

**Regular Meeting of the Artesia City Council  
City Council Chambers  
18747 Clarkdale Avenue  
Artesia, CA 90701  
(562) 865-6262**

**You may view this meeting live over the internet at  
<https://ca-artesia2.civicplus.com/241/City-Council-Meetings-Video>**

**Monday, May 12, 2025  
7:00 p.m.**

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**1. CALL TO ORDER**

1A. Call to Order

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**2. ROLL CALL**

2A. Roll Call

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**3. INVOCATION**

3A. Invocation  
— Rob Golding, First Christian Reformed Church

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**4. PLEDGE OF ALLEGIANCE**

4A. Pledge of Allegiance

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**5. PUBLIC COMMENTS**

This is the portion of the meeting set aside to invite public comments regarding any matter within the subject matter jurisdiction of the City Council. Public comments may also be submitted by email at [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) before 12:00 p.m. on the date of the meeting. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Under the provisions of the Brown Act, the City Council is prohibited from taking action on items that are not listed on the agenda, but may refer the matter to staff or to a subsequent meeting. Those wishing to speak are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

5A. Public Comments

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**6. COUNCILMEMBER COMMENTS**

6A. Councilmember Comments

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**7. CEREMONIAL PRESENTATIONS**

7A. Asian American and Pacific Islander Heritage Month Proclamation  
7B. Mental Health Awareness Month Proclamation

7C. Law Enforcement Appreciation Month

7D. Staff Introduction

## **8. BUSINESS PRESENTATIONS**

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8A. Greater Los Angeles County Vector Control District Update

## **9. CONSENT CALENDAR**

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It is recommended that Items (A) through (L) be acted on simultaneously in one vote unless a member of the City Council requests separate discussion and/or action on the item. In the event a member of the City Council requests separate discussion on a Consent Calendar item, or the item is removed from the Consent Calendar to allow for public comments on the item to be read. The City Council will consider that item immediately following approval of the rest of the Consent Calendar.

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

— Recommendation: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register - April 2025

— Recommendation: Receive and File.

9C. City Financial Report - March 2025

— Recommendation: Receive and File.

9D. AB 1234 Reporting

— Recommendation: Receive and File.

9E. City Council Meeting Minutes

— Recommendation: Approve Minutes as Presented for April 7, 2025 - Special Meeting, April 14, 2025 - Special Meeting, April 14, 2025 - Regular Meeting

9F. Agreement With Human Services Association To Provide a Senior Nutrition Program

— Recommendation: Approve and Authorize the City Manager To Execute the Proposed Agreement for Senior Nutrition Program Services With Human Services Association.

9G. Professional Services Agreement for Information Technology Services with BreaIT Solutions

— Recommendation: Approve and Authorize the City Manager To Execute the Proposed Agreement the Professional Services Agreement With BreaIT Solutions for an Amount Not-To-Exceed \$95,000.

9H. Rejection of Bids for the Electric Vehicle Charging Facility Expansion Project and Consideration of a Resolution to Dispense with Competitive Bidding

— Recommendation: Reject All Bids for the Electric Vehicle Charging Facility Expansion Project in Accordance With Section 3-4.14 of the Artesia Municipal Code;

— Authorize Staff to either Rebid This Project at a Future Date or Negotiate a Contract Directly With a Contractor in Accordance With Resolution No. 25-3033; And

— Adopt Resolution No. 25-3033, Dispensing With Competitive Bidding for the Electrical Vehicle Charging Facility Expansion Project



9I. Award of Contract for the Community Development Block Grant (CDBG) Sidewalk and ADA Compliant Improvements Project

- Recommendation: 1. Consider and Find That the Proposed Project Is Categorically Exempt Under the California Environmental Quality Act (CEQA) Pursuant To State CEQA Guidelines Section 15301 (C) - Existing Facilities (Class 1);
- Approve the Plans and Specifications for the Sidewalk And ADA Compliant Improvements Project (PW 2025-003);
- Award a Construction Contract for Construction of the Sidewalk and ADA Compliant Improvements Project to CJ Concrete Construction Inc. In the Amount of \$125,819.00 and Authorize a 15% Contingency in the Amount of \$18,872.85, for a Total Not-To-Exceed Amount of \$144,691.85; And
- 4. Authorize the City Manager To Execute the Construction Contract, Along With Making Non-Substantive Revisions to the Construction Contract That Do Not Change the Contract Price for the Project.

9J. 2025 City of Artesia Pavement Management Program

- Recommendation: Consider and find That the Pavement Management System Is Exempt From the California Environmental Quality Act Pursuant To State CEQA Guidelines Section 15301;
- Approve the Proposed 2025 City of Artesia Pavement Management System;
- Authorize the City Manager to Sign and Submit a Pavement Management System Certification to the Los Angeles County Metropolitan Transportation Authority; And
- Authorize Staff to File a Notice of Exemption With the Los Angeles County Clerk Within Five (5) Days.

9K. Request to Display the Progress Pride Flag at City Hall in Recognition of Pride Month

- Recommendation: Approve the Display of the Progress Pride Flag on the Flag Pole in Front of City Hall From June 2, 2025 to June 30, 2025 per the City's Flag Display Policy.

9L. Resolutions for Street Lighting Maintenance District Initiating Proceedings, Approving the Engineer's Report, Declaring the City's Intention to Levy and Collect Assessments, and Setting the Date of the Public Hearing

- Recommendation: Adopt Resolution No. 25-3036, Initiating Proceedings for the Levy and Collection of Assessments Within the City of Artesia Street Lighting Maintenance District for Fiscal Year 2025-26 and Ordering the Preparation of an Engineer's Report Pursuant to the Provisions of Part 2 of Division 15 of the Streets; and Highways Code;
- Adopt Resolution No. 25-3034, Approving the Report of the Engineer for Fiscal Year 2025-26 in Connection With the City of Artesia Street Lighting Maintenance District; And
- Adopt Resolution No. 25-3035, Declaring Its Intention to Levy and Collect Assessments Within the City of Artesia Street Lighting Maintenance District for Fiscal Year 2025-26 Pursuant to the Provisions of Part 2 of Division 15 of the Streets and Highways Code, and Appointing a Time and Place for Hearing Protests.

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**10. PUBLIC HEARING - NONE**

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**11. DISCUSSION**

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- 11A. Introduction of an Ordinance Amending the Process for the Abatement of Public Nuisances  
— Recommendation: Consider and Find That This Ordinance Is Exempt From CEQA Pursuant to Section 15061(B)(3) of the CEQA Guidelines; And  
— Introduce Ordinance 25-267, an Ordinance Amending Chapter 7 (Administrative Citations) of Title 1 (General Provisions) and Chapter 1 (Public Nuisances) of Title 5 (Public Welfare) of the Artesia Municipal Code Relating to the Abatement of Public Nuisances.

## **12. CITY MANAGER INFORMATIONAL REPORTING**

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- 12A. City Manager Reporting

## **13. ADJOURNMENT**

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- 13A. Adjournment

The City of Artesia complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's office at 562-865-6262 at least 72 hours prior to the meeting. Copies of Staff Reports are on file in the Office of the City Clerk and are available for inspection.

*Date Posted: May 8, 2025*



## **CITY COUNCIL AGENDA REPORT**

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9A.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

**FROM:** Jennifer Alderete, City Clerk

**REVIEWED AND APPROVED BY:**

Abel Avalos, City Manager

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**RECOMMENDATION:**

It is recommended that the City Council waive reading, by title only, of all ordinances and resolutions. Said ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

**BACKGROUND:**

California Government Code 36934 allows the legislative body to waive the requirement to read ordinances and titles by the action.

**FISCAL IMPACT:**

There is no fiscal impact associated with approval of this item.



# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9B.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Accounts Payable Check Register - April 2025

**FROM:** Jamie Murguia, Finance Manager

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager

Abel Avalos, City Manager

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**RECOMMENDATION:**

It is recommended that the City Council receive and file this report.

**BACKGROUND:**

The attached demands summary (accounts payable checks) is a list of all checks issued by the City of Artesia from April 1, 2025 through April 30, 2025.

Prior to printing each check, payment requests are approved by the department manager, Finance Manager, and City Manager. Once payment requests have been approved, a batch for disbursement is processed by the Senior Accountant, and approved by the Finance Manager. Each check is printed with its invoice detail, then signed by the City Manager and Mayor.

**FISCAL IMPACT:**

There is no fiscal impact associated with approval of this item.

**RECOMMENDED COUNCIL ACTION:**

It is recommended that the City Council receive and file this report.

**Attachments**

[April 2025 Demand Check Register.pdf](#)

# City of Artesia

## April 2025 Check Register

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Amount	Payment #	Payment Date	Amount Paid
<b>4LEAF, INC.</b>							
04/22/2025	J4100L	Invoice	04/22/2025	\$5,117.50	86254	04/22/2025	\$5,117.50
	25/03 Code Enforcement		04/22/2025				
			<i>Totals for 4LEAF, INC.:</i>	<u>\$5,117.50</u>			<u>\$5,117.50</u>
<b>AFSCME DISTRICT COUNCIL 36</b>							
04/09/2025	04042025	Invoice	04/09/2025	\$700.99	86194	04/09/2025	\$700.99
	Union Dues, Payroll		04/09/2025				
04/22/2025	04182025	Invoice	04/22/2025	\$718.70	86255	04/22/2025	\$718.70
	Union Dues, Payroll		04/22/2025				
			<i>Totals for AFSCME DISTRICT COUNCIL 36:</i>	<u>\$1,419.69</u>			<u>\$1,419.69</u>
<b>ALAN'S LAWN &amp; GARDEN CENTER INC</b>							
04/02/2025	75366	Invoice	04/02/2025	\$40.00	86176	04/02/2025	\$40.00
	Power-trimmer Diagnostic		04/02/2025				
04/02/2025	75365	Invoice	04/02/2025	\$38.02	86176	04/02/2025	\$38.02
	Repairs, Maintenance for		04/02/2025				
04/02/2025	74489	Invoice	04/02/2025	\$1,146.05	86176	04/02/2025	\$1,146.05
	New Power Trimmer		04/02/2025				
04/22/2025	78899	Invoice	04/22/2025	\$362.19	86256	04/22/2025	\$362.19
	Supplies for Public Works		04/22/2025				
			<i>Totals for ALAN'S LAWN &amp; GARDEN CENTER INC:</i>	<u>\$1,586.26</u>			<u>\$1,586.26</u>
<b>ALBENIZ QUINTANA</b>							
04/16/2025	101	Invoice	04/16/2025	\$600.00	86224	04/16/2025	\$600.00
	Performer Deposit for the		04/16/2025				
	ISFDF 2025						
			<i>Totals for ALBENIZ QUINTANA:</i>	<u>\$600.00</u>			<u>\$600.00</u>
<b>ALL ACE E &amp; C INC</b>							
04/30/2025	AA-25-03-002	Invoice	04/30/2025	\$78,776.50	86280	04/30/2025	\$78,776.50
	Retention & Additional		04/30/2025				
	Work for Bike Trail Fencing						
			<i>Totals for ALL ACE E &amp; C INC:</i>	<u>\$78,776.50</u>			<u>\$78,776.50</u>
<b>ALL CITY MANAGEMENT SERVICES</b>							
04/02/2025	99684	Invoice	04/02/2025	\$13,024.00	86177	04/02/2025	\$13,024.00
	3/2- 3/15/25 Crossing Guard		04/02/2025				
04/09/2025	98343	Invoice	04/09/2025	\$13,024.00	86195	04/09/2025	\$13,024.00
	1/5- 1/18/25 Crossing Guard		04/09/2025				
04/09/2025	100019	Invoice	04/09/2025	\$12,997.95	86195	04/09/2025	\$12,997.95
	3/16- 3/29/25 Crossing		04/09/2025				
			<i>Totals for ALL CITY MANAGEMENT SERVICES:</i>	<u>\$39,045.95</u>			<u>\$39,045.95</u>
<b>ARTESIA CERRITOS LIONS CLUB</b>							
04/22/2025	85326359	Invoice	04/22/2025	\$150.00	86257	04/22/2025	\$150.00
	Security Deposit Refund		04/22/2025				
			<i>Totals for ARTESIA CERRITOS LIONS CLUB:</i>	<u>\$150.00</u>			<u>\$150.00</u>
<b>ARTESIA D.E.S. HALL</b>							
04/30/2025	25-002	Invoice	04/30/2025	\$500.00	86281	04/30/2025	\$500.00
	Gold Sponsorship for the		04/30/2025				
			<i>Totals for ARTESIA D.E.S. HALL:</i>	<u>\$500.00</u>			<u>\$500.00</u>
<b>BOA ARCHITECTURE</b>							
04/16/2025	24-3112-1	Invoice	04/16/2025	\$18,760.00	86225	04/16/2025	\$18,760.00
	Architectural Design		04/16/2025				
			<i>Totals for BOA ARCHITECTURE:</i>	<u>\$18,760.00</u>			<u>\$18,760.00</u>
<b>BROTHERS JANITORIAL SUPPLY COMPANY</b>							
04/22/2025	221	Invoice	04/22/2025	\$93.71	86258	04/22/2025	\$93.71
	Supplies for Maintenance		04/22/2025				
04/22/2025	222	Invoice	04/22/2025	\$975.71	86258	04/22/2025	\$975.71
	Trash Liners		04/22/2025				
			<i>Totals for BROTHERS JANITORIAL SUPPLY COMPANY:</i>	<u>\$1,069.42</u>			<u>\$1,069.42</u>
<b>BUILDER BOY INC</b>							
04/16/2025	8005974	Invoice	04/16/2025	\$3,900.00	86226	04/16/2025	\$3,900.00

	Dry Wall Installation		04/16/2025				
			<i>Totals for BUILDER BOY INC.:</i>	\$3,900.00			\$3,900.00
<b>CALE AMERICA INC.</b>							
04/02/2025	184789	Invoice	04/02/2025	\$840.80	86178	04/02/2025	\$840.80
	Refurbished Computer		04/02/2025				
04/02/2025	184903	Invoice	04/02/2025	\$1,526.16	86178	04/02/2025	\$1,526.16
	25/03 Parking Meter IT		04/02/2025				
			<i>Totals for CALE AMERICA INC.:</i>	\$2,366.96			\$2,366.96
<b>CALIFORNIA JPIA</b>							
04/30/2025	ADA-195	Invoice	04/30/2025	\$43,300.00	86282	04/30/2025	\$43,300.00
	ADA Evaluation and		04/30/2025				
			<i>Totals for CALIFORNIA JPIA:</i>	\$43,300.00			\$43,300.00
<b>CalPers</b>							
04/01/2025	4203484552-04/2025	Invoice	04/01/2025	\$72,638.67	41138	04/09/2025	\$72,638.67
	25/04 Health Premium		04/01/2025				
			<i>Totals for CalPers:</i>	\$72,638.67			\$72,638.67
<b>CBE OFFICE SOLUTIONS</b>							
04/30/2025	IN2831874	Invoice	04/30/2025	\$881.43	86283	04/30/2025	\$881.43
	3/20-4/19/25 Overage		04/30/2025				
			<i>Totals for CBE OFFICE SOLUTIONS:</i>	\$881.43			\$881.43
<b>CERRITOS TAMIL SANGAM INC</b>							
04/16/2025	85091268	Invoice	04/16/2025	\$150.00	86227	04/16/2025	\$150.00
	Facility Deposit Refund		04/16/2025				
			<i>Totals for CERRITOS TAMIL SANGAM INC:</i>	\$150.00			\$150.00
<b>CHANSON WALKER</b>							
04/16/2025	41025	Invoice	04/16/2025	\$260.00	86228	04/16/2025	\$260.00
	Camp Shirts		04/16/2025				
			<i>Totals for CHANSON WALKER:</i>	\$260.00			\$260.00
<b>CHEE SALETTE ARCHITECTURE OFFICE</b>							
04/09/2025	2024-08-07	Invoice	04/09/2025	\$44,250.00	86196	04/09/2025	\$44,250.00
	25/03 Design Consultant		04/09/2025				
			<i>Totals for CHEE SALETTE ARCHITECTURE OFFICE:</i>	\$44,250.00			\$44,250.00
<b>CINTAS CORP</b>							
04/16/2025	4225221946	Invoice	04/16/2025	\$149.72	86229	04/16/2025	\$149.72
	25/03 AJ Park Janitorial		04/16/2025				
04/16/2025	4223711015	Invoice	04/16/2025	\$627.23	86229	04/16/2025	\$627.23
	25/03 Artesia Park Janitorial		04/16/2025				
			<i>Totals for CINTAS CORP:</i>	\$776.95			\$776.95
<b>CITY OF BREA</b>							
04/30/2025	ASIT001499	Invoice	04/30/2025	\$4,668.40	86284	04/30/2025	\$4,668.40
	25/03 IT service and onsite		04/30/2025				
			<i>Totals for CITY OF BREA:</i>	\$4,668.40			\$4,668.40
<b>CITY OF NORWALK</b>							
04/02/2025	3507800-00-031525	Invoice	04/02/2025	\$221.47	86179	04/02/2025	\$221.47
	1/15-3/15/25 169th &		04/02/2025				
04/02/2025	3507800-00-031525	Invoice	04/02/2025	\$77.49	86179	04/02/2025	\$77.49
	1/15-3/15/25 11908 169th		04/02/2025				
			<i>Totals for CITY OF NORWALK:</i>	\$298.96			\$298.96
<b>CLEARGOV INC.</b>							
04/22/2025	2025-16762	Invoice	04/22/2025	\$3,360.00	86259	04/22/2025	\$3,360.00
	Operational Budget Module		04/22/2025				
	for FY 25-26 - prorated						
			<i>Totals for CLEARGOV INC.:</i>	\$3,360.00			\$3,360.00
<b>COLONIAL LIFE</b>							
04/01/2025	70687030401260	Invoice	04/01/2025	\$3,583.33	41139	04/09/2025	\$3,583.33
	25/04 Supplemental Ins.		04/01/2025				
			<i>Totals for COLONIAL LIFE:</i>	\$3,583.33			\$3,583.33
<b>Commercial Door of Los Angeles County Inc</b>							
04/09/2025	23484	Invoice	04/09/2025	\$2,624.95	86197	04/09/2025	\$2,624.95
	25/03 Service call for EV		04/09/2025				
	charging facility automatic						
			<i>Totals for Commercial Door of Los Angeles County Inc:</i>	\$2,624.95			\$2,624.95
<b>DEB'S BOOKKEEPLUS</b>							
04/22/2025	1811	Invoice	04/22/2025	\$2,212.50	86260	04/22/2025	\$2,212.50
	25/02 and 25/03 Accounting		04/22/2025				

			Totals for DEB'S BOOKKEEPLUS:	\$2,212.50		\$2,212.50
<b>DELTA DENTAL INSURANCE COMPANY</b>						
04/09/2025	70144-00001-04/01/25	Invoice	04/09/2025	\$254.96 86198	04/09/2025	\$254.96
	25/04 HMO Dental		04/09/2025			
04/30/2025	70144-00001-05/01/25	Invoice	04/30/2025	\$254.96 86285	04/30/2025	\$254.96
	25/05 HMO Dental		04/30/2025			
			Totals for DELTA DENTAL INSURANCE COMPANY:	\$509.92		\$509.92
<b>DERAIN DAVIS</b>						
04/16/2025	908	Invoice	04/16/2025	\$400.00 86286	04/30/2025	\$400.00
	Spring Eggstravaqanza &		04/16/2025			
			Totals for DERAIn DAVIS:	\$400.00		\$400.00
<b>DUNN-EDWARDS CORPORATION</b>						
04/09/2025	2074A30580	Invoice	04/09/2025	\$1,787.27 86199	04/09/2025	\$1,787.27
	Graffiti Removal Supplies		04/09/2025			
			Totals for DUNN-EDWARDS CORPORATION:	\$1,787.27		\$1,787.27
<b>DUPRE ENTERPRISES</b>						
04/02/2025	113618	Invoice	04/02/2025	\$4,352.22 86180	04/02/2025	\$4,352.22
	Installation of 2 Decorative		04/02/2025			
	Street Pole Lights					
04/16/2025	113715	Invoice	04/16/2025	\$280.00 86231	04/16/2025	\$280.00
	Rerouting Power -		04/16/2025			
04/22/2025	113644	Invoice	04/22/2025	\$2,320.00 86261	04/22/2025	\$2,320.00
	Historic Walking Trail		04/22/2025			
			Totals for DUPRE ENTERPRISES:	\$6,952.22		\$6,952.22
<b>DUTHIE POWER SERVICES</b>						
04/30/2025	A140800	Invoice	04/30/2025	\$620.68 86287	04/30/2025	\$620.68
	Annual Preventative		04/30/2025			
	Maintenance Service - 35KW					
			Totals for DUTHIE POWER SERVICES:	\$620.68		\$620.68
<b>ELAINE BRAMMELL</b>						
04/09/2025	IR-3875	Invoice	04/09/2025	\$223.35 86200	04/09/2025	\$223.35
	Miss Artesia Crowns		04/09/2025			
			Totals for ELAINE BRAMMELL:	\$223.35		\$223.35
<b>Enterprise FM Trust</b>						
04/21/2025	480414A-040325	Invoice	04/21/2025	\$3,748.64 41148	04/30/2025	\$3,748.64
	25/04 Electric Vehicle Lease		04/21/2025			
	Maintenance					
			Totals for Enterprise FM Trust:	\$3,748.64		\$3,748.64
<b>ERNESTO OLIVARES</b>						
04/09/2025	APR2025	Invoice	04/09/2025	\$221.12 86201	04/09/2025	\$221.12
	25/04 Medical Premium		04/09/2025			
04/30/2025	MAY2025	Invoice	04/30/2025	\$221.12 86288	04/30/2025	\$221.12
	25/05 Medical Premium		04/30/2025			
			Totals for ERNESTO OLIVARES:	\$442.24		\$442.24
<b>FACILITY SOLUTIONS GROUP, INC</b>						
04/22/2025	5540690-00	Invoice	04/22/2025	\$229.40 86262	04/22/2025	\$229.40
	Public Works - LED Lighting		04/22/2025			
04/22/2025	5540691-00	Invoice	04/22/2025	\$114.71 86262	04/22/2025	\$114.71
	Artesia Park - LED Lighting		04/22/2025			
04/22/2025	5540692-00	Invoice	04/22/2025	\$114.71 86262	04/22/2025	\$114.71
	Artesia Park - LED Lighting		04/22/2025			
			Totals for FACILITY SOLUTIONS GROUP, INC:	\$458.82		\$458.82
<b>FIDELITY SECURITY LIFE INSURANCE CO.</b>						
04/02/2025	166733576	Invoice	04/02/2025	\$524.09 41140	04/09/2025	\$524.09
	25/04 Vision Coverage		04/02/2025			
			Totals for FIDELITY SECURITY LIFE INSURANCE CO.:	\$524.09		\$524.09
<b>FIESTA COOPERATIVE INC.</b>						
04/22/2025	250305	Invoice	04/22/2025	\$8,678.38 86263	04/22/2025	\$8,678.38
	25/03 Dial-a-Ride Services		04/22/2025			
			Totals for FIESTA COOPERATIVE INC.:	\$8,678.38		\$8,678.38
<b>FRANCHISE TAX BOARD</b>						
04/09/2025	04042025	Invoice	04/09/2025	\$80.00 86202	04/09/2025	\$80.00
	Ericka Jackson, 04/04/2025		04/09/2025			
04/22/2025	04182025	Invoice	04/22/2025	\$80.00 86264	04/22/2025	\$80.00
	Ericka Jackson,		04/22/2025			

04/22/2025	04/18/2025 Pavroll 04182025 Rene Trevino, 04/18/2025	Invoice	04/22/2025 04/22/2025	\$46.09 86265	04/22/2025	\$46.09
<b>GENERAL CODE</b>						
04/22/2025	gc00128210 ECode360 Annual Maintenance & Ordinance	Invoice	04/22/2025 04/22/2025	\$1,345.00 86266	04/22/2025	\$1,345.00
				<b>Totals for FRANCHISE TAX BOARD:</b>		
				\$206.09		\$206.09
<b>GOLDEN STATE WATER COMPANY</b>						
04/17/2025	00552386989-041125	Invoice	04/17/2025	\$129.47 41144	04/21/2025	\$129.47
04/17/2025	25/03 11938 South St. 28650044382-040425	Invoice	04/17/2025	\$254.77 41144	04/21/2025	\$254.77
04/17/2025	25/03 18609 IRR Pioneer 49057935782-041425	Invoice	04/17/2025	\$94.77 41144	04/21/2025	\$94.77
04/17/2025	25/03 18530 Corby Ave. 13732300002-041525	Invoice	04/17/2025	\$448.52 41144	04/21/2025	\$448.52
04/17/2025	25/03 11504 Artesia Blvd 80727400006-040425	Invoice	04/17/2025	\$408.94 41144	04/21/2025	\$408.94
04/17/2025	25/03 11710 South St IRR 43024400004-040425	Invoice	04/17/2025	\$501.24 41144	04/21/2025	\$501.24
04/17/2025	25/03 11734 IRR Artesia 42732300001-041625	Invoice	04/17/2025	\$712.26 41144	04/21/2025	\$712.26
04/17/2025	25/03 12034 Artesia IRR 11131392257-041525	Invoice	04/17/2025	\$441.94 41144	04/21/2025	\$441.94
04/17/2025	25/03 17189 IRR Baber Ave. 97259400006-041525	Invoice	04/17/2025	\$50.81 41144	04/21/2025	\$50.81
04/17/2025	25/03 17202 Alburtis 82177200001-041525	Invoice	04/17/2025	\$267.27 41144	04/21/2025	\$267.27
04/17/2025	25/03 17203 Corby Ave. 87564300009-041625	Invoice	04/17/2025	\$771.62 41144	04/21/2025	\$771.62
04/17/2025	25/03 17512 IRR Norwalk 79020300004-041525	Invoice	04/17/2025	\$1,721.07 41144	04/21/2025	\$1,721.07
04/17/2025	25/03 17815 Pioneer Blvd 87836872074-041125	Invoice	04/17/2025	\$234.99 41144	04/21/2025	\$234.99
04/17/2025	25/03 18506 IRR Pioneer 29424300001-040425	Invoice	04/17/2025	\$182.68 41144	04/21/2025	\$182.68
04/17/2025	25/03 18641 Corby 22743000006-040425	Invoice	04/17/2025	\$252.33 41144	04/21/2025	\$252.33
04/17/2025	25/03 18644 Alburtis Ave. 91743000001-040425	Invoice	04/17/2025	\$544.96 41144	04/21/2025	\$544.96
04/17/2025	25/03 18747 Clarkdale Ave. 02743000008-040425	Invoice	04/17/2025	\$32.94 41144	04/21/2025	\$32.94
04/17/2025	25/03 18747 Fp Clarkdale 12743000007-040425	Invoice	04/17/2025	\$778.20 41144	04/21/2025	\$778.20
04/17/2025	25/03 18750 Clarkdale 85147443411-041125	Invoice	04/17/2025	\$518.60 41144	04/21/2025	\$518.60
04/17/2025	25/03 18803 Elaine Ave. 63500932239-041125	Invoice	04/17/2025	\$129.47 41144	04/21/2025	\$129.47
04/17/2025	25/03 Norwalk & South St 55342200007-040425	Invoice	04/17/2025	\$408.94 41144	04/21/2025	\$408.94
04/17/2025	25/03 Norwalk Blvd So of 91385393847-040425	Invoice	04/17/2025	\$1,230.60 41144	04/21/2025	\$1,230.60
04/17/2025	25/03 17514 Norwalk Blvd 53533876818-040425	Invoice	04/17/2025	\$360.28 41144	04/21/2025	\$360.28
04/17/2025	25/03 Droxford St Norwalk Blvd IRR 76772389227-041425	Invoice	04/17/2025	\$254.07 41144	04/21/2025	\$254.07
04/17/2025	25/03 11504 178th St. 23768366561-032125	Invoice	04/17/2025	\$3,444.16 41144	04/21/2025	\$3,444.16
				<b>Totals for GOLDEN STATE WATER COMPANY:</b>		
				\$14,174.90		\$14,174.90
<b>HAZZARD BACKFLOW INC.</b>						
04/02/2025	42178 11562 186th St Annual	Invoice	04/02/2025 04/02/2025	\$45.00 86181	04/02/2025	\$45.00



			Totals for HAZZARD BACKFLOW INC.:	\$45.00		\$45.00
<b>HDL COREN &amp; CONE</b>						
04/30/2025	SIN049661	Invoice	04/30/2025	\$2,196.42 86289	04/30/2025	\$2,196.42
	Apr/Jun '25 Property Tax		04/30/2025			
			Totals for HDL COREN & CONE:	\$2,196.42		\$2,196.42
<b>HEDSSON JIMENEZ</b>						
04/16/2025	MARCH2025	Invoice	04/16/2025	\$1,473.55 86232	04/16/2025	\$1,473.55
	March 2025 Karate Class		04/16/2025			
			Totals for HEDSSON JIMENEZ:	\$1,473.55		\$1,473.55
<b>HELITO CARAANG</b>						
04/22/2025	85324597	Invoice	04/22/2025	\$150.00 86267	04/22/2025	\$150.00
	Security Deposit Refund		04/22/2025			
			Totals for HELITO CARAANG:	\$150.00		\$150.00
<b>HINDERLITER DE LLAMAS &amp; ASSOCIATES</b>						
04/02/2025	SIN048372	Invoice	04/02/2025	\$2,353.39 86182	04/02/2025	\$2,353.39
	Jan/Mar '25 Sales Tax Audit		04/02/2025			
04/16/2025	SIN039774	Invoice	04/16/2025	\$1,215.89 86233	04/16/2025	\$1,215.89
	Apr/Jun '24 Sales Tax Audit		04/16/2025			
			Totals for HINDERLITER DE LLAMAS & ASSOCIATES:	\$3,569.28		\$3,569.28
<b>HONEYWELL INTERNATIONAL INC</b>						
04/16/2025	5269587315	Invoice	04/16/2025	\$17,358.96 86234	04/16/2025	\$17,358.96
	05/01-7/31/25 HVCA		04/16/2025			
			Totals for HONEYWELL INTERNATIONAL INC:	\$17,358.96		\$17,358.96
<b>HUMAN SERVICES ASSOCIATION</b>						
04/16/2025	02282425	Invoice	04/16/2025	\$1,152.00 86235	04/16/2025	\$1,152.00
	25/02 Senior Meals		04/16/2025			
04/16/2025	03312425	Invoice	04/16/2025	\$1,308.00 86235	04/16/2025	\$1,308.00
	25/03 Senior Meals		04/16/2025			
			Totals for HUMAN SERVICES ASSOCIATION:	\$2,460.00		\$2,460.00
<b>JAMIE MURGUIA</b>						
04/30/2025	042925	Invoice	04/30/2025	\$646.91 86290	04/30/2025	\$646.91
	Reimbursement for CMTA		04/30/2025			
			Totals for JAMIE MURGUIA:	\$646.91		\$646.91
<b>JOSE ASCENCIO</b>						
04/09/2025	APR2025	Invoice	04/09/2025	\$221.12 86203	04/09/2025	\$221.12
	25/04 Medical Premium		04/09/2025			
04/30/2025	MAY2025	Invoice	04/30/2025	\$221.12 86291	04/30/2025	\$221.12
	25/05 Medical Premium		04/30/2025			
			Totals for JOSE ASCENCIO:	\$442.24		\$442.24
<b>JULIE KOGA</b>						
04/16/2025	JAN/MAR2025	Invoice	04/16/2025	\$242.75 86236	04/16/2025	\$242.75
	Jan/Mar '25 Taiko		04/16/2025			
			Totals for JULIE KOGA:	\$242.75		\$242.75
<b>JUSTINE MENZEL</b>						
04/09/2025	APR2025	Invoice	04/09/2025	\$32.28 86204	04/09/2025	\$32.28
	25/04 Medical Premium		04/09/2025			
04/30/2025	MAY2025	Invoice	04/30/2025	\$32.28 86292	04/30/2025	\$32.28
	25/05 Medical Premium		04/30/2025			
			Totals for JUSTINE MENZEL:	\$64.56		\$64.56
<b>KAREN GONZALEZ</b>						
04/09/2025	IR-3925	Invoice	04/09/2025	\$100.00 86205	04/09/2025	\$100.00
	Bulky Item Social Media		04/09/2025			
			Totals for KAREN GONZALEZ:	\$100.00		\$100.00
<b>KAREN HEATH</b>						
04/09/2025	APR2025	Invoice	04/09/2025	\$225.36 86206	04/09/2025	\$225.36
	25/04 Medical Premium		04/09/2025			
04/30/2025	MAY2025	Invoice	04/30/2025	\$225.36 86293	04/30/2025	\$225.36
	25/05 Medical Premium		04/30/2025			
			Totals for KAREN HEATH:	\$450.72		\$450.72
<b>KATIE PAULSEN</b>						
04/02/2025	83214629	Invoice	04/02/2025	\$108.00 86183	04/02/2025	\$108.00
	Baseball Refund		04/02/2025			
			Totals for KATIE PAULSEN:	\$108.00		\$108.00
<b>KIMLEY HORN AND ASSOCIATES INC</b>						
04/02/2025	31039849	Invoice	04/02/2025	\$14,653.16 86184	04/02/2025	\$14,653.16

04/22/2025	25/02 Metro SGL Form 60 31630412-22	Invoice	04/02/2025 04/22/2025	\$800.00 86268	04/22/2025	\$800.00
04/22/2025	25/03 - 11701 South St. (Car 31265195-22	Invoice	04/22/2025 04/22/2025	\$862.50 86268	04/22/2025	\$862.50
04/22/2025	25/02 - 11701 South St. (Car 31265195-21	Invoice	04/22/2025 04/22/2025	\$1,540.00 86268	04/22/2025	\$1,540.00
04/22/2025	25/02 - 11709 Artesia Blvd. 31630412-18	Invoice	04/22/2025 04/22/2025	\$2,637.50 86268	04/22/2025	\$2,637.50
04/22/2025	25/03 - 11700 Arkansas 31630412-23	Invoice	04/22/2025 04/22/2025	\$2,875.00 86268	04/22/2025	\$2,875.00
04/22/2025	25/03 - 17610 Pioneer Blvd. 31630412-21	Invoice	04/22/2025 04/22/2025	\$4,730.00 86268	04/22/2025	\$4,730.00
04/22/2025	25/03 - 11709 Artesia Blvd 31630412-019	Invoice	04/22/2025 04/22/2025	\$9,990.00 86268	04/22/2025	\$9,990.00
04/22/2025	25/03 - 11540 187th Street 31265195-23	Invoice	04/22/2025 04/22/2025	\$4,817.50 86268	04/22/2025	\$4,817.50
04/22/2025	25/02 - 17610 Pioneer Blvd 31265195-18	Invoice	04/22/2025 04/22/2025	\$1,680.00 86268	04/22/2025	\$1,680.00
	25/04 - 11700 Arkansas St.		04/22/2025			
	Totals for KIMLEY HORN AND ASSOCIATES INC:			\$44,585.66		\$44,585.66
L C SMASHED						
04/30/2025	2778	Invoice	04/30/2025	\$2,443.00 86306	04/30/2025	\$2,443.00
	Meals for Employee		04/30/2025			
	Totals for L C SMASHED:			\$2,443.00		\$2,443.00
LA COUNTY DEPT OF ANIMAL CONTROL						
04/30/2025	MARCH2025	Invoice	04/30/2025	\$8,564.72 86294	04/30/2025	\$8,564.72
	25/03 Animal Housing		04/30/2025			
	Totals for LA COUNTY DEPT OF ANIMAL CONTROL:			\$8,564.72		\$8,564.72
LA COUNTY DEPT OF PUBLIC WORKS						
04/16/2025	25040705101	Invoice	04/16/2025	\$503.39 86237	04/16/2025	\$503.39
	25/03 Industrial Waste		04/16/2025			
	Totals for LA COUNTY DEPT OF PUBLIC WORKS:			\$503.39		\$503.39
LA COUNTY SHERIFF'S DEPARTMENT						
04/02/2025	252002TZ	Invoice	04/02/2025	\$369,930.26 86185	04/02/2025	\$369,930.26
	25/01 General Law		04/02/2025			
04/02/2025	252123TZ	Invoice	04/02/2025	\$22,603.16 86185	04/02/2025	\$22,603.16
	25/01 Ganq Suppression		04/02/2025			
04/02/2025	252124TZ	Invoice	04/02/2025	\$3,302.96 86185	04/02/2025	\$3,302.96
	25/01 Foot Patrol		04/02/2025			
04/02/2025	252122TZ	Invoice	04/02/2025	\$5,506.61 86185	04/02/2025	\$5,506.61
	24/12 Foot Patrol		04/02/2025			
04/02/2025	252126TZ	Invoice	04/02/2025	\$6,827.90 86185	04/02/2025	\$6,827.90
	25/01 La Mirage Event		04/02/2025			
04/02/2025	252125TZ	Invoice	04/02/2025	\$14,482.33 86185	04/02/2025	\$14,482.33
	25/01 SAO Backfill		04/02/2025			
04/09/2025	252434TZ	Invoice	04/09/2025	\$638.93 86207	04/09/2025	\$638.93
	24/09 Helicopter Service		04/09/2025			
04/09/2025	252506TZ	Invoice	04/09/2025	\$824.80 86207	04/09/2025	\$824.80
	25/02 DES Hall		04/09/2025			
04/09/2025	252502TZ	Invoice	04/09/2025	\$933.82 86207	04/09/2025	\$933.82
	24/10 Helicopter Service		04/09/2025			
04/09/2025	252508TZ	Invoice	04/09/2025	\$2,643.12 86207	04/09/2025	\$2,643.12
	25/02 Foot Patrol		04/09/2025			
04/09/2025	252627TZ	Invoice	04/09/2025	\$4,078.44 86207	04/09/2025	\$4,078.44
	25/02 La Mirage Event		04/09/2025			
04/09/2025	252507TZ	Invoice	04/09/2025	\$12,716.31 86207	04/09/2025	\$12,716.31
	25/02 Ganq Suppression		04/09/2025			
04/09/2025	252509TZ	Invoice	04/09/2025	\$33,452.92 86207	04/09/2025	\$33,452.92
	25/02 SAO Backfill		04/09/2025			
04/09/2025	252328TZ	Invoice	04/09/2025	\$357,933.42 86207	04/09/2025	\$357,933.42
	25/02 General Law		04/09/2025			
	Totals for LA COUNTY SHERIFF'S DEPARTMENT:			\$835,874.98		\$835,874.98
LEGAL SHIELD						
04/09/2025	03152025	Invoice	04/09/2025	\$139.70 86208	04/09/2025	\$139.70
	25/03 Supplemental Ins.		04/09/2025			

04/16/2025	04152025	Invoice	04/16/2025	\$139.70	86238	04/16/2025	\$139.70
	25/04 Supplemental Ins.		04/16/2025				
			Totals for LEGAL SHIELD:	\$279.40			\$279.40
LETICIA MORRIS							
04/16/2025	JAN/MAR2025	Invoice	04/16/2025	\$354.90	86239	04/16/2025	\$354.90
	Jan/Mar '25 Zumba PM		04/16/2025				
			Totals for LETICIA MORRIS:	\$354.90			\$354.90
LIBERTY UTILITIES							
04/09/2025	200006718171-040925	Invoice	04/09/2025	\$960.77	86209	04/09/2025	\$960.77
	1/17-3/14/25 - 16712		04/09/2025				
			Totals for LIBERTY UTILITIES:	\$960.77			\$960.77
LINCOLN NATIONAL LIFE INSURANCE							
04/01/2025	4819981472	Invoice	04/01/2025	\$1,655.30	41141	04/09/2025	\$1,655.30
	25/04 Life & Disability Ins.		04/01/2025				
			Totals for LINCOLN NATIONAL LIFE INSURANCE:	\$1,655.30			\$1,655.30
LOS ANGELES COUNTY PUBLIC WORKS							
04/30/2025	IN250000742	Invoice	04/30/2025	\$47,627.42	86295	04/30/2025	\$47,627.42
	25/01 Building & Safety		04/30/2025				
			Totals for LOS ANGELES COUNTY PUBLIC WORKS:	\$47,627.42			\$47,627.42
LOS CERRITOS COMMUNITY NEWS							
04/22/2025	37473	Invoice	04/22/2025	\$1,318.05	86269	04/22/2025	\$1,318.05
	Legal Notice Ord 24-966		04/22/2025				
			Totals for LOS CERRITOS COMMUNITY NEWS:	\$1,318.05			\$1,318.05
MANHATTAN STITCHING CO.							
04/09/2025	107455	Invoice	04/09/2025	\$296.31	86210	04/09/2025	\$296.31
	SWAG for Council		04/09/2025				
			Totals for MANHATTAN STITCHING CO.:	\$296.31			\$296.31
MARINA LANDSCAPE, INC.							
04/02/2025	152126-RE	Invoice	04/02/2025	\$14,777.37	86186	04/02/2025	\$14,777.37
	Historical District Rec Trail -		04/02/2025				
			Totals for MARINA LANDSCAPE, INC.:	\$14,777.37			\$14,777.37
MARIO FLORES							
04/16/2025	REIMB	Invoice	04/16/2025	\$67.00	86240	04/16/2025	\$67.00
	Livescan Reimbursement		04/16/2025				
			Totals for MARIO FLORES:	\$67.00			\$67.00
MARIPOSA LANDSCAPES INC							
04/09/2025	112839	Invoice	04/09/2025	\$1,500.00	86211	04/09/2025	\$1,500.00
	25/02 Artesia Park -		04/09/2025				
04/09/2025	113001	Invoice	04/09/2025	\$8,903.00	86211	04/09/2025	\$8,903.00
	25/03 Landscape		04/09/2025				
			Totals for MARIPOSA LANDSCAPES INC:	\$10,403.00			\$10,403.00
MARTIN GAMEZ							
04/09/2025	APR2025	Invoice	04/09/2025	\$221.12	86212	04/09/2025	\$221.12
	25/04 Medical Premium		04/09/2025				
04/30/2025	MAY2025	Invoice	04/30/2025	\$221.12	86296	04/30/2025	\$221.12
	25/05 Medical Premium		04/30/2025				
			Totals for MARTIN GAMEZ:	\$442.24			\$442.24
MARY KRYSTLE VIRAMONTES							
04/09/2025	83214563	Invoice	04/09/2025	\$59.00	86213	04/09/2025	\$59.00
	Baseball Refund		04/09/2025				
			Totals for MARY KRYSTLE VIRAMONTES:	\$59.00			\$59.00
MCGRATH PRODUCTIONS, LLC							
04/16/2025	Artesia - 005	Invoice	04/16/2025	\$400.00	86241	04/16/2025	\$400.00
	Photography for Spring		04/16/2025				
			Totals for MCGRATH PRODUCTIONS, LLC:	\$400.00			\$400.00
MIRENE ANAYA							
04/22/2025	85326158	Invoice	04/22/2025	\$150.00	86270	04/22/2025	\$150.00
	Security Deposit Refund		04/22/2025				
			Totals for MIRENE ANAYA:	\$150.00			\$150.00
MONJARAS & WISMEYER GROUP INC							
04/09/2025	26996	Invoice	04/09/2025	\$1,190.00	86214	04/09/2025	\$1,190.00
	Accommodation Meeting,		04/09/2025				
	City of Artesia (316-104)						
			Totals for MONJARAS & WISMEYER GROUP INC:	\$1,190.00			\$1,190.00
MUNICIPAL DENTAL POOL							

04/09/2025	23316-00001-04012025	Invoice	04/09/2025	\$3,871.61 86215	04/09/2025	\$3,871.61
	25/04 PPO Dental Coverage		04/09/2025			
04/30/2025	23316-00001-05012025	Invoice	04/30/2025	\$4,081.33 86297	04/30/2025	\$4,081.33
	25/05 PPO Dental Coverage		04/30/2025			
		<i>Totals for MUNICIPAL DENTAL POOL:</i>		<u>\$7,952.94</u>		<u>\$7,952.94</u>
<b>NATALIE HERRERA</b>						
04/09/2025	APR2025	Invoice	04/09/2025	\$221.12 86216	04/09/2025	\$221.12
	25/04 Medical Premium		04/09/2025			
04/30/2025	MAY2025	Invoice	04/30/2025	\$221.12 86298	04/30/2025	\$221.12
	25/05 Medical Premium		04/30/2025			
		<i>Totals for NATALIE HERRERA:</i>		<u>\$442.24</u>		<u>\$442.24</u>
<b>NATIONAL ENVIRONMENTAL SERVICES</b>						
04/09/2025	34618	Invoice	04/09/2025	\$15,000.00 86217	04/09/2025	\$15,000.00
	25/03 Street Sweeping		04/09/2025			
		<i>Totals for NATIONAL ENVIRONMENTAL SERVICES:</i>		<u>\$15,000.00</u>		<u>\$15,000.00</u>
<b>NATIONAL TRENCH SAFETY</b>						
04/30/2025	1000832	Invoice	04/30/2025	\$2,970.37 86299	04/30/2025	\$2,970.37
	Perma-Patch Cold Mix Pallet		04/30/2025			
		<i>Totals for NATIONAL TRENCH SAFETY:</i>		<u>\$2,970.37</u>		<u>\$2,970.37</u>
<b>ONLINE STRIPING SERVICE</b>						
04/22/2025	1364	Invoice	04/22/2025	\$28,885.00 86271	04/22/2025	\$28,885.00
	Various Locations - Remove and Replace PCC Driveways		04/22/2025			
		<i>Totals for ONLINE STRIPING SERVICE:</i>		<u>\$28,885.00</u>		<u>\$28,885.00</u>
<b>OPC TRANSYSTEMS CORPORATION</b>						
04/09/2025	INV-0004793943	Invoice	04/09/2025	\$7,055.50 86218	04/09/2025	\$7,055.50
	Acquisition Services AJ		04/09/2025			
	Padelford Park Expansion					
		<i>Totals for OPC TRANSYSTEMS CORPORATION:</i>		<u>\$7,055.50</u>		<u>\$7,055.50</u>
<b>PCAM, LLC</b>						
04/22/2025	4203	Invoice	04/22/2025	\$19,820.64 86272	04/22/2025	\$19,820.64
	25/03 Bus Service		04/22/2025			
		<i>Totals for PCAM, LLC:</i>		<u>\$19,820.64</u>		<u>\$19,820.64</u>
<b>PLACEWORKS INC.</b>						
04/30/2025	ART-02.0-13	Invoice	04/30/2025	\$2,075.60 86300	04/30/2025	\$2,075.60
	25/03 ADSP-SEGL Enviro		04/30/2025			
04/30/2025	ART-02.0-14	Invoice	04/30/2025	\$13,248.77 86300	04/30/2025	\$13,248.77
	25/03 ADSP TOD SIP		04/30/2025			
04/30/2025	ART-02.0-15	Invoice	04/30/2025	\$17,566.59 86300	04/30/2025	\$17,566.59
	25/03 ADSP for TOD Portion		04/30/2025			
		<i>Totals for PLACEWORKS INC.:</i>		<u>\$32,890.96</u>		<u>\$32,890.96</u>
<b>PRIYA TANDON</b>						
04/02/2025	83214734	Invoice	04/02/2025	\$81.00 86187	04/02/2025	\$81.00
	Baseball Refund		04/02/2025			
		<i>Totals for PRIYA TANDON:</i>		<u>\$81.00</u>		<u>\$81.00</u>
<b>RINGCENTRAL</b>						
04/30/2025	001063262	Invoice	04/30/2025	\$1,013.91 86301	04/30/2025	\$1,013.91
	Feb/Mar '25		04/30/2025			
	Telecommunication Service					
04/30/2025	001021791	Invoice	04/30/2025	\$1,013.91 86301	04/30/2025	\$1,013.91
	Jan/Feb '25		04/30/2025			
	Telecommunication Service					
04/30/2025	001073128	Invoice	04/30/2025	\$1,030.89 86301	04/30/2025	\$1,030.89
	Mar/Apr ' 25		04/30/2025			
	Telecommunication Service					
04/30/2025	00903848	Invoice	04/30/2025	\$1,155.00 86301	04/30/2025	\$1,155.00
	Aug/Sep '24 Service		04/30/2025			
		<i>Totals for RINGCENTRAL:</i>		<u>\$4,213.71</u>		<u>\$4,213.71</u>
<b>ROBERT HALF</b>						
04/02/2025	64780894	Invoice	04/02/2025	\$1,817.60 86188	04/02/2025	\$1,817.60
	Planning Administrative		04/02/2025			
04/09/2025	64805110	Invoice	04/09/2025	\$1,176.00 86219	04/09/2025	\$1,176.00
	HR Administrative Assistant		04/09/2025			

04/09/2025	64808712	Invoice	04/09/2025	\$1,454.08 86219	04/09/2025	\$1,454.08
	Planning Administrative		04/09/2025			
04/16/2025	64834168	Invoice	04/16/2025	\$1,454.08 86242	04/16/2025	\$1,454.08
	Planning Administrative		04/16/2025			
04/16/2025	64831821	Invoice	04/16/2025	\$1,568.00 86242	04/16/2025	\$1,568.00
	HR Administrative Assistant		04/16/2025			
04/22/2025	64867174	Invoice	04/22/2025	\$1,454.08 86273	04/22/2025	\$1,454.08
	Planning Admin Assistant		04/22/2025			
04/22/2025	64867192	Invoice	04/22/2025	\$1,494.50 86273	04/22/2025	\$1,494.50
	HR Admin Assistant WE		04/22/2025			
Totals for ROBERT HALF:				\$10,418.34		\$10,418.34
<b>ROHAM INTERNATIONAL INC.</b>						
04/02/2025	4322	Invoice	04/02/2025	\$710.82 86189	04/02/2025	\$710.82
	Pens for Council Swag		04/02/2025			
Totals for ROHAM INTERNATIONAL INC.:				\$710.82		\$710.82
<b>RON IBARRA ENGINEERING</b>						
04/09/2025	2025-01	Invoice	04/09/2025	\$4,340.00 86220	04/09/2025	\$4,340.00
	25/01 Encroachment		04/09/2025			
04/09/2025	2025-02	Invoice	04/09/2025	\$4,445.00 86220	04/09/2025	\$4,445.00
	25/02 Encroachment		04/09/2025			
04/22/2025	2025-03	Invoice	04/22/2025	\$2,590.00 86274	04/22/2025	\$2,590.00
	25/03 Encroachment		04/22/2025			
04/22/2025	2025_03	Invoice	04/22/2025	\$26,500.00 86274	04/22/2025	\$26,500.00
	25/03 Engineering Services		04/22/2025			
Totals for RON IBARRA ENGINEERING:				\$37,875.00		\$37,875.00
<b>SAGECREST PLANNING AND ENVIRONMENTAL</b>						
04/09/2025	5097	Invoice	04/09/2025	\$250.00 86221	04/09/2025	\$250.00
	25/02 - 11709 Artesia Blvd		04/09/2025			
04/09/2025	5143	Invoice	04/09/2025	\$600.00 86221	04/09/2025	\$600.00
	25/03 - 11746 South St.		04/09/2025			
04/09/2025	5168	Invoice	04/09/2025	\$9,850.00 86221	04/09/2025	\$9,850.00
	25/03 - 17610-18 Pioneer		04/09/2025			
04/09/2025	5145	Invoice	04/09/2025	\$9,705.00 86221	04/09/2025	\$9,705.00
	25/03 - 11709 Artesia Blvd		04/09/2025			
04/09/2025	5080	Invoice	04/09/2025	\$3,020.00 86221	04/09/2025	\$3,020.00
	25/01 - 11709 Artesia Blvd		04/09/2025			
04/09/2025	5183	Invoice	04/09/2025	\$185.00 86221	04/09/2025	\$185.00
	25/03 - 17610-18 Pioneer		04/09/2025			
04/09/2025	5142	Invoice	04/09/2025	\$48,212.50 86221	04/09/2025	\$48,212.50
	25/03 General Planning		04/09/2025			
04/09/2025	5182	Invoice	04/09/2025	\$1,510.00 86221	04/09/2025	\$1,510.00
	25/03 11709 Artesia Blvd		04/09/2025			
04/09/2025	5133	Invoice	04/09/2025	\$1,630.00 86221	04/09/2025	\$1,630.00
	25/02 11709 Artesia Blvd		04/09/2025			
04/09/2025	5146	Invoice	04/09/2025	\$7,850.00 86221	04/09/2025	\$7,850.00
	25/03 Housing Element		04/09/2025			
04/09/2025	5144	Invoice	04/09/2025	\$1,600.00 86221	04/09/2025	\$1,600.00
	25/03 ADSP Special		04/09/2025			
Totals for SAGECREST PLANNING AND ENVIRONMENTAL:				\$84,412.50		\$84,412.50
<b>SEUNG YOUNG JEUNG</b>						
04/16/2025	FEB/MAR2025	Invoice	04/16/2025	\$128.70 86243	04/16/2025	\$128.70
	Feb/Mar '25 Guitar Class		04/16/2025			
Totals for SEUNG YOUNG JEUNG:				\$128.70		\$128.70
<b>SHUSTER ADVISORY GROUP</b>						
04/09/2025	8079	Invoice	04/09/2025	\$250.00 86222	04/09/2025	\$250.00
	25/03 Advisory Fee		04/09/2025			
Totals for SHUSTER ADVISORY GROUP:				\$250.00		\$250.00
<b>Southern California Edison Company</b>						
04/03/2025	700454958639-032625	Invoice	04/03/2025	\$26.51 41142	04/09/2025	\$26.51
	25/03 18510 Corby Ave.		04/03/2025			
04/03/2025	700483004874-032725	Invoice	04/03/2025	\$5,439.82 41142	04/09/2025	\$5,439.82
	25/03 Various Locations		04/03/2025			
04/03/2025	700485859203-032625	Invoice	04/03/2025	\$2,890.82 41142	04/09/2025	\$2,890.82
	25/03 Various Traffic Signals		04/03/2025			
04/03/2025	700492283835-031925	Invoice	04/03/2025	\$260.59 41142	04/09/2025	\$260.59

04/03/2025	25/03 Various Locations TC-700492421150-031925	Invoice	04/03/2025	\$148.46 41142	04/09/2025	\$148.46
04/03/2025	25/03 Artesia/Gridley 700498964105-031925	Invoice	04/03/2025	\$1,677.61 41142	04/09/2025	\$1,677.61
04/03/2025	25/03 18750 Clarkdale EV 700560422190-031925	Invoice	04/03/2025	\$73.80 41142	04/09/2025	\$73.80
04/03/2025	25/03 18600 1/2 S Norwalk 700562509108-031925	Invoice	04/03/2025	\$67.93 41142	04/09/2025	\$67.93
04/03/2025	25/03 12001 Artesia Blvd 700405333439-032725	Invoice	04/03/2025	\$1,028.11 41142	04/09/2025	\$1,028.11
04/03/2025	25/03 Various Locations 700491366274-040125	Invoice	04/03/2025	\$18,010.26 41142	04/09/2025	\$18,010.26
	25/03 Various Locations		04/03/2025			
	Totals for Southern California Edison Company:			\$29,623.91		\$29,623.91
Southern California Gas Company						
04/21/2025	12690659565-041525	Invoice	04/21/2025	\$14.30 41145	04/21/2025	\$14.30
04/21/2025	25/04 18641 Corby Ave. 17740623008-040425	Invoice	04/21/2025	\$114.99 41145	04/21/2025	\$114.99
04/21/2025	25/04 18747 Clarkdale Ave. 17950623003-040425	Invoice	04/21/2025	\$276.09 41145	04/21/2025	\$276.09
04/21/2025	25/04 18750 Clarkdale Ave. 17949759637-041525	Invoice	04/21/2025	\$5.85 41145	04/21/2025	\$5.85
04/21/2025	25/04 18644 Alburtis Ave. 12280628004-041625	Invoice	04/21/2025	\$41.67 41145	04/21/2025	\$41.67
	25/04 11931 South St.		04/21/2025			
	Totals for Southern California Gas Company:			\$452.90		\$452.90
SOUTHERN CALIFORNIA NEWS GROUP						
04/22/2025	5164643	Invoice	04/22/2025	\$5,076.71 86275	04/22/2025	\$5,076.71
	NOA Artesia Place & NIB		04/22/2025			
	Totals for SOUTHERN CALIFORNIA NEWS GROUP:			\$5,076.71		\$5,076.71
SOUTHERN CALIFORNIA SECURITY CENTERS						
04/02/2025	107949	Invoice	04/02/2025	\$35.04 86190	04/02/2025	\$35.04
04/30/2025	City Hall and Park Office 108289	Invoice	04/30/2025	\$118.20 86302	04/30/2025	\$118.20
	Public Works (6) Master		04/30/2025			
	Totals for SOUTHERN CALIFORNIA SECURITY CENTERS:			\$153.24		\$153.24
SSD ALARM SYSTEMS						
04/02/2025	S01143826	Invoice	04/02/2025	\$657.00 86191	04/02/2025	\$657.00
04/02/2025	City Hall Alarm Battery R-00570039	Invoice	04/02/2025	\$500.16 86191	04/02/2025	\$500.16
04/16/2025	2/1-4/30/25 11870 169th St. R-00584880	Invoice	04/16/2025	\$388.23 86244	04/16/2025	\$388.23
	5/1-7/31/25 11870 169th St.		04/16/2025			
	Totals for SSD ALARM SYSTEMS:			\$1,545.39		\$1,545.39
Sterling Administration						
04/09/2025	854898	Invoice	04/09/2025	\$700.82 41147	04/22/2025	\$700.82
04/23/2025	25/04 FSA/DCA 856088	Invoice	04/09/2025			
	25/04 FSA/DCA		04/23/2025	\$700.82 41149	04/30/2025	\$700.82
			04/23/2025			
	Totals for Sterling Administration:			\$1,401.64		\$1,401.64
SUDHA RAJ						
04/02/2025	83214706	Invoice	04/02/2025	\$81.00 86192	04/02/2025	\$81.00
	Baseball Refund		04/02/2025			
	Totals for SUDHA RAJ:			\$81.00		\$81.00
SULLIVAN WORKMAN & DEE LLP						
04/30/2025	23STCV14537	Invoice	04/30/2025	\$80,000.00 86303	04/30/2025	\$80,000.00
	Dao Duong #23STCV14537		04/30/2025			
	Eminent Domain Settlement					
	Totals for SULLIVAN WORKMAN & DEE LLP:			\$80,000.00		\$80,000.00
SUSAN MCCORMICK						
04/16/2025	JAN/MAR2025	Invoice	04/16/2025	\$822.60 86245	04/16/2025	\$822.60
	Jan/Feb '25 Guitar Class		04/16/2025			
	Totals for SUSAN MCCORMICK:			\$822.60		\$822.60
TERRA REALTY ADVISORS INC.						
04/16/2025	2025-01990	Invoice	04/16/2025	\$2,790.08 86246	04/16/2025	\$2,790.08

25/03 Review Potential City			04/16/2025			
Totals for TERRA REALTY ADVISORS INC.:				\$2,790.08		\$2,790.08
<b>TPX COMMUNICATIONS</b>						
04/22/2025	185199462-0	Invoice	04/22/2025	\$349.75	86276	04/22/2025 \$349.75
	25/04 Telephone Service		04/22/2025			
Totals for TPX COMMUNICATIONS:				\$349.75		\$349.75
<b>TRANSFORMANCE CONSULTING</b>						
04/09/2025	#1.3	Invoice	04/09/2025	\$6,250.00	86223	04/09/2025 \$6,250.00
	Compensation Analysis and		04/09/2025			
Totals for TRANSFORMANCE CONSULTING:				\$6,250.00		\$6,250.00
<b>U.S. BANK CORPORATE PAYMENT SYSTEMS</b>						
04/09/2025	7883-25/03	Invoice	04/09/2025	\$39,962.28	41143	04/09/2025 \$39,962.28
	25/03 Credit Card Purchases		04/09/2025			
Totals for U.S. BANK CORPORATE PAYMENT SYSTEMS:				\$39,962.28		\$39,962.28
<b>UNIFORM DEPOT INC.</b>						
02/12/2025	8564	Invoice	02/12/2025	\$425.35	86247	04/16/2025 \$425.35
	Public Works Uniforms -		02/12/2025			
02/12/2025	8566	Invoice	02/12/2025	\$431.92	86247	04/16/2025 \$431.92
	Public Works Uniforms -		02/12/2025			
02/12/2025	8563	Invoice	02/12/2025	\$450.53	86247	04/16/2025 \$450.53
	Public Works Uniforms -		02/12/2025			
02/12/2025	8565	Invoice	02/12/2025	\$439.58	86247	04/16/2025 \$439.58
	Public Works Uniforms -		02/12/2025			
02/12/2025	8567	Invoice	02/12/2025	\$431.92	86247	04/16/2025 \$431.92
	Public Works Uniforms -		02/12/2025			
04/16/2025	8622	Invoice	04/16/2025	\$111.62	86247	04/16/2025 \$111.62
	Public Works Uniforms -		04/16/2025			
Totals for UNIFORM DEPOT INC.:				\$2,290.92		\$2,290.92
<b>URBAN FUTURES INC</b>						
04/22/2025	CD-2024-007	Invoice	04/22/2025	\$2,300.00	86277	04/22/2025 \$2,300.00
	FY 24 Continuing Disclosure		04/22/2025			
	& Compliance Services					
Totals for URBAN FUTURES INC:				\$2,300.00		\$2,300.00
<b>VALLEY ALARM</b>						
04/30/2025	1275890	Invoice	04/30/2025	\$17,947.14	86304	04/30/2025 \$17,947.14
	Artesia Park - Installed CCTV		04/30/2025			
Totals for VALLEY ALARM:				\$17,947.14		\$17,947.14
<b>VEHICLE REGISTRATION COLLECTIONS</b>						
04/22/2025	04182025	Invoice	04/22/2025	\$185.81	86278	04/22/2025 \$185.81
	Garnishment - Karla Garcia		04/22/2025			
Totals for VEHICLE REGISTRATION COLLECTIONS:				\$185.81		\$185.81
<b>VIOLA ROMAN</b>						
04/16/2025	04142025	Invoice	04/16/2025	\$85.00	86248	04/16/2025 \$85.00
	Easter Basket for Easter		04/16/2025			
04/16/2025	04092025	Invoice	04/16/2025	\$45.95	86248	04/16/2025 \$45.95
	Class C-Passenger		04/16/2025			
Totals for VIOLA ROMAN:				\$130.95		\$130.95
<b>WATER REPLENISHMENT DISTRICT OF SO. CALIF.</b>						
04/16/2025	0160-022825	Invoice	04/16/2025	\$21.85	86249	04/16/2025 \$21.85
	25/02 Groundwater		04/16/2025			
Totals for WATER REPLENISHMENT DISTRICT OF SO. CALIF.:				\$21.85		\$21.85
<b>WEST COAST ARBORISTS INC</b>						
04/02/2025	226897	Invoice	04/02/2025	\$23,001.55	86193	04/02/2025 \$23,001.55
	25/03 Tree Maintenance		04/02/2025			
04/16/2025	226268	Invoice	04/16/2025	\$364.15	86250	04/16/2025 \$364.15
	25/02 Tree Maintenance		04/16/2025			
04/30/2025	227502	Invoice	04/30/2025	\$5,574.15	86305	04/30/2025 \$5,574.15
	25/03 Tree		04/30/2025			
	Maintenance/CDBG Tree					
Totals for WEST COAST ARBORISTS INC:				\$28,939.85		\$28,939.85
<b>WESTERN EXTERMINATOR COMPANY</b>						
04/22/2025	76035960	Invoice	04/22/2025	\$162.40	86279	04/22/2025 \$162.40
	25/04 18750 Clarkdale Ave.		04/22/2025			
04/22/2025	76033096	Invoice	04/22/2025	\$127.12	86279	04/22/2025 \$127.12

04/22/2025	25/04 18747 Clarkdale Ave. 76034399	Invoice	04/22/2025	\$115.53 86279	04/22/2025	\$115.53
04/22/2025	25/04 17203 Corby Ave 76033001	Invoice	04/22/2025	\$97.16 86279	04/22/2025	\$97.16
04/22/2025	25/04 18641 Corby Ave. 76033000	Invoice	04/22/2025	\$97.16 86279	04/22/2025	\$97.16
	25/04 18644 Alburtis Ave.		04/22/2025			
	Totals for WESTERN EXTERMINATOR COMPANY:			\$599.37		\$599.37
WESTERN PLASTIC PRODUCTS						
04/16/2025	90416	Invoice	04/16/2025	\$105.09 86251	04/16/2025	\$105.09
	Name Tags for Commissions		04/16/2025			
	Totals for WESTERN PLASTIC PRODUCTS:			\$105.09		\$105.09
Wex Bank						
04/18/2025	104050332	Invoice	04/18/2025	\$1,361.81 41146	04/21/2025	\$1,361.81
	25/03 Gas Card Purchases		04/18/2025			
	Totals for Wex Bank:			\$1,361.81		\$1,361.81
WILLDAN ENGINEERING						
04/16/2025	00714440	Invoice	04/16/2025	\$13,175.00 86252	04/16/2025	\$13,175.00
	25/02 Mixed Use/Housing		04/16/2025			
04/16/2025	00714371	Invoice	04/16/2025	\$15,542.50 86252	04/16/2025	\$15,542.50
	24/12 Housing Element		04/16/2025			
04/16/2025	00714407	Invoice	04/16/2025	\$17,515.00 86252	04/16/2025	\$17,515.00
	25/01 Mixed Use/Housing		04/16/2025			
04/16/2025	00714452	Invoice	04/16/2025	\$19,173.00 86252	04/16/2025	\$19,173.00
	25/02 Planning Services		04/16/2025			
	Totals for WILLDAN ENGINEERING:			\$65,405.50		\$65,405.50
YUNEX LLC						
04/16/2025	90004093	Invoice	04/16/2025	\$1,989.00 86253	04/16/2025	\$1,989.00
	25/03 Traffic Signal		04/16/2025			
04/16/2025	5610004943	Invoice	04/16/2025	\$3,928.18 86253	04/16/2025	\$3,928.18
	25/03 Traffic Signal Call/Out		04/16/2025			
	Totals for YUNEX LLC:			\$5,917.18		\$5,917.18
	GRAND TOTALS:			\$1,920,452.66		\$1,920,452.66
	A total of 243 transaction(s) listed					

<b>Payroll</b>	<b>4/4/2025</b>	<b>\$91,059.32</b>
	<b>4/18/2025</b>	<b>\$93,998.59</b>
<b>Total Payroll</b>		<b>\$185,057.91</b>
<b>Total Disbursement</b>		<b>\$2,105,510.57</b>





# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9C.

**TO:** Mayor and Members of the City Council

**SUBJECT:** City Financial Report - March 2025

**FROM:** Jamie Murguia, Finance Manager

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager

Abel Avalos, City Manager

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**RECOMMENDATION:**

Staff recommends that the City Council receive and file the report.

**BACKGROUND:**

In accordance with Artesia Municipal Code (AMC) 2-4.705 (f), the attached Finance Report details the activity and balance for all City accounts and funds as of March 31, 2025. Reports are reconciled for cash on hand (bank) to cash recorded in the general ledger through the period ending March 31, 2025.

Activity for Money Market, Checking, Revolving, Cafeteria, Local Agency Investment Fund, CDBG, and Petty Cash are provided for review. Fund Balances compare the cash to each fund's obligation. The balance of the individual accounts and funds should be read with the understanding that cash on hand, is not cash available for unplanned expenditures. The cash balance encompasses the City's contingency reserves, operating expenditures, and monies kept in restricted use funds including Trust and Agency. The City of Artesia is debt-free; therefore, the finance report does not include any debt activity.

**ANALYSIS:**

The City is the recipient of several reimbursable grants. This means that, while the City has been awarded funding projects, the City must front the cost of those projects with General Fund revenue, and request reimbursement from the respective grantor as each project progresses. Towards that end, the balance of individual accounts and funds reflected in this Report will vary from month to month as expenses are made and reimbursements are received.

**FISCAL IMPACT:**

There is no fiscal impact associated with the receipt and file of this Report.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends that the City Council receive and file the report.

**Attachments**

[Treasurer Report 033125.pdf](#)

**City of Artesia  
Treasurer's Report  
03/31/25**

	<b>MONEY MARKET ACCOUNT</b>	<b>CHECKING ACCOUNT</b>	<b>LOCAL AGENCY INVESTMENT ACCOUNT</b>
Beginning Balance - 3/1/25	439,967.35	41,705.41	4,977,859.01
State/County/Misc Monthly Wires	596,804.44	-	-
Deposits	1,709,563.63	-	-
Civic Plus Credit deposits	-	10,820.00	-
Credit Transactions	-	2,784.85	-
PayGov Credit Deposits	-	31,764.31	-
Transfer from Money Market	-	1,218,000.00	-
Transfer from LAIF Account	-	715,000.00	-
Interest Income	23.25	-	-
Transfer to Checking Account	(1,218,000.00)	-	(715,000.00)
Transfer to LAIF Account	(1,200,000.00)	-	1,200,000.00
Transfer to CAMP/CLASS Account	-	(580,000.00)	-
Disbursements	-	(747,487.84)	-
Benefits Wires	-	(21,586.71)	-
PERS Health	-	(72,796.34)	-
PERS Retirement	-	(36,808.96)	-
Payroll	-	(180,585.84)	-
Payroll Tax Wire (EDD/IRS)	-	(39,378.34)	-
Bank Fees/Paid Parking Fees	(1,457.22)	(895.18)	-
Ending Balance - 3/31/2025	<b>326,901.45</b>	<b>340,535.36</b>	<b>5,462,859.01</b>
	<b>CAMP ACCOUNT</b>	<b>CLASS ACCOUNT</b>	<b>ACADEMY AM</b>
Beginning Balance - 3/1/25	7,339,155.99	6,600,034.35	4,997,481.89
Transfer from Checking Account	290,000.00	290,000.00	-
Deposits	28,525.00	25,297.66	-
Transfer Out	-	-	-
Unrealized Gain/Loss	-	-	14,888.73
Ending Balance - 3/31/2025	<b>7,657,680.99</b>	<b>6,915,332.01</b>	<b>5,012,370.62</b>
	<b>CAFETERIA ACCOUNT</b>	<b>CDBG FIX-UP PROGRAM</b>	<b>PETTY CASH</b>
Beginning Balance - 3/1/25	1,324.56	1,716.19	500.00
Deposits	-	-	-
Disbursements	-	-	-
Ending Balance - 3/31/2025	<b>1,324.56</b>	<b>1,716.19</b>	<b>500.00</b>
	<b>REVOLVING ACCOUNT</b>		<b>TOTAL ALL ACCOUNTS</b>
Beginning Balance - 3/1/25	1,362.14		24,401,106.89
Deposits	-		4,918,583.14
Disbursements	-		(3,613,996.43)
Unrealized Gain/Loss	-		14,888.73
Ending Balance - 3/31/2025	<b>1,362.14</b>		<b>25,720,582.33</b>

**City of Artesia**  
**Comparison of Cash Balances to Fund Balance**  
**03/31/25**

	<b>GENERAL FUND (100)</b>	<b>SUMMER LUNCH PROGRAM (150)</b>
Cash Balance	15,181,139.01	6,425.49
Receivables	944,731.03	-
Prepaid Expenses	-	-
Investment Appreciation	-	-
Liabilities	(1,901,663.76)	-
<b>FUND BALANCE</b>	<b>14,224,206.28</b>	<b>6,425.49</b>

**SPECIAL REVENUE FUNDS**

	<b>ARTESIA HOUSING AUTHORITY (200)</b>	<b>AJ PARK EXPANSION (205)</b>	<b>BICYCLE / PEDESTRIAN FUND (210)</b>
Cash Balance	940,393.46	100,486.94	1,091.17
Receivables	-	-	-
Liabilities	(62,032.85)	-	-
<b>FUND BALANCE</b>	<b>878,360.61</b>	<b>100,486.94</b>	<b>1,091.17</b>

	<b>PUBLIC EDUCATION IN GOVERNMENT (215)</b>	<b>BILLBOARD FUND (220)</b>	<b>CNRA SPECIFIED GRANT (225)</b>
Cash Balance	(17,780.85)	699,366.83	(888,168.26)
Receivables	-	2,379,604.21	-
Liabilities	-	(2,278,216.63)	-
<b>FUND BALANCE</b>	<b>(17,780.85)</b>	<b>800,754.41</b>	<b>(888,168.26)</b>

	<b>HOUSING URBAN DEVELOPMENT (227)</b>	<b>CALIFORNIA BEVERAGE RECYCLING (230)</b>	<b>CITIZEN OPTION FOR PUBLIC SAFETY (240)</b>
Cash Balance	(16,142.61)	5,474.03	503,530.65
Receivables	-	-	-
Liabilities	-	-	-
<b>FUND BALANCE</b>	<b>(16,142.61)</b>	<b>5,474.03</b>	<b>503,530.65</b>

**City of Artesia**  
**Comparison of Cash Balances to Fund Balance**  
**03/31/25**

**SPECIAL REVENUE FUNDS (continued)**

	<b>CLEAN AIR FUEL BUS GRANT (250)</b>	<b>COMMUNITY FACILITY DISTRICT (260)</b>	<b>COMMUNITY DEVELOPMENT BLOCK GRANT (270)</b>
Cash Balance	(10,547.50)	220,809.33	(28,496.78)
Receivables	-	-	-
Liabilities	-	-	-
<b>FUND BALANCE</b>	<b>(10,547.50)</b>	<b>220,809.33</b>	<b>(28,496.78)</b>

	<b>CALIFORNIA STREET GRANTS (280)</b>	<b>FEDERAL STPL (290)</b>	<b>MAP 21 EXCHANGE (310)</b>
Cash Balance	528,080.05	69,160.47	190,986.68
Receivables	-	-	-
Liabilities	-	-	-
<b>FUND BALANCE</b>	<b>528,080.05</b>	<b>69,160.47</b>	<b>190,986.68</b>

	<b>MEASURE M (320)</b>	<b>MEASURE R (330)</b>	<b>TOD PLANNING GRANT (340)</b>
Cash Balance	1,359,327.87	625,999.87	(40,658.41)
Receivables	-	-	-
Liabilities	-	-	-
<b>FUND BALANCE</b>	<b>1,359,327.87</b>	<b>625,999.87</b>	<b>(40,658.41)</b>

	<b>COUNTY PARK IMPROVEMENT (350)</b>	<b>PROPOSITION A FUND (360)</b>	<b>PROPOSITION C FUND (370)</b>
Cash Balance	(672,093.14)	510,163.98	623,678.10
Receivables	-	-	-
Liabilities	-	(24.00)	-
<b>FUND BALANCE</b>	<b>(672,093.14)</b>	<b>510,139.98</b>	<b>623,678.10</b>

**City of Artesia**  
**Comparison of Cash Balances to Fund Balance**  
**03/31/25**

**SPECIAL REVENUE FUNDS (continued)**

	<b><u>SB1 RMRA (375)</u></b>	<b><u>SB 1383 GIVEAWAY (377)</u></b>	<b><u>SOUTH COAST AIR QUALITY MGMT DIST (390)</u></b>
Cash Balance	919,753.37	72,981.37	316,823.14
Receivables	-	-	-
Liabilities	-	-	(3,315.91)
<b>FUND BALANCE</b>	<b><u>919,753.37</u></b>	<b><u>72,981.37</u></b>	<b><u>313,507.23</u></b>

	<b><u>SAFE ROUTE TO SCHOOL (400)</u></b>	<b><u>SHERIFF FORFEITURES &amp; SEIZURES (410)</u></b>	<b><u>STATE GAS TAX (420)</u></b>
Cash Balance	(0.32)	447.20	(52,815.34)
Receivables	-	-	-
Liabilities	-	-	(1,842.99)
<b>FUND BALANCE</b>	<b><u>(0.32)</u></b>	<b><u>447.20</u></b>	<b><u>(54,658.33)</u></b>

	<b><u>HOME STAY PROGRAM (430)</u></b>	<b><u>STREET LIGHTING MAINTENANCE FUND (440)</u></b>	<b><u>TRAFFIC CONGESTION RELIEF (450)</u></b>
Cash Balance	3,363.13	45,186.71	21,705.05
Receivables	-	-	-
Liabilities	-	-	-
<b>FUND BALANCE</b>	<b><u>3,363.13</u></b>	<b><u>45,186.71</u></b>	<b><u>21,705.05</u></b>

	<b><u>CAL FIRE URBAN GRANT (460)</u></b>	<b><u>DEVELOPMENT IMPACT FEES (470)</u></b>	<b><u>MEASURE W (480)</u></b>
Cash Balance	(56,400.39)	1,934,626.32	692,304.06
Receivables	-	-	-
Liabilities	-	-	(220.89)
<b>FUND BALANCE</b>	<b><u>(56,400.39)</u></b>	<b><u>1,934,626.32</u></b>	<b><u>692,083.17</u></b>

**City of Artesia**  
**Comparison of Cash Balances to Fund Balance**  
**03/31/25**

**SPECIAL REVENUE FUNDS (continued)**

	<b>RECYCLED OIL (490)</b>
	<u>                    </u>
Cash Balance	2,602.21
Receivables	-
Liabilities	<u>-</u>
FUND BALANCE	<u><u>2,602.21</u></u>

**CAPITAL PROJECTS FUNDS**

	<b>SPECIAL / CAPITAL PROJECT FUND (500)</b>	<b>PIONEER BOND PROJECT (510)</b>	<b>HISTORICAL DISTRICT BOND PROJECT (520)</b>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Cash Balance	(97,879.59)	365,664.61	583,558.09
Receivables	19,533.97	-	-
Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE	<u><u>(78,345.62)</u></u>	<u><u>365,664.61</u></u>	<u><u>583,558.09</u></u>

**AGENCY FUNDS**

	<b>TRUST AND AGENCY (710)</b>	<b>SENIOR CITIZENS (720)</b>	<b>GEORGE NELSON MEMORIAL FUND (740)</b>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Cash Balance	6,236.97	6,271.99	2,243.57
Receivables	-	-	-
Liabilities	<u>(6,236.97)</u>	<u>(6,271.99)</u>	<u>(2,243.57)</u>
FUND BALANCE	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**TOTAL ALL FUNDS**

Cash Balance	24,658,898.53
Receivables	3,343,869.21
Fixed Assets, net	-
Prepaid Expenses	-
Investment Appreciation	-
Liabilities	<u>(4,262,069.56)</u>
FUND BALANCE	<u><u>23,740,698.18</u></u>

**City of Artesia**  
**Comparison of Cash Balances to Fund Balance**  
**03/31/25**

**SUCCESSOR AGENCY FUNDS**

	<b>SUCCESSOR AGENCY ADMIN PROJECTS (800)</b>	<b>SUCCESSOR AGENCY TAX INCREMENT (810)</b>	<b>REDEVELOPMENT OBLIGATION RETIREMENT FUND (820)</b>
Cash Balance	(25,963.00)	(242,164.04)	1,329,810.84
Cash with Fiscal Agent	-	268,650.44	-
Liabilities	-	-	-
Bonds Payable	-	(11,849,276.50)	-
<b>FUND BALANCE</b>	<b><u>(25,963.00)</u></b>	<b><u>(11,822,790.10)</u></b>	<b><u>1,329,810.84</u></b>

**TOTAL SUCCESSOR FUNDS**

Cash Balance	1,061,683.80
Cash with Fiscal Agent	268,650.44
Liabilities	-
Bonds Payable	(11,849,276.50)
<b>FUND BALANCE</b>	<b><u>(10,518,942.26)</u></b>





# CITY COUNCIL AGENDA REPORT

---

**MEETING DATE:** May 12, 2025

**ITEM NO:** 9D.

**TO:** Mayor and Members of the City Council

**SUBJECT:** AB 1234 Reporting

**FROM:** Christina Nieto-Linares, Administrative Secretary

**REVIEWED AND APPROVED BY:**  
Abel Avalos, City Manager

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**RECOMMENDATION:**

It is recommended that the City Council receive and file the report.

**BACKGROUND:**

AB 1234, became effective January 1, 2006. This bill requires a local agency that provides reimbursement for expenses to members of its legislative body to adopt a written policy on the duties for which legislative body members may receive compensation, other than meetings of the legislative body or an advisory body or attendance at a conference or organized educational activity. Resolution No. 24-2970 outlines the City's Expense Reimbursement and Travel Policy.

**STATEMENT OF FACT:**

Councilmember	Event	Benefit of Expenditure to the Residents
Ali Sajjad Taj	Cerritos College 2025 State of the College - 4/16	Attending City, community, regional and other events
	City Leaders Summit 4/23-4/25	Participating in regional, state and national organizations whose activities benefit or affect the City's interests
Rene Trevino	Mix & Mingle Networking Event - Artesia Chamber	Attending City, community, regional and other events

Melissa Ramoso	N/A	N/A
Monica Manalo	N/A	N/A
Zeel Ahir	Cerritos College 2025 State of the College - 4/16	Attending City, community, regional and other events
	Mix & Mingle Networking Event - Artesia Chamber 4/17	Attending City, community, regional and other events
	City Leaders Summit 4/23-4/25	Participating in regional, state and national organizations whose activities benefit or affect the City's interests

Additionally, Council is provided automobile reimbursement in the amount of a flat \$150 per month amount as authorized in the Resolution 24-2970, which outlines the Expense Reimbursement and Travel Policy

**FISCAL IMPACT:**

The reported expenditures are in compliance with AB 1234, the City travel policy, and have been budgeted.

**RECOMMENDED COUNCIL ACTION:**

It is recommended that the City Council receive and file report.



# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9E.

**TO:** Mayor and Members of the City Council

**SUBJECT:** City Council Meeting Minutes

**FROM:** Jennifer Alderete, City Clerk

**REVIEWED AND APPROVED BY:**

Abel Avalos, City Manager

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**RECOMMENDATION:**

It is recommended that the City Council approve minutes as presented for the following City Council meetings:

April 7, 2025 - Special Meeting

April 14, 2025 - Special Meeting

April 14, 2025 - Regular Meeting

**BACKGROUND:**

The attached action minutes serve as the official record of the City Council meetings, recording the legislative body's decisions, recorded in its motions, actions, and votes, as mandated by Government Code 36814 and 40801.

**FISCAL IMPACT:**

There is no fiscal impact associated with approval of this item.

**Attachments**

[MINUTES 4.7.25 Special Meeting.pdf](#)

[MINUTES 4.14.25 Special Meeting.pdf](#)

[MINUTES 4.14.25 Regular Meeting.pdf](#)

**Artesia City Council Special Meeting Minutes**  
**Monday, April 7, 2025 - 6:00 p.m.**  
**City Council Chambers**  
**18747 Clarkdale Avenue Artesia, CA 90701**

**Remote Teleconference Location:**

**Renaissance Honolulu Hotel and Spa**  
**1390 Kapiolani Boulevard**  
**Honolulu, HI 96814**

**1. CALL TO ORDER SPECIAL MEETING**

Mayor Taj called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Present: Mayor Taj, Mayor Pro Tem Trevino (joined closed session remotely at 4:35 p.m. and left at 8:19 p.m.), Councilmembers Ahir, Manalo, and Ramoso.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete.

**3. ANNOUNCEMENT REGARDING PUBLIC COMMENTS**

Public comments could be provided, in person or submitted by email to [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) by 12:00 p.m. on the date of the meeting. Karen Lee provided public comments.

**4. RECESS TO CLOSED SESSION**

The City Council recessed to discuss the closed session items listed on the agenda at 6:01 p.m.

The City Council recessed to closed session to discuss the following items:

**4A. Conference With Labor Negotiators**

Pursuant to Government Code section 54957.6

Agency designated representative: City Manager

Employee organization: American Federation of State, City, and Municipal Employees, AFLCIO, Local 1520, Managers and Supervisors Unit, Council 36

Employee organization: American Federation of State, City, and Municipal Employees, AFLCIO, Local 1520, General Unit, Council 36

Employee Group: Unrepresented Management Employees

**5. RECONVENE IN OPEN SESSION**

The City Council reconvened in open session.

**6. CLOSED SESSION ANNOUNCEMENT**

City Attorney Nguyen reported that there was no reportable action.

**7. ADJOURNMENT**

The meeting was adjourned at 8:20 p.m.

**Artesia City Council Special Meeting Minutes**  
**Monday, April 14, 2025 - 4:30 p.m.**  
**City Council Chambers**  
**18747 Clarkdale Avenue Artesia, CA 90701**

**1. CALL TO ORDER SPECIAL MEETING**

Mayor Taj called the meeting to order at 4:32 p.m.

**2. ROLL CALL**

Present: Mayor Taj, Mayor Pro Tem Trevino (arrived at 4:35 p.m.), Councilmembers Ahir (arrived at 4:33 p.m.), Manalo, and Ramoso.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete.

**3. ANNOUNCEMENT REGARDING PUBLIC COMMENTS**

Public comments could be provided, in person or submitted by email to [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) by 12:00 p.m. on the date of the meeting. No public comments were provided.

**4. RECESS TO CLOSED SESSION**

The City Council recessed to discuss the closed session items listed on the agenda at 4:33 p.m.

The City Council recessed to closed session to discuss the following items:

**4A. Conference with Legal Counsel - Existing Litigation**

Government Code section 54956.9(d)(1)

Number of cases: 1

City of Artesia v. Maya Inn and Suites, Inc.

Los Angeles Superior Court Case No. 23NWCV00974

**4B. Liability Claim**

Pursuant to Government Code section 54956.95

Claimant: William A. Rawlings, Jr.

Agency claimed against: City of Artesia

The above-referenced claim is on file with the City Clerk and available for inspection upon request

**4C. Public Employee Performance Evaluation**

Pursuant to Government Code Section 54957

Title: City Manager

**4D. Public Employee Performance Evaluation**

Pursuant to Government Code Section 54957

Title: City Attorney

**5. RECONVENE IN OPEN SESSION**

The City Council reconvened in open session.

**6. CLOSED SESSION ANNOUNCEMENT**

City Attorney Nguyen reported that there was no reportable action.

**7. ADJOURNMENT**

The meeting was adjourned at 6:44 p.m.

**Artesia City Council Regular Meeting Minutes**  
**Monday, April 14, 2025 – 7:00 p.m.**  
**City Council Chambers**  
**18747 Clarkdale Avenue, Artesia, CA 90701**

**1. CALL TO ORDER REGULAR MEETING**

Mayor Taj called the meeting to order at 7:01 p.m.

**2. ROLL CALL**

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ahir, Manalo, and Ramoso.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, City Clerk Alderete, Public Works Manager Sanchez, Parks and Recreation Manager Guerra, and Special Projects Manager Lee.

**3. INVOCATION**

Nayan Mahraj from the Hindu faith delivered the invocation.

**4. PLEDGE OF ALLEGIANCE**

Ananya Anand, Eagle Scout, Troop 693G led the pledge of allegiance.

**5. PUBLIC COMMENTS**

5A. Public Comments Public comments could be provided, in person or submitted by email to [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) by 12:00 p.m. on the date of the meeting. Lloyd Stevens, Lorelei Bailey, Adan De La Garza, and Andrew Perry provided public comments for items not listed on the agenda.

**6. COUNCILMEMBER COMMENTS**

Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Councilmember Manalo attended the Gateway Cities COG meeting, and Assemblywoman Sharon Quirk-Silva's 67<sup>th</sup> District's Women of Distinction event.

Councilmember Ahir attended the Rotary Club meeting.

Councilmember Ramoso attended the Assemblywoman Sharon Quirk-Silva's 67<sup>th</sup> District's Women of Distinction event, Greater Los Angeles Vector Control meeting, Neighborhood Watch meeting, and the League of California Cities Implementation Forum.

**7. CEREMONIAL PRESENTATIONS**

7A. Certificate of Recognition - Ananya Anand, Eagle Scout, Troop 693G  
The certificate of recognition was accepted by Ananya Anand.

7B. Donate Life Month Proclamation

The proclamation was accepted by Elsa Garcia Chao.

7C. Autism Awareness Month Proclamation

The proclamation for Social Work Month was accepted by ABCUSD Boardmember Nishei and SELPA Program Specialist, Stephanie Peterson.

7D. Ramadan Month Proclamation

The proclamation was not presented.

7E. Arbor Day and Earth Day Proclamation

The proclamation was accepted by Parks and Recreation & Beautification Commissioners.

7F. National Volunteer Month Proclamation

The proclamation was accepted by AJ Padelford Park Teen Center Volunteers and Halo Club volunteers.

7G. Armenian Genocide Commemoration Day Proclamation

The proclamation was accepted by Natalie Bruton-Yenovkian.

**8. BUSINESS PRESENTATIONS - NONE**

**9. CONSENT CALENDAR**

Trevino moved, seconded by Manalo, to approve consent calendar items 9A-9I.

Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommended Action: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register – March 2025

Recommended Action: Receive and File.

9C. City Financial Report - February 2025

Recommended Action: Receive and File.

9D. AB 1234 Reporting

Recommended Action: Receive and File.



9E. City Council Meeting Minutes

Recommended Action: Approve Minutes as Presented for March 5, 2025 - Special Meeting, March 17, 2025 - Special Meeting, March 17, 2025 - Regular Meeting

9F. Second Reading and Adoption of an Ordinance Vacant Properties

Recommended Action: Adopt Ordinance No. 25-966, an Ordinance Amending Chapter 24 (Vacant Buildings and Foreclosed Properties) of Title 5 (Public Welfare) of the Artesia Municipal Code Relating to the Maintenance of Vacant Properties; and Find that the proposed Ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3).

9G. Second Reading and Adoption of an Ordinance Regarding Accessory Dwelling Units

Recommended Action: Adopt Ordinance No. 25-963, An Ordinance of the City Council of the City of Artesia, California, Amending Title 9, Chapter 2, Article 45 of the Artesia Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units to Comply with Recent Changes in State Law, and Finding the Action to be Statutorily Exempt from CEQA Under Public Resources Code § 21080.17.

9H. Heritage Trees at the Botanical Garden

Recommended Action: Resolution No. 25-3031, Designating 10 Trees Identified by Number as 49, 51, 52, 53, 54, 55, 56, 57, 58 and 59 at the Artesia Botanical Garden Site Located at 11462 178 Street, Artesia, CA as Heritage Trees

9I. Third Amendment to the Transportation Services Agreement to Provide Extended Electric Bus Service

Recommended Action: Approve and Authorize the City Manager to Execute on the City Council's Behalf the Third Amendment to the Transportation Services Agreement with Pcam, LLC Dba Parking Company of America in the Not-to Exceed Amount of \$545,000 to Operate and Maintain the City's Electric Bus.

**10. PUBLIC HEARING - NONE**

**11. DISCUSSION - NONE**

**12. CITY MANAGER INFORMATIONAL REPORTING**

City Manager Avalos provided updates.

**13. ADJOURNMENT**

The meeting was adjourned at 8:13 p.m.



# CITY COUNCIL AGENDA REPORT

---

**MEETING DATE:** May 12, 2025

**ITEM NO:** 9F.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Agreement With Human Services Association To Provide a Senior Nutrition Program

**FROM:** Edith Guerra, Parks and Recreation Manager

**REVIEWED AND APPROVED BY:**

Abel Avalos, City Manager  
Jamie Murguia, Finance Manager  
HongDao Nguyen, City Attorney  
Melissa Burke, Deputy City Manager

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**RECOMMENDATION:**

Staff recommends the City Council approve, and authorize the City Manager to execute the proposed Agreement for Senior Nutrition Program Services between the City of Artesia and Human Services Association.

**BACKGROUND:**

The City of Artesia has contracted with Human Services Association (HSA) since 2016 for a Senior Congregate Nutrition Program based out of the Albert O. Little Community Center. HSA is a non-profit agency whose principal mission is to provide families with compassionate and comprehensive care to promote wellness and build strong communities. They are currently the largest community-based nonprofit organization in southeast Los Angeles and serve congregate and home delivered meals in seventeen cities, including our neighboring cities of Bellflower, Cerritos, Hawaiian Gardens, and Lakewood.

The Los Angeles County Aging and Disabilities Department (the "Department") provides grant funding to cities and other organizations that provide senior nutrition services at free or low cost for seniors. The Department conducted a Request for Proposals process in early 2025 to provide Elderly Nutrition Program Services in the Mid Gateway Cities Region of Los Angeles County, and through that process HSA was selected to provide services in a portion of Los Angeles County that includes the City of Artesia. Funding provided to HSA by the Department covers most of the cost of preparing and serving the meals at the Albert O. Little Community Center and via the home delivery service program.

**ANALYSIS:**

Each city that operates a Congregate Meal program must enter into an agreement with a vendor approved by the Department for the operations specific to their site. The City's previous agreement with HSA has expired, and it is necessary to enter into a new agreement for the continuity of services. While the Department provides the majority of the funding for the congregate meal program, to help cover the cost of operating, participants are asked to contribute a \$3.00 per meal donation. However, no participant is ever sent away for an inability to pay, and meals are still provided in accordance with County guidelines. To ensure the program is adequately funded, HSA proposed a \$1.50 per meal fee, which is a \$0.50 cent increase from the City's 2016 contract rate, as the City's portion of the program.

HSA currently provides American style meals Monday-Friday at the Albert O. Little Community Center. Previously, HSA provided Vegetarian South Asian meals on Tuesdays and Fridays; however, the previous vendor decided to leave the program. The City has been working with HSA to find a new vendor to provide vegetarian South Asian meals on Tuesday and Fridays in order to serve the community's needs. The search for a suitable vendor is ongoing, and HSA is working diligently to find a new vendor that will be able to achieve the County certification required to provide food for a special congregate meal program in Artesia.

The proposed Agreement for the Senior Nutrition Program Services includes the following:

Term:

The term of the agreement is from July 1, 2025 through June 30, 2029 with an option to extend for one additional year.

Contractor Responsibilities:

The Contractor will provide congregate and home delivered meal services in Artesia per Los Angeles County guidelines. The contractor will also provide special meal services for the Easter, Thanksgiving and Christmas holiday luncheons on dates provided by the City to the contractor. The contractor will also provide detailed service reports along with monthly invoices.

The contractor will serve congregate lunch between 11:15 a.m. - 11:45 a.m. and deliver home-bound meals between 10 a.m. and 1 p.m. Monday through Friday, except on major holidays. Contractor will serve American style meals daily, with an option to serve South Asian meals twice per week pending a suitable vendor.

City Responsibilities:

The City will provide the space for the congregate meal service and an office area. Consistent with current practice, the City will also hold the Los Angeles County Health Department operating permit for the facility. The City will provide the coffee grounds and tea for the daily coffee and tea, which the contractor will prepare.

Fee:

The City will pay one dollar and fifty cents (\$1.50) per meal served, which will be included in the proposed Fiscal Year 2025-26 Budget.

Liability Insurance:

The Contractor will provide two million dollars (\$2,000,000) per occurrence and for general aggregate insurance. Contractor will provide one million dollars (\$1,000,000) per claim and two million (\$2,000,000) in the aggregate for bodily injury or death of a person in automobile insurance. The required liability insurance coverage of two million dollars is consistent with the City's standard insurance requirements.

Termination of Agreement:

The City has the right to terminate the agreement with 30 days' notice, and the contractor may terminate with 90 days' notice.

**FISCAL IMPACT:**

The proposed Agreement with HSA calls for a per meal cost of one dollar and fifty cents (\$1.50) per meal. Based on current service levels for the nutrition program, the City's costs associated with the program are estimated at \$35,000 per fiscal year from the City's General Fund. This amount will be accounted for in the FY 2025-26 Budget. Staff will ensure the amount is included in subsequent annual fiscal year budgets for the Parks and Recreation Department for the term of the agreement.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends the City Council approve, and authorize the City Manager to execute, the proposed Agreement for Senior Nutrition Program Services between the City of Artesia and Human Services Association.

**Attachments**

[HSA Agreement 2025.pdf](#)

[LA County Elderly Nutrition Program Award Letter.pdf](#)

## **AGREEMENT BETWEEN THE CITY OF ARTESIA AND HUMAN SERVICES ASSOCIATION**

### **1. PARTIES AND DATE.**

This Agreement is made and entered into this 12th day of May, 2025, by and between the City of Artesia, a municipal corporation, organized under the laws of the State of California ("City") and **Human Services Association a California Non-Profit corporation**, with its principal place of business at 6800 Florence Avenue, Bell Gardens, CA 90201 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

### **2. RECITALS.**

#### **2.1 Consultant.**

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing **Senior Congregate and Home Delivery Meal** services primarily funded by the County of Los Angeles ("County") to public clients, is licensed in the State of California and is familiar with the plans of City.

#### **2.2 Project.**

City desires to engage Consultant to render such services for the **Senior Congregate and Home Delivery Meal Services** project ("Project") as set forth in this Agreement.

### **3. TERMS.**

#### **3.1 Scope of Services and Term.**

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the **Senior Congregate and Home Delivery Meal Services** necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from **July 1, 2025 to June 30, 2029**, unless earlier terminated as provided herein. The City shall have the unilateral option, at its sole discretion, to renew this Agreement automatically for no more than two additional one-year terms. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

#### **3.2 Responsibilities of Consultant.**

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the

means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Any personnel performing the Services on behalf of Consultant shall not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services in a prompt and timely manner and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services expeditiously. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: **Darren Dunaway, Director, Senior Services**.

3.2.5 City's Representative. The City hereby designates the **Parks & Recreation Manager** or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Services or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Services or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates **Maria Rosales, Senior Services Manager** or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at

all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its subconsultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Period of Performance. Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be separately agreed upon in writing by the City and Consultant ("Performance Milestones"). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Performance Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage.

3.2.10 Laws and Regulations; Employee/Labor Certification. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for the City to terminate the Agreement for cause.

3.2.10.1 Employment Eligibility; Consultant. Consultant certifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time and shall require all subconsultants and sub-subconsultants to comply with the same. Consultant certifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement.

3.2.10.2 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or

termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.10.3 Air Quality. To the extent applicable, Consultant must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Consultant shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Consultant, its subconsultants, or others for whom Consultant is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.4 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

### 3.2.11 Insurance.

3.2.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.2.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence.



(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions): Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

3.2.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability: (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability. (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Professional Liability (Errors & Omissions): 1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

(D) Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.2.11.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.11.5 Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.2.11.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.8 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.9 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.2.11.10 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

#### 3.2.11.11 Additional Insurance Provisions

(A) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(B) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(C) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(D) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

(E) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

(F) Consultant shall report to the City, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.2.11.12 Insurance for Subconsultants. Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.

3.2.12 Water Quality Management and Compliance. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local,

state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant must additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges. City may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in this Section, or any other relevant water quality law, regulation, or policy.

### **3.3 Fees and Payments.**

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed the amount equal to **one dollar and fifty cents (\$1.50)** per meal served through the Project over the term of this Agreement without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement. The City Manager will have authority to approve Extra Work within 10% of the total compensation.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly invoice, no later than the fifteenth (15<sup>th</sup>) calendar day of each month, which indicates work completed and hours of Services rendered by Consultant during the prior month. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein. Payment shall not constitute acceptance of any Services completed by Consultant. The making of final payment shall not constitute a waiver of any claims by the City for any reason whatsoever.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "C" may be adjusted at the time of renewal as set forth in Exhibit "C."

### **3.4 Labor Code Requirements.**

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration/DIR Compliance. If the Services are being performed on a public works project of over \$25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over \$15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against Consultant or any subconsultant that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant or any subconsultant.

3.4.3 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

### **3.5 Accounting Records.**

3.5.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data,

documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

### **3.6 General Provisions.**

#### **3.6.1 Termination of Agreement.**

3.6.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may terminate this Agreement by written notice to City no less than ninety (90) days prior to the effective date of termination, except that in the event Consultant's funding is suspended or terminated by County, Consultant may terminate by written notice to City when Consultant no longer receives funding from County. Consultant shall immediately inform City in writing if it receives notice from the County that the County intends to suspend or terminate funding for the services.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: Human Services Association  
6800 Florence Avenue  
Bell Gardens, CA 90201  
ATTN: **Darren Dunaway**

City: City of Artesia  
18747 Clarkdale Avenue  
Artesia, California 90701  
ATTN: **Abel Avalos, City Manager**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

#### **3.6.3 Ownership of Materials and Confidentiality.**

3.6.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). All Documents & Data shall be and remain the property of City, and shall not be used in whole or in substantial part by Consultant on other projects without the City's express written permission. Within thirty (30) days following the completion, suspension, abandonment or termination of this Agreement, Consultant shall provide to City reproducible copies of all Documents & Data, in a form and amount required by City. City reserves the right to select the method of document reproduction and to establish where the reproduction will be accomplished. The reproduction expense shall be borne by City at the actual cost of duplication. In the event of a dispute regarding the amount of compensation to which the Consultant is entitled under the termination provisions of this Agreement, Consultant shall provide all Documents & Data to City upon payment of the undisputed amount. Consultant shall have no right to retain or fail to provide to City any such documents pending resolution of the dispute. In addition, Consultant shall retain copies of all Documents & Data on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to City upon the payment of actual reasonable duplication costs. Before destroying the Documents & Data following this retention period, Consultant shall make a reasonable effort to notify City and provide City with the opportunity to obtain the documents.

3.6.3.2 Subconsultants. Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or its subconsultants, or those provided to Consultant by the City.

3.6.3.3 Right to Use. City shall not be limited in any way in its use or reuse of the Documents and Data or any part of them at any time for purposes of this Project or another project, provided that any such use not within the purposes intended by this Agreement or on a project other than this Project without employing the services of Consultant shall be at City's sole risk. If City uses or reuses the Documents & Data on any project other than this Project, it shall remove the Consultant's seal from the Documents & Data and indemnify and hold harmless Consultant and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Documents & Data on such other project. Consultant shall be responsible and liable for its Documents & Data, pursuant to the terms of this Agreement, only with respect to the condition of the Documents & Data at the time they are provided to the City upon completion, suspension, abandonment or termination. Consultant shall not be responsible or liable for any revisions to the Documents & Data made by any party other than Consultant, a party for whom the Consultant is legally responsible or liable, or anyone approved by the Consultant.

3.6.3.4 Indemnification. Consultant shall defend, indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person

or entity in consequence of the use on the Project by City of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.6.3.5 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.6.3.6 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.6.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

### 3.6.5 Indemnification.

3.6.5.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.



3.6.5.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.6.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

3.6.7 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Consultant must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Consultant. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Consultant shall be barred from bringing and maintaining a valid lawsuit against the City.

3.6.8 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.6.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.10 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.6.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.6.12 Assignment; Subcontracting. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Consultant shall not subcontract any portion of the Services required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

3.6.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be

construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.6.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties. The City Manager shall have the authority to authorize changes to the Agreement that do not change the compensation of the Agreement.

3.6.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.6.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.19 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.20 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6.21 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.

[SIGNATURES ON NEXT PAGE]

**SIGNATURE PAGE TO  
SERVICES AGREEMENT BY AND BETWEEN THE CITY  
OF ARTESIA AND HUMAN SERVICES ASSOCIATION**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

**CITY OF ARTESIA**

**HUMAN SERVICES ASSOCIATION**

By: \_\_\_\_\_  
Abel Avalos  
City Manager

By: \_\_\_\_\_  
Darren Dunaway  
Director, Senior Services

*Attest:*

\_\_\_\_\_  
City Clerk

*Approved as to Form:*

\_\_\_\_\_  
HongDao Nguyen, Best Best & Krieger LLP  
City Attorney

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

Services Provided by Consultant:

CONSULTANT shall provide the necessary supplies and services, and perform tasks that are related directly to the provision of senior congregate and home delivery meals. The congregate and home delivery meals supervision will be in accordance with all applicable Consultant, Older Americans Act, and Los Angeles County Area Agency on Aging policies and procedures.

CONSULTANT shall provide a Nutrition Site Manager, Kitchen Workers, and Drivers to handle kitchen operation and serving of congregate meals, and packing and delivering of home-delivered meals.

CONSULTANT shall provide monthly monitoring of food handling and sanitation, and nutrition education presentations at the site.

CONSULTANT shall provide congregate meals and home delivered meals daily in accordance with the current contract between CONSULTANT and the Los Angeles County Area Agency on Aging, incorporated herein by reference, and in accordance with the meal serving schedule in Exhibit "B" herein.

CONSULTANT shall provide congregate holiday meals in celebration of Easter, Thanksgiving, and Christmas on the dates provided by the CITY at the beginning of each calendar year. The meals served on these holidays should be consistent with the approved holiday meal menu's regardless if the celebrations occur on the same date as the holiday falls.

CONSULTANT shall provide CITY with monthly reports of the service performance levels at the Facility, as defined in Exhibit "A-1" herein.

CONSULTANT shall staff and operate the Facility during the agreed upon hours of operation, as set forth in Exhibit "A-1" on all regular business days on which CITY's Facility is open for business. CONSULTANT shall observe all federal and local holidays observed by CITY. The holidays observed by CITY are listed on Exhibit "A-1".

CONSULTANT shall promptly pay all charges related to the Project pursuant to this Agreement, for which it is responsible, and protect and hold CITY harmless from any failure to make such payments.

### Provisions and Services Provided by CITY

CITY shall provide kitchen, dining, storage, and office space as specified in Exhibit "A-1", which is herein incorporated by this reference, to CONSULTANT for the operation of the Project, during the hours set forth in Exhibit "B".

CITY shall provide office and kitchen equipment in the Facility for the operation of the Project as stated in Exhibit "A-1".

CITY shall provide at its sole cost and expense, all utilities, including without limitation, heat, light and telephone, at the Facility.

CITY shall provide custodial care and maintenance for the Facility including setting up tables and chairs for the congregate meal program. The CITY shall be responsible to maintain and repair all equipment listed on Exhibit "A-1."

CITY shall, at its sole cost and expense, schedule and obtain annual fire and health inspections, and monthly pest control reports for the Facility in accordance with the requirements of the Los Angeles County Department of Community and Senior Services.

CITY shall provide orientation to the Nutrition Site Manager and Kitchen staff, employed by CONSULTANT to staff the Facility, in the CITY's general facility operations.

CITY shall periodically meet with CONSULTANT management and staff to review Project and provide input.

### Emergency Provisions

In the event that regular food delivery to the Facility is delayed, or not made, CONSULTANT shall, at its sole costs and expense, be responsible for negotiating with other providers for the delivery of emergency food supplies.

Each party shall give the other party seventy-two (72) hours prior notice in the event that either party is unable to provide services on a regularly scheduled day due to other scheduling conflicts. In the event of an inability to provide services due to any unforeseeable circumstances, CONSULTANT and CITY shall jointly determine how to handle the situation in light of CONSULTANT's emergency procedures.

**EXHIBIT "A-1"**  
**FACILITY AND EQUIPMENT**

1. Facility

Congregate meal space, kitchen facility, and office space shall be provided at:

Albert O. Little Community Center ("Facility")  
18750 Clarkdale Avenue  
Artesia, CA 90701

2. Equipment

The following equipment shall be provided by CITY at the Facility:

- Stove/Oven
- Coffee and hot water pots (including coffee grounds and tea bags)
- Dishwasher
- Refrigerators
- Freezer
- Steam Table
- Carts
- Dining Tables
- Chairs
- Public Address System
- Desk
- Desk Chair
- File Cabinets
- Copier/Scanner

The following equipment and supplies shall be provided by CONSULTANT, and at CONSULTANT's expense, for use by CONSULTANT at the Facility:

- Dishwashing soaps and Chemicals
- Cooking and serving equipment
- Office supplies
- Any supplies necessary for CONSULTANT to utilize equipment provided by CITY

**EXHIBIT "B"**  
**SCHEDULE OF SERVICES**

1. Hours of Operation

CONSULTANT shall provide staff at the Facility to operate the Project from a minimum of 9 a.m. to 12:30 p.m., Monday through Friday each week, except on the holidays listed in Section 3 below.

2. Meal Service

CONSULTANT shall provide meal service Monday through Friday each week, except major holidays, for congregate and home delivery meals as follows:

Congregate meals shall be served between 11:15 a.m. and 11:45 a.m. in the Facility. Except when special circumstances arise and by mutual agreement both parties agree to a different service time.

Congregate South Asian style meals shall be served on Tuesdays and Fridays immediately following the American style meal service in the Facility if CONSULTANT is able to secure a vendor. If in the future CONSULTANT and CITY reach an agreement to have additional ethnic style meals served, the meals shall be served in accordance with the same time schedule for South Asian style meals.

Home delivery meals shall be delivered between the hours of 10 a.m. and 1 p.m. each service day. Home delivery meals will be available for all observed holidays, set forth in Section 3 below, and when special circumstance require additional closures of the facility.

CONSULTANT shall work with CITY to provide the County Nutritionist approved holiday meals for special luncheons three times a year for Easter, Thanksgiving and Christmas. The approved holiday meals shall be served on the dates provided to the CONSULTANT by the CITY at the beginning of each calendar year regardless if the dates fall on the days of the scheduled holidays. Luncheons shall not exceed three hundred (300) meals.

CITY shall provide coffee grounds and tea bags to be available before and during the meal service, to be prepared by CONSULTANT.

3. Holiday Schedule

The Facility will be closed, and congregate meals will not be provided, in observance of the following CITY observed holidays each year:

New Year's Day  
Martin Luther King Jr. Day  
President's Day  
Caesar Chavez Day  
Memorial Day  
Juneteenth Day  
Independence Day  
Labor Day  
Veteran's Day  
Thanksgiving Day  
Day After Thanksgiving  
Christmas Day



## **EXHIBIT "C"**

### **COMPENSATION**

1. Fees.

CITY agrees to pay CONSULTANT one dollar and fifty cents (\$1.50) per meal served through the congregate meal and home delivered meal programs for the term of this Agreement. The fee shall be payable monthly according to the terms set forth below. This fee is contingent upon CONSULTANT receiving allocated meals/dollars for the City of Artesia through the Los Angeles County Aging and Disabilities Elderly Nutrition Program Services contract.

2. Terms of Compensation

CONSULTANT shall submit monthly invoices detailing the completed services in the previous month. The invoices shall include daily counts of congregate, ethnic, and home delivered meals served. CITY agrees to authorize payment for all undisputed invoice amounts within thirty (30) days of receipt of each invoice. CITY agrees to use its best efforts to notify CONSULTANT of any disputed invoice amounts within ten (10) days of the receipt of each invoice. However, CITY's failure to timely notify CONSULTANT of a disputed amount shall not be deemed a waiver of CITY's right to challenge such amount or percentage.

3. Additional Services

CONSULTANT will provide statistics on the donations received from the Project participants to CITY upon CITY's request.

CITY may request additional specified work under this Agreement. All such work must be authorized in writing by the City Manager prior to commencement.

CONSULTANT shall perform such services, and CITY shall pay for such additional services at negotiated rates in accordance with the Los Angeles County Aging and Disabilities Department.

Rate Increases

In the event that this Agreement is renewed pursuant to Section 3.1.2, the rates set forth above may be increased or reduced each year at the time of renewal, but any increase shall not exceed the Consumer Price Index, All Urban Consumers, Los Angeles-Riverside-Orange Counties.

**BOARD OF SUPERVISORS**

Hilda L. Solis

Holly J. Mitchell

Lindsey P. Horvath

Janice Hahn

Kathryn Barger

**EXECUTIVE LEADERSHIP**

Dr. Laura Trejo

*Director*

Lorenza C. Sánchez

*Chief Deputy Director*

Mike Tsao

*Administrative Deputy II*

Anna Avdalyan

*Assistant Director*

Dr. Solomon Shibeshi

*Assistant Director*

Victoria Jump

*Assistant Director*

Ivan Pacheco

*Chief Information Officer*

**GET IN TOUCH**

510 S. Vermont Avenue, Suite 1100

Los Angeles, CA 90020

[ad.lacounty.gov](mailto:info@ad.lacounty.gov)

[info@ad.lacounty.gov](mailto:info@ad.lacounty.gov)

Aging & Adult Information & Assistance Line:

(800) 510-2020

Report Elder Abuse:

(877) 477-3646

Community & Senior Centers:

(800) 689-8514

Disability Information &

Access Line:

(888) 677-1199

April 11, 2025

Human Services Association  
Attention: Darren Dunaway  
6800 Florence Ave  
Bell Gardens, CA 90201

**AWARD INFORMATION  
REQUEST FOR PROPOSALS (RFP)  
RFP NO. AAA/MOCA-ENP-2526  
ELDERLY NUTRITION PROGRAM SERVICES**

Dear Mr. Dunaway:

Thank you for submitting a Proposal in response to the above-mentioned RFP. County of Los Angeles Aging and Disabilities Department (County) has completed its evaluation of all proposals. **We are pleased to inform you that your organization has been determined to be the highest-rated Proposer, and that County intends to recommend your organization for an award to provide Elderly Nutrition Program (ENP) Subaward in the Mid Gateway Cities Region.**

In addition to the terms and conditions of the prospective subaward (refer to the RFP Appendix A (Subaward)) please note the following information pertaining to your prospective subaward:

- **Subaward Term:** The term will be for one (1) year, from July 1, 2025, to June 30, 2026, with three (3) additional renewal options subject to certain conditions (e.g., funding availability, Subrecipient's performance, and adherence to subaward terms and conditions, etc.), for a total potential term of four (4) years.
- **Contractual and Programmatic Requirements:** Subrecipient will be required to adhere to the terms and conditions of the Subaward and deliver Services as outlined in Exhibit A (Statement of Work and Attachments).
- **Estimated Funding:** Funding for FY 2025-26 includes Older Americans Act (OAA) Title III C-1, C-2, and B funds, as well as Modernization of Older Californians Act funds. Subrecipient's estimated allocation for FY 2025-26 is as follows:



Funding Source	Estimated Allocation	Total (by Funding Source)	Total Estimated SSY1
OAA Title III C-1 (Congregate Meals)	\$1,790,800	\$2,952,100	<b>\$3,549,000</b>
OAA Title III C-2 (Home-Delivered Meals)	\$1,152,400		
OAA Title III B (Telephone Reassurance)	\$8,900		
MOCA (Congregate Meals)	\$363,200	\$596,900	
MOCA (Home-Delivered Meals)	\$233,700		

Note: Nutrition Services Incentive Program (NSIP) funding will be allocated separately, based on availability and at the County's sole discretion.

- **Match Requirement:** A minimum twelve percent (12%) match contribution is required for OAA Title III B, C-1, and C-2 funding. Match is not required for Modernization of Older Californians Act funds.
- **Unit Rates:** In exchange for the delivery of Services, County will reimburse Subrecipient based on the unit rate(s) identified below. These unit rates will remain firm and fixed throughout the subaward term, including any renewal periods.

Congregate Meals (OAA Title III C-1 and MOCA)	Home-Delivered Meals (OAA Title III C-2 and MOCA)	Telephone Reassurance (OAA Title III B)
\$9.50	\$11.00	\$1.10

- **Staffing Requirements:** Subrecipient must have all required staff, as detailed in Exhibit A (Statement of Work and Attachments), in place by the start of the Subaward term. Failure to meet staffing requirements may delay Subaward execution.
- **Proposal Integration:** The proposal submitted by your organization will be incorporated into the subaward. Your organization must agree to deliver services according to the terms and service levels proposed. Any deviation from these commitments, unless approved by County, may result in non-compliance actions.
- **Final Approval:** The subaward is subject to approval by the County of Los Angeles Board of Supervisors.

If you wish to proceed with the prospective subaward for FY 2025-2026 and accept the conditions outlined above, please submit a Letter of Intent on your organization's letterhead. The letter must be signed by your Authorized Representative (or their designee) and include confirmation that the Subrecipient will:

1. Have the capacity to provide ENP Services starting July 1, 2025.
2. Adhere to the terms and conditions of the Subaward and provide Services as outlined in Exhibit A (Statement of Work and Attachments).
3. Meet the twelve percent (12%) match contribution for OAA Title III B, C-1, and C-2 funding.
4. Agree to be reimbursed at the unit rates and understand that these rates will remain firm and fixed throughout the subaward term, including any renewal periods.
5. Have all required staff in place by the start of the Subaward term.

Please submit the signed Letter of Intent to County **no later than 5:00 p.m. on Wednesday, April 16, 2025**, to: [aaarfp@ad.lacounty.gov](mailto:aaarfp@ad.lacounty.gov).

Upon receipt of your signed Letter of Intent, County will recommend your organization to the County of Los Angeles Board of Supervisors (Board) for approval. Once approved, County will send the subaward documents for completion and execution, along with the final funding allocation letter.

If an agreement cannot be reached with your organization, County may contact the next highest-ranking proposer to initiate negotiations and possible award.

If you have any questions, please contact us via email at [aaarfp@ad.lacounty.gov](mailto:aaarfp@ad.lacounty.gov).

Thank you again for your proposal submission. We look forward to partnering with your organization to provide Elderly Nutrition Program Services to the residents of the Mid Gateway Cities Region.

Sincerely,

*Mike Tsao*

Mike Tsao, Administrative Deputy II  
Contracts Management Division



# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9G.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Professional Services Agreement for Information Technology Services with BreaIT Solutions

**FROM:** Mary Ann Laquian, Management Analyst

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager  
Jamie Murguia, Finance Manager  
HongDao Nguyen, City Attorney  
Abel Avalos, City Manager

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**RECOMMENDATION:**

Staff recommends the City Council approve, and authorize the City Manager to execute the Professional Services Agreement for Information Technology (IT) Services with BreaIT Solutions (BreaIT) for an amount not-to-exceed \$95,000.

**BACKGROUND:**

The City of Artesia has been receiving technology support services from BreaIT for the past 12 years. The current agreement commenced on July 1, 2024 and will expire on June 30, 2025. BreaIT's IT services primarily support the City at City Hall and to the City's other off-site locations.

Under the scope of services, BreaIT provides ongoing support in several key areas, including desktop computer support, network management, server and applications support, and new device installations. In addition to these core services, BreaIT delivers essential operational functions such as data backups, report distribution, database management, and overall performance monitoring.

Throughout our 12 years of partnership, BreaIT has consistently delivered high-quality service; particularly in supporting the City's computer replacement program, addressing the City's evolving cybersecurity concerns, and generally meeting the City's technological needs as they arise.

The City's current contract is structured to primarily provide remote services, with on-site services available, as needed. The agreement includes a centralized help desk model offering:

1. Unlimited remote IT services during standard operations, which are Monday through Thursday 7:30 a.m. to 5:30 p.m. and alternating Fridays from 8:00 a.m. to 5:00 p.m.; and
2. Five (5) hours of on-site services per month, as required.

**ANALYSIS:**

The Fiscal Year 2025-26 contract rates will increase by nine percent. The current fixed monthly rate of \$2,926 for remote support services will increase to \$3,189, resulting in an annual cost of \$38,268 for remote support, or HelpDesk services.

In addition to remote support, BreaIT will provide scheduled on-site support two days per month, to offer a more proactive and hands-on approach to the City's IT needs. These on-site hours will be billed at the new standard hourly rate of \$158/hour and are included in the new base monthly fee of \$6,033, bringing the total annual cost for IT support services to \$72,396.

Other rate adjustments are as follows:

- **Standard On-site Hourly Rate:** Increasing from \$145.20/hour to \$158/hour
- **Emergency After-Hours Rate:** Increasing from \$156.20/hour to \$170/hour, with a two-hour minimum

The proposed agreement will commence on July 1, 2025 and will expire on June 30, 2026 and includes a not-to-exceed amount of \$95,000 to allow for unforeseen contingencies to be covered within the budgeted contract.

**FISCAL IMPACT:**

Approval of the Professional Services Agreement with BreaIT will have a maximum impact of \$95,000 on the City's General Fund budget for Fiscal Year 2025-26.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends the City Council approve, and authorize the City Manager to execute the Professional Services Agreement for Information Technology (IT) Services with BreaIT Solutions (BreaIT) for an amount not-to-exceed \$95,000.

**Attachments**

[BreaIT Professional Services Agreement.pdf](#)

**PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF ARTESIA AND CITY OF BREA**

**1. PARTIES AND DATE.**

This Agreement is made and entered into this **1st day of July 2025**, by and between the City of Artesia, a municipal corporation, organized under the laws of the State of California ("City") and **CITY OF BREA, a municipal corporation ("Contractor")**, with its principal place of business at 1 Civic Center Circle, Brea, CA 92821 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

**2. RECITALS.**

**2.1 Consultant.**

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing **IT Services to maintain City's IT infrastructure** services to public clients, is licensed in the State of California, and is familiar with the plans of City.

**2.2 Project.**

City desires to engage Consultant to render such professional services for the **IT** project ("Project") as set forth in this Agreement.

**3. TERMS.**

**3.1 Scope of Services and Term.**

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **IT** consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from **July 1, 2025 to June 30, 2026**, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

**3.2 Responsibilities of Consultant.**

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the

means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Any personnel performing the Services on behalf of Consultant shall not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services in a prompt and timely manner and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services expeditiously. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: **Randy Hornsby, IT Account Manager.**

3.2.5 City's Representative. The City hereby designates **Jamie Murguia, Finance Manager**, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Services or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Services or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates **Randy Hornsby, IT Account Manager**, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.



3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its subconsultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Period of Performance. Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be separately agreed upon in writing by the City and Consultant ("Performance Milestones"). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Performance Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage.

3.2.10 Laws and Regulations; Employee/Labor Certification. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for the City to terminate the Agreement for cause.

3.2.10.1 Employment Eligibility; Consultant. Consultant certifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time and shall require all subconsultants and sub-subconsultants to comply with the same. Consultant certifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement.

3.2.10.2 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.10.3 Air Quality. To the extent applicable, Consultant must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Consultant shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Consultant, its subconsultants, or others for whom Consultant is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.4 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

### 3.2.11 Insurance.

3.2.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.2.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability);

(3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions): Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

3.2.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability: (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability. (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Professional Liability (Errors & Omissions): (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Contractual Liability Exclusion Deleted: This insurance shall

include contractual liability applicable to this Agreement. The policy must “pay on behalf of” the insured and include a provision establishing the insurer’s duty to defend.

(D) Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.2.11.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.11.5 Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.2.11.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.8 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance

through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.9 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.2.11.10 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.2.11.11 Additional Insurance Provisions

(A) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(B) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(C) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(D) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

(E) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

(F) Consultant shall report to the City, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.2.11.12 Insurance for Subconsultants. Consultant shall include all subconsultants, if any exist, engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for

causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.

3.2.12 Water Quality Management and Compliance. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant must additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges. City may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in this Section, or any other relevant water quality law, regulation, or policy.

### 3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **NINETY-FIVE THOUSAND DOLLARS (\$95,000)** without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement. The City Manager will have authority to approve Extra Work within 10% of the total compensation.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly invoice, no later than the fifteenth (15<sup>th</sup>) calendar day of each month, which indicates work completed and hours of Services rendered by Consultant during the prior month. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein. Payment shall not constitute acceptance of any Services completed by Consultant. The making of final payment shall not constitute a waiver of any claims by the City for any reason whatsoever.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any

expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "C" may be adjusted at the time of renewal as set forth in Exhibit "C."

### **3.4 Labor Code Requirements.**

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration/DIR Compliance. If the Services are being performed on a public works project of over \$25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over \$15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against Consultant or any subconsultant that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant

or any subconsultant.

3.4.3 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

### **3.5 Accounting Records.**

3.5.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

### **3.6 General Provisions.**

#### **3.6.1 Termination of Agreement.**

3.6.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: City of Brea  
1 Civic Center  
Brea, CA 92821  
ATTN: Kristin Griffith, City Manager



City: City of Artesia  
18747 Clarkdale Avenue  
Artesia, California 90701  
ATTN: Abel Avalos, City Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

### 3.6.3 Ownership of Materials and Confidentiality.

3.6.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). All Documents & Data shall be and remain the property of City, and shall not be used in whole or in substantial part by Consultant on other projects without the City's express written permission. Within thirty (30) days following the completion, suspension, abandonment or termination of this Agreement, Consultant shall provide to City reproducible copies of all Documents & Data, in a form and amount required by City. City reserves the right to select the method of document reproduction and to establish where the reproduction will be accomplished. The reproduction expense shall be borne by City at the actual cost of duplication. In the event of a dispute regarding the amount of compensation to which the Consultant is entitled under the termination provisions of this Agreement, Consultant shall provide all Documents & Data to City upon payment of the undisputed amount. Consultant shall have no right to retain or fail to provide to City any such documents pending resolution of the dispute. In addition, Consultant shall retain copies of all Documents & Data on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to City upon the payment of actual reasonable duplication costs. Before destroying the Documents & Data following this retention period, Consultant shall make a reasonable effort to notify City and provide City with the opportunity to obtain the documents.

3.6.3.2 Subconsultants. Consultant shall require all subconsultants, if any exist, to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or its subconsultants, or those provided to Consultant by the City.

3.6.3.3 Right to Use. City shall not be limited in any way in its use or reuse of the Documents and Data or any part of them at any time for purposes of this Project or another project, provided that any such use not within the purposes intended by this Agreement or on a project other than this Project without employing the services of Consultant shall be at City's sole risk. If City uses or reuses the Documents & Data on any project other than this Project,

it shall remove the Consultant's seal from the Documents & Data and indemnify and hold harmless Consultant and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Documents & Data on such other project. Consultant shall be responsible and liable for its Documents & Data, pursuant to the terms of this Agreement, only with respect to the condition of the Documents & Data at the time they are provided to the City upon completion, suspension, abandonment or termination. Consultant shall not be responsible or liable for any revisions to the Documents & Data made by any party other than Consultant, a party for whom the Consultant is legally responsible or liable, or anyone approved by the Consultant.

3.6.3.4 Indemnification. Consultant shall defend, indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in consequence of the use on the Project by City of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.6.3.5 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.6.3.6 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.6.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

### 3.6.5 Indemnification.

3.6.5.1 To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity to the extent arising out of or in connection with the negligent performance of the work, operations or activities required herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable, or arising from Contractor's reckless or willful misconduct, or failure to perform any term, provision, covenant or condition of this Agreement, as the same may be determined by final court decision or agreement of the parties. In connection therewith, and subject to the foregoing:

(A) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(B) Contractor shall not be deemed to assume any liability for wrongful or negligent acts of City or its officers, agents, employees and subcontractors, and City shall defend and hold Contractor harmless against any such claims.

(C) City agrees to indemnify and hold harmless Contractor, the City of Brea, its elected officials, officers, agents, employees and volunteers, as to any and all claims, liability or loss, damage or injury to persons or property, which arise from City's performance of this Agreement.

(D) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(E) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the proven or agreed upon negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agent any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

3.6.5.2 Contractor shall incorporate similar indemnity agreements with its subcontractors, if any, and if it fails to do so, Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance

of professional services hereunder. The provisions of this section do not apply to claims or liabilities to the extent occurring as a result of City's negligence or willful acts or omissions, and nothing in this section shall relieve City of any liability arising out of the negligent acts or omissions, or willful misconduct, or City or City's officers, employees, agents, BrealT, or invitees, or any individual or entity for which Contractor is legally liable, as the same may be determined by final court decision or agreement of the parties. The provisions of this section are binding on successors and assigns of Contractor and City shall survive termination of this Agreement.

3.6.5.3 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.6.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

3.6.7 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Consultant must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Consultant. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Consultant shall be barred from bringing and maintaining a valid lawsuit against the City.

3.6.8 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.6.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.10 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.6.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.6.12 Assignment; Subcontracting. Consultant shall not assign, sublet, or

transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Consultant shall not subcontract any portion of the Services required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

3.6.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.6.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties. The City Manager shall have the authority to authorize changes to the Agreement that do not change the compensation of the Agreement.

3.6.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.6.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.19 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.20 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6.21 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.

**[SIGNATURES ON NEXT PAGE]**

**SIGNATURE PAGE TO**  
**PROFESSIONAL SERVICES AGREEMENT BY AND**  
**BETWEEN THE CITY OF ARTESIA AND CITY OF BREA**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

**CITY OF ARTESIA**

**CITY OF BREA**

By: \_\_\_\_\_  
Abel Avalos  
City Manager

By: \_\_\_\_\_  
Kristin Griffith  
City Manager

*Attest:*

\_\_\_\_\_  
City Clerk

*Approved as to Form:*

\_\_\_\_\_  
Best Best & Krieger LLP  
City Attorney

## **EXHIBIT "A"**

### **SCOPE OF SERVICES**

The following tasks reflect some of the services provided with BreaIT's level support, but is not limited to these services provided by a specialist:

- Communicate effectively with non-technical users to respond to support tickets and resolve computer program or network issues using remote desktop software "Kaseya" (provided by BreaIT).
- Coordinate with software vendors to assist in the resolution of problems that arise for any supported computer systems.
- Assists in researching and recommending new software and hardware and assists in the integration of new software and hardware on a project basis.
- Monitor, track, and provide quotes for software license renewals, new software and hardware, and provide recommendations.
- Provide the scheduling flexibility to work "off-hours" to implement system upgrades and perform maintenance as needed.
- Diagnose and resolve hardware problems and replace any malfunctioning components of the computers, servers or any other supported devices on-site using the contracted 5 hours per month (as needed).
- Install and configure printers on PC's and in a simple local area network (LAN) environment.
- Diagnose and resolve all LAN infrastructure problems.
- Diagnose and resolve Windows workstation operating system problems.
- Assist end-users and provide answers to questions or resolve problems with software used by the City, such as Microsoft Word, Excel, PowerPoint, internet Browsers and Outlook.
- Perform any research needed in order to resolve technical problems.
- Provide day-to-day user management support functions, such as; adding, deleting or changing user passwords in Microsoft's network operating system.
- Perform systems backups and maintain backup data.
- Diagnose and resolve advanced LAN problems that may involve network switches, firewalls, routers, DNS servers and any other protocols or services.
- Monitor and ensure the performance of servers and networking systems.



- Test new equipment and software programs to determine compatibility with current equipment and adherence to recommended standards. Detect errors and suggest possible improvements and alternatives.
- Analyze and assess current computing environment and if possible, provide recommendations for process improvement and enhanced efficiency.
- Assist end-users in identifying and evaluating technology needs, and work to develop and implement feasible solutions.
- Establish, coordinate and implement long-range information systems planning.
- Monitor and analyze the efficiency and effectiveness of information systems and recommend changes for possible enhancements.

The following tasks reflect some of the services provided with BreaIT's remote level support, but is not limited to these services provided by an Account Manager:

- The Account Manager, working primarily off-site, will be responsible for coordinating all IT operations with Artesia's designated contact, based on your specific needs and objectives. Additionally, the Account Manager can be contacted at any time to ensure your complete satisfaction.
- The Account Manager will oversee all projects and maintain all personnel and work schedules.
- Monitor and analyze the efficiency and effectiveness of information systems and recommend changes for possible enhancements.

## EXHIBIT "B"

### SCHEDULE OF SERVICES

The Contractor shall provide scheduled onsite hours every other week not to exceed five (5) hours per month on as-needed basis. In addition, the Contract will provide unlimited remote desktop and network support. These services will include support for the following identified services:

- a) Desktop Support includes setup, maintenance and troubleshooting of all computers. Network Support consists of servers and network infrastructure hardware setup, maintenance and troubleshooting, including coordination with third-party vendors. Contractor will, in its sole reasonable discretion, determine which personnel shall be assigned to task/service requests.
- b) Specialist work for computer issues include hardware and standard software support, as well as simple and routine network maintenance and troubleshooting. Specialist work is more fully described in the Scope of Work attached Proposal hereto as Exhibit A and made a part hereof by reference. Account Manager work is a component of administrating the agreement and scheduling Specialists work. Account Manager work is more fully described in the job description attached Proposal hereto as Exhibit A and made a part hereto by reference.
- c) Telephone support via Contractor's telephone hotline (714-990-7777) is available to Client as a condition of this Agreement during Contractor's standard hours of operations, which are Monday through Thursday, 7:30 a.m. to 5:30 p.m., and alternate Fridays from 8:00 a.m. to 5:00 p.m. (City Hall is closed on alternate Fridays).
- d) Additional Specialist hours, which may be required during Contractor's standard hours of operation, will be billed at a rate of **\$158.00** per hour. This includes any work that isn't part of normal support and/or maintenance. Such work would be designated as a "Project" and billed at the hourly rate. This includes ALL of the time associate with the Project, whether it is done on or off-site. BrealT will provide an estimate of the Project hours and cost prior to starting the Project, if requested by the Client.
- e) Emergency call-out, holidays and off-hours support will be billed at **\$170.00** per hour with a two hour minimum. Hourly rates are subject to modification annually as may be agreed between the Parties in writing.
- f) Client agrees to pay all undisputed invoice amounts within thirty (30) days of the invoice date. Client agrees to notify Contractor of any disputed invoice amounts within ten (10) days of the invoice date.

## **EXHIBIT "C"**

### **COMPENSATION**

The monthly billing rate for professional IT services is **\$3,189** or **\$38,268** annually, which shall be payable upon receipt of monthly invoice for said services from Contractor. The Contractor will also provide additional scheduled onsite hours. This reflects one day onsite every other week, at the standard hourly rate of **\$158.00**.

The total annual cost for IT support, including scheduled onsite hours, is estimated at **\$72,396** with a not-to-exceed cost of **\$95,000** to cover any additional hours needed.

The emergency/after-hour/holiday/weekend support hourly rate is **\$170/ per hour**.



# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9H.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Rejection of Bids for the Electric Vehicle Charging Facility Expansion Project and Consideration of a Resolution to Dispense with Competitive Bidding

**FROM:** Karen Lee, Special Projects Manager

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager  
Jamie Murguia, Finance Manager  
HongDao Nguyen, City Attorney  
Abel Avalos, City Manager

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**RECOMMENDATION:**

Staff recommends that the City Council:

1. Reject all bids for the Electric Vehicle Charging Facility Expansion Project in accordance with Section 3-4.14 of the Artesia Municipal Code;
2. Authorize Staff to either rebid this project at a future date or negotiate a contract directly with a contractor in accordance with Resolution No. 25-3033; and
3. Adopt Resolution No. 25-3033, A Resolution Dispensing with Competitive Bidding for the Electric Vehicle Charging Facility Expansion Project.

**BACKGROUND:**

Since 2023, the City has acquired six electric vehicles for use in Parks and Recreation, Code Compliance and Parking Enforcement. The City Council adopted Resolution No. 24-3024, Approving Plans for the Electric Vehicle Charging Facility Expansion Project (the Project) in December 2024. The Project would make improvements to the existing electrical vehicle charging facility to support the new additional electric vehicles.

The bid was open from March 13, 2025, to April 15, 2025, at 2:00 p.m.. The City received one (1) bid submitted by Preferred Power Solutions for \$630,481.50.

**ANALYSIS:**

The bid submitted by Preferred Power Solutions has material irregularities, specifically two items missing from Bid Schedule B. Preferred Power Solutions failed to use the updated version of the Bid Schedule issued on April 4, 2025, as Addendum No. 2. Preferred Power Solutions also failed to list and signify receiving Addendum No. 2 as required in the bid instructions. Staff, in consultation with the City Attorney's Office, determined that omitting the two items from the bid list and failing to list Addendum No. 2 on the Addenda Acknowledgment Form constitute a material deviation that cannot be waived. By using the incorrect bid schedule, Preferred Power Solutions effectively submitted a bid for a different project entirely and its bid is therefore not responsive to the Project in question. These are material errors which the City has no discretion to waive. Accordingly, Staff and the City Attorney's Office recommend that the bid submitted by Preferred Power Solutions be rejected as non-responsive.

The City has two options to move the project forward, it can either rebid the project or the City can make a "futility finding" and dispense with public bidding in favor of direct negotiation.

With respect to Option 1, Staff can rebid the project once the Council rejects the current bid. However, after interviewing bidders who did not submit bids, some of the interested bidders reported they did not submit bids because their subcontractors were unable or unwilling to secure prices due to tariffs on electrical equipment. It is also important to note that Preferred Power Solutions' total bid was 17% higher than the City Engineer's original project estimate of \$549,000. The majority of the increase is attributable to the electrical portion being 81% higher than the estimate.

For Option 2, the City can bypass competitive bidding altogether under a Graydon "futility finding" by adopting proposed Resolution No. 25-3033. Under *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal. App. 3d 631, the City may make a finding that competitive bidding is contrary to the public interest and that competitive bidding would not produce advantageous results. Based on uncertain economic conditions and fluctuating trade tariffs already effecting bidding, requiring a formal bid process will likely result in less competitive proposals from vendors than proceeding with an informal solicitation through requests for proposals, e-mail communications, or other forms of solicitation which are likely to produce a greater number of responses.

Staff is continuing to analyze the best solicitation process to find a contractor to construct the Project and is recommending the City Council approve Resolution No. 25-3033 to ensure direct negotiation is an option available if needed to move the project forward.

**FISCAL IMPACT:**

There is no fiscal impact to the General Fund associated with rejecting the bids for the Project. Once the Project moves forward, a combination of Proposition A and AB 2766 Motor Vehicle Subvention Program funds will fund the Project.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends that the City Council:

1. Reject all bids for the Electric Vehicle Charging Facility Expansion Project in accordance with Section 3-4.14 of the Artesia Municipal Code;
2. Authorize Staff to either rebid this project at a future date or negotiate a contract directly with a contractor in accordance with Resolution No. 25-3033; and
3. Adopt Resolution No. 25-3033, A Resolution Dispensing With Competitive Bidding for the Electric Vehicle Charging Facility Expansion Project.

**Attachments**

[Preferred Power Solutions.pdf](#)

[Resolution No. 25-3033 Competitive Bidding for EV Charging Facility Expansion Project.pdf](#)

## CHECKLIST FOR BIDDERS

The following information is required of all Bidders at the time of Bid submission:

- ☒ Completed and Signed Bid Cover Form
- ☒ Completed and Signed Bid Sheets
- ☒ Completed, Signed and Notarized Questionnaire
- ☒ Completed References Form
- ☒ Resume of General Construction Superintendent/On-Site Construction Manager
- ☒ Completed Subcontractor Designation Form
- ☒ Completed and Signed Industrial Safety Record Form
- ☒ Completed, Signed and Notarized Bid Bond or Other Security Form
- ☒ Signed and Notarized Non-collusion Declaration Form
- ☒ Completed and Signed Addenda Acknowledgement Form
- ☒ Evidence satisfactory to the City indicating the capacity of the person(s) signing the Bid to bind the Bidder

Failure of the Bidder to provide all required information in a complete and accurate manner may cause the Bid to be considered non-responsive.

**BID  
CITY OF ARTESIA  
ELECTRIC VEHICLE CHARGING FACILITY EXPANSION PROJECT**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF ARTESIA:

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of Artesia to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

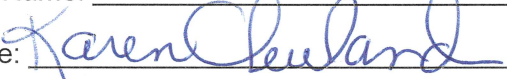
The undersigned submits as part of this Bid a completed copy of its Industrial Safety Record. This Safety Record includes all construction Work undertaken in California by the undersigned and any partnership, joint venture or corporation that any principal of the undersigned participated in as a principal or owner for the last five (5) calendar years and the current calendar year before the date of Bid submittal. Separate information is being submitted for each such partnership, joint venture, or corporate or individual Bidder. The undersigned may attach any additional information or explanation of data that it would like to be taken into consideration in evaluating the Safety Record. An explanation of the circumstances surrounding any and all fatalities is attached.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent (10%) of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within fifteen (15) Days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

The undersigned certifies to have a minimum of three (3) consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License:

Number 964882, Class A & C10, which expires on 8/31/2025.

Bidder's Name: Karen Cleveland /CEO - Preferred Power Solutions Inc.

Signature:  Date: 4/11/25

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CITY OF ARTESIA

Bidder's Name: Preferred Power Solutions Inc.

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices

### BID SCHEDULE A: CIVIL ITEMS

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1.	Remove and Dispose of PCC Curb	LF	100	\$ 26.00	\$ 2,600.00
2.	Remove and Dispose of Light Post and Foundation	EA	1	\$ 1760.00	\$ 1,760.00
3.	Remove and Dispose of 54" Tall by 2.5" Diameter Steel Post and Foundation.	EA	11	\$ 175.00	\$ 1,925.00
4.	Remove and Dispose of Interfering Irrigation Line and Sprinkler Heads. Cut and Cap at Ends in Two Locations.	LS	1	\$ 2200.00	\$ 2,200.00
5.	Clear and Grub Existing Landscaped Area Sufficient for New Construction.	SF	4,060	\$ 1.50	\$ 6,090.00
6.	Remove and Dispose of Existing Wrought Iron Fence, Posts, and Foundations.	LF	114	\$ 23.50	\$ 2,680.00
7.	Remove and Dispose of Existing 12' Tall Chain Link Fence, Posts, and Foundations.	LF	79	\$ 79.11	\$ 6,250.00
8.	Construct 5" AC over 6" AB (95% Compaction) Over 8" Subgrade (90% Compaction)	SF	4,196	\$ 48.00	\$ 201,408.00
9.	Install 6' High Wrought Iron Fence.	LF	140	\$ 129.00	\$ 18,060.00
10.	Construct Concrete Curb per SPPWC Std. Plan 120-3, A1-6)	LF	182	\$ 70.00	\$ 12,740.00



ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
11.	Construct 24" Tall Concrete Curb per Detail	LF	98	\$ 155.25	\$ 15,215.00
12.	Remove Existing Striping and Slurry Seal Existing Asphalt Parking Lot. Seal Cracks prior to Slurry	SF	5,031	\$ 3.39	\$ 17,055.00
13.	Install 12' Tall Chain Link Fence	LF	68	\$ 365.00	\$ 24,820.00
14.	Adjust to Grade existing Cleanout and Install Traffic Rated Cleanout Cover	EA	2	\$ 650.00	\$ 1,300.00
15.	Construct 4" PCC Driveway over 6" AB (95% Compaction) Over 8" Subgrade (90% Compaction)	SF	104	\$ 89.00	\$ 9,256.00
16.	Remove and Dispose of Existing Concrete Sidewalk and Reconstruct Sidewalk per City of Artesia Std. Plan 112-2	SF	696	\$ 14.00	\$ 9,744.00
17.	Construct Bio-Retention Planter	SF	341	\$ 64.00	\$ 21,824.00
18.	Install 12' wide by 6' Tall Wrought Iron Double Swing Gate	EA	1	\$ 5,800.00	\$ 5,800.00
19.	Remove and Dispose of Existing 6' High Chain Link Fence and Install New Chain Link Fence, Posts, and Foundation.	LF	52	\$ 184.62	\$ 9,600.00
20.	Grade as Necessary to Establish Finished Grade	SF	93	\$ 10.00	\$ 930.00
21.	Sawcut	LF	201	\$ 12.00	\$ 2,412.00
22.	Construct 24"x72" Concrete Footing	EA	6	\$ 1,141.66	\$ 6,850.00
23.	Install 24" Tall Bollards	EA	2	\$ 400.00	\$ 800.00
24.	Construct 12"x36" Concrete Footing	EA	19	\$ 570.00	\$ 10,830.00
25.	Construct 18"x36" Concrete Footing	EA	7	\$ 675.00	\$ 4,725.00
26.	Install Pavement Markings and Striping	LS	1	\$ 3,800.00	\$ 3,800.00

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
27.	Install 4' Long Concrete Wheel Stops	EA	11	\$ 240.00	\$ 2,640.00
28.	Install Irrigation Line and Sprinkler Heads. Connect New Irrigation Line to Existing.	LS	1	\$ 6,500.00	\$ 6,500.00
29.	Temporary Construction Fencing	LS	1	\$ 2,200.00	\$ 2,200.00
30.	Mobilization/Demobilization	LS	1	\$ 50,000.00	\$ 50,000.00
<b><u>TOTAL BID SCHEDULE A</u></b>				\$ 462,014.00	

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1.	Demolition of Existing Electrical Equipment	LS	1	\$ 12,500.00	\$ 12,500.00
2.	Trench and Backfill Including Asphalt	LF	175	\$ 73.14	\$ 12,800.00
3.	2" Conduit	LF	240	\$ 26.25	\$ 6,300.00
4.	1.25" Conduit	LF	175	\$ 22.10	\$ 3,868.00
5.	Rerouting Existing Conduit/Backfill	LF	30	\$ 166.00	\$ 4,980.00
6.	#3/0 AWG CU Conductors	LF	200	\$ 12.82	\$ 2,563.00
7.	#2/0 AWG CU Conductors	LF	30	\$ 11.90	\$ 357.00
8.	#1/0 AWG CU Conductors	LF	3,080	\$ 7.37	\$ 22,700.00
9.	#12 AWG CU Conductors	LF	700	\$ 4.50	\$ 3,150.00
10.	#2 AWG CU Ground Conductors	LF	50	\$ 6.50	\$ 325.00
11.	#4 AWG CU Ground Conductors	LF	10	\$ 6.25	\$ 62.50
12.	#6 AWG CU Ground Conductors	LF	595	\$ 6.00	\$ 3,570.00
13.	#12 AWG CU Ground Conductors	LF	350	\$ 4.50	\$ 1,575.00
14.	Receptacle Installation	EA	1	\$ 975.00	\$ 975.00
15.	112.5kVA 480-120/208V XFMR	EA	1	\$ 13,750.00	\$ 13,750.00
16.	400A, 120/208V, 3P, 4W Panel	EA	1	\$ 10,500.00	\$ 10,500.00
17.	200AF/175AT/3P Fuse	EA	1	\$ 240.00	\$ 240.00
18.	No. 5 Electrical Pull Box	EA	2	\$ 2,835.00	\$ 5,670.00
19.	Install Ford Pro AC Furnished by Owner	EA	1	\$ 1000.00	\$ 1000.00
20.	Install ChargePoint CPF50L2 Furnished by Owner	EA	2	\$ 950.00	\$ 1,900.00
21.	Bond	LS	1	\$ 8,000.00	\$ 8,000.00

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
22.	GC Conditions & Profit	LS	1	\$ 38,200.00	\$ 38,200.00
23.	Taxes	LS	1	\$ 3,482.00	\$ 3,482.00
24.	Mobilization	LS	1	\$ 10,000.00	\$ 10,000.00
<b><u>TOTAL BID SCHEDULE B</u></b>					<b>\$ 168,467.50</b>

Note: Items may be adjusted or deleted. Any changes to the quantities for these items shall not constitute a substantial change as referenced in Section 2-6 of the Standard Specifications. Therefore, regardless of total actual volume (percentage) compared to estimated quantities, the unit prices provided above by the Bidder shall be applied to the final quantity when payment is calculated for these items. No adjustment in the unit prices will be allowed. The City reserves the right to not use any of the estimated quantities, and if this right is exercised, the Contractor will not be entitled to any additional compensation. Cost of all export of material shall be included in the above unit costs; no additional compensation will be granted for such expenses.

**TOTAL BID PRICE = BID SCHEDULE A + BID SCHEDULE B**

**TOTAL BID PRICE IN DIGITS:** \$ 630,481.50

**TOTAL BID PRICE IN WORDS:** Six Hundred Thirty Thousand Four Hundred Eighty One Dollars & Fifty Cents

Signature: 

Title: Estimator

Date: 4/14/2025

Signature: 

Title: CEO

Date: 4/14/2025

## INFORMATION REQUIRED OF BIDDER

Fill out all of the following information. Attach additional sheets if necessary.

- (1) Bidder's Name: Preferred Power Solutions Inc.
- (2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.
- \_\_\_\_\_
- (3) Business Address: 1400 Easton Drive #116, Bakersfield, CA 93309
- (4) Telephone: (661) 322-0880 Facsimile: (661) 322-0090
- (5) Type of firm - Individual, Partnership, LLC or Corporation: Corporation
- (6) Corporation organized under the laws of the State of: California
- (7) California State Contractor's License Number and Class: 964882 -General A & C10
- Original Date Issued: 8/31/2011 Expiration Date: 8/31/2025
- (8) DIR 10000036596 Contractor Registration Number:
- \_\_\_\_\_
- (9) List the name and title of the person(s) who inspected the Project site for your firm:
- Jonathan Martinez
- \_\_\_\_\_
- (10) List the name and title of the person(s) who attended the mandatory pre-Bid meeting for your firm, including the mandatory site visit,(if any): Jonathan Martinez / Construction Superintendent
- (11) Number of years experience the company has as a contractor in construction work: 14
- (12) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:
- (1) Karen Cleveland / CEO, (2) Bill Cleveland / VP of Construction, (3) Lisa Handy / Administration.
- \_\_\_\_\_
- Phone: (661) 322-0880 Address: 1400 Easton Drive #116, Bakersfield, California 93309
- \_\_\_\_\_

- (13) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:

Only - Preferred Power Solutions Inc.

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- (14) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

None

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- (15) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five (5) years:

- a. List the names, addresses and telephone numbers of contact persons for the parties:

None

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- b. Briefly summarize the parties' claims and defenses:

N/A

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- c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

N/A

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- (16) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

No

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- (17) Has the company or any principal having an interest in this Bid ever failed to complete a project? If yes, explain.

No

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- (18) Has the company or any principal having an interest in this Bid ever been terminated for cause, even if it was converted to a "termination of convenience"? If yes, explain.

No

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- (19) For projects that the company or any principal having an interest in this Bid has been involved with in the last five (5) years, did you have any claims or actions:

- a. By you against the owner? Circle one: Yes ☐ No ☒
- b. By the owner against you? Circle one: Yes ☐ No ☒
- c. By any outside agency or individual for labor compliance? Circle one: Yes ☐ No ☒
- d. By Subcontractors? Circle one: Yes ☐ No ☒
- e. Are any of these claims or actions unresolved or outstanding? Circle one: Yes ☐ No ☒

If your answer is "yes" to any part or parts of this question, explain.

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- (20) List the last three (3) projects you have worked on or are currently working on for the City of Artesia:

None

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Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

[SIGNATURE PAGE FOLLOWS]

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

Notary Public

Subscribed and sworn to me \_\_\_\_\_

Signature: \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

(SEAL) **SEE ATTACHED**

Company

Signature: Karen Cleveland

Title: Karen Cleveland / CEO

Date: 4/11/25

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

## CALIFORNIA JURAT

State of California )

County of KERN )

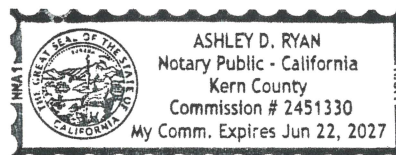
Subscribed and sworn to (or affirmed) before me on this 11TH day

of APRIL, 20 25, by KAREN CLEVELAND

proved to me on the basis of satisfactory evidence to be the person ☒ who appeared before me.

Signature

Ashley D. Ryan



(Seal)

### OPTIONAL INFORMATION

*Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this jurat to an unauthorized document and may prove useful to persons relying on the attached document.*

#### Description of Attached Document

This certificate is attached to a document titled/for the purpose of

*[This section is crossed out with a large blue X.]*

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_.

#### Additional Information

##### Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:  
☒ form(s) of identification    ☐ credible witness(es)

Notarial event is detailed in notary journal on:  
Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact: \_\_\_\_\_

##### Other

☐ Affiant(s) Thumbprint(s)    ☐ Describe: \_\_\_\_\_

## REFERENCES FORM

For all public agency projects in excess of \$15,000 that you are currently working on or have worked on in the past two (2) years, provide the following information:

**Project 1 Name/ Number** City of Thousand Oaks EV Charging Stations Grant Brimhall and Newhall libraries

**Project Description** Installation of (5) EV chargers and equipment at each locations

**Approximate Construction Dates** From: 11/2023 To: 4/1/2024

**Agency Name:** City of Thousand Oaks

**Contact Person:** Rosaida Harris **Telephone:** 1 (805) 320-2885

**Address:** 1401 E. Jans Rd. Thousand Oaks, CA 91362

**Original Contract Amount:** \$ 237,250.00 **Final Contract Amount:** \$ 285,044.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

The City Redesigned Newbury EV Chargers layout / Curbing and ADA areas after project was awarded.

Did you or any Subcontractor file any claims against the Agency?

Circle one: Yes ☐ No ☒

Did the Agency file any claims against you?

Circle one: Yes ☐ No ☒

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

**Project 2 Name/ Number** City of Healdsburg, Badger Substation 12KV / 60KV

**Project Description** Installing new 60kv dead end structure and foundations, new 60kv transformers and metering Equipmnet. Demo existing 12KV distribution structure and install a new 12kv distribution structure in its place, disconnect switches and foundations

**Approximate Construction Dates** From: 7/24/2021 To: 3/15/2022

**Agency Name:** City of Healdsburg

Contact Person: Terry Crowley

Telephone: 707-431-3340

Address: 750 Heron Drive, Healdsburg, CA 95448

Original Contract Amount: \$ 3,093,000.00

Final Contract Amount: \$ 3,533,767.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).  
the addition of AC/DC Panels, 6" conduits, rewiring existing controls and differing site conditions (hard drilling at 45' depth)  
requiring the rental of a second drilling rig, crew and grouting equipment to meet the scheduled outage dates.

Did you or any Subcontractor file any claims against the Agency?

Circle one: Yes ☐ No ☒

Did the Agency file any claims against you?

Circle one: Yes ☐ No ☒

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

**Project 3 Name/ Number** \_\_\_\_\_

Project Description \_\_\_\_\_

Approximate Construction Dates \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Original Contract Amount: \$ \_\_\_\_\_

Final Contract Amount: \$ \_\_\_\_\_

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor file any claims against the Agency?

Circle one: Yes ☐ No ☒

Did the Agency file any claims against you?

Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

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**Project 4** Name/ Number \_\_\_\_\_

Project Description \_\_\_\_\_

Approximate Construction Dates \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Original Contract Amount: \$ \_\_\_\_\_ Final Contract Amount: \$ \_\_\_\_\_

If final amount is different from original amount, please explain (change orders, extra work, etc.).

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Did you or any Subcontractor file any claims against the Agency?

Circle one: Yes No

Did the Agency file any claims against you?

Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

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**Project 5** Name/ Number \_\_\_\_\_

Project Description \_\_\_\_\_



# PREFERRED POWER SOLUTIONS INC

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## Bill Cleveland

Vice President-Sr. Construction Management

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### Expertise

- Electrical Construction
- Project Management

### Education

- IBEW International Brotherhood of Electrical Workers
- California State Certified Electrician
- General A & C-10

### Certification / Training

- OSHA 30
- OSHA 10
- NFPA 70 E
- CPR
- Confined Space
- Multiple Management and Related Construction Certifications
- EVITP Trained & Certified

### Years' Experience

- 35 +

Mr. Cleveland has 35 years in the electrical industry, leadership and proficiency has been my trademark. Throughout my career, I frequently have had the opportunity to use my expertise in Utility, High Voltage, Electrical Vehicle Car Charging (EV), Battery Energy Storage Systems (BESS), and Utility Scale Solar (PV). I am also experienced in Heavy Industrial and Power Generating areas.

Increasing productivity, fulfilling deadline requirements (outages and clearances) and analyzing work environments for employee safety is three of my strongest talents. Challenges that the electrical industry presents allow me to demonstrate all of my abilities in a real hand on work situation.

Over the years I have acquired a well-known excellent reputation throughout the State of California, focusing on utilities, EV, BESS, & Solar. An insistent demand to detail and quality has produced completed projects that show pride of craftsmanship.

I currently hold an active General A license in the state of California. Which has allowed me to successfully complete the Electrical and Civil Construction on over 80 EV Charging Stations. I have managed over GIGAWATT of Industrial Solar.

Complete Comprehension and Composition of outages and clearance requesting Over 35 years of exemplary safety. Proficient at composing safety procedures specializing in step-by-step high voltage hot work related planning. Equipment inspection and maintenance. Emergency Response Planning Knowledgeable and works well with Safety Consultants and Coordinators. Skilled at Pacific Gas and Electric, Southern California Edison, Los Angeles Department of Water and Power, Imperial Irrigation District and many other Utility Providers Construction/Safety requirements and documentation. Confined Space Training Shoring and Trenching. Forklift Certified (all terrain, standard and heavy duty) Aerial Lift, CPR, Trained NFPA 70E Ark Flash Awareness Cert. OSHA 10, OSHA 30

### **Mr. Cleveland brings the following project experience:**

#### **Electrical Construction**

State of California C-10 and General A Licensed  
State of California Licensed Electrician Project Estimating  
Project on Site Supervision/Management Substation Grounding  
Print Comprehension and AS Built Civil Work Supervision/Management  
Project Managed over 80 EV Level 1, Level 2, Level 3, Superchargers  
Project Managed over a GIGAWATT of Industrial Solar- On Site/ Off Site  
Project Managed/ Supervise BESS for Kaiser Hospital(s)  
Over 30 Years of High Voltage Substation/ Switchyards Construction  
Testing and Commissioning  
Installation of High Voltage, CCTV's, CT's, PT's, Transformers, Capacitor Banks, Motor/Gang Operated Switches, Bus Work, Substation Structures, Grounding Systems, UPS Systems, Steel Buildings, Cable Splicing & Terminations, Metal Clad Switch Gear, Motor Control Centers





# PREFERRED POWER SOLUTIONS INC

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## Jonathan Martinez

Site GF/ Superintendent

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### Expertise

- Construction Management
- Mechanical Design and Engineering
- Electrical Construction
- Medium Voltage Terminations
- Low Voltage Terminations
- Substation Construction
- Electrical Vehicle Car Charging Station Construction
- Battery Energy Storage Construction

### Education

- California State Certified Electrician
- IBEW Apprenticeship 5 Year Program

### Certifications

- OSHA 10
- OSHA 30
- CPR First Aid
- Confined Space
- Aerial Lift Training
- EVITP Trained & Certified

### Years' Experience

- 10+

Mr. Martinez has 10+ years of experience in the electrical industry. He has extensive hands on experience in commercial, industrial and utility electrical construction for both remodels and upgrades as well as new construction. Jonathan has a vast knowledge of the NEC requirements and on the job specifications. Jonathan has the ability to simultaneously manage several projects concurrently and has over 15 successfully completed Electrical Vehicle Car Charging projects.

### Skills and Abilities

Substation Construction  
MV Terminations  
Cable Testing  
Design and Engineering  
Print Reading  
Equipment Operating  
Control Circuits  
EV/BESS Construction and Management

### Projects

- Sylmar HVDC Converter Station (LADWP)  
- Windhub Substation 66kv / 34.5kv  
- American Kings Substation 70kv / 34.5kv  
- Titan Substation 90kv / 34.5kv  
- Multiple PG&E and Edison 500kv, 230kv, 220kv, 60kv and 12kv Substations  
- Excess of 15 Electrical Vehicle Car Charging Projects  
- 5 Commercial Electrical Truck Charging Projects

## DESIGNATION OF SUBCONTRACTORS [Public Contract Code Section 4104]

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California, who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways (including bridges), in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, attach another page listing all information for all other Subcontractors.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%) <sup>1</sup>
Zepeda Engineering, Asphalt, Concrete	755040		6745 Washington A Whittier, CA 90601 562-440-7791	Asphalt	4%

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<sup>1</sup> The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

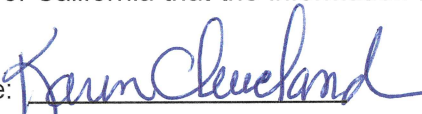
## CONTRACTOR'S INDUSTRIAL SAFETY RECORD

Bidder's Name: Preferred Power Solutions Inc.

	Current Year of Record	2024	2023	2022	2021	2020	Total
Number of contracts	3	12	13	12	14	13	67
Total dollar amount of contracts (in thousands of dollars)	3.6 Million	6 Million	5.7 Million	4 million	6.9 Million	6.1 Million	32.3 Million
Number of fatalities	0	0	0	0	0	0	0
Number of lost workday cases	0	0	0	0	0	0	0
Number of lost workday cases involving permanent transfer to another job or termination of employment	0	0	0	0	0	0	0

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury under the laws of the State of California that the information is true and accurate within the limitations of those records.

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature:   
 Title: Karen Cleveland / CEO  
 Date: 4/14/2025



Bond No. n/a

## BID BOND

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Artesia ("City"), has issued an invitation for Bids for the Work described as follows:

**"ELECTRIC VEHICLE CHARGING FACILITY EXPANSION PROJECT"**

WHEREAS Preferred Power Solutions Inc 1400 Easton Drive 116; Bakersfield CA 93309

*(Name and address of Bidder)*

("Principal"), desires to submit a Bid to City for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and Swiss Re Corporate Solutions America Insurance Corporation

1200 Main Street Ste 800; Kansas City MO 64105

*(Name and address of Surety)*

("Surety") a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of Ten Percent of Bid Amount

Dollars (\$ 10% of Bid Amount), being not less than ten percent (10%) of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the City and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the City in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: April 2nd 2025

"Principal"

Preferred Power Solutions Inc  
Karen Cleveland  
By: Karen Cleveland  
Its: Preferred Power Solutions Inc  
President

"Surety"

Swiss Re Corporate Solutions America Insurance Corporation  
Natalie Guillozet  
By: Natalie Guillozet  
Its: Attorney-In-Fact

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Note: This Bond must be dated, all signatures **must be notarized**, and evidence of the authority of any person signing as attorney-in-fact must be attached.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

## CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California )

County of KERN )

On APRIL 11, 2025 before me, ASHLEY D. RYAN, NOTARY  
(here insert name and title of the officer)

personally appeared KAREN CLEVELAND

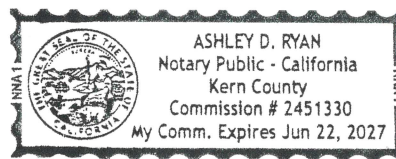
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Ashley D. Ryan



(Seal)

### OPTIONAL INFORMATION

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

#### Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of \_\_\_\_\_

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_

The signer(s) capacity or authority is/are as:

- ☐ Individual(s)  
☐ Attorney-in-Fact  
☐ Corporate Officer(s)

Title(s) \_\_\_\_\_

- ☐ Guardian/Conservator  
☐ Partner - Limited/General  
☐ Trustee(s)  
☐ Other: \_\_\_\_\_

representing: \_\_\_\_\_

Name(s) of Person(s) or Entity(ies) Signer is Representing

#### Additional Information

##### Method of Signer Identification

Proved to me on the basis of satisfactory evidence:  
☒ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:

Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact: \_\_\_\_\_

##### Other

- ☐ Additional Signer(s) ☐ Signer(s) Thumbprint(s)  
☐ \_\_\_\_\_

## SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")  
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")  
WESTPORT INSURANCE CORPORATION ("WIC")

### GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

DANIEL PECK, DARREN JOHNSON, NATALIE GUILLOZET, NICHOLE FISHER, and CAITLIN ELSASSER

### JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:


FIFTY MILLION (\$50,000,000.00) DOLLARS

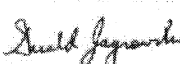
This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By   
Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President  
of SRCSPIC & Senior Vice President of WIC

By   
Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC  
& Vice President of WIC



IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this 4TH day of JUNE, 20 24

State of Illinois  
County of Cook

SS

Swiss Re Corporate Solutions America Insurance Corporation  
Swiss Re Corporate Solutions Premier Insurance Corporation  
Westport Insurance Corporation


On this 4TH day of JUNE, 20 24, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



  
Christina Manisco, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 2nd day of April, 20 25.

  
Jeffrey Goldberg, Senior Vice President &  
Assistant Secretary of SRCSAIC and  
SRCSPIC and WIC

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT****CIVIL CODE § 1189**

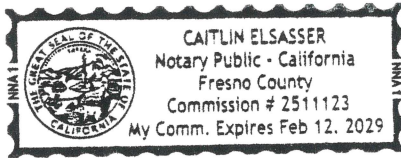
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of Fresno )  
On 4/2/25 before me, Caitlin Elsasser, Notary Public,  
Date Here Insert Name and Title of the Officer  
personally appeared Natalie Guillozet  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Caitlin Elsasser  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_  
Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner — ☐ Limited ☐ General  
☐ Individual ☐ Attorney in Fact  
☐ Trustee ☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_  
Signer Is Representing: \_\_\_\_\_



**NONCOLLUSION DECLARATION FORM  
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID  
[Public Contract Code Section 7106]**

The undersigned declares:

I am the CEO of Preferred Power Solutions Inc., the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 4/14/2025 [date], at 1400 Easton Drive, #116 Bakersfield [city], California [state].

Signature \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature Karen Cleveland

Printed Name: Karen Cleveland

Date: 4/11/25

**This form must be notarized.**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

# CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

State of California )

County of KERN )

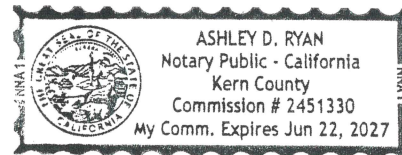
On APRIL 11, 2025 before me, ASHLEY D. RYAN, NOTARY,  
(here insert name and title of the officer)

personally appeared KAREN CLEVELAND

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Ashley D. Ryan

(Seal)

## OPTIONAL INFORMATION

Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.

### Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of \_\_\_\_\_

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_

The signer(s) capacity or authority is/are as:

- ☐ Individual(s)  
☐ Attorney-in-Fact  
☐ Corporate Officer(s) \_\_\_\_\_  
Title(s) \_\_\_\_\_

- ☐ Guardian/Conservator  
☐ Partner - Limited/General  
☐ Trustee(s)  
☐ Other: \_\_\_\_\_

representing: \_\_\_\_\_  
Name(s) of Person(s) or Entity(ies) Signer is Representing

### Additional Information

#### Method of Signer Identification

Proved to me on the basis of satisfactory evidence:  
☐ form(s) of identification ☐ credible witness(es)

Notarial event is detailed in notary journal on:  
Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact: \_\_\_\_\_

#### Other

☐ Additional Signer(s) ☐ Signer(s) Thumbprint(s)

☐ \_\_\_\_\_

## ADDENDA ACKNOWLEDGMENT FORM

Bidder's Name: Preferred Power Solutions Inc.

The Bidder shall signify receipt of all Addenda here, if any:

Addendum Number	Date Received	Signature
#1	4/2/2025	

If there are more Addenda than there is room in the chart above, attach another page acknowledging receipt of the Addenda.



## **RESOLUTION NO. 25-3033**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DISPENSING WITH COMPETITIVE BIDDING FOR THE ELECTRICAL VEHICLE CHARGING FACILITY EXPANSION PROJECT**

WHEREAS, the City of Artesia ("City") requires the construction of certain electric vehicle ("EV") charging facilities through its EV Charging Facility Expansion Project ("Project") as further described in the Scope of Services, set forth in Exhibit "A" attached hereto and incorporated herein by reference ("Scope of Services").

WHEREAS, on or about March 21, 2025, the City published a Request for Bids for the Project;

WHEREAS, Preferred Power Solutions was the only bidder who submitted a bid for the Project;

WHEREAS, the City rejected Preferred Power Solutions' bid as non-responsive due to material deviations from the requested bid schedule;

WHEREAS, the electrical estimates from Preferred Power Solutions in their bid were 81% higher than the engineer's estimate and over the estimated budget for the Project;

WHEREAS, the City contacted other contractors after the deadline for bids passed. One contractor informed the City that they had decided not to submit a bid because certain subcontractors could not provide estimates due to uncertainties regarding the trade tariffs implemented by the United States and other countries;

WHEREAS, the City has determined that further competitive bidding is unavailing and does not produce a competitive advantage for the City due to the extreme uncertainties regarding trade tariffs and associated barriers to materials procurement, particularly as it relates to electrical subcomponents thereby resulting in bidders' unwillingness to submit bids;

WHEREAS, "[a] public entity's award of a contract, and all of the acts leading up to the award, are legislative in character. [T]he letting of contracts by a governmental entity necessarily requires an exercise of discretion guided by consideration of the public welfare[]". (*Mike Moore's 24-Hour Towing v. City of San Diego* (1996) 45 Cal.App.4th 1294, 1303);

WHEREAS, "where competitive proposals work an incongruity and are unavailing as affecting the final result, or where competitive proposals do not produce any advantage, or where it is practically impossible to obtain what is required and to observe

such form, competitive bidding is not applicable.” (*Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App. 3d 631, 636); and

WHEREAS, City staff has determined that procuring the project services without further competitive solicitation, and instead enter into direct negotiations with potential contractors, is in the best interest of the City as guided by consideration of the public welfare for the foregoing reasons (“Staff Findings”).

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Artesia that:

1. The City Council adopts the Staff Findings as its own (“Council Findings”).
2. The City Manager or their designee is hereby authorized and directed to enter into negotiations in order to facilitate the entering into a contract with a potential contractor for the construction of the Project in with the City of Artesia Contract for Electric Vehicle Charging Facility Expansion Project (the “Proposed Contract”), subject to minor revisions, if any, approved by the City Manager or their designee to comply with applicable law or otherwise ensure that the City’s contracts for the Project on clear, unambiguous terms that are in the best interest of the City.

PASSED, APPROVED AND ADPOTED on this 12<sup>th</sup> day of May, 2025

---

ALI TAJ, MAYOR

ATTEST:

---

JENNIFER ALDERETE, CITY CLERK

APPROVED AS TO FORM:

---

BEST BEST & KRIEGER, CITY ATTORNEY

EXHIBIT A  
SCOPE OF SERVICES

## CITY OF ARTESIA

Bidder's Name: \_\_\_\_\_

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices

### BID SCHEDULE A: CIVIL ITEMS

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1.	Remove and Dispose of PCC Curb	LF	100	\$	\$
2.	Remove and Dispose of Light Post and Foundation	EA	1	\$	\$
3.	Remove and Dispose of 54" Tall by 2.5" Diameter Steel Post and Foundation.	EA	11	\$	\$
4.	Remove and Dispose of Interfering Irrigation Line and Sprinkler Heads. Cut and Cap at Ends in Two Locations.	LS	1	\$	\$
5.	Clear and Grub Existing Landscaped Area Sufficient for New Construction.	SF	4,060	\$	\$
6.	Remove and Dispose of Existing 12' Tall Chain Link Fence, Posts, and Foundations.	LF	114	\$	\$
7.	Remove and Dispose of Existing Wrought Iron Fence, Posts, and Foundations.	LF	79	\$	\$
8.	Construct 5" AC over 6" AB (95% Compaction) Over 8" Subgrade (90% Compaction)	SF	4,196	\$	\$
9.	Install 6' High Wrought Iron Fence.	LF	140	\$	\$
10.	Construct Concrete Curb per SPPWC Std. Plan 120-3, A1-6)	LF	182	\$	\$
11.	Construct 24" Tall Concrete Curb per Detail	LF	98	\$	\$
12.	Remove Existing Striping and Slurry Seal Existing Asphalt Parking Lot. Seal Cracks prior to Slurry	SF	5,031	\$	\$
13.	Install 12' Tall Chain Link Fence	LF	68	\$	\$

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
14.	Adjust to Grade existing Cleanout and Install Traffic Rated Cleanout Cover	EA	2	\$	\$
15.	Construct 4" PCC Driveway over 6" AB (95% Compaction) Over 8" Subgrade (90% Compaction)	SF	104	\$	\$
16.	Remove and Dispose of Existing Concrete Sidewalk and Reconstruct Sidewalk per City of Artesia Std. Plan 112-2	SF	696	\$	\$
17.	Construct Bio-Retention Planter	SF	341	\$	\$
18.	Install 12' wide by 6' Tall Wrought Iron Double Swing Gate	EA	1	\$	\$
19.	Remove and Dispose of Existing 6' High Chain Link Fence and Install New Chain Link Fence, Posts, and Foundation.	LF	52	\$	\$
20.	Grade as Necessary to Establish Finished Grade	SF	93	\$	\$
21.	Sawcut	LF	201	\$	\$
22.	Install Stainless Steel Perforated Metal Sheet with 1/4" Mesh Opening.	SF	150	\$	\$
23.	Install 24" Tall Bollards	EA	1	\$	\$
24.	Construct 12"x36" Concrete Footing	EA	19	\$	\$
25.	Construct 18"x36" Concrete Footing	EA	7	\$	\$
26.	Install Pavement Markings and Striping	LS	1	\$	\$
27.	Install 4' Long Concrete Wheel Stops	EA	11	\$	\$
28.	Install Irrigation Line and Sprinkler Heads. Connect New Irrigation Line to Existing.	LS	1	\$	\$
29.	Temporary Construction Fencing	LS	1	\$	\$
30.	Mobilization/Demobilization	LS	1	\$	\$
<b><u>TOTAL BID SCHEDULE A</u></b>				<b>\$ _____</b>	

#### **BID SCHEDULE B: ELECTRICAL ITEMS**

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1.	Demolition of Existing Electrical Equipment	LS	1	\$	\$
2.	Trench and Backfill Including Asphalt	LF	175	\$	\$
3.	2" Conduit	LF	240	\$	\$
4.	1.25" Conduit	LF	175	\$	\$
5.	Rerouting Existing Conduit/Backfill	LF	30	\$	\$
6.	#3/0 AWG CU Conductors	LF	200	\$	\$
7.	#2/0 AWG CU Conductors	LF	30	\$	\$
8.	#1/0 AWG CU Conductors	LF	3,080	\$	\$
9.	#12 AWG CU Conductors	LF	700	\$	\$
10.	#2 AWG CU Ground Conductors	LF	50	\$	\$
11.	#4 AWG CU Ground Conductors	LF	10	\$	\$
12.	#6 AWG CU Ground Conductors	LF	595	\$	\$
13.	#12 AWG CU Ground Conductors	LF	350	\$	\$
14.	Receptacle Installation	EA	1	\$	\$
15.	112.5kVA 480-120/208V XFMR	EA	1	\$	\$
16.	400A, 120/208V, 3P, 4W Panel	EA	1	\$	\$
17.	200AF/175AT/3P Fuse	EA	1	\$	\$
18.	No. 5 Electrical Pull Box	EA	2	\$	\$
19.	Install Ford Pro AC Furnished by Owner	EA	1	\$	\$
20.	Install ChargePoint CPF50L2 Furnished by Owner	EA	2	\$	\$
21.	Bond	LS	1	\$	\$

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
22.	GC Conditions & Profit	LS	1	\$	\$
23.	Taxes	LS	1	\$	\$
24.	Mobilization	LS	1	\$	\$
<b><u>TOTAL BID SCHEDULE B</u></b>				<b>\$ _____</b>	

Note: Items may be adjusted or deleted. Any changes to the quantities for these items shall not constitute a substantial change as referenced in Section 2-6 of the Standard Specifications. Therefore, regardless of total actual volume (percentage) compared to estimated quantities, the unit prices provided above by the Bidder shall be applied to the final quantity when payment is calculated for these items. No adjustment in the unit prices will be allowed. The City reserves the right to not use any of the estimated quantities, and if this right is exercised, the Contractor will not be entitled to any additional compensation. Cost of all export of material shall be included in the above unit costs; no additional compensation will be granted for such expenses.

**TOTAL BID PRICE = BID SCHEDULE A + BID SCHEDULE B**

**TOTAL BID PRICE IN DIGITS:** \$ \_\_\_\_\_

**TOTAL BID PRICE IN WORDS:** \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

City of Artesia  
Addendum No. 1 to  
Notice Inviting Bids for Electric Vehicle Charging Facility Expansion Project  
Project No. 2025-002

Date: April 1, 2025

To: Prospective Bidders

From: Ron Ibarra, City Engineer and Karen Lee, Special Projects Manager

This Addendum No. 1 forms part of the Notice Inviting Bids for the Electric Vehicle Charging Facility Expansion Project, Project No. 2025-002 (the “Project”) issued by the City of Artesia on March 13, 2025, (the “NIB”). All other terms and conditions in the Project’s bid packet remain unchanged. Bidders must acknowledge receipt of this Addendum on their bids. Failure to acknowledge receipt of all addenda may cause a bid to be deemed incomplete and non-responsive.

This Addendum No. 1 amends the following:

1. Bid Schedule A: Civil Items in the “Instructions to Bidders” section has been updated and replaced. It is attached to this addendum as Attachment 1.
2. Licenses section of “Notice Inviting Bids” on page 2 of the Project’s bid packet is amended as shown below:

**Licenses. Each Bidder shall possess either a Class B or Class A Contractor’s license issued by the California State Contractors License Board at the time of the Bid submission. A Class C-10 Contractor’s license issued by the California State Contractors License Board at the time of the Bid submission is acceptable only if it is an additional license to either a Class B or Class A license or a sub-contractor to either a Class B or a Class A license holder.**

The prime contractor shall list their subcontractors and their licenses in accordance with the Checklist for Bidders on page 7 and Designation of Subcontractors on page 23 of the Project’s bid packet.

Please see responses to questions received to date regarding the Project.

1. Question: Will the City release the attendance list from the mandatory pre-bid meeting held on March 25, 2025?

Answer: The attendance list is attached to this addendum as Attachment 2.

2. Question: Will the City release the Engineer’s Estimate?

Answer: The Engineer’s Estimate for each schedule is shown below:

Schedule A=\$384,380	Schedule B =\$85,727.
----------------------	-----------------------



City of Artesia  
Addendum No. 1 to  
Notice Inviting Bids for Electric Vehicle Charging Facility Expansion Project  
Project No. 2025-002

3. Question: Who is removing the trees at the site?

Answer: The City will remove the trees and stumps before construction.

4. Question: Will the City provide rollofs/dumpsters?

Answer: Yes, the City will provide rollofs/dumpsters through its franchise waste hauler, CR&R, for landfill waste and construction and demolition recycling.

5. Question: Is the City amenable to reusing the 12' chain link fence and 6' wrought iron fence?

Answer: Yes, but only if structural integrity is not compromised in attempting to reuse it. The Project is subject to the City's Construction and Demolition Recycling Program. The intent is to recycle or reuse as much of the waste materials generated during the Project as possible.

6. Question: Is the City amenable to salvaging the light post in the project area?

Answer: Yes, the City is amenable to having the light post salvaged and returned to the City.

7. Question: Who will move the storage containers out of the project area?

Answer: The City will move the storage containers out of the project area.

8. Question: Where can we establish the construction staging area?

Answer: Construction staging area may occur in the existing and expanded footprint of the charging facility. The City will move the fleet vehicles, but the City must have access to the existing vehicle chargers.

9. Question: Where will crew park?

Answer: Crew parking is available in the Artesia Park parking lot and will be coordinated with the City.

10. Question: Will the City accept either Schedule A or Schedule B alone?

Answer: All submissions must have a total bid that consists of both Schedule A and Schedule B.

11. Question: How many City consultants will the City utilize for this project?

Answer: The Contractor will work with separate engineering consultants contracted with the City: one for civil and one for electrical.

The deadline for all questions is **April 10, 2025, at 5:00 pm**. Answers will be provided by **April 11, 2025, no later than 5:00 pm**.

## CITY OF ARTESIA

Bidder's Name: \_\_\_\_\_

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices

### BID SCHEDULE A: CIVIL ITEMS

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1.	Remove and Dispose of PCC Curb	LF	100	\$	\$
2.	Remove and Dispose of Light Post and Foundation	EA	1	\$	\$
3.	Remove and Dispose of 54" Tall by 2.5" Diameter Steel Post and Foundation.	EA	11	\$	\$
4.	Remove and Dispose of Interfering Irrigation Line and Sprinkler Heads. Cut and Cap at Ends in Two Locations.	LS	1	\$	\$
5.	Clear and Grub Existing Landscaped Area Sufficient for New Construction.	SF	4,060	\$	\$
6.	Remove and Dispose of Existing Wrought Iron Fence, Posts, and Foundations.	LF	114	\$	\$
7.	Remove and Dispose of Existing 12' Tall Chain Link Fence, Posts, and Foundations.	LF	79	\$	\$
8.	Construct 5" AC over 6" AB (95% Compaction) Over 8" Subgrade (90% Compaction)	SF	4,196	\$	\$
9.	Install 6' High Wrought Iron Fence.	LF	140	\$	\$
10.	Construct Concrete Curb per SPPWC Std. Plan 120-3, A1-6)	LF	182	\$	\$

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
11.	Construct 24" Tall Concrete Curb per Detail	LF	98	\$	\$
12.	Remove Existing Striping and Slurry Seal Existing Asphalt Parking Lot. Seal Cracks prior to Slurry	SF	5,031	\$	\$
13.	Install 12' Tall Chain Link Fence	LF	68	\$	\$
14.	Adjust to Grade existing Cleanout and Install Traffic Rated Cleanout Cover	EA	2	\$	\$
15.	Construct 4" PCC Driveway over 6" AB (95% Compaction) Over 8" Subgrade (90% Compaction)	SF	104	\$	\$
16.	Remove and Dispose of Existing Concrete Sidewalk and Reconstruct Sidewalk per City of Artesia Std. Plan 112-2	SF	696	\$	\$
17.	Construct Bio-Retention Planter	SF	341	\$	\$
18.	Install 12' wide by 6' Tall Wrought Iron Double Swing Gate	EA	1	\$	\$
19.	Remove and Dispose of Existing 6' High Chain Link Fence and Install New Chain Link Fence, Posts, and Foundation.	LF	52	\$	\$
20.	Grade as Necessary to Establish Finished Grade	SF	93	\$	\$
21.	Sawcut	LF	201	\$	\$
22.	Construct 24"x72" Concrete Footing	EA	6	\$	\$
23.	Install 24" Tall Bollards	EA	2	\$	\$
24.	Construct 12"x36" Concrete Footing	EA	19	\$	\$
25.	Construct 18"x36" Concrete Footing	EA	7	\$	\$
26.	Install Pavement Markings and Striping	LS	1	\$	\$

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
27.	Install 4' Long Concrete Wheel Stops	EA	11	\$	\$
28.	Install Irrigation Line and Sprinkler Heads. Connect New Irrigation Line to Existing.	LS	1	\$	\$
29.	Temporary Construction Fencing	LS	1	\$	\$
30.	Mobilization/Demobilization	LS	1	\$	\$
<b><u>TOTAL BID SCHEDULE A</u></b>				\$ _____	

City of Artesia  
Addendum No. 2 to  
Notice Inviting Bids for Electric Vehicle Charging Facility Expansion Project  
Project No. 2025-002

Date: April 4, 2025

To: Prospective Bidders

From: Ron Ibarra, City Engineer and Karen Lee, Special Projects Manager

This Addendum No. 2 forms part of the Notice Inviting Bids for the Electric Vehicle Charging Facility Expansion Project, Project No. 2025-002 (the “Project”) issued by the City of Artesia on March 13, 2025, (the “NIB”). All other terms and conditions in the Project’s bid packet remain unchanged. Bidders must acknowledge receipt of this Addendum on their bids. Failure to acknowledge receipt of all addenda may cause a bid to be deemed incomplete and non-responsive.

This Addendum No. 2 amends the following:

1. Bid Schedule B: Electrical Items in the “Instructions to Bidders” section has been updated and replaced. It is attached to this addendum as Attachment 1.
2. The Engineer’s Estimate for Schedule B in Addendum No. 1 issued on April 1, 2025. The Engineer’s Estimate for Schedule B is now \$86,674.

Per Question and Answer #10 from Addendum No. 1 all submissions must have a total bid that consists of both Schedule A and Schedule B.

The deadline for all questions is **April 10, 2025, at 5:00 pm**. Answers will be provided by **April 11, 2025, no later than 5:00 pm**.

## CITY OF ARTESIA

Bidder's Name: \_\_\_\_\_

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices.

### BID SCHEDULE B: ELECTRICAL ITEMS

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1.	Demolition of Existing Electrical Equipment	LS	1	\$	\$
2.	Trench and Backfill Including Asphalt	LF	200	\$	\$
3.	3" Conduit	LF	25		
4.	2" Conduit	LF	240	\$	\$
5.	1.5" Conduit	LF	25	\$	\$
6.	1.25" Conduit	LF	200	\$	\$
7.	Rerouting Existing Conduit/Backfill	LF	30	\$	\$
8.	#3/0 AWG CU Conductors	LF	200	\$	\$
9.	#2/0 AWG CU Conductors	LF	30	\$	\$
10.	#1/0 AWG CU Conductors	LF	3,080	\$	\$
11.	#12 AWG CU Conductors	LF	700	\$	\$
12.	#2 AWG CU Ground Conductors	LF	50	\$	\$
13.	#4 AWG CU Ground Conductors	LF	10	\$	\$
14.	#6 AWG CU Ground Conductors	LF	595	\$	\$

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
15.	#12 AWG CU Ground Conductors	LF	350	\$	\$
16.	Receptacle Installation	EA	1	\$	\$
17.	112.5kVA 480-120/208V XFMR	EA	1	\$	\$
18.	400A, 120/208V, 3P, 4W Panel	EA	1	\$	\$
19.	200AF/175AT/3P Fuse	EA	1	\$	\$
20.	No. 5 Electrical Pull Box	EA	2	\$	\$
21.	Install Ford Pro AC Furnished by Owner	EA	1	\$	\$
22.	Install ChargePoint CPF50L2 Furnished by Owner	EA	2	\$	\$
23.	Bond	LS	1	\$	\$
24.	GC Conditions & Profit	LS	1	\$	\$
25.	Taxes	LS	1	\$	\$
26.	Mobilization	LS	1	\$	\$
<b><u>TOTAL BID SCHEDULE B</u></b>				<b>\$ _____</b>	

City of Artesia, CA  
Request For Information to  
Notice Inviting Bids for Electric Vehicle Charging Facility Expansion Project  
Project No. 2025-002

Date: April 9, 2025

To: Prospective Bidders

From: Karen Lee, Special Projects Manager and Ron Ibarra, City Engineer

This is the list to date of submissions and responses under Request for Information to of the Notice Inviting Bids for the Electric Vehicle Charging Facility Expansion Project, Project No. 2025-002 (the "Project") issued by the City of Artesia on March 13, 2025, (the "NIB").

1. Question: Sheet C-4, Construction Note 5 states " Remove existing striping and slurry seal existing asphalt parking lot. Seal cracks prior to slurry". Slurry seal is typically used for roadways. Can we consider using Seal Coating which is what is normally used parking lots?  
Answer: No, the City requests slurry seal due to expected heavy usage.
2. Question: May we redline the contract?  
Answer: No, the City will not accept redline contracts at this time. The City may consider revisions after a contractor is selected.
3. Question: Can the deadline be extended to April 22?  
Answer: No, the deadline to submit is April 15, 2025, by 2:00 P.M.
4. Question: When does the City expect to release the last round of responses to questions?  
Answer: The deadline for all questions is **April 10, 2025, at 5:00 P.M.** Answers will be provided by **April 11, 2025, no later than 5:00 P.M.**

**Questions received by April 1, 2025, and responses**

1. Question: Will the City release the attendance list from the mandatory pre-bid meeting held on March 25, 2025?  
Answer: The attendance list is attached to this addendum as Attachment 2.
2. Question: Will the City release the Engineer's Estimate?  
Answer: The Engineer's Estimate for each schedule is shown below:

Schedule A=\$384,380	Schedule B =\$85,727.
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City of Artesia, CA  
Request For Information to  
Notice Inviting Bids for Electric Vehicle Charging Facility Expansion Project  
Project No. 2025-002

3. Question: Who is removing the trees at the site?

Answer: The City will remove the trees and stumps before construction.

4. Question: Will the City provide rollofs/dumpsters?

Answer: Yes, the City will provide rollofs/dumpsters through its franchise waste hauler, CR&R, for landfill waste and construction and demolition recycling.

5. Question: Is the City amenable to reusing the 12' chain link fence and 6' wrought iron fence?

Answer: Yes, but only if structural integrity is not compromised in attempting to reuse it. The Project is subject to the City's Construction and Demolition Recycling Program. The intent is to recycle or reuse as much of the waste materials generated during the Project as possible.

6. Question: Is the City amenable to salvaging the light post in the project area?

Answer: Yes, the City is amenable to having the light post salvaged and returned to the City.

7. Question: Who will move the storage containers out of the project area?

Answer: The City will move the storage containers out of the project area.

8. Question: Where can we establish the construction staging area?

Answer: Construction staging area may occur in the existing and expanded footprint of the charging facility. The City will move the fleet vehicles, but the City must have access to the existing vehicle chargers.

9. Question: Where will crew park?

Answer: Crew parking is available in the Artesia Park parking lot and will be coordinated with the City.

10. Question: Will the City accept either Schedule A or Schedule B alone?

Answer: All submissions must have a total bid that consists of both Schedule A and Schedule B.

11. Question: How many City consultants will the City utilize for this project?

Answer: The Contractor will work with separate engineering consultants contracted with the City: one for civil and one for electrical.

The deadline for all questions is **April 10, 2025, at 5:00 pm**. Answers will be provided by **April 11, 2025, no later than 5:00 pm**.



# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9I.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Award of Contract for the Community Development Block Grant (CDBG) Sidewalk and ADA Compliant Improvements Project

**FROM:** Adrian Fajardo, Management Analyst

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager  
Jamie Murguia, Finance Manager  
HongDao Nguyen, City Attorney  
Abel Avalos, City Manager

---

**RECOMMENDATION:**

Staff recommends that the City Council, by motion:

1. Consider and find that the proposed project is categorically exempt under the California environmental quality act (CEQA) pursuant to state CEQA guidelines section 15301(c) - existing facilities (Class 1);
2. Approve the Plans and Specifications for the Sidewalk and ADA Compliant Improvements Project (PW 2025-003);
3. Award a Construction Contract for Construction of the Sidewalk and ADA Compliant Improvements Project to CJ Concrete Construction Inc. in the Amount of \$125,819.00 and Authorize a 15% Contingency in the Amount of \$18,872.85, for a Total Not-To-Exceed Amount of \$144,691.85; And
4. Authorize the City Manager To Execute the Construction Contract, Along With Making Non-Substantive Revisions to the Construction Contract That Do Not Change the Contract Price for the Project.

**BACKGROUND:**

The City of Artesia receives an annual allocation of Community Development Block Grant (CDBG) funds through the Los Angeles County Development Authority (LACDA). These funds are designated for projects that benefit low-to moderate-income residents and address community infrastructure needs.

On December 18, 2023, the City Council approved the City's participation in the FY 2024–25 CDBG Program and designated the anticipated funding for a sidewalk improvement project. This project was developed in response to the Citywide Sidewalk Assessment, which identified numerous locations with significant elevation changes and damaged sidewalk panels that require replacement.

In May 2024, the City was invited by LACDA to participate in the Revolving Grant Fund, which allows jurisdictions to access up to twice their annual CDBG allocation. By participating in the Revolving Grant Fund, the City increased its FY 2024-25 CDBG funding from \$90,423 to \$272,472, which allowed staff to increase the scope of the project from 15 to 39 sidewalk locations. Completing these 39 locations in a single phase allows the City to address priority repairs sooner, rather than spreading the work over multiple years.

**ANALYSIS:**

Based on the findings of the recent Citywide Sidewalk Assessment, staff conducted a detailed analysis to identify and prioritize the most severe sidewalk hazards. The 39 locations selected for replacement represent some of the most critical hazards across the City.

Staff prepared construction documents for the Project, which were reviewed and accepted by LACDA. The project was advertised for public bidding in accordance with federal procurement requirements. The project was advertised for public bid on March 21, 2025. It was posted to the *Press Telegram* on March 25, 2025. A total of nine (9) bids were received and opened on May 1, 2025.

Following a review of the bids received, CJ Concrete Construction Inc. was determined to be the lowest responsive and responsible bidder. The results can be found below:

Rank	Vendor	City	State	Bid Price
1	CJ Concrete Construction Inc.	Sante Fe Springs	CA	\$125,819.00
2	CT&T Concrete Paving Inc.	City Name	CA	\$171,716.03
3	S&H Civilworks	Colton	CA	\$174,810.00
4	TVR Construction Engineering LLC	Riverside	CA	\$194,657.00
5	Christensen Brothers General Engineering	Apple Valley	CA	\$253,815.07
6	Gentry General Engineering, Inc.	Colton	CA	\$255,839.00
7	Access General Contracting, Inc.	Corona	CA	\$346,693.00
8	US Builders and Consultants, Inc.	Irvine	CA	\$489,880.00
9	PUB Construction Inc.	Diamond Bar	CA	\$511,749.48

CJ Concrete Construction Inc., submitted a bid in the amount of \$125,819.00, which is approximately 65% below the engineer's estimate of \$362,878. CJ Concrete has successfully completed similar improvement projects for the cities of Santa Ana, Lakewood, Norwalk, and Bellflower. Construction is expected to begin in July 2025 and will be completed by September 2025.

**CEQA COMPLIANCE:**

This project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) of the CEQA Guidelines. The exemption applies to the maintenance and repair of existing public streets, sidewalks, and similar facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination.

**FISCAL IMPACT:**

The total cost of the contract, including the 15% contingency, is \$144,691.85, which will be entirely funded through the City's CDBG Allocation. This construction contract has no impact to the General Fund.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends that the City Council, by motion:

1. Consider and find that the proposed project is categorically exempt under the California environmental quality act (CEQA) pursuant to state CEQA guidelines section 15301(c) - existing facilities (Class 1);
2. Approve the Plans and Specifications for the Sidewalk and ADA Compliant Improvements Project (PW 2025-003);
3. Award a Construction Contract for Construction of the Sidewalk and ADA Compliant Improvements Project to CJ Concrete Construction Inc. in the Amount of \$125,819.00 and Authorize a 15% Contingency in the Amount of \$18,872.85, for a Total Not-To-Exceed Amount of \$144,691.85; And
4. Authorize the City Manager To Execute the Construction Contract, Along With Making Non-Substantive Revisions to the Construction Contract That Do Not Change the Contract Price for the Project.

### **Attachments**

[Construction Contract - CJ Concrete Construction - Sidewalk and ADA-Compliant Improvement Project](#)

[FY 24-25 - Sidewalk and ADA-Compliant Improvement - Plans](#)

[CJ Concrete - Bid Sheet - PW 2025-003](#)

# CONTRACT

## CITY OF ARTESIA CONTRACT FOR

### FY 2024-2025 SIDEWALK AND ADA COMPLIANT IMPROVEMENTS PROJECT

THIS CONTRACT ("Contract") is made and entered this 12th day of May, 2025 ("Effective Date"), by and between the CITY OF ARTESIA, a California municipal corporation ("City") and CJ Concrete Construction, Inc., a California corporation ("Contractor"). Contractor's California State Contractor's license number is 720989. Contractor's DIR registration number is 1000002154.

In consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

1. **Contract Documents.** The Contract Documents consist of this Contract, the Notice Inviting Bids, Instructions to Bidders, Bid (including documentation accompanying the Bid and any post-Bid documentation submitted before the Notice of Award), the Bonds, permits from regulatory agencies with jurisdiction, General Provisions, Special Provisions, Plans, Standard Plans, Standard Specifications, Reference Specifications, Addenda, Change Orders, and Supplemental Agreements. The Contract Documents are attached hereto and incorporated herein by reference. In the event of any conflict between the terms of this Contract and any incorporated documents, the terms of this Contract shall control.
2. **Scope of Services.** Contractor shall perform the Work in a good and workmanlike manner for the project identified as "**FY 2024-2025 SIDEWALK AND ADA COMPLIANT IMPROVEMENTS PROJECT**" ("Project"), as described in this Contract and in the Contract Documents.
3. **Compensation.** In consideration of the services rendered hereunder, City shall pay Contractor an amount of **one-hundred twenty-five thousand eight-hundred nineteen dollars and zero cents (\$125,819.00)** in accordance with the prices as submitted in the Bid, attached hereto as Exhibit "A" and incorporated herein by this reference. Unforeseen work will be classified as Extra Work when the City Engineer determines that it is not covered by the scope of work in the Contract or any approved Change Orders. The City Manager is authorized to approve payment for Extra Work upon the recommendation of the City Engineer, provided that the total arithmetic dollar value of the Extra Work does not exceed fifteen percent (15%) of the contract price.
4. **Incorporation by Reference.** All of the following documents are attached hereto and incorporated herein by this reference: Workers' Compensation Certificate of Insurance, Additional Insured Endorsement (Comprehensive General Liability), Additional Insured Endorsement (Automobile Liability), and Additional Insured Endorsement (Excess Liability).
5. **Antitrust Claims.** In entering into this Contract, Contractor offers and agrees to assign to City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Cal. Bus. & Prof. Code, § 16700 *et seq.*) arising from purchases of goods, services, or materials pursuant to the Contract. This assignment shall be made and become effective at the time City tenders final payment to Contractor without further acknowledgment by the parties.

6. Prevailing Wages. City and Contractor acknowledge that the Project is a public work to which prevailing wages apply. The provisions of Section 5-3 of the General Provisions shall apply and are mandatory for this Project.

7. Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, by signing this Contract, the Contractor certifies as follows:

“I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the Work of this Contract.”

8. Trenches and Other Excavations. If this Project involves the digging trenches or other excavations that will extend deeper than four (4) feet below the surface, Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to proposers prior to the deadline for submitting proposals; and (3) unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Contract.

9. Titles. The titles used in this Contract are for convenience only and shall in no way define, limit or describe the scope or intent of this Contract or any part of it.

10. Authority. Any person executing this Contract on behalf of Contractor warrants and represents that he or she has the authority to execute this Contract on behalf of Contractor and has the authority to bind Contractor to the performance of its obligations hereunder.

11. Entire Agreement. This Contract, including the Contract Documents and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between City and Contractor. This Contract supersedes all prior oral or written negotiations, representations or agreements. This Contract may not be modified or amended, nor any provision or breach waived, except in a writing signed by both parties that expressly refers to this Contract.

12. Counterparts. This Contract may be executed in counterpart originals, duplicate originals, or both, each of which is deemed to be an original for all purposes.

IN WITNESS WHEREOF, the parties hereto have executed the Contract the day and year first above written.

[SIGNATURE PAGE FOLLOWS]

CITY OF ARTESIA

BY: \_\_\_\_\_  
ABEL AVALOS, CITY MANAGER

ATTEST:

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
JENNIFER ALDERETE, CITY CLERK

BY: \_\_\_\_\_  
BEST BEST & KRIEGER

DATED: \_\_\_\_\_

CJ CONCRETE CONSTRUCTION, INC.  
("CONTRACTOR")

BY: \_\_\_\_\_  
JOHN C. SARNO, PRESIDENT

BY: \_\_\_\_\_  
JOHN C. SARNO, SECRETARY





# CITY OF ARTESIA

## FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

### GENERAL NOTES:

- SPECIFICATIONS:**  
ALL WORK SHALL CONFORM TO THE CITY OF ARTESIA STANDARD PLANS, CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD) LATEST EDITION; THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK) LATEST EDITION; AND AS DIRECTED BY THE CITY'S REPRESENTATIVE.
- INSPECTION:**  
ALL WORK AND MATERIALS SHALL BE INSPECTED BY THE INSPECTOR OF PUBLIC WORKS DURING CONSTRUCTION PURSUANT TO LATEST EDITION OF STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK), AND THE STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION AS APPLICABLE. CALL THE CITY REPRESENTATIVE AT (562) 865-6262 BEFORE NOON OF THE WORKING DAY BEFORE THE FIRST SCHEDULED DAY OF CONSTRUCTION.
- PRIOR TO THE START OF ANY CONSTRUCTION,** DEMOLITION, REMOVALS, SAWCUTTING, OR INSTALLATION OF TRAFFIC CONTROL, THE CONTRACTOR SHALL MEET WITH THE CITY TO DISCUSS & COORDINATE SAFETY, TRAFFIC CONTROL REQUIREMENTS, PUBLIC ACCESS, CONSTRUCTION IMPACT MITIGATION, REMOVAL LIMITS, AND CONTRACTOR'S PLANNED SEQUENCING OF OPERATIONS. A HEALTH AND SAFETY PLAN HAS BEEN PREPARED & IS A PART OF THE DOCUMENTS. ADDITIONAL REQUIREMENTS BY THE CITY SHALL BE COORDINATED WITH THE CALIFORNIA DEPARTMENT OF TOXIC SUBSTANCES CONTROL.
- WORK IN PUBLIC STREETS ONCE BEGUN SHALL BE** PROSECUTED TO COMPLETION WITHOUT DELAYS SO AS TO PROVIDE MINIMUM INCONVENIENCE TO ADJACENT PROPERTY OWNERS AND THE TRAVELING PUBLIC.
- UNDERGROUND SERVICE ALERT:**  
BEFORE COMMENCING ANY EXCAVATION, THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) BY CALLING 811 OR 1-800-422-4133 TWO WORKING DAYS PRIOR TO CONSTRUCTION OR EXCAVATION WORK SO THAT UTILITY OWNERS CAN BE NOTIFIED BY THE CONTRACTOR.
- IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO** ARRANGE FOR AND COORDINATE THE RELOCATION OR ADJUSTMENTS OF EXISTING UTILITIES DEEMED NECESSARY BY THE PROPOSED IMPROVEMENTS.
- NOTIFICATION:**  
AT LEAST TEN (10) DAYS BEFORE THE START OF CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY, IN WRITING, ABUTTING PROPERTY OCCUPANTS OF THE PROPOSED CONSTRUCTION START DATE. A COPY OF SAID WRITTEN NOTIFICATION SHALL BE PROVIDED TO THE PUBLIC WORKS DIRECTOR FOR APPROVAL BEFORE THEY ARE DISTRIBUTED TO THE OCCUPANTS OF THE ABUTTING PROPERTY.
- ADVANCE CONSTRUCTION NOTICE SIGNS:**  
IN ADDITION TO SIGNS REQUIRED BY THE PROVISIONS OF THE "WORK AREA TRAFFIC CONTROL HANDBOOK"(WATCH), LATEST EDITION, FURNISH AND PLACE SIGNS FOR GIVING ADVANCE NOTICE TO MOTORISTS OF TRAFFIC DISRUPTION AS PART OF THIS PROJECT.



DIAL TOLL FREE  
**811**

Know what's below.  
Call before you dig.  
UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

#### IMPORTANT NOTICE

SECTION 4216/4217 OF THE GOVERNMENT CODE REQUIRES A DIG ALERT IDENTIFICATION NUMBER BE ISSUED BEFORE A "PERMIT TO EXCAVATE" WILL BE VALID. FOR YOUR DIG ALERT I.D. NUMBER CALL UNDERGROUND SERVICE ALERT TOLL FREE 1-800-442-4133 TWO WORKING DAYS BEFORE YOU DIG.

#### IMPORTANT NOTICE

CONTRACTOR SHALL VERIFY LOCATIONS OF ALL UTILITIES WHETHER SHOWN OR NOT SHOWN ON THE PLANS PRIOR TO EXCAVATION. ANY DAMAGES TO EXISTING UTILITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE AND NO ADDITIONAL COMPENSATION WILL BE MADE.

- TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE APPLICABLE CASE OF THE THE LATEST EDITION OF THE "WORK AREA TRAFFIC CONTROL HANDBOOK" (WATCH). CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL PLAN FOR REVIEW AND APPROVAL IF NO APPLICABLE CASE.
- PROJECT COMPLETION AND CLOSURE:**  
UPON RECEIVING A STATEMENT OF COMPLETION FORM FROM THE PUBLIC WORKS INSPECTOR (OR WHEN CONSTRUCTION IS NEARING A FINAL INSPECTION), THE CONTRACTOR SHALL:
  - NOTIFY THE ENGINEER OF RECORD TO PREPARE AND SUBMIT "AS-BUILT" PLANS. ALL PROJECT FINAL INSPECTIONS SHALL BE PLACED ON HOLD UNTIL THE CONTRACTOR AND ENGINEER OF RECORD COLLABORATELY SUBMIT AS-BUILT PLANS FOR PRE-APPROVAL.
  - PROVIDE COPIES OF CHANGE ORDER FORMS SIGNED BY ALL OFFICES TO THE ENGINEER OF RECORD.
  - UNLESS OTHERWISE INDICATED, THE ENGINEER OF RECORD IS RESPONSIBLE FOR PREPARING "AS-BUILT" PLANS IN COORDINATION WITH THE CONTRACTOR. AS BUILT PLANS WITH ASSOCIATED CHANGE ORDER FORMS SHALL BE SUBMITTED BY THE CONTRACTOR TO THE ENGINEER OF RECORDS.

### NOTICE TO CONTRACTORS

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES, CONDUITS, OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. APPROVAL OF THESE PLANS BY THE CITY OF ARTESIA DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF THE LOCATION OR THE EXISTING OF ANY UTILITY PIPE OR STRUCTURE WITHIN THE LIMITS OF THIS PROJECT. THE CONTRACTOR IS REQUIRED TO TAKE ALL DUE PRECAUTIONARY MEANS TO PROTECT THE UTILITY LINES OR STRUCTURES SHOWN OR NOT SHOWN ON THESE PLANS.

CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSON AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT.

### ABBREVIATIONS

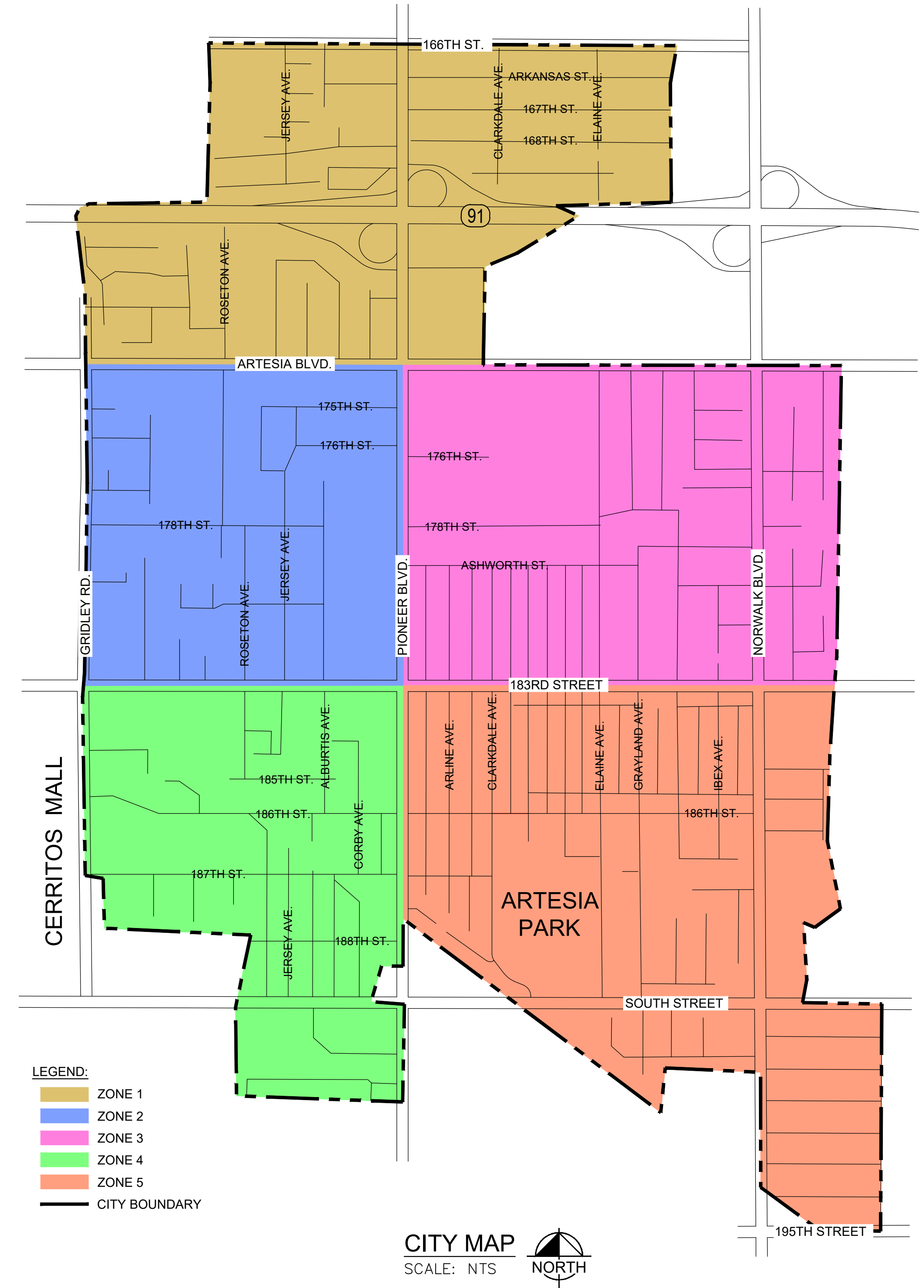
ADA	AMERICAN DISABILITY ACT
CONC	CONCRETE
GV	GATE VALVE
PP	POWER POLE
SDMH	STORM DRAIN MANHOLE
TS	TRAFFIC SIGNAL
WM	WATER METER

### BEST MANAGEMENT PRACTICES NOTES

- EVERY EFFORT SHOULD BE MADE TO ELIMINATE THE DISCHARGE OF NON-STORMWATER FROM THE PROJECT SITE AT ALL TIMES.
- ERODED SEDIMENTS AND OTHER POLLUTANTS MUST BE RETAINED ON-SITE AND MAY NOT BE TRANSPORTED FROM THE SITE VIA SHEET FLOW, SWALES, AREA DRAINS, NATURAL DRAINAGE COURSES OR WIND.
- STOCKPILES OF EARTH AND OTHER CONSTRUCTION RELATED MATERIALS MUST BE PROTECTED FROM BEING TRANSPORTED FROM THE SITE BY THE FORCES OF WIND OR WATER.
- FUELS, OILS, SOLVENTS, AND OTHER TOXIC MATERIALS MUST BE STORED IN ACCORDANCE WITH THEIR LISTING AND ARE NOT TO CONTAMINATE THE SOIL AND SURFACE WATERS. ALL APPROVED STORAGE CONTAINERS ARE TO BE PROTECTED FROM THE WEATHER. SPILLS MUST BE CLEANED UP IMMEDIATELY AND DISPOSED OF IN A PROPER MANNER. SPILLS MAY NOT BE WASHED INTO THE DRAINAGE SYSTEM.
- EXCESS OR WASTE CONCRETE MAY NOT BE WASHED INTO THE PUBLIC WAY OR ANY OTHER DRAINAGE SYSTEM. PROVISIONS SHALL BE MADE TO RETAIN CONCRETE WASTES ON-SITE UNTIL THEY CAN BE DISPOSED OF AS SOLID WASTE.
- TRASH AND CONSTRUCTION RELATED SOLID WASTES MUST BE DEPOSITED INTO A COVERED RECEPTACLE TO PREVENT CONTAMINATION OF RAINWATER AND DISPERSAL BY WIND.
- SEDIMENTS AND OTHER MATERIALS MAY NOT BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC. THE CONSTRUCTION ENTRANCE ROADWAYS MUST BE STABILIZED SO AS TO INHIBIT SEDIMENTS FROM BEING DEPOSITED INTO THE PUBLIC WAY. ACCIDENTAL DEPOSITIONS MUST BE SWEEPED UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS.
- ANY SLOPES WITH DISTURBED SOILS OR DENUDED OF VEGETATION MUST BE STABILIZED SO AS TO INHIBIT EROSION BY WIND AND WATER.
- ALL CATCH BASINS AND CURB INLETS SHALL BE PROTECTED FROM RECEIVING RUNOFF FROM UNSTABILIZED OR OTHERWISE ACTIVE WORK AREAS. INLET PROTECTION SHALL BE USED IN CONJUNCTION WITH OTHER EROSION AND SEDIMENT CONTROLS TO PREVENT SEDIMENT LADEN STORMWATER AND NON-STORMWATER DISCHARGES FROM ENTERING THE STORM DRAIN SYSTEM.

### SHEET INDEX

NO.	SHEET	SHEET TITLE
1	C-0	TITLE SHEET AND VICINITY MAP
2	C-1	ZONE 1 KEYMAP
3	C-2	ZONE 1 SIDEWALK IMPROVEMENT PLAN - 1
4	C-3	ZONE 1 SIDEWALK IMPROVEMENT PLAN - 2
5	C-4	ZONE 2 KEYMAP
6	C-5	ZONE 2 SIDEWALK IMPROVEMENT PLAN - 1
7	C-6	ZONE 3 KEYMAP
8	C-7	ZONE 3 SIDEWALK IMPROVEMENT PLAN - 1
9	C-8	ZONE 3 SIDEWALK IMPROVEMENT PLAN - 2
10	C-9	ZONE 4 KEYMAP
11	C-10	ZONE 4 SIDEWALK IMPROVEMENT PLAN - 1
12	C-11	ZONE 5 KEYMAP
13	C-12	ZONE 5 SIDEWALK IMPROVEMENT PLAN - 1
14	C-13	ZONE 5 SIDEWALK IMPROVEMENT PLAN - 2
15	C-14	ZONE 5 SIDEWALK IMPROVEMENT PLAN - 3
16	C-15	ZONE 5 SIDEWALK IMPROVEMENT PLAN - 4
17	C-16	ZONE 5 SIDEWALK IMPROVEMENT PLAN - 5
18	C-17	DETAILS



CITY MAP  
SCALE: NTS  
NORTH

PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

SHEET:

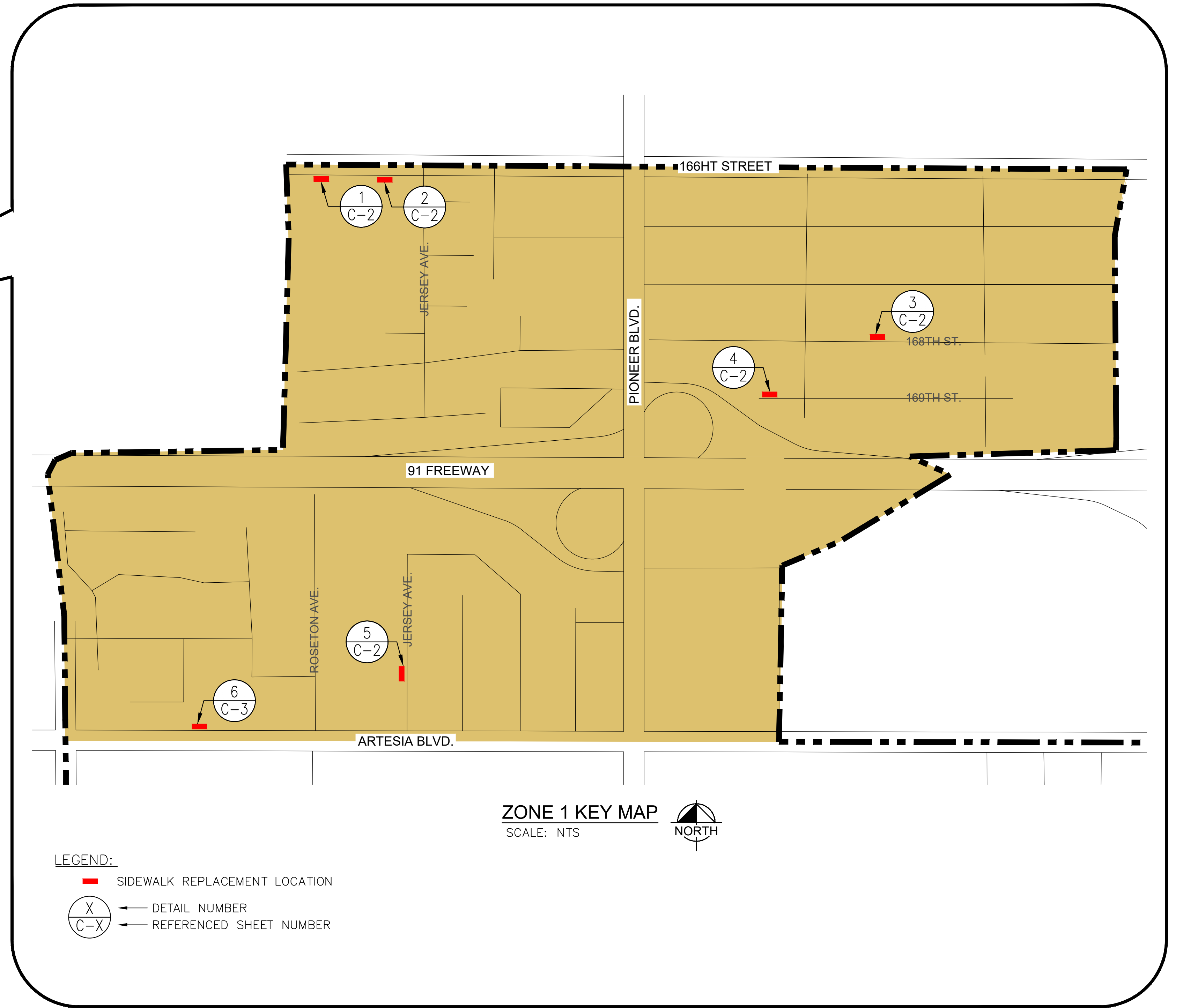
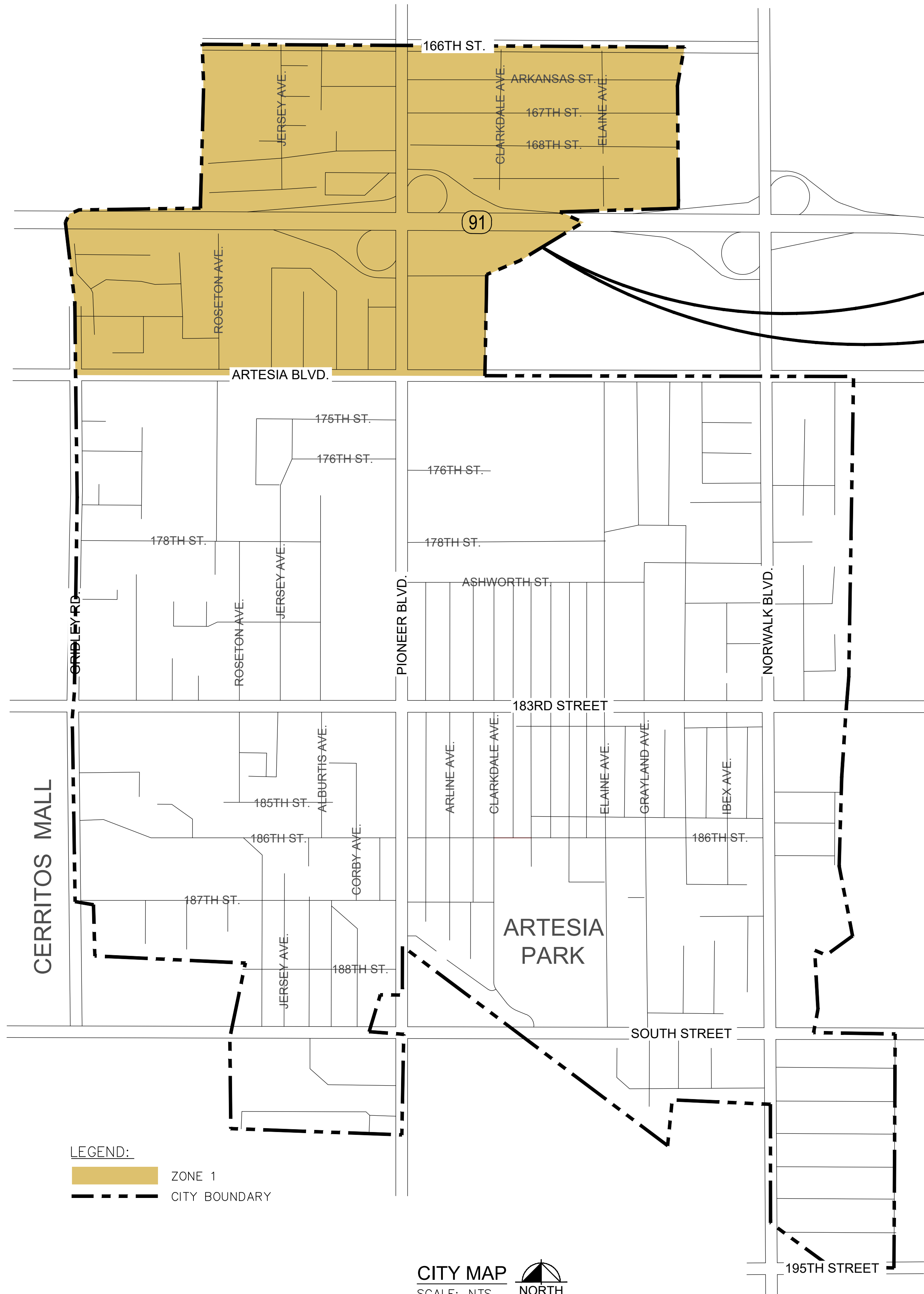
TITLE SHEET & VICINITY MAP

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

C-0

SHEET NO. 1 OF 18





REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

DESIGNED BY:	DATE
R. IBARRA	MAR. 2025
DRAFTED BY:	MAR. 2025
A. FAJARDO	MAR. 2025
APPROVED BY:	MAR. 2025
A. AVALOS	MAR. 2025



PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

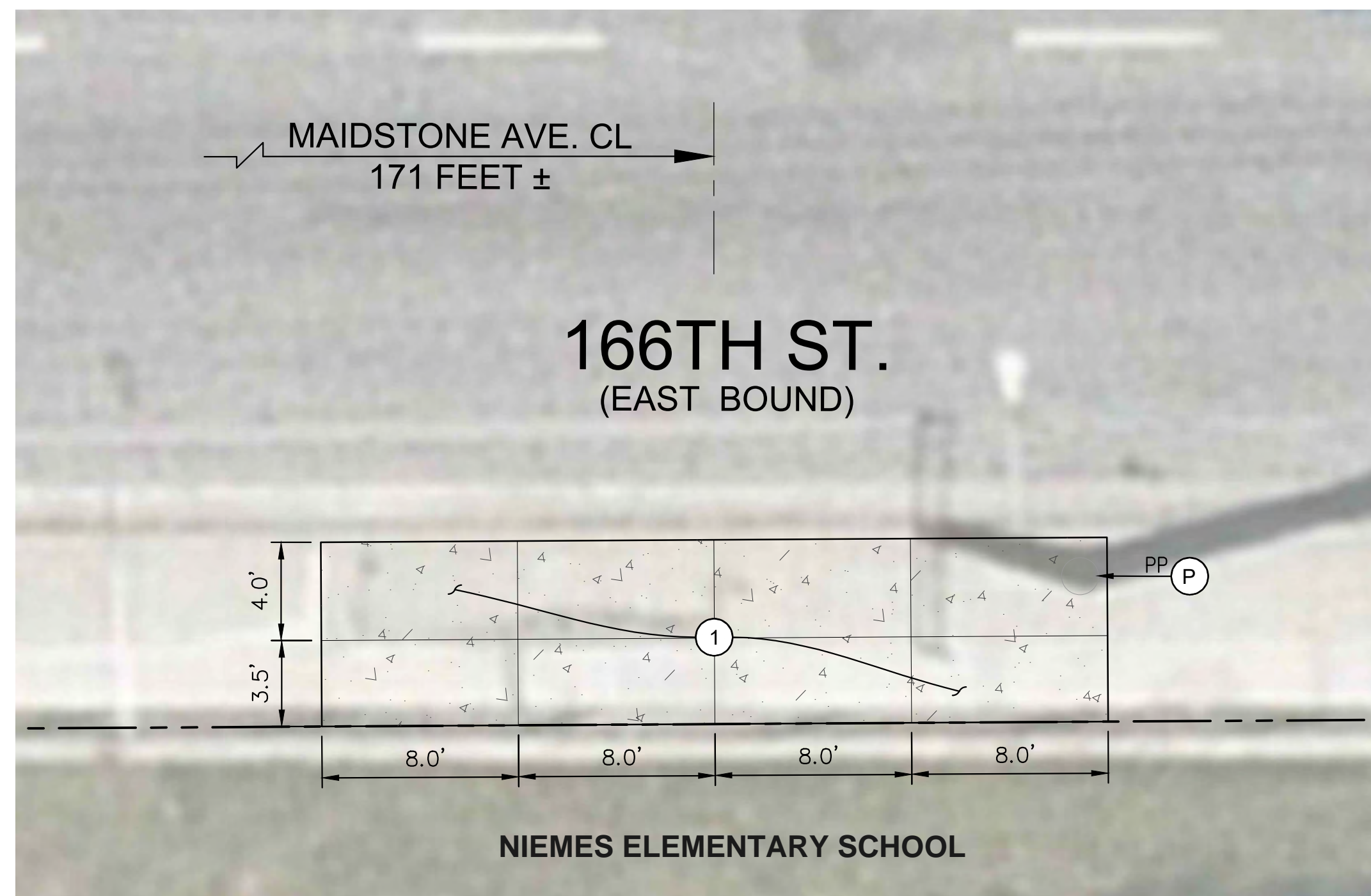
SHEET:

**ZONE 1 KEY MAP**

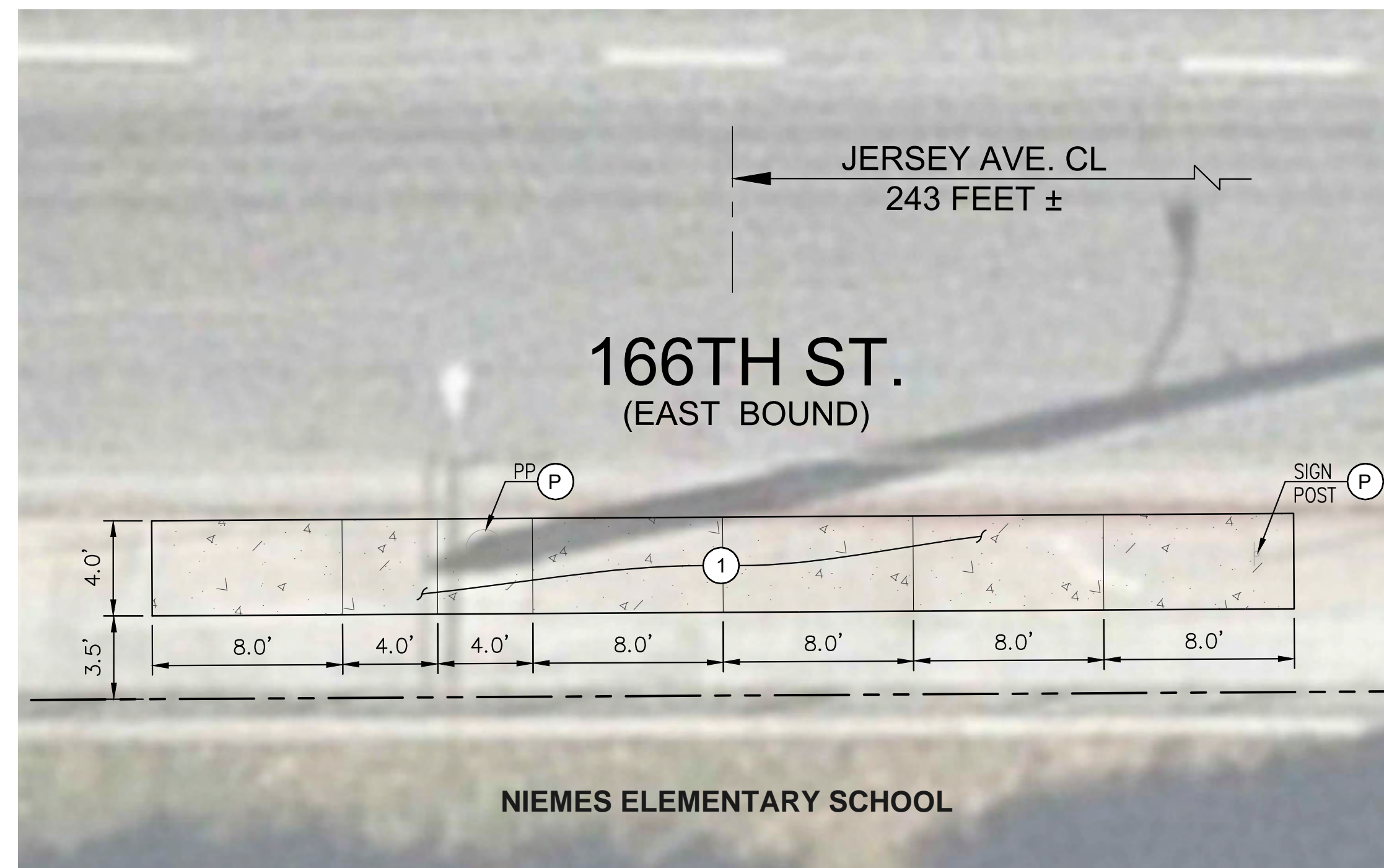
**CITY OF ARTESIA**  
DEPARTMENT OF ENGINEERING

**C-1**





1 NIEMES ELEMENTARY SCHOOL @ 166TH STREET  
C-1 SCALE: 1"=5'



2 NIEMES ELEMENTARY SCHOOL @ 166TH STREET  
C-1 SCALE: 1"=5'

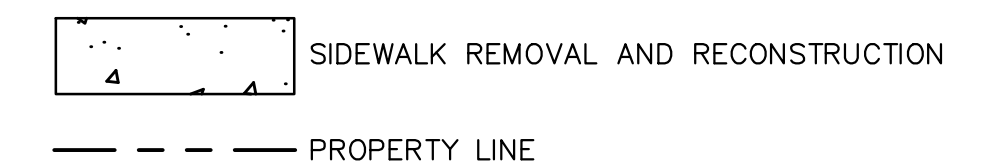
- ## GENERAL NOTES

1. LIMITS OF SIDEWALK REMOVAL AND RECONSTRUCTION ARE FROM EXISTING JOINT TO JOINT.
2. CONTRACTOR SHALL REMOVE AND DISPOSE OF ANY EXISTING ROOTS AS NECESSARY TO ESTABLISH COMPACTED SUBGRADE BELOW NEWLY CONSTRUCTED CONCRETE PAVEMENT OR CURB AND GUTTER.
3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

### CONSTRUCTION NOTES

- ① REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- ③ REMOVE AND DISPOSE OF EXISTING CONCRETE CURB & GUTTER SUFFICIENT FOR THE INSTALLATION OF NEW CURB & GUTTER AND CONSTRUCT CONCRETE CURB & GUTTER PER SPPWC STD. PLAN 120-3, A2. MATCH EXISTING CURB HEIGHT.
- ⑥ SAWCUT 1' FROM EDGE OF GUTTER. LENGTH PER PLAN.
- ⑦ REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT AND BASE AND INSTALL 6" ASPHALT OVER 6" AGGREGATE BASE (90% COMPACTION) OVER COMPACTED SUBGRADE (95% COMPACTION). AREA PER PLAN.
- ⑨ PROTECT IN PLACE (ITEM AS NOTED).

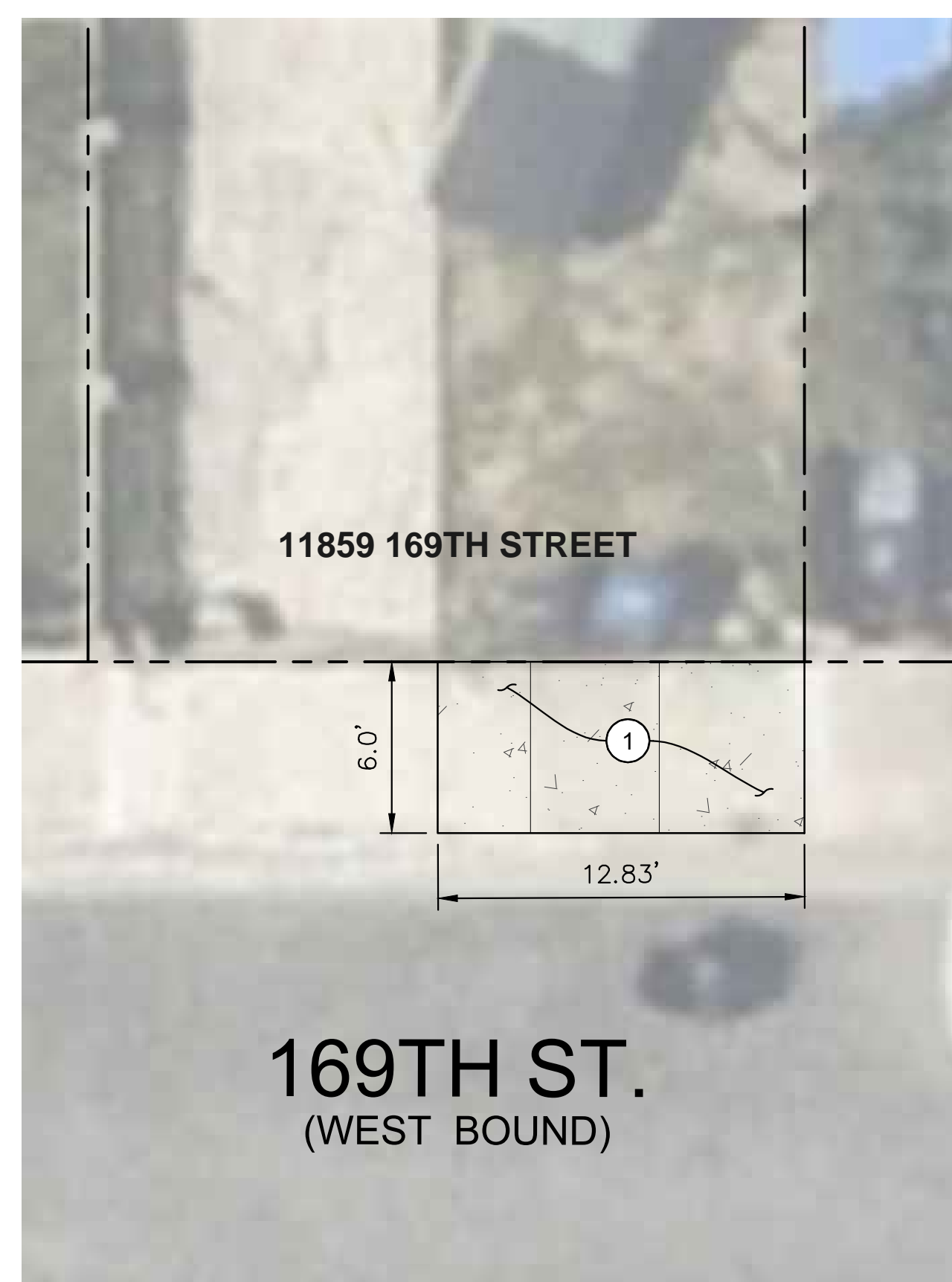
LEGEND



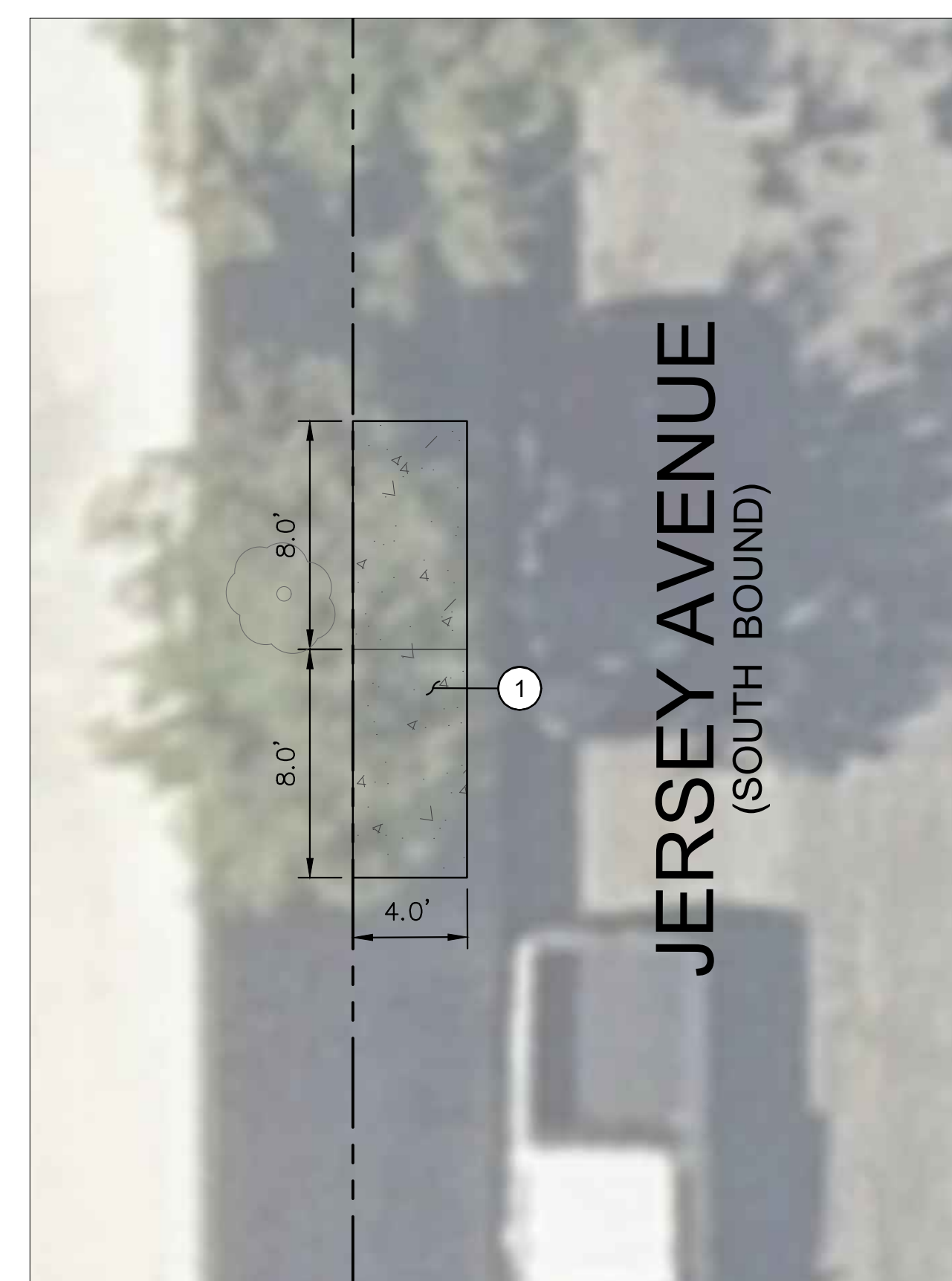
3  
C-1

11931 168TH STREET

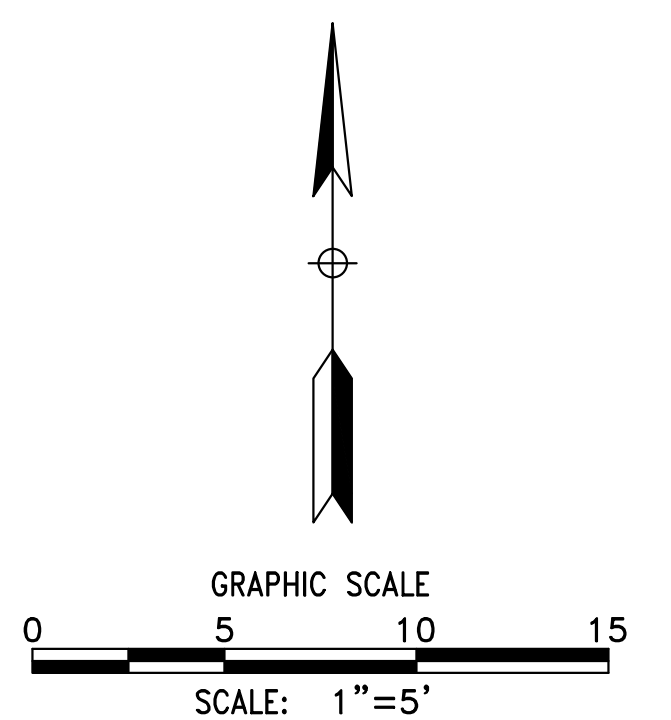
SCALE: 1"=5'



4 11859 169TH STREET  
C-1 SCALE: 1"=5'



5 ACROSS THE STREET OF 17310 JERSEY AVENUE  
C-1 SCALE: 1"=5'



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:

CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ PUBLIC WORKS MANAGER	RON IBARRA, PE CIVIL ENGINEER
---	----------------------------------

	DATE
DESIGNED BY: R. IBARRA	MAR. 202
DRAFTED BY: R. IBARRA	MAR. 202
CHECKED BY: A. FAJARDO	MAR. 202
APPROVED BY: A. AVALOS	MAR. 202

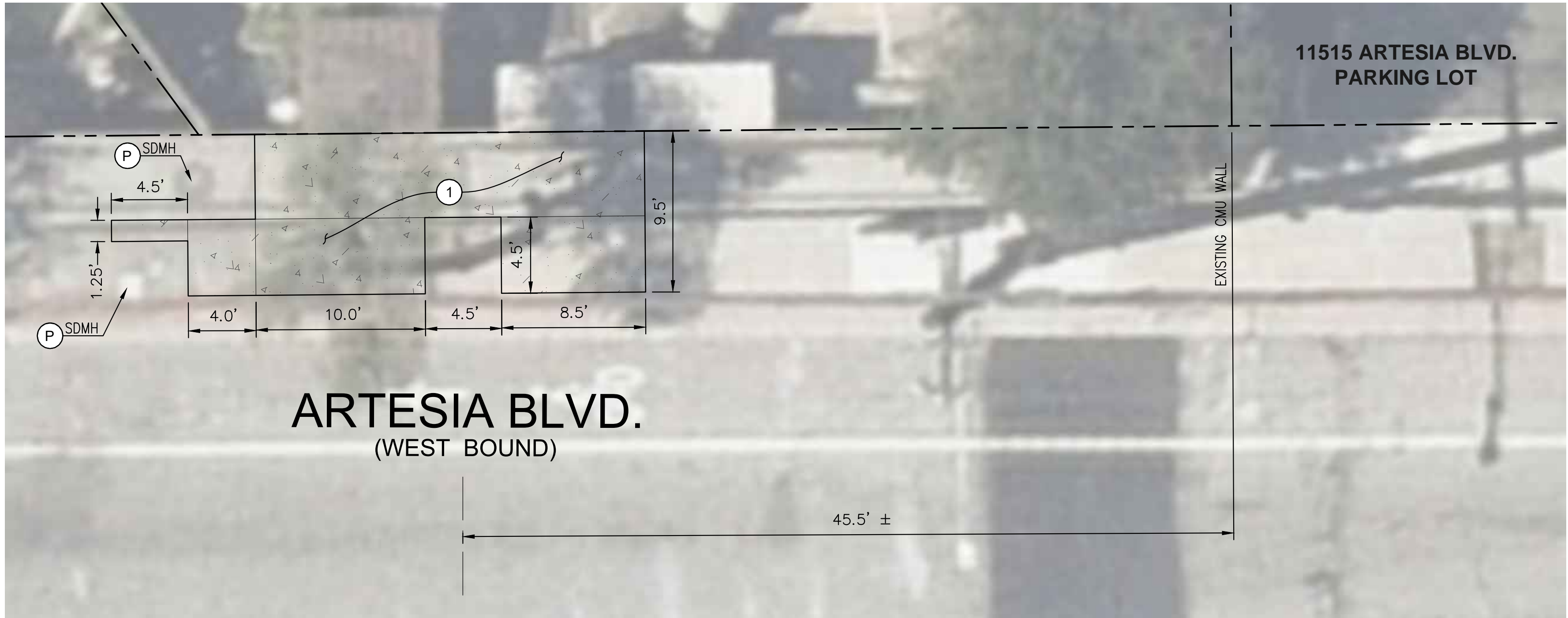


PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT	
SHEET:	<p style="text-align: center;">ZONE 1</p> <p style="text-align: center;">SIDEWALK IMPROVEMENT PLAN - 1</p> <p style="text-align: center;">CITY OF ARTESIA DEPARTMENT OF ENGINEERING</p>

C-2

SHEET NO. 3 OF 18





6  
C-1 11515 ARTESIA BLVD.  
SCALE: 1"=5'


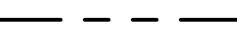
GENERAL NOTES

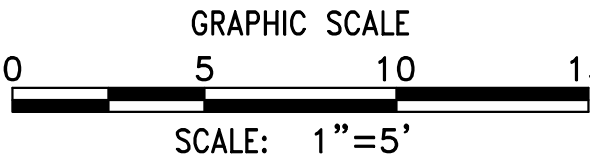
1. LIMITS OF SIDEWALK REMOVAL AND RECONSTRUCTION ARE FROM EXISTING JOINT TO JOINT.
2. CONTRACTOR SHALL REMOVE AND DISPOSE OF ANY EXISTING ROOTS AS NECESSARY TO ESTABLISH COMPACTED SUBGRADE BELOW NEWLY CONSTRUCTED CONCRETE PAVEMENT OR CURB AND GUTTER.
3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.



CONSTRUCTION NOTES

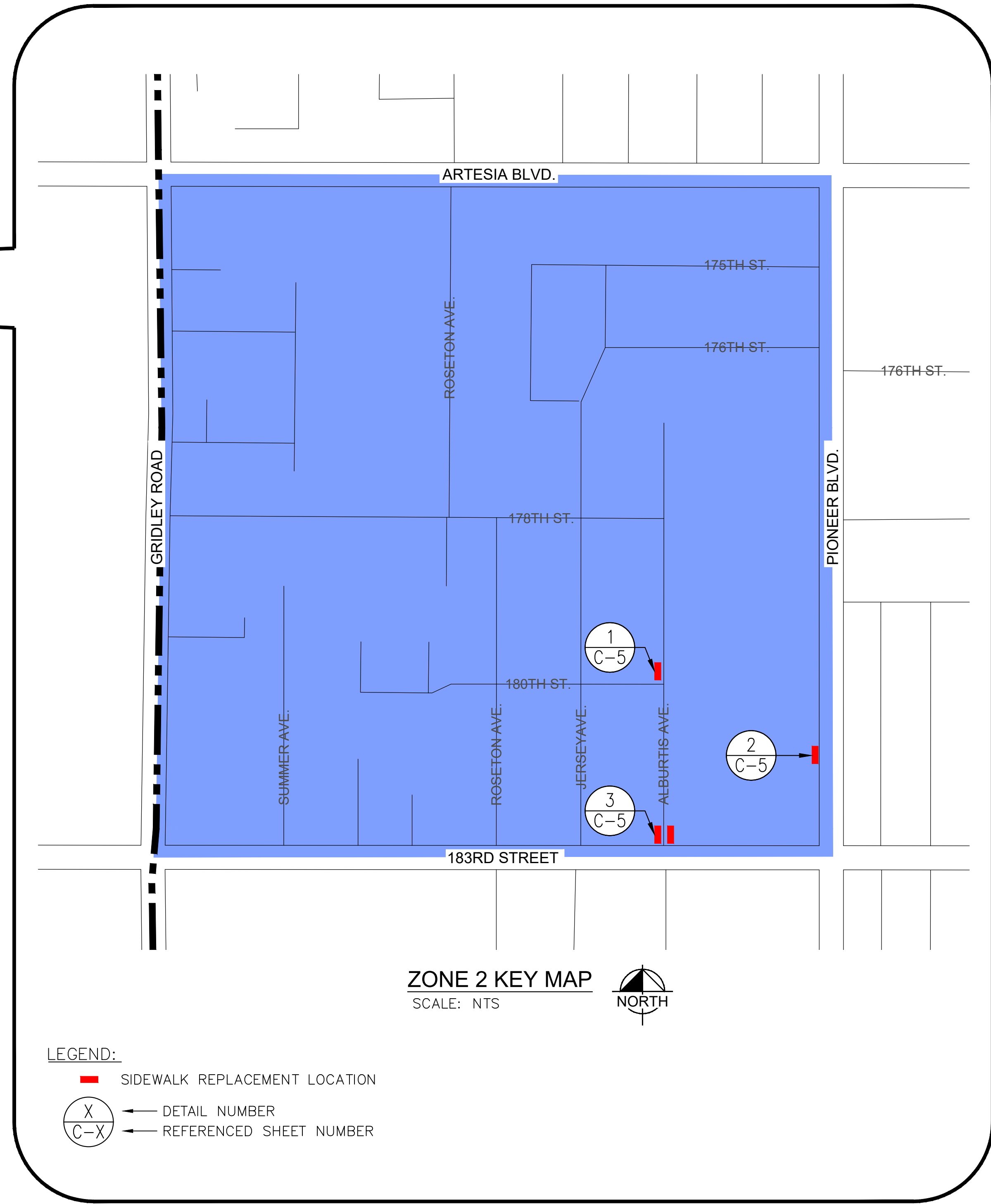
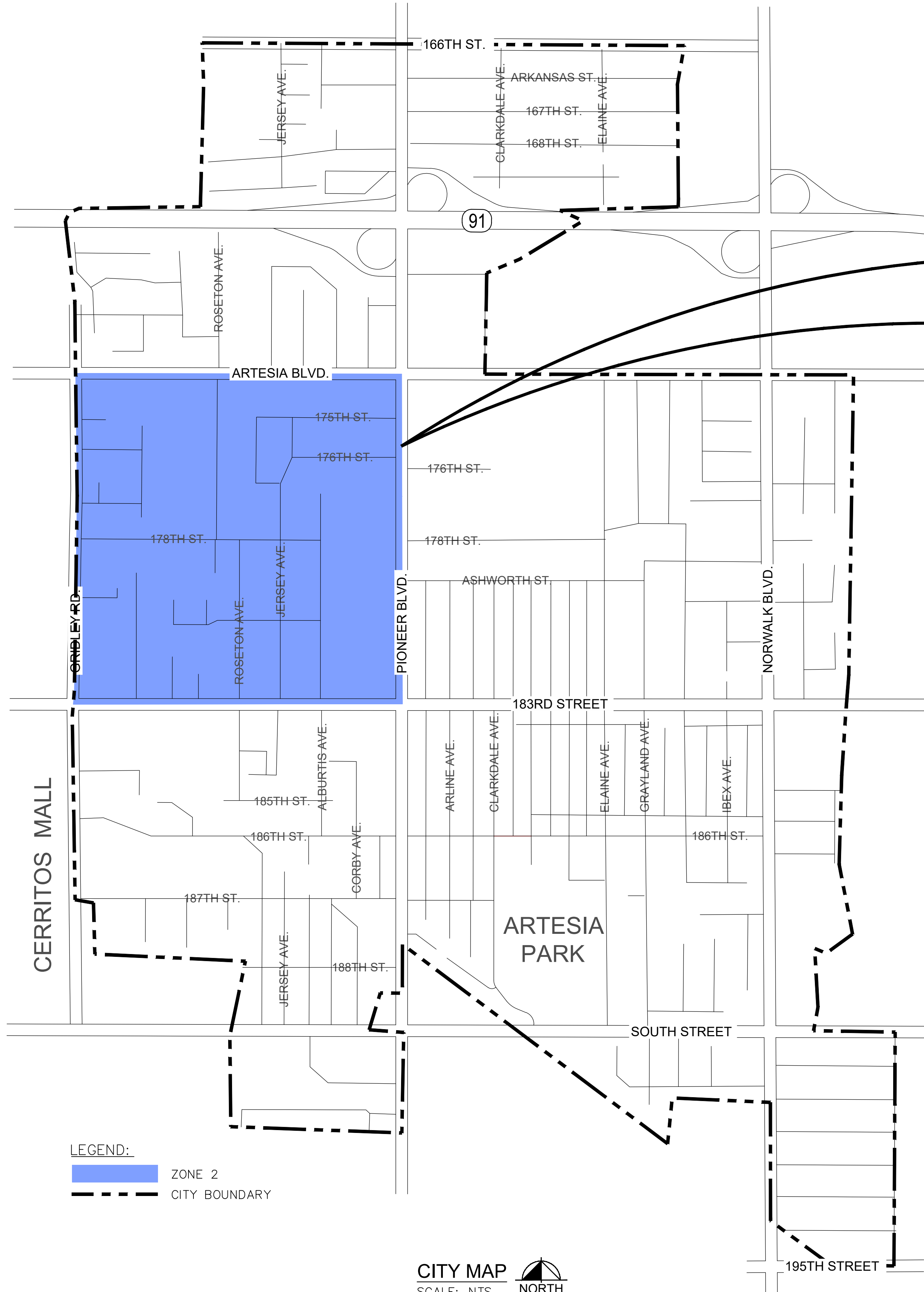
- 1 REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- P PROTECT IN PLACE (ITEM AS NOTED).

LEGEND

-  SIDEWALK REMOVAL AND RECONSTRUCTION
-  PROPERTY LINE



REVISIONS:				PLANS PREPARED BY:				PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT			C-3
NO.	DATE	DESCRIPTION		CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262				SHEET:			
				ERNESTO SANCHEZ PUBLIC WORKS MANAGER				ZONE 1 SIDEWALK IMPROVEMENT PLAN - 2			
				RON IBARRA, PE CIVIL ENGINEER				CITY OF ARTESIA DEPARTMENT OF ENGINEERING			
									SHEET NO. 4 OF 18		



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	MAR. 2025
DRAFTED BY: R. IBARRA	MAR. 2025
CHECKED BY: A. FAJARDO	MAR. 2025
APPROVED BY: A. AVALOS	MAR. 2025



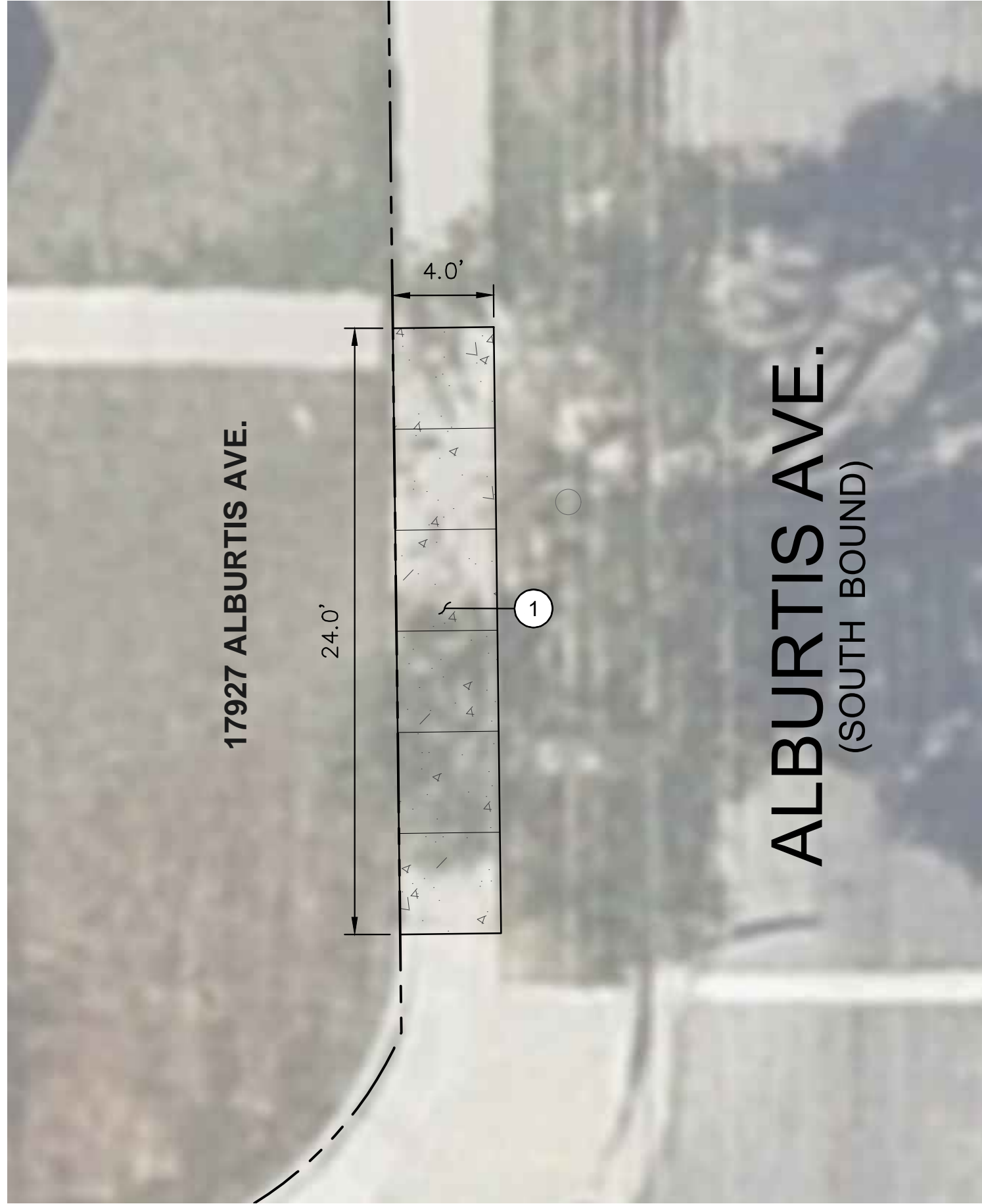
PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

SHEET:

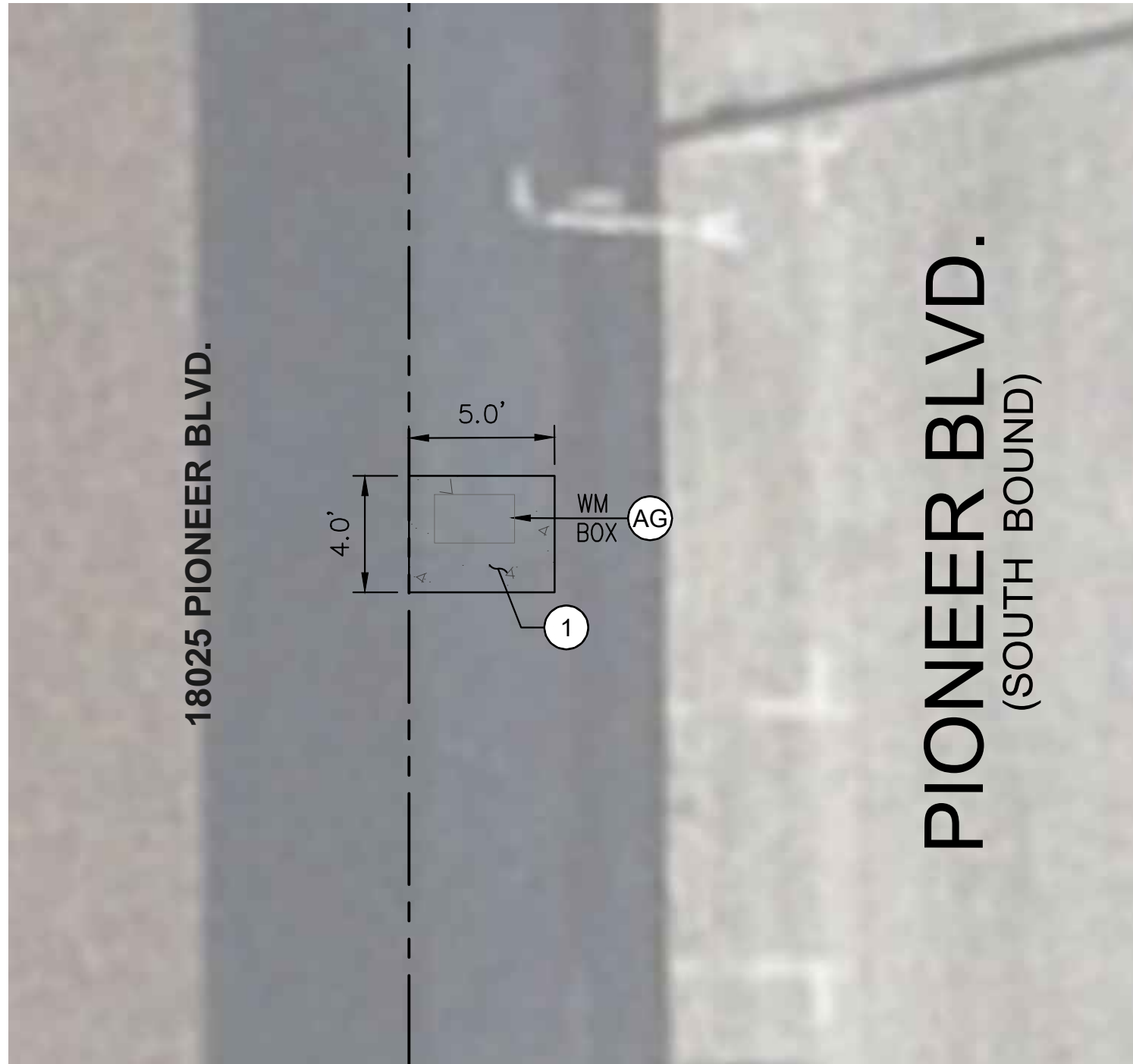
ZONE 2 KEY MAP

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

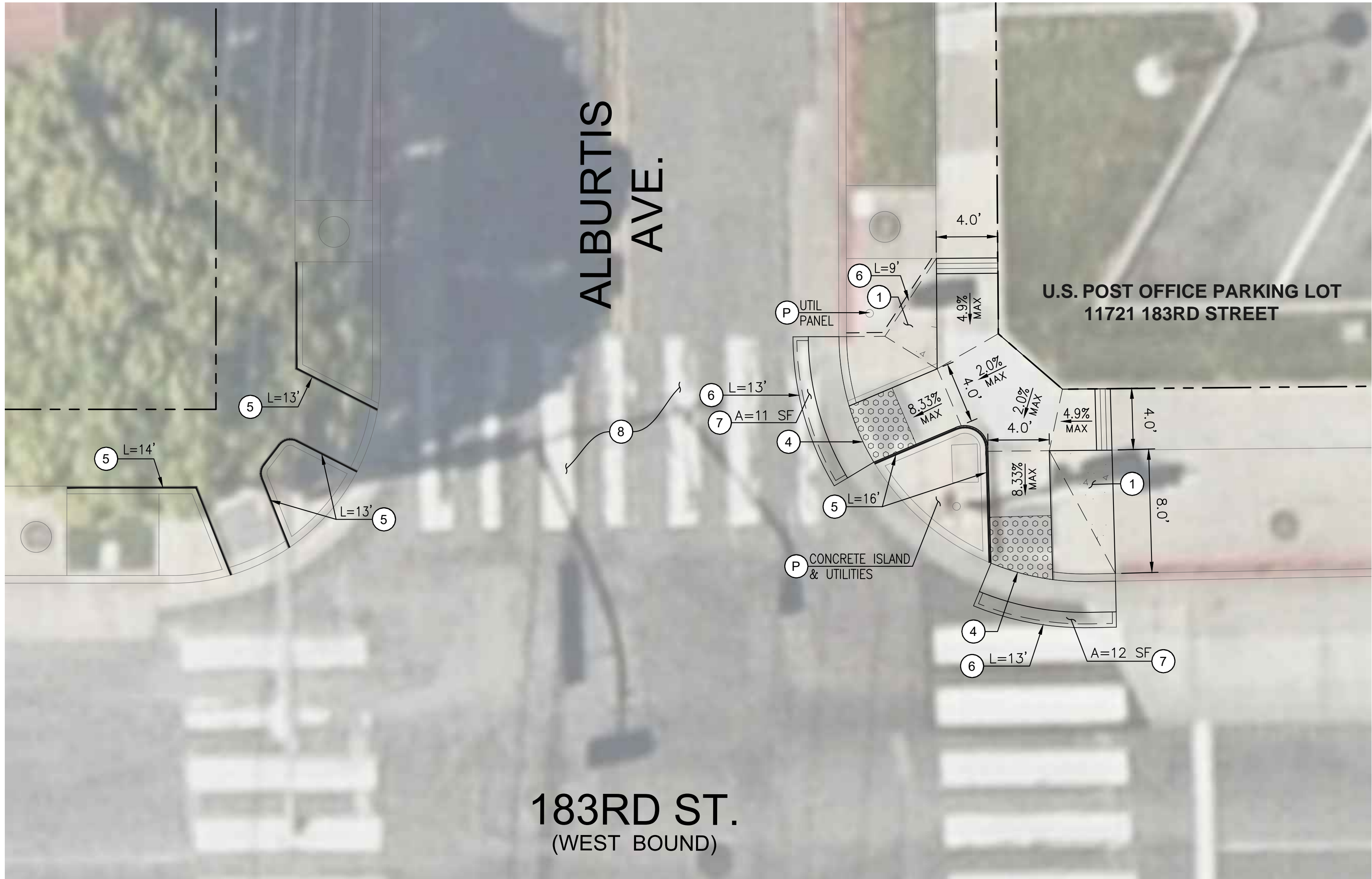




1 17927 ALBURTY AVE.  
SCALE: 1"=5'



2 18025 PIONEER BOULEVARD  
SCALE: 1"=5'



3 11721 183RD STREET  
SCALE: 1"=5'

### GENERAL NOTES

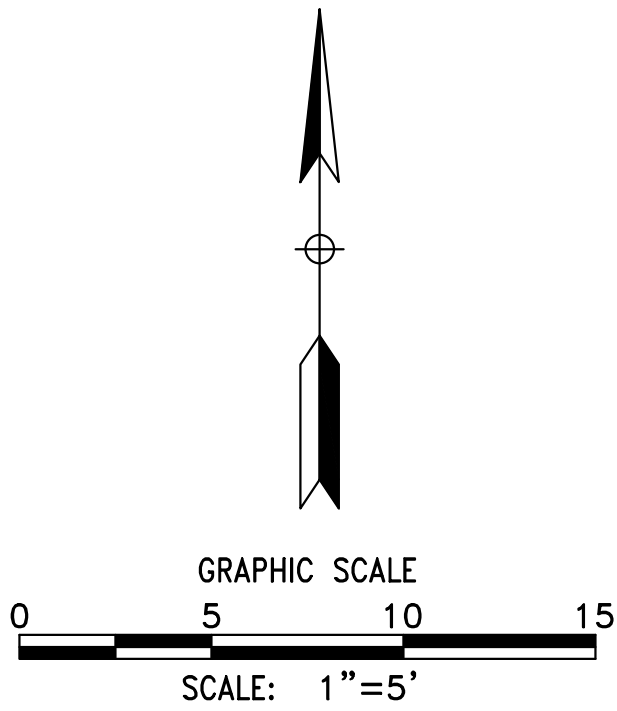
1. LIMITS OF SIDEWALK REMOVAL AND RECONSTRUCTION ARE FROM EXISTING JOINT TO JOINT.
2. CONTRACTOR SHALL REMOVE AND DISPOSE OF ANY EXISTING ROOTS AS NECESSARY TO ESTABLISH COMPACTED SUBGRADE BELOW NEWLY CONSTRUCTED CONCRETE PAVEMENT OR CURB AND GUTTER.
3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.



### CONSTRUCTION NOTES

1. REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
4. REMOVE AND DISPOSE OF EXISTING CONCRETE CURB RAMP SUFFICIENT FOR THE INSTALLATION OF NEW CURB RAMP AND CONSTRUCT CONCRETE CURB RAMP PER SPPWC STD. PLAN 111-5, CASE A, TYPE 6, MODIFIED PER PLAN.
5. PAINT CURB YELLOW WITH DOUBLE COATED PAINT. LENGTH PER PLAN.
6. SAWCUT. ALONG ASPHALT, 1' FROM EDGE OF GUTTER. LENGTH PER PLAN.
7. REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT AND BASE AND INSTALL 6" ASPHALT OVER 6" AGGREGATE BASE (90% COMPACTION) OVER COMPACTED SUBGRADE (95% COMPACTION). AREA PER PLAN.
8. REPAINT CONTINENTAL CROSSWALK STRIPING WITH TRIPLE COATED WHITE PAINT. MATCH EXISTING LENGTH, SPACING, AND WIDTH.
- P. PROTECT IN PLACE (ITEM AS NOTED).
- AG. ADJUST TO GRADE (ITEM AS NOTED).

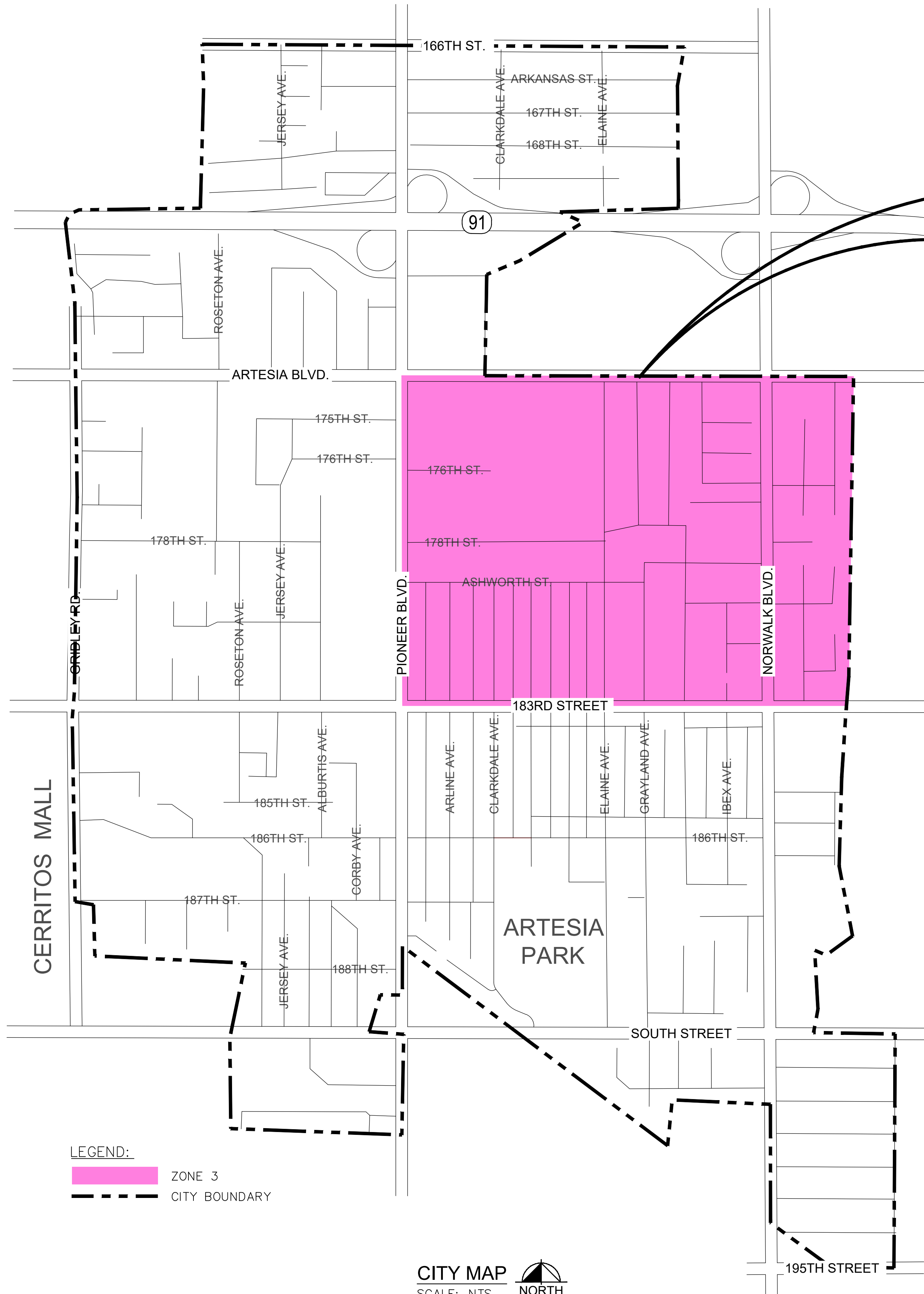
### LEGEND

- 1 4 SIDEWALK REMOVAL AND RECONSTRUCTION
- PROPERTY LINE



REVISIONS:				PLANS PREPARED BY:			PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT		C-5
NO.	DATE	DESCRIPTION		CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262			SHEET:		
				ERNESTO SANCHEZ PUBLIC WORKS MANAGER			ZONE 2 SIDEWALK IMPROVEMENT PLAN - 1		
				RON IBARRA, PE CIVIL ENGINEER			CITY OF ARTESIA DEPARTMENT OF ENGINEERING		
									SHEET NO. 6 OF 18





REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	MAR. 2025
DRAFTED BY: R. IBARRA	MAR. 2025
CHECKED BY: A. FAJARDO	MAR. 2025
APPROVED BY: A. AVALOS	MAR. 2025



PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

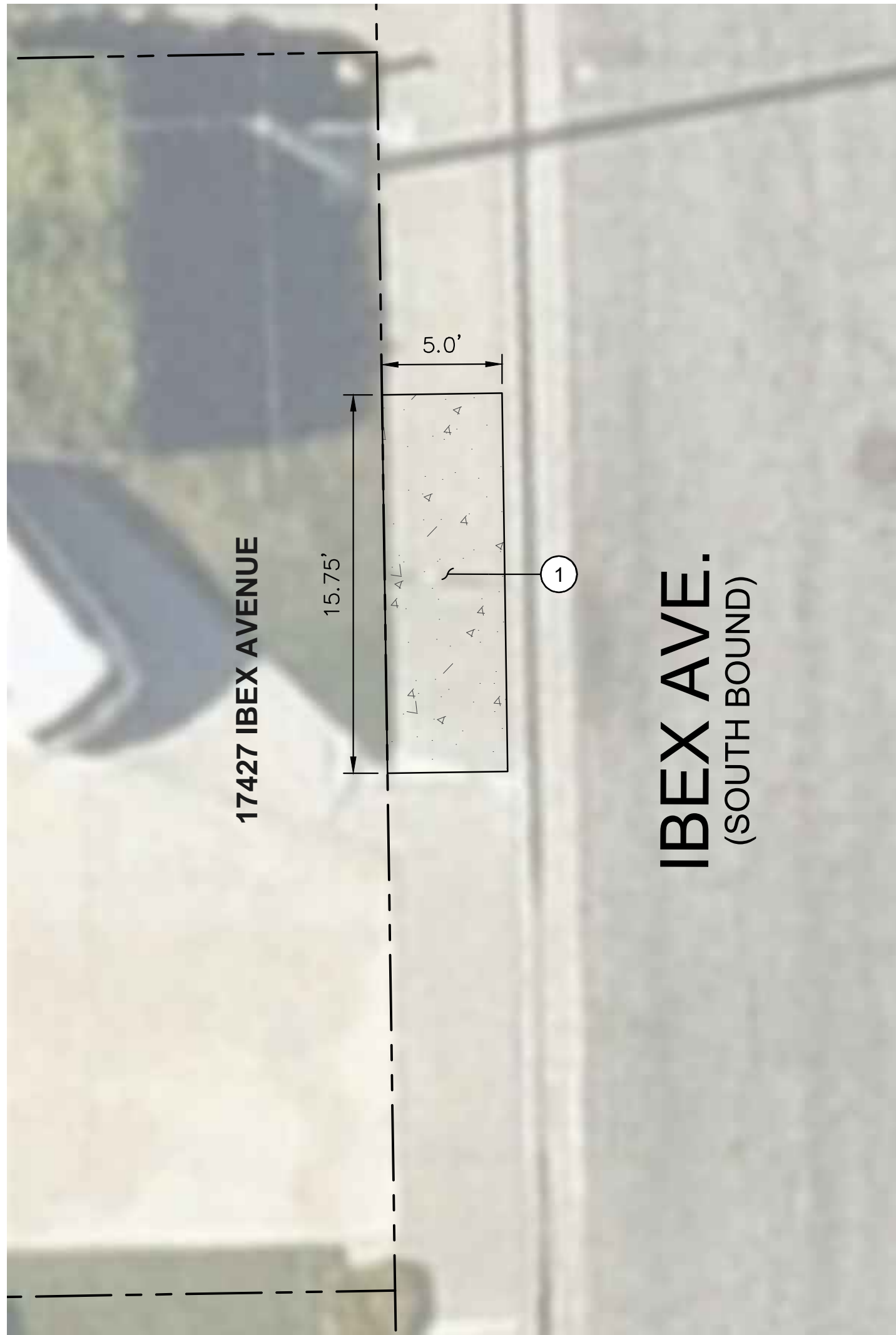
SHEET:

**ZONE 3 KEY MAP**

**CITY OF ARTESIA**  
DEPARTMENT OF ENGINEERING

**C-6**

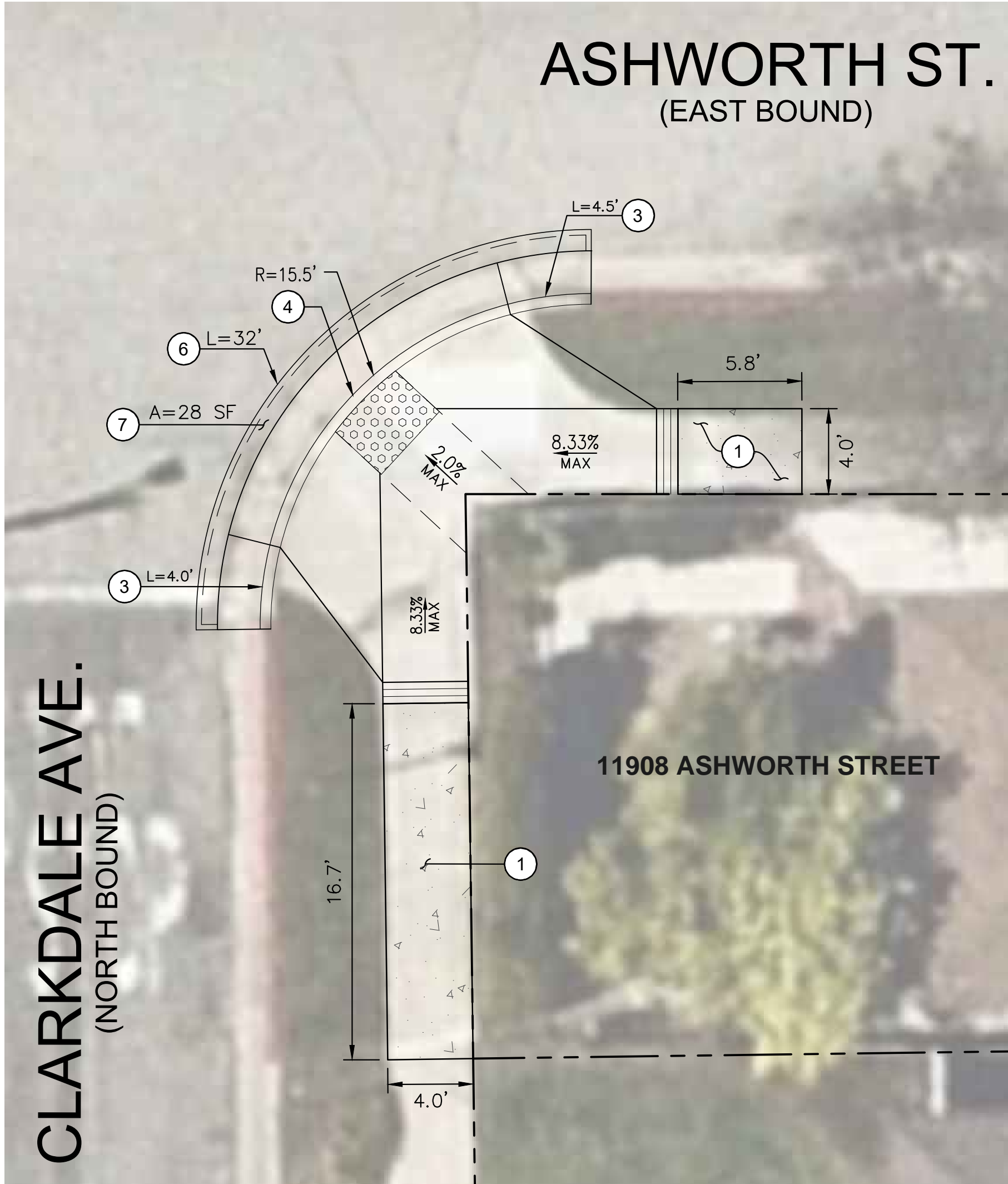




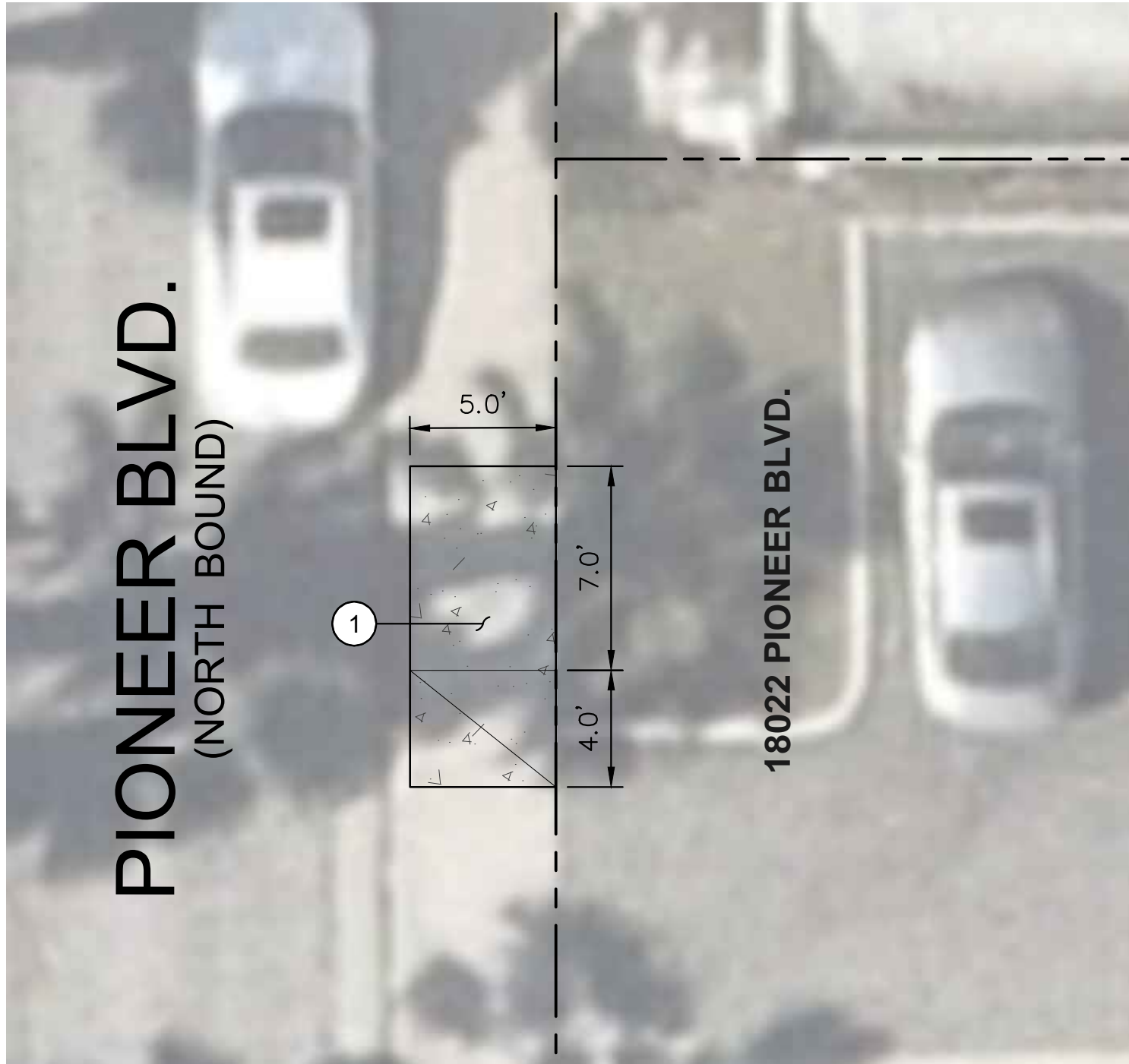
1 17427 IBEX AVENUE  
C-6 SCALE: 1"=5'



2 12129 & 12137 ASHWORTH AVENUE  
C-6 SCALE: 1"=5'



3 11908 ASHWORTH STREET  
C-6 SCALE: 1"=5'



4 18022 PIONEER BLVD.  
C-6 SCALE: 1"=5'

GENERAL NOTES

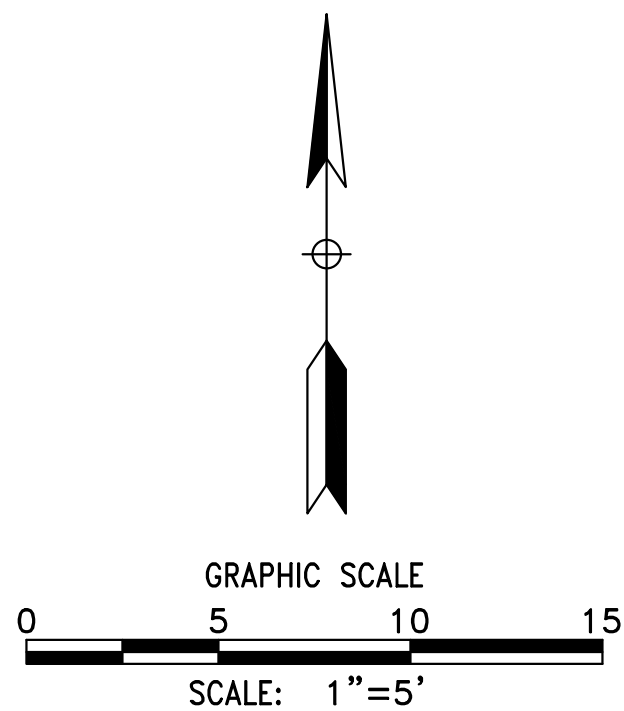
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2. CONTRACTOR SHALL REMOVE AND DISPOSE OF ANY EXISTING ROOTS AS NECESSARY TO ESTABLISH COMPACTED SUBGRADE BELOW NEWLY CONSTRUCTED CONCRETE PAVEMENT OR CURB AND GUTTER.
3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

CONSTRUCTION NOTES

- 1 REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- 2 REMOVE AND DISPOSE OF EXISTING CONCRETE DRIVEWAY SUFFICIENT FOR THE INSTALLATION OF NEW DRIVEWAY AND CONSTRUCT CONCRETE DRIVEWAY PER CITY OF ARTESIA STD. PLAN 110-2. SEE DETAIL 2 ON SHEET C-17.
- 3 REMOVE AND DISPOSE OF EXISTING CONCRETE CURB & GUTTER SUFFICIENT FOR THE INSTALLATION OF NEW CURB & GUTTER AND CONSTRUCT CONCRETE CURB & GUTTER PER SPPWC STD. PLAN 120-3, A2. MATCH EXISTING CURB HEIGHT.
- 4 REMOVE AND DISPOSE OF EXISTING CONCRETE CURB RAMP SUFFICIENT FOR THE INSTALLATION OF NEW CURB RAMP AND CONSTRUCT CONCRETE CURB RAMP PER SPPWC STD. PLAN 111-5, CASE B, TYPE 1 WITH RETAINING CURB. "Y"=6.0'
- 6 SAWCUT 1' FROM EDGE OF GUTTER. LENGTH PER PLAN.
- 7 REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT AND BASE AND INSTALL 6" ASPHALT OVER 6" AGGREGATE BASE (90% COMPACTION) OVER COMPACTED SUBGRADE (95% COMPACTION). AREA PER PLAN.

LEGEND

- 4 SIDEWALK REMOVAL AND RECONSTRUCTION
- DRIVEWAY REMOVAL AND RECONSTRUCTION
- PROPERTY LINE



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:

CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	MAR. 2025
DRAFTED BY: R. IBARRA	MAR. 2025
CHECKED BY: A. FAJARDO	MAR. 2025
APPROVED BY: A. AVALOS	MAR. 2025



PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

SHEET:

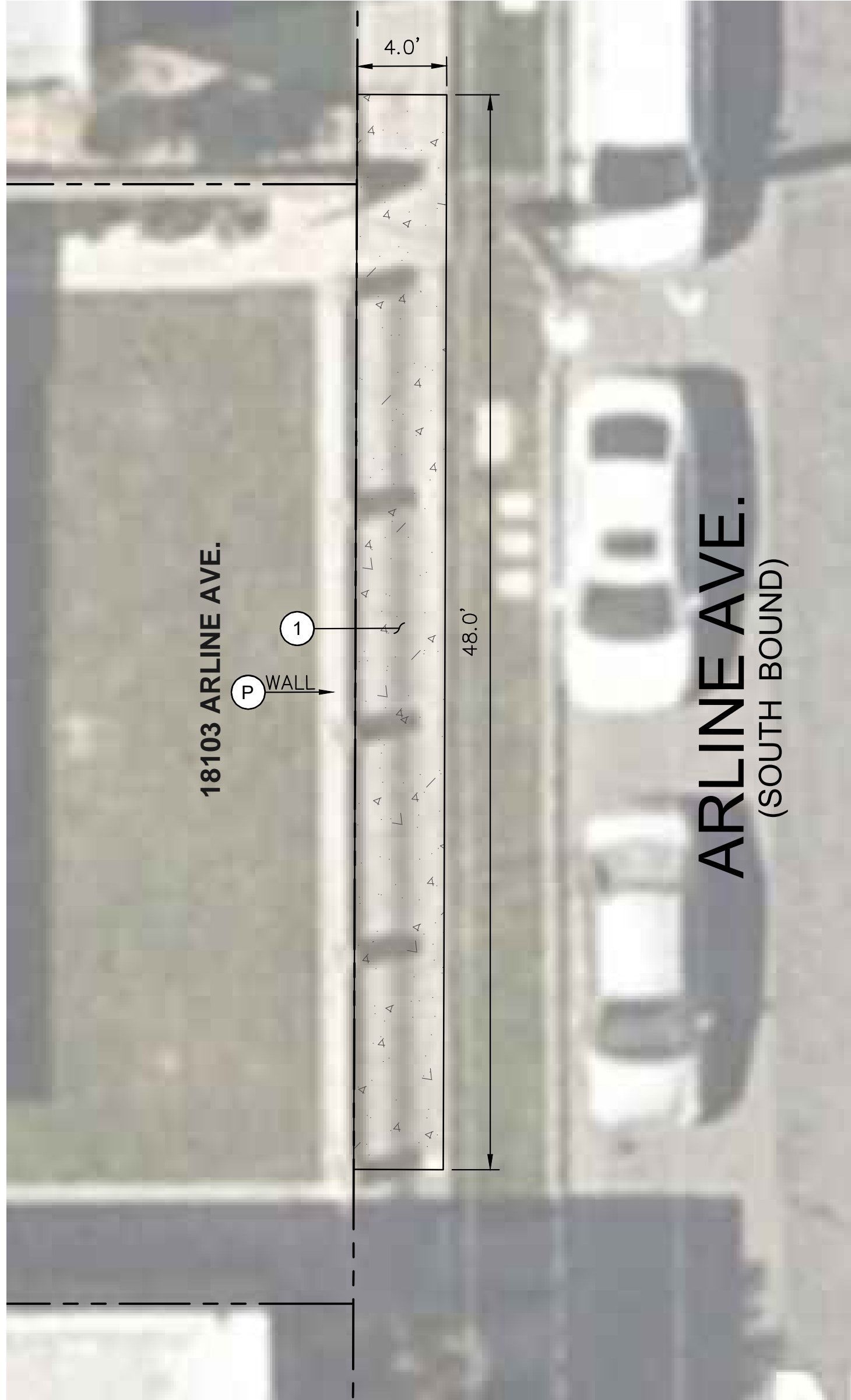
ZONE 3  
SIDEWALK IMPROVEMENT PLAN - 1

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

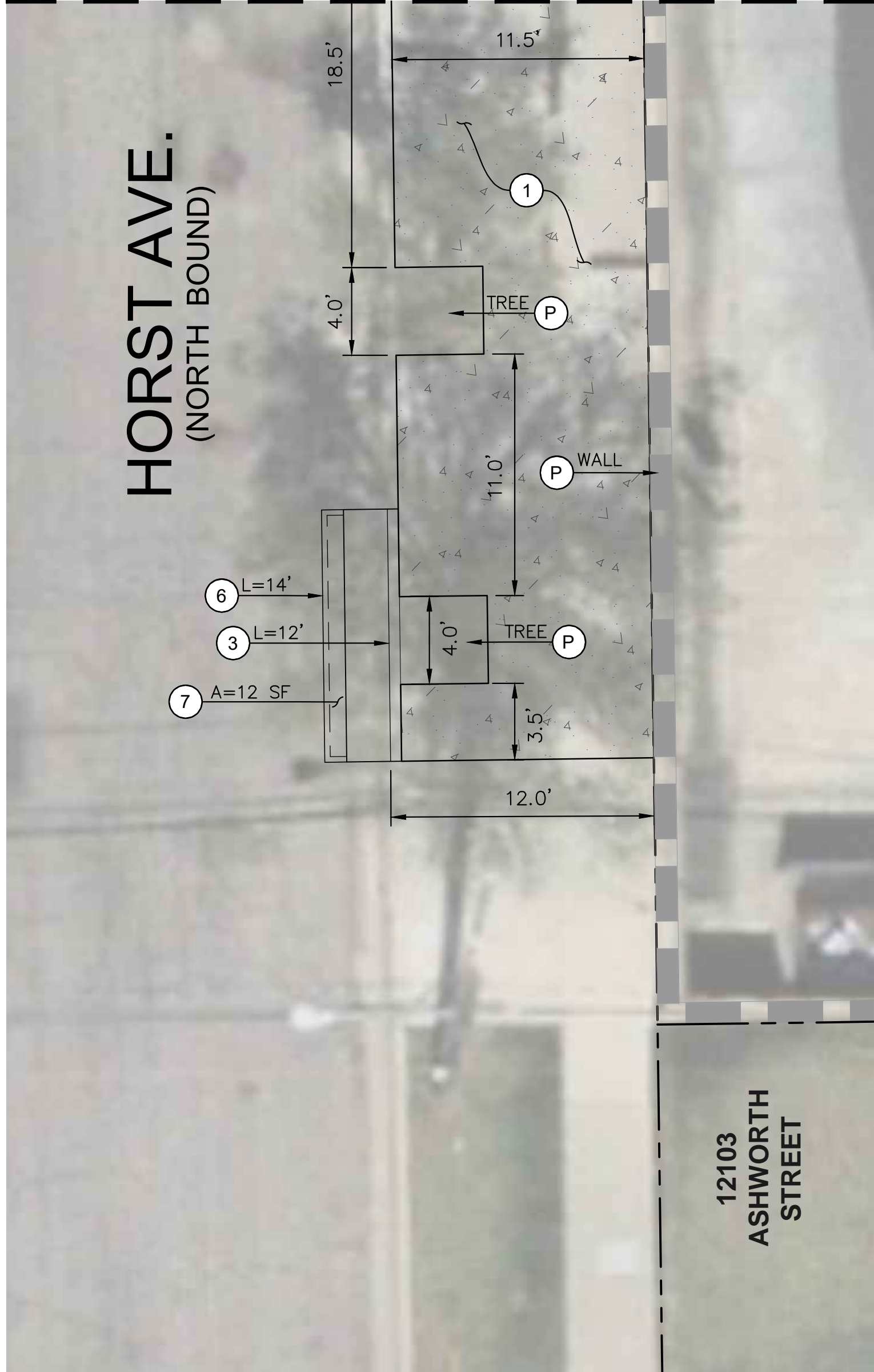
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SHEET NO. 8 OF 18

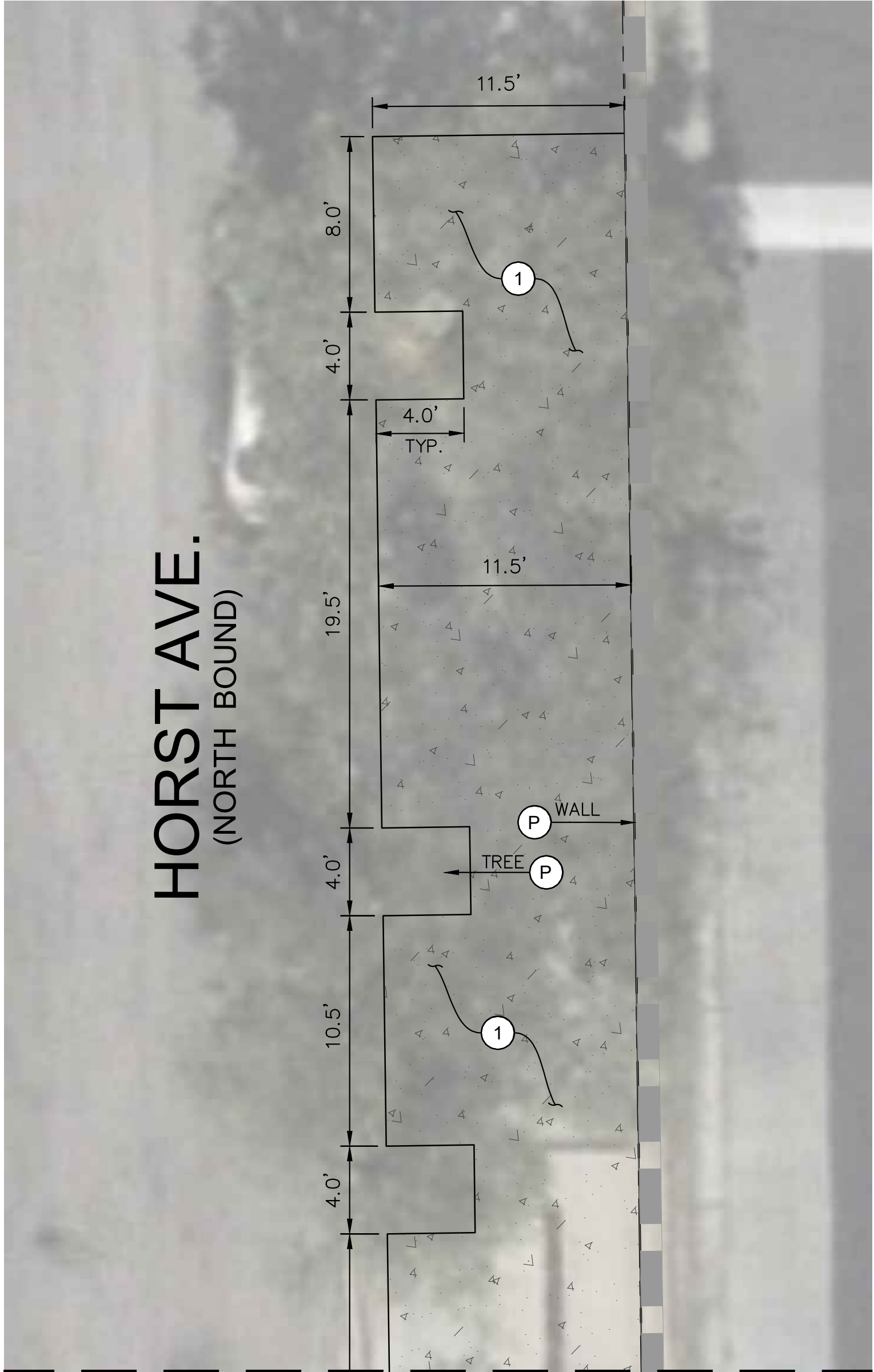




5 18103 ARLINE AVENUE  
C-6 SCALE: 1"=5'



6 WEST SIDE OF HORST AVENUE ACROSS THE STREET FROM THE EAST SIDE OF 12058 RENDOVA ST.  
C-6 SCALE: 1"=5'



MATCH LINE - SEE ABOVE LEFT

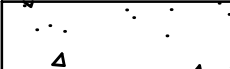

GENERAL NOTES

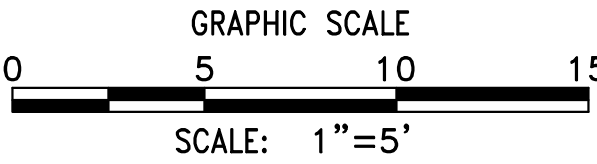
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3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

CONSTRUCTION NOTES

- 1 REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- 3 REMOVE AND DISPOSE OF EXISTING CONCRETE CURB & GUTTER SUFFICIENT FOR THE INSTALLATION OF NEW CURB & GUTTER AND CONSTRUCT CONCRETE CURB & GUTTER PER SPPWC STD. PLAN 120-3, A2. MATCH EXISTING CURB HEIGHT.
- 6 SAWCUT 1' FROM EDGE OF GUTTER. LENGTH PER PLAN.
- 7 REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT AND BASE AND INSTALL 6" ASPHALT OVER 6" AGGREGATE BASE (90% COMPACTION) OVER COMPACTED SUBGRADE (95% COMPACTION). AREA PER PLAN.
- P PROTECT IN PLACE (ITEM AS NOTED).

LEGEND

-  SIDEWALK REMOVAL AND RECONSTRUCTION
-  PROPERTY LINE



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:

CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	MAR. 2025
DRAFTED BY: R. IBARRA	MAR. 2025
CHECKED BY: A. FAJARDO	MAR. 2025
APPROVED BY: A. AVALOS	MAR. 2025



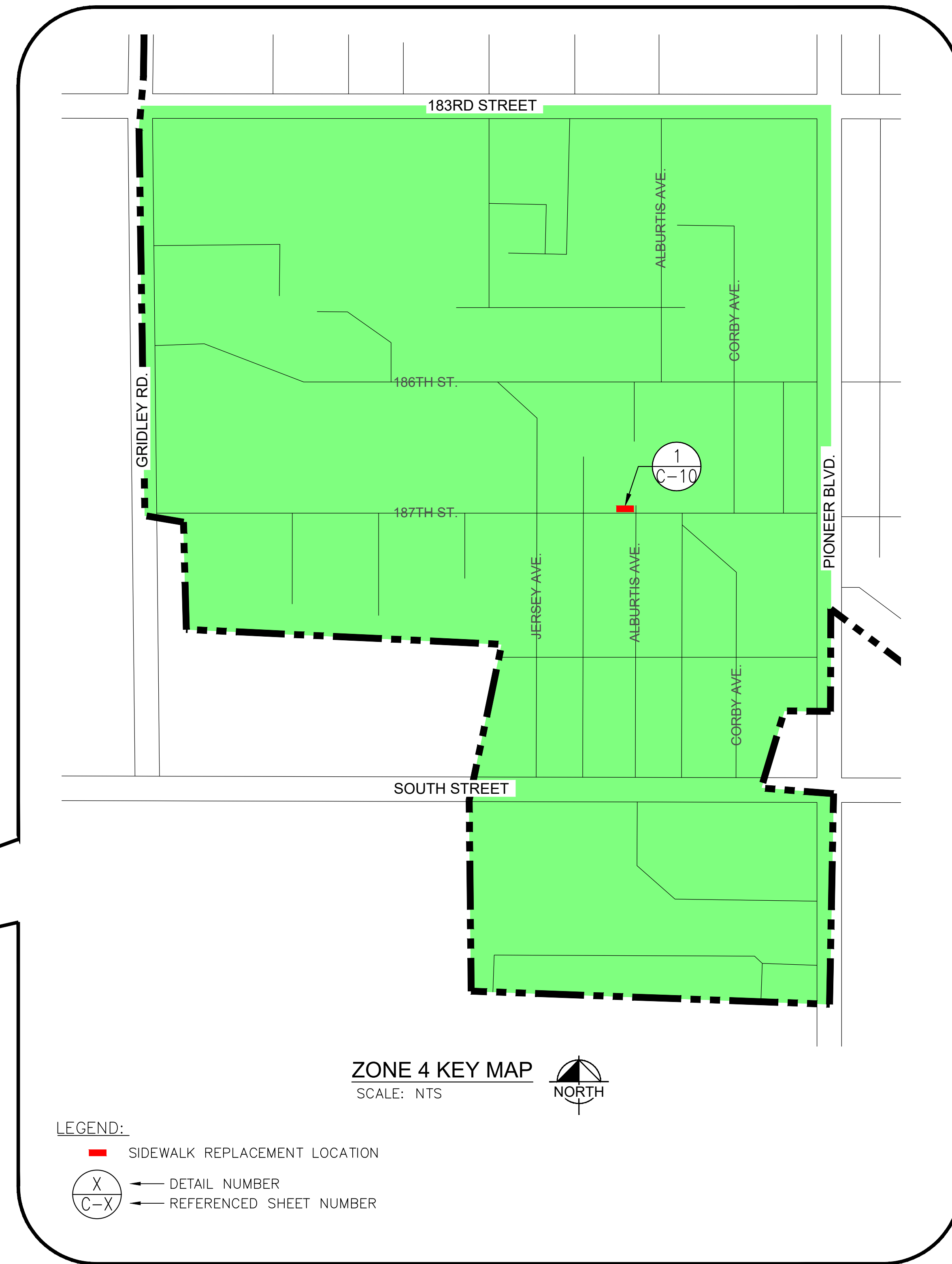
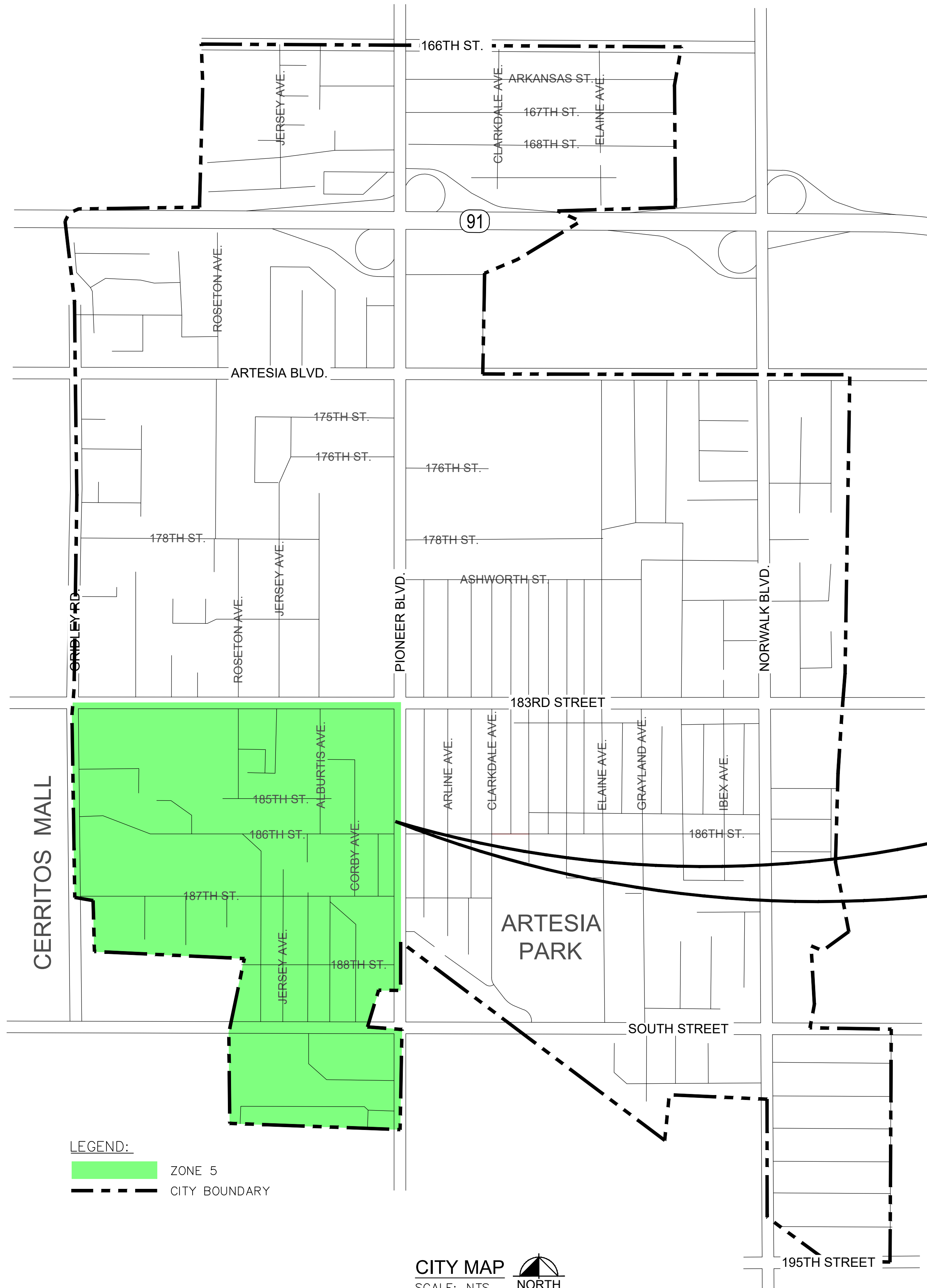
PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

SHEET:

ZONE 3  
SIDEWALK IMPROVEMENT PLAN - 2

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING





REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

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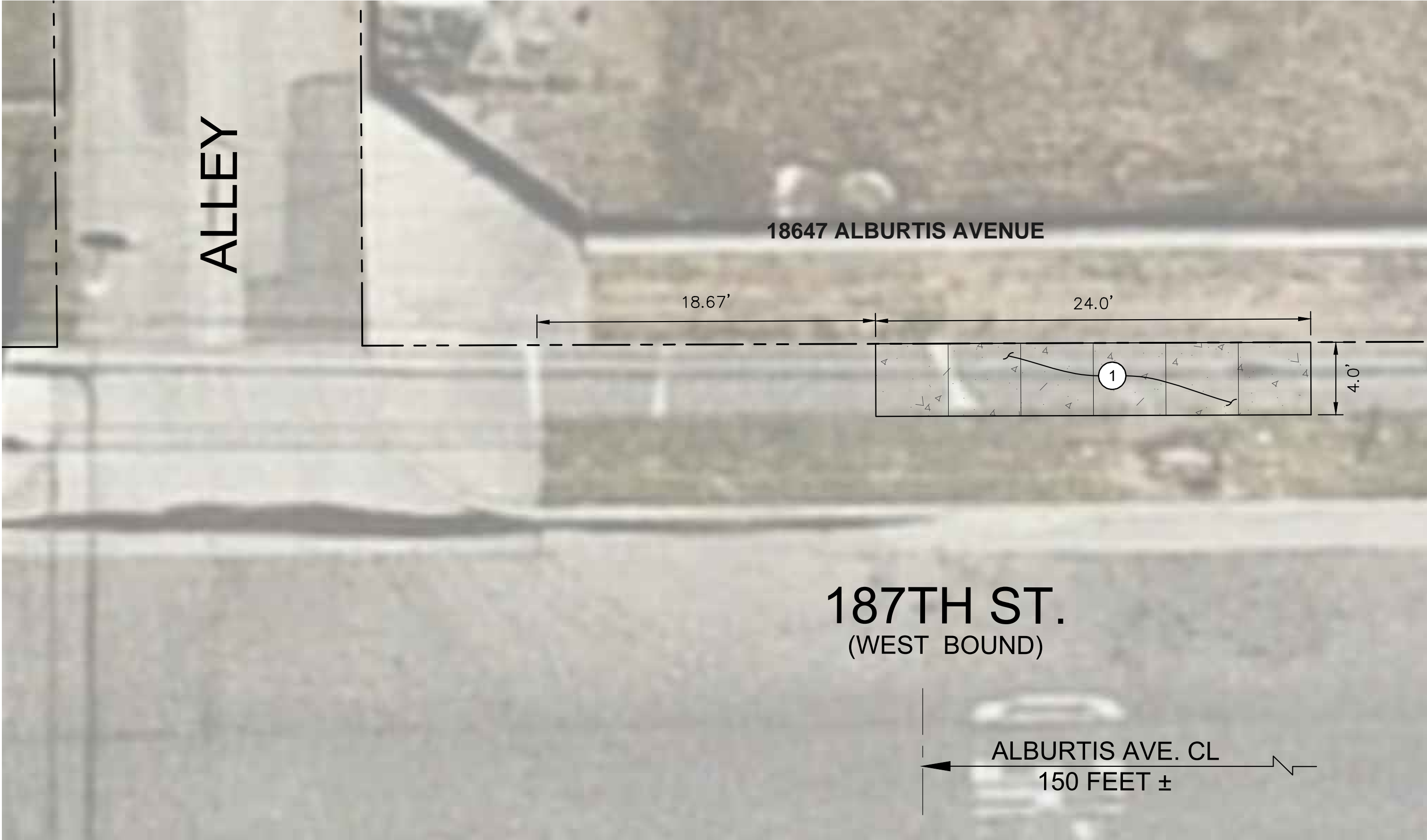
PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

SHEET:

**ZONE 4 KEY MAP**

**CITY OF ARTESIA**  
DEPARTMENT OF ENGINEERING

**C-9**



1 18647 ALBURTIS AVENUE  
C-9 SCALE: 1"=5'

GENERAL NOTES

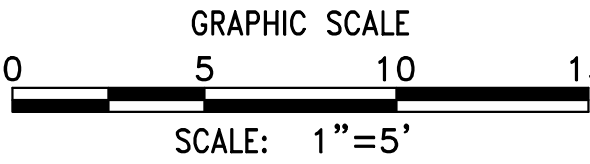
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- 3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

CONSTRUCTION NOTES

- ① REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.

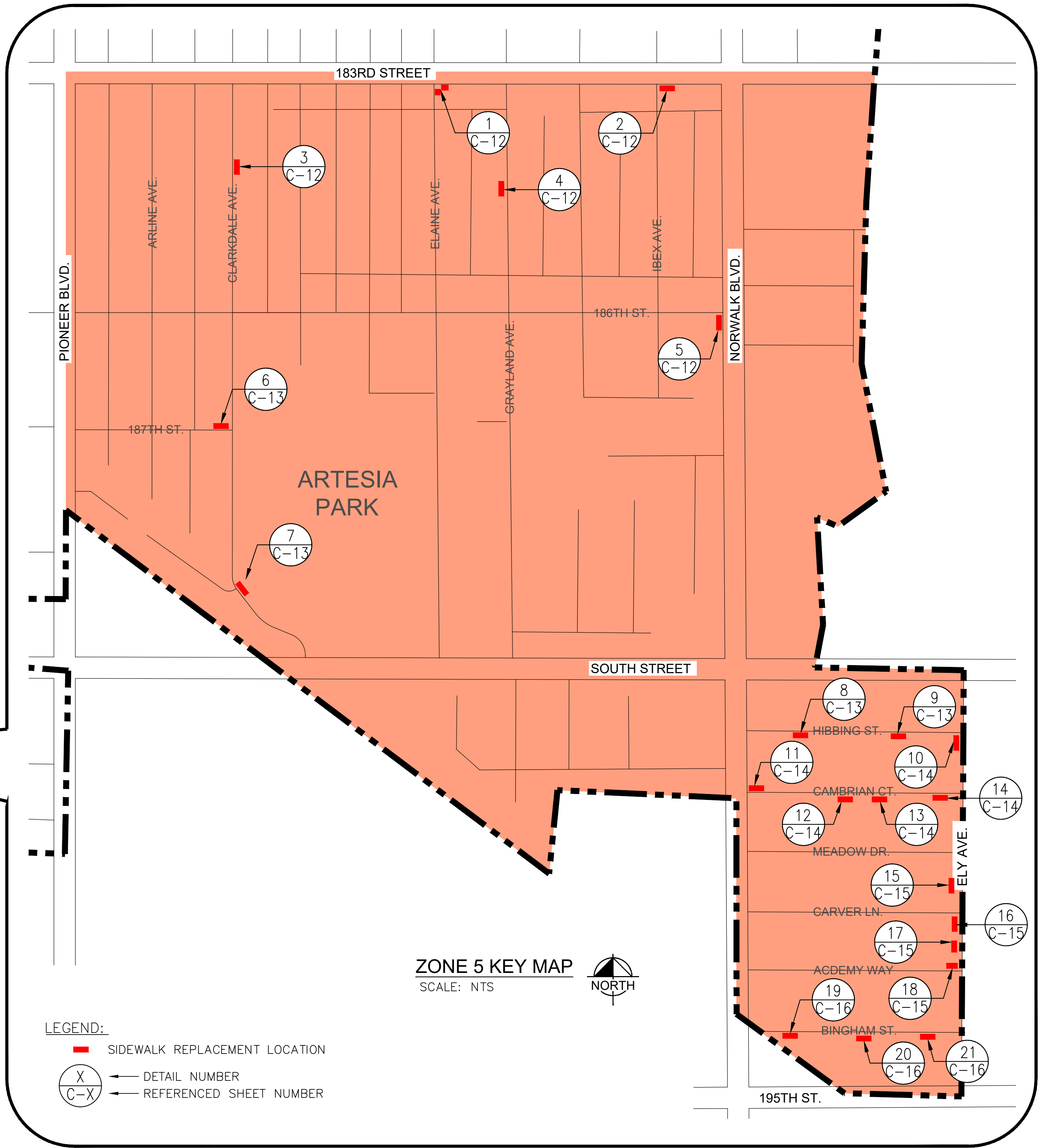
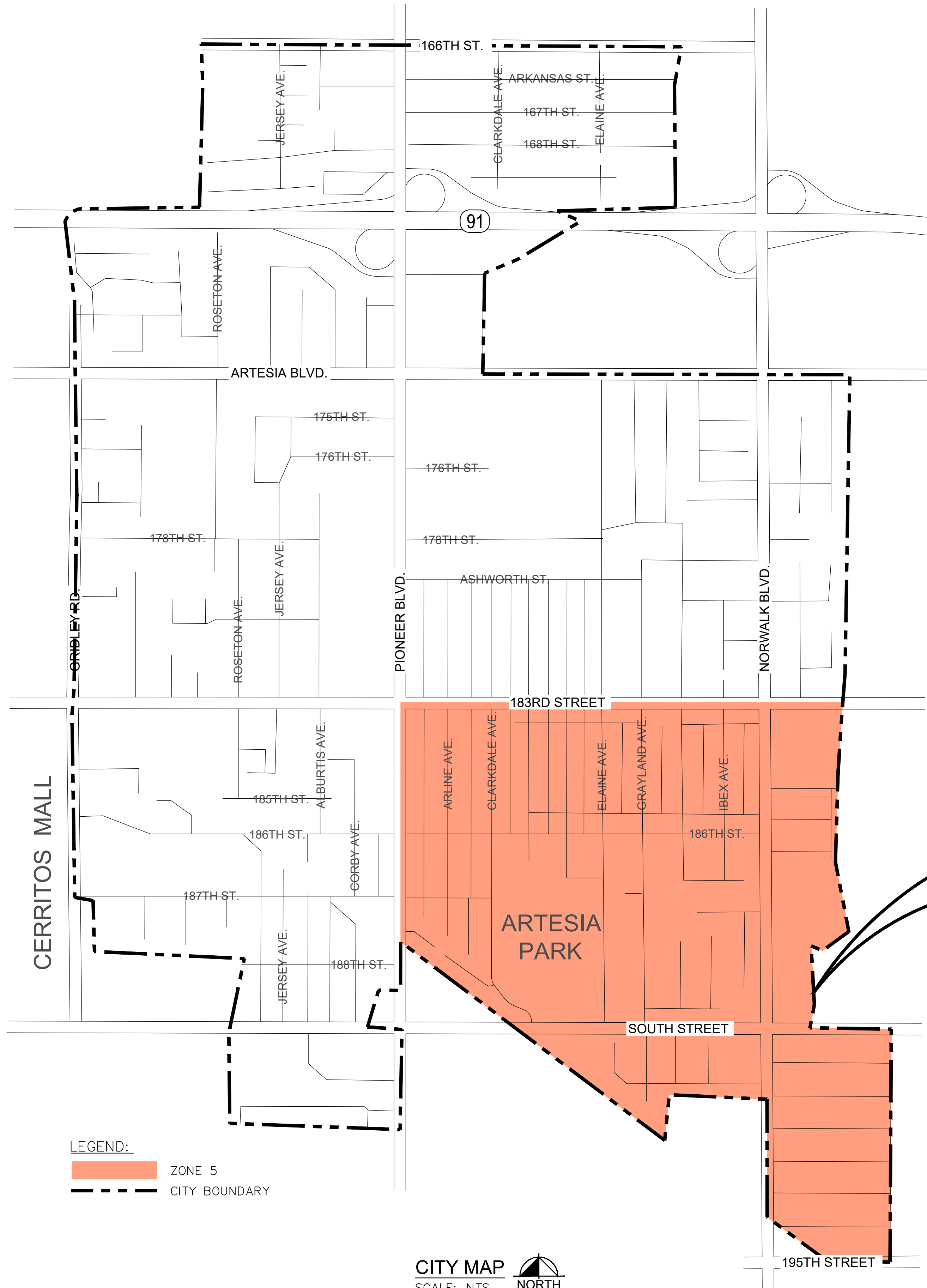
LEGEND

- SIDEWALK REMOVAL AND RECONSTRUCTION
- PROPERTY LINE



REVISIONS:				PLANS PREPARED BY:				PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT			C-10
NO.	DATE	DESCRIPTION		CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262				SHEET:			
				ERNESTO SANCHEZ PUBLIC WORKS MANAGER				ZONE 4 SIDEWALK IMPROVEMENT PLAN - 1			
				RON IBARRA, PE CIVIL ENGINEER				CITY OF ARTESIA DEPARTMENT OF ENGINEERING			
							SHEET NO. 11 OF 18				





REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
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ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	MAR. 2025
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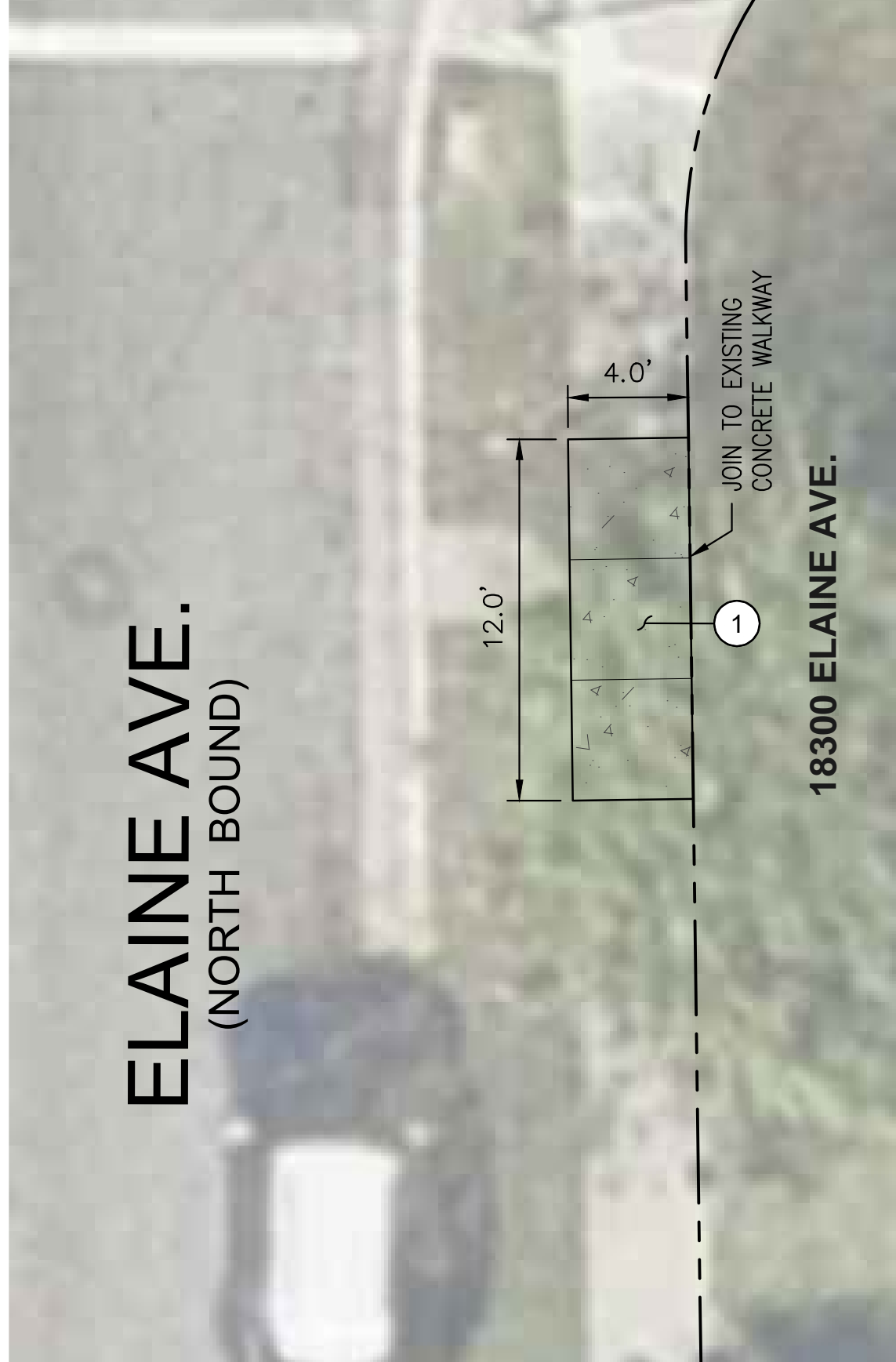
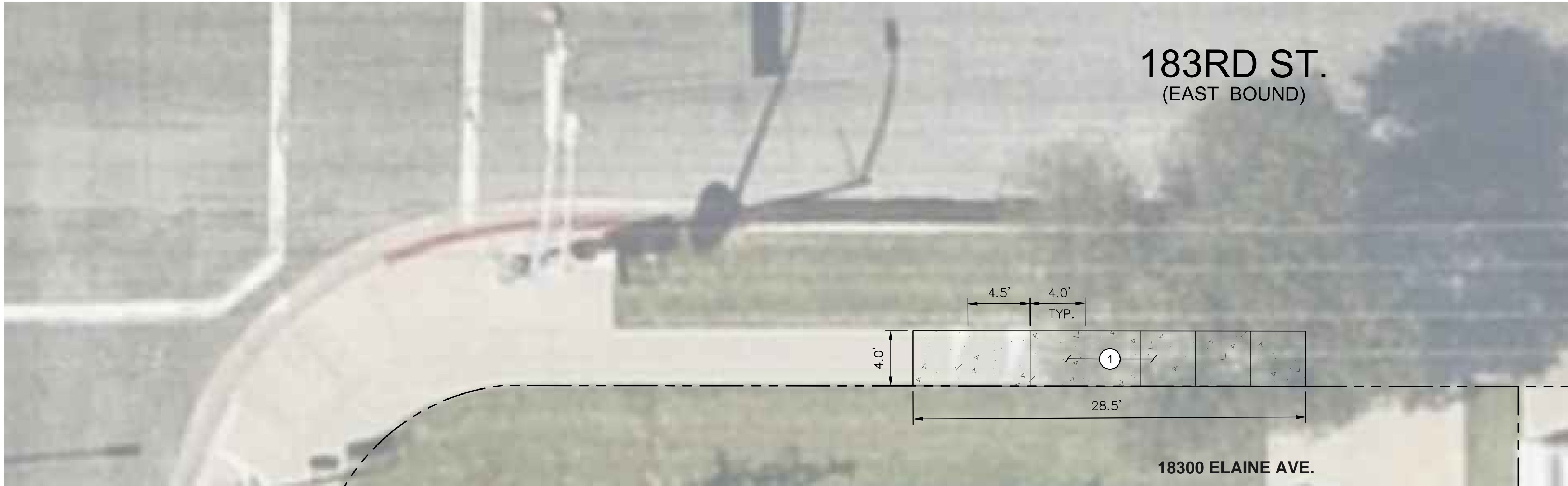
PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

SHEET:

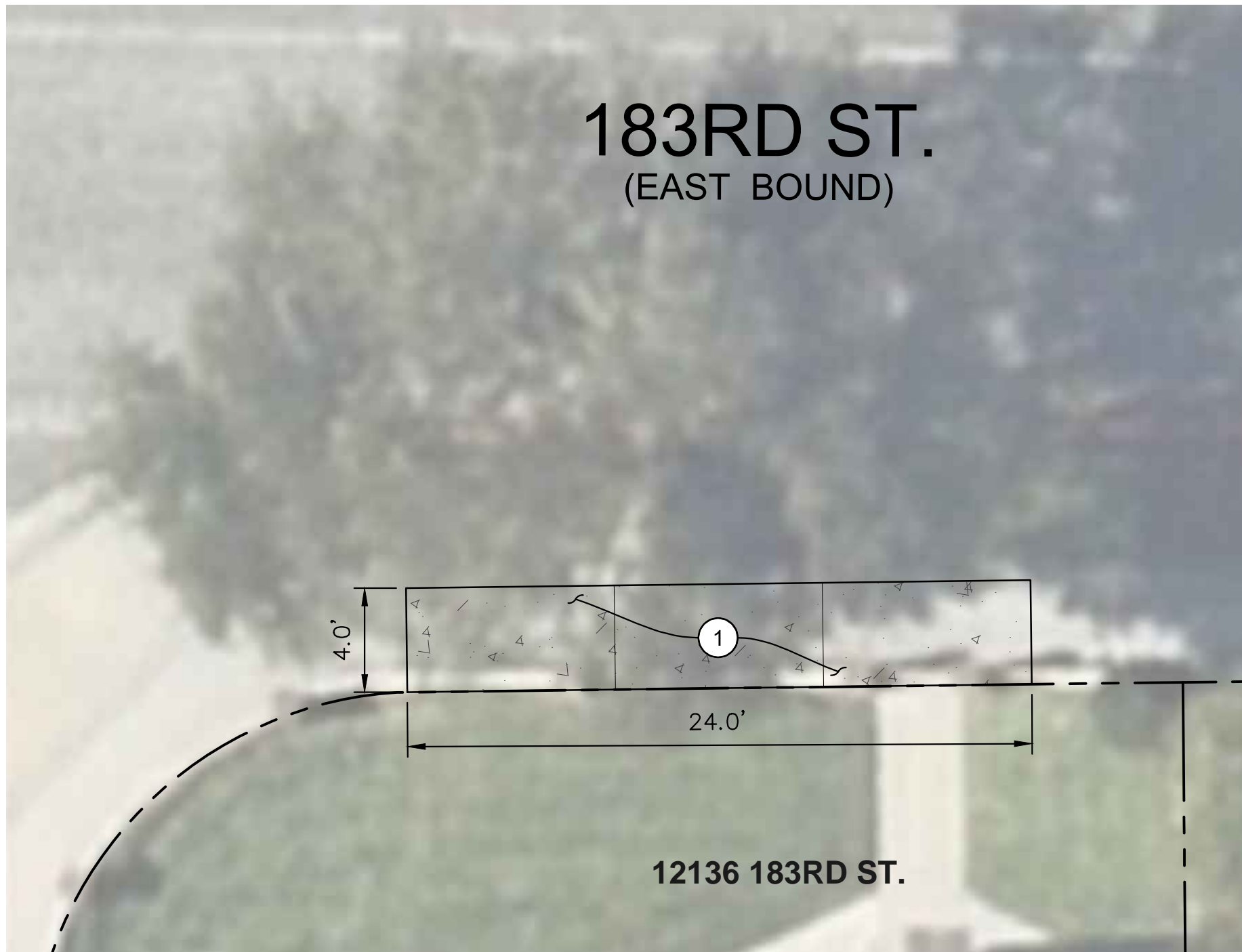
ZONE 5 KEY MAP

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

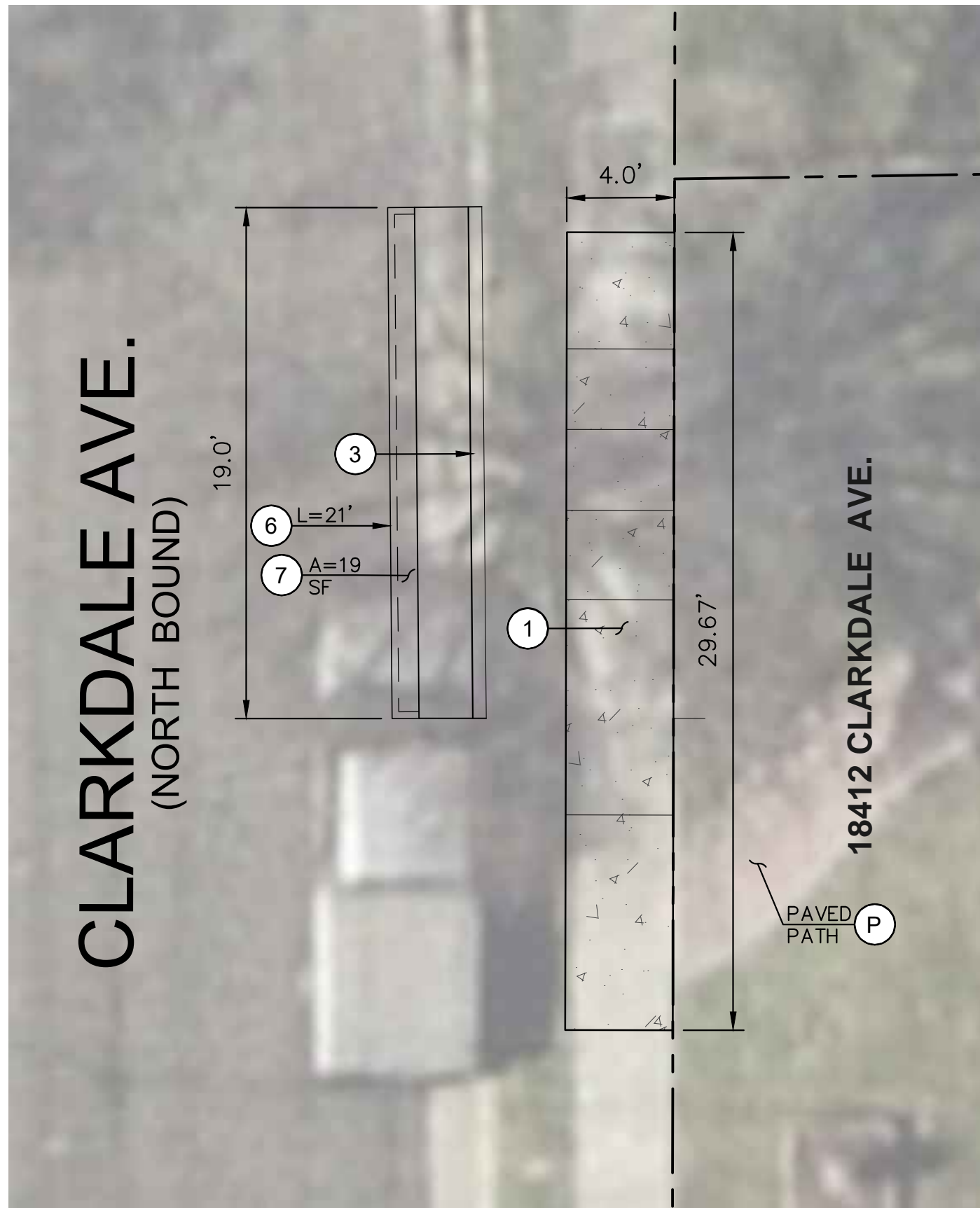




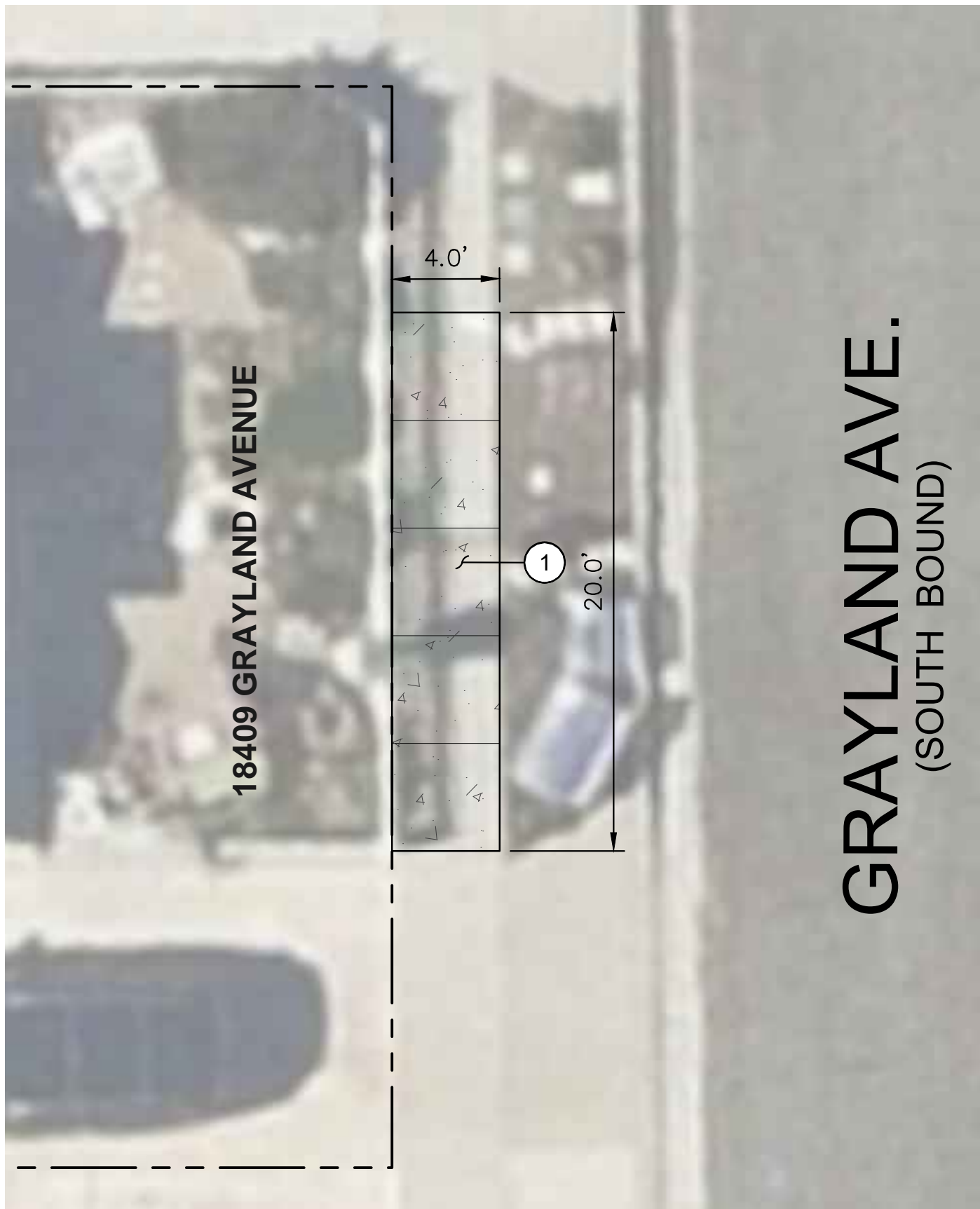
1 18300 ELAINE AVENUE  
C-11 SCALE: 1"=5'



2 12136 183RD STREET  
C-11 SCALE: 1"=5'



3 18412 CLARKDALE AVENUE  
C-11 SCALE: 1"=5'



4 18409 GRAYLAND AVENUE  
C-11 SCALE: 1"=5'

GENERAL NOTES

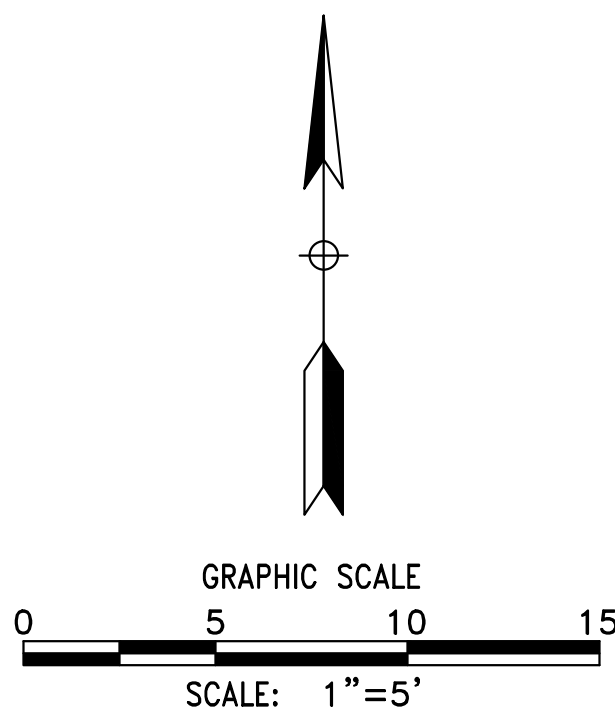
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2. CONTRACTOR SHALL REMOVE AND DISPOSE OF ANY EXISTING ROOTS AS NECESSARY TO ESTABLISH COMPACTED SUBGRADE BELOW NEWLY CONSTRUCTED CONCRETE PAVEMENT OR CURB AND GUTTER.
3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

CONSTRUCTION NOTES

- 1 REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- 3 REMOVE AND DISPOSE OF EXISTING CONCRETE CURB & GUTTER SUFFICIENT FOR THE INSTALLATION OF NEW CURB & GUTTER AND CONSTRUCT CONCRETE CURB & GUTTER PER SPPWC STD. PLAN 120-3, A2. MATCH EXISTING CURB HEIGHT.
- 6 SAWCUT 1' FROM EDGE OF GUTTER. LENGTH PER PLAN.
- 7 REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT AND BASE AND INSTALL 6" ASPHALT OVER 6" AGGREGATE BASE (90% COMPACTION) OVER COMPACTED SUBGRADE (95% COMPACTION). AREA PER PLAN.
- P PROTECT IN PLACE (ITEM AS NOTED).

LEGEND

- SIDEWALK REMOVAL AND RECONSTRUCTION
- PROPERTY LINE



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	MAR. 2025
DRAFTED BY: R. IBARRA	MAR. 2025
CHECKED BY: A. FAJARDO	MAR. 2025
APPROVED BY: A. AVALOS	MAR. 2025



PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

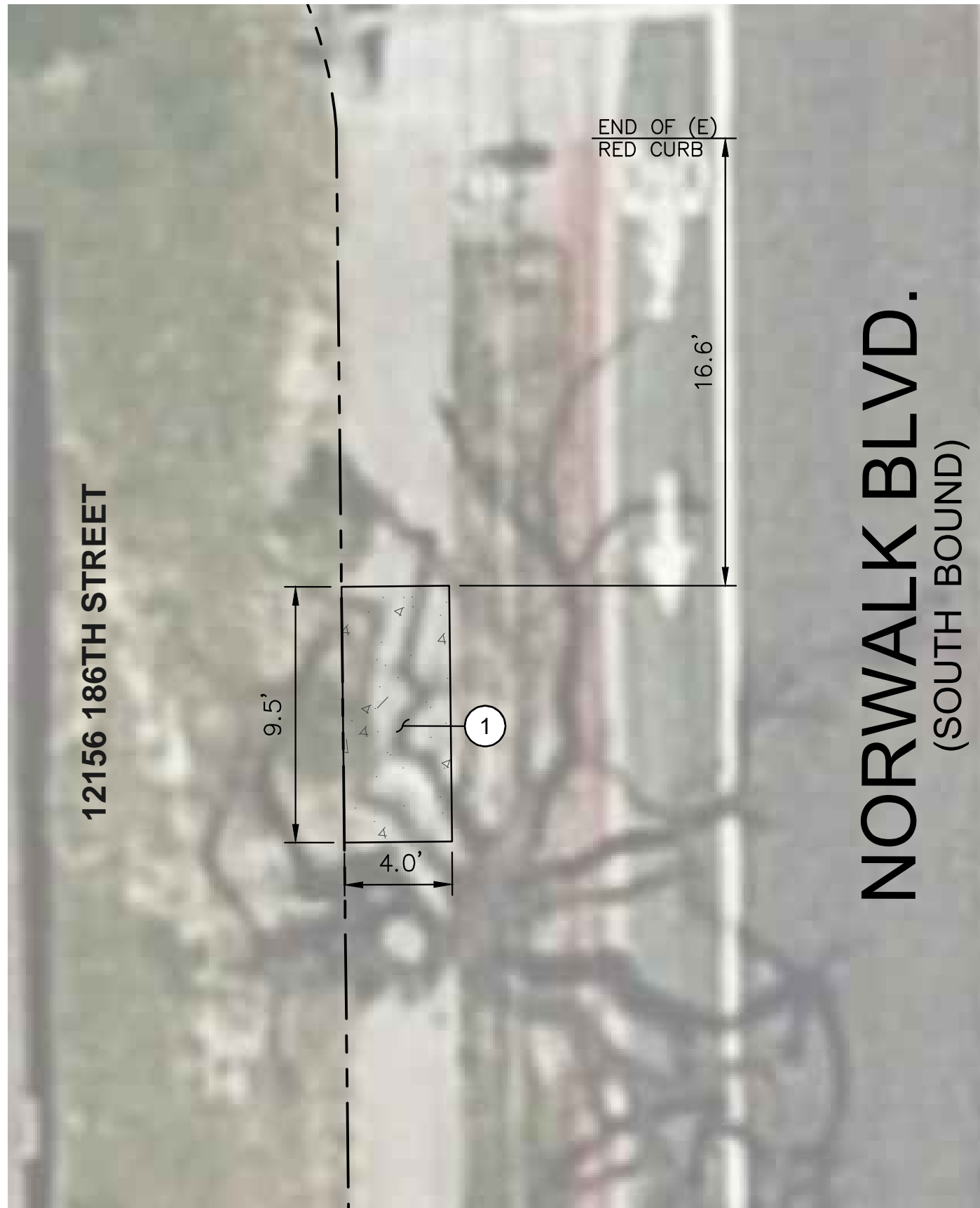
SHEET:

ZONE 5  
SIDEWALK IMPROVEMENT PLAN - 1

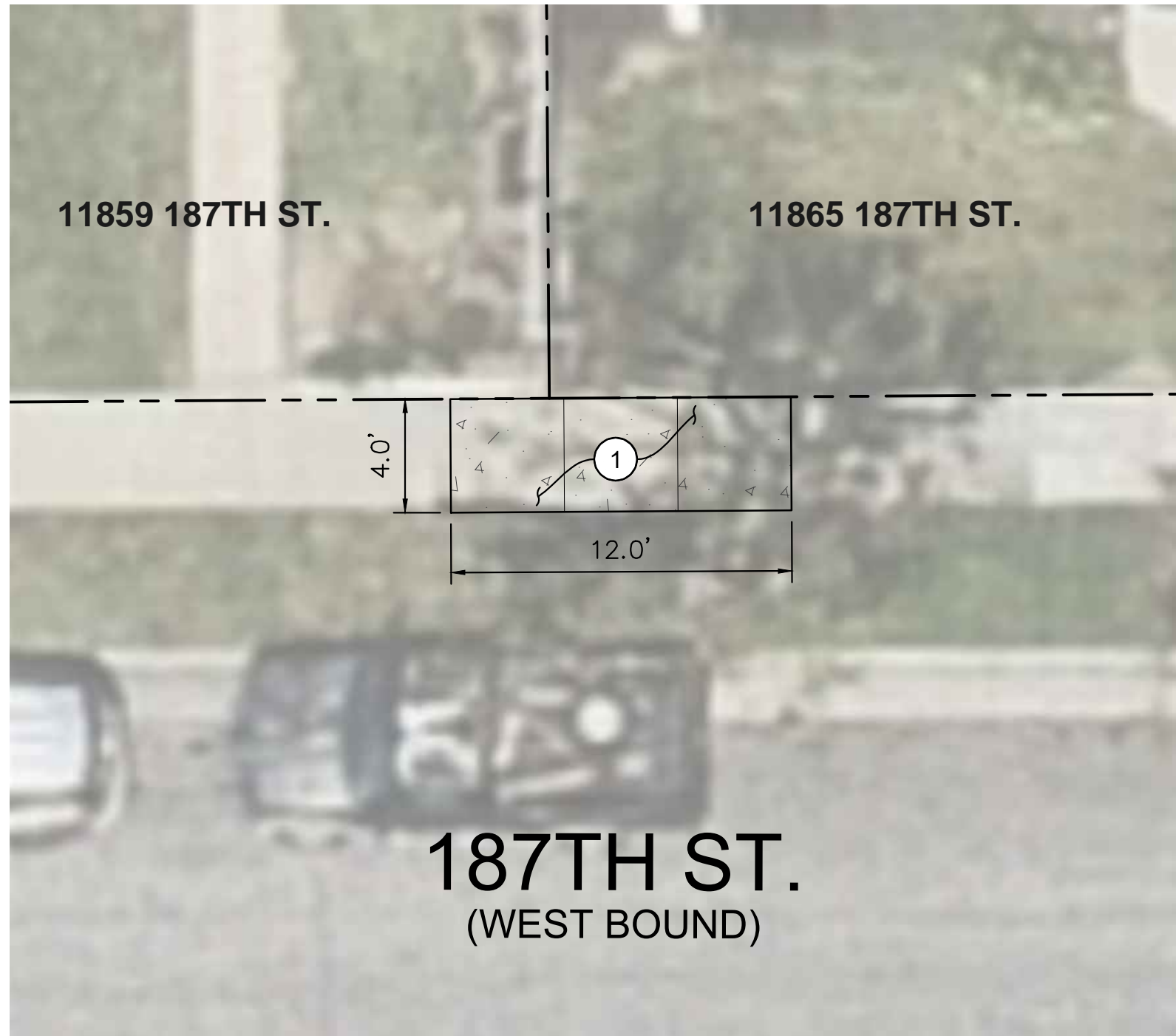
CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

C-12

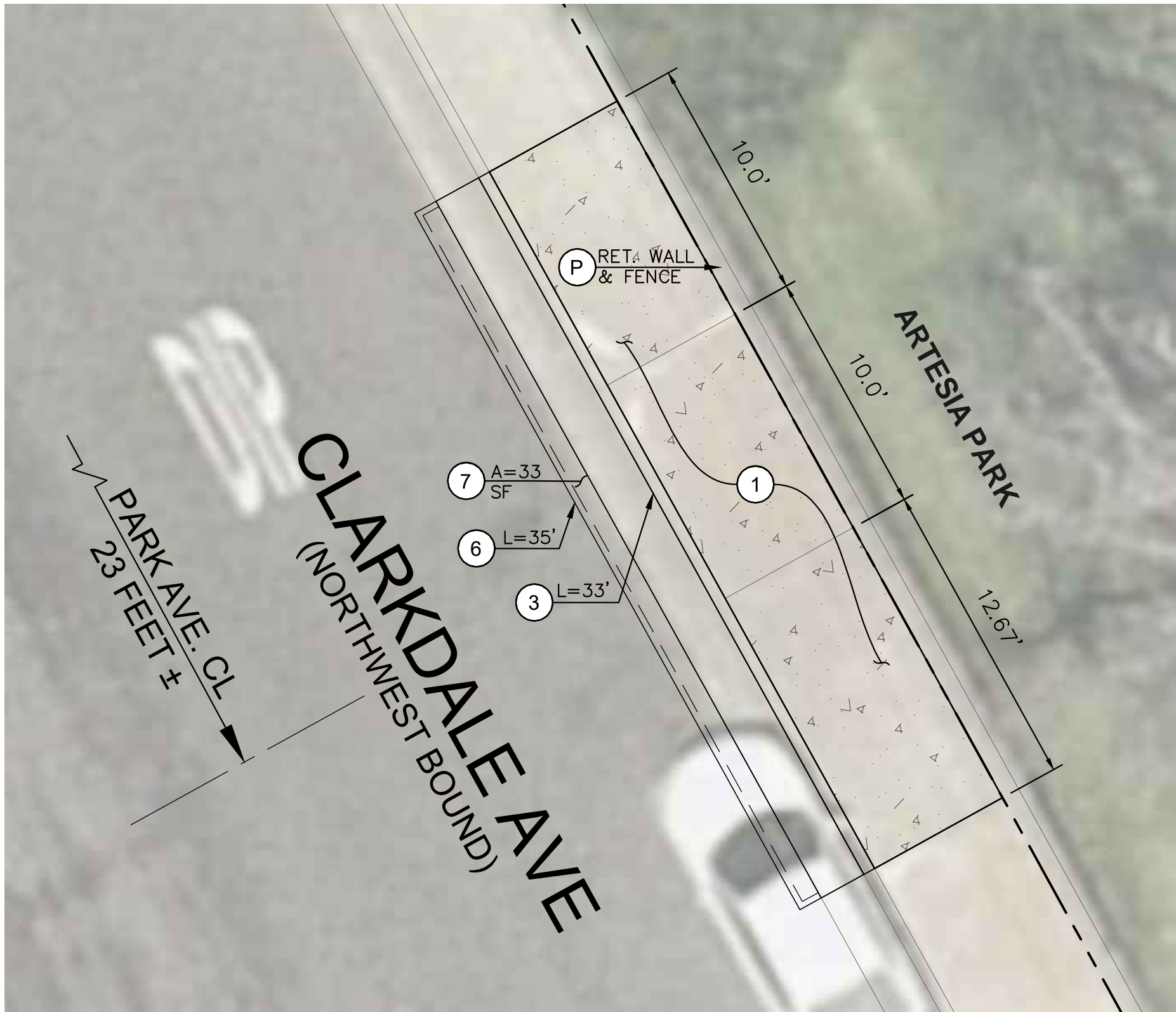




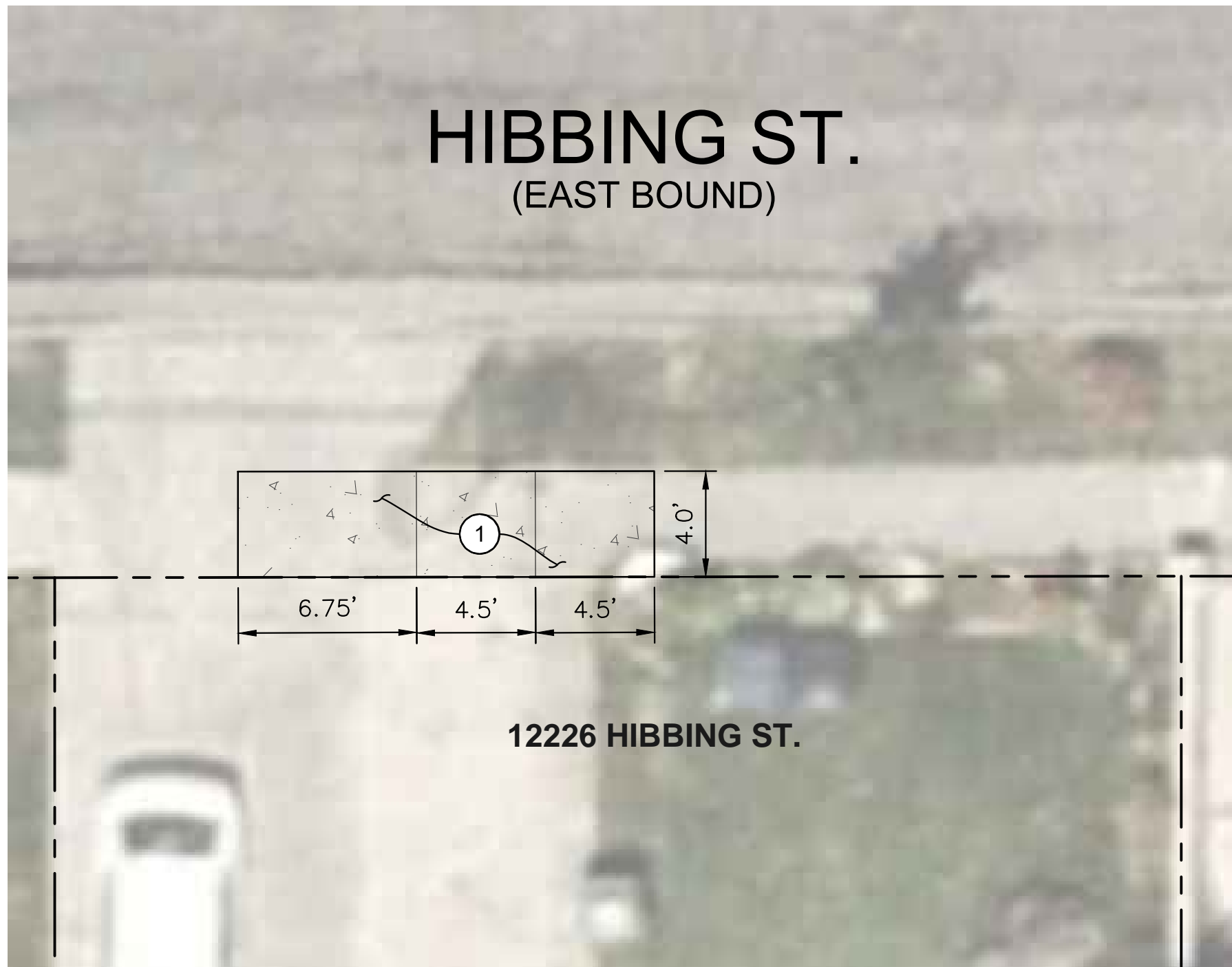
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C-11 SCALE: 1"=5'



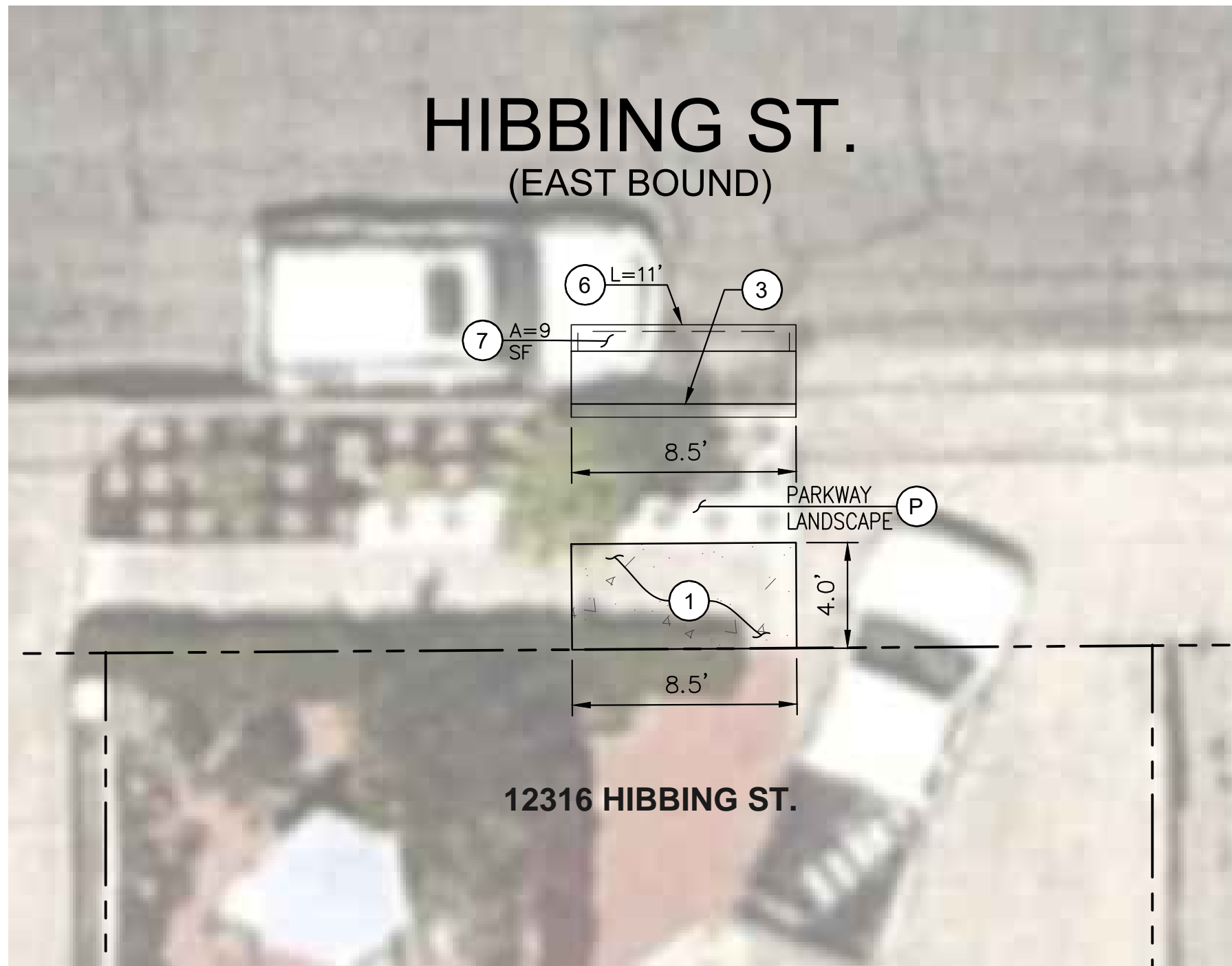
6 11865 187TH STREET  
C-11 SCALE: 1"=5'



7 CLARKDALE AVENUE AT PARK AVE. INTERSECTION  
C-11 SCALE: 1"=5'



8 12226 HIBBING STREET  
C-11 SCALE: 1"=5'



9 12316 HIBBING STREET  
C-11 SCALE: 1"=5'

#### GENERAL NOTES

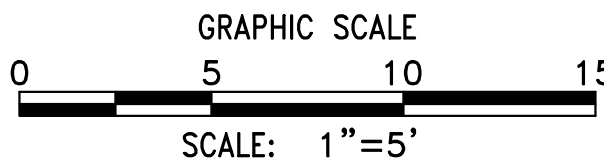
1. LIMITS OF SIDEWALK REMOVAL AND RECONSTRUCTION ARE FROM EXISTING JOINT TO JOINT.
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3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

#### CONSTRUCTION NOTES

- 1 REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- 3 REMOVE AND DISPOSE OF EXISTING CONCRETE CURB & GUTTER SUFFICIENT FOR THE INSTALLATION OF NEW CURB & GUTTER AND CONSTRUCT CONCRETE CURB & GUTTER PER SPPWC STD. PLAN 120-3, A2. MATCH EXISTING CURB HEIGHT.
- 6 SAWCUT 1' FROM EDGE OF GUTTER. LENGTH PER PLAN.
- 7 REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT AND BASE AND INSTALL 6" ASPHALT OVER 6" AGGREGATE BASE (90% COMPACTION) OVER COMPACTED SUBGRADE (95% COMPACTION). AREA PER PLAN.
- P PROTECT IN PLACE (ITEM AS NOTED).

#### LEGEND

- 4 SIDEWALK REMOVAL AND RECONSTRUCTION
- PROPERTY LINE



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ  
PUBLIC WORKS MANAGER

RON IBARRA, PE  
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	MAR. 2025
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APPROVED BY: A. AVALOS	MAR. 2025



PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

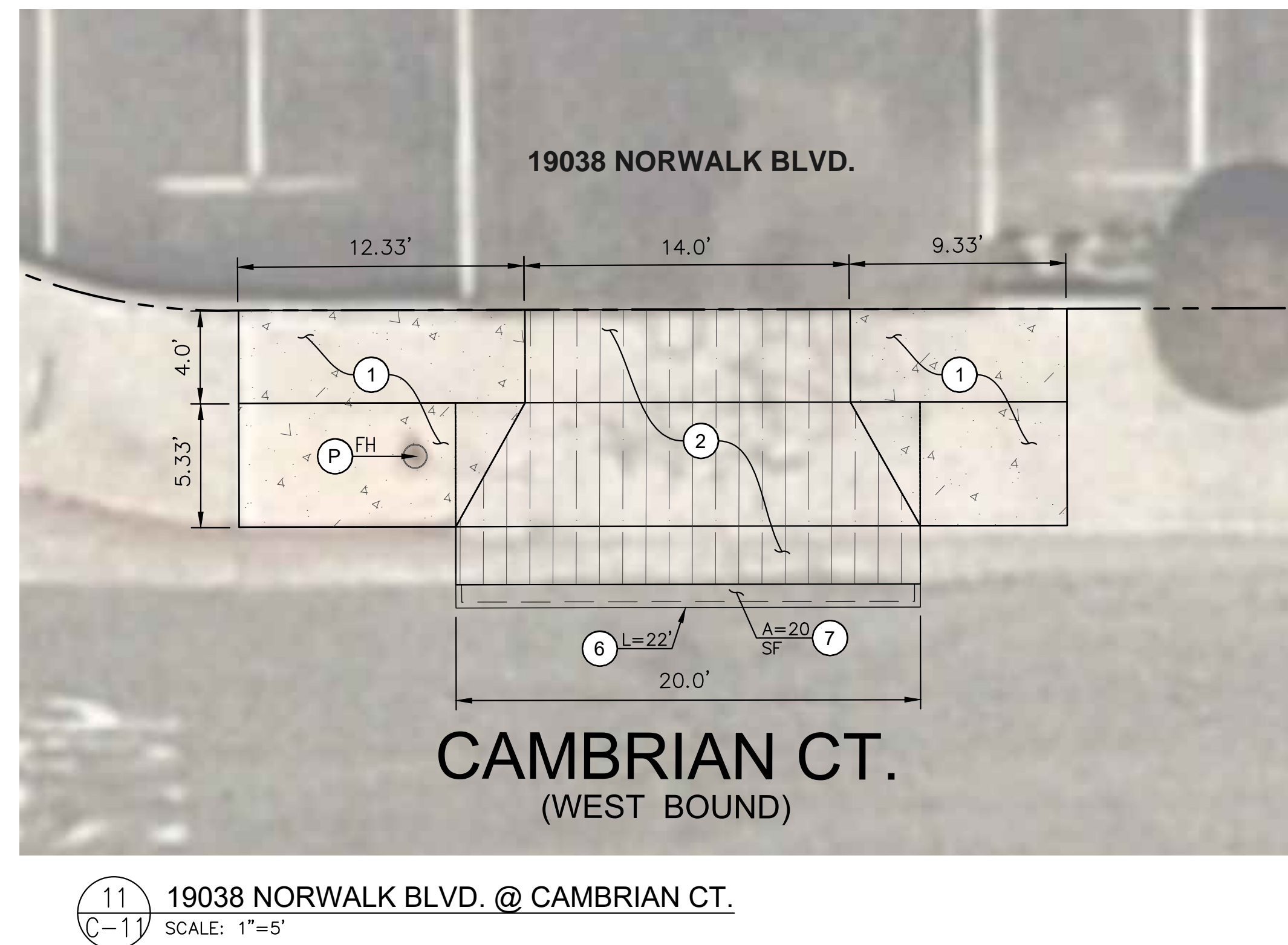
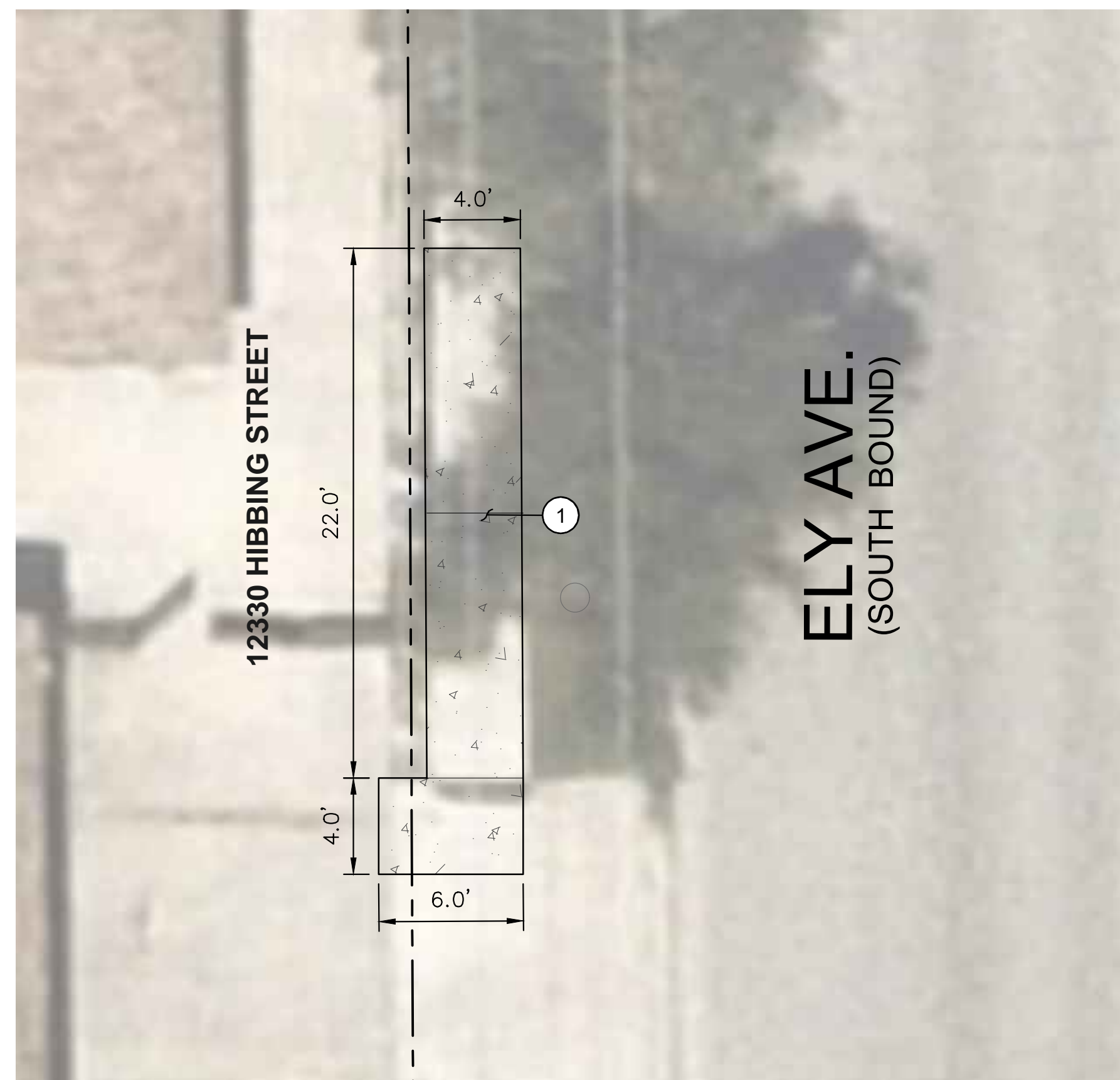
SHEET: ZONE 5  
SIDEWALK IMPROVEMENT PLAN - 2

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

C-13

SHEET NO. 14 OF 18





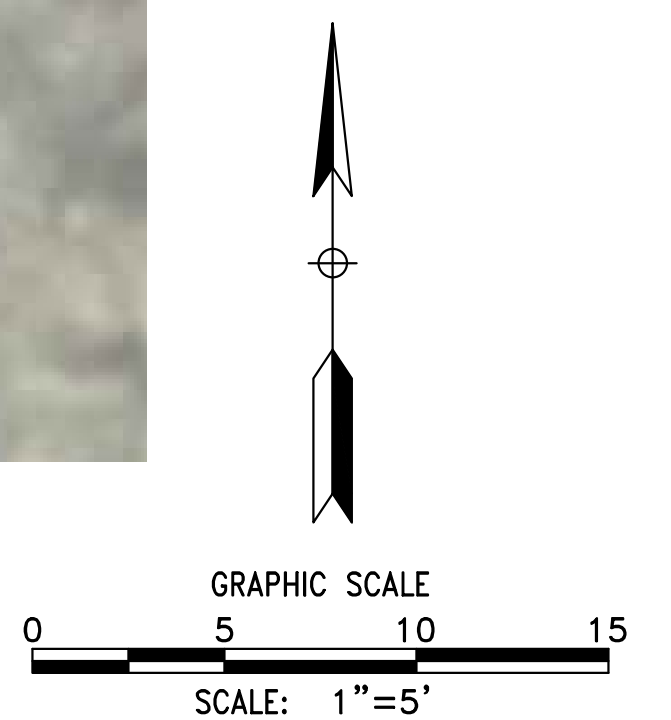
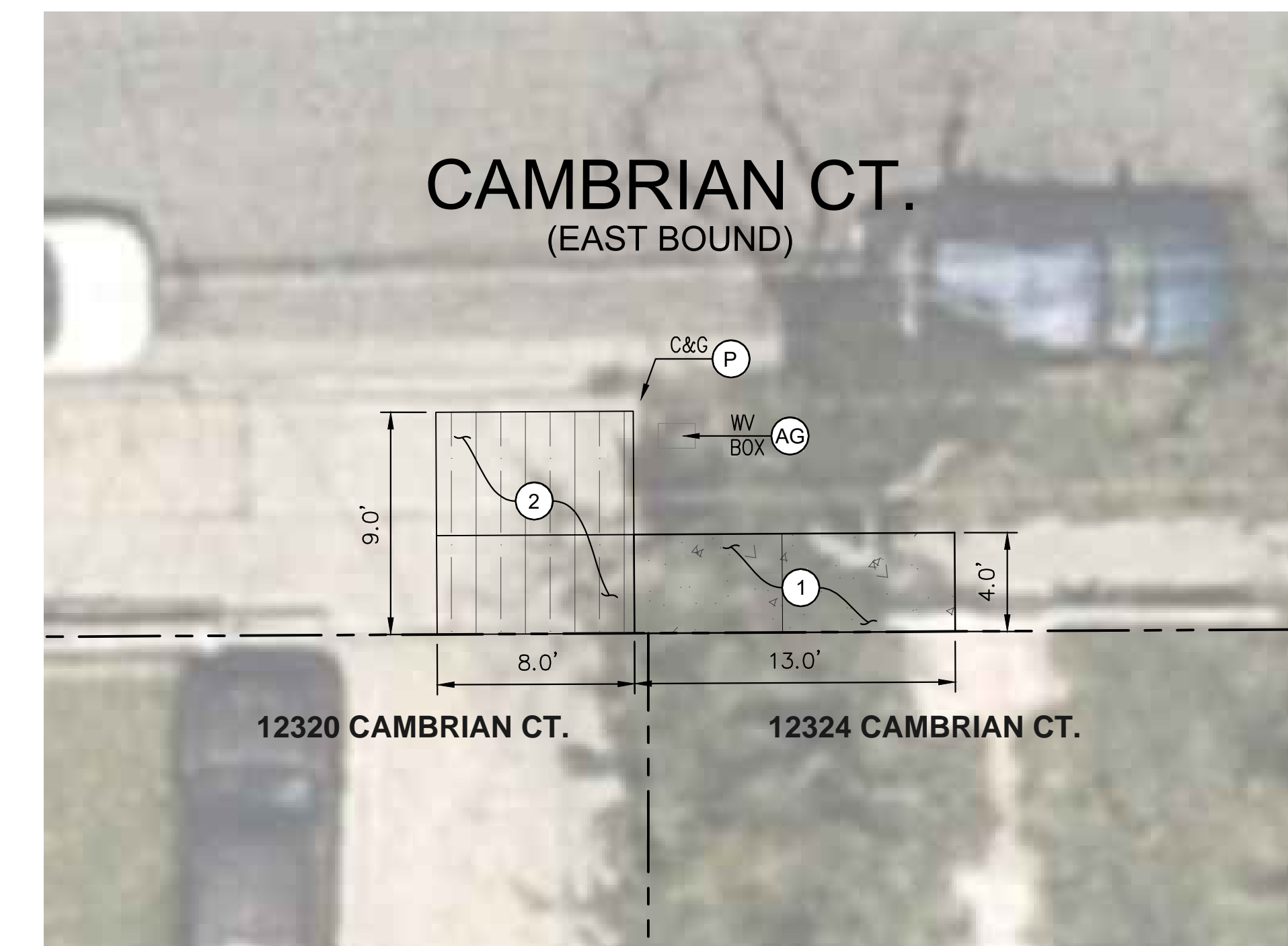
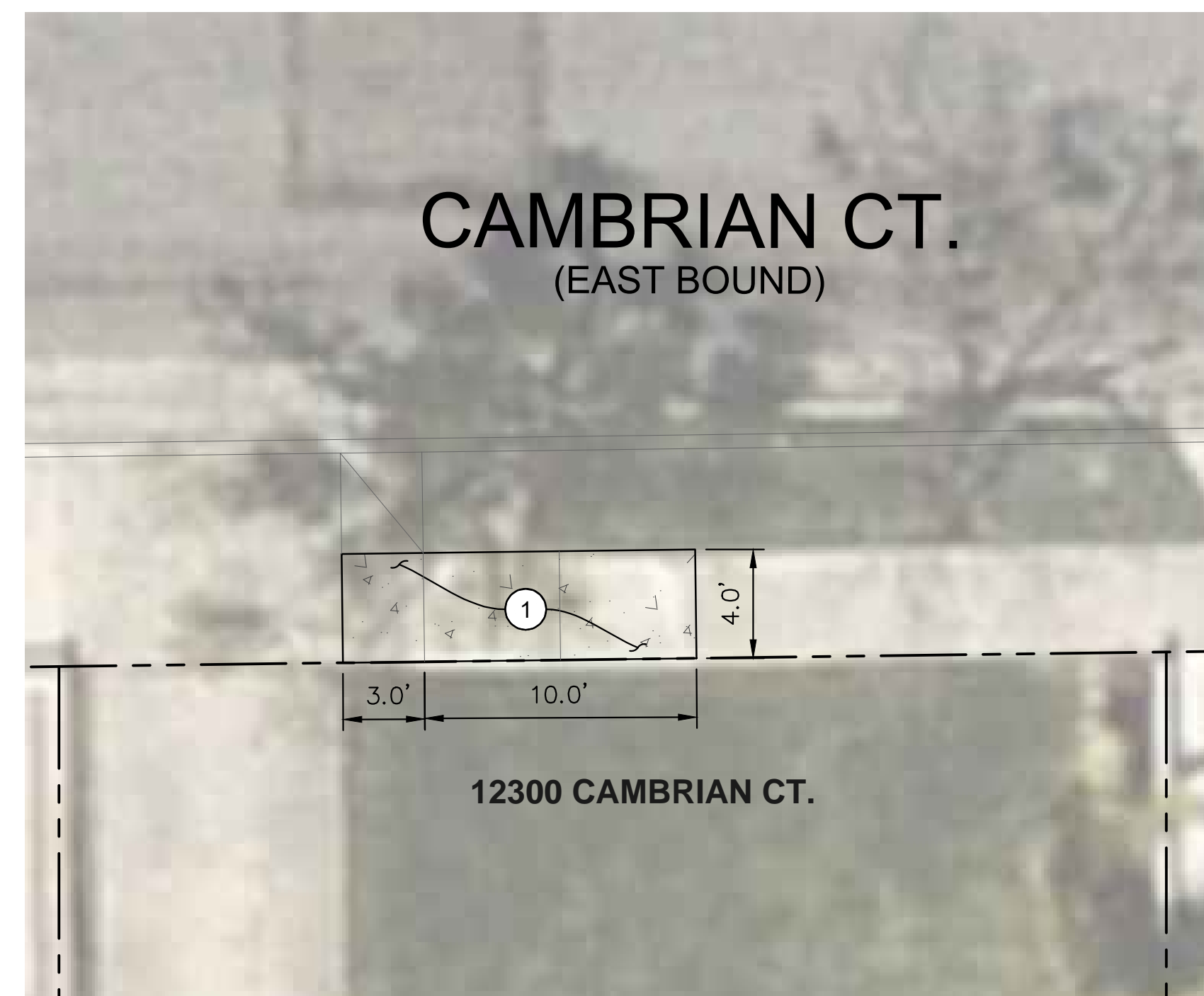
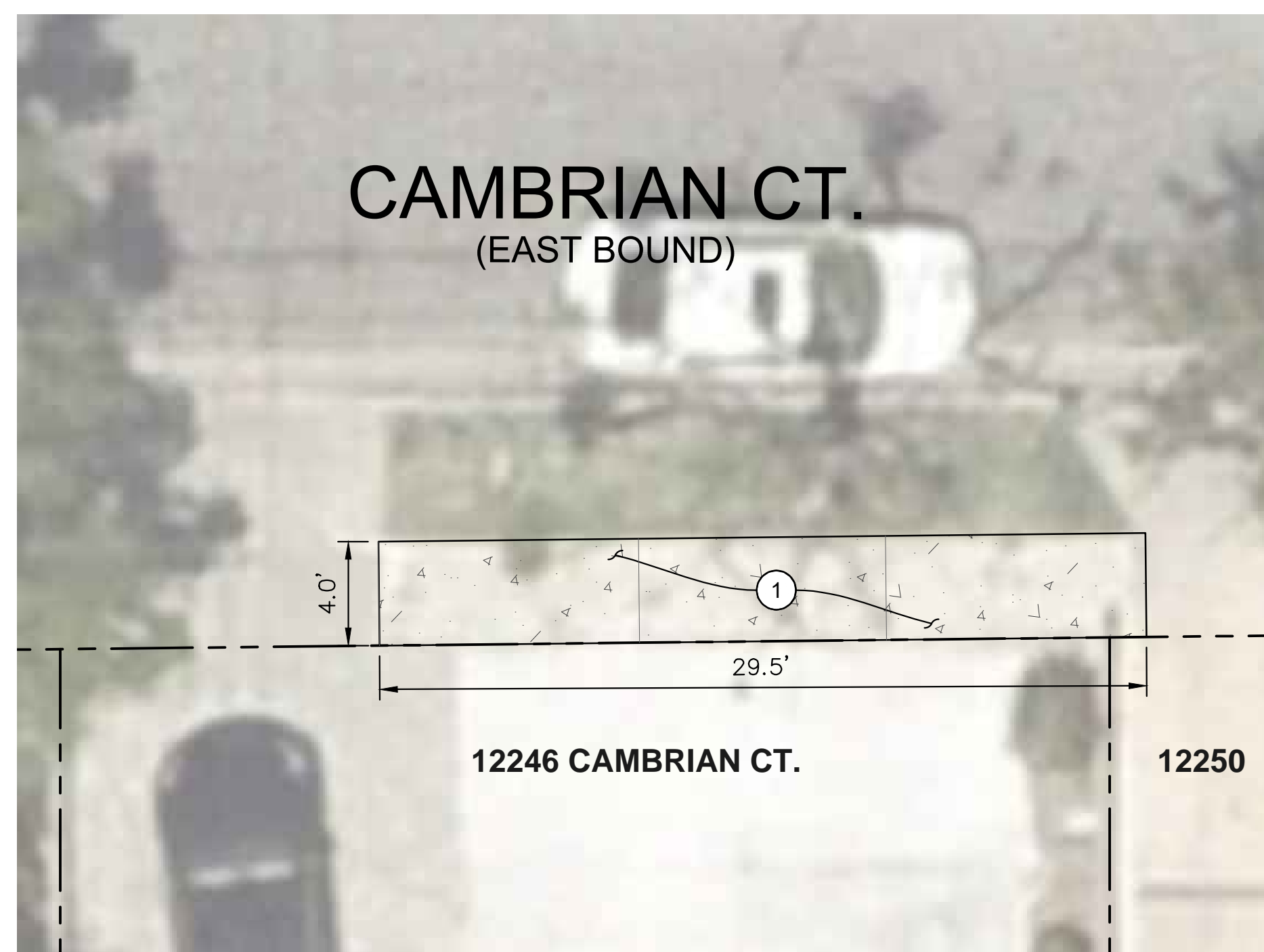
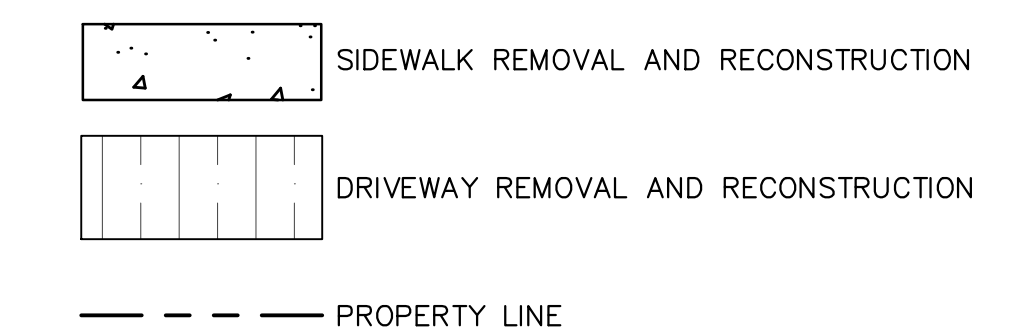
### GENERAL NOTES

1. LIMITS OF SIDEWALK REMOVAL AND RECONSTRUCTION ARE FROM EXISTING JOINT TO JOINT.
2. CONTRACTOR SHALL REMOVE AND DISPOSE OF ANY EXISTING ROOTS AS NECESSARY TO ESTABLISH COMPACTED SUBGRADE BELOW NEWLY CONSTRUCTED CONCRETE PAVEMENT OR CURB AND GUTTER.
3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

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- 1 REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- 2 REMOVE AND DISPOSE OF EXISTING CONCRETE DRIVEWAY SUFFICIENT FOR THE INSTALLATION OF NEW DRIVEWAY AND CONSTRUCT CONCRETE DRIVEWAY PER CITY OF ARTESIA STD. PLAN 110-2. SEE DETAIL 2 ON SHEET C-17.
- 6 SAWCUT 1' FROM EDGE OF GUTTER. LENGTH PER PLAN.
- 7 REMOVE AND DISPOSE OF EXISTING ASPHALT PAVEMENT AND BASE AND INSTALL 6" ASPHALT OVER 6" AGGREGATE BASE (90% COMPACTION) OVER COMPACTED SUBGRADE (95% COMPACTION). AREA PER PLAN.
- P PROTECT IN PLACE (ITEM AS NOTED).
- AG ADJUST TO GRADE (ITEM AS NOTED).

### LEGEND



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
PHONE: 562-865-6262

ERNESTO SANCHEZ PUBLIC WORKS MANAGER	RON IBARRA, PE CIVIL ENGINEER
---	----------------------------------

		DATE
DESIGNED BY:	R. IBARRA	MAR. 202
DRAFTED BY:	R. IBARRA	MAR. 202
CHECKED BY:	A. FAJARDO	MAR. 202
APPROVED BY:	A. AVALOS	MAR. 202

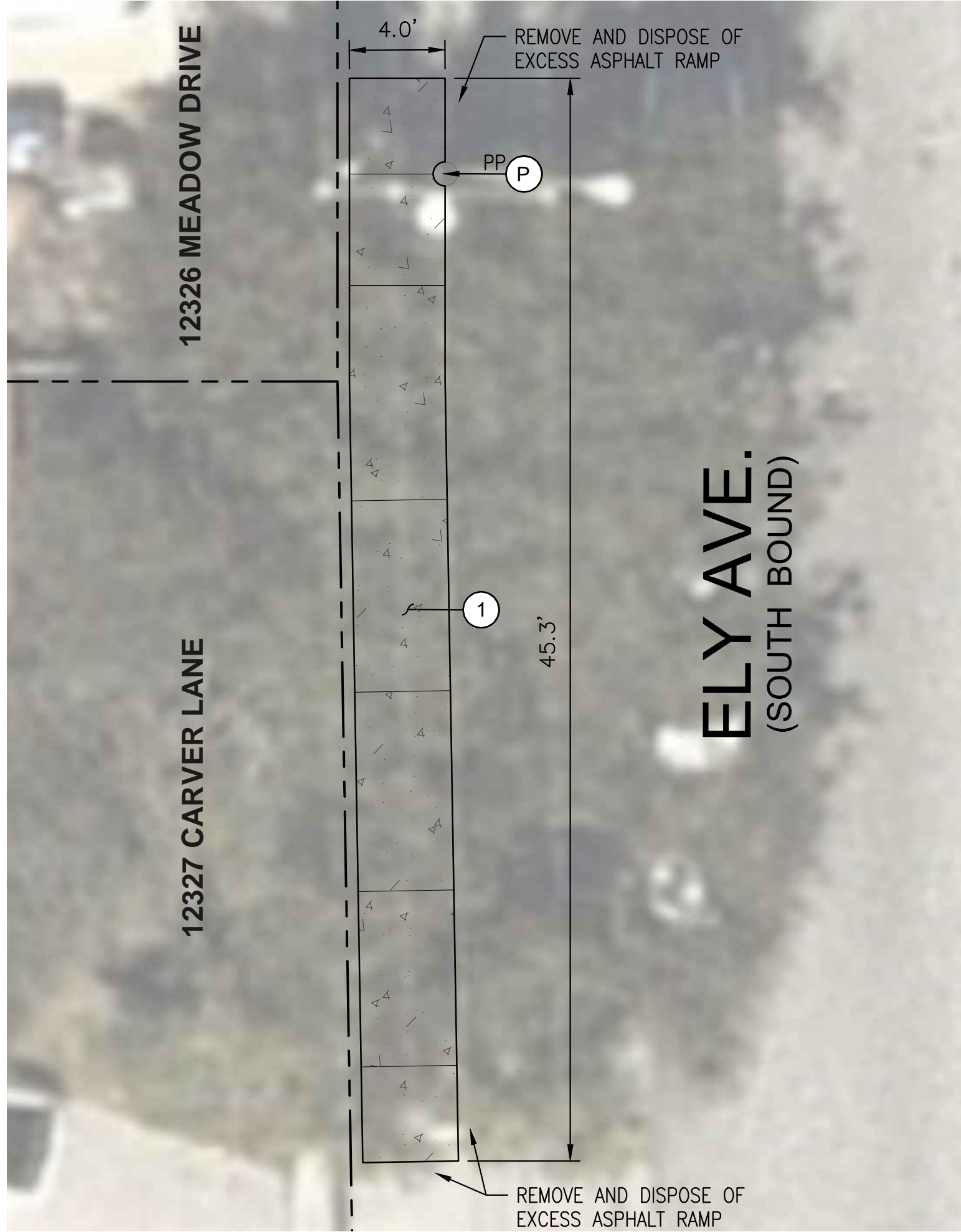


PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT	
SHEET:	<p>ZONE 5</p> <p>SIDEWALK IMPROVEMENT PLAN - 3</p>
<p>CITY OF ARTESIA</p> <p>DEPARTMENT OF ENGINEERING</p>	

# C-14

SHEET NO. 15 OF 18

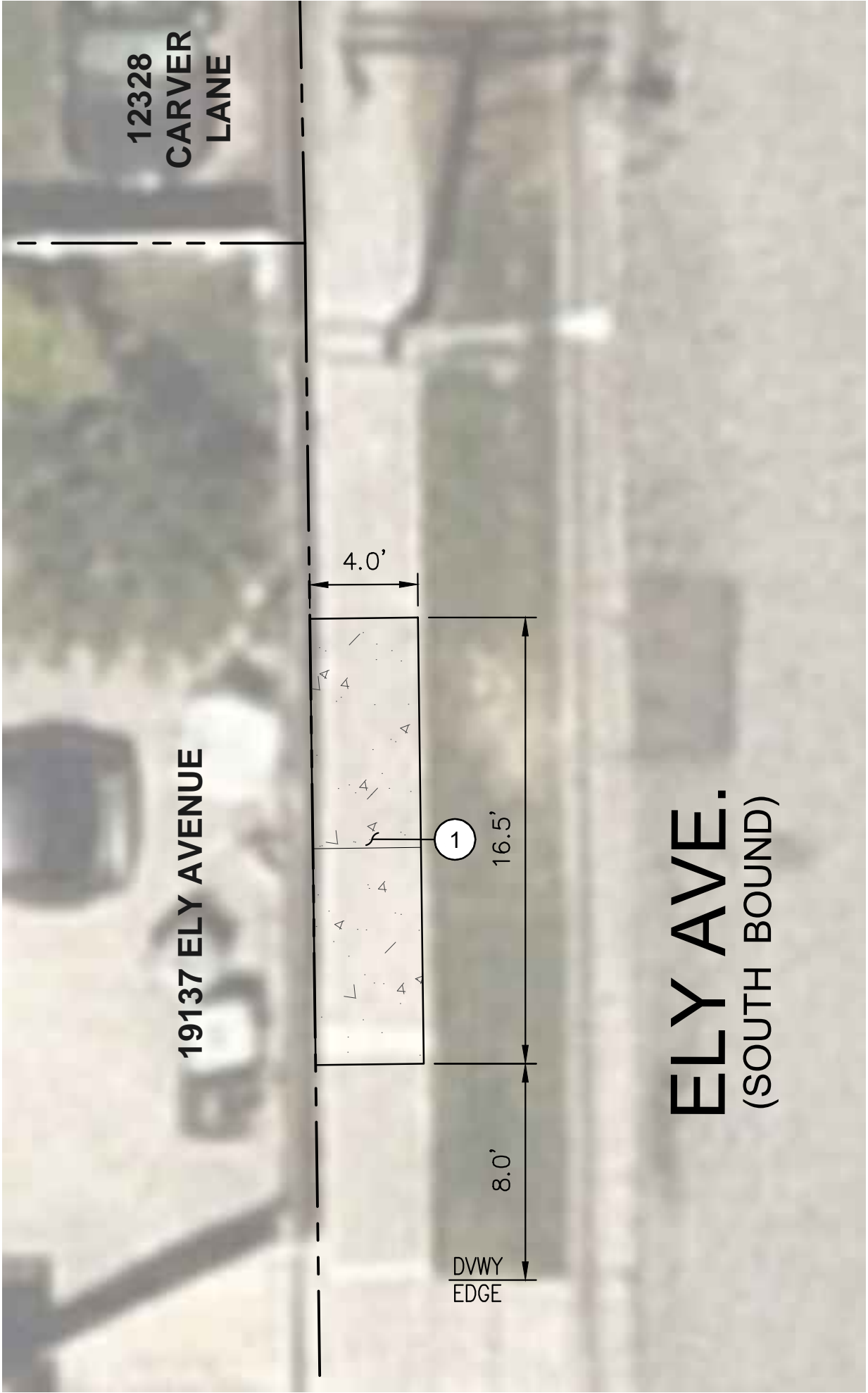




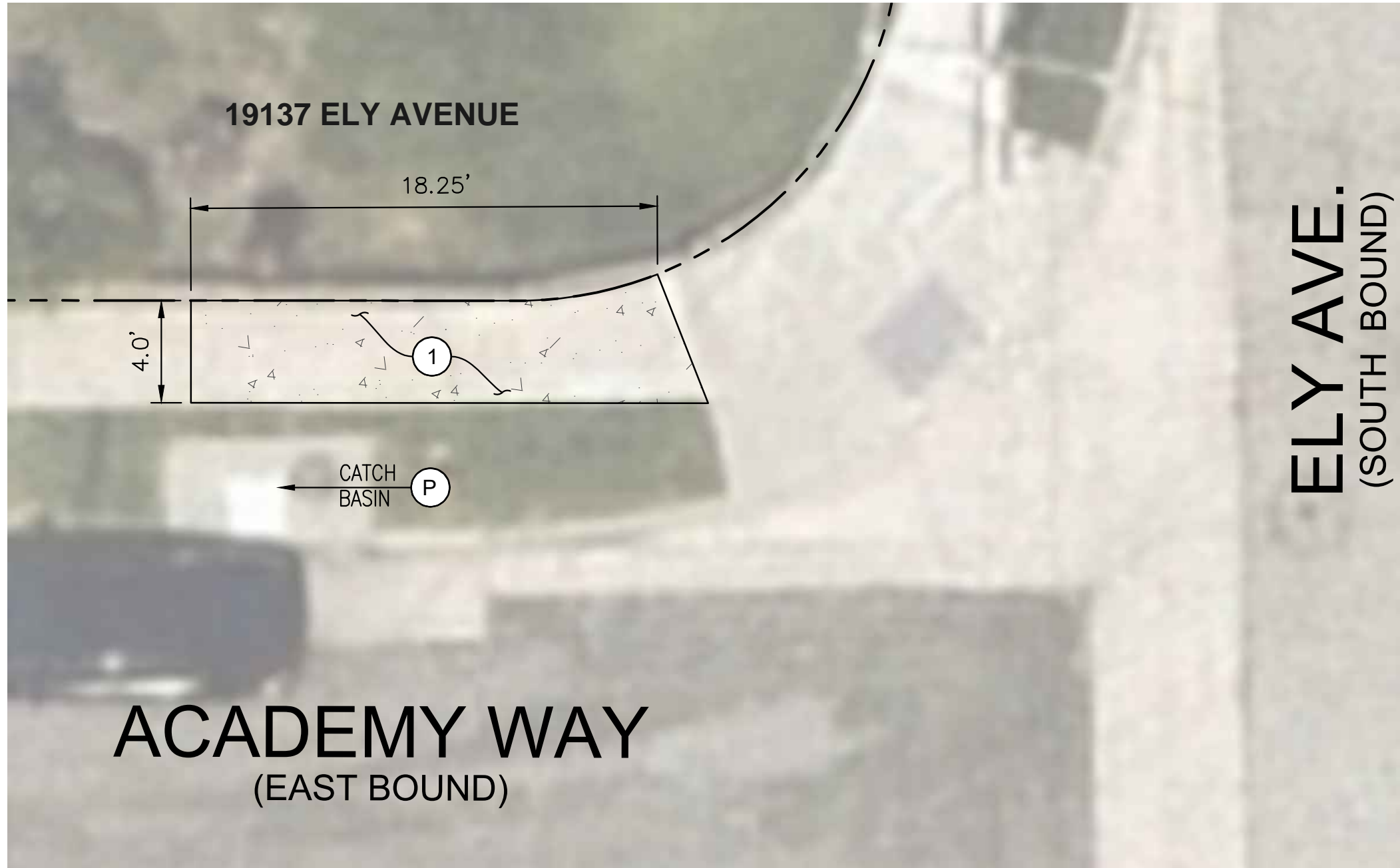
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C-11 SCALE: 1"=5'



16 12328 CARVER LN. @ ELY AVENUE  
C-11 SCALE: 1"=5'



17 19137 ELY AVENUE  
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18 19137 ELY AVE. @ ELY AVENUE & ACADEMY WAY  
C-11 SCALE: 1"=5'

GENERAL NOTES

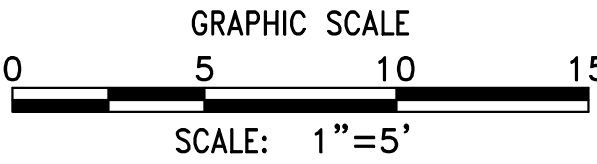
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3. PROTECT IN PLACE ALL EXISTING PERIMETER FENCES AND WALLS.

CONSTRUCTION NOTES

- 1 REMOVE AND DISPOSE OF EXISTING CONCRETE SIDEWALK SUFFICIENT FOR THE INSTALLATION OF NEW SIDEWALK AND CONSTRUCT CONCRETE SIDEWALK PER CITY OF ARTESIA STD. PLAN 112-2. SEE DETAIL 1 ON SHEET C-17.
- P PROTECT IN PLACE (ITEM AS NOTED).

LEGEND

- 1 4 SIDEWALK REMOVAL AND RECONSTRUCTION
- PROPERTY LINE



REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:

CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
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PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT

SHEET:

ZONE 5  
SIDEWALK IMPROVEMENT PLAN - 4

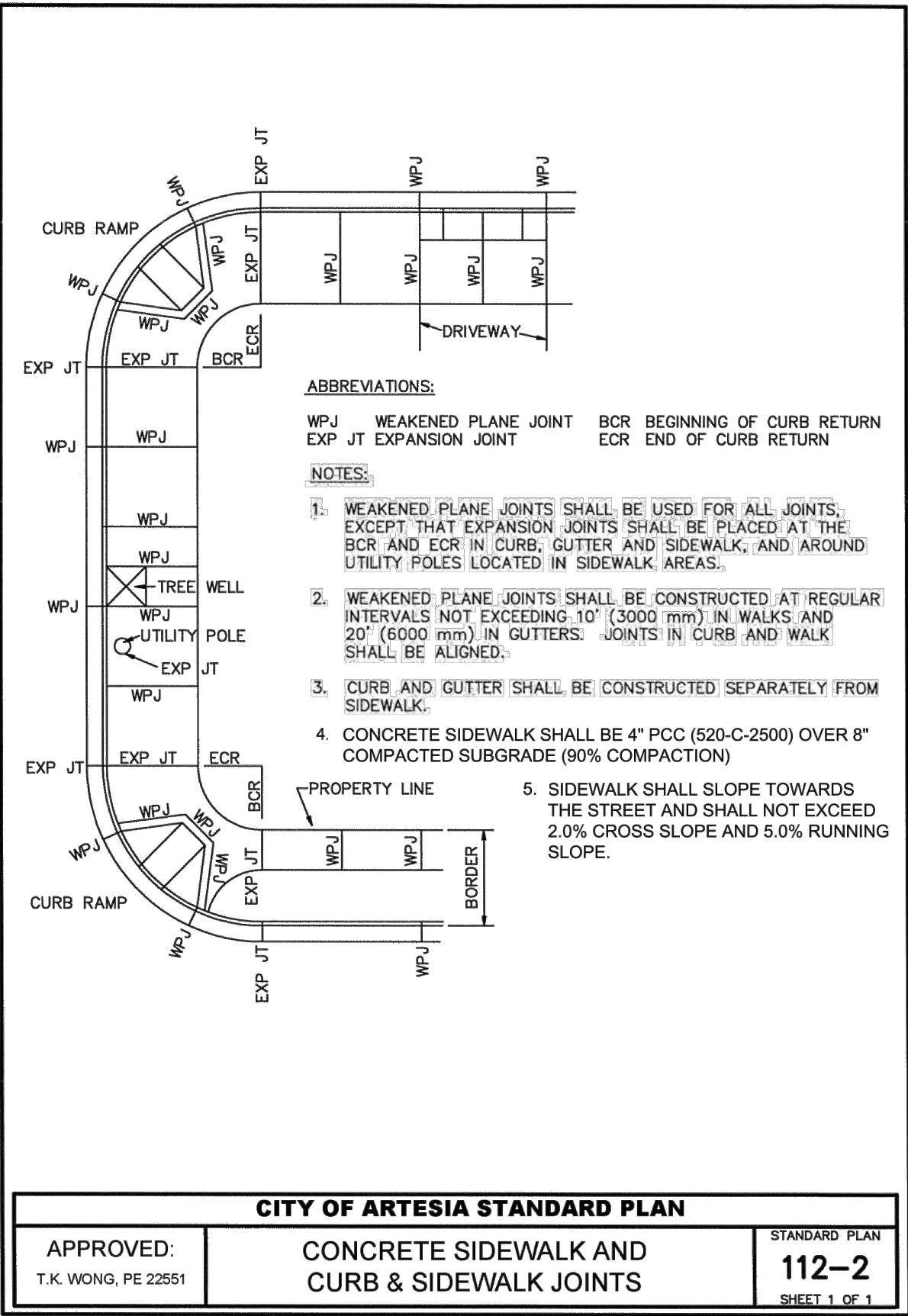
CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

C-15

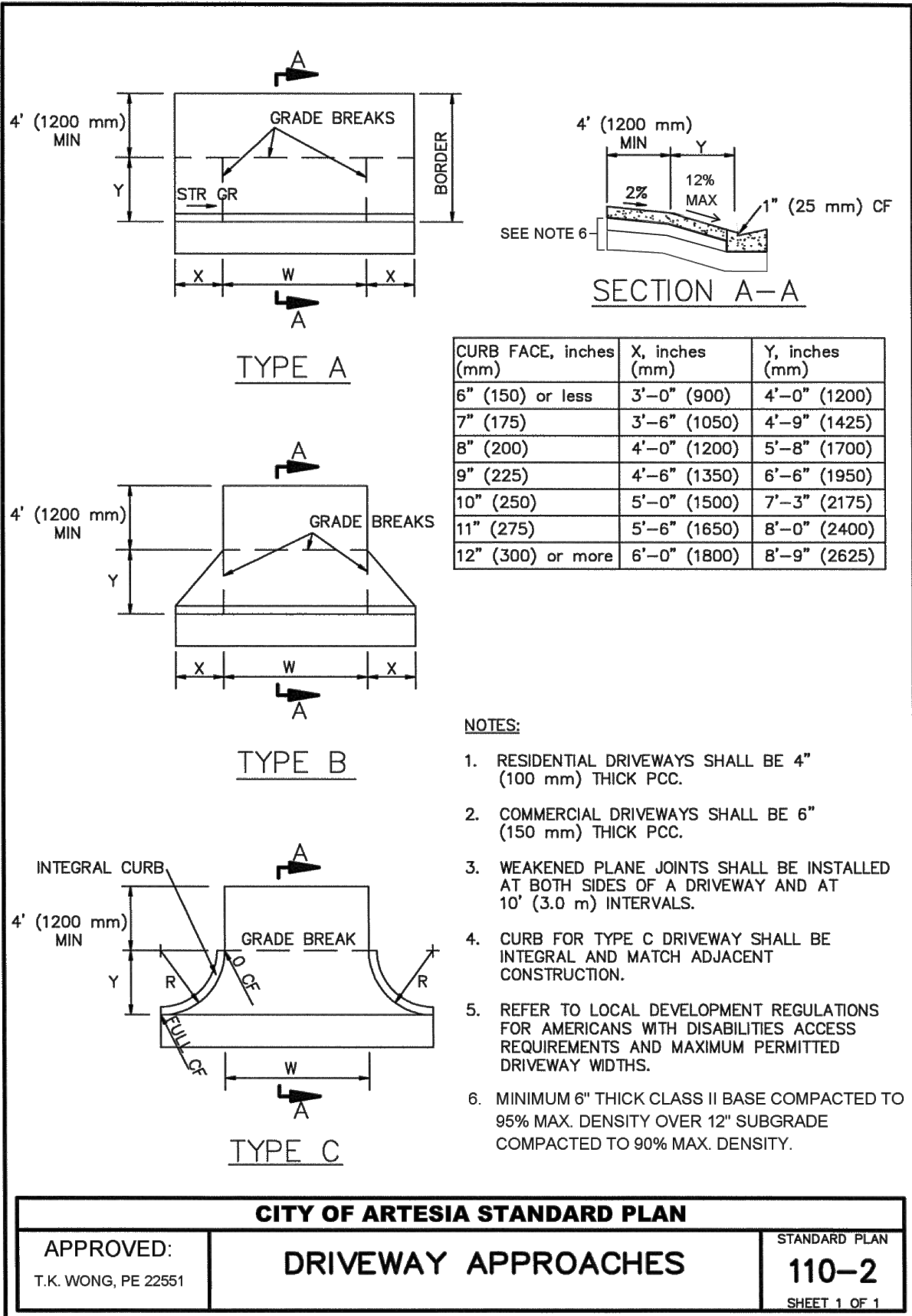








1  
CONCRETE SIDEWALK DETAIL  
SCALE: NTS



2  
CONCRETE DRIVEWAY DETAIL  
SCALE: NTS

REVISIONS:		
NO.	DATE	DESCRIPTION



PLANS PREPARED BY:  
CITY OF ARTESIA, CA  
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT  
18747 CLARKDALE AVENUE  
ARTESIA, CA 90701  
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PROJECT: FY 2024-2025 CITYWIDE SIDEWALK & ADA COMPLIANT IMPROVEMENTS PROJECT  
SHEET:

DETAILS

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

C-17

## CITY OF ARTESIA

### BID SHEETS FOR

#### FY 2024-2025 SIDEWALK AND ADA COMPLIANT IMPROVEMENTS PROJECT

Bidder's Name: CJ Concrete Construction, Inc.

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

#### BID SCHEDULE

ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1.	Remove and Reconstruct PCC Sidewalk	SF	4,723	\$ 12.00	\$ 56,676.00
2.	Remove and Reconstruct PCC Driveway	SF	516	\$ 18.00	\$ 9,288.00
3.	Remove and Reconstruct PCC Curb and Gutter	LF	89	\$ 125.00	\$ 11,125.00
4.	Remove and Reconstruct PCC Curb Ramp	Each	3	\$ 8,000.00.	\$ 24,000.00
5.	Paint Curb Yellow Paint with Double Coated Paint	LF	56	\$ 30.00	\$ 1,680.00
6.	Sawcut	LF	209	\$ 50.00	\$ 10,450.00
7.	Remove and Dispose of Existing AC, Base, and Install 6" AC over 6" Base Compacted Material	SF	179	\$ 20.00	\$ 3,580.00
8.	Repaint Continental Sidewalk with Triple Coated Paint	LF	86	\$ 70.00	\$ 6,020.00
9.	Adjust to Grade Utility Box	EA	2	\$ 500.00	\$ 1,000.00
10.	Mobilization	LS	1	\$ 500.00	\$ 500.00
11.	Traffic Control	LS	1	\$ 500.00	\$ 500.00

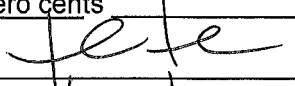
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
<b><u>TOTAL BID</u></b>				<b>\$ 125,819.00</b>	

Note: Items may be adjusted or deleted. Any changes to the quantities for these items shall not constitute a substantial change as referenced in Section 2-6 of the Standard Specifications. Therefore, regardless of total actual volume (percentage) compared to estimated quantities, the unit prices provided above by the Bidder shall be applied to the final quantity when payment is calculated for these items. No adjustment in the unit prices will be allowed. The City reserves the right to not use any of the estimated quantities, and if this right is exercised, the Contractor will not be entitled to any additional compensation. Cost of all export of material shall be included in the above unit costs; no additional compensation will be granted for such expenses.

**TOTAL BID PRICE**

**TOTAL BID PRICE IN DIGITS:** \$ 125,819.00

**TOTAL BID PRICE IN WORDS:** One Hundred twenty five thousand eight hundred nineteen dollars and zero cents

Signature: 

Title: President Date: 4-30-25

Signature:   
04/30/2025

Title: Vice President Date:



# CITY COUNCIL AGENDA REPORT

---

**MEETING DATE:** May 12, 2025

**ITEM NO:** 9J.

**TO:** Mayor and Members of the City Council

**SUBJECT:** 2025 City of Artesia Pavement Management Program

**FROM:** Ernesto Sanchez, Public Works Manager

**REVIEWED AND APPROVED BY:**

Jamie Murguia, Finance Manager  
Melissa Burke, Deputy City Manager  
HongDao Nguyen, City Attorney  
Abel Avalos, City Manager

---

**RECOMMENDATION:**

Staff recommends that the City Council, by motion:

1. Find that the Pavement Management System is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15301;
2. Approve the proposed 2025 City of Artesia Pavement Management System;
3. Authorize the City Manager to sign and submit a Pavement Management System Certification to the Los Angeles County Metropolitan Transportation Authority; and
4. Authorize staff to file a Notice of Exemption with the Los Angeles County Clerk within five (5) days.

**BACKGROUND:**

In order to comply with Section 2108 of the California Streets and Highway Code, Metropolitan Transportation Authority (MTA) regulations, and Proposition C Local Return Guidelines, the City of Artesia is required to maintain and periodically update a City Pavement Management System (System). The System must include an inventory of arterial and residential streets, an assessment of pavement conditions and a determination of budget needs for street rehabilitation. The goal of the System is to provide asphalt overlay resurfacing and other street repairs to local streets in order to restore and maintain pavement in a systematic manner that will minimize major reconstruction and extend the life span of local streets. The current System was approved by the City Council on September 13, 2021 and now requires significant updates in accordance with MTA and Proposition C Local Return Guidelines. Failure to adopt an updated System would result in annual audit findings and jeopardize future allocations of Proposition A and Proposition C funding for local street improvements.

On July 1, 2024, the City Council approved a Professional Service Agreement with Willdan Engineering ("Willdan") to complete the System update. Willdan completed the draft System by utilizing a combination of Lidar field rating technology, in-person visual field reviews, and data analysis using pavement management software. The draft 2025 City of Artesia Pavement Management System includes an inventory of all arterial routes, collector routes, and residential routes in the City, an assessment of all sections of pavement needing rehabilitation or replacement, and a determination of budget needs for rehabilitation or replacement of deficient sections of pavement. The updated System complies with current MTA and Proposition C Local Return Guidelines, and, if approved by the City Council, would supersede the 2021 Pavement Management System.

**ANALYSIS:**

This roadway inventory was updated from previous systems to now include Gridley Road Alley, which the City has recently confirmed is City right-of-way and part of the City's roadway network. The alley is located on Gridley Road and is south of 178<sup>th</sup> Street. A Pavement Condition Index (PCI) value was determined for each roadway segment in Artesia. A PCI value of 100 indicates that the road is in excellent condition and a PCI value of 0 indicates a completely failed road. The PCI categories and ranges include:

<u>Condition Category</u>	<u>PCI Range</u>
Good	86-100
Satisfactory	71-85
Fair	56-70
Poor	41-55
Very Poor	26-40
Serious	11-25
Failed	0-10

The assessment indicates that the City's overall roadway network is in "Fair" condition with an overall PCI value of 56. Approximately 10 percent of asphalt roadways received a score between 86 and 100 and are in "good" condition. Approximately 34 percent of asphalt roadways received a score between 85 and 56 and are in "Satisfactory" or "Fair" Condition. More than half of the asphalt network falls into "Poor", "Very Poor", or "Serious" condition categories, which indicates advancing deterioration and the need for significant repairs and reconstruction. Asphalt roadways make up 95 percent of all Artesia roadways. In contrast, the roadway segments made up of concrete cement are in considerable better condition with approximately 96 percent in "Good" condition and the remaining 4 percent in "Satisfactory" condition. Cement concrete roadways make up 5 percent of all Artesia roadways.

The proposed 2025 City of Artesia Pavement Management System also includes an estimated maintenance and rehabilitation cost for all roadways. This information will enable Staff to properly budget all upcoming pavement infrastructure improvements. The proposed System recommends the reconstruction of all roadway segments with PCI values below 50. This recommendation adheres to industry standards. In Artesia, 50 percent of all roadways received a PCI value below 50 and the cost to reconstruct these roadways is \$62,465,324. While it is not feasible to reconstruct these roadways all at once, the City intends to prioritize these improvements as funds become available. Moreover, the proposed System would directly inform the selection of roadway segments and their appropriate pavement improvements in two upcoming grant funded street improvement projects. These projects include a Local Highway Safety Improvement Program Project for which the City has been allocated \$209,430 and a Community Project Funded Congressional Directed Spending Program Project sponsored by former Congresswoman Michelle Steele in the amount of \$6,000,000.

**FISCAL IMPACT:**

There is no negative impact to the City's General Fund associated with approving this item. Moreover, failure to adopt an updated Pavement Management System would result in annual audit findings and jeopardize future allocations of Proposition A and Proposition C funding for local street improvements from MTA.

**ENVIRONMENTAL:**

Pursuant to the California Environmental Quality Act (CEQA) Guidelines, the project is considered Categorically Exempt Class 1 – Existing Facilities (CEQA Guidelines Section 15301) as it consists of a plan for the repair of existing streets without an expansion of use. None of the exceptions to the Class 1 Exemption listed in CEQA Guidelines Section 15300.2 apply to the Pavement Management Program. There will not be cumulative impacts, as all potential streets were analyzed in the Plan, and there are no unusual circumstances regarding the existing streets. The System will not impact scenic resources within a state scenic highway, is not located on hazardous waste sites, and will not cause a substantial adverse change in historical resources, as the streets already exist and the area has been previously disturbed.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends that the City Council, by motion:

1. Find that the Pavement Management Program is exempt from the California Environmental Quality Act pursuant to State CEQA Guidelines Section 15301;
2. Approve the proposed 2025 City of Artesia Pavement Management Program;
3. Authorize the City Manager to sign and submit a Pavement Management System Certification to the Los Angeles County Metropolitan Transportation Authority; and
4. Authorize staff to file a Notice of Exemption with the Los Angeles County Clerk within five (5) days.

**Attachments**

[Draft 2025 Pavement Management System.pdf](#)





# **2025 PAVEMENT MANAGEMENT SYSTEM**

**CITY OF ARTESIA**



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## INTRODUCTION

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For the Artesia pavement project, Willdan Engineering engaged CivilCorp, LLC to provide pavement engineering services. As part of this collaboration, Willdan used the PAVER pavement management system to calculate Pavement Condition Index (PCI) scores for the asphalt concrete (AC) pavement sections and conducted a field distress survey. CivilCorp was responsible for calculating the PCI scores for the Portland Cement Concrete (PCC) pavement sections using the provided field distress data. Drawing on this information, CivilCorp prepared a comprehensive professional report summarizing the overall pavement surface condition. The report includes a detailed analysis of PCI scores across both AC and PCC sections, a breakdown of observed surface distresses, and recommended treatment categories for each pavement section. These treatment recommendations are supported by cost estimates and aim to identify the most effective, cost-efficient strategies for pavement maintenance and rehabilitation. The report provides stakeholders with a clear, data-driven understanding of the current pavement conditions and actionable options for preserving and improving the roadway network.

## EXECUTIVE SUMMARY

---

The Artesia Pavement Management Project is a collaborative initiative between CivilCorp, LLC and Willdan Engineering to evaluate the current condition of the City of Artesia's roadway infrastructure and develop a strategic maintenance and rehabilitation (M&R) plan. Willdan Engineering conducted a detailed pavement distress survey following ASTM D6433-20 guidelines and utilized Paver software to assign Pavement Condition Index (PCI) scores. CivilCorp reviewed and validated the data to prepare this comprehensive condition assessment report.

The City of Artesia's pavement network includes approximately 40.87 centerline miles, totaling 7,432,003 square feet of roadway area. Of this, asphalt concrete (AC) pavements comprise about 95% (7,093,149 square feet), while Portland cement concrete (PCC) pavements make up the remaining 5% (339,854 square feet). The area-weighted average PCI is 56.0, placing the network overall in "Fair" condition. However, the conditions vary significantly by pavement type.

For AC pavements, only 10.36% (735,071 square feet) are classified as "Good." More than half the network falls into "Poor," "Very Poor," or "Serious" condition categories, indicating advanced deterioration and the need for major repairs or reconstruction. The most prevalent distresses include longitudinal and transverse cracking (93.07%), raveling (86.58%), and alligator cracking (67.32%), all of which suggest combined effects of aging, weathering, and structural fatigue.

In contrast, the PCC network is in considerably better shape. Approximately 96.22% (326,994 square feet) of the PCC area is in "Good" condition, with the remaining 3.78% (12,860 square feet) in "Satisfactory" condition. These segments are being monitored and do not currently require immediate intervention.

The M&R strategy for AC pavements is heavily weighted toward reconstruction, which covers 49.95% of the AC area but consumes 92.22% of the total cost—approximately \$62.5 million. Preventive maintenance treatments, while applied to nearly 30% of the area, represent less than 1% of the total cost, reflecting their high cost-effectiveness when used timely. Rehabilitation and resurfacing treatments collectively target about 17% of the area and represent a moderate share of the budget. A small portion of the network (3.51%) is currently being monitored with no associated costs.

For PCC pavements, 94.8% of the network (322,175 square feet) is under monitoring and requires no immediate cost, while 5.2% (17,664 square feet) has been designated for preventive maintenance, totaling

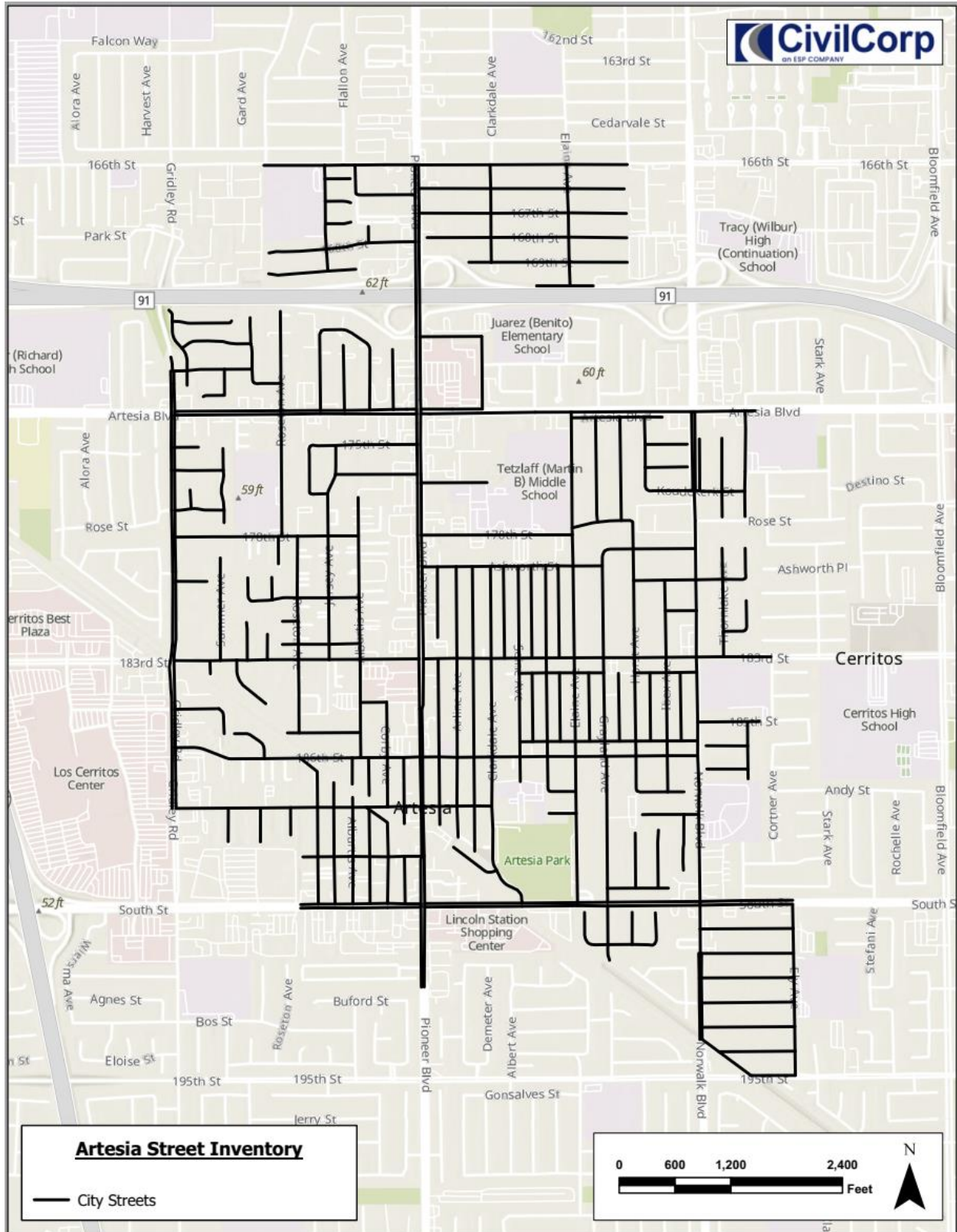
\$29,324. This approach indicates a preservation-focused strategy, applying available funding to extend the service life of select segments through early intervention.

## **SYSTEM INVENTORY**

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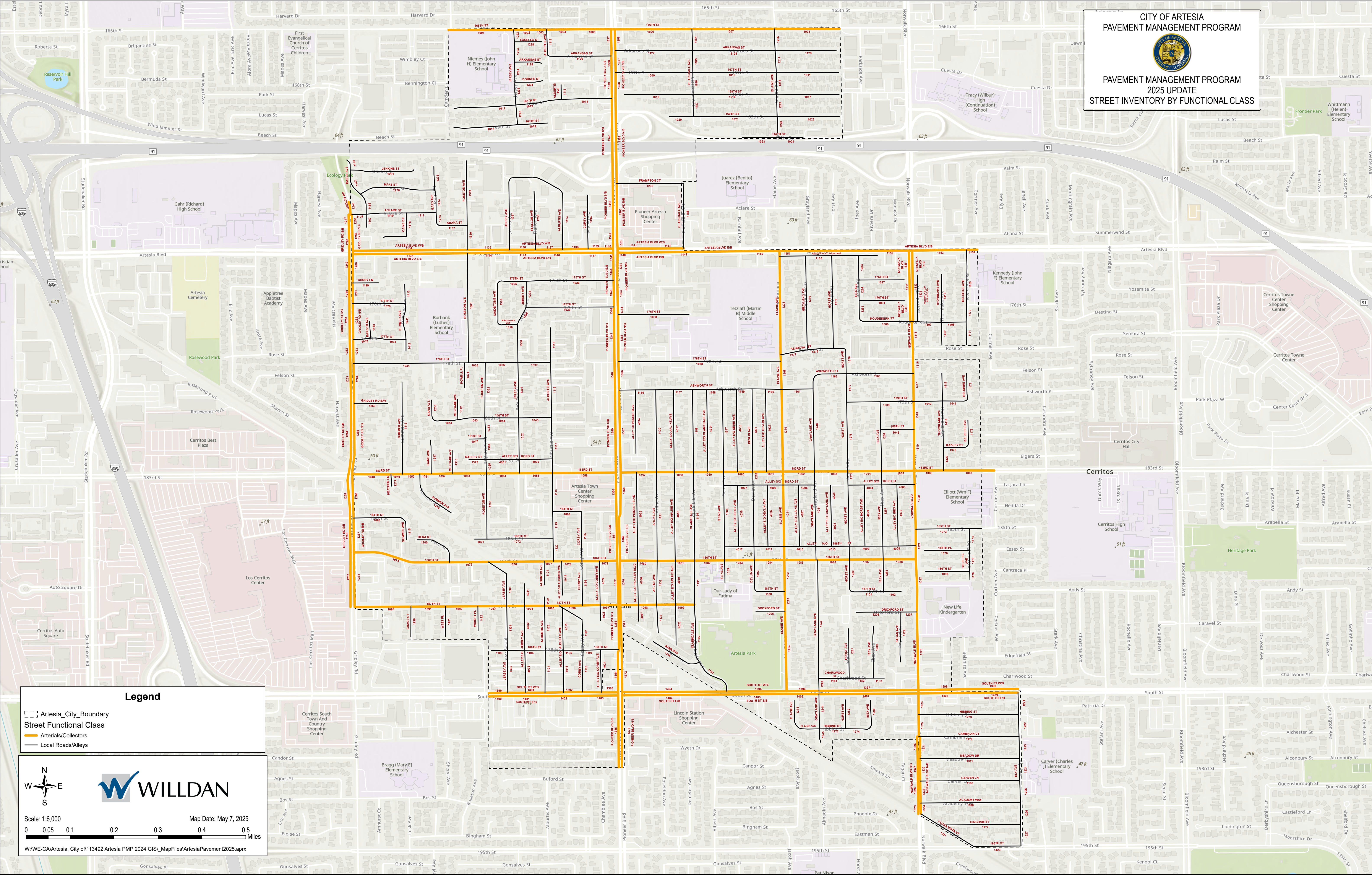
The pavement inventory for the Artesia project, as shown in Figure 1, includes a total roadway length of approximately 40.87 miles. This inventory is essential for evaluating current pavement conditions, guiding maintenance and rehabilitation strategies, and promoting the long-term sustainability of Artesia's transportation infrastructure. As detailed in Figure 2, the breakdown by functional class reveals that Local Roads and Alleys account for approximately 25.67 miles (135,561.8 feet), while Arterials and Collectors make up around 15.20 miles (80,255.5 feet) of the network.

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**Figure 1 Artesia City Streets**



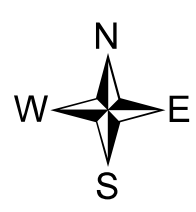


CITY OF ARTESIA  
PAVEMENT MANAGEMENT PROGRAM  
PAVEMENT MANAGEMENT PROGRAM  
2025 UPDATE  
STREET INVENTORY BY FUNCTIONAL CLASS



Legend

- Artesia\_City\_Boundary
- Street Functional Class
- Arterials/Collectors
- Local Roads/Alleys



Scale: 1:6,000 Map Date: May 7, 2025

0 0.05 0.1 0.2 0.3 0.4 0.5 Miles

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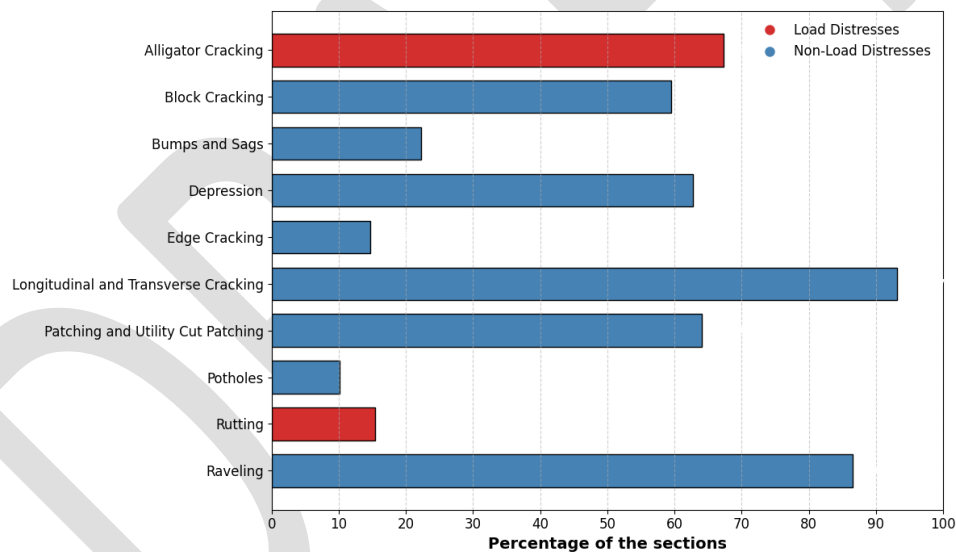


## DISTRESS SUMMARY

CivilCorp received the pavement distress data from Willdan, collected during the field evaluation process. This data, gathered in accordance with ASTM D6433-20 standards, was thoroughly reviewed by CivilCorp for accuracy and completeness. The team ensured that all distress types, extents, and severity levels were correctly recorded and aligned with the established PCI methodology. Additionally, the data was carefully checked for any errors or inconsistencies to ensure reliable results for further analysis.

The primary distress types observed across the City's pavement network are influenced by a variety of factors, including traffic loading, climate, construction quality, and utility-related interventions. Load-related distresses, such as alligator cracking (present in 67.32% of PIDs) and rutting (15.37%), are typically caused by repeated tire pressures acting on the pavement surface. Climate-related issues, including longitudinal and transverse cracking—which appeared in 93.07% of PIDs—and raveling (86.58%), are often driven by temperature fluctuations and binder oxidation. Construction deficiencies and utility cuts contribute to distresses like patching (64.07%), bumps and sags (22.29%), and potholes (10.17%).

Overall, the most prevalent distresses identified were longitudinal and transverse cracking, raveling, and alligator cracking, indicating widespread structural and surface-level deterioration. Figure 3 illustrates the distribution of these distresses throughout Artesia.



**Figure 3 Distress Summary**

## CONDITION RESULTS

The PCI values provided by Willdan Engineering were classified by CivilCorp according to the condition categories outlined in the table above. Pavement sections with a PCI of 86–100 were considered Good, 71–85 Satisfactory, 56–70 Fair, 41–55 Poor, 26–40 Very Poor, 11–25 Serious, and 0–10 Failed, see Table 1.

**Table 1 Pavement Condition Categories**

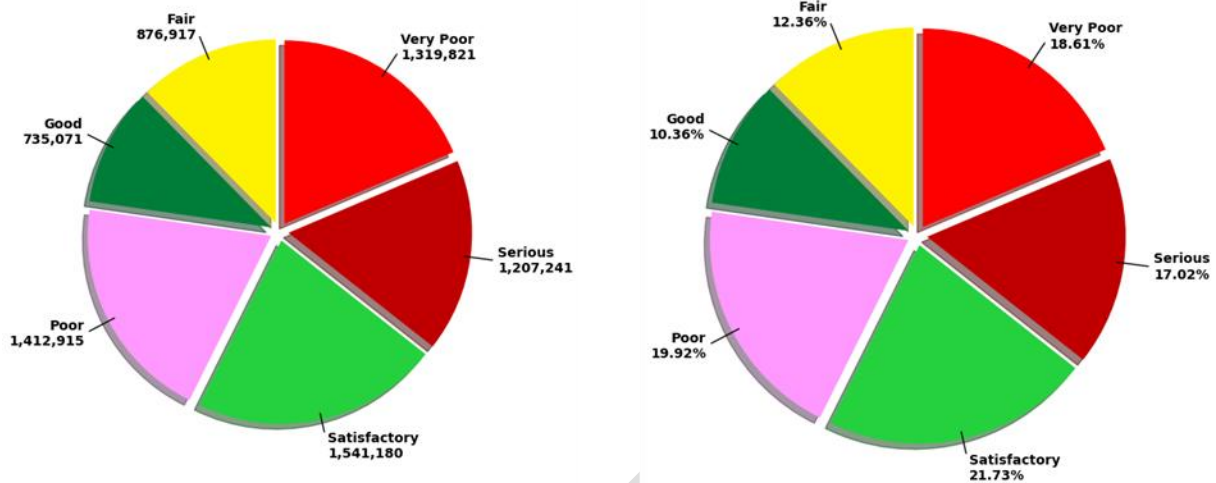
PCI Range	Condition Category
86–100	Good
71–85	Satisfactory
56–70	Fair
41–55	Poor
26–40	Very Poor
11–25	Serious
0–10	Failed

The Artesia network, encompassing a total area of 7,432,003 square feet, consists of both asphalt concrete (AC) and Portland Cement Concrete (PCC) sections, which exhibit varied pavement conditions. For the AC sections, covering 7,093,149 square feet, the pavement condition is diverse, see Figure 4. A significant portion, 21.73% (1,541,181 square feet), is categorized as "Satisfactory," indicating a generally stable state that could benefit from preventive maintenance. However, a substantial 19.92% (1,412,915 square feet) is classified as "Poor," and 18.61% (1,319,822 square feet) as "Very Poor," both of which are likely in need of rehabilitation or resurfacing. Additionally, 17.02% (1,207,242 square feet) is in "Serious" condition requiring immediate and extensive rehabilitation or reconstruction. Finally, 12.36% (876,918 square feet) is in "Fair" condition. Only 10.36% (735,071 square feet) of the AC pavement is classified as "Good," reflecting relatively better conditions.

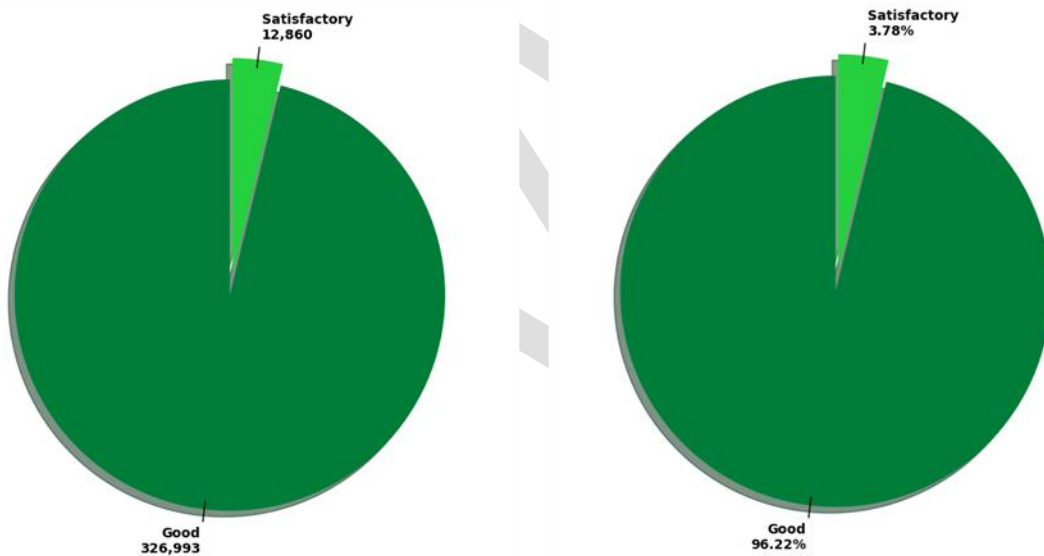
In comparison, the PCC sections presented in Figure 5, which cover a total area of 339,854 square feet, show a far more favorable distribution, with 96.22% (326,994 square feet) classified as "Good," indicating excellent pavement condition with minimal maintenance needs. Only 3.78% (12,860 square feet) of the PCC sections fall under the "Satisfactory" category. These findings highlight the overall performance disparity between the AC and PCC sections within the Artesia network, with the AC sections requiring more extensive maintenance and rehabilitation efforts, while the PCC sections remain in excellent condition and require only minor attention.

The area-weighted PCI average is 56.0, which supports this overall condition classification as "Fair."

Condition summary at branch level is included to provide a detailed assessment of individual roadway segments. Table 2 presents them sorted alphabetically, and Table 3 presents branch conditions sorted by overall condition. A spatial representation of the results is shown in Figure 6. The condition summary at the section level is presented in Appendix A.



**Figure 4 Pavement Condition Distribution for AC Sections by SF (Left) and Percentage (Right)**



**Figure 5 Pavement Condition Distribution for PCC Sections by SF (Left) and Percentage (Right)**



**Table 2 Street Condition Summary (Sorted Alphabetically)**

Street Name	Length (ft)	Area (sf)	PCI	Condition
166th St	3907	126257	56	Poor
167th St	2229	68741	82	Satisfactory
168th St	3733	137120	67	Fair
169th St	2643	89473	72	Satisfactory
170th St	610	13680	69	Fair
175th St	1608	52506	19	Serious
176th St	2567	89564	17	Serious
177th St	531	19452	20	Serious
178th St	3594	159247	34	Very Poor
179th St	1204	39242	26	Serious
180th St	1506	53505	22	Serious
181st St	166	6134	14	Serious
183rd St	6368	253749	57	Fair
184th St	755	25192	49	Poor
185th Pl	447	14737	25	Serious
185th St	1446	41979	37	Very Poor
186th St	6050	209914	76	Satisfactory
187th St	4169	151525	63	Fair
188th St	1279	48371	39	Very Poor
195th St	476	15234	77	Satisfactory
ALLEY E/O ALBURTIS AVE	1418	40414	66	Fair
ALLEY E/O ARLINE AVE	3059	83367	74	Satisfactory
ALLEY E/O CLARKDALE AVE	989	32632	76	Satisfactory
ALLEY E/O CORBY AVE	1220	37325	60	Fair
ALLEY E/O DEVLIN AVE	1726	39945	100	Good
ALLEY E/O ELAINE AVE	736	21341	100	Good
ALLEY E/O GRAYLAND AVE	729	21155	74	Satisfactory
ALLEY E/O HORST AVE	733	17583	100	Good
ALLEY E/O IBEX AVE	735	15425	100	Good
ALLEY E/O JERSEY AVE	773	21937	59	Fair
ALLEY E/O PIONEER BLVD	2542	83164	50	Poor
ALLEY E/O SEINE AVE	1727	63170	99	Good
ALLEY N/O 183RD ST	663	16905	32	Very Poor
ALLEY N/O 186TH ST	1911	55097	88	Good
ALLEY S/O 183RD ST	1575	43856	93	Good
ARTESIA BLVD E/B	101	3731	95	Good
ARTESIA BLVD W/B	144	5609	98	Good
Abana St	293	11122	25	Serious
Academy Wy	997	34896	38	Very Poor
Aclare St	843	31768	21	Serious
Alburtis Ave	5979	177620	59	Fair
Alley E/O Jersey Ave	531	19105	100	Good
Arkansas St	3109	98853	79	Satisfactory
Arline Ave	2909	102855	79	Satisfactory

Street Name	Length (ft)	Area (sf)	PCI	Condition
Artesia Blvd	977	32239	18	Serious
Artesia Blvd E/B	6097	227384	50	Poor
Artesia Blvd W/B	3119	119461	64	Fair
Ashworth St	2919	98089	43	Poor
Baber Ave	865	31619	41	Very Poor
Barber Ave	202	7893	14	Serious
Belshire Ave	2390	84556	23	Serious
Bingham St	818	24539	40	Very Poor
Caine Dr	511	16857	24	Serious
Cambrian Ct	1002	35065	71	Satisfactory
Carver Ln	995	34822	47	Poor
Charlwood St	655	24836	26	Serious
Clarkdale Ave	5578	187091	70	Fair
Corby Ave	2922	99019	74	Satisfactory
Curry Ln	258	9558	34	Very Poor
Dena St	497	17391	96	Good
Devlin Ave	2427	81833	49	Poor
Dornes St	276	9927	76	Satisfactory
Droxford St	899	29458	33	Very Poor
Elaine Ave	7130	246119	60	Fair
Ely Ave	1838	71147	81	Satisfactory
Excello St	272	9791	60	Fair
Fagan Ave	598	19144	38	Very Poor
Flallon Ave	700	23101	60	Fair
Flora Vista St	653	18279	30	Very Poor
Frampton Ct	664	25899	69	Fair
GRIDLEY RD N/B	4701	178835	55	Poor
Gard Ave	1364	43516	25	Serious
Grace Ct	359	11859	89	Good
Grayland Ave	5492	198513	27	Very Poor
Gridley Rd	153	6112	55	Poor
Gridley Rd E/W	337	10104	28	Very Poor
Gridley Rd S/B	4708	171482	51	Poor
Hart St	766	22969	29	Very Poor
Heather Ln	141	5068	99	Good
Hibbing St	1504	53646	34	Very Poor
Horst Ave	5068	168277	35	Very Poor
Ibex Ave	4020	138424	30	Very Poor
Jenkins St	648	18798	37	Very Poor
Jersey Ave	5974	178450	42	Poor
Koudekerk St	1058	39745	36	Very Poor
Maidstone Ave	696	19911	15	Serious
Meadow Dr	994	34794	47	Poor
Mundare Ave	517	18142	34	Very Poor
NORWALK BLVD N/B	1773	61420	70	Fair

Street Name	Length (ft)	Area (sf)	PCI	Condition
NORWALK BLVD S/B	394	14332	81	Satisfactory
NORWALK BLVD SERVICE RD	558	16742	35	Very Poor
Norwalk Blvd	4973	183543	87	Good
Norwalk Blvd S/B	1381	51679	58	Fair
PIONEER BLVD N/B	7963	292437	62	Fair
Park Ave	556	20009	74	Satisfactory
Pioneer Blvd N/B	875	26240	42	Poor
Pioneer Blvd S/B	8840	317545	59	Fair
Powell Pl	294	11453	61	Fair
Radley St	410	14354	18	Serious
Rendova St	536	19312	15	Serious
Roseton Ave	4494	147945	37	Very Poor
Seine Ave	2315	80623	67	Fair
South St E/B	5249	191590	70	Fair
South St W/B	5250	190624	73	Satisfactory
Summer Ave	2795	98190	28	Very Poor
Thornlake Ave	2013	72333	30	Very Poor
West Pl	365	13492	67	Fair
Wright Pl	294	10878	66	Fair

**Table 3 Street Condition Summary (Sorted by Condition)**

Street Name	Length (ft)	Area (sf)	PCI	Condition
Barber Ave	202	7893	14	Serious
181st St	166	6134	14	Serious
Maidstone Ave	696	19911	15	Serious
Rendova St	536	19312	15	Serious
176th St	2567	89564	17	Serious
Radley St	410	14354	18	Serious
Artesia Blvd	977	32239	18	Serious
175th St	1608	52506	19	Serious
177th St	531	19452	20	Serious
Aclare St	843	31768	21	Serious
180th St	1506	53505	22	Serious
Belshire Ave	2390	84556	23	Serious
Caine Dr	511	16857	24	Serious
185th Pl	447	14737	25	Serious
Abana St	293	11122	25	Serious
Gard Ave	1364	43516	25	Serious
Charlwood St	655	24836	26	Serious
179th St	1204	39242	26	Serious
Grayland Ave	5492	198513	27	Very Poor
Gridley Rd E/W	337	10104	28	Very Poor

Street Name	Length (ft)	Area (sf)	PCI	Condition
Summer Ave	2795	98190	28	Very Poor
Hart St	766	22969	29	Very Poor
Thornlake Ave	2013	72333	30	Very Poor
Flora Vista St	653	18279	30	Very Poor
Ibex Ave	4020	138424	30	Very Poor
ALLEY N/O 183RD ST	663	16905	32	Very Poor
Droxford St	899	29458	33	Very Poor
178th St	3594	159247	34	Very Poor
Curry Ln	258	9558	34	Very Poor
Hibbing St	1504	53646	34	Very Poor
Mundare Ave	517	18142	34	Very Poor
NORWALK BLVD SERVICE RD	558	16742	35	Very Poor
Horst Ave	5068	168277	35	Very Poor
Koudekerk St	1058	39745	36	Very Poor
Jenkins St	648	18798	37	Very Poor
185th St	1446	41979	37	Very Poor
Roseton Ave	4494	147945	37	Very Poor
Academy Wy	997	34896	38	Very Poor
Fagan Ave	598	19144	38	Very Poor
188th St	1279	48371	39	Very Poor
Bingham St	818	24539	40	Very Poor
Baber Ave	865	31619	41	Very Poor
Pioneer Blvd N/B	875	26240	42	Poor
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Meadow Dr	994	34794	47	Poor
Devlin Ave	2427	81833	49	Poor
184th St	755	25192	49	Poor
ALLEY E/O PIONEER BLVD	2542	83164	50	Poor
Artesia Blvd E/B	6097	227384	50	Poor
Gridley Rd S/B	4708	171482	51	Poor
Gridley Rd	153	6112	55	Poor
GRIDLEY RD N/B	4701	178835	55	Poor
166th St	3907	126257	56	Poor
183rd St	6368	253749	57	Fair
Norwalk Blvd S/B	1381	51679	58	Fair
Alburtis Ave	5979	177620	59	Fair
Pioneer Blvd S/B	8840	317545	59	Fair
ALLEY E/O JERSEY AVE	773	21937	59	Fair
Flallon Ave	700	23101	60	Fair
ALLEY E/O CORBY AVE	1220	37325	60	Fair

Street Name	Length (ft)	Area (sf)	PCI	Condition
Excello St	272	9791	60	Fair
Elaine Ave	7130	246119	60	Fair
Powell Pl	294	11453	61	Fair
PIONEER BLVD N/B	7963	292437	62	Fair
187th St	4169	151525	63	Fair
Artesia Blvd W/B	3119	119461	64	Fair
Wright Pl	294	10878	66	Fair
ALLEY E/O ALBURTIS AVE	1418	40414	66	Fair
Seine Ave	2315	80623	67	Fair
168th St	3733	137120	67	Fair
West Pl	365	13492	67	Fair
Frampton Ct	664	25899	69	Fair
170th St	610	13680	69	Fair
South St E/B	5249	191590	70	Fair
Clarkdale Ave	5578	187091	70	Fair
NORWALK BLVD N/B	1773	61420	70	Fair
Cambrian Ct	1002	35065	71	Satisfactory
169th St	2643	89473	72	Satisfactory
South St W/B	5250	190624	73	Satisfactory
ALLEY E/O ARLINE AVE	3059	83367	74	Satisfactory
Park Ave	556	20009	74	Satisfactory
ALLEY E/O GRAYLAND AVE	729	21155	74	Satisfactory
Corby Ave	2922	99019	74	Satisfactory
Dornes St	276	9927	76	Satisfactory
ALLEY E/O CLARKDALE AVE	989	32632	76	Satisfactory
186th St	6050	209914	76	Satisfactory
195th St	476	15234	77	Satisfactory
Arkansas St	3109	98853	79	Satisfactory
Arline Ave	2909	102855	79	Satisfactory
NORWALK BLVD S/B	394	14332	81	Satisfactory
Ely Ave	1838	71147	81	Satisfactory
167th St	2229	68741	82	Satisfactory
Norwalk Blvd	4973	183543	87	Good
ALLEY N/O 186TH ST	1911	55097	88	Good
Grace Ct	359	11859	89	Good
ALLEY S/O 183RD ST	1575	43856	93	Good
ARTESIA BLVD E/B	101	3731	95	Good
Dena St	497	17391	96	Good
ARTESIA BLVD W/B	144	5609	98	Good
Heather Ln	141	5068	99	Good
ALLEY E/O SEINE AVE	1727	63170	99	Good
ALLEY E/O IBEX AVE	735	15425	100	Good

Street Name	Length (ft)	Area (sf)	PCI	Condition
ALLEY E/O HORST AVE	733	17583	100	Good
ALLEY E/O ELAINE AVE	736	21341	100	Good
Alley E/O Jersey Ave	531	19105	100	Good
ALLEY E/O DEVLIN AVE	1726	39945	100	Good

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## MAINTENANCE RECOMMENDATIONS

Maintenance and Rehabilitation (M&R) treatments are applied to preserve, improve, or restore pavement performance. Different techniques that is typically used by city of Artesia for AC and PCC pavements are presented in Table 4 and Table 5; respectively.

**Table 4 Feasible Treatment for AC Pavements**

M&R Type	Treatment Description
Preventive	Slurry Seal
Resurfacing	Overlay
Rehabilitation	Mill & Overlay
Reconstruction	Remove existing pavement and construct 6" AC, 6" Aggregate Base

**Table 5 Feasible Treatment for PCC Pavements**

M&R Type	Treatment Description
Preventive	2% Spall Repair
Minor Rehabilitation	Joint Seal Repair; that might include (10% Slab Replacement and/or 4% Spall Repair)
Major Rehabilitation	Joint Seal Repair; that might include (20% Slab Replacement and/or 6% Spall Repair)
Reconstruction	Remove existing PCC Pavement and construct 6" PCC on 6" AB on 12" Subgrade

The trigger values for using the M&R strategies presented in Table 4 and Table 5 are presented in Table 6. Note that PCI values is used by CivilCorp to assign the different feasible treatments. For both AC and PCC, a 'Monitor' treatment was assigned for the pavement sections with PCI values between 95 and 100; this indicated the city need to monitor these pavement sections and apply the appropriate routine maintenance if needed to maintain it in good condition as long as possible.

The trigger values for implementing the M&R strategies outlined in Table 4 and Table 5 are summarized in Table 6. CivilCorp uses PCI values to determine the appropriate treatments for pavement sections. For both AC and PCC pavements, a "Monitor" treatment is assigned to sections with PCI values between 95 and 100. This designation indicates that the city should closely monitor these sections and perform routine maintenance as needed to preserve their good condition for as long as possible.

**Table 6 Treatment Decision Matrix**

PCI Range	AC Roadways		PCC Roadways	
	M&R Treatment	Unit Cost (\$/SF)	M&R Treatment	Unit Cost (\$/SF)
100-95	Monitor	\$0.00	Monitor	\$0.00
95-70	Preventive	\$0.31	Preventive	\$1.66
70-60	Resurfacing	\$2.96	Minor Rehabilitation	\$5.46
60-50	Rehabilitation	\$4.70	Major Rehabilitation	\$8.66
50-0	Reconstruction	\$17.63	Reconstruction	\$17.85

## TREATMENT COST SUMMARY

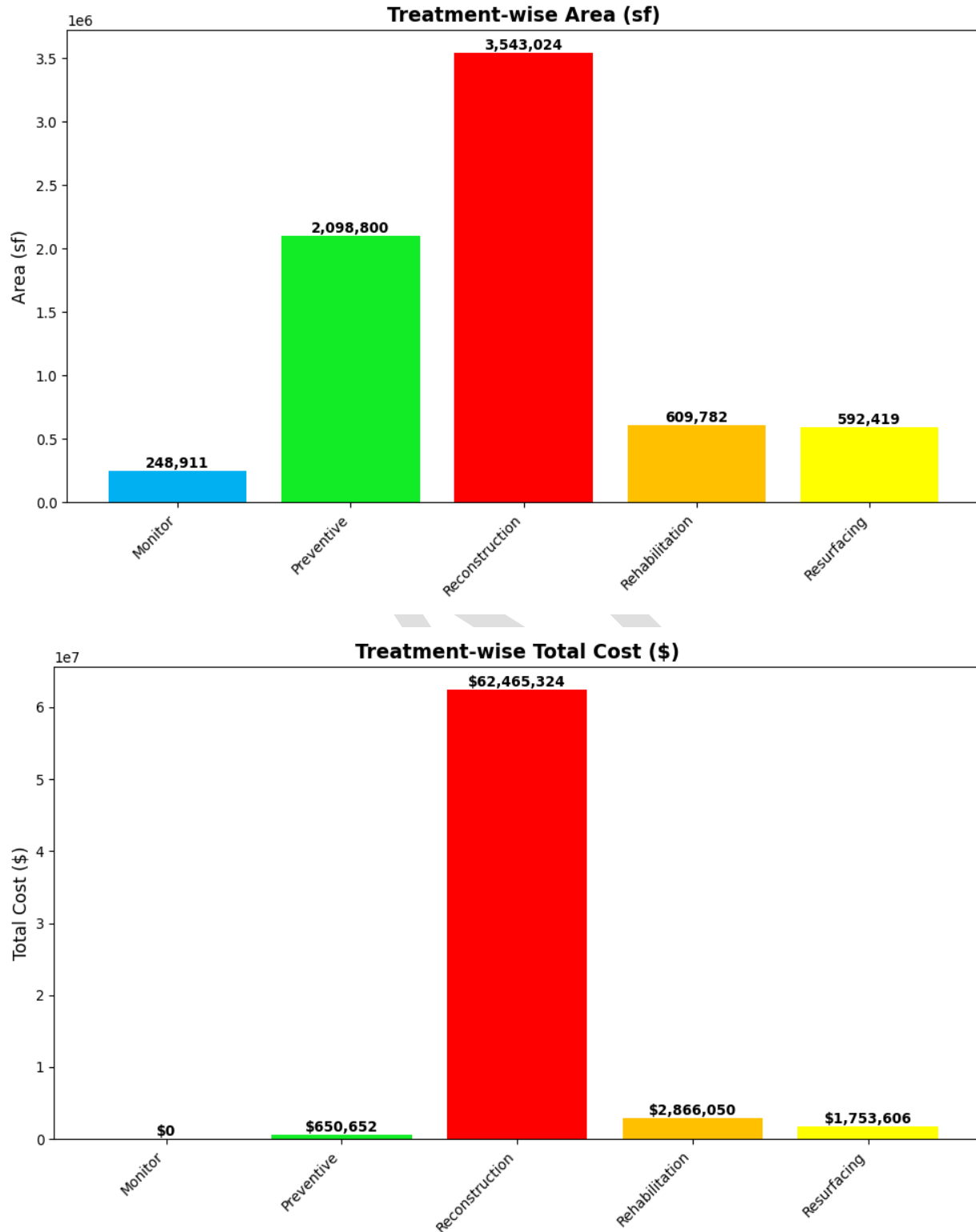
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### *AC sections*

For AC pavements in Artesa, the maintenance and rehabilitation strategy is heavily skewed toward reconstruction (see Table 7), which covers nearly 50% of the asphalt concrete pavement area but accounts for over 92% of the total cost—approximately \$62.5 million. This indicates that a significant portion of the AC pavement network has deteriorated to the point where full-depth reconstruction is required. On the other hand, preventive maintenance treatments cover almost 30% of the area but consume less than 1% of the overall budget, demonstrating their high cost-effectiveness when applied at the right time in the pavement lifecycle. Rehabilitation and resurfacing collectively address about 17% of the area and represent a modest portion of the cost, suggesting targeted applications in moderately distressed sections. A small portion of the network (about 3.5%) is currently under monitoring with no associated costs. These findings highlight the importance of implementing a proactive maintenance strategy that prioritizes preventive treatments to reduce the need for costly reconstructions and enhance the long-term performance of AC pavements in Artesa. Figure 7 presents the same outputs in a graphical format.

**Table 7 M&R Treatment Cost Summary – AC Sections**

Treatment	Area (sf)	Total Cost (\$)	Area %	Cost %
Monitor	248,911	0	3.51	0
Preventive	2,098,800	650,652	29.59	0.96
Resurfacing	592,419	1,753,606	8.35	2.59
Rehabilitation	609,782	2,866,050	8.6	4.23
Reconstruction	3,543,024	62,465,324	49.95	92.22
Total	7,092,936	67,735,632	100	100



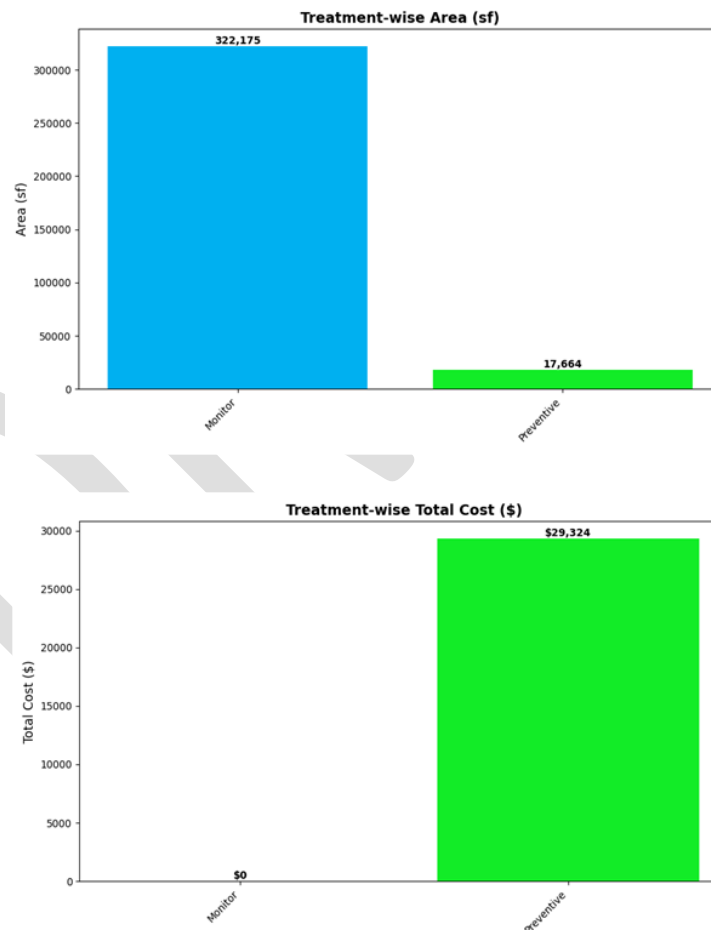
**Figure 7 Treatment Summary for AC sections by Area (Up) and Cost (Down)**

## PCC sections

As presented in Table 8, the Artesia PCC pavement network consists of a total area of 339,839 square feet, of which 94.8% (322,175 square feet) is monitored without any associated maintenance costs. Preventive treatments apply to 5.2% of the network (17,664 square feet), accounting for the entire maintenance expenditure of \$29,324. This distribution indicates a proactive preservation strategy in which limited funding focuses on extending the service life of select pavement sections through early intervention. The large portion of the network under monitoring suggests that these sections are in satisfactory condition and do not yet require immediate treatment, but they remain tracked for future maintenance planning. Figure 8 presents the results in a graphical format.

**Table 8 M&R Treatment Cost Summary – PCC sections**

Treatment	Area (sf)	Total Cost (\$)	Area %	Cost %
Monitor	322,175	0	94.8	0
Preventive	17,664	29,324	5.2	100
Total	339,839	29,324	100	100



**Figure 8 Treatment Summary for PCC sections by Area (Up) and Cost (Down)**

## RECOMMENDATIONS AND CLOSURE

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The Artesia Pavement Management Project, led by CivilCorp, LLC and Willdan Engineering, evaluates the city's pavement network and provides a strategy for its maintenance and rehabilitation (M&R). A comprehensive field survey, conducted following ASTM D6433-20 guidelines, and PCI analysis were used to assess the condition of approximately 7.4 million square feet of roadway. The average area-weighted PCI is 56.0, indicating a "Fair" overall condition.

AC pavements make up the majority of the network (95%), with more than half in poor condition, requiring significant reconstruction. The primary distresses include cracking, raveling, and alligator cracking. In contrast, PCC pavements are in much better shape, with 96.22% in good condition, needing only monitoring and preventive maintenance.

The M&R strategy for AC pavements prioritizes reconstruction, covering nearly 50% of the area and representing 92% of the total cost. Preventive treatments, although covering 30% of the AC area, account for less than 1% of the cost, highlighting their cost-effectiveness. For PCC pavements, most of the network (94.8%) is under monitoring, with 5.2% allocated for preventive maintenance.

## DISCLAIMER

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This report has been prepared with the understanding that CivilCorp, LLC, and its engineers are not licensed to provide engineering services in the State of California. As such, Willdan Engineering, a licensed firm in California, will assume responsibility for sealing the report and ensuring its compliance with applicable regulations. CivilCorp, LLC's role in this project is limited to providing technical advisory support.



## APPENDIX A : PAVEMENT CONDITION- SECTION LEVEL

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::MAIDSAVE::1309	Maidstone Ave	510	13781	12	Serious
ARTESIA::ROSETAVE::1383	Roseton Ave	252	8572	12	Serious
ARTESIA::176THST::1028	176th St	524	18348	13	Serious
ARTESIA::GARDAVE::1237	Gard Ave	407	11790	13	Serious
ARTESIA::ROSETAVE::1384	Roseton Ave	249	8215	13	Serious
ARTESIA::RENDOST::1378	Rendova St	252	8826	13	Serious
ARTESIA::175THST::1025	175th St	282	9604	14	Serious
ARTESIA::RADLEST::1375	Radley St	171	5982	14	Serious
ARTESIA::HIBBIST::1272	Hibbing St	260	9367	14	Serious
ARTESIA::BARBEAVE::1168	Barber Ave	202	7893	14	Serious
ARTESIA::181STST::1047	181st St	166	6134	14	Serious
ARTESIA::BELSHAVE::1174	Belshire Ave	261	8350	14	Serious
ARTESIA::177THST::1032	177th St	176	6688	15	Serious
ARTESIA::175THST::1026	175th St	872	27029	15	Serious
ARTESIA::176THST::1030	176th St	709	26238	15	Serious
ARTESIA::HIBBIST::1274	Hibbing St	245	9294	15	Serious
ARTESIA::JERSEAVE::1299	Jersey Ave	223	7150	16	Serious
ARTESIA::180THST::1042	180th St	235	8443	16	Serious
ARTESIA::GRAYLAVE::1239	Grayland Ave	1125	42746	16	Serious
ARTESIA::178THST::1035	178th St	208	7681	16	Serious
ARTESIA::HORSTAVE::1281	Horst Ave	592	17161	16	Serious
ARTESIA::179THST::1041	179th St	248	8924	16	Serious
ARTESIA::RENDOST::1377	Rendova St	283	10486	16	Serious
ARTESIA::CHARLST::1181	Charlwood St	304	11233	17	Serious
ARTESIA::BELSHAVE::1173	Belshire Ave	318	10806	17	Serious
ARTESIA::178THST::1036	178th St	327	11455	17	Serious

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::GRAYLAVE::1243	Grayland Ave	150	5095	17	Serious
ARTESIA::ELAINAVE::1209	Elaine Ave	336	11436	17	Serious
ARTESIA::ROSETAVE::1385	Roseton Ave	163	5720	17	Serious
ARTESIA::JERSEAVE::1298	Jersey Ave	312	10286	17	Serious
ARTESIA::HORSTAVE::1282	Horst Ave	346	9701	17	Serious
ARTESIA::176THST::1029	176th St	880	27289	18	Serious
ARTESIA::185THST::1073	185th St	661	20476	18	Serious
ARTESIA::178THST::1034	178th St	1109	41039	18	Serious
ARTESIA::HORSTAVE::1275	Horst Ave	1110	41077	18	Serious
ARTESIA::BELSHAVE::1170	Belshire Ave	210	7970	18	Serious
ARTESIA::ARTESBLVD::1155	Artesia Blvd	977	32239	18	Serious
ARTESIA::SUMMEAVE::1411	Summer Ave	434	13455	18	Serious
ARTESIA::DROXFST::1205	Droxford St	292	7894	18	Serious
ARTESIA::BELSHAVE::1169	Belshire Ave	654	24190	18	Serious
ARTESIA::BELSHAVE::1175	Belshire Ave	249	8452	19	Serious
ARTESIA::JERSEAVE::1301	Jersey Ave	666	17307	19	Serious
ARTESIA::180THST::1043	180th St	272	10057	19	Serious
ARTESIA::ALBURAVE::1114	Alburtis Ave	1258	23911	19	Serious
ARTESIA::HORSTAVE::1277	Horst Ave	340	10867	19	Serious
ARTESIA::ACLARST::1109	Aclare St	144	5613	20	Serious
ARTESIA::IBEXAVE::1285	Ibex Ave	240	8883	20	Serious
ARTESIA::183RDST::1055	183rd St	333	14654	20	Serious
ARTESIA::ACLARST::1110	Aclare St	401	14828	20	Serious
ARTESIA::183RDST::1052	183rd St	216	7988	20	Serious
ARTESIA::186THST::1089	186th St	441	14128	20	Serious
ARTESIA::183RDST::1051	183rd St	114	4315	20	Serious
ARTESIA::RADLEST::1376	Radley St	239	8372	21	Serious
ARTESIA::MAIDSAVE::1310	Maidstone Ave	186	6130	21	Serious
ARTESIA::SUMMEAVE::1413	Summer Ave	1101	40746	21	Serious
ARTESIA::THORNAVE::1419	Thornlake Ave	559	20126	21	Serious

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::176THST::1031	176th St	454	17689	21	Serious
ARTESIA::IBEXAVE::1283	Ibex Ave	295	10028	21	Serious
ARTESIA::180THST::1045	180th St	327	11771	22	Serious
ARTESIA::179THST::1040	179th St	288	10939	22	Serious
ARTESIA::183RDST::1050	183rd St	176	7196	22	Serious
ARTESIA::GRAYLAVE::1242	Grayland Ave	1419	46811	23	Serious
ARTESIA::GRIDRDS/B::1248	Gridley Rd S/B	316	13252	23	Serious
ARTESIA::ROSETAVE::1382	Roseton Ave	661	21143	23	Serious
ARTESIA::JERSEAVE::1302	Jersey Ave	663	17894	23	Serious
ARTESIA::GARDAVE::1234	Gard Ave	275	8801	23	Serious
ARTESIA::177THST::1033	177th St	355	12764	23	Serious
ARTESIA::187THST::1101	187th St	330	9253	23	Serious
ARTESIA::180THST::1044	180th St	339	12527	23	Serious
ARTESIA::THORNAVE::1418	Thornlake Ave	333	11002	24	Serious
ARTESIA::184THST::1068	184th St	471	16960	24	Serious
ARTESIA::HORSTAVE::1276	Horst Ave	416	14139	24	Serious
ARTESIA::MUNDAAVE::1312	Mundare Ave	243	8007	24	Serious
ARTESIA::CAINEDR::1178	Caine Dr	511	16857	24	Serious
ARTESIA::187THST::1102	187th St	176	5801	24	Serious
ARTESIA::CHARLST::1182	Charlwood St	243	9461	24	Serious
ARTESIA::KOUDEST::1308	Koudekerk St	246	9834	25	Serious
ARTESIA::ACLARST::1111	Aclare St	298	11328	25	Serious
ARTESIA::188THST::1106	188th St	359	13639	25	Serious
ARTESIA::ABANAST::1107	Abana St	293	11122	25	Serious
ARTESIA::185THPL::1070	185th Pl	447	14737	25	Serious
ARTESIA::168THST::1015	168th St	690	30358	25	Serious
ARTESIA::GRIDRDN/B::1261	GRIDLEY RD N/B	247	10111	25	Serious
ARTESIA::IBEXAVE::1286	Ibex Ave	830	27374	26	Serious
ARTESIA::183RDST::1053	183rd St	335	14722	26	Very Poor
ARTESIA::THORNAVE::1420	Thornlake Ave	273	9268	26	Very Poor

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::GARDAVE::1236	Gard Ave	253	8599	27	Very Poor
ARTESIA::BABERAVE::1166	Baber Ave	256	8967	27	Very Poor
ARTESIA::THORNAVE::1417	Thornlake Ave	273	10086	27	Very Poor
ARTESIA::BELSHAVE::1171	Belshire Ave	271	10014	27	Very Poor
ARTESIA::GRAYLAVE::1241	Grayland Ave	1060	39216	27	Very Poor
ARTESIA::GRIDRDE/W::1269	Gridley Rd E/W	337	10104	28	Very Poor
ARTESIA::PIONBLVN/B::1364	PIONEER BLVD N/B	94	3774	28	Very Poor
ARTESIA::GRIDRDS/B::1253	Gridley Rd S/B	372	13775	28	Very Poor
ARTESIA::HARTST::1270	Hart St	766	22969	29	Very Poor
ARTESIA::175THST::1027	175th St	454	15874	29	Very Poor
ARTESIA::166THST::1004	166th St	318	11131	29	Very Poor
ARTESIA::ALBURAVE::1117	Alburtis Ave	665	19939	29	Very Poor
ARTESIA::GRAYLAVE::1244	Grayland Ave	416	13737	30	Very Poor
ARTESIA::CORBYAVE::1197	Corby Ave	651	19541	30	Very Poor
ARTESIA::IBEXAVE::1287	Ibex Ave	1058	39134	30	Very Poor
ARTESIA::180THST::1046	180th St	335	10706	30	Very Poor
ARTESIA::FLORVISST::1231	Flora Vista St	653	18279	30	Very Poor
ARTESIA::ROSETAVE::1386	Roseton Ave	788	22840	30	Very Poor
ARTESIA::ALBURAVE::1124	Alburtis Ave	510	17340	30	Very Poor
ARTESIA::GRIDRDS/B::1254	Gridley Rd S/B	958	30662	31	Very Poor
ARTESIA::CLARKAVE::1188	Clarkdale Ave	779	21815	31	Very Poor
ARTESIA::GRIDRDN/B::1258	GRIDLEY RD N/B	138	4824	31	Very Poor
ARTESIA::KOUDEST::1307	Koudekerk St	298	11902	31	Very Poor
ARTESIA::ALLN/O18ST::4002	ALLEY N/O 183RD ST	332	9283	31	Very Poor
ARTESIA::BABERAVE::1167	Baber Ave	156	5777	32	Very Poor
ARTESIA::IBEXAVE::1284	Ibex Ave	247	8167	32	Very Poor
ARTESIA::JERSEAVE::1300	Jersey Ave	453	15394	32	Very Poor
ARTESIA::179THST::1039	179th St	668	19378	32	Very Poor
ARTESIA::SUMMEAVE::1410	Summer Ave	233	7699	33	Very Poor
ARTESIA::ALLN/O18ST::4001	ALLEY N/O 183RD ST	331	7622	33	Very Poor

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::GRAYLAVE::1245	Grayland Ave	169	5913	33	Very Poor
ARTESIA::JERSEAVE::1304	Jersey Ave	532	13293	33	Very Poor
ARTESIA::PIONBLVS/B::1346	Pioneer Blvd S/B	97	3768	33	Very Poor
ARTESIA::ASHWOST::1162	Ashworth St	309	10811	33	Very Poor
ARTESIA::ELAINAVE::1215	Elaine Ave	553	17699	33	Very Poor
ARTESIA::GRIDRDN/B::1263	GRIDLEY RD N/B	289	10969	33	Very Poor
ARTESIA::178THST::1037	178th St	328	11475	34	Very Poor
ARTESIA::GARDAVE::1233	Gard Ave	280	9228	34	Very Poor
ARTESIA::CURRYLN::1199	Curry Ln	258	9558	34	Very Poor
ARTESIA::PIONBLVS/B::1345	Pioneer Blvd S/B	321	13817	34	Very Poor
ARTESIA::183RDST::1054	183rd St	330	14520	34	Very Poor
ARTESIA::JERSEAVE::1305	Jersey Ave	508	14212	35	Very Poor
ARTESIA::DEVLIAVE::1202	Devlin Ave	1058	39160	35	Very Poor
ARTESIA::BELSHAVE::1172	Belshire Ave	323	11315	35	Very Poor
ARTESIA::NORBLVSERD::1335	NORWALK BLVD SERVICE RD	558	16742	35	Very Poor
ARTESIA::183RDST::1049	183rd St	113	4293	35	Very Poor
ARTESIA::ARTEBLVE/B::1152	Artesia Blvd E/B	1015	34523	35	Very Poor
ARTESIA::GRIDRDS/B::1251	Gridley Rd S/B	431	18533	35	Very Poor
ARTESIA::GRIDRDS/B::1250	Gridley Rd S/B	249	10218	36	Very Poor
ARTESIA::DROXFST::1206	Droxford St	446	15610	36	Very Poor
ARTESIA::PIONBLVN/B::1366	PIONEER BLVD N/B	341	11948	36	Very Poor
ARTESIA::188THST::1103	188th St	163	6359	36	Very Poor
ARTESIA::IBEXAVE::1289	Ibex Ave	623	20557	36	Very Poor
ARTESIA::SUMMEAVE::1412	Summer Ave	135	4174	36	Very Poor
ARTESIA::PIONBLVS/B::1348	Pioneer Blvd S/B	343	12021	36	Very Poor
ARTESIA::GRIDRDN/B::1262	GRIDLEY RD N/B	429	18455	36	Very Poor
ARTESIA::ELAINAVE::1208	Elaine Ave	1318	54040	36	Very Poor
ARTESIA::ASHWOST::1161	Ashworth St	315	11323	36	Very Poor
ARTESIA::JENKIST::1291	Jenkins St	648	18798	37	Very Poor
ARTESIA::183RDST::1048	183rd St	387	15094	37	Very Poor

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::ASHWOST::1157	Ashworth St	367	12480	37	Very Poor
ARTESIA::PIONBLVN/B::1363	PIONEER BLVD N/B	317	13315	37	Very Poor
ARTESIA::IBEXAVE::1290	Ibex Ave	339	11877	38	Very Poor
ARTESIA::PIONBLVS/B::1341	Pioneer Blvd S/B	446	19623	38	Very Poor
ARTESIA::ACADEWY::1108	Academy Wy	997	34896	38	Very Poor
ARTESIA::FAGANAVE::1229	Fagan Ave	598	19144	38	Very Poor
ARTESIA::HORSTAVE::1278	Horst Ave	829	24861	38	Very Poor
ARTESIA::IBEXAVE::1288	Ibex Ave	388	12404	39	Very Poor
ARTESIA::GRIDRDN/B::1260	GRIDLEY RD N/B	364	13453	39	Very Poor
ARTESIA::PIONBLVN/B::1360	PIONEER BLVD N/B	677	30487	39	Very Poor
ARTESIA::ALLE/OPIBL::4034	ALLEY E/O PIONEER BLVD	760	34187	39	Very Poor
ARTESIA::ALBURAVE::1123	Alburtis Ave	530	14827	39	Very Poor
ARTESIA::SUMMEAVE::1414	Summer Ave	603	22321	39	Very Poor
ARTESIA::GRIDRDS/B::1252	Gridley Rd S/B	288	11245	40	Very Poor
ARTESIA::188THST::1104	188th St	378	14376	40	Very Poor
ARTESIA::186THST::1086	186th St	334	12023	40	Very Poor
ARTESIA::PIONBLVS/B::1344	Pioneer Blvd S/B	227	8629	40	Very Poor
ARTESIA::166THST::1003	166th St	128	4730	40	Very Poor
ARTESIA::BINGHST::1177	Bingham St	818	24539	40	Very Poor
ARTESIA::GRIDRDS/B::1249	Gridley Rd S/B	366	13535	41	Very Poor
ARTESIA::GARDAVE::1235	Gard Ave	150	5097	41	Very Poor
ARTESIA::ASHWOST::1163	Ashworth St	671	20808	41	Very Poor
ARTESIA::PIONBLVN/B::1365	PIONEER BLVD N/B	562	21340	41	Poor
ARTESIA::SUMMEAVE::1415	Summer Ave	288	9795	41	Poor
ARTESIA::PIONBLVN/B::1373	Pioneer Blvd N/B	875	26240	42	Poor
ARTESIA::PIONBLVS/B::1340	Pioneer Blvd S/B	1023	34783	42	Poor
ARTESIA::186THST::1087	186th St	336	12447	42	Poor
ARTESIA::166THST::1001	166th St	651	24754	42	Poor
ARTESIA::MUNDAAVE::1313	Mundare Ave	274	10135	42	Poor
ARTESIA::GRAYLAVE::1240	Grayland Ave	1154	44995	43	Poor



PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::ARTEBLVE/B::1149	Artesia Blvd E/B	1128	42859	43	Poor
ARTESIA::CORBYAVE::1198	Corby Ave	501	16520	43	Poor
ARTESIA::THORNAVE::1416	Thornlake Ave	575	21850	43	Poor
ARTESIA::ALLE/OJEAV::4033	ALLEY E/O JERSEY AVE	509	13737	43	Poor
ARTESIA::BABERAVE::1165	Baber Ave	320	11851	43	Poor
ARTESIA::NORWBLVS/B::1314	Norwalk Blvd S/B	849	32258	43	Poor
ARTESIA::PIONBLVN/B::1359	PIONEER BLVD N/B	1021	34728	44	Poor
ARTESIA::ARTEBLVE/B::1143	Artesia Blvd E/B	1145	43497	44	Poor
ARTESIA::DROXFST::1207	Droxford St	161	5954	44	Poor
ARTESIA::HIBBIST::1273	Hibbing St	1000	34984	45	Poor
ARTESIA::ASHWOST::1160	Ashworth St	295	9738	45	Poor
ARTESIA::ALBURAVE::1115	Alburtis Ave	413	12392	45	Poor
ARTESIA::178THST::1038	178th St	1622	87597	45	Poor
ARTESIA::JERSEAVE::1303	Jersey Ave	618	18545	45	Poor
ARTESIA::ALLN/O18ST::4008	ALLEY N/O 186TH ST	329	11178	45	Poor
ARTESIA::GRIDRDN/B::1259	GRIDLEY RD N/B	318	13364	45	Poor
ARTESIA::ROSETAVE::1381	Roseton Ave	1312	49874	45	Poor
ARTESIA::PIONBLVS/B::1349	Pioneer Blvd S/B	988	32598	45	Poor
ARTESIA::ARTEBLVE/B::1151	Artesia Blvd E/B	294	11484	46	Poor
ARTESIA::ARTEBLVE/B::1144	Artesia Blvd E/B	424	16974	46	Poor
ARTESIA::GRIDRDN/B::1265	GRIDLEY RD N/B	956	30601	46	Poor
ARTESIA::ARLINAVE::1130	Arline Ave	984	33471	46	Poor
ARTESIA::KOUDEST::1306	Koudekerk St	515	18008	47	Poor
ARTESIA::ALLE/OALAV::4015	ALLEY E/O ALBURTIS AVE	507	14708	47	Poor
ARTESIA::CARVELN::1180	Carver Ln	995	34822	47	Poor
ARTESIA::MEADODR::1311	Meadow Dr	994	34794	47	Poor
ARTESIA::183RDST::1062	183rd St	315	13210	47	Poor
ARTESIA::ARTEBLVW/B::1134	Artesia Blvd W/B	1141	43377	47	Poor
ARTESIA::169THST::1019	169th St	300	10814	48	Poor
ARTESIA::SOUTSTE/B::1405	South St E/B	596	20874	48	Poor

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::ASHWOST::1156	Ashworth St	367	12123	48	Poor
ARTESIA::185THST::1071	185th St	125	5003	49	Poor
ARTESIA::GRIDRDN/B::1264	GRIDLEY RD N/B	371	13738	49	Poor
ARTESIA::ARTEBLVE/B::1145	Artesia Blvd E/B	260	11194	49	Poor
ARTESIA::ARTEBLVE/B::1150	Artesia Blvd E/B	390	12855	50	Poor
ARTESIA::ARTEBLVW/B::1135	Artesia Blvd W/B	425	17423	50	Poor
ARTESIA::ASHWOST::1159	Ashworth St	295	10340	50	Poor
ARTESIA::PIONBLVS/B::1355	Pioneer Blvd S/B	876	26287	51	Poor
ARTESIA::ROSETAVE::1379	Roseton Ave	776	22502	52	Poor
ARTESIA::ARTEBLVW/B::1142	Artesia Blvd W/B	324	12646	52	Poor
ARTESIA::ALLE/OCOAV::4024	ALLEY E/O CORBY AVE	510	16322	52	Poor
ARTESIA::187THST::1092	187th St	324	12619	52	Poor
ARTESIA::ALLE/OARAV::4018	ALLEY E/O ARLINE AVE	1062	24432	53	Poor
ARTESIA::PIONBLVS/B::1347	Pioneer Blvd S/B	556	20557	53	Poor
ARTESIA::ARTEBLVE/B::1153	Artesia Blvd E/B	560	20721	53	Poor
ARTESIA::183RDST::1064	183rd St	339	11848	53	Poor
ARTESIA::PIONBLVS/B::1337	Pioneer Blvd S/B	253	10633	53	Poor
ARTESIA::JERSEAVE::1293	Jersey Ave	242	8471	53	Poor
ARTESIA::CHARLST::1183	Charlwood St	109	4142	53	Poor
ARTESIA::166THST::1002	166th St	202	7256	53	Poor
ARTESIA::188THST::1105	188th St	378	13997	54	Poor
ARTESIA::187THST::1097	187th St	361	12997	54	Poor
ARTESIA::ASHWOST::1158	Ashworth St	299	10466	54	Poor
ARTESIA::187THST::1099	187th St	376	13527	55	Poor
ARTESIA::GRIDLRD::1246	Gridley Rd	153	6112	55	Poor
ARTESIA::ALLE/OPIBL::4035	ALLEY E/O PIONEER BLVD	1056	26409	55	Poor
ARTESIA::ALLE/OPIBL::4036	ALLEY E/O PIONEER BLVD	532	15959	55	Poor
ARTESIA::NORWBLVN/B::1330	NORWALK BLVD N/B	849	28024	55	Poor
ARTESIA::186THST::1088	186th St	326	11416	55	Poor
ARTESIA::DEVLIAVE::1201	Devlin Ave	992	31747	55	Poor

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::ARTEBLVW/B::1136	Artesia Blvd W/B	258	10077	56	Fair
ARTESIA::ALLE/OALAV::4016	ALLEY E/O ALBURTIS AVE	505	13139	56	Fair
ARTESIA::185THST::1072	185th St	660	16501	57	Fair
ARTESIA::ARKANST::1125	Arkansas St	275	10716	57	Fair
ARTESIA::187THST::1094	187th St	378	14352	57	Fair
ARTESIA::PIONBLVS/B::1339	Pioneer Blvd S/B	307	12599	57	Fair
ARTESIA::ALLE/OCOAV::4022	ALLEY E/O CORBY AVE	525	14693	58	Fair
ARTESIA::166THST::1007	166th St	822	23824	58	Fair
ARTESIA::HORSTAVE::1280	Horst Ave	378	11349	59	Fair
ARTESIA::PIONBLVS/B::1338	Pioneer Blvd S/B	267	9602	59	Fair
ARTESIA::FLALLAVE::1230	Flallon Ave	700	23101	60	Fair
ARTESIA::187THST::1093	187th St	290	11300	60	Fair
ARTESIA::PIONBLVN/B::1372	PIONEER BLVD N/B	531	19125	60	Fair
ARTESIA::EXCELST::1228	Excello St	272	9791	60	Fair
ARTESIA::PIONBLVS/B::1342	Pioneer Blvd S/B	355	12778	60	Fair
ARTESIA::ELAINAVE::1210	Elaine Ave	986	31539	60	Fair
ARTESIA::POWELPL::1374	Powell Pl	294	11453	61	Fair
ARTESIA::170THST::1024	170th St	250	5753	61	Fair
ARTESIA::CLARKAVE::1186	Clarkdale Ave	261	8339	61	Fair
ARTESIA::JERSEAVE::1295	Jersey Ave	273	9290	61	Fair
ARTESIA::187THST::1095	187th St	144	5457	61	Fair
ARTESIA::JERSEAVE::1297	Jersey Ave	862	24134	62	Fair
ARTESIA::183RDST::1063	183rd St	333	14667	62	Fair
ARTESIA::166THST::1008	166th St	653	18941	63	Fair
ARTESIA::SOUTSTE/B::1401	South St E/B	375	14250	64	Fair
ARTESIA::183RDST::1060	183rd St	293	11414	64	Fair
ARTESIA::SEINEAVE::1388	Seine Ave	1059	39200	64	Fair
ARTESIA::SEINEAVE::1387	Seine Ave	988	32620	64	Fair
ARTESIA::JERSEAVE::1294	Jersey Ave	241	8660	65	Fair
ARTESIA::SOUTSTW/B::1396	South St W/B	323	12283	65	Fair

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::169THST::1018	169th St	639	21743	66	Fair
ARTESIA::SOUTSTW/B::1395	South St W/B	597	20903	66	Fair
ARTESIA::HORSTAVE::1279	Horst Ave	1057	39122	66	Fair
ARTESIA::ROSETAVE::1380	Roseton Ave	293	9079	66	Fair
ARTESIA::WRIGHPL::1422	Wright Pl	294	10878	66	Fair
ARTESIA::SOUTSTE/B::1407	South St E/B	995	33823	66	Fair
ARTESIA::PIONBLVN/B::1357	PIONEER BLVD N/B	266	9566	66	Fair
ARTESIA::SOUTSTW/B::1398	South St W/B	454	20436	67	Fair
ARTESIA::WESTPL::1421	West Pl	365	13492	67	Fair
ARTESIA::PIONBLVN/B::1358	PIONEER BLVD N/B	308	12620	68	Fair
ARTESIA::ALBURAVE::1116	Alburtis Ave	662	19209	68	Fair
ARTESIA::GRIDRDS/B::1247	Gridley Rd S/B	139	4316	68	Fair
ARTESIA::ALBURAVE::1112	Alburtis Ave	320	11510	68	Fair
ARTESIA::CLARKAVE::1185	Clarkdale Ave	264	8191	68	Fair
ARTESIA::FRAMPCT::1232	Frampton Ct	664	25899	69	Fair
ARTESIA::PIONBLVN/B::1367	PIONEER BLVD N/B	988	32610	70	Fair
ARTESIA::SOUTSTE/B::1403	South St E/B	358	12898	70	Fair
ARTESIA::CLARKAVE::1190	Clarkdale Ave	1059	38141	70	Fair
ARTESIA::166THST::1006	166th St	789	22884	70	Fair
ARTESIA::SOUTSTW/B::1394	South St W/B	1047	36654	71	Fair
ARTESIA::183RDST::1059	183rd St	300	11998	71	Fair
ARTESIA::SOUTSTE/B::1400	South St E/B	188	7127	71	Satisfactory
ARTESIA::186THST::1085	186th St	317	11094	71	Satisfactory
ARTESIA::CLARKAVE::1192	Clarkdale Ave	699	25160	71	Satisfactory
ARTESIA::CAMBRCT::1179	Cambrian Ct	1002	35065	71	Satisfactory
ARTESIA::ARKANST::1126	Arkansas St	626	23163	71	Satisfactory
ARTESIA::187THST::1100	187th St	285	9120	71	Satisfactory
ARTESIA::166THST::1005	166th St	344	12738	71	Satisfactory
ARTESIA::PIONBLVN/B::1371	PIONEER BLVD N/B	533	19188	71	Satisfactory
ARTESIA::SOUTSTE/B::1404	South St E/B	1047	36635	71	Satisfactory

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::BABERAVE::1164	Baber Ave	132	5023	72	Satisfactory
ARTESIA::183RDST::1065	183rd St	326	14007	72	Satisfactory
ARTESIA::PIONBLVS/B::1353	Pioneer Blvd S/B	534	19228	72	Satisfactory
ARTESIA::ELAINAVE::1211	Elaine Ave	1060	38154	72	Satisfactory
ARTESIA::183RDST::1056	183rd St	631	26507	73	Satisfactory
ARTESIA::168THST::1014	168th St	505	17178	73	Satisfactory
ARTESIA::CLARKAVE::1184	Clarkdale Ave	258	8245	73	Satisfactory
ARTESIA::ARTEBLVE/B::1154	Artesia Blvd E/B	108	4194	73	Satisfactory
ARTESIA::GRIDRDN/B::1266	GRIDLEY RD N/B	524	18342	74	Satisfactory
ARTESIA::PARKAVE::1336	Park Ave	556	20009	74	Satisfactory
ARTESIA::ALLE/OGRAV::4028	ALLEY E/O GRAYLAND AVE	729	21155	74	Satisfactory
ARTESIA::PIONBLVN/B::1356	PIONEER BLVD N/B	253	10633	74	Satisfactory
ARTESIA::JERSEAVE::1296	Jersey Ave	237	8302	74	Satisfactory
ARTESIA::187THST::1098	187th St	364	13486	75	Satisfactory
ARTESIA::170THST::1023	170th St	360	7927	75	Satisfactory
ARTESIA::183RDST::1058	183rd St	369	13648	75	Satisfactory
ARTESIA::168THST::1016	168th St	834	25013	75	Satisfactory
ARTESIA::SOUTSTW/B::1397	South St W/B	993	32783	75	Satisfactory
ARTESIA::SOUTSTW/B::1393	South St W/B	359	12908	75	Satisfactory
ARTESIA::ELYAVE::1227	Ely Ave	259	10371	75	Satisfactory
ARTESIA::SOUTSTW/B::1391	South St W/B	372	13756	75	Satisfactory
ARTESIA::ELAINAVE::1214	Elaine Ave	959	30688	75	Satisfactory
ARTESIA::CLARKAVE::1187	Clarkdale Ave	267	8560	75	Satisfactory
ARTESIA::167THST::1011	167th St	624	20582	76	Satisfactory
ARTESIA::DORNEST::1204	Dornes St	276	9927	76	Satisfactory
ARTESIA::GRIDRDS/B::1255	Gridley Rd S/B	522	18265	76	Satisfactory
ARTESIA::ALLE/OCLAV::4021	ALLEY E/O CLARKDALE AVE	989	32632	76	Satisfactory
ARTESIA::SOUTSTE/B::1402	South St E/B	372	13758	76	Satisfactory
ARTESIA::ARTEBLVE/B::1147	Artesia Blvd E/B	357	12860	76	Satisfactory
ARTESIA::ELAINAVE::1213	Elaine Ave	235	7536	76	Satisfactory

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::ALLE/OARAV::4017	ALLEY E/O ARLINE AVE	987	29602	76	Satisfactory
ARTESIA::PIONBLVS/B::1354	Pioneer Blvd S/B	533	19174	76	Satisfactory
ARTESIA::SOUTSTW/B::1392	South St W/B	372	14153	76	Satisfactory
ARTESIA::NORWBLVS/B::1326	Norwalk Blvd S/B	269	9690	77	Satisfactory
ARTESIA::SOUTSTE/B::1406	South St E/B	324	12294	77	Satisfactory
ARTESIA::BELSHAVE::1176	Belshire Ave	105	3459	77	Satisfactory
ARTESIA::195THST::9999	195th St	476	15234	77	Satisfactory
ARTESIA::168THST::1012	168th St	619	25382	78	Satisfactory
ARTESIA::ALBURAVE::1113	Alburtis Ave	176	5449	78	Satisfactory
ARTESIA::DEVLIAVE::1203	Devlin Ave	377	10926	78	Satisfactory
ARTESIA::ELYAVE::1223	Ely Ave	262	9947	78	Satisfactory
ARTESIA::169THST::1021	169th St	837	25115	78	Satisfactory
ARTESIA::ALLS/O18ST::4006	ALLEY S/O 183RD ST	301	10524	79	Satisfactory
ARTESIA::168THST::1013	168th St	460	17925	79	Satisfactory
ARTESIA::186THST::1081	186th St	376	12424	79	Satisfactory
ARTESIA::ELAINAVE::1220	Elaine Ave	255	8662	79	Satisfactory
ARTESIA::ARKANST::1127	Arkansas St	773	23958	79	Satisfactory
ARTESIA::GRIDRDN/B::1267	GRIDLEY RD N/B	411	16870	79	Satisfactory
ARTESIA::NORWBLVS/B::1328	NORWALK BLVD S/B	264	9753	79	Satisfactory
ARTESIA::SOUTSTE/B::1409	South St E/B	539	19406	79	Satisfactory
ARTESIA::SOUTSTW/B::1390	South St W/B	191	7245	79	Satisfactory
ARTESIA::PIONBLVN/B::1368	PIONEER BLVD N/B	538	19372	79	Satisfactory
ARTESIA::183RDST::1061	183rd St	301	12022	79	Satisfactory
ARTESIA::SOUTSTE/B::1408	South St E/B	456	20525	79	Satisfactory
ARTESIA::ALBURAVE::1122	Alburtis Ave	107	3852	80	Satisfactory
ARTESIA::169THST::1022	169th St	624	23092	80	Satisfactory
ARTESIA::ELYAVE::1226	Ely Ave	264	10826	80	Satisfactory
ARTESIA::186THST::1084	186th St	301	11444	80	Satisfactory
ARTESIA::ALLE/OARAV::4019	ALLEY E/O ARLINE AVE	523	15703	80	Satisfactory
ARTESIA::ALLE/OPIBL::4037	ALLEY E/O PIONEER BLVD	194	6608	80	Satisfactory



PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::ELAINAVE::1219	Elaine Ave	268	9100	80	Satisfactory
ARTESIA::NORWABLDV::1325	Norwalk Blvd	264	9227	81	Satisfactory
ARTESIA::CLARKAVE::1191	Clarkdale Ave	528	17938	81	Satisfactory
ARTESIA::NORWBLVN/B::1332	NORWALK BLVD N/B	268	9634	81	Satisfactory
ARTESIA::187THST::1096	187th St	233	9082	81	Satisfactory
ARTESIA::ELAINAVE::1212	Elaine Ave	377	11677	81	Satisfactory
ARTESIA::NORWABLDV::1322	Norwalk Blvd	632	24004	81	Satisfactory
ARTESIA::PIONBLVN/B::1369	PIONEER BLVD N/B	519	16095	82	Satisfactory
ARTESIA::CLARKAVE::1189	Clarkdale Ave	989	33633	82	Satisfactory
ARTESIA::186THST::1083	186th St	295	10602	82	Satisfactory
ARTESIA::167THST::1010	167th St	833	25001	83	Satisfactory
ARTESIA::ELYAVE::1224	Ely Ave	263	9997	83	Satisfactory
ARTESIA::NORWBLVN/B::1334	NORWALK BLVD N/B	130	5053	83	Satisfactory
ARTESIA::ELAINAVE::1217	Elaine Ave	259	8553	83	Satisfactory
ARTESIA::NORWBLVS/B::1329	NORWALK BLVD S/B	131	4579	84	Satisfactory
ARTESIA::SOUTSTW/B::1399	South St W/B	542	19502	84	Satisfactory
ARTESIA::NORWBLVN/B::1331	NORWALK BLVD N/B	264	9500	84	Satisfactory
ARTESIA::CORBYAVE::1196	Corby Ave	531	15919	84	Satisfactory
ARTESIA::169THST::1020	169th St	242	8709	84	Satisfactory
ARTESIA::183RDST::1067	183rd St	508	17256	84	Satisfactory
ARTESIA::ALLE/OCOAV::4023	ALLEY E/O CORBY AVE	186	6310	84	Satisfactory
ARTESIA::ELYAVE::1222	Ely Ave	266	10110	84	Satisfactory
ARTESIA::ELYAVE::1225	Ely Ave	264	10036	84	Satisfactory
ARTESIA::183RDST::1057	183rd St	360	12950	84	Satisfactory
ARTESIA::187THST::1090	187th St	563	21407	85	Satisfactory
ARTESIA::186THST::1080	186th St	371	13736	85	Satisfactory
ARTESIA::CLARKAVE::1193	Clarkdale Ave	474	17070	85	Satisfactory
ARTESIA::NORWABLDV::1319	Norwalk Blvd	497	16396	85	Satisfactory
ARTESIA::NORWBLVN/B::1333	NORWALK BLVD N/B	263	9210	85	Satisfactory
ARTESIA::ELAINAVE::1216	Elaine Ave	261	8628	85	Satisfactory

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::186THST::1082	186th St	299	11364	85	Satisfactory
ARTESIA::186THST::1075	186th St	385	14234	85	Satisfactory
ARTESIA::SEINEAVE::1389	Seine Ave	267	8803	86	Satisfactory
ARTESIA::187THST::1091	187th St	345	13123	86	Satisfactory
ARTESIA::GRIDRDS/B::1257	Gridley Rd S/B	655	21600	86	Good
ARTESIA::ELYAVE::1221	Ely Ave	259	9861	86	Good
ARTESIA::167THST::1009	167th St	772	23159	86	Good
ARTESIA::NORWABLVD::1323	Norwalk Blvd	958	28732	87	Good
ARTESIA::ALLE/OJEAV::4031	ALLEY E/O JERSEY AVE	265	8200	87	Good
ARTESIA::NORWABLVD::1317	Norwalk Blvd	335	13072	87	Good
ARTESIA::ARKANST::1128	Arkansas St	824	23894	88	Good
ARTESIA::GRIDRDN/B::1268	GRIDLEY RD N/B	654	28108	88	Good
ARTESIA::PIONBLVS/B::1343	Pioneer Blvd S/B	126	4805	88	Good
ARTESIA::NORWABLVD::1320	Norwalk Blvd	700	32188	88	Good
ARTESIA::ARLINEAVE::1132	Arline Ave	524	18861	88	Good
ARTESIA::NORWABLVD::1324	Norwalk Blvd	272	10066	88	Good
ARTESIA::NORWABLVD::1316	Norwalk Blvd	298	10446	89	Good
ARTESIA::ELAINAVE::1218	Elaine Ave	263	8406	89	Good
ARTESIA::ARKANST::1129	Arkansas St	611	17121	89	Good
ARTESIA::GRACECT::1238	Grace Ct	359	11859	89	Good
ARTESIA::NORWABLVD::1321	Norwalk Blvd	361	14444	89	Good
ARTESIA::NORWABLVD::1315	Norwalk Blvd	325	12037	89	Good
ARTESIA::NORWBLVS/B::1327	Norwalk Blvd S/B	263	9732	90	Good
ARTESIA::168THST::1017	168th St	625	21263	90	Good
ARTESIA::PIONBLVN/B::1370	PIONEER BLVD N/B	533	19712	91	Good
ARTESIA::PIONBLVS/B::1351	Pioneer Blvd S/B	518	18136	92	Good
ARTESIA::ALLS/O18ST::4003	ALLEY S/O 183RD ST	328	7877	92	Good
ARTESIA::GRIDRDS/B::1256	Gridley Rd S/B	412	16082	93	Good
ARTESIA::NORWABLVD::1318	Norwalk Blvd	332	12932	93	Good
ARTESIA::186THST::1076	186th St	559	15659	93	Good

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::PIONBLVS/B::1350	Pioneer Blvd S/B	536	19305	93	Good
ARTESIA::186THST::1079	186th St	353	12699	94	Good
ARTESIA::PIONBLVS/B::1352	Pioneer Blvd S/B	533	19203	95	Good
ARTESIA::183RDST::1066	183rd St	293	11439	95	Good
ARTESIA::ARLINEAVE::1133	Arline Ave	335	10058	95	Good
ARTESIA::ARTEBLVE/B::1148	ARTESIA BLVD E/B	101	3731	95	Good
ARTESIA::DENAST::1200	Dena St	497	17391	96	Good
ARTESIA::ARTEBLVW/B::1140	Artesia Blvd W/B	107	4168	96	Good
ARTESIA::186THST::1074	186th St	978	32280	97	Good
ARTESIA::PIONBLVN/B::1361	PIONEER BLVD N/B	123	5055	97	Good
ARTESIA::ARTEBLVW/B::1141	Artesia Blvd W/B	338	12855	97	Good
ARTESIA::ALBURAVE::1118	Alburtis Ave	464	20400	98	Good
ARTESIA::ARTEBLVW/B::1139	ARTESIA BLVD W/B	144	5609	98	Good
ARTESIA::ALLE/OARAV::4020	ALLEY E/O ARLINE AVE	487	13630	98	Good
ARTESIA::ARLINEAVE::1131	Arline Ave	1065	40465	98	Good
ARTESIA::HEATHLN::1271	Heather Ln	141	5068	99	Good
ARTESIA::ALLE/OSEAV::4038	ALLEY E/O SEINE AVE	990	39607	99	Good
ARTESIA::ARTEBLVW/B::1138	Artesia Blvd W/B	255	8670	99	Good
ARTESIA::ALLN/O18ST::4013	ALLEY N/O 186TH ST	334	8681	99	Good
ARTESIA::ALLN/O18ST::4012	ALLEY N/O 186TH ST	294	9121	99	Good
ARTESIA::ARTEBLVW/B::1137	Artesia Blvd W/B	270	10244	99	Good
ARTESIA::ALLE/OALAV::4014	ALLEY E/O ALBURTIS AVE	405	12568	99	Good
ARTESIA::ALLS/O18ST::4004	ALLEY S/O 183RD ST	338	11161	99	Good
ARTESIA::ALLN/O18ST::4011	ALLEY N/O 186TH ST	301	7527	99	Good
ARTESIA::PIONBLVN/B::1362	PIONEER BLVD N/B	357	12869	100	Good
ARTESIA::ALLE/OIBAV::4030	ALLEY E/O IBEX AVE	735	15425	100	Good
ARTESIA::184THST::1069	184th St	284	8232	100	Good
ARTESIA::ALLE/OHOAV::4029	ALLEY E/O HORST AVE	733	17583	100	Good
ARTESIA::ALLS/O18ST::4005	ALLEY S/O 183RD ST	315	7558	100	Good
ARTESIA::ALLS/O18ST::4007	ALLEY S/O 183RD ST	293	6738	100	Good

PID	Street Name	Length (ft)	Area (sf)	PCI	Condition Category
ARTESIA::ARTEBLVE/B::1146	Artesia Blvd E/B	416	16222	100	Good
ARTESIA::ALLE/ODEAV::4026	ALLEY E/O DEVLIN AVE	737	16207	100	Good
ARTESIA::ALLE/OELAV::4027	ALLEY E/O ELAINE AVE	736	21341	100	Good
ARTESIA::ALLE/OJEAV::4032	Alley E/O Jersey Ave	531	19105	100	Good
ARTESIA::CORBYAVE::1194	Corby Ave	645	23860	100	Good
ARTESIA::ALLN/O18ST::4009	ALLEY N/O 186TH ST	337	9092	100	Good
ARTESIA::ALLN/O18ST::4010	ALLEY N/O 186TH ST	317	9498	100	Good
ARTESIA::ALLE/ODEAV::4025	ALLEY E/O DEVLIN AVE	989	23739	100	Good
ARTESIA::ALLE/OSEAV::4039	ALLEY E/O SEINE AVE	736	23563	100	Good
ARTESIA::ALBURAVE::1120	Alburtis Ave	270	8630	100	Good
ARTESIA::ALBURAVE::1121	Alburtis Ave	282	10154	100	Good
ARTESIA::186THST::1078	186th St	286	10868	100	Good
ARTESIA::186THST::1077	186th St	92	3496	100	Good
ARTESIA::CORBYAVE::1195	Corby Ave	594	23179	100	Good
ARTESIA::ALBURAVE::1119	Alburtis Ave	323	10007	100	Good
ARTESIA::JERSEAVE::1292	Jersey Ave	145	5512	100	Good

## APPENDIX B: MAINTENANCE RECOMMENDATIONS-SECTION LEVEL

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::ALBURAVE::1120	Alburtis Ave	8,629	100	Monitor	0	0
ARTESIA::ALBURAVE::1121	Alburtis Ave	10,153	100	Monitor	0	0
ARTESIA::186THST::1078	186th St	10,867	100	Monitor	0	0
ARTESIA::186THST::1077	186th St	3,496	100	Monitor	0	0
ARTESIA::DENAST::1200	Dena St	17,391	96	Monitor	0	0
ARTESIA::186THST::1074	186th St	32,280	97	Monitor	0	0
ARTESIA::ALBURAVE::1118	Alburtis Ave	20,400	97.8	Monitor	0	0
ARTESIA::CORBYAVE::1195	Corby Ave	23,179	100	Monitor	0	0
ARTESIA::ALBURAVE::1119	Alburtis Ave	10,007	100	Monitor	0	0
ARTESIA::HEATHLN::1271	Heather Ln	5,067	98.6	Monitor	0	0
ARTESIA::184THST::1069	184th St	8,232	99.7	Monitor	0	0
ARTESIA::ARLINEAVE::1131	Arline Ave	40,464	98.1	Monitor	0	0
ARTESIA::JERSEAVE::1292	Jersey Ave	5,511	100	Monitor	0	0
ARTESIA::ALLE/OARAV::4020	ALLEY E/O ARLINE AVE	13,629	98	Monitor	0	0
ARTESIA::ALLE/OSEAV::4038	ALLEY E/O SEINE AVE	39,606	99	Monitor	0	0
ARTESIA::ARTEBLVW/B::1138	Artesia Blvd W/B	8,670	99	Monitor	0	0
ARTESIA::ARTEBLVW/B::1140	Artesia Blvd W/B	4,168	96.2	Monitor	0	0
ARTESIA::CORBYAVE::1194	Corby Ave	23,860	99.9	Monitor	0	0
ARTESIA::ARTEBLVW/B::1137	Artesia Blvd W/B	10,244	99.3	Monitor	0	0
ARTESIA::ALLS/O18ST::4004	ALLEY S/O 183RD ST	11,160	99.4	Monitor	0	0
ARTESIA::ALLS/O18ST::4005	ALLEY S/O 183RD ST	7,557	99.8	Monitor	0	0
ARTESIA::ALLS/O18ST::4007	ALLEY S/O 183RD ST	6,737	99.8	Monitor	0	0
ARTESIA::ALLN/O18ST::4009	ALLEY N/O 186TH ST	9,092	99.9	Monitor	0	0
ARTESIA::ALLN/O18ST::4010	ALLEY N/O 186TH ST	9,497	99.9	Monitor	0	0
ARTESIA::ALLN/O18ST::4013	ALLEY N/O 186TH ST	8,680	99	Monitor	0	0
ARTESIA::ALLN/O18ST::4011	ALLEY N/O 186TH ST	7,526	99.4	Monitor	0	0

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::ALLN/O18ST::4012	ALLEY N/O 186TH ST	9,120	99.1	Monitor	0	0
ARTESIA::ALLE/OALAV::4014	ALLEY E/O ALBURTIS AVE	12,567	99.3	Monitor	0	0
ARTESIA::ARTEBLVE/B::1146	Artesia Blvd E/B	16,221	99.8	Monitor	0	0
ARTESIA::ARTEBLVE/B::1148	ARTESIA BLVD E/B	3,731	95.4	Monitor	0	0
ARTESIA::ALLE/ODEAV::4025	ALLEY E/O DEVLIN AVE	23,738	99.9	Monitor	0	0
ARTESIA::ALLE/ODEAV::4026	ALLEY E/O DEVLIN AVE	16,206	99.8	Monitor	0	0
ARTESIA::ALLE/OHOAV::4029	ALLEY E/O HORST AVE	17,583	99.7	Monitor	0	0
ARTESIA::ALLE/OIBAV::4030	ALLEY E/O IBEX AVE	15,424	99.6	Monitor	0	0
ARTESIA::ALLE/OSEAV::4039	ALLEY E/O SEINE AVE	23,563	99.9	Monitor	0	0
ARTESIA::ALLE/OELAV::4027	ALLEY E/O ELAINE AVE	21,341	99.8	Monitor	0	0
ARTESIA::ARTEBLVW/B::1139	ARTESIA BLVD W/B	5,608	97.8	Monitor	0	0
ARTESIA::PIONBLVN/B::1361	PIONEER BLVD N/B	5,054	97.3	Monitor	0	0
ARTESIA::PIONBLVN/B::1362	PIONEER BLVD N/B	12,868	99.5	Monitor	0	0
ARTESIA::ARTEBLVW/B::1141	Artesia Blvd W/B	12,855	97.4	Monitor	0	0
ARTESIA::ALLE/OJEAV::4032	Alley E/O Jersey Ave	19,105	99.8	Monitor	0	0
ARTESIA::187THST::1090	187th St	21,406	84.5	Preventive	0.31	6,636
ARTESIA::187THST::1091	187th St	13,123	85.7	Preventive	0.31	4,068
ARTESIA::187THST::1096	187th St	9,082	80.9	Preventive	0.31	2,816
ARTESIA::PIONBLVS/B::1353	Pioneer Blvd S/B	19,227	71.8	Preventive	0.31	5,961
ARTESIA::SOUTSTW/B::1392	South St W/B	14,153	76.4	Preventive	0.31	4,388
ARTESIA::SOUTSTW/B::1393	South St W/B	12,908	75.1	Preventive	0.31	4,002
ARTESIA::GRACECT::1238	Grace Ct	11,859	89.1	Preventive	0.31	3,676
ARTESIA::SOUTSTW/B::1391	South St W/B	13,755	75.4	Preventive	0.31	4,264
ARTESIA::186THST::1076	186th St	15,659	93.1	Preventive	0.31	4,854
ARTESIA::186THST::1080	186th St	13,735	84.5	Preventive	0.31	4,258
ARTESIA::PIONBLVS/B::1354	Pioneer Blvd S/B	19,173	76.3	Preventive	0.31	5,944
ARTESIA::CORBYAVE::1196	Corby Ave	15,918	83.9	Preventive	0.31	4,935
ARTESIA::187THST::1098	187th St	13,486	74.6	Preventive	0.31	4,181
ARTESIA::186THST::1075	186th St	14,233	85	Preventive	0.31	4,412
ARTESIA::ALBURAVE::1122	Alburtis Ave	3,852	79.6	Preventive	0.31	1,194



PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::GRIDRDS/B::1257	Gridley Rd S/B	21,599	86	Preventive	0.31	6,696
ARTESIA::SOUTSTW/B::1390	South St W/B	7,245	79.3	Preventive	0.31	2,246
ARTESIA::PIONBLVS/B::1352	Pioneer Blvd S/B	19,202	94.5	Preventive	0.31	5,953
ARTESIA::186THST::1079	186th St	12,699	94.3	Preventive	0.31	3,937
ARTESIA::BABERAVE::1164	Baber Ave	5,023	71.5	Preventive	0.31	1,557
ARTESIA::183RDST::1057	183rd St	12,949	84.4	Preventive	0.31	4,014
ARTESIA::JERSEAVE::1296	Jersey Ave	8,301	74.4	Preventive	0.31	2,574
ARTESIA::DORNEST::1204	Dornes St	9,926	75.7	Preventive	0.31	3,077
ARTESIA::168THST::1013	168th St	17,925	79.1	Preventive	0.31	5,557
ARTESIA::GRIDRDS/B::1255	Gridley Rd S/B	18,264	75.7	Preventive	0.31	5,662
ARTESIA::GRIDRDS/B::1256	Gridley Rd S/B	16,082	92.8	Preventive	0.31	4,986
ARTESIA::168THST::1012	168th St	25,382	77.5	Preventive	0.31	7,869
ARTESIA::183RDST::1056	183rd St	26,506	72.8	Preventive	0.31	8,217
ARTESIA::PIONBLVS/B::1350	Pioneer Blvd S/B	19,304	93.3	Preventive	0.31	5,985
ARTESIA::168THST::1014	168th St	17,178	72.9	Preventive	0.31	5,325
ARTESIA::ALBURAVE::1113	Alburtis Ave	5,449	77.8	Preventive	0.31	1,689
ARTESIA::186THST::1082	186th St	11,364	84.9	Preventive	0.31	3,523
ARTESIA::ELYAVE::1227	Ely Ave	10,370	75.1	Preventive	0.31	3,215
ARTESIA::SOUTSTW/B::1394	South St W/B	36,653	70.8	Preventive	0.31	11,363
ARTESIA::186THST::1085	186th St	11,093	71.1	Preventive	0.31	3,439
ARTESIA::ELAINAVE::1214	Elaine Ave	30,688	75.4	Preventive	0.31	9,513
ARTESIA::ARLINAVE::1133	Arline Ave	10,058	94.9	Preventive	0.31	3,118
ARTESIA::NORWABLVD::1322	Norwalk Blvd	24,004	81.2	Preventive	0.31	7,441
ARTESIA::CLARKAVE::1193	Clarkdale Ave	17,070	84.5	Preventive	0.31	5,292
ARTESIA::CLARKAVE::1191	Clarkdale Ave	17,937	80.6	Preventive	0.31	5,561
ARTESIA::NORWABLVD::1325	Norwalk Blvd	9,226	80.5	Preventive	0.31	2,860
ARTESIA::PARKAVE::1336	Park Ave	20,008	73.8	Preventive	0.31	6,203
ARTESIA::NORWBLVS/B::1326	Norwalk Blvd S/B	9,689	76.6	Preventive	0.31	3,004
ARTESIA::ELYAVE::1224	Ely Ave	9,996	83	Preventive	0.31	3,099
ARTESIA::NORWBLVS/B::1327	Norwalk Blvd S/B	9,731	89.5	Preventive	0.31	3,017

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::DEVLIAVE::1203	Devlin Ave	10,925	78	Preventive	0.31	3,387
ARTESIA::SOUTSTW/B::1397	South St W/B	32,782	75	Preventive	0.31	10,163
ARTESIA::NORWABLDV::1323	Norwalk Blvd	28,731	86.6	Preventive	0.31	8,907
ARTESIA::ELYAVE::1225	Ely Ave	10,035	84.3	Preventive	0.31	3,111
ARTESIA::186THST::1083	186th St	10,602	82.3	Preventive	0.31	3,287
ARTESIA::ELYAVE::1226	Ely Ave	10,826	79.7	Preventive	0.31	3,356
ARTESIA::ELYAVE::1222	Ely Ave	10,109	84.2	Preventive	0.31	3,134
ARTESIA::ELAINAVE::1213	Elaine Ave	7,535	76.2	Preventive	0.31	2,336
ARTESIA::SOUTSTW/B::1399	South St W/B	19,502	83.6	Preventive	0.31	6,046
ARTESIA::CLARKAVE::1192	Clarkdale Ave	25,160	71.1	Preventive	0.31	7,800
ARTESIA::ARLINEAVE::1132	Arlin Ave	18,861	88.3	Preventive	0.31	5,847
ARTESIA::SEINEAVE::1389	Seine Ave	8,803	85.6	Preventive	0.31	2,729
ARTESIA::186THST::1084	186th St	11,444	79.9	Preventive	0.31	3,548
ARTESIA::NORWABLDV::1324	Norwalk Blvd	10,065	88.3	Preventive	0.31	3,120
ARTESIA::BELSHAVE::1176	Belshire Ave	3,459	77.4	Preventive	0.31	1,072
ARTESIA::ELYAVE::1221	Ely Ave	9,860	86.1	Preventive	0.31	3,057
ARTESIA::187THST::1100	187th St	9,120	71.2	Preventive	0.31	2,827
ARTESIA::CAMBRCT::1179	Cambrian Ct	35,064	71.1	Preventive	0.31	10,870
ARTESIA::NORWBLVN/B::1334	NORWALK BLVD N/B	5,053	83.1	Preventive	0.31	1,567
ARTESIA::ELAINAVE::1212	Elaine Ave	11,677	81	Preventive	0.31	3,620
ARTESIA::NORWABLDV::1321	Norwalk Blvd	14,444	89.2	Preventive	0.31	4,478
ARTESIA::NORWBLVN/B::1333	NORWALK BLVD N/B	9,210	84.6	Preventive	0.31	2,855
ARTESIA::186THST::1081	186th St	12,424	79.1	Preventive	0.31	3,852
ARTESIA::ELYAVE::1223	Ely Ave	9,947	78.1	Preventive	0.31	3,084
ARTESIA::183RDST::1066	183rd St	11,438	94.5	Preventive	0.31	3,546
ARTESIA::169THST::1021	169th St	25,114	78.3	Preventive	0.31	7,786
ARTESIA::NORWABLDV::1315	Norwalk Blvd	12,037	89.2	Preventive	0.31	3,732
ARTESIA::NORWABLDV::1319	Norwalk Blvd	16,395	84.5	Preventive	0.31	5,083
ARTESIA::183RDST::1058	183rd St	13,647	74.9	Preventive	0.31	4,231
ARTESIA::CLARKAVE::1189	Clarkdale Ave	33,632	81.6	Preventive	0.31	10,426

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::NORWABLDV::1316	Norwalk Blvd	10,446	88.6	Preventive	0.31	3,238
ARTESIA::167THST::1009	167th St	23,158	86.3	Preventive	0.31	7,179
ARTESIA::170THST::1023	170th St	7,926	74.6	Preventive	0.31	2,457
ARTESIA::169THST::1022	169th St	23,091	79.6	Preventive	0.31	7,158
ARTESIA::NORWABLDV::1318	Norwalk Blvd	12,932	92.8	Preventive	0.31	4,009
ARTESIA::NORWABLDV::1317	Norwalk Blvd	13,072	87.1	Preventive	0.31	4,052
ARTESIA::183RDST::1065	183rd St	14,007	71.5	Preventive	0.31	4,342
ARTESIA::ELAINAVE::1219	Elaine Ave	9,099	80.1	Preventive	0.31	2,821
ARTESIA::183RDST::1061	183rd St	12,022	79.4	Preventive	0.31	3,727
ARTESIA::169THST::1020	169th St	8,709	84	Preventive	0.31	2,700
ARTESIA::183RDST::1067	183rd St	17,255	84	Preventive	0.31	5,349
ARTESIA::167THST::1011	167th St	20,581	75.6	Preventive	0.31	6,380
ARTESIA::183RDST::1059	183rd St	11,998	70.8	Preventive	0.31	3,719
ARTESIA::ELAINAVE::1211	Elaine Ave	38,154	71.9	Preventive	0.31	11,828
ARTESIA::167THST::1010	167th St	25,000	82.6	Preventive	0.31	7,750
ARTESIA::168THST::1017	168th St	21,263	90.3	Preventive	0.31	6,592
ARTESIA::168THST::1016	168th St	25,012	74.9	Preventive	0.31	7,754
ARTESIA::NORWABLDV::1320	Norwalk Blvd	32,187	88.1	Preventive	0.31	9,978
ARTESIA::CLARKAVE::1187	Clarkdale Ave	8,559	75.4	Preventive	0.31	2,654
ARTESIA::ELAINAVE::1218	Elaine Ave	8,406	88.7	Preventive	0.31	2,606
ARTESIA::166THST::1005	166th St	12,737	71.2	Preventive	0.31	3,949
ARTESIA::ARKANST::1126	Arkansas St	23,163	71.1	Preventive	0.31	7,181
ARTESIA::ARKANST::1129	Arkansas St	17,121	88.8	Preventive	0.31	5,308
ARTESIA::166THST::1006	166th St	22,883	70.1	Preventive	0.31	7,094
ARTESIA::ARKANST::1127	Arkansas St	23,957	79.2	Preventive	0.31	7,427
ARTESIA::CLARKAVE::1184	Clarkdale Ave	8,245	73	Preventive	0.31	2,556
ARTESIA::ELAINAVE::1216	Elaine Ave	8,627	84.8	Preventive	0.31	2,675
ARTESIA::ELAINAVE::1217	Elaine Ave	8,553	83.3	Preventive	0.31	2,652
ARTESIA::ARKANST::1128	Arkansas St	23,894	87.7	Preventive	0.31	7,407
ARTESIA::ELAINAVE::1220	Elaine Ave	8,662	79.1	Preventive	0.31	2,685

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::ALLS/O18ST::4003	ALLEY S/O 183RD ST	7,876	91.7	Preventive	0.31	2,442
ARTESIA::ALLS/O18ST::4006	ALLEY S/O 183RD ST	10,523	78.6	Preventive	0.31	3,262
ARTESIA::ALLE/OARAV::4017	ALLEY E/O ARLINE AVE	29,601	76.2	Preventive	0.31	9,176
ARTESIA::ALLE/OARAV::4019	ALLEY E/O ARLINE AVE	15,703	80	Preventive	0.31	4,868
ARTESIA::ARTEBLVE/B::1154	Artesia Blvd E/B	4,194	73	Preventive	0.31	1,300
ARTESIA::ALLE/OCLAV::4021	ALLEY E/O CLARKDALE AVE	32,632	75.8	Preventive	0.31	10,116
ARTESIA::ALLE/OCOAV::4023	ALLEY E/O CORBY AVE	6,310	84	Preventive	0.31	1,956
ARTESIA::ALLE/OGRAV::4028	ALLEY E/O GRAYLAND AVE	21,155	73.9	Preventive	0.31	6,558
ARTESIA::ALLE/OJEAV::4031	ALLEY E/O JERSEY AVE	8,200	86.9	Preventive	0.31	2,542
ARTESIA::ALLE/OPIBL::4037	ALLEY E/O PIONEER BLVD	6,608	80	Preventive	0.31	2,049
ARTESIA::GRIDRDN/B::1266	GRIDLEY RD N/B	18,342	73.7	Preventive	0.31	5,686
ARTESIA::GRIDRDN/B::1267	GRIDLEY RD N/B	16,870	79.2	Preventive	0.31	5,230
ARTESIA::GRIDRDN/B::1268	GRIDLEY RD N/B	28,108	87.7	Preventive	0.31	8,714
ARTESIA::NORWBLVS/B::1328	NORWALK BLVD S/B	9,752	79.2	Preventive	0.31	3,023
ARTESIA::NORWBLVS/B::1329	NORWALK BLVD S/B	4,578	83.5	Preventive	0.31	1,419
ARTESIA::NORWBLVN/B::1331	NORWALK BLVD N/B	9,499	83.6	Preventive	0.31	2,945
ARTESIA::NORWBLVN/B::1332	NORWALK BLVD N/B	9,633	80.8	Preventive	0.31	2,986
ARTESIA::PIONBLVN/B::1356	PIONEER BLVD N/B	10,632	74.1	Preventive	0.31	3,296
ARTESIA::PIONBLVN/B::1368	PIONEER BLVD N/B	19,371	79.3	Preventive	0.31	6,005
ARTESIA::PIONBLVN/B::1369	PIONEER BLVD N/B	16,095	81.5	Preventive	0.31	4,990
ARTESIA::PIONBLVN/B::1370	PIONEER BLVD N/B	19,711	91.1	Preventive	0.31	6,111
ARTESIA::PIONBLVS/B::1351	Pioneer Blvd S/B	18,136	91.6	Preventive	0.31	5,622
ARTESIA::PIONBLVN/B::1371	PIONEER BLVD N/B	19,187	71.3	Preventive	0.31	5,948
ARTESIA::SOUTSTE/B::1400	South St E/B	7,126	71	Preventive	0.31	2,209
ARTESIA::SOUTSTE/B::1402	South St E/B	13,757	76.1	Preventive	0.31	4,265
ARTESIA::SOUTSTE/B::1404	South St E/B	36,635	71.3	Preventive	0.31	11,357
ARTESIA::SOUTSTE/B::1406	South St E/B	12,293	77	Preventive	0.31	3,811
ARTESIA::SOUTSTE/B::1408	South St E/B	20,524	79.4	Preventive	0.31	6,363
ARTESIA::SOUTSTE/B::1409	South St E/B	19,406	79.2	Preventive	0.31	6,016
ARTESIA::195THST::9999	195th St	15,233	77.4	Preventive	0.31	4,722

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::ARTEBLVE/B::1147	Artesia Blvd E/B	12,860	76.1	Preventive	1.66	21,348
ARTESIA::PIONBLVS/B::1343	Pioneer Blvd S/B	4,804	87.7	Preventive	1.66	7,976
ARTESIA::187THST::1095	187th St	5,457	61.3	Resurfacing	2.96	16,153
ARTESIA::WRIGHPL::1422	Wright Pl	10,877	66	Resurfacing	2.96	32,199
ARTESIA::WESTPL::1421	West Pl	13,492	67.1	Resurfacing	2.96	39,937
ARTESIA::ALBURAVE::1116	Alburtis Ave	19,209	67.6	Resurfacing	2.96	56,859
ARTESIA::JERSEAVE::1294	Jersey Ave	8,660	65.3	Resurfacing	2.96	25,634
ARTESIA::169THST::1018	169th St	21,742	65.5	Resurfacing	2.96	64,359
ARTESIA::JERSEAVE::1295	Jersey Ave	9,290	61.2	Resurfacing	2.96	27,500
ARTESIA::POWELPL::1374	Powell Pl	11,452	60.5	Resurfacing	2.96	33,900
ARTESIA::JERSEAVE::1297	Jersey Ave	24,133	61.7	Resurfacing	2.96	71,435
ARTESIA::GRIDRDS/B::1247	Gridley Rd S/B	4,316	68.2	Resurfacing	2.96	12,776
ARTESIA::ROSETAVE::1380	Roseton Ave	9,078	65.8	Resurfacing	2.96	26,873
ARTESIA::SOUTSTW/B::1398	South St W/B	20,436	66.6	Resurfacing	2.96	60,491
ARTESIA::SOUTSTW/B::1396	South St W/B	12,283	65.3	Resurfacing	2.96	36,359
ARTESIA::SOUTSTW/B::1395	South St W/B	20,903	65.5	Resurfacing	2.96	61,874
ARTESIA::170THST::1024	170th St	5,752	60.6	Resurfacing	2.96	17,028
ARTESIA::CLARKAVE::1190	Clarkdale Ave	38,140	69.7	Resurfacing	2.96	112,896
ARTESIA::183RDST::1060	183rd St	11,413	64.2	Resurfacing	2.96	33,785
ARTESIA::183RDST::1063	183rd St	14,666	62	Resurfacing	2.96	43,414
ARTESIA::FRAMPCT::1232	Frampton Ct	25,899	68.7	Resurfacing	2.96	76,662
ARTESIA::HORSTAVE::1279	Horst Ave	39,121	65.6	Resurfacing	2.96	115,800
ARTESIA::CLARKAVE::1186	Clarkdale Ave	8,338	61	Resurfacing	2.96	24,682
ARTESIA::ELAINAVE::1210	Elaine Ave	31,539	60.3	Resurfacing	2.96	93,356
ARTESIA::SEINEAVE::1388	Seine Ave	39,199	64.2	Resurfacing	2.96	116,031
ARTESIA::SEINEAVE::1387	Seine Ave	32,619	64.2	Resurfacing	2.96	96,554
ARTESIA::ALBURAVE::1112	Alburtis Ave	11,510	68.3	Resurfacing	2.96	34,070
ARTESIA::166THST::1008	166th St	18,940	63.4	Resurfacing	2.96	56,064
ARTESIA::CLARKAVE::1185	Clarkdale Ave	8,190	68.3	Resurfacing	2.96	24,245
ARTESIA::PIONBLVN/B::1357	PIONEER BLVD N/B	9,565	66.4	Resurfacing	2.96	28,315



PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::PIONBLVN/B::1358	PIONEER BLVD N/B	12,620	67.5	Resurfacing	2.96	37,356
ARTESIA::PIONBLVN/B::1367	PIONEER BLVD N/B	32,609	69.5	Resurfacing	2.96	96,524
ARTESIA::SOUTSTE/B::1401	South St E/B	14,250	63.6	Resurfacing	2.96	42,180
ARTESIA::SOUTSTE/B::1403	South St E/B	12,898	69.5	Resurfacing	2.96	38,179
ARTESIA::SOUTSTE/B::1407	South St E/B	33,823	66.2	Resurfacing	2.96	100,116
ARTESIA::PIONBLVS/B::1355	Pioneer Blvd S/B	26,287	50.5	Rehabilitation	4.7	123,549
ARTESIA::187THST::1092	187th St	12,619	52.4	Rehabilitation	4.7	59,311
ARTESIA::188THST::1105	188th St	13,997	53.6	Rehabilitation	4.7	65,787
ARTESIA::187THST::1097	187th St	12,996	53.6	Rehabilitation	4.7	61,084
ARTESIA::187THST::1093	187th St	11,299	59.7	Rehabilitation	4.7	53,109
ARTESIA::187THST::1094	187th St	14,352	57.3	Rehabilitation	4.7	67,455
ARTESIA::PIONBLVS/B::1339	Pioneer Blvd S/B	12,599	57.3	Rehabilitation	4.7	59,216
ARTESIA::ARTEBLVW/B::1135	Artesia Blvd W/B	17,423	50	Rehabilitation	4.7	81,889
ARTESIA::ROSETAVE::1379	Roseton Ave	22,501	51.8	Rehabilitation	4.7	105,758
ARTESIA::FLALLAVE::1230	Flallon Ave	23,101	59.5	Rehabilitation	4.7	108,576
ARTESIA::GRIDLRD::1246	Gridley Rd	6,112	54.6	Rehabilitation	4.7	28,728
ARTESIA::185THST::1072	185th St	16,500	56.5	Rehabilitation	4.7	77,553
ARTESIA::PIONBLVS/B::1347	Pioneer Blvd S/B	20,556	52.6	Rehabilitation	4.7	96,616
ARTESIA::ARTEBLVW/B::1136	Artesia Blvd W/B	10,077	56.2	Rehabilitation	4.7	47,363
ARTESIA::186THST::1088	186th St	11,416	55.4	Rehabilitation	4.7	53,655
ARTESIA::187THST::1099	187th St	13,526	54.5	Rehabilitation	4.7	63,575
ARTESIA::CHARLST::1183	Charlwood St	4,141	53.3	Rehabilitation	4.7	19,467
ARTESIA::HORSTAVE::1280	Horst Ave	11,348	59.1	Rehabilitation	4.7	53,339
ARTESIA::ASHWOST::1159	Ashworth St	10,340	50.3	Rehabilitation	4.7	48,598
ARTESIA::183RDST::1064	183rd St	11,848	52.9	Rehabilitation	4.7	55,686
ARTESIA::ARTEBLVW/B::1142	Artesia Blvd W/B	12,645	51.9	Rehabilitation	4.7	59,435
ARTESIA::ARTEBLVE/B::1153	Artesia Blvd E/B	20,720	52.6	Rehabilitation	4.7	97,387
ARTESIA::ASHWOST::1158	Ashworth St	10,466	54.2	Rehabilitation	4.7	49,191
ARTESIA::DEVLIAVE::1201	Devlin Ave	31,746	55.4	Rehabilitation	4.7	149,210
ARTESIA::PIONBLVS/B::1338	Pioneer Blvd S/B	9,602	59.1	Rehabilitation	4.7	45,130



PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::166THST::1002	166th St	7,255	53.3	Rehabilitation	4.7	34,101
ARTESIA::JERSEAVE::1293	Jersey Ave	8,471	53.1	Rehabilitation	4.7	39,814
ARTESIA::EXCELST::1228	Excello St	9,790	59.8	Rehabilitation	4.7	46,017
ARTESIA::ARKANST::1125	Arkansas St	10,715	57.1	Rehabilitation	4.7	50,364
ARTESIA::PIONBLVS/B::1337	Pioneer Blvd S/B	10,633	52.9	Rehabilitation	4.7	49,975
ARTESIA::166THST::1007	166th St	23,824	58.2	Rehabilitation	4.7	111,975
ARTESIA::ALLE/OALAV::4016	ALLEY E/O ALBURTIS AVE	13,139	56.3	Rehabilitation	4.7	61,753
ARTESIA::ALLE/OARAV::4018	ALLEY E/O ARLINE AVE	24,432	52.5	Rehabilitation	4.7	114,831
ARTESIA::ALLE/OCOAV::4022	ALLEY E/O CORBY AVE	14,692	57.5	Rehabilitation	4.7	69,055
ARTESIA::ALLE/OCOAV::4024	ALLEY E/O CORBY AVE	16,322	52	Rehabilitation	4.7	76,715
ARTESIA::PIONBLVS/B::1342	Pioneer Blvd S/B	12,777	59.8	Rehabilitation	4.7	60,054
ARTESIA::ALLE/OPIBL::4035	ALLEY E/O PIONEER BLVD	26,409	54.8	Rehabilitation	4.7	124,124
ARTESIA::ALLE/OPIBL::4036	ALLEY E/O PIONEER BLVD	15,958	54.8	Rehabilitation	4.7	75,006
ARTESIA::NORWBLVN/B::1330	NORWALK BLVD N/B	28,023	54.9	Rehabilitation	4.7	131,711
ARTESIA::PIONBLVN/B::1372	PIONEER BLVD N/B	19,125	59.7	Rehabilitation	4.7	89,888
ARTESIA::CORBYAVE::1197	Corby Ave	19,540	29.7	Reconstruction	17.63	344,502
ARTESIA::188THST::1103	188th St	6,358	35.6	Reconstruction	17.63	112,104
ARTESIA::188THST::1104	188th St	14,375	39.6	Reconstruction	17.63	253,448
ARTESIA::JERSEAVE::1304	Jersey Ave	13,292	33.1	Reconstruction	17.63	234,353
ARTESIA::188THST::1106	188th St	13,639	24.8	Reconstruction	17.63	240,460
ARTESIA::ALBURAVE::1124	Alburtis Ave	17,340	30.3	Reconstruction	17.63	305,705
ARTESIA::CORBYAVE::1198	Corby Ave	16,520	42.9	Reconstruction	17.63	291,252
ARTESIA::ALBURAVE::1123	Alburtis Ave	14,826	39.1	Reconstruction	17.63	261,400
ARTESIA::JERSEAVE::1305	Jersey Ave	14,212	34.6	Reconstruction	17.63	250,562
ARTESIA::JERSEAVE::1303	Jersey Ave	18,544	45	Reconstruction	17.63	326,948
ARTESIA::GRIDRDE/W::1269	Gridley Rd E/W	10,103	27.5	Reconstruction	17.63	178,130
ARTESIA::178THST::1037	178th St	11,475	33.5	Reconstruction	17.63	202,306
ARTESIA::CURRYLN::1199	Curry Ln	9,558	33.9	Reconstruction	17.63	168,515
ARTESIA::176THST::1028	176th St	18,347	12.8	Reconstruction	17.63	323,468
ARTESIA::PIONBLVS/B::1345	Pioneer Blvd S/B	13,817	34	Reconstruction	17.63	243,596

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::SUMMEAVE::1413	Summer Ave	40,745	21	Reconstruction	17.63	718,349
ARTESIA::GARDAVE::1233	Gard Ave	9,227	33.7	Reconstruction	17.63	162,688
ARTESIA::180THST::1043	180th St	10,057	19.1	Reconstruction	17.63	177,313
ARTESIA::HARTST::1270	Hart St	22,969	28.5	Reconstruction	17.63	404,949
ARTESIA::GRIDRDS/B::1251	Gridley Rd S/B	18,532	35.4	Reconstruction	17.63	326,733
ARTESIA::PIONBLVS/B::1340	Pioneer Blvd S/B	34,783	41.7	Reconstruction	17.63	613,227
ARTESIA::178THST::1036	178th St	11,454	16.9	Reconstruction	17.63	201,950
ARTESIA::185THST::1071	185th St	5,003	48.5	Reconstruction	17.63	88,207
ARTESIA::RADLEST::1375	Radley St	5,982	13.8	Reconstruction	17.63	105,467
ARTESIA::BABERAVE::1167	Baber Ave	5,776	31.7	Reconstruction	17.63	101,841
ARTESIA::GARDAVE::1234	Gard Ave	8,801	23.1	Reconstruction	17.63	155,170
ARTESIA::JERSEAVE::1299	Jersey Ave	7,150	15.5	Reconstruction	17.63	126,056
ARTESIA::184THST::1068	184th St	16,959	23.7	Reconstruction	17.63	299,000
ARTESIA::178THST::1034	178th St	41,039	17.7	Reconstruction	17.63	723,523
ARTESIA::177THST::1032	177th St	6,688	15	Reconstruction	17.63	117,915
ARTESIA::ALBURAVE::1117	Alburtis Ave	19,938	29.2	Reconstruction	17.63	351,521
ARTESIA::SUMMEAVE::1415	Summer Ave	9,795	41.4	Reconstruction	17.63	172,692
ARTESIA::183RDST::1055	183rd St	14,653	19.6	Reconstruction	17.63	258,349
ARTESIA::GARDAVE::1236	Gard Ave	8,599	26.7	Reconstruction	17.63	151,601
ARTESIA::JERSEAVE::1298	Jersey Ave	10,285	17.3	Reconstruction	17.63	181,338
ARTESIA::SUMMEAVE::1410	Summer Ave	7,699	32.7	Reconstruction	17.63	135,737
ARTESIA::SUMMEAVE::1412	Summer Ave	4,174	35.8	Reconstruction	17.63	73,592
ARTESIA::PIONBLVS/B::1346	Pioneer Blvd S/B	3,767	33.1	Reconstruction	17.63	66,426
ARTESIA::183RDST::1052	183rd St	7,988	19.9	Reconstruction	17.63	140,837
ARTESIA::CAINEDR::1178	Caine Dr	16,856	24	Reconstruction	17.63	297,188
ARTESIA::ACLARST::1110	Aclare St	14,827	19.7	Reconstruction	17.63	261,416
ARTESIA::GARDAVE::1237	Gard Ave	11,789	13.2	Reconstruction	17.63	207,856
ARTESIA::178THST::1035	178th St	7,681	15.8	Reconstruction	17.63	135,416
ARTESIA::JERSEAVE::1301	Jersey Ave	17,307	18.7	Reconstruction	17.63	305,129
ARTESIA::JERSEAVE::1302	Jersey Ave	17,893	23	Reconstruction	17.63	315,466

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::ROSETAVE::1381	Roseton Ave	49,873	45.2	Reconstruction	17.63	879,276
ARTESIA::183RDST::1050	183rd St	7,195	22.4	Reconstruction	17.63	126,865
ARTESIA::ALBURAVE::1114	Alburtis Ave	23,910	19.3	Reconstruction	17.63	421,546
ARTESIA::BABERAVE::1165	Baber Ave	11,851	43.2	Reconstruction	17.63	208,940
ARTESIA::MAIDSAVE::1309	Maidstone Ave	13,780	11.8	Reconstruction	17.63	242,958
ARTESIA::ROSETAVE::1386	Roseton Ave	22,839	30.2	Reconstruction	17.63	402,662
ARTESIA::GRIDRDS/B::1253	Gridley Rd S/B	13,774	28.3	Reconstruction	17.63	242,846
ARTESIA::ABANAST::1107	Abana St	11,122	24.9	Reconstruction	17.63	196,083
ARTESIA::177THST::1033	177th St	12,763	23.1	Reconstruction	17.63	225,026
ARTESIA::MUNDAAVE::1313	Mundare Ave	10,134	42.4	Reconstruction	17.63	178,679
ARTESIA::GRIDRDS/B::1249	Gridley Rd S/B	13,534	40.7	Reconstruction	17.63	238,616
ARTESIA::ROSETAVE::1384	Roseton Ave	8,215	13.2	Reconstruction	17.63	144,835
ARTESIA::ASHWOST::1156	Ashworth St	12,123	48.1	Reconstruction	17.63	213,730
ARTESIA::ACLARST::1111	Aclare St	11,327	24.6	Reconstruction	17.63	199,709
ARTESIA::169THST::1019	169th St	10,814	48	Reconstruction	17.63	190,651
ARTESIA::GARDAVE::1235	Gard Ave	5,097	40.8	Reconstruction	17.63	89,868
ARTESIA::PIONBLVS/B::1344	Pioneer Blvd S/B	8,629	40	Reconstruction	17.63	152,131
ARTESIA::183RDST::1051	183rd St	4,314	20.3	Reconstruction	17.63	76,070
ARTESIA::PIONBLVS/B::1341	Pioneer Blvd S/B	19,623	37.7	Reconstruction	17.63	345,955
ARTESIA::JENKIST::1291	Jenkins St	18,797	36.5	Reconstruction	17.63	331,407
ARTESIA::SUMMEAVE::1411	Summer Ave	13,454	18.2	Reconstruction	17.63	237,209
ARTESIA::ROSETAVE::1385	Roseton Ave	5,719	17.1	Reconstruction	17.63	100,842
ARTESIA::175THST::1026	175th St	27,028	15	Reconstruction	17.63	476,520
ARTESIA::GRIDRDS/B::1254	Gridley Rd S/B	30,661	30.6	Reconstruction	17.63	540,569
ARTESIA::183RDST::1054	183rd St	14,520	34	Reconstruction	17.63	255,989
ARTESIA::ROSETAVE::1383	Roseton Ave	8,572	12.2	Reconstruction	17.63	151,131
ARTESIA::183RDST::1048	183rd St	15,094	36.6	Reconstruction	17.63	266,111
ARTESIA::JERSEAVE::1300	Jersey Ave	15,393	32.2	Reconstruction	17.63	271,390
ARTESIA::183RDST::1053	183rd St	14,721	26.1	Reconstruction	17.63	259,547
ARTESIA::MUNDAAVE::1312	Mundare Ave	8,006	23.8	Reconstruction	17.63	141,163

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::ARTEBLVW/B::1134	Artesia Blvd W/B	43,376	47.3	Reconstruction	17.63	764,732
ARTESIA::175THST::1025	175th St	9,603	13.7	Reconstruction	17.63	169,316
ARTESIA::PIONBLVS/B::1348	Pioneer Blvd S/B	12,021	35.9	Reconstruction	17.63	211,938
ARTESIA::183RDST::1049	183rd St	4,293	35	Reconstruction	17.63	75,689
ARTESIA::PIONBLVS/B::1349	Pioneer Blvd S/B	32,597	45.2	Reconstruction	17.63	574,695
ARTESIA::180THST::1042	180th St	8,443	15.6	Reconstruction	17.63	148,856
ARTESIA::176THST::1029	176th St	27,289	17.5	Reconstruction	17.63	481,109
ARTESIA::GRIDRDS/B::1248	Gridley Rd S/B	13,251	22.8	Reconstruction	17.63	233,625
ARTESIA::GRIDRDS/B::1250	Gridley Rd S/B	10,218	35.5	Reconstruction	17.63	180,149
ARTESIA::181STST::1047	181st St	6,133	14	Reconstruction	17.63	108,134
ARTESIA::ROSETAVE::1382	Roseton Ave	21,143	22.8	Reconstruction	17.63	372,757
ARTESIA::BARBEAVE::1168	Barber Ave	7,893	13.9	Reconstruction	17.63	139,160
ARTESIA::GRIDRDS/B::1252	Gridley Rd S/B	11,245	39.5	Reconstruction	17.63	198,257
ARTESIA::180THST::1044	180th St	12,527	23.4	Reconstruction	17.63	220,859
ARTESIA::SUMMEAVE::1414	Summer Ave	22,320	39.2	Reconstruction	17.63	393,513
ARTESIA::BABERAVE::1166	Baber Ave	8,967	26.8	Reconstruction	17.63	158,096
ARTESIA::ACLARST::1109	Aclare St	5,612	19.5	Reconstruction	17.63	98,948
ARTESIA::ALBURAVE::1115	Alburtis Ave	12,392	44.9	Reconstruction	17.63	218,473
ARTESIA::180THST::1045	180th St	11,771	21.7	Reconstruction	17.63	207,523
ARTESIA::186THST::1086	186th St	12,023	39.6	Reconstruction	17.63	211,969
ARTESIA::DROXFST::1207	Droxford St	5,954	44.4	Reconstruction	17.63	104,972
ARTESIA::FAGANAVE::1229	Fagan Ave	19,144	38.1	Reconstruction	17.63	337,510
ARTESIA::HORSTAVE::1282	Horst Ave	9,700	17.4	Reconstruction	17.63	171,026
ARTESIA::186THST::1087	186th St	12,446	42.1	Reconstruction	17.63	219,439
ARTESIA::BELSHAVE::1175	Belshire Ave	8,451	18.6	Reconstruction	17.63	149,006
ARTESIA::HIBBIST::1273	Hibbing St	34,984	44.6	Reconstruction	17.63	616,777
ARTESIA::HIBBIST::1274	Hibbing St	9,294	15.3	Reconstruction	17.63	163,855
ARTESIA::GRAYLAVE::1242	Grayland Ave	46,810	22.7	Reconstruction	17.63	825,272
ARTESIA::187THST::1102	187th St	5,800	24.1	Reconstruction	17.63	102,270
ARTESIA::187THST::1101	187th St	9,253	23.2	Reconstruction	17.63	163,136

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::HIBBIST::1272	Hibbing St	9,367	13.8	Reconstruction	17.63	165,148
ARTESIA::186THST::1089	186th St	14,127	20	Reconstruction	17.63	249,069
ARTESIA::185THPL::1070	185th Pl	14,737	24.9	Reconstruction	17.63	259,816
ARTESIA::FLORVISST::1231	Flora Vista St	18,279	30.1	Reconstruction	17.63	322,266
ARTESIA::IBEXAVE::1290	Ibex Ave	11,877	37.6	Reconstruction	17.63	209,394
ARTESIA::DROXFST::1206	Droxford St	15,609	35.5	Reconstruction	17.63	275,202
ARTESIA::IBEXAVE::1289	Ibex Ave	20,557	35.6	Reconstruction	17.63	362,425
ARTESIA::GRAYLAVE::1245	Grayland Ave	5,913	32.9	Reconstruction	17.63	104,249
ARTESIA::BINGHST::1177	Bingham St	24,539	40.4	Reconstruction	17.63	432,631
ARTESIA::IBEXAVE::1288	Ibex Ave	12,403	38.6	Reconstruction	17.63	218,674
ARTESIA::ELAINAVE::1215	Elaine Ave	17,698	33.3	Reconstruction	17.63	312,028
ARTESIA::CARVELN::1180	Carver Ln	34,822	47.1	Reconstruction	17.63	613,912
ARTESIA::DROXFST::1205	Droxford St	7,894	18.2	Reconstruction	17.63	139,172
ARTESIA::CHARLST::1181	Charlwood St	11,233	16.6	Reconstruction	17.63	198,045
ARTESIA::CHARLST::1182	Charlwood St	9,461	24.1	Reconstruction	17.63	166,798
ARTESIA::ACADEWY::1108	Academy Wy	34,896	37.7	Reconstruction	17.63	615,218
ARTESIA::GRAYLAVE::1243	Grayland Ave	5,095	16.9	Reconstruction	17.63	89,830
ARTESIA::MEADODR::1311	Meadow Dr	34,793	47.1	Reconstruction	17.63	613,413
ARTESIA::HORSTAVE::1281	Horst Ave	17,161	16	Reconstruction	17.63	302,550
ARTESIA::GRAYLAVE::1244	Grayland Ave	13,737	29.6	Reconstruction	17.63	242,189
ARTESIA::ELAINAVE::1208	Elaine Ave	54,039	36	Reconstruction	17.63	952,718
ARTESIA::NORWBLVS/B::1314	Norwalk Blvd S/B	32,257	43.3	Reconstruction	17.63	568,708
ARTESIA::ASHWOST::1163	Ashworth St	20,807	40.9	Reconstruction	17.63	366,838
ARTESIA::179THST::1041	179th St	8,924	16	Reconstruction	17.63	157,339
ARTESIA::ASHWOST::1160	Ashworth St	9,738	44.6	Reconstruction	17.63	171,689
ARTESIA::ASHWOST::1157	Ashworth St	12,479	36.6	Reconstruction	17.63	220,016
ARTESIA::CLARKAVE::1188	Clarkdale Ave	21,815	30.7	Reconstruction	17.63	384,599
ARTESIA::175THST::1027	175th St	15,873	28.5	Reconstruction	17.63	279,850
ARTESIA::BELSHAVE::1174	Belshire Ave	8,349	14	Reconstruction	17.63	147,210
ARTESIA::GRAYLAVE::1240	Grayland Ave	44,994	42.6	Reconstruction	17.63	793,256



PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::183RDST::1062	183rd St	13,209	47.1	Reconstruction	17.63	232,888
ARTESIA::THORNAVE::1419	Thornlake Ave	20,126	21.1	Reconstruction	17.63	354,829
ARTESIA::GRAYLAVE::1241	Grayland Ave	39,215	27.4	Reconstruction	17.63	691,370
ARTESIA::ARTEBLVE/B::1150	Artesia Blvd E/B	12,855	49.6	Reconstruction	17.63	226,641
ARTESIA::HORSTAVE::1276	Horst Ave	14,138	23.7	Reconstruction	17.63	249,265
ARTESIA::IBEXAVE::1286	Ibex Ave	27,374	25.9	Reconstruction	17.63	482,609
ARTESIA::ELAINAVE::1209	Elaine Ave	11,436	17	Reconstruction	17.63	201,625
ARTESIA::DEVLIAVE::1202	Devlin Ave	39,160	34.7	Reconstruction	17.63	690,393
ARTESIA::185THST::1073	185th St	20,475	17.6	Reconstruction	17.63	360,983
ARTESIA::BELSHAVE::1172	Belshire Ave	11,315	34.8	Reconstruction	17.63	199,484
ARTESIA::IBEXAVE::1284	Ibex Ave	8,166	32	Reconstruction	17.63	143,979
ARTESIA::ASHWOST::1162	Ashworth St	10,811	33.2	Reconstruction	17.63	190,602
ARTESIA::KOUDEST::1306	Koudekerk St	18,008	46.6	Reconstruction	17.63	317,484
ARTESIA::BELSHAVE::1169	Belshire Ave	24,190	18.3	Reconstruction	17.63	426,472
ARTESIA::ARLINAVE::1130	Arline Ave	33,471	46.4	Reconstruction	17.63	590,098
ARTESIA::180THST::1046	180th St	10,705	29.9	Reconstruction	17.63	188,739
ARTESIA::179THST::1040	179th St	10,938	22.3	Reconstruction	17.63	192,854
ARTESIA::176THST::1030	176th St	26,237	15	Reconstruction	17.63	462,575
ARTESIA::179THST::1039	179th St	19,378	32.2	Reconstruction	17.63	341,640
ARTESIA::IBEXAVE::1287	Ibex Ave	39,133	29.8	Reconstruction	17.63	689,931
ARTESIA::THORNAVE::1416	Thornlake Ave	21,850	42.9	Reconstruction	17.63	385,221
ARTESIA::ASHWOST::1161	Ashworth St	11,322	36.2	Reconstruction	17.63	199,622
ARTESIA::ARTESBLVD::1155	Artesia Blvd	32,238	18	Reconstruction	17.63	568,373
ARTESIA::HORSTAVE::1277	Horst Ave	10,866	19.3	Reconstruction	17.63	191,583
ARTESIA::THORNAVE::1418	Thornlake Ave	11,002	23.6	Reconstruction	17.63	193,969
ARTESIA::ARTEBLVE/B::1151	Artesia Blvd E/B	11,484	45.9	Reconstruction	17.63	202,463
ARTESIA::BELSHAVE::1171	Belshire Ave	10,014	27.1	Reconstruction	17.63	176,550
ARTESIA::HORSTAVE::1275	Horst Ave	41,077	17.9	Reconstruction	17.63	724,191
ARTESIA::THORNAVE::1420	Thornlake Ave	9,267	26.2	Reconstruction	17.63	163,393
ARTESIA::RADLEST::1376	Radley St	8,372	20.5	Reconstruction	17.63	147,600



PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::GRAYLAVE::1239	Grayland Ave	42,746	15.6	Reconstruction	17.63	753,616
ARTESIA::176THST::1031	176th St	17,688	21.4	Reconstruction	17.63	311,856
ARTESIA::BELSHAVE::1173	Belshire Ave	10,805	16.6	Reconstruction	17.63	190,504
ARTESIA::RENDOST::1378	Rendova St	8,826	13.2	Reconstruction	17.63	155,604
ARTESIA::178THST::1038	178th St	87,597	44.9	Reconstruction	17.63	1,544,335
ARTESIA::ARTEBLVE/B::1149	Artesia Blvd E/B	42,859	42.6	Reconstruction	17.63	755,609
ARTESIA::KOUDEST::1308	Koudekerk St	9,834	24.5	Reconstruction	17.63	173,380
ARTESIA::IBEXAVE::1285	Ibex Ave	8,883	19.5	Reconstruction	17.63	156,607
ARTESIA::IBEXAVE::1283	Ibex Ave	10,028	21.4	Reconstruction	17.63	176,794
ARTESIA::RENDOST::1377	Rendova St	10,486	16.1	Reconstruction	17.63	184,872
ARTESIA::ARTEBLVE/B::1152	Artesia Blvd E/B	34,522	35.2	Reconstruction	17.63	608,636
ARTESIA::THORNAVE::1417	Thornlake Ave	10,085	27	Reconstruction	17.63	177,815
ARTESIA::KOUDEST::1307	Koudekerk St	11,902	31	Reconstruction	17.63	209,838
ARTESIA::BELSHAVE::1170	Belshire Ave	7,970	17.9	Reconstruction	17.63	140,513
ARTESIA::168THST::1015	168th St	30,357	24.9	Reconstruction	17.63	535,211
ARTESIA::HORSTAVE::1278	Horst Ave	24,861	38.1	Reconstruction	17.63	438,306
ARTESIA::166THST::1003	166th St	4,729	40.2	Reconstruction	17.63	83,383
ARTESIA::166THST::1001	166th St	24,753	42.1	Reconstruction	17.63	436,412
ARTESIA::166THST::1004	166th St	11,131	29	Reconstruction	17.63	196,243
ARTESIA::ALLN/O18ST::4008	ALLEY N/O 186TH ST	11,178	45	Reconstruction	17.63	197,075
ARTESIA::ALLE/OALAV::4015	ALLEY E/O ALBURTIS AVE	14,707	47	Reconstruction	17.63	259,300
ARTESIA::ALLE/OPIBL::4034	ALLEY E/O PIONEER BLVD	34,187	39	Reconstruction	17.63	602,725
ARTESIA::ARTEBLVE/B::1143	Artesia Blvd E/B	43,496	44.3	Reconstruction	17.63	766,844
ARTESIA::ARTEBLVE/B::1144	Artesia Blvd E/B	16,974	46.1	Reconstruction	17.63	299,260
ARTESIA::ALLE/OJEAV::4033	ALLEY E/O JERSEY AVE	13,736	43.1	Reconstruction	17.63	242,176
ARTESIA::MAIDSAVE::1310	Maidstone Ave	6,130	20.6	Reconstruction	17.63	108,074
ARTESIA::ALLN/O18ST::4001	ALLEY N/O 183RD ST	7,621	32.8	Reconstruction	17.63	134,373
ARTESIA::ALLN/O18ST::4002	ALLEY N/O 183RD ST	9,282	31	Reconstruction	17.63	163,655
ARTESIA::GRIDRDN/B::1258	GRIDLEY RD N/B	4,824	30.8	Reconstruction	17.63	85,048
ARTESIA::GRIDRDN/B::1259	GRIDLEY RD N/B	13,363	45	Reconstruction	17.63	235,601

PID	Street Name	Area (sf)	PCI	Treatment	Unit Cost (\$/sf)	Total Cost (\$)
ARTESIA::GRIDRDN/B::1260	GRIDLEY RD N/B	13,453	38.7	Reconstruction	17.63	237,179
ARTESIA::GRIDRDN/B::1261	GRIDLEY RD N/B	10,111	25	Reconstruction	17.63	178,261
ARTESIA::GRIDRDN/B::1262	GRIDLEY RD N/B	18,454	35.9	Reconstruction	17.63	325,357
ARTESIA::GRIDRDN/B::1263	GRIDLEY RD N/B	10,969	33.4	Reconstruction	17.63	193,384
ARTESIA::GRIDRDN/B::1264	GRIDLEY RD N/B	13,737	49	Reconstruction	17.63	242,199
ARTESIA::GRIDRDN/B::1265	GRIDLEY RD N/B	30,600	46.1	Reconstruction	17.63	539,489
ARTESIA::NORBLVSRD::1335	NORWALK BLVD SERVICE RD	16,742	34.9	Reconstruction	17.63	295,162
ARTESIA::PIONBLVN/B::1359	PIONEER BLVD N/B	34,727	43.7	Reconstruction	17.63	612,252
ARTESIA::PIONBLVN/B::1360	PIONEER BLVD N/B	30,487	38.9	Reconstruction	17.63	537,494
ARTESIA::PIONBLVN/B::1363	PIONEER BLVD N/B	13,315	37.3	Reconstruction	17.63	234,749
ARTESIA::PIONBLVN/B::1364	PIONEER BLVD N/B	3,774	27.8	Reconstruction	17.63	66,540
ARTESIA::PIONBLVN/B::1365	PIONEER BLVD N/B	21,339	41.1	Reconstruction	17.63	376,218
ARTESIA::PIONBLVN/B::1366	PIONEER BLVD N/B	11,948	35.5	Reconstruction	17.63	210,649
ARTESIA::PIONBLVN/B::1373	Pioneer Blvd N/B	26,239	41.6	Reconstruction	17.63	462,604
ARTESIA::ARTEBLVE/B::1145	Artesia Blvd E/B	11,194	49	Reconstruction	17.63	197,353
ARTESIA::SOUTSTE/B::1405	South St E/B	20,873	48	Reconstruction	17.63	368,005



CITY OF ARTESIA  
PAVEMENT MANAGEMENT PROGRAM



PAVEMENT MANAGEMENT PROGRAM  
2025 UPDATE  
PCI BASED TREATMENT

Legend

PCC TREATMENT

MONITOR (100-95) (26)

PREVENTIVE (95-70) - 2% SPALL REPAIR (2)

MINOR REHABILITATION (70-60) - JOINT SEAL REPAIR, 10% SLAB REPLACEMENT AND/OR 4% SPALL REPAIR (0)

MAJOR REHABILITATION (60-50) - JOINT SEAL REPAIR, 20% SLAB REPLACEMENT AND/OR 6% SPALL REPAIR (0)

RECONSTRUCTION (50-0) - REMOVE EXISTING PCC PAVEMENT AND CONSTRUCT 6" PCC ON 6" AB ON 12" SUBGRADE (0)

AC TREATMENT

MONITOR (100-95) (15)

PREVENTIVE (95-70) - SLURRY SEAL (135)

RESURFACING (70-60) - OVERLAY (33)

REHABILITATION (60-50) - MILL & OVERLAY (40)

RECONSTRUCTION (50-0) - REMOVE EXIST PAVEMENT, CONSTRUCT 6" AC OVER 6" AB (211)


Artesia\_City\_Boundary (1)

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Scale: 1:6,000

Map Date: May 7, 2025

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# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9K.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Approval to Display the Progress Pride Flag at City Hall in Recognition of Pride Month

**FROM:** Carmen Zambrano, Management Analyst

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager

HongDao Nguyen, City Attorney

Abel Avalos, City Manager

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**RECOMMENDATION:**

Staff recommends the City Council, by motion, approve the display of the Progress Pride Flag on the flag pole in front of City Hall from June 2, 2025 to June 30, 2025 per the City's Flag Display Policy.

**BACKGROUND:**

In September 2021, the City Council adopted the City of Artesia Flag Display Policy (the "Policy") which governs the display of flags on City flag poles. The Policy designates the flag pole at City Hall as the only location in the City for the display of commemorative flags. The Policy also outlines the procedure by which the City Council may request and vote to display a commemorative flag that supports the overall mission of the City.

**ANALYSIS:**

Mayor Pro Tem Trevino, and Council members Manalo and Ramoso, have requested through the City Manager that the City Council consider flying the Progress Pride Flag at City Hall during June in observance of Pride Month. In the United States, Pride Month is celebrated each June to honor the 1969 Stonewall Riots, a pivotal moment in the fight for LGBTQ+ rights. Under City policy, a majority of the Council must approve the display of any commemorative flag. A Pride-related flag has been displayed at City Hall each June for the past four years.

If approved, staff will also plan a small flag raising ceremony on Monday, June 2nd at noon in front of City Hall to commemorate the raising of the flag.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item. The City already owns a Pride Flag and will not need to purchase a new one.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends the City Council, by motion, approve the display of the Progress Pride Flag on the flag pole in front of City Hall from June 2, 2025 to June 30, 2025 per the City's Flag Display Policy.

**Attachments**

[FLAG DISPLAY POLICY.pdf](#)



## CITY OF ARTESIA

### FLAG DISPLAY POLICY

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#### **PURPOSE**

The City of Artesia displays the United States and the State of California flag at City facilities in accordance with federal and State law, which calls for these flags to be prominently displayed in front of a public building, such as City Hall. The City also has an adopted City of Artesia flag for display.

The Flag Display Policy is intended to set criteria and a process to provide the City Council the option to authorize the outdoor display of commemorative flags as an expression of the City's official sentiments, at City facilities using City-owned flagpoles.

This policy establishes that the City-owned flagpoles are for the exclusive use of the City, and not intended to serve as a forum for free expression by the public. The City of Artesia will not consider requests by members of the public or outside organizations.

#### **FLAGPOLES AND FLAG DISPLAY**

The City of Artesia has three facilities with flagpoles, maintained and used by the City. Locations for the flagpoles and the type of flag(s) in display are as follows:

<b>Facility</b>	<b>Flag Type</b>
<i>City Hall</i>	<i>United States flag, State of California flag, and City of Artesia flag</i>
<i>AJ Padelford Park</i>	<i>United States flag and State of California flag</i>
<i>Artesia Park</i>	<i>United States flag</i>

Additionally, there are flagpoles on the medians throughout the City, which display the United States flag.

At facilities where more than one flag is displayed in a single pole, the order of the flags, per flag protocol, includes the United States flag at the top most part, then the California State flag. If a City flag is flown on the same pole, the flag will be below those.

#### **CRITERIA**

Commemorative flags typically help raise awareness to a specific historical event or a cause. In evaluating whether to approve the display of a commemorative flag, the City Council should take into account whether the cause promoted by the commemorative flag supports the City's overall mission. The City Council should not consider commemorative



flags promoting religion or religious groups, political parties, or flags displaying support of electoral candidates.

### **DISPLAY OF COMMEMORATIVE FLAG**

City Hall serves as the official government building recognized by the public for municipal services. This facility will serve as the only designated location to display commemorative flags approved by the City Council. Flag protocols require that when another flag is flown on the same staff as the United States flag, that the United States flag must be flown at the top. Commemorative flags will be flown underneath the United States and California flag.

Due to restrictions posed by the size of the flagpole and its proximity to the walkway entry to City Hall, the commemorative flag will need to be removed any time the United States flag is ordered by Presidential proclamation to be flown at half-mast, to prevent blocking the entryway to the public. In this instance, only the United States flag and California flag will be flown for the duration required at half-mast. Upon raising the flag, the commemorative flag will be displayed again if it is within the approved time frame to be flown.

### **APPROVAL PROCESS**

The City Council will only consider requests for display of a commemorative flag by a City Councilmember. The request must follow the outline below:

1. A member of the City Council must make the initial request at a City Council meeting or to the City Manager at least two weeks prior to the next City Council meeting.
2. Once the request is made, the item will be placed on the next City Council agenda scheduled at least two weeks later for discussion and decision
3. The request will be voted on by the City Council
4. The item must receive majority vote for approval of display

### **ACQUIRING THE FLAG**

Following approval by the City Council, a 5 ft. x 8 ft. flag will be purchased by the City for a maximum expenditure of \$300 per approved flag.

### **DURATION**

Upon City Council approval, the commemorative flag will be displayed as outlined on the City Council agenda report. The duration may range from 1 day to 30 days, as determined by the City Council during a City Council meeting. Upon City Council approval, the commemorative flag will be displayed as early as the next business day following the City Council meeting. For authorizations of display for a duration of one month, the flag will be displayed on the first business day of the approved month and removed on the first business day following the end of the month.





# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 9L.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Resolutions for Street Lighting Maintenance District Initiating Proceedings, Approving the Engineer's Report, Declaring the City's Intention to Levy and Collect Assessments, and Setting the Date of the Public Hearing

**FROM:** Jamie Murguia, Finance Manager

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager  
HongDao Nguyen, City Attorney  
Abel Avalos, City Manager

---

**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution Nos. 25-3036, 25-3034, and 25-3035, initiating proceedings, approving the Engineer's Report, declaring the City's intention to levy and collect assessments, and setting the date of the public hearing for the Street Lighting Maintenance District.

**BACKGROUND:**

The City of Artesia Street Lighting Maintenance District encompasses the entire City and funds the installation, maintenance and servicing of streetlights, traffic signals, and related facilities located along City streets and public right-of-ways.

The City Council is requested to initiate the process of levying the Fiscal Year 2025-26 assessment within the District by (1) considering and adopting a resolution to initiate proceedings for the District; (2) considering and adopting a resolution approving the Engineer's Report that has been prepared and is attached in connection with the District; and (3) considering and adopting a resolution declaring the City's intention to levy the Fiscal Year 2025-26 assessment and setting a date for a Public Hearing on the proposed assessment. The resolution of intention sets the date of the public hearing on the District as June 9, 2025.

**ANALYSIS:**

According to the Engineer's Report prepared by Willdan Financial Services, the total proposed Fiscal Year 2025-26 assessment is \$137,420. The assessment for each property was calculated based on the special benefit each property receives from the street lighting improvements. The proposed Fiscal Year 2025-26 assessments for each parcel within the Street Lighting Maintenance District equals the assessment for Fiscal Year 2024-25: \$5.90 per parcel, plus \$.34/\$1.44 per frontage foot for residential/non-residential property, respectively.

Exhibit D of the Engineer's report informs that the total cost of utilities and administration is estimated at \$202,631 for 2025-26. The District will generate approximately \$137,420, thereby creating a shortfall of \$65,211. To close the shortfall through increased assessments is a very complicated process of having an assessment district engineer engaged to perform an analysis of how much "general benefit" is provided by the street lights on each street (which generally cannot be passed on to abutting property owners through assessments) and how much "special benefit" is provided by the streetlights to property owners along the street segment (which can be passed along through assessments). The requirement to make the distinctions between "general" and "special" benefit, to have each calculated on a street-by-street basis, and then for the City to absorb the "general benefit" portion has been created by Proposition 218 and court decisions interpreting it.

**FISCAL IMPACT:**

The \$65,211 of general fund contributions will be included in the proposed Fiscal Year 2025-26 Budget.

**RECOMMENDED COUNCIL ACTION:**

Staff recommends that the City Council adopt Resolution Nos. 25-3036, 25-3034, and 25-3035, initiating proceedings, approving the Engineer's Report, declaring the City's intention to levy and collect assessments, and setting the date of the public hearing for the Street Lighting Maintenance District.

**Attachments**

[Resolution No. 25-3036 \(Initiation of Proceeding for Levy\).pdf](#)

[Resolution No. 25-3034 \(Approval Engineers Report\).pdf](#)

[FY2526 Artesia Engineers Report IM - to client \(002\).pdf](#)

[Resoluntion No. 25-3035 \(Declaration of Intent to Levy\).pdf](#)

## RESOLUTION NO. 25-3036

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF ARTESIA STREET LIGHTING MAINTENANCE DISTRICT FOR FISCAL YEAR 2025-26 AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE STREETS AND HIGHWAYS CODE

THE CITY COUNCIL OF THE CITY OF ARTESIA HEREBY FINDS, DETERMINES, ORDERS AND RESOLVES AS FOLLOWS:

SECTION 1. Pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code (commencing with Section 23500) (the "Act"), the City Council of the City of Artesia desires to initiate proceedings for the levy and collection of an assessment against parcels of property within an existing assessment district designated "City of Artesia Street Lighting Maintenance District" (the "District"), for Fiscal Year 2025-26, commencing July 1, 2025 and ending June 30, 2026, to pay for the costs and expenses of the improvements described in Section 3 hereof.

SECTION 2. The boundaries of the District are coterminous with the boundaries of the City of Artesia.

SECTION 3. The proposed improvements may be briefly described as follows: The maintenance and operation of public streets and sidewalks within the District, including the installation, maintenance and servicing of streetlights, traffic signals, and appurtenant facilities located in and along public streets, roadways and rights-of-way in the City. "Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the streetlights, traffic signals and appurtenant facilities, including repair, removal or replacement of all or part of any streetlights, traffic signals or appurtenant facilities and the cleaning, sandblasting and painting of streetlights, traffic signals and appurtenant facilities to remove or cover graffiti. "Servicing" means the furnishing of electric current or energy, gas or other illuminating agent for the streetlights, traffic signals, and appurtenant facilities.

SECTION 4. Public property owned by any public agency and in use in the performance of a public function, which is included within the boundaries of the District, shall not be subject to assessment to be made under these proceedings to cover any of the cost and expenses of the improvements.

SECTION 5. The City Council hereby designates Willdan Financial Services as the engineer (the "Engineer") for the purpose of these proceedings and hereby authorizes and directs the Engineer to prepare and file with the Finance Manager a written report in connection with these proceedings in accordance with Article 4 (commencing with Section 23565) of Chapter 1 of the Act, which shall contain the following:

A. Plans and specifications for the improvements, which shall indicate the class and type of improvements to be provided for each zone.



B. An estimate of the costs of the improvements for the 2025-26 Fiscal Year, including all of the following:

1. The total cost of the improvements, including all incidental expenses;
2. The amount of any surplus or deficit in the Improvement Fund for the District to be carried over from the 2024-25 Fiscal Year;
3. The amount of any contributions to be made from sources other than the assessments levied pursuant to the Act; and
4. The net amount to be assessed upon assessable lands with the District, being the total cost of the improvements, increased or decreased as the case may be by any surplus, deficit or contributions.

C. A diagram for the District showing all of the following:

1. The exterior boundaries of the District;
2. The boundaries of any zones within the District; and
3. The lines and dimensions of each lot or parcel of land within the District.

A distinctive number or letter shall identify each lot or parcel. The lines and dimensions of each lot or parcel shown on the diagram shall conform to those shown on the County Assessor's Maps for the 2025-26 Fiscal Year. The diagram may refer to the County Assessor's Maps for a detailed description of the lines and dimensions of any lots or parcels; in which case, those Maps shall govern for all details concerning the lines and dimensions of such lots or parcels.

D. An assessment of the estimated costs of the improvements for the 2025-26 Fiscal Year, which shall do all of the following:

1. State the net amount to be assessed upon assessable lands within the District,
2. Describe each assessable lot or parcel of land within the District; and
3. Assess the net amount upon all assessable lots or parcels of land within the District by apportioning the amount among the several lots or parcels in proportion to the estimated benefits to be received by each lot or parcel from the improvements.

The assessment may refer to the County assessment roll for a description of the lots and parcels, in which case the roll shall govern for all details concerning the description of the lots or parcels.

SECTION 6. This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the passage, approval, and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 12<sup>th</sup> day May, 2025.

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Ali Sajjad Taj, Mayor

ATTEST:

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Jennifer Alderete, City Clerk

APPROVED AS TO FORM:

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Best Best & Krieger, City Attorney

RESOLUTION NO. 25-3034

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
ARTESIA, CALIFORNIA, APPROVING THE REPORT OF  
THE ENGINEER FOR FISCAL YEAR 2025-26 IN  
CONNECTION WITH THE CITY OF ARTESIA STREET  
LIGHTING MAINTENANCE DISTRICT

THE CITY COUNCIL OF THE CITY OF ARTESIA HEREBY FINDS,  
DETERMINES, ORDERS AND RESOLVES AS FOLLOWS:

SECTION 1. The City Council of the City of Artesia, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code, commencing with Section 22500 (the "Act"), by previous resolution initiated proceedings for the levy of an assessment for Fiscal Year 2025-26 in connection with the City of Artesia Street Lighting Maintenance District (the "District") and ordered Willdan Financial Services (the "Engineer"), to prepare and file a written report in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Act.

SECTION 2. The Engineer has prepared and filed with the City for presentation to the City Council such report entitled "City of Artesia, Street Lighting Maintenance District, 2025-26 Engineer's Annual Levy Report" (the "Report").

SECTION 3. The City Council has carefully examined and reviewed the Report and the Report is hereby approved as filed.

SECTION 4. This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the passage, approval, and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 12<sup>th</sup> day of May, 2025.

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Ali Taj, Mayor

ATTEST:

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Jennifer Alderete, City Clerk

APPROVED AS TO FORM:

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Best Best & Krieger, City Attorney



# **City of Artesia**

## **Street Lighting Maintenance District**

### **2025/2026 ENGINEER'S ANNUAL LEVY REPORT**

Intent Meeting: May 12, 2025

Public Hearing: June 9, 2025

27368 Via Industria  
Suite 200  
Temecula, CA 92590  
T 951.587.3500 | 800.755.6864  
F 951.587.3510 | 888.326.6864

Property Tax Information Line  
T. 866.807.6864

[www.willdan.com](http://www.willdan.com)



**ENGINEER'S REPORT AFFIDAVIT**  
**Establishment of Annual Rates and Charges for the:**  
**Street Lighting Maintenance District**  
**City of Artesia**  
**Los Angeles County, State of California**

This Report and the information contained herein reflect the proposed budget for each of the various services provided by the Street Lighting Maintenance District and the rates and charges applicable to those services as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council of the City of Artesia.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Willdan Financial Services  
District Engineer  
On Behalf of the City of Artesia

By: \_\_\_\_\_  
Chonney Gano  
Project Manager, District Administration Services

By: \_\_\_\_\_  
Tyrone Peter  
P.E. # C 81888



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## ***I. INTRODUCTION***

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To ensure the flow of funds for a portion of the ongoing maintenance and servicing of street lighting facilities and traffic signals within the boundaries of the City of Artesia (the “City”), the City Council has previously formed the City’s Street Lighting Maintenance District (the “District”).

Adequate lighting on public streets and traffic signals to control the flow of traffic and pedestrians are considered important for public convenience and safety. Protection of property and reduction of traffic accidents are specific benefits that properties realize within the City. The lighting benefit is directly related to safety and property protection and therefore increases the desirability and usability of residential, commercial and industrial properties.

This Engineer’s Report (the “Report”) presents the engineering analysis for the District for Fiscal Year 2025/2026.

## ***II. AUTHORITY FOR THE REPORT***

---

This Report is prepared pursuant to a Resolution of the City Council ordering an Engineer’s Report and in compliance with the requirements of Article 4, Chapter 1, Landscaping and Lighting Act of 1972, being Part 2, Division 15, Sections 22500 through 22679 of the Streets and Highways Code, State of California (the “1972 Act”).

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the Report, including plans, specifications, estimates, diagram, and assessment;

- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "Maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

The Report prepared by the engineer includes plans and specifications for the improvements, an estimate of the costs of the improvements, a diagram, i.e., map of the assessment district showing the boundary of the District, and an assessment of the estimated costs of the improvements against the parcels or lots, which benefit from the improvements. This Report is presented to the City Council for its review and approval as presented or, as the City Council may determine it should be modified, before approval.

After the Report is preliminarily approved, the City Council may adopt a Resolution of Intention, which describes the improvements, refers to the Report for details of the District, and sets a time and place for a public hearing on the proposed levy of assessments.

Following consideration of public comments and written protests at a noticed public hearing, and review of the Report, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report, and confirmation of the assessments, the Council may order the levy and collection of assessments for Fiscal Year 2025/2026 pursuant to the 1972 Act. In such case, the assessment information will be submitted to the County Auditor/Controller, and

included on the property tax roll for each benefiting parcel for Fiscal Year 2025/2026. Should the County Auditor/Controller reject a proposed assessment as the parcel is no longer a valid Assessor's Parcel Number (APN), the new parcel or parcels will be identified and resubmitted for inclusion on the tax roll with an assessment calculated based on the Method of Assessment and applicable rates.

Assessments for this District are being levied for the following:

1. The maintenance and servicing of streetlights which provide a special benefit to all the assessable parcels within the District whether or not such parcels are in close proximity to such lights.
2. The maintenance and servicing of local streetlights in close proximity to certain lots and parcels which provide a special benefit to such lots or parcels.
3. The maintenance and servicing of traffic signals that contribute to traffic flow, thereby providing a measure of safety and pedestrian and vehicular accessibility to residential, commercial and industrial properties.

The 1972 Act, in Section 22573, states that the "net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements." Details of the formula being used to spread the assessments throughout this District are found under the heading "Method of Assessment".

### **III. PROPOSITION 218**

---

In conjunction with the provisions of the 1972 Act, in November 1996 voters of the State of California passed Proposition 218, which added Article XIID to the California Constitution requiring new procedures for assessment districts. The California Constitution Article XIID addresses several key criteria for the levy of assessments, notably:

Article XIID Section 2(d) defines District as follows:

"District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service";

Article XIID Section 2(i) defines Special Benefit as follows:

"Special benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "special benefit."

Article XIID Section 4(a) defines proportional special benefit assessments as follows:

“An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.”

Article XIID requires that assessments comply with stated provisions by July 1, 1997, unless an assessment district meets certain exemptions. The exemptions from the procedural and approval requirements are set forth in Section 5 of the Article and include the following:

*“(a) Any assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control.”*

The District qualifies as an existing assessment that is considered exempt under provision 5(a) quoted above, specifically street and sidewalk improvements. Using the definitions provided by the Office of the Controller for the State of California in the Guidelines Relating to Gas Tax Expenditures published by the Division of Local Government Fiscal Affairs, street improvements include street lighting.

This District was formed to establish and provide for the improvements that enhance the presentation of the surrounding properties and developments. These improvements will directly benefit the parcels to be assessed within the District. The assessments and method of apportionment is based on the premise that the assessments will be used to construct and install landscape and lighting improvements within the existing District as well as provide for the annual maintenance of those improvements, and the assessment revenues generated by District will be used solely for such purposes.

The costs of the proposed improvements have been identified and allocated to properties within the District based on special benefit. The improvements to be provided by this District and for which properties will be assessed have been identified as an essential component and local amenity that provides a direct reflection and extension of the properties within the District which the property owners and residents have expressed a high level of support.

The method of apportionment (method of assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the lighting improvements within the District, and the assessment obligation for



each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits.

To identify and determine the proportional special benefit to each parcel within the District, it is necessary to consider the entire scope of the improvements provided as well as the properties that benefit from those improvements. The improvements and the associated costs described in this Report, have been carefully reviewed and have been identified and allocated based on a benefit rationale and calculations that proportionally allocate the net cost of only those improvements determined to be of special benefit to properties within the District. The various public improvements and the associated costs have been identified as either "general benefit" (not assessed) or "special benefit".

#### ***IV. PLANS***

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A plan showing the size and location of streetlights and traffic signals to be maintained and serviced in the District are shown on the diagram and report prepared by the Southern California Edison Company, said diagram and report being on file in the office of the City Clerk and by reference incorporated and made part of this Report.

#### ***V. SPECIFICATIONS FOR MAINTENANCE AND SERVICING***

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The street lighting and traffic signal system are maintained and serviced to provide adequate illumination and traffic control. Maintenance and servicing includes but is not limited to removal, repair, replacement or relocation of light standards, traffic signals, poles, bulbs, fixtures, circuits and all appurtenances.

Energy for streetlights and traffic signals is currently furnished by the Southern California Edison Company. In the event that Southern California Edison no longer furnishes this service a successor will be assigned. The level of illumination is adequate for the intended purpose in the residential, commercial and industrial use zones. Rates for energy are those authorized by the Public Utilities Commission, State of California.

#### ***VI. ESTIMATE OF COST***

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The estimated costs of maintenance and servicing are shown on Exhibit D, Cost of Improvements.

## ***VIII. BENEFIT DETERMINATION***

In the non-residential zone, the special benefit to each parcel is derived not only from the special benefits to the property described above, but also enhances the ability of the properties, through the protection and safety provided by the District improvements, to attract clients, employees, and customers to the parcel.

## ***IX. METHOD OF ASSESSMENT***

1. Rectangular lots street frontage on a public street
2. Irregular shaped lots (a) width of lot at set back line, or

- (b) average of front and rear lot line lengths, or  
(c) street frontage, whichever is most representative of benefit

The District is divided into two benefit Zones. Zone 1 includes all residential property, excluding common areas or homeowner association properties that are not assessed, as they receive no special benefit from the District improvements. Zone 2 includes all non-residential property, excluding government-owned parcels, which are not assessed. An examination of the lighting pattern and lumens of light provided indicates that the lighting intensity in general is much greater in front of non-residential properties than in areas of residential properties. The additional lighting provides greater benefit to such properties because it provides additional protection from robberies and vandalism and provides an enhanced appearance and access to potential customers.

The proposed assessment for lighting and traffic signals for Fiscal Year 2025/2026 is derived by apportioning the net amount to be assessed among the assessable parcels in proportion to the estimated special benefit. All parcels are assessed a base charge of \$5.90 plus an adjusted front footage assessment as determined by the methodology previously outlined for front footage adjustments. The base charge is apportioned to all Zone 1 and Zone 2 properties equally. In addition to the base charge, the total special benefit assessment calculated for each parcel includes a front footage component. Two Zones of benefit have been established for this component of the assessment based on the intensity of the lighting and the type of development.

Zone	Assessment Rate per Foot of Adjusted Frontage
1	\$0.34
2	\$1.44

The assessment number for each parcel in the District is defined by the Los Angeles County Assessor's Office as an Assessor's Parcel Number (APN) that is recognized by the County Auditor/Controller each Fiscal Year if valid. The proposed amount of assessment upon each lot or parcel within the District is shown on the assessment roll attached hereto.

## **X CERTIFICATIONS**

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### **PRELIMINARY APPROVAL**

Preliminary approval by the City Council of the City of Artesia on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk  
City of Artesia  
State of California

### **FINAL APPROVAL**

Final approval by the City Council of the City of Artesia on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk  
City of Artesia  
State of California

I, \_\_\_\_\_, as City Clerk, do hereby certify that the foregoing assessments, together with the boundary map attached thereto, were filed in my office on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
City Clerk  
City of Artesia  
State of California

## **EXHIBIT A - ASSESSMENT ROLL**

The assessment roll for the District is voluminous and is therefore not included in this Report but is herein incorporated by reference. The Assessment Roll for Fiscal Year 2025/2026 is on file in the office of the City Clerk and the City Engineer, where it is available for public inspection.

Reference is made to the Los Angeles County Assessor's Roll for a detailed description of the lots or parcels in the District.

## **EXHIBIT B - PLANS**

The plans of the items to be operated and maintained are shown partly on the Diagram and partly on the report prepared by the Southern California Edison Company. The report outlined below, is on file with the City Clerk and is incorporated herein by reference.

### **SOUTHERN CALIFORNIA EDISON CO. STREET LIGHT INVENTORY**

<b>Pole and Lamp Symbol/Legend</b>	<b>Page(s)</b>
Street Light Decals	1
Inventory Detail	2 – 44
Street Light Maps	45 – 63

A portion of the lights shown on the Southern California Edison Company maps are outside the City limits of the City of Artesia and are not included in the inventory count for the City of Artesia.

## **EXHIBIT C - DESCRIPTION OF BUDGET ITEMS**

The following describes the items listed on the Cost of Improvements, shown on Exhibit D.

### **Maintenance & Improvements (Labor, Material and Equipment)**

Includes all labor, subcontractors, material and equipment required to properly maintain and service the street lighting, traffic signals and appurtenant facilities within the District by City staff and others. All improvements within the District will be maintained and serviced on a regular basis. The frequency and specific maintenance operations required will be determined by City staff and in certain instances are incorporated in the agreements with the Southern California Edison Company.



Also included are repairs that are unforeseen and not normally included in the yearly maintenance cost. This may include repair of damage due to vandalism, storms and other natural occurrences. Planned upgrades of the improvements that provide a benefit to the District could also be included in renovation costs.

#### Utilities (Light & Power)

The furnishing of electricity required for the operation of the street lighting, traffic signals and appurtenant facilities.

#### Capital Outlay

Replacement of Capital items necessary for the maintenance and servicing of the improvements; such as trucks.

#### Consultants

The cost of contracting with consultants to provide services specific to the levy and annual administration.

#### Incidentals/County Fees

The costs charged by the County to place and collect the assessments on the County property tax rolls and other miscellaneous costs as may be incurred.

#### City Contribution from General Fund

This item includes additional funds designated for the District that are not annual assessments. These funds are contributed to the District account to meet the budgeted expenditures when expenditures cannot be met by annual assessments.

#### Reserve Account

The Reserve Fund provides for the collection of funds to operate a district from the time period of July 1 (beginning of the Fiscal Year) through January, or when the County provides the City with the first installment of assessments collected from the property tax bills. The Reserve Fund eliminates the need for the City to transfer funds from non-district accounts to pay for district charges during the first half of the Fiscal Year. The Reserve Fund may also be used to offset any unforeseen costs such as repairs, legal fees, revenue deficits, or increased costs that are greater than originally planned.

## EXHIBIT D - COST OF IMPROVEMENTS

A summary of the cost of improvements is as follows:

FY 2025/2026 BUDGET ESTIMATE	TOTAL AMOUNT
<b>Direct Costs</b>	
Cost of Maintenance and Improvements	\$0
Utilities (Light & Power)	195,000
Capital Outlay	\$0
<b>Administrative Costs</b>	
Consultants	\$6,600
Incidentals/County Fees	1,031
<b>Total FY 2025/2026 Costs</b>	<b>\$202,631</b>
Reimbursement/Shared Cost	\$0
City Contribution from General Fund	65,211
Amount to be Assessed for FY 2025/2026	137,420
<b>Total</b>	<b>\$202,631</b>
Total Number of Parcels	3,949
Adjusted Front Footage	212,389.15
Base Charge Each Parcel @ \$5.90	\$23,299.10
Charge Per Adjusted Front Footage	
Zone 1            174,289.91 front feet x \$0.34	\$59,258.57
Zone 2            38,099.24 front feet x \$1.44	\$54,862.91
Estimated Reserve Fund Balance (July 1, 2025)	\$0.00

## RESOLUTION NO. 25-3035

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN THE CITY OF ARTESIA STREET LIGHTING MAINTENANCE DISTRICT FOR FISCAL YEAR 2025-26 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE STREETS AND HIGHWAYS CODE, AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS

THE CITY COUNCIL OF THE CITY OF ARTESIA HEREBY FINDS, DETERMINES, ORDERS AND RESOLVES AS FOLLOWS:

SECTION 1. The City Council of the City of Artesia (the "City Council") hereby (1) finds that the public interest and convenience requires and (2) declares its intention to levy and collect assessments against the lots and parcels of property within an existing assessment district designated as the City of Artesia Street Lighting Maintenance District (the "District") pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code (commencing with Section 23500) (the "Act") for Fiscal Year 2025-26, commencing July 1, 2025 and ending June 30, 2026, to pay for the costs and expenses of the improvements described in Section 3 hereof.

SECTION 2. The boundaries of the District are coterminous with the boundaries of the City of Artesia.

SECTION 3. The proposed improvements may be briefly described as follows: The maintenance and operation of public streets and sidewalks within the District, including the installation, maintenance and servicing of streetlights, traffic signals, and appurtenant facilities located in and along public streets, roadways and rights-of-way in the City. "Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the streetlights, traffic signals and appurtenant facilities, including repair, removal or replacement of all or part of any street lights, traffic signals or appurtenant facilities and the cleaning, sandblasting and painting of streetlights, traffic signals and appurtenant facilities to remove or cover graffiti. "Servicing" means the furnishing of electric current or energy, gas or other illuminating agent for the streetlights, traffic signals, and appurtenant facilities.

SECTION 4. The assessments to be levied and collected against the assessable lots and parcels of property within the District for Fiscal Year 2025-26 are not proposed to increase from the assessments levied and collected for Fiscal Year 2024-25.

SECTION 5. Public property owned by any public agency and in use in the performance of a public function, which is included within the boundaries of the District,

shall not be subject to assessment to be made under these proceedings to cover any of the costs and expenses of the improvements.

SECTION 6. Reference is hereby made to the Report of the Engineer entitled "City of Artesia, Street Lighting Maintenance District, 2025-26 Engineer's Annual Levy Report" on file in the office of the City Clerk for a full and detailed description of the improvements, the boundaries of the District and any zones therein and the proposed assessments upon assessable lots and parcels of land within the District.

SECTION 7. NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL APPOINTS MONDAY, THE 9<sup>th</sup> DAY OF JUNE, 2025, AT THE HOUR OF 7 P.M., IN THE COUNCIL CHAMBERS AT CITY HALL, CITY OF ARTESIA, 18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA 90701, AS THE TIME AND PLACE FOR THE HEARING OF PROTESTS OR OBJECTIONS TO THE LEVY OF THE PROPOSED ASSESSMENTS IN CONNECTION WITH THE DISTRICT. All interested persons shall be afforded the opportunity to hear and be heard. Any interested person may file a written protest with the City Clerk prior to the conclusion of the hearing. A written protest shall state all grounds of objection. A protest by a property owner shall contain a description sufficient to identify the property owned by the signer thereof. The City Council shall consider all oral statements and all written protests made or filed by any interested person.

Section 8. The City Clerk is hereby authorized and directed to give notice of such hearing in accordance with law.

PASSED, APPROVED and ADOPTED this 12<sup>th</sup> day of May, 2025.

\_\_\_\_\_  
Ali Taj, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Alderete, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Best Best & Krieger, City Attorney



# CITY COUNCIL AGENDA REPORT

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**MEETING DATE:** May 12, 2025

**ITEM NO:** 11A.

**TO:** Mayor and Members of the City Council

**SUBJECT:** Introduction of an Ordinance Amending the Process for the Abatement of Public Nuisances

**FROM:** Mario Flores, Management Analyst

**REVIEWED AND APPROVED BY:**

Melissa Burke, Deputy City Manager  
Jamie Murguia, Finance Manager  
HongDao Nguyen, City Attorney  
Abel Avalos, City Manager

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**RECOMMENDATION:**

Staff recommends that the City Council:

1. Consider and find that this Ordinance is exempt from CEQA pursuant to Section 15061(B)(3) of the CEQA guidelines, as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment; and
2. Waive full reading and introduce by title only, Ordinance No. 25-967, an Ordinance Amending Chapter 7 (Administrative Citations) of Title 1 (General Provisions) and Chapter 1 (Public Nuisances) of Title 5 (Public Welfare) of the Artesia Municipal Code Relating to the Abatement of Public Nuisances.

**BACKGROUND:**

The City Council has declared that public nuisances are a significant source of blight in both residential and non-residential neighborhoods. Public nuisances not only detract from the appearance of surrounding areas but also pose serious safety risks, such as fire hazards, attracting criminal activity, and health hazards.

Public nuisances that are unaddressed contribute to the further deterioration of the neighborhood. These nuisances can depress property values, hinder economic development, and slow appreciation of nearby properties, which ultimately impacts tax revenues. In addition, this negligence requires increased municipal services, which strains local resources. The unsafe and unhealthy conditions public nuisances create significantly affect the well-being of any occupants of the property and nearby residents and businesses.

Recognizing the importance of a clear and effective public nuisance abatement process, City staff has identified opportunities to improve clarity, efficiency, and alignment with current best practices, particularly regarding the service of notices and overall administrative procedures. As a result, the City Attorney's Office conducted a comprehensive review of Chapter 7 (Administrative Citations) of Title 1 (General Provisions) and Chapter 1 (Public Nuisances) of Title 5 (Public Welfare) of the Artesia Municipal Code and provided draft revisions to City staff for feedback based on practical experience with enforcement.

The review focused on modernizing and strengthening the City's administrative enforcement tools to ensure a more effective and legally defensible abatement process. The goal of the review and subsequent amendments are to streamline procedures, clarify roles and responsibilities, and enhance due process protections for property owners while maintaining the City's ability to respond promptly and appropriately to public nuisance conditions affecting the health, safety, and welfare of the community.

**ANALYSIS:**



The proposed amendments to Chapter 7 (Administrative Citations) of Title 1 (General Provisions) and Chapter 1 (Public Nuisances) of Title 5 (Public Welfare) introduce several significant updates aimed at modernizing and strengthening administrative procedures for abating public nuisances. These revisions are designed to address issues related to public safety, property upkeep, and the prevention of blight, ensuring properties are maintained and aligned with code so that they do not negatively impact the surrounding community.

Key changes in Chapter 7 (Administrative Citations) of Title 1 (General Provisions) include:

- **Updated Definitions:** Amended the definition of "Responsible Persons" to encompass individuals or entities with ownership, control, or legal responsibility for a property or business involved in a code violation, enhancing accountability and enforcement clarity.
- **Enhanced Service and Enforcement of Administrative Citations:** Strengthened enforcement procedures by clarifying service requirements for responsible persons residing at the subject property, eliminated a newspaper publication requirement for serving administrative citations, and authorized violations to be prosecuted as infractions or misdemeanors unless otherwise specified.

Key changes in Chapter 1 (Public Nuisances) of Title 5 (Public Welfare) include:

- **Streamlined Notice Procedures for Public Nuisances:** Revised the Service of Notice process for nuisance abatement to consolidate multiple notice procedures into a single, consistent method, eliminating two previously conflicting notice procedures to reduce confusion and ensure uniform application.
- **Clarified Hearing Procedures for Public Nuisances:** Revised language related to the review and decision process of the Hearing Officer and the issuance of orders of abatement to improve clarity and better protect the City's interests.
- **Abatement of Nuisance Prior to City Action Procedures:** Clarified provisions that allow Responsible Persons to abate nuisances prior to City action, encouraging voluntary compliance, and standardized language regarding property entry via warrant to ensure consistency and to safeguard the City.
- **Updated Cost Recovery Provisions:** Added a provision where the City may recover administrative costs and expenses related to nuisance abatement through special assessment or abatement lien. Fees and costs remain to be established by resolution.

These amendments aim to promote greater clarity, consistency, and efficiency in the City's nuisance abatement process. By updating and clarifying key definitions and provisions, the amendment ensures alignment with current best practices and enhances code enforcement. By establishing these clear guidelines and enforcement mechanisms, the City will be better equipped to preserve the integrity of its neighborhoods and help mitigate the negative effects of neglected properties.

#### **FISCAL IMPACT:**

There is no fiscal impact associated with the introduction of Ordinance No. 25-967.

#### **ENVIRONMENTAL:**

In accordance with the California Environmental Quality Act (CEQA) Guidelines, this project is exempt from environmental review as it does not meet the definition of a "project" under CEQA Guidelines Section 1578(b)(5). The adoption of this Ordinance is an administrative action that will not cause any direct or physical changes to the environment, and no further analysis is required.

#### **RECOMMENDED COUNCIL ACTION:**

1. Consider and find that this Ordinance is exempt from CEQA pursuant to Section 15061(B)(3) of the CEQA guidelines, as it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment; and
2. Waive full reading and introduce by title only, Ordinance No. 25-967, an Ordinance Amending Chapter 7 (Administrative Citations) of Title 1 (General Provisions) and Chapter 1 (Public Nuisances) of Title 5 (Public Welfare) of the Artesia Municipal Code Relating to the Abatement of Public Nuisances.

**Attachments**

[Ordinance No. 25-967.pdf](#)

## **ORDINANCE NO. 25-967**

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, AMENDING CHAPTER 7 (ADMINISTRATIVE CITATIONS) OF TITLE 1 (GENERAL PROVISIONS) AND CHAPTER 1 (PUBLIC NUISANCES) OF TITLE 5 (PUBLIC WELFARE) OF THE ARTESIA MUNICIPAL CODE RELATING TO THE ABATEMENT OF PUBLIC NUISANCES**

WHEREAS, the City of Artesia ("City") is authorized under the California Constitution with the police power to safeguard public health, welfare, and safety;

WHEREAS, the City Council declares that public nuisances are a major cause and source of blight in both residential and non-residential neighborhoods;

WHEREAS, public nuisances that remain unabated for any appreciable period of time become a life-safety hazard, fire hazard, and attract crime (frequently involving illegal drug-related activity);

WHEREAS, public nuisances on premises, including lots and buildings, whether or not those buildings are boarded, substandard, structurally deficient, or any part of the property is poorly maintained, neglected for a long term, or exhibiting any combination of these negative qualities, contribute to the growth of blight within the City, depress market values of surrounding properties, discourage economic development, retard appreciation of property values thereby reducing tax revenues, necessitate additional governmental services, significantly interfere with the use and enjoyment of neighboring properties, create an unhealthy and unsafe condition affecting the public and constitutes an unreasonable use of property and a public nuisance;

WHEREAS, the purpose of this Ordinance is to amend Chapter 7 of Title 1 (General Provisions) and Chapter 1 of Title 5 (Public Welfare) of the Artesia Municipal Code ("AMC") entitled, "Administrative Citations" and "Public Nuisances," to ensure that responsible persons of public nuisances are known to the City and other interested parties, ensure that responsible persons of public nuisances are aware of their obligations of ownership under relevant codes and regulations, and ensure that owners meet minimum standards of maintenance of properties;

WHEREAS, the City Council finds that the adoption and implementation of the procedures and standards set forth below for the identification and the abatement of public nuisances within the City is within the power and authority of the City to protect the public health, safety, and welfare of the City's citizens;

WHEREAS, at a regularly scheduled meeting, the City Council held a hearing concerning the municipal code amendments contained herein as required by law and received testimony from City staff and all interested parties regarding the proposed amendments; and

WHEREAS, all legal prerequisites to the adoption of the Ordinance have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA DOES ORDAIN AS FOLLOWS:

SECTION 1. Incorporation of Recitals. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. Amending Sections 1-16 of Chapter 7 (Administrative Citations) of Title 1 (General Provisions) of the Artesia Municipal Code is hereby amended in its entirety to read as follows with additions shown as underline and deletions in ~~strike through~~:

## **“CHAPTER 7**

### **ADMINISTRATIVE CITATIONS**

#### **Sections:**

- 1-7.01. Applicability.**
- 1-7.02. Definitions.**
- 1-7.03. Administrative Citation.**
- 1-7.04. Contents of Administrative Citation.**
- 1-7.05. Service of Citation.**
- 1-7.06. Civil and Administrative Fines and Late Payment Fees.**
- 1-7.07. Satisfaction of Administrative Citation.**
- 1-7.08. Request for Administrative Hearing.**
- 1-7.09. Advance Hardship Waiver.**
- 1-7.10. Time for Administrative Hearing.**
- 1-7.11. Appointment of Hearing Officer.**
- 1-7.12. Procedures at Administrative Hearing.**
- 1-7.13. Hearing Officer’s Decision.**
- 1-7.14. Appeal of Decision of Hearing Officer.**
- 1.7.15. Failure to Take Corrective Action.**
- 1.7.16. Collection of Civil and Administrative Fines.**

#### **1-7.01. Applicability.**

- (a) This Chapter provides for administrative remedies for any violation of the Artesia Municipal Code. The City's use of this chapter shall be at the sole discretion of the City and is one of several remedial tools and processes that the City has to address violations of the Artesia Municipal Code. By adopting this chapter, the City does not intend to limit its discretion or ability to utilize any criminal, civil or other remedies, or any combination thereof, to address any violation of the City's laws. The City Prosecutor, or his or her assistants, has sole discretion to determine whether a violation shall be prosecuted criminally. ~~If a violation is not criminally prosecuted,~~ The City may proceed with administrative proceedings pursuant to this chapter in addition to, or in lieu of a criminal or civil action.

- (b) This chapter makes any violation of the provisions of the Artesia Municipal Code subject to civil and/or administrative fines.
- (c) This chapter establishes the administrative procedures for the imposition, enforcement, collection, and administrative review of civil and administrative fines pursuant to Government Code, Section 53069.4.
- (d) As provided in this chapter, a civil and administrative fine shall be imposed by means of an administrative citation issued by an enforcement officer, and shall be paid directly to the City of Artesia but it does not execute a failure to correct a violation nor does it bar further enforcement action by the City.
- (e) Because of the serious blighting conditions that can affect City residents' health and safety, this chapter is intended to impose strict liability upon owners, lessees and tenants of real property for all building, housing, fire and health code, public nuisance, and zoning violations that occur upon that property.
- (f) The City Prosecutor and City manager shall promulgate procedural rules and guidelines governing the implementation of the provisions of this chapter.

#### **1-7.02. Definitions.**

"Administrative fine" shall mean the monetary sanction established by resolution of the City Council that is imposed by a citation in accordance with Government Code Section 53069.4, as may be amended from time to time.

"Citation" shall mean an administrative citation that is issued to a responsible person pursuant to this chapter.

"Citee" shall mean a responsible person to whom a citation is issued.

"City" shall mean the City of Artesia, California.

"City manager" shall mean the chief administrative official of the City as appointed by the City Council.

"Civil fine" shall mean the monetary sanction established by resolution of the City Council that is imposed by a citation in accordance with Penal Code Section 19 and Government Code Section 36900(b), as may be amended from time to time.

"Code" shall mean the entire Artesia Municipal Code, including all Los Angeles County and State codes adopted by reference into the Artesia Municipal Code, and any uncoded ordinance adopted by the City.

"Enforcement official" shall mean any City employee with obligations under Section 2-4.601 to enforce the Code and any employee of another public agency that is contracted to provide services to the City and authorized to enforce provisions of the Code, including, without limitation, the City's Police Department. The City Manager may designate additional

persons to act as enforcement officials for purposes of implementing the provisions of this chapter.

"Hearing officer" shall mean and include a public entity, organization, association or person, or a public official, or duly constituted reviewing authority or commission that is designated by the City Manager pursuant to the standards contained in Section 1-75.11 of this chapter.

"Notice of violation—warning" shall mean a written notice to a responsible person that a violation of this Code has occurred. This notice shall constitute and state that the responsible person is being warned that an administrative citation assessing a fine may be issued if the violation is not terminated or abated within the time stated in the Notice of Violation.

"Owner" shall mean and include any person having legal title to, or who leases, rents, occupies or has charge, control or possession of, or responsibility for, any real property in the City, including all persons identified as owners on the last equalized assessment roll of the Los Angeles County Assessor's Office. An owner of personal property or animals shall be any person who has legal title, charge, control or possession of, or responsibility for, the personal property. An owner may include an agent, manager or representative thereof. The owner of any premises within the City has the primary responsibility for keeping said premises free of public nuisances and shall be strictly liable for violations of this Code, along with their tenants and occupants. Tenants and occupants of the premises, for the purposes of this chapter, shall be deemed to be the agents of the owner.

"Person" shall mean and include any individual, partnership of any kind, a corporation of any kind, limited liability company, association, joint venture or other organization or entity, however formed, as well as fiduciaries, trustees, heirs, executors, administrators, or assigns, or any combination of such persons. "Person" also includes any public entity or agency that acts as an owner in the City.

"Property or premises" shall mean any real property, or improvements thereon, or portions thereof, as the case may be. "Property" includes any parkway or unimproved public easement abutting such real property. "Property" shall also include all forms of personal property or animals, where applicable.

"Responsible person" shall mean any person or legal entity whom the enforcement official determines is responsible for causing or maintaining or allowing a violation of the Artesia Municipal Code. The term "responsible person" includes, but is not limited to, a property owner, tenant, or person in possession of real property; or an owner or authorized agent of any business, company or entity; or the holder or the agent of the holder of any permit or entitlement; or any person who has an ownership interest in that property; or any person who although not an owner, nevertheless has a legal right or a legal obligation to exercise possession and control over the property. ~~any person or legal entity whom the enforcement official determines is responsible for causing or maintaining a violation of the Artesia Municipal Code. The term "responsible person" includes, but is not limited to, a property owner, tenant, or person in possession of real property; or an owner or authorized agent of any business, company or entity; or the holder or the agent of the holder of any permit or entitlement.~~



Additionally, the term “responsible person” shall also include any parent or legal guardian having custody and control of a minor whom the enforcement official determines is responsible for causing, allowing, or maintaining any a violation of ~~Section 5-4.05 of Chapter 4 of Title 5~~ of this Code, as may be amended.

“Violation” shall mean an act or omission of any act, or use or condition that constitutes an offense of the Code, as well as a breach or violation of any condition of a permit, approval or license issued pursuant to the Code. ~~A “transient” violation is one that is brief or spontaneous in its commission, or that is not typically confined to a fixed location. A “non transient” violation is continuing in nature and generally present at one location.~~

#### **1-7.03. Administrative Citation.**

- (a) Any responsible person who violates any section of this Code, or who breaches or violates any condition of a permit, approval or license issued pursuant to this Code, may be issued an administrative citation by an enforcement official as provided in this chapter.
- (b) If the violation pertains to building, plumbing, electrical or other similar structural or zoning issues, that do not create an immediate danger to health and safety, then the responsible person shall be issued a Notice of Violation—Warning only on the first violation. The Notice of Violation—Warning shall advise the responsible person of the nature of the violation and the date upon which the violation(s) shall be corrected. The time within which the responsible person is required to correct the violation shall be specified in the Notice of Violation—Warning. ~~The minimum period of time provided to correct the violation shall be 15 days.~~ If the violation is not corrected within the time provided on the Notice of Violation—Warning, an administrative citation shall be issued. If the violation(s) have been corrected, no further action shall be taken against the responsible person regarding the violation(s). The enforcement official may extend the time in which to correct the violation.
- (c) Prior to an administrative hearing, an enforcement official may void an administrative citation issued pursuant to this Code on if (1) the citation was issued to the incorrect person, or (2) the citation was otherwise issued incorrectly. A properly issued citation may only be lawfully dismissed or modified by means of the administrative hearing provisions pursuant to this Chapter.

#### **1-7.04. Contents of Administrative Citation.**

Each administrative citation shall contain the following information:

- (a) The name and mailing address of the responsible person, to the extent such information is known to the City;
- (b) The date and location of the violation and the approximate time the violation occurred or was detected;

- (c) The City Code section violated and a description of the violation(s);
- (d) The amount of the fine imposed for each violation, and the procedure and place to pay the fine(s), and any late charge(s), if not timely paid;
- (e) The action(s) required to correct the violation(s), if applicable, and the date by which such action must be completed;
- (f) A description of the administrative citation review process, including the time within which to contest the administrative citation and the place from which to obtain a request for hearing form to contest the administrative citation;
- (g) The name and signature of the citing enforcement official, and the signature of the citee, if he or she is physically present and will sign the citation at the time of its issuance. The refusal of a citee to sign a citation shall not affect its validity or any related subsequent proceeding, nor shall signing a citation constitute an admission that a person committed a violation of the Code;
- (h) Any other information deemed necessary by the City Manager.  
(Ord. 689, § 2)

**1-7.05. Service of Citation.**

- (a) An administrative citation may be issued to the responsible person by an enforcement official for violations of the Code in the following manner:
  - 1) Personal Service. The enforcement official may ~~shall~~ attempt to locate and personally serve the responsible person, provided the City has reason to believe that the citee resides, is employed or is engaged in on-going business activities in the City. The City may ~~shall~~ also, if possible, obtain the signature of the responsible person on the administrative citation. If the responsible person served refuses or fails to sign the administrative citation, the failure or refusal to sign shall not affect the validity of the administrative citation or of subsequent proceedings.
  - 2) Service by Mail. ~~If the enforcement official is unable to locate the responsible person in the City, the administrative citation shall be mailed~~ The enforcement official may serve the responsible person by certified mail, returned receipt requested, to the last known business or residence address as shown on public records or as known to the City. Simultaneously, the citation may be sent by first class mail to the same location. If the citation is sent by certified mail and returned unsigned, then service shall be deemed effective pursuant to first class mail, provided the citation sent by first class mail is not returned. Service by mail shall be deemed to have been completed on the date of deposit with the United States Postal Service. The date of personal service or the date a citation is deposited with the United States Postal Service shall constitute the issuance date of a citation.
  - 3) If an agent, manager or representative of a responsible person is personally served with a citation, a copy thereof shall also be served by certified mail to

the responsible person at his or her last known business or residence address as the same appears in public records of the City. In such instances, the date a copy of the citation is deposited with the United States Postal Service shall constitute the issuance date of a citation

- 4) ~~If service cannot be accomplished personally or by mail,~~ As to only those responsible persons who reside at or occupy the property that is the subject of an administrative enforcement action, as determined through diligent investigation, the enforcement official ~~shall~~ may post the administrative citation on the property ~~of the responsible person in a conspicuous place or in front of the property and mail a copy of the citation to the address by first class mail.~~ The date of posting shall constitute the issuance date of a citation.
- 5) ~~If the enforcement official does not succeed in serving the responsible person personally, by certified or regular mail, and the City is not aware that the responsible person is the owner of any real property within the City, the enforcement official shall cause the administrative citation to be published once a week for four successive weeks in a local newspaper published at least once a week.~~

#### **1-7.06. Civil and Administrative Fines and Late Payment Fees.**

- (a) The civil and administrative fees imposed pursuant to this chapter for a particular violation shall be set forth in the administrative citation schedule established by resolution of the City Council. ~~provided that if a violation is classified as an infraction in this Code. Violations of any provision of this Code may be prosecuted as an infraction or misdemeanor. If unless the offense is designated as an infraction,~~ such civil and administrative fines shall not exceed \$100 for the first violation, \$200 for the second violation within one year, and \$500 for each additional violation within one year as provided by subdivision (b) of Section 25132 and subdivision (b) of Section 36900 of the California Government Code. The administrative citation schedule shall specify the amount of any late payment charges imposed for failure to timely pay the fine.”
- (b) Any person who fails to pay to the City on or before the due date any civil and/or administrative fine imposed, shall be liable for the payment of any applicable late payment charge as set forth in the administrative citation schedule established by a resolution of the City Council. The amount of a late charge may be modified from time to time by a resolution of the City Council.
- (c) Civil and administrative fines, and any late charges due, shall be made payable to the City and paid at such location or address as stated in the citation, or as may otherwise be designated by the City Manager.
- (d) The due date for the City's receipt of a civil and/or administrative fine shall be 21 calendar days from the issuance of the citation. Thereafter, a late charge shall be due and owing.

- (e) Payment of a civil and/or administrative fine shall not excuse or discharge the responsible person from the duty to immediately abate a violation of this Code, nor from any other responsibility or legal consequences for a continuation or repeated occurrence(s) of a violation of this Code.
- (f) Abatement of a violation shall not excuse the obligation of the responsible person to pay a civil or administrative fine, or any late charge imposed on that untimely payment of the civil or administrative fine.  
(Ord. 689, § 2; Ord. 18-870, § 6)

**1-7.07. Satisfaction of Administrative Citation.**

Upon service of an administrative citation, the cited party shall do the following:

- (a) Pay the civil and/or administrative fine no later than 21 days from the date of service of the administrative citation. Payment of the civil and/or administrative fine shall not excuse or discharge the failure to correct the violation, nor shall it bar further enforcement action by the City.
- (b) Comply with the compliance order to remedy the violation within the time specified on the administrative citation.  
(Ord. 689, § 2; Ord. 18-870, § 7)

**1-7.08. Request for Administrative Hearing.**

- (a) Any responsible person to whom an administrative citation is issued may contest the citation no later than 21 days from the date of service of the administrative citation by completing a request for hearing form and returning it to the City together with either a deposit in the total amount of the fine and the hearing fee as set by Council resolution or by providing notice that a request for an advance deposit Hardship.

Waiver has been filed pursuant to Section 1-7.09. All requests for hearings, deposits, requests for Hardship Waivers, and any other documents, shall be filed in the Office of the City Clerk at Artesia City Hall, 18747 Clarkdale Avenue, Artesia, California 90701. The request for the hearing, hearing fee, and the fines that are deposited with the City shall not accrue interest. Fines and fees deposited shall be returned to the person tendering the fines in the event a citation is ~~overturned~~ reversed.

- (b) A failure to timely contest the administrative citation, including failure to deposit the fine and the hearing fee at the time of filing the request for hearing, shall be deemed a waiver of the right to appeal and to seek judicial review.
- (c) A timely request for a hearing shall not excuse the responsible person from the duty to immediately abate the violation for which the administrative citation was issued, nor from any other responsibility or legal consequences for a continuation

or repeated occurrence(s) of a violation of the Code.

(d) A request for a hearing shall contain the following:

- 1) The citation number;
- 2) The name, address, telephone and any facsimile numbers, of each person contesting the citation;
- 3) A statement of the reason(s) why a citation is being contested;
- 4) The appeal shall be limited to the reasons stated by the appellant in paragraph (3) and

~~(4)~~5) The date and signature of the citee(s).

#### **1-7.09. Advance Hardship Waiver.**

- (a) Any person who is financially unable to make the advance deposit of the fine or the hearing fee as required by Section 1-7.08 may request an advance deposit hardship waiver by completing a written Hardship Waiver Form which shall be filed together with the request for hearing within 21 calendar days from the date the administrative citation is served. The Hardship Waiver Form, the request for a hearing, and all required accompanying documents shall be filed in the Office of the City Clerk at Artesia City Hall, 18747 Clarkdale Avenue, Artesia, California 90701.
- (b) To be considered for a Hardship Waiver, the application form must be complete, signed, and must be accompanied by documents that enable the City to reasonably determine the person's inability to deposit the fine and/or the hearing fee. Documents suitable for consideration, may include, without limitation, accurate, complete and legible copies of State and Federal income tax returns and all schedules for the preceding tax year; financial statements, loan applications, bank account records, income and expense records for 12 months preceding submittal of the waiver form, as well as other documentation demonstrating the citee's financial hardship. The City may, at a time chosen in its sole discretion and after a citation is final or confirmed, destroy or discard the documents submitted by a citee for a Hardship Waiver without prior notice to the citee.
- (c) The City shall issue a written decision specifying the reason for issuing or not issuing the Hardship Waiver. This decision is final and nonappealable. The decision shall be served upon the person requesting the Hardship Waiver by first class mail.
- (d) If the City determines that the waiver is not warranted, the person shall remit the amount of the fine and the hearing fee to the office of the City Clerk of the City within seven calendar days of the date the decision is deposited in the mail. In the event the City does not receive the full amount of the fine and the hearing fee in

the required period, the request for a hearing is rendered incomplete and untimely, and the responsible person shall have waived the right to a hearing and the citation shall be deemed final.

#### **1-7.10. Time for Administrative Hearing.**

- (a) Only after a request for hearing form is filed, and the responsible person, or their agent or representative, requesting the hearing has either deposited the civil and/or administrative fine in full and the hearing fee or obtained an advance deposit Hardship Waiver, shall the City set the date and time for the administrative hearing. The hearing shall be conducted ~~within 60~~ no sooner than ten (10) days after the request for hearing form is filed and the civil and/or administrative fine, together with the hearing fee, is deposited with the City or an advance Hardship Waiver is issued. The City shall send notice of the date, time, and place of the hearing to the person requesting the hearing at least 10 calendar days before the date of the hearing. The failure of the citee to receive a properly addressed hearing notice shall not invalidate the citation or any hearing, City action or proceeding conducted pursuant to this chapter.”
- (b) If the enforcement official submits any written report concerning the administrative citation for consideration at the hearing, then a copy of that report shall also be served by first class mail on the person requesting an administrative hearing no less than three calendar days prior to the date of the hearing. Failure to receive said report shall not invalidate the administrative citation, the hearing, or any other action conducted pursuant to this chapter.  
(Ord. 689, § 2; Ord. 18-870, § 8)

#### **1-7.11. Appointment of Hearing Officer.**

The City Manager shall establish procedures for the selection of an administrative hearing officer. Hearing officers shall be selected in a manner that avoids the potential for pecuniary or other bias and in no event shall the enforcement official who issued the administrative citation be the administrative hearing officer.

(Ord. 689, § 2)

#### **1-7.12. Procedures at Administrative Hearing.**

- (a) Administrative hearings are informal, and formal rules of evidence and discovery do not apply. Each party shall have the opportunity to present evidence in support of his or her case and to cross-examine witnesses. The City bears the burden of proof to establish a violation of the Code. The administrative citation ~~and any additional reports submitted by the enforcement official~~ shall constitute prima-facie evidence of the facts contained in those documents. In the discretion of the hearing officer, the evidence submitted in the hearing before the hearing officer may be either in the form of written declarations or by way of oral testimony under penalty of perjury. The officer who issued the citation is not required to attend or participate in the hearing. All written declarations shall be made under penalty of perjury in compliance with Section 2015.5 of the California Code of Civil Procedure. The



responsible person may bring an interpreter to the hearing provided there is no expense to the City therefor. The evidentiary standard to be used by the administrative hearing officer in finding a violation of the Code or of any fact at issue in the hearing is the preponderance of evidence standard.

- (b) If the responsible person, or their agent or representative, fails to attend the scheduled hearing he or she shall be deemed to have waived the right to a hearing. In such an instance, ~~the hearing officer shall cancel the hearing and not render a decision~~ appeal is deemed waived. In such instances, the citation shall be deemed final.
- (c) Hearings may be continued once at the request of a responsible person or the enforcement official who issued the administrative citation. The hearing officer may also continue the hearing for cause.  
(Ord. 689, § 2)

#### **1-7.13. Hearing Officer's Decision.**

No later than 10 days after the date on which the administrative hearing concludes, the hearing officer shall issue a written decision to uphold, modify, or cancel the administrative citation and shall state the reasons therefor. If the administrative citation is upheld, the City shall retain the fine deposited by the responsible person. If a fine has not been deposited pursuant to an advance deposit Hardship Waiver, the hearing officer shall specify in the decision a payment schedule for the fine. The decision of the hearing officer shall be final and the written decision shall notify the responsible person of the right to appeal as provided in Section 1-7.14. The decision shall be served by first class mail and shall be deemed to be served on the date the decision is deposited with the United States Postal Service. The failure of the responsible person to receive a properly addressed decision shall not invalidate the citation or the hearing officer's decision. If the Hearing Officer determines that the administration citation decision of the City should be reversed in favor of the appellant, the City shall refund the appellant's share of the Hearing costs and the deposited amount of the administrative fine within 30 days of the Hearing Officer's decision. As used in this section, a "reversal" of an administrative citation means the Hearing Officer has determined the administrative citation is void against the appellant, and the appellant is not subject to any administrative citation fine or penalty.

#### **1-7.14. Appeal of Decision of Hearing Officer.**

- (a) Within 20 days after service of the decision of the hearing officer upon the responsible person, he or she may seek review of the decision by filing a Notice of Appeal with the Superior Court pursuant to Government Code section 53069.4. The responsible person shall serve the Notice of Appeal upon the City Clerk in person or by first class mail within five calendar days of the court filing. If the responsible person fails to timely file a Notice of Appeal, the hearing officer's decision shall be deemed confirmed.

- (b) The Superior Court is the sole reviewing authority and an appeal from a hearing officer's decision is not appealable to the City Council. If a responsible person prevails on appeal, the City shall reimburse his or her filing fee, as well as the fine deposited in accordance with the Court judgment. These monies shall be mailed to the responsible person within 30 calendar days of the City's receipt of a notice of judgment or ruling from the Superior Court Clerk.  
(Ord. 689, § 2)

**1-7.15. Failure to Take Corrective Action.**

Failure of a responsible person to comply with a corrective action stated in any uncontested administrative citation shall constitute a misdemeanor.  
(Ord. 689, § 2)

**1-7.16. Collection of Civil and Administrative Fines.**

The failure of any person to pay the civil and/or administrative fine and/or late charges imposed by an administrative citation shall constitute a debt that may be collected in any manner allowed by law. The City shall be entitled to recover its attorney fees and costs arising from an action to collect a civil and/or administrative fine and/or late charge if it is the prevailing party and provided it made the election to seek attorney fees at the commencement of the action. A responsible person shall be entitled to recover his or her attorney fees if the City made the election to seek attorney fees at the outset of the action and the responsible person prevails in that collection action.  
(Ord. 689, § 2; Ord. 18-870, § 9)"

SECTION 3. Amending Sections 5-23 of Chapter 1 (Public Nuisances) of Title 5 (Public Welfare) of the Artesia Municipal Code is hereby amended in its entirety to read as follows with additions shown as underline and deletions in ~~strikethrough~~:

**“CHAPTER 1**

**PUBLIC NUISANCES**

**Sections:**

- 5-1.05. Abatement of Public Nuisances.**  
**5-1.06. Continuing Obligation of Responsible Persons to Abate a Public Nuisance.**  
**5-1.07. Notice of Public Nuisance and Intention to Abate with City Personnel.**  
**5-1.08. Additional Requirements for Demolition of Buildings or Structures.**  
**5-1.09. Additional Requirements for the Abatement of Abandoned, Wrecked, Dismantled, or Inoperative Vehicles, or Parts Thereof.**  
**5-1-10. Service of Notice.**  
**5-1.11. Right of Appeal From a Notice of Abatement.**  
**5-1.12. Sample of Notice of Abatement.**

- 5-1.13. Consequence for an Untimely Appeal.**
- 5-1.14. Abatement by Responsible Person Prior to Hearing.**
- 5-1.15. Review by Hearing Officer.**
- 5-1.16. Decision of Hearing Officer—Order of Abatement.**
- 5-1.17. Abatement of Nuisance by Responsible Persons Prior to City Abatement Actions.**
- 5-1.18. Emergency Action to Abate an Imminent Hazard.**
- 5-1.19. Combination of Notices.**
- 5-1.20. Establishment of Costs of Abatement.**
- 5-1.21. Collection of Abatement Costs by Special Assessment.**
- 5-1.22. Collection of Costs of Abatement by Nuisance Abatement Lien.**
- 5-1.23. Treble the Costs of Abatement.**

**5-1.05. Abatement of Public Nuisances.**

All conditions or uses that constitute a public nuisance as defined in Article 1 of this chapter, or that are contrary to, or in violation of, any other provision or requirement of the Artesia Municipal Code, a condition of approval, or of any applicable County or State law, or regulation thereof, which shall also constitute a public nuisance, shall be abated by repair, rehabilitation, demolition, removal or termination. The procedures for abatement in this article shall not be exclusive and shall not, in any manner, limit or restrict the City from pursuing any other remedies available at law, whether civil, equitable or criminal, or from enforcing City codes and adopted ordinances, or from abating or causing abatement of public nuisances, in any other manner provided by law. (Ord. 10-754, § 1)

**5-1.06. Continuing Obligation of Responsible Persons to Abate a Public Nuisance.**

- (a) Responsible persons, as defined in Chapter 1-7, shall not allow, cause, create, permit, suffer or maintain a public nuisance to exist on their premises. If public nuisances do arise or occur, responsible persons shall promptly abate them by repair, rehabilitation, demolition, repair, removal or termination with all required City approvals, permits and inspections, when applicable.
- (b) The City may exercise its administrative, civil/injunctive and criminal remedies, or any one or combination of these remedies, to compel responsible persons to abate a public nuisance when, in its judgment, such persons have not completed nuisance abatement actions in a timely or proper manner, or when responsible persons have failed to prevent an occurrence or recurrence of a public nuisance. (Ord. 10-754, § 1)

**5-1.07. Notice of Public Nuisance and Intention to Abate with City Personnel.**

- (a) Whenever a Code Enforcement Officer or other public official determines that City employees, representatives or contract agents (hereafter "City personnel") may need to abate a public nuisance, he or she shall serve a written "notice of public nuisance and intention to abate with City personnel" (hereafter in this section and in subsequent sections of this chapter, the "notice of abatement") on the responsible person(s) that contains the following provisions:
- 1) The address of the real property on which the nuisance condition(s) exist(s);
  - 2) A description of the nuisance condition(s);
  - 3) A reference to the law describing or prohibiting the nuisance condition(s);
  - 4) A brief description of the required corrective action(s); and,
  - 5) A compliance period in which to complete the nuisance abatement actions (with all required City approvals, permits and inspections, when applicable).
  - 6) The period and manner in which a responsible person may contest the notice of abatement as set forth in Section 5-115-1.10 of this chapter. No such right shall exist when the City is not seeking to establish the right to abate a public nuisance with City forces or contract agents.
  - 7) A statement that, pursuant to Chapter 5-1.24 et seq. the City may record a notice of substandard property with the Los Angeles County Recorder's Office against the premises if the public nuisance is not fully abated or corrected (with all required approvals, permits and inspections), as determined by the City, within a 30 day period after service of the notice of abatement and provided that a timely appeal therefrom has not been made.
- (b) The procedure in Subsection **(a)** shall not apply to public nuisances constituting an imminent hazard. In such instances, the provisions in Section **5-1.18** ("Emergency Action to Abate an Imminent Hazard") shall be followed.
- (c) The City's election to issue a notice of abatement pursuant to this section shall not excuse responsible persons from their continuing obligation to abate a public nuisance in accordance with all applicable laws, regulations and legal requirements. Furthermore, the issuance of a notice of abatement shall not obligate the City to abate a public nuisance. (Ord. 10-754, § 1)

**5-1.08. Additional Requirements for Demolition of Buildings or Structures.**

- (a) The City shall provide responsible persons with a reasonable period to elect between options of repair, rehabilitation or demolition as well as a reasonable period of time to complete any of these options, before City personnel abate a public nuisance by demolishing a building or structure pursuant to Article 2 of this chapter.

- (b) The City shall serve a notice of abatement on all secured lien holders of record with the Los Angeles County Recorder's office in the event abatement actions include demolition of a building or structure.
- (c) Notwithstanding the provisions of Section **5-1.182(a)** of this chapter, entry onto any real property to abate a public nuisance by demolition of a building or structure, excepting in cases involving an imminent hazard, shall be pursuant to a warrant or other court order issued by a court of competent jurisdiction.
- (d) The provisions of Section **5-1.08** of this Code shall not apply if demolition is required to address an imminent hazard. In such situation, the provisions of Section **5-1.18** ("Emergency Action to Abate an Imminent Hazard") shall apply. (Ord. 10-754, § 1)

**5-1.09. Additional Requirements for the Abatement of Abandoned, Wrecked, Dismantled, or Inoperative Vehicles, or Parts Thereof.**

The notice of intention to abate and remove an abandoned, wrecked, dismantled, or inoperative vehicle, or parts thereof, as a public nuisance, shall be mailed by registered mail to the owner of the land on which the vehicle exists and to the registered owner of the vehicle. (Ord. 10-754, § 1)

**5-1.10. Service of Notice.**

Service shall be made pursuant to the provision set forth in Chapter 1-7 of this Code.

~~(a) Except as otherwise expressly required by a provision of this chapter, any notice required by this chapter may be served by personal delivery to any responsible person or by first class mail. The date of service shall be the date it is personally delivered or placed in a U.S. Postal Service receptacle. Failure of any responsible person to receive a properly addressed notice of abatement by mail shall not invalidate any action or proceeding pursuant to this chapter.~~

~~(b) Except as otherwise expressly required by a provision of this chapter, any notice issued to an owner of real property shall be sent to the mailing address on the last equalized assessment roll of the Los Angeles County Assessor's office. Failure of any owner to receive a properly addressed notice by mail shall not invalidate any action or proceeding pursuant to this chapter.~~

**5-1.11. Right of Appeal From a Notice of Abatement.**

- (a) A responsible person may contest a notice of abatement by filing a written request for an appeal with the City Clerk's office (located at 18747 Clarkdale Avenue, Artesia, California 90701), within 10 calendar days of service of the notice of abatement. No fee shall be due for the filing of an appeal.

- (b) Notwithstanding the provisions of Subsection (a), a responsible person may contest a notice of abatement related to prohibited public nuisances described in Subsections (a)(12)(iv), (a)(24), and (a)(34) of Section **5-1.03** of this chapter by filing a written request for an appeal with the City Clerk's office (located at 18747 Clarkdale Avenue, Artesia, California 90701), within three calendar days of service of the notice of abatement. If the third calendar day of the appeal period is a Saturday, Sunday, or day during which City Hall is closed, the appeal period shall run until the end of the next day that is not a Saturday, Sunday, or day during which City Hall is closed. No fee shall be due for the filing of an appeal.
- (c) A written request for an appeal shall contain the following information:
- 1) Name, address, and telephone number of each responsible party who is appealing the notice of abatement (hereinafter, "appellant).
  - 2) Address and description of real property upon which the City intends to enter and abate a public nuisance.
  - 3) Date of notice of abatement being appealed.
  - 4) Specific action or decision being appealed.
  - 5) Grounds for appeal in sufficient detail to enable the hearing officer to understand the nature of the controversy.
  - 6) The signature of at least one appellant.
- (d) Failure of the City Clerk to receive a timely appeal constitutes a waiver of the right to contest a notice of abatement. In this event, the notice of abatement is final and binding.
- ~~(e) The provisions of this section only apply to instances where the City has elected to establish the right, but not the obligation, to abate public nuisances with City personnel. In no event does this chapter limit the right of City officials to issue alternative written or oral notices of code violations to responsible persons or to cause the abatement of public nuisances in a different manner, including without limitation, by court orders arising from the City's exercise of its criminal or civil remedies. In such instances, a responsible person shall receive a right to hearing and other due process rights through the court process.~~

#### **5-1.12. Sample Notice of Abatement.**

- (a) The notice of abatement shall be written in a form that is substantially consistent with the following:

**Notice of Public Nuisance(s) and Intention to Abate with City Personnel  
("Notice of Abatement")**



\_\_\_\_\_ [Date]

\_\_\_\_\_ [Responsible Person(s)]

\_\_\_\_\_ [Mailing Address]

\_\_\_\_\_ [City, State and Zip Code]

Re: Real Property at,

Artesia, CA

L.A. County A.P.N.:

Legal description [Optional]: \_\_\_\_\_

Notice is hereby given that the following public nuisance conditions or activities exist on the premises described above:

1. [Describe condition or activities] \_\_\_\_\_ in violation of \_\_\_\_\_  
Municipal Code [as well as County and State laws, if applicable] Section(s)  
\_\_\_\_\_
  - a. Required Corrective Action(s): \_\_\_\_\_ (with all required permits, approvals and inspections).
  - b. Required Completion Date: \_\_\_\_\_ [Repeat (1 a-b) for each additional public nuisance to be included in this notice]

The foregoing public nuisance conditions are subject to abatement by repair, rehabilitation, demolition, removal or termination.

Please Take Further Notice that you may appeal this Notice of Abatement by filing an appeal on a City approved form with the City Clerk's office (located at 18747 Clarkdale Avenue, Artesia, California 90701) within 10 calendar days of service of this notice. No fee shall be due for the filing of an appeal. Failure of the City Clerk to receive a timely appeal constitutes a waiver of your right to any further administrative appeal and renders the Notice of Abatement final and binding. A written request for an appeal shall contain the following information:

1. Name, address, and telephone number of each responsible party who is appealing the Notice of Abatement (hereinafter, "appellant"), as well as relationship of appellant to the public nuisance described in the Notice of Abatement.
2. Address and description of real property upon which the City intends to enter and abate a public nuisance.
3. Date of Notice of Abatement being appealed.
4. Specific action or decision being appealed.

5. Grounds for appeal in sufficient detail to enable the Hearing Officer to understand the nature of the controversy.
6. The signature of at least one appellant.

Following appeal, in the case of a final decision by the City, judicial review of this decision is subject to the provisions and time limits set forth in California Code of Civil Procedure Section 1094.6 et seq.

**Notice of Public Nuisance(s) and Intention to Abate with City Personnel  
("Notice of Abatement")**

Please Take Further Notice that, if the public nuisance violations are not abated within the time specified and a timely appeal is not made, such nuisance may be abated by City employees, representatives or contract agents (hereafter "City Personnel"), in the manner stated in this Notice of Abatement. On such occasions, all costs of the abatement, including, but not limited to, those stated in Chapter 1 of Title **5** of the Artesia Municipal Code, shall be assessed against the responsible person(s) and/or the subject property, as a lien, or as a special assessment, or as otherwise allowed by law.

Please Take Further Notice that the City may record a Notice of Substandard Property with the Los Angeles County Recorder's Office against the premises if the public nuisance is not fully abated or corrected (with all required approvals, permits and inspections), as determined by the City, in the manner and time set forth in this Notice of Abatement and provided that a timely appeal therefrom has not been made.

Please Take Further Notice that, in the event of abatement by City Personnel, all buildings, structures, and/or personal property constituting a public nuisance may be removed from the subject premises or from public property and destroyed or disposed of, without regard to its actual or salvage value.

Dated: This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Public Official [Name and Title]

[End of Form]

- (a) The notice of intention to abate and remove an abandoned, wrecked, dismantled, or inoperative vehicle, or parts thereof, as a public nuisance, shall be written to the owner of land in a form that is substantially consistent with the provisions of Subsection (a) of this section. In addition, the notice of intention to abate and remove an abandoned, wrecked, dismantled, or inoperative vehicle, or parts thereof shall also be prepared and sent to the owner of the vehicle in the following form:

**Notice of Intention to Abate and Remove an Abandoned, Wrecked, Dismantled, or Inoperative Vehicle, or Parts Thereof, as a Public Nuisance**

(Name and address of the last registered and/or legal owner of record of the vehicle; notice should be given to both if different)

“As last registered (and/or legal) owner of record of the following described vehicle (make, model, and license number), you are hereby notified that the undersigned, pursuant to the provisions of Chapter 1 of Title **5** of the Artesia Municipal Code, has determined that said vehicle (or parts of a vehicle) exists as an abandoned, wrecked, dismantled, or inoperative vehicle at (address of the property on which the vehicle is located) and constitutes a public nuisance pursuant to the provisions of Chapter 1 of Title **5** of the Artesia Municipal Code. You are hereby notified to abate said nuisance by the removal of said vehicle (or said parts of a vehicle) within 10 days after the date of the mailing of this notice.

Please Take Further Notice that as registered (and/or legal) owner of record of said vehicle (or said parts of a vehicle), you may appeal this Notice of Abatement by filing an appeal on a City approved form with the City Clerk’s office (located at 18747 Clarkdale Avenue, Artesia, California 90701) within 10 calendar days of service of this notice. No fee shall be due for the filing of an appeal. Failure of the City Clerk to receive a timely appeal constitutes a waiver of your right to any further administrative appeal and renders the Notice of Abatement final and binding. A written request for an appeal shall contain the following information:

1. Name, address, and telephone number of each responsible party who is appealing the Notice of Abatement (hereinafter, “appellant”), as well as relationship of appellant to the public nuisance described in the Notice of Abatement.
2. Address and description of real property upon which the City intends to enter and abate a public nuisance.
3. Date of Notice of Abatement being appealed.
4. Specific action or decision being appealed.
5. Grounds for appeal in sufficient detail to enable the Hearing Officer to understand the nature of the controversy.
6. The signature of at least one appellant.

Following appeal, in the case of a final decision by the City, judicial review of this decision is subject to the provisions and time limits set forth in California **Code of Civil Procedure** Section 1094.6 et seq.

Please Take Further Notice that as registered (and/or legal) owner of record of said vehicle (or said parts of a vehicle), if the public nuisance violations are not abated within the time specified and a timely appeal is not made, such nuisance may be abated by City employees, representatives or contract agents (hereafter “City Personnel”), in the manner stated in this Notice of Abatement. On such occasions, all costs of the abatement, including, but not limited to, those stated in Chapter 1 of Title **5** of the Artesia Municipal Code, shall be assessed against the responsible person(s) and/or the subject property, as a lien, or as a special assessment, or as otherwise allowed by law.”

Dated: This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Public Official [Name and Title]

[End of Form]

- (b) A notice of abatement shall be deemed in substantial compliance with this subsection regardless of form if all substantive information is contained in such notice of abatement. (Ord. 10-754, § 1)

**5-1.13. Consequence for an Untimely Appeal.**

- (a) If a timely appeal is not received by the City Clerk, the right to appeal is waived and the notice of abatement is final and binding. In such instances, the City may, without any administrative hearing, cause the abatement with City personnel of any or all of the nuisance conditions or activities stated in the notice of abatement. Entry onto private real property that is both improved and occupied shall, excepting instances of an imminent hazard, be pursuant to a warrant or other order from a court of competent jurisdiction. The City shall follow the procedures stated in this chapter for recovery of all abatement costs, fees and expenses (incidental or otherwise).
- (b) Nothing contained in this chapter shall obligate the City to undertake abatement actions pursuant to a notice of abatement, whether or not there is a timely appeal. (Ord. 10-754, § 1)

**5-1.14. Abatement by Responsible Person Prior to Hearing.**

- (a) Any responsible person shall have the right to abate a nuisance in accordance with the notice of abatement at his or her own expense, provided all corrective actions are completed with all required City permits, approvals and inspections, prior to the date the matter is set for a hearing.
- (b) An abatement hearing shall may be cancelled if all nuisance conditions or activities are, as determined by the City in its sole and absolute discretion, fully and lawfully abated prior thereto. (Ord. 10-754, § 1)

**5-1.15. Review by Hearing Officer.**

- (a) Any responsible person who contests a notice of abatement shall, subject to filing a timely appeal, obtain review thereof before a hearing officer. The administrative appeal shall be scheduled no later sooner than 60 three (3) calendar days, ~~and no sooner than three calendar days~~ after receipt of a timely filed request for appeal. The appellants listed on the written request for an appeal shall be notified in writing of the date, time, and location of the hearing at least three calendar days prior to the date of the hearing. The appeal shall be limited to those issues stated in the appeal.

- (b) Any request by an appellant to continue a hearing must be submitted to the City Clerk in writing no later than two business days before the date scheduled for the hearing. The hearing officer may continue a hearing for good cause or on his or her own motion; however, in no event may the hearing be continued for more than 30 calendar days without stipulation by all parties.
- (c) At the place and time set forth in the notification of appeal hearing, the hearing officer shall hear and consider the testimony of the appealing person(s), the issuing officer, and/or their witnesses, as well as any documentary evidence presented by these persons concerning the alleged violations and public nuisance(s).
- (d) Appeal hearings are informal, and formal rules of evidence and discovery do not apply. The City bears the burden of proof to establish a nuisance exists by a preponderance of evidence. The issuance of a notice of abatement shall constitute prima facie evidence of the violation and the Code Enforcement Officer who issued the notice of abatement is not required to participate in the appeal hearing. The appellant, and the enforcement officer issuing the notice, as well as all other responsible persons, shall have the opportunity to present evidence and to present and cross-examine witnesses. The appellant and the enforcement officer issuing the notice of abatement, or other responsible persons, may represent himself, herself or themselves or be represented by anyone of his, her or their choice. The appellant, or other interested persons, may bring an interpreter to the hearing at his, her or their sole expense. The City may, at its discretion, record the hearing by stenographer or court reporter, audio recording, or video recording.
- (e) If the appellant fails, or other responsible persons fail, to appear, or to otherwise submit any admissible evidence demonstrating that the alleged nuisance(s) were beyond their control ~~the non-existence of the alleged nuisance(s)~~, the hearing officer ~~shall~~ may cancel the hearing and send a notice thereof to the responsible person(s) by first class mail to the address(es) stated on the appeal form. A cancellation of a hearing due to non-appearance of the appellant shall constitute the appellant's waiver of the right to appeal. In such instances, the notice of abatement is final and binding. (Ord. 10-754, § 1; Ord. 18-874, § 3)

**5-1.16. Decision of Hearing Officer—Order of Abatement.**

- (a) Not later than 15 calendar days following conclusion of the hearing, the hearing officer shall determine if any nuisance condition exists at the subject property. If the hearing officer determines that each nuisance condition described in the notice of abatement is ~~non-existent~~ not supported by a preponderance of evidence, the notice of abatement shall be deemed cancelled. If the hearing officer determines that one or more of the nuisance conditions described in the notice of abatement ~~exists~~ are supported by preponderance of evidence, he or she shall issue a written order of abatement which shall contain the following:
  - 1) A finding and description of each nuisance condition existing at the subject

property.

- 2) The name of each person responsible for a nuisance condition or conditions at the subject property, as well as the name of any person who is not responsible therefor.
  - 3) The required corrective action and a compliance period for each unabated nuisance condition.
  - 4) Any other finding, determination or requirement that is relevant or related to the subject matter of the appeal.
- (b) The decision of the hearing officer is final and conclusive. The decision shall also contain the following statement: "The decision of the hearing officer is final and binding. Judicial review of this decision is subject to the provisions and time limits set forth in California **Code of Civil Procedure** Section 1094.6 et seq."
- (c) A copy of the decision shall be served by first class mail on each responsible person to whom the notice of abatement was issued. If the owner is not an appellant, a copy of the order of abatement shall also be served on the owner by first class mail to the address shown on the last equalized assessment roll. Failure of a person to receive a properly addressed decision shall not invalidate any action or proceeding by the City pursuant to this chapter.
- (d) The failure of any responsible person to comply with an order of abatement by completing each of the requisite corrective actions in the manner and time set forth in the order of abatement constitutes a misdemeanor offense.  
(Ord. 10-754, § 1)

**5-1.17. Abatement of Nuisance by Responsible Persons Prior to City Abatement Actions.**

- (a) Any responsible person shall have the right to fully abate a nuisance in accordance with the hearing officer's decision prior to the date of entry of City personnel upon the subject real property, provided that all corrective actions are completed with all required City permits, approvals and inspections, prior to said entry date. In such instances, all administrative proceedings shall be cancelled, with the exception of the City's right to seek recovery of its incurred incidental expenses, code enforcement fees, and attorneys' fees as provided by and pursuant to the provisions of this chapter.
- (b) Once the City enters a subject real property to abate a public nuisance, it shall have the right to complete this action via warrant or other order from a court of competent jurisdiction.
- (c) It is unlawful and a misdemeanor for any person to obstruct, impede, or interfere with City personnel in the performance of any act that is carried out to abate a public nuisance via warrant or other order from a court of competent jurisdiction.



- (d) All buildings, structures, and/or personal property that is removed by City personnel from premises in the abatement of a nuisance shall be lawfully disposed of or destroyed. ~~without regard to its actual or salvage value.~~
- (e) All abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof, that are removed from real property shall be transported to a scrap yard or automobile dismantler's yard. After a vehicle has been removed, it shall not thereafter be reconstructed or made operable, unless it is a vehicle which qualifies for historical vehicle license plates pursuant to Section 5004 of the California **Vehicle Code**, in which case the vehicle may be reconstructed or made operable.
- (f) Within five days after the date of the removal of the vehicle, or parts thereof, notice shall be given to the Department of Motor Vehicles of the State identifying the vehicle, or parts thereof, removed. At the same time there shall be transmitted to the Department of Motor Vehicles of the State any evidence of registration available, including registration certificates of title, and license plates. (Ord. 10-754, § 1)

**5-1.18. Emergency Action to Abate an Imminent Hazard.**

- (a) Notwithstanding any provision of the Artesia Municipal Code to the contrary, the Police Chief, the Fire Chief, or the Building Official, or any of their designees, may cause a public nuisance to be summarily abated if it is determined that the nuisance creates an imminent hazard to a person or persons, or to other real or personal property.
- (b) Prior to abating a public nuisance that creates an imminent hazard, the City Manager shall attempt to notify a responsible person by telephone or in writing of the imminent hazard and request its abatement by said person; provided however, that the City Manager may dispense with any attempt at prior notification of a responsible person if, in the sole discretion of the City Manager, the nature or severity of the hazard justifies such inaction. If notice has been so given, but, in the sole discretion of the City Manager, the responsible person(s) fail(s) to take immediate and meaningful steps to abate the imminent hazard, the City may abate the nuisance with City Personnel without further notice, and charge the costs and fees thereof to the responsible person(s).
- (c) Within 10 business days following emergency action of City personnel to abate an imminent hazard, the City shall serve any responsible person with a notice of emergency abatement by City personnel of an imminent hazard by first class mail. Notice to a property owner shall be mailed to the mailing address set forth in the last equalized assessment roll of the Los Angeles County Assessor's Office. Failure of any responsible person to receive a properly addressed notice of emergency abatement by City personnel of an imminent hazard by mail shall not invalidate any action or proceeding pursuant to this chapter.
- (d) A notice of emergency abatement by City personnel of an imminent hazard shall contain the following provisions:

- 1) The name of all known responsible persons who are being served with the notice of emergency abatement by City personnel of an imminent hazard and the address of the real property on which the imminent hazard was present.
  - 2) A brief description of the condition(s) and reasons why it constitutes an imminent hazard.
  - 3) A brief description of the law prohibiting or pertaining to the imminent hazard.
  - 4) A brief description of the actions City personnel took to abate the imminent hazard.
- (e) Omission of any of the foregoing provisions in a notice of emergency abatement by City personnel of an imminent hazard, whether in whole or in part, or the failure of a responsible person to receive this document, shall not render it defective or render any proceeding or action pursuant to this chapter invalid.
  - (f) Emergency abatement of an imminent hazard by City personnel shall not preclude the City from recording a notice of substandard property in accordance with the provisions of Section **5-1.24** of this chapter, if conditions thereafter remain at the premises that constitute a violation of law or a public nuisance.
  - (g) The City shall be entitled to recover its fees and costs (incidental or otherwise) for the abatement of an imminent hazard. In such instances, the City shall follow the procedures set forth in this chapter.  
(Ord. 10-754, § 1)

#### **5-1.19. Combination Notices.**

The notices that are authorized by this chapter may be combined in the discretion of the City.  
(Ord. 10-754, § 1)

#### **5-1.20. Establishment of Costs of Abatement.**

- (a) In any action, administrative proceeding, or special proceeding to abate a nuisance, the City shall be entitled to recover the administrative costs and expenses of such abatement pursuant to the provisions of this Code, California Government Code sections 38773 *et seq.*, or by other law, by special assessment or abatement lien. Fees and costs shall be set by resolution.
- (b) ~~(a)~~The City shall keep an accounting of the abatement costs.
- (c) ~~(b)~~The City shall serve a statement of abatement costs on the responsible persons within 90 calendar days of the City's completion of nuisance abatement actions. Service of this statement may be made in the manner provided for in Section ~~5-1.10~~ **1-7 *et seq.*** of this chapter ~~Code~~.

- (d) ~~(c)~~ Unless a timely contest of the statement of abatement costs is filed, a responsible person shall tender the abatement costs in U.S. currency to the City within 30 calendar days of the date of service of the statement of abatement costs.
- (e) ~~(d)~~ A responsible person has the right to contest a statement of abatement costs by filing a written request to contest with the City Clerk's office (located at 18747 Clarkdale Avenue, Artesia, California 90701) within 10 calendar days of service of the statement of abatement costs.
  - 1) A written request to contest shall contain the following information:
    - (i) Name, address, telephone number, and signature of each responsible person who is contesting the statement of abatement costs.
    - (ii) Address and description of the real property upon which the City abated a public nuisance.
    - (iii) Date of the statement of abatement costs being appealed.
    - (iv) Description of the specific abatement cost being contested, and a statement of the grounds for contest in sufficient detail to enable the City Council to understand the nature of the controversy.
    - (v) ~~(iv)~~ The appeal shall be limited to reasons and statements recorded in the appeal.
- (f) ~~(e)~~ No fee shall be due for the filing of a request for contest.
- (g) ~~(f)~~ Failure of the City Clerk to receive a timely appeal request for contest constitutes a waiver of the right to contest a statement of abatement costs. In this event, the statement of abatement costs is final and binding, and the City may proceed to collect its abatement costs as contained in a final statement of abatement costs in any manner allowed by law.
- (h) ~~(g)~~ If a timely request for contest is received by the City Clerk, a hearing shall be set before the City Council no later sooner than ~~60 three (3) calendar days, and no sooner than 10 calendar days~~, of receipt of the request for contest. A notice of the date, time and location of the hearing shall be served on all responsible persons who contested the statement of abatement costs by first class mail to the address(es) stated on the request form at least 10 calendar days prior to the hearing. Failure of a person requesting a contest to receive a properly addressed notice shall not invalidate any action or proceeding by the City pursuant to this chapter.
- (i) ~~(h)~~ Any request by an appellant to continue a hearing must be submitted to the City Clerk in writing no later than five business days before the date scheduled for the hearing. The City Council may continue a hearing for good cause or on its own motion; however, in no event may the hearing be continued for more 60 calendar days without stipulation by all parties.

- (j) ~~(i)~~ At the time and place fixed for receiving and considering the request to contest the statement of abatement costs, the City Council shall hear and pass upon the evidence submitted by city personnel, together with any objections or protests raised by responsible persons liable for said costs. Testimony and evidence shall be limited to issues related to the abatement costs, and no person shall be permitted to present evidence or testimony challenging the existence of a public nuisance or manner of abatement as described in the notice of abatement. Thereupon, the City Council may make such revision, correction or modification to the statement as it may deem just, after which the statement, as it is submitted, or as revised, corrected or modified, shall be confirmed. The hearing may be continued from time to time.
- (k) ~~(j)~~ The decision of the City Council is final.
- (l) ~~(k)~~ The City Clerk shall cause a confirmed statement of abatement costs to be served upon all persons who contested the original statement by first class mail to the address(es) stated on the request form. The City Clerk shall cause a confirmed statement of abatement costs to be served on the owner of the property on which City personnel abated a public nuisance by first class mail to the address shown on the last equalized assessment roll (irrespective of whether the owner contested the statement of abatement costs). This document shall also contain the following statement: "The determination of the City Council is final and binding." This document shall also contain the following statement: "The decision of the City Council is final and binding. Judicial review of the decision is subject to the provisions and time limits set forth in California **Code of Civil Procedure** Sections 1094.6 et seq.
- (m) ~~(l)~~ Failure of a person to receive a properly addressed confirmed statement shall not invalidate any action or proceeding by the City pursuant to this chapter.
- (n) ~~(m)~~ A responsible person shall tender the abatement costs in U.S. currency to the City within 30 calendar days of the date of service of the confirmed statement of abatement costs. The City may thereafter proceed to collect its abatement costs as contained in the confirmed statement of abatement costs in any manner allowed by law. (Ord. 10-754, § 1)

**5-1.21. Collection of Abatement Costs by Special Assessment.**

- (a) The City may cause a special assessment to be made upon real property upon which a public nuisance was abated pursuant to California Government Code, Section 38773.5, and future amendments thereto, in the event a statement of abatement costs or a confirmed statement of abatement costs is not paid in a timely manner.
- (b) A notice of special assessment shall be sent to the owner(s) of the subject real property by certified mail at the time the assessment is imposed which shall contain the following recitals:

“The property may be sold after three years by the tax collector for unpaid delinquent assessments. The tax collector’s power of sale shall not be affected by the failure of the property owner to receive notice. The assessment may be collected at the same time and in the same manner as ordinary municipal taxes are collected, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for ordinary municipal taxes. All laws applicable to the levy, collection and enforcement of municipal taxes shall be applicable to the special assessment. However, if any real property to which the cost of abatement relates has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrancer for value has been created and attaches thereon, prior to the date on which the first installment of the taxes would become delinquent, then the cost of abatement shall not result in a lien against the real property but instead shall be transferred to the unsecured roll for collection.”

- (c) The City Attorney or City Prosecutor shall establish the notice of special assessment form for use, or consideration by, the Tax Collector in collecting a special assessment.
- (d) The notice of special assessment shall be entitled to recordation with the Los Angeles Angeles County Recorder’s Office.
- (e) The amount of a special assessment shall also constitute a personal obligation of the property owners of land upon which the nuisance was abated.  
(Ord. 10-754, § 1)

#### **5-1.22. Collection of Costs of Abatement by Nuisance Abatement Lien.**

- (a) As an alternative to the procedure contained in Section ~~5-1.20~~ of in this chapter, the City may cause a nuisance abatement lien to be recorded upon real property upon which a public nuisance was abated pursuant to California **Government Code** Section 38773.1, and future amendments thereto, in the event a statement of abatement costs or a confirmed statement of abatement costs is not paid in a timely manner.
- (b) A lien shall not be recorded prior to serving the owner of record of the parcel of land on which the public nuisance is maintained, with a notice. This document shall be served in the same manner as a summons in a civil action in accordance with Article 3 (commencing with Section 415.10) of Chapter 4 of Title **5** of Part 2 of the **Code of Civil Procedure**. If the owner of record, after diligent search cannot be found, the notice may be served by posting a copy thereof in a conspicuous place upon the property for a period of 10 calendar days and publication thereof in a newspaper of general circulation published in Los Angeles County pursuant to Section 6062 of the California **Government Code**.
- (c) The nuisance abatement lien shall be recorded in the Los Angeles County Recorder’s Office in the County in which the parcel of land is located and from the

date of recording shall have the force, effect, and priority of a judgment lien.

- (d) A nuisance abatement lien authorized by this section shall specify the amount of the lien for the City of Artesia, the name of the City department on whose behalf the lien is imposed, the date of the abatement actions, the street address, legal description and assessor's parcel number of the parcel on which the lien is imposed, and the name and address of the recorded owner of the parcel.
- (e) In the event that the lien is discharged, released, or satisfied, either through payment or foreclosure, notice of the discharge containing the information specified in Subsection (d) shall be recorded by the City. A nuisance abatement lien and the release of the lien shall be indexed in the grantor-grantee index.
- (f) A nuisance abatement lien may be foreclosed by an action brought by the City for a money judgment.
- (g) The City may recover from the property owner any costs incurred regarding the processing and recording of the lien and providing notice to the property owner as part of its foreclosure action to enforce the lien.
- (h) The amount of a nuisance abatement lien shall also constitute a personal obligation of the property owners of land upon which the nuisance was abated.  
(Ord. 10-754, § 1)

#### **5-1.23. Treble the Costs of Abatement.**

Pursuant to California **Government Code** Section 38773.7 (or any subsequent amendment thereto), upon entry of a second or subsequent civil or criminal judgment within a two year period finding that an owner of property is responsible for a public nuisance except for public nuisance conditions abated pursuant to California Health and Safety Code Section 17980 ("State Housing Law"), the court may order that person to pay treble the costs of the abatement."

SECTION 4. CEQA. The City Council determines that the adoption of this Ordinance is not subject to the California Environmental Quality Act ("CEQA") as it does not meet the definition of a "project" pursuant to State CEQA Guidelines Section 1578(b)(5).

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application thereof to any person or place, is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each and every section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact than any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 6. Location of Documents and Custodian of Records. The documents



associated with this Ordinance are located at City Hall, 18747 Clarkdale Ave, Artesia, CA 90701, and the City Clerk is the custodian of records for this Ordinance.

SECTION 7. Certification and Publication. The City Clerk shall certify the passage and adoption of this Ordinance and shall cause the same to be published pursuant to state law within fifteen (15) days after its passage, and this Ordinance shall become effective thirty (30) days after its passage.

PASSED, APPROVED, AND ADOPTED this 9th day of June, 2025.

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ALI TAJ, MAYOR

ATTEST:

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JENNIFER ALDERETE, CITY CLERK

APPROVED AS TO FORM:

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BEST BEST & KRIEGER, CITY ATTORNEY