

## **Minutes for the City Council Regular Meeting**

1 Civic Center Circle, Brea, California 92821

February 6, 2024, 7:01 PM - February 6, 2024, 7:26 PM

**Roll Call:** *(The following members were in attendance)*

- **Cecilia Hupp**, City Council Member
- **Christine Marick**, Mayor
- **Marty Simonoff**, Council Member
- **Blair Stewart**, Mayor Pro Tem
- **Steve Vargas**, Council Member

### **1. CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR**

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There was no Closed Session.

### **2. STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:30 P.M.**

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#### **2A. Call to Order/Roll Call-**

Mayor Marick called the Study Session to order at 6:30 p.m., all members were present.

#### **2B. Public Comment-**

None.

#### **2C. Clarify Regular Meeting Topics-**

City Clerk Harris-Neal clarified that the attachments for Item 6G, City of Brea Annual Comprehensive Financial Report and Related Audit Reports for Fiscal Year Ended June 30, 2023, were made available at the meeting for the record, as was an updated attachment for Item 6F, Acceptance of Country Hills Subdivision Pavement and Water Improvements, Project 7322.

#### **2D. Overview of City of Brea Impact Fees-**

Financial Services Manager, Revenue Madrazo presented the item and provided a background on Development Impact fees; a history of fee studies and adjustments; and clarified what the fees are used for and provided examples.

Carlos Villarreal, Willdan, spoke about the methodology in fee calculations for the Fire Impact Fees and the Dispatch Impact Fees.

Eric Callocchia, New Gen Strategies, spoke about the Water and Sewer Impact Fees and the Sewer Connection Fees. He also explained the different distinctions between the impact fees and the connection fees.

Council requested clarification on the use of the Administration Fees, inflationary adjustments, and the methodology calculating the range in rates per zone, and the distinction between zones and districts.

Water & Equipment Superintendent Correa provided an explanation on the structure of the different zones and districts throughout the City.

Financial Services Manager, Revenue Madrazo spoke about the proposed timeline for the fee adoption and next steps.

Council directed staff to move forward with noticing and scheduling the Public Hearing for the adoption of Impact Fee Studies; Dispatch, Fire, Sewer and Water Impact Fees; and Updated Sewer Connection Fees.

## **2E. Council Member Reports/Requests-**

Councilmember Vargas wished Rick Rios a speedy recovery.

Mayor Pro Tem Stewart requested an update and possible discussion on the status of AT&T's landline support as it relates to services provided in the area of Carbon Canyon.

Mayor Marick adjourned the Study Session at 6:54 p.m.

## **3. GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.**

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### **3A. Call to Order/Roll Call**

Mayor Marick called the General Session to order at 7:04 p.m., all members were present.

### **3B. Pledge of Allegiance**

Boy Scout Troop 707 led the Pledge of Allegiance.

### **3C. Invocation**

Pastor Darcy Webster, Birch Street Friends Church, delivered the Invocation.

### **3D. Report - Prior Study Session**

City Manager Gallardo provided a report on the prior Study Session.

### **3E. Community Announcements**

Councilmember Simonoff announced that the "Engage Brea" community engagement program is returning. He stated that the program is a great way to connect with local City government and better understand how it functions; and participants will receive a general overview of City operations, departments, and external agencies. He noted that the program will meet Thursday evenings for eight-weeks, beginning March 21 through May 2 and encouraged Brea residents to apply. He also announced that registration for non-residents opens on Thursday, February 15 and those interested can visit the City website for more information.

Mayor Pro Tem Stewart invited the community to join the Brea Fitness Center for their Zumba Party and fundraiser for the American Heart Walk on Saturday, February 24 from 9:30 to 11:30 a.m. at the

Brea Community Center. He stated that members can secure their spot with a donation-based entry and non-members can join the fun at the regular drop-in rate of \$6 or \$7. He also stated that guests will have the opportunities to win raffle prizes and encouraged the community to visit BreaFitness.com for more details.

Councilmember Hupp announced that Love Brea will take place on Saturday, April 27 and requested the community's help in the form of sponsorships and donations. She indicated that contributions received go toward covering the cost of supplies, equipment, and other expenses necessary to make the event run smoothly. She stated that all donations are welcome, but there are also several sponsorship levels available and noted that each sponsorship offers different levels of recognition and exposure and all sponsors will be recognized at the event and on the Love Brea 2024 volunteer shirt.

Councilmember Vargas announced that the Republic Services/City of Brea Annual Compost Giveaway, originally planned for February 10, has been postponed due to inclement weather and directed the community to the City website for updates on a new event date.

### **3F. Matters from the Audience**

Sean Thomas thanked the City for the annual Senior Center Christmas Party; wished the City Treasurer a speedy recovery; and requested clarification on item 6E, Accept a \$196,762 Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award for Enhancement of the Police Department's Wellness Program. He also spoke about Coyotes in the area.

Gene Hernandez, Director, Yorba Linda Water District, introduced himself to the community and offered his support to Brea residents.

### **3G. Response to Public Inquiries**

Police Chief Hawley responded to public inquiries.

## **4. PUBLIC HEARING**

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There were no Public Hearing items.

## **5. ADMINISTRATIVE ITEMS**

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### **5A. Introduction of Ordinance Approving an Inflationary Adjustment of City Council Member Salaries**

Senior Management Analyst Ambriz provided a presentation and spoke about the background, SB 329, the history of Council discussions on the item and previous Council direction. She also spoke about the salary analysis method, noting the salary rate will be \$824 a month effective January 2025.

Councilmember Vargas requested a discussion on the stipend for the City Treasurer and Planning Commissioners at a later date.

Council clarified that the last salary adjustment was made in 2005 and reiterated that the new salary will be effective in January 2025, after the 2024 General Municipal Election.

Motion was made by Mayor Pro Tem Stewart and seconded by Council Member Vargas to waive full reading and introduce Ordinance No. 1246, an Ordinance of the City Council of the City of Brea approving an inflationary adjustment of City Council Member salaries; and to amend the City's Fiscal Year 2023-25 Operating Budget to appropriate \$4,299.30 from the City's General Fund (110) to make an inflationary adjustment for Brea City Council salaries. Motion passed 5-0-0.

## **6. CONSENT CALENDAR**

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Motion was made by Council Member Hupp and seconded by Council Member Simonoff to approve City Council Consent Items 6A - 6I. Motion passed 5-0-0.

### **6A. January 16, 2024 City Council Regular Meeting Minutes**

The City Council approved the January 16, 2024 City Council Regular Meeting Minutes.

### **6B. Second reading of Ordinance No. 1239, an Ordinance of the City Council of the City of Brea prohibiting large truck use of Carbon Canyon Road (State Route 142) and approving a CEQA exemption determination**

The City Council adopted Ordinance No.1239, an Ordinance of the City Council of the City of Brea prohibiting large truck use of Carbon Canyon Road (State Route 142) and approving a CEQA exemption determination.

### **6C. Professional Services Agreement with De Novo Planning Group for the Focused General Plan Update, Brea Core Specific Plan, Transportation Improvement Impact Fee Nexus Study and Associated Environmental Review.**

The City Council approved a Professional Services Agreement between the City of Brea and De Novo Planning Group for the Focused General Plan Update, Brea Core Specific Plan, Traffic Impact Fee Nexus Study, and associated environmental review, in an amount of not to exceed \$1,289,816 plus contingency of \$119,996 (9.3 percent); authorized and directed the City Manager and the City Clerk to execute the agreement, and authorized the City Manager and the Community Development Director to take all actions necessary to implement and administer the terms of PSA; amended the City's 2023-25 Operating Budget to appropriate an additional \$119,996 from the City's General Plan Maintenance Fund (Fund 120) to cover the contingency as specified in the professional services agreement; and found the Professional Services Agreement and related actions exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15306 (Class 6, Information Collection).

### **6D. Restated and Amended Joint Powers Agreement for Integrated Law & Justice Agency for Orange County (ILJAO)**

The City Council approved the amendments to the October 24, 2022, Restated and Amended Joint Powers Agreement for Integrated Law & Justice Agency for Orange County (ILJAO).

### **6E. Accept a \$196,762 Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award for Enhancement of the Police Department's Wellness Program**

The City Council accepted the Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award in the amount of

\$196,792, for the two-year grant period which begins October 1, 2023 and ends September 30, 2025.

**6F. Acceptance of Country Hills Subdivision Pavement and Water Improvements, Project No. 7322**

The City Council accepted project as complete and authorized City Clerk to file and record Notice of Completion; accepted the Warranty Bond; and authorized the City Clerk to release the Performance Bond upon acceptance of the Warranty Bond and release the Payment Bond upon further notification from the Public Works Department.

**6G. City of Brea Annual Comprehensive Financial Report and Related Audit Reports for the Fiscal Year Ended June 30, 2023**

The City Council received and filed the Annual Comprehensive Financial Report and Related Audit Reports for the Fiscal Year Ended June 30, 2023.

**6H. Outgoing Payment Log and January 12, 19 and 26, 2024 City Disbursement Registers**

The City Council received and filed the Outgoing Payment Log and January 12, 19 and 26, 2024 City Disbursement Registers.

**6I. Monthly Report of Investments for the City of Brea for Period Ended December 31, 2023**

The City Council received and filed the Monthly Report of Investments for the City of Brea for Period Ended December 31, 2023.

**7. CITY/SUCCESSOR AGENCY - CONSENT**

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Motion was made by Council Member Hupp and seconded by Council Member Simonoff to approve City/Successor Agency Consent Items 7A - 7B. Motion passed 5-0-0.

**7A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended December 31, 2023 -**

The City Council, as the Successor Agency, received and filed the Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended December 31, 2023.

**7B. January 26, 2024 Successor Agency Disbursement Register-**

The City Council, as the Successor Agency, received and filed the January 26, 2024 Successor Agency Disbursement Register.

**8. ADMINISTRATIVE ANNOUNCEMENTS**

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**8A. City Manager-**

None.

**8B. City Attorney-**

None.

**8C. Council Requests-**

None.

## **9. COUNCIL ANNOUNCEMENTS**

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### **9A. Council Announcements-**

Councilmember Vargas spoke in support of item 6E, the acceptance of a \$196,762 Office of Community Oriented Policing Services Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects Grant Award for Enhancement of the Police Department's Wellness Program, and suggested that the Fire Department look into similar mental health services for their staff.

## **10. ADJOURNMENT**

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### **10A. Meeting Adjournment-**

Mayor Marick adjourned the General Session at 7:26 p.m.