



**City Council and Successor Agency
to the Brea Redevelopment
Agency Agenda**

Closed Session - 5:45 p.m.

Study Session - 6:15 p.m.

General Session - 7:00 p.m.

Tuesday, February 20, 2024, 7:00 PM

COUNCIL CHAMBERS

1 Civic Center Circle

Brea, California 92821

Christine Marick, Mayor

Blair Stewart, Mayor Pro Tem

Cecilia Hupp, Council Member **Marty Simonoff**, Council Member **Steven Vargas**, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under Matters from the Audience. State law generally prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Council is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing cityclerksgroup@cityofbrea.net. Written comments received by 3 p.m. on the day of the meeting will be provided to the Council, will be made available to the public at the meeting, and will be included in the official record of the meeting.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

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1: CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 5:45 P.M.

1A. CALL TO ORDER/ROLL CALL

1B. PUBLIC COMMENT

1C. Conference with City's Labor Negotiator Pursuant to Government Code §54957.6 Regarding the Brea Fire Association (BFA) – Bill Gallardo, Negotiator

2: STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:15 P.M.

2A. Call to Order/Roll Call

2B. Public Comment

2C. Clarify Regular Meeting Topics

2D. Council Member Reports/Requests

2E. Affordable Housing Over-Income Tenant Discussion

2F. Tracks at Brea Western Extension Project Concept Plan Update

2G. Cultural Arts Commission Unscheduled Vacancy Recruitment

3: GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.

3A. Call to Order/Roll Call

3B. Pledge of Allegiance: Girl Scout Troop 2003

3C. Invocation: Pastor Tyler Lemen, Birch Street Friends Church

3D. Report - Prior Study Session

3E. Community Announcements

3F. Matters from the Audience

3G. Response to Public Inquiries

4: PUBLIC HEARING

There are no Public Hearing items at this time.

5: ADMINISTRATIVE ITEMS

There are no Administrative Items at this time.

6: CONSENT CALENDAR

The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."

6A. February 6, 2024 Regular City Council Meeting Minutes

— 1. Approve.

6B. Second Reading of Ordinance Approving an Inflationary Adjustment of City Council Salaries

— 1. Waive full reading of and adopt Ordinance No. 1246, an Ordinance of the City Council of the City of Brea approving an inflationary adjustment of City Council Member salaries.

6C. Tracks at Brea Western Extension Project Concept Plan

— 1. Receive and file.

6D. Audit RFP - Selection of New Auditors

— 1. Approve the award of contract for auditing services to Lance, Soll & Lunghard in the amount of \$85,210 for Fiscal Year 2023-24 with annual CPI increases through Fiscal Year 2027-28. The increase in appropriation will be revised during the current budget update.

6E. Monthly Report of Investments for the City of Brea for Period Ended January 31, 2024

— 1. Receive and file.

6F. February 2 and 9, 2024 City Disbursement Registers

— 1. Receive and file.

7: CITY/SUCCESSOR AGENCY - CONSENT

7A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended January 31, 2024

— 1. Receive and file.

8: ADMINISTRATIVE ANNOUNCEMENTS

8A. City Manager

8B. City Attorney

8C. Council Requests

9: COUNCIL ANNOUNCEMENTS

9A. Council Announcements

10: ADJOURNMENT

10A. Meeting Adjournment

Date Posted: February 15, 2024



City Council Regular Meeting Communication

Tracks at Brea Western Extension Project Concept Plan Update

Meeting	Agenda Group
Tuesday, February 20, 2024, 7:00 PM	STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - Item: 6:15 P.M. 2F
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Receive and file the Tracks at Brea Western Extension Project Due Diligence Memorandum and Concept Plan.

BACKGROUND/DISCUSSION

Under Proposition 68, administered by the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC), funds were made available to provide assistance with City improvement projects throughout Southern California. In an effort to meet a City Council goal to continue to apply for grants for The Tracks Western Extension Project, staff submitted a grant application to RMC. The \$225,000 grant application request was to focus on earlier stages of the project including community engagement and concept development for the Tracks at Brea segment between Berry Street and the Brea Canyon Flood Control Channel.

In October of 2021, RMC notified the City of Brea that it was awarded the \$225,000 grant with no match requirement and a performance period lasting until March 30, 2024. At the November 9, 2021, City Council meeting, Council authorized the City Manager to execute an agreement with RMC in the amount of \$225,000 for The Tracks at Brea Western Extension Project.

On October 26, 2022, City staff initiated a request for proposal (RFP) for a project consisting of community engagement, concept development, and permitting research. Only one firm submitted a proposal, Mark Thomas & Company, Inc. (Mark Thomas). At the December 16, 2022, City Council meeting, Mark Thomas was awarded the contract for professional services. Mark Thomas has been working with the community on the Western Extension since 2020 has a solid foundational knowledge of the project as well as with the City of Brea.

As part of the project's public outreach component, the consultant distributed a public workshop announcement mailer and conducted a stakeholder advisory meeting, a public outreach event, as well as two public workshops. The public outreach event took place at the 2023 Brea Fest with public feedback identifying the desire to incorporate more shaded picnic areas, convenience amenities, and include artwork and interpretive areas into the design. The initial draft concept was presented at the first public workshop at the Brea Community Center (BCC) and feedback was solicited through the use of comment cards.

The categories and most prominent feedback for each category received from the public at the workshop event are listed below:

1. Interactive: Shaded Picnic Areas
2. Safety: Pathway Lighting
3. Historical: Incorporating Existing Rail and Murals
4. Artistic: Kinetic Sculptures
5. Engagement: Open Spaces with Restrooms
6. Educational: Sloped Areas to Capture Runoff

This feedback from the community was incorporated into the draft concept and was further refined at the second public workshop held at the BCC on November 16, 2023. The draft concept plan including additional community feedback was then presented at the November 30, 2023, Parks Recreation and Human Services (PRHS) Commission meeting. The concept plan package included a preliminary site plan, grading and drainage plan, utility plan, landscape/irrigation plan, illustrative cross-sections, and a visual simulation. Following the PRHS Commission meeting, minor adjustments were made to the concept plan, and the final concept plan and due diligence memorandum was provided to City Staff and is included within the attachments provided herein.

COMMISSION/COMMITTEE RECOMMENDATION

This item was taken to the November 30, 2023, PRHS Commission meeting to elicit feedback from members of the commission. This item was supported and recommended to City Council for consideration.

FISCAL IMPACT/SUMMARY

The RMC grant funds awarded to the City of Brea were utilized for community engagement and concept development for the Tracks at Brea segment between Berry Street and the Brea Canyon Flood Control Channel. The community feedback received at the various outreach events was incorporated into the final concept plan. This plan will be utilized in the future to aid the final design of this segment of the Tracks at Brea after the land area is obtained by the City of Brea. Since there was no match requirement for the grant funds, there is no impact to the General Fund.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Wade Whitman, Management Analyst

Concurrence: Ryan Chapman, P.E. Assistant City Engineer and Albert Espinoza, P.E., T.E., MPA City Engineer

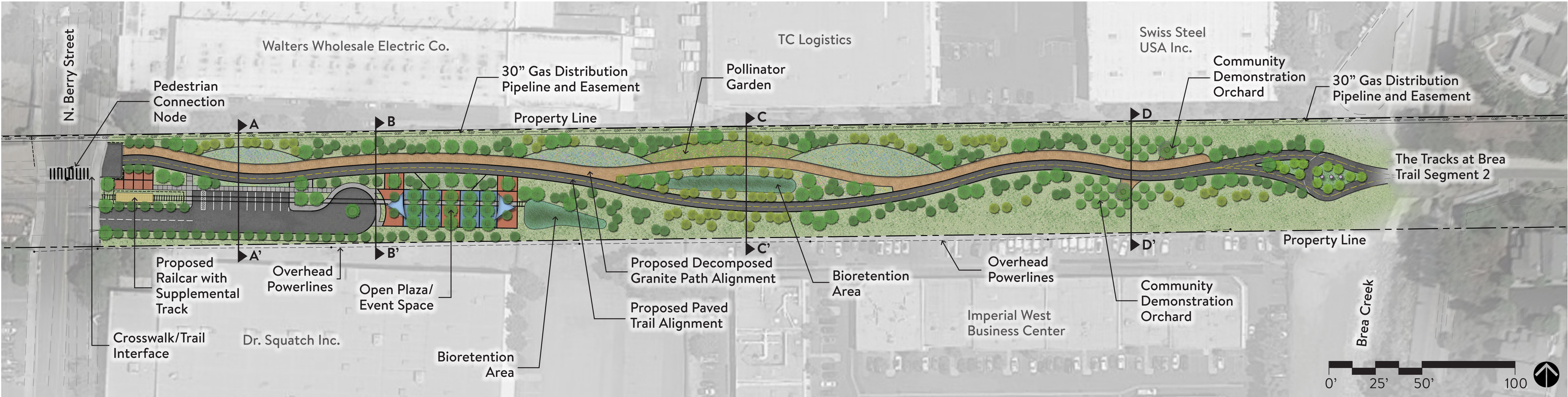
Attachments

Concept Plan.pdf.pdf

Due Diligence Memorandum.pdf.pdf



SITE PLAN



WORKSHOP #1: PUBLIC DATA ASSESSMENT

- This is the overall assessment of the amenities presented to the attendees of the workshop.
- | | |
|--|---|
| Interactive (7 High Priority Votes with Comments) | Artistic (5 High Priority Votes and 1 No Priority Vote) |
| <ul style="list-style-type: none">Picnic Areas -Shaded (3)Play Areas (1)Bridges (1)Workout Stations (1)Water play area | <ul style="list-style-type: none">Kinetic Sculptures (4)Decorative Walls with Seating (1)Community sponsored art, rock painting, flower beds, metal sculptures |
| Safety (7 High Priority Votes with Comments) | Engagement (5 High Priority Votes with Comments and 2 Low Priority Votes) |
| <ul style="list-style-type: none">Pathway Lighting (4)Overhead Lighting (2)Add lighted bike repair station near new parking lotCoyotes are safety issues for small petsNight lighting to extend usable hours | <ul style="list-style-type: none">Open Spaces with Restrooms (4)Farmers Market (4)Community Bike Rides |
| Historical (6 High Priority Votes with Comments and 1 No Priority Vote) | Educational (4 High Priority Votes with Comments, 1 Low Priority and 1 No Priority Vote) |
| <ul style="list-style-type: none">Existing Rail Incorporated into Design (3)Murals (3)Rail Car MonumentsOther Comments - Agriculture Influence and Train Depot | <ul style="list-style-type: none">Sloped Areas to Capture Runoff (3)Signs for plant tree identification street signsButterfly GardenCommunity Orchard, Raised Bed, Permaculture DemoWaterwise Demo Garden |

WORKSHOP #2: PUBLIC DATA ASSESSMENT

- This is the overall assessment of the amenities presented to the attendees of the workshop.
- Overall comments on the revised concept plans
- Can we move power to underground?
 - Interactive train cars with historical items inside.
 - Fullerton Train Museum, SCRPA Southern California Railroad Preservation Association - Resource for rail car and track history and acquisition.
 - Fundraising/donation opportunity for purchase site amenities with bench plaque or engraved paver.

PLANTING CONCEPT NARRATIVE

The proposed planting for the Tracks Western Extension will include a mix of larger shade trees, medium height and smaller understory trees. The trees types will consist mostly of deciduous varieties to provide summer shade and winter sun, along with some evergreen accents as needed. The palette will be selected from native and/or naturalized varieties for reduced water use, longevity and unity with the surrounding plant communities. There can be an option for labeling certain trees with their botanical and common names.

One of the palette concepts being proposed for both trees, shrubs and groundcover will introduce cooler colors of certain varieties of plants (blues, purples and light greens) to capitalize on the human perception of those colors and their associations with cooler temperatures. This will also provide a contrast between the plants and the light-colored surrounding industrial buildings, as well as the natural soil and mulch colors.

IRRIGATION CONCEPT NARRATIVE

Irrigating the proposed site for Tracks Western Extension will be achieved using potable water from a point of connection that is yet to be determined. That connection will be used to route the water efficiently from the meter and backflow to the individual valves determined by the planting hydro-zones and sun/wind exposure. Those valves will be monitored and activated/de-activated from a multi-station controller that will be similar to the previous segments of the Tracks at Brea. The valves will control bubblers and drip systems that will precisely apply water to the dripline of the plants to conserve the precious resource, prevent excessive runoff and reducing opportunities for insects and other disease vectors.

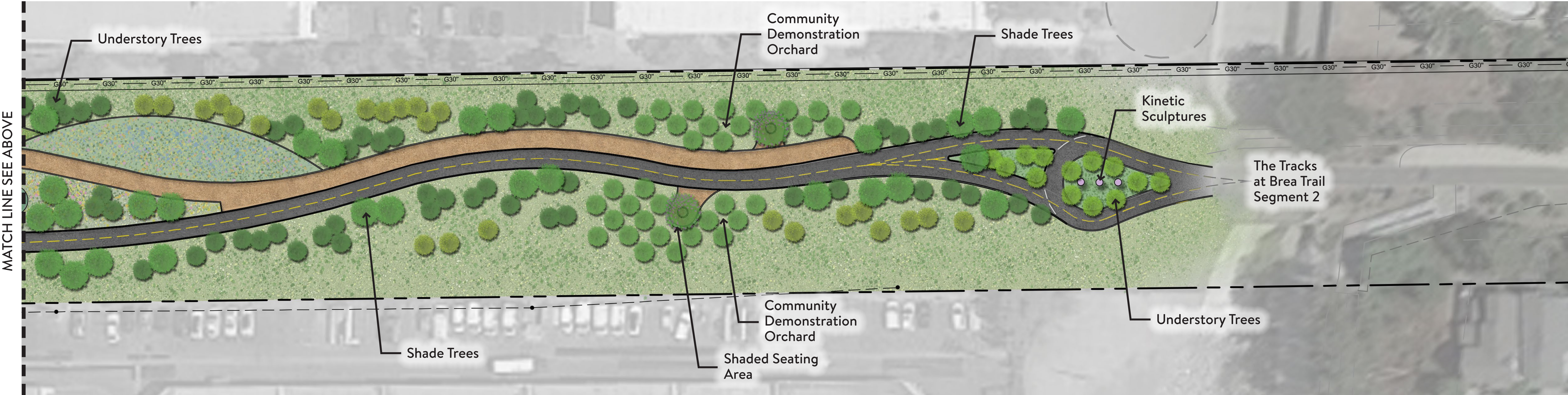
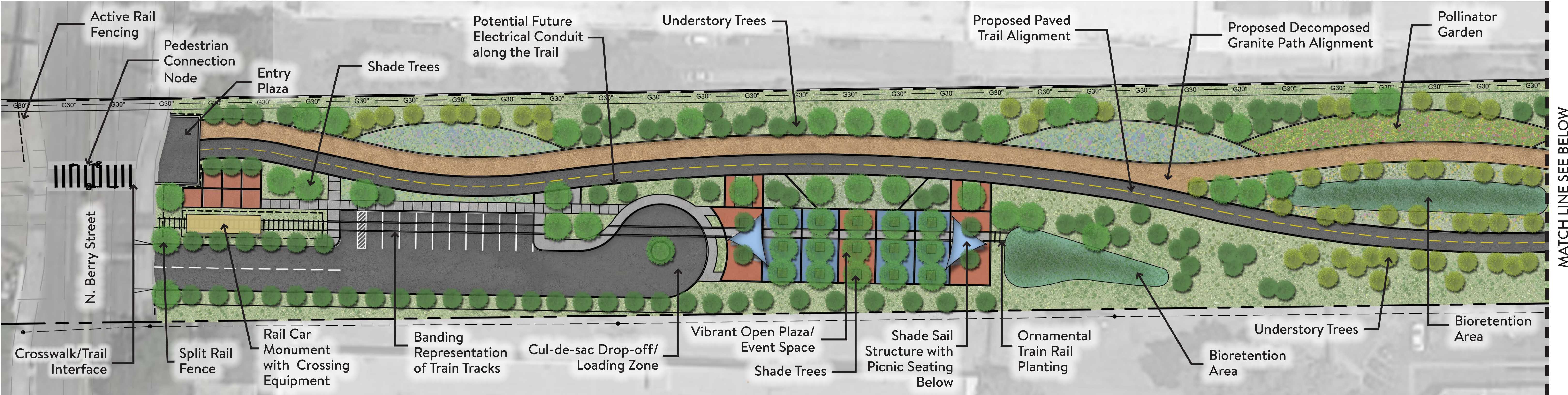
GRADING & DRAINAGE NARRATIVE

The Tracks Western Extension site's dominant existing feature is a concrete culvert, located to the east. It is approximately fifteen feet in height and allows the Brea Creek to flow under a paved loop that marks the end of Tracks Segment Two. The elevation change required to bridge the creek is reflected into the Western Extension site and as it descends away from the culvert, the elevation change creates drainage issues from rainfall and runoff.

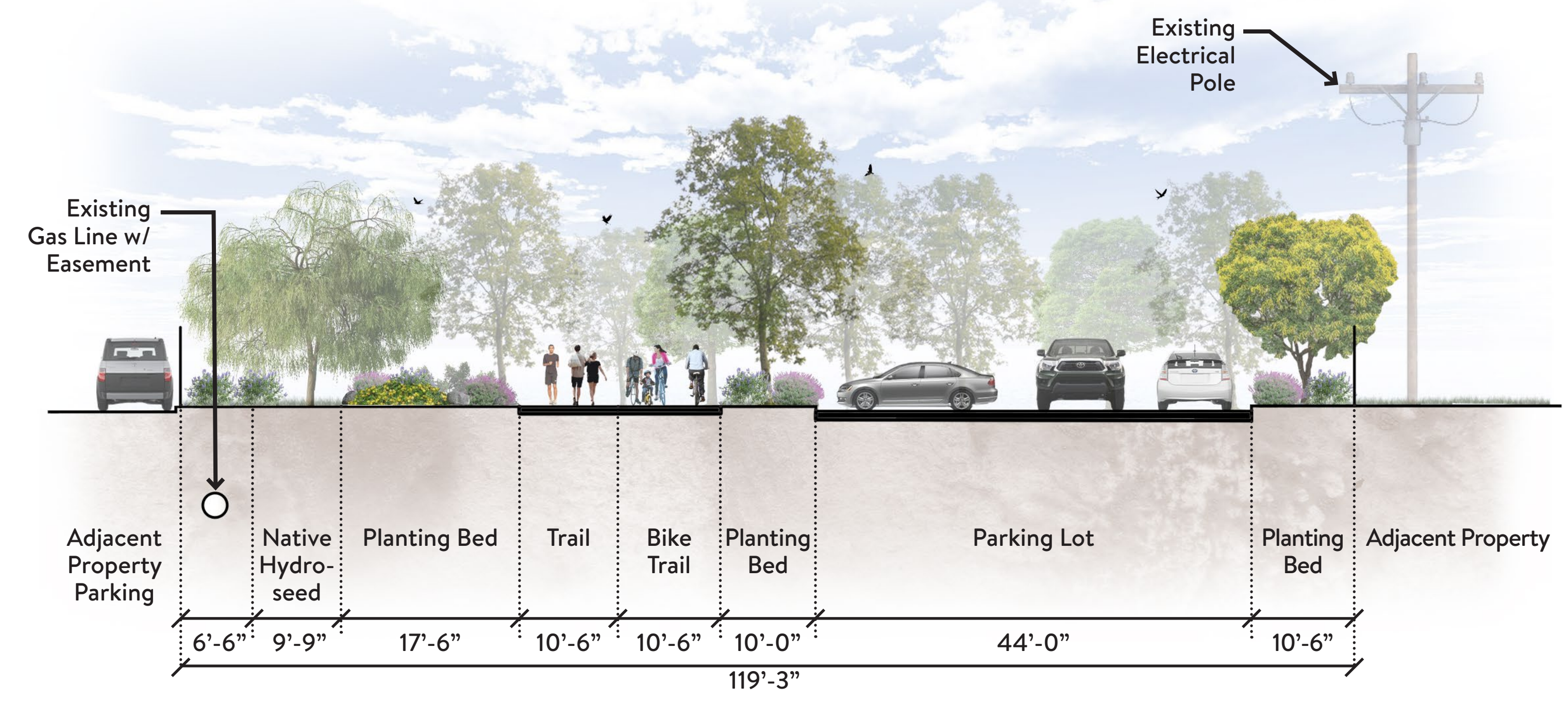
The proposed drainage concept to mitigate stormwater and promote infiltration consists of reshaping the terrain to capture water in the center of the site and routing it through a series of bioswales adjacent to the cycling and pedestrian paths to bioretention areas for additional percolation into the soil. This strategy will also result in minimizing the amount of runoff that goes to private parcels (north and south). As the bioretention areas fill, any overflow will be captured by drainage structures and can be routed to the next bioretention area or directly to the existing 36" storm drain system in N. Berry St.



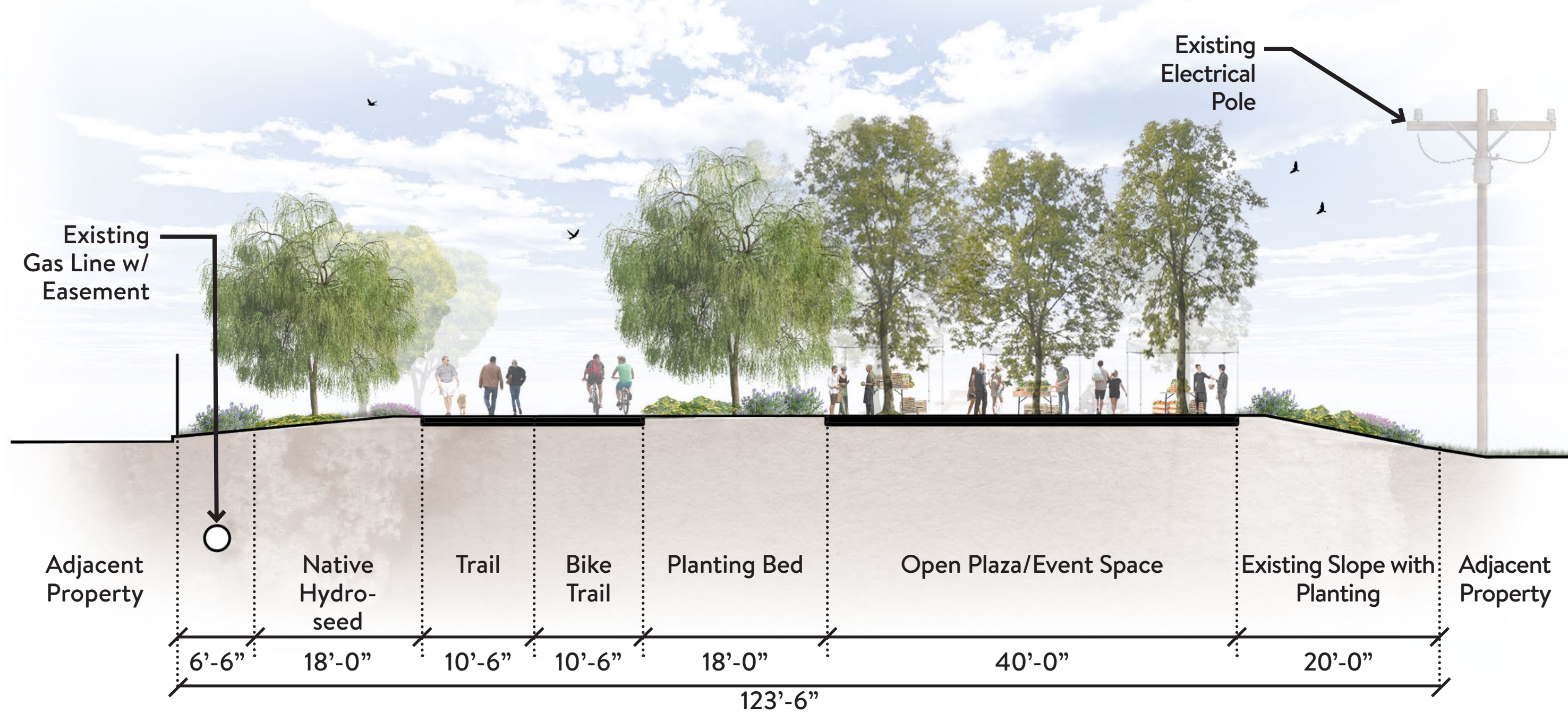
SITE PLAN



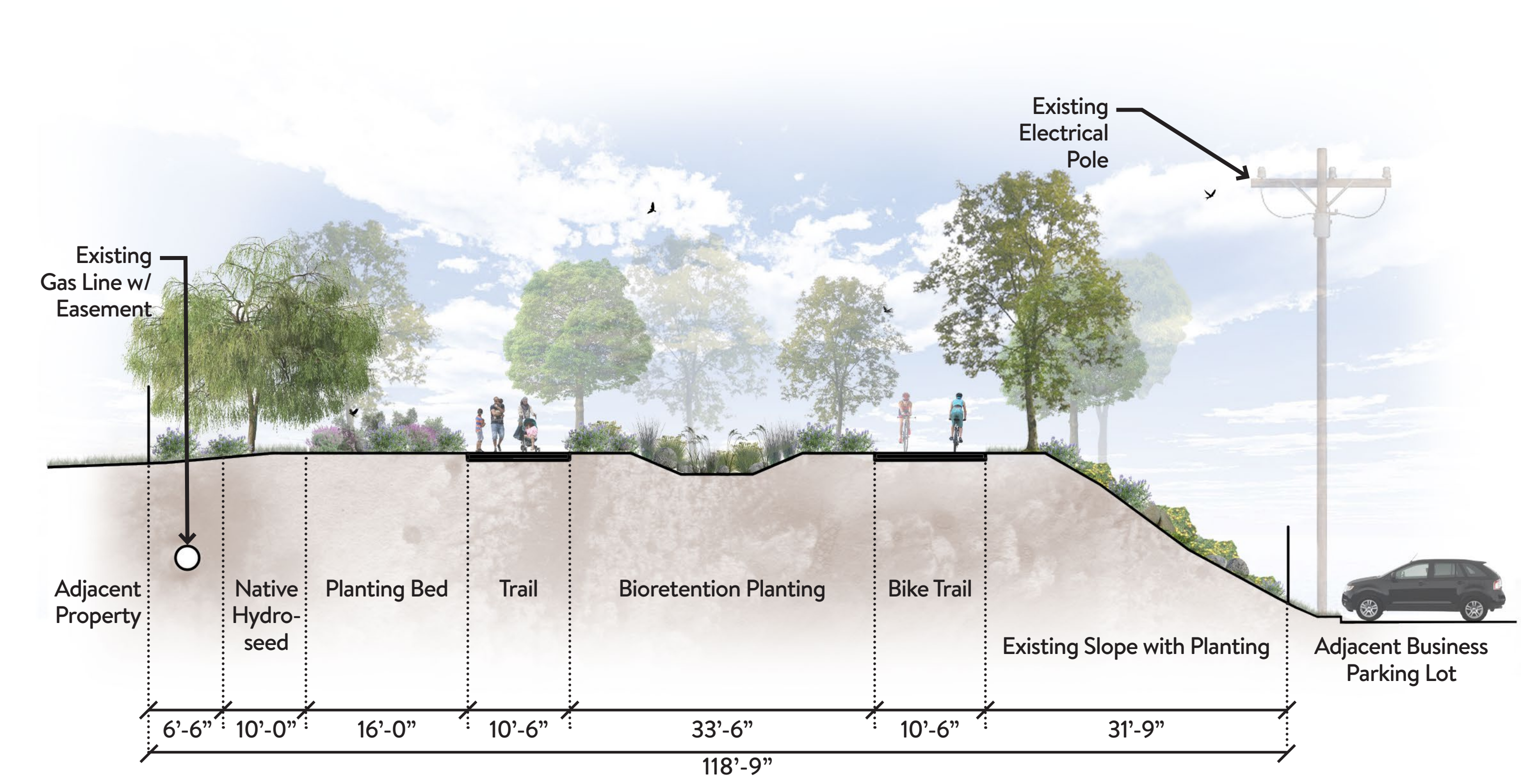
ILLUSTRATIVE CROSS-SECTIONS



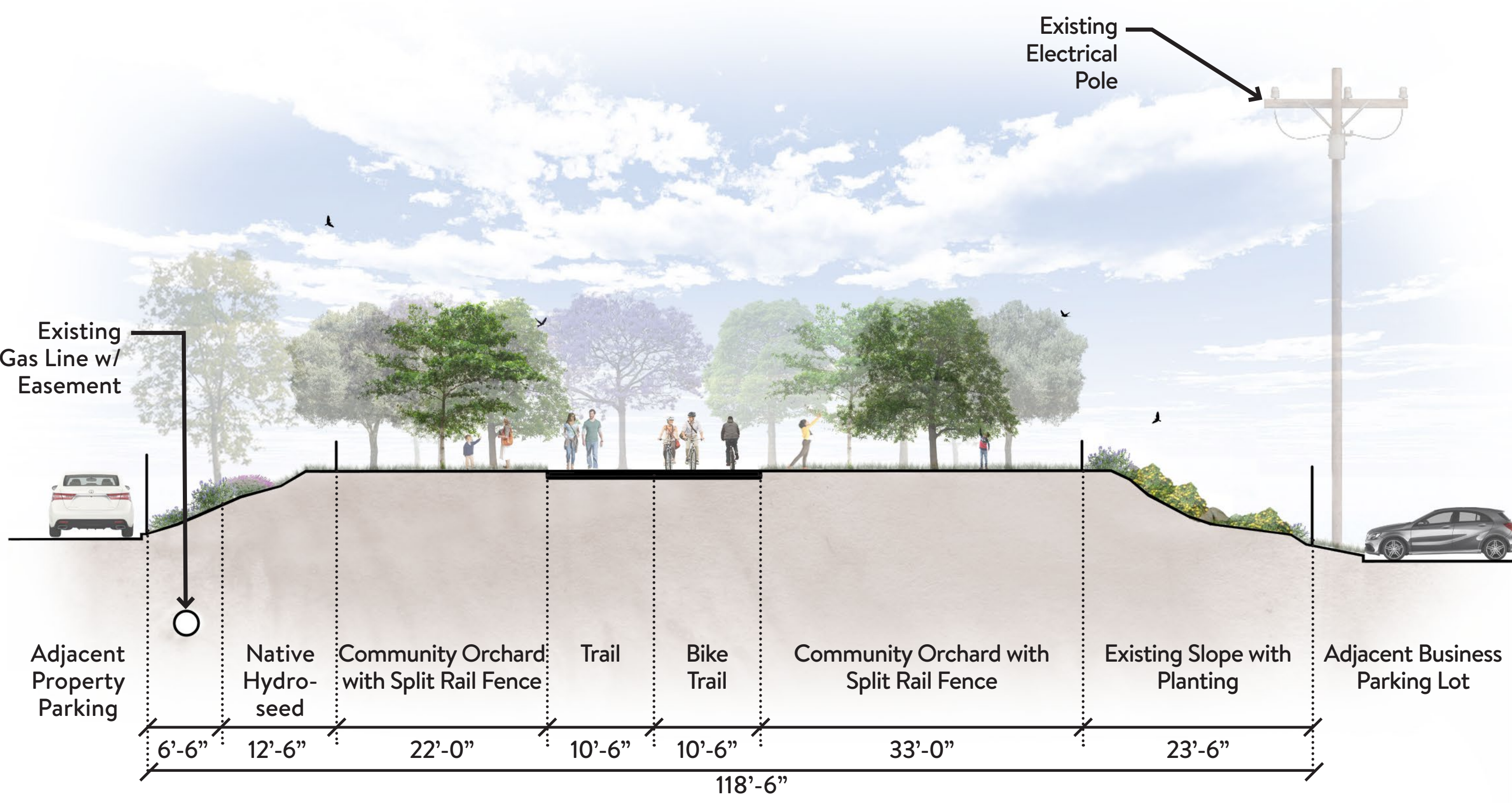
Section A-A': Parking Lot



Section B-B': Open Space/Event Plaza



Section C-C': Bioretention Area



Section D-D': Community Demonstration Orchard





PERSPECTIVE RENDERINGS





PROPOSED PLANT PALETTE

TREES



Acacia baileyana 'Purpurea'
Purple Fernleaf Acacia



Agonis flexuosa 'After Dark'
After Dark
Peppermint Willow



Arbutus 'Marina'
Strawberry Tree



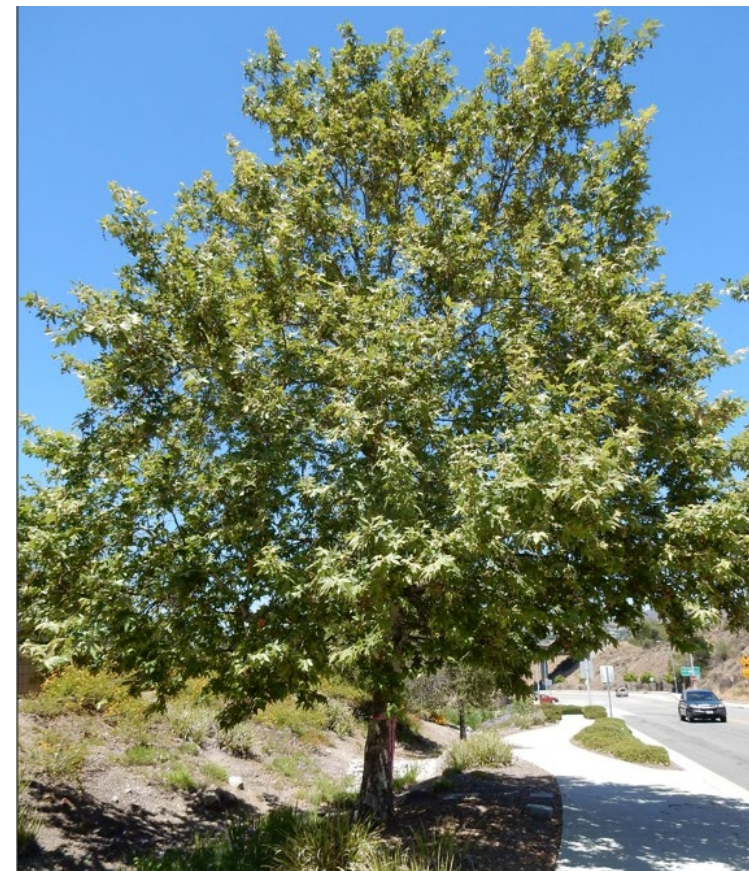
Cercis occidentalis
Western Redbud



Geijera parviflora
Australian Willow



Hymenosporum flavum
Sweetshade



Platanus racemosa
California Sycamore



Quercus engelmannii
Engelmann Oak



Schinus molle
California Pepper



Tabebuia rosea
Pink Trumpet



PROPOSED ORCHARD

PROPOSED ORCHARD TREES

- Almond
- Hazelnut/filbert
- Mulberry
- Oak
- Olive
- Pecan
- Pine(nut)



SHRUBS



Agave spp.
Agave



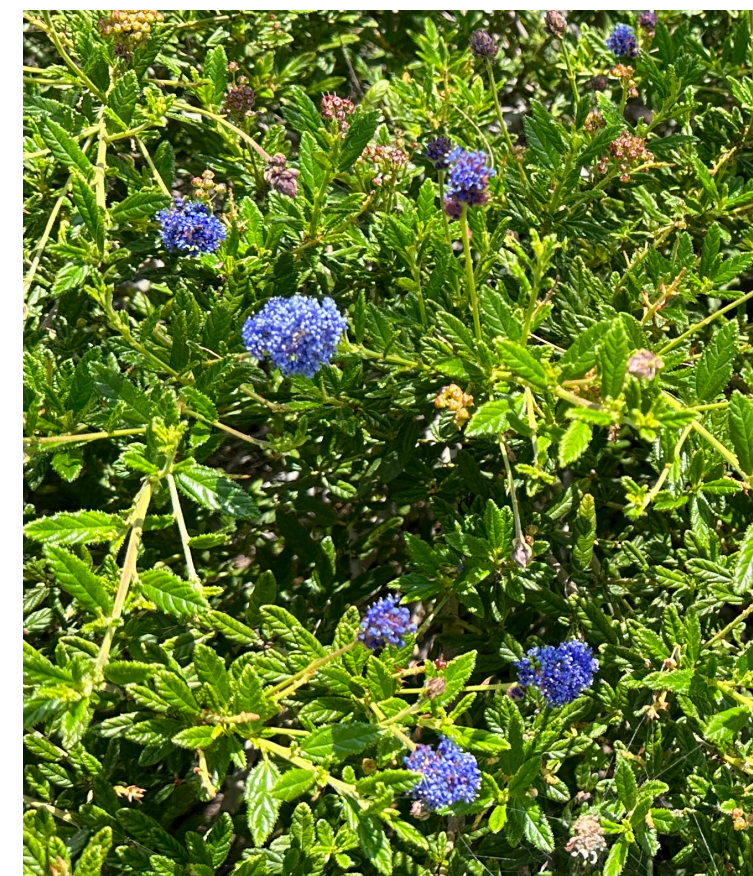
Callistemon citrinus
'Little John'
Little John Bottlebrush



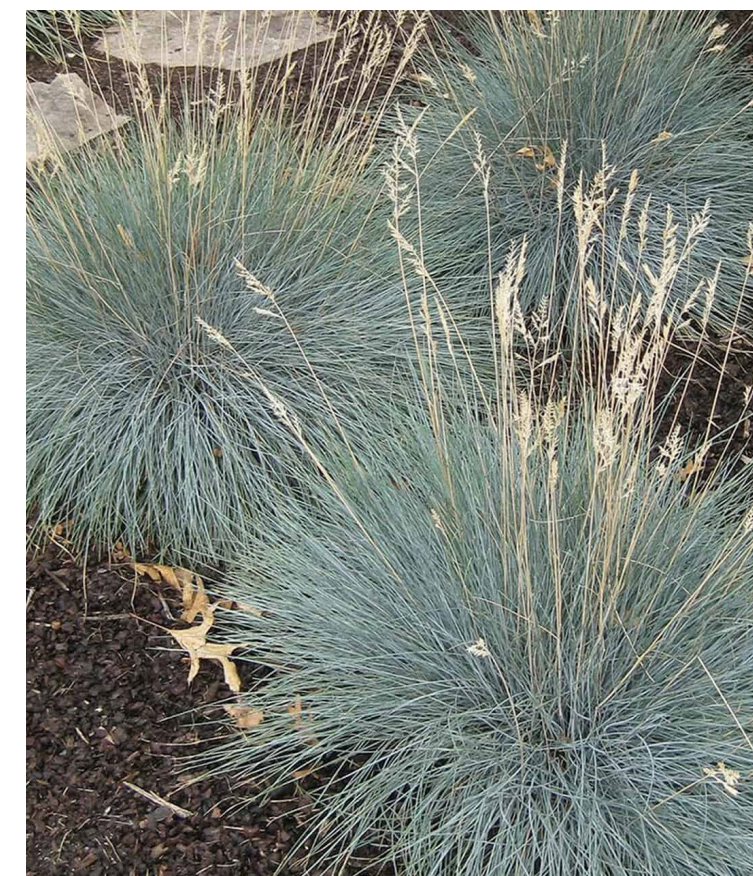
Carex spp.
Sedge



Caesalpinia mexicana
Mexican Bird of Paradise



Ceanothus prostratus
Pinemat



Festuca glauca
Blue Fescue



BIORETENTION BASIN
SEED MIX

BIORETENTION BASIN
SEED MIX

- Spike bentgrass
- Yerba mansa
- Annual hairgrass
- Rio creeping wild rye
- California poppy
- Meadow barley
- Little barley
- Goldfields
- Coast melic
- Deergrass
- Plantain
- Blue eyed grass
- Purple needle grass



Juncus spp.
Rush



Limonium perezii
Sea Lavender



Nassella tenuissima
Mexican Feather Grass



Pennisetum 'Fairy Tails'
Fairy Tails Fountain Grass



Raphiolepis indica
California Pepper



Salvia leucantha
Mexican Bush Sage



POLLINATOR GARDEN
SEED MIX

POLLINATOR GARDEN
SEED MIX

- White yarrow
- Farewell to spring
- Golden yarrow
- California poppy
- Blue field gilia
- Common gumplant
- Sunflower
- Whitewhorl lupine
- Baby blue eyes
- California phacelia

GROUNDCOVERS



Arctostaphylos uva-ursi
'Point Reyes'
Point Reyes Manzanita



Baccharis pilularis
'Pigeon Point'
Dwarf Coyote Brush



Gazania rigens
Treasure Flower



Lantana 'Trailing Purple'
Trailing Lantana



Myoporum parvifolium
Creeping Myoporum

SITE AMENITIES



Farmers Markets



Picnic Areas



Metal Train Rail



Rail Car Monuments with Decorative Metal Fence



Shade Sail Structure



Colored Hardscape



Mileage Markers



Directional Signage



Incorporation of Existing Rail Design



Bioswales



Boulders



Butterfly/Pollinator Garden

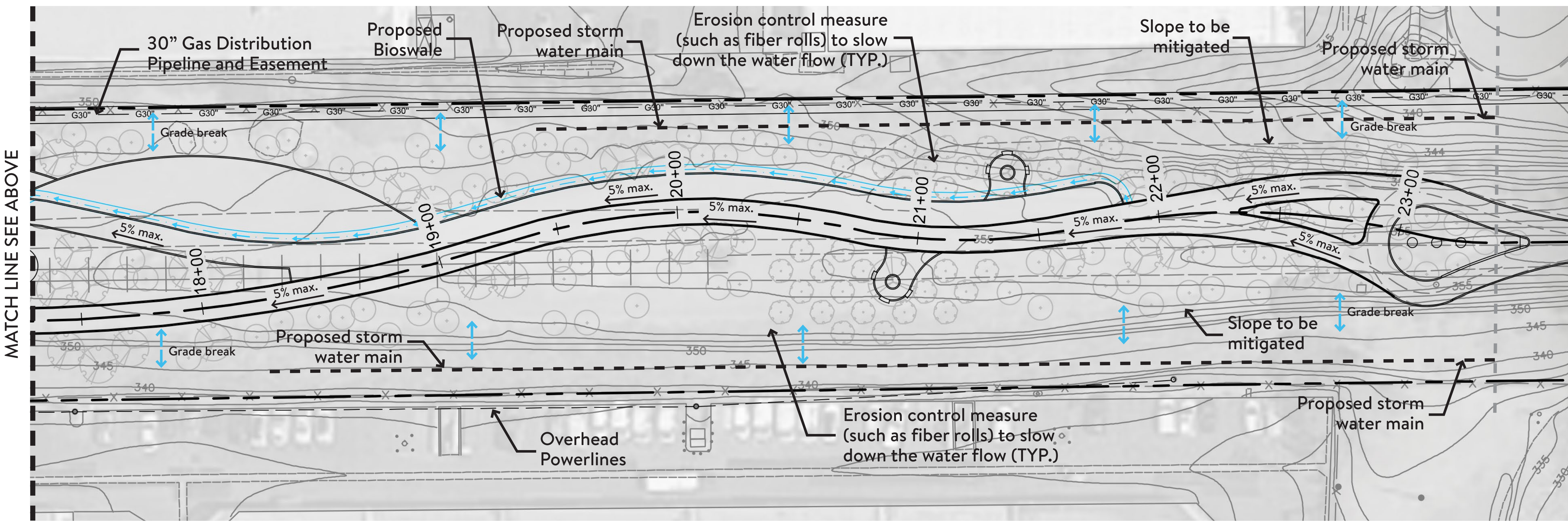
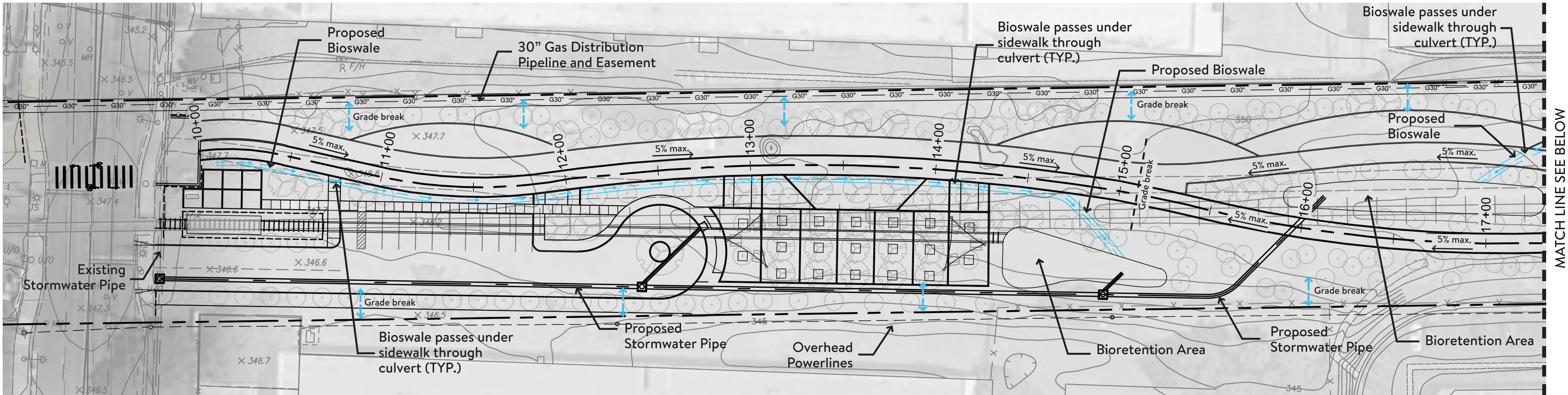


Demonstration Orchard



Kinetic Sculptures

GRADING + DRAINAGE



SITE SPECIFIC GRADING CONCEPT

Path Profile: Based on the information provided, we profiled the bikeway and identified a low point on the site (around STA 14+50), we recommend the entire site naturally flow there so we can collect the stormwater and pipe it into the storm drain at Berry Street. We are recommending the site drain from Berry St to approximately STA 14+50, from which the stormwater will be directed to the proposed infiltration basins. A swale was added adjacent to the path and it would flow towards the infiltration basins around STA 14+00. The rest of the site would generally drain from east to west and similarly we have a bioswale from 17+00 to 22+00. Runoff can be concentrated within the project limits up to STA 20+00. After STA 20+00 there are slopes on the north and south side that drain towards the private parcels. Runoff at the bikeway can be concentrated at the proposed bioswale and drained towards the proposed infiltration basins (around STA 17+00). Additional information is needed to determine if additional bioswales at the bottom of slopes (at the R/W line) need to be added and redirected towards the infiltration basins.

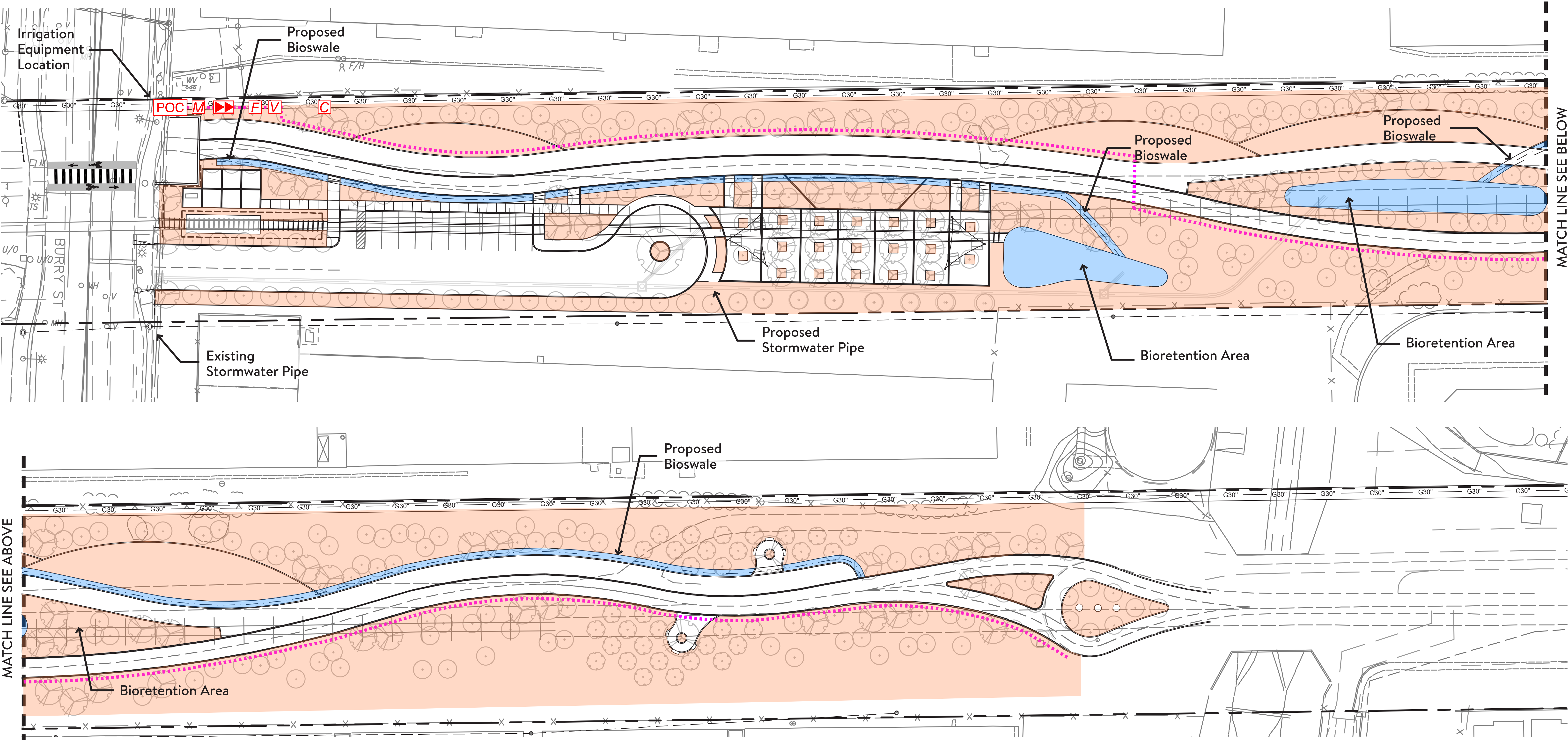
Cross Slope: Bikeway cross slope (1.5%) drains towards the proposed 4' wide bioswale. There will be a cross slope transition from STA 15+00 to STA 16+00.

Drainage: Details for the 36" storm drain at Berry St will be needed to determine if a proposed storm drain within the site will be able to flow to the existing 36" storm drain. The path has a profile low point at STA 14+50 +/- which may need to be modified in case there is not enough drop in elevation to get positive drainage from the low point on the site to the existing 36" storm drain on Berry St. Another existing storm drain on the east side of the creek could be used if needed as well as another option.





IRRIGATION PLAN



LEGEND:

- POC

POINT OF CONNECTION
- M

WATER METER
- BP

BACKFLOW PREVENTER
- F

FLOW SENSOR
- V

MASTER VALVE
- C

CONTROLLER
- ML

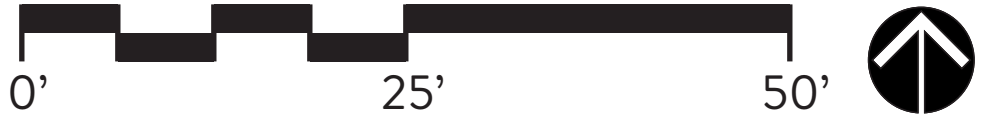
MAINLINE
- DI

DRIP IRRIGATION
- DSB

DRIP AND SHRUB BUBBLERS

NOTES:

- Water Source: Potable Water
- Static Water Pressure: We will coordinate with the water district once the city confirms the location.
- Bioretention Areas: Shrub bubblers and drip irrigation
- Bubbler Irrigation: 2 per tree and 1 per shrub
- Drip Irrigation: As needed for areas outside of designated areas.



December 22, 2023

City of Brea Public Works Department - Engineering Division
Attn: Wade Whitman, Management Analyst
1 Civic Center Circle
Brea, CA. 92821-5732

Tracks At Brea – Western Extension – Due Diligence Memo

Dear Mr. Whitman,

We have analyzed the site and explored several site design options, as indicated in our Opportunities and Constraints plan and continuing into our Concept Planset. A list of project stakeholders has been assembled, as well as a draft matrix of potential site conflicts, along with potential resolutions. This matrix is as comprehensive as possible at this point in time from the information gleaned from the stakeholder meetings and the public outreach/workshops.

Project Description

The purpose of the Project is to perform community outreach and develop a concept design for the Western Extension Project (Brea Canyon Flood Control Channel (Brea Creek) to Berry Street). The development of this extension of the Tracks at Brea is the next phase of a transformative effort to provide a safe and continuous 66-mile-long alternative route of non-vehicular travel intended to connect neighborhoods, commercial centers, and schools in the Orange County area while providing users with unique access and escape into a park-like environment of education, open space, recreational opportunities. Situated within a 1,300 feet long, 120 feet wide segment of UPRR right-of-way corridor, the proposed recreation trail project will include many quality-of-life improvements similarly found in prior segments of the Tracks at Brea. To name a few, improvements will include low-impact development elements, stormwater, and water management solutions, educational opportunities, meandering spur trails, restoration plantings, and passive park amenities.

Pre-Meeting Stakeholder Interviews

Several meetings were held prior to the first Stakeholder meeting to identify correct stakeholder staff and get preliminary information about the project from their perspective. This process also allowed for incorporation of the project materials into the various stakeholders application process for later reference and review. Some of the main applicable items discussed are as follows from the various Stakeholders.

- SoCal Gas (Assigned project number: DCF# 1860-23-2000)
 - Significant excavations may need to be hand-dug and supervised by SoCal Gas personnel
 - Equipment types for construction work above and near 30" gas pipeline to be provided to SoCal Gas for analysis of safe use.
 - Potholing report to establish pipeline depth of cover and to establish the horizontal and vertical alignment of the pipeline within the project area should be done.
- City of Brea – Public Works
 - North trail connection likely not possible since the Water Authority is the owner
 - Water recapture and reuse on site is an option. Provide cost and method(s) to City.
 - Parking lot should be scrutinized for safety and visibility to mitigate and minimize vandalism.
 - Soil runoff from southern slope will need to be mitigated with our design.
 - Storm line on east side of Berry St. may be available for bioretention overflow.

TRACKS AT BREA – WESTERN EXTENTION

- City of Brea – Police Department
 - Connect cameras (parking, trail) to existing fiber (or City infrastructure) for on demand surveillance.
 - Lights in parking lot on motions sensors with timers and photocells for on-demand lighting after dark.
- City of Brea - Community Services
 - Artwork recommended near Berry St for visibility. Vandalism and graffiti concerns near the Loop.
 - Lighting conduit recommended to begin process for illumination after current park hours
 - Actual rails encouraged to be incorporated in design
- Southern California Edison (SCE)
 - Bioretention elements not desirable under power lines
 - Any other utility on poles may need to be included as stakeholders
 - Lines adjacent to property are distribution lines (Site powerline is Gusher 12Kv Olinda)
 - Grounded fencing required near poles and lines
 - Trees of protected species not allowed near poles
 - Radius of 25' clear around pole for structures. Paving is allowed with 10' clear. Guy wire clearance is 5'

Stakeholder Meeting #1

The purpose of this meeting was to introduce the Stakeholders to the project and each other. It provides a forum to express concerns about the concept drawings presented by Mark Thomas and answer questions that will guide the subsequent designs and project direction. Representatives from Brea Fire, Community Development and Union Pacific Railroad weren't present in this meeting, but are considered stakeholders in the project. The following are some of the main takeaways from this meeting.

- Maintain utilities clearances in landscape design (SoCal Gas, SCE)
- Continue tradition of safety and security for Tracks at Brea trail users
- Provide storm water biofiltration and effective grading to control water flow on site
- Maintain established trail standard for extension continuity
- Water Quality Report should be initiated early in the design process to identify ground water depth
- Provide safe Berry St. crossing for pedestrians and cyclists.

Stakeholder Meeting #2

The purpose of this meeting was to continue the dialog with the Stakeholders, uncover additional concerns/requirements while simultaneously answering additional questions and provide updates about the project's design progress. The following are some of the main takeaways from this meeting.

- Underground power drops from the poles at Berry St. and southern parking lot feed southern properties.
- Union Pacific (and Owner's Representative - Benesch) to determine if future rail easement line will remain necessary to provide rail services to surrounding businesses for potential leasing or sale of property.
- Rail equipment on site may be available for interpretive exhibit following decommissioning and relocation to appropriate areas.
- Fire access and fuel modification reiterated by Brea Fire Captain and effectively addressed in concept plans.
- ADA will be a consideration in authentic rail in parking lot path of travel. Plans revised to accommodate access with paving materials instead of metal rail.

Brea Fest 2023 Outreach

This public outreach event for the Tracks at Brea was very successful. There was lots of positivity and anticipation surrounding the western extension and Mark Thomas' proposed conceptual design. The verbal feedback from the conversations centered around more shade, restrooms, benches and parking for the Tracks, along with inquiries about when it was scheduled to be completed. The following are some of the main takeaways from this event.

- Incorporate shade into tree planting plan
- Continue convenience amenities (watering and pet waste stations, benches, etc.)
- Include artwork and interpretive areas as amenities

Public Workshop #1

This meeting built on the success of the BreaFest public outreach event. It was held to get a more detailed direction for the desired amenities for the project. There was a great turnout by City standards for a project of this type. Those in attendance provided great feedback about the desired elements and conditions that need to be. The following are some of the main takeaways from this event.

- Interactive (7 High Priority Votes with Comments)
 - Picnic Areas -Shaded (3)
 - Play Areas (1)
 - Bridges (1)
 - Workout Stations (1)
 - Water play area
- Safety (7 High Priority Votes with Comments)
 - Pathway Lighting (4)
 - Overhead Lighting (2)
 - Add lighted bike repair station near new parking lot
 - Coyotes are safety issues for small pets
 - Night lighting to extend usable hours
- Historical (6 High Priority Votes with Comments and 1 No Priority Vote)
 - Existing Rail Incorporated into Design (3)
 - Murals (3)
 - Rail Car Monuments
 - Other Comments - Agriculture Influence and Train Depot
- Artistic (5 High Priority Votes and 1 No Priority Vote)
 - Kinetic Sculptures (4)
 - Decorative Walls with Seating (1)
 - Community sponsored art, rock painting, flower beds, metal sculptures
- Engagement (5 High Priority Votes with Comments and 2 Low Priority Votes)
 - Open Spaces with Restrooms (4)
 - Farmers Market (4)
 - Community Bike Rides

- Educational (4 High Priority Votes with Comments, 1 Low Priority and 1 No Priority Vote)
 - Sloped Areas to Capture Runoff (3)
 - Signs for plant tree identification street signs
 - Butterfly Garden
 - Community Orchard, Raised Bed, Permaculture Demo
 - Waterwise Demo Garden

Public Workshop #2

This meeting built on the successes of the BreaFest public outreach event and Workshop #1. It was held to give updates and get a more refined

- Can we move power to underground?
- Interactive train cars with historical items inside
- Fullerton Train Museum, SCRPA Southern California Railroad Preservation Association - Resource for rail car and track history and acquisition
- Fundraising/donation opportunity for purchase of site amenities with bench plaque or engraved paver

Opportunities

- Commissioned artwork (kinetic and/or sculptural) to provide source of movement and life along path
- Use site soil to direct storm water into bioretention areas and minimize flow over property lines
- Landmark creation with vertical public art element(s) at top of loop/drainage culvert for sense of place and wayfinding
- Bioretention locations to improve surface runoff water quality
- Preserving existing trees to screen nearby warehouses and office buildings and create a sense of place
- Picnic areas – with and without pollinator garden
- Parking area with ADA accessible stalls
- Paths will provide a link to businesses and employment
- Remnant rail viewing interpretive area with signal arm, and trail group assembly area
- Abundant planting areas (pollinator garden, etc.)
- Maintenance access (trees, shrubs, paths, & stations)
- Blank walls facing park for public art/green walls.

Constraints with Potential Solutions

- Visibility and safety at steep slopes
 - Provide slope interface and adjust grading as needed to discourage activities near slope
- Existing utilities need access and clearances maintenance/repair – underground gas and overhead powerlines
 - Include maintenance access for on site utilities
- Pedestrian crossing at N. Perry St. connection for safe access to next segment
 - Work with City of Brea to incorporate signalization, road markings, signage, pedestrian lights, traffic calming and other methods to provide safe crossing over Berry St.
- Gate and building access from adjacent property
 - Coordinate access needs with business location and tailor design to the needs of the site and neighboring business
- Loop slope at North and South sides
 - Maintain grading and gravel cover to protect Brea Canyon Flood Control Channel culvert, but explore ways to better transition grades more suitable to the trail and it's activities

Summary of Site Utility Permitting Requirements

- SoCalGas - (DCF# 1860-23-2000 on all correspondence)
 - Submittal requirements: Refer to the general requirements letter.
 - Associated fees: There are no fees associated with this review process.
 - Copy of the application: See attached, DCF#: 1860-23-2000.
 - Contact information:
 - Salar Tabesh, Design Engineer
 - Email - STabesh@socalgas.com
 - Where to find the information for future reference
<https://www.socalgas.com/for-your-business/builder-services/utility-mapping-requests>

Other utility information:

We request that the developers/contractors provide us with a list of the heavy construction vehicles that may cross or operate over the gas line during construction. This will enable us to perform a loading analysis to ensure that the proposed surcharge or external load does not impact the underground gas pipeline. Once we receive this information, we will forward it to our engineering department for analysis, which may take approximately 2-3 weeks.

Regarding the depth of cover, potholes should be made, to establish the horizontal and vertical alignment of the pipeline(s) within the project area. This information should be indicated on the plans. Arrangements for SoCalGas personnel to stand by during potholing activities can be made by calling DigAlert at 811.

- California Edison
 - Submittal requirements: Please see below for submittal requirements, if a facilities relocation work order is required all requirements must be submitted.
 - Associated fees: All costs and fees are determined through the work order process and invoiced once a final work order map is approved. If additional items are requested from SCE, civil work/potholing, rights analysis, etc., then those fees will depend on the type of request. Note: Rights analysis can take up to 90-days and require payment if a relocation work order is not requested.
 - Copy of the application: Submit the documents listed below.
 - Contact information:
 - Michael Saragosa, Planning Specialist, Local Planning - Fullerton District, Distribution Lines
 - Email - michael.a.saragosa@sce.com, Ph. 310-315-3249
 - Heriberto "Eddie" Guerrero, Senior Planning Specialist
 - Email - Heriberto.Guerrero@sce.com, Ph. 323-889-5517 / 323-219-0761
 - Where to find the information for future reference:

OSHA clearance from power lines for people and equipment, Table A:
<https://www.osha.gov/laws-regs/regulations/standardnumber/1926/1926.1408>

General Order (GO) 95 overhead wire clearances, table 1:
 Link: [GO 95 \(ca.gov\)](https://www.sce.com/go95)
 Pages 77-80, and any additional references notes from the table footnotes.

SCE requests that vegetation, particularly trees that can grow into the primary wires, also follow the same clearances to avoid future conflicts or outages.

General Order (GO) 128 underground facilities, table :

Link: [GO 128 - Rules For Construction Of Underground Electric Supply And Communication Systems](#)

Reference: Table 1 Clearance and Depth Requirements for Supply and Communication Systems and Table 2 Miscellaneous Dimensions and Clearance Requirements for Supply and Communication Systems.

Note: SCE standard for separation from non-combustible wall to structures is 3 feet, above the 2 feet minimum from GO128. Permanent structures must remain outside of SCE's easement as discussed.

The plans and information necessary to proceed with the electrical design for your project.

* **Customer/Project Information Sheet:** The property owner must be identified as the legal contact. The legal contact is the one responsible for signing contracts, paying fees and receiving potential refunds in the future.

* **Applicant Design Option Letter:** It must be signed by the legal contact who is the same person identified on the Customer/Project Information Sheet

* **Scaled Site Plan:** PDF and/or CAD file (if available). The site plan must show property lines, panel location, street names, curbs, gutters, sidewalks, etc. and include several dimensions/tie downs to verify proper scaling. CAD Files should be in accordance with SCE CAD file requirements.

* **Load Schedules, Single Line Diagram, EUSERC drawing/Panel Cut Sheets:** Required if the panel will be 400A or larger (you can acquire the panel drawings from the panel manufacturer/supplier)

***** IMPORTANT:** *All requested items must be received before we can place your job into our design queue. Any changes to your job scope (including panel size and location changes) will re-start the design timeline and may require additional fees due to engineering labor already spent on your job. Please ensure that all documents that you are submitting reflect the finalized job scope.*

- California Public Utilities Commission (CPUC)

- Submittal requirements:

Closing down the crossing:

Union Pacific will need to contact us (CPUC/RCEB) and the FRA to let everyone know that the crossing is to be closed.

We will need something in writing from Union Pacific so we can have it for our records and so we can close it out in our database.

Union Pacific will need to remove all the railroad crossing equipment/warning devices and tracks at the crossing.

Not sure who, but once the tracks are removed, the crossing area needs to be repaved for a smooth transition where the tracks were.

The City will need to remove all the railroad warning signs and pavement markings leading up to the crossing.

Please note that every railroad crossing is unique so there may be other steps but the ones listed above are the general/common steps for railroad crossing closures.

Railroad Crossing to be modified to accommodate the Bicycle Track Project:

Please see the link below for the GO 88-B request process on our website. We will be happy to help walk you through the process and answer any questions you have.

GO 88-B Modification of an Existing Rail Crossing.

- Associated fees: There are no fees with regard to drawing review or any other CPUC services. All services are paid through tax dollars.
 - Copy of the application
 - Contact information:
 - Howard Huie, Utilities Engineer-Crossings
 - Email - howard.huie@cpuc.ca.gov / Ph. 415-308-0533
 - Where to find the information for future reference: Here is a link to our website for the Rail Crossing and Engineering Branch (RCEB) in case you have any questions regarding railroad crossings: [Rail Crossings and Engineering \(ca.gov\)](http://Rail Crossings and Engineering (ca.gov))
- Santa Ana Regional Water Quality Board (SARWQB)

Submittal requirements: The Water Boards' stormwater requirements will depend on who is approving the project. If the City owns the land and will approve the project, it may qualify as a priority project and need a Water Quality Management Plan (WQMP). The requirements related to WQMPs are under Section XII of the City's MS4 Permit: [ORDER NO. R8-2009-0030 As amended by Order No. R8-2010-0062 \(ca.gov\)](http://ORDER NO. R8-2009-0030 As amended by Order No. R8-2010-0062 (ca.gov)) The City should be the primary point of contact for WQMP requirements and can provide the application, fees, etc.

Regardless of property ownership, the project may need to be covered under the Construction General Permit (CGP): NPDES 2022 Construction Stormwater General Permit | California State Water Resources Control Board. CGP coverage is required prior to construction activity for projects that disturb more than 1 acre of land or are part of a common plan of development that disturbs more than 1 acre.
 - Associated fees: The latest fee schedule for CGP projects requires an "annual fee of \$496 plus \$52 per acre (rounded to the nearest whole acre and dollar amount), to a maximum fee of \$10,896, based on the total acreage to be disturbed during the life of the project as listed on the NOI."
 - Copy of the application
 - Contact information:
 - Adam Fischer, Municipal Stormwater Unit Chief
 - Email - Adam.Fischer@waterboards.ca.gov
 - Where to find the information for future reference:

Other utility information:

Our main interest is that the project comply with the requirements for pollution controls for priority projects in Section XII of Order R8-2009-0030.

These are requirements on the city or the county where they have discretionary authority over the project. Typical controls for projects like this include trash receptacles at key locations, porous pavements (gravel, decomposed granite, porous asphalt or concrete) and bioswales, infiltration swales, and vegetated buffers.

Summary of Site Utility Issues with Conflict Remediation

- Gas main and associated easement on North side of site
 - Inclusion of gas main area and easement in design for effective incorporation with site
 - No significant development in this area beyond shrub and groundcover plantings
- Overhead powerlines on South side of site
 - Any trees specified near power lines will be smaller in stature so they won't require topping
 - No climbing vines will be specified near power poles
 - Designs around poles, lines and underground structures will take clearances, easements and equipment type into consideration
- Any required grading work and proposed crossings near loop and channel culvert
 - Keep grading and development to a minimum near existing culvert and loop
 - Initiate water quality report for verification of ground water depth for sizing of proposed biofiltration areas
- Vehicular, pedestrian and cyclist conflicts
 - Coordinate and incorporate signalization, road markings, signage, pedestrian lights, traffic calming, ramps and other methods as needed to provide safe crossing over Berry St.
 - Coordinate and incorporate parking requirements for interpretive rail area and trail extension
- Storm water management
 - Coordinate bioretention areas and drainage swales with public works for collection location(s) of overflow storm water
- Rail – Non Active vs active
 - Initiate water quality report for verification of ground water depth for sizing of proposed biofiltration areas
 - Provide for relocation of desirable and decommissioned rail elements into interpretive site design areas
 - Protect from and announce to the public nearby active rail areas
- Rail themed site amenities
 - Coordinate and incorporate design/interpretive opportunities, procurement and installation location of rail themed site amenities with community services department
 - Coordinate and incorporate parking requirements for interpretive rail area and trail extension
- Safety and visibility
 - Design safe spaces and incorporate good circulation in linear trail site
 - Provide emergency vehicle access throughout site
 - Provide parking lot lighting on motion sensors and photocells.
 - Provide lighting conduit for future expansion of trail hours into evenings
- Fire safety
 - Design/specify plant material that's conducive to low fuel production/combustibility, non invasive and native/naturalized
 - Maintain vigorous installed plant material with effective irrigation and regular pruning
 - Provide emergency vehicle access throughout site with 20' wide paved trail

Tracks at Brea – Western Extension – Environmental Impact Mitigation

- Hydrology & Water Quality
 - Designated Storm water improvement areas incorporated in design (for future Storm Water Pollution Prevention Plan (SWPPP). Storm water areas will capture, infiltrate and recharge groundwater

- Public Services
 - Provide access for emergency vehicles, maintenance personnel and conform to the City of Brea safety/security standards
- Utilities
 - Low water plants and efficient irrigation methods will be specified in the design to alleviate the water needs for the site
 - Storm water areas will capture and infiltrate water to help alleviate runoff and the need for increased storm drain capacity.

Future Events

The Concept plans have been developed as of the date of this memo for the two Community Workshops, Stakeholder meetings and City review. This plan should further evolve as it progresses through future design phases and the process should be maintained to provide a conduit for public input and Stakeholder interaction with enhanced coordination.

Sincerely,

Bryan Groves, RLA, ASLA
Senior Project Landscape Architect

UTILITY/ENTITY TYPE AND LOCATION	UTILITY/ENTITY AGENCY CONTACT	UTILITY/ENTITY CONFLICTS IDENTIFIED	UTILITY/ENTITY CONFLICT REMEDIATION
GAS MAIN NORTH SIDE OF SITE	SOCAL GAS SALAR TABESH STabesh@socalgas.com	30" GAS MAIN AND ASSOCIATED EASEMENT	INCLUSION OF GAS MAIN AREA AND EASEMENT IN DESIGN FOR EFFECTIVE INCORPORATION WITH SITE NO SIGNIFICANT DEVELOPMENT IN THIS AREA BEYOND SHRUB AND GROUNDCOVER PLANTINGS
ELECTRIC POWER SOUTH SIDE OF SITE	SCE-SOUTHERN CALIFORNIA EDISON MICHAEL SARAGOSA Michael.A.Saragosa@sce.com	OVER HEAD POWER LINES UNDERGROUND STRUCTURES	ANY TREES SPECIFIED NEAR POWER LINES WILL BE SMALLER IN STATURE SO THEY WONT REQUIRE TOPPING OR INTERFERE WITH LINES NO CLIMBING VINES WILL BE SPECIFIED NEAR POWER POLES DESIGNS AROUND POLES, LINES AND UNDERGROUND STRUCTURES WILL TAKE CLEARANCES, EASEMENTS AND EQUIPMENT TYPE INTO CONSIDERATION
BREA CHANNEL EAST END OF SITE	SARWQCB SANTA ANA REGIONAL WATER QUALITY BOARD MICHAEL JONES Michael.Jones@Waterboards.ca.gov	ANY REQUIRED GRADING WORK NEAR LOOP AND CHANNEL CULVERT GROUND WATER IN RELATION TO BIORETENTION	KEEP GRADING AND DEVELOPMENT TO A MINIMUM NEAR EXISTING CULVERT AND LOOP INITIATE WATER QUALITY REPORT FOR VERIFICATION OF GROUND WATER DEPTH FOR SIZING OF PROPOSED BIOFILTRATION AREAS
BERRY ST CROSSING WEST END OF SITE	CITY OF BREA PUBLIC WORKS WADE WHITMAN wadew@cityofbrea.net	VEHICULAR, PEDESTRIAN AND CYCLIST CONFLICTS	COORDINATE AND INCORPORATE SIGNALIZATION, ROAD MARKINGS, SIGNAGE, PEDESTRIAN LIGHTS, TRAFFIC CALMING, RAMP S AND OTHER METHODS AS NEEDED TO PROVIDE SAFE CROSSING OVER BERRY ST. COORDINATE AND INCORPORATE PARKING REQUIREMENTS FOR INTERPRETIVE RAIL AREA AND TRAIL EXTENSION
STORM WATER ENTIRE SITE	CITY OF BREA PUBLIC WORKS WADE WHITMAN wadew@cityofbrea.net	STORM WATER MANAGEMENT	COORDINATE BIORETENTION AREAS AND DRAINAGE SWALES WITH PUBLIC WORKS FOR COLLECTION LOCATION(S) OF OVERFLOW STORM WATER INTO MAINLINE ON EAST SIDE OF BERRY ST. WITH POSSIBLE OPTION OF STORM MAIN AT BREA CREEK.
RAIL - NON-ACTIVE VS ACTIVE WEST END OF SITE	CA PUBLIC UTILITIES COMMISSION (CPUC) HOWARD HUIE howard.huie@cpuc.ca.gov	REMAINING RAIL ELEMENTS ADJACENT ACTIVE RAIL AREAS	ALLOW FOR REMOVAL OF RAIL ASSOCIATED EQUIPMENT AND SIGNAGE FROM SITE AND ITS IMMEDIATE VICINITY. PROVIDE FOR RELOCATION OF DESIREABLE AND DECOMMISSIONED RAIL ELEMENTS INTO INTERPRETIVE SITE DESIGN AREAS PROTECT FROM AND ANNOUNCE TO PUBLIC THE NEARBY ACTIVE RAIL AREAS
RAIL THEMED SITE AMENITIES WEST END OF SITE	CITY OF BREA COMMUNITY SERVICES SEAN MATLOCK seanm@cityofbrea.net	RAIL THEMED SITE AMENITIES	COORDINATE AND INCORPORATE DESIGN/INTERPRETIVE OPPORTUNITIES, PROCUREMENT AND INSTALLATION LOCATION OF RAIL THEMED SITE AMENITIES WITH COMMUNITY SERVICES DEPARTMENT COORDINATE AND INCORPORATE PARKING REQUIREMENTS FOR INTERPRETIVE RAIL AREA AND TRAIL EXTENSION
COMISSIONED TRAIL ARTWORK ENTIRE SITE	CITY OF BREA COMMUNITY SERVICES SEAN MATLOCK seanm@cityofbrea.net	COMISSIONED TRAIL ARTWORK	COORDINATE AND INCORPORATE SCULPTURAL TRAIL ARTWORK DESIGN OPPORTUNITIES WITH COMMUNITY SERVICES DEPARTMENT
SAFETY AND VISABILITY	CITY OF BREA POLICE DEPARTMENT CHRIS HADDAD chrishad@ci.brea.ca.us	SAFETY AND VISIBILITY	DESIGN SAFE SPACES AND INCORPORATE GOOD CIRCULATION IN LINEAR TRAIL SITE PROVIDE EMERGENCY VEHICLE ACCESS THROUGHOUT SITE PROVIDE PARKING LOT LIGHTING ON MOTION SENSORS AND PHOTOCELLS PROVIDE LIGHTING CONDUIT FOR FUTURE EXPANSION OF TRAIL HOURS INTO EVENINGS
FIRE SAFETY	CITY OF BREA FIRE DEPARTMENT GEORGE AVERY-FIRE CHIEF georgea@cityofbrea.net	FIRE SAFETY	DESIGN/SPECIFY PLANT MATERIAL THAT'S CONDUCIVE TO LOW FUEL PRODUCTION/COMBUSTIBILITY, NON INVASIVE AND NATIVE/NATURALIZED. MAINTAIN VIGOROUS INSTALLED PLANT MATERIAL WITH EFFECTIVE IRRIGATION AND REGULAR PRUNING/MAINTENANCE PROVIDE EMERGENCY VEHICLE ACCESS THROUGH SITE WITH 20' WIDE UNOBSTRUCTED PATH

SCG Transmission General Requirements



Transmission Technical
Services Department

9400 Oakdale Ave
Chatsworth, CA 91311
SC9314

August 10, 2023

Bryan Groves
MARK THOMAS
bgroves@markthomas.com

Subject: Tracks at Brea - Western Extension

DCF: 1860-23-2000

The following are general requirements provided when performing work or planning projects near SoCalGas high pressure lines. Please review requirements along with project plans and notify SoCalGas Transmission Department about any questions or conflicts.

It is highly recommended that communication is maintained with SoCalGas to address all conflicts. Depending on the specific scope of your project there may be less or more requirements that need to be discussed regarding your project.

- 1- Consideration must be given to the safety of our pipeline(s) during all project stages.
- 2- SoCalGas must have continuous and uninterrupted access to the pipeline(s) and easement(s). In addition, SoCalGas conducts routine patrols and surveys of the pipeline(s); SoCalGas needs drivable access along the pipeline(s)/easement(s).
- 3- Buried pipelines must have a minimum cover of 3 feet and a maximum cover of 7 feet below finished grade. No change of grade whatsoever, even within these parameters, shall be made without prior approval of SoCalGas.
- 4- Prior to SoCalGas approving encroachment onto its easement(s), SoCalGas must be furnished with final grading plans showing the depth of the pipeline(s) below the existing surface and the depth of the pipeline(s) below the proposed finished grade. These elevations must meet SoCalGas' requirements for buried pipelines.
- 5- No permanent structures, such as buildings, block walls, foundations, gates, etc., shall be constructed within the easement or over the pipeline(s).

SCG Transmission General Requirements

- 6- There shall be no planting of trees or other deep-rooted plants within the easement(s) or over the pipeline(s).
- 7- Substructures shall cross perpendicular to the easement(s). Substructure crossings must provide a minimum of 18-inches vertical clearance from the pipeline(s). Additional separation is required for leach lines, fuel lines, etc.
- 8- Parallel encroachments within the easement(s) are prohibited. In areas where a parallel substructure is being constructed outside of the easement(s), SoCalGas requires five feet of separation, with three feet of undisturbed fill, in order to protect the integrity of our facilities and allow the facilities to be safely accessed during inspection, maintenance, and repair. Additional separation may be needed for leach lines, fuel lines, high voltage electric, etc.
- 9- All encroachments onto SoCalGas' easement(s) must have written approval of SoCalGas prior to construction or encroaching onto the easement(s).
- 10- All work within the SoCalGas easement(s) and/or within 10 feet of the pipeline(s) must be witnessed by a SoCalGas representative, and no work will be allowed without the SoCalGas representative on site.
- 11- No heavy equipment shall cross the pipeline(s) without SoCalGas' approval. Additional protective measures may be required where heavy equipment is expected to cross the pipeline(s).
- 12- No mechanical equipment shall operate within three horizontal feet of the pipeline(s), and any closer work must be performed by hand.
- 13- No mechanical equipment shall operate within two vertical feet of the pipeline(s), and any closer work must be performed by hand.
- 14- Buried pipeline(s) shall not be left exposed, and exposed pipeline(s) shall not be buried, without prior inspection and approval by SoCalGas. If the pipeline(s) are exposed during construction (e.g. substructure crossings, etc.), the pipeline must be backfilled with sand or zero-sack slurry only.
- 15- No vibratory compaction is permitted over the pipeline(s). In rare cases, vibratory compaction may be approved by SoCalGas' Engineering Department following review of detailed site conditions, pipeline data, and equipment specifications.
- 16- All contractors and subcontractors must be notified of the presence of the pipeline(s).
- 17- Contractors and subcontractors must call DigAlert (811) at least 2 working days prior to construction, grading, or excavation.
- 18- Once approved, encroachments within SoCalGas' easement(s) shall be documented in an easement amendment or other document, as deemed appropriate by SoCalGas' Land Services Department.

SCG Transmission General Requirements

In addition to the previous requirements, SoCalGas recommends the following:

- 19- Potholes should be made, as necessary, to establish the horizontal and vertical alignment of the pipeline(s) within the project area. This information should be indicated on the plans, as needed. CAUTION: SoCalGas personnel must be present during potholing operations. Arrangements for SoCalGas personnel to stand by during potholing activities can be made by calling DigAlert at 811.
- 20- Consideration should be given to building setbacks from the easement lines. A minimum 15-foot setback is recommended whenever possible.
- 21- All potential buyers or tenants of the property should be made aware of the presence of the pipeline(s) and easement restrictions.

Best Regards,

SoCalGas Transmission Technical Services

SCG Transmission Notice of **CONFLICT**



Transmission Technical
Services Department

9400 Oakdale Ave
Chatsworth, CA 91311
SC9314

August 10, 2023

Bryan Groves
MARK THOMAS
bgroves@markthomas.com

Plan File No. **1860-23-2000**

Subject: **Tracks at Brea - Western Extension**

The Southern California Gas Company (SoCalGas) Transmission Department has received your request for pipeline locations within the general area of your proposed project. SoCalGas Transmission operates and maintains high pressure natural gas line(s) within the limits of your construction project. Attached are copies of our pipeline GIS sheets which show the location of our pipelines. While we cannot guarantee the accuracy of these maps, they are included to assist you in your planning and design.

Please be advised § 143.5 of General Order 112 F issued by the California Public Utilities Commission prohibits a building or other encroachment to be constructed within the pipeline right-of-way that would hinder maintenance activities on the pipeline or cause a lengthy delay in accessing the pipeline facilities during an emergency.

Do Not Proceed with any grading, excavation or other construction activity within the pipeline easement area and/or within ten feet (10') of the pipeline. This letter does not constitute clearance for any construction work near or around SoCalGas' Transmission pipeline(s).

Please note the following during planning and design:

- Consideration must be given to the safety of our pipeline during the design and construction stages.
- We will require “final” grading plans and construction profiles prior to the start of construction.
- If a conflict is identified and can only be resolved by the relocation of our facilities, which relocation may or may not be at the expense of SoCalGas, please be advised that the projected timetable for the completion of this relocation can take a year or longer. This includes planning, design, material procurement, cathodic protection, permits, environmental issues, construction and capacity constraints.
- All work within SoCalGas’ easement(s) and/or within 10’ of the pipeline(s) must be observed by a SoCalGas Transmission field representative. No work is authorized without the representative. Arrangements for the required stand-by can be made by calling **District Field Operations Supervisor - Jason Anderson at (562)383-3246**. Two-weeks minimum are needed to schedule a representative on standby. We request that you plan accordingly.
- Please call **DIGALERT** at **811** to have a SoCalGas Transmission field representative locate and mark our active underground facilities at no cost.

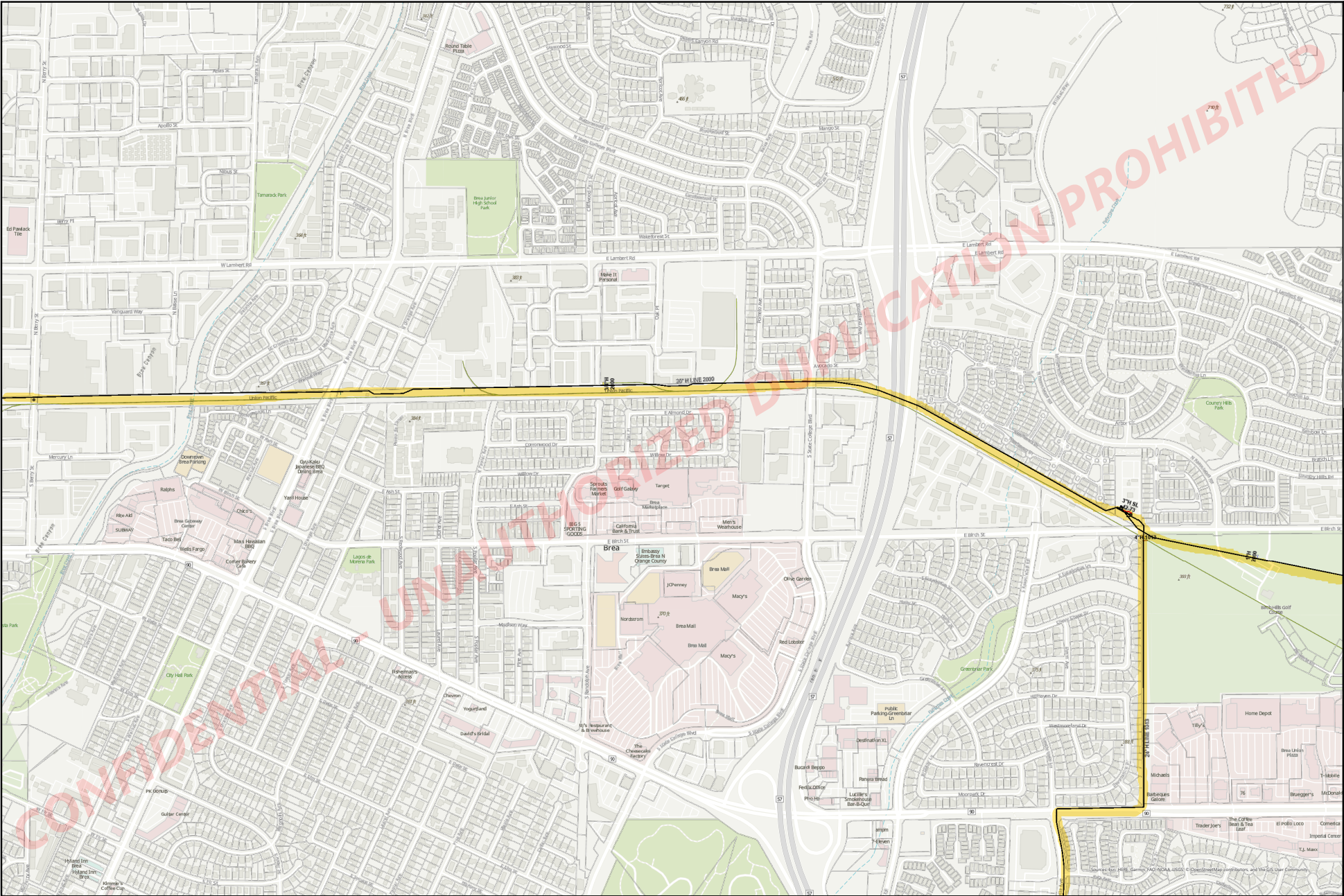
Please refer to our Document Control Plan File # **1860-23-2000** on all correspondence. For any correspondence directed to the SoCalGas Transmission Department in connection with this project, please contact Salar Tabesh at stabesh@socalgas.com

If you have not already done so, please contact the Distribution Department of SoCalGas for information on the location of Distribution pipelines. Depending on the location of your project in relation to their pipelines, the above restrictions may apply to their pipelines as well. You can contact them at AtlasRequests/WillServeAnaheim@semprautilities.com and they will furnish you with any information you may require.

Thank you for your notification.

Best regards,

Nerses Papazyan
SoCalGas Transmission Technical Services Department
SoCalGasTransmissionUtilityRequest@semprautilities.com





1 inch = 380 feet

Map Name:	1800-23-2000
Map Type:	Gas Asset Map
Printed By:	GTTS
Printed Date:	8/10/2023

LIABILITY STATEMENT: This map and the information contained therein are for informational purposes only and are not to be used for any other purpose. The information is provided as is, without any warranty, express or implied. The user assumes all liability for any use of the information. The user agrees to hold the provider harmless from any and all claims, damages, losses, or expenses, including reasonable attorneys' fees, arising from the use of the information. The provider has no liability for damages (direct, indirect, consequential, incidental or punitive) arising from the transmission, receipt or use by others of the maps or information contained in the maps.



September 5, 2023

STAKEHOLDER MEETING #1 SUMMARY

Tracks At Brea – Western Extension

Meeting Date: August 23, 2023
Meeting Time: 10AM
Meeting Location: Virtual Meeting-Teams
Meeting Length: One hour
Attendees: **City of Brea (City):** Wade Whitman, Ryan Chapman, Sean Matlock, Chris Haddad
Southern California Edison (SCE): Michael Saragosa, Herbierto 'Eddie' Guerrero
SoCal Gas (SoCal): Salal Tabesh, Jason Anderson
Santa Ana Regional Water Quality Board (SARWQB): Michael Jones
California Public Utilities Commission (CPUC): Howard Huie, Anh Truong
Mark Thomas (MT): Erik Smith, Bryan Groves, Tai Goto
Subject: Stakeholder Meeting #1
Summary By: Bryan Groves

I. Stakeholder Input

A. Southern California Edison (SCE)

- Underground facilities are likely under or in the immediate vicinity of current above ground poles/lines. Michael to verify type and location(s). Minimum cover for these facilities will need to be maintained at 36" minimum above the utility.
- Voltages & clearances per General Order 95-Table 1, Eddie will check with Vegetation Team at SCE to provide plant clearance standards for planting design near poles and lines.
- Any fencing near power poles will need to be designed in such a way as to provide adequate access for maintenance and replacement.

B. SoCal Gas

- No permanent structures permitted, but paved bike lanes and pathways on concept plan are allowed.
- Load analysis needed to assess weight over pipeline for heavy vehicles required for construction and maintenance.
- General Requirements letter requested for Mark Thomas design team to allow for the

minimum standards needed for pipeline.

- Concept grading plan will be needed for review to assess and mitigate potential impacts on pipeline.
- No potholing initiated for pipeline depth.

C. Santa Ana Regional Water Quality Board

- Stormwater Report should be done early in the design process to avert any depth to ground water issues and appropriately size basins while also establishing maintenance standards with Water Board requirements.
- Mark Thomas to coordinate with City for inclusion of the report with this phase of design or defer it to later.

D. California Public Utilities Commission (CPUC)

- Verification of inactive rail crossing will be required with Notification of Closure from Union Pacific (UP). Inclusion of UP in stakeholder meetings and discussions will be important.
- Removal of rail tracks, equipment, pavement markings and signage will be required during the construction process. Repaving the crossing will be needed following rail markings removal.
- Installation of barrier fencing and signage at back of walk on the west side of N. Berry St. will be needed for the remaining active rail line.
- Mark Thomas will utilize CPUC provided contacts to coordinate their attendance at the second meeting (date TBD).
- Inclusion of UP in stakeholder meetings and discussions will be important. Mark Thomas will utilize CPUC provided contacts to coordinate their attendance at the second meeting (date TBD).

E. City of Brea – Public Works

- Storm water concept drawing will be helpful in assessing drainage needs and effective locations for bioretention/infiltration basins. Coordination of these basins with SCE and SoCalGas requirements will be important to avoid drainage issues.

II. Meeting Close

- A. Meeting presentation will be provided with the Summary.
- B. No additional questions/comments received between Stakeholder meeting and meeting summary issue.

NEXT MEETING: TBD

**SUBJECT: SCE'S FORM - CONFIRMATION OF AUTHORIZED AGENT TO ACT ON
BEHALF OF APPLICANT FOR DISTRIBUTION AND JOINT RELOCATION
PROJECTS**

By executing the following form, "Confirmation of Authorized Agent to Act on Behalf of Applicant for Distribution and Joint¹ Relocation Projects" (the "Form"), the Applicant² of Southern California Edison ("SCE") confirms the authorization of a designated third-party authorized agent ("Authorized Agent")³ to act on the Applicant's behalf **to acquire work order project information from SCE or to execute new SCE forms and other SCE documents as designated in the Form**. The Form is designed to simplify the authorization process and protect the privacy rights of the Applicant.

APPLICANT/AUTHORIZED AGENT INFORMATION

- The Form shall be completed and signed by a representative in the Applicant's organization who has the authority to legally bind the Applicant (*e.g.*, an executive officer of a corporation, the City Manager of a municipality, etc.).
- The Form shall be completed and signed by a representative in the Authorized Agent's organization who has the authority to legally bind the organization (*e.g.*, an executive officer of a corporation).
- List all the acts and functions (page 2) for all project(s) designated (page 5) for which the Authorized Agent is authorized to act upon on behalf of the Applicant. This authorization is in effect until the date indicated (page 3) or for the duration of the project(s) identified, whichever is earlier.
- The Applicant must immediately notify SCE in writing of any modification of the Authorized Agent's authority by submitting a new Form. In the event that multiple Forms are on file, the most recently executed Form will supersede any and all previously signed Forms.
- Fully executed original Forms shall be provided to the SCE Planner, Project Manager, or Distribution Construction Contract Management. The Applicant may photocopy the Form for the Applicant's records.

Thank you,

SOUTHERN CALIFORNIA EDISON

¹ Include Transmission and Distribution or Communication.

² An Applicant is a person or agency requesting SCE to deliver/supply electric service.

³ An authorized Agent is a person(s) or an agency.

CONFIRMATION OF AUTHORIZED AGENT TO ACT ON BEHALF OF APPLICANT
FOR DISTRIBUTION AND JOINT RELOCATION PROJECTS

THIS IS A LEGALLY BINDING CONTRACT – READ IT CAREFULLY
(Please Print or Type)

I, _____,
APPLICANT'S REPRESENTATIVE NAME AND TITLE

of _____
APPLICANT

have the following mailing address:

APPLICANT'S MAILING ADDRESS	CITY	STATE	ZIP
-----------------------------	------	-------	-----

do hereby appoint

AUTHORIZED AGENT'S NAME AND TITLE

of _____
AUTHORIZED AGENT

located at the following mailing address:

AUTHORIZED AGENT'S MAILING ADDRESS	CITY	STATE	ZIP
------------------------------------	------	-------	-----

to act as Applicant's Authorized Agent for the _____ project(s) as listed on the attached _____ sheet(s).

I, Applicant, also hereby confirm that the above Authorized Agent is authorized to act on my behalf to perform the following acts and functions (initial all applicable) as specified below:

<input type="checkbox"/> * Request Facility Relocation (if applicable)	<input type="checkbox"/> Sign Indemnity Letter
<input type="checkbox"/> * Obtain Project Invoice(s)	<input type="checkbox"/> Sign Preliminary Design and Engineering Agreement, Form 14-238
<input type="checkbox"/> * Receive final electrical design & contracts for approval and signatures by the Applicant	<input type="checkbox"/> Sign Added Facilities Agreements, Forms 16-308 and 16-309
<input type="checkbox"/> * Represent applicant at all project meetings	<input type="checkbox"/> Sign Rule 20 Contract (Form CSD-156-1, 2, 3, or 4)
<i>If only items above/in this section/with an asterisk* are checked, a notary is not required to execute this document</i>	<input type="checkbox"/> Obtain Distribution Project Accounting Information from Distribution Construction Contract Management
	<input type="checkbox"/> Sign Contract for Extension of Electric Distribution Line, Rule No. 15, (Installation by SCE) Form 16-330
	<input type="checkbox"/> Sign and approve preliminary and final project design Sign Contract for Extension of Electric Distribution Line, Rule No. 15, Installation by Applicant, Form 16-331
<input type="checkbox"/> Sign and apply for Temporary Service	<input type="checkbox"/> Sign Rule 15 Refundable or Discount Option Estimate, Extension of Electric Distribution Line – Installation by Applicant or SCE – Appendix A
<input type="checkbox"/> Sign Assignment of contract for Extension of Lines or Installation of Electric Facilities, Form C-200	<input type="checkbox"/> Sign MOU or Letter Agreements
<input type="checkbox"/> Sign Applicant Design Option Letter	<input type="checkbox"/> Sign Interconnection Facilities Financing and Ownership Agreement (IFFOA)
<input type="checkbox"/> Sign Terms and Conditions Agreement for Installation of Line Extension by Applicant, Form 14-188	<input type="checkbox"/> Sign Project Cost Estimate Letter
<input type="checkbox"/> Sign Distribution Line Extension Competitive Bidding – Letter of Understanding, Form 14-189	<input type="checkbox"/> Change address of where to send refunds, deficit bills, or reimbursable monies owed or due
<input type="checkbox"/> Sign Distribution Line and/or Service Extension – Applicant's	

I, Applicant's Representative, declare under penalty of perjury under the laws of the State of California that I am authorized to execute this document on behalf of the Applicant listed on this Form. I further certify that the Authorized Agent has authority to act on the Applicant's behalf, request the release of information and perform the specific acts and functions as indicated on this Form.

I, Applicant, hereby release, hold harmless, and indemnify SCE from any liability, claims, demands, causes of action, damages, or expenses resulting from unauthorized use of this information by the Authorized Agent. I understand SCE reserves the right to verify any authorization request submitted before releasing information. This authorization is in effect until _____ or for the duration of the project(s), whichever is earlier. I understand that I may cancel this authorization at any time by submitting a written request. I understand my signature must be notarized (see notary exceptions on page 2) for SCE to release any information or perform any services on my behalf.

I, Applicant, understand that I am not fully releasing my rights to review documentation related to my project(s) or to communicate with representatives of SCE regarding my project(s) under this Agreement. As such I may (1) choose to request that all information (contracts, billing, etc.) be handled directly by my Authorized Agent and that I only be contacted should a problem occur that requires my immediate attention; or (2) request to receive all information (contracts, billing, etc.) and communication in addition to that information being sent to my Authorized Agent. I have chosen to do one of the following by placing my initials behind one of the Option selections below:

Option 1: _____

Option 2: _____ (Documentation from Distribution Construction Contract Management and Non-Energy Billing are excluded)

I understand that the Authorized Agent may bind the applicant for those items checked/indicated above.

Applicant's Representative Signature

Telephone Number

Print Name and Title: _____

Date: _____

I, Authorized Agent's Representative, have the authority to financially bind the Authorized Agent. I, Authorized Agent, hereby release, hold harmless, and indemnify SCE from any liability, claims, demand, causes of action, damages, or expenses resulting from unauthorized use of the Applicant's information obtained pursuant to this authorization and from the taking of any action pursuant to this authorization.

Authorized Agent's Representative Signature

Telephone Number

Print Name and Title: _____

Date: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

PROJECTS INCLUDED IN THIS AUTHORIZATION:

1.	SCE PRODUCT/PROJECT# ⁴	TRACT # (S) AND PHASE(S)	LOCATION	CITY
2.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
3.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
4.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
5.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
6.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
7.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
8.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
9.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
10.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
11.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
12.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
13.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
14.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
15.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
16.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
17.	SCE PRODUCT/PROJECT #	TRACT # (S) AND PHASE(S)	LOCATION	CITY

Page _____ of _____ of projects included in this authorization

Applicant's Initials _____ Date _____

⁴ Where available, as the Product/Joint Relocation Project number may not have been assigned at this point

Southern California Edison CAD File Requirements

To our valued customers:

SCE employees develop project base maps from digital files supplied by our customers. The process of reviewing and performing clean-up of these files takes time and effort, and directly impacts our ability to turn around a product to our customers in a reasonable time frame.

In support of our commitment to continuous improvement, SCE has established a set of requirements for digital file submission. It is the customer's responsibility to submit files that comply with these requirements and to ensure the files provided contain the most accurate and current information available.

The attached requirements list identifies the layer name and color to use for each entity within the submitted CAD file. SCE requires all related files for a single project be submitted as one comprehensive file.

Submitted files that do not meet the listed requirements or that contain cross-referenced drawings (XREF's) will be rejected.

Thank you for your efforts in ensuring the information provided meets the requirements included.

STANDARD DIGITAL FILE REQUIREMENTS:

Drawings submitted must be provided in a single file and per the AutoCAD standards listed in the AutoCAD File Requirements section of this document.

The following information, if available, must be displayed on separate layers:

*Required layer name for the item per Table 1-1 is enclosed in brackets.

- Street Right Of Way lines *[RW]*
- Property Lines, Tract Boundaries, Assessment District, Easements, and Boundary lines for the city, county, etc. *[BOUNDARY]*
- Street names – specify “private street, government entities such as” if applicable; specify governing entity when applicable (County Road, State Highway, etc) *[TEXT-STREET]*
- Street width dimensions *[DIMENSIONS]*
- Street Centerline and Centerline Stationing on all streets. Centerline Stationing should not be broken and should show reference stationing at street intersection. *[CL]*
Note: Wet utilities stationing is not required.
- Lot, Tract or Parcel numbering *[TEXT-LOTS]*
- Existing SCE Underground structures and existing OH poles *[ELECTRIC]*
- Existing SCE Underground conduits *[COND-EX]*
- Existing SCE Overhead Conductors *[OH-EX]*
- Building Outlines on separate layer – file must show exterior walls, doors, and windows only (no interior walls) *[BUILD]*
- Building Numbers where applicable (i.e. Apartments and Commercial) *[BUILD]*
Note: Also show Electrical Room when panel is located inside the building as well as the preferred structure placement
- Meter Locations *[BUILD]*
- Driveways *[DWY]*
- Sidewalks *[SW]*
- Walkways *[WALK]*
- Curbs *[CURB]*
- Gutter *[GUTTER]*
- Edge of pavement *[EP]*
- Driveway aprons *[WALK]*

- Walls – i.e. decorative walls, retaining walls, etc. *[WALL]*
- Fences or fence lines *[FENCE]*
- Trash enclosures where applicable. Trash enclosures are usually shown in areas such as apartments where they would affect structure and/or trench placement. *[Per customer layer name]*
- Landscape obstructions that need to be considered for proper electrical planning *[LANDSCAPE]*
- Vicinity Map *[MISC]*
- North Arrow and Scale Bar *[DECAL]*
- Detailed Street Cross Sections (if available) *[DECAL]*
- Topography *[TOPO]*
- Location of any future or proposed utility, building and/or structure locations labeled accordingly (if available.)

Location of all other utilities, etc. as applicable including proposed and existing:

- Catch basins (separate layer from storm drains) *[SD]*
- Storm drains (separate layer from catch basins) *[CB]*
- Cable TV *[CATV]*
- Fire Hydrants *[FH]*
- Gas *[GAS]*
- Manholes *[MH]*
- Oil *[OIL]*
- Railroad *[RAILROAD]*
- Sanitary Sewer *[SEWER]*
- Telephone *[TEL]*
- Traffic Control /Traffic Signal *[TS]*
- Water *[WATER]*
- Existing utility, service and street poles *[per customer name]*

NOTES:

1. Show utility lines eight inches (8") or wider to full width with size and material indicated.
2. Storm drain lines should be dashed, all others continuous.
3. Do not show utility lines smaller than 8" in full width, but size and material should be indicated.

The AutoCAD File Requirements are listed below as well as the Layer Descriptions for each layer. These requirements must be followed to ensure consistency with regard to digital files submitted by customers.

- No X-Refs or Nested X-Refs (External Referenced Drawings)
- Drawings **must** only be in a single file with entities separated by layers per Table 1-1

- Drawing Scale must be 1'-1' AutoCAD Engineering Unit (decimal), not Architectural scale
- No 3rd Party Software Entities such as Express Tools "Acad Proxy Entities"
(Note: Software provided with AutoCAD but not supported by Autodesk)
- Images such as Bitmap, JPEG, PDF, etc., should be added using "Copy" from Microsoft Photo Editor and then a "PasteClip" into the active model drawing or an active viewport. That will ensure that the graphic is embedded in the drawing and not referenced to as the AutoCAD "Image" command does. Do not add images using the AutoCAD "Image" command.
- No duplicate base objects
- No "TextMask" due to potential plotter incompatibility.

Entities must be separated by layers per SCE AutoCAD Layering Standard. However, for instances where a drawing is converted from Microstation to AutoCAD, a layer legend which indicates the firm's layer name and description may be provided in lieu of SCE's Layering Standard.

TABLE 1-1

Layer Descriptions	Layer Names (UPPERCASE)	Layer Color
Sheet setup & Title Block Border	BASE	7
Buildings	BUILD	131
Boundaries - City, County, etc.	BOUNDARY	10
Cable TV	CATV	157
Catch basin	CB	157
Center Line of Streets & Stationing	CL	1
SCE existing conduits	COND-EX	11
Curbs	CURB	10
Driveway (not including aprons)	DWY	221
Edison Decals	DECAL	7
Edison Decals	DECALS	157
Easement	EASEMENT	7
SCE underground structures or OH poles	ELECTRIC	11
Edge of Pavement	EP	10
Fence	FENCE	157
Fire Hydrant	FH	35
Gas Line	GAS	157
Gutter	Gutter	35
Hatching - Buildings, etc.	HATCH	131
Landscape	LANDSCAPE	157
Manhole	MH	157

Match lines	MATCHLINE	252
Oil Line	OIL	157
SCE existing overhead lines	OH-EX	11
Property line, Lot Lines	PL	2
Railroad	RR	7
Right-of-Way Lines	RW	2
Slope	SLOPE	157
Storm drain (Separate CB Lay)	SD	157
Sanitary Sewer	SEWER	157
Sidewalk & Driveway Aprons	SW	35
Telephone	TEL	157
Topography	TOPO	157
Traffic Signals	TS	157
Walkway & Driveway Aprons (SEPARATE)	WALK	35
Walls	WALL	5
Water	WATER	157
Misc. Vicinity Maps, Hatching, etc.	MISC	7
All other existing non-SCE conduits	APPROPRIATE LAYER	11
<u>TEXT RELATED</u>		
TEXT - STREET NAMES	TEXT-STREET	7
TEXT - Lot Numbers	TEXT-LOTS	7
Text - Misc.	TEXT	7
DIMENSIONING - AutoCAD related with DIM	DIMENSION	7



Tracks At Brea – Western Extension

Stakeholder Meeting #1

August 23, 2023



MARK THOMAS

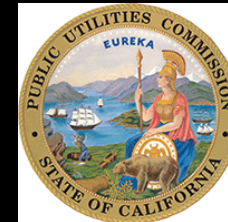
Introductions and Purpose of Stakeholder Meeting

Attending Initial Stakeholders

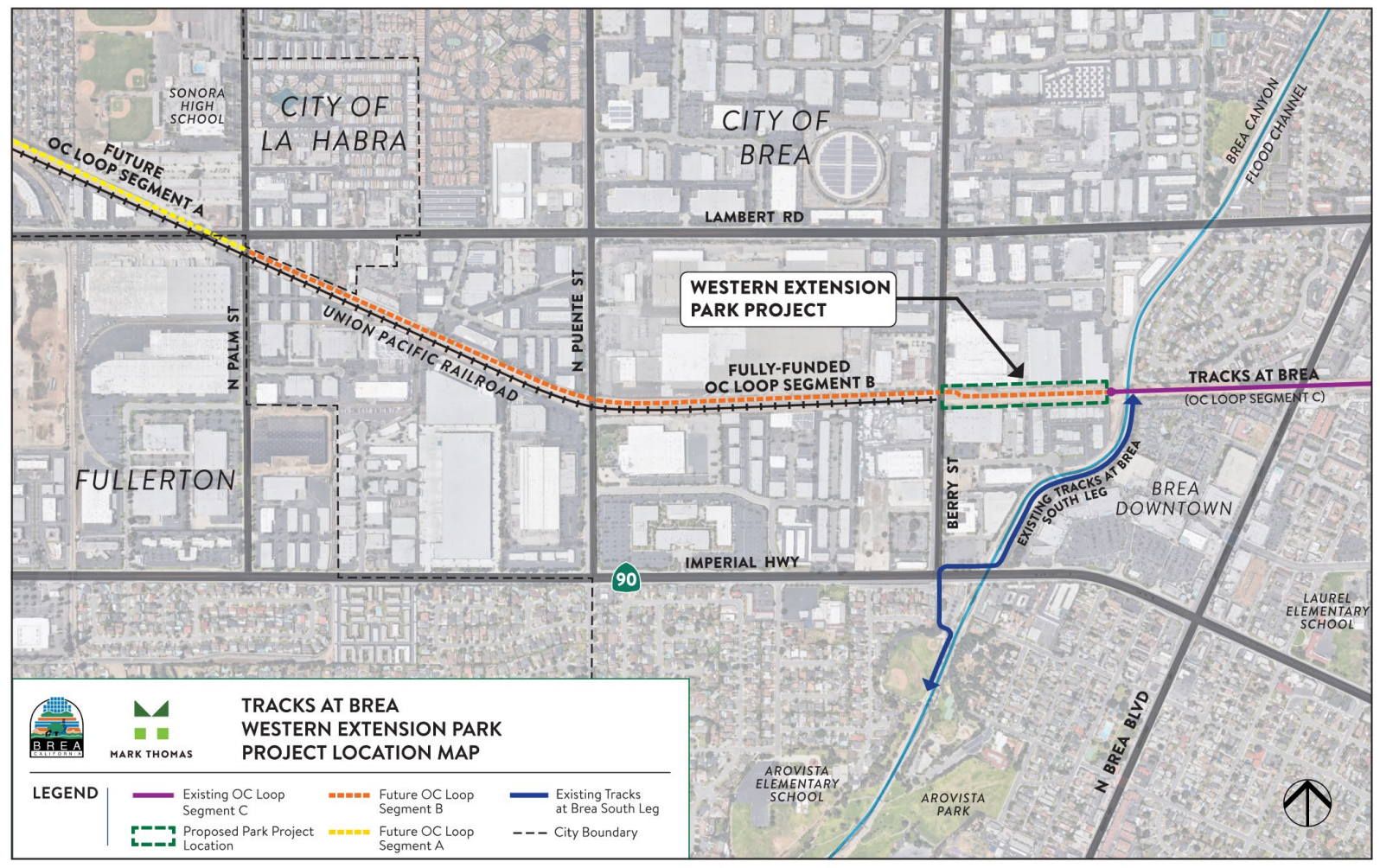
- City of Brea
 - Police, Community Services, Public Works
- SoCal Gas
- Southern California Edison
- California Public Utilities Commission (CPUC)
- Santa Ana Regional Water Board (SARWQCB)

Additional Stakeholders

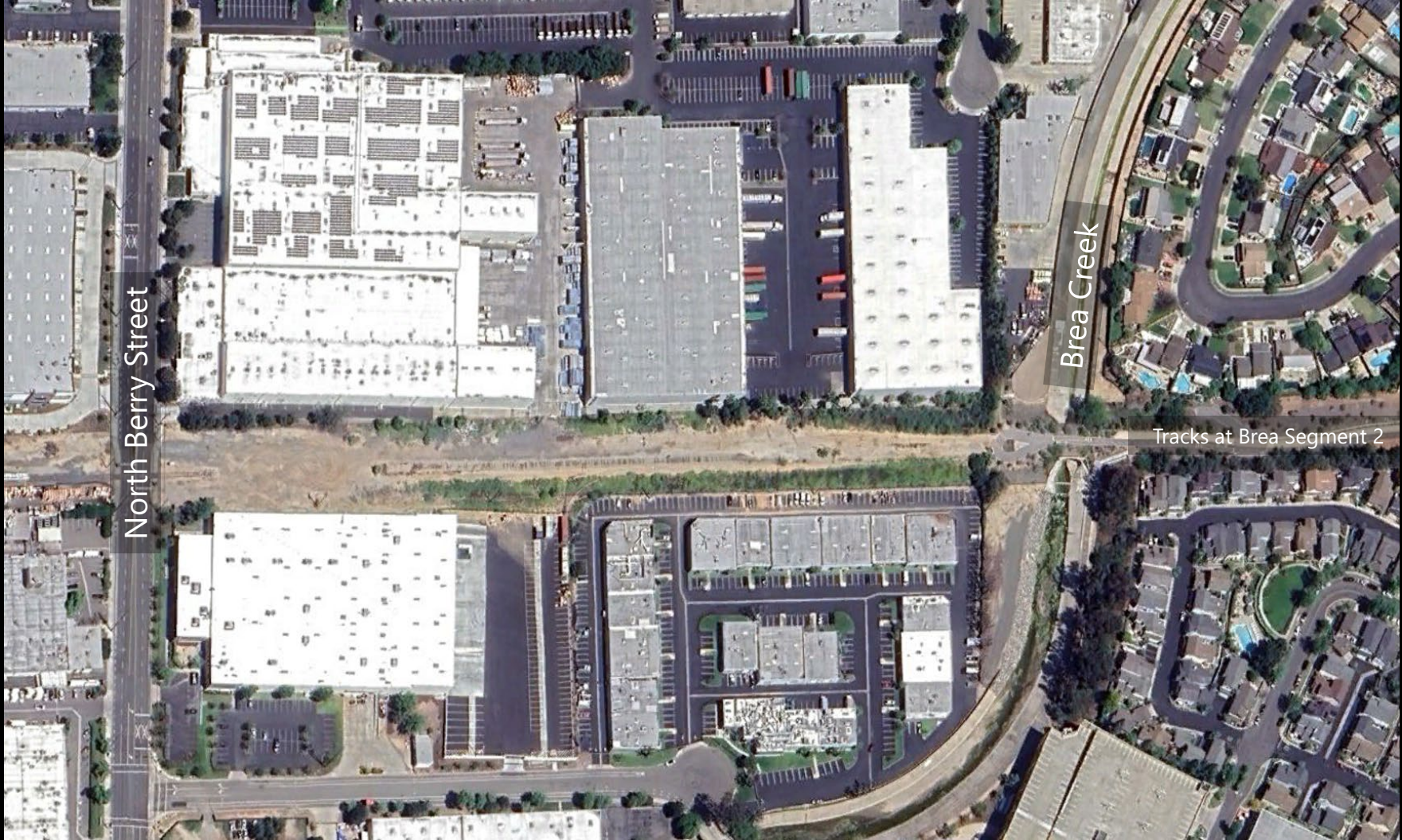
- Union Pacific Rail
- City of Brea
 - Fire, Community Development, Building



Project Overview



Project Overview



Project Overview

MARK THOMAS



Where We Are Now

Site Analysis - Completed

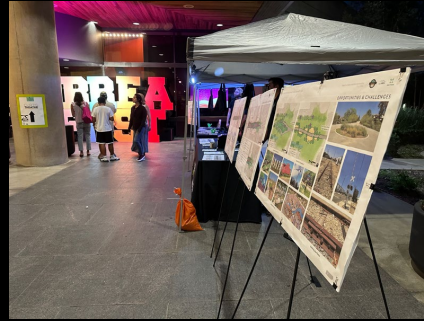
Due Diligence – Finalizing

Pre-Meeting Focus Interviews - Completed

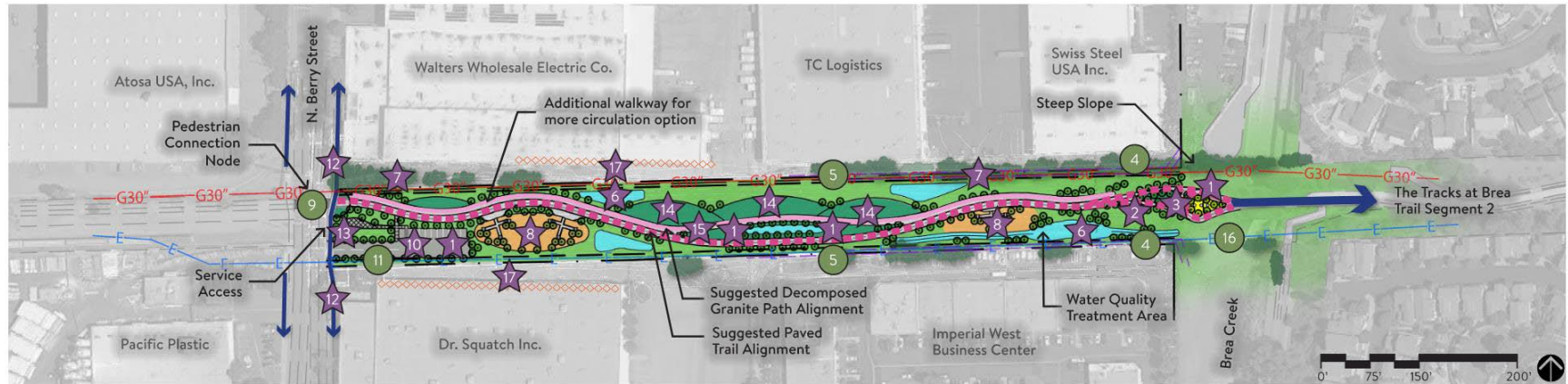
- Main Take-Aways
 - Maintain utilities clearances in landscape design (SoCal Gas, SCE)
 - Continue tradition of safety and security for Tracks at Brea trail users
 - Provide storm water biofiltration and effective grading to control water flow on site
 - Provide safe Berry St. crossing
 - Incorporate shade into tree planting plan
 - Continue convenience amenities (watering and pet waste stations, benches, etc.)
 - Maintain established trail standard for extension continuity
 - Include artwork and interpretive areas as amenities

Community Events

- Brea Fest – Successful and well received booth with comments/contacts offered
- Community Workshop – Targeting September 2023

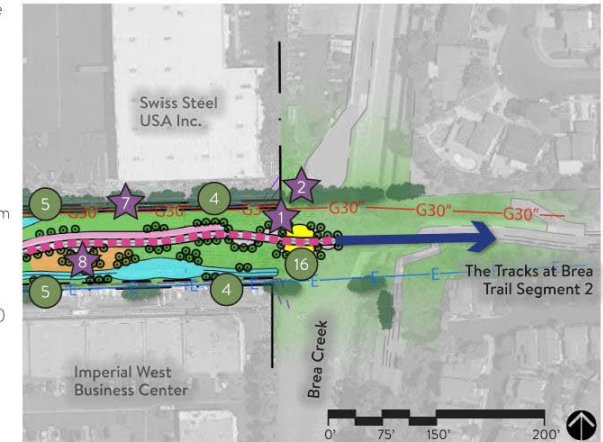


OPPORTUNITIES & CHALLENGES



- 1** **OPPORTUNITY:** Commissioned artwork (kinetic or sculptural) to provide source of movement and life along the path.
- 2** **OPPORTUNITY:** Use site soil to direct storm water into bioretention areas and minimize flow over property lines.
- 3** **OPPORTUNITY:** Landmark creation with vertical public art element(s) at top of loop/drainage culvert for sense of place and wayfinding.
- 4** **CHALLENGE:** Visibility and safety at steep slopes.
- 5** **CHALLENGE:** Existing utilities need access and clearances maintenance/repair - underground gas and overhead power lines.
- 6** **OPPORTUNITY:** Bioretention locations to improve surface runoff water quality.
- 7** **OPPORTUNITY:** Preserving existing trees to screen nearby warehouses and office buildings and create a sense of place.
- 8** **OPPORTUNITY:** Picnic areas - with and without pollinator garden.

- 9** **CHALLENGE:** Pedestrian crossing at N. Perry St. connection for safe access to next segment.
- 10** **OPPORTUNITY:** Parking area with ADA accessible stalls.
- 11** **CHALLENGE:** Gate and building access from adjacent property.
- 12** **OPPORTUNITY:** Paths will provide a link to businesses and employment.
- 13** **OPPORTUNITY:** Remnant rail viewing interpretive area with signal arm and trail group assembly area.
- 14** **OPPORTUNITY:** Abundant planting areas (pollinator garden, etc.)
- 15** **OPPORTUNITY:** Maintenance access (trees, shrubs, paths, & stations)
- 16** **CHALLENGE:** Loop slope at North and South sides.
- 17** **OPPORTUNITY:** Blank walls facing park for public art/green walls.



Alternate connection from segment 2

OPPORTUNITIES & CHALLENGES



Alternate Connection 1



Alternate Connection 2

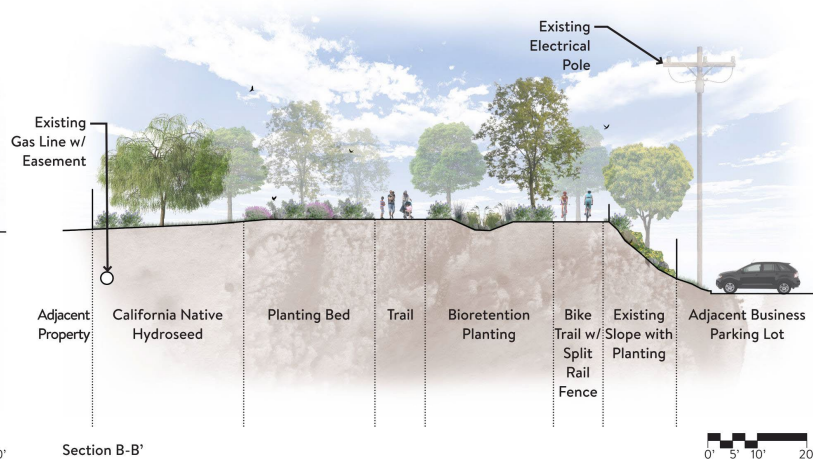
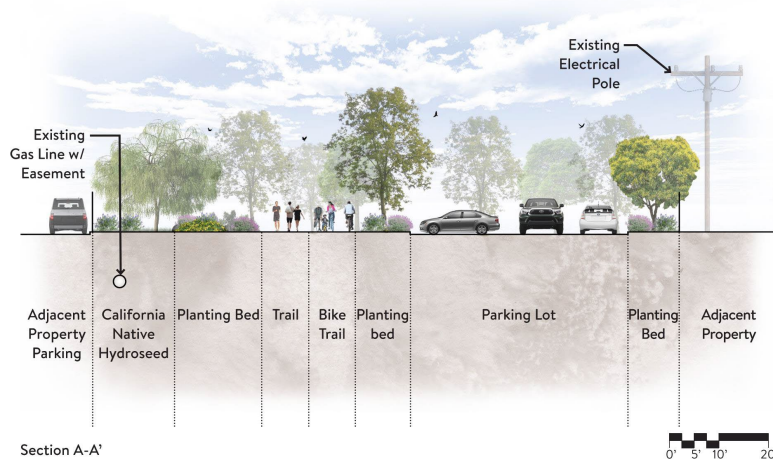
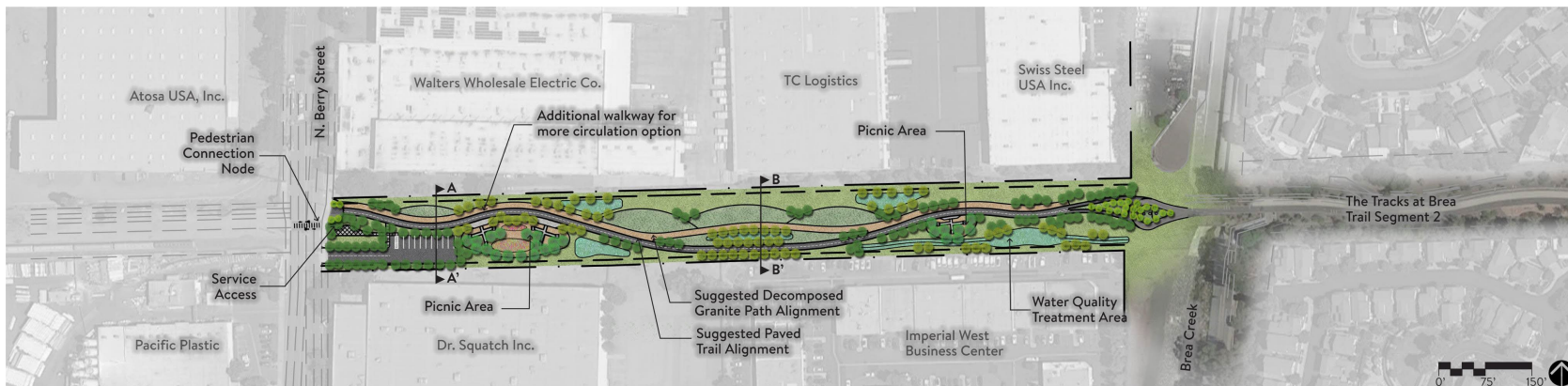


Inspiration Photos



Existing Site Photos

SCHEMATIC CONCEPT





Tracks At Brea Western Extension

Stakeholder Meeting #2

November 14, 2023



MARK THOMAS



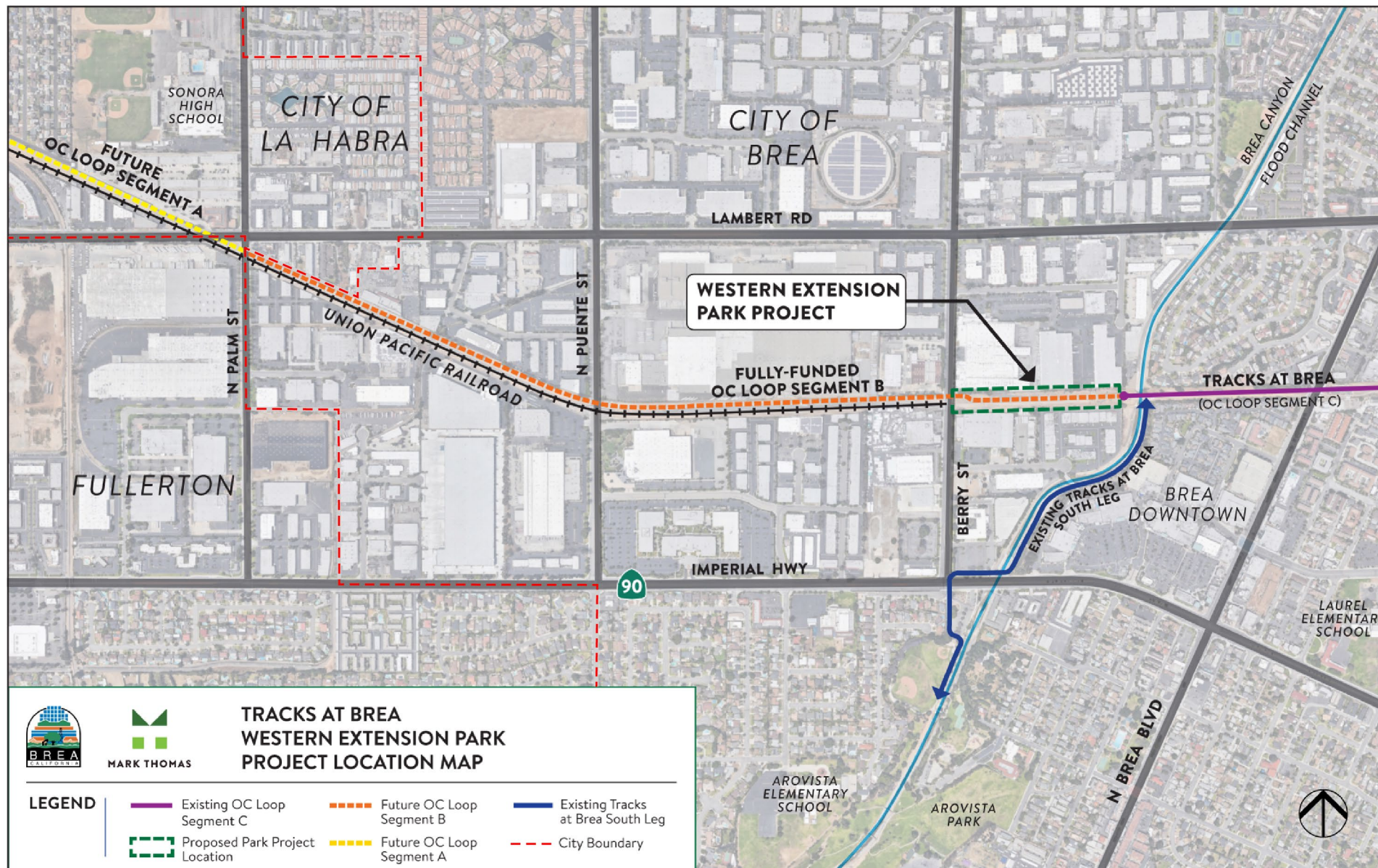
Purpose of Stakeholder Meeting

Current Stakeholders

- City of Brea
 - Public Works, Community Services, Police, Fire, Community Development, Building
- SoCal Gas
- Southern California Edison
- California Public Utilities Commission (CPUC)
- Santa Ana Regional Water Board (SARWQCB)
- Union Pacific Rail (Represented by Benesch)

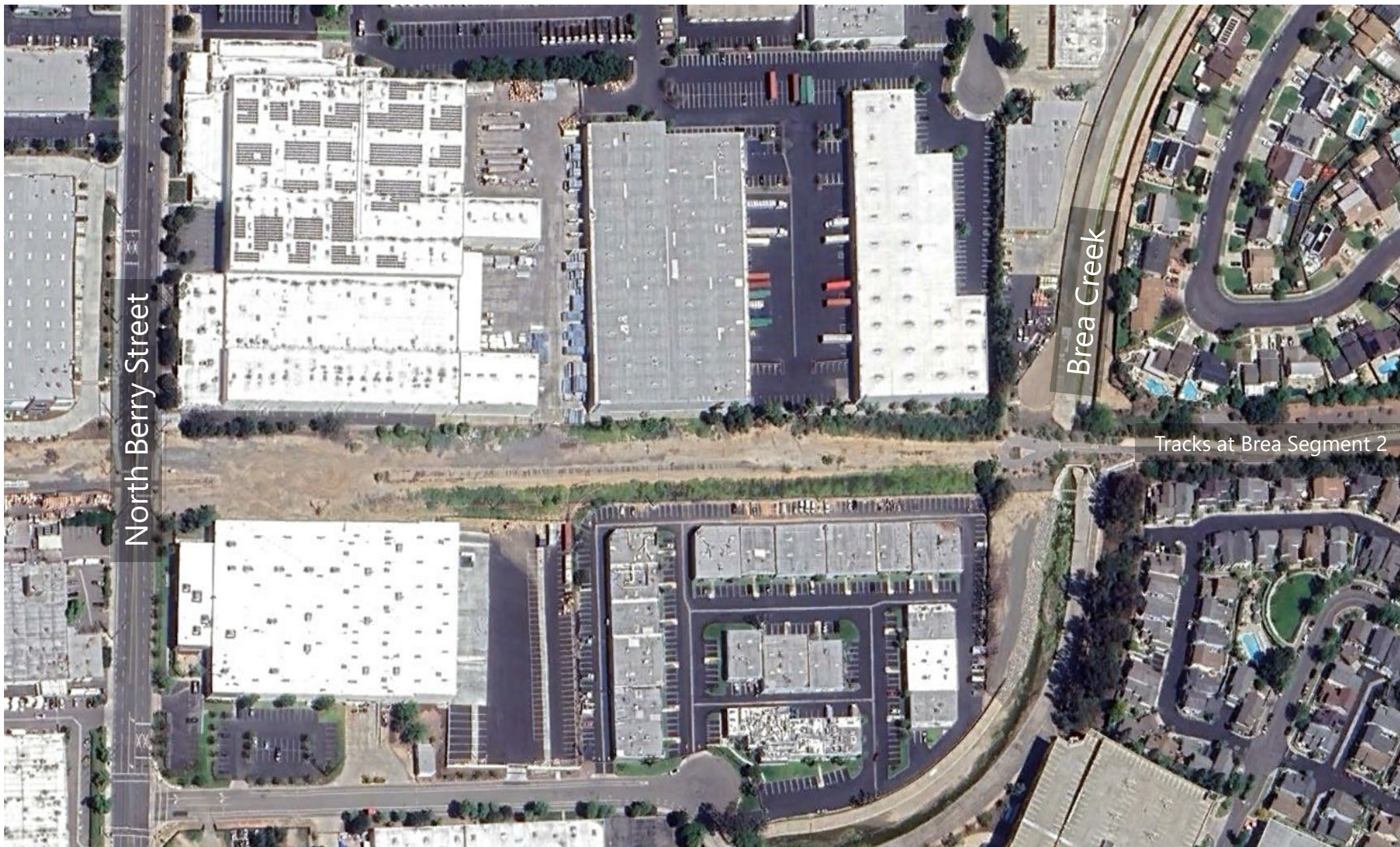


Project Overview





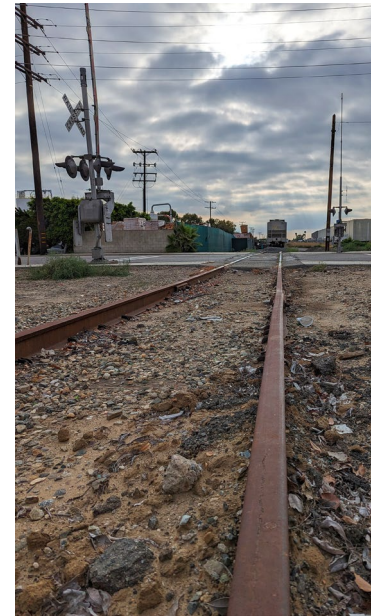
Project Overview



MARK THOMAS

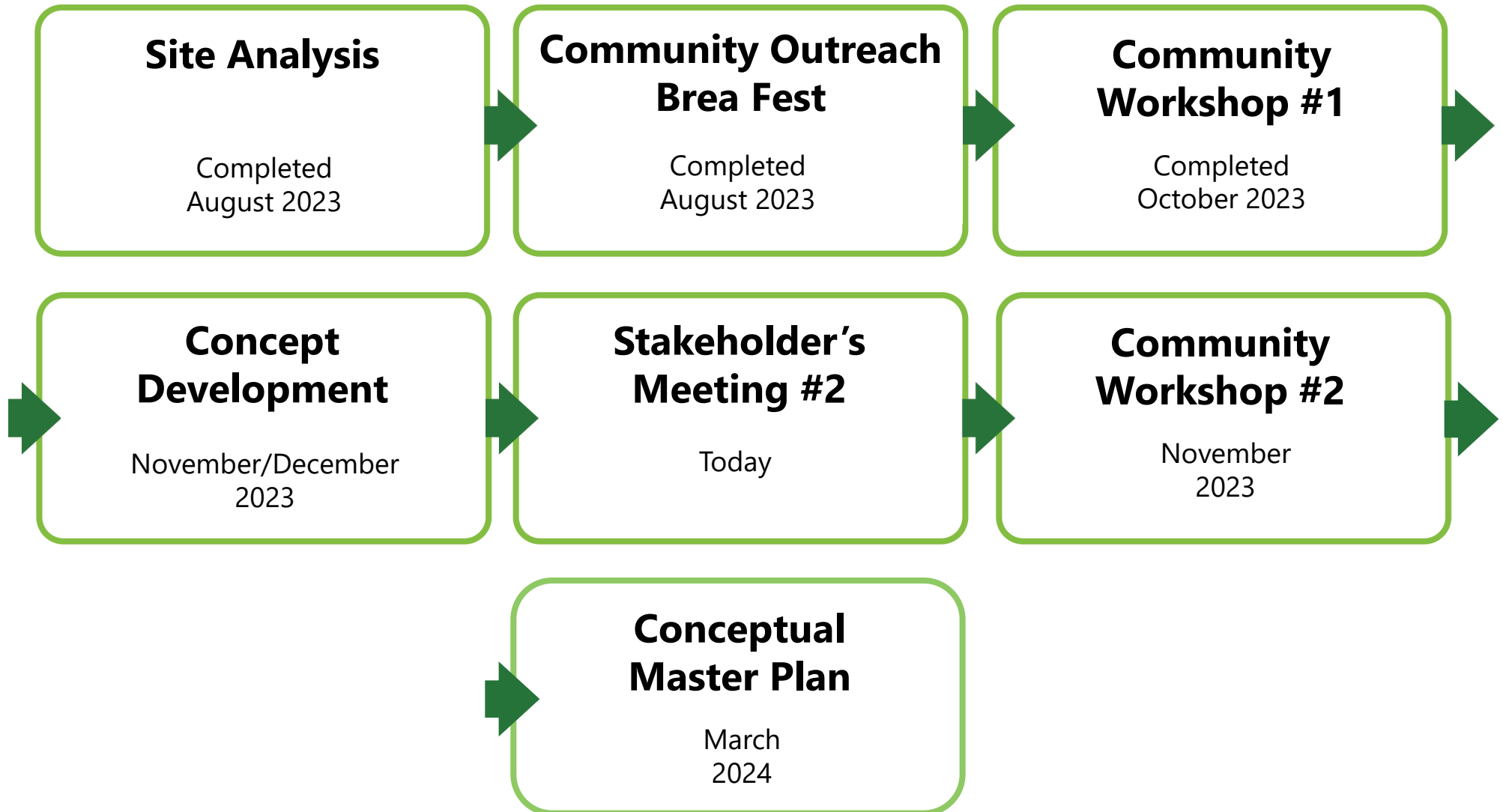


Existing Conditions



MARK THOMAS

Where We Are



Where We Are Now

Community Workshop #1 – Successfully Completed

- Attendees viewed plan presentation, followed by interactive voting of most/least desirable potential site elements
- Top public interactive votes for the following categories
 - Shaded picnic areas
 - Existing rail incorporated into design
 - Murals/Kinetic Sculptures
 - Pathway/Overhead lighting
- Results gathered and tallied to gain understanding of potential site programming
- Results incorporated into Draft Concept Plan

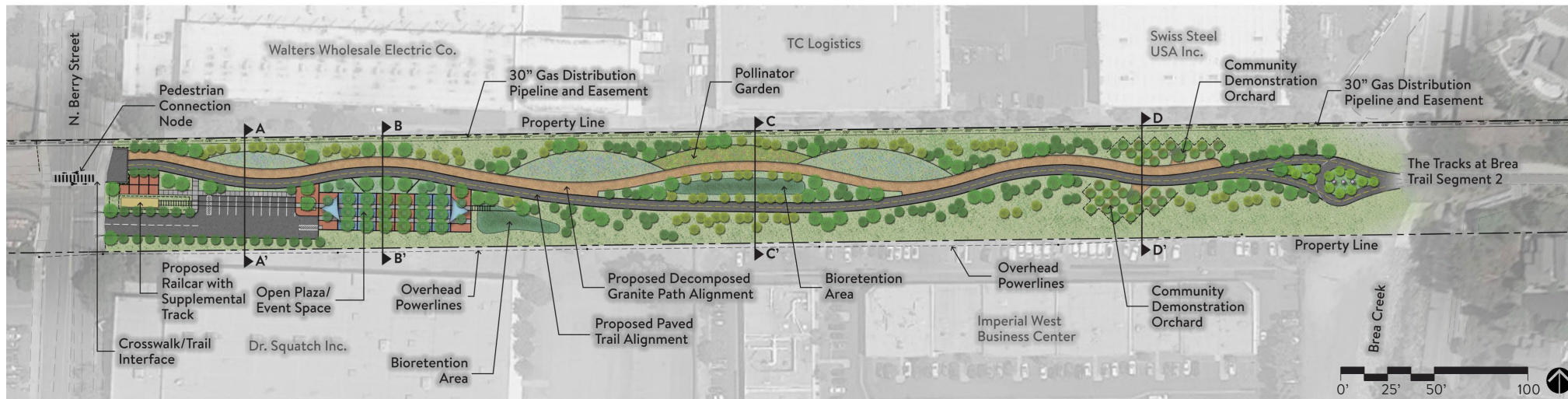
Draft Concept Landscape Plan Set - Submitted

- Overall and Enlargements Rendered Plan with proposed plant selections and inspirational imagery
- Rendered Sections of critical areas on site – Parking area, Shaded plaza with seating, Bioretention areas and Demonstration Orchard
- Concept Grading Plan - Drainage Concept Narrative with Plan for effective control of site water. Biofiltration to allow for infiltration

Community Events - Upcoming

- Community Workshop #2 – November 16, 2023

SITE PLAN



WORKSHOP #1: PUBLIC DATA ASSESSMENT

This is the overall assessment of the data presented to the attendees of the workshop.

Interactive (7 High Priority Votes with Comments)

- Picnic Areas -Shaded (3)
- Play Areas (1)
- Bridges (1)
- Workout Stations (1)
- Water play area

Safety (7 High Priority Votes with Comments)

- Pathway Lighting (4)
- Overhead Lighting (2)
- Add lighted bike repair station near new parking lot
- Coyotes are safety issues for small pets
- Night lighting to extend usable hours

Historical (6 High Priority Votes with Comments and 1 No Priority Vote)

- Existing Rail Incorporated into Design (3)
- Murals (3)
- Rail Car Monuments
- Other Comments - Agriculture Influence and Train Depot

Artistic (5 High Priority Votes and 1 No Priority Vote)

- Kinetic Sculptures (4)
- Decorative Walls with Seating (1)
- Community sponsored art, rock painting, flower beds, metal sculptures

Engagement (5 High Priority Votes with Comments and 2 Low Priority Votes)

- Open Spaces with Restrooms (4)
- Farmers Market (4)
- Community Bike Rides

Educational (4 High Priority Votes with Comments, 1 Low Priority and 1 No Priority Vote)

- Sloped Areas to Capture Runoff (3)
- Signs for plant tree identification street signs
- Butterfly Garden
- Community Orchard, Raised Bed, Permaculture Demo
- Waterwise Demo Garden

PLANTING CONCEPT NARRATIVE

The proposed planting for the Tracks Western Extension will include a mix of larger shade trees, medium height and smaller understory trees. The trees types will consist mostly of deciduous varieties to provide summer shade and winter sun, along with some evergreen accents as needed. The palette will be selected from native and/or naturalized varieties for reduced water use, longevity and unity with the surrounding plant communities. There can be an option for labeling certain trees with their botanical and common names.

One of the palette concepts being proposed for both trees, shrubs and groundcover will introduce cooler colors of certain varieties of plants (blues, purples and light greens) to capitalize on the human perception of those colors and their associations with cooler temperatures. This will also provide a contrast between the plants and the light-colored surrounding industrial buildings, as well as the natural soil and mulch colors.

IRRIGATION CONCEPT NARRATIVE

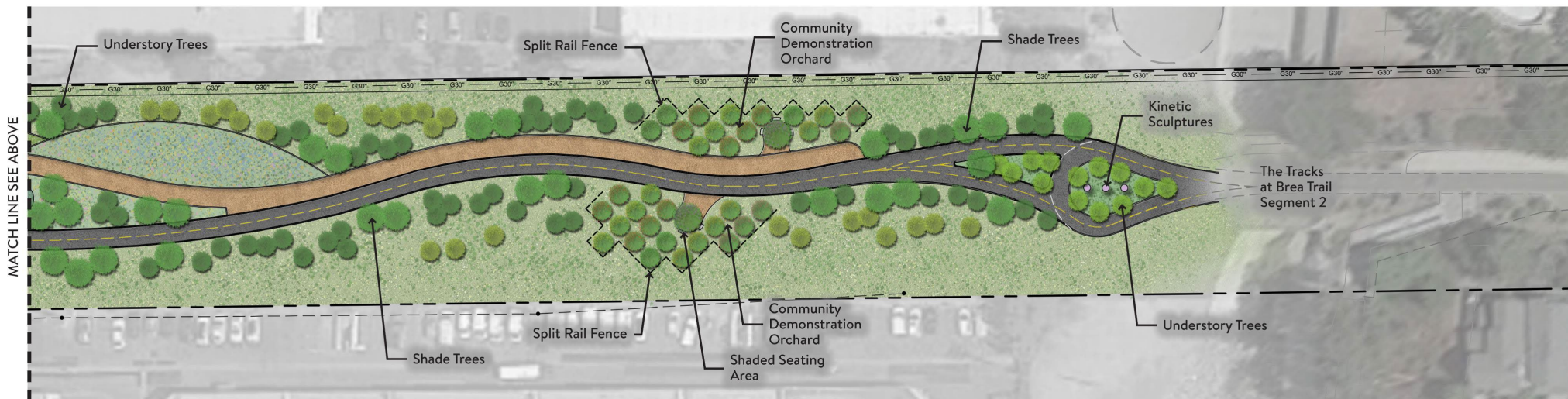
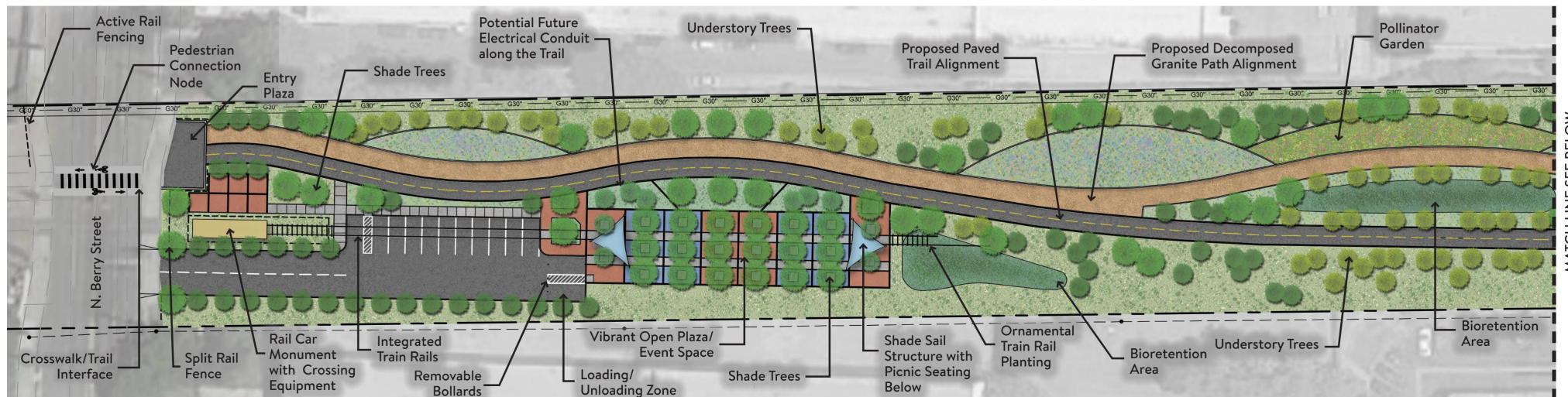
Irrigating the proposed site for Tracks Western Extension will be achieved using potable water from a point of connection that is yet to be determined. That connection will used to route the water efficiently from the meter and backflow to the individual valves determined by the planting hydro-zones and sun/wind exposure. Those valves will be monitored and activated/de-activated from a multi-station controller that will be similar to the previous segments of the Tracks at Brea. The valves will control bubblers and drip systems that will precisely apply water to the dripline of the plants to conserve the precious resource, prevent excessive runoff and reducing opportunities for insects and other disease vectors.

GRADING & DRAINAGE NARRATIVE

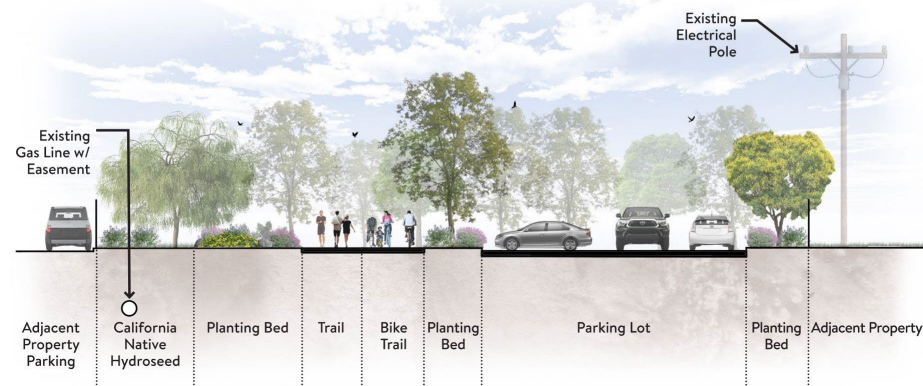
The Tracks Western Extension site's dominant existing feature is a concrete culvert, located to the east. It is approximately fifteen feet in height and allows the Brea Creek to flow under a paved loop that marks the end of Tracks Segment Two. The elevation change required to bridge the creek is reflected into the Western Extension site and as it descends away from the culvert, the elevation change creates drainage issues from rainfall and runoff.

The proposed drainage concept to mitigate stormwater and promote infiltration consists of reshaping the terrain to capture water in the center of the site and routing it through a series of bioswales adjacent to the cycling and pedestrian paths to bioretention areas for additional percolation into the soil. This strategy will also result in minimizing the amount of runoff that goes to private parcels (north and south). As the bioretention areas fill, any overflow will be captured by drainage structures and can be routed to the next bioretention area or directly to the existing 36\"/>

SITE PLAN



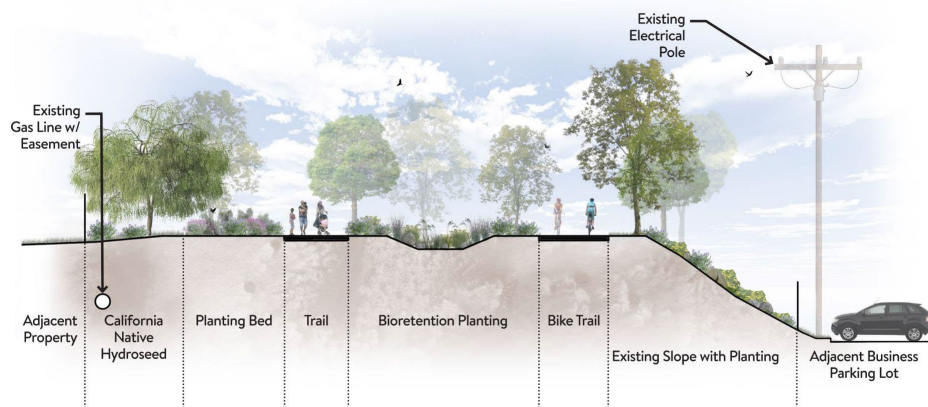
ILLUSTRATIVE CROSS-SECTIONS



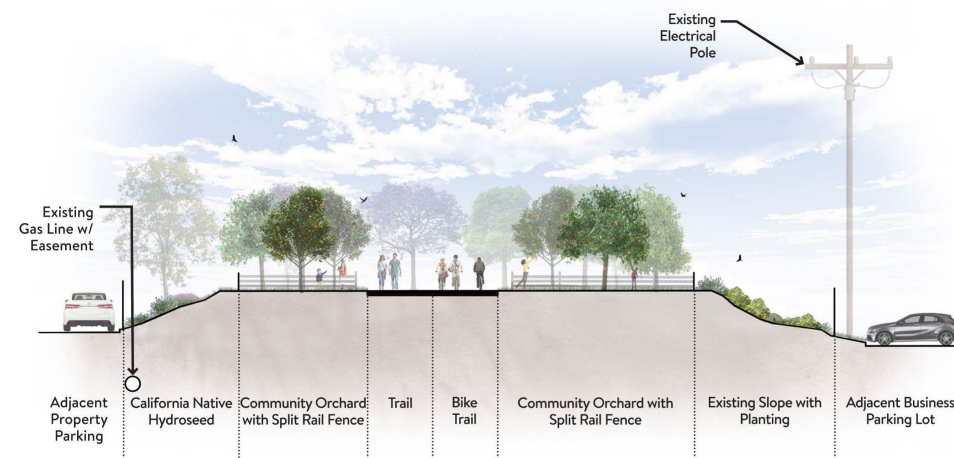
Section A-A': Parking Lot



Section B-B': Open Space/Event Plaza



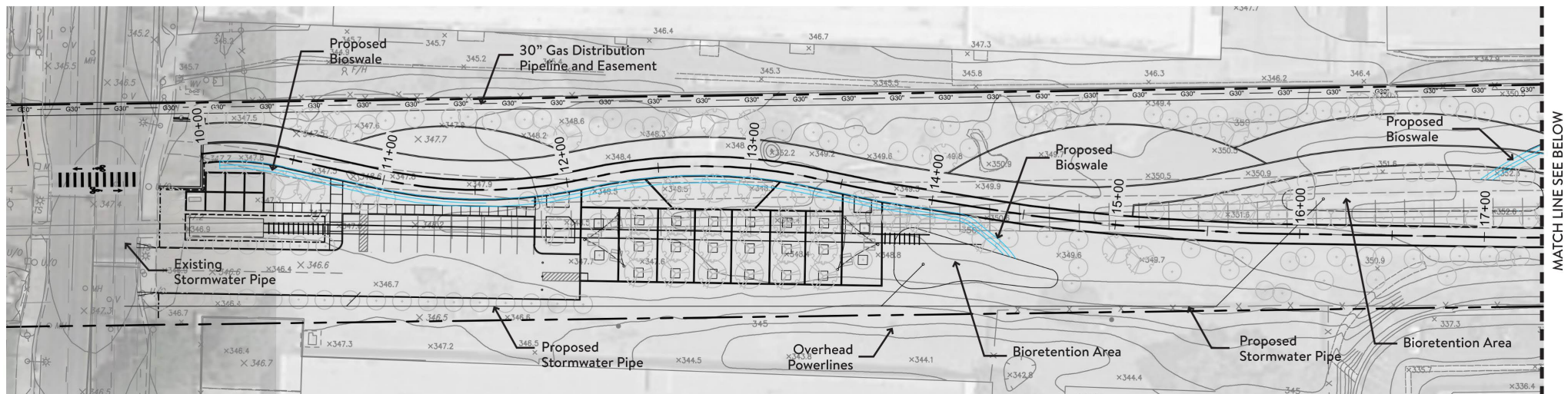
Section C-C': Bioretention Area



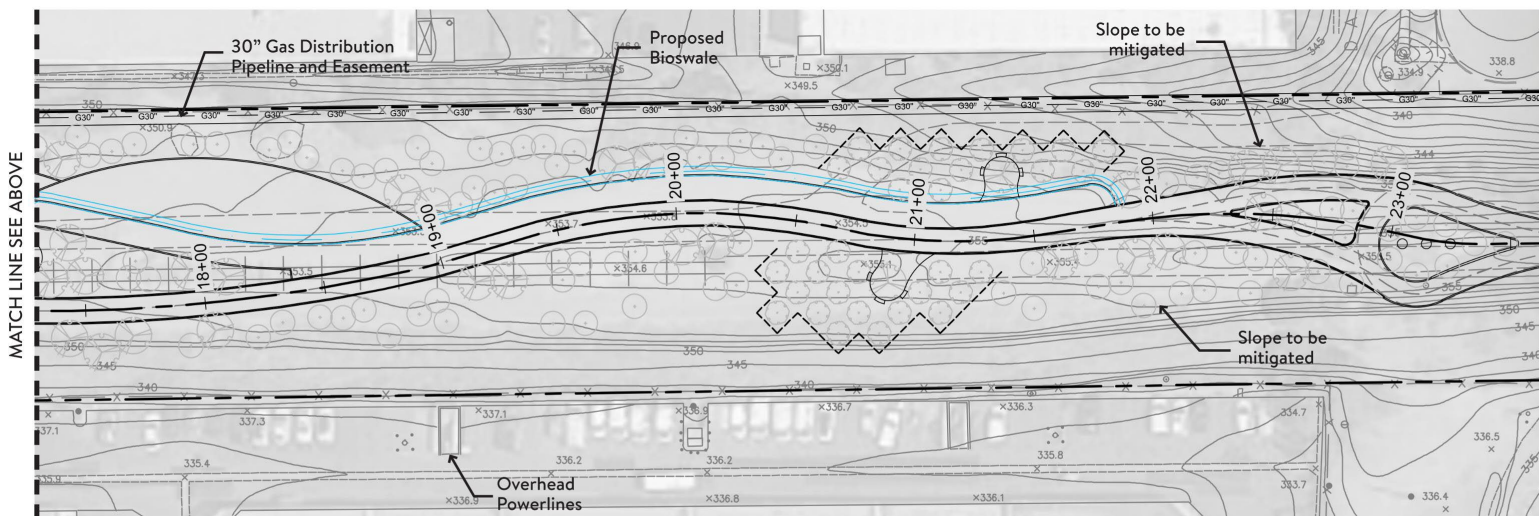
Section D-D': Community Demonstration Orchard



GRADING + DRAINAGE



MATCH LINE SEE BELOW



MATCH LINE SEE ABOVE

SITE SPECIFIC GRADING CONCEPT

Path Profile: Based on the information provided, we profiled the bikeway and identified a low point on the site (around STA 14+50), we recommend the entire site naturally flow there so we can collect the stormwater and pipe it into the storm drain at Berry Street. We are recommending the site drain from Berry St to approximately STA 14+50, from which the stormwater will be directed to the proposed infiltration basins. A swale was added adjacent to the path and it would flow towards the infiltration basins around STA 14+00. The rest of the site would generally drain from east to west and similarly we have a bioswale from 17+00 to 22+00. Runoff can be concentrated within the project limits up to STA 20+00. After STA 20+00 there are slopes on the north and south side that drain towards the private parcels. Runoff at the bikeway can be concentrated at the proposed bioswale and drained towards the proposed infiltration basins (around STA 17+00). Additional information is needed to determine if additional bioswales at the bottom of slopes (at the R/W line) need to be added and redirected towards the infiltration basins.

Cross Slope: Bikeway cross slope (1.5%) drains towards the proposed 4' wide bioswale. There will be a cross slope transition from STA 15+00 to STA 16+00.

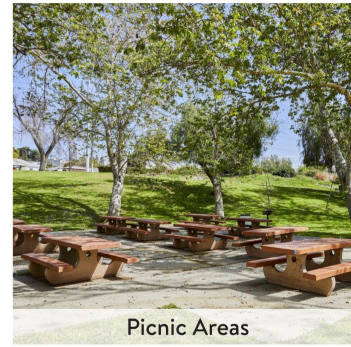
Drainage: Details for the 36" storm drain at Berry St will be needed to determine if a proposed storm drain within the site will be able to flow to the existing 36" storm drain. The path has a profile low point at STA 14+50 +/- which may need to be modified in case there is not enough drop in elevation to get positive drainage from the low point on the site to the existing 36" storm drain on Berry St. Another existing storm drain on the east side at the creek could be used if needed as well as another option.



SITE AMENITIES



Farmers Markets



Picnic Areas



Metal Train Rail



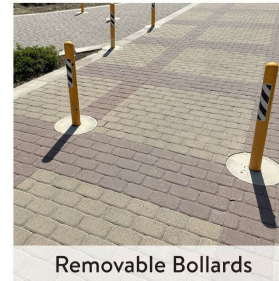
Rail Car Monuments with Decorative Metal Fence



Shade Sail Structure



Colored Hardscape



Removable Bollards



Directional Signage



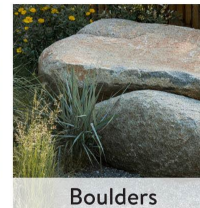
Incorporation of Existing Rail Design



Bioswales



Mileage Markers



Boulders



Butterfly/Pollinator Garden



Fruit Orchard



Kinetic Sculptures



City of Brea

City Council Regular Meeting Communication

Cultural Arts Commission Unscheduled Vacancy Recruitment

Meeting	Agenda Group
Tuesday, February 20, 2024, 7:00 PM	STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - Item: 6:15 P.M. 2G
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Review the recruitment timeline; designate two (2) City Council Members to serve as the Interview Committee; and direct staff to schedule applicant interviews accordingly.

BACKGROUND/DISCUSSION

The Brea City Code and Government Section Section 54974 defines the process for unscheduled vacancies. One (1) unexpired position on the Cultural Arts Commission became vacant effective February 9, 2024. The term for the vacant position expires on December 31, 2024.

The proposed timeline for the recruitment is as follows:

- Advertise vacancies on the City's website, City Posting boards and publish in the Star Progress on Thursday, February 22
- Applications due to the City Clerk's Office no later than Monday, March 4 at 5:30 p.m.
- Applicant interviews with the Interview Committee on Thursday, March 7
- City Council appointment on Tuesday, March 19

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared By: Victoria Popescu, Deputy City Clerk

Concurrence: Lillian Harris-Neal, City Clerk



City of Brea

City Council Regular Meeting Communication

February 6, 2024 Regular City Council Meeting Minutes

Meeting	Agenda Group
Tuesday, February 20, 2024, 7:00 PM	CONSENT CALENDAR Item: 6A
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared By: Victoria Popescu, Deputy City Clerk

Concurrence: Lillian Harris-Neal, City Clerk

Attachments

City Council Regular Meeting-2-07-2024-minutesDraft.pdf

1. CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR

There was no Closed Session.

2. STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:30 P.M.

2A. Call to Order/Roll Call-

Mayor Marick called the Study Session to order at 6:30 p.m., all members were present.

2B. Public Comment-

None.

2C. Clarify Regular Meeting Topics-

City Clerk Harris-Neal clarified that the attachments for Item 6G, City of Brea Annual Comprehensive Financial Report and Related Audit Reports for Fiscal Year Ended June 30, 2023, were made available at the meeting for the record, as was an updated attachment for Item 6F, Acceptance of Country Hills Subdivision Pavement and Water Improvements, Project 7322.

2D. Overview of City of Brea Impact Fees-

Financial Services Manager, Revenue Madrazo presented the item and provided a background on Development Impact fees; a history of fee studies and adjustments; and clarified what the fees are used for and provided examples.

Carlos Villarreal, Willdan, spoke about the methodology in fee calculations for the Fire Impact Fees and the Dispatch Impact Fees.

Eric Callocchia, New Gen Strategies, spoke about the Water and Sewer Impact Fees and the Sewer Connection Fees. He also explained the different distinctions between the impact fees and the connection fees.

Council requested clarification on the use of the Administration Fees, inflationary adjustments, and the methodology calculating the range in rates per zone, and the distinction between zones and districts.

Water & Equipment Superintendent Correa provided an explanation on the structure of the different zones and districts throughout the City.

Financial Services Manager, Revenue Madrazo spoke about the proposed timeline for the fee adoption and next steps.

Council directed staff to move forward with noticing and scheduling the Public Hearing for the adoption of Impact Fee Studies; Dispatch, Fire, Sewer and Water Impact Fees; and Updated Sewer Connection Fees.

2E. Council Member Reports/Requests-

Councilmember Vargas wished Rick Rios a speedy recovery.

Mayor Pro Tem Stewart requested an update and possible discussion on the status of AT&T's landline support as it relates to services provided in the area of Carbon Canyon.

Mayor Marick adjourned the Study Session at 6:54 p.m.

3. GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.

3A. Call to Order/Roll Call

Mayor Marick called the General Session to order at 7:04 p.m., all members were present.

3B. Pledge of Allegiance

Boy Scout Troop 707 led the Pledge of Allegiance.

3C. Invocation

Pastor Darcy Webster, Birch Street Friends Church, delivered the Invocation.

3D. Report - Prior Study Session

City Manager Gallardo provided a report on the prior Study Session.

3E. Community Announcements

Councilmember Simonoff announced that the "Engage Brea" community engagement program is returning. He stated that the program is a great way to connect with local City government and better understand how it functions; and participants will receive a general overview of City operations, departments, and external agencies. He noted that the program will meet Thursday evenings for eight-weeks, beginning March 21 through May 2 and encouraged Brea residents to apply. He also announced that registration for non-residents opens on Thursday, February 15 and those interested can visit the City website for more information.

Mayor Pro Tem Stewart invited the community to join the Brea Fitness Center for their Zumba Party and fundraiser for the American Heart Walk on Saturday, February 24 from 9:30 to 11:30 a.m. at the Brea Community Center. He stated that members can secure their spot with a donation-based entry and non-members can join the fun at the regular drop-in rate of \$6 or \$7. He also stated that guests will have the opportunities to win raffle prizes and encouraged the community to visit BreaFitness.com for more details.

Councilmember Hupp announced that Love Brea will take place on Saturday, April 27 and requested the community's help in the form of sponsorships and donations. She indicated that contributions received go toward covering the cost of supplies, equipment, and other expenses necessary to make the event run smoothly. She stated that all donations are welcome, but there are also several sponsorship levels available and noted that each sponsorship offers different levels of recognition and exposure and all sponsors will be recognized at the event and on the Love Brea 2024 volunteer shirt.

Councilmember Vargas announced that the Republic Services/City of Brea Annual Compost Giveaway, originally planned for February 10, has been postponed due to inclement weather and directed the community to the City website for updates on a new event date.

3F. Matters from the Audience

Sean Thomas thanked the City for the annual Senior Center Christmas Party; wished the City Treasurer a speedy recovery; and requested clarification on item 6E, Accept a \$196,762 Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award for Enhancement of the Police Department's Wellness Program. He also spoke about Coyotes in the area.

Gene Hernandez, Director, Yorba Linda Water District, introduced himself to the community and offered his support to Brea residents.

3G. Response to Public Inquiries

Police Chief Hawley responded to public inquiries.

4. PUBLIC HEARING

There were no Public Hearing items.

5. ADMINISTRATIVE ITEMS

5A. Introduction of Ordinance Approving an Inflationary Adjustment of City Council Member Salaries

Senior Management Analyst Ambriz provided a presentation and spoke about the background, SB 329, the history of Council discussions on the item and previous Council direction. She also spoke about the salary analysis method, noting the salary rate will be \$824 a month effective January 2025.

Councilmember Vargas requested a discussion on the stipend for the City Treasurer and Planning Commissioners at a later date.

Council clarified that the last salary adjustment was made in 2005 and reiterated that the new salary will be effective in January 2025, after the 2024 General Municipal Election.

Motion was made by Mayor Pro Tem Stewart and seconded by Council Member Vargas to waive full reading and introduce Ordinance No. 1246, an Ordinance of the City Council of the City of Brea approving an inflationary adjustment of City Council Member salaries; and to amend the City's Fiscal Year 2023-25 Operating Budget to appropriate \$4,299.30 from the City's General Fund (110) to make an inflationary adjustment for Brea City Council salaries. Motion passed 5-0-0.

6. CONSENT CALENDAR

Motion was made by Council Member Hupp and seconded by Council Member Simonoff to approve City Council Consent Items 6A - 6I. Motion passed 5-0-0.

6A. January 16, 2024 City Council Regular Meeting Minutes

The City Council approved the January 16, 2024 City Council Regular Meeting Minutes.

6B. Second reading of Ordinance No. 1239, an Ordinance of the City Council of the City of Brea prohibiting large truck use of Carbon Canyon Road (State Route 142) and approving a CEQA exemption determination

The City Council adopted Ordinance No.1239, an Ordinance of the City Council of the City of Brea prohibiting large truck use of Carbon Canyon Road (State Route 142) and approving a CEQA exemption

determination.

6C. Professional Services Agreement with De Novo Planning Group for the Focused General Plan Update, Brea Core Specific Plan, Transportation Improvement Impact Fee Nexus Study and Associated Environmental Review.

The City Council approved a Professional Services Agreement between the City of Brea and De Novo Planning Group for the Focused General Plan Update, Brea Core Specific Plan, Traffic Impact Fee Nexus Study, and associated environmental review, in an amount of not to exceed \$1,289,816 plus contingency of \$119,996 (9.3 percent); authorized and directed the City Manager and the City Clerk to execute the agreement, and authorized the City Manager and the Community Development Director to take all actions necessary to implement and administer the terms of PSA; amended the City's 2023-25 Operating Budget to appropriate an additional \$119,996 from the City's General Plan Maintenance Fund (Fund 120) to cover the contingency as specified in the professional services agreement; and found the Professional Services Agreement and related actions exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15306 (Class 6, Information Collection).

6D. Restated and Amended Joint Powers Agreement for Integrated Law & Justice Agency for Orange County (ILJAOC)

The City Council approved the amendments to the October 24, 2022, Restated and Amended Joint Powers Agreement for Integrated Law & Justice Agency for Orange County (ILJAOC).

6E. Accept a \$196,762 Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award for Enhancement of the Police Department's Wellness Program

The City Council accepted the Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award in the amount of \$196,792, for the two-year grant period which begins October 1, 2023 and ends September 30, 2025.

6F. Acceptance of Country Hills Subdivision Pavement and Water Improvements, Project No. 7322

The City Council accepted project as complete and authorized City Clerk to file and record Notice of Completion; accepted the Warranty Bond; and authorized the City Clerk to release the Performance Bond upon acceptance of the Warranty Bond and release the Payment Bond upon further notification from the Public Works Department.

6G. City of Brea Annual Comprehensive Financial Report and Related Audit Reports for the Fiscal Year Ended June 30, 2023

The City Council received and filed the Annual Comprehensive Financial Report and Related Audit Reports for the Fiscal Year Ended June 30, 2023.

6H. Outgoing Payment Log and January 12, 19 and 26, 2024 City Disbursement Registers

The City Council received and filed the Outgoing Payment Log and January 12, 19 and 26, 2024 City Disbursement Registers.

6I. Monthly Report of Investments for the City of Brea for Period Ended December 31, 2023

The City Council received and filed the Monthly Report of Investments for the City of Brea for Period Ended December 31, 2023.

7. CITY/SUCCESSOR AGENCY - CONSENT

Motion was made by Council Member Hupp and seconded by Council Member Simonoff to approve City/Successor Agency Consent Items 7A - 7B. Motion passed 5-0-0.

7A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended December 31, 2023 -

The City Council, as the Successor Agency, received and filed the Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended December 31, 2023.

7B. January 26, 2024 Successor Agency Disbursement Register-

The City Council, as the Successor Agency, received and filed the January 26, 2024 Successor Agency Disbursement Register.

8. ADMINISTRATIVE ANNOUNCEMENTS

8A. City Manager-

None.

8B. City Attorney-

None.

8C. Council Requests-

None.

9. COUNCIL ANNOUNCEMENTS

9A. Council Announcements-

Councilmember Vargas spoke in support of item 6E, the acceptance of a \$196,762 Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award for Enhancement of the Police Department's Wellness Program, and suggested that the Fire Department look into similar mental health services for their staff.

10. ADJOURNMENT

10A. Meeting Adjournment-

Mayor Marick adjourned the General Session at 7:26 p.m.



City Council Regular Meeting Communication

Second Reading of Ordinance Approving an Inflationary Adjustment of City Council Salaries

Meeting	Agenda Group	
Tuesday, February 20, 2024, 7:00 PM	CONSENT CALENDAR	Item: 6B
TO	FROM	
Honorable Mayor and City Council Members	Bill Gallardo, City Manager	

RECOMMENDATION

Waive full reading and introduce Ordinance No. 1246 to make an inflationary adjustment of Brea City Council Member salaries in accordance with Senate Bill (SB) 329. Amend the City's Fiscal Year 2023-25 Operating Budget to appropriate \$4,299.30 from the City's General Fund (110) to make an inflationary adjustment for Brea City Council salaries.

BACKGROUND/DISCUSSION

In 2023, the Legislature enacted SB 329 to provide for an inflationary adjustment to city council member salaries. This bill authorizes a city council to enact an ordinance to make an inflationary adjustment of city council member salaries based on the population of the city, as specified in the attached Chart. The last adjustment to council members salaries was approved in 2005. On October 17, 2023, during the study session portion of the meeting, staff reported the SB 329 update. Staff was directed to bring back options to further discuss an inflationary adjustment of Brea City Council Member salaries. On December 5, 2023, during the study session portion of the meeting, staff provided several options to consider. Staff was instructed to move forward with a modified Option A, totaling \$143.31 per month increase for Brea City Council Members salaries. The new monthly rate, effective January 2025 will be \$824 per month. This amount is consistent with the median of the current 10-city salary survey for city council members. Brea City Council members receive a salary only and no other benefits.

Proposed Ordinance No. 1246 will set a fixed salary amount of \$824 per month for Brea City Council members that will remain in effect until changed by another ordinance. State law precludes a city council from enacting a salary ordinance with an automatic adjustment provision. This prohibition is found in Government Code Section 36516(a)(5), which states: "No ordinance shall be enacted or amended to provide automatic future increases in salary." Furthermore, on November 6, 2012, Brea voters enacted Measure T, officially known as the Brea Accountability Act. Among other things, Measure T added Section 2.00.130 to the City Code to limit Brea City Council Member salaries as specified in Government Code Section 36516(a). Thus, Measure T does not preclude enactment of an ordinance to increase Brea City Council Member salaries consistent with the new statutory amount specified in Government Code Section 36516(a).

The Ordinance was introduced that the February 6, 2024 Regular City Council Meeting.

FISCAL IMPACT/SUMMARY

The Brea City Council consists of five members. The estimated General Fund impact for inflationary adjustment of Brea City Council Member salaries, effective January 1, 2025, will be pro-rated for six months from January through June 2025 totaling \$4,299.30 and thereafter \$8,598.60 per fiscal year. An appropriation is requested for fiscal year 2024-25 to account for this increase and will be included in future fiscal years as part of the budget process.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Yerika Ambriz, Senior Management Analyst

Concurrence: Terence Boga, City Attorney

Attachments

CHART - New Maximum Statutory Amounts Based on City Population.pdf

Ordinance - Inflationary Adjustment of City Council Members Salaries.pdf

CHART

SB 329 – New Maximum Statutory Amounts Based on City Population

City Population*	Current Statutory Amount**	New Statutory Amount
0 – 35,000	\$300/month	\$950/month
35,001 – 50,000	\$400/month	\$1,275/month
50,001 – 75,000	\$500/month	\$1,600/month
75,001 – 150,000	\$600/month	\$1,900/month
150,001 – 250,000	\$800/month	\$2,550/month
over 250,000	\$1,000/month	\$3,200/month

* The population of a city is determined by the last preceding federal census, or a subsequent census, or an estimate validated by the Department of Finance.

** Retirement, health and welfare, and federal social security benefits are not included for purposes of determining salary if the same benefits are available and paid by the city for its employees. Reimbursement for actual and necessary expenses incurred in the performance of official duties also is not included for purposes of determining salary.

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA
APPROVING AN INFLATIONARY ADJUSTMENT OF CITY COUNCIL
MEMBER SALARIES**

THE CITY COUNCIL OF THE CITY OF BREA DOES ORDAIN AS FOLLOWS:

A. RECITALS:

(i) Government Code Section 36516 authorizes general law cities, including the City of Brea, to pay city council members a monthly salary up to a statutory limit based on city population.

(ii) On December 20, 2005, the Brea City Council adopted Ordinance No. 1087 to adjust Brea City Council Member salaries in accordance with Government Code Section 36516.

(iii) On November 6, 2012, Brea voters passed Measure T, officially known as the Brea Accountability Act. Among other things, Measure T enacted Brea City Code Section 2.00.130 to limit Brea City Council Member salaries as specified in Government Code Section 36516.

(iv) On June 29, 2023, Governor Newsom approved Senate Bill (SB) 329 to enact amendments to Government Code Section 36516 including an increase of the statutory limits on city council member salaries.

(v) As amended by SB 329, Government Code Section 36516 authorizes general law cities with a 35,001 to 50,000 population to pay city council members a monthly salary of \$1,275.

(vi) This Ordinance will make the first inflationary adjustment of Brea City Council Member salaries in 19 years and such adjustment will be significantly below the [DATE], 2024
ORD. ____

limit set by state law as of today.

B. ORDINANCE:

SECTION 1. The facts set forth in the Recitals, Part A of this Ordinance, are true and correct.

SECTION 2. Effective as of January 1, 2025, the start of the calendar year after commencement of office for Brea City Council Members elected at the November 5, 2024 general municipal election, each Brea City Council Member shall receive a salary in the amount of \$824 per month.

SECTION 3. The City Clerk shall certify to the adoption of this Ordinance.

APPROVED AND ADOPTED this ___ day of _____, 2024.

Christine Marick, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

[DATE], 2024
ORD. _____

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea held on the ____ day of _____, 2024, and was finally passed at a regular meeting of the City Council of the City of Brea held on the ____ day of _____, 2024, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: _____, 2024

Lillian Harris-Neal, City Clerk



Tracks at Brea Western Extension Project Concept Plan

Meeting	Agenda Group
Tuesday, February 20, 2024, 7:00 PM	CONSENT CALENDAR Item: 6C
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Receive and file the Tracks at Brea Western Extension Project Due Diligence Memorandum and Concept Plan.

BACKGROUND/DISCUSSION

Under Proposition 68, administered by the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy (RMC), funds were made available to provide assistance with City improvement projects throughout Southern California. In an effort to meet a City Council goal to continue to apply for grants for The Tracks Western Extension Project, staff submitted a grant application to RMC. The \$225,000 grant application request was to focus on earlier stages of the project including community engagement and concept development for the Tracks at Brea segment between Berry Street and the Brea Canyon Flood Control Channel.

In October of 2021, RMC notified the City of Brea that it was awarded the \$225,000 grant with no match requirement and a performance period lasting until March 30, 2024. At the November 9, 2021, City Council meeting, Council authorized the City Manager to execute an agreement with RMC in the amount of \$225,000 for The Tracks at Brea Western Extension Project.

On October 26, 2022, City staff initiated a request for proposal (RFP) for a project consisting of community engagement, concept development, and permitting research. Only one firm submitted a proposal, Mark Thomas & Company, Inc. (Mark Thomas). At the December 16, 2022, City Council meeting, Mark Thomas was awarded the contract for professional services. Mark Thomas has been working with the community on the Western Extension since 2020 has a solid foundational knowledge of the project as well as with the City of Brea.

As part of the project's public outreach component, the consultant distributed a public workshop announcement mailer and conducted a stakeholder advisory meeting, a public outreach event, as well as two public workshops. The public outreach event took place at the 2023 Brea Fest with public feedback identifying the desire to incorporate more shaded picnic areas, convenience amenities, and include artwork and interpretive areas into the design. The initial draft concept was presented at the first public workshop at the Brea Community Center (BCC) and feedback was solicited through the use of comment cards.

The categories and most prominent feedback for each category received from the public at the workshop event are listed below:

1. Interactive: Shaded Picnic Areas
2. Safety: Pathway Lighting
3. Historical: Incorporating Existing Rail and Murals
4. Artistic: Kinetic Sculptures
5. Engagement: Open Spaces with Restrooms
6. Educational: Sloped Areas to Capture Runoff

This feedback from the community was incorporated into the draft concept and was further refined at the second public workshop held at the BCC on November 16, 2023. The draft concept plan including additional community feedback was then presented at the November 30, 2023, Parks Recreation and Human Services (PRHS) Commission meeting. The concept plan package included a preliminary site plan, grading and drainage plan, utility plan, landscape/irrigation plan, illustrative cross-sections, and a visual simulation. Following the PRHS Commission meeting, minor adjustments were made to the concept plan, and the final concept plan and due diligence memorandum was provided to City Staff and is included within the attachments provided herein.

COMMISSION/COMMITTEE RECOMMENDATION

This item was taken to the November 30, 2023, PRHS Commission meeting to elicit feedback from members of the commission. This item was supported and recommended to City Council for consideration.

FISCAL IMPACT/SUMMARY

The RMC grant funds awarded to the City of Brea were utilized for community engagement and concept development for the Tracks at Brea segment between Berry Street and the Brea Canyon Flood Control Channel. The community feedback received at the various outreach events was incorporated into the final concept plan. This plan will be utilized in the future to aid the final design of this segment of the Tracks at Brea after the land area is obtained by the City of Brea. Since there was no match requirement for the grant funds, there is no impact to the General Fund.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Wade Whitman, Management Analyst

Concurrence: Ryan Chapman, P.E. Assistant City Engineer and Albert Espinoza, P.E., T.E., MPA City Engineer

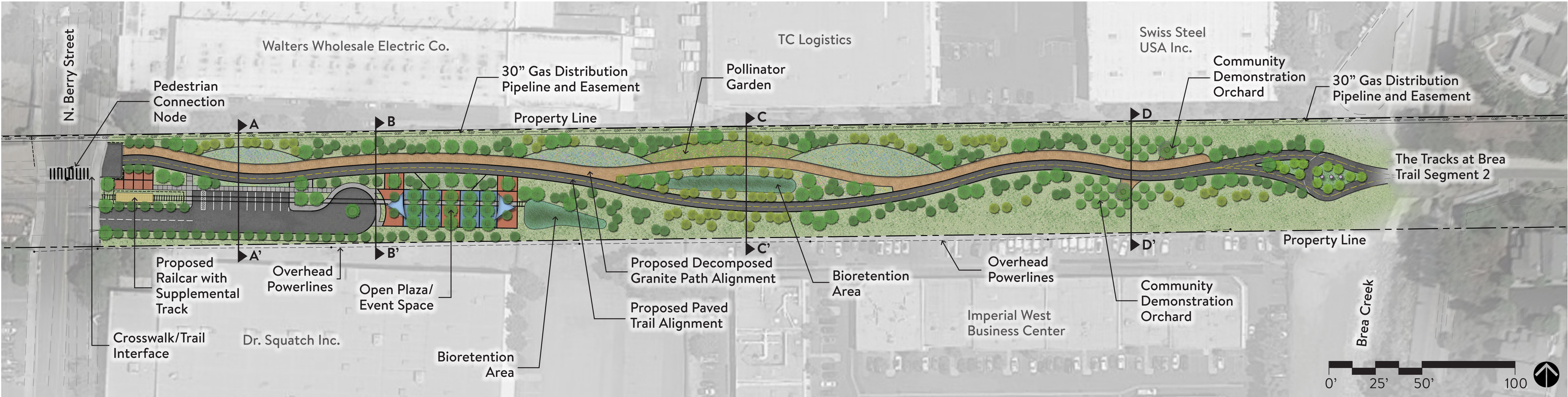
Attachments

Concept Plan.pdf

Due Diligence Memorandum.pdf



SITE PLAN



WORKSHOP #1: PUBLIC DATA ASSESSMENT

- This is the overall assessment of the amenities presented to the attendees of the workshop.
- Interactive (7 High Priority Votes with Comments)

 - Picnic Areas -Shaded (3)
 - Play Areas (1)
 - Bridges (1)
 - Workout Stations (1)
 - Water play area
- Safety (7 High Priority Votes with Comments)

 - Pathway Lighting (4)
 - Overhead Lighting (2)
 - Add lighted bike repair station near new parking lot
 - Coyotes are safety issues for small pets
 - Night lighting to extend usable hours
- Historical (6 High Priority Votes with Comments and 1 No Priority Vote)

 - Existing Rail Incorporated into Design (3)
 - Murals (3)
 - Rail Car Monuments
 - Other Comments - Agriculture Influence and Train Depot
- Artistic (5 High Priority Votes and 1 No Priority Vote)

 - Kinetic Sculptures (4)
 - Decorative Walls with Seating (1)
 - Community sponsored art, rock painting, flower beds, metal sculptures
- Engagement (5 High Priority Votes with Comments and 2 Low Priority Votes)

 - Open Spaces with Restrooms (4)
 - Farmers Market (4)
 - Community Bike Rides
- Educational (4 High Priority Votes with Comments, 1 Low Priority and 1 No Priority Vote)

 - Sloped Areas to Capture Runoff (3)
 - Signs for plant tree identification street signs
 - Butterfly Garden
 - Community Orchard, Raised Bed, Permaculture Demo
 - Waterwise Demo Garden

WORKSHOP #2: PUBLIC DATA ASSESSMENT

- This is the overall assessment of the amenities presented to the attendees of the workshop.
- Overall comments on the revised concept plans
- Can we move power to underground?
 - Interactive train cars with historical items inside.
 - Fullerton Train Museum, SCRPA Southern California Railroad Preservation Association - Resource for rail car and track history and acquisition.
 - Fundraising/donation opportunity for purchase site amenities with bench plaque or engraved paver.

PLANTING CONCEPT NARRATIVE

The proposed planting for the Tracks Western Extension will include a mix of larger shade trees, medium height and smaller understory trees. The trees types will consist mostly of deciduous varieties to provide summer shade and winter sun, along with some evergreen accents as needed. The palette will be selected from native and/or naturalized varieties for reduced water use, longevity and unity with the surrounding plant communities. There can be an option for labeling certain trees with their botanical and common names.

One of the palette concepts being proposed for both trees, shrubs and groundcover will introduce cooler colors of certain varieties of plants (blues, purples and light greens) to capitalize on the human perception of those colors and their associations with cooler temperatures. This will also provide a contrast between the plants and the light-colored surrounding industrial buildings, as well as the natural soil and mulch colors.

IRRIGATION CONCEPT NARRATIVE

Irrigating the proposed site for Tracks Western Extension will be achieved using potable water from a point of connection that is yet to be determined. That connection will be used to route the water efficiently from the meter and backflow to the individual valves determined by the planting hydro-zones and sun/wind exposure. Those valves will be monitored and activated/de-activated from a multi-station controller that will be similar to the previous segments of the Tracks at Brea. The valves will control bubblers and drip systems that will precisely apply water to the dripline of the plants to conserve the precious resource, prevent excessive runoff and reducing opportunities for insects and other disease vectors.

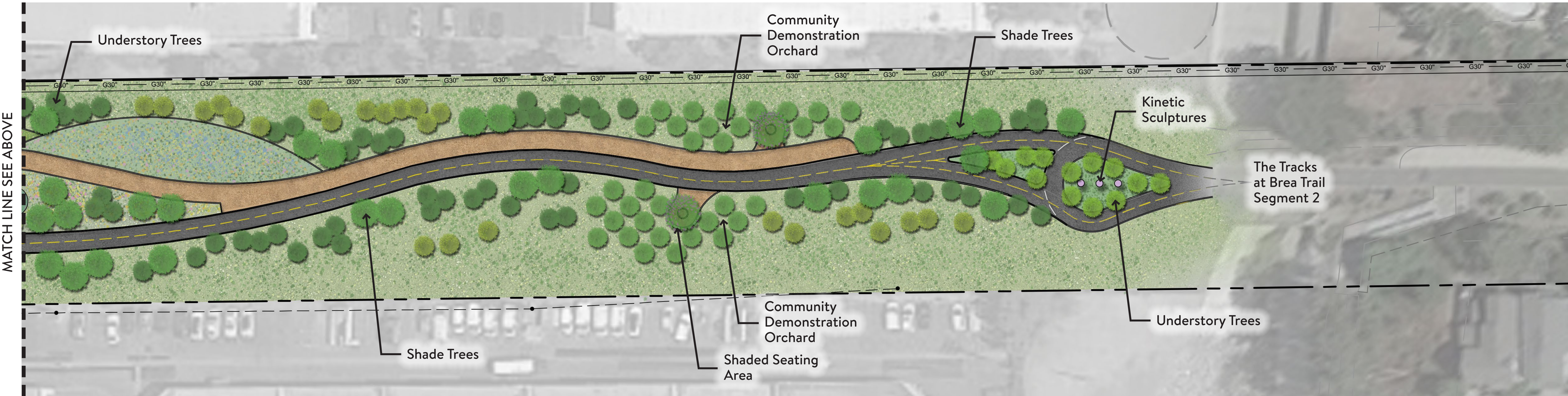
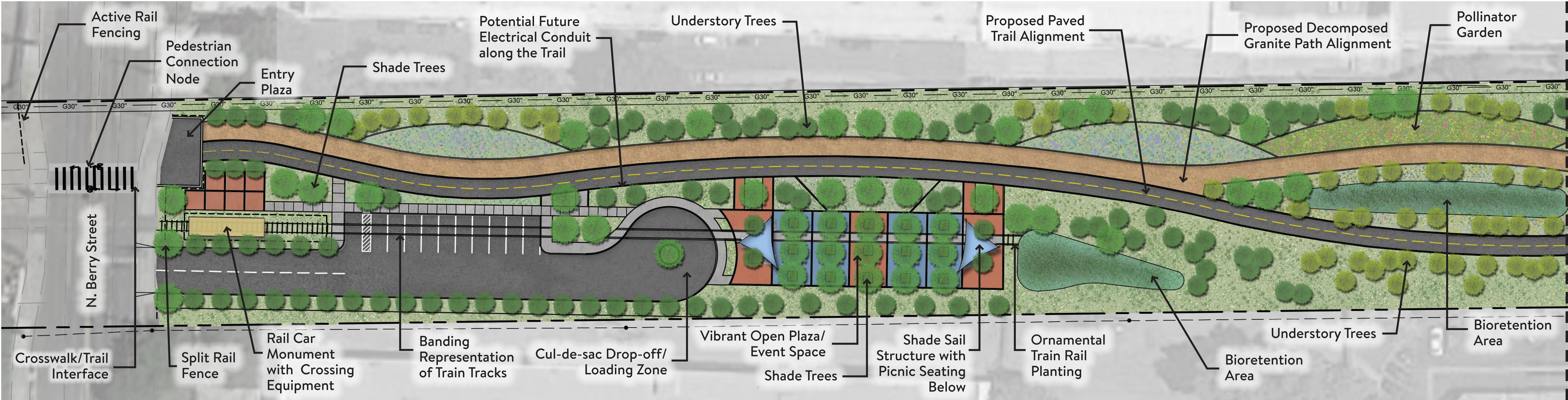
GRADING & DRAINAGE NARRATIVE

The Tracks Western Extension site's dominant existing feature is a concrete culvert, located to the east. It is approximately fifteen feet in height and allows the Brea Creek to flow under a paved loop that marks the end of Tracks Segment Two. The elevation change required to bridge the creek is reflected into the Western Extension site and as it descends away from the culvert, the elevation change creates drainage issues from rainfall and runoff.

The proposed drainage concept to mitigate stormwater and promote infiltration consists of reshaping the terrain to capture water in the center of the site and routing it through a series of bioswales adjacent to the cycling and pedestrian paths to bioretention areas for additional percolation into the soil. This strategy will also result in minimizing the amount of runoff that goes to private parcels (north and south). As the bioretention areas fill, any overflow will be captured by drainage structures and can be routed to the next bioretention area or directly to the existing 36 inch storm drain system in N. Berry St.

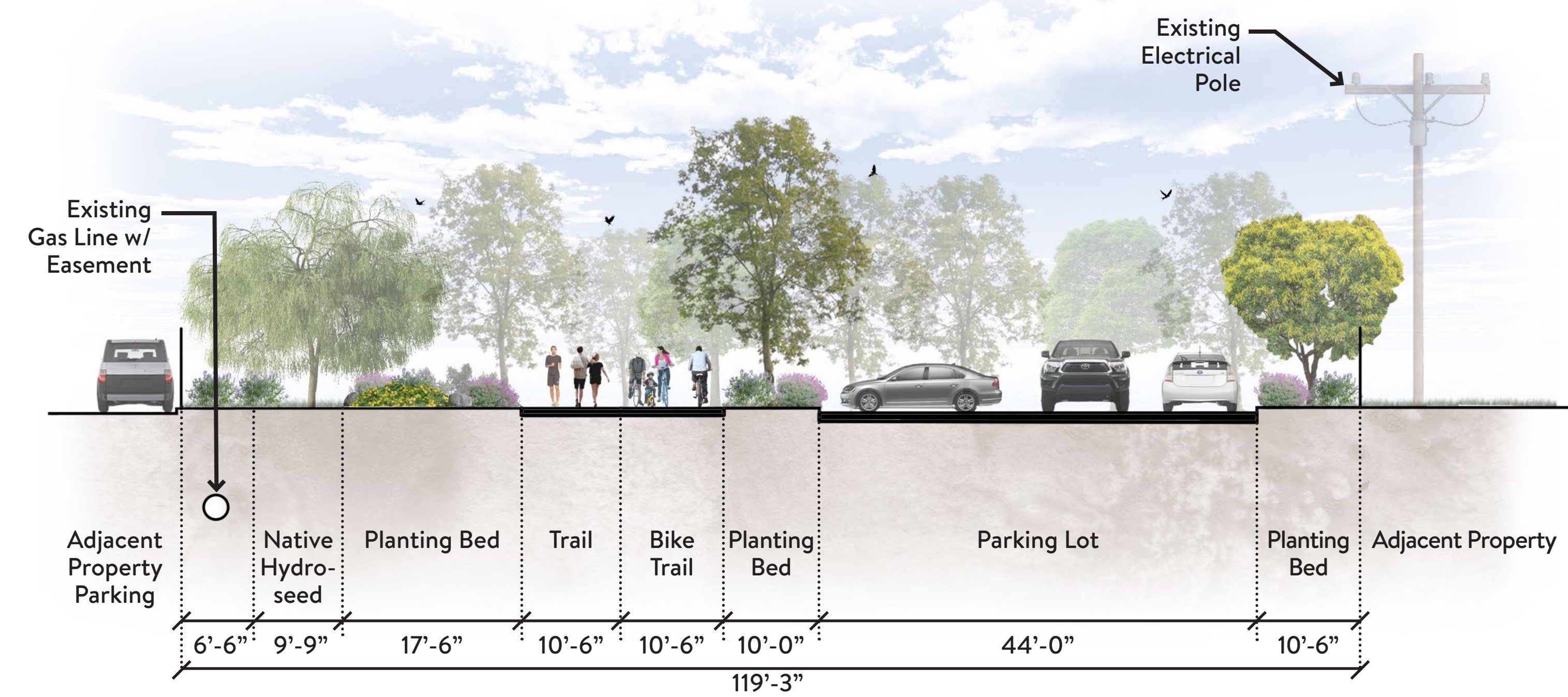


SITE PLAN

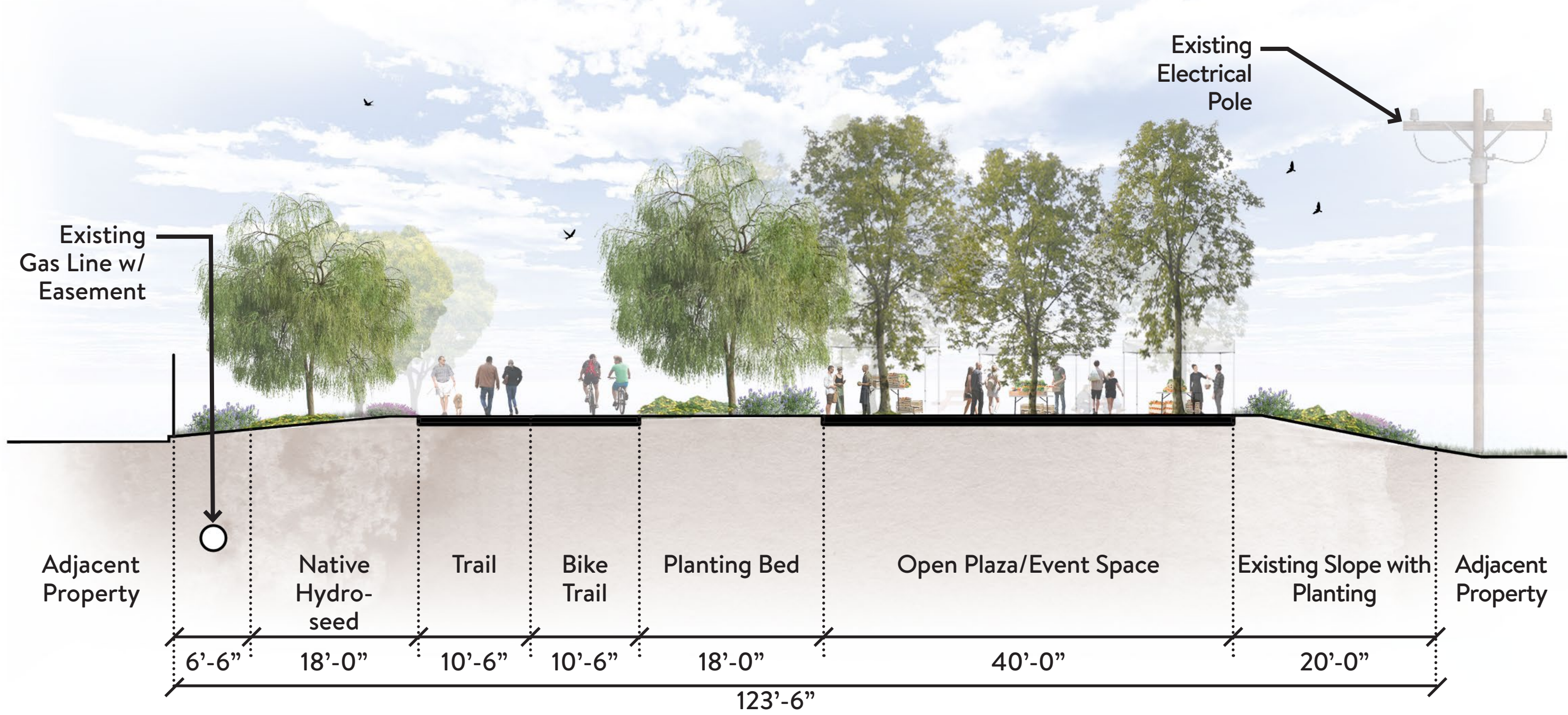




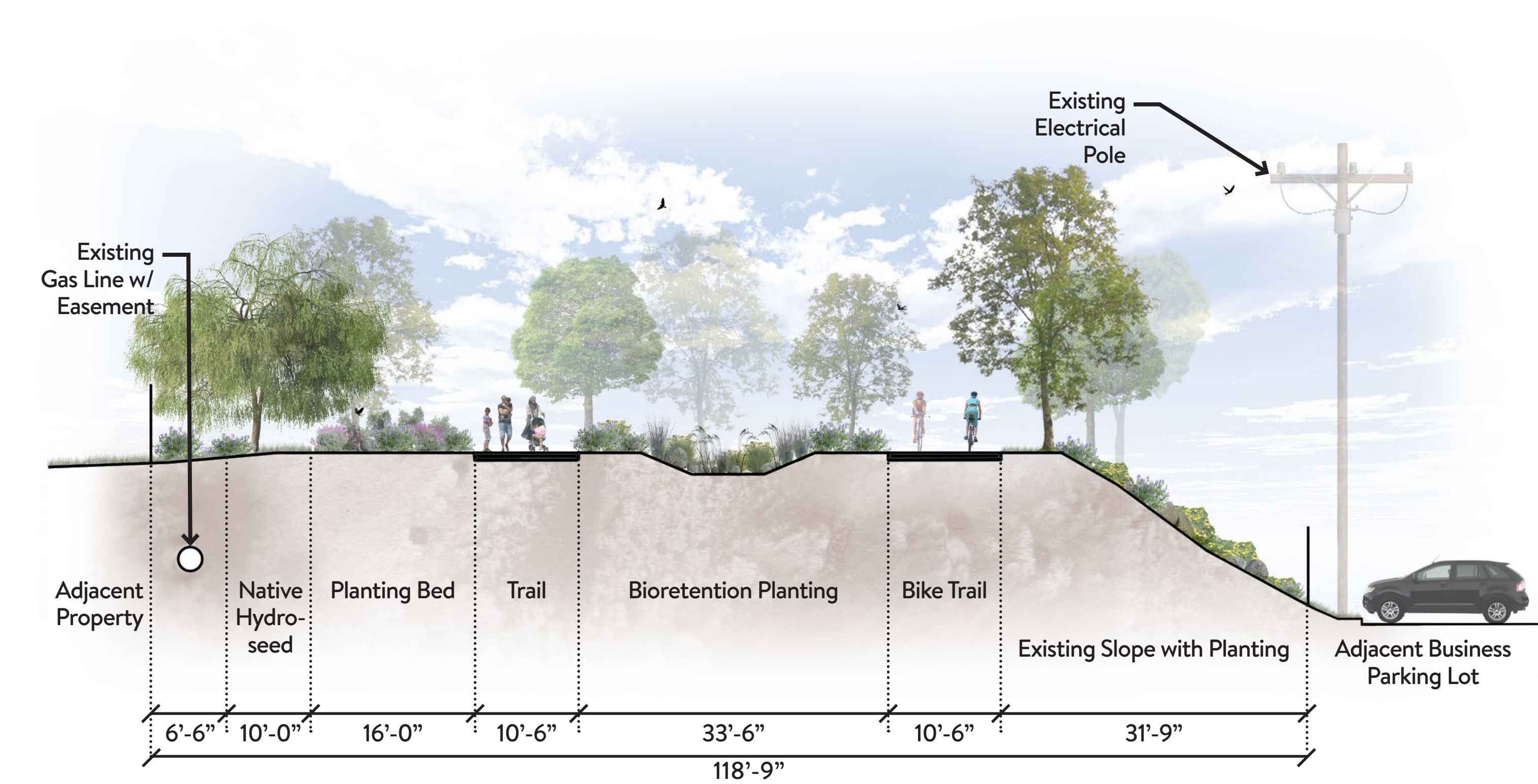
ILLUSTRATIVE CROSS-SECTIONS



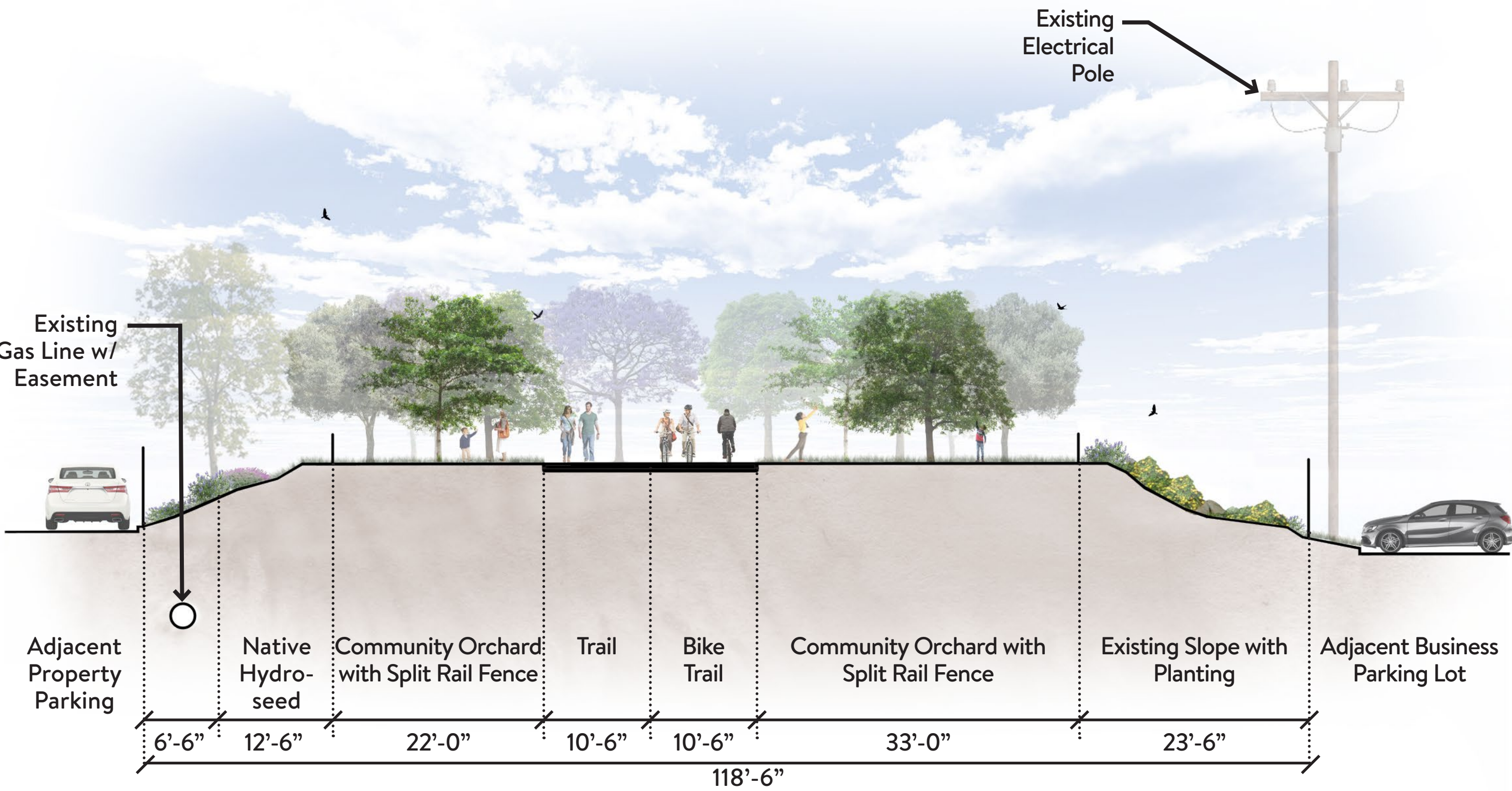
Section A-A': Parking Lot



Section B-B': Open Space/Event Plaza



Section C-C': Bioretention Area



Section D-D': Community Demonstration Orchard





PERSPECTIVE RENDERINGS





PROPOSED PLANT PALETTE

TREES



Acacia baileyana 'Purpurea'
Purple Fernleaf Acacia



Agonis flexuosa 'After Dark'
After Dark
Peppermint Willow



Arbutus 'Marina'
Strawberry Tree



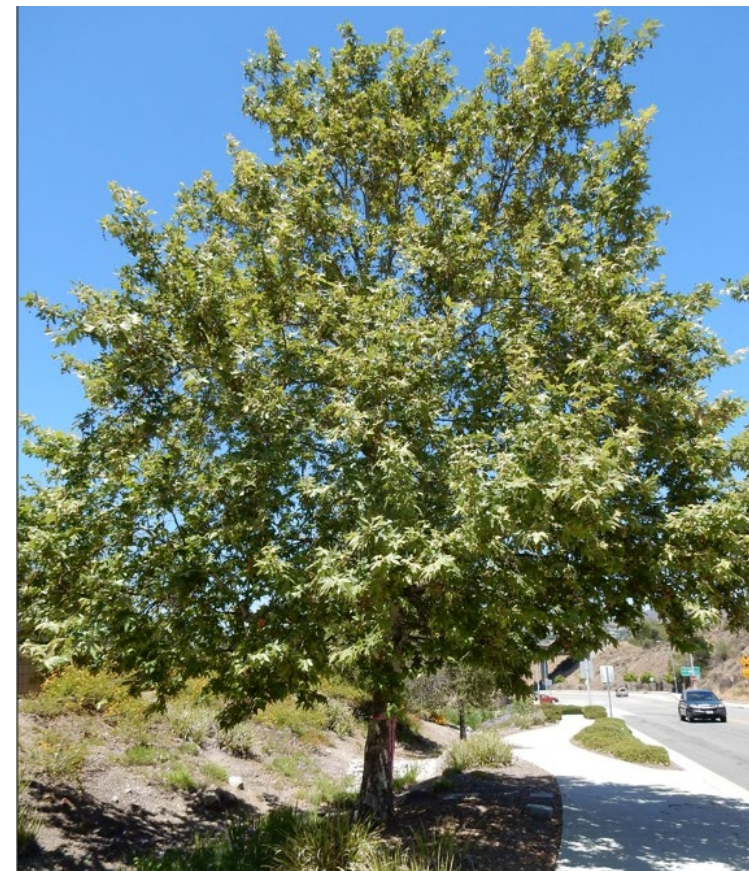
Cercis occidentalis
Western Redbud



Geijera parviflora
Australian Willow



Hymenosporum flavum
Sweetshade



Platanus racemosa
California Sycamore



Quercus engelmannii
Engelmann Oak



Schinus molle
California Pepper



Tabebuia rosea
Pink Trumpet



PROPOSED ORCHARD

PROPOSED ORCHARD TREES

- Almond
- Hazelnut/filbert
- Mulberry
- Oak
- Olive
- Pecan
- Pine(nut)



SHRUBS



Agave spp.
Agave



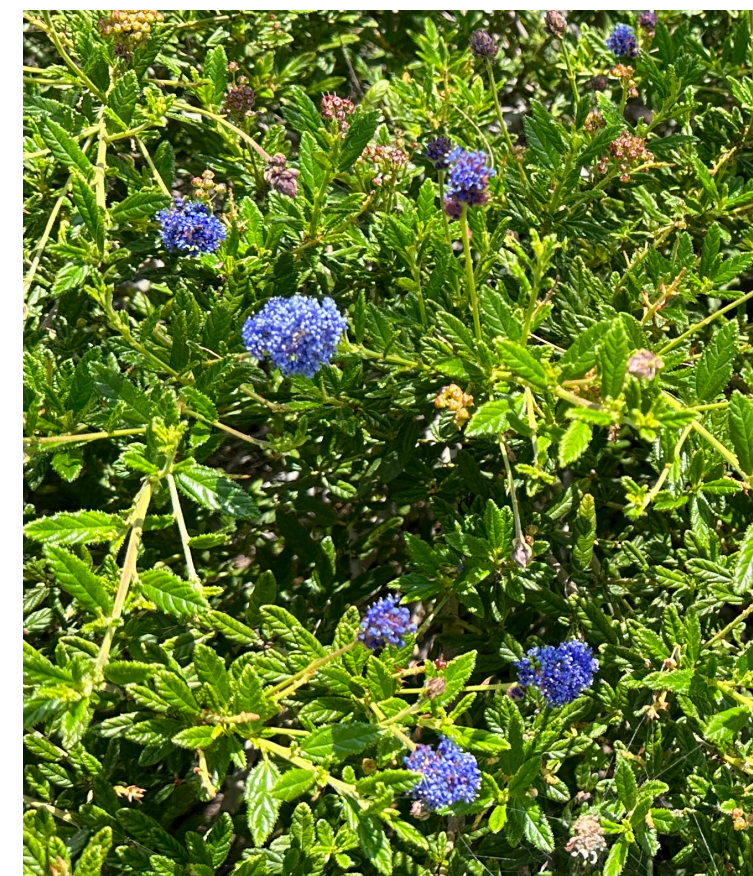
Callistemon citrinus
'Little John'
Little John Bottlebrush



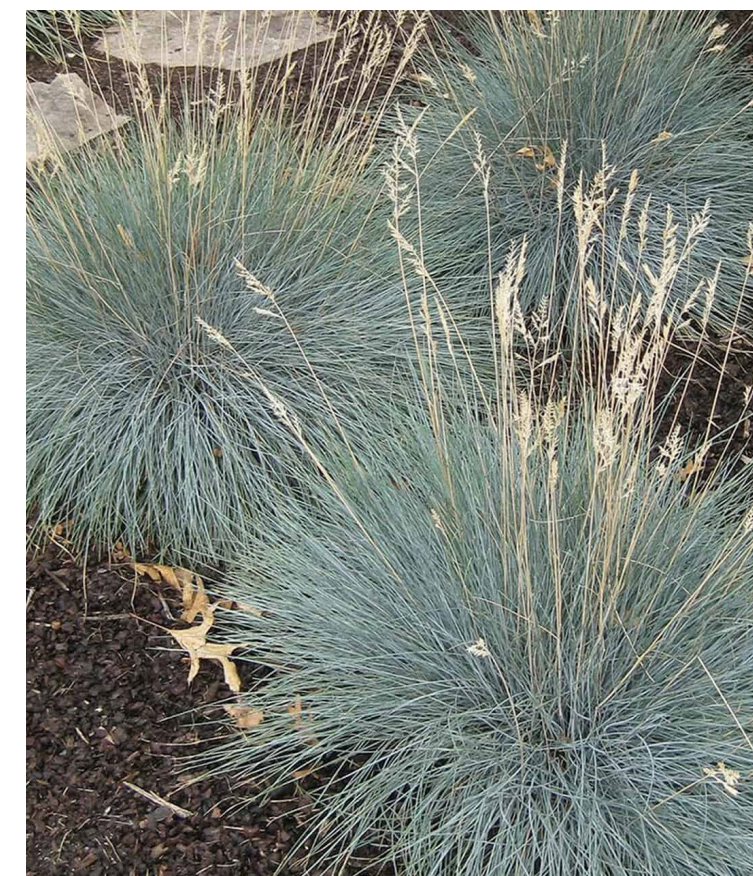
Carex spp.
Sedge



Caesalpinia mexicana
Mexican Bird of Paradise



Ceanothus prostratus
Pinemat



Festuca glauca
Blue Fescue



BIORETENTION BASIN
SEED MIX

BIORETENTION BASIN
SEED MIX

- Spike bentgrass
- Yerba mansa
- Annual hairgrass
- Rio creeping wild rye
- California poppy
- Meadow barley
- Little barley
- Goldfields
- Coast melic
- Deergrass
- Plantain
- Blue eyed grass
- Purple needle grass



Juncus spp.
Rush



Limonium perezii
Sea Lavender



Nassella tenuissima
Mexican Feather Grass



Pennisetum 'Fairy Tails'
Fairy Tails Fountain Grass



Rhampholepis indica
California Pepper



Salvia leucantha
Mexican Bush Sage



POLLINATOR GARDEN
SEED MIX

POLLINATOR GARDEN
SEED MIX

- White yarrow
- Farewell to spring
- Golden yarrow
- California poppy
- Blue field gilia
- Common gumplant
- Sunflower
- Whitewhorl lupine
- Baby blue eyes
- California phacelia

GROUNDCOVERS



Arctostaphylos uva-ursi
'Point Reyes'
Point Reyes Manzanita



Baccharis pilularis
'Pigeon Point'
Dwarf Coyote Brush



Gazania rigens
Treasure Flower



Lantana 'Trailing Purple'
Trailing Lantana



Myoporum parvifolium
Creeping Myoporum

SITE AMENITIES



Farmers Markets



Picnic Areas



Metal Train Rail



Rail Car Monuments with Decorative Metal Fence



Shade Sail Structure



Colored Hardscape



Mileage Markers



Directional Signage



Incorporation of Existing Rail Design



Bioswales



Boulders



Butterfly/Pollinator Garden

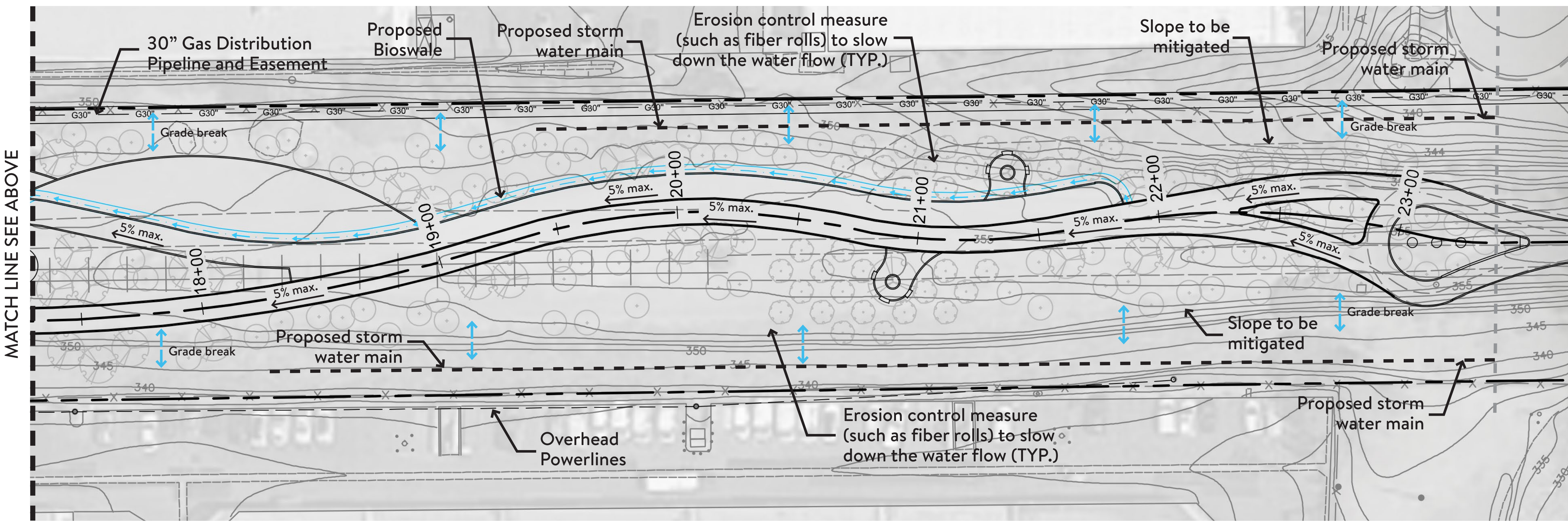
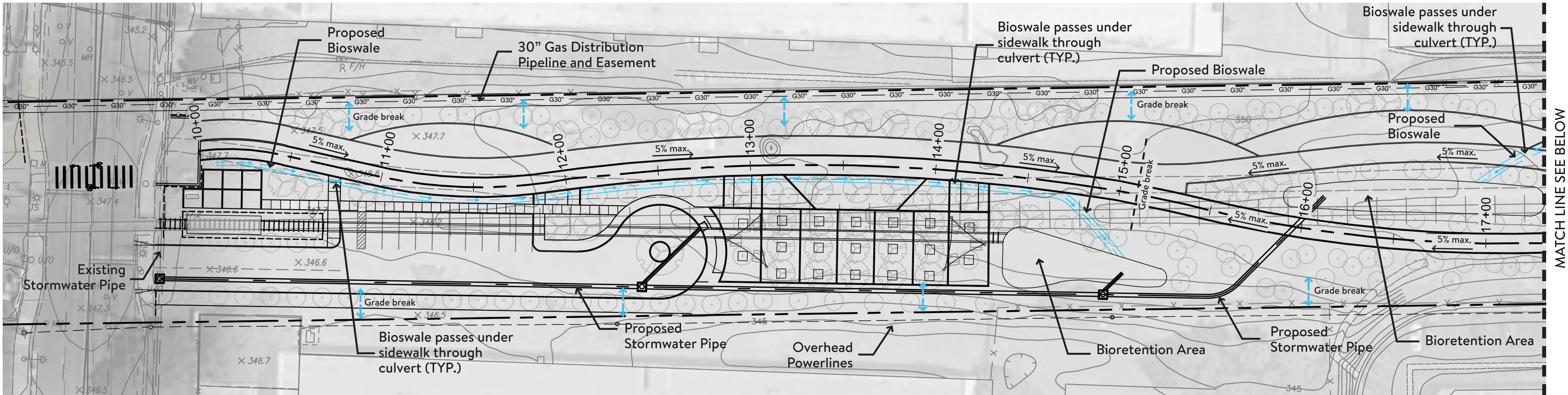


Demonstration Orchard



Kinetic Sculptures

GRADING + DRAINAGE



SITE SPECIFIC GRADING CONCEPT

Path Profile: Based on the information provided, we profiled the bikeway and identified a low point on the site (around STA 14+50), we recommend the entire site naturally flow there so we can collect the stormwater and pipe it into the storm drain at Berry Street. We are recommending the site drain from Berry St to approximately STA 14+50, from which the stormwater will be directed to the proposed infiltration basins. A swale was added adjacent to the path and it would flow towards the infiltration basins around STA 14+00. The rest of the site would generally drain from east to west and similarly we have a bioswale from 17+00 to 22+00. Runoff can be concentrated within the project limits up to STA 20+00. After STA 20+00 there are slopes on the north and south side that drain towards the private parcels. Runoff at the bikeway can be concentrated at the proposed bioswale and drained towards the proposed infiltration basins (around STA 17+00). Additional information is needed to determine if additional bioswales at the bottom of slopes (at the R/W line) need to be added and redirected towards the infiltration basins.

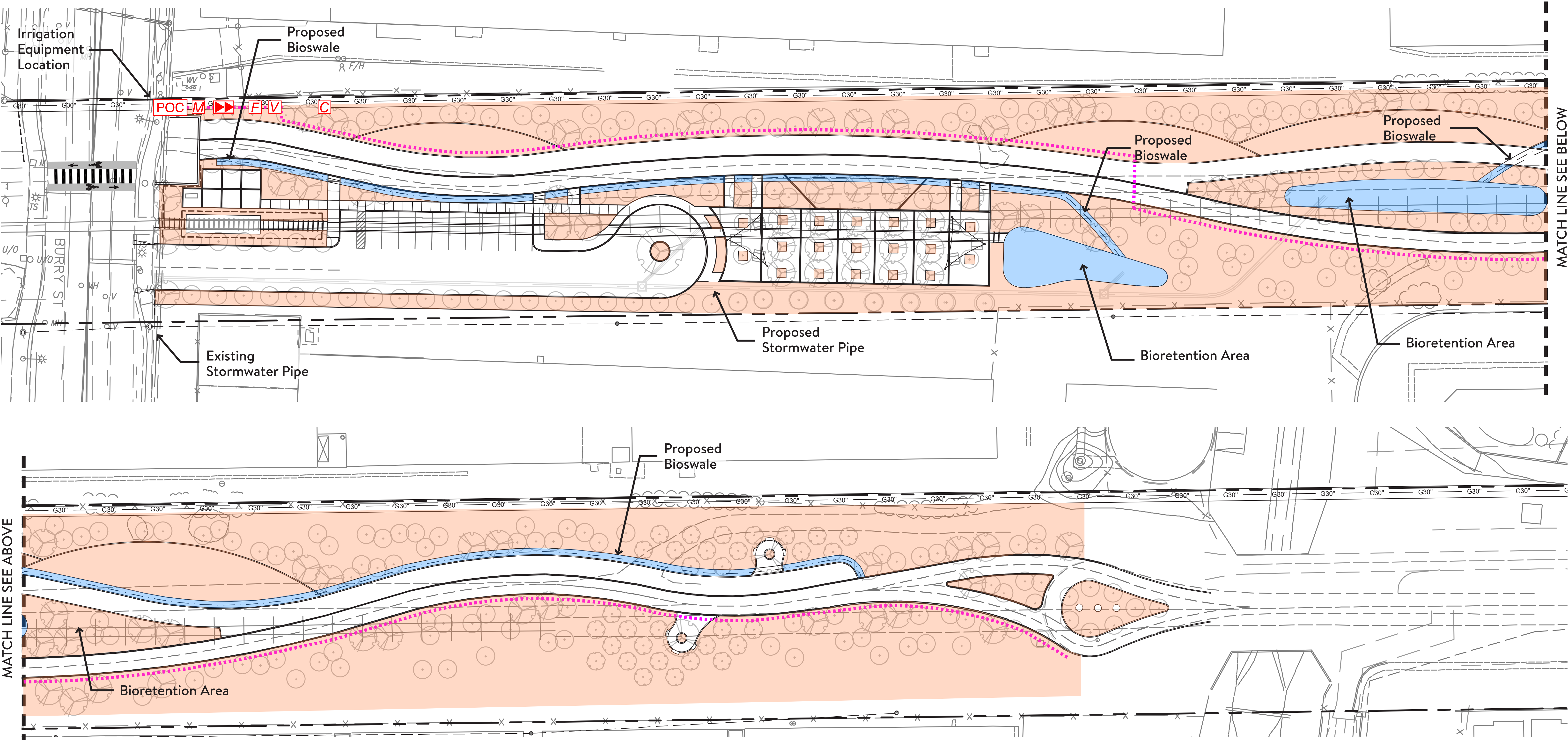
Cross Slope: Bikeway cross slope (1.5%) drains towards the proposed 4' wide bioswale. There will be a cross slope transition from STA 15+00 to STA 16+00.

Drainage: Details for the 36" storm drain at Berry St will be needed to determine if a proposed storm drain within the site will be able to flow to the existing 36" storm drain. The path has a profile low point at STA 14+50 +/- which may need to be modified in case there is not enough drop in elevation to get positive drainage from the low point on the site to the existing 36" storm drain on Berry St. Another existing storm drain on the east side of the creek could be used if needed as well as another option.





IRRIGATION PLAN



LEGEND:

- POC

POINT OF CONNECTION
- M

WATER METER
- BP

BACKFLOW PREVENTER
- F

FLOW SENSOR
- V

MASTER VALVE
- C

CONTROLLER
- ML

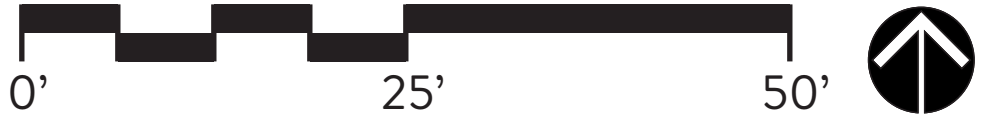
MAINLINE
- DI

DRIP IRRIGATION
- DSB

DRIP AND SHRUB BUBBLERS

NOTES:

- Water Source: Potable Water
- Static Water Pressure: We will coordinate with the water district once the city confirms the location.
- Bioretention Areas: Shrub bubblers and drip irrigation
- Bubbler Irrigation: 2 per tree and 1 per shrub
- Drip Irrigation: As needed for areas outside of designated areas.



December 22, 2023

City of Brea Public Works Department - Engineering Division
Attn: Wade Whitman, Management Analyst
1 Civic Center Circle
Brea, CA. 92821-5732

Tracks At Brea – Western Extension – Due Diligence Memo

Dear Mr. Whitman,

We have analyzed the site and explored several site design options, as indicated in our Opportunities and Constraints plan and continuing into our Concept Planset. A list of project stakeholders has been assembled, as well as a draft matrix of potential site conflicts, along with potential resolutions. This matrix is as comprehensive as possible at this point in time from the information gleaned from the stakeholder meetings and the public outreach/workshops.

Project Description

The purpose of the Project is to perform community outreach and develop a concept design for the Western Extension Project (Brea Canyon Flood Control Channel (Brea Creek) to Berry Street). The development of this extension of the Tracks at Brea is the next phase of a transformative effort to provide a safe and continuous 66-mile-long alternative route of non-vehicular travel intended to connect neighborhoods, commercial centers, and schools in the Orange County area while providing users with unique access and escape into a park-like environment of education, open space, recreational opportunities. Situated within a 1,300 feet long, 120 feet wide segment of UPRR right-of-way corridor, the proposed recreation trail project will include many quality-of-life improvements similarly found in prior segments of the Tracks at Brea. To name a few, improvements will include low-impact development elements, stormwater, and water management solutions, educational opportunities, meandering spur trails, restoration plantings, and passive park amenities.

Pre-Meeting Stakeholder Interviews

Several meetings were held prior to the first Stakeholder meeting to identify correct stakeholder staff and get preliminary information about the project from their perspective. This process also allowed for incorporation of the project materials into the various stakeholders application process for later reference and review. Some of the main applicable items discussed are as follows from the various Stakeholders.

- SoCal Gas (Assigned project number: DCF# 1860-23-2000)
 - Significant excavations may need to be hand-dug and supervised by SoCal Gas personnel
 - Equipment types for construction work above and near 30" gas pipeline to be provided to SoCal Gas for analysis of safe use.
 - Potholing report to establish pipeline depth of cover and to establish the horizontal and vertical alignment of the pipeline within the project area should be done.
- City of Brea – Public Works
 - North trail connection likely not possible since the Water Authority is the owner
 - Water recapture and reuse on site is an option. Provide cost and method(s) to City.
 - Parking lot should be scrutinized for safety and visibility to mitigate and minimize vandalism.
 - Soil runoff from southern slope will need to be mitigated with our design.
 - Storm line on east side of Berry St. may be available for bioretention overflow.

TRACKS AT BREA – WESTERN EXTENTION

- City of Brea – Police Department
 - Connect cameras (parking, trail) to existing fiber (or City infrastructure) for on demand surveillance.
 - Lights in parking lot on motions sensors with timers and photocells for on-demand lighting after dark.
- City of Brea - Community Services
 - Artwork recommended near Berry St for visibility. Vandalism and graffiti concerns near the Loop.
 - Lighting conduit recommended to begin process for illumination after current park hours
 - Actual rails encouraged to be incorporated in design
- Southern California Edison (SCE)
 - Bioretention elements not desirable under power lines
 - Any other utility on poles may need to be included as stakeholders
 - Lines adjacent to property are distribution lines (Site powerline is Gusher 12Kv Olinda)
 - Grounded fencing required near poles and lines
 - Trees of protected species not allowed near poles
 - Radius of 25' clear around pole for structures. Paving is allowed with 10' clear. Guy wire clearance is 5'

Stakeholder Meeting #1

The purpose of this meeting was to introduce the Stakeholders to the project and each other. It provides a forum to express concerns about the concept drawings presented by Mark Thomas and answer questions that will guide the subsequent designs and project direction. Representatives from Brea Fire, Community Development and Union Pacific Railroad weren't present in this meeting, but are considered stakeholders in the project. The following are some of the main takeaways from this meeting.

- Maintain utilities clearances in landscape design (SoCal Gas, SCE)
- Continue tradition of safety and security for Tracks at Brea trail users
- Provide storm water biofiltration and effective grading to control water flow on site
- Maintain established trail standard for extension continuity
- Water Quality Report should be initiated early in the design process to identify ground water depth
- Provide safe Berry St. crossing for pedestrians and cyclists.

Stakeholder Meeting #2

The purpose of this meeting was to continue the dialog with the Stakeholders, uncover additional concerns/requirements while simultaneously answering additional questions and provide updates about the project's design progress. The following are some of the main takeaways from this meeting.

- Underground power drops from the poles at Berry St. and southern parking lot feed southern properties.
- Union Pacific (and Owner's Representative - Benesch) to determine if future rail easement line will remain necessary to provide rail services to surrounding businesses for potential leasing or sale of property.
- Rail equipment on site may be available for interpretive exhibit following decommissioning and relocation to appropriate areas.
- Fire access and fuel modification reiterated by Brea Fire Captain and effectively addressed in concept plans.
- ADA will be a consideration in authentic rail in parking lot path of travel. Plans revised to accommodate access with paving materials instead of metal rail.

Brea Fest 2023 Outreach

This public outreach event for the Tracks at Brea was very successful. There was lots of positivity and anticipation surrounding the western extension and Mark Thomas' proposed conceptual design. The verbal feedback from the conversations centered around more shade, restrooms, benches and parking for the Tracks, along with inquiries about when it was scheduled to be completed. The following are some of the main takeaways from this event.

- Incorporate shade into tree planting plan
- Continue convenience amenities (watering and pet waste stations, benches, etc.)
- Include artwork and interpretive areas as amenities

Public Workshop #1

This meeting built on the success of the BreaFest public outreach event. It was held to get a more detailed direction for the desired amenities for the project. There was a great turnout by City standards for a project of this type. Those in attendance provided great feedback about the desired elements and conditions that need to be. The following are some of the main takeaways from this event.

- Interactive (7 High Priority Votes with Comments)
 - Picnic Areas -Shaded (3)
 - Play Areas (1)
 - Bridges (1)
 - Workout Stations (1)
 - Water play area
- Safety (7 High Priority Votes with Comments)
 - Pathway Lighting (4)
 - Overhead Lighting (2)
 - Add lighted bike repair station near new parking lot
 - Coyotes are safety issues for small pets
 - Night lighting to extend usable hours
- Historical (6 High Priority Votes with Comments and 1 No Priority Vote)
 - Existing Rail Incorporated into Design (3)
 - Murals (3)
 - Rail Car Monuments
 - Other Comments - Agriculture Influence and Train Depot
- Artistic (5 High Priority Votes and 1 No Priority Vote)
 - Kinetic Sculptures (4)
 - Decorative Walls with Seating (1)
 - Community sponsored art, rock painting, flower beds, metal sculptures
- Engagement (5 High Priority Votes with Comments and 2 Low Priority Votes)
 - Open Spaces with Restrooms (4)
 - Farmers Market (4)
 - Community Bike Rides

- Educational (4 High Priority Votes with Comments, 1 Low Priority and 1 No Priority Vote)
 - Sloped Areas to Capture Runoff (3)
 - Signs for plant tree identification street signs
 - Butterfly Garden
 - Community Orchard, Raised Bed, Permaculture Demo
 - Waterwise Demo Garden

Public Workshop #2

This meeting built on the successes of the BreaFest public outreach event and Workshop #1. It was held to give updates and get a more refined

- Can we move power to underground?
- Interactive train cars with historical items inside
- Fullerton Train Museum, SCRPA Southern California Railroad Preservation Association - Resource for rail car and track history and acquisition
- Fundraising/donation opportunity for purchase of site amenities with bench plaque or engraved paver

Opportunities

- Commissioned artwork (kinetic and/or sculptural) to provide source of movement and life along path
- Use site soil to direct storm water into bioretention areas and minimize flow over property lines
- Landmark creation with vertical public art element(s) at top of loop/drainage culvert for sense of place and wayfinding
- Bioretention locations to improve surface runoff water quality
- Preserving existing trees to screen nearby warehouses and office buildings and create a sense of place
- Picnic areas – with and without pollinator garden
- Parking area with ADA accessible stalls
- Paths will provide a link to businesses and employment
- Remnant rail viewing interpretive area with signal arm, and trail group assembly area
- Abundant planting areas (pollinator garden, etc.)
- Maintenance access (trees, shrubs, paths, & stations)
- Blank walls facing park for public art/green walls.

Constraints with Potential Solutions

- Visibility and safety at steep slopes
 - Provide slope interface and adjust grading as needed to discourage activities near slope
- Existing utilities need access and clearances maintenance/repair – underground gas and overhead powerlines
 - Include maintenance access for on site utilities
- Pedestrian crossing at N. Perry St. connection for safe access to next segment
 - Work with City of Brea to incorporate signalization, road markings, signage, pedestrian lights, traffic calming and other methods to provide safe crossing over Berry St.
- Gate and building access from adjacent property
 - Coordinate access needs with business location and tailor design to the needs of the site and neighboring business
- Loop slope at North and South sides
 - Maintain grading and gravel cover to protect Brea Canyon Flood Control Channel culvert, but explore ways to better transition grades more suitable to the trail and it's activities

Summary of Site Utility Permitting Requirements

- SoCalGas - (DCF# 1860-23-2000 on all correspondence)
 - Submittal requirements: Refer to the general requirements letter.
 - Associated fees: There are no fees associated with this review process.
 - Copy of the application: See attached, DCF#: 1860-23-2000.
 - Contact information:
 - Salar Tabesh, Design Engineer
 - Email - STabesh@socalgas.com
 - Where to find the information for future reference
<https://www.socalgas.com/for-your-business/builder-services/utility-mapping-requests>

Other utility information:

We request that the developers/contractors provide us with a list of the heavy construction vehicles that may cross or operate over the gas line during construction. This will enable us to perform a loading analysis to ensure that the proposed surcharge or external load does not impact the underground gas pipeline. Once we receive this information, we will forward it to our engineering department for analysis, which may take approximately 2-3 weeks.

Regarding the depth of cover, potholes should be made, to establish the horizontal and vertical alignment of the pipeline(s) within the project area. This information should be indicated on the plans. Arrangements for SoCalGas personnel to stand by during potholing activities can be made by calling DigAlert at 811.

- California Edison
 - Submittal requirements: Please see below for submittal requirements, if a facilities relocation work order is required all requirements must be submitted.
 - Associated fees: All costs and fees are determined through the work order process and invoiced once a final work order map is approved. If additional items are requested from SCE, civil work/potholing, rights analysis, etc., then those fees will depend on the type of request. Note: Rights analysis can take up to 90-days and require payment if a relocation work order is not requested.
 - Copy of the application: Submit the documents listed below.
 - Contact information:
 - Michael Saragosa, Planning Specialist, Local Planning - Fullerton District, Distribution Lines
 - Email - michael.a.saragosa@sce.com, Ph. 310-315-3249
 - Heriberto "Eddie" Guerrero, Senior Planning Specialist
 - Email - Heriberto.Guerrero@sce.com, Ph. 323-889-5517 / 323-219-0761
 - Where to find the information for future reference:

OSHA clearance from power lines for people and equipment, Table A:
<https://www.osha.gov/laws-regs/regulations/standardnumber/1926/1926.1408>

General Order (GO) 95 overhead wire clearances, table 1:
 Link: [GO 95 \(ca.gov\)](https://www.sce.com/go95)
 Pages 77-80, and any additional references notes from the table footnotes.

SCE requests that vegetation, particularly trees that can grow into the primary wires, also follow the same clearances to avoid future conflicts or outages.

General Order (GO) 128 underground facilities, table :

Link: [GO 128 - Rules For Construction Of Underground Electric Supply And Communication Systems](#)

Reference: Table 1 Clearance and Depth Requirements for Supply and Communication Systems and Table 2 Miscellaneous Dimensions and Clearance Requirements for Supply and Communication Systems.

Note: SCE standard for separation from non-combustible wall to structures is 3 feet, above the 2 feet minimum from GO128. Permanent structures must remain outside of SCE's easement as discussed.

The plans and information necessary to proceed with the electrical design for your project.

* **Customer/Project Information Sheet:** The property owner must be identified as the legal contact. The legal contact is the one responsible for signing contracts, paying fees and receiving potential refunds in the future.

* **Applicant Design Option Letter:** It must be signed by the legal contact who is the same person identified on the Customer/Project Information Sheet

* **Scaled Site Plan:** PDF and/or CAD file (if available). The site plan must show property lines, panel location, street names, curbs, gutters, sidewalks, etc. and include several dimensions/tie downs to verify proper scaling. CAD Files should be in accordance with SCE CAD file requirements.

* **Load Schedules, Single Line Diagram, EUSERC drawing/Panel Cut Sheets:** Required if the panel will be 400A or larger (you can acquire the panel drawings from the panel manufacturer/supplier)

***** IMPORTANT:** *All requested items must be received before we can place your job into our design queue. Any changes to your job scope (including panel size and location changes) will re-start the design timeline and may require additional fees due to engineering labor already spent on your job. Please ensure that all documents that you are submitting reflect the finalized job scope.*

- California Public Utilities Commission (CPUC)

- Submittal requirements:

Closing down the crossing:

Union Pacific will need to contact us (CPUC/RCEB) and the FRA to let everyone know that the crossing is to be closed.

We will need something in writing from Union Pacific so we can have it for our records and so we can close it out in our database.

Union Pacific will need to remove all the railroad crossing equipment/warning devices and tracks at the crossing.

Not sure who, but once the tracks are removed, the crossing area needs to be repaved for a smooth transition where the tracks were.

The City will need to remove all the railroad warning signs and pavement markings leading up to the crossing.

Please note that every railroad crossing is unique so there may be other steps but the ones listed above are the general/common steps for railroad crossing closures.

Railroad Crossing to be modified to accommodate the Bicycle Track Project:

Please see the link below for the GO 88-B request process on our website. We will be happy to help walk you through the process and answer any questions you have.

GO 88-B Modification of an Existing Rail Crossing.

- Associated fees: There are no fees with regard to drawing review or any other CPUC services. All services are paid through tax dollars.
 - Copy of the application
 - Contact information:
 - Howard Huie, Utilities Engineer-Crossings
 - Email - howard.huie@cpuc.ca.gov / Ph. 415-308-0533
 - Where to find the information for future reference: Here is a link to our website for the Rail Crossing and Engineering Branch (RCEB) in case you have any questions regarding railroad crossings: [Rail Crossings and Engineering \(ca.gov\)](http://Rail Crossings and Engineering (ca.gov))
- Santa Ana Regional Water Quality Board (SARWQB)

Submittal requirements: The Water Boards' stormwater requirements will depend on who is approving the project. If the City owns the land and will approve the project, it may qualify as a priority project and need a Water Quality Management Plan (WQMP). The requirements related to WQMPs are under Section XII of the City's MS4 Permit: [ORDER NO. R8-2009-0030 As amended by Order No. R8-2010-0062 \(ca.gov\)](http://ORDER NO. R8-2009-0030 As amended by Order No. R8-2010-0062 (ca.gov)) The City should be the primary point of contact for WQMP requirements and can provide the application, fees, etc.

Regardless of property ownership, the project may need to be covered under the Construction General Permit (CGP): NPDES 2022 Construction Stormwater General Permit | California State Water Resources Control Board. CGP coverage is required prior to construction activity for projects that disturb more than 1 acre of land or are part of a common plan of development that disturbs more than 1 acre.
 - Associated fees: The latest fee schedule for CGP projects requires an "annual fee of \$496 plus \$52 per acre (rounded to the nearest whole acre and dollar amount), to a maximum fee of \$10,896, based on the total acreage to be disturbed during the life of the project as listed on the NOI."
 - Copy of the application
 - Contact information:
 - Adam Fischer, Municipal Stormwater Unit Chief
 - Email - Adam.Fischer@waterboards.ca.gov
 - Where to find the information for future reference:

Other utility information:

Our main interest is that the project comply with the requirements for pollution controls for priority projects in Section XII of Order R8-2009-0030.

These are requirements on the city or the county where they have discretionary authority over the project. Typical controls for projects like this include trash receptacles at key locations, porous pavements (gravel, decomposed granite, porous asphalt or concrete) and bioswales, infiltration swales, and vegetated buffers.

Summary of Site Utility Issues with Conflict Remediation

- Gas main and associated easement on North side of site
 - Inclusion of gas main area and easement in design for effective incorporation with site
 - No significant development in this area beyond shrub and groundcover plantings
- Overhead powerlines on South side of site
 - Any trees specified near power lines will be smaller in stature so they won't require topping
 - No climbing vines will be specified near power poles
 - Designs around poles, lines and underground structures will take clearances, easements and equipment type into consideration
- Any required grading work and proposed crossings near loop and channel culvert
 - Keep grading and development to a minimum near existing culvert and loop
 - Initiate water quality report for verification of ground water depth for sizing of proposed biofiltration areas
- Vehicular, pedestrian and cyclist conflicts
 - Coordinate and incorporate signalization, road markings, signage, pedestrian lights, traffic calming, ramps and other methods as needed to provide safe crossing over Berry St.
 - Coordinate and incorporate parking requirements for interpretive rail area and trail extension
- Storm water management
 - Coordinate bioretention areas and drainage swales with public works for collection location(s) of overflow storm water
- Rail – Non Active vs active
 - Initiate water quality report for verification of ground water depth for sizing of proposed biofiltration areas
 - Provide for relocation of desirable and decommissioned rail elements into interpretive site design areas
 - Protect from and announce to the public nearby active rail areas
- Rail themed site amenities
 - Coordinate and incorporate design/interpretive opportunities, procurement and installation location of rail themed site amenities with community services department
 - Coordinate and incorporate parking requirements for interpretive rail area and trail extension
- Safety and visibility
 - Design safe spaces and incorporate good circulation in linear trail site
 - Provide emergency vehicle access throughout site
 - Provide parking lot lighting on motion sensors and photocells.
 - Provide lighting conduit for future expansion of trail hours into evenings
- Fire safety
 - Design/specify plant material that's conducive to low fuel production/combustibility, non invasive and native/naturalized
 - Maintain vigorous installed plant material with effective irrigation and regular pruning
 - Provide emergency vehicle access throughout site with 20' wide paved trail

Tracks at Brea – Western Extension – Environmental Impact Mitigation

- Hydrology & Water Quality
 - Designated Storm water improvement areas incorporated in design (for future Storm Water Pollution Prevention Plan (SWPPP). Storm water areas will capture, infiltrate and recharge groundwater

- Public Services
 - Provide access for emergency vehicles, maintenance personnel and conform to the City of Brea safety/security standards
- Utilities
 - Low water plants and efficient irrigation methods will be specified in the design to alleviate the water needs for the site
 - Storm water areas will capture and infiltrate water to help alleviate runoff and the need for increased storm drain capacity.

Future Events

The Concept plans have been developed as of the date of this memo for the two Community Workshops, Stakeholder meetings and City review. This plan should further evolve as it progresses through future design phases and the process should be maintained to provide a conduit for public input and Stakeholder interaction with enhanced coordination.

Sincerely,

Bryan Groves, RLA, ASLA
Senior Project Landscape Architect

UTILITY/ENTITY TYPE AND LOCATION	UTILITY/ENTITY AGENCY CONTACT	UTILITY/ENTITY CONFLICTS IDENTIFIED	UTILITY/ENTITY CONFLICT REMEDIATION
GAS MAIN NORTH SIDE OF SITE	SOCAL GAS SALAR TABESH STabesh@socalgas.com	30" GAS MAIN AND ASSOCIATED EASEMENT	INCLUSION OF GAS MAIN AREA AND EASEMENT IN DESIGN FOR EFFECTIVE INCORPORATION WITH SITE NO SIGNIFICANT DEVELOPMENT IN THIS AREA BEYOND SHRUB AND GROUNDCOVER PLANTINGS
ELECTRIC POWER SOUTH SIDE OF SITE	SCE-SOUTHERN CALIFORNIA EDISON MICHAEL SARAGOSA Michael.A.Saragosa@sce.com	OVER HEAD POWER LINES UNDERGROUND STRUCTURES	ANY TREES SPECIFIED NEAR POWER LINES WILL BE SMALLER IN STATURE SO THEY WONT REQUIRE TOPPING OR INTERFERE WITH LINES NO CLIMBING VINES WILL BE SPECIFIED NEAR POWER POLES DESIGNS AROUND POLES, LINES AND UNDERGROUND STRUCTURES WILL TAKE CLEARANCES, EASEMENTS AND EQUIPMENT TYPE INTO CONSIDERATION
BREA CHANNEL EAST END OF SITE	SARWQCB SANTA ANA REGIONAL WATER QUALITY BOARD MICHAEL JONES Michael.Jones@Waterboards.ca.gov	ANY REQUIRED GRADING WORK NEAR LOOP AND CHANNEL CULVERT GROUND WATER IN RELATION TO BIORETENTION	KEEP GRADING AND DEVELOPMENT TO A MINIMUM NEAR EXISTING CULVERT AND LOOP INITIATE WATER QUALITY REPORT FOR VERIFICATION OF GROUND WATER DEPTH FOR SIZING OF PROPOSED BIOFILTRATION AREAS
BERRY ST CROSSING WEST END OF SITE	CITY OF BREA PUBLIC WORKS WADE WHITMAN wadew@cityofbrea.net	VEHICULAR, PEDESTRIAN AND CYCLIST CONFLICTS	COORDINATE AND INCORPORATE SIGNALIZATION, ROAD MARKINGS, SIGNAGE, PEDESTRIAN LIGHTS, TRAFFIC CALMING, RAMPS AND OTHER METHODS AS NEEDED TO PROVIDE SAFE CROSSING OVER BERRY ST. COORDINATE AND INCORPORATE PARKING REQUIREMENTS FOR INTERPRETIVE RAIL AREA AND TRAIL EXTENSION
STORM WATER ENTIRE SITE	CITY OF BREA PUBLIC WORKS WADE WHITMAN wadew@cityofbrea.net	STORM WATER MANAGEMENT	COORDINATE BIORETENTION AREAS AND DRAINAGE SWALES WITH PUBLIC WORKS FOR COLLECTION LOCATION(S) OF OVERFLOW STORM WATER INTO MAINLINE ON EAST SIDE OF BERRY ST. WITH POSSIBLE OPTION OF STORM MAIN AT BREA CREEK.
RAIL - NON-ACTIVE VS ACTIVE WEST END OF SITE	CA PUBLIC UTILITIES COMMISSION (CPUC) HOWARD HUIE howard.huie@cpuc.ca.gov	REMAINING RAIL ELEMENTS ADJACENT ACTIVE RAIL AREAS	ALLOW FOR REMOVAL OF RAIL ASSOCIATED EQUIPMENT AND SIGNAGE FROM SITE AND ITS IMMEDIATE VICINITY. PROVIDE FOR RELOCATION OF DESIREABLE AND DECOMMISSIONED RAIL ELEMENTS INTO INTERPRETIVE SITE DESIGN AREAS PROTECT FROM AND ANNOUNCE TO PUBLIC THE NEARBY ACTIVE RAIL AREAS
RAIL THEMED SITE AMENITIES WEST END OF SITE	CITY OF BREA COMMUNITY SERVICES SEAN MATLOCK seanm@cityofbrea.net	RAIL THEMED SITE AMENITIES	COORDINATE AND INCORPORATE DESIGN/INTERPRETIVE OPPORTUNITIES, PROCUREMENT AND INSTALLATION LOCATION OF RAIL THEMED SITE AMENITIES WITH COMMUNITY SERVICES DEPARTMENT COORDINATE AND INCORPORATE PARKING REQUIREMENTS FOR INTERPRETIVE RAIL AREA AND TRAIL EXTENSION
COMISSIONED TRAIL ARTWORK ENTIRE SITE	CITY OF BREA COMMUNITY SERVICES SEAN MATLOCK seanm@cityofbrea.net	COMISSIONED TRAIL ARTWORK	COORDINATE AND INCORPORATE SCULPTURAL TRAIL ARTWORK DESIGN OPPORTUNITIES WITH COMMUNITY SERVICES DEPARTMENT
SAFETY AND VISABILITY	CITY OF BREA POLICE DEPARTMENT CHRIS HADDAD chrishad@ci.brea.ca.us	SAFETY AND VISIBILITY	DESIGN SAFE SPACES AND INCORPORATE GOOD CIRCULATION IN LINEAR TRAIL SITE PROVIDE EMERGENCY VEHICLE ACCESS THROUGHOUT SITE PROVIDE PARKING LOT LIGHTING ON MOTION SENSORS AND PHOTOCELLS PROVIDE LIGHTING CONDUIT FOR FUTURE EXPANSION OF TRAIL HOURS INTO EVENINGS
FIRE SAFETY	CITY OF BREA FIRE DEPARTMENT GEORGE AVERY-FIRE CHIEF georgea@cityofbrea.net	FIRE SAFETY	DESIGN/SPECIFY PLANT MATERIAL THAT'S CONDUCIVE TO LOW FUEL PRODUCTION/COMBUSTIBILITY, NON INVASIVE AND NATIVE/NATURALIZED. MAINTAIN VIGOROUS INSTALLED PLANT MATERIAL WITH EFFECTIVE IRRIGATION AND REGULAR PRUNING/MAINTENANCE PROVIDE EMERGENCY VEHICLE ACCESS THROUGH SITE WITH 20' WIDE UNOBSTRUCTED PATH

SCG Transmission General Requirements



Transmission Technical
Services Department

9400 Oakdale Ave
Chatsworth, CA 91311
SC9314

August 10, 2023

Bryan Groves
MARK THOMAS
bgroves@markthomas.com

Subject: Tracks at Brea - Western Extension

DCF: 1860-23-2000

The following are general requirements provided when performing work or planning projects near SoCalGas high pressure lines. Please review requirements along with project plans and notify SoCalGas Transmission Department about any questions or conflicts.

It is highly recommended that communication is maintained with SoCalGas to address all conflicts. Depending on the specific scope of your project there may be less or more requirements that need to be discussed regarding your project.

- 1- Consideration must be given to the safety of our pipeline(s) during all project stages.
- 2- SoCalGas must have continuous and uninterrupted access to the pipeline(s) and easement(s). In addition, SoCalGas conducts routine patrols and surveys of the pipeline(s); SoCalGas needs drivable access along the pipeline(s)/easement(s).
- 3- Buried pipelines must have a minimum cover of 3 feet and a maximum cover of 7 feet below finished grade. No change of grade whatsoever, even within these parameters, shall be made without prior approval of SoCalGas.
- 4- Prior to SoCalGas approving encroachment onto its easement(s), SoCalGas must be furnished with final grading plans showing the depth of the pipeline(s) below the existing surface and the depth of the pipeline(s) below the proposed finished grade. These elevations must meet SoCalGas' requirements for buried pipelines.
- 5- No permanent structures, such as buildings, block walls, foundations, gates, etc., shall be constructed within the easement or over the pipeline(s).

SCG Transmission General Requirements

- 6- There shall be no planting of trees or other deep-rooted plants within the easement(s) or over the pipeline(s).
- 7- Substructures shall cross perpendicular to the easement(s). Substructure crossings must provide a minimum of 18-inches vertical clearance from the pipeline(s). Additional separation is required for leach lines, fuel lines, etc.
- 8- Parallel encroachments within the easement(s) are prohibited. In areas where a parallel substructure is being constructed outside of the easement(s), SoCalGas requires five feet of separation, with three feet of undisturbed fill, in order to protect the integrity of our facilities and allow the facilities to be safely accessed during inspection, maintenance, and repair. Additional separation may be needed for leach lines, fuel lines, high voltage electric, etc.
- 9- All encroachments onto SoCalGas' easement(s) must have written approval of SoCalGas prior to construction or encroaching onto the easement(s).
- 10- All work within the SoCalGas easement(s) and/or within 10 feet of the pipeline(s) must be witnessed by a SoCalGas representative, and no work will be allowed without the SoCalGas representative on site.
- 11- No heavy equipment shall cross the pipeline(s) without SoCalGas' approval. Additional protective measures may be required where heavy equipment is expected to cross the pipeline(s).
- 12- No mechanical equipment shall operate within three horizontal feet of the pipeline(s), and any closer work must be performed by hand.
- 13- No mechanical equipment shall operate within two vertical feet of the pipeline(s), and any closer work must be performed by hand.
- 14- Buried pipeline(s) shall not be left exposed, and exposed pipeline(s) shall not be buried, without prior inspection and approval by SoCalGas. If the pipeline(s) are exposed during construction (e.g. substructure crossings, etc.), the pipeline must be backfilled with sand or zero-sack slurry only.
- 15- No vibratory compaction is permitted over the pipeline(s). In rare cases, vibratory compaction may be approved by SoCalGas' Engineering Department following review of detailed site conditions, pipeline data, and equipment specifications.
- 16- All contractors and subcontractors must be notified of the presence of the pipeline(s).
- 17- Contractors and subcontractors must call DigAlert (811) at least 2 working days prior to construction, grading, or excavation.
- 18- Once approved, encroachments within SoCalGas' easement(s) shall be documented in an easement amendment or other document, as deemed appropriate by SoCalGas' Land Services Department.

SCG Transmission General Requirements

In addition to the previous requirements, SoCalGas recommends the following:

- 19- Potholes should be made, as necessary, to establish the horizontal and vertical alignment of the pipeline(s) within the project area. This information should be indicated on the plans, as needed. CAUTION: SoCalGas personnel must be present during potholing operations. Arrangements for SoCalGas personnel to stand by during potholing activities can be made by calling DigAlert at 811.
- 20- Consideration should be given to building setbacks from the easement lines. A minimum 15-foot setback is recommended whenever possible.
- 21- All potential buyers or tenants of the property should be made aware of the presence of the pipeline(s) and easement restrictions.

Best Regards,

SoCalGas Transmission Technical Services

SCG Transmission Notice of **CONFLICT**



Transmission Technical
Services Department

9400 Oakdale Ave
Chatsworth, CA 91311
SC9314

August 10, 2023

Bryan Groves
MARK THOMAS
bgroves@markthomas.com

Plan File No. **1860-23-2000**

Subject: **Tracks at Brea - Western Extension**

The Southern California Gas Company (SoCalGas) Transmission Department has received your request for pipeline locations within the general area of your proposed project. SoCalGas Transmission operates and maintains high pressure natural gas line(s) within the limits of your construction project. Attached are copies of our pipeline GIS sheets which show the location of our pipelines. While we cannot guarantee the accuracy of these maps, they are included to assist you in your planning and design.

Please be advised § 143.5 of General Order 112 F issued by the California Public Utilities Commission prohibits a building or other encroachment to be constructed within the pipeline right-of-way that would hinder maintenance activities on the pipeline or cause a lengthy delay in accessing the pipeline facilities during an emergency.

Do Not Proceed with any grading, excavation or other construction activity within the pipeline easement area and/or within ten feet (10') of the pipeline. This letter does not constitute clearance for any construction work near or around SoCalGas' Transmission pipeline(s).

Please note the following during planning and design:

- Consideration must be given to the safety of our pipeline during the design and construction stages.
- We will require “final” grading plans and construction profiles prior to the start of construction.
- If a conflict is identified and can only be resolved by the relocation of our facilities, which relocation may or may not be at the expense of SoCalGas, please be advised that the projected timetable for the completion of this relocation can take a year or longer. This includes planning, design, material procurement, cathodic protection, permits, environmental issues, construction and capacity constraints.
- All work within SoCalGas’ easement(s) and/or within 10’ of the pipeline(s) must be observed by a SoCalGas Transmission field representative. No work is authorized without the representative. Arrangements for the required stand-by can be made by calling **District Field Operations Supervisor - Jason Anderson at (562)383-3246**. Two-weeks minimum are needed to schedule a representative on standby. We request that you plan accordingly.
- Please call **DIGALERT** at **811** to have a SoCalGas Transmission field representative locate and mark our active underground facilities at no cost.

Please refer to our Document Control Plan File # **1860-23-2000** on all correspondence. For any correspondence directed to the SoCalGas Transmission Department in connection with this project, please contact Salar Tabesh at stabesh@socalgas.com

If you have not already done so, please contact the Distribution Department of SoCalGas for information on the location of Distribution pipelines. Depending on the location of your project in relation to their pipelines, the above restrictions may apply to their pipelines as well. You can contact them at AtlasRequests/WillServeAnaheim@semprautilities.com and they will furnish you with any information you may require.

Thank you for your notification.

Best regards,

Nerses Papazyan
SoCalGas Transmission Technical Services Department
SoCalGasTransmissionUtilityRequest@semprautilities.com

September 5, 2023

STAKEHOLDER MEETING #1 SUMMARY

Tracks At Brea – Western Extension

Meeting Date: August 23, 2023
Meeting Time: 10AM
Meeting Location: Virtual Meeting-Teams
Meeting Length: One hour
Attendees: **City of Brea (City):** Wade Whitman, Ryan Chapman, Sean Matlock, Chris Haddad
Southern California Edison (SCE): Michael Saragosa, Herbierto 'Eddie' Guerrero
SoCal Gas (SoCal): Salal Tabesh, Jason Anderson
Santa Ana Regional Water Quality Board (SARWQB): Michael Jones
California Public Utilities Commission (CPUC): Howard Huie, Anh Truong
Mark Thomas (MT): Erik Smith, Bryan Groves, Tai Goto
Subject: Stakeholder Meeting #1
Summary By: Bryan Groves

I. Stakeholder Input

A. Southern California Edison (SCE)

- Underground facilities are likely under or in the immediate vicinity of current above ground poles/lines. Michael to verify type and location(s). Minimum cover for these facilities will need to be maintained at 36" minimum above the utility.
- Voltages & clearances per General Order 95-Table 1, Eddie will check with Vegetation Team at SCE to provide plant clearance standards for planting design near poles and lines.
- Any fencing near power poles will need to be designed in such a way as to provide adequate access for maintenance and replacement.

B. SoCal Gas

- No permanent structures permitted, but paved bike lanes and pathways on concept plan are allowed.
- Load analysis needed to assess weight over pipeline for heavy vehicles required for construction and maintenance.
- General Requirements letter requested for Mark Thomas design team to allow for the

minimum standards needed for pipeline.

- Concept grading plan will be needed for review to assess and mitigate potential impacts on pipeline.
- No potholing initiated for pipeline depth.

C. Santa Ana Regional Water Quality Board

- Stormwater Report should be done early in the design process to avert any depth to ground water issues and appropriately size basins while also establishing maintenance standards with Water Board requirements.
- Mark Thomas to coordinate with City for inclusion of the report with this phase of design or defer it to later.

D. California Public Utilities Commission (CPUC)

- Verification of inactive rail crossing will be required with Notification of Closure from Union Pacific (UP). Inclusion of UP in stakeholder meetings and discussions will be important.
- Removal of rail tracks, equipment, pavement markings and signage will be required during the construction process. Repaving the crossing will be needed following rail markings removal.
- Installation of barrier fencing and signage at back of walk on the west side of N. Berry St. will be needed for the remaining active rail line.
- Mark Thomas will utilize CPUC provided contacts to coordinate their attendance at the second meeting (date TBD).
- Inclusion of UP in stakeholder meetings and discussions will be important. Mark Thomas will utilize CPUC provided contacts to coordinate their attendance at the second meeting (date TBD).

E. City of Brea – Public Works

- Storm water concept drawing will be helpful in assessing drainage needs and effective locations for bioretention/infiltration basins. Coordination of these basins with SCE and SoCalGas requirements will be important to avoid drainage issues.

II. Meeting Close

- A. Meeting presentation will be provided with the Summary.
- B. No additional questions/comments received between Stakeholder meeting and meeting summary issue.

NEXT MEETING: TBD

**SUBJECT: SCE'S FORM - CONFIRMATION OF AUTHORIZED AGENT TO ACT ON
BEHALF OF APPLICANT FOR DISTRIBUTION AND JOINT RELOCATION
PROJECTS**

By executing the following form, "Confirmation of Authorized Agent to Act on Behalf of Applicant for Distribution and Joint¹ Relocation Projects" (the "Form"), the Applicant² of Southern California Edison ("SCE") confirms the authorization of a designated third-party authorized agent ("Authorized Agent")³ to act on the Applicant's behalf **to acquire work order project information from SCE or to execute new SCE forms and other SCE documents as designated in the Form**. The Form is designed to simplify the authorization process and protect the privacy rights of the Applicant.

APPLICANT/AUTHORIZED AGENT INFORMATION

- The Form shall be completed and signed by a representative in the Applicant's organization who has the authority to legally bind the Applicant (*e.g.*, an executive officer of a corporation, the City Manager of a municipality, etc.).
- The Form shall be completed and signed by a representative in the Authorized Agent's organization who has the authority to legally bind the organization (*e.g.*, an executive officer of a corporation).
- List all the acts and functions (page 2) for all project(s) designated (page 5) for which the Authorized Agent is authorized to act upon on behalf of the Applicant. This authorization is in effect until the date indicated (page 3) or for the duration of the project(s) identified, whichever is earlier.
- The Applicant must immediately notify SCE in writing of any modification of the Authorized Agent's authority by submitting a new Form. In the event that multiple Forms are on file, the most recently executed Form will supersede any and all previously signed Forms.
- Fully executed original Forms shall be provided to the SCE Planner, Project Manager, or Distribution Construction Contract Management. The Applicant may photocopy the Form for the Applicant's records.

Thank you,

SOUTHERN CALIFORNIA EDISON

¹ Include Transmission and Distribution or Communication.

² An Applicant is a person or agency requesting SCE to deliver/supply electric service.

³ An authorized Agent is a person(s) or an agency.

CONFIRMATION OF AUTHORIZED AGENT TO ACT ON BEHALF OF APPLICANT
FOR DISTRIBUTION AND JOINT RELOCATION PROJECTS

THIS IS A LEGALLY BINDING CONTRACT – READ IT CAREFULLY
(Please Print or Type)

I, _____,
APPLICANT'S REPRESENTATIVE NAME AND TITLE

of _____
APPLICANT

have the following mailing address:

APPLICANT'S MAILING ADDRESS	CITY	STATE	ZIP
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do hereby appoint

AUTHORIZED AGENT'S NAME AND TITLE

of _____
AUTHORIZED AGENT

located at the following mailing address:

AUTHORIZED AGENT'S MAILING ADDRESS	CITY	STATE	ZIP
------------------------------------	------	-------	-----

to act as Applicant's Authorized Agent for the _____ project(s) as listed on the attached _____ sheet(s).

I, Applicant, also hereby confirm that the above Authorized Agent is authorized to act on my behalf to perform the following acts and functions (initial all applicable) as specified below:

<div style="border: 2px solid red; padding: 5px;"><input type="checkbox"/> * Request Facility Relocation (if applicable) <input type="checkbox"/> * Obtain Project Invoice(s) <input type="checkbox"/> * Receive final electrical design & contracts for approval and signatures by the Applicant <input type="checkbox"/> * Represent applicant at all project meetings <i>If only items above/in this section/with an asterisk* are checked, a notary is not required to execute this document</i></div> <input type="checkbox"/> Sign and apply for Temporary Service <input type="checkbox"/> Sign Assignment of contract for Extension of Lines or Installation of Electric Facilities, Form C-200 <input type="checkbox"/> Sign Applicant Design Option Letter <input type="checkbox"/> Sign Terms and Conditions Agreement for Installation of Line Extension by Applicant, Form 14-188 <input type="checkbox"/> Sign Distribution Line Extension Competitive Bidding – Letter of Understanding, Form 14-189 <input type="checkbox"/> Sign Distribution Line and/or Service Extension – Applicant's	<input type="checkbox"/> Sign Indemnity Letter <input type="checkbox"/> Sign Preliminary Design and Engineering Agreement, Form 14-238 <input type="checkbox"/> Sign Added Facilities Agreements, Forms 16-308 and 16-309 <input type="checkbox"/> Sign Rule 20 Contract (Form CSD-156-1, 2, 3, or 4) <input type="checkbox"/> Obtain Distribution Project Accounting Information from Distribution Construction Contract Management <input type="checkbox"/> Sign Contract for Extension of Electric Distribution Line, Rule No. 15, (Installation by SCE) Form 16-330 Sign and approve preliminary and final project design Sign Contract for Extension of Electric Distribution Line, Rule No. 15, Installation by Applicant, Form 16-331 <input type="checkbox"/> Sign Rule 15 Refundable or Discount Option Estimate, Extension of Electric Distribution Line – Installation by Applicant or SCE – Appendix A <input type="checkbox"/> Sign MOU or Letter Agreements <input type="checkbox"/> Sign Interconnection Facilities Financing and Ownership Agreement (IFFOA) <input type="checkbox"/> Sign Project Cost Estimate Letter Change address of where to send refunds, deficit bills, or reimbursable monies owed or due
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I, Applicant's Representative, declare under penalty of perjury under the laws of the State of California that I am authorized to execute this document on behalf of the Applicant listed on this Form. I further certify that the Authorized Agent has authority to act on the Applicant's behalf, request the release of information and perform the specific acts and functions as indicated on this Form.

I, Applicant, hereby release, hold harmless, and indemnify SCE from any liability, claims, demands, causes of action, damages, or expenses resulting from unauthorized use of this information by the Authorized Agent. I understand SCE reserves the right to verify any authorization request submitted before releasing information. This authorization is in effect until _____ or for the duration of the project(s), whichever is earlier. I understand that I may cancel this authorization at any time by submitting a written request. I understand my signature must be notarized (see notary exceptions on page 2) for SCE to release any information or perform any services on my behalf.

I, Applicant, understand that I am not fully releasing my rights to review documentation related to my project(s) or to communicate with representatives of SCE regarding my project(s) under this Agreement. As such I may (1) choose to request that all information (contracts, billing, etc.) be handled directly by my Authorized Agent and that I only be contacted should a problem occur that requires my immediate attention; or (2) request to receive all information (contracts, billing, etc.) and communication in addition to that information being sent to my Authorized Agent. I have chosen to do one of the following by placing my initials behind one of the Option selections below:

Option 1: _____

Option 2: _____ (Documentation from Distribution Construction Contract Management and Non-Energy Billing are excluded)

I understand that the Authorized Agent may bind the applicant for those items checked/indicated above.

Applicant's Representative Signature

Telephone Number

Print Name and Title: _____

Date: _____

I, Authorized Agent's Representative, have the authority to financially bind the Authorized Agent. I, Authorized Agent, hereby release, hold harmless, and indemnify SCE from any liability, claims, demand, causes of action, damages, or expenses resulting from unauthorized use of the Applicant's information obtained pursuant to this authorization and from the taking of any action pursuant to this authorization.

Authorized Agent's Representative Signature

Telephone Number

Print Name and Title: _____

Date: _____

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

PROJECTS INCLUDED IN THIS AUTHORIZATION:

1.	SCE PRODUCT/PROJECT# ⁴	TRACT # (S) AND PHASE(S)	LOCATION	CITY
2.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
3.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
4.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
5.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
6.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
7.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
8.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
9.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
10.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
11.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
12.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
13.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
14.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
15.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
16.	SCE PRODUCT/PROJECT#	TRACT # (S) AND PHASE(S)	LOCATION	CITY
17.	SCE PRODUCT/PROJECT #	TRACT # (S) AND PHASE(S)	LOCATION	CITY

Page _____ of _____ of projects included in this authorization

Applicant's Initials _____ Date _____

⁴ Where available, as the Product/Joint Relocation Project number may not have been assigned at this point

Southern California Edison CAD File Requirements

To our valued customers:

SCE employees develop project base maps from digital files supplied by our customers. The process of reviewing and performing clean-up of these files takes time and effort, and directly impacts our ability to turn around a product to our customers in a reasonable time frame.

In support of our commitment to continuous improvement, SCE has established a set of requirements for digital file submission. It is the customer's responsibility to submit files that comply with these requirements and to ensure the files provided contain the most accurate and current information available.

The attached requirements list identifies the layer name and color to use for each entity within the submitted CAD file. SCE requires all related files for a single project be submitted as one comprehensive file.

Submitted files that do not meet the listed requirements or that contain cross-referenced drawings (XREF's) will be rejected.

Thank you for your efforts in ensuring the information provided meets the requirements included.

STANDARD DIGITAL FILE REQUIREMENTS:

Drawings submitted must be provided in a single file and per the AutoCAD standards listed in the AutoCAD File Requirements section of this document.

The following information, if available, must be displayed on separate layers:

*Required layer name for the item per Table 1-1 is enclosed in brackets.

- Street Right Of Way lines *[RW]*
- Property Lines, Tract Boundaries, Assessment District, Easements, and Boundary lines for the city, county, etc. *[BOUNDARY]*
- Street names – specify “private street, government entities such as” if applicable; specify governing entity when applicable (County Road, State Highway, etc) *[TEXT-STREET]*
- Street width dimensions *[DIMENSIONS]*
- Street Centerline and Centerline Stationing on all streets. Centerline Stationing should not be broken and should show reference stationing at street intersection. *[CL]*
Note: Wet utilities stationing is not required.
- Lot, Tract or Parcel numbering *[TEXT-LOTS]*
- Existing SCE Underground structures and existing OH poles *[ELECTRIC]*
- Existing SCE Underground conduits *[COND-EX]*
- Existing SCE Overhead Conductors *[OH-EX]*
- Building Outlines on separate layer – file must show exterior walls, doors, and windows only (no interior walls) *[BUILD]*
- Building Numbers where applicable (i.e. Apartments and Commercial) *[BUILD]*
Note: Also show Electrical Room when panel is located inside the building as well as the preferred structure placement
- Meter Locations *[BUILD]*
- Driveways *[DWY]*
- Sidewalks *[SW]*
- Walkways *[WALK]*
- Curbs *[CURB]*
- Gutter *[GUTTER]*
- Edge of pavement *[EP]*
- Driveway aprons *[WALK]*

- Walls – i.e. decorative walls, retaining walls, etc. *[WALL]*
- Fences or fence lines *[FENCE]*
- Trash enclosures where applicable. Trash enclosures are usually shown in areas such as apartments where they would affect structure and/or trench placement. *[Per customer layer name]*
- Landscape obstructions that need to be considered for proper electrical planning *[LANDSCAPE]*
- Vicinity Map *[MISC]*
- North Arrow and Scale Bar *[DECAL]*
- Detailed Street Cross Sections (if available) *[DECAL]*
- Topography *[TOPO]*
- Location of any future or proposed utility, building and/or structure locations labeled accordingly (if available.)

Location of all other utilities, etc. as applicable including proposed and existing:

- Catch basins (separate layer from storm drains) *[SD]*
- Storm drains (separate layer from catch basins) *[CB]*
- Cable TV *[CATV]*
- Fire Hydrants *[FH]*
- Gas *[GAS]*
- Manholes *[MH]*
- Oil *[OIL]*
- Railroad *[RAILROAD]*
- Sanitary Sewer *[SEWER]*
- Telephone *[TEL]*
- Traffic Control /Traffic Signal *[TS]*
- Water *[WATER]*
- Existing utility, service and street poles *[per customer name]*

NOTES:

1. Show utility lines eight inches (8") or wider to full width with size and material indicated.
2. Storm drain lines should be dashed, all others continuous.
3. Do not show utility lines smaller than 8" in full width, but size and material should be indicated.

The AutoCAD File Requirements are listed below as well as the Layer Descriptions for each layer. These requirements must be followed to ensure consistency with regard to digital files submitted by customers.

- No X-Refs or Nested X-Refs (External Referenced Drawings)
- Drawings **must** only be in a single file with entities separated by layers per Table 1-1

- Drawing Scale must be 1'-1' AutoCAD Engineering Unit (decimal), not Architectural scale
- No 3rd Party Software Entities such as Express Tools "Acad Proxy Entities"
(Note: Software provided with AutoCAD but not supported by Autodesk)
- Images such as Bitmap, JPEG, PDF, etc., should be added using "Copy" from Microsoft Photo Editor and then a "PasteClip" into the active model drawing or an active viewport. That will ensure that the graphic is embedded in the drawing and not referenced to as the AutoCAD "Image" command does. Do not add images using the AutoCAD "Image" command.
- No duplicate base objects
- No "TextMask" due to potential plotter incompatibility.

Entities must be separated by layers per SCE AutoCAD Layering Standard. However, for instances where a drawing is converted from Microstation to AutoCAD, a layer legend which indicates the firm's layer name and description may be provided in lieu of SCE's Layering Standard.

TABLE 1-1

Layer Descriptions	Layer Names (UPPERCASE)	Layer Color
Sheet setup & Title Block Border	BASE	7
Buildings	BUILD	131
Boundaries - City, County, etc.	BOUNDARY	10
Cable TV	CATV	157
Catch basin	CB	157
Center Line of Streets & Stationing	CL	1
SCE existing conduits	COND-EX	11
Curbs	CURB	10
Driveway (not including aprons)	DWY	221
Edison Decals	DECAL	7
Edison Decals	DECALS	157
Easement	EASEMENT	7
SCE underground structures or OH poles	ELECTRIC	11
Edge of Pavement	EP	10
Fence	FENCE	157
Fire Hydrant	FH	35
Gas Line	GAS	157
Gutter	Gutter	35
Hatching - Buildings, etc.	HATCH	131
Landscape	LANDSCAPE	157
Manhole	MH	157

Match lines	MATCHLINE	252
Oil Line	OIL	157
SCE existing overhead lines	OH-EX	11
Property line, Lot Lines	PL	2
Railroad	RR	7
Right-of-Way Lines	RW	2
Slope	SLOPE	157
Storm drain (Separate CB Lay)	SD	157
Sanitary Sewer	SEWER	157
Sidewalk & Driveway Aprons	SW	35
Telephone	TEL	157
Topography	TOPO	157
Traffic Signals	TS	157
Walkway & Driveway Aprons (SEPARATE)	WALK	35
Walls	WALL	5
Water	WATER	157
Misc. Vicinity Maps, Hatching, etc.	MISC	7
All other existing non-SCE conduits	APPROPRIATE LAYER	11
<u>TEXT RELATED</u>		
TEXT - STREET NAMES	TEXT-STREET	7
TEXT - Lot Numbers	TEXT-LOTS	7
Text - Misc.	TEXT	7
DIMENSIONING - AutoCAD related with DIM	DIMENSION	7



Tracks At Brea – Western Extension

Stakeholder Meeting #1

August 23, 2023



MARK THOMAS

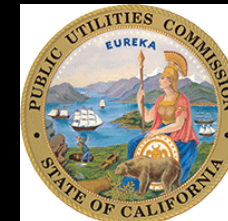
Introductions and Purpose of Stakeholder Meeting

Attending Initial Stakeholders

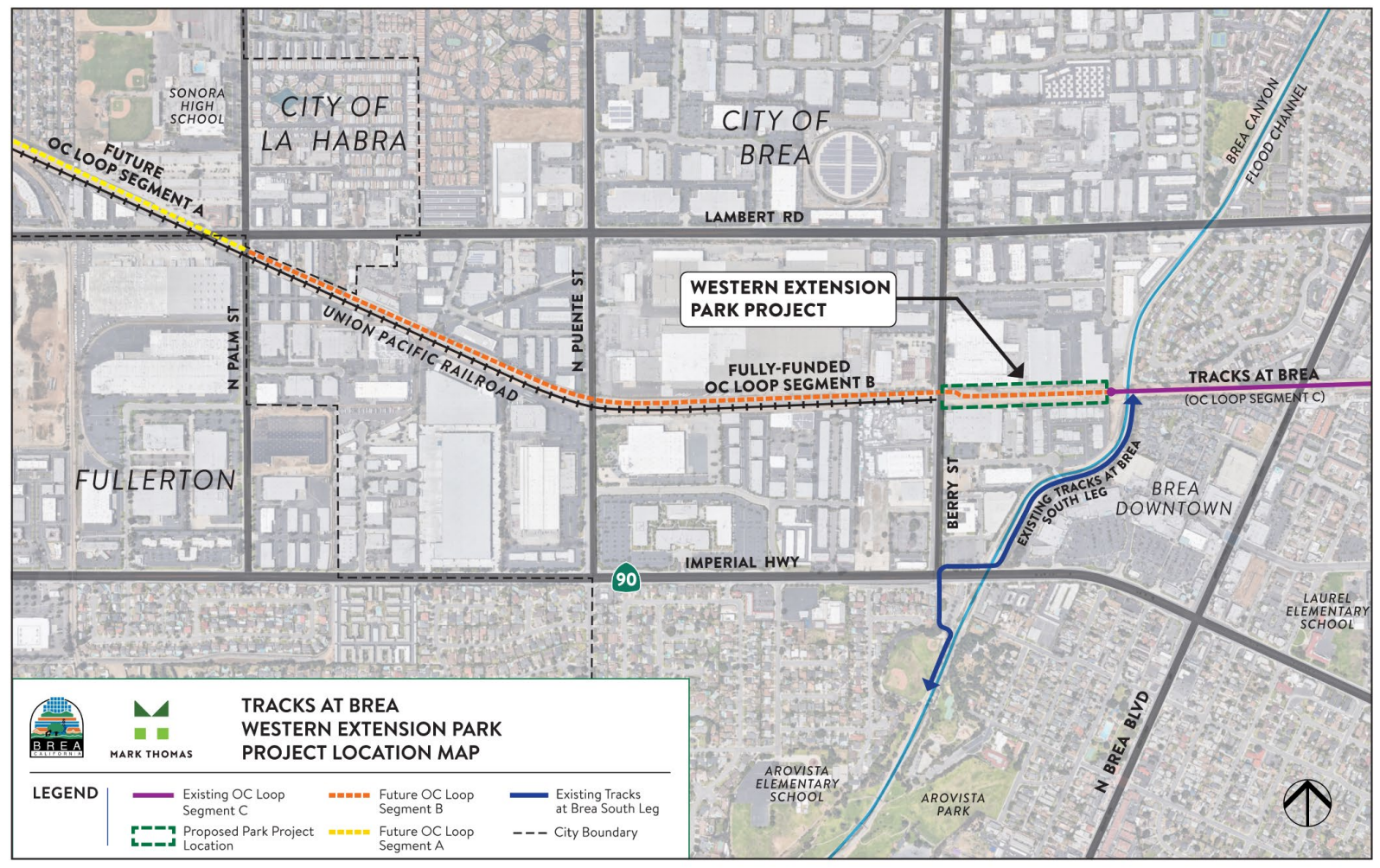
- City of Brea
 - Police, Community Services, Public Works
- SoCal Gas
- Southern California Edison
- California Public Utilities Commission (CPUC)
- Santa Ana Regional Water Board (SARWQCB)

Additional Stakeholders

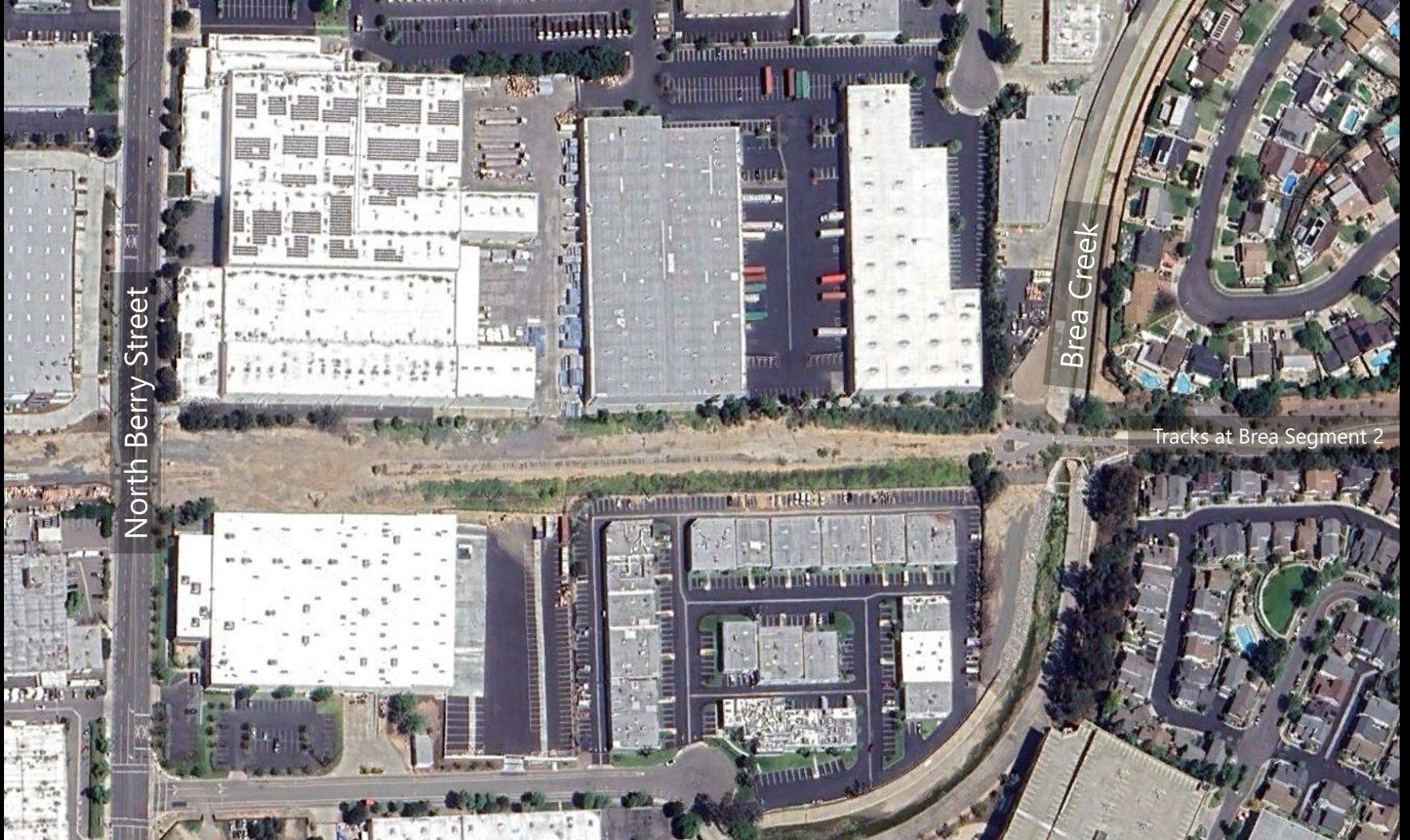
- Union Pacific Rail
- City of Brea
 - Fire, Community Development, Building



Project Overview



Project Overview



Project Overview

MARK THOMAS



Where We Are Now

Site Analysis - Completed

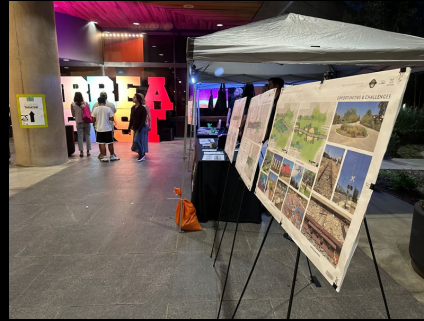
Due Diligence – Finalizing

Pre-Meeting Focus Interviews - Completed

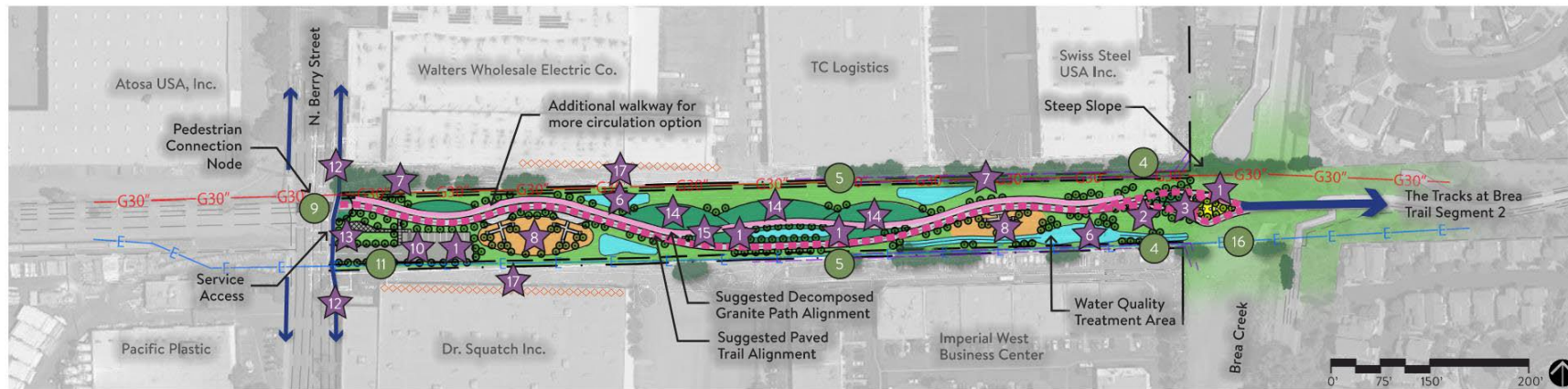
- Main Take-Aways
 - Maintain utilities clearances in landscape design (SoCal Gas, SCE)
 - Continue tradition of safety and security for Tracks at Brea trail users
 - Provide storm water biofiltration and effective grading to control water flow on site
 - Provide safe Berry St. crossing
 - Incorporate shade into tree planting plan
 - Continue convenience amenities (watering and pet waste stations, benches, etc.)
 - Maintain established trail standard for extension continuity
 - Include artwork and interpretive areas as amenities

Community Events

- Brea Fest – Successful and well received booth with comments/contacts offered
- Community Workshop – Targeting September 2023

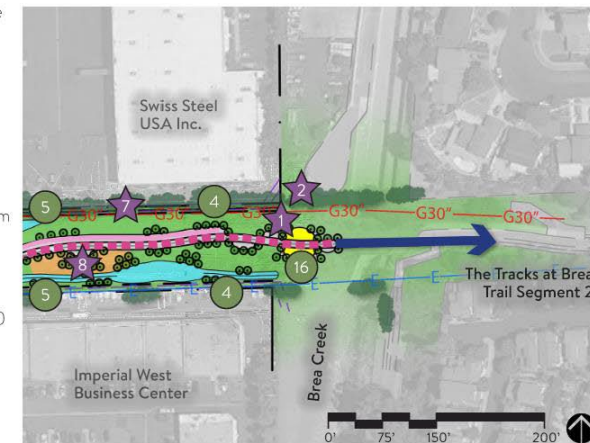


OPPORTUNITIES & CHALLENGES



- 1 OPPORTUNITY:** Commissioned artwork (kinetic or sculptural) to provide source of movement and life along the path.
- 2 OPPORTUNITY:** Use site soil to direct storm water into bioretention areas and minimize flow over property lines.
- 3 OPPORTUNITY:** Landmark creation with vertical public art element(s) at top of loop/drainage culvert for sense of place and wayfinding.
- 4 CHALLENGE:** Visibility and safety at steep slopes.
- 5 CHALLENGE:** Existing utilities need access and clearances maintenance/repair - underground gas and overhead power lines.
- 6 OPPORTUNITY:** Bioretention locations to improve surface runoff water quality.
- 7 OPPORTUNITY:** Preserving existing trees to screen nearby warehouses and office buildings and create a sense of place.
- 8 OPPORTUNITY:** Picnic areas - with and without pollinator garden.

- 9 CHALLENGE:** Pedestrian crossing at N. Perry St. connection for safe access to next segment.
- 10 OPPORTUNITY:** Parking area with ADA accessible stalls.
- 11 CHALLENGE:** Gate and building access from adjacent property.
- 12 OPPORTUNITY:** Paths will provide a link to businesses and employment.
- 13 OPPORTUNITY:** Remnant rail viewing interpretive area with signal arm and trail group assembly area.
- 14 OPPORTUNITY:** Abundant planting areas (pollinator garden, etc.)
- 15 OPPORTUNITY:** Maintenance access (trees, shrubs, paths, & stations)
- 16 CHALLENGE:** Loop slope at North and South sides.
- 17 OPPORTUNITY:** Blank walls facing park for public art/green walls.



Alternate connection from segment 2

OPPORTUNITIES & CHALLENGES



Alternate Connection 1



Alternate Connection 2

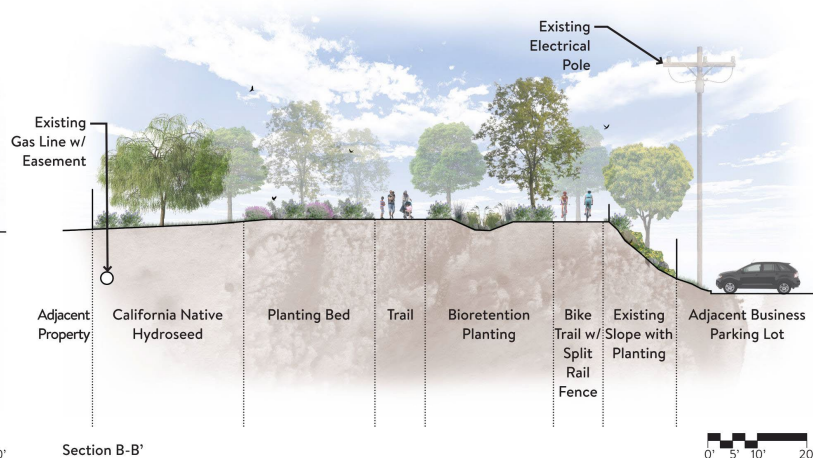
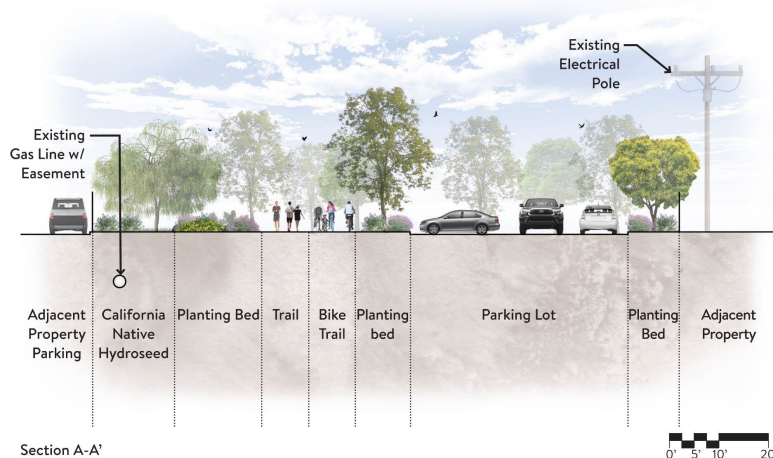
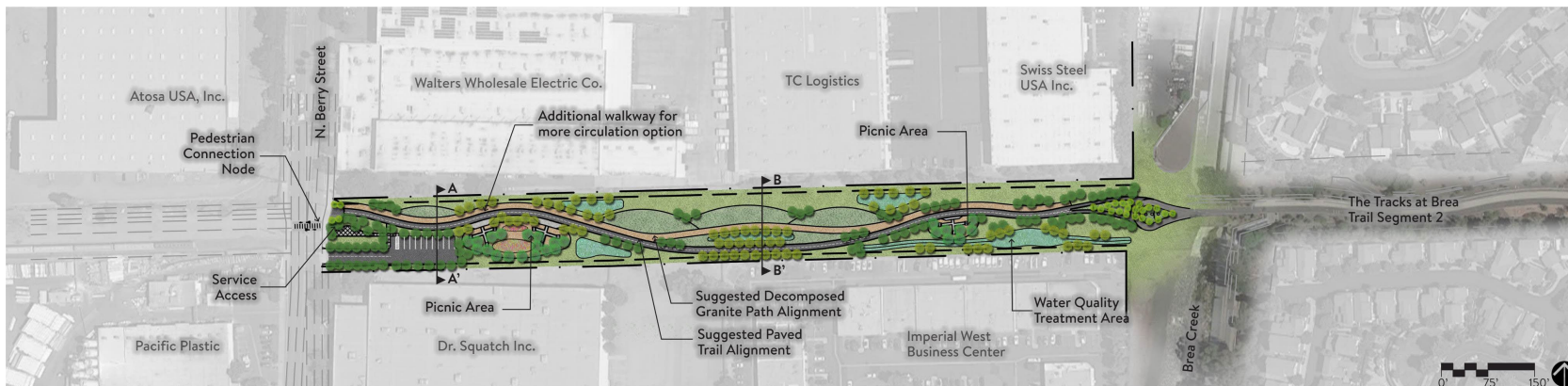


Inspiration Photos



Existing Site Photos

SCHEMATIC CONCEPT





Tracks At Brea Western Extension

Stakeholder Meeting #2

November 14, 2023



MARK THOMAS



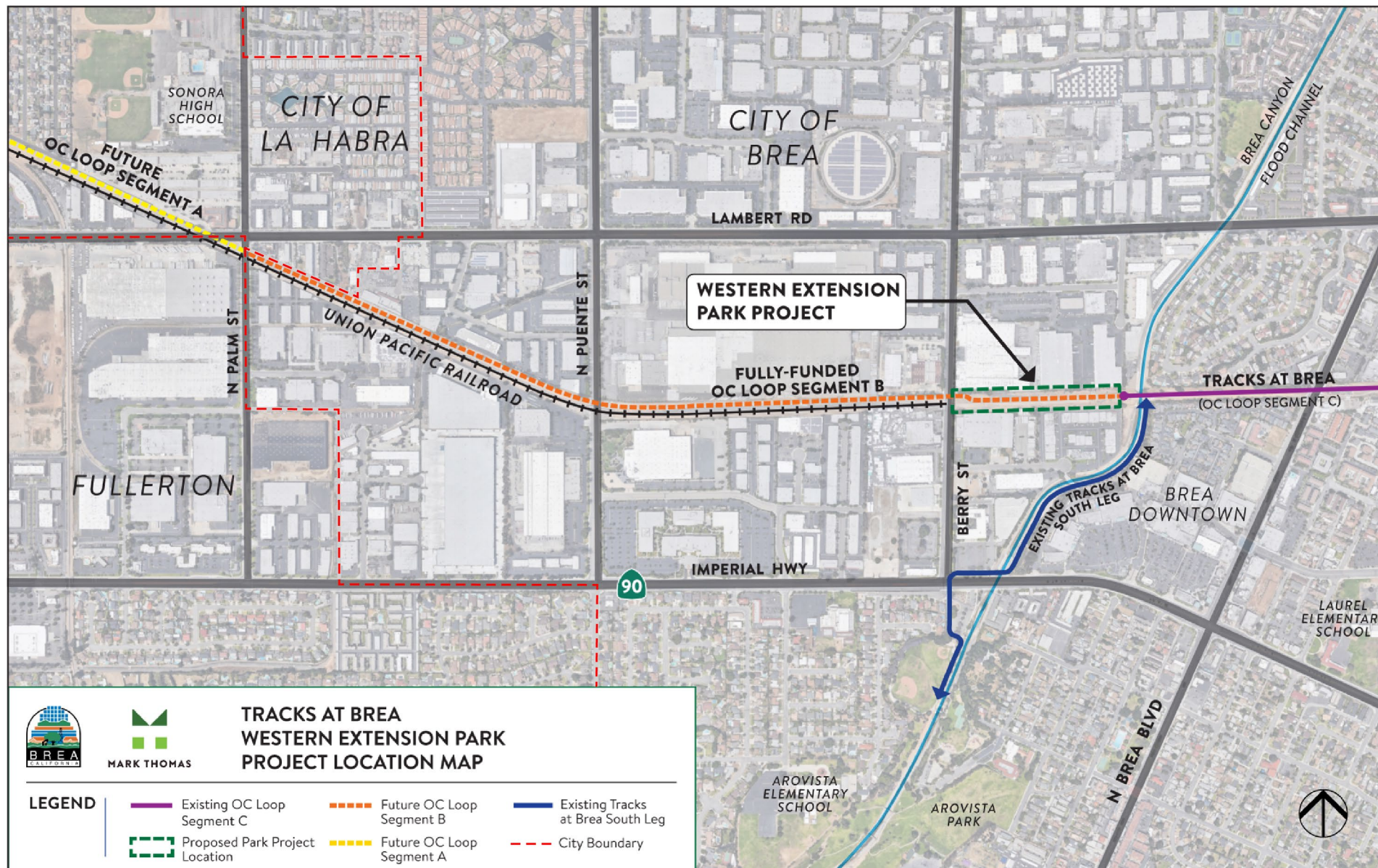
Purpose of Stakeholder Meeting

Current Stakeholders

- City of Brea
 - Public Works, Community Services, Police, Fire, Community Development, Building
- SoCal Gas
- Southern California Edison
- California Public Utilities Commission (CPUC)
- Santa Ana Regional Water Board (SARWQCB)
- Union Pacific Rail (Represented by Benesch)

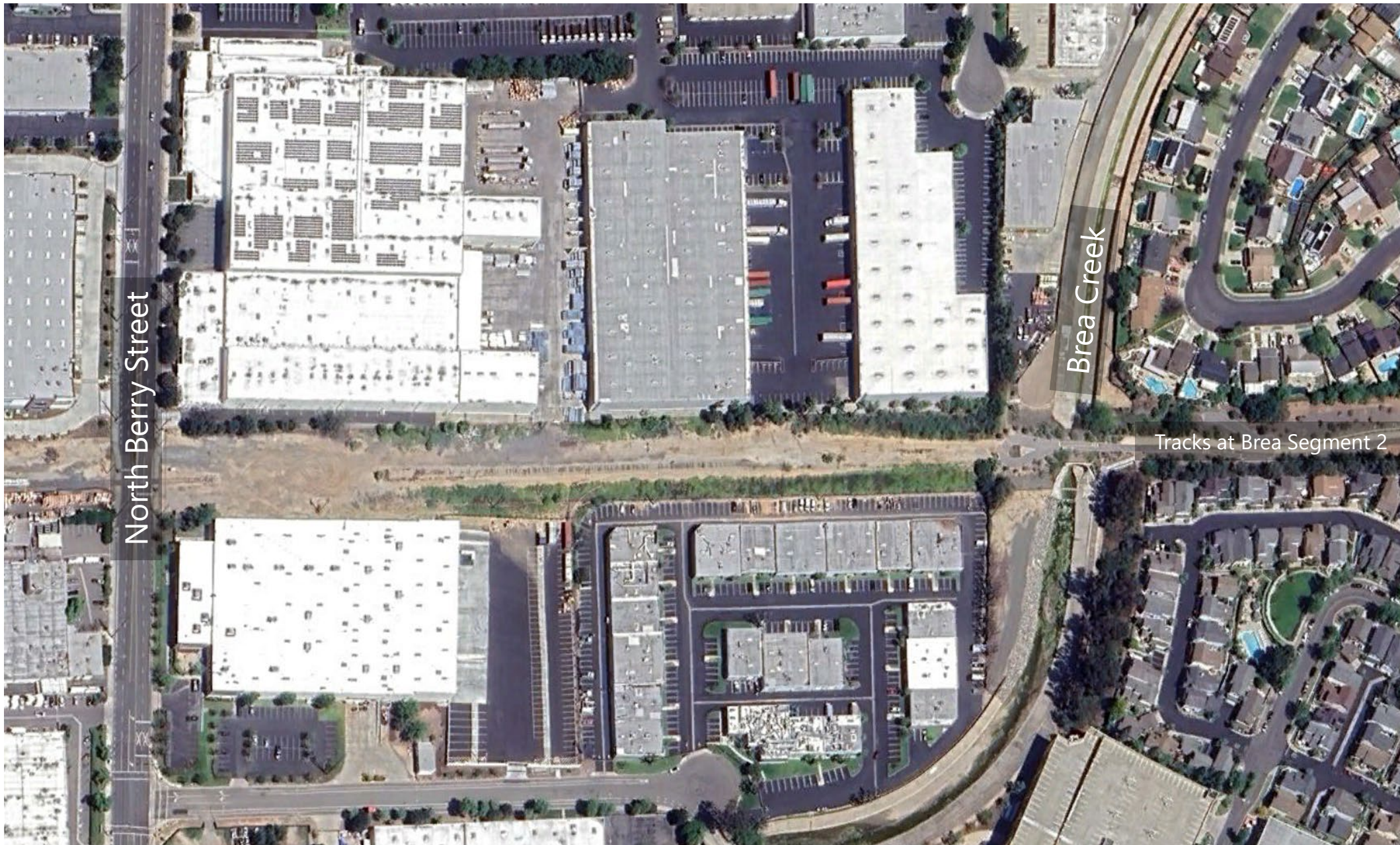


Project Overview





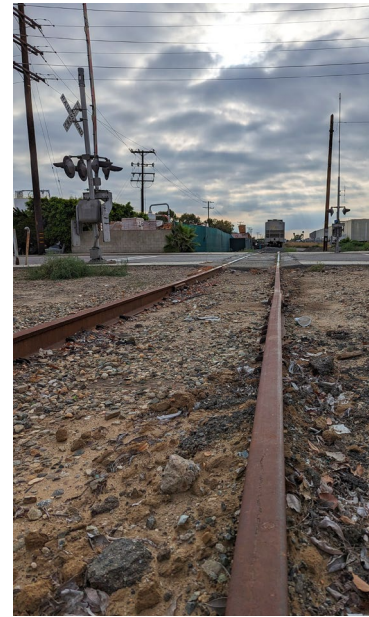
Project Overview



MARK THOMAS

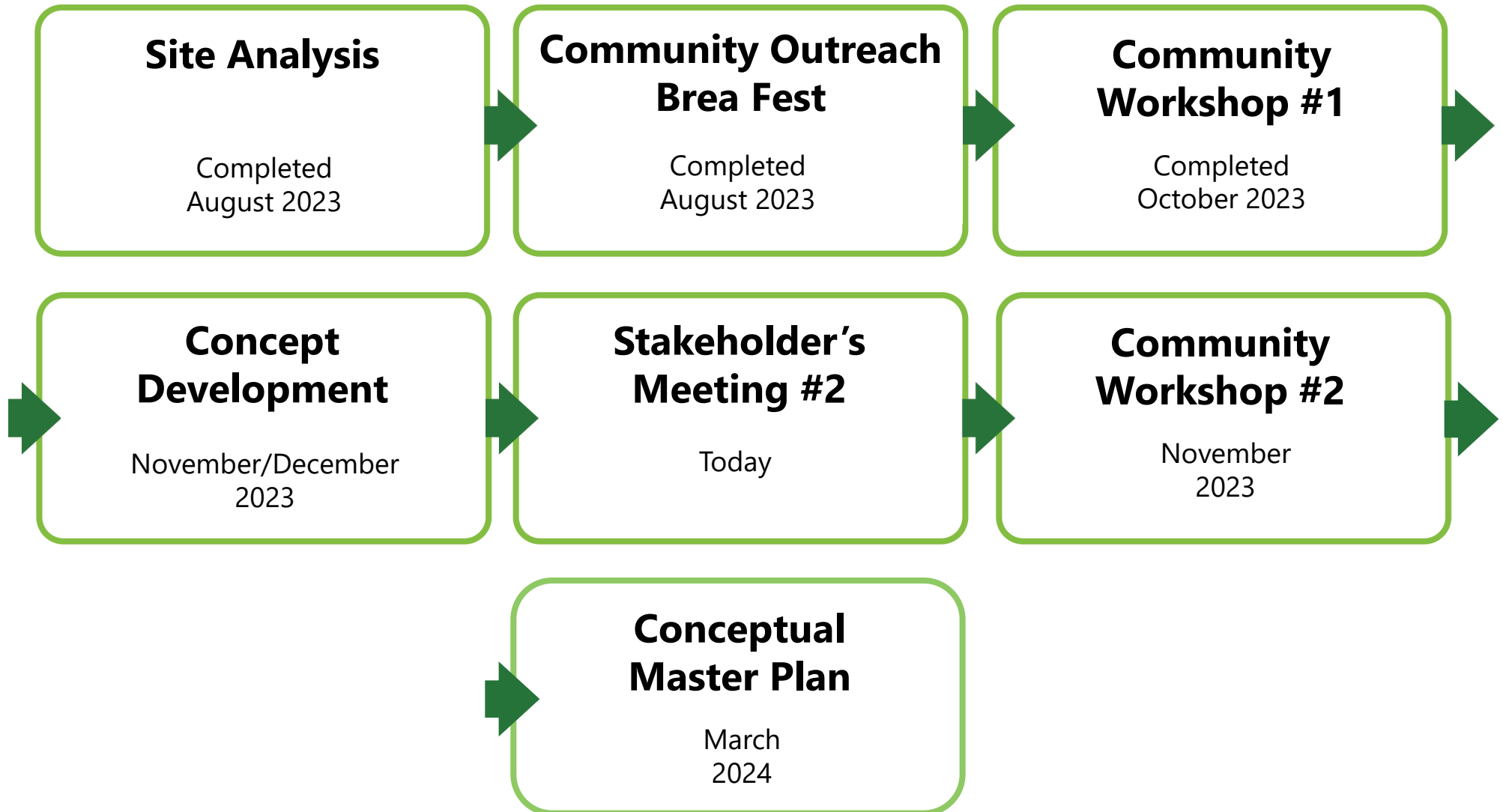


Existing Conditions



MARK THOMAS

Where We Are



Where We Are Now

Community Workshop #1 – Successfully Completed

- Attendees viewed plan presentation, followed by interactive voting of most/least desirable potential site elements
- Top public interactive votes for the following categories
 - Shaded picnic areas
 - Existing rail incorporated into design
 - Murals/Kinetic Sculptures
 - Pathway/Overhead lighting
- Results gathered and tallied to gain understanding of potential site programming
- Results incorporated into Draft Concept Plan

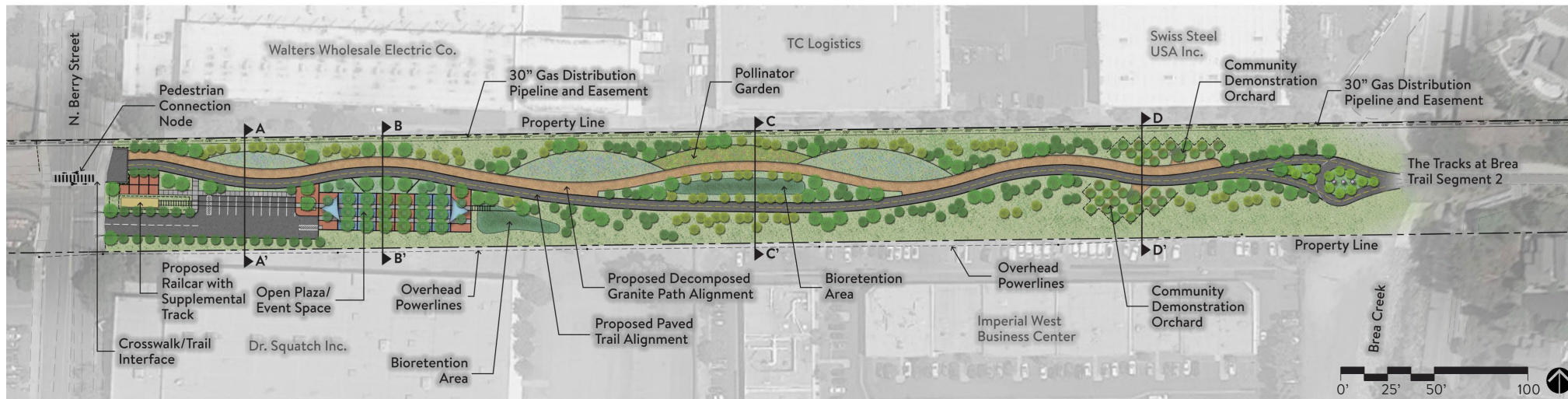
Draft Concept Landscape Plan Set - Submitted

- Overall and Enlargements Rendered Plan with proposed plant selections and inspirational imagery
- Rendered Sections of critical areas on site – Parking area, Shaded plaza with seating, Bioretention areas and Demonstration Orchard
- Concept Grading Plan - Drainage Concept Narrative with Plan for effective control of site water. Biofiltration to allow for infiltration

Community Events - Upcoming

- Community Workshop #2 – November 16, 2023

SITE PLAN



WORKSHOP #1: PUBLIC DATA ASSESSMENT

This is the overall assessment of the data presented to the attendees of the workshop.

Interactive (7 High Priority Votes with Comments)

- Picnic Areas -Shaded (3)
- Play Areas (1)
- Bridges (1)
- Workout Stations (1)
- Water play area

Safety (7 High Priority Votes with Comments)

- Pathway Lighting (4)
- Overhead Lighting (2)
- Add lighted bike repair station near new parking lot
- Coyotes are safety issues for small pets
- Night lighting to extend usable hours

Historical (6 High Priority Votes with Comments and 1 No Priority Vote)

- Existing Rail Incorporated into Design (3)
- Murals (3)
- Rail Car Monuments
- Other Comments - Agriculture Influence and Train Depot

Artistic (5 High Priority Votes and 1 No Priority Vote)

- Kinetic Sculptures (4)
- Decorative Walls with Seating (1)
- Community sponsored art, rock painting, flower beds, metal sculptures

Engagement (5 High Priority Votes with Comments and 2 Low Priority Votes)

- Open Spaces with Restrooms (4)
- Farmers Market (4)
- Community Bike Rides

Educational (4 High Priority Votes with Comments, 1 Low Priority and 1 No Priority Vote)

- Sloped Areas to Capture Runoff (3)
- Signs for plant tree identification street signs
- Butterfly Garden
- Community Orchard, Raised Bed, Permaculture Demo
- Waterwise Demo Garden

PLANTING CONCEPT NARRATIVE

The proposed planting for the Tracks Western Extension will include a mix of larger shade trees, medium height and smaller understory trees. The trees types will consist mostly of deciduous varieties to provide summer shade and winter sun, along with some evergreen accents as needed. The palette will be selected from native and/or naturalized varieties for reduced water use, longevity and unity with the surrounding plant communities. There can be an option for labeling certain trees with their botanical and common names.

One of the palette concepts being proposed for both trees, shrubs and groundcover will introduce cooler colors of certain varieties of plants (blues, purples and light greens) to capitalize on the human perception of those colors and their associations with cooler temperatures. This will also provide a contrast between the plants and the light-colored surrounding industrial buildings, as well as the natural soil and mulch colors.

IRRIGATION CONCEPT NARRATIVE

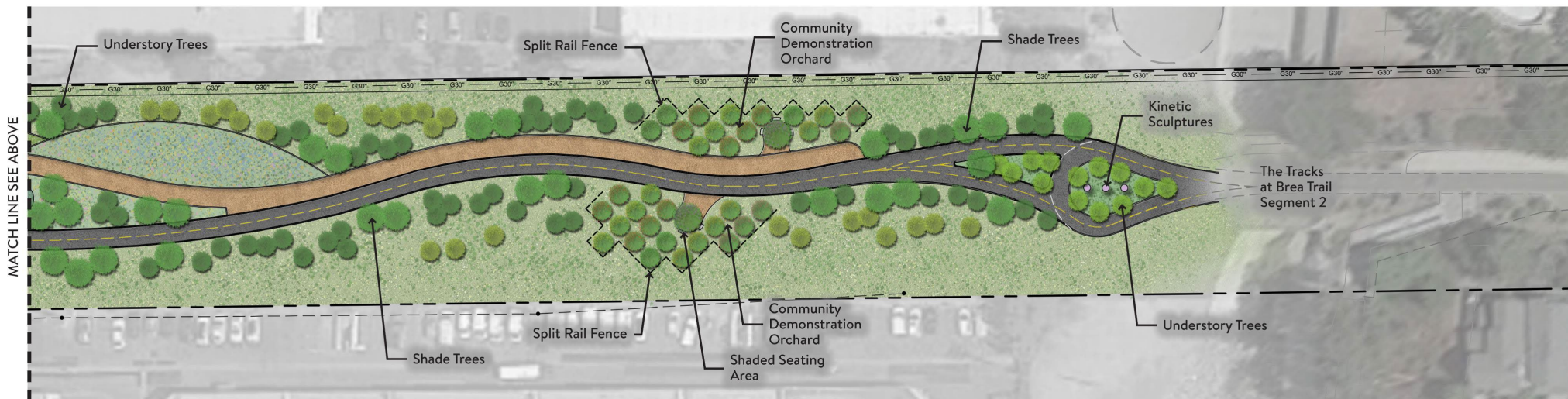
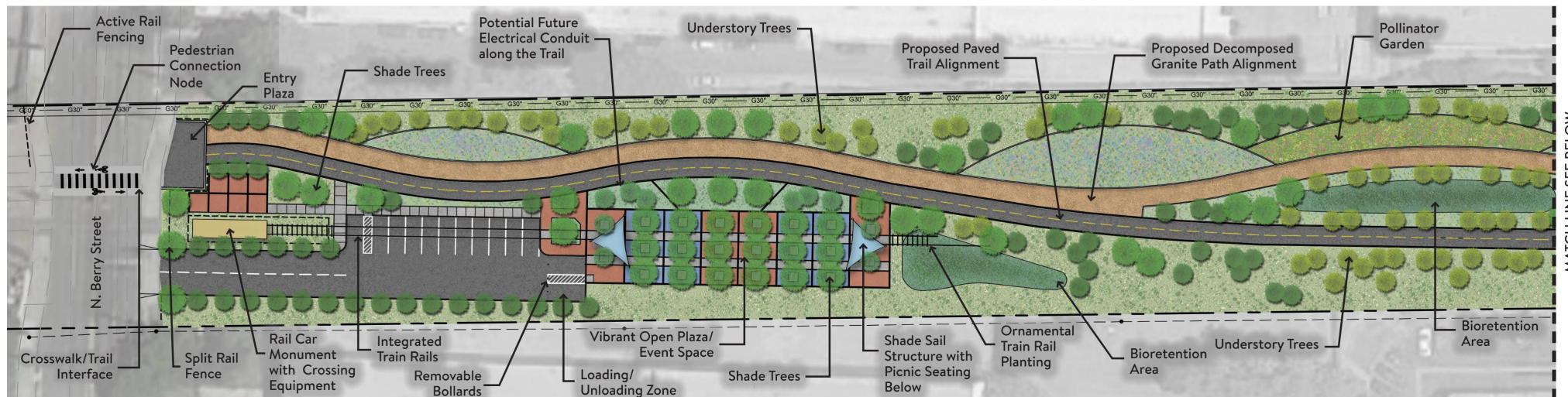
Irrigating the proposed site for Tracks Western Extension will be achieved using potable water from a point of connection that is yet to be determined. That connection will used to route the water efficiently from the meter and backflow to the individual valves determined by the planting hydro-zones and sun/wind exposure. Those valves will be monitored and activated/de-activated from a multi-station controller that will be similar to the previous segments of the Tracks at Brea. The valves will control bubblers and drip systems that will precisely apply water to the dripline of the plants to conserve the precious resource, prevent excessive runoff and reducing opportunities for insects and other disease vectors.

GRADING & DRAINAGE NARRATIVE

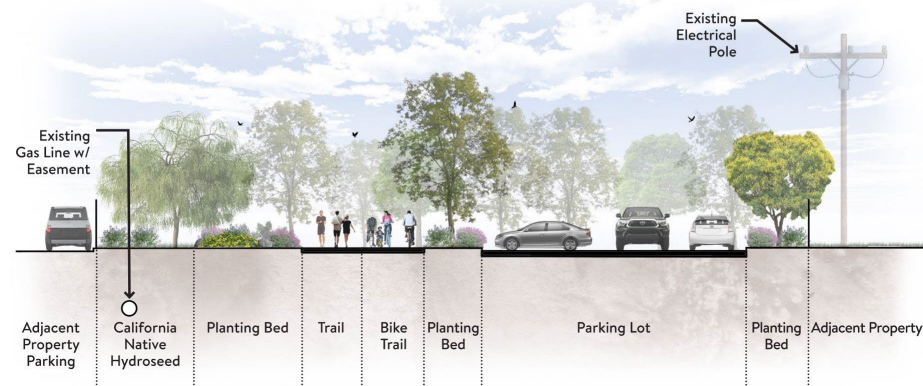
The Tracks Western Extension site's dominant existing feature is a concrete culvert, located to the east. It is approximately fifteen feet in height and allows the Brea Creek to flow under a paved loop that marks the end of Tracks Segment Two. The elevation change required to bridge the creek is reflected into the Western Extension site and as it descends away from the culvert, the elevation change creates drainage issues from rainfall and runoff.

The proposed drainage concept to mitigate stormwater and promote infiltration consists of reshaping the terrain to capture water in the center of the site and routing it through a series of bioswales adjacent to the cycling and pedestrian paths to bioretention areas for additional percolation into the soil. This strategy will also result in minimizing the amount of runoff that goes to private parcels (north and south). As the bioretention areas fill, any overflow will be captured by drainage structures and can be routed to the next bioretention area or directly to the existing 36\"/>

SITE PLAN



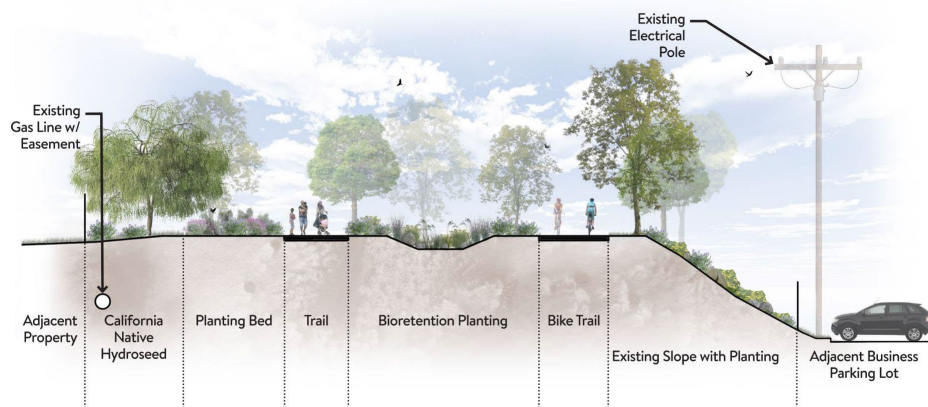
ILLUSTRATIVE CROSS-SECTIONS



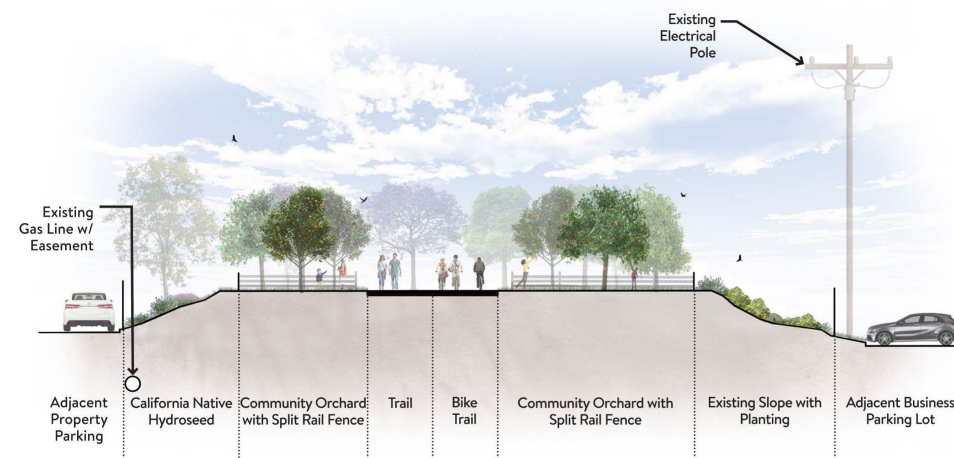
Section A-A': Parking Lot



Section B-B': Open Space/Event Plaza



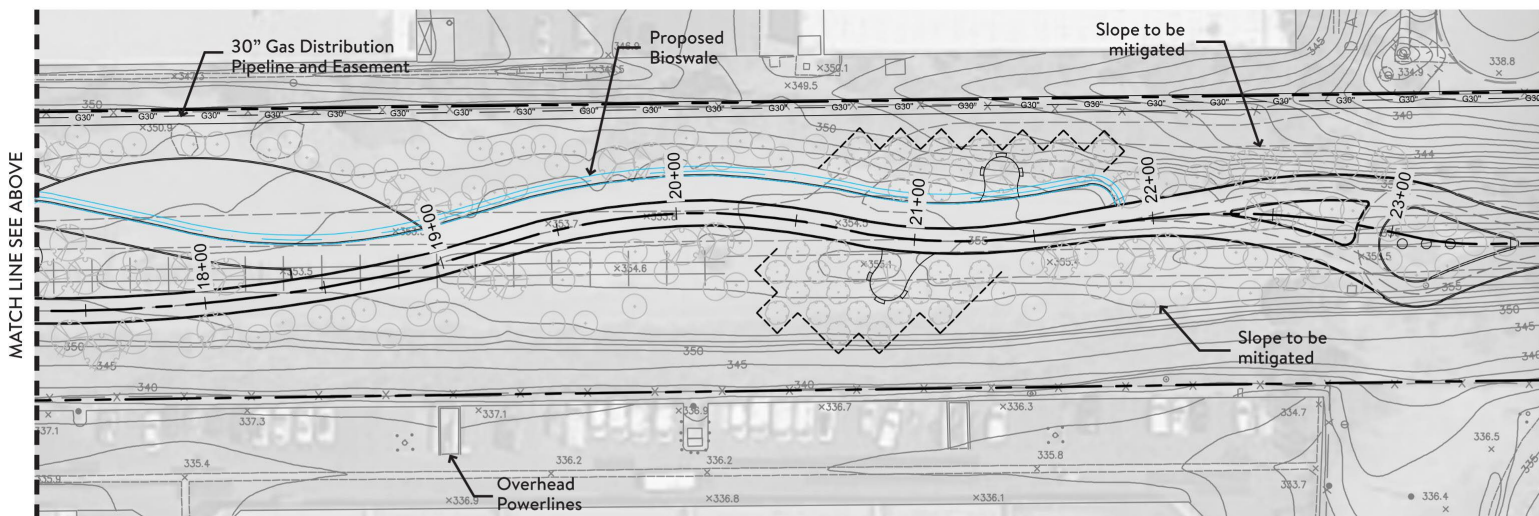
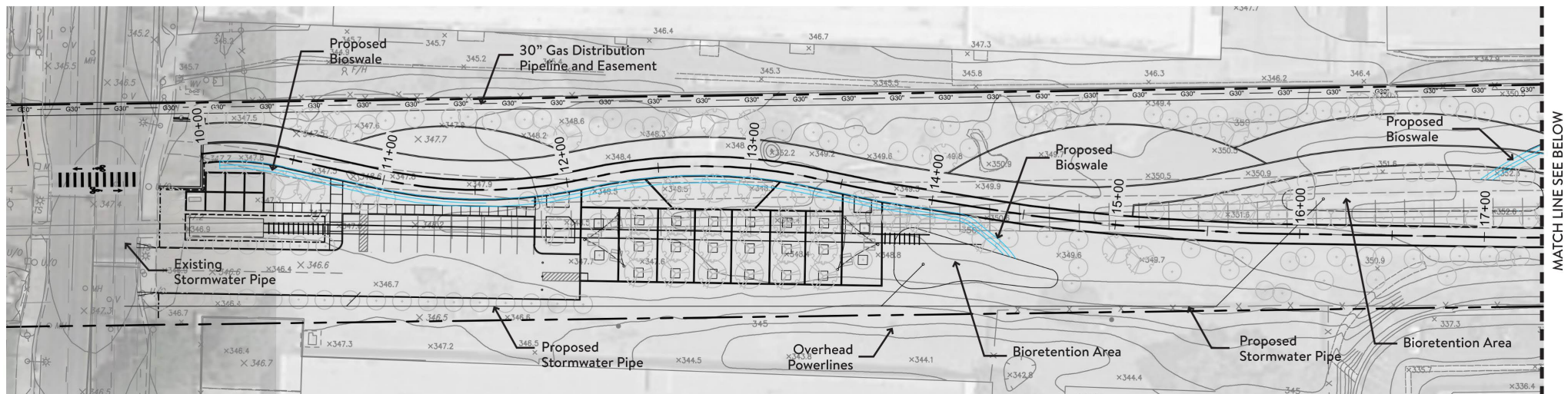
Section C-C': Bioretention Area



Section D-D': Community Demonstration Orchard



GRADING + DRAINAGE



SITE SPECIFIC GRADING CONCEPT

Path Profile: Based on the information provided, we profiled the bikeway and identified a low point on the site (around STA 14+50), we recommend the entire site naturally flow there so we can collect the stormwater and pipe it into the storm drain at Berry Street. We are recommending the site drain from Berry St to approximately STA 14+50, from which the stormwater will be directed to the proposed infiltration basins. A swale was added adjacent to the path and it would flow towards the infiltration basins around STA 14+00. The rest of the site would generally drain from east to west and similarly we have a bioswale from 17+00 to 22+00. Runoff can be concentrated within the project limits up to STA 20+00. After STA 20+00 there are slopes on the north and south side that drain towards the private parcels. Runoff at the bikeway can be concentrated at the proposed bioswale and drained towards the proposed infiltration basins (around STA 17+00). Additional information is needed to determine if additional bioswales at the bottom of slopes (at the R/W line) need to be added and redirected towards the infiltration basins.

Cross Slope: Bikeway cross slope (1.5%) drains towards the proposed 4' wide bioswale. There will be a cross slope transition from STA 15+00 to STA 16+00.

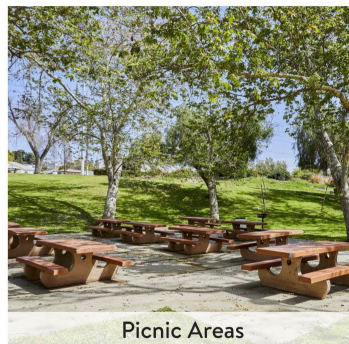
Drainage: Details for the 36" storm drain at Berry St will be needed to determine if a proposed storm drain within the site will be able to flow to the existing 36" storm drain. The path has a profile low point at STA 14+50 +/- which may need to be modified in case there is not enough drop in elevation to get positive drainage from the low point on the site to the existing 36" storm drain on Berry St. Another existing storm drain on the east side at the creek could be used if needed as well as another option.



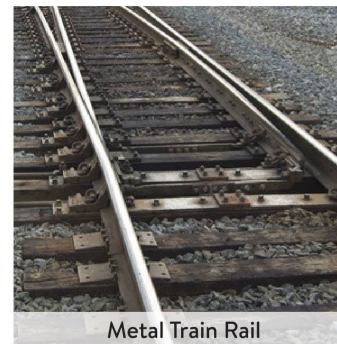
SITE AMENITIES



Farmers Markets



Picnic Areas



Metal Train Rail



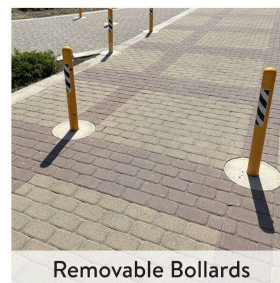
Rail Car Monuments with Decorative Metal Fence



Shade Sail Structure



Colored Hardscape



Removable Bollards



Directional Signage



Incorporation of Existing Rail Design



Bioswales



Mileage Markers



Boulders



Butterfly/Pollinator Garden



Fruit Orchard



Kinetic Sculptures



City Council Regular Meeting Communication

Audit RFP - Selection of New Auditors

Meeting	Agenda Group	
Tuesday, February 20, 2024, 7:00 PM	CONSENT CALENDAR	Item: 6D
TO	FROM	
Honorable Mayor and City Council Members	Bill Gallardo, City Manager	

RECOMMENDATION

Approve the award of contract for auditing services to Lance, Soll & Lunghard.

BACKGROUND/DISCUSSION

The City contracts with an independent Certified Public Accounting (CPA) firm to perform a financial transactions audit at the conclusion of each fiscal year. In addition to the City's financial audit, the audit also includes a review of the Successor Agency to the Brea Redevelopment Agency, Brea Public Financing Authority, Brea Community Benefit Financing Authority, and the Single Audit of Federal Programs including a report on internal controls.

For seven (7) years between 2017 and 2023, the City contracted with Vavrinek, Trine, Day & Co. (VTD) for audit services. VTD was acquired by Eide Bailly in 2019 and the City retained Eide Bailly as the next auditor. The City has been satisfied with their audit services overall; however, it has been the practice in Brea to "rotate" auditing firms every five to ten years in order to gain a fresh look at the accounting and financial records of the City. As such, staff prepared a Request for Proposal (RFP) for Financial and Special Audit Services for the five-year period of 2023-24 through 2027-28. Staff posted the RFP on the City's website and sent an RFP to CPA firms, all of which have expertise in auditing municipalities. Three independent audit firms responded and submitted proposals:

Lance, Soll & Lunghard
The Pun Group
Eide Bailly

Proposal evaluations and interviews were conducted with the three firms by a panel that included the Director of Administrative Services, Deputy Director of Administrative Services and the Senior Accountant. The panel recommended to the Finance Committee that Lance, Soll & Lunghard be hired as the City's auditing firm.

The audit fee for Fiscal Year 2023-24 is \$85,210 with annual CPI increases of 3% through Fiscal Year 2027-28. The audit fee for the last two fiscal years are, \$71,470 and \$68,067, respectively. Interim audit work is scheduled to begin in May. The auditors will return for year-end work in late October, with final financial reports due to Council in January. Provisions will be included in the contract to allow any "extra" audit and management program review.

The summary below includes an all-inclusive price comparison for all services requested by City Staff including the City's Financial Audit and Related Reports, Single Audit, GANN Limit Review and the State Controller's Report. However, the fees associated with the Integrated Law and Justice Agency of Orange County (ILJAOC) Financial and Compliance Report have been excluded since the fees will be presented to the ILJAOC board for approval and payment.

	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028
--	---------------	---------------	---------------	---------------	---------------

Lance, Soll & Lunghard (1)	\$85,210	\$87,764	\$90,400	\$93,110	\$95,908
The Pun Group	\$90,750	\$93,473	\$96,278	\$99,166	\$102,141
Eide Bailly	\$104,280	\$112,623	\$121,633	(2)	(2)

(1) The quoted fees will be adjusted based on CPI indicator in excess of standard 3% increase.

(2) Firm did not provide information and cost includes 5% technology fee.

Lance, Soll & Lunghard, LLP (LSL) was established in 1929 and has grown as a leader in the government sector. LSL provides auditing, accounting, and consulting services to over 100 municipal clients, including cities, counties, water and electric utilities, and special purpose government agencies. LSL also has committed to providing a very experienced team to the City's audit.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee recommended the City enter into an agreement for auditing services with Lance, Soll & Lunghard, as a Brea based business, who could provide a more local and staff-approved engagement team to work with City staff.

SUMMARY/FISCAL IMPACT

The fiscal impact for Fiscal Year 2023-24 is \$85,210 with annual CPI increases through Fiscal Year 2027-28. The increase in appropriation will be revised during the current budget update.

RESPECTFULLY SUBMITTED

William Gallardo, City Manager

Prepared by: Monica Lo, Deputy Director of Administrative Services

Concurrence: Kristin Griffith, Director of Administrative Services

Attachments

LSL Cost Proposal - City of Brea Auditing Services

LSL Proposal - City of Brea Auditing Services

LSL Agreement-Financial-and-Audit-Services



PREPARED BY

Lance, Soll & Lunghard, LLP
Certified Public Accountants
License Number 2584

COST PROPOSAL

City of Brea

Financial Audit Services

RFP No. 2023.06.28.01

Date of Submission: August 8, 2023

Valid for 90 Days

Authorized by

Ryan Domino, CPA, Partner

Ryan.Domino@lslcpas.com

203 N. Brea Blvd., Suite 203

Brea, CA 92821

(714) 672-0022

Cost Proposal

ALL-INCLUSIVE MAXIMUM PRICE

All-Inclusive Maximum Price by Report					
Report	2023/24	2024/25	2025/26	Optional 2026/27	Optional 2027/28
Financial (ACFR) Audit	\$70,950	\$73,079	\$75,271	\$77,529	\$79,855
ILJAOC Financial and Compliance Report	\$14,450	\$14,884	\$15,331	\$15,791	\$16,265
Annual State Controller's Report	\$4,750	\$4,890	\$5,040	\$5,190	\$5,350
Gann Limit Agreed-Upon Procedures	\$730	\$752	\$775	\$798	\$822
Single Audit*	\$8,780	\$9,043	\$9,314	\$9,593	\$9,881
Out-of-Pocket Expenses	Included	Included	Included	Included	Included
Total for Fiscal Year (Not-to-Exceed)	\$99,660	\$102,648	\$105,731	\$108,901	\$112,173

*Price includes one (1) major programs. Each additional program is \$3,500.

LSL'S STANDARD HOURLY RATES

LSL'S STANDARD HOURLY BILLING RATES					
Position	2023/24	2024/25*	2025/26*	Optional 2026/27*	Optional 2027/28*
Partner	\$340	\$350	\$361	\$372	\$383
Senior Manager	\$260	\$268	\$276	\$284	\$293
Manager	\$220	\$227	\$234	\$241	\$248
Supervisor	\$195	\$201	\$207	\$213	\$219
Senior	\$170	\$175	\$180	\$185	\$191
Experienced Staff	\$145	\$149	\$153	\$158	\$163
Staff	\$125	\$129	\$133	\$137	\$141
Clerical	\$90	\$93	\$96	\$99	\$102

*The quoted fees above include a standard 3% increase year-over-year. However, this percentage increase will be compared to the CPI indicator each year and will be adjusted if that amount exceeds 3%. The higher of the 3% or CPI indicator will be used each year.

LEVEL OF STAFF AND NUMBER OF HOURS TO BE ASSIGNED TO EACH PROPOSED SEGMENT OF THE ENGAGEMENTS

LSL has estimated the number of hours required to perform all audits required and has ensured that the capacity needs are factored into our department schedule for the year.

TOTAL PROPOSED HOURS						
Segment/Task	Partners	Manager	Senior	Staff	Clerical	Total
Financial (ACFR) Audit						
Interim Testwork	-	-	25	50	-	75
Year-End Testwork	-	-	50	160	-	210
Report/Review/Supervision	40	60	25	-	10	135
Subtotal	40	60	100	210	10	420
ILJAOC Financial and Compliance Report						
Testwork	-	-	-	40	-	40
Report/Review/Supervision	10	10	20	-	5	45
Subtotal	10	10	20	40	5	85
Annual State Controller's Report						
Report/Review/Supervision	-	5	-	25	-	30
Subtotal	-	5	-	25	-	30
Gann Limit Agreed-Upon Procedures						
Testwork	-	-	-	1	-	1
Report/Review/Supervision	-	1	1	1	1	4
Subtotal	-	1	1	2	1	5
Single Audit*						
Testwork	-	-	10	15	-	25
Report/Review/Supervision	5	10	5	-	5	25
Subtotal	5	10	15	15	5	50
TOTAL PROPOSED HOURS:	55	86	136	292	21	590

*Hours proposed are for one (1) major program.

MANNER OF PAYMENT

Progress payments will be made on the basis of hours of work completed during the course of the engagement and out-of-pocket expenses incurred in accordance with the firm's proposal. Interim billings shall cover a period of not less than a calendar month. The final ten percent (10%) of the total all-inclusive maximum price will be paid upon delivery of the firm's final reports.

CONCLUSION

Ryan Domino is the assigned Engagement Partner for this proposal. He is authorized to make representations on behalf of our firm and can be reached by phone at (714) 672-0022 or by email at Ryan.Domino@lslcpas.com.

We welcome the opportunity to discuss any aspect of our proposal to ensure your complete satisfaction. We will work closely with the City to develop an audit plan and timeline to ensure compliance and timely deliverables.

Sincerely,



Ryan Domino, CPA, Partner

Lance, Soll & Lunghard, LLP
203 N. Brea Blvd., Suite 203
Brea, CA 92821



PREPARED BY

Lance, Soll & Lunghard, LLP
Certified Public Accountants
License Number 2584

TECHNICAL PROPOSAL

City of Brea

Financial Audit Services

RFP No. 2023.06.28.01

Date of Submission: August 8, 2023

Valid for 90 Days

Authorized by

Ryan Domino, CPA, Partner

Ryan.Domino@lslcpas.com

203 N. Brea Blvd., Suite 203

Brea, CA 92821

(714) 672-0022

LETTER OF TRANSMITTAL

August 8, 2023

Monica Lo, Deputy Director of Administrative Services
City of Brea, City Clerk's Office
1 Civic Center Circle
Brea, CA 92821

Dear Ms. Lo,

LANCE, SOLL & LUNGHARD, LLP ("LSL CPAs", "LSL") is pleased to present our proposal for financial audit services and demonstrate our commitment to excellence to the City of Brea ("City").

We understand that the City of Brea is seeking a qualified firm to provide financial audit services, including detailed related services, covering the fiscal years ending June 30, 2024, June 30, 2025, and June 30, 2026, with a potential option to extend for two (2) subsequent fiscal years. Our proposal fully aligns with all terms, conditions, and requirements stated in the RFP released on June 28, 2023.

Ryan Domino is the assigned Engagement Partner for this proposal. He is authorized to make representations on behalf of our firm and can be reached by phone at (714) 672-0022 or by email at Ryan.Domino@lsllcpas.com.

We welcome the opportunity to discuss any aspect of our proposal to ensure your complete satisfaction. We will work closely with the City to develop an audit plan and timeline to ensure compliance and timely deliverables.

Sincerely,



Ryan Domino, CPA, Partner
Lance, Soll & Lunghard, LLP
203 N. Brea Blvd., Suite 203
Brea, CA 92821

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FIRM BACKGROUND

FIRM HISTORY & SIZE

Lance, Soll & Lunghard, LLP ("LSL CPAs," "LSL") was established in 1929 and has grown as a leader in the government sector. Our full-service accounting firm is headquartered in Brea, California, with a dynamic team of 16 partners and 135 employees. We provide auditing, accounting, and consulting services to over 100 municipal clients, including cities, counties, water and electric utilities, and special-purpose government agencies. Our government sector services encompass a broad range of specialties, including attestation, compliance, consulting, outsourced accounting and reporting, year-end close assistance, interim staffing, strategic planning, and tax services.

LOCATION

Our Offices



Our virtual footprint means we're everywhere you are. But we have physical offices, too!

Brea, CA

203 N. Brea Blvd., Suite 203
Brea, CA 92821
Phone: (714) 672-0022

Laguna Hills, CA

24422 Avenida de la Carlota, Suite 275
Laguna Hills, CA 92653
Tel: (949) 829-8299

Sacramento, CA

2151 River Plaza Dr., Suite 150
Sacramento, CA 95833
Phone: (916) 503-9691

Santa Ana, CA

1611 E. Fourth Street, Suite 200
Santa Ana, CA 92701
Phone: (714) 569-1000

The Woodlands, TX

21 Waterway Avenue, Suite 30089
The Woodlands, TX 77380
Phone: (936) 828-4587

We regularly share staff and resources across our offices, providing you with access to our entire governmental team. This approach ensures that you receive the highest level of service and expertise possible, allowing us to deliver optimal results.

LICENSE TO PRACTICE IN CALIFORNIA

LSL is a public accounting firm licensed by the State of California Department of Consumer Affairs as a Public Accounting Partnership. Additionally, we are members of the American Institute of Certified Public Accountants and the California Society of Certified Public Accountants.

All key members assigned to this engagement are licensed or are in the process of obtaining their license as Certified Public Accountants by the State of California.

INDEPENDENCE

LSL meets the independence requirements set forth by the *Government Auditing Standards*. Our partners have no ownership in any other business organization that currently or will potentially provide services, supplies, materials, or equipment to the City. We annually distribute a listing of our firm's clients to all employees to ensure that any possible independence threats are properly documented and reviewed.

GOVERNMENT AUDITING STANDARDS

LSL understands its responsibilities to perform audits and issue opinions on the City's financial statements as well as its fair presentation. Our financial audits are performed in accordance with the Generally Accepted Government Auditing Standards (GAGAS) issued by the Comptroller General of the United States, and Single Audits are performed in accordance with the requirements of the Uniform Guidance. We will also evaluate the City's internal control system and provide recommendations for growth and improvement.

DESK REVIEW / DISCIPLINARY ACTION

There have been no disciplinary actions against our organization since its inception. There have been no litigations against our firm in the past three years. Our Single Audit reports are desk reviewed either by the federal cognizant agency or the State Controller's Office acting as the Oversight Agency. LSL has never had a report rejected by any of these agencies and is highly regarded and recognized by the staff of the State Controller's Office for top-quality reports.

PEER REVIEW

Our firm has participated in the AICPA Peer Review Program since its inception. All our peer reviews have covered governmental engagements and have received *pass* ratings. Our most recent peer review, conducted by Spafford and Landry CPAs, is provided on the following pages.



Patrick D. Spafford, CPA
Todd C. Landry, CPA

Licensed by the California Board of Accountancy
Member: American Institute of Certified Public Accountants

Report on the Firm's System of Quality Control

To Lance, Soll & Lunghard, LLP
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Lance, Soll & Lunghard, LLP (the firm) in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and employee benefit plan audits.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Lance, Soll & Lunghard, LLP in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)*, or *fail*. Lance, Soll & Lunghard, LLP has received a peer review rating of *pass*.

Spafford & Handy, Inc.

March 30, 2023

EXPERIENCE AND PAST PERFORMANCE

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

A current list of municipal clients can be found in **Exhibit A**, listing LSL's most significant engagements performed within the last five (5) years that are similar to the engagement described in this request for proposal.

SINGLE AUDIT EXPERIENCE

Our firm has extensive experience in performing Single Audits for local government agencies under the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, Audit Requirements of Federal Awards (Uniform Guidance), and the United States Office of Management and Budget (OMB).

Exhibit A includes a list of government audit clients for which a Single Audit has been performed in the last fiscal year. Additionally, the table below highlights recent examples of federal programs audited by LSL.

Federal Granting Agency	AL #	Name of Program
U.S. Department of Agriculture	10.557	Special Supplemental Nutrition Program for Women, Infant, and Children
U.S. Department of Housing & Urban Development	14.195	Section 8 Housing Assistance Payment Program
U.S. Department of Housing & Urban Development	14.218	Community Development Block Grants/Entitlement Grants
U.S. Department of Housing & Urban Development	14.228	Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii
U.S. Department of Housing & Urban Development	14.239	HOME Investment Partnerships Program
U.S. Department of Housing & Urban Development	14.856	Lower Income Housing Assistance Program Section 8 Moderate Rehabilitation
U.S. Department of Housing & Urban Development	14.871	Section 8 Housing Choice Vouchers
U.S. Department of Transportation	20.106	Airport Improvement Program
U.S. Department of Transportation	20.205	Highway Planning and Construction
U.S. Department of Transportation	20.507	Federal Transit Formula Grants
U.S. Department of Treasury	21.019	Coronavirus Relief Fund (CRF)
U.S. Department of Treasury	21.027	Coronavirus State and Local Fiscal Recovery Funds (SLFRF)
U.S. Environmental Protection Agency	66.458	Capitalization Grants for Clean Water State Revolving Funds
U.S. Department of Health and Human Services	93.563	Child Support Enforcement
U.S. Department of Health and Human Services	93.667	Social Services Block Grant
U.S. Department of Health and Human Services	93.676	Unaccompanied Alien Children Program
U.S. Department of Health and Human Services	93.778	Medical Assistant Program - Medicaid Cluster
U.S. Department of Homeland Security	97.036	Disaster Grants- Public Assistance (Presidentially Declared Disasters)
U.S. Department of Homeland Security	97.067	Homeland Security Grant Program

GFOA AWARD PROGRAM

LSL understands the significance of obtaining and maintaining the Certificate of Excellence in Financial Reporting from the GFOA. We have prepared financial statements and footnote disclosures for many of our local government clients who have received this award. Our governmental partners, managers, and seniors are closely involved in the preparation of these reports.

Clients currently receiving the GFOA award are also noted in Exhibit A.

PROPOSED TECHNICAL APPROACH

LSL'S UNDERSTANDING OF THE SCOPE OF WORK

LSL understands that the City of Brea is seeking a qualified firm to perform the City's financial audit and related services, consisting of the following final financial and compliance reports:

1. Annual Comprehensive Financial Report (ACFR)
2. ILJAOC's Financial and Compliance Report
3. Single Audit
4. Annual State Controller's Report for the City
5. Agreed-Upon procedures pertaining to the City's Appropriation Limit (GANN)

PROJECT MANAGEMENT METHODOLOGY

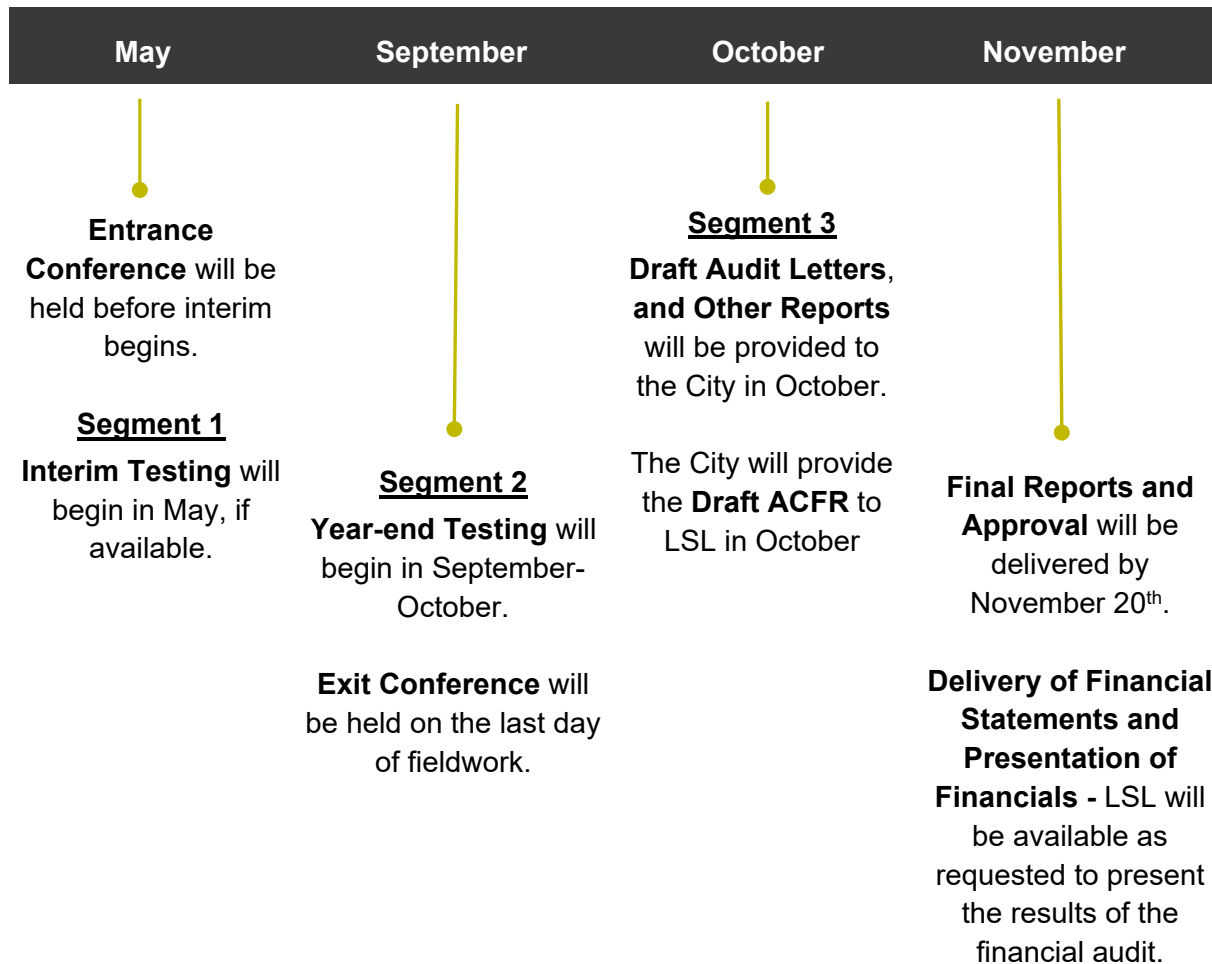
The LSL team holds itself to a high standard for timely delivery and effective communication of key milestones. We recognize the importance of being responsive and communicative with our clients, and we are committed to being available on a day-to-day basis to address any questions or concerns that may arise throughout the engagement. Areas of concern and potential findings will be communicated to the City as soon as they are discovered to mitigate any surprises throughout the audit.

At the beginning of the engagement, we will hold a planning meeting with you to determine the timeline, expectations, and desired outcome of the agreement on the issuance of financial statements. Throughout the process, we will have periodic meetings with you to provide updates and discuss progress. Upon award of contract and per the City's requested timeline, LSL will work closely with the City to develop an audit plan and timeline to ensure compliance and timely deliverables.

As part of the Scope of Work and time requirements, we assume that the City will provide all necessary information needed to complete the financial statement and single audits. We will proactively identify and communicate any pending information from the City that could hinder our ability to complete the objectives of the engagement in a timely manner.

LSL also acknowledges under the time requirements that the City will have closed its books in September and will present LSL with general ledger balances that are auditable prior to the start of fieldwork.

PROJECT TIMELINE



PROPOSED WORK PLAN

At LSL, we use a governmental audit program that will be tailored to the City's operations to accommodate its specific circumstance and organizational structure. LSL's audit programs are organized by financial statement category, which we believe is the most effective and efficient approach to substantially reduce the risk of omitting important procedures.

Our approach is designed to increase audit efficiency by linking financial statement assertions, audit objectives, and procedures that are basic to most governmental audit engagements.

Proposed Segmentation

Our audit services will be divided into the three succeeding segments, which are detailed on the following pages.

- Segment 1 – Planning and Obtaining an Understanding
- Segment 2 – Financial Audit Testing
- Segment 3 – Conclusion

Segment 1 – Planning and Obtaining an Understanding

LSL will provide an annual audit communication letter, engagement letter, and Government Audit Quality Center Information letter. The audit communication letter is to be provided to the City Council and/or Board of Directors and can be communicated orally to those charged with governance, if requested, where we will discuss planning stages, responsibilities of the City Council and/or Board of Directors, Auditors, and Management, and provide an opportunity to communicate with us as the auditors.

An entrance conference will be scheduled prior to the agreed-upon week of interim testing to ensure that the transition to new auditors is as seamless as possible. Discussions in this meeting include, but are not limited to, an understanding of reports and key milestones for deliverables, prior audit reportable conditions and issues, and “Prepared by Client” (PBC) schedules.

A trial balance is requested for our planning meeting to assist the LSL team in obtaining knowledge of economic conditions, industry elements, and new standards that may affect the City. We will compile a list of PBC items based on our review of the prior year’s financial statements and the gathered information that will be provided to the City one month prior to testing or earlier if requested. We operate on a paperless software system and provide a secured cloud-based portal for all clients. The City will have a separate folder that can be customized to organize, and upload requested schedules, support documents, etc.

After interim testing, we will hold an exit meeting to discuss potential weaknesses, if any, and provide feedback for improvements or valuable information gathered from any outside clientele that would benefit the City.

Segment 2 – Financial Audit Testing

Based on the information gathered thus far, we will utilize a customized audit program based on the risk assessment developed during our assessment of the City’s internal controls and *Government Auditing Standards*. The primary benefit of a tailored program is a focused set of procedures to address relevant areas. We believe that this

approach is both effective and efficient and is critical to compliance with other material laws and regulations.

We will annually compile another customized PBC list for the year-end testing provided at least one month prior or earlier if requested. We will request trial balances from the City for our analytical review to be provided one week before testing is scheduled to commence. Year-end testing will include testing of the balance sheet, revenue and expenditures accounts, confirmation of selected balances, analytical procedures, evaluation of the internal controls, and preparation of reports and letters.

Segment 3 – Conclusion

Based on our year-end exit meeting we will discuss a plan to finalize the financial statements according to the timetable of the City. We will schedule dates for the initial and final drafts including time for LSL's and the City's review and approval of the financial statements. This period will also account for review by the engagement partner and quality assurance partner. After the review and receipt of the signed Representation Letter from the City, LSL will provide a final report around November 20th of each year.

APPROACH TO SELECTING SAMPLE SIZES

For tests of controls, we use audit sampling. Tests of controls are procedures directed towards determining the effectiveness of the design or operation of an internal structure policy or procedures. Audit sampling is typically used for tests of controls and compliance that involve the inspection of documents and reports indicating the performance of the applicable policy or procedures and compliance with the applicable laws and regulations. Sample sizes vary based on the population and risk-based calculations.

TYPE AND EXTENT OF ANALYTICAL PROCEDURES

For the audits of the financial statements, we will use analytical procedures as an overall review of the financial information in the preliminary and final stages of the audits. These procedures are designed to assist us in planning our audits and in assessing the propriety of the conclusions reached and evaluating the overall financial statement presentation.

The procedures to be utilized consist of determining expectations for changes to significant revenue, expenditure, and balance sheet accounts, reading the financial statements and related notes, reviewing the budget and related material, and focusing on overall relationships within the financial statements.

Once determined, these are reviewed to evaluate if the changes appear reasonable or require further analysis. For all significant differences, explanations are obtained as to

why the situation occurred and additional substantive procedures may be applied, and related evidence is gathered to resolve concerns and questions.

DRAWING AUDIT SAMPLES FOR COMPLIANCE

The sampling procedures test the operating effectiveness of an internal control structure policy or procedure by determining how the policy or procedure was applied, the consistency with which it was applied during the audit period, and by whom it was applied. We will draw samples for disbursements, receipts, and payroll when applicable. Each document selected will be tested for various attributes that are designed to verify compliance with different aspects of internal controls and applicable laws and regulations. Additionally, each sample item will be tested for coding to the proper accounts and posting to the general ledger.

LSL'S APPROACH TO UNDERSTANDING THE CITY'S INTERNAL CONTROL STRUCTURE

LSL will perform procedures as required by SAS 122-125 to obtain an understanding of the City and its environment along with assessing the risks of material misstatements in order to gain insight into the internal control structure over the financial statements. Our review will encompass various areas such as financial reporting, cash, revenues and receivables, utility billing, expenses, accounts payable, payroll, capital assets, long-term debt, and grant reporting. We will issue a management letter (SAS 115 Letter) that identifies any significant deficiencies and/or material weaknesses found as required by the Government Auditing Standards.

Throughout the year, LSL will conduct interviews with the management of finance and responsible parties of each audit section to understand the processes and controls through observation and discussions. We will also perform sampling transactions as part of a "walk-through" process to verify that the system of control is functioning as per the policies and procedures.

DETERMINING LAWS AND REGULATIONS SUBJECT TO AUDIT TEST WORK

The Laws and Regulations that will be subject to audit test work are determined by the applicable laws, regulations, contracts, and grant agreements which we identify through the understanding we obtain of the City and our extensive experience with other governmental entities.

WORKING PAPER RETENTION AND ACCESS

All working papers and reports will be retained at LSL's expense for a minimum of five (5) years unless otherwise notified in writing by the City of the need to extend that retention

period. Upon written request, we will make working papers available to parties designated by the City. Furthermore, we will respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

CLIENT REFERENCES

The following references highlight our experience in providing professional auditing services to other governmental organizations with similar size and scope as the City of Brea.

City of Orange	
Contact	Katrin Bandhauer, Assistant Finance Director
Email Address	KBandhauer@cityoforange.org
Address	300 E. Chapman Avenue Orange, CA 92866
Telephone	(714) 744-2230
Dates of Service	2021 – present
Scope of Services	LSL performed an audit of the City's ACFR, conducted a Single Audit over the City's federal award programs, prepared the City's State Controller's Report, and performed audits of the City's AQMD, Housing Successor, Gann Limit, and Investment Portfolio Agreed-Upon Procedures.

City of Fullerton	
Contact	Toni Smart, Fiscal Services Manager
Email Address	Tonette.Smart@cityoffullerton.com
Address	303 W. Commonwealth Avenue Fullerton, CA 92832
Telephone	(714) 738-6522
Dates of Service	2020 – present
Scope of Services	LSL performed an audit of the City's ACFR, conducted a Single Audit over the City's federal award programs, prepared the City's State Controller's Report, and performed an audit of the City's AQMD, and Gann Limit Agreed-Upon Procedures.

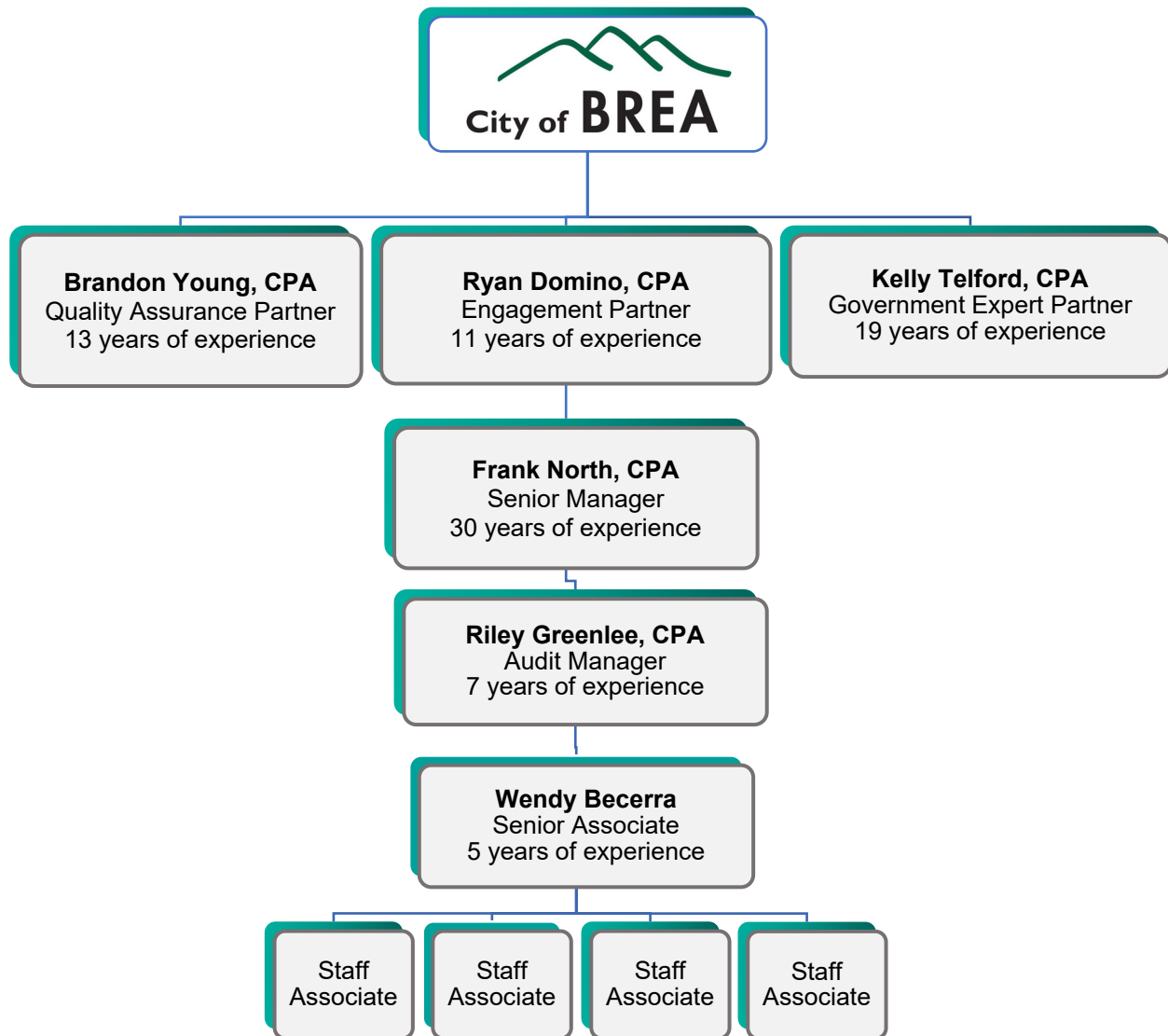
City of Chino Hills	
Contact	Christa Buhagiar, Finance Director
Email Address	CBuhagiar@chinohills.org
Address	14000 City Center Drive Chino Hills, CA 91709
Telephone	(909) 364-2600
Dates of Service	2011 – present
Scope of Services	LSL performed an audit of the City's ACFR; performed separate compliance audits of the City's AQMD fund; performed a Single Audit over the City's federal award programs; prepared the basic financial statements for the ACFR and AQMD fund, performed agreed-upon procedures over the City's Gann Limit calculation and investment portfolio; performed separate audits and prepared financial statements for not-for-profit entities managed by the City; and prepared the City's Financial Transactions Report for the State Controller's Office.

CONTRACT TERMINATION

LSL CPAs does not have any terminated contracts (partially or completely) by clients for convenience or default within the past three years.

PROJECT ORGANIZATION AND KEY PERSONNEL

ORGANIZATIONAL CHART





Ryan Domino, CPA
Engagement Partner

Ryan Domino has a strong technical focus and specializes in governmental accounting and auditing. He currently serves as a technical reviewer for the Government Finance Officers Association (GFOA) and regularly presents at our firm's annual GASB Update and at CSMFO's chapter meetings where he presents and trains on the latest GASB pronouncements. Ryan is an expert on Single Audit planning and execution and holds advanced certification from the AICPA. Ryan provides our clients with a competitive advantage as a member of GFOA's Special Review Committee for the Award for Excellence in Financial Reporting and able to provide valuable insights and recommendations to help organizations achieve excellence in financial reporting.



Brandon Young, CPA
Quality Assurance Partner

Brandon is an expert in governmental accounting and auditing and trains our government team on the proper implementation of new GASB pronouncements, ensuring that our clients receive the highest level of service and expertise. Brandon was recently appointed to the AICPA State and Local Government Expert Panel, further demonstrating his expertise in the field. Brandon also serves on the CalCPA Governmental Accounting and Auditing Committee, specific to the State of California, and he is responsible for numerous white papers and technical clarifications, including those for GASB 68, 75, and 87. His contributions to this committee have helped to shape the accounting and auditing practices of government organizations in California.



Kelly Telford, CPA
Government Expert Partner

Kelly has a wealth of experience in both public accounting and local government. She has previously served as Finance Director for the City of Costa Mesa and the City of Seal Beach. She has also conducted numerous presentations focused on GASB 87 and 96 and has assisted many clients with implementing these standards. In addition to her experience with GASB standards, Kelly has a proven track record of helping agencies overcome internal control challenges, completing year-end close procedures, and serving as an outsourced Finance Director. Her practical recommendations are instrumental in helping our audit staff and clients achieve a high-quality and efficient audit while providing valuable feedback for organizational improvements.

Other key employees who would be assigned to this engagement include Frank North, Riley Greenlee, and Wendy Becerra. The audit team will also consist of an additional 3-4 staff auditors for audit fieldwork.

ENGAGEMENT TEAM RESUMES

Team resumes are available in **Exhibit B**, which detail the position of each team member in the firm, their educational background, and their years and types of experience. The resumes also provide information on any continuing education courses taken by the team members during the past three years.

LSL TEAM RESOURCES

LSL will not be subcontracting any portion of the engagement. All staff assigned to the engagement will be employed by LSL on a full-time basis and have extensive experience providing auditing services for cities, counties, and special-purpose government agencies. Our government team is composed of 4 Partners, 9 Managers/Supervisors, 8 Seniors, and 12 Staff members.

Staff Continuity

To ensure the quality of staffing, we have firm policies in place that prioritize maintaining continuity of engagement teams, except in instances where an employee has left the firm or has been promoted. In the event of any changes in staffing at the Manager position and above, LSL will first seek the City's expressed written permission.

Quality of Staff Assurance

LSL is committed to providing the City with a stable and experienced team that is dedicated to delivering a high-quality audit and exceptional service. We understand the importance of maintaining a strong and reliable team throughout the engagement, and we will work closely with the City to ensure that any staffing changes are handled with minimal disruption to the continuity of the engagement.

Continuing Education

At LSL, we place a strong emphasis on professional development and continuing education to ensure that our team members are up to date on the latest developments in governmental accounting and auditing. As a firm policy, all LSL government staff are required to complete a minimum of 40 hours of continuing education every year, with at least 24 hours in governmental accounting and auditing in a two-year period. Our educational programs are designed to provide our team members with the knowledge and skills necessary to deliver high-quality services to our clients. We offer a variety of training opportunities, including those provided by CalCPA, AICPA, Government Audit Quality Center, and GFOA.

BENEFITS OF WORKING WITH LSL

LSL is a multi-location firm with formidable resources that provides a personal feel and hands-on client experience. LSL is ranked #15 on the Orange County Business Journal's CPA Firm Book of Lists, which highlights the top accounting firms in Orange County.



Ranked # 12 on the Orange
County Business Journal's
CPA Firm Book of Lists



93 years young and the
wisdom to go with it!



14 Partners who are
dedicated to solving your
issues



135 employees (and
growing!)

OUR CORE VALUES

As we continue to grow and evolve, we recognized our core values needed to grow and change with us. Our values weren't decided on by management and handed down, every member of the LSL team worked together to share what values matter most to us. From there, we came up with the following five core values that embody how we approach each other, our work, and our clients.



PURSUE EXCELLENCE



LOVE WHAT YOU DO



LEAD WITH INTEGRITY



ACCOMPLISH MORE
TOGETHER



FORWARD THINKING

BEST OF ACCOUNTING AWARD

LSL CPAs delivers high-quality service and has consistently secured the ClearlyRated *Best of Accounting* award. This exclusive program awards accounting firms who demonstrate high-level service of excellence within the accounting industry and solely leverages statistically validated survey responses from our clients.



4.7 based on 646 ratings

ACCOUNTING TODAY REGIONAL LEADER

LSL CPAs has been recognized as an Accounting Today Regional Leader in 2023. The list ranks the top CPA firms that have shown exceptional growth, embraced technology, and who 'think outside the box' when providing solutions.



TRAINING & SEMINARS

LSL regularly leads seminars and training courses on introductory governmental accounting, preliminary views on financial reporting, internal control risk assessments, and all GASB updates and best practices, which are made available to our clients for additional information and continued support. These will be opportunities made available through our firm to the City for training or continuing professional education credits on current issues or governmental auditing and accounting in general.

EXHIBIT A – CURRENT LIST OF MUNICIPAL CLIENTS

Current List of Municipal Clients

Client	Contact Person	Services	Years	Phone
Agoura Hills	Ms. C. Pinuelas, Finance Manager	F	7	818-597-7319
* Big Bear Lake	Ms. K. Ent, Director of Government Services	F, S	24	909-866-5831
Burbank	Ms. C. L Giraldo, Financial Services Director	I	11	818-238-5487
* Camarillo	Mr. M. Uribe, Finance Director	F, S	5	805-388-5320
Canyon Lake	Mr. C. Mann, City Manager	F	27	909-244-2955
* Cathedral City	Mr. K. Biersack, Fiscal Officer	F, S	12	760-770-0378
* Chino Hills	Ms. C. Buhagiar, Finance Director	F, S	25	909-364-2600
* Chula Vista	Ms. S. Schoen, Director of Finance	F, S	8	619-409-3818
* Citrus Heights	Mr. R. Prasad, Accounting Manager	F, S	3	916-727-4705
* Citrus Heights Water District	Mr. A. Preciado, Accounting Manager	F, U	1	916-735-7703
Covered California	Mr. J. Watkins, Chief Financial Officer	F, S	6	916-228-8223
* Cypress	Ms. D. Mullally, Assistant Finance Director	F, S	5	714-229-6700
* Diamond Bar	Mr. J. Jacobsen, Finance Director	F, S	12	909-839-7051
* Dinuba	Ms. K. Solis, Interim Administrative Services Director	F, S	4	559-591-5900
* Dixon	Ms. K. Zawadzki, Finance Director	F, S	7	707-678-7000
* Downey	Mr. A. Gandhi, Finance Director	F, S	7	562-904-7265
* East Bay Municipal Utility District	Ms. A. Miller, Controller	F, U	3	510-287-0230
* Eastern Municipal Water District	Ms. W. Garriz, Controller	F, S	1	951-928-3777
* Fullerton	Ms. C. Moynihan, Fiscal Services Manager	F, S	11	714-738-3133
* Galt	Ms. C. Nguyen, Accounting Manager	F, S	4	209-366-7140
Georgetown Divide Public Utility District	Mr. A. Coyan, General Manager	F, S	4	530-333-4356
Grand Terrace	Ms. C. Clayton, Senior Accountant	F	8	909-824-6621
* Indio	Mr. R. Rockwell, Assistant City Manager/Director of Finance	F, S	6	760-391-4029
Inglewood	Ms. L. Gomez, Accounting Manager	F, S	7	310-412-5127
* Irwindale	Ms. J. Duran, Finance Director	F	27	626-430-2268
Jurupa Community Services District	Mr. S. Popelar, Director of Finance and Administration	F	3	951-685-7434
* Lake Elsinore	Ms. S. Buckley, Finance Manager	F, S	5	951-674-3124
Lathrop	Mr. T. Hedegard, Deputy Finance Director	F, S	1	209-941-7320
* Live Oak	Mr. J. Ramsey, Finance Director	F, S	5	916-999-8511
Livingston	Ms. V. Portillo, Finance Director/Interim City Manager	F, S	1	209-394-5550
* Lompoc	Ms. C. Donnelly, Acting Management Services Director	F, S	1	805-875-8283
* Los Angeles County Development Authority	Mr. M. Fortini, Finance Director	F, S	5	626-586-1890
* Malibu	Ms. R. Feldman, City Manager	F	18	310-456-2489
* Manhattan Beach	Mr. S. Charelian, Finance Director	F	17	310-802-5553
* Menlo Park	Ms. P. Barboza, Interim Finance & Budget Manager	F	3	650-330-6632
* Monrovia	Mr. B. Bullis, Director of Administrative Services	F, S	21	626-932-5510
* Monterey One Water	Mr. F. Marsh, Chief Financial Officer	F, S, U	7	831-645-4623
Monterey Peninsula Airport District	Mr. T. Bergholz, Deputy Executive Director of Finance and Administration	F, S	3	831-648-7000 x201
* Moorpark	Mr. P. Gagajena, Finance Director	F, S	4	805-517-6213
* Newark	Ms. K. Lee, Finance Director	F	3	510-578-4288
* Oceanside	Ms. J. Moya, Accounting Manager	F, S	13	760-435-3887
Ontario International Airport	Ms. K. Snow, Finance Manager	F, S	5	714-415-9636
* Orange	Ms. K. Bandhauer, Assistant Finance Director	F, S	1	714-744-5500
* Orange County Fire Authority	Ms. G. Cheung, Accounting Manager	F, S	3	714-573-6000
Orchard Dale Water District	Mr. R. Richard, Finance Manager	F, U	3	562-941-0114
* Palm Desert	Mr. J. Espinoza, Assistant Finance Director	F	5	760-346-0611
* Pleasanton	Ms. T. Olso, Finance Director	F, S	1	925-931-5402
* Rancho Cucamonga	Ms. T. Layne, Finance Officer	F, S, U	44	909-989-1851
* Redondo Beach	Ms. J. Paul, Finance Director	F, S	5	310-372-1171x2428
* Rialto	Ms. K. Stevens, Deputy Director of Finance	F, S	1	909-421-7242
* Riverside	Ms. N. Garcia, Controller	F, S, U	3	951-826-5466

Client	Contact Person	Services	Years	Phone
Rolling Hills	Mr. R. Samario, Interim Finance Director	F	13	310-377-1521
* Rosemead	Ms. G. Molleda, City Manager	F, S	4	626-569-2146
* Roseville	Mr. N. Rosas, Accounting Manager	F, S	1	916-774-5314
* San Bernardino Municipal Water Department	Ms. C. Mouser, Director of Finance	F	3	909-453-6010
* San Clemente	Mr. J. Rahn, Finance Director	F	4	949-361-8360
* San Joaquin Council of Governments	Ms. G. Orosco, Manager of Finance	F, S	3	209-235-0454
* San Juan Capistrano	Mr. K. Al-Imam, Chief Financial Officer	F, S	1	949-443-6301
San Marino	Mr. M. Siegfried, Controller	F	28	626-300-0700
* Santa Clarita Valley Water Agency	Ms. A. Aguer, Controller	F, U	3	661-513-1237
* Santa Monica	Ms. G. Decavalles-Hughes, Finance Director	F, S	6	310-458-8281
* Shafter	Mr. R. Sanchez, Administrative Services Director	F, S	1	661-746-5043
Six Basins Watermaster	Mr. L. Stahlhoefer, Controller	F	13	949-420-3030
* Solana Beach	Mr. R. Smith, Finance Director	F	10	858-720-2463
Sonoma County Fair & Exposition, Inc.	Mr. M. Margetts, Fair Financial Officer	F	3	707-573-9342
Sutter County	Mr. N. Black, Auditor-Controller	F, S	2	530-822-7439
* Three Valleys Water District	Mr. J. Linthicum, Chief Financial Officer	F, U	14	909-621-5568
* Union Sanitary District	Ms. L. Brenner, Finance & Acquisition Services Coach	F, U	5	510-477-7647
* Yolo County	Mr. C. Rinde, Chief Financial Officer	F, S	3	530-666-8050

Service Codes:

F - Financial Audit

S - Single Audit

I - Internal Audit

U - Utility Agency

* - Participated in the GFOA Award Programs and has received or anticipates receiving outstanding awards

EXHIBIT B – ENGAGEMENT TEAM RESUMES



Ryan Domino, CPA

ENGAGEMENT PARTNER

ACHIEVEMENTS

Ryan currently serves as a technical reviewer for the Government Finance Officers Association (GFOA) and has been a presenter at CSMFO's chapter meetings. He has been involved with teaching current audit and accounting-related material at LSL's in-house training seminars, and annual GASB Update.

CONTINUING EDUCATION

231 total hours over the last three years, **204 of which were in governmental accounting and auditing subjects**. Ryan meets the requirements of governmental CPE Government Auditing Standards.

EXPERIENCE

Ryan has over 11 years of experience in governmental auditing including financial statement audits, preparation of Annual Comprehensive Financial Reports, Housing Successor compliance audits, TDA compliance audits, Single Audits, Federal Student Financial Aid audits, and various consulting and agreed-upon procedures projects.

Ryan is one of the firm's leaders in ensuring audit quality control and Government Practice training for staff. He is a regular presenter at the firm's annual GASB Update where he has presented training to our clients on the latest GASB pronouncements, and has been a presenter for CSMFO's chapter meetings.

Some of his presentations have covered:

- General auditing in accordance with GAGAS
- Accounting for capital assets
- GASB Statement Nos. 89, 90, 91, and 94

MEMBERSHIPS

AICPA, CalCPA, CSMFO, GFOA

EDUCATION

Bachelor of Arts Degree in Business Administration with an emphasis in Accounting – California State University, Fullerton

LICENSES & CERTIFICATIONS

California CPA – 2014
Texas CPA – 2023

AICPA Advanced Single
Audit Certification – 2018

AUDIT ENGAGEMENTS

City of Agoura Hills, CA
City of Carlsbad, CA
City of Cathedral City, CA
City of Chula Vista, CA
City of Fullerton, CA
City of Indio, CA
City of Lompoc, CA
City of Moorpark, CA
City of Orange, CA
City of Pleasanton, CA
City of Rialto, CA
City of Riverside, CA
City of San Clemente, CA
City of San Juan Capistrano, CA
City of Santa Monica, CA
Eastern Municipal Water District
Jurupa Community Services District
Orange County Fire Authority
Orange County Water District
Orchard Dale Water District
Rainbow Municipal Water District
San Bernardino Muni. Water Dept.
Three Valleys Muni. Water Dist.
United Water Conservation Dist.
Yorba Linda Water Dist.

OTHER ENGAGEMENTS

California Dept. of Healthcare Svcs.
City of American Canyon, CA
City of Marfa, TX



LICENSE

Certified Public Accountant –
California 2014

ENGAGEMENTS

City of Chula Vista
City of Citrus Heights
City of Coronado
City of Dinuba
City of Dixon
City of Emeryville
City of Galt
City of Lathrop
City of Live Oak
City of Livingston
City of Menlo Park
City of Newark
City of Pasadena
City of Pleasanton
City of Riverside
City of Roseville
City of Santa Monica
City of Shafter
Coachella Valley Water District
County of Sutter
County of Yolo
Covered California
East Bay Municipal Utility District
GDPUD
Inland Empire Utilities Agency
Monterey Peninsula Airport District
Orange County Water District
San Joaquin Council of Gov.
Santa Clarita Valley Water Agency
Three Valleys Municipal Water Dist.
Union Sanitary District

Brandon Young, CPA

QUALITY ASSURANCE PARTNER

ACHIEVEMENTS

Brandon is an expert in Governmental Accounting and Auditing, with over 13 years of experience serving a wide range of clients. He recently was appointed to serve on the prestigious AICPA State and Local Government Expert Panel, with the term beginning in May of 2023, and also has served on the CalCPA Governmental Accounting and Auditing Committee since 2018.

CONTINUING EDUCATION

125 total hours over the last three years, **74 of which were in governmental accounting and auditing subjects**. Brandon meets the requirements of governmental CPE Government Auditing Standards.

EXPERIENCE

Brandon has performed all phases of governmental audits with numerous presentations to City Councils, Board of Supervisors, Board of Directors, and Audit Committees over the past twelve years. He routinely presents at CSMFO, local chapter meetings and CalSACA on current accounting and auditing material. He also regularly teaches current audit and accounting-related material at LSL training seminars, webinars, and client education workshops and training events.

His work has entailed:

- The preparation of the ACFR for entities involved in CSMFO and GFOA in the U.S.
- Audit review and technical assistance throughout the year to deliver the most up to date information with current GASB pronouncements
- Presentation of audit results to Audit Committees or others charged with governance
- Risk assessment and evaluation of internal controls with COSO and Federal Green Book
- Single Audits in accordance with new Uniform Guidance

MEMBERSHIPS

AICPA, AICPA SLG Expert Panel CalCPA, CalCPA State GAA, CSMFO, GFOA

EDUCATION

Bachelor of Arts Degree in Accounting, Magna Cum Laude –
Vanguard University



LICENSE

Certified Public Accountant:
California License #102596
Texas License #123586

CONSULTING ENGAGEMENTS

City of Manteca, CA
City of Marfa, TX
City of Moses Lake, WA
City of Rancho Cucamonga, CA
City of Redondo Beach, CA
City of Tustin, CA
City of Winters, CA
County of Hidalgo, TX
County of San Bernardino, CA
Georgetown Divide Public Utilities
District, CA
Pomona Valley Transportation
Authority, CA
Puente Hills Habitat Preservation
Authority, CA
Yolo County Public Agency Risk
Management Insurance Auth., CA

AUDIT ENGAGEMENTS

City of Barstow
City of Downey
City of Inglewood
City of Irwindale
City of Lake Elsinore
City of Manhattan Beach
City of Palm Desert
City of Redondo Beach
City of Shafter
Mesa Water District
Ontario International Airport Auth.

Kelly A. Telford, CPA

TECHNICAL RESOURCE PARTNER

ACHIEVEMENTS

Kelly has developed her expertise in accounting and auditing, financial forecasting, budget development, public utilities, investment management, grant management, human resources, and information technology. She has taught classes for GFOA and has presented at annual conferences for CSMFO and GFOA. She is a respected leader in public finance and known for being a change agent and thought leader in organizational strategy.

CONTINUING EDUCATION

130 total hours over the last three years, **104 of which were in governmental accounting and auditing subjects**. Kelly meets the requirements of governmental CPE Government Auditing Standards.

EXPERIENCE

Kelly has 20 years of experience working both in and with government agencies including counties, cities, successor agencies, special districts, and native american tribes and tribal casinos. She served as a Director of Finance/City Treasurer for the cities of Seal Beach and Costa Mesa and has served as the Director of Financial Management for the Los Angeles County Community Development Agency. She has also been an auditor and consultant for 14 years specializing in the audits of government agencies.

Her work has entailed:

- Implementation of month-end and year-end close procedures, and preparation of the ACFR submissions for the GFOA award
- Implementation of new ERP systems, including PeopleSoft, Incode and QuickBooks.
- Audit review and technical assistance to deliver the most up-to-date information with current GASB pronouncements
- Presentations to City Councils, Board of Supervisors, Boards of Directors, and Audit Committees
- Technical reviewer for the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting and the Distinguished Budget Presentation Award Program
- Serves on the CSMFO Professional Standards Committee

MEMBERSHIPS

AICPA, CalCPA, CSMFO, GFOA, TML (Texas Municipal League), GFOA-T (GFOA of Texas)

EDUCATION

Bachelor of Arts, Accounting – California State University, Fullerton



Frank North, CPA

SENIOR MANAGER

ACHIEVEMENTS

Frank currently serves as a technical reviewer for the Government Finance Officers Association (GFOA). He has earned the Advanced Single Audit Certification issued by the AICPA for planning, performing, and evaluating Single Audits in compliance with the Uniform Guidance.

CONTINUING EDUCATION

142 total hours over the last three years, **86 of which were in governmental accounting and auditing subjects**. Frank meets the requirements of governmental CPE Government Auditing Standards.

EXPERIENCE

With 30 years of experience in governmental audits, Frank has established himself as an outstanding asset and resource at LSL. He has demonstrated his talents in the areas of municipal accounting and auditing. During his time with the firm, Frank has performed all phases of our municipal audits, including ACFR audits, successor agency audits, component units, municipal utilities, and single audits. He has been involved in the following municipal engagements.

His work entailed the preparation of the Comprehensive Annual Financial Report for those entities involved in the award programs of the California Society of Municipal Finance Officers and the Government Finance Officers Association of the United States and Canada.

MEMBERSHIPS

AICPA, CalCPA, GFOA

EDUCATION

Bachelor of Arts Degree in Business Administration, emphasis in Accounting California State University, Fullerton

LICENSE

Certified Public Accountant –
California 1996

ENGAGEMENTS

City of Big Bear Lake
City of Chino Hills
City of Grand Terrace
City of Irwindale
City of Malibu
City of Manhattan Beach
City of Ontario
City of Palm Springs
City of Rancho Cucamonga
City of Riverside
City of Santa Barbara
Eastern Municipal Water District
LACDA



Riley Greenlee, CPA

AUDIT MANAGER

ACHIEVEMENTS

Riley helps our clients prepare and implement their Annual Comprehensive Financial Report (ACFR) for the Government Finance Officers Association (GFOA) award. His background is in government and specializes in leveraging technology in accounting and cybercrime. Riley is certified by the AICPA in cybersecurity advisory services.

CONTINUING EDUCATION

272 total hours over the last three years, **217 of which were in governmental accounting and auditing subjects**. Riley meets the requirements of governmental CPE Government Auditing Standards.

EXPERIENCE

Riley has performed all phases of our government audits, including special districts, ACFR audits, and Single Audits.

His work has entailed:

- Assisting in the preparation of the Annual Comprehensive Financial Report
- Performing analytical and substantive audit procedures on account balances
- Planning the nature, timing, and extent of procedures involved in the audit process audits in accordance with the provisions of Government Auditing Standards and the provisions of the Single Audit Act and the Uniform Guidance
- Assisting clients with the preparation and review of GASB 68, 75, and 84 journal entries
- Review of capital assets, debt service, and federal and state award schedules

MEMBERSHIPS

CalCPA, GFOA

EDUCATION

Bachelor of Arts Degree in Economics and Accounting –
University of California, Santa Barbara

LICENSE

Certified Public Accountant
– California 2019

AICPA Intermediate Single
Audit Certificate – 2020

AICPA Advanced Single
Audit Certificate – 2021

ENGAGEMENTS

Camarillo Ranch Foundation

City of Big Bear Lake

City of Camarillo

City of Cypress

City of Inglewood

City of Monrovia

City of Oceanside

City of Palm Desert

City of Pasadena

City of Riverside

City of San Clemente

City of San Marino

LA County Development
Authority

Monterey One Water

Orange County Fire Authority

SEAACA



Wendy Becerra

AUDIT SENIOR

ACHIEVEMENTS

Wendy is a skilled and dedicated senior auditor with a comprehensive understanding of all audit procedures and the ability to identify and resolve complex issues. As an experienced auditor, Wendy has also supervised audit teams, ensuring compliance with all regulatory and professional standards.

CONTINUING EDUCATION

200 total hours over the last three years, **99 of which were in governmental accounting and auditing subjects**. Wendy meets the requirements of governmental CPE Government Auditing Standards.

EXPERIENCE

With four years of experience in governmental auditing, Wendy has honed her expertise in all phases of government audits, including ACFR audits, successor agency audits, and Single Audits.

EDUCATION

B.S. in Business Administration with a concentration in Accounting – University of California, Riverside

LICENSE

CPA in progress

ENGAGEMENTS

City of Barstow
City of Big Bear Lake
City of Downey
City of Fullerton
City of Inglewood
City of Lake Elsinore
City of Malibu
City of Manhattan Beach
City of Newark
City of Orange
City of Pleasanton
City of Pomona
City of Rialto
City of Redondo Beach
City of Santa Monica
City of Vallejo
City of Woodland
Jurupa Community Services District
Mesa Water District
Orange County Fire Authority
San Joaquin Council of Govts.
Santa Clarita Valley Water Agency
Three Valleys Municipal Water Dist.

EXHIBIT C – REQUIRED APPENDICES

APPENDIX B**SUMMARY SHEET**Firm Name: Lance, Soll & Lunghard, LLP

Firm Parent or Ownership: _____

Firm Address: 203 N. Brea Blvd., Suite 203, Brea, CA 92821Firm Telephone: 714-672-0022 Firm Fax Number: _____Number of years in existence: 94 years

Management Contact (person responsible for direct contact with the City of Brea and services required for this Request for Proposal):

Name: Ryan Domino, CPA Title: PartnerTelephone Number: 714-672-0022 Email: Ryan.Domino@lslcpas.com

Project Manager (Person responsible for day-to-day servicing of the account):

Name: SAME AS ABOVE Title: _____

Telephone Number: _____ Email: _____


Type of services provided by the firm: _____

We provide auditing, accounting, and consulting services to over 100 municipal clients, including
cities, counties, water and electric utilities, and special-purpose government agencies. Our
government sector services encompass a broad range of specialties, including attestation,
compliance, consulting, outsourced accounting and reporting, year-end close assistance, interim
staffing, strategic planning, and tax services.

APPENDIX C**CERTIFICATION OF PROPOSAL TO THE CITY OF BREA**

1. The undersigned hereby submits its proposal and, by doing so, agrees to furnish services to the City and provide insurance requirements in accordance with the Request for Proposal (RFP), dated June 2023, and to be bound by the terms and conditions of the RFP.
2. This firm has carefully reviewed its proposal and understands and agrees that the City is not responsible for any errors or omissions on the part of the proposer and that the proposer is responsible for them.
3. It is understood and agreed that the City reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the City.
4. The proposal includes all of the commentary, figures and data required by the Request for Proposal, dated June 2023.
5. This firm has carefully read and fully understands all of the items contained in Section 6, Submission Requirements. This firm agrees to all of the requirements except for those disclosed by the firm in project proposal, listed on an attachment.
6. The proposal shall be valid for ninety (90) days from October 17, 2023.

Name of Firm: Lance, Soll & Lunghard, LLP

By: 
(Authorized Signature)

Type Name: Ryan Domino, CPA

Title: Partner

Date: August 8, 2023

Agreement No. 2023.06.08.062
Professional Services Agreement

This Professional Services Agreement ("Agreement") is dated **February 21, 2024** for reference purposes and is executed by the City of Brea, a California municipal corporation ("City"), and **Lance, Soll & Lunghard, LLP** ("Consultant"), a Limited Liability Partnership.

RECITALS

City desires to retain Consultant as an independent contractor to provide the following professional services: **Financial Audit Services for Administrative Services Department**.

A. Consultant represents that it is duly licensed, fully authorized by law, and has the necessary experience and qualifications, to provide such services.

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

1. Scope of Services.

Consultant shall perform the services referenced in the Recitals, and as required by the City's RFP # **2023.06.28.01** and the Scope of Services set forth in the attached Exhibit A (Proposal), and as otherwise required by this Agreement, all to City's satisfaction (collectively, "Services").

2. Compensation.

A. City shall pay for the Services satisfactorily performed, in accordance with the Fee Schedule indicated in the Proposal.

B. Subject to the provisions of Section 3, in no event shall the total amount paid for the Services exceed the all-inclusive annual sum set forth by fiscal year in the Fee Schedule indicated in the Proposal ("Contract Amount") exclusive of ILJAO Financial and Compliance Report. This amount covers and is inclusive of all labor, materials, and any and all other costs incurred by Consultant in performing the Services. Consultant shall be deemed to have made all inquiries and site inspections deemed necessary by Consultant prior to execution of this Agreement.

C. Unless the Fee Schedule calls for payment of a one-time flat fee, periodic payments for undisputed work shall be made within 30 days of receipt of an invoice which includes a detailed description of the work performed. Consultant's invoices shall indicate the amount of time spent on each task and the applicable rate.

D. Unless the Fee Schedule calls for payment on a different schedule, Consultant shall invoice City on a monthly basis.

3. Contingency Work

A. This Agreement includes a contingency amount for potential additional work, which shall not exceed 10 percent of the Contract Amount ("Contingency Amount"). The parties may

agree on work to be provided in addition to the Services (“Additional Work”). The City Manager is authorized to approve, in writing, Additional Work that does not exceed the Contingency Amount. Consultant's monthly invoice shall include a detailed description of any approved, Additional Work. Any work performed by Consultant without a written amendment or approval of the City Manager shall be deemed to be work included within the Services. A written amendment to this Agreement shall be executed for additional work that increases the Contract Amount by more than the Contingency Amount.

4. Term.

The term of this Agreement shall commence on **February 21, 2024** (“Effective Date”) for the City's fiscal years ending June 30, 2024, 2025 and 2026. Unless extended or earlier terminated as provided herein, this Agreement shall expire at the completion of the fiscal year audit ended June 30, 2026. The City Manager is authorized to approve, in writing, an extension of the term of this Agreement for two (2) additional one-year terms.

5. Time of Performance.

A. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established and agreed upon schedules and deadlines agreed upon in writing. Consultant shall commence performance within two business days of receiving City's written notice to proceed.

B. Force Majeure. Neither party shall be considered in default of this Agreement for delays in performance caused by a force majeure event. As used in this Agreement, the term “force majeure event” means circumstances beyond the reasonable control of the non-performing party and includes the following: abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; or judicial restraint. Consultant's lack of financial capability, shall not constitute a force majeure event unless directly attributable to any of the foregoing events.

C. Should a force majeure event occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

6. Maintenance of Records.

Books, documents, papers, accounting records, and other evidence pertaining to the Services, including costs incurred, shall be maintained by Consultant and made available for review by City at all reasonable times during the term of this Agreement and for four years from the date of final payment by City.

7. Standard of Care.

The Services shall be performed in accordance with the generally accepted professional standards of practice and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently performing similar services under similar conditions. Consultant shall maintain all professional licenses and certifications required to lawfully perform the Services.

8. Compliance with Law.

- A. Consultant shall comply with all applicable laws including Cal/OSHA requirements.
- B. Consultant shall obtain a City of Brea business license.

9. Assignment and Subcontracting.

A. Consultant shall not assign or transfer this Agreement or any rights or obligations under, or any interest in this Agreement, or subcontract any required performance hereunder, without the prior written consent of City, which may be withheld for any reason. City shall be deemed to have approved Consultant's utilization of subcontractors identified in Consultant's proposal for the Services.

B. Any attempt to so assign, transfer, or subcontract without City's prior written consent shall be void and shall constitute grounds for City's termination of this Agreement. Authorized subcontracts shall contain a provision making the subcontractor subject to all requirements of this Agreement.

C. If use of a subcontractor is approved, then City may withhold 5% of each monthly payment to Consultant. Such retention shall be released upon City's receipt of an unconditional release of all claims signed by any such subcontractor, as to work performed to date.

10. Independent Contractor.

A. Consultant is retained as an independent contractor and is not an employee of City. No employee or agent of Consultant is or shall become an employee of City.

B. Consultant will determine the means, methods, and details by which Consultant's personnel will perform the Services. Consultant shall be solely responsible for the satisfactory work performance of all personnel engaged in performing the Services and compliance with the customary professional standards.

C. Consultant's personnel shall not wear or display any City uniform, badge, identification number, or other information identifying such individual as an employee of City. Consultant's personnel shall not use any City e-mail address or City telephone number in the performance of the Services. Consultant shall acquire and maintain at its sole cost and expense such vehicles, equipment and supplies as Consultant's personnel require to perform the Services. Consultant shall perform the Services off of City premises at locations of Consultant's choice, except as otherwise may from time to time be necessary in order for Consultant's personnel to receive projects from City, review plans on file at City, pick up or deliver any work product, or as may be necessary to inspect or visit City locations. City may make a computer available to Consultant from time to time for Consultant's personnel to obtain information about or to check on the status of projects pertaining to the Services.

D. Consultant shall be responsible for and pay all wages, salaries, benefits and other amounts due to Consultant's personnel in connection with the Services. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including Social Security taxes, other retirement or pension benefits, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance. Consultant and its officers, employees, agents, and subcontractors shall not become entitled to, and hereby waive any claims

to, any wages, salaries, compensation, benefit or any incident of employment by City, including eligibility to enroll in, or reinstate to membership in, the California Public Employees Retirement System ("PERS") or any other retirement program, as an employee of City, and entitlement to any contribution to be paid by City for employer contributions or employee contributions for PERS benefits or any other retirement benefits.

11. PERS Compliance.

The parties acknowledge that City is a local agency member of PERS, and as such has certain pension reporting and contribution obligations to PERS on behalf of qualifying employees. Consultant agrees that, in providing its employees and any other personnel to City to perform the Services, Consultant shall assure compliance with the Public Employees' Retirement Law (Government Code Section 20000 et seq.), the regulations of PERS, and the Public Employees' Pension Reform Act of 2013 (Government Code Section 7522 et seq.). Without limitation to the foregoing, Consultant shall assure compliance with regard to personnel who have active or inactive membership in PERS and to those who are retired annuitants and in performing this Agreement shall not assign or utilize any of its personnel in a manner that will cause City to be in violation of the applicable retirement laws and regulations.

12. Insurance.

Unless otherwise permitted or waived in writing by City's Risk Manager, Consultant shall not commence work until it has secured all insurance required under this section and provided evidence thereof that is acceptable to City. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has secured all insurance required under this section.

A. Commercial General Liability

i. Consultant shall take out and maintain, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to City.

ii. Coverage for Commercial General Liability insurance shall be at least as broad as the following:

a. Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent.

iii. Commercial General Liability Insurance must include coverage for the following:

- a. Bodily Injury and Property Damage
- b. Personal Injury/Advertising Injury
- c. Premises/Operations Liability
- d. Products/Completed Operations Liability
- e. Aggregate Limits that Apply per Project

f. Contractual Liability with respect to this Agreement

g. Broad Form Property Damage

h. Independent Consultants Coverage

iv. The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to this Agreement.

v. The policy shall be endorsed to name City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials, as additional insureds using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

vi. The general liability coverage may utilize deductibles or provide coverage excess of a self-insured retention, only if approved by City's Risk Manager in writing, and further provided that such deductibles shall not apply to coverage of the additional insureds.

B. Automobile Liability

i. Consultant shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to City.

ii. Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

iii. The policy shall be endorsed to name City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials, as additional insureds.

iv. Subject to City's written approval, the automobile liability coverage may utilize deductibles or provide coverage excess of a self-insured retention, provided that such deductibles shall not apply to coverage of the additional insureds.

C. Workers' Compensation/Employer's Liability

i. Consultant certifies that Consultant is aware of the provisions of Labor Code Section 3700 which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she/it will comply with such provisions before commencing work under this Agreement.

ii. Consultant shall maintain full compensation insurance for its employees in accordance with the Workers' Compensation and Insurance Act (Labor Code Section 3200 et seq.) and Employer's Liability Coverage in amounts indicated herein. Consultant shall require all subcontractors to obtain and maintain workers' compensation coverage of the same type and limits as specified in this section.

D. Professional Liability (Errors and Omissions)

Consultant shall maintain professional liability or errors and omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to City and with the limits required herein. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy coverage form specifically designed to protect against acts, errors or omissions of Consultant in the performance of professional services. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

E. Cyber Liability

If Cyber Liability is included in the Minimum Policy Limits Required below, then Consultant shall maintain cyber liability insurance providing protection against claims and liabilities arising from: (i) errors and omissions in connection with maintaining security of City Data (as defined below); (ii) data breach including theft, destruction, and/or unauthorized use of City Data; (iii) identity theft including bank charges assessed; and (iv) violation of privacy rights due to a breach of City Data.

F. Minimum Policy Limits Required

i. A.M. Best's Rating

Each policy of insurance required herein shall be from a company or companies having a current A.M. Best's rating of no less than A:VII and admitted and authorized to transact the business of insurance in the State of California.

ii. The following insurance limits are required for this Agreement:

If <input checked="" type="checkbox"/> , then required	<u>Combined Single Limit</u>
<input checked="" type="checkbox"/> Commercial General Liability	\$1,000,000 per occurrence/ \$2,000,000 aggregate for bodily injury, personal injury, and property damage
<input checked="" type="checkbox"/> Automobile Liability	\$2,000,000 per occurrence (any auto) for bodily injury and property damage
<input checked="" type="checkbox"/> Workers' Compensation	In the amount required by California law for Workers' Compensation Limit.
<input checked="" type="checkbox"/> Employer's Liability	\$1,000,000 per occurrence
<input checked="" type="checkbox"/> Professional Liability	\$2,000,000 per claim and aggregate (errors and omissions)
<input type="checkbox"/> Cyber Liability	\$2,000,000 per occurrence

iii. Defense costs shall be payable in addition to the limits.

iv. Requirements of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as additional insured pursuant to this Agreement.

G. Proof of Insurance

Within five days of execution of this Agreement, but prior to commencement of the Services, Consultant shall file with City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

H. Policy Provisions Required

i. Consultant shall provide City at least 30 days prior written notice of cancellation of any policy required by this Agreement, except that Consultant shall provide at least 10 days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, Consultant shall deliver renewal certificate(s) including the required additional insured endorsement to City at least 10 days prior to the effective date of cancellation or expiration.

ii. The Commercial General Liability Policy and Automobile Liability Policy shall each contain a provision stating that Consultant's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by City or any additional insureds shall not be called upon to contribute to any loss.

iii. The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. If a "claims-made" professional liability policy is provided, it shall include an extended reporting period of not less than three years.

iv. All required insurance coverages, except for the professional and cyber liability coverage, shall contain or be endorsed to provide a waiver of subrogation in favor of City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials, or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

v. The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve Consultant from liability in excess of such coverage, nor shall it limit Consultant's indemnification obligations to City or preclude City from taking such other actions available to City under other provisions of this Agreement or law.

I. Additional Insurance Provisions

i. The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of such insurance by City, are not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by Consultant pursuant to this Agreement, including the provisions concerning indemnification.

ii. If at any time during the term of this Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may terminate this Agreement for cause.

iii. City may require Consultant to provide for inspection by City, complete copies of all insurance policies in effect for the duration of the Agreement.

iv. No City official, officer, employee, agent or volunteer shall be personally responsible for any liability arising under or by virtue of this Agreement.

v. The insurance obligations under this Agreement shall be: (1) all the insurance coverage and/or limits carried by or available to Consultant; or (2) the minimum insurance coverage requirements and/or limits shown in this Agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to City. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Consultant under this Agreement.

J. Subcontractor Insurance Requirements

Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to City that it has secured all insurance required under this section. Policies of commercial general liability insurance provided by such subcontractors shall be endorsed to name City, its officials, officers, employees, agents, servants, designated volunteers and agents serving as independent contractors in the role of City officials as additional insureds, using ISO form CG 20 38 04 13 or an endorsement providing the same coverage. If requested by Consultant, City may approve different scopes or minimum limits of insurance for particular subcontractors.

13. Indemnification.

A. Other than in the performance of professional services, and to the fullest extent permitted by law, Consultant shall defend (with counsel reasonably approved by City), indemnify and hold City, its officials, officers, attorneys, agents, employees, servants, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees") free and harmless with respect to any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages, stop notices and/or injury of any kind, in law or equity, to property or persons, including bodily injury, wrongful death, personal injury and property damage, and destruction, or unauthorized access to, use, and/or theft of City Data (collectively, "Claims") in any manner and to the extent arising out of,

pertaining to, or incidental to any act, error, omission, or willful misconduct of Consultant, its owners, officials, officers, employees, servants, subcontractors, consultants or agents (and/or any entity or individual for whom Consultant shall bear legal liability) in connection with the performance of the Services including the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses actually incurred in connection with such defense. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, or by City or any of the other Indemnitees. Consultant shall have no liability hereunder for claims and liabilities arising out of the sole, active negligence of any of the Indemnitees.

B. Professional Services. To the fullest extent permitted by law, Consultant shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the Indemnitees, from and against any and all Claims, whether actual, alleged or threatened, to the extent arising out of, pertaining to, or relating to, in whole or in part, the negligence, recklessness or willful misconduct of Consultant, and/or its officers, agents, servants, employees, subcontractors, contractors or their officers, agents, servants or employees (and/or any entity or individual for whom Consultant shall bear legal liability) in the performance of professional services under this Agreement. Consultant shall defend the Indemnitees in any action or actions filed in connection with any Claims with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs, actually incurred in connection with such defense.

C. Consultant's obligations under this Section shall survive the expiration or termination of this Agreement.

14. Laws and Venue.

This Agreement shall be interpreted in accordance with the laws of the State of California without regard for change of venue laws. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of Orange, State of California. Consultant must comply with the claim procedures set forth in the Government Claims act (Government Code Section 810 et seq.) prior to filing any lawsuit against City.

15. Termination.

A. City may terminate any portion or all of the Services or this Agreement with or without cause by giving 10 days' written notice to Consultant. In such event, City shall be immediately given title to and possession of all Work Product (as defined) below and original field notes, drawings and specifications, written reports and all other documents produced or developed pursuant to this Agreement. Provided Consultant is not then in breach, City shall pay Consultant for any portion of the Services satisfactorily completed prior to termination. If termination occurs prior to completion of any specific task for which a payment request has not been received, the charge for Services performed shall be the reasonable value of such Services, based on an amount agreed to by the parties. City shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed Services, and shall not be entitled to damages or compensation resulting from such termination.

B. Consultant may terminate this Agreement only for cause and by serving written notice of termination to City, provided Consultant has first served City with a written notice of

default and demand to cure, and City has failed to cure such default within 30 days of receipt of such notice.

16. Ownership of Work Product.

A. All working papers, lead sheets, schedules, data, draft deliverables, and/or other media whatsoever created or developed by Consultant in the performance of this Agreement, with the exception of the final deliverables, shall be considered to be the sole property of the Consultant in accordance with AICPA professional accounting standards. The City may request access in writing to review these documents, and they will be made available upon request in accordance with the guidelines described in the AICPA Code of Professional Conduct. The final deliverable products (the "Work Product"), shall be and remain the property of City without restriction or limitation upon their use, duplication or dissemination by City upon final payment being made, provided that any such use shall be at City's sole risk. Consultant shall not obtain or attempt to obtain copyright protection as to any of the Work Product. Consultant agrees that the compensation set forth in Section 3 above includes conveyance to City of ownership of all Work Product, as provided in this Section 16.

B. Consultant hereby assigns to City all rights of ownership to the Work Product, including any and all related intellectual property and proprietary rights, that are not otherwise vested in City pursuant to subsection A above.

C. Consultant warrants and represents that it has secured all necessary licenses, consents or approvals necessary to the production of the Work Product, and that upon final payment or Consultant's default, City shall have full legal title to the Work Product, and full legal authority and the right to use and reproduce the Work Product for any purpose. Consultant shall defend, indemnify and hold City, and the other Indemnitees harmless from any and all losses, claims or liabilities in any way related to a claim that City's use of any of the Work Product violates federal, state or local laws, or any contractual provisions, or any rights or laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in products, ideas or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Work Product produced under this Agreement. In the event the use of any of the Work Product or other deliverables hereunder by City is held to constitute an infringement and the use of any of the same is enjoined, Consultant, at its expense, shall: (a) secure for City the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for City; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. Consultant's obligations under this Section shall survive the expiration or termination of this Agreement.

17. Data Security.

A. As used in this Agreement, "City Data" means any and all information and data provided or made accessible, directly or indirectly, to Consultant by City, or otherwise acquired from City, in connection with Consultant's performance of the Services. Except where subject to a third party's intellectual property rights, any and all City Data is solely owned by City. Consultant is granted a limited, non-exclusive, and revocable license to use City Data solely as necessary to perform the Services. At no time shall Consultant use City Data for its own purposes, or sell, disclose or disseminate City Data, except as required by law or to provide the Services. At all times herein, Consultant shall protect and maintain the security of City Data using methods

providing not less than the level of security Consultant uses for its own confidential data, and that otherwise comply with recognized industry data security standards applicable to similar kinds of governmental data and information.

B. To the extent any City Data consists of personal information as defined in Consumer Privacy Act (Civil Code Section 1798.100 et seq.), Consultant shall comply with that statute and with Civil Code Section 1798.82 including providing the required notifications in the event of any unauthorized access of personal information stored, maintained, accessed, used or transmitted by Consultant in connection with this Agreement. Notwithstanding the foregoing, Consultant shall within 24 hours notify the City Representative by telephone and in writing of any unauthorized access of City Data. Thereafter, Consultant shall render any assistance to City and law enforcement as necessary to ascertain the nature and extent of such unauthorized access.

C. Consultant shall not store City Data using cloud-based storage without City's prior, written consent, unless the use of such storage is clearly described in the Scope of Services. Where permitted herein, any and all cloud-based storage shall be on servers and other hardware located within the continental United States, and shall be in compliance with ISO/IEC 27001 - 27018, as applicable, unless otherwise agreed to in writing by the City Representative.

18. Party Representatives.

A. Consultant hereby designates **Ryan Domino, Managing Partner**, or such person's designee, as Consultant's Representative for this Agreement, unless and until written notice of a new representative acceptable to City is provided to City.

B. City hereby designates **Kristin Griffith, Administrative Services Director**, or such person's designee, as the City Representative for this Agreement.

C. The foregoing representatives shall be authorized to provide consent where required herein, and to make other administrative decisions that will be binding on their respective party, except as otherwise specifically required herein.

19. Notices.

Any notices, invoices, or other documents related to this Agreement shall be deemed received on: (a) the day of delivery, if delivered by hand during the receiving party's regular business hours or by e-mail before or during the receiving party's regular business hours; (b) the business day after delivery, if delivered by e-mail after the receiving party's regular business hours; or (c) on the second business day following deposit in the United States mail, certified mail with return receipt requested and postage prepaid, to the addresses listed below, or to such other addresses as the parties may, from time to time, designate in writing.

City
City of Brea
1 Civic Center Circle
Brea, CA 92821
United States
Kristin Griffith
kristing@cityofbrea.net
714.990.7600

Consultant
Lance, Soll & Lunghard, LLP
203 N. Brea Blvd., Suite 203
Brea, CA 92821
United States
Ryan Domino
Ryan.Domino@lslcpas.com
714.672.0022

20. Third Party Rights.

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than City and Consultant.

21. Conflicts of Interest.

A. Consultant covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the Services. Consultant certifies that no one who has or will have any financial interest under this Agreement is an officer or employee of City.

B. Consultant further covenants that, in the performance of this Agreement, no subcontractor or person having any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the Services shall be employed. Consultant has provided City with a list of all City-approved subcontractors and the key personnel for such subcontractors that are retained or to be retained by Consultant in connection with the performance of the Services, to assist City in affirming compliance with this Section.

C. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. If required, Consultant further agrees to file, or shall cause its employees or subcontractors to file, a Statement of Economic Interest with the City Clerk as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to terminate this Agreement without liability. No director, official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

22. Severability.

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the provisions unenforceable, invalid or illegal.

23. Successors and Assigns.

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of the parties.

24. Non-Waiver.

None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is specified in writing, and any such waiver shall be limited to that set of circumstances and not to any future circumstances unless another written waiver is executed.

25. Time of Essence.

Time is of the essence in each and every provision of this Agreement.

26. City's Right to Employ Other Consultants.

City reserves its right to employ other consultants to provide the Services or similar services.

27. Exhibits.

The attached **Exhibit A** is incorporated herein by reference. In the event of any conflict or inconsistency between the provisions of this Agreement and any Exhibit, then provisions of this Agreement shall govern.


28. Entire Agreement.

This Agreement (including the attached Exhibit) represents the entire understanding of the parties as to the Services, and supersedes and cancels any prior or contemporaneous oral or written understanding, promises or representations with respect to those matters. Each party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. This Agreement may not be modified or altered except in writing signed by both parties. This is an integrated Agreement.

[SIGNATURES ON FOLLOWING PAGE]

TO EXECUTE THIS AGREEMENT, the Parties have caused their authorized representatives to sign below. Digital Signatures are acceptable if they conform to all requirements of California Government Code Section 16.5.

Consultant Name

By: 
Ryan Domino (Feb 14, 2024 17:39 CST)
Ryan Domino
Managing and Project Partner
Ryan.Domino@slcpas.com

Date Signed: 02/14/24

Attest (if over \$25,000)

City of Brea

By: _____
Bill Gallardo
City Manager
billga@cityofbrea.net

By: _____
Harris-Neal, Lillian
City Clerk
lillianhn@ci.brea.ca.us

Date Signed: _____

Date Signed: _____

EXHIBIT A
Scope of Services and Fee/Project Schedule
{CONSULTANT'S PROPOSAL ATTACHED}

**City Council Regular Meeting Communication**

Monthly Report of Investments for the City of Brea for Period Ended January 31, 2024

Meeting	Agenda Group	
Tuesday, February 20, 2024, 7:00 PM	CONSENT CALENDAR	Item: 6E
TO	FROM	
Honorable Mayor and City Council Members	Bill Gallardo, City Manager	

RECOMMENDATION

Receive and file.

BACKGROUND/DISCUSSION

The Monthly Report of Investments is prepared in accordance with Government Code Sections (GCS) 41004 and 53607 and contains information on the City's investment activities for the month of January. Cash for day-to-day activities is deposited in the demand and interest-bearing checking accounts. The Local Agency Investment Fund (LAIF) is used for short-term investments and functions like a savings account. In addition, on June 6, 2023, with the recommendation of the Investment Advisory Committee, the City Council authorized the use of Treasury Bills and other short-term investments as a LAIF alternative. The City's managed investment portfolio is for long-term investments, which are managed through Chandler Asset Management (Chandler). Together, the short and long-term investment accounts represent the City's investment portfolio.

Attachment A includes an Investment Information Summary and Monthly Account Statement prepared by Chandler for invested funds. The book value is the cost of investments, plus or minus amortization/accretion. As of January 31, 2024, the total market value of the managed investment portfolio, including accrued interest, was \$90,846,439 as compared to \$90,486,088 at December 31, 2023. The weighted average investment yield for January 31, 2024 was 2.55%, which was slightly higher than the prior month. The City's Local Agency Investment Fund (LAIF) had a total market value, including accrued interest of \$11,910,108 at January 31, 2024. Also, the balance of the City's Liquidity account at January 31, 2024 was \$2,020,019. This brings the total value of the City's investment portfolio as of January 31, 2024 to \$104,776,566 as compared to \$104,365,463 at December 31, 2023.

The City has restricted cash and investments held in the post-employment benefits trust account administered by PARS (PARS account), which is managed by HighMark Capital (HighMark) and the City's various bond reserve accounts which are managed by Chandler. Attachment A includes a monthly statement from US Bank for the PARS account, as well as a portfolio report from Chandler for each bond reserve account that is invested. As of January 31, 2024, the market value of the PARS account, including short-term cash and accrued interest was \$11,058,004 compared to \$11,064,009 from the prior month. All other restricted cash investments (bond reserve accounts), including short-term cash and accrued interest, was \$689,160 in comparison to \$1,324,341 from the prior month.

Pursuant to the City's investment policy, with the exception of LAIF, direct time certificates of deposit and money market mutual funds, all City investments are held by third-party custodians. The Bank of New York Mellon Trust Company, N.A. (BNY) holds accounts managed by Chandler and US Bank holds the PARS account managed by HighMark, which acts as an agent of the City. All securities are held in the name of the City of Brea. The City of Brea has sufficient cash flow to meet its expected expenditures for the next six months.

FISCAL IMPACT/SUMMARY

During the month of January, the total value of the City's investment portfolio increased by \$411,103. The increase was due to favorable market rate conditions. The City's PARS account decreased by \$6,005 due to market rate adjustments. Also, the City's bond reserve accounts decreased by \$635,181 due to payments sent to the bondholders on January 1, 2024 for the 2014, 2019, and 2020 Water Bonds.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Faith Madrazo, Financial Services Manager, Revenue

Concurrence: Kristin Griffith, Director of Administrative Services and
Monica Lo, Deputy Director of Administrative Services

Attachments

Attachment A.pdf

City of Brea
Cash and Investment Information
January 31, 2024

		Book Value	Market Value*
Demand and Interest-Bearing Checking Accounts	Citizen's Bank	\$ 12,073,632.73	\$ 12,073,632.73
Local Agency Investment Fund	LAIF	\$ 11,869,862.01	\$ 11,910,107.60
Managed Investment Portfolio - CHANDLER	Chandler/BNY	\$ 92,877,232.86	\$ 90,846,439.55
Liquidity Account - CHANDLER	Chandler/BNY	\$ 2,001,132.40	\$ 2,020,018.78
PARS Post-Employment Benefits Trust**	Highmark/US Bank	\$ 9,841,499.59	\$ 11,058,003.55
<u>Fiscal Agent Cash & Investments**</u>			
2010 Lease Revenue Bonds	Chandler/BNY	\$ -	\$ -
2014 Downtown Brea Public Improvements CFD Bonds (CFD 1996-1)	Chandler/BNY	\$ -	\$ -
2014 Water Revenue Bonds	Chandler/BNY	\$ 416.31	\$ 416.31
2017 Brea Plaza Public Improvements CFD Bonds (CFD 2008-2)	Chandler/BNY	\$ 699,580.15	\$ 687,034.02
2019 Olinda Ranch Public Improvements CFD Bonds (CFD 1997-1)	Chandler/BNY	\$ 486.08	\$ 486.08
2019 Water Revenue Bonds	Chandler/BNY	\$ 801.82	\$ 801.82
2020 Water Revenue Refunding Bonds	Chandler/BNY	\$ 420.85	\$ 420.85
2021 Lease Revenue Refunding Bonds	Chandler/BNY	\$ 1.12	\$ 1.12
Sub-total - Fiscal Agent Cash & Investments		\$ 701,706.33	\$ 689,160.20
Report Grand Total		\$ 129,365,065.92	\$ 128,597,362.41

* Includes accrued interest on invested funds

** Reserve Fund

City of Brea
Cash and Investment Information
January 31, 2024

Fiscal Agent Cash & Investments Detail		Book Value	Market Value
10129	2010 Lease Revenue Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ -	\$ -
	Sub-total	\$ -	\$ -
	2014 Downtown Brea Public Improvements CFD Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ -	\$ -
	Sub-total	\$ -	\$ -
	2014 Water Revenue Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 416.31	\$ 416.31
	Sub-total	\$ 416.31	\$ 416.31
10600	2017 Brea Plaza Public Improvements CFD Bonds (CFD 2008-2) - CHANDLER	\$ 698,942.12	\$ 686,395.99
	Short-Term Treasury Funds - BNY	\$ 638.03	\$ 638.03
	Sub-total	\$ 699,580.15	\$ 687,034.02
	2019 Olinda Ranch Public Improvements Bonds (CFD 1997-1) - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 486.08	\$ 486.08
	Sub-total	\$ 486.08	\$ 486.08
	2019 Water Revenue Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 801.82	\$ 801.82
	Sub-total	\$ 801.82	\$ 801.82
	2020 Water Revenue Refunding Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 420.85	\$ 420.85
	Sub-total	\$ 420.85	\$ 420.85
	2021 Lease Revenue Refunding Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 1.12	\$ 1.12
	Sub-total	\$ 1.12	\$ 1.12
Report Grand Total		\$ 701,706.33	\$ 689,160.20



City of Brea Laif - Account #10164

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.00
Average Coupon	4.03%
Average Purchase YTM	4.03%
Average Market YTM	4.03%
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

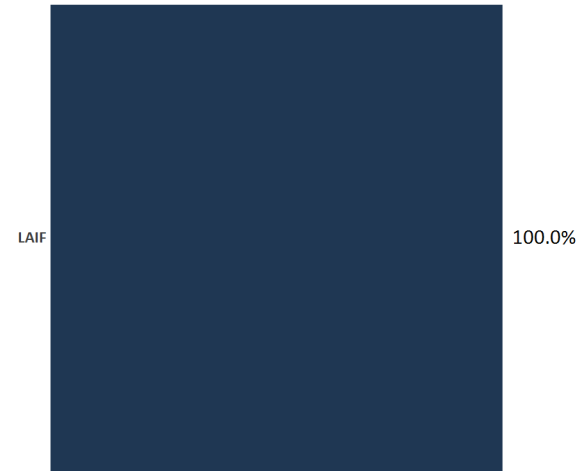
ACCOUNT SUMMARY

	Beg. Values as of 12/31/23	End Values as of 1/31/24
Market Value	11,826,244	11,869,862
Accrued Interest	41,872	40,246
Total Market Value	11,868,115	11,910,108
Income Earned	21,068	41,992
Cont/WD		0
Par	11,826,244	11,869,862
Book Value	11,826,244	11,869,862
Cost Value	11,826,244	11,869,862

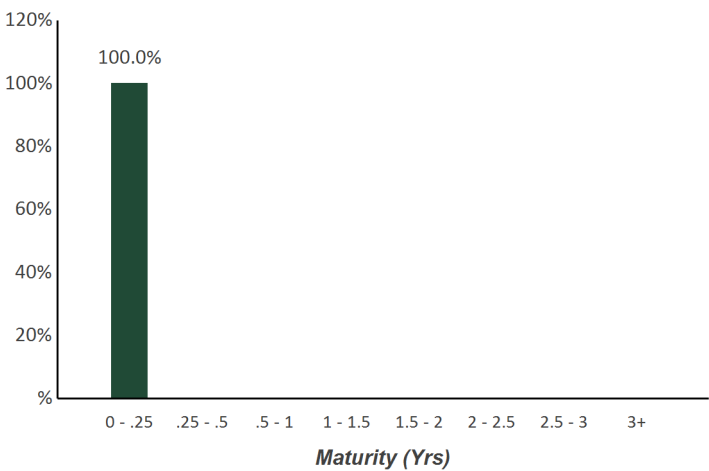
TOP ISSUERS

Local Agency Investment Fund	100.0%
Total	100.0%

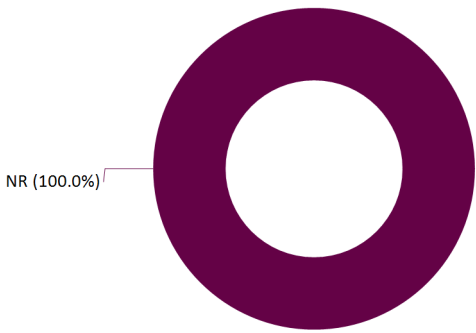
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	2/28/2012
City of Brea Laif	0.35%	1.03%	0.35%	3.58%	2.45%	1.73%	1.76%	1.30%	N/A

Holdings Report

As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	11,869,862.01	Various 4.03%	11,869,862.01 11,869,862.01	1.00 4.03%	11,869,862.01 40,245.59	100.00% 0.00	NR / NR NR	0.00 0.00
Total LAIF		11,869,862.01	4.03%	11,869,862.01	4.03%	11,869,862.01 40,245.59	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO				11,869,862.01	4.03%	11,869,862.01 40,245.59	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED						11,910,107.60			

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/15/2024	90LAIF\$00	43,618.40	Local Agency Investment Fund State Pool	1.000	3.95%	43,618.40	0.00	43,618.40	0.00
Subtotal			43,618.40				43,618.40	0.00	43,618.40	0.00
TOTAL ACQUISITIONS			43,618.40				43,618.40	0.00	43,618.40	0.00
OTHER TRANSACTIONS										
Dividend	01/15/2024	90LAIF\$00	398,980,047.80	Local Agency Investment Fund State Pool	0.000		43,618.40	0.00	43,618.40	0.00
Subtotal			398,980,047.80				43,618.40	0.00	43,618.40	0.00
TOTAL OTHER TRANSACTIONS			398,980,047.80				43,618.40	0.00	43,618.40	0.00

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund State Pool	Various	11,826,243.61	41,983.89	0.00	41,992.47
		Various	43,618.40	43,618.40	0.00	
		11,869,862.01	0.00	40,357.96	0.00	
		11,869,862.01	41,992.47	41,992.47		
			11,826,243.61	41,983.89	0.00	
		43,618.40	43,618.40	0.00		
		0.00	40,357.96	0.00		
Total Local Agency Investment Fund		11,869,862.01	11,869,862.01	41,992.47	41,992.47	41,992.47
			11,826,243.61	41,983.89	0.00	
			43,618.40	43,618.40	0.00	
			0.00	40,357.96	0.00	
TOTAL PORTFOLIO		11,869,862.01	11,869,862.01	41,992.47	41,992.47	41,992.47

Cash Flow Report

As of January 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2024	Dividend	90LAIF\$00	367,311,446.31	Local Agency Investment Fund State Pool	0.00	40,241.05	40,241.05
APR 2024					0.00	40,241.05	40,241.05
TOTAL					0.00	40,241.05	40,241.05



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

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Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



City of Brea - Account #120

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

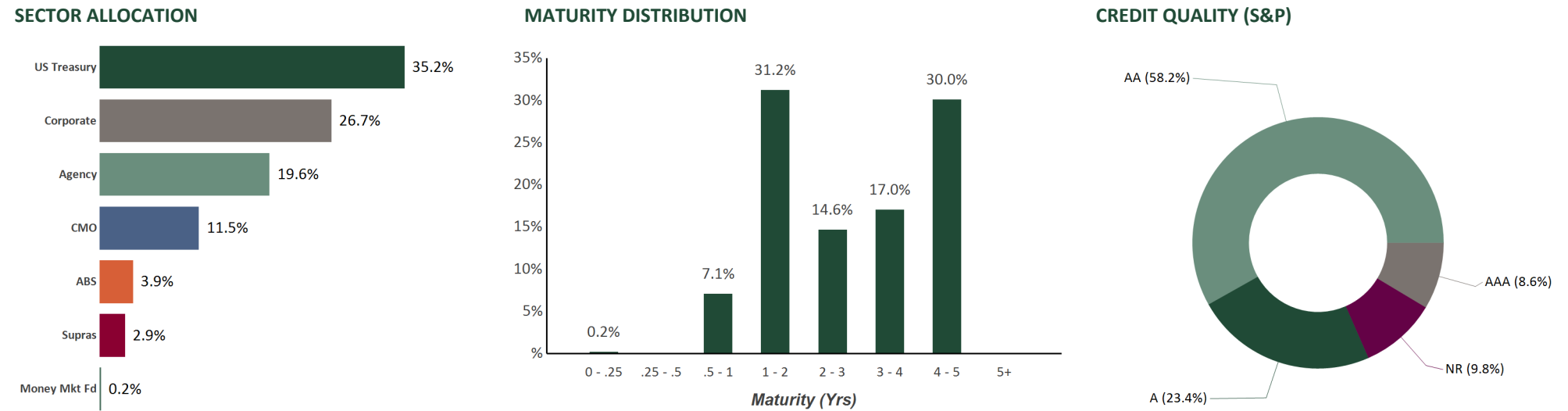
Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS		ACCOUNT SUMMARY			TOP ISSUERS	
Average Modified Duration	2.47		Beg. Values as of 12/31/23	End Values as of 1/31/24	Government of United States	35.2%
Average Coupon	2.45%	Market Value	90,044,452	90,365,194	Federal Home Loan Mortgage Corp	17.3%
Average Purchase YTM	2.55%	Accrued Interest	441,635	481,245	Federal National Mortgage Assoc	9.2%
Average Market YTM	4.44%	Total Market Value	90,486,088	90,846,440	Federal Farm Credit Bank	2.3%
Average S&P/Moody Rating	AA/Aa2	Income Earned	186,919	193,791	Federal Home Loan Bank	2.3%
Average Final Maturity	2.80 yrs	Cont/WD		0	Inter-American Dev Bank	2.0%
Average Life	2.67 yrs	Par	93,234,479	93,400,632	Bank of America Corp	2.0%
		Book Value	92,787,819	92,877,233	JP Morgan Chase & Co	1.9%
		Cost Value	92,925,078	92,999,337	Total	72.1%



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	4/30/1996
City of Brea	0.39%	3.53%	0.39%	4.21%	0.42%	-0.34%	1.47%	1.39%	3.39%
ICE BofA 1-5 Yr US Treasury & Agency Index*	0.36%	3.35%	0.36%	3.61%	0.05%	-0.62%	1.21%	1.14%	3.03%
ICE BofA US Issuers 1-5 Yr AAA-A US Corp/Govt Idx	0.37%	3.47%	0.37%	3.73%	0.12%	-0.56%	1.30%	1.24%	N/A

*ICE BofA 1-Yr US Treasury Bill Index to 9/30/01

Statement of Compliance

As of January 31, 2024



City of Brea

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy

Investment Type	Minimum Rating	Max%	Max % Issuer	Max Maturity	Miscellaneous	Comment
U.S. Treasuries		100%		5 years		Complies
Federal Agencies		100%	25%	5 years	5% max in callable bonds issued by Agencies; U.S. Government Agency securities and instrumentality of government-sponsored corporations	Complies
Supranational Obligations	"AA" rated or higher by a NRSRO	15%	5%	5 years		Complies
Municipal Securities (CA, Other States)			5%	5 years	Other investments that are legal investments through the State of California Government Code	Complies
Corporate Medium Term Notes	"A" rating category or better by a NRSRO	30%	5%	5 years		Complies
Asset-Backed, Mortgage-Backed, Mortgage Pass-Through Securities, and Collateralized Mortgage Obligations (Non-Agency)	"AA" rated or higher by a NRSRO for Asset Backed Securities	15%	5%	5 years	15% max combined ABS/MBS/CMO, excluding those issued by the U.S. Treasury, U.S Government Agency and Instrumentality of Government Sponsored corporation	Complies
Negotiable Certificates of Deposit (NCD)		30%	5%	5 years		Complies
FDIC Insured Time Deposits (Non-negotiable CD/TD)			5%	5 years		Complies
Collateralized Time Deposits (Non-negotiable CD/TD)			5%	5 years		Complies
Banker's Acceptances		40%	5%	180 days		Complies
Commercial Paper	A-1/P-1 by S&P and Moody's	25%	5%	270 days		Complies
Money Market Mutual Funds	"AAA" or Highest rating by two NRSROs	20%	5%			Complies
Local Agency Investment Fund (LAIF)		60%	40%		60% max combined State and County investment pools; 40% max per pool	Complies
OCIP/County Pool		60%	40%		60% max combined State and County investment pools; 40% max per pool	Complies
Repurchase Agreements			5%	1 year		Complies
Max Per Issuer					5% max per issuer, except U.S. Treasury Obligations, U.S. Federal Government Agency obligations, Approved State and County investment pools	Complies

Maximum Maturity				5 years	5 years, unless the City Council has granted express authority to make that investment; When possible, a minimum of 25% of the portfolio should be in maturities of 1 year or less	ATTACHMENT A <i>Complies</i>
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Reconciliation Summary

As of January 31, 2024



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$92,787,818.79
<u>Acquisition</u>		
+ Security Purchases	\$3,019,930.08	
+ Money Market Fund Purchases	\$448,633.59	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$3,468,563.67
<u>Dispositions</u>		
- Security Sales	\$2,677,143.90	
- Money Market Fund Sales	\$363,376.29	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$279,104.31	
Total Dispositions		\$3,319,624.50
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$5,241.47	
		\$5,241.47
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	(\$64,766.57)	
		(\$64,766.57)
ENDING BOOK VALUE		\$92,877,232.86

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$61,157.40
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$2,677,143.90	
Accrued Interest Received	\$7,509.87	
Interest Received	\$143,376.41	
Dividend Received	\$0.00	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$279,104.31	
Total Acquisitions	\$3,107,134.49	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$3,019,930.08	
Accrued Interest Paid	\$1,947.11	
Total Dispositions	\$3,021,877.19	
ENDING BOOK VALUE		\$146,414.70

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
36265MAC9	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	195,921.87	02/15/2022 1.91%	195,920.18 195,921.70	99.52 5.47%	194,978.11 113.74	0.21% (943.59)	Aaa / NR AAA	1.13 0.13
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	47,162.21	01/11/2022 1.11%	47,155.15 47,161.74	99.57 5.54%	46,961.30 8.65	0.05% (200.44)	NR / AAA AAA	1.15 0.10
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	30,362.93	02/17/2021 0.27%	30,362.37 30,362.91	99.04 5.83%	30,072.72 2.28	0.03% (290.19)	Aaa / NR AAA	1.22 0.17
44891RAC4	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	31,685.35	10/20/2020 0.39%	31,678.05 31,685.27	99.58 6.05%	31,552.37 5.35	0.03% (132.90)	NR / AAA AAA	1.29 0.07
89240BAC2	Toyota Auto Receivables Owners 2021- A A3 0.26% Due 5/15/2025	111,606.34	02/02/2021 0.27%	111,585.63 111,605.55	99.11 5.84%	110,613.71 12.90	0.12% (991.84)	Aaa / NR AAA	1.29 0.16
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	97,792.59	04/20/2021 0.38%	97,782.31 97,791.63	98.83 5.51%	96,644.41 16.52	0.11% (1,147.22)	NR / AAA AAA	1.62 0.23
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	196,599.65	11/16/2021 0.89%	196,558.20 196,586.15	97.36 5.43%	191,410.60 48.06	0.21% (5,175.55)	Aaa / NR AAA	1.98 0.58
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	214,714.15	07/13/2021 0.52%	214,695.01 214,708.29	97.46 5.42%	209,268.78 49.62	0.23% (5,439.51)	Aaa / NR AAA	2.12 0.52
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	187,830.01	11/09/2021 0.71%	187,826.01 187,828.73	97.24 5.54%	182,647.41 59.27	0.20% (5,181.32)	NR / AAA AAA	2.21 0.57
44935FAD6	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	140,211.95	11/09/2021 0.75%	140,180.66 140,202.50	97.48 5.63%	136,672.44 46.11	0.15% (3,530.06)	NR / AAA AAA	2.29 0.51
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	452,754.45	02/15/2022 1.89%	452,686.35 452,727.31	97.67 5.29%	442,215.68 378.30	0.49% (10,511.63)	Aaa / AAA NR	2.29 0.68
362554AC1	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	158,643.80	10/13/2021 0.68%	158,639.75 158,642.47	96.77 5.75%	153,512.79 44.95	0.17% (5,129.68)	Aaa / AAA NR	2.63 0.64

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
380146AC4	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	156,874.55	01/11/2022 1.27%	156,860.92 156,869.27	97.25 5.41%	152,562.23 82.36	0.17% (4,307.04)	NR / AAA AAA	2.79 0.66
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	540,000.00	10/12/2022 5.15%	539,958.10 539,972.85	99.99 5.15%	539,956.26 1,221.60	0.60% (16.59)	Aaa / NR AAA	3.37 1.26
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	965,000.00	09/07/2023 5.23%	964,732.50 964,766.43	101.59 4.56%	980,364.73 2,213.07	1.08% 15,598.30	NR / AAA AAA	4.63 2.40
Total ABS		3,527,159.85	2.84%	3,526,621.19 3,526,832.80	5.18%	3,499,433.54 4,302.78	3.86% (27,399.26)	Aaa / AAA AAA	2.97 1.14
AGENCY									
3135G0X24	FNMA Note 1.625% Due 1/7/2025	1,875,000.00	Various 1.47%	1,888,349.75 1,877,571.07	97.14 4.80%	1,821,281.25 2,031.25	2.01% (56,289.82)	Aaa / AA+ AA+	0.94 0.91
3137EAEPO	FHLMC Note 1.5% Due 2/12/2025	1,920,000.00	02/13/2020 1.52%	1,918,521.60 1,919,694.60	96.83 4.68%	1,859,166.72 13,520.00	2.06% (60,527.88)	Aaa / AA+ AA+	1.04 1.00
3135G03U5	FNMA Note 0.625% Due 4/22/2025	1,510,000.00	04/22/2020 0.67%	1,506,889.40 1,509,239.40	95.32 4.60%	1,439,291.23 2,595.31	1.59% (69,948.17)	Aaa / AA+ AA+	1.22 1.19
3135G04Z3	FNMA Note 0.5% Due 6/17/2025	1,800,000.00	Various 0.46%	1,802,513.00 1,800,861.59	94.75 4.47%	1,705,536.00 1,100.00	1.88% (95,325.59)	Aaa / AA+ AA+	1.38 1.34
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	1,800,000.00	Various 0.45%	1,793,673.60 1,798,098.24	94.43 4.32%	1,699,689.60 187.50	1.87% (98,408.64)	Aaa / AA+ AA+	1.47 1.44
3135G05X7	FNMA Note 0.375% Due 8/25/2025	1,800,000.00	Various 0.45%	1,793,460.00 1,797,801.61	93.98 4.39%	1,691,685.00 2,925.00	1.87% (106,116.61)	Aaa / AA+ AA+	1.57 1.53
3137EAXE3	FHLMC Note 0.375% Due 9/23/2025	1,805,000.00	Various 0.44%	1,799,651.55 1,803,208.69	93.69 4.40%	1,691,075.62 2,406.67	1.86% (112,133.07)	Aaa / AA+ AA+	1.65 1.60
3135G06G3	FNMA Note 0.5% Due 11/7/2025	1,825,000.00	Various 0.57%	1,819,098.50 1,822,908.66	93.52 4.35%	1,706,734.53 2,129.16	1.88% (116,174.13)	Aaa / AA+ AA+	1.77 1.72
3133EPGW9	FFCB Note 3.875% Due 4/25/2028	1,250,000.00	05/05/2023 3.55%	1,268,125.00 1,265,437.22	99.55 3.99%	1,244,335.00 12,916.67	1.38% (21,102.22)	Aaa / AA+ AA+	4.24 3.83
3133EPME2	FFCB Note 3.875% Due 6/8/2028	850,000.00	06/07/2023 3.96%	846,634.00 847,072.48	99.57 3.98%	846,349.25 4,849.13	0.94% (723.23)	Aaa / AA+ AA+	4.36 3.95

Holdings Report
As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130AWTR1	FHLB Note 4.375% Due 9/8/2028	2,000,000.00	09/08/2023	1,994,580.00	101.82	2,036,484.00	2.29%	Aaa / AA+	4.61
			4.43%	1,995,004.92	3.94%	43,020.83	41,479.08	NR	4.06
Total Agency		18,435,000.00	1.50%	18,431,496.40 18,436,898.48	4.38%	17,741,628.20 87,681.52	19.63% (695,270.28)	Aaa / AA+ AA+	2.09 1.95
CMO									
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	839,057.56	07/01/2021	902,576.84	98.44	826,000.99	0.91%	Aaa / AAA	0.73
			0.72%	852,116.09	5.36%	2,217.21	(26,115.10)	AAA	0.62
3137BKRJ1	FHLMC K047 A2 3.329% Due 5/25/2025	700,000.00	05/19/2022	704,046.88	98.03	686,211.40	0.76%	NR / NR	1.32
			3.05%	701,716.06	4.89%	1,941.92	(15,504.66)	AAA	1.14
3137BNGT5	FHLMC K054 A2 2.745% Due 1/25/2026	1,000,000.00	10/29/2021	1,058,359.38	96.58	965,801.00	1.07%	NR / AAA	1.99
			1.10%	1,026,876.03	4.62%	2,287.50	(61,075.03)	NR	1.76
3137BQYS0	FHLMC K056 A2 2.525% Due 5/25/2026	570,000.00	01/31/2022	587,189.06	95.72	545,622.24	0.60%	NR / NR	2.32
			1.67%	579,105.32	4.56%	1,199.38	(33,483.08)	AAA	2.06
3137BXQY1	FHLMC K064 A2 3.224% Due 3/25/2027	1,000,000.00	05/06/2022	997,929.69	96.65	966,518.00	1.07%	NR / AAA	3.15
			3.24%	998,674.06	4.39%	2,686.67	(32,156.06)	NR	2.78
3137FCLD4	FHLMC K071 A2 3.286% Due 11/25/2027	2,000,000.00	04/11/2023	1,932,500.00	96.13	1,922,602.00	2.12%	NR / NR	3.82
			4.07%	1,944,230.43	4.38%	5,476.67	(21,628.43)	AAA	3.47
3137FETN0	FHLMC K073 A2 3.35% Due 1/25/2028	1,500,000.00	03/27/2023	1,452,187.50	96.42	1,446,267.00	1.59%	NR / NR	3.99
			4.14%	1,460,545.19	4.33%	837.50	(14,278.19)	AAA	3.56
3137FEZU7	FHLMC K076 A2 3.9% Due 4/25/2028	1,200,000.00	04/20/2023	1,187,062.50	98.15	1,177,756.80	1.30%	NR / NR	4.24
			4.11%	1,189,059.42	4.36%	3,900.00	(11,302.62)	AAA	3.74
3137FGR31	FHLMC K078 A2 3.854% Due 6/25/2028	1,300,000.00	09/18/2023	1,240,890.63	97.92	1,272,999.00	1.40%	NR / NR	4.40
			5.02%	1,245,411.36	4.36%	835.03	27,587.64	AAA	3.85
3137FJKE8	FHLMC K082 A2 3.92% Due 9/25/2028	600,000.00	11/28/2023	578,718.75	98.04	588,240.00	0.65%	NR / NR	4.65
			4.75%	579,468.43	4.37%	1,960.00	8,771.57	AAA	4.10
Total CMO		10,709,057.56	3.40%	10,641,461.23 10,577,202.39	4.51%	10,398,018.43 23,341.88	11.47% (179,183.96)	Aaa / AAA AAA	3.29 2.92

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	810,000.00	01/10/2022 1.50%	808,914.60 809,656.36	96.71 5.04%	783,325.89 587.25	0.86% (26,330.47)	A1 / A+ A+	0.95 0.92
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	1,250,000.00	03/04/2022 2.15%	1,286,200.00 1,263,390.39	98.05 4.95%	1,225,642.50 14,875.00	1.37% (37,747.89)	A3 / A A	1.12 1.07
06367WB85	Bank of Montreal Note 1.85% Due 5/1/2025	826,000.00	07/23/2021 0.85%	856,413.32 836,071.37	96.26 4.97%	795,109.25 3,820.25	0.88% (40,962.12)	A2 / A- AA-	1.25 1.21
46647PCK0	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	470,000.00	Various 0.95%	470,293.55 470,038.34	98.10 5.87%	461,073.30 480.73	0.51% (8,965.04)	A1 / A- AA-	1.39 0.39
89788MAA0	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 8/5/2025	650,000.00	02/03/2022 1.85%	635,726.00 643,831.39	94.42 5.09%	613,702.05 3,813.33	0.68% (30,129.34)	A3 / A- A	1.51 1.46
06406HCQ0	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	800,000.00	04/05/2022 3.20%	819,928.00 809,655.04	98.48 4.84%	787,819.20 6,407.78	0.87% (21,835.84)	A1 / A AA-	1.80 1.70
46647PBK1	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	312,000.00	05/20/2021 1.11%	323,646.96 315,635.09	96.16 5.34%	300,034.49 1,787.21	0.33% (15,600.60)	A1 / A- AA-	2.22 1.18
6174468Q5	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 4/28/2026	500,000.00	05/18/2022 5.00%	472,305.00 484,276.01	96.40 5.20%	482,018.00 2,826.17	0.53% (2,258.01)	A1 / A- A+	2.24 1.20
023135BX3	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	1,455,000.00	05/10/2021 1.09%	1,448,714.40 1,452,139.47	92.62 4.44%	1,347,625.37 3,192.92	1.49% (104,514.10)	A1 / AA AA-	2.28 2.21
91324PEC2	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	240,000.00	Various 1.08%	240,776.80 240,354.11	92.85 4.47%	222,846.96 582.66	0.25% (17,507.15)	A2 / A+ A	2.29 2.21
89236TJK2	Toyota Motor Credit Corp Note 1.125% Due 6/18/2026	995,000.00	06/15/2021 1.13%	994,562.20 994,791.89	92.57 4.45%	921,038.67 1,337.03	1.02% (73,753.22)	A1 / A+ A+	2.38 2.30
06051GJD2	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 6/19/2026	950,000.00	Various 1.25%	952,508.00 950,872.42	94.62 5.39%	898,934.66 1,461.90	0.99% (51,937.76)	A1 / A- AA-	2.38 1.34
037833DN7	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 9/11/2026	450,000.00	12/02/2021 1.49%	461,178.00 455,935.40	94.25 4.40%	424,125.90 3,587.50	0.47% (31,809.50)	Aaa / AA+ NR	2.61 2.48

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
06368FAC3	Bank of Montreal Note 1.25% Due 9/15/2026	500,000.00	09/13/2021 1.28%	499,395.00 499,682.92	91.42 4.77%	457,103.50 2,361.11	0.51% (42,579.42)	A2 / A- AA-	2.62 2.51
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	235,000.00	09/08/2021 1.09%	234,555.85 234,766.74	92.20 4.22%	216,669.06 918.46	0.24% (18,097.68)	Aa2 / AA AA	2.63 2.53
26442CAS3	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/1/2026	850,000.00	01/13/2022 1.81%	892,644.50 873,837.44	96.34 4.34%	818,869.60 4,179.17	0.91% (54,967.84)	Aa3 / A NR	2.84 2.67
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	535,000.00	01/19/2022 1.99%	534,090.50 534,459.91	93.65 4.26%	501,033.39 463.67	0.55% (33,426.52)	A2 / A A	2.96 2.82
808513BY0	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 3/3/2027	750,000.00	03/09/2022 2.73%	740,115.00 743,877.61	93.37 4.78%	700,284.75 7,554.17	0.78% (43,592.86)	A2 / A- A	3.09 2.89
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 3/15/2027	1,080,000.00	03/07/2022 2.30%	1,079,794.80 1,079,872.12	94.58 4.17%	1,021,451.04 9,384.00	1.13% (58,421.08)	Aa2 / AA A+	3.12 2.94
06051GHT9	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 4/23/2027	900,000.00	Various 4.93%	871,903.80 880,771.31	96.64 5.17%	869,738.40 8,719.55	0.97% (11,032.91)	A1 / A- AA-	3.23 2.09
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	430,000.00	05/05/2022 4.04%	429,303.40 429,544.50	98.57 4.47%	423,863.90 3,870.00	0.47% (5,680.60)	A2 / A+ A+	3.27 3.01
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	430,000.00	05/17/2022 3.69%	430,200.10 430,131.74	97.94 4.38%	421,128.24 3,358.77	0.47% (9,003.50)	A2 / A+ A	3.29 3.04
22160KAM7	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 5/18/2027	600,000.00	07/15/2022 3.53%	586,074.00 590,510.74	96.43 4.17%	578,550.00 3,650.00	0.64% (11,960.74)	Aa3 / A+ NR	3.30 3.08
89115A2C5	Toronto-Dominion Bank Note 4.108% Due 6/8/2027	1,100,000.00	08/26/2022 4.18%	1,096,315.00 1,097,414.37	98.13 4.72%	1,079,404.70 6,652.68	1.20% (18,009.67)	A1 / A NR	3.35 3.07
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	595,000.00	03/06/2023 4.90%	594,422.85 594,526.78	102.80 4.11%	611,667.14 11,441.35	0.69% 17,140.36	Aa3 / A+ NR	4.11 3.57

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
61747YER2	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 4/20/2028	750,000.00	05/19/2023 5.29%	722,677.50 726,545.90	97.67 4.99%	732,552.75 8,858.54	0.82% 6,006.85	A1 / A- A+	4.22 2.94
74340XCG4	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 6/15/2028	575,000.00	09/08/2023 5.17%	567,824.00 568,410.30	101.35 4.52%	582,782.63 3,581.77	0.65% 14,372.33	A3 / A NR	4.38 3.82
24422EXB0	John Deere Capital Corp Note 4.95% Due 7/14/2028	935,000.00	07/11/2023 4.96%	934,767.55 934,793.25	102.20 4.40%	955,584.03 2,185.57	1.05% 20,790.78	A2 / A A+	4.45 3.96
78016HZS2	ROYAL BANK OF CANADA Note 5.2% Due 8/1/2028	650,000.00	12/06/2023 5.08%	653,224.00 653,119.57	101.88 4.73%	662,221.30 17,932.78	0.75% 9,101.73	A1 / A AA-	4.50 3.88
74456QBX3	Public Service EI & Gas Callable Note Cont 6/1/2028 3.65% Due 9/1/2028	1,200,000.00	10/04/2023 5.48%	1,106,748.00 1,112,888.48	96.67 4.46%	1,160,026.80 18,250.00	1.30% 47,138.32	A1 / A NR	4.59 4.10
74340XBX8	Prologis LP Callable Note Cont 6/15/28 4% Due 9/15/2028	500,000.00	12/06/2023 4.91%	480,850.00 481,454.27	97.56 4.59%	487,822.00 7,555.56	0.55% 6,367.73	A3 / A NR	4.63 4.10
756109BS2	Realty Income Corp Callable Note Cont. 11/15/2028 4.7% Due 12/15/2028	1,000,000.00	12/12/2023 5.16%	979,800.60 980,331.29	99.76 4.75%	997,597.00 6,005.55	1.10% 17,265.71	A3 / A- NR	4.88 4.22
91324PDP4	United Health Group Inc Note 3.875% Due 12/15/2028	650,000.00	12/12/2023 4.77%	624,364.00 625,037.52	97.35 4.48%	632,806.85 3,218.40	0.70% 7,769.33	A2 / A+ A	4.88 4.36
46647PAM8	JP Morgan Chase & Co Callable Note 1X 1/23/2028 3.509% Due 1/23/2029	1,000,000.00	01/19/2024 5.43%	941,600.00 941,887.68	95.06 4.89%	950,550.00 779.78	1.05% 8,662.32	A1 / A- AA-	4.98 3.65
Total Corporate		24,973,000.00	3.16%	24,771,837.28 24,740,511.72	4.70%	24,125,003.32 175,680.61	26.75% (615,508.40)	A1 / A A+	3.09 2.66
MONEY MARKET FUND									
316175884	Fidelity Institutional Money Market Fund 696	146,414.70	Various 4.97%	146,414.70 146,414.70	1.00 4.97%	146,414.70 0.00	0.16% 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund		146,414.70	4.97%	146,414.70 146,414.70	4.97%	146,414.70 0.00	0.16% 0.00	Aaa / AAA NR	0.00 0.00

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
SUPRANATIONAL									
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	945,000.00	Various 0.54%	943,389.35 944,423.73	93.49 4.42%	883,491.84 1,220.62	0.97% (60,931.89)	Aaa / AAA AAA	1.74 1.70
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 4/20/2026	1,915,000.00	04/13/2021 0.97%	1,906,229.30 1,911,114.19	92.95 4.24%	1,779,931.22 4,701.06	1.96% (131,182.97)	Aaa / AAA AAA	2.22 2.15
Total Supranational		2,860,000.00	0.83%	2,849,618.65 2,855,537.92	4.30%	2,663,423.06 5,921.68	2.94% (192,114.86)	Aaa / AAA AAA	2.06 2.00
US TREASURY									
912828D56	US Treasury Note 2.375% Due 8/15/2024	1,500,000.00	03/05/2020 0.68%	1,611,093.75 1,513,416.13	98.56 5.10%	1,478,437.50 16,457.20	1.65% (34,978.63)	Aaa / AA+ AA+	0.54 0.52
9128283D0	US Treasury Note 2.25% Due 10/31/2024	1,500,000.00	11/07/2019 1.77%	1,533,925.78 1,505,091.66	98.07 4.91%	1,471,054.50 8,622.94	1.63% (34,037.16)	Aaa / AA+ AA+	0.75 0.72
912828ZC7	US Treasury Note 1.125% Due 2/28/2025	2,000,000.00	03/18/2020 0.81%	2,030,859.38 2,006,711.53	96.30 4.68%	1,925,938.00 9,519.23	2.13% (80,773.53)	Aaa / AA+ AA+	1.08 1.05
91282CED9	US Treasury Note 1.75% Due 3/15/2025	2,150,000.00	04/05/2022 2.65%	2,095,662.11 2,129,338.44	96.87 4.65%	2,082,728.65 14,367.79	2.31% (46,609.79)	Aaa / AA+ AA+	1.12 1.08
91282CEQ0	US Treasury Note 2.75% Due 5/15/2025	500,000.00	06/06/2022 2.91%	497,695.31 498,992.64	97.81 4.51%	489,062.50 2,946.43	0.54% (9,930.14)	Aaa / AA+ AA+	1.29 1.24
91282CAM3	US Treasury Note 0.25% Due 9/30/2025	1,900,000.00	02/19/2021 0.51%	1,877,363.28 1,891,826.00	93.51 4.34%	1,776,648.20 1,609.29	1.96% (115,177.80)	Aaa / AA+ AA+	1.67 1.62
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	1,900,000.00	02/11/2021 0.42%	1,885,156.25 1,894,500.40	93.23 4.31%	1,771,453.60 1,213.60	1.95% (123,046.80)	Aaa / AA+ AA+	1.75 1.71
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	1,350,000.00	03/26/2021 0.77%	1,325,794.92 1,340,527.83	93.20 4.27%	1,258,241.85 871.41	1.39% (82,285.98)	Aaa / AA+ AA+	1.83 1.79
91282CCW9	US Treasury Note 0.75% Due 8/31/2026	480,000.00	09/17/2021 0.86%	477,393.75 478,640.59	91.95 4.07%	441,374.88 1,523.08	0.49% (37,265.71)	Aaa / AA+ AA+	2.58 2.50
91282CCZ2	US Treasury Note 0.875% Due 9/30/2026	2,820,000.00	Various 1.08%	2,791,946.88 2,804,943.54	92.13 4.02%	2,598,034.98 8,359.83	2.87% (206,908.56)	Aaa / AA+ AA+	2.67 2.58
91282CEW7	US Treasury Note 3.25% Due 6/30/2027	2,250,000.00	Various 3.12%	2,263,417.97 2,259,235.53	97.77 3.96%	2,199,726.00 6,428.57	2.43% (59,509.53)	Aaa / AA+ AA+	3.41 3.19
91282CFB2	US Treasury Note 2.75% Due 7/31/2027	600,000.00	08/22/2022 3.12%	589,828.13 592,801.27	96.09 3.96%	576,515.40 45.33	0.63% (16,285.87)	Aaa / AA+ AA+	3.50 3.29

Holdings Report
As of January 31, 2024

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
91282CFH9	US Treasury Note 3.125% Due 8/31/2027	1,950,000.00	Various 3.41%	1,925,095.70 1,932,040.72	97.25 3.95%	1,896,451.05 25,781.25	2.12% (35,589.67)	Aaa / AA+ AA+	3.58 3.30
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	700,000.00	03/14/2023 3.91%	698,878.91 699,085.07	99.80 3.93%	698,632.90 2,384.62	0.77% (452.17)	Aaa / AA+ AA+	3.92 3.59
91282CGH8	US Treasury Note 3.5% Due 1/31/2028	2,500,000.00	02/16/2023 4.05%	2,438,378.91 2,450,267.11	98.45 3.92%	2,461,230.00 240.38	2.71% 10,962.89	Aaa / AA+ AA+	4.00 3.69
91282CGP0	US Treasury Note 4% Due 2/29/2028	2,500,000.00	Various 4.07%	2,491,714.85 2,493,288.17	100.29 3.92%	2,507,130.00 42,307.70	2.81% 13,841.83	Aaa / AA+ AA+	4.08 3.67
91282CHE4	US Treasury Note 3.625% Due 5/31/2028	2,425,000.00	Various 4.03%	2,381,062.51 2,386,353.05	98.91 3.90%	2,398,477.78 15,131.41	2.66% 12,124.73	Aaa / AA+ AA+	4.33 3.94
91282CHX2	US Treasury Note 4.375% Due 8/31/2028	400,000.00	09/25/2023 4.62%	395,781.25 396,081.08	102.02 3.89%	408,078.00 7,403.85	0.46% 11,996.92	Aaa / AA+ AA+	4.59 4.05
91282CJF9	US Treasury Note 4.875% Due 10/31/2028	600,000.00	10/27/2023 4.79%	602,273.44 602,157.71	104.22 3.89%	625,312.80 7,473.21	0.70% 23,155.09	Aaa / AA+ AA+	4.75 4.18
91282CJN2	US Treasury Note 4.375% Due 11/30/2028	625,000.00	12/28/2023 3.83%	640,234.38 639,946.30	102.20 3.87%	638,720.63 4,706.71	0.71% (1,225.67)	Aaa / AA+ AA+	4.84 4.30
91282CJR3	US Treasury Note 3.75% Due 12/31/2028	2,100,000.00	Various 3.98%	2,078,330.08 2,078,590.08	99.43 3.88%	2,088,023.70 6,923.08	2.31% 9,433.62	Aaa / AA+ AA+	4.92 4.43
Total US Treasury		32,750,000.00	2.52%	32,631,887.54 32,593,834.85	4.19%	31,791,272.92 184,316.91	35.20% (802,561.93)	Aaa / AA+ AA+	2.87 2.65
TOTAL PORTFOLIO		93,400,632.11	2.55%	92,999,336.99 92,877,232.86	4.44%	90,365,194.17 481,245.38	100.00% (2,512,038.69)	Aa2 / AA AA+	2.80 2.47
TOTAL MARKET VALUE PLUS ACCRUED						90,846,439.55			

Transaction Ledger
As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/05/2024	91282CJR3	1,750,000.00	US Treasury Note 3.75% Due 12/31/2028	99.027	3.97%	1,732,978.52	901.44	1,733,879.96	0.00
Purchase	01/07/2024	316175884	15,234.38	Fidelity Institutional Money Market Fund 696	1.000	4.97%	15,234.38	0.00	15,234.38	0.00
Purchase	01/13/2024	316175884	5,872.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	5,872.50	0.00	5,872.50	0.00
Purchase	01/14/2024	316175884	23,141.25	Fidelity Institutional Money Market Fund 696	1.000	4.97%	23,141.25	0.00	23,141.25	0.00
Purchase	01/15/2024	316175884	5,216.25	Fidelity Institutional Money Market Fund 696	1.000	4.97%	5,216.25	0.00	5,216.25	0.00
Purchase	01/16/2024	316175884	4,149.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,149.50	0.00	4,149.50	0.00
Purchase	01/16/2024	316175884	2,290.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	2,290.50	0.00	2,290.50	0.00
Purchase	01/16/2024	316175884	10,754.36	Fidelity Institutional Money Market Fund 696	1.000	4.97%	10,754.36	0.00	10,754.36	0.00
Purchase	01/16/2024	316175884	10,091.13	Fidelity Institutional Money Market Fund 696	1.000	4.97%	10,091.13	0.00	10,091.13	0.00
Purchase	01/16/2024	316175884	31,074.66	Fidelity Institutional Money Market Fund 696	1.000	4.97%	31,074.66	0.00	31,074.66	0.00
Purchase	01/16/2024	316175884	17,162.95	Fidelity Institutional Money Market Fund 696	1.000	4.97%	17,162.95	0.00	17,162.95	0.00
Purchase	01/16/2024	316175884	17,924.93	Fidelity Institutional Money Market Fund 696	1.000	4.97%	17,924.93	0.00	17,924.93	0.00
Purchase	01/16/2024	316175884	11,794.83	Fidelity Institutional Money Market Fund 696	1.000	4.97%	11,794.83	0.00	11,794.83	0.00
Purchase	01/16/2024	316175884	19,970.19	Fidelity Institutional Money Market Fund 696	1.000	4.97%	19,970.19	0.00	19,970.19	0.00
Purchase	01/16/2024	316175884	13,901.82	Fidelity Institutional Money Market Fund 696	1.000	4.97%	13,901.82	0.00	13,901.82	0.00
Purchase	01/16/2024	316175884	27,459.89	Fidelity Institutional Money Market Fund 696	1.000	4.97%	27,459.89	0.00	27,459.89	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/18/2024	316175884	9,412.65	Fidelity Institutional Money Market Fund 696	1.000	4.97%	9,412.65	0.00	9,412.65	0.00
Purchase	01/21/2024	316175884	3,375.00	Fidelity Institutional Money Market Fund 696	1.000	4.97%	3,375.00	0.00	3,375.00	0.00
Purchase	01/22/2024	316175884	54,941.47	Fidelity Institutional Money Market Fund 696	1.000	4.97%	54,941.47	0.00	54,941.47	0.00
Purchase	01/22/2024	316175884	7,897.04	Fidelity Institutional Money Market Fund 696	1.000	4.97%	7,897.04	0.00	7,897.04	0.00
Purchase	01/22/2024	316175884	16,004.59	Fidelity Institutional Money Market Fund 696	1.000	4.97%	16,004.59	0.00	16,004.59	0.00
Purchase	01/23/2024	316175884	26,152.87	Fidelity Institutional Money Market Fund 696	1.000	4.97%	26,152.87	0.00	26,152.87	0.00
Purchase	01/23/2024	46647PAM8	1,000,000.00	JP Morgan Chase & Co Callable Note 1X 1/23/2028 3.509% Due 1/23/2029	94.160	5.43%	941,600.00	0.00	941,600.00	0.00
Purchase	01/25/2024	316175884	1,941.92	Fidelity Institutional Money Market Fund 696	1.000	4.97%	1,941.92	0.00	1,941.92	0.00
Purchase	01/25/2024	316175884	2,287.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	2,287.50	0.00	2,287.50	0.00
Purchase	01/25/2024	316175884	1,199.38	Fidelity Institutional Money Market Fund 696	1.000	4.97%	1,199.38	0.00	1,199.38	0.00
Purchase	01/25/2024	316175884	2,686.67	Fidelity Institutional Money Market Fund 696	1.000	4.97%	2,686.67	0.00	2,686.67	0.00
Purchase	01/25/2024	316175884	5,476.67	Fidelity Institutional Money Market Fund 696	1.000	4.97%	5,476.67	0.00	5,476.67	0.00
Purchase	01/25/2024	316175884	4,187.50	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,187.50	0.00	4,187.50	0.00
Purchase	01/25/2024	316175884	3,900.00	Fidelity Institutional Money Market Fund 696	1.000	4.97%	3,900.00	0.00	3,900.00	0.00
Purchase	01/25/2024	316175884	4,175.17	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,175.17	0.00	4,175.17	0.00
Purchase	01/25/2024	316175884	1,960.00	Fidelity Institutional Money Market Fund 696	1.000	4.97%	1,960.00	0.00	1,960.00	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/25/2024	316175884	30,910.23	Fidelity Institutional Money Market Fund 696	1.000	4.97%	30,910.23	0.00	30,910.23	0.00
Purchase	01/25/2024	316175884	4,085.79	Fidelity Institutional Money Market Fund 696	1.000	4.97%	4,085.79	0.00	4,085.79	0.00
Purchase	01/29/2024	91282CJR3	350,000.00	US Treasury Note 3.75% Due 12/31/2028	98.672	4.05%	345,351.56	1,045.67	346,397.23	0.00
Purchase	01/31/2024	316175884	52,000.00	Fidelity Institutional Money Market Fund 696	1.000	4.97%	52,000.00	0.00	52,000.00	0.00
Subtotal			3,548,633.59				3,468,563.67	1,947.11	3,470,510.78	0.00
TOTAL ACQUISITIONS			3,548,633.59				3,468,563.67	1,947.11	3,470,510.78	0.00
DISPOSITIONS										
Sale	01/05/2024	3135G0W66	1,755,000.00	FNMA Note 1.625% Due 10/15/2024	97.468	1.35%	1,710,563.40	6,337.50	1,716,900.90	-46,195.28
Sale	01/05/2024	316175884	16,979.06	Fidelity Institutional Money Market Fund 696	1.000	4.97%	16,979.06	0.00	16,979.06	0.00
Sale	01/23/2024	46647PCH7	985,000.00	JP Morgan Chase & Co Callable Note Cont 6/1/2024 0.824% Due 6/1/2025	98.130	0.79%	966,580.50	1,172.37	967,752.87	-18,571.29
Sale	01/29/2024	316175884	346,397.23	Fidelity Institutional Money Market Fund 696	1.000	4.97%	346,397.23	0.00	346,397.23	0.00
Subtotal			3,103,376.29				3,040,520.19	7,509.87	3,048,030.06	-64,766.57
Paydown	01/16/2024	161571HT4	0.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	100.000		0.00	4,149.50	4,149.50	0.00
Paydown	01/16/2024	362554AC1	10,658.42	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	100.000		10,658.42	95.94	10,754.36	0.00

Transaction Ledger
As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	01/16/2024	380146AC4	9,916.00	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	100.000		9,916.00	175.13	10,091.13	0.00
Paydown	01/16/2024	43815BAC4	30,317.85	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	100.000		30,317.85	756.81	31,074.66	0.00
Paydown	01/16/2024	44891RAC4	17,147.49	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	100.000		17,147.49	15.46	17,162.95	0.00
Paydown	01/16/2024	44933LAC7	17,888.30	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	100.000		17,888.30	36.63	17,924.93	0.00
Paydown	01/16/2024	44935FAD6	11,701.15	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	100.000		11,701.15	93.68	11,794.83	0.00
Paydown	01/16/2024	47789QAC4	19,868.54	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	100.000		19,868.54	101.65	19,970.19	0.00
Paydown	01/16/2024	47800BAC2	0.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	100.000		0.00	2,290.50	2,290.50	0.00
Paydown	01/16/2024	89238JAC9	13,782.53	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	100.000		13,782.53	119.29	13,901.82	0.00
Paydown	01/16/2024	89240BAC2	27,429.77	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	100.000		27,429.77	30.12	27,459.89	0.00
Paydown	01/18/2024	43813KAC6	9,409.75	Honda Auto Receivables Trust 2020-3 A3 0.37% Due 10/18/2024	100.000		9,409.75	2.90	9,412.65	0.00
Paydown	01/22/2024	36265MAC9	54,544.90	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	100.000		54,544.90	396.57	54,941.47	0.00
Paydown	01/22/2024	43813GAC5	7,888.43	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	100.000		7,888.43	8.61	7,897.04	0.00

Transaction Ledger
As of January 31, 2024

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	01/22/2024	43815GAC3	15,848.79	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		15,848.79	155.80	16,004.59	0.00
Paydown	01/25/2024	05601XAC3	30,838.73	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	100.000		30,838.73	71.50	30,910.23	0.00
Paydown	01/25/2024	3137BFE98	1,863.66	FHLMC K041 A2 3.171% Due 10/25/2024	100.000		1,863.66	2,222.13	4,085.79	0.00
Paydown	01/25/2024	3137BKRJ1	0.00	FHLMC K047 A2 3.329% Due 5/25/2025	100.000		0.00	1,941.92	1,941.92	0.00
Paydown	01/25/2024	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	100.000		0.00	2,287.50	2,287.50	0.00
Paydown	01/25/2024	3137BQYS0	0.00	FHLMC K056 A2 2.525% Due 5/25/2026	100.000		0.00	1,199.38	1,199.38	0.00
Paydown	01/25/2024	3137BXQY1	0.00	FHLMC K064 A2 3.224% Due 3/25/2027	100.000		0.00	2,686.67	2,686.67	0.00
Paydown	01/25/2024	3137FCLD4	0.00	FHLMC K071 A2 3.286% Due 11/25/2027	100.000		0.00	5,476.67	5,476.67	0.00
Paydown	01/25/2024	3137FETN0	0.00	FHLMC K073 A2 3.35% Due 1/25/2028	100.000		0.00	4,187.50	4,187.50	0.00
Paydown	01/25/2024	3137FEZU7	0.00	FHLMC K076 A2 3.9% Due 4/25/2028	100.000		0.00	3,900.00	3,900.00	0.00
Paydown	01/25/2024	3137FGR31	0.00	FHLMC K078 A2 3.854% Due 6/25/2028	100.000		0.00	4,175.17	4,175.17	0.00
Paydown	01/25/2024	3137FJKE8	0.00	FHLMC K082 A2 3.92% Due 9/25/2028	100.000		0.00	1,960.00	1,960.00	0.00
Subtotal			279,104.31				279,104.31	38,537.03	317,641.34	0.00
TOTAL DISPOSITIONS			3,382,480.60				3,319,624.50	46,046.90	3,365,671.40	-64,766.57

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	01/07/2024	3135G0X24	1,875,000.00	FNMA Note 1.625% Due 1/7/2025	0.000		15,234.38	0.00	15,234.38	0.00
Interest	01/13/2024	89236TJT3	810,000.00	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	0.000		5,872.50	0.00	5,872.50	0.00
Interest	01/14/2024	24422EXB0	935,000.00	John Deere Capital Corp Note 4.95% Due 7/14/2028	0.000		23,141.25	0.00	23,141.25	0.00
Interest	01/15/2024	87612EBM7	535,000.00	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	0.000		5,216.25	0.00	5,216.25	0.00
Interest	01/21/2024	3137EAEU9	1,800,000.00	FHLMC Note 0.375% Due 7/21/2025	0.000		3,375.00	0.00	3,375.00	0.00
Interest	01/31/2024	91282CFB2	600,000.00	US Treasury Note 2.75% Due 7/31/2027	0.000		8,250.00	0.00	8,250.00	0.00
Interest	01/31/2024	91282CGH8	2,500,000.00	US Treasury Note 3.5% Due 1/31/2028	0.000		43,750.00	0.00	43,750.00	0.00
Subtotal			9,055,000.00				104,839.38	0.00	104,839.38	0.00
TOTAL OTHER TRANSACTIONS			9,055,000.00				104,839.38	0.00	104,839.38	0.00

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
00440EAS6	Chubb INA Holdings Inc Note 3.15% Due 03/15/2025	03/04/2022 03/08/2022 1,250,000.00	1,264,407.80 0.00 0.00 1,263,390.39	11,593.75 0.00 14,875.00 3,281.25	0.00 1,017.41 (1,017.41) 2,263.84	2,263.84
023135BX3	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 05/12/2026	05/10/2021 05/12/2021 1,455,000.00	1,452,032.76 0.00 0.00 1,452,139.47	1,980.42 0.00 3,192.92 1,212.50	106.71 0.00 106.71 1,319.21	1,319.21
037833DN7	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 09/11/2026	12/02/2021 12/06/2021 450,000.00	456,141.90 0.00 0.00 455,935.40	2,818.75 0.00 3,587.50 768.75	0.00 206.50 (206.50) 562.25	562.25
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 03/25/2025	01/11/2022 01/19/2022 47,162.21	77,999.71 0.00 30,838.73 47,161.74	14.30 71.50 8.65 65.85	0.76 0.00 0.76 66.61	66.61
06051GHT9	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 04/23/2027	Various Various 900,000.00	880,264.86 0.00 0.00 880,771.31	6,050.30 0.00 8,719.55 2,669.25	506.45 0.00 506.45 3,175.70	3,175.70
06051GJD2	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 06/19/2026	Various Various 950,000.00	950,926.08 0.00 0.00 950,872.42	417.68 0.00 1,461.90 1,044.22	0.00 53.66 (53.66) 990.56	990.56
06367WB85	Bank of Montreal Note 1.85% Due 05/01/2025	07/23/2021 07/27/2021 826,000.00	836,757.55 0.00 0.00 836,071.37	2,546.83 0.00 3,820.25 1,273.42	0.00 686.18 (686.18) 587.24	587.24
06368FAC3	Bank of Montreal Note 1.25% Due 09/15/2026	09/13/2021 09/15/2021 500,000.00	499,672.65 0.00 0.00 499,682.92	1,840.28 0.00 2,361.11 520.83	10.27 0.00 10.27 531.10	531.10
06406HCQ0	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	04/05/2022 04/07/2022 800,000.00	810,133.93 0.00 0.00 809,655.04	3,774.44 0.00 6,407.78 2,633.34	0.00 478.89 (478.89) 2,154.45	2,154.45

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 03/15/2027	03/07/2022 03/15/2022 1,080,000.00	1,079,868.63 0.00 0.00 1,079,872.12	7,314.00 0.00 9,384.00 2,070.00	3.49 0.00 3.49 2,073.49	2,073.49
161571HT4	Chase Issuance Trust 23-A1 A 5.16% Due 09/15/2028	09/07/2023 09/15/2023 965,000.00	964,758.86 0.00 0.00 964,766.43	2,213.07 4,149.50 2,213.07 4,149.50	7.57 0.00 7.57 4,157.07	4,157.07
22160KAM7	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 05/18/2027	07/15/2022 07/19/2022 600,000.00	590,266.01 0.00 0.00 590,510.74	2,150.00 0.00 3,650.00 1,500.00	244.73 0.00 244.73 1,744.73	1,744.73
24422EXB0	John Deere Capital Corp Note 4.95% Due 07/14/2028	07/11/2023 07/14/2023 935,000.00	934,789.31 0.00 0.00 934,793.25	21,469.94 23,141.25 2,185.57 3,856.88	10.24 6.30 3.94 3,860.82	3,860.82
26442CAS3	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/01/2026	01/13/2022 01/18/2022 850,000.00	874,621.07 0.00 0.00 873,837.44	2,089.58 0.00 4,179.17 2,089.59	0.00 783.63 (783.63) 1,305.96	1,305.96
3130AWTR1	FHLB Note 4.375% Due 09/08/2028	09/08/2023 09/11/2023 2,000,000.00	1,994,912.81 0.00 0.00 1,995,004.92	35,729.17 0.00 43,020.83 7,291.66	92.11 0.00 92.11 7,383.77	7,383.77
3133EPGW9	FFCB Note 3.875% Due 04/25/2028	05/05/2023 05/08/2023 1,250,000.00	1,265,746.97 0.00 0.00 1,265,437.22	8,880.21 0.00 12,916.67 4,036.46	0.00 309.75 (309.75) 3,726.71	3,726.71
3133EPME2	FFCB Note 3.875% Due 06/08/2028	06/07/2023 06/08/2023 850,000.00	847,015.37 0.00 0.00 847,072.48	2,104.34 0.00 4,849.13 2,744.79	57.11 0.00 57.11 2,801.90	2,801.90
3135G03U5	FNMA Note 0.625% Due 04/22/2025	04/22/2020 04/24/2020 1,510,000.00	1,509,186.54 0.00 0.00 1,509,239.40	1,808.85 0.00 2,595.31 786.46	52.86 0.00 52.86 839.32	839.32

Income Earned
As of January 31, 2024

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3135G04Z3	FNMA Note 0.5% Due 06/17/2025	Various	1,800,914.80	350.00	33.42	696.79
		Various	0.00	0.00	86.63	
		1,800,000.00	0.00	1,100.00	(53.21)	
			1,800,861.59	750.00	696.79	
3135G05X7	FNMA Note 0.375% Due 08/25/2025	Various	1,797,682.26	2,362.51	119.35	681.84
		Various	0.00	0.00	0.00	
		1,800,000.00	0.00	2,925.00	119.35	
			1,797,801.61	562.49	681.84	
3135G06G3	FNMA Note 0.5% Due 11/07/2025	Various	1,822,808.14	1,368.75	100.52	860.93
		Various	0.00	0.00	0.00	
		1,825,000.00	0.00	2,129.16	100.52	
			1,822,908.66	760.41	860.93	
3135G0W66	FNMA Note Due 10/15/2024	Various	1,756,783.45	6,020.63	2.08	292.10
		Various	0.00	6,337.50	26.85	
		0.00	1,756,758.68	0.00	(24.77)	
			0.00	316.87	292.10	
3135G0X24	FNMA Note 1.625% Due 01/07/2025	Various	1,877,804.80	14,726.57	31.17	2,305.33
		Various	0.00	15,234.38	264.90	
		1,875,000.00	0.00	2,031.25	(233.73)	
			1,877,571.07	2,539.06	2,305.33	
3137BFE98	FHLMC K041 A2 3.171% Due 10/25/2024	07/01/2021	855,678.36	2,222.13	0.00	518.60
		07/07/2021	0.00	2,222.13	1,698.61	
		839,057.56	1,863.66	2,217.21	(1,698.61)	
			852,116.09	2,217.21	518.60	
3137BKRJ1	FHLMC K047 A2 3.329% Due 05/25/2025	05/19/2022	701,832.98	1,941.92	0.00	1,825.00
		05/24/2022	0.00	1,941.92	116.92	
		700,000.00	0.00	1,941.92	(116.92)	
			701,716.06	1,941.92	1,825.00	
3137BNGT5	FHLMC K054 A2 2.745% Due 01/25/2026	10/29/2021	1,028,066.25	2,287.50	0.00	1,097.28
		11/03/2021	0.00	2,287.50	1,190.22	
		1,000,000.00	0.00	2,287.50	(1,190.22)	
			1,026,876.03	2,287.50	1,097.28	
3137BQYS0	FHLMC K056 A2 2.525% Due 05/25/2026	01/31/2022	579,449.54	1,199.38	0.00	855.16
		02/03/2022	0.00	1,199.38	344.22	
		570,000.00	0.00	1,199.38	(344.22)	
			579,105.32	1,199.38	855.16	

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3137BXQY1	FHLMC K064 A2 3.224% Due 03/25/2027	05/06/2022 05/11/2022 1,000,000.00	998,637.49 0.00 0.00 998,674.06	2,686.67 2,686.67 2,686.67 2,686.67	36.57 0.00 36.57 2,723.24	2,723.24
3137EAEPO	FHLMC Note 1.5% Due 02/12/2025	02/13/2020 02/14/2020 1,920,000.00	1,919,669.49 0.00 0.00 1,919,694.60	11,120.00 0.00 13,520.00 2,400.00	25.11 0.00 25.11 2,425.11	2,425.11
3137EAEU9	FHLMC Note 0.375% Due 07/21/2025	Various Various 1,800,000.00	1,797,988.25 0.00 0.00 1,798,098.24	3,000.00 3,375.00 187.50 562.50	109.99 0.00 109.99 672.49	672.49
3137EAEX3	FHLMC Note 0.375% Due 09/23/2025	Various Various 1,805,000.00	1,803,116.14 0.00 0.00 1,803,208.69	1,842.61 0.00 2,406.67 564.06	92.55 0.00 92.55 656.61	656.61
3137FCLD4	FHLMC K071 A2 3.286% Due 11/25/2027	04/11/2023 04/14/2023 2,000,000.00	1,942,989.32 0.00 0.00 1,944,230.43	5,476.67 5,476.67 5,476.67 5,476.67	1,241.11 0.00 1,241.11 6,717.78	6,717.78
3137FETN0	FHLMC K073 A2 3.35% Due 01/25/2028	03/27/2023 03/30/2023 1,500,000.00	1,459,703.99 0.00 0.00 1,460,545.19	837.50 4,187.50 837.50 4,187.50	841.20 0.00 841.20 5,028.70	5,028.70
3137FEZU7	FHLMC K076 A2 3.9% Due 04/25/2028	04/20/2023 04/25/2023 1,200,000.00	1,188,839.90 0.00 0.00 1,189,059.42	3,900.00 3,900.00 3,900.00 3,900.00	219.52 0.00 219.52 4,119.52	4,119.52
3137FGR31	FHLMC K078 A2 3.854% Due 06/25/2028	09/18/2023 09/21/2023 1,300,000.00	1,244,357.65 0.00 0.00 1,245,411.36	835.03 4,175.17 835.03 4,175.17	1,053.71 0.00 1,053.71 5,228.88	5,228.88
3137FJKE8	FHLMC K082 A2 3.92% Due 09/25/2028	11/28/2023 12/01/2023 600,000.00	579,093.59 0.00 0.00 579,468.43	1,960.00 1,960.00 1,960.00 1,960.00	374.84 0.00 374.84 2,334.84	2,334.84

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
362554AC1	GM Financial Securitized Term 2021-4 A3 0.68% Due 09/16/2026	10/13/2021 10/21/2021 158,643.80	169,300.69 0.00 10,658.42 158,642.47	47.97 95.94 44.95 92.92	0.20 0.00 0.20 93.12	93.12
36265MAC9	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 03/20/2025	02/15/2022 02/23/2022 195,921.87	250,466.47 0.00 54,544.90 195,921.70	145.41 396.57 113.74 364.90	0.13 0.00 0.13 365.03	365.03
380146AC4	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	01/11/2022 01/19/2022 156,874.55	166,784.57 0.00 9,916.00 156,869.27	87.57 175.13 82.36 169.92	0.70 0.00 0.70 170.62	170.62
43813GAC5	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 04/21/2025	02/17/2021 02/24/2021 30,362.93	38,251.31 0.00 7,888.43 30,362.91	2.87 8.61 2.28 8.02	0.03 0.00 0.03 8.05	8.05
43813KAC6	Honda Auto Receivables Trust 2020-3 A3 Due 10/18/2024	09/22/2020 09/29/2020 0.00	9,409.75 0.00 9,409.75 0.00	1.26 2.90 0.00 1.64	0.00 0.00 0.00 1.64	1.64
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 05/15/2026	02/15/2022 02/23/2022 452,754.45	483,041.43 0.00 30,317.85 452,727.31	403.63 756.81 378.30 731.48	3.73 0.00 3.73 735.21	735.21
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 01/21/2026	11/16/2021 11/24/2021 196,599.65	212,432.68 0.00 15,848.79 196,586.15	51.93 155.80 48.06 151.93	2.26 0.00 2.26 154.19	154.19
44891RAC4	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 05/15/2025	10/20/2020 10/28/2020 31,685.35	48,832.42 0.00 17,147.49 31,685.27	8.25 15.46 5.35 12.56	0.34 0.00 0.34 12.90	12.90
44933LAC7	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 09/15/2025	04/20/2021 04/28/2021 97,792.59	115,679.42 0.00 17,888.30 97,791.63	19.54 36.63 16.52 33.61	0.51 0.00 0.51 34.12	34.12

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
44935FAD6	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 05/15/2026	11/09/2021 11/17/2021 140,211.95	151,901.95 0.00 11,701.15 140,202.50	49.96 93.68 46.11 89.83	1.70 0.00 1.70 91.53	91.53
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 04/20/2026	04/13/2021 04/20/2021 1,915,000.00	1,910,965.29 0.00 0.00 1,911,114.19	3,304.70 0.00 4,701.06 1,396.36	148.90 0.00 148.90 1,545.26	1,545.26
459058JL8	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	Various Various 945,000.00	944,395.59 0.00 0.00 944,423.73	826.88 0.00 1,220.62 393.74	28.14 0.00 28.14 421.88	421.88
46647PAM8	JP Morgan Chase & Co Callable Note 1X 1/23/2028 3.509% Due 01/23/2029	01/19/2024 01/23/2024 1,000,000.00	0.00 941,600.00 0.00 941,887.68	0.00 0.00 779.78 779.78	287.68 0.00 287.68 1,067.46	1,067.46
46647PBK1	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 04/22/2026	05/20/2021 05/24/2021 312,000.00	315,887.75 0.00 0.00 315,635.09	1,245.63 0.00 1,787.21 541.58	0.00 252.66 (252.66) 288.92	288.92
46647PCH7	JP Morgan Chase & Co Callable Note Cont 6/1/2024 Due 06/01/2025	05/24/2021 06/01/2021 0.00	985,177.48 0.00 985,151.79 0.00	676.37 1,172.37 0.00 496.00	0.00 25.69 (25.69) 470.31	470.31
46647PCK0	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 06/23/2025	Various Various 470,000.00	470,046.65 0.00 0.00 470,038.34	101.21 0.00 480.73 379.52	0.00 8.31 (8.31) 371.21	371.21
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	07/13/2021 07/21/2021 214,714.15	234,575.80 0.00 19,868.54 214,708.29	54.21 101.65 49.62 97.06	1.03 0.00 1.03 98.09	98.09
47800BAC2	John Deere Owner Trust 2022-C A3 5.09% Due 06/15/2027	10/12/2022 10/19/2022 540,000.00	539,971.88 0.00 0.00 539,972.85	1,221.60 2,290.50 1,221.60 2,290.50	0.97 0.00 0.97 2,291.47	2,291.47

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 03/09/2028	03/06/2023 03/09/2023 595,000.00	594,516.99 0.00 0.00 594,526.78	9,024.17 0.00 11,441.35 2,417.18	9.79 0.00 9.79 2,426.97	2,426.97
6174468Q5	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 04/28/2026	05/18/2022 05/20/2022 500,000.00	483,679.39 0.00 0.00 484,276.01	1,914.50 0.00 2,826.17 911.67	596.62 0.00 596.62 1,508.29	1,508.29
61747YER2	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 04/20/2028	05/19/2023 05/23/2023 750,000.00	726,073.78 0.00 0.00 726,545.90	6,227.29 0.00 8,858.54 2,631.25	472.12 0.00 472.12 3,103.37	3,103.37
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 05/10/2027	05/05/2022 05/10/2022 430,000.00	429,532.68 0.00 0.00 429,544.50	2,436.67 0.00 3,870.00 1,433.33	11.82 0.00 11.82 1,445.15	1,445.15
74340XBX8	Prologis LP Callable Note Cont 6/15/28 4% Due 09/15/2028	12/06/2023 12/08/2023 500,000.00	481,113.68 0.00 0.00 481,454.27	5,888.89 0.00 7,555.56 1,666.67	340.59 0.00 340.59 2,007.26	2,007.26
74340XCG4	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 06/15/2028	09/08/2023 09/12/2023 575,000.00	568,282.31 0.00 0.00 568,410.30	1,245.83 0.00 3,581.77 2,335.94	127.99 0.00 127.99 2,463.93	2,463.93
74456QBX3	Public Service El & Gas Callable Note Cont 6/1/2028 3.65% Due 09/01/2028	10/04/2023 10/06/2023 1,200,000.00	1,111,275.30 0.00 0.00 1,112,888.48	14,600.00 0.00 18,250.00 3,650.00	1,613.18 0.00 1,613.18 5,263.18	5,263.18
756109BS2	Realty Income Corp Callable Note Cont. 11/15/2028 4.7% Due 12/15/2028	12/12/2023 12/15/2023 1,000,000.00	979,988.55 0.00 0.00 980,331.29	2,088.89 0.00 6,005.55 3,916.66	342.74 0.00 342.74 4,259.40	4,259.40
78016HZS2	ROYAL BANK OF CANADA Note 5.2% Due 08/01/2028	12/06/2023 12/08/2023 650,000.00	653,178.43 0.00 0.00 653,119.57	15,116.11 0.00 17,932.78 2,816.67	0.00 58.86 (58.86) 2,757.81	2,757.81

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
808513BY0	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 03/03/2027	03/09/2022 03/11/2022 750,000.00	743,709.05 0.00 0.00 743,877.61	6,022.92 0.00 7,554.17 1,531.25	168.56 0.00 168.56 1,699.81	1,699.81
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 01/15/2027	01/19/2022 01/24/2022 535,000.00	534,444.39 0.00 0.00 534,459.91	4,810.54 5,216.25 463.67 869.38	15.52 0.00 15.52 884.90	884.90
89115A2C5	Toronto-Dominion Bank Note 4.108% Due 06/08/2027	08/26/2022 08/30/2022 1,100,000.00	1,097,348.83 0.00 0.00 1,097,414.37	2,887.01 0.00 6,652.68 3,765.67	65.54 0.00 65.54 3,831.21	3,831.21
89236TJK2	Toyota Motor Credit Corp Note 1.125% Due 06/18/2026	06/15/2021 06/18/2021 995,000.00	994,784.46 0.00 0.00 994,791.89	404.22 0.00 1,337.03 932.81	7.43 0.00 7.43 940.24	940.24
89236TJT3	Toyota Motor Credit Corp Note 1.45% Due 01/13/2025	01/10/2022 01/13/2022 810,000.00	809,625.66 0.00 0.00 809,656.36	5,481.00 5,872.50 587.25 978.75	30.70 0.00 30.70 1,009.45	1,009.45
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 04/15/2026	11/09/2021 11/15/2021 187,830.01	201,611.06 0.00 13,782.53 187,828.73	63.62 119.29 59.27 114.94	0.20 0.00 0.20 115.14	115.14
89240BAC2	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 05/15/2025	02/02/2021 02/08/2021 111,606.34	139,034.42 0.00 27,429.77 111,605.55	16.07 30.12 12.90 26.95	0.90 0.00 0.90 27.85	27.85
89788MAAO	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 08/05/2025	02/03/2022 02/07/2022 650,000.00	643,484.34 0.00 0.00 643,831.39	3,163.33 0.00 3,813.33 650.00	347.05 0.00 347.05 997.05	997.05
9128283D0	US Treasury Note 2.25% Due 10/31/2024	11/07/2019 11/08/2019 1,500,000.00	1,505,669.84 0.00 0.00 1,505,091.66	5,748.63 0.00 8,622.94 2,874.31	0.00 578.18 (578.18) 2,296.13	2,296.13

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
912828D56	US Treasury Note 2.375% Due 08/15/2024	03/05/2020 03/06/2020 1,500,000.00	1,515,538.07 0.00 0.00 1,513,416.13	13,456.18 0.00 16,457.20 3,001.02	0.00 2,121.94 (2,121.94) 879.08	879.08
912828ZC7	US Treasury Note 1.125% Due 02/28/2025	03/18/2020 03/19/2020 2,000,000.00	2,007,240.94 0.00 0.00 2,006,711.53	7,603.02 0.00 9,519.23 1,916.21	0.00 529.41 (529.41) 1,386.80	1,386.80
91282CAM3	US Treasury Note 0.25% Due 09/30/2025	02/19/2021 02/22/2021 1,900,000.00	1,891,408.55 0.00 0.00 1,891,826.00	1,206.97 0.00 1,609.29 402.32	417.45 0.00 417.45 819.77	819.77
91282CAT8	US Treasury Note 0.25% Due 10/31/2025	02/11/2021 02/12/2021 1,900,000.00	1,894,233.18 0.00 0.00 1,894,500.40	809.07 0.00 1,213.60 404.53	267.22 0.00 267.22 671.75	671.75
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	03/26/2021 03/29/2021 1,350,000.00	1,340,088.25 0.00 0.00 1,340,527.83	442.62 0.00 871.41 428.79	439.58 0.00 439.58 868.37	868.37
91282CCW9	US Treasury Note 0.75% Due 08/31/2026	09/17/2021 09/20/2021 480,000.00	478,595.86 0.00 0.00 478,640.59	1,216.48 0.00 1,523.08 306.60	44.73 0.00 44.73 351.33	351.33
91282CCZ2	US Treasury Note 0.875% Due 09/30/2026	Various Various 2,820,000.00	2,804,463.34 0.00 0.00 2,804,943.54	6,269.88 0.00 8,359.83 2,089.95	480.20 0.00 480.20 2,570.15	2,570.15
91282CED9	US Treasury Note 1.75% Due 03/15/2025	04/05/2022 04/07/2022 2,150,000.00	2,127,768.56 0.00 0.00 2,129,338.44	11,163.46 0.00 14,367.79 3,204.33	1,569.88 0.00 1,569.88 4,774.21	4,774.21
91282CEQ0	US Treasury Note 2.75% Due 05/15/2025	06/06/2022 06/07/2022 500,000.00	498,926.05 0.00 0.00 498,992.64	1,775.41 0.00 2,946.43 1,171.02	66.59 0.00 66.59 1,237.61	1,237.61

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CEW7	US Treasury Note 3.25% Due 06/30/2027	Various Various 2,250,000.00	2,259,465.50 0.00 0.00 2,259,235.53	200.90 0.00 6,428.57 6,227.67	0.00 229.97 (229.97) 5,997.70	5,997.70
91282CFB2	US Treasury Note 2.75% Due 07/31/2027	08/22/2022 08/23/2022 600,000.00	592,626.38 0.00 0.00 592,801.27	6,904.89 8,250.00 45.33 1,390.44	174.89 0.00 174.89 1,565.33	1,565.33
91282CFH9	US Treasury Note 3.125% Due 08/31/2027	Various Various 1,950,000.00	1,931,614.75 0.00 0.00 1,932,040.72	20,591.52 0.00 25,781.25 5,189.73	425.97 0.00 425.97 5,615.70	5,615.70
91282CGC9	US Treasury Note 3.875% Due 12/31/2027	03/14/2023 03/16/2023 700,000.00	699,065.22 0.00 0.00 699,085.07	74.52 0.00 2,384.62 2,310.10	19.85 0.00 19.85 2,329.95	2,329.95
91282CGH8	US Treasury Note 3.5% Due 01/31/2028	02/16/2023 02/17/2023 2,500,000.00	2,449,211.14 0.00 0.00 2,450,267.11	36,616.85 43,750.00 240.38 7,373.53	1,055.97 0.00 1,055.97 8,429.50	8,429.50
91282CGP0	US Treasury Note 4% Due 02/29/2028	Various Various 2,500,000.00	2,493,148.44 0.00 0.00 2,493,288.17	33,791.21 0.00 42,307.70 8,516.49	230.45 90.72 139.73 8,656.22	8,656.22
91282CHE4	US Treasury Note 3.625% Due 05/31/2028	Various Various 2,425,000.00	2,385,595.27 0.00 0.00 2,386,353.05	7,685.79 0.00 15,131.41 7,445.62	757.78 0.00 757.78 8,203.40	8,203.40
91282CHX2	US Treasury Note 4.375% Due 08/31/2028	09/25/2023 09/26/2023 400,000.00	396,008.47 0.00 0.00 396,081.08	5,913.46 0.00 7,403.85 1,490.39	72.61 0.00 72.61 1,563.00	1,563.00
91282CJF9	US Treasury Note 4.875% Due 10/31/2028	10/27/2023 10/31/2023 600,000.00	602,196.29 0.00 0.00 602,157.71	4,982.14 0.00 7,473.21 2,491.07	0.00 38.58 (38.58) 2,452.49	2,452.49

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CJN2	US Treasury Note 4.375% Due 11/30/2028	12/28/2023 12/29/2023 625,000.00	640,208.96 0.00 0.00 639,946.30	2,390.71 0.00 4,706.71 2,316.00	0.00 262.66 (262.66) 2,053.34	2,053.34
91282CJR3	US Treasury Note 3.75% Due 12/31/2028	Various Various 2,100,000.00	0.00 2,078,330.08 0.00 2,078,590.08	0.00 (1,947.11) 6,923.08 4,975.97	260.00 0.00 260.00 5,235.97	5,235.97
91324PDP4	United Health Group Inc Note 3.875% Due 12/15/2028	12/12/2023 12/15/2023 650,000.00	624,602.54 0.00 0.00 625,037.52	1,119.44 0.00 3,218.40 2,098.96	434.98 0.00 434.98 2,533.94	2,533.94
91324PEC2	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 05/15/2026	Various Various 240,000.00	240,367.76 0.00 0.00 240,354.11	352.67 0.00 582.66 229.99	0.00 13.65 (13.65) 216.34	216.34
91324PEG3	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 05/15/2027	05/17/2022 05/20/2022 430,000.00	430,135.17 0.00 0.00 430,131.74	2,032.94 0.00 3,358.77 1,325.83	0.91 4.34 (3.43) 1,322.40	1,322.40
931142ERO	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 09/17/2026	09/08/2021 09/17/2021 235,000.00	234,759.20 0.00 0.00 234,766.74	712.83 0.00 918.46 205.63	7.54 0.00 7.54 213.17	213.17
			92,726,661.39 3,019,930.08 3,021,014.78 92,730,818.16	441,635.42 148,939.17 481,245.38 188,549.13	16,727.11 11,485.64 5,241.47 193,790.60	193,790.60
Total Fixed Income		93,254,217.41				

Income Earned
As of January 31, 2024

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENT						
316175884	Fidelity Institutional Money Market Fund 696	Various	61,157.40	0.00	0.00	0.00
		Various	448,633.59	0.00	0.00	
		146,414.70	363,376.29	0.00	0.00	
			146,414.70	0.00	0.00	
			61,157.40	0.00	0.00	
			448,633.59	0.00	0.00	
			363,376.29	0.00	0.00	
			146,414.70	0.00	0.00	
Total Cash & Equivalent		146,414.70	146,414.70	0.00	0.00	0.00
			92,787,818.79	441,635.42	16,727.11	
			3,468,563.67	148,939.17	11,485.64	
			3,384,391.07	481,245.38	5,241.47	
TOTAL PORTFOLIO		93,400,632.11	92,877,232.86	188,549.13	193,790.60	193,790.60

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/01/2024	Interest	78016HZS2	650,000.00	ROYAL BANK OF CANADA Note 5.2% Due 8/1/2028	0.00	17,932.78	17,932.78
02/05/2024	Interest	89788MAA0	650,000.00	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 8/5/2025	0.00	3,900.00	3,900.00
02/12/2024	Interest	3137EAEPO	1,920,000.00	FHLMC Note 1.5% Due 2/12/2025	0.00	14,400.00	14,400.00
02/15/2024	Interest	912828D56	1,500,000.00	US Treasury Note 2.375% Due 8/15/2024	0.00	17,812.50	17,812.50
02/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
02/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	27,378.41	709.32	28,087.73
02/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,397.24	111.13	14,508.37
02/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,673.63	86.46	11,760.09
02/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,327.59	93.04	15,420.63
02/15/2024	Paydown	89240BAC2	111,606.34	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	55,794.10	24.18	55,818.28
02/15/2024	Paydown	44891RAC4	31,685.35	Hyundai Auto Receivables Trust 2020-C A3 0.38% Due 5/15/2025	31,685.35	10.03	31,695.38
02/15/2024	Paydown	44933LAC7	97,792.59	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	24,436.23	30.97	24,467.20
02/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
02/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,314.52	89.90	11,404.42
02/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,486.32	164.72	9,651.04
02/19/2024	Paydown	3137BQYS0	0.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
02/19/2024	Paydown	3137BKRJ1	0.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/19/2024	Paydown	3137BNGT5	0.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
02/19/2024	Paydown	3137FJKE8	0.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
02/19/2024	Paydown	3137BFE98	0.00	FHLMC K041 A2 3.171% Due 10/25/2024	1,863.66	2,222.13	4,085.79
02/19/2024	Paydown	3137BXQY1	0.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
02/19/2024	Paydown	3137FCLD4	0.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
02/20/2024	Paydown	36265MAC9	195,921.87	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	65,021.86	310.21	65,332.07
02/21/2024	Paydown	43813GAC5	30,362.93	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	15,179.63	6.83	15,186.46
02/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,101.89	144.17	15,246.06
02/22/2024	Paydown	3137FEZU7	0.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
02/25/2024	Interest	3135G05X7	1,800,000.00	FNMA Note 0.375% Due 8/25/2025	0.00	3,375.00	3,375.00
02/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,217.21	2,217.21
02/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
02/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
02/25/2024	Paydown	05601XAC3	47,162.21	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	23,529.54	43.23	23,572.77
02/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
02/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
02/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
02/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
02/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
02/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
02/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
02/29/2024	Interest	91282ZC7	2,000,000.00	US Treasury Note 1.125% Due 2/28/2025	0.00	11,250.00	11,250.00
02/29/2024	Interest	91282CHX2	400,000.00	US Treasury Note 4.375% Due 8/31/2028	0.00	8,750.00	8,750.00
02/29/2024	Interest	91282CCW9	480,000.00	US Treasury Note 0.75% Due 8/31/2026	0.00	1,800.00	1,800.00
02/29/2024	Interest	91282CFH9	1,950,000.00	US Treasury Note 3.125% Due 8/31/2027	0.00	30,468.75	30,468.75
02/29/2024	Interest	91282CGP0	2,500,000.00	US Treasury Note 4% Due 2/29/2028	0.00	50,000.00	50,000.00
FEB 2024					322,189.97	219,659.51	541,849.48
03/01/2024	Interest	74456QBX3	1,200,000.00	Public Service EI & Gas Callable Note Cont 6/1/2028 3.65% Due 9/1/2028	0.00	21,900.00	21,900.00
03/03/2024	Interest	808513BY0	750,000.00	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 3/3/2027	0.00	9,187.50	9,187.50
03/08/2024	Interest	3130AWTR1	2,000,000.00	FHLB Note 4.375% Due 9/8/2028	0.00	52,013.89	52,013.89
03/09/2024	Interest	57636QAW4	595,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	14,503.13	14,503.13
03/11/2024	Interest	037833DN7	450,000.00	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 9/11/2026	0.00	4,612.50	4,612.50
03/15/2024	Interest	00440EAS6	1,250,000.00	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	0.00	19,687.50	19,687.50
03/15/2024	Interest	06368FAC3	500,000.00	Bank of Montreal Note 1.25% Due 9/15/2026	0.00	3,125.00	3,125.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/15/2024	Interest	084664CZ2	1,080,000.00	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 3/15/2027	0.00	12,420.00	12,420.00
03/15/2024	Interest	74340XBX8	500,000.00	Prologis LP Callable Note Cont 6/15/28 4% Due 9/15/2028	0.00	10,000.00	10,000.00
03/15/2024	Interest	91282CED9	2,150,000.00	US Treasury Note 1.75% Due 3/15/2025	0.00	18,812.50	18,812.50
03/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,405.76	102.61	14,508.37
03/15/2024	Paydown	44933LAC7	97,792.59	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	24,444.17	23.23	24,467.40
03/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
03/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,675.56	79.27	11,754.83
03/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	27,498.42	666.42	28,164.84
03/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,328.99	86.40	15,415.39
03/15/2024	Paydown	89240BAC2	111,606.34	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	55,812.24	12.09	55,824.33
03/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
03/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,527.90	154.76	9,682.66
03/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,317.16	83.49	11,400.65
03/17/2024	Interest	931142ER0	235,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	1,233.75	1,233.75
03/20/2024	Paydown	36265MAC9	195,921.87	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	65,306.87	207.26	65,514.13
03/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,105.41	133.10	15,238.51
03/21/2024	Paydown	43813GAC5	30,362.93	Honda Auto Receivables Trust 2021-1 A3 0.27% Due 4/21/2025	15,183.30	3.42	15,186.72

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
03/23/2024	Interest	3137EAEX3	1,805,000.00	FHLMC Note 0.375% Due 9/23/2025	0.00	3,384.38	3,384.38
03/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
03/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
03/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
03/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,217.21	2,217.21
03/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
03/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
03/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
03/25/2024	Paydown	05601XAC3	47,162.21	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	23,632.68	21.66	23,654.34
03/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
03/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
03/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
03/31/2024	Interest	91282CCZ2	2,820,000.00	US Treasury Note 0.875% Due 9/30/2026	0.00	12,337.50	12,337.50
03/31/2024	Interest	91282CAM3	1,900,000.00	US Treasury Note 0.25% Due 9/30/2025	0.00	2,375.00	2,375.00
MAR 2024					289,238.46	223,638.38	512,876.84
04/15/2024	Paydown	44933LAC7	97,792.59	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	24,452.12	15.49	24,467.61
04/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	27,618.96	623.34	28,242.30
04/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,330.40	79.76	15,410.16
04/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,677.51	72.07	11,749.58
04/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,414.28	94.09	14,508.37
04/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
04/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,569.67	144.75	9,714.42
04/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,319.81	77.07	11,396.88
04/20/2024	Interest	4581X0DV7	1,915,000.00	Inter-American Dev Bank Note 0.875% Due 4/20/2026	0.00	8,378.13	8,378.13
04/20/2024	Interest	61747YER2	750,000.00	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 4/20/2028	0.00	15,787.50	15,787.50
04/20/2024	Paydown	36265MAC9	195,921.87	GM Financial Auto Lease Trust 2022-1 A3 1.9% Due 3/20/2025	65,593.13	103.86	65,696.99
04/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,108.94	122.02	15,230.96
04/22/2024	Interest	3135G03U5	1,510,000.00	FNMA Note 0.625% Due 4/22/2025	0.00	4,718.75	4,718.75
04/22/2024	Interest	46647PBK1	312,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	0.00	3,249.48	3,249.48
04/23/2024	Interest	06051GHT9	900,000.00	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 4/23/2027	0.00	16,015.50	16,015.50
04/25/2024	Interest	3133EPGW9	1,250,000.00	FFCB Note 3.875% Due 4/25/2028	0.00	24,218.75	24,218.75
04/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,217.21	2,217.21
04/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
04/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
04/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
04/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
04/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
04/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
04/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
04/28/2024	Interest	459058JL8	945,000.00	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	0.00	2,362.50	2,362.50
04/28/2024	Interest	6174468Q5	500,000.00	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 4/28/2026	0.00	5,470.00	5,470.00
04/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
04/30/2024	Interest	91282CJF9	600,000.00	US Treasury Note 4.875% Due 10/31/2028	0.00	14,625.00	14,625.00
04/30/2024	Interest	9128283D0	1,500,000.00	US Treasury Note 2.25% Due 10/31/2024	0.00	16,875.00	16,875.00
04/30/2024	Interest	91282CAT8	1,900,000.00	US Treasury Note 0.25% Due 10/31/2025	0.00	2,375.00	2,375.00
APR 2024					195,084.82	151,880.08	346,964.90
05/01/2024	Interest	06367WB85	826,000.00	Bank of Montreal Note 1.85% Due 5/1/2025	0.00	7,640.50	7,640.50
05/07/2024	Interest	3135G06G3	1,825,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	4,562.50	4,562.50
05/10/2024	Interest	665859AW4	430,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	8,600.00	8,600.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/12/2024	Interest	023135BX3	1,455,000.00	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	0.00	7,275.00	7,275.00
05/15/2024	Interest	91324PEC2	240,000.00	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	0.00	1,380.00	1,380.00
05/15/2024	Interest	91324PEG3	430,000.00	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	0.00	7,955.00	7,955.00
05/15/2024	Interest	91282CEQ0	500,000.00	US Treasury Note 2.75% Due 5/15/2025	0.00	6,875.00	6,875.00
05/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
05/15/2024	Paydown	44933LAC7	97,792.59	Hyundai Auto Receivables Trust 2021-A A3 0.38% Due 9/15/2025	24,460.06	7.75	24,467.81
05/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	27,740.02	580.07	28,320.09
05/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
05/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,679.46	64.86	11,744.32
05/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,422.81	85.56	14,508.37
05/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,331.80	73.12	15,404.92
05/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,611.61	134.71	9,746.32
05/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,322.44	70.66	11,393.10
05/18/2024	Interest	06406HCQ0	800,000.00	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	0.00	15,800.00	15,800.00
05/18/2024	Interest	22160KAM7	600,000.00	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 5/18/2027	0.00	9,000.00	9,000.00
05/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,112.46	110.94	15,223.40

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
05/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
05/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
05/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
05/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
05/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
05/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,217.21	2,217.21
05/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
05/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
05/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
05/31/2024	Interest	91282CAZ4	1,350,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	2,531.25	2,531.25
05/31/2024	Interest	91282CHE4	2,425,000.00	US Treasury Note 3.625% Due 5/31/2028	0.00	43,953.13	43,953.13
05/31/2024	Interest	91282CJN2	625,000.00	US Treasury Note 4.375% Due 11/30/2028	0.00	13,671.88	13,671.88
MAY 2024					129,680.66	166,843.95	296,524.61
06/01/2024	Interest	26442CAS3	850,000.00	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/1/2026	0.00	12,537.50	12,537.50
06/08/2024	Interest	89115A2C5	1,100,000.00	Toronto-Dominion Bank Note 4.108% Due 6/8/2027	0.00	22,594.00	22,594.00
06/08/2024	Interest	3133EPME2	850,000.00	FFCB Note 3.875% Due 6/8/2028	0.00	16,468.75	16,468.75

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/15/2024	Interest	74340XCG4	575,000.00	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 6/15/2028	0.00	14,015.63	14,015.63
06/15/2024	Interest	756109BS2	1,000,000.00	Realty Income Corp Callable Note Cont. 11/15/2028 4.7% Due 12/15/2028	0.00	23,500.00	23,500.00
06/15/2024	Interest	91324PDP4	650,000.00	United Health Group Inc Note 3.875% Due 12/15/2028	0.00	12,593.75	12,593.75
06/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
06/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	27,861.61	536.61	28,398.22
06/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,431.34	77.03	14,508.37
06/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,681.41	57.66	11,739.07
06/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,333.21	66.47	15,399.68
06/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	0.00	2,290.50	2,290.50
06/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,325.09	64.24	11,389.33
06/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,653.75	124.61	9,778.36
06/17/2024	Interest	3135G04Z3	1,800,000.00	FNMA Note 0.5% Due 6/17/2025	0.00	4,500.00	4,500.00
06/18/2024	Interest	89236TJK2	995,000.00	Toyota Motor Credit Corp Note 1.125% Due 6/18/2026	0.00	5,596.88	5,596.88
06/19/2024	Interest	06051GJD2	950,000.00	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 6/19/2026	0.00	6,265.26	6,265.26
06/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,115.99	99.86	15,215.85
06/23/2024	Call	46647PCK0	470,000.00	JP Morgan Chase & Co Callable Note Cont 6/23/2024 0.969% Due 6/23/2025	470,000.01	2,277.15	472,277.16
06/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
06/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,217.21	2,217.21
06/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
06/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
06/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
06/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
06/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
06/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
06/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
06/30/2024	Interest	91282CGC9	700,000.00	US Treasury Note 3.875% Due 12/31/2027	0.00	13,562.50	13,562.50
06/30/2024	Interest	91282CJR3	2,100,000.00	US Treasury Note 3.75% Due 12/31/2028	0.00	39,375.00	39,375.00
06/30/2024	Interest	91282CEW7	2,250,000.00	US Treasury Note 3.25% Due 6/30/2027	0.00	36,562.50	36,562.50
JUN 2024					575,402.41	247,347.42	822,749.83
07/07/2024	Interest	3135G0X24	1,875,000.00	FNMA Note 1.625% Due 1/7/2025	0.00	15,234.38	15,234.38
07/13/2024	Interest	89236JTT3	810,000.00	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	0.00	5,872.50	5,872.50
07/14/2024	Interest	24422EXB0	935,000.00	John Deere Capital Corp Note 4.95% Due 7/14/2028	0.00	23,141.25	23,141.25
07/15/2024	Interest	87612EBM7	535,000.00	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	0.00	5,216.25	5,216.25

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,439.88	68.49	14,508.37
07/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
07/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	27,983.74	492.96	28,476.70
07/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,334.61	59.83	15,394.44
07/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,683.35	50.46	11,733.81
07/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	21,957.14	2,290.50	24,247.64
07/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,327.73	57.83	11,385.56
07/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,696.06	114.48	9,810.54
07/21/2024	Interest	3137EAEU9	1,800,000.00	FHLMC Note 0.375% Due 7/21/2025	0.00	3,375.01	3,375.01
07/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,119.52	88.77	15,208.29
07/23/2024	Interest	46647PAM8	1,000,000.00	JP Morgan Chase & Co Callable Note 1X 1/23/2028 3.509% Due 1/23/2029	0.00	17,545.00	17,545.00
07/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
07/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
07/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
07/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
07/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
07/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	0.00	2,217.21	2,217.21

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
07/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
07/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
07/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
07/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
07/31/2024	Interest	91282CGH8	2,500,000.00	US Treasury Note 3.5% Due 1/31/2028	0.00	43,750.00	43,750.00
07/31/2024	Interest	91282CFB2	600,000.00	US Treasury Note 2.75% Due 7/31/2027	0.00	8,250.00	8,250.00
JUL 2024					127,542.03	159,789.23	287,331.26
08/01/2024	Interest	78016HZS2	650,000.00	ROYAL BANK OF CANADA Note 5.2% Due 8/1/2028	0.00	16,900.00	16,900.00
08/05/2024	Interest	89788MAA0	650,000.00	Truist Financial Corp Callable Note Cont 07/03/2025 1.2% Due 8/5/2025	0.00	3,900.00	3,900.00
08/12/2024	Interest	3137EAEP0	1,920,000.00	FHLMC Note 1.5% Due 2/12/2025	0.00	14,400.00	14,400.00
08/15/2024	Maturity	912828D56	1,500,000.00	US Treasury Note 2.375% Due 8/15/2024	1,500,000.00	17,812.50	1,517,812.50
08/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,685.30	43.25	11,728.55
08/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,448.42	59.95	14,508.37
08/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
08/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	28,106.40	449.12	28,555.52
08/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,336.02	53.18	15,389.20
08/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,003.61	2,197.37	24,200.98

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,738.56	104.30	9,842.86
08/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,330.37	51.41	11,381.78
08/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,123.04	77.69	15,200.73
08/25/2024	Interest	3135G05X7	1,800,000.00	FNMA Note 0.375% Due 8/25/2025	0.00	3,375.00	3,375.00
08/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
08/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
08/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
08/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
08/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	278,744.27	2,217.21	280,961.48
08/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
08/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
08/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
08/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
08/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
08/31/2024	Interest	91282CCW9	480,000.00	US Treasury Note 0.75% Due 8/31/2026	0.00	1,800.00	1,800.00
08/31/2024	Interest	91282CFH9	1,950,000.00	US Treasury Note 3.125% Due 8/31/2027	0.00	30,468.75	30,468.75
08/31/2024	Interest	91282CGP0	2,500,000.00	US Treasury Note 4% Due 2/29/2028	0.00	50,000.00	50,000.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
08/31/2024	Interest	912828ZC7	2,000,000.00	US Treasury Note 1.125% Due 2/28/2025	0.00	11,250.00	11,250.00
08/31/2024	Interest	91282CHX2	400,000.00	US Treasury Note 4.375% Due 8/31/2028	0.00	8,750.00	8,750.00
AUG 2024					1,906,515.99	195,874.04	2,102,390.03
09/01/2024	Interest	74456QBX3	1,200,000.00	Public Service El & Gas Callable Note Cont 6/1/2028 3.65% Due 9/1/2028	0.00	21,900.00	21,900.00
09/03/2024	Interest	808513BY0	750,000.00	Charles Schwab Corp Callable Note Cont 2/3/2027 2.45% Due 3/3/2027	0.00	9,187.50	9,187.50
09/08/2024	Interest	3130AWTR1	2,000,000.00	FHLB Note 4.375% Due 9/8/2028	0.00	43,750.00	43,750.00
09/09/2024	Interest	57636QAW4	595,000.00	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 3/9/2028	0.00	14,503.13	14,503.13
09/11/2024	Interest	037833DN7	450,000.00	Apple Inc Callable Note Cont 7/11/2026 2.05% Due 9/11/2026	0.00	4,612.50	4,612.50
09/15/2024	Interest	00440EAS6	1,250,000.00	Chubb INA Holdings Inc Note 3.15% Due 3/15/2025	0.00	19,687.50	19,687.50
09/15/2024	Interest	06368FAC3	500,000.00	Bank of Montreal Note 1.25% Due 9/15/2026	0.00	3,125.00	3,125.00
09/15/2024	Interest	084664CZ2	1,080,000.00	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 3/15/2027	0.00	12,420.00	12,420.00
09/15/2024	Interest	91282CED9	2,150,000.00	US Treasury Note 1.75% Due 3/15/2025	0.00	18,812.50	18,812.50
09/15/2024	Interest	74340XBX8	500,000.00	Prologis LP Callable Note Cont 6/15/28 4% Due 9/15/2028	0.00	10,000.00	10,000.00
09/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,687.25	36.05	11,723.30
09/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,456.97	51.40	14,508.37
09/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,337.42	46.54	15,383.96
09/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	28,229.60	405.09	28,634.69
09/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,050.19	2,104.03	24,154.22
09/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,333.01	44.99	11,378.00
09/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,781.25	94.07	9,875.32
09/17/2024	Interest	931142ER0	235,000.00	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	0.00	1,233.75	1,233.75
09/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,126.57	66.60	15,193.17
09/23/2024	Interest	3137EAEX3	1,805,000.00	FHLMC Note 0.375% Due 9/23/2025	0.00	3,384.38	3,384.38
09/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	279,684.79	1,480.63	281,165.42
09/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
09/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
09/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
09/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
09/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
09/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
09/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
09/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
09/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
09/30/2024	Interest	91282CAM3	1,900,000.00	US Treasury Note 0.25% Due 9/30/2025	0.00	2,375.00	2,375.00
09/30/2024	Interest	91282CCZ2	2,820,000.00	US Treasury Note 0.875% Due 9/30/2026	0.00	12,337.50	12,337.50
SEP 2024					407,687.05	213,622.47	621,309.52
10/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
10/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	28,353.34	360.86	28,714.20
10/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,465.53	42.84	14,508.37
10/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,689.20	28.84	11,718.04
10/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,338.83	39.89	15,378.72
10/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,096.86	2,010.50	24,107.36
10/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,335.67	38.56	11,374.23
10/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,824.13	83.80	9,907.93
10/20/2024	Interest	4581X0DV7	1,915,000.00	Inter-American Dev Bank Note 0.875% Due 4/20/2026	0.00	8,378.13	8,378.13
10/20/2024	Interest	61747YER2	750,000.00	Morgan Stanley Callable Note Cont 4/20/2027 4.21% Due 4/20/2028	0.00	15,787.50	15,787.50
10/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,130.11	55.50	15,185.61
10/22/2024	Interest	3135G03U5	1,510,000.00	FNMA Note 0.625% Due 4/22/2025	0.00	4,718.75	4,718.75
10/22/2024	Interest	46647PBK1	312,000.00	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	0.00	3,249.48	3,249.48
10/23/2024	Interest	06051GHT9	900,000.00	Bank of America Corp Callable Note 1X 4/23/2026 3.559% Due 4/23/2027	0.00	16,015.50	16,015.50

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
10/25/2024	Interest	3133EPGW9	1,250,000.00	FFCB Note 3.875% Due 4/25/2028	0.00	24,218.75	24,218.75
10/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
10/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
10/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
10/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
10/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
10/25/2024	Paydown	3137BFE98	839,057.56	FHLMC K041 A2 3.171% Due 10/25/2024	280,628.50	741.56	281,370.06
10/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
10/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
10/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
10/28/2024	Interest	459058JL8	945,000.00	Intl. Bank Recon & Development Note 0.5% Due 10/28/2025	0.00	2,362.50	2,362.50
10/28/2024	Interest	6174468Q5	500,000.00	Morgan Stanley Callable Note Cont 4/28/2025 2.188% Due 4/28/2026	0.00	5,470.00	5,470.00
10/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
10/31/2024	Interest	91282CAT8	1,900,000.00	US Treasury Note 0.25% Due 10/31/2025	0.00	2,375.00	2,375.00
10/31/2024	Interest	91282CJF9	600,000.00	US Treasury Note 4.875% Due 10/31/2028	0.00	14,625.00	14,625.00
10/31/2024	Maturity	9128283D0	1,500,000.00	US Treasury Note 2.25% Due 10/31/2024	1,500,000.00	16,875.00	1,516,875.00
OCT 2024					1,908,862.17	149,442.27	2,058,304.44

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/01/2024	Interest	06367WB85	826,000.00	Bank of Montreal Note 1.85% Due 5/1/2025	0.00	7,640.50	7,640.50
11/07/2024	Interest	3135G06G3	1,825,000.00	FNMA Note 0.5% Due 11/7/2025	0.00	4,562.50	4,562.50
11/10/2024	Interest	665859AW4	430,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due 5/10/2027	0.00	8,600.00	8,600.00
11/12/2024	Interest	023135BX3	1,455,000.00	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	0.00	7,275.00	7,275.00
11/15/2024	Interest	91282CEQ0	500,000.00	US Treasury Note 2.75% Due 5/15/2025	0.00	6,875.00	6,875.00
11/15/2024	Interest	91324PEG3	430,000.00	United Health Group Inc Callable Note Cont 4/15/2027 3.7% Due 5/15/2027	0.00	7,955.00	7,955.00
11/15/2024	Interest	91324PEC2	240,000.00	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	0.00	1,380.00	1,380.00
11/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
11/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	28,477.62	316.44	28,794.06
11/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,474.08	34.29	14,508.37
11/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,340.24	33.24	15,373.48
11/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,691.15	21.63	11,712.78
11/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,143.63	1,916.78	24,060.41
11/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,338.31	32.14	11,370.45
11/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,867.19	73.48	9,940.67
11/18/2024	Interest	06406HCQ0	800,000.00	Bank of New York Callable Note Cont 10/18/2025 3.95% Due 11/18/2025	0.00	15,800.00	15,800.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/18/2024	Interest	22160KAM7	600,000.00	Costco Wholesale Corp Callable Note Cont 2/18/2027 3% Due 5/18/2027	0.00	9,000.00	9,000.00
11/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,133.63	44.41	15,178.04
11/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
11/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
11/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
11/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
11/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	0.00	1,941.92	1,941.92
11/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
11/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
11/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
11/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
11/30/2024	Interest	91282CAZ4	1,350,000.00	US Treasury Note 0.375% Due 11/30/2025	0.00	2,531.25	2,531.25
11/30/2024	Interest	91282CJN2	625,000.00	US Treasury Note 4.375% Due 11/30/2028	0.00	13,671.88	13,671.88
11/30/2024	Interest	91282CHE4	2,425,000.00	US Treasury Note 3.625% Due 5/31/2028	0.00	43,953.13	43,953.13
NOV 2024					128,465.85	163,680.98	292,146.83
12/01/2024	Interest	26442CAS3	850,000.00	Duke Energy Carolinas Callable Note Cont 9/1/2026 2.95% Due 12/1/2026	0.00	12,537.50	12,537.50
12/08/2024	Interest	89115A2C5	1,100,000.00	Toronto-Dominion Bank Note 4.108% Due 6/8/2027	0.00	22,594.00	22,594.00

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/08/2024	Interest	3133EPME2	850,000.00	FFCB Note 3.875% Due 6/8/2028	0.00	16,468.75	16,468.75
12/15/2024	Interest	74340XCG4	575,000.00	Prologis LP Callable Note Cont 5/15/2028 4.875% Due 6/15/2028	0.00	14,015.63	14,015.63
12/15/2024	Interest	756109BS2	1,000,000.00	Realty Income Corp Callable Note Cont. 11/15/2028 4.7% Due 12/15/2028	0.00	23,500.00	23,500.00
12/15/2024	Interest	91324PDP4	650,000.00	United Health Group Inc Note 3.875% Due 12/15/2028	0.00	12,593.75	12,593.75
12/15/2024	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
12/15/2024	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	28,602.45	271.83	28,874.28
12/15/2024	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,341.64	26.60	15,368.24
12/15/2024	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,482.65	25.72	14,508.37
12/15/2024	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,693.10	14.42	11,707.52
12/15/2024	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,190.50	1,822.85	24,013.35
12/16/2024	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,910.45	63.12	9,973.57
12/16/2024	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,340.95	25.72	11,366.67
12/17/2024	Interest	3135G04Z3	1,800,000.00	FNMA Note 0.5% Due 6/17/2025	0.00	4,500.00	4,500.00
12/18/2024	Interest	89236TJK2	995,000.00	Toyota Motor Credit Corp Note 1.125% Due 6/18/2026	0.00	5,596.88	5,596.88
12/19/2024	Interest	06051GJD2	950,000.00	Bank of America Corp Callable Note Cont 6/19/2025 1.319% Due 6/19/2026	0.00	6,265.26	6,265.26
12/21/2024	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,137.16	33.31	15,170.47
12/25/2024	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
12/25/2024	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
12/25/2024	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	115,773.72	1,941.92	117,715.64
12/25/2024	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	0.00	2,287.50	2,287.50
12/25/2024	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
12/25/2024	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
12/25/2024	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
12/25/2024	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
12/28/2024	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
12/31/2024	Interest	91282CJR3	2,100,000.00	US Treasury Note 3.75% Due 12/31/2028	0.00	39,375.00	39,375.00
12/31/2024	Interest	91282CEW7	2,250,000.00	US Treasury Note 3.25% Due 6/30/2027	0.00	36,562.50	36,562.50
12/31/2024	Interest	91282CGC9	700,000.00	US Treasury Note 3.875% Due 12/31/2027	0.00	13,562.50	13,562.50
DEC 2024					244,472.62	241,819.65	486,292.27
01/07/2025	Maturity	3135G0X24	1,875,000.00	FNMA Note 1.625% Due 1/7/2025	1,875,000.00	15,234.38	1,890,234.38
01/13/2025	Maturity	89236TJT3	810,000.00	Toyota Motor Credit Corp Note 1.45% Due 1/13/2025	810,000.00	5,872.50	815,872.50
01/14/2025	Interest	24422EXB0	935,000.00	John Deere Capital Corp Note 4.95% Due 7/14/2028	0.00	23,141.25	23,141.25
01/15/2025	Interest	87612EBM7	535,000.00	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	0.00	5,216.25	5,216.25
01/15/2025	Paydown	89238JAC9	187,830.01	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	14,491.22	17.15	14,508.37

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Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/15/2025	Paydown	161571HT4	965,000.00	Chase Issuance Trust 23-A1 A 5.16% Due 9/15/2028	0.00	4,149.50	4,149.50
01/15/2025	Paydown	43815BAC4	452,754.45	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	28,727.82	227.02	28,954.84
01/15/2025	Paydown	47789QAC4	214,714.15	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,343.05	19.95	15,363.00
01/15/2025	Paydown	47800BAC2	540,000.00	John Deere Owner Trust 2022-C A3 5.09% Due 6/15/2027	22,237.47	1,728.73	23,966.20
01/15/2025	Paydown	44935FAD6	140,211.95	Hyundai Auto Receivables Trust 2021-C A3 0.74% Due 5/15/2026	11,695.04	7.21	11,702.25
01/16/2025	Paydown	362554AC1	158,643.80	GM Financial Securitized Term 2021-4 A3 0.68% Due 9/16/2026	11,343.60	19.29	11,362.89
01/16/2025	Paydown	380146AC4	156,874.55	GM Financial Auto Receivables 2022-1 A3 1.26% Due 11/16/2026	9,953.88	52.72	10,006.60
01/21/2025	Interest	3137EAEU9	1,800,000.00	FHLMC Note 0.375% Due 7/21/2025	0.00	3,375.01	3,375.01
01/21/2025	Paydown	43815GAC3	196,599.65	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,140.69	22.21	15,162.90
01/23/2025	Interest	46647PAM8	1,000,000.00	JP Morgan Chase & Co Callable Note 1X 1/23/2028 3.509% Due 1/23/2029	0.00	17,545.00	17,545.00
01/25/2025	Paydown	3137FETN0	1,500,000.00	FHLMC K073 A2 3.35% Due 1/25/2028	0.00	4,187.50	4,187.50
01/25/2025	Paydown	3137FGR31	1,300,000.00	FHLMC K078 A2 3.854% Due 6/25/2028	0.00	4,175.17	4,175.17
01/25/2025	Paydown	3137BQYS0	570,000.00	FHLMC K056 A2 2.525% Due 5/25/2026	0.00	1,199.38	1,199.38
01/25/2025	Paydown	3137FCLD4	2,000,000.00	FHLMC K071 A2 3.286% Due 11/25/2027	0.00	5,476.67	5,476.67
01/25/2025	Paydown	3137BKRJ1	700,000.00	FHLMC K047 A2 3.329% Due 5/25/2025	116,129.44	1,620.74	117,750.18
01/25/2025	Paydown	3137BNGT5	1,000,000.00	FHLMC K054 A2 2.745% Due 1/25/2026	75,295.52	2,287.50	77,583.02

Cash Flow Report
As of January 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
01/25/2025	Paydown	3137BXQY1	1,000,000.00	FHLMC K064 A2 3.224% Due 3/25/2027	0.00	2,686.67	2,686.67
01/25/2025	Paydown	3137FJKE8	600,000.00	FHLMC K082 A2 3.92% Due 9/25/2028	0.00	1,960.00	1,960.00
01/28/2025	Paydown	3137FEZU7	1,200,000.00	FHLMC K076 A2 3.9% Due 4/25/2028	0.00	3,900.00	3,900.00
JAN 2025					3,005,357.73	104,121.80	3,109,479.53
TOTAL					9,240,499.76	2,237,719.78	11,478,219.54

Book Value Report

As of January 31, 2024

MIG	Book Value	12 Months or Less	13 to 24 Months	25 to 60 Months	Total Holdings
ABS	\$3,526,832.80	\$2,022,093.52	\$539,972.85	\$964,766.43	\$3,526,832.80
Agency	\$18,436,898.48	\$1,877,571.07	\$12,451,812.79	\$4,107,514.62	\$18,436,898.48
CMO	\$10,577,202.39	\$852,116.09	\$2,307,697.41	\$7,417,388.89	\$10,577,202.39
Corporate	\$24,740,511.72	\$1,279,694.70	\$5,303,731.71	\$18,157,085.31	\$24,740,511.72
Money Market Fund	\$146,414.70	\$146,414.70	\$0.00	\$0.00	\$146,414.70
Supranational	\$2,855,537.92	\$0.00	\$944,423.73	\$1,911,114.19	\$2,855,537.92
US Treasury	\$32,593,834.85	\$3,018,507.79	\$9,761,896.84	\$19,813,430.22	\$32,593,834.85
TOTAL	\$92,877,232.86	\$9,196,397.87	\$31,309,535.33	\$52,371,299.66	\$92,877,232.86



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Benchmark Index	Disclosure
ICE BofA 1-5 Yr US Treasury & Agency Index*	<p>The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody’s, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.</p> <p>The ICE BofA US 1-Year Treasury Bill Index is comprised of a single issue purchased at the beginning of the month and held for a full month. At the end of the month that issue is sold and rolled into a newly selected issue. The issue selected at each month-end rebalancing is the outstanding Treasury Bill that matures closest to, but not beyond, twelve months from the rebalancing date.</p>
ICE BofA US Issuers 1-5 Yr AAA-A US Corp/Govt Idx	<p>The ICE BofA US 1-5 Year AAA-A US Corporate & Government Index tracks the performance of US dollar denominated investment grade debt publicly issued in the US domestic market, including US Treasury, US agency, foreign government, supranational, and corporate securities. Qualifying securities must be issued from US issuers and be rated AAA through A3 (based on an average of Moody’s, S&P and Fitch). In addition, qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to final maturity at point of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for US Treasuries and \$250 million for all other securities.</p>



City of Brea Liquidity - Account #11150

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904) 645-1918

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.36
Average Coupon	5.02%
Average Purchase YTM	5.23%
Average Market YTM	5.23%
Average S&P/Moody Rating	AAA/Aaa
Average Final Maturity	0.37 yrs
Average Life	0.00 yrs

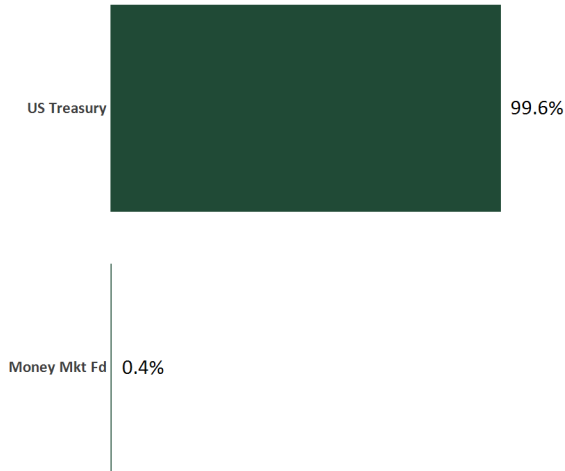
ACCOUNT SUMMARY

	Beg. Values as of 12/31/23	End Values as of 1/31/24
Market Value	2,001,132	2,001,132
Accrued Interest	10,016	18,886
Total Market Value	2,011,148	2,020,019
Income Earned	10,003	8,871
Cont/WD		0
Par	2,058,078	2,058,078
Book Value	2,001,132	2,001,132
Cost Value	2,001,132	2,001,132

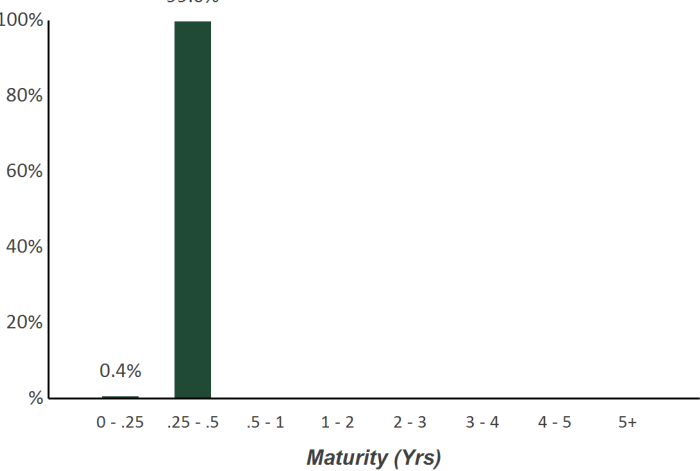
TOP ISSUERS

Government of United States	99.6%
Fidelity Institutional Treasury	0.4%
Total	100.0%

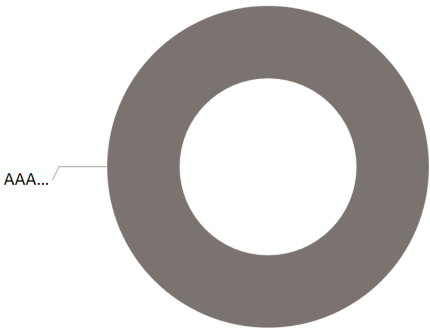
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Reconciliation Summary

ATTACHMENT A



Account #11150

As of January 31, 2024

BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$2,001,132.40
<u>Acquisition</u>		
+ Security Purchases		
+ Money Market Fund Purchases		
+ Money Market Contributions		
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$0.00
<u>Dispositions</u>		
- Security Sales		
- Money Market Fund Sales		
- MMF Withdrawals		
- Security Withdrawals		
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities		
- Calls		
- Principal Paydowns		
Total Dispositions		\$0.00
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$0.00	
		\$0.00
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss		
ENDING BOOK VALUE		\$2,001,132.40

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND									
316175884	Fidelity Institutional Money Market Fund 696	8,077.69	Various 4.97%	8,077.69 8,077.69	1.00 4.97%	8,077.69 0.00	0.40% 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund		8,077.69	4.97%	8,077.69	4.97%	8,077.69 0.00	0.40% 0.00	Aaa / AAA NR	0.00 0.00
US TREASURY									
912797FS1	US Treasury Bill 5.025% Due 6/13/2024	2,050,000.00	11/24/2023 5.23%	1,993,054.71 1,993,054.71	97.22 5.23%	1,993,054.71 18,886.38	99.60% 0.00	P-1 / A-1+ F-1+	0.37 0.36
Total US Treasury		2,050,000.00	5.23%	1,993,054.71 1,993,054.71	5.23%	1,993,054.71 18,886.38	99.60% 0.00	P-1 / A-1+ F-1+	0.37 0.36
TOTAL PORTFOLIO		2,058,077.69	5.23%	2,001,132.40 2,001,132.40	5.23%	2,001,132.40 18,886.38	100.00% 0.00	Aaa / AAA AAA	0.37 0.36
TOTAL MARKET VALUE PLUS ACCRUED						2,020,018.78			

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENT						
316175884	Fidelity Institutional Money Market Fund 696	Various	8,077.69	0.00	0.00	0.00
		Various	0.00	0.00	0.00	
		8,077.69	0.00	0.00	0.00	
			8,077.69	0.00	0.00	
912797FS1	US Treasury Bill 5.025% Due 06/13/2024	11/24/2023	1,993,054.71	10,015.50	0.00	8,870.88
		11/27/2023	0.00	0.00	0.00	
		2,050,000.00	0.00	18,886.38	0.00	
			1,993,054.71	8,870.88	8,870.88	
			2,001,132.40	10,015.50	0.00	
			0.00	0.00	0.00	
			0.00	18,886.38	0.00	
Total Cash & Equivalent		2,058,077.69	2,001,132.40	8,870.88	8,870.88	8,870.88
			2,001,132.40	10,015.50	0.00	
			0.00	0.00	0.00	
			0.00	18,886.38	0.00	
TOTAL PORTFOLIO		2,058,077.69	2,001,132.40	8,870.88	8,870.88	8,870.88

Cash Flow Report

As of January 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
06/13/2024	Maturity	912797FS1	2,050,000.00	US Treasury Bill 5.025% Due 6/13/2024	1,993,054.71	56,945.29	2,050,000.00
JUN 2024					1,993,054.71	56,945.29	2,050,000.00
TOTAL					1,993,054.71	56,945.29	2,050,000.00

Book Value Report

As of January 31, 2024



MIG	Book Value	12 Months or Less	13 to 24 Months	25 to 60 Months	Total Holdings
Money Market Fund	\$8,077.69	\$8,077.69	\$0.00	\$0.00	\$8,077.69
US Treasury	\$1,993,054.71	\$1,993,054.71	\$0.00	\$0.00	\$1,993,054.71
TOTAL	\$2,001,132.40	\$2,001,132.40	\$0.00	\$0.00	\$2,001,132.40



Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

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Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

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0102 -19-02877-01



Account Number: 6746050800
PARS/CITY OF BREA 115 POST
EMPLOYMENT BENEFIT TRUST PENSION

This statement is for the period from January 1, 2024 to January 31, 2024

Questions?

If you have any questions regarding your account or this statement, please contact your Account Manager.

Account Manager:
BETH BERGMAN
3121 MICHELSON DR
3RD FL
IRVINE CA 92612
Phone: 949-224-7207
E-mail: beth.bergman@usbank.com



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CITY OF BREA
ATTN.: CITY MANAGER
1 CIVIC CENTER CIRCLE
BREA, CA 92821-5792

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PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

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Period from January 1, 2024 to January 31, 2024

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PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

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Period from January 1, 2024 to January 31, 2024

MARKET AND COST RECONCILIATION

	01/31/2024 MARKET	01/31/2024 BOOK VALUE
Beginning Market And Cost	11,064,008.72	9,825,029.17
Investment Activity		
Interest	11,534.31	11,534.31
Realized Gain/Loss	6,357.85	6,357.85
Change In Unrealized Gain/Loss	- 22,475.59	.00
Net Accrued Income (Current-Prior)	3,451.65	3,451.65
Other Earnings	2.85	2.85
Total Investment Activity	- 1,128.93	21,346.66
Plan Expenses		
Trust Fees	- 2,615.57	- 2,615.57
Total Plan Expenses	- 2,615.57	- 2,615.57
Other Activity		
Transfers To Checking Account	- 2,260.67	- 2,260.67
Total Other Activity	- 2,260.67	- 2,260.67
Net Change In Market And Cost	- 6,005.17	16,470.42
Ending Market And Cost	11,058,003.55	9,841,499.59

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ATTACHMENT A



PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

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Period from January 1, 2024 to January 31, 2024

CASH RECONCILIATION

Beginning Cash		.00
Investment Activity		
Interest		11,534.31
Cash Equivalent Purchases		- 107,132.63
U S Government Issues Purchases		- 209,297.08
Corporate Issues Purchases		- 83,562.66
Mutual Fund Purchases		- 75,044.37
Cash Equivalent Sales		197,543.23
U S Government Issues Sales		205,953.74
Corporate Issues Sales		64,878.85
Other Earnings		2.85
Total Investment Activity		4,876.24
Plan Expenses		
Trust Fees		- 2,615.57
Total Plan Expenses		- 2,615.57
Other Activity		
Transfers To Checking Account		- 2,260.67
Total Other Activity		- 2,260.67
Net Change In Cash		.00
Ending Cash		.00

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ATTACHMENT A

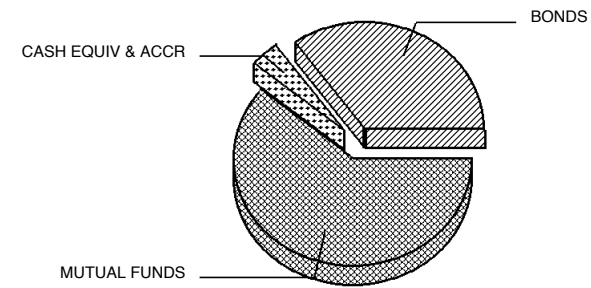


PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

Page 5 of 59
Period from January 1, 2024 to January 31, 2024

ASSET SUMMARY

ASSETS	01/31/2024 MARKET	01/31/2024 BOOK VALUE	% OF MARKET
Cash And Equivalents	251,675.74	251,675.74	2.28
U.S. Government Issues	2,440,973.64	2,337,543.19	22.07
Corporate Issues	1,380,307.58	1,317,725.36	12.48
Foreign Issues	70,667.67	69,282.32	0.64
Mutual Funds-Equity	6,555,611.85	5,507,758.94	59.28
Mutual Funds-Fixed Income	326,799.20	325,546.17	2.96
Total Assets	11,026,035.68	9,809,531.72	99.71
Accrued Income	31,967.87	31,967.87	0.29
Grand Total	11,058,003.55	9,841,499.59	100.00



Estimated Annual Income 285,460.49

ASSET SUMMARY MESSAGES

Estimated Annual Income is an estimate provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.

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PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

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Period from January 1, 2024 to January 31, 2024

ASSET DETAIL

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Cash And Equivalents						
Money Markets						
First Am Govt Ob Fd Cl X 31846V336 Asset Minor Code 1	251,675.740	251,675.74 1.0000	251,675.74	.00 .00	1,581.71	5.24
Total Money Markets	251,675.740	251,675.74	251,675.74	.00 .00	1,581.71	5.23
Total Cash And Equivalents	251,675.740	251,675.74	251,675.74	.00 .00	1,581.71	5.23
US Government Issues						
F H L M C #Sd8237 4.000% 7/01/52 Standard & Poors Rating: N/A Moodys Rating: N/A 3132DWEJ8 Asset Minor Code 24	418,448.890	393,998.92 94.1570	371,961.82	22,037.10 - 1,875.49	1,394.83	4.25
F H L M C #Sd8244 4.000% 9/01/52 Standard & Poors Rating: N/A Moodys Rating: N/A 3132DWERO Asset Minor Code 24	74,703.740	70,337.31 94.1550	70,069.77	267.54 - 322.06	249.01	4.25
F H L M C #Sd8288 5.000% 12/01/52 Standard & Poors Rating: N/A Moodys Rating: N/A 3132DWF57 Asset Minor Code 24	376,464.380	371,894.10 98.7860	355,876.49	16,017.61 - 741.81	1,568.60	5.06
F N M A #Ma4838 3.500% 11/01/52 Standard & Poors Rating: N/A Moodys Rating: N/A 31418ELU2 Asset Minor Code 24	427,405.690	389,118.69 91.0420	366,233.26	22,885.43 - 3,166.61	1,246.60	3.84

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PARS/CITY OF BREA 115P PEN
ACCOUNT 6746050800

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Period from January 1, 2024 to January 31, 2024

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
F N M A #Ma4867 4.500% 12/01/52 Standard & Poors Rating: N/A Moody's Rating: N/A 31418EMR8 Asset Minor Code 24	286,617.690	277,147.84 96.6960	263,106.08	14,041.76 - 808.36	1,074.82	4.65
U S Treasury Bd 3.625% 5/15/53 Standard & Poors Rating: N/A Moody's Rating: Aaa 912810TR9 Asset Minor Code 21	50,000.000	44,929.50 89.8590	41,119.14	3,810.36 - 1,297.00	388.39	4.03
U S Treasury Bd 4.000% 8/15/53 Standard & Poors Rating: N/A Moody's Rating: Aaa 912810TT5 Asset Minor Code 21	78,000.000	76,695.84 98.3280	74,746.01	1,949.83 - 2,145.00	1,441.30	4.07
U S Treasury Bd 4.500% 8/15/43 Standard & Poors Rating: N/A Moody's Rating: Aaa 912810TU2 Asset Minor Code 21	230,000.000	231,653.70 100.7190	214,187.50	17,466.20 - 4,916.30	4,781.25	4.47
U S Treasury Nt 5.000% 10/31/25 Standard & Poors Rating: N/A Moody's Rating: Aaa 91282CJE2 Asset Minor Code 21	280,000.000	283,183.60 101.1370	280,895.32	2,288.28 - 11.20	3,576.92	4.94
U S Treasury Nt 4.750% 11/15/33 Standard & Poors Rating: N/A Moody's Rating: Aaa 91282CJJ1 Asset Minor Code 21	217,000.000	226,595.74 104.4220	224,301.51	2,294.23 - 1,360.41	2,208.75	4.55
U S Treasury Nt 4.875% 11/30/25 Standard & Poors Rating: N/A Moody's Rating: Aaa 91282CJL6 Asset Minor Code 21	40,000.000	40,415.60 101.0390	40,118.75	296.85 1.60	330.42	4.82

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DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
U S Treasury Nt 4.250% 12/31/25 Standard & Poors Rating: N/A Moody's Rating: Aaa 91282CJS1 Asset Minor Code 21	35,000.000	35,002.80 100.0080	34,927.54	75.26 75.26	130.77	4.25
Total US Government Issues	2,513,640.390	2,440,973.64	2,337,543.19	103,430.45 - 16,567.38	18,391.66	4.48

Corporate Issues

At T Inc 2.550% 12/01/33 Standard & Poors Rating: BBB Moody's Rating: Baa2 00206RMM1 Asset Minor Code 28	30,000.000	24,338.40 81.1280	24,046.20	292.20 292.20	127.50	3.14
At T Inc 5.400% 2/15/34 Standard & Poors Rating: BBB Moody's Rating: Baa2 00206RMT6 Asset Minor Code 28	.000	.00 102.5800	.00	.00 - 1,831.69	.00	0.00
American Honda Mtn 5.125% 7/07/28 Standard & Poors Rating: A- Moody's Rating: A3 02665WEM9 Asset Minor Code 28	18,000.000	18,405.18 102.2510	17,759.88	645.30 - 105.84	61.50	5.01
American Honda Mtn 4.900% 1/10/34 Standard & Poors Rating: A- Moody's Rating: A3 02665WEZ0 Asset Minor Code 28	15,000.000	14,992.65 99.9510	14,953.05	39.60 39.60	42.88	4.90
Amgen Inc 5.650% 3/02/53 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 031162DT4 Asset Minor Code 28	13,000.000	13,394.03 103.0310	11,941.41	1,452.62 - 283.14	304.00	5.48

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DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Bmw Veh Owner Tr 3.440% 12/26/28 Standard & Poors Rating: AAA Moody's Rating: Aaa 05602RAE1 Asset Minor Code 31	100,000.000	97,372.00 97.3720	95,808.59	1,563.41 - 135.00	57.33	3.53
Bank Of America Mtn 3.194% 7/23/30 Standard & Poors Rating: A- Moody's Rating: A1 06051GHV4 Asset Minor Code 28	20,000.000	18,247.20 91.2360	22,159.40	- 3,912.20 113.00	14.20	3.50
Bank Of Ny Mtn 0.500% 4/26/24 Standard & Poors Rating: A Moody's Rating: A1 06406RAS6 Asset Minor Code 28	35,000.000	34,593.65 98.8390	34,203.05	390.60 151.55	46.18	0.51
Berkshire Hathaway 3.850% 3/15/52 Standard & Poors Rating: AA Moody's Rating: Aa2 084664DB4 Asset Minor Code 28	24,000.000	19,855.20 82.7300	17,598.96	2,256.24 - 198.24	349.07	4.65
Black Hills Corp 1.037% 8/23/24 Standard & Poors Rating: BBB+ Moody's Rating: Baa2 092113AU3 Asset Minor Code 28	35,000.000	34,098.40 97.4240	33,628.35	470.05 131.95	159.29	1.06
Cvs Caremark 6.125% 9/15/39 Standard & Poors Rating: BBB Moody's Rating: Baa2 126650BR0 Asset Minor Code 28	5,000.000	5,279.55 105.5910	5,017.55	262.00 - 30.45	115.69	5.80
Cvs Health Corp 5.050% 3/25/48 Standard & Poors Rating: BBB Moody's Rating: Baa2 126650CZ1 Asset Minor Code 28	17,000.000	15,585.94 91.6820	13,872.00	1,713.94 - 314.33	300.48	5.51

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DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Capital One Finl 5.817% 2/01/34 Standard & Poors Rating: BBB Moody's Rating: Baa1 14040HCY9 Asset Minor Code 28	16,000.000	15,981.76 99.8860	14,411.52	1,570.24 59.68	232.68	5.82
Citigroup Inc Sub 6.174% 5/25/34 Standard & Poors Rating: BBB Moody's Rating: Baa2 17327CAR4 Asset Minor Code 28	20,000.000	20,745.00 103.7250	19,087.20	1,657.80 49.40	226.38	5.95
Commonwealth Edison 5.875% 2/01/33 Standard & Poors Rating: A Moody's Rating: A1 202795HG8 Asset Minor Code 28	20,000.000	21,000.20 105.0010	20,078.40	921.80 - 140.60	587.50	5.60
Consolidated Edison 5.700% 12/01/36 Standard & Poors Rating: A- Moody's Rating: A3 209111EQ2 Asset Minor Code 28	11,000.000	11,298.65 102.7150	10,346.93	951.72 - 78.54	104.50	5.55
Delta Air Lines 5.000% 12/10/29 Standard & Poors Rating: BBB+ Moody's Rating: A3 247361ZW1 Asset Minor Code 31	32,135.960	28,619.32 89.0570	27,797.61	821.71 279.90	227.63	5.61
Discovery 5.200% 9/20/47 Standard & Poors Rating: BBB- Moody's Rating: Baa3 25470DAT6 Asset Minor Code 28	19,000.000	16,432.91 86.4890	14,254.56	2,178.35 64.41	359.52	6.01
Electronic Arts Inc 2.950% 2/15/51 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 285512AF6 Asset Minor Code 28	29,000.000	19,956.64 68.8160	17,405.51	2,551.13 - 548.97	394.48	4.29

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Energy Transfer L P 6.550% 12/01/33 Standard & Poors Rating: BBB Moody's Rating: Baa3 29273VAU4 Asset Minor Code 28	.000	.00 107.8260	.00	.00 - 1,391.18	.00	0.00
Energy Transfer L P 5.950% 5/15/54 Standard & Poors Rating: BBB Moody's Rating: Baa3 29273VAW0 Asset Minor Code 28	15,000.000	15,042.60 100.2840	14,928.45	114.15 114.15	14.88	5.93
Entergy LLC 5.000% 9/01/33 Standard & Poors Rating: A Moody's Rating: A2 29366WAD8 Asset Minor Code 28	21,000.000	20,973.33 99.8730	19,642.35	1,330.98 - 155.19	437.50	5.01
Essential Utils Inc 3.351% 4/15/50 Standard & Poors Rating: A- Moody's Rating: Baa2 29670GAE2 Asset Minor Code 28	29,000.000	20,846.94 71.8860	17,855.88	2,991.06 340.75	286.14	4.66
Extra Space Storage 5.700% 4/01/28 Standard & Poors Rating: BBB+ Moody's Rating: Baa2 30225VAJ6 Asset Minor Code 28	18,000.000	18,422.28 102.3460	17,742.42	679.86 - 25.74	342.00	5.57
Fedex 2020 1 Class 1.875% 2/20/34 Standard & Poors Rating: AA- Moody's Rating: Aa3 314353AA1 Asset Minor Code 31	26,866.630	22,497.04 83.7360	21,195.35	1,301.69 174.90	225.29	2.24
Ford Cr Auto Owner 5.980% 6/15/28 Standard & Poors Rating: N/A Moody's Rating: Aaa 345295AF6 Asset Minor Code 31	45,000.000	45,841.50 101.8700	45,149.41	692.09 21.15	119.60	5.87

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Ford Cr Aut Own Tr 0.490% 9/15/26 Standard & Poors Rating: AAA Moody's Rating: Aaa 34532NAD7 Asset Minor Code 31	75,000.000	71,855.25 95.8070	70,822.27	1,032.98 228.75	16.33	0.51
Gm Fin Atmbl Lease 5.160% 1/20/27 Standard & Poors Rating: AAA Moody's Rating: N/A 362541AE4 Asset Minor Code 31	30,000.000	30,027.90 100.0930	29,630.86	397.04 47.40	47.30	5.16
Goldman Sachs 1.948% 10/21/27 Standard & Poors Rating: BBB+ Moody's Rating: A2 38141GYM0 Asset Minor Code 28	22,000.000	20,232.96 91.9680	19,460.54	772.42 106.92	119.04	2.12
Hormel Foods Corp 0.650% 6/03/24 Standard & Poors Rating: A- Moody's Rating: A1 440452AG5 Asset Minor Code 28	35,000.000	34,431.95 98.3770	34,012.65	419.30 131.95	36.65	0.66
Hyundai Auto Recv 1.600% 12/15/26 Standard & Poors Rating: AAA Moody's Rating: N/A 44933FAF3 Asset Minor Code 31	15,000.000	14,677.80 97.8520	14,634.96	42.84 42.84	10.67	1.64
Idaho Pwr Co 5.800% 4/01/54 Standard & Poors Rating: A- Moody's Rating: A2 45138LBJ1 Asset Minor Code 28	19,000.000	19,986.29 105.1910	17,849.55	2,136.74 - 308.37	428.56	5.51
Marsh McLennan Cos 5.700% 9/15/53 Standard & Poors Rating: A- Moody's Rating: A3 571748BV3 Asset Minor Code 28	18,000.000	19,372.14 107.6230	17,295.66	2,076.48 - 188.46	399.00	5.30

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Mattel Inc 5.450% 11/01/41 Standard & Poors Rating: BBB- Moody's Rating: Baa3 577081AW2 Asset Minor Code 28	16,000.000	14,376.00 89.8500	12,916.16	1,459.84 - 33.60	218.00	6.07
Motorola Solutions 2.750% 5/24/31 Standard & Poors Rating: BBB- Moody's Rating: Baa2 620076BU2 Asset Minor Code 28	22,000.000	18,745.76 85.2080	17,486.48	1,259.28 - 57.64	112.60	3.23
Nevada Power Co 6.000% 3/15/54 Standard & Poors Rating: A Moody's Rating: A2 641423CG1 Asset Minor Code 28	19,000.000	20,426.90 107.5100	18,213.59	2,213.31 - 417.43	430.67	5.58
Nextera Energy Cap 6.051% 3/01/25 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 65339KBP4 Asset Minor Code 28	18,000.000	18,151.42 100.8412	18,018.18	133.24 - 11.16	181.52	6.00
Northern Tr Corp 6.125% 11/02/32 Standard & Poors Rating: A Moody's Rating: A2 665859AX2 Asset Minor Code 28	20,000.000	21,558.00 107.7900	19,867.80	1,690.20 81.40	302.85	5.68
Ovintiv Inc 6.250% 7/15/33 Standard & Poors Rating: BBB- Moody's Rating: Baa3 69047QAC6 Asset Minor Code 28	18,000.000	18,774.54 104.3030	17,490.42	1,284.12 166.68	50.00	5.99
Pacific Gas Elec Co 4.950% 7/01/50 Standard & Poors Rating: BBB- Moody's Rating: Baa3 694308JN8 Asset Minor Code 28	15,000.000	13,072.20 87.1480	12,974.85	97.35 259.35	61.88	5.68

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Plains All Amer Pipe 4.300% 1/31/43 Standard & Poors Rating: BBB Moody's Rating: Baa3 72650RBC5 Asset Minor Code 28	28,000.000	22,706.60 81.0950	19,544.00	3,162.60 479.36	3.34	5.30
Public Service Co 5.250% 4/01/53 Standard & Poors Rating: A Moody's Rating: A1 744448CY5 Asset Minor Code 28	20,000.000	19,653.80 98.2690	17,455.40	2,198.40 - 254.00	350.00	5.34
Public Storage 5.350% 8/01/53 Standard & Poors Rating: A Moody's Rating: A2 74460WAH0 Asset Minor Code 28	20,000.000	20,506.40 102.5320	17,968.40	2,538.00 - 374.60	549.86	5.22
Ssm Health Care Corp 4.894% 6/01/28 Standard & Poors Rating: A+ Moody's Rating: N/A 784710AC9 Asset Minor Code 28	18,000.000	18,192.24 101.0680	17,646.48	545.76 191.52	146.82	4.84
Salesforce Com Inc 0.625% 7/15/24 Standard & Poors Rating: A+ Moody's Rating: A2 79466LAG9 Asset Minor Code 28	35,000.000	34,255.55 97.8730	33,838.00	417.55 137.90	9.72	0.64
Schwab Charles Corp 6.196% 11/17/29 Standard & Poors Rating: A- Moody's Rating: A2 808513CJ2 Asset Minor Code 28	15,000.000	15,688.20 104.5880	15,000.00	688.20 - 41.55	191.04	5.92
Southern Calif 5.875% 12/01/53 Standard & Poors Rating: A- Moody's Rating: A2 842400HX4 Asset Minor Code 28	19,000.000	19,932.33 104.9070	17,553.91	2,378.42 - 494.19	186.04	5.60

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DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Southern Ca Gas Co 6.350% 11/15/52 Standard & Poors Rating: A+ Moody's Rating: Aa3 842434CX8 Asset Minor Code 28	18,000.000	20,331.72 112.9540	18,101.52	2,230.20 - 248.40	241.30	5.62
Sprint Capital Corp 8.750% 3/15/32 Standard & Poors Rating: BBB- Moody's Rating: Baa2 852060AT9 Asset Minor Code 28	15,000.000	18,386.40 122.5760	17,275.05	1,111.35 - 127.50	495.83	7.14
Suncor Energy Inc 5.950% 12/01/34 Standard & Poors Rating: BBB Moody's Rating: Baa1 867229AD8 Asset Minor Code 28	18,000.000	19,344.78 107.4710	17,308.80	2,035.98 507.06	178.50	5.54
Sysco Corp 5.750% 1/17/29 Standard & Poors Rating: BBB Moody's Rating: Baa1 871829BS5 Asset Minor Code 28	15,000.000	15,645.15 104.3010	14,970.00	675.15 19.95	177.29	5.51
Time Warner Cabl 7.300% 7/01/38 Standard & Poors Rating: BBB- Moody's Rating: Ba1 88732JAN8 Asset Minor Code 28	17,000.000	17,825.35 104.8550	16,402.11	1,423.24 295.29	103.42	6.96
Toyota Auto Rec 1.020% 3/15/27 Standard & Poors Rating: AAA Moody's Rating: N/A 89238JAD7 Asset Minor Code 31	50,000.000	46,896.50 93.7930	45,835.94	1,060.56 189.00	22.67	1.09
United Airlines 4.300% 2/15/27 Standard & Poors Rating: A- Moody's Rating: N/A 909319AA3 Asset Minor Code 31	30,428.840	29,675.12 97.5230	28,936.00	739.12 188.97	603.34	4.41

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DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Wells Fargo Co Mtn 2.393% 6/02/28 Standard & Poors Rating: BBB+ Moody's Rating: A1 95000U2S1 Asset Minor Code 28	.000	.00 92.2690	.00	.00 - 703.34	.00	0.00
Wells Fargo Co Mtn 5.198% 1/23/30 Standard & Poors Rating: BBB+ Moody's Rating: A1 95000U3J0 Asset Minor Code 28	15,000.000	15,116.70 100.7780	15,000.00	116.70 116.70	17.33	5.16
Westar Energy Inc 3.100% 4/01/27 Standard & Poors Rating: A Moody's Rating: A2 95709TAP5 Asset Minor Code 28	19,000.000	18,114.22 95.3380	17,681.21	433.01 69.54	196.33	3.25
Weyerhaeuser Co 7.375% 3/15/32 Standard & Poors Rating: BBB Moody's Rating: Baa2 962166BR4 Asset Minor Code 28	16,000.000	18,479.04 115.4940	17,236.48	1,242.56 - 88.32	445.78	6.39
World Omni Aut Lea 5.570% 7/17/28 Standard & Poors Rating: N/A Moody's Rating: Aaa 981944AE1 Asset Minor Code 31	100,000.000	100,048.00 100.0480	98,414.06	1,633.94 69.00	247.56	5.57
Total Corporate Issues	1,424,431.430	1,380,307.58	1,317,725.36	62,582.22 - 3,425.25	11,717.46	4.21
Foreign Issues						
Bank Nova Scotia 0.700% 4/15/24 Standard & Poors Rating: A- Moody's Rating: A2 0641593X2 Asset Minor Code 35	35,000.000	34,648.95 98.9970	34,229.30	419.65 123.90	72.14	0.71

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DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Mizuho Financial 2.555% 9/13/25 Standard & Poors Rating: A- Moody's Rating: A1 60687YAZ2 Asset Minor Code 35	18,000.000	17,680.32 98.2240	17,473.14	207.18 44.28	176.30	2.60
Royal Bk Cda Mtn 5.200% 8/01/28 Standard & Poors Rating: A Moody's Rating: A1 78016HZS2 Asset Minor Code 35	18,000.000	18,338.40 101.8800	17,579.88	758.52 - 7.74	28.60	5.10
Total Foreign Issues	71,000.000	70,667.67	69,282.32	1,385.35 160.44	277.04	2.32

Mutual Funds

Mutual Funds-Equity

Columbia Contrarian Core Fund 19766M709 Asset Minor Code 98	20,725.088	681,233.64 32.8700	538,563.83	142,669.81 12,227.80	.00	0.66
Dfa Large Cap Intl Port. 233203868 Asset Minor Code 98	18,274.396	478,058.20 26.1600	420,115.96	57,942.24 - 3,279.39	.00	3.26
Dodge Cox International Stock Fd I 256206103 Asset Minor Code 98	3,282.792	156,687.66 47.7300	133,199.98	23,487.68 - 4,484.61	.00	2.36
Dodge Cox Stock Fund I 256219106 Asset Minor Code 98	2,298.386	560,392.47 243.8200	419,320.53	141,071.94 620.56	.00	1.45
Emerald Growth Institutional 317609253 Asset Minor Code 98	18,290.007	433,656.07 23.7100	419,281.98	14,374.09 - 14,602.97	.00	0.00

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ATTACHMENT A



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Harbor Capital Appreciaton CI R 411512528 Asset Minor Code 98	3,698.452	373,025.87 100.8600	281,832.51	91,193.36 15,163.65	.00	0.00
Hartford Schroders Emerging Markets 41665X859 Asset Minor Code 98	29,861.547	445,235.67 14.9100	457,999.20	- 12,763.53 - 19,616.95	.00	1.59
Ishares S P 500 Growth Etf 464287309 Asset Minor Code 94	4,732.000	365,499.68 77.2400	282,484.79	83,014.89 10,126.48	.00	1.00
Ishares S P 500 Value Etf 464287408 Asset Minor Code 94	1,505.000	262,261.30 174.2600	197,993.68	64,267.62 556.85	.00	1.65
Ishares Russell Mid Cap Etf 464287499 Asset Minor Code 94	9,392.000	719,708.96 76.6300	561,704.25	158,004.71 - 9,970.75	.00	1.45
Mfs International Growth R6 552746356 Asset Minor Code 98	3,986.457	159,139.36 39.9200	132,509.21	26,630.15 - 1,136.26	.00	1.55
Undiscovered Mgrs Behavioral Value 904504479 Asset Minor Code 98	5,476.362	428,415.80 78.2300	370,941.08	57,474.72 - 9,154.31	.00	1.85
Vanguard Growth & Income Adm Shs#593 921913208 Asset Minor Code 98	14,127.792	1,306,396.93 92.4700	1,107,496.45	198,900.48 31,787.54	.00	1.26
Vanguard Real Estate Etf 922908553 Asset Minor Code 94	2,216.000	185,900.24 83.8900	184,315.49	1,584.75 - 9,905.52	.00	4.16
Total Mutual Funds-Equity	137,866.279	6,555,611.85	5,507,758.94	1,047,852.91 - 1,667.88	.00	1.40

Mutual Funds-Fixed Income

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Ishares Mbs Etf 464288588 Asset Minor Code 95	3,484.000	326,799.20 93.8000	325,546.17	1,253.03 - 975.52	.00	3.47
Total Mutual Funds-Fixed Income	3,484.000	326,799.20	325,546.17	1,253.03 - 975.52	.00	3.46
Total Mutual Funds	141,350.279	6,882,411.05	5,833,305.11	1,049,105.94 - 2,643.40	.00	1.50
Total Assets	4,402,097.839	11,026,035.68	9,809,531.72	1,216,503.96 - 22,475.59	31,967.87	2.59
Accrued Income	.000	31,967.87	31,967.87			
Grand Total	4,402,097.839	11,058,003.55	9,841,499.59			

ASSET DETAIL MESSAGES

Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.

For further information, please contact your account manager or relationship manager.

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ASSET DETAIL MESSAGES (continued)

Yield on Market and Accrued Income are estimates provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.

The asset categories used in this statement may be general in nature. For example, assets listed under the "Mutual Funds" category may include open-end investment companies registered under the Investment Company Act of 1940 (which are commonly known as "mutual funds") but may also include closed-end investment companies, unit investment trusts, common trust funds, collective trust funds or other investments that are registered with (or not subject to registration with) the Securities and Exchange Commission.

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INCOME ACCRUAL DETAIL

SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
Cash And Equivalents								
251,675.740	First Am Govt Ob Fd CI X 31846V336		02/01/24	0.05	843.12	1,581.71	843.12	1,581.71
Total Cash And Equivalents					843.12	1,581.71	843.12	1,581.71
US Government Issues								
418,448.890	F H L M C #Sd8237 3132DWEJ8	4.000%	7/01/52		1,399.53	1,394.83	1,399.53	1,394.83
74,703.740	F H L M C #Sd8244 3132DWERO	4.000%	9/01/52		250.00	249.01	250.00	249.01
376,464.380	F H L M C #Sd8288 3132DWF57	5.000%	12/01/52		1,573.92	1,568.60	1,573.92	1,568.60
427,405.690	F N M A #Ma4838 31418ELU2	3.500%	11/01/52		1,255.02	1,246.60	1,255.02	1,246.60
286,617.690	F N M A #Ma4867 31418EMR8	4.500%	12/01/52		1,077.32	1,074.82	1,077.32	1,074.82
50,000.000	U S Treasury Bd 912810TR9	3.625%	5/15/53		234.03	154.36	.00	388.39
78,000.000	U S Treasury Bd 912810TT5	4.000%	8/15/53		1,178.48	262.82	.00	1,441.30
230,000.000	U S Treasury Bd 912810TU2	4.500%	8/15/43		4,249.32	879.08	347.15	4,781.25
280,000.000	U S Treasury Nt 91282CJE2	5.000%	10/31/25		2,384.62	1,192.30	.00	3,576.92
217,000.000	U S Treasury Nt 91282CJJ1	4.750%	11/15/33		1,355.45	664.15	- 189.15	2,208.75
40,000.000	U S Treasury Nt 91282CJL6	4.875%	11/30/25		167.92	162.50	.00	330.42

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SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
35,000.000	U S Treasury Nt 91282CJS1	4.250%	12/31/25		.00	117.93	- 12.84	130.77
Total US Government Issues					15,125.61	8,967.00	5,700.95	18,391.66
Corporate Issues								
30,000.000	At T Inc 00206RMM1	2.550%	12/01/33		.00	2.12	- 125.38	127.50
.000	At T Inc 00206RMT6	5.400%	2/15/34		489.60	104.40	594.00	.00
18,000.000	American Honda Mtn 02665WEM9	5.125%	7/07/28		445.88	76.87	461.25	61.50
15,000.000	American Honda Mtn 02665WEZ0	4.900%	1/10/34		.00	42.88	.00	42.88
13,000.000	Amgen Inc 031162DT4	5.650%	3/02/53		242.79	61.21	.00	304.00
100,000.000	Bmw Veh Owner Tr 05602RAE1	3.440%	12/26/28		57.33	286.67	286.67	57.33
20,000.000	Bank Of America Mtn 06051GHV4	3.194%	7/23/30		280.36	53.24	319.40	14.20
35,000.000	Bank Of Ny Mtn 06406RAS6	0.500%	4/26/24		31.60	14.58	.00	46.18
24,000.000	Berkshire Hathaway 084664DB4	3.850%	3/15/52		272.07	77.00	.00	349.07
35,000.000	Black Hills Corp 092113AU3	1.037%	8/23/24		129.05	30.24	.00	159.29
5,000.000	Cvs Caremark 126650BR0	6.125%	9/15/39		90.17	25.52	.00	115.69
17,000.000	Cvs Health Corp 126650CZ1	5.050%	3/25/48		228.93	71.55	.00	300.48

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SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
16,000.000	Capital One Finl 14040HCY9	5.817%	2/01/34		155.12	77.56	.00	232.68
20,000.000	Citigroup Inc Sub 17327CAR4	6.174%	5/25/34		123.48	102.90	.00	226.38
20,000.000	Commonwealth Edison 202795HG8	5.875%	2/01/33		489.58	97.92	.00	587.50
11,000.000	Consolidated Edison 209111EQ2	5.700%	12/01/36		52.25	52.25	.00	104.50
32,135.960	Delta Air Lines 247361ZW1	5.000%	12/10/29		93.73	133.90	.00	227.63
19,000.000	Discovery 25470DAT6	5.200%	9/20/47		277.19	82.33	.00	359.52
29,000.000	Electronic Arts Inc 285512AF6	2.950%	2/15/51		323.19	71.29	.00	394.48
.000	Energy Transfer L P 29273VAU4	6.550%	12/01/33		103.71	38.02	141.73	.00
15,000.000	Energy Transfer L P 29273VAW0	5.950%	5/15/54		.00	14.88	.00	14.88
21,000.000	Entergy LLC 29366WAD8	5.000%	9/01/33		350.00	87.50	.00	437.50
29,000.000	Essential Utils Inc 29670GAE2	3.351%	4/15/50		205.16	80.98	.00	286.14
18,000.000	Extra Space Storage 30225VAJ6	5.700%	4/01/28		256.50	85.50	.00	342.00
26,866.630	Fedex 2020 1 Class 314353AA1	1.875%	2/20/34		183.31	41.98	.00	225.29
45,000.000	Ford Cr Auto Owner 345295AF6	5.980%	6/15/28		119.60	224.25	224.25	119.60

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SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
75,000.000	Ford Cr Aut Own Tr 0.490% 9/15/26 34532NAD7				16.33	30.62	30.62	16.33
30,000.000	Gm Fin Atmbl Lease 5.160% 1/20/27 362541AE4				47.30	129.00	129.00	47.30
22,000.000	Goldman Sachs 1.948% 10/21/27 38141GYM0				83.33	35.71	.00	119.04
35,000.000	Hormel Foods Corp 0.650% 6/03/24 440452AG5				17.69	18.96	.00	36.65
15,000.000	Hyundai Auto Recv 1.600% 12/15/26 44933FAF3				.00	3.34	- 7.33	10.67
19,000.000	Idaho Pwr Co 5.800% 4/01/54 45138LBJ1				336.72	91.84	.00	428.56
18,000.000	Marsh McLennan Cos 5.700% 9/15/53 571748BV3				313.50	85.50	.00	399.00
16,000.000	Mattel Inc 5.450% 11/01/41 577081AW2				145.33	72.67	.00	218.00
22,000.000	Motorola Solutions 2.750% 5/24/31 620076BU2				62.18	50.42	.00	112.60
19,000.000	Nevada Power Co 6.000% 3/15/54 641423CG1				335.67	95.00	.00	430.67
18,000.000	Nextera Energy Cap 6.051% 3/01/25 65339KBP4				90.76	90.76	.00	181.52
20,000.000	Northern Tr Corp 6.125% 11/02/32 665859AX2				200.76	102.09	.00	302.85
18,000.000	Ovintiv Inc 6.250% 7/15/33 69047QAC6				659.38	93.75	703.13	50.00
15,000.000	Pacific Gas Elec Co 4.950% 7/01/50 694308JN8				371.25	61.88	371.25	61.88

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INCOME ACCRUAL DETAIL (continued)

SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
28,000.000	Plains All Amer Pipe 4.300% 1/31/43 72650RBC5				505.01	100.33	602.00	3.34
20,000.000	Public Service Co 5.250% 4/01/53 744448CY5				262.50	87.50	.00	350.00
20,000.000	Public Storage 5.350% 8/01/53 74460WAH0				460.69	89.17	.00	549.86
18,000.000	Ssm Health Care Corp 4.894% 6/01/28 784710AC9				73.41	73.41	.00	146.82
35,000.000	Salesforce Com Inc 0.625% 7/15/24 79466LAG9				100.87	18.23	109.38	9.72
15,000.000	Schwab Charles Corp 6.196% 11/17/29 808513CJ2				113.59	77.45	.00	191.04
19,000.000	Southern Calif 5.875% 12/01/53 842400HX4				93.02	93.02	.00	186.04
18,000.000	Southern Ca Gas Co 6.350% 11/15/52 842434CX8				146.05	95.25	.00	241.30
15,000.000	Sprint Capital Corp 8.750% 3/15/32 852060AT9				386.46	109.37	.00	495.83
18,000.000	Suncor Energy Inc 5.950% 12/01/34 867229AD8				89.25	89.25	.00	178.50
15,000.000	Sysco Corp 5.750% 1/17/29 871829BS5				105.42	71.87	.00	177.29
17,000.000	Time Warner Cabl 7.300% 7/01/38 88732JAN8				620.50	103.42	620.50	103.42
50,000.000	Toyota Auto Rec 1.020% 3/15/27 89238JAD7				22.67	42.50	42.50	22.67
30,428.840	United Airlines 4.300% 2/15/27 909319AA3				494.30	109.04	.00	603.34

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SHARES/ FACE AMOUNT	DESCRIPTION	EX DATE	PAY DATE	ANN RATE	BEGINNING ACCRUAL	INCOME EARNED	INCOME RECEIVED	ENDING ACCRUAL
.000	Wells Fargo Co Mtn 95000U2S1	2.393%	6/02/28		42.41	24.86	67.27	.00
15,000.000	Wells Fargo Co Mtn 95000U3J0	5.198%	1/23/30		.00	17.33	.00	17.33
19,000.000	Westar Energy Inc 95709TAP5	3.100%	4/01/27		147.25	49.08	.00	196.33
16,000.000	Weyerhaeuser Co 962166BR4	7.375%	3/15/32		347.44	98.34	.00	445.78
100,000.000	World Omni Aut Lea 981944AE1	5.570%	7/17/28		247.56	420.00	420.00	247.56
Total Corporate Issues					11,939.20	4,768.50	4,990.24	11,717.46
Foreign Issues								
35,000.000	Bank Nova Scotia 0641593X2	0.700%	4/15/24		51.72	20.42	.00	72.14
18,000.000	Mizuho Financial 60687YAZ2	2.555%	9/13/25		137.97	38.33	.00	176.30
18,000.000	Royal Bk Cda Mtn 78016HZS2	5.200%	8/01/28		418.60	- 390.00	.00	28.60
Total Foreign Issues					608.29	- 331.25	.00	277.04
Grand Total					28,516.22	14,985.96	11,534.31	31,967.87

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INVESTMENT ACTIVITY

DATE	DESCRIPTION	CASH
Interest		
American Honda Mtn 5.125% 7/07/28		
02665Wem9		
01/08/2024	American Honda Mtn 5.125% 7/07/28 0.025625 USD/\$1 Pv On 18,000 Par Value Due 1/7/24	461.25
At T Inc 2.550% 12/01/33		
00206Rmm1		
01/30/2024	Paid Accrued Interest On Purchase Of At T Inc 2.550% 12/01/33 Income Debit 125.38- USD	- 125.38
At T Inc 5.400% 2/15/34		
00206Rmt6		
01/30/2024	Received Accrued Interest On Sale Of At T Inc 5.400% 2/15/34 Income Credit 594.00 USD	594.00
Bank Of America Mtn 3.194% 7/23/30		
06051Ghv4		
01/23/2024	Bank Of America Mtn 3.194% 7/23/30 0.01597 USD/\$1 Pv On 20,000 Par Value Due 1/23/24	319.40
Bmw Veh Owner Tr 3.440% 12/26/28		
05602Rae1		
01/25/2024	Bmw Veh Owner Tr 3.440% 12/26/28 \$0.00287/Pv On 100,000.00 Pv Due 1/25/24	286.67
Energy Transfer L P 6.550% 12/01/33		
29273Vau4		
01/12/2024	Received Accrued Interest On Sale Of Energy Transfer L P 6.550% 12/01/33 Income Credit 141.73 USD	141.73
F H L M C #Sd8237 4.000% 7/01/52		
3132Dwej8		

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INVESTMENT ACTIVITY (continued)

DATE	DESCRIPTION	CASH
01/25/2024	F H L M C #Sd8237 4.000% 7/01/52 December FHLMC Due 1/25/24	1,399.53
F H L M C #Sd8244 4.000% 9/01/52 3132Dwer0		
01/25/2024	F H L M C #Sd8244 4.000% 9/01/52 P & I Due 01/25/24	250.00
F H L M C #Sd8288 5.000% 12/01/52 3132Dwf57		
01/25/2024	F H L M C #Sd8288 5.000% 12/01/52 December FHLMC Due 1/25/24	1,573.92
F N M A #Ma4838 3.500% 11/01/52 31418Elu2		
01/25/2024	F N M A #Ma4838 3.500% 11/01/52 December FNMA Due 1/25/24	1,255.02
F N M A #Ma4867 4.500% 12/01/52 31418Emr8		
01/25/2024	F N M A #Ma4867 4.500% 12/01/52 December FNMA Due 1/25/24	1,077.32
First Am Govt Ob Fd CI X 31846V336		
01/02/2024	Interest From 12/1/23 To 12/31/23	843.12
Ford Cr Aut Own Tr 0.490% 9/15/26 34532Nad7		
01/16/2024	Ford Cr Aut Own Tr 0.490% 9/15/26 \$0.00041/Pv On 75,000.00 Pv Due 1/15/24	30.62
Ford Cr Auto Owner 5.980% 6/15/28 345295Af6		
01/16/2024	Ford Cr Auto Owner 5.980% 6/15/28 \$0.00498/Pv On 45,000.00 Pv Due 1/15/24	224.25

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INVESTMENT ACTIVITY (continued)

DATE	DESCRIPTION	CASH
Gm Fin Atmbl Lease 5.160% 1/20/27 362541Ae4		
01/22/2024	Gm Fin Atmbl Lease 5.160% 1/20/27 \$0.00430/Pv On 30,000.00 Pv Due 1/20/24	129.00
Hyundai Auto Recv 1.600% 12/15/26 44933Faf3		
01/26/2024	Paid Accrued Interest On Purchase Of Hyundai Auto Recv 1.600% 12/15/26 Income Debit 7.33- USD	- 7.33
Ovintiv Inc 6.250% 7/15/33 69047Qac6		
01/16/2024	Ovintiv Inc 6.250% 7/15/33 0.039063 USD/\$1 Pv On 18,000 Par Value Due 1/15/24	703.13
Pacific Gas Elec Co 4.950% 7/01/50 694308Jn8		
01/02/2024	Pacific Gas Elec Co 4.950% 7/01/50 0.02475 USD/\$1 Pv On 15,000 Par Value Due 1/1/24	371.25
Plains All Amer Pipe 4.300% 1/31/43 72650Rbc5		
01/31/2024	Plains All Amer Pipe 4.300% 1/31/43 0.0215 USD/\$1 Pv On 28,000 Par Value Due 1/31/24	602.00
Salesforce Com Inc 0.625% 7/15/24 79466Lag9		
01/16/2024	Salesforce Com Inc 0.625% 7/15/24 0.003125 USD/\$1 Pv On 35,000 Par Value Due 1/15/24	109.38
Time Warner Cabl 7.300% 7/01/38 88732Jan8		
01/02/2024	Time Warner Cabl 7.300% 7/01/38 0.0365 USD/\$1 Pv On 17,000 Par Value Due 1/1/24	620.50

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INVESTMENT ACTIVITY (continued)

DATE	DESCRIPTION	CASH
Toyota Auto Rec 1.020% 3/15/27 89238Jad7		
01/16/2024	Toyota Auto Rec 1.020% 3/15/27 \$0.00085/Pv On 50,000.00 Pv Due 1/15/24	42.50
U S Treasury Bd 4.500% 8/15/43 912810Tu2		
01/08/2024	Received Accrued Interest On Sale Of U S Treasury Bd 4.500% 8/15/43 Income Credit 347.15 USD	347.15
U S Treasury Nt 4.250% 12/31/25 91282Cjs1		
01/18/2024	Paid Accrued Interest On Purchase Of U S Treasury Nt 4.250% 12/31/25 Income Debit 157.62- USD	- 157.62
01/31/2024	Received Accrued Interest On Sale Of U S Treasury Nt 4.250% 12/31/25 Income Credit 144.78 USD	144.78
Total U S Treasury Nt 4.250% 12/31/25		- 12.84
U S Treasury Nt 4.750% 11/15/33 91282Cjj1		
01/04/2024	Received Accrued Interest On Sale Of U S Treasury Nt 4.750% 11/15/33 Income Credit 309.07 USD	309.07
01/05/2024	Received Accrued Interest On Sale Of U S Treasury Nt 4.750% 11/15/33 Income Credit 126.10 USD	126.10
01/09/2024	Received Accrued Interest On Sale Of U S Treasury Nt 4.750% 11/15/33 Income Credit 95.19 USD	95.19

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INVESTMENT ACTIVITY (continued)

DATE	DESCRIPTION	CASH
01/10/2024	Paid Accrued Interest On Purchase Of U S Treasury Nt 4.750% 11/15/33 Income Debit 207.69- USD	- 207.69
01/18/2024	Received Accrued Interest On Sale Of U S Treasury Nt 4.750% 11/15/33 Income Credit 395.60 USD	395.60
01/23/2024	Paid Accrued Interest On Purchase Of U S Treasury Nt 4.750% 11/15/33 Income Debit 341.21- USD	- 341.21
01/29/2024	Paid Accrued Interest On Purchase Of U S Treasury Nt 4.750% 11/15/33 Income Debit 185.44- USD	- 185.44
01/31/2024	Paid Accrued Interest On Purchase Of U S Treasury Nt 4.750% 11/15/33 Income Debit 380.77- USD	- 380.77
Total U S Treasury Nt 4.750% 11/15/33		- 189.15
Wells Fargo Co Mtn 2.393% 6/02/28 95000U2S1		
01/18/2024	Received Accrued Interest On Sale Of Wells Fargo Co Mtn 2.393% 6/02/28 Income Credit 67.27 USD	67.27
World Omni Aut Lea 5.570% 7/17/28 981944Ae1		
01/16/2024	World Omni Aut Lea 5.570% 7/17/28 \$0.00420/Pv On 100,000.00 Pv Due 1/15/24	420.00
Total Interest		11,534.31
Other Earnings		
Interest-Bank Compensation		

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INVESTMENT ACTIVITY (continued)

DATE	DESCRIPTION	CASH
01/29/2024	Income Payments Interest Earned On Income Payments	2.85
Total Other Earnings		2.85

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PLAN EXPENSES

DATE	DESCRIPTION	CASH
Trust Fees		
Trust Fees		
01/29/2024	Collected Charged For Period 12/01/2023 Thru 12/31/2023	- 2,615.57
Total Trust Fees		- 2,615.57
Total Trust Fees		- 2,615.57
Total Plan Expenses		- 2,615.57

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OTHER ACTIVITY

DATE	DESCRIPTION	CASH
Transfers To Checking Account		
ACH Transfer To Checking		
01/31/2024	Paid To Jp Morgan Chase DDA Xxxxxx9737 Pars Admin Fee, Per Dir Dtd 1-29-24	- 2,260.67
Total ACH Transfer To Checking		- 2,260.67
Total Transfers To Checking Account		- 2,260.67
Total Other Activity		- 2,260.67

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PURCHASES

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
Cash And Equivalents					
01/02/2024	Purchased 991.75 Units Of First Am Govt Ob Fd CI X Trade Date 1/2/24 31846V336	991.750	.00	- 991.75	991.75
01/03/2024	Purchased 843.12 Units Of First Am Govt Ob Fd CI X Trade Date 1/3/24 31846V336	843.120	.00	- 843.12	843.12
01/04/2024	Purchased 52,725.09 Units Of First Am Govt Ob Fd CI X Trade Date 1/4/24 31846V336	52,725.090	.00	- 52,725.09	52,725.09
01/05/2024	Purchased 20,946.41 Units Of First Am Govt Ob Fd CI X Trade Date 1/5/24 31846V336	20,946.410	.00	- 20,946.41	20,946.41
01/08/2024	Purchased 944.62 Units Of First Am Govt Ob Fd CI X Trade Date 1/8/24 31846V336	944.620	.00	- 944.62	944.62
01/09/2024	Purchased 7,329.96 Units Of First Am Govt Ob Fd CI X Trade Date 1/9/24 31846V336	7,329.960	.00	- 7,329.96	7,329.96
01/12/2024	Purchased 20,514.1 Units Of First Am Govt Ob Fd CI X Trade Date 1/12/24 31846V336	20,514.100	.00	- 20,514.10	20,514.10

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PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
01/16/2024	Purchased 1,529.88 Units Of First Am Govt Ob Fd CI X Trade Date 1/16/24 31846V336	1,529.880	.00	- 1,529.88	1,529.88
01/25/2024	Purchased 546.43 Units Of First Am Govt Ob Fd CI X Trade Date 1/25/24 31846V336	546.430	.00	- 546.43	546.43
01/30/2024	Purchased 761.27 Units Of First Am Govt Ob Fd CI X Trade Date 1/30/24 31846V336	761.270	.00	- 761.27	761.27
Total First Am Govt Ob Fd CI X		107,132.630	.00	- 107,132.63	107,132.63
Total Cash And Equivalents		107,132.630	.00	- 107,132.63	107,132.63
US Government Issues					
01/17/2024	Purchased 75,000 Par Value Of U S Treasury Nt 4.250% 12/31/25 Trade Date 1/17/24 Purchased Through Barclays Capital Inc. Fixed In Swift External Ref#: 8401702112135575 75,000 Par Value At 99.79297333 % 91282CJS1	75,000.000	.00	- 74,844.73	74,844.73
Total U S Treasury Nt 4.250% 12/31/25		75,000.000	.00	- 74,844.73	74,844.73

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PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
01/09/2024	Purchased 30,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/9/24 Purchased Through Barclays Capital Inc. Fixed In Swift External Ref#: 8400902112127291 30,000 Par Value At 103.8672 % 91282CJJ1	30,000.000	.00	- 31,160.16	31,160.16
01/22/2024	Purchased 40,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/22/24 Purchased Through BofA Securities, Inc./Fxd Inc Swift External Ref#: 8402202112140313 40,000 Par Value At 103.207025 % 91282CJJ1	40,000.000	.00	- 41,282.81	41,282.81
01/26/2024	Purchased 20,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/26/24 Purchased Through Barclays Capital Inc. Fixed In Swift External Ref#: 8402602112145840 20,000 Par Value At 102.8672 % 91282CJJ1	20,000.000	.00	- 20,573.44	20,573.44
01/30/2024	Purchased 40,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/30/24 Purchased Through Barclays Capital Inc. Fixed In Swift External Ref#: 8403002112149901 40,000 Par Value At 103.58985 % 91282CJJ1	40,000.000	.00	- 41,435.94	41,435.94
Total U S Treasury Nt 4.750% 11/15/33		130,000.000	.00	- 134,452.35	134,452.35
Total Government Issues		205,000.000	.00	- 209,297.08	209,297.08

Corporate Issues

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PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
01/08/2024	Purchased 15,000 Par Value Of American Honda Mtn 4.900% 1/10/34 Trade Date 1/8/24 Purchased Through Deutsche Bank Securities, Inc. Swift External Ref#: 8400802112125340 15,000 Par Value At 99.687 % 02665WEZ0	15,000.000	.00	- 14,953.05	14,953.05
Total American Honda Mtn 4.900% 1/10/34		15,000.000	.00	- 14,953.05	14,953.05
01/26/2024	Purchased 30,000 Par Value Of At T Inc 2.550% 12/01/33 Trade Date 1/26/24 Purchased Through Rbc Capital Markets, LLC Swift External Ref#: 8402602112145455 30,000 Par Value At 80.154 % 00206RMM1	30,000.000	.00	- 24,046.20	24,046.20
Total At T Inc 2.550% 12/01/33		30,000.000	.00	- 24,046.20	24,046.20
01/10/2024	Purchased 15,000 Par Value Of Energy Transfer L P 5.950% 5/15/54 Trade Date 1/10/24 Purchased Through Rbc Capital Markets, LLC Swift External Ref#: 8401002112128444 15,000 Par Value At 99.523 % 29273VAW0	15,000.000	.00	- 14,928.45	14,928.45
Total Energy Transfer L P 5.950% 5/15/54		15,000.000	.00	- 14,928.45	14,928.45
01/24/2024	Purchased 15,000 Par Value Of Hyundai Auto Recv 1.600% 12/15/26 Trade Date 1/24/24 Purchased Through Wells Fargo Securities, LLC Swift External Ref#: 8402402112142728 15,000 Par Value At 97.5664 % 44933FAF3	15,000.000	.00	- 14,634.96	14,634.96

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PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
Total Hyundai Auto Recv 1.600% 12/15/26		15,000.000	.00	- 14,634.96	14,634.96
01/16/2024	Purchased 15,000 Par Value Of Wells Fargo Co Mtn 5.198% 1/23/30 Trade Date 1/16/24 Purchased Through Wells Fargo Securities, LLC Swift External Ref#: 8401602112134549 15,000 Par Value At 100 % 95000U3J0	15,000.000	.00	- 15,000.00	15,000.00
Total Wells Fargo Co Mtn 5.198% 1/23/30		15,000.000	.00	- 15,000.00	15,000.00
Total Corporate Issues		90,000.000	.00	- 83,562.66	83,562.66
Mutual Funds-Equity					
01/18/2024	Purchased 321.229 Shares Of Dfa Large Cap Intl Port. Trade Date 1/18/24 321.229 Shares At 25.75 USD 233203868	321.229	.00	- 8,271.64	8,271.64
Total Dfa Large Cap Intl Port.		321.229	.00	- 8,271.64	8,271.64
01/18/2024	Purchased 116.533 Shares Of Dodge Cox International Stock Fd I Trade Date 1/18/24 116.533 Shares At 47.36 USD 256206103	116.533	.00	- 5,518.98	5,518.98
Total Dodge Cox International Stock Fd I		116.533	.00	- 5,518.98	5,518.98

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PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
01/05/2024	Purchased 530.023 Shares Of Emerald Growth Institutional Trade Date 1/5/24 530.023 Shares At 23.45 USD 317609253	530.023	.00	- 12,429.03	12,429.03
Total Emerald Growth Institutional		530.023	.00	- 12,429.03	12,429.03
01/18/2024	Purchased 1,549.55 Shares Of Hartford Schroders Emerging Markets Trade Date 1/18/24 1,549.55 Shares At 14.78 USD 41665X859	1,549.550	.00	- 22,902.35	22,902.35
Total Hartford Schroders Emerging Markets		1,549.550	.00	- 22,902.35	22,902.35
01/05/2024	Purchased 96 Shares Of Ishares Russell Mid Cap Etf Trade Date 1/5/24 Purchased Through J.P. Morgan Securities LLC 96 Shares At 76.2353 USD 464287499	96.000	3.36	- 7,321.95	7,321.95
01/18/2024	Purchased 96 Shares Of Ishares Russell Mid Cap Etf Trade Date 1/18/24 Purchased Through Sanford C. Bernstein & Co., LI 96 Shares At 75.40 USD 464287499	96.000	3.36	- 7,241.76	7,241.76
Total Ishares Russell Mid Cap Etf		192.000	6.72	- 14,563.71	14,563.71

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PURCHASES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	CASH	BOOK VALUE
01/18/2024	Purchased 98.555 Shares Of Mfs International Growth R6 Trade Date 1/18/24 98.555 Shares At 39.22 USD 552746356	98.555	.00	- 3,865.32	3,865.32
Total Mfs International Growth R6		98.555	.00	- 3,865.32	3,865.32
01/05/2024	Purchased 95.021 Shares Of Undiscovered Mgrs Behavioral Value Trade Date 1/5/24 95.021 Shares At 78.86 USD 904504479	95.021	.00	- 7,493.34	7,493.34
Total Undiscovered Mgrs Behavioral Value		95.021	.00	- 7,493.34	7,493.34
Total Mutual Funds-Equity		2,902.911	6.72	- 75,044.37	75,044.37
Total Purchases		405,035.541	6.72	- 475,036.74	475,036.74

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SALES AND MATURITIES

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
Cash And Equivalents						
01/10/2024	Sold 46,320.9 Units Of First Am Govt Ob Fd CI X Trade Date 1/10/24 31846V336	- 46,320.900	.00	46,320.90	- 46,320.90	.00
01/18/2024	Sold 2,749.86 Units Of First Am Govt Ob Fd CI X Trade Date 1/18/24 31846V336	- 2,749.860	.00	2,749.86	- 2,749.86	.00
01/19/2024	Sold 40,558.29 Units Of First Am Govt Ob Fd CI X Trade Date 1/19/24 31846V336	- 40,558.290	.00	40,558.29	- 40,558.29	.00
01/22/2024	Sold 7,112.76 Units Of First Am Govt Ob Fd CI X Trade Date 1/22/24 31846V336	- 7,112.760	.00	7,112.76	- 7,112.76	.00
01/23/2024	Sold 56,304.62 Units Of First Am Govt Ob Fd CI X Trade Date 1/23/24 31846V336	- 56,304.620	.00	56,304.62	- 56,304.62	.00
01/25/2024	Sold 3,094.77 Units Of First Am Govt Ob Fd CI X Trade Date 1/25/24 31846V336	- 3,094.770	.00	3,094.77	- 3,094.77	.00
01/26/2024	Sold 14,642.29 Units Of First Am Govt Ob Fd CI X Trade Date 1/26/24 31846V336	- 14,642.290	.00	14,642.29	- 14,642.29	.00

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SALES AND MATURITIES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
01/29/2024	Sold 23,374.45 Units Of First Am Govt Ob Fd CI X Trade Date 1/29/24 31846V336	- 23,374.450	.00	23,374.45	- 23,374.45	.00
01/31/2024	Sold 1,124.62 Units Of First Am Govt Ob Fd CI X Trade Date 1/31/24 31846V336	- 1,124.620	.00	1,124.62	- 1,124.62	.00
01/31/2024	Sold 2,260.67 Units Of First Am Govt Ob Fd CI X Trade Date 1/31/24 31846V336	- 2,260.670	.00	2,260.67	- 2,260.67	.00
Total First Am Govt Ob Fd CI X		- 197,543.230	.00	197,543.23	- 197,543.23	.00
Total Cash And Equivalents		- 197,543.230	.00	197,543.23	- 197,543.23	.00
US Government Issues						
01/25/2024	Paid Down 1,410.74 Par Value Of F H L M C #Sd8237 4.000% 7/01/52 For Record Date Of December Due 1/25/24 December FHLMC Due 1/25/24 3132DWEJ8	- 1,410.740	.00	1,410.74	- 1,254.02	156.72
Total F H L M C #Sd8237 4.000% 7/01/52		- 1,410.740	.00	1,410.74	- 1,254.02	156.72
01/25/2024	Paid Down 296.43 Par Value Of F H L M C #Sd8244 4.000% 9/01/52 P & I Due 01/25/24 3132DWERO	- 296.430	.00	296.43	- 278.04	18.39
Total F H L M C #Sd8244 4.000% 9/01/52		- 296.430	.00	296.43	- 278.04	18.39

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SALES AND MATURITIES (continued)

DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
01/25/2024	Paid Down 1,276.7 Par Value Of F H L M C #Sd8288 5.000% 12/01/52 For Record Date Of December Due 1/25/24 December FHLMC Due 1/25/24 3132DWF57	- 1,276.700	.00	1,276.70	- 1,206.88	69.82
Total F H L M C #Sd8288 5.000% 12/01/52		- 1,276.700	.00	1,276.70	- 1,206.88	69.82
01/25/2024	Paid Down 2,886.62 Par Value Of F N M A #Ma4838 3.500% 11/01/52 For Record Date Of December Due 1/25/24 December FNMA Due 1/25/24 31418ELU2	- 2,886.620	.00	2,886.62	- 2,473.47	413.15
Total F N M A #Ma4838 3.500% 11/01/52		- 2,886.620	.00	2,886.62	- 2,473.47	413.15
01/25/2024	Paid Down 667.16 Par Value Of F N M A #Ma4867 4.500% 12/01/52 For Record Date Of December Due 1/25/24 December FNMA Due 1/25/24 31418EMR8	- 667.160	.00	667.16	- 612.43	54.73
Total F N M A #Ma4867 4.500% 12/01/52		- 667.160	.00	667.16	- 612.43	54.73
01/05/2024	Sold 20,000 Par Value Of U S Treasury Bd 4.500% 8/15/43 Trade Date 1/5/24 Sold Through J.P. Morgan Securities LLC Swift External Ref#: 8400502112119962 20,000 Par Value At 100.29295 % 912810TU2	- 20,000.000	.00	20,058.59	- 18,625.00	1,433.59
Total U S Treasury Bd 4.500% 8/15/43		- 20,000.000	.00	20,058.59	- 18,625.00	1,433.59

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DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
01/30/2024	Sold 40,000 Par Value Of U S Treasury Nt 4.250% 12/31/25 Trade Date 1/30/24 Sold Through Barclays Capital Inc. Fixed In Swift External Ref#: 8403002112149861 40,000 Par Value At 99.863275 % 91282CJS1	- 40,000.000	.00	39,945.31	- 39,917.19	28.12
Total U S Treasury Nt 4.250% 12/31/25		- 40,000.000	.00	39,945.31	- 39,917.19	28.12
01/03/2024	Sold 50,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/3/24 Sold Through Bnkofmont,Chbrnch/Cm Swift External Ref#: 8400302112111946 50,000 Par Value At 104.83204 % 91282CJJ1	- 50,000.000	.00	52,416.02	- 51,665.16	750.86
01/04/2024	Sold 20,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/4/24 Sold Through J.P. Morgan Securities LLC Swift External Ref#: 8400402112119266 20,000 Par Value At 104.10155 % 91282CJJ1	- 20,000.000	.00	20,820.31	- 20,666.06	154.25
01/08/2024	Sold 14,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/8/24 Sold Through Barclays Capital Inc. Fixed In Swift External Ref#: 8400802112125315 14,000 Par Value At 103.97657143 % 91282CJJ1	- 14,000.000	.00	14,556.72	- 14,466.24	90.48

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DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
01/17/2024	Sold 50,000 Par Value Of U S Treasury Nt 4.750% 11/15/33 Trade Date 1/17/24 Sold Through BofA Securities, Inc./Fxd Inc Swift External Ref#: 8401702112135533 50,000 Par Value At 103.23828 % 91282CJJ1	- 50,000.000	.00	51,619.14	- 51,713.38	- 94.24
Total U S Treasury Nt 4.750% 11/15/33		- 134,000.000	.00	139,412.19	- 138,510.84	901.35
Total Government Issues		- 200,537.650	.00	205,953.74	- 202,877.87	3,075.87
Corporate Issues						
01/26/2024	Sold 24,000 Par Value Of At T Inc 5.400% 2/15/34 Trade Date 1/26/24 Sold Through Rbc Capital Markets, LLC Swift External Ref#: 8402602112145426 24,000 Par Value At 101.4 % 00206RMT6	- 24,000.000	.00	24,336.00	- 22,920.23	1,415.77
Total At T Inc 5.400% 2/15/34		- 24,000.000	.00	24,336.00	- 22,920.23	1,415.77
01/10/2024	Sold 19,000 Par Value Of Energy Transfer L P 6.550% 12/01/33 Trade Date 1/10/24 Sold Through Rbc Capital Markets, LLC Swift External Ref#: 8401002112128440 19,000 Par Value At 107.223 % 29273VAU4	- 19,000.000	.00	20,372.37	- 19,229.52	1,142.85
Total Energy Transfer L P 6.550% 12/01/33		- 19,000.000	.00	20,372.37	- 19,229.52	1,142.85

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DATE	DESCRIPTION	SHARES/ FACE AMOUNT	COMMISSION	TRANSACTION PROCEEDS	BOOK VALUE	REALIZED GAIN/LOSS
01/16/2024	Sold 22,000 Par Value Of Wells Fargo Co Mtn 2.393% 6/02/28 Trade Date 1/16/24 Sold Through Goldman Sachs & Co. LLC Swift External Ref#: 8401602112134511 22,000 Par Value At 91.684 % 95000U2S1	- 22,000.000	.00	20,170.48	- 19,447.12	723.36
Total Wells Fargo Co Mtn 2.393% 6/02/28		- 22,000.000	.00	20,170.48	- 19,447.12	723.36
Total Corporate Issues		- 65,000.000	.00	64,878.85	- 61,596.87	3,281.98
Total Sales And Maturities		- 463,080.880	.00	468,375.82	- 462,017.97	6,357.85

SALES AND MATURITIES MESSAGES

Realized gain/loss should not be used for tax purposes.

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BOND SUMMARY

		PAR VALUE	MARKET VALUE	PERCENTAGE OF CATEGORY
SHORT-TERM MATURITY DETAIL				
61 to 90 Days				
Bank Nova Scotia	0.700% 4/15/24	35,000.00	34,648.95	25.12
Bank Of Ny Mtn	0.500% 4/26/24	35,000.00	34,593.65	25.08
Total 61 to 90 Days		70,000.00	69,242.60	50.20
91 to 120 Days				
Total 91 to 120 Days		.00	.00	0.00
121 to 180 Days				
Hormel Foods Corp	0.650% 6/03/24	35,000.00	34,431.95	24.96
Salesforce Com Inc	0.625% 7/15/24	35,000.00	34,255.55	24.84
Total 121 to 180 Days		70,000.00	68,687.50	49.80
Total		140,000.00	137,930.10	100.00

MATURITY SUMMARY

2024	175,000.00	172,028.50	4.43
2025	391,000.00	394,433.74	10.14
2026	90,000.00	86,533.05	2.23
2027	151,428.84	144,946.70	3.73
2028	317,000.00	316,619.60	8.14
2029	62,135.96	59,952.67	1.54
2030	35,000.00	33,363.90	0.85
2031	22,000.00	18,745.76	0.48
2032	51,000.00	58,423.44	1.50
2033	306,000.00	311,682.21	8.00
2034 - 2038	123,866.63	122,685.23	3.15
2039 - 2043	279,000.00	274,015.85	7.04
2044 - 2048	36,000.00	32,018.85	0.82

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BOND SUMMARY (continued)

	PAR VALUE	MARKET VALUE	PERCENTAGE OF CATEGORY
2049 - 2053 OVER 2053	1,916,640.39 53,000.00	1,811,043.60 55,455.79	46.53 1.42
Total	4,009,071.82	3,891,948.89	100.00
MOODY'S RATING			
Aaa	1,250,000.00	1,253,593.53	32.21
Aa2	24,000.00	19,855.20	0.51
Aa3	44,866.63	42,828.76	1.10
A1	181,000.00	179,062.22	4.60
A2	244,000.00	246,323.13	6.33
A3	94,135.96	92,687.94	2.38
Baa1	109,000.00	102,473.78	2.63
Baa2	207,000.00	194,927.71	5.01
Baa3	111,000.00	100,404.85	2.58
Ba1	17,000.00	17,825.35	0.46
N/A	1,727,069.23	1,641,966.42	42.19
Total	4,009,071.82	3,891,948.89	100.00
S&P RATING			
AAA	270,000.00	260,829.45	6.70
AA	24,000.00	19,855.20	0.51
AA-	26,866.63	22,497.04	0.58
A+	71,000.00	72,779.51	1.87
A	192,000.00	195,164.90	5.01
A-	282,428.84	275,205.92	7.07
BBB+	182,135.96	167,991.75	4.32
BBB	180,000.00	173,148.82	4.45
BBB-	122,000.00	117,613.16	3.02
N/A	2,658,640.39	2,586,863.14	66.47
Total	4,009,071.82	3,891,948.89	100.00

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BOND QUALITY SCHEDULE

MOODYS RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Aaa Bonds						
Bmw Veh Owner Tr 3.440% 12/26/28 05602RAE1 Standard & Poors Rating: AAA	100,000.000	97.3720	97,372.00	95,808.59	1,563.41	4.03
Ford Cr Aut Own Tr 0.490% 9/15/26 34532NAD7 Standard & Poors Rating: AAA	75,000.000	95.8070	71,855.25	70,822.27	1,032.98	2.14
Ford Cr Auto Owner 5.980% 6/15/28 345295AF6 Standard & Poors Rating: N/A	45,000.000	101.8700	45,841.50	45,149.41	692.09	5.50
U S Treasury Bd 3.625% 5/15/53 912810TR9 Standard & Poors Rating: N/A	50,000.000	89.8590	44,929.50	41,119.14	3,810.36	4.23
U S Treasury Bd 4.000% 8/15/53 912810TT5 Standard & Poors Rating: N/A	78,000.000	98.3280	76,695.84	74,746.01	1,949.83	4.10
U S Treasury Bd 4.500% 8/15/43 912810TU2 Standard & Poors Rating: N/A	230,000.000	100.7190	231,653.70	214,187.50	17,466.20	4.44
U S Treasury Nt 4.250% 12/31/25 91282CJS1 Standard & Poors Rating: N/A	35,000.000	100.0080	35,002.80	34,927.54	75.26	4.24
U S Treasury Nt 4.750% 11/15/33 91282CJJ1 Standard & Poors Rating: N/A	217,000.000	104.4220	226,595.74	224,301.51	2,294.23	4.19
U S Treasury Nt 4.875% 11/30/25 91282CJL6 Standard & Poors Rating: N/A	40,000.000	101.0390	40,415.60	40,118.75	296.85	4.28

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BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
U S Treasury Nt 5.000% 10/31/25 91282CJE2 Standard & Poors Rating: N/A	280,000.000	101.1370	283,183.60	280,895.32	2,288.28	4.31
World Omni Aut Lea 5.570% 7/17/28 981944AE1 Standard & Poors Rating: N/A	100,000.000	100.0480	100,048.00	98,414.06	1,633.94	5.56
Total Aaa Bonds			1,253,593.53	1,220,490.10	33,103.43	
Aa2 Bonds						
Berkshire Hathaway 3.850% 3/15/52 Next Call Date 09/15/2051 084664DB4 Standard & Poors Rating: AA	24,000.000	82.7300	19,855.20	17,598.96	2,256.24	5.00
Aa3 Bonds						
Fedex 2020 1 Class 1.875% 2/20/34 314353AA1 Standard & Poors Rating: AA-	26,866.630	83.7360	22,497.04	21,195.35	1,301.69	3.84
Southern Ca Gas Co 6.350% 11/15/52 Next Call Date 05/15/2052 842434CX8 Standard & Poors Rating: A+	18,000.000	112.9540	20,331.72	18,101.52	2,230.20	5.45
Total Aa3 Bonds			42,828.76	39,296.87	3,531.89	
A1 Bonds						
Bank Of America Mtn 3.194% 7/23/30 Next Call Date 07/23/2029 06051GHV4 Standard & Poors Rating: A-	20,000.000	91.2360	18,247.20	22,159.40	- 3,912.20	4.78

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BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Bank Of Ny Mtn 0.500% 4/26/24 Next Call Date 03/26/2024 06406RAS6 Standard & Poors Rating: A	35,000.000	98.8390	34,593.65	34,203.05	390.60	5.47
Commonwealth Edison 5.875% 2/01/33 202795HG8 Standard & Poors Rating: A	20,000.000	105.0010	21,000.20	20,078.40	921.80	5.17
Hormel Foods Corp 0.650% 6/03/24 440452AG5 Standard & Poors Rating: A-	35,000.000	98.3770	34,431.95	34,012.65	419.30	5.52
Mizuho Financial 2.555% 9/13/25 Next Call Date 09/13/2024 60687YAZ2 Standard & Poors Rating: A-	18,000.000	98.2240	17,680.32	17,473.14	207.18	3.70
Public Service Co 5.250% 4/01/53 Next Call Date 10/01/2052 744448CY5 Standard & Poors Rating: A	20,000.000	98.2690	19,653.80	17,455.40	2,198.40	5.37
Royal Bk Cda Mtn 5.200% 8/01/28 78016HZS2 Standard & Poors Rating: A	18,000.000	101.8800	18,338.40	17,579.88	758.52	4.61
Wells Fargo Co Mtn 5.198% 1/23/30 Next Call Date 12/23/2029 95000U3J0 Standard & Poors Rating: BBB+	15,000.000	100.7780	15,116.70	15,000.00	116.70	5.05
Total A1 Bonds			179,062.22	177,961.92	1,100.30	
A2 Bonds						
Bank Nova Scotia 0.700% 4/15/24 0641593X2 Standard & Poors Rating: A-	35,000.000	98.9970	34,648.95	34,229.30	419.65	5.62

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BOND QUALITY SCHEDULE (continued)

MOODYS RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Entergy LLC 5.000% 9/01/33 Next Call Date 06/01/2033 29366WAD8 Standard & Poors Rating: A	21,000.000	99.8730	20,973.33	19,642.35	1,330.98	5.02
Goldman Sachs 1.948% 10/21/27 Next Call Date 10/21/2026 38141GYM0 Standard & Poors Rating: BBB+	22,000.000	91.9680	20,232.96	19,460.54	772.42	4.31
Idaho Pwr Co 5.800% 4/01/54 Next Call Date 10/01/2053 45138LBJ1 Standard & Poors Rating: A-	19,000.000	105.1910	19,986.29	17,849.55	2,136.74	5.45
Nevada Power Co 6.000% 3/15/54 Next Call Date 09/15/2053 641423CG1 Standard & Poors Rating: A	19,000.000	107.5100	20,426.90	18,213.59	2,213.31	5.49
Northern Tr Corp 6.125% 11/02/32 Next Call Date 08/02/2032 665859AX2 Standard & Poors Rating: A	20,000.000	107.7900	21,558.00	19,867.80	1,690.20	5.01
Public Storage 5.350% 8/01/53 Next Call Date 02/01/2053 74460WAH0 Standard & Poors Rating: A	20,000.000	102.5320	20,506.40	17,968.40	2,538.00	5.18
Salesforce Com Inc 0.625% 7/15/24 79466LAG9 Standard & Poors Rating: A+	35,000.000	97.8730	34,255.55	33,838.00	417.55	5.41
Schwab Charles Corp 6.196% 11/17/29 Next Call Date 11/17/2028 808513CJ2 Standard & Poors Rating: A-	15,000.000	104.5880	15,688.20	15,000.00	688.20	5.27

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BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Southern Calif 5.875% 12/01/53 Next Call Date 06/01/2053 842400HX4 Standard & Poors Rating: A-	19,000.000	104.9070	19,932.33	17,553.91	2,378.42	5.54
Westar Energy Inc 3.100% 4/01/27 Next Call Date 01/01/2027 95709TAP5 Standard & Poors Rating: A	19,000.000	95.3380	18,114.22	17,681.21	433.01	4.70
Total A2 Bonds			246,323.13	231,304.65	15,018.48	
A3 Bonds						
American Honda Mtn 4.900% 1/10/34 02665WEZ0 Standard & Poors Rating: A-	15,000.000	99.9510	14,992.65	14,953.05	39.60	4.91
American Honda Mtn 5.125% 7/07/28 02665WEM9 Standard & Poors Rating: A-	18,000.000	102.2510	18,405.18	17,759.88	645.30	4.56
Consolidated Edison 5.700% 12/01/36 209111EQ2 Standard & Poors Rating: A-	11,000.000	102.7150	11,298.65	10,346.93	951.72	5.40
Delta Air Lines 5.000% 12/10/29 247361ZW1 Standard & Poors Rating: BBB+	32,135.960	89.0570	28,619.32	27,797.61	821.71	7.33
Marsh McLennan Cos 5.700% 9/15/53 Next Call Date 03/15/2053 571748BV3 Standard & Poors Rating: A-	18,000.000	107.6230	19,372.14	17,295.66	2,076.48	5.19
Total A3 Bonds			92,687.94	88,153.13	4,534.81	

Baa1 Bonds

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BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Amgen Inc 5.650% 3/02/53 Next Call Date 09/02/2052 031162DT4 Standard & Poors Rating: BBB+	13,000.000	103.0310	13,394.03	11,941.41	1,452.62	5.44
Capital One Finl 5.817% 2/01/34 Next Call Date 02/01/2033 14040HCY9 Standard & Poors Rating: BBB	16,000.000	99.8860	15,981.76	14,411.52	1,570.24	5.83
Electronic Arts Inc 2.950% 2/15/51 Next Call Date 08/15/2050 285512AF6 Standard & Poors Rating: BBB+	29,000.000	68.8160	19,956.64	17,405.51	2,551.13	5.09
Nextera Energy Cap 6.051% 3/01/25 65339KBP4 Standard & Poors Rating: BBB+	18,000.000	100.8412	18,151.42	18,018.18	133.24	5.25
Suncor Energy Inc 5.950% 12/01/34 867229AD8 Standard & Poors Rating: BBB	18,000.000	107.4710	19,344.78	17,308.80	2,035.98	5.05
Sysco Corp 5.750% 1/17/29 Next Call Date 12/17/2028 871829BS5 Standard & Poors Rating: BBB	15,000.000	104.3010	15,645.15	14,970.00	675.15	4.76
Total Baa1 Bonds			102,473.78	94,055.42	8,418.36	
Baa2 Bonds						
At T Inc 2.550% 12/01/33 Next Call Date 09/01/2033 00206RMM1 Standard & Poors Rating: BBB	30,000.000	81.1280	24,338.40	24,046.20	292.20	5.00

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BOND QUALITY SCHEDULE (continued)

MOODYS RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Black Hills Corp 1.037% 8/23/24 092113AU3 Standard & Poors Rating: BBB+	35,000.000	97.4240	34,098.40	33,628.35	470.05	5.77
Citigroup Inc Sub 6.174% 5/25/34 Next Call Date 05/25/2033 17327CAR4 Standard & Poors Rating: BBB	20,000.000	103.7250	20,745.00	19,087.20	1,657.80	5.69
Cvs Caremark 6.125% 9/15/39 126650BR0 Standard & Poors Rating: BBB	5,000.000	105.5910	5,279.55	5,017.55	262.00	5.58
Cvs Health Corp 5.050% 3/25/48 Next Call Date 09/25/2047 126650CZ1 Standard & Poors Rating: BBB	17,000.000	91.6820	15,585.94	13,872.00	1,713.94	5.69
Essential Utils Inc 3.351% 4/15/50 Next Call Date 10/15/2049 29670GAE2 Standard & Poors Rating: A-	29,000.000	71.8860	20,846.94	17,855.88	2,991.06	5.36
Extra Space Storage 5.700% 4/01/28 Next Call Date 03/01/2028 30225VAJ6 Standard & Poors Rating: BBB+	18,000.000	102.3460	18,422.28	17,742.42	679.86	5.07
Motorola Solutions 2.750% 5/24/31 Next Call Date 02/24/2031 620076BU2 Standard & Poors Rating: BBB-	22,000.000	85.2080	18,745.76	17,486.48	1,259.28	5.21
Sprint Capital Corp 8.750% 3/15/32 852060AT9 Standard & Poors Rating: BBB-	15,000.000	122.5760	18,386.40	17,275.05	1,111.35	5.29
Weyerhaeuser Co 7.375% 3/15/32 962166BR4 Standard & Poors Rating: BBB	16,000.000	115.4940	18,479.04	17,236.48	1,242.56	5.03

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BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Total Baa2 Bonds			194,927.71	183,247.61	11,680.10	
Baa3 Bonds						
Discovery 5.200% 9/20/47 Next Call Date 03/20/2047 25470DAT6 Standard & Poors Rating: BBB-	19,000.000	86.4890	16,432.91	14,254.56	2,178.35	6.31
Energy Transfer L P 5.950% 5/15/54 Next Call Date 11/15/2053 29273VAW0 Standard & Poors Rating: BBB	15,000.000	100.2840	15,042.60	14,928.45	114.15	5.93
Mattel Inc 5.450% 11/01/41 Next Call Date 05/01/2041 577081AW2 Standard & Poors Rating: BBB-	16,000.000	89.8500	14,376.00	12,916.16	1,459.84	6.42
Ovintiv Inc 6.250% 7/15/33 Next Call Date 04/15/2033 69047QAC6 Standard & Poors Rating: BBB-	18,000.000	104.3030	18,774.54	17,490.42	1,284.12	5.66
Pacific Gas Elec Co 4.950% 7/01/50 694308JN8 Standard & Poors Rating: BBB-	15,000.000	87.1480	13,072.20	12,974.85	97.35	5.92
Plains All Amer Pipe 4.300% 1/31/43 Next Call Date 07/31/2042 72650RBC5 Standard & Poors Rating: BBB	28,000.000	81.0950	22,706.60	19,544.00	3,162.60	5.98
Total Baa3 Bonds			100,404.85	92,108.44	8,296.41	

Ba1 Bonds

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BOND QUALITY SCHEDULE (continued)

MOODY'S RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Time Warner Cabl 7.300% 7/01/38 88732JAN8 Standard & Poors Rating: BBB-	17,000.000	104.8550	17,825.35	16,402.11	1,423.24	6.77
N/A Bonds						
F H L M C #Sd8237 4.000% 7/01/52 3132DWEJ8 Standard & Poors Rating: N/A	418,448.890	94.1570	393,998.92	371,961.82	22,037.10	4.36
F H L M C #Sd8244 4.000% 9/01/52 3132DWERO Standard & Poors Rating: N/A	74,703.740	94.1550	70,337.31	70,069.77	267.54	4.36
F H L M C #Sd8288 5.000% 12/01/52 3132DWF57 Standard & Poors Rating: N/A	376,464.380	98.7860	371,894.10	355,876.49	16,017.61	5.08
F N M A #Ma4838 3.500% 11/01/52 31418ELU2 Standard & Poors Rating: N/A	427,405.690	91.0420	389,118.69	366,233.26	22,885.43	4.03
F N M A #Ma4867 4.500% 12/01/52 31418EMR8 Standard & Poors Rating: N/A	286,617.690	96.6960	277,147.84	263,106.08	14,041.76	4.71
Gm Fin Atmbl Lease 5.160% 1/20/27 362541AE4 Standard & Poors Rating: AAA	30,000.000	100.0930	30,027.90	29,630.86	397.04	5.13
Hyundai Auto Recv 1.600% 12/15/26 44933FAF3 Standard & Poors Rating: AAA	15,000.000	97.8520	14,677.80	14,634.96	42.84	2.37
Ssm Health Care Corp 4.894% 6/01/28 Next Call Date 03/01/2028 784710AC9 Standard & Poors Rating: A+	18,000.000	101.0680	18,192.24	17,646.48	545.76	4.62

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PARS/CITY OF BREA 115P PEN
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BOND QUALITY SCHEDULE (continued)

MOODYS RATING

ASSET NAME	SHARES/ PAR VALUE	PRICE	MARKET	BOOK VALUE	UNREALIZED GAIN/LOSS	YIELD TO CALL/ MATURITY
Toyota Auto Rec 1.020% 3/15/27 89238JAD7 Standard & Poors Rating: AAA	50,000.000	93.7930	46,896.50	45,835.94	1,060.56	3.11
United Airlines 4.300% 2/15/27 909319AA3 Standard & Poors Rating: A-	30,428.840	97.5230	29,675.12	28,936.00	739.12	5.19
Total N/A Bonds			1,641,966.42	1,563,931.66	78,034.76	
GRAND TOTAL			3,891,948.89	3,724,550.87	167,398.02	





Brea CFD 2008 2 17 Reserve Fund - Account #10600

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

Bank of New York Mellon Trust Company
Jane Thang
(213) 553-4343

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS

Average Modified Duration	1.99
Average Coupon	1.95%
Average Purchase YTM	2.68%
Average Market YTM	4.38%
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	2.10 yrs
Average Life	2.10 yrs

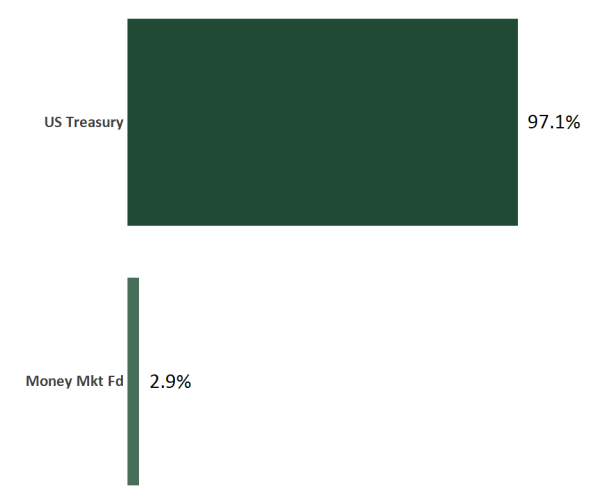
ACCOUNT SUMMARY

	Beg. Values as of 12/31/23	End Values as of 1/31/24
Market Value	682,362	683,860
Accrued Interest	1,544	2,536
Total Market Value	683,906	686,396
Income Earned	1,596	1,612
Cont/WD		0
Par	714,879	715,077
Book Value	698,322	698,942
Cost Value	697,224	697,422

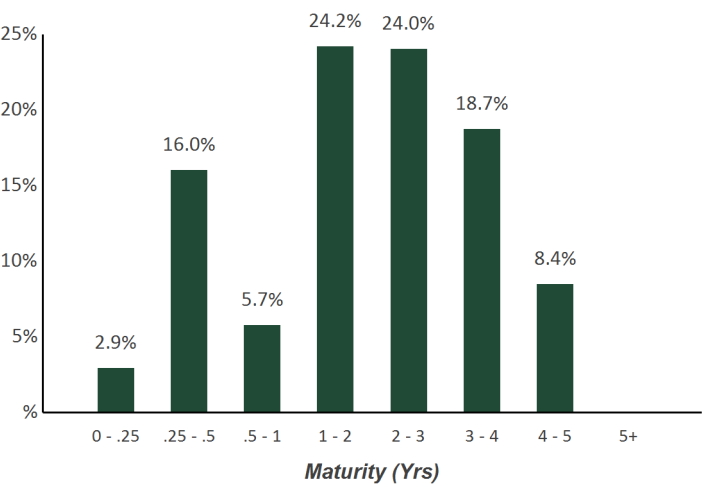
TOP ISSUERS

Government of United States	97.1%
Invesco Treasury Portfolio MMF	2.9%
Total	100.0%

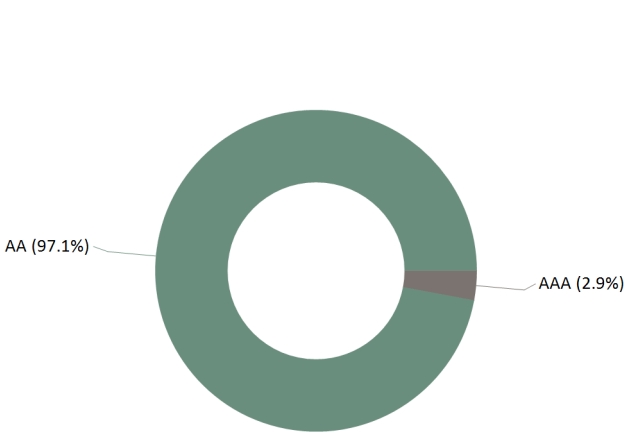
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized								
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	6/30/2018
Brea CFD 2008 2 17 Reserve Fund	0.36%	2.99%	0.36%	4.41%	1.18%	0.42%	1.76%	N/A	1.97%
ICE BofA 3-5 Yr US Treasury & Agency Index	0.31%	4.61%	0.31%	3.01%	-1.15%	-1.79%	1.00%	N/A	1.36%



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$698,321.96
<u>Acquisition</u>		
+ Security Purchases	\$0.00	
+ Money Market Fund Purchases	\$198.13	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$198.13
<u>Dispositions</u>		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$0.00	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$0.00	
Total Dispositions		\$0.00
<u>Amortization/Accretion</u>		
+/- Net Accretion	\$422.03	
		\$422.03
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
ENDING BOOK VALUE		\$698,942.12

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$19,878.67
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$0.00	
Accrued Interest Received	\$0.00	
Interest Received	\$112.50	
Dividend Received	\$85.63	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$0.00	
Total Acquisitions	\$198.13	
<u>Dispositions</u>		
Withdrawals	\$0.00	
Security Purchase	\$0.00	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$0.00	
ENDING BOOK VALUE		\$20,076.80

Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND									
825252109	Invesco Treasury MMFD Private Class	20,076.80	Various 4.93%	20,076.80 20,076.80	1.00 4.93%	20,076.80 0.00	2.92% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund		20,076.80	4.93%	20,076.80 20,076.80	4.93%	20,076.80 0.00	2.92% 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
912828WJ5	US Treasury Note 2.5% Due 5/15/2024	110,000.00	06/18/2019 1.84%	113,381.64 110,196.26	99.20 5.29%	109,119.12 589.29	15.98% (1,077.14)	Aaa / AA+ AA+	0.29 0.28
912828G38	US Treasury Note 2.25% Due 11/15/2024	40,000.00	03/15/2022 2.01%	40,251.56 40,074.31	97.94 4.94%	39,175.00 192.86	5.74% (899.31)	Aaa / AA+ AA+	0.79 0.76
91282CEU1	US Treasury Note 2.875% Due 6/15/2025	60,000.00	07/05/2023 5.01%	57,658.59 58,351.12	97.89 4.47%	58,736.70 226.23	8.59% 385.58	Aaa / AA+ AA+	1.37 1.32
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	115,000.00	12/30/2020 0.38%	114,986.52 114,994.84	92.98 4.23%	106,923.09 37.91	15.58% (8,071.75)	Aaa / AA+ AA+	1.92 1.87
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	60,000.00	01/19/2022 1.53%	57,309.38 58,665.66	92.70 4.22%	55,621.86 0.62	8.10% (3,043.80)	Aaa / AA+ AA+	2.00 1.95
912828R36	US Treasury Note 1.625% Due 5/15/2026	55,000.00	01/19/2022 1.56%	55,154.69 55,081.86	94.57 4.13%	52,015.81 191.52	7.61% (3,066.05)	Aaa / AA+ AA+	2.29 2.20
912828U24	US Treasury Note 2% Due 11/15/2026	60,000.00	07/05/2023 4.52%	55,328.91 56,127.71	94.68 4.03%	56,810.16 257.14	8.31% 682.45	Aaa / AA+ AA+	2.79 2.66
912828X88	US Treasury Note 2.375% Due 5/15/2027	75,000.00	06/28/2022 3.30%	71,906.25 72,917.23	95.11 3.98%	71,332.05 381.70	10.45% (1,585.18)	Aaa / AA+ AA+	3.29 3.10
9128283F5	US Treasury Note 2.25% Due 11/15/2027	60,000.00	07/05/2023 4.35%	55,035.94 55,690.34	94.13 3.93%	56,477.34 289.29	8.27% 787.00	Aaa / AA+ AA+	3.79 3.56
9128284N7	US Treasury Note 2.875% Due 5/15/2028	60,000.00	07/05/2023 4.28%	56,332.03 56,765.99	95.95 3.91%	57,571.86 369.64	8.44% 805.87	Aaa / AA+ AA+	4.29 3.96
Total US Treasury		695,000.00	2.61%	677,345.51 678,865.32	4.36%	663,782.99 2,536.20	97.08% (15,082.33)	Aaa / AA+ AA+	2.16 2.05
TOTAL PORTFOLIO		715,076.80	2.68%	697,422.31 698,942.12	4.38%	683,859.79 2,536.20	100.00% (15,082.33)	Aaa / AA+ AA+	2.10 1.99
TOTAL MARKET VALUE PLUS ACCRUED						686,395.99			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/03/2024	825252109	85.63	Invesco Treasury MMFD Private Class	1.000	4.97%	85.63	0.00	85.63	0.00
Purchase	01/31/2024	825252109	112.50	Invesco Treasury MMFD Private Class	1.000	4.93%	112.50	0.00	112.50	0.00
Subtotal			198.13				198.13	0.00	198.13	0.00
TOTAL ACQUISITIONS			198.13				198.13	0.00	198.13	0.00
OTHER TRANSACTIONS										
Interest	01/31/2024	91282CBH3	60,000.00	US Treasury Note 0.375% Due 1/31/2026	0.000		112.50	0.00	112.50	0.00
Subtotal			60,000.00				112.50	0.00	112.50	0.00
Dividend	01/03/2024	825252109	19,878.67	Invesco Treasury MMFD Private Class	0.000		85.63	0.00	85.63	0.00
Subtotal			19,878.67				85.63	0.00	85.63	0.00
TOTAL OTHER TRANSACTIONS			79,878.67				198.13	0.00	198.13	0.00

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
9128283F5	US Treasury Note 2.25% Due 11/15/2027	07/05/2023 07/06/2023 60,000.00	55,593.73 0.00 0.00 55,690.34	174.31 0.00 289.29 114.98	96.61 0.00 96.61 211.59	211.59
9128284N7	US Treasury Note 2.875% Due 05/15/2028	07/05/2023 07/06/2023 60,000.00	56,701.93 0.00 0.00 56,765.99	222.73 0.00 369.64 146.91	64.06 0.00 64.06 210.97	210.97
912828G38	US Treasury Note 2.25% Due 11/15/2024	03/15/2022 03/16/2022 40,000.00	40,082.31 0.00 0.00 40,074.31	116.21 0.00 192.86 76.65	0.00 8.00 (8.00) 68.65	68.65
912828R36	US Treasury Note 1.625% Due 05/15/2026	01/19/2022 01/20/2022 55,000.00	55,084.90 0.00 0.00 55,081.86	115.40 0.00 191.52 76.12	0.00 3.04 (3.04) 73.08	73.08
912828U24	US Treasury Note 2% Due 11/15/2026	07/05/2023 07/06/2023 60,000.00	56,009.79 0.00 0.00 56,127.71	154.95 0.00 257.14 102.19	117.92 0.00 117.92 220.11	220.11
912828WJ5	US Treasury Note 2.5% Due 05/15/2024	06/18/2019 06/19/2019 110,000.00	110,254.76 0.00 0.00 110,196.26	355.08 0.00 589.29 234.21	0.00 58.50 (58.50) 175.71	175.71
912828X88	US Treasury Note 2.375% Due 05/15/2027	06/28/2022 06/29/2022 75,000.00	72,863.38 0.00 0.00 72,917.23	230.00 0.00 381.70 151.70	53.85 0.00 53.85 205.55	205.55
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	12/30/2020 12/31/2020 115,000.00	114,994.61 0.00 0.00 114,994.84	1.18 0.00 37.91 36.73	0.23 0.00 0.23 36.96	36.96
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	01/19/2022 01/20/2022 60,000.00	58,608.99 0.00 0.00 58,665.66	94.16 112.50 0.62 18.96	56.67 0.00 56.67 75.63	75.63

Income Earned

As of January 31, 2024



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CEU1	US Treasury Note 2.875% Due 06/15/2025	07/05/2023	58,248.89	80.12	102.23	248.34
		07/06/2023	0.00	0.00	0.00	
		60,000.00	0.00	226.23	102.23	
			58,351.12	146.11	248.34	
			678,443.29	1,544.14	491.57	
			0.00	112.50	69.54	
			0.00	2,536.20	422.03	
Total Fixed Income		695,000.00	678,865.32	1,104.56	1,526.59	1,526.59
CASH & EQUIVALENT						
825252109	Invesco Treasury MMFD Private Class	Various	19,878.67	0.00	0.00	85.63
		Various	198.13	85.63	0.00	
		20,076.80	0.00	0.00	0.00	
			20,076.80	85.63	85.63	
			19,878.67	0.00	0.00	
			198.13	85.63	0.00	
			0.00	0.00	0.00	
Total Cash & Equivalent		20,076.80	20,076.80	85.63	85.63	85.63
			698,321.96	1,544.14	491.57	
			198.13	198.13	69.54	
			0.00	2,536.20	422.03	
TOTAL PORTFOLIO		715,076.80	698,942.12	1,190.19	1,612.22	1,612.22

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
05/15/2024	Interest	9128283F5	60,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	675.00	675.00
05/15/2024	Interest	9128284N7	60,000.00	US Treasury Note 2.875% Due 5/15/2028	0.00	862.50	862.50
05/15/2024	Interest	912828G38	40,000.00	US Treasury Note 2.25% Due 11/15/2024	0.00	450.00	450.00
05/15/2024	Interest	912828R36	55,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	446.88	446.88
05/15/2024	Interest	912828X88	75,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	890.63	890.63
05/15/2024	Interest	912828U24	60,000.00	US Treasury Note 2% Due 11/15/2026	0.00	600.00	600.00
05/15/2024	Maturity	912828WJ5	110,000.00	US Treasury Note 2.5% Due 5/15/2024	110,000.00	1,375.00	111,375.00
MAY 2024					110,000.00	5,300.01	115,300.01
06/15/2024	Interest	91282CEU1	60,000.00	US Treasury Note 2.875% Due 6/15/2025	0.00	862.50	862.50
06/30/2024	Interest	91282CBC4	115,000.00	US Treasury Note 0.375% Due 12/31/2025	0.00	215.63	215.63
JUN 2024					0.00	1,078.13	1,078.13
07/31/2024	Interest	91282CBH3	60,000.00	US Treasury Note 0.375% Due 1/31/2026	0.00	112.50	112.50
JUL 2024					0.00	112.50	112.50
11/15/2024	Interest	9128284N7	60,000.00	US Treasury Note 2.875% Due 5/15/2028	0.00	862.50	862.50
11/15/2024	Interest	912828X88	75,000.00	US Treasury Note 2.375% Due 5/15/2027	0.00	890.63	890.63
11/15/2024	Interest	9128283F5	60,000.00	US Treasury Note 2.25% Due 11/15/2027	0.00	675.00	675.00
11/15/2024	Interest	912828R36	55,000.00	US Treasury Note 1.625% Due 5/15/2026	0.00	446.88	446.88
11/15/2024	Interest	912828U24	60,000.00	US Treasury Note 2% Due 11/15/2026	0.00	600.00	600.00

Cash Flow Report

As of January 31, 2024



Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
11/15/2024	Maturity	912828G38	40,000.00	US Treasury Note 2.25% Due 11/15/2024	40,000.00	450.00	40,450.00
NOV 2024					40,000.00	3,925.01	43,925.01
12/15/2024	Interest	91282CEU1	60,000.00	US Treasury Note 2.875% Due 6/15/2025	0.00	862.50	862.50
12/31/2024	Interest	91282CBC4	115,000.00	US Treasury Note 0.375% Due 12/31/2025	0.00	215.63	215.63
DEC 2024					0.00	1,078.13	1,078.13
TOTAL					150,000.00	11,493.78	161,493.78



Account #10600

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Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Account #10600

Benchmark Index	Disclosure
ICE BofA 3-5 Yr US Treasury & Agency Index	The ICE BofA 3-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody’s, S&P and Fitch). Qualifying securities must have at least three years remaining term to final maturity and less than five years remaining term to final maturity, at least three years to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.



City of Brea

City Council Regular Meeting Communication

February 2 and 9, 2024 City Disbursement Registers

Meeting	Agenda Group
Tuesday, February 20, 2024, 7:00 PM	CONSENT CALENDAR Item: 6F
TO	FROM
Honorable Mayor and City Council Members	Bill Gallardo, City Manager

RECOMMENDATION

Receive and file.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Ana Conrique, Senior Accountant and

Monica Lo, Deputy Director of Administrative Services

Concurrence: Kristin Griffith, Director of Administrative Services

Attachments

City Disbursement Register 02.2.24.pdf

City Disbursement Register 02.9.24.pdf

City Disbursement Register

Between Feb 2, 2024 12:00 AM and Feb 2, 2024 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194582	AEP SERVICES	02/02/2024	30268	110212131	K9 TRAINING OCT 2023	\$400.00
AEP SERVICES					Total Check Amount:	\$400.00
194583	ALL ABOUT ANIMALS	02/02/2024	31408	110404421	REINDEER 12/7/2023	\$527.00
		02/02/2024	31408	110404421	REINDEER 2022 CANCEL	\$480.00
ALL ABOUT ANIMALS					Total Check Amount:	\$1,007.00
194584	ANTHONY ARMATO	02/02/2024	32746	840000000	DEVELOPER FEE REFUND	\$1,268.25
ANTHONY ARMATO					Total Check Amount:	\$1,268.25
194585	AT&T	02/02/2024	22390	475141471	7149110022 0114-0213	\$208.66
AT&T					Total Check Amount:	\$208.66
194586	AT&T	02/02/2024	22390	475141471	7149110022 1214-0113	\$207.73
AT&T					Total Check Amount:	\$207.73
194587	AT&T CALNET	02/02/2024	20391	361515143	CALNET DEC 2023	\$117.06
		02/02/2024	20391	360515147	CALNET DEC 2023	\$30.36
		02/02/2024	20391	420515131	CALNET DEC 2023	\$279.25
		02/02/2024	20391	475141471	CALNET DEC 2023	\$11,263.58
		02/02/2024	20391	360515145	CALNET DEC 2023	\$56.96
AT&T CALNET					Total Check Amount:	\$11,747.21
194588	AT&T MOBILITY	02/02/2024	32747	110404311	BB-BREA MSM 1216-0112	\$117.77
AT&T MOBILITY					Total Check Amount:	\$117.77
194589	BAKER TILLY US, LLP	02/02/2024	32102	480515161	FLEET STUDY ACT1	\$4,000.00
		02/02/2024	32102	480515161	FLEET STUDY ACT1/ACT3	\$23,400.00
BAKER TILLY US, LLP					Total Check Amount:	\$27,400.00
194590	BEE REMOVERS	02/02/2024	28503	420515131	BEE REMOVAL 1/4/24	\$135.00
BEE REMOVERS					Total Check Amount:	\$135.00
194591	BEST CONTRACTING SERVICES, INC.	02/02/2024	29171	490515151	ROOF RPR - SR CTR	\$5,416.00
		02/02/2024	29171	490515151	ROOF RPR - SCOUT CTR	\$4,905.00
BEST CONTRACTING SERVICES, INC.					Total Check Amount:	\$10,321.00
194592	CALIFORNIA DEPARTMENT OF TAX	02/02/2024	11000	110	SALES/USE TAX 2023 Q4	(\$165.88)
		02/02/2024	11000	172	SALES/USE TAX 2023 Q4	\$261.76
		02/02/2024	11000	420	SALES/USE TAX 2023 Q4	\$179.58
CALIFORNIA DEPARTMENT OF TAX					Total Check Amount:	\$275.46
194593	CALIBRE PRESS	02/02/2024	32751	110212111	TACTICS TRAINING	\$638.01
CALIBRE PRESS					Total Check Amount:	\$638.01
194594	CALLYO 2009 CORP	02/02/2024	30811	110212121	23/24 CALLYO (PATROL)	\$10,780.00
CALLYO 2009 CORP					Total Check Amount:	\$10,780.00
194595	COUNTY OF ORANGE	02/02/2024	4799	110212122	OCATS FEES DEC 2023	\$1,104.51
COUNTY OF ORANGE					Total Check Amount:	\$1,104.51
194596	JOSEPH COVEY	02/02/2024	32205	110323231	PLANNING COMM 1/23	\$50.00

City Disbursement Register

Between Feb 2, 2024 12:00 AM and Feb 2, 2024 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
JOSEPH COVEY						Total Check Amount: \$50.00
194597	DAN DE CRISTOFARO	02/02/2024	8022	110404217	DJ-6TH GR DANCE 1/19	\$475.00
DAN DE CRISTOFARO						Total Check Amount: \$475.00
194598	SOUTHERN CALIFORNIA EDISON	02/02/2024	3343	110515143	ELECTRICITY DEC/JAN24	\$11,812.38
		02/02/2024	3343	110515121	ELECTRICITY DEC/JAN24	\$3,495.06
SOUTHERN CALIFORNIA EDISON						Total Check Amount: \$15,307.44
194599	ERIC W. GRUVER PHD	02/02/2024	7856	110141481	PRE-EMPL EVAL 12/27	\$425.00
ERIC W. GRUVER PHD						Total Check Amount: \$425.00
194600	FRONTIER COMMUNICATIONS	02/02/2024	26183	475141471	5621820146 0116-0215	\$56.37
FRONTIER COMMUNICATIONS						Total Check Amount: \$56.37
194601	THE GAS COMPANY	02/02/2024	3749	490515151	GAS DEC/JAN 2024	\$336.17
THE GAS COMPANY						Total Check Amount: \$336.17
194602	ELENA G. GILLIAM	02/02/2024	32630	110404541	TTD24 JAZZ PERF 1/26	\$800.00
ELENA G. GILLIAM						Total Check Amount: \$800.00
194603	GMS ELEVATOR SERVICES, INC.	02/02/2024	29109	110515125	MO.SVC:11 ELEV JAN24	\$1,110.00
		02/02/2024	29109	490515151	MO.SVC:11 ELEV JAN24	\$1,345.00
		02/02/2024	29109	110515125	ELEVATOR RPR DT PS2	\$1,316.00
GMS ELEVATOR SERVICES, INC.						Total Check Amount: \$3,771.00
194604	GOLDEN BELL PRODUCTS, INC.	02/02/2024	1411	430515123	CHEMICALS/DEGREASER	\$3,070.88
GOLDEN BELL PRODUCTS, INC.						Total Check Amount: \$3,070.88
194605	GOLDEN WEST COLLEGE	02/02/2024	9477	110212111	BASIC ACAD SPRNG 2024	\$4,608.00
GOLDEN WEST COLLEGE						Total Check Amount: \$4,608.00
194606	HACH COMPANY	02/02/2024	5749	420515131	WTR QUALITY SUPPLIES	\$1,343.54
HACH COMPANY						Total Check Amount: \$1,343.54
194607	JART DIRECT MAIL SERVICES	02/02/2024	8634	110404542	SPRING POSTCARD MAIL	\$1,685.98
JART DIRECT MAIL SERVICES						Total Check Amount: \$1,685.98
194608	WILLIAM D. MADDEN	02/02/2024	32206	110323231	PLANNING COMM 1/23	\$50.00
WILLIAM D. MADDEN						Total Check Amount: \$50.00
194609	MEGHAN GRAHAM/CORE DEVELOPMENT	02/02/2024	32748	840000000	DEVELOPER FEE REFUND	\$1,152.75
MEGHAN GRAHAM/CORE DEVELOPMENT						Total Check Amount: \$1,152.75
194610	MONJARAS & WISMEYER GROUP INC.	02/02/2024	32179	470141483	PROFSVCS 8575 AUG-OCT	\$157.50
		02/02/2024	32179	110141481	PROFSVCS 8677 NOV-JAN	\$140.00
		02/02/2024	32179	110141481	PROFSVCS 8894 DEC/JAN	\$227.50
		02/02/2024	32179	110141481	PROFSVCS 8949 OCT-JAN	\$2,485.00
		02/02/2024	32179	470141483	PROFSVCS 8473 SEP/OCT	\$350.00
		02/02/2024	32179	110141481	PROFSVCS 8677 JUL-NOV	\$927.50
		02/02/2024	32179	470141483	PROFSVCS 8575 NOV/DEC	\$140.00
MONJARAS & WISMEYER GROUP INC.						Total Check Amount: \$4,427.50

City Disbursement Register

Between Feb 2, 2024 12:00 AM and Feb 2, 2024 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194611	ODP BUSINESS SOLUTIONS, LLC	02/02/2024	31709	110212111	OFFICE SUPPLIES	\$88.59
		02/02/2024	31709	110404521	OFFICE SUPPLIES	\$40.92
ODP BUSINESS SOLUTIONS, LLC					Total Check Amount:	\$129.51
194612	BLAKE SCOTT PEREZ	02/02/2024	32207	110323231	PLANNING COMM 1/23	\$50.00
BLAKE SCOTT PEREZ					Total Check Amount:	\$50.00
194613	PUBLIC RESTROOM COMPANY	02/02/2024	32158	510707978	AROV PF PREFAB DEC23	\$231,808.00
		02/02/2024	32158	510707978	AROVPK RR PREFAB PP#4	\$34,609.00
PUBLIC RESTROOM COMPANY					Total Check Amount:	\$266,417.00
194614	RECYCLE AWAY, LLC	02/02/2024	32660	440515122	RECYCLING CONTAINERS	\$11,972.94
RECYCLE AWAY, LLC					Total Check Amount:	\$11,972.94
194615	MELANIE SCHLOTTERBECK	02/02/2024	27608	110323231	PLANNING COMM 1/23	\$50.00
MELANIE SCHLOTTERBECK					Total Check Amount:	\$50.00
194616	UNITED RENTALS NORTHWEST, INC.	02/02/2024	7051	490515151	LIFT RENTAL-XMAS TREE	\$1,549.02
UNITED RENTALS NORTHWEST, INC.					Total Check Amount:	\$1,549.02
Check Subtotal						\$383,338.70
V54285	ADAMSON POLICE PRODUCTS	02/02/2024	4023	110212131	UNIFORMS/VESTS	\$3,249.74
ADAMSON POLICE PRODUCTS					Total Check Amount:	\$3,249.74
V54286	ADMINISTRATIVE & PROF	02/02/2024	3344	110	4010 APEA MEMB 012624	\$564.00
ADMINISTRATIVE & PROF					Total Check Amount:	\$564.00
V54287	THE ADVANTAGE GROUP	02/02/2024	24539	110	808B FSADEPCAR 012624	\$2,312.49
		02/02/2024	24539	110	808C FSA URMED 012624	\$5,667.45
THE ADVANTAGE GROUP					Total Check Amount:	\$7,979.94
V54288	ALLSTAR FIRE EQUIPMENT	02/02/2024	8353	110222221	HELMETS	\$1,170.29
ALLSTAR FIRE EQUIPMENT					Total Check Amount:	\$1,170.29
V54289	AZTECA SYSTEMS, LLC	02/02/2024	24556	110515111	CITYWORKS UPGRD TEST	\$337.50
		02/02/2024	24556	475141471	CITYWORKS SERVER EVAL	\$4,500.00
AZTECA SYSTEMS, LLC					Total Check Amount:	\$4,837.50
V54290	THE BANK OF NEW YORK MELLON	02/02/2024	16062	930141424	CONTROL ACCT OCT-DEC	\$3,220.99
THE BANK OF NEW YORK MELLON					Total Check Amount:	\$3,220.99
V54291	BPSEA MEMORIAL FOUNDATION	02/02/2024	14990	110	4050 MEMORIAL 012624	\$128.00
BPSEA MEMORIAL FOUNDATION					Total Check Amount:	\$128.00
V54292	BREA CITY EMPLOYEES ASSOCIATION	02/02/2024	3236	110	4005 BCEA MEMB 012624	\$720.00
BREA CITY EMPLOYEES ASSOCIATION					Total Check Amount:	\$720.00
V54293	BREA FIREFIGHTERS ASSOCIATION	02/02/2024	3237	110	4016 ASSOCMEMB 012624	\$3,774.00
BREA FIREFIGHTERS ASSOCIATION					Total Check Amount:	\$3,774.00
V54294	BREA POLICE ASSOCIATION	02/02/2024	3769	110	4030 BPA REG 012624	\$3,600.00
BREA POLICE ASSOCIATION					Total Check Amount:	\$3,600.00
V54295	BREA POLICE ATHLETIC LEAGUE	02/02/2024	1068	110	5010 B.P.A.L. 012624	\$137.50

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BREA POLICE ATHLETIC LEAGUE					Total Check Amount:	\$137.50
V54296	BREA POLICE MANAGEMENT ASSOCIATION	02/02/2024	21189	110	4020 PMA MEMB 012624	\$130.00
		02/02/2024	21189	110	4019 LDF MEMB 012624	\$9.50
BREA POLICE MANAGEMENT ASSOCIATION					Total Check Amount:	\$139.50
V54297	C. WELLS PIPELINE MATERIALS INC	02/02/2024	13055	420515131	METER BOXES	\$1,465.40
C. WELLS PIPELINE MATERIALS INC					Total Check Amount:	\$1,465.40
V54298	CARRIER CORPORATION	02/02/2024	20023	490515151	CHILLER REPAIR	\$6,124.00
CARRIER CORPORATION					Total Check Amount:	\$6,124.00
V54299	COMLOCK SECURITY-GROUP	02/02/2024	13625	420515131	KEYS	\$26.18
		02/02/2024	13625	490515151	KEYS	\$315.49
COMLOCK SECURITY-GROUP					Total Check Amount:	\$341.67
V54300	THE CONNECTION CORPORATION	02/02/2024	31669	110404523	COUNSELING SVCS NOV23	\$3,510.00
		02/02/2024	31669	110404523	COUNSELING SVCS DEC23	\$3,240.00
THE CONNECTION CORPORATION					Total Check Amount:	\$6,750.00
V54301	ECONOLITE SYSTEMS, INC.	02/02/2024	27147	110515121	FIBER CABINET REPAIR	\$4,274.16
		02/02/2024	27147	510707219	SIGNAL IMP BREA/LMBRT	\$35,126.78
ECONOLITE SYSTEMS, INC.					Total Check Amount:	\$39,400.94
V54302	ENTENMANN ROVIN COMPANY	02/02/2024	3457	110212111	BADGES (RETIREEES)	\$194.09
		02/02/2024	3457	110212111	BADGES (REFINISHING)	\$543.47
ENTENMANN ROVIN COMPANY					Total Check Amount:	\$737.56
V54303	EQUIPMENT DIRECT INC	02/02/2024	4522	420515131	SAFETY GEAR	\$195.21
EQUIPMENT DIRECT INC					Total Check Amount:	\$195.21
V54304	FUN WITH HORSES	02/02/2024	15171	110404145	HORSE FUN	\$750.00
FUN WITH HORSES					Total Check Amount:	\$750.00
V54305	FUSCOE ENGINEERING, INC.	02/02/2024	18052	410515124	CATCH BASIN PATCHES	\$2,100.00
		02/02/2024	18052	410515132	NPDES S/W SVCS DEC23	\$3,136.37
		02/02/2024	18052	410515132	WQMP-LAFLORESTA DEC23	\$69.17
		02/02/2024	18052	510707978	WQMP PEER RVW DEC23	\$6,900.00
FUSCOE ENGINEERING, INC.					Total Check Amount:	\$12,205.54
V54306	GEORGE HILLS COMPANY	02/02/2024	27340	470141483	PROF SVCS JAN-MAR24	\$3,182.75
GEORGE HILLS COMPANY					Total Check Amount:	\$3,182.75
V54307	GLASBY MAINTENANCE SUPPLY CO	02/02/2024	6802	360515147	ODOR NEUTRALIZER	\$36.52
GLASBY MAINTENANCE SUPPLY CO					Total Check Amount:	\$36.52
V54308	HERITAGE BUSINESS FORMS, INC.	02/02/2024	19609	110212131	TRAFFIC CITATIONS	\$3,417.95
HERITAGE BUSINESS FORMS, INC.					Total Check Amount:	\$3,417.95
V54309	HI SIGN	02/02/2024	4693	110212131	PATROL UNIT SIGNAGE	\$75.43
HI SIGN					Total Check Amount:	\$75.43
V54310	INFOSEND, INC.	02/02/2024	19016	110404311	NOV/DEC WEDDING SHOW	\$49.78

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V54310	INFOSEND, INC.	02/02/2024	19016	420141421	NOV23 WATER:POSTAGE	\$34.78
		02/02/2024	19016	110111151	NOV/DEC 2024 CALENDAR	\$100.50
		02/02/2024	19016	110404521	NOV/DEC ANGEL TREE	\$0.31
		02/02/2024	19016	420141421	DEC23 WATER:POSTAGE	\$5,012.15
		02/02/2024	19016	420141421	NOV23:PRNT/IMAGE ARCH	\$1.54
		02/02/2024	19016	110404542	NOV/DEC HOLIDAY/SPR24	\$50.10
		02/02/2024	19016	420141421	DEC23 PRNT/IMAGE ARCH	\$269.31
		02/02/2024	19016	420141421	NOV23 WATER:PRNT/MAIL	\$9.07
		02/02/2024	19016	110404421	NOV/DEC TREE LIGHTING	\$0.31
		02/02/2024	19016	420141421	DEC23 WATER:PRNT/MAIL	\$1,668.05
INFOSEND, INC.					Total Check Amount:	\$7,195.90
V54311	INLAND ROUND BALL OFFICIALS INC.	02/02/2024	31906	110404424	REFEREE FEE 1/18-1/23	\$1,445.00
INLAND ROUND BALL OFFICIALS INC.					Total Check Amount:	\$1,445.00
V54312	IPARQ	02/02/2024	21583	110323241	PERMIT FEES DEC 2023	\$3,940.38
IPARQ					Total Check Amount:	\$3,940.38
V54313	JACKSON'S AUTO SUPPLY/NAPA	02/02/2024	32626	480515161	AUTO SUPPLIES DEC23	\$3,383.90
JACKSON'S AUTO SUPPLY/NAPA					Total Check Amount:	\$3,383.90
V54314	LIBERTY PAINTING & RESTORATION, INC	02/02/2024	25899	510707328	REVISIT BENCH DAMAGE	\$200.00
LIBERTY PAINTING & RESTORATION, INC					Total Check Amount:	\$200.00
V54315	LIEBERT CASSIDY WHITMORE	02/02/2024	2489	110141481	PROF SVCS 00025 DEC23	\$156.00
		02/02/2024	2489	110141481	PROF SVCS 00028 DEC23	\$507.00
		02/02/2024	2489	110141481	PROF SVCS 00001 DEC23	\$26.50
LIEBERT CASSIDY WHITMORE					Total Check Amount:	\$689.50
V54316	LIFE-ASSIST, INC.	02/02/2024	10530	174222222	PM SUPPLIES FS1	\$213.00
		02/02/2024	10530	174222222	PM SUPPLIES FS2	\$1,688.01
		02/02/2024	10530	174222222	PM SUPPLIES FS3	\$2,193.16
LIFE-ASSIST, INC.					Total Check Amount:	\$4,094.17
V54317	LINEGEAR	02/02/2024	23894	110222211	JACKET	\$161.63
		02/02/2024	23894	110222221	BOOTS	\$415.92
		02/02/2024	23894	110222211	UNIFORMS	\$1,852.22
LINEGEAR					Total Check Amount:	\$2,429.77
V54318	MINER, LTD	02/02/2024	27173	490515151	P2 GATE SERVICE	\$395.16
MINER, LTD					Total Check Amount:	\$395.16
V54319	ORION SAFETY PRODUCTS	02/02/2024	7107	110212131	FLARES (PATROL)	\$1,114.11
ORION SAFETY PRODUCTS					Total Check Amount:	\$1,114.11
V54320	PLUMBING WHOLESALE OUTLET, INC.	02/02/2024	18392	490515151	PLUG-IN WTR HEATER-PD	\$295.72
		02/02/2024	18392	490515151	PLUMBING PARTS	\$87.62
PLUMBING WHOLESALE OUTLET, INC.					Total Check Amount:	\$383.34

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V54321	PRADO FAMILY SHOOTING RANGE	02/02/2024	14276	110212131	RANGE FEE 11/6/23	\$425.00
PRADO FAMILY SHOOTING RANGE					Total Check Amount:	\$425.00
V54322	RUSSELL SIGLER INC.	02/02/2024	21638	490515151	HVAC PARTS - CCC	\$291.59
		02/02/2024	21638	490515151	HVAC PARTS - SC	\$873.00
RUSSELL SIGLER INC.					Total Check Amount:	\$1,164.59
V54323	SHAW INDUSTRIES, INC	02/02/2024	22730	510707982	DISPATCH FLOOR REPL	\$11,747.57
SHAW INDUSTRIES, INC					Total Check Amount:	\$11,747.57
V54324	STATE INDUSTRIAL PRODUCTS	02/02/2024	8572	110222223	JANITORIAL SUPPLIES	\$269.38
STATE INDUSTRIAL PRODUCTS					Total Check Amount:	\$269.38
V54325	SUPERIOR ALARM SYSTEMS	02/02/2024	11074	110515125	ALARM MONITORING-PS2	\$540.00
		02/02/2024	11074	110515125	ALARM MONITORING-PS3	\$540.00
SUPERIOR ALARM SYSTEMS					Total Check Amount:	\$1,080.00
V54326	LEVI NICHOLAS TAYLOR	02/02/2024	32749	174222222	LIVESCAN - EMT RECERT	\$72.88
LEVI NICHOLAS TAYLOR					Total Check Amount:	\$72.88
V54327	THOMSON REUTERS - WEST	02/02/2024	22020	110212121	CLR LAW ENF+ENT DEC23	\$562.74
THOMSON REUTERS - WEST					Total Check Amount:	\$562.74
V54328	UNDERGROUND SERVICE ALERT/SC	02/02/2024	4537	420515131	UGTICKETS SEWER DEC23	\$332.00
		02/02/2024	4537	420515131	DSB WTRDIST 1/1/24	\$56.86
		02/02/2024	4537	420515131	DSB FEE 1/1/2024	\$113.72
		02/02/2024	4537	420515131	UGTICKETS WATER DEC23	\$171.00
UNDERGROUND SERVICE ALERT/SC					Total Check Amount:	\$673.58
V54329	VISTA PAINT CORPORATION	02/02/2024	4573	490515151	PAINT	\$1,082.05
VISTA PAINT CORPORATION					Total Check Amount:	\$1,082.05
V54330	VORTEX	02/02/2024	15007	490515151	APP BAY DOOR SVC-FS2	\$972.50
		02/02/2024	15007	490515151	DOOR REPAIR - SR CTR	\$3,803.13
VORTEX					Total Check Amount:	\$4,775.63
V54331	WESTCOAST SHIRTWORKS, INC.	02/02/2024	22572	110515121	WORK T-SHIRTS	\$150.00
		02/02/2024	22572	480515161	WORK T-SHIRTS	\$150.00
		02/02/2024	22572	110515143	WORK T-SHIRTS	\$50.00
		02/02/2024	22572	430515123	WORK T-SHIRTS	\$311.42
		02/02/2024	22572	110515141	WORK T-SHIRTS	\$324.57
		02/02/2024	22572	110515144	WORK T-SHIRTS	\$574.57
		02/02/2024	22572	360515145	WORK T-SHIRTS	\$100.00
		02/02/2024	22572	420515131	WORK T-SHIRTS	\$250.00
WESTCOAST SHIRTWORKS, INC.					Total Check Amount:	\$1,910.56
Voucher Subtotal						\$153,239.64

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
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TOTAL \$536,578.34

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194617	ANSER ADVISORY MANAGEMENT, LLC	02/09/2024	32209	510707978	AROVISTA PLAN REVIEW	\$19,454.50
ANSER ADVISORY MANAGEMENT, LLC					Total Check Amount:	\$19,454.50
194618	ARCHITECTS ORANGE LLP DBA AO	02/09/2024	32698	420515131	PROF SVCS DEC 2023	\$1,673.10
		02/09/2024	32698	490515151	PROF SVCS DEC 2023	\$1,723.80
		02/09/2024	32698	430515123	PROF SVCS DEC 2023	\$1,673.10
ARCHITECTS ORANGE LLP DBA AO					Total Check Amount:	\$5,070.00
194619	AVENU INSIGHTS & ANALYTICS, LLC	02/09/2024	29396	110141424	SUTA SVCS Q3 2023	\$989.54
AVENU INSIGHTS & ANALYTICS, LLC					Total Check Amount:	\$989.54
194620	CHISTOPHER BROUELETTE	02/09/2024	32764	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
CHISTOPHER BROUELETTE					Total Check Amount:	\$1,000.00
194621	KARA MICHELE BROUELETTE	02/09/2024	31508	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
KARA MICHELE BROUELETTE					Total Check Amount:	\$1,000.00
194622	BUSINESS CARD	02/09/2024	18749	110	BSCARD 122323FIRE REV	(\$426.00)
		02/09/2024	18749	110212121	BSCARD 012324 PD TRNG	\$536.20
		02/09/2024	18749	110212133	BSCARD 012324 PD TRNG	\$686.46
		02/09/2024	18749	110222223	BSCARD 012324 FIRE	\$133.90
		02/09/2024	18749	110404217	BSCARD 012324 CS	\$76.07
		02/09/2024	18749	110404428	BSCARD 012324 CS	\$11,577.00
		02/09/2024	18749	110212111	BSCARD 012324 PD	\$1,293.67
		02/09/2024	18749	110212132	BSCARD 012324 PD TRNG	\$1,837.92
		02/09/2024	18749	110222211	BSCARD 122323 FIRE	\$426.00
		02/09/2024	18749	110404154	BSCARD 012324 CSII	\$694.42
		02/09/2024	18749	420515131	BSCARD 012324 WATER	\$24.44
		02/09/2024	18749	110141481	BSCARD 012324 HR	\$147.98
		02/09/2024	18749	110212111	BSCARD 012324 PD TRNG	\$1,870.00
		02/09/2024	18749	110212111	BSCARD 012324 HR	\$21.33
		02/09/2024	18749	110212121	BSCARD 012324 PD	\$300.00
		02/09/2024	18749	950000000	ILJAO BSCARD 0124 MJ	\$123.73
BUSINESS CARD					Total Check Amount:	\$19,323.12
194623	DANIEL ARTURO CAMACHO	02/09/2024	27208	110404542	ONCE24 ACTOR/MUSICIAN	\$750.00
DANIEL ARTURO CAMACHO					Total Check Amount:	\$750.00
194624	MADELEINE CHOCHOLATY	02/09/2024	32762	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
MADELEINE CHOCHOLATY					Total Check Amount:	\$1,000.00
194625	CINTAS	02/09/2024	24347	110404542	FIRSTAID RESTOCK THTR	\$130.45
CINTAS					Total Check Amount:	\$130.45
194626	CITY OF ALISO VIEJO	02/09/2024	31667	960000000	OCCMA 12/6 EVENT PREP	\$7,490.64
		02/09/2024	31667	960000000	OCCMA MTG 10/4 & 11/1	\$6,352.36
		02/09/2024	31667	960000000	OCCMA HOLIDAY PARTY	\$1,328.12

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CITY OF ALISO VIEJO						Total Check Amount: \$15,171.12
194627	CIVILTEC ENGINEERING INC.	02/09/2024	2581	510707479	PROF SVCS THRU 11/30	\$2,160.00
		02/09/2024	2581	510707631	PROF SVCS THRU 11/30	\$575.00
CIVILTEC ENGINEERING INC.						Total Check Amount: \$2,735.00
194628	COUNTRY REGISTER	02/09/2024	13346	110404421	AD - SPRING BTQ/MKTG	\$249.00
COUNTRY REGISTER						Total Check Amount: \$249.00
194629	EMILY CURINGTON	02/09/2024	29154	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
EMILY CURINGTON						Total Check Amount: \$1,000.00
194630	RACHAEL CUSHING	02/09/2024	32761	110404542	ONCE24 ACTOR/MUSICIAN	\$750.00
RACHAEL CUSHING						Total Check Amount: \$750.00
194631	KOBE DARBY	02/09/2024	32760	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
KOBE DARBY						Total Check Amount: \$1,000.00
194632	DAVID VOLZ DESIGN	02/09/2024	31785	510707978	AROVPRK MOD THRU 12/8	\$31,310.00
DAVID VOLZ DESIGN						Total Check Amount: \$31,310.00
194633	DENNIS GRUBB & ASSOCIATES	02/09/2024	32461	110000000	PLAN CHECK SVCS DEC23	(\$1,147.50)
		02/09/2024	32461	84022223P	PLAN CHECK SVCS DEC23	\$6,982.50
DENNIS GRUBB & ASSOCIATES						Total Check Amount: \$5,835.00
194634	DEPARTMENT OF TRANSPORTATION	02/09/2024	13722	110515121	SGNL/LGHTNG JUL-SEP23	\$18,042.10
DEPARTMENT OF TRANSPORTATION						Total Check Amount: \$18,042.10
194635	DFM ASSOCIATES	02/09/2024	8401	110111161	2024 CA ELCTIONS CODE	\$75.43
DFM ASSOCIATES						Total Check Amount: \$75.43
194636	CHRISTOPHER DIEM	02/09/2024	32759	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
CHRISTOPHER DIEM						Total Check Amount: \$1,000.00
194637	SOUTHERN CALIFORNIA EDISON	02/09/2024	3343	110515121	ELECTRICITY	\$26,383.43
		02/09/2024	3343	490515151	ELECTRICITY	\$7,051.56
		02/09/2024	3343	110515125	ELECTRICITY	\$12,088.95
		02/09/2024	3343	343515112	ELECTRICITY	\$264.27
		02/09/2024	3343	430515123	ELECTRICITY	\$22.06
		02/09/2024	3343	110515143	ELECTRICITY	\$14.28
		02/09/2024	3343	341515112	ELECTRICITY	\$122.55
		02/09/2024	3343	345515112	ELECTRICITY	\$56.65
		02/09/2024	3343	346515112	ELECTRICITY	\$147.75
		02/09/2024	3343	420515131	ELECTRICITY	\$49,625.26
SOUTHERN CALIFORNIA EDISON						Total Check Amount: \$95,776.76
194638	FEHR & PEERS	02/09/2024	18041	840141412	PROF SVCS THRU 11/24	\$4,369.89
		02/09/2024	18041	840141412	PROF SVCS THRU 10/27	\$6,993.75
FEHR & PEERS						Total Check Amount: \$11,363.64
194639	FRONTIER COMMUNICATIONS	02/09/2024	26183	420515131	5622821220 0128-0227	\$192.44

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FRONTIER COMMUNICATIONS					Total Check Amount:	\$192.44
194640	FRANCIS GERARD BUSA GACAD	02/09/2024	31521	110404424	ONCE24 ACTOR/MUSICIAN	\$1,000.00
FRANCIS GERARD BUSA GACAD					Total Check Amount:	\$1,000.00
194641	MACKENZIE GREINER	02/09/2024	32145	110404541	ONCE24 ASST STAGE MGR	\$500.00
MACKENZIE GREINER					Total Check Amount:	\$500.00
194642	HF&H CONSULTANTS, LLC	02/09/2024	27542	440515122	SB1383 SVCS NOV 2023	\$8,663.50
HF&H CONSULTANTS, LLC					Total Check Amount:	\$8,663.50
194643	HYDROPRO SOLUTIONS	02/09/2024	31845	420515131	WATER METERS+ENCODERS	\$6,563.49
HYDROPRO SOLUTIONS					Total Check Amount:	\$6,563.49
194644	SUZANNE LA ROQUE	02/09/2024	31179	110404542	ONCE24 MUSICIAN	\$1,500.00
SUZANNE LA ROQUE					Total Check Amount:	\$1,500.00
194645	EMMA LAIRD	02/09/2024	32758	110404542	ONCE24 ACTOR/MUSICIAN	\$1,200.00
EMMA LAIRD					Total Check Amount:	\$1,200.00
194646	LANGUAGE LINE SERVICES	02/09/2024	19704	110212133	TRANSLATION SVCS	\$15.04
LANGUAGE LINE SERVICES					Total Check Amount:	\$15.04
194647	LEAGUE OF CALIFORNIA CITIES	02/09/2024	1129	110111145	2024 CAL CITIES MEMB	\$17,480.00
LEAGUE OF CALIFORNIA CITIES					Total Check Amount:	\$17,480.00
194648	LINS COTT, LAW & GREENSPAN ENGINEERS	02/09/2024	29408	840141412	TFC ENGG SVCS DEC23	\$2,731.50
		02/09/2024	29408	840141412	TFC ENGG SVCS JAN24	\$849.00
LINS COTT, LAW & GREENSPAN ENGINEERS					Total Check Amount:	\$3,580.50
194649	GABRIELLE MALDONADO	02/09/2024	32757	110404542	ONCE24 ACTOR/MUSICIAN	\$750.00
GABRIELLE MALDONADO					Total Check Amount:	\$750.00
194650	RICHARD MULLER	02/09/2024	32756	420	WATER ACCT OVERPAYMNT	\$479.16
RICHARD MULLER					Total Check Amount:	\$479.16
194651	ODP BUSINESS SOLUTIONS, LLC	02/09/2024	31709	110404521	OFFICE SUPPLIES	\$80.67
ODP BUSINESS SOLUTIONS, LLC					Total Check Amount:	\$80.67
194652	COLE PEREZ	02/09/2024	32755	110404542	ONCE24 MUSICIAN	\$1,500.00
COLE PEREZ					Total Check Amount:	\$1,500.00
194653	PETTY CASH CUSTODIAN	02/09/2024	15835	110	PCF REPL 2-1-2024	\$190.13
PETTY CASH CUSTODIAN					Total Check Amount:	\$190.13
194654	ALEX REUSCH	02/09/2024	32754	110404542	ONCE24 ACTOR/MUSICIAN	\$1,200.00
ALEX REUSCH					Total Check Amount:	\$1,200.00
194655	DAVID RODRIGUEZ	02/09/2024	28055	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
DAVID RODRIGUEZ					Total Check Amount:	\$1,000.00
194656	SARK CUSTOM AWNINGS	02/09/2024	32745	510707328	DT PARKLET AWNING #1	\$28,827.50
SARK CUSTOM AWNINGS					Total Check Amount:	\$28,827.50
194657	SPARKLETTS	02/09/2024	3001	110141441	WTRDISP+BOTTLES SEP23	\$609.77

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194657	SPARKLETTS	02/09/2024	3001	110141481	2 CASES BOTTLED WTR	\$12.52
SPARKLETTS					Total Check Amount:	\$622.29
194658	SPARKLETTS	02/09/2024	3001	110141441	WTRDISP+BOTTLES AUG23	\$670.09
SPARKLETTS					Total Check Amount:	\$670.09
194659	STEVEN ENTERPRISES, INC.	02/09/2024	26543	110515111	PLOTTER SVC 12/12/23	\$374.00
STEVEN ENTERPRISES, INC.					Total Check Amount:	\$374.00
194660	TRANSTECH ENGINEERS. INC.	02/09/2024	32669	510707978	AROVPRK BID PKG SPECS	\$5,000.00
TRANSTECH ENGINEERS. INC.					Total Check Amount:	\$5,000.00
194661	EMILY MARIE TRIPP	02/09/2024	32753	110404542	ONCE24 ACTOR/MUSICIAN	\$1,000.00
EMILY MARIE TRIPP					Total Check Amount:	\$1,000.00
194662	U.S. POSTAL SERVICE	02/09/2024	19260	110404421	SPRINGBTQ24 POSTCARDS	\$1,425.33
U.S. POSTAL SERVICE					Total Check Amount:	\$1,425.33
194663	UNIFIRST CORPORATION	02/09/2024	27988	360515145	UNIFORM SVCS JAN 2024	\$11.10
		02/09/2024	27988	361515148	UNIFORM SVCS JAN 2024	\$5.65
		02/09/2024	27988	110515141	UNIFORM SVCS JAN 2024	\$157.63
		02/09/2024	27988	110515148	UNIFORM SVCS JAN 2024	\$5.60
		02/09/2024	27988	110515121	UNIFORM SVCS JAN 2024	\$70.82
		02/09/2024	27988	110515144	UNIFORM SVCS JAN 2024	\$47.15
		02/09/2024	27988	430515123	UNIFORM SVCS JAN 2024	\$51.45
		02/09/2024	27988	480515161	UNIFORM SVCS JAN 2024	\$202.01
		02/09/2024	27988	110515125	UNIFORM SVCS JAN 2024	\$69.10
		02/09/2024	27988	110515143	UNIFORM SVCS JAN 2024	\$15.00
		02/09/2024	27988	420515131	UNIFORM SVCS JAN 2024	\$230.53
		02/09/2024	27988	440515126	UNIFORM SVCS JAN 2024	\$13.35
		02/09/2024	27988	490515151	UNIFORM SVCS JAN 2024	\$272.44
UNIFIRST CORPORATION					Total Check Amount:	\$1,151.83
194664	URBAN GRAFFITI ENTERPRISES INC.	02/09/2024	4352	110515121	GRAFFITIREMOVAL DEC23	\$2,450.00
URBAN GRAFFITI ENTERPRISES INC.					Total Check Amount:	\$2,450.00
194666	VERIZON WIRELESS	02/09/2024	21122	410515124	9954843708 1223-0122	\$161.94
		02/09/2024	21122	440515122	9954843708 1223-0122	\$83.82
		02/09/2024	21122	110111151	9954843708 1223-0122	\$257.13
		02/09/2024	21122	110111161	9954843708 1223-0122	\$46.91
		02/09/2024	21122	110141424	9954843708 1223-0122	\$33.05
		02/09/2024	21122	110141431	9954843708 1223-0122	\$20.02
		02/09/2024	21122	110141441	9954843708 1223-0122	\$41.91
		02/09/2024	21122	110222223	9954843708 1223-0122	\$20.02
		02/09/2024	21122	110323241	9954843708 1223-0122	\$90.92
		02/09/2024	21122	110323243	9954843708 1223-0122	\$41.91

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
194666	VERIZON WIRELESS	02/09/2024	21122	110404311	9954843708 1223-0122	\$1,184.68
		02/09/2024	21122	174222222	9954843708 1223-0122	\$570.15
		02/09/2024	21122	430515123	9954843708 1223-0122	\$997.98
		02/09/2024	21122	110141481	9954843708 1223-0122	\$163.37
		02/09/2024	21122	110515171	9954843708 1223-0122	\$125.73
		02/09/2024	21122	420141421	9954843708 1223-0122	\$120.03
		02/09/2024	21122	420515131	9954843708 1223-0122	\$872.16
		02/09/2024	21122	475141471	9954843708 1223-0122	\$2,370.94
		02/09/2024	21122	960000000	9954843708 1223-0122	\$41.91
		02/09/2024	21122	110111143	9954843708 1223-0122	\$197.66
		02/09/2024	21122	110141411	9954843708 1223-0122	\$20.02
		02/09/2024	21122	110212121	9954843708 1223-0122	\$5,531.62
		02/09/2024	21122	110323212	9954843708 1223-0122	\$83.82
		02/09/2024	21122	110323231	9954843708 1223-0122	\$41.91
		02/09/2024	21122	110404525	9954843708 1223-0122	\$83.82
		02/09/2024	21122	110515125	9954843708 1223-0122	\$12.30
		02/09/2024	21122	460141474	9954843708 1223-0122	\$130.73
VERIZON WIRELESS					Total Check Amount:	\$13,346.46
194667	WAYNE ELECTRIC CO.	02/09/2024	15062	480515161	STARTER	\$358.31
WAYNE ELECTRIC CO.					Total Check Amount:	\$358.31
194668	ALEXANDRA WESEVICH	02/09/2024	32152	110404542	ONCE24 STAGEHAND	\$750.00
ALEXANDRA WESEVICH					Total Check Amount:	\$750.00
194669	XEROX CORPORATION	02/09/2024	3349	110141441	HISPD PR/CPR USG DEC2	\$951.64
		02/09/2024	3349	110141441	UDIRECTS MNT DEC 2023	\$151.27
		02/09/2024	3349	110141441	VR280 PR MNT DEC 2023	\$840.80
		02/09/2024	3349	110141441	BLK CPR/PR DEC 2023	\$287.76
		02/09/2024	3349	110141441	HI-SPEED PR/CPR DEC23	\$108.28
		02/09/2024	3349	110141441	VR280PR USAGE NOV/DEC	\$946.83
		02/09/2024	3349	110141441	MAKEREADY MNT DEC23	\$116.00
		02/09/2024	3349	110141441	VR280PR USAGE OCT/NOV	(\$1,065.89)
		02/09/2024	3349	110141441	VR280STND DEC 2023	\$478.41
XEROX CORPORATION					Total Check Amount:	\$2,815.10
Check Subtotal						\$337,711.50
V54332	LARRY ALANIS	02/09/2024	32661	110404424	UMPIRE FEE 1/29/2024	\$102.00
		02/09/2024	32661	110404424	UMPIRE FEE/SETUP 1/28	\$136.00
LARRY ALANIS					Total Check Amount:	\$238.00
V54333	ALTERNATIVE HOSE, INC.	02/09/2024	18488	480515161	HOSE	\$400.77

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
ALTERNATIVE HOSE, INC.						Total Check Amount: \$400.77
V54334	BEN'S ASPHALT, INC..	02/09/2024	1808	110515127	SPORTS PRK PKGLOT RPR	\$33,249.50
BEN'S ASPHALT, INC..						Total Check Amount: \$33,249.50
V54335	BEST BEST & KRIEGER LLP	02/09/2024	25940	902009100	PROF SVCS THRU 8/31	\$126.00
BEST BEST & KRIEGER LLP						Total Check Amount: \$126.00
V54336	BOYS & GIRLS CLUBS	02/09/2024	32583	902009100	PROGRAM EXP OCT 2023	\$11,763.85
		02/09/2024	32583	902009107	PROGRAM EXP SEPT 2023	\$9,398.91
		02/09/2024	32583	902009100	PROGRAM EXP NOV 2023	\$11,600.39
		02/09/2024	32583	902009107	PROGRAM EXP NOV 2023	\$9,761.03
BOYS & GIRLS CLUBS						Total Check Amount: \$42,524.18
V54337	C. WELLS PIPELINE MATERIALS INC	02/09/2024	13055	110515144	PLUMBING SUPPLIES	\$337.73
C. WELLS PIPELINE MATERIALS INC						Total Check Amount: \$337.73
V54338	CALIFORNIA DOMESTIC WATER CO	02/09/2024	3388	420515131	WTR CONSUMPTION JAN24	\$232,557.88
CALIFORNIA DOMESTIC WATER CO						Total Check Amount: \$232,557.88
V54339	ANDREW P CATOR	02/09/2024	6646	460141474	MILEAGE JAN 2024	\$203.01
ANDREW P CATOR						Total Check Amount: \$203.01
V54340	BRANDON CHUNG	02/09/2024	18773	460141474	MILEAGE JAN 2024	\$46.90
BRANDON CHUNG						Total Check Amount: \$46.90
V54341	THE CONNECTION CORPORATION	02/09/2024	31669	110404523	COUNSELING SVCS JAN24	\$4,860.00
THE CONNECTION CORPORATION						Total Check Amount: \$4,860.00
V54342	CSG CONSULTANTS	02/09/2024	25540	110323241	INHSE BLDG SVCS JUL23	\$5,625.00
CSG CONSULTANTS						Total Check Amount: \$5,625.00
V54343	EAN SERVICES, LLC	02/09/2024	26450	110222221	SINGLE RES 9/25-10/12	\$1,653.76
EAN SERVICES, LLC						Total Check Amount: \$1,653.76
V54344	ECONOLITE SYSTEMS, INC.	02/09/2024	27147	110515121	EMERG SIGNAL POLE RPR	\$35,725.50
ECONOLITE SYSTEMS, INC.						Total Check Amount: \$35,725.50
V54345	ENTENMANN ROVIN COMPANY	02/09/2024	3457	110222221	BADGES	\$672.58
ENTENMANN ROVIN COMPANY						Total Check Amount: \$672.58
V54346	EQUIPMENT DIRECT INC	02/09/2024	4522	110515144	SAFETY GLOVES	\$252.91
		02/09/2024	4522	110515143	SAFETY GLOVES	\$158.39
EQUIPMENT DIRECT INC						Total Check Amount: \$411.30
V54347	FUSCOE ENGINEERING, INC.	02/09/2024	18052	410515124	C/BASIN DBHOSTNG JULY	\$1,500.00
FUSCOE ENGINEERING, INC.						Total Check Amount: \$1,500.00
V54348	GALE SUPPLY COMPANY	02/09/2024	21090	490515151	JANITORIAL SUPPLIES	\$1,746.79
		02/09/2024	21090	110515141	JANITORIAL SUPPLIES	\$787.65
		02/09/2024	21090	110515144	JANITORIAL SUPPLIES	\$1,293.00
		02/09/2024	21090	360515145	JANITORIAL SUPPLIES	\$517.20
GALE SUPPLY COMPANY						Total Check Amount: \$4,344.64

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V54349	GABRIEL HANNAH	02/09/2024	17533	110404424	UMPIRE FEE 1/29/2024	\$102.00
GABRIEL HANNAH					Total Check Amount:	\$102.00
V54350	INLAND ROUND BALL OFFICIALS INC.	02/09/2024	31906	110404424	REFEREE FEE 1/23-1/30	\$1,410.00
INLAND ROUND BALL OFFICIALS INC.					Total Check Amount:	\$1,410.00
V54351	KREUZER CONSULTING GROUP	02/09/2024	22072	510707327	ENGG SVCS DEC 2023	\$20,132.50
		02/09/2024	22072	510707475	CCYN BP#2 ADJ V54250	(\$4,229.50)
		02/09/2024	22072	510707475	ENGG SVCS NOV 2023	\$2,231.00
		02/09/2024	22072	510707327	ENGG SVCS SEPT 2023	\$36,799.50
		02/09/2024	22072	510707475	CCYN BP#2 RT142 OCT23	\$4,229.50
		02/09/2024	22072	510707956	PROF SVCS THRU 9/30	\$9,575.50
KREUZER CONSULTING GROUP					Total Check Amount:	\$68,738.50
V54352	LINEGEAR	02/09/2024	23894	110222211	TACTICAL PANTS	\$493.50
LINEGEAR					Total Check Amount:	\$493.50
V54353	ELIZABETH A. LUSK	02/09/2024	16911	110212133	MILEAGE JAN 2024	\$60.30
ELIZABETH A. LUSK					Total Check Amount:	\$60.30
V54354	MARK THOMAS & COMPANY, INC	02/09/2024	30436	510707946	PROF SVCS-TRACKS11/26	\$47,035.56
		02/09/2024	30436	510707946	PROF SVCS-TRACKS12/31	\$35,238.64
		02/09/2024	30436	510707946	PROF SVCS-TRACKS 8/27	\$9,242.02
MARK THOMAS & COMPANY, INC					Total Check Amount:	\$91,516.22
V54355	TINA M MEYER	02/09/2024	12786	110212133	MILEAGE JAN 2024	\$119.26
TINA M MEYER					Total Check Amount:	\$119.26
V54356	CAITLIN MOHNEY	02/09/2024	29108	110404521	YOGA DEC 2023	\$90.00
CAITLIN MOHNEY					Total Check Amount:	\$90.00
V54357	MOTOROLA SOLUTIONS, INC.	02/09/2024	22012	234212143	CAPE DRONE 50% PM#1	\$11,528.50
		02/09/2024	22012	234212143	PM#1 LINE1 S/B LINE4	\$0.00
		02/09/2024	22012	234212143	AVIGILON SOL 30% PM#1	\$351,228.20
		02/09/2024	22012	234212143	VIGILANT SOL 30% PM#1	\$152,533.80
MOTOROLA SOLUTIONS, INC.					Total Check Amount:	\$515,290.50
V54358	MYERS AND SONS	02/09/2024	21624	110515121	NEW STREET NAME SIGNS	\$250.02
		02/09/2024	21624	110515125	'RESERVED PARKING'	\$480.03
MYERS AND SONS					Total Check Amount:	\$730.05
V54359	DAVID ALEJANDRO ORTIZ	02/09/2024	30613	110212111	BATI INV INT/INTERROG	\$40.00
DAVID ALEJANDRO ORTIZ					Total Check Amount:	\$40.00
V54360	PTS COMMUNICATIONS, INC.	02/09/2024	31947	475141471	7147920395 FEB 2024	\$75.00
PTS COMMUNICATIONS, INC.					Total Check Amount:	\$75.00
V54361	ROLLINS, INC DBA ORKIN, LLC.	02/09/2024	30616	110515125	PEST CONTROL JAN 2024	\$345.00
		02/09/2024	30616	110515141	PEST CONTROL DEC 2023	\$240.00
		02/09/2024	30616	420515131	PEST CONTROL DEC 2023	\$75.00

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V54361	ROLLINS, INC DBA ORKIN, LLC.	02/09/2024	30616	490515151	PEST CONTROL DEC 2023	\$1,335.00
		02/09/2024	30616	110515125	PEST CONTROL DEC 2023	\$345.00
		02/09/2024	30616	490515151	PEST CONTROL JAN 2024	\$1,335.00
		02/09/2024	30616	420515131	PEST CONTROL JAN 2024	\$75.00
		02/09/2024	30616	110515141	PEST CONTROL JAN 2024	\$240.00
ROLLINS, INC DBA ORKIN, LLC.					Total Check Amount:	\$3,990.00
V54362	MACY CYMANTHA SANCHEZ	02/09/2024	27495	110212111	BATI INV INT/INTERROG	\$40.00
MACY CYMANTHA SANCHEZ					Total Check Amount:	\$40.00
V54363	SIGNARAMA OF ANAHEIM	02/09/2024	12440	110515141	LDM SIGNS	\$279.82
		02/09/2024	12440	110515141	TRUCK PLAQUE REPL	\$76.93
SIGNARAMA OF ANAHEIM					Total Check Amount:	\$356.75
V54364	SOUND ADVICE LLC	02/09/2024	12876	110404542	AUDIO FOR 'ONCE'	\$4,695.00
SOUND ADVICE LLC					Total Check Amount:	\$4,695.00
V54365	STAGELIGHT FAMILY PRODUCTIONS	02/09/2024	7825	110404542	BYT24 SEUSSICAL #3	\$2,250.89
STAGELIGHT FAMILY PRODUCTIONS					Total Check Amount:	\$2,250.89
V54366	TROY SHEET METAL WORKS INC.	02/09/2024	15153	480515161	POLICE EQUIPMENT	\$4,790.57
TROY SHEET METAL WORKS INC.					Total Check Amount:	\$4,790.57
V54367	WILLDAN ENGINEERING	02/09/2024	12445	110515171	INSP SVCS THRU 12/29	\$1,224.00
		02/09/2024	12445	110000000	INSP SVCS THRU 12/29	(\$4,256.00)
		02/09/2024	12445	510707960	INSP SVCS THRU 12/29	\$136.00
		02/09/2024	12445	840515171	INSP SVCS THRU 12/29	\$49,374.00
WILLDAN ENGINEERING					Total Check Amount:	\$46,478.00
V54368	STEVEN R WULFF	02/09/2024	30415	110212111	BASIC SRO COURSE	\$40.00
STEVEN R WULFF					Total Check Amount:	\$40.00
Voucher Subtotal						\$1,105,783.29

TOTAL \$1,443,494.79



City Council Regular Meeting Communication

Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended January 31, 2024

Meeting	Agenda Group	
Tuesday, February 20, 2024, 7:00 PM	CITY/SUCCESSOR AGENCY - CONSENT	Item: 7A
TO	FROM	
Honorable Mayor and City Council Members	Bill Gallardo, City Manager	

RECOMMENDATION

Receive and file.

BACKGROUND/DISCUSSION

The Monthly Report of Investments is prepared in accordance with Government Code Sections (GCS) 41004 and 53607 and contains information on the Successor Agency's investment activities for the month of January. Funds received by the Successor Agency are typically spent within three to six months and are therefore not invested long-term. The Successor Agency's Local Agency Investment Fund (LAIF) is used for short-term investments and functions like a savings account until funds are required to meet expenditure needs.

Attachment A includes an Investment Information Summary and a Monthly Account Statement prepared by Chandler Asset Management (Chandler) for the funds invested on behalf of the Successor Agency. As of January 31, 2024, the market value, including accrued interest on the Successor Agency's Local Agency Investment Fund (LAIF), was \$19,929 in comparison to \$19,853 at December 31, 2023. The Successor Agency to the Brea Redevelopment Agency has sufficient cash flow to meet its expected expenditures for the next six months.

The Successor Agency also has restricted (fiscal agent) investment accounts related to its various bond reserve accounts, which are managed by Chandler and held by the Agency's third-party custodian, The Bank of New York Mellon Trust Company, N.A. (BNY), as required. BNY acts as an agent of the Successor Agency and all securities are held in the name of the Successor Agency. Attachment A includes a portfolio report from Chandler for each bond reserve account that is invested. As of January 31, 2024, the market value of these funds, including short-term cash and accrued interest was \$13,427,268 as compared to \$322,242 as of December 31, 2023.

FISCAL IMPACT/SUMMARY

During the month of December, the total value of the Successor Agency's investment portfolio increased by \$76 due to market rate adjustments and the total value of restricted investments increased by \$13,105,026 due to money being sent to the bond trustee for the annual debt service payments due for the the 2013, 2016, and 2017 Tax Allocation Bonds that are due semi-annually to the bondholders on February 1, March 1, August 1, and September 1, 2024.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Faith Madrazo, Financial Services Manager, Revenue

Concurrence: Kristin Griffith, Director of Administrative Services and
Monica Lo, Deputy Director of Administrative Services

Attachments

Attachment A.pdf

Successor Agency to the Brea Redevelopment Agency
Cash and Investment Information
January 31, 2024

			Book Value	Market Value*
<hr/>				
Demand and Interest-Bearing Checking Accounts	Citizen's Bank	\$	689,849.27	\$ 689,849.27
Local Agency Investment Fund	LAIF	\$	19,861.42	\$ 19,928.59
 <u>Fiscal Agent Cash & Investments</u>				
2004 Brea Public Financing Authority Lease Revenue Bond	Chandler/BNY	\$	-	\$ -
2010 Brea Public Financing Authority Lease Revenue Bond	Chandler/BNY	\$	-	\$ -
2013 Tax Allocation Bonds	Chandler/BNY	\$	7,567,844.19	\$ 7,567,844.19
2016 Tax Allocation Refunding Bonds, Series A & B	Chandler/BNY	\$	1,348,960.92	\$ 1,348,960.92
2017 Tax Allocation Refunding Bonds, Series A & B	Chandler/BNY	\$	4,510,462.52	\$ 4,510,462.52
Sub-total - Fiscal Agent Cash & Investments			\$ 13,427,267.63	\$ 13,427,267.63
 Grand Total				
			\$ 14,136,978.32	\$ 14,137,045.49

* Includes accrued interest on invested funds

Successor Agency to the Brea Redevelopment Agency
Cash and Investment Information
January 31, 2024

Fiscal Agent Cash & Investments Detail	Book Value	Market Value
2013 Tax Allocation Bonds - CHANDLER	\$ -	\$ -
Short-Term Treasury Funds - BNY	\$ 7,567,844.19	\$ 7,567,844.19
Sub-total	\$ 7,567,844.19	\$ 7,567,844.19
2016 Tax Allocation Refunding Bonds, Series A & B - CHANDLER	\$ -	\$ -
Short-Term Treasury Funds - BNY	\$ 1,348,960.92	\$ 1,348,960.92
Sub-total	\$ 1,348,960.92	\$ 1,348,960.92
2017 Tax Allocation Refunding Bonds, Series A & B - CHANDLER	\$ -	\$ -
Short-Term Treasury Funds - BNY	\$ 4,510,462.52	\$ 4,510,462.52
Sub-total	\$ 4,510,462.52	\$ 4,510,462.52
 Report Grand Total	 \$ 13,427,267.63	 \$ 13,427,267.63



Successor Agency to the Brea RDA LAIF - Account #10166

MONTHLY ACCOUNT STATEMENT

JANUARY 1, 2024 THROUGH JANUARY 31, 2024

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS

Average Modified Duration	0.00
Average Coupon	4.03%
Average Purchase YTM	4.03%
Average Market YTM	4.03%
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

ACCOUNT SUMMARY

	Beg. Values as of 12/31/23	End Values as of 1/31/24
Market Value	19,664	19,861
Accrued Interest	188	67
Total Market Value	19,852	19,929
Income Earned	65	76
Cont/WD		0
Par	19,664	19,861
Book Value	19,664	19,861
Cost Value	19,664	19,861

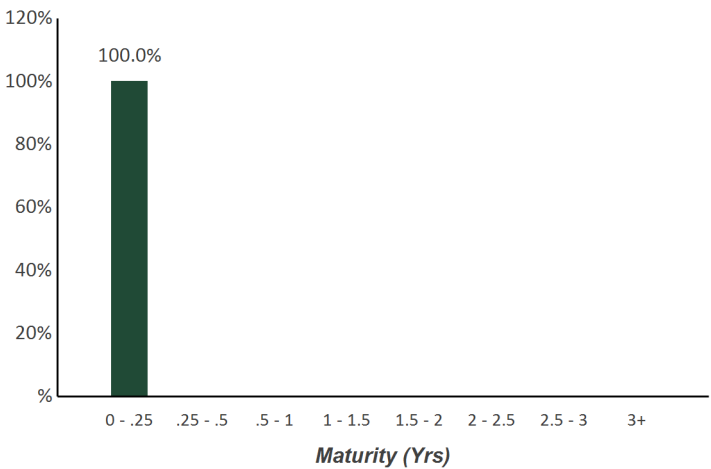
TOP ISSUERS

Local Agency Investment Fund	100.0%
Total	100.0%

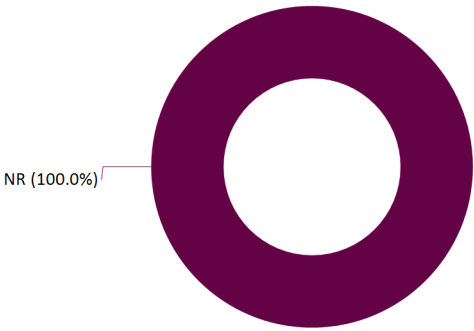
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Holdings Report

As of January 31, 2024



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	19,861.42	Various 4.03%	19,861.42 19,861.42	1.00 4.03%	19,861.42 67.17	100.00% 0.00	NR / NR NR	0.00 0.00
Total LAIF		19,861.42	4.03%	19,861.42	4.03%	19,861.42 67.17	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO		19,861.42	4.03%	19,861.42	4.03%	19,861.42 67.17	100.00% 0.00	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED						19,928.59			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	01/15/2024	90LAIF\$00	197.55	Local Agency Investment Fund State Pool	1.000	3.95%	197.55	0.00	197.55	0.00
Subtotal			197.55				197.55	0.00	197.55	0.00
TOTAL ACQUISITIONS			197.55				197.55	0.00	197.55	0.00
OTHER TRANSACTIONS										
Dividend	01/15/2024	90LAIF\$00	1,806,967.16	Local Agency Investment Fund State Pool	0.000		197.55	0.00	197.55	0.00
Subtotal			1,806,967.16				197.55	0.00	197.55	0.00
TOTAL OTHER TRANSACTIONS			1,806,967.16				197.55	0.00	197.55	0.00

Income Earned

As of January 31, 2024

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
LOCAL AGENCY INVESTMENT FUND						
90LAIF\$00	Local Agency Investment Fund State Pool	Various	19,663.87	189.02	0.00	76.35
		Various	197.55	197.55	0.00	
		19,861.42	0.00	67.82	0.00	
			19,861.42	76.35	76.35	
			19,663.87	189.02	0.00	
			197.55	197.55	0.00	
			0.00	67.82	0.00	
Total Local Agency Investment Fund		19,861.42	19,861.42	76.35	76.35	76.35
			19,663.87	189.02	0.00	
			197.55	197.55	0.00	
			0.00	67.82	0.00	
TOTAL PORTFOLIO		19,861.42	19,861.42	76.35	76.35	76.35

Cash Flow Report

As of January 31, 2024

Payment Date	Transaction Type	CUSIP	Quantity	Security Description	Principal Amount	Income	Total Amount
04/15/2024	Dividend	90LAIF\$00	612,740.77	Local Agency Investment Fund State Pool	0.00	66.44	66.44
APR 2024					0.00	66.44	66.44
TOTAL					0.00	66.44	66.44



Account #10166

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Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.