



**Parks, Recreation and
Human Services Commission**

Wednesday, January 22, 2025, 5:30 PM
1 Civic Center Circle
Brea, California 92821

Bill Higgins, Chair

Irene Rifilato, Vice Chair

Eric Mason, Commissioner

Gill Realon, Commissioner

This agenda contains a brief general description of each item the Commission will consider. The Community Services Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the Community Services Department at (714) 990- 7738 or view the Agenda and related materials on the City's website at www.cityofbrea.gov Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Services Department at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Commission

The Commission encourages interested people to address this legislative body by making a brief presentation under Matters from the Audience. State Law prohibits the Commission from responding to or acting upon matters not listed on this agenda.

The Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Commission rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Commission is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing carrieho@cityofbrea.gov Written comments received by 3 p.m. on the day of the meeting will be provided to the Commission, will be made available to the public at the meeting, and will be included in the official record of the meeting.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 990- 7738. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR35. 102.35. 104 ADA Title 11)

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Informational

4A. Student Advisory Board Update

5. Matters from the Audience

6. School District Representative

7. Action

7A. Approval of Minutes

7B. Adoption of Resolution No. PRHS 2025-01

- 1. Approve Resolution No. PRHS 2025-01

7C. Adoption of the 2025 Parks, Recreation and Human Services Commission Calendar

- 1. Adopt 2025 Calendar

7D. Adoption of Goals

8. Discussion

8A. Community Center Replacement Fund (181) Overview and Discussion

8B. Public Works - Tree Removal and Tracks Landscaping Updates

- Tree Removal
- Tracks Landscaping

9. Information Memorandum

9A. Information Memorandum

10. Reports

10A. Park Ambassadors

10B. Golf Course Ambassadors

10C. Art in Public Places Committee - Rifalato

10D. User Groups - Higgins

10E. Public Works - Esparza

10F. General Plan Steering Committee - Rifalato

10G. Staff

11. Adjournment

Date Posted: January 15, 2025



Parks, Recreation and Human Services Commission Communication

A. Approval of Minutes

Meeting	Agenda Group
Wednesday, January 22, 2025, 5:30 PM	Action Item: 7A.
FROM	
Carrie Hernandez, Director of Community Services	

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services

Attachments

[10-23-24 PRHS Draft Minutes.pdf](#)

**** The following document is a draft of the minutes and the not the official approved minutes ****

Minutes for the Parks, Recreation and Human Services Commission

1 Civic Center Circle, Brea, California 92821

October 23, 2024, 5:33 PM

Roll Call: *(The following members were in attendance)*

- **Bill Higgins**, Chair
- **Eric Mason**, Commissioner
- **Gill Realon**, Commissioner
- **Irene Rifilato**, Vice Chair

Absent: Craig Livingston

1. Call to Order

Chair Higgins called the meeting to order at 5:33 pm.

2. Pledge of Allegiance

Chair Higgins led the Pledge of Allegiance.

3. Invocation

Chair Higgins asked for a moment of silence for those in need.

4. Informational

4A. Student Advisory Board Update

Community Services Youth Program Specialist Jazmine Serna introduced the City of Brea Student Advisory Board, noting its growth to 40 active members.

Billy Hutchinson discusses concerns about the unauthorized use of sports facilities by a flag football group and a group of friends playing soccer. Billy mentions ongoing efforts to identify and address these issues, including communication with local organizations and the Police Department. The Commissioners discussed potential solutions, including increased enforcement and the possibility of banning unauthorized groups from future facility use. The conversation

highlights the challenges of managing facility usage and the need for clear communication and enforcement.

5. Matters from the Audience

None.

6. School District Representative

BOUSD representative Amber Gonzales Doung reported that the fencing project at Laurel is close to completion and they will move on to Country Hills next.

7. Correspondence - Staff

7A. Correspondence

No comments.

8. Action

8A. Approval of September 25, 2024 Draft Minutes

Commissioner Realon pointed out a grammatical error and asked that the following verbiage be added to the minutes regarding the Tamarack Park Project: ***The Commissioners in attendance reflected consensus for it.***

Motion to approve as amended by Vice Chair Rifilato and seconded by Commissioner Realon.

Motion carried 3-1-1.

Ayes: Higgins, Rifilato, Realon

Nays: None

Abstain: Mason

Absent: Livingston

8B. Adoption of 2024-25 Parks, Recreation and Human Services Commission Annual Goals

Senior Management Analyst Jenn Colacion stated she had previously shared a timeline and reviewed staff-proposed changes to the goals matrix, allowing Commissioners to provide input. She offered that Commissioners can discuss further amendments and, if ready, vote on it as an action item. If more time is needed, a special meeting can be scheduled before December.

Discussion on the goals matrix, including the need for a subcommittee to review the Senior Center feasibility study and gather feedback from users. An Ad-hoc subcommittee was formed

with Vice Chair Rifilato and Commissioner Realon with staff setting up a meeting in the coming weeks. The Commissioners agreed to adjourn the discussion on the goals matrix to a future meeting for further review and input. Vice Chair Rifilato stressed the importance of maintaining and updating community facilities, including the community center.

Motion made by Commissioner Realon to approve the Goals Matrix, not hearing a second he put forth a new motion to adjourn the item to a future meeting with all Commissioners in attendance, seconded by Commissioner Mason.

Motion carried 4-1-0.

Ayes: Higgins, Rifilato, Mason, Realon

Nays: None

Absent: Livingston

9. Discussion

9A. Arovista Park Modernization Project Update

Senior Management Analyst Jenn Colacion shared photos of the progress at Arovista Park. She is hopeful that a restroom installation would happen before Thanksgiving.

10. Information Memorandum

10A. September 2024 Information Memorandum

No questions.

11. Reports

11A. Park Ambassadors

Ms. Colacion shared that with the partnership of Edgar Esparza and Billy Hutchinson, they did put together a new schedule for the next several months, which was included in your packet.

Commissioner Realon asked that the Track segments be added to the list.

Director Hernandez reminded the Commission that they are welcome to visit the parks at any time that is convenient for them and provide feedback via email, text, or the online form.

Commissioner Realon pointed some areas that need water on the golf course. Vice Chair Rifilato mentioned some trees on The Tracks that needed attention as they have low branches where

people could hide. Staff assured them this would be looked into.

11B. Golf Course Ambassadors - Higgins/Mason

Chair Higgins mentioned Birch Hills needs some attention, especially the greens, which are in poor condition. It seems like they may be cutting back on water, though the reason isn't clear.

11C. Art in Public Places Committee - Rifilato-

No updates.

11D. User Groups - Higgins

Chair Higgins stated that there are no updates at this time but noted that an upcoming meeting is scheduled for next week.

11E. General Plan Steering Committee - Rifilato

Vice Chair Rifilato reported that the team conducted a review of the land use map last week and distributed digital surveys to gather feedback on proposed land use plans. A word cloud generated from participants' responses highlighted key themes, including enthusiasm for new development areas as well as concerns regarding traffic congestion and population density.

11F. Public Works - Esparza

The Commissioners discussed the removal of dead trees throughout the City and the need for proper stump grinding. Edgar Esparza explained the City's contract with West Coast Arborists for tree removal and the process for addressing poorly structured tree trimming. The Commissioners expressed concern about the appearance of dead trees and the need for regular maintenance to keep the city looking good.

11G. Community Services - Hernandez/Matlock

Director Hernandez reminded the Commission about our Veterans Day ceremony is coming up on Monday, November 11, at 10 a.m. If you're interested in attending and would like reserved seating, please let us know.

12. Adjournment

Chair Higgins adjourned the meeting at 6:27 pm.



**Parks, Recreation and Human Services Commission
Communication**

B. Adoption of Resolution No. PRHS 2025-01

Meeting	Agenda Group
Wednesday, January 22, 2025, 5:30 PM	Action Item: 7B.
FROM	
Carrie Hernandez, Director of Community Services	

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Service

Attachments

[Draft Resolution No. PRHS 2021-01.pdf](#)

RESOLUTION NO. PRHS 2025-01

A RESOLUTION OF THE PARKS, RECREATION AND HUMAN SERVICES COMMISSION OF THE CITY OF BREA CHANGING THE TIME AND SCHEDULE OF REGULAR MEETINGS OF THE COMMISSION

A. RECITALS:

(i) The Brown Act requires the time and place of meetings of "legislative bodies" of a local agency to be established "by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body."

(ii) For purposes of the Brown Act, the Parks, Recreation and Human Services Commission is a "legislative body" of the City of Brea, whose current, regular meeting time and place is 5:30 p.m. on the fourth Wednesday of each month, in the Council Chambers of the Civic and Cultural Center, 1 Civic Center Circle, Brea, California.

B. RESOLUTION

NOW, THEREFORE, the Parks, Recreation and Human Services Commission of the City of Brea finds and resolves as follows:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct;

2. Following the effective date of this Resolution, the regular meeting time and place of the Parks, Recreation, and Human Services Commission shall be established as follows:

- Time: 5:30 p.m.
- Day: The fourth Wednesday of each month, except as noted below:

- No meeting shall be held in November.
- The December meeting shall take place on the first Wednesday.
- Location: Council Chambers, First Floor, Civic and Cultural Center, 1 Civic Center Circle, Brea, California.

3. The Secretary to the Parks, Recreation and Human Services Commission shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 22nd day of January, 2025.

Bill Higgins, Chair
Parks, Recreation and Human Services Commission

I, Carrie Hernandez, Secretary of the Parks, Recreation and Human Services Commission of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Parks, Recreation and Human Services Commission of the City of Brea, held on the 22nd day of January 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Carrie Hernandez, Secretary
Parks, Recreation and Human Services Commission

DRAFT



Parks, Recreation and Human Services Commission Communication

C. Adoption of the 2025 Parks, Recreation and Human Services Commission Calendar

Meeting	Agenda Group
Wednesday, January 22, 2025, 5:30 PM	Action Item: 7C.
FROM	
Carrie Hernandez, Director of Community Services	

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services

Attachments

[PRHS Meeting Schedule 2025.pdf](#)

**CITY OF BREA
PARKS, RECREATION AND HUMAN SERVICES
COMMISSION
MEETING SCHEDULE
2025**

DATE
January 22
February 26
March 26
April 23
May 28
June 25
July 23
August 27
September 24
October 22
December 3

NOTE: **Dates are subject to change due to special meetings, holidays, etc.



Parks, Recreation and Human Services Commission Communication

D. Adoption of Goals

Meeting	Agenda Group
Wednesday, January 22, 2025, 5:30 PM	Action Item: 7D.
FROM	
Carrie Hernandez, Director of Community Services	

RECOMMENDATION

That the Commission approve the 2024-25 Parks, Recreation and Human Services Commission goals matrix as presented.

Following up from last month's discussion of the annual Goals Adoption process, staff has updated language related to next steps for the Senior Center Feasibility Study to take into account time for participant outreach and engagement prior to implementing changes.

Staff will guide the Commission in a discussion on the document, at which point the Commission will have the option to:

1. Approve the Goals Matrix as presented;
2. Approve the Goals Matrix with amendments; or
3. Request that staff bring the item back for discussion at an upcoming meeting.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Prepared by: Jenn Colacion, Community Services Manager

Concurrence: Sean L. Matlock, Deputy Director of Community Services

Attachments

[Goals Matrix - Annual 01-22-2025.pdf](#)

Category	Action	Funding	24-25	25-26	26-27	2027-31
PROGRAMS: ENHANCEMENTS						
Human Services						
Implement Findings from Senior Center Feasibility Study	Begin to explore potential programmatic improvements based on findings from this study and outreach with participants. U		X			
Academic Services	Explore opportunities to offer services which would address Brea’s changing demographic of students and families. Promote a “healthy community” by offering information and classes relevant to the current trends/hot topics (i.e. social media literacy)					
Mental Health Services	Explore opportunities to offer relatable services which will address the growing mental health need.					
Homeless Care Management	Continue partnering with the Brea Police Department and regional teams to address and support the homeless population. Create a uniformed, city-wide goal pertaining to homeless residents.					
Transportation	Explore opportunities to get residents of all generations and income levels around Brea.					
Social Services Partnerships	Partner with the Brea Police Department to explore how the Brea Resource Center can partner with other “social services” calls such as domestic violence, mental illness, etc. Actively seek partnerships with local businesses for support of City human services					
Volunteer Program	Continue promoting the volunteer program, encouraging residents to become more involved in their community.					
Senior Nutrition	Continue exploring new and supporting existing programming, such as the Home Delivered Meals program, which provides basic nutrition to our senior population.					
Housing	Continue partnering with Community Development and others to connect Brea residents with available resources to address their housing needs.					
Next Generation of Older Adults	Explore changing interests as it relates to programs and activities for the next generation of seniors					
Case Management	Explore the potential growth of case management services to support the growing needs for our seniors.					
Parks & Recreation						
Olinda Oil Museum and Trail	Support funding for future of facility (staffing, ongoing maintenance, etc.) F	TBD	X	X		
Active Adult Mobility	Facilitate other ways that Active Adults can navigate Brea (i.e. added bike lanes, bike tours, walking/jogging trails, etc.) U					
Aquatics	Expanded Seasonal Programming NEW - U Decision Package to City Council next budget cycle	TBD				
PROGRAMS: NEW						
Human Services						
Support Future Funding for Homeless Outreach Coordinator	Support funding for outreach coordinator beyond available Federal dollars U	Approx. \$100,000 annually		X		
Parks & Recreation						
FACILITIES & AMENITIES: RENOVATIONS/ENHANCEMENTS						
Human Services						
Implement Findings from Senior Center Feasibility Study	Begin to explore potential facility improvements based on findings from this study and input from participants. Partially Funded	\$500,000 over 2 years		X	X	
Senior Center and Pioneer Hall Roofs	Roof replacements at Brea Senior Center & Pioneer Hall U - Deferred until further review of Senior Center Improvements	\$0		X		
Parks & Recreation						
Arovista Park Modernization	Wrap up east side construction F	\$24,000,000		X		
	Installation of Mural at new Basketball Court NEW	\$40,000		X		
	Replace west side restroom SHIFTED TO 25/26	Approx. \$750,000		X		
Birch Hills Golf Course	Driving Range Enhancements	TBD	X			
	Tee Box Alignment (Hole #6) F PROPOSAL PENDING	\$85,000	X			
	Remodel Restroom (Hole #2) U - Being Evaluated	TBD		X		
	Complete Cart Path Improvements (Holes #10 and #13) U	TBD		X		

Category	Action	Funding	24-25	25-26	26-27	2027-31
Brea Creek Golf Course	Install Added Poles and Safety Netting (w/ Arovista) F Pending Structural Engineering	\$35,000	X			
City Hall Park	Replace with a pre-fabricated restroom U SHIFT TO FY 2027-31	\$600,000 (est.)				X
	ADA improvements	TBD				X
	Area Security Lighting	TBD				X
	Replace playground surfacing to rubber surface	TBD				X
	Re-landscape	TBD				X
	Memorial Bench & Picnic Tables	TBD				X
	Update drinking fountains	TBD				X
Founders Park	Tennis Court Resurfacing F	Ops Budget	X			
	Play Surfacing Replacement	TBD				X
	Paint exterior restroom walls	TBD				X
Greenbriar Park	Play Structure Replacement	TBD				X
	Electrical Panel Replacements (Restroom)	TBD				X
	Fencing/Gate Refinishing	TBD				X
	Interior and Exterior restroom wall improvements	TBD				X
	Replace irrigation system	TBD				X
Jr. High School Park	Replace with a pre-fabricated restroom/concession stand U SHIFT TO FY 2027-31	\$600,000 (est)				X
	ADA improvements	TBD				X
	Relocate/Improve Playground	TBD				X
	Irrigation	TBD				X
	Pay to Play basketball courts	TBD				X
	Re-landscape	TBD				X
	Memorial benches & picnic tables	TBD				X
	Drinking fountains	TBD				X
	Shade for bleachers/benches/playground	TBD				X
	Trash enclosure	TBD				X
	Soccer/ball field upgrades	TBD				X
	Add DG walking track	TBD				X
	Parking Lot Fencing/Vehicle Access gate	TBD				X
	New block wall along Country Lane	TBD				X
	Switchgear Replacement	TBD				X
Olinda Oil Museum & Trail	Replacement of Worn/Damaged Interpretive Signs F	TBD	X			
	Museum Office Flooring and Other Improvements ADDED	\$10,000	X			
Tamarack Park	Parking Lot and Tree Replacement Project:					
	Remove and replace existing asphalt throughout Tamarack Parking Lot. F IN PROGRESS					
	Remove all Ficus trees and replace with new trees. F IN PROGRESS					
	ADA Improvements F IN PROGRESS					
	Replace Parking Lot Lighting F IN PROGRESS					
	Replace with a pre-fabricated restroom/concession stand Moved UP					
	Trash Enclosure Moved UP					
	Refinish basketball court	TBD		X		
	Play equipment replacement F	TBD		X		
	Replace play surfacing with rubber surface	TBD		X		
	Address shade over the play and picnic area F	TBD		X		
	Memorial Benches and Picnic Tables	TBD				X
	Drinking Fountains	TBD				X
	Soccer/Ball field upgrades	TBD				X
	Barrier Netting Replacement	TBD				X
	ADD DG walking track	TBD				X
	Re-landscape	TBD				X
	Irrigation improvements	TBD				X

Category	Action	Funding	24-25	25-26	26-27	2027-31
Tracks at Brea	Address lighting, emergency call buttons, and shade U <i>Decision Package to be Submitted to CC for lighting</i>	TBD		X		
Woodcrest Park	Playground Upgrades	TBD				X
	Replace playground surfacing to rubber surface	<i>TBD</i>				X
	Shade	<i>TBD</i>				X
	Irrigation	<i>TBD</i>				X
	ADA improvements	<i>TBD</i>				X
	Re-landscape	<i>TBD</i>				X
	Memorial Benches & Picnic Tables	<i>TBD</i>				X
	Drinking Fountains	<i>TBD</i>				X
	Concrete Gaming Tables	TBD				X
Athletic Fields	With future growth in Brea, add athletic fields, courts and lights where available based on Brea’s Parks, Recreation and Human Services Facility and Program Needs Assessment U					
Athletic Fields Turf	In partnership with user groups and the community, add a regulation soccer/football synthetic turf field, a baseball/softball synthetic turf field for both youth and adults, and determine if natural turf or synthetic turf is appropriate replacement for other athletic fields in the City U					
Additional Trails and Trail Connections	Explore creative solutions for future trail crossings at City streets (pedestrian bridges, tunnels, etc.). Additionally, explore connections to other City, State and Regional trail and bike systems throughout Brea U					
ADA Improvements	Use current ADA transition plan for ADA improvements as renovations occur at various City Parks and Facilities F					
Active Adult/Senior Amenities	Explore various ideas such as pickleball, tartan track, outdoor fitness equipment, ping pong, chess, etc. in outdoor spaces. Continue to blend recreation with City’s Cultural Arts Programs U					
FACILITIES & AMENITIES: NEW						
Human Services						
Parks & Recreation						
Tracks Western Expansion	• Land Acquisition F	\$6.3M	X			
	• Community Engagement (PW & CS) F					
	• Design F	\$458,439	X			
	• Construction U	<i>TBD</i>		X		
Brea 265 – Staging Area Park*	Oversee development of turn-key site <i>Developer-Paid</i>					X
Brea 265 – Trails*	Oversee development of turn-key site <i>Developer-Paid</i>					X
Brea 265 – Sports Park II*	Oversee development of turn-key site <i>Developer-Paid</i>					X
Pickleball at Arovista*	New, dedicated Pickleball courts available for play Late 2024 F		X			
Pickleball at Brea Sports Park II*	New, dedicated Pickleball courts available for play in 3+ years <i>Developer-Paid</i>					X



Parks, Recreation and Human Services Commission Communication

A. Community Center Replacement Fund (181) Overview and Discussion

Meeting	Agenda Group
Wednesday, January 22, 2025, 5:30 PM	Discussion Item: 8A.
FROM	
Carrie Hernandez, Director of Community Services	

BACKGROUND/DISCUSSION

The Community Center Replacement Fund (181) was established by City Council in 1997 as a method of retaining funds for future infrastructure and equipment replacements at the Brea Community Center (BCC). There is \$167,000 currently transferred from the General Fund (110) to this fund annually. No funds were used for the first ten years the fund existed, and the current fund balance is approximately \$1,000,000 (including reserves).

These funds ensure the facility remains in optimal condition, which is of utmost importance since the BCC is the face of the City to many people with just over 450,000 annual visitors. Continuing these investments in this facility will ensure programs are able to successfully rebound from the pandemic and swiftly achieve equal or higher revenues.

Community Services staff continues to partner with Public Works' Building Division staff to verify needs, projects and associated costs. Staff will present information about the fund including current and past projects.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Sean L. Matlock, Deputy Community Services Director



Parks, Recreation and Human Services Commission Communication

A. Information Memorandum

Meeting	Agenda Group
Wednesday, January 22, 2025, 5:30 PM	Information Memorandum Item: 9A.
FROM	
Carrie Hernandez, Director of Community Services	

BACKGROUND/DISCUSSION

Enclosed is the December, 2024 PRHS Information Memorandum for the Commission's review.

RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services

Attachments

[December 2024 Information Memorandum.pdf](#)

I. GENERAL

Brea Golf Courses

The following information is collected from Western Golf, operator of both courses.

Item	<i>Birch Hills Golf Course</i>		<i>Brea Creek Golf Course</i>	
	November	December	November	December
Total Rounds	5,715	5,491	4,745	4,634
Total Bucket of Balls: Small	1,001	838	380	566
Total Bucket of Balls: Medium	943	1,090	429	411
Total Bucket of Balls: Large	994	740	585	554
Total Cart Rentals	4,189	3,819	2,289	2,189
Pay Your Age Rounds	120	126	31	20
Senior Rounds	421	443	2,222	2,222
Junior Rounds	273	250	186	361
Brea Rewards Renewals	146	128	31	26
Brea Rewards Members	54	56	15	17

Olinda Oil Museum and Trail

The regular open hours tours for December brought in visitors during the holidays. The month was slower and the museum was closed on Christmas Day and New Year's Day. Once the weather warms up, the trail will be utilized more as we have seen a decline during the colder weather months. We continue to review the docent recruitment process, and we are always looking for those interested in volunteering at the site.

Special Events

Movies Under the Stars

The last Movies Under the Stars of 2024 was played on December 13th, on the Plaza Level steps of the Civic & Cultural Center and Home Alone was featured. It was a chilly evening with around 50 attendees. The Brea Student Advisory Board offered free face painting and our Movies Under the Stars sponsor Sheila Buonauro, handed out popcorn and snacks. It was a great evening spent with the community!

Letters to Santa

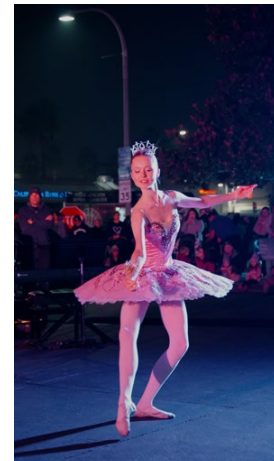
150 letters were dropped off at a special mailbox at the Brea Community Center for Santa Claus, and each received a personalized letter back. Such a unique way to interact with the younger community members.

City of Brea 2024 Ornament

The 2024 ornament was available to the community to purchase at the Brea Civic & Cultural Center. The Brea Community Center and was also available the Tree Lighting Ceremony. The ornament is always a popular item and was sold out at the Tree Lighting Ceremony.

Tree Lighting Ceremony

Over 900 people attended the annual Tree Lighting Ceremony on December 5th. There were performances from Christ Lutheran Church & Children's Choir, Ballet Project OC, Stage Light Production Company, and Arovista Elementary School Choir. It was a magical evening with reindeer, snow, Santa Claus arriving on a Brea Fire Truck, shopping, hot cocoa, crafts, and selfies with Santa. It was a great way to kick off the holiday season!



Important Upcoming Dates:

March 14 & 15 – Spring Craft Boutique

April 6 - Pet Expo

April 26- GO SERVE BREA

II. COMMUNITY CENTER/RECREATION SERVICES

Operations/Facility Reservations/Contract Classes

In December, we embraced the Winter season with a variety of exciting activities tailored for both youth and adults!

For our younger participants, we offered engaging programs like **Kartwheel-N-Kids gymnastics**, **tennis lessons**, and **acrylic painting classes**, all of which were met with enthusiasm and creativity. Adults explored their artistic and musical sides through **watercolor painting workshops**, **social ballroom dancing**, and **ukulele lessons**, fostering new skills and connections.

Our Facility Reservations Program continued to thrive, accommodating a range of memorable indoor and outdoor events. In December, we proudly hosted:

- 3 weddings
- 3 baby showers
- 2 end-of-year parties
- 1 engagement party
- 1 Sweet 16 birthday celebration
- 1 celebration of life

We also welcomed several business and nonprofit clients, including **Insperity**, **TKS Martial Arts**, **Geocon West**, **So Cal Running Club**, **AIM Partners**, **Blunt Wealth Services**, and **Gold Coast Dental**, who held meetings in our versatile spaces.

In addition, our valued church clients—**Saddleback Church**, **Renew Church**, and **Calvary Life Fellowship**—continued to hold their Sunday gatherings at the Brea Community Center, Civic & Cultural Center, and Brea Senior Center, respectively.

As we move into the New Year, we look forward to providing even more opportunities for our community to connect, celebrate, and create lasting memories!

Sports Field Yearly Closure

To maintain the safety and quality of our sports facilities, the City of Brea conducts an annual closure of its sports fields starting each December. This scheduled downtime allows for essential maintenance activities, including over-seeding and fertilization, which are vital for turf recovery and long-term health.

By closing the fields during this period, we maximize the effectiveness of these maintenance efforts, provide the turf with much-needed rest, and prevent issues such as soil compaction and excessive wear. These measures ensure a safer, better experience for all field users throughout the year.

Brea Fitness Center

Brea Fitness continues to increase in memberships. Adults, seniors, and teens all came together to play basketball, volleyball, “hit the weights”, or take a group exercise class. All ages and all levels blend together at Brea Fitness, creating a unique workout experience for the community. The Fit-Team continues to provide a fun, safe and clean environment for participants to achieve their healthy lifestyles and Make Fit Happen.

Brea Fitness Center	November	December
Memberships	997	1103
Insurance-Based Memberships	1210	1217
Total	2207	2320
Monthly Drop-Ins	800	714

Total Class Attendance:

Program	Classes Per Week	November 2024	Classes Per Week	December 2024
BodyPump	7	426	7	426
Barre	4	161	4	161
Cycle	5	354	5	313
Circuit Training	1	41	1	26
SilverSneakers	3	701	3	622
Super Sculpt	1	80	1	58
Functional Strength	1	52	1	38
TRX Total Body Strength	2	48	2	36
TRX Strength & Conditioning	4	48	4	42
TRX Tone & Flow	1	43	1	31
TRX Strong: All Levels	2	50	2	36
Yoga	8	518	8	476
Zumba	10	1006	10	963
Low Impact	3	136	3	131
Kickboxing	1	43	1	27
Kinstretch	2	31	2	37
Mat Pilates	2	147	2	102
Total	58	4009	58	3342



Personal Training & Massage Therapy Attendance:

Program	November 2024	December 2024
Personal Training	94	83
Massage Therapy	20	14

Youth Programs

The After-School Program and Teen Zone programs are so excited for the holidays and break. The kids have been getting in the spirit with fun activities like making gingerbread houses, elf hunting and ornament making on top of daily sports, playground time, games and study hall to complete their homework. The program has a few spots available for Kinder-6th grade and the Teen Zone. The programs have seen an average of 108 students daily over the past month.

The Tiny Tots part-time preschool-aged program just finished up their Holiday session. They celebrated Thanksgiving with turkey hats, placemats, and a Friendsgiving Feast. They then celebrated the Christmas holiday with a big Polar Express-PJ-themed day and the children took home wrapped handmade gifts for their families. It was a great session with lots of holiday songs, crafts, stories, and preparation for Santa. The Winter session starts on January 6 with spaces left in the Senior classes.

**Important Upcoming Dates:**

January 6- Start of Tiny Tots Winter Session

January 10 – 6th Grade Preview Dance

January 20- Kid Care Solutions

III. HUMAN SERVICES

The Brea Resource Center's Counseling Program continues to provide affordable individual and family counseling to the community. The Counseling Program provides both in-person and telehealth sessions for

their clients. Our trainees consist of college students in their respective graduate programs attempting to complete their practicum hours to fulfill their graduation requirements.

Counseling Sessions	November	December
Number of Sessions	106	59
New Client Intakes	2	0
Total	108	59

Veteran Service Officers Ron Garcia and Gary Colletti continue to provide veteran services to our local veterans at the Brea Resource Center and Senior Center. Ron, who conducts one-on-one veteran services counseling at the Brea Resource Center, will often counsel his clients over the phone to ensure they are provided the resources and information that they need. Through their services, both Ron and Gary provide benefit claims counseling and referral assistance to our local heroes. For the month of December, our Veteran Service Officers assisted eight Veterans.

Community Health Initiative of Orange County (CHIOC) continued to provide free county services that include, Cal-Fresh, Medi-Cal, CalWORKs and General Relief. The representatives did not come out in December due to the holidays, they will resume appointments in January.

For the month of November, HOPE Center received 39 calls regarding homeless concerns in Brea. The HOPE Center conducted 17 proactive engagement, this is where the dispatch team is providing services and building rapport with homeless clients. From these engagements one homeless client was placed in a shelter.

Brea Senior Center

Senior Center Numbers (At-a-Glance)	November	December
Total Transportation Trips Provided	522	538
New Registered Visitors	13	9
Total Meals Served	1,418	1,522
Program Attendance	3,455	4,013

December Highlights:

2024 Brea Senior Christmas Celebration

Our 2024 Brea Senior Center Christmas Celebration was our biggest and best yet, with 400 seniors in attendance! Held at the amazing Brea Improv, it was the perfect venue to host this festive occasion. The incredible Stone Soul band kept everyone rockin', and Reunion Kitchen + Drink made sure every guest—along with 50 wonderful volunteers—enjoyed a delicious 3-course holiday meal.

Thanks to a generous donation from Dwight Manley, each senior received a special cash gift. And the fun didn't stop there—over 100 lucky winners went home with gift cards, thanks to donations from the Brea Firefighters Association, Brea Police Association, Police Management Association, Brea Korea Sister City Association, and Bill & Margaret Higgins.

A huge thank you to Dwight Manley, Brea Improv, & Reunion Kitchen + Drink for bringing the best of Brea together and making this a Christmas to remember.



Brea Senior Center Angel Tree and Adopt-a-Senior Program!

Brea Senior Center's Angel Tree and Adopt-a-Senior Programs made an incredible impact this holiday season bringing joy, connection, and sense of community to those in need. Through a collaboration with the Brea Mall, case management staff provided gifts to 96 older adults in Brea donated by the community, city departments, local businesses and organizations. All gift recipients receive assistance throughout the year through senior case management services because they are either homebound, low-income, or have navigated hardship.

Those involved supported the process of this program by providing and sponsoring individualized gift wish lists, gift wrapping, and gift delivering. The impact of all involved in its success went far beyond providing presents—it sparked moments of pure happiness, childlike wonder, and gave a reminder to the true meaning of the holidays. City staff shared while presenting gifts to a 96-year-old homebound older adult, that the smile and gratitude in her eyes was overwhelming. It had them reflect on what truly matters, and the impact of that joyful moment lasted well beyond their visit.

The Senior Center Case Management Team would like to extend its sincere gratitude to the community, Brea Mall, Brea Police Department, Brea Community Services staff, Brea Methodist Church, Wescom Bank, Stable Home Health, and the dedicated senior center volunteers who helped make this possible. Their time, dedication, and care made this holiday season brighter for those who needed it most.



Holiday Fun with Local Students

Two student groups dropped by in the month of December to spread holiday cheer to Brea seniors. First, Brea's Student Advisory Board helped wrap gifts for any seniors in need of last-minute wrapping. No matter the size of the present, the students did a great job making each gift look professionally wrapped complete

with ribbons, bows, and tags.



A few days later, a club from Troy High School called Bridge of Ages, dedicated to serving the elderly and senior citizens, purchased and helped 30 seniors assemble and decorate gingerbread houses. Afterwards, the students awarded a prize to the top 3 most creative gingerbread houses. It was a fun, festive way to close out the holiday season!

Case Management:

Home Delivered Meals	November	December
Number of Meal Clients	32	31
Total Deliveries	609	729
Total Meals Delivered	1,734	1,815
Number of Volunteers	30	30
Case Management Activity	November	December
Number of Active Clients	66	63
New Cases	2	2
Closed Cases	0	5