



**City Council and Successor Agency  
to the Brea Redevelopment**

**Agency Agenda**

Closed Session - 6:15 p.m.

Study Session - 6:30 p.m.

General Session - 7:00 p.m.

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Tuesday, August 20, 2024, 7:00 PM

COUNCIL CHAMBERS

1 Civic Center Circle

Brea, California 92821

**Christine Marick**, Mayor

**Blair Stewart**, Mayor Pro Tem

**Cecilia Hupp**, Council Member

**Marty Simonoff**, Council Member

**Steven Vargas**, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at [www.cityofbrea.net](http://www.cityofbrea.net). Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

### Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under Matters from the Audience. State law generally prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Council is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing [cityclerksgroup@cityofbrea.net](mailto:cityclerksgroup@cityofbrea.net). Written comments received by 3 p.m. on the day of the meeting will be provided to the Council, will be made available to the public at the meeting, and will be included in the official record of the meeting.

### Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

### Important Notice

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## **1: CLOSED SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:15 P.M.**

1A. Call to Order/Roll Call

1B. Public Comment

1C. Conference with Legal Counsel Pursuant to Government Code §54956.9(d)(2) – Carey Parro v. City of Brea, WCAB ADJ4183727 and ADJ12642150 Compromise and Release (C&R)

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## **2: STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:30 P.M.**

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2A. Call to Order/Roll Call

2B. Public Comment

2C. Clarify Regular Meeting Topics

2D. Designate Voting Delegate and Alternate for the League of California Cities Annual Conference and Expo, October 16-18, 2024, Long Beach Convention Center

2E. Council Member Reports/Requests

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## **3: GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.**

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3A. Call to Order/Roll Call

3B. Pledge of Allegiance: Boy Scout Troop 707

3C. Invocation: Pastor Eric Clausen, The Cause Church

3D. Report - Prior Study Session

3E. Community Announcements

3F. Matters from the Audience

3G. Response to Public Inquiries

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## **4: ADMINISTRATIVE ITEMS**

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This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."

4A. 2024 Investment Advisory Committee (IAC) Annual Update Presentation and City Treasurer Presentation - Long-term Debt Obligation Overview

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## **5: CONSENT CALENDAR**

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The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."

5A. July 16, 2024 City Council Regular Meeting Minutes

— 1. Approve

5B. Site Maintenance & Restoration Agreement for Gaslight Square

— 1. Approve the Site Maintenance & Restoration Agreement for Gaslight Square;

— 2. Authorize the City Manager to execute the Site Maintenance & Restoration Agreement and any non-monetary contract amendments and ancillary documents required for implementation of the Site Maintenance & Restoration Agreement; and

— 3. Authorize the City Clerk to record the Site Maintenance & Restoration Agreement for Gaslight Square.

- 5C. Encroachment, Maintenance, & Restoration Agreement for Restaurant at 120 S. Brea Blvd.
- 1. Approve the Encroachment, Maintenance, & Restoration Agreement for restaurant at 120 S. Brea Blvd.;
  - 2. Authorize the City Manager to execute the Encroachment, Maintenance, & Restoration Agreement and any non-monetary contract amendments and ancillary documents required for implementation of the Encroachment, Maintenance, & Restoration Agreement; and
  - 3. Authorize the City Clerk to record the Encroachment, Maintenance, & Restoration Agreement for restaurant at 120 S. Brea Blvd.
- 5D. Local Housing Trust Fund Grant Application Submission to the California Department of Housing and Community Development
- 1. Adopt a Resolution with Attachment 1 authorizing the submission of a Local Housing Trust Fund grant application to the California State Department of Housing and Community Development;
  - 2. Authorize the City Manager, or his designee, to execute all documents and agreements necessary to accept the funds, if awarded; and
  - 3. Amend the Fiscal Year 2024-25 Operating Budget to accept any potential award of funds to be allocated to the City's Housing Trust Fund (270).
- 5E. Purchase of Firefighter Turnouts
- 1. Authorize the Purchasing Agent or designees to issue purchase orders in an amount not-to-exceed \$63,000 for the purchase of LION brand firefighter turnouts from AllStar Fire Equipment, Inc.
- 5F. Police Department Crime Scene Scanning Software Purchase
- 1. Approve the Police Department's purchase of one Trimble X9 Laser Scanner Package, including supplemental equipment/software and onsite training, from California Surveying & Drafting Supply (CSDS) for \$91,034.03.
- 5G. Police Department Helmet & Face Shield Purchase
- 1. Approve the purchase of 64 Busch Ballistic Helmets with Protech Riot Impact Visors from Curtis Blue Line for \$56,364.48.
- 5H. FY 2024-25 Vehicle and Equipment Purchase Schedule
- 1. Authorize the Purchasing Agent to issue purchase orders in an amount not-to-exceed \$1,320,600 for various City vehicles and equipment described in the FY 2024-25 Vehicles and Equipment Schedule.
- 5I. Statement of Investment Policy for the City/Brea Successor Agency to the Brea Redevelopment Agency
- 1. Review and approve the City of Brea/Successor Agency to the Brea Redevelopment Agency Statement of Investment Policy.
- 5J. Investment Policy Guidelines for the City of Brea's Other Post Employment Benefits (OPEB) Trust Fund
- 1. Review and approve the Investment Guidelines for the City's Other Post Employment Benefits (OPEB) Trust Fund through Public Agency Retirement Services (PARS).
- 5K. Investment Policy Guidelines for the City of Brea's Employee Benefits Fund Pension Plan
- 1. Review and approve the Investment Policy Guidelines for the City of Brea's Employee Benefits Fund Pension Plan through Public Agency Retirement Services (PARS).
- 5L. One Year Agreement with HdL Companies for Business License Administration and Avenu Insight & Analytics for Sales and Property Tax Analysis
- 1. Approve a one (1) year agreement with HdL Companies for Business License Administration and a one (1) year agreement with Avenu Insights & Analytics for Sales and Use Tax (SUTA) and property tax audit, analysis, reports and information services.

- 5M. Safe Streets and Road for All Grant Application Submission to the Department of Transportation
  - 1. Authorize the submission of a Safe Streets and Roads for All grant application to the Department of Transportation;
  - 2. Authorize City Manager, or his designee, to execute all documents and agreements necessary to participate in the Safe Streets and Roads for All grant program; and
  - 3. If awarded, amend the City’s General Fund (110) budget in Fiscal Year 2024-25 by the amount awarded in the next quarterly budget adjustments and authorize the utilization of the City’s Gas Tax Fund (220) and grant-related staff costs to meet the match requirement.

5N. Organizational Consulting Services for the Brea Police Department

5O. Monthly Report of Investments for the City of Brea for Period Ended June 30, 2024

- 1. Receive and file.

5P. Monthly Report of Investments for the City of Brea for Period Ended July 31, 2024

- 1. Receive and file.

5Q. July Outgoing Payment Log and July 5, 12, 19, 26 and August 2, 9 City Disbursement Registers

- 1. Receive and file.

**6: CITY/SUCCESSOR AGENCY - CONSENT**

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6A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended June 30, 2024

- 1. Receive and file.

6B. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended July 31, 2024

- 1. Receive and file.

**7: ADMINISTRATIVE ANNOUNCEMENTS**

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- 7A. City Manager
- 7B. City Attorney
- 7C. Council Requests

**8: COUNCIL ANNOUNCEMENTS**

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- 8A. Council Announcements

**9: ADJOURNMENT**

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- 9A. Meeting Adjournment