



**Parks, Recreation and  
Human Services Commission**

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Wednesday, April 23, 2025, 5:30 PM  
COUNCIL CHAMBERS  
1 Civic Center Circle  
Brea, California 92821

**Irene Rifilato**, Chair

**Eric Mason**, Vice Chair

**Bill Higgins**, Commissioner

**Gill Realon**, Commissioner

**Janet Son**, Commissioner

This agenda contains a brief general description of each item the Commission will consider. The Community Services Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the Community Services Department at ( 714) 990-7738 or view the Agenda and related materials on the City's website at [www.cityofbrea.gov](http://www.cityofbrea.gov) Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Services Department at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

**Procedures for Addressing the Commission**

The Commission encourages interested people to address this legislative body by making a brief presentation under Matters from the Audience. State Law prohibits the Commission from responding to or acting upon matters not listed on this agenda.

The Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Commission rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Commission is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing [carrieho@cityofbrea.gov](mailto:carrieho@cityofbrea.gov)

Written comments received by 3 p.m. on the day of the meeting will be provided to the Commission, will be made available to the public at the meeting, and will be included in the official record of the meeting.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at ( 714) 990- 7738. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR35. 102.35. 104 ADA Title 11)

**1. General Session**

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1A. Call to Order

1B. Pledge of Allegiance

1C. Invocation

- 1D. Student Advisory Board
  - Commission Recognition of Student Advisory Board
- 1E. School Board Representative
- 1F. Matters from the Audience

## **2. Action**

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- 2A. Approval of Minutes
  - Approval of Draft March 26, 2025 PRHS Meeting Minutes

## **3. Discussion**

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- 3A. Brea Parks and Trails Updates
- 3B. City and School District Joint Use Agreement and History of Brea Park Playgrounds

## **4. Reports**

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- 4A. Park Ambassadors
  - May 7 - Wildcatter's Park - Higgins
  - June 4 - City Hall Park - Rifilato/Son
- 4B. Golf Course Ambassadors
- 4C. Art in Public Places Committee
- 4D. User Groups
- 4E. General Plan Steering Committee

## **5. Informational**

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- 5A. Correspondence
- 5B. Information Memorandum/Staff Updates
- 5C. Commissioner Requests

## **6. Adjournment**

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*Date Posted: April 17, 2025*



**Parks, Recreation and Human Services Commission  
Communication**

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**A. Approval of Minutes**

Meeting	Agenda Group
Wednesday, April 23, 2025, 5:30 PM	Action Item: 2A.

**RECOMMENDATION**

Approve.

**RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Prepared by: Carrie Hosozawa, Executive Assistant

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

**Attachments**

[03-26-25 PRHS Draft Minutes.pdf](#)

**\*\* The following document is a draft of the minutes and the not the official approved minutes \*\***

## **Minutes for the Parks, Recreation and Human Services Commission**

1 Civic Center Circle, Brea, California 92821

March 26, 2025

**Roll Call:** *(The following members were in attendance)*

- **Irene Rifilato**, Chair - Parks, Recreation and Human Services Commissioner
- **Eric Mason**, Vice Chair - Parks, Recreation and Human Services Commissioner
- **Bill Higgins**, Parks, Recreation and Human Services Commissioner
- **Gill Realon**, Parks, Recreation and Human Services Commissioner
- **Janet Son**, Parks, Recreation and Human Services Commissioner

### **1. General Session**

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#### 1A. Call to Order

Chair Rifilato called the meeting to order at 5:30 pm.

#### 1B. Pledge of Allegiance

Chair Rifilato led the Pledge of Allegiance.

#### 1C. Invocation

Chair Rifilato asked for a moment of silence.

#### 1D. Matters from the Audience

Amber Gonzales Duong, representative of the Brea Olinda Unified School District, provided the Commission with an update on the current fencing projects taking place at schools throughout the City. She also shared information regarding the planned updates at Brea Junior High School. The District is currently exploring options for temporary student placement during the construction period.

The following individuals spoke regarding the playground at Country Hills Park and provided a PowerPoint presentation in support of their comments:

- Janice Yoon

- Kendra Gross Tapia
- Ted Gribble
- Christina Wagner
- Justin Marlowe
- Zubin MC
- Bryce Jones
- Mikey-student
- Oliver-student
- Noelle-student

Ms. Hosozawa read a letter received in advance of the meeting into the record from Melody Dumas regarding her thoughts on the Country Hills playground.

An additional speaker, Nisha Chandel also spoke about Country Hills playground.

#### 1E. Student Advisory Board-

Chair Rifilato adjusted the agenda to address this item before *Matters from the Audience*. The Student Advisory Board presented an update to the Commission on recent activities and events at their respective schools.

## 2. Action

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### 2A. Approval of Minutes

Commissioner Realon requested that Executive Director Soo Kang's employer be identified in the minutes. Director Hernandez clarified that Ms. Kang is a City employee. Commissioner Realon also noted one grammatical correction.

Motion to approve made by Commissioner Realon, seconded by Vice Chair Mason.

Motion passed 5-0

Ayes: Rifilato, Mason, Higgins, Realon, Son

Nays: None

**5-0-0-0-0**

## 3. Discussion

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### 3A. Brea Parks and Trails Updates

Community Services Manager Jenn Colacion provided an update on the Arovista Park renovation.

Deputy Director Sean Matlock provided an update on the Western Extension of The Tracks at Brea, noting ongoing negotiations with Union Pacific, which have been slower than anticipated due to differing valuations of the land. Funding remains insufficient, but staff recently met with Supervisor Chaffee to request County support. A follow-up meeting with the City Manager and Supervisor Chaffee is scheduled, and staff is preparing additional materials for that discussion.

Deputy Director Matlock also referenced a letter included in the meeting packet that initiated the Country Hills Park discussion. Public Works staff promptly inspected the site for any safety concerns. Staff is coordinating a tour with elected officials to visit parks with similar conditions and will work with Chair Rifilato on future agenda items.

Deputy Director Matlock noted that he and Director Hernandez collaborated with the City Manager on the response to recent concerns. He emphasized that, as part of the Commission's annual goal exercise, certain parks have been identified as higher priorities based on need. This does not imply that other parks are without need, but rather reflects the challenge of balancing limited funding. He added that future access to park development funds may impact priorities, and further updates will be provided in the upcoming Information Memorandum. These evolving priorities may influence future Commission goals.

### 3B. Ad Hoc Committee and Park Ambassador Appointments

After a brief discussion, Chair Rifilato finalized the following appointments for 2025:

#### Ad Hoc Committees

Brea 265 Development - **Gill Realon & Eric Mason**

Birch Hills/Brea Creek Golf Course Projects - **Bill Higgins & Eric Mason**

Arovista Park Modernization Project - **Irene Rifilato & Janet Son**

#### Committee Assignments

Art in Public Place Advisory Committee - **Irene Rifilato**

Country Fair Steering Committee - **Gill Realon**

User Groups/Field Allocation - **Bill Higgins**

## Park Ambassadors

Arovista Park, City Hall Park/Plunge, Community Center, Skate Park - **Irene Rifilato & Janet Son**  
Senior Center/Pioneer Hall, Olinda Oil Museum & Trail, Olinda Ranch Park, Tamarack Park - **Gill Realon**

Country Hills Park, Lagos de Moreno Park, Junior High Park, Wildcatters Park - **Eric Mason**

Founders Park, Greenbriar Park, Woodcrest Park, Tracks at Brea Segments 1 to 3 - **Janet Son**

Sports Park, Wildcatters Dog Park, Tracks at Brea Segments 4 to 6 - **Bill Higgins**

Birch Hills Golf Course, Brea Creek Golf Course - **Bill Higgins & Irene Rifilato**

## **4. Reports**

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### **4A. Park Ambassadors**

The March 5 tour of the Sports Park was attended by Commissioner Higgins. Upcoming site visits include Olinda Ranch and the Olinda Oil Museum on April 2, which fall under Commissioner Realon's oversight, and Tracks Segments 4 and 5 in May. Public Works and Community Services staff collaborate annually to identify parks in need of review. Commissioners are encouraged to attend the 8 a.m. Wednesday tours if available. Those unable to attend may visit the sites independently and share observations with staff to ensure any issues are addressed.

Community Services Manager Jenn Colacion reminded the Commission that an online submission form is available for reporting park issues. Commissioners may still email or text staff, but the form allows users to specify the park, describe the issue, and upload photos. Submissions are immediately shared with all relevant staff. The link to the form will be re-sent to all Commissioners for easy access.

### **4B. Golf Course Ambassadors**

Vice Chair Mason reported all of the benches at Birch Hills Golf Course have been installed and Commissioner Son reported the bunkers at Birch Hills Golf Course need more sand.

### **4C. Art in Public Places Committee**

No updates but there is an upcoming meeting on April 28, 2025.

### **4D. User Groups**

No updates.

#### 4E. Public Works

No updates.

#### 4F. General Plan Steering Committee

No updates.

### 5. Informational

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#### 5A. Correspondence

There were no questions or comments from the Commission regarding the attached correspondence.

#### 5B. Information Memorandum/Staff Updates

Deputy Director Sean Matlock highlighted two upcoming developments expected to contribute to the park development fund: a 120-unit apartment complex at Brea Plaza and 179 single-family homes at Greenbriar. Together, these projects are projected to generate approximately \$2.4 million in park development fees. Approved by the Planning Commission on March 11, both developments are scheduled for City Council consideration on April 1. If approved, the park development fund balance will increase to just under \$2.8 million. Matlock noted this would mark the first update to the fund chart in several years and expressed enthusiasm about the opportunity to reinvest in parks and recreational facilities.

Community Services Special Events Supervisor Kristin Steyermaier reported on the successful Spring Craft Boutique, which featured over 225 vendors and a full turnout. Positive vendor feedback will be included in a future meeting packet. Staff is now preparing for the 6th Annual Pet Expo, scheduled for Saturday, April 5. The event will feature over 90 exhibitors and a variety of animals. She also shared excitement about the upcoming Go. Serve. Brea. event and encouraged Commissioners to volunteer for one of the many available Community Services projects.

Director Carrie Hernandez introduced Anthony Godoy as the Senior Management Analyst for Community Services.

#### 5C. Commissioner Requests

Commissioner Realon requested the Special Event dates be added to the *Upcoming Events* portion of the Information Memorandum.

A discussion ensued about how best to move forward with the Country Hills situation and taking the joint use agreement with Brea Olinda School Unified School District into consideration. The Commission requested staff bring the joint use agreement back to the next meeting for review, as well as a list of parks and their most recent improvements.

## **6. Adjournment**

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Chair Rifilato adjourned the meeting at 7:11 pm.



## Parks, Recreation and Human Services Commission Communication

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### A. Brea Parks and Trails Updates

Meeting	Agenda Group
Wednesday, April 23, 2025, 5:30 PM	Discussion Item: 3A.
TO	FROM
Chair and Members of the Parks, Recreation, and Human Services Commission	Carrie Hernandez, Director of Community Services

### **BACKGROUND/DISCUSSION**

Staff will provide updates and photos on the following:

- Arovista Park
- Tracks at Brea (Segment 4)

### **RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager



## Parks, Recreation and Human Services Commission Communication

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### B. City and School District Joint Use Agreement and History of Brea Park Playgrounds

Meeting	Agenda Group
Wednesday, April 23, 2025, 5:30 PM	Discussion Item: 3B.
TO	FROM
Chair and Members of the Parks, Recreation, and Human Services Commission	Carrie Hernandez, Director of Community Services

### **BACKGROUND/DISCUSSION**

At the March 26, 2025, Commission meeting, staff was asked to bring back two items:

- The City and School District Joint Use of Facilities and Equipment Agreement
- History of Renovations at Brea Park Playgrounds

The City and School District Joint Use of Facilities and Equipment Agreement

The City of Brea and Brea Olinda Unified School District have a long history of a joint use agreement due to the sharing of playgrounds, fields, parking lots, and other amenities that serve as both school sites as well as Brea parks. The four parks/schools that fall within the Joint Use Agreement are:

- Brea Junior High School Park
- Brea Sports Park/Olinda Elementary School
- Country Hills Park/Elementary School
- Lagos de Morena Park/Laurel Elementary Magnet School

Attached is the Joint Use Agreement that was approved by both the City Council and School Board on June 8, 2015. This agreement outlines the responsibility of both the City and the School District for playgrounds, fields, parking lots, and other amenities.

#### History of Renovations at Brea Park Playgrounds

Staff prepared a list of Brea Park Playgrounds and indicated any major renovations to the playground areas (please see attached). Public Works staff has visited each site and determined that there are no glaring safety hazards, and will investigate costs of any cosmetic fixes that can be done at various playground sites. Staff is open to feedback and will continue to evaluate playgrounds periodically to make recommendations to the Commission during the annual goal setting exercise with priorities, funding options, etc.

### **RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

**Attachments**

[Park Joint Use Agreement.pdf](#)

[City of Brea Parks.pdf](#)

**GENERAL MASTER AGREEMENT**  
**SCHOOL DISTRICT AND CITY JOINT USE**  
**OF FACILITIES AND EQUIPMENT AGREEMENT**

**THIS AGREEMENT, made and entered into this 8<sup>th</sup> day of June 2015,  
by and between the CITY OF BREA, a Municipal Corporation, hereinafter called "CITY",  
and the BREA OLINDA UNIFIED SCHOOL DISTRICT, hereinafter called "DISTRICT",  
for the joint use of "School District Facilities and Equipment" and "City Facilities and  
Equipment" which facilities and equipment shall include, but are not limited to, grounds,  
buildings, restroom areas, and parks.**

**WITNESSETH**

**WHEREAS, the CITY and the DISTRICT are mutually interested in and concerned  
with the provisions of adequate facilities for the recreation and physical well-being of the  
people: and**

**WHEREAS, Chapters 4 and 6 of Division 12 of Part 3, Sections 16551 to 16566, and  
Sections 16651 to 16662, of the Education Code of the State of California, authorizes and  
empowers cities and public school districts to cooperate with one another for the purpose of  
authorizing, promoting and conducting programs of community recreation which will  
contribute to the attainment of general recreational and educational objectives for children  
and adults of this State; and**

**WHEREAS, the DISTRICT has certain educational facilities and equipment under  
its jurisdiction suitable for a recreation program; and**

**WHEREAS, the CITY has certain facilities and equipment under its jurisdiction suitable for school and recreational programs, and has employees well qualified to supervise, direct and conduct a recreation program; and**

**WHEREAS, the DISTRICT and the CITY desire to enter into a general undertaking as to avoiding duplication of programs, facilities, equipment, supplies and personnel.**

**NOT THEREFORE, IT IS MUTUALLY AGREED by and between the DISTRICT and the CITY as follows:**

**SECTION 1**

**The DISTRICT shall, when its facilities and equipment are not needed for school programs and/or activities, make available to the CITY for a period of 25 years from the date hereof and extensions of that period of time mutually agreed upon by the Parties by a written amendment or amendments hereto, certain school facilities and equipment. Notwithstanding said stated term of this Agreement, either party hereto may, at any time and without cause, terminate this Agreement by giving the other party at least six (6) months' written notice of the date of that termination. The facilities and equipment referred to herein shall include, but not be limited to, school grounds, buildings and restroom areas.**

**SECTION 2**

**The CITY shall, when its facilities are not needed for CITY programs and/or activities and in accordance with all CITY rules and regulations governing the use of its facilities (previously incorporated in Resolution 75-7 of City's Council) make available to the DISTRICT for a period of 25 years from the date hereof and extensions of that period of**

time mutually agreed upon by the Parties by a written amendment or amendments hereto, certain CITY facilities and equipment specified by CITY in accordance with its said rules and regulations, which facilities and equipment shall include, but not be limited to, parks, buildings and restroom areas. Notwithstanding said stated term of this Agreement, either party hereto may, at any time and without cause, terminate this Agreement by giving the other party at least six (6) months' written notice of the date of that termination.

### **SECTION 3**

The DISTRICT agrees to extend to the CITY usage of designated DISTRICT facilities and equipment as properly requested by the CITY and approved for usage by the DISTRICT.

### **SECTION 4**

The CITY agrees to extend to the DISTRICT usage of such CITY facilities as properly requested by the DISTRICT and approved for usage by the CITY.

### **SECTION 5**

The use of any DISTRICT or CITY facilities for community recreation activities shall be in accordance with prescribed DISTRICT and CITY procedures governing the granting of permits for use of facilities.

### **SECTION 6**

The CITY or DISTRICT shall provide adequate, qualified personnel to repair damaged facilities within a mutually agreed upon period of time where such damage occurred on the premises of the other during a CITY or DISTRICT event.

## **SECTION 7**

**DISTRICT shall install and maintain play apparatus and facilities necessary for its school program and said equipment, apparatus and facilities may be used by CITY for community recreational purposes.**

## **SECTION 8**

**CITY may in its discretion and pursuant to a specific agreement with respect to specific facilities furnish and supply with the approval of the DISTRICT, fixed play apparatus and like improvements for CITY recreational activities which may not be available at given DISTRICT facilities. Such specific agreement may provide that said apparatus and/or improvements may be used by the DISTRICT for school purposes and maintained in good order by the CITY.**

## **SECTION 9**

**Schedules for recreation activities conducted by CITY on DISTRICT facilities shall be jointly developed by CITY's Community Services Director and the DISTRICT's Business Manager, or their authorized representatives. All "use of facilities" requests initiating, modifying or terminating DISTRICT facility usage may be initiated by the DISTRICT or the CITY, but shall be processed strictly in accordance with established DISTRICT procedure. In the event of any conflict, DISTRICT activities shall have priority and preempt, as may be required, any and all CITY activities on DISTRICT facilities. DISTRICT shall advise CITY as soon as practicable of all uses granted to others pursuant to the Civic Center Act. Whenever possible, DISTRICT shall grant Civic Center activity use of DISTRICT facilities in such a manner as not to interfere with recreation of the CITY.**

#### **SECTION 10**

**CITY shall maintain all facilities used for CITY recreational activities on DISTRICT property as specified by a specific individual site agreement, and /or routine or necessary pre-activity preparations such as making game boundaries, installing bases and the like.**

#### **SECTION 11**

**CITY shall hold harmless and free from liability the DISTRICT, its officers, agents, servants, or employees while acting as such, from all damages, costs or expenses which any of them shall become obligated to pay by reason of liability imposed by law because of injury to property or injury to or death of persons received or suffered by reason of CITY's operations or activities hereunder on DISTRICT property. CITY shall be responsible for any and all damage to school property caused as a proximate result of any recreational activity being conducted on said premises by CITY. CITY shall not be bound by the provisions of this paragraph in the case such injury or death is caused by reason of a structural or mechanical defect in any equipment or facility furnished or constructed by the DISTRICT or insofar as the same is solely caused by the negligent or intentional acts of any of DISTRICT's officers, agents, servants or employees.**

#### **SECTION 12**

**DISTRICT shall hold harmless and free from liability the CITY, members of its City Council, boards or commissions, its officers, agents and employees while acting as such, from all damages, costs or expenses which any of them shall become obligated to pay by reason of liability imposed by law because of injury to property or injury to or death of persons received or suffered by reason of DISTRICT's operations or activities hereunder on CITY**

property. DISTRICT shall not be bound by the provisions of this paragraph in the event such injury or death is caused by reason of a structural or mechanical defect in any equipment or facility furnished or constructed by CITY or insofar as the same is caused solely by other negligent or intentional acts of any of CITY's officers, agents or employees.

### **SECTION 13**

The parties hereto may, by mutual consent, amend, modify, or extend the terms of the Agreement, by written addenda to be attached hereto.

### **SECTION 14**

No employee of either party shall be considered an employee of the other party for any purpose. Neither party, nor any of its officers or employees shall give instructions or directions to an employee of the other party. Neither party shall be called upon to assume any liability for salary, wages or other compensation or indemnity, including, but not limited to workers' compensation, to any employee of the other or any dependent of such employee, but nothing stated in this Section 14 shall obligate either party to indemnify the other for injuries to employees of one party caused by the negligence of any employees of the other party.

### **SECTION 15**

The CITY and DISTRICT will identify and document the specific terms of use and responsibilities of any facility covered by this agreement as an Appendix to this General Master Agreement that is approved by formal action of the CITY and DISTRICT. This General Master Agreement upon execution supersedes and preempts all prior joint use

agreements between the DISTRICT and the CITY. In the event the General Master Agreement is terminated, the Appendix shall terminate concurrently.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year in this instrument, first above written.

CITY OF BREA

By Marty Simonoff

By Marty Simonoff, Mayor

Attest: SA Neal

BREA-OLINDA UNIFIED

By A.J. Roland

By A.J. Roland, Ed.D.  
Superintendent

**BREA OLINDA UNIFIED SCHOOL DISTRICT  
AND CITY OF BREA  
JOINT USE OF FACILITIES AND EQUIPMENT AGREEMENT  
APPENDIX A**

**FACILITY:** Country Hills Elementary

**In consideration of the joint use of the above facility, the CITY agrees to be responsible for:**

**All items listed below inside the red line on attached map including the parking lot as described.**

- 1. Ball field backstops, brick dust infields, dugouts, base pegs, bleachers, benches and multipurpose field**
- 2. Ball field and tennis court lighting and all associated costs**
- 3. Upper and lower play areas and equipment**
- 4. Tennis courts and all hardware including netting, fencing, lighting and surfaces**
- 5. All landscaping and mowing on park property per map**
- 6. Irrigation and domestic water systems on per map**
- 7. Parking lot lighting, striping and any repairs**
- 8. Monument signage for Country Hills Park per map**
- 9. Any sewer related problems per map**

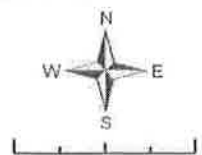
**In consideration of the joint use of the above facility, the DISTRICT agrees to be responsible for:**

**All items listed below outside of the red line on attached map excluding the parking lot as described above.**

- 1. All play equipment including the athletic fitness station**
- 2. Entire asphalt area and structures on play lot**
- 3. All irrigation and domestic water systems per map**
- 4. Signage for School District property per map**
- 5. All buildings and repairs per map**
- 6. Any sewer related problems per map**
- 7. Dumpster enclosure in parking lot per map**



## Country Hills Park



Scale: 1 in = 220 ft

Printed 5/21/2015

**BREA OLINDA UNIFIED SCHOOL DISTRICT  
AND CITY OF BREA  
JOINT USE OF FACILITIES AND EQUIPMENT AGREEMENT  
APPENDIX B**

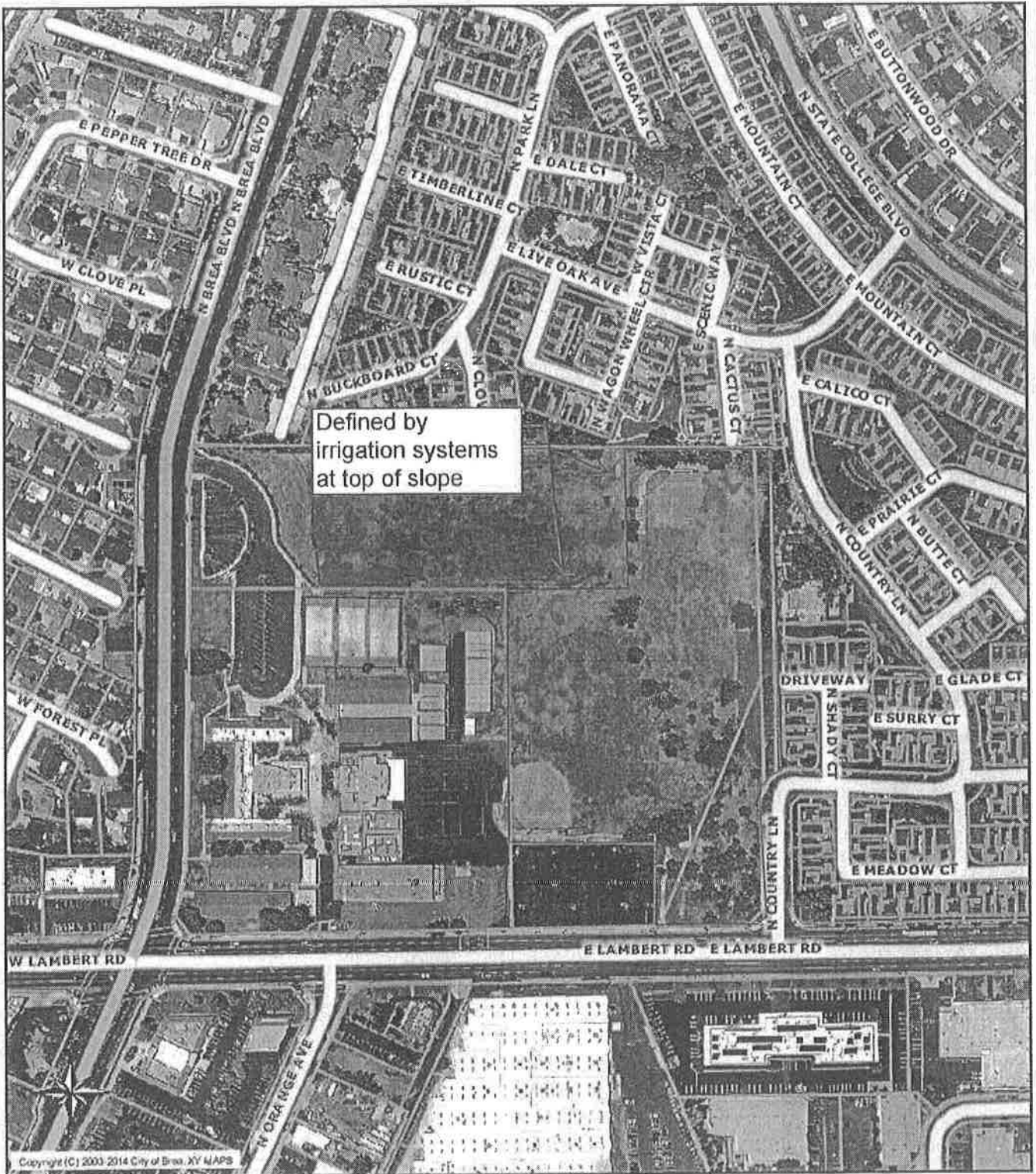
**FACILITY:** Brea Jr. High School

**In consideration of the joint use of the above facility, the CITY agrees to be responsible for:**

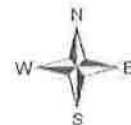
- 1. All turf, landscaping and irrigation east of slope (see map)**
- 2. All large mowing of soccer/football field area east and south of slope (see map)**
- 3. Any equipment, sports fields or structures inside of red area on map including ball field lighting and controls**
- 4. Maintain all basketball court lighting, lighting controls and nets adjacent to Lambert Rd.**
- 5. Maintain two (2) trashcans on upper soccer field**
- 6. Maintain trash removal on basketball courts (Saturday and Sunday)**

**In consideration of the joint use of the above facility, the DISTRICT agrees to be responsible for:**

- 1. Maintain all turf, landscaping and related irrigation outside of red area on map**
- 2. Basketball court maintenance to include trash removal (Mon.-Fri.), asphalt, striping, all related basketball fixtures and fences**
- 3. All tennis court maintenance & equipment**



## Brea Jr. High



Scale: 1 in = 262 ft

Printed 4/9/2014

**BREA OLINDA UNIFIED SCHOOL DISTRICT  
AND CITY OF BREA  
JOINT USE OF FACILITIES AND EQUIPMENT AGREEMENT  
APPENDIX C**

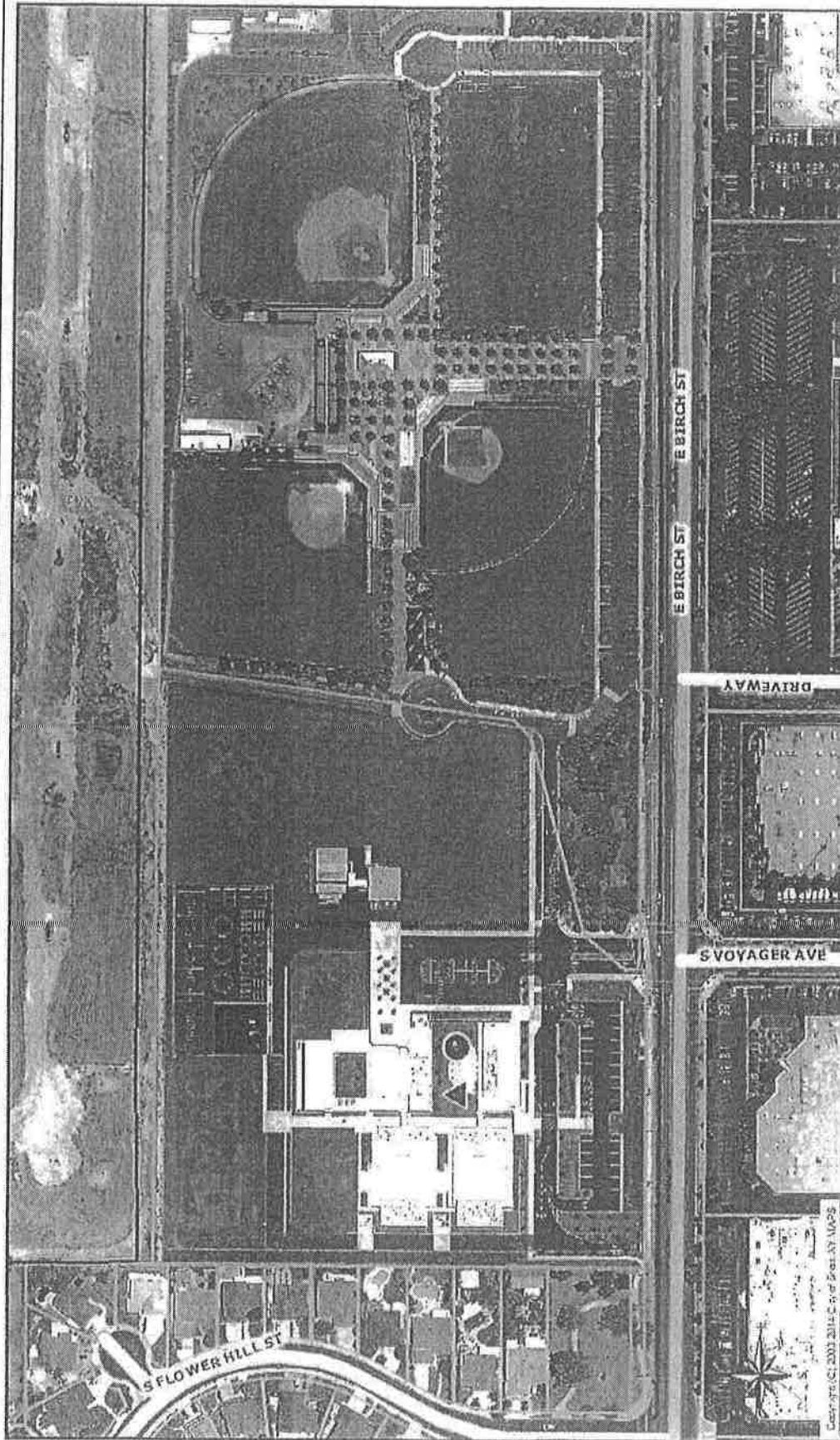
**FACILITY:** Olinda Elementary School / Brea Sports Park

**In consideration of the joint use of the above facility, the CITY agrees to be responsible for:**

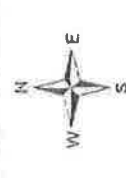
- 1. Share parking lot**
- 2. Maintain all fixtures, buildings, landscaping, irrigation and equipment on City property**

**In consideration of the joint use of the above facility, the DISTRICT agrees to be responsible for:**

- 1. Share parking lot**
- 2. Maintain all fixtures buildings, landscaping, irrigation and equipment on District property**



## BOES - Sports Park



Scale: 1 in = 218 ft  
Printed 6/2/2015

**BREA OLINDA UNIFIED SCHOOL DISTRICT  
AND CITY OF BREA  
JOINT USE OF FACILITIES AND EQUIPMENT AGREEMENT  
APPENDIX D**

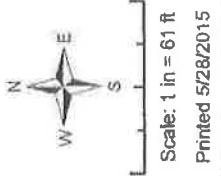
**FACILITY:** Laurel Elementary School Playground/Lagos de Moreno Park

In consideration of the joint use of the above facility, the Brea Olinda Unified School District Board and the Brea City Council shall review and discuss the full scope of required/requested improvements and address policy-related questions for the rehabilitation of this site. APPENDIX D joint use agreement language will be adopted at a later date based on the mutually agreeable decisions of these two agencies with the goal of balancing student use of Laurel Elementary School Playground during school hours, and community use of Lagos de Moreno Park during non-school hours.

Both agencies agree to address and provide staff direction on policy-related questions related to developing plans for improvement, and joint use provisions for Laurel Elementary School Playground/Lagos de Moreno Park by the end of calendar year 2015.



### Lagos de Moreno Park/Laurel Elementary School Playground





June 10, 2015

Chris Emeterio  
Community Services Director  
City of Brea  
1 Civic Center Circle  
Brea, CA 92821

Dear Chris:

At their regularly scheduled board meeting held on Monday, June 8, 2015, the Board of Education approved the General Master Agreement between the Brea Olinda Unified School District and the City of Brea. Enclosed please find three signed copies. Please execute all three, retain one original for your file and return the other two to me.

We look forward to our continued relationship.

Sincerely,

A handwritten signature in cursive script, appearing to read "David Giordano".

David Giordano  
Assistant Superintendent  
Business Services

Enclosure

## City of Brea Park Playgrounds

<i>Park Name</i>	<i>Last Major Renovation</i>
Brea Junior High School Park*	New Playground Equipment in 1992 Rubberized Surfacing in 2018
Country Hills Park*	New Playground Equipment in 1992 Rubberized Surfacing in 2018
Tamarack Park	New Playground Equipment in 1992 Rubberized Surfacing in 2018
Woodcrest Park	New Playground Equipment in 1992 Rubberized Surfacing in 2018
City Hall Park	New Playground Equipment in 2003 Rubberized Surfacing in 2018
Founder's Park	Playground Opening in 2003 Rubberized Surfacing in 2018
Greenbriar Park	New Playground Equipment in 2003 Rubberized Surfacing in 2018
Olinda Ranch Park	Playground Opening in 2003
Brea Sports Park*	Playground Opening in February 2009 Shade Structure added in 2012
Wildcatters Park	Opened in July 2013
Lagos de Moreno Park*	Playground Renovation 2018
Arovista Park	Currently Under Construction
Central Park**	Public Park – Privately Maintained

\*Joint Use Agreement with the School District

\*\*Maintained by Central Park Village

### Other Brea Parks/Amenities

- Birch Hills Golf Course
- Brea Creek Golf Course
- Brea Plunge
- Olinda Oil Museum and Trail
- Wildcatters Dog Parks



## Parks, Recreation and Human Services Commission Communication

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### A. Park Ambassadors

Meeting	Agenda Group
Wednesday, April 23, 2025, 5:30 PM	Reports Item: 4A.

### **RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

### **Attachments**

[Park Walk Schedule - 2025.pdf](#)



**2025**

City of Brea Park Walk Schedule

<u>Month</u>	<u>Date</u>	<u>Time</u>	<u>Park</u>	<u>Commissioner</u>
February	February 5, 2025	8:00 AM	Tamarack Park	Gill Realon
March	March 5, 2025	8:00 AM	Brea Sports Park	Bill Higgins
April	April 2, 2025	8:00 AM	Olinda Ranch Park / Olinda Oil Museum	Gill Realon
May	May 7, 2025	8:00 AM	Tracks Seg. 4-6	Bill Higgins
June	June 4, 2025	8:00 AM	City Hall Park	Irene Rifilato/ Janet Son
July	July 2, 2025	8:00 AM	Lagos De Moreno Park / Jr. High Park	Eric Mason
August	August 6, 2025	8:00 AM	Wildcatter's Park	Bill Higgins
September	September 3, 2025	8:00 AM	Tracks Seg. 1-3	Janet Son
October	October 1, 2025	8:00 AM	Founders / Woodcrest / Greenbriar Parks	Janet Son
November	November 5, 2025	8:00 AM	Arovista Park	Irene Rifilato/ Janet Son
December	December 3, 2025	8:00 AM	Country Hills Park	Eric Mason

*Please note: Information not for public distribution*

*Updated: April 17, 2025*



## Parks, Recreation and Human Services Commission Communication

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### A. Correspondence

Meeting	Agenda Group
Wednesday, April 23, 2025, 5:30 PM	Informational Item: 5A.

### **RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Prepared by: Carrie Hosozawa, Executive Assistant

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

### **Attachments**

[Community Feedback - MARCH PRHS.pdf](#)

# Vendor Feedback – Spring Boutique

Select responses to the emails sent to Vendors asking for feedback on the event.

.....

Hi Kristin - so glad to get this because I was going to email and beg to do early sign up since I didn't on the weekend! ha Attached is my application and I prefer not to write in my CC info so if someone calls me I'll give it to them or they can run the one you have on file. My CVV code is on the application.

Couple things to note: I had my best spring boutique sales ever! Strange because of the rain and lower attendance on Friday but I still did amazing and Saturday I had the best time having my son working the Gil's Sweet Abilities booth. Thank you for putting them so close to me. I hope they can secure that spot again for Nutcracker. I thought it was a great show and felt very supported by your staff for breaks etc. The guy next to me still played his music but seemed more respectful to the volume and the chatter. It wasn't a problem.

Also a thought I had is that I personally do not have a place to put the physical fliers and with most being online wonder if that is a needful expense. However I realize for some it may be very helpful. Just a thought in case others have commented on that.

Otherwise I thought it was an amazing weekend and no one can predict crowds in the rain. All in all great job to you and your staff! I truly hope you have received positive feedback.

God bless you Kristin.

Joy

.....

Spring Boutique was terrific—and so were you. Thanks so much!

.....

Thank you for putting on a wonderful event. I appreciate all your hard work.

.....

Hi Kristin, this is Mary . I have participated in the Spring and winter boutiques the last four years. I'm unable to attend the Nutcracker one this year. My best friends daughter is getting married that weekend. I'm not sure if you remove our names if we miss one. I was hoping you wouldn't take my name off your list. I'm hoping to be back for the Spring one next year. Thank you for all your hard work you've done an amazing job. Maybe next year your team could do something about the weather!!!

.....

Hi Kristen, Ashley & Alva,

I really appreciate all the time and effort that is spent preparing for these events. I am very happy with my sales results for the Spring Boutique. I know all the vendors spend many many hours preparing for these events too. So it's Awesome when it all Comes Together for a Successful Event!!

My only suggestion would be to find a way to attract a younger customer.

Many of the new craft fair companies work to make their Craft Fairs an Experience with music, photo-ops, having popular Characters to interact with guests and photo ops. Just a few suggestions.

Thank You for all you do!

Sylvia

.....

Hi Kristin,

I wanted to say Thank you for a Wonderful event You all are so nice and so professional. I am looking forward to all your events. I am signed up for the per expo and the Nutcracker. Please notify me for All other Events. I will for sure attend. Thank you so very much

Sondra

.....

Dear Kristin,

I want to express my heartfelt gratitude for your support. Being close to my friends made a significant difference for me.

The show was incredibly well organized, and I truly appreciate all the effort that went into it. I'm excited about the upcoming Nutcracker and look forward to participating in the show.

Warmest wishes,

Joan

.....

Suzanne and I appreciate all that you do. It is always fun to do your craft shows and we are so happy for the opportunity. You and your staff are wonderful and we love our location in space 134. Our "roommate" was just great also. Looking forward to Nutcracker.

Til later~

Sharon

.....

Thanks for a good show, despite Friday's rain and a cold gym. I appreciate you and your staff!

Pat

.....

Hi Kristin,

Thank you once again, to you and your wonderful TEAM. I have yet to meet a person on your TEAM that is not helpful or friendly, that is a testament to great leadership.

Brea always puts on a wonderful event, even when the weather does not comply.

Keep up the awesome work, and congrats on your Masters Degree.

Brenda and Virginia

---

.....

Hi Kristin,

Good morning!

I guess I missed the part about submitting for the application for the Nutcracker this past weekend. Can you send that to me again, please? I apologize.

The only suggestion I have for the future show is for vendors to have a way of showing that they are not parking in the customer parking lot. I had a customer last Nutcracker say they left because they could not find parking. And it seems like the shuttle should be a lot busier with vendors than it is, and it looks like a lot of vendors are walking in the parking lot to get their cars. Perhaps they should put their license plate number on the application?

PS

Best food vendors ever!

Thanks,

Yoney

.....

Hi Kristin,

I'm not sure if I met you or not during the event but wanted to say how proud I am of you for this event. It was well organized and the foot traffic was great, even despite the rain. Thank you for providing vendors like myself with a space to help us sell our products.

I'm hoping to get into Nutcracker and be a continuous vendor with you.

Appreciate you.

.....

Thank you for all your hard work! It is not an easy task to do something of this size!

.....

Thank you for all your hard work!! It was a great weekend! I did a little better than last year. For me, sales on Friday were better than Saturday, so the rain didn't scare cookie lovers away!!

Thank you!!

-Amy

## Vendor Feedback – Pet Expo

Select responses to the emails sent to Vendors asking for feedback on the event.

.....

Happy Saturday ladies,

I would like to thank you for inviting BROCC to participate in this year's event. As always it was a success. The event is always so nicely organized. We greatly appreciate that. We have recently attended some that have not been very organized and that is really disappointing. We love the location we are assigned, it allows us to present our pups and our rescue in such a nice way.

We do not do adoptions at events, yet we had great exposure and we all enjoyed the event. It's always a really good vibe, and everyone enjoys all the different pets and vendors.

We look forward to next year!

Sincerely,

*Lori Jo*

.....

Kristin

Thank you to you and your staff for putting on the GREAT Pet Expo again this year.

We had a good time meeting all the animals and we even were lucky enough to have one of the beautiful puppies pick us for his new FOREVER HOME. Jake is having a BLAST playing with our other two dogs and chasing all our cats around the house.

Looking forward to the XMAS show. Take care and keep well.

Paul

Thank you very much. I'm Esther Saavedra from Wendy's Crepes. Thank you for the opportunity to sell my crepes at your event, Pet Expo. Thank you Very much.

.....

Hello!

Thank you for allowing myself and South Bay Rodent Rescue to be a part of this wonderful event. We got a lot of interested people in our animals and products. The event was very well planned and one of the best and well organized pet expos I have been to in the past 7 years (previously I've done only reptile expos).

My only suggestion is to have it more than once a year ! It would be awesome to have an end of summer expo after most of the heat has passed.

Thank you again and looking forward to next year !

Laura

P.S. I would be open to (and maybe South Bay Rodent Rescue) doing presentations for camps, senior centers etc. with my bearded dragons and a blue eyed leucistic ball python (all white python with blue eyes about 3ft long abd very tame - and maybe some lovable rats) . Please keep me/us in mind!



## Parks, Recreation and Human Services Commission Communication

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### B. Information Memorandum/Staff Updates

Meeting	Agenda Group
Wednesday, April 23, 2025, 5:30 PM	Informational Item: 5B.

### **RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Prepared by: Carrie Hosozawa, Executive Assistant

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

### **Attachments**

[Info Memo March 2025.pdf](#)

## I. GENERAL

### Park Development Fund (Fund 250) Update

The Park Development Fund has a current balance of \$350,354. There are two projects that have been approved by the Planning Commission on March 11, 2025, and the City Council on April 1, 2025. Brea Plaza would add a 120-unit apartment building and the project at Greenbriar would add 179 single-family units yielding \$673,320 and \$1,757,422 in park development fees respectively. In addition, we have two projects under construction: the Brea Mall Housing project of 380 apartments (\$2,132,180) and the South Brea Townhome project consists of 32 single-family units (\$221,552). The future anticipated park development fees total \$5,134,828.

<b>Park Development - Fund 250</b>				
<i>Item</i>	<i>Action</i>	<i>Date</i>	<i>Amount</i>	<i>Anticipated Future Balance</i>
1	Fund Balance	6/30/2024		\$ 350,354*
2	Brea Plaza Fees	Unknown	\$ 673,320	\$ 1,023,674
3	Greenbriar Project Fees	Unknown	\$ 1,757,422	\$ 2,781,096
4	Brea Mall Housing Project Fees	Unknown	\$ 2,132,180	\$ 4,913,276
5	South Brea Townhomes Fees	Unknown	\$ 179,552	\$ 5,092,828
6	South Brea Townhomes Monetary Contribution	Unknown	\$ 42,000	\$ 5,134,828

\*Current Balance

### Brea Golf Courses

The following information is collected from Western Golf, operator of both courses.

<i>Item</i>	<i>Birch Hills Golf Course</i>		<i>Brea Creek Golf Course</i>	
	<i>February</i>	<i>March</i>	<i>February</i>	<i>March</i>
Total Rounds	4,903	6,205	4,297	5,237
Total Bucket of Balls: Small	338	707	448	609
Total Bucket of Balls: Medium	558	884	527	561
Total Bucket of Balls: Large	536	1,035	643	684
Total Cart Rentals	3,155	4,128	1,740	2,240
Pay Your Age Rounds	140	259	186	318
Senior Rounds	1,035	452	2,062	1,990
Junior Rounds	246	349	355	725
Brea Rewards Renewals	109	130	22	33
Brea Rewards Members	41	58	21	24

### Olinda Oil Museum and Trail

During open hours for the museum, visitors totaled 82, which was a steady month with weekend visitors from Orange County and the Inland Empire. There were two special groups tours during March—A private group of 8 and a local Cub Scout group of 36, including parents.

The trail's popularity remains constant with it being a favorite for walkers and hikers in and around Brea. The weather remains a key factor in volume using the trail. The issue of Mountain and EV bike use of the trail causing progressive damage to both trail and off-trail areas is being evaluated by the City.

With the rainy season upon us, the water drainage run off issue is increasing with more potential damage to the historic buildings. Several critical areas have been identified. Museum staff have been addressing this problem by constructing temporary berms to divert rain run off until the city can develop a permanent fix in the future which is currently budgeted through the City's Capital Improvement Program (CIP) in 2026.

The site's historic landmark *Olinda Well # 1*, which was drilled in 1897, was shut down due to an oil company, Bridgeland Energy having a dispute with the CA Environmental Agency. The docents and City staff have explored various explored our various contacts without resolution.

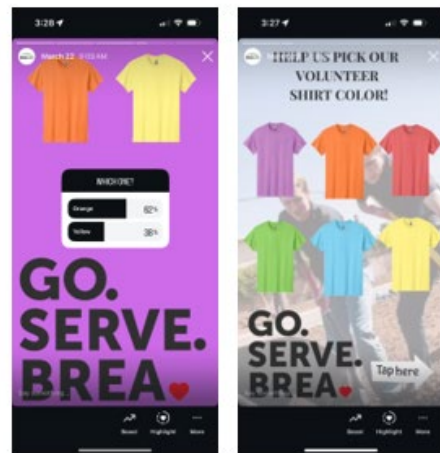
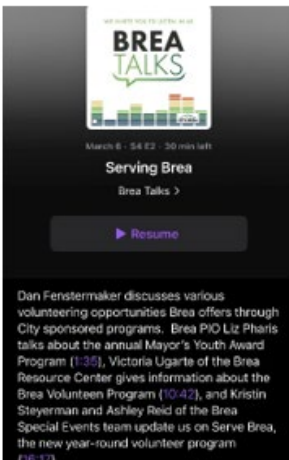
We continue to review the docent recruitment process, and we are always looking for those interested in volunteering at the site. Thank you for all of our docents/volunteers who spend hours sharing their knowledge with our visitors!



### Special Events

#### *Go. Serve. Brea.*

The Special Events Division is excited about taking over the City of Brea Volunteer program. We have been able to shape this program in new ways to make it easier for the community to come to one place to volunteer. We have been campaigning Go. Serve. Brea. since February, and have worked on some creative ways to promote this event. In March our team sat down with Brea's Communications and Marketing Division and had a conversation about serving Brea on their podcast, Brea Talks. You can find that episode, Serving Brea, wherever you get your podcasts. We also have been engaging with the community via social media to have them help pick our shirt color for this year.



#### *Spring Craft Boutique*

On March 14 & 15, we had our annual Spring Craft boutique at the Brea Community Center. Friday was chilly and slightly rainy but that did not stop the shoppers! Over 2,000 attended the event over both days. There were 220 vendors selling seasonal and year-round gifts, décor, art, jewelry, clothing, crafts, tasty goodies, coffee and so much more!



### Family Films

Family Films are right around the corner! Kicking off the summer events, on June 20, we will be playing *The Wild Robot* at the Civic & Cultural Center at dusk. These movies are so much fun for the community and we are looking forward to those warm nights. We also included the community and had them vote on which movies were picked this year. That was a huge hit with over 100 voters!



### Country Fair & Home Beautification Contest

The 45<sup>th</sup> annual Country Fair will be held on Friday, July 4<sup>th</sup> at City Hall Park. This action-packed day includes a Country Fair breakfast, the Brea Ministerial Association morning welcome, tons of foods options that support local non-profit organizations, performances, dances, contests, carnival rides, a petting zoo, swimming at the plunge and so much more! We encourage you to help spread the word about the Home Beautification Challenge where Brea residents can decorate their homes, submit pictures and winners will be given prizes! Winners will be announced at the Country Fair but do not need to be present to win.



## II. COMMUNITY CENTER/RECREATION SERVICES

### Operations/Facility Reservations/Contract Classes

In March, our Contract Class program featured a diverse array of youth enrichment classes, such as Pee Wee Tennis Lessons, Cheernasticis Gymnastics, Crafts, T-Ball, and Horse Fun. Adults had their pick of special interest classes like Country Western Line Dancing, Watercolor Painting, and Intro to Guitar.

The Facility Reservations Program continues to receive numerous inquiries for indoor and outdoor events. During the month of March the facility hosted four baby showers, four weddings, four celebrations of life, two birthday parties, one quinceañera, and one bratawandha reception.

We're proud to have hosted a variety of business and non-profit clients recently, including Sonora Men's Soccer, Excel Academy, OC Pharmacists Association, YMCA, CAHIP, The Los Angeles Rubber Group, Minaret Academy, Credit Union of Southern California, and Heritage Oak Private Education.

Our church community remains strong, with Saddleback Church, Renew Church, and Calvary Life Fellowship continuing to hold Sunday services at the Brea Community Center, Civic & Cultural Center, and Brea Senior Center, respectively.

### Spring Youth Sports in Full Swing

Our Spring Mighty Tykes Program began on March 4th. We have moved to a new location for the first time in a few years, going from Olinda Ranch Park, to Wildcatters Park so that we can play under the lights. The program runs on Tuesday evenings and hosts kids aged 4-7 years old. Session two of our Youth Basketball Program also began this month. This program is our largest of the year and hosts over 180 kids aged 4-12 at the Brea Community Center every Saturday.

### Brea Fitness Center

Brea Fitness continues to increase in memberships. Adults, seniors, and teens all came together to play basketball, volleyball, "hit the weights", or take a group exercise class. All ages and all levels blend together at Brea Fitness, creating a unique workout experience for the community. The Fit-Team continues to provide a fun, safe and clean environment for participants to achieve their healthy lifestyles and Make Fit Happen.

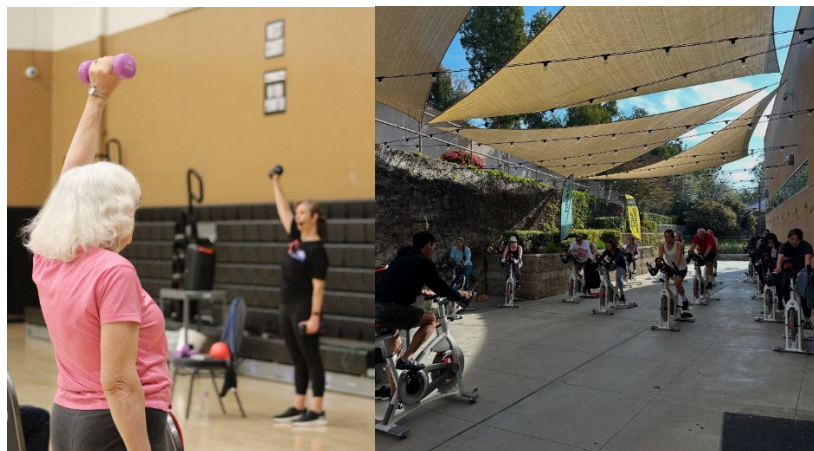
<b>Brea Fitness Center (to date)</b>	<b>February 2025</b>	<b>March 2025</b>
Memberships	1168	1160
Insurance-Based Memberships	1312	1335
<b>Total</b>	<b>2480</b>	<b>2495</b>
Monthly Drop-Ins	696	858

**Total Class Attendance:**

Program	February 2025	Classes Per Week	March 2025
BodyPump	421	7	449
Barre	229	4	226
Cycle	376	5	364
Circuit Training	56	1	39
SilverSneakers	848	3	782
Super Sculpt	96	1	108
Functional Strength	78	1	70
TRX Strength & Conditioning	19	5	20
TRX Strong: All Levels	57	3	63
Yoga	291	8	274
Zumba	1466	10	1410
Low Impact	190	3	186
Kickboxing	22	1	19
Kinstretch	17	2	18
Mat Pilates	182	2	152
Roll & Release (NEW)	38	1	34
<b>Total</b>	<b>4392</b>	<b>59</b>	<b>4214</b>

**Personal Training & Massage Therapy Attendance:**

Program	February 2025	March 2025
Personal Training	81	72
Massage Therapy	32	42



### Youth Programs

The After-School Program and Teen Zone programs have been busy the past month. The kids are getting antsy for Spring Break and some nicer weather after all the rainy days we had. Shamrock shakes and crafts were a hit on St. Patrick's Day and they spent the day at the Civic Center playing Switch games on the big screens and games in the plaza while the Spring Boutique was happening at the Community Center. The teens loved getting an excursion to In-N-Out that day too! This was all on top of their regular gym, art, games, playground fun, and game room activities. The program is full for kindergarten through 6th grade, but there are a few spots open in the Teen Zone. The programs have continued with an average of 115 students daily over the past month.

The Tiny Tots part-time preschool-aged program started its Spring session on March 31<sup>st</sup> with lots of spring-themed activities. They covered spring animals, planted grass and lima beans, and learned how to care for them. They also spent time learning about weather and different kinds of clouds. They are all looking forward to caterpillars arriving to their class so they can help feed them and watch them evolve into cocoons and then hatch into butterflies. This is a loved tradition in Tiny Tots! There are a couple of openings still in the Junior Class (2.5-3-year olds) on M/W/F, and a few spots in the Senior class (4-5 year olds) on T/TH.



### *Last 6<sup>th</sup> Grade Dance of the Year!*

On March 21<sup>st</sup>, the Brea Community Center hosted the final 6th grade dance of the school year, with the exciting theme of "All Around the World." Over 200 enthusiastic sixth graders from across the city gathered to celebrate in their best "tourist" attire, marking the end of their elementary school journey. This memorable event provided a fantastic opportunity for students from all Brea schools to come together in a fun and safe environment. The evening was filled with dancing, food and treats, a thrilling inflatable obstacle course relay race, face painting, and plenty of interactive activities. It was a night of laughter, camaraderie, and connection, offering students a chance to bond with their peers before heading to Brea Junior High next year. What a wonderful way to close out this chapter and say "bon voyage" to elementary school!



### Important Upcoming Dates:

May 5 – Summer Tiny Tots registration starts

June 9- 1<sup>st</sup> day of Summer Day Camp

June 13 – Father Daughter Dance

June 23 – 1<sup>st</sup> day of Summer Tiny Tots and Summer Fun Club

### III. HUMAN SERVICES

#### Brea Senior Center

Senior Center Numbers (At-a-Glance)	January	February
Total Transportation Trips Provided	595	570
New Registered Visitors	26	13
Total Meals Served	1,767	1599
Total Program Attendance	4,633	4,468
Senior Grocery Program	324	379

#### March Highlights:

##### *St. Patrick's Day Party*

The Senior Center hosted their annual St. Patrick's Day Party on Friday, March 14 to a sold-out crowd dressed in green with a delicious menu of Corned Beef Brisket with Carrots & Cabbage, Mashed Potatoes, Irish Soda Bread, Green Grapes, Green Salad, and Seasonal Dessert. Gift baskets donated by a Senior Center participant, cash prizes, and gift cards were all raffled off during the party while the seniors danced away to live entertainment by "Matt Grey."



### *Honoring Two Brea Centenarians*

This month the Brea Senior Center had the opportunity to honor two of our Brea Senior Center centenarians who recently turned 100. Lilia and Emerson, both Brea residents, are beloved and well-known Senior Center members who have been attending regularly for several years. Lilia is often seen joyfully dancing in her seat during our holiday parties, while Emerson is usually busy preparing the piano and joining in our Sing-a-Long group. Before getting the entire dining room to sing “Happy Birthday,” they were each presented with a certificate honoring the remarkable lives they’ve led. The Senior Center is grateful to have centenarians in our midst who serve as a reminder of the rich history and wisdom that our Brea seniors bring to the community! Happy Birthday Emerson & Lilia!

### Case Management:

<b>Home Delivered Meals</b>	<b>February</b>	<b>March</b>
Number of Meal Clients	33	36
Total Deliveries	570	676
Total Meals Delivered	1,710	1,842
Number of Volunteers	28	28
<b>Case Management Activity</b>	<b>February</b>	<b>March</b>
Number of Active Clients	58	63
New Cases	3	5
Closed Cases	3	0

### Brea Resource Center

The Brea Resource Center’s Counseling Program continues to provide affordable individual and family counseling to the community. The Counseling Program provides both in-person and telehealth sessions for their clients. Our trainees consist of college students in their respective graduate programs attempting to complete their practicum hours to fulfill their graduation requirements.

---

<b>Counseling Sessions</b>	<b>February</b>	<b>March</b>
Number of Sessions	93	103
New Client Intakes	3	5
<b>Total</b>	<b>96</b>	<b>108</b>

Veteran Service Officers Ron Garcia and Gary Colletti continue to provide veteran services to our local veterans at the Brea Resource Center and Senior Center. Ron, who conducts one-on-one veteran services counseling at the Brea Resource Center, will often counsel his clients over the phone to ensure they are provided the resources and information that they need. Through their services, both Ron and Gary provide benefit claims counseling and referral assistance to our local heroes. For the month of March, our Veteran Service Officers assisted nine Veterans.

Community Health Initiative of Orange County (CHIOC) continued to provide free county services that include, Cal-Fresh, Medi-Cal, CalWORKs and General Relief. For the month of March, the representative assisted three clients.

FEBRUARY 2025

# MONTHLY DISPATCH OPERATION SUMMARY

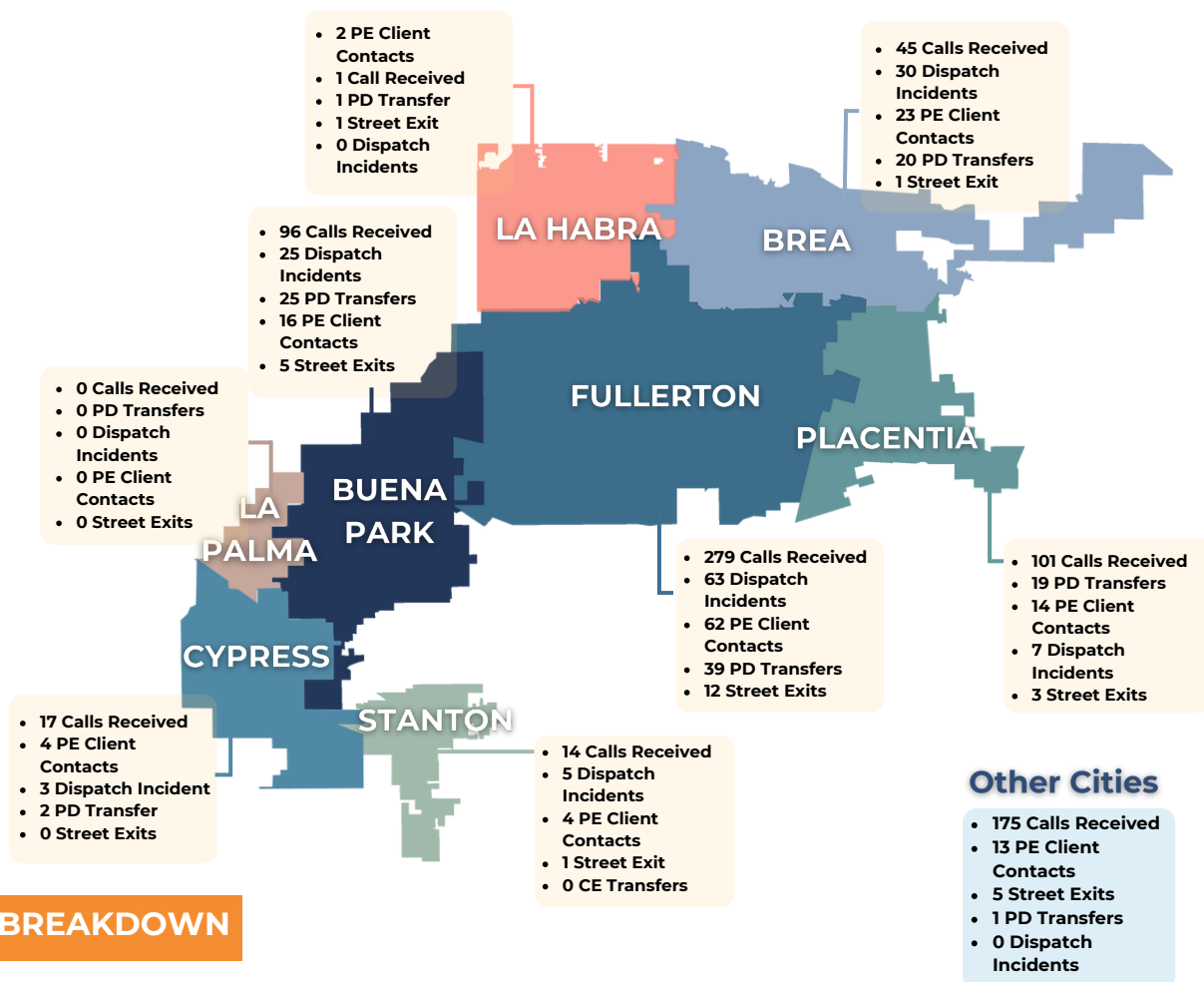
OC HOPE  
Center

The HOPE Center utilizes the software platform Outreach Grid to provide integrated dispatch, mobile outreach, and navigation center reservations in collaboration with North Orange County city partners and other agencies to address homelessness in their region.

## CITY OVERVIEW

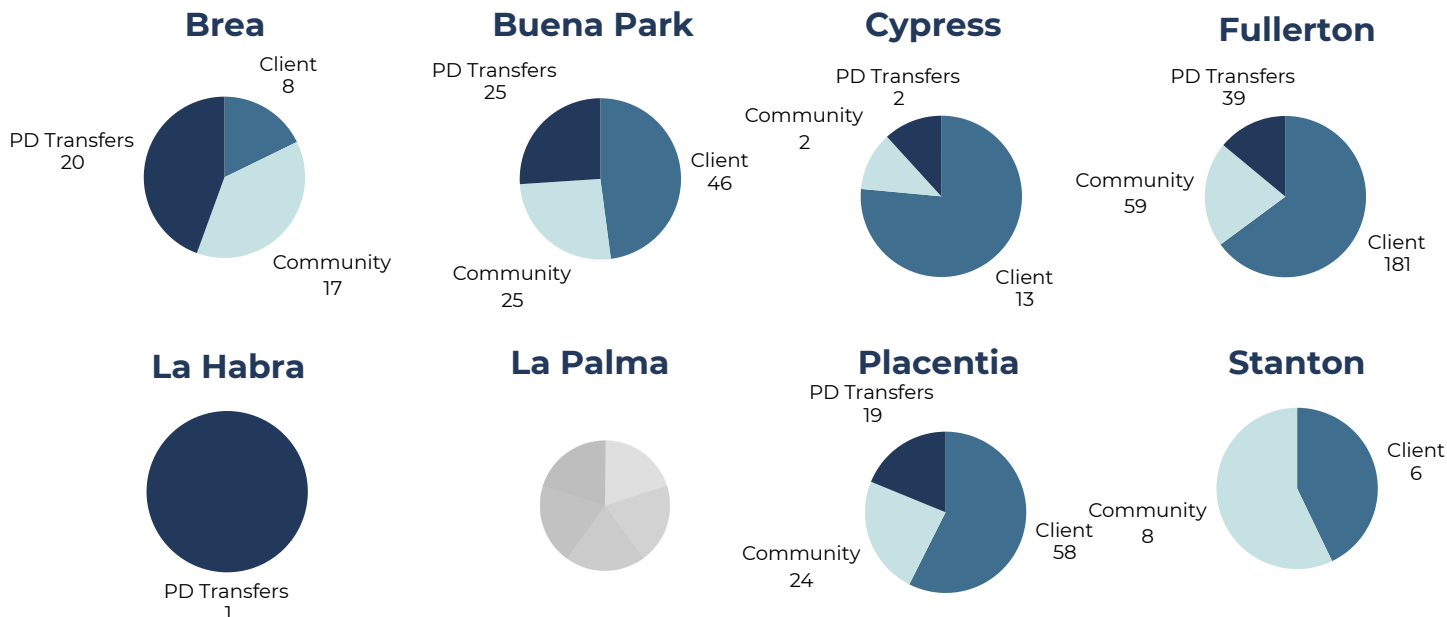
February  
2025

- 728 Total Incoming Calls
- 144 Dispatch Incidents
- 138 Proactive Engagement Client Contacts
- 28 Street Exits



## HOPE CENTER CALL BREAKDOWN

February 2025



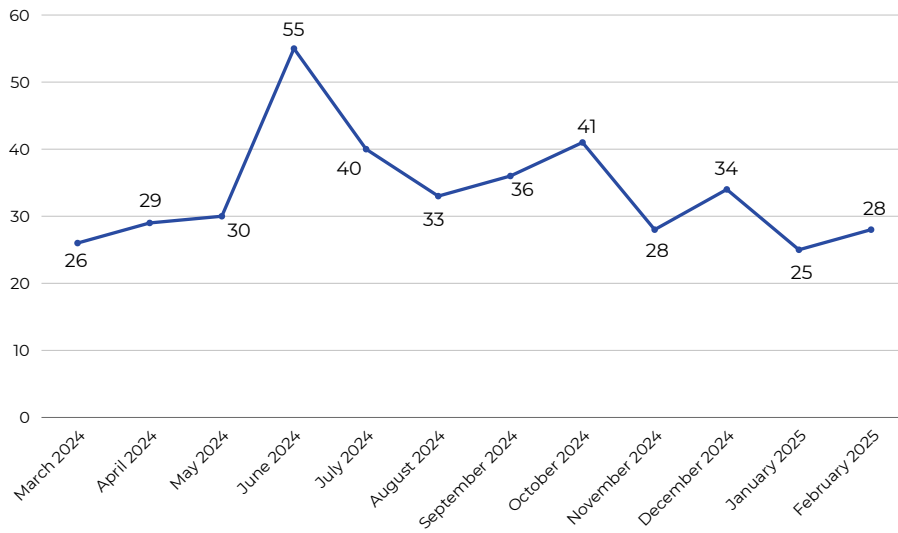
## HOPE CENTER STATISTICS

Average  
Response Time

**28 Mins**

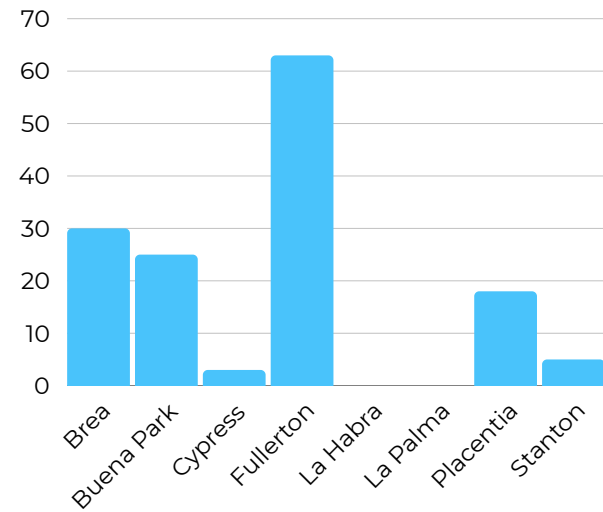
### Dispatch Response Times

● Call Response (Mins)



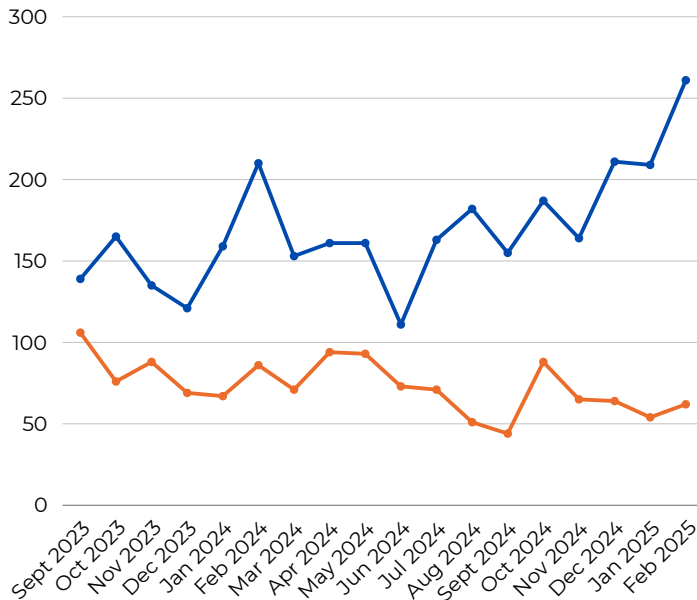
## DISPATCH INCIDENTS

### Dispatch Incidents by City

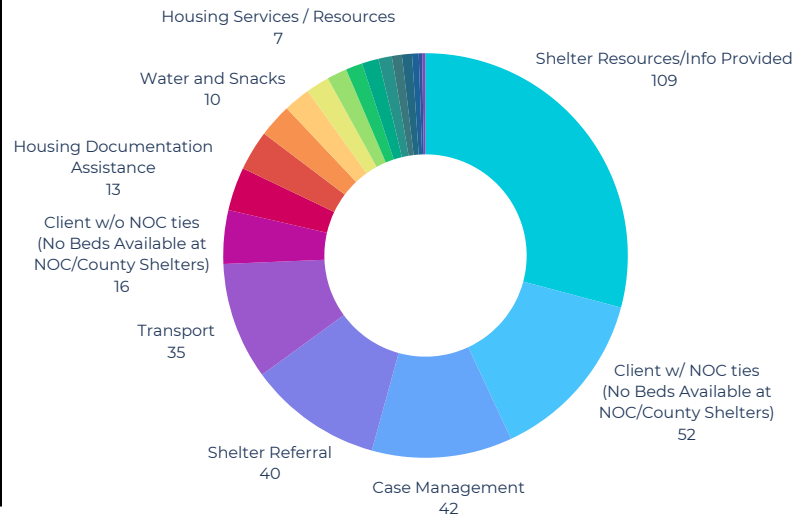


## HOPE CENTER SERVICES PROVIDED

● Accepted Services ● Declined Services



## HOPE CENTER SERVICES PROVIDED BY TYPE



## STREET TO SHELTER/HOUSING DESTINATIONS

### FEBRUARY 2025

Buena Park  
Navigation Center

Placentia  
Navigation Center

Fullerton  
Navigation Center

Shelter  
(Other)

Bridges at  
Kraemer

PSH/RRH  
Housing

Relocation

9

3

7

0

9

0

0

**DATE:** April 8, 2025

**TO:** Parks, Recreation, and Human Services Commission

**FROM:** Edgar Esparza, Parks Supervisor

**SUBJECT:** Park Update, March 2025

**Sports Park**

Pressure wash concession stand, maintain fields for user group play. clean monument signs and perform routine maintenance throughout park.

**Arovista Park**

Maintain fields for games and practices, pressure wash bleachers clean monument sign and perform routine maintenance throughout park.

**Tamarack Park**

Power wash outside and inside building, clean monument sign and perform routine maintenance throughout park.

**Jr. High Park**

Repair concession stand plumbing, repair irrigation on softball field, monitor gopher treatment, clean monument sign and perform routine maintenance throughout park.

**Country Hills Park**

Repair railing, add sand to playground, deep clean restrooms, clean monument sign and perform routine maintenance throughout park.

**City Hall Park**

Maintain planters inside plunge, prune rose garden, clean monument signs and perform routine maintenance throughout park.

**Greenbriar Park**

Repair drinking fountain, remove nuisance Bee's, clean monument sign and perform routine maintenance throughout park.

**Woodcrest Park**

Clean monument sign, trim shrubs and perform routine maintenance throughout park.

**Olinda Ranch Park**

Pressure wash gazebos, clean monument sign and perform routine maintenance throughout park.

**Olinda Ranch Oil Museum and Trail**

Clean restrooms, perform routine maintenance throughout park and trail.

**Founders Park**

Repair hand dryer, paint trash enclosure, remove debris from playground sand and perform routine maintenance throughout park.

**Wildcatters Park**

Treated for gopher infestation, repair lighting timer, clean monument signs and perform routine maintenance throughout park.

**Lagos De Moreno Park**

Clean monument sign and perform routine maintenance throughout park.

**Dog Parks**

Power broom artificial turf, repair Decomposed Granite, pressure wash hardscape, clean drinking fountain, clean monument sign and performed routine maintenance throughout parks.

**Tracks**

Level ruts in DG trail, cleaned drinking fountain and perform routine maintenance throughout Tracks.

\*\*Routine maintenance may include one or more of these tasks at each site: trash removal, restroom cleaning, mowing, edging, weeding, trimming, irrigation repairs, playground checks and repairs, ball field dragging, and court cleaning.

## Upcoming Events

April 18	11:30 – 1 pm	Easter / Volunteer Recognition Lunch	Brea Senior Center
April 26	8 am – 2 pm	Go. Serve. BREa	Civic Center/Citywide
April 26	5 – 7 pm	Opening Reception 40th Made in California	Gallery
April 27 – June 29	Wed-Sun 12-5 pm	40 <sup>th</sup> Anniversary Made in California Exhibit	Brea Gallery
April 26-27	7 pm Saturday 3 pm Sunday	Orchestra Collective	Curtis Theatre
May 9		Senior Center Mother's Day Party	Senior Center
May 10	10 am	Fire/Public Works Open House	The Yard
May 10	3 pm 7 pm	An Evening with Charles Phoenix	Curtis Theatre
May 15	6-7:30 pm	Forum Addressing the Opioid Crisis in Orange County	Civic Center / Community Rooms A & B
May 18	5 pm	Amplify Series - Right Before I Go	Curtis Theatre
May 31	8 – 12 pm	Health & Wellness Expo	BCC
June 13	11:30 am	Senior Center Father's Day Party	Senior Center
June 20	8 pm	Family Films -The Wild Robot	Civic Center
June 27	8 pm	Family Film – A Goofy Movie	Civic Center
July 4	7 – 3 pm	Country Fair	
July 9	6:30 pm	Concerts in the Park – Symphonic Winds of the Pacific	City Hall Park
July 11	8 pm	Family Film – Big Hero 6	City Hall Park
July 11	11:30 am	Senior Center Western Party	Senior Center
July 16	6:30 pm	Concerts in the Park – Faultline Country	City Hall Park
July 18	8 pm	Family Film – The Mighty Ducks	City Hall Park
July 23	6:30 pm	Concerts in the Park – Sangria Band	City Hall Park
July 26 – September 19	Wed-Sun 12-5 pm	Mapping the Landscape: A 50 Year Dialogue with Art and the Community Exhibit	Brea Gallery
July 30	6:30 pm	Concerts in the Park – The Rayford Bros	City Hall Park
August 6	6:30 pm	Concerts in the Park – Hit Me 90's	City Hall Park
August 8	6:30 – 10 pm	Brea Fest	Civic Center
August 15	11:30 am	Senior Center Luau Party	Senior Center
September 26	11:30 am	Senior Center Disco/Sock Hop Party	Senior Center
October 18 – December 12	Wed-Sun 12-5 pm	Yo Gabba Gabba: The Super Art Friends Show	Brea Gallery
October 31	11:30 an	Senior Center Halloween Party	Senior Center
November 11	10 am	Veteran's Day Ceremony	Civic Center
November 14 November 15	Friday 9 -6 Saturday 9 -4	Nutcracker Boutique	BCC
November 21	11:30 am	Senior Center Thanksgiving Party	Senior Center
December 4	6:30-9 pm	Tree Lighting Ceremony	Civic Center
December 12	TBD	Senior Center Christmas Party	TBD