



**City Council and Successor Agency  
to the Brea Redevelopment**

**Agency Agenda**

Study Session - 6:00 p.m.

General Session - 7:00 p.m.

---

Tuesday, January 21, 2025, 7:00 PM

1 Civic Center Circle

Brea, California 92821

**Blair Stewart**, Mayor

**Cecilia Hupp**, Mayor Pro Tem

**Christine Marick**, Council Member

**Marty Simonoff**, Council Member

**Steven Vargas**, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at [www.cityofbrea.net](http://www.cityofbrea.net). Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

### **Procedures for Addressing the Council**

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under Matters from the Audience. State law generally prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Council is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing [cityclerksgroup@cityofbrea.net](mailto:cityclerksgroup@cityofbrea.net). Written comments received by 3 p.m. on the day of the meeting will be provided to the Council, will be made available to the public at the meeting, and will be included in the official record of the meeting.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

### **Important Notice**

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at [www.cityofbrea.net](http://www.cityofbrea.net). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

#### **1. STUDY SESSION - EXECUTIVE CONFERENCE ROOM 3RD FLOOR - 6:00 P.M.**

---

1A. Call to Order/Roll Call

1B. Public Comment

- 1C. Clarify Regular Meeting Topics
- 1D. Council Member Reports/Requests
- 1E. E. Study Session Adjournment
- 1F. 2025 Legislative Platform Update
- 1G. Camping / Property Storage Ordinances Update
- 1H. Southern California Association of Governments (SCAG) Delegate and Alternate for the Regional Conference and General Assembly, scheduled for May 1-2, 2025.
- 1I. Appointments to the Art in Public Places Committee; Cultural Arts Commission; Parks, Recreation and Human Services Commission; Planning Commission; Investment Advisory Committee; and Traffic Committee
- 1J. Mayor Appointments

## 2. GENERAL SESSION - COUNCIL CHAMBERS PLAZA LEVEL - 7:00 P.M.

---

- 2A. Call to Order/Roll Call
- 2B. Pledge of Allegiance: Girl Scout Troop 2003
- 2C. Invocation: Pastor Rick Darden, Friends Community Church
- 2D. Presentation: OC Free Gun Locks Program
- 2E. Presentation: Visiting Student Delegation from Brea Sister City - Hanno, Japan
- 2F. Report - Prior Study Session
- 2G. Community Announcements
- 2H. Matters from the Audience
- 2I. Response to Public Inquiries

## 3. ADMINISTRATIVE ITEMS

---

This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."

- 3A. City of Brea Annual Comprehensive Financial Report and Related Audit Reports for the Fiscal Year Ended June 30, 2024
  - Receive and file the City's Annual Comprehensive Financial Report (ACFR) and Related Audit Reports for the Fiscal Year ended June 30, 2024.
- 3B. Camping / Property Storage Ordinances Update
  - Introduce Ordinance No. 1253 "An Ordinance of the City Council of the City of Brea amending the Brea City Code to Update Camping and Property Storage Regulations and Approving a CEQA Exemption Determination" by title only and waive further reading.

## 4. CONSENT CALENDAR

---

The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. To provide public comment on Consent Calendar items, matters should be presented during "Matters from the Audience."

4A. December 3, 2024 Regular Meeting Minutes

— 1. Approve.

4B. Adopt Resolution No. 2025-01, 2025-02, 2025-03, and 2025-04 to Adopt New and Amended Job Descriptions and Salary Tables for Various Positions Across Multiple Departments, Amend the Position Allocation List for FY 2024/25, and Place the Classifications in the Appropriate Bargaining Units for Representation Purposes.

— Approve the Resolutions: 1) adopting job descriptions and salary tables for the positions of Payroll Supervisor, Principal's (Accounting, Human Resources, Management and Planning), Public Works Utilities Supervisor, Utility Billing Supervisor, Management Assistant, Payroll Technician, Fire Division Chief, Fire Deputy Chief, Deputy Director of Community Development, Deputy Director of Public Works, Public Works Manager, and Public Works Utilities Manager; 2) placing the classifications in the Administrative and Professional Employees' Association (APEA), the Brea City Employees' Association (BCEA), The Brea Fire Management Association (BFMA), and the Brea Management Association (BMA) bargaining units respectively for representation purposes including moving the Building Official from APEA to BMA; and 3) amending the City's Position Allocation List to include these positions in the appropriate Department and/or Division.

4C. Approve Grant-Funded Purchase of Two Drone Aircraft

— Approve the Police Department's purchase of two DJI Matrice 350 drone aircraft and related accessories from Advexure Unmanned Systems for \$59,727.21.

4D. Approve Grant-Funded Increase to December 2023 Agreement with Motorola Solutions, Inc.

— Approve a \$274,140 increase to a December 2023 agreement with Motorola Solutions, Inc., to fund Rooftop Pilot in Command (RPIC) services for Police Department's Drone as a First Responder (DFR) program.

4E. Award Professional Services Agreements with CSG Consultants, Inc. and JAS Pacific for Building Plan Check and Inspection Services

— 1) Approve a Professional Services Agreement between the City of Brea and CSG Consultants, Inc. for as-needed building and safety services in the amount not-to-exceed \$250,000.00 per agreement;

— 2) Approve a Professional Services Agreement between the City of Brea and JAS Pacific and for as-needed building and safety services in the amount not-to-exceed \$250,000.00 per agreement;

— 3) Authorize the City Manager or designee to execute the Professional Services Agreements; and

— 4) Authorize the City Manager to extend the term of the Professional Services Agreements for one additional one-year term.

4F. Adopt Resolutions Authorizing the Director of Public Works to Prepare and File Reports Relating to Annual Maintenance Assessment in Landscape and Lighting Maintenance Districts 1 through 7

— Adopt resolutions authorizing the Director of Public Works to prepare the Annual Maintenance Assessment Report for each Landscape and Lighting Maintenance District to present at the City Council meeting on April 15, 2025.

4G. November Outgoing Payment Log and December 6, 13, 20, and 27 City and Successor Agency Registers

— 1. Receive and file.

4H. Monthly Report of Investments for the City of Brea for Period Ended November 30, 2024

— 1. Receive and file.

4I. Monthly Report of Investments for the City of Brea for Period Ended December 31, 2024

— 1. Receive and file.

## 5. CITY/SUCCESSOR AGENCY - CONSENT

---

5A. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended November 30, 2024

— 1. Receive and file.

5B. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ended December 31, 2024

— 1. Receive and file.

## 6. ADMINISTRATIVE ANNOUNCEMENTS

---

6A. City Manager

6B. City Attorney

6C. Council Requests

## 7. COUNCIL ANNOUNCEMENTS

---

7A. Council Announcements

## 8. ADJOURNMENT

---

8A. Meeting Adjournment

*Date Posted: January 16, 2025*