



City and County of Broomfield

City Council Regular Meeting

A. Minutes for Approval

Meeting	Agenda Group
Tuesday, January 28, 2025, 6:00 PM	Consent Items Item: 6A.
Presented By	
Crystal Clemens, City Clerk	
Community Goals	

Overview

[View Presentation](#)

Approval of Minutes for the Regular City Council Meeting of January 14, 2024.

Attachments

[Minutes of January 14, 2025.pdf](#)

## Minutes for the City Council Regular Meeting

One DesCombes Drive, Broomfield, CO 80020

January 14, 2025, 6:00 PM - January 14, 2025, 9:56 PM

### Roll Call: *(The following members were in attendance)*

- **Guyleen Castriotta**, Mayor
- **Laurie Anderson**, Ward 4
- **Todd Cohen**, Ward 5
- **Paloma Delgadillo**, Ward 2
- **Heidi Henkel**, Ward 5 - Remote
- **Bruce Leslie**, Ward 4
- **Jean Lim**, Ward 3
- **James Marsh-Holschen**, Ward 1
- **Kenny Van Nguyen**, Ward 1
- **Deven Shaff**, Mayor Pro Tem, Ward 3
- **Austin Ward**, Ward 2 - Remote
- **Laurie Goldstein**, Authority Member - BURA

### Also Present:

- Jennifer Hoffman, City and County Manager
- Anna Bertenzetti, Deputy City and County Manager
- Dan Casey, Deputy City and County Manager
- Nancy Rodgers, City and County Attorney
- Michelle Parker, Deputy City and County Clerk
- And various staff members

The Mayor called a recess at 8:40 p.m. The meeting reconvened at 8:50 p.m.

## 1. Meeting Commencement

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1A. Pledge of Allegiance- 6:01 PM

1B. Review and Approval of Agenda- 6:02 PM

## 2. Petitions and Communications

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## 3. Councilmember Reports

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## 4. Public Comment

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## 5. Reports

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## 6. Consent Items

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Councilmember Nguyen moved to approve Consent Agenda Items 6A-6B and 6D-6J. The motion was seconded by Councilmember Leslie, and passed 10-0.

**6A. Minutes for Approval- 6:27 PM**

**6B. Proposed Resolutions for Broomfield Heights Stormwater and Pedestrian Construction Management and Construction Administration Agreements- 6:27 PM**

**6C. Proposed Resolution for Updating the Expense Policy for Elected Officials- 6:41 PM**

**\*\* Item was Removed from Consent**

Councilmember Delgadillo Moved to Approve Resolution No. 2025-09 adopting an updated expense policy for elected officials. The motion was seconded by Councilmember Leslie.

Councilmember Anderson Moved To Amend, Seconded by Councilmember Lim. The motion to amend failed 5-6; opposed by Councilmembers Marsh-Holschen, Shaff, Cohen, Nguyen, and Delgadillo, and Mayor Castriotta.

The original motion passed 8-2. Opposed by Councilmember Anderson and Mayor Pro Tem Shaff.

**6D. Proposed Resolution Designating the Public Place for Posting Notices of Public Meetings- 6:27 PM**

**6E. Proposed Resolution for a Revocable Permit for Matthew Alderman (14560 Lowell Blvd) for a fence and berm- 6:27 PM**

**6F. Proposed Resolution Reappointing Charles Mains, M.D, to the Mile High Regional Emergency Medical and Trauma Advisory Council (RETAC)- 6:27 PM**

**6G. BOE Proposed Resolution for Approval of Mutual Agreements for abatements over \$10,000- 6:27 PM**  
(Board of Equalization - BOE)

**6H. Proposed Resolution Approving an Intergovernmental Agreement with Colorado Legal Services - 6:27 PM**

**6I. BOE Proposed Resolution for Approval of Hearing Officer Recommendations- 6:27 PM**  
(Board of Equalization - BOE)

**6J. Request for Executive Session Regarding the City and County Manager and City and County Attorney's Annual Performance Reviews and Contract Amendments- 6:27 PM**

**7. Action Items**

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**7A. Public Hearing Ordinance Approving A Business Incentive Agreement with Peak Energy - Second Reading- 7:36 PM**

Public Hearing was opened at 7:36 PM and closed at 7:52 PM

Councilmember Nguyen moved to approve Ordinance No. 2262 Approving A Business Incentive Agreement with Peak Energy Technologies, Inc., The motion was seconded by Councilmember Leslie and passed 10-0.

**7B. Public Hearing Ordinance Amending and Restating Certain Agreements Related to the 2005 BURA Bonds (Council only) -Second Reading- 7:53 PM**

Public Hearing was opened at 7:53 PM and closed at 8:04 PM

This item was heard concurrently with Item 7C.

Councilmember Leslie moved to approve Ordinance 2261 amending and restating certain documents related to the Broomfield Urban Renewal Authority, Tax Increment Bonds, Series 2005, and providing other determinations, covenants, and details in connection therewith. The motion was seconded by Councilmember Marsh-Holschen and passed 10-0.

**7C. Authorizing, Approving and Directing the Issuance of BURA Series 2025 Bonds and Approving Certain Related Agreements - 8:04 PM**

*(Broomfield Urban Renewal Authority - BURA)*

This item was heard concurrently with Item 7B.

The meeting of the Broomfield Urban Development Authority (BURA) was called to order.

Authority Member Marsh-Holschen moved to approve Resolution No. 2025-35-UR Authorizing, Approving and Directing the Issuance of Authority Series 2025 Refunding Bonds and Approving Certain Agreements Related Thereto. The motion was seconded by Authority Member Leslie and passed 11-0. Authority Member Law-Evans was absent.

**7D. Proposed Resolutions to Approve New Sister Cities Relationships- 8:06 PM**

Mayor Pro Tem Shaff moved to approve Resolution No. 2025-23 Approving and recognizing the establishment of a Sister City relationship with Lalitpur, Nepal. The motion was seconded by Councilmember Leslie and passed 10-0.

Councilmember Leslie moved to approve Resolution No. 2025-24 Approving and recognizing the establishment of a Sister City relationship with the sovereign Cheyenne and Arapaho Tribes. The motion was seconded by Kenny Van Nguyen and passed 10-0.

**7E. Proposed Resolution for Water Treatment and Wastewater Chemical Purchases- 8:58 PM**

Councilmember Delgadillo moved to approve Resolution No. 2025-06 authorizing 2025 chemical purchases for the Water Recovery Facility, Water Treatment Facility, and Utilities Division. The motion was seconded by Councilmember Nguyen and passed 10-0.

**7F. Public Hearing Ordinance - Repeal of the Local Ambulance Licensing Program - Second Reading- 9:20 PM**

Public Hearing was opened at 9:20 PM and closed at 9:23 PM

Councilmember Marsh-Holschen moved to approve Ordinance No. 2260 repealing Broomfield Municipal Code Chapter 5-40 Ambulance Services. The motion was seconded by Councilmember Delgadillo and passed 10-0.

**7G. Proposed Resolution Department of Human Services 2025 Grant Funding- 9:24 PM**

Councilmember Nguyen moved to approve Resolution No. 2025-29 approving an Agreement with A & I Avenues for Nonprofit Grant Funding. Councilmember Delgadillo seconded, and the motion passed 10-0.

Councilmember Marsh-Holschen moved to approve Resolution No. 2025-30 approving an Agreement with Broomfield FISH for Nonprofit Grant Funding. Councilmember Nguyen seconded, and the motion passed 10-0.

Councilmember Nguyen moved to approve Resolution No. 2025-31 approving an Agreement with Clinica Family Health & Wellness for Nonprofit Grant Funding. The motion was seconded by Councilmember Delgadillo and passed 10-0.

Mayor Pro Tem Shaff moved to approve Resolution No. 2025-32 approving the Fourth Amendment to the Agreement with Broomfield Community Foundation for Grant Administration Services. The motion was seconded by Councilmember Marsh-Holschen, and passed 9-0. Councilmember Henkel was recused.

## 7H. Ordinance to amend the effective date for Ranked Choice Voting (RCV) - First Reading- 9:48 PM

Councilmember Delgadillo moved to approve Ordinance No. 2254 amending the effective date for ranked choice voting for city council and mayoral elections. The motion was seconded by Councilmember Lim and passed 10-0.

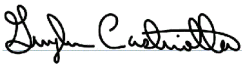
## 8. Mayor and Councilmember Requests for Future Action

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## 9. Adjournment

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### APPROVED:



Mayor Castriotta



Office of the City and County Clerk

