License, Citizen Access Portal, Code Enforcement, Mobile Inspection, Planning, and SAIRA Analytics.
- Agency's Operating Budget: $51M
- Number of Employees: 415
- Project Price Breakdown:
  - Implementation Services: $169.5K
  - Software: $169.5K
  - Total Cost: $339K
- Database Platform: Amazon Cloud Hosting
- Operating System: Windows Server 2012
- Completed on Budget and Schedule: Yes

8. Exhibits and Attachments

Attachment 1: BP CERTIFICATION OF PROPOSER
Attachment 2: BP NON-COLLUSION DECLARATION
Attachment 3: BP PROPOSER'S STATEMENT REGARDING INSURANCE COVERAGE
Attachment 4: BP WORKER'S COMPENSATION INSURANCE CERTIFICATION
Attachment 5: BP NONDISCRIMINATORY EMPLOYMENT CERTIFICATE
Attachment 6: BP WAGE THEFT CERTIFICATION
Attachment 7: BP REFERENCES
Attachment 8: BP RFP AND OR AGREEMENT EXCEPTIONS

Exhibit A : Project Plans
Exhibit B : List of Instant Permits (No Touch Permits)

CERTIFICATION OF PROPOSER

THIS FORM MUST BE PRINTED OUT, COMPLETED, AND UPLOADED BACK INTO THE RFP PORTAL AS PART OF THE SUBMITTAL

RFP CED25-01 For: Land Management System Software and Implementation Services

(Number and Name Entered Above)

I/We (Insert Company Name) Edgesoft Inc. agree to provide the Services as stipulated in this RFP and pricing as indicated in the Proposal. I/We further agree that the below; undersigned is authorized by the (Insert Company Name) _____ _____ to bind the company in contract for the specified contract term. All exceptions (if applicable) are attached as an addendum to this pricing proposal. I understand that the City may not accept exceptions to the RFP. I/We further agree that if awarded the contract, to abide the terms and conditions of the contract and not to materially modify such terms without expressed written consent of the City Purchasing Agent

Print Contact Name: Shan Sundar

Contact Signature: _____

Authorized Contact Title: CEO

Contact Email Address: shan.sundar.212@edgesoftinc.com

Contact Telephone: (310) 321-7658

Proposer's Address: 1600 Rosecrans Ave Media Center

City, State and ZIP Code: Manhattan Beach, CA 90266

NON-COLLUSION DECLARATION

THIS FORM MUST BE PRINTED OUT, COMPLETED AND UPLOADED BACK INTO AS PART OF SUBMITTAL

RFP CED25-01 For: Land Management System Software and Implementation Services

(Number and Name Entered Above)

The undersigned declares:

I am the CEO Owner of Edgesoft Inc., the party making the foregoing proposal.

The proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal is genuine and not collusive or sham. The Proposer has not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any Proposer or anyone else to put in a sham proposal, or that anyone shall refrain from bidding. The Proposer has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price of the Proposer or any other Proposer, or to fix any overhead, profit, or cost element of the proposal price, or that of any other Proposer, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract. All statements contained in the proposal are true. The Proposer has not, directly or indirectly, submitted its proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham proposal and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Proposer that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Proposer.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 1/4/25 [date], at Manhattan Beach [city], California [state].

Name of Proposer Edgesoft Inc.

Signature

Name Shan Sundar

Title CEO

PROPOSER'S STATEMENT REGARDING INSURANCE COVERAGE

THIS FORM MUST BE PRINTED OUT, COMPLETED AND UPLOADED BACK INTO AS PART OF SUBMITTAL

RFP CED25-01 For: Land Management System Software and Implementation Services

(Number and Name Entered Above)

PROPOSER HEREBY CERTIFIES that the Proposer has reviewed and understands the insurance coverage requirements specified in the RFP. Should the Proposer be awarded the contract for the Services, Proposer further certifies that the Proposer can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agrees to name the City as additional insured for the Services specified.

Name of Proposer (Person, Firm, or Corporation) Edgesoft Inc.

Signature of Proposer's Authorized Representative

Name and Title of Authorized Representative Shan Sundar CEO

Date of Signing 1/4/2025

WORKER'S COMPENSATION INSURANCE CERTIFICATION

THIS FORM MUST BE PRINTED OUT, COMPLETED AND UPLOADED BACK INTO RFP PORTAL AS PART OF SUBMITTAL

RFP CED25-01 For: Land Management System Software and Implementation Services

(Number and Name Entered Above)

The Proposer shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Name of Proposer (Person, Firm, or Corporation) Edgesoft Inc.

Signature of Proposer's Authorized Representative

Name and Title of Authorized Representative Shan Sundar CEO

Date of Signing 1/4/2025

NONDISCRIMINATORY EMPLOYMENT CERTIFICATE

FORM MUST BE PRINTED OUT, COMPLETED AND UPLOADED BACK INTO AS PART OF SUBMITTAL

RFP CED25-01 For: Land Management System Software and Implementation Services

(Number and Name Entered Above)

Certificate Generally

Consistent with a policy of nondiscrimination in employment on contracts of the City and in furtherance of the provisions of Section 1735 and 1777.6 of the California Labor Code a "contractor's obligation for nondiscriminatory employment certificate" as hereinafter set forth shall be attached and incorporated by reference as an indispensable and integral term of all RFP specifications and contracts of the City for the construction, repair, or improvement of public works.

Contents of Certificate

The Proposer's obligation for nondiscriminatory employment is as follows:

If awarded the contract and in performing the Services under the Agreement, the Proposer agrees as follows:

1. The Proposer will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, ancestry, sexual orientation, political affiliation or beliefs, sex, age, physical handicap, medical condition, marital status or pregnancy (as those terms are defined by the California Fair Employment and Housing Act -- Government Code Section 12900-12996), except where such discrimination is based on a bona fide occupational qualification.

2. The Proposer will take positive action or ensure that applicants are employed and that employees are treated during employment, without regard to their race, creed, color, national origin, ancestry, sexual orientation, political affiliation or beliefs, sex, age, physical handicap, medical condition, marital status or pregnancy (as those terms are defined by the California Fair Employment and Housing Act -- Government Code Section 12900-12996), except where such discrimination is based on a bona fide occupational qualification. Such action shall include but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Proposer agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.

3. The Proposer will, in all solicitations or advertisements for employees placed by or on behalf of the Proposer, state that all qualified applicants will receive consideration for employment without regard to race, color, national origin, ancestry, sexual orientation, political affiliation or beliefs, sex, age, physical handicap, medical condition, marital status or pregnancy (as those terms are defined by the California Fair Employment and Housing Act -- Government Code Section 12900-12996), except where such discrimination is based on a bona fide occupational qualification.

4. The Proposer will send to each labor union or representative of workers, with which the Proposer has a collective bargaining agreement or other contract or understanding, a notice to be provided by the City advising the said labor union or workers' representative of the Proposer's

commitments under this provision and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. The Proposer will permit access to the Proposer's records of employment, employment advertisements, application forms, and other pertinent data and records by the City, the Fair Employment Practices Commission, or any other appropriate Agency of the State designated by the City for the purposes of investigation to ascertain compliance with the Proposer's obligation for nondiscriminatory employment provisions of the Agreement, or Fair Employment Practices statute.

6. A finding of willful violation of the nondiscriminatory employment practices article of this contract or of the Fair Employment Practices Act shall be regarded by the City as a basis for determining that as to future contracts for which the Proposer may submit quotes, the Proposer is a "disqualified proposer" for being "non- responsible".

7. The City shall deem a finding of willful violation of the Fair Employment Practices Act to have occurred upon receipt of written notice from the Fair Employment Practices Commission that it has investigated and determined that the Proposer has violated the Fair Employment Practices Act and has issued an order under Labor Code Section 1426 or obtained an injunction under Labor Code Section 1429.

8. Upon receipt of any such written notice, the City shall notify the Proposer that unless he or she demonstrates to the satisfaction of the City within a stated period that the violation has been corrected, he or she shall be declared a "disqualified proposer" until such time as the Proposer can demonstrate that he or she has implemented remedial measures, satisfactory to the City, to eliminate the discriminatory employment practices which constituted the violation found by the Fair Employment Practices Commission.

9. Upon receipt from any person of a complaint of alleged discrimination under any City contract, the City Administrator shall ascertain whether probable cause for such complaint exists. If probable cause for the complaint is found, the Administrator shall request the City Council to hold a public hearing to determine the existence of a discriminatory practice in violation of this contract.

10. In addition to any other remedy or action provided by law or the terms of this contract, the Proposer agrees that, should the Council determine after a public hearing duly noticed to the Proposer that the Proposer has not complied with the nondiscriminatory employment practices provisions of this contract or has willfully violated such provisions, the City may, without liability of any kind, terminate, cancel, or suspend this contract, in whole or in part. In addition, upon such determination, the Proposer shall, as a penalty to the City, forfeit a penalty of Twenty-Five Dollars and Zero Cents ($25.00) for each calendar day, or portion thereof, for each person who was denied employment as a result of such noncompliance. Such monies shall be recovered from the Proposer. The City may deduct any such penalties from any monies due to the Proposer from the City.

11. The Proposer certifies to the City that he or she has met or will meet the following standards for positive compliance, which shall be evaluated in each case by the City:

- The Proposer shall notify all supervisors and other personnel officers in writing of the content of the nondiscrimination provision and their responsibilities under it.
- The Proposer shall notify all sources of employee referrals (including unions, employment agencies, advertisements, Department of Employment) of the content of the nondiscrimination provision.
- The Proposer shall file a basic compliance report as required by the City. Willfully false

statements made in such reports shall be punishable as provided by law. The compliance report shall also specify the sources of the workforce and who has the responsibility for determining whom to hire, or whether or not to hire.

- The Proposer shall notify the City of opposition to the nondiscrimination provision by individuals, firms or organizations during the period of this contract.

12. Nothing contained in this Proposer's Obligation for Nondiscriminatory Employment Certificate shall be construed in any manner to prevent the City from pursuing any other remedies that may be available at law.

13. The Proposer certifies to the City that the Proposer will comply with the following requirements with regard to all subcontractors and suppliers:

- The Proposer will include the provisions of the foregoing paragraphs (1) through (8) in all subcontracts and in any supply contract to be performed within the State of California, so that such provisions will be equally binding upon each subcontractor and each supplier.
- The Proposer will take such action with respect to any subcontract or purchase order as the City may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the Proposer becomes involved in, or is threatened with,

litigations with a subcontractor or supplier as a result of such direction by the City, the Proposer may request the City to enter into such litigation to protect the interests of the City.

Signature of Proposer's Authorized Representative

Name and Title of Authorized Representative Shan Sundar CEO

Date of Signing 1/4/2025

WAGE THEFT CERTIFICATION

THIS FORM MUST BE PRINTED OUT, COMPLETED AND UPLOADED BACK INTO AS PART OF SUBMITTAL

RFP CED25-01 For: Land Management System Software and Implementation Services

(Number and Name Entered Above)

The Proposer certifies subject to penalty for perjury that the option checked below relating to the Proposer and its subcontractors' status in regard to wage theft is true and correct:

☐ Neither the Proposer nor any of its subcontractors have been found by a final court order or administrative action of an investigatory government agency to have violated federal, state or local wage and hour laws, including but not limited to the federal Fair Labor Standards Act, the California Labor Code and the Buena Park Minimum Wage Ordinance, within the past five (5) years from the bid submission deadline.

☐ The Proposer or its subcontractors have been found by a final court order or administrative action of an investigatory government agency to have violated federal, state or local wage and hour laws, including but not limited to the federal Fair Labor Standards Act, the California Labor Code and the Buena Park Minimum Wage Ordinance, within the past five (5) years from the bid submission deadline. For each violation, the Proposer shall provide a copy of (i) the final court order and/or final administrative decision/action; and (ii) documents demonstrating either that the order/decision/action has been fully satisfied, or if the order/decision/action has not been fully satisfied, documents evidencing a payment or other alternative plan approved by the court/government agency to satisfy the order/decision/action and proof that the Proposer or its subcontractors are in compliance with that plan as of the bid submission deadline.

☐ The City has exempted the Proposer from the requirements of the City of Buena Park Wage Theft Procurement Policy.

Signature: _____

Printed Name: Shan Sundar

Title: CEO

Firm Name: Edgesoft Inc.

Date: 1/4/2025

REFERENCES

THIS FORM MUST BE PRINTED OUT, COMPLETED AND UPLOADED BACK INTO AS PART OF SUBMITTAL

RFP CED25-01 For: Land Management System Software and Implementation Services
(Number and Name Entered Above)

Proposer: Edgesoft Inc.
Submitting Proposal)

List three (3) references for work of a similar nature to the Services performed within the last five years.

1.

Name of Agency:	City of Norwalk	Agency Address:	12700 Norwalk Blvd
Contact Name:	Carlos Rojas	Contact Title:	Project Manager
Contact Telephone:	562-929-5700	Contact Email Address:	Crojas@norwalkca.gov
Contract Period:	2022 to Present	Contract Amount:	$550K
Description of Services Performed:		Building Permits, Planning, Business license &Tax, Code Enforcement, Housing, Parking, Public Portal, Public Works	

2.

Name of Agency:	City of Burbank	Agency Address:	275 E Olive Ave
Contact Name:	Kevin Woodruff	Contact Title:	Project Manager
Contact Telephone:	818-238-5080	Contact Email Address:	Kwoodruff@burbankca.gov
Contract Period:	2005 to Present	Contract Amount:	$1.45M
Description of Services Performed:		Building Permits, Planning, Business license &Tax, Code Enforcement, Housing, Parking, Public Portal, Public Works	

3.

Name of Agency:	City of Beverley Hills	Agency Address:	455 N Rexford Dr
Contact Name:	Alain Romero	Contact Title:	Information Systems Admin
Contact Telephone:	310-285-1000	Contact Email Address:	aromero@beverlyhills.org
Contract Period:	2004 to Present	Contract Amount:	$1.4M
Description of Services Performed:		Building Permits, Planning, Business license &Tax, Code Enforcement, Housing, Parking, Public Portal, Public Works	

I hereby certify that the Proposer performed the work listed above.

Signature of Proposer	Name	Date
	Shan Sundar	1/4/2024

RFP AND/OR AGREEMENT EXCEPTIONS

THIS FORM MUST BE PRINTED OUT, COMPLETED AND UPLOADED BACK INTO OPENGOV

RFP CED25-01 For: Land Management System Software and Implementation Services

(Number and Name Entered Above)

Proposer hereby agrees that the Services provided will meet all the requirements of the RFP including, without limitation, all Exhibits and in particular the document attached as Exhibit B ("Agreement") and incorporated herein by this reference, unless deviations from them are clearly indicated in the Proposer's proposal. Any exceptions taken to the RFP or Agreement must be submitted as an attachment to the proposal entitled "Exceptions to RFP and Contract," which must be signed by Proposer's authorized representative.

In the event Proposer takes exception to any provision in the RFP or Agreement, those exceptions must be set forth with specificity. An explanation must be made for each item in which an exception is taken, giving in detail the extent of the exception, the reason for which it is taken, and the suggested change. Any such exception taken to the RFP or Agreement may serve as a basis for rejection of the proposal as nonresponsive. **UNDER NO CIRCUMSTANCES WILL THE CITY CONSIDER GENERAL STATEMENTS OF EXCEPTION OR RESERVATION OF RIGHTS TO PROPOSE EXCEPTIONS AFTER PROPOSAL SUBMISSION. ANY SUCH STATEMENTS, RESERVATIONS OF RIGHTS, OR GENERIC RESPONSES MAY LED TO THE PROPOSAL BEING DEEMED NONRESPONSIVE AND REJECTED WITHOUT FURTHER CONSIDERATION.**

Failure to comply with the requirements of this provision shall serve as a waiver of the Proposer's right to challenge or otherwise take exception to any terms of the RFP or the Agreement. Submittal of a brochure, general list of terms and conditions, or other manufacturer literature is desirable but may not be a substitution for this requirement.

☐ Proposer **does not** take any exception to any part or provision in the RFP or Agreement and waives its right to propose exceptions to the RFP or Agreement following submission of its proposal.

☐ Proposer **does** take exception to specific provisions in the RFP or Agreement and has attached hereto a list of each exception taken with reference to the specific section or provision it takes exception to, the proposed revised language and the basis for the exception. Proposer acknowledges and agrees that it has not submitted any general or generic statements of exception or reservation of rights to propose exceptions after proposal submission, which will be rejected by the City and may lead to rejection of the proposal as nonresponsive. Proposer further acknowledges and agrees its failure to include exceptions in the form required by this RFP shall constitute a waiver of its right to propose exceptions to the RFP or Agreement following submission of its proposal.

Signature:

Printed Name: Shan Sundar

Title: CEO

Firm Name: Edgesoft Inc.

Date: 1/4/2025

City of Buena Park - ePALS - Phase 1.mpp

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
1	**1**	**1 City of Buena Park- ePALS Phase I Project Implementation Plan for epals Core, Building and Planning Division**	**73.5 days**	**Thu 5/1/25**	**Tue 8/12/25**	
2	**1.1**	**1.1 Project Planning**	**12.25 days**	**Thu 5/1/25**	**Mon 5/19/25**	
3	**1.1.1**	**1.1.1 Project Initiation**	**1.5 days**	**Thu 5/1/25**	**Fri 5/2/25**	
4	1.1.1.1	1.1.1.1 Review signed Contract	0.5 days	Thu 5/1/25	Thu 5/1/25	
5	1.1.1.2	1.1.1.2 Review Project Implementation Plan, per contract	1 day	Thu 5/1/25	Fri 5/2/25	4
6	**1.1.2**	**1.1.2 Project Planning**	**1.5 days**	**Fri 5/2/25**	**Mon 5/5/25**	
7	1.1.2.1	1.1.2.1 Preliminary planning; establish contact with City of Buena Park Project Manager and User Group	0.5 days	Fri 5/2/25	Fri 5/2/25	5
8	1.1.2.2	1.1.2.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members	0.5 days	Mon 5/5/25	Mon 5/5/25	7
9	1.1.2.3	1.1.2.3 Establish Project Status Meeting and frequency	0.25 days	Mon 5/5/25	Mon 5/5/25	8
10	1.1.2.4	1.1.2.4 Schedule Project Kick-Off Meeting	0.25 days	Mon 5/5/25	Mon 5/5/25	9
11	**1.1.3**	**1.1.3 Finalize Project Plan**	**9.25 days**	**Tue 5/6/25**	**Mon 5/19/25**	
12	1.1.3.1	1.1.3.1 Update Project Implementation Plan, if required	4 days	Tue 5/6/25	Fri 5/9/25	10
13	1.1.3.2	1.1.3.2 Review Project Implementation Plan (final copy)	4 days	Mon 5/12/25	Fri 5/16/25	12
14	1.1.3.3	1.1.3.3 Approve Project Implementation Plan (final copy)	0.25 days	Mon 5/19/25	Mon 5/19/25	13
15	*1.1.3.4*	*1.1.3.4 Milestone 1 - Project Initiation and Planning Complete*	*0 days*	*Mon 5/19/25*	*Mon 5/19/25*	*14*
16	**1.2**	**1.2 Project Management**	**60.5 days**	**Thu 5/1/25**	**Thu 7/24/25**	
17	**1.2.1**	**1.2.1 Project Launch**	**2 days**	**Tue 5/20/25**	**Thu 5/22/25**	
18	1.2.1.1	1.2.1.1 Schedule Project Kick-Off meeting	1 day	Tue 5/20/25	Wed 5/21/25	14FS+1 day
19	1.2.1.2	1.2.1.2 Create and finalize Project Kick-Off Meeting Agenda	0.5 days	Wed 5/21/25	Wed 5/21/25	18
20	1.2.1.3	1.2.1.3 Attend Project Kick-Off Meeting	0.5 days	Wed 5/21/25	Thu 5/22/25	19
21	**1.2.2**	**1.2.2 Project Infrastructure**	**3 days**	**Thu 5/1/25**	**Mon 5/5/25**	
22	1.2.2.1	1.2.2.1 Review Cloud environment; identify ePALS Production and Test systems, project work space, etc.	2 days	Thu 5/1/25	Fri 5/2/25	
23	1.2.2.2	1.2.2.2 Identify (2) test workstations for ePALS Project	0.5 days	Mon 5/5/25	Mon 5/5/25	22
24	1.2.2.3	1.2.2.3 Identify Edgesoft work area for at least (3) Project Team Members	0.5 days	Mon 5/5/25	Mon 5/5/25	23
25	**1.2.3**	**1.2.3 Project Logistics**	**2.75 days**	**Tue 5/6/25**	**Thu 5/8/25**	
26	1.2.3.1	1.2.3.1 Review City of Buena Park network/Security policies, if any	1 day	Tue 5/6/25	Tue 5/6/25	24
27	1.2.3.2	1.2.3.2 Create project network directory, project team contact information, project documents repository, etc.	1 day	Wed 5/7/25	Wed 5/7/25	26
28	1.2.3.3	1.2.3.3 Test project network directory access	0.5 days	Thu 5/8/25	Thu 5/8/25	27
29	1.2.3.4	1.2.3.4 Notify core Project Team Members to test project network directory access	0.25 days	Thu 5/8/25	Thu 5/8/25	28
30	**1.2.4**	**1.2.4 Project Materials**	**5 days**	**Mon 5/5/25**	**Fri 5/9/25**	
31	1.2.4.1	1.2.4.1 Identify additional hardware and third party software	1 day	Mon 5/5/25	Mon 5/5/25	22
32	1.2.4.2	1.2.4.2 Cloud Environement setup	2 days	Tue 5/6/25	Wed 5/7/25	31
33	1.2.4.3	1.2.4.3 Cloud server configuration / Software installation	1 day	Thu 5/8/25	Thu 5/8/25	32
34	1.2.4.4	1.2.4.4 Performing testing	1 day	Fri 5/9/25	Fri 5/9/25	33
35	*1.2.5*	*1.2.5 Milestone 2 - Project Launch and Logistics Complete*	*0 days*	*Fri 5/9/25*	*Fri 5/9/25*	*34*
36	**1.2.6**	**1.2.6 Project Management and Monitooring**	**60.5 days**	**Thu 5/1/25**	**Thu 7/24/25**	
37	1.2.6.1	1.2.6.1 Project Management and Monitooring 1	0.5 days	Thu 5/1/25	Thu 5/1/25	
38	1.2.6.2	1.2.6.2 Project Management and Monitooring 2	0.5 days	Thu 5/15/25	Thu 5/15/25	
39	1.2.6.3	1.2.6.3 Project Management and Monitooring 3	0.5 days	Thu 5/29/25	Thu 5/29/25	
40	1.2.6.4	1.2.6.4 Project Management and Monitooring 4	0.5 days	Thu 6/12/25	Thu 6/12/25	
41	1.2.6.5	1.2.6.5 Project Management and Monitooring 5	0.5 days	Thu 6/26/25	Thu 6/26/25	
42	1.2.6.6	1.2.6.6 Project Management and Monitooring 6	0.5 days	Thu 7/10/25	Thu 7/10/25	
43	1.2.6.7	1.2.6.7 Project Management and Monitooring 7	0.5 days	Thu 7/24/25	Thu 7/24/25	
44	**1.2.7**	**1.2.7 Project Status Meeting**	**55.5 days**	**Tue 5/6/25**	**Tue 7/22/25**	
45	1.2.7.1	1.2.7.1 Project Status Meeting 1	0.5 days	Tue 5/6/25	Tue 5/6/25	
46	1.2.7.2	1.2.7.2 Project Status Meeting 2	0.5 days	Tue 5/13/25	Tue 5/13/25	
47	1.2.7.3	1.2.7.3 Project Status Meeting 3	0.5 days	Tue 5/20/25	Tue 5/20/25	
48	1.2.7.4	1.2.7.4 Project Status Meeting 4	0.5 days	Tue 5/27/25	Tue 5/27/25	
49	1.2.7.5	1.2.7.5 Project Status Meeting 5	0.5 days	Tue 6/3/25	Tue 6/3/25	
50	1.2.7.6	1.2.7.6 Project Status Meeting 6	0.5 days	Tue 6/10/25	Tue 6/10/25	
51	1.2.7.7	1.2.7.7 Project Status Meeting 7	0.5 days	Tue 6/17/25	Tue 6/17/25	
52	1.2.7.8	1.2.7.8 Project Status Meeting 8	0.5 days	Tue 6/24/25	Tue 6/24/25	
53	1.2.7.9	1.2.7.9 Project Status Meeting 9	0.5 days	Tue 7/1/25	Tue 7/1/25	
54	1.2.7.10	1.2.7.10 Project Status Meeting 10	0.5 days	Tue 7/8/25	Tue 7/8/25	
55	1.2.7.11	1.2.7.11 Project Status Meeting 11	0.5 days	Tue 7/15/25	Tue 7/15/25	
56	1.2.7.12	1.2.7.12 Project Status Meeting 12	0.5 days	Tue 7/22/25	Tue 7/22/25	
57	**1.2.8**	**1.2.8 Project Progress Update**	**6 days**	**Thu 5/22/25**	**Fri 5/30/25**	
58	1.2.8.1	1.2.8.1 Project Progress Update 1	2 days	Thu 5/22/25	Mon 5/26/25	20
59	1.2.8.2	1.2.8.2 Project Progress Update 2	2 days	Mon 5/26/25	Wed 5/28/25	58
60	1.2.8.3	1.2.8.3 Project Progress Update 3	2 days	Wed 5/28/25	Fri 5/30/25	59
61	**1.3**	**1.3 Software Installation and Configuration**	**13 days**	**Thu 5/22/25**	**Tue 6/10/25**	
62	**1.3.1**	**1.3.1 Staging System Installation, Configuration and Testing**	**2.5 days**	**Thu 5/22/25**	**Mon 5/26/25**	
63	1.3.1.1	1.3.1.1 Install and configure Test Server (O/S, SQL Server db etc.)	1 day	Thu 5/22/25	Fri 5/23/25	20
64	1.3.1.2	1.3.1.2 Test / walk through setup	0.5 days	Fri 5/23/25	Fri 5/23/25	63
65	1.3.1.3	1.3.1.3 Include test database in daily backup routine	0.5 days	Fri 5/23/25	Mon 5/26/25	64
66	1.3.1.4	1.3.1.4 Certify backup	0.5 days	Mon 5/26/25	Mon 5/26/25	65
67	*1.3.2*	*1.3.2 Milestone 3 - Staging System Installation Complete*	*0 days*	*Mon 5/26/25*	*Mon 5/26/25*	*66*
68	**1.3.3**	**1.3.3 Core Framework, Permits and Inspection Modules (Baseline) Installation, Configuration and Testing**	**13 days**	**Thu 5/22/25**	**Tue 6/10/25**	
69	1.3.3.1	1.3.3.1 Provide graphics (logos, etc.) specifications	1 day	Thu 5/22/25	Fri 5/23/25	20
70	1.3.3.2	1.3.3.2 Locate and submit Buena Park graphics (logos, etc.)	1 day	Fri 5/23/25	Mon 5/26/25	69
71	1.3.3.3	1.3.3.3 Create ePALS shell (logos and text)	2 days	Mon 5/26/25	Wed 5/28/25	70
72	1.3.3.4	1.3.3.4 Package Core Framework, Building and Planning module	1 day	Wed 5/28/25	Thu 5/29/25	71
73	1.3.3.5	1.3.3.5 Install enterprise war file	1 day	Thu 5/29/25	Fri 5/30/25	72
74	1.3.3.6	1.3.3.6 Configure modules	3 days	Fri 5/30/25	Wed 6/4/25	73
75	1.3.3.7	1.3.3.7 Restore sample data	1 day	Wed 6/4/25	Thu 6/5/25	74
76	1.3.3.8	1.3.3.8 Test / walk through installation	1 day	Thu 6/5/25	Fri 6/6/25	75
77	1.3.3.9	1.3.3.9 Create acceptance document / certificate	1 day	Fri 6/6/25	Mon 6/9/25	76
78	1.3.3.10	1.3.3.10 Approve acceptance document / certificate	1 day	Mon 6/9/25	Tue 6/10/25	77
79	*1.3.3.11*	*1.3.3.11 Milestone 4 - ePALS Baseline System Installation Complete*	*0 days*	*Tue 6/10/25*	*Tue 6/10/25*	*78*

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
80	**1.4**	**1.4 Address Data Load and Module Configuration**	**38.75 days**	**Thu 5/1/25**	**Tue 6/24/25**	
81	**1.4.1**	**1.4.1 Component #1 - Core Framework LSO (Address) Migration**	**20.5 days**	**Thu 5/22/25**	**Thu 6/19/25**	
82	**1.4.1.1**	**1.4.1.1 Consulting**	**4 days**	**Thu 5/22/25**	**Wed 5/28/25**	
83	1.4.1.1.1	1.4.1.1.1 Technical overview	1 day	Thu 5/22/25	Fri 5/23/25	17
84	1.4.1.1.2	1.4.1.1.2 Identify key LSO tables	1 day	Fri 5/23/25	Mon 5/26/25	83
85	1.4.1.1.3	1.4.1.1.3 Identify business logic for addresses (lookup data)	1 day	Mon 5/26/25	Tue 5/27/25	84
86	1.4.1.1.4	1.4.1.1.4 Provide LSO and Planning data dictionary, schema and database creation scripts	1 day	Tue 5/27/25	Wed 5/28/25	85
87	**1.4.1.2**	**1.4.1.2 Address Extraction**	**4 days**	**Wed 5/28/25**	**Tue 6/3/25**	
88	1.4.1.2.1	1.4.1.2.1 Collect address data from Buena Park	1 day	Wed 5/28/25	Thu 5/29/25	86
89	1.4.1.2.2	1.4.1.2.2 Validate Collected addresses data	1 day	Thu 5/29/25	Fri 5/30/25	88
90	1.4.1.2.3	1.4.1.2.3 Scrub addresses, if required	2 days	Fri 5/30/25	Tue 6/3/25	89
91	**1.4.1.3**	**1.4.1.3 Development and Unit Testing**	**12.5 days**	**Tue 6/3/25**	**Thu 6/19/25**	
92	1.4.1.3.1	1.4.1.3.1 Create LSO data file(s)	1 day	Tue 6/3/25	Wed 6/4/25	90
93	1.4.1.3.2	1.4.1.3.2 Provide LSO migration scripts (push procedures)	1 day	Wed 6/4/25	Thu 6/5/25	92
94	1.4.1.3.3	1.4.1.3.3 Assist with business logic modifications for LSO migration script	1 day	Fri 6/6/25	Mon 6/9/25	93FS+1 day
95	1.4.1.3.4	1.4.1.3.4 Unit test LSO migration scripts	1 day	Mon 6/9/25	Tue 6/10/25	94
96	1.4.1.3.5	1.4.1.3.5 Review addresses in ePALS	1 day	Tue 6/10/25	Wed 6/11/25	95
97	1.4.1.3.6	1.4.1.3.6 Modify existing LSO migration scripts and unit test, if required	2 days	Wed 6/11/25	Fri 6/13/25	96
98	1.4.1.3.7	1.4.1.3.7 Execute scripts	0.5 days	Fri 6/13/25	Fri 6/13/25	97
99	1.4.1.3.8	1.4.1.3.8 Review addresses in ePALS	2 days	Fri 6/13/25	Tue 6/17/25	98
100	1.4.1.3.9	1.4.1.3.9 Release Core Framework LSO WAR file for alpha testing	0.5 days	Tue 6/17/25	Wed 6/18/25	99
101	1.4.1.3.10	1.4.1.3.10 Rerun scripts and backup database	0.5 days	Wed 6/18/25	Wed 6/18/25	100
102	1.4.1.3.11	1.4.1.3.11 Create acceptance document / certificate	0.5 days	Wed 6/18/25	Thu 6/19/25	101
103	1.4.1.3.12	1.4.1.3.12 Approve acceptance document / certificate	0.5 days	Thu 6/19/25	Thu 6/19/25	102
104	*1.4.2*	*1.4.2 Milestone 5 - ePALS Core Framework LSO Migration Complete*	*0 days*	*Thu 6/19/25*	*Thu 6/19/25*	*103*
105	**1.4.3**	**1.4.3 Component #2 - Building Permits and Inspection Modules Data Load**	**19.5 days**	**Wed 5/28/25**	**Tue 6/24/25**	
106	**1.4.3.1**	**1.4.3.1 Consulting**	**5 days**	**Wed 5/28/25**	**Wed 6/4/25**	
107	1.4.3.1.1	1.4.3.1.1 Technical / application overview	1 day	Wed 5/28/25	Thu 5/29/25	86
108	1.4.3.1.2	1.4.3.1.2 Identify key lookup tables	1 day	Thu 5/29/25	Fri 5/30/25	107
109	1.4.3.1.3	1.4.3.1.3 Identify business logic for lookup data	2 days	Fri 5/30/25	Tue 6/3/25	108
110	1.4.3.1.4	1.4.3.1.4 Provide Permits and Inspection data dictionary and schema	1 day	Tue 6/3/25	Wed 6/4/25	109
111	**1.4.3.2**	**1.4.3.2 Permits Module Data Load**	**14.5 days**	**Wed 6/4/25**	**Tue 6/24/25**	
112	1.4.3.2.1	1.4.3.2.1 Provide lookup table format (excel) and sample data	1 day	Wed 6/4/25	Thu 6/5/25	110
113	1.4.3.2.2	1.4.3.2.2 Provide Condition Library data	2 days	Thu 6/5/25	Mon 6/9/25	112
114	1.4.3.2.3	1.4.3.2.3 Create and finalize Building lookup data	2 days	Mon 6/9/25	Wed 6/11/25	113
115	1.4.3.2.4	1.4.3.2.4 Submit Building lookup data	2 days	Wed 6/11/25	Fri 6/13/25	114
116	1.4.3.2.5	1.4.3.2.5 Scrub data	3 days	Fri 6/13/25	Wed 6/18/25	115
117	1.4.3.2.6	1.4.3.2.6 Assist with data scrubbing	1 day	Wed 6/18/25	Thu 6/19/25	116
118	1.4.3.2.7	1.4.3.2.7 Load Building lookup data	0.5 days	Thu 6/19/25	Thu 6/19/25	117
119	1.4.3.2.8	1.4.3.2.8 Walk through / test data load	0.5 days	Thu 6/19/25	Fri 6/20/25	118
120	1.4.3.2.9	1.4.3.2.9 Test Building data and business logic	1 day	Fri 6/20/25	Mon 6/23/25	119
121	1.4.3.2.10	1.4.3.2.10 Release Building WAR file for alpha testing	0.5 days	Mon 6/23/25	Mon 6/23/25	120
122	1.4.3.2.11	1.4.3.2.11 Create acceptance document / certificate	0.5 days	Mon 6/23/25	Tue 6/24/25	121
123	1.4.3.2.12	1.4.3.2.12 Approve acceptance document / certificate	0.5 days	Tue 6/24/25	Tue 6/24/25	122
124	*1.4.3.3*	*1.4.3.3 Milestone 6 - ePALS Permits Data Load Complete*	*0 days*	*Tue 6/24/25*	*Tue 6/24/25*	*123*
125	**1.4.3.4**	**1.4.3.4 Inspection Module Data Load**	**9.5 days**	**Wed 6/4/25**	**Tue 6/17/25**	
126	1.4.3.4.1	1.4.3.4.1 Provide lookup table format (excel) and sample data	1 day	Wed 6/4/25	Thu 6/5/25	110
127	1.4.3.4.2	1.4.3.4.2 Provide Inspection data	0.5 days	Thu 6/5/25	Thu 6/5/25	126
128	1.4.3.4.3	1.4.3.4.3 Create and finalize Inspection lookup data	0.5 days	Thu 6/5/25	Fri 6/6/25	127
129	1.4.3.4.4	1.4.3.4.4 Submit Inspection lookup data	1 day	Fri 6/6/25	Mon 6/9/25	128
130	1.4.3.4.5	1.4.3.4.5 Scrub data	2 days	Mon 6/9/25	Wed 6/11/25	129
131	1.4.3.4.6	1.4.3.4.6 Assist with data scrubbing	0.5 days	Wed 6/11/25	Wed 6/11/25	130
132	1.4.3.4.7	1.4.3.4.7 Load Inspection lookup data	0.5 days	Wed 6/11/25	Thu 6/12/25	131
133	1.4.3.4.8	1.4.3.4.8 Walk through / test data load	1 day	Thu 6/12/25	Fri 6/13/25	132
134	1.4.3.4.9	1.4.3.4.9 Test Inspection data and business logic	1 day	Fri 6/13/25	Mon 6/16/25	133
135	1.4.3.4.10	1.4.3.4.10 Release Inspection WAR file for alpha testing	0.5 days	Mon 6/16/25	Mon 6/16/25	134
136	1.4.3.4.11	1.4.3.4.11 Create acceptance document / certificate	0.5 days	Mon 6/16/25	Tue 6/17/25	135
137	1.4.3.4.12	1.4.3.4.12 Approve acceptance document / certificate	0.5 days	Tue 6/17/25	Tue 6/17/25	136
138	*1.4.4*	*1.4.4 Milestone 7 - ePALS Inspection Data Load Complete*	*0 days*	*Tue 6/17/25*	*Tue 6/17/25*	*137*
139	**1.4.5**	**1.4.5 Component #3 - Planning Module**	**26.25 days**	**Thu 5/1/25**	**Fri 6/6/25**	
140	**1.4.5.1**	**1.4.5.1 Consulting**	**6 days**	**Wed 5/28/25**	**Thu 6/5/25**	
141	1.4.5.1.1	1.4.5.1.1 Technical / application overview	2 days	Wed 5/28/25	Fri 5/30/25	86
142	1.4.5.1.2	1.4.5.1.2 Identify key lookup tables	1 day	Fri 5/30/25	Mon 6/2/25	141
143	1.4.5.1.3	1.4.5.1.3 Identify business logic for lookup data	2 days	Mon 6/2/25	Wed 6/4/25	142
144	1.4.5.1.4	1.4.5.1.4 Provide Planning Permits data dictionary and schema	1 day	Wed 6/4/25	Thu 6/5/25	143
145	**1.4.5.2**	**1.4.5.2 Planning Module Data Load**	**26.25 days**	**Thu 5/1/25**	**Fri 6/6/25**	
146	1.4.5.2.1	1.4.5.2.1 Provide lookup table format (excel) and sample data	1 day	Thu 6/5/25	Fri 6/6/25	144
147	1.4.5.2.2	1.4.5.2.2 Create and finalize Planning lookup data	2 days	Thu 5/1/25	Fri 5/2/25	
148	1.4.5.2.3	1.4.5.2.3 Submit Planning lookup data	2 days	Mon 5/5/25	Tue 5/6/25	147
149	1.4.5.2.4	1.4.5.2.4 Scrub data	3 days	Wed 5/7/25	Fri 5/9/25	148
150	1.4.5.2.5	1.4.5.2.5 Assist with data scrubbing	1 day	Mon 5/12/25	Mon 5/12/25	149
151	1.4.5.2.6	1.4.5.2.6 Load Planning lookup data	0.5 days	Tue 5/13/25	Tue 5/13/25	150
152	1.4.5.2.7	1.4.5.2.7 Walk through / test data load	0.5 days	Tue 5/13/25	Tue 5/13/25	151
153	1.4.5.2.8	1.4.5.2.8 Test Planning data and business logic	1 day	Wed 5/14/25	Wed 5/14/25	152
154	1.4.5.2.9	1.4.5.2.9 Release Combined Building and Planning WAR file for alpha testing	0.5 days	Thu 5/15/25	Thu 5/15/25	153
155	1.4.5.2.10	1.4.5.2.10 Create acceptance document / certificate	0.5 days	Thu 5/15/25	Thu 5/15/25	154
156	1.4.5.2.11	1.4.5.2.11 Approve acceptance document / certificate	0.5 days	Fri 5/16/25	Fri 5/16/25	155
157	*1.4.6*	*1.4.6 Milestone 8 - ePALS Planning Data Load Complete*	*0 days*	*Fri 5/16/25*	*Fri 5/16/25*	*156*

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ID	WBS	Task Name	Duration	Start	Finish	Predecessors
158	**1.5**	**1.5 Testing**	**23.75 days**	**Thu 6/12/25**	**Wed 7/16/25**	
159	**1.5.1**	**1.5.1 Component #1 - Permits Module Testing**	**19 days**	**Thu 6/19/25**	**Wed 7/16/25**	
160	**1.5.1.1**	**1.5.1.1 Alpha Testing**	**4.5 days**	**Thu 6/19/25**	**Wed 6/25/25**	
161	1.5.1.1.1	1.5.1.1.1 Install WAR file	0.5 days	Thu 6/19/25	Thu 6/19/25	100FS+1 day
162	1.5.1.1.2	1.5.1.1.2 Test / validate lookup tables and business logic	2 days	Thu 6/19/25	Mon 6/23/25	161
163	1.5.1.1.3	1.5.1.1.3 Document anomalies / inconsistencies	1 day	Mon 6/23/25	Tue 6/24/25	162
164	1.5.1.1.4	1.5.1.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Tue 6/24/25	Wed 6/25/25	163
165	**1.5.1.2**	**1.5.1.2 Beta Testing**	**4.5 days**	**Wed 7/9/25**	**Wed 7/16/25**	
166	1.5.1.2.1	1.5.1.2.1 Install WAR file	0.5 days	Wed 7/9/25	Thu 7/10/25	265FS+1 day
167	1.5.1.2.2	1.5.1.2.2 Test / validate lookup tables and business logic	2 days	Thu 7/10/25	Mon 7/14/25	166
168	1.5.1.2.3	1.5.1.2.3 Document anomalies / inconsistencies	1 day	Mon 7/14/25	Tue 7/15/25	167
169	1.5.1.2.4	1.5.1.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Tue 7/15/25	Wed 7/16/25	168
170	*1.5.2*	*1.5.2 Milestone 9 - ePALS Permit Module Testing Complete*	*0 days*	*Wed 7/16/25*	*Wed 7/16/25*	*169*
171	**1.5.3**	**1.5.3 Component #2 - Inspection Module Testing**	**15.5 days**	**Tue 6/24/25**	**Wed 7/16/25**	
172	**1.5.3.1**	**1.5.3.1 Alpha Testing**	**4.5 days**	**Tue 6/24/25**	**Tue 7/1/25**	
173	1.5.3.1.1	1.5.3.1.1 Install WAR file	0.5 days	Tue 6/24/25	Wed 6/25/25	121FS+1 day,154FS+1 da
174	1.5.3.1.2	1.5.3.1.2 Test / validate lookup tables and business logic	2 days	Wed 6/25/25	Fri 6/27/25	173
175	1.5.3.1.3	1.5.3.1.3 Document anomalies / inconsistencies	1 day	Fri 6/27/25	Mon 6/30/25	174
176	1.5.3.1.4	1.5.3.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Mon 6/30/25	Tue 7/1/25	175
177	**1.5.3.2**	**1.5.3.2 Beta Testing**	**4.5 days**	**Wed 7/9/25**	**Wed 7/16/25**	
178	1.5.3.2.1	1.5.3.2.1 Install WAR file	0.5 days	Wed 7/9/25	Thu 7/10/25	265FS+1 day
179	1.5.3.2.2	1.5.3.2.2 Test / validate lookup tables and business logic	2 days	Thu 7/10/25	Mon 7/14/25	178
180	1.5.3.2.3	1.5.3.2.3 Document anomalies / inconsistencies	1 day	Mon 7/14/25	Tue 7/15/25	179
181	1.5.3.2.4	1.5.3.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Tue 7/15/25	Wed 7/16/25	180
182	*1.5.4*	*1.5.4 Milestone 10 - ePALS Inspection Module Testing Complete*	*0 days*	*Wed 7/16/25*	*Wed 7/16/25*	*181,193*
183	**1.5.5**	**1.5.5 Component #3 - Planning Module Testing**	**23.75 days**	**Thu 6/12/25**	**Wed 7/16/25**	
184	**1.5.5.1**	**1.5.5.1 Alpha Testing**	**4.5 days**	**Thu 6/12/25**	**Wed 6/18/25**	
185	1.5.5.1.1	1.5.5.1.1 Install WAR file	0.5 days	Thu 6/12/25	Thu 6/12/25	121FS+1 day,154FS+1 da
186	1.5.5.1.2	1.5.5.1.2 Test / validate lookup tables and business logic	2 days	Fri 6/13/25	Mon 6/16/25	185
187	1.5.5.1.3	1.5.5.1.3 Document anomalies / inconsistencies	1 day	Tue 6/17/25	Tue 6/17/25	186
188	1.5.5.1.4	1.5.5.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Wed 6/18/25	Wed 6/18/25	187
189	**1.5.5.2**	**1.5.5.2 Beta Testing**	**4.5 days**	**Wed 7/9/25**	**Wed 7/16/25**	
190	1.5.5.2.1	1.5.5.2.1 Install WAR file	0.5 days	Wed 7/9/25	Thu 7/10/25	265FS+1 day
191	1.5.5.2.2	1.5.5.2.2 Test / validate lookup tables and business logic	2 days	Thu 7/10/25	Mon 7/14/25	190
192	1.5.5.2.3	1.5.5.2.3 Document anomalies / inconsistencies	1 day	Mon 7/14/25	Tue 7/15/25	191
193	1.5.5.2.4	1.5.5.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Tue 7/15/25	Wed 7/16/25	192
194	*1.5.6*	*1.5.6 Milestone 11 - ePALS Planning Module Testing Complete*	*0 days*	*Wed 7/16/25*	*Wed 7/16/25*	*181,193*
195	**1.6**	**1.6 Training**	**14 days**	**Tue 7/1/25**	**Mon 7/21/25**	
196	**1.6.1**	**1.6.1 Training Preparation**	**7 days**	**Tue 7/1/25**	**Thu 7/10/25**	
197	1.6.1.1	1.6.1.1 Identify trainees	0.5 days	Tue 7/1/25	Tue 7/1/25	172,184
198	1.6.1.2	1.6.1.2 Schedule training location, date(s) and time(s)	0.5 days	Tue 7/1/25	Wed 7/2/25	197
199	1.6.1.3	1.6.1.3 Confirm trainees, training location, date(s) and time(s)	0.5 days	Wed 7/2/25	Wed 7/2/25	198
200	1.6.1.4	1.6.1.4 Setup training environment; secure training equipment and workstation(s)	1 day	Wed 7/2/25	Thu 7/3/25	199
201	1.6.1.5	1.6.1.5 Prepare training data	2 days	Thu 7/3/25	Mon 7/7/25	200
202	1.6.1.6	1.6.1.6 Prepare training guide	2 days	Mon 7/7/25	Wed 7/9/25	201
203	1.6.1.7	1.6.1.7 Review / walk through training environment	0.5 days	Wed 7/9/25	Thu 7/10/25	202
204	**1.6.2**	**1.6.2 Training**	**7 days**	**Thu 7/10/25**	**Mon 7/21/25**	
205	**1.6.2.1**	**1.6.2.1 Building Permit and Inspection Module**	**7 days**	**Thu 7/10/25**	**Mon 7/21/25**	
206	1.6.2.1.1	1.6.2.1.1 Perform Building Module User training	2 days	Thu 7/10/25	Mon 7/14/25	196
207	1.6.2.1.2	1.6.2.1.2 Perform Building Module User Admin training	2 days	Mon 7/14/25	Wed 7/16/25	206
208	1.6.2.1.3	1.6.2.1.3 Create acceptance document / certificate	0.5 days	Fri 7/18/25	Fri 7/18/25	212
209	1.6.2.1.4	1.6.2.1.4 Approve acceptance document / certificate	0.5 days	Fri 7/18/25	Mon 7/21/25	208
210	**1.6.2.2**	**1.6.2.2 Planning Module**	**5 days**	**Mon 7/14/25**	**Mon 7/21/25**	
211	1.6.2.2.1	1.6.2.2.1 Perform Planning Module User training	2 days	Mon 7/14/25	Wed 7/16/25	206
212	1.6.2.2.2	1.6.2.2.2 Perform Planning Module User Admin training	2 days	Wed 7/16/25	Fri 7/18/25	211
213	1.6.2.2.3	1.6.2.2.3 Create acceptance document / certificate	0.5 days	Fri 7/18/25	Fri 7/18/25	212
214	1.6.2.2.4	1.6.2.2.4 Approve acceptance document / certificate	0.5 days	Fri 7/18/25	Mon 7/21/25	213
215	*1.6.3*	*1.6.3 Milestone 12 - Training Complete*	*0 days*	*Mon 7/21/25*	*Mon 7/21/25*	*214,209*
216	**1.7**	**1.7 Pre-Production User Acceptance Testing**	**23.25 days**	**Thu 7/10/25**	**Tue 8/12/25**	
217	**1.7.1**	**1.7.1 Test Plan**	**5.5 days**	**Thu 7/10/25**	**Thu 7/17/25**	
218	1.7.1.1	1.7.1.1 Create Test Plan (draft 1)	2 days	Thu 7/10/25	Mon 7/14/25	203
219	1.7.1.2	1.7.1.2 Release Test Plan (draft 1)	0.5 days	Mon 7/14/25	Mon 7/14/25	218
220	1.7.1.3	1.7.1.3 Review Test Plan (draft 1)	0.5 days	Mon 7/14/25	Tue 7/15/25	219
221	1.7.1.4	1.7.1.4 Obtain comments / feedback	0.5 days	Tue 7/15/25	Tue 7/15/25	220
222	1.7.1.5	1.7.1.5 Update Test Plan	1 day	Tue 7/15/25	Wed 7/16/25	221
223	1.7.1.6	1.7.1.6 Release Test Plan (final)	0.5 days	Wed 7/16/25	Thu 7/17/25	222
224	1.7.1.7	1.7.1.7 Review Test Plan (final)	0.5 days	Thu 7/17/25	Thu 7/17/25	223
225	**1.7.2**	**1.7.2 Testing Preparation**	**6 days**	**Mon 7/21/25**	**Tue 7/29/25**	
226	1.7.2.1	1.7.2.1 Identify testers	1 day	Mon 7/21/25	Tue 7/22/25	215
227	1.7.2.2	1.7.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days	Tue 7/22/25	Tue 7/22/25	226
228	1.7.2.3	1.7.2.3 Confirm testing schedule	0.5 days	Tue 7/22/25	Wed 7/23/25	227
229	1.7.2.4	1.7.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day	Wed 7/23/25	Thu 7/24/25	228
230	1.7.2.5	1.7.2.5 Prepare test data	2 days	Thu 7/24/25	Mon 7/28/25	229
231	1.7.2.6	1.7.2.6 Distribute Test Plan	0.5 days	Mon 7/28/25	Mon 7/28/25	230
232	1.7.2.7	1.7.2.7 Review / walk through test environment and testers' access	0.5 days	Mon 7/28/25	Tue 7/29/25	231
233	**1.7.3**	**1.7.3 Testing Communication and Support Plan**	**2.5 days**	**Tue 7/29/25**	**Thu 7/31/25**	
234	1.7.3.1	1.7.3.1 Create testing support plan	1 day	Tue 7/29/25	Wed 7/30/25	225
235	1.7.3.2	1.7.3.2 Review plan with testers	0.5 days	Wed 7/30/25	Wed 7/30/25	234

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ID	WBS	Task Name	Duration	Start	Finish	Predecessors
236	1.7.3.3	1.7.3.3 Turnover Test Environment to testers (Users)	1 day	Wed 7/30/25	Thu 7/31/25	235
237	*1.7.4*	*1.7.4 Milestone 13 - ePALS Intergrated Test Preparation Complete*	*0 days*	*Thu 7/31/25*	*Thu 7/31/25*	*236*
238	**1.7.5**	**1.7.5 User Acceptance Testing**	**7.75 days**	**Thu 7/31/25**	**Tue 8/12/25**	
239	1.7.5.1	1.7.5.1 Perform integrated testing	5 days	Thu 7/31/25	Thu 8/7/25	237
240	1.7.5.2	1.7.5.2 Document anomalies / inconsistencies, if any	1 day	Thu 8/7/25	Fri 8/8/25	239
241	1.7.5.3	1.7.5.3 Report anomalies / inconsistencies, if any	0.5 days	Fri 8/8/25	Mon 8/11/25	240
242	1.7.5.4	1.7.5.4 Schedule debriefing	0.25 days	Mon 8/11/25	Mon 8/11/25	241
243	1.7.5.5	1.7.5.5 Debriefing; review test results	0.5 days	Mon 8/11/25	Mon 8/11/25	242
244	1.7.5.6	1.7.5.6 Create acceptance document / certificate	0.25 days	Tue 8/12/25	Tue 8/12/25	243
245	1.7.5.7	1.7.5.7 Approve acceptance document / certificate	0.25 days	Tue 8/12/25	Tue 8/12/25	244
246	*1.7.6*	*1.7.6 Milestone 14 - Pre-Production User Acceptance Test Complete*	*0 days*	*Tue 8/12/25*	*Tue 8/12/25*	*245*
247	**1.8**	**1.8 Bug Fixing**	**49.75 days**	**Thu 5/1/25**	**Wed 7/9/25**	
248	**1.8.1**	**1.8.1 System Environment / Readiness**	**1.5 days**	**Wed 6/25/25**	**Fri 6/27/25**	
249	1.8.1.1	1.8.1.1 Confirm system readiness on the Developer Servers	1 day	Wed 6/25/25	Thu 6/26/25	164
250	1.8.1.2	1.8.1.2 Walk through system environment	0.5 days	Thu 6/26/25	Fri 6/27/25	249
251	**1.8.2**	**1.8.2 Bug Review, Fix and Test**	**3 days**	**Fri 6/27/25**	**Wed 7/2/25**	
252	1.8.2.1	1.8.2.1 Review reported anomalies	0.5 days	Fri 6/27/25	Fri 6/27/25	250
253	1.8.2.2	1.8.2.2 Fix reported anomalies	1 day	Fri 6/27/25	Mon 6/30/25	252
254	1.8.2.3	1.8.2.3 Unit test	1 day	Mon 6/30/25	Tue 7/1/25	253
255	1.8.2.4	1.8.2.4 Release code to QA	0.5 days	Tue 7/1/25	Wed 7/2/25	254
256	**1.8.3**	**1.8.3 Quality Assurance**	**2 days**	**Wed 7/2/25**	**Fri 7/4/25**	
257	1.8.3.1	1.8.3.1 Perform quality check; test code	1 day	Wed 7/2/25	Thu 7/3/25	255
258	1.8.3.2	1.8.3.2 Document and report anomalies / inconsistencies / status to Development, if any	0.5 days	Thu 7/3/25	Thu 7/3/25	257
259	1.8.3.3	1.8.3.3 QA approval	0.5 days	Thu 7/3/25	Fri 7/4/25	258
260	**1.8.4**	**1.8.4 Code Review, Fix and Test**	**2.5 days**	**Fri 7/4/25**	**Tue 7/8/25**	
261	1.8.4.1	1.8.4.1 Review QA results	0.5 days	Fri 7/4/25	Fri 7/4/25	259
262	1.8.4.2	1.8.4.2 Enhance code and unit test, if required	0.5 days	Fri 7/4/25	Mon 7/7/25	261
263	1.8.4.3	1.8.4.3 Release code for QA	0.5 days	Mon 7/7/25	Mon 7/7/25	262
264	1.8.4.4	1.8.4.4 Review QA results	0.5 days	Mon 7/7/25	Tue 7/8/25	263
265	1.8.4.5	1.8.4.5 Release code for beta testing	0.5 days	Tue 7/8/25	Tue 7/8/25	264
266	**1.8.5**	**1.8.5 Code Release**	**1 day**	**Tue 7/8/25**	**Wed 7/9/25**	
267	1.8.5.1	1.8.5.1 Build new releases / EAR files	0.5 days	Tue 7/8/25	Wed 7/9/25	265
268	1.8.5.2	1.8.5.2 Update release notes	0.5 days	Wed 7/9/25	Wed 7/9/25	267
269	*1.8.6*	*1.8.6 Milestone 15 - ePALS Bug Fixing and Testing Complete*	*0 days*	*Thu 5/1/25*	*Thu 5/1/25*	
270	**1.9**	**1.9 Production**	**59.75 days**	**Thu 5/1/25**	**Wed 7/23/25**	
271	**1.9.1**	**1.9.1 Go Live Plan**	**2 days**	**Wed 7/9/25**	**Fri 7/11/25**	
272	1.9.1.1	1.9.1.1 Create go live and support plan	1 day	Wed 7/9/25	Thu 7/10/25	247
273	1.9.1.2	1.9.1.2 Release plan for Project Team to review	0.5 days	Thu 7/10/25	Fri 7/11/25	272
274	1.9.1.3	1.9.1.3 Review plan	0.5 days	Fri 7/11/25	Fri 7/11/25	273
275	**1.9.2**	**1.9.2 Production System Installation, Configuration and Testing**	**6 days**	**Wed 7/9/25**	**Thu 7/17/25**	
276	1.9.2.1	1.9.2.1 Install and configure Production Server (O/S, Data Base, Tomcat)	1 day	Wed 7/9/25	Thu 7/10/25	247
277	1.9.2.2	1.9.2.2 Test installation	1 day	Thu 7/10/25	Fri 7/11/25	276
278	1.9.2.3	1.9.2.3 Install WAR file (ePALS LSO, Building Permits and Inspection module)	1 day	Fri 7/11/25	Mon 7/14/25	277
279	1.9.2.4	1.9.2.4 Export database schema from Test Server to Production Server	0.5 days	Mon 7/14/25	Tue 7/15/25	278
280	1.9.2.5	1.9.2.5 Test / walk through Production Server and databases	1 day	Tue 7/15/25	Wed 7/16/25	279
281	1.9.2.6	1.9.2.6 Validate data (LSO and Planning lookup data) in production databases	1 day	Wed 7/16/25	Thu 7/17/25	280
282	1.9.2.7	1.9.2.7 Confirm Production system readiness	0.5 days	Thu 7/17/25	Thu 7/17/25	281
283	**1.9.3**	**1.9.3 Go Live Preparation**	**3 days**	**Thu 7/17/25**	**Tue 7/22/25**	
284	1.9.3.1	1.9.3.1 Review and confirm Production system readiness	1 day	Thu 7/17/25	Fri 7/18/25	275
285	1.9.3.2	1.9.3.2 Review users' desktop readiness and access	1 day	Fri 7/18/25	Mon 7/21/25	284
286	1.9.3.3	1.9.3.3 Review go live and support plan with User Group again	1 day	Mon 7/21/25	Tue 7/22/25	285
287	**1.9.4**	**1.9.4 Go Live**	**1 day**	**Tue 7/22/25**	**Wed 7/23/25**	
288	1.9.4.1	1.9.4.1 Go live - turnover system to the Planning Department	0.5 days	Tue 7/22/25	Wed 7/23/25	283
289	1.9.4.2	1.9.4.2 Move Planning Department to production and maintenance mode	0.5 days	Wed 7/23/25	Wed 7/23/25	288
290	*1.9.5*	*1.9.5 Milestone 16 - Project Go Live*	*0 days*	*Thu 5/1/25*	*Thu 5/1/25*	
291	**1.10**	**1.10 Project Close**	**66.75 days**	**Thu 5/1/25**	**Fri 8/1/25**	
292	**1.10.1**	**1.10.1 Project Debriefing**	**59.75 days**	**Thu 5/1/25**	**Wed 7/23/25**	
293	1.10.1.1	1.10.1.1 Schedule project debriefing	0.5 days	Thu 5/1/25	Thu 5/1/25	
294	1.10.1.2	1.10.1.2 Create Project Close agenda for Planning Department	0.5 days	Wed 7/16/25	Wed 7/16/25	181,193
295	1.10.1.3	1.10.1.3 Project debriefing	0.5 days	Wed 7/23/25	Wed 7/23/25	182FS+5 days,194FS+5 d
296	**1.10.2**	**1.10.2 Project Acceptance**	**7 days**	**Wed 7/23/25**	**Fri 8/1/25**	
297	1.10.2.1	1.10.2.1 Create Project Acceptance document	0.5 days	Wed 7/23/25	Thu 7/24/25	295
298	1.10.2.2	1.10.2.2 Submit Project Acceptance document	0.5 days	Thu 7/24/25	Thu 7/24/25	297
299	1.10.2.3	1.10.2.3 Review Project Acceptance document	0.5 days	Thu 7/24/25	Fri 7/25/25	298
300	1.10.2.4	1.10.2.4 Project sign-off; approve Project Acceptance document	0.5 days	Fri 8/1/25	Fri 8/1/25	299FS+5 days
301	*1.10.2.5*	*1.10.2.5 Final Milestone - ePALS Phase I Project Complete*	*0 days*	*Fri 8/1/25*	*Fri 8/1/25*	*300*

City of Buena Park - ePALS - Phase 2.mpp

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
1	**1**	**1 City of Buena Park - ePALS Phase II Business License/Code Enforcement**	**75.25 days**	**Tue 7/1/25**	**Tue 10/14/25**	
2	***1.1***	***1.1 Phase I Project Implementation Plan for epals Core, Building and Planning Division***	***0 days***	***Tue 7/1/25***	***Tue 7/1/25***	
3	**1.2**	**1.2 Project Planning**	**10.75 days**	**Tue 7/1/25**	**Tue 7/15/25**	
4	**1.2.1**	**1.2.1 Project Planning**	**1.5 days**	**Tue 7/1/25**	**Wed 7/2/25**	
5	1.2.1.1	1.2.1.1 Preliminary planning; establish contact with City of Buena Park ePALS Project Manager and User Group	0.5 days	Tue 7/1/25	Tue 7/1/25	
6	1.2.1.2	1.2.1.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members	0.5 days	Tue 7/1/25	Tue 7/1/25	5
7	1.2.1.3	1.2.1.3 Establish Project Status Meeting and frequency	0.25 days	Wed 7/2/25	Wed 7/2/25	6
8	1.2.1.4	1.2.1.4 Schedule Project Kick-Off Meeting	0.25 days	Wed 7/2/25	Wed 7/2/25	7
9	**1.2.2**	**1.2.2 Finalize Project Plan**	**9.25 days**	**Wed 7/2/25**	**Tue 7/15/25**	
10	1.2.2.1	1.2.2.1 Update Project Implementation Plan, if required	4 days	Wed 7/2/25	Tue 7/8/25	8
11	1.2.2.2	1.2.2.2 Review Project Implementation Plan (final copy)	4 days	Tue 7/8/25	Tue 7/15/25	10
12	1.2.2.3	1.2.2.3 Approve Project Implementation Plan (final copy)	0.25 days	Tue 7/15/25	Tue 7/15/25	11
13	***1.2.2.4***	***1.2.2.4 Milestone 1 - Project Initiation and Planning Complete***	***0 days***	***Tue 7/15/25***	***Tue 7/15/25***	***12***
14	**1.3**	**1.3 Project Management**	**62.5 days**	**Tue 7/1/25**	**Thu 9/25/25**	
15	**1.3.1**	**1.3.1 Project Launch**	**2 days**	**Tue 7/1/25**	**Wed 7/2/25**	
16	1.3.1.1	1.3.1.1 Schedule Project Kick-Off meeting	1 day	Tue 7/1/25	Tue 7/1/25	
17	1.3.1.2	1.3.1.2 Create and finalize Project Kick-Off Meeting Agenda	0.5 days	Wed 7/2/25	Wed 7/2/25	16
18	1.3.1.3	1.3.1.3 Attend Project Kick-Off Meeting	0.5 days	Wed 7/2/25	Wed 7/2/25	17
19	**1.3.2**	**1.3.2 Project Infrastructure**	**3 days**	**Tue 7/1/25**	**Thu 7/3/25**	
20	1.3.2.1	1.3.2.1 Review Cloud environment; identify ePALS Production and Test systems, project work space, etc.	2 days	Tue 7/1/25	Wed 7/2/25	
21	1.3.2.2	1.3.2.2 Identify (2) test workstations for ePALS Project	0.5 days	Thu 7/3/25	Thu 7/3/25	20
22	1.3.2.3	1.3.2.3 Identify Edgesoft work area for at least (3) Project Team Members	0.5 days	Thu 7/3/25	Thu 7/3/25	21
23	**1.3.3**	**1.3.3 Project Logistics**	**2.75 days**	**Fri 7/4/25**	**Tue 7/8/25**	
24	1.3.3.1	1.3.3.1 Review City of Buena Park network/Security policies, if any	1 day	Fri 7/4/25	Fri 7/4/25	22
25	1.3.3.2	1.3.3.2 Create project network directory, project team contact information, project documents repository, etc.	1 day	Mon 7/7/25	Mon 7/7/25	24
26	1.3.3.3	1.3.3.3 Test project network directory access	0.5 days	Tue 7/8/25	Tue 7/8/25	25
27	1.3.3.4	1.3.3.4 Notify core Project Team Members to test project network directory access	0.25 days	Tue 7/8/25	Tue 7/8/25	26
28	**1.3.4**	**1.3.4 Project Materials**	**5 days**	**Thu 7/3/25**	**Wed 7/9/25**	
29	1.3.4.1	1.3.4.1 Identify additional hardware and third party software	1 day	Thu 7/3/25	Thu 7/3/25	20
30	1.3.4.2	1.3.4.2 Cloud Environement setup	2 days	Fri 7/4/25	Mon 7/7/25	29
31	1.3.4.3	1.3.4.3 Cloud server configuration / Software installation	1 day	Tue 7/8/25	Tue 7/8/25	30
32	1.3.4.4	1.3.4.4 Performing testing	1 day	Wed 7/9/25	Wed 7/9/25	31
33	***1.3.5***	***1.3.5 Milestone 2 - Project Launch and Logistics Complete***	***0 days***	***Wed 7/9/25***	***Wed 7/9/25***	***32***
34	**1.3.6**	**1.3.6 Project Management and Monitoring**	**60.5 days**	**Thu 7/3/25**	**Thu 9/25/25**	
35	1.3.6.1	1.3.6.1 Project Management and Monitoring 1	0.5 days	Thu 7/3/25	Thu 7/3/25	18
36	1.3.6.2	1.3.6.2 Project Management and Monitoring 2	0.5 days	Thu 7/17/25	Thu 7/17/25	35
37	1.3.6.3	1.3.6.3 Project Management and Monitoring 3	0.5 days	Thu 7/31/25	Thu 7/31/25	36
38	1.3.6.4	1.3.6.4 Project Management and Monitoring 4	0.5 days	Thu 8/14/25	Thu 8/14/25	37
39	1.3.6.5	1.3.6.5 Project Management and Monitoring 5	0.5 days	Thu 8/28/25	Thu 8/28/25	38
40	1.3.6.6	1.3.6.6 Project Management and Monitoring 6	0.5 days	Thu 9/11/25	Thu 9/11/25	39
41	1.3.6.7	1.3.6.7 Project Management and Monitoring 7	0.5 days	Thu 9/25/25	Thu 9/25/25	40
42	**1.3.7**	**1.3.7 Project Status Meeting**	**55.5 days**	**Mon 7/7/25**	**Mon 9/22/25**	
43	1.3.7.1	1.3.7.1 Project Status Meeting 1	0.5 days	Mon 7/7/25	Mon 7/7/25	
44	1.3.7.2	1.3.7.2 Project Status Meeting 2	0.5 days	Mon 7/14/25	Mon 7/14/25	
45	1.3.7.3	1.3.7.3 Project Status Meeting 3	0.5 days	Mon 7/21/25	Mon 7/21/25	
46	1.3.7.4	1.3.7.4 Project Status Meeting 4	0.5 days	Mon 7/28/25	Mon 7/28/25	
47	1.3.7.5	1.3.7.5 Project Status Meeting 5	0.5 days	Mon 8/4/25	Mon 8/4/25	
48	1.3.7.6	1.3.7.6 Project Status Meeting 6	0.5 days	Mon 8/11/25	Mon 8/11/25	
49	1.3.7.7	1.3.7.7 Project Status Meeting 7	0.5 days	Mon 8/18/25	Mon 8/18/25	
50	1.3.7.8	1.3.7.8 Project Status Meeting 8	0.5 days	Mon 8/25/25	Mon 8/25/25	
51	1.3.7.9	1.3.7.9 Project Status Meeting 9	0.5 days	Mon 9/1/25	Mon 9/1/25	
52	1.3.7.10	1.3.7.10 Project Status Meeting 10	0.5 days	Mon 9/8/25	Mon 9/8/25	
53	1.3.7.11	1.3.7.11 Project Status Meeting 11	0.5 days	Mon 9/15/25	Mon 9/15/25	
54	1.3.7.12	1.3.7.12 Project Status Meeting 12	0.5 days	Mon 9/22/25	Mon 9/22/25	
55	**1.3.8**	**1.3.8 Project Progress Update**	**40 days**	**Thu 7/3/25**	**Wed 8/27/25**	
56	1.3.8.1	1.3.8.1 Project Progress Update 1	2 days	Thu 7/3/25	Fri 7/4/25	18
57	1.3.8.2	1.3.8.2 Project Progress Update 2	2 days	Tue 7/29/25	Wed 7/30/25	56
58	1.3.8.3	1.3.8.3 Project Progress Update 3	2 days	Tue 8/26/25	Wed 8/27/25	57
59	**1.4**	**1.4 Software Installation and Configuration**	**11 days**	**Tue 7/1/25**	**Tue 7/15/25**	
60	**1.4.1**	**1.4.1 Staging System Installation, Configuration and Testing**	**2 days**	**Tue 7/1/25**	**Wed 7/2/25**	
61	1.4.1.1	1.4.1.1 Install and configure Test Server (O/S, SQL Server db etc.)	1 day	Tue 7/1/25	Tue 7/1/25	
62	1.4.1.2	1.4.1.2 Test / walk through setup	0.5 days	Wed 7/2/25	Wed 7/2/25	61
63	1.4.1.3	1.4.1.3 Test / walk through Staging Server and databases	0.5 days	Wed 7/2/25	Wed 7/2/25	62
64	1.4.1.4	1.4.1.4 Include test database in daily backup routine	0.5 days	Tue 7/1/25	Tue 7/1/25	
65	1.4.1.5	1.4.1.5 Confirm Staging system readiness	0.5 days	Tue 7/1/25	Tue 7/1/25	64
66	1.4.1.6	1.4.1.6 Include staging database in daily backup routine	0.5 days	Wed 7/2/25	Wed 7/2/25	65
67	1.4.1.7	1.4.1.7 Certify backup	0.5 days	Tue 7/1/25	Tue 7/1/25	64
68	***1.4.2***	***1.4.2 Milestone 3 - Staging System Installation Complete***	***0 days***	***Tue 7/1/25***	***Tue 7/1/25***	***67***
69	**1.4.3**	**1.4.3 Business License and Code Enforcement Module (Baseline) Installation and Configuration**	**11 days**	**Tue 7/1/25**	**Tue 7/15/25**	
70	1.4.3.1	1.4.3.1 Package War file	1 day	Tue 7/1/25	Tue 7/1/25	
71	1.4.3.2	1.4.3.2 Install enterprise war file	1 day	Wed 7/2/25	Wed 7/2/25	70
72	1.4.3.3	1.4.3.3 Configure modules	3 days	Thu 7/3/25	Mon 7/7/25	71
73	1.4.3.4	1.4.3.4 Restore sample data	2 days	Tue 7/8/25	Wed 7/9/25	72
74	1.4.3.5	1.4.3.5 Test / walk through installation	2 days	Thu 7/10/25	Fri 7/11/25	73
75	1.4.3.6	1.4.3.6 Create acceptance document / certificate	1 day	Mon 7/14/25	Mon 7/14/25	74
76	1.4.3.7	1.4.3.7 Approve acceptance document / certificate	1 day	Tue 7/15/25	Tue 7/15/25	75
77	***1.4.3.8***	***1.4.3.8 Milestone 4 - BL and CE Module (Baseline) Installation complete***	***0 days***	***Tue 7/15/25***	***Tue 7/15/25***	***76***
78	**1.5**	**1.5 Data Load / Migration and Data Validation**	**29 days**	**Thu 7/3/25**	**Tue 8/12/25**	
79	**1.5.1**	**1.5.1 Consulting**	**7 days**	**Thu 7/3/25**	**Fri 7/11/25**	
80	1.5.1.1	1.5.1.1 Technical overview	2 days	Thu 7/3/25	Fri 7/4/25	18
81	1.5.1.2	1.5.1.2 Identify key lookup tables	1 day	Mon 7/7/25	Mon 7/7/25	80

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
82	1.5.1.3	1.5.1.3 Identify business logic for addresses (lookup data)	2 days	Tue 7/8/25	Wed 7/9/25	81
83	1.5.1.4	1.5.1.4 Provide Business License and Code Enforcement dictionary and schema	2 days	Thu 7/10/25	Fri 7/11/25	82
84	**1.5.2**	**1.5.2 Documentation**	**4 days**	**Mon 7/14/25**	**Thu 7/17/25**	
85	1.5.2.1	1.5.2.1 Create and finalize lookup data	2 days	Mon 7/14/25	Tue 7/15/25	83
86	1.5.2.2	1.5.2.2 Create and finalize Business License (Printed) logo	1 day	Wed 7/16/25	Wed 7/16/25	85
87	1.5.2.3	1.5.2.3 Submit and finalize Business License (Printed) logo	1 day	Thu 7/17/25	Thu 7/17/25	86
88	**1.5.3**	**1.5.3 Component 1: Business License**	**17 days**	**Fri 7/18/25**	**Mon 8/11/25**	
89	1.5.3.1	1.5.3.1 Scrub data	2 days	Fri 7/18/25	Mon 7/21/25	87
90	1.5.3.2	1.5.3.2 Assist with data scrubbing	2 days	Tue 7/22/25	Wed 7/23/25	89
91	1.5.3.3	1.5.3.3 Load BL lookup data	1 day	Fri 7/25/25	Fri 7/25/25	90FS+1 day
92	1.5.3.4	1.5.3.4 Walk through / test data load	2 days	Mon 7/28/25	Tue 7/29/25	91
93	1.5.3.5	1.5.3.5 Test BL data and business logic	2 days	Wed 7/30/25	Thu 7/31/25	92
94	1.5.3.6	1.5.3.6 Modify Business License (printed) and logo	2 days	Fri 8/1/25	Mon 8/4/25	93
95	1.5.3.7	1.5.3.7 Print Business License	1 day	Tue 8/5/25	Tue 8/5/25	94
96	1.5.3.8	1.5.3.8 Review (printed) BL	1 day	Wed 8/6/25	Wed 8/6/25	95
97	1.5.3.9	1.5.3.9 Release Business License WAR file for alpha testing	1 day	Thu 8/7/25	Thu 8/7/25	96
98	1.5.3.10	1.5.3.10 Create acceptance document / certificate	1 day	Fri 8/8/25	Fri 8/8/25	97
99	1.5.3.11	1.5.3.11 Approve acceptance document / certificate	1 day	Mon 8/11/25	Mon 8/11/25	98
100	***1.5.4***	***1.5.4 Milestone 5 - ePALS BL Data Load Complete***	***0 days***	***Mon 8/11/25***	***Mon 8/11/25***	***99***
101	**1.5.5**	**1.5.5 Component 2: Code Enforcement**	**18 days**	**Fri 7/18/25**	**Tue 8/12/25**	
102	1.5.5.1	1.5.5.1 Scrub data	2 days	Fri 7/18/25	Mon 7/21/25	87
103	1.5.5.2	1.5.5.2 Assist with data scrubbing	2 days	Tue 7/22/25	Wed 7/23/25	102
104	1.5.5.3	1.5.5.3 Load Code Enforcement lookup data	1 day	Fri 7/25/25	Fri 7/25/25	103FS+1 day
105	1.5.5.4	1.5.5.4 Walk through / test data load	2 days	Mon 7/28/25	Tue 7/29/25	104
106	1.5.5.5	1.5.5.5 Test Code Enforcement Data and Business Logis	3 days	Wed 7/30/25	Fri 8/1/25	105
107	1.5.5.6	1.5.5.6 Modify Notices Templates (printed) and logo	2 days	Mon 8/4/25	Tue 8/5/25	106
108	1.5.5.7	1.5.5.7 Print Notices	1 day	Wed 8/6/25	Wed 8/6/25	107
109	1.5.5.8	1.5.5.8 Review (printed) Notices	1 day	Thu 8/7/25	Thu 8/7/25	108
110	1.5.5.9	1.5.5.9 Release Code Enforcement WAR file for alpha testing	1 day	Fri 8/8/25	Fri 8/8/25	109
111	1.5.5.10	1.5.5.10 Create acceptance document / certificate	1 day	Mon 8/11/25	Mon 8/11/25	110
112	1.5.5.11	1.5.5.11 Approve acceptance document / certificate	1 day	Tue 8/12/25	Tue 8/12/25	111
113	***1.5.5.12***	***1.5.5.12 Milestone 5 - ePALS Code Enforcemnt Data Load Complete***	***0 days***	***Tue 8/12/25***	***Tue 8/12/25***	***112***
114	***1.5.6***	***1.5.6 Milestone 6 - ePALS CE Data Load Complete***	***0 days***	***Tue 8/12/25***	***Tue 8/12/25***	***99,112***
115	**1.6**	**1.6 Testing**	**37.75 days**	**Tue 8/12/25**	**Thu 10/2/25**	
116	**1.6.1**	**1.6.1 Component #1 - Business License Module**	**36.75 days**	**Tue 8/12/25**	**Wed 10/1/25**	
117	**1.6.1.1**	**1.6.1.1 Alpha Testing**	**3.5 days**	**Tue 8/12/25**	**Fri 8/15/25**	
118	1.6.1.1.1	1.6.1.1.1 Install WAR file	0.5 days	Tue 8/12/25	Tue 8/12/25	97FS+1 day,110
119	1.6.1.1.2	1.6.1.1.2 Test / validate lookup tables and business logic	2 days	Tue 8/12/25	Thu 8/14/25	118
120	1.6.1.1.3	1.6.1.1.3 Document anomalies / inconsistencies	0.5 days	Thu 8/14/25	Thu 8/14/25	119
121	1.6.1.1.4	1.6.1.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	0.5 days	Fri 8/15/25	Fri 8/15/25	120
122	**1.6.1.2**	**1.6.1.2 Beta Testing**	**3.5 days**	**Fri 9/26/25**	**Wed 10/1/25**	
123	1.6.1.2.1	1.6.1.2.1 Install WAR file	0.5 days	Fri 9/26/25	Fri 9/26/25	210FS+1 day
124	1.6.1.2.2	1.6.1.2.2 Test / validate lookup tables and business logic	2 days	Fri 9/26/25	Tue 9/30/25	123
125	1.6.1.2.3	1.6.1.2.3 Document anomalies / inconsistencies	0.5 days	Tue 9/30/25	Wed 10/1/25	124
126	1.6.1.2.4	1.6.1.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	0.5 days	Wed 10/1/25	Wed 10/1/25	125
127	***1.6.2***	***1.6.2 Milestone 6 - Business License Modules Testing Complete***	***0 days***	***Wed 10/1/25***	***Wed 10/1/25***	***126***
128	**1.6.3**	**1.6.3 Component #2 - Code Enforcement Module**	**36.75 days**	**Wed 8/13/25**	**Thu 10/2/25**	
129	**1.6.3.1**	**1.6.3.1 Alpha Testing**	**4.5 days**	**Wed 8/13/25**	**Tue 8/19/25**	
130	1.6.3.1.1	1.6.3.1.1 Install WAR file	0.5 days	Wed 8/13/25	Wed 8/13/25	78
131	1.6.3.1.2	1.6.3.1.2 Test / validate lookup tables and business logic	2 days	Wed 8/13/25	Fri 8/15/25	130
132	1.6.3.1.3	1.6.3.1.3 Document anomalies / inconsistencies	1 day	Fri 8/15/25	Mon 8/18/25	131
133	1.6.3.1.4	1.6.3.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Mon 8/18/25	Tue 8/19/25	132
134	**1.6.3.2**	**1.6.3.2 Beta Testing**	**4.5 days**	**Fri 9/26/25**	**Thu 10/2/25**	
135	1.6.3.2.1	1.6.3.2.1 Install WAR file	0.5 days	Fri 9/26/25	Fri 9/26/25	210FS+1 day
136	1.6.3.2.2	1.6.3.2.2 Test / validate lookup tables and business logic	2 days	Fri 9/26/25	Tue 9/30/25	135
137	1.6.3.2.3	1.6.3.2.3 Document anomalies / inconsistencies	1 day	Tue 9/30/25	Wed 10/1/25	136
138	1.6.3.2.4	1.6.3.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Wed 10/1/25	Thu 10/2/25	137
139	***1.6.4***	***1.6.4 Milestone 7 - Code Enforcemnt File Testing Complete***	***0 days***	***Thu 10/2/25***	***Thu 10/2/25***	***138***
140	**1.7**	**1.7 Training**	**11 days**	**Wed 8/13/25**	**Wed 8/27/25**	
141	**1.7.1**	**1.7.1 Training Preparation**	**7 days**	**Wed 8/13/25**	**Thu 8/21/25**	
142	1.7.1.1	1.7.1.1 Identify trainees	0.5 days	Wed 8/13/25	Wed 8/13/25	78
143	1.7.1.2	1.7.1.2 Schedule training location, date(s) and time(s)	0.5 days	Wed 8/13/25	Wed 8/13/25	142
144	1.7.1.3	1.7.1.3 Confirm trainees, training location, date(s) and time(s)	0.5 days	Thu 8/14/25	Thu 8/14/25	143
145	1.7.1.4	1.7.1.4 Setup training environment; secure training equipment and workstation(s)	1 day	Thu 8/14/25	Fri 8/15/25	144
146	1.7.1.5	1.7.1.5 Prepare training data	1 day	Fri 8/15/25	Mon 8/18/25	145
147	1.7.1.6	1.7.1.6 Prepare training guide	3 days	Mon 8/18/25	Thu 8/21/25	146
148	1.7.1.7	1.7.1.7 Review / walk through training environment	0.5 days	Thu 8/21/25	Thu 8/21/25	147
149	**1.7.2**	**1.7.2 Training**	**4 days**	**Fri 8/22/25**	**Wed 8/27/25**	
150	**1.7.2.1**	**1.7.2.1 Business License Module**	**4 days**	**Fri 8/22/25**	**Wed 8/27/25**	
151	1.7.2.1.1	1.7.2.1.1 Perform BL Module User training	1 day	Fri 8/22/25	Fri 8/22/25	141
152	1.7.2.1.2	1.7.2.1.2 Perform BL Module User Admin training	1 day	Mon 8/25/25	Mon 8/25/25	151
153	1.7.2.1.3	1.7.2.1.3 Create acceptance document / certificate	0.5 days	Wed 8/27/25	Wed 8/27/25	157
154	1.7.2.1.4	1.7.2.1.4 Approve acceptance document / certificate	0.5 days	Wed 8/27/25	Wed 8/27/25	153
155	**1.7.2.2**	**1.7.2.2 Code Enforcement Module**	**3 days**	**Mon 8/25/25**	**Wed 8/27/25**	
156	1.7.2.2.1	1.7.2.2.1 Perform Code Enforcement Module User training	1 day	Mon 8/25/25	Mon 8/25/25	151
157	1.7.2.2.2	1.7.2.2.2 Perform Code Enforcement Module User Admin training	1 day	Tue 8/26/25	Tue 8/26/25	156
158	1.7.2.2.3	1.7.2.2.3 Create acceptance document / certificate	0.5 days	Wed 8/27/25	Wed 8/27/25	157
159	1.7.2.2.4	1.7.2.2.4 Approve acceptance document / certificate	0.5 days	Wed 8/27/25	Wed 8/27/25	158
160	***1.7.3***	***1.7.3 Milestone 12 - Training Complete***	***0 days***	***Wed 8/27/25***	***Wed 8/27/25***	***154,159***

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ID	WBS	Task Name	Duration	Start	Finish	Predecessors
161	**1.8**	**1.8 Pre-Production User Acceptance Testing**	**13 days**	**Thu 8/28/25**	**Mon 9/15/25**	
162	**1.8.1**	**1.8.1 Test Plan**	**4.5 days**	**Thu 8/28/25**	**Wed 9/3/25**	
163	1.8.1.1	1.8.1.1 Create Test Plan (draft 1)	1 day	Thu 8/28/25	Thu 8/28/25	140
164	1.8.1.2	1.8.1.2 Release Test Plan (draft 1)	0.5 days	Fri 8/29/25	Fri 8/29/25	163
165	1.8.1.3	1.8.1.3 Review Test Plan (draft 1)	0.5 days	Fri 8/29/25	Fri 8/29/25	164
166	1.8.1.4	1.8.1.4 Obtain comments / feedback	0.5 days	Mon 9/1/25	Mon 9/1/25	165
167	1.8.1.5	1.8.1.5 Update Test Plan	1 day	Mon 9/1/25	Tue 9/2/25	166
168	1.8.1.6	1.8.1.6 Release Test Plan (final)	0.5 days	Tue 9/2/25	Tue 9/2/25	167
169	1.8.1.7	1.8.1.7 Review Test Plan (final)	0.5 days	Wed 9/3/25	Wed 9/3/25	168
170	**1.8.2**	**1.8.2 Testing Preparation**	**5.5 days**	**Thu 8/28/25**	**Thu 9/4/25**	
171	1.8.2.1	1.8.2.1 Identify testers	0.5 days	Thu 8/28/25	Thu 8/28/25	140
172	1.8.2.2	1.8.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days	Thu 8/28/25	Thu 8/28/25	171
173	1.8.2.3	1.8.2.3 Confirm testing schedule	0.5 days	Fri 8/29/25	Fri 8/29/25	172
174	1.8.2.4	1.8.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day	Fri 8/29/25	Mon 9/1/25	173
175	1.8.2.5	1.8.2.5 Prepare test data	2 days	Mon 9/1/25	Wed 9/3/25	174
176	1.8.2.6	1.8.2.6 Distribute Test Plan	0.5 days	Wed 9/3/25	Wed 9/3/25	175
177	1.8.2.7	1.8.2.7 Review / walk through test environment and testers' access	0.5 days	Thu 9/4/25	Thu 9/4/25	176
178	**1.8.3**	**1.8.3 Testing Communication and Support Plan**	**2.5 days**	**Thu 9/4/25**	**Mon 9/8/25**	
179	1.8.3.1	1.8.3.1 Create testing support plan	1 day	Thu 9/4/25	Fri 9/5/25	170
180	1.8.3.2	1.8.3.2 Review plan with testers	0.5 days	Fri 9/5/25	Fri 9/5/25	179
181	1.8.3.3	1.8.3.3 Turnover Test Environment to testers (Users)	1 day	Mon 9/8/25	Mon 9/8/25	180
182	***1.8.4***	***1.8.4 Milestone 10 - ePALS Intergrated Test Preparation Complete***	***0 days***	***Mon 9/8/25***	***Mon 9/8/25***	***181***
183	**1.8.5**	**1.8.5 User Acceptance Testing**	**5 days**	**Tue 9/9/25**	**Mon 9/15/25**	
184	1.8.5.1	1.8.5.1 Perform integrated testing	5 days	Tue 9/9/25	Mon 9/15/25	181
185	1.8.5.2	1.8.5.2 Document anomalies / inconsistencies, if any	1 day	Tue 9/9/25	Tue 9/9/25	182
186	1.8.5.3	1.8.5.3 Report anomalies / inconsistencies, if any	0.5 days	Wed 9/10/25	Wed 9/10/25	185
187	1.8.5.4	1.8.5.4 Schedule debriefing	0.25 days	Wed 9/10/25	Wed 9/10/25	186
188	1.8.5.5	1.8.5.5 Debriefing; review test results	0.5 days	Wed 9/10/25	Thu 9/11/25	187
189	1.8.5.6	1.8.5.6 Create acceptance document / certificate	0.25 days	Thu 9/11/25	Thu 9/11/25	188
190	1.8.5.7	1.8.5.7 Approve acceptance document / certificate	0.25 days	Thu 9/11/25	Thu 9/11/25	189
191	***1.8.6***	***1.8.6 Milestone 11 - Pre-Production User Acceptance Test Complete***	***0 days***	***Thu 9/11/25***	***Thu 9/11/25***	***190***
192	**1.9**	**1.9 Bug Fixing**	**10.5 days**	**Thu 9/11/25**	**Fri 9/26/25**	
193	**1.9.1**	**1.9.1 System Environment / Readiness**	**1.5 days**	**Thu 9/11/25**	**Mon 9/15/25**	
194	1.9.1.1	1.9.1.1 Confirm system readiness on the Developer Servers	1 day	Thu 9/11/25	Fri 9/12/25	191
195	1.9.1.2	1.9.1.2 Walk through system environment	0.5 days	Fri 9/12/25	Mon 9/15/25	194
196	**1.9.2**	**1.9.2 Bug Review, Fix and Test**	**3.5 days**	**Mon 9/15/25**	**Thu 9/18/25**	
197	1.9.2.1	1.9.2.1 Review reported anomalies	1 day	Mon 9/15/25	Tue 9/16/25	195
198	1.9.2.2	1.9.2.2 Fix reported anomalies	1 day	Tue 9/16/25	Wed 9/17/25	197
199	1.9.2.3	1.9.2.3 Unit test	1 day	Wed 9/17/25	Thu 9/18/25	198
200	1.9.2.4	1.9.2.4 Release code to QA	0.5 days	Thu 9/18/25	Thu 9/18/25	199
201	**1.9.3**	**1.9.3 Quality Assurance**	**2 days**	**Thu 9/18/25**	**Mon 9/22/25**	
202	1.9.3.1	1.9.3.1 Perform quality check; test code	1 day	Thu 9/18/25	Fri 9/19/25	200
203	1.9.3.2	1.9.3.2 Document and report anomalies / inconsistencies / status to Development, if any	0.5 days	Fri 9/19/25	Mon 9/22/25	202
204	1.9.3.3	1.9.3.3 QA approval	0.5 days	Mon 9/22/25	Mon 9/22/25	203
205	**1.9.4**	**1.9.4 Code Review, Fix and Test**	**2.5 days**	**Mon 9/22/25**	**Thu 9/25/25**	
206	1.9.4.1	1.9.4.1 Review QA results	0.5 days	Mon 9/22/25	Tue 9/23/25	204
207	1.9.4.2	1.9.4.2 Enhance code and unit test, if required	0.5 days	Tue 9/23/25	Tue 9/23/25	206
208	1.9.4.3	1.9.4.3 Release code for QA	0.5 days	Tue 9/23/25	Wed 9/24/25	207
209	1.9.4.4	1.9.4.4 Review QA results	0.5 days	Wed 9/24/25	Wed 9/24/25	208
210	1.9.4.5	1.9.4.5 Release code for beta testing	0.5 days	Wed 9/24/25	Thu 9/25/25	209
211	**1.9.5**	**1.9.5 Code Release**	**1 day**	**Thu 9/25/25**	**Fri 9/26/25**	
212	1.9.5.1	1.9.5.1 Build new releases / EAR files	0.5 days	Thu 9/25/25	Thu 9/25/25	210
213	1.9.5.2	1.9.5.2 Update release notes	0.5 days	Thu 9/25/25	Fri 9/26/25	212
214	***1.9.6***	***1.9.6 Milestone 12 - ePALS Bug Fixing and Testing Complete***	***0 days***	***Fri 9/26/25***	***Fri 9/26/25***	***213***
215	**1.10**	**1.10 Production**	**8 days**	**Fri 9/26/25**	**Wed 10/8/25**	
216	**1.10.1**	**1.10.1 Go Live Plan**	**2 days**	**Fri 9/26/25**	**Tue 9/30/25**	
217	1.10.1.1	1.10.1.1 Create go live and support plan	1 day	Fri 9/26/25	Mon 9/29/25	192
218	1.10.1.2	1.10.1.2 Release plan for Project Team to review	0.5 days	Mon 9/29/25	Mon 9/29/25	217
219	1.10.1.3	1.10.1.3 Review plan	0.5 days	Mon 9/29/25	Tue 9/30/25	218
220	**1.10.2**	**1.10.2 Production System Merge / Installation, Configuration and Testing**	**5 days**	**Fri 9/26/25**	**Fri 10/3/25**	
221	1.10.2.1	1.10.2.1 Backup Production database	0.5 days	Mon 9/29/25	Mon 9/29/25	217
222	1.10.2.2	1.10.2.2 Certify backup	0.5 days	Mon 9/29/25	Tue 9/30/25	221
223	1.10.2.3	1.10.2.3 Confirm CSI Test (future Production) system readiness	0.5 days	Tue 9/30/25	Tue 9/30/25	222
224	1.10.2.4	1.10.2.4 Create 2nd merged environment - merge Production and Staging database	0.5 days	Tue 9/30/25	Wed 10/1/25	223
225	1.10.2.5	1.10.2.5 Assist with 2nd merged	0.5 days	Wed 10/1/25	Wed 10/1/25	224
226	1.10.2.6	1.10.2.6 Install EAR file (eLMS Core, Planning and Planner Update, Code Enforcement and Citizen Complaint Tracking)	0.5 days	Wed 10/1/25	Thu 10/2/25	225
227	1.10.2.7	1.10.2.7 Test installation; validate 2nd merged environment	0.5 days	Thu 10/2/25	Thu 10/2/25	226
228	1.10.2.8	1.10.2.8 Assist with walk through	0.5 days	Thu 10/2/25	Fri 10/3/25	227
229	1.10.2.9	1.10.2.9 Backup merged database	0.5 days	Fri 9/26/25	Fri 9/26/25	192
230	1.10.2.10	1.10.2.10 Certify backup	1 day	Fri 9/26/25	Mon 9/29/25	229
231	1.10.2.11	1.10.2.11 Turnover 2nd merged environment for User Testing	1 day	Mon 9/29/25	Tue 9/30/25	230
232	**1.10.3**	**1.10.3 Go Live Preparation**	**2 days**	**Fri 10/3/25**	**Tue 10/7/25**	
233	1.10.3.1	1.10.3.1 Review and confirm Production system readiness	0.5 days	Fri 10/3/25	Fri 10/3/25	220
234	1.10.3.2	1.10.3.2 Review users' desktop readiness and access	1 day	Fri 10/3/25	Mon 10/6/25	233
235	1.10.3.3	1.10.3.3 Review go live and support plan with User Group again	0.5 days	Mon 10/6/25	Tue 10/7/25	234
236	**1.10.4**	**1.10.4 Go Live**	**1 day**	**Tue 10/7/25**	**Wed 10/8/25**	
237	1.10.4.1	1.10.4.1 Go live - turnover system to the Planning Department	0.5 days	Tue 10/7/25	Tue 10/7/25	232
238	1.10.4.2	1.10.4.2 Move Planning Department to production and maintenance mode	0.5 days	Tue 10/7/25	Wed 10/8/25	237

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ID	WBS	Task Name	Duration	Start	Finish	Predecessors
239	*1.10.5*	*1.10.5 Milestone 13 - Project Go Live*	*0 days*	*Wed 10/8/25*	*Wed 10/8/25*	*236*
240	**1.11**	**1.11 Project Close**	**7.5 days**	**Thu 10/2/25**	**Tue 10/14/25**	
241	**1.11.1**	**1.11.1 Project Debriefing**	**5.5 days**	**Thu 10/2/25**	**Fri 10/10/25**	
242	1.11.1.1	1.11.1.1 Schedule project debriefing	0.5 days	Thu 10/9/25	Thu 10/9/25	236FS+1 day
243	1.11.1.2	1.11.1.2 Create Project Close agenda for Business License and Code Enforcement Department	0.5 days	Thu 10/2/25	Fri 10/3/25	138
244	1.11.1.3	1.11.1.3 Project debriefing	0.5 days	Thu 10/9/25	Fri 10/10/25	139FS+5 days
245	**1.11.2**	**1.11.2 Project Acceptance**	**2 days**	**Fri 10/10/25**	**Tue 10/14/25**	
246	1.11.2.1	1.11.2.1 Create Project Acceptance document	0.5 days	Fri 10/10/25	Fri 10/10/25	244
247	1.11.2.2	1.11.2.2 Submit Project Acceptance document	0.5 days	Fri 10/10/25	Mon 10/13/25	246
248	1.11.2.3	1.11.2.3 Review Project Acceptance document	0.5 days	Mon 10/13/25	Mon 10/13/25	247
249	1.11.2.4	1.11.2.4 Project sign-off; approve Project Acceptance document	0.5 days	Mon 10/13/25	Tue 10/14/25	248
250	*1.11.2.5*	*1.11.2.5 Final Milestone - ePALS Phase II Project Complete*	*0 days*	*Tue 10/14/25*	*Tue 10/14/25*	*249*

City of Buena Park - ePALS - Phase 3.mpp

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
1	**1**	**1 City of Buena Park - ePALS Phase III Public Works**	**79 days**	**Mon 9/1/25**	**Thu 12/18/25**	
2	***1.1***	***1.1 Phase I Project Implementation Plan for epals Core, Building and Planning Division***	***0 days***	***Mon 9/1/25***	***Mon 9/1/25***	
3	1.2	***1.2 Phase II Project Implementation Plan for epals Business License and Code Enforcement***				
4	**1.3**	**1.3 Project Planning**	**10.75 days**	**Mon 9/1/25**	**Mon 9/15/25**	
5	**1.3.1**	**1.3.1 Project Planning**	**1.5 days**	**Mon 9/1/25**	**Tue 9/2/25**	
6	1.3.1.1	1.3.1.1 Preliminary planning; establish contact with City of Buena Park ePALS Project Manager and User Group	0.5 days	Mon 9/1/25	Mon 9/1/25	
7	1.3.1.2	1.3.1.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members	0.5 days	Mon 9/1/25	Mon 9/1/25	6
8	1.3.1.3	1.3.1.3 Establish Project Status Meeting and frequency	0.25 days	Tue 9/2/25	Tue 9/2/25	7
9	1.3.1.4	1.3.1.4 Schedule Project Kick-Off Meeting	0.25 days	Tue 9/2/25	Tue 9/2/25	8
10	**1.3.2**	**1.3.2 Finalize Project Plan**	**9.25 days**	**Tue 9/2/25**	**Mon 9/15/25**	
11	1.3.2.1	1.3.2.1 Update Project Implementation Plan, if required	4 days	Tue 9/2/25	Mon 9/8/25	9
12	1.3.2.2	1.3.2.2 Review Project Implementation Plan (final copy)	4 days	Mon 9/8/25	Mon 9/15/25	11
13	1.3.2.3	1.3.2.3 Approve Project Implementation Plan (final copy)	0.25 days	Mon 9/15/25	Mon 9/15/25	12
14	***1.3.2.4***	***1.3.2.4 Milestone 1 - Project Initiation and Planning Complete***	***0 days***	***Mon 9/15/25***	***Mon 9/15/25***	***13***
15	**1.4**	**1.4 Project Management**	**63.5 days**	**Mon 9/1/25**	**Thu 11/27/25**	
16	**1.4.1**	**1.4.1 Project Launch**	**2 days**	**Mon 9/1/25**	**Tue 9/2/25**	
17	1.4.1.1	1.4.1.1 Schedule Project Kick-Off meeting	1 day	Mon 9/1/25	Mon 9/1/25	
18	1.4.1.2	1.4.1.2 Create and finalize Project Kick-Off Meeting Agenda	0.5 days	Tue 9/2/25	Tue 9/2/25	17
19	1.4.1.3	1.4.1.3 Attend Project Kick-Off Meeting	0.5 days	Tue 9/2/25	Tue 9/2/25	18
20	**1.4.2**	**1.4.2 Project Infrastructure**	**3 days**	**Mon 9/1/25**	**Wed 9/3/25**	
21	1.4.2.1	1.4.2.1 Review Cloud environment; identify ePALS Production and Test systems, project work space, etc.	2 days	Mon 9/1/25	Tue 9/2/25	
22	1.4.2.2	1.4.2.2 Identify (2) test workstations for ePALS Project	0.5 days	Wed 9/3/25	Wed 9/3/25	21
23	1.4.2.3	1.4.2.3 Identify Edgesoft work area for at least (3) Project Team Members	0.5 days	Wed 9/3/25	Wed 9/3/25	22
24	**1.4.3**	**1.4.3 Project Logistics**	**2.75 days**	**Thu 9/4/25**	**Mon 9/8/25**	
25	1.4.3.1	1.4.3.1 Review City of Buena Park network/Security policies, if any	1 day	Thu 9/4/25	Thu 9/4/25	23
26	1.4.3.2	1.4.3.2 Create project network directory, project team contact information, project documents repository, etc.	1 day	Fri 9/5/25	Fri 9/5/25	25
27	1.4.3.3	1.4.3.3 Test project network directory access	0.5 days	Mon 9/8/25	Mon 9/8/25	26
28	1.4.3.4	1.4.3.4 Notify core Project Team Members to test project network directory access	0.25 days	Mon 9/8/25	Mon 9/8/25	27
29	**1.4.4**	**1.4.4 Project Materials**	**5 days**	**Wed 9/3/25**	**Tue 9/9/25**	
30	1.4.4.1	1.4.4.1 Identify additional hardware and third party software	1 day	Wed 9/3/25	Wed 9/3/25	21
31	1.4.4.2	1.4.4.2 Cloud Environement setup	2 days	Thu 9/4/25	Fri 9/5/25	30
32	1.4.4.3	1.4.4.3 Cloud server configuration / Software installation	1 day	Mon 9/8/25	Mon 9/8/25	31
33	1.4.4.4	1.4.4.4 Performing testing	1 day	Tue 9/9/25	Tue 9/9/25	32
34	***1.4.5***	***1.4.5 Milestone 2 - Project Launch and Logistics Complete***	***0 days***	***Tue 9/9/25***	***Tue 9/9/25***	***33***
35	**1.4.6**	**1.4.6 Project Management and Monitoring**	**60.5 days**	**Thu 9/4/25**	**Thu 11/27/25**	
36	1.4.6.1	1.4.6.1 Project Management and Monitoring 1	0.5 days	Thu 9/4/25	Thu 9/4/25	19
37	1.4.6.2	1.4.6.2 Project Management and Monitoring 2	0.5 days	Thu 9/18/25	Thu 9/18/25	36
38	1.4.6.3	1.4.6.3 Project Management and Monitoring 3	0.5 days	Thu 10/2/25	Thu 10/2/25	37
39	1.4.6.4	1.4.6.4 Project Management and Monitoring 4	0.5 days	Thu 10/16/25	Thu 10/16/25	38
40	1.4.6.5	1.4.6.5 Project Management and Monitoring 5	0.5 days	Thu 10/30/25	Thu 10/30/25	39
41	1.4.6.6	1.4.6.6 Project Management and Monitoring 6	0.5 days	Thu 11/13/25	Thu 11/13/25	40
42	1.4.6.7	1.4.6.7 Project Management and Monitoring 7	0.5 days	Thu 11/27/25	Thu 11/27/25	41
43	**1.4.7**	**1.4.7 Project Status Meeting**	**55.5 days**	**Mon 9/1/25**	**Mon 11/17/25**	
44	1.4.7.1	1.4.7.1 Project Status Meeting 1	0.5 days	Mon 9/1/25	Mon 9/1/25	
45	1.4.7.2	1.4.7.2 Project Status Meeting 2	0.5 days	Mon 9/8/25	Mon 9/8/25	
46	1.4.7.3	1.4.7.3 Project Status Meeting 3	0.5 days	Mon 9/15/25	Mon 9/15/25	
47	1.4.7.4	1.4.7.4 Project Status Meeting 4	0.5 days	Mon 9/22/25	Mon 9/22/25	
48	1.4.7.5	1.4.7.5 Project Status Meeting 5	0.5 days	Mon 9/29/25	Mon 9/29/25	
49	1.4.7.6	1.4.7.6 Project Status Meeting 6	0.5 days	Mon 10/6/25	Mon 10/6/25	
50	1.4.7.7	1.4.7.7 Project Status Meeting 7	0.5 days	Mon 10/13/25	Mon 10/13/25	
51	1.4.7.8	1.4.7.8 Project Status Meeting 8	0.5 days	Mon 10/20/25	Mon 10/20/25	
52	1.4.7.9	1.4.7.9 Project Status Meeting 9	0.5 days	Mon 10/27/25	Mon 10/27/25	
53	1.4.7.10	1.4.7.10 Project Status Meeting 10	0.5 days	Mon 11/3/25	Mon 11/3/25	
54	1.4.7.11	1.4.7.11 Project Status Meeting 11	0.5 days	Mon 11/10/25	Mon 11/10/25	
55	1.4.7.12	1.4.7.12 Project Status Meeting 12	0.5 days	Mon 11/17/25	Mon 11/17/25	
56	**1.4.8**	**1.4.8 Project Progress Update**	**41 days**	**Wed 9/3/25**	**Wed 10/29/25**	
57	1.4.8.1	1.4.8.1 Project Progress Update 1	2 days	Wed 9/3/25	Thu 9/4/25	19
58	1.4.8.2	1.4.8.2 Project Progress Update 2	2 days	Tue 9/30/25	Wed 10/1/25	57
59	1.4.8.3	1.4.8.3 Project Progress Update 3	2 days	Tue 10/28/25	Wed 10/29/25	58
60	**1.5**	**1.5 Software Installation and Configuration**	**13 days**	**Wed 9/3/25**	**Fri 9/19/25**	
61	**1.5.1**	**1.5.1 Staging System Installation, Configuration and Testing**	**3.5 days**	**Wed 9/3/25**	**Mon 9/8/25**	
62	1.5.1.1	1.5.1.1 Install and configure Test Server (O/S, SQL Server db etc.)	1 day	Wed 9/3/25	Wed 9/3/25	19
63	1.5.1.2	1.5.1.2 Test / walk through setup	0.5 days	Thu 9/4/25	Thu 9/4/25	62
64	1.5.1.3	1.5.1.3 Test / walk through Staging Server and databases	0.5 days	Thu 9/4/25	Thu 9/4/25	63
65	1.5.1.4	1.5.1.4 Include test database in daily backup routine	0.5 days	Fri 9/5/25	Fri 9/5/25	64
66	1.5.1.5	1.5.1.5 Confirm Staging system readiness	0.5 days	Fri 9/5/25	Fri 9/5/25	65
67	1.5.1.6	1.5.1.6 Include staging database in daily backup routine	0.5 days	Mon 9/8/25	Mon 9/8/25	66
68	1.5.1.7	1.5.1.7 Certify backup	0.5 days	Fri 9/5/25	Fri 9/5/25	65
69	***1.5.2***	***1.5.2 Milestone 3 - Staging System Installation Complete***	***0 days***	***Fri 9/5/25***	***Fri 9/5/25***	***68***
70	**1.5.3**	**1.5.3 Public Works Module (Baseline) Installation and Configuration**	**10 days**	**Mon 9/8/25**	**Fri 9/19/25**	
71	1.5.3.1	1.5.3.1 Package War file	1 day	Mon 9/8/25	Mon 9/8/25	68
72	1.5.3.2	1.5.3.2 Install enterprise war file	1 day	Tue 9/9/25	Tue 9/9/25	71
73	1.5.3.3	1.5.3.3 Configure modules	3 days	Wed 9/10/25	Fri 9/12/25	72
74	1.5.3.4	1.5.3.4 Restore sample data	1 day	Mon 9/15/25	Mon 9/15/25	73
75	1.5.3.5	1.5.3.5 Test / walk through installation	2 days	Tue 9/16/25	Wed 9/17/25	74
76	1.5.3.6	1.5.3.6 Create acceptance document / certificate	1 day	Thu 9/18/25	Thu 9/18/25	75
77	1.5.3.7	1.5.3.7 Approve acceptance document / certificate	1 day	Fri 9/19/25	Fri 9/19/25	76
78	***1.5.3.8***	***1.5.3.8 Milestone 4 - Public Works Module (Baseline) Installation complete***	***0 days***	***Fri 9/19/25***	***Fri 9/19/25***	***77***

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ID	WBS	Task Name	Duration	Start	Finish	Predecessors
79	**1.6**	**1.6 Data Load / Migration and Data Validation**	**27 days**	**Wed 9/3/25**	**Thu 10/9/25**	
80	**1.6.1**	**1.6.1 Consulting**	**7 days**	**Wed 9/3/25**	**Thu 9/11/25**	
81	1.6.1.1	1.6.1.1 Technical overview	1 day	Wed 9/3/25	Wed 9/3/25	19
82	1.6.1.2	1.6.1.2 Identify key lookup tables	1 day	Thu 9/4/25	Thu 9/4/25	81
83	1.6.1.3	1.6.1.3 Identify business logic for addresses (lookup data)	3 days	Fri 9/5/25	Tue 9/9/25	82
84	1.6.1.4	1.6.1.4 Provide Business License and Code Enforcement dictionary and schema	2 days	Wed 9/10/25	Thu 9/11/25	83
85	**1.6.2**	**1.6.2 Documentation**	**7 days**	**Fri 9/12/25**	**Mon 9/22/25**	
86	1.6.2.1	1.6.2.1 Create and finalize lookup data	3 days	Fri 9/12/25	Tue 9/16/25	84
87	1.6.2.2	1.6.2.2 Create and finalize Business License (Printed) logo	1 day	Wed 9/17/25	Wed 9/17/25	86
88	1.6.2.3	1.6.2.3 Submit and finalize Business License (Printed) logo	3 days	Thu 9/18/25	Mon 9/22/25	87
89	**1.6.3**	**1.6.3 Component 1: Public Works**	**13 days**	**Tue 9/23/25**	**Thu 10/9/25**	
90	1.6.3.1	1.6.3.1 Scrub data	2 days	Tue 9/23/25	Wed 9/24/25	88
91	1.6.3.2	1.6.3.2 Assist with data scrubbing	1 day	Thu 9/25/25	Thu 9/25/25	90
92	1.6.3.3	1.6.3.3 Load BL lookup data	1 day	Mon 9/29/25	Mon 9/29/25	91FS+1 day
93	1.6.3.4	1.6.3.4 Walk through / test data load	1 day	Tue 9/30/25	Tue 9/30/25	92
94	1.6.3.5	1.6.3.5 Test BL data and business logic	3 days	Wed 10/1/25	Fri 10/3/25	93
95	1.6.3.6	1.6.3.6 Modify Business License (printed) and logo	1 day	Mon 10/6/25	Mon 10/6/25	94
96	1.6.3.7	1.6.3.7 Print Business License	1 day	Tue 10/7/25	Tue 10/7/25	95
97	1.6.3.8	1.6.3.8 Review (printed) BL	0.5 days	Wed 10/8/25	Wed 10/8/25	96
98	1.6.3.9	1.6.3.9 Release Business License WAR file for alpha testing	0.5 days	Wed 10/8/25	Wed 10/8/25	97
99	1.6.3.10	1.6.3.10 Create acceptance document / certificate	0.5 days	Thu 10/9/25	Thu 10/9/25	98
100	1.6.3.11	1.6.3.11 Approve acceptance document / certificate	0.5 days	Thu 10/9/25	Thu 10/9/25	99
101	***1.6.4***	***1.6.4 Milestone 5 - ePALS Public Works Data Load Complete***	***0 days***	***Thu 10/9/25***	***Thu 10/9/25***	***100***
102	**1.7**	**1.7 Testing**	**41.25 days**	**Fri 10/10/25**	**Mon 12/8/25**	
103	**1.7.1**	**1.7.1 Component #1 - Public Works Module**	**41.25 days**	**Fri 10/10/25**	**Mon 12/8/25**	
104	**1.7.1.1**	**1.7.1.1 Alpha Testing**	**4.5 days**	**Fri 10/10/25**	**Thu 10/16/25**	
105	1.7.1.1.1	1.7.1.1.1 Install WAR file	0.5 days	Fri 10/10/25	Fri 10/10/25	98FS+1 day
106	1.7.1.1.2	1.7.1.1.2 Test / validate lookup tables and business logic	2 days	Fri 10/10/25	Tue 10/14/25	105
107	1.7.1.1.3	1.7.1.1.3 Document anomalies / inconsistencies	1 day	Tue 10/14/25	Wed 10/15/25	106
108	1.7.1.1.4	1.7.1.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Wed 10/15/25	Thu 10/16/25	107
109	**1.7.1.2**	**1.7.1.2 Beta Testing**	**4.5 days**	**Mon 12/1/25**	**Mon 12/8/25**	
110	1.7.1.2.1	1.7.1.2.1 Install WAR file	0.5 days	Mon 12/1/25	Tue 12/2/25	180FS+1 day
111	1.7.1.2.2	1.7.1.2.2 Test / validate lookup tables and business logic	2 days	Tue 12/2/25	Thu 12/4/25	110
112	1.7.1.2.3	1.7.1.2.3 Document anomalies / inconsistencies	1 day	Thu 12/4/25	Fri 12/5/25	111
113	1.7.1.2.4	1.7.1.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Fri 12/5/25	Mon 12/8/25	112
114	***1.7.2***	***1.7.2 Milestone 6 - Public Works Modules Testing Complete***	***0 days***	***Mon 12/8/25***	***Mon 12/8/25***	***113***
115	**1.8**	**1.8 Training**	**12 days**	**Thu 10/9/25**	**Fri 10/24/25**	
116	**1.8.1**	**1.8.1 Training Preparation**	**7 days**	**Thu 10/9/25**	**Fri 10/17/25**	
117	1.8.1.1	1.8.1.1 Identify trainees	0.5 days	Thu 10/9/25	Thu 10/9/25	98
118	1.8.1.2	1.8.1.2 Schedule training location, date(s) and time(s)	0.5 days	Thu 10/9/25	Thu 10/9/25	117
119	1.8.1.3	1.8.1.3 Confirm trainees, training location, date(s) and time(s)	0.5 days	Fri 10/10/25	Fri 10/10/25	118
120	1.8.1.4	1.8.1.4 Setup training environment; secure training equipment and workstation(s)	1 day	Fri 10/10/25	Mon 10/13/25	119
121	1.8.1.5	1.8.1.5 Prepare training data	1 day	Mon 10/13/25	Tue 10/14/25	120
122	1.8.1.6	1.8.1.6 Prepare training guide	3 days	Tue 10/14/25	Fri 10/17/25	121
123	1.8.1.7	1.8.1.7 Review / walk through training environment	0.5 days	Fri 10/17/25	Fri 10/17/25	122
124	**1.8.2**	**1.8.2 Training**	**5 days**	**Mon 10/20/25**	**Fri 10/24/25**	
125	**1.8.2.1**	**1.8.2.1 Public Works**	**5 days**	**Mon 10/20/25**	**Fri 10/24/25**	
126	1.8.2.1.1	1.8.2.1.1 Perform BL Module User training	2 days	Mon 10/20/25	Tue 10/21/25	116
127	1.8.2.1.2	1.8.2.1.2 Perform BL Module User Admin training	2 days	Wed 10/22/25	Thu 10/23/25	126
128	1.8.2.1.3	1.8.2.1.3 Create acceptance document / certificate	0.5 days	Fri 10/24/25	Fri 10/24/25	127
129	1.8.2.1.4	1.8.2.1.4 Approve acceptance document / certificate	0.5 days	Fri 10/24/25	Fri 10/24/25	128
130	***1.8.3***	***1.8.3 Milestone 12 - Training Complete***	***0 days***	***Fri 10/24/25***	***Fri 10/24/25***	***129***
131	**1.9**	**1.9 Pre-Production User Acceptance Testing**	**13.25 days**	**Mon 10/27/25**	**Thu 11/13/25**	
132	**1.9.1**	**1.9.1 Test Plan**	**5.5 days**	**Mon 10/27/25**	**Mon 11/3/25**	
133	1.9.1.1	1.9.1.1 Create Test Plan (draft 1)	2 days	Mon 10/27/25	Tue 10/28/25	115
134	1.9.1.2	1.9.1.2 Release Test Plan (draft 1)	0.5 days	Wed 10/29/25	Wed 10/29/25	133
135	1.9.1.3	1.9.1.3 Review Test Plan (draft 1)	0.5 days	Wed 10/29/25	Wed 10/29/25	134
136	1.9.1.4	1.9.1.4 Obtain comments / feedback	0.5 days	Thu 10/30/25	Thu 10/30/25	135
137	1.9.1.5	1.9.1.5 Update Test Plan	1 day	Thu 10/30/25	Fri 10/31/25	136
138	1.9.1.6	1.9.1.6 Release Test Plan (final)	0.5 days	Fri 10/31/25	Fri 10/31/25	137
139	1.9.1.7	1.9.1.7 Review Test Plan (final)	0.5 days	Mon 11/3/25	Mon 11/3/25	138
140	**1.9.2**	**1.9.2 Testing Preparation**	**5 days**	**Mon 10/27/25**	**Fri 10/31/25**	
141	1.9.2.1	1.9.2.1 Identify testers	1 day	Mon 10/27/25	Mon 10/27/25	115
142	1.9.2.2	1.9.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days	Tue 10/28/25	Tue 10/28/25	141
143	1.9.2.3	1.9.2.3 Confirm testing schedule	0.5 days	Tue 10/28/25	Tue 10/28/25	142
144	1.9.2.4	1.9.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day	Wed 10/29/25	Wed 10/29/25	143
145	1.9.2.5	1.9.2.5 Prepare test data	1 day	Thu 10/30/25	Thu 10/30/25	144
146	1.9.2.6	1.9.2.6 Distribute Test Plan	0.5 days	Fri 10/31/25	Fri 10/31/25	145
147	1.9.2.7	1.9.2.7 Review / walk through test environment and testers' access	0.5 days	Fri 10/31/25	Fri 10/31/25	146
148	**1.9.3**	**1.9.3 Testing Communication and Support Plan**	**2.5 days**	**Mon 11/3/25**	**Wed 11/5/25**	
149	1.9.3.1	1.9.3.1 Create testing support plan	1 day	Mon 11/3/25	Mon 11/3/25	140
150	1.9.3.2	1.9.3.2 Review plan with testers	0.5 days	Tue 11/4/25	Tue 11/4/25	149
151	1.9.3.3	1.9.3.3 Turnover Test Environment to testers (Users)	1 day	Tue 11/4/25	Wed 11/5/25	150
152	***1.9.4***	***1.9.4 Milestone 10 - ePALS Intergrated Test Preparation Complete***	***0 days***	***Wed 11/5/25***	***Wed 11/5/25***	***151***
153	**1.9.5**	**1.9.5 User Acceptance Testing**	**5.75 days**	**Wed 11/5/25**	**Thu 11/13/25**	
154	1.9.5.1	1.9.5.1 Perform integrated testing	3 days	Wed 11/5/25	Mon 11/10/25	152
155	1.9.5.2	1.9.5.2 Document anomalies / inconsistencies, if any	1 day	Mon 11/10/25	Tue 11/11/25	154
156	1.9.5.3	1.9.5.3 Report anomalies / inconsistencies, if any	0.5 days	Tue 11/11/25	Tue 11/11/25	155

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ID	WBS	Task Name	Duration	Start	Finish	Predecessors
157	1.9.5.4	1.9.5.4 Schedule debriefing	0.25 days	Wed 11/12/25	Wed 11/12/25	156
158	1.9.5.5	1.9.5.5 Debriefing; review test results	0.5 days	Wed 11/12/25	Wed 11/12/25	157
159	1.9.5.6	1.9.5.6 Create acceptance document / certificate	0.25 days	Wed 11/12/25	Wed 11/12/25	158
160	1.9.5.7	1.9.5.7 Approve acceptance document / certificate	0.25 days	Thu 11/13/25	Thu 11/13/25	159
161	*1.9.6*	*1.9.6 Milestone 11 - Pre-Production User Acceptance Test Complete*	*0 days*	*Thu 11/13/25*	*Thu 11/13/25*	*160*
162	**1.10**	**1.10 Bug Fixing**	**12.5 days**	**Thu 11/13/25**	**Mon 12/1/25**	
163	**1.10.1**	**1.10.1 System Environment / Readiness**	**1.5 days**	**Thu 11/13/25**	**Fri 11/14/25**	
164	1.10.1.1	1.10.1.1 Confirm system readiness on the Developer Servers	1 day	Thu 11/13/25	Fri 11/14/25	161
165	1.10.1.2	1.10.1.2 Walk through system environment	0.5 days	Fri 11/14/25	Fri 11/14/25	164
166	**1.10.2**	**1.10.2 Bug Review, Fix and Test**	**5.5 days**	**Fri 11/14/25**	**Mon 11/24/25**	
167	1.10.2.1	1.10.2.1 Review reported anomalies	1 day	Fri 11/14/25	Mon 11/17/25	165
168	1.10.2.2	1.10.2.2 Fix reported anomalies	2 days	Mon 11/17/25	Wed 11/19/25	167
169	1.10.2.3	1.10.2.3 Unit test	2 days	Wed 11/19/25	Fri 11/21/25	168
170	1.10.2.4	1.10.2.4 Release code to QA	0.5 days	Fri 11/21/25	Mon 11/24/25	169
171	**1.10.3**	**1.10.3 Quality Assurance**	**2 days**	**Mon 11/24/25**	**Wed 11/26/25**	
172	1.10.3.1	1.10.3.1 Perform quality check; test code	1 day	Mon 11/24/25	Tue 11/25/25	170
173	1.10.3.2	1.10.3.2 Document and report anomalies / inconsistencies / status to Development, if any	0.5 days	Tue 11/25/25	Tue 11/25/25	172
174	1.10.3.3	1.10.3.3 QA approval	0.5 days	Tue 11/25/25	Wed 11/26/25	173
175	**1.10.4**	**1.10.4 Code Review, Fix and Test**	**2.5 days**	**Wed 11/26/25**	**Fri 11/28/25**	
176	1.10.4.1	1.10.4.1 Review QA results	0.5 days	Wed 11/26/25	Wed 11/26/25	174
177	1.10.4.2	1.10.4.2 Enhance code and unit test, if required	0.5 days	Wed 11/26/25	Thu 11/27/25	176
178	1.10.4.3	1.10.4.3 Release code for QA	0.5 days	Thu 11/27/25	Thu 11/27/25	177
179	1.10.4.4	1.10.4.4 Review QA results	0.5 days	Thu 11/27/25	Fri 11/28/25	178
180	1.10.4.5	1.10.4.5 Release code for beta testing	0.5 days	Fri 11/28/25	Fri 11/28/25	179
181	**1.10.5**	**1.10.5 Code Release**	**1 day**	**Fri 11/28/25**	**Mon 12/1/25**	
182	1.10.5.1	1.10.5.1 Build new releases / EAR files	0.5 days	Fri 11/28/25	Mon 12/1/25	180
183	1.10.5.2	1.10.5.2 Update release notes	0.5 days	Mon 12/1/25	Mon 12/1/25	182
184	*1.10.6*	*1.10.6 Milestone 12 - ePALS Bug Fixing and Testing Complete*	*0 days*	*Mon 12/1/25*	*Mon 12/1/25*	*183*
185	**1.11**	**1.11 Production**	**23.25 days**	**Thu 11/13/25**	**Tue 12/16/25**	
186	**1.11.1**	**1.11.1 Go Live Plan**	**2 days**	**Thu 11/13/25**	**Mon 11/17/25**	
187	1.11.1.1	1.11.1.1 Create go live and support plan	1 day	Thu 11/13/25	Fri 11/14/25	131
188	1.11.1.2	1.11.1.2 Release plan for Project Team to review	0.5 days	Fri 11/14/25	Fri 11/14/25	187
189	1.11.1.3	1.11.1.3 Review plan	0.5 days	Fri 11/14/25	Mon 11/17/25	188
190	**1.11.2**	**1.11.2 Production System Merge / Installation, Configuration and Testing**	**8.25 days**	**Mon 12/1/25**	**Thu 12/11/25**	
191	1.11.2.1	1.11.2.1 Backup Production database	0.5 days	Mon 12/1/25	Tue 12/2/25	162
192	1.11.2.2	1.11.2.2 Certify backup	0.25 days	Tue 12/2/25	Tue 12/2/25	191
193	1.11.2.3	1.11.2.3 Confirm ePALS Test (future Production) system readiness	0.25 days	Wed 12/3/25	Wed 12/3/25	192
194	1.11.2.4	1.11.2.4 Create 2nd merged environment - merge Production and Staging database	0.5 days	Thu 12/4/25	Fri 12/5/25	193
195	1.11.2.5	1.11.2.5 Assist with 2nd merged	0.5 days	Fri 12/5/25	Mon 12/8/25	194
196	1.11.2.6	1.11.2.6 Install WAR file	0.5 days	Mon 12/8/25	Tue 12/9/25	195
197	1.11.2.7	1.11.2.7 Test installation; validate 2nd merged environment	0.25 days	Tue 12/9/25	Tue 12/9/25	196
198	1.11.2.8	1.11.2.8 Assist with walk through	0.25 days	Wed 12/10/25	Wed 12/10/25	197
199	1.11.2.9	1.11.2.9 Backup merged database	0.25 days	Thu 12/11/25	Thu 12/11/25	198
200	1.11.2.10	1.11.2.10 Certify backup	0.25 days	Thu 12/11/25	Thu 12/11/25	199
201	1.11.2.11	1.11.2.11 Turnover 2nd merged environment for User Testing	0.5 days	Thu 12/11/25	Thu 12/11/25	200
202	**1.11.3**	**1.11.3 Go Live Preparation**	**1.5 days**	**Fri 12/12/25**	**Mon 12/15/25**	
203	1.11.3.1	1.11.3.1 Review and confirm Production system readiness	0.5 days	Fri 12/12/25	Fri 12/12/25	190
204	1.11.3.2	1.11.3.2 Review users' desktop readiness and access	0.5 days	Fri 12/12/25	Fri 12/12/25	203
205	1.11.3.3	1.11.3.3 Review go live and support plan with User Group again	0.5 days	Mon 12/15/25	Mon 12/15/25	204
206	**1.11.4**	**1.11.4 Go Live**	**1 day**	**Mon 12/15/25**	**Tue 12/16/25**	
207	1.11.4.1	1.11.4.1 Go live - turnover system to the Planning Department	0.5 days	Mon 12/15/25	Mon 12/15/25	202
208	1.11.4.2	1.11.4.2 Move Planning Department to production and maintenance mode	0.5 days	Tue 12/16/25	Tue 12/16/25	207
209	*1.11.5*	*1.11.5 Milestone 13 - Project Go Live*	*0 days*	*Tue 12/16/25*	*Tue 12/16/25*	*208*
210	**1.12**	**1.12 Project Close**	**3.5 days**	**Mon 12/15/25**	**Thu 12/18/25**	
211	**1.12.1**	**1.12.1 Project Debriefing**	**1.5 days**	**Mon 12/15/25**	**Tue 12/16/25**	
212	1.12.1.1	1.12.1.1 Schedule project debriefing	0.5 days	Mon 12/15/25	Mon 12/15/25	202
213	1.12.1.2	1.12.1.2 Create Project Close agenda for Public Works Module	0.5 days	Tue 12/16/25	Tue 12/16/25	212
214	1.12.1.3	1.12.1.3 Project debriefing	0.5 days	Tue 12/16/25	Tue 12/16/25	213
215	**1.12.2**	**1.12.2 Project Acceptance**	**2 days**	**Wed 12/17/25**	**Thu 12/18/25**	
216	1.12.2.1	1.12.2.1 Create Project Acceptance document	0.5 days	Wed 12/17/25	Wed 12/17/25	214
217	1.12.2.2	1.12.2.2 Submit Project Acceptance document	0.5 days	Wed 12/17/25	Wed 12/17/25	216
218	1.12.2.3	1.12.2.3 Review Project Acceptance document	0.5 days	Thu 12/18/25	Thu 12/18/25	217
219	1.12.2.4	1.12.2.4 Project sign-off; approve Project Acceptance document	0.5 days	Thu 12/18/25	Thu 12/18/25	218
220	*1.12.2.5*	*1.12.2.5 Final Milestone - ePALS Phase II Project Complete*	*0 days*	*Thu 12/18/25*	*Thu 12/18/25*	*219*

City of Buena Park -Citizen Access Portal

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
1	**1**	**1 City of Buena Park - Citizen Access Portal**	**68.75 days**	**Fri 8/1/25**	**Wed 11/5/25**	
2	**1.1**	**1.1 Project Planning**	**10.75 days**	**Fri 8/1/25**	**Fri 8/15/25**	
3	**1.1.1**	**1.1.1 Project Planning**	**1.5 days**	**Fri 8/1/25**	**Mon 8/4/25**	
4	1.1.1.1	1.1.1.1 Preliminary planning; establish contact with City of Buena Park ePALS Project Manager and User Group	0.5 days	Fri 8/1/25	Fri 8/1/25	
5	1.1.1.2	1.1.1.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members	0.5 days	Fri 8/1/25	Fri 8/1/25	4
6	1.1.1.3	1.1.1.3 Establish Project Status Meeting and frequency	0.25 days	Mon 8/4/25	Mon 8/4/25	5
7	1.1.1.4	1.1.1.4 Schedule Project Kick-Off Meeting	0.25 days	Mon 8/4/25	Mon 8/4/25	6
8	**1.1.2**	**1.1.2 Finalize Project Plan**	**9.25 days**	**Mon 8/4/25**	**Fri 8/15/25**	
9	1.1.2.1	1.1.2.1 Update Project Implementation Plan, if required	4 days	Mon 8/4/25	Fri 8/8/25	7
10	1.1.2.2	1.1.2.2 Review Project Implementation Plan (final copy)	4 days	Fri 8/8/25	Fri 8/15/25	9
11	1.1.2.3	1.1.2.3 Approve Project Implementation Plan (final copy)	0.25 days	Fri 8/15/25	Fri 8/15/25	10
12	***1.1.2.4***	***1.1.2.4 Milestone 1 - Project Initiation and Planning Complete***	***0 days***	***Fri 8/15/25***	***Fri 8/15/25***	***11***
13	**1.2**	**1.2 Project Management**	**64.5 days**	**Fri 8/1/25**	**Thu 10/30/25**	
14	**1.2.1**	**1.2.1 Project Launch**	**2 days**	**Fri 8/1/25**	**Mon 8/4/25**	
15	1.2.1.1	1.2.1.1 Schedule Project Kick-Off meeting	1 day	Fri 8/1/25	Fri 8/1/25	
16	1.2.1.2	1.2.1.2 Create and finalize Project Kick-Off Meeting Agenda	0.5 days	Mon 8/4/25	Mon 8/4/25	15
17	1.2.1.3	1.2.1.3 Attend Project Kick-Off Meeting	0.5 days	Mon 8/4/25	Mon 8/4/25	16
18	**1.2.2**	**1.2.2 Project Materials**	**5 days**	**Fri 8/1/25**	**Thu 8/7/25**	
19	1.2.2.1	1.2.2.1 Identify additional hardware and third party software	1 day	Fri 8/1/25	Fri 8/1/25	
20	1.2.2.2	1.2.2.2 Cloud Environement setup	2 days	Mon 8/4/25	Tue 8/5/25	19
21	1.2.2.3	1.2.2.3 Cloud server configuration / Software installation	1 day	Wed 8/6/25	Wed 8/6/25	20
22	1.2.2.4	1.2.2.4 Performing testing	1 day	Thu 8/7/25	Thu 8/7/25	21
23	***1.2.3***	***1.2.3 Milestone 2 - Project Launch and Logistics Complete***	***0 days***	***Thu 8/7/25***	***Thu 8/7/25***	***22***
24	**1.2.4**	**1.2.4 Project Management and Monitoring**	**60.5 days**	**Thu 8/7/25**	**Thu 10/30/25**	
25	1.2.4.1	1.2.4.1 Project Management and Monitoring 1	0.5 days	Thu 8/7/25	Thu 8/7/25	17
26	1.2.4.2	1.2.4.2 Project Management and Monitoring 2	0.5 days	Thu 8/21/25	Thu 8/21/25	25
27	1.2.4.3	1.2.4.3 Project Management and Monitoring 3	0.5 days	Thu 9/4/25	Thu 9/4/25	26
28	1.2.4.4	1.2.4.4 Project Management and Monitoring 4	0.5 days	Thu 9/18/25	Thu 9/18/25	27
29	1.2.4.5	1.2.4.5 Project Management and Monitoring 5	0.5 days	Thu 10/2/25	Thu 10/2/25	28
30	1.2.4.6	1.2.4.6 Project Management and Monitoring 6	0.5 days	Thu 10/16/25	Thu 10/16/25	29
31	1.2.4.7	1.2.4.7 Project Management and Monitoring 7	0.5 days	Thu 10/30/25	Thu 10/30/25	30
32	**1.2.5**	**1.2.5 Project Status Meeting**	**55.5 days**	**Mon 8/4/25**	**Mon 10/20/25**	
33	1.2.5.1	1.2.5.1 Project Status Meeting 1	0.5 days	Mon 8/4/25	Mon 8/4/25	
34	1.2.5.2	1.2.5.2 Project Status Meeting 2	0.5 days	Mon 8/11/25	Mon 8/11/25	
35	1.2.5.3	1.2.5.3 Project Status Meeting 3	0.5 days	Mon 8/18/25	Mon 8/18/25	
36	1.2.5.4	1.2.5.4 Project Status Meeting 4	0.5 days	Mon 8/25/25	Mon 8/25/25	
37	1.2.5.5	1.2.5.5 Project Status Meeting 5	0.5 days	Mon 9/1/25	Mon 9/1/25	
38	1.2.5.6	1.2.5.6 Project Status Meeting 6	0.5 days	Mon 9/8/25	Mon 9/8/25	
39	1.2.5.7	1.2.5.7 Project Status Meeting 7	0.5 days	Mon 9/15/25	Mon 9/15/25	
40	1.2.5.8	1.2.5.8 Project Status Meeting 8	0.5 days	Mon 9/22/25	Mon 9/22/25	
41	1.2.5.9	1.2.5.9 Project Status Meeting 9	0.5 days	Mon 9/29/25	Mon 9/29/25	
42	1.2.5.10	1.2.5.10 Project Status Meeting 10	0.5 days	Mon 10/6/25	Mon 10/6/25	
43	1.2.5.11	1.2.5.11 Project Status Meeting 11	0.5 days	Mon 10/13/25	Mon 10/13/25	
44	1.2.5.12	1.2.5.12 Project Status Meeting 12	0.5 days	Mon 10/20/25	Mon 10/20/25	
45	**1.2.6**	**1.2.6 Project Progress Update**	**42 days**	**Tue 8/5/25**	**Wed 10/1/25**	
46	1.2.6.1	1.2.6.1 Project Progress Update 1	2 days	Tue 8/5/25	Wed 8/6/25	17
47	1.2.6.2	1.2.6.2 Project Progress Update 2	2 days	Tue 9/2/25	Wed 9/3/25	46
48	1.2.6.3	1.2.6.3 Project Progress Update 3	2 days	Tue 9/30/25	Wed 10/1/25	47
49	**1.3**	**1.3 Software Installation and Configuration**	**21 days**	**Fri 8/1/25**	**Fri 8/29/25**	
50	**1.3.1**	**1.3.1 Staging System Installation, Configuration and Testing**	**4 days**	**Tue 8/5/25**	**Fri 8/8/25**	
51	1.3.1.1	1.3.1.1 Install and configure Test Server (O/S, SQL Server db etc.)	1 day	Tue 8/5/25	Tue 8/5/25	17
52	1.3.1.2	1.3.1.2 Test / walk through setup	0.5 days	Wed 8/6/25	Wed 8/6/25	51
53	1.3.1.3	1.3.1.3 Test / walk through Staging Server and databases	0.5 days	Wed 8/6/25	Wed 8/6/25	52
54	1.3.1.4	1.3.1.4 Validate data (LSO, Building Permits, Inspection and lookup data)	0.5 days	Thu 8/7/25	Thu 8/7/25	53
55	1.3.1.5	1.3.1.5 Include test database in daily backup routine	0.5 days	Thu 8/7/25	Thu 8/7/25	54
56	1.3.1.6	1.3.1.6 Confirm Staging system readiness	0.5 days	Fri 8/8/25	Fri 8/8/25	55
57	1.3.1.7	1.3.1.7 Include staging database in daily backup routine	0.5 days	Fri 8/8/25	Fri 8/8/25	56
58	1.3.1.8	1.3.1.8 Certify backup	0.5 days	Fri 8/8/25	Fri 8/8/25	55
59	***1.3.2***	***1.3.2 Milestone 3 - Staging System Installation Complete***	***0 days***	***Fri 8/8/25***	***Fri 8/8/25***	***58***
60	**1.3.3**	**1.3.3 Citizen Access Portal (Baseline) Installation**	**8 days**	**Fri 8/8/25**	**Wed 8/20/25**	
61	1.3.3.1	1.3.3.1 Package CAP module	1 day	Fri 8/8/25	Mon 8/11/25	58
62	1.3.3.2	1.3.3.2 Install WAR file	1 day	Mon 8/11/25	Tue 8/12/25	61
63	1.3.3.3	1.3.3.3 Configure modules	2 days	Tue 8/12/25	Thu 8/14/25	62
64	1.3.3.4	1.3.3.4 Restore sample data	1 day	Thu 8/14/25	Fri 8/15/25	63
65	1.3.3.5	1.3.3.5 Test / walk through installation	1 day	Fri 8/15/25	Mon 8/18/25	64
66	1.3.3.6	1.3.3.6 Create acceptance document / certificate	1 day	Mon 8/18/25	Tue 8/19/25	65
67	1.3.3.7	1.3.3.7 Approve acceptance document / certificate	1 day	Tue 8/19/25	Wed 8/20/25	66

City of Buena Park -Citizen Access Portal

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
68	*1.3.4*	*1.3.4 Milestone 4 - CAP Baseline System Installation Complete*	*0 days*	*Wed 8/20/25*	*Wed 8/20/25*	*67*
69	**1.3.5**	**1.3.5 Component 1 - Regular Building Permits**	**15.5 days**	**Fri 8/8/25**	**Fri 8/29/25**	
70	**1.3.5.1**	**1.3.5.1 Consulting**	**10 days**	**Fri 8/8/25**	**Fri 8/22/25**	
71	1.3.5.1.1	1.3.5.1.1 Technical / application overview	2 days	Fri 8/8/25	Tue 8/12/25	58
72	1.3.5.1.2	1.3.5.1.2 Identify Regular permits to be available online	1 day	Tue 8/12/25	Wed 8/13/25	71
73	1.3.5.1.3	1.3.5.1.3 Identify business logic/work flow for Regular permits	5 days	Wed 8/13/25	Wed 8/20/25	72
74	1.3.5.1.4	1.3.5.1.4 Identify Contractor and Builder Owner conditions	2 days	Wed 8/20/25	Fri 8/22/25	73
75	**1.3.5.2**	**1.3.5.2 Configuration**	**4.5 days**	**Fri 8/22/25**	**Thu 8/28/25**	
76	1.3.5.2.1	1.3.5.2.1 Configure the work flow	0.5 days	Fri 8/22/25	Fri 8/22/25	74
77	1.3.5.2.2	1.3.5.2.2 Configure the permits to be available online	1 day	Mon 8/25/25	Mon 8/25/25	76
78	1.3.5.2.3	1.3.5.2.3 Configure the Contractor and Owner Contractor conditions	1 day	Tue 8/26/25	Tue 8/26/25	77
79	1.3.5.2.4	1.3.5.2.4 Walk through system	0.5 days	Wed 8/27/25	Wed 8/27/25	78
80	1.3.5.2.5	1.3.5.2.5 Test Permits and business logic	0.5 days	Wed 8/27/25	Wed 8/27/25	79
81	1.3.5.2.6	1.3.5.2.6 Print permit	0.5 days	Thu 8/28/25	Thu 8/28/25	80
82	1.3.5.2.7	1.3.5.2.7 Review (printed) permit	0.5 days	Thu 8/28/25	Thu 8/28/25	81
83	1.3.5.3	1.3.5.3 Create acceptance document / certificate	0.5 days	Fri 8/29/25	Fri 8/29/25	82
84	1.3.5.4	1.3.5.4 Approve acceptance document / certificate	0.5 days	Fri 8/29/25	Fri 8/29/25	83
85	**1.3.6**	**1.3.6 Component 2 - Instant Building Permits**	**18.5 days**	**Fri 8/1/25**	**Wed 8/27/25**	
86	**1.3.6.1**	**1.3.6.1 Consulting**	**8 days**	**Fri 8/8/25**	**Wed 8/20/25**	
87	1.3.6.1.1	1.3.6.1.1 Technical / application overview	2 days	Fri 8/8/25	Tue 8/12/25	58
88	1.3.6.1.2	1.3.6.1.2 Identify instant permits to be available online	1 day	Tue 8/12/25	Wed 8/13/25	87
89	1.3.6.1.3	1.3.6.1.3 Identify business logic/work flow for instant permits	3 days	Wed 8/13/25	Mon 8/18/25	88
90	1.3.6.1.4	1.3.6.1.4 Identify Contractor and Builder Owner conditions	1 day	Mon 8/18/25	Tue 8/19/25	89
91	1.3.6.1.5	1.3.6.1.5 identify any additional fee application for instant permits	1 day	Tue 8/19/25	Wed 8/20/25	90
92	**1.3.6.2**	**1.3.6.2 Configuration**	**17.5 days**	**Fri 8/1/25**	**Tue 8/26/25**	
93	1.3.6.2.1	1.3.6.2.1 Configure the work flow	1 day	Fri 8/1/25	Fri 8/1/25	
94	1.3.6.2.2	1.3.6.2.2 Configure instant permits to be available online	0.5 days	Wed 8/20/25	Wed 8/20/25	91
95	1.3.6.2.3	1.3.6.2.3 Configure the Contractor and Owner Contractor conditions	1 day	Thu 8/21/25	Thu 8/21/25	94
96	1.3.6.2.4	1.3.6.2.4 Walk through system	1 day	Fri 8/22/25	Fri 8/22/25	95
97	1.3.6.2.5	1.3.6.2.5 Test instant Permits and business logic	0.5 days	Mon 8/25/25	Mon 8/25/25	96
98	1.3.6.2.6	1.3.6.2.6 Print permit	0.5 days	Mon 8/25/25	Mon 8/25/25	97
99	1.3.6.2.7	1.3.6.2.7 Review (printed) permit	0.5 days	Tue 8/26/25	Tue 8/26/25	98
100	1.3.6.3	1.3.6.3 Create acceptance document / certificate	0.5 days	Tue 8/26/25	Tue 8/26/25	99
101	1.3.6.4	1.3.6.4 Approve acceptance document / certificate	0.5 days	Wed 8/27/25	Wed 8/27/25	100
102	**1.3.7**	**1.3.7 Component 3 - Online Inspection Request**	**10.25 days**	**Fri 8/8/25**	**Fri 8/22/25**	
103	**1.3.7.1**	**1.3.7.1 Consulting**	**6 days**	**Fri 8/8/25**	**Mon 8/18/25**	
104	1.3.7.1.1	1.3.7.1.1 Technical / application overview	2 days	Fri 8/8/25	Tue 8/12/25	58
105	1.3.7.1.2	1.3.7.1.2 Identify the % of inspections to be available online	1 day	Tue 8/12/25	Wed 8/13/25	104
106	1.3.7.1.3	1.3.7.1.3 Identify business logic/work flow for inspection request	3 days	Wed 8/13/25	Mon 8/18/25	105
107	**1.3.7.2**	**1.3.7.2 Configuration**	**3.25 days**	**Mon 8/18/25**	**Thu 8/21/25**	
108	1.3.7.2.1	1.3.7.2.1 Configure the work flow	1 day	Mon 8/18/25	Tue 8/19/25	106
109	1.3.7.2.2	1.3.7.2.2 Configure Online Inspection count	0.25 days	Tue 8/19/25	Tue 8/19/25	108
110	1.3.7.2.3	1.3.7.2.3 Walk through system	1 day	Tue 8/19/25	Wed 8/20/25	109
111	1.3.7.2.4	1.3.7.2.4 Test online inspection request process	1 day	Wed 8/20/25	Thu 8/21/25	110
112	1.3.7.3	1.3.7.3 Create acceptance document / certificate	0.5 days	Thu 8/21/25	Fri 8/22/25	111
113	1.3.7.4	1.3.7.4 Approve acceptance document / certificate	0.5 days	Fri 8/22/25	Fri 8/22/25	112
114	**1.3.8**	**1.3.8 Component 4 - Planning Applications**	**10.25 days**	**Fri 8/8/25**	**Fri 8/22/25**	
115	**1.3.8.1**	**1.3.8.1 Consulting**	**5 days**	**Fri 8/8/25**	**Fri 8/15/25**	
116	1.3.8.1.1	1.3.8.1.1 Technical / application overview	1 day	Fri 8/8/25	Mon 8/11/25	58
117	1.3.8.1.2	1.3.8.1.2 Identify Planning applications to be available online	1 day	Mon 8/11/25	Tue 8/12/25	116
118	1.3.8.1.3	1.3.8.1.3 Identify business logic/work flow for Planning Applications	3 days	Tue 8/12/25	Fri 8/15/25	117
119	**1.3.8.2**	**1.3.8.2 Configuration**	**2.5 days**	**Fri 8/8/25**	**Tue 8/12/25**	
120	1.3.8.2.1	1.3.8.2.1 Configure the work flow	0.5 days	Fri 8/8/25	Fri 8/8/25	58
121	1.3.8.2.2	1.3.8.2.2 Configure the Planning Applications to be available online	1 day	Mon 8/11/25	Mon 8/11/25	120
122	1.3.8.2.3	1.3.8.2.3 Walk through system	0.5 days	Tue 8/12/25	Tue 8/12/25	121
123	1.3.8.2.4	1.3.8.2.4 Test Applications and business logic	0.5 days	Tue 8/12/25	Tue 8/12/25	122
124	1.3.8.3	1.3.8.3 Create acceptance document / certificate	0.5 days	Wed 8/13/25	Wed 8/13/25	123
125	1.3.8.4	1.3.8.4 Approve acceptance document / certificate	0.5 days	Wed 8/13/25	Wed 8/13/25	124
126	*1.3.8.5*	*1.3.8.5 Milestone 5 - ePALS Citizen Access Module Complete*	*0 days*	*Fri 8/22/25*	*Fri 8/22/25*	*113*
127	**1.4**	1.4 Testing	**47.25 days**	**Thu 8/14/25**	**Mon 10/20/25**	
128	**1.4.1**	1.4.1 Component #1 - Regular Building Permit	**35.25 days**	**Mon 9/1/25**	**Mon 10/20/25**	
129	**1.4.1.1**	**1.4.1.1 Alpha Testing**	**4.5 days**	**Mon 9/1/25**	**Fri 9/5/25**	
130	1.4.1.1.1	1.4.1.1.1 Install WAR file	0.5 days	Mon 9/1/25	Mon 9/1/25	84,125
131	1.4.1.1.2	1.4.1.1.2 Test Regular Building Permits	2 days	Mon 9/1/25	Wed 9/3/25	130
132	1.4.1.1.3	1.4.1.1.3 Document anomalies / inconsistencies	1 day	Wed 9/3/25	Thu 9/4/25	131
133	1.4.1.1.4	1.4.1.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Thu 9/4/25	Fri 9/5/25	132
134	**1.4.1.2**	**1.4.1.2 Beta Testing**	**4.5 days**	**Mon 10/13/25**	**Mon 10/20/25**	

City of Buena Park -Citizen Access Portal

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
135	1.4.1.2.1	1.4.1.2.1 Install WAR file	0.5 days	Mon 10/13/25	Tue 10/14/25	225FS+1 day
136	1.4.1.2.2	1.4.1.2.2 Test Regular building Permits	2 days	Tue 10/14/25	Thu 10/16/25	135
137	1.4.1.2.3	1.4.1.2.3 Document anomalies / inconsistencies	1 day	Thu 10/16/25	Fri 10/17/25	136
138	1.4.1.2.4	1.4.1.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Fri 10/17/25	Mon 10/20/25	137
139	*1.4.2*	*1.4.2 Milestone 6 - ePALS Regular Building Permits Module Testing Complete*	*0 days*	*Mon 10/20/25*	*Mon 10/20/25*	*138*
140	**1.4.3**	**1.4.3 Component #2 - Instant Building Permit**	**47.25 days**	**Thu 8/14/25**	**Mon 10/20/25**	
141	**1.4.3.1**	**1.4.3.1 Alpha Testing**	**4.5 days**	**Thu 8/14/25**	**Wed 8/20/25**	
142	1.4.3.1.1	1.4.3.1.1 Install WAR file	0.5 days	Thu 8/14/25	Thu 8/14/25	125
143	1.4.3.1.2	1.4.3.1.2 Test Instant Building Permits	2 days	Thu 8/14/25	Mon 8/18/25	142
144	1.4.3.1.3	1.4.3.1.3 Document anomalies / inconsistencies	1 day	Mon 8/18/25	Tue 8/19/25	143
145	1.4.3.1.4	1.4.3.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Tue 8/19/25	Wed 8/20/25	144
146	**1.4.3.2**	**1.4.3.2 Beta Testing**	**4.5 days**	**Mon 10/13/25**	**Mon 10/20/25**	
147	1.4.3.2.1	1.4.3.2.1 Install WAR file	0.5 days	Mon 10/13/25	Tue 10/14/25	225FS+1 day
148	1.4.3.2.2	1.4.3.2.2 Test Instant building Permits	2 days	Tue 10/14/25	Thu 10/16/25	147
149	1.4.3.2.3	1.4.3.2.3 Document anomalies / inconsistencies	1 day	Thu 10/16/25	Fri 10/17/25	148
150	1.4.3.2.4	1.4.3.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Fri 10/17/25	Mon 10/20/25	149
151	*1.4.4*	*1.4.4 Milestone 7 - ePALS Instant Building Permits Module Testing Complete*	*0 days*	*Mon 10/20/25*	*Mon 10/20/25*	*150*
152	**1.4.5**	**1.4.5 Component #3 - Online Inspection Request**	**40.5 days**	**Fri 8/22/25**	**Mon 10/20/25**	
153	**1.4.5.1**	**1.4.5.1 Alpha Testing**	**4.5 days**	**Fri 8/22/25**	**Fri 8/29/25**	
154	1.4.5.1.1	1.4.5.1.1 Install WAR file	0.5 days	Fri 8/22/25	Mon 8/25/25	113
155	1.4.5.1.2	1.4.5.1.2 Test Online Inspection Module	2 days	Mon 8/25/25	Wed 8/27/25	154
156	1.4.5.1.3	1.4.5.1.3 Document anomalies / inconsistencies	1 day	Wed 8/27/25	Thu 8/28/25	155
157	1.4.5.1.4	1.4.5.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Thu 8/28/25	Fri 8/29/25	156
158	**1.4.5.2**	**1.4.5.2 Beta Testing**	**4.5 days**	**Mon 10/13/25**	**Mon 10/20/25**	
159	1.4.5.2.1	1.4.5.2.1 Install WAR file	0.5 days	Mon 10/13/25	Tue 10/14/25	225FS+1 day
160	1.4.5.2.2	1.4.5.2.2 Test Online Inspection Module	2 days	Tue 10/14/25	Thu 10/16/25	159
161	1.4.5.2.3	1.4.5.2.3 Document anomalies / inconsistencies	1 day	Thu 10/16/25	Fri 10/17/25	160
162	1.4.5.2.4	1.4.5.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Fri 10/17/25	Mon 10/20/25	161
163	*1.4.6*	*1.4.6 Milestone 8 - Online Inspection Module testing complete*	*0 days*	*Mon 10/20/25*	*Mon 10/20/25*	*162*
164	**1.4.7**	**1.4.7 Component #4 - Planning Applications**	**35.25 days**	**Mon 9/1/25**	**Mon 10/20/25**	
165	**1.4.7.1**	**1.4.7.1 Alpha Testing**	**4.5 days**	**Mon 9/1/25**	**Fri 9/5/25**	
166	1.4.7.1.1	1.4.7.1.1 Install WAR file	0.5 days	Mon 9/1/25	Mon 9/1/25	84,125
167	1.4.7.1.2	1.4.7.1.2 Test Planning Applications	2 days	Mon 9/1/25	Wed 9/3/25	166
168	1.4.7.1.3	1.4.7.1.3 Document anomalies / inconsistencies	1 day	Wed 9/3/25	Thu 9/4/25	167
169	1.4.7.1.4	1.4.7.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Thu 9/4/25	Fri 9/5/25	168
170	**1.4.7.2**	**1.4.7.2 Beta Testing**	**4.5 days**	**Mon 10/13/25**	**Mon 10/20/25**	
171	1.4.7.2.1	1.4.7.2.1 Install WAR file	0.5 days	Mon 10/13/25	Tue 10/14/25	225FS+1 day
172	1.4.7.2.2	1.4.7.2.2 Test Regular building Permits	2 days	Tue 10/14/25	Thu 10/16/25	171
173	1.4.7.2.3	1.4.7.2.3 Document anomalies / inconsistencies	1 day	Thu 10/16/25	Fri 10/17/25	172
174	1.4.7.2.4	1.4.7.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Fri 10/17/25	Mon 10/20/25	173
175	*1.4.8*	*1.4.8 Milestone 9 - ePALS Planning Applications Module Testing Complete*	*0 days*	*Mon 10/20/25*	*Mon 10/20/25*	*174*
176	**1.5**	**1.5 Pre-Production User Acceptance Testing**	**40.25 days**	**Mon 9/1/25**	**Mon 10/27/25**	
177	**1.5.1**	**1.5.1 Test Plan**	**5.5 days**	**Mon 10/20/25**	**Mon 10/27/25**	
178	1.5.1.1	1.5.1.1 Create Test Plan (draft 1)	2 days	Mon 10/20/25	Wed 10/22/25	163
179	1.5.1.2	1.5.1.2 Release Test Plan (draft 1)	0.5 days	Wed 10/22/25	Wed 10/22/25	178
180	1.5.1.3	1.5.1.3 Review Test Plan (draft 1)	0.5 days	Wed 10/22/25	Thu 10/23/25	179
181	1.5.1.4	1.5.1.4 Obtain comments / feedback	0.5 days	Thu 10/23/25	Thu 10/23/25	180
182	1.5.1.5	1.5.1.5 Update Test Plan	1 day	Thu 10/23/25	Fri 10/24/25	181
183	1.5.1.6	1.5.1.6 Release Test Plan (final)	0.5 days	Fri 10/24/25	Mon 10/27/25	182
184	1.5.1.7	1.5.1.7 Review Test Plan (final)	0.5 days	Mon 10/27/25	Mon 10/27/25	183
185	**1.5.2**	**1.5.2 Testing Preparation**	**6 days**	**Mon 9/1/25**	**Tue 9/9/25**	
186	1.5.2.1	1.5.2.1 Identify testers	1 day	Mon 9/1/25	Tue 9/2/25	166
187	1.5.2.2	1.5.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days	Tue 9/2/25	Tue 9/2/25	186
188	1.5.2.3	1.5.2.3 Confirm testing schedule	0.5 days	Wed 9/3/25	Wed 9/3/25	187
189	1.5.2.4	1.5.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day	Wed 9/3/25	Thu 9/4/25	188
190	1.5.2.5	1.5.2.5 Prepare test data	2 days	Thu 9/4/25	Mon 9/8/25	189
191	1.5.2.6	1.5.2.6 Distribute Test Plan	0.5 days	Mon 9/8/25	Mon 9/8/25	190
192	1.5.2.7	1.5.2.7 Review / walk through test environment and testers' access	0.5 days	Tue 9/9/25	Tue 9/9/25	191
193	**1.5.3**	**1.5.3 Testing Communication and Support Plan**	**1.5 days**	**Tue 9/9/25**	**Wed 9/10/25**	
194	1.5.3.1	1.5.3.1 Create testing support plan	0.5 days	Tue 9/9/25	Tue 9/9/25	185
195	1.5.3.2	1.5.3.2 Review plan with testers	0.5 days	Wed 9/10/25	Wed 9/10/25	194
196	1.5.3.3	1.5.3.3 Turnover Test Environment to testers (Users)	0.5 days	Wed 9/10/25	Wed 9/10/25	195
197	1.5.4	*1.5.4 Milestone 10 - CAP Intergrated Test Preparation Complete*	1 day	Thu 9/11/25	Thu 9/11/25	196
198	**1.5.5**	**1.5.5 User Acceptance Testing**	**0 days**	**Fri 9/12/25**	**Fri 9/12/25**	
199	1.5.5.1	1.5.5.1 Perform integrated testing	3 days	Fri 9/12/25	Tue 9/16/25	197
200	1.5.5.2	1.5.5.2 Document anomalies / inconsistencies, if any	1 day	Fri 9/12/25	Fri 9/12/25	197
201	1.5.5.3	1.5.5.3 Report anomalies / inconsistencies, if any	0.5 days	Mon 9/15/25	Mon 9/15/25	200

City of Buena Park -Citizen Access Portal

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
202	1.5.5.4	1.5.5.4 Schedule debriefing	0.25 days	Mon 9/15/25	Mon 9/15/25	201
203	1.5.5.5	1.5.5.5 Debriefing; review test results	0.5 days	Mon 9/15/25	Tue 9/16/25	202
204	1.5.5.6	1.5.5.6 Create acceptance document / certificate	0.25 days	Tue 9/16/25	Tue 9/16/25	203
205	1.5.5.7	1.5.5.7 Approve acceptance document / certificate	0.25 days	Tue 9/16/25	Tue 9/16/25	204
206	*1.5.6*	*1.5.6 Milestone 11 - Pre-Production User Acceptance Test Complete*	*0 days*	*Tue 9/16/25*	*Tue 9/16/25*	*205*
207	**1.6**	1.6 Bug Fixing	**19 days**	**Tue 9/16/25**	**Mon 10/13/25**	
208	**1.6.1**	**1.6.1 System Environment / Readiness**	**1.5 days**	**Tue 9/16/25**	**Thu 9/18/25**	
209	1.6.1.1	1.6.1.1 Confirm system readiness on the Developer Servers	1 day	Tue 9/16/25	Wed 9/17/25	206
210	1.6.1.2	1.6.1.2 Walk through system environment	0.5 days	Wed 9/17/25	Thu 9/18/25	209
211	**1.6.2**	**1.6.2 Bug Review, Fix and Test**	**11.5 days**	**Thu 9/18/25**	**Fri 10/3/25**	
212	1.6.2.1	1.6.2.1 Review reported anomalies	1 day	Thu 9/18/25	Fri 9/19/25	210
213	1.6.2.2	1.6.2.2 Fix reported anomalies	5 days	Fri 9/19/25	Fri 9/26/25	212
214	1.6.2.3	1.6.2.3 Unit test	5 days	Fri 9/26/25	Fri 10/3/25	213
215	1.6.2.4	1.6.2.4 Release code to QA	0.5 days	Fri 10/3/25	Fri 10/3/25	214
216	**1.6.3**	**1.6.3 Quality Assurance**	**2 days**	**Fri 10/3/25**	**Tue 10/7/25**	
217	1.6.3.1	1.6.3.1 Perform quality check; test code	1 day	Fri 10/3/25	Mon 10/6/25	215
218	1.6.3.2	1.6.3.2 Document and report anomalies / inconsistencies / status to Development, if any	0.5 days	Mon 10/6/25	Tue 10/7/25	217
219	1.6.3.3	1.6.3.3 QA approval	0.5 days	Tue 10/7/25	Tue 10/7/25	218
220	**1.6.4**	**1.6.4 Code Review, Fix and Test**	**3 days**	**Tue 10/7/25**	**Fri 10/10/25**	
221	1.6.4.1	1.6.4.1 Review QA results	0.5 days	Tue 10/7/25	Wed 10/8/25	219
222	1.6.4.2	1.6.4.2 Enhance code and unit test, if required	1 day	Wed 10/8/25	Thu 10/9/25	221
223	1.6.4.3	1.6.4.3 Release code for QA	0.5 days	Thu 10/9/25	Thu 10/9/25	222
224	1.6.4.4	1.6.4.4 Review QA results	0.5 days	Thu 10/9/25	Fri 10/10/25	223
225	1.6.4.5	1.6.4.5 Release code for beta testing	0.5 days	Fri 10/10/25	Fri 10/10/25	224
226	**1.6.5**	**1.6.5 Code Release**	**1 day**	**Fri 10/10/25**	**Mon 10/13/25**	
227	1.6.5.1	1.6.5.1 Build new releases / EAR files	0.5 days	Fri 10/10/25	Mon 10/13/25	225
228	1.6.5.2	1.6.5.2 Update release notes	0.5 days	Mon 10/13/25	Mon 10/13/25	227
229	*1.6.6*	*1.6.6 Milestone 12 - CAP Bug Fixing and Testing Complete*	*0 days*	*Mon 10/13/25*	*Mon 10/13/25*	*227*
230	**1.7**	1.7 Production	**9.5 days**	**Mon 10/13/25**	**Mon 10/27/25**	
231	**1.7.1**	**1.7.1 Go Live Plan**	**2 days**	**Mon 10/13/25**	**Wed 10/15/25**	
232	1.7.1.1	1.7.1.1 Create go live and support plan	1 day	Mon 10/13/25	Tue 10/14/25	207
233	1.7.1.2	1.7.1.2 Release plan for Project Team to review	0.5 days	Tue 10/14/25	Wed 10/15/25	232
234	1.7.1.3	1.7.1.3 Review plan	0.5 days	Wed 10/15/25	Wed 10/15/25	233
235	**1.7.2**	**1.7.2 Production System Installation, Configuration and Testing**	**7 days**	**Mon 10/13/25**	**Wed 10/22/25**	
236	1.7.2.1	1.7.2.1 Install and configure Production Server (O/S, Data Base, Tomcat)	2 days	Mon 10/13/25	Wed 10/15/25	207
237	1.7.2.2	1.7.2.2 Test installation	1 day	Wed 10/15/25	Thu 10/16/25	236
238	1.7.2.3	1.7.2.3 Install WAR file	1 day	Thu 10/16/25	Fri 10/17/25	237
239	1.7.2.4	1.7.2.4 Export database schema from Test Server to Production Server	0.5 days	Fri 10/17/25	Mon 10/20/25	238
240	1.7.2.5	1.7.2.5 Test / walk through Production Server and databases	2 days	Mon 10/20/25	Wed 10/22/25	239
241	1.7.2.6	1.7.2.6 Confirm Production system readiness	0.5 days	Wed 10/22/25	Wed 10/22/25	240
242	**1.7.3**	**1.7.3 Go Live Preparation**	**2 days**	**Wed 10/22/25**	**Fri 10/24/25**	
243	1.7.3.1	1.7.3.1 Review and confirm Production system readiness	1 day	Wed 10/22/25	Thu 10/23/25	235
244	1.7.3.2	1.7.3.2 Review go live and support plan with User Group again	1 day	Thu 10/23/25	Fri 10/24/25	243
245	**1.7.4**	**1.7.4 Go Live**	**0.5 days**	**Fri 10/24/25**	**Mon 10/27/25**	
246	1.7.4.1	1.7.4.1 Go live	0.5 days	Fri 10/24/25	Mon 10/27/25	242
247	*1.7.5*	*1.7.5 Milestone 13 - Project Go Live*	*0 days*	*Fri 10/24/25*	*Fri 10/24/25*	*242*
248	**1.8**	1.8 Project Close	**12.5 days**	**Mon 10/20/25**	**Wed 11/5/25**	
249	**1.8.1**	**1.8.1 Project Debriefing**	**6.5 days**	**Mon 10/20/25**	**Tue 10/28/25**	
250	1.8.1.1	1.8.1.1 Schedule project debriefing	0.5 days	Tue 10/28/25	Tue 10/28/25	245FS+1 day
251	1.8.1.2	1.8.1.2 Create Project Close agenda for Planning Department	0.5 days	Mon 10/20/25	Mon 10/20/25	150,162
252	1.8.1.3	1.8.1.3 Project debriefing	0.5 days	Mon 10/27/25	Mon 10/27/25	151FS+5 days,16
253	**1.8.2**	**1.8.2 Project Acceptance**	**7 days**	**Mon 10/27/25**	**Wed 11/5/25**	
254	1.8.2.1	1.8.2.1 Create Project Acceptance document	0.5 days	Mon 10/27/25	Tue 10/28/25	252
255	1.8.2.2	1.8.2.2 Submit Project Acceptance document	0.5 days	Tue 10/28/25	Tue 10/28/25	254
256	1.8.2.3	1.8.2.3 Review Project Acceptance document	0.5 days	Tue 10/28/25	Wed 10/29/25	255
257	1.8.2.4	1.8.2.4 Project sign-off; approve Project Acceptance document	0.5 days	Wed 11/5/25	Wed 11/5/25	256FS+5 days
258	*1.8.2.5*	*1.8.2.5 Final Milestone - Citizen Access Portal Complete*	*0 days*	*Wed 11/5/25*	*Wed 11/5/25*	*257*

City of Buena Park - System Customization

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
1	**1**	**1 City of Buena Park- Project Plan for System Customization**	**103 days**	**Mon 9/1/25**	**Wed 1/21/26**	
2	**1.1**	**1.1 Project Planning**	**11.75 days**	**Mon 9/1/25**	**Tue 9/16/25**	
3	**1.1.1**	**1.1.1 Project Initiation**	**1 day**	**Mon 9/1/25**	**Mon 9/1/25**	
4	1.1.1.1	1.1.1.1 Review signed Contract	0.5 days	Mon 9/1/25	Mon 9/1/25	
5	1.1.1.2	1.1.1.2 Review Project Implementation Plan, per contract	0.5 days	Mon 9/1/25	Mon 9/1/25	4
6	**1.1.2**	**1.1.2 Project Planning**	**1.5 days**	**Tue 9/2/25**	**Wed 9/3/25**	
7	1.1.2.1	1.1.2.1 Preliminary planning; establish contact with City of Buena Park ePALS Project Manager and User Group	0.5 days	Tue 9/2/25	Tue 9/2/25	5
8	1.1.2.2	1.1.2.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members	0.5 days	Tue 9/2/25	Tue 9/2/25	7
9	1.1.2.3	1.1.2.3 Establish Project Status Meeting and frequency	0.25 days	Wed 9/3/25	Wed 9/3/25	8
10	1.1.2.4	1.1.2.4 Schedule Project Kick-Off Meeting	0.25 days	Wed 9/3/25	Wed 9/3/25	9
11	**1.1.3**	**1.1.3 Finalize Project Plan**	**9.25 days**	**Wed 9/3/25**	**Tue 9/16/25**	
12	1.1.3.1	1.1.3.1 Update Project Implementation Plan, if required	4 days	Wed 9/3/25	Tue 9/9/25	10
13	1.1.3.2	1.1.3.2 Review Project Implementation Plan (final copy)	4 days	Tue 9/9/25	Tue 9/16/25	12
14	1.1.3.3	1.1.3.3 Approve Project Implementation Plan (final copy)	0.25 days	Tue 9/16/25	Tue 9/16/25	13
15	***1.1.3.4***	***1.1.3.4 Milestone 1 - Project Initiation and Planning Complete***	***0 days***	***Tue 9/16/25***	***Tue 9/16/25***	***14***
16	**1.2**	**1.2 Project Management**	**103 days**	**Mon 9/1/25**	**Wed 1/21/26**	
17	**1.2.1**	**1.2.1 Project Launch**	**2 days**	**Wed 9/3/25**	**Fri 9/5/25**	
18	1.2.1.1	1.2.1.1 Schedule Project Kick-Off meeting	1 day	Wed 9/3/25	Thu 9/4/25	9
19	1.2.1.2	1.2.1.2 Create and finalize Project Kick-Off Meeting Agenda	0.5 days	Thu 9/4/25	Thu 9/4/25	18
20	1.2.1.3	1.2.1.3 Attend Project Kick-Off Meeting	0.5 days	Thu 9/4/25	Fri 9/5/25	19
21	**1.2.2**	**1.2.2 Project Materials**	**5 days**	**Fri 9/5/25**	**Fri 9/12/25**	
22	1.2.2.1	1.2.2.1 Identify additional hardware and third party software	1 day	Fri 9/5/25	Mon 9/8/25	20
23	1.2.2.2	1.2.2.2 Cloud Environement setup	2 days	Mon 9/8/25	Wed 9/10/25	22
24	1.2.2.3	1.2.2.3 Cloud server configuration / Software installation	1 day	Wed 9/10/25	Thu 9/11/25	23
25	1.2.2.4	1.2.2.4 Performing testing	1 day	Thu 9/11/25	Fri 9/12/25	24
26	***1.2.3***	***1.2.3 Milestone 2 - Project Launch and Logistics Complete***	***0 days***	***Fri 9/12/25***	***Fri 9/12/25***	***25***
27	**1.2.4**	**1.2.4 Project Management and Monitoring**	**89.25 days**	**Fri 9/5/25**	**Thu 1/8/26**	
28	1.2.4.1	1.2.4.1 Project Management and Monitoring 1	0.5 days	Fri 9/5/25	Fri 9/5/25	20
29	1.2.4.2	1.2.4.2 Project Management and Monitoring 2	0.5 days	Thu 9/18/25	Thu 9/18/25	28
30	1.2.4.3	1.2.4.3 Project Management and Monitoring 3	0.5 days	Thu 10/2/25	Thu 10/2/25	29
31	1.2.4.4	1.2.4.4 Project Management and Monitoring 4	0.5 days	Thu 10/16/25	Thu 10/16/25	30
32	1.2.4.5	1.2.4.5 Project Management and Monitoring 5	0.5 days	Thu 10/30/25	Thu 10/30/25	31
33	1.2.4.6	1.2.4.6 Project Management and Monitoring 6	0.5 days	Thu 11/13/25	Thu 11/13/25	32
34	1.2.4.7	1.2.4.7 Project Management and Monitoring 7	0.5 days	Thu 11/27/25	Thu 11/27/25	33
35	1.2.4.8	1.2.4.8 Project Management and Monitoring 8	0.5 days	Thu 12/11/25	Thu 12/11/25	34
36	1.2.4.9	1.2.4.9 Project Management and Monitoring 9	0.5 days	Thu 12/25/25	Thu 12/25/25	35
37	1.2.4.10	1.2.4.10 Project Management and Monitoring 10	0.5 days	Thu 1/8/26	Thu 1/8/26	36
38	**1.2.5**	**1.2.5 Project Status Meeting**	**75.5 days**	**Mon 9/1/25**	**Mon 12/15/25**	
39	1.2.5.1	1.2.5.1 Project Status Meeting 1	0.5 days	Mon 9/1/25	Mon 9/1/25	
40	1.2.5.2	1.2.5.2 Project Status Meeting 2	0.5 days	Mon 9/8/25	Mon 9/8/25	
41	1.2.5.3	1.2.5.3 Project Status Meeting 3	0.5 days	Mon 9/15/25	Mon 9/15/25	
42	1.2.5.4	1.2.5.4 Project Status Meeting 4	0.5 days	Mon 9/22/25	Mon 9/22/25	
43	1.2.5.5	1.2.5.5 Project Status Meeting 5	0.5 days	Mon 9/29/25	Mon 9/29/25	
44	1.2.5.6	1.2.5.6 Project Status Meeting 6	0.5 days	Mon 10/6/25	Mon 10/6/25	
45	1.2.5.7	1.2.5.7 Project Status Meeting 7	0.5 days	Mon 10/13/25	Mon 10/13/25	
46	1.2.5.8	1.2.5.8 Project Status Meeting 8	0.5 days	Mon 10/20/25	Mon 10/20/25	
47	1.2.5.9	1.2.5.9 Project Status Meeting 9	0.5 days	Mon 10/27/25	Mon 10/27/25	
48	1.2.5.10	1.2.5.10 Project Status Meeting 10	0.5 days	Mon 11/3/25	Mon 11/3/25	
49	1.2.5.11	1.2.5.11 Project Status Meeting 11	0.5 days	Mon 11/10/25	Mon 11/10/25	
50	1.2.5.12	1.2.5.12 Project Status Meeting 12	0.5 days	Mon 11/17/25	Mon 11/17/25	
51	1.2.5.13	1.2.5.13 Project Status Meeting 13	0.5 days	Mon 11/24/25	Mon 11/24/25	
52	1.2.5.14	1.2.5.14 Project Status Meeting 14	0.5 days	Mon 12/1/25	Mon 12/1/25	
53	1.2.5.15	1.2.5.15 Project Status Meeting 15	0.5 days	Mon 12/8/25	Mon 12/8/25	
54	1.2.5.16	1.2.5.16 Project Status Meeting 16	0.5 days	Mon 12/15/25	Mon 12/15/25	
55	**1.2.6**	**1.2.6 Project Progress Update**	**98.75 days**	**Fri 9/5/25**	**Wed 1/21/26**	
56	1.2.6.1	1.2.6.1 Project Progress Update 1	2 days	Fri 9/5/25	Tue 9/9/25	20
57	1.2.6.2	1.2.6.2 Project Progress Update 2	2 days	Tue 9/30/25	Wed 10/1/25	56
58	1.2.6.3	1.2.6.3 Project Progress Update 3	2 days	Tue 10/28/25	Wed 10/29/25	57
59	1.2.6.4	1.2.6.4 Project Progress Update 4	2 days	Tue 11/25/25	Wed 11/26/25	58
60	1.2.6.5	1.2.6.5 Project Progress Update 5	2 days	Tue 12/23/25	Wed 12/24/25	59
61	1.2.6.6	1.2.6.6 Project Progress Update 6	2 days	Tue 1/20/26	Wed 1/21/26	
62	**1.3**	**1.3 Software Installation and Configuration**	**6 days**	**Mon 9/1/25**	**Mon 9/8/25**	
63	**1.3.1**	**1.3.1 Staging System Installation, Configuration and Testing**	**4 days**	**Mon 9/1/25**	**Thu 9/4/25**	
64	1.3.1.1	1.3.1.1 Install and configure Test Server (O/S, SQL Server db etc.)	1 day	Mon 9/1/25	Mon 9/1/25	
65	1.3.1.2	1.3.1.2 Test / walk through setup	0.5 days	Tue 9/2/25	Tue 9/2/25	64
66	1.3.1.3	1.3.1.3 Test / walk through Staging Server and databases	0.5 days	Tue 9/2/25	Tue 9/2/25	65
67	1.3.1.4	1.3.1.4 Validate data	0.5 days	Wed 9/3/25	Wed 9/3/25	66
68	1.3.1.5	1.3.1.5 Include test database in daily backup routine	0.5 days	Wed 9/3/25	Wed 9/3/25	67

City of Buena Park - System Customization

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
69	1.3.1.6	1.3.1.6 Confirm Staging system readiness	0.5 days	Thu 9/4/25	Thu 9/4/25	68
70	1.3.1.7	1.3.1.7 Include staging database in daily backup routine	0.5 days	Thu 9/4/25	Thu 9/4/25	69
71	1.3.1.8	1.3.1.8 Certify backup	0.5 days	Thu 9/4/25	Thu 9/4/25	68
72	*1.3.2*	*1.3.2 Milestone 3 - Staging System Installation Complete*	*0 days*	*Thu 9/4/25*	*Thu 9/4/25*	*71*
73	**1.3.3**	**1.3.3 ePALS (Baseline) Installation, Configuration and Testing**	**6 days**	**Mon 9/1/25**	**Mon 9/8/25**	
74	1.3.3.1	1.3.3.1 Package latest (baseline) WAR file	0.5 days	Mon 9/1/25	Mon 9/1/25	
75	1.3.3.2	1.3.3.2 Deploy WAR file	0.5 days	Mon 9/1/25	Mon 9/1/25	74
76	1.3.3.3	1.3.3.3 Configure modules	2 days	Tue 9/2/25	Wed 9/3/25	75
77	1.3.3.4	1.3.3.4 Restore sample data	1 day	Thu 9/4/25	Thu 9/4/25	76
78	1.3.3.5	1.3.3.5 Test / walk through installation	2 days	Fri 9/5/25	Mon 9/8/25	77
79	1.3.3.6	1.3.3.6 Create acceptance document / certificate	0.5 days	Mon 9/1/25	Mon 9/1/25	
80	1.3.3.7	1.3.3.7 Approve acceptance document / certificate	0.5 days	Mon 9/1/25	Mon 9/1/25	79
81	*1.3.4*	*1.3.4 Milestone 4 - ePALS Baseline System Installation Complete*	*0 days*	*Mon 9/1/25*	*Mon 9/1/25*	*80*
82	**1.4**	**1.4 System Customization**	**21 days**	**Tue 9/2/25**	**Tue 9/30/25**	
83	**1.4.1**	**1.4.1 Consulting - Requirements Specification and User Interface Design**	**8 days**	**Tue 9/2/25**	**Thu 9/11/25**	
84	1.4.1.1	1.4.1.1 Review system customization scope of work, per contract	2 days	Tue 9/2/25	Wed 9/3/25	81
85	1.4.1.2	1.4.1.2 Schedule interviews	1 day	Thu 9/4/25	Thu 9/4/25	84
86	1.4.1.3	1.4.1.3 Interview users; gather data and business requirements for system customization	5 days	Fri 9/5/25	Thu 9/11/25	85
87	**1.4.2**	**1.4.2 Documentation**	**11.5 days**	**Fri 9/12/25**	**Mon 9/29/25**	
88	1.4.2.1	1.4.2.1 Create Requirements Specification and User Interface Design document (draft 1); submit for review	2 days	Fri 9/12/25	Mon 9/15/25	86
89	1.4.2.2	1.4.2.2 Review Requirements Specification and User Interface Design document (draft 1)	1 day	Tue 9/16/25	Tue 9/16/25	88
90	1.4.2.3	1.4.2.3 Obtain feedback	5 days	Wed 9/17/25	Tue 9/23/25	89
91	1.4.2.4	1.4.2.4 Clarification meeting, if required	1 day	Wed 9/24/25	Wed 9/24/25	90
92	1.4.2.5	1.4.2.5 Update document; submit document (final draft) for review	1 day	Thu 9/25/25	Thu 9/25/25	91
93	1.4.2.6	1.4.2.6 Review document (final draft)	1 day	Fri 9/26/25	Fri 9/26/25	92
94	1.4.2.7	1.4.2.7 Approve document (final draft)	0.5 days	Mon 9/29/25	Mon 9/29/25	93
95	*1.4.3*	*1.4.3 Milestone 5 - System Customization Consulting Complete*	*0 days*	*Mon 9/29/25*	*Mon 9/29/25*	*94*
96	1.4.4	1.4.4 Create acceptance document / certificate	1 day	Mon 9/29/25	Tue 9/30/25	95
97	1.4.5	1.4.5 Approve acceptance document / certificate	0.5 days	Tue 9/30/25	Tue 9/30/25	96
98	**1.5**	**1.5 Edgesoft Development**	**98.5 days**	**Mon 9/1/25**	**Thu 1/15/26**	
99	**1.5.1**	**1.5.1 Technical Design and Documentation**	**9.5 days**	**Tue 9/30/25**	**Mon 10/13/25**	
100	1.5.1.1	1.5.1.1 Review approved document (final draft) with Development Team	1 day	Tue 9/30/25	Wed 10/1/25	95FS+1 day
101	1.5.1.2	1.5.1.2 Technical design	5 days	Wed 10/1/25	Wed 10/8/25	100
102	1.5.1.3	1.5.1.3 Update Technical Design document to include database specifications	2 days	Wed 10/8/25	Fri 10/10/25	101
103	1.5.1.4	1.5.1.4 Review Technical Design document	1 day	Fri 10/10/25	Mon 10/13/25	102
104	1.5.1.5	1.5.1.5 Approve Technical Design document	0.5 days	Mon 10/13/25	Mon 10/13/25	103
105	*1.5.2*	*1.5.2 Milestone 6 - Technical Design Document Complete*	*0 days*	*Mon 10/13/25*	*Mon 10/13/25*	*104*
106	**1.5.3**	**1.5.3 System Environment / Readiness**	**2 days**	**Tue 10/14/25**	**Wed 10/15/25**	
107	1.5.3.1	1.5.3.1 Confirm system readiness on the Developer Servers	1 day	Tue 10/14/25	Tue 10/14/25	105
108	1.5.3.2	1.5.3.2 Walk through system environment	1 day	Wed 10/15/25	Wed 10/15/25	107
109	**1.5.4**	**1.5.4 Development and Unit Testing**	**53.5 days**	**Thu 10/16/25**	**Tue 12/30/25**	
110	1.5.4.1	1.5.4.1 Develop system customization	40 days	Thu 10/16/25	Wed 12/10/25	108
111	1.5.4.2	1.5.4.2 Unit test	2 days	Thu 12/11/25	Fri 12/12/25	110
112	1.5.4.3	1.5.4.3 Modify code and retest, if required. Release code to QA	5 days	Mon 12/15/25	Fri 12/19/25	111
113	**1.5.4.4**	**1.5.4.4 Quality Assurance**	**4 days**	**Mon 12/22/25**	**Thu 12/25/25**	
114	1.5.4.4.1	1.5.4.4.1 Perform quality check; test code	2 days	Mon 12/22/25	Tue 12/23/25	112
115	1.5.4.4.2	1.5.4.4.2 Document and report anomalies / inconsistencies / status to Development, if any	1 day	Wed 12/24/25	Wed 12/24/25	114
116	1.5.4.4.3	1.5.4.4.3 QA approval	1 day	Thu 12/25/25	Thu 12/25/25	115
117	**1.5.4.5**	**1.5.4.5 Code Review and Release**	**2.5 days**	**Fri 12/26/25**	**Tue 12/30/25**	
118	1.5.4.5.1	1.5.4.5.1 Review QA results	1 day	Fri 12/26/25	Fri 12/26/25	116
119	1.5.4.5.2	1.5.4.5.2 Update release notes	0.5 days	Mon 12/29/25	Mon 12/29/25	118
120	1.5.4.5.3	1.5.4.5.3 Build WAR file, etc	0.5 days	Mon 12/29/25	Mon 12/29/25	119
121	1.5.4.5.4	1.5.4.5.4 Release code for alpha testing	0.5 days	Tue 12/30/25	Tue 12/30/25	120
122	*1.5.5*	*1.5.5 Milestone 7 - System Customization Complete*	*0 days*	*Tue 12/30/25*	*Tue 12/30/25*	*121*
123	**1.5.6**	**1.5.6 Alpha Code Review, Fix and Test**	**8.5 days**	**Tue 12/30/25**	**Fri 1/9/26**	
124	1.5.6.1	1.5.6.1 Review reported anomalies	0.5 days	Tue 12/30/25	Tue 12/30/25	122
125	1.5.6.2	1.5.6.2 Fix reported anomalies	2 days	Wed 12/31/25	Thu 1/1/26	124
126	1.5.6.3	1.5.6.3 Unit test and release code to QA	1 day	Fri 1/2/26	Fri 1/2/26	125
127	**1.5.6.4**	**1.5.6.4 Quality Assurance**	**3 days**	**Mon 1/5/26**	**Wed 1/7/26**	
128	1.5.6.4.1	1.5.6.4.1 Perform quality check; test code	1 day	Mon 1/5/26	Mon 1/5/26	126
129	1.5.6.4.2	1.5.6.4.2 Document and report anomalies / inconsistencies / status to Development, if any	1 day	Tue 1/6/26	Tue 1/6/26	128
130	1.5.6.4.3	1.5.6.4.3 QA approval	1 day	Wed 1/7/26	Wed 1/7/26	129
131	**1.5.6.5**	**1.5.6.5 Code Review and Release**	**2 days**	**Thu 1/8/26**	**Fri 1/9/26**	
132	1.5.6.5.1	1.5.6.5.1 Review QA results	0.5 days	Thu 1/8/26	Thu 1/8/26	130
133	1.5.6.5.2	1.5.6.5.2 Update release notes	0.5 days	Thu 1/8/26	Thu 1/8/26	132
134	1.5.6.5.3	1.5.6.5.3 Build WAR file, etc	0.5 days	Fri 1/9/26	Fri 1/9/26	133
135	1.5.6.5.4	1.5.6.5.4 Release code for alpha testing	0.5 days	Fri 1/9/26	Fri 1/9/26	134

City of Buena Park - System Customization

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
136	*1.5.7*	*1.5.7 Milestone 8 - System Customization Bug Fixing Complete*	*0 days*	*Fri 1/9/26*	*Fri 1/9/26*	*135*
137	**1.5.8**	**1.5.8 Beta Code Review, Fix and Test**	**3.5 days**	**Mon 1/12/26**	**Thu 1/15/26**	
138	1.5.8.1	1.5.8.1 Review reported anomalies	0.5 days	Mon 1/12/26	Mon 1/12/26	136
139	1.5.8.2	1.5.8.2 Enhance code	2 days	Mon 1/12/26	Wed 1/14/26	138
140	1.5.8.3	1.5.8.3 Unit test and release code for QA	1 day	Wed 1/14/26	Thu 1/15/26	139
141	*1.5.9*	*1.5.9 Milestone 9 - System Customization Code Complete*	*0 days*	*Mon 9/1/25*	*Mon 9/1/25*	
142	**1.6**	**1.6 Testing**	**44.25 days**	**Wed 10/1/25**	**Tue 12/2/25**	
143	**1.6.1**	1.6.1 Component #1 - Regular Building Permit	**44.25 days**	**Wed 10/1/25**	**Tue 12/2/25**	
144	**1.6.1.1**	**1.6.1.1 Alpha Testing**	**4.5 days**	**Wed 10/1/25**	**Tue 10/7/25**	
145	1.6.1.1.1	1.6.1.1.1 Install WAR file	0.5 days	Wed 10/1/25	Wed 10/1/25	97
146	1.6.1.1.2	1.6.1.1.2 Test Regular Building Permits	2 days	Wed 10/1/25	Fri 10/3/25	145
147	1.6.1.1.3	1.6.1.1.3 Document anomalies / inconsistencies	1 day	Fri 10/3/25	Mon 10/6/25	146
148	1.6.1.1.4	1.6.1.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Mon 10/6/25	Tue 10/7/25	147
149	**1.6.1.2**	**1.6.1.2 Beta Testing**	**4.5 days**	**Tue 11/25/25**	**Tue 12/2/25**	
150	1.6.1.2.1	1.6.1.2.1 Install WAR file	0.5 days	Tue 11/25/25	Wed 11/26/25	221FS+1 day
151	1.6.1.2.2	1.6.1.2.2 Test Regular building Permits	2 days	Wed 11/26/25	Fri 11/28/25	150
152	1.6.1.2.3	1.6.1.2.3 Document anomalies / inconsistencies	1 day	Fri 11/28/25	Mon 12/1/25	151
153	1.6.1.2.4	1.6.1.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day	Mon 12/1/25	Tue 12/2/25	152
154	*1.6.2*	*1.6.2 Milestone 10 - System Customization Testing Complete*	*0 days*	*Tue 12/2/25*	*Tue 12/2/25*	*153*
155	**1.7**	**1.7 Training**	**47.25 days**	**Wed 10/1/25**	**Fri 12/5/25**	
156	**1.7.1**	**1.7.1 Training Preparation**	**9.5 days**	**Wed 10/1/25**	**Tue 10/14/25**	
157	1.7.1.1	1.7.1.1 Prepare training guide	3 days	Wed 10/1/25	Fri 10/3/25	97
158	1.7.1.2	1.7.1.2 Review training guide	1 day	Mon 10/6/25	Mon 10/6/25	157
159	1.7.1.3	1.7.1.3 Enhance training guide	1 day	Tue 10/7/25	Tue 10/7/25	158
160	1.7.1.4	1.7.1.4 Identify trainees	1 day	Wed 10/8/25	Wed 10/8/25	159
161	1.7.1.5	1.7.1.5 Schedule training location, date(s) and time(s)	0.5 days	Thu 10/9/25	Thu 10/9/25	160
162	1.7.1.6	1.7.1.6 Confirm trainees, training location, date(s) and time(s)	0.5 days	Thu 10/9/25	Thu 10/9/25	161
163	1.7.1.7	1.7.1.7 Setup training environment; secure training equipment and workstation(s)	0.5 days	Fri 10/10/25	Fri 10/10/25	162
164	1.7.1.8	1.7.1.8 Prepare training data	1 day	Fri 10/10/25	Mon 10/13/25	163
165	1.7.1.9	1.7.1.9 Review / walk through training environment	1 day	Mon 10/13/25	Tue 10/14/25	164
166	*1.7.2*	*1.7.2 Milestone 11 - Training Preparation Complete*	*0 days*	*Tue 10/14/25*	*Tue 10/14/25*	*165*
167	**1.7.3**	**1.7.3 Training**	**3 days**	**Tue 12/2/25**	**Fri 12/5/25**	
168	1.7.3.1	1.7.3.1 Perform training	1 day	Tue 12/2/25	Wed 12/3/25	154
169	1.7.3.2	1.7.3.2 Perform User training	1 day	Wed 12/3/25	Thu 12/4/25	168
170	1.7.3.3	1.7.3.3 Perform refresher User training	1 day	Thu 12/4/25	Fri 12/5/25	169
171	*1.7.4*	*1.7.4 Milestone 12 - Training Complete*	*0 days*	*Fri 12/5/25*	*Fri 12/5/25*	*170*
172	**1.8**	**1.8 Pre-Production User Acceptance Testing**	**43.25 days**	**Tue 10/14/25**	**Fri 12/12/25**	
173	**1.8.1**	**1.8.1 Test Plan**	**5.5 days**	**Fri 12/5/25**	**Fri 12/12/25**	
174	1.8.1.1	1.8.1.1 Create Test Plan (draft 1)	2 days	Fri 12/5/25	Tue 12/9/25	171
175	1.8.1.2	1.8.1.2 Release Test Plan (draft 1)	0.5 days	Tue 12/9/25	Tue 12/9/25	174
176	1.8.1.3	1.8.1.3 Review Test Plan (draft 1)	0.5 days	Tue 12/9/25	Wed 12/10/25	175
177	1.8.1.4	1.8.1.4 Obtain comments / feedback	0.5 days	Wed 12/10/25	Wed 12/10/25	176
178	1.8.1.5	1.8.1.5 Update Test Plan	1 day	Wed 12/10/25	Thu 12/11/25	177
179	1.8.1.6	1.8.1.6 Release Test Plan (final)	0.5 days	Thu 12/11/25	Fri 12/12/25	178
180	1.8.1.7	1.8.1.7 Review Test Plan (final)	0.5 days	Fri 12/12/25	Fri 12/12/25	179
181	**1.8.2**	**1.8.2 Testing Preparation**	**6 days**	**Tue 10/14/25**	**Wed 10/22/25**	
182	1.8.2.1	1.8.2.1 Identify testers	1 day	Tue 10/14/25	Wed 10/15/25	165
183	1.8.2.2	1.8.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days	Wed 10/15/25	Wed 10/15/25	182
184	1.8.2.3	1.8.2.3 Confirm testing schedule	0.5 days	Thu 10/16/25	Thu 10/16/25	183
185	1.8.2.4	1.8.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day	Thu 10/16/25	Fri 10/17/25	184
186	1.8.2.5	1.8.2.5 Prepare test data	2 days	Fri 10/17/25	Tue 10/21/25	185
187	1.8.2.6	1.8.2.6 Distribute Test Plan	0.5 days	Tue 10/21/25	Tue 10/21/25	186
188	1.8.2.7	1.8.2.7 Review / walk through test environment and testers' access	0.5 days	Wed 10/22/25	Wed 10/22/25	187
189	**1.8.3**	**1.8.3 Testing Communication and Support Plan**	**2.5 days**	**Wed 10/22/25**	**Fri 10/24/25**	
190	1.8.3.1	1.8.3.1 Create testing support plan	1 day	Wed 10/22/25	Thu 10/23/25	181
191	1.8.3.2	1.8.3.2 Review plan with testers	0.5 days	Thu 10/23/25	Thu 10/23/25	190
192	1.8.3.3	1.8.3.3 Turnover Test Environment to testers (Users)	1 day	Fri 10/24/25	Fri 10/24/25	191
193	*1.8.4*	*1.8.4 Milestone 13 - ePALS Intergrated Test Preparation Complete*	*0 days*	*Fri 10/24/25*	*Fri 10/24/25*	*192*
194	**1.8.5**	**1.8.5 User Acceptance Testing**	**5 days**	**Mon 10/27/25**	**Fri 10/31/25**	
195	1.8.5.1	1.8.5.1 Perform integrated testing	5 days	Mon 10/27/25	Fri 10/31/25	192
196	1.8.5.2	1.8.5.2 Document anomalies / inconsistencies, if any	1 day	Mon 10/27/25	Mon 10/27/25	193
197	1.8.5.3	1.8.5.3 Report anomalies / inconsistencies, if any	0.5 days	Tue 10/28/25	Tue 10/28/25	196
198	1.8.5.4	1.8.5.4 Schedule debriefing	0.25 days	Tue 10/28/25	Tue 10/28/25	197
199	1.8.5.5	1.8.5.5 Debriefing; review test results	0.5 days	Tue 10/28/25	Wed 10/29/25	198
200	1.8.5.6	1.8.5.6 Create acceptance document / certificate	0.25 days	Wed 10/29/25	Wed 10/29/25	199
201	1.8.5.7	1.8.5.7 Approve acceptance document / certificate	0.25 days	Wed 10/29/25	Wed 10/29/25	200
202	*1.8.6*	*1.8.6 Milestone 14 - Pre-Production User Acceptance Test Complete*	*0 days*	*Wed 10/29/25*	*Wed 10/29/25*	*201*

City of Buena Park - System Customization

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
203	**1.9**	**1.9 Bug Fixing**	**19 days**	**Wed 10/29/25**	**Tue 11/25/25**	
204	**1.9.1**	**1.9.1 System Environment / Readiness**	**1.5 days**	**Wed 10/29/25**	**Fri 10/31/25**	
205	1.9.1.1	1.9.1.1 Confirm system readiness on the Developer Servers	1 day	Wed 10/29/25	Thu 10/30/25	202
206	1.9.1.2	1.9.1.2 Walk through system environment	0.5 days	Thu 10/30/25	Fri 10/31/25	205
207	**1.9.2**	**1.9.2 Bug Review, Fix and Test**	**11.5 days**	**Fri 10/31/25**	**Mon 11/17/25**	
208	1.9.2.1	1.9.2.1 Review reported anomalies	1 day	Fri 10/31/25	Mon 11/3/25	206
209	1.9.2.2	1.9.2.2 Fix reported anomalies	5 days	Mon 11/3/25	Mon 11/10/25	208
210	1.9.2.3	1.9.2.3 Unit test	5 days	Mon 11/10/25	Mon 11/17/25	209
211	1.9.2.4	1.9.2.4 Release code to QA	0.5 days	Mon 11/17/25	Mon 11/17/25	210
212	**1.9.3**	**1.9.3 Quality Assurance**	**2 days**	**Mon 11/17/25**	**Wed 11/19/25**	
213	1.9.3.1	1.9.3.1 Perform quality check; test code	1 day	Mon 11/17/25	Tue 11/18/25	211
214	1.9.3.2	1.9.3.2 Document and report anomalies / inconsistencies / status to Development, if any	0.5 days	Tue 11/18/25	Wed 11/19/25	213
215	1.9.3.3	1.9.3.3 QA approval	0.5 days	Wed 11/19/25	Wed 11/19/25	214
216	**1.9.4**	**1.9.4 Code Review, Fix and Test**	**3 days**	**Wed 11/19/25**	**Mon 11/24/25**	
217	1.9.4.1	1.9.4.1 Review QA results	0.5 days	Wed 11/19/25	Thu 11/20/25	215
218	1.9.4.2	1.9.4.2 Enhance code and unit test, if required	1 day	Thu 11/20/25	Fri 11/21/25	217
219	1.9.4.3	1.9.4.3 Release code for QA	0.5 days	Fri 11/21/25	Fri 11/21/25	218
220	1.9.4.4	1.9.4.4 Review QA results	0.5 days	Fri 11/21/25	Mon 11/24/25	219
221	1.9.4.5	1.9.4.5 Release code for beta testing	0.5 days	Mon 11/24/25	Mon 11/24/25	220
222	**1.9.5**	**1.9.5 Code Release**	**1 day**	**Mon 11/24/25**	**Tue 11/25/25**	
223	1.9.5.1	1.9.5.1 Build new releases / EAR files	0.5 days	Mon 11/24/25	Tue 11/25/25	221
224	1.9.5.2	1.9.5.2 Update release notes	0.5 days	Tue 11/25/25	Tue 11/25/25	223
225	***1.9.6***	***1.9.6 Milestone 15 - ePALS Bug Fixing and Testing Complete***	***0 days***	***Tue 11/25/25***	***Tue 11/25/25***	***224***
226	**1.10**	**1.10 Production**	**24.5 days**	**Tue 11/25/25**	**Tue 12/30/25**	
227	**1.10.1**	**1.10.1 Go Live Plan**	**2 days**	**Tue 11/25/25**	**Thu 11/27/25**	
228	1.10.1.1	1.10.1.1 Create go live and support plan	1 day	Tue 11/25/25	Wed 11/26/25	203
229	1.10.1.2	1.10.1.2 Release plan for Project Team to review	0.5 days	Wed 11/26/25	Thu 11/27/25	228
230	1.10.1.3	1.10.1.3 Review plan	0.5 days	Thu 11/27/25	Thu 11/27/25	229
231	**1.10.2**	**1.10.2 Production System Installation, Configuration and Testing**	**7 days**	**Tue 11/25/25**	**Thu 12/4/25**	
232	1.10.2.1	1.10.2.1 Install and configure Production Server (O/S, Data Base, Tomcat)	2 days	Tue 11/25/25	Thu 11/27/25	203
233	1.10.2.2	1.10.2.2 Test installation	1 day	Thu 11/27/25	Fri 11/28/25	232
234	1.10.2.3	1.10.2.3 Install WAR file	1 day	Fri 11/28/25	Mon 12/1/25	233
235	1.10.2.4	1.10.2.4 Export database schema from Test Server to Production Server	0.5 days	Mon 12/1/25	Tue 12/2/25	234
236	1.10.2.5	1.10.2.5 Test / walk through Production Server and databases	2 days	Tue 12/2/25	Thu 12/4/25	235
237	1.10.2.6	1.10.2.6 Confirm Production system readiness	0.5 days	Thu 12/4/25	Thu 12/4/25	236
238	**1.10.3**	**1.10.3 Go Live Preparation**	**2 days**	**Thu 12/4/25**	**Mon 12/8/25**	
239	1.10.3.1	1.10.3.1 Review and confirm Production system readiness	1 day	Thu 12/4/25	Fri 12/5/25	231
240	1.10.3.2	1.10.3.2 Review go live and support plan with User Group again	1 day	Fri 12/5/25	Mon 12/8/25	239
241	**1.10.4**	**1.10.4 Go Live**	**15.5 days**	**Mon 12/8/25**	**Tue 12/30/25**	
242	1.10.4.1	1.10.4.1 Go live	0.5 days	Mon 12/8/25	Tue 12/9/25	238
243	1.10.4.2	1.10.4.2 Monitor production	15 days	Tue 12/9/25	Tue 12/30/25	242
244	***1.10.5***	***1.10.5 Milestone 16 - Project Go Live***	***0 days***	***Tue 12/30/25***	***Tue 12/30/25***	***243***
245	**1.11**	**1.11 Project Close**	**8.5 days**	**Wed 12/31/25**	**Mon 1/12/26**	
246	**1.11.1**	**1.11.1 Project Debriefing**	**1.5 days**	**Wed 12/31/25**	**Thu 1/1/26**	
247	1.11.1.1	1.11.1.1 Schedule project debriefing	0.5 days	Wed 12/31/25	Wed 12/31/25	241FS+1 day
248	1.11.1.2	1.11.1.2 Create Project Close agenda for Planning Department	0.5 days	Wed 12/31/25	Thu 1/1/26	247
249	1.11.1.3	1.11.1.3 Project debriefing	0.5 days	Thu 1/1/26	Thu 1/1/26	248
250	**1.11.2**	**1.11.2 Project Acceptance**	**7 days**	**Thu 1/1/26**	**Mon 1/12/26**	
251	1.11.2.1	1.11.2.1 Create Project Acceptance document	0.5 days	Thu 1/1/26	Fri 1/2/26	249
252	1.11.2.2	1.11.2.2 Submit Project Acceptance document	0.5 days	Fri 1/2/26	Fri 1/2/26	251
253	1.11.2.3	1.11.2.3 Review Project Acceptance document	0.5 days	Fri 1/2/26	Mon 1/5/26	252
254	1.11.2.4	1.11.2.4 Project sign-off; approve Project Acceptance document	0.5 days	Mon 1/12/26	Mon 1/12/26	253FS+5 days
255	***1.11.2.5***	***1.11.2.5 Final Milestone - System Customization Complete***	***0 days***	***Mon 1/12/26***	***Mon 1/12/26***	***254***

City of Buena Park - Data Conversion

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
1	**1**	**1 City of Buena Park- Project Plan for Data Conversion**	**182.75 days**	**Mon 6/2/25**	**Wed 2/11/26**	
2	**1.1**	**1.1 Project Planning**	**12.75 days**	**Mon 6/2/25**	**Wed 6/18/25**	
3	**1.1.1**	**1.1.1 Project Initiation**	**2 days**	**Mon 6/2/25**	**Tue 6/3/25**	
4	1.1.1.1	1.1.1.1 Review signed Contract	1 day	Mon 6/2/25	Mon 6/2/25	
5	1.1.1.2	1.1.1.2 Review Project Implementation Plan, per contract	1 day	Tue 6/3/25	Tue 6/3/25	4
6	**1.1.2**	**1.1.2 Project Planning**	**1.5 days**	**Wed 6/4/25**	**Thu 6/5/25**	
7	1.1.2.1	1.1.2.1 Preliminary planning; establish contact with City of Buena Park ePALS Project Manager and User Group	0.5 days	Wed 6/4/25	Wed 6/4/25	5
8	1.1.2.2	1.1.2.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members	0.5 days	Wed 6/4/25	Wed 6/4/25	7
9	1.1.2.3	1.1.2.3 Establish Project Status Meeting and frequency	0.25 days	Thu 6/5/25	Thu 6/5/25	8
10	1.1.2.4	1.1.2.4 Schedule Project Kick-Off Meeting	0.25 days	Thu 6/5/25	Thu 6/5/25	9
11	**1.1.3**	**1.1.3 Finalize Project Plan**	**9.25 days**	**Thu 6/5/25**	**Wed 6/18/25**	
12	1.1.3.1	1.1.3.1 Update Project Implementation Plan, if required	4 days	Thu 6/5/25	Wed 6/11/25	10
13	1.1.3.2	1.1.3.2 Review Project Implementation Plan (final copy)	4 days	Wed 6/11/25	Wed 6/18/25	12
14	1.1.3.3	1.1.3.3 Approve Project Implementation Plan (final copy)	0.25 days	Wed 6/18/25	Wed 6/18/25	13
15	***1.1.4***	***1.1.4 Milestone 1 - Project Initiation and Planning Complete***	***0 days***	***Wed 6/18/25***	***Wed 6/18/25***	***14***
16	**1.2**	**1.2 Project Management**	**175.5 days**	**Mon 6/2/25**	**Mon 2/2/26**	
17	**1.2.1**	**1.2.1 Project Launch**	**2 days**	**Wed 6/4/25**	**Fri 6/6/25**	
18	1.2.1.1	1.2.1.1 Schedule Project Kick-Off meeting	1 day	Wed 6/4/25	Thu 6/5/25	7
19	1.2.1.2	1.2.1.2 Create and finalize Project Kick-Off Meeting Agenda	0.5 days	Thu 6/5/25	Thu 6/5/25	18
20	1.2.1.3	1.2.1.3 Attend Project Kick-Off Meeting	0.5 days	Fri 6/6/25	Fri 6/6/25	19
21	**1.2.2**	**1.2.2 Project Materials**	**5 days**	**Fri 6/6/25**	**Fri 6/13/25**	
22	1.2.2.1	1.2.2.1 Identify additional hardware and third party software	1 day	Fri 6/6/25	Mon 6/9/25	20
23	1.2.2.2	1.2.2.2 Cloud Environement setup	2 days	Mon 6/9/25	Wed 6/11/25	22
24	1.2.2.3	1.2.2.3 Cloud server configuration / Software installation	1 day	Wed 6/11/25	Thu 6/12/25	23
25	1.2.2.4	1.2.2.4 Performing testing	1 day	Thu 6/12/25	Fri 6/13/25	24
26	***1.2.3***	***1.2.3 Milestone 2 - Project Launch and Logistics Complete***	***0 days***	***Fri 6/13/25***	***Fri 6/13/25***	***25***
27	**1.2.4**	**1.2.4 Project Management and Monitoring**	**169 days**	**Fri 6/6/25**	**Thu 1/29/26**	
28	1.2.4.1	1.2.4.1 Project Management and Monitoring 1	0.5 days	Fri 6/6/25	Fri 6/6/25	20
29	1.2.4.2	1.2.4.2 Project Management and Monitoring 2	0.5 days	Thu 6/19/25	Thu 6/19/25	28
30	1.2.4.3	1.2.4.3 Project Management and Monitoring 3	0.5 days	Thu 7/3/25	Thu 7/3/25	29
31	1.2.4.4	1.2.4.4 Project Management and Monitoring 4	0.5 days	Thu 7/17/25	Thu 7/17/25	30
32	1.2.4.5	1.2.4.5 Project Management and Monitoring 5	0.5 days	Thu 7/31/25	Thu 7/31/25	31
33	1.2.4.6	1.2.4.6 Project Management and Monitoring 6	0.5 days	Thu 8/14/25	Thu 8/14/25	32
34	1.2.4.7	1.2.4.7 Project Management and Monitoring 7	0.5 days	Thu 8/28/25	Thu 8/28/25	33
35	1.2.4.8	1.2.4.8 Project Management and Monitoring 8	0.5 days	Thu 9/11/25	Thu 9/11/25	34
36	1.2.4.9	1.2.4.9 Project Management and Monitoring 9	0.5 days	Thu 9/25/25	Thu 9/25/25	35
37	1.2.4.10	1.2.4.10 Project Management and Monitoring 10	0.5 days	Thu 10/9/25	Thu 10/9/25	36
38	1.2.4.11	1.2.4.11 Project Management and Monitoring 11	0.5 days	Thu 10/23/25	Thu 10/23/25	
39	1.2.4.12	1.2.4.12 Project Management and Monitoring 12	0.5 days	Thu 11/6/25	Thu 11/6/25	
40	1.2.4.13	1.2.4.13 Project Management and Monitoring 13	0.5 days	Thu 11/20/25	Thu 11/20/25	
41	1.2.4.14	1.2.4.14 Project Management and Monitoring 14	0.5 days	Thu 12/4/25	Thu 12/4/25	
42	1.2.4.15	1.2.4.15 Project Management and Monitoring 15	0.5 days	Thu 12/18/25	Thu 12/18/25	
43	1.2.4.16	1.2.4.16 Project Management and Monitoring 16	0.5 days	Thu 1/1/26	Thu 1/1/26	
44	1.2.4.17	1.2.4.17 Project Management and Monitoring 17	0.5 days	Thu 1/15/26	Thu 1/15/26	
45	1.2.4.18	1.2.4.18 Project Management and Monitoring 18	0.5 days	Thu 1/29/26	Thu 1/29/26	
46	**1.2.5**	**1.2.5 Project Status Meeting**	**175.5 days**	**Mon 6/2/25**	**Mon 2/2/26**	
47	1.2.5.1	1.2.5.1 Project Status Meeting 1	0.5 days	Mon 6/2/25	Mon 6/2/25	
48	1.2.5.2	1.2.5.2 Project Status Meeting 2	0.5 days	Mon 6/9/25	Mon 6/9/25	
49	1.2.5.3	1.2.5.3 Project Status Meeting 3	0.5 days	Mon 6/16/25	Mon 6/16/25	
50	1.2.5.4	1.2.5.4 Project Status Meeting 4	0.5 days	Mon 6/23/25	Mon 6/23/25	
51	1.2.5.5	1.2.5.5 Project Status Meeting 5	0.5 days	Mon 6/30/25	Mon 6/30/25	
52	1.2.5.6	1.2.5.6 Project Status Meeting 6	0.5 days	Mon 7/7/25	Mon 7/7/25	
53	1.2.5.7	1.2.5.7 Project Status Meeting 7	0.5 days	Mon 7/14/25	Mon 7/14/25	
54	1.2.5.8	1.2.5.8 Project Status Meeting 8	0.5 days	Mon 7/21/25	Mon 7/21/25	
55	1.2.5.9	1.2.5.9 Project Status Meeting 9	0.5 days	Mon 7/28/25	Mon 7/28/25	
56	1.2.5.10	1.2.5.10 Project Status Meeting 10	0.5 days	Mon 8/4/25	Mon 8/4/25	
57	1.2.5.11	1.2.5.11 Project Status Meeting 11	0.5 days	Mon 8/11/25	Mon 8/11/25	
58	1.2.5.12	1.2.5.12 Project Status Meeting 12	0.5 days	Mon 8/18/25	Mon 8/18/25	
59	1.2.5.13	1.2.5.13 Project Status Meeting 13	0.5 days	Mon 8/25/25	Mon 8/25/25	
60	1.2.5.14	1.2.5.14 Project Status Meeting 14	0.5 days	Mon 9/1/25	Mon 9/1/25	
61	1.2.5.15	1.2.5.15 Project Status Meeting 15	0.5 days	Mon 9/8/25	Mon 9/8/25	
62	1.2.5.16	1.2.5.16 Project Status Meeting 16	0.5 days	Mon 9/15/25	Mon 9/15/25	
63	1.2.5.17	1.2.5.17 Project Status Meeting 17	0.5 days	Mon 9/22/25	Mon 9/22/25	
64	1.2.5.18	1.2.5.18 Project Status Meeting 18	0.5 days	Mon 9/29/25	Mon 9/29/25	
65	1.2.5.19	1.2.5.19 Project Status Meeting 19	0.5 days	Mon 10/6/25	Mon 10/6/25	
66	1.2.5.20	1.2.5.20 Project Status Meeting 20	0.5 days	Mon 10/13/25	Mon 10/13/25	
67	1.2.5.21	1.2.5.21 Project Status Meeting 21	0.5 days	Mon 10/20/25	Mon 10/20/25	

City of Buena Park - Data Conversion

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
68	1.2.5.22	1.2.5.22 Project Status Meeting 22	0.5 days	Mon 10/27/25	Mon 10/27/25	
69	1.2.5.23	1.2.5.23 Project Status Meeting 23	0.5 days	Mon 11/3/25	Mon 11/3/25	
70	1.2.5.24	1.2.5.24 Project Status Meeting 24	0.5 days	Mon 11/10/25	Mon 11/10/25	
71	1.2.5.25	1.2.5.25 Project Status Meeting 25	0.5 days	Mon 11/17/25	Mon 11/17/25	
72	1.2.5.26	1.2.5.26 Project Status Meeting 26	0.5 days	Mon 11/24/25	Mon 11/24/25	
73	1.2.5.27	1.2.5.27 Project Status Meeting 27	0.5 days	Mon 12/1/25	Mon 12/1/25	
74	1.2.5.28	1.2.5.28 Project Status Meeting 28	0.5 days	Mon 12/8/25	Mon 12/8/25	
75	1.2.5.29	1.2.5.29 Project Status Meeting 29	0.5 days	Mon 12/15/25	Mon 12/15/25	
76	1.2.5.30	1.2.5.30 Project Status Meeting 30	0.5 days	Mon 12/22/25	Mon 12/22/25	
77	1.2.5.31	1.2.5.31 Project Status Meeting 31	0.5 days	Mon 12/29/25	Mon 12/29/25	
78	1.2.5.32	1.2.5.32 Project Status Meeting 32	0.5 days	Mon 1/5/26	Mon 1/5/26	
79	1.2.5.33	1.2.5.33 Project Status Meeting 33	0.5 days	Mon 1/12/26	Mon 1/12/26	
80	1.2.5.34	1.2.5.34 Project Status Meeting 34	0.5 days	Mon 1/19/26	Mon 1/19/26	
81	1.2.5.35	1.2.5.35 Project Status Meeting 35	0.5 days	Mon 1/26/26	Mon 1/26/26	
82	1.2.5.36	1.2.5.36 Project Status Meeting 36	0.5 days	Mon 2/2/26	Mon 2/2/26	
83	**1.2.6**	**1.2.6 Project Progress Update**	**158.5 days**	**Fri 6/6/25**	**Wed 1/14/26**	
84	1.2.6.1	1.2.6.1 Project Progress Update 1	2 days	Fri 6/6/25	Tue 6/10/25	20
85	1.2.6.2	1.2.6.2 Project Progress Update 2	2 days	Tue 7/1/25	Wed 7/2/25	84
86	1.2.6.3	1.2.6.3 Project Progress Update 3	2 days	Tue 7/29/25	Wed 7/30/25	85
87	1.2.6.4	1.2.6.4 Project Progress Update 4	2 days	Tue 8/26/25	Wed 8/27/25	86
88	1.2.6.5	1.2.6.5 Project Progress Update 5	2 days	Tue 9/23/25	Wed 9/24/25	87
89	1.2.6.6	1.2.6.6 Project Progress Update 6	2 days	Tue 10/21/25	Wed 10/22/25	
90	1.2.6.7	1.2.6.7 Project Progress Update 7	2 days	Tue 11/18/25	Wed 11/19/25	
91	1.2.6.8	1.2.6.8 Project Progress Update 8	2 days	Tue 12/16/25	Wed 12/17/25	
92	1.2.6.9	1.2.6.9 Project Progress Update 9	2 days	Tue 1/13/26	Wed 1/14/26	
93	**1.3**	**1.3 Software Installation and Configuration**	**16.5 days**	**Fri 6/13/25**	**Mon 7/7/25**	
94	**1.3.1**	**1.3.1 Staging System Installation, Configuration and Testing**	**4 days**	**Fri 6/13/25**	**Thu 6/19/25**	
95	1.3.1.1	1.3.1.1 Install and configure Test Server (O/S, SQL Server db etc.)	1 day	Fri 6/13/25	Mon 6/16/25	25
96	1.3.1.2	1.3.1.2 Test / walk through setup	0.5 days	Mon 6/16/25	Mon 6/16/25	95
97	1.3.1.3	1.3.1.3 Test / walk through Staging Server and databases	0.5 days	Tue 6/17/25	Tue 6/17/25	96
98	1.3.1.4	1.3.1.4 Validate data (LSO, Building Permits, Inspection and lookup data)	0.5 days	Tue 6/17/25	Tue 6/17/25	97
99	1.3.1.5	1.3.1.5 Include test database in daily backup routine	0.5 days	Wed 6/18/25	Wed 6/18/25	98
100	1.3.1.6	1.3.1.6 Confirm Staging system readiness	0.5 days	Wed 6/18/25	Wed 6/18/25	99
101	1.3.1.7	1.3.1.7 Include staging database in daily backup routine	0.5 days	Thu 6/19/25	Thu 6/19/25	100
102	1.3.1.8	1.3.1.8 Certify backup	0.5 days	Wed 6/18/25	Wed 6/18/25	99
103	***1.3.2***	***1.3.2 Milestone 3 - Staging System Installation Complete***	***0 days***	***Wed 6/18/25***	***Wed 6/18/25***	***102***
104	**1.3.3**	**1.3.3 Historical Data (Baseline) Installation, Configuration and Testing**	**13 days**	**Thu 6/19/25**	**Mon 7/7/25**	
105	1.3.3.1	1.3.3.1 Package (baseline) WAR file	1 day	Thu 6/19/25	Thu 6/19/25	102
106	1.3.3.2	1.3.3.2 Deploy WAR file	1 day	Fri 6/20/25	Fri 6/20/25	105
107	1.3.3.3	1.3.3.3 Configure modules	5 days	Mon 6/23/25	Fri 6/27/25	106
108	1.3.3.4	1.3.3.4 Restore sample data	2 days	Mon 6/30/25	Tue 7/1/25	107
109	1.3.3.5	1.3.3.5 Test / walk through installation	2 days	Wed 7/2/25	Thu 7/3/25	108
110	1.3.3.6	1.3.3.6 Create acceptance document / certificate	1 day	Fri 7/4/25	Fri 7/4/25	109
111	1.3.3.7	1.3.3.7 Approve acceptance document / certificate	1 day	Mon 7/7/25	Mon 7/7/25	110
112	***1.3.4***	***1.3.4 Milestone 4 - Historical Data Baseline System Installation Complete***	***0 days***	***Mon 7/7/25***	***Mon 7/7/25***	***111***
113	**1.4**	**1.4 Data Conversion**	**122.5 days**	**Mon 6/2/25**	**Wed 11/19/25**	
114	**1.4.1**	**1.4.1 PermitsPlus**	**122.5 days**	**Mon 6/2/25**	**Wed 11/19/25**	
115	**1.4.1.1**	**1.4.1.1 Data Conversion Consulting - PermitPlus**	**41.5 days**	**Mon 6/2/25**	**Tue 7/29/25**	
116	**1.4.1.1.1**	**1.4.1.1.1 Data Requirements**	**12 days**	**Tue 7/8/25**	**Wed 7/23/25**	
117	1.4.1.1.1.1	1.4.1.1.1.1 Technical overview	2 days	Tue 7/8/25	Wed 7/9/25	112
118	1.4.1.1.1.2	1.4.1.1.1.2 Provide data dictionary and schema for current database	1 day	Thu 7/10/25	Thu 7/10/25	117
119	1.4.1.1.1.3	1.4.1.1.1.3 Study existing database - identify key tables and review data	5 days	Fri 7/11/25	Thu 7/17/25	118
120	1.4.1.1.1.4	1.4.1.1.1.4 Map existing data to ePALS	2 days	Fri 7/18/25	Mon 7/21/25	119
121	1.4.1.1.1.5	1.4.1.1.1.5 Assist with data mapping	2 days	Tue 7/22/25	Wed 7/23/25	120
122	**1.4.1.1.2**	**1.4.1.1.2 Documentation**	**5.5 days**	**Tue 7/22/25**	**Tue 7/29/25**	
123	1.4.1.1.2.1	1.4.1.1.2.1 Create Data Migration Mapping Document (draft 1)	0.5 days	Tue 7/22/25	Tue 7/22/25	120
124	1.4.1.1.2.2	1.4.1.1.2.2 Assist with document creation	1 day	Tue 7/22/25	Wed 7/23/25	123
125	1.4.1.1.2.3	1.4.1.1.2.3 Release Data Migration Mapping Document (draft 1) for review	1 day	Wed 7/23/25	Thu 7/24/25	124
126	1.4.1.1.2.4	1.4.1.1.2.4 Review Data Migration Mapping Document (draft 1)	0.5 days	Thu 7/24/25	Thu 7/24/25	125
127	1.4.1.1.2.5	1.4.1.1.2.5 Obtain feedback	0.5 days	Fri 7/25/25	Fri 7/25/25	126
128	1.4.1.1.2.6	1.4.1.1.2.6 Update Data Migration Mapping Document	0.5 days	Fri 7/25/25	Fri 7/25/25	127
129	1.4.1.1.2.7	1.4.1.1.2.7 Release Data Migration Mapping Document (final) for review	0.5 days	Mon 7/28/25	Mon 7/28/25	128
130	1.4.1.1.2.8	1.4.1.1.2.8 Review Data Migration Mapping Document (final)	0.5 days	Mon 7/28/25	Mon 7/28/25	129
131	1.4.1.1.2.9	1.4.1.1.2.9 Approve document	0.5 days	Tue 7/29/25	Tue 7/29/25	130
132	**1.4.1.1.3**	**1.4.1.1.3 Data Review / Testing**	**12 days**	**Mon 6/2/25**	**Tue 6/17/25**	
133	1.4.1.1.3.1	1.4.1.1.3.1 Test / validate data	10 days	Mon 6/2/25	Fri 6/13/25	
134	1.4.1.1.3.2	1.4.1.1.3.2 Document anomalies / inconsistencies, if any	1 day	Mon 6/16/25	Mon 6/16/25	133

City of Buena Park - Data Conversion

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
135	1.4.1.1.3.3	1.4.1.1.3.3 Report anomalies / inconsistencies, if any	1 day	Tue 6/17/25	Tue 6/17/25	134
136	*1.4.1.1.4*	*1.4.1.1.4 Milestone 5 - Data Conversion Consulting Complete - PermitPlus*	*0 days*	*Tue 6/17/25*	*Tue 6/17/25*	*135*
137	**1.4.1.2**	**1.4.1.2 Development and Test Load - PermitPlus**	**81 days**	**Tue 7/29/25**	**Wed 11/19/25**	
138	**1.4.1.2.1**	**1.4.1.2.1 Development and Unit Testing**	**47 days**	**Tue 7/29/25**	**Thu 10/2/25**	
139	1.4.1.2.1.1	1.4.1.2.1.1 Scrub data, including addresses	10 days	Tue 7/29/25	Tue 8/12/25	131
140	1.4.1.2.1.2	1.4.1.2.1.2 Provide data dump	1 day	Tue 8/12/25	Wed 8/13/25	139
141	1.4.1.2.1.3	1.4.1.2.1.3 Reviewed scrubbed data	5 days	Wed 8/13/25	Wed 8/20/25	140
142	1.4.1.2.1.4	1.4.1.2.1.4 Customize scripts to load historical data	20 days	Wed 8/20/25	Wed 9/17/25	141
143	1.4.1.2.1.5	1.4.1.2.1.5 Assist with script development	1 day	Wed 9/17/25	Thu 9/18/25	142
144	1.4.1.2.1.6	1.4.1.2.1.6 Test scripts	5 days	Thu 9/18/25	Thu 9/25/25	143
145	1.4.1.2.1.7	1.4.1.2.1.7 Modify and rerun scripts, if required	5 days	Thu 9/25/25	Thu 10/2/25	144
146	**1.4.1.2.2**	**1.4.1.2.2 Data Conversion Test Load**	**21 days**	**Thu 10/2/25**	**Fri 10/31/25**	
147	1.4.1.2.2.1	1.4.1.2.2.1 Review Test Environment readiness	1 day	Thu 10/2/25	Fri 10/3/25	145
148	1.4.1.2.2.2	1.4.1.2.2.2 Perform test data conversion	5 days	Fri 10/3/25	Fri 10/10/25	147
149	1.4.1.2.2.3	1.4.1.2.2.3 Assist with test data conversion / load	5 days	Fri 10/10/25	Fri 10/17/25	148
150	1.4.1.2.2.4	1.4.1.2.2.4 Review data	3 days	Fri 10/17/25	Wed 10/22/25	149
151	1.4.1.2.2.5	1.4.1.2.2.5 Turnover data review to Department	5 days	Wed 10/22/25	Wed 10/29/25	150
152	1.4.1.2.2.6	1.4.1.2.2.6 Create acceptance document / certificate	1 day	Wed 10/29/25	Thu 10/30/25	151
153	1.4.1.2.2.7	1.4.1.2.2.7 Approve acceptance document / certificate	1 day	Thu 10/30/25	Fri 10/31/25	152
154	**1.4.1.2.3**	**1.4.1.2.3 Data Review / Testing**	**13 days**	**Fri 10/31/25**	**Wed 11/19/25**	
155	1.4.1.2.3.1	1.4.1.2.3.1 Test / validate data	10 days	Fri 10/31/25	Fri 11/14/25	153
156	1.4.1.2.3.2	1.4.1.2.3.2 Document anomalies / inconsistencies, if any	2 days	Fri 11/14/25	Tue 11/18/25	155
157	1.4.1.2.3.3	1.4.1.2.3.3 Report anomalies / inconsistencies, if any	1 day	Tue 11/18/25	Wed 11/19/25	156
158	*1.4.1.2.4*	*1.4.1.2.4 Milestone 6 - Data Conversion Development and Test Load Complete - PermitPlus*	*0 days*	*Wed 11/19/25*	*Wed 11/19/25*	*157*
159	**1.4.2**	**1.4.2 OpenGov**	**105 days**	**Mon 6/2/25**	**Fri 10/24/25**	
160	**1.4.2.1**	**1.4.2.1 Data Conversion Consulting - OpenGov**	**51 days**	**Mon 6/2/25**	**Mon 8/11/25**	
161	**1.4.2.1.1**	**1.4.2.1.1 Data Requirements**	**12 days**	**Tue 7/8/25**	**Wed 7/23/25**	
162	1.4.2.1.1.1	1.4.2.1.1.1 Technical overview	2 days	Tue 7/8/25	Wed 7/9/25	112
163	1.4.2.1.1.2	1.4.2.1.1.2 Provide data dictionary and schema for current database	1 day	Thu 7/10/25	Thu 7/10/25	162
164	1.4.2.1.1.3	1.4.2.1.1.3 Study existing database - identify key tables and review data	5 days	Fri 7/11/25	Thu 7/17/25	163
165	1.4.2.1.1.4	1.4.2.1.1.4 Map existing data to ePALS	2 days	Fri 7/18/25	Mon 7/21/25	164
166	1.4.2.1.1.5	1.4.2.1.1.5 Assist with data mapping	2 days	Tue 7/22/25	Wed 7/23/25	165
167	**1.4.2.1.2**	**1.4.2.1.2 Documentation**	**15 days**	**Tue 7/22/25**	**Mon 8/11/25**	
168	1.4.2.1.2.1	1.4.2.1.2.1 Create Data Migration Mapping Document (draft 1)	5 days	Tue 7/22/25	Mon 7/28/25	165
169	1.4.2.1.2.2	1.4.2.1.2.2 Assist with document creation	1 day	Tue 7/29/25	Tue 7/29/25	168
170	1.4.2.1.2.3	1.4.2.1.2.3 Release Data Migration Mapping Document (draft 1) for review	1 day	Wed 7/30/25	Wed 7/30/25	169
171	1.4.2.1.2.4	1.4.2.1.2.4 Review Data Migration Mapping Document (draft 1)	2 days	Thu 7/31/25	Fri 8/1/25	170
172	1.4.2.1.2.5	1.4.2.1.2.5 Obtain feedback	2 days	Mon 8/4/25	Tue 8/5/25	171
173	1.4.2.1.2.6	1.4.2.1.2.6 Update Data Migration Mapping Document	1 day	Wed 8/6/25	Wed 8/6/25	172
174	1.4.2.1.2.7	1.4.2.1.2.7 Release Data Migration Mapping Document (final) for review	1 day	Thu 8/7/25	Thu 8/7/25	173
175	1.4.2.1.2.8	1.4.2.1.2.8 Review Data Migration Mapping Document (final)	1 day	Fri 8/8/25	Fri 8/8/25	174
176	1.4.2.1.2.9	1.4.2.1.2.9 Approve document	1 day	Mon 8/11/25	Mon 8/11/25	175
177	**1.4.2.1.3**	**1.4.2.1.3 Data Review / Testing**	**12 days**	**Mon 6/2/25**	**Tue 6/17/25**	
178	1.4.2.1.3.1	1.4.2.1.3.1 Test / validate data	10 days	Mon 6/2/25	Fri 6/13/25	
179	1.4.2.1.3.2	1.4.2.1.3.2 Document anomalies / inconsistencies, if any	1 day	Mon 6/16/25	Mon 6/16/25	178
180	1.4.2.1.3.3	1.4.2.1.3.3 Report anomalies / inconsistencies, if any	1 day	Tue 6/17/25	Tue 6/17/25	179
181	*1.4.2.1.4*	*1.4.2.1.4 Milestone 7 - Data Conversion Consulting Complete -OpenGov*	*0 days*	*Tue 6/17/25*	*Tue 6/17/25*	*180*
182	**1.4.2.2**	**1.4.2.2 Development and Test Load - OpenGov**	**54 days**	**Tue 8/12/25**	**Fri 10/24/25**	
183	**1.4.2.2.1**	**1.4.2.2.1 Development and Unit Testing**	**32 days**	**Tue 8/12/25**	**Wed 9/24/25**	
184	1.4.2.2.1.1	1.4.2.2.1.1 Scrub data, including addresses	2 days	Tue 8/12/25	Wed 8/13/25	176
185	1.4.2.2.1.2	1.4.2.2.1.2 Provide data dump	1 day	Thu 8/14/25	Thu 8/14/25	184
186	1.4.2.2.1.3	1.4.2.2.1.3 Reviewed scrubbed data	5 days	Fri 8/15/25	Thu 8/21/25	185
187	1.4.2.2.1.4	1.4.2.2.1.4 Customize scripts to load historical data	20 days	Fri 8/22/25	Thu 9/18/25	186
188	1.4.2.2.1.5	1.4.2.2.1.5 Assist with script development	1 day	Fri 9/19/25	Fri 9/19/25	187
189	1.4.2.2.1.6	1.4.2.2.1.6 Test scripts	2 days	Mon 9/22/25	Tue 9/23/25	188
190	1.4.2.2.1.7	1.4.2.2.1.7 Modify and rerun scripts, if required	1 day	Wed 9/24/25	Wed 9/24/25	189
191	**1.4.2.2.2**	**1.4.2.2.2 Data Conversion Test Load**	**9 days**	**Thu 9/25/25**	**Tue 10/7/25**	
192	1.4.2.2.2.1	1.4.2.2.2.1 Review Test Environment readiness	1 day	Thu 9/25/25	Thu 9/25/25	190
193	1.4.2.2.2.2	1.4.2.2.2.2 Perform test data conversion	0.5 days	Fri 9/26/25	Fri 9/26/25	192
194	1.4.2.2.2.3	1.4.2.2.2.3 Assist with test data conversion / load	1 day	Fri 9/26/25	Mon 9/29/25	193
195	1.4.2.2.2.4	1.4.2.2.2.4 Review data	5 days	Mon 9/29/25	Mon 10/6/25	194
196	1.4.2.2.2.5	1.4.2.2.2.5 Turnover data review to Building and Safety Division	0.5 days	Mon 10/6/25	Mon 10/6/25	195
197	1.4.2.2.2.6	1.4.2.2.2.6 Create acceptance document / certificate	0.5 days	Tue 10/7/25	Tue 10/7/25	196
198	1.4.2.2.2.7	1.4.2.2.2.7 Approve acceptance document / certificate	0.5 days	Tue 10/7/25	Tue 10/7/25	197
199	**1.4.2.2.3**	**1.4.2.2.3 Data Review / Testing**	**13 days**	**Wed 10/8/25**	**Fri 10/24/25**	
200	1.4.2.2.3.1	1.4.2.2.3.1 Test / validate data	10 days	Wed 10/8/25	Tue 10/21/25	198
201	1.4.2.2.3.2	1.4.2.2.3.2 Document anomalies / inconsistencies, if any	2 days	Wed 10/22/25	Thu 10/23/25	200

City of Buena Park - Data Conversion

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
202	1.4.2.2.3.3	1.4.2.2.3.3 Report anomalies / inconsistencies, if any	1 day	Fri 10/24/25	Fri 10/24/25	201
203	*1.4.2.2.4*	*1.4.2.2.4 Milestone 8 - Data Conversion Development and Test Load Complete - OpenGov*	*0 days*	*Fri 10/24/25*	*Fri 10/24/25*	*202*
204	**1.5**	**1.5 Pre-Production User Acceptance Testing**	**21.75 days**	**Mon 10/27/25**	**Tue 11/25/25**	
205	**1.5.1**	**1.5.1 Test Plan**	**5.5 days**	**Mon 10/27/25**	**Mon 11/3/25**	
206	1.5.1.1	1.5.1.1 Create Test Plan (draft 1)	2 days	Mon 10/27/25	Tue 10/28/25	202
207	1.5.1.2	1.5.1.2 Release Test Plan (draft 1)	0.5 days	Wed 10/29/25	Wed 10/29/25	206
208	1.5.1.3	1.5.1.3 Review Test Plan (draft 1)	0.5 days	Wed 10/29/25	Wed 10/29/25	207
209	1.5.1.4	1.5.1.4 Obtain comments / feedback	0.5 days	Thu 10/30/25	Thu 10/30/25	208
210	1.5.1.5	1.5.1.5 Update Test Plan	1 day	Thu 10/30/25	Fri 10/31/25	209
211	1.5.1.6	1.5.1.6 Release Test Plan (final)	0.5 days	Fri 10/31/25	Fri 10/31/25	210
212	1.5.1.7	1.5.1.7 Review Test Plan (final)	0.5 days	Mon 11/3/25	Mon 11/3/25	211
213	**1.5.2**	**1.5.2 Testing Preparation**	**11 days**	**Mon 10/27/25**	**Mon 11/10/25**	
214	1.5.2.1	1.5.2.1 Identify testers	1 day	Mon 10/27/25	Mon 10/27/25	202
215	1.5.2.2	1.5.2.2 Schedule testing - identify location(s), date(s) and time(s)	1 day	Tue 10/28/25	Tue 10/28/25	214
216	1.5.2.3	1.5.2.3 Confirm testing schedule	1 day	Wed 10/29/25	Wed 10/29/25	215
217	1.5.2.4	1.5.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day	Thu 10/30/25	Thu 10/30/25	216
218	1.5.2.5	1.5.2.5 Prepare test data	5 days	Fri 10/31/25	Thu 11/6/25	217
219	1.5.2.6	1.5.2.6 Distribute Test Plan	1 day	Fri 11/7/25	Fri 11/7/25	218
220	1.5.2.7	1.5.2.7 Review / walk through test environment and testers' access	1 day	Mon 11/10/25	Mon 11/10/25	219
221	**1.5.3**	**1.5.3 Testing Communication and Support Plan**	**3 days**	**Tue 11/11/25**	**Thu 11/13/25**	
222	1.5.3.1	1.5.3.1 Create testing support plan	1 day	Tue 11/11/25	Tue 11/11/25	213
223	1.5.3.2	1.5.3.2 Review plan with testers	1 day	Wed 11/12/25	Wed 11/12/25	222
224	1.5.3.3	1.5.3.3 Turnover Test Environment to testers (Users)	1 day	Thu 11/13/25	Thu 11/13/25	223
225	*1.5.4*	*1.5.4 Milestone 9 - Data Conversion Test Preparation Complete*	*0 days*	*Thu 11/13/25*	*Thu 11/13/25*	*224*
226	**1.5.5**	**1.5.5 User Acceptance Testing**	**7.75 days**	**Fri 11/14/25**	**Tue 11/25/25**	
227	1.5.5.1	1.5.5.1 Perform integrated testing	5 days	Fri 11/14/25	Thu 11/20/25	225
228	1.5.5.2	1.5.5.2 Document anomalies / inconsistencies, if any	1 day	Fri 11/21/25	Fri 11/21/25	227
229	1.5.5.3	1.5.5.3 Report anomalies / inconsistencies, if any	0.5 days	Mon 11/24/25	Mon 11/24/25	228
230	1.5.5.4	1.5.5.4 Schedule debriefing	0.25 days	Mon 11/24/25	Mon 11/24/25	229
231	1.5.5.5	1.5.5.5 Debriefing; review test results	0.5 days	Mon 11/24/25	Tue 11/25/25	230
232	1.5.5.6	1.5.5.6 Create acceptance document / certificate	0.25 days	Tue 11/25/25	Tue 11/25/25	231
233	1.5.5.7	1.5.5.7 Approve acceptance document / certificate	0.25 days	Tue 11/25/25	Tue 11/25/25	232
234	*1.5.6*	*1.5.6 Milestone 10 - Pre-Production User Acceptance Test Complete*	*0 days*	*Tue 11/25/25*	*Tue 11/25/25*	*233*
235	**1.6**	**1.6 Data Conversion Migration Plan**	**28.5 days**	**Tue 11/25/25**	**Mon 1/5/26**	
236	**1.6.1**	**1.6.1 Data Conversion Plan**	**4.5 days**	**Tue 11/25/25**	**Tue 12/2/25**	
237	1.6.1.1	1.6.1.1 Develop data conversion plan	1 day	Tue 11/25/25	Wed 11/26/25	234
238	1.6.1.2	1.6.1.2 Release data conversion plan for review	0.5 days	Wed 11/26/25	Thu 11/27/25	237
239	1.6.1.3	1.6.1.3 Review data conversion plan	1 day	Thu 11/27/25	Fri 11/28/25	238
240	1.6.1.4	1.6.1.4 Obtain feedback	1 day	Fri 11/28/25	Mon 12/1/25	239
241	1.6.1.5	1.6.1.5 Finalize data conversion plan	1 day	Mon 12/1/25	Tue 12/2/25	240
242	**1.6.2**	**1.6.2 Data Migration**	**13 days**	**Tue 12/2/25**	**Fri 12/19/25**	
243	1.6.2.1	1.6.2.1 Review system readiness	1 day	Tue 12/2/25	Wed 12/3/25	241
244	1.6.2.2	1.6.2.2 Execute plan - convert and migrate data	5 days	Wed 12/3/25	Wed 12/10/25	243
245	1.6.2.3	1.6.2.3 Assist with data conversion	5 days	Wed 12/10/25	Wed 12/17/25	244
246	1.6.2.4	1.6.2.4 Generate exception reports	2 days	Wed 12/17/25	Fri 12/19/25	245
247	**1.6.3**	**1.6.3 Exceptions**	**9 days**	**Fri 12/19/25**	**Thu 1/1/26**	
248	1.6.3.1	1.6.3.1 Review exception reports	1 day	Fri 12/19/25	Mon 12/22/25	246
249	1.6.3.2	1.6.3.2 Correct exceptions	3 days	Mon 12/22/25	Thu 12/25/25	248
250	1.6.3.3	1.6.3.3 Submit corrections	1 day	Thu 12/25/25	Fri 12/26/25	249
251	1.6.3.4	1.6.3.4 Convert and migrate corrections	2 days	Fri 12/26/25	Tue 12/30/25	250
252	1.6.3.5	1.6.3.5 Create Data Conversion Summary Report	1 day	Tue 12/30/25	Wed 12/31/25	251
253	1.6.3.6	1.6.3.6 Submit Data Conversion Summary Report	1 day	Wed 12/31/25	Thu 1/1/26	252
254	**1.6.4**	**1.6.4 Acceptance**	**2 days**	**Thu 1/1/26**	**Mon 1/5/26**	
255	1.6.4.1	1.6.4.1 Create acceptance document / certificate	1 day	Thu 1/1/26	Fri 1/2/26	253
256	1.6.4.2	1.6.4.2 Approve acceptance document / certificate	1 day	Fri 1/2/26	Mon 1/5/26	255
257	*1.6.5*	*1.6.5 Milestone 11 - Data Conversion Complete*	*0 days*	*Mon 1/5/26*	*Mon 1/5/26*	*256*
258	**1.7**	**1.7 Production**	**18 days**	**Mon 1/5/26**	**Thu 1/29/26**	
259	**1.7.1**	**1.7.1 Go Live Plan**	**2 days**	**Mon 1/5/26**	**Wed 1/7/26**	
260	1.7.1.1	1.7.1.1 Create go live and support plan	1 day	Mon 1/5/26	Tue 1/6/26	257
261	1.7.1.2	1.7.1.2 Release plan for Project Team to review	0.5 days	Tue 1/6/26	Tue 1/6/26	260
262	1.7.1.3	1.7.1.3 Review plan	0.5 days	Tue 1/6/26	Wed 1/7/26	261
263	**1.7.2**	**1.7.2 Production System Merge / Installation, Configuration**	**10.5 days**	**Wed 1/7/26**	**Wed 1/21/26**	
264	1.7.2.1	1.7.2.1 Backup Production database	0.5 days	Wed 1/7/26	Wed 1/7/26	262
265	1.7.2.2	1.7.2.2 Certify backup	0.5 days	Wed 1/7/26	Thu 1/8/26	264
266	1.7.2.3	1.7.2.3 Confirm ePALS Test (future Production) system readiness	1 day	Thu 1/8/26	Fri 1/9/26	265
267	1.7.2.4	1.7.2.4 Create 2nd merged environment - merge Production and Staging database	1 day	Fri 1/9/26	Mon 1/12/26	266
268	1.7.2.5	1.7.2.5 Assist with 2nd merged	2 days	Mon 1/12/26	Wed 1/14/26	267

City of Buena Park - Data Conversion

ID	WBS	Task Name	Duration	Start	Finish	Predecessors
269	1.7.2.6	1.7.2.6 Install WAR file	0.5 days	Wed 1/14/26	Wed 1/14/26	268
270	1.7.2.7	1.7.2.7 Test installation; validate 2nd merged environment	2 days	Wed 1/14/26	Fri 1/16/26	269
271	1.7.2.8	1.7.2.8 Assist with walk through	1 day	Fri 1/16/26	Mon 1/19/26	270
272	1.7.2.9	1.7.2.9 Backup merged database	0.5 days	Mon 1/19/26	Tue 1/20/26	271
273	1.7.2.10	1.7.2.10 Certify backup	0.5 days	Tue 1/20/26	Tue 1/20/26	272
274	1.7.2.11	1.7.2.11 Turnover 2nd merged environment for User Testing	1 day	Tue 1/20/26	Wed 1/21/26	273
275	**1.7.3**	**1.7.3 Pre Go-Live User Testing**	**3 days**	**Wed 1/21/26**	**Mon 1/26/26**	
276	1.7.3.1	1.7.3.1 Validate data (LSO, etc. lookup data)	1 day	Wed 1/21/26	Thu 1/22/26	274
277	1.7.3.2	1.7.3.2 Confirm ePALS system readiness	1 day	Thu 1/22/26	Fri 1/23/26	276
278	1.7.3.3	1.7.3.3 Create acceptance document / certificate	0.5 days	Fri 1/23/26	Mon 1/26/26	277
279	1.7.3.4	1.7.3.4 Approve acceptance document / certificate	0.5 days	Mon 1/26/26	Mon 1/26/26	278
280	***1.7.4***	***1.7.4 Milestone 12 - Production Environment Complete***	***0 days***	***Mon 1/26/26***	***Mon 1/26/26***	***279***
281	**1.7.5**	**1.7.5 Go Live Preparation**	**2 days**	**Mon 1/26/26**	**Wed 1/28/26**	
282	1.7.5.1	1.7.5.1 Review and confirm Production system readiness	1 day	Mon 1/26/26	Tue 1/27/26	280
283	1.7.5.2	1.7.5.2 Review go live and support plan with User Group again	1 day	Tue 1/27/26	Wed 1/28/26	282
284	**1.7.6**	**1.7.6 Go Live**	**0.5 days**	**Wed 1/28/26**	**Thu 1/29/26**	
285	1.7.6.1	1.7.6.1 Go live	0.5 days	Wed 1/28/26	Thu 1/29/26	283
286	***1.7.7***	***1.7.7 Milestone 13 - Project Go Live***	***0 days***	***Thu 1/29/26***	***Thu 1/29/26***	***285***
287	**1.8**	**1.8 Project Close**	**8.5 days**	**Fri 1/30/26**	**Wed 2/11/26**	
288	**1.8.1**	**1.8.1 Project Debriefing**	**1.5 days**	**Fri 1/30/26**	**Mon 2/2/26**	
289	1.8.1.1	1.8.1.1 Schedule project debriefing	0.5 days	Fri 1/30/26	Fri 1/30/26	284FS+1 day
290	1.8.1.2	1.8.1.2 Create Project Close agenda for Planning Department	0.5 days	Fri 1/30/26	Mon 2/2/26	289
291	1.8.1.3	1.8.1.3 Project debriefing	0.5 days	Mon 2/2/26	Mon 2/2/26	290
292	**1.8.2**	**1.8.2 Project Acceptance**	**7 days**	**Mon 2/2/26**	**Wed 2/11/26**	
293	1.8.2.1	1.8.2.1 Create Project Acceptance document	0.5 days	Mon 2/2/26	Tue 2/3/26	291
294	1.8.2.2	1.8.2.2 Submit Project Acceptance document	0.5 days	Tue 2/3/26	Tue 2/3/26	293
295	1.8.2.3	1.8.2.3 Review Project Acceptance document	0.5 days	Tue 2/3/26	Wed 2/4/26	294
296	1.8.2.4	1.8.2.4 Project sign-off; approve Project Acceptance document	0.5 days	Wed 2/11/26	Wed 2/11/26	295FS+5 days
297	***1.8.2.5***	***1.8.2.5 Final Milestone - Data Conversion Complete***	***0 days***	***Wed 2/11/26***	***Wed 2/11/26***	***296***

City of Buena Park - Data Conversion

ID	WBS	Task Name
1	**1**	**1 City of Buena Park- Project Plan for System Integrations**
2	**1.1**	**1.1 Project Planning**
3	**1.1.1**	**1.1.1 Project Initiation**
4	1.1.1.1	1.1.1.1 Review signed Contract
5	1.1.1.2	1.1.1.2 Review Project Implementation Plan, per contract
6	**1.1.2**	**1.1.2 Project Planning**
7	1.1.2.1	1.1.2.1 Preliminary planning; establish contact with City of Buena Park ePALS Project Manager and User Group
8	1.1.2.2	1.1.2.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members
9	1.1.2.3	1.1.2.3 Establish Project Status Meeting and frequency
10	1.1.2.4	1.1.2.4 Schedule Project Kick-Off Meeting
11	**1.1.3**	**1.1.3 Finalize Project Plan**
12	1.1.3.1	1.1.3.1 Update Project Implementation Plan, if required
13	1.1.3.2	1.1.3.2 Review Project Implementation Plan (final copy)
14	1.1.3.3	1.1.3.3 Approve Project Implementation Plan (final copy)
15	***1.1.3.4***	***1.1.3.4 Milestone 1 - Project Initiation and Planning Complete***
16	**1.2**	**1.2 Project Management**
17	**1.2.1**	**1.2.1 Project Launch**
18	1.2.1.1	1.2.1.1 Schedule Project Kick-Off meeting
19	1.2.1.2	1.2.1.2 Create and finalize Project Kick-Off Meeting Agenda
20	1.2.1.3	1.2.1.3 Attend Project Kick-Off Meeting
21	**1.2.2**	**1.2.2 Project Materials**
22	1.2.2.1	1.2.2.1 Identify additional hardware and third party software
23	1.2.2.2	1.2.2.2 Cloud Environement setup
24	1.2.2.3	1.2.2.3 Cloud server configuration / Software installation
25	1.2.2.4	1.2.2.4 Performing testing
26	***1.2.3***	***1.2.3 Milestone 2 - Project Launch and Logistics Complete***
27	**1.2.4**	**1.2.4 Project Management and Monitoring**
28	1.2.4.1	1.2.4.1 Project Management and Monitoring 1
29	1.2.4.2	1.2.4.2 Project Management and Monitoring 2
30	1.2.4.3	1.2.4.3 Project Management and Monitoring 3
31	1.2.4.4	1.2.4.4 Project Management and Monitoring 4
32	1.2.4.5	1.2.4.5 Project Management and Monitoring 5
33	1.2.4.6	1.2.4.6 Project Management and Monitoring 6
34	1.2.4.7	1.2.4.7 Project Management and Monitoring 7
35	1.2.4.8	1.2.4.8 Project Management and Monitoring 8
36	**1.2.5**	**1.2.5 Project Status Meeting**
37	1.2.5.1	1.2.5.1 Project Status Meeting 1
38	1.2.5.2	1.2.5.2 Project Status Meeting 2
39	1.2.5.3	1.2.5.3 Project Status Meeting 3
40	1.2.5.4	1.2.5.4 Project Status Meeting 4
41	1.2.5.5	1.2.5.5 Project Status Meeting 5
42	1.2.5.6	1.2.5.6 Project Status Meeting 6
43	1.2.5.7	1.2.5.7 Project Status Meeting 7
44	1.2.5.8	1.2.5.8 Project Status Meeting 8
45	1.2.5.9	1.2.5.9 Project Status Meeting 9
46	1.2.5.10	1.2.5.10 Project Status Meeting 10
47	1.2.5.11	1.2.5.11 Project Status Meeting 11
48	1.2.5.12	1.2.5.12 Project Status Meeting 12
49	1.2.5.13	1.2.5.13 Project Status Meeting 13
50	1.2.5.14	1.2.5.14 Project Status Meeting 14
51	1.2.5.15	1.2.5.15 Project Status Meeting 15
52	1.2.5.16	1.2.5.16 Project Status Meeting 16
53	**1.2.6**	**1.2.6 Project Progress Update**
54	1.2.6.1	1.2.6.1 Project Progress Update 1
55	1.2.6.2	1.2.6.2 Project Progress Update 2
56	1.2.6.3	1.2.6.3 Project Progress Update 3
57	1.2.6.4	1.2.6.4 Project Progress Update 4
58	**1.3**	**1.3 System Integration**
59	**1.3.1**	**1.3.1 Component# 1 - ePALS Integration with Cashiering and ERP**
60	**1.3.1.1**	**1.3.1.1 Consulting - Requirements Specification and Design**
61	1.3.1.1.1	1.3.1.1.1 Review system integration scope of work, per contract
62	1.3.1.1.2	1.3.1.1.2 Schedule interviews
63	1.3.1.1.3	1.3.1.1.3 Generate sample file from Test System
64	1.3.1.1.4	1.3.1.1.4 Review ePALS extract file layout and specifications
65	1.3.1.1.5	1.3.1.1.5 Interview users; gather data and business requirements for system integration
66	**1.3.1.2**	**1.3.1.2 Documentation**
67	1.3.1.2.1	1.3.1.2.1 Create ePALS Integration with Cashiering and ERP Requirements and Design document (draft); submit for review
68	1.3.1.2.2	1.3.1.2.2 Review eLMS Integration with Cashiering and ERP Requirements and Design document (draft)
69	1.3.1.2.3	1.3.1.2.3 Obtain feedback
70	1.3.1.2.4	1.3.1.2.4 Clarification meeting, if required
71	1.3.1.2.5	1.3.1.2.5 Update document; submit document (final draft) for review
72	1.3.1.2.6	1.3.1.2.6 Review document (final draft)
73	1.3.1.2.7	1.3.1.2.7 Approve document (final draft)
74	***1.3.1.3***	***1.3.1.3 Milestone 3 - ePALS Integration with Cashiering and ERP Consulting Complete***
75	**1.3.1.4**	**1.3.1.4 Technical Design and Documentation**
76	1.3.1.4.1	1.3.1.4.1 Review approved document (final draft) with Development Team
77	1.3.1.4.2	1.3.1.4.2 Technical design
78	1.3.1.4.3	1.3.1.4.3 Update Technical Design document to include database specifications
79	1.3.1.4.4	1.3.1.4.4 Review Technical Design document
80	1.3.1.4.5	1.3.1.4.5 Approve Technical Design document
81	***1.3.1.5***	***1.3.1.5 Milestone 4 - eLMS Integration with Cashiering and ERP Technical Design Document Complete***
82	**1.3.1.6**	**1.3.1.6 Development Environment / Readiness**
83	1.3.1.6.1	1.3.1.6.1 Confirm system readiness on the Developer Servers
84	1.3.1.6.2	1.3.1.6.2 Walk through system environment
85	**1.3.1.7**	**1.3.1.7 Development and Unit Testing**
86	1.3.1.7.1	1.3.1.7.1 Development
87	1.3.1.7.2	1.3.1.7.2 Unit test
88	1.3.1.7.3	1.3.1.7.3 Modify code and retest, if required. Release code to QA
89	**1.3.1.7.4**	**1.3.1.7.4 Quality Assurance**
90	1.3.1.7.4.1	1.3.1.7.4.1 Develop test scripts
91	1.3.1.7.4.2	1.3.1.7.4.2 Perform quality check; test code
92	1.3.1.7.4.3	1.3.1.7.4.3 Document and report anomalies / inconsistencies / status to Development, if any
93	1.3.1.7.4.4	1.3.1.7.4.4 QA approval
94	1.3.1.7.5	1.3.1.7.5 Review QA results
95	1.3.1.7.6	1.3.1.7.6 Release ePALS Financial System Integration WAR file for alpha testing

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ID	WBS	Task Name
96	1.3.1.7.7	1.3.1.7.7 Create acceptance document / certificate
97	1.3.1.7.8	1.3.1.7.8 Approve acceptance document / certificate
98	***1.3.1.8***	***1.3.1.8 Milestone 5 - ePALS Integration with Cashiering and ERP Complete***
99	**1.3.2**	**1.3.2 Component# 2 - ePALS Integration with ArcGIS**
100	**1.3.2.1**	**1.3.2.1 Consulting - Requirements Specification and Design**
101	1.3.2.1.1	1.3.2.1.1 Review system integration scope of work, per contract
102	1.3.2.1.2	1.3.2.1.2 Schedule interviews
103	1.3.2.1.3	1.3.2.1.3 Interview users; gather data and business requirements for system integration
104	**1.3.2.2**	**1.3.2.2 Documentation**
105	1.3.2.2.1	1.3.2.2.1 Create ePALS Integration with ArcGIS Requirements and Design document (draft); submit for review
106	1.3.2.2.2	1.3.2.2.2 Review ePALS Integration with ArcGIS Requirements and Design document (draft)
107	1.3.2.2.3	1.3.2.2.3 Obtain feedback
108	1.3.2.2.4	1.3.2.2.4 Clarification meeting, if required
109	1.3.2.2.5	1.3.2.2.5 Update document; submit document (final draft) for review
110	1.3.2.2.6	1.3.2.2.6 Review document (final draft)
111	1.3.2.2.7	1.3.2.2.7 Approve document (final draft)
112	***1.3.2.3***	***1.3.2.3 Milestone 6 - ePALS Integration with ArcGIS Consulting Complete***
113	**1.3.2.4**	**1.3.2.4 Technical Design and Documentation**
114	1.3.2.4.1	1.3.2.4.1 Review approved document (final draft) with Development Team
115	1.3.2.4.2	1.3.2.4.2 Technical design
116	1.3.2.4.3	1.3.2.4.3 Update Technical Design document to include database specifications
117	1.3.2.4.4	1.3.2.4.4 Review Technical Design document
118	1.3.2.4.5	1.3.2.4.5 Approve Technical Design document
119	***1.3.2.5***	***1.3.2.5 Milestone 7 - ePALS Integration with ArcGIS Technical Design Document Complete***
120	**1.3.2.6**	**1.3.2.6 Development Environment / Readiness**
121	1.3.2.6.1	1.3.2.6.1 Confirm system readiness on the Developer Servers
122	1.3.2.6.2	1.3.2.6.2 Walk through system environment
123	**1.3.2.7**	**1.3.2.7 Development and Unit Testing**
124	1.3.2.7.1	1.3.2.7.1 Development
125	1.3.2.7.2	1.3.2.7.2 Unit test
126	1.3.2.7.3	1.3.2.7.3 Modify code and retest, if required. Release code to QA
127	**1.3.2.7.4**	**1.3.2.7.4 Quality Assurance**
128	1.3.2.7.4.1	1.3.2.7.4.1 Develop test scripts
129	1.3.2.7.4.2	1.3.2.7.4.2 Perform quality check; test code
130	1.3.2.7.4.3	1.3.2.7.4.3 Document and report anomalies / inconsistencies / status to Development, if any
131	1.3.2.7.4.4	1.3.2.7.4.4 QA approval
132	1.3.2.7.5	1.3.2.7.5 Review QA results
133	1.3.2.7.6	1.3.2.7.6 Release ePALS Integration with ArcGIS WAR file for alpha testing
134	1.3.2.7.7	1.3.2.7.7 Create acceptance document / certificate
135	1.3.2.7.8	1.3.2.7.8 Approve acceptance document / certificate
136	***1.3.2.8***	***1.3.2.8 Milestone 8 - ePALS Integration with ArcGIS Complete***
137	**1.3.3**	**1.3.3 Component# 3 - ePALS Integration with Laserfiche**
138	**1.3.3.1**	**1.3.3.1 Consulting - Requirements Specification and Design**
139	1.3.3.1.1	1.3.3.1.1 Review system integration scope of work, per contract
140	1.3.3.1.2	1.3.3.1.2 Schedule interviews
141	1.3.3.1.3	1.3.3.1.3 Interview users; gather data and business requirements for system integration
142	**1.3.3.2**	**1.3.3.2 Documentation**
143	1.3.3.2.1	1.3.3.2.1 Create ePALS Integration with Laserfiche Requirements and Design document (draft); submit for review
144	1.3.3.2.2	1.3.3.2.2 Review ePALS Integration with Laserfiche Requirements and Design document (draft)
145	1.3.3.2.3	1.3.3.2.3 Obtain feedback
146	1.3.3.2.4	1.3.3.2.4 Clarification meeting, if required
147	1.3.3.2.5	1.3.3.2.5 Update document; submit document (final draft) for review
148	1.3.3.2.6	1.3.3.2.6 Review document (final draft)
149	1.3.3.2.7	1.3.3.2.7 Approve document (final draft)
150	***1.3.3.3***	***1.3.3.3 Milestone 9 - ePALS Integration with Laserfiche Consulting Complete***
151	**1.3.3.4**	**1.3.3.4 Technical Design and Documentation**
152	1.3.3.4.1	1.3.3.4.1 Review approved document (final draft) with Development Team
153	1.3.3.4.2	1.3.3.4.2 Technical design
154	1.3.3.4.3	1.3.3.4.3 Update Technical Design document to include database specifications
155	1.3.3.4.4	1.3.3.4.4 Review Technical Design document
156	1.3.3.4.5	1.3.3.4.5 Approve Technical Design document
157	***1.3.3.5***	***1.3.3.5 Milestone 10 - ePALS Integration with with Laserfiche Technical Design Document Complete***
158	**1.3.3.6**	**1.3.3.6 Development Environment / Readiness**
159	1.3.3.6.1	1.3.3.6.1 Confirm system readiness on the Developer Servers
160	1.3.3.6.2	1.3.3.6.2 Walk through system environment
161	**1.3.3.7**	**1.3.3.7 Development and Unit Testing**
162	1.3.3.7.1	1.3.3.7.1 Development
163	1.3.3.7.2	1.3.3.7.2 Unit test
164	1.3.3.7.3	1.3.3.7.3 Modify code and retest, if required. Release code to QA.
165	**1.3.3.7.4**	**1.3.3.7.4 Quality Assurance**
166	1.3.3.7.4.1	1.3.3.7.4.1 Develop test scripts
167	1.3.3.7.4.2	1.3.3.7.4.2 Perform quality check; test code
168	1.3.3.7.4.3	1.3.3.7.4.3 Document and report anomalies / inconsistencies / status to Development, if any
169	1.3.3.7.4.4	1.3.3.7.4.4 QA approval
170	1.3.3.7.5	1.3.3.7.5 Review QA results
171	1.3.3.7.6	1.3.3.7.6 Release ePALS Integration with Laserfiche WAR file for alpha testing
172	1.3.3.7.7	1.3.3.7.7 Create acceptance document / certificate
173	1.3.3.7.8	1.3.3.7.8 Approve acceptance document / certificate
174	***1.3.3.8***	***1.3.3.8 Milestone 11 - ePALS Integration with Laserfiche Complete***
175	**1.3.4**	**1.3.4 Component# 4 - ePALS Integration with BlueBeam**
176	**1.3.4.1**	**1.3.4.1 Consulting - Requirements Specification and Design**
177	1.3.4.1.1	1.3.4.1.1 Review system integration scope of work, per contract
178	1.3.4.1.2	1.3.4.1.2 Schedule interviews with users and Bluebeam team
179	1.3.4.1.3	1.3.4.1.3 Interview users; gather data and business requirements for system integration
180	**1.3.4.2**	**1.3.4.2 Documentation**
181	1.3.4.2.1	1.3.4.2.1 Create ePALS Integration with BlueBeam Requirements and Design document (draft); submit for review
182	1.3.4.2.2	1.3.4.2.2 Review ePALS Integration with BlueBeam Requirements and Design document (draft)
183	1.3.4.2.3	1.3.4.2.3 Obtain feedback
184	1.3.4.2.4	1.3.4.2.4 Clarification meeting, if required
185	1.3.4.2.5	1.3.4.2.5 Update document; submit document (final draft) for review
186	1.3.4.2.6	1.3.4.2.6 Review document (final draft)
187	1.3.4.2.7	1.3.4.2.7 Approve document (final draft)
188	***1.3.4.3***	***1.3.4.3 Milestone 12 - ePALS Integration with Bluebeam Consulting Complete***
189	**1.3.4.4**	**1.3.4.4 Technical Design and Documentation**

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ID	WBS	Task Name
190	1.3.4.4.1	1.3.4.4.1 Review approved document (final draft) with Development Team
191	1.3.4.4.2	1.3.4.4.2 Technical design
192	1.3.4.4.3	1.3.4.4.3 Update Technical Design document to include database specifications
193	1.3.4.4.4	1.3.4.4.4 Review Technical Design document
194	1.3.4.4.5	1.3.4.4.5 Approve Technical Design document
195	***1.3.4.5***	***1.3.4.5 Milestone 13 - ePALS Integration with with BlueBeam Technical Design Document Complete***
196	**1.3.4.6**	**1.3.4.6 Development Environment / Readiness**
197	1.3.4.6.1	1.3.4.6.1 Confirm system readiness on the Developer Servers
198	1.3.4.6.2	1.3.4.6.2 Walk through system environment
199	**1.3.4.7**	**1.3.4.7 Development and Unit Testing**
200	1.3.4.7.1	1.3.4.7.1 Development
201	1.3.4.7.2	1.3.4.7.2 Unit test
202	1.3.4.7.3	1.3.4.7.3 Modify code and retest, if required. Release code to QA.
203	**1.3.4.7.4**	**1.3.4.7.4 Quality Assurance**
204	1.3.4.7.4.1	1.3.4.7.4.1 Develop test scripts
205	1.3.4.7.4.2	1.3.4.7.4.2 Perform quality check; test code
206	1.3.4.7.4.3	1.3.4.7.4.3 Document and report anomalies / inconsistencies / status to Development, if any
207	1.3.4.7.4.4	1.3.4.7.4.4 QA approval
208	1.3.4.7.5	1.3.4.7.5 Review QA results
209	1.3.4.7.6	1.3.4.7.6 Release ePALS Integration with BlueBeam API WAR file for alpha testing
210	1.3.4.7.7	1.3.4.7.7 Create acceptance document / certificate
211	1.3.4.7.8	1.3.4.7.8 Approve acceptance document / certificate
212	***1.3.4.8***	***1.3.4.8 Milestone 14 - ePALS Integration with BlueBeam Complete***
213	**1.3.5**	**1.3.5 Component# 5 - ePALS Integration with Symbium**
214	**1.3.5.1**	**1.3.5.1 Consulting - Requirements Specification and Design**
215	1.3.5.1.1	1.3.5.1.1 Review system integration scope of work, per contract
216	1.3.5.1.2	1.3.5.1.2 Schedule interviews with users and Bluebeam team
217	1.3.5.1.3	1.3.5.1.3 Interview users; gather data and business requirements for system integration
218	**1.3.5.2**	**1.3.5.2 Documentation**
219	1.3.5.2.1	1.3.5.2.1 Create ePALS Integration with Symbium Requirements and Design document (draft); submit for review
220	1.3.5.2.2	1.3.5.2.2 Review ePALS Integration with Symbium Requirements and Design document (draft)
221	1.3.5.2.3	1.3.5.2.3 Obtain feedback
222	1.3.5.2.4	1.3.5.2.4 Clarification meeting, if required
223	1.3.5.2.5	1.3.5.2.5 Update document; submit document (final draft) for review
224	1.3.5.2.6	1.3.5.2.6 Review document (final draft)
225	1.3.5.2.7	1.3.5.2.7 Approve document (final draft)
226	***1.3.5.3***	***1.3.5.3 Milestone 15 - ePALS Integration with Symbium Consulting Complete***
227	**1.3.5.4**	**1.3.5.4 Technical Design and Documentation**
228	1.3.5.4.1	1.3.5.4.1 Review approved document (final draft) with Development Team
229	1.3.5.4.2	1.3.5.4.2 Technical design
230	1.3.5.4.3	1.3.5.4.3 Update Technical Design document to include database specifications
231	1.3.5.4.4	1.3.5.4.4 Review Technical Design document
232	1.3.5.4.5	1.3.5.4.5 Approve Technical Design document
233	***1.3.5.5***	***1.3.5.5 Milestone 16 - ePALS Integration with with Symbium Technical Design Document Complete***
234	**1.3.5.6**	**1.3.5.6 Development Environment / Readiness**
235	1.3.5.6.1	1.3.5.6.1 Confirm system readiness on the Developer Servers
236	1.3.5.6.2	1.3.5.6.2 Walk through system environment
237	**1.3.5.7**	**1.3.5.7 Development and Unit Testing**
238	1.3.5.7.1	1.3.5.7.1 Development
239	1.3.5.7.2	1.3.5.7.2 Unit test
240	1.3.5.7.3	1.3.5.7.3 Modify code and retest, if required. Release code to QA.
241	**1.3.5.7.4**	**1.3.5.7.4 Quality Assurance**
242	1.3.5.7.4.1	1.3.5.7.4.1 Develop test scripts
243	1.3.5.7.4.2	1.3.5.7.4.2 Perform quality check; test code
244	1.3.5.7.4.3	1.3.5.7.4.3 Document and report anomalies / inconsistencies / status to Development, if any
245	1.3.5.7.4.4	1.3.5.7.4.4 QA approval
246	1.3.5.7.5	1.3.5.7.5 Review QA results
247	1.3.5.7.6	1.3.5.7.6 Release ePALS Integration with Symbium API WAR file for alpha testing
248	1.3.5.7.7	1.3.5.7.7 Create acceptance document / certificate
249	1.3.5.7.8	1.3.5.7.8 Approve acceptance document / certificate
250	***1.3.5.8***	***1.3.5.8 Milestone 17 - ePALS Integration with Symbium Complete***
251	**1.3.6**	**1.3.6 Component# 6 - ePALS Integration with CSLB**
252	**1.3.6.1**	**1.3.6.1 Consulting - Requirements Specification and Design**
253	1.3.6.1.1	1.3.6.1.1 Review system integration scope of work, per contract
254	1.3.6.1.2	1.3.6.1.2 Schedule interviews with users and Bluebeam team
255	1.3.6.1.3	1.3.6.1.3 Interview users; gather data and business requirements for system integration
256	**1.3.6.2**	**1.3.6.2 Documentation**
257	1.3.6.2.1	1.3.6.2.1 Create ePALS Integration with CSLB Requirements and Design document (draft); submit for review
258	1.3.6.2.2	1.3.6.2.2 Review ePALS Integration with CSLB Requirements and Design document (draft)
259	1.3.6.2.3	1.3.6.2.3 Obtain feedback
260	1.3.6.2.4	1.3.6.2.4 Clarification meeting, if required
261	1.3.6.2.5	1.3.6.2.5 Update document; submit document (final draft) for review
262	1.3.6.2.6	1.3.6.2.6 Review document (final draft)
263	1.3.6.2.7	1.3.6.2.7 Approve document (final draft)
264	***1.3.6.3***	***1.3.6.3 Milestone 18 - ePALS Integration with CSLB Consulting Complete***
265	**1.3.6.4**	**1.3.6.4 Technical Design and Documentation**
266	1.3.6.4.1	1.3.6.4.1 Review approved document (final draft) with Development Team
267	1.3.6.4.2	1.3.6.4.2 Technical design
268	1.3.6.4.3	1.3.6.4.3 Update Technical Design document to include database specifications
269	1.3.6.4.4	1.3.6.4.4 Review Technical Design document
270	1.3.6.4.5	1.3.6.4.5 Approve Technical Design document
271	***1.3.6.5***	***1.3.6.5 Milestone 19 - ePALS Integration with with CSLB Technical Design Document Complete***
272	**1.3.6.6**	**1.3.6.6 Development Environment / Readiness**
273	1.3.6.6.1	1.3.6.6.1 Confirm system readiness on the Developer Servers
274	1.3.6.6.2	1.3.6.6.2 Walk through system environment
275	**1.3.6.7**	**1.3.6.7 Development and Unit Testing**
276	1.3.6.7.1	1.3.6.7.1 Development
277	1.3.6.7.2	1.3.6.7.2 Unit test
278	1.3.6.7.3	1.3.6.7.3 Modify code and retest, if required. Release code to QA.
279	**1.3.6.7.4**	**1.3.6.7.4 Quality Assurance**
280	1.3.6.7.4.1	1.3.6.7.4.1 Develop test scripts
281	1.3.6.7.4.2	1.3.6.7.4.2 Perform quality check; test code
282	1.3.6.7.4.3	1.3.6.7.4.3 Document and report anomalies / inconsistencies / status to Development, if any
283	1.3.6.7.4.4	1.3.6.7.4.4 QA approval

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284	1.3.6.7.5	1.3.6.7.5 Review QA results
285	1.3.6.7.6	1.3.6.7.6 Release ePALS Integration with CSLB API WAR file for alpha testing
286	1.3.6.7.7	1.3.6.7.7 Create acceptance document / certificate
287	1.3.6.7.8	1.3.6.7.8 Approve acceptance document / certificate
288	***1.3.6.8***	***1.3.6.8 Milestone 20 - ePALS Integration with CSLB Complete***
289	**1.3.7**	**1.3.7 Component# 7 - Integration with Payment Gateway**
290	**1.3.7.1**	**1.3.7.1 Consulting - Requirements Specification and Design**
291	1.3.7.1.1	1.3.7.1.1 Review system integration scope of work, per contract
292	1.3.7.1.2	1.3.7.1.2 Schedule interviews with users and Bluebeam team
293	1.3.7.1.3	1.3.7.1.3 Interview users; gather data and business requirements for system integration
294	**1.3.7.2**	**1.3.7.2 Documentation**
295	1.3.7.2.1	1.3.7.2.1 Create ePALS Integration with Payment Gateway Requirements and Design document (draft); submit for review
296	1.3.7.2.2	1.3.7.2.2 Review ePALS Integration with Payment Gateway Requirements and Design document (draft)
297	1.3.7.2.3	1.3.7.2.3 Obtain feedback
298	1.3.7.2.4	1.3.7.2.4 Clarification meeting, if required
299	1.3.7.2.5	1.3.7.2.5 Update document; submit document (final draft) for review
300	1.3.7.2.6	1.3.7.2.6 Review document (final draft)
301	1.3.7.2.7	1.3.7.2.7 Approve document (final draft)
302	***1.3.7.3***	***1.3.7.3 Milestone 21 - Integration with Payment Gateway Consulting Complete***
303	**1.3.7.4**	**1.3.7.4 Technical Design and Documentation**
304	1.3.7.4.1	1.3.7.4.1 Review approved document (final draft) with Development Team
305	1.3.7.4.2	1.3.7.4.2 Technical design
306	1.3.7.4.3	1.3.7.4.3 Update Technical Design document to include database specifications
307	1.3.7.4.4	1.3.7.4.4 Review Technical Design document
308	1.3.7.4.5	1.3.7.4.5 Approve Technical Design document
309	***1.3.7.5***	***1.3.7.5 Milestone 22 - Integration with with Payment Gateway Technical Design Document Complete***
310	**1.3.7.6**	**1.3.7.6 Development Environment / Readiness**
311	1.3.7.6.1	1.3.7.6.1 Confirm system readiness on the Developer Servers
312	1.3.7.6.2	1.3.7.6.2 Walk through system environment
313	**1.3.7.7**	**1.3.7.7 Development and Unit Testing**
314	1.3.7.7.1	1.3.7.7.1 Development
315	1.3.7.7.2	1.3.7.7.2 Unit test
316	1.3.7.7.3	1.3.7.7.3 Modify code and retest, if required. Release code to QA.
317	**1.3.7.7.4**	**1.3.7.7.4 Quality Assurance**
318	1.3.7.7.4.1	1.3.7.7.4.1 Develop test scripts
319	1.3.7.7.4.2	1.3.7.7.4.2 Perform quality check; test code
320	1.3.7.7.4.3	1.3.7.7.4.3 Document and report anomalies / inconsistencies / status to Development, if any
321	1.3.7.7.4.4	1.3.7.7.4.4 QA approval
322	1.3.7.7.5	1.3.7.7.5 Review QA results
323	1.3.7.7.6	1.3.7.7.6 Release Integration with Payment Gateway API WAR file for alpha testing
324	1.3.7.7.7	1.3.7.7.7 Create acceptance document / certificate
325	1.3.7.7.8	1.3.7.7.8 Approve acceptance document / certificate
326	***1.3.7.8***	***1.3.7.8 Milestone 23 - Integration with Payment Gateway Complete***
327	**1.4**	**1.4 Software Installation, Integration and Configuration**
328	**1.4.1**	**1.4.1 Staging System Installation, Configuration and Testing**
329	1.4.1.1	1.4.1.1 Install and configure Test Server (O/S, SQL Server db etc.)
330	1.4.1.2	1.4.1.2 Test / walk through setup
331	1.4.1.3	1.4.1.3 Test / walk through Staging Server and databases
332	1.4.1.4	1.4.1.4 Validate data (LSO, Building Permits, Inspection and lookup data)
333	1.4.1.5	1.4.1.5 Include test database in daily backup routine
334	1.4.1.6	1.4.1.6 Confirm Staging system readiness
335	1.4.1.7	1.4.1.7 Include staging database in daily backup routine
336	1.4.1.8	1.4.1.8 Certify backup
337	***1.4.2***	***1.4.2 Milestone 24 - Staging System Installation Complete***
338	**1.4.3**	**1.4.3 Component# 1 - ePALS Integration with Cashiering and ERP Installation, Configuration and Testing**
339	1.4.3.1	1.4.3.1 Install ePALS Financial System Integration WAR file
340	1.4.3.2	1.4.3.2 Load data, if required
341	1.4.3.3	1.4.3.3 Test / walk through installation
342	1.4.3.4	1.4.3.4 Create acceptance document / certificate
343	1.4.3.5	1.4.3.5 Approve acceptance document / certificate
344	***1.4.4***	***1.4.4 Milestone 25 - Component# 1 - ePALS Integration with Cashiering and ERP Complete***
345	**1.4.5**	**1.4.5 Component# 2 - ePALS Integration with ArcGIS Installation, Configuration and Testing**
346	1.4.5.1	1.4.5.1 Install ePALS ArcGIS Integration WAR file
347	1.4.5.2	1.4.5.2 Load data, if required
348	1.4.5.3	1.4.5.3 Test / walk through installation
349	1.4.5.4	1.4.5.4 Create acceptance document / certificate
350	1.4.5.5	1.4.5.5 Approve acceptance document / certificate
351	***1.4.6***	***1.4.6 Milestone 26 - Component# 2 - ePALS Integration with ArcGIS Complete***
352	**1.4.7**	**1.4.7 Component# 3 - ePALS Integration with Laserfiche Installation, Configuration and Testing**
353	1.4.7.1	1.4.7.1 Install ePALS Laserfiche Integration WAR file
354	1.4.7.2	1.4.7.2 Load data, if required
355	1.4.7.3	1.4.7.3 Test / walk through installation
356	1.4.7.4	1.4.7.4 Create acceptance document / certificate
357	1.4.7.5	1.4.7.5 Approve acceptance document / certificate
358	***1.4.8***	***1.4.8 Milestone 27 - Component# 3 - ePALS Integration with Laserfiche Complete***
359	**1.4.9**	**1.4.9 Component# 4 - ePALS Integration with BlueBeam Installation, Configuration and Testing**
360	1.4.9.1	1.4.9.1 Install ePALS BlueBeam Integration WAR file
361	1.4.9.2	1.4.9.2 Load data, if required
362	1.4.9.3	1.4.9.3 Test / walk through installation
363	1.4.9.4	1.4.9.4 Create acceptance document / certificate
364	1.4.9.5	1.4.9.5 Approve acceptance document / certificate
365	***1.4.10***	***1.4.10 Milestone 28 - Component# 4 - ePALS Integration with BlueBeamComplete***
366	**1.4.11**	**1.4.11 Component# 5 - ePALS Integration with Symbium Installation, Configuration and Testing**
367	1.4.11.1	1.4.11.1 Install ePALS Symbium Integration WAR file
368	1.4.11.2	1.4.11.2 Load data, if required
369	1.4.11.3	1.4.11.3 Test / walk through installation
370	1.4.11.4	1.4.11.4 Create acceptance document / certificate
371	1.4.11.5	1.4.11.5 Approve acceptance document / certificate
372	***1.4.12***	***1.4.12 Milestone 29 - Component# 5 - ePALS Integration with Symbium Complete***
373	**1.4.13**	**1.4.13 Component# 6 - ePALS Integration with CSLB Installation, Configuration and Testing**
374	1.4.13.1	1.4.13.1 Install ePALS CSLB Integration WAR file
375	1.4.13.2	1.4.13.2 Load data, if required
376	1.4.13.3	1.4.13.3 Test / walk through installation
377	1.4.13.4	1.4.13.4 Create acceptance document / certificate

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ID	WBS	Task Name
378	1.4.13.5	1.4.13.5 Approve acceptance document / certificate
379	*1.4.14*	*1.4.14 Milestone 30 - Component# 6 - ePALS Integration with CSLB Complete*
380	**1.4.15**	**1.4.15 Component# 7 - ePALS Integration with Payment Gateway Installation, Configuration and Testing**
381	1.4.15.1	1.4.15.1 Install ePALS Payment Gateway Integration WAR file
382	1.4.15.2	1.4.15.2 Load data, if required
383	1.4.15.3	1.4.15.3 Test / walk through installation
384	1.4.15.4	1.4.15.4 Create acceptance document / certificate
385	1.4.15.5	1.4.15.5 Approve acceptance document / certificate
386	*1.4.16*	*1.4.16 Milestone 31 - Component# 5 - ePALS Integration with Payment Gateway Complete*
387	**1.5**	**1.5 Testing**
388	**1.5.1**	**1.5.1 Component# 1 - ePALS Integration with Cashiering and ERP Testing**
389	**1.5.1.1**	**1.5.1.1 Alpha Testing**
390	1.5.1.1.1	1.5.1.1.1 Test / review data
391	1.5.1.1.2	1.5.1.1.2 Document anomalies / inconsistencies
392	1.5.1.1.3	1.5.1.1.3 Report (submit) anomalies / inconsistencies to Edgesoft
393	**1.5.1.2**	**1.5.1.2 Beta Testing**
394	1.5.1.2.1	1.5.1.2.1 Test / review data
395	1.5.1.2.2	1.5.1.2.2 Document anomalies / inconsistencies
396	1.5.1.2.3	1.5.1.2.3 Report (submit) anomalies / inconsistencies to Edgesoft
397	*1.5.2*	*1.5.2 Milestone 32 -Component# 1 - ePALS Integration with Cashiering and ERP Testing Complete*
398	**1.5.3**	**1.5.3 Component# 2 - ePALS Integration with ArcGIS Testing**
399	**1.5.3.1**	**1.5.3.1 Alpha Testing**
400	1.5.3.1.1	1.5.3.1.1 Test / review data
401	1.5.3.1.2	1.5.3.1.2 Document anomalies / inconsistencies
402	1.5.3.1.3	1.5.3.1.3 Report (submit) anomalies / inconsistencies to Edgesoft
403	**1.5.3.2**	**1.5.3.2 Beta Testing**
404	1.5.3.2.1	1.5.3.2.1 Test / review data
405	1.5.3.2.2	1.5.3.2.2 Document anomalies / inconsistencies
406	1.5.3.2.3	1.5.3.2.3 Report (submit) anomalies / inconsistencies to Edgesoft
407	*1.5.4*	*1.5.4 Milestone 33 -Component# 2 - ePALS Integration with ArcGIS Testing Complete*
408	**1.5.5**	**1.5.5 Component# 3 - ePALS Integration with Laserfiche Testing**
409	**1.5.5.1**	**1.5.5.1 Alpha Testing**
410	1.5.5.1.1	1.5.5.1.1 Test / review data
411	1.5.5.1.2	1.5.5.1.2 Document anomalies / inconsistencies
412	1.5.5.1.3	1.5.5.1.3 Report (submit) anomalies / inconsistencies to Edgesoft
413	**1.5.5.2**	**1.5.5.2 Beta Testing**
414	1.5.5.2.1	1.5.5.2.1 Test / review data
415	1.5.5.2.2	1.5.5.2.2 Document anomalies / inconsistencies
416	1.5.5.2.3	1.5.5.2.3 Report (submit) anomalies / inconsistencies to Edgesoft
417	*1.5.6*	*1.5.6 Milestone 34 -Component# 3 - ePALS Integration with Laserfiche Testing Complete*
418	**1.5.7**	**1.5.7 Component# 4 - ePALS Integration with BlueBeam Testing**
419	**1.5.7.1**	**1.5.7.1 Alpha Testing**
420	1.5.7.1.1	1.5.7.1.1 Test / review data
421	1.5.7.1.2	1.5.7.1.2 Document anomalies / inconsistencies
422	1.5.7.1.3	1.5.7.1.3 Report (submit) anomalies / inconsistencies to Edgesoft
423	**1.5.7.2**	**1.5.7.2 Beta Testing**
424	1.5.7.2.1	1.5.7.2.1 Test / review data
425	1.5.7.2.2	1.5.7.2.2 Document anomalies / inconsistencies
426	1.5.7.2.3	1.5.7.2.3 Report (submit) anomalies / inconsistencies to Edgesoft
427	*1.5.8*	*1.5.8 Milestone 35 -Component# 4 - ePALS Integration with BlueBeam Testing Complete*
428	**1.5.9**	**1.5.9 Component# 5 - ePALS Integration with Symbium Testing**
429	**1.5.9.1**	**1.5.9.1 Alpha Testing**
430	1.5.9.1.1	1.5.9.1.1 Test / review data
431	1.5.9.1.2	1.5.9.1.2 Document anomalies / inconsistencies
432	1.5.9.1.3	1.5.9.1.3 Report (submit) anomalies / inconsistencies to Edgesoft
433	**1.5.9.2**	**1.5.9.2 Beta Testing**
434	1.5.9.2.1	1.5.9.2.1 Test / review data
435	1.5.9.2.2	1.5.9.2.2 Document anomalies / inconsistencies
436	1.5.9.2.3	1.5.9.2.3 Report (submit) anomalies / inconsistencies to Edgesoft
437	*1.5.10*	*1.5.10 Milestone 36 -Component# 5 - ePALS Integration with Symbium Testing Complete*
438	**1.5.11**	**1.5.11 Component# 6 - ePALS Integration with CSLB Testing**
439	**1.5.11.1**	**1.5.11.1 Alpha Testing**
440	1.5.11.1.1	1.5.11.1.1 Test / review data
441	1.5.11.1.2	1.5.11.1.2 Document anomalies / inconsistencies
442	1.5.11.1.3	1.5.11.1.3 Report (submit) anomalies / inconsistencies to Edgesoft
443	**1.5.11.2**	**1.5.11.2 Beta Testing**
444	1.5.11.2.1	1.5.11.2.1 Test / review data
445	1.5.11.2.2	1.5.11.2.2 Document anomalies / inconsistencies
446	1.5.11.2.3	1.5.11.2.3 Report (submit) anomalies / inconsistencies to Edgesoft
447	*1.5.12*	*1.5.12 Milestone 37 -Component# 6 - ePALS Integration with CSLB Testing Complete*
448	**1.5.13**	**1.5.13 Component# 7 - ePALS Integration with Payment Gateway Testing**
449	**1.5.13.1**	**1.5.13.1 Alpha Testing**
450	1.5.13.1.1	1.5.13.1.1 Test / review data
451	1.5.13.1.2	1.5.13.1.2 Document anomalies / inconsistencies
452	1.5.13.1.3	1.5.13.1.3 Report (submit) anomalies / inconsistencies to Edgesoft
453	**1.5.13.2**	**1.5.13.2 Beta Testing**
454	1.5.13.2.1	1.5.13.2.1 Test / review data
455	1.5.13.2.2	1.5.13.2.2 Document anomalies / inconsistencies
456	1.5.13.2.3	1.5.13.2.3 Report (submit) anomalies / inconsistencies to Edgesoft
457	*1.5.14*	*1.5.14 Milestone 38 -Component# 7 - ePALS Integration with Payment Gateway Testing Complete*
458	**1.6**	**1.6 Training**
459	**1.6.1**	**1.6.1 Training Preparation**
460	1.6.1.1	1.6.1.1 Prepare training guide
461	1.6.1.2	1.6.1.2 Review training guide
462	1.6.1.3	1.6.1.3 Enhance training guide
463	1.6.1.4	1.6.1.4 Identify trainees
464	1.6.1.5	1.6.1.5 Schedule training location, date(s) and time(s)
465	1.6.1.6	1.6.1.6 Confirm trainees, training location, date(s) and time(s)
466	1.6.1.7	1.6.1.7 Setup training environment; secure training equipment and workstation(s)
467	1.6.1.8	1.6.1.8 Prepare training data
468	1.6.1.9	1.6.1.9 Review / walk through training environment
469	*1.6.2*	*1.6.2 Milestone 39 - Training Preparation Complete*
470	**1.6.3**	**1.6.3 Training**
471	**1.6.3.1**	**1.6.3.1 ePALS Integration with Cashiering and ERP**

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ID	WBS	Task Name
472	1.6.3.1.1	1.6.3.1.1 Perform ePALS Integration with Cashiering and ERP Admin training
473	1.6.3.1.2	1.6.3.1.2 Perform ePALS Integration with Cashiering and ERP User Admin training
474	1.6.3.1.3	1.6.3.1.3 Perform ePALS Integration with Cashiering and ERP User training
475	1.6.3.1.4	1.6.3.1.4 Create acceptance document / certificate
476	1.6.3.1.5	1.6.3.1.5 Approve acceptance document / certificate
477	**1.6.3.2**	**1.6.3.2 ePALS Integration with ArcGIS**
478	1.6.3.2.1	1.6.3.2.1 Perform ePALS Integration with ArcGIS Admin training
479	1.6.3.2.2	1.6.3.2.2 Perform ePALS Integration withArcGIS User Admin training
480	1.6.3.2.3	1.6.3.2.3 Perform ePALS Integration with ArcGIS User training
481	1.6.3.2.4	1.6.3.2.4 Create acceptance document / certificate
482	1.6.3.2.5	1.6.3.2.5 Approve acceptance document / certificate
483	**1.6.3.3**	**1.6.3.3 ePALS Integration with Laserfiche**
484	1.6.3.3.1	1.6.3.3.1 Perform ePALS Integration with Laserfiche Admin training
485	1.6.3.3.2	1.6.3.3.2 Perform ePALS Integration with Laserfiche User Admin training
486	1.6.3.3.3	1.6.3.3.3 Perform ePALS Integration with Laserfiche User training
487	1.6.3.3.4	1.6.3.3.4 Create acceptance document / certificate
488	1.6.3.3.5	1.6.3.3.5 Approve acceptance document / certificate
489	**1.6.3.4**	**1.6.3.4 ePALS Integration with BlueBeam**
490	1.6.3.4.1	1.6.3.4.1 Perform ePALS Integration with BlueBeam Admin training
491	1.6.3.4.2	1.6.3.4.2 Perform ePALS Integration with BlueBeam User Admin training
492	1.6.3.4.3	1.6.3.4.3 Perform ePALS Integration with BlueBeam User training
493	1.6.3.4.4	1.6.3.4.4 Create acceptance document / certificate
494	1.6.3.4.5	1.6.3.4.5 Approve acceptance document / certificate
495	**1.6.3.5**	**1.6.3.5 ePALS Integration with Symbium**
496	1.6.3.5.1	1.6.3.5.1 Perform ePALS Integration with Symbium Admin training
497	1.6.3.5.2	1.6.3.5.2 Perform ePALS Integration with Symbium User Admin training
498	1.6.3.5.3	1.6.3.5.3 Perform ePALS Integration with Symbium User training
499	1.6.3.5.4	1.6.3.5.4 Create acceptance document / certificate
500	1.6.3.5.5	1.6.3.5.5 Approve acceptance document / certificate
501	**1.6.3.6**	**1.6.3.6 ePALS Integration with CSLB**
502	1.6.3.6.1	1.6.3.6.1 Perform ePALS Integration with CSLB Admin training
503	1.6.3.6.2	1.6.3.6.2 Perform ePALS Integration with CSLB User Admin training
504	1.6.3.6.3	1.6.3.6.3 Perform ePALS Integration with CSLB User training
505	1.6.3.6.4	1.6.3.6.4 Create acceptance document / certificate
506	1.6.3.6.5	1.6.3.6.5 Approve acceptance document / certificate
507	**1.6.3.7**	**1.6.3.7 ePALS Integration with Payment Gateway**
508	1.6.3.7.1	1.6.3.7.1 Perform ePALS Integration withPayment Gateway Admin training
509	1.6.3.7.2	1.6.3.7.2 Perform ePALS Integration with Payment Gateway User Admin training
510	1.6.3.7.3	1.6.3.7.3 Perform ePALS Integration with Payment Gateway User training
511	1.6.3.7.4	1.6.3.7.4 Create acceptance document / certificate
512	1.6.3.7.5	1.6.3.7.5 Approve acceptance document / certificate
513	***1.6.4***	***1.6.4 Milestone 40 - Training Complete***
514	**1.7**	**1.7 Pre-Production User Acceptance Testing**
515	**1.7.1**	**1.7.1 Test Plan**
516	1.7.1.1	1.7.1.1 Create Test Plan (draft 1)
517	1.7.1.2	1.7.1.2 Release Test Plan (draft 1)
518	1.7.1.3	1.7.1.3 Review Test Plan (draft 1)
519	1.7.1.4	1.7.1.4 Obtain comments / feedback
520	1.7.1.5	1.7.1.5 Update Test Plan
521	1.7.1.6	1.7.1.6 Release Test Plan (final)
522	1.7.1.7	1.7.1.7 Review Test Plan (final)
523	**1.7.2**	**1.7.2 Testing Preparation**
524	1.7.2.1	1.7.2.1 Identify testers
525	1.7.2.2	1.7.2.2 Schedule testing - identify location(s), date(s) and time(s)
526	1.7.2.3	1.7.2.3 Confirm testing schedule
527	1.7.2.4	1.7.2.4 Setup test environment; secure test workstation(s), create testers' system access
528	1.7.2.5	1.7.2.5 Prepare test data
529	1.7.2.6	1.7.2.6 Distribute Test Plan
530	1.7.2.7	1.7.2.7 Review / walk through test environment and testers' access
531	**1.7.3**	**1.7.3 Testing Communication and Support Plan**
532	1.7.3.1	1.7.3.1 Create testing support plan
533	1.7.3.2	1.7.3.2 Review plan with testers
534	1.7.3.3	1.7.3.3 Turnover Test Environment to testers (Users)
535	***1.7.4***	***1.7.4 Milestone 41 - Test Preparation Complete***
536	**1.7.5**	**1.7.5 User Acceptance Testing**
537	1.7.5.1	1.7.5.1 Perform integrated testing
538	1.7.5.2	1.7.5.2 Document anomalies / inconsistencies, if any
539	1.7.5.3	1.7.5.3 Report anomalies / inconsistencies, if any
540	1.7.5.4	1.7.5.4 Schedule debriefing
541	1.7.5.5	1.7.5.5 Debriefing; review test results
542	1.7.5.6	1.7.5.6 Create acceptance document / certificate
543	1.7.5.7	1.7.5.7 Approve acceptance document / certificate
544	***1.7.6***	***1.7.6 Milestone 42 - Pre-Production User Acceptance Test Complete***
545	**1.8**	**1.8 Bug Fixing**
546	**1.8.1**	**1.8.1 System Environment / Readiness**
547	1.8.1.1	1.8.1.1 Confirm system readiness on the Developer Servers
548	1.8.1.2	1.8.1.2 Walk through system environment
549	**1.8.2**	**1.8.2 Alpha Code Review, Fix and Test**
550	1.8.2.1	1.8.2.1 Review reported anomalies
551	1.8.2.2	1.8.2.2 Fix reported anomalies
552	1.8.2.3	1.8.2.3 Unit test and release code to QA
553	**1.8.2.4**	**1.8.2.4 Quality Assurance**
554	1.8.2.4.1	1.8.2.4.1 Perform quality check; test code
555	1.8.2.4.2	1.8.2.4.2 Document and report anomalies / inconsistencies / status to Development, if any
556	1.8.2.4.3	1.8.2.4.3 QA approval
557	**1.8.2.5**	**1.8.2.5 Code Review and Release**
558	1.8.2.5.1	1.8.2.5.1 Review QA results
559	1.8.2.5.2	1.8.2.5.2 Update release notes
560	1.8.2.5.3	1.8.2.5.3 Build EAR files, etc.
561	1.8.2.5.4	1.8.2.5.4 Release code for beta testing
562	***1.8.3***	***1.8.3 Milestone 43 - System Integration Bug Fixing Complete***
563	**1.8.4**	**1.8.4 Beta Code Review, Fix and Test**
564	1.8.4.1	1.8.4.1 Review reported anomalies
565	1.8.4.2	1.8.4.2 Enhance code

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566	1.8.4.3	1.8.4.3 Unit test and release code to QA
567	**1.8.4.4**	**1.8.4.4 Quality Assurance**
568	1.8.4.4.1	1.8.4.4.1 Perform quality check; test code
569	1.8.4.4.2	1.8.4.4.2 Document and report anomalies / inconsistencies / status to Development, if any
570	1.8.4.4.3	1.8.4.4.3 QA approval
571	**1.8.4.5**	**1.8.4.5 Code Review and Release**
572	1.8.4.5.1	1.8.4.5.1 Review QA results
573	1.8.4.5.2	1.8.4.5.2 Update release notes
574	1.8.4.5.3	1.8.4.5.3 Build EAR files, etc.
575	1.8.4.5.4	1.8.4.5.4 Release code for pre-production acceptance testing
576	***1.8.5***	***1.8.5 Milestone 44 - System Integration Code Complete***
577	**1.8.6**	**1.8.6 Production Code Release**
578	1.8.6.1	1.8.6.1 Update / finalize release notes
579	1.8.6.2	1.8.6.2 Build EAR file (production version)
580	1.8.6.3	1.8.6.3 Release production code
581	***1.8.7***	***1.8.7 Milestone 45 - Production Code Complete***
582	**1.9**	**1.9 Production**
583	**1.9.1**	**1.9.1 Go Live Plan**
584	1.9.1.1	1.9.1.1 Create go live and support plan
585	1.9.1.2	1.9.1.2 Release plan for Project Team to review
586	1.9.1.3	1.9.1.3 Review plan
587	**1.9.2**	**1.9.2 Production System Merge / Installation, Configuration**
588	1.9.2.1	1.9.2.1 Backup Production database
589	1.9.2.2	1.9.2.2 Certify backup
590	1.9.2.3	1.9.2.3 Confirm ePALS Test (future Production) system readiness
591	1.9.2.4	1.9.2.4 Create 2nd merged environment - merge Production and Staging database
592	1.9.2.5	1.9.2.5 Assist with 2nd merged
593	1.9.2.6	1.9.2.6 Install WAR file
594	1.9.2.7	1.9.2.7 Test installation; validate 2nd merged environment
595	1.9.2.8	1.9.2.8 Assist with walk through
596	1.9.2.9	1.9.2.9 Backup merged database
597	1.9.2.10	1.9.2.10 Certify backup
598	1.9.2.11	1.9.2.11 Turnover 2nd merged environment for User Testing
599	**1.9.3**	**1.9.3 Pre Go-Live User Testing**
600	1.9.3.1	1.9.3.1 Validate data (LSO, etc. lookup data)
601	1.9.3.2	1.9.3.2 Confirm ePALS system readiness
602	1.9.3.3	1.9.3.3 Create acceptance document / certificate
603	1.9.3.4	1.9.3.4 Approve acceptance document / certificate
604	***1.9.4***	***1.9.4 Milestone 46 - Production Environment Complete***
605	**1.9.5**	**1.9.5 Go Live Preparation**
606	1.9.5.1	1.9.5.1 Review and confirm Production system readiness
607	1.9.5.2	1.9.5.2 Review go live and support plan with User Group again
608	**1.9.6**	**1.9.6 Go Live**
609	1.9.6.1	1.9.6.1 Go live
610	1.9.6.2	1.9.6.2 Monitor production
611	***1.9.7***	***1.9.7 Milestone 47 - Project Go Live***
612	**1.10**	**1.10 Project Close**
613	**1.10.1**	**1.10.1 Project Debriefing**
614	1.10.1.1	1.10.1.1 Schedule project debriefing
615	1.10.1.2	1.10.1.2 Create Project Close agenda for Planning Department
616	1.10.1.3	1.10.1.3 Project debriefing
617	**1.10.2**	**1.10.2 Project Acceptance**
618	1.10.2.1	1.10.2.1 Create Project Acceptance document
619	1.10.2.2	1.10.2.2 Submit Project Acceptance document
620	1.10.2.3	1.10.2.3 Review Project Acceptance document
621	1.10.2.4	1.10.2.4 Project sign-off; approve Project Acceptance document
622	***1.10.2.5***	***1.10.2.5 Final Milestone - System Integration Complete***

City of Buena Park - Reports

ID	WBS	Task Name	Duration
1	**1**	**1 City of Buena Park- Project Plan for Reports**	**176.5 days**
2	**1.1**	**1.1 Project Planning**	**12.75 days**
3	**1.1.1**	**1.1.1 Project Initiation**	**2 days**
4	1.1.1.1	1.1.1.1 Review signed Contract	1 day
5	1.1.1.2	1.1.1.2 Review Project Implementation Plan, per contract	1 day
6	**1.1.2**	**1.1.2 Project Planning**	**1.5 days**
7	1.1.2.1	1.1.2.1 Preliminary planning; establish contact with City of Buena Park ePALS Project Manager and User Group	0.5 days
8	1.1.2.2	1.1.2.2 Review project scope, implementation timeline, project team's work time, etc. with core Project Team Members	0.5 days
9	1.1.2.3	1.1.2.3 Establish Project Status Meeting and frequency	0.25 days
10	1.1.2.4	1.1.2.4 Schedule Project Kick-Off Meeting	0.25 days
11	**1.1.3**	**1.1.3 Finalize Project Plan**	**9.25 days**
12	1.1.3.1	1.1.3.1 Update Project Implementation Plan, if required	4 days
13	1.1.3.2	1.1.3.2 Review Project Implementation Plan (final copy)	4 days
14	1.1.3.3	1.1.3.3 Approve Project Implementation Plan (final copy)	0.25 days
15	***1.1.4***	***1.1.4 Milestone 1 - Project Initiation and Planning Complete***	***0 days***
16	**1.2**	**1.2 Project Management**	**176.5 days**
17	**1.2.1**	**1.2.1 Project Launch**	**2 days**
18	1.2.1.1	1.2.1.1 Schedule Project Kick-Off meeting	1 day
19	1.2.1.2	1.2.1.2 Create and finalize Project Kick-Off Meeting Agenda	0.5 days
20	1.2.1.3	1.2.1.3 Attend Project Kick-Off Meeting	0.5 days
21	**1.2.2**	**1.2.2 Project Materials**	**5 days**
22	1.2.2.1	1.2.2.1 Identify additional hardware and third party software	1 day
23	1.2.2.2	1.2.2.2 Cloud Environement setup	2 days
24	1.2.2.3	1.2.2.3 Cloud server configuration / Software installation	1 day
25	1.2.2.4	1.2.2.4 Performing testing	1 day
26	***1.2.3***	***1.2.3 Milestone 2 - Project Launch and Logistics Complete***	***0 days***
27	**1.2.4**	**1.2.4 Project Management and Monitoring**	**170.5 days**
28	1.2.4.1	1.2.4.1 Project Management and Monitoring 1	0.5 days
29	1.2.4.2	1.2.4.2 Project Management and Monitoring 2	0.5 days
30	1.2.4.3	1.2.4.3 Project Management and Monitoring 3	0.5 days
31	1.2.4.4	1.2.4.4 Project Management and Monitoring 4	0.5 days
32	1.2.4.5	1.2.4.5 Project Management and Monitoring 5	0.5 days
33	1.2.4.6	1.2.4.6 Project Management and Monitoring 6	0.5 days
34	1.2.4.7	1.2.4.7 Project Management and Monitoring 7	0.5 days
35	1.2.4.8	1.2.4.8 Project Management and Monitoring 8	0.5 days
36	1.2.4.9	1.2.4.9 Project Management and Monitoring 9	0.5 days
37	1.2.4.10	1.2.4.10 Project Management and Monitoring 10	0.5 days
38	1.2.4.11	1.2.4.11 Project Management and Monitoring 11	0.5 days
39	1.2.4.12	1.2.4.12 Project Management and Monitoring 12	0.5 days
40	1.2.4.13	1.2.4.13 Project Management and Monitoring 13	0.5 days
41	1.2.4.14	1.2.4.14 Project Management and Monitoring 14	0.5 days
42	1.2.4.15	1.2.4.15 Project Management and Monitoring 15	0.5 days
43	1.2.4.16	1.2.4.16 Project Management and Monitoring 16	0.5 days
44	1.2.4.17	1.2.4.17 Project Management and Monitoring 17	0.5 days
45	1.2.4.18	1.2.4.18 Project Management and Monitoring 18	0.5 days
46	**1.2.5**	**1.2.5 Project Status Meeting**	**175.5 days**
47	1.2.5.1	1.2.5.1 Project Status Meeting 1	0.5 days
48	1.2.5.2	1.2.5.2 Project Status Meeting 2	0.5 days
49	1.2.5.3	1.2.5.3 Project Status Meeting 3	0.5 days
50	1.2.5.4	1.2.5.4 Project Status Meeting 4	0.5 days
51	1.2.5.5	1.2.5.5 Project Status Meeting 5	0.5 days
52	1.2.5.6	1.2.5.6 Project Status Meeting 6	0.5 days
53	1.2.5.7	1.2.5.7 Project Status Meeting 7	0.5 days
54	1.2.5.8	1.2.5.8 Project Status Meeting 8	0.5 days
55	1.2.5.9	1.2.5.9 Project Status Meeting 9	0.5 days
56	1.2.5.10	1.2.5.10 Project Status Meeting 10	0.5 days
57	1.2.5.11	1.2.5.11 Project Status Meeting 11	0.5 days
58	1.2.5.12	1.2.5.12 Project Status Meeting 12	0.5 days
59	1.2.5.13	1.2.5.13 Project Status Meeting 13	0.5 days
60	1.2.5.14	1.2.5.14 Project Status Meeting 14	0.5 days
61	1.2.5.15	1.2.5.15 Project Status Meeting 15	0.5 days
62	1.2.5.16	1.2.5.16 Project Status Meeting 16	0.5 days
63	1.2.5.17	1.2.5.17 Project Status Meeting 17	0.5 days
64	1.2.5.18	1.2.5.18 Project Status Meeting 18	0.5 days
65	1.2.5.19	1.2.5.19 Project Status Meeting 19	0.5 days
66	1.2.5.20	1.2.5.20 Project Status Meeting 20	0.5 days
67	1.2.5.21	1.2.5.21 Project Status Meeting 21	0.5 days
68	1.2.5.22	1.2.5.22 Project Status Meeting 22	0.5 days
69	1.2.5.23	1.2.5.23 Project Status Meeting 23	0.5 days
70	1.2.5.24	1.2.5.24 Project Status Meeting 24	0.5 days
71	1.2.5.25	1.2.5.25 Project Status Meeting 25	0.5 days
72	1.2.5.26	1.2.5.26 Project Status Meeting 26	0.5 days
73	1.2.5.27	1.2.5.27 Project Status Meeting 27	0.5 days
74	1.2.5.28	1.2.5.28 Project Status Meeting 28	0.5 days
75	1.2.5.29	1.2.5.29 Project Status Meeting 29	0.5 days
76	1.2.5.30	1.2.5.30 Project Status Meeting 30	0.5 days
77	1.2.5.31	1.2.5.31 Project Status Meeting 31	0.5 days
78	1.2.5.32	1.2.5.32 Project Status Meeting 32	0.5 days
79	1.2.5.33	1.2.5.33 Project Status Meeting 33	0.5 days
80	1.2.5.34	1.2.5.34 Project Status Meeting 34	0.5 days
81	1.2.5.35	1.2.5.35 Project Status Meeting 35	0.5 days
82	1.2.5.36	1.2.5.36 Project Status Meeting 36	0.5 days
83	**1.2.6**	**1.2.6 Project Progress Update**	**162 days**
84	1.2.6.1	1.2.6.1 Project Progress Update 1	2 days
85	1.2.6.2	1.2.6.2 Project Progress Update 2	2 days
86	1.2.6.3	1.2.6.3 Project Progress Update 3	2 days
87	1.2.6.4	1.2.6.4 Project Progress Update 4	2 days
88	1.2.6.5	1.2.6.5 Project Progress Update 5	2 days
89	1.2.6.6	1.2.6.6 Project Progress Update 6	2 days
90	1.2.6.7	1.2.6.7 Project Progress Update 7	2 days
91	1.2.6.8	1.2.6.8 Project Progress Update 8	2 days
92	1.2.6.9	1.2.6.9 Project Progress Update 9	2 days
93	**1.3**	**1.3 Software Installation and Configuration**	**4 days**
94	**1.3.1**	**1.3.1 Staging System Installation, Configuration and Testing**	**4 days**

City of Buena Park - Reports

ID	WBS	Task Name	Duration
95	1.3.1.1	1.3.1.1 Install and configure Test Server (O/S, SQL Server db etc.)	1 day
96	1.3.1.2	1.3.1.2 Test / walk through setup	0.5 days
97	1.3.1.3	1.3.1.3 Test / walk through Staging Server and databases	0.5 days
98	1.3.1.4	1.3.1.4 Validate data (LSO, Building Permits, Inspection and lookup data)	0.5 days
99	1.3.1.5	1.3.1.5 Include test database in daily backup routine	0.5 days
100	1.3.1.6	1.3.1.6 Confirm Staging system readiness	0.5 days
101	1.3.1.7	1.3.1.7 Include staging database in daily backup routine	0.5 days
102	1.3.1.8	1.3.1.8 Certify backup	0.5 days
103	*1.3.2*	*1.3.2 Milestone 3 - Staging System Installation Complete*	*0 days*
104	**1.4**	**1.4 Building Department Reports**	**71.5 days**
105	**1.4.1**	**1.4.1 Reports Consulting**	**30.5 days**
106	**1.4.1.1**	**1.4.1.1 Reports Requirements**	**16 days**
107	1.4.1.1.1	1.4.1.1.1 Technical overview	2 days
108	1.4.1.1.2	1.4.1.1.2 Meet end users and identify all the reports required	5 days
109	1.4.1.1.3	1.4.1.1.3 Meet end users and finalize the report format and filters for reports.	5 days
110	1.4.1.1.4	1.4.1.1.4 Identify reports to be configured in system	2 days
111	1.4.1.1.5	1.4.1.1.5 Identify reports missing in system	2 days
112	**1.4.1.2**	**1.4.1.2 Documentation**	**16.5 days**
113	1.4.1.2.1	1.4.1.2.1 Create Reports Mapping Document (draft 1)	1 day
114	1.4.1.2.2	1.4.1.2.2 Assist with document creation	5 days
115	1.4.1.2.3	1.4.1.2.3 Release Reports Mapping Document (draft 1) for review	1 day
116	1.4.1.2.4	1.4.1.2.4 Review Reports Mapping Document (draft 1)	0.5 days
117	1.4.1.2.5	1.4.1.2.5 Obtain feedback	2 days
118	1.4.1.2.6	1.4.1.2.6 Update Reports Mapping Document	2 days
119	1.4.1.2.7	1.4.1.2.7 Release Reports Mapping Document (final) for review	2 days
120	1.4.1.2.8	1.4.1.2.8 Review Reports Mapping Document (final)	2 days
121	1.4.1.2.9	1.4.1.2.9 Approve document	1 day
122	*1.4.2*	*1.4.2 Milestone 4 - Building Department Reports Consulting Complete*	*0 days*
123	**1.4.3**	**1.4.3 Reports Configuration and Development**	**41 days**
124	**1.4.3.1**	**1.4.3.1 Development and Unit Testing**	**41 days**
125	1.4.3.1.1	1.4.3.1.1 Configure the available reports in system	5 days
126	1.4.3.1.2	1.4.3.1.2 Review Configured reports	5 days
127	1.4.3.1.3	1.4.3.1.3 Develop the custom reports	15 days
128	1.4.3.1.4	1.4.3.1.4 Review Custom report and format	5 days
129	1.4.3.1.5	1.4.3.1.5 Test Reports	3 days
130	1.4.3.1.6	1.4.3.1.6 Modify and update reports, if required	3 days
131	1.4.3.1.7	1.4.3.1.7 Modify and rerun scripts, if required	5 days
132	*1.4.4*	*1.4.4 Milestone 5 - Building Department Reports Development Complete*	*0 days*
133	**1.4.5**	**1.4.5 Testing**	**5 days**
134	**1.4.5.1**	**1.4.5.1 Alpha Testing**	**5 days**
135	1.4.5.1.1	1.4.5.1.1 Install WAR file	1 day
136	1.4.5.1.2	1.4.5.1.2 Test / validate all reports	5 days
137	1.4.5.1.3	1.4.5.1.3 Document anomalies / inconsistencies	3 days
138	1.4.5.1.4	1.4.5.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
139	**1.4.5.2**	**1.4.5.2 Beta Testing**	**5 days**
140	1.4.5.2.1	1.4.5.2.1 Install WAR file	1 day
141	1.4.5.2.2	1.4.5.2.2 Test / validate all reports	5 days
142	1.4.5.2.3	1.4.5.2.3 Document anomalies / inconsistencies	1 day
143	1.4.5.2.4	1.4.5.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
144	*1.4.6*	*1.4.6 Milestone 6 - Building Department Reports Testing Complete*	*0 days*
145	**1.4.7**	**1.4.7 Pre-Production User Acceptance Testing**	**14.5 days**
146	**1.4.7.1**	**1.4.7.1 Test Plan**	**8 days**
147	1.4.7.1.1	1.4.7.1.1 Create Test Plan (draft 1)	2 days
148	1.4.7.1.2	1.4.7.1.2 Release Test Plan (draft 1)	1 day
149	1.4.7.1.3	1.4.7.1.3 Review Test Plan (draft 1)	1 day
150	1.4.7.1.4	1.4.7.1.4 Obtain comments / feedback	1 day
151	1.4.7.1.5	1.4.7.1.5 Update Test Plan	1 day
152	1.4.7.1.6	1.4.7.1.6 Release Test Plan (final)	1 day
153	1.4.7.1.7	1.4.7.1.7 Review Test Plan (final)	1 day
154	**1.4.7.2**	**1.4.7.2 Testing Preparation**	**12 days**
155	1.4.7.2.1	1.4.7.2.1 Identify testers	1 day
156	1.4.7.2.2	1.4.7.2.2 Schedule testing - identify location(s), date(s) and time(s)	1 day
157	1.4.7.2.3	1.4.7.2.3 Confirm testing schedule	1 day
158	1.4.7.2.4	1.4.7.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day
159	1.4.7.2.5	1.4.7.2.5 Prepare test data	2 days
160	1.4.7.2.6	1.4.7.2.6 Distribute Test Plan	1 day
161	1.4.7.2.7	1.4.7.2.7 Review / walk through test environment and testers' access	5 days
162	**1.4.7.3**	**1.4.7.3 Testing Communication and Support Plan**	**2.5 days**
163	1.4.7.3.1	1.4.7.3.1 Create testing support plan	1 day
164	1.4.7.3.2	1.4.7.3.2 Review plan with testers	0.5 days
165	1.4.7.3.3	1.4.7.3.3 Turnover Test Environment to testers (Users)	1 day
166	*1.4.8*	*1.4.8 Milestone 7 - Building Department Reports Test Preparation Complete*	*0 days*
167	**1.4.9**	**1.4.9 User Acceptance Testing**	**11 days**
168	1.4.9.1	1.4.9.1 Perform integrated testing	5 days
169	1.4.9.2	1.4.9.2 Document anomalies / inconsistencies, if any	1 day
170	1.4.9.3	1.4.9.3 Report anomalies / inconsistencies, if any	1 day
171	1.4.9.4	1.4.9.4 Schedule debriefing	1 day
172	1.4.9.5	1.4.9.5 Debriefing; review test results	1 day
173	1.4.9.6	1.4.9.6 Create acceptance document / certificate	1 day
174	1.4.9.7	1.4.9.7 Approve acceptance document / certificate	1 day
175	*1.4.10*	*1.4.10 Milestone 8 - Pre-Production User Acceptance Test Complete*	*0 days*
176	**1.4.11**	**1.4.11 Production**	**17.5 days**
177	**1.4.11.1**	**1.4.11.1 Go Live Plan**	**2 days**
178	1.4.11.1.1	1.4.11.1.1 Create go live and support plan	1 day
179	1.4.11.1.2	1.4.11.1.2 Release plan for Project Team to review	0.5 days
180	1.4.11.1.3	1.4.11.1.3 Review plan	0.5 days
181	**1.4.11.2**	**1.4.11.2 Production System Merge / Installation, Configuration**	**10.5 days**
182	1.4.11.2.1	1.4.11.2.1 Backup Production database	0.5 days
183	1.4.11.2.2	1.4.11.2.2 Certify backup	0.5 days
184	1.4.11.2.3	1.4.11.2.3 Confirm ePALS Test (future Production) system readiness	1 day
185	1.4.11.2.4	1.4.11.2.4 Create 2nd merged environment - merge Production and Staging database	1 day
186	1.4.11.2.5	1.4.11.2.5 Assist with 2nd merged	2 days
187	1.4.11.2.6	1.4.11.2.6 Install WAR file	0.5 days
188	1.4.11.2.7	1.4.11.2.7 Test installation; validate 2nd merged environment	2 days

City of Buena Park - Reports

ID	WBS	Task Name	Duration
189	1.4.11.2.8	1.4.11.2.8 Assist with walk through	1 day
190	1.4.11.2.9	1.4.11.2.9 Backup merged database	0.5 days
191	1.4.11.2.10	1.4.11.2.10 Certify backup	0.5 days
192	1.4.11.2.11	1.4.11.2.11 Turnover 2nd merged environment for User Testing	1 day
193	**1.4.11.3**	**1.4.11.3 Go Live Preparation**	**2 days**
194	1.4.11.3.1	1.4.11.3.1 Review and confirm Production system readiness	1 day
195	1.4.11.3.2	1.4.11.3.2 Review go live and support plan with User Group again	1 day
196	**1.4.11.4**	**1.4.11.4 Go Live**	**15.5 days**
197	1.4.11.4.1	1.4.11.4.1 Go live	0.5 days
198	1.4.11.4.2	1.4.11.4.2 Monitor production	15 days
199	***1.4.12***	***1.4.12 Milestone 9 - Building Department Reports Go Live***	***0 days***
200	**1.5**	**1.5 Code Enforcement Department Reports**	**56 days**
201	**1.5.1**	**1.5.1 Reports Consulting**	**42 days**
202	**1.5.1.1**	**1.5.1.1 Reports Requirements**	**20 days**
203	1.5.1.1.1	1.5.1.1.1 Technical overview	2 days
204	1.5.1.1.2	1.5.1.1.2 Meet end users and identify all the reports required	5 days
205	1.5.1.1.3	1.5.1.1.3 Meet end users and finalize the report format and filters for reports.	5 days
206	1.5.1.1.4	1.5.1.1.4 Identify reports to be configured in system	3 days
207	1.5.1.1.5	1.5.1.1.5 Identify reports missing in system	5 days
208	**1.5.1.2**	**1.5.1.2 Documentation**	**27 days**
209	1.5.1.2.1	1.5.1.2.1 Create Reports Mapping Document (draft 1)	3 days
210	1.5.1.2.2	1.5.1.2.2 Assist with document creation	3 days
211	1.5.1.2.3	1.5.1.2.3 Release Reports Mapping Document (draft 1) for review	2 days
212	1.5.1.2.4	1.5.1.2.4 Review Reports Mapping Document (draft 1)	1 day
213	1.5.1.2.5	1.5.1.2.5 Obtain feedback	5 days
214	1.5.1.2.6	1.5.1.2.6 Update Reports Mapping Document	5 days
215	1.5.1.2.7	1.5.1.2.7 Release Reports Mapping Document (final) for review	3 days
216	1.5.1.2.8	1.5.1.2.8 Review Reports Mapping Document (final)	3 days
217	1.5.1.2.9	1.5.1.2.9 Approve document	2 days
218	***1.5.2***	***1.5.2 Milestone 10 - Code Enforcement Department Reports Consulting Complete***	***0 days***
219	**1.5.3**	**1.5.3 Reports Configuration and Development**	**14 days**
220	**1.5.3.1**	**1.5.3.1 Development and Unit Testing**	**14 days**
221	1.5.3.1.1	1.5.3.1.1 Configure the available reports in system	2 days
222	1.5.3.1.2	1.5.3.1.2 Review Configured reports	1 day
223	1.5.3.1.3	1.5.3.1.3 Develop the custom reports	5 days
224	1.5.3.1.4	1.5.3.1.4 Review Custom report and format	2 days
225	1.5.3.1.5	1.5.3.1.5 Test Reports	1 day
226	1.5.3.1.6	1.5.3.1.6 Modify and update reports, if required	2 days
227	1.5.3.1.7	1.5.3.1.7 Modify and rerun scripts, if required	1 day
228	***1.5.4***	***1.5.4 Milestone 11 - Code Enforcement Department Reports Development Complete***	***0 days***
229	**1.5.5**	**1.5.5 Testing**	**5 days**
230	**1.5.5.1**	**1.5.5.1 Alpha Testing**	**5 days**
231	1.5.5.1.1	1.5.5.1.1 Install WAR file	1 day
232	1.5.5.1.2	1.5.5.1.2 Test / validate all reports	5 days
233	1.5.5.1.3	1.5.5.1.3 Document anomalies / inconsistencies	3 days
234	1.5.5.1.4	1.5.5.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	2 days
235	**1.5.5.2**	**1.5.5.2 Beta Testing**	**1 day**
236	1.5.5.2.1	1.5.5.2.1 Install WAR file	1 day
237	1.5.5.2.2	1.5.5.2.2 Test / validate all reports	1 day
238	1.5.5.2.3	1.5.5.2.3 Document anomalies / inconsistencies	1 day
239	1.5.5.2.4	1.5.5.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
240	***1.5.6***	***1.5.6 Milestone 12 - Code Enforcement Department Reports Testing Complete***	***0 days***
241	**1.5.7**	**1.5.7 Pre-Production User Acceptance Testing**	**11 days**
242	**1.5.7.1**	**1.5.7.1 Test Plan**	**11 days**
243	1.5.7.1.1	1.5.7.1.1 Create Test Plan (draft 1)	2 days
244	1.5.7.1.2	1.5.7.1.2 Release Test Plan (draft 1)	1 day
245	1.5.7.1.3	1.5.7.1.3 Review Test Plan (draft 1)	1 day
246	1.5.7.1.4	1.5.7.1.4 Obtain comments / feedback	5 days
247	1.5.7.1.5	1.5.7.1.5 Update Test Plan	1 day
248	1.5.7.1.6	1.5.7.1.6 Release Test Plan (final)	0.5 days
249	1.5.7.1.7	1.5.7.1.7 Review Test Plan (final)	0.5 days
250	**1.5.7.2**	**1.5.7.2 Testing Preparation**	**6 days**
251	1.5.7.2.1	1.5.7.2.1 Identify testers	1 day
252	1.5.7.2.2	1.5.7.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days
253	1.5.7.2.3	1.5.7.2.3 Confirm testing schedule	0.5 days
254	1.5.7.2.4	1.5.7.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day
255	1.5.7.2.5	1.5.7.2.5 Prepare test data	2 days
256	1.5.7.2.6	1.5.7.2.6 Distribute Test Plan	0.5 days
257	1.5.7.2.7	1.5.7.2.7 Review / walk through test environment and testers' access	0.5 days
258	**1.5.7.3**	**1.5.7.3 Testing Communication and Support Plan**	**2.5 days**
259	1.5.7.3.1	1.5.7.3.1 Create testing support plan	1 day
260	1.5.7.3.2	1.5.7.3.2 Review plan with testers	0.5 days
261	1.5.7.3.3	1.5.7.3.3 Turnover Test Environment to testers (Users)	1 day
262	***1.5.8***	***1.5.8 Milestone 13 - Code Enforcement Department Reports Test Preparation Complete***	***0 days***
263	**1.5.9**	**1.5.9 User Acceptance Testing**	**7.75 days**
264	1.5.9.1	1.5.9.1 Perform integrated testing	5 days
265	1.5.9.2	1.5.9.2 Document anomalies / inconsistencies, if any	1 day
266	1.5.9.3	1.5.9.3 Report anomalies / inconsistencies, if any	0.5 days
267	1.5.9.4	1.5.9.4 Schedule debriefing	0.25 days
268	1.5.9.5	1.5.9.5 Debriefing; review test results	0.5 days
269	1.5.9.6	1.5.9.6 Create acceptance document / certificate	0.25 days
270	1.5.9.7	1.5.9.7 Approve acceptance document / certificate	0.25 days
271	***1.5.10***	***1.5.10 Milestone 14 - Pre-Production User Acceptance Test Complete***	***0 days***
272	**1.5.11**	**1.5.11 Production**	**17.5 days**
273	**1.5.11.1**	**1.5.11.1 Go Live Plan**	**2 days**
274	1.5.11.1.1	1.5.11.1.1 Create go live and support plan	1 day
275	1.5.11.1.2	1.5.11.1.2 Release plan for Project Team to review	0.5 days
276	1.5.11.1.3	1.5.11.1.3 Review plan	0.5 days
277	**1.5.11.2**	**1.5.11.2 Production System Merge / Installation, Configuration**	**10.5 days**
278	1.5.11.2.1	1.5.11.2.1 Backup Production database	0.5 days
279	1.5.11.2.2	1.5.11.2.2 Certify backup	0.5 days
280	1.5.11.2.3	1.5.11.2.3 Confirm ePALS Test (future Production) system readiness	1 day
281	1.5.11.2.4	1.5.11.2.4 Create 2nd merged environment - merge Production and Staging database	1 day
282	1.5.11.2.5	1.5.11.2.5 Assist with 2nd merged	2 days

City of Buena Park - Reports

ID	WBS	Task Name	Duration
283	1.5.11.2.6	1.5.11.2.6 Install WAR file	0.5 days
284	1.5.11.2.7	1.5.11.2.7 Test installation; validate 2nd merged environment	2 days
285	1.5.11.2.8	1.5.11.2.8 Assist with walk through	1 day
286	1.5.11.2.9	1.5.11.2.9 Backup merged database	0.5 days
287	1.5.11.2.10	1.5.11.2.10 Certify backup	0.5 days
288	1.5.11.2.11	1.5.11.2.11 Turnover 2nd merged environment for User Testing	1 day
289	**1.5.11.3**	**1.5.11.3 Pre Go-Live User Testing**	**3 days**
290	1.5.11.3.1	1.5.11.3.1 Validate data (LSO, etc. lookup data)	1 day
291	1.5.11.3.2	1.5.11.3.2 Confirm ePALS system readiness	1 day
292	1.5.11.3.3	1.5.11.3.3 Create acceptance document / certificate	0.5 days
293	1.5.11.3.4	1.5.11.3.4 Approve acceptance document / certificate	0.5 days
294	**1.5.11.4**	**1.5.11.4 Go Live Preparation**	**2 days**
295	1.5.11.4.1	1.5.11.4.1 Review and confirm Production system readiness	1 day
296	1.5.11.4.2	1.5.11.4.2 Review go live and support plan with User Group again	1 day
297	**1.5.11.5**	**1.5.11.5 Go Live**	**15.5 days**
298	1.5.11.5.1	1.5.11.5.1 Go live	0.5 days
299	1.5.11.5.2	1.5.11.5.2 Monitor production	15 days
300	***1.5.12***	***1.5.12 Milestone 15 - Code Enforcement Department Reports Go Live***	***0 days***
301	**1.6**	**1.6 PW Department Reports**	**29.5 days**
302	**1.6.1**	**1.6.1 Reports Consulting**	**15.5 days**
303	**1.6.1.1**	**1.6.1.1 Reports Requirements**	**12 days**
304	1.6.1.1.1	1.6.1.1.1 Technical overview	2 days
305	1.6.1.1.2	1.6.1.1.2 Meet end users and identify all the reports required	1 day
306	1.6.1.1.3	1.6.1.1.3 Meet end users and finalize the report format and filters for reports.	5 days
307	1.6.1.1.4	1.6.1.1.4 Identify reports to be configured in system	2 days
308	1.6.1.1.5	1.6.1.1.5 Identify reports missing in system	2 days
309	**1.6.1.2**	**1.6.1.2 Documentation**	**5.5 days**
310	1.6.1.2.1	1.6.1.2.1 Create Reports Mapping Document (draft 1)	0.5 days
311	1.6.1.2.2	1.6.1.2.2 Assist with document creation	1 day
312	1.6.1.2.3	1.6.1.2.3 Release Reports Mapping Document (draft 1) for review	1 day
313	1.6.1.2.4	1.6.1.2.4 Review Reports Mapping Document (draft 1)	0.5 days
314	1.6.1.2.5	1.6.1.2.5 Obtain feedback	0.5 days
315	1.6.1.2.6	1.6.1.2.6 Update Reports Mapping Document	0.5 days
316	1.6.1.2.7	1.6.1.2.7 Release Reports Mapping Document (final) for review	0.5 days
317	1.6.1.2.8	1.6.1.2.8 Review Reports Mapping Document (final)	0.5 days
318	1.6.1.2.9	1.6.1.2.9 Approve document	0.5 days
319	***1.6.2***	***1.6.2 Milestone 16 - PW Department Reports Consulting Complete***	***0 days***
320	**1.6.3**	**1.6.3 Reports Configuration and Development**	**14 days**
321	**1.6.3.1**	**1.6.3.1 Development and Unit Testing**	**14 days**
322	1.6.3.1.1	1.6.3.1.1 Configure the available reports in system	2 days
323	1.6.3.1.2	1.6.3.1.2 Review Configured reports	1 day
324	1.6.3.1.3	1.6.3.1.3 Develop the custom reports	5 days
325	1.6.3.1.4	1.6.3.1.4 Review Custom report and format	2 days
326	1.6.3.1.5	1.6.3.1.5 Test Reports	1 day
327	1.6.3.1.6	1.6.3.1.6 Modify and update reports, if required	2 days
328	1.6.3.1.7	1.6.3.1.7 Modify and rerun scripts, if required	1 day
329	***1.6.4***	***1.6.4 Milestone 17 - PW Department Reports Development Complete***	***0 days***
330	**1.6.5**	**1.6.5 Testing**	**10 days**
331	**1.6.5.1**	**1.6.5.1 Alpha Testing**	**10 days**
332	1.6.5.1.1	1.6.5.1.1 Install WAR file	1 day
333	1.6.5.1.2	1.6.5.1.2 Test / validate all reports	10 days
334	1.6.5.1.3	1.6.5.1.3 Document anomalies / inconsistencies	1 day
335	1.6.5.1.4	1.6.5.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
336	**1.6.5.2**	**1.6.5.2 Beta Testing**	**5 days**
337	1.6.5.2.1	1.6.5.2.1 Install WAR file	1 day
338	1.6.5.2.2	1.6.5.2.2 Test / validate all reports	5 days
339	1.6.5.2.3	1.6.5.2.3 Document anomalies / inconsistencies	1 day
340	1.6.5.2.4	1.6.5.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
341	***1.6.6***	***1.6.6 Milestone 18 - PW Department Reports Testing Complete***	***0 days***
342	**1.6.7**	**1.6.7 Pre-Production User Acceptance Testing**	**8.5 days**
343	**1.6.7.1**	**1.6.7.1 Test Plan**	**5.5 days**
344	1.6.7.1.1	1.6.7.1.1 Create Test Plan (draft 1)	2 days
345	1.6.7.1.2	1.6.7.1.2 Release Test Plan (draft 1)	0.5 days
346	1.6.7.1.3	1.6.7.1.3 Review Test Plan (draft 1)	0.5 days
347	1.6.7.1.4	1.6.7.1.4 Obtain comments / feedback	0.5 days
348	1.6.7.1.5	1.6.7.1.5 Update Test Plan	1 day
349	1.6.7.1.6	1.6.7.1.6 Release Test Plan (final)	0.5 days
350	1.6.7.1.7	1.6.7.1.7 Review Test Plan (final)	0.5 days
351	**1.6.7.2**	**1.6.7.2 Testing Preparation**	**6 days**
352	1.6.7.2.1	1.6.7.2.1 Identify testers	1 day
353	1.6.7.2.2	1.6.7.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days
354	1.6.7.2.3	1.6.7.2.3 Confirm testing schedule	0.5 days
355	1.6.7.2.4	1.6.7.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day
356	1.6.7.2.5	1.6.7.2.5 Prepare test data	2 days
357	1.6.7.2.6	1.6.7.2.6 Distribute Test Plan	0.5 days
358	1.6.7.2.7	1.6.7.2.7 Review / walk through test environment and testers' access	0.5 days
359	**1.6.7.3**	**1.6.7.3 Testing Communication and Support Plan**	**2.5 days**
360	1.6.7.3.1	1.6.7.3.1 Create testing support plan	1 day
361	1.6.7.3.2	1.6.7.3.2 Review plan with testers	0.5 days
362	1.6.7.3.3	1.6.7.3.3 Turnover Test Environment to testers (Users)	1 day
363	***1.6.8***	***1.6.8 Milestone 19 - PW Department Reports Test Preparation Complete***	***0 days***
364	**1.6.9**	**1.6.9 User Acceptance Testing**	**7.75 days**
365	1.6.9.1	1.6.9.1 Perform integrated testing	5 days
366	1.6.9.2	1.6.9.2 Document anomalies / inconsistencies, if any	1 day
367	1.6.9.3	1.6.9.3 Report anomalies / inconsistencies, if any	0.5 days
368	1.6.9.4	1.6.9.4 Schedule debriefing	0.25 days
369	1.6.9.5	1.6.9.5 Debriefing; review test results	0.5 days
370	1.6.9.6	1.6.9.6 Create acceptance document / certificate	0.25 days
371	1.6.9.7	1.6.9.7 Approve acceptance document / certificate	0.25 days
372	***1.6.10***	***1.6.10 Milestone 20 - Pre-Production User Acceptance Test Complete***	***0 days***
373	**1.6.11**	**1.6.11 Production**	**17.5 days**
374	**1.6.11.1**	**1.6.11.1 Go Live Plan**	**2 days**
375	1.6.11.1.1	1.6.11.1.1 Create go live and support plan	1 day
376	1.6.11.1.2	1.6.11.1.2 Release plan for Project Team to review	0.5 days

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ID	WBS	Task Name	Duration
377	1.6.11.1.3	1.6.11.1.3 Review plan	0.5 days
378	**1.6.11.2**	**1.6.11.2 Production System Merge / Installation, Configuration**	**10.5 days**
379	1.6.11.2.1	1.6.11.2.1 Backup Production database	0.5 days
380	1.6.11.2.2	1.6.11.2.2 Certify backup	0.5 days
381	1.6.11.2.3	1.6.11.2.3 Confirm ePALS Test (future Production) system readiness	1 day
382	1.6.11.2.4	1.6.11.2.4 Create 2nd merged environment - merge Production and Staging database	1 day
383	1.6.11.2.5	1.6.11.2.5 Assist with 2nd merged	2 days
384	1.6.11.2.6	1.6.11.2.6 Install WAR file	0.5 days
385	1.6.11.2.7	1.6.11.2.7 Test installation; validate 2nd merged environment	2 days
386	1.6.11.2.8	1.6.11.2.8 Assist with walk through	1 day
387	1.6.11.2.9	1.6.11.2.9 Backup merged database	0.5 days
388	1.6.11.2.10	1.6.11.2.10 Certify backup	0.5 days
389	1.6.11.2.11	1.6.11.2.11 Turnover 2nd merged environment for User Testing	1 day
390	**1.6.11.3**	**1.6.11.3 Pre Go-Live User Testing**	**3 days**
391	1.6.11.3.1	1.6.11.3.1 Validate data (LSO, etc. lookup data)	1 day
392	1.6.11.3.2	1.6.11.3.2 Confirm ePALS system readiness	1 day
393	1.6.11.3.3	1.6.11.3.3 Create acceptance document / certificate	0.5 days
394	1.6.11.3.4	1.6.11.3.4 Approve acceptance document / certificate	0.5 days
395	**1.6.11.4**	**1.6.11.4 Go Live Preparation**	**2 days**
396	1.6.11.4.1	1.6.11.4.1 Review and confirm Production system readiness	1 day
397	1.6.11.4.2	1.6.11.4.2 Review go live and support plan with User Group again	1 day
398	**1.6.11.5**	**1.6.11.5 Go Live**	**15.5 days**
399	1.6.11.5.1	1.6.11.5.1 Go live	0.5 days
400	1.6.11.5.2	1.6.11.5.2 Monitor production	15 days
401	***1.6.12***	***1.6.12 Milestone 21 - PW Department Reports Go Live***	***0 days***
402	**1.7**	**1.7 Business License Department Reports**	**42.5 days**
403	**1.7.1**	**1.7.1 Reports Consulting**	**15.5 days**
404	**1.7.1.1**	**1.7.1.1 Reports Requirements**	**12 days**
405	1.7.1.1.1	1.7.1.1.1 Technical overview	2 days
406	1.7.1.1.2	1.7.1.1.2 Meet end users and identify all the reports required	1 day
407	1.7.1.1.3	1.7.1.1.3 Meet end users and finalize the report format and filters for reports.	5 days
408	1.7.1.1.4	1.7.1.1.4 Identify reports to be configured in system	2 days
409	1.7.1.1.5	1.7.1.1.5 Identify reports missing in system	2 days
410	**1.7.1.2**	**1.7.1.2 Documentation**	**5.5 days**
411	1.7.1.2.1	1.7.1.2.1 Create Reports Mapping Document (draft 1)	0.5 days
412	1.7.1.2.2	1.7.1.2.2 Assist with document creation	1 day
413	1.7.1.2.3	1.7.1.2.3 Release Reports Mapping Document (draft 1) for review	1 day
414	1.7.1.2.4	1.7.1.2.4 Review Reports Mapping Document (draft 1)	0.5 days
415	1.7.1.2.5	1.7.1.2.5 Obtain feedback	0.5 days
416	1.7.1.2.6	1.7.1.2.6 Update Reports Mapping Document	0.5 days
417	1.7.1.2.7	1.7.1.2.7 Release Reports Mapping Document (final) for review	0.5 days
418	1.7.1.2.8	1.7.1.2.8 Review Reports Mapping Document (final)	0.5 days
419	1.7.1.2.9	1.7.1.2.9 Approve document	0.5 days
420	***1.7.2***	***1.7.2 Milestone 22 - Business License Department Reports Consulting Complete***	***0 days***
421	**1.7.3**	**1.7.3 Reports Configuration and Development**	**27 days**
422	**1.7.3.1**	**1.7.3.1 Development and Unit Testing**	**27 days**
423	1.7.3.1.1	1.7.3.1.1 Configure the available reports in system	2 days
424	1.7.3.1.2	1.7.3.1.2 Review Configured reports	1 day
425	1.7.3.1.3	1.7.3.1.3 Develop the custom reports	15 days
426	1.7.3.1.4	1.7.3.1.4 Review Custom report and format	2 days
427	1.7.3.1.5	1.7.3.1.5 Test Reports	1 day
428	1.7.3.1.6	1.7.3.1.6 Modify and update reports, if required	5 days
429	1.7.3.1.7	1.7.3.1.7 Modify and rerun scripts, if required	1 day
430	***1.7.4***	***1.7.4 Milestone 23 - Business License Department Reports Development Complete***	***0 days***
431	**1.7.5**	**1.7.5 Testing**	**10 days**
432	**1.7.5.1**	**1.7.5.1 Alpha Testing**	**10 days**
433	1.7.5.1.1	1.7.5.1.1 Install WAR file	1 day
434	1.7.5.1.2	1.7.5.1.2 Test / validate all reports	1 day
435	1.7.5.1.3	1.7.5.1.3 Document anomalies / inconsistencies	10 days
436	1.7.5.1.4	1.7.5.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
437	**1.7.5.2**	**1.7.5.2 Beta Testing**	**5 days**
438	1.7.5.2.1	1.7.5.2.1 Install WAR file	1 day
439	1.7.5.2.2	1.7.5.2.2 Test / validate all reports	5 days
440	1.7.5.2.3	1.7.5.2.3 Document anomalies / inconsistencies	1 day
441	1.7.5.2.4	1.7.5.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
442	***1.7.6***	***1.7.6 Milestone 24 - Business License Department Reports Testing Complete***	***0 days***
443	**1.7.7**	**1.7.7 Pre-Production User Acceptance Testing**	**8.5 days**
444	**1.7.7.1**	**1.7.7.1 Test Plan**	**5.5 days**
445	1.7.7.1.1	1.7.7.1.1 Create Test Plan (draft 1)	2 days
446	1.7.7.1.2	1.7.7.1.2 Release Test Plan (draft 1)	0.5 days
447	1.7.7.1.3	1.7.7.1.3 Review Test Plan (draft 1)	0.5 days
448	1.7.7.1.4	1.7.7.1.4 Obtain comments / feedback	0.5 days
449	1.7.7.1.5	1.7.7.1.5 Update Test Plan	1 day
450	1.7.7.1.6	1.7.7.1.6 Release Test Plan (final)	0.5 days
451	1.7.7.1.7	1.7.7.1.7 Review Test Plan (final)	0.5 days
452	**1.7.7.2**	**1.7.7.2 Testing Preparation**	**6 days**
453	1.7.7.2.1	1.7.7.2.1 Identify testers	1 day
454	1.7.7.2.2	1.7.7.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days
455	1.7.7.2.3	1.7.7.2.3 Confirm testing schedule	0.5 days
456	1.7.7.2.4	1.7.7.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day
457	1.7.7.2.5	1.7.7.2.5 Prepare test data	2 days
458	1.7.7.2.6	1.7.7.2.6 Distribute Test Plan	0.5 days
459	1.7.7.2.7	1.7.7.2.7 Review / walk through test environment and testers' access	0.5 days
460	**1.7.7.3**	**1.7.7.3 Testing Communication and Support Plan**	**2.5 days**
461	1.7.7.3.1	1.7.7.3.1 Create testing support plan	1 day
462	1.7.7.3.2	1.7.7.3.2 Review plan with testers	0.5 days
463	1.7.7.3.3	1.7.7.3.3 Turnover Test Environment to testers (Users)	1 day
464	***1.7.8***	***1.7.8 Milestone 25 - Business License Department Reports Test Preparation Complete***	***0 days***
465	**1.7.9**	**1.7.9 User Acceptance Testing**	**10.25 days**
466	1.7.9.1	1.7.9.1 Perform integrated testing	5 days
467	1.7.9.2	1.7.9.2 Document anomalies / inconsistencies, if any	1 day
468	1.7.9.3	1.7.9.3 Report anomalies / inconsistencies, if any	1 day
469	1.7.9.4	1.7.9.4 Schedule debriefing	0.25 days
470	1.7.9.5	1.7.9.5 Debriefing; review test results	1 day

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ID	WBS	Task Name	Duration
471	1.7.9.6	1.7.9.6 Create acceptance document / certificate	1 day
472	1.7.9.7	1.7.9.7 Approve acceptance document / certificate	1 day
473	*1.7.10*	*1.7.10 Milestone 26 - Pre-Production User Acceptance Test Complete*	*0 days*
474	**1.7.11**	**1.7.11 Production**	**17.5 days**
475	**1.7.11.1**	**1.7.11.1 Go Live Plan**	**2 days**
476	1.7.11.1.1	1.7.11.1.1 Create go live and support plan	1 day
477	1.7.11.1.2	1.7.11.1.2 Release plan for Project Team to review	0.5 days
478	1.7.11.1.3	1.7.11.1.3 Review plan	0.5 days
479	**1.7.11.2**	**1.7.11.2 Production System Merge / Installation, Configuration**	**10.5 days**
480	1.7.11.2.1	1.7.11.2.1 Backup Production database	0.5 days
481	1.7.11.2.2	1.7.11.2.2 Certify backup	0.5 days
482	1.7.11.2.3	1.7.11.2.3 Confirm ePALS Test (future Production) system readiness	1 day
483	1.7.11.2.4	1.7.11.2.4 Create 2nd merged environment - merge Production and Staging database	1 day
484	1.7.11.2.5	1.7.11.2.5 Assist with 2nd merged	2 days
485	1.7.11.2.6	1.7.11.2.6 Install WAR file	0.5 days
486	1.7.11.2.7	1.7.11.2.7 Test installation; validate 2nd merged environment	2 days
487	1.7.11.2.8	1.7.11.2.8 Assist with walk through	1 day
488	1.7.11.2.9	1.7.11.2.9 Backup merged database	0.5 days
489	1.7.11.2.10	1.7.11.2.10 Certify backup	0.5 days
490	1.7.11.2.11	1.7.11.2.11 Turnover 2nd merged environment for User Testing	1 day
491	**1.7.11.3**	**1.7.11.3 Pre Go-Live User Testing**	**3 days**
492	1.7.11.3.1	1.7.11.3.1 Validate data (LSO, etc. lookup data)	1 day
493	1.7.11.3.2	1.7.11.3.2 Confirm ePALS system readiness	1 day
494	1.7.11.3.3	1.7.11.3.3 Create acceptance document / certificate	0.5 days
495	1.7.11.3.4	1.7.11.3.4 Approve acceptance document / certificate	0.5 days
496	**1.7.11.4**	**1.7.11.4 Go Live Preparation**	**2 days**
497	1.7.11.4.1	1.7.11.4.1 Review and confirm Production system readiness	1 day
498	1.7.11.4.2	1.7.11.4.2 Review go live and support plan with User Group again	1 day
499	**1.7.11.5**	**1.7.11.5 Go Live**	**15.5 days**
500	1.7.11.5.1	1.7.11.5.1 Go live	0.5 days
501	1.7.11.5.2	1.7.11.5.2 Monitor production	15 days
502	*1.7.12*	*1.7.12 Milestone 27 - Project Go Live*	*0 days*
503	**1.8**	**1.8 Other Reports**	**41 days**
504	**1.8.1**	**1.8.1 Reports Consulting**	**17 days**
505	**1.8.1.1**	**1.8.1.1 Reports Requirements**	**12 days**
506	1.8.1.1.1	1.8.1.1.1 Technical overview	2 days
507	1.8.1.1.2	1.8.1.1.2 Meet end users and identify all the reports required	1 day
508	1.8.1.1.3	1.8.1.1.3 Meet end users and finalize the report format and filters for reports.	5 days
509	1.8.1.1.4	1.8.1.1.4 Identify reports to be configured in system	2 days
510	1.8.1.1.5	1.8.1.1.5 Identify reports missing in system	2 days
511	**1.8.1.2**	**1.8.1.2 Documentation**	**7 days**
512	1.8.1.2.1	1.8.1.2.1 Create Reports Mapping Document (draft 1)	2 days
513	1.8.1.2.2	1.8.1.2.2 Assist with document creation	1 day
514	1.8.1.2.3	1.8.1.2.3 Release Reports Mapping Document (draft 1) for review	1 day
515	1.8.1.2.4	1.8.1.2.4 Review Reports Mapping Document (draft 1)	0.5 days
516	1.8.1.2.5	1.8.1.2.5 Obtain feedback	0.5 days
517	1.8.1.2.6	1.8.1.2.6 Update Reports Mapping Document	0.5 days
518	1.8.1.2.7	1.8.1.2.7 Release Reports Mapping Document (final) for review	0.5 days
519	1.8.1.2.8	1.8.1.2.8 Review Reports Mapping Document (final)	0.5 days
520	1.8.1.2.9	1.8.1.2.9 Approve document	0.5 days
521	*1.8.2*	*1.8.2 Milestone 28 - Other Reports Consulting Complete*	*0 days*
522	**1.8.3**	**1.8.3 Reports Configuration and Development**	**24 days**
523	**1.8.3.1**	**1.8.3.1 Development and Unit Testing**	**24 days**
524	1.8.3.1.1	1.8.3.1.1 Configure the available reports in system	2 days
525	1.8.3.1.2	1.8.3.1.2 Review Configured reports	1 day
526	1.8.3.1.3	1.8.3.1.3 Develop the custom reports	15 days
527	1.8.3.1.4	1.8.3.1.4 Review Custom report and format	2 days
528	1.8.3.1.5	1.8.3.1.5 Test Reports	1 day
529	1.8.3.1.6	1.8.3.1.6 Modify and update reports, if required	2 days
530	1.8.3.1.7	1.8.3.1.7 Modify and rerun scripts, if required	1 day
531	*1.8.4*	*1.8.4 Milestone 29 - Other Reports Development Complete*	*0 days*
532	**1.8.5**	**1.8.5 Testing**	**10 days**
533	**1.8.5.1**	**1.8.5.1 Alpha Testing**	**10 days**
534	1.8.5.1.1	1.8.5.1.1 Install WAR file	1 day
535	1.8.5.1.2	1.8.5.1.2 Test / validate all reports	10 days
536	1.8.5.1.3	1.8.5.1.3 Document anomalies / inconsistencies	1 day
537	1.8.5.1.4	1.8.5.1.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
538	**1.8.5.2**	**1.8.5.2 Beta Testing**	**5 days**
539	1.8.5.2.1	1.8.5.2.1 Install WAR file	1 day
540	1.8.5.2.2	1.8.5.2.2 Test / validate all reports	5 days
541	1.8.5.2.3	1.8.5.2.3 Document anomalies / inconsistencies	1 day
542	1.8.5.2.4	1.8.5.2.4 Report (submit) anomalies / inconsistencies to Edgesoft	1 day
543	*1.8.6*	*1.8.6 Milestone 30 - Other Reports Testing Complete*	*0 days*
544	**1.8.7**	**1.8.7 Pre-Production User Acceptance Testing**	**8.5 days**
545	**1.8.7.1**	**1.8.7.1 Test Plan**	**5.5 days**
546	1.8.7.1.1	1.8.7.1.1 Create Test Plan (draft 1)	2 days
547	1.8.7.1.2	1.8.7.1.2 Release Test Plan (draft 1)	0.5 days
548	1.8.7.1.3	1.8.7.1.3 Review Test Plan (draft 1)	0.5 days
549	1.8.7.1.4	1.8.7.1.4 Obtain comments / feedback	0.5 days
550	1.8.7.1.5	1.8.7.1.5 Update Test Plan	1 day
551	1.8.7.1.6	1.8.7.1.6 Release Test Plan (final)	0.5 days
552	1.8.7.1.7	1.8.7.1.7 Review Test Plan (final)	0.5 days
553	**1.8.7.2**	**1.8.7.2 Testing Preparation**	**6 days**
554	1.8.7.2.1	1.8.7.2.1 Identify testers	1 day
555	1.8.7.2.2	1.8.7.2.2 Schedule testing - identify location(s), date(s) and time(s)	0.5 days
556	1.8.7.2.3	1.8.7.2.3 Confirm testing schedule	0.5 days
557	1.8.7.2.4	1.8.7.2.4 Setup test environment; secure test workstation(s), create testers' system access	1 day
558	1.8.7.2.5	1.8.7.2.5 Prepare test data	2 days
559	1.8.7.2.6	1.8.7.2.6 Distribute Test Plan	0.5 days
560	1.8.7.2.7	1.8.7.2.7 Review / walk through test environment and testers' access	0.5 days
561	**1.8.7.3**	**1.8.7.3 Testing Communication and Support Plan**	**2.5 days**
562	1.8.7.3.1	1.8.7.3.1 Create testing support plan	1 day
563	1.8.7.3.2	1.8.7.3.2 Review plan with testers	0.5 days
564	1.8.7.3.3	1.8.7.3.3 Turnover Test Environment to testers (Users)	1 day

City of Buena Park - Reports

ID	WBS	Task Name	Duration
565	*1.8.8*	*1.8.8 Milestone 31 - Other Reports Test Preparation Complete*	*0 days*
566	**1.8.9**	**1.8.9 User Acceptance Testing**	**11.5 days**
567	1.8.9.1	1.8.9.1 Perform integrated testing	5 days
568	1.8.9.2	1.8.9.2 Document anomalies / inconsistencies, if any	1 day
569	1.8.9.3	1.8.9.3 Report anomalies / inconsistencies, if any	2 days
570	1.8.9.4	1.8.9.4 Schedule debriefing	1 day
571	1.8.9.5	1.8.9.5 Debriefing; review test results	0.5 days
572	1.8.9.6	1.8.9.6 Create acceptance document / certificate	1 day
573	1.8.9.7	1.8.9.7 Approve acceptance document / certificate	1 day
574	*1.8.10*	*1.8.10 Milestone 32 - Pre-Production User Acceptance Test Complete*	*0 days*
575	**1.8.11**	**1.8.11 Production**	**17.5 days**
576	**1.8.11.1**	**1.8.11.1 Go Live Plan**	**2 days**
577	1.8.11.1.1	1.8.11.1.1 Create go live and support plan	1 day
578	1.8.11.1.2	1.8.11.1.2 Release plan for Project Team to review	0.5 days
579	1.8.11.1.3	1.8.11.1.3 Review plan	0.5 days
580	**1.8.11.2**	**1.8.11.2 Production System Merge / Installation, Configuration**	**10.5 days**
581	1.8.11.2.1	1.8.11.2.1 Backup Production database	0.5 days
582	1.8.11.2.2	1.8.11.2.2 Certify backup	0.5 days
583	1.8.11.2.3	1.8.11.2.3 Confirm ePALS Test (future Production) system readiness	1 day
584	1.8.11.2.4	1.8.11.2.4 Create 2nd merged environment - merge Production and Staging database	1 day
585	1.8.11.2.5	1.8.11.2.5 Assist with 2nd merged	2 days
586	1.8.11.2.6	1.8.11.2.6 Install WAR file	0.5 days
587	1.8.11.2.7	1.8.11.2.7 Test installation; validate 2nd merged environment	2 days
588	1.8.11.2.8	1.8.11.2.8 Assist with walk through	1 day
589	1.8.11.2.9	1.8.11.2.9 Backup merged database	0.5 days
590	1.8.11.2.10	1.8.11.2.10 Certify backup	0.5 days
591	1.8.11.2.11	1.8.11.2.11 Turnover 2nd merged environment for User Testing	1 day
592	**1.8.11.3**	**1.8.11.3 Pre Go-Live User Testing**	**3 days**
593	1.8.11.3.1	1.8.11.3.1 Validate data (LSO, etc. lookup data)	1 day
594	1.8.11.3.2	1.8.11.3.2 Confirm ePALS system readiness	1 day
595	1.8.11.3.3	1.8.11.3.3 Create acceptance document / certificate	0.5 days
596	1.8.11.3.4	1.8.11.3.4 Approve acceptance document / certificate	0.5 days
597	**1.8.11.4**	**1.8.11.4 Go Live Preparation**	**2 days**
598	1.8.11.4.1	1.8.11.4.1 Review and confirm Production system readiness	1 day
599	1.8.11.4.2	1.8.11.4.2 Review go live and support plan with User Group again	1 day
600	**1.8.11.5**	**1.8.11.5 Go Live**	**15.5 days**
601	1.8.11.5.1	1.8.11.5.1 Go live	0.5 days
602	1.8.11.5.2	1.8.11.5.2 Monitor production	15 days
603	*1.8.12*	*1.8.12 Milestone 33 - Project Go Live*	*0 days*
604	**1.9**	**1.9 Project Close**	**8.5 days**
605	**1.9.1**	**1.9.1 Project Debriefing**	**1.5 days**
606	1.9.1.1	1.9.1.1 Schedule project debriefing	0.5 days
607	1.9.1.2	1.9.1.2 Create Project Close agenda for Planning Department	0.5 days
608	1.9.1.3	1.9.1.3 Project debriefing	0.5 days
609	**1.9.2**	**1.9.2 Project Acceptance**	**7 days**
610	1.9.2.1	1.9.2.1 Create Project Acceptance document	0.5 days
611	1.9.2.2	1.9.2.2 Submit Project Acceptance document	0.5 days
612	1.9.2.3	1.9.2.3 Review Project Acceptance document	0.5 days
613	1.9.2.4	1.9.2.4 Project sign-off; approve Project Acceptance document	0.5 days
614	*1.9.3*	*1.9.3 Final Milestone -Reports Develoment Complete*	*0 days*

Instant (No Touch) Permit List	
Electrical	Outlets
	Fixtures
	Residential Appliances(ea)
	Sub-Panel (NOT MAIN SERVICE PANEL)
Mechanical	Gas Piping
	HVAC(Furnace, cooling unit, ventilation fan, misc. equipment, ducts(ea)):
	Ducting
Plumbing	Gas Piping
	Sewer Repair
	Re-piping
	Plumbing Fixtures
	Dishwasher
	Water Heater
Repair / Maintenance	Sandblast
	Re-Stucco
	Re-Roof
	Window/Sliding Glass Door Replacement
	Seismic Retrofit

6. Proposed Compensation

	ePALS Core Enterprise Suite							Additional Modules			
Description	**Core Framework**	**Building Permit and Inspection**	**Planning**	**Code Enforcement**	**eGov Citizen Access**	**Instant Permits (No Touch)***	**SAIRA Search Engine**	**Public Works**	**Business License**	**Online BL Annual Renewal & New BL Application**	**Totals**
ePALS Software Annual Subscription	$50,000.00				$ 9,500.00	$ 6,000.00		$ 12,500.00	$ 12,500.00	$ 5,000.00	$ 95,500.00
Implementation Services (Required)	$ 15,000.00	$ 20,000.00	$ 17,500.00	$ 15,000.00	$ 12,000.00	$ 8,000.00	$ 7,500.00	$ 13,000.00	$ 17,500.00	$ 15,000.00	$ 140,500.00
Training (Required) inc admin **	$ 5,400.00	$ 5,400.00	$ 3,600.00	$ 3,600.00	$ 1,800.00	$ 900.00	$ 1,800.00	$ 1,800.00	$ 3,600.00	$ 1,800.00	$ 29,700.00
Data Migration(up to 6 iterations post cutover included in budget) (additional interations beyond 6 will be charged at 20% of the data migration cost per module per iteration)	$ 20,000.00	$ 30,000.00	$ 15,000.00	$ 15,000.00	$ -			$ 10,000.00	$ 15,000.00		$ 105,000.00
Total Implementation and Training	$ 40,400.00	$ 55,400.00	$ 36,100.00	$ 33,600.00	$ 13,800.00	$ 8,900.00	$ 9,300.00	$ 24,800.00	$ 36,100.00	$ 16,800.00	$ 275,200.00
3rd Party Inteface/Integration											
Cashiering and ERP											$ 16,000.00
ArcGIS											$ 27,500.00
Laserfiche											$ 15,700.00
PlanReview Solution - Bluebeam											$ 19,500.00
Symbium											$ 9,500.00
Contractor State License Board - CSLB											$ 10,000.00
Payment Gateway											$ 10,500.00
Total 3rd Party Interface/Integration											$ 108,700.00
Total - Services	$ 40,400.00	$ 55,400.00	$ 36,100.00	$ 33,600.00	$ 13,800.00	$ 8,900.00	$ 9,300.00	$ 24,800.00	$ 36,100.00	$ 16,800.00	**$ 383,900.00**
SoCal - Local City Discount (20%) * **											**$ 76,780.00**
										Total - Subscription and Services	**$ 402,620.00**
											Subscription Fees Subject to 4% annual uplift starting in year 4 and 5% annual uplift starting in year 6.
Optional Cost											
Five Low/ Medium Complexity Reports****											$ 5,000.00
Five High Complexity Reports****											$ 7,500.00
										Total (optional)	$ 12,500.00

Cost Summary	Required	Optional	Grand Total
First year cost	$ 402,620.00	$ 12,500.00	$ 415,120.00
Year 2 SaaS Cost	$ 95,500.00		$ 95,500.00
Year 3 SaaS Cost	$ 95,500.00		$ 95,500.00
Year 4 SaaS Cost	$ 99,320.00		$ 99,320.00
Year 5 SaaS Cost	$ 103,292.80		$ 103,292.80
Total cost (5 years including one time cost)	$ 796,232.80	$ 12,500.00	$ 808,732.80

Notes:

* As part of SaaS cost, Edgesoft will add up to 5 new instant permits every year for the 4 year period of this cost proposal in addition to the 10 instant permits included in the proposal.

** Edgesoft recommends a total of 13.5 days of training broken down in our original proposal. Additional days of training beyond the above will be invoiced at $1,800 per 8 hour day with a minimum of $900 for 4 hours. The amount of on-site training/work requested in the RFP exceeds our recommended amount for a project of this size. A discussion will be required if the full 13 weeks of on-site is desired.

*** 20% discount is applied to the implementation cost , Since the City of Buena Park is a local city and is within 50 miles of Edgesoft's main office
There will be no travel cost.

**** Additional Low/Medium Complexity reports will be charged at $1,000 per report, Additoinal High Complexity reports will be charged at $1,500 per report

Payment of the Subscription Fees for the first Contract Year will be made in four (4) equal installments of twenty-five percent (25%) each, payable from the Effective Date until Go-Live. Upon Go-Live, EdgeSoft may invoice the City for the remaining portion of the annual Subscription Fee for the first Contract Year. If Go-Live extends beyond the first Contract Year at the fault of the Vendor, Subscription Fee will only be charged for modules that have already gone live. At final Go-Live, EdgeSoft may invoice for a prorated portion of the Subscription Fee for the remainder of the then-current Contract Year, with no retroactive fees for the period between the end of the first Contract Year and the Go-Live date.

ePALS Software Subscription Fee	$	95,500.00
ePALS Implementation after discount	$	307,120.00
TOTAL	$	402,620.00

Payment Milestones			
	ePALS Software Subscription Fee & 20% Implementation Start Up Fee (Payment due within 30 days after Signing of Agreement)	$	156,924.00
Core	Project Kicoff Meeting	$	8,080.00
	Core System Setup	$	8,080.00
	Saira Search Engine	$	5,208.00
	Address Data Load and validation	$	6,464.00
Building	Start of Building Implementation (Kick off, SOW and Project Plan with Timelines)	$	8,864.00
	System Installation	$	6,648.00
	User Acceptance Testing	$	6,648.00
	Data Migration and Validation	$	4,432.00
	Go-Live	$	4,432.00
Planning	Start of Planning Implementation (Kick off, SOW and Project Plan with Timelines)	$	5,776.00
	System Installation	$	4,332.00
	User Acceptance Testing	$	4,332.00
	Data Migration and Validation	$	2,888.00
	Go-Live	$	2,888.00
Code Enforcement	Start of Code Enforcemnt Implementation (Kick off, SOW and Project Plan with Timelines)	$	5,376.00
	System Installation	$	4,032.00
	User Acceptance Testing	$	4,032.00
	Data Migration and Validation	$	2,688.00
	Go-Live	$	2,688.00
Busines License	Start of Business License Implementation (Kick off, SOW and Project Plan with Timelines)	$	8,464.00
	System Installation	$	6,348.00
	User Acceptance Testing	$	6,348.00
	Data Migration and Validation	$	4,232.00
	Go-Live	$	4,232.00
Public Works	Start of Public Works Implementation (Kick off, SOW and Project Plan with Timelines)	$	3,968.00
	System Installation	$	2,976.00
	User Acceptance Testing	$	2,976.00
	Data Migration and Validation	$	1,984.00
	Go-Live	$	1,984.00
Public Portal	Start of Public Portal Implementation (Kick off, SOW and Project Plan with Timelines)	$	2,760.00
	System Installation	$	2,208.00
	User Acceptance Testing	$	1,656.00
	Go-Live	$	1,104.00
Instant Permit No Touch	Start of Instant Permit Implementation (Kick off, SOW and Project Plan with Timelines)	$	1,780.00
	System Installation	$	1,424.00

No Touch	User Acceptance Testing	$	1,068.00
	Go-Live	$	712.00
Integrations	Cashiering and ERP	$	8,960.00
	ArcGIS	$	15,400.00
	Laserfiche	$	8,792.00
	PlanReview Solution - Bluebeam	$	10,920.00
	Symbium	$	5,320.00
	Contractor State License Board - CSLB	$	5,600.00
	Payment Gateway	$	5,880.00
Project sign off		$	30,712.00
	TOTAL	**$**	**402,620.00**

Optional Cost	
Description	**Cost**
5 - Low/ Medium Complexity Reports/ Generated Documents	**$7,500**
5 - High Complexity Reports/ Generated Documents	**$5,000**
Saira AI Virtual Assistant - Monthly	**$1,600**
Aditional Resource Rates	
Project Manager	$195.00
Software Architect	$195.00
Database Architect / DBA	$170.00
Senior Programmer (Java, .NET, Other)	$145.00
Programmer (Java, .NET, Other)	$125.00
Web Designer (Graphics Designer)	$115.00
Systems Administrator	$125.00
Data Migration Specialist	$90.00
Junior Programmer/Analyst	$75.00
Programmer (offsite)	$45.00

*** All permit Types will be configured in system at No additioal cost to City**

September 9, 2025
NEW BUSINESS
Item No. 5B.

City Council Agenda Report

AMENDMENT TO PURCHASE AND SALE AGREEMENT FOR CITY-OWNED PROPERTY AT 6245 AUTO CENTER DRIVE

PREPARED BY	PRESENTED BY
Matt Foulkes, Director of Community and Economic Development	Matt Foulkes, Director of Community and Economic Development
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Matt Foulkes, Director of Community & Economic Development	Aaron France, City Manager

RECOMMENDED ACTION

1) Approve the Amendment to the Purchase and Sale Agreement with Simpson & Simpson Holdings, LLC; 2) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the Amendment; 3) Authorize the City Manager and City Clerk to execute the Amendment in a form approved by the City Attorney; 4) Approve a budget amendment in the amount of $1.5 million from the City's undesignated Economic Development Fund balance to fund relocation and undergrounding of offsite utilities as required by SCE and CalTrans; and, 5) Authorize the City Manager take such actions as are reasonably necessary to implement the Purchase and Sale Agreement, as amended.

PREVIOUS CITY COUNCIL ACTION

On April 22, 2025, the City Council approved the Purchase and Sale Agreement. Additional background about the subject property and project is provided in the Agenda Report for that meeting (Attachment 2).

DISCUSSION

Background and Project Description

Between 2015 and 2019, the City acquired various contiguous parcels of property located along the I-5 Freeway corridor on the south side of Auto Center Drive and east of Western Avenue (the “Property”). The Property is located within the Auto Center Specific Plan area. In 2023, Simpson & Simpson Holdings, LLC (“Developer”) submitted plans to develop the Property with a new two-story automobile dealership ("Simpson Cadillac") with a roof parking deck and an attached service garage. The Planning Commission approved a conditional use permit and variance for the project in June 2024, and the City Council approved a Purchase and Sale Agreement for the subject property at its meeting on April 22, 2025.

Purchase and Sale Agreement

The Purchase and Sale Agreement provides for the City’s sale of the Property to Developer for the appraised fair market value of $2,723,625, and after completing the purchase, requires Developer to build and operate a new car dealership on the Property.

As described in the Agenda Report from the City Council’s meeting on April 22, 2025, the offsite utility lines that deliver power to the Property do not currently comply with regulations established by the Caltrans and Southern California Edison (“SCE”), and bringing the utility lines into compliance with such standards is a regulatory condition precedent to using the Property. As a result, the City will be responsible for paying for a portion of the offsite relocation of power lines lines that serve the Property (the “Offsite Improvements”). This concept was reflected in the Purchase and Sale Agreement. However, at the time the Purchase and Sale Agreement was signed by the Parties, the proposed design, timeline, and anticipated cost of the Offsite Improvements was unknown. As a result, in the PSA the City and Developer resolved to work cooperatively to clarify these issues and to document their agreement before the closing of escrow.

Purchase and Sale Agreement (PSA) Amendment

Following the approval of the Purchase and Sale Agreement, City staff has continued to work with SCE to finalize the design for the Offsite Improvements and has estimated the cost for these improvements to be $1.5 million. The expected timeline and scope of work was reviewed by the Developer and their contractor and was found to be acceptable. Accordingly, the City and Developer are now prepared to amend the Purchase and Sale Agreement to memorialize their agreement on post-closing responsibilities and transaction closing procedures.

Specifically, the proposed First Amendment: (a) memorializes the City’s commitment to paying for specified portions of the Offsite Improvements; (b) waives and releases the parties from any liability associated with the timing of SCE’s completing construction of the Offsite Improvements (which is beyond either party’s control); and (c) updates escrow closing procedures and dates for a prompt closing in the next 60 days (with the parties expecting to close far sooner). Finally, the First Amendment updates the legal description for the Property to reflect the new parcel map that was accepted by the County subsequent to the parties’ approval of the Purchase and Sale Agreement, with the purpose of the new map being to consolidate parcels into a single lot.

The proposed First Amendment is attached for the City Council’s review and consideration. If approved, staff anticipates the closing to occur in the near future with construction to commence approximately 90 days thereafter.

BUDGET IMPACT

The purchase price specified in the Purchase and Sale Agreement is $2,723,625, which will be deposited into the City’s General Fund. The estimated cost for the Offsite Improvements is $1.5 million, which has been reviewed for reasonableness by Public Works Director. Staff recommends a budget amendment from the undesignated Economic Development Fund balance in this amount to reimburse SCE for project costs.

Attachments

Attachment A - Simpson & Simpson Holdings, LLC - PSA Amendment

Attachment B - CC 4-22-2025 PSA Agenda Report.pdf

AMENDMENT TO
AGREEMENT FOR THE PURCHASE AND SALE OF REAL PROPERTY

This AMENDMENT TO AGREEMENT FOR THE PURCHASE AND SALE OF REAL PROPERTY (this "**Amendment**") is dated for reference as of September 9, 2025 ("**Amendment Date**"), and entered into by and between the CITY OF BUENA PARK, a California municipal corporation ("**Seller**"), and SIMPSON & SIMPSON HOLDINGS, LLC, a Delaware limited liability corporation ("**Buyer**"), with reference to the following:

RECITALS

A. Seller and Buyer (individually at times a "**Party**" and jointly as the "**Parties**") have previously entered into that certain Agreement for the Purchase and Sale of Real Property dated as of April 22, 2025 ("**Agreement**"), concerning those certain parcels of real property identified as Assessor Parcel Numbers 277-021-02, 277-021-03, 277-021-04, 277-021-05, 277-021-06, 277-021-07, 277-021-08, 277-021-15, 277-021-16, 277-021-17, 277-021-18, 277-021-19, 277-021-20, 277-021-21, portion of 277-021-10 (Lots 121, 122 and portion of 123), and portion of 277-021-013 (Lots 154-158) in the Official Records for the County of Orange, California, and legally described in Parcel Map No. 2023-114 attached as Exhibit "A" to the Purchase Agreement (the "**Property**");

B. Section 4.A of the Agreement provides for the Parties to execute, deliver and be bound by supplemental or additional escrow instructions that are reasonably necessary for the Title Company to consummate the transaction contemplated by the Agreement, and Section 14.U permits the Parties to execute written amendments to the Agreement; and

C. The Parties desire to enter into this Amendment to amend or clarify certain provisions of the Agreement to facilitate the closing of the transaction on the terms and conditions agreed to by the Parties.

NOW THEREFORE, in exchange for good and valuable consideration the Parties agree as follows:

AGREEMENT

1. RECITALS. Seller and Buyer agree that the foregoing recitals are true and correct and are incorporated into this Amendment.

2. DEFINITIONS. The capitalized words and phrases used but not defined in this Amendment shall have the meaning assigned in the Agreement, and the capitalized words and phrases defined in this Amendment shall have the meaning assigned herein.

3. AMENDMENTS. The Agreement is amended as set forth in this Section.

A. Contingency Period. Section 4.E(1), Contingency Period, of the Purchase Agreement is amended as set forth below (deleted text ~~stricken~~ and new text underlined):

Contingency Period. It is a condition precedent to the Closing for Buyer's benefit that on or before the date that is sixty (60) days after the ~~Effective~~ Amendment Date, ~~or the date that is sixty (60) days after the date upon which Seller provides notice of the New Parcel Number for the Property pursuant to Section 4.E(9) below, whichever last occurs,~~ (the "Contingency Date," and the period from the Amendment Date to the Contingency Date being the "Contingency Period") Buyer has determined that, with the exception of the Offsite Improvements to be completed by Seller and accepted by Buyer pursuant to Section 4.E(10) below, and the issuance of the New Parcel Number by the County Recorder per paragraph 4.E(9) to the Agreement, the Property is suitable for Buyer's intended use as determined in Buyer's sole discretion. Seller shall deliver copies of all nonprivileged documents in Seller's possession relating to the Property to Buyer within twenty (20) days after the Opening. Prior to the Contingency Date, Buyer shall determine whether the Property is suitable. In the event Buyer determines the Property is not suitable for a reason other than that relating to the Offsite Improvements, then Buyer may terminate this Agreement for convenience pursuant to Section 10.A unless Seller remedies Buyer's concern at Seller's cost. Prior to expiration of the applicable Contingency Period, with the exception of the Offsite Improvements governed by Section 4.E(10), and the delay in issuance of the New Parcel Number by the County Recorder in Section 4.E.(9), Buyer shall have approved all due diligence matters associated with the Property or have waived any objections in writing and failure to object within the Contingency Period shall be deemed a waiver. Seller's obligation to cooperate in the County Recording issuing the New Parcel Number shall survive the Closing.

B. **Title Report, Review and Approval.** Section 4.E(2)(a), Title Report, Review and Approval, of the Purchase Agreement is amended as set forth below (deleted text ~~stricken~~ and new text underlined)::

Title Report, Review and Approval. ~~Within thirty (30) days following the Effective Date or Seller's receipt of the New Parcel Number pursuant to Section 4.E(9) below, whichever last occurs~~ As of the Amendment Date, Seller ~~shall obtain and shall provide~~ has obtained and provided Buyer with a preliminary report from the Title Company, together with the underlying documents relating to the Schedule B exceptions set forth in such report (collectively, the "Title Report"). Buyer shall have until the end of the Contingency Period to review and approve the Title Report and any ALTA survey ("Survey") obtained by Buyer. Buyer shall notify Seller in writing on or before the Contingency Date of any disapproved matters in the Title Report and Survey. Any matters not so disapproved shall be a Permitted Exception; however, Buyer hereby objects to any and all monetary encumbrances that may appear in the Title Report, all of which shall be removed therefrom by Seller at no cost to Buyer. Seller shall have thirty (30) days from the receipt of Buyer's notice either to obtain at Seller's cost, as applicable, the issuance of an endorsement to the Title Report removing such disapproved matters or, if acceptable to Buyer, to obtain affirmative title insurance protection for such disapproved matters satisfactory to Buyer in Seller's sole discretion. If Seller fails either to provide for the removal of such exceptions or to obtain affirmative title insurance protection for such exceptions satisfactory to Buyer within such thirty (30)-day period, then at Buyer's option, Buyer may advance the cost of removing or satisfying the exception and deduct the cost from the Purchase Price paid by

Buyer. If such notice is not timely given by the Buyer, then such disapproved matters shall constitute Permitted Exceptions.

C. Parcel Merger. Section 4.E(9), Parcel Merger, of the Purchase Agreement is amended as set forth below (deleted text ~~stricken~~ and new text underlined):

Parcel Merger. As a condition precedent to the Closing, the Agreement required Seller to ~~shall~~ complete the merger of the various parcels that ~~comprise~~ comprised the Property as of the Effective Date, as such parcels are listed in the introductory paragraph of ~~this~~ the Agreement and legally described in Exhibit "A" to the Agreement, into a single legal parcel ("New Parcel"). As of the ~~Effective~~ Amendment Date, Seller has ~~initiated~~ completed the merger process and recording of the final parcel map with ~~is awaiting assignment and recording of a new parcel number, final parcel map, and associated information from the~~ a the Recorders Office for the County of Orange, a true and correct copy of which is attached to this Amendment as Exhibit "1," but Seller has not received the assigned parcel number for said New Parcel from the County Recorder. The new parcel number shall not be a condition precedent to the Closing, but promptly upon receipt of the parcel number from the County Recorder, whether such receipt is before or after the Closing, Seller shall provide notice thereof Buyer. ~~Promptly upon receipt of the New Parcel number, map, and information from the County, Seller shall provide to Buyer and Escrow a copy of the new parcel map and information recorded with the County, and at~~ As of the Amendment Date, all references in the Agreement to the "Property" shall mean and refer to the New Parcel as described in Exhibit "1" to the Amendment and at the Closing the Grant Deed shall convey ~~a single merged parcel~~ the single New Parcel to Buyer at Closing. Seller hereby represents and warrants to Buyer that the real property included in the New Parcel is the same and represents all real property that is included in the parcel or portions thereof referenced in the introductory paragraph of the Agreement and are legally described in Exhibit "A" to the Agreement, such that the Property as of the Effective Date shall be identical in area and size to the Property at the Closing.

D. Offsite Improvements. Section 4.E(10), Offsite Improvements, of the Purchase Agreement is amended as set forth below (deleted text ~~stricken~~ and new text underlined):

Offsite Improvements. The Parties acknowledge that, as of the Effective Date: (i) the Property is not connected to the electrical power grid to the satisfaction of Southern California Edison (SCE) and Caltrans requirements regarding the undergrounding of electrical lines and removal of electrical lines from Caltrans right-of-way; (ii) that ~~without~~ such connection is a regulatory condition precedent to~~,~~ the Property ~~lacks value~~ being used or developed for any reasonable ~~commercial~~ productive purpose; (iii) that the permitting, construction and installation of work and improvements necessary to connect the Property to electrical utility lines (the "Offsite Improvements") is within the regulatory and administrative discretion ~~and~~ or authority of SCE and implicates the regulatory authority of Caltrans; and (iv) Seller has initiated the process for SCE approving, contracting for, and completing the Offsite improvements but SCE has not ~~provided~~: (a) approved plans and specifications for the Offsite Improvements; (b) solicited bids or awarded a contract to complete the Offsite Improvements; (c) provided ~~an estimated~~ a final cost to complete the

Offsite Improvements ("Offsite Improvement Cost"); or ~~(c)~~ (d) ~~an estimate of the~~ a timeline for construction and installation of the Offsite Improvements (cumulatively the "SCE Approvals"). Conditioned upon the Closing, Seller agrees to and shall reimburse or otherwise pay the Offsite Improvement Cost and Buyer shall have no responsibility or liability for such Offsite Improvement Cost. ~~The Parties anticipate that the SCE Approvals will be provided before the Contingency Date, at which point~~ After the Closing, the Parties shall work together cooperatively and ~~Seller and Buyer shall~~ in good faith to review the SCE Approvals and ~~negotiate to reach an agreement on their respective obligations~~ take such reasonable actions as may be necessary, appropriate, and within that Party's authority to take in order to facilitate construction of the Offsite Improvements within a time that is consistent with deadlines in the Schedule of Performance for constructing and opening the Project; provided that, with the exemption of Seller's obligation to reimburse the Offsite Improvement Cost, and subject to each Party's compliance with their obligations under this subsection, neither Party shall have any liability to or claim against the other Party relating to or arising from the Offsite Improvements, including but not limited to a delay or failure in their construction within a time that is consistent with Buyer's development and operation of the Project~~, but the Parties agree now that all costs associated with the completion of the Offsite Improvements shall be the exclusive responsibility of Seller. Notwithstanding any contrary term of provision of this Agreement, either Party may terminate this Agreement pursuant to Section IO.A if the SCE Approvals are not acceptable or if the SCE Approvals are not provided prior to the Contingency Date, and the Closing shall not occur unless and until each Party has accepted the SCE Approvals and waived this condition in the form of a written agreement that specifies the Parties' respective obligations and expectations concerning the Offsite Improvements~~. The terms and conditions of this subdivision shall survive the Closing.

E. Closing of Escrow. Section 5.F(5) concerning the timing of the Closing is amended as set forth below: (deleted text ~~stricken~~ and new text underlined):

Unless extended by the prior mutual written agreement of the Parties, the Closing shall occur no later than sixty (60) days after the Amendment Date by which time all conditions precedent to the Closing shall have been duly performed to the mutual satisfaction of ~~the Parties~~ each Party; and after such date either Party may terminate the Agreement pursuant to Section 10.A if the other Party has failed to perform or satisfy a condition precedent to the Closing.

F. Legal Description of Property (New Parcel). Exhibit "1" to this Amendment shall replace and supersede Exhibit "A" (Legal Description of the Property) to the Agreement, and Exhibit "1" to this Amendment shall be used as Exhibit A to the Grant Deed and Exhibit A to the Construction Covenants.

4. MISCELLANEOUS.

A. Exhibits and Attachments. Exhibit "1" attached hereto is hereby incorporated herein by this reference.

B. Entire Agreement. Except as amended by this Amendment, the Agreement remains in full force and effect being deemed incorporated fully by this reference. The Agreement as modified by this Amendment supersedes any prior agreements, negotiations and communications, oral or written, and with the contains the entire agreement between Buyer and Seller as to the subject matter hereof. No subsequent agreement, representation, or promise made by either Party hereto, or by or to an employee, officer, agent or representative of either Party, shall be of any effect unless it is in writing and executed by the Party to be bound thereby.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by and through their duly authorized representatives as of the date of the last of their signatures below.

[*Signature page follows*]

BUYER:

SIMPSON & SIMPSON HOLDINGS, LLC

By: _____
David A Simpson,
Manager

SELLER:

CITY OF BUENA PARK, a California municipal corporation

By: _____
Aaron France,
City Manager

APPROVED AS TO FORM:

By: _____
Christopher G. Cardinale,
City Attorney

ALL PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF ORANGE)

On_____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

ALL PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
COUNTY OF ORANGE)

On_____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

(Seal)

Exhibit "1"
LEGAL DESCRIPTION OF THE PROPERTY

Real property in the City of Buena Park, County of Orange, State of California, described as follows:

PARCEL 1 OF PARCEL MAP NO. 2023-114, IN THE CITY OF BUENA PARK, IN THE COUNTY OF ORANGE, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 421, PAGES 9 THROUGH 17, INCLUSIVE, OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING THEREFROM ALL MINERALS, OILS, GASES AND OTHER HYDROCARBONS BY WHATSOEVER NAME KNOWN THAT MAY BE WITHIN OR UNDER SAID LAND, WITHOUT, HOWEVER, THE RIGHT TO DRILL, DIG OR MINE THROUGH THE SURFACE THEREOF, AS RESERVED BY STATE OF CALIFORNIA, ACTING BY AND THROUGH ITS DIRECTOR OF PUBLIC WORKS, BY DEED RECORDED FEBRUARY 17, 1961 IN BOOK 5632, PAGE 988 OF OFFICIAL RECORDS.

ALSO EXCEPTING THEREFROM ALL OIL, GAS, MINERALS AND OTHER HYDROCARBON SUBSTANCES, LYING BELOW A DEPTH OF 500 FEET, WITHOUT THE RIGHT OF SURFACE ENTRY, AS EXCEPTED IN THE DEED FROM JACK C. LANGSTAFF, AS TRUSTEE OF THE JACK C. LANGSTAFF TRUST U/D/T DATED OCTOBER 11, 2011, ET AL, IN THE DEED RECORDED MARCH 17, 2015 AS INSTRUMENT NO. 2015000135102 OF OFFICIAL RECORDS.

APN: 277-021-02, 277-021-03, 277-021-04, 277-021-05, 277-021-06, 277-021-07, 277-021-08, 277-021-15, 277-021-16, 277-021-17, 277-021-19, 277-021-20 and 277-021-21 (Referenced for information purposes only)

City of Buena Park

City Council Regular Meeting Agenda Report

C. PURCHASE AND SALE AGREEMENT FOR CITY-OWNED PROPERTY LOCATED ON THE SOUTH SIDE OF AUTO CENTER DRIVE, EAST OF WESTERN AVENUE

Meeting	Agenda Group
Tuesday, April 22, 2025, 5:00 PM	NEW BUSINESS Item: 5C.

Prepared By	Presented By
Matt Foulkes, Director of Community and Economic Development	Matt Foulkes, Director of Community and Economic Development

RECOMMENDED ACTION

1) Approve the Purchase and Sale Agreement with Simpson & Simpson Holdings, LLC for the sale of the properties located on the south side of Auto Center Drive, east of Western Avenue; 2) Find the transaction exempt from CEQA pursuant to Section 15332, and authorize staff to file a notice of exemption; 3) Authorize the City Manager and City Attorney to make any necessary, non-monetary changes to the agreement; and 4) Authorize the City Manager and City Clerk to execute the agreement and take various actions in connection therewith.

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

Background and Project Description

As part of the I-5 freeway widening project, Caltrans purchased several properties along the north side of the freeway between Western Avenue and Stanton Avenue. In 2016, after the freeway widening project was completed, Caltrans relinquished excess parcels associated with the freeway widening project to the City through California Transportation Commission Resolution No. R-3948.

During and after completion of the freeway widening project, several businesses closed and the subject properties became available for acquisition along Auto Center Drive, between Western Avenue and the northbound I-5 Freeway on-ramp. From 2015 to 2019, the City purchased the subject properties along Auto Center Drive, which were previously developed with a mixture of retail, restaurant and service uses.

In 2019, the City vacated an alley along the southern side of the parcels acquired by the City. The alley vacation by the City was required for Caltrans to consider decertification of two remaining remnant parcels which were ultimately acquired by the City in 2022. The City processed a parcel map (lot merger) to merge all of the parcels into a single parcel for the purpose of selling the land for the development of a car dealership. The Tentative Parcel Map (lot merger) was approved by the City in 2023, but has not yet been assigned a new Assessor's Parcel Number (APN) by the County.

Simpson & Simpson Holdings, LLC ("Developer") submitted a Conditional Use Permit and Variance application in December 2022, for a new 28,825-sq. ft., 36-feet high, two-story automobile dealership (Simpson Cadillac) with a roof parking deck and an attached service garage. The project includes a detached 1,320-sq. ft. carwash (for dealership use only) and an 806-sq. ft. attached canopy, off-street parking, landscaping, and other site improvements. Final design and review of the proposed dealership was substantially delayed while the City and the Developer worked to comply with Caltrans easements, which run along the southern portion of the property. Ultimately, the dealership was redesigned to avoid the Caltrans easements and the CUP and Variance were approved by the Planning Commission in June 2024. The completion of the building plan check process has been held while the Purchase and Sale Agreement is finalized.

Purchase and Sale Agreement (PSA)

Pursuant to the Purchase and Sale Agreement presented for the City Council's consideration (Attachment 1), the Buyer has agreed to purchase the property for $2,723,625 with an initial deposit of $50,000. This purchase price is the fair market value of the property. If the Agreement is approved by the City Council, escrow would open within 10 days of the parties' signature and, subject to the parties' completing various conditions, would close in the next few months with the recording of the grant deed and covenants in favor of the City ensuring development of the Project.

The Agreement contemplates at least a 60-day due diligence (or "contingency period") during which time the Developer would conduct due diligence on the property and the Parties would work with SCE to finalize plans for relocating power lines to the subject property, which currently runs along the southern side of the property before crossing over the I-5 Freeway on-ramp/off-ramp and connecting to a power pole that provides electricity to the Honda dealership just east of the project site. Caltrans regulations require the undergrounding of power lines within any Caltrans right of way, meaning the delivery of permanent power to the property will require either: undergrounding any power lines with Caltrans right-of-way; or relocating and installing power lines in a manner that avoids the Caltrans right-of-way.

The City explored both options, but the second has proven more viable, and the City is currently working with SCE to finalize plans, cost, and timeline for the improvements. Because these improvements are not tied to the Project but instead would be needed for any party to make productive use of the subject property, the Purchase and Sale Agreement contemplates the City paying for these costs. Staff expects that SCE will provide proposed plans, a project timeline, and an estimated cost for the improvements within the contingency period, after which the Parties will have a chance to review and confirm their approval of the work. Both parties must approve or waive this condition before escrow closes, and staff will return to the City Council for consideration of approving the cost of the work when known.

Additionally, before closing escrow, the Developer is required to provide the City with evidence of: a financing plan that includes a project budget, and a listing of all capital, debt and other financial sources intended for use to develop the site; evidence of a Cadillac franchise; building permits; and construction contracts for the work. The purpose of these documents is for the City to ensure that the developer has sufficient funds and capacity to complete the project as proposed. The City is also requiring the developer to provide a Schedule of Performance to ensure that once approved and permitted, construction of the project will commence and proceed without interruption until completed. The Developer has indicated an intention to start construction promptly after closing and expects construction to take approximately two years. The City has retained remedies in the unlikely event that the project is not completed pursuant to the Purchase and Sale Agreement, including the ability to reacquire the property and convey to another party.

Surplus Lands Act (SLA) Compliance

The California Surplus Lands Act ("Act") applies to the City's disposition of all "surplus property," and requires the City to market and make properties available for housing, parks and recreational, or educational purposes before disposing of real property on the open market for other purposes. The City Council declared the subject properties 'Surplus Land' via Resolution No. 14409 and the City received approval from HCD on August 27, 2024, to sell the property for development of a car dealership. If the City Council approves the Agreement, staff would provide notice of that approval to HCD for final review, as required by the SLA.

California Environmental Quality Act (CEQA) Compliance

In accordance with the CEQA Guidelines, the City determined the proposed development project to be Categorically Exempt pursuant to Section 15332 of the CEQA Guidelines. Section 15332 (Class 32) consists of projects characterized as in-fill development on properties less than five-acres in size. Additionally, the Tentative Parcel Map was also found to be Categorically Exempt pursuant to Class 15 Section 15315 (Minor Land Divisions). A Notice of Exemption was filed for each of these actions.

BUDGET IMPACT

The purchase price specified in the Purchase and Sale Agreement is $2,723,625, which will be deposited into the City's General Fund. The cost of the offsite improvements to power lines, when known, will be considered by the City Council at a future date.

Attachments

Cadillac Dealership Draft Purchase and Sale Agreement_4-22-2025.pdf

September 9, 2025
NEW BUSINESS
Item No. 5C.

City Council Agenda Report

SELECTION OF CITY COUNCIL DELEGATE AND ALTERNATE VOTING DELEGATE FOR CAL CITIES ANNUAL CONFERENCE

PREPARED BY	PRESENTED BY
Adria Jimenez, Director of Government and Community Relations/City Clerk	Adria Jimenez, Director of Government and Community Relations/City Clerk
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Adria Jimenez, Director of Government & Community Relations/City Clerk	Aaron France, City Manager

RECOMMENDED ACTION

It is recommended that the City Council select a voting delegate and alternate for the Cal Cities Annual Conference.

PREVIOUS CITY COUNCIL ACTION

None.

DISCUSSION

The Cal Cities Annual Conference ("Conference") will be held October 8–10, 2025, in Long Beach. As part of the General Assembly, each city's designated voting delegate is responsible for casting votes on proposed resolutions and/or bylaw amendments. In accordance with Cal Cities requirements, the City Council must formally designate both a voting delegate and an alternate for the Business Meeting. The deadline for this designation is Wednesday, September 24, 2025.

Should any resolutions be submitted for consideration, this matter will be brought back to the City Council at a subsequent meeting prior to the Conference. At that time, the Council will have the opportunity to review the proposed resolutions and/or bylaw amendments and provide direction to the City's voting delegates accordingly.

BUDGET IMPACT

There is no budget impact associated with this report.

Attachments

2025-voting-delegate-information-packet.pdf

LEAGUE OF CALIFORNIA CITIES

Council Action Advised by September 24, 2025

DATE: Wednesday, July 16, 2025

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 8-10, 2025
Long Beach Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through the online submission portal by Wed., Sept. 24. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the Cal Cities website.

LEAGUE OF CALIFORNIA CITIES

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' event and meeting policy in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 8, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 9, 7:30 a.m.-4:00 p.m. On Friday, Oct. 10, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

LEAGUE OF CALIFORNIA CITIES

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.

2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.

3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.

4. **Signing Initiated Resolution Petitions**. Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.

5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.

6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

7. **Resolving Disputes**. In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

LEAGUE OF CALIFORNIA CITIES

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions

Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees

The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions

The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee

The Resolutions Committee considers all resolutions. General Resolutions approved[1] by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.[2]

General Assembly

During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates —one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

[1] The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.
[2] Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).

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September 9, 2025
STUDY SESSION
Item No. 9A.

City Council Agenda Report

DISCUSS AND PROVIDE DIRECTION REGARDING THE SALE AND USE OF SAFE AND SANE FIREWORKS

PREPARED BY	PRESENTED BY
Eddie Fenton, Assistant City Manager/Director of Human Resources	Eddie Fenton, Assistant City Manager/Director of Human Resources
DEPARTMENT HEAD APPROVAL	**CITY MANAGER APPROVAL**
Eddie Fenton, Assistant City Manager/HR Director	Aaron France, City Manager

DISCUSSION

Introduction:

At the City Council meeting on July 8, 2025, the City Council calendared a discussion related to illegal fireworks and the sale and use of safe and sane fireworks. The City Council also asked for research related to the cost of hosting a City fireworks show as well as the potential for the City to issue a letter to the Governor asking him to work with the State of Nevada to halt the transport of illegal fireworks into California.

Background:

For many years, the sale and use of “safe and sane” fireworks during the Fourth of July holiday has been legal in Buena Park. Each year, the City issues approximately 20-25 permits to local non-profit organizations for the sale of legal fireworks. Per Buena Park Municipal Code 16.08.020, firework stand permits may only be issued to local charitable, civic or patriotic groups or organizations. The term "local" refers to an applicant group or organization with at least fifty percent (50%) of its members being composed of Buena Park residents. State law and the Buena Park Municipal code currently ban “illegal” fireworks, which are pyrotechnic devices that fly through the air, move across the ground, or explode.

Back in 2003, Buena Park was one of five jurisdictions in Orange County that allowed the sale, possession, and discharge of fireworks each year on July 4. However, the sentiment from many members of the community was that the holiday had spiraled out of control and had become a nuisance. It also became obvious that people were coming to Buena Park on the holiday just to discharge fireworks. Due to the high volume of people traveling to the City and illegal firework activity, the Buena Park Police Department was spread thin. On July 4, 2002, a nine-year-old boy, Xavier Morales, was fatally shot in the abdomen during celebrations at Boisseranc Park. The discharge of fireworks may have masked the sound of gunfire occurring in the park and the boy’s family initially appeared to be unaware he had been shot.

Following this tragedy, on March 4, 2003, the City Council discussed potentially repealing Municipal Code 16.08.110 and banning the sale, possession, and discharge of all fireworks. During the City Council meeting, several individuals representing local non-profit organizations spoke during public comment about how the profits from the fireworks stands are a significant part of their budget and bolster their group's ability to serve the community. Numerous community members also spoke in opposition to all fireworks. Their concerns included noise, pollution, trash, fire safety, and how they affect pets, those with post-traumatic stress disorder (PTSD), seniors, and military veterans. Following discussion, the majority of the City Council directed staff to create an ordinance eliminating the sale of fireworks and bring it back for formal adoption as soon as possible.

On April 22, 2003, the City Council adopted an ordinance banning safe and sane fireworks in Buena Park. Residents challenged the impending ban and successfully filed a referendum petition to suspend the ordinance and put it on a special election ballot to be held March 2, 2004. At that election, Buena Park residents voted to retain the ability to sell and use safe and sane fireworks by a vote of 6,879 (60.3%) to 4,536 (39.7%), effectively overturning the City Council's decision to ban fireworks.

In 2021, the City Council established an ad hoc committee to further investigate the issue of illegal fireworks, propose solutions and recommendations, and survey best practices by other Orange County cities. This included a community input survey made available to residents from August 1, 2021 to September 29, 2021. The results of the survey and ad hoc committee report were discussed at the City Council meeting on October 26, 2021. At the conclusion of that meeting, the City Council directed staff to explore increasing administrative fines, create an educational campaign, and return with information about increasing the firework stand permit fee.

On April 26, 2022, the City Council adopted an ordinance amending Chapter 16.08 (Fireworks Sales) of the Municipal Code and adding Sections 16.08.0130 (Social Host Liability) and 16.08.120 (Penalties for Violation). With this new ordinance, a new social host section was added, making property owners responsible for allowing or participating in the display or discharge of illegal fireworks originating from their property. The fine for this violation was set at $1,000.

On April 22, 2025, the City Council adopted an ordinance increasing the fine amount for the possession or discharge of illegal fireworks. With this new ordinance, the fines for the possession or discharge of illegal fireworks increased. Fines range from $1,000 for any violation, to a sliding scale of $1,000 for a first violation, $2,000 for a second violation, and $3,000 for a third violation within a 36-month period. The fines for social host violations increased to $2,000 for the first violation, $4,000 for the second violation, and $6,000 for the third violation within a 36-month period.

On June 24, 2025, the City Council approved the use of unmanned aerial systems (UAS), or drones, for illegal firework enforcement on July 4. A third-party contractor was retained and worked in conjunction with Police Department personnel.

Discussion:

The sale and discharge of safe and sane fireworks is permissible within the City limits per Buena Park Municipal Code Chapter 16.08 Fireworks Sales. The safe and sane fireworks sales permit application process is overseen by the Community & Economic Development Department. The City Manager's Office, Police Department, and Orange County Fire Authority (OCFA) work together to educate the public about safe, appropriate, and permissible use of safe and sane fireworks. Education is accomplished through a variety of methods, including: advertisements in the *Buena Park Today*, street banners at three locations within the City, a water bill insert distributed to all water bill customers, numerous posts to the City and Police Department's social media platforms, a dedicated City webpage, a fireworks public service announcement (PSA) video played on BPTV and used as part of a pay-per-click targeted Meta (Facebook/Instagram) ad campaign, a news release on the City website, use of mobile traffic message boards, utilization of City Hall and Ehlers Center marquees, email and text message blasts, temporary yard signs deployed throughout the City, flyers distributed with every firework stand sale, and a safety seminar for all non-profit organizations selling safe and sane fireworks.

Additionally, in 2022, the Buena Park Municipal Code was amended to provide greater flexibility to law enforcement by allowing the City to issue administrative citations to a person caught in possession, selling, or discharging illegal fireworks. In 2022, the City Council adopted an ordinance amending Chapter 16.08 (Fireworks Sales) of the Municipal Code and adding Sections 16.08.0130 (Social Host Liability) and 16.08.120 (Penalties for Violation) to increase the administrative citation fine to $1,000, and including a social host component to the ordinance.

In April 2025, the City Council adopted a new ordinance increasing the fine amount for illegal fireworks from $1,000 for any violation to a sliding scale of $1,000 for a first violation, $2,000 for a second violation, and $3,000 for a third violation within a 36-month period. The fines for social host violations increased to $2,000 for the first violation, $4,000 for the second violation, and $6,000 for the third violation within a 36-month period.

On June 24, 2025, the City Council approved the use of drone technology to enhance the Police Department's ability to enforce the City's illegal fireworks ordinance in a safe, effective, and accountable manner.

Complaints and Enforcement

During the July 4, 2025 holiday, the Buena Park Police Department dedicated enforcement officers for high-visibility and enforcement. The Department also utilized a third-party drone, in conjunction with Police Department personnel, to supplement enforcement for social host violations.

In regards to staffing, no time off requests were permitted for Police Department personnel on July 4. Patrol staffing was maintained for crime prevention, standard service, and emergency response. The Fireworks Enforcement Teams were dedicated to illegal fireworks enforcement and large party response. The Community Impact Team (CIT) handled fireworks booth regulation and fireworks enforcement. Additional supervisors and a lieutenant were also in the field.

This year, the Police Department issued 41 citations for possession of illegal fireworks from July 1 through July 5, including one arrest for igniting illegal fireworks and resisting an officer. Tragically, there was one fatality on July 4, when an 8-year-old girl passed due to injuries sustained as a result an illegal fireworks incident in the flower tract.

The Police Department and City Manager's Office receives a large volume of calls and emails related to fireworks before, during, and after the July 4 holiday. The large majority of these calls are related to the secondary impacts of illegal fireworks, including noise and debris complaints. The vast majority of the calls are received in the Police Department's dispatch center in the days leading up to, and on, the holiday.

This July, there were 360 fireworks-related calls for service from July 1 to July 5. These figures are slightly down from the previous two years. Below are calls for service statistics from the last 10 years:

Year	Calls for Service

2025	360
2024	464
2023	394
2022	349
2021	408
2020	366
2019	406
2018	447
2017	355
2016	359
2015	272

There were 167 total fireworks-related calls for service on July 4. Below is a comparison over the past 10 years:

Year	Calls for Service
2025	167
2024	110
2023	172
2022	139
2021	138
2020	167

2019	143
2018	158
2017	106
2016	146
2015	101

The total overtime cost this year was $30,505.32, which is actually a decrease from 2024 ($38,282.86 - the highest cost to date). For perspective, the overtime costs did not exceed $20,000 until 2021, and did not exceed $30,000 until 2024.

Orange County Fire Authority Response

Across Orange County, approximately 44 people were seen at local emergency rooms and urgent care facilities for injuries related to fireworks. The statistics are in-line with the average trips seen over the previous five years, which is about 47.8 persons. In Buena Park, the OCFA responded to three fireworks-related calls in 2025, which included two vegetation fires and one fatality (mentioned above). These figures are similar to the total calls received in 2023 and 2024 (two calls each year), but significantly less than the 32 calls received in 2020. Overall, Buena Park has received fewer fireworks-related OCFA calls since 2021, but in 2025, the severity of those calls were higher.

Council Discussion Requests:

Letter to Nevada Regarding the Sale of Illegal Fireworks

In July 2025, Sacramento Mayor Kevin McCarty wrote a letter to Governor Gavin Newsom requesting the creation of an illegal fireworks task force and an interstate pact between California and Nevada to halt the transport of illegal fireworks into California. Mayor McCarty noted that much of the illegal firework use in Sacramento can be traced back to Pahrump and Reno, Nevada. He asked the Governor to empower the State Fire Marshal and the California Attorney General to take immediate steps to address the problem at its source. With City Council direction, staff could draft a similar letter to Governor Newsom requesting his assistance with this matter.

Cost for City-Hosted Fireworks Show

Several Orange County cities host their own fireworks show in lieu of permitting safe and sane fireworks. Some examples are below:

City of Cypress	Cypress College	
Fireworks & Stage FX America	20 minutes	$27,500
Cities of Los Alamitos/Seal Beach	Joint Forces Training Base	
Fireworks & Stage FX America	18 minutes	$33,500
City of Mission Viejo	Mission Viejo Street Fair	

Pyro Spectaculars	20 minutes	$39,500
City of Tustin	Tustin High School	
Pyro Spectaculars	20 minutes	$32,525

Cost for City-Hosted Drone Show

Another option could be to host a City drone show rather than fireworks. It is estimated that a 10-minute drone show with 250 drones would cost approximately $30,000. This cost is higher than a typical drone show due to the high demand in the industry on July 4.

Options for City Council to Consider:

The City Council may wish to maintain the status quo and continue to allow safe and sane fireworks in the City. The Police Department will continue to enforce the current ordinances and step up their education and enforcement operations as they have in the past. However, overtime costs will likely continue to rise as adequate enforcement is needed in the community to combat illegal firework activity.

Alternatively, the City Council could host a community fireworks display or drone show. The event could be combined with a community picnic or barbecue to give residents another alternative to block parties.

Lastly, the City Council may direct staff to survey the community to better understand their sentiment related to July 4 and firework activity.

BUDGET IMPACT

The City's adopted budget includes $40,050 for overtime and $6,100 for signs, banners, and public education materials. These amounts do not reflect the additional staff time spent on fireworks within employees' typical responsibilities or duties. Examples include increased Public Works streets maintenance activities, the scheduling and execution of the administrative citation appeals process, and fielding of fireworks complaints from the community before, during, and after the holiday.

Attachments

fireworks sacramento letter.pdf

City of
SACRAMENTO
OFFICE of the MAYOR & CITY COUNCIL

July 3, 2025

The Honorable Gavin Newsom
Governor of California
1021 O Street, Suite 9000
Sacramento, CA 95814

RE: Request for Joint CA/NV Illegal Fireworks Task Force and Interstate Compact

Dear Governor Newsom:

As Mayor, and the undersigned Councilmembers, on behalf of the City Council of Sacramento, we write to join with other municipalities across the state in urging you to authorize the State Fire Marshal and California Attorney General to immediately begin formal discussions with the State of Nevada to address the illegal fireworks crisis.

This matter requires urgent, coordinated, and sustained action — and we respectfully submit that no city in California is more directly affected, more publicly visible, or more compelled to help lead that effort than Sacramento.

We were especially encouraged by your June 30th statement reaffirming California's "zero tolerance" policy toward illegal fireworks. You rightly noted that over 600,000 pounds of illegal fireworks have already been seized this year — a staggering figure that dwarfs previous annual totals. But as our local enforcement professionals know too well, those seizures only scratch the surface of a much larger trafficking operation.

The reality is this: for too long, California communities have been left to fight an interstate public safety crisis with only local tools. Despite strong municipal ordinances and enhanced penalties, cities like Sacramento are overwhelmed each summer by the volume and impact of illegal fireworks — many of which have been traced to commercial retailers in Pahrump and Reno, Nevada, who knowingly sell to California residents who in turn bring those illegal fireworks into California in direct violation of our state's laws.

The Sacramento City Council strongly supports the proposed White Paper — developed by the Office of the State Fire Marshal in consultation with local jurisdictions and TNT Fireworks — which recommends establishing a joint task force comprised of fire and law enforcement agencies from California and Nevada to collaboratively address the issue of illegal fireworks, as

well as to negotiate an interstate compact with Nevada to better control the flow of illegal fireworks into California.

This proposal is grounded in data, has been publicly endorsed by the Fireworks Advisory Committee to the State Fire Marshal, and aligns precisely with your public commitment to fire prevention and public safety. We believe it offers the most practical and scalable way to disrupt illegal supply chains before they reach our neighborhoods — not merely react to the damage after it occurs.

Sacramento is proud to stand with cities like Rancho Cordova, Roseville, Grand Terrace, Citrus Heights, Suisun City, and many others who have all sent letters urging this action.

We urge you to authorize the State Fire Marshal and California Attorney General to take immediate steps to form the proposed Joint Illegal Fireworks Task Force and initiate formal negotiations with Nevada for an interstate compact to finally rein in this problem at its source.

We stand ready to assist in any way necessary to move this process forward. Thank you for your continued leadership and your unwavering commitment to the safety and well-being of all Californians.

Respectfully,

KEVIN MCCARTY
Mayor | City of Sacramento

KARINA TALAMANTES
Vice Mayor | City of Sacramento

ERIC GUERRA
Mayor Pro Tem | City of Sacramento

ROGER DICKINSON
Councilmember | City of Sacramento

CC: City Councilmembers and Staff
DANIEL BERLANT, State Fire Marshal
LEYNE MILSTEIN, Interim City Manager
MINDY CUPPY, City Clerk
AMY WILLIAMS, Assistant to the City Manager
JENNIFER SINGER, Associate Media & Communications Manager
CHRIS COSTAMAGNA, Fire Chief
JASON LEE, Fire Marshal
KATHY LESTER, Chief of Police