



**Parks, Recreation and
Human Services Commission**

Wednesday, September 25, 2024, 5:30 PM
1 Civic Center Circle
Brea, California 92821

Bill Higgins, Chair

Irene Rifilato, Vice Chair

Craig Livingston, Commissioner

Eric Mason, Commissioner

Gill Realon, Commissioner

This agenda contains a brief general description of each item the Commission will consider. The Community Services Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the Community Services Department at (714) 990- 7738 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Services Department at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Commission

The Commission encourages interested people to address this legislative body by making a brief presentation under Matters from the Audience. State Law prohibits the Commission from responding to or acting upon matters not listed on this agenda.

The Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Commission rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Commission is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing carrieho@cityofbrea.net. Written comments received by 3 p.m. on the day of the meeting will be provided to the Commission, will be made available to the public at the meeting, and will be included in the official record of the meeting.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 990- 7738. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR35. 102.35. 104 ADA Title 11)

1: Call to Order

2: Pledge of Allegiance

3: Invocation

4: Informational

4A. Brea Little League Recognition - 2024 10U All Stars District 56 Champions

5: Matters from the Audience

6: School District Representative

7: Correspondence - Staff

7A. Correspondence

8: Action

8A. Approval of July 24, 2024 Draft Minutes

9: Discussion

9A. Parks, Recreation and Human Services Annual Goals Introduction

9B. Summer Program Updates

10: Information Memorandum

10A. July/August PRHS Information Memorandum

11: Reports

11A. Park Ambassadors

11B. Golf Course Ambassadors - Higgins/Mason

11C. Art in Public Places Committee - Rifilato

11D. User Groups - Higgins

11E. General Plan Steering Committee - Rifilato

11F. Public Works - Esparza

12: Adjournment

Date Posted: September 20, 2024



Parks, Recreation and Human Services Commission Communication

Correspondence

Meeting	Agenda Group
Wednesday, September 25, 2024, 5:30 PM	Correspondence - Staff Item: 7A
FROM	
Carrie Hernandez, Director of Community Services	

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services

Attachments

[Correspondence July-August 2024.pdf](#)

Comments or Suggestions:

How about a tissue dispenser - or even a box of tissues - in the ladies room.

Talked to Ida after class explained that we have tissue behind the counter if needed she can always ask.

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please fill out the information below:

Name: Ida Miller

Telephone: _____

Email Address: idafanida@yahoo.com

AC 8/19
MA 8/19
SLA
CH

Please place this card in a "Tell Us" box.
Thank you for your input!

Comments or Suggestions:

+ Very soothing voice
+ Attentive to everybody's unique needs
+ Reminded everybody to keep everything calm and relaxed

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please fill out the information below:

Name: _____

Telephone: _____

Email Address: _____

MA 8/20/2019
SLA
CH

Please place this card in a "Tell Us" box.
Thank you for your input!

Comments or Suggestions:

Just wanted to say that
ANDREA was the best
agua aerobics leader we
have ever had in the 15
or so years I have been going
THANK YOU!
We need to keep the
pool open longer preferably
all year round but at
least through October.

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below:

Name: GAYLE KENAN

Telephone: 714 - 743 - 3418

Email Address: gaylekenan@
sbglobal.net

Please place this card in a "Tell Us" box.
Thank you for your input!

Comments or Suggestions:

Thank you for hiring
Andrea to teach
Water Aerobics this
Summer. She was
wonderful and I felt
like I was really
getting a good workout.
Hope to see her there
again next Summer.

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below:

Name: Bobbi Williams

Telephone: _____

Email Address: _____

Please place this card in a "Tell Us" box.
Thank you for your input!

Comments or Suggestions:

Jan the sub instructor
for zumba was
great. Please bring
her back.

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below:

Name: SCA [Signature] DA 7/24/2011

Telephone: 7/24 AC

Email Address: _____

**Please place this card in a "Tell Us" box.
Thank you for your input!**

Comments or Suggestions:

Letty was Subbing
for Christic.
I Really enjoyed
her class.

Sandy

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below:

Name: Sandra Goyal

Telephone: 714-388-7315

Email Address: sandragoyal@gmail.com

**Please place this card in a "Tell Us" box.
Thank you for your input!**

SCA [Signature] DA 8/1/2011

Comments or Suggestions:

I take Elena's Zumba class
which I love! However
she often videos the class
and I do not want
to be posted on social
media. I do not personally
post, and when I am
working out I want
privacy. If she wants to video
maybe she can thank you ^{annaise} ~~to those~~
who do not

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Want to be taped can

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below.

Name:

Katja Renteria

Telephone:

(714) 829-9859

Email Address:

~~katja.renteria@cityofbrea.net~~ katja.renteria@yahoo.com

Please place this card in a "Tell Us" box.
Thank you for your input!

Comments or Suggestions:

The hot water temp
in ladies room is
a little too hot.

Talked to Ida, told her we
would be monitoring this but
controlling the hot water would
change the temp in the whole
building

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below:

Name:

Ida Miller

Telephone:

Email Address:

idafanida@yahoo.com

Please place this card in a "Tell Us" box.
Thank you for your input!

Comments or Suggestions:

Pamela Zumbie
class is too
loud - feel like
I'm trying to wake
out in a nightclub!

7/17
CU
7/17
7/17

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below:

Name: _____

Telephone: _____

Email Address: _____

**Please place this card in a "Tell Us" box.
Thank you for your input!**

Comments or Suggestions:

Ashley classes
are the Best
she Explains
things
I truly Enjoy
her classes

Not enough room for your comments?

You can e-mail our team of supervisors at:

BCCTellUs@cityofbrea.net

Would you like us to get back to you?

We would be happy to respond, if you would please
fill out the information below:

Name: _____

Telephone: _____

Email Address: _____

**Please place this card in a "Tell Us" box.
Thank you for your input!**

Matlock, Sean

Subject: FW: newest yelp review

A really nice review from one of our fitness patrons 😊



Lupe T.

📷 34 📹 9

★★★★★ 7/28/24

...

I have been a member for about 2 years and being part of the Brea Community Center Zumba family has been an amazing positive addition in my life. Anna's encouragement, enthusiasm and passion to get us on an active track has kept me coming back for more. She will go out of her way and put her 110% above and beyond attitude to always keep her classes fun and In complete satisfaction of doing something that feels so good and not feeling like your breaking your body to get results. With her fun 80's music, Salsa and some Earth Wind and Fire, her amazing raffles and always making sure everyone is having a great time!! Brings me a full package of total fun and her amazing work motivates me to come back for more and more!!! Thank you Anna for carrying so much and bringing joy to all of us.

Thank

Comment

Direct message

Brea Blue Cards: July 2024

- July 10, 2024 – 7:30 p.m.
 - I spoke with the patron via phone call. She expressed her concern for the instructor filming during class and how she does not feel comfortable being posted on social media. I shared with her how the instructor promotes classes and how it has helped grow attendance. The solution I proposed to the patron is to have the instructor announce the last 10 minutes of class will be filmed. This will give anyone the opportunity to leave or move to a designated space. The patron appreciated the conversation and is happy to return to class.

- July 29, 2024 – 7:30 p.m.
 - I spoke with the patron via phone call. She was very complimentary of Letty subbing the senior classes Monday morning. The patron stated, "I really enjoyed her music and exercise selection. You should use her more often." I thanked her for her feedback and assured her Letty is one of our regular sub-instructors.

Matlock, Sean

Subject: 8.25.24 - Baby Shower - Thank you

Sent: Monday, August 26, 2024 5:47 PM

Subject: 8.25.24 - Nguyen Baby Shower - Thank you

Hi Heather,

Hope all is well! Our event yesterday (Baby Shower) went so smoothly and everyone had a wonderful time. I wanted to let you know that both Zach and Austin were so helpful and also appreciative of how efficient we were in ensuring a clean space after clean up and that everyone was out of the venue on time. Both Zach and Austin provided such wonderful customer service and we enjoyed talking with them.

Thank you for ensuring such an easy process with all of the steps necessary to have our event in the Garden. We look forward to many more events at your facility.

Thank you!



Parks, Recreation and Human Services Commission Communication

Approval of July 24, 2024 Draft Minutes

Meeting	Agenda Group
Wednesday, September 25, 2024, 5:30 PM	Action Item: 8A
FROM	
Carrie Hernandez, Director of Community Services	

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services

Attachments

[July 24, 2024 PRHS Draft Minutes.pdf](#)

**** The following document is a draft of the minutes and not the official approved minutes ****

Minutes for the Parks, Recreation and Human Services Commission

1 Civic Center Circle, Brea, California 92821

July 24, 2024

Roll Call: *(The following members were in attendance)*

- **Bill Higgins**, Parks, Recreation and Human Services Chair
- **Irene Rifilato**, Parks, Recreation and Human Services Vice Chair
- **Eric Mason**, Parks, Recreation and Human Services Commissioner
- **Gill Realon**, Parks, Recreation and Human Services Commissioner

Absent: Craig Livingston, Parks, Recreation and Human Services Commissioner

1. Call to Order

Chair Higgins called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

Commissioner Realon

3. Invocation

Chair Higgins

4. Informational

Deputy Director Sean Matlock reminded the Commission there would be no meeting in August. Community Services Special Events Supervisor Kristin Steyermaier updated the Commission on the Country Fair.

5. Matters from the Audience

None.

6. School District Representative

BOUSD representative Amber Gonzales Doung updated the Commission on the school district and the ongoing playground improvements and approved fencing projects.

7. Correspondence - Staff

7A. Correspondence

Deputy Director Sean Matlock commended Cris Lopez of Public Works for seamlessly removing a beehive from the Art Garden hours before a wedding.

8. Action

8A. Approval of Minutes - June 26, 2024

Commissioner Realon asked that his comment about updating the matrix be added to the minutes.

Commissioner Realon made a motion to approve as amended, seconded by Commissioner Mason.

Ayes: Higgins, Rifilato, Mason, Realon

Abstain: None

Absences: Livingston

Motion carried 4-0-1

9. Discussion

9A. Project Updates

Deputy Director Sean Matlock provided an update on the following projects:

- **Arovista Park Modernization** - Pictures of the current standing were shared with the Commission and Commissioner Realon asked about an accident at the Senior Center, and Deputy Director Carrie Hernandez mentioned they are trying to mitigate other incidents by minimizing the events at the Senior Center.
- **Western Extension of the Tracks at Brea** - Negotiations continue for land acquisition.
- **Brea 265** - Phase 1 will include a 5K trail around the perimeter of the project, and Phase 2 will be an extension of the Sports Park by 13 acres; they are currently working with the Army Corps. of Engineers to iron out some issues. Commissioner Realon asked about the timeline, and it was stated they have 25 years to complete the project.

9B. Special Events

Kristin reported on the Country Fair and thanked Commissioner Realon for his help. Commissioner Realon said he appreciated the basketball court being resurfaced and how helpful the volunteers were. Ms. Steyeman said the Family Films series had wrapped up for the summer but that they

would have Movies Under the Stars this coming fall. She mentioned the upcoming Brea Fest and introduced the Brea Fest intern Jackson Clements, who introduced himself and gave an update on Brea Fest. Commissioner Realon asked about the price point for the tickets, which is three dollars per presale ticket and four dollars per ticket the night of the event.

10. Information Memorandum

10A. Information Memorandum June 2024

Deputy Directors Sean Matlock and Carrie Hernandez asked about improving the memorandum and what the Commission felt was valuable. The Commission noted that the information was lagging in timing. Commissioner Realon suggested a *follow-up action item* for any action taken in the previous meeting, either as part of the memorandum or as an agenda item. Chair Higgins brought up the packet being delivered digitally versus printed and mailed. The Commission had mixed feelings regarding this, and no consensus was reached.

11. Reports

11A. Reports

- Park Ambassadors - No updates.
- Golf Course Ambassadors - No updates, but a suggestion to update a strip
- Art in Public Places Committee—Commissioner Rifilato gave an update regarding the last APP meeting, at which two art installation projects were approved for the Brea Mall. Deputy Director Carrie Hernandez mentioned that at the next meeting, they would discuss the meaning of public art and what that means for the future of programming in Brea. Chair Higgins asked about vandalism and was told there had not been any.
- Country Fair Steering Committee - No updates
- User Groups - No updates.
- Public Work—Parks Supervisor Edgar Esparza reported that there has been a lot of upkeep because of the rain this winter and the current heat. Chair Higgins asked about water conservation, and Commissioner Realon mentioned that the median strip in front of City Hall had overgrown plants touching the cars.

12. Adjournment

Chair Higgins adjourned the meeting at 6:18 pm.



Parks, Recreation and Human Services Commission Communication

Parks, Recreation and Human Services Annual Goals Introduction

Meeting	Agenda Group
Wednesday, September 25, 2024, 5:30 PM	Discussion Item: 9A
FROM	
Carrie Hernandez, Director of Community Services	

BACKGROUND/DISCUSSION

Staff will review the past year's accomplishments with the Commission before providing a presentation on goals for the upcoming year. Staff will seek input from the Commission on goals needing to be amended or added to the Goals Matrix which will be brought back to a future meeting for formal adoption.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Prepared by: Jenn Colacion, Senior Management Analyst

Concurrence: Sean L. Matlock, Deputy Director of Community Services

Attachments

[Accomplishments 2023-24.pdf](#)

[Goals Matrix - Annual 09-25-2024.pdf](#)

PARKS, RECREATION AND HUMAN SERVICES ACCOMPLISHMENTS

September 2023 to September 2024

HUMAN SERVICES PROGRAM UPDATES

ACADEMIC & OTHER SERVICES

Program
<i>Resource Center</i> <ul style="list-style-type: none">• Brea Vets: 153 Appointments (2023) 144 Appointments (2024)• Costume Exchange: 58 Attendees (2022) 70 Attendees (2023)• Community Health Initiative of Orange County: 18 Appointments (2024)• Added a Child-Parent-Relationship Training program (2023)• Brought back our Adopt a Family program (2023) <p><i>Senior Center - Explore opportunities to offer services which would address Brea's changing demographic of students and families. Promote a "healthy community" by offering information and classes relevant to the current trends/hot topics (i.e., social media literacy)</i></p> <ul style="list-style-type: none">• Continued Zoom based senior fitness classes online• Added 2 new classes focused on technology literacy in partnership with North Orange Continuing Education• Hosted 5 intergenerational activities with children from Boys & Girls Clubs and Girl Scouts troops to foster interactions between generations• Started preliminary iPad loan program for senior participants to use while at the Senior Center

MENTAL HEALTH SERVICES

Program
<i>Resource Center</i> <ul style="list-style-type: none">• Counseling: 1754 Sessions (2023) 1617 Sessions (2024)

HOMELESS CASE MANAGEMENT

Program
<i>Resource Center</i> <ul style="list-style-type: none">• Continued partnership with the Police Department (PD) and support for regional efforts.• Partnered with HOPE Center beginning October 2023• Hired a Homeless Outreach Coordinator dedicated to Brea <p><i>Senior Center - Continue partnering with Brea Police Department and regional teams to address and support the homeless population. Create a uniformed, city-wide goal pertaining to homeless residents</i></p> <ul style="list-style-type: none">• Continued to work with homeless seniors providing food necessities, shelter resources, advocacy, and socialization

ACTIVE ADULT/SENIOR AMENITIES

Program
<p><i>Senior Center - Explore various ideas such as pickle ball, tartan track, outdoor fitness equipment, ping pong, chess, etc. in outdoor spaces. Continue to find ways to blend recreation opportunities with the City's Cultural Arts programs (Art in Public Places, Art Gallery and Curtis Theatre)</i></p> <ul style="list-style-type: none">• Completed a Feasibility Study to examine future outdoor and indoor spaces for active adults• Senior Center staff continues to be included in the Arovista Park design and construction for active adult programming ideas and options

CURRENT HUMAN SERVICES FACILITIES

Program
<p><i>Senior Center - Examine and continue to evaluate Senior Center and Resource Center facilities. Are we outgrowing the space? Form cooperative agreements for space? What's next for these facilities? Are offered programs meeting the interest of our community?</i></p> <ul style="list-style-type: none">• Pioneer Hall is at capacity for several fitness classes• The weekly Friday lunches and monthly lunch parties all sell out at full Dining Room capacity• Completed a Feasibility Study to examine future Senior Center campus options

TRANSPORTATION

Program
<p><i>Senior Center - Explore opportunities to get residents of all generations and income levels around Brea</i></p> <ul style="list-style-type: none">• Continued offering senior transportation to anywhere in Brea, as well as extended venues within Orange County• Continued offering Travel Group excursions for seniors to local attractions, museums, and activities• Continued offering grocery shopping trips for seniors to Brea supermarkets

VOLUNTEER PROGRAM

Program
<p><i>Resource Center</i></p> <ul style="list-style-type: none">• Love Brea: 409 participants, 48 projects (2023); 355 participants, 18 projects (2024)• Mayor's Youth Award: 26 recipients (2023) 33 recipients (2024)• Volunteens: 22 in program (2023) 25 in program (2024)• Country Fair Volunteers: 7 (2023); 30 (2024)• Brea Fest Volunteers: 52 (2023); 25 (2024) <p><i>Senior Center - Continue promoting the volunteer program, encouraging residents to become more involved in their community</i></p> <ul style="list-style-type: none">• Continued to offer volunteer opportunities for student, adults, and seniors for a variety of ongoing needs and special projects

SENIOR CASE MANAGEMENT

Program
<i>Senior Center - Explore the potential growth of case management services to support the growing needs for our seniors</i> <ul style="list-style-type: none">Continued to maintain services for Home Delivered Meals, senior advocacy, caregiver services, transportation needs, and housing assistanceResumed in-person home visits to better assist with safety and personalized needsProvided case management and resource services to homeless older adults who were recently transitioned to Brea housing to ensure stabilityAssisted with other City Depts in dealing with senior customers and residents

NEXT-GEN RESOURCES

Program
<i>Senior Center - Explore changing interests as it relates to programs and activities for the next generation of seniors</i> <ul style="list-style-type: none">Provided financial and estate planning education, navigating Medicare counseling, a wide range of exercise classes and Zoom based fitness classes, book club, volunteer opportunities, extended travel group excursions, and updates & discussions with the City Council MayorContinued to expand the program by adding more opportunities for intergenerational activities

SENIOR NUTRITION

Program
<i>Senior Center - Continue exploring new and supporting existing programming, such as the Home Delivered Meals program, which provides basic nutrition needs to our senior population</i> <ul style="list-style-type: none">Continued Special Friday Lunch service, and currently maxing out Dining Room capacityContinued daily congregate meal service Mondays thru ThursdaysContinued daily home delivered meals program to homebound Brea seniorsContinued biweekly grocery distribution program for seniorsOffered healthy Breakfast and Lunch meals at Senior Health Fair

HOUSING

Program
<i>Senior Center - Continue partnering with Community Development and others to connect Brea residents with available resources to address their housing needs</i> <ul style="list-style-type: none">Continued to partner with Community Development to assist seniors with online housing waiting listMaintained directory of senior and private apartment complexesAssisted all Case Management clients with a one-time rental assistance gift (through donation from Dwight Manley)Partnered with Orange County Housing Authority (OCHA) to be a support site for community members applying for Section 8 waitlistAssisted home bound older adults with application process for OCHA Section 8 waitlist

PARKS & RECREATION PROJECT UPDATES

CITY PARK IMPROVEMENTS

Project	Status
Arovista Park Modernization Project -Phase I	Construction in Progress
Tamarack Park Parking Lot/ADA Improvements	Plans Complete – Pending Restroom Re-prioritization
Switchgear Replacement at Arovista and Country Hills Parks	Completed
City Hall Park Basketball Court Re-Surfacing	Completed
Greenbriar Park – Restroom Floor Refinishing	Completed

TRACKS/TRAIL IMPROVEMENTS

Project	Status
Tracks at Brea Western Extension	Grants – In Progress Community Engagement – In Progress

GOLF COURSES

Project	Status
Brea Creek Bridge Repair	Completed
Brea Creek Ramp Improvements (Hole #1)	Completed
Brea Creek Clubhouse ADA Improvements	Completed
Brea Creek – New Clubhouse Door Installation	Completed

FACILITY IMPROVEMENTS

Project	Status
Senior Center Feasibility Study	Completed

Category	Action	Funding	24-25	25-26	26-27	2027-31
PROGRAMS: ENHANCEMENTS						
Human Services						
Implement Findings from Senior Center Feasibility Study	Begin to implement potential programmatic improvements based on findings from this study. U		X			
Academic Services	Explore opportunities to offer services which would address Brea’s changing demographic of students and families. Promote a “healthy community” by offering information and classes relevant to the current trends/hot topics (i.e. social media literacy)					
Mental Health Services	Explore opportunities to offer relatable services which will address the growing mental health need.					
Homeless Care Management	Continue partnering with the Brea Police Department and regional teams to address and support the homeless population. Create a uniformed, city-wide goal pertaining to homeless residents.					
Transportation	Explore opportunities to get residents of all generations and income levels around Brea.					
Social Services Partnerships	Partner with the Brea Police Department to explore how the Brea Resource Center can partner with other “social services” calls such as domestic violence, mental illness, etc. Actively seek partnerships with local businesses for support of City human services					
Volunteer Program	Continue promoting the volunteer program, encouraging residents to become more involved in their community.					
Senior Nutrition	Continue exploring new and supporting existing programming, such as the Home Delivered Meals program, which provides basic nutrition to our senior population.					
Housing	Continue partnering with Community Development and others to connect Brea residents with available resources to address their housing needs.					
Next Generation of Older Adults	Explore changing interests as it relates to programs and activities for the next generation of seniors					
Case Management	Explore the potential growth of case management services to support the growing needs for our seniors.					
Parks & Recreation						
Olinda Oil Museum and Trail	Support funding for future of facility (staffing, ongoing maintenance, etc.) F	TBD	X	X		
Active Adult Mobility	Facilitate other ways that Active Adults can navigate Brea (i.e. added bike lanes, bike tours, walking/jogging trails, etc.) U					
Aquatics	Expanded Seasonal Programming NEW - U Decision Package to City Council next budget cycle	TBD				
PROGRAMS: NEW						
Human Services						
Support Future Funding for Homeless Outreach Coordinator	Support funding for outreach coordinator beyond available Federal dollars U	Approx. \$100,000 annually		X		
Parks & Recreation						
FACILITIES & AMENITIES: RENOVATIONS/ENHANCEMENTS						
Human Services						
Implement Findings from Senior Center Feasibility Study	Begin to implement potential facility improvements based on findings from this study. Partially Funded	\$500,000 over 2 years		X	X	
Senior Center and Pioneer Hall Roofs	Roof replacements at Brea Senior Center & Pioneer Hall U - Deferred until further review of Senior Center Improvements	\$0		X		
Parks & Recreation						
Arovista Park Modernization	Wrap up east side construction F	\$24,000,000		X		
	Installation of Mural at new Basketball Court NEW	\$40,000		X		
	Replace west side restroom SHIFTED TO 25/26	Approx. \$750,000		X		
Birch Hills Golf Course	Driving Range Enhancements	TBD	X			
	Tee Box Alignment (Hole #6) F PROPOSAL PENDING	\$85,000	X			
	Remodel Restroom (Hole #2) U - Being Evaluated	TBD		X		
	Complete Cart Path Improvements (Holes #10 and #13) U	TBD		X		

Category	Action	Funding	24-25	25-26	26-27	2027-31
Brea Creek Golf Course	Install Added Poles and Safety Netting (w/ Arovista) F Pending Structural Engineering	\$35,000	X			
City Hall Park	Replace with a pre-fabricated restroom U SHIFT TO FY 2027-31	\$600,000 (est.)				X
	ADA improvements	TBD				X
	Area Security Lighting	TBD				X
	Replace playground surfacing to rubber surface	TBD				X
	Re-landscape	TBD				X
	Memorial Bench & Picnic Tables	TBD				X
	Update drinking fountains	TBD				X
Founders Park	Tennis Court Resurfacing F	Ops Budget	X			
	Play Surfacing Replacement	TBD				X
	Paint exterior restroom walls	TBD				X
Greenbriar Park	Play Structure Replacement	TBD				X
	Electrical Panel Replacements (Restroom)	TBD				X
	Fencing/Gate Refinishing	TBD				X
	Interior and Exterior restroom wall improvements	TBD				X
	Replace irrigation system	TBD				X
Jr. High School Park	Replace with a pre-fabricated restroom/concession stand U SHIFT TO FY 2027-31	\$600,000 (est)				X
	ADA improvements	TBD				X
	Relocate/Improve Playground	TBD				X
	Irrigation	TBD				X
	Pay to Play basketball courts	TBD				X
	Re-landscape	TBD				X
	Memorial benches & picnic tables	TBD				X
	Drinking fountains	TBD				X
	Shade for bleachers/benches/playground	TBD				X
	Trash enclosure	TBD				X
	Soccer/ball field upgrades	TBD				X
	Add DG walking track	TBD				X
	Parking Lot Fencing/Vehicle Access gate	TBD				X
	New block wall along Country Lane	TBD				X
	Switchgear Replacement	TBD				X
Olinda Oil Museum & Trail	Replacement of Worn/Damaged Interpretive Signs F	TBD	X			
	Museum Office Flooring and Other Improvements ADDED	\$10,000	X			
Tamarack Park	Parking Lot and Tree Replacement Project:					
	Remove and replace existing asphalt throughout Tamarack Parking Lot. F IN PROGRESS					
	Remove all Ficus trees and replace with new trees. F IN PROGRESS					
	ADA Improvements F IN PROGRESS					
	Replace Parking Lot Lighting F IN PROGRESS					
	Replace with a pre-fabricated restroom/concession stand MOVED UP					
	Trash Enclosure MOVED UP					
	Refinish basketball court	TBD		X		
	Play equipment replacement F	TBD		X		
	Replace play surfacing with rubber surface	TBD		X		
	Address shade over the play and picnic area F	TBD		X		
	Memorial Benches and Picnic Tables	TBD				X
	Drinking Fountains	TBD				X
	Soccer/Ball field upgrades	TBD				X
	Barrier Netting Replacement	TBD				X
	ADD DG walking track	TBD				X
	Re-landscape	TBD				X
	Irrigation improvements	TBD				X

Category	Action	Funding	24-25	25-26	26-27	2027-31
Tracks at Brea	Address lighting, emergency call buttons, and shade U <i>Decision Package to be Submitted to CC for lighting</i>	TBD		X		
Woodcrest Park	Playground Upgrades	TBD				X
	Replace playground surfacing to rubber surface	TBD				X
	Shade	TBD				X
	Irrigation	TBD				X
	ADA improvements	TBD				X
	Re-landscape	TBD				X
	Memorial Benches & Picnic Tables	TBD				X
	Drinking Fountains	TBD				X
	Concrete Gaming Tables	TBD				X
Athletic Fields	With future growth in Brea, add athletic fields, courts and lights where available based on Brea’s Parks, Recreation and Human Services Facility and Program Needs Assessment U					
Athletic Fields Turf	In partnership with user groups and the community, add a regulation soccer/football synthetic turf field, a baseball/softball synthetic turf field for both youth and adults, and determine if natural turf or synthetic turf is appropriate replacement for other athletic fields in the City U					
Additional Trails and Trail Connections	Explore creative solutions for future trail crossings at City streets (pedestrian bridges, tunnels, etc.). Additionally, explore connections to other City, State and Regional trail and bike systems throughout Brea U					
ADA Improvements	Use current ADA transition plan for ADA improvements as renovations occur at various City Parks and Facilities F					
Active Adult/Senior Amenities	Explore various ideas such as pickleball, tartan track, outdoor fitness equipment, ping pong, chess, etc. in outdoor spaces. Continue to blend recreation with City’s Cultural Arts Programs U					
FACILITIES & AMENITIES: NEW						
Human Services						
Parks & Recreation						
Tracks Western Expansion	• Land Acquisition F	\$6.3M	X			
	• Community Engagement (PW & CS) F					
	• Design F	\$458,439	X			
	• Construction U	TBD		X		
Brea 265 – Staging Area Park*	Oversee development of turn-key site <i>Developer-Paid</i>					X
Brea 265 – Trails*	Oversee development of turn-key site <i>Developer-Paid</i>					X
Brea 265 – Sports Park II*	Oversee development of turn-key site <i>Developer-Paid</i>					X
Pickleball at Arovista*	New, dedicated Pickleball courts available for play Late 2024 F		X			
Pickleball at Brea Sports Park II*	New, dedicated Pickleball courts available for play in 3+ years <i>Developer-Paid</i>					X

I. GENERAL

Brea Golf Courses

The following information is collected from Western Golf, operator of both courses.

	<i>Birch Hills Golf Course</i>		<i>Brea Creek Golf Course</i>	
Item	July	August	July	August
Total Rounds	7,983	7,770	6,795	6,503
Total Bucket of Balls: Small	875	757	621	603
Total Bucket of Balls: Medium	1,121	1,013	548	580
Total Bucket of Balls: Large	1,481	1,497	725	831
Total Cart Rentals	6,112	6,014	3570	3,357
Pay Your Age Rounds	300	315	161	233
Senior Rounds	631	570	2,280	2,329
Junior Rounds	501	493	544	539
Brea Rewards Renewals	87	87	25	25
Brea Rewards Members	68	68	12	10

Olinda Oil Museum and Trail

The regular open hours tours for August totaled 61 visitors and there was one private tour group provided in August. The docents supported the annual "Brea Fest" event with a booth offering information about the site.

The trail's popularity remains high with it being a favorite for walkers and hikers in and around Brea during the summer. A short-term docent joined the team who is a college student who assist with tours on Wednesdays. With school resuming in September, his availability will be reduced or possibly terminated at that time. The docent recruitment process is being reviewed and we are always looking for those interested in volunteering at the site.

Special Events

Brea Fest – Food, Drink, Music and Art Festival

The City of Brea's 36th Annual Brea Fest occurred on Friday, August 9th, from 6:30 to 10:00 p.m. throughout the Civic & Cultural Center and Randolph Street and the closure on East & Westbound Birch Street. The spotlight was on the arts for the evening as the Brea Art Gallery and Curtis Theatre showcased art projects, demonstrations, and live performances for the community to enjoy, including Brea's own Wildcat Marching Band and the Brea Olinda Cheer team. The community was thrilled to be out with each other and showed up in such a big way; what a beautiful way to end summer! In addition to the 20 participating restaurants, we added a children's marketplace row, which was a huge hit and a complement to our market row. We always strive to add new and different spins to each event. We also had an interactive adult lounge and game experience, including giant Jenga, Connect Four, Cornhole and Ping Pong tables, Axe Throwing, and many

other fun activities for the community to try out this year. We are grateful for the generosity of our local restaurants and the numerous volunteers and City staff who made such a fantastic event possible. Save the date for Brea Fest 2025-August 8th!



Nutcracker Craft Boutique



We are so to be hosting out 30th annual City of Brea Nutcracker Craft Boutique on Friday and Saturday,

November 15 and 16, at the Brea Community Center. This year there we plan on having over 250 vendors, selling one-of-a kind holiday gift items. We are always so excited to see all the shoppers and vendors who are supporting local artists and also in the holiday and giving spirit.

Movies Under the Stars

We are so excited to host Movies Under the Stars on Friday, October 11th. at the Civic & Cultural Center Plaza. We will be showing the movie Hocus Pocus 2 which we are very excited about. There will be fun activities and the Sanderson Sisters will be in attendance prior to the movie for pictures and a fun performance.



We will partner with Sheila Buonauro Realty Team to add a little more to our event, including popcorn, soda and water and cotton candy. We can wait to see all of you and please contact Special Events if you have questions at 714-990-7771 or BreaSpecialEvents@Cityofbrea.net

Veterans Day Event



We will honor Veterans at our annual Veterans Day event, which will be held on Monday, November 11th at the Brea Veterans Memorial Site at the Civic and Cultural Center. We will be highlighting Veterans who currently work at the City of Brea and their impact on their community, their service and current positions. It is always very important to make sure the event is all about honoring and celebrating our military families and remembering Breans who paid the ultimate price for their country. The ceremony always helps to bring our

community together—young, and young at heart—military and civilian—leaving an imprint in our collective memories and is always a day that we will remember!

II. COMMUNITY CENTER/RECREATION SERVICES

Operations/Facility Reservations/Contract Classes

July was a busy month for Facility Reservations as we are into our Summer event season! This month, we hosted four wedding receptions, four birthday parties, three weddings, two celebrations of life, two graduation parties, one engagement celebration, one sweet 16, and a quinceanera. Church clients Saddleback Church, Renew Church, and Calvary Life Fellowship continue to meet each Sunday at the Brea Community Center, Civic & Cultural Center, and Brea Senior Center, respectively.

For July, the Contract Class program wrapped up summer with various exciting youth camps, including Harry Potter Camp, Princess Camp, Clay Adventure Camp, and Tennis Camp. We offered engaging classes like piano, golf, and ballroom dancing for adults.

In the month of August, we kicked off the Fall season with exciting activities for both our youth and adult community. For the youth, we offered popular options like Junior Olympians gymnastics, tennis lessons, ice skating, and acrylic paint classes. Adults enjoyed engaging options such as watercolor painting, social ballroom dancing, and ukulele classes.

The Facility Reservations Program continues to receive numerous inquiries for indoor and outdoor events. During the month of August, we hosted five weddings, two birthdays, two sweet 16 parties, two quinceaneras, a baby shower, a mendhi, a bridal shower, and a celebration of life. Business and non-profit clients NOCE, Excel Academy, Chrysalis, Nordstrom, and Providence Health Plan all hosted meetings at our facility. Church clients Saddleback Church, Renew Church, and Calvary Life Fellowship continue to meet each Sunday at the Brea Community Center, Civic & Cultural Center, and Brea Senior Center, respectively.

Aquatics at the Plunge

July is always an exciting month at the Brea Municipal Plunge! Our aquatics programming included lessons, recreation swim, Junior Lifeguarding, aqua aerobics, and rentals. We also held our much-anticipated Free Swim Day during our Country Fair 4th of July Celebration, in which we saw just under 300 visitors during that 3-hour span. Our last three sessions of youth swim lessons began in July, as well as the second session of

Adult Learn-to-Swim and our Junior Lifeguarding program. These three programs had over 1,250 participants!

Additionally, our daily recreation swim program had over 4,300 visitors for the month of July, and our weekend rental program hosted two separate rentals that hosted over 250 people. July also brought 115 registrations for our Aqua Aerobics program. We received a lot of great feedback for this program as we brought in a new instructor, Andrea McGranahan, who has been a long-time fitness instructor at the Brea Fitness Center.

Summer Adult Sports Programs

All five of the city's adult sports leagues were in full swing this Summer. The players in the COED softball league held on Monday nights were able to enjoy playing under the sun due to the longer days. The four different volleyball and basketball leagues were able to allow folks to escape the hot sun and enjoy being active indoors. All leagues were filled once again, which allow us to provide top level leagues for patrons to enjoy!

Brea Fitness Center

Brea Fitness continues to increase in memberships, drop-in, and class participation. Teens, adults, and seniors came together to play basketball, volleyball, "hit the weights", or take a group exercise class. All ages and all levels are getting fit together at Brea Fitness. The Fit-Team continues to provide a fun, safe and clean environment for community members to achieve their healthy lifestyles and Make Fit Happen.

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Brea Fitness Center	June	July	August
Memberships	1118	1068	1103
Insurance-Based Memberships	1120	1145	1167
Total	2238	2213	2270
Monthly Drop-Ins	1051	1101	980

Total Class Attendance:

Program	Classes Per Week	June 2024	July 2024	August 2024
BodyPump	7	415	463	465
Barre	4	161	136	210
Cycle	6	394	486	509
Circuit Training	1	56	50	46
SilverSneakers	3	883	988	940

Super Sculpt	1	49	46	94
Functional Strength	1	52	80	67
TRX Total Body Strength	2	43	60	65
TRX Strength & Conditioning	4	40	66	61
TRX Tone & Flow	1	51	59	41
TRX Strong: All Levels	2	65	90	71
Yoga	8	520	605	712
Zumba	10	1305	1297	1422
Low Impact	3	205	139	190
Kickboxing	1	60	48	44
Kinstretch	2	48	44	61
Mat Pilates	2	200	210	201
Total	59	4547	4867	5199

Personal Training & Massage Therapy Attendance:

Program	June 2024	July 2024	August 2024
Personal Training	92	87	90
Massage Therapy	24	25	22



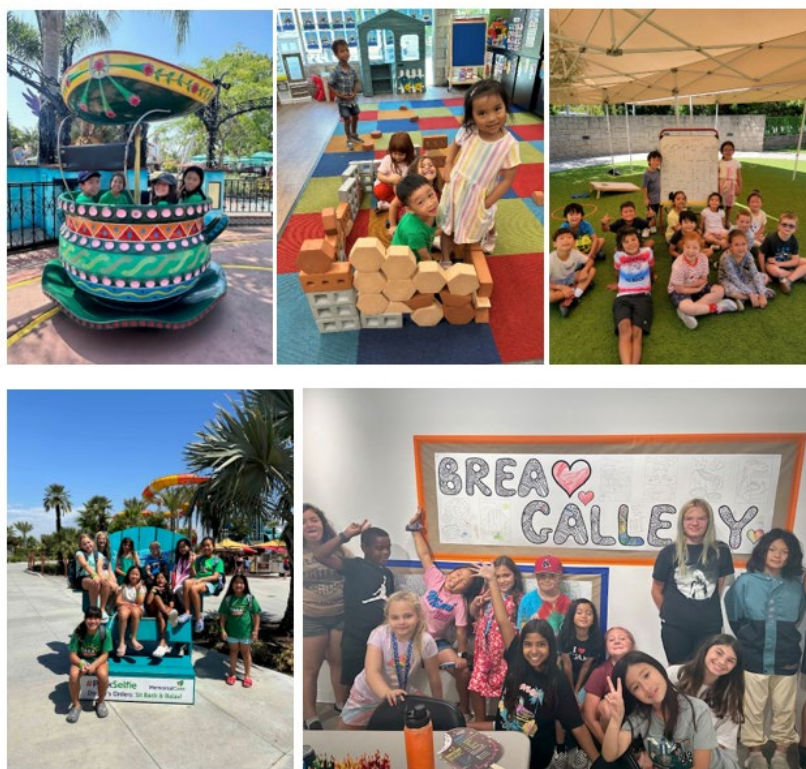
Youth Programs

The youth summer programs wrapped up the last week of July. The 250+ participants across our baseball and soccer programs played their last games and received their medals alongside their teammates. Our summer games participants finished off their program with a slip-and-slide day, with the tarp set up on the

outfield hill at Tamarack Park! Our next youth program will be Mighty Tkes Soccer, beginning on September 10th at Olinda Ranch Park.

Day Camp wrapped up with 90 participants attending each day. Each week campers enjoy the Plunge, the movies downtown, and a trip to Lagos De Moreno Park along with a large excursion day- Including Santa Ana Zoo, Wild Rivers, and a lunch show at Pirate's Adventure. We even made a trip to our own Curtis Theatre to see a Youth Theatre performance of Joseph and the Amazing Technicolor Dream Coat and experienced a private tour of the Gallery followed by a special art project. Camp wrapped up the 2024 summer on August 9. After School and Teen Programs started up a few days later on August 15. There are still a few spaces available in both programs.

Summer Tiny Tots and Summer Fun Club also wrapped up their session on August 9. Programs saw 44 students a day over the summer. The Tiny Tot staff got right to work prepping for the Fall session that started on August 19. As of right now we have a few spaces still available in our 3 and 4-year-old classes, but the 2.5-year-old class is full. The staff and the kiddos are so excited for all the new friends and memories they will make this year.



Youth Programs

The After-School Program and Teen Zone programs started back on August 15. The children are happy to be back at school and coming to the Community Center each day for fun-filled afternoons. They have been getting acclimated to the new school year routine, making new friends, and enjoying recreational activities like arts and crafts, sports, playground, and games on top of study hall time to complete their homework. This month brings back the Reading Club which is a partnership with Brea Library. The kids are excited to go for story time and craft. The programs are almost full with just a few spaces open. The programs are seeing an average of 100 students a day.

The Tiny Tots part-time preschool-aged program started its Fall session on August 19 with 62 students enrolled with almost half of them staying for Lunch Bunch. It has been a fun few weeks making new friends and helping the new students settle into leaving their families for the first time. The classes have been exploring fall topics like apples and leaves on top of exploring insects and working on their letters. They read stories and learned new songs on the subjects too. They especially loved making new friends as they started a new school year!

Important Upcoming Dates:

September 27 – Junior High Preview Dance

October 11 – 6th Grade Preview Dance

October 21 – Tiny Tots Winter Session registration begins

III. HUMAN SERVICES

Brea Resource Center

The Brea Resource Center's Counseling Program continues to provide affordable individual and family counseling to the community. The Counseling Program provides both in-person and telehealth sessions for their clients. Our trainees consist of college students in their respective graduate programs attempting to complete their practicum hours to fulfill their graduation requirements.

Counseling Sessions	June	July	August
Number of Sessions	119	109	62
New Client Intakes	2	4	9
Total	121	113	71

Veteran Service Officers Ron Garcia and Gary Colletti continue to provide veteran services to our local veterans at the Brea Resource Center and Senior Center. Ron, who conducts one-on-one veteran services counseling at the Brea Resource Center, will often counsel his clients over the phone to ensure they are provided the resources and information that they need. Through their services, both Ron and Gary provide benefit claims counseling and referral assistance to our local heroes. For the month of July, our Veteran Service Officers assisted 11 Veterans.

Community Health Initiative of Orange County (CHIOC) continued to provide free county services that include, Cal-Fresh, Medi-Cal, CalWORKs and General Relief. For the month of July, the representative assisted two clients.

For the month of June, HOPE Center received 52 calls regarding homeless concerns in Brea. The HOPE Center conducted 11 proactive engagement, this is where the dispatch team is providing services and building rapport with homeless clients.

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Brea Senior Center

Senior Center Numbers (At-a-Glance)	June	July	August
Total Transportation Trips Provided	510	727	710
New Registered Visitors	28	24	19
Total Meals Served	1416	1558	1680
Program Attendance	4573	4905	4529

Senior Grocery Program Update

With the exciting Arovista Park modernization project underway, the Senior Center parking lot has inevitably been impacted, especially during the Senior Grocery Program which brings in around 200 guests at one time to the center. Since this construction is anticipated to last until Fall 2025, the program needed to be reimagined to get seniors in and out as quickly and efficiently as possible. Starting on July 10th, the Senior Grocery Program switched to a grab-and-go method with distribution hours after lunch from 1 – 2 pm. This method gives members having lunch or participating in classes to leave before the distribution starts and to free up spots for grocery visitors. The trial run on July 10th went great with many seniors stating they preferred this method to the old one! The Senior Center staff will continue to evaluate how to reduce parking congestion to ensure programs are accessible to all.

Senior Center Booth at Concerts in the Park!

Senior Center staff and volunteers ran another successful booth at the annual Concerts in the Park six-week summer event. Cotton candy was added to the delicious snack offerings, and the new addition was a hit! All proceeds from the booth will be used to purchase entertainment and supplies for the monthly Senior Center holiday parties.



Summer Party!

The peak of summer was celebrated last month during the Summer Party with a menu of a cheeseburger, potato wedges, fresh fruit, and a popsicle. Matt Grey serenaded the sold-out crowd with Soul and Motown hits and raffle prizes were distributed to select lucky ticketholders. Every season is the perfect excuse to party it up at the Brea Senior Center!

Case Management:

Home Delivered Meals	June	July	August
Number of Meal Clients	29	33	32
Total Deliveries	570	609	606
Total Meals Delivered	1626	1491	1557
Number of Volunteers	26	29	29
Case Management Activity	June	July	August
Number of Active Clients	58	60	60
New Cases	1	4	6
Closed Cases	6	2	6

Generations Unite: Lunch & Craft

This month, the Boys & Girls Club of Brea, Placentia, and Yorba Linda teamed up with Girls Scout troop 8271 to enjoy a lunch & craft with our Brea seniors! Thanks to an intergenerational program grant from the Office on Aging, each lunch table was filled with seniors and children as they shared a delicious hamburger lunch and created a personalized keychain. The craft session was a wonderful opportunity for the generations to ask each other for help with ideas or application of the stickers. It was heartwarming to see the joy on the

faces of both the young and the elderly as they admired their finished keychains. We're hoping to continue this fun partnership next summer!



Luau Party

A fantastic sold-out celebration marked the end of summer for the Brea seniors with a lively Luau Party! A total of 140 seniors enjoyed a tropical feast featuring teriyaki chicken, rice, and macaroni salad while dancing to the enchanting Hawaiian melodies performed by Anthony Bernascon



Ukulele & Recorder Performance

Our Senior Center's ukulele and recorder classes delivered an amazing performance for the dining room guests showcasing all the skills they have learned in their classes thus far. Although the two classes typically practice separately, they faced the challenge of performing together and successfully rose to the occasion!



Upcoming Events

September 20	9 am to 12 noon	Health Fair (Flu Clinic Only)	Brea Senior Center
September 21	7 am to 11 am	Inner Coastal Clean-Up	Brea Creek Channel
September 22	5 pm	Awake & Narcoleptic	Curtis Theatre
September 26	5:30 pm	Candidates Forum	Brea Council Chambers
September 27	11:30am	Sock Hop Lunch Party	Brea Senior Center
September 27	6:30 to 8:30 pm	Junior High Preview Dance	Brea Community Center
September 28	9 am to 12 noon	Friends of the Tracks at Brea "Pop-Up"	Tracks at Brea – Segment 3
Now to October 4	8 am to 6 pm	Halloween Costume Exchange Donations	Brea Resource Center
October 4 to 13	Various Times	A Doll's House Part 2	Curtis Theatre
Week of October 7	8 am to 6 pm	Halloween Costume Exchange Boutique	Brea Resource Center
October 11	6:30 to 8:30 pm	6 th Grade Preview Dance	Brea Community Center
October 11	7 pm	Movies Under the Stars – "Hocus Pocus 2"	Civic & Cultural Center
October 12 (Opening)		99 Voices in Pastel Exhibit	Brea Art Gallery
October 25	11:30am	Halloween Lunch Party	Brea Senior Center
October 26	8 am	The Big Game	Brea Sports Park
October 26	11 am to 1 pm	Zumba Pink Party	Brea Community Center
November 2	3 pm & 7 pm	Orchestra Collective of OC: Choose Your Own Musical Adventure	Curtis Theatre
November 9	3 pm & 8 pm	Remember When the Music... The Songs of Harry Chapin	Curtis Theatre
November 11		Veterans Day Ceremony	Civic & Cultural Center
November 15 & 16	9 am to 6 pm	Nutcracker Boutique	Brea Community Center
November 18 to December 20		Wish Tree	Brea Resource Center
November 28	TBD	Feast Mode Workout	Brea Community Center/Fitness Center
November 29 to December 1	Various Times	Christmas with the Alley Cats	Curtis Theatre
December 5	6:30 to 8 pm	Tree Lighting Ceremony	Civic & Cultural Center
December 6 (Closing)		99 Voices in Pastel Exhibit	Brea Art Gallery
December 13	TBD	Senior Center Christmas Party	TBD
December 13	7 pm	Movies Under the Stars – "Home Alone"	Civic & Cultural Center
December 19 to 22	Various Times	It's A Wonderful Life	Curtis Theatre

DATE: August 19, 2024

TO: Parks, Recreation, and Human Services Commission

FROM: Edgar Esparza, Parks Supervisor.

SUBJECT: Park Update, July 2024.

Sports Park

Repair broken sprinkler valve, repair shop lights, replace ice machine, pressure wash dug outs, clean monument signs and perform routine maintenance throughout park.

Arovista Park

Re-condition fields for little league Fall Ball, pressure wash bleachers clean monument sign and perform routine maintenance throughout park.

Tamarack Park

Clean concession stand, pressure wash dug outs, clean monument sign and perform routine maintenance throughout park.

Jr. High Park

Replace urinal valve, clean monument sign and perform routine maintenance throughout park.

Country Hills Park

Repair restroom soap dispenser, clean monument sign and perform routine maintenance throughout park.

City Hall Park

Paint benches, fertilize grass, repair walkway light, pressure wash gazebo and perform routine maintenance throughout park.

Greenbriar Park

Clean playground, repair faucet, and perform routine maintenance throughout park.

Woodcrest Park

Clean monument sign, sift playground sand and perform routine maintenance throughout park.

Olinda Ranch Park

Repair restroom toilet, clean monument sign and perform routine maintenance throughout park.

Olinda Ranch Oil Museum and Trail

Perform routine maintenance throughout park and trail.

Founders Park

Repair tennis court light, sift playground sand and perform routine maintenance throughout park.

Wildcatters Park

Repair stairs light, clean monument signs and perform routine maintenance throughout park.

Lagos De Moreno Park

Pressure wash playground and perform routine maintenance throughout park.

Dog Parks

Power broom artificial turf, pressure wash picnic tables, clean monument sign and performed routine maintenance throughout parks.

Tracks

Re-stake trees, repair erosion control, pull weeds, level ruts in DG trail, clean Trolley display, pressure wash restrooms and perform routine maintenance throughout Tracks.

****Routine maintenance may include one or more of these tasks at each site: trash removal, restroom cleaning, mowing, edging, weeding, trimming, irrigation repairs, playground checks and repairs, ball field dragging, and court cleaning.**



MEMORANDUM

DATE: September 16, 2024

TO: Parks, Recreation, and Human Services Commission

FROM: Edgar Esparza, Parks Supervisor

SUBJECT: Park Update, August 2024

Sports Park

Replace soap dispenser in restroom, repair pavers, clean monument signs and perform routine maintenance throughout park.

Arovista Park

Repair restroom light, repair men's urinal, clean monument sign and perform routine maintenance throughout park.

Tamarack Park

Power wash concession stand, repair base pegs for softball, clean monument sign and perform routine maintenance throughout park.

Jr. High Park

Repair basketball lights, add sand to playground, clean monument sign and perform routine maintenance throughout park.

Country Hills Park

Repaint railings, pressure wash restrooms, clean monument sign and perform routine maintenance throughout park.

City Hall Park

Replace soap dispenser, repair irrigation valve, clean monument signs and perform routine maintenance throughout park.

Greenbriar Park

Repair walkway light, clean monument sign and perform routine maintenance throughout park.

Woodcrest Park

Clean monument sign, plant shrubs and perform routine maintenance throughout park.

Olinda Ranch Park

Repair irrigation valves, clean monument sign and perform routine maintenance throughout park.

Olinda Ranch Oil Museum and Trail

Prune trees, check irrigation, perform routine maintenance throughout park and trail.

Founders Park

Replace basketball nets, check irrigation and perform routine maintenance throughout park.

Wildcatters Park

Repair restroom light, fertilize football field, clean monument signs and perform routine maintenance throughout park.

Lagos De Moreno Park

Clean monument sign and perform routine maintenance throughout park.

Dog Parks

Power broom artificial turf, repair Decomposed Granite, pressure wash hardscape, clean drinking fountain, clean monument sign and performed routine maintenance throughout parks.

Tracks

Level ruts in DG trail, clean trolley display and perform routine maintenance throughout Tracks.

****Routine maintenance may include one or more of these tasks at each site: trash removal, restroom cleaning, mowing, edging, weeding, trimming, irrigation repairs, playground checks and repairs, ball field dragging, and court cleaning.**