



**Parks, Recreation and  
Human Services Commission**

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Wednesday, August 27, 2025, 5:30 PM  
COUNCIL CHAMBERS  
1 Civic Center Circle  
Brea, California 92821

**Irene Rifilato**, Chair

**Eric Mason**, Vice Chair

**Bill Higgins**, Commissioner

**Gill Realon**, Commissioner

**Janet Son**, Commissioner

This agenda contains a brief general description of each item the Commission will consider. The Community Services Department has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the Community Services Department at (714) 990-7738 or view the Agenda and related materials on the City's website at [www.cityofbrea.gov](http://www.cityofbrea.gov). Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Services Department at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

**Procedures for Addressing the Commission**

The Commission encourages interested people to address this legislative body by making a brief presentation under Matters from the Audience. State Law prohibits the Commission from responding to or acting upon matters not listed on this agenda.

The Commission encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Commission rules prohibit clapping, booing or shouts of approval or disagreement from the audience. Please silence all cell phones and other electronic equipment while the Commission is in session. Thank you.

Written comments may be submitted in advance of the meeting by emailing [carrieho@cityofbrea.gov](mailto:carrieho@cityofbrea.gov)

Written comments received by 3 p.m. on the day of the meeting will be provided to the Commission, will be made available to the public at the meeting, and will be included in the official record of the meeting.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 990-7738. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR35. 102.35. 104 ADA Title 11)

**1. General Session**

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- 1.A. Call to Order
- 1.B. Pledge of Allegiance
- 1.C. Invocation
- 1.D. Student Advisory Board
- 1.E. School Board Representative

1.F. Matters from the Audience

## **2. Action**

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2.A. Approval of Minutes

2.B. Approval of Park Development Funds (Fund 250) to Plaster the Large Pool at the Brea Plunge

## **3. Discussion**

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3.A. 2025 Annual Goals Kickoff

3.B. Brea Parks and Trails Update

— Arovista Park Construction Update

3.C. Birch Hills Golf Course

— Hole #10

## **4. Reports**

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4.A. Park Ambassadors

— August 6 - Wildcatter's Park - Bill Higgins

— September 3 - Tracks at Brea Segments 1-3 - Janet Son

— October 1 - Founders / Woodcrest / Greenbriar Parks - Janet Son

4.B. Golf Course Ambassadors

4.C. Art in Public Places Committee

4.D. User Groups

4.E. General Plan Steering Committee

## **5. Informational**

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5.A. Public Works Update

5.B. Information Memorandum/Staff Updates

5.C. Commissioner Requests

## **6. Adjournment**

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*Date Posted: August 21, 2025*



## Parks, Recreation and Human Services Commission Communication

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### A. Approval of Minutes

| Meeting                             | Agenda Group     |
|-------------------------------------|------------------|
| Wednesday, August 27, 2025, 5:30 PM | Action Item: 2A. |

### RECOMMENDATION

Approve.

### RESPECTFULLY SUBMITTED

Carrie Hernandez, Community Services Director

Prepared by: Carrie Hosozawa, Executive Assistant

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

### Attachments

[07-23-25 Draft PRHS Minutes.pdf](#)

**\*\* The following document is a draft of the minutes and the not the official approved minutes \*\***

## **Minutes for the Parks, Recreation and Human Services Commission**

1 Civic Center Circle

Brea, California 92821

July 23, 2025

**Roll Call:** *(The following members were in attendance)*

- **Irene Rifilato**, Chair - Parks, Recreation and Human Services Commissioner
- **Eric Mason**, Vice Chair - Parks, Recreation and Human Services Commissioner
- **Bill Higgins**, Parks, Recreation and Human Services Commissioner
- **Gill Realon**, Parks, Recreation and Human Services Commissioner

Absent:

- **Janet Son**, Parks, Recreation and Human Services Commissioner

### **1. General Session**

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#### 1.A. Call to Order

Chair Rifilato called the meeting to order at 5:34 pm.

#### 1.B. Pledge of Allegiance

Chair Rifilato led the Pledge of Allegiance.

#### 1.C. Invocation

Chair Rifilato shared some quotes from John Muir for reflection.

#### 1.D. School Board Representative

There was not a representative present to provide updates.

#### 1.E. Matters from the Audience

None.

## 2. Action

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### 2.A. Approval of Minutes

A correction was pointed out by Commissioner Realon who then made a motion to approve which was seconded by Commissioner Higgins.

Motion passed 3-0-2.

Ayes: Rifilato, Higgins, Realon

Nays: None

Absent: Mason, Son

(Vice Chair Mason arrived after the Vote on this item.)

**4-0-0-0-0**

## 3. Discussion

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### 3.A. Brea Parks and Trails Update

#### **Community Services Update:**

Community Services Manager Jenn Colacion shared updated photos of the Arovista Park renovation, showcasing progress on the playground areas and retaining walls. She noted that the project timeline has been extended into early next year due to slower-than-anticipated construction progress.

Deputy Director Sean Matlock reported on the recent park visits that he completed with Chair Rifilato and Commissioner Son and offered to schedule visits with any Commissioners that would like to do the same ahead of the annual Goal Setting Exercise scheduled for the August meeting. He also announced plans to coordinate site visits for City Council and Commissioners in August. He emphasized the value of these visits to better understand the unique conditions and needs of each park. He also reminded the Commission that if any members are unable to attend scheduled site visits, they are welcome to visit the parks independently and use the provided forms to document any concerns or observations.

#### **Public Works Update:**

Public Works Manager Eric Aulls provided an update on playground inspections at Country Hills and Greenbriar Parks, which included drop tests and sand tilling. In response to a question from Commissioner Higgins about the testing process, Aulls described the use of a rubberized paint product to improve playground surfaces.

Additional discussion followed regarding community feedback on playground equipment and the importance of routine maintenance. Aulls addressed the ongoing challenges of delineating maintenance boundaries between the City and local homeowners associations and noted that a local painting contractor is being used for repairs to playground platforms.

#### **4. Reports**

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##### **4.A. Park Ambassadors**

No reports or updates.

##### **4.B. Golf Course Ambassadors-**

Deputy Director Sean Matlock provided an update for the upcoming visits for the golf course ambassadors. He also mentioned the tee alignment project at Birch Hills Golf Course is in progress.

##### **4.C. Art in Public Places Committee**

No updates on the Committee but Community Services Manager Jenn Colacion shared information about the 50th Anniversary exhibit of the Art in Public Places Program opening at the Gallery this coming weekend and invited the Commission to attend.

##### **4.D. User Groups -**

No updates.

##### **4.E. General Plan Steering Committee**

No updates.

#### **5. Informational**

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##### **5.A. Correspondence**

Staff addressed a recent concern raised by a family regarding chlorine levels at the Plunge. It was noted as an isolated incident, with no similar reports from other patrons. Staff acknowledged that such reactions may sometimes be due to individual sensitivities or allergies. Appreciation was expressed for Eric's team, who responded promptly by conducting thorough testing to ensure the facility was operating safely and within appropriate standards.

##### **5.B. Public Works Update**

Public Works Manager Eric Aulls shared several park maintenance updates: a truckload of new sand will be blended into existing playground areas; mulch made from tree clippings will be spread at various park sites starting with the Olinda Oil Museum and Trail to help retain moisture and reduce weed growth; and City-owned sprinklers may need to be temporarily activated to determine maintenance responsibility when it's unclear whether an issue falls under City or HOA jurisdiction.

#### 5.C. Information Memorandum/Staff Updates

Staff shared the updated Information Memorandum prepared for the Cultural Arts Commission and proposed revising the Commission's own version to reflect similar improvements. They asked the Commission for input on what information and data would be most useful to include going forward.

Commissioner Realon recommended replacing the term "unknown" with "to be determined" in the Golf Course table to improve clarity. Chair Rifilato expressed appreciation for the new layout and storytelling format, noting that she particularly enjoys seeing the data visualized. He also inquired about revenue reporting for the Plunge and supported the idea of including revenue figures in future updates.

A suggestion was made to create a visually engaging display—potentially in a high-traffic community space like the entrance to the library—highlighting upcoming events such as those at the Curtis Theatre. The display could include a QR code, allowing community members to easily access additional information or subscribe to future events using their smartphones. This approach would reduce barriers to participation by eliminating the need to manually enter web addresses. It was noted that including key data, such as attendance or ticket sales, can help the public better understand the impact and popularity of these programs.

Community Services Supervisor Kristin Steyermaier gave a recap of the Country Fair. She thanked Chair Rifilato for emceeding the Country Fair and mentioned what a fantastic job she did. She also highlighted the upcoming Brea Fest event and encouraged the Commission to help identify and recruit additional restaurant participants.

#### 5.D. Commissioner Requests

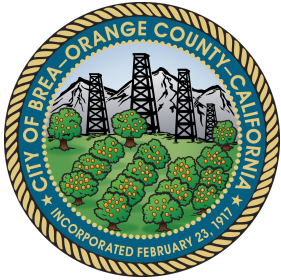
No requests.

### 6. Adjournment

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Chair Rifilato adjourned the meeting at 6:28 pm.





# CITY *of* BREa

Communication  
August 27, 2025  
Item No. 2B.

## Approval of Park Development Funds (Fund 250) to Plaster the Large Pool at the Brea Plunge

| TO                                                                        | PREPARED BY                                      |
|---------------------------------------------------------------------------|--------------------------------------------------|
| Chair and Members of the Parks, Recreation, and Human Services Commission | Carrie Hernandez, Director of Community Services |
| DEPARTMENT HEAD APPROVAL                                                  | CITY MANAGER APPROVAL                            |
| Carrie Hernandez, Director of Community Services                          | Kristin Griffith, City Manager                   |

### **RECOMMENDATION**

Staff recommends that the Commission approve a not to exceed amount of \$170,000 to procure a contractor to plaster the large pool at the Brea Plunge utilizing monies from the Park Development Fund (Fund 250).

### **BACKGROUND/DISCUSSION**

Over the years, Public Works has worked with various contractors to maintain the Brea Plunge pools during non-peak months. Contractors used an oil-based product to paint the pool which is no longer a viable option due to changes in California regulations, so a new water-based product was used. In 2010, a few days into the summer season, delaminating occurred which was causing safety hazards. At that time, the City Manager and Public Works staff deemed this an emergency and both pools were plastered at the Brea Plunge.

Over the years, there have been pops in the plaster and the large pool has begun to show signs of problems, particularly over the past year. A diver was contracted several times to patch various spots of the walls and floor of the pool basin. Unfortunately, it is beyond useful life and has become a safety hazard. Several children had cuts/wounds during the 2025 summer season as a result of contacting damaged sections of the pool surface.

The pool will need to remain closed for an undetermined amount of time until the work can be performed. Commercial pool plastering is only performed by a few companies. It is imperative that we get on a contractor's schedule now so that the pool can be repaired and be ready for the 2026 summer season.

Based on the number of injuries, safety issues, possible claims, and the need to have the work performed as soon as possible, the Public Works Director has deemed this procurement an emergency. Staff has begun working with the Finance team on being able to utilize Park Development Funds (Fund 250) to pay for this item once it has been approved.

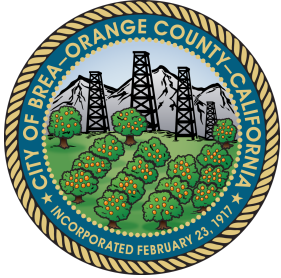
**FISCAL IMPACT/SUMMARY**

The Park Development Fund (250) is a logical funding source for this project as it falls within the scope and intent of this fund. This project would include plastering the entire large pool as part of renovations which takes it out of the realm of "maintenance" allowing the use of Park Development Fund monies. Approval of appropriation of up to \$170,000 from the Park Development Fund (250) would have no impact on the City's General Fund.

**RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services



# CITY *of* BREA

Communication  
August 27, 2025  
Item No. 3A.

## 2025 Annual Goals Kickoff

| TO                                                                   | PREPARED BY                                      |
|----------------------------------------------------------------------|--------------------------------------------------|
| Chair and Members of the Arts in Public Places<br>Advisory Committee | Carrie Hernandez, Director of Community Services |
| DEPARTMENT HEAD APPROVAL                                             | CITY MANAGER APPROVAL                            |
| Carrie Hernandez, Director of Community Services                     | Kristin Griffith, City Manager                   |

## **RECOMMENDATION**

Staff will review the past year's accomplishments with the Commission before providing a presentation on goals for the upcoming year. Staff will seek input from the Commission on goals needing to be amended or added to the Goals Matrix which will be brought back to a future meeting for formal adoption.

## **RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

## **Attachments**

[Goals Matrix - Adopted 01-22-2025.pdf](#)

| Category                                                    | Action                                                                                                                                                                                                                                                             | Funding                           | 24-25    | 25-26    | 26-27    | 2027-31 |
|-------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------|----------|----------|---------|
| <b>PROGRAMS: ENHANCEMENTS</b>                               |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| <b>Human Services</b>                                       |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| Implement Findings from Senior Center Feasibility Study     | Begin to implement potential programmatic improvements based on findings from this study. <b>U</b>                                                                                                                                                                 |                                   | <b>X</b> |          |          |         |
| Academic Services                                           | Explore opportunities to offer services which would address Brea's changing demographic of students and families. Promote a "healthy community" by offering information and classes relevant to the current trends/hot topics (i.e. social media literacy)         |                                   |          |          |          |         |
| Mental Health Services                                      | Explore opportunities to offer relatable services which will address the growing mental health need.                                                                                                                                                               |                                   |          |          |          |         |
| Homeless Care Management                                    | Continue partnering with the Brea Police Department and regional teams to address and support the homeless population. Create a uniformed, city-wide goal pertaining to homeless residents.                                                                        |                                   |          |          |          |         |
| Transportation                                              | Explore opportunities to get residents of all generations and income levels around Brea.                                                                                                                                                                           |                                   |          |          |          |         |
| Social Services Partnerships                                | Partner with the Brea Police Department to explore how the Brea Resource Center can partner with other "social services" calls such as domestic violence, mental illness, etc. Actively seek partnerships with local businesses for support of City human services |                                   |          |          |          |         |
| Volunteer Program                                           | Continue promoting the volunteer program, encouraging residents to become more involved in their community.                                                                                                                                                        |                                   |          |          |          |         |
| Senior Nutrition                                            | Continue exploring new and supporting existing programming, such as the Home Delivered Meals program, which provides basic nutrition to our senior population.                                                                                                     |                                   |          |          |          |         |
| Housing                                                     | Continue partnering with Community Development and others to connect Brea residents with available resources to address their housing needs.                                                                                                                       |                                   |          |          |          |         |
| Next Generation of Older Adults                             | Explore changing interests as it relates to programs and activities for the next generation of seniors                                                                                                                                                             |                                   |          |          |          |         |
| Case Management                                             | Explore the potential growth of case management services to support the growing needs for our seniors.                                                                                                                                                             |                                   |          |          |          |         |
| <b>Parks &amp; Recreation</b>                               |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| Olinda Oil Museum and Trail                                 | Support funding for future of facility (staffing, ongoing maintenance, etc.) <b>F</b>                                                                                                                                                                              | <i>TBD</i>                        | <b>X</b> | <b>X</b> |          |         |
| Active Adult Mobility                                       | Facilitate other ways that Active Adults can navigate Brea (i.e. added bike lanes, bike tours, walking/jogging trails, etc.) <b>U</b>                                                                                                                              |                                   |          |          |          |         |
| Aquatics                                                    | Expanded Seasonal Programming <b>NEW - U</b> <i>Decision Package to City Council next budget cycle</i>                                                                                                                                                             | <i>TBD</i>                        |          |          |          |         |
| <b>PROGRAMS: NEW</b>                                        |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| <b>Human Services</b>                                       |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| Support Future Funding for Homeless Outreach Coordinator    | Support funding for outreach coordinator beyond available Federal dollars <b>U</b>                                                                                                                                                                                 | <i>Approx. \$100,000 annually</i> |          | <b>X</b> |          |         |
| <b>Parks &amp; Recreation</b>                               |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| <b>FACILITIES &amp; AMENITIES: RENOVATIONS/ENHANCEMENTS</b> |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| <b>Human Services</b>                                       |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| Implement Findings from Senior Center Feasibility Study     | Begin to implement potential facility improvements based on findings from this study. <i>Partially Funded</i>                                                                                                                                                      | <i>\$500,000 over 2 years</i>     |          | <b>X</b> | <b>X</b> |         |
| Senior Center and Pioneer Hall Roofs                        | Roof replacements at Brea Senior Center & Pioneer Hall <b>U - Deferred until further review of Senior Center Improvements</b>                                                                                                                                      | <i>\$0</i>                        |          | <b>X</b> |          |         |
| <b>Parks &amp; Recreation</b>                               |                                                                                                                                                                                                                                                                    |                                   |          |          |          |         |
| Arovista Park Modernization                                 | Wrap up east side construction <b>F</b>                                                                                                                                                                                                                            | <i>\$24,000,000</i>               |          | <b>X</b> |          |         |
|                                                             | Installation of Mural at new Basketball Court <b>NEW</b>                                                                                                                                                                                                           | <i>\$40,000</i>                   |          | <b>X</b> |          |         |
|                                                             | Replace west side restroom <b>SHIFTED TO 25/26</b>                                                                                                                                                                                                                 | <i>Approx. \$750,000</i>          |          | <b>X</b> |          |         |
| Birch Hills Golf Course                                     | Driving Range Enhancements                                                                                                                                                                                                                                         | <i>TBD</i>                        | <b>X</b> |          |          |         |
|                                                             | Tee Box Alignment (Hole #6) <b>F</b> <b>PROPOSAL PENDING</b>                                                                                                                                                                                                       | <i>\$85,000</i>                   | <b>X</b> |          |          |         |
|                                                             | Remodel Restroom (Hole #2) <b>U</b> - Being Evaluated                                                                                                                                                                                                              | <i>TBD</i>                        |          | <b>X</b> |          |         |
|                                                             | Complete Cart Path Improvements (Holes #10 and #13) <b>U</b>                                                                                                                                                                                                       | <i>TBD</i>                        |          | <b>X</b> |          |         |

| Category                  | Action                                                                                       | Funding          | 24-25 | 25-26 | 26-27 | 2027-31 |
|---------------------------|----------------------------------------------------------------------------------------------|------------------|-------|-------|-------|---------|
| Brea Creek Golf Course    | Install Added Poles and Safety Netting (w/ Arovista) <i>F Pending Structural Engineering</i> | \$35,000         | X     |       |       |         |
| City Hall Park            | Replace with a pre-fabricated restroom <i>U SHIFT TO FY 2027-31</i>                          | \$600,000 (est.) |       |       |       | X       |
|                           | ADA improvements                                                                             | TBD              |       |       |       | X       |
|                           | Area Security Lighting                                                                       | TBD              |       |       |       | X       |
|                           | Replace playground surfacing to rubber surface                                               | TBD              |       |       |       | X       |
|                           | Re-landscape                                                                                 | TBD              |       |       |       | X       |
|                           | Memorial Bench & Picnic Tables                                                               | TBD              |       |       |       | X       |
|                           | Update drinking fountains                                                                    | TBD              |       |       |       | X       |
| Founders Park             | Tennis Court Resurfacing <i>F</i>                                                            | Ops Budget       | X     |       |       |         |
|                           | Play Surfacing Replacement                                                                   | TBD              |       |       |       | X       |
|                           | Paint exterior restroom walls                                                                | TBD              |       |       |       | X       |
| Greenbriar Park           | Play Structure Replacement                                                                   | TBD              |       |       |       | X       |
|                           | Electrical Panel Replacements (Restroom)                                                     | TBD              |       |       |       | X       |
|                           | Fencing/Gate Refinishing                                                                     | TBD              |       |       |       | X       |
|                           | Interior and Exterior restroom wall improvements                                             | TBD              |       |       |       | X       |
|                           | Replace irrigation system                                                                    | TBD              |       |       |       | X       |
| Jr. High School Park      | Replace with a pre-fabricated restroom/concession stand <i>U SHIFT TO FY 2027-31</i>         | \$600,000 (est)  |       |       |       | X       |
|                           | ADA improvements                                                                             | TBD              |       |       |       | X       |
|                           | Relocate/Improve Playground                                                                  | TBD              |       |       |       | X       |
|                           | Irrigation                                                                                   | TBD              |       |       |       | X       |
|                           | Pay to Play basketball courts                                                                | TBD              |       |       |       | X       |
|                           | Re-landscape                                                                                 | TBD              |       |       |       | X       |
|                           | Memorial benches & picnic tables                                                             | TBD              |       |       |       | X       |
|                           | Drinking fountains                                                                           | TBD              |       |       |       | X       |
|                           | Shade for bleachers/benches/playground                                                       | TBD              |       |       |       | X       |
|                           | Trash enclosure                                                                              | TBD              |       |       |       | X       |
|                           | Soccer/ball field upgrades                                                                   | TBD              |       |       |       | X       |
|                           | Add DG walking track                                                                         | TBD              |       |       |       | X       |
|                           | Parking Lot Fencing/Vehicle Access gate                                                      | TBD              |       |       |       | X       |
|                           | New block wall along Country Lane                                                            | TBD              |       |       |       | X       |
|                           | Switchgear Replacement                                                                       | TBD              |       |       |       | X       |
| Olinda Oil Museum & Trail | Replacement of Worn/Damaged Interpretive Signs <i>F</i>                                      | TBD              | X     |       |       |         |
|                           | Museum Office Flooring and Other Improvements <i>ADDED</i>                                   | \$10,000         | X     |       |       |         |
| Tamarack Park             | Parking Lot and Tree Replacement Project:                                                    |                  |       |       |       |         |
|                           | Remove and replace existing asphalt throughout Tamarack Parking Lot. <i>F IN PROGRESS</i>    | \$705,000        | X     |       |       |         |
|                           | Remove all Ficus trees and replace with new trees. <i>F IN PROGRESS</i>                      |                  |       |       |       |         |
|                           | ADA improvements <i>F IN PROGRESS</i>                                                        |                  |       |       |       |         |
|                           | Replace Parking Lot Lighting <i>F IN PROGRESS</i>                                            | \$750,000        | X     |       |       |         |
|                           | Replace with a pre-fabricated restroom/concession stand <i>MOVED UP</i>                      |                  |       |       |       |         |
|                           | Trash Enclosure <i>MOVED UP</i>                                                              |                  |       |       |       |         |
|                           | Refinish basketball court                                                                    | TBD              |       | X     |       |         |
|                           | Play equipment replacement <i>F</i>                                                          | TBD              |       | X     |       |         |
|                           | Replace play surfacing with rubber surface                                                   | TBD              |       | X     |       |         |
|                           | Address shade over the play and picnic area <i>F</i>                                         | TBD              |       | X     |       |         |
|                           | Memorial Benches and Picnic Tables                                                           | TBD              |       |       |       | X       |
|                           | Drinking Fountains                                                                           | TBD              |       |       |       | X       |
|                           | Soccer/Ball field upgrades                                                                   | TBD              |       |       |       | X       |
|                           | Barrier Netting Replacement                                                                  | TBD              |       |       |       | X       |
|                           | ADD DG walking track                                                                         | TBD              |       |       |       | X       |
|                           | Re-landscape                                                                                 | TBD              |       |       |       | X       |
|                           | Irrigation improvements                                                                      | TBD              |       |       |       | X       |

| Category                                | Action                                                                                                                                                                                                                                                                                                  | Funding   | 24-25 | 25-26 | 26-27 | 2027-31 |
|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------|-------|-------|---------|
| Tracks at Brea                          | Address lighting, emergency call buttons, and shade <b>U</b> <i>Decision Package to be Submitted to CC for lighting</i>                                                                                                                                                                                 | TBD       |       | X     |       |         |
| Woodcrest Park                          | Playground Upgrades                                                                                                                                                                                                                                                                                     | TBD       |       |       |       | X       |
|                                         | Replace playground surfacing to rubber surface                                                                                                                                                                                                                                                          | TBD       |       |       |       | X       |
|                                         | Shade                                                                                                                                                                                                                                                                                                   | TBD       |       |       |       | X       |
|                                         | Irrigation                                                                                                                                                                                                                                                                                              | TBD       |       |       |       | X       |
|                                         | ADA improvements                                                                                                                                                                                                                                                                                        | TBD       |       |       |       | X       |
|                                         | Re-landscape                                                                                                                                                                                                                                                                                            | TBD       |       |       |       | X       |
|                                         | Memorial Benches & Picnic Tables                                                                                                                                                                                                                                                                        | TBD       |       |       |       | X       |
|                                         | Drinking Fountains                                                                                                                                                                                                                                                                                      | TBD       |       |       |       | X       |
|                                         | Concrete Gaming Tables                                                                                                                                                                                                                                                                                  | TBD       |       |       |       | X       |
| Athletic Fields                         | With future growth in Brea, add athletic fields, courts and lights where available based on Brea's Parks, Recreation and Human Services Facility and Program Needs Assessment <b>U</b>                                                                                                                  |           |       |       |       |         |
| Athletic Fields Turf                    | In partnership with user groups and the community, add a regulation soccer/football synthetic turf field, a baseball/softball synthetic turf field for both youth and adults, and determine if natural turf or synthetic turf is appropriate replacement for other athletic fields in the City <b>U</b> |           |       |       |       |         |
| Additional Trails and Trail Connections | Explore creative solutions for future trail crossings at City streets (pedestrian bridges, tunnels, etc.). Additionally, explore connections to other City, State and Regional trail and bike systems throughout Brea <b>U</b>                                                                          |           |       |       |       |         |
| ADA Improvements                        | Use current ADA transition plan for ADA improvements as renovations occur at various City Parks and Facilities <b>F</b>                                                                                                                                                                                 |           |       |       |       |         |
| Active Adult/Senior Amenities           | Explore various ideas such as pickleball, tartan track, outdoor fitness equipment, ping pong, chess, etc. in outdoor spaces. Continue to blend recreation with City's Cultural Arts Programs <b>U</b>                                                                                                   |           |       |       |       |         |
| <b>FACILITIES &amp; AMENITIES: NEW</b>  |                                                                                                                                                                                                                                                                                                         |           |       |       |       |         |
| <b>Human Services</b>                   |                                                                                                                                                                                                                                                                                                         |           |       |       |       |         |
|                                         |                                                                                                                                                                                                                                                                                                         |           |       |       |       |         |
| <b>Parks &amp; Recreation</b>           |                                                                                                                                                                                                                                                                                                         |           |       |       |       |         |
| Tracks Western Expansion                | • Land Acquisition <b>F</b>                                                                                                                                                                                                                                                                             | \$6.3M    | X     |       |       |         |
|                                         | • Community Engagement (PW & CS) <b>F</b>                                                                                                                                                                                                                                                               |           |       |       |       |         |
|                                         | • Design <b>F</b>                                                                                                                                                                                                                                                                                       | \$458,439 | X     |       |       |         |
|                                         | • Construction <b>U</b>                                                                                                                                                                                                                                                                                 | TBD       |       | X     |       |         |
| Brea 265 – Staging Area Park*           | Oversee development of turn-key site <i>Developer-Paid</i>                                                                                                                                                                                                                                              |           |       |       |       | X       |
| Brea 265 – Trails*                      | Oversee development of turn-key site <i>Developer-Paid</i>                                                                                                                                                                                                                                              |           |       |       |       | X       |
| Brea 265 – Sports Park II*              | Oversee development of turn-key site <i>Developer-Paid</i>                                                                                                                                                                                                                                              |           |       |       |       | X       |
| Pickleball at Arovista*                 | New, dedicated Pickleball courts available for play Late 2024 <b>F</b>                                                                                                                                                                                                                                  |           | X     |       |       |         |
| Pickleball at Brea Sports Park II*      | New, dedicated Pickleball courts available for play in 3+ years <i>Developer-Paid</i>                                                                                                                                                                                                                   |           |       |       |       | X       |



## Parks, Recreation and Human Services Commission Communication

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### B. Information Memorandum/Staff Updates

| Meeting                             | Agenda Group            |
|-------------------------------------|-------------------------|
| Wednesday, August 27, 2025, 5:30 PM | Informational Item: 5B. |

### **RECOMMENDATION**

Receive and file.

### **RESPECTFULLY SUBMITTED**

Carrie Hernandez, Community Services Director

Concurrence: Sean L. Matlock, Deputy Director of Community Services and Jenn Colacion, Community Services Manager

### **Attachments**

[July PRHS Report\\_Final Draft 2 1 \(optimized\).pdf](#)

July 2025

# Monthly Report

Prepared for

Parks, Recreation, and Human Services Commission



**PREPARED BY**  
Community Services Staff

# July Highlights

July showcased the department's impact on the community. Parks were maintained and improved, youth and adult programs welcomed hundreds of participants, and summer camps offered fun and learning experiences for all ages. Special events like the Country Fair and Concerts in the Park brought the community together, creating memorable moments. Overall, the department continues to provide safe, engaging spaces and programs that inspire participation and connection.



# Park Updates

*Routine maintenance was performed at all parks in addition to the following specific improvements:*

| Park                              | Update                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sports Park                       | Over seed fields #4, #5. Remove Home Run fence on #1, perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                                   |
| Arovista Park                     | Maintain fields, clean monument sign and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                                                |
| Tamarack Park                     | Repair women's toilet, add playground sand, clean monument sign and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                     |
| Jr. High Park                     | Sift playground sand, repair men's restroom toilet, clean monument sign and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                             |
| Country Hills Park                | Add playground sand to both structures, repair playground platform, clean restrooms, clean monument sign and perform routine maintenance throughout park.                                                                                                                                                                                                                                            |
| City Hall Park                    | Hosted Country Fair event, Hosted Concerts in the Parks, clean monument signs and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                       |
| Greenbriar Park                   | Sifted sand, repaired drinking fountain, clean monument sign and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                        |
| Woodcrest Park                    | Sifted sand and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                                                                         |
| Olinda Ranch Park                 | Trim shrubs, repair restroom sink, clean monument sign and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                              |
| Olinda Ranch Oil Museum and Trail | Clean restrooms, perform routine maintenance throughout park and trail.                                                                                                                                                                                                                                                                                                                              |
| Founders Park                     | Sift and add sand to playground and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                                                     |
| Wildcatters Park                  | Replace 2 playground equipment components, clean monument signs and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                     |
| Lagos De Moreno Park              | Clean monument sign, repair restroom light and perform routine maintenance throughout park.                                                                                                                                                                                                                                                                                                          |
| Dog Parks                         | Power broom artificial turf, repair Decomposed Granite, pressure wash hardscape, clean drinking fountain, clean monument sign and performed routine maintenance throughout parks.                                                                                                                                                                                                                    |
| Tracks                            | <p>Level ruts in DG trail, repair tools on bicycle station, clean drinking fountain and perform routine maintenance throughout Tracks.</p> <p><b>**Routine maintenance may include one or more of these tasks at each site: trash removal, restroom cleaning, mowing, edging, weeding, trimming, irrigation repairs, playground checks and repairs, ball field dragging, and court cleaning.</b></p> |

# Olinda Oil Museum and Trail

During open hours for the museum, visitors totaled 55, which was a slower month with visitors from Orange County and the Inland Empire. There were no special groups tours during July. The docents supported the July Fourth Country Fair sharing information with attendees about the museum and trail.

The trail's popularity remains constant with it being a favorite for walkers and hikers in and around Brea. The weather remains a key factor in volume using the trail. The warmer weather has definitely brought many hiking and walking enthusiasts to the site.

The site's historic landmark Olinda Well # 1, which was drilled in 1897, was shut down due to an oil company, Bridgeland Energy having a dispute with the CA Environmental Agency. The docents and City staff have explored various explored our various contacts without resolution.

We continue to review the docent recruitment process, and we are always looking for those interested in volunteering at the site. Thank you for all of our docents/volunteers who spend hours sharing their knowledge with our visitors!



# Park Development Fund (Fund 250) Update

The Park Development Fund has a current balance of \$404,023. There are two projects that have been approved by the Planning Commission on March 11, 2025, and the City Council on April 1, 2025. Brea Plaza would add a 120-unit apartment building and the project at Greenbriar would add 179 single-family units yielding \$673,320 and \$1,757,422 in park development fees respectively. In addition, we have two projects under construction: the Brea Mall Housing project of 380 apartments (\$2,132,180) and the South Brea Townhome project consists of 32 single-family units (\$221,552). The future anticipated park development fees total \$5,188,497.

| Item | Action                                     | Date         | Amount      | Anticipated Future Balance |
|------|--------------------------------------------|--------------|-------------|----------------------------|
| 1    | Fund Balance                               | Jun 30, 2024 | —           | \$404,023*                 |
| 2    | Brea Plaza Fees                            | TBD          | \$673,320   | \$1,023,674                |
| 3    | Greenbriar Project Fees                    | TBD          | \$1,757,422 | \$2,781,096                |
| 4    | Brea Mall Housing Project Fees             | TBD          | \$2,132,180 | \$4,913,276                |
| 5    | South Brea Townhomes Fees                  | TBD          | \$179,552   | \$5,092,828                |
| 6    | South Brea Townhomes Monetary Contribution | TBD          | \$42,000    | \$5,188,497                |

# Brea Golf Courses

The following information is collected from Western Golf, operator of both courses.

|                               | Birch Hills Golf Course |       | Brea Creek Golf Course |       |
|-------------------------------|-------------------------|-------|------------------------|-------|
| Item                          | June                    | July  | June                   | July  |
| Total Rounds                  | 8,028                   | 8,343 | 6,625                  | 6,937 |
| Total Bucket of Balls: Small  | 852                     | 1,126 | 822                    | 661   |
| Total Bucket of Balls: Medium | 1,643                   | 1,951 | 601                    | 648   |
| Total Bucket of Balls: Large  | 1,842                   | 1,463 | 779                    | 685   |
| Total Cart Rentals            | 5,873                   | 6,222 | 3,238                  | 3,462 |
| Pay Your Age Rounds           | 241                     | 255   | 97                     | 108   |
| Senior Rounds                 | 588                     | 631   | 2,232                  | 2,585 |
| Junior Rounds                 | 429                     | 511   | 728                    | 421   |
| Brea Rewards Renewals         | 122                     | 112   | 23                     | 19    |
| Brea Rewards New Members      | 100                     | 66    | 18                     | 18    |
| Total Brea Rewards Members    | 5,616 for July 2025     |       |                        |       |

# Facility Reservations

The Facility Reservations Program continues to receive numerous inquiries for indoor and outdoor events. During the month of July, we hosted eight birthday parties ranging from 1st birthdays to 100th birthdays, two quinceanera's, five baby showers, four weddings, one sangeet, one graduation, and two celebration of life events. Church clients, Saddleback Church, Renew Church, and Calvary Life Fellowship continue to meet each Sunday at the Brea Community Center, Civic & Cultural Center, and Brea Senior Center respectively.



*Brea*  
FACILITIES  
CITY OF BREA

# Brea Fitness



Brea Fitness membership continues to grow. Adults, seniors, and teens enjoy basketball, volleyball, weights, and group classes in a fun, safe, and welcoming environment. The Fit-Team helps the community stay active and Make Fit Happen.



| Brea Fitness                | June 2025   | July 2025   |
|-----------------------------|-------------|-------------|
| Memberships                 | 1260        | 1105        |
| Insurance-Based Memberships | 1417        | 1425        |
| <b>Total</b>                | <b>2677</b> | <b>2530</b> |
| Monthly Drop-Ins            | 1054        | 900         |



Social Media

**f 1.7K**

**@ 1.1K**

@breafitness

**BREA  
FITNESS**

# Brea Fitness

| Program                     | June 2025   | Classes Per Week | July 2025   |
|-----------------------------|-------------|------------------|-------------|
| BodyPump                    | 405         | 7                | 490         |
| Barre                       | 232         | 4                | 318         |
| Cycle                       | 402         | 5                | 191         |
| Circuit Training            | 40          | 1                | 37          |
| SilverSneakers              | 972         | 3                | 924         |
| Super Sculpt                | 92          | 1                | 106         |
| Functional Strength         | 69          | 1                | 89          |
| TRX Strength & Conditioning | 99          | 5                | 116         |
| TRX Strong                  | 37          | 2                | 43          |
| Yoga                        | 417         | 8                | 754         |
| Zumba                       | 1555        | 10               | 1573        |
| Low Impact                  | 167         | 3                | 201         |
| Kickboxing                  | 34          | 1                | 60          |
| Kinstretch                  | 17          | 1                | 21          |
| Mat Pilates                 | 286         | 3                | 299         |
| Roll & Release              | 25          | 1                | 24          |
| <b>Total</b>                | <b>4849</b> | <b>56</b>        | <b>5246</b> |

| Program                                           | June 2025 | July 2025 |
|---------------------------------------------------|-----------|-----------|
| Personal Training                                 | 101       | 105       |
| Massage Therapy<br>(Program Discontinued in July) | 24        | 18        |

# Contract Classes

Summer wrapped up with a variety of youth camps. The new Science Sleuths Camp welcomed 16 participants, while returning favorites Clay Adventure Camp and Summer of Art Camp had 30 and 26 participants, respectively. Adult classes included piano, watercolor, and country line dancing, engaging the community in creative and active learning opportunities.



TOTAL NEW  
CLASSES/CAMPS

7

TOTAL  
ENROLLMENTS

218

TOTAL CLASSES  
OFFERED

46

# Sports Programs

## Youth Summer Baseball Finishes

The 7-week summer baseball program wrapped up at the end of July with nearly 80 participants aged 4–8 at Tamarack Park. Kids learned fundamentals in a team-based setting, practiced weekly drills, and competed in games against other teams. The program concluded with a final week of games and participants earning their medals.



# Youth Programs



**Day Camp** concluded on August 8 after serving 90 participants daily over nine weeks. Each week included trips to The Plunge, a downtown movie, Lagos De Moreno Park, and a larger excursion day to destinations like Santa Ana Zoo, Wild Rivers, and Newport Dunes. After a quick program transition, the After School and Teen Programs began on August 14.



**Summer Tiny Tots and Summer Fun Club** wrapped up on August 13, serving 44 students daily. Tiny Tot staff prepared for the Fall session starting August 25, with a few spaces still available in the 3- and 4-year-old classes; the 2.5-year-old class is full. Staff and participants are excited for another year of fun, learning, and new memories.



**September 12**

7th and 8th  
Grade Dance

**September 22**

Tiny Tots  
Holiday Session  
Registration Begin

**October 17**

6th Grade Dance

# Aquatics at the Plunge



July was a standout month at the Plunge! During Sessions 3 and 4, we welcomed over 750 participants in our youth swim lesson program. A highlight of the month was the annual Country Fair at City Hall Park, where the Plunge hosted a free recreation swim for event attendees. More than 400 community members joined us for an evening of fun, family, and water activities.

**YOUTH SWIM  
LESSONS  
PARTICIPANTS**

**750**

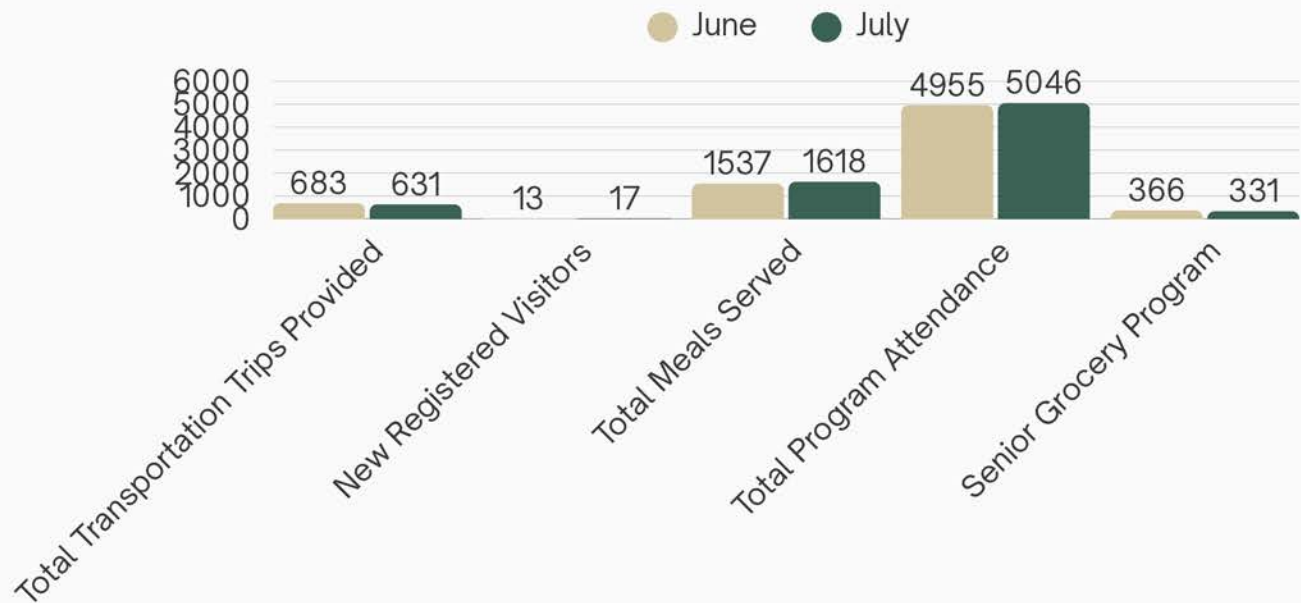
**COUNTRY FAIR  
FREE SWIM  
ATTENDEES**

**400**



# Senior Center

## AT-A-GLANCE



## HIGHLIGHTS

### Western Hoedown!

The Brea Senior Center used the month of July to celebrate all things patriotic and country with a sold-out Western Party. Over 150 seniors dressed up in cowboy boots, cowboy hats, bandanas, and their best flannels while Anthony Bernasconi entertained the crowd with country classics and line dancing. The kitchen team served up a classic American meal with a Cheeseburger, Onion Rings with BBQ Sauce, Potato Salad, Watermelon, Green Salad, and Apple Pie with Ice Cream. Thanks to Dwight Manley, raffle prizes and gift cards were distributed to a random selection of lucky attendees to round out the event.



# Senior Center

## Senior Center Booth at Concerts in the Park!

The Brea Senior Center used the month of July to celebrate all things patriotic and country with a sold-out Western Party. Over 150 seniors dressed up in cowboy boots, cowboy hats, bandanas, and their best flannels while Anthony Bernasconi entertained the crowd with country classics and line dancing. The kitchen team served up a classic American meal with a Cheeseburger, Onion Rings with BBQ Sauce, Potato Salad, Watermelon, Green Salad, and Apple Pie with Ice Cream. Thanks to Dwight Manley, raffle prizes and gift cards were distributed to a random selection of lucky attendees to round out the event.



## Painting Class

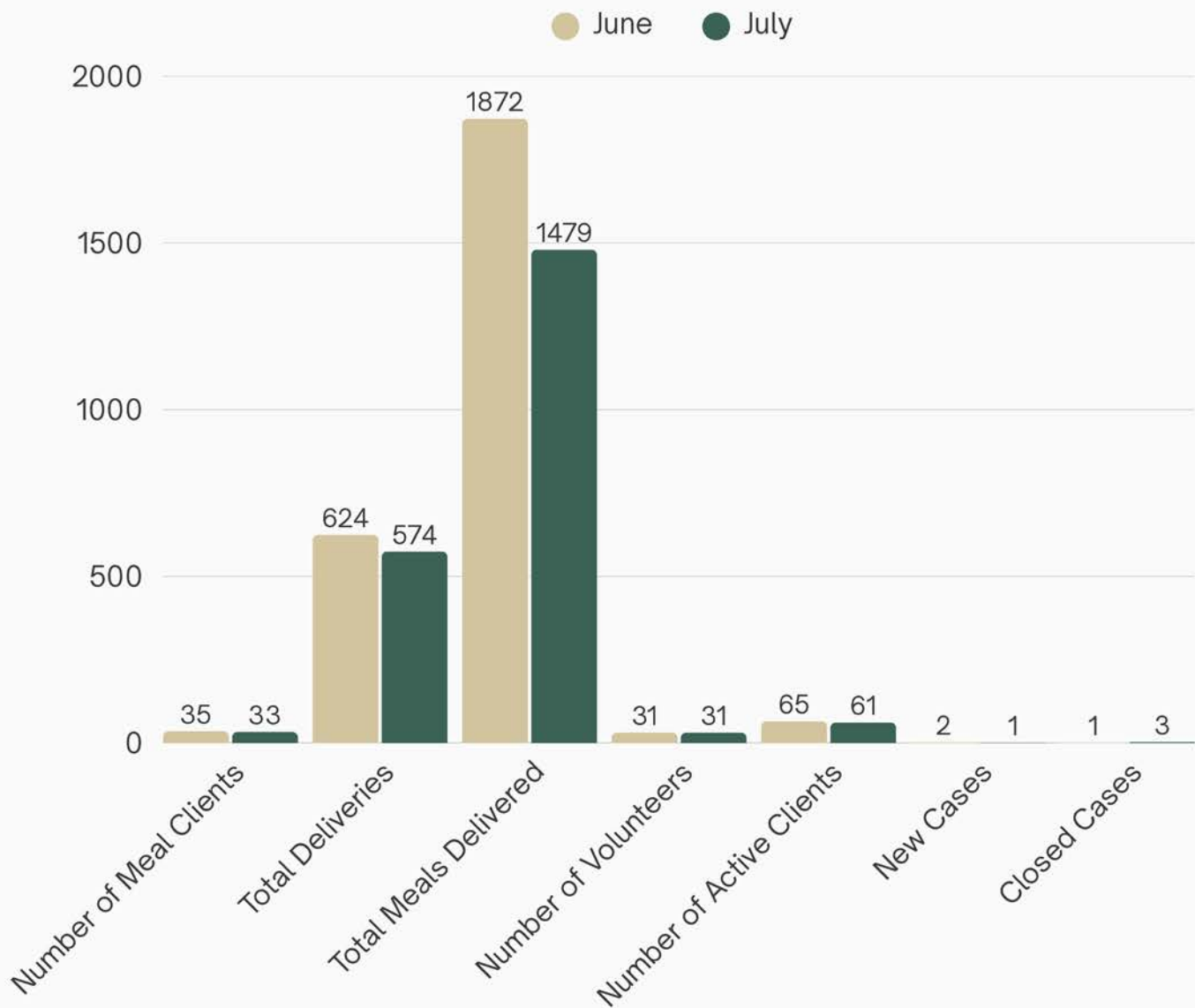
A free summer-themed painting class took place at the Senior Center this month thanks to a partnership with **Senior Helpers North OC**. 15 seniors participated in the class and tried their hand at painting a palm tree beach scene with destination signs pointing to places they'd like to go. Everyone loved the chance to escape and get lost in the mindful act of painting!



# Senior Center

## CASE MANAGEMENT

### Home Delivered Meals



# Resource Center

The Brea Resource Center's Counseling Program continues to provide affordable individual and family counseling to the community. The Counseling Program provides both in-person and telehealth sessions for their clients. Our trainees consist of college students in their respective graduate programs attempting to complete their practicum hours to fulfill their graduation requirements.



Veteran Service Officers Ron Garcia and Gary Colletti continue to provide veteran services to our local veterans at the Brea Resource Center and Senior Center. Ron, who conducts one-on-one veteran services counseling at the Brea Resource Center, will often counsel his clients over the phone to ensure they are provided the resources and information that they need. Through their services, both Ron and Gary provide benefit claims counseling and referral assistance to our local heroes. For the month of July our Veteran Service Officers assisted 17 Veterans.

Community Health Initiative of Orange County (CHIOC) continued to provide free county services that include, Cal-Fresh, Medi-Cal, CalWORKs and General Relief. CHIOC assisted one client in July.

JUNE 2025

# MONTHLY HOPE CENTER OPERATION SUMMARY

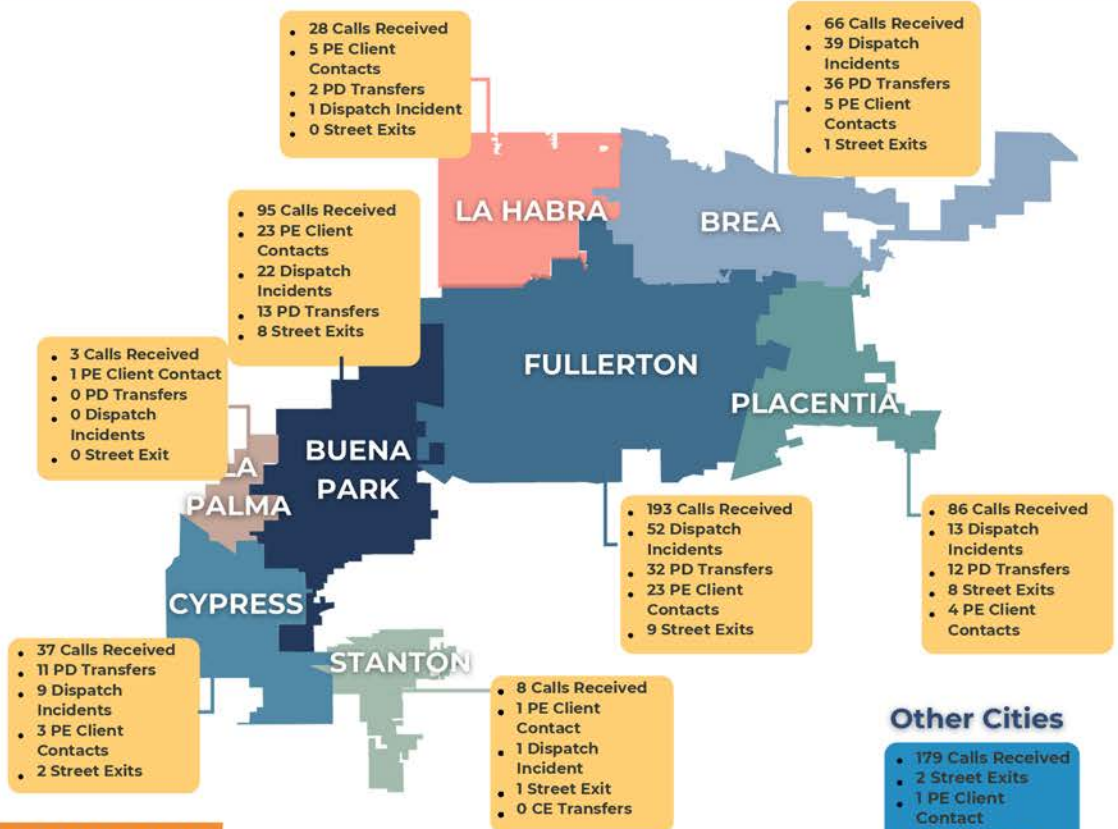
## OC HOPE Center

TheHOPECenter utilizes the software platform OutreachGrid to provide integrated dispatch, mobile outreach, and navigation center reservations in collaboration with North Orange County city partners and other agencies to address homelessness in their region.

### CITY OVERVIEW

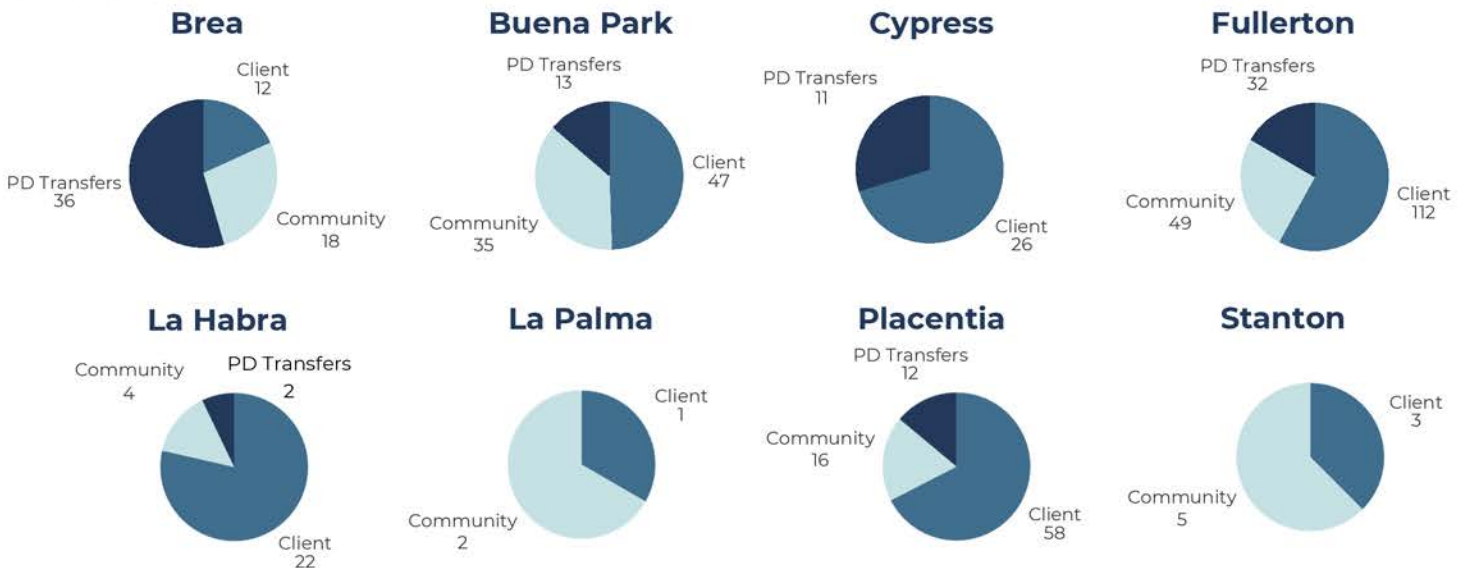
#### June 2025

- 695 Total Incoming Calls
- 137 Dispatch Incidents
- 66 Proactive Engagement Client Contacts
- 31 Street Exits



### HOPE CENTER CALL BREAKDOWN

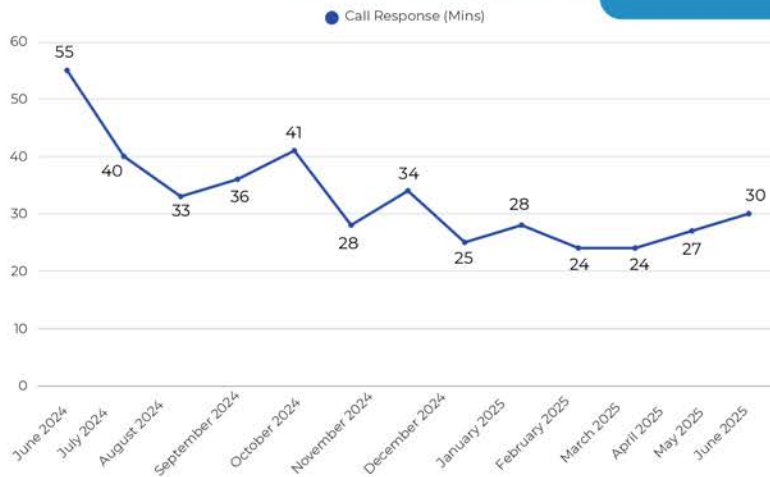
June 2025



## HOPE CENTER STATISTICS

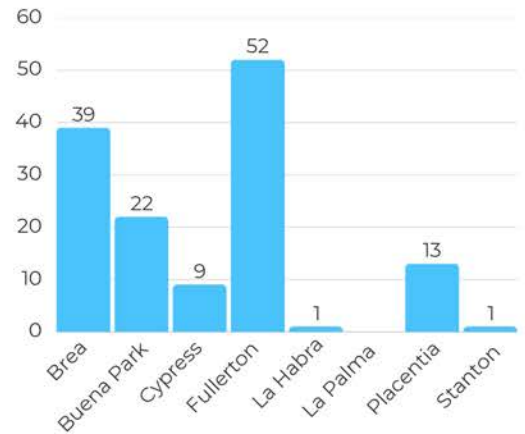
Average  
Response Time  
**30 Mins**

### Dispatch Response Times

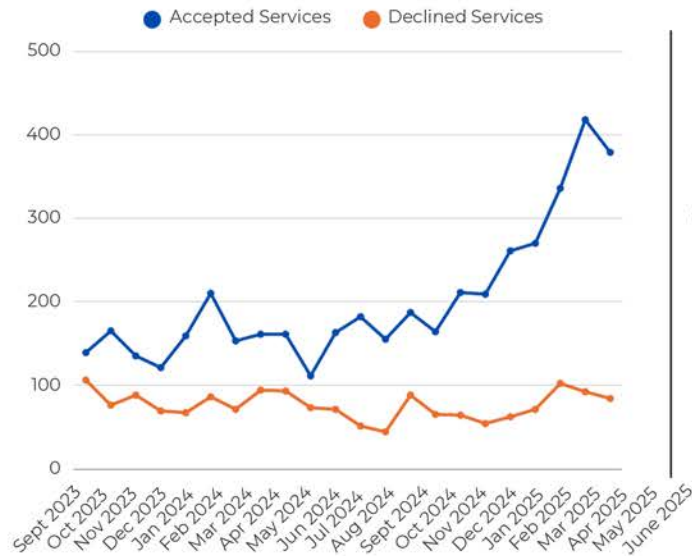


## DISPATCH INCIDENTS

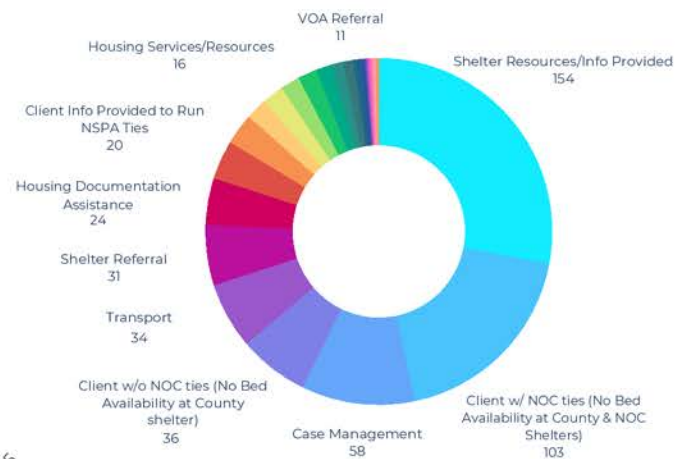
### Dispatch Incidents by City



## HOPE CENTER SERVICES PROVIDED



## HOPE CENTER SERVICES PROVIDED BY TYPE



## STREET TO SHELTER/HOUSING DESTINATIONS

June 2025



# Special Events

## Country Fair

The City of Brea celebrated the 4th of July holiday with the 45th Annual Country Fair. The day began with the Brea Educational Foundation Pancake Breakfast, followed by the Brea Ministerial Association Morning Service. Brea Mayor Blair Stewart and Parks, Recreation and Human Services Commission Chair Irene Rifilato emceed the programs throughout the day.

Guests enjoyed a variety of activities, including the Most Patriotic Baby Contest, Patriotic Pooch Parade, Kiddie Parade, pie-eating contest, and hula hoop contest. The event also featured over 50 vendors in the marketplace craft area, as well as live entertainment and line dancing lessons. Many Brea-based organizations participated by serving food and offering games to promote and fundraise for their causes.

A huge thank you to our event sponsors and community partners who made the Country Fair possible!



## Home Beautification

The Country Fair Steering Committee picked their top 5 homes from the 20 submissions to the Home Beautification Challenge and winners were announced at the Country Fair. We love seeing the community's patriotic flair!



# Special Events

## Sister City Visit from Lagos De Moreno, Mexico

The City of Brea was excited to welcome delegates from our Sister City, Lagos de Moreno, Mexico, at the end of July. Delegates participated in the opening reception at the Brea Gallery, celebrating the 50th anniversary of the Art in Public Places Program, enjoyed a welcome lunch, and toured several City of Brea facilities. This was a particularly exciting visit, as it was the first delegation visit since 2019.



## Family Films

Family Films wrapped up with the final two showings at City Hall Park on July 11, where Big Hero 6 was played and July 18, where The Mighty Ducks was played. Family Films was well attended all summer and Movies Under the Stars will take place in October and December later this year.



# Special Events

## Brea Fest

The City of Brea's 37th Annual Brea Fest will take place on Friday, August 8, from 6:30 p.m. to 10:00 p.m. throughout the Brea Civic & Cultural Center, along Randolph Avenue and Birch Street.

The Special Events Division is excited to spotlight the arts in Brea, including the Brea Art Gallery, Curtis Theatre, and the Art in Public Places Program, which is celebrating its 50th anniversary this year. Guests can enjoy demonstrations, live performances, and art showcases celebrating the arts.



The event will also feature food and drink samples from local restaurants, beer and wine, shopping, a "Kidsville" area, a children's market, live music, and much more. Brea Fest admission and entertainment are free, with a nominal \$4 ticket available for food and beverages.

Proceeds from the event help support Cultural Arts in Brea, including Special Events, the Brea Gallery, Art in Public Places, and the Curtis Theatre. We hope to see you there!

### Social Media



**8.3K Followers**

108 Impressions



**5.4K Followers**

48k Impressions



@breaspecialevents

## Upcoming Events

|                             |                              |                                               |                |
|-----------------------------|------------------------------|-----------------------------------------------|----------------|
| September 19                | 10:00 am                     | Senior Center Flu Clinic                      | Senior Center  |
| September 26                | 11:30 am                     | Senior Center Disco/Sock Hop Party            | Senior Center  |
| October 17                  | 7:00 pm                      | Family Films - Matilda                        | City Hall Park |
| October 18 –<br>December 12 | Wed-Sun 12-5 pm              | Yo Gabba Gabba: The Super Art<br>Friends Show | Brea Gallery   |
| October 31                  | 11:30 an                     | Senior Center Halloween Party                 | Senior Center  |
| November 11                 | 10 am                        | Veterans Day Ceremony                         | Civic Center   |
| December 12                 | 7 pm                         | Family Films – The Santa Clause               | City Hall Park |
| November 14<br>November 15  | Friday 9 -6<br>Saturday 9 -4 | Nutcracker Boutique                           | BCC            |
| November 21                 | 11:30 am                     | Senior Center Thanksgiving Party              | Senior Center  |
| December 4                  | 6:30-9 pm                    | Tree Lighting Ceremony                        | Civic Center   |
| December 12                 | TBD                          | Senior Center Christmas Party                 | TBD            |