



**City Council and Successor Agency  
to the Brea Redevelopment**

**Agency Agenda**

Closed Session - 5:45 p.m.

Study Session - 6:30 p.m.

General Session - 7:00 p.m.

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Tuesday, April 16, 2024, 7:00 PM

COUNCIL CHAMBERS

1 Civic Center Circle

Brea, California 92821

**Christine Marick**, Mayor

**Blair Stewart**, Mayor Pro Tem

**Cecilia Hupp**, Council Member

**Marty Simonoff**, Council Member

**Steven Vargas**, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at [www.cityofbrea.net](http://www.cityofbrea.net). Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

### Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under Matters from the Audience. State law generally prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Council is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing [cityclerksgroup@cityofbrea.net](mailto:cityclerksgroup@cityofbrea.net). Written comments received by 3 p.m. on the day of the meeting will be provided to the Council, will be made available to the public at the meeting, and will be included in the official record of the meeting.

### Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

### Important Notice

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**1: CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 5:45 P.M.**

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1A. Call to Order/Roll Call

1B. Public Comment

1C. Conference with City's Labor Negotiator Pursuant to Government Code 54957.6 Regarding the Brea Fire Association

1D. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(d)(4) - Anticipated Litigation. Initiation of Litigation: 1 potential case.

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## **2: STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:30 P.M.**

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2A. Call to Order/Roll Call

2B. Public Comment

2C. Clarify Regular Meeting Topics

2D. Street Sweeping Program Enforcement

2E. Council Member Reports/Requests

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## **3: GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.**

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3A. Call to Order/Roll Call

3B. Pledge of Allegiance

3C. Invocation

3D. Report - Prior Study Session

3E. Community Announcements

3F. Matters from the Audience

3G. Response to Public Inquiries

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## **4: ADMINISTRATIVE ITEMS**

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This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."

4A. Street Sweeping Program Enforcement

— Receive and File.

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## **5: CONSENT CALENDAR**

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The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."

5A. April 2, 2024 City Council Regular Meeting Minutes

— 1. Approve.

5B. Amendment No. 1 to the Agreement for Control and Use of Funds of the Hillside Open Space Education Coalition (HOSEC)

— 1. Approve Amendment No. 1 to the 2004 Agreement for Control and Use of Funds to Support the Efforts of Hillside Open Space Education Coalition (HOSEC) to transfer administrative and fiscal duties from the City of Brea to the City of Whittier and make minor adjustments to HOSEC's operational procedures.

— 2. Authorize City Manager, or his designee, to execute Amendment No. 1 and take all actions necessary to implement and administer the terms of the amendment. There is no fiscal impact to the General Fund.

- 5C. Award a Contract to Insight Analytics for Police Department's BSCC ORT Grant Evaluation Services
- 1. Award a contract to Insight Analytics (Cynthia Haebe, Sole Proprietor) with a not-to-exceed amount of \$75,000 to provide Grant Evaluator services for the Police Department's BSCC ORT grant; and
  - 2. Authorize the City Manager to execute the agreement. Because of the delay in hiring the Crime Analyst and IT Specialist, the Police Department will be able to transfer funds within the current operating budget, and the entire contract amount of \$75,000 would be fully grant reimbursed through the Organized Retail Theft Grant Fund (234). No additional appropriation is needed.
- 5D. Annual Engineer's Report for Landscape and Lighting Maintenance Districts Nos. 1, 2, 3, 4, 5, 6 and 7
- 1. Receive and approve the Annual Engineer's Report for Landscape and Lighting Maintenance Districts Nos. 1, 2, 3, 4, 5, 6 and 7 and adopt Resolutions No. 2024-021 - 2024-027 to set a Public Hearing for each District on June 18, 2024, at 7:00 p.m. There is no fiscal impact to the General Fund.
- 5E. Resolution to Adopt Amended Executive Compensation Plan
- 1. Adopt Resolution No. 2024-028, approving a comprehensive Executive Compensation Plan in order to comply with CalPERS Reportable Compensation Regulations and superseding Resolution No. 92-124 and all 24 amendments effective the pay period that includes April 13, 2024. There is no fiscal impact to the General Fund.
- 5F. Ambulance Transport Billing Contract
- 1. Approve the professional service agreement with Wittman Enterprises, LLC for Ambulance Transport Billing Services;
  - 2. Authorize the City Manager to execute the agreement; and
  - 3. Amend the City's Fiscal Year 2023-25 Operating Budget to appropriate \$150,000 annually from the City's Paramedic Services Fund (174) for Ambulance Billing Services.
- 5G. Monthly Report of Investments for the City of Brea for Period Ended March 31, 2024
- 1. Receive and file.
- 5H. March 29 and April 5, 2024 City Disbursement Registers
- 1. Receive and file.

## **6: CITY/SUCCESSOR AGENCY - CONSENT**

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- 6A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended March 31, 2024
- 1. Receive and file.

## **7: ADMINISTRATIVE ANNOUNCEMENTS**

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- 7A. City Manager
- 7B. City Attorney
- 7C. Council Requests

## **8: COUNCIL ANNOUNCEMENTS**

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- 8A. Council Announcements

## **9: ADJOURNMENT**

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- 9A. Meeting Adjournment

*Date Posted: April 11, 2024*