

Thursday, July 17, 2025, 6:00 PM
COUNCIL CHAMBER
6650 Beach Boulevard
Buena Park, CA 90621

COMMUNITY SERVICES COMMISSION AGENDA

1. GENERAL

- 1.A. CALL TO ORDER
- 1.B. ROLL CALL
- 1.C. PLEDGE OF ALLEGIANCE

2. ORAL COMMUNICATIONS

2.A. Oral Communications

This is the portion of the meeting set aside to invite public comments regarding any matter within the jurisdiction of the Commission. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the Commission vote. Those wishing to speak are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

3. APPROVAL OF MINUTES

- 3.A. Approval of Minutes - May 15, 2025
- 3.B. Approval of Minutes - June 7, 2025

4. DIRECTOR AND CITY STAFF REPORTS

- 4.A. Reports

5. DISCUSSION AND ACTION ITEMS

- 5.A. APPROVAL OF UP TO \$5,000 FOR THE PURCHASE OF 25 CHAIRS FOR THE EHLERS SENIOR CENTER COMPUTER LAB FROM THE INTERIOR DEVELOPMENT FUND (IDF)

6. COMMISSION COMMENTS, FUTURE AGENDA ITEMS

- 6.A. REPORTS

7. ANNOUNCEMENTS

- 7.A. Next City Council Meeting: Tuesday, July 22, 2025 at 5:00 p.m.
- 7.B. Next Regular Commission Meeting: Thursday, September 18, 2025 at 6:00 p.m.

8. ADJOURNMENT

8.A. Adjournment

This agenda contains a brief general description of each item to be considered. Supporting documents are available for review and copying at Community Services Department or at www.buenapark.com. Supplementary materials distributed to the Commission less than 72 hours before the meeting are posted to the City's website at www.buenapark.com and copies are available for public inspection beginning the next regular business day in the Community Services Office. This governing body is prohibited from discussing or taking action on any item which is not included in this agenda; however, may ask clarifying questions, ask staff to follow-up, or provide other direction. The order of business as it appears on this agenda may be modified by the governing body.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Community Services Department at (714) 562-3860 or the California Relay Service at 711. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility.

If you would like to participate in any matter of business on the agenda and would like translation in Chinese, Korean, Spanish, Tagalog, or Vietnamese, please contact the **Community Services Department at (714) 562-3860 48-hours prior to the meeting**. Residents requiring translation during Oral Communications are encouraged to bring interpreters.

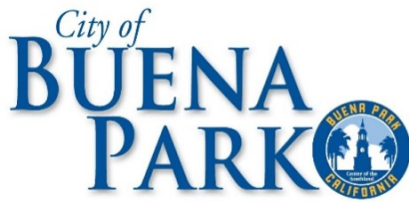
시의회 목록에 있는 정식 안건에 대해 의견을 발표하고 싶으신 경우, 중국어, 한국어, 스페인어, 타갈로에 대한 통역사가 필요하시면 시미팅 48시간전 시서기 오피스로 (714-562-3860) 연락하시면 됩니다. 정식안건이 아닌 주민 발언시간에 발표하실 경우, 본인의 통역사를 직접 모시고 오시면 감사하겠습니다.

Si le gustaría participar en audiencia pública o cualquier asunto de negocios programado en la agenda y necesita traducción en chino, coreano, español, tagalo o vietnamita, comuníquese con la Oficina del Secretario de la Ciudad, 48 horas antes de la reunión al (714) 562-3860. Para participar en los comentarios públicos sobre cualquier otro asunto dentro de la jurisdicción del ayuntamiento, se les recomienda que traiga un intérprete.

I, Ariana Chavez, Senior Administrative Assistant, City of Buena Park, do hereby certify, under penalty of perjury under the laws of the State of California that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at Buena Park City Hall, 6650 Beach Blvd., and uploaded to the City of Buena Park website www.buenapark.com.

Ariana Chavez
Senior Administrative Assistant
Community Services Department

Date Posted: July 14, 2025



July 17, 2025
APPROVAL OF MINUTES
Item No. 3A.

Community Services Commission Agenda Report

APPROVAL OF MINUTES - MAY 15, 2025

PREPARED BY	PRESENTED BY
Ariana Chavez, Senior Administrative Assistant	Ariana Chavez, Senior Administrative Assistant
DEPARTMENT HEAD APPROVAL	
Jim Box, Director of Community Services	

RECOMMENDED ACTION

Approve the minutes from the May 15, 2025 meeting.

Attachments

[2025 05 15 CS.pdf](#)

**CITY OF BUENA PARK
COMMUNITY SERVICES COMMISSION
May 15, 2025**

1. GENERAL

- a. **CALL TO ORDER:** Chair Chencinski called the Community Services Commission Meeting to order at 6:00 p.m., in the Council Chamber, 6650 Beach Boulevard, Buena Park, California.

b. **ROLL CALL:**

Present: Carver, Chencinski, Frutos, Holguin, Wallace

Absent:

Also Present: Dale Kurata, Community Services Supervisor

Ariana Chavez, Senior Administrative Assistant

Connie Hurtado, Community Services Supervisor

Tanikka Davis, Community Services Coordinator

Michelle Van Sickle, Community Services Coordinator

Jessica Mancilla, Community Services Coordinator

Alex Alarcon, Community Services Coordinator

Justice Mompeller, Community Outreach Coordinator

Saul Contreras, Senior Office Assistant

- c. **PLEDGE OF ALLEGIANCE:** Led by Commissioner Holguin.

2. **ORAL COMMUNICATIONS:** Jonathan Alman, resident of Buena Park, addressed the Commission on the conditions of baseball fields, specifically the fields that are utilized by the P-Nut Baseball program.

3. APPROVAL OF MINUTES: April 17, 2025

***M/S/P – Commissioner Holguin motioned to approve the minutes. Vice Chair Frutos seconded the motion. All in favor, motion passed.

4. DIRECTOR AND CITY STAFF REPORTS:

- a. Connie Hurtado, Community Services Supervisor, updated the Commission on the Older American Breakfast event and the upcoming Senior Prom. Connie Hurtado, Community Services Supervisor, informed the Commission on presentations given at the Senior Center from Chase Bank discussing fraud and scams and the partnership between VetCare and SEAACA providing services and pet care on June 1st. Connie Hurtado, Community Services Supervisor, informed the Commission on Memorial Day Remembrance Service and Father's Day Pool & Pickleball tournament. Dale Kurata, Community Services Supervisor, informed the Commission on the Military Banner Program and provided an update on the All-Staff In-Service training, part-time staff retention and reminded the Commission on when the Community Services Commission traditionally goes dark in the summer.

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion on Security Cameras in City Parks
Dale Kurata, Community Services Supervisor, introduced Police Lieutenant Mario Escamilla to the Commission. Police Lieutenant Escamilla presented to the Commission a PowerPoint on the security cameras available and in use at parks in Buena Park and how the Police Department utilizes them.
- b. Summer Recreation Program Preview
Dale Kurata, Community Services Supervisor, introduced a summary of programs that staff will oversee for the summer season. Michelle Van Sickle, Community Services Coordinator, informed the Commission on the aquatics program which included swim lessons, recreational swim, and dive-in movies. Jessica Mancilla, Community Services Coordinator, updated the Commission on summer camp, excursions, drop-in sports, and summer programs at the Community Gymnasium. Alex Alarcon, Community Services Coordinator, informed the Commission on youth sports, P-Nut Camp out, Whitaker Summer Park Program, Movie Under the Stars, Pump Track at Peak Park, and V.O.L.T. programs. Tanikka Davis, Community Services Coordinator, informed the Commission on the Intergenerational Summer Camp and Father's Day event. Justice Mompeller, Community Outreach Coordinator, updated the Commission the movie matinee and Super Senior Saturday.

6. COMMISSION COMMENTS, FUTURE AGENDA ITEMS:

Commissioner Wallace commented on the June 7 Park Tour and requested if attendees could step off and walk the fields. Commissioner Wallace requested to calendar an update on Friendship Park. Commissioner Wallace commented on attending Spring Eggstravaganza and Older American month breakfast event. Commissioner Holguin commented on attending Spring Eggstravaganza and commented on the Military Banner Program. Commissioner Carver commented on attending the Volunteer Appreciation luncheon and the Mother's Day Paint and Sip. Commissioner Carver commented on the Senior Center outdoor directory sign that is in need of repair, Friendship Park survey and the playground structure that has been damaged at Friendship Park, and to calendar for a future item when fields get repaired. Vice Chair Frutos commented on attending Spring Eggstravaganza and commented on the V.O.L.T. program. Vice Chair Frutos commented on the intergenerational summer camp and legal classes offered at the Senior Center. Chair Chencinski commented on attending the Volunteer Appreciation event, Mother's Day Paint and Sip, Older American breakfast, All Staff In-Service training, Spring Eggstravaganza, Anna's retirement event, bingo and Friendship Park workshop.

7. ANNOUNCEMENTS:

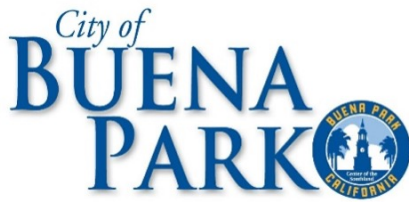
- a. Next City Council Meeting: Tuesday, May 27, 2025 at 5:00 p.m.
- b. Commissioner Park Tour: Saturday, June 7, 2025 at 8:00 a.m.
- c. Next Regular Commission Meeting: Thursday, June 19, 2025 at 6:00 p.m.

8. ADJOURNMENT: There being no further business, Chair Chencinski declared the meeting adjourned at 7:05 p.m.

ATTEST:

Ariana Chavez, Senior Administrative Assistant

Colette Chencinski, Chair



July 17, 2025
APPROVAL OF MINUTES
Item No. 3B.

Community Services Commission Agenda Report

APPROVAL OF MINUTES - JUNE 7, 2025

PREPARED BY	PRESENTED BY
Ariana Chavez, Senior Administrative Assistant	Ariana Chavez, Senior Administrative Assistant
DEPARTMENT HEAD APPROVAL	
Jim Box, Director of Community Services	

RECOMMENDED ACTION

Approve the minutes from the June 7, 2025 commission park tour.

Attachments

[2025 06 07 CS.pdf](#)

CITY OF BUENA PARK
COMMUNITY SERVICES COMMISSION
June 7, 2025

1. GENERAL

- a. **CALL TO ORDER:** Chair Chencinski called the Community Services Commission Park Tour to order at 8:00 a.m., at the Buena Park Community Center, 6688 Beach Boulevard, Buena Park, California.

b. **ROLL CALL:**

Present: Carver, Chencinski, Holguin, Wallace

Absent: Frutos

Also Present: Jim Box, Director of Community Services

Dale Kurata, Community Services Supervisor

Connie Hurtado, Community Services Supervisor

Mark Saucedo, Community Services Supervisor

2. DISCUSSION AND ACTION ITEMS:

- a. Park Tour with Community Services
Jim Box, Director of Community Services, Connie Hurtado, Community Services Supervisor, Dale Kurata, Community Services Supervisor, and Mark Saucedo, Community Services Supervisor, guided and informed the Commission on parks and facilities as part of the tour. Commissioners were driven around the City of Buena Park on the Community Services bus to visit parks and facilities while receiving updates on current and future projects.

3. ANNOUNCEMENTS:

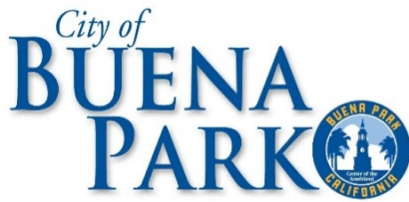
- a. Next City Council Meeting: Tuesday, June 10, 2025 at 5:00 p.m.
b. Next Regular Commission Meeting: Thursday, July 17, 2025 at 6:00 p.m.

4. ADJOURNMENT: There being no further business, Chair Chencinski declared the meeting adjourned at 11:26 a.m.

ATTEST:

Ariana Chavez, Senior Administrative Assistant

Colette Chencinski, Chair



Community Services Commission Agenda Report

APPROVAL OF UP TO \$5,000 FOR THE PURCHASE OF 25 CHAIRS FOR THE EHLERS SENIOR CENTER COMPUTER LAB FROM THE INTERIOR DEVELOPMENT FUND (IDF)

PREPARED BY	PRESENTED BY
Connie Hurtado, Community Services Supervisor	Connie Hurtado, Community Services Supervisor
DEPARTMENT HEAD APPROVAL	
Jim Box, Director of Community Services	

RECOMMENDED ACTION

Approval of up to \$5,000 for the purchase of 25 chairs for the Ehlers Senior Center Computer Lab from the Interior Development Fund.

PREVIOUS CITY COUNCIL ACTION

The Senior Citizens Commission established a City fund entitled the Interior Development Fund (IDF) for monies received from fundraising events, gift shop revenues, and donations at the Senior Center. Requests for expenditures from this fund are to be submitted to the Commission for a majority vote approval.

Senior services falls under the umbrella of the Community Services Commission. Staff is seeking the Community Services Commission approval for the expenditures, which can be used for event support or facility enhancements benefiting Senior center participants.

DISCUSSION

The computer lab at the Senior Center is equipped with 25 chairs that are used daily by senior participants for computer classes, workshops, and recreational use. Over time, these chairs have become worn, torn, and no longer provide adequate comfort or support. Additionally, the cloth upholstery on the current chairs presents sanitation challenges.

Recently, the facility experienced a bed bug issue in the computer lab, which required pest control measures and temporary closure of the room. This incident highlighted the need to reassess the type of furniture used in shared spaces. Upholstered furniture, particularly in fabric-covered chairs, is difficult to sanitize effectively and can contribute to pest issues.

Staff recommends replacing the current cloth-upholstered chairs with vinyl or other non-cloth, easy-to-clean alternatives. Vinyl chairs are more resistant to pests, easier to disinfect, and better suited for high-traffic, shared environments such as the computer lab.

Staff is seeking approval from the Community Services Commission for up to \$5,000 from the IDF (11-2248) to purchase chairs for the computer lab. The current balance of the Interior Development Fund is \$21,405.68.

BUDGET IMPACT

None. The Commission Enterprise Funds are separate from the City's General Fund.