

Tuesday, August 5, 2025, 6:00 PM
COUNCIL CHAMBER
6650 Beach Boulevard
Buena Park, CA 90621

CLIMATE ACTION COMMISSION
REGULAR MEETING AGENDA
Tuesday, August 5, 2025 - 6:00 p.m.

1. GENERAL

- 1.A. CALL TO ORDER
- 1.B. ROLL CALL
Schooner, Singhal, James, Figueroa, Bendinelli
- 1.C. PLEDGE OF ALLEGIANCE

2. COMMUNICATIONS

- 2.A. ORAL COMMUNICATIONS
— This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Climate Action Commission. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the Commission vote. Those wishing to speak are asked to complete a speaker identification form located at the Council Chamber entrance and place it in the box near the speaker's lectern.

3. APPROVAL OF MINUTES

- 3.A. Approval of Meeting Minutes - June 16, 2025

4. OLD BUSINESS

5. NEW BUSINESS

- 5.A. Discuss Tree Policy and Urban Forest Management Plan

6. CITY/STAFF UPDATES, INFORMATION ITEMS, FUTURE AGENDA ITEMS

- 6.A. CITY/STAFF UPDATES, INFORMATION ITEMS, FUTURE AGENDA ITEMS

7. ADJOURNMENT

Meeting adjourned to the next regular meeting on Tuesday, September 2, 2025, at 6:00 p.m.

- 7.A. Adjournment

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at City Hall or at www.buenapark.com. Supplementary materials distributed to the Commission less than 72 hours before the meeting are posted to the City's website at www.buenapark.com and copies are available for public inspection beginning the next regular business day. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact Public Works at (714) 562-3655 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please **contact Public Works at (714) 562-3655 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

시의회 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로그에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3655) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3655. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Elizabeth Genera, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com.

Elizabeth Genera
City of Buena Park
Public Works

Date Posted: July 31, 2025



A. Approval of Meeting Minutes - June 16, 2025

Meeting	Agenda Group
Tuesday, August 5, 2025, 6:00 PM	APPROVAL OF MINUTES Item: 3A.
Prepared By	Department Head Approval
Elizabeth Genera, Senior Administrative Assistant	Mina Mikhael, Director of Public Works/City Engineer
Presented By	
Elizabeth Genera, Senior Administrative Assistant	

Attachments

[ca minutes 6-16-25.pdf](#)



City of Buena Park

MINUTES CLIMATE ACTION COMMISSION JUNE 16, 2025

1A. CALL TO ORDER

The Climate Action Commission met on June 16, 2025, at 6:00 p.m. in the City Council Chambers at City Hall, 6650 Beach Boulevard, Buena Park, CA.

1B. ROLL CALL **PRESENT:** Schooner, Singhal, James, Figueroa, Bendinelli
STAFF: Lotus Thai, Sustainability Manager
Elizabeth Genera, Recording Secretary

1C. PLEDGE OF ALLEGIANCE

2. COMMUNICATIONS

This is a portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Climate Action Commission. Public comments are limited to no more than 3 minutes for each speaker.

2A. ORAL COMMUNICATIONS - None

3. APPROVAL OF MINUTES

*****M/S/P – Singhal/Figueroa – Approval of meeting minutes May 6, 2025**

4. OLD BUSINESS – No items.

5. NEW BUSINESS

5A. Review and Discuss Climate Action and Adaptation Plan Draft – *Presented by Lotus Thai, Sustainability Manager*

The Climate Action Commission was given a draft copy of the City of Buena Park Climate Action and Adaptation Plan (CAAP) to review. The City's CAAP plan is in accordance with State goals and generated from the community meeting/webinar overview held in January. Lotus Thai and Commissioners went over the draft to identify any corrections and/or changes, suggestions and comments.

The Climate Action and Adaptation Plan (CAAP) lays out a roadmap to reduce greenhouse gas emissions, prepare for climate related risks such as heat and drought. The CAAP will create a future where all Buena Park residents, regardless of background, income, or geographical location, can live in a safe, healthy environment.

While the City has already established a strong foundation of sustainable initiatives, the development of this Climate Action and Adaptation Plan (CAAP) affirms the City's commitment to taking deliberate and impactful climate action.

This CAAP aligns with California's ambitious GHG reduction mandates and outlines a clear path toward meeting the City's emissions targets for 2030 and 2045:

- By 2030, the City will reduce community-wide GHG emissions by 107,278 metric tons of carbon dioxide equivalents (MT CO₂e), consistent with the goals of California Senate Bill 32.
- By 2045, the City will reduce community-wide GHG emissions by 258,333 MT CO₂e, consistent with the goals of California Assembly Bill 1279.

Commissioner Bendinelli commented that there be goals for 2035 and 2040 milestone goals as well, as 15 years seems long to measure progress. Lotus will meet with the consultant to see if it possible build in 5 year targets.

Chair Schooner suggested that the online plan include reference to Senate Bills.

A website will be created for the CAAP; at this time, the draft copy of CAAP is on the main page of the City's website, it is open for public comment until July 31, 2025. Staff and CAAP consultants will present City Council for approval in the upcoming months.

6. CITY/STAFF UPDATES, INFORMATIONAL ITEMS, FUTURE AGENDA ITEMS

Chair Schooner thanked Commissioners for attending the Bee Sanctuary. There is no meeting in July. A presentation on City trees and the current tree policy will be discussed at the meeting in August. Commissioners would like to review the current tree policy before the next meeting. Lotus would like the Commission to take a guided tour of the Bowerman Landfill in Irvine.

ADJOURNMENT: The meeting was adjourned at 7:40 p.m. The next regular scheduled meeting is August 5, 2025, at 6:00 p.m.

Elizabeth Genera, Recording Secretary

Climate Action Commission Chair

A. Discuss Tree Policy and Urban Forest Management Plan

Meeting	Agenda Group
Tuesday, August 5, 2025, 6:00 PM	NEW BUSINESS Item: 5A.
Prepared By	Department Head Approval
Lotus Thai, Sustainability Manager	Matt Foulkes, Director of Community & Economic Development
Presented By	
Joe Hunt, Public Works Manager	

The City maintains an urban forest comprised of publicly-owned trees planted in parkways and medians and at parks and facilities. The urban forest consists of approximately 10,700 trees, a number which has remained fairly consistent over the last several years. The City has earned the designation of Tree City USA from the Arbor Day Foundation six times, most recently in 2023.

Last year, the City Council approved the Buena Park Public Tree Policy with the objective to fully realize the benefits of trees in public spaces. The policy clarifies tree selection, maintenance, and conditions for removal. Although the City makes its best efforts to increase the number of public trees, there are still a significant number of vacant spots on parkways that could potentially support a tree. Reasons for a spot to be vacant may include, but are not limited to: utility conflicts, hardscape conflicts, maintaining line of sight, inadequate irrigation or landscape maintenance, disease, or lack of desire for a tree from the adjacent property owner. Parkway trees are trimmed by the City every few years but watering, cleaning up leaves and droppings, and other routine maintenance is the responsibility of the adjacent property owner.

The Climate Action Commission worked with staff to put together the attached brochure "The Benefits of Trees," which is available at City facilities and on the City's website. When targeting an area for new tree planting, staff will distribute the brochure along with the attached letter informing residents that the City will be planting a tree in their parkway.

Following the City Council Meeting on February 11, 2025, staff developed a door hanger to leave at residences that received a newly planted tree in the parkway in front of the home. The door hanger will emphasize the importance of proper care, watering, and maintenance of the tree.

City Council has asked the Climate Action Commission to review the City's Tree Policy, Urban Forest Management Plan, Tree Care Guide door hanger, and the Benefits of Trees brochure. All of these documents can be found at buenapark.com/trees.