



**City Council and Successor Agency
to the Brea Redevelopment
Agency Agenda**

Closed Session - 6:00 p.m.
Study Session - 6:20 p.m.
General Session - 7:00 p.m.

Tuesday, January 16, 2024, 7:00 PM
COUNCIL CHAMBERS
1 Civic Center Circle
Brea, California 92821

**** Revised ****

Christine Marick, Mayor

Blair Stewart, Mayor Pro Tem

Cecilia Hupp, Council Member

Marty Simonoff, Council Member

Steven Vargas, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under Matters from the Audience. State law generally prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Council is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing cityclerksgroup@cityofbrea.net. Written comments received by 3 p.m. on the day of the meeting will be provided to the Council, will be made available to the public at the meeting, and will be included in the official record of the meeting.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

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1: CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:00 P.M.

1A. CALL TO ORDER/ROLL CALL

1B. PUBLIC COMMENT

1C. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(d)(2) - Anticipated Litigation. Significant Exposure to Litigation: 1 potential case. Facts and Circumstances: Shenkman & Hughes, PC California Voting Rights Act Claim

2: STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:20 P.M.

2A. CALL TO ORDER/ROLL CALL

2B. PUBLIC COMMENT

2C. CLARIFY REGULAR MEETING TOPICS

2D. Discussion Item - Southern California Association of Governments Annual Conference Delegate and Alternate

2E. Mayor Appointments

2F. Affordable Housing Tenant Recertification Process Discussion

2G. COUNCIL MEMBER REPORT/REQUESTS

3: GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.

3A. CALL TO ORDER/ROLL CALL

3B. PLEDGE OF ALLEGIANCE: Boy Scout Troop 707

3C. INVOCATION: Pastor Dan Crane, Formation Church

3D. PRESENTATION: Visiting Students from Brea Sister City - Anseong, Korea

3E. PRESENTATION: Orange County Mosquito and Vector Control District Awareness Campaign Recognition

3F. PRESENTATION: Cal Cities (League of California Cities)

3G. PRESENTATION: Business of the Quarter

3H. REPORT- PRIOR STUDY SESSION

3I. COMMUNITY ANNOUNCEMENTS

3J. MATTERS FROM THE AUDIENCE

3K. RESPONSE TO PUBLIC INQUIRIES

4: PUBLIC HEARING

4A. Adoption of a resolution approving the City's Fiscal Year 2024-25 Grant Application to the County of Orange for the Community Development Block Grant Program (CDBG)

— 1. Adopt Resolution No. 2024-001 approving the Public Facilities & Improvements application for participation in the Community Development Block Grant Program (CDBG) through the County of Orange for Fiscal Year 2024-25.

5: ADMINISTRATIVE ITEMS

This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."

5A. Waive Full Reading and Introduce Ordinance No. 1239, Prohibiting Large Truck Use of Carbon Canyon Road (State Route 142) and Approve CEQA Exemption Determination

- 1. Waive full reading and introduce Ordinance No. 1239, an Ordinance of the City Council of the City of Brea prohibiting large truck use of Carbon Canyon Road (State Road 142); and
- 2. Approve a California Environmental Quality Act (CEQA) exemption determination.

5B. Presentation and Adoption of Cultural Arts Master Plan

- 1. Receive and file

6: CONSENT CALENDAR

The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."

6A. December 19, 2023 City Council Regular Meeting Minutes

- 1. Approve

6B. Adopt Resolutions Authorizing the Director of Public Works to Prepare and File Reports Relating to Annual Maintenance Assessment in Landscape and Lighting Maintenance Districts 1 through 7

- 1. Adopt Resolution Nos. 2024-002 - 2024-008 Authorizing the Director of Public Works to Prepare and File Reports Relating to Annual Maintenance Assessment in Landscape and Lighting Maintenance Districts 1 through 7.

6C. Professional Services Agreements for As-Needed Citywide Document Scanning Services

- 1. Approve Professional Services Agreements between the City of Brea and Complete Paperless Solutions and Raycom Data Technologies for as-needed Citywide Document Scanning Services in the amount not-to-exceed \$300,000 per agreement, plus up to a 10% contingency. Collectively, both agreements will not exceed the \$419,124 allocated for the project; and
- 2. Authorize the City Manager to approve contingency work for required changes within the above not-to-exceed total. Funding for the project was appropriated as part of the FY 2023-25 biennial Operating Budget and is funded from the City's General Fund (110) as well as the City's Capital Improvement Fund (510) for GIS Record Document Conversion.

6D. Upcoming City Council Topics January – June 2024

- 1. Receive and file report of the Upcoming City Council Topics for January – June 2024

6E. Approval of Memorandum of Understanding Between the City of Brea and the Brea Fire Management Association

- 1. Adopt Resolution No. 2024-009 approving Memorandum of Understanding (MOU) with the Brea Fire Management Association (BFMA)

6F. Adoption of new job descriptions and salary tabled for the positions of Information Technology Supervisor, Police Records and Property & Evidence Supervisor and Combination Inspector, amend the position allocation list for FY 2023/24 to reflect the changes, and place the classifications in the appropriate bargaining units for representation purposes

- 1. Approve Resolution No. 2024-010: 1) adopting job descriptions and salary tables for the positions of Information Technology Supervisor, Police Records and Property & Evidence Supervisor, and Combination Inspector; 2) placing the classifications in the Administrative and Professional Employees' Association (APEA) and the Brea City Employees' Association (BCEA) bargaining units respectively for representation purposes; and 3) amending the Position Allocation List to include these positions in the appropriate Department and/or Division.

6G. Accept a \$77,000 Office of Traffic Safety Selective Traffic Enforcement Program Grant Award for Traffic Safety Operations

- 1. Accept a \$77,000 Office of Traffic Safety Selective Traffic Enforcement Program Grant Award for Traffic Safety Operations

6H. December 15 & 22, 2023 and January 5, 2024 City Disbursement Registers
— 1. Receive and file

7: CITY/SUCCESSOR AGENCY - CONSENT

7A. December 15, 2023 Successor Agency Disbursement Register
— 1. Receive and file

8: ADMINISTRATIVE ANNOUNCEMENTS

8A. City Manager
8B. City Attorney
8C. Council Requests

9: COUNCIL ANNOUNCEMENTS

9A. Council Announcements

10: ADJOURNMENT

10A. Meeting Adjournment

Date Posted: January 12, 2024