

**City Council and Successor Agency
to the Brea Redevelopment
Agency Agenda**

Closed Session - 5:30 p.m.

Study Session - 6:15 p.m.

General Session - 7:00 p.m.



Tuesday, December 5, 2023, 7:00 PM
COUNCIL CHAMBERS
1 Civic Center Circle
Brea, California 92821

Marty Simonoff, Mayor

Christine Marick, Mayor Pro Tem

Cecilia Hupp, Council Member

Blair Stewart, Council Member

Steven Vargas, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under Matters from the Audience. State law generally prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Council is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing cityclerksgroup@cityofbrea.net. Written comments received by 3 p.m. on the day of the meeting will be provided to the Council, will be made available to the public at the meeting, and will be included in the official record of the meeting.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

1: CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 5:30 P.M.

1A. CALL TO ORDER/ROLL CALL

1B. PUBLIC COMMENT

1C. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(d)(1)-Existing Litigation. Name of Case: Randy Logue v. City of Brea Fire Department (Case No. 30-2022-01265101-CU-OE-CJC)

1D. Conference with City's Labor Negotiator Pursuant to Government Code §54957.6 Regarding the Brea Fire Association (BFA) and Brea Fire Management Association (BFMA) – Bill Gallardo, Negotiator

2: STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:15 P.M.

2A. CALL TO ORDER/ROLL CALL

2B. PUBLIC COMMENT

2C. CLARIFY REGULAR MEETING TOPICS

2D. SB329 Inflationary Adjustment for Council Salaries

2E. Senior Center Feasibility Study

2F. 2024 Legislative Platform

2G. Council Member Reports/Requests

3: GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.

3A. CALL TO ORDER/ROLL CALL

3B. PLEDGE OF ALLEGIANCE - Boy Scout Troop 707

3C. INVOCATION - Kirk Randolph, Southlands Church

3D. REPORT- PRIOR STUDY SESSION

3E. COMMUNITY ANNOUNCEMENTS

3F. MATTERS FROM THE AUDIENCE

3G. RESPONSE TO PUBLIC INQUIRIES

4: COUNCIL / AGENCY / CORPORATION / COMMISSION REORGANIZATION

4A. Presentation to Outgoing Mayor

4B. Election of Mayor/Chair and Introductions

4C. Election of Mayor Pro Tem/Vice Chair, Reseating and Introductions

5: PUBLIC HEARING

There are no Public Hearing Items at this time.

6: ADMINISTRATIVE ITEMS

This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."

6A. Waive Full Reading and Introduce Ordinance No. 1245 An Ordinance of the City of Brea Transferring and Granting a Pipeline Franchise to RMX Resources, L.L.C. and Approve CEQA Exemption Determination

- 1. Waive full reading and introduce Ordinance No. 1245 by title only, and approve a CEQA exemption determination; and
- 2. Appropriate any revenues received as part of this franchise in the Fiscal Year 2023-25 Operating Budget; and
- 3. Authorize the City Clerk to release the current faithful performance bond upon acceptance of the new faithful performance bond once notification is received from the Public Works Department. If adopted, the new Ordinance franchise fee is estimated to be \$3,256 for FY 23-24; therefore, the General Fund will have a positive fiscal impact.

7: CONSENT CALENDAR

The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."

7A. November 7, 2023 Regular City Council Meeting Minutes

- 1. Approve

7B. Mills Act Contract No. 2023-01 - 321 S. Madrona Avenue

- 1. Find the requested Mills Act Contract exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15331 (Class 31, Historical Resource Restoration/Rehabilitation); and
- 2. Enter into a Mills Act Contract with the property owners of 321 South Madrona Avenue. It is estimated that the potential annual tax savings for the property owners would be approximately \$5,059 per year, resulting in the potential revenue loss for the City of approximately \$653 per year.

7C. Mills Act Contract No. 2023-02 - 315 S. Flower Avenue

- 1. Find the requested Mills Act Contract exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15331 (Class 31, Historical Resource Restoration/Rehabilitation); and
- 2. Enter into a Mills Act Contract with the property owners of 315 South Flower Avenue. It is estimated that the potential tax savings for the property owners would be approximately \$12,108 per year, resulting in the potential revenue loss for the City of approximately \$1,562 per year.

7D. Arovista Plans and Specs

- 1. Approve Plans and Specifications for the Arovista Park Modernization Project (CIP 7978)
- 2 Authorize City Clerk to advertise and receive bids

7E. Cooperative Agreement with City of La Habra for Lambert Road Corridor Project Regional Traffic Signal Synchronization Program

- 1. Approve a Cooperative Agreement with the City of La Habra for the Lambert Road Corridor Project Regional Traffic Signal Synchronization Program
- 2. Authorize the Mayor to execute the Cooperative Agreement with the City of La Habra and authorize the City Manager to execute any non-monetary contract amendments and ancillary documents subsequently required to implement the Cooperative Agreement. There is no fiscal impact to the General Fund.

7F. 2024 Legislative Platform

- 1. Adopt the 2024 City of Brea Legislative Platform. There is no fiscal impact to the General Fund.

7G. Resolution of support for City of Santa Ana in Pursuit of a Grant Application for Fiscal Year 2024-25 Measure M2 Comprehensive Transportation Program

- 1. Adopt Resolution No. 2023-067 of support for the City of Santa Ana in pursuit of a Grant Application for Fiscal Year 2024-25 Measure M2 Comprehensive Transportation Program for Kraemer Boulevard Traffic Signal Synchronization Improvements and Upgrades. There is no fiscal impact to the General Fund.

7H. Approval of Memorandum of Understanding Between the City of Brea and the Brea Police Management Association

- 1. Adopt Resolution No. 2023-068 approving Memorandum of Understanding (MOU) with the Brea Police Management Association (BPMA). There are sufficient revenues over expenditures projected to cover this cost for FY 2023-24 and future fiscal years will be evaluated as part of the budget process.

7I. Adoption of Ordinance No. 1244, an Ordinance of the City of Brea Extending the Term of a Pipeline Franchise Granted to Crimson California Pipeline, L.P. and Approve CEQA Exemption Determination

- 1. Waive full reading and adopt Ordinance No. 1244 by titled, "An Ordinance of the City of Brea extending the term of a pipeline franchise granted to Crimson California Pipeline, L.P." and approve a CEQA exemption determination; and
- 2. Appropriate any revenues received as part of this franchise in the Fiscal Year 2023-25 Operating Budget; and
- 3. Authorize the City Clerk to release the current faithful performance bond upon acceptance of the new faithful performance bond once notification is received from the Public Works Department.

7J. Monthly Report of Investments for the City of Brea for Period Ended October 31, 2023

- 1. Receive and file

7K. October Outgoing Payment Log and November 3, 10, 17, & 24, 2023 City Disbursement Registers

- 1. Receive and file

8: CITY/SUCCESSOR AGENCY - CONSENT

8A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended October 31, 2023

- 1. Receive and file

9: ADMINISTRATIVE ANNOUNCEMENTS

9A. City Manager

9B. City Attorney

9C. Council Requests

10: COUNCIL ANNOUNCEMENTS

10A. Council Announcements

11: ADJOURNMENT

11A. Meeting Adjournment

**SB329 Inflationary Adjustment for Council Salaries**

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:15 P.M. Item: D
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Provide direction to staff regarding three identified options to consider in drafting an ordinance to make an inflationary adjustment of City Council member salaries in accordance with Senate Bill (SB) 329. Such an ordinance would have to be adopted after January 1, 2024, and the new salary amount would not be effective until after the November 5, 2024, general municipal election.

BACKGROUND/DISCUSSION

On October 17, 2023, the City Council provided direction to staff regarding drafting an ordinance to make an inflationary adjustment of City Council member salaries in accordance with Senate Bill (SB) 329. The City Council directed staff to bring back options to further discuss the inflationary adjustment of City Council member salaries.

To provide background regarding SB 329, effective January 1, 2024, SB 329 makes three key changes to Government Code Section 36516. First, the legislation increases the statutory amounts set for City Council member salaries. The chart below illustrates the current statutory amounts and the new statutory amounts:

Chart

City Population*	Current Statutory Amount**	New Statutory Amount
0 – 35,000	\$300/month	\$950/month
35,001 – 50,000	\$400/month	\$1,275/month
50,001 – 75,000	\$500/month	\$1,600/month
75,001 – 150,000	\$600/month	\$1,900/month
150,001 – 250,000	\$800/month	\$2,550/month
over 250,000	\$1,000/month	\$3,200/month

* The population of a city is determined by the last preceding federal census, or a subsequent census, or an estimate validated by the Department of Finance.

** Retirement, health and welfare, and federal social security benefits are not included for purposes of determining salary if the same benefits are available and paid by the city for its employees. Reimbursement for actual and necessary expenses incurred in the performance of official duties also is not included for purposes of determining salary.

Second, SB 329 gives cities more flexibility for future pay adjustments to better account for inflation. The legislation allows City Council member salaries to be increased by an amount equal to inflation beginning January 1, 2024 (based on the California Consumer Price Index), up to a maximum of 10% per calendar year.

Finally, SB 329 establishes new procedural requirements for ordinances that increase City Council member salaries. Such an ordinance must be considered during the open session of at least two regular City Council meetings. In addition, the ordinance must include findings justifying the need for increased compensation.

Should the City Council decide to draft an ordinance, such an ordinance would be adopted after January 1, 2024, and the new salary amount would not be effective until after the November 5, 2024, general municipal election.

Current City Council Member Salary Amount

Brea City Council members receive a salary of \$680.69 per month from the City for their service. This salary became effective on December 6, 2006, and was set by Ordinance No. 1087.

On November 6, 2012, Brea voters enacted Measure T, officially known as the Brea Accountability Act. Among other things, Measure T added Section 2.00.130 to the City Code to limit City Council member salaries as specified in Government Code Section 36516(a). Thus, Measure T would not preclude the City Council from enacting an ordinance next year to increase the City Council's salaries consistent with the new statutory amount that will be specified in Government Code Section 36516(a) once SB 329 goes into effect.

Options for Inflationary Adjustment of City Council Member Salaries

Staff drafted three options below for the City Council's consideration.

Option A

Table 1 details the City of Brea City Council members' current salary measures within its 10-city survey. This survey analysis method is also used for City employee salary comparison. Several agencies included in Table 1 are also reviewing their City Council member's salaries under this new law.

Table 1

City Name	Income/Month	Other
Brea	\$680.69	
Orange	\$600.00	
Tustin	\$600.00	
Whittier	\$676.80	Only allows for reimbursement
Fullerton	\$750.00	
Corona	\$800.00	
Irvine	\$880.00	This does not include \$880 per month for OC Great Park Board of Directors' \$8,560 auto allowance.
Costa Mesa	\$905.40	
Santa Ana	\$1,000.00	A stipend of \$50 per session as a member of the Housing Authority, provided that members of the City Council may not exceed four sessions per calendar month
Newport Beach	\$1,605.00	
Median	\$800.00	(Brea was excluded from the median calculation)

The information provided in Table 1, leads to Option A for the City Council consideration. The monthly income from the 10-city survey was calculated at the median, resulting in the amount of \$800.00 per month. Option A is to make an inflationary increase of \$119.31 per month for City Council members' salaries to match the median of the 10-city survey.

Option B

The Consumer Price Index (CPI) salary increase calculation. The CPI is a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services. This calculation was based on the City of Brea City Council members' salary of \$680.69 per month which became effective on December 6, 2006. This CPI growth from 2007 through October 2023 equals 43.9%. Therefore, updating the City Council's salary to current CPI standards would result in a monthly increase of \$298.82 per month for City Council members' salaries; totaling \$979.51 per month.

Table 2

CPI for All Urban Consumers (CPI-U)
12-Month Percent Change

Series Id: CUURS49ASA0

Not Seasonally Adjusted

Series Title: All items in Los Angeles-Long Beach-Anaheim, CA, all

Area: Los Angeles-Long Beach-Anaheim, CA

Item: All items

Base Period: 1982-84=100

Years: 2006 to 2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2006	5.4	5.1	4.7	4.7	5.4	5.2	5.0	4.3	3.4	2.2	2.7	3.3	4.3	5.1	3.5
2007	3.2	3.5	3.8	3.5	2.9	2.9	2.9	2.6	2.3	3.5	4.2	4.2	3.3	3.3	3.2
2008	3.9	3.1	3.3	3.1	3.7	5.4	5.7	5.1	4.5	3.4	1.0	0.1	3.5	3.8	3.3
2009	-0.1	0.0	-1.0	-1.3	-1.8	-2.2	-2.6	-1.7	-1.0	-0.4	0.9	1.8	-0.8	-1.1	-0.5
2010	1.8	1.4	1.9	1.9	1.8	0.9	0.9	0.8	0.4	0.7	0.7	1.3	1.2	1.6	0.8
2011	1.8	2.3	3.0	3.3	3.1	2.9	2.4	2.4	3.1	2.8	3.0	2.2	2.7	2.7	2.6
2012	2.1	2.1	2.0	1.5	1.6	1.6	1.9	2.3	2.2	3.0	2.1	1.9	2.0	1.8	2.3
2013	2.0	2.2	1.3	0.9	1.0	1.4	1.3	0.8	0.6	-0.1	0.4	1.1	1.1	1.5	0.7
2014	0.8	0.5	1.0	1.4	1.7	1.8	2.0	1.8	1.7	1.4	1.3	0.7	1.3	1.2	1.5
2015	-0.1	0.1	0.5	0.5	1.1	0.8	1.4	1.1	0.7	1.0	1.6	2.0	0.9	0.5	1.3
2016	3.1	2.4	1.7	2.0	1.4	1.8	1.1	1.4	1.9	2.2	1.8	2.0	1.9	2.1	1.7
2017	2.1	2.7	2.7	2.7	2.5	2.2	2.5	2.8	3.1	3.1	3.6	3.6	2.8	2.5	3.1
2018	3.5	3.6	3.8	4.0	4.1	4.0	3.9	3.9	3.9	4.1	3.6	3.2	3.8	3.8	3.8
2019	3.2	2.5	2.7	3.3	3.1	3.3	3.3	3.0	3.0	3.2	3.2	3.0	3.1	3.0	3.1
2020	3.1	3.4	1.9	0.7	0.9	1.4	1.9	2.0	1.2	0.7	1.0	1.5	1.6	1.9	1.4
2021	0.9	1.0	2.2	3.6	3.9	4.0	3.9	4.0	4.6	5.4	6.0	6.6	3.8	2.6	5.1
2022	7.5	7.4	8.5	7.9	8.0	8.6	7.7	7.6	7.8	7.5	6.0	4.9	7.4	8.0	6.9
2023	5.8	5.1	3.7	3.8	3.2	2.5	2.7	3.3	3.2	2.4				4.0	
										43.9					

Source: Bureau of Labor Statistics

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Option C

Option C is determined by current and new statutory amounts identified by SB 329 illustrated in Table 3 below. According to the 2020 United States Census, Brea's population was recorded as 47,325 resulting in an allowable maximum increase of \$594.31 per month for City Council members' salaries; totaling \$1,275 per month as shown in the chart above.

FISCAL IMPACT/SUMMARY

Based on the outcome of the City Council's discussion, staff will provide a fiscal impact report when this item is brought back with an ordinance revision. Any salary adjustments will not take effect until January 2025.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Yerika Ambriz, Management Analyst

Attachments[CHART - Current Statutory Amounts and the New Statutory Amounts Based on City Population.pdf](#)[TABLE 1 - 10 City Survey Results.pdf](#)[TABLE 2 - CPI Percent.pdf](#)

CHART

SB 329 - Current Statutory Amounts and the New Statutory Amounts Based on City Population

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over 250,000	\$1,000/month	\$3,200/month

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Not Seasonally Adjusted
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2007	3.2	3.5	3.8	3.5	2.9	2.9	2.9	2.6	2.3	3.5	4.2	4.2	3.3	3.3	3.2
2008	3.9	3.1	3.3	3.1	3.7	5.4	5.7	5.1	4.5	3.4	1.0	0.1	3.5	3.8	3.3
2009	-0.1	0.0	-1.0	-1.3	-1.8	-2.2	-2.6	-1.7	-1.0	-0.4	0.9	1.8	-0.8	-1.1	-0.5
2010	1.8	1.4	1.9	1.9	1.8	0.9	0.9	0.8	0.4	0.7	0.7	1.3	1.2	1.6	0.8
2011	1.8	2.3	3.0	3.3	3.1	2.9	2.4	2.4	3.1	2.8	3.0	2.2	2.7	2.7	2.6
2012	2.1	2.1	2.0	1.5	1.6	1.6	1.9	2.3	2.2	3.0	2.1	1.9	2.0	1.8	2.3
2013	2.0	2.2	1.3	0.9	1.0	1.4	1.3	0.8	0.6	-0.1	0.4	1.1	1.1	1.5	0.7
2014	0.8	0.5	1.0	1.4	1.7	1.8	2.0	1.8	1.7	1.4	1.3	0.7	1.3	1.2	1.5
2015	-0.1	0.1	0.5	0.5	1.1	0.8	1.4	1.1	0.7	1.0	1.6	2.0	0.9	0.5	1.3
2016	3.1	2.4	1.7	2.0	1.4	1.8	1.1	1.4	1.9	2.2	1.8	2.0	1.9	2.1	1.7
2017	2.1	2.7	2.7	2.7	2.5	2.2	2.5	2.8	3.1	3.1	3.6	3.6	2.8	2.5	3.1
2018	3.5	3.6	3.8	4.0	4.1	4.0	3.9	3.9	3.9	4.1	3.6	3.2	3.8	3.8	3.8
2019	3.2	2.5	2.7	3.3	3.1	3.3	3.3	3.0	3.0	3.2	3.2	3.0	3.1	3.0	3.1
2020	3.1	3.4	1.9	0.7	0.9	1.4	1.9	2.0	1.2	0.7	1.0	1.5	1.6	1.9	1.4
2021	0.9	1.0	2.2	3.6	3.9	4.0	3.9	4.0	4.6	5.4	6.0	6.6	3.8	2.6	5.1
2022	7.5	7.4	8.5	7.9	8.0	8.6	7.7	7.6	7.8	7.5	6.0	4.9	7.4	8.0	6.9
2023	5.8	5.1	3.7	3.8	3.2	2.5	2.7	3.3	3.2	2.4				4.0	
										43.9					



Senior Center Feasibility Study

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:15 P.M. Item: E
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Receive and file.

BACKGROUND/DISCUSSION

In Fiscal Year 2017-18, City Council began prioritizing preparing for the changing needs and interests of a growing senior population in the Brea community. Staff, along with the Parks, Recreation and Human Services Commission, have placed a focus on projects that will benefit aging adults, including seeking opportunities to include walking and biking paths to upcoming development projects, exploring sites to include new Pickleball courts, and partnering with Community Development to address housing needs.

The Brea Senior Center, with its aging infrastructure, has also continued to offer low-, or no-cost programs to Brea's senior community. The Center serves approximately 48,000 annually and provides a safe setting for seniors to participate in many activities and services geared toward their needs, including a comprehensive nutrition program, fitness and wellness offerings, transportation services and social activities. For many years, staff has successfully utilized annual Community Development Block (CDBG) grants to fund various facility improvement projects at the Brea Senior Center on an as-needed basis. For the Fiscal Year 2022-23 grant cycle, staff applied for funding of a Feasibility Study to assess the Senior Center's needed improvements for the next several years, as well as explore opportunities to expand current programs and services within the existing campus footprint.

In early 2023 a contract was awarded to Westberg White Architecture to deliver this study and over the past eight months have met with City staff, Senior Center volunteers and participants to determine the needs of the space. This study serves as a third-party assessment of how the facility could improve in serving the senior population and better incorporate under-utilized parts of the property which are city-owned. Next steps of this project will be to explore the priority areas indicated in this report, as well as engage additional stakeholders including residents of the South Brea neighborhood and service providers and partners.

COMMISSION/COMMITTEE RECOMMENDATION

At their October 25, 2023, meeting, the Parks, Recreation and Human Services Commission reviewed the Feasibility Study prepared by Westberg White Architecture and recommended it be moved on for City Council to receive and file.

FISCAL IMPACT/SUMMARY

There are no General Fund impacts of this action.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Jenn Colacion, Senior Management Analyst

Concurrence: Chris Emeterio, Assistant City Manager and Carrie Hernandez, Deputy Director of Community Services

Attachments

[Senior Center Feasibility Report Book for City Council Review 11-27-2023 Reduced Size.pdf](#)

BREA SENIOR CENTER

FEASIBILITY STUDY





**BREA SENIOR CENTER
FEASIBILITY STUDY**



DECEMBER 5TH, 2023

PREPARED BY:



1 | INTRODUCTION

The Brea Senior Center Feasibility Study is a tool that will be used by the City of Brea to shape a vibrant senior facility in the coming future. Primary functions of the feasibility study are to outline realistic visionary strategies and options based on a combination of architects' analysis, center/city staff and volunteer input in term of daily operation, accommodated programs.

1.1 LOCATION, NEIGHBORHOOD & CONTEXT

Situated at southwest part of Brea, the Senior Center covers approximately 2.3 acres and is bounded by Arovista Park to the west, Madrona Ave to the east, W. Elm Street to the north and Brea Creek Golf Course to the south (See figure 1.1, Senior Center Area Aerial Map). The Senior Center is well woven into the surrounding neighborhood and landscape with convenient accessibility.

1.2 NEEDS FOR SERVING A GROWING SENIOR POPULATION

The City of Brea Parks, Recreation and Human Services Needs Assessment, completed January, 2021, clearly identifies the City's goals for serving

a growing senior citizen and 50+ aged population. Goals listed included expanding fitness and recreating programs, providing expended "inter-generational programming", and increasing programs for younger active senior-aged adults (page 5 of report). The report notes a high priority for a "New comprehensive Active Adult/Senior Lifestyle Community and Activity Center" (pages 6 and 55 of the report). The needs assessment indicates senior programs will require facilities growth by a factor of 1.5 times what the existing city Senior facilities offer in the present (as of 2021), and 1.7 in the near future (page 65). The City has commissioned a feasibility report to fully study the Existing Senior Center site at 500 Sievers Avenue in Brea.

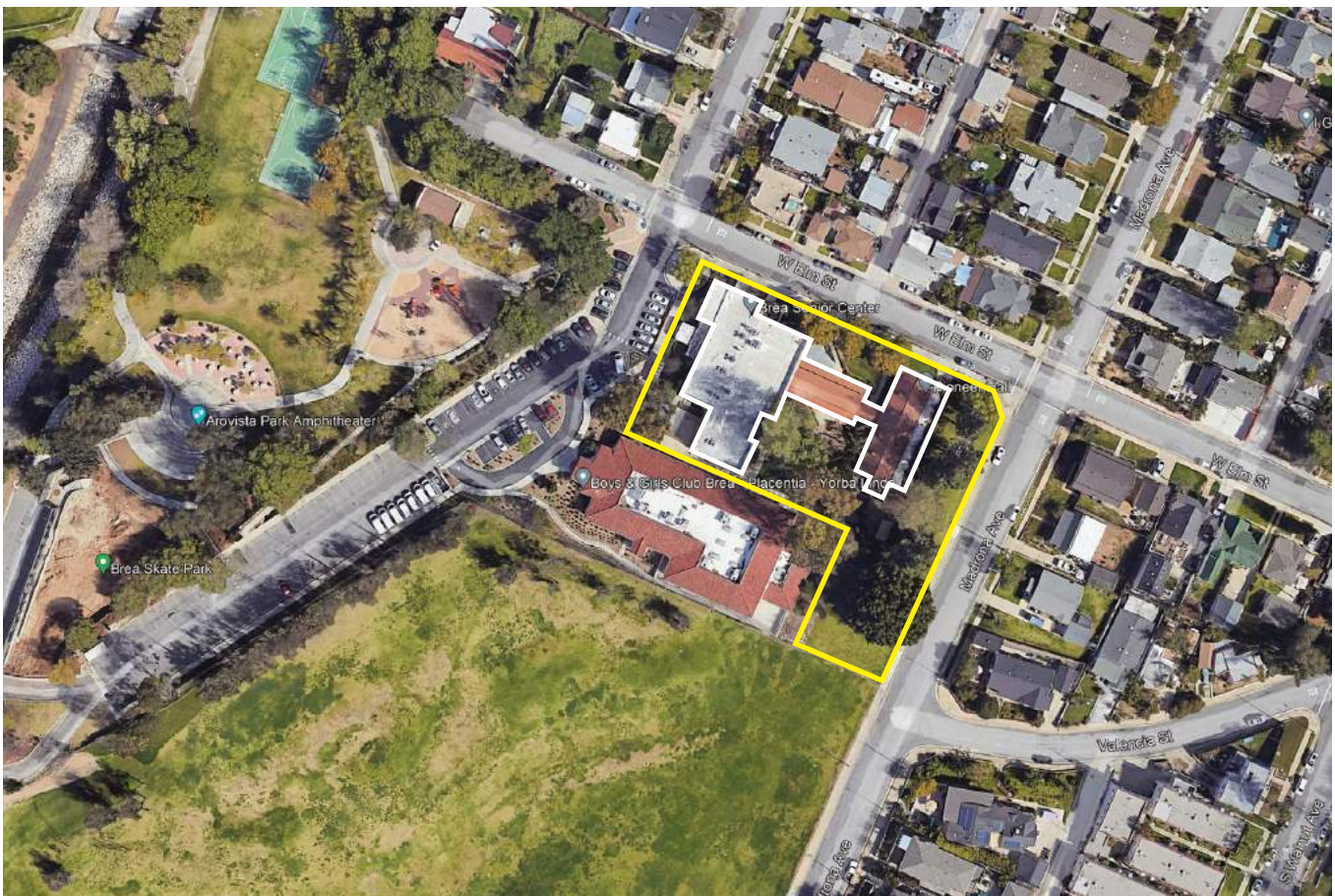


FIGURE 1.1 | SENIOR CENTER AREA AERIAL MAP



FIGURE 1.2 | CONTEXT MAP

1.3 PURPOSE OF THE FEASIBILITY STUDY

The feasibility study is a tool what will be used by City of Brea, senior residents, operation team to shape a better senior facility serving the community. (See Figure 1.2: Context Map)

1.4 PROJECT DESCRIPTION

Goals and Objectives

The feasibility study establishes a blueprint for how the senior center will look, feel and function in future. The primary goal of the study is to transform an aged, pieced together building which lacks holistically planned programming space into a vibrant, cohesive, functional facility with flexibility to accommodate different programs for senior residents.

Key objectives include the following:

1. Ensure a vibrant, safe, healthy and sustainable facility that supports senior residents.
2. Enhance the “Campus Feel” of the senior center
3. Bring clarity and consistency to facility improvements along the path.
4. Enhance indoor outdoor connections to improve user experience.
5. Streamline programming, function space adjacency to improve efficiency of the facility.
6. Provide options for the facility to serve a growing senior population in Brea and surrounding communities.

2 | EXISTING CONDITIONS

INTRODUCTION TO FACILITY CONDITIONS

As part of WWA's Feasibility study of the Brea Senior Center facility we conducted a series of thorough site visits to the facility to visualize and hear of expressed physical conditions and operational conditions that were both good and inhibiting functionality for the various activities and services provided therein.

A significant tour of the facility conducted with Eric Aulls, City of Brea building supervisor and facilities maintenance lead, provided insight into the construction and maintenance issues with an aging facility. The facility consists of multiple buildings brought to the site and combined to make one larger building. There are joints separating portions of the building as well as multiple floor elevations and footings. Ongoing maintenance challenges include water infiltration at the parapet wall and

roof edge, aging roofing membrane system, dryrot and beam splitting at front entrance canopy, and a series of other ongoing issues further documented by the Eric Aulls and City facilities department.



IMAGES | BUILDING MAINTENANCE & REPAIRS



IMAGE | BREA SENIOR CENTER, WEST FACADE, MAIN ENTRANCE AND PARKING LOT



IMAGE | BREA SENIOR CENTER, OUTDOOR CANOPY AND GREEN SPACE



IMAGE | BOYS & GIRLS CLUB (TO SOUTH)



IMAGE | LOADING RAMP & RESIDENTIAL (TO NORTH)



IMAGE | PIONEER HALL & GREEN SPACE TO EAST



IMAGE | AROVISTA PARK (TO WEST)

NEIGHBORING & SHARED FACILITIES

Nestled within a well-established single-family neighborhood in Brea, CA, it has a long history of serving the senior community of the City. The facility has been designed to blend into the character of the adjacent neighboring structures on its north and south sides, including the newer Boys and Girls Club similar height and mass adjacent structure to its South. The facility is also clustered with the adjacent Arovista community park to its west (which is currently planned for renovation, see next paragraph), and City facilities of skate park and golf course to its south. The cluster of this City facilities are connected via a centralized parking lot which is shared by the Sr. Center, Boys and Girls Club, Park and skate park.

This complex is self-contained and not bisected by any exterior vehicular circulation other than the parking lot serving these facilities.

It is important to note that the recently produced Arovista Park Master Plan is proposing extensive renovations and new amenities. This adjacency to the Senior Center will provide additional programmed outdoor activity space for Senior and Active Adult activities, some of which can be organized by the Brea Senior Center leadership (if desired). This being said, it is likely that the Park hosting larger events and attracting the greater Orange County regional residents may increase congestion and parking challenges for the Senior Center.

EXTERIOR SITE & BUILDING CONDITIONS

For a tabulation of Existing Senior Center Site and Building facilities evaluation, including pro's, con's and comments, see Figure 2.1 - Existing Senior Center Programmatic Plan and the following Site and Building Structure (Exterior) Evaluation of existing facilities:

SITE EVALUATION AREAS:

Item:	Description:	Pro's:	Con's:	Comment:
A	Entry Side Limited Parking	May expand at Load'g	Shared w/BGC/Park	Expand if possible
B	Extensive SC Entry Ramp	Accessible	Takes to much room	Reconfigure slope
C	Limited Loading/Delivery	Near Drop-off Area	Prevents Expansion	Reconfigure
D	Limited Food Delivery Area	By Kitchen Door	Curbside only access	Provide Designated
E	SC West Expansion Entry	Recessed Entry Area	Rework ramp req'd	Expand Reception
F	SC West Expansion Classrm	Increase Class size	Expand outside wall	New Foundation
G	SC East Expansion Area	Expand into canopy	Build under canopy	Limit construct cost
H	SC East Expansion Classrm	Expand 1 or 2 classrm	Expand outside wall	New Foundation
I	SC North Expansion Area	Only expand canopy	No most at setback	Not possible
J	SC South Expansion Area	Limited at Loading	No most at setback	Not possible
K	SC Canopy Expansion Area	North & South may	Impacts Landscape	North ok, south not
L	East Lower Lawn Area	Can be staff parking	Grade slope work	Regrading required
M	East Upper Landscape Area	Nice outdoor space	Difficult to access	Maybe from PH
N	PH Expansion West Area	Not Required	Limits SC expansion	Open to courtyard
O	PH Expansion East Area	No PH Expand Req'd	Limited Access	Functions in way
P	PH Expansion North Area	No PH Expand Allow	At Street Setback	
Q	PH South Expansion Area	No PH Expand Req'd	Stage in way	
R	Central Courtyard Area	Regrade to expand	Cost of regrading	Access limits areas
S	North Central Courtyard	Potential Expansion	Loss of landscape	Delivery Access
T	South Central Courtyard	Reconfigure access	Slope transitions	Stairs/Ramps req'd

BUILDING STRUCTURE EVALUATION AREAS:

Item:	Description:	Pro's:	Con's:	Comment:
AA	SC Building Exterior Skin	Plaster	Water leak evidence	
BB	SC Windows	Original	Lack Insulation value	
CC	SC Entry Doors	Entry Slider/swing drs		
DD	SC Parapet	Plaster ornament	Water Leak stains	
EE	SC Roofing	Poor Condition	Needs Repair	
FF	SC HVAC Equipment			
GG	SC Exterior Lighting		Min. at Courtyard	Canopy min. light
HH	SC Entry Canopy	Large Identifier	Dry wrought evident	
II	SC Kitchen Access Door	Direct Access	No flat transition	
JJ	SC Side door canopy	Covered 2 nd access	Free standing metal	
KK	SC Exterior Building Stairs	Wood finish	Poor condition	
LL	SC Courtyard Canopy	Metal frame and roof	All exposed	No insulation
MM	PH Building Exterior Skin	Okay		
NN	PH Windows	Okay		
OO	PH Entry Doors	Okay		
PP	PH Roofing	Okay		
QQ	PH Exterior Lighting	Okay		
RR	PH HVAC Equipment	Adequate		
SS	PH Equipment Enclosure	Okay		



IMAGE | SENIOR CENTER - ACCESS FROM NW



IMAGE | SENIOR CENTER - ENTRANCE CANOPY



IMAGE | SENIOR CENTER - NORTH LOADING RAMP



IMAGE | SENIOR CENTER - ACCESS FROM SW



IMAGE | PIONEER HALL - MAIN ENTRANCE AT NORTH



IMAGE | PIONEER HALL - SOUTH END



IMAGE | GREEN SPACE EAST OF BOYS & GIRLS CLUB



IMAGE | GREEN SPACE EAST OF PIONEER HALL

INTERIOR BUILDING CONDITIONS - SENIOR CENTER

For a tabulation of Existing Senior Center Interior Building facilities evaluation, including pro's, con's and comments, see Figure 2.1 - Existing Senior Center Programmatic Plan and the following Building Interior Evaluation of existing facilities:

BUILDING INTERIOR EVALUATION AREAS:

Item:	Description:	Pro's:	Con's:	Comment:
1	SC Entry	Direct access	Lack security control	
2	SC Reception	Adjacent entry	Cramped/congested	
3	SC Lobby	Multifunctional	Lacks activity areas	
4	SC Conference Room	Good size/location	None	
5	SC Director Office	Good size/location	None	
6	SC Open Office Cubicles	Cubicle size okay	Shared w/Food Staff	
7	SC Office Storage	Not enough	Needs more storage	
8	SC Staff Restroom	Single occupant	Confirm ADA	
9	SC Food Delivery Program	Adjacent kitchen	Needs more room	
10	SC Food Delivery Staff	Cubicle near access	Shares office space	
11	SC Food Delivery Access	Outgoing door/ramp	Ramp not ADA	
12	SC Kitchen	Remodeled recently	Cramped working	Try to change this
13	SC Kitchen Refrigeration	Keep as is	No change	
14	SC Kitchen Food Storage	Accessible to kitchen	Need larger	
15	SC Kitchen Office	Accessible to kitchen	Shared w/refer.	To small
16	SC Dining Room	Open and flexible	Too small	Prefer 350 persons
17	SC Coffee Service	Open counter	Prefer separate	Coffee café prefer
18	SC Dining Hall Storage	Access from Dining	Too small	
19	SC Gift Shop/Display	In lobby	Too small	
20	SC Gift Shop/Storage	Cabinet storage/racks	Need storage room	
21	SC TV Room	Small room	Under utilized	Convert to other
22	SC Counseling Office	Small private office	Can be relocated	Expand classroom
23	SC West Side Classroom	Good	Expand to larger	West/south expand
24	SC Closet	Okay	Too Small storage	
25	SC Corridor	Required access R/R	Exit access classrm's	
26	SC Women's Restroom	ADA upgraded	May need more	If occupancy grows
27	SC Men's Restroom	ADA upgraded	May need more	If occupancy grows
28	SC Lobby 2/Library	Exit way for classrm's	Dual function space	Exit & Library
29	SC South side Storage Rm	Storage & stair to up	Not efficient space	
30	SC East Side Classroom	Smallest classroom	Expensive to expand	elevated transition
31	SC East Side Computer Rm	Largest classroom	Expensive to expand	Elevated transition
32	SC Upstairs Storage	Expansive	Difficult stair access	Dangerous lifting
33	Courtyard Canopy Area	Available space	Underutilized	Could enclose
34	PH Lobby	Direct Street Access	Small area	
35	PH Office	Conference/Office	Only support space	
36	PH Multipurpose Room	Good shape	Dethatched from SC	
37	PH Stage	Good size	No Access lift/ramp	Lift could be added
38	PH Men's Restroom	Good condition	Confirm ADA	
39	PH Women's Restroom	Good condition	Confirm ADA	
40	PH Storage Room	Exists	Not adequate size	
41	PH Kitchen	Convert use	Not used kitchen	Storage/lockers, etc

INTERIOR BUILDING CONDITIONS - SENIOR CENTER - PHOTOGRAPHS



IMAGE | MAIN ENTRY DOORS & RECEPTION DESK



IMAGE | GIFT SHOP & HEALTH/ WELLNESS OFFICE



IMAGE | STAFF OPEN OFFICE



IMAGE | STAFF OFFICE



IMAGE | KITCHEN & SERVING WINDOW



IMAGE | KITCHEN/HOOD



IMAGE | PACKING AREA ADJACENT TO OPEN OFFICE



IMAGE | DINING ROOM



IMAGE | CORRIDOR



IMAGE | LIBRARY / CORRIDOR



IMAGE | DOWNSTAIRS STORAGE



IMAGE | UPSTAIRS STORAGE



IMAGE | SMALL ACTIVITY ROOM



IMAGE | COMPUTER/ACTIVITY ROOM



IMAGE | PIONEER HALL - OFFICE NEAR ENTRANCE



IMAGE | PIONEER HALL - INTERIOR

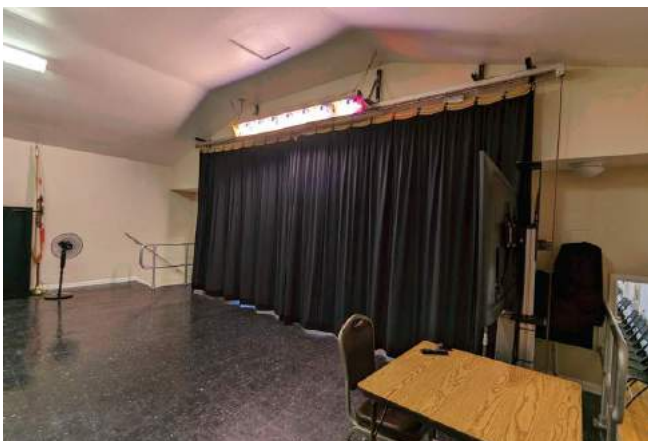


IMAGE | PIONEER HALL - RAISED PLATFORM



IMAGE | PIONEER HALL - KITCHEN

3 | PROGRAM NEEDS & STAKEHOLDER FEEDBACK

IDENTIFYING KEY STAKEHOLDERS

Key stakeholders include Seniors, Community Members, Volunteers, City Leadership, Senior Center leadership and programming staff, volunteers, and City Maintenance staff.



NEEDS & AREAS OF INTEREST - INTERIOR

The following areas of interest have been identified during review of the existing building site, and in conversations with management and staff from the City, Sr. Center, Volunteers, and observations of user functions within the Center (Also refer to Figure 3.1 2023 Senior Center Program Schedule and Average Attendance) :

1. Dining Hall – need to expand occupancy to 350 people seated at tables during major events, while also providing circulation space and staging area for parking walkers and other accessibility equipment. Also, an accommodating room for dancing and music entertainment.

2. Furnishing and Supply Storage – Expand existing and/or new storage space for flexible storage of dining and other area furnishings, etc.

3. Larger Meeting/Activity Room – there is a need for a larger than existing room to accommodate more people for such use as more commuter stations, classes, etc. Look for opportunities to expand existing rooms for this purpose.

4. Library/Study Room – evaluate the current library space for expansion, reconfiguration, and or removal from the building.

5. TV Room – evaluate the need for this existing component of the building uses, reconfigure, remove, or expand.

6. Reconfigure Reception Area – to allow for better security control of egress into the building without creating a bottleneck. Better entry staging, observation, control of flow, and larger operator position capability.

7. Larger Retail Area (Gift Shop) – Expanded space for sale and display of retail objects with greater exposure to users of the facility, also with expanded product storage space.

8. Coffee Café Concept – Incorporate a welcoming Coffee Café component into the entry/heart of the Center.

9. Main Building Exterior Entry – renovate and/or remove existing entry canopy due to structural deterioration. Look for opportunities to expand seating and functional capacity of the entry area, including potential modification to the existing accessible ramp areas to gain more functional space.

10. Office Space/Storage – Expanded space would be useful and allow for better separation of other conflicting activities, i.e., food distribution operations.



IMAGE | SENIORS EXERCISING AT (E) CANOPY



IMAGE | BREA SENIOR CENTER - FOOD SERVICE

11. Privatized Health/Counseling Service Room – evaluate the need for this room, reconfigure, expand, or remove.

12. Kitchen Expansion – without creating a lot of extra cost for the new kitchen area, look for opportunities to expand storage and functional conflicts with the outreach food program needs, storage, and staging requirements.

13. Food Delivery Program – look for opportunities to expand and/or relocate the existing Food Delivery Program function while also improving its relationship with the kitchen area conflicts and exterior loading area/function.

14. General Building Storage – Look for opportunities to incorporate more storage space throughout the building area.

15. Restrooms – evaluate the need for restroom expansion based on other suggested and/or recommended future planning needs. Consider need and costs, plus potential locations.

16. Pioneer Hall – Review functional opportunities for this facility and its connectivity to the main building. Re-purpose the underutilized kitchen and make the raised platform accessible.

NEEDS & AREAS OF INTEREST - EXTERIOR

1. Exterior Large Covered Activity Area – consider and evaluate opportunities for use of this area to house needed activities, functions, and/or continue to support outdoor activities.

2. User Parking Expansion – evaluate opportunities to increase parking and shuttle drop-off at entry side of building.

3. Staff Parking Expansion - evaluate opportunities to provide off street additional/secured parking for staff, shuttles, deliveries, and even shared staff parking with Boys and Girls Club staff from the rear street side of the Center.

4. Site Security – investigate measures for providing a secure perimeter for the Sr. Center Site.

5. Expand Off-Street Loading and Delivery – review areas to accommodate better service support areas for the Center.

6. Exterior Functional Activity Areas – evaluate opportunities to create new and/or accommodate existing outdoor activity on-site locations, configuration, and aesthetic.

7. Exterior Natural Experiences – expand on use of exterior spaces to create a variety of environmental experiences for users.



IMAGE | SENIOR CENTER MAIN ENTRANCE

4 | RECOMMENDATIONS

INTRODUCTION TO RECOMMENDATIONS

There are many potential options to consider for renovating the existing (E) facility, removing, and replacing all or part of the Senior Center, or constructing a new center off-site. Each option has its own merits and levels of operational and financial impact to be considered. The following Options have been developed for consideration by the evaluation committee members:

RENOVATION & EXPANSION ON SITE

The following facility evaluation options represent efforts to work with the existing facility configuration and components to minimize operational disruption, achieve improved operational efficiency and growth needs, while also respecting the need to minimize project costs. Two options are represented herein:

Option 1 – Phased Minimal Alternatives

(Represented in the Option 1 Table on the following page and Figures 4.1 and 4.2)

Site and Sr. Center Focus Areas:

- Add Security site perimeter ornamental fencing and gates to the entire site.
- Enclose existing outdoor canopy to increase occupancy capacity of dining room.
- Relocate Food Delivery packaging and loading for expanded need.
- Relocate Kitchen office next to staff office area.
- Add storage capacity for dining room furniture.
- Relocate Wellness Counseling office.
- Expand Gift Shop exposure to lobby and add secure storage.
- Reconstruct deteriorating entry canopy.
- Modify Office Reception counter to reduce entry congestion and increase security.
- Add Coffee Café into lobby area.
- Expand the West Activity Room to increase occupant capacity.

Pioneer Hall Focus Areas:

- Re-purpose underutilized kitchen for other needed function(s).
- Add ADA lift to existing stage for accessibility.

Option 2 – Phased Major Alternatives

(Represented in the Option 2 Table on the following page and Figures 4.3 and 4.4)

Site and Sr. Center Focus Areas:

- Add Security site perimeter ornamental fencing and gates to the entire site.
- Add Plaza and outdoor garden area to East side of Pioneer Hall.
- Create improved pedestrian access through central outdoor garden toward Southeast lower area of site.
- Add Staff and Van Parking Lot South of Pioneer Hall.
- Add expanded loading parking at existing drop-off loading area Southwest of Sr. Center
- Enclose existing outdoor canopy to increase occupancy capacity of dining room.
- Demo and replace existing entry canopy.
- Expand lobby to the west for more internal functional space.
- Relocate Food Delivery packaging and loading for expanded need.
- Relocate Kitchen office next to staff office area.
- Add storage capacity for dining room furniture.
- Add new restroom capacity to provide for expanded dining room occupancy.
- Enclose the existing outdoor canopy and expand for additional dining capacity.
- Expand Gift Shop exposure to lobby and add secure storage.
- Modify Office Reception counter to reduce entry congestion and increase security.
- Add Coffee Café into lobby area.
- Expand the West Activity Room to increase occupant capacity.

Pioneer Hall Focus Areas:

- Expand Lobby with new access to East Plaza by reducing size of adjacent conference/office.
- Renovate underutilized kitchen and keep as a Catering Kitchen, renovate as needed for programs
- Add ADA lift to existing stage for accessibility.

CONCEPTUAL ALTERNATIVES:**OPTION 1 – PHASED MINIMAL ALTERNATIVES**

Concept is to work within the structure of the existing building elements as much as possible to minimize impacts to ongoing facility operations and limit construction cost.

Approach – Option 1

Item:	Description:	Recommended:	Comment:
1	SC Front Canopy	Remove and Replace	Expand out Lobby
2	Food Delivery Parking	Provide Delivery drive	At 90 deg. On N side
3	Loading Area Parking	Add parking in planter	At SW of Drop-off area
4	Counseling Office	Move to TV Room	Expand class here
5	West side Classroom Expansion	Expand into counseling	Alt. expand south
6	TV Room	Take north part storage	Storage for Gift Shop
7	Dining Room	Open wall into canopy	Expand room outward
8	Courtyard Canopy	Enclose canopy room	Add storage/RR North
9	Food Delivery Operation	Move Delivery	Take N part of Dining
10	Lower South Landscape	Add Staff Parking	Lower part only
11	Central Courtyard landscape	Add stair and ramp	Access to lower lot
12	Upper Northeast landscape	Rework outdoor active	
13	PH Kitchen convert to storage/E access	Create connection to E	Access outdoor active
14	PH West side – provide access to SC	Expand entry access	Access S canopy to SC
15	Connect user access around S PH to E	Add access to E outside	

OPTION 2 – PHASED MAJOR ALTERNATIVES

Concept is to manage phase construction staging to allow expansion of facilities and reorganization of existing components to allow some continuing operations during construction and too manage construction expenditures in phases.

Approach Option 2 -

1	Front Entry/Lobby Expansion	Expand outward	Replace canopy
2	Food Delivery Parking	Provide Delivery drive	At 90 deg. On N Side
3	Loading Area Expansion	Expand in west planter	At SW of Drop-off area
4	Counseling Office Move into TV room	Reduce size	Make space for Coffee
5	Storage room convert	For Gift Shop storage	
6	Lobby add coffee café	N of What was TV room	
7	Counseling Office – expand Gift shop	Gift shop expand into	
8	West Classroom – Expand out south	Into Loading area	
9	West Classroom – Alt. Expand west	Into west planter area	
10	R/R's Gut and Expand	Reorient to E/W layout	Expand into Loading
11	Courtyard Canopy – Enclose & expand	Add N&S w/new Stor.	Add storage on N side
12	Food Delivery Operation	Move Delivery	Take N part of Dining
13	Lower S landscape – Add parking	Regrade add parking	

DEMOLITION & REPLACEMENT ON SITE

The following facility evaluation options represent efforts to retain some elements of the existing facility that are performing effective functionality and are of adequate quality to avoid removal and replacement while also looking for options to remove and reconstruct other less successful components while still approaching each decision in an effort to minimize operational disruption, achieve improved operational efficiency and growth needs, while also respecting the need to minimize project costs. Two additional options are represented herein:

Option 3 – Demolition and Reconstruction (Represented in the Option 3 Table on the following page and Exhibits 4.5 and 4.6)

Site and Sr. Center Focus Areas:

- Add Security site perimeter ornamental fencing and gates to the entire site.
- Add Plaza and outdoor garden area to East side of Pioneer Hall.
- Create improved pedestrian access through central outdoor garden toward Southeast lower area of site.
- Add Staff and Van Parking Lot South of Pioneer Hall.
- Add expanded loading and parking at existing drop-off loading area Southwest of Sr. Center
- Enclose existing outdoor canopy to increase occupancy capacity of dining room.
- Relocate Food Delivery Packaging and Loading for expanded need.
- Expand Kitchen for reduced congestion.
- Demo and replace existing entry canopy.
- Expand Gift Shop exposure to lobby and add secure storage.
- Modify Office Reception counter to reduce entry congestion and increase security.
- Add Coffee Café into lobby area.
- Demo south half of Sr. Center building.
- Add new expanded restrooms to handle new occupancy capacity.
- Add new expanded storage for Dining room furniture.
- Relocate Wellness Counseling office to new location.
- Add new 3 Divisible Activity Rooms, one with

greater capacity than existing largest.

- Add new Library and Activity Storage room/s.
- Add new lower-level Storage Room and Freight/Passenger Elevator to Southeast wing and parking access.
- Redesign outdoor activity areas North and South of existing outdoor canopy area.
- Add a new Herb Garden at South end of Pioneer Hall as Senior activity.

Pioneer Hall Focus Areas:

- Expand Lobby with new access to East Plaza by reducing size of adjacent conference/office.
- Re-purpose underutilized kitchen for other needed function/s.
- Add ADA lift to existing stage for accessibility.

Option 4 – Demolition and Reconstruction (Represented in the Option 4 Table on the following page and Exhibits 4.7 and 4.8)

Site and Sr. Center Focus Areas:

- Add Security site perimeter ornamental fencing and gates to the entire site.
- Add Plaza and outdoor garden area to East side of Pioneer Hall.
- Create improved pedestrian access through central outdoor garden toward Southeast lower area of site.
- Add Staff and Van Parking Lot South of Pioneer Hall.
- Add expanded loading and parking at existing drop-off loading area Southwest of Sr. Center
- Keep Outdoor Canopy as is for outdoor activities.
- Demo entire Sr. Center Building (Keep Pioneer Hall).
- Construct new Sr. Center Building including all components of Option 3 except enclosure of outdoor canopy.
- New entry and canopy approx. in similar location as original.
- Activity rooms move to the North side of the building.
- Dining hall moves South of outdoor open canopy,
- Kitchen moves to Southwest side of building.
- Redesign outdoor activity areas North and South of existing outdoor canopy area.

Pioneer Hall Focus Areas:

- Expand Lobby with new access to East Plaza by reducing size of adjacent conference/office.
- Re-purpose underutilized kitchen for other needed function/s.
- Add ADA lift to existing stage for accessibility.

Approach Option 3 -

Item:	Description:	Recommended:	Comment:
1	Demo Existing SC and replace with new facility on same site	Expand Along Southeast side 2 story	
2	Keep PH/remove kitchen w/storage	Add access to East side	
3	Keep Courtyard canopy/outdoor space		
4	Lower S landscape area – add parking	Add parking access	Access at lower floor
5	Loading area – Relocate with elevator	Reconfigure loading area at lower level/elev	From parking area
6	Food Service Delivery – relocate in new building with adjacency kitchen	Provide adjacent load'g	
7	Parking – Expand	Expand parking & Drop-off at front entry	Near existing side

Approach Option 4 -

Item:	Description:	Recommended:	Comment:
1	Demo entire Building	Keep outdoor canopy	Useful space & Structure
2	NW create 5 divisible Activity Rooms	Access from Lobby	Allows exposure to street
3	E of Activity Rooms add Library	Quiet/Separate	Exposure to landscape
4	S of Activity Rooms – Entry (n) W	New Canopy	Expanded & open feel
5	S of Activity Rooms – (n) Linear Lobby	Expanded /more functions	Visual through each end
6	N of Linear Lobby add at W Gift shop & Stor.	Near entry w/storage	Better storage & security
7	N of Linear Lobby add at C Stor rooms	Added activity storage	Direct access
9	N of Linear Lobby add at E Counseling	Away from front entry	Direct Access
10	E of Linear Lobby add open courtyard	Partial canopy access	Access link to (E) canopy at E
11	SW of Linear Lobby add Offices w/ Rec. at NE	Lobby adjacent/(N) Rec.	Flexible open space
12	(n) N – S Corridor add S of Lobby/Coffee	Access to Off. & R/R's	Wider access volume
13	Below Coffee add M&W R.R's E of corridor	Coffee access to Lobby	R/R's adjacent main dining
14	Below R/R's add custodial & Staff R/R	Centralized services	Adjacent plumbing
15	E of M&W & Staff R/R add (n) Dining	350 person capacity	(N) expanded w/platform
16	W of corridor access to (n) Loading Lot	Adjacent to Kitchen	Parking & Loading area
17	S of Cust. & Staff R/R add W-E corridor to Dining Hall	Service to Dining	Reduced Loading conflict
18	S of corridor at SW add packaging & Loading and Kit. Office	Direct loading/kit. access	In & out distribution
19	E of Packaging & Loading add Kitchen	Direct loading/kit. access	Less user congestion
20	S of Dining C add Storage	Needed furniture storage	Direct access
21	S of Dining E add outdoor Garden/Event space	Visual & activity space	Smaller activity space
22	(E) PH with canopy connector to outdoor canopy	Covered path at buildings`	Secondary access transition

BEST PRACTICES FOR RENOVATION OF AN EXISTING CITY-OWNED FACILITY

When considering evaluation options for changes to an existing Sr. Center facility it is wise to review current and future program requirements, budget, user frequency, diversity, participation levels, activity types/levels, accommodation requirements, staff support and management, needed supporting operational needs. Another major impact is establishing quantification of indoor versus outdoor activities and hours of service and access required. Documentation of each of these items plus others is critical to providing a true 360-degree vetted program. This must then be evaluated by a core group of assessment specialists composed of selected stakeholders, which includes representatives of facility management, staffing, city and community oversight, volunteers, and users, all focused on consolidating a list or representative opportunities, constraints, and alignment with operational ability and budget compliance.

Simultaneously, a research project should be encouraged to engage in review of current trends of similar efforts to create/design/construct and operate new and planned similar Sr. Center projects both in locations with similar population characteristics. This is intended to expand visions for what this project could be as well as challenge preconceptions that may already be under consideration.



IMAGE | BREA SENIOR CENTER

CONSTRUCTION A NEW CENTER ON ANOTHER SITE

Due to the age and condition of the existing Sr. Center complex facilities an alternate approach to providing a quality Sr. Center facility could be investigated in the form of rather than demolishing portions or total existing facilities on the current site opt for relocation to a new constructed facility or adapting to an existing facility elsewhere. This approach has both pros and cons for consideration and evaluation prior to making any significant efforts in this direction, including the following:

• **Option 5 - Building new construction on another site:**

Pro considerations:

- Flexibility to build from scratch a programmed facility with future potential adaptability to accommodate flexibility in function as needs change.
- Logistics can capture more community members within a more centralized location.
- Possible avoidance of significant demolition costs.
- No need to adapt to a temporary location while construction and/or renovation disruption impacts the current facility operation.
- Potential for better parking and user convenient access to facility.
- Demo existing Sr. Center, keep Pioneer Hall and Open Canopy, add parking as a city rental event facility or extension of the park for community activities.

Con considerations:

- Lose history of connectivity to existing location and community served.
- Cost of acquiring a new location.
- Finding a contextual site adaptable to housing a Sr. Center.
- Loss of historic nature of Pioneer Hall.

FINANCIAL ANALYSIS

Analysis of financial impacts of different facility improvement options:

On the prior pages, WWA has provided a series of conceptual options for the Brea Senior Center site ranging from least cost to most cost, but without actual dollar values, which is not part of our scope of work. To provide a realistic value-based assessment, further information would be required leading to a professional cost estimate, including the following:

- A complete facility assessment of its current condition, including review of as-built documents if available
- Soils report or soils assessment from past construction
- ADA compliance review
- Professional conceptual level cost estimates for the various options
- Soft cost fee estimates
- Agency Processing fees
- Construction duration period
- Escalation estimates for period of construction

Our analysis provides the following designations:

Option 1 – Minor Renovation/Expansion – Least Cost Option

Option 2 – Moderate Renovation/Expansion – Moderate Cost Option

Option 3 – Extensive Renovation/Expansion/ Partial Reconstruction – Major Cost Option

Option 4 – Full Reconstruction – Most Expensive Cost Option

Option 5 – Building new construction on another site – This option would likely be more expensive than Option 4, depending on many factors such as land area, development costs, underground utilities, and other factors. The potential re-use or partial/full sale of the existing Senior Center site and its buildings has potential to generate funding and offset a portion of the total costs.



IMAGE | BREA SENIOR CENTER - MPR/DINING ROOM

RECOMMENDATIONS FOR PROCEEDING WITH FACILITIES IMPROVEMENTS

WWA recommends staff proceed initially with the following tasks/activities to provide additional qualifying criteria for narrowing the realistic options for further consideration, including:

- Solicit professional cost estimates for all 4 options to include full project soft and hard costs, including contractor fees and pass-through project management costs.
- Evaluate the cost associated with temporary closure and/or operation relocation to alternate location/s or facilities required by Options 3 & 4 to determine if these are feasible within the project budget.
- Review all potential cost impacts due to unforeseen condition contingencies for Option 3 premise of partial demolition and reconstruction of the existing Sr. Center building pieced together construction from various other buildings.
- Based on the results of the listed items above, a more realistic comparison of remaining alternative Options can be evaluated.
- Photovoltaic panels are also considered for Options 2, 3 and 4 (which add additional costs to those options).

PHASING & IMPLEMENTATION

TIMELINE FOR RECOMMENDED FACILITY IMPROVEMENTS

The following represents estimated total approximate construction timeline (excluding preparation of construction documents, agency processing timelines) for each option.

- **Option 1** – Estimated Construction Duration of 1 year (Sr. Center & Pioneer Hall operational during) with the following phased activities:

1. Site improvements – SE parking area re-grading and construction (use for construction staging).
2. External Building Expansions – Front Entry Canopy, W Activity room, Packaging/Loading, and Dining Storage.
3. Sr. Center Re-roofing/leakage issues.
4. Canopy enclosure – structural openings in (E) Dining wall, HVAC add.
5. Interior Renovations – N Dining room (N) R/R, Storage, and external access, kitchen office, gift shop expansion & storage, TV room conversion, (N) front desk and coffee café.
6. Pioneer Hall – interior minor renovation.

- **Option 2** – Estimated Construction Duration of 1.5 years (Sr. Center & Pioneer Hall operational during) with the following phased activities:

1. Site improvements – SE parking area re-grading and construction (use for construction staging). Also, S central courtyard configuration and access improvements. SW expanded loading area, N (N) loading area and N courtyard and expanded canopy pad and access.
2. Building improvements – Expand and enclose canopy, add HVAC.
3. Building West Exterior – Expand main entry/replace canopy, expand W facade at activity and wellness rooms.
4. Sr. Center re-roofing.
5. Interior Improvements at Sr. Center – Lobby, front desk, staff R/R, gift shop, wellness center, coffee café, activity room, add (N) R/R, storage, dining storage at S of dining room, also add (N) food storage, staging/loading, food storage N of dining and add new kitchen office.
6. Interior improvements at Pioneer Hall – minor improvements and E (N) garden.

- **Option 3** – Estimated Construction Duration of 2 years (Complex operation closed during) with the following phased activities:

1. Site Improvements – SE parking area re-grading and construction (use for construction staging). Demolition of the southern portion of the Sr. Center Building and adjacent landscape courtyard area. Re-grading of this demolition area and re-compaction of soil for future building pad. At N side of Existing dining hall add exterior loading area and N of expanded canopy add new outdoor activity space. Southwest side of Sr. Center expand loading area to include larger parking and staff parking/loading area. Also, add a growing garden at the south side of Pioneer Hall next to the parking lot, along with site access from parking up to buildings.
2. External Building Expansions – (N) construction of southern wing of Sr. Center building for activity rooms/library extension with lower-level storage at SE end. Also, includes new R/R's, storage, wellness, and connecting corridor.
3. Canopy enclosure – (N) expansion of (E) outdoor canopy and enclosure, add HVAC. Also, enclose connector lobby with West side of Pioneer Hall for access and add exterior entry walkway access from street and between buildings.
4. Main Sr. Center Entrance – Replace canopy and renovate entry.
5. Interior improvements at Sr. Center – Expand lobby with new reception desk, coffee, café, and (N) gift shop with storage, design for internal functional layout. Add kitchen packing/loading area at N end of (E) dining hall and expand (E) kitchen east into Dining hall to reduce congestion within. In the office area add office and kit. Office within. At south side of (E) dining add storage rooms.
6. Interior improvements at Pioneer Hall – expand reception area with access to outdoor eastside (N) garden. Make other minor interior improvements.

- **Option 4** - Estimated Construction Duration of 2 years including demolition (Complex operation closed during) with the following phased activities:

1. Site improvements – Demolition of the entire Sr. Center building except for the outdoor canopy and Pioneer Hall. Re-grading and site compaction preparation for new construction of the site (this adds substantial cost to the project over the other options). Add new parking lot with re-grading at the SE end of the site, and expanded Saff loading/ Van parking at the SW corner of the site.

2. New Construction – Reconfigure the entire (N) Sr. Center building at the Northwest side and North side of the site wrapping around the (E) outdoor canopy.

3. Interior design – Activity rooms to the North, main entry where it was on the west with the lobby directly east of that. And gift shop, storage, and wellness on the north side of the lobby. Staff offices, reception, coffee café, and R/R/s on the south side of the lobby. Expanded (N) Dining/Event Room on the south side of the outdoor canopy. The kitchen relocated to the SW corner of the building with direct access to the loading area. Outdoor garden/activity areas are located on the N and S sides of the new dining and outdoor canopy.

4. Pioneer Hall - Similar improvements internally to those listed in Option 3 along with the adjacent garden access and growing garden south of the building adjacent to the parking lot.

Note: Per the statement regarding **Option 5** on page 19, this option has many unknowns/factors such that the construction timeline cannot be determined at this time without more in-depth investigation/analysis and direction from the City.

INSPIRATION FROM OTHER CITIES AND FACILITIES

The images shown to the right are representation of other cities' and facilities' solutions to similar programmatic components to the Brea Sr. Center elements, provided to expand visual opportunities of what could be or what should be considered. Each image is a starting point for re-imagining Brea's facilities vision, character, texture, image, vitality, and serenity. Selected images represent:

- Lobby/Reception/Welcoming Area
- Multipurpose Dining Room/Event space
- Serene Activity Spaces – Library/Lounge
- Outdoor Activity/Garden and Path Areas
- Etc.



INSPIRATION IMAGE | LOBBY / RECEPTION



INSPIRATION IMAGE | MULTIPURPOSE DINING ROOM



INSPIRATION IMAGE | LIBRARY / LOUNGE



INSPIRATION IMAGE | SENSORY GARDEN / PATH

SECURITY FENCING & SITE RECOMMENDATIONS

After team discussion, we have the following input/suggestions on the City's fencing update questions/comments in **bold**.

- Option 1 is the short fencing option. This option is the minimum distance of fencing to enclose just the courtyard area. Option 1 restricts the usable space for the senior center courtyard between buildings.

Prefer Option 2 which provides more secure space for senior activities and which will better serve future renovation.

- Option 2 is the long fencing option. This is the option we would prefer. It encloses most all of the campus areas.

This layout is mostly acceptable - see comments on the attachment for important additional considerations/recommended revisions.

We have the funding to cover either option. We would love if you could review the options and provide some feedback/suggestions. Below are a few of our questions:

- To work best with your ideas, where would you recommend the placement of the fencing?

See diagram to the right.

- Do you have a suggested design/style preference on the style of the rod iron fencing?

We think it needs to have a certain decorative pattern/ornament on top to form up the accent which can fit the overall style of the existing senior center facility. See attachment.

- We're looking to have a small hedge or some type of landscaping in front of the fencing along the streets. Are there any landscape or plant options you recommend?

Wax Myrtle Shrubs or Privet Shrubs can work.

- We would like the corner of Elm and Madrona to look nice and welcoming. Are there any ideas for the corner fencing design? (art, signage, etc.)

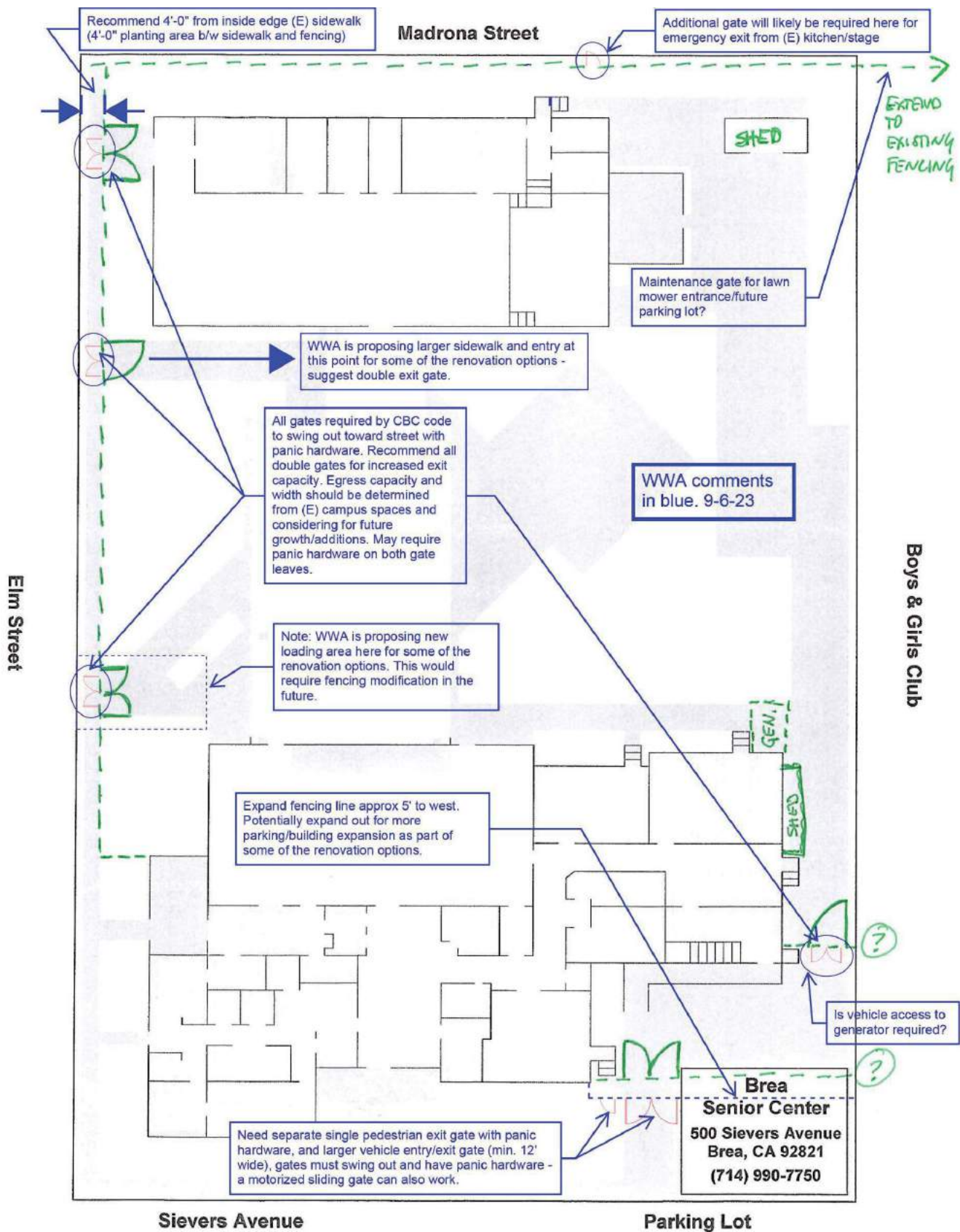
Would suggest 45 degree angle of fence combined with lettering on fence and planter in front of it. See attachment for ideas/suggestions.

- We would like a secure double gate in front of the Pioneer Hall entry door along Elm Street. Any suggestions on a welcoming double gate format that still allows for security and control of foot traffic?

Some ideas may include accent planting on either side of entrance, vines or climbing plants, potentially some lettering identifying "Pioneer Hall" and/or "Main Entrance", potentially an accent concrete or paving material that feels more decorative, like a colored concrete or durable pavers set in concrete. A more expensive solution might be a trellis or canopy over the entrance gate providing a 3D element and shade at the entrance.

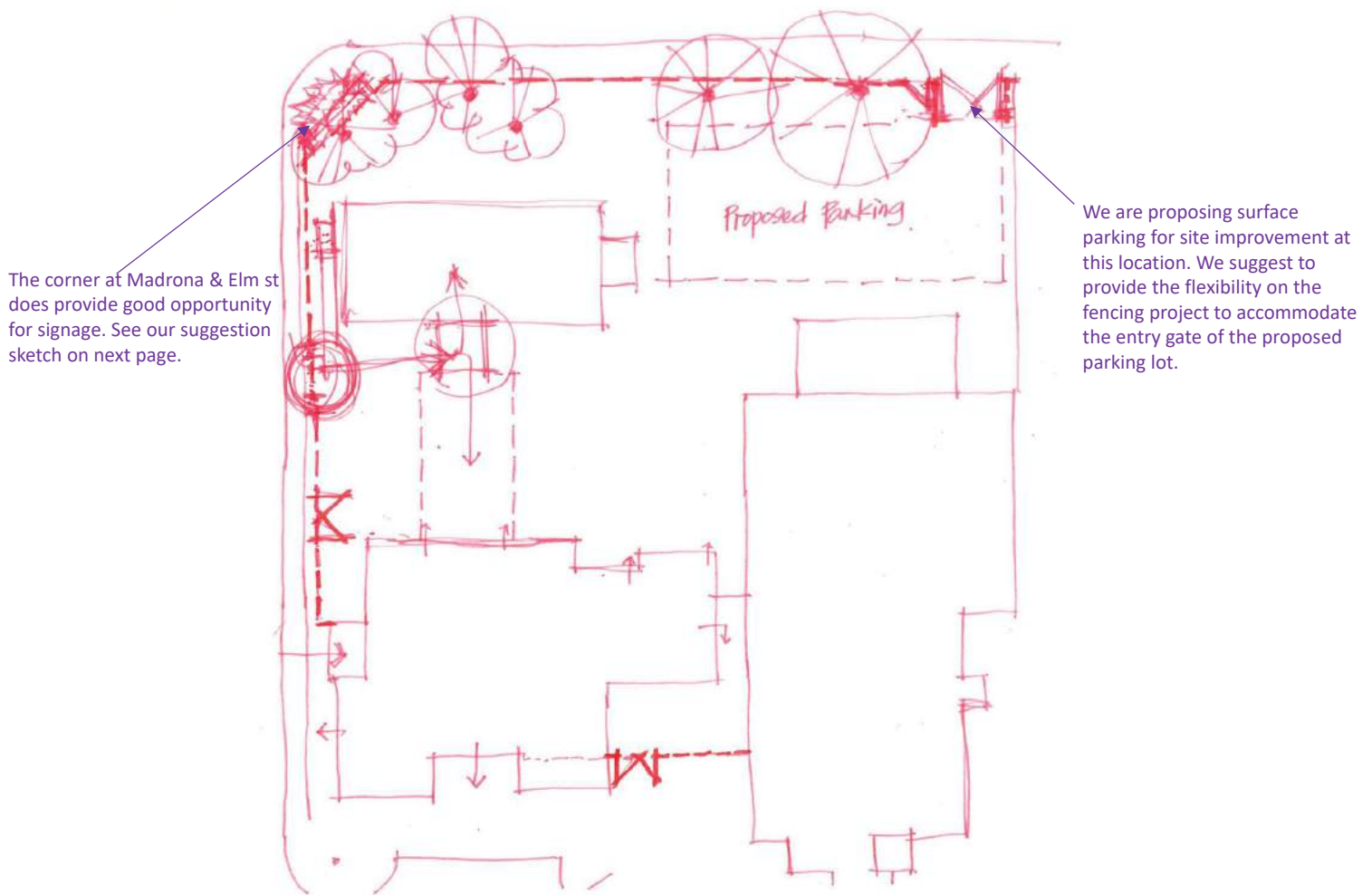
- Depending on possible feasibility outdoor areas, would you recommend adding any other access gates or anything else along the fencing?

Yes, this is highly recommended, please see the diagram to the right for locations and reasoning.

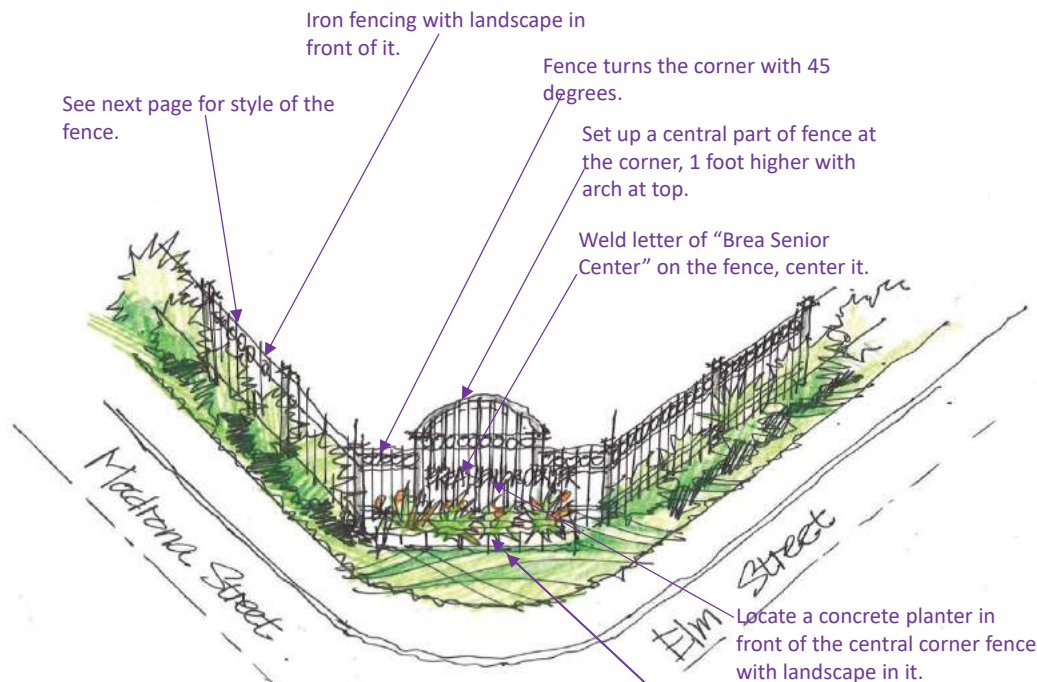


FENCING EXHIBIT 1 | RECOMMENDATIONS FOR FENCING AND GATES AT THE SENIOR CENTER SITE

SECURITY FENCING & SITE RECOMMENDATIONS (CONTINUED)

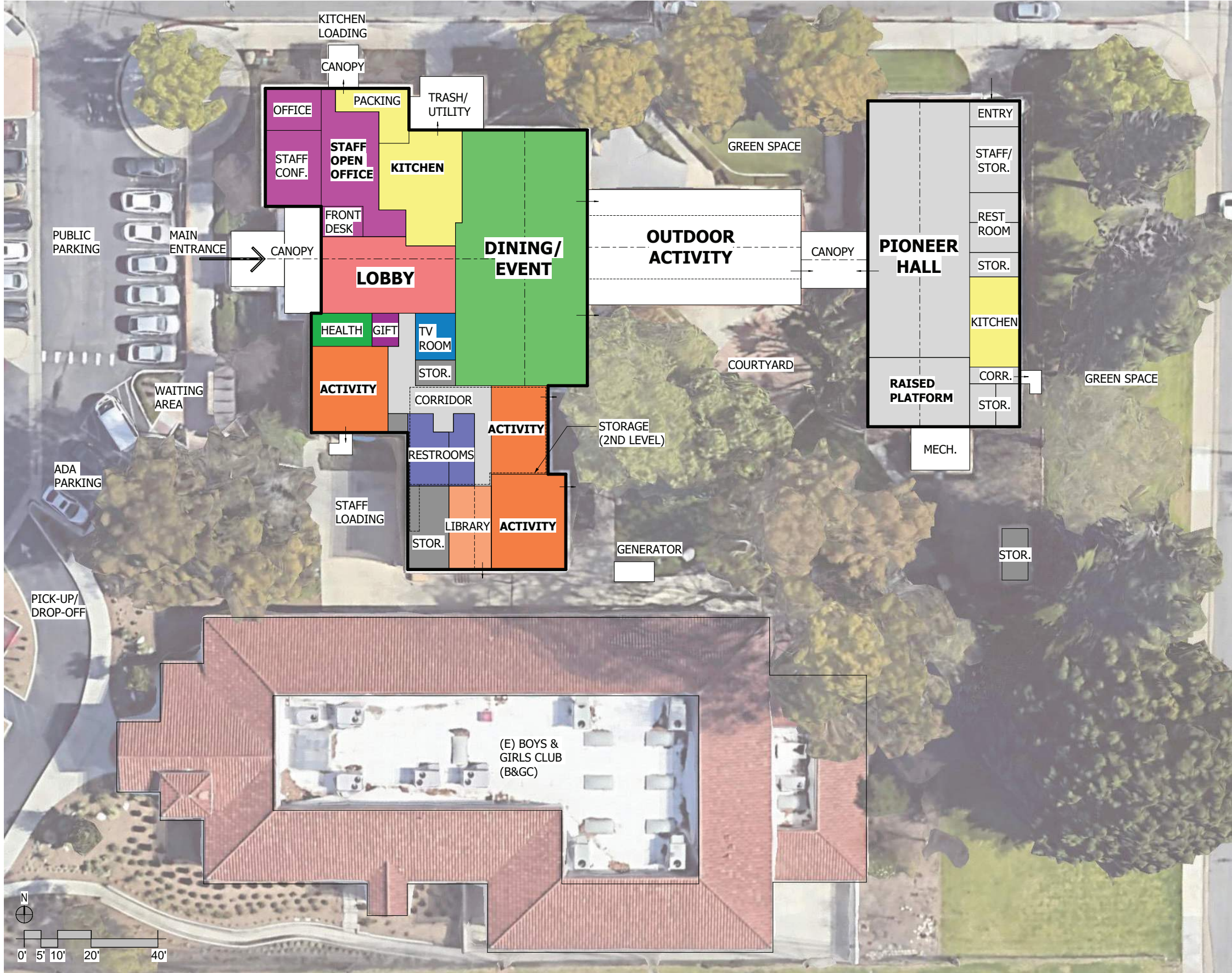


FENCING EXHIBIT 2 | FENCING, GATE AND SIGNAGE RECOMMENDATIONS ALONG THE SITE PERIMETER



FENCING EXHIBIT 2 | FENCING, GATE AND SIGNAGE RECOMMENDATIONS AT CORNER OF INTERSECTION

FIGURE 2.1 | EXISTING SENIOR CENTER SPACE DIAGRAM



**BENEFITS & OPPORTUNITIES W/
CURRENT SITE & BLDG LAYOUT:**

- 1. Great location within the city and community
- 2. Ample space for building additions/expansion on site
- 3. Variety of spaces for activities & events
- 4. Privacy between activity & event spaces
- 5. Building scale & style is appropriate to the neighborhood
- 6. Ample green space on site (potential for outdoor activities and parking)

**CHALLENGES W/ CURRENT SITE
AND BUILDING LAYOUT:**

- 1. Multiple buildings combined to create single facility, with 'joints' between
- 2. Most spaces are too small for desired programs
- 3. Aging building and infrastructure - many maintenance issues
- 4. Limited parking & storage on site
- 5. Accessibility challenges
- 6. Close adjacency to a quiet residential neighborhood

FIGURE 2.2 | 2023 SENIOR CENTER PROGRAM SCHEDULE & AVERAGE ATTENDANCE COUNTS

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
A - Room A B - Room B C - Room C CFR - Conference Room CR - Computer Room CY - Courtyard DR - Dining Room L - Lobby Area LIB - Library PH - Pioneer Hall PHCR - PH Conference Room WR - Wellness Room	* Range of attendance (low – high) * Text in red shows peak times * Counts don't include others in building: staff, volunteers, walk-in patrons, etc. * Counts are duplicated	LARGEST CAPACITY PROGRAMS & EVENTS DINING ROOM: 180+ PEOPLE PIONEER HALL: 60+ PEOPLE	1 8:30 Yoga Class (PH) (15-30) 9:00 Sewing & Embroiderv (B) (6-9) 9:30 Health & Wellness (PH) (40-60) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) 12:30 Bingo (DR) (35-40)	2 9:00 Longevity Stick Balance (PH) (30-40) 10:30 Bingo (DR) (95-110) 11:30 Birthday Party (DR) (95-110) 12:00 Special Friday Lunch (DR) (120-140) 12:45 Sing-a-Long Group (C) (15-20) 12:45 Bunco (DR) (12-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6)
5 9:00 Longevity Stick Balance (ZOOM) (10-20) 10:00 Better Balance (PH) (25-35) 10:00 Tai Chi for Every Body (ZOOM) (4-6) 10:00 Crochet Group (C) (5-10) 10:30 Bingo (DR) (35-40) 11:00 Veterans Club (B) (12-15) 12:00 Lunch (DR) (45-50) 12:00 Zumba Gold (PH) (45-55) 12:30 Walmart Shopping (L) (5-7) 1:30 It's Your Money (DR)	6 8:30 Yoga Class (PH) (15-30) 10:00 Health & Wellness (PH) (40-60) 10:00 Timely Topics (C) (5-10) 11:00 Blood Pressure (WR) (5-8) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:45 Bunco (DR) (11-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6)	7 8:30 Tai Chi 42 (CY) (15-20) 9:00 Longevity Stick Balance (PH) (25-35) 9:00 Quilting Group (B) (5-10) 9:00 Intermediate Recorder Practice (C) (5-12) 10:30 Beginning Recorder Practice (C) (5-12) 10:30 Bingo (DR) (45-55) 10:30 Zumba Gold (PH) (35-45) 12:00 Lunch (DR) (45-50) 12:00 Intro to Line Dancing (PH) (40-45) 12:30 Ralphs/Rite Aid Shopping (L) (5-7) 1:00 Beginning Line Dancing (PH) (30-35) 2:00 Intermediate Line Dancing (PH) (15-20)	8 8:30 Yoga Class (PH) (15-30) 9:00 Sewing & Embroiderv (B) (6-9) 9:30 Health & Wellness (PH) (40-60) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:30 Bingo (DR) (35-40)	9 9:00 Longevity Stick Balance (PH) (30-40) 10:30 Bingo (DR) (95-110) 12:00 Special Dollar Lunch (DR) (150-160) 12:45 Sing-a-Long Group (C) (15-20) 12:45 Bunco (B) (12-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6)
12 9:00 Longevity Stick Balance (ZOOM) (10-20) 10:00 Better Balance (PH) (25-35) 10:00 Tai Chi for Every Body (ZOOM) (4-6) 10:00 Crochet Group (C) (5-10) 10:30 Bingo (DR) (35-40) 11:00 Veterans Club (B) (12-15) 12:00 Lunch (DR) (45-50) 12:00 Zumba Gold (PH) (45-55) 12:30 Walmart Shopping (L) (5-7)	13 8:30 Yoga Class (PH) (15-30) 10:00 Health & Wellness (PH) (40-60) 10:00 Timely Topics (C) (5-10) 10:30 Senior Grocery Program (L) (150-170) 11:00 Blood Pressure (WR) (5-8) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:45 Bunco (DR) (11-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6)	14 8:30 Tai Chi 42 (CY) (15-20) 9:00 Longevity Stick Balance (PH) (25-35) 9:00 Intermediate Recorder Practice (C) (5-12) 10:30 HICAP Counseling (WR) (3) 10:30 Beginning Recorder Practice (C) (5-12) 10:30 Bingo (DR) (45-55) 12:00 Zumba Gold (PH) (35-45) 12:00 Lunch (DR) (45-50) 12:30 Intro to Line Dancing (PH) (40-45) 1:00 Afternoon Movie (DR) (25-35) 2:00 Beginning Line Dancing (PH) (30-35) Intermediate Line Dancing (PH) (15-20)	15 8:30 Yoga Class (PH) (15-30) 9:00 Sewing & Embroiderv (B) (6-9) 9:30 Health & Wellness (PH) (40-60) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:30 Bingo (DR) (35-40)	16 9:00 Longevity Stick Balance (PH) (30-40) 10:30 Father's Day Party (DR) (180) 12:45 Sing-a-Long Group (C) (15-20) 12:45 Bunco (B) (12-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6)
19 9:00 Longevity Stick Balance (ZOOM) (10-20) 10:00 Better Balance (PH) (25-35) 10:00 Tai Chi for Every Body (ZOOM) (4-6) 10:00 Crochet Group (C) (5-10) 10:30 Bingo (DR) (35-40) 11:00 Veterans Club (B) (12-15) 11:00 Hearing Aid Clean & Check (L) (5-10) 12:00 Lunch (DR) (45-50) 12:00 Zumba Gold (PH) (45-55) 12:30 Walmart Shopping (L) (5-7)	20 8:30 Yoga Class (PH) (15-30) 10:00 Health & Wellness (PH) (40-60) 10:00 Timely Topics (C) (5-10) 11:00 Blood Pressure (WR) (5-8) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:45 Bunco (B) (11-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6) 1:00 Knitting Group (C) (7-10)	21 8:30 Tai Chi 42 (CY) (15-20) 9:00 Longevity Stick Balance (PH) (25-35) 9:00 Quilting Group (B) (5-10) 9:00 Intermediate Recorder Practice (C) (5-12) 10:30 Beginning Recorder Practice (C) (5-12) 10:30 Bingo (DR) (45-55) 10:30 Zumba Gold (PH) (35-45) 12:00 Lunch (DR) (45-50) 12:00 Intro to Line Dancing (PH) (40-45) 12:30 Bible Study (B) (3-5) 12:30 Albertsons/Trader Joe's Shopping (L) (5-7) 1:00 Beginning Line Dancing (PH) (30-35) 2:00 Intermediate Line Dancing (PH) (15-20)	22 8:30 Yoga Class (PH) (15-30) 9:00 Sewing & Embroidery (B) (6-9) 9:30 Health & Wellness (PH) (40-60) 11:00 Medicare Presentation (DR) (18-25) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:30 Bingo (DR) (35-40) 12:30 Legal Aid (WR) (3-5)	23 9:00 Longevity Stick Balance (PH) (30-40) 10:30 Bingo (DR) (95-110) 12:00 Special Dollar Lunch (DR) (150-160) 12:45 Sing-a-Long Group (C) (15-20) 12:45 Bunco (B) (12-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6)
26 9:00 Longevity Stick Balance (ZOOM) (10-20) 10:00 Better Balance (PH) (25-35) 10:00 Tai Chi for Every Body (ZOOM) (4-6) 10:00 Crochet Group (C) (5-10) 10:30 Bingo (DR) (35-40) 11:00 Veterans Club (B) (12-15) 12:00 Lunch (DR) (45-50) 12:00 Zumba Gold (PH) (45-55) 12:30 Walmart Shopping (L) (5-7)	27 8:30 Yoga Class (PH) (15-30) 10:00 Health & Wellness (PH) (40-60) 10:00 Timely Topics (C) (5-10) 10:30 Senior Grocery Program (L) (150-170) 11:00 Blood Pressure (WR) (5-8) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:45 Bunco (B) (11-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6) 1:00 Knitting Group (C) (7-10)	28 8:30 Tai Chi 42 (CY) (15-20) 9:00 Longevity Stick Balance (PH) (25-35) 9:00 Intermediate Recorder Practice (C) (5-12) 10:30 Beginning Recorder Practice (C) (5-12) 10:30 Bingo (DR) (45-55) 10:30 Zumba Gold (PH) (35-45) 9:30 HICAP Counseling (WR) (3) 11:00 Book Club (CY) (8-10) 12:00 Lunch (DR) (45-50) 12:00 Intro to Line Dancing (PH) (40-45) 12:30 Afternoon Movie (DR) (25-35) 1:00 Beginning Line Dancing (PH) (30-35) 2:00 Intermediate Line Dancing (PH) (15-20)	29 8:30 Yoga Class (PH) (15-30) 9:00 Sewing & Embroiderv (B) (6-9) 9:30 Health & Wellness (PH) (40-60) 10:45 Heart Health Presentation (DR) (18-25) 12:00 Lunch (DR) (45-50) 12:30 Table Tennis (PH) (15-25) 12:30 Bingo (DR) (35-40)	30 9:00 Longevity Stick Balance (PH) (30-40) 9:30 Health Presentation (DR) 10:30 Bingo (DR) (95-110) 12:00 Special Friday Lunch (DR) (120-140) 12:45 Sing-a-Long Group (C) (15-20) 12:45 Bunco (B) (12-15) 1:00 Tai Chi for Every Body (ZOOM) (4-6)

EXHIBIT 4.1 | OPTION 1 - MINOR RENOVATION/EXPANSION - CONCEPTUAL STUDY



BENEFITS & ADVANTAGES FOR THIS OPTION:

- 1. Increases capacity in dining/ event room to approx 300
- 2. Minimal to moderate improvements only - No major renovations (lower cost)
- 3. Existing layout is generally maintained (familiarity to users)
- 4. Improved flow of kitchen and mobile food program
- 5. Expanded activity room and parking
- 6. Majority of building retains its existing footprint
- 7. Renovation/expansion can easily be phased based on funding availability

CHALLENGES & SHORTCOMINGS FOR THIS OPTION:

- 1. Staff-requested dining/event room capacity is not met
- 2. Repair of main entrance canopy only (no major improvement)
- 3. Multiple structural solutions required to remove /reinforce portions of (E) exterior walls
- 4. Kitchen loading zone still part of street parking
- 5. Loss of exterior covered canopy as outdoor activity space
- 6. Programs and spaces remain disjointed

EXHIBIT 4.2 | OPTION 1 - MINOR RENOVATION/EXPANSION - CONCEPT SKETCH

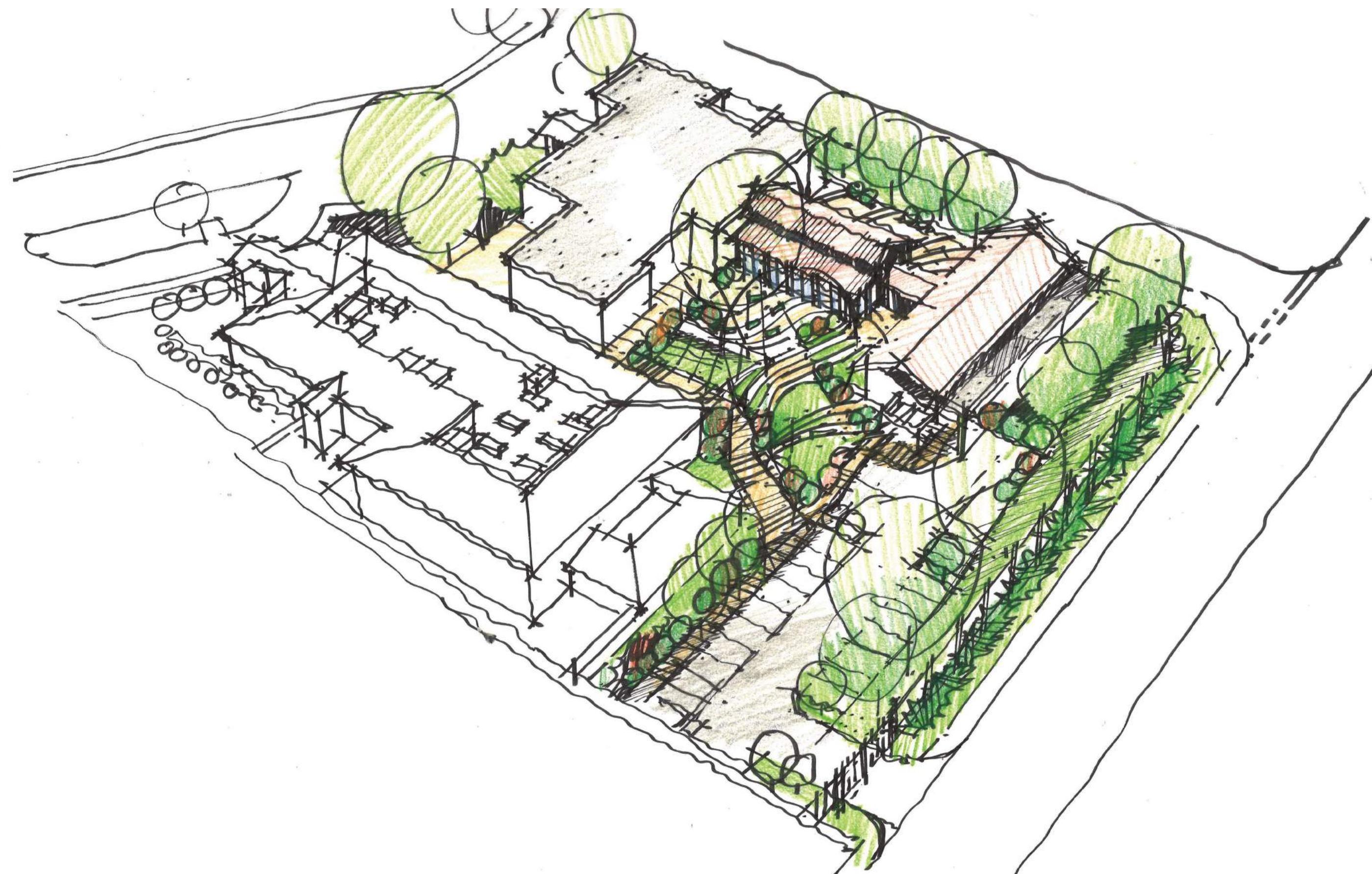
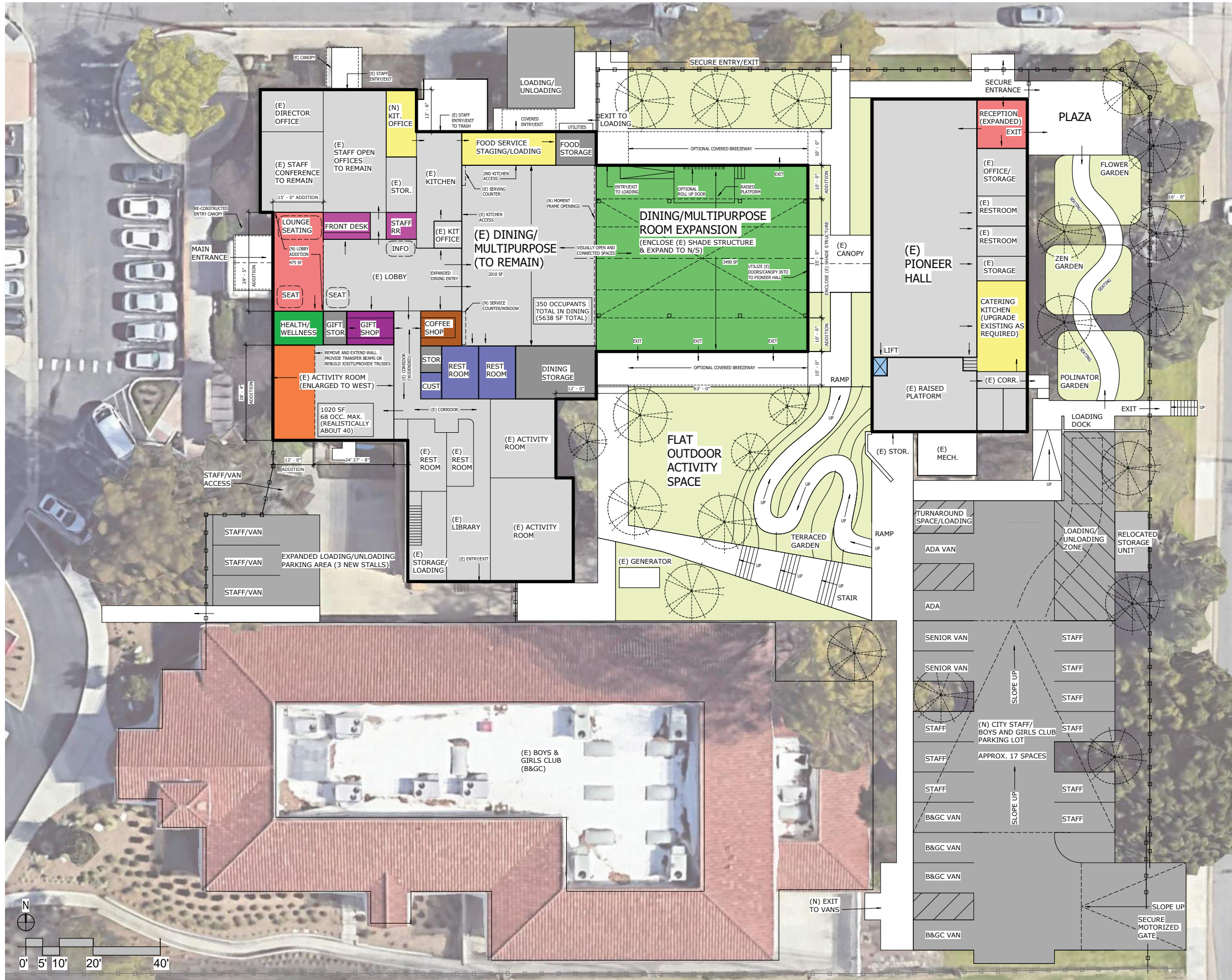


EXHIBIT 4.3 | OPTION 2 - MODERATE RENOVATION/EXPANSION - CONCEPTUAL STUDY



BENEFITS & ADVANTAGES FOR THIS OPTION:

1. Increases capacity in dining/event room to approx 350 and option for raised platform
2. Moderate upgrades (medium cost)
3. Existing layout is generally maintained (familiarity to users)
4. Improved flow of kitchen and mobile food program
5. Expanded entrance/lobby, activity room and parking
6. Majority of building retains its existing footprint
7. Renovation/expansion can be phased based on funding
8. Improved functionality of outdoor spaces and access points/security
9. Catering kitchen maintained in Pioneer Hall

CHALLENGES & SHORTCOMINGS FOR THIS OPTION:

1. Enclosure/expansion of exterior canopy toward street may generate neighborhood opinions
2. Multiple structural solutions required to remove/reinforce portions of (E) exterior walls
3. Loss of exterior covered canopy as outdoor activity space
4. Some programs remain disjointed
5. Challenge to air condition expanded dining room

EXHIBIT 4.4 | OPTION 2 - MODERATE RENOVATION/EXPANSION - CONCEPT SKETCH

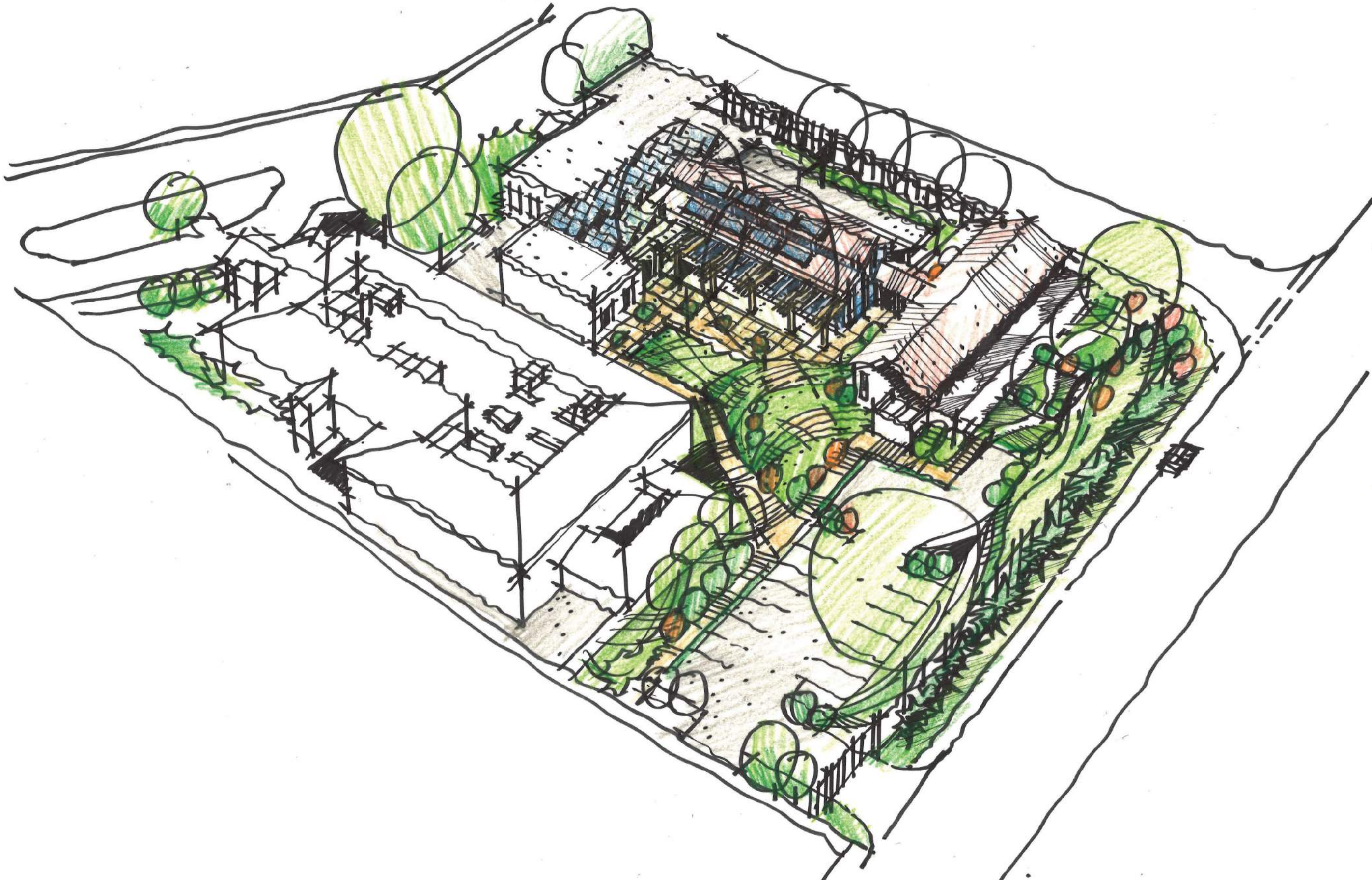
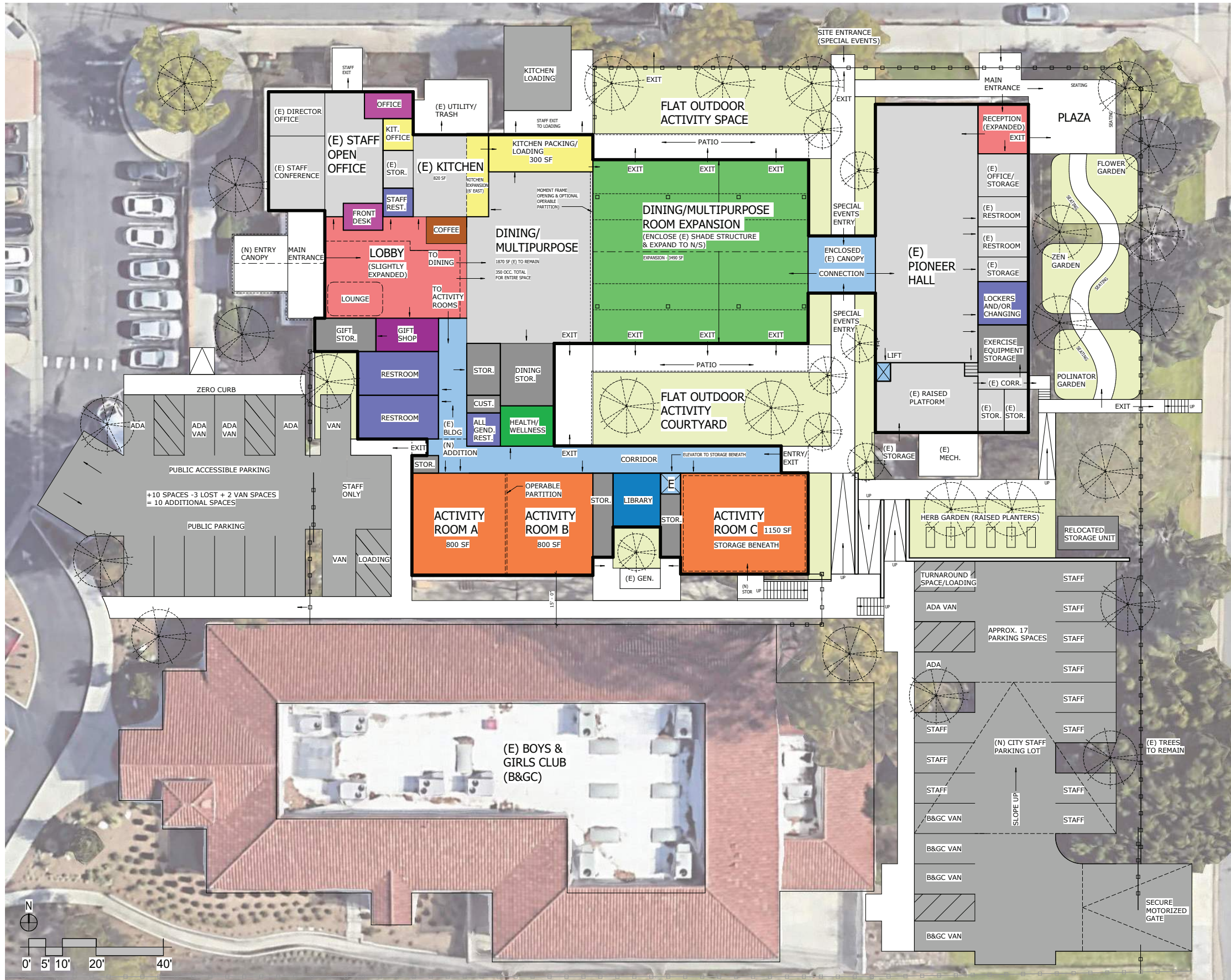


EXHIBIT 4.5 | OPTION 3 - EXTENSIVE RENOVATION / EXPANSION / PARTIAL RE-CONSTRUCTION



BENEFITS & ADVANTAGES FOR THIS OPTION:

1. Increases capacity in dining/event room to approx 350
2. Re-imagining of a majority of program spaces for improved functionality and adjacency
3. Improved flow of kitchen and mobile food program (without expansion)
4. Improved and enlarged activity room layout (in new wing of building) with expanded storage
5. Canopy retrofit, but no lobby expansion (cost savings)
6. Northwest portion of the building maintains existing footprint
7. Improved functionality of outdoor spaces and access points/security

CHALLENGES & SHORTCOMINGS FOR THIS OPTION:

1. Longer design and construction period due to demo/reno scope
2. Higher cost than options 1 and 2
3. Challenges for temporary use of facility during construction (Especially restrooms and activity rooms)
4. Multiple structural solutions required to remove/reinforce portions of (E) exterior walls
5. Loss of exterior covered canopy as outdoor activity space

EXHIBIT 4.6 | OPTION 3 - EXTENSIVE RENOVATION / EXPANSION / PARTIAL RE-CONSTRUCTION - CONCEPT SKETCH

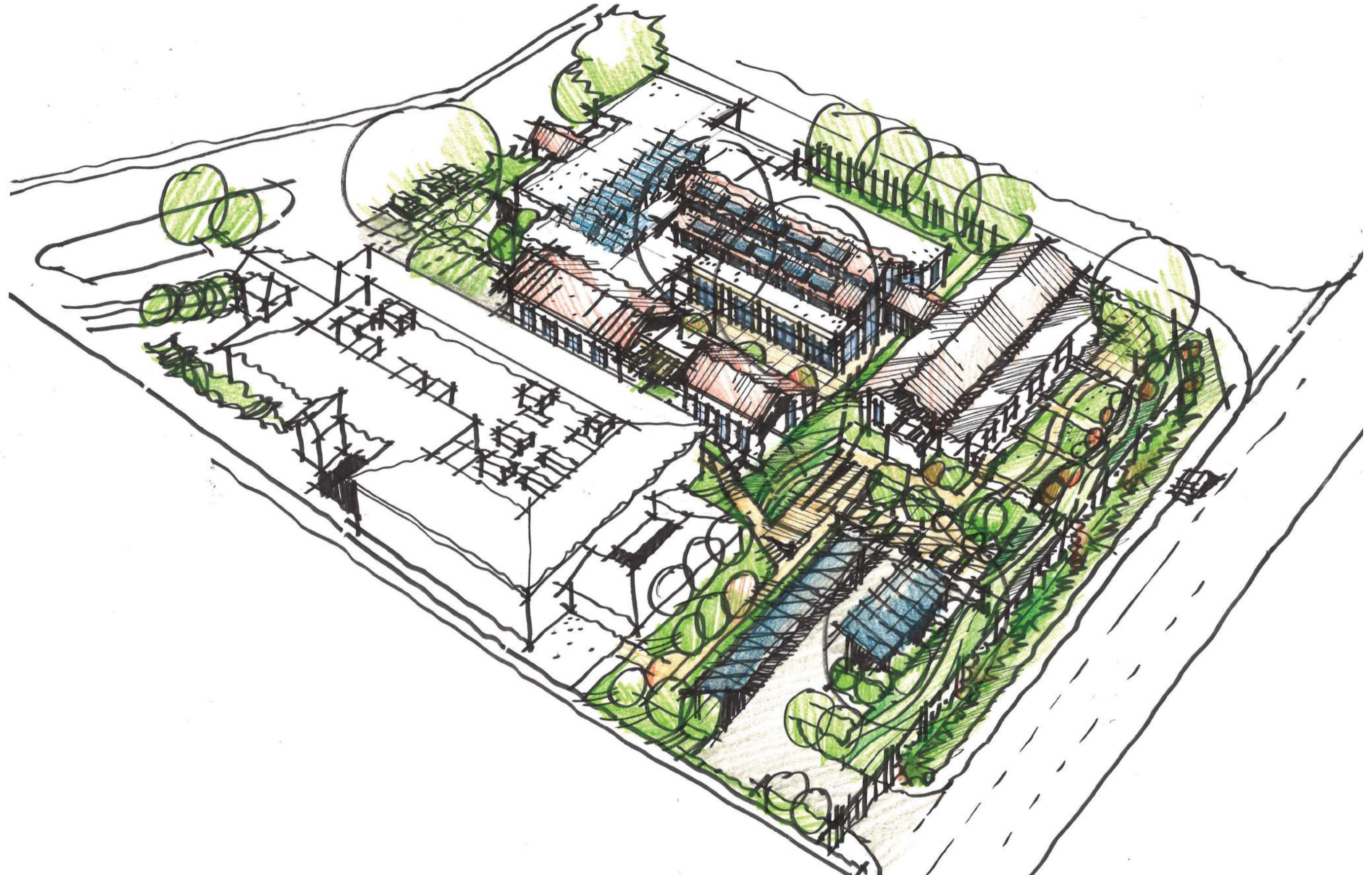
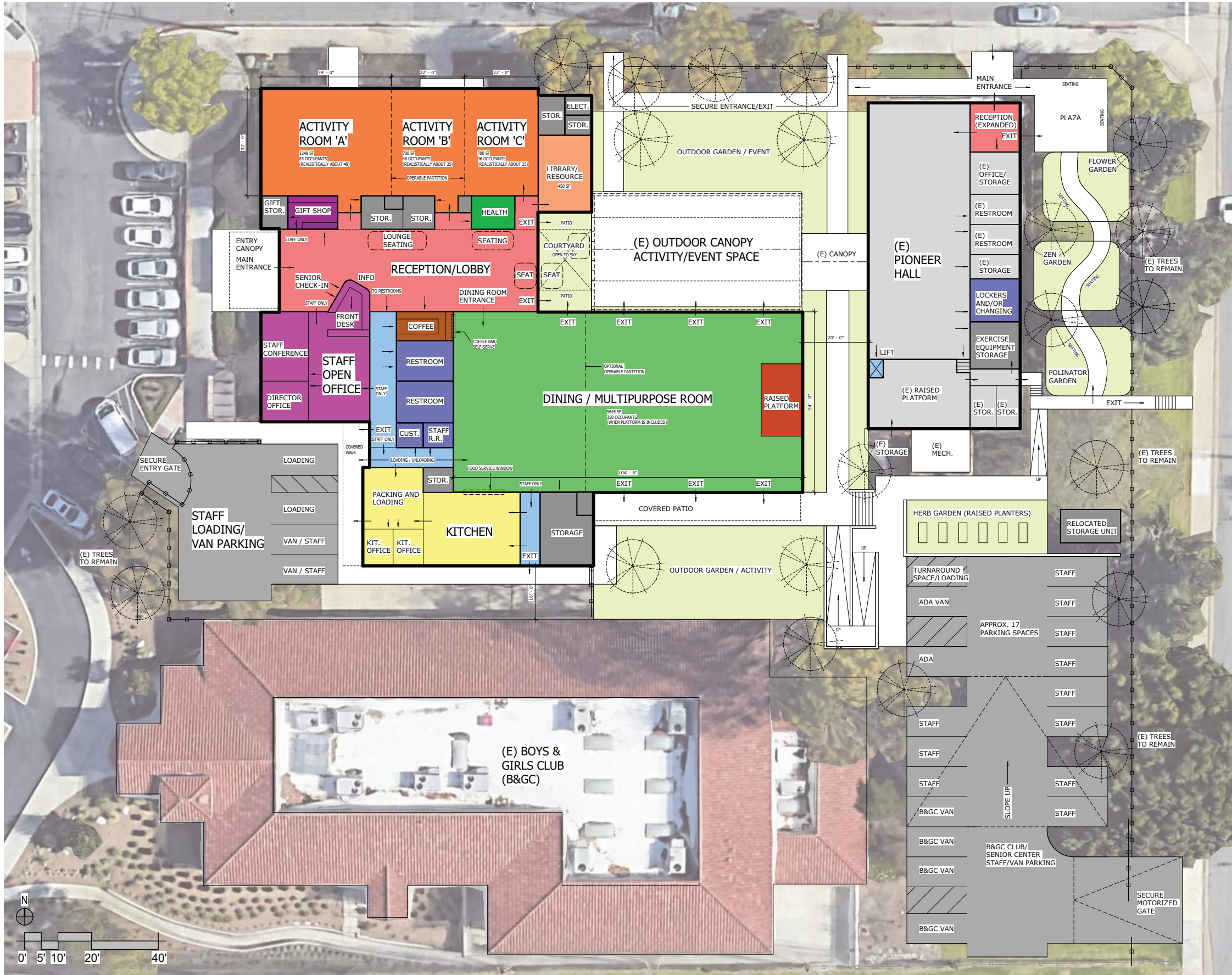


EXHIBIT 4.7 | OPTION 4 - FULL RECONSTRUCTION (CONSTRUCT NEW BUILDING ON SITE)



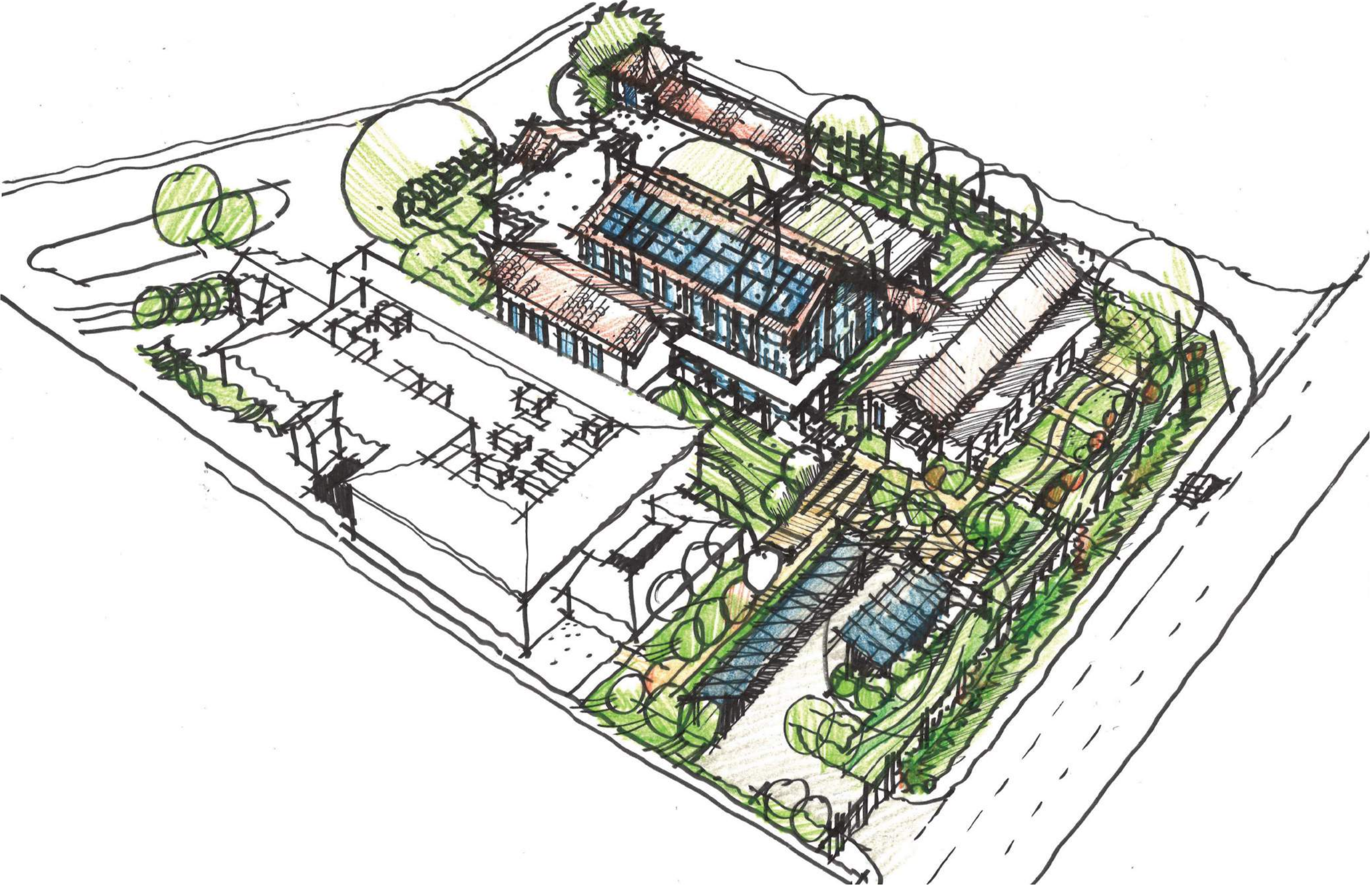
BENEFITS & ADVANTAGES FOR THIS OPTION:

- 1. Demolishing and re-building the entire senior center building would eliminate requirement for maintenance and structural upgrades for an aging, disjointed building
- 2. A new building accomplishes all programming and design goals of the senior center stakeholders
- 3. Re-construction provides the City with a new, long-lasting, highly-functional building for decades.
- 4. Relocating the Kitchen - Larger kitchen/packing area, and staff-only, off-street loading/unloading
- 5. Large, flexible Dining/Event room and activity rooms w/ storage
- 6. Pioneer Hall and (E) outdoor canopy remains usable for activities

CHALLENGES & SHORTCOMINGS FOR THIS OPTION:

- 1. Long design/construction cycle
- 2. Highest cost of all options (by far)
- 3. Facility and site cannot be used during construction (with exception of Pioneer Hall) and will require off-site temporary facilities
- 4. Loss of existing building which is well-enjoyed by the City/community
- 5. The expansion of interior program spaces/building footprint reduces

EXHIBIT 4.8 | OPTION 4 - FULL RECONSTRUCTION (CONSTRUCT BRAND NEW BUILDING ON SITE) - CONCEPT SKETCH





Waive Full Reading and Introduce Ordinance No. 1245 An Ordinance of the City of Brea Transferring and Granting a Pipeline Franchise to RMX Resources, L.L.C. and Approve CEQA Exemption Determination

Meeting	Agenda Group	
Tuesday, December 5, 2023, 7:00 PM	ADMINISTRATIVE ITEMS	Item: A
TO	FROM	
Honorable Mayor and City Council Members	Bill Gallardo, City Manager	

RECOMMENDATION

Waive full reading and introduce Ordinance No. 1245 by title only, and approve a CEQA exemption determination; and

Appropriate any revenues received as part of this franchise in the Fiscal Year 2023-25 Operating Budget; and

Authorize the City Clerk to release the current faithful performance bond upon acceptance of the new faithful performance bond once notification is received from the Public Works Department.

BACKGROUND/DISCUSSION

RMX Resources, L.L.C. (RMX), as successor in interest to Matrix Investments, L.P. (Matrix), has submitted an application requesting that Matrix's previously granted pipeline franchise under Ordinance No. 1195 be transferred and granted to RMX to continue operation and maintenance of existing petroleum pipelines in the City of Brea. The California Public Utilities Code (CPUC) and Brea City Code (BCC) requires any person, firm, or corporation utilizing City property to convey petroleum or other products to have a valid franchise with the City of Brea.

With consultation from the City Attorney's office, staff has determined that RMX's application is for transferring and granting an existing pipeline franchise and not constructing, building, and operating an entirely new pipeline within the City. Therefore, the City Council is not required to adopt a Resolution of Intent to Grant or conduct a Public Hearing and can introduce the draft Ordinance for first reading. The transferring and granting of this pipeline franchise is exempt from the California Environmental Quality Act of 1970 (CEQA) under Section 15301 ("Existing Facilities") of the CEQA Guidelines, and this Categorical Exemption has been incorporated by reference in the draft Ordinance. The City is currently holding a \$100,000 faithful performance bond from Matrix that will need to be released after the second reading and final adoption of the draft Ordinance by the City Council. At that time, RMX will submit a new \$100,000 faithful performance bond, referencing the new Ordinance No. 1245.

Staff recommends waiving the second reading of the draft Ordinance at the next regularly scheduled City Council meeting. If the draft Ordinance is adopted at that time, then both the Ordinance and franchise would become effective 30 days later. The term of the franchise would be for ten years. RMX would be the franchisee of 8,980 linear feet of 6-inch pipelines along Whittier Avenue, Puente Street, Central Avenue, Berry Street, and Challenger Way. Attached is a map (Exhibit "A") depicting the location of RMX pipelines in the City.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their November 28, 2023 meeting. Staff responded to questions from Committee Members and the item was recommended for City Council approval.

FISCAL IMPACT/SUMMARY

The California Public Utilities Commission regulates pipeline activity and establishes the rates charged for franchise agreements. The rates for non-public utility franchises are also incorporated into the Brea City Code under Chapter 8.42: Pipeline Franchises (Table A). The annual payments are based on a formula associated with the internal diameter and length of the pipelines subject to annual Consumer Price Index adjustments. The franchise fees for the pipelines depicted in Exhibit "A" have been paid through the end of 2022. If adopted, the new Ordinance franchise fee is estimated to be \$3,256 for FY 23-24; therefore, the General Fund will have a positive fiscal impact.

Table A: Pipeline Franchise Rates – Non-public Utility			
Internal Diameter of Pipeline (Inches)	Length of Pipeline per Lineal Foot	Base Rate per Lineal Foot	Base Franchise Rate ¹
6"	8,980 ft.	\$0.352	\$3,256
		Estimated FY 23-24 Franchise Fees	\$3,256
¹ Includes estimated 3% CPI increase for 2023.			

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Matthew Cuevas, Senior Management Analyst

Concurrence: Michael Ho P.E., Director of Public Works

Attachments

[Draft Ordinance.pdf](#)

[Exhibit A - Pipeline Location Map.pdf](#)

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF BREA TRANSFERRING AND AMENDING A
FRANCHISE GRANTED TO MATRIX INVESTMENTS, L.P.
TO CONSTRUCT, OPERATE AND MAINTAIN PIPELINES
FOR THE TRANSPORTATION OF HYDROCARBON
SUBSTANCES IN THE CITY OF BREA TO RMX
RESOURCES, LLC., AND APPROVING A CEQA
EXEMPTION DETERMINATION**

A. RECITALS:

(i) On June 2, 1992, the Brea City Council adopted Ordinance No. 922, granting to Union Oil Company of California, d/b/a UNOCAL, a California corporation and Ordinance No. 923 to Union California Pipeline Company, a California Corporation, the right to construct, operate and maintain pipelines for the transportation of hydrocarbon substances in the City of Brea, and by their terms, both franchises expired on or about July 1, 2002.

(ii) On February 16, 1996, Union Oil Company conveyed certain pipelines franchised under Ordinance No. 922 to Nuevo Energy Company.

(iii) On August 1, 1998, Nuevo Energy Company conveyed the pipelines referenced in Recital No. (ii), above, to Crimson Resource Management Corporation.

(iv) On September 3, 2002, Brea City Council adopted and approved Ordinance No. 1057. Ordinance No. 1057 transferred certain pipelines that Union Oil Company had operated under the franchise granted by Ordinance No. 922, all of the pipelines that Union California Pipeline Company had operated under the franchise granted by Ordinance No. 923, together with certain additional pipelines not previously franchised to Crimson Resource Management Corporation.

(v) On October 1, 2002, Brea City Council adopted Ordinance 1059 to extend and amend the pipeline franchise granted to Union Oil Company for the remainder of the pipelines granted by Ordinance No. 922.

(vi) On June 3, 2003, Crimson Resource Management Corporation transferred some, but not all, of the franchised pipelines of Ordinance No. 1057 to Bentley-Simonson, Inc.

(vii) On March 1, 2005, Bentley-Simonson, Inc. conveyed the pipelines referenced in Recital No. (vi), above, to Brown PXP Properties, LLC, which subsequently conveyed the same pipelines to Plains Exploration and Production Company.

(viii) On November 13, 2006, Vintage Production California, LLC, notified the City of Brea that Vintage Production California, LLC was going to acquire Plains Exploration and Production Company's interest in Ordinance No. 1057, and the pipelines referenced in Recital No. (vi), above.

(ix) On October 8, 2009, the City of Brea accepted Vintage Production California, LLC's replacement bond for the bond required by Ordinance No. 1057. Vintage Production California, LLC's bond replaced the Bentley-Simonson, Inc. bond.

(x) On September 2, 2014, Vintage Production California, LLC, changed its name to California Resources Production Corporation.

(xi) On April 1, 2016, Matrix Investments, LP, acquired California Resources Production Corporation's interest in Ordinance No. 1057, and the pipelines referenced in Recital No. (vi), above.

(xii) On September 5, 2017, the City Council adopted its Resolution No. 2017-060 declaring the Council's intent to grant a pipeline franchise to Matrix Investments, LP, pursuant to California Public Utilities Code § 6201, et seq.

(xiii) Pursuant to Resolution No. 2017-060 on September 5, 2017 the City Council conducted and concluded a public hearing concerning the proposed pipeline franchise grant, and thereafter approved the application on the terms and conditions provided herein.

(xiv) On November 7, 2017, the Brea City Council adopted Ordinance No. 1195, granting to Matrix Investments, L.P., the right, for ten (10) years, to maintain, operate, renew, replace, repair, remove or abandon in place existing pipes and pipelines for the collection, transportation or distribution of oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud, steam, and/or other liquid and gaseous substances which are not more hazardous than the aforementioned substances, together with all existing manholes, valves, appurtenances and service connections necessary or convenient for the operation of said pipes or pipelines including existing conduits, cathodic protection devices, wires, cables and other appurtenances necessary or convenient for the exercise of the Franchisee's business, in, under, along or across Brea City streets and other property, all as depicted in Exhibit "A" attached hereto and incorporated by reference herein.

(xv) On April 1, 2018, RMX Resources, LLC, a Texas limited liability company doing business within the State of California, acquired Matrix Investments, L.P.'s interest in Ordinance No. 1195, and the pipelines referenced in Recital No. (xiv), above.

B. ORDINANCE:

NOW, THEREFORE, the City Council of the City of Brea hereby ordains as follows:

Section 1. The facts set forth in the Recitals, Part A, of this Ordinance, are true and correct.

Section 2. In accordance with the provisions of Chapter 8.42 of the Brea City Code, the City Council hereby transfers a franchise to RMX Resources, LLC, a Texas limited liability company ("Franchisee"), for the remainder of the ten (10) year term from the effective date of Ordinance No. 1195, to maintain, operate, renew, replace, repair, remove or abandon in place existing pipes and pipelines for the collection, transportation or distribution of oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud, steam, and/or other liquid and gaseous substances which are not more hazardous than the aforementioned substances, together with all existing manholes, valves, appurtenances and service connections necessary or convenient for the operation of said pipes or pipelines including existing conduits, cathodic protection devices, wires, cables and other appurtenances necessary or convenient for the exercise of the Franchisee's business, in, under, along or across Brea City streets and other property, all as depicted in Exhibit "A" attached hereto and incorporated by reference herein ("Franchise").

Section 3. The transfer of this Franchise is granted subject to, and the Franchisee shall comply with, all provisions of this Ordinance and Chapter 8.42 of Title 8 of the Brea City Code, and said Chapter is incorporated by reference herein.

Section 4. Compliance. Franchisee shall at all times be in compliance with all applicable federal and state laws and regulations regarding the maintenance, operation, and testing of the Pipeline Facilities within the City of Brea. Without prior demand by the City, Franchisee shall submit to the City for review, the results of any and all pipeline testing required to be performed pursuant to applicable federal or state law, by January 31st of every year during the term of this Franchise, or otherwise upon request of the City. If such testing is not required by federal or state law to be performed in any given year, then the Franchisee shall report to the City in writing that no testing is required during that year by January 31st.

Section 5. To the extent not contrary to Applicable Law, as defined in Chapter 8.42 of Title 8 of the Brea City Code, the City Council may from time to time amend this Ordinance or Chapter 8.42 of Title 8 and such amendments shall apply to the Franchisee to the extent such amendments are of general application to pipeline franchises in the City of Brea. Except as amended by this Ordinance, each and every provision of Chapter 8.42 of Title 8 of the Brea City Code shall apply to the Franchise transferred and amended herein.

Section 6. The City Council finds that the transfer and amendment of the Franchise ("Project") was reviewed in accordance with the California Environmental Quality Act of 1970 (CEQA) and the Guidelines thereunder, and that there is no substantial evidence that the Project will have a significant effect on the environment. The City Council further finds that the Project is exempt from CEQA pursuant to Section 15301 ("Existing Facilities") of the CEQA Guidelines, and that this Categorical Exemption, incorporated herein by reference, reflects the independent judgment of the

City Council. Based thereon, the City Council hereby adopts the Categorical Exemption for the Project.

Section 7. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision or legislation of any court of competent jurisdiction, or by reason of preemptive legislation, such decision or legislation shall not affect the validity of the remaining portions thereof. The City Council declares that it would have passed this Ordinance, and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that one or more of the sections, subsections, sentences, clauses, or phrases thereof is declared invalid or unconstitutional.

Section 8. Acceptance of Terms. This Ordinance and Franchise shall not become effective unless and until the Franchisee provides a written acknowledgement and agreement to the terms herein.

Section 9. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this ___ day of _____, 2023.

Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea, held on the ___ day of _____, 2023, and was finally passed at a regular meeting of the City Council of the City of Brea on the ___ day of _____, 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAINED:

COUNCIL MEMBERS:

DATED: _____

Lillian Harris-Neal, City Clerk

EXHIBIT "A"

ORDINANCE NO. 1195

*AN ORDINANCE OF THE CITY OF BREA GRANTING A PIPELINE FRANCHISE TO
MATRIX INVESTMENTS, L.P.*

(Dated November 7, 2017)



Scale: 1 in = 800 ft
Printed 8/21/2017



November 7, 2023 Regular City Council Meeting Minutes

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item:
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Victoria Popescu, Deputy City Clerk and Valerie Duarte, Management Services Intern

Concurrence: Lillian Harris-Neal, City Clerk

Attachments

[11-07-2023 - Draft Minutes.pdf](#)

DRAFT

Minutes for the City Council Regular Meeting 1 Civic Center Circle, Brea, California, 92821 November 7, 2023

1. CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 5:30 P.M.

1 Civic Center Circle, Brea, California, 92821 - Executive Conference Room 3rd Floor and Moon Palace Resort, Main St., Ocho Rios, Jamaica

1A. CALL TO ORDER/ROLL CALL

Mayor Simonoff called the Closed Session to order at 5:34 p.m. All members were present, with Councilmember Stewart participating via Zoom teleconference.

1B. Public Comment

None.

1C. Conference with City's Labor Negotiator Pursuant to Government Code §54957.6 Regarding the Brea Police Management Association (BPMA); Brea Fire Association (BFA); Brea Fire Management Association (BFMA) – Bill Gallardo, Negotiator

Mayor Simonoff adjourned the Closed Session at 6:20 p.m.

2. STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:00 P.M.

1 Civic Center Circle, Brea, California, 92821 - Executive Conference Room 3rd Floor

2A. CALL TO ORDER/ROLL CALL

Mayor Simonoff called the Study Session to order at 6:20 p.m. All members were present, with Councilmember Stewart absent.

2B. Public Comment

Dwight Manley spoke regarding Item 3C, CalOptima Health Grant Award Acceptance. He encouraged Council to stay focused on developing 323 N. Brea Boulevard consistent in size with the surrounding area and to ensure that the housing benefits Brea residents.

Ted Gribble spoke regarding Item 3C, CalOptima Health Grant Award Acceptance. He encouraged Council to listen to public feedback regarding the property at 323 N. Brea Boulevard.

2C. Clarify Regular Meeting Topics

None.

3. DISCUSSION ITEMS

3A. Arovista Park Modernization Update

City Engineer Espinoza introduced the item and spoke about the project overview, updates, and the

current bid environment.

Senior Management Analyst Colacion continued the presentation, and spoke about grant funding to date, staff recommendations, funding considerations, and next steps.

Mayor Pro Tem Marick spoke in support of staff's forward thinking of contributions for future phases of the project and supported the current focus on the main priority, which is the playground.

Mayor Simonoff inquired as to the condition of the ball fields.

Assistant City Manager/Community Services Director Emeterio noted that fields are in good condition, but need some maintenance, and the restrooms need to be replaced.

Councilmember Vargas encouraged staff to look at the numbers before going out to bid.

3B. Appoint Proxy Holder and Nominate for the Office of Director at the Annual Meeting of Stockholders of Cal Domestic Water Company

The City Council authorized Christopher D. Blake, or in his absence, Michael O Quinn, to vote all shares of the undersigned in California Domestic Water Company at the Annual Meeting of Shareholders to be held on Friday, November 17, 2023, for purposes of electing the members of the Board of Directors and transacting any other such business as may properly come before the meeting, or any adjournments thereof; and nominated Thomas J. Prenovost, Jr. to serve as a member of the Board of Directors for a two-year term commencing in November 2023 and ending in November 2025, or until his successor is duly qualified and elected.

3C. CalOptima Health Grant Award Acceptance

Community Development Director Killebrew introduced the item and provided a brief presentation, including the executive summary, Housing Element, area identified for affordable housing for two (2) Housing Element cycles, City-owned property, CalOptima, grant timeline, CalOptima Grant Application, community education, who permanent supportive housing supports, and next steps.

Council requested a breakdown of the CalOptima members in Brea and noted that only Brea residents and members of the Brea workforce community should be prioritized for the units. Councilmember Hupp expressed concern about the re-qualification of residents residing in the homes, noting that it should be clearly written that residents would need to be re-qualified every year.

Councilmember Vargas expressed concern with the provider's capabilities.

3D. Appointment to Orange County Mosquito and Vector Control District

The City Council re-appointed Councilmember Hupp to serve a four (4) year term on the Orange County Mosquito and Vector Control District.

4. COUNCIL MEMBER REPORTS/REQUESTS

Council Member Reports/Requests is an opportunity for Council Members to provide reports from outside Boards and Committees, and to request items for a future agenda.

Councilmember Hupp requested a discussion on affordable housing qualifications.

Councilmember Vargas requested an update on the Acacia Apartments.

Mayor Simonoff adjourned the Study Session at 6:56 p.m.

5. GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.

1 Civic Center Circle, Brea, California, 92821 - Council Chambers, Plaza Level

5A. CALL TO ORDER/ROLL CALL

Mayor Simonoff called the General Session to order at 7:04 p.m., all members were present with Councilmember Stewart absent.

5B. Pledge of Allegiance: Boy Scout Troop 707

Boy Scout Troop 707 led the Pledge of Allegiance.

5C. Invocation: Cindy Outsterhout, The Cause Church

Pastor John Reeve, The Cause Church, delivered the invocation.

5D. Report - Prior Study Session

City Manager Gallardo provided a report of the prior Study Session.

5E. Community Announcements

Councilmember Vargas announced that CalTrans will be conducting a full closure on Lambert Rd. starting on November 17 and reopening on November 19. He noted that the road still needs to be paved and advised residents to plan alternate routes to avoid the affected areas. He encouraged residents to check the city's websites and social media platforms for information.

Councilmember Hupp announced that the City's first Local Hazard Mitigation Plan has begun and explained the importance for the plan. He encouraged residents to take the online survey on the City's website and to join the community workshop on November 9 at 6:00 p.m. She also encouraged residents to visit the Nutcracker Boutique on November 17 and 18.

Mayor Pro Tem Marick invited the community to attend the second public workshop planning of the Tracks at Brea, noting the workshop will be held on November 16, at 6:00 p.m. at the Brea Community Center. She also invited the community to celebrate the beginning of the holidays at the Brea Tree Lighting ceremony being held on December 7 at 6:30 p.m.

5F. Matters from the Audience

Debbie Moore spoke about the poor service she has received from Republic Services with regards to trash pickup in her community.

Keith Garcia expressed concern with the safety of bicyclists in the area of Brea Canyon and requested a bike lane be considered through Brea Canyon.

Robert Navarez expressed his dissatisfaction with Brea Olinda Unified School District's plans to add perimeter fencing to the Arovista Elementary campus, which would limit after hours accessibility of the campus to the surrounding neighborhood.

5G. Response to Public Inquiries

City Manager Gallardo responded to public inquiries.

5H. Information Item: Republic Services

Mayor Simonoff recused himself from this item due to his employment and left the dias.

City Manager Gallardo introduced the item and invited Republic Services to address ongoing service issues within the community.

Mayor Pro Tem Marick spoke about the issues the community has been having with Republic Services, including missed pickups, leading hydraulic fluid from vehicles, delays in replacing carts, maintenance of trucks, subpar customer service, and incorrect information provided to residents and businesses.

Councilmember Hupp spoke about issues with trash collection at commercial businesses in the Downtown, the poor conditions of Republic's trucks, missed pickups at residential complexes and presented photos.

Mitch Kopczyk, General Manager for Republic Services, spoke about measures the company is taking to mitigate service issues including a residential rebalance of routes, adding trucks to the commercial routes, adding an additional maintenance manager, investments in truck repairs, supervisor realignment and magnet installation on rental trucks.

Mayor Pro Tem Marick inquired about the timeline for the outlined measures to be implemented and how Republic Services in ensuring the City will be compliant with SB 1383.

Mr. Kopczyk indicated that improvements will begin in December and Republic Services is working with the City on putting plans in place to maintain compliance with SB 1383.

6. PUBLIC HEARING

There are no Public Hearing Items at this time.

7. ADMINISTRATIVE ITEMS

This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."

7A. Waive Full Reading and Introduce Ordinance No. 1244 An Ordinance of the City of Brea Extending the Term of a Pipeline Franchise Granted to Crimson California Pipeline, L.P. and Approve CEQA Exemption Determination

Senior Management Analyst Cuevas provided a brief presentation on the item, noting the item extends a previous granted franchise and spoke about Public Utilities Code and Brea City Code

requirements for franchises. He indicated that the proposed Ordinance will extend the existing franchise an additional ten (10) years to Crimson California Pipeline, LLC and Crimson would continue to submit payments to the City, which would be subject to annual CIP increases.

There was Motion made by Steve Vargas and seconded by Cecilia Hupp with a result of 4-0-1-0, to waive full reading and introduce Ordinance No. 1244 by title only and approve a CEQA exemption determination; and appropriate any revenues received as part of this franchise in the Fiscal Year 2023-25 Operating Budget; and authorize the City Clerk to release the current faithful performance bond upon acceptance of the new faithful performance bond once notification is received from the Public Works Department.

Mayor Simonoff returned to the dias.

8. CONSENT CALENDAR

The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."

8. October 17, 2023 Regular Meeting Minutes

The City Council approved the October 17, 2023 Regular Meeting Minutes as written.

8B. Cooperative Agreement with Caltrans and Professional Services Agreement with Kimley-Horn for Project Initiation Document (PID) Phase of Imperial Highway (SR-90) at 57 Freeway Southbound On-Ramp Interchange Improvements Project (CIP 7306) - 7:33 PM

The City Council approved the Cooperative Agreement with Caltrans for the Project Initiation Document (PID) phase of Imperial Highway/SR-57 Interchange Improvements Project, CIP No. 7306; authorized the Mayor to execute the Cooperative Agreement with Caltrans and authorize the City Manager to execute any non-monetary contract amendments and ancillary documents subsequently required for implementation of the Cooperative Agreement; awarded Professional Design Services Agreement to Kimley-Horn and Associates, Inc. for \$464,864 for Design Services for the Project Initiation Document (PID) phase of Imperial Highway/SR-57 Interchange Improvements Project, CIP No. 7306; and authorized the City Manager to execute the Professional Design Services Agreement with Kimley-Horn & Associates, Inc. and make Change Orders in a "not-to-exceed" amount of 10% of the Contract Amount for contingency work.

8C. Traffic Improvements along Puente Street from Wardman Drive to Alta Mesa Drive

The City Council approved the Improvement Plan for the Traffic Improvements along Puente Street from Wardman Drive to Alta Mesa Drive; found the project to be Categorically Exempt from further environmental review under the California Environmental Quality Act (CEQA), under Section 15301(c) of the State CEQA Guidelines; approved a budget transfer of \$75,000 from the Measure M Fund (Fund 260) from the Traffic Signal Controller Upgrade Project (CIP 7218) to the Traffic Calming Improvements Project (CIP 7219); and directed the City Engineer to implement said Improvements.

8D. Annual Development Impact Fee Report for Fiscal Year Ended June 30, 2023

The City Council received and filed the Annual Development Impact Fee Report for Fiscal Year

Ended June 30, 2023.

8E. Orange County Transportation Authority Annual Measure M2 Expenditure Report

The City Council adopted Resolution No. 2023-058 concerning the Orange County Transportation Authority Annual Measure M2 expenditure report.

8F. Cooperative Agreement with Orange County Transportation Authority for Regional Traffic Signal Synchronization Program

The City Council approved a Cooperative Agreement with Orange County Transportation Authority (OCTA) for the Countywide Signal Synchronization Baseline Project of the Renewed Measure M Regional Traffic Signal Synchronization Program (RTSSP); and adopted Resolution No. 2023-059 authorizing the City Manager to execute the Cooperative Agreement and any non-monetary contract amendments and ancillary documents subsequently required to implement the Countywide Signal Synchronization Baseline Project in Brea.

8G. Resolution to Certify Funding and Affirm Commitment to Implement Projects in FY 2024-25 – FY 2029-30 OCTA Federal Transportation Improvement Program

The City Council adopted Resolution No. 2023-060 certifying resources and affirming commitment to 2025 Federal Transportation Improvement Program (FTIP).

8H. Approve a Resolution Authorizing Submittal of an Application for Senate Bill (SB) 1383 Local Assistance Grant Program through the Department of Resources, Recycling and Recovery (CalRecycle)

The City Council adopted Resolution No. 2023-061 and authorized the Director of Public Works to execute all grant-related documents and administer the grant for which the City of Brea is eligible; and appropriated any funds received as part of this grant application in the Fiscal Year 2023-25 Operating Budget.

8I. CalOptima Health Grant Award Acceptance

Community Development Director Killebrew provided a brief presentation on this item, noting that the City has identified 323 N. Brea Boulevard as a potential site for the development, and indicated that community engagement and public meetings will be held throughout the process. He also stated that the project is not fully funded, but the \$6 million CalOptima Health Grant Award will help towards the development.

The City Council accepted CalOptima Health's Grant award in the amount of \$6,028,491.51; authorized the City Manager, on behalf of the City Council of the City of Brea, to execute a forthcoming grant agreement with CalOptima Health; and amended the City's Fiscal Year 2023-25 Operating Budget to appropriate \$6,028,491.51 in the City's Affordable Housing Trust Fund (270).

8J. Prohousing Designation Program Application Submission to the California Department of Housing and Community Development

The City Council adopted Resolution No. 2023-062 authorizing the submission of a Prohousing Designation Application to the California State Department of Housing and Community Development; and authorized the City Manager, or his designee, to execute all documents and agreements necessary to participate in the Prohousing Designation Program.

8K. Part-Time Employment and Benefits Policy

The City Council adopted Resolution No. 2023-063 amending the Part-Time Employment and Benefits Policy by revising the salary of any classification in a series due to compaction issues caused by increases in minimum wage and adding weekend shift differential pay to part-time employees in the classification of Maintenance Service Worker I/II.

8L. Budget Adjustments to the City Operating and Capital Improvement Program Budgets for Fiscal Year 2022-23

The City Council adopted Resolution No. 2023-064 and 2023-065 appropriating funds to adjust the Fiscal Year 2022-23 City Operating and Capital Improvement Program Budgets; an approved the use of State and Local Fiscal Recovery Funds (SLFRF) through the American Rescue Plan Act (ARPA) for Public Health - Negative Economic Impact (\$347,515).

8M. Purchase of Ambulances

Brea Fire Chief Avery presented a brief presentation on the item, indicating the purchase is the result of working towards an enhanced, in-house EMS model for the Brea community.

Councilmember Hupp indicated the Council has been discussing for a long time and are happy to see it taking place.

The City Council authorized the City Manager or designee to issue a purchase order for \$905,525.82 to Republic EVS and approve a 10% contingency.

8N. Approve the use of National Opioid Settlement (NOS) Funds to Offset a Full-time Community Services Specialist Position in the Brea Resource Center, reallocate a Full-time Community Services Specialist Position to the Special Events Division, and Amend the Position Allocation List for FY 2023-24 to Reflect the Changes

The City Council approved the use of National Opioid Settlement Funds to offset a full-time Community Services Specialist position in the Brea Resource Center; and adopted Resolution No. 2023-066, amending the Position Allocation List for FY 2023-24 reallocating a full-time Community Services Specialist to the Special Events Division within the Community Services Department.

8O. Section 115 Trust Administration Agreement with Public Agency Retirement Services (PARS)

The City Council approved the Amendment with Public Agency Retirement Services (PARS) and the Discretionary Trustee Fee Schedule and authorized the City Manager to execute the amendment.

8P. Agreement with Chandler Asset Management for Investment Advisory Services

The City Council entered into an agreement with Chandler Asset Management for Investment Advisory Services and authorized the City Manager to execute the contract.

8Q. Community Facilities Districts Annual Financial Report for the Fiscal Year June 30, 2023

The City Council received and filed the Community Facilities Districts Annual Financial Report for the Fiscal Year June 30, 2023.

8R. 2023-2024 City Council Priorities and Projects Updates

The City Council received and filed the 2023-2024 City Council Priorities and Projects Updates.

8S. Monthly Report of Investments for the City of Brea for Period Ended September 30, 2023 -

The City Council received and filed the Monthly Report of Investments for the City of Brea for Period Ended September 30, 2023.

8T. September Outgoing Payment Log and September 15, 22 & 29 and October 6, 13, 20 & 27, 2023 City Disbursement Registers

The City Council received and filed the September Outgoing Payment Log and September 15, 22 & 29 and October 6, 13, 20 & 27, 2023 City Disbursement Registers.

There was Motion made by Cecilia Hupp and seconded by Steve Vargas with a result of 4-0-1-0, to approve City Council Consent Items 8A - 8T.

9. CITY/SUCCESSOR AGENCY - CONSENT

9A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended September 30, 2023

The City Council, as the Successor Agency, received and filed the Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended September 30, 2023.

9B. October 20, 2023 Successor Agency Disbursement Register

The City Council, as the Successor Agency, received and filed the October 20, 2023 Successor Agency Disbursement Register.

There was Motion made by Steve Vargas and seconded by Cecilia Hupp with a result of 4-0-1-0, to approve City/Successor Agency Consent Items 9A – 9B.

10. BREA ARTS CORPORATION - CONSENT

10A. Brea Arts Corporation Annual Report for Fiscal Year 2022-23

The City Council, as the Brea Arts Corporation, received and filed the Brea Arts Corporation Annual Report for Fiscal Year 2022-23.

There was Motion made by Cecilia Hupp and seconded by Steve Vargas with a result of 4-0-1-0, to approve Brea Arts Corporation Consent Item 10A.

11. ADMINISTRATIVE ANNOUNCEMENTS

11A. City Manager

None.

11B. City Attorney

None.

11C. Council Requests

None.

12. COUNCIL ANNOUNCEMENTS

12A. Council Announcements

None.

13. ADJOURNMENT

13A. Meeting Adjournment

Mayor Simonoff adjourned the General Session at 7:45 p.m.



Mills Act Contract No. 2023-01 - 321 S. Madrona Avenue

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: A
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

EXECUTIVE SUMMARY

The Applicants, Kathryn Denise Demesa Sebastian and Darrell Sison Sebastian, Trustees of The Kathryn Denise Demesa Sebastian and Darrell Sison Sebastian Living Trust, are requesting to enter into a historic property preservation agreement ("Mills Act Contract") with the City of Brea for the property located at 321 South Madrona Avenue.

RECOMMENDATION

Staff recommends that the City Council take the following actions:

1. Find the requested Mills Act Contract exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15331 (Class 31, Historical Resource Restoration/Rehabilitation); and
2. Enter into a Mills Act Contract (Attachment A) with the property owners of 321 South Madrona Avenue.

BACKGROUND/DISCUSSION

Mills Act Program

In order to implement the General Plan policy of providing incentives to preserve historic properties, the City Council adopted Resolution No. 99-85 (Attachment B), approving implementation of a Mills Act Program. The Mills Act program provides for the City and the owner of an eligible historical property to enter into an agreement for reduced property taxes in return for the continued maintenance and preservation of the historical property for a minimum of 10 years. The program further requires that the property owner create a 10-year work plan which outlines the specific restoration projects that the property owner will carry out during the term of the agreement.

History of the Property

The subject property, located at 321 South Madrona Avenue, is currently developed with a single-family residence. The subject property is located within a residential neighborhood in south Brea, and has a General Plan Land Use designation of Low Density Residential and zoning designation of Single-Family Residential (R-1).

The existing single-family residence (shown in Figure 1 below) was constructed in 1924, located in the historic Union Oil neighborhood in Brea. The house, historically referred to as the Fred Gale House, has a high-pitched roof and an "L" plan characterizing this Provincial Revival style home. The roof of the front-facing rounded gable slopes down to cover the porch space creating an asymmetrical feature. A single wood column supports a commonly smaller porch roof with brick forming the porch base and stairs.

FIGURE 1 - VIEW OF 321 SOUTH MADRONA AVENUE





In addition to the architectural significance, the property is part of Brea's oil history. In 1894, the Union Oil Company purchased 1,200 acres of land to be used for oil development. This venture proved to be fruitful in 1898 when the first oil well, Olinda Oil Well #1, came in; thus, creating an oil boom in the hills of Brea and Olinda and paving the way for the thriving city that Brea is today. One of the initial owners of this Revival-style residence was Fred Gale, a rig builder in the oil fields that was prevalent in Brea at the time.

On December 5th, 2006, Planning Commission approved the subject property to be added to the Brea Historic Resources Register, making the subject property Brea Historic Resource No. 22. Inclusion in the City's Historic Resources Register made the property eligible for the Mills Act contract. The Historic Resource Register listing of the subject property is Exhibit B of Attachment A.

Proposed Mills Act Contract Elements

The proposed Mills Act Contract sets forth details and conditions of the agreement, including the term period, renewal/nonrenewal details, cancellation/enforcement details, and historic property preservation standards. The agreement specifies that the owner shall carry out specific restoration projects on the property as outlined in the proposed Rehabilitation Plan (Exhibit D of Attachment A). The Rehabilitation Plan proposes restoration projects to restore the property's exterior appearance and reinforce the building's structural integrity including seismic retrofit and foundation repair, grading and hardscaping for drainage purposes, electrical updates to reflect current code compliance, attic framing and insulation improvements, and window and door restoration. All the proposed restoration projects will preserve and maintain the Historic Property in accordance with the Secretary of Interior Standards for Historic Restoration (Exhibit E of Attachment A).

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their November 28, 2023 meeting and recommended for City Council approval of the proposed Mills Act Contract.

FISCAL IMPACT/SUMMARY

Upon approval of a Mills Act Contract, a property is reassessed based on the rental income that could be expected from the property and a special Mills Act capitalization rate. This can result in a significant tax reduction to property owners, providing the owners with additional funds to re-invest into the property. It can

also result in a loss of tax revenue to the City. This loss, however, represents the City's contribution to ensuring the property's preservation, restoration, and rehabilitation for the benefit of the community.

Staff has prepared sample calculations of the potential property tax savings for the owner and reduction in property taxes revenue for the City of Brea that could result from the proposed Mills Act Contract, which is provided as Attachment C. As shown in Table 1 below, it is estimated that the potential annual tax savings for the property owners would be approximately \$5,059 per year, resulting in the potential revenue loss for the City of approximately \$653 per year. It should be noted that the estimated cost of the proposed rehabilitation projects is well above the amount of property tax savings that the property owners are expected to receive if the proposed Mills Act Contract is approved.

TABLE 1 – PROPERTY TAX CALCULATION ESTIMATE

	Before Mills Act Contract	After Mills Act Contract	Tax Reduction
Property Tax	\$7,400	\$2,341	\$5,059 (Owner's Annual Savings)
City of Brea's Share of Property Tax	\$955	\$302	-\$653 (City's Annual Loss)

Given the limited property tax revenue reduction that would result from the requested Mills Act Contract, the fiscal impact to the City is insignificant and is outweighed by the community benefit gained from ongoing preservation of the historic property. As such, staff recommends that the City Council enter into a Mills Act Contract with the property owners of 321 South Madrona Avenue.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Esteban Rubiano, Assistant Planner

Concurrence: Joanne Hwang, AICP, City Planner and Jason Killebrew, Community Development Director

Attachments:

- A. Proposed Mills Act Agreement
- B. City Council Resolution No. 99-85
- C. Sample Calculations of Reduced Property Taxes

Attachments

[Attachment A - Proposed Mills Act Agreement Updated.pdf](#)

[Attachment B - City Council Resolution No. 99-85.pdf](#)

[Attachment C - Property Tax Sample Calculations.pdf](#)

**RECORDING REQUESTED BY,
AND WHEN RECORDED MAIL
TO:**

**CITY OF BREa
1 CIVIC CENTER CIRCLE
BREa, CALIFORNIA 92821
ATTN: CITY CLERK**

Recording Fee: Exempt pursuant to Cal. Gov. Code Section 27383 SPACE ABOVE THIS LINE FOR RECORDER'S USE

HISTORIC PROPERTY PRESERVATION AGREEMENT (MILLS ACT CONTRACT)

THIS HISTORIC PROPERTY PRESERVATION AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 20__, ("Effective Date") by and between the City of Brea ("City"), a municipal corporation of the State of California ("City"), and Kathryn Denise Demesa Sebastian and Darrell Sison Sebastian, Trustees of The Kathryn Denise Demesa Sebastian and Darrell Sison Sebastian Living Trust ("Owner").

RECITALS

1. California Government Code Section 50280, *et seq.* authorizes cities to enter into contracts with the owners of qualified historical properties to provide for the use, maintenance, and restoration of such historical properties so as to retain their characteristics as properties of historical significance.

2. Owner possesses fee title in and to that certain real property, together with only the associated historic structures and improvements thereon, Assessor Parcel No. 284-251-06, and generally located at the street address 321 South Madrona Avenue, Brea California (the "Historic Property"). A legal description of the Historic Property is attached hereby marked Exhibit A and is incorporated by this reference.

3. The Historic Property had been declared and designated as a Historic Resource pursuant to Brea City Code Chapter 20.60 *et seq.* and satisfies the requirements of Government Code Section 50280.1 to be deemed a Qualified Historical Property; and

4. City and Owner, for their mutual benefit, now desire to enter into this Agreement both to protect and preserve the characteristics of historical significance of the Historical Property and to qualify the Historical Property for an assessment of valuation pursuant to the provisions of Chapter 3, of Part 2, of Division 1, of the California Revenue and Taxation Code and to carry out the purposes of Article 12 (commencing with Section 50280) of Chapter 1, Part 1, of Division 1 of Title 5 of the California Government Code.

AGREEMENT

NOW THEREFORE, in consideration of the mutual benefits and covenants, the City and Owner agree as follows:

1. TERM. This shall commence and be effective upon the Effective Date and continue for a period of 10 years and thereafter subject extension by automatic yearly renewal as provided below.

2. AUTOMATIC RENEWAL. The term of this Agreement shall be automatically extended for an additional one (1) year on each anniversary of the Effective Date (hereinafter referred to as a "Renewal Date") unless notice of non-renewal is given as provided in Section B.3 of this Agreement.

3. NOTICE OF NONRENEWAL. If in any year either the Owner or the City desires not to renew this Agreement, that party shall serve written notice of nonrenewal on the other party in advance of the annual renewal date. Unless the notice is served by Owner on City at least 90 calendar days, or by City on Owner at least 60 calendar days, prior to the renewal date, one year shall automatically be added to the term of this Agreement. Within 15 calendar days of receipt by Owner of a notice of nonrenewal from the City, Owner may make a written protest. Upon receipt of such protest, the City Council shall set a public hearing to be held prior to the expiration of the renewal date of this Agreement or toll the renewal date until such hearing can reasonably be held. Owner may furnish the City Council with any information, which the Owner deems relevant and shall furnish the City Council with any information it may require. At any time prior to the renewal date, the City may withdraw its notice of nonrenewal.

4. EFFECT OF NOTICE OF NONRENEWAL. If in any year either party serves notice of intent not to renew this Agreement, this Agreement shall remain in effect for the balance of the ten-year term remaining since the original execution date if not yet renewed, or the last renewal date of the Agreement.

5. STANDARDS FOR HISTORIC PROPERTY. During the term of this Agreement, this Historic Property shall be subject to the following conditions, requirements and restrictions:

a. Owner shall preserve and maintain the characteristics of cultural and historical significance of the Historic Property, as described in the Historic Property's Historical Exhibit, attached hereto, marked as Exhibit B, and incorporated herein by this reference. In addition, Owner shall comply with the terms of the City's Historic Preservation Ordinance requiring Owner to maintain the Historic Property in a good state of repair and shall obtain any applicable permits to restore the property to maintain its historic and cultural significance.

b. Owner shall submit annually to the Community Development Director a report which shall specify all work completed during the year to fulfill the requirements of this Agreement as outlined in Exhibit B and D for compliance review by City staff. Furthermore, Owner shall, within six (6) months of the effective date thereof, provide a copy of this Agreement to the State of California Office of Historical Preservation.

c. Owner shall, where necessary, restore and rehabilitate the Historic Property according to the rules and regulations of the Office of Historic Preservation of the State Department of Parks and Recreation and the City. The condition of the exterior of the property, as of the effective date of this Agreement, is documented in photographs attached as Exhibit C. At a minimum, Owner shall continually maintain the Historic Property in the same condition as documented in Exhibit C.

d. Owner shall carry out specific restoration projects on the property as outlined by the City in Exhibit D, in accordance with the Secretary of Interior Standards for Historic Restoration (Exhibit E).

e. Owner shall not be permitted to block the view corridor with any new structure, such as walls, fences or shrubbery, so as to prevent the viewing of the historic landmark by the public.

f. Owner shall allow reasonable periodic examinations, by prior appointment, of the interior and exterior of the Historic Property by representatives of the County Assessor, State Department of Parks and Recreation, State Board of Equalization, and the City, as may be necessary to determine Owner's compliance with the terms and provisions of this Agreement.

g. Owner shall, at all times, act in conformance with all provisions of local, state, and federal laws and the provisions of this Agreement, throughout the term of this Agreement.

6. **PROVISION OF INFORMATION.** Owner hereby agrees to furnish the City with any and all information requested by the City, which may be necessary or advisable to determine compliance with the terms and provisions of this Agreement.

7. **CANCELLATION.** City, after conducting a duly noticed public hearing as set forth in California Government Code Section 50285, may cancel this Agreement if it determines that the Owner has breached any of the conditions of this Agreement, or has allowed the historic property to deteriorate to the point that it no longer meets the standards for a qualified historic property, or the historic property, for any other reason is no longer designated to be a qualified historical property. In addition, the City may cancel this Agreement if it determines that the Owner has failed to restore or rehabilitate the property in the manner specified in subparagraph 5 of this Agreement. In the event of cancellation, Owner shall be subject to payment of those cancellation fees set forth in California Government Code Section 50286, which states that the fee shall be 12 ½% of the fair market value of the property as determined by the County Assessor at the time of cancellation, but without regard as to any restriction imposed by this Agreement. Notwithstanding the foregoing, however, in the event the Historic Property becomes the subject of eminent domain, the City may cancel this Agreement as provided for in California Government Code 50288. In such event, neither party shall have any further obligation to the other under this Agreement.

8. **ENFORCEMENT OF AGREEMENT.** In lieu of and/or in addition to any provisions related to cancellation of the Agreement as referenced herein, the City may specifically enforce, or enjoin the breach of the terms of this Agreement. In the event of a default under the provisions of this Agreement by Owner, the City shall give written notice to Owner by registered

or certified mail addressed to the address stated in this Agreement, and if such a violation is not corrected to the reasonable satisfaction of the City within thirty (30) calendar days (provided that acts to cure the breach or default must be commenced within thirty (30) calendar days and must thereafter be diligently pursued to completion by Owner), then the City may, without further notice, declare a default under the terms of this Agreement and may bring any action necessary to specifically enforce the obligations of Owner growing out of terms of this Agreement, and may apply to any court, state or federal, for injunctive relief against any violation by Owner, or apply for such other relief as may be appropriate.

9. WAIVER. The City does not waive any claim of default by Owner if the City does not enforce or cancel this Agreement. All other remedies at law or in equity, which are not otherwise provided for in this Agreement or in the City's regulations governing historic sites are available to the City to pursue in the event of a breach of this Agreement. No waiver by the City of any breach or default under this Agreement shall be deemed to be a waiver of any other subsequent breach thereof or default hereunder.

10. BINDING EFFECT OF AGREEMENT. The Owner hereby voluntarily subjects the Property described in Exhibit A hereto to the covenants, reservations, and restrictions as set forth in this Agreement. The City and Owner hereby declare their specific intent that the covenants, reservations, and restrictions as set forth herein shall be deemed covenants running with the land and shall pass to and be binding upon the Owner's successors, heirs, and assigns in title or interest to the Property. Each and every contract, deed, or other instrument hereinafter executed, covering or conveying the Historic Property, or any portion thereof, shall conclusively be held to have been executed, delivered and accepted subject to the covenants, reservations, and restrictions expressed in this Agreement whether or not such covenants, reservations, and restrictions are set forth in such contract, deed or other instrument.

11. NOTICE. Any notice required to be given by the terms of this Agreement shall be provided at the address of the respective parties as specified below or at any other address as may be later specified by the parties hereto.

To City: City of Brea
1 Civic Center Circle
Brea, California 92821
Attn: Community Development Director

To Owner: Kathryn Denise Demesa Sebastian and Darrell
Sison Sebastian
321 South Madrona Avenue
Brea, CA 92821

12. NO COMPENSATION. Owner shall not receive any payment from the City in consideration of the obligations imposed under this Agreement. The consideration for the execution of this Agreement is the substantial public benefit to be derived therefrom and the advantage that will accrue to Owner as a result of the effect upon the assessed value of the Historic Property.

13. EFFECT OF AGREEMENT. None of the terms, provisions, or conditions of this agreement shall be deemed to create a partnership between the parties hereto and any of their heirs, successors, or assigns, nor shall such terms, provisions, or conditions cause the parties hereto to be considered joint venturers or members of any joint enterprise.

14. INDEMNITY OF CITY. Owner agrees to protect, defend, indemnify, and hold harmless the City and its elected officials, officers, agents and employees from liability for claims, loss, proceedings, damages, causes of action, costs, or expense, including reasonable attorney's fees in connection with damage for personal injuries, including death, and claims for property damage which may arise from the direct or indirect use or operations of Owner or those of his contractor, subcontractor, agent employee or other person acting on his behalf which relate to the use, operation, and maintenance of the Historic Property. This indemnity applies to all damages and claims for damages suffered, or alleged to have been suffered, by reason of the operations referred to in this Agreement regardless of whether or not the City prepared, supplied, or approved the plans, specifications, or other documents for the Historic Property.

15. SUCCESSORS, HEIRS AND ASSIGNS. This Agreement is binding upon and shall inure to the benefit of all successors, heirs, and assigns in interest, of the Owner and each shall have the same rights and obligations under this Agreement as the original Owner who entered into this Agreement.

16. RECORDATION. No later than twenty (20) business days after the parties execute and enter into this Agreement, the City shall cause this Agreement to be recorded in the office of the County Recorder of the County of Orange.

17. AMENDMENTS. This Agreement may be amended, in whole or in part, only by a written and recorded instrument by the parties hereto.

18. ATTORNEY FEES. In any proceeding arising from the enforcement of the Agreement or because of an alleged breach or default hereunder, the prevailing party shall be entitled to recover its costs and reasonable attorneys' fees incurred during the proceeding as may be fixed within the discretion of the court.

19. PARTIAL INVALIDITY. If any provisions of this Agreement shall be deemed to be invalid, illegal, or unenforceable, the validity, legality, or enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby.

20. GOVERNING LAW. This Agreement shall be construed and governed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, this Agreement has been executed by the parties and shall be effective on the Effective Date set forth hereinabove.

CITY:

OWNER:

CITY OF Brea
a Municipal Corporation

By: _____
Mayor

By: _____
Kathryn Demesa Sebastian

By: _____
Darrell Sebastian

ATTEST:

By: _____
Lillian Harris-Neal
City Clerk

By: _____
Kathryn Demesa Sebastian

By: _____
Darrell Sebastian

APPROVED AS TO FORM:

By: _____
Terence R. Boga
City Attorney

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss.
County of Los Angeles)

On _____ before me, , Notary Public _____,

personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity, and that by his/her/their signature(s) on the instrument the person(s), or the entity(ies) upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss.
County of Los Angeles)

On _____ before me, Notary Public,

personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity, and that by his/her/their signature(s) on the instrument the person(s), or the entity(ies) upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____ Document Date: October 18, 2023

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

EXHIBIT A
LEGAL DESCRIPTION

Real property in the City of Brea, County of Orange, State of California, described as follows:

LOT 6, TRACT NUMBER 326, AS PER MAP RECORDED IN BOOK 15, PAGE 47 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXHIBIT B HISTORICAL EXHIBIT

**321 S. Madrona Ave.
Site No. 22
Constructed 1924**



Conditional Use Permit No. CUP 06-13

History: The initial owners of this Revival-style residence were Fred and Dayle Gale; Fred was a rig builder in the oil fields. Later, Lawrence and Elsie Gordon resided here.

Architecture: Located in the historic Union Oil neighborhood in Brea, the house has a high-pitched roof and an "L" plan characterizing this Provincial Revival style home. The roof of the front-facing gable slopes down to cover the porch space. A single wood column supports the porch roof. Brick forms the porch base and stairs. A flower box has been added to the front windows.

Historical Significance:

- ❖ It exemplifies or reflects special elements of the City's cultural, social, economic, political, aesthetic, engineering, architectural, or natural history;
- ❖ It is identified with persons or events significant to local, state, or national history;
- ❖ It embodies distinctive characteristics of a style, type, period, or method of construction, or is a valuable example of the use of indigenous materials or craftsmanship;
- ❖ It contributes to the significance of a historic area, being a geographically definable area possessing a concentration of historic or scenic properties or thematically related grouping of properties which contribute to each other and are unified aesthetically by plan or physical development;
- ❖ It reflects significant geographical patterns, including those associated with different eras of settlement and growth, particular transportation modes, or distinctive examples of park or community planning.

**EXHIBIT C
PHOTOGRAPHS**

Approximate Year 1980

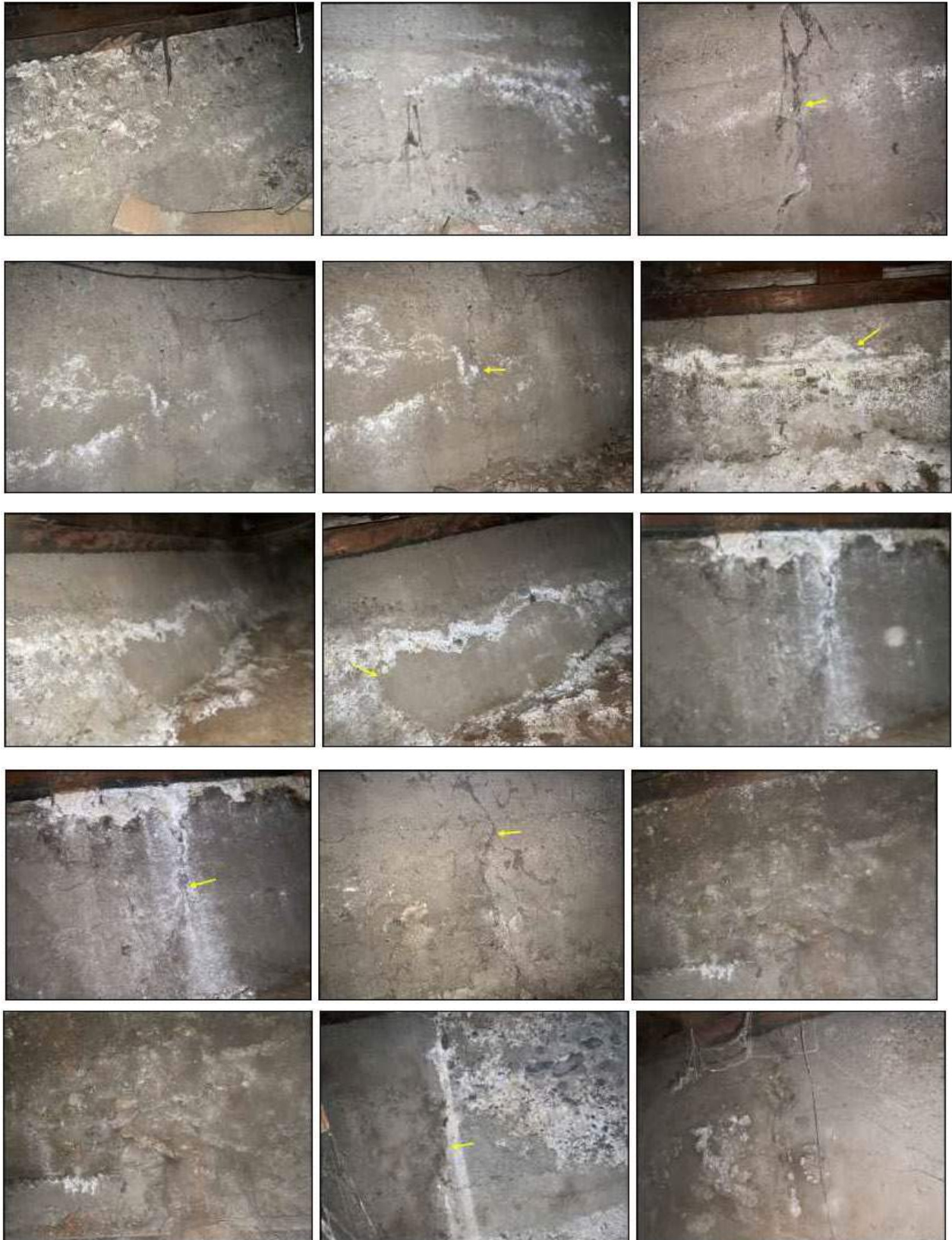


November 12, 2022



Foundation

Large cracks, excessive efflorescence, ongoing moisture, displaced concrete, river rock foundation, posts in contact with soil present. Requires anchor bolts and cripple wall bracing.





Drainage

Gutters and downspouts need to be terminated to direct water away from foundation. Driveway drainage needs to direct water away from foundation.





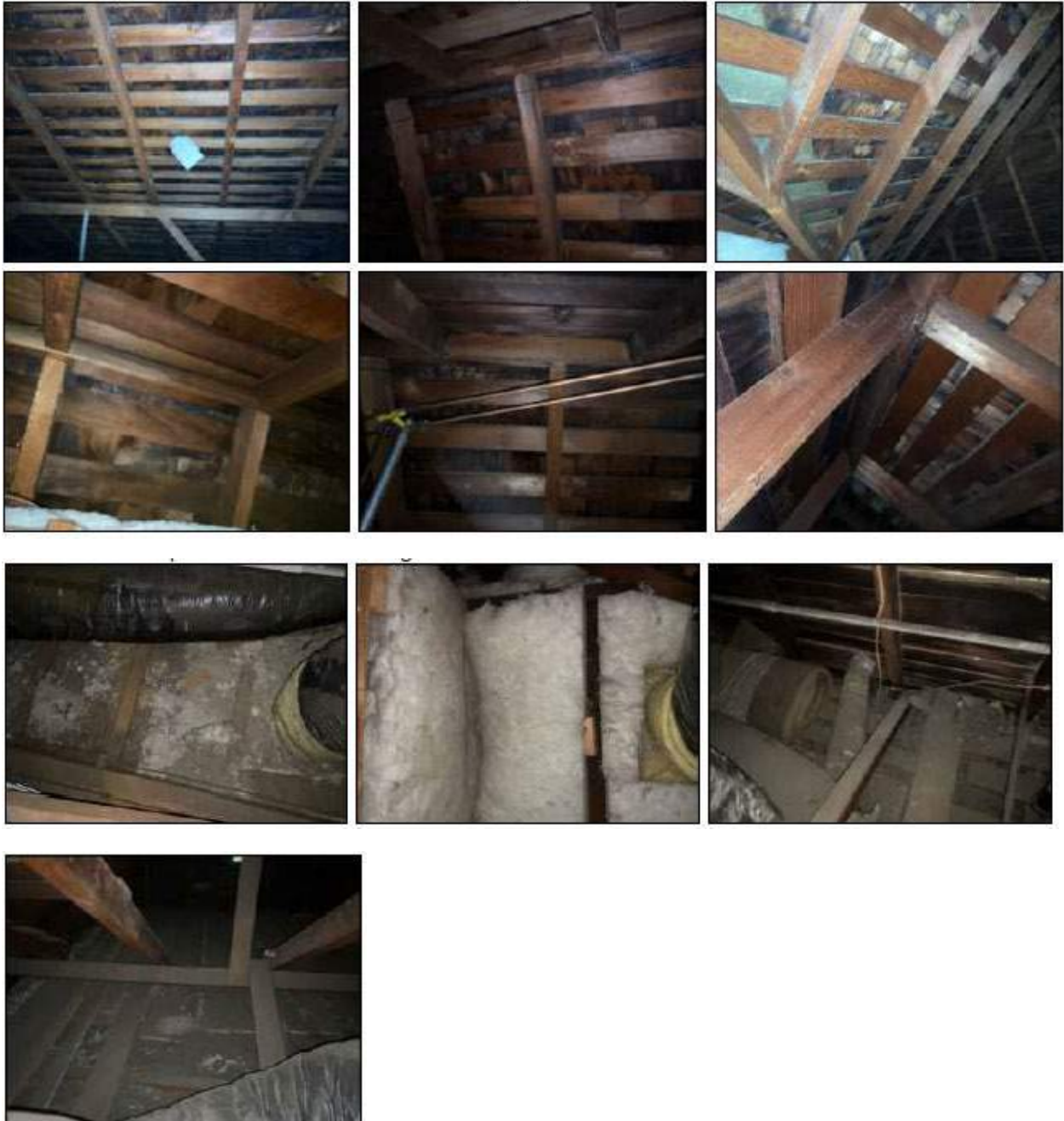
Electrical

Live knob and tube wiring, ungrounded and nonfunctioning outlets, unsecured wiring present.



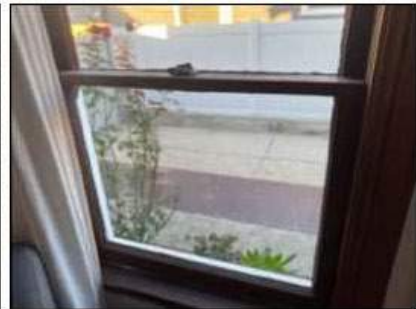
Attic Framing and Insulation

Requires updated framing and insulation to safely access utilities in attic



Windows and Doors

Requires repair and restoration of original windows and doors. Windows not functioning, cracked glass, deteriorating wood, painted shut.





Exterior

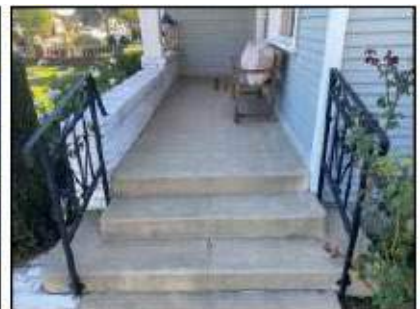
Deteriorated wood and cracked siding and paint present.





Brick

Requires repointing.



Porch

Displaced uneven areas present.



Roof

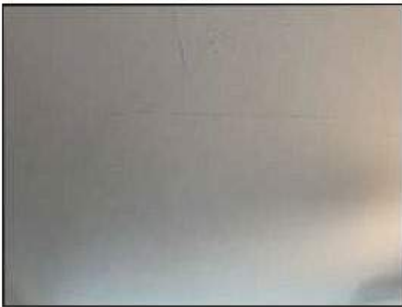
May need replacing in 7-15 years.



Ceiling and Walls

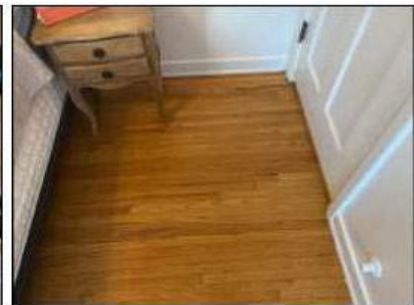
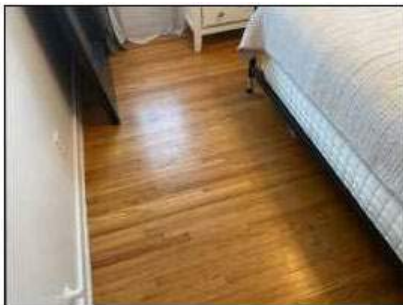
Larger than typical cracks present in original plaster.

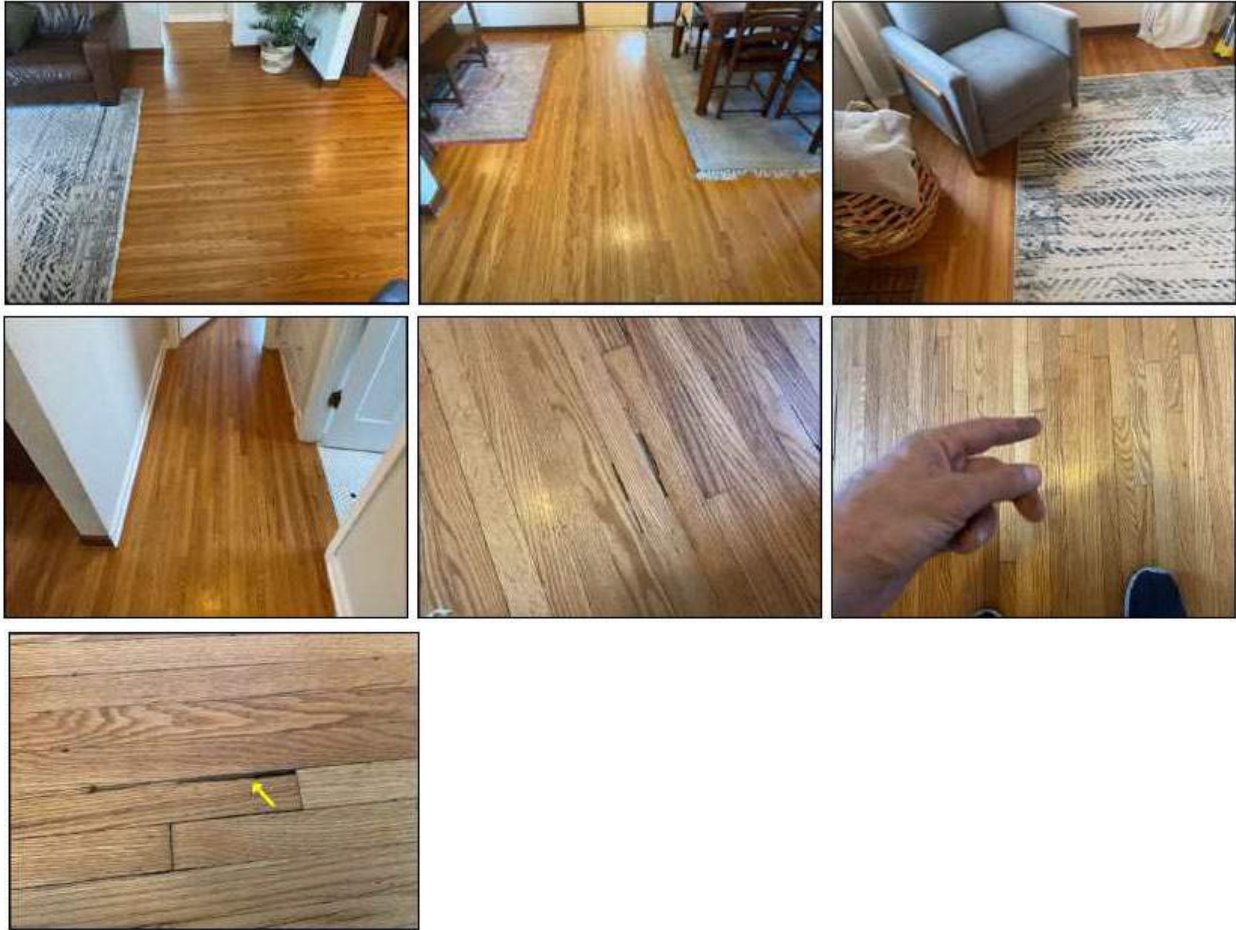




Flooring

Large cracks on original wood flooring present.





Plumbing

Galvanized steel, cast iron plumbing, corrosion, defective ABS plastic drain waste vent present.



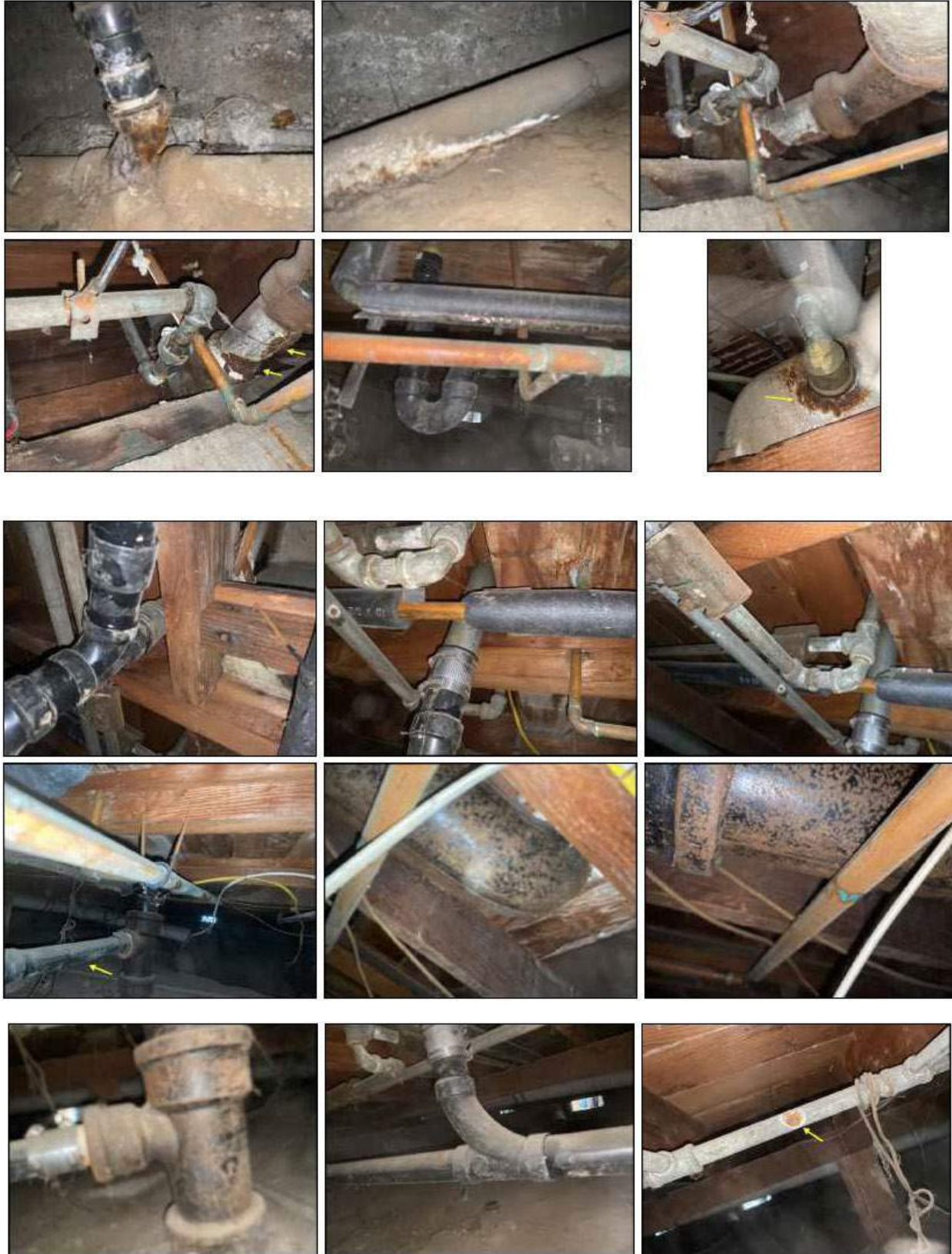


EXHIBIT D PRESERVATION PLAN

EXPECTED COMPLETION DATE (YEAR)	MAJOR IMPROVEMENT, REPAIRS OR MAINTENANCE TO BE COMPLETED	PROFESSIONAL COST ESTIMATE
YEAR 1 Insert Year: __2024__	Foundation - correct soil levels and drainage paths, install foundation anchors, brace cripple walls, install floor system tie down, reinforce vertical cracks, install piers for structural integrity and future longevity of the property	\$13,770
YEAR 2 Insert Year: __2025__	Drainage - regrade and compact, new concrete slabs to redirect water away from foundation for structural integrity and future longevity of the property	\$7,800
YEAR 3 Insert Year: __2026__	Drainage - May choose to include gutters and downspouts to be terminated to direct water away from foundation for structural integrity and future longevity of the property. Porch - May choose to include repair of displaced and uneven porch concrete and brick for original exterior appearance, historical character, safety, and future longevity of the property.	
YEAR 4 Insert Year: __2027__	Electrical - code compliance, remove live knob and tube wiring, update ungrounded and non-functioning outlets to GFI, secure all loose wiring for safety and future longevity of the property	\$21,000
YEAR 5 Insert Year: __2028__	Plumbing - May choose to include plumbing repair or replacement of hazardous materials for safety and future longevity of the property.	
YEAR 6 Insert Year: __2029__	Window and Door Repair and Restoration - lubricate jambs, square, and repair pulley for original exterior appearance, original function, and historical character	\$7,060
YEAR 7 Insert Year: __2030__	Exterior Siding and Paint - repair damaged wood, power wash exterior, prime and paint for original exterior appearance and historical character	\$16,500
YEAR 8 Insert Year: __2031__	Interior walls - May choose to include refurbishment of interior walls and ceilings for original appearance and historical character.	
YEAR 9 Insert Year: __2032__	Attic Framing and Insulation - install new floor joist between existing for safe access of utilities (as recommended by SoCalGas during a home assessment), rehabilitate and replace hazardous insulation for safety and future longevity of the property	\$52,000
YEAR 10 Insert Year: __2033__	Roof - May choose to include roof repairs or replacement for original appearance, historical character, and future longevity of the property Interior floor - May choose to include refurbishment of original wood flooring for original appearance and historical character.	

EXHIBIT E
SECRETARY OF INTERIOR STANDARDS FOR HISTORIC RESTORATION

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in a such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

RESOLUTION NO. 99-85

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA, AUTHORIZING THE IMPLEMENTATION OF A MILLS ACT PROGRAM IN THE CITY OF BREA AND ESTABLISHING A POLICY FOR HISTORICAL PROPERTY PRESERVATION AGREEMENTS (MILLS ACT).

A. Recitals.

(i) The State of California enacted the Mills Act (California Government Code section 50820 et seq.), which authorizes cities to enter into contracts with the owners of qualified historical properties to provide for the use, maintenance, and restoration of such historical properties so as to retain their characteristics as properties of historical significance.

(ii) The Historic Resource Element of the General Plan identifies the following issues related to the preservation of historic properties:

1) Historically significant structures are irreplaceable resources. Preservation should be a key consideration.

2) Active resident participation in the maintenance of the quality and character of the historic neighborhoods should be encouraged.

(iii) The preservation of individual historic properties through the implementation of a Mills Act program in Brea would serve to maintain the integrity of historically significant structures citywide.

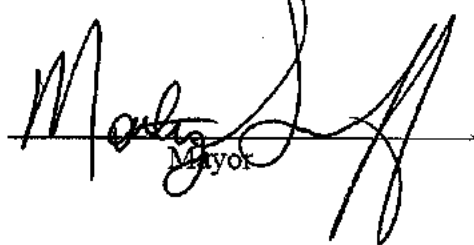
(iv) The preservation of historic properties in the City would have beneficial effects on economic stability and community pride, and thus promote the City's quality of life and historic significance to its citizens.

(v) All legal prerequisites to the adoption of this Resolution have occurred.

B. RESOLUTION. NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the City Council of the City of Brea as follows:

1. In all respects as set forth in Recitals, Part A of this Resolution.
2. The City Council hereby finds that the project identified above in this Resolution is exempt from the requirements of the California Environmental Quality Act of 1970, as amended, and the Guidelines promulgated thereunder pursuant to Section 15061.(b)(3) of said Act; and
3. Pursuant to the provisions of California Government Code Section 50280, et seq. The City Council hereby authorizes the implementation of a Mills Act program in the City of Brea and the establishment of a policy for Historical Property Preservation Agreements (Mills Act contracts.).
4. The City Council hereby appoints the City Manager or authorized designee as the City official responsible for the coordination, processing , and execution of each historical property preservation agreement following approval of the contract by the City Council.
5. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 19th day of October, 1999.



Mayor

I, ELAINE CAPPS, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the City Council of the City of Brea held on

Resolution No. 99-85

page 3

Mills Act Program

the 19th day of Oct., 1999, and was finally passed at a regular meeting of the City

Council of the City of Brea, held on the 19th day of October, 1999, by the following votes:

AYES: COUNCILMEMBERS: Daucher, Moore, Vargas, Perry and Simonoff

NOES: COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ATTEST:

Elaine Capps
City Clerk

LD/Docsmills act creso

Calculation of Estimated Reduced Property Taxes for Properties Subject to Historical Property Contracts

Address: 321 S Madrona Avenue

Upon approval of a historical property contract, the county assessor determines the reasonable expected yield by analyzing rental income of similar properties in the area or, if available, what the property would yield under prudent management. Reasonable expected yield for income-producing property is based on rents actually received and typical rents received for similar property in similar use, less maintenance and operating expenses.

The Mills Act capitalization rate is calculated by adding four component percentages including:

- An interest rate based on the Federal Home Loan Mortgage Corporation Primary Mortgage Market Survey (7.63% 30 year rate as of 10/19/2023).
- The historical property risk (4% for owner-occupied single-family dwellings)
- A percentage equal to the reciprocal of the remaining life of the structure. The typical remaining life for a wood frame building is 20 years ($1/20 = 5\%$) and for masonry building is 50 years ($1/50 = 2\%$); however, typical remaining life for most buildings is 50 years ($1/50 = 2\%$) if adequate care is applied.
- The percentage of the tax rate times the assessment ratio (typically 1%).

The Capitalization Rate is used to calculate the estimated annual savings to the homeowner and estimated annual cost to the City, as noted in the table below:

Existing Property Value Calculations

\$747,000	County Assessed Value
-\$7,000	Homeowner's Exemption
\$740,000	Value for tax purposes
\$7,400	Property tax (~1% of value)
\$955	Brea's share of property tax (12.9% of property tax)

Estimated Rental Calculations

\$3,200	Estimated monthly rent
\$38,400	Annual rent
\$3,840	Annual Maintenance and Operational Cost (10% of rental value)
\$34,560	Annual rent minus expenses

Capitalization Rate

7.76%	Federal Home Loan Interest Rate (as of November 02, 2023)
4.00%	Historical Property Tax
2.00%	Amortization - 50 Year Life
1.00%	Tax Rate
14.76%	Capitalization

New Property Value Calculation Under Mills Act Contract

\$234,146	New estimated property value (annual rent minus expenses/capitalization rate)
\$2,341	New estimated property tax (~1% of new value)
\$5,059	Owner's annual savings
\$302	Brea's share of reduced property tax (12.9% of new property tax)
\$653	Estimated annual loss to Brea

Note:

This Calculation does not include any special assessment district fees included in annual tax. This Calculation is an estimate, and is for a reference purpose only.



Mills Act Contract No. 2023-02 - 315 S. Flower Avenue

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: B
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

EXECUTIVE SUMMARY

The Applicants, Todd and Hawley Shoepe of Shoepe Trust, are requesting to enter into a historic property preservation agreement ("Mills Act Contract") with the City of Brea for the property located at 315 South Flower Avenue.

RECOMMENDATION

Staff recommends that the Finance Committee recommend the City Council take the following actions:

1. Find the requested Mills Act Contract exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15331 (Class 31, Historical Resource Restoration/Rehabilitation); and
2. Enter into a Mills Act Contract (Attachment A) with the property owners of 315 South Flower Avenue.

BACKGROUND/DISCUSSION

Mills Act Program

In order to implement the General Plan policy of providing incentives to preserve historic properties, the City Council adopted Resolution No. 99-85 (Attachment B), approving implementation of a Mills Act Program. The Mills Act program provides for the City and the owner of an eligible historical property to enter into an agreement for reduced property taxes in return for the continued maintenance and preservation of the historical property for a minimum of 10 years. The program further requires that the property owner create a 10-year work plan which outlines the specific restoration projects that the property owner will carry out during the term of the agreement.

History of the Property

The subject property, located at 315 South Flower Avenue, is currently developed with a single-family residence. The subject property is located within a residential neighborhood in south Brea, and has a General Plan Land Use designation of Low Density Residential and zoning designation of Single-Family Residential (R-1). The existing single-family residence, as shown in Figure 1 below, was built in 1938, and it embodies distinctive characteristics of Craftsman, Prairie, and Spanish Colonial Revival design styles. The residence was constructed with crown molding, cornice molding, wood dentils, and wooden doors in the Craftsman style; has a low-pitched, hipped roof with second floor horizontal wood siding in the Prairie style; and has archways and tilework in the Spanish Colonial Revival style.

FIGURE 1 - VIEW OF 315 SOUTH FLOWER AVENUE



The residence was built for Donald U. Shaffer, son of W.D. Shaffer who was the owner of Shaffer Tool Works. In Brea's early history, Shaffer Tool Works was of the City's largest employers and as such, this property exemplifies elements of the City's history and is identified with persons of significance in the City of Brea. On August 23, 2022, the Planning Commission approved the subject property to be added to the Brea Historic Resources Register, making the subject property

Brea Historic Resource No. 59. Inclusion in the City's Historic Resources Register made the property eligible for the Mills Act contract. The Historic Resource Register listing of the subject property is Exhibit B of Attachment A.

Proposed Mills Act Contract Elements

The proposed Mills Act Contract sets forth details and conditions of the agreement, including the term period, renewal/nonrenewal details, cancellation/enforcement details, and historic property preservation standards. The agreement specifies that the owner shall carry out specific restoration projects on the property as outlined in the proposed Rehabilitation Plan (Exhibit D of Attachment A). The Rehabilitation Plan proposes rehabilitation projects including, but not limited to, fireplace and chimney repair, window replacements, flagstone repair, and garage door restoration. All the proposed rehabilitation projects will preserve and maintain the Historic Property in accordance with the Secretary of Interior Standards for Historic Restoration (Exhibit E of Attachment A).

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their November 28, 2023 meeting and recommended for City Council approval of the proposed Mills Act Contract.

FISCAL IMPACT

Upon approval of a Mills Act Contract, a property is reassessed based on the rental income that could be expected from the property and a special Mills Act capitalization rate. This can result in a significant tax reduction to property owners, providing the owners with additional funds to re-invest into the property. It can also result in a loss of tax revenue to the City. This loss, however, represents the City's contribution to ensuring the property's preservation, restoration, and rehabilitation for the benefit of the community.

Staff has prepared sample calculations of the potential property tax savings for the owner and reduction in property tax revenue for the City of Brea that could result from the proposed Mills Act Contract, which is provided as Attachment C. As shown in Table 1 below, it is estimated that the potential tax savings for the property owners would be approximately \$12,108 per year, resulting in the potential revenue loss for the City of approximately \$1,562 per year. It should be noted that the estimated cost of the proposed rehabilitation projects is closely aligned with the amount of property tax savings that the property owners are expected to receive if the proposed Mills Act Contract is approved.

TABLE 1 – PROPERTY TAX CALCULATION ESTIMATE

	Before Mills Act Contract	After Mills Act Contract	Tax Reduction
Property Tax	\$15,430	\$3,322	\$12,108 (Owner's Annual Savings)
City of Brea's Share of Property Tax	\$1,991	\$429	-\$1,562 (City's Annual Loss)

Given the limited property tax revenue reduction that would result from the requested Mills Act Contract, the fiscal impact to the City is insignificant and is outweighed by the community benefit gained from ongoing preservation of the historic property. As such, staff recommends that the City Council enter into a Mills Act Contract with the property owners of 315 South Flower Avenue.

RESPECTFULLY SUBMITTED

William Gallardo, City Manager

Prepared by: Graham Bultema, Assistant Planner

Concurrence: Joanne Hwang, AICP, City Planner and Jason Killebrew, Community Development Director

Attachments:

- A. Proposed Mills Act Agreement
- B. City Council Resolution No. 99-85
- C. Sample Calculations of Reduced Property Taxes

Attachments

[Attachment A - Draft Mills Act Agreement.pdf](#)

[Attachment B - City Council Resolution No. 99-85.pdf](#)

[Attachment C - Property Tax Sample Calculations.pdf](#)

**RECORDING REQUESTED BY,
AND WHEN RECORDED MAIL
TO:**

**CITY OF BREA
1 CIVIC CENTER CIRCLE
BREA, CALIFORNIA 92821
ATTN: CITY CLERK**

Recording Fee: Exempt pursuant to Cal. Gov. Code Section 27383 SPACE ABOVE THIS LINE FOR RECORDER'S USE

HISTORIC PROPERTY PRESERVATION AGREEMENT (MILLS ACT CONTRACT)

THIS HISTORIC PROPERTY PRESERVATION AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 20__, ("Effective Date") by and between the City of Brea ("City"), a municipal corporation of the State of California ("City"), and Todd C. Shoepe and Hawley C. A. Shoepe ("Owner").

RECITALS

1. California Government Code Section 50280, *et seq.* authorizes cities to enter into contracts with the owners of qualified historical properties to provide for the use, maintenance, and restoration of such historical properties so as to retain their characteristics as properties of historical significance.

2. Owner possesses fee title in and to that certain real property, together with only the associated historic structures and improvements thereon, Assessor Parcel No. 284-234-18, and generally located at the street address 315 South Flower Avenue, Brea California (the "Historic Property"). A legal description of the Historic Property is attached hereby marked Exhibit A and is incorporated by this reference.

3. The Historic Property had been declared and designated as a Historic Resource pursuant to Brea City Code Chapter 20.60 *et seq.* and satisfies the requirements of Government Code Section 50280.1 to be deemed a Qualified Historical Property; and

4. City and Owner, for their mutual benefit, now desire to enter into this Agreement both to protect and preserve the characteristics of historical significance of the Historical Property and to qualify the Historical Property for an assessment of valuation pursuant to the provisions of Chapter 3, of Part 2, of Division 1, of the California Revenue and Taxation Code and to carry out the purposes of Article 12 (commencing with Section 50280) of Chapter 1, Part 1, of Division 1 of Title 5 of the California Government Code.

AGREEMENT

NOW THEREFORE, in consideration of the mutual benefits and covenants, the City and Owner agree as follows:

1. TERM. This shall commence and be effective upon the Effective Date and continue for a period of 10 years and thereafter subject extension by automatic yearly renewal as provided below.

2. AUTOMATIC RENEWAL. The term of this Agreement shall be automatically extended for an additional one (1) year on each anniversary of the Effective Date (hereinafter referred to as a "Renewal Date") unless notice of non-renewal is given as provided in Section B.3 of this Agreement.

3. NOTICE OF NONRENEWAL. If in any year either the Owner or the City desires not to renew this Agreement, that party shall serve written notice of nonrenewal on the other party in advance of the annual renewal date. Unless the notice is served by Owner on City at least 90 calendar days, or by City on Owner at least 60 calendar days, prior to the renewal date, one year shall automatically be added to the term of this Agreement. Within 15 calendar days of receipt by Owner of a notice of nonrenewal from the City, Owner may make a written protest. Upon receipt of such protest, the City Council shall set a public hearing to be held prior to the expiration of the renewal date of this Agreement or toll the renewal date until such hearing can reasonably be held. Owner may furnish the City Council with any information, which the Owner deems relevant and shall furnish the City Council with any information it may require. At any time prior to the renewal date, the City may withdraw its notice of nonrenewal.

4. EFFECT OF NOTICE OF NONRENEWAL. If in any year either party serves notice of intent not to renew this Agreement, this Agreement shall remain in effect for the balance of the ten-year term remaining since the original execution date if not yet renewed, or the last renewal date of the Agreement.

5. STANDARDS FOR HISTORIC PROPERTY. During the term of this Agreement, this Historic Property shall be subject to the following conditions, requirements and restrictions:

a. Owner shall preserve and maintain the characteristics of cultural and historical significance of the Historic Property, as described in the Historic Property's Historical Exhibit, attached hereto, marked as Exhibit B, and incorporated herein by this reference. In addition, Owner shall comply with the terms of the City's Historic Preservation Ordinance requiring Owner to maintain the Historic Property in a good state of repair and shall obtain any applicable permits to restore the property to maintain its historic and cultural significance.

b. Owner shall submit annually to the Community Development Director a report which shall specify all work completed during the year to fulfill the requirements of this Agreement as outlined in Exhibit B and D for compliance review by City staff. Furthermore, Owner shall, within six (6) months of the effective date thereof, provide a copy of this Agreement to the State of California Office of Historical Preservation.

c. Owner shall, where necessary, restore and rehabilitate the Historic Property according to the rules and regulations of the Office of Historic Preservation of the State Department of Parks and Recreation and the City. The condition of the exterior of the property, as of the effective date of this Agreement, is documented in photographs attached as Exhibit C. At a minimum, Owner shall continually maintain the Historic Property in the same condition as documented in Exhibit C.

d. Owner shall carry out specific restoration projects on the property as outlined by the City in Exhibit D, in accordance with the Secretary of Interior Standards for Historic Restoration (Exhibit E).

e. Owner shall not be permitted to block the view corridor with any new structure, such as walls, fences or shrubbery, so as to prevent the viewing of the historic landmark by the public.

f. Owner shall allow reasonable periodic examinations, by prior appointment, of the interior and exterior of the Historic Property by representatives of the County Assessor, State Department of Parks and Recreation, State Board of Equalization, and the City, as may be necessary to determine Owner's compliance with the terms and provisions of this Agreement.

g. Owner shall, at all times, act in conformance with all provisions of local, state, and federal laws and the provisions of this Agreement, throughout the term of this Agreement.

6. **PROVISION OF INFORMATION.** Owner hereby agrees to furnish the City with any and all information requested by the City, which may be necessary or advisable to determine compliance with the terms and provisions of this Agreement.

7. **CANCELLATION.** City, after conducting a duly noticed public hearing as set forth in California Government Code Section 50285, may cancel this Agreement if it determines that the Owner has breached any of the conditions of this Agreement, or has allowed the historic property to deteriorate to the point that it no longer meets the standards for a qualified historic property, or the historic property, for any other reason is no longer designated to be a qualified historical property. In addition, the City may cancel this Agreement if it determines that the Owner has failed to restore or rehabilitate the property in the manner specified in subparagraph 5 of this Agreement. In the event of cancellation, Owner shall be subject to payment of those cancellation fees set forth in California Government Code Section 50286, which states that the fee shall be 12 ½% of the fair market value of the property as determined by the County Assessor at the time of cancellation, but without regard as to any restriction imposed by this Agreement. Notwithstanding the foregoing, however, in the event the Historic Property becomes the subject of eminent domain, the City may cancel this Agreement as provided for in California Government Code 50288. In such event, neither party shall have any further obligation to the other under this Agreement.

8. **ENFORCEMENT OF AGREEMENT.** In lieu of and/or in addition to any provisions related to cancellation of the Agreement as referenced herein, the City may specifically enforce, or enjoin the breach of the terms of this Agreement. In the event of a default under the provisions of this Agreement by Owner, the City shall give written notice to Owner by registered

or certified mail addressed to the address stated in this Agreement, and if such a violation is not corrected to the reasonable satisfaction of the City within thirty (30) calendar days (provided that acts to cure the breach or default must be commenced within thirty (30) calendar days and must thereafter be diligently pursued to completion by Owner), then the City may, without further notice, declare a default under the terms of this Agreement and may bring any action necessary to specifically enforce the obligations of Owner growing out of terms of this Agreement, and may apply to any court, state or federal, for injunctive relief against any violation by Owner, or apply for such other relief as may be appropriate.

9. WAIVER. The City does not waive any claim of default by Owner if the City does not enforce or cancel this Agreement. All other remedies at law or in equity, which are not otherwise provided for in this Agreement or in the City's regulations governing historic sites are available to the City to pursue in the event of a breach of this Agreement. No waiver by the City of any breach or default under this Agreement shall be deemed to be a waiver of any other subsequent breach thereof or default hereunder.

10. BINDING EFFECT OF AGREEMENT. The Owner hereby voluntarily subjects the Property described in Exhibit A hereto to the covenants, reservations, and restrictions as set forth in this Agreement. The City and Owner hereby declare their specific intent that the covenants, reservations, and restrictions as set forth herein shall be deemed covenants running with the land and shall pass to and be binding upon the Owner's successors, heirs, and assigns in title or interest to the Property. Each and every contract, deed, or other instrument hereinafter executed, covering or conveying the Historic Property, or any portion thereof, shall conclusively be held to have been executed, delivered and accepted subject to the covenants, reservations, and restrictions expressed in this Agreement whether or not such covenants, reservations, and restrictions are set forth in such contract, deed or other instrument.

11. NOTICE. Any notice required to be given by the terms of this Agreement shall be provided at the address of the respective parties as specified below or at any other address as may be later specified by the parties hereto.

To City: City of Brea
 1 Civic Center Circle
 Brea, California 92821
 Attn: Community Development Director

To Owner: Todd and Hawley Shoepe
 315 South Flower Avenue
 Brea, CA 92821

12. NO COMPENSATION. Owner shall not receive any payment from the City in consideration of the obligations imposed under this Agreement. The consideration for the execution of this Agreement is the substantial public benefit to be derived therefrom and the advantage that will accrue to Owner as a result of the effect upon the assessed value of the Historic Property.

13. EFFECT OF AGREEMENT. None of the terms, provisions, or conditions of this agreement shall be deemed to create a partnership between the parties hereto and any of their heirs, successors, or assigns, nor shall such terms, provisions, or conditions cause the parties hereto to be considered joint venturers or members of any joint enterprise.

14. INDEMNITY OF CITY. Owner agrees to protect, defend, indemnify, and hold harmless the City and its elected officials, officers, agents and employees from liability for claims, loss, proceedings, damages, causes of action, costs, or expense, including reasonable attorney's fees in connection with damage for personal injuries, including death, and claims for property damage which may arise from the direct or indirect use or operations of Owner or those of his contractor, subcontractor, agent employee or other person acting on his behalf which relate to the use, operation, and maintenance of the Historic Property. This indemnity applies to all damages and claims for damages suffered, or alleged to have been suffered, by reason of the operations referred to in this Agreement regardless of whether or not the City prepared, supplied, or approved the plans, specifications, or other documents for the Historic Property.

15. SUCCESSORS, HEIRS AND ASSIGNS. This Agreement is binding upon and shall inure to the benefit of all successors, heirs, and assigns in interest, of the Owner and each shall have the same rights and obligations under this Agreement as the original Owner who entered into this Agreement.

16. RECORDATION. No later than twenty (20) business days after the parties execute and enter into this Agreement, the City shall cause this Agreement to be recorded in the office of the County Recorder of the County of Orange.

17. AMENDMENTS. This Agreement may be amended, in whole or in part, only by a written and recorded instrument by the parties hereto.

18. ATTORNEY FEES. In any proceeding arising from the enforcement of the Agreement or because of an alleged breach or default hereunder, the prevailing party shall be entitled to recover its costs and reasonable attorneys' fees incurred during the proceeding as may be fixed within the discretion of the court.

19. PARTIAL INVALIDITY. If any provisions of this Agreement shall be deemed to be invalid, illegal, or unenforceable, the validity, legality, or enforceability of the remaining provisions hereof shall not in any way be affected or impaired thereby.

20. GOVERNING LAW. This Agreement shall be construed and governed in accordance with the laws of the State of California.

IN WITNESS WHEREOF, this Agreement has been executed by the parties and shall be effective on the Effective Date set forth hereinabove.

CITY:

CITY OF Brea
a Municipal Corporation

OWNER:

By: _____
Mayor

By: _____
Todd C. Shoepe

By: _____
Hawley C.A. Shoepe

ATTEST:

By: _____
Lillian Harris-Neal
City Clerk

By: _____
Todd C. Shoepe

By: _____
Hawley C.A. Shoepe

APPROVED AS TO FORM:

By: _____
Terence R. Boga
City Attorney

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss.
County of Los Angeles)

On _____ before me, Notary Public,

personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity, and that by his/her/their signature(s) on the instrument the person(s), or the entity(ies) upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss.
County of Los Angeles)

On _____ before me, Notary Public,

personally appeared _____,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity, and that by his/her/their signature(s) on the instrument the person(s), or the entity(ies) upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: _____ Document Date: October 18, 2023

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

EXHIBIT A
LEGAL DESCRIPTION

LOTS 4, 5, AND 6 OF TRACT NO. 835, IN THE CITY OF BREA, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS PER MAP RECORDEED IN BOOK 25, PAGE 18, OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXHIBIT B HISTORICAL EXHIBIT

315 South Flower Avenue Site No. 59 Constructed 1938



Historic Resources Designation No. 2022-01

History: The home was built in 1938, by Donald U. Shaffer, son of William D. Shaffer, one of the largest employers of early Brea. Shaffer Tool Works was a family-owned business opened in 1922 which expanded into a worldwide corporation but retained their main plant and offices in Brea. By 1968, Shaffer Tool Works employed nearly 1000 local citizens and was a significant contributor to local economic growth. The Shaffers invented many tools used in the oil industry. The concept of tools used for blowout prevention became synonymous with the name "Shaffer". In 1968, Shaffer Tool Works was sold to Rucker Company which continued operations at the Brea facility on Birch Street (at Redwood Ave) until 1981.

Architecture: The existing single-family residence was designed by R.L. Warren, Architect and Civil Engineer of Whittier, CA. in 1937. Final construction of the 2472-square foot home was completed in 1938, and its architectural footprint has not changed from the original blueprints. The home, designed in Craftsman, Prairie, and Spanish Colonial Revival design, has 3 bedrooms, 2.5 bathrooms, a 2-car attached garage, and an attached workshop. The home has crown molding, cornice molding, custom built-ins, wood dentils, and wooden doors in the Craftsman style. The decorative and exposed rafter tails are Craftsman-like details included in the original blueprints. The loggia at the front door exhibits flagstone flooring indicated in the original blueprints, and there is matching flagstone under the bay window. The home has archways and tilework in the Spanish Colonial Revival style. The Philippine mahogany front door with side lights and clay tile sill are also original. The exterior horizontal lines created by the rustic wood siding on the second floor and the low-pitched, hipped roof are in the Prairie style.

Historical Significance:

- ✓ It exemplifies or reflects special elements of the City's cultural, social, economic, political, aesthetic, engineering, architectural, or natural history;
- ✓ It is identified with persons or events significant to local, state, or national history.
- ✓ It embodies distinctive characteristics of a style, type, period, or method of construction, or is a valuable example of the use of indigenous materials or craftsmanship;
- ✓ It contributes to the significance of a historic area, being a geographically definable area possessing a concentration of historic or scenic properties or thematically related grouping of properties which contribute to each other and are unified aesthetically by plan or physical development; and
- ✓ It reflects significant geographical patterns, including those associated with different eras of settlement and growth, particular transportation modes, or distinctive examples of park or community planning

EXHIBIT C PHOTOGRAPHS

Interior and Exterior Color Photographs



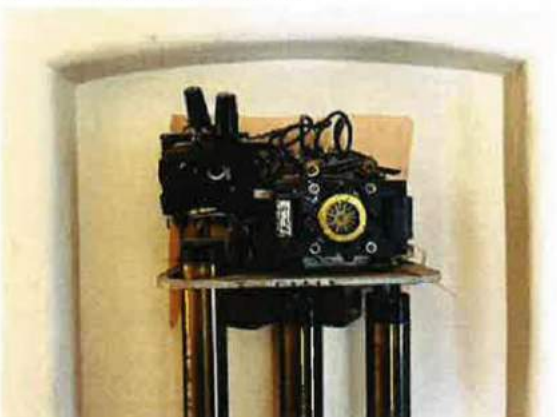
1. Exterior east view



2. Exterior north view



3. Exterior south view



4. Doorbell mechanics



5. Original tubular doorbell chime



6. Gutter example A



7. Gutter example B



8. Gutter example C



9. Oak tree in fence A



10. Oak tree in fence B



11. Damaged wood trim east bay window



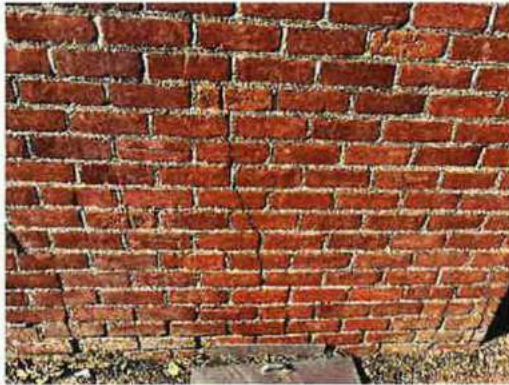
12. Peeling paint, damaged wood trim south bay window



13. Peeling paint on northeast side of home



14. Fireplace exterior A



15. Fireplace exterior B



16. Fireplace exterior C



17. Fireplace exterior D



18. Interior fireplace A



19. Interior fireplace B



20. Interior fireplace C



21. Interior fireplace D



22. Flagstone A



23. Flagstone B



24. Flagstone C



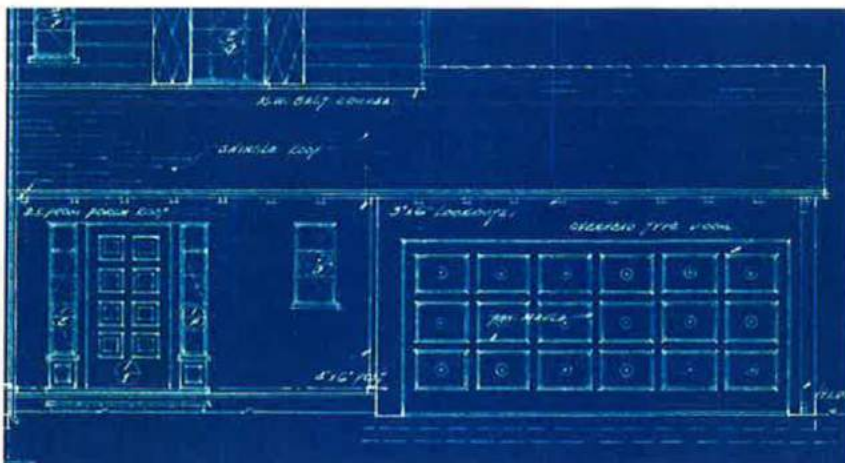
25. Flagstone indication on 1937 blueprints



26. Garage door 2023



27. Garage door ~1980
(photo courtesy of Brea Museum & Historical Society)



28. Garage door indicated in blueprints from 1937



29. Interior hardwood floors A



30. Interior hardwood floors B



31. Interior hardwood floors C

**EXHIBIT D
PRESERVATION PLAN**

EXPECTED COMPLETION DATE (YEAR)	MAJOR IMPROVEMENT, REPAIRS OR MAINTENANCE TO BE COMPLETED	PROFESSIONAL COST ESTIMATE
YEAR 1 Insert Year: 2024	1. Historical Marker: install historical marker at front of home to indicate status on the Brea Historic Register 2. Doorbell: repair electrical/mechanical function and maintenance of original door chime 3. Gutters: repair existing gutters 4. Prune Trees	1. \$1,103 2. \$750 3. \$3,620 4. \$3,295
YEAR 2 Insert Year: 2025	Paint: paint exterior of home, repair wood trim on east and south bay windows, repair water damage	\$18,000
YEAR 3 Insert Year: 2026	Fireplace: work estimate (\$165 Smokey Joe), repair chimney motor joints (\$2750 sj), add CA code compliant spark arresters, (\$290 sj) replace damaged brick masonry inside and outside (\$1700 JR Masonry), covert to gas (\$1700 KB Plumbing), gas fire logs (\$782.45 Home Depot)	\$7387.45
YEAR 4 Insert Year: 2027	Fencing: repair and move fencing on north side of property	\$3,900
YEAR 5 Insert Year: 2028	Flagstone: repair and maintain original flagstone on front porch of home, replace stones as needed	\$3,000
YEAR 6 Insert Year: 2029	Trees: prune to maintain property Windows: replace upstairs windows (Simonton)	\$3,295 \$12,480
YEAR 7 Insert Year: 2030	Windows: replace downstairs windows (Simonton)	\$19,800
YEAR 8 Insert Year: 2031	Garage door: restore to original wood 16'x7'door (\$4225), paint interior/exterior (\$1175 x 2), insulation (\$700), installation kit (\$995), shipping (\$1919.21)	\$10,190
YEAR 9 Insert Year: 2032	Paint: paint exterior of home	\$18,000
YEAR 10 Insert Year: 2033	Hardwood floors: maintain and refinish original hardwood floors throughout the home	\$11,813

EXHIBIT E
SECRETARY OF INTERIOR STANDARDS FOR HISTORIC RESTORATION

1. A property will be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property will be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property will be avoided.
3. Each property will be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other historic properties, will not be undertaken.
4. Changes to a property that have acquired historic significance in their own right will be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property will be preserved.
6. Deteriorated historic features will be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature will match the old in design, color, texture, and, where possible, materials. Replacement of missing features will be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used.
8. Archeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures will be undertaken.
9. New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.
10. New additions and adjacent or related new construction will be undertaken in a such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

RESOLUTION NO. 99-85

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA, AUTHORIZING THE IMPLEMENTATION OF A MILLS ACT PROGRAM IN THE CITY OF BREA AND ESTABLISHING A POLICY FOR HISTORICAL PROPERTY PRESERVATION AGREEMENTS (MILLS ACT).

A. Recitals.

(i) The State of California enacted the Mills Act (California Government Code section 50820 et seq.), which authorizes cities to enter into contracts with the owners of qualified historical properties to provide for the use, maintenance, and restoration of such historical properties so as to retain their characteristics as properties of historical significance.

(ii) The Historic Resource Element of the General Plan identifies the following issues related to the preservation of historic properties:

1) Historically significant structures are irreplaceable resources. Preservation should be a key consideration.

2) Active resident participation in the maintenance of the quality and character of the historic neighborhoods should be encouraged.

(iii) The preservation of individual historic properties through the implementation of a Mills Act program in Brea would serve to maintain the integrity of historically significant structures citywide.

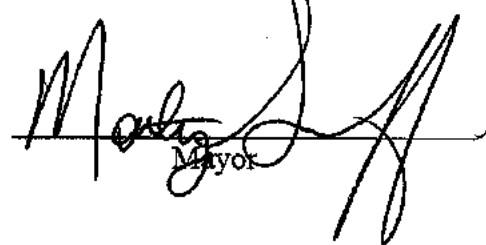
(iv) The preservation of historic properties in the City would have beneficial effects on economic stability and community pride, and thus promote the City's quality of life and historic significance to its citizens.

(v) All legal prerequisites to the adoption of this Resolution have occurred.

B. RESOLUTION. NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the City Council of the City of Brea as follows:

1. In all respects as set forth in Recitals, Part A of this Resolution.
2. The City Council hereby finds that the project identified above in this Resolution is exempt from the requirements of the California Environmental Quality Act of 1970, as amended, and the Guidelines promulgated thereunder pursuant to Section 15061.(b)(3) of said Act; and
3. Pursuant to the provisions of California Government Code Section 50280, et seq. The City Council hereby authorizes the implementation of a Mills Act program in the City of Brea and the establishment of a policy for Historical Property Preservation Agreements (Mills Act contracts.).
4. The City Council hereby appoints the City Manager or authorized designee as the City official responsible for the coordination, processing , and execution of each historical property preservation agreement following approval of the contract by the City Council.
5. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 19th day of October, 1999.



Mayor

I, ELAINE CAPPS, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the City Council of the City of Brea held on

Resolution No. 99-85

page 3

Mills Act Program

the 19th day of Oct., 1999, and was finally passed at a regular meeting of the City

Council of the City of Brea, held on the 19th day of October, 1999, by the following votes:

AYES: COUNCILMEMBERS: Daucher, Moore, Vargas, Perry and Simonoff

NOES: COUNCILMEMBERS: None

ABSENT COUNCILMEMBERS: None

ABSTAIN: COUNCILMEMBERS: None

ATTEST: Elaine Capps
City Clerk

LD/Docsmills act creso

Calculation of Estimated Reduced Property Taxes for Properties Subject to Historical Property Contracts

Address: 315 S Flower Avenue

Upon approval of a historical property contract, the county assessor determines the reasonable expected yield by analyzing rental income of similar properties in the area or, if available, what the property would yield under prudent management. Reasonable expected yield for income-producing property is based on rents actually received and typical rents received for similar property in similar use, less maintenance and operating expenses.

The Mills Act capitalization rate is calculated by adding four component percentages including:

- An interest rate based on the Federal Home Loan Mortgage Corporation Primary Mortgage Market Survey (7.63% 30 year rate as of 10/19/2023).
- The historical property risk (4% for owner-occupied single-family dwellings)
- A percentage equal to the reciprocal of the remaining life of the structure. The typical remaining life for a wood frame building is 20 years ($1/20 = 5\%$) and for masonry building is 50 years ($1/50 = 2\%$); however, typical remaining life for most buildings is 50 years ($1/50 = 2\%$) if adequate care is applied.
- The percentage of the tax rate times the assessment ratio (typically 1%).

The Capitalization Rate is used to calculate the estimated annual savings to the homeowner and estimated annual cost to the City, as noted in the table below:

Existing Property Value Calculations

\$1,550,000	County Assessed Value
-\$7,000	Homeowner's Exemption
\$1,543,000	Value for tax purposes
\$15,430	Property tax (~1% of value)
\$1,991	Brea's share of property tax (12.9% of property tax)

Estimated Rental Calculations

\$4,500	Estimated monthly rent
\$54,000	Annual rent
\$5,400	Annual Maintenance and Operational Cost (10% of rental value)
\$48,600	Annual rent minus expenses

Capitalization Rate

7.63%	Federal Home Loan Interest Rate (as of October 19, 2023)
4.00%	Historical Property Tax
2.00%	Amortization - 50 Year Life
1.00%	Tax Rate
14.63%	Capitalization

New Property Value Calculation Under Mills Act Contract

\$332,194	New estimated property value (annual rent minus expenses/capitalization rate)
\$3,322	New estimated property tax (~1% of new value)
\$12,108	Owner's annual savings
\$429	Brea's share of reduced property tax (12.9% of new property tax)
\$1,562	Estimated annual loss to Brea

Note:

This Calculation does not include any special assessment district fees included in annual tax. This Calculation is an estimate, and is for a reference purpose only.



Arovista Plans and Specs

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: C
FROM	
Bill Gallardo, City Manager	

RECOMMENDATION

Approve Plans and Specifications for the Arovista Park Modernization Project (CIP 7978) and
Authorize City Clerk to advertise and receive bids.

BACKGROUND/DISCUSSION

In the fall of 2020, the Parks, Recreation, and Human Services Commission adopted their Goal Setting Executive Summary highlighting several improvements needed at Arovista Park. The City Council directed staff to explore the modernization of Arovista Park at their May 4, 2021, meeting, emphasizing an all-accessible playground and other park improvements. These included upgrades to existing fields and courts, the addition of multi-generational recreational opportunities, and the desire for an all-accessible play area.

Extensive community outreach and engagement followed through the remainder of 2021, resulting in an initial concept plan for the park. At their Special Meeting on March 8, 2022, the City's Parks, Recreation, and Human Services Commission established a base project with other priorities for the Arovista Park Modernization Project. The base project included an all-accessible playground, a skate park sound wall, parking lots, restrooms, golf safety netting, and Tracks trailhead lighting and design. Other priorities included baseball fields, a theater, Jubilee Grove, an active adult area, and pickleball, basketball, and volleyball courts. There was a consensus to include relocating the sound wall in the base project, and staff also recommended safety netting at the golf course, which is currently underway.

In June of 2022, the City Council awarded a design services agreement to David Volz Design for plans, specifications, and estimates (PS&E) for the Arovista Park Modernization Project, CIP 7978. On February 7, 2023, the City Council authorized the purchase of a prefabricated restroom/concession building, restroom/storage, and two trash enclosures. The concept plan for the all-accessible playground was also shared and approved by the City Council at the meeting on February 7, 2023. At the April 18, 2023, meeting, City Council authorized the purchase of various playground equipment and a prefabricated storage building. At the July 18, 2023 City Council meeting, City Council authorized the purchase of additional playgroup equipment and shade structures for the park.

On July 3, 2023, the City of Brea completed the NEPA environmental review process for the project, whereby the project was found to be Categorically Excluded (Attachment A - NEPA Categorical Exclusion). Subsequently, on November 7, 2023, City staff received the CEQA Notice of Exemption from the County of Orange for the project, which found the project to be Categorically Exempt (Attachment B - CEQA Categorical Exemption).

At the November 7, 2023, City Council meeting, staff presented at Study Session, providing an overall summary of project status and funding. Based on considerations regarding the grant funding associated with the project, City Council directed staff to proceed with a phased project approach, focusing on completion of all scope of work located to the east of Brea Creek (Phase 1), including the proposed playground, restroom, amphitheater, and all other park amenities and infrastructure. In addition, City Council directed staff to continue reviewing options for implementing the proposed park improvements to the west of Brea Creek (Phase 2) at a later date. Phase 2 would include parking lot improvements, construction of a new restroom, storage building, trash enclosure, improvements to the existing baseball fields, Jubilee Grove, and various other park amenities and associated infrastructure. Based on this direction from City Council, Plans and Specifications for the improvements associated with Phase 1 of Arovista Park were developed.

The Plans and Specifications for Phase 1 of the Arovista Park Modernization Project are complete in the City Clerk's Office for review and ready for bid advertisement. Therefore, City staff recommends City Council consider approving the Plans and Specifications for this portion of the Arovista Park Modernization Project and authorizing the City Clerk to advertise and receive bids. Upon receipt of all bid proposals, City staff will review all proposals and return to the Finance Committee and City Council later with a recommendation for award of a contract and a budget adjustment to program all required funding for implementing the project into the Capital Improvement Program (CIP) Budget for FY23-25.

COMMISSION/COMMITTEE RECOMMENDATION

The Parks, Recreation, and Human Services Commission has a special meeting on November 30, 2023, where staff will provide the most recent updates on the project, including the need to phase the project. Staff will share any feedback received with City Council at the December 5, 2023, meeting.

FISCAL IMPACT/SUMMARY

Phase 1 of the Arovista Park Modernization Project will construct all improvements located within the east side of the park, to the east of Brea Creek, including the proposed playground, restroom, amphitheater, and all other park amenities and infrastructure. Phase 1 Plans and Specifications are complete and ready for bid advertisement. If approved, the advertising will start on December 14, 2023, with a bid opening date of January 25, 2024.

Upon receipt of all bid proposals, City staff will review all proposals and anticipate returning to the March 5, 2024, City Council meeting with a recommendation awarding a contract with a detailed budget and expenditure table to program all required funding. Therefore, City staff recommends City Council consider approving the Plans and Specifications for this portion of the Arovista Park Modernization Project and authorizing the City Clerk to advertise and receive bids.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Ryan Chapman, PE, Assistant City Engineer

Concurrence: Alberto Espinoza, MPA, PE, TE, City Engineer, and Michael Ho, PE, Public Works Director

Attachments

[Attachment A - NEPA Categorical Exclusion.pdf](#)

[Attachment B - CEQA Categorical Exemption.pdf](#)



ORANGE COUNTY
CLERK-RECORDER
CEQA FILING COVER SHEET

Recorded in Official Records, Orange County
Hugh Nguyen, Clerk-Recorder



NO FEE

202385000966 12:07 pm 11/07/23

461 NC-3 Z01

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THIS SPACE FOR CLERK'S USE ONLY

Complete and attach this form to each CEQA Notice filed with the County Clerk-Recorder

TYPE OR PRINT CLEARLY

Project Title

AROVISTA PARK MODERNIZATION PROJECT (CIP 7978)

Check Document being Filed:

- ☐ Environmental Impact Report (EIR)
☐ Mitigated Negative Declaration (MND) or Negative Declaration (ND)
☒ Notice of Exemption (NOE)
☐ Other (Please fill in type):

FILED

NOV 07 2023

HUGH NGUYEN, CLERK-RECORDER

BY: 812 DEPUTY

FILED IN THE OFFICE OF THE ORANGE
COUNTY CLERK-RECORDER ON November 7, 2023
Posted for 30 days
DEPUTY SARAH DUFFY

Filing fees are due at the time a Notice of Determination/Exemption is filed with our office. For more information on filing fees and No Effect Determinations, please refer to California Code of Regulations, Title 14, section 753.5.



CEQA NOTICE OF EXEMPTION

FILED

TO: Orange County Clerk-Recorder
601 N. Ross Street
Santa Ana, CA 92701

NOV 07 2023

FROM City of Brea
Community Development Department
1 Civic Center Circle
Brea, CA 92821

HUGH NGUYEN, CLERK-RECORDER

BY: SP DEPUTY

PROJECT TITLE/CASE NO.:

AROVISTA PARK MODERNIZATION PROJECT (CIP 7978)

PROJECT LOCATION:

500 West Imperial Highway, Brea, CA 92821

The subject property is generally bounded by Imperial Highway (SR 90) to the north, Jasmine Drive to the west, Brea Creek (Orange County Channel) to the east and Brea Creek Golf Course to the south.

PROJECT DESCRIPTION:

This project proposes to update and modernize the existing 14.89-acre Arovista Park in Brea, CA. The work generally includes: constructing new playground equipment; removing existing and installing new restroom facilities; upgrades to walkways and ADA improvements for access; existing parking lot re-surfacing and lighting; re-surfacing existing basketball and volleyball courts; regrading existing softball fields; replacement of existing irrigation system; removing and replacement of trees; landscaping; utility improvements; and other recreational improvements and storage facility amenities within the existing footprint of the park area.

Name of Public Agency Approving Project:

City of Brea

Project Applicant & Address:

City of Brea
1 Civic Center Circle
Brea, CA 92821

(714) 990-7667

Exempt Status: (Check one)

☐ Ministerial (Sec. 21080(b)(1); 15268)

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a))

☐ Emergency Project (Sec. 21080(b)(4); 15269 (b)(c))

☒ Categorical Exemption (Sec. 15301, 15303)

☐ Statutory Exemption (15282(s))

☐ Other:

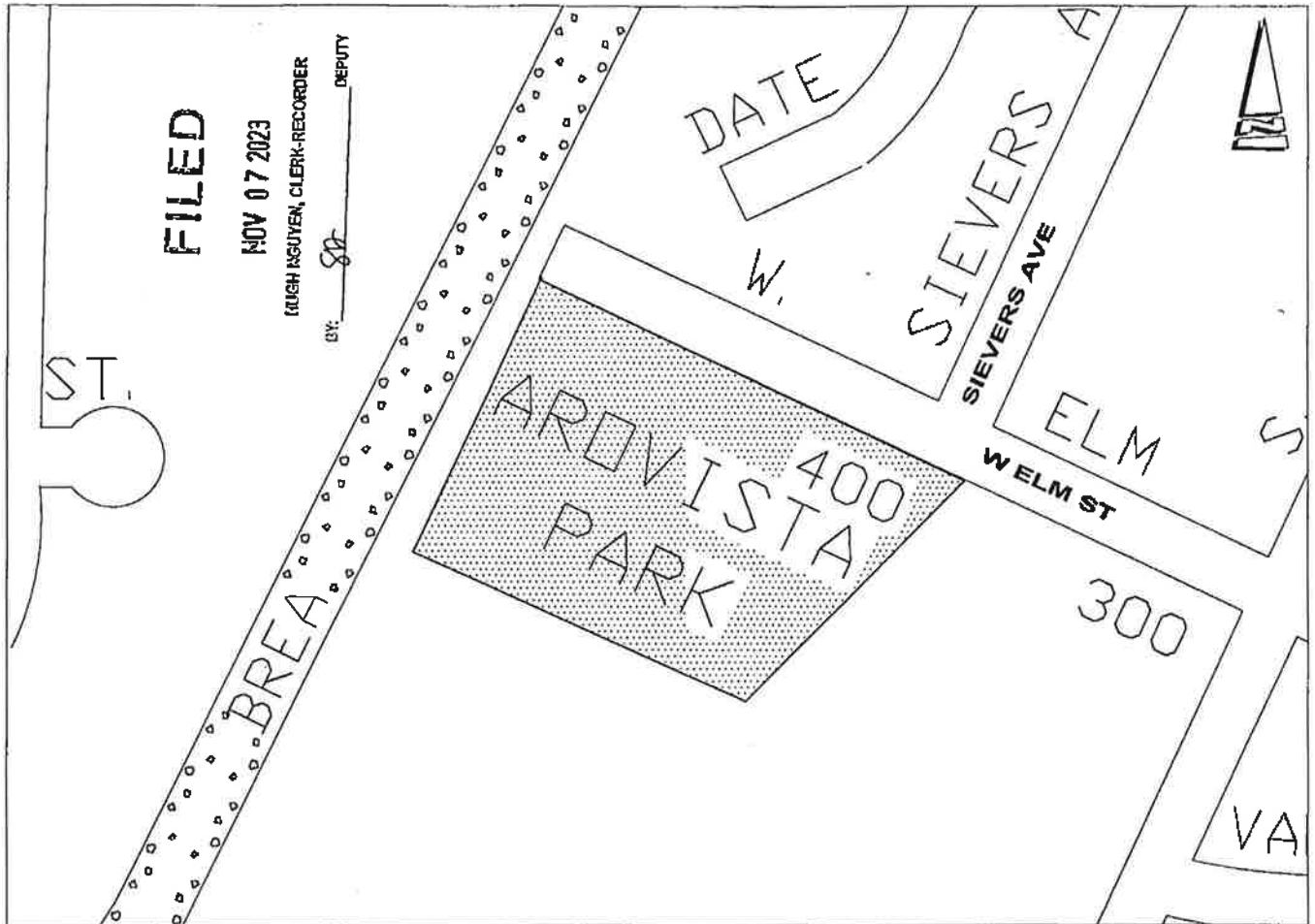
Reason why project is exempt: The Class 1 exemption is applicable to the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, involving negligible expansion of existing or former use, and the Class 3 exemption is applicable to new construction of small facilities or structures. The project proposes to modernize an existing park location by upgrading existing buildings and other site improvements and providing new amenities; however, but the project does not involve the expansion of the existing park boundaries.


Jason Killdrew, Community Development Director

10/26/23
Date

PROJECT 7978

FACILITY IMPROVEMENTS - AROVISTA PARK MODERNIZATION PROJECT



VICINITY MAP

NOT TO SCALE



Cooperative Agreement with City of La Habra for Lambert Road Corridor Project Regional Traffic Signal Synchronization Program

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: E
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Approve a Cooperative Agreement with the City of La Habra for the Lambert Road Corridor Project Regional Traffic Signal Synchronization Program and

Authorize the Mayor to execute the Cooperative Agreement with the City of La Habra and authorize the City Manager to execute any non-monetary contract amendments and ancillary documents subsequently required to implement the Cooperative Agreement.

BACKGROUND/DISCUSSION

To streamline traffic flow along Lambert Road, the City of La Habra and the City of Brea partnered to apply for competitive funding through the Orange County Transportation Authority (OCTA) Combined Transportation Funding Program under the (Project P) Regional Traffic Signal Synchronization Program (RTSSP), for the Lambert Road Corridor Project. At the December 3, 2019 meeting, the City Council adopted a resolution authorizing the submittal of the application to OCTA for funding for the Lambert Road Corridor RTSSP Project.

The Lambert Road Corridor Project, programmed as CIP 7716 within the current City of Brea CIP Budget, is an approximately 7.5-mile project segment extending from Martinez Drive in the City of La Habra to Valencia Avenue in the City of Brea. The Lambert Road corridor includes 25 traffic signals geographically located in the City of La Habra and the City of Brea. Caltrans controls four of the 25 traffic signals, the City of La Habra controls eight, and the City of Brea controls 13. The project will optimize traffic signal synchronization timing along the Lambert Road corridor and implement several traffic signal system improvements, including new traffic signal cabinets, traffic signal controllers, closed circuit television camera installations, intelligent transportation system equipment, uninterrupted power supplies (UPS), network switches, fiber optic communications, communications conduit, corridor management tools, video integration, and central systems upgrades. Staff has verified that the proposed project improvements identified for the City of Brea traffic signals are needed and consistent with the traffic signal infrastructure needs assessment.

Following the submittal of a successful application package, OCTA awarded funding towards the total improvement cost of \$2,341,267 for the Lambert Road Corridor Project. As part of the grant award, OCTA will provide 80% of the total project cost, for \$1,873,074. As a condition of the grant award, the City of La Habra and the City of Brea must provide 20% matching funds for \$468,193. The City of Brea's share of the Project matching funds amounts to a total cost of \$264,893. All funding for the required City of Brea local matching funds will come from Fund 540, Traffic Impact Fees, and this funding has been programmed into the current adopted Capital Improvement Program (CIP) Budget for FY 2023-25.

The City of La Habra has coordinated with City of Brea staff to develop a Cooperative Agreement (Attachment A) that identifies the responsibilities and funding for the work associated with the proposed Lambert Road Corridor Project. As part of this agreement, the City of La Habra will serve as the lead agency for the project's design, construction, and construction management, providing oversight and ensuring compliance with all funding guidelines and federal, state, and OCTA requirements. The City of Brea will be responsible for providing all required documentation and funding commitments for the project implementation within the City of Brea. City staff recommends that the City Council consider approval of the Cooperative Agreement with the City of La Habra to allow for implementation of the Lambert Road corridor improvements.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their November 28, 2023 meeting and recommended for Council approval.

FISCAL IMPACT/SUMMARY

There will be no impact on the General Fund. All funding for the required City of Brea local matching funds of \$264,893 will come from Fund 540, Traffic Impact Fees, and this funding has been programmed into the current adopted Capital Improvement Program (CIP) Budget for FY 2023-25.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Ryan Chapman, PE, Assistant City Engineer

Concurrence: Alberto Espinoza, MPA, PE, TE, City Engineer and Michael Ho, PE, Public Works Director

Attachments

[Attachment A - Cooperative Agreement.pdf](#)

COOPERATIVE AGREEMENT No. 2023-1

BY AND BETWEEN

THE CITY OF LA HABRA

AND

THE CITY OF BREA

FOR THE

LAMBERT ROAD CORRIDOR PROJECT

REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM

THIS COOPERATIVE AGREEMENT, hereinafter referred to as “AGREEMENT” is effective the _____ day of _____, 2023, by and between the City of La Habra, hereinafter referred to as “LA HABRA” and the City of Brea, hereinafter referred to as “BREA”. Collectively, LA HABRA and BREA may be referred to as the “PARTIES” or individually as a “PARTY”.

RECITALS

WHEREAS, Lambert Road between Martinez Drive and Valencia Avenue, geographically located in LA HABRA and BREA, is part of the State Highway System (SHS) and maintained by the State of California, hereinafter referred to as “STATE”; and

WHEREAS, Lambert Road between Martinez Drive and Palm Street is maintained by LA HABRA; and

WHEREAS, Lambert Road between Puente Street and Sunflower Street is maintained by BREA; and

WHEREAS, the intersections of Lambert Road at Beach Boulevard (SR-39), Lambert Road at the SR-57 Interchange (NB and SB ramps), and Lambert Road-Carbon Canyon Road at Valencia Avenue are maintained by State of California Department of Transportation, hereinafter referred to as “CALTRANS”, and a separate Cooperative Agreement is entered into between LA HABRA and CALTRANS for the STATE maintained traffic signals; and

WHEREAS, the Measure M2 Regional Traffic Signal Synchronization Program, hereinafter referred to as “RTSSP”, targets over 2,000 signalized intersections across Orange County to maintain

1 traffic signal synchronization, improve traffic flow and reduce congestion across jurisdictions; and

2 **WHEREAS**, the PARTIES are committed to implementing multi-jurisdictional signal
3 synchronization to enhance countywide traffic flow and reducing congestion; and

4 **WHEREAS**, the Orange County Transportation Authority, hereinafter referred to as “OCTA”,
5 approved the Lambert Road Corridor RTSSP Project, hereinafter referred to as “PROJECT”; and

6 **WHEREAS**, the total PROJECT cost is estimated at Two Million, Three Hundred Forty-One
7 Thousand, Two Hundred and Sixty-Seven Dollars (\$2,341,267); and

8 **WHEREAS**, OCTA will provide 80% PROJECT funds of up to One Million, Eight Hundred
9 Seventy-Three Thousand and Seventy-Four Dollars (\$1,873,074); and

10 **WHEREAS**, the PARTIES will provide 20% matching funds of up to Four Hundred Sixty-Eight
11 Thousand, One Hundred and Ninety-Three Dollars (\$468,193) as required by the Orange County
12 Comprehensive Transportation Funding Programs; and

13 **WHEREAS**, LA HABRA agrees to act as the lead agency for design, construction and
14 management of the PROJECT; and

15 **WHEREAS**, the PROJECT will include twenty-five (25) signalized intersections along the
16 Lambert Road Corridor, between Martinez Drive and Valencia Avenue, and geographically located in LA
17 HABRA and BREA; and

18 **WHEREAS**, the PROJECT Scope of Work includes the procurement, construction and installation
19 and modification of existing traffic signal controllers and cabinets, video detection systems, traffic
20 surveillance cameras, signal interconnect communication upgrades including fiber optic cables and central
21 system upgrades at the respective PARTIES’ Traffic Management Centers; and

22 **WHEREAS**, the PROJECT Scope of Work also includes development, implementation and
23 fine-tuning of coordination signal timing plans for various peak periods, and the ongoing monitoring and
24 maintenance of the coordinated signal system’s operation, including signal timing coordination and system
25 communication/detection upkeep for two years; and

26 **WHEREAS**, LA HABRA agrees to work with BREA to coordinate the inclusion of other traffic
27 control elements that must be installed at the same time as the construction of the PROJECT that are NOT

a part of the PROJECT Scope of Work and that are the responsibility of each respective PARTY during the course of the PROJECT; and

WHEREAS, the PARTIES acknowledge that other RTSSP corridor projects are currently underway or completed which intersect the PROJECT, and that these other RTSSP corridor timing operations must be incorporated into the design and completion of this PROJECT; and

WHEREAS, this AGREEMENT defines the roles, specific terms, conditions and responsibilities between the PARTIES.

AGREEMENT

NOW THEREFORE, it is understood and agreed by the PARTIES as follows:

ARTICLE 1. COMPLETE AGREEMENT

This AGREEMENT constitutes the complete and exclusive statement of the terms and conditions of the agreement between the PARTIES concerning the PROJECT and supersedes all prior representations, understandings and communications between the PARTIES. The above-referenced Recitals are true and correct and are incorporated by reference herein.

ARTICLE 2. RESPONSIBILITIES OF LA HABRA

LA HABRA agrees to the following responsibilities:

1. LA HABRA shall serve as lead agency for design, construction and construction management of the PROJECT and shall provide oversight by establishing PROJECT milestones and overseeing the PROJECT development to ensure compliance with all standards and requirements set forth in this AGREEMENT.

2. LA HABRA shall be responsible for completing the PROJECT in accordance with the funding guidelines and any and all other federal, state, and OCTA requirements related to these funding programs, as well as any and all applicable statutes and regulations including, but not limited to, bidding laws, prevailing wage and other labor laws, provisions of the California Building Standards Code, and the California Environmental Quality Act (CEQA) and the Guidelines thereunder.

3. LA HABRA shall be responsible for providing the required documentation and funding commitments for project implementation on the CALTRANS portions of the PROJECT within LA

1 HABRA'S geographical jurisdiction.

2 4. LA HABRA shall provide BREA a copy of all design documents for BREA'S approval of work
3 to be performed in BREA'S jurisdiction prior to LA HABRA advertising for bids.

4 5. LA HABRA shall enter into a separate Co-operative Agreement with CALTRANS for the
5 implementation of the STATE components of the PROJECT.

6 6. LA HABRA shall be responsible for obtaining all required permits for project implementation
7 from CALTRANS for the STATE components of the PROJECT.

8 7. LA HABRA shall provide staff, consultants, and contractors deemed necessary and appropriate
9 to manage, administer, coordinate and oversee engineering design and construction management of the
10 PROJECT. LA HABRA shall require all such consultants, including architects and civil engineers, and
11 contractors to obtain and maintain comprehensive general liability, automobile liability, workers'
12 compensation and employers' liability, and professional liability insurance policies meeting the applicable
13 requirements of the Consultant Contract and Bidders Specifications for the PROJECT, reviewed and
14 approved by BREA, and to indemnify, defend and hold each of the PARTIES and their respective elected
15 officials, officers, employees, agents ("Indemnitees") free and harmless, including payment of attorneys'
16 and experts' fees, with respect to any and all claims and liabilities of any kind arising out of each such
17 consultant's and/or contractor's acts or omissions in the performance of work on the PROJECT, to the
18 maximum extent permitted by law. LA HABRA shall require all such contractors to name the Indemnitees
19 as additional insureds on all commercial general and automobile liability policies required by LA HABRA
20 for the PROJECT.

21 8. LA HABRA's portion of the PROJECT cost is approximately One Million, Sixteen Thousand,
22 and Five Hundred Dollars (\$1,016,500). LA HABRA'S share of the PROJECT match amounts to Two
23 Hundred Three Thousand, and Three Hundred Dollars (\$203,300), which includes up to Twenty Thousand
24 Dollars (\$20,000) of in-kind services. Documentation of LA HABRA's in-kind services, such as
25 administrative services, shall meet OCTA Comprehensive Transportation Funding Program (CTFP)
26 Guidelines.

27 9. LA HABRA shall maintain coordination with BREA for construction of the PROJECT.

10. LA HABRA specifically shall coordinate the PROJECT construction activity within BREa and provide a schedule of the construction activity for the PROJECT within BREa that is acceptable to BREa. In the event of planned street closures, LA HABRA shall provide prior notice to, and receive approval from BREa, prior to the execution of the street closure.

11. At no cost to BREa, LA HABRA shall be responsible for coordinating the construction and/or installation of traffic control elements and other items within LA HABRA's jurisdiction that are NOT a part of the PROJECT Scope of Work but, by necessity, must be built concurrent with the PROJECT.

12. LA HABRA shall collect all data necessary for the analysis and optimization of traffic signal timing along the PROJECT corridor.

13. LA HABRA shall develop new timing plans optimized for traffic signal synchronization.

14. LA HABRA shall provide on-site support to implement the timing plans as necessary. Timing plans are subject to BREa's review and approval.

15. LA HABRA shall provide the new timing plans developed for the PROJECT and all relevant data required for the signal timing analysis to BREa upon request.

16. In the event of an unanticipated cost overrun, LA HABRA shall meet with BREa to resolve the cost overrun. Should the PARTIES be unable to come to a resolution of the cost overrun, the AGREEMENT will terminate.

17. At the conclusion of the PROJECT, LA HABRA shall submit any and all necessary documentation required by OCTA for the reimbursement of all PROJECT eligible expenses.

ARTICLE 3. RESPONSIBILITIES OF BREa

BREa agrees to the following responsibilities:

1. BREa shall be responsible for providing the required documentation and funding commitments for project implementation on the CALTRANS portions of the PROJECT within BREa's geographical jurisdiction.

2. BREa's portion of the PROJECT cost is approximately One Million, Three Hundred Twenty-Four Thousand, and Four Hundred Sixty-Seven Dollars (\$1,324,467). BREa's share of the PROJECT match amounts to Two Hundred Sixty-Four Thousand, Eight Hundred Ninety-Three Dollars

(\$264,893) which includes up to Twenty-Five Thousand Dollars (\$25,000.00) of in-kind services. Documentation of BREA'S in-kind services, such as administrative or construction inspection services, shall meet OCTA Comprehensive Transportation Funding Program (CTFP) Guidelines.

3. BREA shall remit to LA HABRA within thirty (30) calendar days of receipt of an acceptable invoice, the PROJECT matching funds as required by the Orange County Comprehensive Transportation Funding Programs.

4. At no cost to LA HABRA, BREA shall provide LA HABRA with current intersection, local field master and/or central system timing plans and related data no later than thirty (30) calendar days subsequent to the execution of this AGREEMENT, and updates as they occur within seven (7) calendar days of the event.

5. At no cost to LA HABRA, BREA shall provide to LA HABRA appropriate documents to utilize in the design and construction of infrastructure required to implement the desired coordinated and synchronized system and operations no later than thirty (30) calendar days subsequent to the execution of this AGREEMENT, and updates as they occur within seven (7) calendar days of the update.

6. BREA shall waive all costs and fees related to any and all required encroachment and inspection permits required by BREA for the construction phase of the PROJECT.

7. At no cost to LA HABRA, BREA shall be responsible for coordinating the construction and/or installation of traffic control elements and other items within BREA's jurisdiction that are NOT a part of the PROJECT Scope of Work but, by necessity, must be built concurrent with the PROJECT.

ARTICLE 4. MUTUAL RESPONSIBILITIES OF THE PARTIES

The PARTIES agree to the following mutual responsibilities:

1. The PARTIES shall cooperate and coordinate their staff, contractors and consultants, in providing the services and responsibilities required under this AGREEMENT to the extent practicable with respect to the performance of the PROJECT.

2. The PARTIES agree to work together in good faith, using reasonable efforts to resolve any unforeseen issues and disputes arising out of the performance of this AGREEMENT.

3. This AGREEMENT may only be modified or amended upon written agreement of all PARTIES.

1 All modifications, amendments, changes and revisions of this AGREEMENT in whole or in part, and from
2 time to time, shall be binding upon the PARTIES, so long as the same shall be in writing and executed by
3 the PARTIES. No waiver of any term or conditions of this AGREEMENT shall be a continuing waiver
4 thereof.

5 4. Applicable Laws and Regulations: This AGREEMENT shall be governed by all applicable
6 federal, state and local laws and regulations. The PARTIES warrant that in the performance of this
7 AGREEMENT, each shall comply with all applicable federal, state and local laws, statutes and ordinances
8 and all lawful orders, rules and regulations promulgated there under.

9 5. Indemnities: To the maximum extent permitted by law, each PARTY agrees to defend,
10 indemnify and hold harmless the other PARTY, their officers, agents, elected officials and employees from
11 all liability, claims, losses and demands, including defense costs and reasonable attorneys' fees, whether
12 resulting from court action or otherwise, to the extent arising out of the actual or alleged negligent acts or
13 omissions of, or violation of any statute or regulation by the defending PARTY, or any of its officers,
14 agents, or employees, in the performance of this AGREEMENT. When negligent acts or omissions of one
15 PARTY are directed by another PARTY, the PARTY directing the negligent acts or omissions shall owe
16 this defense and indemnity obligation to the PARTY following the directions. The provisions of this
17 paragraph shall survive the termination of this AGREEMENT. Notwithstanding, this AGREEMENT shall
18 not be interpreted to create any joint and several liability or any joint powers or joint venture between the
19 PARTIES.

20 6. Force Majeure: Each PARTY shall be excused from performing its obligations under this
21 AGREEMENT during the time and to the extent that it is prevented from performing by an unforeseeable
22 cause beyond its control, including but not limited to: any incidence of fire; flood; acts of God;
23 commandeering of material, products, plants or facilities by federal, state or local government; national fuel
24 shortage; labor strike or materials shortage provided satisfactory evidence of such cause is presented to the
25 other PARTY, and provided further such nonperformance is unforeseeable, beyond the reasonable control
26 and not due to the fault or negligence of the PARTY not performing.

27 7. Any notice sent by first class mail, postage paid, to the address and addressee, shall be deemed

to have been received three (3) business days after deposit in the U.S. Mail. The representatives of the PARTIES who are primarily responsible for the administration of this AGREEMENT, and to whom notices, demands and communications shall be given are as follows:

City of La Habra – LEAD AGENCY**City of Brea**

110 E. La Habra Boulevard

One Civic Center Circle

La Habra, CA 90631

Brea, CA 92821

Attn: Albert Mendoza, P.E.

Attn: Michael Ho, P.E.

Deputy Director of Public Works/City Engineer

Public Works Director

(562) 383-4153

(714) 990-7698

amendoza@lahabracal.gov

michaelh@ci.brea.ca.us

8. This AGREEMENT shall continue in full force and effect through December 31, 2027, unless terminated earlier by either PARTY. This AGREEMENT may be terminated by providing a thirty (30) day prior written notice. The PARTIES are fully responsible for paying their respective pro rata share of all costs and expenses incurred prior to delivery of the notice of termination and all costs and damages relating to the termination.

9. The terms of this AGREEMENT may only be extended upon written agreement by the PARTIES.

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IN WITNESS WHEREOF, the PARTIES hereto have caused this Cooperative Agreement No. 2023-1 to be executed on the date first above written.

CITY OF LA HABRA

By: _____

James Gomez

Mayor

ATTEST:

By: _____

Rhonda J. Barone, CMC

City Clerk

APPROVED AS TO FORM:

By: _____

Richard D. Jones

City Attorney

/

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/

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IN WITNESS WHEREOF, the PARTIES hereto have caused this Cooperative Agreement No. 2023-1 to be executed on the date first above written.

CITY OF BREA

By: _____

Marty Simonoff

Mayor

ATTEST:

By: _____

Lilian Harris-Neal

City Clerk

APPROVED AS TO FORM:

By: _____

Terence Boga

City Attorney

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2024 Legislative Platform

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: F
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

It is recommended that the City Council adopt the 2024 City of Brea Legislative Platform to coincide with the upcoming legislative session.

BACKGROUND/DISCUSSION

In order for the City of Brea to proactively engage in the legislative process, staff has prepared the attached Legislative Platform for City Council consideration. The Legislative Platform is updated annually to coincide with the State and Federal legislative sessions. Part of the updating process includes a review of the previous year's legislative platform by City Council, staff, the Executive Directors, and the City's Legislative Advocates.

This year's update was minimal after last year's extensive update involved streamlining and condensing the platform. During the October 17, 2023 Study Session, City Council reviewed the 2023 Legislative Platform and proposed minor revisions. The revisions for the 2024 Legislative Platform include,

- Adding the words "infrastructure to support" to number 8 under Environmental Sustainability, such as "Support the expansion of infrastructure to support recyclable materials, the reuse of recyclable materials, as well as increase waste diversion rates and support "green" projects that do not place an undue burden on local government."
- Deleting repetitive statements, one under Human Resources and one under General Issues.
- Adding a statement under Public Safety in support of policies and funding related to theft, such as "Support policies and funding that provide resources to combat organized retail, cargo, and vehicle theft operations."

The City's Legislative Platform is used to outline City Council positions on essential issues and serves as City Council authorization for Brea elected officials and professional staff to advocate the City's position as legislation proceeds at the Federal, State, and regional levels. The platform also provides staff with clear direction regarding the types of issues the City will monitor during the legislative session and enables staff to respond quickly with the City's position.

FISCAL IMPACT/SUMMARY

The City of Brea proactively engages in the legislative process by annually adopting a legislative platform. The platform outlines City Council positions on essential issues and serves as authorization for Brea elected officials and professional staff to advocate the City's position as legislation proceeds at the federal, state and regional levels.

There is no fiscal impact associated with the review and discussion of the 2024 Brea Legislative Platform.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Liz Pharis, Communications & Marketing Manager/PIO

Attachments

[DRAFT City of Brea 2024 Legislative Platform.pdf](#)

[City of Brea 2023 Legislative Platform.pdf](#)



2024 State and Federal Legislative Platform

Adopted by the City Council on _____

The Legislative Platform provides a streamlined process through which the City Council, City Manager, City staff, and the City's legislative advocates can act in a timely manner in response to legislative proposals. Legislation that is consistent with the Legislative Platform are reviewed, approved and signed by the Mayor or City Manager. In addition, legislative positions that are deemed time-sensitive and are consistent with the Legislative Platform may be approved and signed by the City Manager when the Mayor is unavailable. Once approved, a position letter is sent to the bill's author, the City's legislative advocate, and other stakeholders as deemed appropriate by staff, and a copy of the letter is distributed to the City Council.

Additionally, to remain nimble throughout the Legislative Session and respond to amendments, the City Manager or his/her designee may sign and submit position letters so long as the position is consistent with the position taken by Cal Cities and/or other City affiliated organizations, even if the scope of the legislation is not already incorporated into the City's Legislative Platform.

GUIDING PRINCIPLES

1. Preserve Local Control

Preserve and protect the City's powers, duties and prerogatives to enact local legislation and policy direction concerning local affairs and oppose legislation that preempts local authority. Local agencies should preserve authority and accountability for revenues raised and services provided.

2. Support Funding Opportunities

Support opportunities that allow the City to compete and receive its fair share of regional, state, and federal funding for City projects and priorities. Opportunities include, but are not limited to, state and federal stimulus funding for state and local governments, economic development and job training, transportation, cultural arts, parks and recreation, energy efficiency, public safety, and public health.

3. Promote Fiscal Stability

Support measures that promote fiscal stability, predictability, financial independence, and preserve the City's revenue base and maximum local control over local government budgeting. Oppose measures that shift local funds to the County, State or Federal Governments and/or make cities more dependent on the County, State or Federal Governments for financial stability, such as mandated costs with no guarantee of local reimbursement or offsetting benefits.

CITY OF BREA POLICY PLATFORM POSITIONS

City Governance and Finance

1. Support stability, predictability, and independence in local government budgeting.
2. Support increases in local flexibility for use of state, federal and regional funding opportunities.
3. Support the continuation of the tax-free status of municipal bonds.
4. Encourage the County of Orange to make available more detailed auditing and reporting information regarding property tax and assessment appeals filed on property within city limits.
5. Support modification of the tax system to reflect the change in the State's economy from a manufacturing base to a service and information base.
6. Support the preservation and enhancement of the City's ability to generate revenues from all types of sales.
7. Support supplements to local funds to comply with mandates created by the National Pollutant Discharge Elimination System (NPDES) provisions of the Federal Clean Water Act.
8. Support generation, protection and timely allocation of local funding distributed by the state and federal government.
9. Support policies that add additional flexibilities and reduce burdensome requirements within the Brown Act.
10. Support local sales and use tax reform to create an equitable distribution structure that appropriately captures and allocates online sales tax.
11. Support measures that apply general communications taxes, such as UUT, to all communications providers across including, but not limited to, providers of cable, video services, wireless, wire line (telephone lines), and satellite.
12. Oppose policies that would increase the voter threshold for local revenue measures or would increase the potential for litigation over local taxes and fees.

Economic Development

1. Support legislation that provides financial incentives (state grants or tax incentives) for mixed-use or "smart growth" principles.
2. Support efforts to facilitate the production of workforce housing, including infill housing incentives, grants to local agencies and private developer partnerships.

3. Support legislation that clarifies and narrows the prevailing wage standard for economic development, public works, and affordable housing projects.
4. Support increasing the State's minimum threshold for public works projects that require prevailing wage.
5. Support efforts to assist local business growth and economic development post Redevelopment.
6. Oppose efforts to cut funding from Community Development Block Grant and other federal grant programs.

Environmental Sustainability

7. Support efforts that encourage and incentivize regional coordinated planning activities for sustainable water resources, infrastructure, and planning.
8. Support limiting local government liability as a third party to superfund cleanup litigation.
9. Support Federal, State, and regional efforts to encourage and fund acquisition, preservation, and management of open space.
10. Support legislation that revises the California Environmental Quality Act (CEQA) for purposes of expediting projects.
11. Support policies and guidelines to facilitate alternative building methods, materials and technologies.
12. Support incentives and pricing strategies as a preferred alternative to traditional command and control regulations for meeting state and local emission reduction objectives for all sources.
13. Support strategies that clearly demonstrate and provide for the most cost-effective means for meeting air quality goals.
14. Support the expansion of infrastructure to support recyclable materials, the reuse of recyclable materials, as well as increase waste diversion rates and support "green" projects that do not place an undue burden on local government.
15. Support financial incentive mechanisms to cities and businesses to fund public and private capital for organic waste diversion and recycling infrastructure in order to comply with the Organic waste procurement mandates.
16. Support efforts to mitigate traffic congestion, leading to improved mobility and air quality, without incurring excessive public and private costs associated with their implementation.
17. Oppose efforts by other governmental agencies to enlist cities as implementers of their environmental mandates.

18. Oppose any new or more restrictive water reduction measures by the state that do not consider new development and regulatory water requirements.

Housing and Land Use

1. Support housing element reform that provides local government the greatest flexibility to achieve realistic goals and support incentives for smart growth as well as funding for mandated General Plan Housing Element Updates and related processes.
2. Support reduction of housing density requirements to qualify for state grant funding.
3. Support legislation that preserves local discretion in the assessment, collection, and usage of development fees for projects including, but not limited to, water, wastewater, transportation, and other critical infrastructure needs.
4. Support funding and tax incentives for the identification, acquisition, maintenance, adaptive reuse and restoration of historic or vacant sites and structures.
5. Support legislation to allow local jurisdictions to work with others to fulfill RHNA requirements in order to meet regional demand.
6. Support legislation that preserves local flexibility in the adoption and implementation of health and safety standards contained in the building codes
7. Oppose legislation which weakens the City's position for land use controls due to potential claims of partial takings and any requirements for compensation of such claims.
8. Oppose actions that redefine the annexation process to require so-called "revenue neutral" annexations.
9. Oppose County of Orange processing of development projects within Brea's Sphere of Influence and any development agreements or other entitlements in sphere of influence areas that do not conform to City standards. Promote County of Orange compliance with existing Memorandum of Understanding regarding development within the Sphere of Influence.

Human Resources

1. Support workers' compensation reform that requires formulas to rely on more evidence of work-related causation to determine compensability, higher thresholds for compensation, or a proportionate exposure formula.
2. Support reform and responsible changes to the CalPERS medical insurance program and CalPERS Public Employees' Medical and Hospital Care Program (PEMCHA) to address rising costs of premiums and the City's future liability for retiree medical insurance.
3. Support easing applicability of the Fair Labor Standards Act (FLSA) on public agencies.

4. Support reforms to CalPERS that promote Investment Restrictions that are similar or the same as those adopted by Public Agency Retirement Services (PARS).
5. Support legislative proposals that establish Defined Contribution Retirement Plans for new hires within CalPERS retirement programs.
6. Support fiscally responsible changes to CalPERS Projected Investment Returns based upon Historical Returns and Conservative Market Projections.
7. Oppose legislation that expands or extends any public safety presumptions of occupational injury or illness and support legislation that repeals the presumption that the findings of a treating physician are correct.
8. Oppose the imposition of compulsory and binding arbitration with respect to public employees upon local government.
9. Oppose efforts that restrict the investment ability of CalPERS based on social or political statements.
10. Oppose the imposition of mandated employee benefits that are more properly negotiated at the bargaining table upon local government.
11. Oppose the imposition of Federal or State mandates on the collective bargaining process.
12. Oppose making disciplinary proceedings for public safety employees similar to criminal proceedings thus rendering it impossible for employers to prove an administrative violation.

Public Safety

1. Support measures that encourage community safety, well-being and emergency planning.
2. Support legislation that promotes recruitment, retention, and resources, as well as increases the minimum hiring and training standards for law enforcement officers.
3. Support legislation that funds innovations in law enforcement technology that integrates data sources and facilitates solvability and reduction of crime.
4. Support increased State support for local services related to homeless and youth violence prevention programs through the North Orange County Public Safety Collaborative.
5. Support policies and funding that provide resources to combat organized retail, cargo, and vehicle theft operations.
6. Support clarifying legislation related to recreational marijuana, including DUI Drugs presumed intoxication and state funding for research and identification of intoxication measurement devices.

7. Support increased funding and State reimbursements for law enforcement training costs related to homelessness, mental illness, de-escalation, use of force, and public record act requests.
8. Support the state adoption of building, development and fuel modification requirements that provide for fire safety in the Wildland Urban Interface and Intermix.
9. Support policies that create restrictions on the early release of state inmates from incarceration for the purpose of alleviating overcrowding, and limit parole hearing opportunities for state inmates serving a life sentence or paroled inmates with a violation.
10. Support clarifying legislation to further define 'non-violent' offenses.
11. Support legislation that increases safety of all modes of transportation, including electric bikes.
12. Oppose legislation which would interfere with the ability of law enforcement to remove individuals, either in person or in a vehicle, from public facilities, property, or streets.
13. Oppose legislation that places burdensome restrictions on law enforcement and limits their ability to protect public safety.
14. Oppose restrictions on access to social media material for the purposes of law enforcement personnel background investigations.
15. Oppose legislation that would support creating a politically appointed police oversight committee.
16. Oppose legislation that serves to impact eligibility for local jurisdictions for disaster response and recovery assistance.

Parks, Recreation, and Community Services

1. Support efforts that facilitate the provision of quality, affordable "dependent care" for both children and seniors.
2. Support Federal and State funding opportunities and/or legislation that provides for senior citizen nutrition programs, prescription drug benefits, transportation, adult day care, technology improvements, education, and emergency education for seniors.
3. Work to strengthen policies and support the creation of more affordable, innovative, inclusive, and quality parks and recreation, open space, the acquisition of open space, bike lanes, and non-motorized trails.
4. Support continued State funding for local art, cultural, and music programs, as well as funding for facilities and programs for the City's youth, adults, and seniors.

5. Support funding for local and regional collaboration that supports equitable access for connected multimodal networks.
6. Support increasing opportunities for California's multi-generational residents to participate in civic engagement activities.
7. Support the County of Orange response to homeless issues, such as shelters and housing programs.

General Issues

1. Support measures that create or expand home rule authority as it applies to the cable, video and telecommunications industry and franchising processes.
2. Support policies and funding that expand access to broadband.
3. Support measures that require companies providing communication services to a local community to provide or support Public, Educational and Governmental (PEG) access to new networks, including PEG equipment, funding, and support.
4. Support measures to reform California's tort system to curtail unreasonable liability exposure for public agencies and restore the ability of public agencies to obtain affordable insurance.
5. Support legislation to extend the protections limiting local government liability for property damage caused by hillsides and mudslides.
6. Oppose any state or federal effort by the wireless industry that would force local governments to lease out publicly owned infrastructure, eliminate reasonable local environmental and design review, and eliminate the ability for local governments to negotiate fair leases or public benefits for the installation of "small cell" wireless equipment on taxpayer-funded property.
7. Consider the League of California Cities' Policy and Guiding Principles when taking into consideration supporting or opposing legislation.



2023 State and Federal Legislative Platform

Adopted by the City Council on December 6, 2022

The Legislative Platform provides a streamlined process through which the City Council, City Manager, City staff, and the City's legislative advocates can act in a timely manner in response to legislative proposals. Legislation that is consistent with the Legislative Platform are reviewed, approved and signed by the Mayor or City Manager. In addition, legislative positions that are deemed time-sensitive and are consistent with the Legislative Platform may be approved and signed by the City Manager when the Mayor is unavailable. Once approved, a position letter is sent to the bill's author, the City's legislative advocate, and other stakeholders as deemed appropriate by staff, and a copy of the letter is distributed to the City Council.

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5. Support legislative proposals that establish Defined Contribution Retirement Plans for new hires within CalPERS retirement programs.
6. Support fiscally responsible changes to CalPERS Projected Investment Returns based upon Historical Returns and Conservative Market Projections.
7. Support legislative reforms to CalPERS' Board Composition to allow the State Treasurer & State Controller (currently Ex-Officio Members) all rights granted to CalPERS regular board members.
8. Oppose legislation that expands or extends any public safety presumptions of occupational injury or illness and support legislation that repeals the presumption that the findings of a treating physician are correct.
9. Oppose the imposition of compulsory and binding arbitration with respect to public employees upon local government.
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5. Support clarifying legislation related to recreational marijuana, including DUI Drugs presumed intoxication and state funding for research and identification of intoxication measurement devices.

6. Support increased funding and State reimbursements for law enforcement training costs related to homelessness, mental illness, de-escalation, use of force, and public record act requests.
7. Support the state adoption of building, development and fuel modification requirements that provide for fire safety in the Wildland Urban Interface and Intermix.
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9. Support clarifying legislation to further define 'non-violent' offenses.
10. Support legislation that increases safety of all modes of transportation, including electric bikes.
11. Oppose legislation which would interfere with the ability of law enforcement to remove individuals, either in person or in a vehicle, from public facilities, property, or streets.
12. Oppose legislation that places burdensome restrictions on law enforcement and limits their ability to protect public safety.
13. Oppose restrictions on access to social media material for the purposes of law enforcement personnel background investigations.
14. Oppose legislation that would support creating a politically appointed police oversight committee.
15. Oppose legislation that serves to impact eligibility for local jurisdictions for disaster response and recovery assistance.

Parks, Recreation, and Community Services

1. Support efforts that facilitate the provision of quality, affordable "dependent care" for both children and seniors.
2. Support Federal and State funding opportunities and/or legislation that provides for senior citizen nutrition programs, prescription drug benefits, transportation, adult day care, technology improvements, education, and emergency education for seniors.
3. Work to strengthen policies and support the creation of more affordable, innovative, inclusive, and quality parks and recreation, open space, the acquisition of open space, bike lanes, and non-motorized trails.
4. Support continued State funding for local art, cultural, and music programs, as well as funding for facilities and programs for the City's youth, adults, and seniors.

5. Support funding for local and regional collaboration that supports equitable access for connected multimodal networks.
6. Support increasing opportunities for California's multi-generational residents to participate in civic engagement activities.
7. Support the County of Orange response to homeless issues, such as shelters and housing programs.

General Issues

1. Support measures that create or expand home rule authority as it applies to the cable, video and telecommunications industry and franchising processes.
2. Support policies and funding that expand access to broadband.
3. Support extending sales tax to E-Commerce as a means of fairness to "main street" retailers.
4. Support measures that require companies providing communication services to a local community to provide or support Public, Educational and Governmental (PEG) access to new networks, including PEG equipment, funding, and support.
5. Support measures to reform California's tort system to curtail unreasonable liability exposure for public agencies and restore the ability of public agencies to obtain affordable insurance.
6. Support legislation to extend the protections limiting local government liability for property damage caused by hillsides and mudslides.
7. Oppose any state or federal effort by the wireless industry that would force local governments to lease out publicly owned infrastructure, eliminate reasonable local environmental and design review, and eliminate the ability for local governments to negotiate fair leases or public benefits for the installation of "small cell" wireless equipment on taxpayer-funded property.
8. Consider the League of California Cities' Policy and Guiding Principles when taking into consideration supporting or opposing legislation.



Resolution of support for City of Santa Ana in Pursuit of a Grant Application for Fiscal Year 2024-25 Measure M2 Comprehensive Transportation Program

Meeting	Agenda Group	
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR	Item: G
TO	FROM	
Honorable Mayor and City Council Members	Bill Gallardo, City Manager	

RECOMMENDATION

Adopt a Resolution of Support for the City of Santa Ana in Pursuit of a Grant Application for Fiscal Year 2024-25 Measure M2 Comprehensive Transportation Program.

BACKGROUND/DISCUSSION

The Orange County Transportation Authority (OCTA) issued a call for projects under the Measure M2 Comprehensive Transportation Funding Program (CTFP) for Fiscal Year (FY) 2024-25. Approximately \$32 million will be available for award on a countywide, competitive basis via the Regional Capacity Program (Project O) for Arterial Capacity Enhancements (ACE), Intersection Capacity Enhancements (ICE), and the Regional Traffic Signal Synchronization Program (Project P). The CTFP is how OCTA administers competitive funding for street and road projects. The City of Santa Ana submitted a grant application to OCTA on October 26, 2023, collaborating with the Cities of Brea, Placentia, Anaheim, Orange, and Caltrans for a multiagency traffic signal synchronization project.

The Kraemer Boulevard/Glassell Street/Grand Avenue corridor is a reinvigorated project, performed initially and funded by Measure M2 Regional Traffic Signal Synchronization Program (RTSSP) in FY 2013-2014. The Kraemer Boulevard/Glassell Street/Grand Avenue corridor extends 15.14 miles from Lambert Road in the City of Brea to Dyer Road in Santa Ana. The corridor encompasses 62 signalized intersections controlled by the Cities of Brea, Placentia, Anaheim, Orange, Santa Ana, and the California Department of Transportation (Caltrans). The proposed project for 2024 has been expanded to include new signals in the City of Placentia and the City of Orange, making the total number of signals within this corridor 62. Caltrans is a participating agency in the project. If the grant is awarded, the participating cities are committed to executing a cooperative agreement with Caltrans to implement optimized signal timing at the Caltrans intersections.

The signalized intersections that are part of the project within the City of Brea are Kraemer Boulevard and Lambert Road, Kraemer Boulevard and Birch Street, Kraemer Boulevard and Orbiter Street, Kraemer Boulevard and Birch Hills Mall, Kraemer Boulevard and Imperial Highway (SR-90), and Kraemer Boulevard and Buttonwood/Saturn Street. The project improvements and upgrades include fiber optic ethernet switches, new traffic signal controllers, video detection cameras, central system server upgrades, and a new traffic signal cabinet at the intersection of Kraemer Boulevard and Birch Hills Mall. If this grant is awarded, the City of Brea's match will be 20% of the overall project task cost of \$577,350. The City's match amount would total \$115,500.

Given the need for the project eligibility requirements defined by OCTA, staff recommends that the City Council adopt the resolution supporting the City of Santa Ana's submittal of the CTFP application for funding consideration. If the grant application is approved and awarded by OCTA, staff will come back at a later date to approve a cooperative agreement with the City of Santa Ana for the Kraemer Boulevard/Glassell Street/Grand Avenue corridor project and a cooperative agreement with Caltrans for the intersection of Kraemer Boulevard and Imperial Highway (SR-90).

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their November 28, 2023 meeting and recommended for Council approval.

FISCAL IMPACT/SUMMARY

There will be no impact on the General Fund or other City funding. If the City of Santa Ana is awarded the grant, the City of Brea's local match will come from Fund 540, Traffic Impact Fees, as part of a future Capital Improvement Program (CIP) budget adoption process.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Alberto Espinoza, MPA, PE, TE, City Engineer

Concurrence: Michael Ho, PE, Public Works Director

Attachments

RESOLUTION NO. _____

A RESOLUTION OF THE BREA CITY COUNCIL SUPPORTING THE CITY OF SANTA ANA'S SUBMITTAL OF THE REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM TO THE ORANGE COUNTY TRANSPORTATION AUTHORITY FOR FUNDING UNDER THE COMPETITIVE MEASURE M2 REGIONAL TRAFFIC SIGNAL SYNCHRONIZATION PROGRAM

A. RECITALS:

(i) The Measure M2 Regional Traffic Signal Synchronization Program targets over 2,000 signalized intersections across Orange County to maintain traffic signal synchronization, improve traffic flow, and reduce congestion across jurisdictions.

(ii) The City of Brea has been declared by the Orange County Transportation Authority (OCTA) to meet the eligibility requirements to receive revenues as part of Measure M2.

(iii) The City of Brea must include all projects funded by Net Revenues in the seven-year Capital Improvement Program as part of the Renewed Measure M Ordinance eligibility requirement.

(iv) The City of Brea has currently adopted a Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of local agencies' efforts to synchronizing traffic signals across local agencies' boundaries.

(v) The City of Brea will provide matching funds for each project as required by the Comprehensive Transportation Funding Programs Procedures Manual.

(vi) The City of Brea will not use Renewed Measure M funds to supplant Developer Fees or other commitments.

(vii) The City of Brea desires to implement multi-jurisdictional signal synchronization.

B. RESOLUTION:

NOW, THEREFORE, the City Council finds and resolves as follows:

1. The facts set forth in the Recitals, Part A, above, are true and correct.
2. The City of Brea hereby supports the formal submittal of the project

described below, by the City of Santa Ana, to OCTA for funding under OCTA's Regional Traffic Signal Synchronization Program and requests that OCTA allocate funds in the amounts specified in the City of Santa Ana grant application. Such funds shall be matched by funds from Santa Ana as required and shall be used as supplemental funding to aid the City of Santa Ana in the signal synchronization along the following project: Kraemer Boulevard/Glassell Street/Grand Avenue Corridor.

3. The City Council authorizes a formal amendment to the seven-year Capital Improvement Program to add projects approved for funding upon approval from the OCTA Board of Directors, if necessary.

PASSED AND ADOPTED this _____ day of _____, 2023 by the following called vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Marty Simonoff, Mayor

ATTEST:

Lillian Harris-Neal, City Clerk



Approval of Memorandum of Understanding Between the City of Brea and the Brea Police Management Association

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: H
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Adopt the resolution approving Memorandum of Understanding (MOU) with the Brea Police Management Association (BPMA).

BACKGROUND/DISCUSSION

City staff have recently been negotiating a successor labor agreement (Memorandum of Understanding or MOU) with BPMA. The City's current labor contract with BPA expires December 31, 2023. The economic and social disruption caused by the COVID-19 global pandemic has been devastating to the economy and has impacted City operations including labor relations. Over the past 24 months ended October 2023, the Consumer Price Index for All Urban Consumers increased 9% and currently is at 2.4%. In calendar year 2022, we experienced increases that represented the largest 12-month increase in 40 years. A salary survey of ten comparable cities in our labor market indicated that the majority of the members in this bargaining unit were at least 13% behind the market in total compensation.

Negotiations started in early October and by mid-November a tentative agreement with BPMA was reached. Considerable progress was made rather quickly and a successor MOU agreement with the Brea Police Management Association is now ready for City Council approval. The terms reached in the attached agreement are consistent with the maximum financial authority provided to the City's bargaining team by the City Council. BPMA members have already ratified the tentative agreement.

Over the last few years, contracts with employee associations have reflected modest changes to the terms of employment, reflecting the City's policy for maintaining a balanced budget with an eye towards sustaining healthy reserves. However, with inflationary pressures impacting the City's comparable labor market and employees leaving and/or retiring at higher than usual rates, the City sought to stabilize its competitive edge by front loading salary increases in this contract. Therefore, in this proposed contract, salaries have been increased significantly in the first year by 13.02% for Captains and 12.38% for Lieutenants (median of the market adjustment) to ensure that association members do not fall behind in the labor market. A three percent (3%) salary adjustment is proposed in the second year of the contract and a one and one-half percent (1.5%) cost of living increase is proposed for the last six months of the contract.

In addition, we are also proposing to modify MOU language to provide for an increase in holiday accruals by adding one hour (1) to each existing observed holiday. This equates to adding another City holiday as many surrounding jurisdictions have done so after the US government approved a new federal holiday in 2021. Also, new in this MOU is giving authority to the Chief of Police to assign a City vehicle to the Lieutenant assigned to the Professional Standards Unit and giving other association members a modest increase in the vehicle allowance. These items will help the City to remain competitive in the labor market as these benefits are standard in comparable jurisdictions. Lastly, the City is increasing the administrative leave benefits to 56 hours a year up from the current 40 hours. This benefit is consistent with other management associations in the City.

FISCAL IMPACT/SUMMARY

The City has been working with labor groups to prudently "hold the line" on personnel costs for several years now. However, this contract adjustments are needed for the City to stay competitive in the current labor market if Brea is going to continue to attract and maintain quality public safety employees during this post pandemic era. The City's bargaining team has been meeting in good faith with BPMA and have now reached tentative agreement with this employee association. The association has already ratified this agreement.

This action authorizes the City to enter into a new MOU (labor agreement) with BPMA through June 30, 2026. This represents a long-term contract that will give both sides some measure of stability in the next two and one-half years. The estimated net financial impact of entering into an agreement with BPMA for FY 2023-24 through June 30, 2026 (FY 2025-26), or two and one-half years is \$426,386.

For the remainder of FY 2023-24, \$159,278 in additional appropriations will be budgeted in accordance with budgeting practices for MOU adjustments. There are sufficient revenues over expenditures projected to cover this cost for FY 2023-24 and future fiscal years will be evaluated as part of the budget process.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Mario E. Maldonado, Human Resources Manager

Concurrence: Kristin Griffith, Director of Administrative Services

Attachments

[Exhibit A - MOU.pdf](#)

[Resolution - BPMA MOU.pdf](#)

Memorandum of Understanding

BETWEEN

THE CITY OF BREA

AND

THE BREA POLICE
MANAGEMENT
ASSOCIATION

JANUARY 1, 2024 THROUGH JUNE 30, 2026



Brea Civic & Cultural Center
Human Resources Division
1 Civic Center Circle
Brea, CA 92821
www.cityofbrea.net

TABLE OF CONTENTS

A. Recitals

B. Agreement

I – RECOGNITION	1
II – NONDISCRIMINATION	1
III – SCHEDULING/HOURS OF WORK AND ASSIGNMENTS	2
IV – SALARY AND WAGE PLAN	3
V – LEAVES	6
VI – FRINGE BENEFITS	11
VII – PROFESSIONAL DEVELOPMENT AND POST CERTIFICATION PROGRAM	16
VIII – OTHER PROVISIONS	19
IX – LABOR MANAGEMENT RELATIONSHIP	20
X – MOU CONTRACT PROVISIONS	20
 SALARY TABLES Effective July 8, 2023 – January 5, 2024	 Exhibit A
SALARY TABLES Effective January 6, 2024 – January 3, 2025	Exhibit A
SALARY TABLES Effective January 4, 2025 – January 2, 2026	Exhibit A
SALARY TABLES Effective January 3, 2026 – June 30, 2026	Exhibit A
 INDEX	



**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF BREA
AND
THE BREA POLICE MANAGEMENT ASSOCIATION**

JANUARY 1, 2024 THROUGH JUNE 30, 2026

This Memorandum of Understanding (MOU) is made and entered into by and between the duly authorized representatives of the City and the Brea Police Management Association.

A. Recitals

(i) The parties hereto have met and conferred in good faith pursuant to the Meyers-Milias-Brown Act, Government Code Section 3500, et seq., and have reached agreement on changes in wages, hours and terms and conditions of employment.

(ii) The parties hereto have agreed upon the wages, hours, and terms and conditions of employment as set forth herein in order to encourage effective recruitment and retention of well-qualified employees and to foster and reward employees' potential, performance, professional attitude, morale and pride in work. The Brea Police Management Association employees hereby acknowledge these expectations.

B. Agreement

Now, therefore, the parties hereto agree as follows:

ARTICLE I – RECOGNITION

Pursuant to the provisions of City of Brea Employer-Employee Relations Resolution No. 06-62, the City of Brea (hereinafter called the "City") has recognized the Brea Police Management Association (hereinafter called the "Association") as the exclusive representative of employees in the bargaining unit, which includes full-time employees in the classifications of Police Captain and Police Lieutenant.

ARTICLE II – NONDISCRIMINATION

The City and the Association agree that they shall not discriminate against any employee because of race, color, gender, age, national origin, marital status, sexual preference, political or religious affiliations, and/or disability, except as may be required for compliance with Federal or State law, or exercise of rights under the Meyers-Milias-Brown Act. The City and the Association shall re-open any provision of this Agreement for the purpose of complying with any final order of a Federal or State agency or court of competent jurisdiction

requiring a modification or change in any provision or provisions of this Agreement in compliance with Federal or State antidiscrimination laws.

Disability Discrimination Laws

Because the Federal and State disability laws require accommodations for individuals protected by those laws, and because these accommodations must be determined on an individual, case-by-case basis, the parties agree that the provisions of this Agreement may be disregarded in order for the City to avoid discrimination relative to hiring, promotion, granting permanency, transfer, layoff, reassignment, termination, rehire, rates of pay, job and duty classification, seniority, leaves, fringe benefits, training opportunities, hours of work or other terms and privileges of employment only to the extent necessary to reasonably accommodate an individual covered by the respected laws, who meets the minimum requirements (as defined under these laws) for the position, and who has notified the employer of his/her disability.

The Association recognizes that the City has the legal obligation to meet with the individual employee to be accommodated before any adjustment is made in working conditions. Prior to disregarding any provision of the Agreement in order to undertake required accommodations for an individual protected by the law, the City will provide the Association with written notice of its intent to disregard the provision, and will allow the Association the opportunity to meet and confer over modifications of the Agreement on a case-by-case basis. Failure to reach agreement shall not preclude the City from implementation during the term of this Memorandum of Understanding.

Any accommodation provided to an individual protected by the law shall not establish a past practice, nor shall it be cited or used as evidence of a past practice in the grievance/arbitration procedure.

ARTICLE III – SCHEDULING/HOURS OF WORK AND ASSIGNMENTS

4/10 Work Schedule

The City has implemented a structured, synchronized 4/10 work schedule for the Police Captains and the Police Lieutenants assigned to Professional Standards Unit and the Detective Bureau.

The City and the Association agree that the implementation of the structured, synchronized 4/10 work schedule shall be the sole responsibility of the City, consistent with the needs of the community. Concurrent with its obligations under the Meyers-Milias-Brown Act, the City and the Association will meet and confer at any time prior to any change, revision, or elimination of the structured, synchronized 4/10 work schedule. Failure to reach agreement on any change, revision or elimination of the structured, synchronized 4/10 work schedule shall not preclude the City from implementation during the term of this Memorandum of Understanding.

The Police Chief shall designate work schedules. The Police Chief may alter the work schedule of an employee subsequent to the consideration of departmental workload, operational efficiency, and staffing considerations. The Police Chief shall report any work schedule change in writing to the City Manager, where such change impacts a significant number of employees.

ARTICLE IV – SALARY AND WAGE PLAN

Salary

Salaries effective during the term of this MOU, are listed in Exhibit "A", attached hereto and made a part thereof.

Based on a total compensation survey of ten (10) cities, each classification that is below the median of the market shall have their "base salary" increased effective the first full payroll period commencing on or after January 1, 2024.

Effective the first full payroll period commencing on or after January 1, 2025, the "base salary" of each classification shall be increased by three percent (3%).

Effective the first full payroll period commencing on or after January 1, 2026, the "base salary" of each classification shall be increased by one and a half percent (1.5%).

Merit Increases

Employees who have not reached the top step of the assigned salary range for their classification shall be eligible for an annual merit increase.

OVERTIME AND COMPENSATORY TIME

Overtime

Police Lieutenant Watch Commanders shall be compensated at their regular rate of pay for all hours worked in excess of their normally assigned shift. Police Lieutenants shall be compensated at a rate of time-and-one-half when working patrol supervisor shift coverage. If a Lieutenant is assigned to a task force or special enforcement program funded by the state or federal government, and overtime worked under that program is reimbursable at a rate of time-and-one-half, the City will pay the Lieutenant at that rate. The time-and-one-half rate is not applicable unless the City is reimbursed fully for that cost.

Paid leave time (e.g., vacation, sick leave, holidays, and compensatory time) shall be counted as hours worked for the purposes of determining eligibility for overtime pay within a work period.

Compensatory Time

Subject to the approval of the Police Chief, or designee, a Police Lieutenant Watch Commander may elect to take compensatory time off in lieu of receiving pay for hours worked in excess of forty (40) in a work week. An employee who requests and is approved for compensatory time off in lieu of pay is entitled to one (1) hour of compensatory time off for each hour for which he/she would otherwise be entitled to pay.

Subject to the approval of the Police Chief, or designee, an employee may request to "bank" up to a maximum of one-hundred twenty (120) hours of compensatory time (representing one hundred twenty [120] hours of time worked) in lieu of receiving pay. The use of banked compensatory time shall be subject to the approval of the Police Chief, or designee.

Payoff of Accrued Compensatory Time

Employees may request a payoff of a portion of accrued compensatory time in May and November of each year. The May and November payoffs shall be processed with the employee's regular payroll check. Employees must request the payoff by April 10 and October 10 respectively each year to receive the payoff in May and November. The May payroll period may also contain a payoff of accumulated holiday hours (refer to Article V of this Memorandum of Understanding).

SPECIAL PAYS

Bilingual Pay

An employee required to speak in Spanish or other languages as deemed necessary by the Police Chief in addition to English as part of the regular duties of his/her position, shall be compensated at the rate of \$200 per month in addition to the employee's regular rate of pay for the first language spoken in addition to English. Each additional language spoken after the first shall be compensated at the rate of \$25 per month.

The Human Resources Officer shall designate which languages shall be eligible for Bilingual Pay based on community needs.

The Human Resources Manager shall administer the taking of competency tests to certify the employee as eligible for Bilingual Pay based on the employee's proficiency in speaking Spanish or other languages. Such certification shall be a condition prior to qualifying for Bilingual Pay.

An employee may become eligible for Bilingual Pay at any time. An employee must be recertified immediately prior to each anniversary date of his/her certification to continue to be eligible for Bilingual Pay. If the employee fails to reapply or to become recertified, the Bilingual Pay shall cease at the beginning of the payroll period immediately following the employee's certification anniversary date. The employee is responsible to initiate the request for eligibility or recertification.

After two (2) successful recertifications, the employee shall only be required to participate in the recertification process every four (4) years.

Uniform Allowance

The City shall pay Association members a lump sum uniform allowance of \$850 per year. The uniform allowance will be reported to CalPERS as earned on July 1 of each year. Earned period shall be defined to mean employed with the City on July 1. Payment for the uniform allowance will be paid in the pay period which includes July 1 of each year.

Vehicle Allowance/Assignment

Police Captains shall either receive a vehicle allowance in the amount of \$400 per month for job-related usage of their personal vehicles, or, at the Police Chief's discretion, may be assigned a vehicle in lieu of the \$400 allowance.

Effective January 1, 2024 Police Lieutenants assigned to the Professional Standards Unit or the Detective Bureau shall either receive a vehicle allowance in the amount of \$300 per month for job-related usage of their personal vehicles, or, at the Police Chief's discretion, may be assigned a vehicle in lieu of the \$300 allowance.

Effective January 1, 2024, other Police Lieutenants that are not assigned a vehicle shall receive a vehicle allowance in the amount of \$200 per month for job-related usage of their personal vehicles.

Duty Weapons

Sworn employees shall be permitted to furnish their duty weapon provided that the duty weapon meets all the specifications established by the Police Department. The City shall provide a duty weapon upon the individual request of a sworn employee.

SPECIAL ASSIGNMENTS AND COMPENSATION

Special Assignments

A Police Lieutenant assigned to the Professional Standards Unit shall receive special assignment pay of five percent (5%) of base pay to be effective for only as long as the duty assignment remains in effect for the employee.

Effective July 10, 2021 a Police Lieutenant assigned to the Detective Bureau shall receive special assignment pay of five percent (5%) of base pay to be effective for only as long as the duty assignment remains in effect for the employee.

Police Lieutenants shall be appointed to special assignments at the sole discretion of the Police Chief. Police Lieutenants may be removed from special assignments at the sole discretion of the Police Chief. The decision to remove a Lieutenant from a special

assignment is not considered punitive and/or disciplinary, and may not be appealed through the disciplinary process or the grievance procedure.

ARTICLE V – LEAVES

VACATION

Vacation Accruals

Employees shall earn and accrue vacation leave time at the following rates:

<u>Following</u>	<u>Vacation Accrual</u>
Initial Hire	80 hours/year
Completion of 3 Years	120 hours/year
Completion of 7 Years	140 hours/year
Completion of 13 Years	160 hours/year
Completion of 16 years	175 hours/year
Completion of 19 Years	200 hours/year

Use of Vacation Leave

Employees are encouraged to use at least forty (40) hours of vacation leave each fiscal year. Vacation leave time shall not be approved until such time as it has been earned. The time at which an employee shall take vacation leave shall be requested by the employee prior to the start of the vacation leave period. Such vacation leave to be taken shall be subject to the prior approval of the Police Chief, subsequent to consideration of the departmental workload and other staffing considerations, such as but not limited to the previously approved vacation schedule of other employees, sick leave and position vacancies.

Maximum Accrual of Vacation Leave

Employees shall be entitled to accrue a maximum of four hundred (400) hours of vacation leave.

Buy-Back of Vacation Leave Hours

Upon an employee's written request, the City will buy-back unused vacation hours subject to the following provisions:

- A. An employee must use one (1) week of consecutive vacation or administrative leave hours within the preceding twelve (12) months from the date the employee is requesting a vacation buy-back.
- B. An employee may only request a buy-back once a year, per calendar year.

- C. The minimum amount of each buy-back shall be forty (40) hours.
- D. An employee must maintain a minimum balance of eighty (80) hours in his/her vacation leave bank.

HOLIDAYS

The City designates twelve holidays per year as follows:

New Year's Day, January 1
Martin Luther King, Jr. Day, third Monday in January
President's Day
Memorial Day, last Monday in May
Independence Day, July 4
Labor Day, first Monday in September
Thanksgiving Day
The day following Thanksgiving Day
Christmas Eve, December 24
Christmas Day, December 25
New Year's Eve, December 31
Floating Holiday

Employees shall be in a paid status the day prior to and immediately following the holiday in order to receive holiday pay.

Shift Employees (Defined as Police Lieutenants serving as Watch Commander)

Employees shall accrue one-hundred twenty (120) holiday hours per fiscal year at the rate of approximately 4.61 hours per pay period. A holiday is considered a maximum of ten (10) hours per holiday regardless of the employee's work schedule (such as 4-10, 6-12+8, etc.). An employee who works an alternate schedule (i.e. 4-10) will need to supplement his or her holiday with another leave bank (floating holiday, vacation, accrued compensation time, or administrative leave).

All holidays taken off, shall be accounted for by using Holiday Bank hours to the extent that Holiday Bank hours are available in the employee's Holiday Bank. Vacation and or compensatory bank time may only be used for holidays taken off after the employee's Holiday Bank is exhausted.

Holiday hours accumulated and not taken prior to the payoff in November shall be paid at the employee's basic rate of pay as of the date of the payoff. Employees must notify payroll via email by November 1st if they want to retain holiday hours in their bank to cover holidays through January 1. Employees wanting a payoff in May of any subsequent year may submit, in writing, to the Police Chief, or designee, a request for payment of accumulated holiday time. This request must be turned in to the Police Chief, or designee, by April 10 in order to be paid during the month of May.

Payoff of accumulated holiday hours shall be processed with the employee's regular payroll check. This check may also contain a payoff of accrued compensatory time (refer to Article IV of this Memorandum of Understanding).

Non-shift Employees

Except on those years when Christmas, Christmas Eve, New Year's and/or New Year's Eve fall on a Saturday or Sunday, where it will be more efficient to use the Holiday time to "pay" for the Holiday Closure, if a holiday falls on a Sunday, the Monday following is observed. If a holiday falls on a Saturday the preceding Friday is observed.

If a holiday falls on a day that an employee is not scheduled to work he or she will receive the equivalent hours (maximum ten (10) hours) in his/her holiday bank.

If an employee works on a holiday they will be compensated at his/her regular hourly rate of pay for hours worked. If they work fewer than ten (10) hours his/her time shall be augmented by holiday time up to ten (10) hours and they shall accrue the balance of their ten (10) hours of holiday time. Example #1: An employee works five (5) hours on a holiday. They are paid for five (5) hours of regular time, five (5) of holiday time and they accrue five (5) hours of holiday time. Example #2: An employee works ten (10) hours on a holiday. They are paid for ten (10) hours of regular time and accrue ten (10) hours of holiday time.

Floating Holiday. Effective the first pay period in July each year, each employee shall be granted ten (10) hours of floating holiday leave time. Newly hired employees shall be granted ten (10) hours of floating holiday leave time if hired between July 1 and December 31 of each year and five (5) hours of floating holiday leave time if hired between January 1 and June 30 of each year.

Holiday leave shall not be carried over from one (1) fiscal year to the next, nor may employees convert unused holiday leave to cash except upon termination of employment.

DONATION OF LEAVE TIME

Employees may donate, on an hour-for-hour basis, vacation, compensatory or holiday leave time to other City employees with a major medical condition who have exhausted all available accrued leave time due to their medical condition.

SICK LEAVE AND BEREAVEMENT LEAVE

Sick Leave

Employees shall earn eight (8) hours of sick leave per month. Sick leave shall be earned, commencing on the first day of employment, and shall accrue on a bi-weekly basis.

Personal Medical and Dental Appointments

Subject to the approval of the Police Chief and/or his/her designee, employees may utilize sick leave for personal medical and/or dental appointments.

Sick Leave Authorization for Immediate Family Members

An employee shall be allowed to use up to a maximum of ninety-six (96) hours of personal sick leave per fiscal year for medical and/or dental appointments for immediate family members, and/or illness or death of an immediate family member. Immediate family as used in this Article is limited to: the employee's parents and grandparents (natural, adoptive, foster, by marriage or legal guardians), current spouse, registered domestic partner, children and grandchildren (natural, adoptive, foster, or by marriage or domestic partnership), parents-in-law (or by domestic partnership), siblings, and siblings-in-law (or by domestic partnership). In the event of death in the immediate family, a death certificate or other acceptable evidence may be required by the Police Chief before the sick leave is allowed. In the event of a serious illness in the immediate family, a medical certificate from an acceptable medical authority may be required by the Police Chief. Such leave may take travel time into consideration. The amount of sick leave used in either of these two (2) circumstances shall be reported on the appropriate leave request form.

Notification to Supervisor

Any employee needing to be absent because of sickness or other physical disability shall notify the appropriate Department Director or immediate supervisor at least one (1) day prior to such absence if circumstances permit, or as soon thereafter as possible. Any employee falsifying a reason for sick leave shall be subject to discipline, up to and including termination.

Sick Leave Conversion

Upon an employee's written request, the City will convert twenty (20) hours of his/her accrued sick leave to administrative leave subject to the approval of the Human Resources Manager and the following provisions:

- A. The employee must have accrued a minimum balance of 875 hours of sick leave in his/her sick leave bank at the time of the request.
- B. The conversion of sick leave hours to administrative leave time may occur only one (1) time per fiscal year per employee.
- C. The use of sick leave hours converted to administrative leave shall be subject to the Administrative Leave provisions as outlined below, and may not be taken if doing so generates overtime coverage.

Bereavement Leave

An employee shall be allowed three working days (based on the employee's normal work

schedule) of bereavement leave for each incident of a death of an immediate family member (as defined in the "Sick Leave Authorization for Immediate Family Members" section above). These three working days of bereavement leave are in addition to the sick leave which an employee may use for death in the immediate family (as defined in the "Sick Leave Authorization for Immediate Family Members" section above).

OTHER LEAVES

Leave of Absence Without Pay

The City Manager may grant leaves of absence for a maximum of ninety (90) working days without pay to any employee, if the circumstances of the particular case warrant and if the Police Chief so recommends such leave of absence in writing. An employee, not under suspension, may make application for leave without pay after all available leave benefits, including vacation, administrative leave, compensatory time, holiday leave time, Family Care Leave, and sick leave (subject to eligibility to use sick leave) and any other leave benefits have been completely used. No employment or fringe benefits such as sick leave, vacation, retirement, or any other benefits shall accrue to any employee on leave of absence without pay; except however, the City will continue to pay the employee's medical insurance up to the current maximum allowable under the current flexible benefit plan program for a maximum of three (3) months during any one leave in any twelve (12) month period while an employee is on authorized leave.

Prior to the end of a leave of absence without pay, if the employee desires additional leave, written application must be made to the City Manager stating the reasons why the additional leave is required and why it would be in the best interest of the City to grant such leave of absence. If, in the City Manager's opinion, such additional leave is merited and would still preserve the best interests of the City, he/she may approve such extensions of leave of absence for a period not to exceed an additional ninety (90) working days. If the employee does not return to work prior to or at the end of such leave of absence or extension of leave of absence, the City shall consider that the employee has terminated his/her employment with the City.

An employee on leave of absence must give the City at least a seven (7) day written notice of the employee's intent to return to work.

Administrative Leave

Police Captains and Police Lieutenants shall be granted fifty-six (56) hours of administrative leave on July 1 of each fiscal year. Administrative leave is in lieu of receiving pay for hours worked in excess of forty (40) in a work week and is in recognition that administrative Police Management employees may be required to work in excess of their normal work schedule. Administrative leave shall not be carried over from one (1) fiscal year to the next, nor may employees convert unused administrative leave to cash. Employees who are promoted, reassigned, or are new hires shall be granted administrative leave on a prorated basis for the remainder of the fiscal year. The City Manager may authorize additional administrative

leave at his/her discretion. Administrative leave may only be taken subject to the prior approval of the Police Chief.

ARTICLE VI – FRINGE BENEFITS

Administration

The City reserves the right to select the insurance carrier, or to administer any fringe benefit programs that now exists or may exist in the future during the term of this Memorandum of Understanding.

Selection and Funding

In the administration of the fringe benefit programs, the City shall have the right to select any insurance carrier or other method of providing coverage to fund the benefits included under the terms of this Memorandum of Understanding, provided that the benefits of the employees shall be no less than those in existence as of implementation of this Agreement. During the term of this Agreement, the parties are agreeable to discussing medical insurance alternatives to the PERS Health Plans, and, if the City elects to leave the PERS Health Plans, methods of funding future retiree medical insurance, including but not limited to retirement health savings or annuity programs.

Changes

If, during the term of this Memorandum of Understanding, any change of insurance carrier or method of funding for any benefit provided hereunder occurs, the City shall meet with the Association prior to any change of insurance carrier or method of funding the coverage.

HEALTH AND WELFARE BENEFITS

Flexible Benefit Plan

The City's Flexible Benefit Plan shall include, for the employee and eligible dependents, City sponsored health insurance plans including medical insurance, dental insurance, and optical insurance. The Flexible Benefit Plan shall also include, for employee only, short-term disability, optional life insurance, deferred compensation, and education reimbursement for undergraduate college-level courses only.

Effective the first full pay period on or after January 1, 2020, the maximum monthly Flexible Benefit contribution for employees enrolled in a City sponsored CalPERS medical plan shall be:

Single employee	\$800
Employee plus 1 dependent	\$1225
Employee plus 2 or more dependents	\$1550

Employees hired prior to January 1, 2006, who have opted out will continue to receive a \$650 contribution. Employees hired on/after January 1, 2006, shall receive the amount shown for the plan level in which they have enrolled. Those hired on/after January 1, 2006, who opt-out of all the City health plans will receive \$325 per month.

Employees who do not use the full amount of the Flexible Benefit contribution for optional benefits provided herein may elect to receive the remaining amount as taxable cash in the bi-weekly payroll, or to deposit the amount in a deferred compensation (457) plan.

Should the total cost of premiums for benefits selected under the Flexible Benefit Plan exceed the City's monthly contribution, the overage will be paid by the employee via payroll deductions. The City will continue to pay the one-half percent (1/2%) administrative fee for the CalPERS Health Insurance Program medical insurance plan. If the administrative fee increases, the City shall meet and confer on the increase.

While participating in the CalPERS Health Plans during the term of this Agreement, should CalPERS or legislative acts redefine the designated contributions for retirees to include Flexible Benefit Plan contributions, the parties will meet and confer on an alternative method of funding active employee benefits.

At such time during the term of this Memorandum of Understanding that education reimbursement is considered a taxable benefit under Internal Revenue Service regulations, then education reimbursement shall be excluded as a Flexible Benefit Plan option.

Retiree Medical Benefit

Within the City's Flexible Benefit Plan monthly contribution amounts, \$335 is considered to be the City's contribution toward the CalPERS Health Insurance Program for medical insurance and shall be reported to CalPERS as such. This \$335 shall be the City's contribution toward retiree medical insurance coverage. There is no opt out value for retiree medical coverage. The parties intend that the entitlement to receive a retiree medical benefit of \$335 per month is a vested benefit for all employees hired by the City on or before June 30, 2017. The inclusion of this vesting language is to comply with the Supreme Court's decision in M&G Polymers v. Thackett, 135 S.Ct. 935 (2015), requiring that the intent to vest a benefit be explicitly set forth.

Employees hired by the City after June 30, 2017 and placed into this Association, shall, upon retirement from the City receive the CalPERS Public Employees' Medical and Hospital Care Program (PEMHCA) minimum (as determined by CalPERS on an annual basis), not to exceed the actual cost of the plan selected. (PEMHCA minimum which is \$157 for the 2024 calendar year).

While participating in the CalPERS Health Plans during the term of this Agreement, should CalPERS or legislative acts redefine the designated contributions for retirees to include Flexible Benefit Plan contributions, the parties will meet and confer on an alternative method of funding active employee benefits.

Life Insurance

Based on the life insurance policy limitations, the City shall provide each employee with a term life insurance policy with a benefit equal to one times the individual employee's annual salary. An employee may purchase additional (optional) life insurance coverage at his/her own expense, subject to the terms, conditions, and approval of the insurance carrier.

Long-Term Disability Insurance Plan (LTD)

The City shall provide Long-Term Disability Insurance benefits for all employees who have completed an initial probationary period and as provided for in the City's LTD plan document except as provided below in this section of this Article.

Effective for qualifying illnesses or injuries occurring after January 1, 2017, Long-Term Disability (LTD) benefits shall equal 66-2/3% of the first \$16,650 of the employee's basic monthly earnings, reduced by any deductible benefits as described in the Plan Document. For the purposes of this benefit, "basic monthly earnings" means the regular salary range step amount applicable to the affected employee (which includes POST, education, and/or Bilingual compensation, if applicable), exclusive of overtime or intermittent additional compensation that may be paid in any pay period. No benefits shall be payable for the first sixty (60) calendar days of each period of total disability, or the end of the period of accumulated paid sick leave to which the employee is entitled under the City's sick leave program, whichever is longer. After LTD benefits commence, the employee may elect to use any remaining paid leave (vacation or other accumulated leave) to supplement such benefits during the term of illness or injury leave. The amount of supplementation, in conjunction with the LTD benefit payment, shall not exceed the employee's normal payroll for the period.

Section 125 Program

The City has implemented an Internal Revenue Section 125 program which allows employees to allocate specified amounts of monthly pre-tax salary or wages for the reimbursement of health care expenses or dependent care expenses, or both. Employees who choose to participate in the program shall pay all program administration costs and/or fees.

Retirement Health Savings Plan (RHSP)

Effective April 1, 2017, the mandatory \$25 contribution by each employee per month to a Retirement Health Savings Plan (RHSP) is eliminated. In lieu of the mandatory \$25 contribution, the Association has developed new designated contribution amounts by category that are listed below.

Contributions to a RHSP must comply with the mandatory contribution provisions provided under IRS regulations. The City and Association may create or amend contribution provisions prospectively to comply.

Any Police Management safety member of CalPERS who (1) retires from the City of Brea,

and (2) has reached a cumulative age and length of service in CalPERS that would provide the maximum retirement benefit (i.e., 90% final compensation), shall have his/her unused sick leave bank at the time of separation, which would otherwise have provided additional retirement service credit, converted to a contribution to the RHSP. The amount of contribution will be calculated as the dollar value of the unused sick leave multiplied by the then current CalPERS contribution rate for employer and employee.

All Police Management employees who retire or resign from the City of Brea and have an accumulated bank of unused vacation shall have the option to cash out one hundred percent (100%) of the accumulated leave and/or convert it to an employer contribution of the RHSP. The amount of contribution shall be the employee's hourly rate of pay multiplied by the number of vacation hours eligible under this provision.

Employees in the following categories will contribute to their own RHSP account the amounts described below by payroll deduction:

- A. Police Captains shall contribute one percent (1%) of normal base salary (inclusive of POST and/or Professional Development Pay) effective April 14, 2017.
- B. Police Lieutenants shall contribute one percent (1%) of normal base salary (inclusive of POST and/or Professional Development Pay) effective January 1, 2018.

RETIREMENT

Public Employees' Retirement System (CalPERS)

All employees covered under this Agreement shall be members of the State of California Public Employees' Retirement System (CalPERS) and are subject to all applicable provisions of the City's contract with CalPERS, as amended.

Employees hired as "Classic" safety employees under the CalPERS definition pay the entire nine percent (9%) CalPERS mandated employee retirement contribution, and in addition, pick up an additional three percent (3%), for a total CalPERS contribution of twelve percent (12%). Effective July 1, 2017, this 12% contribution shall be designated as an "Employee" contribution.

Implementation of the above funding of the employee CalPERS contributions shall be accomplished by means of each affected employee incurring a payroll deduction each payroll period in the above amounts. Said payroll deductions shall be on a pre-tax basis pursuant to IRS Code Section 414(h)(2).

CalPERS Plan Formula for Safety Employees- The CalPERS plan in effect for "Classic" Association members hired before September 17, 2011 is known as the "Local Safety 3% @ 50 Plan, based on the single highest year".

“Classic” Association members hired on or after September 17, 2011 shall be enrolled in the 2% @ 50 plan formula based on the three highest years and shall be ineligible for the single highest year benefit.

New Employees- Unit safety members who are “new members” within the meaning of Government Code section 7522.04 are enrolled in the 2.7% at 57 (Government Code section 7522.25(e)) Retirement formula, based on the three highest years and shall be ineligible for the single highest year benefit.

Unit employees who are “new employees” and/or “new members” as those terms are defined in Government Code section 7522.04 (as included within AB340) hired on and after January 1, 2013, shall individually pay an initial Member CalPERS contribution rate of fifty percent (50%) of the normal cost rate for the Defined Benefit Plan in which said newly hired employee is enrolled, rounded to the nearest quarter of 1%, (AB340 – Government Code section 7522.30).

Single Highest Year- All employees subject to the single highest year (one-year final compensation) benefit shall fund that benefit 100%, in the amount of 1.681% of CalPERS reportable “compensation earnable,” as it may from time to time exist. Said funding shall be by means of a payroll deduction on a pre-tax basis pursuant to IRS Code Section 414(h)(2). Current employees presently eligible for the “one-year final compensation” benefit who were hired prior to July 1, 1984, will not be required to make the payroll contribution specified in this section.

1959 Survivor Benefits- The CalPERS Retirement Plan has been amended to include the Fourth Level Survivor Benefit for unit employees. All employees shall pay 100% of the monthly cost for this benefit, in addition to the \$2.00 monthly cost for the Basic Level 1959 Survivor Benefit.

Social Security

In the event the City and its employees are required to participate in the Federal Social Security Program, the contributions designated by law to be the responsibility of the employee shall be paid in full by the employee and the City shall not be obligated to pay or “pick up” any portion thereof.

WELLNESS PROGRAM

The City shall contribute a maximum of \$500 per fiscal year for each employee towards wellness and fitness programs. Wellness expenses shall be **pre-approved** prior to incurring the expense or may not be reimbursed.

ARTICLE VII – PROFESSIONAL DEVELOPMENT AND POST CERTIFICATION PROGRAM

Professional Organization Memberships

The City may allow for the payment of membership dues in professional organizations when such membership is of mutual benefit to the employee and the City.

Educational and POST Certification Program

The City and the Brea Police Management Association (BPMA) agree that Police Lieutenants and Police Captains will be eligible for additional compensation by participating in a program wherein BPMA members:

- A. Are encouraged to advance their education;
- B. Are fairly compensated for their effort and achievements; and,
- C. Return the City's investment in that education and development by increasing and maintaining their involvement in the community and in public service.

To be eligible for the additional compensation, Association members must meet the following criteria:

- A. Effective the first payroll period of July 2008, the provisions relating to compensation shall be as follows:

<u>Classification/Criteria:</u>	<u>Compensation:</u>
Police Lieutenants or Police Captains with a Master's Degree:	Five percent (5%) of their salary per month as additional compensation;
Police Lieutenants who have completed required POST course work toward their POST Management Certificate:	Three percent (3%) of their salary per month as additional compensation;
Police Lieutenants with <u>both</u> a Master's degree and completion of the required POST course work toward a Management Certificate:	Eight percent (8%) of their salary per month as additional compensation;
Police Lieutenants or Police Captains with a POST Management Certificate:	Seven percent (7%) of their salary per month as additional compensation;
Police Lieutenants or Police Captains with <u>both</u> a Master's degree and POST Management Certificate:	Twelve percent (12%) of their salary per month as additional compensation.

Each category defined above is separate and shall not be combined except as provided.

Attainment of the continuing education and community service requirements shall be reviewed and certified by the Police Chief and documented with the Personnel Action Form (PAF) which shall be submitted to the Human Resources Manager to commence/continue the incentive pay.

Pay under this article shall initially commence at the beginning of the first payroll period following completion of the requirements and shall continue until the employee's next anniversary date in the classification.

Pay eligibility must be renewed each year (measured from the employee's anniversary date in the classification) and shall be discontinued at the beginning of the first payroll period following the employee's anniversary date if the continuing education and community service requirements are not met in the preceding year.

If the employee fails to meet one or more of the requirements and PDP pay is discontinued, he/she will be ineligible for a minimum of six (6) payroll periods following the anniversary date. Thereafter, upon the employee's completion of the continuing education, community service and performance evaluation requirements, the monthly pay shall resume for the balance of the employee's year. The employee will be obligated to satisfy the continuing education and community service requirements again prior to the end of that anniversary year to maintain the pay in the following year.

It is understood that pay under this article shall be reported as regular or special compensation for the purposes of the CalPERS "final compensation period" for retirement benefits.

If a BPMA member becomes ill or injured in the course of duty, and is therefore subject to leave with pay under Labor Code Section 4850, incentive compensation will continue during the leave, even into the succeeding year if necessary. Upon return to duty, if the employee has not met all of the continuing education and community service requirements for continuation of the pay, the additional compensation will cease and shall not be restored until:

- A. The requirements have been satisfied; and,
- B. The employee has worked for a period of time equivalent to the leave of absence that extended into the succeeding anniversary year.

Pay will not be multiplied for additional degrees or certificates.

Educational and Technology Reimbursement

The Education Reimbursement program is designed to encourage employees to continue their self-development by enrolling in approved coursework that will educate them in new concepts and methods in their occupational field and prepare them to meet the changing demands of their job and/or help prepare them for advancement to positions of greater responsibility with the City.

Members may also use up to \$250 for technology reimbursement (computer-related hardware or software) compatible with City systems.

Eligibility

Courses must be: 1) related to the employee's current occupation; 2) related to a City classification to which the employee may reasonably expect promotion or 3) required for the completion of the pre-approved job-related major.

Education reimbursement monies shall only be applied to the verified cost of tuition, registration, course-related books, parking and laboratory fees for the approved education program.

Coursework as described herein must be completed at a college or university accredited by the Western Association of Schools and Colleges (WASC) or an equivalent accrediting organization. Tuition shall not be granted for on-line attendance or other attendances at what are referred to as "degree mills." For purposes of this MOU only, a "degree mill" is an organization that awards academic degrees and diplomas with substandard or no academic study and without recognition by official educational accrediting bodies. These degrees are often awarded based on vaguely construed life experience. Some such organizations claim accreditation by non-recognized/unapproved accrediting bodies set up for the purposes of providing a veneer of authenticity.

Employees shall submit a request for Education or Technology Reimbursement to the Human Resources department a minimum of ten (10) days prior to the scheduled program start date and obtain written approval from the Human Resources Department prior to enrolling for the desired courses(s) or purchasing the desired technology item. The City will deny professional development and college course work that is deemed not to be job related and technology that is not job related and compatible with City systems. Proof of completion of the approved education program or college course work shall consist of a certificate of completion, or other verification of participation, or a college transcript showing a letter grade of "C" or better, or in cases where no letter grade is given, a certificate of completion or written proof that the college course work was completed in a satisfactory manner. Upon completion of the pre-approved program, requests for reimbursement may be submitted to the Human Resources Manager (or his/her designee) and must be accompanied by a receipt for all eligible expenses incurred.

Reimbursements from Other Sources

If an employee receives tuition payments or refunds for college-level course work from other sources, the City will contribute the difference between the amount the employee receives from the other source and the authorized costs incurred by the employee to the maximum amount cited in the Reimbursement Schedule below.

Reimbursement Schedule

Association members currently in progress of obtaining a degree under the terms and conditions of the 2017-2018 MOU shall be grandfathered in and continue with the

reimbursement provisions contained in that MOU.

Effective July 1, 2019, the maximum lifetime amount of education reimbursement available to each non-grandfathered employee shall be \$12,000 for a bachelor's degree and \$12,000 for master's degree (or a total of \$24,000) obtainable on a reimbursable basis with proof of completion of the degree(s) and eligible expenses. If the employee has previously obtained a bachelor's degree prior to employment with the City, then they shall be eligible to receive the lifetime maximum of \$24,000 for a master's degree.

An employee may submit for a partial payment in January after the completion of 50% of the units required for the bachelor's or master's degree or with the attainment of an associates of arts degree. The maximum available for the partial payment shall be no more than \$5,000 based on reimbursement of eligible expenses. In January after completion of the bachelors' degree or master's degree, an employee may submit for reimbursement of eligible expenses for an additional \$5,000. The employee may request reimbursement of the remaining \$2,000 for eligible expenses in the month of January a minimum of one (1) year after completion of degree. If the request for reimbursement of the remaining amount exceeds \$5,000 for a master's degree under the lifetime maximum provision, then the final amount will be reimbursed at an amount not to exceed \$5,000 per year.

Any Association employee who voluntarily elects to separate from the City shall be required to reimburse the City for all tuition reimbursements received in the 24 months preceding such separation, at the rate of 1/24th for each full month he/she separates prior to 24 months.

Up to \$750 of the eligible annual amount may be used for non-college education, training and professional development programs. Up to \$250 of the annual \$750 may be used for reimbursement of technology items pre-approved by the Human Resources Manager. Requests for reimbursement for completed education programs will be paid for the twelve (12) month period (September 1 through August 31) in which the requests receive final approval by the Human Resources Manager.

ARTICLE VIII – OTHER PROVISIONS

Substance Abuse Policy

It is the responsibility of all affected employees to cooperate to protect the lives, personal safety and property of co-workers and fellow citizens. The parties hereto and all affected employees shall take all reasonable steps to accomplish these goals and to minimize potential dangers.

It is in the best interest of the City, the Association, employees and the public to ensure that employees do not appear for work under the influence of drugs or alcohol, or possess illegal substances or alcohol while at work, because such conduct is likely to result in reduced productivity, an unsafe working environment, poor morale and increased potential liability to the City. "Under the influence of drugs" means the knowing use of any illegal substances or knowing misuse of a prescribed, or other intoxicating drug in a manner and to a degree

that substantially impairs the employee's work performance or the ability to use City property or equipment safely.

The City pays for an Employee Assistance Program for employees who may have problems with drugs and/or alcohol. The City and the Association agree that every effort shall be made by the City to refer employees who have such problems to this counseling service for assistance.

The City shall, upon showing of reasonable suspicion that this policy is being violated, compel an employee who appears to be unable to perform any portion of his/her job to submit to a medical examination on City time and at the City's expense, which includes drug or alcohol screening. Refusal to submit to the test may be deemed insubordination and may subject the employee to discipline, up to and including termination. Nothing contained herein shall limit the City's right to discipline or discharge any employee.

The City shall provide training to employees and supervisors to assist them in detecting employees with possible drug or alcohol problems.

Use of Tobacco Products

Employees shall not smoke or use any tobacco products at any time while on, or off, duty.

All employees hired prior to January 1, 1993, who use tobacco products off-duty must complete a statement acknowledging their off-duty use of the tobacco product(s).

Violation of this Article may subject the employee to disciplinary action up to and including termination.

ARTICLE IX – LABOR MANAGEMENT RELATIONSHIP

Labor Management Committee

The City agrees to work with the Association to establish a labor management committee to discuss issues of mutual concern as needed.

ARTICLE X – MOU CONTRACT PROVISIONS

ENTIRE MEMORANDUM OF UNDERSTANDING

It is the intent of the parties hereto that the provisions of this Memorandum of Understanding shall supersede all prior agreements and memoranda of agreement, or memoranda of understanding, or contrary salary and/or personnel resolutions or Administrative Codes, provisions of the City, oral or written, expressed or implied, between the parties, and shall govern the entire relationship, and shall be the sole source of any and all rights which may be asserted hereunder. This Memorandum of Understanding is not intended to conflict with

Federal or State Law.

Notwithstanding the provisions above of this Article, there exists within the City certain personnel rules and regulations, departmental rules and regulations and other items and conditions of employment. To the extent that this Agreement does not specifically contradict these personnel rules and regulations or City ordinances and/or other items and conditions of employment, they shall continue subject to being changed by the City in accordance with the exercise of City rights under this Agreement and applicable State Law.

SEVERABILITY

Should any provision of this Memorandum of Understanding be found to be inoperative, void or invalid by a court of competent jurisdiction, all other provisions of this Memorandum of Understanding shall remain in full force and effect for the duration of this Memorandum of Understanding.

TERM OF MEMORANDUM OF UNDERSTANDING

This agreement shall become effective January 1, 2024, and shall remain in full force and effect through June 30, 2026.

RATIFICATION AND EXECUTION

The City and the Association acknowledge that this Memorandum of Understanding shall not be in full force and effect until ratified by the Association and adopted by the City Council of the City of Brea. Subject to the foregoing, this Memorandum of Understanding is hereby executed by the authorized representatives of the City and the Association and entered into on the 5th day of December, 2023.

CITY OF BREA

BREA POLICE MANAGEMENT ASSOCIATION

Mayor

Philip Rodriguez, President

Dated: _____

Dated: _____

Attest: City Clerk

Dated: _____

EXHIBIT A

SALARY TABLES EFFECTIVE 07/08/2023 – 01/05/2024

<u>JOB CLASS TITLE</u>	(MONTHLY)	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
POLICE CAPTAIN	\$13,157.00	\$16,844.19
POLICE LIEUTENANT	\$11,336.29	\$14,513.23

SALARY TABLES EFFECTIVE 01/06/2024 – 01/03/2025

<u>JOB CLASS TITLE</u>	(MONTHLY)	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
POLICE CAPTAIN	\$14,870.04	\$19,037.31
POLICE LIEUTENANT	\$12,739.72	\$16,309.97

SALARY TABLES EFFECTIVE 01/04/2025 – 01/02/2026

<u>JOB CLASS TITLE</u>	(MONTHLY)	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
POLICE CAPTAIN	\$15,316.14	\$19,608.43
POLICE LIEUTENANT	\$13,121.91	\$16,799.27

SALARY TABLES EFFECTIVE 01/03/2026 – 06/30/2026

<u>JOB CLASS TITLE</u>	(MONTHLY)	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
POLICE CAPTAIN	\$15,545.88	\$19,902.55
POLICE LIEUTENANT	\$13,318.74	\$17,051.26

INDEX

Donation of Leave Time	8
Entire Memorandum of Understanding	20
Fringe Benefits	11
Health and Welfare Benefits	11
Holidays	7
Labor Management Relationship	20
Leaves	6
MOU Contract Provision	20
Nondiscrimination	1
Other Leaves	10
Other Provisions	19
Overtime and Compensatory Time	3
Professional Development and POST Certification Program	16
Ratification and Execution	21
Recognition	1
Retirement	14
Salary and Wage Plan	3
Salary Tables Effective 07/08/2023 – 01/05/2024	Exhibit A
Salary Tables Effective 01/06/2024 – 01/03/2025	Exhibit A
Salary Tables Effective 01/04/2025 – 01/02/2026	Exhibit A
Salary Tables Effective 01/03/2026 – 06/30/2026	Exhibit A

Scheduling/Hours of Work and Assignments	2
Severability	21
Sick and Bereavement Leave	8
Special Assignments and Compensation	5
Special Pays	4
Term of Memorandum of Understanding	21
Vacation	6
Wellness Program	15

RESOLUTION NO. 2023 - _____

**A RESOLUTION OF THE COUNCIL OF THE CITY OF
BREA APPROVING MEMORANDUM OF
UNDERSTANDING WITH THE BREA POLICE
MANAGEMENT ASSOCIATION**

A. Recitals

(i) Chapter 10, Division 4, Title 1, of the Government Code of the State of California was amended effective January 1, 1969, for the purpose of promoting improved employer-employee relations between public employers and their employees by establishing uniform and orderly methods of communication between employees and the public agencies by which they are employed;

(ii) Government Code Section 3507 empowers a City to adopt reasonable rules and regulations after consultation in good faith with representatives of its employee organizations for the administration of employer-employee relations;

(iii) Pursuant to the provisions of the Employer-Employee Relations Resolution No. 06-62 of the City of Brea, the City of Brea has recognized the Brea Police Management Association as the majority representative of employees in the police management bargaining unit for the purpose of meeting its obligations under this Agreement, the Meyers-Milias-Brown Act, Government Code Section 3500, et seq., when City Rules, Regulations or laws affecting wages, hours and/or other terms and conditions of employment are amended or changed.

(iv) The duly authorized representatives of the City and the Brea Police Management Association have met and conferred in good faith and have reached

agreement on changes in wages, hours and terms and conditions of employment.

(v) The Brea Police Management Association membership has ratified the agreement.

B. Resolution

NOW, THEREFORE, be it found, determined and resolved by the City Council of the City of Brea, as follows:

The Memorandum of Understanding representing an agreement to changes in wages, hours, and terms and conditions of employment for the term of January 1, 2024, through June 30, 2026, by the City and the Brea Police Management Association (Exhibit A), is approved.

APPROVED and ADOPTED THIS 5th DAY OF DECEMBER 2023.

Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing resolution was introduced at a regular meeting of the City Council of the City of Brea, held on the 5th of December 2023, and was adopted by the following votes:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAINED: COUNCILMEMBERS:

DATED: _____

Lillian Harris-Neal, City Clerk

EXHIBIT A



Adoption of Ordinance No. 1244, an Ordinance of the City of Brea Extending the Term of a Pipeline Franchise Granted to Crimson California Pipeline, L.P. and Approve CEQA Exemption Determination

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: I

RECOMMENDATION

Waive full reading and adopt Ordinance No. 1244 by titled, "An Ordinance of the City of Brea extending the term of a pipeline franchise granted to Crimson California Pipeline, L.P." and approve a CEQA exemption determination; and

Appropriate any revenues received as part of this franchise in the Fiscal Year 2023-25 Operating Budget; and

Authorize the City Clerk to release the current faithful performance bond upon acceptance of the new faithful performance bond once notification is received from the Public Works Department.

BACKGROUND/DISCUSSION

Crimson California Pipeline, L.P. (Crimson) submitted an application requesting that a previously granted pipeline franchise under Ordinance No. 1159 be extended to continue operating and maintaining existing petroleum pipelines in the City. The California Public Utilities Code (CPUC) and Brea City Code (BCC) require any person, firm, or corporation utilizing City property to convey petroleum or similar products to have a valid franchise with the City of Brea.

With consultation from the City Attorney's office, staff has determined that Crimson's application is for the extension of an existing pipeline franchise and not to construct, build, and operate an entirely new pipeline within the City. Therefore, the City Council is not required to adopt a Resolution of Intent to Grant or conduct a Public Hearing and can introduce the draft Ordinance for first reading.

The extension of this pipeline franchise is exempt from the California Environmental Quality Act of 1970 (CEQA) under Section 15301 ("Existing Facilities") of the CEQA Guidelines, and this Categorical Exemption has been incorporated by reference in the draft Ordinance.

The City is currently holding a \$100,000 faithful performance bond from Crimson that will need to be released after the second reading and final adoption of the draft Ordinance by the City Council. At that time, Crimson will submit a new \$100,000 faithful performance bond, referencing the new Ordinance No. 1244.

Staff recommends waiving the second reading of the draft Ordinance at the next regularly scheduled City Council meeting. If the draft Ordinance is adopted at that time, then both the Ordinance and franchise would become effective 30 days later. The term of the franchise would be for ten years. Crimson would be the franchisee for 9,317 linear feet of 8-inch diameter and 2,725 linear feet of 6-inch diameter common carrier pipelines along South Palm Street, West Central Avenue, North Berry Street, and Site Drive. Attached is a map (Exhibit "A") depicting the locations of Crimson pipelines in the City.

At their November 7, 2023 meeting, the City Council introduced Ordinance No. 1244.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their October 31, 2023, meeting and recommended for City Council approval.

FISCAL/SUMMARY

The California Public Utilities Commission regulates pipeline activity and establishes the rates charged for pipeline franchises. The rates for a public utility transmitting oil products are also incorporated into the Brea City Code under Chapter 8.42: Pipeline Franchises (Table A). The annual payments are based on a formula associated with the internal diameter and length of the pipelines subject to annual Consumer Price Index adjustments. The franchise fees for the pipelines depicted in Exhibit "A" have been paid through 2023 under Ordinance No. 1159. If the draft ordinance is adopted, the annual franchise fee is estimated at \$2,070 for Fiscal Year 2023-2024. Therefore, there will be a positive fiscal impact on the General Fund.

Table A: Pipeline Franchise Rates			
Internal Diameter of Pipeline (Inches)	Length of Pipeline per Lineal Foot	Base Rate per Lineal Foot	Base Franchise Rate ¹
6"	2,725 ft.	\$0.132	\$371
8"	9,317 ft.	\$0.176	\$1,689
		Estimated FY 23-24 Franchise Fee	\$2,060
¹ Includes estimated 3% CPI increase for 2023			

Crimson California Pipeline, L.P. has submitted an application requesting that a previous pipeline franchise be extended to operate and maintain the existing petroleum pipelines in the City of Brea. With consultation from the City Attorney's Office, staff has determined that Crimson's application is an extension of an existing pipeline franchise and does not constitute granting a new franchise. Therefore, the City Council is not required to adopt a Resolution of Intent to Grant or conduct a Public Hearing and can introduce the draft Ordinance for first reading. The pipeline franchise has been determined to be exempt from CEQA requirements according to Section 15301 of CEQA guidelines. Upon the City Council's final adoption of the draft Ordinance, the current \$100,000 faithful performance bond must be released, and Crimson will submit a new bond. Furthermore, staff is recommending the second reading be waived for the adoption of the draft Ordinance at the next regularly scheduled City Council meeting.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Matthew Cuevas, Senior Management Analyst

Concurrence: Michael Ho, Director of Public Works

Attachments

[Brea-Crimson-Franchise-Ord 1244-1159-2023.pdf](#)

[Exhibit A Pipeline Map Brea.pdf](#)

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY OF BREA EXTENDING
THE TERM OF A PIPELINE FRANCHISE GRANTED TO
CRIMSON CALIFORNIA PIPELINE, L. P.**

THE CITY COUNCIL OF THE CITY OF BREA DOES ORDAIN AS FOLLOWS:

Section 1. On or about May 2, 2012, in accordance with the provisions of Chapter 8.42 of the Brea City Code, the City Council adopted its Ordinance No. 1159, granting a franchise to Crimson California Pipeline, L. P., a California limited partnership ("Franchisee"), for a term of ten (10) years from the effective date of that Ordinance, to maintain, operate, renew, repair, remove or abandon in place existing pipes and pipelines for the collection, transportation or distribution of oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud, steam, and other liquid and gaseous substances which are not more hazardous than the aforementioned substances, together with all existing manholes, valves, appurtenances and service connections necessary or convenient for the operation of said pipes or pipelines including existing conduits, cathodic protection devices, wires, cables and other appurtenances necessary or convenient for the exercise of the Franchisee's business, in, under, along or across those streets within the City of Brea as depicted in Exhibit "A" attached hereto and incorporated by reference herein (the "Franchise").

Section 2. The City Council hereby extends the Franchise for a term of ten (10) years commencing on the earlier of May 31, 2022 and/or expiration of the Franchise granted by Ordinance No. 1159. This extension is subject to, and conditioned upon the Franchisee's compliance with, all provisions of this Ordinance and Chapter 8.42 of Title 8 of the Brea City Code, which Chapter is incorporated by reference herein.

Section 3. To the extent not contrary to Applicable Law, as defined in Chapter 8.42 of Title 8 of the Brea City Code, the City Council may from time to time amend this ordinance or Chapter 8.42 of Title 8 and such amendments shall apply to the Franchisee to the extent such amendments are of general application to oil pipeline franchises in the City of Brea. Except as amended by this Ordinance, each and every provision of Chapter 8.42 of Title 8 of the Brea City Code shall apply to the franchise granted herein.

Section 4. The City Council finds that the extension of the Franchise ("Project") was reviewed in accordance with the California Environmental Quality Act of 1970 (CEQA) and the Guidelines thereunder, and that there is no substantial evidence that the Project will have a significant effect on the environment. The City Council further finds that the Project is exempt from CEQA pursuant to Section 15301 ("Existing Facilities") of the CEQA Guidelines, and that this Categorical Exemption, incorporated herein by reference, reflects the independent judgment of the City Council. Based thereon, the City Council hereby adopts the Categorical Exemption for the Project.

Section 5. Severability. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision or legislation of any court of competent jurisdiction, or by reason of preemptive legislation, such decision or legislation shall not affect the validity of the remaining portions thereof. The City Council declares that it would have passed this Ordinance, and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that one or more of the sections, subsections, sentences, clauses, or phrases thereof is declared invalid or unconstitutional.

Section 6. The City Clerk shall certify to the adoption of this Ordinance.

PASSED, APPROVED and ADOPTED this __ day of _____, 2023.

MAYOR

ATTEST: _____
City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea, held on the __ day of _____, 2023, and was finally passed at a regular meeting of the City Council of the City of Brea on the _____ day of _____, 2023, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

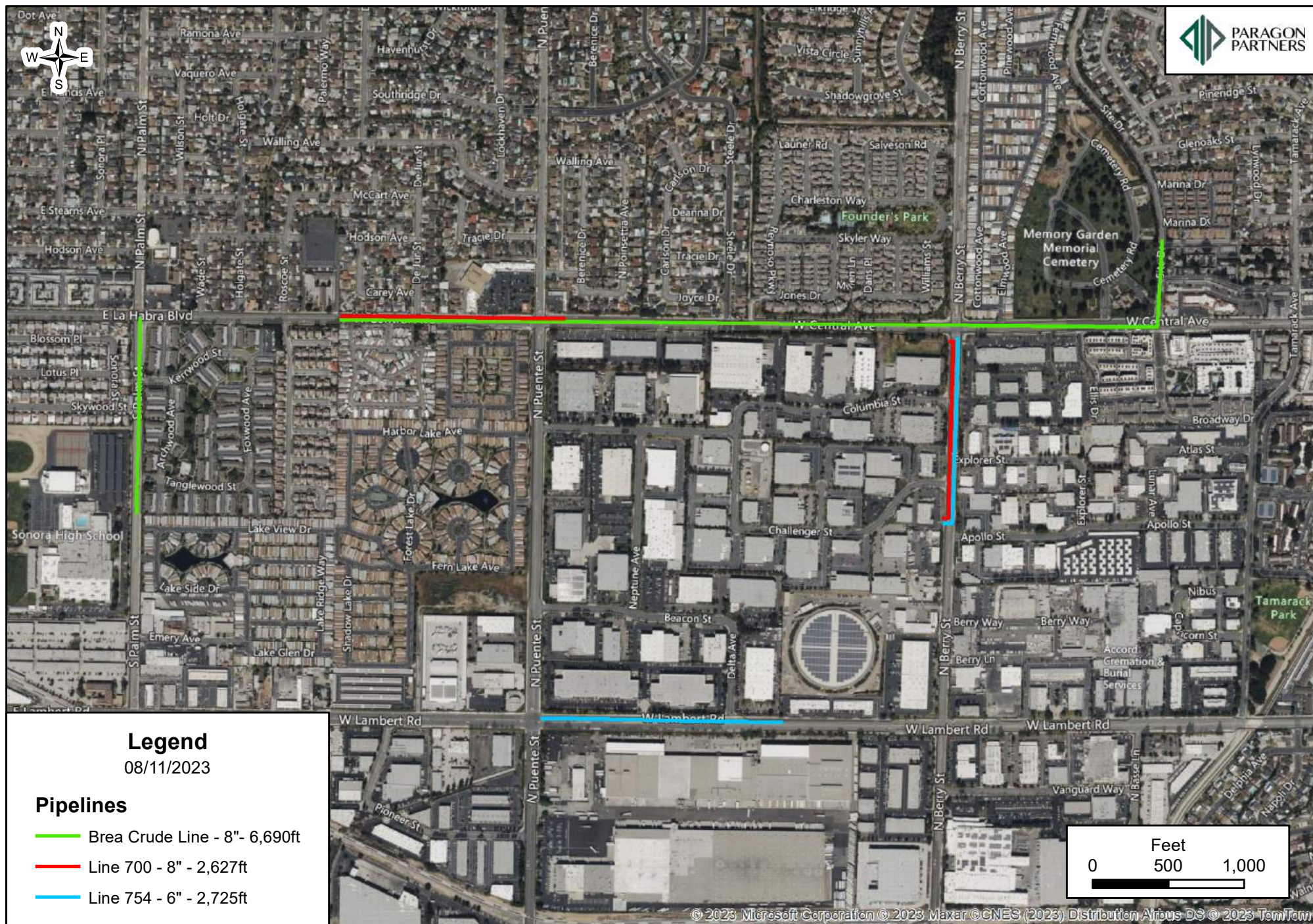
ABSENT: COUNCIL MEMBERS:

ABSTAINED: COUNCIL MEMBERS:

DATED: _____

City Clerk

Crimson California Pipeline - Common Carrier Pipelines





City of Brea
City Council Regular Meeting Communication

Monthly Report of Investments for the City of Brea for Period Ended October 31, 2023

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: J
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Receive and file.

BACKGROUND/DISCUSSION

The Monthly Report of Investments is prepared in accordance with Government Code Sections (GCS) 41004 and 53607 and contains information on the City's investment activities for the month of September. Cash for day-to-day activities is deposited in the demand and interest-bearing checking accounts. The Local Agency Investment Fund (LAIF) is used for short-term investments and functions like a savings account. The City's managed investment portfolio is for long-term investments, which are managed through Chandler Asset Management (Chandler). Together, the short and long-term investment accounts represent the City's investment portfolio.

Attachment A includes an Investment Information Summary and Monthly Account Statement prepared by Chandler for invested funds. The book value is the cost of investments, plus or minus amortization/accretion. As of October 31, 2023, the total market value of the managed investment portfolio, including accrued interest, was \$87,743,994 as compared to \$87,694,298 at September 30, 2023. The weighted average investment yield for October 31, 2023 was 2.33%, which was slightly higher than the prior month. The City's Local Agency Investment Fund (LAIF) had a total market value, including accrued interest of \$3,336,643 at October 31, 2023. This brings the total value of the City's investment portfolio as of October 31, 2023 to \$91,080,637 as compared to \$91,017,621 at September 30, 2023.

The City has restricted cash and investments held in the post-employment benefits trust account administered by PARS (PARS account), which is managed by HighMark Capital (HighMark) and the City's various bond reserve accounts which are managed by Chandler. Attachment A includes a monthly statement from US Bank for the PARS account as well as a portfolio report from Chandler for each bond reserve account that is invested. As of October 31, 2023, the market value of the PARS account, including short-term cash and accrued interest was \$9,862,803 compared to \$10,081,868 from the prior month. All other restricted cash investments (bond reserve accounts), including short-term cash and accrued interest, was \$669,607 in comparison to \$668,667 from the prior month.

Pursuant to the City's investment policy, with the exception of LAIF, direct time certificates of deposit and money market mutual funds, all City investments are held by third-party custodians. The Bank of New York Mellon Trust Company, N.A. (BNY) holds accounts managed by Chandler and US Bank holds the PARS account managed by HighMark, which acts as an agent of the City. All securities are held in the name of the City of Brea. The City of Brea has sufficient cash flow to meet its expected expenditures for the next six months.

FISCAL IMPACT/SUMMARY

During the month of October, the total value of the City's investment portfolio increased by \$63,016. The increase was primarily due to an insurance refund of \$50,000. The City's PARS account decreased by \$219,065 due to market rate adjustments. However, the City's bond reserve accounts increased by \$940 due to market rate conditions.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Faith Madrazo, Financial Services Manager, Revenue

Concurrence: Kristin Griffith, Director of Administrative Services and Monica Lo, Deputy Director of Administrative Services

Attachments

[Attachment A.pdf](#)

City of Brea
Cash and Investment Information
October 31, 2023

		Book Value	Market Value*
Demand and Interest-Bearing Checking Accounts	Citizen's Bank	\$ 4,630,488.14	\$ 4,630,488.14
Local Agency Investment Fund	LAIF	\$ 3,326,243.61	\$ 3,336,642.59
Managed Investment Portfolio - CHANDLER	Chandler/BNY	\$ 92,535,692.39	\$ 87,743,994.46
PARS Post-Employment Benefits Trust**	Highmark/US Bank	\$ 9,935,079.10	\$ 9,862,803.20
<u>Fiscal Agent Cash & Investments**</u>			
2010 Lease Revenue Bonds	Chandler/BNY	\$ -	\$ -
2014 Downtown Brea Public Improvements CFD Bonds (CFD 1996-1)	Chandler/BNY	\$ -	\$ -
2014 Water Revenue Bonds	Chandler/BNY	\$ 404.98	\$ 404.98
2017 Brea Plaza Public Improvements CFD Bonds (CFD 2008-2)	Chandler/BNY	\$ 691,613.67	\$ 667,090.67
2019 Olinda Ranch Public Improvements CFD Bonds (CFD 1997-1)	Chandler/BNY	\$ 480.29	\$ 480.29
2019 Water Revenue Bonds	Chandler/BNY	\$ 1,226.86	\$ 1,226.86
2020 Water Revenue Refunding Bonds	Chandler/BNY	\$ 403.21	\$ 403.21
2021 Lease Revenue Refunding Bonds	Chandler/BNY	\$ 1.12	\$ 1.12
Sub-total - Fiscal Agent Cash & Investments		\$ 694,130.13	\$ 669,607.13
Report Grand Total		\$ 111,121,633.37	\$ 106,243,535.52

* Includes accrued interest on invested funds

** Reserve Fund

City of Brea
Cash and Investment Information
October 31, 2023

Fiscal Agent Cash & Investments Detail		Book Value	Market Value
10129	2010 Lease Revenue Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ -	\$ -
	Sub-total	\$ -	\$ -
	2014 Downtown Brea Public Improvements CFD Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ -	\$ -
	Sub-total	\$ -	\$ -
	2014 Water Revenue Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 404.98	\$ 404.98
	Sub-total	\$ 404.98	\$ 404.98
10600	2017 Brea Plaza Public Improvements CFD Bonds (CFD 2008-2) - CHANDLER	\$ 690,983.94	\$ 666,460.94
	Short-Term Treasury Funds - BNY	\$ 629.73	\$ 629.73
	Sub-total	\$ 691,613.67	\$ 667,090.67
	2019 Olinda Ranch Public Improvements Bonds (CFD 1997-1) - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 480.29	\$ 480.29
	Sub-total	\$ 480.29	\$ 480.29
	2019 Water Revenue Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 1,226.86	\$ 1,226.86
	Sub-total	\$ 1,226.86	\$ 1,226.86
	2020 Water Revenue Refunding Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 403.21	\$ 403.21
	Sub-total	\$ 403.21	\$ 403.21
	2021 Lease Revenue Refunding Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 1.12	\$ 1.12
	Sub-total	\$ 1.12	\$ 1.12
Report Grand Total		\$ 694,130.13	\$ 669,607.13



City of Brea Laif - Account #10164

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2023 THROUGH OCTOBER 31, 2023

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.00
Average Coupon	3.65%
Average Purchase YTM	3.65%
Average Market YTM	3.65%
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	3,281,713	3,326,244
Accrued Interest	41,610	10,399
Total Market Value	3,323,323	3,336,643
Income Earned	9,291	13,319
Cont/WD		0
Par	3,281,713	3,326,244
Book Value	3,281,713	3,326,244
Cost Value	3,281,713	3,326,244

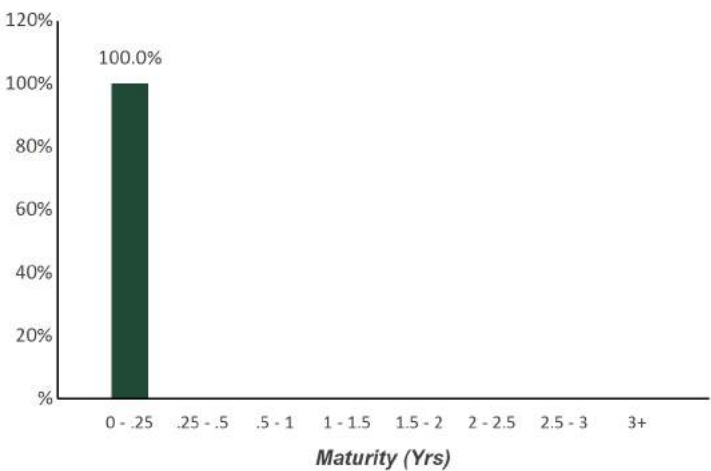
TOP ISSUERS

Local Agency Investment Fund	100.0%
Total	100.0%

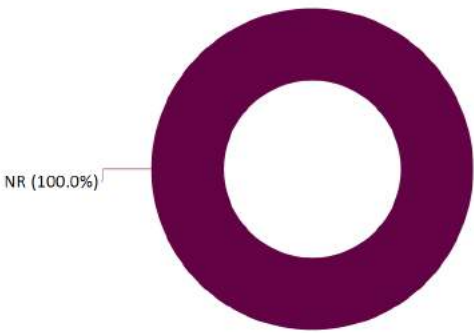
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	2/28/2012
City of Brea Laif	0.40%	0.99%	2.76%	3.12%	1.96%	1.43%	1.67%	1.20%	N/A

Holdings Report

As of October 31, 2023

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	3,326,243.61	Various 3.65%	3,326,243.61 3,326,243.61	1.00 3.65%	3,326,243.61 10,398.98	100.00% 0.00	NR / NR NR	0.00 0.00
Total LAIF		3,326,243.61	3.65%	3,326,243.61 3,326,243.61	3.65%	3,326,243.61 10,398.98	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO		3,326,243.61	3.65%	3,326,243.61 3,326,243.61	3.65%	3,326,243.61 10,398.98	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED						3,336,642.59			

Transaction Ledger

As of October 31, 2023

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/13/2023	90LAIF\$00	44,530.36	Local Agency Investment Fund State Pool	1.000	3.61%	44,530.36	0.00	44,530.36	0.00
Subtotal			44,530.36				44,530.36	0.00	44,530.36	0.00
TOTAL ACQUISITIONS			44,530.36				44,530.36	0.00	44,530.36	0.00
OTHER TRANSACTIONS										
Dividend	10/15/2023	90LAIF\$00	451,447,370.04	Local Agency Investment Fund State Pool	0.000		44,530.36	0.00	44,530.36	0.00
Subtotal			451,447,370.04				44,530.36	0.00	44,530.36	0.00
TOTAL OTHER TRANSACTIONS			451,447,370.04				44,530.36	0.00	44,530.36	0.00

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund State Pool	Various	3,281,713.25	41,610.14	0.00	13,319.20
		Various	44,530.36	44,530.36	0.00	
		3,326,243.61	0.00	10,398.98	0.00	
		3,326,243.61	13,319.20	13,319.20		
			3,281,713.25	41,610.14	0.00	
			44,530.36	44,530.36	0.00	
			0.00	10,398.98	0.00	
Total Local Agency Investment Fund		3,326,243.61	3,326,243.61	13,319.20	13,319.20	13,319.20
			3,281,713.25	41,610.14	0.00	
			44,530.36	44,530.36	0.00	
			0.00	10,398.98	0.00	
TOTAL PORTFOLIO		3,326,243.61	3,326,243.61	13,319.20	13,319.20	13,319.20

Cash Flow Report

As of October 31, 2023

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2024	Dividend	90LAIF\$00	102,534,657.23	Local Agency Investment Fund State Pool	0.00	10,281.56	10,281.56
JAN 2024					0.00	10,281.56	10,281.56
TOTAL					0.00	10,281.56	10,281.56



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



City of Brea - Account #120

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2023 THROUGH OCTOBER 31, 2023

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.43
Average Coupon	2.27%
Average Purchase YTM	2.33%
Average Market YTM	5.38%
Average S&P/Moody Rating	AA/Aa2
Average Final Maturity	2.75 yrs
Average Life	2.63 yrs

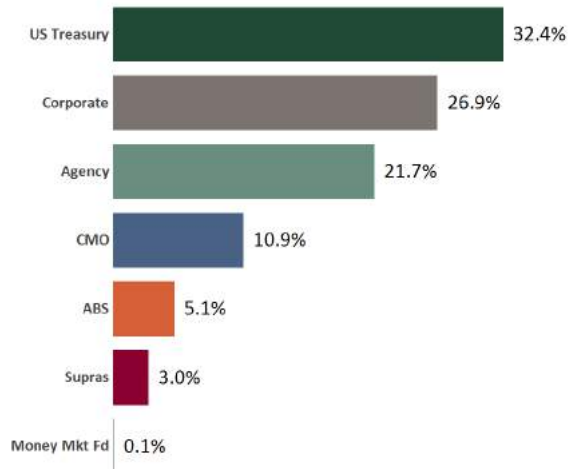
ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	87,278,838	87,323,724
Accrued Interest	415,460	420,271
Total Market Value	87,694,298	87,743,994
Income Earned	166,095	177,992
Cont/WD		0
Par	92,701,793	92,922,342
Book Value	92,405,607	92,535,692
Cost Value	92,561,572	92,679,918

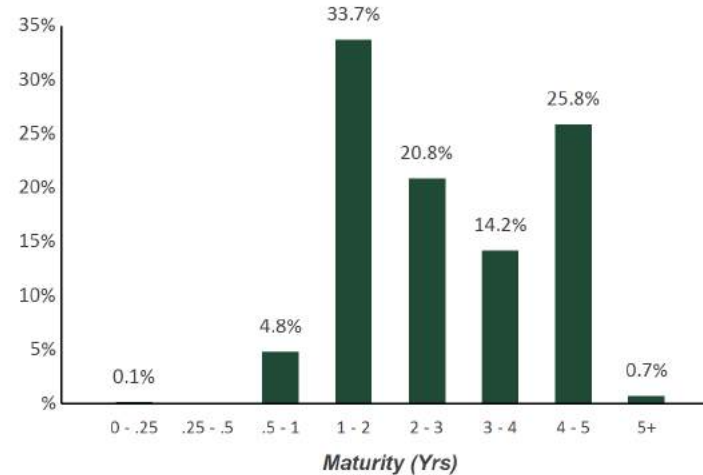
TOP ISSUERS

Government of United States	32.4%
Federal Home Loan Mortgage Corp	16.7%
Federal National Mortgage Assoc	11.3%
Federal Farm Credit Bank	2.3%
Federal Home Loan Bank	2.2%
Inter-American Dev Bank	2.0%
Bank of America Corp	2.0%
JP Morgan Chase & Co	1.9%
Total	70.8%

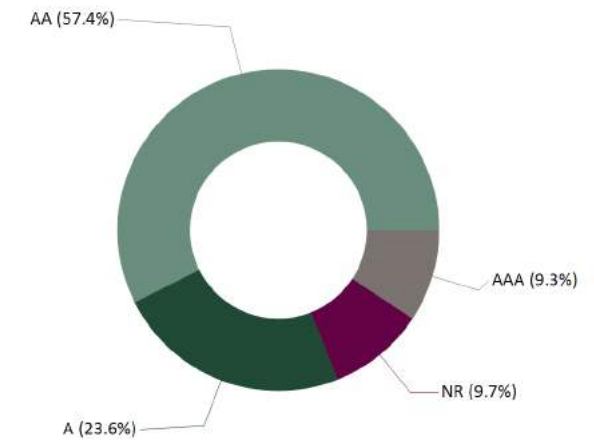
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	4/30/1996
City of Brea	0.06%	-0.01%	1.60%	2.97%	-1.88%	-1.40%	1.15%	1.06%	3.29%
ICE BofA 1-5 Yr US Treasury & Agency Index*	0.11%	0.04%	1.30%	2.45%	-2.14%	-1.67%	0.93%	0.82%	2.94%
ICE BofA 1-5 Yr AAA-A US Corp & Govt Index	0.09%	-0.02%	1.35%	2.60%	-2.14%	-1.64%	0.99%	0.91%	N/A

*ICE BofA 1-Yr US Treasury Bill Index to 9/30/01

Statement of Compliance

As of October 31, 2023



City of Brea

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy

Investment Type	Minimum Rating	Max%	Max % Issuer	Max Maturity	Miscellaneous	Comment
U.S. Treasuries		100%		5 years		Complies
Federal Agencies		100%	25%	5 years	5% max in callable bonds issued by Agencies; U.S. Government Agency securities and instrumentality of government-sponsored corporations	Complies
Supranational Obligations	"AA" rated or higher by a NRSRO	15%	5%	5 years		Complies
Municipal Securities (CA, Other States)			5%	5 years	Other investments that are legal investments through the State of California Government Code	Complies
Corporate Medium Term Notes	"A" rating category or better by a NRSRO	30%	5%	5 years		Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations (Non-Agency)	"AA" rated or higher by a NRSRO for Asset Backed Securities	15%	5%	5 years	15% max combined ABS/MBS/CMO, excluding those issued by the U.S. Treasury, U.S. Government Agency and Instrumentality of Government Sponsored corporation	Complies
Negotiable Certificates of Deposit (NCD)		30%	5%	5 years		Complies
FDIC Insured Time Deposits (Non-negotiable CD/TD)			5%	5 years		Complies
Collateralized Time Deposits (Non-negotiable CD/TD)			5%	5 years		Complies
Banker's Acceptances		40%	5%	180 days		Complies
Commercial Paper	A-1/P-1 by S&P and Moody's	25%	5%	270 days		Complies
Money Market Mutual Funds	"AAA" or Highest rating by two NRSROs	20%	5%			Complies
Local Agency Investment Fund (LAIF)		60%	40%		60% max combined State and County investment pools; 40% max per pool	Complies
OCIP/County Pool		60%	40%		60% max combined State and County investment pools; 40% max per pool	Complies
Repurchase Agreements			5%	1 year		Complies
Max Per Issuer					5% max per issuer, except U.S. Treasury Obligations, U.S. Federal Government Agency obligations, Approved State and County investment pools	Complies

Maximum Maturity				5 years	5 years, unless the City Council has granted express authority to make that investment; When possible, a minimum of 25% of the portfolio should be in maturities of 1 year or less	ATTACHMENT A <i>Complies</i>

Reconciliation Summary

As of October 31, 2023



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$92,405,607.09
<u>Acquisition</u>		
+ Security Purchases	\$1,709,021.44	
+ Money Market Fund Purchases	\$553,480.42	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$2,262,501.86
<u>Dispositions</u>		
- Security Sales	\$1,059,597.00	
- Money Market Fund Sales	\$643,959.99	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$388,972.25	
Total Dispositions		\$2,092,529.24
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$3,208.47	
		\$3,208.47
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$43,095.79)	
		(\$43,095.79)
ENDING BOOK VALUE		\$92,535,692.39

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$162,413.93
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$1,059,597.00	
Accrued Interest Received	\$9,722.78	
Interest Received	\$163,687.66	
Dividend Received	\$820.51	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$388,972.25	
Total Acquisitions	\$1,622,800.20	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$1,709,021.44	
Accrued Interest Paid	\$4,258.33	
Total Dispositions	\$1,713,279.77	
ENDING BOOK VALUE		\$71,934.36

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	39,355.80	09/22/2020 0.38%	39,350.02 39,355.71	99.37 5.96%	39,106.52 5.26	0.04% (249.19)	NR / AAA AAA	0.97 0.11
36262XAC8	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	143,549.37	08/10/2021 0.39%	143,547.42 143,549.19	99.52 6.06%	142,861.05 17.11	0.16% (688.14)	NR / AAA AAA	0.98 0.08
47787NAC3	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	1,225.14	07/14/2020 0.52%	1,224.95 1,225.13	99.79 6.39%	1,222.58 0.28	0.00% (2.55)	Aaa / NR AAA	1.04 0.03
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	63,336.57	Various 1.50%	62,459.21 63,258.72	99.65 5.41%	63,113.82 3.49	0.07% (144.90)	Aaa / NR AAA	1.16 0.07
89236XAC0	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	19,061.61	10/06/2020 0.36%	19,058.06 19,060.60	99.66 6.02%	18,996.17 2.97	0.02% (64.43)	NR / AAA AAA	1.21 0.06
36265MAC9	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	366,998.29	02/15/2022 1.91%	366,995.13 366,997.60	98.89 6.29%	362,926.81 213.06	0.41% (4,070.79)	Aaa / NR AAA	1.39 0.25
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	135,308.44	01/11/2022 1.11%	135,288.21 135,304.75	99.05 6.00%	134,016.65 24.81	0.15% (1,288.10)	NR / AAA AAA	1.40 0.19
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	55,090.00	02/17/2021 0.27%	55,088.98 55,089.87	98.39 5.98%	54,203.11 4.13	0.06% (886.76)	Aaa / NR AAA	1.47 0.28
44891RAC4	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	84,588.28	10/20/2020 0.39%	84,568.80 84,586.57	98.97 5.76%	83,717.78 14.29	0.10% (868.79)	NR / AAA AAA	1.54 0.19
89240BAC2	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	196,408.21	02/02/2021 0.27%	196,371.77 196,403.86	98.46 6.04%	193,389.81 22.70	0.22% (3,014.05)	Aaa / NR AAA	1.54 0.26
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	153,450.45	04/20/2021 0.38%	153,434.32 153,447.61	98.09 6.11%	150,522.16 25.92	0.17% (2,925.45)	NR / AAA AAA	1.88 0.33
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	244,685.27	11/16/2021 0.89%	244,633.69 244,664.46	96.59 5.91%	236,344.68 59.81	0.27% (8,319.78)	Aaa / NR AAA	2.23 0.68
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	269,248.03	07/13/2021 0.52%	269,224.03 269,239.03	96.54 6.26%	259,928.28 62.23	0.30% (9,310.75)	Aaa / NR AAA	2.38 0.60

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	231,251.39	11/09/2021 0.71%	231,246.47 231,249.44	96.35 6.22%	222,819.04 72.97	0.25% (8,430.40)	NR / AAA AAA	2.46 0.66
44935FAD6	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	175,787.35	11/09/2021 0.75%	175,748.12 175,772.37	96.71 6.10%	169,997.26 57.81	0.19% (5,775.11)	NR / AAA AAA	2.54 0.61
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	495,000.00	02/15/2022 1.89%	494,925.55 494,964.51	96.50 5.99%	477,685.40 413.60	0.54% (17,279.11)	Aaa / AAA NR	2.54 0.85
362554AC1	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	191,006.78	10/13/2021 0.68%	191,001.91 191,004.82	96.13 6.11%	183,611.00 54.12	0.21% (7,393.82)	Aaa / AAA NR	2.88 0.71
380146AC4	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	187,325.65	01/11/2022 1.27%	187,309.37 187,318.11	96.27 6.24%	180,329.04 98.35	0.21% (6,989.07)	NR / AAA AAA	3.05 0.75
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	540,000.00	10/12/2022 5.15%	539,958.10 539,969.96	98.88 5.92%	533,963.34 1,221.60	0.61% (6,006.62)	Aaa / NR AAA	3.62 1.44
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	965,000.00	09/07/2023 5.23%	964,732.50 964,743.97	98.99 5.61%	955,210.08 2,213.07	1.09% (9,533.89)	NR / AAA AAA	4.88 2.59
Total ABS		4,557,676.63	2.41%	4,556,166.61 4,557,206.28	5.96%	4,463,964.58 4,587.58	5.09% (93,241.70)	Aaa / AAA AAA	2.86 1.07
AGENCY									
3135G0W66	FNMA Note 1.625% Due 10/15/2024	1,755,000.00	Various 1.49%	1,765,434.95 1,757,161.19	96.43 5.51%	1,692,397.40 1,267.49	1.93% (64,763.79)	Aaa / AA+ AA+	0.96 0.93
3135G0X24	FNMA Note 1.625% Due 1/7/2025	1,875,000.00	Various 1.47%	1,888,349.75 1,878,264.74	95.74 5.38%	1,795,175.63 9,648.43	2.06% (83,089.11)	Aaa / AA+ AA+	1.19 1.14
3137EAEPO	FHLMC Note 1.5% Due 2/12/2025	1,920,000.00	02/13/2020 1.52%	1,918,521.60 1,919,620.07	95.31 5.34%	1,829,957.76 6,320.00	2.09% (89,662.31)	Aaa / AA+ AA+	1.29 1.24
3135G03U5	FNMA Note 0.625% Due 4/22/2025	1,510,000.00	04/22/2020 0.67%	1,506,889.40 1,509,082.51	93.51 5.26%	1,411,985.90 235.94	1.61% (97,096.61)	Aaa / AA+ AA+	1.48 1.43
3135G04Z3	FNMA Note 0.5% Due 6/17/2025	1,800,000.00	Various 0.46%	1,802,513.00 1,801,019.49	92.75 5.20%	1,669,485.60 3,350.00	1.91% (131,533.89)	Aaa / AA+ AA+	1.63 1.58

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	1,800,000.00	Various 0.45%	1,793,673.60 1,797,771.82	92.28 5.11%	1,661,031.01 1,875.00	1.90% (136,740.81)	Aaa / AA+ AA+	1.72 1.67
3135G05X7	FNMA Note 0.375% Due 8/25/2025	1,800,000.00	Various 0.45%	1,793,460.00 1,797,447.41	91.75 5.19%	1,651,442.40 1,237.51	1.88% (146,005.01)	Aaa / AA+ AA+	1.82 1.76
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	1,805,000.00	Various 0.44%	1,799,651.55 1,802,934.02	91.47 5.16%	1,651,103.90 714.48	1.88% (151,830.12)	Aaa / AA+ AA+	1.90 1.84
3135G06G3	FNMA Note 0.5% Due 11/7/2025	1,825,000.00	Various 0.57%	1,819,098.50 1,822,610.36	91.22 5.14%	1,664,757.70 4,410.41	1.90% (157,852.66)	Aaa / AA+ AA+	2.02 1.95
3133EPGW9	FFCB Note 3.875% Due 4/25/2028	1,250,000.00	05/05/2023 3.55%	1,268,125.00 1,266,356.46	95.29 5.06%	1,191,067.50 807.29	1.36% (75,288.96)	Aaa / AA+ AA+	4.49 4.04
3133EPME2	FFCB Note 3.875% Due 6/8/2028	850,000.00	06/07/2023 3.96%	846,634.00 846,902.99	95.18 5.06%	809,052.95 13,083.51	0.94% (37,850.04)	Aaa / AA+ AA+	4.61 4.08
3130AWTR1	FHLB Note 4.375% Due 9/8/2028	2,000,000.00	09/08/2023 4.43%	1,994,580.00 1,994,731.55	97.60 4.94%	1,951,922.00 21,145.83	2.25% (42,809.55)	Aaa / AA+ NR	4.86 4.27
Total Agency		20,190,000.00	1.50%	20,196,931.35 20,193,902.61	5.20%	18,979,379.75 64,095.89	21.70% (1,214,522.86)	Aaa / AA+ AA+	2.21 2.06
CMO									
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	844,730.52	07/01/2021 0.72%	908,679.26 862,854.74	97.59 5.77%	824,335.34 2,232.20	0.94% (38,519.40)	Aaa / AAA AAA	0.99 0.86
3137BKRJ1	FHLMC K047 A2 3.329% Due 5/25/2025	700,000.00	05/19/2022 3.05%	704,046.88 702,063.04	96.67 5.64%	676,680.20 1,941.92	0.77% (25,382.84)	NR / NR AAA	1.57 1.38
3137BNGT5	FHLMC K054 A2 2.745% Due 1/25/2026	1,000,000.00	10/29/2021 1.10%	1,058,359.38 1,030,408.31	94.60 5.44%	945,956.00 2,287.50	1.08% (84,452.31)	NR / AAA NR	2.24 1.99
3137BQYS0	FHLMC K056 A2 2.525% Due 5/25/2026	570,000.00	01/31/2022 1.67%	587,189.06 580,126.89	93.40 5.43%	532,366.89 1,199.38	0.61% (47,760.00)	NR / NR AAA	2.57 2.29
3137BXQY1	FHLMC K064 A2 3.224% Due 3/25/2027	1,000,000.00	05/06/2022 3.24%	997,929.69 998,565.53	93.56 5.39%	935,588.00 2,686.67	1.07% (62,977.53)	NR / AAA NR	3.40 2.99
3137FCLD4	FHLMC K071 A2 3.286% Due 11/25/2027	2,000,000.00	04/11/2023 4.07%	1,932,500.00 1,940,547.15	92.41 5.39%	1,848,254.00 5,476.67	2.11% (92,293.15)	NR / NR AAA	4.07 3.66
3137FETN0	FHLMC K073 A2 3.35% Due 1/25/2028	1,500,000.00	03/27/2023 4.14%	1,452,187.50 1,458,048.74	92.44 5.39%	1,386,534.00 837.50	1.58% (71,514.74)	NR / NR AAA	4.24 3.76

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CMO									
3137FEZU7	FHLMC K076 A2 3.9% Due 4/25/2028	1,200,000.00	04/20/2023 4.11%	1,187,062.50 1,188,407.94	94.15 5.39%	1,129,795.20 3,900.00	1.29% (58,612.74)	NR / NR AAA	4.49 3.92
3137FGR31	FHLMC K078 A2 3.854% Due 6/25/2028	1,300,000.00	09/18/2023 5.02%	1,240,890.63 1,242,284.24	93.81 5.40%	1,219,498.80 835.03	1.39% (22,785.44)	NR / NR AAA	4.65 4.03
Total CMO		10,114,730.52	3.32%	10,068,844.90 10,003,306.58	5.45%	9,499,008.43 21,396.87	10.85% (504,298.15)	Aaa / AAA AAA	3.44 3.04
CORPORATE									
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/1/2024	1,100,000.00	Various 2.21%	1,102,086.00 1,100,442.40	96.45 5.96%	1,060,904.90 12,375.00	1.22% (39,537.50)	A1 / A AA-	1.01 0.95
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	810,000.00	01/10/2022 1.50%	808,914.60 809,565.25	95.19 5.65%	771,043.86 3,523.50	0.88% (38,521.39)	A1 / A+ A+	1.21 1.16
90331HPL1	US Bank NA Callable Note Cont 12/21/2024 2.05% Due 1/21/2025	955,000.00	01/16/2020 2.10%	952,965.85 954,502.32	95.19 6.20%	909,038.72 5,438.19	1.04% (45,463.60)	A2 / A+ A+	1.23 1.17
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	1,250,000.00	03/04/2022 2.15%	1,286,200.00 1,266,409.79	96.50 5.84%	1,206,251.25 5,031.25	1.38% (60,158.54)	A3 / A A	1.37 1.31
69371RR73	Paccar Financial Corp Note 2.85% Due 4/7/2025	890,000.00	03/31/2022 2.86%	889,768.60 889,889.58	96.28 5.58%	856,907.13 1,691.00	0.98% (32,982.45)	A1 / A+ NR	1.44 1.37
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	826,000.00	07/23/2021 0.85%	856,413.32 838,107.78	93.98 6.11%	776,283.06 7,640.50	0.89% (61,824.72)	A2 / A- AA-	1.50 1.43
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	985,000.00	05/24/2021 0.78%	986,279.75 985,248.71	96.63 6.28%	951,761.19 3,381.83	1.09% (33,487.52)	A1 / A- AA-	1.59 1.51
46647PCK0	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	470,000.00	Various 0.95%	470,293.55 470,063.00	96.33 6.35%	452,771.22 1,619.31	0.52% (17,291.78)	A1 / A- AA-	1.65 1.56
89788MAA0	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 8/5/2025	650,000.00	02/03/2022 1.85%	635,726.00 642,801.43	91.29 6.51%	593,385.65 1,863.33	0.68% (49,415.78)	A3 / A- A	1.76 1.69
06406HCQ0	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	800,000.00	04/05/2022 3.20%	819,928.00 811,076.26	95.99 6.05%	767,959.20 14,307.78	0.89% (43,117.06)	A1 / A AA-	2.05 1.89

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
46647PBK1	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	312,000.00	05/20/2021 1.11%	323,646.96 316,384.93	93.98 6.41%	293,225.40 162.47	0.33% (23,159.53)	A1 / A- AA-	2.48 1.42
6174468Q5	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 4/28/2026	500,000.00	05/18/2022 5.00%	472,305.00 482,505.38	94.06 6.42%	470,296.50 91.17	0.54% (12,208.88)	A1 / A- A+	2.49 1.43
023135BX3	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	1,455,000.00	05/10/2021 1.09%	1,448,714.40 1,451,822.78	89.94 5.30%	1,308,670.65 6,830.42	1.50% (143,152.13)	A1 / AA AA-	2.53 2.43
91324PEC2	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	240,000.00	Various 1.08%	240,776.80 240,394.64	90.28 5.29%	216,679.92 1,272.66	0.25% (23,714.72)	A2 / A+ A	2.54 2.43
89236TJK2	Toyota Motor Credit Corp Note 1.125% Due 6/18/2026	995,000.00	06/15/2021 1.13%	994,562.20 994,769.83	89.43 5.49%	889,833.48 4,135.47	1.02% (104,936.35)	A1 / A+ A+	2.63 2.52
06051GJD2	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 6/19/2026	950,000.00	Various 1.25%	952,508.00 951,031.68	91.90 6.61%	873,069.00 4,594.52	1.00% (77,962.68)	A1 / A- AA-	2.64 2.48
037833DN7	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 9/11/2026	450,000.00	12/02/2021 1.49%	461,178.00 456,548.26	91.68 5.22%	412,571.70 1,281.25	0.47% (43,976.56)	Aaa / AA+ NR	2.87 2.71
06368FAC3	Bank of Montreal Note 1.25% Due 9/15/2026	500,000.00	09/13/2021 1.28%	499,395.00 499,652.44	87.65 5.99%	438,240.00 798.61	0.50% (61,412.44)	A2 / A- AA-	2.88 2.74
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	235,000.00	09/08/2021 1.09%	234,555.85 234,744.36	89.13 5.16%	209,459.97 301.58	0.24% (25,284.39)	Aa2 / AA AA	2.88 2.76
26442CAS3	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/1/2026	850,000.00	01/13/2022 1.81%	892,644.50 876,163.05	93.02 5.44%	790,633.45 10,447.92	0.91% (85,529.60)	Aa3 / A NR	3.09 2.85
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	535,000.00	01/19/2022 1.99%	534,090.50 534,413.86	90.03 5.38%	481,648.73 3,071.79	0.55% (52,765.13)	A2 / A A	3.21 3.02
808513BY0	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 3/3/2027	750,000.00	03/09/2022 2.73%	740,115.00 743,377.38	88.16 6.44%	661,236.75 2,960.42	0.76% (82,140.63)	A2 / A- A	3.34 3.10

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 3/15/2027	1,080,000.00	03/07/2022 2.30%	1,079,794.80 1,079,861.78	91.19 5.18%	984,831.48 3,174.00	1.13% (95,030.30)	Aa2 / AA A+	3.37 3.17
06051GHT9	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 4/23/2027	900,000.00	Various 4.94%	871,903.80 879,268.30	93.40 6.48%	840,626.10 711.80	0.96% (38,642.20)	A1 / A- AA-	3.48 2.32
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	430,000.00	05/05/2022 4.04%	429,303.40 429,509.40	93.99 5.91%	404,174.20 8,170.00	0.47% (25,335.20)	A2 / A+ A+	3.53 3.16
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	430,000.00	05/17/2022 3.69%	430,200.10 430,141.86	94.21 5.52%	405,122.78 7,336.27	0.47% (25,019.08)	A2 / A+ A	3.54 3.20
22160KAM7	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 5/18/2027	600,000.00	07/15/2022 3.53%	586,074.00 589,784.44	92.65 5.30%	555,901.20 8,150.00	0.64% (33,883.24)	Aa3 / A+ NR	3.55 3.25
89115A2C5	Toronto-Dominion Bank Note 4.108% Due 6/8/2027	1,100,000.00	08/26/2022 4.18%	1,096,315.00 1,097,219.87	93.75 6.06%	1,031,286.30 17,949.68	1.20% (65,933.57)	A1 / A NR	3.61 3.22
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	595,000.00	03/06/2023 4.90%	594,422.85 594,497.72	98.38 5.30%	585,334.82 4,189.79	0.67% (9,162.90)	Aa3 / A+ NR	4.36 3.84
61747YER2	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 4/20/2028	750,000.00	05/19/2023 5.29%	722,677.50 725,144.75	93.26 6.20%	699,450.75 964.79	0.80% (25,694.00)	A1 / A- A+	4.47 3.97
74340XCG4	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 6/15/2028	575,000.00	09/08/2023 5.17%	567,824.00 568,030.44	96.19 5.83%	553,105.73 9,577.34	0.64% (14,924.71)	A3 / A NR	4.63 4.00
24422EXB0	John Deere Capital Corp Note 4.95% Due 7/14/2028	935,000.00	07/11/2023 4.96%	934,767.55 934,781.54	97.54 5.55%	912,024.25 13,756.19	1.06% (22,757.29)	A2 / A A+	4.71 4.07
74456QBX3	Public Service EI & Gas Callable Note Cont 6/1/2028 3.65% Due 9/1/2028	1,200,000.00	10/04/2023 5.48%	1,106,748.00 1,108,100.99	91.50 5.68%	1,097,990.40 7,300.00	1.26% (10,110.59)	A1 / A NR	4.84 4.30
Total Corporate		25,103,000.00	2.68%	25,023,098.88 24,986,256.20	5.85%	23,461,719.74 174,099.83	26.94% (1,524,536.46)	A1 / A A+	2.74 2.46

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND									
316175884	Fidelity Institutional Money Market Fund 696	71,934.36	Various 4.97%	71,934.36 71,934.36	1.00 4.97%	71,934.36 0.00	0.08% 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund		71,934.36	4.97%	71,934.36 71,934.36	4.97%	71,934.36 0.00	0.08% 0.00	Aaa / AAA NR	0.00 0.00
SUPRANATIONAL									
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	945,000.00	Various 0.54%	943,389.35 944,340.24	91.28 5.16%	862,630.02 39.37	0.98% (81,710.22)	Aaa / AAA AAA	1.99 1.93
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 4/20/2026	1,915,000.00	04/13/2021 0.97%	1,906,229.30 1,910,672.29	90.34 5.09%	1,730,028.24 512.00	1.97% (180,644.05)	Aaa / AAA AAA	2.47 2.39
Total Supranational		2,860,000.00	0.83%	2,849,618.65 2,855,012.53	5.11%	2,592,658.26 551.37	2.96% (262,354.27)	Aaa / AAA AAA	2.31 2.24
US TREASURY									
912828D56	US Treasury Note 2.375% Due 8/15/2024	1,500,000.00	03/05/2020 0.68%	1,611,093.75 1,519,713.49	97.59 5.52%	1,463,907.00 7,550.95	1.68% (55,806.49)	Aaa / AA+ AA+	0.79 0.76
9128283D0	US Treasury Note 2.25% Due 10/31/2024	1,500,000.00	11/07/2019 1.77%	1,533,925.78 1,506,807.54	96.91 5.47%	1,453,653.00 92.72	1.66% (53,154.54)	Aaa / AA+ AA+	1.00 0.97
912828ZC7	US Treasury Note 1.125% Due 2/28/2025	2,000,000.00	03/18/2020 0.81%	2,030,859.38 2,008,282.68	94.67 5.32%	1,893,360.00 3,832.42	2.16% (114,922.68)	Aaa / AA+ AA+	1.33 1.29
91282CED9	US Treasury Note 1.75% Due 3/15/2025	2,150,000.00	04/05/2022 2.65%	2,095,662.11 2,124,679.45	95.36 5.29%	2,050,310.95 4,858.17	2.34% (74,368.50)	Aaa / AA+ AA+	1.37 1.33
91282CEQ0	US Treasury Note 2.75% Due 5/15/2025	500,000.00	06/06/2022 2.91%	497,695.31 498,795.03	96.37 5.23%	481,836.00 6,351.90	0.56% (16,959.03)	Aaa / AA+ AA+	1.54 1.46
91282CAM3	US Treasury Note 0.25% Due 9/30/2025	1,900,000.00	02/19/2021 0.51%	1,877,363.28 1,890,587.11	91.29 5.08%	1,734,492.90 415.30	1.98% (156,094.21)	Aaa / AA+ AA+	1.92 1.86
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	1,900,000.00	02/11/2021 0.42%	1,885,156.25 1,893,707.35	90.93 5.07%	1,727,738.40 13.05	1.97% (165,968.95)	Aaa / AA+ AA+	2.00 1.95

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	1,350,000.00	03/26/2021 0.77%	1,325,794.92 1,339,223.28	90.86 5.06%	1,226,549.25 2,130.12	1.40% (112,674.03)	Aaa / AA+ AA+	2.08 2.02
91282CCW9	US Treasury Note 0.75% Due 8/31/2026	480,000.00	09/17/2021 0.86%	477,393.75 478,507.83	89.11 4.92%	427,725.12 613.19	0.49% (50,782.71)	Aaa / AA+ AA+	2.84 2.74
91282CCZ2	US Treasury Note 0.875% Due 9/30/2026	2,820,000.00	Various 1.08%	2,791,946.88 2,803,518.44	89.28 4.86%	2,517,732.66 2,157.39	2.87% (285,785.78)	Aaa / AA+ AA+	2.92 2.81
91282CEW7	US Treasury Note 3.25% Due 6/30/2027	2,250,000.00	Various 3.12%	2,263,417.97 2,259,918.00	94.59 4.88%	2,128,270.50 24,639.95	2.45% (131,647.50)	Aaa / AA+ AA+	3.67 3.36
91282CFB2	US Treasury Note 2.75% Due 7/31/2027	600,000.00	08/22/2022 3.12%	589,828.13 592,282.24	92.74 4.89%	556,429.80 4,169.84	0.64% (35,852.44)	Aaa / AA+ AA+	3.75 3.47
91282CFH9	US Treasury Note 3.125% Due 8/31/2027	1,950,000.00	Various 3.41%	1,925,095.70 1,930,776.56	93.91 4.89%	1,831,172.85 10,379.46	2.10% (99,603.71)	Aaa / AA+ AA+	3.84 3.53
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	700,000.00	03/14/2023 3.91%	698,878.91 699,026.17	96.30 4.86%	674,132.90 9,139.95	0.78% (24,893.27)	Aaa / AA+ AA+	4.17 3.74
91282CGH8	US Treasury Note 3.5% Due 1/31/2028	2,500,000.00	02/16/2023 4.05%	2,438,378.91 2,447,133.26	94.82 4.86%	2,370,410.00 22,112.77	2.73% (76,723.26)	Aaa / AA+ AA+	4.25 3.85
91282CGP0	US Treasury Note 4% Due 2/29/2028	2,500,000.00	Various 4.07%	2,491,714.85 2,492,873.47	96.70 4.85%	2,417,577.50 17,032.96	2.77% (75,295.97)	Aaa / AA+ AA+	4.33 3.89
91282CHE4	US Treasury Note 3.625% Due 5/31/2028	2,425,000.00	Various 4.03%	2,381,062.51 2,384,104.15	95.10 4.83%	2,306,119.23 36,987.87	2.67% (77,984.92)	Aaa / AA+ AA+	4.59 4.09
91282CHX2	US Treasury Note 4.375% Due 8/31/2028	400,000.00	09/25/2023 4.62%	395,781.25 395,865.58	98.09 4.82%	392,375.20 2,980.77	0.45% (3,490.38)	Aaa / AA+ AA+	4.84 4.27
91282CJF9	US Treasury Note 4.875% Due 10/31/2028	600,000.00	10/27/2023 4.79%	602,273.44 602,272.20	100.21 4.83%	601,265.40 80.36	0.69% (1,006.80)	Aaa / AA+ AA+	5.01 4.37
Total US Treasury		30,025,000.00	2.39%	29,913,323.08 29,868,073.83	5.03%	28,255,058.66 155,539.14	32.38% (1,613,015.17)	Aaa / AA+ AA+	2.92 2.69
TOTAL PORTFOLIO		92,922,341.51	2.33%	92,679,917.83 92,535,692.39	5.38%	87,323,723.78 420,270.68	100.00% (5,211,968.61)	Aa2 / AA AA+	2.75 2.43
TOTAL MARKET VALUE PLUS ACCRUED						87,743,994.46			

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/03/2023	316175884	820.51	Fidelity Institutional Money Market Fund 696	1.000	4.97%	820.51	0.00	820.51	0.00
Purchase	10/06/2023	74456QBX3	1,200,000.00	Public Service EI & Gas Callable Note Cont 6/1/2028 3.65% Due 9/1/2028	92.229	5.48%	1,106,748.00	4,258.33	1,111,006.33	0.00
Purchase	10/07/2023	316175884	12,682.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	12,682.50	0.00	12,682.50	0.00
Purchase	10/15/2023	316175884	14,259.38	Fidelity Institutional Money Market Fund 696	1.000	4.97%	14,259.38	0.00	14,259.38	0.00
Purchase	10/16/2023	316175884	4,149.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,149.50	0.00	4,149.50	0.00
Purchase	10/16/2023	316175884	9.19	Fidelity Institutional Money Market Fund 696	1.000	4.97%	9.19	0.00	9.19	0.00
Purchase	10/16/2023	316175884	2,290.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	2,290.50	0.00	2,290.50	0.00
Purchase	10/16/2023	316175884	775.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	775.50	0.00	775.50	0.00
Purchase	10/16/2023	316175884	11,737.94	Fidelity Institutional Money Market Fund 696	1.000	4.97%	11,737.94	0.00	11,737.94	0.00
Purchase	10/16/2023	316175884	11,054.77	Fidelity Institutional Money Market Fund 696	1.000	4.97%	11,054.77	0.00	11,054.77	0.00
Purchase	10/16/2023	316175884	19,053.69	Fidelity Institutional Money Market Fund 696	1.000	4.97%	19,053.69	0.00	19,053.69	0.00
Purchase	10/16/2023	316175884	20,382.97	Fidelity Institutional Money Market Fund 696	1.000	4.97%	20,382.97	0.00	20,382.97	0.00
Purchase	10/16/2023	316175884	12,839.71	Fidelity Institutional Money Market Fund 696	1.000	4.97%	12,839.71	0.00	12,839.71	0.00
Purchase	10/16/2023	316175884	3,823.33	Fidelity Institutional Money Market Fund 696	1.000	4.97%	3,823.33	0.00	3,823.33	0.00
Purchase	10/16/2023	316175884	15,125.68	Fidelity Institutional Money Market Fund 696	1.000	4.97%	15,125.68	0.00	15,125.68	0.00
Purchase	10/16/2023	316175884	15,409.96	Fidelity Institutional Money Market Fund 696	1.000	4.97%	15,409.96	0.00	15,409.96	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/16/2023	316175884	30,259.46	Fidelity Institutional Money Market Fund 696	1.000	4.97%	30,259.46	0.00	30,259.46	0.00
Purchase	10/17/2023	316175884	12,447.76	Fidelity Institutional Money Market Fund 696	1.000	4.97%	12,447.76	0.00	12,447.76	0.00
Purchase	10/18/2023	316175884	15,918.64	Fidelity Institutional Money Market Fund 696	1.000	4.97%	15,918.64	0.00	15,918.64	0.00
Purchase	10/20/2023	316175884	24,165.63	Fidelity Institutional Money Market Fund 696	1.000	4.97%	24,165.63	0.00	24,165.63	0.00
Purchase	10/20/2023	316175884	66,398.23	Fidelity Institutional Money Market Fund 696	1.000	4.97%	66,398.23	0.00	66,398.23	0.00
Purchase	10/20/2023	316175884	49,971.03	Fidelity Institutional Money Market Fund 696	1.000	4.97%	49,971.03	0.00	49,971.03	0.00
Purchase	10/20/2023	316175884	4,399.91	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,399.91	0.00	4,399.91	0.00
Purchase	10/22/2023	316175884	7,968.23	Fidelity Institutional Money Market Fund 696	1.000	4.97%	7,968.23	0.00	7,968.23	0.00
Purchase	10/23/2023	316175884	16,015.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	16,015.50	0.00	16,015.50	0.00
Purchase	10/23/2023	316175884	8,938.02	Fidelity Institutional Money Market Fund 696	1.000	4.97%	8,938.02	0.00	8,938.02	0.00
Purchase	10/23/2023	316175884	16,933.91	Fidelity Institutional Money Market Fund 696	1.000	4.97%	16,933.91	0.00	16,933.91	0.00
Purchase	10/25/2023	316175884	24,218.75	Fidelity Institutional Money Market Fund 696	1.000	4.97%	24,218.75	0.00	24,218.75	0.00
Purchase	10/25/2023	316175884	5,476.67	Fidelity Institutional Money Market Fund 696	1.000	4.97%	5,476.67	0.00	5,476.67	0.00
Purchase	10/25/2023	316175884	2,686.67	Fidelity Institutional Money Market Fund 696	1.000	4.97%	2,686.67	0.00	2,686.67	0.00
Purchase	10/25/2023	316175884	1,199.38	Fidelity Institutional Money Market Fund 696	1.000	4.97%	1,199.38	0.00	1,199.38	0.00
Purchase	10/25/2023	316175884	2,287.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	2,287.50	0.00	2,287.50	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/25/2023	316175884	1,941.92	Fidelity Institutional Money Market Fund 696	1.000	4.97%	1,941.92	0.00	1,941.92	0.00
Purchase	10/25/2023	316175884	4,187.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,187.50	0.00	4,187.50	0.00
Purchase	10/25/2023	316175884	3,900.00	Fidelity Institutional Money Market Fund 696	1.000	4.97%	3,900.00	0.00	3,900.00	0.00
Purchase	10/25/2023	316175884	4,175.17	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,175.17	0.00	4,175.17	0.00
Purchase	10/25/2023	316175884	26,602.27	Fidelity Institutional Money Market Fund 696	1.000	4.97%	26,602.27	0.00	26,602.27	0.00
Purchase	10/25/2023	316175884	47,707.21	Fidelity Institutional Money Market Fund 696	1.000	4.97%	47,707.21	0.00	47,707.21	0.00
Purchase	10/25/2023	316175884	4,183.43	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,183.43	0.00	4,183.43	0.00
Purchase	10/28/2023	316175884	7,832.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	7,832.50	0.00	7,832.50	0.00
Purchase	10/31/2023	316175884	19,250.00	Fidelity Institutional Money Market Fund 696	1.000	4.97%	19,250.00	0.00	19,250.00	0.00
Purchase	10/31/2023	91282CJF9	600,000.00	US Treasury Note 4.875% Due 10/31/2028	100.379	4.79%	602,273.44	0.00	602,273.44	0.00
Subtotal			2,353,480.42				2,262,501.86	4,258.33	2,266,760.19	0.00
TOTAL ACQUISITIONS			2,353,480.42				2,262,501.86	4,258.33	2,266,760.19	0.00
DISPOSITIONS										
Sale	10/06/2023	14913Q3B3	1,100,000.00	Caterpillar Finl Service Note 2.15% Due 11/8/2024	96.327	1.91%	1,059,597.00	9,722.78	1,069,319.78	-43,095.79
Sale	10/06/2023	316175884	41,686.55	Fidelity Institutional Money Market Fund 696	1.000	4.97%	41,686.55	0.00	41,686.55	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	10/31/2023	316175884	602,273.44	Fidelity Institutional Money Market Fund 696	1.000	4.97%	602,273.44	0.00	602,273.44	0.00
Subtotal			1,743,959.99				1,703,556.99	9,722.78	1,713,279.77	-43,095.79
Paydown	10/16/2023	161571HT4	0.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	100.000		0.00	4,149.50	4,149.50	0.00
Paydown	10/16/2023	362554AC1	11,623.12	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	100.000		11,623.12	114.82	11,737.94	0.00
Paydown	10/16/2023	380146AC4	10,846.69	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	100.000		10,846.69	208.08	11,054.77	0.00
Paydown	10/16/2023	43815BAC4	0.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	100.000		0.00	775.50	775.50	0.00
Paydown	10/16/2023	44891RAC4	19,020.88	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	100.000		19,020.88	32.81	19,053.69	0.00
Paydown	10/16/2023	44933LAC7	20,327.94	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	100.000		20,327.94	55.03	20,382.97	0.00
Paydown	10/16/2023	44935FAD6	12,723.46	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	100.000		12,723.46	116.25	12,839.71	0.00
Paydown	10/16/2023	47787NAC3	3,821.19	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	100.000		3,821.19	2.14	3,823.33	0.00
Paydown	10/16/2023	47789QAC4	15,002.50	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	100.000		15,002.50	123.18	15,125.68	0.00
Paydown	10/16/2023	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	2,290.50	2,290.50	0.00
Paydown	10/16/2023	89236XAC0	0.00	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	100.000		0.00	9.19	9.19	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	10/16/2023	89238JAC9	15,264.10	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	100.000		15,264.10	145.86	15,409.96	0.00
Paydown	10/16/2023	89240BAC2	30,210.36	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	100.000		30,210.36	49.10	30,259.46	0.00
Paydown	10/17/2023	89236XAC0	12,447.76	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	100.000		12,447.76	0.00	12,447.76	0.00
Paydown	10/18/2023	43813KAC6	15,901.60	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		15,901.60	17.04	15,918.64	0.00
Paydown	10/20/2023	36262XAC8	66,330.02	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	100.000		66,330.02	68.21	66,398.23	0.00
Paydown	10/20/2023	36265MAC9	49,311.87	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	100.000		49,311.87	659.16	49,971.03	0.00
Paydown	10/20/2023	92290BAA9	4,398.18	Verizon Owner Trust 2020-B A 0.47% Due 2/20/2025	100.000		4,398.18	1.73	4,399.91	0.00
Paydown	10/23/2023	43813GAC5	8,923.62	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		8,923.62	14.40	8,938.02	0.00
Paydown	10/23/2023	43815GAC3	16,742.20	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		16,742.20	191.71	16,933.91	0.00
Paydown	10/25/2023	05601XAC3	26,453.99	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	100.000		26,453.99	148.28	26,602.27	0.00
Paydown	10/25/2023	09690AAC7	47,676.68	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	100.000		47,676.68	30.53	47,707.21	0.00
Paydown	10/25/2023	3137BFE98	1,946.09	FHLMC K041 A2 3.171% Due 10/25/2024	100.000		1,946.09	2,237.34	4,183.43	0.00
Paydown	10/25/2023	3137BKRJ1	0.00	FHLMC K047 A2 3.329% Due 5/25/2025	100.000		0.00	1,941.92	1,941.92	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	10/25/2023	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	100.000		0.00	2,287.50	2,287.50	0.00
Paydown	10/25/2023	3137BQYS0	0.00	FHLMC K056 A2 2.525% Due 5/25/2026	100.000		0.00	1,199.38	1,199.38	0.00
Paydown	10/25/2023	3137BXQY1	0.00	FHLMC K064 A2 3.224% Due 3/25/2027	100.000		0.00	2,686.67	2,686.67	0.00
Paydown	10/25/2023	3137FCLD4	0.00	FHLMC K071 A2 3.286% Due 11/25/2027	100.000		0.00	5,476.67	5,476.67	0.00
Paydown	10/25/2023	3137FETN0	0.00	FHLMC K073 A2 3.35% Due 1/25/2028	100.000		0.00	4,187.50	4,187.50	0.00
Paydown	10/25/2023	3137FEZU7	0.00	FHLMC K076 A2 3.9% Due 4/25/2028	100.000		0.00	3,900.00	3,900.00	0.00
Paydown	10/25/2023	3137FGR31	0.00	FHLMC K078 A2 3.854% Due 6/25/2028	100.000		0.00	4,175.17	4,175.17	0.00
Subtotal			388,972.25				388,972.25	37,295.17	426,267.42	0.00
TOTAL DISPOSITIONS			2,132,932.24				2,092,529.24	47,017.95	2,139,547.19	-43,095.79
OTHER TRANSACTIONS										
Interest	10/07/2023	69371RR73	890,000.00	Paccar Financial Corp Note 2.85% Due 4/7/2025	0.000		12,682.50	0.00	12,682.50	0.00
Interest	10/15/2023	3135G0W66	1,755,000.00	FNMA Note 1.625% Due 10/15/2024	0.000		14,259.38	0.00	14,259.38	0.00
Interest	10/20/2023	4581X0DV7	1,915,000.00	Inter-American Dev Bank Note 0.875% Due 4/20/2026	0.000		8,378.13	0.00	8,378.13	0.00
Interest	10/20/2023	61747YER2	750,000.00	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 4/20/2028	0.000		15,787.50	0.00	15,787.50	0.00
Interest	10/22/2023	3135G03U5	1,510,000.00	FNMA Note 0.625% Due 4/22/2025	0.000		4,718.75	0.00	4,718.75	0.00

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	10/22/2023	46647PBK1	312,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	0.000		3,249.48	0.00	3,249.48	0.00
Interest	10/23/2023	06051GHT9	900,000.00	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 4/23/2027	0.000		16,015.50	0.00	16,015.50	0.00
Interest	10/25/2023	3133EPGW9	1,250,000.00	FFCB Note 3.875% Due 4/25/2028	0.000		24,218.75	0.00	24,218.75	0.00
Interest	10/28/2023	459058JL8	945,000.00	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	0.000		2,362.50	0.00	2,362.50	0.00
Interest	10/28/2023	6174468Q5	500,000.00	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 4/28/2026	0.000		5,470.00	0.00	5,470.00	0.00
Interest	10/31/2023	9128283D0	1,500,000.00	US Treasury Note 2.25% Due 10/31/2024	0.000		16,875.00	0.00	16,875.00	0.00
Interest	10/31/2023	91282CAT8	1,900,000.00	US Treasury Note 0.25% Due 10/31/2025	0.000		2,375.00	0.00	2,375.00	0.00
Subtotal			14,127,000.00				126,392.49	0.00	126,392.49	0.00
Dividend	10/03/2023	316175884	2,323,985.49	Fidelity Institutional Money Market Fund 696	0.000		820.51	0.00	820.51	0.00
Subtotal			2,323,985.49				820.51	0.00	820.51	0.00
TOTAL OTHER TRANSACTIONS			16,450,985.49				127,213.00	0.00	127,213.00	0.00

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 03/15/2025	03/04/2022 03/08/2022 1,250,000.00	1,267,427.20 0.00 0.00 1,266,409.79	1,750.00 0.00 5,031.25 3,281.25	0.00 1,017.41 (1,017.41) 2,263.84	2,263.84
023135BX3	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 05/12/2026	05/10/2021 05/12/2021 1,455,000.00	1,451,716.07 0.00 0.00 1,451,822.78	5,617.92 0.00 6,830.42 1,212.50	106.71 0.00 106.71 1,319.21	1,319.21
037833DN7	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 09/11/2026	12/02/2021 12/06/2021 450,000.00	456,754.76 0.00 0.00 456,548.26	512.50 0.00 1,281.25 768.75	0.00 206.50 (206.50) 562.25	562.25
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 03/25/2025	01/11/2022 01/19/2022 135,308.44	161,757.08 0.00 26,453.99 135,304.75	29.66 148.28 24.81 143.43	1.66 0.00 1.66 145.09	145.09
06051GHT9	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 04/23/2027	Various Various 900,000.00	878,761.86 0.00 0.00 879,268.30	14,058.05 16,015.50 711.80 2,669.25	506.44 0.00 506.44 3,175.69	3,175.69
06051GJD2	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 06/19/2026	Various Various 950,000.00	951,085.34 0.00 0.00 951,031.68	3,550.30 0.00 4,594.52 1,044.22	0.00 53.66 (53.66) 990.56	990.56
06367WB85	Bank of Montreal Note 1.85% Due 05/01/2025	07/23/2021 07/27/2021 826,000.00	838,793.96 0.00 0.00 838,107.78	6,367.08 0.00 7,640.50 1,273.42	0.00 686.18 (686.18) 587.24	587.24
06368FAC3	Bank of Montreal Note 1.25% Due 09/15/2026	09/13/2021 09/15/2021 500,000.00	499,642.17 0.00 0.00 499,652.44	277.78 0.00 798.61 520.83	10.27 0.00 10.27 531.10	531.10
06406HCQ0	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	04/05/2022 04/07/2022 800,000.00	811,555.15 0.00 0.00 811,076.26	11,674.44 0.00 14,307.78 2,633.34	0.00 478.89 (478.89) 2,154.45	2,154.45

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 03/15/2027	03/07/2022 03/15/2022 1,080,000.00	1,079,858.29 0.00 0.00 1,079,861.78	1,104.00 0.00 3,174.00 2,070.00	3.49 0.00 3.49 2,073.49	2,073.49
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	Various Various 63,336.57	110,798.47 0.00 47,676.68 63,258.72	6.10 30.53 3.49 27.92	136.93 0.00 136.93 164.85	164.85
14913Q3B3	Caterpillar Finl Service Note Due 11/08/2024	01/28/2020 01/30/2020 0.00	1,102,726.54 0.00 1,102,692.79 0.00	9,394.31 9,722.78 0.00 328.47	0.00 33.75 (33.75) 294.72	294.72
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 09/15/2028	09/07/2023 09/15/2023 965,000.00	964,736.41 0.00 0.00 964,743.97	2,213.07 4,149.50 2,213.07 4,149.50	7.56 0.00 7.56 4,157.06	4,157.06
22160KAM7	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 05/18/2027	07/15/2022 07/19/2022 600,000.00	589,539.71 0.00 0.00 589,784.44	6,650.00 0.00 8,150.00 1,500.00	244.73 0.00 244.73 1,744.73	1,744.73
24422EXB0	John Deere Capital Corp Note 4.95% Due 07/14/2028	07/11/2023 07/14/2023 935,000.00	934,777.60 0.00 0.00 934,781.54	9,899.32 0.00 13,756.19 3,856.87	10.24 6.30 3.94 3,860.81	3,860.81
26442CAS3	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/01/2026	01/13/2022 01/18/2022 850,000.00	876,946.67 0.00 0.00 876,163.05	8,358.33 0.00 10,447.92 2,089.59	0.00 783.62 (783.62) 1,305.97	1,305.97
3130AWTR1	FHLB Note 4.375% Due 09/08/2028	09/08/2023 09/11/2023 2,000,000.00	1,994,639.43 0.00 0.00 1,994,731.55	13,854.17 0.00 21,145.83 7,291.66	92.12 0.00 92.12 7,383.78	7,383.78
3133EPGW9	FFCB Note 3.875% Due 04/25/2028	05/05/2023 05/08/2023 1,250,000.00	1,266,666.21 0.00 0.00 1,266,356.46	20,989.58 24,218.75 807.29 4,036.46	0.00 309.75 (309.75) 3,726.71	3,726.71

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3133EPME2	FFCB Note 3.875% Due 06/08/2028	06/07/2023 06/08/2023 850,000.00	846,845.87 0.00 0.00 846,902.99	10,338.72 0.00 13,083.51 2,744.79	57.12 0.00 57.12 2,801.91	2,801.91
3135G03U5	FNMA Note 0.625% Due 04/22/2025	04/22/2020 04/24/2020 1,510,000.00	1,509,029.64 0.00 0.00 1,509,082.51	4,168.23 4,718.75 235.94 786.46	52.87 0.00 52.87 839.33	839.33
3135G04Z3	FNMA Note 0.5% Due 06/17/2025	Various Various 1,800,000.00	1,801,072.70 0.00 0.00 1,801,019.49	2,600.00 0.00 3,350.00 750.00	33.42 86.63 (53.21) 696.79	696.79
3135G05X7	FNMA Note 0.375% Due 08/25/2025	Various Various 1,800,000.00	1,797,328.06 0.00 0.00 1,797,447.41	675.00 0.00 1,237.51 562.51	119.35 0.00 119.35 681.86	681.86
3135G06G3	FNMA Note 0.5% Due 11/07/2025	Various Various 1,825,000.00	1,822,509.84 0.00 0.00 1,822,610.36	3,650.00 0.00 4,410.41 760.41	100.52 0.00 100.52 860.93	860.93
3135G0W66	FNMA Note 1.625% Due 10/15/2024	Various Various 1,755,000.00	1,757,353.17 0.00 0.00 1,757,161.19	13,150.32 14,259.38 1,267.49 2,376.55	16.13 208.11 (191.98) 2,184.57	2,184.57
3135G0X24	FNMA Note 1.625% Due 01/07/2025	Various Various 1,875,000.00	1,878,498.47 0.00 0.00 1,878,264.74	7,109.38 0.00 9,648.43 2,539.05	31.18 264.91 (233.73) 2,305.32	2,305.32
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	07/01/2021 07/07/2021 844,730.52	866,523.62 0.00 1,946.09 862,854.74	2,237.34 2,237.34 2,232.20 2,232.20	0.00 1,722.79 (1,722.79) 509.41	509.41
3137BKRJ1	FHLMC K047 A2 3.329% Due 05/25/2025	05/19/2022 05/24/2022 700,000.00	702,179.96 0.00 0.00 702,063.04	1,941.92 1,941.92 1,941.92 1,941.92	0.00 116.92 (116.92) 1,825.00	1,825.00

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137BNGT5	FHLMC K054 A2 2.745% Due 01/25/2026	10/29/2021 11/03/2021 1,000,000.00	1,031,598.53 0.00 0.00 1,030,408.31	2,287.50 2,287.50 2,287.50 2,287.50	0.00 1,190.22 (1,190.22) 1,097.28	1,097.28
3137BQYS0	FHLMC K056 A2 2.525% Due 05/25/2026	01/31/2022 02/03/2022 570,000.00	580,471.11 0.00 0.00 580,126.89	1,199.38 1,199.38 1,199.38 1,199.38	0.00 344.22 (344.22) 855.16	855.16
3137BXQY1	FHLMC K064 A2 3.224% Due 03/25/2027	05/06/2022 05/11/2022 1,000,000.00	998,528.96 0.00 0.00 998,565.53	2,686.67 2,686.67 2,686.67 2,686.67	36.57 0.00 36.57 2,723.24	2,723.24
3137EAEPO	FHLMC Note 1.5% Due 02/12/2025	02/13/2020 02/14/2020 1,920,000.00	1,919,594.96 0.00 0.00 1,919,620.07	3,920.00 0.00 6,320.00 2,400.00	25.11 0.00 25.11 2,425.11	2,425.11
3137EAEU9	FHLMC Note 0.375% Due 07/21/2025	Various Various 1,800,000.00	1,797,661.83 0.00 0.00 1,797,771.82	1,312.50 0.00 1,875.00 562.50	109.99 0.00 109.99 672.49	672.49
3137EAEX3	FHLMC Note 0.375% Due 09/23/2025	Various Various 1,805,000.00	1,802,841.47 0.00 0.00 1,802,934.02	150.42 0.00 714.48 564.06	92.55 0.00 92.55 656.61	656.61
3137FCLD4	FHLMC K071 A2 3.286% Due 11/25/2027	04/11/2023 04/14/2023 2,000,000.00	1,939,306.05 0.00 0.00 1,940,547.15	5,476.67 5,476.67 5,476.67 5,476.67	1,241.10 0.00 1,241.10 6,717.77	6,717.77
3137FETN0	FHLMC K073 A2 3.35% Due 01/25/2028	03/27/2023 03/30/2023 1,500,000.00	1,457,207.54 0.00 0.00 1,458,048.74	837.50 4,187.50 837.50 4,187.50	841.20 0.00 841.20 5,028.70	5,028.70
3137FEZU7	FHLMC K076 A2 3.9% Due 04/25/2028	04/20/2023 04/25/2023 1,200,000.00	1,188,188.42 0.00 0.00 1,188,407.94	3,900.00 3,900.00 3,900.00 3,900.00	219.52 0.00 219.52 4,119.52	4,119.52

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137FGR31	FHLMC K078 A2 3.854% Due 06/25/2028	09/18/2023 09/21/2023 1,300,000.00	1,241,230.53 0.00 0.00 1,242,284.24	835.03 4,175.17 835.03 4,175.17	1,053.71 0.00 1,053.71 5,228.88	5,228.88
362554AC1	GM Financial Securitized Term 2021-4 A3 0.68% Due 09/16/2026	10/13/2021 10/21/2021 191,006.78	202,627.69 0.00 11,623.12 191,004.82	57.41 114.82 54.12 111.53	0.25 0.00 0.25 111.78	111.78
36262XAC8	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	08/10/2021 08/18/2021 143,549.37	209,879.03 0.00 66,330.02 143,549.19	25.01 68.21 17.11 60.31	0.18 0.00 0.18 60.49	60.49
36265MAC9	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 03/20/2025	02/15/2022 02/23/2022 366,998.29	416,309.24 0.00 49,311.87 366,997.60	241.69 659.16 213.06 630.53	0.23 0.00 0.23 630.76	630.76
380146AC4	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	01/11/2022 01/19/2022 187,325.65	198,163.92 0.00 10,846.69 187,318.11	104.04 208.08 98.35 202.39	0.88 0.00 0.88 203.27	203.27
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 04/21/2025	02/17/2021 02/24/2021 55,090.00	64,013.44 0.00 8,923.62 55,089.87	4.80 14.40 4.13 13.73	0.05 0.00 0.05 13.78	13.78
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	09/22/2020 09/29/2020 39,355.80	55,257.06 0.00 15,901.60 39,355.71	7.38 17.04 5.26 14.92	0.25 0.00 0.25 15.17	15.17
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 05/15/2026	02/15/2022 02/23/2022 495,000.00	494,962.55 0.00 0.00 494,964.51	413.60 775.50 413.60 775.50	1.96 0.00 1.96 777.46	777.46
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 01/21/2026	11/16/2021 11/24/2021 244,685.27	261,403.80 0.00 16,742.20 244,664.46	63.90 191.71 59.81 187.62	2.86 0.00 2.86 190.48	190.48

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
44891RAC4	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 05/15/2025	10/20/2020 10/28/2020 84,588.28	103,606.45 0.00 19,020.88 84,586.57	17.50 32.81 14.29 29.60	1.00 0.00 1.00 30.60	30.60
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 09/15/2025	04/20/2021 04/28/2021 153,450.45	173,774.66 0.00 20,327.94 153,447.61	29.35 55.03 25.92 51.60	0.89 0.00 0.89 52.49	52.49
44935FAD6	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 05/15/2026	11/09/2021 11/17/2021 175,787.35	188,493.62 0.00 12,723.46 175,772.37	62.00 116.25 57.81 112.06	2.21 0.00 2.21 114.27	114.27
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 04/20/2026	04/13/2021 04/20/2021 1,915,000.00	1,910,523.39 0.00 0.00 1,910,672.29	7,493.77 8,378.13 512.00 1,396.36	148.90 0.00 148.90 1,545.26	1,545.26
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	Various Various 945,000.00	944,312.10 0.00 0.00 944,340.24	2,008.13 2,362.50 39.37 393.74	28.14 0.00 28.14 421.88	421.88
46647PBK1	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 04/22/2026	05/20/2021 05/24/2021 312,000.00	316,637.59 0.00 0.00 316,384.93	2,870.37 3,249.48 162.47 541.58	0.00 252.66 (252.66) 288.92	288.92
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 06/01/2025	05/24/2021 06/01/2021 985,000.00	985,284.90 0.00 0.00 985,248.71	2,705.47 0.00 3,381.83 676.36	0.00 36.19 (36.19) 640.17	640.17
46647PCK0	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 06/23/2025	Various Various 470,000.00	470,071.31 0.00 0.00 470,063.00	1,239.78 0.00 1,619.31 379.53	0.00 8.31 (8.31) 371.22	371.22
47787NAC3	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	07/14/2020 07/22/2020 1,225.14	5,046.27 0.00 3,821.19 1,225.13	1.14 2.14 0.28 1.28	0.05 0.00 0.05 1.33	1.33

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	07/13/2021 07/21/2021 269,248.03	284,240.44 0.00 15,002.50 269,239.03	65.69 123.18 62.23 119.72	1.09 0.00 1.09 120.81	120.81
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 06/15/2027	10/12/2022 10/19/2022 540,000.00	539,968.99 0.00 0.00 539,969.96	1,221.60 2,290.50 1,221.60 2,290.50	0.97 0.00 0.97 2,291.47	2,291.47
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 03/09/2028	03/06/2023 03/09/2023 595,000.00	594,487.93 0.00 0.00 594,497.72	1,772.60 0.00 4,189.79 2,417.19	9.79 0.00 9.79 2,426.98	2,426.98
6174468Q5	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 04/28/2026	05/18/2022 05/20/2022 500,000.00	481,908.76 0.00 0.00 482,505.38	4,649.50 5,470.00 91.17 911.67	596.62 0.00 596.62 1,508.29	1,508.29
61747YER2	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 04/20/2028	05/19/2023 05/23/2023 750,000.00	724,672.62 0.00 0.00 725,144.75	14,121.04 15,787.50 964.79 2,631.25	472.13 0.00 472.13 3,103.38	3,103.38
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 05/10/2027	05/05/2022 05/10/2022 430,000.00	429,497.58 0.00 0.00 429,509.40	6,736.67 0.00 8,170.00 1,433.33	11.82 0.00 11.82 1,445.15	1,445.15
69371RR73	Paccar Financial Corp Note 2.85% Due 04/07/2025	03/31/2022 04/07/2022 890,000.00	889,883.03 0.00 0.00 889,889.58	12,259.75 12,682.50 1,691.00 2,113.75	6.55 0.00 6.55 2,120.30	2,120.30
74340XCG4	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 06/15/2028	09/08/2023 09/12/2023 575,000.00	567,902.45 0.00 0.00 568,030.44	7,241.41 0.00 9,577.34 2,335.93	127.99 0.00 127.99 2,463.92	2,463.92
74456QBX3	Public Service El & Gas Callable Note Cont 6/1/2028 3.65% Due 09/01/2028	10/04/2023 10/06/2023 1,200,000.00	0.00 1,106,748.00 0.00 1,108,100.99	0.00 (4,258.33) 7,300.00 3,041.67	1,352.99 0.00 1,352.99 4,394.66	4,394.66

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
78015K7C2	Royal Bank of Canada Note 2.25% Due 11/01/2024	Various Various 1,100,000.00	1,100,479.88 0.00 0.00 1,100,442.40	10,312.50 0.00 12,375.00 2,062.50	8.10 45.58 (37.48) 2,025.02	2,025.02
808513BY0	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 03/03/2027	03/09/2022 03/11/2022 750,000.00	743,208.82 0.00 0.00 743,377.38	1,429.17 0.00 2,960.42 1,531.25	168.56 0.00 168.56 1,699.81	1,699.81
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 01/15/2027	01/19/2022 01/24/2022 535,000.00	534,398.34 0.00 0.00 534,413.86	2,202.42 0.00 3,071.79 869.37	15.52 0.00 15.52 884.89	884.89
89115A2C5	Toronto-Dominion Bank Note 4.108% Due 06/08/2027	08/26/2022 08/30/2022 1,100,000.00	1,097,154.33 0.00 0.00 1,097,219.87	14,184.01 0.00 17,949.68 3,765.67	65.54 0.00 65.54 3,831.21	3,831.21
89236TJK2	Toyota Motor Credit Corp Note 1.125% Due 06/18/2026	06/15/2021 06/18/2021 995,000.00	994,762.40 0.00 0.00 994,769.83	3,202.66 0.00 4,135.47 932.81	7.43 0.00 7.43 940.24	940.24
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 01/13/2025	01/10/2022 01/13/2022 810,000.00	809,534.55 0.00 0.00 809,565.25	2,544.75 0.00 3,523.50 978.75	30.70 0.00 30.70 1,009.45	1,009.45
89236XAC0	Toyota Auto Receivables 2020-D A3 0.35% Due 01/15/2025	10/06/2020 10/13/2020 19,061.61	31,507.59 0.00 12,447.76 19,060.60	4.90 9.19 2.97 7.26	0.77 0.00 0.77 8.03	8.03
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 04/15/2026	11/09/2021 11/15/2021 231,251.39	246,513.27 0.00 15,264.10 231,249.44	77.79 145.86 72.97 141.04	0.27 0.00 0.27 141.31	141.31
89240BAC2	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 05/15/2025	02/02/2021 02/08/2021 196,408.21	226,612.40 0.00 30,210.36 196,403.86	26.19 49.10 22.70 45.61	1.82 0.00 1.82 47.43	47.43

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
89788MAA0	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 08/05/2025	02/03/2022 02/07/2022 650,000.00	642,454.37 0.00 0.00 642,801.43	1,213.33 0.00 1,863.33 650.00	347.06 0.00 347.06 997.06	997.06
90331HPL1	US Bank NA Callable Note Cont 12/21/2024 2.05% Due 01/21/2025	01/16/2020 01/21/2020 955,000.00	954,467.80 0.00 0.00 954,502.32	3,806.74 0.00 5,438.19 1,631.45	34.52 0.00 34.52 1,665.97	1,665.97
9128283D0	US Treasury Note 2.25% Due 10/31/2024	11/07/2019 11/08/2019 1,500,000.00	1,507,385.71 0.00 0.00 1,506,807.54	14,123.64 16,875.00 92.72 2,844.08	0.00 578.17 (578.17) 2,265.91	2,265.91
912828D56	US Treasury Note 2.375% Due 08/15/2024	03/05/2020 03/06/2020 1,500,000.00	1,521,835.43 0.00 0.00 1,519,713.49	4,549.93 0.00 7,550.95 3,001.02	0.00 2,121.94 (2,121.94) 879.08	879.08
912828ZC7	US Treasury Note 1.125% Due 02/28/2025	03/18/2020 03/19/2020 2,000,000.00	2,008,812.09 0.00 0.00 2,008,282.68	1,916.21 0.00 3,832.42 1,916.21	0.00 529.41 (529.41) 1,386.80	1,386.80
91282CAM3	US Treasury Note 0.25% Due 09/30/2025	02/19/2021 02/22/2021 1,900,000.00	1,890,169.66 0.00 0.00 1,890,587.11	12.98 0.00 415.30 402.32	417.45 0.00 417.45 819.77	819.77
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	02/11/2021 02/12/2021 1,900,000.00	1,893,440.13 0.00 0.00 1,893,707.35	1,987.77 2,375.00 13.05 400.28	267.22 0.00 267.22 667.50	667.50
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	03/26/2021 03/29/2021 1,350,000.00	1,338,783.70 0.00 0.00 1,339,223.28	1,701.33 0.00 2,130.12 428.79	439.58 0.00 439.58 868.37	868.37
91282CCW9	US Treasury Note 0.75% Due 08/31/2026	09/17/2021 09/20/2021 480,000.00	478,463.09 0.00 0.00 478,507.83	306.59 0.00 613.19 306.60	44.74 0.00 44.74 351.34	351.34

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CCZ2	US Treasury Note 0.875% Due 09/30/2026	Various Various 2,820,000.00	2,803,038.25 0.00 0.00 2,803,518.44	67.41 0.00 2,157.39 2,089.98	480.19 0.00 480.19 2,570.17	2,570.17
91282CED9	US Treasury Note 1.75% Due 03/15/2025	04/05/2022 04/07/2022 2,150,000.00	2,123,109.58 0.00 0.00 2,124,679.45	1,653.85 0.00 4,858.17 3,204.32	1,569.87 0.00 1,569.87 4,774.19	4,774.19
91282CEQ0	US Treasury Note 2.75% Due 05/15/2025	06/06/2022 06/07/2022 500,000.00	498,728.45 0.00 0.00 498,795.03	5,193.61 0.00 6,351.90 1,158.29	66.58 0.00 66.58 1,224.87	1,224.87
91282CEW7	US Treasury Note 3.25% Due 06/30/2027	Various Various 2,250,000.00	2,260,147.96 0.00 0.00 2,259,918.00	18,479.96 0.00 24,639.95 6,159.99	0.00 229.96 (229.96) 5,930.03	5,930.03
91282CFB2	US Treasury Note 2.75% Due 07/31/2027	08/22/2022 08/23/2022 600,000.00	592,107.35 0.00 0.00 592,282.24	2,779.89 0.00 4,169.84 1,389.95	174.89 0.00 174.89 1,564.84	1,564.84
91282CFH9	US Treasury Note 3.125% Due 08/31/2027	Various Various 1,950,000.00	1,930,350.59 0.00 0.00 1,930,776.56	5,189.73 0.00 10,379.46 5,189.73	425.97 0.00 425.97 5,615.70	5,615.70
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	03/14/2023 03/16/2023 700,000.00	699,006.32 0.00 0.00 699,026.17	6,854.96 0.00 9,139.95 2,284.99	19.85 0.00 19.85 2,304.84	2,304.84
91282CGH8	US Treasury Note 3.5% Due 01/31/2028	02/16/2023 02/17/2023 2,500,000.00	2,446,077.29 0.00 0.00 2,447,133.26	14,741.85 0.00 22,112.77 7,370.92	1,055.97 0.00 1,055.97 8,426.89	8,426.89
91282CGP0	US Treasury Note 4% Due 02/29/2028	Various Various 2,500,000.00	2,492,733.73 0.00 0.00 2,492,873.47	8,516.49 0.00 17,032.96 8,516.47	230.46 90.72 139.74 8,656.21	8,656.21

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CHE4	US Treasury Note 3.625% Due 05/31/2028	Various Various 2,425,000.00	2,383,346.36 0.00 0.00 2,384,104.15	29,542.26 0.00 36,987.87 7,445.61	757.79 0.00 757.79 8,203.40	8,203.40
91282CHX2	US Treasury Note 4.375% Due 08/31/2028	09/25/2023 09/26/2023 400,000.00	395,792.96 0.00 0.00 395,865.58	1,490.38 0.00 2,980.77 1,490.39	72.62 0.00 72.62 1,563.01	1,563.01
91282CJF9	US Treasury Note 4.875% Due 10/31/2028	10/27/2023 10/31/2023 600,000.00	0.00 602,273.44 0.00 602,272.20	0.00 0.00 80.36 80.36	0.00 1.24 (1.24) 79.12	79.12
91324PEC2	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 05/15/2026	Various Various 240,000.00	240,408.29 0.00 0.00 240,394.64	1,042.67 0.00 1,272.66 229.99	0.00 13.65 (13.65) 216.34	216.34
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 05/15/2027	05/17/2022 05/20/2022 430,000.00	430,145.28 0.00 0.00 430,141.86	6,010.44 0.00 7,336.27 1,325.83	0.92 4.34 (3.42) 1,322.41	1,322.41
92290BAA9	Verizon Owner Trust 2020-B A Due 02/20/2025	08/04/2020 08/12/2020 0.00	4,397.90 0.00 4,398.18 0.00	0.63 1.73 0.00 1.10	0.28 0.00 0.28 1.38	1.38
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 09/17/2026	09/08/2021 09/17/2021 235,000.00	234,736.82 0.00 0.00 234,744.36	95.96 0.00 301.58 205.62	7.54 0.00 7.54 213.16	213.16
			92,243,193.16	415,459.79	14,630.50	
			1,709,021.44	169,152.11	11,422.03	
			1,491,665.04	420,270.68	3,208.47	
Total Fixed Income			92,850,407.15	173,963.00	177,171.47	177,171.47

Income Earned

As of October 31, 2023

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENT						
316175884	Fidelity Institutional Money Market Fund 696	Various	162,413.93	0.00	0.00	820.51
		Various	553,480.42	820.51	0.00	
		71,934.36	643,959.99	0.00	0.00	
			71,934.36	820.51	820.51	
			162,413.93	0.00	0.00	
			553,480.42	820.51	0.00	
			643,959.99	0.00	0.00	
Total Cash & Equivalent		71,934.36	71,934.36	820.51	820.51	820.51
			92,405,607.09	415,459.79	14,630.50	
			2,262,501.86	169,972.62	11,422.03	
			2,135,625.03	420,270.68	3,208.47	
TOTAL PORTFOLIO		92,922,341.51	92,535,692.39	174,783.51	177,991.98	177,991.98

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/01/2023	Interest	78015K7C2	1,100,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	12,375.00	12,375.00
11/01/2023	Interest	06367WB85	826,000.00	Bank of Montreal Note 1.85% Due 5/1/2025	0.00	7,640.50	7,640.50
11/07/2023	Interest	3135G06G3	1,825,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	4,562.50	4,562.50
11/10/2023	Interest	665859AW4	430,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	8,600.00	8,600.00
11/12/2023	Interest	023135BX3	1,455,000.00	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	0.00	7,275.00	7,275.00
11/15/2023	Interest	91324PEC2	240,000.00	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	0.00	1,380.00	1,380.00
11/15/2023	Interest	91282CEQ0	500,000.00	US Treasury Note 2.75% Due 5/15/2025	0.00	6,875.00	6,875.00
11/15/2023	Interest	91324PEG3	430,000.00	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	0.00	7,955.00	7,955.00
11/15/2023	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,039.84	775.50	25,815.34
11/15/2023	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,389.19	136.82	14,526.01
11/15/2023	Paydown	44891RAC4	84,588.28	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	21,135.44	26.79	21,162.23
11/15/2023	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,306.30	5.56	1,311.86
11/15/2023	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,705.49	108.40	11,813.89
11/15/2023	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
11/15/2023	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
11/15/2023	Paydown	44933LAC7	153,450.45	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	21,900.13	48.59	21,948.72

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2023	Paydown	47787NAC3	1,225.14	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	408.22	0.52	408.74
11/15/2023	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,826.51	116.67	15,943.18
11/15/2023	Paydown	89240BAC2	196,408.21	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	39,256.11	42.56	39,298.67
11/16/2023	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,475.97	196.69	9,672.66
11/16/2023	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,214.73	108.24	11,322.97
11/18/2023	Interest	22160KAM7	600,000.00	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 5/18/2027	0.00	9,000.00	9,000.00
11/18/2023	Interest	06406HCQ0	800,000.00	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	0.00	15,800.00	15,800.00
11/18/2023	Paydown	43813KAC6	39,355.80	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	39,355.80	12.13	39,367.93
11/19/2023	Paydown	3137BFE98	0.00	FHLMC K041 A2 3.171% Due 10/25/2024	1,946.09	2,237.34	4,183.43
11/19/2023	Paydown	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
11/19/2023	Paydown	3137BXQY1	0.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
11/19/2023	Paydown	3137BQYS0	0.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
11/19/2023	Paydown	3137FCLD4	0.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
11/19/2023	Paydown	3137BKRJ1	0.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
11/20/2023	Paydown	36262XAC8	143,549.37	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	47,840.22	46.65	47,886.87
11/20/2023	Paydown	36265MAC9	366,998.29	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	60,499.52	581.08	61,080.60

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/21/2023	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,266.08	179.44	15,445.52
11/21/2023	Paydown	43813GAC5	55,090.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	11,012.67	12.40	11,025.07
11/22/2023	Paydown	3137FEZU7	0.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
11/25/2023	Paydown	05601XAC3	135,308.44	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	26,825.49	124.03	26,949.52
11/25/2023	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
11/25/2023	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
11/25/2023	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
11/25/2023	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
11/25/2023	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
11/25/2023	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
11/25/2023	Paydown	09690AAC7	63,336.57	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	31,664.45	17.42	31,681.87
11/25/2023	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
11/25/2023	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
11/28/2023	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
11/30/2023	Interest	91282CHE4	2,425,000.00	US Treasury Note 3.625% Due 5/31/2028	0.00	43,953.13	43,953.13
11/30/2023	Interest	91282CAZ4	1,350,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	2,531.25	2,531.25
NOV 2023					406,068.25	184,743.36	590,811.61

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/01/2023	Interest	46647PCH7	985,000.00	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	0.00	4,058.20	4,058.20
12/01/2023	Interest	26442CAS3	850,000.00	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/1/2026	0.00	12,537.50	12,537.50
12/08/2023	Interest	89115A2C5	1,100,000.00	Toronto-Dominion Bank Note 4.108% Due 6/8/2027	0.00	22,594.00	22,594.00
12/08/2023	Interest	3133EPME2	850,000.00	FFCB Note 3.875% Due 6/8/2028	0.00	16,468.75	16,468.75
12/15/2023	Interest	74340XCG4	575,000.00	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 6/15/2028	0.00	13,003.39	13,003.39
12/15/2023	Paydown	89240BAC2	196,408.21	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	39,268.88	34.05	39,302.93
12/15/2023	Paydown	47787NAC3	1,225.14	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	408.38	0.35	408.73
12/15/2023	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,827.95	109.82	15,937.77
12/15/2023	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,707.45	101.18	11,808.63
12/15/2023	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,301.45	5.18	1,306.63
12/15/2023	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
12/15/2023	Paydown	44891RAC4	84,588.28	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	21,143.20	20.09	21,163.29
12/15/2023	Paydown	44933LAC7	153,450.45	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	21,907.24	41.66	21,948.90
12/15/2023	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,149.60	736.27	25,885.87
12/15/2023	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
12/15/2023	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,397.70	128.31	14,526.01
12/16/2023	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,217.35	101.88	11,319.23

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/16/2023	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,517.51	186.74	9,704.25
12/17/2023	Interest	3135G04Z3	1,800,000.00	FNMA Note 0.5% Due 6/17/2025	0.00	4,500.00	4,500.00
12/18/2023	Interest	89236TJK2	995,000.00	Toyota Motor Credit Corp Note 1.125% Due 6/18/2026	0.00	5,596.88	5,596.88
12/19/2023	Interest	06051GJD2	950,000.00	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 6/19/2026	0.00	6,265.26	6,265.26
12/20/2023	Paydown	36262XAC8	143,549.37	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	47,849.78	31.11	47,880.89
12/20/2023	Paydown	36265MAC9	366,998.29	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	60,764.71	485.29	61,250.00
12/21/2023	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,269.65	168.24	15,437.89
12/21/2023	Paydown	43813GAC5	55,090.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	11,015.33	9.92	11,025.25
12/23/2023	Interest	46647PCK0	470,000.00	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	0.00	2,277.16	2,277.16
12/25/2023	Paydown	05601XAC3	135,308.44	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	26,943.07	99.44	27,042.51
12/25/2023	Paydown	09690AAC7	63,336.57	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	31,672.11	8.71	31,680.82
12/25/2023	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
12/25/2023	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
12/25/2023	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
12/25/2023	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
12/25/2023	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
12/25/2023	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/25/2023	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
12/25/2023	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
12/28/2023	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
12/31/2023	Interest	91282CEW7	2,250,000.00	US Treasury Note 3.25% Due 6/30/2027	0.00	36,562.50	36,562.50
12/31/2023	Interest	91282CGC9	700,000.00	US Treasury Note 3.875% Due 12/31/2027	0.00	13,562.50	13,562.50
DEC 2023					365,361.36	174,221.39	539,582.75
01/07/2024	Interest	3135G0X24	1,875,000.00	FNMA Note 1.625% Due 1/7/2025	0.00	15,234.38	15,234.38
01/13/2024	Interest	89236TJT3	810,000.00	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	0.00	5,872.50	5,872.50
01/14/2024	Interest	24422EXB0	935,000.00	John Deere Capital Corp Note 4.95% Due 7/14/2028	0.00	23,141.25	23,141.25
01/15/2024	Interest	87612EBM7	535,000.00	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	0.00	5,216.25	5,216.25
01/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,709.40	93.96	11,803.36
01/15/2024	Paydown	47787NAC3	1,225.14	John Deere Owner Trust 2020-B A3 0.51% Due 11/15/2024	408.54	0.17	408.71
01/15/2024	Paydown	44933LAC7	153,450.45	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	21,914.37	34.72	21,949.09
01/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,829.41	102.96	15,932.37
01/15/2024	Paydown	89240BAC2	196,408.21	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	39,281.64	25.54	39,307.18
01/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,259.83	696.87	25,956.70
01/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,406.22	119.79	14,526.01
01/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
01/15/2024	Paydown	44891RAC4	84,588.28	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	21,150.94	13.40	21,164.34
01/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,296.54	4.80	1,301.34
01/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,219.96	95.53	11,315.49
01/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,559.22	176.75	9,735.97
01/20/2024	Paydown	36265MAC9	366,998.29	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	61,031.06	389.08	61,420.14
01/20/2024	Paydown	36262XAC8	143,549.37	GM Financial Auto Lease Trust 2021-3 A2 0.39% Due 10/21/2024	47,859.36	15.55	47,874.91
01/21/2024	Interest	3137EAEU9	1,800,000.00	FHLMC Note 0.375% Due 7/21/2025	0.00	3,375.01	3,375.01
01/21/2024	Interest	90331HPL1	955,000.00	US Bank NA Callable Note Cont 12/21/2024 2.05% Due 1/21/2025	0.00	9,788.75	9,788.75
01/21/2024	Paydown	43813GAC5	55,090.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	11,018.00	7.44	11,025.44
01/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,273.21	157.04	15,430.25
01/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
01/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
01/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
01/25/2024	Paydown	05601XAC3	135,308.44	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	27,061.18	74.74	27,135.92
01/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
01/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
01/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
01/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
01/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
01/31/2024	Interest	91282CFB2	600,000.00	US Treasury Note 2.75% Due 7/31/2027	0.00	8,250.00	8,250.00
01/31/2024	Interest	91282CGH8	2,500,000.00	US Treasury Note 3.5% Due 1/31/2028	0.00	43,750.00	43,750.00
JAN 2024					334,278.88	151,163.49	485,442.37
02/05/2024	Interest	89788MAA0	650,000.00	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 8/5/2025	0.00	3,900.00	3,900.00
02/12/2024	Interest	3137EAEPO	1,920,000.00	FHLMC Note 1.5% Due 2/12/2025	0.00	14,400.00	14,400.00
02/15/2024	Interest	912828D56	1,500,000.00	US Treasury Note 2.375% Due 8/15/2024	0.00	17,812.50	17,812.50
02/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
02/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,370.55	657.30	26,027.85
02/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,414.74	111.27	14,526.01
02/15/2024	Paydown	44891RAC4	84,588.28	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	21,158.70	6.70	21,165.40
02/15/2024	Paydown	44933LAC7	153,450.45	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	21,921.49	27.78	21,949.27
02/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,291.59	4.42	1,296.01
02/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,711.35	86.74	11,798.09
02/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,830.86	96.10	15,926.96
02/15/2024	Paydown	89240BAC2	196,408.21	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	39,294.40	17.03	39,311.43
02/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,222.58	89.17	11,311.75
02/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,601.12	166.71	9,767.83
02/20/2024	Paydown	36265MAC9	366,998.29	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	61,298.58	292.45	61,591.03
02/21/2024	Paydown	43813GAC5	55,090.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	11,020.66	4.96	11,025.62
02/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,276.78	145.84	15,422.62
02/25/2024	Interest	3135G05X7	1,800,000.00	FNMA Note 0.375% Due 8/25/2025	0.00	3,375.00	3,375.00
02/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
02/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
02/25/2024	Paydown	05601XAC3	135,308.44	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	27,179.79	49.94	27,229.73
02/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
02/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
02/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
02/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
02/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
02/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
02/29/2024	Interest	912828ZC7	2,000,000.00	US Treasury Note 1.125% Due 2/28/2025	0.00	11,250.00	11,250.00
02/29/2024	Interest	91282CHX2	400,000.00	US Treasury Note 4.375% Due 8/31/2028	0.00	8,750.00	8,750.00
02/29/2024	Interest	91282CCW9	480,000.00	US Treasury Note 0.75% Due 8/31/2026	0.00	1,800.00	1,800.00
02/29/2024	Interest	91282CFH9	1,950,000.00	US Treasury Note 3.125% Due 8/31/2027	0.00	30,468.75	30,468.75
02/29/2024	Interest	91282CGP0	2,500,000.00	US Treasury Note 4% Due 2/29/2028	0.00	50,000.00	50,000.00
FEB 2024					286,593.19	178,039.67	464,632.86
03/01/2024	Interest	74456QBX3	1,200,000.00	Public Service El & Gas Callable Note Cont 6/1/2028 3.65% Due 9/1/2028	0.00	21,900.00	21,900.00
03/03/2024	Interest	808513BY0	750,000.00	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 3/3/2027	0.00	9,187.50	9,187.50
03/08/2024	Interest	3130AWTR1	2,000,000.00	FHLB Note 4.375% Due 9/8/2028	0.00	52,013.89	52,013.89
03/09/2024	Interest	57636QAW4	595,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	14,503.13	14,503.13
03/11/2024	Interest	037833DN7	450,000.00	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 9/11/2026	0.00	4,612.50	4,612.50
03/15/2024	Interest	00440EAS6	1,250,000.00	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	0.00	19,687.50	19,687.50
03/15/2024	Interest	06368FAC3	500,000.00	Bank of Montreal Note 1.25% Due 9/15/2026	0.00	3,125.00	3,125.00
03/15/2024	Interest	084664CZ2	1,080,000.00	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 3/15/2027	0.00	12,420.00	12,420.00

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2024	Interest	91282CED9	2,150,000.00	US Treasury Note 1.75% Due 3/15/2025	0.00	18,812.50	18,812.50
03/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,713.30	79.52	11,792.82
03/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,286.58	4.04	1,290.62
03/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,481.76	617.55	26,099.31
03/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,832.31	89.24	15,921.55
03/15/2024	Paydown	89240BAC2	196,408.21	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	39,307.17	8.52	39,315.69
03/15/2024	Paydown	44933LAC7	153,450.45	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	21,928.61	20.84	21,949.45
03/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
03/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,423.27	102.74	14,526.01
03/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
03/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,643.21	156.63	9,799.84
03/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,225.20	82.81	11,308.01
03/17/2024	Interest	931142ER0	235,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	1,233.75	1,233.75
03/20/2024	Paydown	36265MAC9	366,998.29	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	61,567.27	195.39	61,762.66
03/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,280.34	134.64	15,414.98
03/21/2024	Paydown	43813GAC5	55,090.00	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	11,023.33	2.48	11,025.81
03/23/2024	Interest	3137EAEX3	1,805,000.00	FHLMC Note 0.375% Due 9/23/2025	0.00	3,384.38	3,384.38

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
03/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
03/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
03/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
03/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
03/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
03/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
03/25/2024	Paydown	05601XAC3	135,308.44	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	27,298.93	25.02	27,323.95
03/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
03/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
03/31/2024	Interest	91282CCZ2	2,820,000.00	US Treasury Note 0.875% Due 9/30/2026	0.00	12,337.50	12,337.50
03/31/2024	Interest	91282CAM3	1,900,000.00	US Treasury Note 0.25% Due 9/30/2025	0.00	2,375.00	2,375.00
MAR 2024					266,011.28	211,639.08	477,650.36
04/07/2024	Interest	69371RR73	890,000.00	Paccar Financial Corp Note 2.85% Due 4/7/2025	0.00	12,682.50	12,682.50
04/15/2024	Interest	3135G0W66	1,755,000.00	FNMA Note 1.625% Due 10/15/2024	0.00	14,259.38	14,259.38
04/15/2024	Paydown	44933LAC7	153,450.45	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	21,935.74	13.89	21,949.63
04/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,715.25	72.30	11,787.55

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,431.80	94.21	14,526.01
04/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
04/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,593.46	577.63	26,171.09
04/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,833.76	82.38	15,916.14
04/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
04/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,281.52	3.67	1,285.19
04/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,685.47	146.51	9,831.98
04/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,227.82	76.45	11,304.27
04/20/2024	Interest	61747YER2	750,000.00	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 4/20/2028	0.00	15,787.50	15,787.50
04/20/2024	Interest	4581X0DV7	1,915,000.00	Inter-American Dev Bank Note 0.875% Due 4/20/2026	0.00	8,378.13	8,378.13
04/20/2024	Paydown	36265MAC9	366,998.29	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	61,837.14	97.91	61,935.05
04/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,283.91	123.43	15,407.34
04/22/2024	Interest	3135G03U5	1,510,000.00	FNMA Note 0.625% Due 4/22/2025	0.00	4,718.75	4,718.75
04/22/2024	Interest	46647PBK1	312,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	0.00	3,249.48	3,249.48
04/23/2024	Interest	06051GHT9	900,000.00	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 4/23/2027	0.00	16,015.50	16,015.50
04/25/2024	Interest	3133EPGW9	1,250,000.00	FFCB Note 3.875% Due 4/25/2028	0.00	24,218.75	24,218.75
04/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
04/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
04/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
04/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
04/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
04/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
04/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
04/28/2024	Interest	459058JL8	945,000.00	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	0.00	2,362.50	2,362.50
04/28/2024	Interest	6174468Q5	500,000.00	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 4/28/2026	0.00	5,470.00	5,470.00
04/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
04/30/2024	Interest	91282CJF9	600,000.00	US Treasury Note 4.875% Due 10/31/2028	0.00	14,625.00	14,625.00
04/30/2024	Interest	91282CAT8	1,900,000.00	US Treasury Note 0.25% Due 10/31/2025	0.00	2,375.00	2,375.00
04/30/2024	Interest	9128283D0	1,500,000.00	US Treasury Note 2.25% Due 10/31/2024	0.00	16,875.00	16,875.00
APR 2024					188,825.87	176,832.88	365,658.75
05/01/2024	Interest	06367WB85	826,000.00	Bank of Montreal Note 1.85% Due 5/1/2025	0.00	7,640.50	7,640.50
05/01/2024	Interest	78015K7C2	1,100,000.00	Royal Bank of Canada Note 2.25% Due 11/1/2024	0.00	12,375.00	12,375.00
05/07/2024	Interest	3135G06G3	1,825,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	4,562.50	4,562.50

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/10/2024	Interest	665859AW4	430,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	8,600.00	8,600.00
05/12/2024	Interest	023135BX3	1,455,000.00	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	0.00	7,275.00	7,275.00
05/15/2024	Interest	91324PEC2	240,000.00	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	0.00	1,380.00	1,380.00
05/15/2024	Interest	91282CEQ0	500,000.00	US Treasury Note 2.75% Due 5/15/2025	0.00	6,875.00	6,875.00
05/15/2024	Interest	91324PEG3	430,000.00	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	0.00	7,955.00	7,955.00
05/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,705.65	537.53	26,243.18
05/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
05/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
05/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,276.41	3.30	1,279.71
05/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,717.20	65.07	11,782.27
05/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,440.34	85.67	14,526.01
05/15/2024	Paydown	44933LAC7	153,450.45	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	21,942.87	6.95	21,949.82
05/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,835.21	75.52	15,910.73
05/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,230.45	70.08	11,300.53
05/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,727.93	136.34	9,864.27
05/18/2024	Interest	06406HCQ0	800,000.00	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	0.00	15,800.00	15,800.00

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/18/2024	Interest	22160KAM7	600,000.00	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 5/18/2027	0.00	9,000.00	9,000.00
05/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,287.47	112.23	15,399.70
05/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
05/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
05/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
05/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
05/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
05/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
05/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
05/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
05/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
05/31/2024	Interest	91282CAZ4	1,350,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	2,531.25	2,531.25
05/31/2024	Interest	91282CHE4	2,425,000.00	US Treasury Note 3.625% Due 5/31/2028	0.00	43,953.13	43,953.13
MAY 2024					127,163.53	163,567.08	290,730.61
06/01/2024	Call	46647PCH7	985,000.00	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	985,000.00	4,058.20	989,058.20
06/01/2024	Interest	26442CAS3	850,000.00	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/1/2026	0.00	12,537.50	12,537.50
06/08/2024	Interest	89115A2C5	1,100,000.00	Toronto-Dominion Bank Note 4.108% Due 6/8/2027	0.00	22,594.00	22,594.00

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/08/2024	Interest	3133EPME2	850,000.00	FFCB Note 3.875% Due 6/8/2028	0.00	16,468.75	16,468.75
06/15/2024	Interest	74340XCG4	575,000.00	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 6/15/2028	0.00	14,015.63	14,015.63
06/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,719.15	57.85	11,777.00
06/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,836.67	68.65	15,905.32
06/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
06/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,818.32	497.26	26,315.58
06/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,448.89	77.12	14,526.01
06/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
06/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,271.26	2.92	1,274.18
06/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,233.07	63.72	11,296.79
06/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,770.57	126.12	9,896.69
06/17/2024	Interest	3135G04Z3	1,800,000.00	FNMA Note 0.5% Due 6/17/2025	0.00	4,500.00	4,500.00
06/18/2024	Interest	89236TJK2	995,000.00	Toyota Motor Credit Corp Note 1.125% Due 6/18/2026	0.00	5,596.88	5,596.88
06/19/2024	Interest	06051GJD2	950,000.00	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 6/19/2026	0.00	6,265.26	6,265.26
06/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,291.03	101.02	15,392.05
06/23/2024	Call	46647PCK0	470,000.00	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	470,000.01	2,277.15	472,277.16
06/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
06/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
06/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
06/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
06/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
06/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
06/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
06/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
06/30/2024	Interest	91282CGC9	700,000.00	US Treasury Note 3.875% Due 12/31/2027	0.00	13,562.50	13,562.50
06/30/2024	Interest	91282CEW7	2,250,000.00	US Treasury Note 3.25% Due 6/30/2027	0.00	36,562.50	36,562.50
JUN 2024					1,560,388.97	173,960.04	1,734,349.01
07/07/2024	Interest	3135G0X24	1,875,000.00	FNMA Note 1.625% Due 1/7/2025	0.00	15,234.38	15,234.38
07/13/2024	Interest	89236TJT3	810,000.00	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	0.00	5,872.50	5,872.50
07/14/2024	Interest	24422EXB0	935,000.00	John Deere Capital Corp Note 4.95% Due 7/14/2028	0.00	23,141.25	23,141.25
07/15/2024	Interest	87612EBM7	535,000.00	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	0.00	5,216.25	5,216.25
07/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,457.44	68.57	14,526.01
07/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,931.49	456.81	26,388.30
07/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	21,957.14	2,290.50	24,247.64
07/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,838.12	61.79	15,899.91
07/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,721.11	50.62	11,771.73
07/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,266.05	2.55	1,268.60
07/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,235.68	57.36	11,293.04
07/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,813.40	115.86	9,929.26
07/21/2024	Interest	3137EAEU9	1,800,000.00	FHLMC Note 0.375% Due 7/21/2025	0.00	3,375.01	3,375.01
07/21/2024	Interest	90331HPL1	955,000.00	US Bank NA Callable Note Cont 12/21/2024 2.05% Due 1/21/2025	0.00	9,788.75	9,788.75
07/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,294.61	89.80	15,384.41
07/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,232.20	2,232.20
07/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
07/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
07/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
07/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
07/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
07/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
07/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
07/31/2024	Interest	91282CFB2	600,000.00	US Treasury Note 2.75% Due 7/31/2027	0.00	8,250.00	8,250.00
07/31/2024	Interest	91282CGH8	2,500,000.00	US Treasury Note 3.5% Due 1/31/2028	0.00	43,750.00	43,750.00
JUL 2024					127,515.04	150,058.51	277,573.55
08/05/2024	Interest	89788MAA0	650,000.00	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 8/5/2025	0.00	3,900.00	3,900.00
08/12/2024	Interest	3137EAEPO	1,920,000.00	FHLMC Note 1.5% Due 2/12/2025	0.00	14,400.00	14,400.00
08/15/2024	Maturity	912828D56	1,500,000.00	US Treasury Note 2.375% Due 8/15/2024	1,500,000.00	17,812.50	1,517,812.50
08/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,723.06	43.39	11,766.45
08/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,465.99	60.02	14,526.01
08/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,003.61	2,197.37	24,200.98
08/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,260.79	2.18	1,262.97
08/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
08/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	26,045.16	416.18	26,461.34
08/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,839.57	54.93	15,894.50
08/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,238.31	50.99	11,289.30
08/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,856.41	105.56	9,961.97

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,298.17	78.59	15,376.76
08/25/2024	Interest	3135G05X7	1,800,000.00	FNMA Note 0.375% Due 8/25/2025	0.00	3,375.00	3,375.00
08/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
08/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
08/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
08/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	280,628.89	2,232.20	282,861.09
08/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
08/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
08/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
08/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
08/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
08/31/2024	Interest	91282CGP0	2,500,000.00	US Treasury Note 4% Due 2/29/2028	0.00	50,000.00	50,000.00
08/31/2024	Interest	912828ZC7	2,000,000.00	US Treasury Note 1.125% Due 2/28/2025	0.00	11,250.00	11,250.00
08/31/2024	Interest	91282CHX2	400,000.00	US Treasury Note 4.375% Due 8/31/2028	0.00	8,750.00	8,750.00
08/31/2024	Interest	91282CCW9	480,000.00	US Treasury Note 0.75% Due 8/31/2026	0.00	1,800.00	1,800.00
08/31/2024	Interest	91282CFH9	1,950,000.00	US Treasury Note 3.125% Due 8/31/2027	0.00	30,468.75	30,468.75
AUG 2024					1,908,359.96	177,001.97	2,085,361.93

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/01/2024	Interest	74456QBX3	1,200,000.00	Public Service El & Gas Callable Note Cont 6/1/2028 3.65% Due 9/1/2028	0.00	21,900.00	21,900.00
09/03/2024	Interest	808513BY0	750,000.00	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 3/3/2027	0.00	9,187.50	9,187.50
09/08/2024	Interest	3130AWTR1	2,000,000.00	FHLB Note 4.375% Due 9/8/2028	0.00	43,750.00	43,750.00
09/09/2024	Interest	57636QAW4	595,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	14,503.13	14,503.13
09/11/2024	Interest	037833DN7	450,000.00	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 9/11/2026	0.00	4,612.50	4,612.50
09/15/2024	Interest	00440EAS6	1,250,000.00	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	0.00	19,687.50	19,687.50
09/15/2024	Interest	06368FAC3	500,000.00	Bank of Montreal Note 1.25% Due 9/15/2026	0.00	3,125.00	3,125.00
09/15/2024	Interest	91282CED9	2,150,000.00	US Treasury Note 1.75% Due 3/15/2025	0.00	18,812.50	18,812.50
09/15/2024	Interest	084664CZ2	1,080,000.00	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 3/15/2027	0.00	12,420.00	12,420.00
09/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,725.02	36.16	11,761.18
09/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,474.55	51.46	14,526.01
09/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
09/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	26,159.32	375.38	26,534.70
09/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,255.46	1.82	1,257.28
09/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,841.03	48.06	15,889.09
09/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,050.19	2,104.03	24,154.22
09/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,899.62	95.21	9,994.83

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,240.93	44.62	11,285.55
09/17/2024	Interest	931142ER0	235,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	1,233.75	1,233.75
09/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,301.74	67.37	15,369.11
09/23/2024	Interest	3137EAEX3	1,805,000.00	FHLMC Note 0.375% Due 9/23/2025	0.00	3,384.38	3,384.38
09/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	281,575.77	1,490.64	283,066.41
09/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
09/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
09/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
09/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
09/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
09/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
09/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
09/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
09/30/2024	Interest	91282CAM3	1,900,000.00	US Treasury Note 0.25% Due 9/30/2025	0.00	2,375.00	2,375.00
09/30/2024	Interest	91282CCZ2	2,820,000.00	US Treasury Note 0.875% Due 9/30/2026	0.00	12,337.50	12,337.50
SEP 2024					409,523.63	201,647.82	611,171.45
10/07/2024	Interest	69371RR73	890,000.00	Paccar Financial Corp Note 2.85% Due 4/7/2025	0.00	12,682.50	12,682.50

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/15/2024	Maturity	3135G0W66	1,755,000.00	FNMA Note 1.625% Due 10/15/2024	1,755,000.00	14,259.38	1,769,259.38
10/15/2024	Paydown	43815BAC4	495,000.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	26,273.98	334.40	26,608.38
10/15/2024	Paydown	89238JAC9	231,251.39	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,483.11	42.90	14,526.01
10/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
10/15/2024	Paydown	44935FAD6	175,787.35	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,726.97	28.93	11,755.90
10/15/2024	Paydown	47789QAC4	269,248.03	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,842.47	41.20	15,883.67
10/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,096.86	2,010.50	24,107.36
10/15/2024	Paydown	89236XAC0	19,061.61	Toyota Auto Receivables 2020-D A3 0.35% Due 1/15/2025	1,250.10	1.45	1,251.55
10/16/2024	Paydown	362554AC1	191,006.78	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,243.55	38.25	11,281.80
10/16/2024	Paydown	380146AC4	187,325.65	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,943.02	84.81	10,027.83
10/20/2024	Interest	4581X0DV7	1,915,000.00	Inter-American Dev Bank Note 0.875% Due 4/20/2026	0.00	8,378.13	8,378.13
10/20/2024	Interest	61747YER2	750,000.00	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 4/20/2028	0.00	15,787.50	15,787.50
10/21/2024	Paydown	43815GAC3	244,685.27	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,305.31	56.15	15,361.46
10/22/2024	Interest	3135G03U5	1,510,000.00	FNMA Note 0.625% Due 4/22/2025	0.00	4,718.75	4,718.75
10/22/2024	Interest	46647PBK1	312,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	0.00	3,249.48	3,249.48
10/23/2024	Interest	06051GHT9	900,000.00	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 4/23/2027	0.00	16,015.50	16,015.50
10/25/2024	Interest	3133EPGW9	1,250,000.00	FFCB Note 3.875% Due 4/25/2028	0.00	24,218.75	24,218.75

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
10/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
10/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
10/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
10/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
10/25/2024	Paydown	3137BFE98	844,730.52	FHLMC K041 A2 3.171% Due 10/25/2024	282,525.86	746.57	283,272.43
10/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
10/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
10/28/2024	Interest	459058JL8	945,000.00	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	0.00	2,362.50	2,362.50
10/28/2024	Interest	6174468Q5	500,000.00	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 4/28/2026	0.00	5,470.00	5,470.00
10/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
OCT 2024					2,165,691.23	140,531.96	2,306,223.19
TOTAL					8,145,781.19	2,083,407.25	10,229,188.44

Book Value Report

As of October 31, 2023



MIG	Book Value	12 Months or Less	13 to 24 Months	25 to 60 Months	Total Holdings
ABS	\$4,557,206.28	\$3,052,492.35	\$539,969.96	\$964,743.97	\$4,557,206.28
Agency	\$20,193,902.61	\$1,757,161.19	\$12,506,140.06	\$5,930,601.36	\$20,193,902.61
CMO	\$10,003,306.58	\$862,854.74	\$1,732,471.35	\$7,407,980.49	\$10,003,306.58
Corporate	\$24,986,256.20	\$0.00	\$8,755,920.57	\$16,230,335.63	\$24,986,256.20
Money Market Fund	\$71,934.36	\$71,934.36	\$0.00	\$0.00	\$71,934.36
Supranational	\$2,855,012.53	\$0.00	\$944,340.24	\$1,910,672.29	\$2,855,012.53
US Treasury	\$29,868,073.83	\$1,519,713.49	\$8,029,151.81	\$19,716,936.33	\$29,265,801.63
TOTAL	\$92,535,692.39	\$7,264,156.13	\$32,507,993.99	\$52,161,270.07	\$91,933,420.19



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Benchmark Index	Disclosure
ICE BofA 1-5 Yr US Treasury & Agency Index*	The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody’s, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies. The ICE BofA US 1-Year Treasury Bill Index is comprised of a single issue purchased at the beginning of the month and held for a full month. At the end of the month that issue is sold and rolled into a newly selected issue. The issue selected at each month-end rebalancing is the outstanding Treasury Bill that matures closest to, but not beyond, twelve months from the rebalancing date.
ICE BofA 1-5 Yr AAA-A US Corp & Govt Index	The ICE BofA US 1-5 Year AAA-A US Corporate & Government Index tracks the performance of US dollar denominated investment grade debt publicly issued in the US domestic market, including US Treasury, US agency, foreign government, supranational, and corporate securities. Qualifying securities must be issued from US issuers and be rated AAA through A3 (based on an average of Moody’s, S&P and Fitch). In addition, qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to final maturity at point of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for US Treasuries and \$250 million for all other securities.

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30- -01-B -62 -308-04
0102 -19-02877-04



Account Number: 6746050800
PARS/CITY OF BREA 115 POST
EMPLOYMENT BENEFIT TRUST PENSION

This statement is for the period from October 1, 2023 to October 31, 2023

Questions?

If you have any questions regarding your account or this statement, please contact your Account Manager.

Account Manager:
BETH BERGMAN
3121 MICHELSON DR
3RD FL
IRVINE CA 92612
Phone: 949-224-7207
E-mail: beth.bergman@usbank.com



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CITY OF BREA
ATTN.: CITY MANAGER
1 CIVIC CENTER CIRCLE
BREA, CA 92821

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30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 2 of 34
Period from October 1, 2023 to October 31, 2023

TABLE OF CONTENTS

Schedule	Page
Market And Cost Reconciliation	3
Cash Reconciliation	4
Asset Summary.....	5
Asset Detail	6
Income Accrual Detail	14
Investment Activity	18
Plan Expenses	20
Other Activity	21
Purchases	22
Sales And Maturities	25
Bond Summary	28
Bond Quality Schedule	30

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 3 of 34
Period from October 1, 2023 to October 31, 2023

MARKET AND COST RECONCILIATION

	10/31/2023 MARKET	10/31/2023 BOOK VALUE
Beginning Market And Cost	10,081,867.68	9,920,982.65
Investment Activity		
Interest	7,716.79	7,716.79
Dividends	10,433.40	10,433.40
Realized Gain/Loss	6,693.16	6,693.16
Change In Unrealized Gain/Loss	- 233,160.93	.00
Net Accrued Income (Current-Prior)	- 6,253.97	- 6,253.97
Other Earnings	.41	.41
Total Investment Activity	- 214,571.14	18,589.79
Plan Expenses		
Trust Fees	- 2,396.36	- 2,396.36
Total Plan Expenses	- 2,396.36	- 2,396.36
Other Activity		
Transfers To Checking Account	- 2,096.98	- 2,096.98
Total Other Activity	- 2,096.98	- 2,096.98
Net Change In Market And Cost	- 219,064.48	14,096.45
Ending Market And Cost	9,862,803.20	9,935,079.10

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 4 of 34
Period from October 1, 2023 to October 31, 2023

CASH RECONCILIATION

Beginning Cash		.00
Investment Activity		
Interest		7,716.79
Dividends		10,433.40
Cash Equivalent Purchases		- 56,848.98
Mutual Fund Purchases		- 220,745.10
Cash Equivalent Sales		171,907.48
Mutual Fund Sales		92,029.34
Other Earnings		.41
Total Investment Activity		4,493.34
Plan Expenses		
Trust Fees		- 2,396.36
Total Plan Expenses		- 2,396.36
Other Activity		
Transfers To Checking Account		- 2,096.98
Total Other Activity		- 2,096.98
Net Change In Cash		.00
Ending Cash		.00

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A

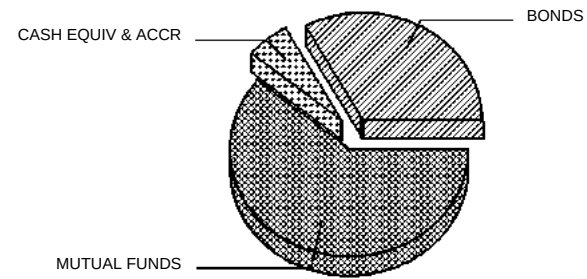


PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 5 of 34
Period from October 1, 2023 to October 31, 2023

ASSET SUMMARY

ASSETS	10/31/2023 MARKET	10/31/2023 BOOK VALUE	% OF MARKET
Cash And Equivalents	419,720.21	419,720.21	4.25
U.S. Government Issues	838,366.50	883,511.72	8.50
Corporate Issues	2,236,399.00	2,554,552.50	22.68
Foreign Issues	168,328.00	215,911.00	1.71
Mutual Funds-Equity	5,670,331.65	5,297,166.29	57.49
Mutual Funds-Fixed Income	491,384.36	525,943.90	4.98
Total Assets	9,824,529.72	9,896,805.62	99.61
Accrued Income	38,273.48	38,273.48	0.39
Grand Total	9,862,803.20	9,935,079.10	100.00



Estimated Annual Income 240,616.62

ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 6 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Cash And Equivalents						
Money Markets						
First Am Govt Ob Fd Cl X 31846V336 Asset Minor Code 1	419,720.210	419,720.21 1.0000	419,720.21	.00 .00	1,937.12	5.27
Total Money Markets	419,720.210	419,720.21	419,720.21	.00 .00	1,937.12	5.26
Total Cash And Equivalents	419,720.210	419,720.21	419,720.21	.00 .00	1,937.12	5.26
US Government Issues						
U S Treasury Nt 1.875% 2/15/32 Standard & Poors Rating: N/A Moodys Rating: Aaa 91282CDY4 Asset Minor Code 21	100,000.000	79,473.00 79.4730	84,855.47	- 5,382.47 - 1,758.00	397.42	2.36
U S Treasury Nt 3.250% 6/30/29 Standard & Poors Rating: N/A Moodys Rating: Aaa 91282CEV9 Asset Minor Code 21	100,000.000	91,809.00 91.8090	95,097.66	- 3,288.66 - 1,121.00	1,095.11	3.54
U S Treasury Nt 4.125% 11/15/32 Standard & Poors Rating: N/A Moodys Rating: Aaa 91282CFV8 Asset Minor Code 21	200,000.000	188,422.00 94.2110	200,523.44	- 12,101.44 - 4,468.00	3,811.14	4.38
U S Treasury Nt 3.375% 5/15/33 Standard & Poors Rating: N/A Moodys Rating: Aaa 91282CHC8 Asset Minor Code 21	200,000.000	176,844.00 88.4220	189,851.56	- 13,007.56 - 4,532.00	3,365.75	3.82

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 7 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
U S Treasury Nt 1.500% 2/15/30 Standard & Poors Rating: N/A Moody's Rating: Aaa 912828Z94 Asset Minor Code 21	200,000.000	163,508.00 81.7540	169,875.00	- 6,367.00 - 2,274.00	635.87	1.83
U S Treasury Nt 3.125% 11/15/28 Standard & Poors Rating: N/A Moody's Rating: Aaa 912828M8 Asset Minor Code 21	150,000.000	138,310.50 92.2070	143,308.59	- 4,998.09 - 1,359.00	2,165.42	3.39
Total US Government Issues	950,000.000	838,366.50	883,511.72	- 45,145.22 - 15,512.00	11,470.71	3.31

Corporate Issues

Amgen Inc 2.450% 2/21/30 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 031162CU2 Asset Minor Code 28	200,000.000	163,290.00 81.6450	201,692.00	- 38,402.00 - 2,308.00	952.78	3.00
Bank Of America Mtn 3.194% 7/23/30 Standard & Poors Rating: A- Moody's Rating: A1 06051GHV4 Asset Minor Code 28	100,000.000	83,860.00 83.8600	110,797.00	- 26,937.00 - 1,617.00	869.48	3.81
Bank Ny Mellon Mtn 3.442% 2/07/28 Standard & Poors Rating: A Moody's Rating: A1 06406RAB3 Asset Minor Code 28	200,000.000	184,452.00 92.2260	214,712.00	- 30,260.00 - 1,934.00	1,606.27	3.73
Cigna Corp 4.375% 10/15/28 Standard & Poors Rating: A- Moody's Rating: Baa1 125523AH3 Asset Minor Code 28	200,000.000	186,928.00 93.4640	224,486.00	- 37,558.00 - 2,314.00	388.89	4.68

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 8 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Cvs Health Corp 4.875% 7/20/35 Standard & Poors Rating: BBB Moody's Rating: Baa2 126650CM0 Asset Minor Code 28	100,000.000	86,344.00 86.3440	98,710.50	- 12,366.50 - 3,067.00	1,367.71	5.65
Capital One 3.800% 1/31/28 Standard & Poors Rating: BBB Moody's Rating: Baa1 14040HBW4 Asset Minor Code 28	200,000.000	176,316.00 88.1580	228,776.00	- 52,460.00 - 4,068.00	1,921.11	4.31
Exxon Mobil Corp 2.709% 3/06/25 Standard & Poors Rating: AA- Moody's Rating: Aa2 30231GAF9 Asset Minor Code 28	100,000.000	96,458.00 96.4580	102,857.00	- 6,399.00 144.00	413.88	2.81
Fifth Third Bancorp 2.550% 5/05/27 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 316773DA5 Asset Minor Code 28	150,000.000	129,553.50 86.3690	145,131.00	- 15,577.50 - 2,259.00	1,870.00	2.95
Goldman Sachs Group 3.691% 6/05/28 Standard & Poors Rating: BBB+ Moody's Rating: A2 38141GWL4 Asset Minor Code 28	200,000.000	182,530.00 91.2650	215,860.00	- 33,330.00 - 1,788.00	2,993.81	4.04
Huntington 2.625% 8/06/24 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 446150AQ7 Asset Minor Code 28	50,000.000	48,433.50 96.8670	50,542.50	- 2,109.00 103.50	309.90	2.71
Intel Corp 5.625% 2/10/43 Standard & Poors Rating: A Moody's Rating: A2 458140CH1 Asset Minor Code 28	150,000.000	137,347.50 91.5650	152,338.50	- 14,991.00 - 5,692.50	1,898.44	6.14

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 9 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Intercontinental 3.750% 12/01/25 Standard & Poors Rating: A- Moody's Rating: A3 45866FAD6 Asset Minor Code 28	100,000.000	96,035.00 96.0350	104,231.00	- 8,196.00 2,862.00	1,562.50	3.90
Kimberly Clark Corp 2.750% 2/15/26 Standard & Poors Rating: A Moody's Rating: A2 494368BU6 Asset Minor Code 28	100,000.000	94,317.00 94.3170	103,111.00	- 8,794.00 - 196.00	580.56	2.92
Nike Inc 2.375% 11/01/26 Standard & Poors Rating: AA- Moody's Rating: A1 654106AF0 Asset Minor Code 28	150,000.000	138,006.00 92.0040	144,841.00	- 6,835.00 - 15.00	1,781.25	2.58
Pnc Financial 3.500% 1/23/24 Standard & Poors Rating: A- Moody's Rating: A3 693475AV7 Asset Minor Code 28	100,000.000	99,428.00 99.4280	105,422.00	- 5,994.00 194.00	952.78	3.52
Pepsico Inc 2.750% 4/30/25 Standard & Poors Rating: A+ Moody's Rating: A1 713448CT3 Asset Minor Code 28	75,000.000	72,123.00 96.1640	73,932.75	- 1,809.75 162.75	5.73	2.86
Sempra Energy 3.400% 2/01/28 Standard & Poors Rating: BBB Moody's Rating: Baa2 816851BG3 Asset Minor Code 28	75,000.000	67,585.50 90.1140	72,821.25	- 5,235.75 - 678.00	637.50	3.77
Stryker Corp 3.375% 11/01/25 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 863667AH4 Asset Minor Code 28	100,000.000	95,750.00 95.7500	100,401.00	- 4,651.00 44.00	1,687.50	3.52

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 10 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Wells Fargo Mtn 3.300% 9/09/24 Standard & Poors Rating: BBB+ Moody's Rating: A1 94974BGA2 Asset Minor Code 28	100,000.000	97,642.00 97.6420	103,890.00	- 6,248.00 150.00	476.67	3.38
Total Corporate Issues	2,450,000.000	2,236,399.00	2,554,552.50	- 318,153.50 - 22,276.25	22,276.76	3.78
Foreign Issues						
Enbridge Inc 3.125% 11/15/29 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 29250NAZ8 Asset Minor Code 35	100,000.000	84,648.00 84.6480	109,497.00	- 24,849.00 - 1,549.00	1,440.97	3.69
Shell International 2.375% 11/07/29 Standard & Poors Rating: A+ Moody's Rating: Aa2 822582CD2 Asset Minor Code 35	100,000.000	83,680.00 83.6800	106,414.00	- 22,734.00 - 1,449.00	1,147.92	2.84
Total Foreign Issues	200,000.000	168,328.00	215,911.00	- 47,583.00 - 2,998.00	2,588.89	3.26
Mutual Funds						
Mutual Funds-Equity						
Columbia Contrarian Core Fund 19766M709 Asset Minor Code 98	19,180.586	557,771.44 29.0800	488,938.98	68,832.46 - 9,775.77	.00	0.60
Dfa Large Cap Intl Port. 233203868 Asset Minor Code 98	17,830.132	416,155.28 23.3400	408,635.57	7,519.71 - 14,431.49	.00	2.98

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 11 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Dodge Cox International Stock Fd I 256206103 Asset Minor Code 98	3,033.083	135,578.81 44.7000	121,179.35	14,399.46 - 7,729.59	.00	2.15
Dodge Cox Stock Fund I 256219106 Asset Minor Code 98	2,298.386	502,013.47 218.4200	419,320.53	82,692.94 - 22,305.49	.00	1.52
Emerald Growth Institutional 317609253 Asset Minor Code 98	18,085.174	371,107.77 20.5200	414,302.53	- 43,194.76 - 25,273.51	.00	0.00
Harbor Capital Appreciaton CI R 411512528 Asset Minor Code 98	3,930.331	322,837.39 82.1400	299,502.35	23,335.04 - 4,541.09	.00	0.00
Hartford Schroders Emerging Markets 41665X859 Asset Minor Code 98	27,487.537	394,446.16 14.3500	422,287.09	- 27,840.93 - 6,304.27	.00	2.09
Ishares S P 500 Growth Etf 464287309 Asset Minor Code 94	4,779.000	319,093.83 66.7700	285,290.53	33,803.30 - 8,696.62	.00	1.04
Ishares S P 500 Value Etf 464287408 Asset Minor Code 94	1,505.000	227,315.20 151.0400	197,993.68	29,321.52 - 4,170.46	.00	1.93
Ishares Russell Mid Cap Etf 464287499 Asset Minor Code 94	9,564.000	629,215.56 65.7900	568,788.27	60,427.29 - 30,849.17	.00	1.68
Mfs International Growth R6 552746356 Asset Minor Code 98	3,825.941	139,876.40 36.5600	126,177.85	13,698.55 - 2,981.83	.00	1.23
Undiscovered Mgrs Behavioral Value 904504479 Asset Minor Code 98	5,270.505	378,053.32 71.7300	354,621.89	23,431.43 - 18,327.93	.00	1.30

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 12 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Vanguard Growth & Income Adm Shs#593 921913208 Asset Minor Code 98	12,856.092	1,104,338.30 85.9000	993,335.95	111,002.35 - 21,073.28	.00	1.58
Vanguard Real Estate Etf 922908553 Asset Minor Code 94	2,366.000	172,528.72 72.9200	196,791.72	- 24,263.00 - 6,248.78	.00	4.92
Total Mutual Funds-Equity	132,011.767	5,670,331.65	5,297,166.29	373,165.36 - 182,709.28	.00	1.50
Mutual Funds-Fixed Income						
Ishares Mbs Etf 464288588 Asset Minor Code 95	2,812.000	243,575.44 86.6200	262,549.86	- 18,974.42 - 6,130.16	.00	3.59
Ishares US Treasury Bond Etf 46429B267 Asset Minor Code 95	11,404.000	247,808.92 21.7300	263,394.04	- 15,585.12 - 3,535.24	.00	2.67
Total Mutual Funds-Fixed Income	14,216.000	491,384.36	525,943.90	- 34,559.54 - 9,665.40	.00	3.12
Total Mutual Funds	146,227.767	6,161,716.01	5,823,110.19	338,605.82 - 192,374.68	.00	1.63
Total Assets	4,165,947.977	9,824,529.72	9,896,805.62	- 72,275.90 - 233,160.93	38,273.48	2.45
Accrued Income	.000	38,273.48	38,273.48			
Grand Total	4,165,947.977	9,862,803.20	9,935,079.10			

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 13 of 34
Period from October 1, 2023 to October 31, 2023

ASSET DETAIL MESSAGES

Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.

For further information, please contact your account manager or relationship manager.

Yield on Market and Accrued Income are estimates provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.

The asset categories used in this statement may be general in nature. For example, assets listed under the "Mutual Funds" category may include open-end investment companies registered under the Investment Company Act of 1940 (which are commonly known as "mutual funds") but may also include closed-end investment companies, unit investment trusts, common trust funds, collective trust funds or other investments that are registered with (or not subject to registration with) the Securities and Exchange Commission.

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 14 of 34
Period from October 1, 2023 to October 31, 2023

INCOME ACCRUAL DETAIL

SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
Cash And Equivalents								
419,720.210	First Am Govt Ob Fd CI X 31846V336		11/01/23	0.05	2,310.54	1,937.12	2,310.54	1,937.12
Total Cash And Equivalents					2,310.54	1,937.12	2,310.54	1,937.12
US Government Issues								
100,000.000	U S Treasury Nt 91282CDY4	1.875%	2/15/32		239.47	157.95	.00	397.42
100,000.000	U S Treasury Nt 91282CEV9	3.250%	6/30/29		821.33	273.78	.00	1,095.11
200,000.000	U S Treasury Nt 91282CFV8	4.125%	11/15/32		3,116.17	694.97	.00	3,811.14
200,000.000	U S Treasury Nt 91282CHC8	3.375%	5/15/33		2,792.47	573.28	.00	3,365.75
200,000.000	U S Treasury Nt 912828Z94	1.500%	2/15/30		383.15	252.72	.00	635.87
150,000.000	U S Treasury Nt 9128285M8	3.125%	11/15/28		1,770.55	394.87	.00	2,165.42
Total US Government Issues					9,123.14	2,347.57	.00	11,470.71
Corporate Issues								
200,000.000	Amgen Inc 031162CU2	2.450%	2/21/30		544.44	408.34	.00	952.78
100,000.000	Bank Of America Mtn 06051GHV4	3.194%	7/23/30		603.31	266.17	.00	869.48
200,000.000	Bank Ny Mellon Mtn 06406RAB3	3.442%	2/07/28		1,032.60	573.67	.00	1,606.27

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 15 of 34
Period from October 1, 2023 to October 31, 2023

INCOME ACCRUAL DETAIL (continued)

SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
200,000.000	Cigna Corp 125523AH3	4.375%	10/15/28		4,034.72	729.17	4,375.00	388.89
100,000.000	Cvs Health Corp 126650CM0	4.875%	7/20/35		961.46	406.25	.00	1,367.71
200,000.000	Capital One 14040HBW4	3.800%	1/31/28		1,287.78	633.33	.00	1,921.11
100,000.000	Exxon Mobil Corp 30231GAF9	2.709%	3/06/25		188.13	225.75	.00	413.88
150,000.000	Fifth Third Bancorp 316773DA5	2.550%	5/05/27		1,551.25	318.75	.00	1,870.00
200,000.000	Goldman Sachs Group 38141GWL4	3.691%	6/05/28		2,378.64	615.17	.00	2,993.81
50,000.000	Huntington 446150AQ7	2.625%	8/06/24		200.52	109.38	.00	309.90
150,000.000	Intel Corp 458140CH1	5.625%	2/10/43		1,195.31	703.13	.00	1,898.44
100,000.000	Intercontinental 45866FAD6	3.750%	12/01/25		1,250.00	312.50	.00	1,562.50
100,000.000	Kimberly Clark Corp 494368BU6	2.750%	2/15/26		351.39	229.17	.00	580.56
150,000.000	Nike Inc 654106AF0	2.375%	11/01/26		1,484.38	296.87	.00	1,781.25
100,000.000	Pnc Financial 693475AV7	3.500%	1/23/24		661.11	291.67	.00	952.78
75,000.000	Pepsico Inc 713448CT3	2.750%	4/30/25		865.10	171.88	1,031.25	5.73
75,000.000	Sempra Energy 816851BG3	3.400%	2/01/28		425.00	212.50	.00	637.50

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 16 of 34
Period from October 1, 2023 to October 31, 2023

INCOME ACCRUAL DETAIL (continued)

SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
100,000.000	Stryker Corp 863667AH4	3.375%	11/01/25		1,406.25	281.25	.00	1,687.50
100,000.000	Wells Fargo Mtn 94974BGA2	3.300%	9/09/24		201.67	275.00	.00	476.67
Total Corporate Issues					20,623.06	7,059.95	5,406.25	22,276.76
Foreign Issues								
100,000.000	Enbridge Inc 29250NAZ8	3.125%	11/15/29		1,180.56	260.41	.00	1,440.97
100,000.000	Shell International 822582CD2	2.375%	11/07/29		950.00	197.92	.00	1,147.92
Total Foreign Issues					2,130.56	458.33	.00	2,588.89
Mutual Funds-Equity								
17,830.132	Dfa Large Cap Intl Port. 233203868		09/28/23 09/29/23	0.70	.00	2,773.59	2,773.59	.00
4,779.000	Ishares S P 500 Growth Etf 464287309		09/26/23 10/02/23	0.70	1,085.32	.00	1,085.32	.00
1,505.000	Ishares S P 500 Value Etf 464287408		09/26/23 10/02/23	2.92	1,239.85	.00	1,239.85	.00
9,564.000	Ishares Russell Mid Cap Etf 464287499		09/26/23 10/02/23	1.10	2,364.72	.00	2,364.72	.00
2,366.000	Vanguard Real Estate Etf 922908553		09/28/23 10/03/23	3.59	5,650.26	- 4,051.30	1,598.96	.00
Total Mutual Funds-Equity					10,340.15	- 1,277.71	9,062.44	.00
Mutual Funds-Fixed Income								
2,812.000	Ishares Mbs Etf 464288588		10/02/23 10/06/23	3.11	.00	816.51	816.51	.00

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 17 of 34
Period from October 1, 2023 to October 31, 2023

INCOME ACCRUAL DETAIL (continued)

SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
11,404.000	Ishares US Treasury Bond Etf 46429B267	10/02/23	10/06/23	0.58	.00	554.45	554.45	.00
Total Mutual Funds-Fixed Income					.00	1,370.96	1,370.96	.00
Grand Total					44,527.45	11,896.22	18,150.19	38,273.48

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 18 of 34
Period from October 1, 2023 to October 31, 2023

INVESTMENT ACTIVITY

DATE	DESCRIPTION	CASH
Interest		
Cigna Corp 4.375% 10/15/28 125523Ah3		
10/16/2023	Cigna Corp 4.375% 10/15/28 0.021875 USD/\$1 Pv On 200,000 Par Value Due 10/15/23	4,375.00
First Am Govt Ob Fd Cl X 31846V336		
10/02/2023	Interest From 9/1/23 To 9/30/23	2,310.54
Pepsico Inc 2.750% 4/30/25 713448Ct3		
10/30/2023	Pepsico Inc 2.750% 4/30/25 0.01375 USD/\$1 Pv On 75,000 Par Value Due 10/30/23	1,031.25
Total Interest		7,716.79
Dividends		
Dfa Large Cap Intl Port. 233203868		
10/02/2023	0.16042 USD/Share On 17,289.528 Shares Due 9/29/23 Dividend Payable 09/29/23	2,773.59
Ishares Mbs Etf 464288588		
10/06/2023	0.290368 USD/Share On 2,812 Shares Due 10/6/23	816.51
Ishares Russell Mid Cap Etf 464287499		
10/02/2023	0.32554 USD/Share On 7,264 Shares Due 10/2/23	2,364.72
Ishares S P 500 Growth Etf 464287309		
10/02/2023	0.222767 USD/Share On 4,872 Shares Due 10/2/23	1,085.32

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 19 of 34
Period from October 1, 2023 to October 31, 2023

INVESTMENT ACTIVITY (continued)

DATE	DESCRIPTION	CASH
Ishares S P 500 Value Etf 464287408		
10/02/2023	0.840006 USD/Share On 1,476 Shares Due 10/2/23	1,239.85
Ishares US Treasury Bond Etf 46429B267		
10/06/2023	0.048619 USD/Share On 11,404 Shares Due 10/6/23	554.45
Vanguard Real Estate Etf 922908553		
10/03/2023	0.7268 USD/Share On 2,200 Shares Due 10/3/23	1,598.96
Total Dividends		10,433.40
Other Earnings		
Interest-Bank Compensation		
10/27/2023	Income Payments Interest Earned On Income Payments	.41
Total Other Earnings		.41

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 20 of 34
Period from October 1, 2023 to October 31, 2023

PLAN EXPENSES

DATE	DESCRIPTION	CASH
Trust Fees		
Trust Fees		
10/26/2023	Collected Charged For Period 09/01/2023 Thru 09/30/2023	- 2,396.36
Total Trust Fees		- 2,396.36
Total Trust Fees		- 2,396.36
Total Plan Expenses		- 2,396.36

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 21 of 34
Period from October 1, 2023 to October 31, 2023

OTHER ACTIVITY

DATE	DESCRIPTION	CASH
Transfers To Checking Account		
ACH Transfer To Checking		
10/30/2023	Paid To Jp Morgan Chase DDA Xxxxxx9737 Pars Admin Fee, Per Dir Dtd 10/27/23	- 2,096.98
Total ACH Transfer To Checking		- 2,096.98
Total Transfers To Checking Account		- 2,096.98
Total Other Activity		- 2,096.98

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 22 of 34
Period from October 1, 2023 to October 31, 2023

PURCHASES

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
Cash And Equivalents					
10/02/2023	Purchased 4,689.89 Units Of First Am Govt Ob Fd CI X Trade Date 10/2/23 31846V336	4,689.890	.00	- 4,689.89	4,689.89
10/03/2023	Purchased 45,381.47 Units Of First Am Govt Ob Fd CI X Trade Date 10/3/23 31846V336	45,381.470	.00	- 45,381.47	45,381.47
10/06/2023	Purchased 1,370.96 Units Of First Am Govt Ob Fd CI X Trade Date 10/6/23 31846V336	1,370.960	.00	- 1,370.96	1,370.96
10/16/2023	Purchased 4,375 Units Of First Am Govt Ob Fd CI X Trade Date 10/16/23 31846V336	4,375.000	.00	- 4,375.00	4,375.00
10/30/2023	Purchased 1,031.66 Units Of First Am Govt Ob Fd CI X Trade Date 10/30/23 31846V336	1,031.660	.00	- 1,031.66	1,031.66
Total First Am Govt Ob Fd CI X		56,848.980	.00	- 56,848.98	56,848.98
Total Cash And Equivalents		56,848.980	.00	- 56,848.98	56,848.98

Mutual Funds-Equity

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 23 of 34
Period from October 1, 2023 to October 31, 2023

PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
10/02/2023	Purchased 540.604 Shares Of Dfa Large Cap Intl Port. Trade Date 10/2/23 540.604 Shares At 23.81 USD 233203868	540.604	.00	- 12,871.77	12,871.77
Total Dfa Large Cap Intl Port.		540.604	.00	- 12,871.77	12,871.77
10/02/2023	Purchased 730.944 Shares Of Emerald Growth Institutional Trade Date 10/2/23 730.944 Shares At 21.62 USD 317609253	730.944	.00	- 15,803.02	15,803.02
Total Emerald Growth Institutional		730.944	.00	- 15,803.02	15,803.02
10/02/2023	Purchased 2,300 Shares Of Ishares Russell Mid Cap Etf Trade Date 10/2/23 Purchased Through Evercore Isi 2,300 Shares At 68.2401 USD 464287499	2,300.000	80.50	- 157,032.73	157,032.73
Total Ishares Russell Mid Cap Etf		2,300.000	80.50	- 157,032.73	157,032.73
10/02/2023	Purchased 29 Shares Of Ishares S P 500 Value Etf Trade Date 10/2/23 Purchased Through Evercore Isi 29 Shares At 152.3036 USD 464287408	29.000	1.02	- 4,417.82	4,417.82
Total Ishares S P 500 Value Etf		29.000	1.02	- 4,417.82	4,417.82

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 24 of 34
Period from October 1, 2023 to October 31, 2023

PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
10/02/2023	Purchased 96.841 Shares Of Mfs International Growth R6 Trade Date 10/2/23 96.841 Shares At 36.93 USD 552746356	96.841	.00	- 3,576.34	3,576.34
Total Mfs International Growth R6		96.841	.00	- 3,576.34	3,576.34
10/02/2023	Purchased 199.241 Shares Of Undiscovered Mgrs Behavioral Value Trade Date 10/2/23 199.241 Shares At 73.87 USD 904504479	199.241	.00	- 14,717.92	14,717.92
Total Undiscovered Mgrs Behavioral Value		199.241	.00	- 14,717.92	14,717.92
10/02/2023	Purchased 166 Shares Of Vanguard Real Estate Etf Trade Date 10/2/23 Purchased Through Evercore Isi 166 Shares At 74.215 USD 922908553	166.000	5.81	- 12,325.50	12,325.50
Total Vanguard Real Estate Etf		166.000	5.81	- 12,325.50	12,325.50
Total Mutual Funds-Equity		4,062.630	87.33	- 220,745.10	220,745.10
Total Purchases		60,911.610	87.33	- 277,594.08	277,594.08

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 25 of 34
Period from October 1, 2023 to October 31, 2023

SALES AND MATURITIES

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
Cash And Equivalents						
10/04/2023	Sold 167,414.14 Units Of First Am Govt Ob Fd CI X Trade Date 10/4/23 31846V336	- 167,414.140	.00	167,414.14	- 167,414.14	.00
10/26/2023	Sold 2,396.36 Units Of First Am Govt Ob Fd CI X Trade Date 10/26/23 31846V336	- 2,396.360	.00	2,396.36	- 2,396.36	.00
10/30/2023	Sold 2,096.98 Units Of First Am Govt Ob Fd CI X Trade Date 10/30/23 31846V336	- 2,096.980	.00	2,096.98	- 2,096.98	.00
Total First Am Govt Ob Fd CI X		- 171,907.480	.00	171,907.48	- 171,907.48	.00
Total Cash And Equivalents		- 171,907.480	.00	171,907.48	- 171,907.48	.00
Mutual Funds-Equity						
10/02/2023	Sold 283.389 Shares Of Columbia Contrarian Core Fund Trade Date 10/2/23 283.389 Shares At 29.59 USD 19766M709	- 283.389	.00	8,385.48	- 7,223.97	1,161.51
Total Columbia Contrarian Core Fund		- 283.389	.00	8,385.48	- 7,223.97	1,161.51
10/02/2023	Sold 62.986 Shares Of Dodge Cox International Stock Fd I Trade Date 10/2/23 62.986 Shares At 46.53 USD 256206103	- 62.986	.00	2,930.74	- 2,516.45	414.29

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 26 of 34
Period from October 1, 2023 to October 31, 2023

SALES AND MATURITIES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
Total Dodge Cox International Stock Fd I		- 62.986	.00	2,930.74	- 2,516.45	414.29
10/02/2023	Sold 95.63 Shares Of Dodge Cox Stock Fund I Trade Date 10/2/23 95.63 Shares At 224.37 USD 256219106	- 95.630	.00	21,456.51	- 17,446.86	4,009.65
Total Dodge Cox Stock Fund I		- 95.630	.00	21,456.51	- 17,446.86	4,009.65
10/02/2023	Sold 59.287 Shares Of Harbor Capital Appreciaton CI R Trade Date 10/2/23 59.287 Shares At 83.92 USD 411512528	- 59.287	.00	4,975.37	- 4,517.84	457.53
Total Harbor Capital Appreciaton CI R		- 59.287	.00	4,975.37	- 4,517.84	457.53
10/02/2023	Sold 2,306.283 Shares Of Hartford Schrodgers Emerging Markets Trade Date 10/2/23 2,306.283 Shares At 14.56 USD 41665X859	- 2,306.283	.00	33,579.48	- 35,431.09	- 1,851.61
Total Hartford Schrodgers Emerging Markets		- 2,306.283	.00	33,579.48	- 35,431.09	- 1,851.61
10/02/2023	Sold 93 Shares Of Ishares S P 500 Growth Etf Trade Date 10/2/23 Sold Through Barclays Capital Le Paid 3.26 USD Brokerage Paid 0.05 USD Sec Fee 93 Shares At 68.4432 USD 464287309	- 93.000	3.26	6,361.91	- 5,551.79	810.12

02565304
30- -01-B -62 -308-04
0102 -19-02877-04

ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 27 of 34
Period from October 1, 2023 to October 31, 2023

SALES AND MATURITIES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
Total Ishares S P 500 Growth Etf		- 93.000	3.26	6,361.91	- 5,551.79	810.12
10/02/2023	Sold 163.697 Shares Of Vanguard Growth & Income Adm Shs#593 Trade Date 10/2/23 163.697 Shares At 87.60 USD 921913208	- 163.697	.00	14,339.85	- 12,648.18	1,691.67
Total Vanguard Growth & Income Adm Shs#593		- 163.697	.00	14,339.85	- 12,648.18	1,691.67
Total Mutual Funds-Equity		- 3,064.272	3.26	92,029.34	- 85,336.18	6,693.16
Total Sales And Maturities		- 174,971.752	3.26	263,936.82	- 257,243.66	6,693.16

SALES AND MATURITIES MESSAGES

Realized gain/loss should not be used for tax purposes.

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 28 of 34
Period from October 1, 2023 to October 31, 2023

BOND SUMMARY

	PAR VALUE	MARKET VALUE	PERCENTAGE OF CATEGORY
SHORT-TERM MATURITY DETAIL			
61 to 90 Days			
Pnc Financial 3.500% 1/23/24	100,000.00	99,428.00	100.00
Total 61 to 90 Days	100,000.00	99,428.00	100.00
Total	100,000.00	99,428.00	100.00

MATURITY SUMMARY

2023	.00	.00	0.00
2024	250,000.00	245,503.50	7.58
2025	375,000.00	360,366.00	11.12
2026	250,000.00	232,323.00	7.17
2027	150,000.00	129,553.50	3.99
2028	1,025,000.00	936,122.00	28.86
2029	300,000.00	260,137.00	8.02
2030	500,000.00	410,658.00	12.66
2031	.00	.00	0.00
2032	300,000.00	267,895.00	8.26
2033 - 2037	300,000.00	263,188.00	8.11
2038 - 2042	.00	.00	0.00
2043 - 2047	150,000.00	137,347.50	4.23
Total	3,600,000.00	3,243,093.50	100.00

MOODY'S RATING

Aaa	950,000.00	838,366.50	25.85
Aa2	200,000.00	180,138.00	5.55
A1	625,000.00	576,083.00	17.76
A2	450,000.00	414,194.50	12.77
A3	200,000.00	195,463.00	6.03
Baa1	1,000,000.00	884,919.00	27.29
Baa2	175,000.00	153,929.50	4.75

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 29 of 34
Period from October 1, 2023 to October 31, 2023

BOND SUMMARY (continued)

	PAR VALUE	MARKET VALUE	PERCENTAGE OF CATEGORY
Total	3,600,000.00	3,243,093.50	100.00
S&P RATING			
AA-	250,000.00	234,464.00	7.23
A+	175,000.00	155,803.00	4.80
A	450,000.00	416,116.50	12.84
A-	500,000.00	466,251.00	14.38
BBB+	900,000.00	801,847.00	24.72
BBB	375,000.00	330,245.50	10.18
N/A	950,000.00	838,366.50	25.85
Total	3,600,000.00	3,243,093.50	100.00

02565304
30- -01-B -62 -308-04
0102 -19-02877-04



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 30 of 34
Period from October 1, 2023 to October 31, 2023

BOND QUALITY SCHEDULE

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Aaa Bonds						
U S Treasury Nt 1.500% 2/15/30 912828Z94 Standard & Poors Rating: N/A	200,000.000	81.7540	163,508.00	169,875.00	- 6,367.00	4.91
U S Treasury Nt 1.875% 2/15/32 91282CDY4 Standard & Poors Rating: N/A	100,000.000	79.4730	79,473.00	84,855.47	- 5,382.47	4.92
U S Treasury Nt 3.125% 11/15/28 9128285M8 Standard & Poors Rating: N/A	150,000.000	92.2070	138,310.50	143,308.59	- 4,998.09	4.89
U S Treasury Nt 3.250% 6/30/29 91282CEV9 Standard & Poors Rating: N/A	100,000.000	91.8090	91,809.00	95,097.66	- 3,288.66	4.92
U S Treasury Nt 3.375% 5/15/33 91282CHC8 Standard & Poors Rating: N/A	200,000.000	88.4220	176,844.00	189,851.56	- 13,007.56	4.91
U S Treasury Nt 4.125% 11/15/32 91282CFV8 Standard & Poors Rating: N/A	200,000.000	94.2110	188,422.00	200,523.44	- 12,101.44	4.93
Total Aaa Bonds			838,366.50	883,511.72	- 45,145.22	
Aa2 Bonds						
Exxon Mobil Corp 2.709% 3/06/25 Next Call Date 12/06/2024 30231GAF9 Standard & Poors Rating: AA-	100,000.000	96.4580	96,458.00	102,857.00	- 6,399.00	5.47
Shell International 2.375% 11/07/29 Next Call Date 08/07/2029 822582CD2 Standard & Poors Rating: A+	100,000.000	83.6800	83,680.00	106,414.00	- 22,734.00	5.61

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PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Total Aa2 Bonds			180,138.00	209,271.00	- 29,133.00	
A1 Bonds						
Bank Ny Mellon Mtn 3.442% 2/07/28 Next Call Date 02/07/2027 06406RAB3 Standard & Poors Rating: A	200,000.000	92.2260	184,452.00	214,712.00	- 30,260.00	5.51
Bank Of America Mtn 3.194% 7/23/30 Next Call Date 07/23/2029 06051GHV4 Standard & Poors Rating: A-	100,000.000	83.8600	83,860.00	110,797.00	- 26,937.00	6.16
Nike Inc 2.375% 11/01/26 Next Call Date 09/01/2026 654106AF0 Standard & Poors Rating: AA-	150,000.000	92.0040	138,006.00	144,841.00	- 6,835.00	5.29
Pepsico Inc 2.750% 4/30/25 Next Call Date 01/30/2025 713448CT3 Standard & Poors Rating: A+	75,000.000	96.1640	72,123.00	73,932.75	- 1,809.75	5.45
Wells Fargo Mtn 3.300% 9/09/24 94974BGA2 Standard & Poors Rating: BBB+	100,000.000	97.6420	97,642.00	103,890.00	- 6,248.00	6.17
Total A1 Bonds			576,083.00	648,172.75	- 72,089.75	
A2 Bonds						
Goldman Sachs Group 3.691% 6/05/28 Next Call Date 06/05/2027 38141GWL4 Standard & Poors Rating: BBB+	200,000.000	91.2650	182,530.00	215,860.00	- 33,330.00	5.89

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PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 32 of 34
Period from October 1, 2023 to October 31, 2023

BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Intel Corp 5.625% 2/10/43 Next Call Date 08/10/2042 458140CH1 Standard & Poors Rating: A	150,000.000	91.5650	137,347.50	152,338.50	- 14,991.00	6.39
Kimberly Clark Corp 2.750% 2/15/26 494368BU6 Standard & Poors Rating: A	100,000.000	94.3170	94,317.00	103,111.00	- 8,794.00	5.42
Total A2 Bonds			414,194.50	471,309.50	- 57,115.00	
A3 Bonds						
Intercontinental 3.750% 12/01/25 Next Call Date 09/01/2025 45866FAD6 Standard & Poors Rating: A-	100,000.000	96.0350	96,035.00	104,231.00	- 8,196.00	5.80
Pnc Financial 3.500% 1/23/24 Next Call Date 12/23/2023 693475AV7 Standard & Poors Rating: A-	100,000.000	99.4280	99,428.00	105,422.00	- 5,994.00	5.99
Total A3 Bonds			195,463.00	209,653.00	- 14,190.00	
Baa1 Bonds						
Amgen Inc 2.450% 2/21/30 Next Call Date 11/21/2029 031162CU2 Standard & Poors Rating: BBB+	200,000.000	81.6450	163,290.00	201,692.00	- 38,402.00	5.99
Capital One 3.800% 1/31/28 Next Call Date 12/31/2027 14040HBW4 Standard & Poors Rating: BBB	200,000.000	88.1580	176,316.00	228,776.00	- 52,460.00	7.07

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PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 33 of 34
Period from October 1, 2023 to October 31, 2023

BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Cigna Corp 4.375% 10/15/28 Next Call Date 07/15/2028 125523AH3 Standard & Poors Rating: A-	200,000.000	93.4640	186,928.00	224,486.00	- 37,558.00	5.92
Enbridge Inc 3.125% 11/15/29 Next Call Date 08/15/2029 29250NAZ8 Standard & Poors Rating: BBB+	100,000.000	84.6480	84,648.00	109,497.00	- 24,849.00	6.21
Fifth Third Bancorp 2.550% 5/05/27 Next Call Date 04/05/2027 316773DA5 Standard & Poors Rating: BBB+	150,000.000	86.3690	129,553.50	145,131.00	- 15,577.50	7.00
Huntington 2.625% 8/06/24 Next Call Date 07/06/2024 446150AQ7 Standard & Poors Rating: BBB+	50,000.000	96.8670	48,433.50	50,542.50	- 2,109.00	6.90
Stryker Corp 3.375% 11/01/25 Next Call Date 08/01/2025 863667AH4 Standard & Poors Rating: BBB+	100,000.000	95.7500	95,750.00	100,401.00	- 4,651.00	5.65
Total Baa1 Bonds			884,919.00	1,060,525.50	- 175,606.50	
Baa2 Bonds						
Cvs Health Corp 4.875% 7/20/35 126650CM0 Standard & Poors Rating: BBB	100,000.000	86.3440	86,344.00	98,710.50	- 12,366.50	6.56
Sempra Energy 3.400% 2/01/28 Next Call Date 10/01/2027 816851BG3 Standard & Poors Rating: BBB	75,000.000	90.1140	67,585.50	72,821.25	- 5,235.75	6.07
Total Baa2 Bonds			153,929.50	171,531.75	- 17,602.25	

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ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 34 of 34
Period from October 1, 2023 to October 31, 2023

BOND QUALITY SCHEDULE (continued)

MOODYS RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
GRAND TOTAL			3,243,093.50	3,653,975.22	- 410,881.72	

Glossary

Accretion - The accumulation of the value of a discounted bond until maturity.

Adjusted Prior Market Realized Gain/Loss - The difference between the proceeds and the Prior Market Value of the transaction.

Adjusted Prior Market Unrealized Gain/Loss - The difference between the Market Value and the Adjusted Prior Market Value.

Adjusted Prior Market Value - A figure calculated using the beginning Market Value for the fiscal year, adjusted for all asset related transactions during the period, employing an average cost methodology.

Amortization - The decrease in value of a premium bond until maturity.

Asset - Anything owned that has commercial exchange value. Assets may consist of specific property or of claims against others, in contrast to obligations due to others (liabilities).

Bond Rating - A measurement of a bond's quality based upon the issuer's financial condition. Ratings are assigned by independent rating services, such as Moody's, or S&P, and reflect their opinion of the issuer's ability to meet the scheduled interest and principal repayments for the bond.

Cash - Cash activity that includes both income and principal cash categories.

Change in Unrealized Gain/Loss - Also reported as Gain/Loss in Period in the Asset Detail section. This figure shows the market appreciation (depreciation) for the current period.

Cost Basis (Book Value) - The original price of an asset, normally the purchase price or appraised value at the time of acquisition. Book Value method maintains an average cost for each asset.

Cost Basis (Tax Basis) - The original price of an asset, normally the purchase price or appraised value at the time of acquisition. Tax Basis uses client determined methods such as Last-In-First-Out (LIFO), First-In-First-Out (FIFO), Average, Minimum Gain, and Maximum Gain.

Ending Accrual - (Also reported as Accrued Income) Income earned but not yet received, or expenses incurred but not yet paid, as of the end of the reporting period.

Estimated Annual Income - The amount of income a particular asset is anticipated to earn over the next year. The shares multiplied by annual income rate.

Estimated Current Yield - The annual rate of return on an investment expressed as a percentage. For stocks, yield is calculated by taking the annual dividend payments divided by the stock's current share price. For bonds, yield is calculated by the coupon rate divided by the bond's market price.

Ex-Dividend Date - (Also reported as Ex-Date) For stock trades, the person who owns the security on the ex-dividend date will earn the dividend, regardless of who currently owns the stock.

Income Cash - A category of cash comprised of ordinary earnings derived from investments, usually dividends and interest.

Market Value - The price per unit multiplied by the number of units.

Maturity Date - The date on which an obligation or note matures.

Payable Date - The date on which a dividend, mutual fund distribution, or interest on a bond will be made.

Principal Cash - A category of cash comprised of cash, deposits, cash withdrawals and the cash flows generated from purchases or sales of investments.

Realized Gain/Loss Calculation - The Proceeds less the Cost Basis of a transaction.

Settlement Date - The date on which a trade settles and cash or securities are credited or debited to the account.

Trade Date - The date a trade is legally entered into.

Unrealized Gain/Loss - The difference between the Market Value and Cost Basis at the end of the current period.

Yield on/at Market - The annual rate of return on an investment expressed as a percentage. For stocks, yield is calculated by the annual dividend payments divided by the stock's current share price. For bonds, yield is calculated by the coupon rate divided by the bond's market price.

The terms defined in this glossary are only for use when reviewing your account statement. Please contact your Relationship Manager with any questions.

U.S. Bank
1555 N. Rivercenter Dr.
Suite 300
Milwaukee, WI 53212

CITY OF BREA
ATTN.: CITY MANAGER
1 CIVIC CENTER CIRCLE
BREa, CA 92821



Brea CFD 2008 2 17 Reserve Fund - Account #10600

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2023 THROUGH OCTOBER 31, 2023

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust Company
Jane Thang
(213) 553-4343

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

Portfolio Summary

As of October 31, 2023



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.21
Average Coupon	1.93%
Average Purchase YTM	2.66%
Average Market YTM	5.09%
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	2.35 yrs
Average Life	2.35 yrs

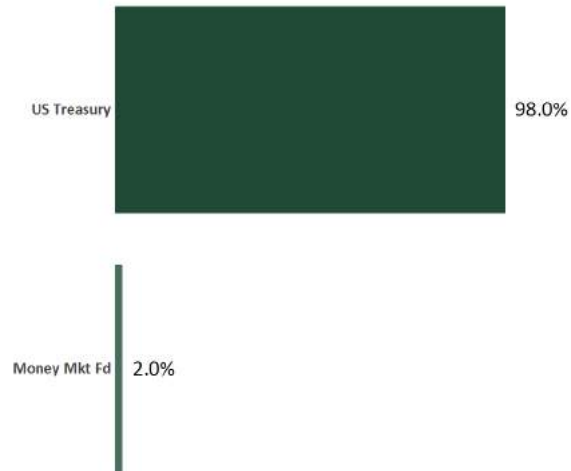
ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	660,873	660,707
Accrued Interest	4,660	5,754
Total Market Value	665,533	666,461
Income Earned	1,526	1,574
Cont/WD		0
Par	708,314	708,371
Book Value	690,505	690,984
Cost Value	690,659	690,717

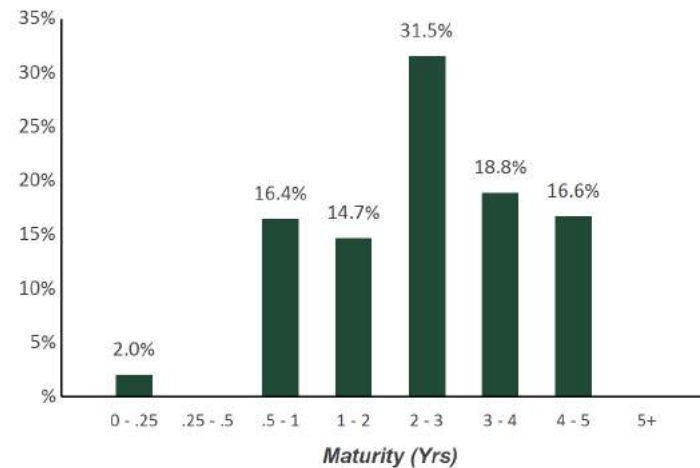
TOP ISSUERS

Government of United States	98.0%
Invesco Treasury Portfolio MMF	2.0%
Total	100.0%

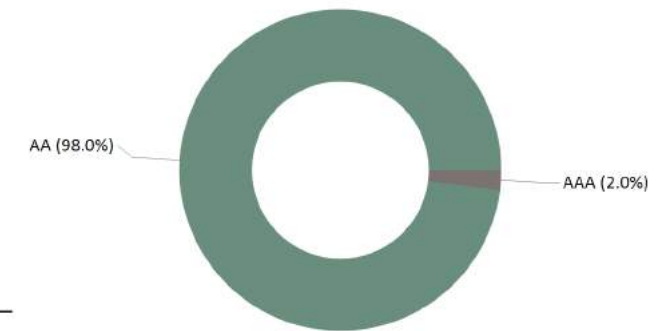
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	6/30/2018
Brea CFD 2008 2 17 Reserve Fund	0.14%	0.18%	2.23%	3.34%	-0.57%	-0.54%	1.57%	N/A	1.50%
ICE BofA 3-5 Yr US Treasury & Agency Index	-0.26%	-1.02%	0.07%	1.72%	-4.08%	-3.23%	0.62%	N/A	0.57%



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$690,504.59
<u>Acquisition</u>		
+ Security Purchases	\$0.00	
+ Money Market Fund Purchases	\$57.34	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$57.34
<u>Dispositions</u>		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$0.00	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$0.00	
Total Dispositions		\$0.00
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$422.01	
		\$422.01
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
ENDING BOOK VALUE		\$690,983.94

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$13,313.72
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$0.00	
Accrued Interest Received	\$0.00	
Interest Received	\$0.00	
Dividend Received	\$57.34	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$0.00	
Total Acquisitions	\$57.34	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$0.00	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$0.00	
ENDING BOOK VALUE		\$13,371.06

Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND									
825252109	Invesco Treasury MMFD Private Class	13,371.06	Various 4.97%	13,371.06 13,371.06	1.00 4.97%	13,371.06 0.00	2.01% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		13,371.06	4.97%	13,371.06 13,371.06	4.97%	13,371.06 0.00	2.01% 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
912828WJ5	US Treasury Note 2.5% Due 5/15/2024	110,000.00	06/18/2019 1.84%	113,381.64 110,369.87	98.41 5.52%	108,251.22 1,270.38	16.43% (2,118.65)	Aaa / AA+ AA+	0.54 0.52
912828G38	US Treasury Note 2.25% Due 11/15/2024	40,000.00	03/15/2022 2.01%	40,251.56 40,098.04	96.79 5.46%	38,717.20 415.76	5.87% (1,380.84)	Aaa / AA+ AA+	1.04 1.00
91282CEU1	US Treasury Note 2.875% Due 6/15/2025	60,000.00	07/05/2023 5.01%	57,658.59 58,047.73	96.43 5.20%	57,855.48 655.12	8.78% (192.25)	Aaa / AA+ AA+	1.62 1.54
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	115,000.00	12/30/2020 0.38%	114,986.52 114,994.16	90.61 5.00%	104,205.30 145.31	15.66% (10,788.86)	Aaa / AA+ AA+	2.17 2.10
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	60,000.00	01/19/2022 1.53%	57,309.38 58,497.49	90.24 5.02%	54,142.98 56.86	8.13% (4,354.51)	Aaa / AA+ AA+	2.25 2.19
912828R36	US Treasury Note 1.625% Due 5/15/2026	55,000.00	01/19/2022 1.56%	55,154.69 55,090.89	92.10 4.97%	50,655.88 412.87	7.66% (4,435.01)	Aaa / AA+ AA+	2.54 2.42
912828U24	US Treasury Note 2% Due 11/15/2026	60,000.00	07/05/2023 4.52%	55,328.91 55,777.76	91.89 4.90%	55,132.02 554.35	8.36% (645.74)	Aaa / AA+ AA+	3.04 2.86
912828X88	US Treasury Note 2.375% Due 5/15/2027	75,000.00	06/28/2022 3.30%	71,906.25 72,757.42	91.89 4.90%	68,917.95 822.86	10.46% (3,839.47)	Aaa / AA+ AA+	3.54 3.29
9128283F5	US Treasury Note 2.25% Due 11/15/2027	60,000.00	07/05/2023 4.35%	55,035.94 55,403.65	90.46 4.88%	54,274.20 623.64	8.24% (1,129.45)	Aaa / AA+ AA+	4.04 3.74
9128284N7	US Treasury Note 2.875% Due 5/15/2028	60,000.00	07/05/2023 4.28%	56,332.03 56,575.87	91.97 4.87%	55,183.62 796.88	8.40% (1,392.25)	Aaa / AA+ AA+	4.54 4.12
Total US Treasury		695,000.00	2.61%	677,345.51 677,612.88	5.09%	647,335.85 5,754.03	97.99% (30,277.03)	Aaa / AA+ AA+	2.40 2.25
TOTAL PORTFOLIO		708,371.06	2.66%	690,716.57 690,983.94	5.09%	660,706.91 5,754.03	100.00% (30,277.03)	Aaa / AA+ AA+	2.35 2.21
TOTAL MARKET VALUE PLUS ACCRUED						666,460.94			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/03/2023	825252109	57.34	Invesco Treasury MMFD Private Class	1.000	4.95%	57.34	0.00	57.34	0.00
Subtotal			57.34				57.34	0.00	57.34	0.00
TOTAL ACQUISITIONS			57.34				57.34	0.00	57.34	0.00
OTHER TRANSACTIONS										
Dividend	10/03/2023	825252109	13,313.72	Invesco Treasury MMFD Private Class	0.000		57.34	0.00	57.34	0.00
Subtotal			13,313.72				57.34	0.00	57.34	0.00
TOTAL OTHER TRANSACTIONS			13,313.72				57.34	0.00	57.34	0.00

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
9128283F5	US Treasury Note 2.25% Due 11/15/2027	07/05/2023 07/06/2023 60,000.00	55,307.05 0.00 0.00 55,403.65	509.92 0.00 623.64 113.72	96.60 0.00 96.60 210.32	210.32
9128284N7	US Treasury Note 2.875% Due 05/15/2028	07/05/2023 07/06/2023 60,000.00	56,511.81 0.00 0.00 56,575.87	651.56 0.00 796.88 145.32	64.06 0.00 64.06 209.38	209.38
912828G38	US Treasury Note 2.25% Due 11/15/2024	03/15/2022 03/16/2022 40,000.00	40,106.04 0.00 0.00 40,098.04	339.95 0.00 415.76 75.81	0.00 8.00 (8.00) 67.81	67.81
912828R36	US Treasury Note 1.625% Due 05/15/2026	01/19/2022 01/20/2022 55,000.00	55,093.93 0.00 0.00 55,090.89	337.58 0.00 412.87 75.29	0.00 3.04 (3.04) 72.25	72.25
912828U24	US Treasury Note 2% Due 11/15/2026	07/05/2023 07/06/2023 60,000.00	55,659.84 0.00 0.00 55,777.76	453.26 0.00 554.35 101.09	117.92 0.00 117.92 219.01	219.01
912828WJ5	US Treasury Note 2.5% Due 05/15/2024	06/18/2019 06/19/2019 110,000.00	110,428.37 0.00 0.00 110,369.87	1,038.72 0.00 1,270.38 231.66	0.00 58.50 (58.50) 173.16	173.16
912828X88	US Treasury Note 2.375% Due 05/15/2027	06/28/2022 06/29/2022 75,000.00	72,703.57 0.00 0.00 72,757.42	672.81 0.00 822.86 150.05	53.85 0.00 53.85 203.90	203.90
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	12/30/2020 12/31/2020 115,000.00	114,993.93 0.00 0.00 114,994.16	108.98 0.00 145.31 36.33	0.23 0.00 0.23 36.56	36.56
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	01/19/2022 01/20/2022 60,000.00	58,440.83 0.00 0.00 58,497.49	37.91 0.00 56.86 18.95	56.66 0.00 56.66 75.61	75.61

Income Earned

As of October 31, 2023



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CEU1	US Treasury Note 2.875% Due 06/15/2025	07/05/2023 07/06/2023 60,000.00	57,945.50 0.00 0.00 58,047.73	509.02 0.00 655.12 146.10	102.23 0.00 102.23 248.33	248.33
			677,190.87 0.00 0.00	4,659.71 0.00 5,754.03	491.55 69.54 422.01	
Total Fixed Income		695,000.00	677,612.88	1,094.32	1,516.33	1,516.33
CASH & EQUIVALENT						
825252109	Invesco Treasury MMFD Private Class	Various Various 13,371.06	13,313.72 57.34 0.00 13,371.06	0.00 57.34 0.00 57.34	0.00 0.00 0.00 57.34	57.34
			13,313.72 57.34 0.00	0.00 57.34 0.00	0.00 0.00 0.00	
Total Cash & Equivalent		13,371.06	13,371.06	57.34	57.34	57.34
			690,504.59 57.34 0.00	4,659.71 57.34 5,754.03	491.55 69.54 422.01	
TOTAL PORTFOLIO		708,371.06	690,983.94	1,151.66	1,573.67	1,573.67

Cash Flow Report

As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2023	Interest	9128283F5	60,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	675.00	675.00
11/15/2023	Interest	912828WJ5	110,000.00	US Treasury Note 2.5% Due 5/15/2024	0.00	1,375.00	1,375.00
11/15/2023	Interest	912828U24	60,000.00	US Treasury Note 2% Due 11/15/2026	0.00	600.00	600.00
11/15/2023	Interest	9128284N7	60,000.00	US Treasury Note 2.875% Due 5/15/2028	0.00	862.50	862.50
11/15/2023	Interest	912828G38	40,000.00	US Treasury Note 2.25% Due 11/15/2024	0.00	450.00	450.00
11/15/2023	Interest	912828R36	55,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	446.88	446.88
11/15/2023	Interest	912828X88	75,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	890.63	890.63
NOV 2023					0.00	5,300.01	5,300.01
12/15/2023	Interest	91282CEU1	60,000.00	US Treasury Note 2.875% Due 6/15/2025	0.00	862.50	862.50
12/31/2023	Interest	91282CBC4	115,000.00	US Treasury Note 0.375% Due 12/31/2025	0.00	215.63	215.63
DEC 2023					0.00	1,078.13	1,078.13
01/31/2024	Interest	91282CBH3	60,000.00	US Treasury Note 0.375% Due 1/31/2026	0.00	112.50	112.50
JAN 2024					0.00	112.50	112.50
05/15/2024	Interest	9128283F5	60,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	675.00	675.00
05/15/2024	Interest	912828U24	60,000.00	US Treasury Note 2% Due 11/15/2026	0.00	600.00	600.00
05/15/2024	Interest	9128284N7	60,000.00	US Treasury Note 2.875% Due 5/15/2028	0.00	862.50	862.50
05/15/2024	Interest	912828G38	40,000.00	US Treasury Note 2.25% Due 11/15/2024	0.00	450.00	450.00
05/15/2024	Interest	912828R36	55,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	446.88	446.88

Cash Flow Report
As of October 31, 2023

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2024	Interest	912828X88	75,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	890.63	890.63
05/15/2024	Maturity	912828WJ5	110,000.00	US Treasury Note 2.5% Due 5/15/2024	110,000.00	1,375.00	111,375.00
MAY 2024					110,000.00	5,300.01	115,300.01
06/15/2024	Interest	91282CEU1	60,000.00	US Treasury Note 2.875% Due 6/15/2025	0.00	862.50	862.50
06/30/2024	Interest	91282CBC4	115,000.00	US Treasury Note 0.375% Due 12/31/2025	0.00	215.63	215.63
JUN 2024					0.00	1,078.13	1,078.13
07/31/2024	Interest	91282CBH3	60,000.00	US Treasury Note 0.375% Due 1/31/2026	0.00	112.50	112.50
JUL 2024					0.00	112.50	112.50
TOTAL					110,000.00	12,981.28	122,981.28



Account #10600

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Source ice Data Indices, LLC ("ICE"), used with permission. ICE PERMITS USE OF THE ICE INDICES AND RELATED DATA ON AN "AS IS" BASIS; ICE, ITS AFFILIATES AND THEIR RESPECTIVE THIRD PARTY SUPPLIERS DISCLAIM ANY AND ALL WARRANTIES AND REPRESENTATIONS, EXPRESS AND/OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE, INCLUDING THE INDICES, INDEX DATA AND ANY DATA INCLUDED IN, RELATED TO, OR DERIVED THEREFROM. NEITHER ICE DATA, ITS AFFILIATES OR THEIR RESPECTIVE THIRD PARTY PROVIDERS GUARANTEE THE QUALITY, ADEQUACY, ACCURACY, TIMELINESS OR COMPLETENESS OF THE INDICES OR THE INDEX DATA OR ANY COMPONENT THEREOF, AND THE INDICES AND INDEX DATA AND ALL COMPONENTS THEREOF ARE PROVIDED ON AN "AS IS" BASIS AND LICENSEE'S USE IS AT LICENSEE'S OWN RISK. ICE DATA, ITS AFFILIATES AND THEIR RESPECTIVE THIRD PARTY DO NOT SPONSOR, ENDORSE, OR RECOMMEND CHANDLER, OR ANY OF ITS PRODUCTS OR SERVICES.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Account #10600

Benchmark Index	Disclosure
ICE BofA 3-5 Yr US Treasury & Agency Index	The ICE BofA 3-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody’s, S&P and Fitch). Qualifying securities must have at least three years remaining term to final maturity and less than five years remaining term to final maturity, at least three years to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.



October Outgoing Payment Log and November 3, 10, 17, & 24, 2023 City Disbursement Registers

Meeting	Agenda Group
Tuesday, December 5, 2023, 7:00 PM	CONSENT CALENDAR Item: K
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Receive and file.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Ana Conrique, Senior Accountant and Monica Lo, Deputy Director of Administrative Services

Concurrence: Kristin Griffith, Director of Administrative Services

Attachments

[City Outgoing Payment Log-Oct 23.pdf](#)

[City Disbursement Register 11.03.23.pdf](#)

[City Disbursement Register 11.10.23.pdf](#)

[City Disbursement Register 11.17.23.pdf](#)

[City Disbursement Register 11.24.23.pdf](#)

City of Brea
Outgoing Payment Log
October 2023

Effective Date	Vendor	Description	Amount
<u>General Account Electronic payments</u>			
10/2/2023	BankCard	Golf credit card processing fees	\$ 7,136.14
10/2/2023	Elavon	Golf credit card processing fees	3,209.92
10/3/2023	Citizens Business Bank	COMDEV, FIN, PD credit card processing fees	4,187.27
10/3/2023	Paypal	Paypal processing fees	110.65
10/3/2023	CALPERS	Medical payment	370,197.09
10/6/2023	ADP	ILJAOB Payroll service fee	140.12
10/6/2023	Brea Payroll	Brea staff payroll	1,003,959.49
10/6/2023	Brea Payroll	Employee deductions	88,213.99
10/6/2023	EDD	Payroll State taxes	64,451.93
10/6/2023	CA SDU	Child support payments	826.15
10/6/2023	IRS	Payroll Federal taxes	208,089.93
10/10/2023	CALPERS	Member retirement	270,970.69
10/13/2023	CA Dept of Tax	Sales tax	1,486.10
10/20/2023	ICMA	Retiree medical benefit	40,208.30
10/20/2023	Telecheck	Telecheck processing fees	275.09
10/20/2023	Brea Payroll	Brea staff payroll	1,009,501.28
10/20/2023	Brea Payroll	Employee deductions	89,062.31
10/20/2023	EDD	Payroll State taxes	64,135.77
10/20/2023	CA SDU	Child support payments	826.15
10/20/2023	IRS	Payroll Federal taxes	207,623.29
10/23/2023	Citizens Business Bank	Monthly banking service fee	2,884.70
10/23/2023	Paymentus	Monthly service fee	7,688.43
10/25/2023	CALPERS	Member retirement	267,228.55
10/30/2023	ILJAOB Payroll	ILJAOB staff salary & payroll taxes	13,119.23
Subtotal			\$ 3,725,532.57
<u>Imprest Accounts</u>			
	Various	Workers Compensation Claims	62,655.61
	Various	General Liability Claims	67,811.83
Subtotal			\$ 130,467.44
Total			\$ 3,856,000.01

City Disbursement Register

Between Oct 30, 2023 12:00 AM and Nov 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194019	AMTECH LIGHTING SERVICES	11/03/2023	19028	475141471	DOME COVER (4)	\$103.90
AMTECH LIGHTING SERVICES					Total Check Amount:	\$103.90
194062	ARDURRA GROUP, INC.	11/03/2023	29147	510707626	PROF SVC THRU 7/31/23	\$892.05
		11/03/2023	29147	510707631	PROF SVC THRU 7/31/23	\$892.05
		11/03/2023	29147	510707329	PROF SVC THRU 7/31/23	\$892.05
		11/03/2023	29147	510707479	PROF SVC THRU 9/30/23	\$932.77
		11/03/2023	29147	510707609	PROF SVC THRU 7/31/23	\$892.06
		11/03/2023	29147	510707609	PROF SVC THRU 9/30/23	\$932.77
		11/03/2023	29147	510707631	PROF SVC THRU 9/30/23	\$932.77
		11/03/2023	29147	510707466	PROF SVC THRU 7/31/23	\$892.06
		11/03/2023	29147	510707626	PROF SVC THRU 9/30/23	\$932.77
		11/03/2023	29147	510707633	PROF SVC THRU 9/30/23	\$932.77
		11/03/2023	29147	510707329	PROF SVC THRU 9/30/23	\$932.77
		11/03/2023	29147	510707466	PROF SVC THRU 9/30/23	\$932.77
		11/03/2023	29147	510707479	PROF SVC THRU 7/31/23	\$892.06
		11/03/2023	29147	510707633	PROF SVC THRU 7/31/23	\$892.05
ARDURRA GROUP, INC.					Total Check Amount:	\$12,773.77
194063	AT&T	11/03/2023	22050	475141471	7634923806 10-11-23	\$3,782.15
		11/03/2023	22050	475141471	6584092802 10-11-23	\$2,574.20
AT&T					Total Check Amount:	\$6,356.35
194064	AT&T	11/03/2023	22390	475141471	7149110022 9/14-10/13	\$217.73
		11/03/2023	22390	475141471	714911002210/14-11/13	\$217.73
AT&T					Total Check Amount:	\$435.46
194065	AVENU INSIGHTS & ANALYTICS, LLC	11/03/2023	29396	110141424	SUTA SVC-Q1 2023	\$3,998.45
AVENU INSIGHTS & ANALYTICS, LLC					Total Check Amount:	\$3,998.45
194066	BKF ENGINEERS	11/03/2023	29410	510707322	PROF SVC THRU 5/22/22	\$2,929.00
BKF ENGINEERS					Total Check Amount:	\$2,929.00
194067	KELSIE M. BLACKWELL	11/03/2023	29165	110404542	ONCE23 CHOREOGRAPHER	\$1,500.00
KELSIE M. BLACKWELL					Total Check Amount:	\$1,500.00
194068	CALIF BUILDING STANDARDS COMMISSION	11/03/2023	20578	110	GRNBLDG FEE 23/24 Q1	\$817.00
		11/03/2023	20578	110000000	GBF 10% 23/24 Q1	(\$81.70)
CALIF BUILDING STANDARDS COMMISSION					Total Check Amount:	\$735.30
194069	CHARTER COMMUNICATIONS	11/03/2023	31694	110111143	CABLE CHGS OCT/NOV 23	\$95.13
CHARTER COMMUNICATIONS					Total Check Amount:	\$95.13
194070	CINTAS	11/03/2023	24347	110404542	BCC FIRST AID RESTOCK	\$151.55
CINTAS					Total Check Amount:	\$151.55
194071	CIVILTEC ENGINEERING INC.	11/03/2023	2581	510707470	PROF SVC THRU 7/31	\$1,992.50
		11/03/2023	2581	510707479	PROF SVC THRU 9/01/23	\$21,388.75

City Disbursement Register

Between Oct 30, 2023 12:00 AM and Nov 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194071	CIVILTEC ENGINEERING INC.	11/03/2023	2581	510707470	PROF SVC THRU 9/1/23	\$14,792.50
		11/03/2023	2581	510707479	PROF SVC THRU 7/31	\$10,729.58
		11/03/2023	2581	510707631	PROF SVC THRU 7/31	\$920.00
CIVILTEC ENGINEERING INC.					Total Check Amount:	\$49,823.33
194072	PATRICK COPELAND	11/03/2023	32652	110404542	ONCE 23 MUSIC/ACTOR	\$3,000.00
PATRICK COPELAND					Total Check Amount:	\$3,000.00
194073	DEPARTMENT OF CONSERVATION	11/03/2023	2278	110	STRNG MTN FEE 23/24Q1	\$2,512.14
		11/03/2023	2278	110000000	SM FEES 5% 23/24 Q1	(\$125.61)
DEPARTMENT OF CONSERVATION					Total Check Amount:	\$2,386.53
194074	SOUTHERN CALIFORNIA EDISON	11/03/2023	3343	110515121	OCT 2023 ELECTRICITY	\$8,773.63
		11/03/2023	3343	420515131	OCT 2023 ELECTRICITY	\$71,025.00
SOUTHERN CALIFORNIA EDISON					Total Check Amount:	\$79,798.63
194075	FIRST AMERICAN DATA TREE, LLC	11/03/2023	31301	475141471	23/24 DATA SOLUTIONS	\$3,000.00
FIRST AMERICAN DATA TREE, LLC					Total Check Amount:	\$3,000.00
194076	THE GAS COMPANY	11/03/2023	3749	490515151	SEPTEMEBER 2023 GAS	\$148.66
THE GAS COMPANY					Total Check Amount:	\$148.66
194077	HF&H CONSULTANTS, LLC	11/03/2023	27542	440515122	SB1383 SVCS SEP 2023	\$6,241.50
HF&H CONSULTANTS, LLC					Total Check Amount:	\$6,241.50
194078	HORNE LLP DBA CA LIHWAP	11/03/2023	32432	440000000	REFUND-LIWAP OVERPYMT	\$113.68
HORNE LLP DBA CA LIHWAP					Total Check Amount:	\$113.68
194079	HUEI DANCE PERFORMING ARTS	11/03/2023	32653	110	RENTAL DEPOSIT REFUND	\$500.00
HUEI DANCE PERFORMING ARTS					Total Check Amount:	\$500.00
194080	HYDROPRO SOLUTIONS	11/03/2023	31845	420515131	METERS	\$6,734.23
HYDROPRO SOLUTIONS					Total Check Amount:	\$6,734.23
194081	JACOB GREEN & ASSOCIATES, INC	11/03/2023	32038	110212111	LEGAL SVCS 9/30/23	\$1,000.00
JACOB GREEN & ASSOCIATES, INC					Total Check Amount:	\$1,000.00
194082	LU'S LIGHTHOUSE, INC.	11/03/2023	28330	480515161	BEACON LIGHTS	\$385.36
LU'S LIGHTHOUSE, INC.					Total Check Amount:	\$385.36
194083	LVH ENTERTAINMENT SYSTEMS	11/03/2023	32655	110404542	RIGGING & SAFETY INSP	\$2,500.00
LVH ENTERTAINMENT SYSTEMS					Total Check Amount:	\$2,500.00
194084	MEALS ON WHEELS ORANGE COUNTY	11/03/2023	30682	110404521	23/24 Q1 SENIORSERV	\$5,000.00
MEALS ON WHEELS ORANGE COUNTY					Total Check Amount:	\$5,000.00
194085	MONUMENT ROW	11/03/2023	32407	510707946	ROW CONSULT SVC-SEP23	\$290.00
MONUMENT ROW					Total Check Amount:	\$290.00
194086	NEWGEN STRATEGIES & SOLUTIONS, LLC	11/03/2023	31442	440515122	S/W COS STUDY 10/15	\$3,355.00
NEWGEN STRATEGIES & SOLUTIONS, LLC					Total Check Amount:	\$3,355.00
194087	JOSE BENITO NUNEZ	11/03/2023	32651	110404541	VIDEO SVCS	\$500.00
JOSE BENITO NUNEZ					Total Check Amount:	\$500.00

City Disbursement Register

Between Oct 30, 2023 12:00 AM and Nov 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194088	ORANGE COUNTY WINWATER WORKS	11/03/2023	28030	420515131	PLUMBING SUPPLIES	\$3,919.95
ORANGE COUNTY WINWATER WORKS					Total Check Amount:	\$3,919.95
194089	OC WRAPS, INC.	11/03/2023	32433	110404541	TTB WINDOW INSTALL	\$450.19
OC WRAPS, INC.					Total Check Amount:	\$450.19
194090	THE PINK DOOR SALON	11/03/2023	32656	110	RENTAL DEPOSIT REFUND	\$408.75
THE PINK DOOR SALON					Total Check Amount:	\$408.75
194091	TARA PITT	11/03/2023	22990	110404542	ONCE23 ASSIST DIRECT	\$1,200.00
TARA PITT					Total Check Amount:	\$1,200.00
194092	RBI TRAFFIC, INC	11/03/2023	30571	510707479	PLAN CK SVC JUL-SEP23	\$112.50
		11/03/2023	30571	110000000	PLAN CK SVC JUL-SEP23	(\$280.80)
		11/03/2023	30571	510707329	PLAN CK SVC JUL-SEP23	\$112.50
		11/03/2023	30571	110515171	EB BIRCH ST PLANS	\$1,400.00
		11/03/2023	30571	84051517P	PLAN CK SVC JUL-SEP23	\$14,320.80
RBI TRAFFIC, INC					Total Check Amount:	\$15,665.00
194093	RIO HONDO COLLEGE	11/03/2023	6124	110222221	043 ADV FIRE (29)	\$1,450.00
RIO HONDO COLLEGE					Total Check Amount:	\$1,450.00
194094	LAUREN SHOEMAKER	11/03/2023	32154	110404542	ONCE23 PROD STAGEMNGR	\$1,500.00
LAUREN SHOEMAKER					Total Check Amount:	\$1,500.00
194095	SOUTH COAST AIR QUALITY MGMT DIST	11/03/2023	10871	480515161	174303 RENEWAL FEE	\$504.91
SOUTH COAST AIR QUALITY MGMT DIST					Total Check Amount:	\$504.91
194096	SOUTH COAST AIR QUALITY MGMT DIST	11/03/2023	10871	480515161	174303 EMISSIONS FEE	\$160.35
SOUTH COAST AIR QUALITY MGMT DIST					Total Check Amount:	\$160.35
194097	STAGES THEATRE INC	11/03/2023	31558	110	MCM40 PAYOUT#2	\$9,334.08
STAGES THEATRE INC					Total Check Amount:	\$9,334.08
194098	STOP HUMAN TRAFFICKING NOW LLC	11/03/2023	32657	110212111	1ST RESP.TRAINING (3)	\$345.00
STOP HUMAN TRAFFICKING NOW LLC					Total Check Amount:	\$345.00
194099	TEC EQUIPMENT	11/03/2023	32466	480515161	TURBO REPAIR	\$4,088.45
TEC EQUIPMENT					Total Check Amount:	\$4,088.45
194100	JACOB WALLENBROCK	11/03/2023	32658	110404421	TRUMPET PERFORMANCE	\$100.00
JACOB WALLENBROCK					Total Check Amount:	\$100.00
194101	WEBSTAURANT STORE LLC	11/03/2023	32577	440515122	RECYLCING BINS	\$1,866.15
WEBSTAURANT STORE LLC					Total Check Amount:	\$1,866.15
194102	KEVIN WEED	11/03/2023	25941	110404421	11/11/23 BAGPIP PERF	\$200.00
KEVIN WEED					Total Check Amount:	\$200.00
194103	BRIAN YABUR	11/03/2023	32659	110	RENTAL DEPOSIT REFUND	\$823.50
BRIAN YABUR					Total Check Amount:	\$823.50
Check Subtotal						\$235,872.16

City Disbursement Register

Between Oct 30, 2023 12:00 AM and Nov 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53425	AARON DANIEL ADAM	11/03/2023	32005	110212111	TRAINING MILEAGE	\$100.41
AARON DANIEL ADAM					Total Check Amount:	\$100.41
V53426	ROGER AIELLI	11/03/2023	31021	110404424	UMPIRE FEE 10/23/23	\$102.00
ROGER AIELLI					Total Check Amount:	\$102.00
V53427	ALL CITY MANAGEMENT SERVICES INC	11/03/2023	6604	110212132	CROSSGUARD 10/1-10/14	\$3,431.25
ALL CITY MANAGEMENT SERVICES INC					Total Check Amount:	\$3,431.25
V53428	ALL TRAFFIC SOLUTIONS	11/03/2023	27984	110212132	23/24 TRAFFIC SUITE	\$3,000.00
ALL TRAFFIC SOLUTIONS					Total Check Amount:	\$3,000.00
V53429	ALLSTAR FIRE EQUIPMENT	11/03/2023	8353	110222221	HELMETS (3)	\$369.81
ALLSTAR FIRE EQUIPMENT					Total Check Amount:	\$369.81
V53430	ALTERNATIVE HOSE, INC.	11/03/2023	18488	480515161	HYDRANT WRENCH	\$90.45
ALTERNATIVE HOSE, INC.					Total Check Amount:	\$90.45
V53431	BREA DISPOSAL, INC	11/03/2023	3330	440515122	SEP 23 RES TONNAGE	\$98,782.50
BREA DISPOSAL, INC					Total Check Amount:	\$98,782.50
V53432	AMANDA ROSE CHEVALIER	11/03/2023	32520	110212111	FEMALE ENF EMOTIONAL	\$16.00
		11/03/2023	32520	110212111	TRAINING MILEAGE	\$129.04
AMANDA ROSE CHEVALIER					Total Check Amount:	\$145.04
V53433	KATHERINE MARIE CHIDESTER	11/03/2023	29117	110404541	MILEAGE AUG 2023	\$31.05
KATHERINE MARIE CHIDESTER					Total Check Amount:	\$31.05
V53434	DANIELS TIRE SERVICE	11/03/2023	3133	480515161	TIRES	\$2,962.36
DANIELS TIRE SERVICE					Total Check Amount:	\$2,962.36
V53435	ENTERPRISE SECURITY, INC.	11/03/2023	18042	475141471	BATTERY SVC F1 TERM	\$3,169.46
		11/03/2023	18042	490515151	BATTERY SVC F1 TERM	\$3,169.46
ENTERPRISE SECURITY, INC.					Total Check Amount:	\$6,338.92
V53436	EQUIPMENT DIRECT INC	11/03/2023	4522	110515144	SAFETY EQUIPMENT	\$132.88
EQUIPMENT DIRECT INC					Total Check Amount:	\$132.88
V53437	FLEMING ENVIRONMENTAL, INC.	11/03/2023	18487	480515161	TANK TEST-CCC	\$775.00
		11/03/2023	18487	480515161	TANK TEST-FS#3	\$775.00
FLEMING ENVIRONMENTAL, INC.					Total Check Amount:	\$1,550.00
V53438	FUSCOE ENGINEERING, INC.	11/03/2023	18052	840141412	PLAN CK SVC THRU 8/31	\$4,335.75
		11/03/2023	18052	840141412	PLAN CK SVC THRU 7/31	\$262.00
		11/03/2023	18052	840141412	PLAN CK SVC THRU 9/30	\$3,090.25
FUSCOE ENGINEERING, INC.					Total Check Amount:	\$7,688.00
V53439	GALE SUPPLY COMPANY	11/03/2023	21090	110515141	TOILETRIES	\$634.17
GALE SUPPLY COMPANY					Total Check Amount:	\$634.17
V53440	GRAFIX SYSTEMS	11/03/2023	28716	174222222	EMS VEH LETTERING	\$379.55
GRAFIX SYSTEMS					Total Check Amount:	\$379.55
V53441	HAAKER EQUIPMENT CO.	11/03/2023	4297	480515161	CONNECTORS	\$210.18

City Disbursement Register

Between Oct 30, 2023 12:00 AM and Nov 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53441	HAAKER EQUIPMENT CO.	11/03/2023	4297	480515161	PUMP REPAIR	\$916.34
HAAKER EQUIPMENT CO.					Total Check Amount:	\$1,126.52
V53442	CHRISTOPHER H. HADDAD	11/03/2023	15668	110212111	COPS NATIONAL CONF	\$176.50
CHRISTOPHER H. HADDAD					Total Check Amount:	\$176.50
V53443	GABRIEL HANNAH	11/03/2023	17533	110404424	UMPIRE FEE 10/23/23	\$102.00
GABRIEL HANNAH					Total Check Amount:	\$102.00
V53444	IMPERIAL SPRINKLER SUPPLY	11/03/2023	32183	110515143	IRRIGATION SUPPLIES	\$100.14
IMPERIAL SPRINKLER SUPPLY					Total Check Amount:	\$100.14
V53445	JONATHAN INFANTE	11/03/2023	24628	110404542	ONCE23 DIRECTOR	\$1,500.00
JONATHAN INFANTE					Total Check Amount:	\$1,500.00
V53446	INLAND ROUNDBALL OFFICIALS INC.	11/03/2023	31906	110404424	UMPIREFEE 10/19 10/22	\$1,120.00
INLAND ROUNDBALL OFFICIALS INC.					Total Check Amount:	\$1,120.00
V53447	INTELESYSONE, INC.	11/03/2023	28212	475141471	PROF. SVCS 10/23/23	\$229.12
INTELESYSONE, INC.					Total Check Amount:	\$229.12
V53448	INTERWEST CONSULTING GROUP, INC.	11/03/2023	28473	510707476	PROF SVC THRU 7/31/23	\$2,004.00
		11/03/2023	28473	510707717	CIP MGMT JULY 2023	\$97.50
		11/03/2023	28473	510707956	PROF SVC THRU 8/31/23	\$360.00
		11/03/2023	28473	510707322	CIP MGMT AUG 2023	\$1,511.25
		11/03/2023	28473	510707299	PROF SVC THRU 8/31/23	\$167.00
		11/03/2023	28473	510707328	CIP MGMT JULY 2023	\$160.00
		11/03/2023	28473	510707476	PROF SVC THRU 8/31/23	\$1,795.25
		11/03/2023	28473	510707965	PROF SVC THRU 7/31/23	\$208.75
		11/03/2023	28473	510707299	PROF SVC THRU 7/31/23	\$250.50
		11/03/2023	28473	510707322	CIP MGMT JULY 2023	\$828.75
		11/03/2023	28473	510707328	CIP MGMT AUG 2023	\$32.50
		11/03/2023	28473	510707442	CIP MGMT JULY 2023	\$97.50
		11/03/2023	28473	510707965	PROF SVC THRU 8/31/23	\$2,380.00
		INTERWEST CONSULTING GROUP, INC.				
V53449	DAVID TAEKEK KANG	11/03/2023	29475	110212111	COPS NATIONAL CONF	\$176.50
DAVID TAEKEK KANG					Total Check Amount:	\$176.50
V53450	KREUZER CONSULTING GROUP	11/03/2023	22072	510707329	PROF SVC THRU 7/31/23	\$13,346.00
KREUZER CONSULTING GROUP					Total Check Amount:	\$13,346.00
V53451	LAKEMAN CHASSIS	11/03/2023	12885	480515161	ARROWBOARD INSTALL #2314	\$1,526.89
LAKEMAN CHASSIS					Total Check Amount:	\$1,526.89
V53452	LEIGHTON CONSULTING, INC	11/03/2023	22203	510707631	GEOTECH SVC-JULY 2023	\$700.00
		11/03/2023	22203	510707631	GEOTECH SVC-AUG 2023	\$18,850.00
LEIGHTON CONSULTING, INC					Total Check Amount:	\$19,550.00

City Disbursement Register

Between Oct 30, 2023 12:00 AM and Nov 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53453	LIEBERT CASSIDY WHITMORE	11/03/2023	2489	470141483	LEGAL SVCS 9/30/23	\$794.50
		11/03/2023	2489	110141481	LEGAL SVCS 9/30/23	\$6,160.50
LIEBERT CASSIDY WHITMORE					Total Check Amount:	\$6,955.00
V53454	LOS ANGELES TRUCK CENTERS, LLC	11/03/2023	7300	480515161	SENSOR	\$750.06
LOS ANGELES TRUCK CENTERS, LLC					Total Check Amount:	\$750.06
V53455	JOSELYN ELIZABETH MAGANA	11/03/2023	32110	110212111	COPS NATIONAL CONF	\$176.50
JOSELYN ELIZABETH MAGANA					Total Check Amount:	\$176.50
V53456	MARK THOMAS & COMPANY, INC	11/03/2023	30436	510707946	PROF SVC THRU 10/1/23	\$14,081.22
MARK THOMAS & COMPANY, INC					Total Check Amount:	\$14,081.22
V53457	JAMIE KRISTINE MCDONALD	11/03/2023	23730	110212111	COPS NATIONAL CONF	\$176.50
JAMIE KRISTINE MCDONALD					Total Check Amount:	\$176.50
V53458	TINA M MEYER	11/03/2023	12786	110212133	SEPTEMBER 23 MILEAGE	\$154.58
TINA M MEYER					Total Check Amount:	\$154.58
V53459	NIEVES LANDSCAPE, INC.	11/03/2023	31375	110515143	IRRIGATION WORK	\$2,258.00
		11/03/2023	31375	110515148	IRRIGATION WORK	\$180.00
		11/03/2023	31375	346515112	IRRIGATION WORK	\$980.00
		11/03/2023	31375	343515112	IRRIGATION WORK	\$310.00
NIEVES LANDSCAPE, INC.					Total Check Amount:	\$3,728.00
V53460	MIGUEL OJEDA	11/03/2023	25161	110212111	TRAINING EXPENSES	\$12.58
MIGUEL OJEDA					Total Check Amount:	\$12.58
V53461	RCS INVESTIGATIONS & CONSULTING LLC	11/03/2023	22534	110141481	HR SVCS 10/10/23 (2)	\$3,200.00
RCS INVESTIGATIONS & CONSULTING LLC					Total Check Amount:	\$3,200.00
V53462	ROTH STAFFING COMPANIES LP	11/03/2023	27579	110222211	TEMP STAFF WE10/15/23	\$1,436.48
ROTH STAFFING COMPANIES LP					Total Check Amount:	\$1,436.48
V53463	STAGELIGHT FAMILY PRODUCTIONS	11/03/2023	7825	110404542	BYT24 SEUSSICAL #1	\$25,065.00
STAGELIGHT FAMILY PRODUCTIONS					Total Check Amount:	\$25,065.00
V53464	SUPERIOR ALARM SYSTEMS	11/03/2023	11074	475141471	AROVISTA JAN23-DEC23	\$540.00
SUPERIOR ALARM SYSTEMS					Total Check Amount:	\$540.00
V53465	UNITED ROTARY BRUSH CORPORATION	11/03/2023	16649	480515161	SWEEPER BROOMS	\$578.37
UNITED ROTARY BRUSH CORPORATION					Total Check Amount:	\$578.37
V53466	VIRTUAL PROJECT MANAGER	11/03/2023	23508	510515171	CIP/SW/BCKUP/ST OCT23	\$500.00
		11/03/2023	23508	510515171	CIP/SW/BCKUP/ST SEP23	\$500.00
VIRTUAL PROJECT MANAGER					Total Check Amount:	\$1,000.00
V53467	VORTEX	11/03/2023	15007	110515144	DOOR MAINTENANCE SVC	\$911.00
VORTEX					Total Check Amount:	\$911.00
V53468	WEST COAST ARBORISTS, INC.	11/03/2023	1556	341515112	MD1 TREE MAINTENANCE	\$441.30
		11/03/2023	1556	345515112	MD5 TREE MAINTENANCE	\$825.23

City Disbursement Register

Between Oct 30, 2023 12:00 AM and Nov 3, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53468	WEST COAST ARBORISTS, INC.	11/03/2023	1556	110515142	TREE MAINTENANCE	\$4,395.30
WEST COAST ARBORISTS, INC.					Total Check Amount:	\$5,661.83
V53469	WEST COAST SAND & GRAVEL, INC.	11/03/2023	11519	420515131	UTILITY SAND	\$619.19
WEST COAST SAND & GRAVEL, INC.					Total Check Amount:	\$619.19
V53470	WESTCOAST SHIRTWORKS, INC.	11/03/2023	22572	110515171	2 TOPS & EMBROIDERY	\$176.54
WESTCOAST SHIRTWORKS, INC.					Total Check Amount:	\$176.54
V53471	WILLDAN ENGINEERING	11/03/2023	12445	510707251	PROF SVC THRU 7/28/23	\$4,988.00
		11/03/2023	12445	510707454	PROF SVC THRU 7/28/23	\$1,074.31
		11/03/2023	12445	510707626	PROF SVC THRU 7/28/23	\$243.24
		11/03/2023	12445	510707466	PROF SVC THRU 7/28/23	\$709.45
WILLDAN ENGINEERING					Total Check Amount:	\$7,015.00
V53472	WILLDAN FINANCIAL SERVICES	11/03/2023	23058	110141431	CDIAC 23 REF LSE REV	\$600.00
		11/03/2023	23058	880141431	10 LETTERS 22/23 PH.1	\$156.30
WILLDAN FINANCIAL SERVICES					Total Check Amount:	\$756.30
Voucher Subtotal						\$247,579.21
TOTAL						\$483,451.37

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194104	5 STAR FILM LOCATIONS INC	11/10/2023	32666	110111111	CATERING-C+C REC 1026	\$4,641.00
5 STAR FILM LOCATIONS INC					Total Check Amount:	\$4,641.00
194105	AMP'D ENTERTAINMENT, INC.	11/10/2023	32030	110404542	WIRELESS HEADSET SVC	\$3,286.56
AMP'D ENTERTAINMENT, INC.					Total Check Amount:	\$3,286.56
194106	AT&T CALNET	11/10/2023	20391	360515145	CALNET OCT 2023	\$55.74
		11/10/2023	20391	361515143	CALNET OCT 2023	\$112.61
		11/10/2023	20391	420515131	CALNET OCT 2023	\$497.56
		11/10/2023	20391	475141471	CALNET OCT 2023	\$7,321.95
		11/10/2023	20391	360515147	CALNET OCT 2023	\$2.59
AT&T CALNET					Total Check Amount:	\$7,990.45
194107	AVENU INSIGHTS & ANALYTICS, LLC	11/10/2023	29396	110141424	SUTA SVC-Q2 2023	\$788.86
AVENU INSIGHTS & ANALYTICS, LLC					Total Check Amount:	\$788.86
194109	BUSINESS CARD	11/10/2023	18749	110212121	BSCARD 092323 PD	\$625.00
		11/10/2023	18749	110212132	BSCARD 082323 ADJ	(\$4,050.00)
		11/10/2023	18749	110212132	BSCARD 082323 PD TRNG	\$4,050.00
		11/10/2023	18749	110222211	BSCARD 092323 FIRE	\$900.00
		11/10/2023	18749	110141481	BSCARD 092323 PD	\$400.00
		11/10/2023	18749	110404425	BSCARD 092323 CS	\$1,234.50
		11/10/2023	18749	181404250	BSCARD 092323 CS	\$4,348.65
		11/10/2023	18749	110141481	BSCARD 092323 DEF REV	(\$116.29)
		11/10/2023	18749	110141481	BSCARD 092323 HR	\$116.29
		11/10/2023	18749	110212111	BSCARD 092323 PD	\$350.07
		11/10/2023	18749	110212111	BSCARD 102323 DEFAULT	\$3,816.90
		11/10/2023	18749	110212131	BSCARD 092323 PD TRNG	\$7.17
		11/10/2023	18749	110222211	BSCARD 092323 DEF REV	(\$900.00)
		11/10/2023	18749	110404211	BSCARD 102323 DEFAULT	\$790.27
		11/10/2023	18749	110404217	BSCARD 092323 CS	\$97.56
		11/10/2023	18749	902009100	BSCARD 092323 PD	\$140.00
		11/10/2023	18749	950000000	ILJAO BSCARD 1023 MJ	\$15.99
		11/10/2023	18749	110141481	BSCARD 102323 DEFAULT	\$1,618.64
		11/10/2023	18749	110212111	BSCARD 092323 DEF REV	(\$1,522.24)
		11/10/2023	18749	110222211	BSCARD 102323 DEFAULT	\$136.14
		11/10/2023	18749	110404211	BSCARD 092323 DEF REV	(\$8,288.80)
		11/10/2023	18749	110404311	BSCARD 092323 CSII	\$724.28
		11/10/2023	18749	110404428	BSCARD 092323 CS	\$1,883.81
		11/10/2023	18749	420515131	BSCARD 102323 DEFAULT	\$142.38
BUSINESS CARD					Total Check Amount:	\$6,520.32

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194110	JASMINE CHOI	11/10/2023	32664	420141421	WATER SVC RESTORATION	\$251.71
JASMINE CHOI					Total Check Amount:	\$251.71
194111	CIVILTEC ENGINEERING INC.	11/10/2023	2581	510707470	PROF SVCS THRU 9/30	\$11,151.11
CIVILTEC ENGINEERING INC.					Total Check Amount:	\$11,151.11
194112	COUNTY OF ORANGE	11/10/2023	4799	172212133	800MHZBCKBONE 2324 Q2	\$44,675.00
COUNTY OF ORANGE					Total Check Amount:	\$44,675.00
194113	CREATE A PARTY RENTALS	11/10/2023	7113	110404421	BREA FEST RENTALS	\$6,003.13
CREATE A PARTY RENTALS					Total Check Amount:	\$6,003.13
194114	DAVID VOLZ DESIGN	11/10/2023	31785	510707978	AROVISTA PARK MOD	\$79,493.12
DAVID VOLZ DESIGN					Total Check Amount:	\$79,493.12
194115	SOUTHERN CALIFORNIA EDISON	11/10/2023	3343	110515121	OCT 2023 ELECTRICITY	\$22,602.38
		11/10/2023	3343	490515151	OCT 2023 ELECTRICITY	\$7,710.51
		11/10/2023	3343	110515125	OCT 2023 ELECTRICITY	\$7,631.13
SOUTHERN CALIFORNIA EDISON					Total Check Amount:	\$37,944.02
194116	FAST START SAFETY, INC.	11/10/2023	32452	110515141	AERIAL LIFT TRAINING	\$285.00
		11/10/2023	32452	420515131	AERIAL LIFT TRAINING	\$190.00
		11/10/2023	32452	490515151	AERIAL LIFT TRAINING	\$285.00
		11/10/2023	32452	110515121	AERIAL LIFT TRAINING	\$285.00
		11/10/2023	32452	430515123	AERIAL LIFT TRAINING	\$190.00
		11/10/2023	32452	480515161	AERIAL LIFT TRAINING	\$190.00
FAST START SAFETY, INC.					Total Check Amount:	\$1,425.00
194117	FRONTIER COMMUNICATIONS	11/10/2023	26183	475141471	5621820146 1026-1115	\$56.12
FRONTIER COMMUNICATIONS					Total Check Amount:	\$56.12
194118	HOIST SERVICE INC	11/10/2023	8518	480515161	HOIST INSP 10/23/23	\$600.00
HOIST SERVICE INC					Total Check Amount:	\$600.00
194119	INTIME SOLUTIONS INC.	11/10/2023	20876	950000000	ILJAO ISE TEXT OCT23	\$3,807.20
INTIME SOLUTIONS INC.					Total Check Amount:	\$3,807.20
194120	LYRIC OPERA OF ORANGE COUNTY	11/10/2023	32667	110	RENTAL DEPOSIT REFUND	\$500.00
		11/10/2023	32667	110	THTR CRED BAL REFUND	\$40.00
LYRIC OPERA OF ORANGE COUNTY					Total Check Amount:	\$540.00
194121	MR UNIFORM	11/10/2023	29456	110222211	UNIFORM	\$65.70
		11/10/2023	29456	110222221	UNIFORM	\$120.45
MR UNIFORM					Total Check Amount:	\$186.15
194122	NATIONAL TRAINING CONCEPTS, INC.	11/10/2023	20016	110212111	TRAINING-DIV. DEVICE	\$307.00
NATIONAL TRAINING CONCEPTS, INC.					Total Check Amount:	\$307.00
194123	JANET NORSETTER	11/10/2023	26021	110404521	ZUMBA GOLD	\$40.00
JANET NORSETTER					Total Check Amount:	\$40.00
194124	CIENNA OLSEN	11/10/2023	32663	110404421	VETERANS' DAY-ANTHEM	\$100.00

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
CIENNA OLSEN					Total Check Amount:	\$100.00
194125	ORCHESTRA COLLECTIVE OF ORANGE CTY	11/10/2023	27575	110	CHIAROSCURO PAYOUT	\$2,389.73
ORCHESTRA COLLECTIVE OF ORANGE CTY					Total Check Amount:	\$2,389.73
194126	PACIFIC SECURITY FENCE SOUTH INC.	11/10/2023	32327	410515124	NEW FENCE CCYN DRN CH	\$6,980.00
PACIFIC SECURITY FENCE SOUTH INC.					Total Check Amount:	\$6,980.00
194127	PERFORMANCE PIPELINE TECHNOLOGIES	11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/21	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/22	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/25	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/18	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/31	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/17	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/23	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/24	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 9/1	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/28	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/29	\$4,810.00
		11/10/2023	32450	430515123	CCTV INSP/CLEAN 8/30	\$4,810.00
PERFORMANCE PIPELINE TECHNOLOGIES					Total Check Amount:	\$57,720.00
194128	POWER PLUS	11/10/2023	19076	510707960	POWER EQPT RENTAL	\$161.00
POWER PLUS					Total Check Amount:	\$161.00
194129	PUENTE HILLS FORD	11/10/2023	25742	480515161	VALVE STEM	\$274.67
		11/10/2023	25742	480515161	BUSHINGS	\$50.76
		11/10/2023	25742	480515161	MOTOR MOUNT	\$136.88
PUENTE HILLS FORD					Total Check Amount:	\$462.31
194130	SANDWOOD ENTERPRISES INC.	11/10/2023	31533	410515124	SAND BAGS	\$5,947.81
SANDWOOD ENTERPRISES INC.					Total Check Amount:	\$5,947.81
194131	SOUTHERN CALIFORNIA PERMANENTE	11/10/2023	30681	110141481	HR MED SVCS SEPT 2023	\$1,226.00
SOUTHERN CALIFORNIA PERMANENTE					Total Check Amount:	\$1,226.00
194132	DOUGLAS STRICKLIN	11/10/2023	32668	420000000	WATER ACCT OVERCHARGE	\$3,219.24
DOUGLAS STRICKLIN					Total Check Amount:	\$3,219.24
194133	TEC EQUIPMENT	11/10/2023	32466	480515161	TURBO UNIT	\$5,040.22
TEC EQUIPMENT					Total Check Amount:	\$5,040.22
194134	TESS ELECTRIC INC	11/10/2023	31488	420515131	SCADA TROUBLE SHOOTING	\$4,022.32
TESS ELECTRIC INC					Total Check Amount:	\$4,022.32
194135	JUAN TOPETE	11/10/2023	32665	110404421	VETERANS' DAY-TRUMPET	\$100.00
JUAN TOPETE					Total Check Amount:	\$100.00

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194136	TURNOUT MAINTENANCE COMPANY, LLC	11/10/2023	19898	110222221	TURNOUT CLEANING	\$2,380.00
TURNOUT MAINTENANCE COMPANY, LLC					Total Check Amount:	\$2,380.00
194137	CF UNITED LLC	11/10/2023	30700	480515161	CARWASH SEPT 2023	\$212.80
CF UNITED LLC					Total Check Amount:	\$212.80
194138	VERIZON CONNECT NWF, INC.	11/10/2023	25293	480515161	PW GPS SVC-OCT 2023	\$942.30
VERIZON CONNECT NWF, INC.					Total Check Amount:	\$942.30
194139	WAYNE ELECTRIC CO.	11/10/2023	15062	480515161	ALTERNATOR	\$865.46
WAYNE ELECTRIC CO.					Total Check Amount:	\$865.46
Check Subtotal						\$301,475.94
V53473	AARON DANIEL ADAM	11/10/2023	32005	110212111	TRAINING EXPENSES	\$77.31
AARON DANIEL ADAM					Total Check Amount:	\$77.31
V53474	ADMINISTRATIVE & PROF	11/10/2023	3344	110	4010 APEA MEMB 110323	\$576.00
ADMINISTRATIVE & PROF					Total Check Amount:	\$576.00
V53475	THE ADVANTAGE GROUP	11/10/2023	24539	110	808C FSA URMED 110323	\$5,799.94
		11/10/2023	24539	110	808B FSADEPCAR 110323	\$1,491.66
THE ADVANTAGE GROUP					Total Check Amount:	\$7,291.60
V53476	AFLAC-ACCOUNT #EZA73	11/10/2023	22923	110	ACC/CANCER INS OCT23	\$1,051.66
AFLAC-ACCOUNT #EZA73					Total Check Amount:	\$1,051.66
V53477	ANNA CHAVEZ AGUSTIN	11/10/2023	31862	110404215	ZUMBA/GOLD/PINK PARTY	\$450.00
ANNA CHAVEZ AGUSTIN					Total Check Amount:	\$450.00
V53478	ROGER AIELLI	11/10/2023	31021	110404424	UMPIRE FEE 10/30/23	\$102.00
ROGER AIELLI					Total Check Amount:	\$102.00
V53479	JUDY ALLEN	11/10/2023	20447	110404215	B.PUMP/PILATES/SS	\$480.00
		11/10/2023	20447	110404215	PERSONAL TRAINER	\$226.80
JUDY ALLEN					Total Check Amount:	\$706.80
V53480	ALLSTAR FIRE EQUIPMENT	11/10/2023	8353	110222221	INV #251138 BALANCE	\$20.00
ALLSTAR FIRE EQUIPMENT					Total Check Amount:	\$20.00
V53481	ALTERNATIVE HOSE, INC.	11/10/2023	18488	480515161	BELL	(\$27.25)
		11/10/2023	18488	480515161	HOSE ASSEMBLY	\$113.95
		11/10/2023	18488	480515161	DRIP PROOF PLUG KIT	(\$81.32)
ALTERNATIVE HOSE, INC.					Total Check Amount:	\$5.38
V53482	YERIKA AMBRIZ	11/10/2023	19432	110111143	TRAINING MILEAGE	\$35.37
YERIKA AMBRIZ					Total Check Amount:	\$35.37
V53483	AMERICAN VETERAN LIGHTING, INC.	11/10/2023	31163	110515141	COUNTRY HILLS TENNIS POLE	\$3,674.28
AMERICAN VETERAN LIGHTING, INC.					Total Check Amount:	\$3,674.28
V53484	AVCOGAS PROPANE SALES & SERVICES	11/10/2023	22047	480515161	PROPANE 279.80 GALS	\$703.01

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
AVCOGAS PROPANE SALES & SERVICES					Total Check Amount:	\$703.01
V53485	B & S GRAPHICS INC.	11/10/2023	24357	480515161	DECALS	\$830.64
B & S GRAPHICS INC.					Total Check Amount:	\$830.64
V53486	THE BANK OF NEW YORK MELLON	11/10/2023	16062	930141424	CTRL ACCT JUL-SEP23	\$3,430.35
THE BANK OF NEW YORK MELLON					Total Check Amount:	\$3,430.35
V53487	BEST LAWN MOWER SERVICE	11/10/2023	16230	480515161	BELTS	\$244.58
		11/10/2023	16230	480515161	CLAMPS	\$474.98
		11/10/2023	16230	480515161	SMALL EQUIPMENT	\$2,312.17
BEST LAWN MOWER SERVICE					Total Check Amount:	\$3,031.73
V53488	CHRISTINE BOATNER	11/10/2023	18460	110404215	SILVER SNEAKERS	\$30.00
CHRISTINE BOATNER					Total Check Amount:	\$30.00
V53489	BPSEA MEMORIAL FOUNDATION	11/10/2023	14990	110	4050 MEMORIAL 110323	\$133.00
BPSEA MEMORIAL FOUNDATION					Total Check Amount:	\$133.00
V53490	BREA CITY EMPLOYEES ASSOCIATION	11/10/2023	3236	110	4005 BCEA MEMB 110323	\$744.00
BREA CITY EMPLOYEES ASSOCIATION					Total Check Amount:	\$744.00
V53491	BREA FIREFIGHTERS ASSOCIATION	11/10/2023	3237	110	4016 ASSOCMEMB 110323	\$3,754.25
BREA FIREFIGHTERS ASSOCIATION					Total Check Amount:	\$3,754.25
V53492	BREA POLICE ASSOCIATION	11/10/2023	3769	110	4030 BPA REG 110323	\$3,500.00
BREA POLICE ASSOCIATION					Total Check Amount:	\$3,500.00
V53493	BREA POLICE ATHLETIC LEAGUE	11/10/2023	1068	110	5010 B.P.A.L. 110323	\$140.00
BREA POLICE ATHLETIC LEAGUE					Total Check Amount:	\$140.00
V53494	BREA POLICE MANAGEMENT ASSOCIATION	11/10/2023	21189	110	4019 LDF MEMB 110323	\$9.50
		11/10/2023	21189	110	4020 PMA MEMB 110323	\$130.00
BREA POLICE MANAGEMENT ASSOCIATION					Total Check Amount:	\$139.50
V53495	C. WELLS PIPELINE MATERIALS INC	11/10/2023	13055	420515131	METER BOXES	\$4,072.95
		11/10/2023	13055	420515131	PLUMBING SUPPLIES	\$7,201.36
C. WELLS PIPELINE MATERIALS INC					Total Check Amount:	\$11,274.31
V53496	CALIFORNIA DOMESTIC WATER CO	11/10/2023	3388	420515131	WTR CONSUMPTION OCT23	\$422,074.32
CALIFORNIA DOMESTIC WATER CO					Total Check Amount:	\$422,074.32
V53497	CALIFORNIA HEALTH & SAFETY INC.	11/10/2023	15491	110222221	SCBA ANNUAL SERVICE	\$1,325.15
		11/10/2023	15491	110222221	SCBA REPAIR	\$4,158.05
CALIFORNIA HEALTH & SAFETY INC.					Total Check Amount:	\$5,483.20
V53498	CANNINGS ACE HARDWARE	11/10/2023	15828	480515161	CABLES	\$58.38
CANNINGS ACE HARDWARE					Total Check Amount:	\$58.38
V53499	MIRSA CHAVEZ GRIEGO	11/10/2023	31295	110212111	TRAINING EXPENSES	\$30.00
MIRSA CHAVEZ GRIEGO					Total Check Amount:	\$30.00
V53500	CSG CONSULTANTS	11/10/2023	25540	510707960	INSP SVCS SEPT 2023	\$97.50
		11/10/2023	25540	110000000	INSP SVCS SEPT 2023	(\$7,107.50)

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53500	CSG CONSULTANTS	11/10/2023	25540	84032324I	INSP SVCS SEPT 2023	\$25,935.00
CSG CONSULTANTS					Total Check Amount:	\$18,925.00
V53501	DENALYN DAVID	11/10/2023	31642	110404215	YOGA	\$270.00
DENALYN DAVID					Total Check Amount:	\$270.00
V53502	DEEPNET SECURITY LTD	11/10/2023	30002	475141471	23/24 DUALSHIELD ENT	\$4,105.90
DEEPNET SECURITY LTD					Total Check Amount:	\$4,105.90
V53503	DELTA DENTAL INSURANCE COMPANY	11/10/2023	26074	110	79395 DNTL HMO NOV23	\$2,077.44
DELTA DENTAL INSURANCE COMPANY					Total Check Amount:	\$2,077.44
V53504	MYRA DUVALL	11/10/2023	18083	110404215	YOGA/GENTLE STRETCH	\$390.00
MYRA DUVALL					Total Check Amount:	\$390.00
V53505	ECONOLITE SYSTEMS, INC.	11/10/2023	27147	110515121	E/O SIGNAL MNT SEPT23	\$3,494.47
		11/10/2023	27147	110515121	MO. SIGNAL MNT SEPT23	\$3,147.43
ECONOLITE SYSTEMS, INC.					Total Check Amount:	\$6,641.90
V53506	ELLIOT AUTO SUPPLY CO., INC.	11/10/2023	3504	480515161	BRAKE PADS	\$561.23
ELLIOT AUTO SUPPLY CO., INC.					Total Check Amount:	\$561.23
V53507	EQUIPMENT DIRECT INC	11/10/2023	4522	480515161	SAFETY GEAR	\$279.29
EQUIPMENT DIRECT INC					Total Check Amount:	\$279.29
V53508	FIDELITY SECURITY LIFE INSURANCE	11/10/2023	23035	110	9827288 VISION NOV23	\$2,797.83
FIDELITY SECURITY LIFE INSURANCE					Total Check Amount:	\$2,797.83
V53509	FLEET SERVICES	11/10/2023	5658	480515161	BRAKE CAN	(\$68.98)
		11/10/2023	5658	480515161	RELEASE VALVE	\$164.51
FLEET SERVICES					Total Check Amount:	\$95.53
V53510	MELISSA GIFFORD	11/10/2023	10645	110404215	TRX STRONG/B.STRENGTH	\$210.00
MELISSA GIFFORD					Total Check Amount:	\$210.00
V53511	MARY M. GRAHAM	11/10/2023	31478	110404215	YOGA	\$90.00
MARY M. GRAHAM					Total Check Amount:	\$90.00
V53512	HAAKER EQUIPMENT CO.	11/10/2023	4297	430515123	HEADSET FOR VACTOR	\$1,214.97
HAAKER EQUIPMENT CO.					Total Check Amount:	\$1,214.97
V53513	GABRIEL HANNAH	11/10/2023	17533	110404424	UMPIRE FEE 10/30/23	\$102.00
GABRIEL HANNAH					Total Check Amount:	\$102.00
V53514	MONA HERNANDEZ	11/10/2023	23114	110404215	MASSAGE THERAPY	\$652.95
MONA HERNANDEZ					Total Check Amount:	\$652.95
V53515	HITECH SOFTWARE INC	11/10/2023	19937	110515125	CARCOUNT SYST MNT NOV	\$1,452.00
HITECH SOFTWARE INC					Total Check Amount:	\$1,452.00
V53516	INFOSEND, INC.	11/10/2023	19016	420141421	PRNT IMAGE ARCH JUN23	\$22.93
		11/10/2023	19016	420141421	PRNT IMAGE ARCH MAR23	\$22.82
		11/10/2023	19016	420141421	PRNT IMAGE ARCH MAY23	\$22.93
INFOSEND, INC.					Total Check Amount:	\$68.68

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53517	INLAND ROUND BALL OFFICIALS INC.	11/10/2023	31906	110404424	REFEREE FEE 10/19-30	\$1,240.00
INLAND ROUND BALL OFFICIALS INC.					Total Check Amount:	\$1,240.00
V53518	SARA JACKSON	11/10/2023	31840	110404215	BODY PUMP	\$240.00
SARA JACKSON					Total Check Amount:	\$240.00
V53519	JACKSON'S AUTO SUPPLY	11/10/2023	1143	480515161	AUTO SUPPLIES OCT23	\$3,728.27
JACKSON'S AUTO SUPPLY					Total Check Amount:	\$3,728.27
V53520	MICHAEL ARTHUR JANETZKE	11/10/2023	31661	110212111	TRAINING MILEAGE	\$58.30
MICHAEL ARTHUR JANETZKE					Total Check Amount:	\$58.30
V53521	DEERE & COMPANY	11/10/2023	18518	240515161	GATOR TE CART #2334	\$13,947.29
DEERE & COMPANY					Total Check Amount:	\$13,947.29
V53522	PAMELA JOHNSTON	11/10/2023	28025	110404215	ZUMBA	\$480.00
PAMELA JOHNSTON					Total Check Amount:	\$480.00
V53523	KRISTI L KANEL	11/10/2023	22868	110404215	CYCLE/LOW IMP/ZUMBA	\$570.00
KRISTI L KANEL					Total Check Amount:	\$570.00
V53524	KERNTEC INDUSTRIES, INC.	11/10/2023	17490	110222231	METH MITPLN RVW 9/27	\$208.00
		11/10/2023	17490	110222231	RECLASS TO T230329	(\$532.00)
		11/10/2023	17490	84022223P	METH MITPLN RVW 10/9	\$532.00
		11/10/2023	17490	110222231	METH MITPLN RVW 10/9	\$208.00
		11/10/2023	17490	84022223P	METH MITPLN RVW 9/27	\$532.00
		11/10/2023	17490	84022223P	METH MITPLN RVW 8/23	\$532.00
		11/10/2023	17490	110222231	METH MITPLN RVW 9/28	\$104.00
		11/10/2023	17490	84022223P	METH MITPLN RVW 9/28	\$266.00
KERNTEC INDUSTRIES, INC.					Total Check Amount:	\$1,850.00
V53525	KWIK KLEEN	11/10/2023	23771	480515161	PARTS WASHR SVC 10/26	\$190.00
KWIK KLEEN					Total Check Amount:	\$190.00
V53526	FRANCESCO LA TORRE	11/10/2023	24398	110404521	MILEAGE OCT 2023	\$163.75
FRANCESCO LA TORRE					Total Check Amount:	\$163.75
V53527	DOLLY LAI	11/10/2023	18084	110404215	YOGA	\$60.00
DOLLY LAI					Total Check Amount:	\$60.00
V53528	LAKEMAN CHASSIS	11/10/2023	12885	480515161	FABRICATE RACK	\$366.91
LAKEMAN CHASSIS					Total Check Amount:	\$366.91
V53529	BERRY LIANG	11/10/2023	25640	110404215	PERSONAL TRAINER	\$481.80
		11/10/2023	25640	110404215	CYCLE/TRX	\$270.00
BERRY LIANG					Total Check Amount:	\$751.80
V53530	TANYA LOSCUTOFF	11/10/2023	22092	110404215	PERSONAL TRAINER	\$1,130.62
		11/10/2023	22092	110404215	SUPER SCULPT	\$150.00
TANYA LOSCUTOFF					Total Check Amount:	\$1,280.62
V53531	LORI MAIER	11/10/2023	31187	110404215	ZUMBA	\$360.00

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
LORI MAIER						Total Check Amount:
						\$360.00
V53532	ANDREA MCGRANAHAN	11/10/2023	26046	110404215	BARRE/CYCLE/LI/PS/TRX	\$1,350.00
		11/10/2023	26046	110404215	PERSONAL TRAINER	\$243.90
ANDREA MCGRANAHAN						Total Check Amount:
						\$1,593.90
V53533	MICHAEL BAKER INTERNATIONAL, INC.	11/10/2023	31634	84032323E	EIR SVCS THRU 9/3/23	\$8,617.08
MICHAEL BAKER INTERNATIONAL, INC.						Total Check Amount:
						\$8,617.08
V53534	JACI MILLER	11/10/2023	31823	110404215	PERSONAL TRAINER	\$136.80
JACI MILLER						Total Check Amount:
						\$136.80
V53535	CAITLIN MOHNEY	11/10/2023	29108	110404521	YOGA OCT 2023	\$120.00
CAITLIN MOHNEY						Total Check Amount:
						\$120.00
V53536	JENNIFER MONZON-SCROFINI	11/10/2023	20158	110404215	FS/HIIT/TRX/YOGA	\$450.00
JENNIFER MONZON-SCROFINI						Total Check Amount:
						\$450.00
V53537	NATASHA MOORE	11/10/2023	10711	110404215	BODY PUMP	\$300.00
NATASHA MOORE						Total Check Amount:
						\$300.00
V53538	ZULEYMA SARMIENTO MURPHY	11/10/2023	31281	110212111	TRAINING EXPENSES	\$16.00
ZULEYMA SARMIENTO MURPHY						Total Check Amount:
						\$16.00
V53539	NIEVES LANDSCAPE, INC.	11/10/2023	31375	420515131	TREE TRIM MD#7 9/26	\$1,980.00
NIEVES LANDSCAPE, INC.						Total Check Amount:
						\$1,980.00
V53540	IRACEMA PERDOMO	11/10/2023	14135	110404215	CYCLE	\$240.00
IRACEMA PERDOMO						Total Check Amount:
						\$240.00
V53541	PLUMBERS DEPOT INC.	11/10/2023	14542	430515123	CUES	\$514.13
PLUMBERS DEPOT INC.						Total Check Amount:
						\$514.13
V53542	KATHERINE A. PROHOROFF	11/10/2023	32414	110404215	BODY PUMP	\$28.00
KATHERINE A. PROHOROFF						Total Check Amount:
						\$28.00
V53543	PTS COMMUNICATIONS, INC.	11/10/2023	31947	475141471	7147920398 NOV 2023	\$75.00
PTS COMMUNICATIONS, INC.						Total Check Amount:
						\$75.00
V53544	KAYLA RABJOHNS	11/10/2023	28472	110404215	CIRCUIT TRAINING	\$120.00
KAYLA RABJOHNS						Total Check Amount:
						\$120.00
V53545	SAN GABRIEL BASIN WATER	11/10/2023	25882	420515131	23/24 PUMP RTS ASSMNT	\$9,016.32
SAN GABRIEL BASIN WATER						Total Check Amount:
						\$9,016.32
V53546	RUBEN SEGURA	11/10/2023	32037	110111152	TRAINING EXPENSES	\$64.87
RUBEN SEGURA						Total Check Amount:
						\$64.87
V53547	ISMAEL O SILVA	11/10/2023	24370	110404215	ZUMBA	\$60.00
ISMAEL O SILVA						Total Check Amount:
						\$60.00
V53548	SITEONE LANDSCAPE SUPPLY, LLC	11/10/2023	25942	110515143	IRRIGATION SUPPLIES	\$372.42
SITEONE LANDSCAPE SUPPLY, LLC						Total Check Amount:
						\$372.42
V53549	SOOTHING ESCAPE MASSAGE LLC	11/10/2023	31650	110404215	KNSTRETCH/SNDBATH/MSG	\$707.19
SOOTHING ESCAPE MASSAGE LLC						Total Check Amount:
						\$707.19

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53550	SOUTH COAST EMERGENCY VEHICLE SVC	11/10/2023	31883	480515161	SIREN BRAKE	\$1,962.07
		11/10/2023	31883	480515161	COOLANT RESERVOIR	\$246.84
SOUTH COAST EMERGENCY VEHICLE SVC					Total Check Amount:	\$2,208.91
V53551	SPECTRUM GAS PRODUCTS, INC.	11/10/2023	16060	110222221	OXYGEN	\$180.50
SPECTRUM GAS PRODUCTS, INC.					Total Check Amount:	\$180.50
V53552	STATE INDUSTRIAL PRODUCTS	11/10/2023	8572	110222223	JANITORIAL SUPPLIES	\$223.93
STATE INDUSTRIAL PRODUCTS					Total Check Amount:	\$223.93
V53553	STEVE A. FILARSKY, ATTORNEY-AT-LAW	11/10/2023	31186	110141481	PROF LEGAL SVCS OCT23	\$5,697.50
STEVE A. FILARSKY, ATTORNEY-AT-LAW					Total Check Amount:	\$5,697.50
V53554	WEDNESDAY STEVENSON	11/10/2023	32549	110404215	YOGA	\$140.00
WEDNESDAY STEVENSON					Total Check Amount:	\$140.00
V53555	TITANHQ/COPPERFASTEN TECH LTD	11/10/2023	29106	475141471	SPAM TITAN FY23/24	\$8,426.25
TITANHQ/COPPERFASTEN TECH LTD					Total Check Amount:	\$8,426.25
V53556	TOM MALLOY CORPORATION	11/10/2023	16935	420515131	TRENCH TOP RENTAL	\$235.20
TOM MALLOY CORPORATION					Total Check Amount:	\$235.20
V53557	EDEN TURNER	11/10/2023	21951	110404215	BODYPUMP	\$240.00
EDEN TURNER					Total Check Amount:	\$240.00
V53558	UKG KRONOS SYSTEMS LLC	11/10/2023	22688	110222221	IVR TELESTAFF SEPT23	\$29.12
UKG KRONOS SYSTEMS LLC					Total Check Amount:	\$29.12
V53559	NATASHA UMRIGAR-MOLLA	11/10/2023	32097	110404215	YOGA	\$90.00
NATASHA UMRIGAR-MOLLA					Total Check Amount:	\$90.00
V53560	UNICORN METALS	11/10/2023	17181	480515161	METAL STOCK	\$74.69
UNICORN METALS					Total Check Amount:	\$74.69
V53561	CHRISTIAN VARELA	11/10/2023	32411	110323241	TRAINING EXPENSES	\$92.96
CHRISTIAN VARELA					Total Check Amount:	\$92.96
V53562	WALTERS WHOLESALE ELECTRIC	11/10/2023	1667	110515125	RETURN S121251821.001	(\$135.77)
		11/10/2023	1667	110515144	LIGHT BULB+BATTERIES	\$108.12
		11/10/2023	1667	110515144	ELECTRICAL SUPPLIES	\$41.38
WALTERS WHOLESALE ELECTRIC					Total Check Amount:	\$13.73
V53563	WEST COAST SAND & GRAVEL, INC.	11/10/2023	11519	420515131	CRUSHED AGGREG BASE	\$727.20
WEST COAST SAND & GRAVEL, INC.					Total Check Amount:	\$727.20
V53564	WESTERN GOLF PROPERTIES, LLC	11/10/2023	29071	465515149	BIRCH HILLS CGS OCT23	\$23,190.18
		11/10/2023	29071	465515149	BIRCH HILLS MGMT OCT23	\$151,210.43
		11/10/2023	29071	465000000	BIRCH HILLS S/TX OCT23	\$4,733.89
		11/10/2023	29071	465000000	BIRCH HILLS TIPS OCT23	\$8,108.61
		11/10/2023	29071	465000000	BREA CREEK S/TX OCT23	\$998.15
		11/10/2023	29071	465515149	BREA CREEK MGMT OCT23	\$62,222.23
		11/10/2023	29071	465515149	BREA CREEK CGS OCT23	\$6,942.73

City Disbursement Register

Between Nov 6, 2023 12:00 AM and Nov 10, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
WESTERN GOLF PROPERTIES, LLC					Total Check Amount:	\$257,406.22
V53565	WILLDAN FINANCIAL SERVICES	11/10/2023	23058	542141411	FIRE/DISP IMP FEE UPD	\$500.00
		11/10/2023	23058	890141431	PROF SVCS-CFDA 23/24	\$3,290.25
WILLDAN FINANCIAL SERVICES					Total Check Amount:	\$3,790.25
V53566	REBECCA YOUNT	11/10/2023	31473	110404215	SILVER SNEAKERS	\$90.00
REBECCA YOUNT					Total Check Amount:	\$90.00
Voucher Subtotal						\$838,646.92

TOTAL \$1,140,122.86

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194141	AMPOWER	11/17/2023	32540	110515125	DT PS1 STAIRWELL RPR	\$12,555.00
AMPOWER					Total Check Amount:	\$12,555.00
194142	BEE REMOVERS	11/17/2023	28503	420515131	BEE REMOVAL SVC 10/27	\$130.00
BEE REMOVERS					Total Check Amount:	\$130.00
194143	CHARTER COMMUNICATIONS	11/17/2023	31694	110212111	CABLE CHGS OCT/NOV23	\$384.69
		11/17/2023	31694	110111151	CABLE CHGS OCT/NOV23	\$69.03
		11/17/2023	31694	110111161	CABLE CHGS OCT/NOV23	\$17.77
		11/17/2023	31694	110222211	CABLE CHGS OCT/NOV23	\$71.06
		11/17/2023	31694	110404311	CABLE CHGS OCT/NOV23	\$17.77
		11/17/2023	31694	110111143	CABLE CHGS OCT/NOV23	\$34.52
		11/17/2023	31694	110141481	CABLE CHGS OCT/NOV23	\$17.77
		11/17/2023	31694	110404521	CABLE CHGS OCT/NOV23	\$38.67
		11/17/2023	31694	420515131	CABLE CHGS OCT/NOV23	\$272.07
		11/17/2023	31694	490515151	CABLE CHGS OCT/NOV23	\$17.77
		11/17/2023	31694	110323212	CABLE CHGS OCT/NOV23	\$86.80
		11/17/2023	31694	110404211	CABLE CHGS OCT/NOV23	\$250.89
CHARTER COMMUNICATIONS					Total Check Amount:	\$1,278.81
194144	CINTAS	11/17/2023	24347	110404211	BCC FIRST AID SUPPLY	\$144.45
CINTAS					Total Check Amount:	\$144.45
194145	CITY OF ANAHEIM	11/17/2023	4908	110222231	23/24 OCCHMERA F/SHRE	\$7,152.00
CITY OF ANAHEIM					Total Check Amount:	\$7,152.00
194147	CITY OF BREA - WATER DEPT	11/17/2023	2039	110515141	WATER 9/7-10/8	\$31,587.63
		11/17/2023	2039	346515112	WATER 9/7-10/8	\$4,408.23
		11/17/2023	2039	360515145	WATER 9/7-10/8	\$5,526.64
		11/17/2023	2039	110515143	WATER 9/7-10/8	\$19,781.75
		11/17/2023	2039	345515112	WATER 9/7-10/8	\$553.59
		11/17/2023	2039	361515143	WATER 9/7-10/8	\$79.22
		11/17/2023	2039	110404521	WATER 9/7-10/8	\$570.77
		11/17/2023	2039	110515148	WATER 9/7-10/8	\$3,320.33
		11/17/2023	2039	490515151	WATER 9/7-10/8	\$7,433.93
		11/17/2023	2039	110404422	WATER 9/7-10/8	\$573.54
CITY OF BREA - WATER DEPT					Total Check Amount:	\$73,835.63
194148	CITY SERVICE PAVING	11/17/2023	27972	110515121	ED PAWLACK PARKINGLOT	\$1,300.00
		11/17/2023	27972	510707442	109 LILAC LN REPAIR	\$5,100.00
		11/17/2023	27972	510707442	WTR UTILITY PATCHWORK	\$19,598.35
		11/17/2023	27972	510707442	BREA&ASH WATER REPAIR	\$4,400.00

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194148	CITY SERVICE PAVING	11/17/2023	27972	510707442	MAIN WTR BREAK REPAIR	\$47,089.00
CITY SERVICE PAVING					Total Check Amount:	\$77,487.35
194149	COMMERCIAL AQUATIC SERVICES, INC.	11/17/2023	25513	110404422	BULK CHEMS @ PLUNGE	\$1,241.49
COMMERCIAL AQUATIC SERVICES, INC.					Total Check Amount:	\$1,241.49
194150	COUNTY OF ORANGE	11/17/2023	4799	110212131	ANIMAL CARE JUL-SEP23	\$93,732.38
COUNTY OF ORANGE					Total Check Amount:	\$93,732.38
194151	COUNTY OF ORANGE HEALTH CARE AGENCY	11/17/2023	19197	420515131	WTR QLTY INSP JUL-SEP	\$286.50
COUNTY OF ORANGE HEALTH CARE AGENCY					Total Check Amount:	\$286.50
194152	CREATIVE BUS SALES, INC.	11/17/2023	32353	480515161	90-DAY INSP/REPAIR	\$2,103.24
		11/17/2023	32353	480515161	SHUTTLE REPAIR	\$4,488.91
		11/17/2023	32353	480515161	NEW SEAT BELT INSTALL	\$3,802.12
CREATIVE BUS SALES, INC.					Total Check Amount:	\$10,394.27
194153	D.S. CUSTOM LINENS, INC	11/17/2023	31417	110141441	GAS SURCHARGE	\$24.00
		11/17/2023	31417	110141441	LINEN CLEANING	\$229.12
D.S. CUSTOM LINENS, INC					Total Check Amount:	\$253.12
194154	DELTA T HVAC, INC.	11/17/2023	28265	490515151	HVAC REPAIRS	\$1,655.00
DELTA T HVAC, INC.					Total Check Amount:	\$1,655.00
194155	DENNIS GRUBB & ASSOCIATES	11/17/2023	32461	110000000	PLAN CHECK SVCS OCT23	(\$2,029.75)
		11/17/2023	32461	84022223P	PLAN CHECK SVCS OCT23	\$11,737.25
DENNIS GRUBB & ASSOCIATES					Total Check Amount:	\$9,707.50
194156	LAURIE DREHER	11/17/2023	32670	420	WATER ACCT REFUND	\$2,769.78
LAURIE DREHER					Total Check Amount:	\$2,769.78
194157	SOUTHERN CALIFORNIA EDISON	11/17/2023	3343	110515143	OCT 2023 ELECTRICITY	\$73.72
		11/17/2023	3343	420515131	OCT 2023 ELECTRICITY	\$5,940.84
		11/17/2023	3343	430515123	OCT 2023 ELECTRICITY	(\$46.71)
		11/17/2023	3343	490515151	OCT 2023 ELECTRICITY	\$39,847.47
		11/17/2023	3343	110515121	OCT 2023 ELECTRICITY	\$6,479.77
SOUTHERN CALIFORNIA EDISON					Total Check Amount:	\$52,295.09
194158	EMPLOYMENT DEVELOPMENT DEPT	11/17/2023	7464	470141483	94400736 UI Q3 SEP23	\$6,686.00
EMPLOYMENT DEVELOPMENT DEPT					Total Check Amount:	\$6,686.00
194159	FRONTIER COMMUNICATIONS	11/17/2023	26183	420515131	5622821220 10/2811/27	\$177.49
FRONTIER COMMUNICATIONS					Total Check Amount:	\$177.49
194160	FRANCIS GERARD BUSA GACAD	11/17/2023	31521	110404541	TTB23 PHOTOGRAPHY	\$350.00
FRANCIS GERARD BUSA GACAD					Total Check Amount:	\$350.00
194161	GALVEZ QUALITY AUTO GLASS	11/17/2023	27010	480515161	GLASS REPAIR SVC	\$305.00
GALVEZ QUALITY AUTO GLASS					Total Check Amount:	\$305.00
194162	JONATHAN GAW	11/17/2023	25176	110404542	ONCE24 ARTIST	\$3,500.00
JONATHAN GAW					Total Check Amount:	\$3,500.00

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194163	GMS ELEVATOR SERVICES, INC.	11/17/2023	29109	110515125	MO.SVC:11 ELEVE NOV23	\$1,110.00
		11/17/2023	29109	490515151	MO.SVC:11 ELEVE NOV23	\$1,345.00
		11/17/2023	29109	490515151	MO.SVC:11 ELEV OCT23	\$1,345.00
		11/17/2023	29109	110515125	MO.SVC:11 ELEV OCT23	\$1,110.00
GMS ELEVATOR SERVICES, INC.						Total Check Amount:
						\$4,910.00
194164	LILY GRIGORIAN	11/17/2023	32673	110111111	PERFORM C+C REC 1026	\$500.00
LILY GRIGORIAN						Total Check Amount:
						\$500.00
194165	THE KNOT WORLDWIDE INC.	11/17/2023	29598	110404154	WEDDING SHOW AD	\$1,743.00
THE KNOT WORLDWIDE INC.						Total Check Amount:
						\$1,743.00
194166	MARIPOSA LANDSCAPES, INC.	11/17/2023	27959	110515148	CITY FAC/TRAILS OCT23	\$2,120.27
		11/17/2023	27959	361515148	CITY FAC/TRAILS OCT23	\$115.49
		11/17/2023	27959	110515143	CITY FAC/TRAILS OCT23	\$5,954.32
MARIPOSA LANDSCAPES, INC.						Total Check Amount:
						\$8,190.08
194167	ADELA MILLER	11/17/2023	32672	840000000	DEVELOPER REFUND	\$256.11
ADELA MILLER						Total Check Amount:
						\$256.11
194168	NATIONAL SIGNAL, LLC.	11/17/2023	32548	480515161	ARROW BOARD #2314	\$3,671.05
NATIONAL SIGNAL, LLC.						Total Check Amount:
						\$3,671.05
194169	NATIONWIDE	11/17/2023	20975	110	4436 PET INS OCT 2023	\$1,265.04
NATIONWIDE						Total Check Amount:
						\$1,265.04
194170	OMNI CONCEPTS	11/17/2023	22088	181404250	BCC PARTITIONWALL RPR	\$1,780.00
OMNI CONCEPTS						Total Check Amount:
						\$1,780.00
194171	ORANGE COUNTY STRIPING SERVICE	11/17/2023	10223	510707219	INTRSECT PAVMNT MRKNG	\$8,861.04
ORANGE COUNTY STRIPING SERVICE						Total Check Amount:
						\$8,861.04
194172	ORIGINAL EQUIPMENT AUTO SUPPLY	11/17/2023	32413	480515161	BRAKE PADS	\$243.22
		11/17/2023	32413	480515161	AIR FILTER	\$16.24
ORIGINAL EQUIPMENT AUTO SUPPLY						Total Check Amount:
						\$259.46
194173	PATRICK'S MUSIC SCHOOL	11/17/2023	31858	110404145	MUSIC LESSONS	\$415.80
PATRICK'S MUSIC SCHOOL						Total Check Amount:
						\$415.80
194174	PEOPLE SPACE	11/17/2023	28721	110222223	FS2 TRNG ROOM CHAIRS	\$9,404.60
PEOPLE SPACE						Total Check Amount:
						\$9,404.60
194175	PDAO C/O CITY OF GARDEN GROVE	11/17/2023	23112	110323231	PDAO LUNCHEON (4)	\$100.00
PDAO C/O CITY OF GARDEN GROVE						Total Check Amount:
						\$100.00
194176	PUENTE HILLS FORD	11/17/2023	25742	480515161	BRAKE PADS	\$138.24
		11/17/2023	25742	480515161	BRATE ROTOR	\$292.91
PUENTE HILLS FORD						Total Check Amount:
						\$431.15
194177	ANDREA LUNA REECE	11/17/2023	28357	110404541	ARTGALLERY CONS SALES	\$23.80
ANDREA LUNA REECE						Total Check Amount:
						\$23.80

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194178	TEC EQUIPMENT	11/17/2023	32466	480515161	ENGINE REPAIR	\$2,005.73
TEC EQUIPMENT					Total Check Amount:	\$2,005.73
194179	TRI COUNTY PUMP COMPANY	11/17/2023	31876	420515131	PLUMBING SUPPLIES	\$6,971.43
TRI COUNTY PUMP COMPANY					Total Check Amount:	\$6,971.43
194180	TS GOVERNMENT SOLUTIONS, LLC	11/17/2023	28596	110404215	FITNESS BIKE	\$1,428.47
		11/17/2023	28596	490515151	FITNESS TREADMILL	\$1,336.64
TS GOVERNMENT SOLUTIONS, LLC					Total Check Amount:	\$2,765.11
194181	VERITIV OPERATING COMPANY	11/17/2023	26806	110141441	PAPER	\$554.70
VERITIV OPERATING COMPANY					Total Check Amount:	\$554.70
194182	WESTNET, INC	11/17/2023	24815	542222223	FS2/FS3 ALERTING SYST	\$17,035.55
WESTNET, INC					Total Check Amount:	\$17,035.55
194183	HANNAH YOKOO	11/17/2023	29328	110404541	ARTGALLERY CONS SALES	\$74.65
HANNAH YOKOO					Total Check Amount:	\$74.65
194184	REPUBLIC EVS, LLC	11/17/2023	32671	174222225	AMBULANCE	\$266,638.31
REPUBLIC EVS, LLC					Total Check Amount:	\$266,638.31
Check Subtotal						\$693,793.47
V53567	THE ADVANTAGE GROUP	11/17/2023	24539	110141481	FLEX ADMIN/PROC OCT23	\$414.50
THE ADVANTAGE GROUP					Total Check Amount:	\$414.50
V53568	ROGER AIELLI	11/17/2023	31021	110404424	UMPIRE FEE 11/6/23	\$102.00
ROGER AIELLI					Total Check Amount:	\$102.00
V53569	ALLSTAR FIRE EQUIPMENT	11/17/2023	8353	110222221	BOOTS (2)	\$367.13
		11/17/2023	8353	110222221	FLOW TEST 10/9&10/10	\$2,576.00
		11/17/2023	8353	172222221	COLOR-CODED FIRE HOSE	\$17,984.71
ALLSTAR FIRE EQUIPMENT					Total Check Amount:	\$20,927.84
V53570	ALTA LANGUAGE SERVICES, INC	11/17/2023	25953	110141481	BILINGUAL TESTS (10)	\$572.00
ALTA LANGUAGE SERVICES, INC					Total Check Amount:	\$572.00
V53571	AMERICAN VETERAN LIGHTING, INC.	11/17/2023	31163	110515125	EXIT SIGNS	\$921.33
AMERICAN VETERAN LIGHTING, INC.					Total Check Amount:	\$921.33
V53572	ANAHEIM GLASS, INC.	11/17/2023	21760	490515151	INSTALL MIRROR @ FS2	\$2,868.55
ANAHEIM GLASS, INC.					Total Check Amount:	\$2,868.55
V53573	THE BANK OF NEW YORK MELLON	11/17/2023	16062	420141424	TRUSTEE FEE 2020 WRRB	\$2,300.00
THE BANK OF NEW YORK MELLON					Total Check Amount:	\$2,300.00
V53574	BAY AREA DRIVING SCHOOL	11/17/2023	29122	110404145	DRIVERS ED ONLINE (1)	\$30.00
BAY AREA DRIVING SCHOOL					Total Check Amount:	\$30.00
V53575	BREA/ORANGE COUNTY PLUMBING	11/17/2023	3781	490515151	BCC SEWER CLEANOUT	\$365.00
BREA/ORANGE COUNTY PLUMBING					Total Check Amount:	\$365.00
V53576	KATHY A BREAU	11/17/2023	5320	110404145	MASTERPIECES	\$183.00

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
KATHY A BREAUX						Total Check Amount: \$183.00
V53577	C. WELLS PIPELINE MATERIALS INC	11/17/2023	13055	110515143	BACKFLOW	\$239.21
C. WELLS PIPELINE MATERIALS INC						Total Check Amount: \$239.21
V53578	CARRIER CORPORATION	11/17/2023	20023	490515151	CHILLER SVC OCT-DEC23	\$2,793.38
CARRIER CORPORATION						Total Check Amount: \$2,793.38
V53579	ANDREW P CATOR	11/17/2023	6646	460141474	MILEAGE SEP 2023	\$144.10
		11/17/2023	6646	460141474	MILEAGE OCT 2023	\$196.50
ANDREW P CATOR						Total Check Amount: \$340.60
V53580	CHANDLER ASSET MANAGEMENT, INC.	11/17/2023	4375	875141424	INV MGMT SVCS OCT23	\$44.61
		11/17/2023	4375	902009100	INV MGMT SVCS OCT23	\$529.66
		11/17/2023	4375	930141424	INV MGMT SVCS OCT23	\$5,876.09
CHANDLER ASSET MANAGEMENT, INC.						Total Check Amount: \$6,450.36
V53581	COLONIAL LIFE PROCESSING CENTER	11/17/2023	26071	110	CANCER INS OCT23	\$3,702.08
		11/17/2023	26071	110	CRIT ILLNSS INS OCT23	\$1,695.44
		11/17/2023	26071	110	HOSPITAL INC OCT23	\$978.74
		11/17/2023	26071	110	ACCIDENT INS OCT23	\$4,332.12
		11/17/2023	26071	110	ST DISAB INS OCT23	\$7,276.00
COLONIAL LIFE PROCESSING CENTER						Total Check Amount: \$17,984.38
V53582	COMLOCK SECURITY-GROUP	11/17/2023	13625	420515131	LOCKS SVC 10/16/23	\$250.67
		11/17/2023	13625	490515151	KEYS	\$93.20
COMLOCK SECURITY-GROUP						Total Check Amount: \$343.87
V53583	ANSELMO RYAN ANGULO	11/17/2023	32314	110141481	POLYGRAPH EXAMS OCT23	\$600.00
ANSELMO RYAN ANGULO						Total Check Amount: \$600.00
V53584	AMANDA DIAZ DBA PANACHE	11/17/2023	27402	110404541	ARTGALLERY CONS SALES	\$44.80
AMANDA DIAZ DBA PANACHE						Total Check Amount: \$44.80
V53585	ELLIOT AUTO SUPPLY CO., INC.	11/17/2023	3504	480515161	CONTROL ARM	\$281.53
ELLIOT AUTO SUPPLY CO., INC.						Total Check Amount: \$281.53
V53586	FLEMING ENVIRONMENTAL, INC.	11/17/2023	18487	480515161	NOZZLE REPLACEMENT	\$285.00
FLEMING ENVIRONMENTAL, INC.						Total Check Amount: \$285.00
V53587	FUN WITH HORSES	11/17/2023	15171	110404145	HORSE FUN/FUN@FARM	\$700.00
FUN WITH HORSES						Total Check Amount: \$700.00
V53588	DOMINIC JAMES GIORDANO	11/17/2023	32560	110404541	ARTGALLERY CONS SALES	\$86.80
DOMINIC JAMES GIORDANO						Total Check Amount: \$86.80
V53589	GRAINGER	11/17/2023	13634	480515161	TOOL BOX	\$942.25
GRAINGER						Total Check Amount: \$942.25
V53590	GUARANTEED JANITORIAL SERVICES, INC	11/17/2023	28695	490515151	OCT23 DAY PORTERS BCC	\$5,049.12

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53590	GUARANTEED JANITORIAL SERVICES, INC	11/17/2023	28695	490515151	OCT23 DAY PORTERS CCC	\$5,049.13
		11/17/2023	28695	490515151	OCT23 JAN SVCS:CCC	\$9,656.25
		11/17/2023	28695	490515151	OCT23 JAN SVCS:SR CTR	\$2,744.08
		11/17/2023	28695	110515125	OCT23 JAN SVCS:DT	\$2,883.92
		11/17/2023	28695	490515151	OCT23 JAN SVCS:BCC	\$4,631.67
		11/17/2023	28695	490515151	OCT23 JAN SVCS:PLUNGE	\$179.16
		11/17/2023	28695	490515151	OCT23 JAN SVCS:YARD	\$1,299.25
		11/17/2023	28695	490515151	OCT23 JAN SVCS:P.HALL	\$1,197.83
GUARANTEED JANITORIAL SERVICES, INC					Total Check Amount:	\$32,690.41
V53591	HAAKER EQUIPMENT CO.	11/17/2023	4297	430515123	GAS DECT MAINT	\$1,268.92
		11/17/2023	4297	480515161	STOP CONTROLLER	\$820.50
HAAKER EQUIPMENT CO.					Total Check Amount:	\$2,089.42
V53592	GABRIEL HANNAH	11/17/2023	17533	110404424	UMPIRE FEE 11/6/23	\$102.00
GABRIEL HANNAH					Total Check Amount:	\$102.00
V53593	KAYLEE RENEE HAWLEY	11/17/2023	32561	110404541	ARTGALLERY CONS SALES	\$33.83
KAYLEE RENEE HAWLEY					Total Check Amount:	\$33.83
V53594	INFOSEND, INC.	11/17/2023	19016	110404542	SEP23 THTR FALL 2023	\$49.77
		11/17/2023	19016	420141421	SEP23 PRNT/IMAGE ARCH	\$532.41
		11/17/2023	19016	420141421	SEP23 WATER:PRNT/MAIL	\$3,290.58
		11/17/2023	19016	110222231	SEP23 LHMP PREPARE	\$49.81
		11/17/2023	19016	110404311	SEP23 FUTURE BREA ART	\$99.53
		11/17/2023	19016	110404521	SEP23 SC HEALTH FAIR	\$49.76
		11/17/2023	19016	420141421	SEP23 WATER:POSTAGE	\$10,017.87
		11/17/2023	19016	110111151	SEP23 STATEOFTHECITY	\$99.53
		11/17/2023	19016	110404311	SEP23 BCC TINY TOTS	\$49.80
		11/17/2023	19016	420515131	SEP23 CASH IN CONSERV	\$99.61
INFOSEND, INC.					Total Check Amount:	\$14,338.67
V53595	BRIAN INGALLINERA	11/17/2023	19026	420515131	D2 DIST CERT RENEWAL	\$80.00
BRIAN INGALLINERA					Total Check Amount:	\$80.00
V53596	INLAND ROUND BALL OFFICIALS INC.	11/17/2023	31906	110404424	REFEREE FEE 11/2-11/7	\$1,410.00
INLAND ROUND BALL OFFICIALS INC.					Total Check Amount:	\$1,410.00
V53597	JAX AUTO	11/17/2023	20187	480515161	SMOG TEST #1020	\$49.75
		11/17/2023	20187	480515161	SMOG TEST #1223	\$49.75
		11/17/2023	20187	480515161	SMOG TEST #1412	\$49.75
		11/17/2023	20187	480515161	SMOG TEST #1131	\$49.75
		11/17/2023	20187	480515161	SMOG TEST #1405	\$49.75
JAX AUTO					Total Check Amount:	\$248.75

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53598	JMDIAZ, INC.	11/17/2023	27113	510707977	PLAN CHECK SVCS AUG23	\$420.00
		11/17/2023	27113	84051517P	PLAN CHECK SVCS AUG23	\$12,048.75
		11/17/2023	27113	110000000	PLAN CHECK SVCS AUG23	(\$2,598.75)
		11/17/2023	27113	510707977	PLAN CHECK SVCS JUL23	\$780.00
		11/17/2023	27113	84051517P	PLAN CHECK SVCS JUL23	\$9,715.50
		11/17/2023	27113	110000000	PLAN CHECK SVCS JUL23	(\$2,095.50)
JMDIAZ, INC.					Total Check Amount:	\$18,270.00
V53599	KUSSMAUL ELECTRONICS	11/17/2023	16760	480515161	CHARGER	\$1,426.37
KUSSMAUL ELECTRONICS					Total Check Amount:	\$1,426.37
V53600	LAND CONCERN, LTD	11/17/2023	22942	181404250	PARKING LANDSCAPE DOC	\$1,300.00
LAND CONCERN, LTD					Total Check Amount:	\$1,300.00
V53601	MARION LEE	11/17/2023	29317	110404541	ARTGALLERY CONS SALES	\$41.03
MARION LEE					Total Check Amount:	\$41.03
V53602	LEHR	11/17/2023	26035	480515161	LED LIGHTS	\$1,810.03
LEHR					Total Check Amount:	\$1,810.03
V53603	LINEGEAR	11/17/2023	23894	110222221	UNIFORMS	\$1,148.62
		11/17/2023	23894	110222231	JACKET (1)	\$315.71
		11/17/2023	23894	110222231	UNIFORMS	\$1,556.99
LINEGEAR					Total Check Amount:	\$3,021.32
V53604	MAYTAG SPECIALIST	11/17/2023	21269	490515151	FS1 DRYER SERVICE	\$320.00
MAYTAG SPECIALIST					Total Check Amount:	\$320.00
V53605	ARLENE MINER	11/17/2023	21410	110111111	FLORAL C+C REC 1026	\$4.26
ARLENE MINER					Total Check Amount:	\$4.26
V53606	MINER, LTD	11/17/2023	27173	490515151	P-2 (PD) GATE REPAIR	\$415.88
MINER, LTD					Total Check Amount:	\$415.88
V53607	MINNESOTA LIFE INSURANCE COMPANY	11/17/2023	30640	110	34730 LIFE INS NOV23	\$6,517.13
MINNESOTA LIFE INSURANCE COMPANY					Total Check Amount:	\$6,517.13
V53608	MUNICIPAL DENTAL POOL	11/17/2023	30638	110	DELTA DENTAL NOV 2023	\$15,880.05
MUNICIPAL DENTAL POOL					Total Check Amount:	\$15,880.05
V53609	NEW PIG CORPORATION	11/17/2023	13534	410515124	DRAIN SOCKS	\$1,432.02
NEW PIG CORPORATION					Total Check Amount:	\$1,432.02
V53610	NICKEY PETROLEUM CO., INC.	11/17/2023	6667	480515161	OIL	\$1,629.13
NICKEY PETROLEUM CO., INC.					Total Check Amount:	\$1,629.13
V53611	NORDIC FOX DESIGN CO., LLC	11/17/2023	28087	110404541	ARTGALLERY CONS SALES	\$28.50
NORDIC FOX DESIGN CO., LLC					Total Check Amount:	\$28.50
V53612	OC UNITED TOGETHER, INC.	11/17/2023	32617	902009100	THRIVE CM OCT 2023	\$1,488.00

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53612	OC UNITED TOGETHER, INC.	11/17/2023	32617	902009100	THRIVE CM SEP 2023	\$1,562.40
		11/17/2023	32617	902009100	WC DIRECTOR SEP 23	\$2,604.00
		11/17/2023	32617	902009100	WC DIRECTOR OCT 2023	\$2,480.00
OC UNITED TOGETHER, INC.					Total Check Amount:	\$8,134.40
V53613	OC YOUTH SPORTS LLC	11/17/2023	31859	110404145	8 SPORT MULTI/T-BALL	\$1,350.00
OC YOUTH SPORTS LLC					Total Check Amount:	\$1,350.00
V53614	ORANGE COUNTY KARATE CENTER LLC	11/17/2023	31160	110404145	INTRO TO KARATE	\$125.00
ORANGE COUNTY KARATE CENTER LLC					Total Check Amount:	\$125.00
V53615	JIA ZHI (GEORGE) PAN	11/17/2023	31796	110404145	INTRO TO GOLF	\$393.75
JIA ZHI (GEORGE) PAN					Total Check Amount:	\$393.75
V53616	PARACLETE FIRE AND SAFETY, INC.	11/17/2023	17760	490515151	FIRE EXT SVC @ YARD	\$1,698.47
PARACLETE FIRE AND SAFETY, INC.					Total Check Amount:	\$1,698.47
V53617	PATHWAYS OF HOPE	11/17/2023	32585	902009100	J. TREJO SEP 2023	\$1,118.00
		11/17/2023	32585	902009100	FINANCE MNGR SEP 2023	\$476.64
		11/17/2023	32585	902009100	ADM/ACCT ASST SEP2023	\$346.69
		11/17/2023	32585	902009100	C. LOZA SEP 2023	\$1,857.00
PATHWAYS OF HOPE					Total Check Amount:	\$3,798.33
V53618	SCARLET PENALOZA	11/17/2023	27890	110404541	ARTGALLERY CONS SALES	\$39.60
SCARLET PENALOZA					Total Check Amount:	\$39.60
V53619	PETROLEUM MARKETING EQUIPMENT	11/17/2023	9282	480515161	FUEL NOZZLE	\$540.85
		11/17/2023	9282	480515161	CR. ORG#3176105	(\$184.88)
PETROLEUM MARKETING EQUIPMENT					Total Check Amount:	\$355.97
V53620	PLUMBING WHOLESALE OUTLET, INC.	11/17/2023	18392	490515151	PLUMBING PARTS	\$69.54
PLUMBING WHOLESALE OUTLET, INC.					Total Check Amount:	\$69.54
V53621	PRINT & FINISHING SOLUTIONS	11/17/2023	21135	110141441	PLASTIC COIL BINDING	\$113.80
PRINT & FINISHING SOLUTIONS					Total Check Amount:	\$113.80
V53622	RICHARDS, WATSON & GERSHON	11/17/2023	8978	440515122	0001 GEN LGL SVCS-AUG	\$551.00
		11/17/2023	8978	110111112	0001 GEN LGL SVCS-AUG	\$10,276.98
		11/17/2023	8978	110111112	9999 GEN LGL SVCS-AUG	\$12,698.00
		11/17/2023	8978	280323215	0001 GEN LGL SVCS-AUG	\$228.00
		11/17/2023	8978	440515122	9999 GEN LGL SVCS-AUG	\$3,930.00
		11/17/2023	8978	420141421	9999 GEN LGL SVCS-AUG	\$132.00
		11/17/2023	8978	430515123	9999 GEN LGL SVCS-AUG	\$616.00
		11/17/2023	8978	840141412	0001 GEN LGL SVCS-AUG	\$570.00
		11/17/2023	8978	840141412	9999 GEN LGL SVCS-AUG	\$40.00
		11/17/2023	8978	510707251	0173 S57LAMBERT SEP23	\$92.00
		11/17/2023	8978	510707965	9999 GEN LGL SVCS-AUG	\$331.00

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
RICHARDS, WATSON & GERSHON					Total Check Amount:	\$29,464.98
V53623	ROLLINS, INC DBA ORKIN, LLC.	11/17/2023	30616	110515141	PEST CONTROL OCT 2023	\$240.00
		11/17/2023	30616	420515131	PEST CONTROL OCT 2023	\$75.00
		11/17/2023	30616	490515151	PEST CONTROL OCT 2023	\$1,335.00
		11/17/2023	30616	110515125	PEST CONTROL OCT 2023	\$345.00
ROLLINS, INC DBA ORKIN, LLC.					Total Check Amount:	\$1,995.00
V53624	RUSSELL SIGLER INC.	11/17/2023	21638	490515151	HVAC REFRIGERANT	\$501.44
		11/17/2023	21638	490515151	HVAC PART	\$13.27
RUSSELL SIGLER INC.					Total Check Amount:	\$514.71
V53625	SITEONE LANDSCAPE SUPPLY, LLC	11/17/2023	25942	110515143	IRRIGATION SUPPLIES	\$375.84
SITEONE LANDSCAPE SUPPLY, LLC					Total Check Amount:	\$375.84
V53626	SOUTHERN CALIFORNIA NEWS GROUP	11/17/2023	32570	110515111	LEGAL NOTICE SEP 2023	\$302.63
SOUTHERN CALIFORNIA NEWS GROUP					Total Check Amount:	\$302.63
V53627	STATE INDUSTRIAL PRODUCTS	11/17/2023	8572	110222223	JANITORIAL SUPPLIES	\$296.31
		11/17/2023	8572	490515151	CLEANING PRODUCTS	\$1,016.16
STATE INDUSTRIAL PRODUCTS					Total Check Amount:	\$1,312.47
V53628	TOWNSEND PUBLIC AFFAIRS, INC.	11/17/2023	18881	410111145	CONSULTING SVCS NOV23	\$1,375.00
		11/17/2023	18881	430111145	CONSULTING SVCS NOV23	\$1,375.00
		11/17/2023	18881	110111145	CONSULTING SVCS NOV23	\$1,375.00
		11/17/2023	18881	420111145	CONSULTING SVCS NOV23	\$1,375.00
TOWNSEND PUBLIC AFFAIRS, INC.					Total Check Amount:	\$5,500.00
V53629	TRUE TINT WINDOW TINTING	11/17/2023	28281	110404523	WINDOW TINT @ BRC	\$708.00
TRUE TINT WINDOW TINTING					Total Check Amount:	\$708.00
V53630	JORDAN TYSON	11/17/2023	27893	110404541	ARTGALLERY CONS SALES	\$38.50
JORDAN TYSON					Total Check Amount:	\$38.50
V53631	UNDERGROUND SERVICE ALERT/SC	11/17/2023	4537	420515131	DSB FEE 11/1/2023	\$113.72
		11/17/2023	4537	420515131	UGTICKETS WATER NOV23	\$270.75
		11/17/2023	4537	420515131	DSB WTRDIST 11/1/23	\$56.86
		11/17/2023	4537	420515131	UGTICKETS SEWER NOV23	\$531.50
UNDERGROUND SERVICE ALERT/SC					Total Check Amount:	\$972.83
V53632	UNICORN CRAFTS	11/17/2023	27894	110404541	ARTGALLERY CONS SALES	\$72.80
UNICORN CRAFTS					Total Check Amount:	\$72.80
V53633	UNITED ROTARY BRUSH CORPORATION	11/17/2023	16649	480515161	SWEEPER BROOMS	\$355.92
UNITED ROTARY BRUSH CORPORATION					Total Check Amount:	\$355.92

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53634	US BANK XX0338 CITY MGR	11/17/2023	24704	110111143	CC 102323 CTY MANAGER	\$3,562.24
		11/17/2023	24704	110111151	CC 102323 CTY MANAGER	\$500.10
		11/17/2023	24704	440515122	CC 102323 CTY MANAGER	\$125.76
		11/17/2023	24704	110	CC 102323 CTY MANAGER	\$24.73
		11/17/2023	24704	110111111	CC 102323 CTY MANAGER	\$3,854.07
		11/17/2023	24704	480515161	CC 102323 CTY MANAGER	\$111.21
		11/17/2023	24704	902009100	CC 102323 CTY MANAGER	\$55.34
US BANK XX0338 CITY MGR					Total Check Amount:	\$8,233.45
V53635	US BANK XX0312 HR	11/17/2023	24776	110212133	CALCARDS HR 102323	\$151.24
		11/17/2023	24776	110141481	CALCARDS HR 102323	\$1,022.23
		11/17/2023	24776	110141483	CALCARDS HR 102323	\$185.49
		11/17/2023	24776	110141411	CALCARDS HR 102323	\$127.15
		11/17/2023	24776	470141483	CALCARDS HR 102323	\$307.06
US BANK XX0312 HR					Total Check Amount:	\$1,793.17
V53638	US BANK XX0593 COMM SVC	11/17/2023	24777	110	CALCARDS-AM-102323	(\$8.89)
		11/17/2023	24777	110	CALCARDS-TT-102323	\$115.39
		11/17/2023	24777	110404154	CALCARD-HE-102323	\$143.26
		11/17/2023	24777	110404154	CALCARD-NA-102323	\$64.64
		11/17/2023	24777	110404211	CALCARD-HE-102323	\$276.92
		11/17/2023	24777	110404211	CALCARD-MKM-102323	\$489.17
		11/17/2023	24777	110404215	CALCARD-AU-102323	\$403.61
		11/17/2023	24777	110404224	CALCARD-SS-102323	\$9.68
		11/17/2023	24777	110404421	CALCARDS-KS-102323	(\$14.00)
		11/17/2023	24777	110404424	CALCARD-TV-102323	\$352.80
		11/17/2023	24777	110404425	CALCARD-SS-102323	\$454.79
		11/17/2023	24777	110	CALCARDS-JE-102323	\$15.06
		11/17/2023	24777	110404217	CALCARD-VU-102323	\$436.88
		11/17/2023	24777	110404311	CALCARD-AR-102323	\$84.87
		11/17/2023	24777	110404311	CALCARD-JE-102323	\$47.40
		11/17/2023	24777	110404424	CALCARD-BH-102323	\$1,451.05
		11/17/2023	24777	110404425	CALCARD-MKM-102323	\$53.83
		11/17/2023	24777	110404429	CALCARD-MKM-102323	\$896.43
		11/17/2023	24777	110404429	CALCARD-VU-102323	\$767.53
		11/17/2023	24777	110404521	CALCARD-FL-102323	\$2,619.88
		11/17/2023	24777	110404521	CALCARD-NG-102323	\$165.45
		11/17/2023	24777	110404521	CALCARDS-TT-102323	(\$883.42)
		11/17/2023	24777	110404521	CALCARD-TT-102323	\$4,873.21

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53638	US BANK XX0593 COMM SVC	11/17/2023	24777	110404542	CALCARD-KK-102323	\$450.18
		11/17/2023	24777	110404542	VARIANCE-VL	\$0.60
		11/17/2023	24777	110	CALCARDS-AR-102323	\$70.32
		11/17/2023	24777	110111111	CALCARDS-AR-102323	\$154.58
		11/17/2023	24777	110404429	CALCARDS-MM-102323	(\$97.92)
		11/17/2023	24777	110404521	CALCARD-AM-102323	\$340.63
		11/17/2023	24777	490515151	CALCARDS-JE-102323	\$505.22
		11/17/2023	24777	110404154	CALCARD-RH-102323	\$83.89
		11/17/2023	24777	110404215	CALCARD-AC-102323	\$36.84
		11/17/2023	24777	110404215	CALCARD-DA-102323	\$960.40
		11/17/2023	24777	110404311	CALCARD-HE-102323	\$1,195.56
		11/17/2023	24777	110404421	CALCARD-KS-102323	\$3,105.62
		11/17/2023	24777	110404541	CALCARD-KC-102323	\$3,155.12
		11/17/2023	24777	110404521	CALCARD-RM-102323	\$181.33
		11/17/2023	24777	110404521	CALCARDS-AM-102323	(\$105.22)
		11/17/2023	24777	110404521	CALCARDS-FL-102323	(\$39.85)
		11/17/2023	24777	110404523	CALCARD-JE-102323	\$68.26
		11/17/2023	24777	110404542	CALCARD-EF-102323	\$1,567.44
		11/17/2023	24777	110404542	CALCARD-HH-102323	\$47.01
		US BANK XX0593 COMM SVC				
V53639	US BANK XX0502 COMM & MKTG	11/17/2023	24778	110	CALCARDS-LP102323	\$49.95
		11/17/2023	24778	110111152	CALCARDS-DF102323	\$71.99
		11/17/2023	24778	110111152	CALCARDS-LP102323	\$599.88
		11/17/2023	24778	110323214	CALCARDS-RS102323	\$37.71
		11/17/2023	24778	110404311	CALCARDS-AM102323	\$26.00
		11/17/2023	24778	110111143	CALCARDS-DF102323	\$118.51
		11/17/2023	24778	110111152	CALCARDS-RS102323	\$721.98
		11/17/2023	24778	110111151	CALCARDS-LP102323	\$103.18
		11/17/2023	24778	110111143	CALCARDS-RS102323	\$27.05
US BANK XX0502 COMM & MKTG					Total Check Amount:	\$1,756.25
V53640	US BANK XX0353 COMM DEV	11/17/2023	24779	110111111	102323 CC CD/PL/BS	\$93.00
		11/17/2023	24779	110141481	102323 CC CD/PL/BS	\$32.28
		11/17/2023	24779	110323212	102423 CC CD/PL/BS	\$293.26
		11/17/2023	24779	110323214	102423 CC CD/PL/BS	\$400.00
		11/17/2023	24779	110323231	102423 CC CD/PL/BS	\$982.42
		11/17/2023	24779	110	102323 CC CD/PL/BS	\$102.85
		11/17/2023	24779	110323212	102323 CC CD/PL/BS	(\$521.57)

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53640	US BANK XX0353 COMM DEV	11/17/2023	24779	110323241	102423 CC CD/PL/BS	\$1,572.85
		11/17/2023	24779	110323243	102423 CC CD/PL/BS	\$145.00
		11/17/2023	24779	110323214	102323 CC CD/PL/BS	\$0.00
		11/17/2023	24779	110323231	102323 CC CD/PL/BS	\$0.00
US BANK XX0353 COMM DEV					Total Check Amount:	\$3,100.09
V53641	US BANK XX0270 ADMIN SVCS	11/17/2023	24781	110	CALCARD 102323 FIN	\$101.51
		11/17/2023	24781	110111111	CALCARD 102323 FIN	\$11.62
		11/17/2023	24781	110111161	CALCARD 102323 CTYCLK	\$1,576.44
		11/17/2023	24781	110141411	CALCARD 102323 FIN	\$366.65
		11/17/2023	24781	110111143	CALCARD 102323 CTYCLK	\$968.20
		11/17/2023	24781	110141431	CALCARD 102323 FIN	\$1,318.88
		11/17/2023	24781	110141441	CALCARD 102323 FIN	\$173.71
US BANK XX0270 ADMIN SVCS					Total Check Amount:	\$4,517.01
V53642	US BANK XX0650 FIRE	11/17/2023	24782	110222211	CALCARD 102323 FIRE	\$247.75
		11/17/2023	24782	110222213	CALCARD 102323 FIRE	\$117.61
		11/17/2023	24782	110222221	CALCARD 102323 FIRE	\$6,447.89
		11/17/2023	24782	110222231	CALCARD 102323 FIRE	\$360.00
		11/17/2023	24782	174222222	CALCARD 102323 FIRE	\$50.00
		11/17/2023	24782	480515161	CALCARDS 102323 FIRE	\$75.14
		11/17/2023	24782	110	CALCARDS 102323 FIRE	\$76.30
		11/17/2023	24782	110141481	CALCARDS 102323 FIRE	\$307.46
		11/17/2023	24782	110222223	CALCARD 102323 FIRE	\$661.60
US BANK XX0650 FIRE					Total Check Amount:	\$8,343.75
V53643	US BANK XX0346 IT	11/17/2023	24783	110222223	CALCARDS IT 102323	\$29.98
		11/17/2023	24783	475141471	CALCARDS IT 102323	\$2,156.89
		11/17/2023	24783	110515125	CALCARDS IT 102323	\$295.11
		11/17/2023	24783	280323215	CALCARDS IT 102323	\$25.00
		11/17/2023	24783	460141474	CALCARDS IT 102323	\$862.88
		11/17/2023	24783	865111143	CALCARDS IT 102323	\$29.98
US BANK XX0346 IT					Total Check Amount:	\$3,399.84
V53645	US BANK XX0221 PW	11/17/2023	24784	110	102323 CALCARD PW	\$74.00
		11/17/2023	24784	110212121	102323 CAL CARD PW	\$28.06
		11/17/2023	24784	110515111	102323 CAL CARD PW	\$170.91
		11/17/2023	24784	420515131	102323 CAL CARD PW	\$651.34
		11/17/2023	24784	490515151	102323 CAL CARD PW	\$1,448.60
		11/17/2023	24784	110515125	102323 CAL CARD PW	\$983.25
		11/17/2023	24784	410515124	102323 CAL CARD PW	\$16.72

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53645	US BANK XX0221 PW	11/17/2023	24784	110515121	102323 CAL CARD PW	\$485.61
		11/17/2023	24784	110515141	102323 CAL CARD PW	\$863.18
		11/17/2023	24784	480515161	102323 CAL CARD PW	\$4,841.81
		11/17/2023	24784	110515143	102323 CAL CARD PW	\$31.18
		11/17/2023	24784	430515123	102323 CAL CARD PW	\$512.24
US BANK XX0221 PW					Total Check Amount:	\$10,106.90
V53647	US BANK XX0544 POLICE	11/17/2023	24785	110	CALCARD 102223 POLICE	\$78.94
		11/17/2023	24785	110212141	CALCARD 102223 POLICE	\$20.00
		11/17/2023	24785	110141481	CALCARD 102223 POLICE	\$545.69
		11/17/2023	24785	110212132	CALCARD 102223 POLICE	\$71.12
		11/17/2023	24785	110212134	CALCARD 102223 POLICE	\$1,744.09
		11/17/2023	24785	110212142	CALCARD 102223 POLICE	\$50.00
		11/17/2023	24785	110212111	CALCARD 102223 POLICE	\$17,106.99
		11/17/2023	24785	110212111	CALCARD 102323 POLICE	\$0.00
		11/17/2023	24785	110212122	CALCARD 102223 POLICE	\$23.47
		11/17/2023	24785	110212133	CALCARD 102223 POLICE	\$454.99
		11/17/2023	24785	480515161	CALCARD 102223 POLICE	\$1,128.55
		11/17/2023	24785	902009100	CALCARD 102223 POLICE	\$40.00
		11/17/2023	24785	110212112	CALCARD 102223 POLICE	\$9.97
		11/17/2023	24785	110212121	CALCARD 102223 POLICE	\$8,952.91
		11/17/2023	24785	110212131	CALCARD 102223 POLICE	\$1,110.20
US BANK XX0544 POLICE					Total Check Amount:	\$31,336.92
V53648	US BANK XX3401 PW- ADMIN	11/17/2023	24786	110	102323 CC PW ADMIN	\$85.71
		11/17/2023	24786	410515132	102323 CC PW ADMIN	\$37.16
		11/17/2023	24786	110515111	102323 CC PW ADMIN	\$226.10
		11/17/2023	24786	440515122	102323 CC PW ADMIN	\$520.00
		11/17/2023	24786	110515171	102323 CC PW ADMIN	\$75.33
US BANK XX3401 PW- ADMIN					Total Check Amount:	\$944.30
V53649	VALLEY POWER SYSTEMS, INC.	11/17/2023	16506	480515161	HARNESS INSTALL	\$4,171.64
VALLEY POWER SYSTEMS, INC.					Total Check Amount:	\$4,171.64
V53650	WALTERS WHOLESALE ELECTRIC	11/17/2023	1667	110515121	CR. VARIOUS INVOICES	(\$238.69)
		11/17/2023	1667	510707717	AMERON ST LT POLE	\$4,719.70
		11/17/2023	1667	510707717	ANCHOR BOLTS	\$54.13
WALTERS WHOLESALE ELECTRIC					Total Check Amount:	\$4,535.14
V53651	WEST COAST ARBORISTS, INC.	11/17/2023	1556	346515112	TREE MNT MD6 10/1-15	\$2,322.33
		11/17/2023	1556	110515142	TREE MNT 10/1-10/15	\$8,013.09
		11/17/2023	1556	343515112	TREE MNT MD3 1016-31	\$1,544.55

City Disbursement Register

Between Nov 13, 2023 12:00 AM and Nov 17, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53651	WEST COAST ARBORISTS, INC.	11/17/2023	1556	110515141	TREE MNT PARK 1016-31	\$2,647.80
		11/17/2023	1556	110515125	TREE MNT 10/16-10/31	\$14,876.88
WEST COAST ARBORISTS, INC.					Total Check Amount:	\$29,404.65
V53652	WEST COAST SAND & GRAVEL, INC.	11/17/2023	11519	420515131	UTILITY SAND	\$602.70
		11/17/2023	11519	420515131	BASE	\$727.20
WEST COAST SAND & GRAVEL, INC.					Total Check Amount:	\$1,329.90
V53653	ZUMAR INDUSTRIES, INC.	11/17/2023	3802	110222211	RETIREMENT SIGN	\$324.46
ZUMAR INDUSTRIES, INC.					Total Check Amount:	\$324.46
Voucher Subtotal						\$358,350.76
W24006	U.S. BANK OF CALIFORNIA	11/13/2023	14102	950	LAIF CONTRIBUTION	\$109,462.52
		11/13/2023	14102	951	LAIF CONTRIBUTION	\$60,537.48
U.S. BANK OF CALIFORNIA					Total Check Amount:	\$170,000.00
Wire Subtotal						\$170,000.00
TOTAL						\$1,222,144.23

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194187	JOELLE ANDERSON	11/24/2023	32678	420	WATER ACCT REFUND	\$95.90
JOELLE ANDERSON					Total Check Amount:	\$95.90
194188	ARTS ORANGE COUNTY	11/24/2023	3372	110404543	23/24 ARTS OC MEMB	\$300.00
ARTS ORANGE COUNTY					Total Check Amount:	\$300.00
194189	ATLAS PLANNING SOLUTIONS	11/24/2023	32404	110222213	HAZARD MIT PLAN OCT23	\$8,071.00
ATLAS PLANNING SOLUTIONS					Total Check Amount:	\$8,071.00
194190	AVENU INSIGHTS & ANALYTICS, LLC	11/24/2023	29396	110141424	PROP TAX REP Q3 2023	\$1,750.00
AVENU INSIGHTS & ANALYTICS, LLC					Total Check Amount:	\$1,750.00
194191	AVT TECHNOLOGY SOLUTIONS, LLC	11/24/2023	32056	951000000	ILJAO 23/24 H/W MNT	\$5,738.04
AVT TECHNOLOGY SOLUTIONS, LLC					Total Check Amount:	\$5,738.04
194192	BARR & CLARK	11/24/2023	26778	290323215	CDBG: 528 BUTTE CT	\$450.00
BARR & CLARK					Total Check Amount:	\$450.00
194193	BREA EXPRESS CAR WASH	11/24/2023	32008	480515161	CARWASH OCT 2023	\$576.00
BREA EXPRESS CAR WASH					Total Check Amount:	\$576.00
194194	POSHENG CHIANG	11/24/2023	32677	420	WATER ACCT REFUND	\$131.29
POSHENG CHIANG					Total Check Amount:	\$131.29
194195	CITY OF ANAHEIM	11/24/2023	4908	110212131	AIR SUPPORT JUL-SEP23	\$400.00
CITY OF ANAHEIM					Total Check Amount:	\$400.00
194196	CITY OF BREA	11/24/2023	13577	110111143	OCCMA HOLIDAY LUNCH	\$195.00
CITY OF BREA					Total Check Amount:	\$195.00
194197	COUNTY OF ORANGE	11/24/2023	4799	110212122	PRKNG CITATIONS OCT23	\$2,492.00
COUNTY OF ORANGE					Total Check Amount:	\$2,492.00
194198	COUNTY OF ORANGE	11/24/2023	4799	110212122	AFIS FEES NOV 2023	\$1,701.00
COUNTY OF ORANGE					Total Check Amount:	\$1,701.00
194199	DEPARTMENT OF JUSTICE	11/24/2023	13406	110141481	FINGERPRNT APPS OCT23	\$701.00
DEPARTMENT OF JUSTICE					Total Check Amount:	\$701.00
194200	DIAMOND ENVIRONMENTAL	11/24/2023	24310	410515132	RR RENT-CREEK CLNUP23	\$175.70
DIAMOND ENVIRONMENTAL					Total Check Amount:	\$175.70
194201	DILETTA PIANO TRIO	11/24/2023	32681	110	RENTAL DEPOSIT REFUND	\$500.00
DILETTA PIANO TRIO					Total Check Amount:	\$500.00
194202	SOUTHERN CALIFORNIA EDISON	11/24/2023	3343	110515121	OCT 2023 ELECTRICITY	\$7,501.20
		11/24/2023	3343	110515141	OCT 2023 ELECTRICITY	\$3,411.51
		11/24/2023	3343	110515144	OCT 2023 ELECTRICITY	\$3,653.86
		11/24/2023	3343	490515151	OCT 2023 ELECTRICITY	\$16.79
		11/24/2023	3343	360515145	OCT 2023 ELECTRICITY	\$1,343.93
		11/24/2023	3343	110515143	OCT 2023 ELECTRICITY	\$933.43
		11/24/2023	3343	110515148	OCT 2023 ELECTRICITY	\$57.82
SOUTHERN CALIFORNIA EDISON					Total Check Amount:	\$16,918.54

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194203	FRONTIER COMMUNICATIONS	11/24/2023	26183	420515131	5621821023 11/7-12/6	\$58.56
FRONTIER COMMUNICATIONS					Total Check Amount:	\$58.56
194204	GINA GARCIA	11/24/2023	32685	110000000	PD REPORT REQ REFUND	\$3.00
GINA GARCIA					Total Check Amount:	\$3.00
194205	THE GAS COMPANY	11/24/2023	3749	420515131	GAS	\$14.79
		11/24/2023	3749	490515151	GAS	\$193.58
		11/24/2023	3749	490515151	OCTOBER 2023 GAS	\$1,744.95
THE GAS COMPANY					Total Check Amount:	\$1,953.32
194206	GEMINIS PROPERTY DEVELOPMENT	11/24/2023	32680	420	WATER ACCT REFUND	\$27.83
GEMINIS PROPERTY DEVELOPMENT					Total Check Amount:	\$27.83
194207	HDL COREN & CONE	11/24/2023	19972	110141431	22/23 ACFR STAT PKG	\$1,245.00
HDL COREN & CONE					Total Check Amount:	\$1,245.00
194208	HERITAGE PLAZA	11/24/2023	29392	270323218	SENIOR SUBSIDY DEC23	\$254.00
HERITAGE PLAZA					Total Check Amount:	\$254.00
194209	HOLLYDALE MOBILE ESTATES	11/24/2023	29393	270323218	SENIOR SUBSIDY DEC23	\$254.00
HOLLYDALE MOBILE ESTATES					Total Check Amount:	\$254.00
194210	ARYAN IBRHIM	11/24/2023	32679	420	WATER ACCT REFUND	\$70.06
ARYAN IBRHIM					Total Check Amount:	\$70.06
194211	IMPERIAL CAR WASH	11/24/2023	30976	480515161	CARWASH OCT 2023	\$559.65
IMPERIAL CAR WASH					Total Check Amount:	\$559.65
194212	INTELLI-TECH	11/24/2023	8774	475141471	HP MONITORS (10)	\$2,614.45
INTELLI-TECH					Total Check Amount:	\$2,614.45
194213	INTELLI-TECH	11/24/2023	8774	475141471	HPE NIMBLE ST+ALLETRA	\$135,812.36
INTELLI-TECH					Total Check Amount:	\$135,812.36
194214	JART DIRECT MAIL SERVICES	11/24/2023	8634	110404542	HOLIDAY SEASON CARDS	\$1,656.71
JART DIRECT MAIL SERVICES					Total Check Amount:	\$1,656.71
194215	PAUL M. KIRSTEN	11/24/2023	31860	110404311	MSM STEAM BOILER RPR	\$172.97
PAUL M. KIRSTEN					Total Check Amount:	\$172.97
194216	LAKE PARK BREA LP	11/24/2023	5289	270323218	SENIOR SUBSIDY DEC23	\$508.00
LAKE PARK BREA LP					Total Check Amount:	\$508.00
194217	LAW OFFICES OF JONES & MAYER	11/24/2023	12144	110111112	LEGAL:CODE ENF OCT23	\$570.00
LAW OFFICES OF JONES & MAYER					Total Check Amount:	\$570.00
194218	BRANDON MORGAN	11/24/2023	32676	420	WATER ACCT REFUND	\$115.36
BRANDON MORGAN					Total Check Amount:	\$115.36
194219	MUSIC THEATRE INTERNATIONAL	11/24/2023	1321	110404542	ROYALTIES:BEAUTIFUL	\$4,080.86
MUSIC THEATRE INTERNATIONAL					Total Check Amount:	\$4,080.86
194220	MELODY M. NUNEZ	11/24/2023	32684	110404541	TTB23 ARTIST-IN-RES	\$200.00
MELODY M. NUNEZ					Total Check Amount:	\$200.00

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194221	ORANGE COUNTY WINWATER WORKS	11/24/2023	28030	420515131	PLUMBING SUPPLIES	\$7,839.90
ORANGE COUNTY WINWATER WORKS					Total Check Amount:	\$7,839.90
194222	ODP BUSINESS SOLUTIONS, LLC	11/24/2023	31709	110212111	OFFICE SUPPLIES	\$109.48
		11/24/2023	31709	110212121	OFFICE SUPPLIES	\$404.86
ODP BUSINESS SOLUTIONS, LLC					Total Check Amount:	\$514.34
194223	ORANGE VILLA SENIOR APARTMENTS	11/24/2023	29394	270323218	SENIOR SUBSIDY DEC23	\$254.00
ORANGE VILLA SENIOR APARTMENTS					Total Check Amount:	\$254.00
194224	POWER PLUS	11/24/2023	19076	510707960	POWER EQPT CH NOV23	\$602.00
		11/24/2023	19076	510707960	POWER EQPT CH SEPT23	\$602.00
POWER PLUS					Total Check Amount:	\$1,204.00
194225	PUENTE HILLS FORD	11/24/2023	25742	480515161	MOTOR MOUNT	\$517.38
		11/24/2023	25742	480515161	SEAT BELT	\$124.09
		11/24/2023	25742	480515161	SWITCH	\$188.14
		11/24/2023	25742	480515161	HANDLE	\$215.16
		11/24/2023	25742	480515161	HATCH REPAIR	\$507.69
		11/24/2023	25742	480515161	THROTTLE BODY	\$238.32
		11/24/2023	25742	480515161	TIRE VALVES	\$137.33
PUENTE HILLS FORD					Total Check Amount:	\$1,928.11
194226	REVEL ENVIRONMENTAL MANUFACTURING	11/24/2023	32662	410515124	STORM DRAIN MNT 11/8	\$2,280.00
REVEL ENVIRONMENTAL MANUFACTURING					Total Check Amount:	\$2,280.00
194227	TED RODGERS	11/24/2023	32675	420	WATER ACCT REFUND	\$141.67
TED RODGERS					Total Check Amount:	\$141.67
194228	SHELLBACK TACTICAL LLC	11/24/2023	32524	172212141	DEFENDER 2.0 A.S.KITS	\$25,841.36
SHELLBACK TACTICAL LLC					Total Check Amount:	\$25,841.36
194229	SHENG BALLET	11/24/2023	32683	110	THEATRE CR BAL REFUND	\$285.00
SHENG BALLET					Total Check Amount:	\$285.00
194230	SILICON FORENSICS INC.	11/24/2023	32028	110212141	POWER BANK BUNDLE (5)	\$466.33
SILICON FORENSICS INC.					Total Check Amount:	\$466.33
194231	SUKHBIR	11/24/2023	32682	110000000	PD REPORT REQ REFUND	\$3.00
SUKHBIR					Total Check Amount:	\$3.00
194232	T-MOBILE	11/24/2023	24748	110212121	PEN REG 3855 8/30-9/1	\$315.00
		11/24/2023	24748	110212121	PEN REG 5433 8/30-31	\$315.00
		11/24/2023	24748	110212121	PEN REG 1028 8/31	\$315.00
T-MOBILE					Total Check Amount:	\$945.00
194233	TURNOUT MAINTENANCE COMPANY, LLC	11/24/2023	19898	110222221	BRUSHCOAT TRIM/PANELS	\$389.25
TURNOUT MAINTENANCE COMPANY, LLC					Total Check Amount:	\$389.25
194235	VERIZON WIRELESS	11/24/2023	21122	110141441	9947465576 9/23-10/22	\$41.89

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194235	VERIZON WIRELESS	11/24/2023	21122	110323243	9947465576 9/23-10/22	\$41.89
		11/24/2023	21122	174222222	9947465576 9/23-10/22	\$570.15
		11/24/2023	21122	420141421	9947465576 9/23-10/22	\$120.03
		11/24/2023	21122	420515131	9947465576 9/23-10/22	\$912.40
		11/24/2023	21122	475141471	9947465576 9/23-10/22	\$532.88
		11/24/2023	21122	960000000	9947465576 9/23-10/22	\$41.89
		11/24/2023	21122	110404525	9947465576 9/23-10/22	\$83.78
		11/24/2023	21122	410515124	9947465576 9/23-10/22	\$161.92
		11/24/2023	21122	440515122	9947465576 9/23-10/22	\$83.78
		11/24/2023	21122	110111151	9947465576 9/23-10/22	\$88.78
		11/24/2023	21122	110111161	9947465576 9/23-10/22	\$46.89
		11/24/2023	21122	110141424	9947465576 9/23-10/22	\$33.04
		11/24/2023	21122	110141481	9947465576 9/23-10/22	\$163.31
		11/24/2023	21122	110222223	9947465576 9/23-10/22	\$1,934.38
		11/24/2023	21122	110323241	9947465576 9/23-10/22	\$88.78
		11/24/2023	21122	110404311	9947465576 9/23-10/22	\$1,911.01
		11/24/2023	21122	430515123	9947465576 9/23-10/22	\$559.62
		11/24/2023	21122	110111143	9947465576 9/23-10/22	\$263.24
		11/24/2023	21122	110141411	9947465576 9/23-10/22	\$40.01
		11/24/2023	21122	110141431	9947465576 9/23-10/22	\$40.01
		11/24/2023	21122	110212121	9947465576 9/23-10/22	\$5,597.71
		11/24/2023	21122	110323212	9947465576 9/23-10/22	\$83.78
		11/24/2023	21122	110323231	9947465576 9/23-10/22	\$41.89
		11/24/2023	21122	110515125	9947465576 9/23-10/22	\$14.34
		11/24/2023	21122	110515171	9947465576 9/23-10/22	\$125.67
		11/24/2023	21122	460141474	9947465576 9/23-10/22	\$130.67
VERIZON WIRELESS					Total Check Amount:	\$13,753.74
194236	DR. ROBERT L. WILKINSON	11/24/2023	19024	110141481	HR MED SVCS OCT 2023	\$210.00
DR. ROBERT L. WILKINSON					Total Check Amount:	\$210.00
Check Subtotal						\$246,407.30
V53654	24 CARROTS, LLC	11/21/2023	32643	960000000	OCCMA HOLIDAYMTG 12/6	\$24,995.37
24 CARROTS, LLC					Total Check Amount:	\$24,995.37
V53655	ADMINISTRATIVE & PROF	11/24/2023	3344	110	4010 APEA MEMB 111723	\$576.00
ADMINISTRATIVE & PROF					Total Check Amount:	\$576.00
V53656	THE ADVANTAGE GROUP	11/24/2023	24539	110	DED:808B FSA DEPCAR	\$1,491.66
		11/24/2023	24539	110	808C FSA URMED 111723	\$5,799.94
THE ADVANTAGE GROUP					Total Check Amount:	\$7,291.60

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53657	ROGER AIELLI	11/24/2023	31021	110404424	UMPIRE FEE 11/13/2023	\$102.00
ROGER AIELLI						Total Check Amount: \$102.00
V53658	ALL CITY MANAGEMENT SERVICES INC	11/24/2023	6604	110212132	CROSSNG GRDS 10/15-28	\$3,431.25
ALL CITY MANAGEMENT SERVICES INC						Total Check Amount: \$3,431.25
V53659	ALLSTAR FIRE EQUIPMENT	11/24/2023	8353	110222221	TURNOUT PANTS (6)	\$8,763.30
		11/24/2023	8353	174222222	TURNOUT PANTS (4)	\$5,842.21
ALLSTAR FIRE EQUIPMENT						Total Check Amount: \$14,605.51
V53660	AVCOGAS PROPANE SALES & SERVICES	11/24/2023	22047	480515161	PROPANE 307.6 GAL	\$780.36
AVCOGAS PROPANE SALES & SERVICES						Total Check Amount: \$780.36
V53661	AZTECA SYSTEMS, LLC	11/24/2023	24556	110515111	GIS CONSULTING 10/26	\$337.50
AZTECA SYSTEMS, LLC						Total Check Amount: \$337.50
V53662	VLADIMIR BARRIENTOS	11/24/2023	31580	110212111	TRAINING MILEAGE	\$61.31
		11/24/2023	31580	110212111	TRAINING EXPENSE	\$16.00
VLADIMIR BARRIENTOS						Total Check Amount: \$77.31
V53663	BEST LAWN MOWER SERVICE	11/24/2023	16230	110515121	WEEDING TRIMMER LINE	\$292.21
BEST LAWN MOWER SERVICE						Total Check Amount: \$292.21
V53664	BOYS & GIRLS CLUBS	11/24/2023	26980	902009100	PROGRAM STAFF OCT23	\$4,708.00
BOYS & GIRLS CLUBS						Total Check Amount: \$4,708.00
V53665	BOYS & GIRLS CLUB	11/24/2023	32619	902009104	PROGRAM STAFF SEPT 23	\$4,730.40
BOYS & GIRLS CLUB						Total Check Amount: \$4,730.40
V53666	BPSEA MEMORIAL FOUNDATION	11/24/2023	14990	110	4050 MEMORIAL 111723	\$133.00
BPSEA MEMORIAL FOUNDATION						Total Check Amount: \$133.00
V53667	BREA AUTO SERVICE	11/24/2023	12780	480515161	A/C REPAIR	\$329.99
BREA AUTO SERVICE						Total Check Amount: \$329.99
V53668	BREA CITY EMPLOYEES ASSOCIATION	11/24/2023	3236	110	4005 BCEA MEMB 111723	\$732.00
BREA CITY EMPLOYEES ASSOCIATION						Total Check Amount: \$732.00
V53669	BREA DISPOSAL, INC	11/24/2023	3330	440515122	REFUSE COLLECTN OCT23	\$194,078.25
BREA DISPOSAL, INC						Total Check Amount: \$194,078.25
V53670	BREA FIREFIGHTERS ASSOCIATION	11/24/2023	3237	110	4016 ASSOCMEMB 111723	\$3,754.25
BREA FIREFIGHTERS ASSOCIATION						Total Check Amount: \$3,754.25
V53671	BREA POLICE ASSOCIATION	11/24/2023	3769	110	4030 BPA REG 111723	\$3,500.00
BREA POLICE ASSOCIATION						Total Check Amount: \$3,500.00
V53672	BREA POLICE ATHLETIC LEAGUE	11/24/2023	1068	110	5010 B.P.A.L. 111723	\$140.00
BREA POLICE ATHLETIC LEAGUE						Total Check Amount: \$140.00
V53673	BREA POLICE MANAGEMENT ASSOCIATION	11/24/2023	21189	110	4019 LDF MEMB 111723	\$9.50
		11/24/2023	21189	110	4020 PMA MEMB 111723	\$130.00
BREA POLICE MANAGEMENT ASSOCIATION						Total Check Amount: \$139.50
V53674	OMAR F. BRIOSO	11/24/2023	15737	110212111	TRAINING EXPENSE	\$16.00

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53674	OMAR F. BRIOSO	11/24/2023	15737	110212111	TRAINING MILEAGE	\$37.07
OMAR F. BRIOSO						Total Check Amount: \$53.07
V53675	C. WELLS PIPELINE MATERIALS INC	11/24/2023	13055	420515131	PLUMBING SUPPLIES	\$43.50
		11/24/2023	13055	420515131	METER GASKET	\$538.75
C. WELLS PIPELINE MATERIALS INC						Total Check Amount: \$582.25
V53676	CALIFORNIA FORENSIC PHLEBOTOMY INC.	11/24/2023	4488	110212131	PHLEBOTOMY OCT 2023	\$827.54
CALIFORNIA FORENSIC PHLEBOTOMY INC.						Total Check Amount: \$827.54
V53677	AMANDA ROSE CHEVALIER	11/24/2023	32520	110212111	TRAINING EXPENSE	\$16.00
AMANDA ROSE CHEVALIER						Total Check Amount: \$16.00
V53678	JUSTINE GINA CHEVALIER	11/24/2023	32521	110212111	TRAINING MILEAGE	\$64.45
		11/24/2023	32521	110212111	TRAINING EXPENSE	\$32.00
JUSTINE GINA CHEVALIER						Total Check Amount: \$96.45
V53679	BRANDON CHUNG	11/24/2023	18773	460141474	MILEAGE OCT 2023	\$194.54
BRANDON CHUNG						Total Check Amount: \$194.54
V53680	COMLOCK SECURITY-GROUP	11/24/2023	13625	480515161	KEYS	\$9.27
COMLOCK SECURITY-GROUP						Total Check Amount: \$9.27
V53681	THE CONNECTION CORPORATION	11/24/2023	31669	110404523	COUNSELING SVCS OCT23	\$4,410.00
THE CONNECTION CORPORATION						Total Check Amount: \$4,410.00
V53682	CORELOGIC	11/24/2023	25542	280323215	REAL EST LISTNG OCT23	\$185.00
CORELOGIC						Total Check Amount: \$185.00
V53683	MARIE DAO	11/24/2023	24071	110323214	TRAINING MILEAGE	\$157.20
MARIE DAO						Total Check Amount: \$157.20
V53684	E.J. WARD INC	11/24/2023	11309	480515161	FUEL CARDS	\$326.52
		11/24/2023	11309	480	FUEL CARDS	(\$21.24)
E.J. WARD INC						Total Check Amount: \$305.28
V53685	ENTENMANN ROVIN COMPANY	11/24/2023	3457	110222221	BADGES	\$407.28
ENTENMANN ROVIN COMPANY						Total Check Amount: \$407.28
V53686	EQUIPMENT DIRECT INC	11/24/2023	4522	110515121	SIDEWALK MARKINGPAINT	\$74.35
		11/24/2023	4522	110515121	SAFETY GEAR	\$451.15
EQUIPMENT DIRECT INC						Total Check Amount: \$525.50
V53687	FUSCOE ENGINEERING, INC.	11/24/2023	18052	510707978	WQMP AROVISTA OCT23	\$1,591.50
		11/24/2023	18052	410515132	NPDES S/W SVCS OCT23	\$4,832.75
FUSCOE ENGINEERING, INC.						Total Check Amount: \$6,424.25
V53688	HAAKER EQUIPMENT CO.	11/24/2023	4297	430515123	SPECIAL VACTOR EQPT	\$4,147.59
HAAKER EQUIPMENT CO.						Total Check Amount: \$4,147.59
V53689	CHRISTOPHER H. HADDAD	11/24/2023	15668	110212111	TRAINING MILEAGE	\$131.66
		11/24/2023	15668	110212111	TRAINING EXPENSE	\$16.00
CHRISTOPHER H. HADDAD						Total Check Amount: \$147.66

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53690	GABRIEL HANNAH	11/24/2023	17533	110404424	UMPIRE FEE 11/13/2023	\$102.00
GABRIEL HANNAH						Total Check Amount: \$102.00
V53691	THE HUB OC	11/24/2023	32579	902009109	PROGRAM STAFF OCT23	\$2,317.43
THE HUB OC						Total Check Amount: \$2,317.43
V53692	INFOSEND, INC.	11/24/2023	19016	420141421	PROGRAMMING FEE 11/7	\$390.00
INFOSEND, INC.						Total Check Amount: \$390.00
V53693	INLAND ROUNDBALL OFFICIALS INC.	11/24/2023	31906	110404424	REFEREE FEE 1112-1114	\$1,200.00
INLAND ROUNDBALL OFFICIALS INC.						Total Check Amount: \$1,200.00
V53694	JAMISON ENGINEERING CONTRACTORS,INC	11/24/2023	15812	430515123	PUMP MNT-BRIARWD 10/7	\$2,479.36
JAMISON ENGINEERING CONTRACTORS,INC						Total Check Amount: \$2,479.36
V53695	KRISTOFER KATAOKA	11/24/2023	18385	110404542	MILEAGE NOV 2023	\$25.55
KRISTOFER KATAOKA						Total Check Amount: \$25.55
V53696	LEGAL UPDATES PUBLISHING COMPANY	11/24/2023	31545	110212111	23/24 LEGAL UPDATES	\$3,600.00
LEGAL UPDATES PUBLISHING COMPANY						Total Check Amount: \$3,600.00
V53697	LINEGEAR	11/24/2023	23894	110222211	UNIFORMS	\$950.36
LINEGEAR						Total Check Amount: \$950.36
V53698	TINA M MEYER	11/24/2023	12786	110212133	MILEAGE OCT 2023	\$55.68
TINA M MEYER						Total Check Amount: \$55.68
V53699	MICHAEL BAKER INTERNATIONAL, INC.	11/24/2023	31634	84032323E	EIR SVCS THRU 10/29	\$5,577.50
MICHAEL BAKER INTERNATIONAL, INC.						Total Check Amount: \$5,577.50
V53700	JOSEPH SAMUEL MIRAGLIA	11/24/2023	32557	110212111	TRAINING MILEAGE	\$251.52
JOSEPH SAMUEL MIRAGLIA						Total Check Amount: \$251.52
V53701	MUNICIPAL WATER DISTRICT	11/24/2023	3784	420515131	WATER DELIVERY OCT23	\$6,468.00
MUNICIPAL WATER DISTRICT						Total Check Amount: \$6,468.00
V53702	CHRISTOPHER M. MURRAY	11/24/2023	31532	174222222	PARAMEDIC RECERT	\$250.00
CHRISTOPHER M. MURRAY						Total Check Amount: \$250.00
V53703	MYERS AND SONS	11/24/2023	21624	110515121	'NO OUTLET' SIGN	\$66.93
		11/24/2023	21624	110515121	TRAFFIC CONTROL CONES	\$2,039.15
		11/24/2023	21624	110515121	BREA BL SCHOOL SIGNS	\$503.88
		11/24/2023	21624	110515121	SIGN HARDWARE	\$2,039.60
		11/24/2023	21624	110515125	EV SIGNS DT PS2	\$312.39
		11/24/2023	21624	110515121	BIRCH ST SCHOOL SIGNS	\$503.88
		11/24/2023	21624	110515121	VETERANS' DAY SIGNS	\$161.81
MYERS AND SONS						Total Check Amount: \$5,627.64
V53704	BRENDA CAROL NAVARRO	11/24/2023	32370	110404521	ZUMBA GOLD 8/2/2023	\$35.00
		11/24/2023	32370	110404521	ZUMBA GOLD SEPT23	\$70.00
BRENDA CAROL NAVARRO						Total Check Amount: \$105.00

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V53705	TIANNA NEGRETE	11/24/2023	31886	110212111	TRAINING EXPENSE	\$24.00
TIANNA NEGRETE					Total Check Amount:	\$24.00
V53706	ANTHONY NGUYEN	11/24/2023	25978	110212142	TRAINING MILEAGE	\$9.04
ANTHONY NGUYEN					Total Check Amount:	\$9.04
V53707	OC UNITED TOGETHER, INC.	11/24/2023	32617	902009100	PROGRAM STAFF OCT23	\$3,778.00
OC UNITED TOGETHER, INC.					Total Check Amount:	\$3,778.00
V53708	DAVID ALEJANDRO ORTIZ	11/24/2023	30613	110212111	CRISIS INTERVENTION	\$90.00
DAVID ALEJANDRO ORTIZ					Total Check Amount:	\$90.00
V53709	QUARTECH CORRECTIONS LLC	11/24/2023	29933	950000000	ILJAOC IP SUPP MAR23	\$5,675.00
		11/24/2023	29933	950000000	ILJAOC IP SUPP OCT23	\$12,250.00
QUARTECH CORRECTIONS LLC					Total Check Amount:	\$17,925.00
V53710	RCS INVESTIGATIONS & CONSULTING LLC	11/24/2023	22534	110212111	BCKGRND INVESTIGATION	\$2,109.75
RCS INVESTIGATIONS & CONSULTING LLC					Total Check Amount:	\$2,109.75
V53711	SC FUELS	11/24/2023	16654	480515161	UNL ETH 3573.7 GALS	\$14,805.87
SC FUELS					Total Check Amount:	\$14,805.87
V53712	CYNTHIA MARGARET SCHWARTZ	11/24/2023	32371	110404521	ZUMBA GOLD OCT 2023	\$200.00
CYNTHIA MARGARET SCHWARTZ					Total Check Amount:	\$200.00
V53713	SITEONE LANDSCAPE SUPPLY, LLC	11/24/2023	25942	110515125	IRRIGATION SUPPLIES	\$554.68
		11/24/2023	25942	110515143	IRRIGATION SUPPLIES	\$892.43
		11/24/2023	25942	110515143	CR:INV# 136357166-001	(\$8.73)
SITEONE LANDSCAPE SUPPLY, LLC					Total Check Amount:	\$1,438.38
V53714	SOLIDARITY, INC.	11/24/2023	32612	902009100	PROGRAM STAFF SEPT 23	\$750.00
SOLIDARITY, INC.					Total Check Amount:	\$750.00
V53715	SOUTHERN CALIFORNIA NEWS GROUP	11/24/2023	32570	840141412	LEGAL NOTICE SEPT23	\$826.37
SOUTHERN CALIFORNIA NEWS GROUP					Total Check Amount:	\$826.37
V53716	STERICYCLE, INC.	11/24/2023	11925	110111161	DOC SHRED OCT 2023	\$10.66
		11/24/2023	11925	470141483	DOC SHRED OCT 2023	\$10.66
		11/24/2023	11925	110212122	DOC SHRED OCT 2023	\$196.42
STERICYCLE, INC.					Total Check Amount:	\$217.74
V53717	HOPE BUILDERS	11/24/2023	32608	902009100	PROGRAM STAFF SEPT 23	\$1,137.02
HOPE BUILDERS					Total Check Amount:	\$1,137.02
V53718	THOMSON REUTERS - WEST	11/24/2023	22020	110111112	431851 LGL/RWG NOV23	\$234.90
THOMSON REUTERS - WEST					Total Check Amount:	\$234.90
V53719	TROPICAL PLAZA NURSERY, INC	11/24/2023	2062	110515141	OLINDARANCH/MSM NOV23	\$2,490.00
		11/24/2023	2062	345515112	MD#5 LANDSCAPE NOV23	\$2,827.74
		11/24/2023	2062	420515131	CITY RESERVOIRS NOV23	\$1,723.64
		11/24/2023	2062	110515143	GATEWAY CTR NOV23	\$1,491.72

City Disbursement Register

Between Nov 20, 2023 12:00 AM and Nov 24, 2023 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
TROPICAL PLAZA NURSERY, INC						Total Check Amount: \$8,533.10
V53720	TURBO DATA SYSTEMS, INC.	11/24/2023	1472	110212122	HHTPM LEASE/MNT OCT23	\$312.48
TURBO DATA SYSTEMS, INC.						Total Check Amount: \$312.48
V53721	UNICORN METALS	11/24/2023	17181	480515161	METAL STOCK	\$94.94
UNICORN METALS						Total Check Amount: \$94.94
V53722	UNITED ROTARY BRUSH CORPORATION	11/24/2023	16649	480515161	SWEEPER BROOMS	\$667.35
UNITED ROTARY BRUSH CORPORATION						Total Check Amount: \$667.35
V53723	VALLEY POWER SYSTEMS, INC.	11/24/2023	16506	480515161	HARNESS #1202	\$5,189.38
		11/24/2023	16506	480515161	SENSOR	\$56.39
VALLEY POWER SYSTEMS, INC.						Total Check Amount: \$5,245.77
V53724	ANGUELLO RIGOBERTO VILLA VELA	11/24/2023	32123	110212111	TRAINING EXPENSE	\$56.00
		11/24/2023	32123	110212111	TRAINING MILEAGE	\$213.14
ANGUELLO RIGOBERTO VILLA VELA						Total Check Amount: \$269.14
V53725	VINTAGE CREEK SENIOR APARTMENTS LP	11/24/2023	29395	270323218	SENIOR SUBSIDY DEC23	\$508.00
VINTAGE CREEK SENIOR APARTMENTS LP						Total Check Amount: \$508.00
V53726	WAXIE SANITARY SUPPLY	11/24/2023	3332	110515144	JANITORIAL SUPPLIES	\$763.52
		11/24/2023	3332	360515145	JANITORIAL SUPPLIES	\$761.79
WAXIE SANITARY SUPPLY						Total Check Amount: \$1,525.31
V53727	SARA L. WOODWARD	11/24/2023	26083	110212122	MILEAGE OCT 2023	\$107.42
SARA L. WOODWARD						Total Check Amount: \$107.42
V53728	APPLEDORE, INC DBA OUTREACH GRID	11/24/2023	32440	902009100	USER LICENSES #1 OF 4	\$94,764.00
APPLEDORE, INC DBA OUTREACH GRID						Total Check Amount: \$94,764.00
Voucher Subtotal						\$468,197.00
W24007	THE BANK OF NEW YORK MELLON	11/22/2023	16062	930	TRANSFER TO INVESTMENTS	\$2,000,000.00
THE BANK OF NEW YORK MELLON						Total Check Amount: \$2,000,000.00
Wire Subtotal						\$2,000,000.00
TOTAL						\$2,714,604.30



Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended October 31, 2023

Meeting	Agenda Group	
Tuesday, December 5, 2023, 7:00 PM	CITY/SUCCESSOR AGENCY - CONSENT	Item: A
TO	FROM	
Honorable Mayor and City Council Members	Bill Gallardo, City Manager	

RECOMMENDATION

Receive and file

BACKGROUND/DISCUSSION

The Monthly Report of Investments is prepared in accordance with Government Code Sections (GCS) 41004 and 53607 and contains information on the Successor Agency's investment activities for the month of September. Funds received by the Successor Agency are typically spent within three to six months and are therefore not invested long-term. The Successor Agency's Local Agency Investment Fund (LAIF) is used for short-term investments and functions like a savings account until funds are required to meet expenditure needs.

Attachment A includes an Investment Information Summary and a Monthly Account Statement prepared by Chandler Asset Management (Chandler) for the funds invested on behalf of the Successor Agency. As of October 31, 2023, the market value, including accrued interest on the Successor Agency's Local Agency Investment Fund (LAIF), was \$19,725 in comparison to \$19,653 at September 30, 2023. The Successor Agency to the Brea Redevelopment Agency has sufficient cash flow to meet its expected expenditures for the next six months.

The Successor Agency also has restricted (fiscal agent) investment accounts related to its various bond reserve accounts, which are managed by Chandler and held by the Agency's third-party custodian, The Bank of New York Mellon Trust Company, N.A. (BNY), as required. BNY acts as an agent of the Successor Agency and all securities are held in the name of the Successor Agency. Attachment A includes a portfolio report from Chandler for each bond reserve account that is invested. As of October 31, 2023, the market value of these funds, including short-term cash and accrued interest was \$319,541 as compared to \$318,232 as of September 30, 2023.

FISCAL IMPACT/SUMMARY

During the month of October, the total value of the Successor Agency's investment portfolio increased by \$72 and the total value of restricted investments decreased by \$1,309 due to market rate adjustments.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Faith Madrazo, Financial Services Manager, Revenue

Concurrence: Kristin Griffith, Director of Administrative Services and Monica Lo, Deputy Director of Administrative Services

Attachments

[Attachment A.pdf](#)

Successor Agency to the Brea Redevelopment Agency
Cash and Investment Information
October 31, 2023

			Book Value		Market Value*
Demand and Interest-Bearing Checking Accounts	Citizen's Bank	\$	346,382.16	\$	346,382.16
Local Agency Investment Fund	LAIF	\$	19,663.87	\$	19,725.43
<u>Fiscal Agent Cash & Investments</u>					
2004 Brea Public Financing Authority Lease Revenue Bond	Chandler/BNY	\$	-	\$	-
2010 Brea Public Financing Authority Lease Revenue Bond	Chandler/BNY	\$	-	\$	-
2013 Tax Allocation Bonds	Chandler/BNY	\$	198,957.65	\$	198,957.65
2016 Tax Allocation Refunding Bonds, Series A & B	Chandler/BNY	\$	38,081.59	\$	38,081.59
2017 Tax Allocation Refunding Bonds, Series A & B	Chandler/BNY	\$	82,501.87	\$	82,501.87
Sub-total - Fiscal Agent Cash & Investments			\$ 319,541.11		\$ 319,541.11
Grand Total			\$ 685,587.14		\$ 685,648.70

* Includes accrued interest on invested funds

Successor Agency to the Brea Redevelopment Agency**Cash and Investment Information**

October 31, 2023

Fiscal Agent Cash & Investments Detail	Book Value	Market Value
2013 Tax Allocation Bonds - CHANDLER	\$ -	\$ -
Short-Term Treasury Funds - BNY	\$ 198,957.65	\$ 198,957.65
Sub-total	\$ 198,957.65	\$ 198,957.65
2016 Tax Allocation Refunding Bonds, Series A & B - CHANDLER	\$ -	\$ -
Short-Term Treasury Funds - BNY	\$ 38,081.59	\$ 38,081.59
Sub-total	\$ 38,081.59	\$ 38,081.59
2017 Tax Allocation Refunding Bonds, Series A & B - CHANDLER	\$ -	\$ -
Short-Term Treasury Funds - BNY	\$ 82,501.87	\$ 82,501.87
Sub-total	\$ 82,501.87	\$ 82,501.87
Report Grand Total	\$ 319,541.11	\$ 319,541.11



Successor Agency to the Brea RDA LAIF - Account #10166

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2023 THROUGH OCTOBER 31, 2023

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.00
Average Coupon	3.65%
Average Purchase YTM	3.65%
Average Market YTM	3.65%
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

ACCOUNT SUMMARY

	Beg. Values as of 9/30/23	End Values as of 10/31/23
Market Value	19,488	19,664
Accrued Interest	165	62
Total Market Value	19,653	19,725
Income Earned	55	72
Cont/WD		0
Par	19,488	19,664
Book Value	19,488	19,664
Cost Value	19,488	19,664

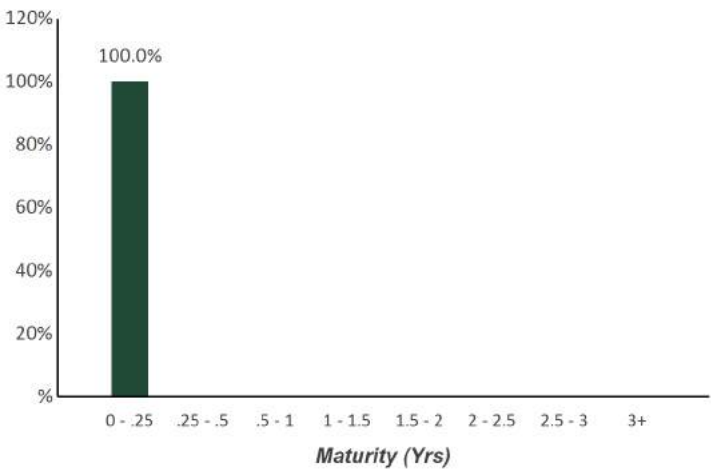
TOP ISSUERS

Local Agency Investment Fund	100.0%
Total	100.0%

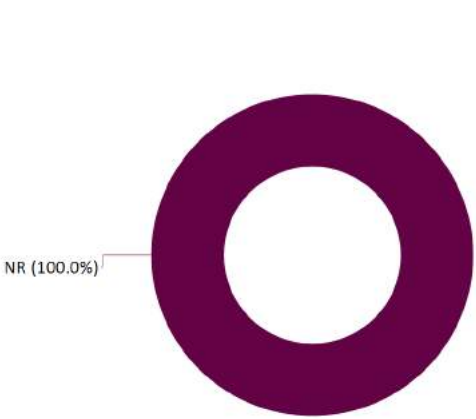
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Holdings Report

As of October 31, 2023



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	19,663.87	Various 3.65%	19,663.87 19,663.87	1.00 3.65%	19,663.87 61.56	100.00% 0.00	NR / NR NR	0.00 0.00
Total LAIF		19,663.87	3.65%	19,663.87	3.65%	19,663.87 61.56	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO		19,663.87	3.65%	19,663.87	3.65%	19,663.87 61.56	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED						19,725.43			

Transaction Ledger

As of October 31, 2023



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/13/2023	90LAIF\$00	175.74	Local Agency Investment Fund State Pool	1.000	3.61%	175.74	0.00	175.74	0.00
Subtotal			175.74				175.74	0.00	175.74	0.00
TOTAL ACQUISITIONS			175.74				175.74	0.00	175.74	0.00
OTHER TRANSACTIONS										
Dividend	10/15/2023	90LAIF\$00	1,751,958.04	Local Agency Investment Fund State Pool	0.000		175.74	0.00	175.74	0.00
Subtotal			1,751,958.04				175.74	0.00	175.74	0.00
TOTAL OTHER TRANSACTIONS			1,751,958.04				175.74	0.00	175.74	0.00

Income Earned
As of October 31, 2023

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund State Pool	Various	19,488.13	165.25	0.00	72.05
		Various	175.74	175.74	0.00	
		19,663.87	0.00	61.56	0.00	
			19,663.87	72.05	72.05	
			19,488.13	165.25	0.00	
			175.74	175.74	0.00	
			0.00	61.56	0.00	
Total Local Agency Investment Fund		19,663.87	19,663.87	72.05	72.05	72.05
			19,488.13	165.25	0.00	
			175.74	175.74	0.00	
			0.00	61.56	0.00	
TOTAL PORTFOLIO		19,663.87	19,663.87	72.05	72.05	72.05

Cash Flow Report
As of October 31, 2023



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2024	Dividend	90LAIF\$00	607,295.35	Local Agency Investment Fund State Pool	0.00	60.26	60.26
JAN 2024					0.00	60.26	60.26
TOTAL					0.00	60.26	60.26



Account #10166

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.