

**** THIS IS A DRAFT ****

**Regular Meeting of the Artesia City Council
City Council Chambers
18747 Clarkdale Avenue
Artesia, CA 90701
(562) 865-6262**

**You may view this meeting live over the internet at
<https://ca-artesia2.civicplus.com/241/City-Council-Meetings-Video>**

**Monday, February 10, 2025
7:00 p.m.**

1. CALL TO ORDER

1A. Call to Order

2. ROLL CALL

2A. Roll Call

3. INVOCATION

3A. Invocation

— Bishop Lary Carlton, The Church of Jesus Christ of Latter-Day Saints

4. PLEDGE OF ALLEGIANCE

4A. Pledge of Allegiance

— Sergeant Ramos

5. PUBLIC COMMENTS

This is the portion of the meeting set aside to invite public comments regarding any matter within the subject matter jurisdiction of the City Council. Public comments may also be submitted by email at publiccomments@cityofartesia.us before 12:00 p.m. on the date of the meeting. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Under the provisions of the Brown Act, the City Council is prohibited from taking action on items that are not listed on the agenda, but may refer the matter to staff or to a subsequent meeting. Those wishing to speak are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

5A. Public Comments

6. CEREMONIAL PRESENTATIONS

6A. Certificate of Recognition - Los Angeles County Fire Department, Station 30

6B. Certificate of Recognition - Los Angeles County Sheriff Artesia Special Assignment Officers

6C. Certificate of Recognition - California Highway Patrol

6D. Gateway Cities Energy Action Award Presentation

6E. Black History Month Proclamation

7. BUSINESS PRESENTATIONS

7A. Distinguished Young Women

— Jeanie McHatton, Director Cerritos-Artesia DYW

8. CONSENT CALENDAR

It is recommended that Items (A) through (N) be acted on simultaneously in one vote unless a member of the City Council requests separate discussion and/or action on the item. In the event a member of the City Council requests separate discussion on a Consent Calendar item, or the item is removed from the Consent Calendar to allow for public comments on the item, the City Council will consider that item immediately following approval of the rest of the Consent Calendar.

8A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

— Recommended Action: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

8B. Accounts Payable Check Register - January 2025

— Recommended Action: Receive and File.

8C. City Financial Report - December 2024

— Recommended Action: Receive and File.

8D. AB 1234 Reporting

— Recommended Action: Receive and File.

8E. City Council Meeting Minutes

— Recommended Action: Approve Minutes as Presented for December 9, 2024 - Regular Meeting, December 9, 2024 - Special Meeting, December 16, 2024 - Regular Meeting, December 16, 2024 - Special Meeting

8F. Addition and Cancellation of Regular March Council Meeting

— Recommended Action: Approve the Addition of March 17, 2025 Regular Meeting at 7 p.m. and Cancel the March 10, 2025 Meeting.

8G. Removal and Appointments for Beautification and Maintenance, Parks and Recreation, and Planning Commission

— Recommended Action: Receive and File.

8H. Title VI Plan

— Recommended Action: Adopt Resolution No. 25-3029, Approving an Update to the City of Artesia Title VI Program, Which Provides for Non-discriminatory Public Transportation Services.

8I. Large Event Facility Use Permit For Ajit Dudheker to Hold a Holi Festival on Saturday, March 16, 2025 at Artesia Park

— Recommended Action: Approve the issuance of a Large Event Facility Use Permit.

8J. Contract for Public Health Services Provided by County of Los Angeles

— Recommended Action: Approve Resolution No. 25-3028, Approving the Public Health Services Contract between the City of Artesia and the County of Los Angeles, and Authorize the City Manager to Sign the Contract on the City Council’s Behalf.

8K. Agreement with City of Cerritos for a Joint Street Rehabilitation Project on Portions of 195th Street and Flora Vista Street

— Recommended Action: Approve the Agreement between the City of Artesia and the City of Cerritos for a Proposed Joint Street Rehabilitation Project on 195th Street, between Flora Vista Street and Ely Avenue, and Flora Vista Street, between Norwalk Boulevard and 195th Street and Make a Determination of Exemption from CEQA.

8L. Community Benefit Grant Fund Reallocation for Calendar Year 2025

— Recommended Action: Reallocate Grant Funds from the Community Benefit Grant Program from the Chamber of Commerce to the installation of cameras and security measures at Artesia Park.

8M. Creation of Artesia Botanical Garden Ad-Hoc Committee

— Recommend Action: Staff recommends the City Council appoint Mayor Pro Tem Trevino and Councilmember Ramoso to an Ad-Hoc Committee regarding the development of the Artesia Botanical Garden.

8N. Legislative Platform for Calendar Year 2025

— Recommended Action: Approve the Legislative Platform for Calendar Year 2025.

9. PUBLIC HEARING

9A. Introduction of an Ordinance Regarding Accessory Dwelling Units

— Recommended Action: Waive Full Reading and Introduce Ordinance No. 25-963, Amending Title 9, Chapter 2, Article 45 of the Artesia Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units to Comply with Recent Changes in State Law, and Finding the Action to Be Statutorily Exempt from the California Environmental Quality Act (CEQA) under Public Resources Code § 21080.17.

10. DISCUSSION

10A. Transmittal of Annual Comprehensive Financial Report for Fiscal Year 2023-24

— Recommended Action: Receive and file.

10B. Fiscal Year 2024-25 Mid-Year Budget

— Recommended Action: Staff Recommends That the City Council, Adopt Resolution No. 25-3030, Approving a Statement of Investment Policy, and Repealing Resolution No. 24-2995; and Approve the Proposed Mid-Year Budget Adjustments.

10C. League of California Cities 2025 Advocacy Priorities

— Recommended Action: Discuss the League of California Cities Advocacy Priorities and Provide Direction to Staff Regarding Further Action.

11. CITY MANAGER INFORMATIONAL REPORTING

11A. City Manager Reporting

12. COUNCILMEMBER COMMENTS

12A. Councilmember Comments

13. ADJOURNMENT

13A. Adjournment

The City of Artesia complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's office at 562-865-6262 at least 72 hours prior to the meeting. Copies of Staff Reports are on file in the Office of the City Clerk and are available for inspection.

Date Posted: February 6, 2025



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8A.

TO: Mayor and Members of the City Council

SUBJECT: Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council waive reading, by title only, of all ordinances and resolutions. Said ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

BACKGROUND:

California Government Code 36934 allows the legislative body to waive the requirement to read ordinances and titles by the action.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8B.

TO: Mayor and Members of the City Council

SUBJECT: Accounts Payable Check Register - January 2025

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager

Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council receive and file this report.

BACKGROUND:

The attached demands summary (accounts payable checks) is a list of all checks issued by the City of Artesia from January 1, 2025 through January 31, 2025.

Prior to printing each check, payment requests are approved by the department manager, Finance Manager, and City Manager. Once payment requests have been approved, a batch for disbursement is processed by the Senior Accountant, and approved by the Finance Manager. Each check is printed with its invoice detail, then signed by the City Manager and Mayor.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.

RECOMMENDED COUNCIL ACTION:

It is recommended that the City Council receive and file this report.

Attachments

[2025 January Demand Check Register.pdf](#)

City of Artesia

January 2025 Check Register

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Payment # Amount	Payment Date	Amount Paid
4LEAF, INC.						
01/15/2025	J4100H	Invoice	01/15/2025	\$1,240.00 85882	01/15/2025	\$1,240.00
	24/05 Code Enforcement		01/15/2025			
01/15/2025	J4100I	Invoice	01/15/2025	\$1,240.00 85882	01/15/2025	\$1,240.00
	24/07 Code Enforcement		01/15/2025			
01/15/2025	J4100J	Invoice	01/15/2025	\$1,240.00 85882	01/15/2025	\$1,240.00
	24/09 Code Enforcement		01/15/2025			
		Totals for 4LEAF, INC.:		\$3,720.00		\$3,720.00
ABC Unified School District						
01/15/2025	517	Invoice	01/15/2025	\$493.64 85883	01/15/2025	\$493.64
	24/08 SFSP Meals		01/15/2025			
		Totals for ABC Unified School District:		\$493.64		\$493.64
ABELARDO AVALOS						
01/15/2025	1142025	Invoice	01/15/2025	\$827.11 85912	01/16/2025	\$827.11
	Reimbursement for		01/15/2025			
	Sacramento Legislative Tour					
01/22/2025	1222025	Invoice	01/22/2025	\$125.62 85913	01/23/2025	\$125.62
	Reimbursement for Sac Leg		01/22/2025			
		Totals for ABELARDO AVALOS:		\$952.73		\$952.73
AFSCME DISTRICT COUNCIL 36						
01/07/2025	12272024	Invoice	01/07/2025	\$730.19 85858	01/08/2025	\$730.19
	Union Dues, Payroll		01/07/2025			
01/15/2025	01102025	Invoice	01/15/2025	\$730.25 85885	01/15/2025	\$730.25
	Union Dues, Payroll		01/15/2025			
01/29/2025	01.24.25	Invoice	01/29/2025	\$729.75 85934	01/29/2025	\$729.75
	Union dues 01/24/25 Payroll		01/29/2025			
		Totals for AFSCME DISTRICT COUNCIL 36:		\$2,190.19		\$2,190.19
ALAN'S LAWN & GARDEN CENTER INC						
01/22/2025	65423	Invoice	01/22/2025	\$162.16 85914	01/23/2025	\$162.16
	Oil for Lawnmower		01/22/2025			
		Totals for ALAN'S LAWN & GARDEN CENTER INC:		\$162.16		\$162.16
ALBANO'S PLUMBING INC.						
01/07/2025	56619	Invoice	01/07/2025	\$1,295.00 85859	01/08/2025	\$1,295.00
	Community Center Toilet		01/07/2025			
01/07/2025	56781	Invoice	01/07/2025	\$975.00 85859	01/08/2025	\$975.00
	Clear out AOLCC Women's		01/07/2025			
	Office Restroom Drain					
		Totals for ALBANO'S PLUMBING INC.:		\$2,270.00		\$2,270.00
ALL CITY MANAGEMENT SERVICES						
01/22/2025	97867	Invoice	01/22/2025	\$13,024.00 85915	01/23/2025	\$13,024.00
	12/8- 12/21/24 Crossing		01/22/2025			
		Totals for ALL CITY MANAGEMENT SERVICES:		\$13,024.00		\$13,024.00
ALL STAR ELITE SPORTS						
01/15/2025	4719	Invoice	01/15/2025	\$1,690.46 85886	01/15/2025	\$1,690.46
	YOUTH BASKETBALL JERSEY		01/15/2025			
	ORDER - WINTER 2025					
		Totals for ALL STAR ELITE SPORTS:		\$1,690.46		\$1,690.46
ARTESIA TIRE AND SERVICE						
01/07/2025	INV027611	Invoice	01/07/2025	\$283.28 85860	01/08/2025	\$283.28
	1998 GMC Vehicle Service		01/07/2025			
01/07/2025	INV027725	Invoice	01/07/2025	\$837.81 85860	01/08/2025	\$837.81
	Repairs to 2018 GMC Sierra		01/07/2025			
		Totals for ARTESIA TIRE AND SERVICE:		\$1,121.09		\$1,121.09
BEST BEST & KRIEGER LLP						
01/22/2025	1017529	Invoice	01/22/2025	\$496.78 85916	01/23/2025	\$496.78
	24/12 Motel 6		01/22/2025			
01/22/2025	1017530	Invoice	01/22/2025	\$318.00 85916	01/23/2025	\$318.00
	24/12 BBK West Covina		01/22/2025			
01/22/2025	1017535	Invoice	01/22/2025	\$272.00 85916	01/23/2025	\$272.00
	24/12 General Litigation		01/22/2025			

01/22/2025	1017528	Invoice	01/22/2025	\$238.00 85916	01/23/2025	\$238.00
	24/12 Catalyst - Artesia LLC -		01/22/2025			
01/22/2025	1017527	Invoice	01/22/2025	\$510.00 85916	01/23/2025	\$510.00
	24/12 Successor Agency		01/22/2025			
01/22/2025	1017531	Invoice	01/22/2025	\$510.00 85916	01/23/2025	\$510.00
	24/12 HCD Notice		01/22/2025			
01/22/2025	1017523	Invoice	01/22/2025	\$740.50 85916	01/23/2025	\$740.50
	24/12 City Clerk		01/22/2025			
01/22/2025	1017533	Invoice	01/22/2025	\$1,270.00 85916	01/23/2025	\$1,270.00
	24/12 Eminent Domain RE		01/22/2025			
01/22/2025	1017524	Invoice	01/22/2025	\$1,298.50 85916	01/23/2025	\$1,298.50
	24/12 Public Works		01/22/2025			
01/22/2025	1017521	Invoice	01/22/2025	\$1,575.66 85916	01/23/2025	\$1,575.66
	24/12 City Manager		01/22/2025			
01/22/2025	1017537	Invoice	01/22/2025	\$1,640.00 85916	01/23/2025	\$1,640.00
	24/12 Public Records Act		01/22/2025			
01/22/2025	1017532	Invoice	01/22/2025	\$1,904.00 85916	01/23/2025	\$1,904.00
	24/12 Economic		01/22/2025			
01/22/2025	1017525	Invoice	01/22/2025	\$2,086.00 85916	01/23/2025	\$2,086.00
	24/12 Finance		01/22/2025			
01/22/2025	1017534	Invoice	01/22/2025	\$3,150.95 85916	01/23/2025	\$3,150.95
	24/12 Code Enforcement		01/22/2025			
01/22/2025	1017520	Invoice	01/22/2025	\$4,320.46 85916	01/23/2025	\$4,320.46
	24/12 City Council Project		01/22/2025			
01/22/2025	1017526	Invoice	01/22/2025	\$7,650.00 85917	01/23/2025	\$7,650.00
	24/12 Labor/Employment		01/22/2025			
01/22/2025	1017522	Invoice	01/22/2025	\$7,684.78 85917	01/23/2025	\$7,684.78
	24/12 Planning		01/22/2025			
		<i>Totals for BEST BEST & KRIEGER LLP:</i>		<u>\$35,665.63</u>		<u>\$35,665.63</u>
BOOT WORLD #20						
01/07/2025	103769	Invoice	01/07/2025	\$125.00 85861	01/08/2025	\$125.00
	Boots Allowance - Melissa		01/07/2025			
		<i>Totals for BOOT WORLD #20:</i>		<u>\$125.00</u>		<u>\$125.00</u>
BROTHERS JANITORIAL SUPPLY COMPANY						
01/22/2025	220	Invoice	01/22/2025	\$975.71 85918	01/23/2025	\$975.71
	Trash Liners		01/22/2025			
		<i>Totals for BROTHERS JANITORIAL SUPPLY COMPANY:</i>		<u>\$975.71</u>		<u>\$975.71</u>
CALE AMERICA INC.						
01/07/2025	183617	Invoice	01/07/2025	\$1,526.16 85862	01/08/2025	\$1,526.16
	24/12 Parking Meter IT		01/07/2025			
		<i>Totals for CALE AMERICA INC.:</i>		<u>\$1,526.16</u>		<u>\$1,526.16</u>
CALIFORNIA MUNICIPAL STATISTICS INC						
01/29/2025	25012102	Invoice	01/29/2025	\$550.00 85935	01/29/2025	\$550.00
	Direct and Overlapping Debt		01/29/2025			
	Statement as of 6/30/24					
		<i>Totals for CALIFORNIA MUNICIPAL STATISTICS INC:</i>		<u>\$550.00</u>		<u>\$550.00</u>
CalPers						
01/01/2025	4203484552-01/2025	Invoice	01/01/2025	\$74,070.81 41101	01/23/2025	\$74,070.81
	25/01 Health Premium		01/01/2025			
		<i>Totals for CalPers:</i>		<u>\$74,070.81</u>		<u>\$74,070.81</u>
CBE						
01/07/2025	IN2801275	Invoice	01/07/2025	\$415.35 85863	01/08/2025	\$415.35
	11/20-12/19/24 Overage		01/07/2025			
01/29/2025	IN2808671	Invoice	01/29/2025	\$416.46 85936	01/29/2025	\$416.46
	12/20-1/19/25 Overage		01/29/2025			
		<i>Totals for CBE:</i>		<u>\$831.81</u>		<u>\$831.81</u>
CELL BUSINESS EQUIPMENT						
01/22/2025	5032752533	Invoice	01/22/2025	\$653.71 85919	01/23/2025	\$653.71
	1/20-2/19/25 Sharp Copiers		01/22/2025			
		<i>Totals for CELL BUSINESS EQUIPMENT:</i>		<u>\$653.71</u>		<u>\$653.71</u>
CINTAS CORP						
01/22/2025	4213395078	Invoice	01/22/2025	\$254.60 85920	01/23/2025	\$254.60
	24/12 AJ Park Janitorial		01/22/2025			
01/22/2025	4216455480	Invoice	01/22/2025	\$149.72 85920	01/23/2025	\$149.72
	24/12 AJ Park Janitorial		01/22/2025			
01/22/2025	4214957941	Invoice	01/22/2025	\$627.23 85920	01/23/2025	\$627.23
	24/11 Artesia Park Janitorial		01/22/2025			
		<i>Totals for CINTAS CORP:</i>		<u>\$1,031.55</u>		<u>\$1,031.55</u>

CITY OF BREA						
01/29/2025	ASIT001474	Invoice	01/29/2025	\$3,652.00	85937	01/29/2025 \$3,652.00
	25/01 IT service and onsite		01/29/2025			
			<i>Totals for CITY OF BREA:</i>	<u>\$3,652.00</u>		<u>\$3,652.00</u>
CITY OF LOS ANGELES						
01/29/2025	48H-50-3811-25-011	Invoice	01/29/2025	\$3,947.79	85938	01/29/2025 \$3,947.79
	FY24/25 LARA Membership		01/29/2025			
			<i>Totals for CITY OF LOS ANGELES:</i>	<u>\$3,947.79</u>		<u>\$3,947.79</u>
COLONIAL LIFE						
01/06/2025	70687030101279	Invoice	01/06/2025	\$3,654.92	41094	01/09/2025 \$3,654.92
	25/01 Supplemental Ins.		01/06/2025			
			<i>Totals for COLONIAL LIFE:</i>	<u>\$3,654.92</u>		<u>\$3,654.92</u>
COMCATE SOFTWARE, INC.						
01/15/2025	8528	Invoice	01/15/2025	\$26,796.57	85887	01/15/2025 \$26,796.57
	2025 Comcate Software		01/15/2025			
			<i>Totals for COMCATE SOFTWARE, INC.:</i>	<u>\$26,796.57</u>		<u>\$26,796.57</u>
COPP CONTRACTING INC.						
01/07/2025	2115R	Invoice	01/07/2025	\$103,098.54	85864	01/08/2025 \$103,098.54
	FY 23-24 Street		01/07/2025			
	Improvement Project -					
			<i>Totals for COPP CONTRACTING INC.:</i>	<u>\$103,098.54</u>		<u>\$103,098.54</u>
County of Los Angeles						
01/15/2025	CP-04-4212	Invoice	01/15/2025	\$1,200,000.00	85888	01/15/2025 \$1,200,000.00
	CP-04-4212 - Grant Funds		01/15/2025			
			<i>Totals for County of Los Angeles:</i>	<u>\$1,200,000.00</u>		<u>\$1,200,000.00</u>
CPRS						
01/07/2025	001707	Invoice	01/07/2025	\$555.00	85865	01/08/2025 \$555.00
	Annual CPRS dues for City of		01/07/2025			
			<i>Totals for CPRS:</i>	<u>\$555.00</u>		<u>\$555.00</u>
DEB'S BOOKKEEPLUS						
01/07/2025	1794	Invoice	01/07/2025	\$3,356.25	85866	01/08/2025 \$3,356.25
	24/10 Accounting Service		01/07/2025			
01/07/2025	1795	Invoice	01/07/2025	\$3,656.25	85866	01/08/2025 \$3,656.25
	24/11 Accounting Service		01/07/2025			
			<i>Totals for DEB'S BOOKKEEPLUS:</i>	<u>\$7,012.50</u>		<u>\$7,012.50</u>
Dino Padallan						
01/15/2025	81464354	Invoice	01/15/2025	\$80.00	85889	01/15/2025 \$80.00
	Youth Basketball Refund		01/15/2025			
			<i>Totals for Dino Padallan:</i>	<u>\$80.00</u>		<u>\$80.00</u>
DUNN-EDWARDS CORPORATION						
01/22/2025	2074A27437	Invoice	01/22/2025	\$1,255.78	85921	01/23/2025 \$1,255.78
	AJ Park Graffiti Removal		01/22/2025			
			<i>Totals for DUNN-EDWARDS CORPORATION:</i>	<u>\$1,255.78</u>		<u>\$1,255.78</u>
DUPRE ENTERPRISES						
01/29/2025	113649	Invoice	01/29/2025	\$2,840.00	85939	01/29/2025 \$2,840.00
	Power Receptacles for		01/29/2025			
			<i>Totals for DUPRE ENTERPRISES:</i>	<u>\$2,840.00</u>		<u>\$2,840.00</u>
EDITH GUERRA						
01/29/2025	SWFlights-3-17	Invoice	01/29/2025	\$353.92	85940	01/29/2025 \$353.92
	Southwest Airline flights for		01/29/2025			
	Rec staff to CPRS conference					
			<i>Totals for EDITH GUERRA:</i>	<u>\$353.92</u>		<u>\$353.92</u>
Enterprise FM Trust						
01/22/2025	480414A-010525	Invoice	01/22/2025	\$3,754.91	41102	01/23/2025 \$3,754.91
	24/12 Electric Vehicle Lease		01/22/2025			
			<i>Totals for Enterprise FM Trust:</i>	<u>\$3,754.91</u>		<u>\$3,754.91</u>
ERNESTO OLIVARES						
01/29/2025	FEB2025	Invoice	01/29/2025	\$221.12	85941	01/29/2025 \$221.12
	25/02 Medical Premium		01/29/2025			
			<i>Totals for ERNESTO OLIVARES:</i>	<u>\$221.12</u>		<u>\$221.12</u>
EUGENE JAPOR						
01/15/2025	81482387	Invoice	01/15/2025	\$20.00	85890	01/15/2025 \$20.00
	New Years Senior Gala		01/15/2025			
			<i>Totals for EUGENE JAPOR:</i>	<u>\$20.00</u>		<u>\$20.00</u>
FG REAL ESTATE DEVELOPMENT LLC						
01/29/2025	17756	Invoice	01/29/2025	\$7,357.81	85942	01/29/2025 \$7,357.81
	Overpayment of		01/29/2025			

Development Impact Fee -

Totals for FG REAL ESTATE DEVELOPMENT LLC:

\$7,357.81

\$7,357.81

FIDELITY SECURITY LIFE INSURANCE CO.

01/09/2025	166600640	Invoice	01/09/2025	\$629.82	41096	01/15/2025	\$629.82
	25/01 Vision Coverage		01/09/2025				
Totals for FIDELITY SECURITY LIFE INSURANCE CO.:				\$629.82			\$629.82

FRANCHISE TAX BOARD

01/07/2025	12272024	Invoice	01/07/2025	\$80.00	85867	01/08/2025	\$80.00
	Ericka Jackson, 12/27/2024		01/07/2025				
01/07/2025	12272024	Invoice	01/07/2025	\$46.09	85868	01/08/2025	\$46.09
	Rene Trevino, 12/27/2024		01/07/2025				
01/15/2025	01102025	Invoice	01/15/2025	\$80.00	85891	01/15/2025	\$80.00
	Ericka Jackson, 01/10/2025		01/15/2025				
01/29/2025	01/24/25	Invoice	01/29/2025	\$80.00	85944	01/29/2025	\$80.00
	Ericka Jackson, 01/24/25		01/29/2025				
01/29/2025	01242025 Payroll	Invoice	01/29/2025	\$46.09	85943	01/29/2025	\$46.09
	Rene Trevino - 01/24/2025		01/29/2025				
Totals for FRANCHISE TAX BOARD:				\$332.18			\$332.18

GARLAND/DBS, INC.

01/07/2025	42785249667	Invoice	01/07/2025	\$580,764.08	85869	01/08/2025	\$580,764.08
	Labor - Artesia Park Roof		01/07/2025				
Totals for GARLAND/DBS, INC.:				\$580,764.08			\$580,764.08

GERALDINE LIRA

01/29/2025	BS04090020024	Invoice	01/29/2025	\$293.48	85945	01/29/2025	\$293.48
	Cancelled B&S Permit -		01/29/2025				
Totals for GERALDINE LIRA:				\$293.48			\$293.48

GOLDEN STATE WATER COMPANY

01/23/2025	00552386989-01425	Invoice	01/23/2025	\$424.02	41103	01/23/2025	\$424.02
	24/12 11938 South St.		01/23/2025				
01/23/2025	28650044382-010725	Invoice	01/23/2025	\$189.31	41103	01/23/2025	\$189.31
	24/12 18609 IRR Pioneer		01/23/2025				
01/23/2025	49057935782-011525	Invoice	01/23/2025	\$179.60	41103	01/23/2025	\$179.60
	24/12 18530 Corby Ave.		01/23/2025				
01/23/2025	13732300002-011625	Invoice	01/23/2025	\$300.55	41103	01/23/2025	\$300.55
	24/12 11504 Artesia Blvd IRR		01/23/2025				
01/23/2025	80727400006-010725	Invoice	01/23/2025	\$549.99	41103	01/23/2025	\$549.99
	24/12 11710 South St IRR		01/23/2025				
01/23/2025	43024400004-010725	Invoice	01/23/2025	\$351.92	41103	01/23/2025	\$351.92
	24/12 11734 Artesia IRR		01/23/2025				
01/23/2025	42732300001-011725	Invoice	01/23/2025	\$964.14	41103	01/23/2025	\$964.14
	24/12 12034 Artesia Blvd IRR		01/23/2025				
01/23/2025	11131392257-011625	Invoice	01/23/2025	\$513.29	41103	01/23/2025	\$513.29
	24/12 17189 IRR Baber Ave.		01/23/2025				
01/23/2025	97259400006-011625	Invoice	01/23/2025	\$45.57	41103	01/23/2025	\$45.57
	24/12 17202 Alburtis Ave.		01/23/2025				
01/23/2025	82177200001-011625	Invoice	01/23/2025	\$169.18	41103	01/23/2025	\$169.18
	24/12 17203 Corby Ave.		01/23/2025				
01/23/2025	87564300009-011725	Invoice	01/23/2025	\$659.98	41103	01/23/2025	\$659.98
	24/12 17512 IRR Norwalk		01/23/2025				
01/23/2025	79020300004-011625	Invoice	01/23/2025	\$1,547.55	41103	01/23/2025	\$1,547.55
	24/12 17815 Pioneer Blvd		01/23/2025				
01/23/2025	87836872074-011425	Invoice	01/23/2025	\$247.97	41103	01/23/2025	\$247.97
	24/12 18506 IRR Pioneer		01/23/2025				
01/23/2025	29424300001-010725	Invoice	01/23/2025	\$184.95	41103	01/23/2025	\$184.95
	24/12 18641 Corby		01/23/2025				
01/23/2025	22743000006-010725	Invoice	01/23/2025	\$341.35	41103	01/23/2025	\$341.35
	24/12 18644 Alburtis Ave.		01/23/2025				
01/23/2025	91743000001-010725	Invoice	01/23/2025	\$393.94	41103	01/23/2025	\$393.94
	24/12 18747 Clarkdale Ave.		01/23/2025				
01/23/2025	02743000008-010725	Invoice	01/23/2025	\$26.18	41103	01/23/2025	\$26.18
	24/12 18747 Fp Clarkdale Ave.		01/23/2025				
01/23/2025	12743000007-010725	Invoice	01/23/2025	\$366.60	41103	01/23/2025	\$366.60
	24/12 18750 Clarkdale		01/23/2025				
01/23/2025	85147443411-011425	Invoice	01/23/2025	\$327.90	41103	01/23/2025	\$327.90
	24/12 18803 Elaine Ave.		01/23/2025				
01/23/2025	63500932239-011425	Invoice	01/23/2025	\$306.65	41103	01/23/2025	\$306.65
	24/12 Norwalk & South St.		01/23/2025				

01/23/2025	55342200007-010725	Invoice	01/23/2025	\$249.23	41103	01/23/2025	\$249.23
	24/12 Norwalk Blvd So of		01/23/2025				
01/23/2025	91385393847-010725	Invoice	01/23/2025	\$1,326.33	41103	01/23/2025	\$1,326.33
	24/12 17514 Norwalk Blvd		01/23/2025				
01/23/2025	53533876818-010725	Invoice	01/23/2025	\$365.36	41103	01/23/2025	\$365.36
	24/12 Droxford St Norwalk		01/23/2025				
01/23/2025	76772389227-011525	Invoice	01/23/2025	\$154.51	41103	01/23/2025	\$154.51
	24/12 11504 178th St.		01/23/2025				
Totals for GOLDEN STATE WATER COMPANY:				\$10,186.07			\$10,186.07
GR REPAIR & MAINTENANCE							
01/07/2025	PARTIAL RETAINER	Invoice	01/07/2025	\$10,855.00	85870	01/08/2025	\$10,855.00
	Waterproofing City Hall		01/07/2025				
01/29/2025	PYMT#2	Invoice	01/29/2025	\$10,855.00	85946	01/29/2025	\$10,855.00
	Waterproofing West Wall at		01/29/2025				
Totals for GR REPAIR & MAINTENANCE:				\$21,710.00			\$21,710.00
GRAINGER							
01/22/2025	9345565007	Invoice	01/22/2025	\$1,174.20	85922	01/23/2025	\$1,174.20
	AJ Park - Janitorial Supplies		01/22/2025				
Totals for GRAINGER:				\$1,174.20			\$1,174.20
HECTOR LECHUGA							
01/22/2025	01222025	Invoice	01/22/2025	\$1,000.00	85923	01/23/2025	\$1,000.00
	C&D Deposit Refund -		01/22/2025				
Totals for HECTOR LECHUGA:				\$1,000.00			\$1,000.00
HUMAN SERVICES ASSOCIATION							
01/15/2025	12312425	Invoice	01/15/2025	\$997.00	85892	01/15/2025	\$997.00
	24/12 Senior Meals		01/15/2025				
Totals for HUMAN SERVICES ASSOCIATION:				\$997.00			\$997.00
JOSE ASCENCIO							
01/29/2025	FEB2025	Invoice	01/29/2025	\$221.12	85947	01/29/2025	\$221.12
	25/02 Medical Premium		01/29/2025				
Totals for JOSE ASCENCIO:				\$221.12			\$221.12
JUSTINE MENZEL							
01/07/2025	JAN2025	Invoice	01/07/2025	\$32.28	85871	01/08/2025	\$32.28
	25/01 Medical Premium		01/07/2025				
01/29/2025	FEB2025	Invoice	01/29/2025	\$32.28	85948	01/29/2025	\$32.28
	25/02 Medical Premium		01/29/2025				
Totals for JUSTINE MENZEL:				\$64.56			\$64.56
KAREN HEATH							
01/29/2025	FEB2025	Invoice	01/29/2025	\$225.36	85949	01/29/2025	\$225.36
	25/02 Medical Premium		01/29/2025				
Totals for KAREN HEATH:				\$225.36			\$225.36
KIMLEY HORN AND ASSOCIATES INC							
01/22/2025	30364585-22	Invoice	01/22/2025	\$1,300.00	85924	01/23/2025	\$1,300.00
	24/11 - 11701 South St. (Car		01/22/2025				
01/22/2025	30364585-21	Invoice	01/22/2025	\$2,530.00	85924	01/23/2025	\$2,530.00
	24/11 - 11709 Artesia Blvd		01/22/2025				
01/22/2025	30364585-23	Invoice	01/22/2025	\$2,640.00	85924	01/23/2025	\$2,640.00
	24/11 - 17610- 18 Pioneer		01/22/2025				
	Bldv (Pioneer Place)						
01/22/2025	30364585-18	Invoice	01/22/2025	\$8,375.00	85924	01/23/2025	\$8,375.00
	24/11 - 11700 Arkansas		01/22/2025				
01/29/2025	28780346-20	Invoice	01/29/2025	\$3,512.50	85950	01/29/2025	\$3,512.50
	24/06 - 11504 Artesia Blvd		01/29/2025				
01/29/2025	30592184-23	Invoice	01/29/2025	\$1,412.50	85950	01/29/2025	\$1,412.50
	24/12 - 17610-18 Pioneer		01/29/2025				
01/29/2025	30592184-22	Invoice	01/29/2025	\$2,047.50	85950	01/29/2025	\$2,047.50
	24/12 - 11701 South St. (Car		01/29/2025				
01/29/2025	30592184-21	Invoice	01/29/2025	\$3,330.00	85950	01/29/2025	\$3,330.00
	24/12 - 11709 Artesia Blvd		01/29/2025				
01/29/2025	30592184-18	Invoice	01/29/2025	\$11,740.00	85950	01/29/2025	\$11,740.00
	24/12 - 11700 Arkansas St.		01/29/2025				
Totals for KIMLEY HORN AND ASSOCIATES INC:				\$36,887.50			\$36,887.50
LA COUNTY DEPT OF ANIMAL CONTROL							
01/07/2025	R875-012525	Invoice	01/07/2025	\$5,082.87	85872	01/08/2025	\$5,082.87
	24/11 Animal Housing		01/07/2025				
01/29/2025	R875-01252025	Invoice	01/29/2025	\$3,296.25	85951	01/29/2025	\$3,296.25
	24/12 Animal Housing		01/29/2025				
Totals for LA COUNTY DEPT OF ANIMAL CONTROL:				\$8,379.12			\$8,379.12

LA COUNTY DEPT OF PUBLIC WORKS						
01/07/2025	24081300437	Invoice	01/07/2025	\$390.40 85873	01/08/2025	\$390.40
	24/06 Sewer Studv		01/07/2025			
01/07/2025	24090901142	Invoice	01/07/2025	\$721.08 85873	01/08/2025	\$721.08
	24/08 Sewer Study		01/07/2025			
01/07/2025	01132025	Invoice	01/07/2025	\$9,768.00 41097	01/15/2025	\$9,768.00
	ACH Supporting Docs for		01/07/2025			
	Bldg Permit/Trash Capture					
01/29/2025	25011303177	Invoice	01/29/2025	\$14,086.02 85952	01/29/2025	\$14,086.02
	24/12 Industrial Waste		01/29/2025			
<i>Totals for LA COUNTY DEPT OF PUBLIC WORKS:</i>				\$24,965.50		\$24,965.50
LA COUNTY LIBRARY						
01/29/2025	2425-09	Invoice	01/29/2025	\$36,321.56 85953	01/29/2025	\$36,321.56
	Dec '23 - Nov '24 Artesia		01/29/2025			
<i>Totals for LA COUNTY LIBRARY:</i>				\$36,321.56		\$36,321.56
LA COUNTY SHERIFF'S DEPARTMENT						
01/07/2025	251525MR	Invoice	01/07/2025	\$1,910.52 85874	01/08/2025	\$1,910.52
	24/11 Traffic Enforcement		01/07/2025			
01/07/2025	251523MR	Invoice	01/07/2025	\$5,640.93 85874	01/08/2025	\$5,640.93
	24/11 Foot Patrol		01/07/2025			
01/07/2025	251526MR	Invoice	01/07/2025	\$7,036.02 85874	01/08/2025	\$7,036.02
	24/11 La Miraae Event		01/07/2025			
01/07/2025	251522MR	Invoice	01/07/2025	\$14,616.54 85874	01/08/2025	\$14,616.54
	24/11 Ganq Suppression		01/07/2025			
01/07/2025	251524MR	Invoice	01/07/2025	\$39,805.85 85874	01/08/2025	\$39,805.85
	24/11 SAO Backfill		01/07/2025			
01/07/2025	251319TZ	Invoice	01/07/2025	\$369,930.26 85874	01/08/2025	\$369,930.26
	24/11 General Law		01/07/2025			
<i>Totals for LA COUNTY SHERIFF'S DEPARTMENT:</i>				\$438,940.12		\$438,940.12
LEAGUE OF CALIFORNIA CITIES						
01/22/2025	INV-26876-K7K4F7	Invoice	01/22/2025	\$7,997.00 85925	01/23/2025	\$7,997.00
	2025 Membership Dues		01/22/2025			
<i>Totals for LEAGUE OF CALIFORNIA CITIES:</i>				\$7,997.00		\$7,997.00
LEGAL SHIELD						
01/15/2025	01152025	Invoice	01/15/2025	\$184.60 85894	01/15/2025	\$184.60
	25/01 Supplemental Ins.		01/15/2025			
<i>Totals for LEGAL SHIELD:</i>				\$184.60		\$184.60
LINCOLN NATIONAL LIFE INSURANCE						
01/06/2025	4781263256	Invoice	01/06/2025	\$1,619.95 41098	01/15/2025	\$1,619.95
	25/01 Life & Disability Ins.		01/06/2025			
<i>Totals for LINCOLN NATIONAL LIFE INSURANCE:</i>				\$1,619.95		\$1,619.95
LOS ANGELES COUNTY PUBLIC WORKS						
01/22/2025	IN250000394	Invoice	01/22/2025	\$42,731.53 85926	01/23/2025	\$42,731.53
	24/10 Building & Safetv		01/22/2025			
<i>Totals for LOS ANGELES COUNTY PUBLIC WORKS:</i>				\$42,731.53		\$42,731.53
LOS CERRITOS COMMUNITY NEWS						
01/22/2025	37285	Invoice	01/22/2025	\$1,109.25 85927	01/23/2025	\$1,109.25
	Legal Notices 1/10/2025		01/22/2025			
01/22/2025	37256	Invoice	01/22/2025	\$2,270.70 85927	01/23/2025	\$2,270.70
	Legal Notice 12/20/24		01/22/2025			
<i>Totals for LOS CERRITOS COMMUNITY NEWS:</i>				\$3,379.95		\$3,379.95
MANHATTAN STITCHING CO.						
01/14/2025	10797	Invoice	01/14/2025	\$441.78 85895	01/15/2025	\$441.78
	Shirts and Jacket for Council		01/14/2025			
<i>Totals for MANHATTAN STITCHING CO.:</i>				\$441.78		\$441.78
MANUEL BOTELLO						
01/29/2025	81927816	Invoice	01/29/2025	\$75.00 85954	01/29/2025	\$75.00
	Facility Deposit Refund		01/29/2025			
<i>Totals for MANUEL BOTELLO:</i>				\$75.00		\$75.00
MARIPOSA LANDSCAPES INC						
01/22/2025	111817	Invoice	01/22/2025	\$1,969.00 85928	01/23/2025	\$1,969.00
	24/12 Median Wire Repair		01/22/2025			
01/22/2025	111816	Invoice	01/22/2025	\$2,250.00 85928	01/23/2025	\$2,250.00
	24/12 Median Irrigation		01/22/2025			
	Repairs					
01/22/2025	111568	Invoice	01/22/2025	\$8,903.00 85928	01/23/2025	\$8,903.00
	24/12 Landscape		01/22/2025			

			Totals for MARIPOSA LANDSCAPES INC.:		\$13,122.00		\$13,122.00
MARTIN GAMEZ							
01/29/2025	FEB2025	Invoice	01/29/2025	\$221.12	85955	01/29/2025	\$221.12
	25/02 Medical Premium		01/29/2025				
			Totals for MARTIN GAMEZ:		\$221.12		\$221.12
MOSS, LEVY & HARTZHEIM, LLP							
01/07/2025	16464	Invoice	01/07/2025	\$14,000.00	85875	01/08/2025	\$14,000.00
	FY23/24 Audit Fieldwork		01/07/2025				
			Totals for MOSS, LEVY & HARTZHEIM, LLP:		\$14,000.00		\$14,000.00
NATALIE HERRERA							
01/29/2025	FEB2025	Invoice	01/29/2025	\$221.12	85956	01/29/2025	\$221.12
	25/02 Medical Premium		01/29/2025				
			Totals for NATALIE HERRERA:		\$221.12		\$221.12
NATIONAL ENVIRONMENTAL SERVICES							
01/15/2025	34427	Invoice	01/15/2025	\$15,000.00	85896	01/15/2025	\$15,000.00
	24/12 Street Sweepina		01/15/2025				
			Totals for NATIONAL ENVIRONMENTAL SERVICES:		\$15,000.00		\$15,000.00
NAVEEN ZAFAR RAHIM							
01/22/2025	81704226	Invoice	01/22/2025	\$54.00	85929	01/23/2025	\$54.00
	Baseball Proogram Refund		01/22/2025				
			Totals for NAVEEN ZAFAR RAHIM:		\$54.00		\$54.00
NUTECH FIRE ALARM & SECURITY							
01/07/2025	9693	Invoice	01/07/2025	\$480.00	85876	01/08/2025	\$480.00
	PW Yard Annual Fire Alarm		01/07/2025				
			Totals for NUTECH FIRE ALARM & SECURITY:		\$480.00		\$480.00
ODP BUSINESS SOLUTIONS, LLC							
01/29/2025	406529989001	Invoice	01/29/2025	\$22.68	85957	01/29/2025	\$22.68
	Office Supplies		01/29/2025				
01/29/2025	406229988001	Invoice	01/29/2025	\$75.58	85957	01/29/2025	\$75.58
	Office Supplies		01/29/2025				
			Totals for ODP BUSINESS SOLUTIONS, LLC:		\$98.26		\$98.26
PCAM, LLC							
01/07/2025	INVM000019343	Invoice	01/07/2025	\$20,160.47	85877	01/08/2025	\$20,160.47
	24/11 Shuttle Service		01/07/2025				
			Totals for PCAM, LLC:		\$20,160.47		\$20,160.47
PLACEWORKS INC.							
01/22/2025	ART-02.0-7	Invoice	01/22/2025	\$572.50	85930	01/23/2025	\$572.50
	24/12 ADSP-SEGL Enviro		01/22/2025				
01/22/2025	ART-02.0-9	Invoice	01/22/2025	\$1,304.19	85930	01/23/2025	\$1,304.19
	24/12 ADSP TOD SIP		01/22/2025				
01/22/2025	ART-02.0-8	Invoice	01/22/2025	\$1,876.13	85930	01/23/2025	\$1,876.13
	24/12 ADSP for TOD Portion		01/22/2025				
			Totals for PLACEWORKS INC.:		\$3,752.82		\$3,752.82
PURI VALENCIA							
01/15/2025	81481934	Invoice	01/15/2025	\$15.00	85897	01/15/2025	\$15.00
	New Years Senior Gala		01/15/2025				
			Totals for PURI VALENCIA:		\$15.00		\$15.00
RATHY DUONG							
01/29/2025	81927171	Invoice	01/29/2025	\$150.00	85958	01/29/2025	\$150.00
	Facility Deposit Refund		01/29/2025				
			Totals for RATHY DUONG:		\$150.00		\$150.00
RingCentral							
01/15/2025	CD_000995114	Invoice	01/15/2025	\$1,009.84	85898	01/15/2025	\$1,009.84
	24/12 Phone Service		01/15/2025				
			Totals for RingCentral:		\$1,009.84		\$1,009.84
ROBERT HALF							
01/07/2025	64465160	Invoice	01/07/2025	\$1,410.26	85878	01/08/2025	\$1,410.26
	Planning Temp Admin		01/07/2025				
01/07/2025	64424412	Invoice	01/07/2025	\$1,432.64	85878	01/08/2025	\$1,432.64
	Planning Temp Admin		01/07/2025				
	Assistant - WE 12/13/24						
01/07/2025	64487300	Invoice	01/07/2025	\$1,253.56	85878	01/08/2025	\$1,253.56
	Planning Temp Admin		01/07/2025				
01/22/2025	64541487	Invoice	01/22/2025	\$869.40	85931	01/23/2025	\$869.40
	HR Administrative Assistant -		01/22/2025				
01/22/2025	64499290	Invoice	01/22/2025	\$716.32	85931	01/23/2025	\$716.32
	Planning Administrative		01/22/2025				

01/29/2025	64525465	Invoice	01/29/2025	\$1,454.08	85959	01/29/2025	\$1,454.08
	Planning Temp Admin		01/29/2025				
01/29/2025	64565250	Invoice	01/29/2025	\$1,209.60	85959	01/29/2025	\$1,209.60
	HR Temp - Admin Assistant		01/29/2025				
Totals for ROBERT HALF:				\$8,345.86			\$8,345.86
RON IBARRA ENGINEERING							
01/07/2025	2024-12 Planning	Invoice	01/07/2025	\$1,400.00	85879	01/08/2025	\$1,400.00
	Deposit - 11562 186th St.		01/07/2025				
01/07/2025	2024_11	Invoice	01/07/2025	\$19,400.00	85879	01/08/2025	\$19,400.00
	24/11 Engineering Service		01/07/2025				
01/07/2025	2024_12	Invoice	01/07/2025	\$25,500.00	85879	01/08/2025	\$25,500.00
	24/12 Engineering Services		01/07/2025				
01/15/2025	2024-12	Invoice	01/15/2025	\$2,955.00	85899	01/15/2025	\$2,955.00
	24/12 Encroachment Permits		01/15/2025				
01/15/2025	2024-11	Invoice	01/15/2025	\$3,465.00	85899	01/15/2025	\$3,465.00
	24/11 Encroachment Permits		01/15/2025				
Totals for RON IBARRA ENGINEERING:				\$52,720.00			\$52,720.00
SAGECREST PLANNING AND ENVIRONMENTAL							
01/15/2025	5002	Invoice	01/15/2025	\$900.00	85900	01/15/2025	\$900.00
	24/12 Artesia DTSP		01/15/2025				
01/15/2025	5025	Invoice	01/15/2025	\$4,665.38	85900	01/15/2025	\$4,665.38
	24/12 17610 -18 Pioneer		01/15/2025				
01/15/2025	5000	Invoice	01/15/2025	\$26,100.00	85900	01/15/2025	\$26,100.00
	24/12 General Planning		01/15/2025				
01/15/2025	4966	Invoice	01/15/2025	\$27,730.00	85900	01/15/2025	\$27,730.00
	24/11 General Planning		01/15/2025				
01/15/2025	4968	Invoice	01/15/2025	\$700.00	85900	01/15/2025	\$700.00
	24/11 17610-18 Pioneer		01/15/2025				
01/15/2025	4985	Invoice	01/15/2025	\$1,785.00	85900	01/15/2025	\$1,785.00
	24/11 17610-18 Pioneer		01/15/2025				
01/15/2025	5003	Invoice	01/15/2025	\$220.00	85900	01/15/2025	\$220.00
	24/12 17610-18 Pioneer		01/15/2025				
01/15/2025	5004	Invoice	01/15/2025	\$200.00	85900	01/15/2025	\$200.00
	24/12 Housing Element		01/15/2025				
01/15/2025	4969	Invoice	01/15/2025	\$100.00	85900	01/15/2025	\$100.00
	24/11 Housing Element		01/15/2025				
01/15/2025	4967	Invoice	01/15/2025	\$650.00	85900	01/15/2025	\$650.00
	24/11 Artesia DTSP		01/15/2025				
Totals for SAGECREST PLANNING AND ENVIRONMENTAL:				\$63,050.38			\$63,050.38
Samir Nampalliwar							
01/15/2025	81464258	Invoice	01/15/2025	\$160.00	85901	01/15/2025	\$160.00
	Youth Basketball Refund		01/15/2025				
Totals for Samir Nampalliwar:				\$160.00			\$160.00
SHUSTER ADVISORY GROUP							
01/29/2025	7360	Invoice	01/29/2025	\$250.00	85960	01/29/2025	\$250.00
	24/12 Advisory Fee		01/29/2025				
Totals for SHUSTER ADVISORY GROUP:				\$250.00			\$250.00
SO CAL INDUSTRIES LLC							
01/22/2025	715713	Invoice	01/22/2025	\$255.44	85932	01/23/2025	\$255.44
	10/25/24 - 11/21/24		01/22/2025				
	Historical Trail Fence Rental						
Totals for SO CAL INDUSTRIES LLC:				\$255.44			\$255.44
SODARA TIENG							
01/15/2025	81482154	Invoice	01/15/2025	\$30.00	85902	01/15/2025	\$30.00
	New Years Senior Gala		01/15/2025				
Totals for SODARA TIENG:				\$30.00			\$30.00
Soroptimist International of Artesia-Cerritos							
01/15/2025	1152025	Invoice	01/15/2025	\$930.00	85903	01/15/2025	\$930.00
	Soroptimist Fundraiser		01/15/2025				
Totals for Soroptimist International of Artesia-Cerritos:				\$930.00			\$930.00
SOUTH ASIAN NETWORK							
01/29/2025	IR-3459	Invoice	01/29/2025	\$11,500.00	85961	01/29/2025	\$11,500.00
	2025 Community Benefits		01/29/2025				
Totals for SOUTH ASIAN NETWORK:				\$11,500.00			\$11,500.00
SOUTH COAST AQMD							
01/29/2025	4469854	Invoice	01/29/2025	\$541.04	85962	01/29/2025	\$541.04
	FY 24/25 Diesel Generator		01/29/2025				

01/29/2025	4471253	Invoice	01/29/2025	\$165.96 85962	01/29/2025	\$165.96
	FY 24/25 Emission Flat Rate		01/29/2025			
			<i>Totals for SOUTH COAST AQMD:</i>	<u>\$707.00</u>		<u>\$707.00</u>
Southern California Edison Company						
01/06/2025	700454958639-122424	Invoice	01/06/2025	\$30.22 41095	01/09/2025	\$30.22
	24/12 18510 Corby Ave.		01/06/2025			
01/06/2025	700483004874-122624	Invoice	01/06/2025	\$5,013.59 41095	01/09/2025	\$5,013.59
	24/12 Various Locations		01/06/2025			
01/06/2025	700485859203-122424	Invoice	01/06/2025	\$3,094.18 41095	01/09/2025	\$3,094.18
	24/12 Various Traffic Signals		01/06/2025			
01/06/2025	700492283835-121724	Invoice	01/06/2025	\$259.57 41095	01/09/2025	\$259.57
	24/12 Various Locations TC-		01/06/2025			
01/06/2025	700492421150-121724	Invoice	01/06/2025	\$147.96 41095	01/09/2025	\$147.96
	24/12 Artesia/Gridlev		01/06/2025			
01/06/2025	700498964105-121724	Invoice	01/06/2025	\$1,503.36 41095	01/09/2025	\$1,503.36
	24/12 18750 Clarkdale EV		01/06/2025			
01/06/2025	700560422190-121724	Invoice	01/06/2025	\$79.62 41095	01/09/2025	\$79.62
	24/12 18600 1/2 S Norwalk		01/06/2025			
01/06/2025	700562509108-121724	Invoice	01/06/2025	\$67.41 41095	01/09/2025	\$67.41
	24/12 12001 Artesia Blvd		01/06/2025			
01/06/2025	700405333439-122624	Invoice	01/06/2025	\$1,190.14 41095	01/09/2025	\$1,190.14
	24/12 Various Locations		01/06/2025			
01/06/2025	700491366274-010225	Invoice	01/06/2025	\$17,907.57 41095	01/09/2025	\$17,907.57
	24/12 Various Locations		01/06/2025			
			<i>Totals for Southern California Edison Company:</i>	<u>\$29,293.62</u>		<u>\$29,293.62</u>
Southern California Gas Company						
01/27/2025	12690659565-011525	Invoice	01/27/2025	\$15.78 41106	01/29/2025	\$15.78
	25/01 18641 Corby Ave.		01/27/2025			
01/27/2025	17740623008-010625	Invoice	01/27/2025	\$201.74 41106	01/29/2025	\$201.74
	25/01 18747 Clarkdale Ave.		01/27/2025			
01/27/2025	17950623003-010625	Invoice	01/27/2025	\$482.76 41106	01/29/2025	\$482.76
	25/01 18750 Clarkdale Ave.		01/27/2025			
01/27/2025	17949759637-011525	Invoice	01/27/2025	\$147.00 41106	01/29/2025	\$147.00
	25/01 18644 Alburtis Ave.		01/27/2025			
01/27/2025	04530693599-012125	Invoice	01/27/2025	\$243.28 41106	01/29/2025	\$243.28
	25/01 11870 169th St.		01/27/2025			
			<i>Totals for Southern California Gas Company:</i>	<u>\$1,090.56</u>		<u>\$1,090.56</u>
SOUTHWEST PATROL INC						
01/29/2025	78164	Invoice	01/29/2025	\$480.00 85963	01/29/2025	\$480.00
	Security for Council		01/29/2025			
	Meeting 1/13/2025					
			<i>Totals for SOUTHWEST PATROL INC:</i>	<u>\$480.00</u>		<u>\$480.00</u>
Sterling Administration						
01/10/2025	835324	Invoice	01/10/2025	\$700.82 41099	01/15/2025	\$700.82
	25/01 FSA/DCA		01/10/2025			
01/17/2025	835640	Invoice	01/17/2025	\$10,200.00 41104	01/23/2025	\$10,200.00
	FY24/25 HRA Employee		01/17/2025			
01/27/2025	836729	Invoice	01/27/2025	\$700.82 41107	01/29/2025	\$700.82
	25/01 FSA/DCA		01/27/2025			
			<i>Totals for Sterling Administration:</i>	<u>\$11,601.64</u>		<u>\$11,601.64</u>
SUPHAN UZAROWICZ						
01/15/2025	81482036	Invoice	01/15/2025	\$10.00 85904	01/15/2025	\$10.00
	New Years Senior Gala		01/15/2025			
			<i>Totals for SUPHAN UZAROWICZ:</i>	<u>\$10.00</u>		<u>\$10.00</u>
TABORDA						
01/15/2025	19859	Invoice	01/15/2025	\$2,823.12 85905	01/15/2025	\$2,823.12
	27 Adobe Subscription -		01/15/2025			
			<i>Totals for TABORDA:</i>	<u>\$2,823.12</u>		<u>\$2,823.12</u>
TERRA REALTY ADVISORS INC.						
01/29/2025	2025-01915	Invoice	01/29/2025	\$2,834.16 85964	01/29/2025	\$2,834.16
	24/12 Review Potential Sign		01/29/2025			
			<i>Totals for TERRA REALTY ADVISORS INC.:</i>	<u>\$2,834.16</u>		<u>\$2,834.16</u>
U.S. BANK CORPORATE PAYMENT SYSTEMS						
01/09/2025	7883-24/12	Invoice	01/09/2025	\$42,660.59 41100	01/15/2025	\$42,660.59
	24/12 Credit Card Purchases		01/09/2025			
			<i>Totals for U.S. BANK CORPORATE PAYMENT SYSTEMS:</i>	<u>\$42,660.59</u>		<u>\$42,660.59</u>
VALIANCE CAPITAL LLC						
01/29/2025	515015 - DT	Invoice	01/29/2025	\$3,050.00 85965	01/29/2025	\$3,050.00

Youth Basketball Referee			01/29/2025			
			Totals for VALIANCE CAPITAL LLC:	\$3,050.00		\$3,050.00
Vanessa Madrigal						
01/15/2025	81464308	Invoice	01/15/2025	\$80.00 85906	01/15/2025	\$80.00
Youth Basketball Refund			01/15/2025			
			Totals for Vanessa Madrigal:	\$80.00		\$80.00
Virginia Rebadio						
01/15/2025	81482310	Invoice	01/15/2025	\$15.00 85907	01/15/2025	\$15.00
New Years Senior Gala			01/15/2025			
			Totals for Virginia Rebadio:	\$15.00		\$15.00
WATER REPLENISHMENT DISTRICT OF SO. CALIF.						
01/15/2025	0160-113024	Invoice	01/15/2025	\$34.96 85908	01/15/2025	\$34.96
24/11 Groundwater			01/15/2025			
			Totals for WATER REPLENISHMENT DISTRICT OF SO. CALIF.:	\$34.96		\$34.96
WESTERN EXTERMINATOR COMPANY						
01/22/2025	72420195	Invoice	01/22/2025	\$162.40 85933	01/23/2025	\$162.40
25/01 18750 Clarkdale Ave			01/22/2025			
01/22/2025	72417133	Invoice	01/22/2025	\$127.12 85933	01/23/2025	\$127.12
25/01 18747 Clarkdale Ave.			01/22/2025			
01/22/2025	72418514	Invoice	01/22/2025	\$115.53 85933	01/23/2025	\$115.53
25/01 17203 Corby Ave			01/22/2025			
01/22/2025	72417036	Invoice	01/22/2025	\$97.16 85933	01/23/2025	\$97.16
25/01 18641 Corby Ave			01/22/2025			
01/22/2025	72417035	Invoice	01/22/2025	\$97.16 85933	01/23/2025	\$97.16
25/01 18644 Alburtis			01/22/2025			
			Totals for WESTERN EXTERMINATOR COMPANY:	\$599.37		\$599.37
Wex Bank						
01/07/2025	102107439	Invoice	01/07/2025	\$1,361.85 41105	01/23/2025	\$1,361.85
24/12 Gas Card Purchases			01/07/2025			
			Totals for Wex Bank:	\$1,361.85		\$1,361.85
Whittier Fertilizer Company						
01/07/2025	418401	Invoice	01/07/2025	\$267.91 85880	01/08/2025	\$267.91
Fertilizer for Artesia Parks			01/07/2025			
01/07/2025	418467	Invoice	01/07/2025	\$516.80 85880	01/08/2025	\$516.80
Fertilizer for Artesia Park			01/07/2025			
			Totals for Whittier Fertilizer Company:	\$784.71		\$784.71
WILLDAN FINANCIAL SERVICES						
01/15/2025	00714359	Invoice	01/15/2025	\$6,400.00 85909	01/15/2025	\$6,400.00
24/11 Associate Planner			01/15/2025			
01/15/2025	00714338	Invoice	01/15/2025	\$18,173.75 85909	01/15/2025	\$18,173.75
24/11 Mixed Use/Housing			01/15/2025			
			Totals for WILLDAN FINANCIAL SERVICES:	\$24,573.75		\$24,573.75
Ydalia Pitre						
01/15/2025	81464208	Invoice	01/15/2025	\$80.00 85910	01/15/2025	\$80.00
Youth Basketball Refund			01/15/2025			
			Totals for Ydalia Pitre:	\$80.00		\$80.00
YUNEX LLC						
01/07/2025	90003480	Invoice	01/07/2025	\$1,989.00 85881	01/08/2025	\$1,989.00
24/12 Traffic Signal			01/07/2025			
01/15/2025	5610004057	Invoice	01/15/2025	\$1,679.55 85911	01/15/2025	\$1,679.55
24/11 Traffic Signal Call/Out			01/15/2025			
01/15/2025	5610004059	Invoice	01/15/2025	\$2,854.62 85911	01/15/2025	\$2,854.62
24/12 Traffic Signal Call/Out			01/15/2025			
			Totals for YUNEX LLC:	\$6,523.17		\$6,523.17
			GRAND TOTALS:	\$3,059,306.80		\$3,059,306.80
A total of 221 transaction(s) listed						

Payroll	1/10/2025	\$98,999.95
	1/24/2025	\$114,369.59
Total Payroll		\$213,369.54
Total Disbursement		\$3,272,676.34



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8C.

TO: Mayor and Members of the City Council

SUBJECT: City Financial Report - December 2024

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager

Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council receive and file the report.

BACKGROUND:

In accordance with Artesia Municipal Code (AMC) 2-4.705 (f), the attached Finance Report details the activity and balance for all City accounts and funds as of December 31, 2024. Reports are reconciled for cash on hand (bank) to cash recorded in the general ledger through the period ending December 31, 2024.

Activity for Money Market, Checking, Revolving, Cafeteria, Local Agency Investment Fund, CDBG, and Petty Cash are provided for review. Fund Balances compare the cash to each fund's obligation. The balance of the individual accounts and funds should be read with the understanding that cash on hand, is not cash available for unplanned expenditures. The cash balance encompasses the City's contingency reserves, operating expenditures, and monies kept in restricted use funds including Trust and Agency. The City of Artesia is debt-free; therefore, the finance report does not include any debt activity.

ANALYSIS:

The City is the recipient of several reimbursable grants. This means that, while the City has been awarded funding projects, the City must front the cost of those projects with General Fund revenue, and request reimbursement from the respective grantor as each project progresses. Towards that end, the balance of individual accounts and funds reflected in this Report will vary from month to month as expenses are made and reimbursements are received.

FISCAL IMPACT:

There is no fiscal impact associated with the receipt and file of this Report.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council receive and file the report.

Attachments

[Treasurer Report 123124.pdf](#)

City of Artesia
Comparison of Cash Balances to Fund Balance
12/31/24

	GENERAL FUND (100)	SUMMER LUNCH PROGRAM (150)
Cash Balance	13,293,811.84	6,919.13
Receivables	-	-
Prepaid Expenses	(20,574.77)	-
Investment Appreciation	-	-
Liabilities	(1,140,745.87)	-
FUND BALANCE	12,132,491.20	6,919.13

SPECIAL REVENUE FUNDS

	ARTESIA HOUSING AUTHORITY (200)	AJ PARK EXPANSION (205)	BICYCLE / PEDESTRIAN FUND (210)
Cash Balance	927,954.05	(604,139.99)	1,091.17
Receivables	-	-	-
Liabilities	(61,895.00)	-	-
FUND BALANCE	866,059.05	(604,139.99)	1,091.17

	PUBLIC EDUCATION IN GOVERNMENT (215)	BILLBOARD FUND (220)	CNRA SPECIFIED GRANT (225)
Cash Balance	(14,264.27)	661,350.83	(835,539.69)
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	(14,264.27)	661,350.83	(835,539.69)

	HOUSING URBAN DEVELOPMENT (227)	CALIFORNIA BEVERAGE RECYCLING (230)	CITIZEN OPTION FOR PUBLIC SAFETY (240)
Cash Balance	(16,142.61)	5,474.03	485,921.07
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	(16,142.61)	5,474.03	485,921.07

City of Artesia
Comparison of Cash Balances to Fund Balance
12/31/24

SPECIAL REVENUE FUNDS (continued)

	CLEAN AIR FUEL BUS GRANT (250)	COMMUNITY FACILITY DISTRICT (260)	COMMUNITY DEVELOPMENT BLOCK GRANT (270)
Cash Balance	(10,547.50)	65,470.31	(22,496.78)
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	(10,547.50)	65,470.31	(22,496.78)

	CALIFORNIA STREET GRANTS (280)	FEDERAL STPL (290)	MAP 21 EXCHANGE (310)
Cash Balance	422,294.95	69,160.47	190,986.68
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	422,294.95	69,160.47	190,986.68

	MEASURE M (320)	MEASURE R (330)	TOD PLANNING GRANT (340)
Cash Balance	1,284,683.86	564,858.47	(94,924.65)
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	1,284,683.86	564,858.47	(94,924.65)

	COUNTY PARK IMPROVEMENT (350)	PROPOSITION A FUND (360)	PROPOSITION C FUND (370)
Cash Balance	1,139,887.87	1,022,950.12	596,990.17
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	1,139,887.87	1,022,950.12	596,990.17

City of Artesia
Comparison of Cash Balances to Fund Balance
12/31/24

SPECIAL REVENUE FUNDS (continued)

	<u>SB1 RMRA (375)</u>	<u>SB 1383 GIVEAWAY (377)</u>	<u>SOUTH COAST AIR QUALITY MGMT DIST (390)</u>
Cash Balance	911,541.26	72,981.37	319,628.44
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	<u>911,541.26</u>	<u>72,981.37</u>	<u>319,628.44</u>

	<u>SAFE ROUTE TO SCHOOL (400)</u>	<u>SHERIFF FORFEITURES & SEIZURES (410)</u>	<u>STATE GAS TAX (420)</u>
Cash Balance	(0.32)	447.20	(39,852.59)
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	<u>(0.32)</u>	<u>447.20</u>	<u>(39,852.59)</u>

	<u>HOME STAY PROGRAM (430)</u>	<u>STREET LIGHTING MAINTENANCE FUND (440)</u>	<u>TRAFFIC CONGESTION RELIEF (450)</u>
Cash Balance	3,363.13	72,562.62	21,705.05
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	<u>3,363.13</u>	<u>72,562.62</u>	<u>21,705.05</u>

	<u>CAL FIRE URBAN GRANT (460)</u>	<u>DEVELOPMENT IMPACT FEES (470)</u>	<u>MEASURE W (480)</u>
Cash Balance	(41,003.19)	1,948,884.13	886,375.71
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	<u>(41,003.19)</u>	<u>1,948,884.13</u>	<u>886,375.71</u>

City of Artesia
Comparison of Cash Balances to Fund Balance
12/31/24

SPECIAL REVENUE FUNDS (continued)

	RECYCLED OIL (490)
Cash Balance	2,602.21
Receivables	-
Liabilities	-
FUND BALANCE	<u><u>2,602.21</u></u>

CAPITAL PROJECTS FUNDS

	SPECIAL / CAPITAL PROJECT FUND (500)	PIONEER BOND PROJECT (510)	HISTORICAL DISTRICT BOND PROJECT (520)
Cash Balance	(92,631.59)	365,664.61	583,558.09
Receivables	19,533.97	-	-
Liabilities	-	-	-
FUND BALANCE	<u><u>(73,097.62)</u></u>	<u><u>365,664.61</u></u>	<u><u>583,558.09</u></u>

AGENCY FUNDS

	TRUST AND AGENCY (710)	SENIOR CITIZENS (720)	GEORGE NELSON MEMORIAL FUND (740)
Cash Balance	23,120.20	6,271.99	2,243.57
Receivables	-	-	-
Liabilities	(23,120.20)	(6,271.99)	(2,243.57)
FUND BALANCE	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

TOTAL ALL FUNDS

Cash Balance	24,189,211.42
Receivables	19,533.97
Fixed Assets, net	-
Prepaid Expenses	(20,574.77)
Investment Appreciation	-
Liabilities	(1,234,276.63)
FUND BALANCE	<u><u>22,953,893.99</u></u>

City of Artesia
Comparison of Cash Balances to Fund Balance
12/31/24

SUCCESSOR AGENCY FUNDS

	SUCCESSOR AGENCY ADMIN PROJECTS (800)	SUCCESSOR AGENCY TAX INCREMENT (810)	REDEVELOPMENT OBLIGATION RETIREMENT FUND (820)
Cash Balance	(267,662.57)	-	925,646.41
Cash with Fiscal Agent	-	268,147.46	-
Liabilities	-	-	-
Bonds Payable	-	(11,888,786.84)	-
FUND BALANCE	<u>(267,662.57)</u>	<u>(11,620,639.38)</u>	<u>925,646.41</u>

TOTAL SUCCESSOR FUNDS

Cash Balance	657,983.84
Cash with Fiscal Agent	268,147.46
Liabilities	-
Bonds Payable	(11,888,786.84)
FUND BALANCE	<u>(10,962,655.54)</u>



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8D.

TO: Mayor and Members of the City Council

SUBJECT: AB 1234 Reporting

FROM: Christina Nieto-Linares, Administrative Secretary

REVIEWED AND APPROVED BY:

HongDao Nguyen, City Attorney

Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council receive and file report.

BACKGROUND:

AB 1234, became effective January 1, 2006. This bill requires a local agency that provides reimbursement for expenses to members of its legislative body to adopt a written policy on the duties for which legislative body members may receive compensation, other than meetings of the legislative body or an advisory body or attendance at a conference or organized educational activity. Resolution No. 24-2970 outlines the City's Expense Reimbursement and Travel Policy.

STATEMENT OF FACT:

Councilmember	Event	Benefit of Expenditure to the Residents
Ali Taj	Sacramento Advocacy Trip for Gateway Cities (2/4/25)	Participating in regional, state, national organizations whose activities benefit or affect the City's interest.
	General Membership Meeting with League of California Cities in Universal City – Cancelled due to the LA fires Credit was applied, no refund.	Participating in regional, state, national organizations whose activities benefit or affect the City's interest.
Rene Trevino	N/A	N/A
Melissa Ramoso	N/A	N/A

Monica Manalo	N/A	N/A
Zeel Ahir	Mayor and Councilmember Academy with League of California Cities in Garden Grove (1/ 29-31/25)	Participating in regional, state, national organizations whose activities benefit or affect the City's interests.
	General Membership Meeting with League of California Cities in Universal City – Cancelled due to the LA fires Credit was applied, no refund.	Participating in regional, state, national organizations whose activities benefit or affect the City's interest

Additionally, Council is provided automobile reimbursement in the amount of a flat \$150 per month amount as authorized in the Resolution 24-2970, which outlines the Expense Reimbursement and Travel Policy

FISCAL IMPACT:

The reported expenditures are in compliance with AB 1234, the City travel policy, and have been budgeted.

RECOMMENDED COUNCIL ACTION:

It is recommended that the City Council receive and file report.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8E.

TO: Mayor and Members of the City Council

SUBJECT: City Council Meeting Minutes

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council approve minutes as presented for the following City Council meetings:

December 9, 2024 - Regular Meeting

December 9, 2024 - Special Meeting

December 16, 2024 - Regular Meeting

December 16, 2024 - Special Meeting

BACKGROUND:

The attached action minutes serve as the official record of the City Council meetings, recording the legislative body's decisions, recorded in its motions, actions, and votes, as mandated by Government Code 36814 and 40801.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.

Attachments

[MINUTES 12.9.2024 Special Meeting.pdf](#)

[MINUTES 12.9.2024 Regular Meeting.pdf](#)

[MINUTES 12.16.2024 Special Meeting.pdf](#)

[MINUTES 12.16.2024 Regular Meeting.pdf](#)

ARTESIA CITY COUNCIL SPECIAL MEETING MINUTES
MONDAY, DECEMBER 9, 2024, 6:30 P.M.
ALBERT O. LITTLE COMMUNITY CENTER, 18750 CLARKDALE AVENUE,
ARTESIA, CALIFORNIA

1. CALL TO ORDER SPECIAL MEETING

Mayor Lima called the meeting to order at 6:20 p.m.

2. ROLL CALL

Present: Mayor Lima, Mayor Pro Tem Taj, Councilmembers Manalo, Ramoso, and Trevino.

Staff Present: City Manager Avalos, Deputy City Manager Burke, City Clerk Alderete, City Attorney Nguyen, Finance Manager Murguia, Community Development Director Dor, Parks and Recreation Manager Guerra, Special Projects Manager Lee, Management Analysts Tafoya-Nacionales, Laquian, Stewart, and Zambrano, and Administrative Secretary Nieto-Linares

3. OUTGOING MAYOR'S PROGRAM

3A. Presentations to Outgoing Mayor Lima
City Manager Avalos provided comments.

- Mayor Lima's Year in Review Video
- Presentations from Outside Organizations

Representatives from Congresswoman Michelle Steel, State Assemblymember Sharon Quirk-Silva's offices, Captain Holguin from L.A. County Sheriff Lakewood Station, Acting Assistant Fire Chief Dao from L.A. County Fire Station 30, Cerritos Councilmembers Bruce Barrows and Linda Johnson, Downey Councilmember Dorothy Pemberton, ABCUSD Board President Sofia Tse and Boardmember elect Leticia Mendoza, Rotary President/Councilmember Rene Trevino, Chamber of Commerce President Shaila Patankar and Past President Rohini Bedi, Lorelei Bailey from Strong Towns, Payal Sawhney from SAAHAS made presentations to Mayor Lima.

- City's Presentation to Outgoing Mayor Lima

City Council made presentations to Mayor Lima.

3B. Comments from Outgoing Mayor Lima
Mayor Lima provided comments.

4. PUBLIC COMMENTS

Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. No public comments were provided.

5. COUNCILMEMBER COMMENTS

Mayor Pro Tem Taj, Councilmembers Trevino, Ramoso, and Manalo asked questions and/or provided comments.

6. ADJOURNMENT

Mayor Lima adjourned the special meeting at 7:28 p.m.

ARTESIA CITY COUNCIL REGULAR MEETING MINUTES
MONDAY, DECEMBER 9, 2024, 7:00 P.M.
ALBERT O. LITTLE COMMUNITY CENTER, 18750 CLARKDALE AVENUE,
ARTESIA, CALIFORNIA

1. CALL TO ORDER

Mayor Lima called the meeting to order at 7:39 p.m.

2. ROLL CALL

Present: Mayor Lima, Mayor Pro Tem Taj, Councilmembers Manalo, Ramoso, and Trevino. Councilmember Ahir joined the meeting during the reorganization program.

Staff Present: City Manager Avalos, Deputy City Manager Burke, City Clerk Alderete, City Attorney Nguyen, Finance Manager Murguia, Community Development Director Dor, Parks and Recreation Manager Guerra, Special Projects Manager Lee, Management Analysts Tafoya-Nacionales, Laquian, Stewart, and Zambrano, and Administrative Secretary Nieto-Linares

3. INVOCATION

Father Matthew Fernandez from Holy Family delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Miss Artesia, Savanna Sousa led the pledge of allegiance.

5. NATIONAL ANTHEM

Leilani Joy Tom sang the National Anthem.

6. PUBLIC COMMENTS

Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Margaret Saito and Lety Mendoza provided public comments.

7. REORGANIZATION PROGRAM

7A. November 5, 2024 Election Results

Recommended Action: Adopt Resolution No. 24-3021, Reciting the Facts of the General Municipal Election Held on November 5, 2024, Declaring the Results and Such Other Matters as Provided by Law.

Trevino moved, seconded by Taj, to approve agenda item 7A, as recommended.

Motion carried, 5-0.

Mayor Lima handed the gavel over to Mayor Pro Tem Taj to lead the meeting.

7B. Presentation of Certificate Election to Elected and Re-Elected Councilmembers
City Clerk Alderete presented Councilmembers Manalo and Ahir with Certificates of Election.

7C. Oath of Office

Mayor Tony Lima administered the oath of office to Councilmember Zeel Ahir
Amanda Manalo, Esq., Deputy Public Defender, Los Angeles County administered the oath of office to Councilmember Monica Manalo.

7D. Comments from Elected and Re-Elected Councilmembers
Councilmember Zeel Ahir provided comments.

Councilmember Monica Manalo provided comments.

7E. Selection of Mayor

Mayor Pro Tem Taj opened the nominations for Mayor. Councilmember Manalo nominated Mayor Pro Tem Taj; Council affirmed the nomination with a unanimous vote.

7F. Selection of Mayor Pro Tem

Mayor Taj opened the nominations for Mayor Pro Tem. Councilmember Ramoso nominated Mayor Pro Tem Trevino; Council affirmed the nomination with a unanimous vote.

7G. Incoming Mayor's Comments

Mayor Taj provided comments.

8. COUNCILMEMBER COMMENTS

Mayor Pro Tem Trevino, Councilmembers Ramoso, and Manalo asked questions and/or provided comments.

9. ADJOURNMENT

Mayor Taj adjourned the special meeting at 8:46 p.m.

Artesia City Council Special Meeting Minutes
Monday, December 16, 2024 - 6:00 p.m.
City Council Chambers
18747 Clarkdale Avenue Artesia, CA 90701

1. CALL TO ORDER SPECIAL MEETING

Mayor Taj called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Manalo, Ramoso, and Ahir. Councilmember Ramoso arrived at 6:04 pm.

Staff Present: City Manager Avalos, Deputy City Manager Burke, Finance Manager Murguia, City Attorney Nguyen, and City Clerk Alderete

3. PUBLIC COMMENTS

Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. No public comments were provided.

4. RECESS TO CLOSED SESSION

City Council recessed to discuss the closed session items listed on the agenda at 6:01 p.m.

The City Council will recess to closed session to discuss the following items:

4A. Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Number of cases: 1

City of Artesia v. Dao Duong, Trustee of the Dao Duong Living Trust dated April 24, 2021, et al. LA Sup. Ct. Case No. 23STCV14537

4B. Conference with Labor Negotiators

Pursuant to Government Code section 54957.6

Agency designated representative: City Manager

Employee organization: American Federation of State, City, and Municipal Employees, AFL-CIO, Local 1520, Managers and Supervisors Unit, Council 36

Employee organization: American Federation of State, City, and Municipal Employees, AFL-CIO, Local 1520, General Unit, Council 36

Employee Group: Unrepresented Management Employees

5. RECONVENE IN OPEN SESSION

Mayor Taj The City Council reconvened to open session.

6. CLOSED SESSION ANNOUNCEMENT

City Attorney Nguyen reported that there was no reportable action taken.

7. ADJOURNMENT

Mayor Taj adjourned the special meeting at 6:50 p.m.

**JOINT MEETING OF THE ARTESIA CITY COUNCIL REGULAR MEETING & THE SPECIAL
SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY MINUTES
MONDAY, DECEMBER 16, 2024, 7:00 P.M.
CITY COUNCIL CHAMBERS, 18747 CLARKDALE AVENUE
ARTESIA, CALIFORNIA**

1. CALL TO ORDER

Mayor Lima called the meeting to order at 7:02 p.m.

2. ROLL CALL

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Manalo, Ramoso, and Ahir.

Staff Present: City Manager Avalos, Deputy City Manager Burke, City Clerk Alderete, City Attorney Nguyen, Finance Manager Murguia, Community Development Director Dor, Parks and Recreation Manager Guerra, and Special Projects Manager Lee.

3. INVOCATION

Councilmember Ahir delivered the invocation.

4. PLEDGE OF ALLEGIANCE

Sergeant Ramos led the pledge of allegiance.

5. PUBLIC COMMENTS

Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Lorelei Bailey provided public comments.

6. COUNCILMEMBER COMMENTS

Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

7. CEREMONIAL PRESENTATIONS

7A. Certificate of Recognition was presented to the Social Hour Run Club.

7B. Certificate of Recognition was presented to the Optimum Care Therapy.

8. BUSINESS PRESENTATIONS – NONE

9. CONSENT CALENDAR

Trevino moved, seconded by Manalo, to approve consent calendar items 9A-9L (excluding item 9L)

Motion carried, 5-0

9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

Recommended Action: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9B. Accounts Payable Check Register - November 2024

Recommended Action: Receive and File.

9C. Second Reading of an Ordinance Prohibiting Short-Term Rentals

Recommended Action: Adopt Ordinance No. 24-960, An Ordinance of the City of Artesia, California Adding Article 46 to the Artesia Municipal Code to Prohibit Short-Term Rentals Throughout the City and Finding the Action Exempt from CEQA Pursuant to State CEQA guidelines sections 15060(c)(2) and 15060(c)(2) and 15060(c)(3).

9D. Second Reading of an Ordinance Granting Golden State Water Company a Franchise Agreement

Recommended Action: Adopt Ordinance No. 24-957, An Ordinance of the City Council of the City of Artesia, California, Granting to Golden State Water Company, A California Corporation, the Right, Privilege and Franchise to Lay and Use Pipes and Appurtenances for Transmitting and Distributing Water For Any and All Purposes Under, Along, Across, or Upon the Public Streets, Ways, Alleys, and Places as the Same or Now or May Hereafter Exist, Within Said Municipality

9E. Second Reading of An Ordinance Relating to Time, Date, and Location of the Placement of Solid Waste Collection Containers

Recommended Action: Adopt Ordinance No. 24-964, an Ordinance of the City Council of the City of Artesia, California, Amending Section 6-2.114 of Chapter 2 (Solid Waste and Recycling) of Article 1(Garbage, Rubbish, and Waste Materials) of Title 6 (Sanitation and Health) of the City of Artesia Municipal Code Relating to the Time, Date, and Location of the Placement of Containers for Waste Collection and Finding the Action Exempt from CEQA under Title 14 of the California Code of Regulations § 15061(B)(3).

9F. Annual and Five-Year Development Impact Fee Report

Recommended Action: Receive and File.

9G. Amendment No. 1 with Shaw Industries, Inc. for Flooring Replacement Project at the Albert O. Little Community Center

Recommended Action: Approve Amendment No. 1 to the construction contract between the City of Artesia and Shaw Industries, Inc. for flooring services at the Albert O. Little Community Center, increasing the total contract amount by \$74,842.98 for a revised not-to-exceed total of \$273,444.93, and authorize the City Manager to execute the amendment on behalf of the Council; and make a Determination of Exemption under CEQA Pursuant to Section 15301(d).

9H. Resolution Approving Plans for the Electric Vehicle Charging Facility Expansion Project

Recommended Action: 24-3024, Approving Plans for the Electric Vehicle Charging Facility Expansion Project; and Make a Determination of Exemption Under CEQA Guideline 15301.

9I. Resolutions for Recognized Obligation Payment Schedule (ROPS) and Administrative Budgets for Fiscal Years 2025-26

Recommended Action: Adopt Resolution No. ASA 24-48, Approving a Recognized Obligation Payment Schedule for the Fiscal Period from July 1, 2025, through June 30, 2026, and Taking Related Actions; and Adopt Resolution No. ASA 24-49, Approving Proposed Administrative Budgets for the Six-Month Fiscal Periods from July 1, 2025 through December 31, 2025 and from January 1, 2026 through June 30, 2026, and Taking Related Actions

9J. Resolutions Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration and Updating Personnel Authorized to Examine Confidential Records

Recommended Action: Adopt Resolution No. 24-3025, Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration for Implementation of a Local Transactions and Use Tax; and Resolution No. 24-3026, Authorizing Examination of Sales or Transactions and Use Tax Records

9K. Introduction of an Ordinance Amending the Requirements for Fireworks Stand Permits

Recommended Action: Waive full reading and Introduce Ordinance No. 24-965, Amending Sections 103 and 104 of Chapter 2 of Title 4 of the Artesia Municipal Code Regarding Permits for Fireworks Stands; and Make a Determination of Exemption from CEQA Guidelines Sections 15060, subd. (c)(2), (3) and Section 15378.

ITEM(S) PULLED FROM THE CONSENT CALENDAR (9L)

9L. Retention Employee Bonus Policy

Recommended Action: Approve the Retention Bonus Policy with the corrected amounts of \$3,500 for full-time employees and \$2,000 for part-time employees.

City Member Avalos provided staff report and recommended the approval of a one-time retention bonus for all current employees, excluding himself. City Manager Avalos clarified the recommended amounts at Councils' recommendation in closed session were \$3,500 for full-time employees and \$2,000 for part-time employees. Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Trevino moved, seconded by Ramoso, to approve agenda item 9L, as recommended. Motion carried, 4-1, with Councilmember Ahir opposed.

10. PUBLIC HEARING

10A. Continuation of Introduction of an Ordinance Regarding Smoke Shops

Recommended Action: Waive Full Reading and Introduce Ordinance No. 24-961, An Ordinance of the City of Artesia Recommending that the City Council Adopt a Zoning Ordinance, Adding Article 47 to Chapter 2 to Title 9 Regarding Smoke Shops, and Finding the Ordinance to be Exempt from CEQA pursuant to State CEQA Guidelines Sections 15301, 15060(c)(2), 15060(c)(3), and 15061(b)(3).

Mayor Lima opened the public hearing. No public comments were provided. Mayor Lima closed the public hearing.

Taj moved, seconded by Trevino, to approve agenda item 10A, as recommended. Motion carried, 5-0.

11. DISCUSSION

11A. Community Benefit Grant Awards for Calendar Year 2025

Recommended Action: Grant funds from the Community Benefit Grant Program, contingent of execution of a Community Benefit Agreement, for the following amounts to each group:

Artesia Chamber of Commerce for \$18,000;

Friends of Artesia Library for \$25,000;

Artesia Historical Society for \$37,500;

Saahas for Cause for \$13,000;

South Asian Network for \$11,500; and

Artesia-Cerritos Lions Club for \$12,000.

Deputy City Manager Burke provided a staff report. Mayor Pro Tem Trevino, Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

Manalo moved, seconded by Ramoso, to approve Grant funds for the Community Benefit Grant Program for all organizations except Saahas for a Cause to accommodate Councilmember Ahir's recusal.
Motion carried, 5-0.

Trevino moved, seconded by Manalo, to approve Grant funds for the Community Benefit Grant Program for Saahas for a Cause.
Motion carried, 4-1 with Councilmember Ahir recused.

11B. Resolution Designating Fiscal Year 2023-24 General Fund Surplus as Assigned Fund Balances
Recommended Action: Adopt Resolution No. 24-3022, Designating Certain Fiscal Year 2023-24 General Funds as Assigned Fund Balance

Finance Manager Murguia provided staff report. City Attorney Nguyen making note that the resolution would be corrected to reflect the amounts as approved by Council on item 9L. Councilmembers Ramoso, Manalo, and Ahir asked questions and/or provided comments.

12. CITY MANAGER INFORMATIONAL REPORTING

City Manager Avalos provided updates.

13. COUNCILMEMBER COMMENTS

Councilmember Ahir did not attend public meetings at public expense

Councilmember Manalo did not attend public meetings at public expense. Councilmember Manalo attended the California Contract Cities Board meeting at SoCalGas in Downey, and the California Contract Cities Legislative meeting.

Councilmember Ramoso attended The Department of U.S. Labor Hall of Heros event, honoring Filipino farm workers in Washington DC, Chamber of Commerce Installation at public expense. Councilmember Ramoso attended the Greater Los Angeles County Vector Control District Meeting and the Parks and Recreation Ad Hoc meeting.

Councilmember Trevino did not attend public meetings at public expense. Councilmember Trevino attended the Parks and Recreation Ad Hoc meeting.

Mayor Pro Tem Taj attended the League Leaders event at public expense.

14. ADJOURNMENT

Mayor Taj adjourned the meeting at 8:45 p.m.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10,
2025

ITEM NO: 8F.

TO: Mayor and Members of the City Council

SUBJECT: Addition and Cancellation of Regular March Council Meeting

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

Melissa Burke, Deputy City Manager

RECOMMENDATION:

It is recommended that the City Council approve the addition of March 17, 2025 Regular Meeting at 7 p.m. and cancel the March 10, 2025 Meeting.

BACKGROUND:

Regular Council meetings are held on the second Monday of each month per the Artesia Municipal Code. Mayor Taj and Councilmember Ramoso will be attending the National League of Cities conference on March 10 and have requested the City Council meet on March 17, 2025 at 7 p.m. and cancel the March 10, 2025 meeting.

FISCAL IMPACT:

There is no fiscal impact associated with the approval of this item.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8G.

TO: Mayor and Members of the City Council

SUBJECT: Removal and Appointments for Beautification and Maintenance, Parks and Recreation, and Planning Commission

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

HongDao Nguyen, City Attorney

RECOMMENDATION:

Staff recommends that the City Council receive and file the report.

BACKGROUND:

The Artesia Municipal Code (AMC) Sections 2-2.103, 2-2.203-2-2.204, and 2-2.303-2-2.304 allow a councilmember to remove their respective, appointed commissioner from a commission by delivering written notice of the removal and the effective date thereof to the City Clerk and the Commissioner, at any time. Thereafter, a report regarding the removal is provided to the City Council at the next regular City Council meeting. Additionally, the Code provides that each newly-elected councilmember shall appoint or re-appoint a resident to serve as a commissioner at a regular council meeting following the canvass of the general election for the four Advisory Boards: the Beautification and Maintenance Commission, Parks and Recreation Commission, Planning Commission, Public Safety Commission, and Measure M Citizens' Committee.

At the January 13, 2025 meeting, Councilmember Ahir made appointments to all commissions, and Councilmember Manalo re-appointed her commissioners, with the exception of to the Planning Commission, which currently has a vacancy. On January 17, 2025, Councilmember Manalo removed Rameshor Bhandari from the Beautification and Maintenance Commission. On January 17, 2025, Councilmember Ahir removed Maurice Pantoja from the Parks & Recreation Commission. The vacancies were posted, and Councilmember Manalo is appointing Maurice Pantoja to the Planning commission; Councilmember Ahir is appointing Rameshor Bhandari to the Parks & Recreation Commission.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8H.

TO: Mayor and Members of the City Council

SUBJECT: Title VI Plan

FROM: Karen Lee, Special Projects Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager

HongDao Nguyen, City Attorney

Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 25-3029, approving an update to the City of Artesia Title VI Program, which provides for non-discriminatory public transportation service.

BACKGROUND:

On September 14, 2015, the City Council approved a grant agreement between the City and the Los Angeles County Metropolitan Transportation Authority (LA Metro) as the pass-through agency for Federal Transit Administration (FTA) funds that were used to purchase the City's electric bus. The City took delivery of the bus in December 2019, and began fixed route bus service in July 2021. Under the Civil Rights Restoration Act of 1987, the City is subject to comply with Federal law as described in Title VI of the Civil Rights Act of 1964 that prohibit discrimination on the basis of race, color, or national origin in its programs or activities due to accepting Federal financial assistance. Compliance is met by adopting a program consistent with FTA Circular 4702.1B.

The City Council last approved and updated the City's Title VI Program (the Program) at its February 14, 2022, regular meeting, and is required to revise and approve its Program every three years.

ANALYSIS:

Under the Civil Rights Restoration Act of 1987, the City is subject to Title VI compliance because it accepted federal funds. Compliance with Title VI includes the Council approving a Program consistent with FTA Circular 4702.1B.

Under the Program, the City is required to:

1. Notify the public of the City's commitment to Title VI compliance and of their right to file a civil rights complaint;
2. Identify locations where Title VI notices are posted;
3. Have a procedure for how the public can file a discrimination complaint against the City;
4. Have a plan to ensure that no one is precluded from participating in the City's service planning, development process, and the bus program itself; and
5. Have a language assistance plan and translate vital documents for people with Limited English Proficiency.

The City is responsible for conducting annual training on the Program for staff that directly interacts with the public. These will be conducted in-house using materials which are available free of charge to the City through the FTA and other resources. Additionally, the contractor operating the City's fixed route bus service is required to train its own employees on Title VI and to comply with applicable state and federal anti-discrimination laws, including Section 1735 of the California Labor Code and Title VI of the Civil Rights Act of 1964, as amended.

FISCAL IMPACT:

There is no impact to the General Fund for approving the resolution.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council adopt Resolution No. 25-3029, approving an update to the City of Artesia Title VI Program, which provides for non-discriminatory public transportation service.

Attachments

[Resolution No. 25-3029.pdf](#)

[Resolution No. 25-3029 - Exhibit A.pdf](#)

RESOLUTION NO. 25-3029

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARTESIA, CALIFORNIA, APPROVING AN UPDATE TO THE
CITY OF ARTESIA TITLE VI PROGRAM, WHICH
PROVIDES FOR NON-DISCRIMINATORY PUBLIC
TRANSPORTATION SERVICES

WHEREAS, in 1964, the United States Congress passed the Civil Rights Act, formally outlawing discrimination based on race, color, religion, sex, or national origin; and

WHEREAS, the Civil Rights Act included Title VI, which established non-discrimination provisions for all federally assisted programs; and

WHEREAS, in April 2019, the City Council of the City of Artesia adopted the City of Artesia, CA Title VI Program in order to comply with the Civil Rights Act and Federal Transportation Administration Policies; and

WHEREAS, staff has completed the attached Program Update in compliance with the requirements of Title VI regulations containing both verification of current practices as adequate to ensure equal and fair public access to its fixed-route transit service and a recommended program to ensure future compliance with the Civil Rights Act; and

WHEREAS, the City Council of the City of Artesia approved the proposed City of Artesia, CA Title VI Program updated for 2025 at its February 10, 2025, regular meeting.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Artesia, California, hereby:

SECTION 1. Approves by resolution the approved and updated for 2025 City of Artesia Title VI Program, attached hereto as Exhibit "A" and incorporated herein by reference; and

SECTION 2. Authorizes City staff to submit the updated 2025 City of Artesia Title VI Program, as required, to the Los Angeles County Metropolitan Transportation Authority.

SECTION 3. Authorize staff to implement the approved and updated 2025 City of Artesia Title VI Program.

PASSED, APPROVED AND ADOPTED this 10th day of February 2025.

ALI SAJJAD TAJ, MAYOR

ATTEST:

JENNIFER ALDERETE, CITY CLERK

APPROVED AS TO FORM:

BEST BEST & KRIEGER, CITY ATTORNEY

EXHIBIT “A”

City of Artesia Title VI Program

City of Artesia, CA

TITLE VI PROGRAM

**Approved by the City Council of the City of Artesia on
February 10, 2025**

**18747 Clarkdale Avenue
Artesia, CA 90701**

**(562) 865-6262
www.cityofartesia.us**

Table of contents

Introduction	Page 2
General Requirements	Page 3
Notice to the Public	Page 4
Complaint Procedures	Page 5
Complaint Form	Page 6
List of Title VI Complaints	Page 8
Public Participation Plan	Page 8
Limited English Proficiency and Language Assistance Plan	Page 11
Title VI Equity Analysis	Page 11
Oversight Monitoring	Page 15
Decision Making Bodies	Page 17
Program Specific Requirements	Page 18
Contact	Page 18
Appendix	Page 19

Introduction

Title VI of the Civil Rights Act of 1964 is a federal law that prohibits recipients and sub-recipients of federal financial assistance (e.g., states, local governments, transit providers) from discriminating on the basis of race, color, or national origin in their programs or activities, and obligates Federal funding agencies to enforce compliance.

Under Title VI, Department of Transportation (DOT) has the responsibility to provide oversight of recipients and to enforce their compliance with Title VI, to ensure that recipients do not use DOT funds to subsidize discrimination based on race, color, or national origin.

The City of Artesia (the City) is a recipient of Federal Transit Administration (FTA) funds and has prepared this report in accordance with FTA Circular 4702.1B, dated October 1, 2012.

The City operates a local fixed-route transit service with one electric bus. The route network includes one route that provides fixed-route service inside the City of Artesia. The City is committed to providing transit services in a nondiscriminatory manner, and the opportunity for full and fair participation is offered to the public and other community members. As part of determining full and fair participating involved the City examining the need for services and materials for persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. Data from the 2020 United States Census on the American Fact Finder website was used for this analysis.

Per the FTA's Title VI Circular 4702.1B, October 1, 2012, as a recipient of FTA funds, The City is required to prepare and update a Title VI Program. This Program follows the outline provided in Circular 4702.1B regarding Title VI Program requirements and includes the following components and program elements.

General Requirements

TITLE VI REQUIREMENTS

Title VI requires that the City notify the public about its program. The purpose of the notice is to make program participants aware of the City's commitment to Title VI compliance and of the public's right to file a civil rights complaint.

Notice to the Public

Notifying the Public of Rights Under Title VI City of Artesia

The City of Artesia operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the City of Artesia.

For more information on the City of Artesia civil rights program, and the procedures to file a complaint, contact (562) 865-6262, or visit our administrative office at 18747 Clarkdale Avenue, Artesia, CA 90701.

For more information, visit www.cityofartesia.us.

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with:

The Office of Civil Rights,
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR, 1
200 New Jersey Ave., SE,
Washington, DC 20590

If information is needed in another language, contact (562) 865-6262.

Notificar al público de los derechos bajo el Título VI

Ciudad de Artesia

La ciudad de Artesia opera sus programas y servicios sin tener en cuenta la raza, el color y el origen nacional de acuerdo con el Título VI de la Ley de Derechos Civiles. Cualquier persona que crea que ha sido agraviada por alguna práctica discriminatoria ilegal bajo el Título VI puede presentar una queja ante la Ciudad de Artesia.

Para obtener más información sobre el programa de derechos civiles de la ciudad de Artesia y los procedimientos para presentar una queja, comuníquese al (562) 865-6262 o visite nuestra oficina administrativa en 18747 Clarkdale Avenue, Artesia, CA 90701.

Para más información, visite www.cityofartesia.us.

Un demandante puede presentar una queja directamente a la Administración Federal de Tránsito presentando una queja con:

The Office of Civil Rights,
Atención: Title VI Program Coordinator
East Building, 5th Floor-TCR,
1200 New Jersey Ave., SE
Washington, DC 20590

Si se necesita información en otro idioma, comuníquese al (562) 865-6262.

List of Locations Where Title VI Notice Is Posted

The City of Artesia notice to the public is currently posted at the following locations:

Location Name	Address	City
City Hall	18747 Clarkdale Avenue	Artesia
Artesia Park Office	18750 Clarkdale Avenue	Artesia
AJ Padelford Park Office	11870 169 th Street	Artesia

The Title VI notice and program information is also provided on the website at www.cityofartesia.us

Discrimination Complaint Procedures

As a subrecipient of federal dollars, City of Artesia is required to comply with Title VI of the Civil Rights Act of 1964 and ensure that services and benefits are provided on a non-discriminatory basis. City of Artesia has in place a Title VI Complaint Procedure, which outlines a process for local disposition of Title VI complaints and is consistent with guidelines found in the Federal Transit Administration Circular 4702.1B, dated October 1, 2012.

Transit users who believe that they have been discriminated against on the basis of race, color, or national origin by the City may file a Title VI complaint by completing and submitting the City's Title VI Complaint Form. The City will investigate complaints received no more than 180 days after the alleged incident. The City will only process complaints that are complete.

The Title VI Complaint form and complaint procedures are available at the City's administrative offices and on the City's website www.cityofartesia.us.

Within 10 business days of receiving the complaint, the City will review it to determine if it has jurisdiction. Complainants will receive an acknowledgement letter informing them whether the complaint will be investigated by our office. The City has 30 days to investigate the complaint. Complainants will be notified in writing of the cause of any planned extension to the 30-day rule.

If more information is needed to resolve the case, the City may contact complainants. Complainants have 10 business days from the date of the letter to send the requested information to the investigator assigned to the case. If the investigator is not contacted by complainants or does not receive the additional information within 10 business days, the City can administratively close the case.

The case can be administratively closed also if complainants no longer wish to pursue their case. After the investigator reviews the complaint, the investigator will issue one of two letters to complainants: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. A LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur. If complainants wish to appeal the decision, they have 10 business days after the date of the letter or the LOF to do so. Complainants may also file a complaint directly with the Federal Transit Administration, at:

Federal Transit Administration
C/O Title VI Complaint Form
Office of Civil Rights
1200 New Jersey Avenue SE
Washington, DC 20590.

Discrimination Complaint Form

COMPLAINT FORM

Section I: Please write legibly		
1. Name:		
2. Address:		
3. Telephone:	3.a. Secondary Phone (Optional):	
4. Email Address:		
5. Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
Section II:		
6. Are you filing this complaint on your own behalf?	YES*	NO
*If you answered "yes" to #6, go to Section III.		
7. If you answered "no" to #6, what is the name of the person for whom you are filing this complaint? Name:		
8. What is your relationship with this individual:		
9. Please explain why you have filed for a third party:		
10. Please confirm that you have obtained permission of the aggrieved party to file on their behalf.	YES	NO
Section III:		
11. I believe the discrimination I experienced was based on (check all that apply):		
<input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin		
12. Date of alleged discrimination: (mm/dd/yyyy)		
13. Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses. If more space is needed, please attach additional sheets of paper.		

COMPLAINT FORM

Section IV:		
14. Have you previously filed a Title VI complaint with City of Artesia?	YES	NO
Section V:		
15. Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?		
<input type="checkbox"/> YES* <input type="checkbox"/> NO		

If yes, check all that apply:	
<input type="checkbox"/> Federal Agency _____	<input type="checkbox"/> State Agency _____
<input type="checkbox"/> Federal Court _____	<input type="checkbox"/> Local Agency _____
<input type="checkbox"/> State Court _____	
16. If you answered "yes" to #15, provide information about a contact person at the agency/court where the complaint was filed.	
Name: _____	
Title: _____	
Agency: _____	
Address: _____	
Telephone: _____	Email: _____
Section VI:	
Name of Transit Agency complaint is against: _____	
Contact Person: _____	
Telephone: _____	

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date are required below to complete form:

Signature _____ Date _____

Please submit this form in person or mail this form to the address below:

City of Artesia, Title VI Coordinator
18747 Clarkdale Avenue
Artesia, CA 90701

Active Lawsuits, Complaints or Inquiries Alleging Discrimination

As of the writing of this Program, there are no complaints pending which allege discrimination on the grounds of race, color, or national origin.

Public Participation Plan

Key Principles:

The City's Public Participation Plan (PPP) has been prepared to ensure that no one is precluded from participating in the City's service planning and development process. It ensures that:

- Potentially affected community members will have an appropriate opportunity to participate in decisions about a proposed activity that will affect their environment and/or health;
- The public's contribution can and will influence the City of Artesia program decision making;
- The concerns of all participants involved will be considered in the decision-making process; and
- The City of Artesia will seek out and facilitate the involvement of those potentially affected.

Through an open public process, City staff have developed a PPP to encourage and guide public involvement efforts and enhance access to the City's Travel Training service decision-making process by minority and Limited English Proficient (LEP) populations. The public participation plan describes the overall goals, guiding principles and outreach methods that the City uses to reach its participants.

Limited English Proficient (LEP)

LEP refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well, or not at all.

Early, Continuous and Meaningful

The steps outlined in the PPP offer early (in the planning process), continuous and meaningful opportunities for the public to be involved in the identification of social, economic and environmental impacts of proposed program decisions at City of Artesia. It is a guide for how the City engages its diverse community. The City will continue to improve its public participation methods over time based on feedback from all of its participants and community members including low-income, minority, and LEP populations, as well as customer and community-based organizations.

Goals of the Public Participation Plan

The overarching goals of the City's PPP, which will be presented for public review on February 10, 2025, include:

- **Clear Lines of Influence-** The process clearly identifies and communicates where and how participants can have influence and direct impact on decision-making.

- **Diversity-** Participants represent a range of socioeconomic, ethnic and cultural perspectives, with representative participants including residents from low-income neighborhoods, ethnic communities and residents with Limited English Proficiency.
- **Accessibility-** Every reasonable effort is made to ensure that opportunities to participate are physically, geographically, temporally, linguistically, and culturally accessible.
- **Participant Satisfaction-** People who take the time to participate feel it is worth the effort to join the discussion and provide feedback.
- **Partnerships-** The City develops and maintains partnerships with community groups such as neighborhood watch groups and the chamber of commerce.

Objectives of the PPP

The City will use its PPP when considering curriculum changes and service hours as well as providing feedback to the Los Angeles County Metropolitan Transportation Authority (LA Metro) on challenges presented on bus routes while providing transit training services.

Regional Partnership/Capital Programming

The City of Artesia will continue to work with regional partners like LA Metro, South Coast Air Quality Management District, Long Beach Transit, and others to replace or upgrade our buses, and other transit amenities.

City of Artesia Public Participation Process

Outreach Efforts- Alerting Potential Participants and Encouraging Engagement:

The City is excited to reach out to our riding community and invite their participation into programs services. Noting the diversity of the City and its commitment to inclusion, we have developed outreach initiatives using various platforms, languages, visuals, and tools. As the City advances, it may adapt and enhance these methods to better reach participants and expand its messaging and methods, which to date include:

- Press releases to local newspapers in at least English and Spanish;
- Program announcement brochure;
- Direct mail of brochure to non-profit agencies serving special needs population;
- Website page on the City of Artesia program found on www.cityofartesia.us
- Social media announcements on City of Artesia using Facebook and Instagram;
- E-blast announcements of program;
- Placement of flyers in City transit bus;
- Participation in community expos to share brochure and talk with people regarding or about the City;
- Placement of flyers at community centers.

Public Meetings

When considering a program change, the City will use any to all of the following:

- Publicize or promote proposed changes and public meetings to the public using the methods listed in the previous section *Outreach Efforts- Alerting Potential Participants and Encouraging Engagement*;
- Schedule meetings at times and locations that are convenient and accessible for minority, low-income, and LEP communities;
- Employ different meeting sizes and formats, including town hall, social media, and community-based;

- Coordinate with community organizations, educational institutions, and other organizations to implement public engagement strategies that reach out specifically to members of affected minority and/or LEP communities;
- Host meetings in locations that are ADA compliant and accessible to people with disabilities;
- Consider newspaper ads and local media that serve LEP populations;
- Utilize press release, mailers or e-mails to announce public meetings, specifically identifying the time, place, and meeting topic(s);
- All materials, program opportunities, and program policies will be discussed at meetings, as to create an inclusive and transparent program for community members and program participants;
- Materials sent out will be translated into Spanish, or other languages will be translated upon request or based on need; or a translator will be available, if requested and where feasible;
- Provide opportunities for public participation through means other than written communication, such as one-on-one interviews or use of audio or video recording devices to capture oral comments;
- Once a public meeting is held, there will be a weeklong "comment period" (7 days), where community members can submit feedback on the meetings topic(s);
- Once complete, the City will analyze and summarize all program feedback and present it to the City Council for decision making;
- Vital program policies and procedures will be available on the City of Artesia's website, the City Clerk's office, the Artesia Park office, and the AJ Padelford Park office.
- Transit program website landing page;
- Additional policies and procedures will be available upon request to community members or program participants.

City of Artesia Transit Mediums

Print- Newspapers and other periodicals

Outdoor- Advertising on-board buses (interior)

Social Media- The City's Facebook and Instagram channels

Direct Mail to community partners

Public information sessions

As of the writing of this program, there are no complaints pending which alleges discrimination on the grounds of race color, national origin, religion, sex, disability, age, or other protected class.

Addressing Comments

The City will take into account public comments into its decisions. All comments received through the PPP are given careful, thoughtful consideration. Because there are several different ways participants or members of the community can comment on proposed service changes, all comments are assembled into a single document for presentation to the City Manager.

Identification of Stakeholders

Stakeholders are those who are either directly or indirectly affected by a plan, or the recommendations of that plan. Those who may be adversely affected, or who may be denied benefit of a Plan's recommendation(s), are of particular interest in the identification of specific stakeholders. Stakeholders can come from many groups including general citizens/residents, minority and low-income persons, public agencies, and private organizations and businesses. While stakeholders may vary based on the plan or program being considered, the City has assembled a listing of stakeholders with whom we regularly communicate through email and direct mail. A complete list of City of Artesia community stakeholders can be obtained by contacting the City.

Stakeholder List

Any community organization or person can be added to the City stakeholder list and receive regular communications regarding travel training services by contacting the City at (562) 865-6262. Local organizations and businesses can also request that a speaker from the City attend their regular meeting at the same number or through the City website at www.cityofartesia.us

Limited English Proficiency (LEP) and Language Assistance Plan (LAP)

This Limited English Proficiency (LEP) Plan has been prepared to address the City's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, Federal Transit Administration Circular 4702.1B dated May 13, 2007, which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Executive Order 13166, titled "Improving Access to services for Persons with Limited English Proficiency", indicated that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each federal agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all State and local agencies which receive federal funds.

Background

The City administers transit services that are operated by contract service providers. The City Council is the policymaking body for the City. Transit service consist of a Fixed Route service. The City has developed this LEP Plan to identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access the transit services provided. As defined by Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English.

This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, and how to notify LEP persons that assistance is available.

In order to prepare this plan, the City conducted a U.S. Department of Transportation (U.S. DOT) four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter the transit programs, activities, or services.
2. The frequency with which LEP persons interact with transit services programs, activities, or services.
3. The nature and importance of programs, activities, or services provided by the HUB transit services to the LEP population.
4. Resources available to the Transit Division and overall cost to provide LEP assistance.

A summary of the results of the four-factor analysis is in the following section.

Title VI Equity Analysis

Four-Factor Analysis

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter transit programs, activities, or services.

The City reviewed the 2023 American Community Survey data for Artesia from the U.S. Census for the Four-Factor Analysis. Out of a population of 15,272 residents, 10,788 (67%) residents speak a language other than English. There are 4,053 persons (27%) who indicated that they have limited English proficiency; that is, they speak English less than “very well” or “not at all”. In the City, of those persons with Limited English Proficiency (LEP), the majority speak Spanish consisting of 1,519 persons with approximately 10% of the City’s population. The next language category with many LEP identified persons in the data set is “Other Indo-European languages” at 7% of the City’s population with 1,082 persons. However, this language category consists of several languages, many of them are spoken in the City. The table below lists the languages and percentages of LEP persons in the City’s population based on 2015 American Community Survey data. This breakout was not available in the 2023 data. The percentages were then applied to the 2023 population number.

Language	% of LEP to Population	Extrapolated to 2023 population	Meets Safe Harbor Provision?
Portuguese/Portuguese Creole	3%	458	No
Other Indic languages (includes Nepali)	3%	458	No
Hindi	2%	305	No
Gujarati	1%	153	No
Armenian	0.2%	30	No
Urdu	0.1%	15	No

Chinese and Tagalog were the next languages with limited English speakers in the City’s population. Chinese LEP speakers represent 4% of the City’s population with 657 persons. Tagalog LEP speakers represent 4% of the City’s population with 586 persons.

The Safe Harbor Provision applies only to written translation of documents. Subrecipient must provide written translation for LEP language groups that constitute 5% or 1,000 persons, whichever is less of the total population that is eligible to be served. If there are fewer than 50 persons in a group that reaches the 5% trigger, the subrecipient is not required to translate vital documents but should provide written notice in the primary language of the LEP person’s right to receive oral interpretation of written materials free of cost.

See the attached 2023 American Community Survey data in the Appendix section for details on this section.

2. The frequency with which LEP come in contact with transit services programs, activities, or services.

All transit services are provided throughout the City. Therefore, a high percentage of Hispanic/Latino individuals therefore come into contact with the program, which is consistent with the data.

Staff plans to continually review Census data to further substantiate estimates and share the data with LA Metro annually through the National Transit Database reporting program.

3. The nature and importance of programs, activities, or services provided by transit services to the LEP population.

Based on 2023 American Community Survey data, the top way those who identified as speaking English as less than “very well” traveled to work was public transportation. In addition to the City’s fixed route

service, several other transit agencies provide service in the City. They include: LA Metro, Orange County Transportation Authority, Long Beach Transit, City of Norwalk Transit, and Cerritos on Wheels.

4. The resources available through the City's programs for LEP assistance.

City staff have access to a variety of resources that can help in outreaching and providing LEP assistance at low or no cost. Many of the City's staff are bilingual and can provide LEP population assistance. The City's current community-based resources and assistance include:

- City of Artesia, City Hall – Oral translators and transit-related document translated.
- City of Artesia, Albert O. Little Community Center – Oral translators and transit-related document translated.
- City of Artesia, A.J Padelford Park – Oral translations and document translations
- Los Angeles County Metropolitan Transportation Authority – Call center multi-language verbal translation
- Los Angeles County Social Services Department – Call center with multi-language verbal translation
- Ride Yellow (Contractor for City's Dial-a-Ride/paratransit program) – Call center with multi-language verbal translation available
- Parking Company of America (Contractor for City's fixed route service)-Call center with multi-language verbal translations

Identification of LEP Population

In conclusion, based on the Four-Factor Analysis, Spanish will be the only language that will be translated as part of the City's LEP program.

Staff has developed several possible ways to assist in identifying LEP populations within the City:

1. Examine records to see if requests for language assistance have been received in the past, either at meetings or over the phone, to determine whether language assistance might be needed at future events or meetings.
2. Have a staff person greet participants as they arrive to City sponsored events. By informally engaging participants in conversation, it is possible to gauge each attendee's ability to speak and understand English.
3. Add a language preference question on forms for City-sponsored programs. This will assist the City in identifying language assistance needs for future events.
4. Survey the City's contract operator for senior and disabled transit (i.e. Dial-a-Ride) on its experience concerning any contacts with LEP persons. City staff will perform a survey within 14 months of Title VI approval by the City Council.
5. Network with local human services organizations (such as Social Services and Public Health) to assist in identifying LEP groups and individuals most in need of LEP assistance and to further facilitate dissemination of information about Artesia's transit services.
6. Network with local faith based and community-based organizations (such as Social Services and Public Health) to assist in identifying LEP groups and individuals most in need of LEP assistance and to further facilitate dissemination transit services information.

Many of these efforts have already taken place and the remaining efforts will be accomplished throughout each year and documented by the City.

Language Assistance Plan Measures

There are plans for language assistance options available to LEP persons, including both oral and written language services. There are also various ways in which the City of Artesia staff can respond to LEP persons, whether in person, by telephone, e-mail, City webpage, Citizen Request Management (CRM) web-based system or in writing. The following are efforts in which we include LEP persons in this program:

- Placement of statements in notices and publications that interpreter services are available for these meetings. For example, at City Council meeting residents can request translation and a translator will directly translate meeting topics via wireless receivers.
- Survey front-line staff on their experience concerning any contacts with LEP persons during the previous year.
- Post the City's Title VI Policy and LEP plan on the City's website and have copies available for review at City owned facilities and at the Artesia branch of the Los Angeles County Library System in different languages.
- When an interpreter is needed for a language other than Spanish in person or on the telephone, staff will attempt to access language assistance services from a professional translation service or qualified community volunteers. Unofficially there are staff members who can speak conversational levels of some Asian languages who can provide translation assistance when available or by appointment. Language assistance services may be required for these LEP persons in the future as this segment of the population grows.

Oversight Monitoring

Assurances

The City will ensure that no person, on the grounds of race, color, national origin, as provided by Title VI of the Civil Rights Act of 1964, will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination. Further, the City will notify the public of protections against discrimination by Title VI Regulations and will take preventive corrective and disciplinary action necessary to stem behavior that violates the rights and privileges the regulations are designed to protect. Currently, the City does not have an elected or non-elected Transportation Committee or Transit Council, but if one were to form it would be in conformance of Title VI and incorporated in this plan.

The City will post information on its website and ensure that it reflects up to date information consistent with the requirements of 49 CFR Section 21.9(d) and FTA Circular 4702.1B.

Monitoring and Updating the LEP Plan

The City will update the LEP as required by U.S. DOT. At a minimum, the plan will be reviewed and updated every three years when the Title VI program is due and supplemented with data from future U.S. Census is available, or when it is clear that higher concentrations of LEP individuals are present in the City's transit services area. Updates will include:

- Documentation of LEP personal contacts.
- Addressing the needs of LEP persons.
- Addressing how Staff will be trained to interact with LEP individuals and provide LEP individuals with assistance.
- Determining the current LEP population in the service area.
- Determining whether the need for translation services has changed.
- Determining whether local language assistance programs have been effective and sufficient to meet the need.
- Determining whether the City's financial resources are sufficient to fund language assistance resources needed.
- Determining whether City has fully complied with the goals of this LEP Plan.
- Determining whether complaints have been received concerning Artesia's transit services' failure to meet the needs of LEP individuals.

As part of regular and on-going training for the City, staff receive, at a minimum, one training or information session every two years will focus on diversity, inclusive practices and language. Training sessions will use, when reasonable, evidence-based training and researched relative information and topics to present. Staff will be monitored on topics taught and they will be assessed and discussed during annual employee evaluations. Through the City's harassment avoidance training staff will also be trained for correcting any discrimination behavior whether intentional or unintentional. Staff who come into contact with LEP individuals at the service centers are trained to interact with LEP individuals, offering available translation opportunities within the organization.

Availability of Title VI Plans and Procedures

The City's LEP Plan and Title VI Procedures are included on the City's website at www.cityofartesia.us. Any person or agency with internet access will be able to access and download the plan from the City website. For residents that do not have access to the internet, work stations are available for public use

at the Artesia branch of the Los Angeles County Library system. Alternatively, any person or agency may request a copy of the plan via telephone, fax, mail, e-mail via the City's website, or in person and can receive a copy of the plan at no cost. LEP individuals may request copies of the Plan in translation, which the City will provide, if feasible.

Questions or comments regarding the LEP Plan may be submitted to the City of Artesia, Title VI Administrator:

City of Artesia 18747 Clarkdale Artesia, CA 90701	Phone: (562) 865-6262 x234 Fax: (562) 865-6240 Website: www.cityofartesia.us
---	--

Decision Making Bodies

Currently, the City does not have an elected or non-elected Transportation Committee or Transit Council, but if one were to form it would be in conformance of Title VI and incorporated in this plan.

The City does have five advisory boards: Beautification & Maintenance Commission, Parks & Recreation Commission, Planning Commission, Public Safety Commission, and Measure M Citizens' Committee. However, these commissions do not advise or are involved in the planning or the City's transit-related programs.

Program Specific Requirements

Determination of Site or Facility Location

The City is not using any Federal funds to expand the existing secured charging and parking facility for the electric bus. The facility will expand to a section of existing City property that is an existing lawn area. This will not displace residents, and its operation will not impact them as the site borders a recreation court. A negative environmental impact report will be filed for the project.

Service Standards and Policies:

- **Vehicle Load:** There will be 2.9 passengers per seat.
- **Vehicle Headway:** The proposed bus route will circulate every 30 to 45 minutes.
- **On-time performance:** A vehicle is considered on time if it departs at its scheduled time point no more than one minute early and no more than five minutes late. The transit system's on-time performance objective is 90% or greater. The City will continuously monitor on-time performance and system results will be part of monthly performance reports covering all aspects of operations and maintenance.
- **Service availability for each mode Service Policies:** The City's service availability standards will strive to ensure that 90% of residents in the service area are within one-half mile of bus service.

GRANTS, REVIEWS and CERTIFICATIONS:

- Open FTA Grants: DUNS# 004947651

Contact

For additional information on the City of Artesia's Title VI Plan, or its efforts to comply with the Civil Rights Act of 1964 or Executive Order 13166 Improving Access to Services for Persons with Limited English Proficiency, please contact:

Karen Lee
18747 Clarkdale Avenue
Artesia, CA 90701
(562)-865-6262 x234
www.cityofartesia.us

Appendix

Percent of the City's Total Population That Speaks English Less Than "Very Well" By Language Spoken at Home

	Artesia city, California		
Label	Estimate	% of total Population	Persons
Total:	15,272		
Speak only English	5,021	67.12%	10,251
Spanish:	3,888		
Speak English "very well"	2,369	FALSE	
Speak English less than "very well"	1,519	9.95%	1,519
French, Haitian, or Cajun:	10	FALSE	0
Speak English "very well"	10	FALSE	0
Speak English less than "very well"	0	0.000	0
German or other West Germanic languages:	7	FALSE	0
Speak English "very well"	7	FALSE	0
Speak English less than "very well"	0	0.000	0
Russian, Polish, or other Slavic languages:	0	FALSE	0
Speak English "very well"	0	FALSE	0
Speak English less than "very well"	0	0.000	0
Other Indo-European languages:	2,972	FALSE	0
Speak English "very well"	1,890	FALSE	0
Speak English less than "very well"	1,082	7.08%	1,082
Korean:	700	FALSE	0
Speak English "very well"	281	FALSE	0
Speak English less than "very well"	419	2.74%	419
Chinese (incl. Mandarin, Cantonese):	439	FALSE	0
Speak English "very well"	183	FALSE	0
Speak English less than "very well"	256	1.68%	256
Vietnamese:	169	FALSE	0

Speak English "very well"	118	FALSE	0
Speak English less than "very well"	51	0.33%	51
Tagalog (incl. Filipino): Speak English "very well"	1,666	FALSE	0
Speak English less than "very well"	1,140	FALSE	0
Other Asian and Pacific Island languages:	526	3.44%	526
Speak English "very well"	400	FALSE	0
Speak English less than "very well"	200	FALSE	0
Arabic:	200	1.31%	200
Speak English "very well"	0	FALSE	0
Speak English less than "very well"	0	FALSE	0
Other and unspecified languages:	0	0.00%	0
Speak English "very well"	0	FALSE	0
Speak English less than "very well"	0	FALSE	0

Raw Data

Language Spoken at Home By Ability to Speak English for the Population 5 Years and Over for the City of Artesia (Zip Code: 90701)

Source: U.S. Census Bureau, American Community Survey 2023



CITY COUNCIL AGENDA REPORT

MEETING DATE: February
10, 2025

ITEM NO: 8I.

TO: Mayor and Members of the City Council

SUBJECT: Large Event Facility Use Permit For Ajit Dudheker to Hold a Holi Festival on Saturday, March 16, 2025 at Artesia Park

FROM: Edith Guerra, Parks and Recreation Manager

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

Melissa Burke, Deputy City Manager

RECOMMENDATION:

Staff recommends the City Council approve the issuance of a Large Event Facility Use Permit.

BACKGROUND:

The City Council adopted Resolution No. 18-2720, approving amended Facility Use Regulations (Regulations) and Facility Use Fee Schedule in 2018. Exhibit C and D of the Facility Use Regulations (Attachment 1) stipulates that large event Facility Use Permits require the approval of the City Council for issuance of a Permit. Exhibit C and D of the Regulations also stipulate that a \$1,500 refundable security deposit (see Section VII.A.11.b. - Security Deposit Fee) and liability insurance bond in the minimum amount of \$5,000,000 with the City of Artesia named as additional insured, must be on file with the Department at least fourteen (14) days prior to the Festival/Carnival/Circus equipment entering the Facilities.

ANALYSIS:

The Parks and Recreation Department received a Facility Use Application from Mr. Ajit Dudheker on November 20, 2024 (Attachment 2) to hold a Holi Festival at Artesia Park at the Picnic Shelter and Green-space area fronting the Artesia Park Clarkdale Parking Lot on Sunday, March 16, 2025 from 8 am – 5 pm. Staff met with the applicant on January 8, 2025 to confirm the final details of the event and receive the application and deposit fees. The Facility Usage includes set-up and clean-up time. Staff accepted the application fee of \$50 and facility use deposit of \$1,500, and is recommending the Council approve the application.

If the Large Event Facility Use Permit is approved, the following conditions will be applied to the applicant in accordance with Exhibit D of the Regulations:

1. The applicant is responsible to provide an operational plan including set up, clean up, event schedule, points of contact during the event, and a site plan at least one month prior to the event.
2. The applicant is responsible for paying all costs associated with the event, including facility use fees, staffing, insurance, and set-up/clean up. Event costs include the following:
 - a. Application Processing Fee: \$50
 - b. Security Deposit (refundable): \$1,500
 - c. Facility Use fees: \$675
 - d. Staffing: 2 Recreation Staff for 1 hours: \$70

3. The applicant is responsible for providing event liability insurance with a minimum policy amount of \$5,000,000 naming the City, its officers, employees and volunteers as additionally insured. The certificate of insurance must be received and approved by the City no less than 14 days prior to the event.
4. The event venue will be limited to the grass area fronting the Clarkdale Avenue Parking Lot and the Picnic Shelter at Artesia Park.
5. The event is limited to 500 people as indicated on the Facility Use Application filled out by the applicant.

FISCAL IMPACT:

The collection of the facility use fees would result in revenue to offset park maintenance resulting from the use of the facilities. All other costs associated with the event will be the responsibility of the applicant and there would be no negative impact to the City's General Fund.

RECOMMENDED COUNCIL ACTION:

Staff recommends the City Council approve the issuance of a Large Event Facility Use Permit to Ajit Dudheker to hold a Holi Festival on Saturday, March 16, 2025, at Artesia Park according to the conditions set forth in the staff report.

Attachments

[Facility Use Application](#)

[Facility Use Regulations - Exhibits C & D](#)



City of Artesia Parks & Recreation Department

Parks
Make
Life
Better!

Facility Use Application

Artesia Park: 562-860-3361 AJ Padelford Park: 562-407-1723

Contract Holder: <u>Ajit Dutthekar</u>		Nature of Event: <u>Holi Festival</u>																									
Business/Organization: <u>MAA So Cal</u>		Non Profit ID #: <u>Must attach valid Non-Profit Documentation</u>																									
Address: <u>18349 Pioneer Blvd</u>		City: <u>Artesia, CA</u>	Zip: <u>90701</u>																								
Main Phone: <u>562 650 5267</u>		Alternative Phone: <u>562 972 5083</u>																									
Email: <u>maasocal@gmail.com</u>																											
Alternate Contact: (in the event Contract Holder cannot be reached): <u>Dinesh shan</u>																											
Phone: <u>562 650 5267</u>		Email: <u>nankingchinese@gmail.com</u>																									
Date(s) Requested: <u>March 16th, 2024</u>																											
Event Hours: Time needed for setup and cleanup must be included in the event time frame when booking. Start time will be the time you are allowed into the building. End time is the time everyone is out of the facility. Start Time: <u>8:00 AM</u> to End Time: <u>5 PM</u>																											
Estimated Amount In Attendance: <u>500</u> <small>Events over 300 people will require City Council approval</small>		Open to Public: Y / <u>N</u>																									
Selling Food or Beverage: Y / <u>N</u> <small>Events selling food will require LA County Health Dept. Inspection and Approval at Facility User expense.</small>		Admission Charged: Y / <u>N</u>																									
Serving Food or Beverage: <u>Y</u> / N		Entertainment: <u>Y</u> / N																									
		Source: Band <u>DJ</u> Recorded Music Performance Entertainer																									
		Food Provided By: <u>Nanking</u>																									
Equipment/Services: Tables: _____ Chairs: _____		<small>Recreation Department only has a certain number of tables and chairs available for use. If a larger amount is required, Facility User will have to provide their own. Albert O. Little: (10) 8 ft tables, (5) 60" round tables (100) folding chairs AJ Padelford: (8) 6 ft tables, (30) folding chairs</small>																									
<table border="0"><thead><tr><th>Albert O. Little Community Center</th><th>Facility Requested: Artesia Park</th><th>AJ Padelford Park</th></tr></thead><tbody><tr><td><input type="checkbox"/> Entire Hall (300)</td><td><input checked="" type="checkbox"/> Outdoor Field Area</td><td><input type="checkbox"/> All Purpose Room (120)</td></tr><tr><td><input type="checkbox"/> East Auditorium (150)</td><td><input type="checkbox"/> Tennis Court</td><td><input type="checkbox"/> Classroom A (20)</td></tr><tr><td><input type="checkbox"/> SouthEast Auditorium (75)</td><td><input type="checkbox"/> Basketball Court 1</td><td><input type="checkbox"/> Classroom B (20)</td></tr><tr><td><input type="checkbox"/> West Auditorium with Stage (150)</td><td><input type="checkbox"/> Basketball Court 2</td><td><input type="checkbox"/> Classroom C (20)</td></tr><tr><td><input type="checkbox"/> Meeting Room A</td><td><input checked="" type="checkbox"/> Picnic Shelter</td><td><input type="checkbox"/> Open Field</td></tr><tr><td><input type="checkbox"/> Meeting Room B</td><td><input type="checkbox"/> Baseball Diamond 1 / 2 / 3 / 4 / 5 / 6</td><td><input type="checkbox"/> Basketball Court</td></tr><tr><td></td><td></td><td><input type="checkbox"/> Picnic Shelter</td></tr></tbody></table> <small>Kitchens at Albert O. Little Community Center and AJ Padelford Park are not available for usage or storage at any time.</small>				Albert O. Little Community Center	Facility Requested: Artesia Park	AJ Padelford Park	<input type="checkbox"/> Entire Hall (300)	<input checked="" type="checkbox"/> Outdoor Field Area	<input type="checkbox"/> All Purpose Room (120)	<input type="checkbox"/> East Auditorium (150)	<input type="checkbox"/> Tennis Court	<input type="checkbox"/> Classroom A (20)	<input type="checkbox"/> SouthEast Auditorium (75)	<input type="checkbox"/> Basketball Court 1	<input type="checkbox"/> Classroom B (20)	<input type="checkbox"/> West Auditorium with Stage (150)	<input type="checkbox"/> Basketball Court 2	<input type="checkbox"/> Classroom C (20)	<input type="checkbox"/> Meeting Room A	<input checked="" type="checkbox"/> Picnic Shelter	<input type="checkbox"/> Open Field	<input type="checkbox"/> Meeting Room B	<input type="checkbox"/> Baseball Diamond 1 / 2 / 3 / 4 / 5 / 6	<input type="checkbox"/> Basketball Court			<input type="checkbox"/> Picnic Shelter
Albert O. Little Community Center	Facility Requested: Artesia Park	AJ Padelford Park																									
<input type="checkbox"/> Entire Hall (300)	<input checked="" type="checkbox"/> Outdoor Field Area	<input type="checkbox"/> All Purpose Room (120)																									
<input type="checkbox"/> East Auditorium (150)	<input type="checkbox"/> Tennis Court	<input type="checkbox"/> Classroom A (20)																									
<input type="checkbox"/> SouthEast Auditorium (75)	<input type="checkbox"/> Basketball Court 1	<input type="checkbox"/> Classroom B (20)																									
<input type="checkbox"/> West Auditorium with Stage (150)	<input type="checkbox"/> Basketball Court 2	<input type="checkbox"/> Classroom C (20)																									
<input type="checkbox"/> Meeting Room A	<input checked="" type="checkbox"/> Picnic Shelter	<input type="checkbox"/> Open Field																									
<input type="checkbox"/> Meeting Room B	<input type="checkbox"/> Baseball Diamond 1 / 2 / 3 / 4 / 5 / 6	<input type="checkbox"/> Basketball Court																									
		<input type="checkbox"/> Picnic Shelter																									

I, the undersigned, on behalf of the above organization, do hereby agree to indemnify and hold harmless the City of Artesia, any other officers, agents, or employees from any liability, claim, or action for damages resulting from, or in anyway arising out of the use of the facility or equipment, and will agree to abide by and enforce all rules, regulations, and policies governing the facility as set forth by the City of Artesia. Said applicant will accept all responsibility for any damages to premises, furniture, equipment, grounds resulting from use of the facility. I have read and agree to comply with the Facility Use Regulations, the Conditions of Facility Use and the Cancellation Policy. Any false or misleading information or failure to comply with the Facility Use Regulations and the Conditions of Facility Use shall be grounds for denying this application, cancelling the reservation or revoking the permit in accordance with the terms of the Facility Use Regulations.

Signature of Applicant: _____

Date: 11-30-2024

Conditions of Facility Use

1. The Facility shall be used for the purpose stated in the Facility Use Application and Permit and no other use will be permitted.
2. Alcoholic beverages are prohibited and shall not be permitted in or on any Facility.
3. Persons will not be permitted inside any Facility in excess of the established capacity of that Facility.
4. The Permittee/responsible representative listed on the Facility Use Application and Permit must be present at all times during the Use, including setup, opening, closing, and cleanup.
5. The Permittee shall not allow another Person to use the Facility for the period that Permittee has been allowed by the Facility Use Application and Permit.
6. Immediately prior to any Use of any Facility building the Permittee shall check in with and notify the Department of the Permittee's intent to enter the building.
7. The permittee shall ensure that no profane language or disorderly or unseemly conduct be allowed in any City facility. Applicant may be liable for additional charges requiring law enforcement callouts.
8. All Facility Use Schedules and Permits shall be issued for specific Facilities and/or Equipment and for specific hours, and the Facilities must be vacated as scheduled.
9. The Permittee shall not prepare or decorate the Facility prior to the Use start time as only the "time stated" on the Application and Permit will be granted for decorating, the event, and clean-up. Additional hours may not be purchased on the day of the reservation.
10. The Permittee shall pick up, bag, and remove all trash generated by all activity in any way connected with the Facility's Use, leaving the Facility clean and free of all trash and litter. Everything must be accomplished prior to the closing time stated in the Facility Use Permit.
11. The Permittee shall not drive or permit to be driven nails, hooks, tacks, screws, staples, poles, stakes or other forms of fasteners into any part of the Facility and shall not make or allow to be made any alterations of any kind therein. No putty shall be permitted on any part of the Facility.
12. Facility Users are not permitted to drive onto grass areas inside the park for loading/unloading. All loading/unloading must be done from parking lot area.
13. Additional Duties, Obligations, and Conditions: _____

Notwithstanding the above conditions of facility use, if the applicant is not in compliance with the policies and regulations as stated in the Facility Use Regulations and/or these Conditions of Facility Use, the City may cancel the reservation or revoke the permit upon notice to the applicant. All rental fees and security deposits will be deemed forfeited.

Applicant Signature:  _____

Date: 11-30-2024

Staff Signature: _____

Date: _____

PARK FACILITY RESERVATION CANCELLATION POLICY

A. Reservations cancelled at least **four (4) months** prior to the event:

Rental Fees (if paid) — Full Refund
Security Deposit — Less 10% processing fee

B. Reservations cancelled at least **two (2) months** prior to the event:

Rental Fees (if paid) — 50% Refund
Security Deposit — 50% Refund

C. Reservations cancelled less than **two (2) months** prior to the event:

When Rental Fees are paid:
Rental Fees — No Refund
Security Deposit — Full Refund

When Rental Fees are not paid:
Security Deposit — No Refund

Notwithstanding the above policy, if the applicant is not in compliance with the policies and regulations as stated in the Facility Use Regulations and/or the Conditions of Facility Use, the City may cancel the reservation or revoke the permit upon notice to the applicant. All rental fees and security deposits will be deemed forfeited.

Applicant Signature: 

Date: 11-30-2024

Staff Signature: _____

Date: _____

OFFICE USE ONLY					
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED		SIGNATURE: _____		DATE: _____	
Resident * <input type="checkbox"/> Non Resident * <input type="checkbox"/>					
Security Deposit				\$ _____	
Insurance Fee				\$ _____	
Hourly Fee	\$ _____	X _____	Hour(s)		
Recreation Staff	\$ _____	X _____	Staff X _____	Hours	\$ _____
Maintenance Staff	\$ _____	X _____	Staff X _____	Hours	\$ _____
Sheriff/Security	\$ _____	X _____	Officer(s) X _____	Hours	\$ _____
Total					\$ _____
Security Deposit		Date: _____	Receipt # _____	Payment \$ _____	
Payment		Date: _____	Receipt # _____	Payment \$ _____	



FACILITY USE CHECKLIST

City of Artesia Parks & Recreation Department

Applicant agrees to abide by the Rules and Regulations governing the use of City facilities administered by the City of Artesia Parks & Recreation Department



Initial

APPLICATION PROCESS

Proof of Artesia residency is required to receive resident rate. A current driver's license or identification card issued by the Department of Motor Vehicles and a current utility bill with the applicant's name. **There will be a \$50 non-refundable application fee for all applications**



Initial

APPROVAL

The approval process for most applications takes approximately (5) working days. The Department will review applications and notify the applicant. Please do not advertise your event or order/print any invitations prior to receiving written approval and paying for your reservation. Events with more than 300 attendees will require City Council Approval and must be done well in advance.



Initial

SECURITY

Large events will require Los Angeles County Sheriff Personnel for the complete duration of the event. All Sheriff Personnel will be hired by the City and paid by renter at a rate to be determined by the Lakewood Sheriff Station. Approval may take up to (1) month.



Initial

ALCOHOL

- Alcohol is not permitted at any City Recreation Facility.
- Renters who serve or allow alcohol to be consumed at their event will immediately have their permit revoked, no refunds. Law enforcement may be called.



Initial

CONDUCT

- Applicant shall ensure that no disorderly or unseemly conduct be allowed in any City facility. Applicant may be liable for additional charges requiring law enforcement callouts.
- Applicant is required to have no less than one adult chaperone for each twenty (20) minors present during use of City indoor facilities.



Initial

DATE OF EVENT

- Doors will open at stated time.
- Only the "time stated" on application will be granted for set-up and clean-up.
- The event "end time" is when all guests must vacate the facility. Failure to vacate the facility at the stated time will result in the loss of security deposit.



Initial

DECORATIONS

- The use of candles, open flames, smoke or fog machines is strictly prohibited. Applicant may be liable for Fire Department charges for false fire alarms.
- Decorations may not be placed on walls, glass, windows, or doors. Only table decorations and free standing decorations are permissible. Helium balloons are permissible, but renter is responsible for removal.
- Decorations cannot be hung or suspended from ceilings, drapes, or other City structures.
- Staples, tacks, or pins may NOT be used on any surfaces including walls, glass, tables, windows, or doors. Ensure that any tape used does not mar or leave any residue on any surface, including wall paint.
- Please do not use balloon shine spray on balloons.
- Rice, rose petals, glitter, confetti, or birdseed may not be used.
- All reservation decorations must be removed by applicant at the conclusion of the event. The City of Artesia will not be responsible for remaining equipment or supplies. Failure to remove any equipment, supplies, decorations (including stray balloons) will result in the loss of security deposit.



Initial

FEES & CANCELLATIONS

- Rental fees shall be paid in full in order to secure your reservation.
- Reservations canceled 2 months prior to the event will receive a 50% refund of fees minus app. fee.
- Reservations canceled less than 2 month prior to the event will not be refunded.
- Reservations canceled due to inclement weather will be refunded in full minus the \$50 app. fee. Only City Staff will determine whether a cancellation due to inclement weather is valid. No exceptions.



DEPOSIT PROCEDURES

Initial

- Upon approval of an application, full payment of the facility use fees are required to confirm your rental.
- Refund of security deposit after an event will take approximately 4 - 6 weeks from the reservation date if there were no concerns with the reservation. There may be deductions from the deposit for the following items: Additional cleaning, repair or replacement, deviations from the rental agreement, extra staff time cost related to the reservation, and disturbances requiring fire assistance or law enforcement. Deposit is mailed to name and address on application, refunds **can not** be picked up in person.



SMOKING

Initial

All City facilities and parks are non-smoking. Violation of this regulation will result in immediate cancellation of the reservation with no refund of fees and be subject to citation.



OTHER RULES

Initial

- No solicitation of donations, contributions, or sale of anything of value for any purpose shall be made on City facilities without prior and written approval from the Parks & Recreation Manager.
- Gambling of any kind is not allowed at any City facility.
- Vehicles are not permitted on City grass areas, all loading/unloading must be done from the Parking lot.
- No Jumpers or Bounce Houses permitted at any time.
- City equipment shall not be removed from any City facility.
- Cooking is not permitted indoors at any City facility, only prepared foods are permitted inside.
- Kitchen facilities at Albert O. Little and AJ Padelford Park are not available for usage or storage at any time.
- City staff is not available for set-up or breakdown of any facility use. All set-up/breakdown is to be performed by facility renter.

APPLICANT'S RESPONSIBILITIES

- Conduct a "walk through" of facility with staff prior to the reservation, and sign off the facility checklist.
- See that all decorations and balloons are removed.
- Place all trash and recyclables in appropriate containers.
- Wipe down tables and chairs, sweep and mop as necessary.
- Conduct a "walk through" of facility with staff following the reservation, and ensure all areas are clean and undamaged.

FACILITY CLOSES AT 10:00 PM. FACILITY MUST BE THOROUGHLY CLEANED AND VACATED AT THAT TIME.


- Applicant shall not falsify any information on the Facility Rental Application and Agreement. The penalty for false information shall be forfeiture of rental fees and security deposit.

STAFF RESPONSIBILITIES

- Staff will conduct a "walk through" with applicant prior to and after the reservation time to review the condition of the facility.
- The staff person will open the facility at the start of the applicant's reservation time. Applicant is to call on the staff person assigned to the reservation for assistance or questions.
- Staff is additionally responsible for making sure renter performs appropriate clean up of the facility including: Putting away tables, chairs, and any City equipment used after the applicant has cleaned them.

The undersigned hereby releases, waives, discharges and covenants not to sue the City of Artesia, its officers, employees, and agents (hereinafter referred to as "releasees") from liability to the undersigned, their personal representatives, assigns, heirs, and next of kin for any loss or damage, and any claim or demands therefor on account of injury to the person or property or resulting in death of the undersigned, whether caused by the negligence of the releases or otherwise while the undersigned is in, upon, or about the premises of the City of Artesia and/or observing or using the premises or any facilities or equipment therein.

I, the undersigned applicant, agree to abide by and enforce the rules, regulations, and policies governing this facility as set forth by the City of Artesia. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment, or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.


Applicant's Signature

11-30-2024
Date

Staff's Signature



Artesia, CA
18750 Clarkdale Ave.
Artesia, CA 90701
562-860-3361
recreation@cityofartesia.us
<https://www.cityofartesia.us/>

Registration/Payment Receipt 81408837

01/08/2025 11:43 AM

**Account
Information**

Ajit Dudheker
11507 187th Street
Artesia, CA 90701
562-972-5083

Payment

Check \$1,550.00
(#106)

Received By

Viola Roman at Albert O. Little Community Center at
Artesia Park

Item

(100-0000-4300) Facility Use Application Fee
(100-0000-4330) Facility Use Rental Fee- Large Scale Special

Amount Paid

\$50.00
\$1,500.00

Subtotal

\$1,550.00

Total Payment

\$1,550.00

Thank you for registering with the City of Artesia Parks & Recreation Department.

EXHIBIT C

CITY OF ARTESIA LARGE EVENT FACILITY USE PERMITS AND ADDITIONAL FEES

LARGE GROUPS AND SPECIAL EQUIPMENT

- A. Facility Uses involving large groups exceeding three hundred (300) Persons gathered for a common purpose or requiring sound amplification require large event Facility Use Permits, Use Fees (see Exhibit A — Facility Use Fee Schedule), additional fees as outlined in Exhibit D—Large Event Facility Use Permits and Additional Fees, and the approval of the City Council.
- B. Plot plans/maps shall accompany large event Facility Use Applications for Uses involving sound amplification, tents, booths, bleachers, special equipment, or large groups exceeding three hundred (300) Persons.

EXHIBIT D

CITY OF ARTESIA LARGE EVENT FACILITY USE PERMITS AND ADDITIONAL FEES

FESTIVALS, CARNIVALS AND CIRCUSES

- A. Festival, Carnival and Circus large event Facility Use Permits shall be applied for in the manner set forth in the City's Facility Use Regulations and require the approval of the City Council. All rules and regulations established by the City shall be followed in conducting said Festival, Carnival, or Circus.
- B. A one thousand five hundred dollar (\$1,500) refundable cash security deposit (see Section VII.A.11.b. – Security Deposit Fee) and liability insurance bond in the minimum amount of five million dollars (\$5,000,000) with the City of Artesia named as additional insured, must be on file with the Department at least fourteen (14) days prior to the Festival/Carnival/Circus equipment entering the Facilities.
- C. Festivals, Carnivals, or Circuses, for which the large event Facility Use Permittee's employees are used to set up or operate, are required to show evidence of workers' compensation insurance.
- D. The large event Facility Use Permittee and Festival/Carnival/Circus management shall file a plot plan/map of the physical arrangements of the Festival/Carnival/Circus (*i.e.*, location of tents, canopies, temporary membrane structures, stages, seating, portable toilets, etc.) with the Department. The ratio of the number of portable toilets to the projected number of Festival/Carnival/Circus participants shall comply with applicable State Health Department and Americans with Disabilities Act requirements. The Department must approve the plot plan/map prior to approval of the large event Facility Use Permit for the Festival/Carnival/Circus. The large event Facility Use Permittee and Festival/Carnival/Circus management shall adhere to the approved plot plan/map.
- E. The large event Facility Use Permittee and Festival/Carnival/Circus management shall file an operation plan with the Department. The operation plan shall describe the set up operations and clean up operations, including the time periods allowed for each, who and how many persons will be involved, and arrangements for trash and debris containment and removal. The Department must approve the operation plan prior to approval of the large event Facility Use Permit for the Festival/Carnival/Circus. The large event Facility Use Permittee and Festival/Carnival/Circus management shall adhere to the approved operation plan.
- F. The large event Facility Use Permittee and Festival/Carnival/Circus management shall file a program itinerary with the Department. The program itinerary shall include the timing of events to occur, information on plans to ensure occupancy/participant attendance, and crowd control plans for before, during, and after the event. The Department must approve the program itinerary prior to approval of the large event Facility Use Permit for the Festival/Carnival/Circus. The large event Facility Use

Permittee and Festival/Carnival/Circus management shall adhere to the approved program itinerary.

- G. The large event Facility Use Permittee and Festival/Carnival/Circus management shall file a parking, traffic control, and circulation plan with the Department. The Department must approve the plan prior to approval of the large event Facility Use Permit for the Festival/Carnival/Circus. The large event Facility Use Permittee and Festival/Carnival/Circus management shall adhere to the approved parking, traffic control, and circulation plan.
- H. The large event Facility Use Permittee shall submit to the City, at least fourteen (14) days prior to the Festival/Carnival/Circus opening, the name, address, and phone numbers of the Festival/Carnival/Circus' management.
- I. Festival/Carnival/Circus management shall submit a list of Festival/Carnival/Circus personnel to the Department at least fourteen (14) days prior to the Festival/Carnival/Circus equipment entering the City. The Department must have the names and phone numbers of Festival/Carnival/Circus representatives who can be reached twenty-four (24) hours a day.
- J. Festival/Carnival/Circus personnel, who will be working at least two (2) weeks prior to the Festival/Carnival opening, shall complete and file investigation cards with the Sheriff's Department. These cards may be obtained from the Department.
- K. The large event Facility Use Permittee and Festival/Carnival/Circus management shall obtain all applicable electrical and safety permits from the City's Building and Safety Department. Inspections will be made by appointment only between the hours of 10:00 a.m. to 1:00 p.m.
- L. It is the responsibility of the large event Facility Use Permittee and Festival/Carnival/Circus management to observe, obey, and comply with all applicable City, County, State, and Federal laws, these Facility Use rules and regulations, and any special rules and regulations governing Festivals, Carnivals or Circuses.
- M. It is the responsibility of the large event Facility Use Permittee and Festival/Carnival/Circus management to observe, obey, and comply with all applicable noise and sound limitations imposed by the large event Facility Use Permit in order to ensure that disturbance to surrounding residents is minimized.
- N. It is the responsibility of the large event Facility Use Permittee and Festival/Carnival/Circus management to observe, obey, and comply with all applicable standards in the operation of elevators and/or portable amusement rides (including bungee jumping) during the Festival/Carnival/Circus, including, but not limited to, California Code of Regulations, title 8, chapter 4, subchapter 6, California Code of Regulations, title 8, article 35, sections 3900 to 3920, and California Labor Code sections 7901 to 7906. Further, the large event Facility Use Permittee and Festival/Carnival/Circus management shall be responsible for obtaining all necessary permits for the operation of elevators and/or portable amusement rides from the

Department of Industrial Relations (DIR) Division of Occupational Safety and Health (DOSH) Elevator, Ride and Tramway Unit.

- O. It is the responsibility of the large event Facility Use Permittee and Festival/Carnival/Circus management to observe, obey, and comply with all applicable minimum safety standards in the care and conduct of animals used in the Festival/Carnival/Circus as promulgated by the United States Department of Agriculture and the Los Angeles County Department of Animal Care & Control, and/or contained in the Los Angeles County Codes pertaining to animal care and control.
- P. The large event Facility Use Permittee shall be responsible for police patrol during the set-up, operation, and tear down of the Festival/Carnival/Circus. The large event Facility Use Permittee shall contact the Sheriff's Department and be financially responsible for the officers. The Sheriff's Department shall specify the number of Sheriff's Deputies required.
- Q. The large event Facility Use Permittee shall be responsible for any City Staff costs for setting up, monitoring, and taking down the event Facilities. The actual costs will be determined following the Festival/Carnival/Circus, and the amount paid will be deducted from the cash security deposit, resulting in either a refund to the large event Facility Use Permittee or a balance due to the City.
- R. The Department shall conduct an inspection of the grounds prior to the Festival/Carnival/Circus equipment entering Artesia Park and immediately after the Festival/Carnival/Circus equipment leaves the Park.
- S. No Festival/Carnival/Circus or any activities related thereto will be permitted on the turf area of Artesia Park without prior consent from the City.
- T. Festival/Carnival/Circus equipment shall not be permitted on the Facilities prior to the date and time approved by the Manager.
- U. The large event Facility Use Permittee shall be responsible for any non-operation hours fees and any additional Staff Overtime Fees.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8J.

TO: Mayor and Members of the City Council

SUBJECT: Contract for Public Health Services Provided by County of Los Angeles

FROM: Adrian Fajardo, Management Analyst

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council approve Resolution No. 25-3028, A Resolution of the City Council of the City of Artesia, California, Approving the Public Health Services Contract Between the City of Artesia and the County of Los Angeles, and authorize the City Manager to sign the Contract on the City Council's behalf.

BACKGROUND:

The County of Los Angeles has been providing public health services to the City of Artesia under an existing contract since 1964, as authorized by the California Health and Safety Code. However, this contract has not been updated since it was originally executed, resulting in outdated language and provisions that no longer reflect changes in applicable law or modern public health practices. On October 22, 2024, the LA County Board of Supervisors approved an updated agreement for Public Health Services for all 85 cities, including Artesia, that contract with the County for Public Health Services. The updated agreement aims to incorporate current statutory citations and align the contract language with modern public health practices.

ANALYSIS:

Key updates to the agreement include revised statutory references, modernized provisions for public health service delivery, and a clear delineation of responsibilities between the City and County.

The proposed Public Health Services contract ensures that the County's Department of Public Health (DPH) will continue to provide essential public health services, including enforcing public health statutes, issuing permits and licenses, conducting health and environmental inspections, and serving as the City's Health Officer and Environmental Health Department.

The Agreement provides that the City is responsible for adopting Los Angeles County Code, Title 11, into its municipal code to enable enforcement of public health regulations, cooperating with the County to facilitate the delivery of public health services, and covering costs associated with additional services or legal proceedings requested beyond the core services. The City has already fulfilled the requirement to adopt Title 11 through Ordinance No. 697 and Ordinance No. 10-763.

Approval of the contract will ensure these critical public health services continue to support the health and safety of Artesia residents and visitors. The contract establishes an initial term ending on June 30, 2029, with automatic five-year renewals unless terminated by either party. The Department of Public Health anticipates the agreement will be fully executed by Spring 2025.

FISCAL IMPACT:

There is no direct fiscal impact resulting from the approval of this Contract. The City will not incur costs for the core public health services provided by the County under this Agreement. However, the City may be responsible for costs for additional services or legal proceedings requested beyond the core services outlined in the contract. Such services would be billed to the City at rates approved by the County Board of Supervisors.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council approve Resolution No. 25-3028, A Resolution of the City Council of the City of Artesia, California, Approving the Public Health Services Contract Between the City of Artesia and the County of Los Angeles, and authorize the City Manager to sign the Agreement on the City Council's behalf.

Attachments

[Resolution No. 25-3028](#)

[Public Health Services Contract No. 005591](#)

RESOLUTION NO. 25-3028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARTESIA, CALIFORNIA, APPROVING THE PUBLIC
HEALTH SERVICES CONTRACT BETWEEN THE CITY OF
ARTESIA AND THE COUNTY OF LOS ANGELES

WHEREAS, the County of Los Angeles has provided public health services to the City of Artesia under an existing contract since 1964;

WHEREAS, the current contract has not been updated since 1964, resulting in outdated language and provisions;

WHEREAS, on October 22, 2024, the Los Angeles County Board of Supervisors approved an updated Public Health Services contract to modernize the agreement language, incorporate current statutory citations, and align with modern public health practices;

WHEREAS, the City desires to continue to contract with the County for the performance of public health services by the County's Department of Public Health ("Public Health"), for the County's Health Officer to act as the City's Health Officer, and for the County's Department of Public Health to serve as the City's Environmental Health Department;

WHEREAS, the County agrees to continue performing such services on the terms and conditions set forth in this Contract;

WHEREAS, this Contract is authorized by California Health and Safety Code Sections 101400 and 101405;

WHEREAS, to effectuate public health services for the City, the County and its duly appointed Health Officer shall exercise the powers and duties that are conferred upon local health officers by law; and

WHEREAS, the County Health Officer shall fulfill the obligations and exercise the authority conferred by California Health and Safety Code Sections 101470 and 101475 within the territorial jurisdiction of the City in the performance of this Contract.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DOES HEREBY FIND, ORDER AND RESOLVE AS FOLLOWS:

SECTION 1: The City Council approves the terms of the Public Health Services Contract No. PH-005591 between the County of Los Angeles and the City of Artesia, ensuring the continuation of public health services as outlined in the contract.

SECTION 2: The contract shall become effective upon date of execution and shall replace all prior contracts for public health services between the City and County.

SECTION 3: The contract shall continue in full force and effect until June 30, 2029.

SECTION 4: The contract shall thereafter be automatically renewed for consecutive five (5) year terms, for an indefinite period, without further action by either City or County, unless City or County terminates the Contract.

SECTION 5: The City Council authorizes the City Manager to execute the contract and any amendments thereto with the County of Los Angeles Public Health Department for public health services.

SECTION 6. This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the passage, approval, and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 10th day of February 2025.

ALI SAJJAD TAJ, MAYOR

ATTEST:

JENNIFER ALDERETE, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY, BEST, BEST & KRIEGER

**DEPARTMENT OF PUBLIC HEALTH
PUBLIC HEALTH SERVICES CONTRACT**

THIS CONTRACT "Contract" is made and entered into on _____

by and between

COUNTY OF LOS ANGELES
(hereafter "County")

and

CITY OF ARTESIA
(hereafter "City")

THIS PUBLIC HEALTH SERVICES CONTRACT ("Contract") is made by and between the County of Los Angeles, hereinafter referred to as the "County", and the City of Artesia hereinafter referred to as "City."

RECITALS:

The City desires to continue to contract with the County for the performance of public health services by the County's Department of Public Health ("Public Health"), for the County's Health Officer to act as the City's Health Officer, and for the County's Department of Public Health to serve as the City's Environmental Health Department.

The County agrees to continue performing such services on the terms and conditions set forth in this Contract.

This Contract is authorized by California Health and Safety Code Sections 101400 and 101405.

To effectuate public health services for the City, the County and its duly appointed Health Officer shall exercise the powers and duties that are conferred upon local health officers by law.

The County Health Officer shall fulfill the obligations and exercise the authority conferred by California Health and Safety Code Sections 101470 and 101475 within the territorial jurisdiction of the City in the performance of this Contract.

THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **TERM:** This Contract shall become effective upon date of execution, and replace all prior contracts for public health services between the City and County. This contract shall continue in full force and effect until June 30, 2029. Subject to Section 7 below, this Contract shall thereafter be automatically renewed for consecutive five (5) year terms, for an indefinite period, without further action by either City or County, unless City or County terminates the Contract in the manner set forth in Section 7.
2. **PUBLIC HEALTH SERVICES:** The County and the County's Health Officer shall observe and enforce within the territorial jurisdiction of the City all of the following:
 - a. Orders, quarantine, and other regulations, concerning public health, prescribed by the California Department of Public Health ("CDPH").
 - b. Statutes relating to public health.
 - c. Provisions of Los Angeles County Code, Title 11, and any amendments thereto, as adopted by City by ordinance or resolution, to the same extent as they are enforced in the unincorporated area of the County.
3. **DESCRIPTION OF PUBLIC HEALTH FUNCTIONS:**
 - a. The performance of all public health services, the standard of performance and other matters incidental to the performance of public health services and observation and enforcement of public health statutes, regulations, ordinances and CDPH orders and guidance shall be determined solely at the discretion of the County Health Officer and/or Director of County

Public Health. The control of County personnel under this Contract shall remain exclusively with the County.

- b. The County agrees to continue to perform for the City such public health services as are authorized or mandated by state laws or regulations related to public health, to be performed by the local health officer or local enforcement agency.
 - i. Pursuant to California Health and Safety Code section 101045, the County shall investigate health and sanitary conditions in detention facilities operated by the City, if any. County may bill and receive payment from City for inspection and reporting services in the manner provided by Paragraph 4, subsections (g) and (h) of this Contract.
 - ii. For future enactments of state law or regulation, County agrees to perform public health services that impose a specific duty or obligation on the local health officer to observe or enforce. Should future state law statutory or regulatory enactment related to public health not impose a duty or obligation on the local health officer, City may request in writing that the County perform that public health service. Should County elect to perform that discretionary public health service for City, pursuant to such City request, then County may bill and receive payment from City for inspection and reporting services in the manner provided by Section 4, subsections (g) and (h) of this Contract.
- c. The County agrees to continue to perform for the City such public health services as authorized or mandated by provisions of Title 11 of the Los Angeles County Code, and any amendments or additions thereto, that the City has adopted via ordinance or resolution.
 - i. Should the County Board of Supervisors enact future provisions to or amend existing provisions of Title 11 of the Los Angeles County Code, County will inform the City of the newly enacted provision or amendment via email to the City's Manager, and describe the

- enacted new provision or amendment and the impact to the services performed under this Contract, if any.
- ii. For future ordinances that may be enacted by the Board of Supervisors into Title 11 of the Los Angeles County Code, in order for the County to observe and enforce that enacted ordinance within the City, the City must approve the incorporation of the identical version of that new Title 11 provision into its municipal code via ordinance or by resolution of the City Council.
 - iii. Any future amendments to provisions of Title 11 of the Los Angeles County Code that exist in the City's Municipal Code at the date of the execution of this Contract, shall be incorporated by the City into its municipal code.
- d. The County shall issue public health permits and licenses to permittees located within the City and collect the fees as provided for in Los Angeles County Code, Title 8, Chapter 8.04. Such fees shall be retained by County Public Health for the benefit of County as full compensation for the services performed by the Public Health Director and County Health Officer on behalf of the City.
- i. County may, from time to time, amend or alter the public health permit or license fees charged to those individuals or entities required to obtain a public health permit or license pursuant to either state statute or Los Angeles County Code, Title 8, Chapter 8.04.
 - ii. City may not set, collect, or retain public health permit or license fees for any public health service performed by County under this Contract.
- e. For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment, and supplies necessary to provide the public health services described in this Contract and as necessary to protect the public health, safety, and welfare as determined by Public Health in its sole discretion. All persons employed in

the performance of public health services and functions under this Contract shall be County personnel.

4. GENERAL TERMS:

- a. To facilitate the performance of public health services, City and County will cooperate and assist each other to fulfill the purpose and intent of this Contract.
- b. Exhibit A of this Contract, which is attached hereto and incorporated herein, shall provide the language of the City's Municipal Code, as amended, that reflects the City's specific adoption of Division 1 of Title 11 of the Los Angeles County Code as of the effective date of this Contract. Exhibit A may be revised to reflect any changes to the City's Municipal Code regarding Title 11 of the Los Angeles County Code.
- c. All persons employed in the performance of such public health duties, functions and services for City shall be County employees or personnel and no City employee shall be supplanted by County, and no person employed by County under this Contract shall have any City pension, civil service, or any status or right.
- d. The City shall not be called upon to assume any liability for the direct payment of any salary, wages or other compensation to any County personnel performing services hereunder for the City, or be liable for compensation to or required to indemnify any County employee for injury or sickness arising out of his or her employment.
- e. The parties have executed an Assumption of Liability Contract approved by the Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Contract approved by the Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Contract by reference. In the event that the Board of Supervisors later approves a revised Joint Indemnity Contract, and the City executes the

revised contract, the subsequent contract as of its effective date shall supersede the agreement previously in effect between the parties hereto.

- f. City is not required to separately reimburse County for the performance or enforcement of any City ordinance or resolution which adopts identical provisions of Los Angeles County Code, Title 11, and its amendments.
 - g. Should City request in writing additional public health services of the County, that are not required by statute, regulation or CDPH Order, or as provided in Title 11 of the Los Angeles County Code, the County may charge the City, at rates approved by the Board of Supervisors, an hourly rate that will reimburse the County for the costs for the provision of those specific public health services.
 - h. County, through its Director of Public Health, must render to City within twenty (20) calendar days after the close of each calendar month an itemized invoice which covers all extra services performed for City if such services were requested by the City in writing, during said month, and City must pay County within thirty (30) days after date of such invoice.
 - i. If a violation of public health statutes, regulations or ordinances results in a public health hazard within the City, County will notify the City Manager in writing. If the City elects to pursue legal prosecution or abatement, City shall provide to County contact information for counsel that will represent the City or the People in any legal proceeding to abate or mitigate the public health hazard. City shall bear the full cost of such proceedings. County may bill City on an hourly basis for time spent by County employees participating in such legal proceedings.
5. **NOTICES:** Notices hereunder must be in writing and may either be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, attention to the parties at the addresses listed below. Public Health Director, or the Director's designee, is authorized to execute all notices or demands which are required or permitted by County under this Agreement.

Addresses and parties to be notified may be changed by providing at least ten (10) working days prior written notice to the other party.

A. Notices to County must be addressed as follows:

- (1) Department of Public Health
Environmental Health – Administrative Headquarters
5050 Commerce Drive
Baldwin Park, California 91706
Attention: Director, Environmental Health
E-mail: EHAdmin@ph.lacounty.gov
- (2) Department of Public Health
Contracts and Grants Division
5555 Ferguson Drive, 2nd Floor, Suite 210
Commerce, CA 90022
Attention: Division Director
Email: contracts-grants@ph.lacounty.gov
- (3) Department of Public Health
Office of the Director
Attention: Director, Public Health
313 North Figueroa Street
Los Angeles, CA 90012
Email: DPHDirector@ph.lacounty.gov

B. Notices to City must be addressed as follows:

- (1) City of: Artesia
Attention: City Manager
18747 Clarkdale Avenue
Artesia, CA 90701
Email: aavalos@cityofartesia.us
Phone: (562) 865-6262

6. **GOVERNING LAW, JURISDICTION, AND VENUE:** This Contract will be governed by, and will be construed in accordance with, the laws of the State of California. City agrees and consents to the exclusive jurisdiction of the courts of the State of California or the United States Courthouse, Central District, Western Division, for all purposes regarding this Contract and further agrees and consents

that venue of any action brought under this Contract shall be exclusively in the County of Los Angeles.

7. **TERMINATION FOR CONVENIENCE:** The performance of services under this Contract may be terminated, with or without cause, in whole or in part, from time to time when such action is deemed by County or City to be in their own best interest. Termination of services hereunder shall be effectuated by the delivery of an advance written Notice of Termination of the entire Contract by one party to the other at least one hundred and eighty (180) calendar days prior to July 1 of the following calendar year. The termination of services may only be effective on July 1 of the calendar year, so as to assure no lapse in public health and local health officer services to the residents of City.
8. **ALTERATION OF TERMS/AMENDMENTS:** The body of this Contract and any Exhibits attached hereto, and documents incorporated by reference, fully expresses all understandings of the parties concerning all matters covered and shall constitute the total Contract. No addition to, or alteration of, the terms of this Contract, whether by written or verbal understanding of the parties, their officers, employees or agents, shall be valid and effective unless made in the form of a written amendment to this Contract which is formally approved and executed by the parties in the same manner as this Contract.
9. **INDEPENDENT CONTRACTOR STATUS:** This Contract is by and between the County and City and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, as between the County and City. The employees and agents of one party shall not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.

10. NO INTENT TO CREATE A THIRD-PARTY BENEFICIARY CONTRACT:

Notwithstanding any other provision of this Contract, the parties do not in any way intend that any person shall acquire any rights as a third-party beneficiary under this Contract.

11. VALIDITY: If any provision of this Contract or the application thereof to any person or circumstance is held invalid, the remainder of this Contract and the application of such provision to other persons or circumstances shall not be affected thereby.

12. WAIVER: No waiver by the County of any breach of any provision of this Contract shall constitute a waiver of any other breach or of such provision. Failure of the County to enforce at any time, or from time to time, any provision of this Contract shall not be construed as a waiver thereof. The rights and remedies set forth in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

/

/

/

/

/

/

/

/

/

/

/

/

/

/

/

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Director of Public Health, and Contractor has caused this Contract to be subscribed in its behalf by its duly authorized officer, the month, day, and year first written above.

CITY OF ARTESIA

COUNTY OF LOS ANGELES

By: _____
Abel Avalos
City Manager

By: _____
Barbara Ferrer, Ph.D., M.P.H., M.Ed.
Director

Date: _____

Date: _____

APPROVED AS TO FORM
BY THE OFFICE OF THE CITY ATTORNEY

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL

HONGDAO NGUYEN, City Attorney

DAWYN R. HARRISON, County Counsel

By: _____
City Attorney

APPROVED AS TO CONTRACT
ADMINISTRATION:
Department of Public Health

Date: _____

By: _____
Contracts and Grants Division

ATTEST:
JENNIFER ALDERETE, City Clerk

By: _____
City Clerk

Date: _____

Date: _____
(AFFIX CORPORATE SEAL HERE)

#07642:db

Exhibit A:
CITIES - HEALTH OFFICER - ADOPTION OF COUNTY CODE
ARTESIA

ADOPTION OF OUR COUNTY CODE TITLE 8 & TITLE 11

6-3.01 County Public Health Code and Public Health Licensing Regulations Adopted.

Regulations governing public health matters in the City are those prescribed in Division 1 of Title 11 (the County Health Code) of the Los Angeles County Code, as amended and in effect as of March 21, 2006, and Division 1 of Title 8 (Public Health Licenses) of the Los Angeles County Code, as amended and in effect as of November 18, 2010, and the same are hereby adopted by reference and made part of this chapter, subject to such amendments and additions, as set forth herein. A certified copy of Division 1 of Title 11 and Division 1 of Title 8 shall be maintained on file in the office of the City Clerk for use and inspection by the public. (Ord. 697, § 1; Ord. 10-763, § 2)

6-3.03 Letter Grades for Eating Establishments; Amendments.

Paragraph A of Section 8.04.752 of Division 1 of Title 8 of the Los Angeles County Code is hereby amended to read as follows:

(a) Upon issuance by the County Health Officer, the Health Officer shall post at every food facility the Letter Grade Card, or the Inspection Score Card, as determined by the County Health Officer, so as to be clearly visible to the general public and to patrons entering the facility. "Clearly visible to the general public and to patrons" shall mean posted in the following order of priority:

(1) Posted in the front window of the food facility within five (5) feet of the front door or posted in a display case mounted on the outside front wall of the food facility within five (5) feet of the front door. If such posting is not reasonably possible in the determination of the Health Officer, then the provisions of the following subparagraph (2) below, shall apply.

(2) Posted adjacent to the pass out window on a mobile food facility, or on the customer service side of an unenclosed mobile food facility. If such posting is not reasonably possible in the determination of the Health Officer, then the provisions of the following subparagraph (3) below, shall apply; and

(3) Posted in a location as directed and determined in the discretion of the Health Officer to ensure the most effective notice to the general public and to patrons.
(Ord. 697, § 1; Ord. 10-763, § 3)

CITY MUNICIPAL CODE EXCLUSION OF SPECIFIC PUBLIC HEALTH SERVICES

None



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8K.

TO: Mayor and Members of the City Council

SUBJECT: Agreement with City of Cerritos for a Joint Street Rehabilitation Project on Portions of 195th Street and Flora Vista Street

FROM: Ernesto Sanchez, Public Works Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager
Jamie Murguia, Finance Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council approve the Agreement between the City of Artesia and the City of Cerritos for a proposed joint street rehabilitation project on 195th Street, between Flora Vista Street and Ely Avenue, and Flora Vista Street, between Norwalk Boulevard and 195th Street and make a determination of exemption from CEQA.

BACKGROUND:

The City of Cerritos ("Cerritos") intends to rehabilitate the following streets: Bloomfield Avenue from 183rd Street to 195th Street, 195th Street from Bloomfield Avenue to Norwalk Boulevard, Flora Vista Street from 195th Street to Norwalk Boulevard, and Norwalk Boulevard from 195th Street to Del Amo Boulevard. The intended repairs include installation of a new asphalt overlay, re-striping of lane lines and pavement markings, and the removal and replacement of deficient concrete curbs and gutters, sidewalk panels, driveway approaches, and wheelchair access ramps. Segments of the proposed project area are in the City of Artesia. They include the northern portion of 195th Street between Flora Vista Street and Ely Avenue and Flora Vista Street between 195th Street to Norwalk Boulevard. Staff from both Cities propose to rehabilitate 195th Street and Flora Vista Street as a joint effort. Cerritos proposes to be the lead agency on this project and proposes an Agreement that outlines each agency's responsibilities.

ANALYSIS:

As part of the proposed Agreement, the City of Artesia ("Artesia") agrees to designate Cerritos as the lead agency for the purpose of completing this project, as well as to compensate Cerritos for all construction costs for work performed within the boundaries of Artesia. The estimated share for construction work within the City of Artesia is \$249,568. The proposed scope of work on the northern segment of 195th Street, between Flora Vista Street and Ely Avenue, includes the following tasks:

1. Grinding of the top 3-inches of asphalt surface, and construction of 3-inch asphalt concrete overlay;
2. Reconstruct one (1) ADA compliant curb ramp;
3. Install one (1) solar radar feedback sign and post with 25-mph speed limit;

4. Repaint striping and pavement markings; and
5. Provide mobilization and traffic control.

The proposed scope of work on Flora Vista Street, between Norwalk Boulevard and 195th Street, includes the following tasks:

1. Grinding of the top 3-inches of asphalt surface, and construction of 3-inch asphalt concrete overlay;
2. Repaint striping and pavement markings; and
3. Provide mobilization and traffic control.

On December 13, 2022, the City Council approved Resolution No. 22-2906 which adopted a street signage and striping plan for 195th Street between Flora Vista Street and Ely Avenue in order to improve safety and deter speeding. This plan was subsequently implemented and has reduced complaints of speeding and traffic accidents at this location. The proposed joint street rehabilitation project with the Cerritos would include the re-installation of the striping and pavement markings approved by Resolution No. 22-2906 and incorporates three (3) new traffic calming features. These include:

1. Installation of a solar radar feedback sign and a 25-mph speed limit sign at the intersection of 195th Street and Ely Avenue;
2. Installation of an enhanced crosswalk at the intersection of 195th Street and Ely Avenue; and
3. The installation of pavement markings that read "SLOW" on 195th Street east of Ely Avenue in Cerritos right-of-way.

As outlined in the proposed Agreement, Cerritos agrees to prepare all environmental documents, plans, and specifications for the entire project and agrees to accept any costs associated with these documents. Cerritos also agrees to submit all final plans, specifications, and the final project cost to Artesia's City Engineer for approval prior to the award of a construction contract. The proposed Agreement also provides that if the lowest bid exceeds Artesia's estimated share by more than five percent (5%), the Artesia may cancel the contract with Cerritos. Additionally, any changes initiated by Cerritos that affect construction activities and cost in Artesia must first be approved by the City of Artesia and the dollar amount of the changes cannot exceed fifteen percent (15%) of Artesia's share.

CEQA COMPLIANCE:

The Public Works Department has reviewed the proposed plan concepts and have determined that the proposed project is exempt from review under California Environmental Quality Act (CEQA) pursuant to Guideline Section 15301 as a Class 1(c) project. Class 1(c) consists of the operation, repair, maintenance, or minor alteration of existing public structures facility, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination, including existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities.

PUBLIC NOTICING:

The proposed joint street rehabilitation project will directly affect eleven (11) residences in the Artesia. When the project is awarded and a construction schedule is determined, Artesia Staff will hand deliver notices to all affected residences. The prospective contractor will also be required to notice all Artesia and Cerritos residences in the project area prior to commencing construction.

FISCAL IMPACT:

The estimated share for construction work within the City of Artesia is \$249,568. Artesia's City Engineer and City Manager will review and approve the final construction cost prior to the award of a construction contract. Staff will use available Measure R Local Funds to fund the project. There is no impact to the General Fund.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council approve the Agreement between the City of Artesia and the City of Cerritos for a proposed joint street rehabilitation project on 195th Street, between Flora Vista Street and Ely Avenue, and Flora Vista Street, between Norwalk Boulevard and 195th Street and make a determination of exemption from CEQA.

Attachments

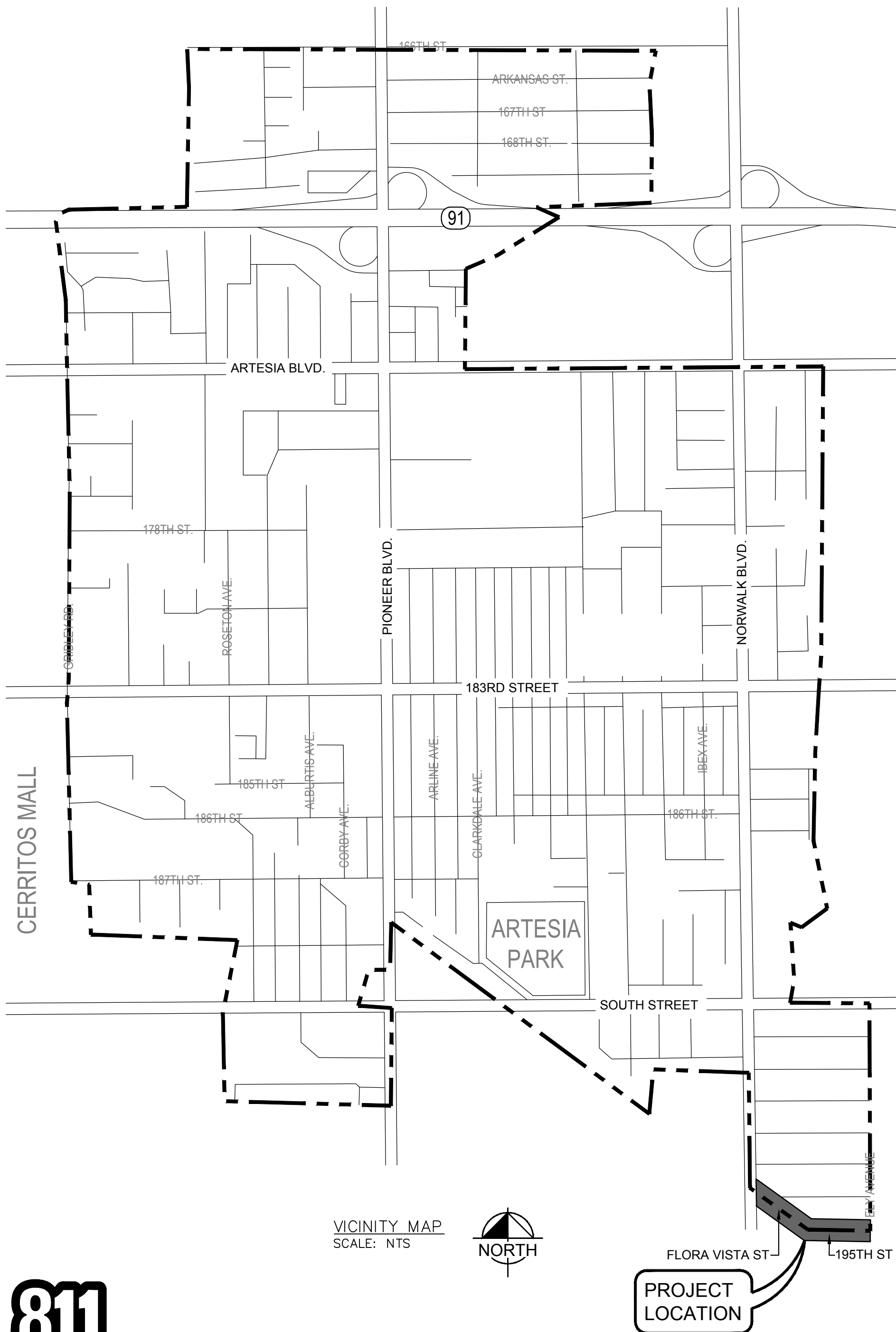
[PLANS.pdf](#)

[AGREEMENT.pdf](#)



CITY OF ARTESIA

195TH & FLORA VISTA STREET IMPROVEMENTS PROJECT



GENERAL NOTES:

- SPECIFICATIONS:**
ALL WORK SHALL CONFORM TO THE CITY OF ARTESIA STANDARD PLANS, CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD) LATEST EDITION; THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK) LATEST EDITION; AND AS DIRECTED BY THE CITY'S REPRESENTATIVE.
- INSPECTION:**
ALL WORK AND MATERIALS SHALL BE INSPECTED BY THE INSPECTOR OF PUBLIC WORKS DURING CONSTRUCTION PURSUANT TO LATEST EDITION OF STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK), AND THE STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION AS APPLICABLE. CALL THE CITY REPRESENTATIVE AT (562) 865-6262 BEFORE NOON OF THE WORKING DAY BEFORE THE FIRST SCHEDULED DAY OF CONSTRUCTION.
- PRIOR TO THE START OF ANY CONSTRUCTION, DEMOLITION, REMOVALS, SAWCUTTING, OR INSTALLATION OF TRAFFIC CONTROL, THE CONTRACTOR SHALL MEET WITH THE CITY TO DISCUSS & COORDINATE SAFETY, TRAFFIC CONTROL REQUIREMENTS, PUBLIC ACCESS, CONSTRUCTION IMPACT MITIGATION, REMOVAL LIMITS, AND CONTRACTOR'S PLANNED SEQUENCING OF OPERATIONS. A HEALTH AND SAFETY PLAN HAS BEEN PREPARED & IS A PART OF THE DOCUMENTS. ADDITIONAL REQUIREMENTS BY THE CITY SHALL BE COORDINATED WITH THE CALIFORNIA DEPARTMENT OF TOXIC SUBSTANCES CONTROL.**
- WORK IN PUBLIC STREETS ONCE BEGUN SHALL BE PROSECUTED TO COMPLETION WITHOUT DELAYS SO AS TO PROVIDE MINIMUM INCONVENIENCE TO ADJACENT PROPERTY OWNERS AND THE TRAVELING PUBLIC.**
- UNDERGROUND SERVICE ALERT:**
BEFORE COMMENCING ANY EXCAVATION, THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) BY CALLING 811 OR 1-800-422-4133 TWO WORKING DAYS PRIOR TO CONSTRUCTION OR EXCAVATION WORK SO THAT UTILITY OWNERS CAN BE NOTIFIED BY THE CONTRACTOR.
- IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ARRANGE FOR AND COORDINATE THE RELOCATION OR ADJUSTMENTS OF EXISTING UTILITIES DEEMED NECESSARY BY THE PROPOSED IMPROVEMENTS.**
- CONTRACTOR SHALL CONTACT COUNTY SANITATION DISTRICT OF LOS ANGELES COUNTY, 310-638-1161, 48 HOURS PRIOR TO CONSTRUCTION ACTUAL GRADE ADJUSTMENT OF COUNTY SANITATION DISTRICT MANHOLES TO BE DONE BY THE SANITATION DISTRICTS. CONTRACTOR TO BE RESPONSIBLE FOR EXCAVATION AND RE-PAVING AROUND MANHOLES ONLY.**
- NOTIFICATION:**
AT LEAST TEN (10) DAYS BEFORE THE START OF CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY, IN WRITING, ABUTTING PROPERTY OCCUPANTS OF THE PROPOSED CONSTRUCTION START DATE. A COPY OF SAID WRITTEN NOTIFICATION SHALL BE PROVIDED TO THE PUBLIC WORKS DIRECTOR FOR APPROVAL BEFORE THEY ARE DISTRIBUTED TO THE OCCUPANTS OF THE ABUTTING PROPERTY.
- ADVANCE CONSTRUCTION NOTICE SIGNS:**
IN ADDITION TO SIGNS REQUIRED BY THE PROVISIONS OF THE "WORK AREA TRAFFIC CONTROL HANDBOOK" (WATCH), LATEST EDITION, FURNISH AND PLACE SIGNS FOR GIVING ADVANCE NOTICE TO MOTORISTS OF TRAFFIC DISRUPTION AS PART OF THIS PROJECT.
- TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE APPLICABLE CASE OF THE THE LATEST EDITION OF THE "WORK AREA TRAFFIC CONTROL HANDBOOK" (WATCH). CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL PLAN FOR REVIEW AND APPROVAL IF NO APPLICABLE CASE.**
- SURVEY MONUMENT:**
THE CONTRACTOR SHALL FURNISH, PRESERVE AND RE-ESTABLISH ALL EXISTING MONUMENTS THAT ARE RECORDED AND/OR IDENTIFIED IN THE LOS ANGELES COUNTY SURVEYOR'S OFFICE AND/OR FIELD BOOK. THE CONTRACTOR SHALL ALSO ESTABLISH ALL CONTROLS AND ELEVATION AS REQUIRED. FOUND MONUMENTS ARE SHOWN ON THE PLAN.
- TRAFFIC LANE REQUIREMENTS:**
LATEST EDITION AND SUPPLEMENTS OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREEN BOOK) WILL BE SATISFACTORY FOR THE TRAFFIC REQUIREMENTS.
- TRAFFIC SIGNING, LOOP REPLACEMENT, AND THE INSTALLATION THEREOF SHALL CONFORM TO THE STATE OF CALIFORNIA STANDARD PLANS AND SPECIFICATION, DATED 2018 AND THE LATEST REVISIONS, THE CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD) LATEST EDITION, THESE PLANS, AND THE SPECIAL PROVISIONS.**
- THE CONTRACTOR SHALL COORDINATE WITH THE CITY'S MAINTENANCE CONTRACTOR TO DISABLE THE TRAFFIC SIGNAL LOOP DETECTION AND RESET SIGNAL OPERATION TO TIME BASED.**
- PROJECT COMPLETION AND CLOSURE:**
UPON RECEIVING A STATEMENT OF COMPLETION FORM FROM THE PUBLIC WORKS INSPECTOR (OR WHEN CONSTRUCTION IS NEARING A FINAL INSPECTION), THE CONTRACTOR SHALL:
 - NOTIFY THE ENGINEER OF RECORD TO PREPARE AND SUBMIT "AS-BUILT" PLANS. ALL PROJECT FINAL INSPECTIONS SHALL BE PLACED ON HOLD UNTIL THE CONTRACTOR AND ENGINEER OF RECORD COLLABORATELY SUBMIT AS-BUILT PLANS FOR PRE-APPROVAL.**
 - PROVIDE COPIES OF CHANGE ORDER FORMS SIGNED BY ALL OFFICES TO THE ENGINEER OF RECORD.**
 - UNLESS OTHERWISE INDICATED, THE ENGINEER OF RECORD IS RESPONSIBLE FOR PREPARING "AS-BUILT" PLANS IN COORDINATION WITH THE CONTRACTOR. AS BUILT PLANS WITH ASSOCIATED CHANGE ORDER FORMS SHALL BE SUBMITTED BY THE CONTRACTOR TO THE ENGINEER OF RECORDS.**

BEST MANAGEMENT PRACTICES NOTES

- EVERY EFFORT SHOULD BE MADE TO ELIMINATE THE DISCHARGE OF NON-STORMWATER FROM THE PROJECT SITE AT ALL TIMES.
- ERODED SEDIMENTS AND OTHER POLLUTANTS MUST BE RETAINED ON-SITE AND MAY NOT BE TRANSPORTED FROM THE SITE VIA SHEET FLOW, SWALES, AREA DRAINS, NATURAL DRAINAGE COURSES OR WIND.
- STOCKPILES OF EARTH AND OTHER CONSTRUCTION RELATED MATERIALS MUST BE PROTECTED FROM BEING TRANSPORTED FROM THE SITE BY THE FORCES OF WIND OR WATER.
- FUELS, OILS, SOLVENTS, AND OTHER TOXIC MATERIALS MUST BE STORED IN ACCORDANCE WITH THEIR LISTING AND ARE NOT TO CONTAMINATE THE SOIL AND SURFACE WATERS. ALL APPROVED STORAGE CONTAINERS ARE TO BE PROTECTED FROM THE WEATHER. SPILLS MUST BE CLEANED UP IMMEDIATELY AND DISPOSED OF IN A PROPER MANNER. SPILLS MAY NOT BE WASHED INTO THE DRAINAGE SYSTEM.
- EXCESS OR WASTE CONCRETE MAY NOT BE WASHED INTO THE PUBLIC WAY OR ANY OTHER DRAINAGE SYSTEM. PROVISIONS SHALL BE MADE TO RETAIN CONCRETE WASTES ON-SITE UNTIL THEY CAN BE DISPOSED OF AS SOLID WASTE.
- TRASH AND CONSTRUCTION RELATED SOLID WASTES MUST BE DEPOSITED INTO A COVERED RECEPTACLE TO PREVENT CONTAMINATION OF RAINWATER AND DISPERSAL BY WIND.
- SEDIMENTS AND OTHER MATERIALS MAY NOT BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC. THE CONSTRUCTION ENTRANCE ROADWAYS MUST BE STABILIZED SO AS TO INHIBIT SEDIMENTS FROM BEING DEPOSITED INTO THE PUBLIC WAY. ACCIDENTAL DEPOSITIONS MUST BE SWEEPED UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS.
- ANY SLOPES WITH DISTURBED SOILS OR DENUDED OF VEGETATION MUST BE STABILIZED SO AS TO INHIBIT EROSION BY WIND AND WATER.
- ALL CATCH BASINS AND CURB INLETS SHALL BE PROTECTED FROM RECEIVING RUNOFF FROM UNSTABILIZED OR OTHERWISE ACTIVE WORK AREAS. INLET PROTECTION SHALL BE USED IN CONJUNCTION WITH OTHER EROSION AND SEDIMENT CONTROLS TO PREVENT SEDIMENT LADEN STORMWATER AND NON-STORMWATER DISCHARGES FROM ENTERING THE STORM DRAIN SYSTEM.

ABBREVIATIONS

AC	ASPHALT CONCRETE	PL	PROPERTY LINE
CB	CATCH BASIN	PCC	PORTLAND CONCRETE CEMENT
CF	CURB FACE	R/W	RIGHT OF WAY
CL	CENTER LINE	SD	STORM DRAIN
CONT.	CONTINUATION	SDMH	STORM DRAIN MANHOLE
DWY	DRIVEWAY	SMH	SEWER MANHOLE
EG	EDGE OF GUTTER	SS	SANITARY SEWER
(E)	EXISTING	STA	STATION
FH	FIRE HYDRANT	STD.	STANDARD
FL	FLOWLINE	SPPWC	STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION
FS	FINISH SURFACE		
FT	FEET		
FW	FIRE WATER	TMH	TOP OF MANHOLE
GV	GATE VALVE	TC	TOP OF CURB
GM	GAS METER	TG	TOP OF GRATE
L	LENGTH	TW	TOP OF WALL
MON	MONUMENT	TYP.	TYPICAL
MH	MANHOLE	W	WIDTH
NO.	NUMBER	WM	WATER METER
N.T.S.	NOT TO SCALE	WV	WATER VALVE

NOTICE TO CONTRACTORS

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES, CONDUITS, OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. APPROVAL OF THESE PLANS BY THE CITY OF ARTESIA DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF THE LOCATION OR THE EXISTING OF ANY UTILITY PIPE OR STRUCTURE WITHIN THE LIMITS OF THIS PROJECT. THE CONTRACTOR IS REQUIRED TO TAKE ALL DUE PRECAUTIONARY MEANS TO PROTECT THE UTILITY LINES OR STRUCTURES SHOWN OR NOT SHOWN ON THESE PLANS.

CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSON AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT.

SHEET INDEX

NO.	SHEET	SHEET TITLE
1	C-1	TITLE SHEET AND VICINITY MAP
2	C-2	195TH ST. STREET IMPROVEMENT PLAN
3	C-3	FLORA VISTA ST. STREET IMPROVEMENT PLAN
4	C-4	195TH ST. STREET STRIPING PLAN
5	C-5	FLORA VISTA STRIPING PLAN



811

Know what's below.
Call before you dig.

AT LEAST TWO DAYS
BEFORE YOU DIG


UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

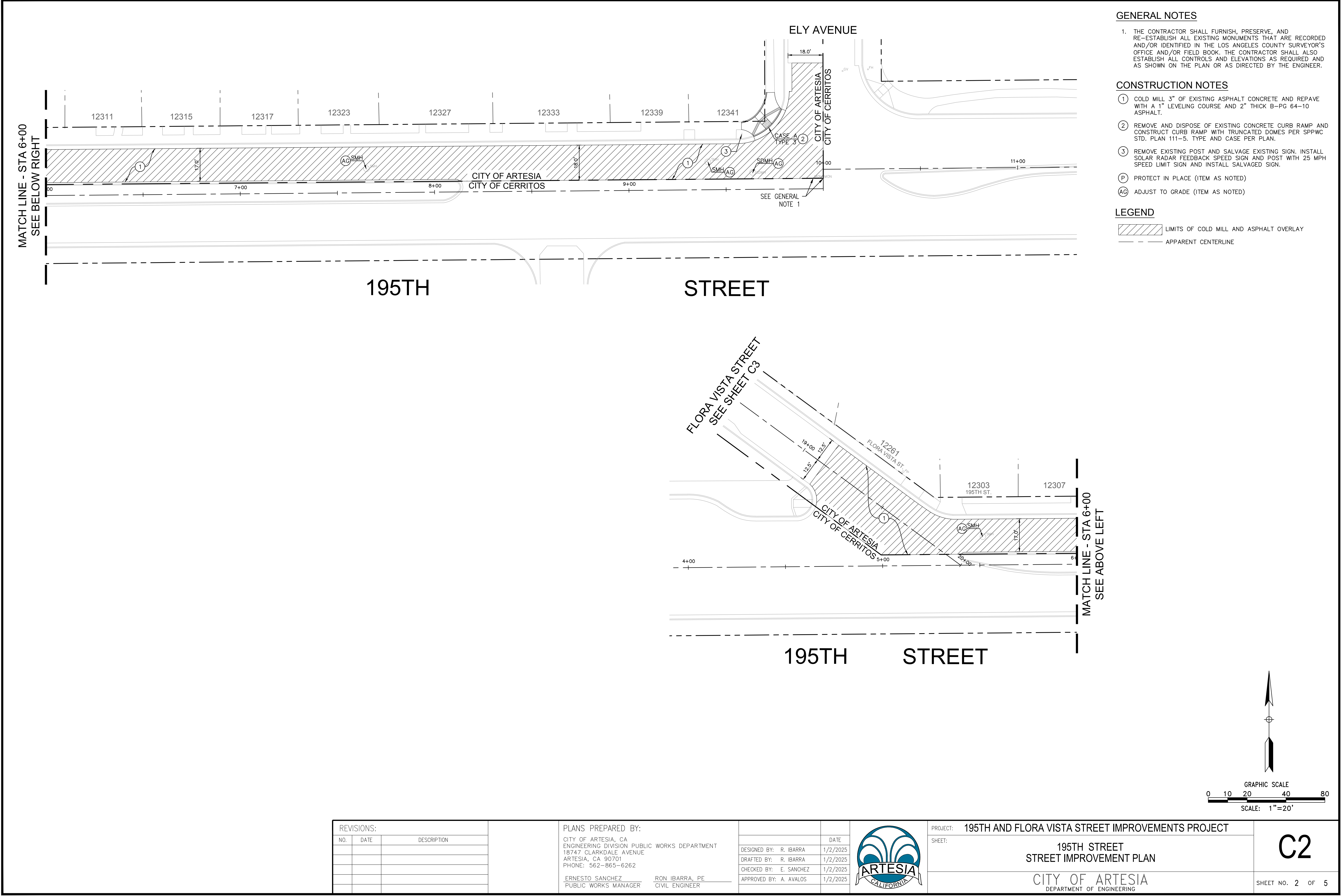
IMPORTANT NOTICE

SECTION 4216/4217 OF THE GOVERNMENT CODE REQUIRES A DIG ALERT IDENTIFICATION NUMBER BE ISSUED BEFORE A "PERMIT TO EXCAVATE" WILL BE VALID. FOR YOUR DIG ALERT I.D. NUMBER CALL UNDERGROUND SERVICE ALERT TOLL FREE 1-800-442-4133 TWO WORKING DAYS BEFORE YOU DIG.

IMPORTANT NOTICE

CONTRACTOR SHALL VERIFY LOCATIONS OF ALL UTILITIES WHETHER SHOWN OR NOT SHOWN ON THE PLANS PRIOR TO EXCAVATION. ANY DAMAGES TO EXISTING UTILITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE AND NO ADDITIONAL COMPENSATION WILL BE MADE.

REVISIONS:			PLANS PREPARED BY:			PROJECT: 195TH AND FLORA VISTA STREET IMPROVEMENTS PROJECT	SHEET: TITLE SHEET & VICINITY MAP	CITY OF ARTESIA DEPARTMENT OF ENGINEERING	C1
NO.	DATE	DESCRIPTION	CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262	ERNESTO SANCHEZ PUBLIC WORKS MANAGER					
				RON IBARRA, PE CIVIL ENGINEER	DESIGNED BY: R. IBARRA 1/2/2025				
					DRAFTED BY: R. IBARRA 1/2/2025				
					CHECKED BY: E. SANCHEZ 1/2/2025				
					APPROVED BY: A. AVALOS 1/2/2025				



GENERAL NOTES

- 1. THE CONTRACTOR SHALL FURNISH, PRESERVE, AND RE-ESTABLISH ALL EXISTING MONUMENTS THAT ARE RECORDED AND/OR IDENTIFIED IN THE LOS ANGELES COUNTY SURVEYOR'S OFFICE AND/OR FIELD BOOK. THE CONTRACTOR SHALL ALSO ESTABLISH ALL CONTROLS AND ELEVATIONS AS REQUIRED AND AS SHOWN ON THE PLAN OR AS DIRECTED BY THE ENGINEER.

CONSTRUCTION NOTES

- ① COLD MILL 3" OF EXISTING ASPHALT CONCRETE AND REPAVE WITH A 1" LEVELING COURSE AND 2" THICK B-PG 64-10 ASPHALT.
- ② REMOVE AND DISPOSE OF EXISTING CONCRETE CURB RAMP AND CONSTRUCT CURB RAMP WITH TRUNCATED DOMES PER SPPWC STD. PLAN 111-5. TYPE AND CASE PER PLAN.
- ③ REMOVE EXISTING POST AND SALVAGE EXISTING SIGN. INSTALL SOLAR RADAR FEEDBACK SPEED SIGN AND POST WITH 25 MPH SPEED LIMIT SIGN AND INSTALL SALVAGED SIGN.
- Ⓟ PROTECT IN PLACE (ITEM AS NOTED)
- ⒶⒺ ADJUST TO GRADE (ITEM AS NOTED)

LEGEND

- [Hatched Box] LIMITS OF COLD MILL AND ASPHALT OVERLAY
- [Dashed Line] APPARENT CENTERLINE

REVISIONS:

NO.	DATE	DESCRIPTION


PLANS PREPARED BY:

CITY OF ARTESIA, CA
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT
18747 CLARKDALE AVENUE
ARTESIA, CA 90701
PHONE: 562-865-6262

ERNESTO SANCHEZ
PUBLIC WORKS MANAGER

RON IBARRA, PE
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	1/2/2025
DRAFTED BY: R. IBARRA	1/2/2025
CHECKED BY: E. SANCHEZ	1/2/2025
APPROVED BY: A. AVALOS	1/2/2025



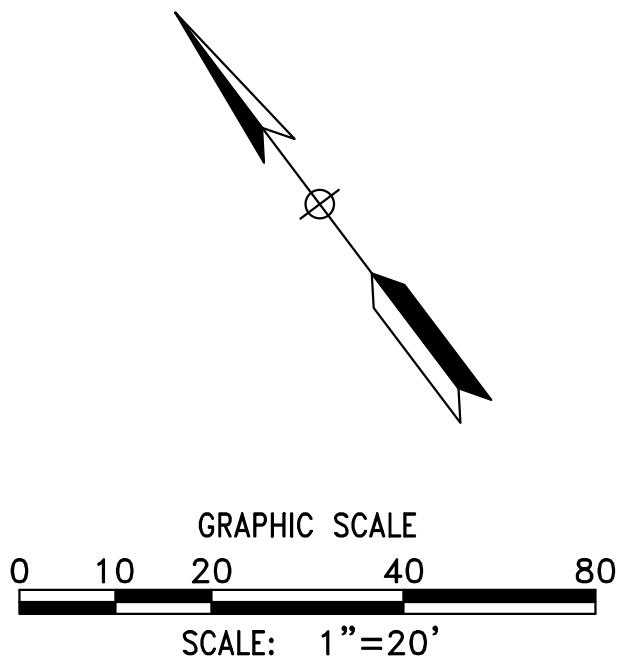
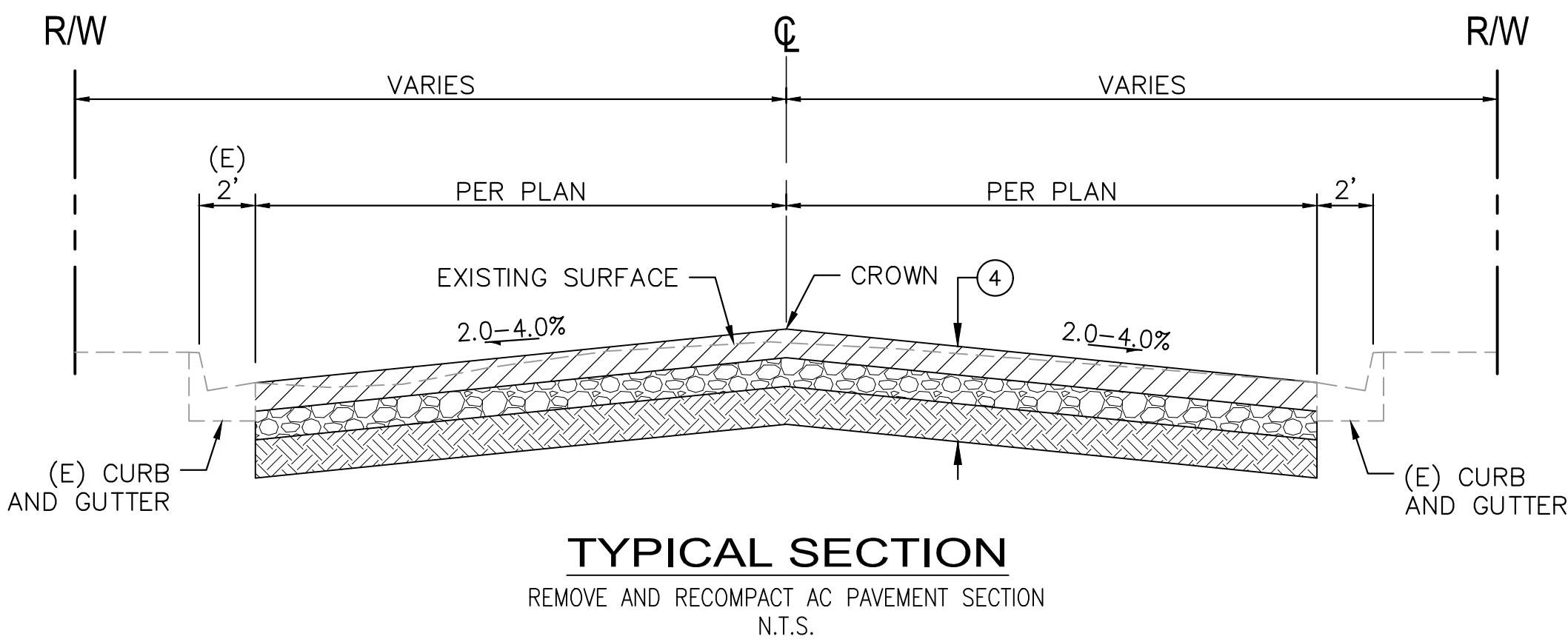
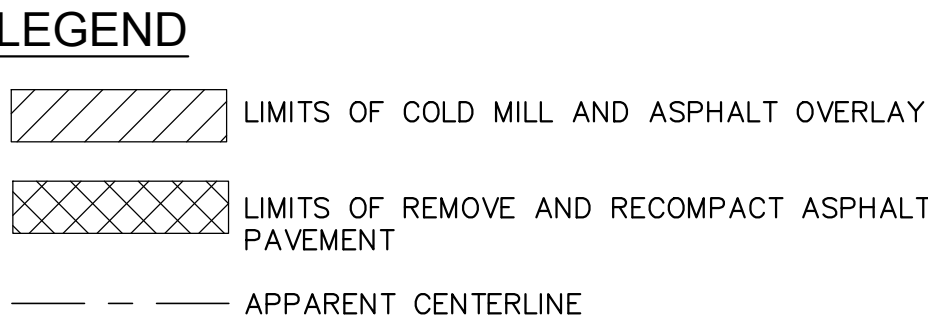
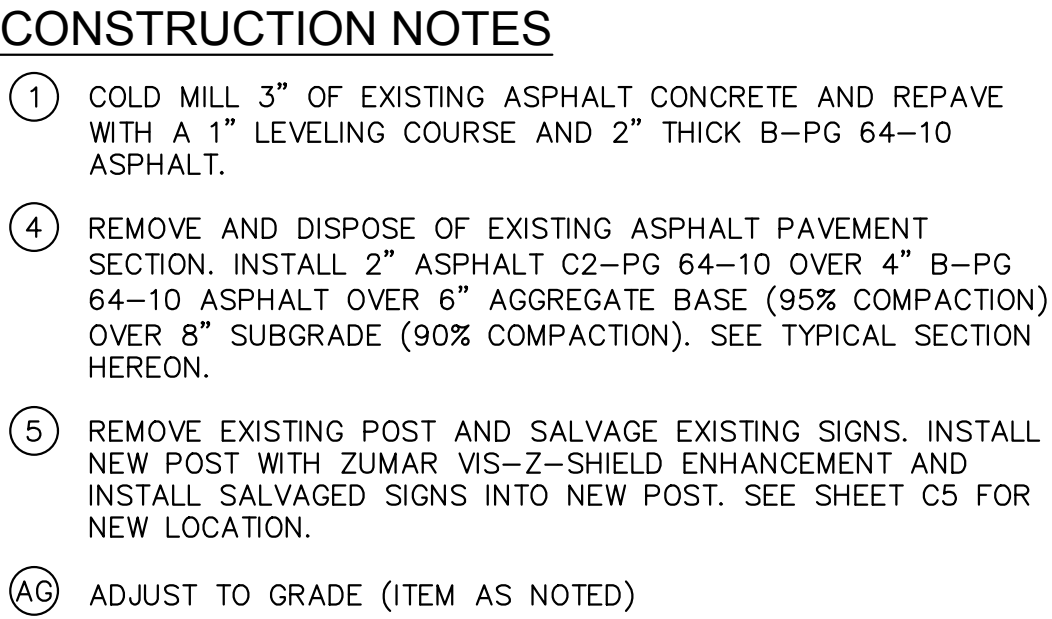
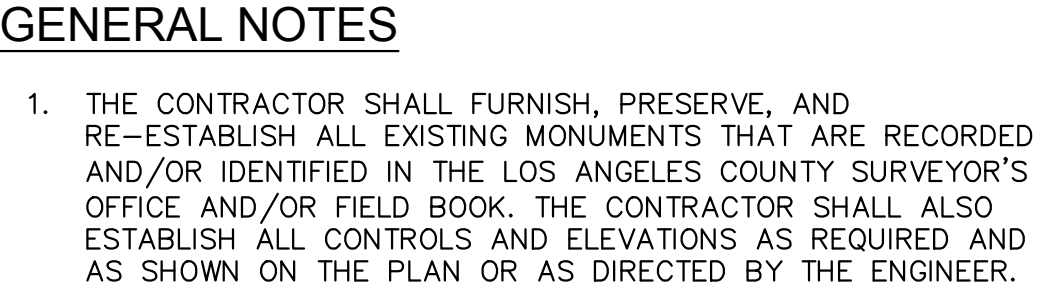
PROJECT: 195TH AND FLORA VISTA STREET IMPROVEMENTS PROJECT


SHEET: 195TH STREET STREET IMPROVEMENT PLAN

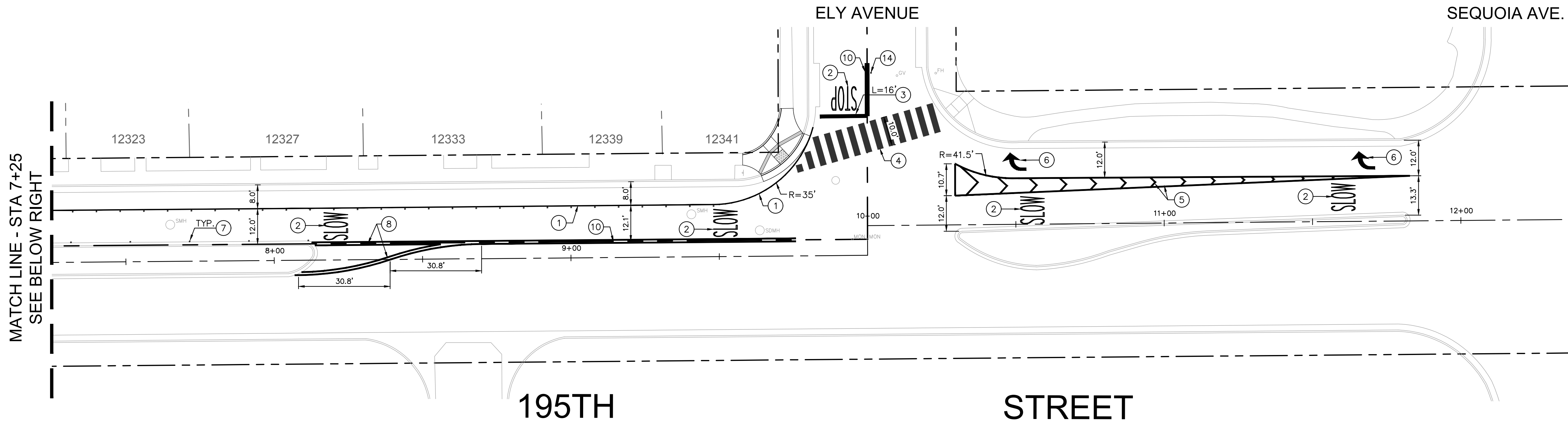
CITY OF ARTESIA
DEPARTMENT OF ENGINEERING

C2

SHEET NO. 2 OF 5



REVISONS:			<div>PLANS PREPARED BY: CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262</div> <div>ERNESTO SANCHEZ PUBLIC WORKS MANAGER</div> <div>RON IBARRA, PE CIVIL ENGINEER</div>		<div></div>	PROJECT: 195TH AND FLORA VISTA STREET IMPROVEMENTS PROJECT		<div>C3</div> <div>SHEET NO. 3 OF 5</div>	
NO.	DATE	DESCRIPTION				DATE	<div>FLORA VISTA STREET STREET IMPROVEMENT PLAN</div> <div>CITY OF ARTESIA DEPARTMENT OF ENGINEERING</div>		
						DESIGNED BY: R. IBARRA 1/2/2025			
						DRAFTED BY: R. IBARRA 1/2/2025			
						CHECKED BY: E. SANCHEZ 1/2/2025			
						APPROVED BY: A. AVALOS 1/2/2025			

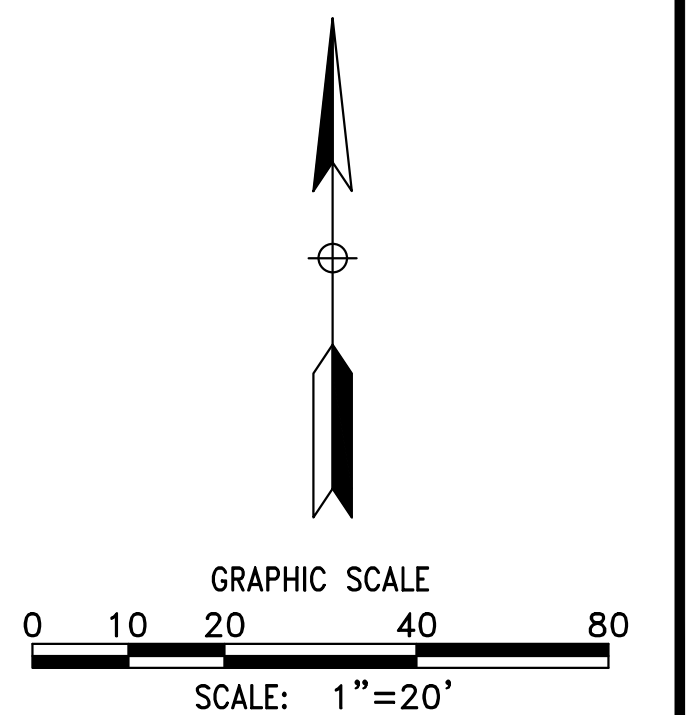
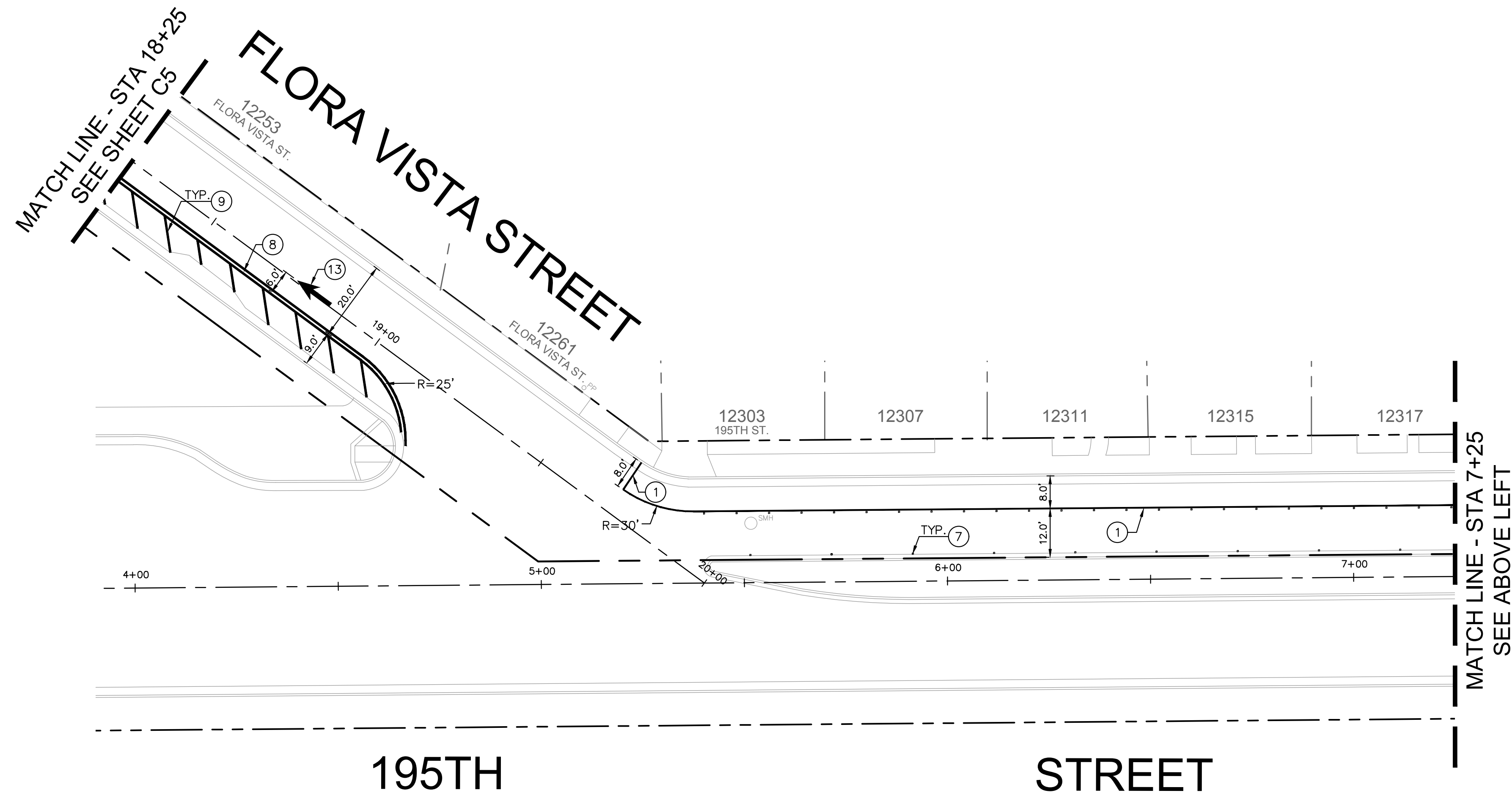
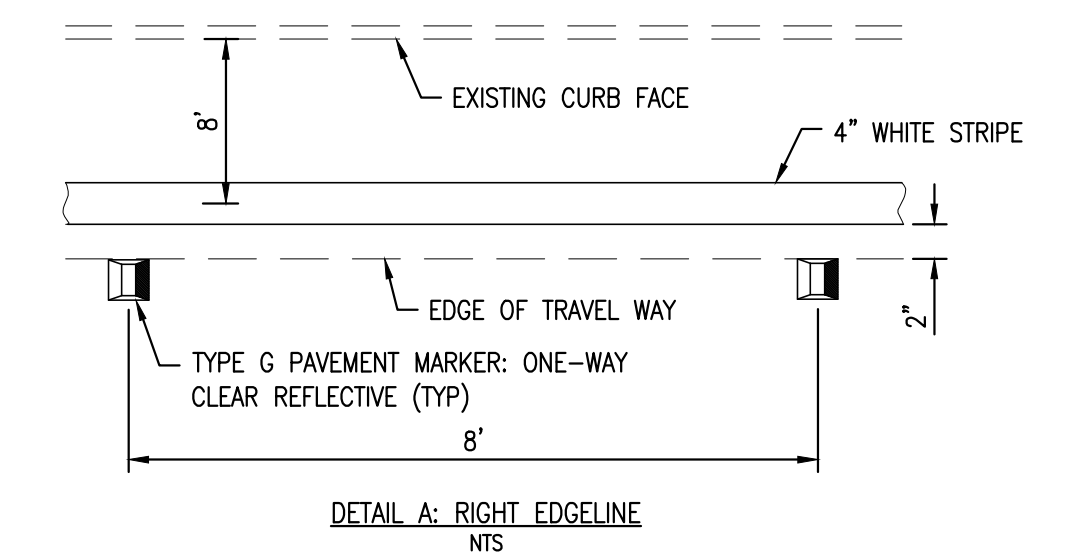


GENERAL NOTES

1. ALL CROSSWALKS SHALL BE THERMOPLASTIC. ALL OTHER STRIPING AND PAVEMENT MARKINGS SHALL BE PAINT THREE (3) COATS, UNLESS OTHERWISE NOTED. EACH COAT OF PAINT SHALL INCLUDE REFLECTIVE BEADS.

CONSTRUCTION NOTES

1. INSTALL 4" WHITE LINE WITH PAVEMENT MARKERS PER DETAIL A HEREON. NO PAVEMENT MARKERS ON CURVES.
2. INSTALL PAVEMENT MARKING PER CALTRANS STD. PLAN A24D. TYPE PER PLAN.
3. INSTALL 12" WHITE STOP BAR. LENGTH PER PLAN.
4. INSTALL CONTINENTAL CROSSWALK PER CALTRANS STD. PLAN A24F WITH 2' WIDE STRIPES AT 2' SPACING. WIDTH PER PLAN.
5. INSTALL 6" WHITE LINE WITH 6" CHEVRON AT EVERY 10'.
6. INSTALL TYPE IV (R) ARROW PER CALTRANS STD. PLAN A24A.
7. INSTALL TYPE H REFLECTIVE MARKER: ONE WAY YELLOW RETROREFLECTIVE ALONG THE EDGE OF GUTTER OF THE MEDIAN SPACED AT EVERY 20 FEET.
8. INSTALL MEDIAN ISLAND EDGE LINES PER CALTRANS STD. PLAN A20B DETAIL 28.
9. INSTALL 6" WHITE LINE ANGLED AT 45° AT EVERY 10'.
10. INSTALL NO PASSING ZONE LINES PER CALTRANS STD. PLAN A20A DETAIL 21.
13. INSTALL TYPE I ARROW PER CALTRANS STD. PLAN A24A.
14. INSTALL BLUE PAVEMENT REFLECTIVE MARKER.



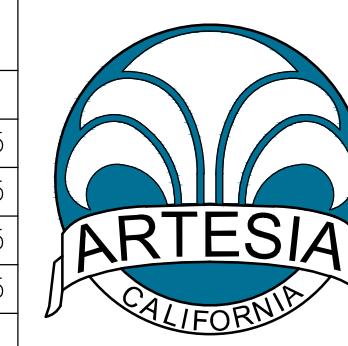
REVISIONS:		
NO.	DATE	DESCRIPTION

PLANS PREPARED BY:
CITY OF ARTESIA, CA
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT
18747 CLARKDALE AVENUE
ARTESIA, CA 90701
PHONE: 562-865-6262

ERNESTO SANCHEZ
PUBLIC WORKS MANAGER

RON IBARRA, PE
CIVIL ENGINEER

	DATE
DESIGNED BY: R. IBARRA	1/2/2025
DRAFTED BY: R. IBARRA	1/2/2025
CHECKED BY: E. SANCHEZ	1/2/2025
APPROVED BY: A. AVALOS	1/2/2025



PROJECT: 195TH AND FLORA VISTA STREET IMPROVEMENTS PROJECT

SHEET: 195TH STREET STRIPING PLAN

CITY OF ARTESIA
DEPARTMENT OF ENGINEERING

C4

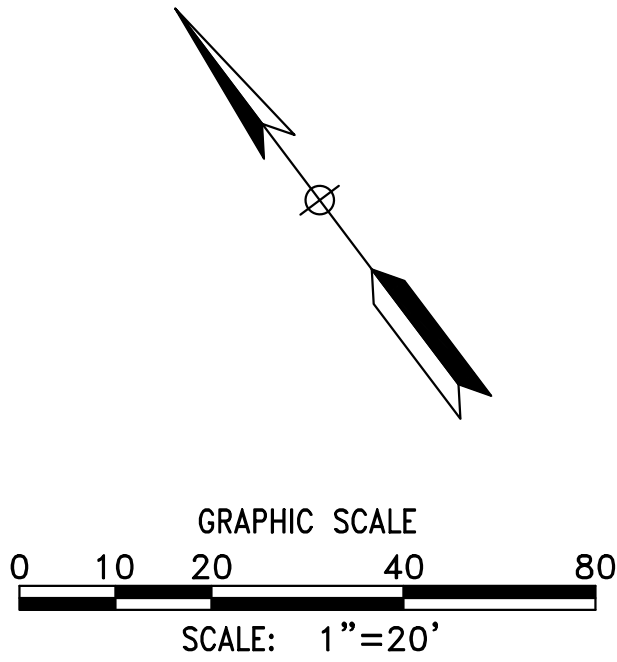
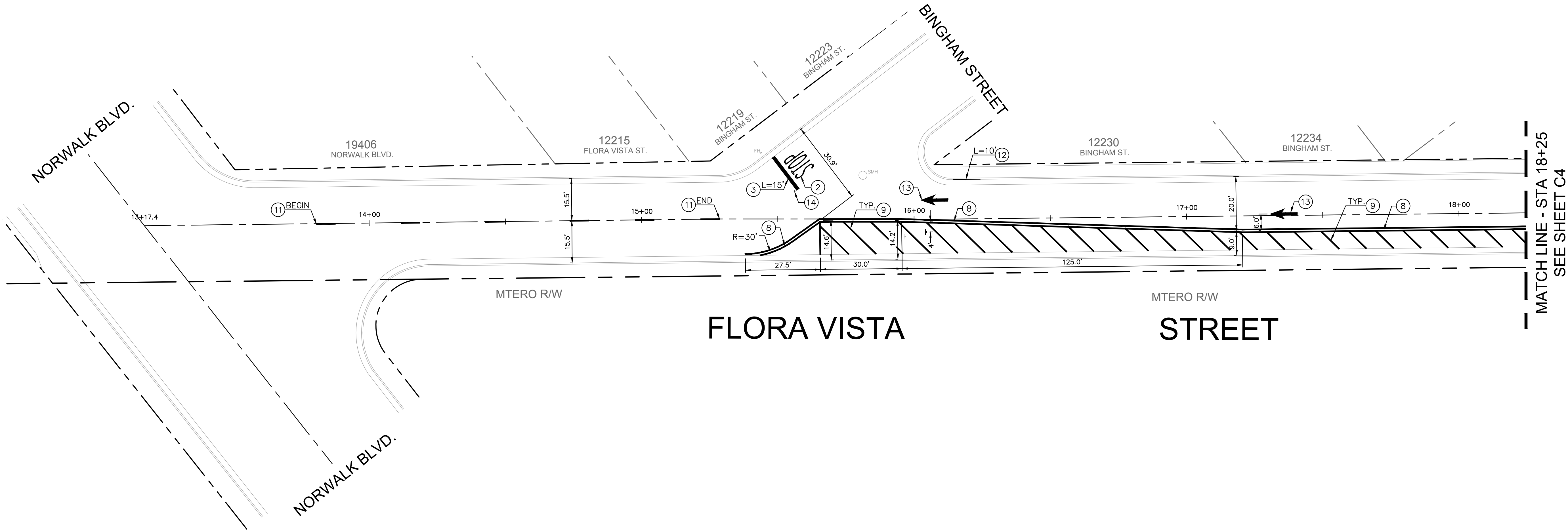
SHEET NO. 4 OF 5


GENERAL NOTES

1. ALL CROSSWALKS SHALL BE THERMOPLASTIC. ALL OTHER STRIPING AND PAVEMENT MARKINGS SHALL BE PAINT THREE (3) COATS, UNLESS OTHERWISE NOTED. EACH COAT OF PAINT SHALL INCLUDE REFLECTIVE BEADS.

CONSTRUCTION NOTES

- (2) INSTALL PAVEMENT MARKING PER CALTRANS STD. PLAN A24D. TYPE PER PLAN.
- (3) INSTALL 12" WHITE STOP BAR. LENGTH PER PLAN.
- (8) INSTALL MEDIAN ISLAND EDGE LINES PER CALTRANS STD. PLAN A20B DETAIL 28.
- (9) INSTALL 6" WHITE LINE ANGLED AT 45° AT EVERY 10'.
- (11) INSTALL CENTERLINE PER CALTRANS STD. PLAN A202A DETAIL 1.
- (12) PAINT CURB RED. LENGTH PER PLAN.
- (13) INSTALL TYPE I ARROW PER CALTRANS STD. PLAN A24A.
- (14) INSTALL BLUE PAVEMENT REFLECTIVE MARKER.



REVISIONS:			PLANS PREPARED BY: CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262 ERNESTO SANCHEZ PUBLIC WORKS MANAGER	RON IBARRA, PE CIVIL ENGINEER		PROJECT: 195TH AND FLORA VISTA STREET IMPROVEMENTS PROJECT	C5
NO.	DATE	DESCRIPTION				SHEET: FLORA VISTA STREET STRIPING PLAN	
						CITY OF ARTESIA DEPARTMENT OF ENGINEERING	
							SHEET NO. 2 OF 5

AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2025, by and between the Cities of Cerritos and Artesia, California, which are municipal corporations hereinafter referred to as “CERRITOS” and “ARTESIA”.

WITNESSETH

WHEREAS, 195th Street, from Norwalk Boulevard to Bloomfield Avenue, is a secondary highway, with the northern segment from Flora Vista Street to Ely Avenue located in Artesia, and all remaining segments located in Cerritos; and

WHEREAS, Flora Vista Street, from Norwalk Boulevard and 195th Street, is a local street, with the entire segment located in Artesia; and

WHEREAS, CERRITOS and ARTESIA have jointly proposed to rehabilitate 195th Street, from Norwalk Boulevard to Bloomfield Avenue, and Flora Vista Street, from Norwalk Boulevard and 195th Street, in their respective boundaries, as shown on Exhibit “A” attached hereto and incorporated herein by reference and referred to as “PROJECT”; and

WHEREAS, it is in the public interest that the PROJECT be accomplished by CERRITOS as lead agency under a contract participated in by ARTESIA; and

NOW, THEREFORE, it is agreed between CERRITOS and ARTESIA as follows:

I. CERRITOS agrees to:

- A. Coordinate, prepare or cause to be prepared on behalf of ARTESIA all environmental documents, plans and specifications required for PROJECT; the cost of which is to be borne by CERRITOS as set forth in Sections II and III, respectively.
- B. Submit said plans and specifications to ARTESIA’S City Engineer, and obtain their written approval for the award.
- C. Submit bids received by CERRITOS to ARTESIA for its concurrence in the award of contract to the lowest responsible bidder for PROJECT. CERRITOS and ARTESIA agree that ARTESIA shall not be required to provide its concurrence in the award of contract if ARTESIA’S SHARE exceeds ARTESIA’S ESTIMATED SHARE. If the lowest bid exceeds ARTESIA’S ESTIMATED SHARE, ARTESIA and CERRITOS agree that ARTESIA’S City Engineer shall have the authority, in his or her sole discretion, to determine whether the actual costs for ARTESIA’S portion are reasonable and whether ARTESIA will move forward with its portion of the PROJECT or will terminate this Agreement pursuant to Section III(J).
- D. Invoice ARTESIA for the work done, as set forth herein.
- E. Require the contractor awarded the PROJECT work to indemnify and hold

harmless CERRITOS and ARTESIA, which indemnification provision shall be approved in writing by both CERRITOS and ARTESIA. Require the contractor awarded the PROJECT work to obtain insurance coverage for CERRITOS and ARTESIA as required by the contract documents, but in no event shall said coverage be less than the minimum required by CERRITOS.

II. ARTESIA agrees to:

- A. Designate, and hereby so designates, CERRITOS as the lead agency for the purpose of accomplishing PROJECT.
- B. Pay CERRITOS for ARTESIA'S SHARE of actual construction costs, including construction engineering, inspection and administration costs, for the work performed within ARTESIA; the parties agree that ARTESIA'S SHARE is estimated as Two Hundred Forty-Nine Thousand, Five Hundred and Sixty-Eight Dollars (\$249,568) ("ARTESIA'S ESTIMATED SHARE").
- C. Make final payment to CERRITOS for the full amount of the ARTESIA SHARE within 60 days after receiving invoice.

III. IT IS MUTUALLY AGREED that:

- A. After it opens bids and awards a contract to the lowest responsible bidder for the PROJECT, CERRITOS shall transmit a tabulation of bids and award of contract to ARTESIA's City Engineer.
- B. Any contract changes deemed necessary or advisable by CERRITOS may be executed by CERRITOS, except that any changes, including but not limited to costs, which may affect the construction in ARTESIA shall first be approved or denied by ARTESIA within ten (10) working days after receipt of such change. ARTESIA's City Engineer is authorized to approve payment for contract changes deemed necessary in ARTESIA provided that the total arithmetic dollar value of the changes does not exceed fifteen percent (15%) of ARTESIA'S ESTIMATED SHARE.
- C. Within forty-five (45) days after completion and acceptance of the work by CERRITOS, its City Engineer shall notify ARTESIA, in writing, of the dates thereof and the probable date that final accounting of the ARTESIA'S SHARE will be submitted. If outstanding charges (such as Contractor's claims and liens) delay the final accounting, CERRITOS shall so advise ARTESIA; but in any event, a final accounting of the ARTESIA'S SHARE shall be presented within ninety (90) days from the date of completion of the work.
- D. ARTESIA shall have the right to review all invoices, warrants and other related documents used in preparing the final accounting.
- E. CERRITOS and ARTESIA shall cooperate to the fullest extent possible in seeing

the PROJECT to completion.

- F. Neither CERRITOS nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by ARTESIA under or in connection with any work, authority or jurisdiction delegated to ARTESIA under this Agreement. It is also understood and agreed that, pursuant to Government Code Section 895.4, ARTESIA shall fully indemnify, defend, and hold CERRITOS harmless from any liability imposed for injury (as defined by Government Code Section 810.8), occurring by reason of anything done or omitted to be done by ARTESIA under or in connection with any work, authority or jurisdiction delegated to ARTESIA under this Agreement.
- G. Neither ARTESIA nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by CERRITOS under or in connection with any work, authority or jurisdiction delegated to CERRITOS under this Agreement. It is also understood and agreed that, pursuant to Government Code Section 895.4, CERRITOS shall fully indemnify, defend, and hold ARTESIA harmless from any liability imposed for injury (as defined by Government Code Section 810.8), occurring by reason of anything done or omitted to be done by CERRITOS under or in connection with any work, authority or jurisdiction delegated to CERRITOS under this Agreement.
- H. This Agreement represents the entire understanding of the parties hereto as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with regard to those matters covered by this Agreement. This Agreement may not be modified, altered or amended except in writing signed by both of the parties hereto. This Agreement may be executed in several counterparts, and all such executed counterparts shall constitute one agreement binding on all parties hereto, notwithstanding that all parties are not signatories to the original or the same counterpart.
- I. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.
- J. This Agreement shall become effective on the date first shown above and shall remain in full force and effect until amended or terminated at any time upon mutual consent of the parties. Notwithstanding the foregoing, ARTESIA may terminate this Agreement, in its sole discretion, if the lowest bidder's PROJECT costs for the ARTESIA portion exceed by more than five percent (5%) ARTESIA'S ESTIMATED SHARE. Any termination of this Agreement by either party shall require no less than thirty (30) days' written notice delivered to the other party, memorializing the date of termination of the Agreement. If ARTESIA terminates this Agreement, whether for any reason or no reason, CERRITOS shall have the right to proceed, in its sole and absolute discretion, with the PROJECT but excluding any and all work that would have been done in the boundary of ARTESIA.

- K. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- L. Notices shall be personally delivered or delivered by United States Mail, postage-prepaid, certified, return receipt requested, or by reputable document delivery service that provides a receipt showing date and time of delivery, or by e-mail with confirmation of receipt. Notices delivered by mail shall be effective at 5:00 p.m. on the second calendar day following dispatch. Notices personally delivered or delivered by document delivery service shall be effective upon receipt, and notices delivered by e-mail shall be effective on the next business day upon confirmation of receipt of delivery of the e-mail. Notices shall be delivered to the parties at the following addresses:

TO CERRITOS:
18125 Bloomfield Ave
Cerritos, CA 90703
ATTN: Director of Public Works
e-mail: apapa@cerritos.us

TO ARTESIA:
18747 Clarkdale Ave
Artesia, CA 90701
ATTN: Public Works Manager
e-mail: esanchez@cityofartesia.us

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by and through their authorized officers this ____ day of _____, 2025.

CITY OF CERRITOS,
A Municipal Corporation

CITY OF ARTESIA
A Municipal Corporation

Robert A. Lopez
City Manager

Abel Avalos
City Manager

ATTEST:

ATTEST:

Cynthia Nava
City Clerk

Jennifer Alderete
City Clerk



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8L.

TO: Mayor and Members of the City Council

SUBJECT: Community Benefit Grant Fund Reallocation for Calendar Year 2025

FROM: Melissa Burke, Deputy City Manager

REVIEWED AND APPROVED BY:

Jamie Murguia, Finance Manager

HongDao Nguyen, City Attorney

Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends the reallocation of \$18,000 in Community Benefit Grant Program funds from the Chamber of Commerce to the installation of cameras and security measures at Artesia Park.

BACKGROUND:

On August 12, 2024, the City Council approved the Community Benefits Grant Program Pilot Funding Policy (the Pilot Program) as the policy to govern the use of the funds received from the City's three cannabis stores under their respective Community Benefit Agreements. The City Council also approved a timeline to release the first year of funding and allocated 55% to Community Non-Profit Organizations, 35% of funds to City Events and Programs, and 10% to the Artesia Chamber of Commerce. The application period for the Pilot Program opened in October and closed in November. The City received an application from five non-profit organizations, as well as the Artesia Chamber of Commerce. The City Council approved all awarded funds on December 16, 2024, contingent on the execution of a grant application. The community non-profit groups have executed, or are in the process of executing their agreements and their funds will be released before the end of January.

The Mayor Pro Tem Trevino, the City Manager, and City Staff have met with the Chamber of Commerce on numerous occasions to discuss the grant funding, and the requirements of accepting the funds. The Chamber has been unwilling to change their bylaws in order to permit a Councilmember to sit on their executive board, as is required to receive the grant funds from the City. Following several meetings initiated by Staff, no progress has been made towards finding a solution that would permit the Chamber to receive the funds.

ANALYSIS:

Staff made every attempt to work with the Chamber to find a solution to provide funding, while ensuring the City receives the intended benefits of the funds. Following the final meeting on January 14, 2025, in which no solutions were offered by the Chamber of Commerce as alternatives to what has been requested by the City Council, Staff is recommending reallocating the calendar year 2025 funding from the Chamber of Commerce to a project to install cameras and other security measures at Artesia Park.

Artesia Park currently only has security cameras surrounding the electric vehicle charging area. While cameras were installed on two light poles within the parks (one near the basketball courts and one near the baseball diamonds) approximately 10 years ago, they have not been functioning for the past two years. Recent incidents of vandalism have occurred, and staff was unable to deter or identify the perpetrators. As a result, Staff is recommending installing security cameras at select locations along the perimeter of the Community Center in order to provide visual coverage of the park grounds and enable the Sheriff's Department to identify vandals. Staff is requesting to utilize the \$18,000 in grant funds to purchase and install the cameras to improve the security of the park.

FISCAL IMPACT:

This program is entirely funded by Community Benefit funding received from the City's three Cannabis Permittees. There is \$18,000 of available funds that can be reallocated from the Chamber of Commerce grant to the Artesia Park security upgrade project.

RECOMMENDED COUNCIL ACTION:

Staff recommends the reallocation of \$18,000 in Community Benefit Grant Program funds from the Chamber of Commerce to the installation of cameras and security measures at Artesia Park.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 8M.

TO: Mayor and Members of the City Council

SUBJECT: Creation of Artesia Botanical Garden Ad-Hoc Committee

FROM: Melissa Burke, Deputy City Manager

REVIEWED AND APPROVED BY:

HongDao Nguyen, City Attorney

Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends the City Council appoint Mayor Pro Tem Trevino and Councilmember Ramoso to an Ad-Hoc Committee regarding the development of the Artesia Botanical Garden.

BACKGROUND:

The City purchased property on 178th Street back in 2018 to develop a new botanical garden for the community. The City then began seeking grants to fund the project design and construction. Thanks to the City's previous Congresswoman Linda Sanchez and Assembly Member Sharon Quirk-Silva, the project is funded with \$5 Million in grants, and \$1.7 Million in Development Impact Fees that have been collected by the City. As a result, the City begun the design phase of the project for the property's development. .

ANALYSIS:

Staff has been working closely with the design consultant to refine the conceptual design into plans, which can be bid for construction. It is necessary for a Council Ad-Hoc Committee to be formed specifically to discuss design and operational elements for the Artesia Botanical Garden with Staff to provide guidance before the design is ready for the full Council's Approval.

FISCAL IMPACT:

There is no fiscal impact associated with the formation of the Ad-Hoc Committee.

RECOMMENDED COUNCIL ACTION:

Staff recommends the City Council appoint Mayor Pro Tem Trevino and Councilmember Ramoso to an Ad-Hoc Committee regarding the development of the Artesia Botanical Garden.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February
10, 2025

ITEM NO: 8N.

TO: Mayor and Members of the City Council

SUBJECT: Legislative Platform for Calendar Year 2025

FROM: Carmen Zambrano, Management Analyst

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council approve the Legislative Platform for Calendar Year 2025.

BACKGROUND:

The City of Artesia Legislative Platform aims to outline and formalize the City Council's policy positions on various State and Federal legislative matters. By adopting this platform annually, City Staff can effectively advocate for the City's interests at the Federal, State, and County levels, reducing the need for the Council to respond to legislative issues on a case-by-case basis throughout the year.

Each calendar year, City Staff will present the Legislative Platform outlining the City's position on key legislative issues to the Legislative Committee for discussion and recommendation. The Legislative Platform will then be presented to the City Council for review and adoption. The Legislative Committee met on February 3, 2025 to discuss and recommend approval of the 2025 Legislative Platform.

ANALYSIS:

If the Legislative Platform is approved, when legislation aligns with the platform, City Staff will draft position letters for the Mayor's signature to be submitted on the City Council's behalf. If a bill is not covered by the platform, further direction from the Legislative Committee and/or the City Council is required and would be required before any action was taken. A summary of all issued letters will be included in regular legislative updates to the Council. If any future legislation comes about outside the platform's scope, the matter will be brought to the City Council for direction.

The Legislative Platform is divided into the following categories:

- Climate Resilience and Environmental Sustainability
- Community Engagement, Recreation, and Culture

- Equity and Inclusivity
- Fiscal Stability and Resources
- Homelessness
- Housing and Land Use
- Local Control and Governance
- Public Safety
- Transportation and Transit
- Workforce and Economic Development

The specific positions within these categories can be viewed in the attached Legislative Platform. The priorities for each category are presented in general terms to accommodate a wide range of legislative proposals.

The Legislative Platform does not restrict individual Council Members from expressing personal support for or opposition to any legislative initiative. However, Council Members should clearly state that their views are personal and not representative of the Council or the City.

FISCAL IMPACT:

There is no financial impact to the General Fund for approving the 2025 Legislative Platform.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council approve the Legislative Platform for Calendar Year 2025.

Attachments

[Artesia Legislative Platform 2025](#)



City of Artesia 2025 Legislative Platform

Table of Contents

Table of Contents	1
Purpose	1
Implementation	2
Letters of Support or Opposition	2
Position Categories	2
Legislative Platform.....	3
Climate Resilience and Environmental Sustainability.....	3
Community Engagement, Recreation, and Culture	3
Equity and Inclusivity	4
Fiscal Stability and Resources	4
Homelessness	5
Housing and Land Use.....	5
Local Control and Governance.....	6
Public Safety.....	6
Transportation and Transit	7
Workforce and Economic Development.....	8

Purpose

The City of Artesia Legislative Platform aims to outline and formalize the City Council's policy positions on various State and Federal legislative matters. By adopting this platform annually, City Staff can effectively advocate for the City's interests at the Federal, State, and County levels, reducing the need for the Council to respond to legislative issues on a case-by-case basis throughout the year.

Implementation

Each year, City Staff presents the Legislative Platform to the City Council for review and adoption, outlining the City's stance on key legislative issues. The Mayor and Council are kept informed about legislative and policy matters that could significantly affect municipal services. When legislation aligns with the Legislative Platform, City Staff drafts position letters for the Mayor's approval. If a bill is not covered by the platform, further direction from the Legislative Committee and/or the City Council is required.

The Mayor and City Council may collaborate with partner organizations on legislative matters. However, on occasion, the City may not support a position taken by a partner. In these instances, City staff will use the principles and values outlined in this Legislative Platform to guide the City's position.

Letters of Support or Opposition

Position letters consistent with the adopted platform can be signed by the Mayor without full Council review. If the Mayor declines, or is unable, to sign, the Vice Mayor may step in. If neither willing or unable to sign, the matter is placed on the Council agenda for discussion. A summary of all issued letters is included in regular legislative updates to the Council. For legislation outside the platform's scope, the Council will review it at a future meeting.

Position Categories

- Support: Indicates the City favors the legislation.
- Support if Amended: Indicates support if specified changes are made.
- Oppose: Indicates the City opposes the legislation.
- Oppose Unless Amended: Indicates opposition unless specified changes are made.
- Neutral: Indicates no position or withdrawal of a previous stance due to legislative changes.
- Watch: Indicates the City is monitoring the legislation and may adopt a position later if needed.

The Legislative Platform does not restrict individual Councilmembers from expressing personal support for or opposition to any legislative initiative. However, Councilmembers should clearly state that their views are personal and not representative of the Council or the City.

Legislative Platform

The Legislative Platform outlines the City Council's official stance, remaining in effect until updated. The priorities are presented in general terms to accommodate a wide range of legislative proposals. Advocacy efforts by Staff or Councilmembers should be consistent with the Platform's adopted position. The Legislative Platform is divided into the following sections:

- Climate Resilience and Environmental Sustainability
- Community Engagement, Recreation, and Culture
- Equity and Inclusivity
- Fiscal Stability and Resources
- Homelessness
- Housing and Land Use
- Local Control and Governance
- Public Safety
- Transportation and Transit
- Workforce and Economic Development

Climate Resilience and Environmental Sustainability

- Advocate for grants that enhance renewable energy projects, expand urban forestry, and develop EV infrastructure.
- Support efforts to provide funding for critical climate adaptation measures, including wildfire mitigation and water conservation.
- Support policies that promote CEQA reforms that ensure responsible development while safeguarding environmental protection.
- Support policies that enhance air quality, reduce greenhouse gases, and advance zero-emissions technology with community involvement.
- Support legislation that encourages investments in modernizing city facilities and equipment to meet sustainability goals.
- Support initiatives that educate residents and advance environmental justice programs.

Community Engagement, Recreation, and Culture

- Advocate for financial support to enhance the Artesia Botanical Garden and sustain its operations.
- Promote investment in maintaining, upgrading and expanding Community Centers and Parks and Recreation facilities.
- Endorse measures that improve access to Federal, State, and County recreation programs through prioritized funding.

- Oppose policies that restrict or diminish funding for parks, green spaces, and urban greening initiatives essential for local governments.
- Support revitalization and expansion of public green spaces and readiness for community-focused infrastructure projects.
- Advocate for inclusive programming that actively engages seniors, veterans, and individuals with disabilities within the community.
- Encourage development of recreation, sports, and outdoor education programs to enhance residents' quality of life.
- Back initiatives to strengthen and expand local library services to better serve the community.
- Support funding opportunities for youth and senior recreation programs, including event reimbursements.
- Promote the development of adaptive programs designed to meet the needs of individuals with disabilities.
- Support legislation that offers grants or other funding to foster art and cultural programming.

Equity and Inclusivity

- Advocate for policies and funding that ensure all residents have fair and equitable access to City programs and services.
- Support statewide and regional initiatives aimed at reducing disparities in healthcare, technology access, and public health outcomes for the community.
- Encourage state funding formulas that prioritize resources for disadvantaged and underserved populations.
- Promote the expansion of broadband access and technological resources in underserved urban and rural areas.
- Advocate for increased state investment in local public health programs to address equity gaps effectively.
- Collaborate with local schools and nonprofits to enhance educational success and career opportunities for youth.
- Endorse funding and policies that empower the City and its partners to engage with residents on issues of prejudice, discrimination, and social justice, fostering inclusion, understanding, and opportunity for all.

Fiscal Stability and Resources

- Oppose state measures that diminish or redirect local revenues, including property, sales, and transient occupancy taxes.

- Advocate for redirecting State and Federal tax revenues to benefit the City of Artesia.
- Oppose policies that undermine local authority over governance, taxation, revenue generation, or administration.
- Support full funding of state-mandated programs to prevent undue financial strain on local budgets.
- Promote initiatives that strengthen fiscal stability and enhance local budgetary resources.
- Support legislation aimed at improving the cost-efficiency of contracted services utilized by the City.
- Advocate for policies that empower local governments to develop additional revenue sources.
- Support legislation fostering the regulated cannabis retail industry to generate sustainable revenue for the City.

Homelessness

- Advocate for local initiatives that address homelessness through targeted support and resources.
- Support the allocation of permanent state budget funding for homelessness prevention, supportive housing, and mental health services.
- Support policies and programs that foster collaborative, flexible solutions among cities, counties, and the state to address homelessness effectively.
- Support policies that promote and improve access to mental health treatment and rehabilitative care.
- Support efforts to affirm housing as a right, ensuring affordability, security, and protection from harassment or discrimination.
- Support policies that will increase Federal and State funding to combat and prevent homelessness in Los Angeles County.
- Endorse funding and policies that enhance discharge planning and expand re-entry housing programs to reduce homelessness among inmates, parolees, and probationers in Los Angeles County.

Housing and Land Use

- Oppose efforts that reduce local authority in land-use planning and development decisions, while advocating for policies that maintain local control over housing governance.
- Support funding and technical assistance that enable cities to meet housing needs effectively, ensuring alignment with local priorities and without fostering competition between developments.

- Advocate for policies that increase access to affordable housing through equitable subsidies, reducing barriers to development and promoting a balanced approach to housing and infrastructure.
- Support initiatives that help cities balance housing mandates with the capacity for infrastructure, environmental sustainability, and public services, ensuring comprehensive development.
- Promote policies that streamline permitting processes while preserving necessary local oversight and flexibility in decision-making.
- Support programs that provide rental assistance to tenants and property owners during emergencies, ensuring housing stability.
- Advocate for legislation that fosters mixed-income housing and homeownership opportunities, enhancing community inclusivity.
- Oppose policies that limit local discretion over parking management in housing and mixed-use developments, maintaining the authority of local governments in these matters.

Local Control and Governance

- Support legislation that safeguards the transparency and intellectual property of City information.
- Advocate for local jurisdictional powers to manage property use in ways that protect community health, safety, and welfare.
- Support policies that empower cities to govern based on their unique needs and challenges.
- Encourage efforts to limit state mandates that do not align with local priorities or requirements.
- Oppose state overreach and support preserving local authority in governance and decision-making.
- Advocate for legislation that provides cities with the flexibility to innovate to address local issues effectively.
- Oppose Federal and State mandates that impose unfunded or underfunded mandates on cities, ensuring that local governments are adequately supported for implementation.

Public Safety

- Support initiatives that enhance public safety across the City, including effective law enforcement and emergency services.
- Advocate for investment in local public safety, covering fire protection, emergency preparedness, and law enforcement training.

- Promote funding or reimbursement for municipal public safety services to ensure adequate resources for local agencies.
- Support legislation that supports effective law enforcement and oppose measures that may hinder public safety efforts.
- Support policies that promote programs that focus on gang and violence prevention, as well as initiatives for at-risk youth, after-school, and summer programs that foster positive development.
- Support policies aimed at preventing and addressing retail crime and improving enforcement.
- Advocate for resources that enhance emergency preparedness and response capabilities.
- Support efforts to address issues like graffiti, damage to public and private property, and illegal substance sales.
- Support policies that promote the development of integrated public safety communication systems between local, state, federal, fire, and emergency medical services.
- Support legislation that provides funding for emergency planning, training, and response efforts, focusing on disaster preparedness, mitigation, and recovery.

Transportation and Transit

- Support funding for local and regional transportation systems to enhance mobility and economic growth.
- Advocate for transportation solutions that improve safety, mobility, and economic development.
- Support state investment in public transit, active transportation, and safer streets initiatives.
- Support policies and programs that encourage alignment of regional transit systems with long-term funding for transportation infrastructure.
- Support legislation that ensures cities have a role in state-led transportation projects impacting local roads and communities.
- Support the Southeast Gateway Line and address first- and last-mile connectivity to strengthen public transit.
- Advocate for funding of the Southeast Gateway Line to create jobs and boost regional transit.
- Oppose policies or programs conflicting with corridor revitalization or mobility enhancement projects.
- Support legislation that promotes funding and resources to help cities transition to zero-emission fleets and clean energy technologies.

- Support tax incentives for public transit users to encourage alternatives to personal vehicle use.

Workforce and Economic Development

- Support efforts to revitalize local economies, support small businesses, and develop a skilled workforce through funding and resources.
- Advocate for investments in workforce development, small business grants, and economic recovery initiatives targeted at cities.
- Support partnerships with cities to provide affordable housing for essential workers, including teachers, first responders, and healthcare professionals.
- Promote funding for programs that revitalize downtowns affected by economic shifts and remote work trends.
- Support efforts to revitalize Artesia's downtown while preserving the city's identity, culture, and character.
- Advocate for funding and financing programs that attract new development.
- Oppose efforts that shift parking, zoning, or development guidelines away from local control.
- Oppose policies that create barriers for new businesses, hindering workforce and economic development.
- Support legislation that provides funding and resources for small business startups and workforce development initiatives.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 9A.

TO: Mayor and Members of the City Council

SUBJECT: Introduction of an Ordinance Regarding Accessory Dwelling Units

FROM: Art Bashmakian, Acting Planning Manager
Sal Lopez, Interim Community Development Director

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:

Waive full reading and introduce Ordinance No. 25-963, An Ordinance of the City Council of the City of Artesia, California, Amending Title 9, Chapter 2, Article 45 of the Artesia Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units to Comply with Recent Changes in State Law, and Finding the Action to Be Statutorily Exempt from CEQA under Public Resources Code § 21080.17.

BACKGROUND:

In recent years, the California Legislature has approved, and the Governor has signed into law, a number of bills that, among other things, amended various sections of the Government Code to impose new limits on local authority to regulate ADUs and JADUs. In 2024, the California Legislature approved, and the Governor signed into law, two new bills — AB 2533 and SB 1211 — that further amend state ADU law as summarized below.

The Planning Commission previously recommended to approve this proposed ordinance at its November 19, 2024, meeting. However, following the Planning Commission meeting, the City received comments from the Department of Housing and Community Development (“HCD”) identifying select provisions of the City’s ADU ordinance that HCD maintained should be revised to comply with state ADU law. Staff responded in December 2024, and agreed to incorporate HCD’s requested revisions into this effort (HCD’s letter and the City’s response are provided in Attachment 2). Generally speaking, HCD’s comments related to clarifying recent changes to state law (e.g., that owner occupancy is required for a JADU but not for an ADU), updating the statutory cross-references, and removing the deed restriction requirement for ADUs (while continuing to require one for JADUs, as required by Gov. Code section 66333).

On January 21, 2025, the Planning Commission conducted a public hearing and after taking public testimony, it discussed the matter and voted (3-0) (Manalo absent) recommending that the City Council adopt the proposed Ordinance. The Planning Commission raised concerns regarding parking impacts on neighborhoods resulting from developing Accessory Dwelling Units.

ANALYSIS:

AB 2533 – Unpermitted ADUs and JADUs

Subject to limited exceptions, existing state law prohibits a city from denying a permit to legalize an unpermitted ADU that was constructed before January 1, 2018, if the denial is based on the ADU not complying with applicable building, state, or local ADU standards. One exception allows a city to deny a permit to legalize if the city makes a written finding that correcting the violation is necessary to protect the health and safety of the public or the occupants of the structure.

AB 2533 changes this by: (1) expanding the above prohibition to also include JADUs; (2) moving the construction-cutoff date from January 1, 2018, to January 1, 2020; and (3) replacing the above exception with a requirement that local agencies find that correcting the violation is necessary to comply with the standards specified in Health and Safety Code section 17920.3 (Substandard Buildings). (See amended Gov. Code, § 66332(a)–(f).)

SB 1211 – Replacement Parking Requirements; Multifamily ADUs

Replacement Parking

Existing state law prohibits the City from requiring off-street parking spaces to be replaced when a garage, carport, or covered parking structure is demolished in conjunction with the construction of, or conversion to, an ADU.

SB 1211 amends this prohibition to now also prohibit a city from requiring replacement parking when an uncovered parking space is demolished for or replaced with an ADU. (See amended Gov. Code, § 66314(d)(11).)

Multifamily ADUs

SB 1211 further defines *livable space* in connection with converted ADUs inside a multifamily dwelling structure. Existing state law requires the City to ministerially approve qualifying building-permit applications for ADUs within “portions of existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages” The term “livable space” is not defined by existing state ADU law.

SB 1211 changes this by adding a new definition: “‘Livable space’ means a space in a dwelling intended for human habitation, including living, sleeping, eating, cooking, or sanitation.” (See amended Gov. Code, § 66313(e).)

SB 1211 also increases the number of detached ADUs that lots with an existing multifamily dwelling can have. Existing state law allows a lot with an existing or proposed multifamily dwelling to have up to two detached ADUs.

Under SB 1211, a lot with an *existing* multifamily dwelling can have up to eight detached ADUs, or as many detached ADUs as there are primary dwelling units on the lot, whichever is less. (See amended Gov. Code, § 66323(a)(4)(A)(ii).) SB 1211 does not alter the number of ADUs that a lot with a *proposed* multifamily dwelling can have — the limit remains at two. (See amended Gov. Code, § 66323(a)(4).)

Next Steps & Recommendation

Both AB 2533 and SB 1211 took effect on January 1, 2025. On November 18, 2024, the City Council adopted Urgency Ordinance No. 24-962U (“Urgency Ordinance”), which took immediate effect and amended the City’s ADU ordinance to comply with AB 2533 SB 1211. The code amendments provided in the attached ordinance (Exhibit A to Attachment 1) are near identical to the code amendments provided in the Urgency Ordinance, with the exception that the attached ordinance includes the minor revisions requested by HCD and additional clarifying staff-generated edits (e.g., adding subsection identifiers to the definitions section).

Adopting this proposed ordinance will amend Title 9, Chapter 2, Article 45, of the City of Artesia Municipal Code to ensure that the City’s ADU ordinance complies with recent changes in state law, address HCD’s comments, and incorporates other minor staff-generated revisions aimed at augmenting clarity for the benefit of staff and the general public. For these reasons, staff is recommending that the City Council adopt the proposed ordinance.

Environmental Review

Under California Public Resources Code section 21080.17, CEQA does not apply to the adoption of an ordinance by a city or county implementing the provisions of Article 2 of Chapter 13 of Division 1 of Title 7 of the Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 66313. Therefore, the adoption of the proposed ordinance is statutorily exempt from CEQA in that it implements state ADU law

Public Notice

Notice of the public hearing was published in the Press Telegram on January 30, 2025 in accordance with Government Code section 65090.

FISCAL IMPACT:

There will be no direct fiscal impact associated with this code amendment.

RECOMMENDED COUNCIL ACTION:

The Planning Commission recommends the City Council waive full reading and introduce, by title only, Ordinance No. 25-963, An Ordinance of the City Council of the City of Artesia, California, Amending Title 9, Chapter 2, Article 45 of the Artesia Municipal Code Relating to Accessory Dwelling Units and Junior Accessory Dwelling Units to Comply with Recent Changes in State Law, and Finding the Action to be Statutorily Exempt from the California Environmental Quality Act (CEQA) Under Public Resources Code Section 21080.17.

Attachments

[Ordinance 25-963.pdf](#)

[Ordinance 25-963 - Exhibit A-1](#)

[Planning Commission Resolution No. 2025-01P.pdf](#)

ORDINANCE NO. 25-963

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, AMENDING TITLE 9, CHAPTER 2, ARTICLE 45 OF THE ARTESIA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW, AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) UNDER PUBLIC RESOURCES CODE § 21080.17

WHEREAS, the City of Artesia, California (“City”) is a municipal corporation, duly organized under the California Constitution and laws of the State of California; and

WHEREAS, state law authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units (“ADUs”) and junior accessory dwelling units (“JADUs”); and

WHEREAS, in recent years, the California Legislature has approved, and the Governor has signed into law, numerous bills that, among other things, amend various sections of the Government Code to impose new limits on local authority to regulate ADUs and JADUs; and

WHEREAS, in 2024, the California Legislature approved, and the Governor signed into law, Assembly Bill 2533 (“AB 2533”) and Senate Bill 1211 (“SB 1211”), which further amend state ADU law; and

WHEREAS, AB 2533 and SB 1211 took effect on January 1, 2025, and for the City’s ADU ordinance to remain valid, it must be amended to reflect the requirements of AB 2533 and SB 1211; and

WHEREAS, on November 18, 2024, the City Council adopted Urgency Ordinance No. 24-962U (“Urgency Ordinance”), which took immediate effect and amended the City’s ADU ordinance to comply with AB 2533 SB 1211; and

WHEREAS, on November 19, 2024, the Planning Commission conducted a duly noticed public hearing on Ordinance No. 25-963 (i.e., this ordinance and hereafter the “Ordinance”). The code amendments attached thereto were identical to the code amendments adopted by the City Council via the Urgency Ordinance. Following the public hearing, the Planning Commission voted to recommend that the City Council adopt the Ordinance; and

WHEREAS, on November 25, 2024, the City received correspondence from the California Department of Housing and Community Development (“HCD”) identifying select provisions of the City’s ADU ordinance that HCD maintained should be revised to comply with state ADU law. Staff responded in December 2024, and agreed to incorporate HCD’s requested revisions into the Ordinance; and

WHEREAS, on January 21, 2025, the Planning Commission conducted a duly noticed public hearing on the updated Ordinance. Following the public hearing the Planning Commission voted to recommend that the City Council adopt the updated Ordinance; and

WHEREAS, on February 10, 2025, the City Council held a duly-noticed public hearing to consider the Ordinance, including: (1) the public testimony and agenda reports prepared in connection with the Ordinance, (2) the policy considerations discussed therein, and (3) the consideration and recommendations by the Planning Commission; and

WHEREAS, all legal prerequisites to the adoption of the Ordinance have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The recitals set forth above are true and correct and are hereby adopted as findings in support of this Ordinance as if fully set forth herein.

SECTION 2. CEQA. Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of Article 2 of Chapter 13 of Division 1 of Title 7 of the California Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 66313. Therefore, adoption of the Ordinance is statutorily exempt from CEQA in that it implements state ADU law.

SECTION 3. General Plan. The City Council hereby finds that the adoption of the Ordinance is consistent with the General Plan as a matter of law under Government Code section 66314(c).

SECTION 4. Code Amendment. Sections 9-2.4501, 9-2.4502, 9-2.4503, 9-2.4504, 9-2.4505, 9-2.4506, and 9-2.4508 of the Artesia Municipal Code are hereby amended as provided in Exhibit "A-1," with additions shown in underline and deletions in ~~strike through~~, attached hereto and incorporated herein by reference. This Ordinance only amends select provisions within the sections listed above; all remaining provisions of Title 9, Chapter 2, Article 45 of the Artesia Municipal Code that are not amended by this Ordinance shall remain unchanged.

SECTION 5. Effective Date. This Ordinance shall become effective 30 days after the Council adopts this Ordinance.

SECTION 6. Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance, and, to that end, the provisions hereof are severable. The City Council of the City of Artesia declares that it would have adopted all the provisions of this Ordinance that remain valid if any provisions of this ordinance are declared invalid.

SECTION 7. Adoption, Certification, and Publication. The City Clerk of the City of Artesia shall certify the passage and adoption of this Ordinance and shall cause the same, or a summary thereof, to be published and/or posted in the manner required by law.

SECTION 8. Record of Proceedings. The documents and materials associated with this ordinance that constitute the record of proceedings on which these findings are based are located at 18747 Clarkdale Avenue, Artesia, California, 90701. The City Clerk is the custodian of the record of proceedings.

SECTION 9. Submittal to HCD. In accordance with Government Code section 66326, staff is hereby directed to submit a copy of this Ordinance to HCD within 60 days after adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Artesia, California, at a regular meeting of the City Council held on the ____ day of _____, 2025.

CITY OF ARTESIA:

ALI TAJ, MAYOR

ATTEST:

JENNIFER ALDERETE, CITY CLERK

APPROVED AS TO FORM:

BEST BEST & KRIEGER, CITY ATTORNEY

EXHIBIT “A-1”
Title 9, Chapter 2, Article 45 – Accessory Dwelling Units
(Deletions in strikethrough and additions underlined)

§ 9-2.4501 Purpose.

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with ~~California Government Code Sections 65852.2 and 65852.22~~Chapter 13 of Division 1 of Title 7 of the California Government Code.

§ 9-2.4502 Effect of Conforming.

An ADU or JADU that conforms to the standards in this section will not be:

- (a) Deemed to be inconsistent with the city’s general plan and zoning designation for the lot on which the ADU or JADU is located.
- (b) Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.
- (c) Considered in the application of any local ordinance, policy, or program to limit residential growth.
- (d) Required to correct a nonconforming zoning condition, as defined in Section ~~9-2.4503(g)~~ 9-2.4503. This does not prevent the City from enforcing compliance with applicable building standards in accordance with Health and Safety Code section 17980.12.

§ 9-2.4503 Definitions.

As used in this article, terms are defined as follows:

...

“Livable space” means a space in a dwelling intended for human habitation, including living, sleeping, eating, cooking, or sanitation.

...

§ 9-2.4504 Approvals.

The following approvals apply to ADUs and JADUs under this section:

- (a) *Building-permit Only.* If an ADU or JADU complies with each of the general requirements in Section 9-2.4505, it is allowed with only a building permit in the following scenarios:

- (1) Converted on Single-family Lot: One ADU and one JADU on a lot with a proposed or existing single-family dwelling on it, where the ADU or JADU:
 - (i) Is either: within the space of a proposed single-family dwelling; within the existing space of an existing single-family dwelling; or (in the case of an ADU only) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress; and
 - (ii) Has exterior access that is independent of that for the single-family dwelling; and
 - (iii) Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
 - (iv) The JADU complies with the requirements of Government Code ~~Section 65852.22~~ Sections 66333 through 66339.

...

- (4) Limited Detached on Multifamily Lot: No more than two detached ADUs on a lot ~~that has an existing or with a proposed multifamily dwelling, or up to eight detached ADUs on a lot with an existing multifamily dwelling, if each detached ADU satisfies both all of the following limitations:~~
 - (i) The side- and rear-yard setbacks are at least four feet. If the existing multifamily dwelling has a rear or side yard setback of less than four feet, the city will not require any modification to the multifamily dwelling as a condition of approving the ADU.
 - (ii) The peak height above grade does not exceed the applicable height limit provided in Section 9-2.4505(b).
 - (iii) If the lot has an existing multifamily dwelling, the quantity of detached ADUs does not exceed the number of primary dwelling units on the lot.

§ 9-2.4505 General ADU and JADU Requirements.

The following requirements apply to all ADUs and JADUs that are approved under Section 9-2.4504(a) or (b):

- (a) *Zoning.*
 - (1) An ADU subject only to a building permit under Section 9-2.4504(a) may be created on a lot in a Residential or Mixed-Use Zone.

- (2) An ADU or JADU subject to an ADU permit under Section 9-2.4504(b) may be created on a lot that is zoned to allow single-family dwelling residential use or multifamily dwelling residential use.
- (3) In accordance with Government Code Section 66333(a), a JADU may only be created on a lot zoned for single-family residences.

...

- (e) *No Separate Conveyance.* An ADU or JADU may be rented, but, except as otherwise provided in Government Code Section ~~65852.26~~ 66341, no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multifamily lot).

...

- (h) *Deed Restriction.* Prior to issuance of a certificate of occupancy for an ADU or JADU, a deed restriction must be recorded against the title of the property in the County Recorder's office and a copy filed with the Director of Community Development. The deed restriction must run with the land and bind all future owners. The form of the deed restriction will be provided by the City and must provide that:

- (1) Except as otherwise provided in Government Code Section ~~65852.26~~ 66341, the ADU or JADU may not be sold separately from the primary dwelling.

...

§ 9-2.4506 Specific ADU Requirements.

The following requirements apply only to ADUs that require an ADU permit under Section 9-4.4504**(b)**.

...

- (e) *Passageway.* No passageway, as defined by Section 9-2.4503**~~(h)~~(i)**, is required for an ADU.
- (f) *Parking.*
 - (1) **No Parking Required.** California Government Code Section ~~65852.2~~ 66322 prohibits the City from requiring an off-street parking space for an ADU that is located within 1/2 mile walking distance of public transit. All lots in the City that are eligible for the creation of an ADU subject to this section are located within 1/2 mile walking distance of public transit.

Consequently, no off-street parking is required for an ADU subject to this subsection.

- (2) No Replacement. When a garage, carport, ~~or~~ covered parking structure, or uncovered parking space is demolished in conjunction with the construction of an ADU or converted to an ADU, those off-street parking spaces are not required to be replaced.

(g) *Architectural Requirements.*

- (1) The materials and colors of the exterior walls, roof, and windows and doors must ~~match be the appearance of same as~~ those of the primary dwelling.

...

- (6) ~~Windows and doors~~ No window or door of the ADU may ~~not~~ have a direct line of sight to an adjoining residential property. ~~Fencing~~ Each window and door must either be located where there is no direct line of sight or screened using fencing, landscaping, or privacy glass may be used to provide screening and to prevent a direct line of sight.

...

§ 9-2.4508 Nonconforming Zoning Code Conditions, Building Code Violations, and Unpermitted Structures.

- (a) *Generally.* The city will not deny an ADU or JADU application due to a nonconforming zoning condition, building code violation, or unpermitted structure on the lot that does not present a threat to the public health and safety and that is not affected by the construction of the ADU or JADU.
- (b) *Unpermitted ADUs and JADUs constructed before 20182020.*
 - (1) Permit to Legalize. As required by state law, the City may not deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, ~~2018~~2020, if denial is based on either of the following grounds:
 - (i) The ADU or JADU violates applicable building standards, or
 - (ii) The ADU or JADU does not comply with ~~the State ADU or JADU law (Government Code Section 65852.2)~~ or this ADU ordinance (Section 9-2.4501 et seq.).
 - (2) Exceptions.

- (i) Notwithstanding Subsection (b)(1), the City may deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, ~~2018~~2020, if the City makes a finding that correcting a violation is necessary to ~~protect the health and safety of the public or of occupants of the structure~~ comply with the standards specified in California Health and Safety Code section 17920.3.
- (ii) Subsection (b)(1) does not apply to a building that is deemed to be substandard in accordance with California Health and Safety Code section 17920.3.

**CITY OF ARTESIA
PLANNING COMMISSION**

RESOLUTION NO. 2025-01P

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF ARTESIA, CALIFORNIA, RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING TITLE 9, CHAPTER 2, ARTICLE 45 OF THE ARTESIA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS TO COMPLY WITH RECENT CHANGES IN STATE LAW, AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER PUBLIC RESOURCES CODE § 21080.17

THE PLANNING COMMISSION OF THE CITY OF ARTESIA DOES HEREBY FIND, ORDER AND RESOLVE AS FOLLOWS:

SECTION 1: The Planning and Zoning Law authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units (“ADUs”) and junior accessory dwelling units (“JADUs”).

SECTION 2: In recent years, the California Legislature has approved, and the Governor has signed into law, a number of bills that, among other things, amend various sections of the Government Code to impose new limits on local authority to regulate ADUs and JADUs.

SECTION 3: In 2024, the California Legislature approved, and the Governor signed into law, Assembly Bill 2533 (“AB 2533”) and Senate Bill 1211 (“SB 1211”), which further amend state ADU law.

SECTION 4: AB 2533 and SB 1211 took effect on January 1, 2025, and for the City’s ADU ordinance to remain valid, it must be amended to reflect the requirements of AB 2533 and SB 1211.

SECTION 5: On November 18, 2024, the City Council adopted Urgency Ordinance No. 24-962U (“Urgency Ordinance”), which took immediate effect and amended the City’s ADU ordinance to comply with AB 2533 SB 1211.

SECTION 6: On November 19, 2024, the Planning Commission conducted a duly noticed public hearing on Ordinance No. 2024-963 (“Regular ADU Ordinance”). The code amendments attached thereto are identical to the code amendments adopted by the City Council via the Urgency Ordinance. Following the public hearing, the Planning Commission voted to recommend that the City Council adopt the Regular ADU Ordinance.

SECTION 7: On November 25, 2024, the City received correspondence from the California Department of Housing and Community Development (“HCD”) identifying select provisions of the City’s ADU ordinance that HCD maintained should be revised to comply with state ADU law. Staff responded in December 2024, and agreed to incorporate HCD’s requested revisions into the City’s Regular ADU Ordinance.

SECTION 8: On January 21, 2025, the Planning Commission conducted a duly noticed public hearing on the updated Regular ADU Ordinance.

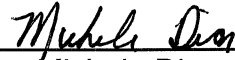
SECTION 9: The Planning Commission recommends that the City Council find that, under California Public Resources Code section 21080.17, the California Environmental Quality Act (“CEQA”) does not apply to the adoption of an ordinance by a city or county implementing the provisions of Article 2 of Chapter 13 of Division 1 of Title 7 of the California Government Code, which is California’s ADU law and which also regulates JADUs, as defined by section 66313. Therefore, adoption of the proposed ordinance is statutorily exempt from CEQA in that it implements state ADU law.

SECTION 10: The Planning Commission hereby finds that the adoption of the Ordinance is consistent with the General Plan as a matter of law under Government Code section 66314(c).

SECTION 11: Given the foregoing, and based on the entire record before the Planning Commission, the Planning Commission hereby recommends that the City Council adopt the ordinance attached hereto as Exhibit “A.”

SECTION 12: This Resolution shall become effective upon its adoption. The Planning Clerk shall certify to the adoption of this Resolution and cause the same to be maintained in the permanent records of the City.

PASSED, APPROVED AND ADOPTED THIS 21st DAY of JANUARY 2025.



Michele Diaz, Vice-Chair

ATTEST:



Victor Estrada, Planning Clerk

ROLL CALL VOTE:

AYES: COMMISSIONERS: BARCELOS, PATEL, DIAZ
NOES: COMMISSIONERS:
ABSTAIN: COMMISSIONERS:
ABSENT: COMMISSIONERS: MANALO

EXHIBIT A
PROPOSED ORDINANCE

EXHIBIT "A-1"
Title 9, Chapter 2, Article 45 – Accessory Dwelling Units
(Deletions in strikethrough and additions underlined)

§ 9-2.4501 Purpose.

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with ~~California Government Code Sections 65852.2 and 65852.22~~ Chapter 13 of Division 1 of Title 7 of the California Government Code.

§ 9-2.4502 Effect of Conforming.

An ADU or JADU that conforms to the standards in this section will not be:

- (a) Deemed to be inconsistent with the city's general plan and zoning designation for the lot on which the ADU or JADU is located.
- (b) Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.
- (c) Considered in the application of any local ordinance, policy, or program to limit residential growth.
- (d) Required to correct a nonconforming zoning condition, as defined in Section ~~9-2.4503(g)~~ 9-2.4503(h). This does not prevent the City from enforcing compliance with applicable building standards in accordance with Health and Safety Code section 17980.12.

§ 9-2.4503 Definitions.

As used in this article, terms are defined as follows:

- (a) "Accessory dwelling unit or ADU" means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. An accessory dwelling unit also includes the following:
 - (1) An efficiency unit, as defined by Section 17958.1 of the California Health and Safety Code; and
 - (2) A manufactured home, as defined by Section 18007 of the California Health and Safety Code.
- (b) "Accessory structure" means a structure that is accessory and incidental to a dwelling located on the same lot.
- (c) "Complete independent living facilities" means permanent provisions for living,

sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multi-family dwelling is or will be situated.

- (d) "Efficiency kitchen" means a kitchen that includes all of the following:
- (1) A cooking facility with appliances.
 - (2) A food preparation counter and storage cabinets that are of a reasonable size in relation to the size of the JADU.
- (e) "Junior accessory dwelling unit or JADU" means a residential unit that satisfies all of the following:
- (1) It is no more than 500 square feet in size.
 - (2) It is contained entirely within an existing or proposed single-family structure. An enclosed use within the residence, such as an attached garage, is considered to be a part of and contained within the single-family structure.
 - (3) It includes its own separate sanitation facilities or shares sanitation facilities with the existing or proposed single-family structure.
 - (4) If the unit does not include its own separate bathroom, then it contains an interior entrance to the main living area of the existing or proposed single-family structure in addition to an exterior entrance that is separate from the main entrance to the primary dwelling.
 - (5) It includes an efficiency kitchen, as defined in Subsection (d).
- (f) "Livable space" means a space in a dwelling intended for human habitation, including living, sleeping, eating, cooking, or sanitation.
- (g) "Living area" means the interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.
- (h) "Nonconforming zoning condition" means a physical improvement on a property that does not conform with current zoning standards.
- (i) "Passageway" means a pathway that is unobstructed clear to the sky and extends from a street to one entrance of the ADU or JADU.
- (j) "Proposed dwelling" means a dwelling that is the subject of a permit application and that meets the requirements for permitting.
- (k) "Public transit" means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the

public.

§ 9-2.4504 Approvals.

The following approvals apply to ADUs and JADUs under this section:

- (a) *Building-permit Only.* If an ADU or JADU complies with each of the general requirements in Section 9-2.4505, it is allowed with only a building permit in the following scenarios:
 - (1) Converted on Single-family Lot: One ADU and one JADU on a lot with a proposed or existing single-family dwelling on it, where the ADU or JADU:
 - (i) Is either: within the space of a proposed single-family dwelling; within the existing space of an existing single-family dwelling; or (in the case of an ADU only) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress; and
 - (ii) Has exterior access that is independent of that for the single-family dwelling; and
 - (iii) Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
 - (iv) The JADU complies with the requirements of Government Code ~~Section 65852.22~~ Sections 66333 through 66339.
 - (2) Limited Detached on Single-Family Lot. One detached, new construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot under Subsection (a)(1)(i) above), if the detached ADU satisfies each of the following limitations:
 - (i) The side- and rear-yard setbacks are at least four feet.
 - (ii) The total floor area is 800 square feet or smaller.
 - (iii) The peak height above grade does not exceed the applicable height limit in Section 9-2.4505(b) below.
 - (3) Converted on Multi-Family Lot. One or more ADUs within portions of existing multi-family dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, if each converted ADU complies with State building standards for dwellings. Under this subsection, at least one converted ADU is allowed within an existing multi-family dwelling, up to

a quantity equal to 25% of the existing multi-family dwelling units.

- (4) Limited Detached on Multifamily Lot: No more than two detached ADUs on a lot ~~that has an existing or with a proposed multifamily dwelling, or up to eight detached ADUs on a lot with an existing multifamily dwelling, if~~ each detached ADU satisfies ~~both all~~ of the following ~~limitations~~:

- (i) The side- and rear-yard setbacks are at least four feet. If the existing multifamily dwelling has a rear or side yard setback of less than four feet, the city will not require any modification to the multifamily dwelling as a condition of approving the ADU.
- (ii) The peak height above grade does not exceed the applicable height limit provided in Section 9-2.4505(b).
- (iii) If the lot has an existing multifamily dwelling, the quantity of detached ADUs does not exceed the number of primary dwelling units on the lot.

(b) *ADU Permit.*

- (1) Except as allowed under Subsection (a) above, no ADU may be created without a building permit and an ADU permit in compliance with the standards set forth in Sections 9-2.4505 and 9-2.4506.
- (2) The City may charge a fee to reimburse it for costs incurred in processing ADU permits, including the costs of adopting or amending the City's ADU ordinance. The ADU permit processing fee is determined by the Director of Community Development and approved by the City Council by resolution.

(c) *Process and Timing.*

- (1) An ADU permit is considered and approved ministerially, without discretionary review or a hearing.
- (2) The City must approve or deny an application to create an ADU or JADU within 60 days from the date that the City receives a completed application. If the City has not approved or denied the completed application within 60 days, the application is deemed approved unless either:
 - (i) The applicant requests a delay, in which case the 60 day time period is tolled for the period of the requested delay; or
 - (ii) When an application to create an ADU or JADU is submitted with a permit application to create a new single-family or multi-family dwelling on the lot, the City may delay acting on the permit

application for the ADU or JADU until the City acts on the permit application to create the new single-family or multi-family dwelling, but the application to create the ADU or JADU will still be considered ministerially without discretionary review or a hearing.

- (3) If the City denies an application to create an ADU or JADU, the City must provide the applicant with comments that include, among other things, a list of all the defective or deficient items and a description of how the application may be remedied by the applicant. Notice of the denial and corresponding comments must be provided to the applicant within the 60 day time period established by Subsection (c)(2) above.
- (4) A demolition permit for a detached garage that is to be replaced with an ADU is reviewed with the application for the ADU and issued at the same time.

§ 9-2.4505 General ADU and JADU Requirements.

The following requirements apply to all ADUs and JADUs that are approved under Section 9-2.4504(a) or (b):

(a) *Zoning.*

- (1) An ADU subject only to a building permit under Section 9-2.4504(a) may be created on a lot in a Residential or Mixed-Use Zone.
- (2) An ADU or JADU subject to an ADU permit under Section 9-2.4504(b) may be created on a lot that is zoned to allow single-family dwelling residential use or multifamily dwelling residential use.
- (3) In accordance with Government Code Section 66333(a), a JADU may only be created on a lot zoned for single-family residences.

(b) *Height.*

- (1) Except as otherwise provided by the subsections below, a detached ADU created on a lot with an existing or proposed single-family or multi-family dwelling unit may not exceed 16 feet in height.
- (2) A detached ADU may be up to 18 feet in height if it is created on a lot with an existing or proposed single-family or multi-family dwelling unit that is located within 1/2 mile walking distance of a major transit stop or a high quality transit corridor, as those terms are defined in Section 21155 of the Public Resources Code, and the ADU may be up to two additional feet in height (for a maximum of 20 feet) if necessary to accommodate a roof

pitch on the ADU that is aligned with the roof pitch of the primary dwelling unit.

- (3) A detached ADU created on a lot with an existing or proposed multi-family dwelling that has more than one story above grade may not exceed 18 feet in height.
- (4) An ADU that is attached to the primary dwelling may not exceed 25 feet in height or the height limitation imposed by the underlying zone that applies to the primary dwelling, whichever is lower. Notwithstanding the foregoing, ADUs subject to this Subsection (b) may not exceed two stories.
- (5) For purposes of this Subsection (b), height is measured above existing legal grade to the peak of the structure.

(c) *Fire Sprinklers.*

- (1) Fire sprinklers are required in an ADU if sprinklers are required in the primary residence.
- (2) The construction of an ADU does not trigger a requirement for fire sprinklers to be installed in the existing primary dwelling.

(d) *Rental Term.* No ADU or JADU may be rented for a term that is shorter than 30 days. This prohibition applies regardless of when the ADU or JADU was created.

(e) *No Separate Conveyance.* An ADU or JADU may be rented, but, except as otherwise provided in Government Code Section ~~65852.26~~ 66341, no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multifamily lot).

(f) *Septic System.* If the ADU or JADU will connect to an onsite wastewater-treatment system, the owner must include with the application a percolation test completed within the last five years or, if the percolation test has been recertified, within the last 10 years.

(g) *Owner Occupancy.* As required by State law, all JADUs are subject to an owner-occupancy requirement. A natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or JADU, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement in this Subsection (g) does not apply if the property is

entirely owned by another governmental agency, land trust, or housing organization.

- ~~(1) — An ADU that is permitted after January 1, 2020, but before January 1, 2025, is not subject to any owner occupancy requirement.~~
 - ~~(2) — Unless applicable law requires otherwise, all ADUs that are permitted on or after January 1, 2025, are subject to an owner occupancy requirement. A natural person with legal or equitable title to the property must reside on the property must reside on the property as the person's legal domicile and permanent residence.~~
 - ~~(3) — As required by State law, all JADUs are subject to an owner occupancy requirement. A natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or JADU, as the person's legal domicile and permanent residence. However, the owner occupancy requirement in this Subsection (g) does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.~~
- (h) *Deed Restriction.* Prior to issuance of a certificate of occupancy for ~~an ADU or a~~ JADU, a deed restriction must be recorded against the title of the property in the County Recorder's office and a copy filed with the Director of Community Development. The deed restriction must run with the land and bind all future owners. The form of the deed restriction will be provided by the City and must provide that:
- ~~(1) Except as otherwise provided in Government Code Section 65852.26 66341, the ADU or The JADU may not be sold separately from the primary dwelling.~~
 - ~~(2) The ADU or JADU is restricted to the approved size and to other attributes allowed by this section.~~
 - ~~(3) The deed restriction runs with the land and may be enforced against future property owners.~~
 - ~~(4) The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Director, providing evidence that the ADU or JADU has in fact been eliminated. The Director may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Director's determination consistent with other provisions of this Code. If the ADU or JADU is not entirely physically removed, but is only eliminated by virtue of having a necessary component of an ADU or JADU removed, the remaining structure and improvements must otherwise comply with applicable provisions of this~~

Code.

- (5) The deed restriction is enforceable by the Director or designee for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.

(i) *Building and Safety.*

- (1) Must Comply with Building Code. Subject to this Subsection (i), all ADUs and JADUs must comply with all local Building Code requirements.
- (2) No Change of Occupancy. Construction of an ADU does not constitute a Group R occupancy change under the local Building Code, as described in Section 310 of the California Building Code, unless the Building Official or Plan Check Engineer makes a written finding based on substantial evidence in the record that the construction of the ADU could have a specific, adverse impact on public health and safety. Nothing in this Subsection (i) prevents the City from changing the occupancy code of a space that was uninhabitable space or that was only permitted for nonresidential use and was subsequently converted for residential use in accordance with this section.

§ 9-2.4506 Specific ADU Requirements.

The following requirements apply only to ADUs that require an ADU permit under Section 9-4.4504(a)(4)(b).

(a) *Maximum Size.*

- (1) The maximum size of a detached or attached ADU subject to this subsection is 850 square feet for a studio or one-bedroom unit and 1,000 square feet for a unit with two or more bedrooms.
- (2) An attached ADU that is created on a lot with an existing primary dwelling is further limited to 50% of the floor area of the existing primary dwelling.
- (3) Application of other development standards in this subsection, such as FAR or lot coverage, might further limit the size of the ADU, but no application of the percent-based size limit in subsection or of an FAR, front setback, lot coverage limit, or open space requirement may require the ADU to be less than 800 square feet.

- (b) *Setbacks.*
 - (1) An ADU that is subject to Section 9-2.4506 must conform to a 25 foot front-yard setback, subject to Subsection (a)(3).
 - (2) An ADU that is subject to this section must conform to four foot side- and rear-yard setbacks.
 - (3) No setback is required for an ADU that is subject to Section 9-2.4506 if the ADU is constructed in the same location and to the same dimensions as an existing structure.
- (c) *Lot Coverage.* No ADU subject to Section 9-2.4506 may cause the total lot coverage of the lot to exceed 50%, subject to Subsection (a)(3) above.
- (d) *Minimum Open Space.* No ADU subject to this Section 9-2.4506 may cause the total percentage of open space of the lot to fall below 50%, subject to Subsection (a)(3) above.
- (e) *Passageway.* No passageway, as defined by Section 9-2.4503(h)(i), is required for an ADU.
- (f) *Parking.*
 - (1) No Parking Required. California Government Code Section ~~65852.2~~ 66322 prohibits the City from requiring an off-street parking space for an ADU that is located within 1/2 mile walking distance of public transit. All lots in the City that are eligible for the creation of an ADU subject to this section are located within 1/2 mile walking distance of public transit. Consequently, no off-street parking is required for an ADU subject to this subsection.
 - (2) No Replacement. When a garage, carport, ~~or~~ covered parking structure, or uncovered parking space is demolished in conjunction with the construction of an ADU or converted to an ADU, those off-street parking spaces are not required to be replaced.
- (g) *Architectural Requirements.*
 - (1) The materials and colors of the exterior walls, roof, and windows and doors must ~~match be the appearance of same as~~ match those of the primary dwelling.
 - (2) The roof slope must match that of the dominant roof slope of the primary dwelling. The dominant roof slope is the slope shared by the largest portion of the roof.
 - (3) The exterior lighting must be limited to down-lights or as otherwise

required by the Building or Fire Code.

- (4) The ADU must have an independent exterior entrance, apart from that of the primary dwelling.
- (5) The interior horizontal dimensions of an ADU must be at least 10 feet wide in every direction, with a minimum interior wall height of seven feet.
- (6) ~~Windows and doors~~ No window or door of the ADU may not have a direct line of sight to an adjoining residential property. ~~Fencing~~ Each window and door must either be located where there is no direct line of sight or screened using fencing, landscaping, or privacy glass may be used to provide screening and to prevent a direct line of sight.
- (7) All windows and doors in an ADU are less than 30 feet from a property line that is not a public right-of-way line must either be (for windows) clerestory with the bottom of the glass at least six feet above the finished floor, or (for windows and for doors) utilized frosted or obscure glass.
- (h) *Landscape Requirements.* Evergreen landscape screening must be planted and maintained between the ADU and adjacent parcels as follows:
 - (1) At least one fifteen (15) gallon size plant shall be provided for every five linear feet of exterior wall. Alternatively, at least one twenty-four (24) inch box size plant shall be provided for every 10 linear feet of exterior wall.
 - (2) Plant specimens must be at least six feet tall when installed. As an alternative, a solid fence of at least six feet in height may be installed.
 - (3) All landscaping must be drought-tolerant.
- (i) *Historical Protections.* An ADU that is on or within 600 feet of real property that is listed in the California Register of Historic Resources must be located so as to not be visible from any public right-of-way.

§ 9-2.4507 Fees.

- (a) *Impact Fees.*
 - (1) No impact fee is required for an ADU that is less than 750 square feet in size. For purposes of this subsection, "impact fee" means a "fee" under the Mitigation Fee Act (Government Code Section 66000(b)) and a fee under the Quimby Act (Government Code Section 66477). "Impact fee" here does not include any connection fee or capacity charge for water or sewer service.
 - (2) Any impact fee that is required for an ADU that is 750 square feet or

larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit (e.g., the floor area of the ADU, divided by the floor area of the primary dwelling, times the typical fee amount charged for a new dwelling).

(b) *Utility Fees.*

- (1) If an ADU is constructed with a new single-family home, a separate utility connection directly between the ADU and the utility and payment of the normal connection fee and capacity charge for a new dwelling are required.
- (2) Except as described in Subsection (b)(1), converted ADUs on a single-family lot that are created under Section 9-2.4504(a)(1) are not required to have a new or separate utility connection directly between the ADU and the utility. Nor is a connection fee or capacity charge required.
- (3) Except as described in Subsection (b)(1), all ADUs that are not covered by Subsection (b)(2) require a new, separate utility connection directly between the ADU and the utility.
 - (i) The connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU based on either the floor area or the number of drainage fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system.
 - (ii) The portion of the fee or charge that is charged by the City may not exceed the reasonable cost of providing this service.

§ 9-2.4508 Nonconforming Zoning Code Conditions, Building Code Violations, and Unpermitted Structures.

- (a) *Generally.* The city will not deny an ADU or JADU application due to a nonconforming zoning condition, building code violation, or unpermitted structure on the lot that does not present a threat to the public health and safety and that is not affected by the construction of the ADU or JADU.
- (b) *Unpermitted ADUs and JADUs constructed before ~~2018~~2020.*
 - (1) Permit to Legalize. As required by state law, the City may not deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, ~~2018~~2020, if denial is based on either of the following grounds:
 - (i) The ADU or JADU violates applicable building standards, or

- (ii) The ADU or JADU does not comply with ~~the State ADU or JADU law (Government Code Section 65852.2)~~ or this ADU ordinance (Section 9-2.4501 et seq.).

(2) Exceptions.

- (i) Notwithstanding Subsection (b)(1), the City may deny a permit to legalize an existing but unpermitted ADU or JADU that was constructed before January 1, ~~2018~~2020, if the City makes a finding that correcting a violation is necessary to ~~protect the health and safety of the public or of occupants of the structure~~ comply with the standards specified in California Health and Safety Code section 17920.3.
- (ii) Subsection (b)(1) does not apply to a building that is deemed to be substandard in accordance with California Health and Safety Code section 17920.3.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 10A.

TO: Mayor and Members of the City Council

SUBJECT: Transmittal of Annual Comprehensive Financial Report for Fiscal Year 2023-24

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager

Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council receive and file the Transmittal of Annual Comprehensive Financial Report for Fiscal Year 2023-24

BACKGROUND:

Annually, the Finance Department prepares and publishes the City's Annual Comprehensive Financial Report (ACFR) following the completion of an independent and certified audit. The City's independent certified audit firm is Moss, Levy & Hartzheim LLP. The ACFR is an extensive report summarizing the financial activities of the City that occurred from July 1, 2023 through June 30, 2024.

The ACFR is prepared in compliance with the Governmental Accounting Standards Board (GASB) standards. Pursuant to GASB guidelines, the City's ACFR is divided into three sections: Introductory, Financial and Statistical. The Introductory section contains a Letter of Transmittal from the City Manager. This letter includes a brief profile of the City, and the City's economic condition and outlook.

The Financial section contains the independent auditor's report, Management's Discussion & Analysis (MD&A), and the basic financial statements. The firm of Moss, Levy & Hartzheim LLP has issued an unmodified ("clean") opinion on the financial statements for the fiscal year ended June 30, 2024. This means that their examination, testing and audit procedures allowed them to conclude that the financial statements present fairly, in all material respects, the financial position of the City. This is the best opinion that the City can receive from its auditors.

The MD&A provides a narrative of how the financial report is presented and key highlights of some of the changes in financial position. The MD&A also provides tables showing comparative information from fiscal year ending June 30, 2023 to June 30, 2024, including changes in net position (difference in assets and liabilities). The final section of the ACFR is the Statistical Section. This section presents data useful in analyzing the City's financial and operational history for comparative purposes.

Staff will be submitting the ACFR for the fiscal year ended June 30, 2024 to the Government Finance Officer's Association (GFOA) for consideration of the Certificate of Achievement for Excellence in Financial Reporting (COA) Program. The Certificate is regarded as the highest form of recognition in governmental accounting and financial reporting, and would be a significant accomplishment for the City.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.

RECOMMENDED COUNCIL ACTION:

It is recommended that the City Council receive and file the Transmittal of Annual Comprehensive Financial Report for Fiscal Year 2023-24

Attachments

[Artesia ACFR Final 24.pdf](#)

Annual Comprehensive Financial Report

Fiscal Year Ended June 30, 2024



www.cityofartesia.us

CITY OF ARTESIA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
Fiscal Year Ended June 30, 2024

TABLE OF CONTENTS

I. INTRODUCTORY SECTION

Letter of Transmittal	i
Organization Chart.....	v
Principal Officials	vi

II. FINANCIAL SECTION

A. Independent Auditor's Report	1
B. Management's Discussion and Analysis (Unaudited)	5
C. Basic Financial Statements	
Government-wide Financial Statements:	
Statement of Net Position	15
Statement of Activities	16
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet	19
Reconciliation of the Balance Sheet of Governmental Funds	
to the Statement of Net Position	20
Statement of Revenues, Expenditures, and Changes in Fund Balances	21
Reconciliation of the Statement of Revenues, Expenditures, and	
Changes in Fund Balances of Governmental Funds to the Statement	
of Activities	22
Proprietary Funds:	
Statement of Net Position	23
Statement of Revenues, Expenses, and Changes in Net Position	24
Statement of Cash Flows	25
Fiduciary Funds:	
Statement of Fiduciary Net Position	27
Statement of Changes in Net Position – Private-Purpose Trust Fund	28
Notes to Basic Financial Statements	29
D. Required Supplementary Information:	
Schedule of Proportionate Share of Net Pension Liability – City Misc Plan	59
Schedule of Pension Contributions – City Misc Plan	60
Schedule of Changes in Total OPEB Liability and Related Ratios	61
Schedule of OPEB Employer Contributions	62
Note to Required Supplementary Information	63
General Fund – Schedule of Revenues, Expenditures, and Changes in	
Fund Balance – Budget and Actual	64
Billboard Fund – Schedule of Revenues, Expenditures, and Changes in	
Fund Balance – Budget and Actual	65

CITY OF ARTESIA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
Fiscal Year Ended June 30, 2024

TABLE OF CONTENTS

II. FINANCIAL SECTION (Continued)

E. Other Supplemental Information

Capital Projects Fund – Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual.....	66
---	----

Nonmajor Governmental Funds

Combining Balance Sheet	67
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	69
Schedules of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual	
State Gas Tax Special Revenue Fund	71
CDBG Special Revenue Fund	72
Proposition A Special Revenue Fund	73
Proposition C Special Revenue Fund	74
Air Quality Special Revenue Fund.....	75
C.O.P.S. Grant Special Revenue Fund.....	76
Measure R Special Revenue Fund.....	77
Measure W Special Revenue Fund.....	78
CFD Special Revenue Fund.....	79
Housing Authority Special Revenue Fund.....	80
Artesia Lighting District Special Revenue Fund	81
Bicycle & Pedestrian Special Revenue Fund.....	82
Measure M Special Revenue Fund	83
SB1 Special Revenue Fund.....	84
Cal Fire Urban Grant Special Revenue Fund.....	85
Development Impact Fees Special Revenue Fund.....	86
Metro TOD 4 Special Revenue Fund.....	87
Parks and Recreation Grants Special Revenue Fund	88

III. STATISTICAL SECTION

F. Description of Statistical Section

G. Financial Trends

Net Position by Component.....	89
Changes in Net Position by Component.....	90
Fund Balances of Governmental Funds	92
Changes in Fund Balances of Governmental Funds	93

H. Revenue Capacity

Governmental Activities Tax Revenues by Source.....	95
Assessed Value of Taxable Property	96
Assessed Value of Taxable Property by Use.....	97
Direct and Overlapping Property Tax Rates.....	98
Principal Property Taxpayers	99
Property Tax Levies and Collections.....	100

III. STATISTICAL SECTION (Continued)

I.	Debt Capacity	
	Ratios of Outstanding Debt by Type	101
	Direct and Overlapping Bonded Debt	102
	Legal Debt Margin	103
J.	Demographic and Economic Information	
	Demographic and Economic Statistics	104
	Principal Employers	105
K.	Operating Information	
	Full Time Equivalent City Government Employees by Function/Program.....	106
	Capital Asset Statistics by Function	107



THE CITY OF ARTESIA, CALIFORNIA

18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA 90701

Telephone 562 / 865-6262

FAX 562 / 865-6240

"Service Builds Tomorrow's Progress"

February 10, 2025

Honorable Mayor and City Council
City of Artesia
Artesia, California

The Comprehensive Annual Financial Report of the City of Artesia (City), California, for the year ended June 30, 2024 is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the City. To the best of our knowledge, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position, results of operations and cash flows of the various funds of the City. All disclosures necessary to enable the reader to gain an understanding of the City's financial activities have been included.

The financial statements are the responsibility of the City's management. Completeness and reliability of the information contained in this report is based upon a comprehensive framework of internal controls that is established for this purpose. The costs of internal control should not exceed the anticipated benefits. The objective of internal controls is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

The Management's Discussion and Analysis (MD&A) interprets the financial reports by analyzing trends and by explaining changes, fluctuations, and variations in the financial data. In addition, the MD&A is intended to disclose any known significant events or decisions that affect the financial condition of the City. The MD&A complements this letter of transmittal and should be read in conjunction with it.

Independent Audit. City policy requires that its financial statements be audited by a certified public accountant. Moss, Levy & Hartzheim LLP, Certified Public Accountants and Consultants, have issued an unmodified ("clean") opinion on the City's financial statements for the fiscal year ended June 30, 2024. The auditor's report on the basic financial statements and required supplementary information is included in the financial section of this report.

The City is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of Amendments of 1996 and the U.S. Office of Management and Budget Circular A-133, *Audits of State and Local Governments and Not for Profit Organizations*. A separate single audit report includes the schedule of expenditures of federal awards, auditors' report on internal controls, and compliance with applicable laws and regulations.

Profile of the City of Artesia

Incorporated in 1959, the City of Artesia is located nineteen miles southeast of downtown Los Angeles and 10 miles northeast of Long Beach. The City encompasses an area of approximately 1.6 square miles. There are three major retail areas, one industrial area, and a multi-story office park. The current population is 16,019 according to the State of California Department of Finance.

The City is a general law city. The City Council is composed of five members elected biannually at large to four-year alternating terms. The Mayor and Mayor Pro Tem are selected by the City Council.

The City has a Council/Manager form of government. The City Manager is appointed by the City Council to manage the daily affairs of the City and to implement policies established by the Council.

The City provides a full range of services including law enforcement (via a contract with the Los Angeles County Sheriff Department); construction and maintenance of arterials, streets and infrastructure; recreational services; public transportation; planning and economic development; housing; and administrative services. In addition to general municipal activities, the City provides refuse and recycling collection services (via a contract with CR&R, Inc.).

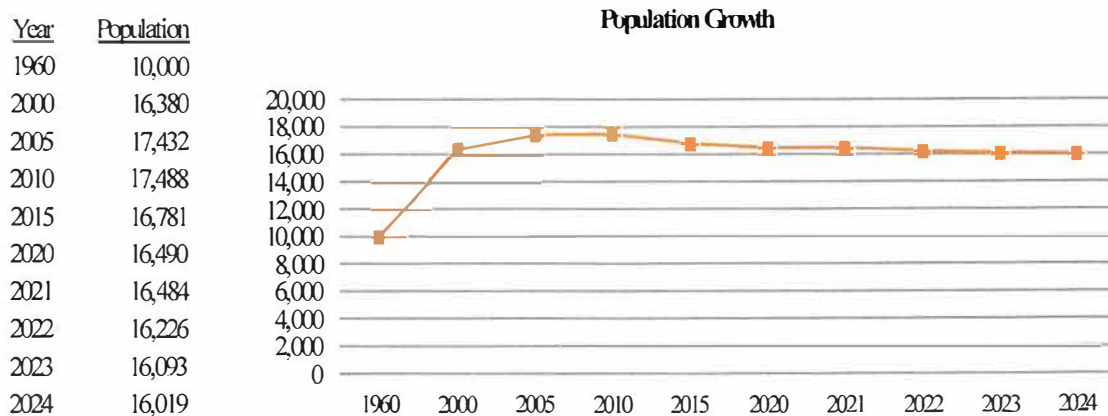
The Council is required to adopt a final budget by June 30th of each fiscal year. In Fiscal Year 2023-24, the Council adopted the annual budget on June 12, 2023, and the mid-year budget on February 12, 2024. The annual budget serves as the foundation for the City's financial planning and control. The budget is prepared by fund, program (e.g., public safety), and activity (e.g., law enforcement). This report includes all the funds of the City. The City Manager may appropriate resources up to \$39,325 from budgeted funds. Expenditures above this threshold requires approval from the City Council.

In accordance with the reporting entity definition of the Governmental Accounting Standards Board, the City has included the Artesia Parking Authority and the Artesia Housing Authority in the financial report. The resources and activities of the Successor agency to the City of Artesia Redevelopment Agency are reported in a separate Private-Purpose Trust Fund, which is also included in these financial statements.

Several state and county agencies and school districts provide services to the City, but do not meet the established criteria for inclusion, and accordingly are excluded from this report.

Economic Condition and Outlook

The prospects for the future of the City are good. The population has remained steady as shown:



Source: State of California Department of Finance

The City of Artesia incorporated on May 29, 1959 with the motto “Service Builds Tomorrow’s Progress”. In 1957, the community roads of Pioneer, South Street, and Artesia Boulevard were paved, two-lane roads. Over the years, the Public Works Department has maintained the City’s roads and infrastructure. In Fiscal Year 2023-24, the City made infrastructure improvements to address street repairs, implement traffic calming measures, and remediate tripping hazards on sidewalks.

Much of the local development of the City before the 1950’s was farm, orchard, or grazing lands. In 1955, the Bradley-Burns Act was passed, which provided a one percent sales tax rebate for cities, to be distributed by the state. The sales and use tax has been the leading tax source in the City. In recent years, the City has been focused on diversifying the City’s tax base to add additional revenue to provide resources with which to serve its residents.

The City’s economy has always relied on sales tax as the primary revenue source to support the purposes of the City’s government. Sales tax for Fiscal Year 2023-24 makes up more than one-third of the general fund revenues. A vibrant sector of the City’s economy is the Restaurant and Hotel major business group. In 2024, the City continued its tradition of supporting small businesses, bolstering the local economy and encouraging patronage of local food establishments through its Restaurant Week program. Restaurant Week saw a 58% increase in participation from local restaurants, with 38 establishments participating, bringing in residents and visitors to experience Artesia’s diverse cuisine. The City continues to work on attracting investors wishing to develop in Artesia, and the City hosted workshops with developers on proposed mixed-use projects on Pioneer Boulevard and South Street, to lay the groundwork for future economic growth.

The City is included in the Los Angeles-Long Beach Metropolitan Statistical Area. The following table summarizes the civilian labor force, employment and unemployment, and employment rate in the County and the City for calendar years 2020 through November, 2024:

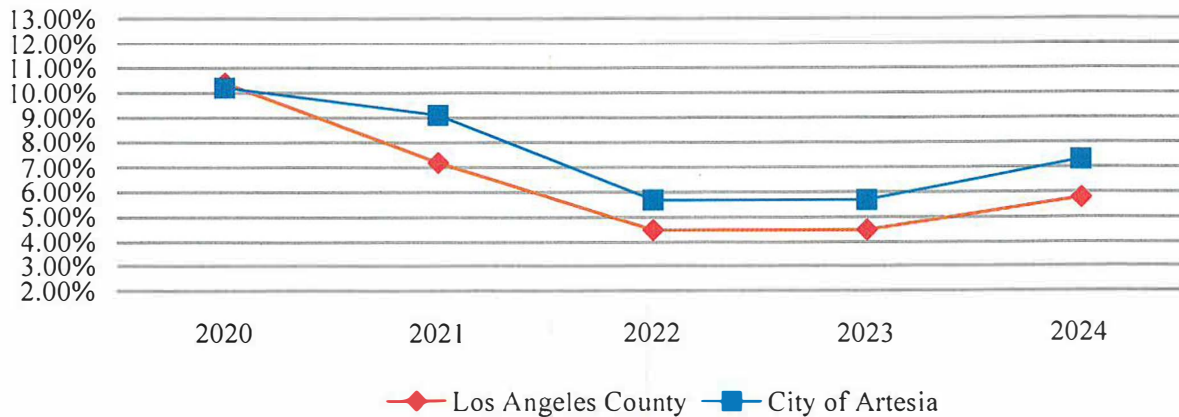
LOS ANGELES COUNTY AND CITY OF ARTESIA STATISTICAL AREA
Civilian Labor Force, Employment, Unemployment and Unemployment Rate
Annual Averages (000's) ⁽¹⁾

	2020		2021		2022		2023		2024	
	<u>County</u>	<u>City</u>	<u>County</u>	<u>City</u>	<u>County</u>	<u>City</u>	<u>County</u>	<u>City</u>	<u>County</u>	<u>City</u>
Civilian Labor Force (2)	4,869	7.70	5,009	7.80	4,948	7.60	4,968	7.70	5,042	7.80
Employment	4,363	6.90	4,647	7.10	4,724	7.20	4,743	7.20	4,749	7.20
Unemployment	506	0.80	363	0.70	224	0.40	224	0.40	294	0.60
Unemployment Rate	10.40%	10.20%	7.20%	9.10%	4.50%	5.70%	4.50%	5.70%	5.80%	7.30%

⁽¹⁾ Not seasonally adjusted.

⁽²⁾ Labor force data is by place of residence; includes self-employed individuals, unpaid family workers, household domestic workers, and workers on strike.

**Unemployment Rate
Artesia versus LA County**



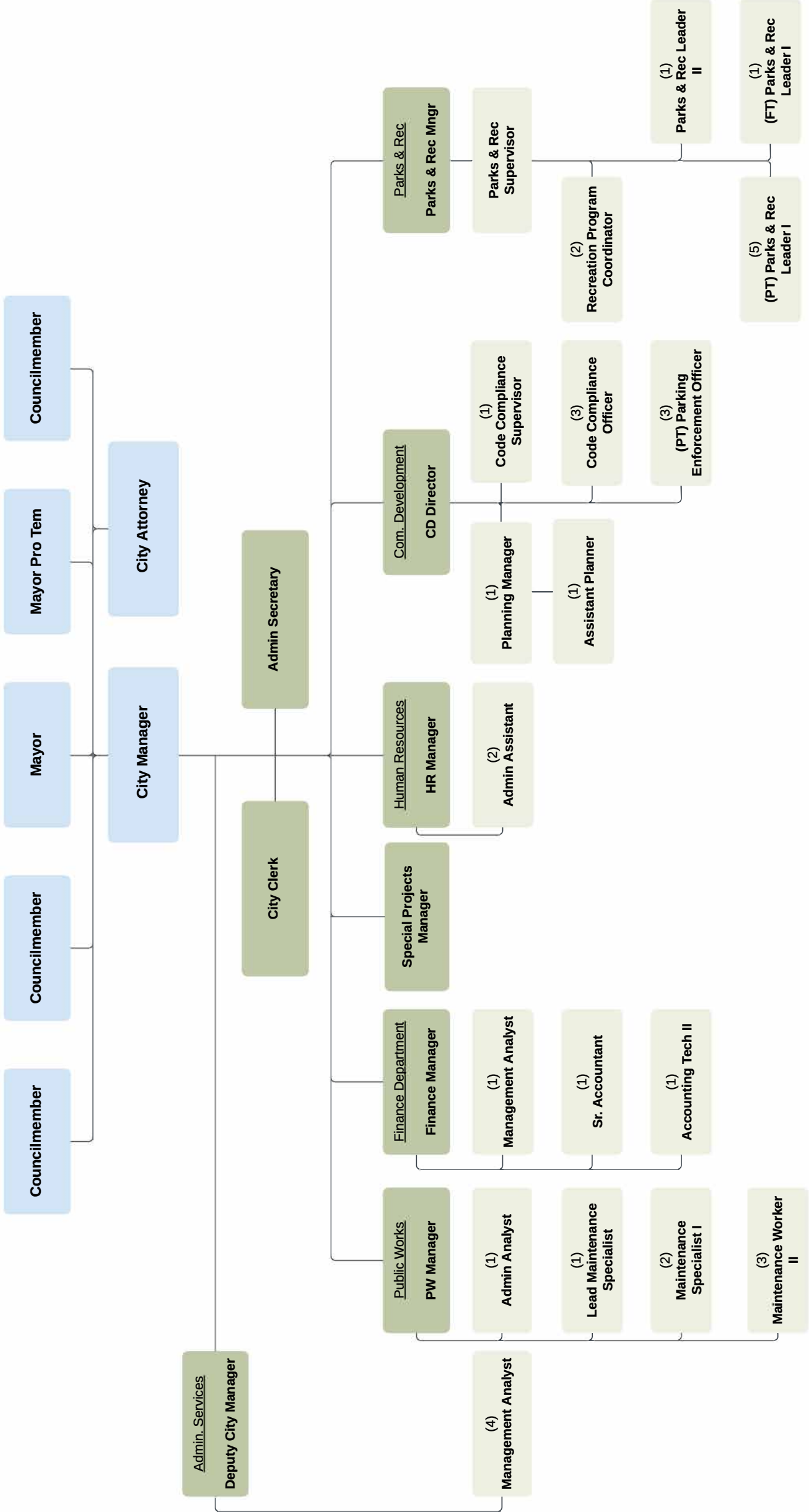
Source: Labor Market Information Division of the California State Employment Development Department.
The City's average unemployment rate has been consistently lower than the Los Angeles County area average.

The preparation of the Annual Comprehensive Financial Report was made possible by the dedicated service of the entire staff of the Finance Department. We wish to thank all government departments for their assistance in providing the data necessary to prepare this report. Credit is also due to the Mayor and City Council for their support in maintaining the highest standards of professionalism in the management of the City of Artesia's finances.

Sincerely,

Abel Avalos
City Manager

City of Artesia Organizational Chart



CITY OF ARTESIA, CALIFORNIA
List of Principal Officials
2023-2024

<u>Elected Officials</u>	<u>Term Expires</u>
Mayor: Monica Manalo	November 2024
Mayor Pro Tem: Tony Lima	November 2024
Council Members: Ali Taj	November 2026
Rene Trevino	November 2026
Melissa Ramoso	November 2026
<u>Administrative Staff</u>	<u>Date of Hire</u>
Interim City Manager: * Melissa Burke	June 2022
Acting Deputy City Manager/Finance Manager: Jamie Murguia	June 2022
City Attorney: * HongDao Nguyen	December 2020
City Clerk: Jennifer Alderete	June 2022
City Treasurer: Jamie Murguia	June 2023
Fire Chief: ** Anthony C. Marrone	February 2023
Sheriff: *** Robert G. Luna	November 2022
Community Development Director: Okina Dor	June 2010

* Appointed by City Council

** Appointed by Los Angeles County Fire District

*** Appointed by Los Angeles County Sheriff Department



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA
ALEXANDER C HOM, CPA
ADAM V GUISE, CPA
TRAVIS J HOLE, CPA
WILSON LAM, CPA

COMMERCIAL ACCOUNTING & TAX SERVICES

8383 WILSHIRE BLVD., SUITE 800
BEVERLY HILLS, CA 90211
TEL: 310.670.2745
FAX: 310.670.1689
www.mlhcpas.com

GOVERNMENTAL AUDIT SERVICES

5800 HANNUM AVE., SUITE E
CULVER CITY, CA 90230
TEL: 310.670.2745
FAX: 310.670.1689
www.mlhcpas.com

INDEPENDENT AUDITOR'S REPORT

To the Members of the City Council
City of Artesia, California

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Artesia, California as of and for the fiscal year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Artesia, California, as of June 30, 2024, and the respective changes in financial position and, where applicable, cash flows thereof, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and those standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages xx through xx, Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual – General Fund, and the Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual – Billboard Special Revenue Fund, Schedule of Changes in the Net Pension Liability and Related Ratios, Schedule of Pension Contributions, Schedule of Changes in Total OPEB Liability and Related Ratios, and Schedule of OPEB Employer Contributions on pages 59 through 65 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Artesia's basic financial statements. The Budgetary Comparison Schedule for the major Capital Projects fund; the Combining Financial Statements, and individual Budgetary Comparison Schedules for the Nonmajor Governmental Funds listed in the table of contents are presented for purposes of additional analysis and are not required parts of the basic financial statements.

The major Capital Projects fund, the Combining Financial Statements, and individual Budgetary Comparison Schedules for the Nonmajor Governmental Funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 22, 2025, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



MOSS, LEVY & HARTZHEIM, LLP
Culver City, CA
January 22, 2025

This page intentionally left blank.

Management's Discussion and Analysis

As management of the City of Artesia, we offer readers of the City of Artesia's financial statements this narrative overview and analysis of the financial activities of the City of Artesia for the fiscal year ended June 30, 2024.

Financial Highlights

- The assets and deferred outflows of resources of the City of Artesia exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$44,716,437 (*net position*). The Governmental Activities have unrestricted net position of \$6,281,938, which may be used to meet the government's ongoing obligations to residents and creditors.
- The City's net position for governmental activities increased by \$6,506,485 over the prior fiscal year.
- The City's net position for business-type activities decreased by \$1,223,434 over the prior fiscal year. This was related to the consolidation of operations from the enterprise funds into the General Fund.
- The total cost of all City activities was \$16,910,856 for the current fiscal year. Net cost of all activities was \$8,266,564.
- As of June 30, 2024, the City of Artesia's governmental funds reported combined ending fund balances of \$25,683,976, an increase of \$3,995,727 in comparison to the prior fiscal year. Approximately 31% of this amount is committed or assigned to indicate that it is not available because it has been set aside for projects or specific purposes. Another 39% is legally restricted by resolution or 3rd party covenants.
- As of June 30, 2024, the unassigned fund balance for all governmental funds was \$6,907,041.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of Artesia's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The report also contains other supplementary information and required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Artesia's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City of Artesia's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Artesia is improving or deteriorating.

The *statement of activities and changes in net position* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned, but unused, vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Artesia that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities of the City of Artesia include general government, public safety, parks and recreation, public works and community development.

The government-wide financial statements include not only the City itself (known as the *primary government*) but also the blending of the legally separate Artesia Housing Authority and Artesia Parking Authority for which the City is financially accountable. These *component units* are therefore included as an integral part of the primary government.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Artesia, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Artesia maintains 33 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the funds below, which are considered to be major funds:

- **General Fund**
- **Billboard**
- **Capital Projects Fund**

Major funds are governmental or enterprise funds whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the corresponding total for all governmental and enterprise funds combined.

Data from the non-major governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City of Artesia adopts an annual appropriated budget for its General Fund. A budgetary comparison schedule has been provided for the General Fund and Billboard Fund to demonstrate compliance with these adopted budgets.

Proprietary funds. The City of Artesia has two proprietary funds. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements. The City's enterprise funds account for the City's paid parking and the Artesia Towne Center. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. All proprietary funds are considered to be major funds of the City.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City of Artesia's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The Successor Agency to the Artesia Redevelopment Agency (ASA) is a public entity created by AB X1 26 (2011) and the City of Artesia effective February 1, 2012 to wind down the affairs of the former Artesia Redevelopment Agency.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Financial Analysis of the Government-wide Statements

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. As of June 30, 2024, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$44,716,437.

By far the largest portion of the City of Artesia's net position, \$29,833,801 represents resources invested in capital assets.

Capital assets provide services to residents and are not available for future spending. Resources needed to repay the related debt outstanding must be provided from other sources because the capital assets usually are not used to liquidate these liabilities.

An additional portion of net position (19%) represents resources that are subject to external restrictions on how it may be used, and therefore \$8,600,698 may not be used to meet the government's ongoing obligations to residents and creditors.

The City's net position for government-wide statements increased by \$6,506,485, or 17% during the fiscal year as a result of revenues exceeding expenditures during this fiscal year. The total cost of all City activities was \$16,910,856. Net cost of all activities was \$8,266,564. Both revenue increases and expense decreases are discussed in more detail in the following report sections.

Governmental Activities

This analysis focuses on the net position and changes in net position of the City's governmental activities which are presented in the government-wide financial statements.

Governmental Activities Net Position

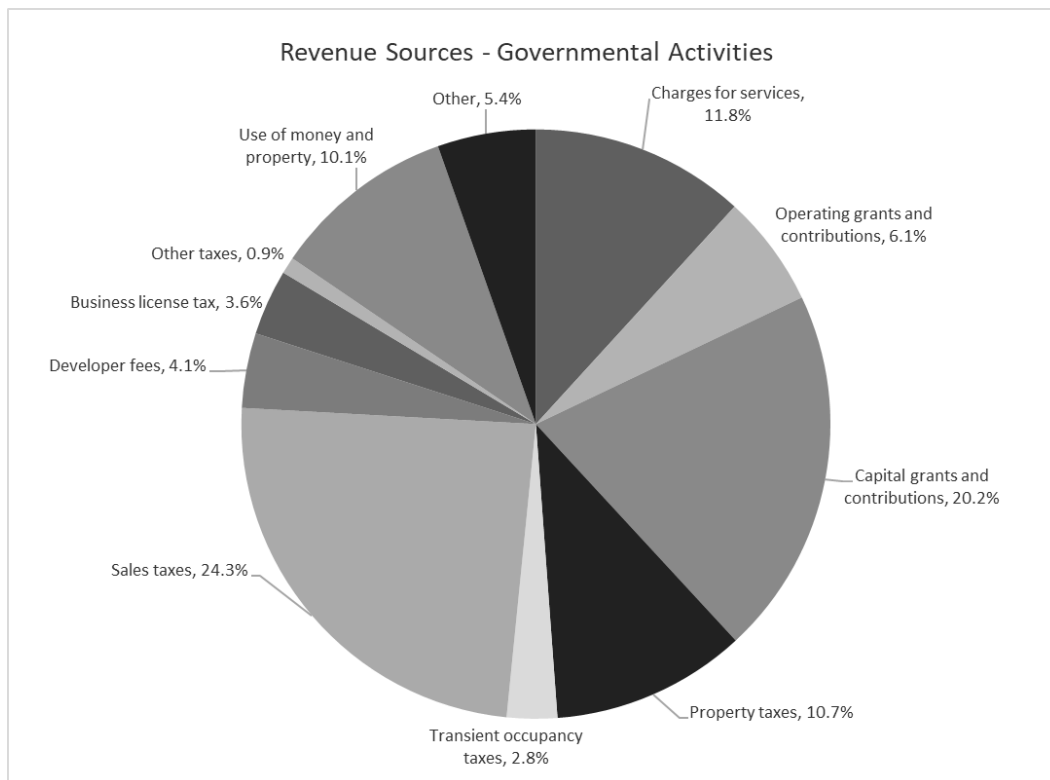
	2024	2023
Current and other assets	\$ 31,256,894	\$ 26,530,702
Capital assets	29,833,801	27,576,533
Total assets	61,090,695	54,107,235
Deferred outflows of resources	2,119,620	2,475,584
Long-term liabilities outstanding	11,486,933	11,096,895
Other liabilities	2,364,015	2,311,011
Total liabilities	13,850,948	13,407,906
Deferred inflows of resources	4,642,930	4,964,961
Net position:		
Net investment in capital assets	29,833,801	27,576,533
Restricted	8,600,698	8,952,613
Unrestricted	6,281,938	1,680,806
Total net position	\$ 44,716,437	\$ 38,209,952

The net position of the governmental activities represents 100% of the City's total net position. Restricted net assets include external restrictions relating to public safety, street projects, housing and other purposes. Restricted net position decreased by \$351,915 or 4%.

Governmental activities. Governmental activities increased the City of Artesia's net position by \$6,506,485. Key elements of this increase are as follows:

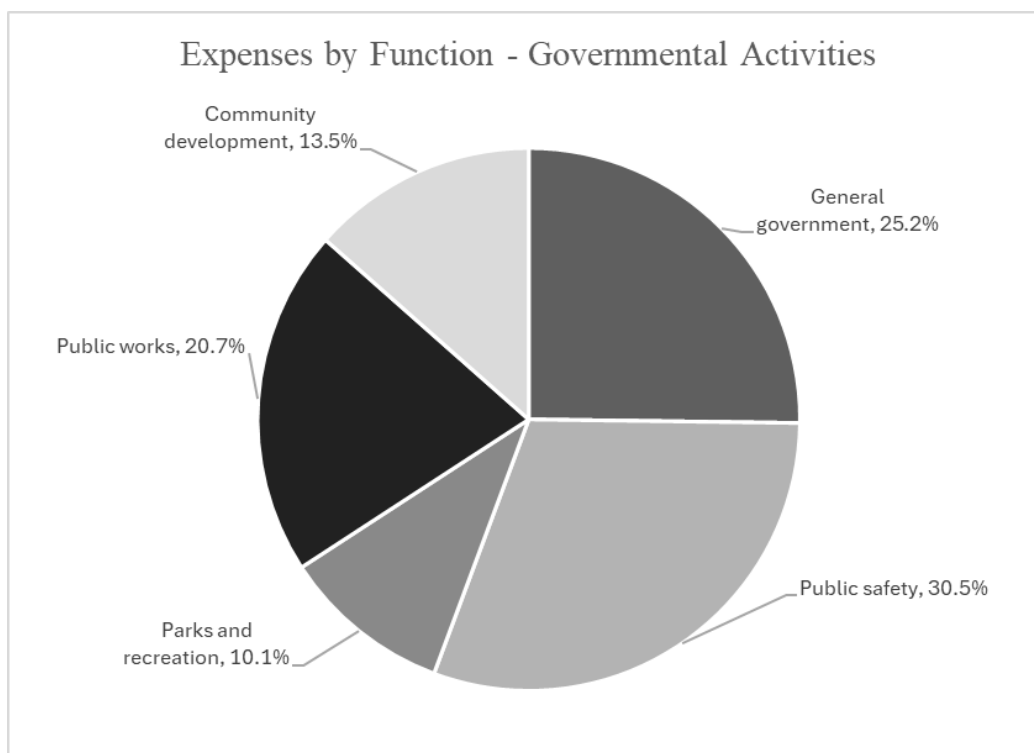
Governmental Activities Change in Net Position

	2024	2023
Revenues		
Program revenues:		
Charges for services	\$ 2,671,922	\$ 1,237,756
Operating grants and contributions	1,393,028	1,864,706
Capital grants and contributions	4,579,342	1,248,758
General revenues:		
Property taxes	2,426,156	2,278,334
Transient occupancy taxes	626,137	595,622
Sales taxes	5,505,982	5,310,565
Developer Fees	930,602	943,404
Business license taxes	818,066	884,681
Other taxes	207,367	143,740
Use of money and property	2,289,377	724,831
Other	745,928	1,405,200
Transfers	1,223,434	-
Total revenues	<u>23,417,341</u>	<u>16,637,597</u>
Expenses		
General government	4,264,141	3,310,279
Public safety	5,152,508	4,671,915
Parks and recreation	1,713,630	1,403,087
Public works	3,499,726	2,914,580
Community development	2,280,851	2,533,642
Total expenses	<u>16,910,856</u>	<u>14,833,503</u>
Change in net position	6,506,485	1,804,094
Beginning net position	<u>38,209,952</u>	<u>36,405,858</u>
Ending net position	<u><u>\$ 44,716,437</u></u>	<u><u>\$ 38,209,952</u></u>



Taxes, operating grants and contributions and charges for services provide 60.2% of the overall revenue sources of the governmental activities. Taxes include property, transient occupancy, sales, franchise, business license and other taxes (transfer tax, Measure V and AB1290).

Capital grants, and contributions increased from \$ 1,248,758 in the fiscal prior year to \$4,579,342.



Total expenses increased \$2,077,353 or 14% overall. This increase was anticipated during the budget process.

Business-type Activities

Business-type activities of the City consisted by Parking and Artesia Town Center in previous fiscal years. These functions have since become consolidated into the General Fund, therefore the City will not present any business-type activities going forward and current year activities consisted of transfers of assets to the General Fund as part of the consolidation process.

Business-Type Activities Net Position

	2024	2023
Current assets and other assets	\$ -	\$ 874,887
Capital assets		437,048
Total assets		1,311,935
Other liabilities		88,500
Total liabilities		88,500
Net position:		
Net investment in capital assets		437,048
Unrestricted		786,387
Total net position	\$ -	\$ 1,223,435

The net position of the business-type activities represents 0% of the City's total net position. Business-type net position decreased by \$1,223,435, consisting of transfers of assets to the General Fund as part of the consolidation process as discussed previously.

Business-type Change in Net Position

	2024	2023
Revenues		
Program revenues:		
Charges for services	\$ -	\$ 305,834
Total Revenues		305,834
Expenses		
Parking	390,345	203,441
Artesia Towne Center	46,702	219,648
Transfers Out	786,387	-
Total Expenses	1,223,434	423,089
Change in net position	(1,223,434)	(117,255)
Beginning net position	1,223,434	1,340,690
Ending net position	\$ -	\$ 1,223,434

The City's business-type program expenditures exceeded revenues by \$1,223,434, this activity only consisted of transfer of assets to the General Fund as part of the consolidation process.

Financial Analysis of the City's Funds

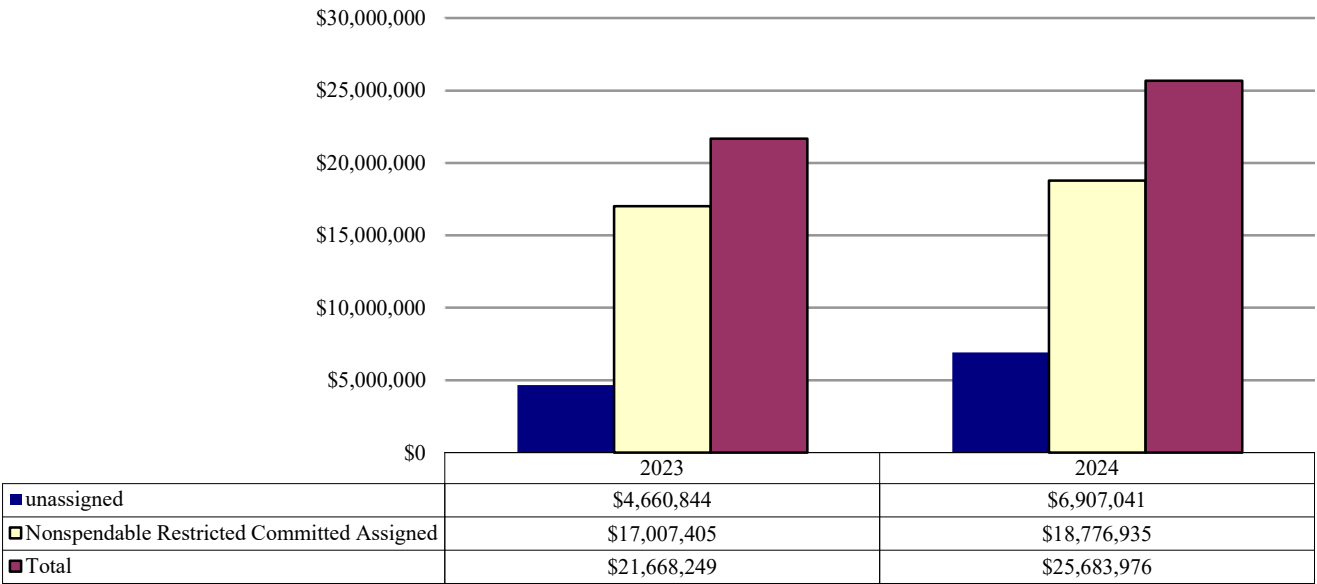
As noted earlier, the City of Artesia uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City of Artesia's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Artesia's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net

resources available for discretionary spending as this category of fund balance represents the portion of fund balance which has not yet been limited to use for a particular purpose by either and external party, the City itself, or a group or individual that has been delegated authority to assign resources for use for particular purposes by the City Council.

As of the end of the current fiscal year, the City of Artesia’s governmental funds reported combined ending fund balances of \$25,683,976, an increase of \$3,995,727 in comparison to the prior fiscal year. Of this amount, there is \$6,907,041 unassigned net fund balance available for spending at the government's discretion. All remaining fund balance is *nonspendable, restricted, committed or assigned* to indicate that it is not available for new spending. Approximately 21% of this amount is committed to indicate that it is not available because it has committed for contingency reserves. Another 39% is restricted for specific uses. Approximately 11% of this amount is assigned, which indicate that these amounts are not available because they are intended for specific uses designated by the City Council. The remainder of the fund balance is nonspendable, as they reflect prepaid items. Three funds qualify as major funds under the GASB Statement No. 34, *Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments*, reporting criteria: the General Fund, Billboard Fund, and Capital Projects Fund.

The following is a summary of fund balances of the governmental funds for fiscal years 2023-2024:



General Fund. The General Fund is the chief operating fund of the City of Artesia. At the end of Fiscal Year ended June 30, 2024, the total fund balance was \$14,277,195, with \$620,163 non-spendable for prepaid items, \$5,315,000 committed to funding future commitments, and \$1,215,485 assigned for specific projects. Comparing both total and unassigned fund balance (\$7,126,547) to total fund expenditures is a measure of the general fund’s liquidity. Unassigned fund balance represents 46% of the total general fund revenue (\$15,465,944) and represents 52% of total general fund expenditures (\$13,690,132).

- The fund balance of the general fund increased by \$2,783,768 during the fiscal year. The surplus of available resources over budgeted available resources was \$746,983 during the fiscal year.

The Billboard Fund qualifies as a major fund in 2023-24. The Billboard Fund fund balance increased by \$120,633.

The Capital Projects Fund qualifies as a major fund in 2023-24. The Capital Projects Fund fund balance increased by \$538,560.

Proprietary Funds

The City’s proprietary fund provides the same type of information found in the government-wide statements, but in greater detail.

Unrestricted net position of the two proprietary funds decreased to \$1,223,434 in the fiscal year. As previously discussed, the consolidation of the activities of the two enterprises fund into the General Fund resulted in these decreases in the current fiscal year.

General Fund Budgetary Highlights

In preparing the budget, the City attempts to estimate its revenues using realistic, but conservative, methods so as to budget its expenditure appropriations and activities in a prudent manner. As a result, the City Council adopts budget adjustments during the course of the fiscal year to reflect both changed priorities and availability of revenues to allow for the expansion of existing programs, if required.

There was an increase between the original budget and the final amended budget for total charges to appropriations of \$1,836,803, in anticipation of higher personnel, contract services, and unfunded liability expenditures. Actual amount available for appropriations were higher than the final budget by \$2,146,823.

Differences between the final appropriations and actual expenditures totaled \$871,564. Actual expenditures were more than budgeted in public safety, parks and recreation, and public works.

Capital Asset and Long-Term Liabilities

Capital assets. The City of Artesia's investment in capital assets for its governmental activities as of June 30, 2024, amounts to \$ 29,833,801 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, automobile equipment, office furniture and equipment, other equipment, and infrastructure. The following is a summary of capital assets (net of depreciation) as of June 30, 2024 and 2023:

Capital Assets (net of depreciation)			
		2024	2023
Governmental activities			
Land	\$	10,008,436	\$ 10,008,436
Buildings		747,870	778,514
Improvements other than buildings		1,257,398	1,288,207
Automobile equipment		454,211	584,142
Office furniture and equipment		12,214	13,245
Other equipment		201,404	191,667
Infrastructure		13,280,736	13,342,442
Construction in progress		3,871,532	1,369,880
Total governmental activities	\$	<u>29,833,801</u>	<u>\$ 27,576,533</u>

Total capital assets net of depreciation increased by \$2,257,268 from the prior fiscal year. Major capital asset events during the fiscal year included the following:

- Construction in progress – several street projects were in process.
- Several street improvements were added to public works infrastructure
- Transfer of parking infrastructure from the enterprise funds to public works as part of the consolidation process.

Additional information on the City's capital assets can be found in Note 5 of the Notes to the Financial Statements.

Long-Term Liabilities

The following is a summary of the outstanding debt at June 30, 2024 and 2023:

Long-Term Liabilities

	2024	2023
Governmental activities		
Compensated absences	357,698	342,388
Other post-employment benefits obligation (OPEB)	6,244,248	6,212,423
Net pension liability	4,884,987	4,542,084
Total governmental activities	11,486,933	11,096,895

At the end of the fiscal year, the City had total long-term liabilities outstanding of \$11,486,933. This includes compensated absences, other post-employment benefits and net pension liability. There was an increase in long-term debt of \$390,038 over the prior fiscal year.

- Compensated absences liability increased \$15,310 for accrued time off payable.
- OPEB liability increased \$31,825 for future benefits payable.
- Net pension liability increased \$342,903 for future retirement benefits payable.

Additional information on the City's long-term debt and other long-term liabilities can be found in notes 6, 9 and 10 of the *Notes to the Financial Statements*.

Economic Factors and Next Year's Budget

Local governments throughout the State of California are challenged with funding increasing costs of operations with constrained resources. The City is continuing a priority of conservative fiscal management where an evaluation of expenses with potential reductions will be implemented for government efficiencies. Conversely, the City is actively pursuing other economic development programs to enhance the City's revenue resource structure. The City maintains a conservative approach to budgeting revenues and expenditures. Management takes an active role in monitoring the application of the budget during the fiscal year to apply necessary changes to projected revenues as well as appropriated expenditures.

The budget for fiscal year 2024-25 was projected with a General Fund structural spending deficit of \$480,297, or 4% over General Fund revenues. Two major increases in expenditures, an increase in law enforcement costs of \$356,820 and an increase in the City's insurance program are contributing factors to the structural spending deficit.

Requests for Information

This financial report is designed to provide a general overview of the City of Artesia's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, ATTN: Jamie Murguia, Finance Manager, 18747 Clarkdale Avenue, Artesia, CA 90701.

This page intentionally left blank

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Generally accepted accounting principles (GAAP) for state and local governments prescribe two basic government-wide financial statements:

- Statement of Net Position
- Statement of Activities and Changes in Net Position

The government-wide financial statements include all governmental and business-type activities of the City of Artesia. Their purpose is to summarize the City's consolidated financial activities and position. The government-wide financial statements are prepared on a full accrual basis (including depreciation) similar to a private business entity.

Statement of Net Position is the basic government-wide statement of position. A statement of net position presents all of an entity's assets, deferred outflows, liabilities, deferred inflows, and net position (equity). The presentation is referred to as the *statement of net position* (rather than *balance sheet*), and the difference between assets, deferred outflows, liabilities, and deferred inflows is referred to as *net position* (rather than *equity*).

GAAP requires the City's governmental activities be reported separately from its business-type activities. In general, governmental activities include activities reported in the general, special revenue, debt service and capital projects funds. The City's government-wide statement of net position provides a column for the governmental and business-type activities.

The difference of assets plus deferred outflows of resources, minus liabilities and deferred inflows of resources in the government-wide statement of net position is referred to as *net position*. Net position is categorized as follows:

- Net investment in capital assets
- Restricted
- Unrestricted

Statement of Activities and Changes in Net Position is used to report changes in net position reported on the government-wide statement of net position. The government-wide statement of activities presents expenses before revenues. This emphasizes that in the public sector, revenues are generated for the express purpose of providing services rather than as an end in themselves.

The first column of the government-wide statement of activities present the direct expenses associated with each of the City's functional activities:

- General government
- Public safety
- Parks and recreation
- Public works
- Community development

The government-wide statements include the financial activities of the City of Artesia and its blended component units (Artesia Housing Authority and Artesia Parking Authority).

City of Artesia
Statement of Net Position
June 30, 2024

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS AND DEFERRED OUTFLOWS			
Cash and investments	\$ 25,584,136	\$ -	\$ 25,584,136
Receivables:			
Accounts	1,576,270		1,576,270
Loan	19,554		19,554
Leases	3,327,079		3,327,079
Interest	128,666		128,666
Prepaid items	621,189		621,189
Total current assets	31,256,894		31,256,894
Capital assets:			
Nondepreciable assets	13,879,968		13,879,968
Depreciable assets, net	15,953,833		15,953,833
Total capital assets	29,833,801		29,833,801
Total assets	61,090,695		61,090,695
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows - Pension related	1,862,679		1,862,679
Deferred outflows - OPEB related	256,941		256,941
Total deferred outflows of resources	2,119,620		2,119,620
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES			
Accounts payable	1,347,099		1,347,099
Deposits payable	1,016,916		1,016,916
Noncurrent liabilities:			
Other Postemployment benefit obligation	6,244,248		6,244,248
Net pension liability	4,884,987		4,884,987
Due within one year	55,558		55,558
Due in more than one year	302,140		302,140
Total liabilities	13,850,948		13,850,948
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows - Pension related	298,282		298,282
Deferred inflows - OPEB related	1,135,745		1,135,745
Deferred inflows - leases related	3,208,903		3,208,903
Total deferred inflows of resources	4,642,930		4,642,930
NET POSITION			
Net investment in capital assets	29,833,801		29,833,801
Restricted for:			
Public safety	1,553,198		1,553,198
Street projects	5,465,576		5,465,576
Housing	887,785		887,785
Other purposes	694,139		694,139
Total restricted	8,600,698		8,600,698
Unrestricted	6,281,938		6,281,938
Total net position	\$ 44,716,437	\$ -	\$ 44,716,437

See Accompanying Notes to Basic Financial Statements.

City of Artesia
Statement of Activities
For the fiscal year ended June 30, 2024

Functions/Programs	Expenses	Program Revenues			
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Program Revenues
Primary government:					
Governmental activities:					
General government	\$ 4,264,141	\$ 972,461	\$ -	\$ -	\$ 972,461
Public safety	5,152,508		186,159		186,159
Parks and recreation	1,713,630	106,835			106,835
Public works	3,499,726		1,206,869	4,579,342	5,786,211
Community development	2,280,851	1,592,626			1,592,626
Total governmental activities	16,910,856	2,671,922	1,393,028	4,579,342	8,644,292
Business-type activities:					
Parking					
Artesia Towne Center					
Total business-type activities					
Total primary government	\$ 16,910,856	\$ 2,671,922	\$ 1,393,028	\$ 4,579,342	\$ 8,644,292

General revenues:

Taxes:

Property taxes, levied for general purposes

Transient occupancy taxes

Sales taxes

Business licenses taxes

Other taxes

Developer fees

Use of money and property

Other

Transfers

Total general revenues and transfers

Change in net position

Net position - beginning of fiscal year

Net position - end of fiscal year

See Accompanying Notes to Basic Financial Statements.

Net (Expense) Revenue and Changes in Net Position		
Governmental Activities	Business-Type Activities	Total
\$ (3,291,680)	\$ -	\$ (3,291,680)
(4,966,349)		(4,966,349)
(1,606,795)		(1,606,795)
2,286,485		2,286,485
(688,225)		(688,225)
(8,266,564)		(8,266,564)
(8,266,564)		(8,266,564)
2,426,156		2,426,156
626,137		626,137
5,505,982		5,505,982
818,066		818,066
207,367		207,367
930,602		930,602
2,289,377		2,289,377
745,928		745,928
1,223,434	(1,223,434)	
14,773,049	(1,223,434)	13,549,615
6,506,485	(1,223,434)	5,283,051
38,209,952	1,223,434	39,433,386
\$ 44,716,437	\$ -	\$ 44,716,437

FUND FINANCIAL STATEMENTS

Governmental Fund Financial Statements
Proprietary Fund Financial Statements
Fiduciary Fund Financial Statements

GOVERNMENTAL FUND FINANCIAL STATEMENTS

Generally accepted accounting principles (GAAP) for state and local governments prescribe the following basic governmental fund financial statements:

- Balance Sheet
- Statement of Revenues, Expenditures, and Changes in Fund Balances

The governmental fund financial statements include all the major individual governmental funds and the total of non-major funds of the City of Artesia. The governmental fund financial statements are prepared on the modified accrual basis. The major governmental funds of the City are as follows:

General Fund accounts for the revenues and expenditures used to carry out basic governmental activities of the City such as general government, public safety, parks and recreation, public works, and community development. Revenue is recorded by source (e.g., taxes, licenses and permits, intergovernmental, charges for services and fines and forfeitures). General Fund expenditures are made primarily for current day-to-day operations and operating equipment. They are recorded by major functional classification and operating departments. This fund accounts for all financial transactions not properly accounted for in another fund.

Billboard accounts for City license fee on development agreement for 15 annual installments of double-sided outdoor advertising structure.

Capital Projects is a fund that accounts for funds received that have a broader discretionary use by the City Council for capital improvements.

Budgetary comparison schedule for the General fund is included in the required supplementary section. Budgetary comparison schedules for the special revenue funds, capital projects fund and individual non-major funds are located in the supplemental information section of the financial statements.

This page intentionally left blank

City of Artesia
Balance Sheet
Governmental Funds
June 30, 2024

		Special Revenue Fund	Capital Projects Fund	Non-major Governmental Funds	Total Governmental Funds
	General Fund	Billboard	Capital Projects		
ASSETS					
Cash and investments	\$ 14,060,853	\$ 588,758	\$ 1,500,125	\$ 9,434,400	\$ 25,584,136
Receivables:					
Accounts	1,317,442		7,079	251,749	1,576,270
Loan			19,554		19,554
Leases	947,475	2,379,604			3,327,079
Interest	128,666				128,666
Prepaid items	620,163			1,026	621,189
Due from other funds	226,452				226,452
Total assets	\$ 17,301,051	\$ 2,968,362	\$ 1,526,758	\$ 9,687,175	\$ 31,483,346
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 1,138,149	\$ 1,480	\$ 3,244	\$ 204,226	\$ 1,347,099
Deposit payable	955,021			61,895	1,016,916
Due to other funds				226,452	226,452
Total liabilities	2,093,170	1,480	3,244	492,573	2,590,467
Deferred inflows of resources:					
Leases	930,686	2,278,217			3,208,903
Total deferred inflows of resources	930,686	2,278,217			3,208,903
Fund balances:					
Nonspendable:					
Prepaid items	620,163			1,026	621,189
Leases	16,789	101,387			118,176
Restricted for:					
Housing projects				848,842	848,842
Street projects				1,686,744	1,686,744
Transportation projects				2,786,155	2,786,155
Public works				1,343,137	1,343,137
Parks and recreation		587,278		1,248,489	1,835,767
Public safety				1,499,715	1,499,715
Committed to:					
Contingency reserve	5,315,000				5,315,000
Assigned to:					
CalPERS Rate Increase	100,609				100,609
Future Retiree Medical	14,000				14,000
Water District Consolidation Analysis	45,000				45,000
Sanitation District Consolidation Analysis	25,000				25,000
Preliminary Planning Projects	45,000				45,000
Organizational Development Plan	25,000				25,000
Economic Development	13,000				13,000
General Contingencies	201,877				201,877
Business Improvement District	50,000				50,000
City Facility Improvements	74,782				74,782
CERT Training	20,000				20,000
Vehicle & Equipment Replacement	50,000				50,000
Specific Plan Development	20,000				20,000
Street projects	200,000		1,523,514		1,723,514
CalPERS Net Pension Unfunded Liability	165,609				165,609
CalPERS Net Retiree Health Unfunded Liability	165,608				165,608
Unassigned	7,109,758			(219,506)	6,890,252
Total fund balances	14,277,195	688,665	1,523,514	9,194,602	25,683,976
Total liabilities, deferred inflows of resources, and fund balances	\$ 17,301,051	\$ 2,968,362	\$ 1,526,758	\$ 9,687,175	\$ 31,483,346

See Accompanying Notes to Basic Financial Statements.

City of Artesia
Reconciliation of the Governmental Funds Balance Sheet
to the Government-Wide Statement of Net Position
June 30, 2024

Total Fund Balances - Total Governmental Funds	\$ 25,683,976
---	----------------------

Amounts reported for governmental activities in the Statement of Net Position were different because:

Capital assets used in governmental activities are not current financial resources. Therefore, they are not reported in the governmental funds. Nondepreciable assets and depreciable assets net of accumulated depreciation totals:	29,833,801
--	------------

Long-term liabilities and OPEB were not due and payable in the current period. Therefore, they were not reported in the governmental funds.

Compensated absences	(357,698)
Other Postemployment benefits payable (OPEB)	(6,244,248)
Deferred outflows of resources - OPEB Related	256,941
Deferred inflows of resources - OPEB Related	(1,135,745)
Total long-term liabilities and OPEB	(7,480,750)

Pension related debt applicable to the City governmental activities is not due and payable in the current period and accordingly is not reported as a fund liability. Deferred outflows of resources and deferred inflows of resources related to pensions are only reported in the Statement of Net Position as the changes in these amounts affects only the government-wide statements for governmental activities.

Deferred outflows of resources	1,862,679
Deferred inflows of resources	(298,282)
Net Pension liability	(4,884,987)
Total pension related items	(3,320,590)

Net Position of Governmental Activities	\$ 44,716,437
--	----------------------

City of Artesia
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the fiscal year ended June 30, 2024

	General Fund	Special Revenue Fund Billboard	Capital Projects Fund Capital Projects	Non-major Governmental Funds	Total Governmental Funds
REVENUES:					
Taxes	\$ 9,583,708	\$ -	\$ -	\$ 1,206,869	\$ 10,790,577
Licenses and permits	1,371,826				1,371,826
Intergovernmental	222,543		728,760	3,814,198	4,765,501
Charges for services	1,284,672		15,424		1,300,096
Use of money and property	1,473,945	293,853	17,063	504,516	2,289,377
Fines and forfeitures	193,510				193,510
Developer fees	930,602				930,602
Other revenues	405,138			147,280	552,418
Total revenues	15,465,944	293,853	761,247	5,672,863	22,193,907
EXPENDITURES:					
Current:					
General government	4,503,604				4,503,604
Public safety	4,969,063			183,445	5,152,508
Parks and recreation	1,462,030			20,344	1,482,374
Public works	815,265		16,464	1,724,501	2,556,230
Community development	1,838,496	37,020		405,335	2,280,851
Capital outlay	101,674		206,223	2,701,103	3,009,000
Total expenditures	13,690,132	37,020	222,687	5,034,728	18,984,567
REVENUES OVER (UNDER) EXPENDITURES	1,775,812	256,833	538,560	638,135	3,209,340
OTHER FINANCING SOURCES (USES):					
Transfers in	1,072,587			64,631	1,137,218
Transfers out	(64,631)	(136,200)		(150,000)	(350,831)
Total other financing sources (uses)	1,007,956	(136,200)		(85,369)	786,387
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	2,783,768	120,633	538,560	552,766	3,995,727
FUND BALANCES:					
Beginning of fiscal year	11,493,427	568,032	984,954	8,641,836	21,688,249
End of fiscal year	\$ 14,277,195	\$ 688,665	\$ 1,523,514	\$ 9,194,602	\$ 25,683,976

See Accompanying Notes to Basic Financial Statements.

City of Artesia

Reconciliation of the Governmental Statement of Revenues, Expenditures, and Changes in Fund Balances to the Government-Wide Statement of Activities and Changes in Net Position For the fiscal year ended June 30, 2024

Net Change in Fund Balances - Total Governmental Funds	\$ 3,995,727
--	--------------

Amounts reported for governmental activities in the Statement of Activities and Changes in Net Position were different because:

Governmental funds reported capital outlay as expenditures. However, in the Government-Wide Statement of Activities and Changes in Net Position, the cost of those assets are allocated over the estimated useful lives as depreciation expense.

This was the amount of capital assets recorded in the current period:

Capital outlay	3,009,000
Transfer of capital asset from Enterprise Funds	437,047

Depreciation expense on capital assets is reported in the Government-Wide Statement of Activities and Changes in Net Position, but it does not require the use of current financial resources. Therefore, depreciation expense is not reported as an expenditure in the governmental funds.

(1,203,198)

Compensated absences and other postemployment benefits are reported in the Government-Wide Statement of Activities and Changes in Net Position, but they do not require the use of current financial resources. Therefore, they are not reported as an expenditure in the governmental funds.

Change in compensated absences	(15,310)
Change in other postemployment benefits and related deferred outflows and inflows	366,185

Pension expense reported in the governmental funds includes the annual required contributions. In the Statement of Activities, pension expense includes the change in the net pension liability and related change in pension amounts for deferred outflows of resources and deferred inflows of resources.

(97,385)

Change in Net Position of Governmental Activities	\$ 6,506,485
---	--------------

PROPRIETARY FUND FINANCIAL STATEMENTS

PROPRIETARY FUND FINANCIAL STATEMENTS

Generally accepted accounting principles (GAAP) for state and local governments prescribe following basic proprietary fund financial statements:

- Statement of Net Position
- Statement of Revenues, Expenses, and Changes in Net Position
- Statement of Cash Flows

The proprietary fund financial statements include the major Paid Parking and Artesia Towne Center enterprise funds of the City of Artesia.

The proprietary financial statements are prepared on a full accrual basis (including depreciation) similar to a private business entity.

Enterprise funds are used to account for activities that are financed and operated in a manner similar to private business enterprises. The intent is to recover costs of operation on a continuing basis through user charges.

Paid Parking is used to account for the operation of the City's paid parking program.

Artesia Towne Center is used to account for the operation of the City's Artesia Towne Center. The intent of this fund is to account for the rental income and maintenance expenditures of the Artesia Towne Center.

City of Artesia
Statement of Net Position
Proprietary Funds
June 30, 2024

	Enterprise Funds		
	Paid Parking	Artesia Towne Center	Total
ASSETS			
Current assets:			
Cash and investments	\$ -	\$ -	\$ -
Total current assets			
Net position:			
Net investment in capital assets			
Unrestricted			
Total net position	\$ -	\$ -	\$ -

See accompanying Notes to Basic Financial Statements.

City of Artesia
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Funds
For the fiscal year ended June 30, 2024

	Enterprise Funds		
	Paid	Artesia	
	Parking	Towne	
		Center	Total
OPERATING REVENUES:			
Charges for services	\$ -	\$ -	\$ -
Total revenues			
NON-OPERATING EXPENSES:			
Contributions to City	390,345	46,702	437,047
Total expenses	390,345	46,702	437,047
TRANSFERS:			
Transfers out	(519,325)	(267,062)	(786,387)
Total transfers	(519,325)	(267,062)	(786,387)
Change in net position	(909,670)	(313,764)	(1,223,434)
NET POSITION:			
Beginning of fiscal year	909,670	313,764	1,223,434
End of fiscal year	\$ -	\$ -	\$ -

See accompanying Notes to Basic Financial Statements.

City of Artesia
Statement of Cash Flows
Proprietary Funds
For the fiscal year ended June 30, 2024

	Enterprise Funds		
	Paid Parking	Artesia Towne Center	Totals
Cash flows from operating activities:			
Cash paid to suppliers for goods and services	\$ (17,703)	\$ (70,798)	\$ (88,501)
Net cash provided (used) by operating activities	(17,703)	(70,798)	(88,501)
Cash flows from non-capital financing activities:			
Transfers to other funds	(519,325)	(267,061)	(786,386)
Net cash used for non-capital financing activities	(519,325)	(267,061)	(786,386)
Net increase (decrease) in cash and cash equivalents	(537,028)	(337,859)	(874,887)
Cash and cash equivalents beginning of fiscal year	537,028	337,859	874,887
Cash and cash equivalents end of fiscal year	\$ -	\$ -	\$ -
Reconciliation of operating income (loss) to net cash provided (used) by operating activities			
Operating income (loss)	\$ -	\$ -	\$ -
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Change in operating assets and liabilities:			
Increase (decrease) in accounts payable	(17,703)	(4,468)	(22,171)
Increase (decrease) in deposits payable		(66,330)	(66,330)
Total adjustments	(17,703)	(70,798)	(88,501)
Net cash provided (used) by operating activities	\$ (17,703)	\$ (70,798)	\$ (88,501)

See accompanying Notes to Basic Financial Statements.

FIDUCIARY FUND FINANCIAL STATEMENTS

Generally accepted accounting principles (GAAP) for state and local governments prescribe following basic fiduciary fund financial statements:

- Statement of Fiduciary Net Position
- Statement of Changes in Fiduciary Net Position

The fiduciary financial statements report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs.

The fiduciary financial statements are prepared on a full accrual basis (including depreciation) similar to a private business entity.

Successor Agency to the Artesia Redevelopment Agency Private-Purpose Trust Fund accounts for the custodial responsibilities assigned to the Successor Agency to the Artesia Redevelopment Agency.

This page intentionally left blank

City of Artesia
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2024

	Successor Agency to the Artesia Redevelopment Agency Private Purpose Trust Fund
ASSETS	
Cash and investments	\$ 926,131
Total assets	926,131
DEFERRED INFLOW OF RESOURCES	
Deferred loss on refunding	178,871
Total deferred inflow of resources	178,871
LIABILITIES	
Deposits payable	292,721
Accrued interest payable	44,688
Long-term debt:	
Due within one year	420,450
Due in more than one year	11,602,520
Total liabilities	12,360,379
NET POSITION:	
Held in trust for other purposes	\$ (11,255,377)

See accompanying Notes to Basic Financial Statements.

CITY OF ARTESIA
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the fiscal year ended June 30, 2024

	Successor Agency to the Artesia Redevelopment Agency Private Purpose Trust Fund
Additions:	
Property taxes	\$ 868,639
Use of money and property	893
Total additions	869,532
Deductions:	
Community development	6,600
Administrative expenses	250,000
Interest and fiscal charges	554,081
Total deductions	810,681
Change in net position	58,851
Net position - beginning	(11,314,228)
Net position - ending	\$ (11,255,377)

See accompanying Notes to Basic Financial Statements.

NOTES TO BASIC FINANCIAL STATEMENTS

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The basic financial statements of the City of Artesia, California (City), have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

A. Description of Reporting Entity

The City was incorporated on May 29, 1959, under the laws of the State of California and enjoys all the rights and privileges applicable to a General Law City. The City is governed by an elected five-member council. The accompanying financial statements present the City and its component units defined as legally separate entities that meet any one of the following tests:

- The City appoints the voting majority of the board of the component unit and:
 - is able to impose its will on the component unit and/or
 - is in a relationship of financial benefit or burden with the component unit.
- The component unit is fiscally dependent upon the City.
- The financial statements of the City would be misleading if data from the component unit were omitted.

Artesia Housing Authority - The five members of the City Council serve as the governing body of the Housing Authority and exercise all rights, powers, duties, and privileges of the Housing Authority. The Mayor serves as the Chairperson of the Housing Authority. The purpose of the Housing Authority is to prepare and execute plans for housing projects within the City. The activity of this blended component unit is reported in the Housing Authority Special Revenue Fund.

Artesia Parking Authority - The five members of the City Council serve as the governing body of the Parking Authority and exercise all rights, powers, duties and privileges of the Parking Authority. The Mayor serves as the Chairperson of the Parking Authority. The purpose of the Parking Authority is to prepare and execute plans for parking projects within the City. The activity of this blended component unit is reported in the General Fund.

Separate financial statements are not prepared for the Housing Authority or the Parking Authority. These component units are included in the primary government because of the significance of their financial or operational relationship and they have the same governing body as the City.

B. Basis of Accounting and Measurement Focus

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

The City's Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of governmental activities and the business-type activity for the City. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from the business-type activity, which relies to a significant extent on fees and charges for support. Fiduciary activities of the City are not included in these statements.

Government-Wide Financial Statements

These financial statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The Statement of Activities and Changes in Net Position demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Certain indirect costs are included in the program expenses reported for specific functions.

Certain types of transactions are reported as program revenues for the City in three categories:

- Charges for services to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function.
- Operating grants and contributions that are restricted to meeting the operational requirements of a given function.
- Capital grants and contributions that are restricted to meeting the capital requirements of a given function.

Certain eliminations have been made in regard to interfund activities, payables, and receivables. All internal balances in the Statement of Net Position have been eliminated, including due to/from other funds and transfers in/out.

Governmental Funds Financial Statements

Governmental Funds Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures, and Changes in Fund Balances for all major governmental funds and non-major governmental funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balance as presented in these statements to the net position presented in the Government-Wide Financial Statements. The City has presented all major funds that met the applicable criteria.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Governmental Funds Financial Statements, Continued

All governmental funds are accounted for on a spending or "*current financial resources*" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources are included on the Balance Sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balances presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net fund balance. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period.

Revenues are recorded when received in cash, except that revenues subject to accrual received soon enough after fiscal year-end such that they are available to finance expenditures of the current period (generally 90 days after fiscal year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the City, are property tax, sales tax, intergovernmental revenues, and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Unavailable revenues arise when potential revenues do not meet both the "measurable" and "available" criteria for recognition in the current period. In subsequent periods, when both revenue recognition criteria are met, the unavailable revenue is removed from the Balance Sheet and revenue is recognized. Unearned revenues arise when the government receives resources before it has a legal claim to them, as when grant monies are received prior to incurring qualifying expenditures. In subsequent periods, when the government has a legal claim to the resources, the unearned revenue is removed from the Balance Sheet and revenue is recognized.

The reconciliations of the Fund Financial Statements to the Government-Wide Financial Statements are provided to explain the differences between the "*economic resources*" and "*current financial resources*" basis of accounting.

Proprietary Funds Financial Statements

Proprietary Fund Financial Statements include a Statement of Net Position, Statement of Revenues, Expenses, and Changes in Net Position, and Statement of Cash Flows. Proprietary funds are presented on an "*economic resources*" measurement focus and the accrual basis of accounting. Accordingly, all assets, deferred outflows of resources, liabilities, and deferred inflows of resources (whether current or non-current) associated with the activity are included on the Statement of Net Position. The reported fund equity presents total net position. The operating statement of the proprietary fund presents increases (revenues) and decreases (expenses) in total net position. Revenues are recognized when they are earned, and expenses are recognized when the liability is incurred.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

Proprietary Funds Financial Statements (Continued)

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's proprietary funds are charges to customers for services such as parking and rent. The primary operating expenses include repairs and maintenance on properties and meter maintenance. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. During the fiscal year ended June 30, 2024, the operations of these two funds were transferred to the General Fund and these funds no longer meet the definition of proprietary funds.

Fiduciary Funds Financial Statements

Fiduciary Fund Financial Statements include a Statement of Fiduciary Net Position and a Statement of Changes in Fiduciary Net Position. The City's fiduciary fund represents a private purpose trust fund. The private purpose trust fund is reported using the "*economic resources*" measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

The City reports the following major governmental funds:

- The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government except those required to be accounted for in another fund.
- The Billboard Special Revenue Fund's primary function is to account for funds received for billboard rentals and to be utilized for parks and recreation programs for at-risk youth.
- The Capital Projects Capital Projects Fund's primary function is to account for funds received that have a broader discretionary use by the City Council for capital improvements.

The City reports the following major proprietary funds:

- The Paid Parking Proprietary Fund's primary function is to account for paid parking in the City of Artesia.
- The Artesia Towne Center Proprietary Fund's primary function is to account for rent and maintenance associated with the Artesia Towne Center.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

B. Basis of Accounting and Measurement Focus, Continued

The City also reports the following funds:

- The Special Revenue Funds are used to account for the revenues derived from specific revenue sources, which are usually required by law or administrative regulation to be accounted for in separate funds.
- The Fiduciary Fund of the Successor Agency to the Artesia Redevelopment Agency is held as a Private Purpose Trust Fund, which is used to account for activities of the Successor Agency.

C. Implementation of New Accounting Pronouncements

Implementation of New Accounting Pronouncements

GASB Statement No. 99 “Omnibus 2022

The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The City did not report any significant accounting changes from the implementation of this Statement during the fiscal year ended June 30, 2024.

Upcoming Accounting and Reporting Changes

GASB Statements listed below will be implemented in future financial statements.

The provisions of Statement Number 101 “Compensated Absences” are effective for fiscal years beginning after December 15, 2023.

The provisions of Statement Number 102 “Certain Risk Disclosures” are effective for fiscal years beginning after June 15, 2024.

The provisions of Statement Number 103 “Financial Reporting Model Improvements” are effective for fiscal years beginning after June 15, 2025.

The provisions of Statement Number 104 “Disclosure of Certain Capital Assets” are effective for fiscal years beginning after June 15, 2025.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position, Equity, or Fund Balance

Cash and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the City, as well as for its component units, are reported at fair value. The Local Agency Investment Fund (LAIF) operates in accordance with appropriate State laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" or "advances to/from other funds". All account and property tax receivables are shown net of an allowance for uncollectible. Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means then due, or past due, and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 90 days) to be used to pay liabilities of the current period.

Property Taxes

The County of Los Angeles collects property taxes for the City. Tax liens attach annually on the first day in January preceding the fiscal year for which the taxes are levied. The tax levy covers the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent, if unpaid, on December 10 and April 10, respectively. Unsecured personal property taxes become due on the first of March each fiscal year and are delinquent on August 31.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. The fund balances in the governmental fund types have been reported as nonspendable for amounts equal to the prepaid items in the fund level statements, since these amounts are not available for appropriation.

Capital Assets

Capital assets, which include property, buildings, vehicles, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the governmental activities' column in the government-wide financial statements. Capital assets, other than infrastructure assets, are defined by the City as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Infrastructure assets have a capitalization threshold of \$5,000. Purchased or constructed capital assets are recorded at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair value at the date of donation.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position, Equity, or Fund Balance, Continued

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings	50 years
Improvements other than buildings	15 years
Vehicles and equipment	3 - 10 years
Infrastructure	25 years

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and the governmental and proprietary funds balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The City has two items that qualify for reporting in this category. These items are the deferred outflow related to pensions and OPEB. These amounts are equal to employer contributions made after the measurement date of the net pension liability and any other deviance from actuarial determined assumptions that are to be amortized relating to the net pension liability or OPEB.

In addition to liabilities, the statement of net position and the governmental and proprietary funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The City has three items that qualify for reporting in this category. The first item is unavailable revenues, which is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: taxes and grants. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The second item is a deferred inflow related to pensions resulting from the difference in projected and actual earnings on investments of the pension plan fiduciary net position. This amount is amortized over five years. The third item is a deferred inflow related to pensions for the changes in proportion and differences between employer contributions and the proportionate share of contributions. This amount is amortized over a closed period equal to the average of the expected remaining services lives of all employees that are provided with pensions through the Plans determined as of June 30, 2022 (the beginning of the measurement period ended June 30, 2023), which is 3.8 years.

The City also recognizes deferred inflow of resources pursuant to GASB Statement No. 87 regarding leases receivable.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position, Equity, or Fund Balance, Continued

Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Vacation pay is payable to employees at the time a vacation is taken or upon termination of employment. Normally, an employee cannot accrue more than 320 hours of vacation time. Sick leave is payable when an employee is unable to work because of illness. Normally, an employee cannot accrue more than 400 hours of sick leave. Upon termination, an employee will be paid for any unused vacation based upon 100% of the current wage rate in effect. Employees hired prior to April 30, 2015, will be paid 50% of unused sick leave based upon 100% of the current wage in effect for sick leave earned after June 30, 2015. They will be paid 100% for sick leave accrued prior to June 30, 2015, and not subsequently used. Employees hired on or after May 1, 2015, will not be paid for unused sick leave upon termination, with the exception of unrepresented management.

All vacation and sick leave pay is accrued when incurred in the Government-Wide Financial Statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Compensated absences are paid, if matured, out of the General Fund.

Long-Term Obligations

In the Government-Wide Financial Statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums, discounts, and issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Net Position

In the Government-Wide Financial Statements and the Proprietary Fund Statement of Net Position, net position is classified in the following categories:

Net Investment in Capital Assets - This amount consists of capital assets net of accumulated depreciation and reduced by outstanding debt that attributed to the acquisition, construction, or improvement of the assets.

Restricted Net Position - This amount is restricted by enabling legislation, external creditors, grantors, contributors, laws or regulations of other governments.

Unrestricted Net Position - This amount is all net position that does not meet the definition of "net investment in capital assets" or "restricted net position".

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position, Equity, or Fund Balance, Continued

Net Position Flow Assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the City's practice to consider restricted - net position to have been depleted before unrestricted - net position is applied.

Fund Balances

In the Governmental Fund Financial Statements, fund balances are classified in the following categories:

Nonspendable - Items that cannot be spent because they are not in spendable form, such as prepaid items and inventories, items that are legally or contractually required to be maintained intact, such as principal of an endowment or revolving loan funds.

Restricted - Restricted fund balances encompass the portion of net fund resources subject to externally enforceable legal restrictions. This includes externally imposed restrictions by creditors, such as through debt covenants, grantors, contributors, laws, or regulations of other governments, as well as restrictions imposed by law through constitutional provisions or enabling legislation.

Committed - Committed fund balances encompass the portion of net fund resources, the use of which is constrained by limitations that the government imposes upon itself at its highest level of decision making, normally the governing body, and that remain binding unless removed in the same manner. The City Council is considered the highest authority for the City and the adoption of a formal resolution is required to establish a fund balance commitment.

The City has a contingency reserve to address major unforeseen expenditures such as damage to facilities or infrastructure. The reserve was established by the City Council through resolution 16-2606 and requires a three-fifths vote to expend the funds. The balance of this reserve as of June 30, 2024, was \$5,315,000.

Assigned - Assigned fund balances encompass the portion of net fund resources reflecting the government's intended use of resources. Assignment of resources can be done by the highest level of decision making or by a committee or official designated for that purpose. The City Council has authorized the City Manager for that purpose.

Unassigned - This category is for any balances that have no restrictions placed upon them. The general fund is the only fund that reports a positive unassigned fund balance amount.

1. ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position, Equity, or Fund Balance, Continued

Governmental Fund Balance

When expenditures are incurred for purposes for which all restricted, committed, assigned, and unassigned fund balances are available, the City's policy is to apply in the following order, except for instances wherein an ordinance specifies the fund balance:

- Restricted
- Committed
- Assigned
- Unassigned

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Leases Receivable

GASB issued Statement No. 87 "Leases" to better meet the information needs of financial statements users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease asset and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financing of the right to use an underlying asset. Under this Statement a lessee is required to recognize a lease liability and an intangible right-to-use asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. Implementation of GASB Statement No. 87 resulted in the City recognizing 3 property leases that are recognized under GASB Statement No. 87. The City recorded opening lease receivables of \$3,488,492 and deferred inflows related to leases of \$3,399,066.

E. Use of Estimates

The preparation of financial statements in accordance with US GAAP requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities. In addition, estimates affect the reported amount of expenses. Actual results could differ from these estimates and assumptions.

City of Artesia
Notes to Basic Financial Statements
June 30, 2024

2. CASH AND INVESTMENTS

As of June 30, 2024, cash and investments were reported in the accompanying financial statements as follows:

	Government Wide Statement of Net Position	Fiduciary Funds Statement of Net Position	Total
Unrestricted assets:			
Cash and investments	\$ 25,584,136	\$ 926,131	\$ 26,510,267
Total cash and investments	<u>\$ 25,584,136</u>	<u>\$ 926,131</u>	<u>\$ 26,510,267</u>

Cash and investments on June 30, 2024, consisted of the following:

Cash on hand (petty cash)	\$ 500
Demand deposits	207,483
Investments	<u>26,302,284</u>
Total cash and investments	<u>\$ 26,510,267</u>

Investments Authorized by the California Government Code and the City's Investment Policy

The City's Investment Policy is reviewed and adopted by the City Council each fiscal year. Regarding allowable investment types, the investment policy is more conservative and restrictive than the investment vehicles authorized by Section 53600.5 of the California Government Code. Investment vehicles not specifically mentioned in the City's investment policy, are not authorized unless the policy is amended by the City Council or is approved as part of the provisions of the bond indentures. Investments are limited to:

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio*	Maximum Investment in One Issuer
United States Treasury Notes	5 years	None	None
United States Government Sponsored Agency Securities:			
Treasury Bills	1 year	None	None
Treasury Bonds	5 years	None	None
Certificates of Deposit	5 years	30%	None
Passbook Savings Accounts	N/A	None	None
Local Agency Investment (LAIF)	N/A	None	\$75,000,000
California Asset Management Program (CAMP)	N/A	None	None
California CLASS JPA	N/A	None	None

* - Excluding amounts held by bond trustees that are not subject to California Government Code restrictions.

The City's investment policy does not contain any specific provisions intended to limit the City's exposure to interest rate risk and concentration of credit risk.

City of Artesia
Notes to Basic Financial Statements
June 30, 2024

2. CASH AND INVESTMENTS, Continued

Investments Authorized by Debt Agreements

Investments of debt proceeds held by bond trustees are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized for investments held by bond trustees. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio*	Maximum Investment in One Issuer
United States Treasury Notes	5 years	None	None
United States Government Sponsored Agency Securities:			
Treasury Bills	1 year	None	None
Treasury Bonds	5 years	None	None
Certificates of Deposit	5 years	30%	None
Passbook Savings Accounts	N/A	None	None
Local Agency Investment (LAIF)	N/A	None	\$75,000,000
California Asset Management Program (CAMP)	N/A	None	None
California CLASS JPA	N/A	None	None

* - Excluding amounts held by bond trustees that are not subject to California Government Code restrictions.

N/A - Not Applicable

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Investment Type	Remaining Maturity (in Years)
	<u>1 Year or Less</u>
Local Agency Investment Fund (LAIF)	\$ 9,508,038
CLASS Investment Pool	8,040,653
CAMP Investment Pool	8,753,593
Total Investments	<u>\$ 26,302,284</u>

2. CASH AND INVESTMENTS, Continued

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the City's investment policy, or debt agreements, and the actual rating, by Standards and Poor, as of fiscal year end for each investment type:

Investment Type	Total as of June 30, 2024	Minimum Legal Rating	AAA	Not Rated
Local Agency Investment Fund (LAIF)	\$ 9,508,038	N/A	\$ -	\$ 9,508,038
CLASS Investment Pool	8,040,653	N/A		8,040,653
CAMP Investment Pool	8,753,593	N/A		8,753,593
	<u>\$ 26,302,284</u>		<u>\$ -</u>	<u>\$ 26,302,284</u>

Concentration of Credit Risk

The City's investment policy imposes restrictions for certain types of investments with any one issuer; however, external investment pools are excluded from this requirement. On June 30, 2024, the City's investments were with LAIF, CAMP, and CLASS which are exempt from this requirement.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. On June 30, 2024, the City deposits (bank balances) were insured by the Federal Deposit Insurance Corporation or collateralized as required under California Law.

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which is recorded on an amortized cost basis.

2. CASH AND INVESTMENTS, Continued

CAMP Investment Pool

The City is a voluntary participant in the California Asset Management Program (CAMP), a public joint powers authority formed to pool and invest the funds of public agencies. Cal-Trust invests in fixed income securities eligible for investment pursuant to California Government Code Sections 53601 and 53635. Investment guidelines adopted by the board of Trustees may further restrict the types of investments that are held by the Trust. Leveraging within the Trust's portfolios is prohibited. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the Authority's pro-rata share of the fair value provided by CAMP for the entire CAMP portfolio (in relation to the amortized cost of that portfolio).

CLASS Investment Pool

The City is a voluntary participant in the California Cooperative Liquid Assets Securities System (CLASS), a public joint powers authority formed to pool and invest the funds of public agencies. CLASS invests in fixed income securities eligible for investment pursuant to California Government Code Sections 53601 and 53635. Investment guidelines adopted by the board of Trustees may further restrict the types of investments that are held by the Trust. Leveraging within the Trust's portfolios is prohibited. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the Authority's pro-rata share of the fair value provided by CLASS for the entire CLASS portfolio (in relation to the amortized cost of that portfolio).

Fair Value Measurements

The City categorizes its fair value measurements within the fair value hierarchy establish by accounting principles generally accepted in the United States of America. These principles recognize a three tiered fair value hierarchy as follows: Level 1 – Investments reflect prices quoted in active markets; Level 2 – Investments reflect prices that are based on similar observable asset either directly or indirectly, which may include inputs in markets that are not considered active; and Level 3 – Investments reflect prices based upon unobservable sources. The City's investment in the State Investment Pool (LAIF), CAMP, and CLASS are exempt from fair value measurements disclosure.

3. LOAN RECEIVABLE

In November 1989, the City entered into an agreement with the Southern California Water Company for the installation of a domestic water system in an Artesia service area. As part of this agreement, the City loaned the Southern California Water Company \$139,925 with no interest to be repaid over 40 years. On June 30, 2024, the outstanding loan receivable is \$19,554.

4. LEASES RECEIVABLE

The City has 3 lease agreements in place as of June 30, 2024. Revenue recognition is in accordance with GASB Statement No. 87. Summarized information for each lease is as follows:

Crown Castle Inc.

In February 2006, the City entered into a lease with Crown Castle Inc. for property at 17203 Corby Avenue to be utilized as telecommunication infrastructure. The lease term extends through the fiscal year ended June 30, 2036. Rent payments are \$2,129 a month increasing by CPI every 5 years year under the terms of the lease.

City of Artesia
Notes to Basic Financial Statements
June 30, 2024

4. LEASES RECEIVABLE (CONTINUED)

Verizon Wireless

In September 2020, the City entered into a lease with Verizon for property at 18747 Clarkdale Avenue to be utilized as telecommunication infrastructure. The lease term extends through the fiscal year ended June 30, 2045. Rent payments are \$3,060 a month increasing by CPI every year under the terms of the lease.

Outfront Media LLC

In August 2016, the City entered into a lease with Outfront Media VW Communications, LLC. for property to be utilized for outdoor advertising. The lease term extends through the fiscal year ended June 30, 2038. Rent payments are \$13,750 a month and increase to \$16,638 a month by the end of the lease period under the terms of the lease.

5. CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2024, is as follows:

	Balance as of June 30, 2023	Additions	Deletions	Transfers	Balance as of June 30, 2024
Governmental Activities					
Nondepreciable capital assets					
Land	\$ 10,008,436	\$ -	\$ -	\$ -	\$ 10,008,436
Construction in progress	1,369,880	3,017,635		(515,983)	3,871,532
Total nondepreciable capital assets	11,378,316	3,017,635		(515,983)	13,879,968
Depreciable capital assets					
Buildings	1,841,797				1,841,797
Improvements other than buildings	2,297,517	46,703			2,344,220
Automobile equipment	1,518,588				1,518,588
Office furniture and equipment	322,795				322,795
Other equipment	1,099,263	59,406			1,158,669
Infrastructure	22,430,657	336,722		515,983	23,283,362
Total depreciable capital assets	29,510,617	442,831		515,983	30,469,431
Less accumulated depreciation					
Buildings	(1,063,283)	(30,644)			(1,093,927)
Improvements other than buildings	(1,009,310)	(77,512)			(1,086,822)
Automobile equipment	(934,446)	(129,931)			(1,064,377)
Office furniture and equipment	(309,550)	(1,031)			(310,581)
Other equipment	(907,596)	(49,669)			(957,265)
Infrastructure	(9,088,215)	(914,411)			(10,002,626)
Total accumulated depreciation	(13,312,400)	(1,203,198)			(14,515,598)
Net depreciable capital assets	16,198,217	(760,367)		515,983	15,953,833
Net capital assets	\$ 27,576,533	\$ 2,257,268	\$ -	\$ -	\$ 29,833,801

City of Artesia
Notes to Basic Financial Statements
June 30, 2024

5. CAPITAL ASSETS, Continued

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$	14,027
Public works		957,915
Parks and recreation		231,256
Total depreciation expense - governmental activities	\$	<u>1,203,198</u>

	Balance as of June 30, 2023	Additions	Deletions	Balance as of June 30, 2024
Business-type Activities				
Depreciable capital assets				
Other equipment	\$ 254,958	\$ -	\$ (254,958)	\$ -
Infrastructure	627,921		(627,921)	
Total depreciable capital assets	<u>882,879</u>		<u>(882,879)</u>	
Less accumulated depreciation				
Other equipment	(201,335)		201,335	
Infrastructure	(244,496)		244,496	
Total accumulated depreciation	<u>(445,831)</u>		<u>445,831</u>	
Net depreciable capital assets	<u>437,048</u>		<u>(437,048)</u>	
Net capital assets	<u>\$ 437,048</u>	<u>\$ -</u>	<u>\$ (437,048)</u>	<u>\$ -</u>

6. LONG-TERM LIABILITIES

The following is a schedule of changes in long-term liabilities of the City for the fiscal year ended June 30, 2024:

	Balance at June 30, 2023	Additions	Repayments	Balance at June 30, 2024	Due Within One Year
Governmental Activities:					
Compensated absences	\$ 342,388	\$ 70,868	\$ (55,558)	\$ 357,698	\$ 55,558
Total	<u>\$ 342,388</u>	<u>\$ 70,868</u>	<u>\$ (55,558)</u>	<u>\$ 357,698</u>	<u>\$ 55,558</u>

Compensated Absences

The compensated absences payable has been accrued for governmental activities on the Government-Wide Financial Statements. Typically, the General Fund has been used to liquidate the liability for compensated absences. There is no fixed payment schedule to pay these liabilities. The total amount of compensated absences payable on June 30, 2024, was \$357,698.

City of Artesia
Notes to Basic Financial Statements
June 30, 2024

7. INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances as of June 30, 2024, is as follows:

Due To / Due From Other Funds

On June 30, 2024, the City had the following due to/from other funds:

Due To (payable)	Due From (receivable)	Amount
Non-major Governmental Funds	General Fund	\$ 226,452
		<u>\$ 226,452</u>

The above interfund balances resulted from temporary reclassifications made on June 30, 2024, to cover cash shortfalls.

Interfund Transfers

Transfers Out	Transfers In	Amount
General Fund	Artesia Lighting District	\$ 64,631
Billboard	General Fund	136,200
Non-major Governmental Funds	General Fund	150,000
Paid Parking Fund	General Fund	519,325
Artesia Towne Center	General Fund	267,062
		<u>\$ 1,137,218</u>

Transfers to and from the General Fund are to offset expenditures made in the General Fund for the non-major special revenue funds and vice versa. Transfers from the Billboard special revenue fund to the general fund are to reimburse the General Fund for administrative expenditures during the fiscal year.

8. OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES

Deficit Fund Balance

The Special Revenue Funds with deficit fund balances will be reimbursed in future fiscal years for deficits incurred as part of operations from future revenues if available or the General Fund.

<u>Non-Major Special Revenue Fund:</u>	
Community Development Block Grant	\$ (22,497)
Clean Air Bus Grant	(10,548)
Metro TOD 4	(120,716)
Cal Fire Urban Grant	(19,840)
HUD	(29,762)
California Natural Resources Grant	(16,143)

8. OTHER REQUIRED INDIVIDUAL FUND DISCLOSURES, Continued

Excess of Expenditures over Appropriations

The following funds had expenditures over final appropriations during the fiscal year ended June 30, 2024.

	Budgeted Amounts	Actual Amounts	Excess Expenditures Over Appropriations
Non-major Governmental Special Revenue Funds:			
Gas Tax	\$ 665,775	\$ 716,947	\$ (51,172)
CDBG	22,500	36,139	(13,639)
Proposition A	480,850	590,938	(110,088)
Measure R	300,000	500,088	(200,088)
SB1	437,600	1,392,484	(954,884)
Cal Fire Urban Grant	181,359	183,445	(2,086)
Development Impact Fees	-	29,039	(29,039)
Parks and Recreation Grants	-	20,344	(20,344)

9. RETIREMENT PLANS

A. General Information about the Pension Plans

Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the City's Miscellaneous Employee Pension Plan, cost-sharing multiple employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plans' provisions and benefits in effect on June 30, 2024, are summarized as follows:

	Miscellaneous	
	Prior to January 1, 2013	On or After January 1, 2013
Hire date		
Benefit formula	2% at 60	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50-63	52-67
Monthly benefits, as a % of eligible compensation	1.092% to 2.418%	1.0% to 2.5%
Required employee contribution rates	7%	6.25%
Required employer contribution rates	8.74%	6.25%

9. RETIREMENT PLANS, Continued

A. General Information about the Pension Plans (Continued)

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for both Plans are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the fiscal year, with an additional amount to finance any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2024, the City reported net pension liabilities for its proportionate shares of the net pension liability of the City Miscellaneous Plan as follows:

Proportionate Share of Net Pension Liability
<u>\$ 4,884,987</u>

The City's net pension liability for each Plan is measured as the proportionate share of the net pension liability. The net pension liability of each of the Plans is measured as of June 30, 2023, and the total pension liability for each Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022, rolled forward to June 30, 2023, using standard update procedures. The City's proportionate share of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The City's proportionate share of the net pension liability for each Plan as of June 30, 2022 and 2023 were as follows:

	City Miscellaneous Plan
Proportion - June 30, 2022	0.09707%
Proportion - June 30, 2023	0.09769%
Change - Increase (Decrease)	<u>0.00062%</u>

For the fiscal year ended June 30, 2024, the City recognized pension expense of \$537,924. On June 30, 2024, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

City of Artesia
Notes to Basic Financial Statements
June 30, 2024

9. RETIREMENT PLANS, Continued

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions, Continued

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in Assumptions	\$ 294,929	\$ -
Pension contributions subsequent to measurement date	565,987	
Net differences between projected and actual earnings on pension plan investments	790,923	
Differences based on actual experience	210,840	
Differences between actual vs proportionate contribution		(274,373)
Adjustment due to differences in proportions		(23,909)
Total	<u>\$ 1,862,679</u>	<u>\$ (298,282)</u>

\$565,987 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ending June 30, 2025. Other amounts reported as deferred inflows of resources related to pensions will be recognized as pension expense as follows:

	Fiscal Year Ended
2025	\$ 211,916
2026	169,694
2027	594,105
2028	22,695
Totals	<u>\$ 998,410</u>

Actuarial Assumptions

The total pension liabilities in the June 30, 2022, actuarial valuations were determined using the following actuarial assumptions:

	Miscellaneous
Valuation Date	6/30/2022
Measurement Date	6/30/2023
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Payroll Growth	2.75%
Projected Salary Increase	3.30%-14.20% (1)
Investment Rate of Return	6.80% (2)
Mortality	Derived using CalPERS' Membership Data for all Funds

(1) Depending on age, service, and type of employment

(2) Net of pension plan investment expenses, including inflation

9. RETIREMENT PLANS, Continued

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions, Continued

Discount Rate

The discount rate used to measure the total pension liability was 6.90% for all plans. The projection of cash flows used to determine the discount rate assumed the contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	Assumed Asset Allocation	Real Return Years 1 - 10(a) (b)
Global Equity - cap-weighted	30.00%	4.54%
Global Equity - non-cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	-0.59%
Total	100.00%	

(a) An expected inflation of 2.3% used for this period.

(b) Figures are based on the 2021-22 Asset Liability Management study.

9. RETIREMENT PLANS, Continued

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions, Continued

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City’s proportionate share of the net pension liability for each Plan, calculated using the discount rate for each Plan, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>Miscellaneous</u>
1% Decrease	5.90%
Net Pension Liability	\$ 7,439,153
Current Discount Rate	6.90%
Net Pension Liability	\$ 4,884,987
1% Increase	7.90%
Net Pension Liability	\$ 2,782,688

Pension Plan Fiduciary Net Position

Detailed information about each pension plan’s fiduciary net position is available in the separately issued CalPERS’ financial reports.

C. Payable to the Pension Plan

On June 30, 2024, the City had no outstanding amount of contributions to the pension plan required for the fiscal year ended June 30, 2024.

10. OTHER POST-EMPLOYMENT BENEFITS

Plan Description

The City provides retiree medical benefits under the CalPERS health plan, which provides medical insurance benefits to eligible retirees and their spouses in accordance with various labor agreements. Copies of the CalPERS’ annual financial report may be obtained at CalPERS’ Executive Office, 400 P Street, Sacramento, CA 95814.

Benefits Provided

Employees become eligible to retire under PEMHCA and receive lifetime City-paid healthcare benefits upon attainment of age 50 and 5 years of covered PERS service, or by attaining qualifying disability retirement status. The City contributes 100% of the cost of retiree coverage and 50% of the cost of dependent coverage, for medical and dental insurance. Vision insurance is offered on a self-paid basis. Survivor benefits are paid until all covered dependents are either deceased or no longer eligible because of age limitations.

10. OTHER POST-EMPLOYMENT BENEFITS, Continued

Eligibility

For employees hired before May 1, 2015 and retiring after that date, the City's contribution will be limited to the Cafeteria Plan contribution on behalf of active employees in the year of retirement. 2024 contribution cap amounts are \$840 per month for single coverage, \$1,250 per month for employee plus one, and \$1,635 per month for family coverage.

Employees hired after May 1, 2015 must have at least 10 years of service to be eligible for City-paid retiree health benefits. Benefits for these retirees will be limited to \$820 per month for single coverage, \$1,220 per month for retiree plus one, and \$1,455 per month for family coverage. Regardless of date of hire or date of retirement, eligible retirees receive a minimum City contribution equal to the statutory minimum employer contribution under PEMHCA (\$157/mo. For 2024). The City also pays a 0.23% of premium administrative fee on behalf of employees and retirees.

The table below presents a summary of the basic participant information for the active and retired participants covered under the terms of the Plan.

Inactive plan members or beneficiaries currently receiving benefit payments	31
Active plan members	33

Funding Policy

The contribution requirements of Plan members and the City are established and amended by the City. The required contribution is based on projected pay-as-you-go financing requirements. No assets are accumulated in a trust that meets the criteria in Paragraph 4 of GASB Statement No. 75.

Actuarial Method and Assumptions

The total OPEB liability in the July 1, 2022, actuarial report was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified.

Actuarial cost method	Entry Age, Level Percent of Pay
Valuation of fiduciary net position	No assets held in an irrevocable trust as of the measurement date.
Recognition of deferred inflows and outflows of resources	Closed period equal to the average of the expected remaining service lives of all employees provided with OPEB
Salary increases	3.00 percent
Inflation rate	2.50 percent
Healthcare cost trend rate	5.50 percent for 2024, 5.25 percent for 2025-2029, 5.00 percent for 2030-2039, 4.75 percent for 2040-2049, 4.50 percent for 2050-2069, and 4.00 percent for 2070 and later years; Medicare ages: 4.50 percent for 2024-2029 and 4.00 percent for 2030 and later years.
Preretirement Mortality	Preretirement Mortality Rates for Public Agency Miscellaneous from CalPERS Experience Study (2000-2019).
Postretirement Mortality	Post-retirement Mortality Rates for Public Agency Miscellaneous from CalPERS Experience Study (2000-2019).

10. OTHER POST-EMPLOYMENT BENEFITS, Continued

Total OPEB Liability

The following tables show the components of the City's annual OPEB cost, the amount paid by the employer as benefits came due, and changes in the OPEB liability for fiscal year June 30, 2024. The City's total OPEB liability of \$6,244,248 was measured as of June 30, 2024, and was determined by an actuarial valuation as of July 1, 2022.

Discount Rate

Per GASB guidance, the single rate that produces the same present of expected benefit payments as 1) the expected long-term rate of return on plan assets during the period when projected assets are sufficient to pay future retiree benefits, and 2) the 20-year municipal bond rate after assets are projected to be exhausted. The Fidelity 20-year Municipal GO AA Index is used because it meets the GASB requirements and is based on a large amount municipal security data.

Changes in Total OPEB Liability

Total OPEB Liability	
Service Cost	166,262
Interest	240,621
Changes of benefit terms	0
Difference between expected and actual experience	0
Changes in assumptions or other inputs	(82,315)
Benefit payments ¹	(292,743)
Net change in total OPEB liability	31,825
Total OPEB liability – June 30, 2023 (a)	\$6,212,423
Total OPEB liability – June 30, 2024 (b)	\$6,244,248

¹ Includes \$253,019 of pay-as-you-go contributions made from sources outside of trust, plus an implicit subsidy amount of \$39,724.

There is sensitivity of the total OPEB liability due to changes in the discount rate and healthcare cost trend rates. The following presents the total OPEB liability of the City, as well as what the City's total OPEB liability would be if it were calculated using the discount and trend rate that were 1 percentage point lower or 1 percentage point higher than the current discount and healthcare cost trend rates.

Discount Rate

	1% Decrease (2.97%)	Discount Rate (3.97%)	1% Increase (4.97%)
Total OPEB liability	7,057,811	6,244,248	5,566,195

Healthcare Trend Rate

	1% Decrease ²	Trend Rate	1% Increase ³
Total OPEB liability	5,588,675	6,244,248	6,904,610

² Trend rate for each future year reduced by 1.00%.

³ Trend rate for each future year increased by 1.00%.

11. LIABILITY, PROPERTY, AND WORKERS' COMPENSATION PROTECTION

A. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City of Artesia is a member of the California Joint Powers Insurance Authority (Authority). The Authority is composed of 118 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The Authority began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors which operates through a nine-member Executive Committee.

B. Self-Insurance Programs of the Authority

Each member pays an annual contribution to cover estimated losses for the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Retrospective adjustments are scheduled to continue indefinitely on coverage years 2012-13 and prior, until all claims incurred during those coverage years are closed, on a pool-wide basis. This subsequent cost re-allocation among members, based on actual claim development, can result in adjustments of either refunds or additional deposits required. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment.

The total funding requirement for self-insurance programs is estimated using actuarial models and pre-funded through the annual contribution. Costs are allocated to individual agencies based on exposure (payroll) and experience (claims) relative to other members of the risk-sharing pool. Additional information regarding the cost allocation methodology is provided below.

Liability: In the liability program, claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$30,000 to \$750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$750,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers. For 2019-20, the Authority's pooled retention is \$2 million per occurrence, with reinsurance to \$20 million, and excess insurance to \$50 million. The Authority's reinsurance contracts are subject to the following additional pooled retentions: (a) 50% of the \$2.5 million annual aggregate deductible in the \$3 million x/s \$2 million layer, (b) 50% quota share of the \$3 million x/s \$2 million layer, and (c) \$3 million annual aggregate deductible in the \$5 million x/s \$10 million layer.

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Costs of covered claim for subsidence losses have a sub-limit of \$30 million per occurrence.

11. LIABILITY, PROPERTY, AND WORKERS' COMPENSATION PROTECTION, Continued

B. Self-Insurance Programs of the Authority, Continued

Workers' Compensation Coverage: The City of Artesia also participates in the workers' compensation pool administered by the Authority. In the workers' compensation program claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$50,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second of losses includes incurred costs from \$50,000 to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs in excess from \$100,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2023-24 the Authority's pooled retention is \$2 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law.

Employer's Liability losses are pooled among members to \$2 million. Coverage from \$2 million to \$5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

C. Purchased Insurance

Pollution Legal Liability Insurance - The City of Artesia participates in the pollution legal liability insurance program (formerly called environmental insurance) which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City of Artesia. Coverage is on a claims-made basis. There is a \$50,000 deductible. The Authority has a limit of \$50 million for the 3-year period from July 1, 2023, through July 1, 2025. Each member of the Authority has a \$10 million sub-limit during the 3-year term of the policy.

Property Insurance - The City of Artesia participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City of Artesia property is currently insured according to a schedule of covered property submitted by the City of Artesia to the Authority. City of Artesia property currently has all-risk property insurance protection in the amount of \$50,000,000. There is a \$10,000 deductible per occurrence. Premiums for the coverage are paid annually and are not subject to retrospective adjustments.

Earthquake and Flood Insurance - The City of Artesia purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City of Artesia property currently has earthquake protection in the amount of \$18,531,170. There is a deductible of 5% per unit of value with a minimum deductible of \$100,000. Premiums for the coverage are paid annually and are not subject to retrospective adjustments.

11. LIABILITY, PROPERTY, AND WORKERS' COMPENSATION PROTECTION, Continued

Crime Insurance - The City of Artesia purchases crime insurance coverage in the amount of \$1,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority. Premiums are paid annually and are not subject to retrospective adjustments.

D. Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were no significant reductions in pooled or insured liability coverage in the fiscal year 2023-24.

12. CHANGES IN LEGISLATION AFFECTING CALIFORNIA REDEVELOPMENT AGENCIES

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 ("the Bill") that provides for the dissolution of all redevelopment agencies in the State of California.

The Bill provides that upon dissolution of a redevelopment agency, either the city or other unit of local government will agree to serve as the "successor agency" to hold the assets units until they are distributed to other units of state and local government. On January 10, 2012, the City Council elected to become the Successor Agency for the former redevelopment agency in accordance with the Bill as part of the City resolution number 2012-04.

After enactment of the law, which occurred on June 28, 2011, redevelopment agencies in the State of California cannot enter new projects, obligations or commitments. Subject to the control of a newly established oversight board, remaining assets can only be used to pay enforceable obligations in existence as of the date of the dissolution (including the completion of any unfinished projects that were subject to legally enforceable contractual commitments). Successor agencies will only be allocated revenue in the amount that is necessary to pay the estimated annual installment payments on enforceable obligations of former redevelopment agency until all enforceable obligations of the prior redevelopment agency have been paid in full and all assets have been liquidated.

13. SUCCESSOR AGENCY DISCLOSURES

The assets and liabilities of the former Redevelopment Agency were transferred to the Successor Agency to the City of Artesia Redevelopment Agency on February 1, 2012 as a result of the dissolution of the former Redevelopment Agency. The City is acting in a fiduciary capacity for the assets and liabilities. Disclosures related to these transactions are as follows:

Capital Assets

There were no capital asset activities for the fiscal year ended June 30, 2024.

City of Artesia
Notes to Basic Financial Statements
June 30, 2024

13. SUCCESSOR AGENCY DISCLOSURES, Continued

Long-Term Liabilities

Long-term liabilities activity for the fiscal year ended June 30, 2024 were as follows:

	Balance at June 30, 2023	Additions	Repayments	Balance at June 30, 2024	Due Within One Year
2022 Tax Allocation Bonds	\$ 12,207,970	\$ -	\$ (185,000)	\$ 12,022,970	\$ 420,450
Total	<u>\$ 12,207,970</u>	<u>\$ -</u>	<u>\$ (185,000)</u>	<u>\$ 12,022,970</u>	<u>\$ 420,450</u>

2022 Tax Allocation Bonds

On May 25, 2022, the Agency issued \$12,207,970 in Taxable Tax Allocation Refunding Bonds for the purpose of refunding the 2007 and 2009 Tax Allocation Bonds. The bonds mature annually on June 1, from 2024 to 2046, in amounts ranging from \$185,000 to \$877,140. Interest is payable semiannually on June 1 and December 1, with a yield of 4.16% to 5.46%. The defeasance created a deferred loss on refunding totaling \$200,444. The deferred loss on refunding balance on June 30, 2024, was \$178,871. The balance outstanding on June 30, 2024, was \$12,022,970.

The 2022 Tax Allocation Bonds are payable solely from the taxes received by the Successor Agency on behalf of the former Redevelopment Agency. The total principal and interest remaining to be paid on the bonds is \$18,115,903. The annual requirements to amortize the 2022 Tax Allocation Bonds outstanding on June 30, 2024, are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2025	\$ 420,450	\$ 536,254	\$ 956,704
2026	442,140	517,881	960,021
2027	463,300	498,547	961,847
2028	483,920	478,277	962,197
2029	503,630	457,094	960,724
2030 - 2034	2,864,790	1,935,341	4,800,131
2035 - 2039	3,545,170	1,248,862	4,794,032
2040 - 2044	2,890,550	426,851	3,317,401
2045 - 2047	409,020	33,826	442,846
Totals	<u>\$ 12,022,970</u>	<u>\$ 6,132,933</u>	<u>\$ 18,155,903</u>

14. COMMITMENTS AND CONTINGENCIES

A. Lawsuits

The City is presently involved in certain matters of litigation that have arisen in the normal course of conducting City business. City management believes that these cases, in aggregate, are not expected to result in a material adverse financial impact on the City with the exception of the case noted below. Additionally, City management believes that the City's insurance programs are sufficient to cover any potential losses should an unfavorable outcome materialize.

B. Federal and State Grant Programs

The City has received Federal and State grants for specific purposes that are subject to review and audit by the respective governments. Although such audits could result in expenditure disallowance under grant terms, any required reimbursements are not expected to be material.

C. Commitments

As of June 30, 2024, the City did not have any commitments and, in the opinion of City management, there were no additional outstanding matters that would have a significant effect on the financial position of the funds of the City.

This page intentionally left blank

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF ARTESIA
REQUIRED SUPPLEMENTAL INFORMATION
JUNE 30, 2024

Schedule of Changes in the Net Pension Liability and Related Ratios - Last 10 Years*

Measurement Date	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
	Miscellaneous Plan	Miscellaneous Plan	Miscellaneous Plan	Miscellaneous Plan	Miscellaneous Plan
Proportion of the net pension liability	0.08207%	0.05112%	0.07287%	0.06597%	0.08779%
Proportionate share of the net pension liability	\$ 3,092,846	\$ 2,015,175	\$ 2,605,653	\$ 1,900,640	\$ 2,169,712
Covered-employee payroll	\$ 1,462,122	\$ 1,456,843	\$ 1,437,166	\$ 1,562,635	\$ 1,499,322
Proportionate Share of the net pension liability as a percentage of covered-employee payroll	211.53%	138.32%	181.30%	121.63%	144.71%
Plan's fiduciary net position	\$ 11,139,639	\$ 6,172,484	\$ 10,016,378	\$ 10,661,524	\$ 10,323,534
Plan's total pension liability	\$ 14,232,486	\$ 8,187,659	\$ 12,622,031	\$ 12,562,164	\$ 12,493,246
Plan fiduciary net position as a percentage of total pension liability	78.27%	75.39%	79.36%	84.87%	82.63%
Measurement Date	June 30, 2023	June 30, 2022	June 30, 2021	June 30, 2020	June 30, 2019
	Miscellaneous Plan	Miscellaneous Plan	Miscellaneous Plan	Miscellaneous Plan	Miscellaneous Plan
Proportion of the net pension liability	0.09769%	0.09707%	0.11186%	0.08975%	0.08571%
Proportionate share of the net pension liability	\$ 4,884,987	\$ 4,542,084	\$ 2,124,013	\$ 3,785,700	\$ 3,432,285
Covered-employee payroll	\$ 3,054,153	\$ 2,911,455	\$ 2,872,837	\$ 2,312,883	\$ 1,523,499
Proportionate Share of the net pension liability as a percentage of covered-employee payroll	159.95%	156.01%	73.93%	163.68%	225.29%
Plan's fiduciary net position	\$ 14,000,388	\$ 13,726,794	\$ 14,149,128	\$ 12,028,002	\$ 12,377,615
Plan's total pension liability	\$ 18,885,374	\$ 18,268,878	\$ 16,273,141	\$ 15,813,702	\$ 15,809,900
Plan fiduciary net position as a percentage of total pension liability	74.13%	75.14%	86.95%	76.06%	78.29%

Notes to Schedule

Change in Benefit Terms: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2013 as they have minimal cost impact. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a Golden Handshakes).

Change in Assumptions: In the 2016 valuation, the accounting discount rate was reduced from 7.65 percent to 7.15 percent.

In 2023, the accounting discount rate reduced from 7.15% to 6.90%.

**CITY OF ARTESIA
REQUIRED SUPPLEMENTAL INFORMATION
JUNE 30, 2024**

Schedule of Pension Contributions – Last 10 Years*

	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Contractual required contribution (actuarially determined)	\$ 193,376	\$ 105,958	\$ 99,359	\$ 102,746	\$ 122,602
Contributions in relation to the actuarially determined contributions	<u>(193,376)</u>	<u>(105,958)</u>	<u>(99,359)</u>	<u>(102,746)</u>	<u>(122,602)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered employee payroll	\$ 1,523,499	\$ 1,462,122	\$ 1,456,843	\$ 1,437,166	\$ 1,562,635
Contributions as a percentage of covered employee payroll	12.69%	7.25%	6.82%	7.15%	7.85%
Contractual required contribution (actuarially determined)	<u>June 30, 2024</u>	<u>June 30, 2023</u>	<u>June 30, 2022</u>	<u>June 30, 2021</u>	<u>June 30, 2020</u>
Contributions in relation to the actuarially determined contributions	<u>Miscellaneous Plan</u>	<u>Miscellaneous Plan</u>	<u>Miscellaneous Plan</u>	<u>Miscellaneous Plan</u>	<u>Miscellaneous Plan</u>
Contribution deficiency (excess)	\$ 565,987	\$ 537,924	\$ 318,726	\$ 233,135	\$ 164,630
Covered employee payroll	<u>(565,987)</u>	<u>(537,924)</u>	<u>(318,726)</u>	<u>(233,135)</u>	<u>(164,630)</u>
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Contributions as a percentage of covered employee payroll	\$ 3,155,120	\$ 3,054,153	\$ 2,911,455	\$ 2,872,837	\$ 2,312,883
Contributions as a percentage of covered employee payroll	17.94%	17.61%	10.95%	8.12%	7.12%

Notes to Schedule

Valuation Date: June 30, 2022

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry-Age Normal Cost Method
Amortization Method	Level Percent of Payroll
Asset Valuation Method	Market Value
Inflation	2.30%
Salary Increases	3.30% to 14.20% depending on age, service, and type of employment
Investment Rate of Return	6.80%, net of pension plan investment and administrative Expenses; includes Inflation
Mortality Rate Table ⁽¹⁾	Derived using CalPERS' Membership Data for all Funds

⁽¹⁾The mortality table was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

**CITY OF ARTESIA
REQUIRED SUPPLEMENTAL INFORMATION
JUNE 30, 2024**

Schedule of Changes in Total OPEB Liability and Related Ratios – Last 10 Years*

	Fiscal Year Ending 6/30/2022	Fiscal Year Ending 6/30/2021	Fiscal Year Ending 6/30/2020	Fiscal Year Ending 6/30/2019	Fiscal Year Ending 6/30/2018
Total OPEB Liability					
Service cost	\$ 397,388	\$ 344,922	\$ 247,789	\$ 218,038	\$ 211,687
Interest	164,271	186,267	213,975	222,388	214,547
Changes of assumptions	(1,830,773)	907,796	691,274	434,702	
Difference between expected and actual experience		(563,468)			
Benefit payments	(256,822)	(222,071)	(215,848)	(207,850)	(223,948)
Net change in total OPEB liability	(1,525,936)	653,446	937,190	667,278	202,286
Total OPEB Liability - beginning of fiscal year	8,286,203	7,632,757	6,695,567	6,028,289	5,826,003
Total OPEB Liability - end of fiscal year	\$ 6,760,267	\$ 8,286,203	\$ 7,632,757	\$ 6,695,567	\$ 6,028,289
Covered payroll	\$ 3,023,854	\$ 2,828,429	\$ 2,354,019	\$ 2,312,883	\$ 2,087,473
Total OPEB Liability as a % of eligible payroll	223.6%	293.0%	324.2%	289.5%	288.8%

	Fiscal Year Ending 6/30/2024	Fiscal Year Ending 6/30/2023
Total OPEB Liability		
Service cost	\$ 166,262	\$ 168,254
Interest	240,621	231,171
Changes of assumptions		(951,924)
Difference between expected and actual experience	(82,315)	310,855
Benefit payments	(292,743)	(306,200)
Net change in total OPEB liability	31,825	(547,844)
Total OPEB Liability - beginning of fiscal year	6,212,423	6,760,267
Total OPEB Liability - end of fiscal year	\$ 6,244,248	\$ 6,212,423
Covered payroll	\$ 2,612,422	\$ 2,417,440
Total OPEB Liability as a % of eligible payroll	239.0%	257.0%

Notes to Schedule

Funding Policy: The City funds the benefits on a pay-as-you-go basis. No assets are accumulated in a trust.

*Fiscal year 2018 was the 1st year of implementation, therefore only seven years are shown.

**CITY OF ARTESIA
REQUIRED SUPPLEMENTAL INFORMATION
JUNE 30, 2024**

Schedule of OPEB Employer Contributions – Last 10 Years*

	Fiscal Year Ending 6/30/2022	Fiscal Year Ending 6/30/2021	Fiscal Year Ending 6/30/2020	Fiscal Year Ending 6/30/2019	Fiscal Year Ending 6/30/2018
Actuarially determined contribution (ADC) ¹	N/A	N/A	N/A	N/A	N/A
Contributions in relation to the ADC	N/A	N/A	N/A	N/A	N/A
Contribution deficiency (excess)	N/A	N/A	N/A	N/A	N/A
OPEB-eligible payroll for reporting period (fiscal year)	\$ 3,023,854	\$ 2,828,429	\$ 2,354,019	\$ 2,312,883	\$ 2,087,473
Contributions as a percent of payroll	N/A	N/A	N/A	N/A	N/A
Actuarially determined contribution (ADC) ¹				Fiscal Year Ending 6/30/2024	Fiscal Year Ending 6/30/2023
Contributions in relation to the ADC				N/A	N/A
Contribution deficiency (excess)				N/A	N/A
OPEB-eligible payroll for reporting period (fiscal year)				N/A	N/A
Contributions as a percent of payroll				\$ 2,612,422 N/A	\$ 2,417,440 N/A

¹ Per GASB 75 paragraph 57c., these disclosures are only required if the employer calculates an Actuarially Determined Contribution (ADC). The City does not currently calculate an ADC.

*Fiscal year 2018 was the 1st year of implementation, therefore only seven years are shown.

City of Artesia
Note to Required Supplementary Information
For the fiscal year ended June 30, 2024

1. BUDGETARY INFORMATION

The City Council has the responsibility for adoption of the City's budget. Budgets are adopted for governmental funds. From the effective date of the budget, the City Manager is authorized to transfer funds from one major expenditure category to another within the same department. Any revisions that alter the total expenditures of any department must be approved by the City Council.

All appropriations lapse at the end of the fiscal year to the extent that they have not been expended. Lease contracts entered into by the City are subject to annual review by the City Council; hence, they legally are one-year contracts with an option to renew for another fiscal year.

Budget accounts reported for the governmental funds of the City are adopted on a basis consistent with GAAP.

General Budget Policies

The City Council approves each fiscal year's budget submitted by the City Manager prior to the beginning of the new fiscal year. The Council conducts public meetings prior to its adoption. The budget is prepared by fund, function and activity and includes information on the past fiscal year, current fiscal year estimates and requested appropriations for the next fiscal year. Supplemental appropriations, when required during the period, are also approved by the Council. Intradepartmental budget changes are approved by the City Manager. Expenditures may not exceed appropriations at the departmental level. At the fiscal year-end, all operating budget appropriations lapse. During the fiscal year, several supplementary appropriations were necessary.

The City did not adopt a budget for the following Non-major Governmental Funds: Traffic Congestion, MAP 21 Exchange, Clean Air Bus Grant, Sheriff, HOME, California Natural Resources Grant, HUD, California Beverage Recycling, California Street Grants, Federal STP-L, Recycled Oil Grant and Cal Recycle Grant funds.

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

General Fund

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 11,493,427	\$ 11,493,427	\$ 11,493,427	\$ -
Resources (inflows):				
Taxes	9,206,600	9,151,600	9,583,708	432,108
Licenses and permits	1,116,978	1,116,978	1,371,826	254,848
Intergovernmental	773,460	773,460	222,543	(550,917)
Charges for services	1,166,500	1,140,959	1,284,672	143,713
Use of money and property	67,600	1,245,497	1,473,945	228,448
Fines and forfeitures	184,000	184,000	193,510	9,510
Developer fees		144,500	930,602	786,102
Other revenues	57,000	961,967	405,138	(556,829)
Amount available for appropriation	12,572,138	14,718,961	15,465,944	746,983
Charges to appropriations (outflows):				
General government	3,896,874	4,974,091	4,503,604	470,487
Public safety	4,922,446	4,922,446	4,969,063	(46,617)
Parks and recreation	1,510,059	1,402,449	1,462,030	(59,581)
Public works	712,457	732,456	815,265	(82,809)
Community development	1,263,557	1,907,404	1,838,496	68,908
Capital outlay	419,500	622,850	101,674	521,176
Total charges to appropriations	12,724,893	14,561,696	13,690,132	871,564
Transfers in	1,075,302	410,000	1,072,587	662,587
Transfers out	(60,238)	(64,631)	(64,631)	
Total transfers	1,015,064	345,369	1,007,956	662,587
Excess of resources over charges to appropriations	862,309	502,634	2,783,768	2,281,134
Fund balance, June 30	\$ 12,355,736	\$ 11,996,061	\$ 14,277,195	\$ 2,281,134

See accompanying note to required supplementary information.

SUPPLEMENTARY INFORMATION

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Billboard

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 568,032	\$ 568,032	\$ 568,032	\$ -
Resources (inflows):				
Use of money and property	165,000	165,000	293,853	128,853
Amount available for appropriation	165,000	165,000	293,853	128,853
Charges to appropriations (outflows):				
Community development	16,500	16,500	37,020	(20,520)
Capital Outlay	79,000	79,000		79,000
Transfers out	160,000	160,000	136,200	23,800
Total charges to appropriations	255,500	255,500	173,220	82,280
Excess of resources over (under) charges to appropriations	(90,500)	(90,500)	120,633	211,133
Fund balance, June 30	\$ 477,532	\$ 477,532	\$ 688,665	\$ 211,133

See accompanying note to required supplementary information.

NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

State Gas Tax - To account for any street or road purpose including maintenance and construction, engineering and administration apportioned under the Streets and Highways Code of the State of California.

Federal STP-L - To account for leftover County exchange of STPL monies for street related projects.

Bicycle & Pedestrian - To account for funds received for improvements made for planning and construction of bicycle and pedestrian facilities.

Proposition A - To account for the benefit of public transit such as dial-a-ride and recreation transportation programs.

Community Development Block Grant - To account for grant funds received for programs that assist low- and moderate-income residents with single family housing rehabilitation.

Parks and Recreation Grants - To receive grant funds used to update and make park improvements not accounted in other funds.

HOME - To receive and account for grant funds as part of the HOME program.

Proposition C - To account for the benefit of public transit with expanded street maintenance and improvements such as traffic signal, marking and striping, median maintenance, and matching dollars for street improvement grants.

Air Quality - To account for AB2766 Subvention Program funds to implement programs that reduce air pollution from motor vehicles.

California Street Grants - is a special revenue fund and accounts for grant funding of Federal awarded highway transportation and safety improvement projects.

California Beverage Recycling - To account for funds awarded by State to provide litter/recycling clean-up, education, and community outreach.

Measure W - To account for monitoring and implementing federal, state and local programs to ensure surface water quality, water conservation and recycling efforts, maintaining the storm water management plan, improving storm water drainage quality and maintaining the City-owned drainage system.

Development Impact Fees - To account for fees charged on specific developments for the purpose of defraying all or a portion of the cost of public facilities related to the development project.

SB1 - To account for revenue and expenditures associated with State Assembly Bill 1 funding for streets and roads.

Artesia Lighting District - To account for property tax direct assessments used for maintenance, operation, and repair of street lights and signal expenditures.

NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS (CONTINUED)

Traffic Congestion - To account for funding received for transportation projects that improve traffic mobility and relieve congestion.

MAP 21 Exchange - An exchange of City available Federal Surface Transportation Program-Local Funds (STP-L Funds) for like amount of Los Angeles County Metropolitan Transportation Authority (LACMTA Funds). These are flexible funds for transportation capital improvements that would normally qualify for the STP-L program.

Clean Air Bus Grant - To account for federal grant to purchase electric buses.

Measure M - To account for funds received for public transit system improvements.

Sheriff - To account for the forfeiture and seizure assets collected in the City of Artesia by the contract policing agency and primarily used for law enforcement equipment and training.

Metro TOD 4 - To account for grant funds received for transit-oriented development planning for downtown Artesia.

C.O.P.S. Grant - To account for supplemental law enforcement services funding of frontline law enforcement and juvenile justice programs.

Community Facility District - To account for taxes collected within the district which pay for public safety, flood, and storm protection services as well as maintenance of lighting, parkways, streets, roads, and open spaces.

Measure R - To account for the engineering, administrative, traffic median, and parking overflow improvements of transportation services.

Housing Authority - To account for the maintenance, planning, and improvements of all low-moderate income housing assets to assist low- and moderate-income housing families and seniors.

Recycled Oil - To account for the State-funded grant received to help disposal and recycling of used oil.

Cal Fire Urban Grant - To account for the State-funded grant received to help expand the City's Urban Forest and reduce greenhouse gasses and urban heat island impacts through tree planting.

California Natural Resources Grant - To account for the State-funded grant received to help expand the City's environmental and community services.

HUD - To account for the Federally funded grants received to help expand the City's Housing and Urban Development.

Cal Recycle Grant - To account for the State-funded grant received to help the State reach its climate change goals.

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Capital Projects For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1,	\$ 984,954	\$ 984,954	\$ 984,954	\$ -
Resources (inflows):				
Charges for Services	20,000	20,000	15,424	(4,576)
Use of Money and Property	500	500	17,063	16,563
Intergovernmental	2,189,297	2,189,297	728,760	(1,460,537)
Amount available for appropriation	2,209,797	2,209,797	761,247	(1,448,550)
Charges to appropriations (outflows):				
Public works			16,464	(16,464)
Capital outlay	1,594,297	612,000	206,223	405,777
Total charges to appropriations	1,594,297	612,000	222,687	389,313
Excess of resources over (under) charges to appropriations	615,500	1,597,797	538,560	(1,059,237)
Fund balance, June 30	\$ 1,600,454	\$ 2,582,751	\$ 1,523,514	\$ (1,059,237)

City of Artesia
Combining Balance Sheet
Non-Major Governmental Funds
June 30, 2024

	Special Revenue														
	State Gas Tax	Federal STP-L	Bicycle & Pedestrian	Proposition A	Community Development Block Grant	Parks & Recreation Grants	HOME	Proposition C	Air Quality	California Street Grants	California Beverage Recycling	Measure W	Development Impact Fees	SB1	Artesia Lighting District
ASSETS															
Cash and investments	\$ 11,044	\$ 69,160	\$ 1,091	\$ 1,126,365	\$ -	\$ 1,220,493	\$ 3,363	\$ 593,840	\$ 334,550	\$ 422,295	\$ 5,474	\$ 808,685	\$ 830,189	\$ 783,005	\$ 123,419
Receivables:															
Accounts	38,766			1,990		27,996		28,032	5,414					34,322	3,116
Prepaid items									1,026						
Total assets	<u>\$ 49,810</u>	<u>\$ 69,160</u>	<u>\$ 1,091</u>	<u>\$ 1,128,355</u>	<u>\$ -</u>	<u>\$ 1,248,489</u>	<u>\$ 3,363</u>	<u>\$ 621,872</u>	<u>\$ 340,990</u>	<u>\$ 422,295</u>	<u>\$ 5,474</u>	<u>\$ 808,685</u>	<u>\$ 830,189</u>	<u>\$ 817,327</u>	<u>\$ 126,535</u>
LIABILITIES AND FUND BALANCES															
Liabilities:															
Accounts payable	\$ 31,040	\$ -	\$ -	\$ 28,799	\$ -	\$ -	\$ -	\$ 12,004	\$ 2,600	\$ -	\$ -	\$ 14,351	\$ -	\$ 48,702	\$ -
Deposits payable															
Due to other funds					22,497										
Total liabilities	<u>31,040</u>			<u>28,799</u>	<u>22,497</u>			<u>12,004</u>	<u>2,600</u>			<u>14,351</u>		<u>48,702</u>	
Fund Balances:															
Nonspendable									1,026						
Restricted for:															
Street projects	18,770	69,160											830,189	768,625	
Transportation projects			1,091	1,099,556				609,868		422,295					
Housing projects							3,363								
Public works									337,364		5,474	794,334			126,535
Parks and recreation						1,248,489									
Public safety															
Unassigned					(22,497)										
Total fund balances	<u>18,770</u>	<u>69,160</u>	<u>1,091</u>	<u>1,099,556</u>	<u>(22,497)</u>	<u>1,248,489</u>	<u>3,363</u>	<u>609,868</u>	<u>338,390</u>	<u>422,295</u>	<u>5,474</u>	<u>794,334</u>	<u>830,189</u>	<u>768,625</u>	<u>126,535</u>
Total liabilities and fund balances	<u>\$ 49,810</u>	<u>\$ 69,160</u>	<u>\$ 1,091</u>	<u>\$ 1,128,355</u>	<u>\$ -</u>	<u>\$ 1,248,489</u>	<u>\$ 3,363</u>	<u>\$ 621,872</u>	<u>\$ 340,990</u>	<u>\$ 422,295</u>	<u>\$ 5,474</u>	<u>\$ 808,685</u>	<u>\$ 830,189</u>	<u>\$ 817,327</u>	<u>\$ 126,535</u>

(Continued)

City of Artesia
Combining Balance Sheet
Non-Major Governmental Funds, Continued
June 30, 2024

	Special Revenue																Total Other Governmental Funds
	Traffic Congestion	MAP 21 Exchange	Clean Air Bus Grant	Measure M	Sheriff	Metro TOD 4	C.O.P.S Grant	Community Facility District	Measure R	Housing Authority	Recycled Oil	Cal Fire Urban Grant	California Natural Resources Grant	HUD	Cal Recycle Grant		
ASSETS																	
Pooled cash and investments	\$ 21,705	\$ 190,987	\$ -	\$ 1,111,975	\$ 447	\$ -	\$ 308,867	\$ 54,515	\$ 426,127	\$ 907,374	\$ 5,077	\$ -	\$ -	\$ -	\$ 74,353	\$ 9,434,400	
Receivables:																	
Accounts				23,906		67,116		5	21,086							251,749	
Prepaid items																1,026	
Total assets	\$ 21,705	\$ 190,987	\$ -	\$ 1,135,881	\$ 447	\$ 67,116	\$ 308,867	\$ 54,520	\$ 447,213	\$ 907,374	\$ 5,077	\$ -	\$ -	\$ -	\$ 74,353	\$ 9,687,175	
LIABILITIES AND FUND BALANCES																	
Liabilities:																	
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,743	\$ -	\$ -	\$ 6,560	\$ -	\$ -	\$ 18,870	\$ 27,557	\$ -	\$ -	\$ 204,226	
Deposits payable										61,895						61,895	
Due to other funds			10,548			174,089						970	2,205	16,143		226,452	
Total liabilities			10,548			187,832			6,560	61,895		19,840	29,762	16,143		492,573	
Fund Balances:																	
Nonspendable																1,026	
Restricted for:																	
Street projects																1,686,744	
Transportation projects	21,705	190,987							440,653							2,786,155	
Housing projects										845,479						848,842	
Public works											5,077				74,353	1,343,137	
Parks and recreation																1,248,489	
Public safety				1,135,881	447		308,867	54,520								1,499,715	
Unassigned			(10,548)			(120,716)						(19,840)	(29,762)	(16,143)		(219,506)	
Total fund balances	21,705	190,987	(10,548)	1,135,881	447	(120,716)	308,867	54,520	440,653	845,479	5,077	(19,840)	(29,762)	(16,143)	74,353	9,194,602	
Total liabilities and fund balances	\$ 21,705	\$ 190,987	\$ -	\$ 1,135,881	\$ 447	\$ 67,116	\$ 308,867	\$ 54,520	\$ 447,213	\$ 907,374	\$ 5,077	\$ -	\$ -	\$ -	\$ 74,353	\$ 9,687,175	

City of Artesia
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-Major Governmental Funds
For the fiscal year ended June 30, 2024

	Special Revenue														
	State Gas Tax	Federal STP-L	Bicycle & Pedestrian	Proposition A	Community Development Block Grant	Parks & Recreation Grants	HOME	Proposition C	Air Quality	California Street Grants	California Beverage Recycling	Measure W	Development Impact Fees	SB1	Artesia Lighting District
REVENUES:															
Taxes	\$ -	\$ -	\$ -	\$ 430,255	\$ -	\$ -	\$ -	\$ 356,886	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,667
Intergovernmental	451,052				328,398	1,278,153			21,647			457,542		417,114	
Use of money and property	7,880	2,876	158	52,899		13,403	140	24,744	13,743	21,230	228	26,397	32,235	75,162	1,766
Other	9,206												138,074		
Total revenues	468,138	2,876	158	483,154	328,398	1,291,556	140	381,630	35,390	21,230	228	483,939	170,309	492,276	140,433
EXPENDITURES:															
Current:															
Public safety															
Parks and recreation						20,344									
Public works	636,947			498,946				210,972				138,268	29,039		76,008
Community Development					36,139										
Capital outlay	80,000		5,399	91,992				54,356	10,009	117,539				1,392,484	
Total expenditures	716,947		5,399	590,938	36,139	20,344		265,328	10,009	117,539		138,268	29,039	1,392,484	76,008
REVENUES OVER (UNDER) EXPENDITURES	(248,809)	2,876	(5,241)	(107,784)	292,259	1,271,212	140	116,302	25,381	(96,309)	228	345,671	141,270	(900,208)	64,425
OTHER FINANCING SOURCES (USES):															
Transfers in															64,631
Transfers out															
Total other financing sources (uses)															64,631
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	(248,809)	2,876	(5,241)	(107,784)	292,259	1,271,212	140	116,302	25,381	(96,309)	228	345,671	141,270	(900,208)	129,056
FUND BALANCES:															
Beginning of fiscal year	267,579	66,284	6,332	1,207,340	(314,756)	(22,723)	3,223	493,566	313,009	518,604	5,246	448,663	688,919	1,668,833	(2,521)
End of fiscal year	\$ 18,770	\$ 69,160	\$ 1,091	\$ 1,099,556	\$ (22,497)	\$ 1,248,489	\$ 3,363	\$ 609,868	\$ 338,390	\$ 422,295	\$ 5,474	\$ 794,334	\$ 830,189	\$ 768,625	\$ 126,535

(Continued)

City of Artesia
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-Major Governmental Funds, Continued
For the fiscal year ended June 30, 2024

	Special Revenue															Total Other Governmental Funds
	Traffic Congestion	MAP 21 Exchange	Clean Air Bus Grant	Measure M	Sheriff	Metro TOD 4	C.O.P.S. Grant	Community Facility District	Measure R	Housing Authority	Recycled Oil	Cal Fire Urban Grant	California Natural Resources Grant	HUD	Cal Recycle Grant	
REVENUES:																
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,480	\$ 267,581	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,206,869
Intergovernmental				302,156		208,003	186,159		83,974		5,000				75,000	3,814,198
Use of money and property	903	7,943		58,662			16,129	1,957	23,263	118,890	56	3,314			538	504,516
Other																147,280
Total revenues	903	7,943		360,818		208,003	202,288	15,437	374,818	118,890	5,056	3,314			75,538	5,672,863
EXPENDITURES:																
Current:																
Public safety												183,445				183,445
Parks and recreation																20,344
Public works				980					132,156						1,185	1,724,501
Community Development						307,182				43,666			2,205	16,143		405,335
Capital outlay				553,835					367,932				27,557			2,701,103
Total expenditures				554,815		307,182			500,088	43,666		183,445	29,762	16,143	1,185	5,034,728
REVENUES OVER (UNDER) EXPENDITURES	903	7,943		(193,997)		(99,179)	202,288	15,437	(125,270)	75,224	5,056	(180,131)	(29,762)	(16,143)	74,353	638,135
OTHER FINANCING SOURCES (USES):																
Transfers in																64,631
Transfers out							(150,000)									(150,000)
Total other financing sources (uses)							(150,000)									(85,369)
REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES	903	7,943		(193,997)		(99,179)	52,288	15,437	(125,270)	75,224	5,056	(180,131)	(29,762)	(16,143)	74,353	552,766
FUND BALANCES:																
Beginning of fiscal year	20,802	183,044	(10,548)	1,329,878	447	(21,537)	256,579	39,083	565,923	770,255	21	160,291				8,641,836
End of fiscal year	<u>\$ 21,705</u>	<u>\$ 190,987</u>	<u>\$ (10,548)</u>	<u>\$ 1,135,881</u>	<u>\$ 447</u>	<u>\$ (120,716)</u>	<u>\$ 308,867</u>	<u>\$ 54,520</u>	<u>\$ 440,653</u>	<u>\$ 845,479</u>	<u>\$ 5,077</u>	<u>\$ (19,840)</u>	<u>\$ (29,762)</u>	<u>\$ (16,143)</u>	<u>\$ 74,353</u>	<u>\$ 9,194,602</u>

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

State Gas Tax

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Fund balance, July 1	\$ 267,579	\$ 267,579	\$ 267,579	\$ -
Resources (inflows):				
Intergovernmental	471,600	471,600	451,052	(20,548)
Use of money and property	1,000	1,000	7,880	6,880
Other	5,000	5,000	9,206	4,206
Amount available for appropriation	477,600	477,600	468,138	(9,462)
Charges to appropriations (outflows):				
Public Works	585,775	585,775	636,947	(51,172)
Capital outlay	80,000	80,000	80,000	-
Total charges to appropriations	665,775	665,775	716,947	(51,172)
Excess of resources over (under) charges to appropriations	(188,175)	(188,175)	(248,809)	(60,634)
Fund balance, June 30	\$ 79,404	\$ 79,404	\$ 18,770	\$ (60,634)

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual CDBG

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ (314,756)	\$ (314,756)	\$ (314,756)	\$ -
Resources (inflows):				
Intergovernmental	117,642	117,642	328,398	210,756
Amount available for appropriation	117,642	117,642	328,398	210,756
Charges to appropriations (outflows):				
Community development	22,500	22,500	36,139	(13,639)
Total charges to appropriations	22,500	22,500	36,139	(13,639)
Excess of resources over (under) charges to appropriations	95,142	95,142	292,259	197,117
Fund balance, June 30	\$ (219,614)	\$ (219,614)	\$ (22,497)	\$ 197,117

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Proposition A

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 1,207,340	\$ 1,207,340	\$ 1,207,340	\$ -
Resources (inflows):				
Taxes	468,900	468,900	430,255	(38,645)
Intergovernmental	5,000	5,000	-	(5,000)
Use of money and property	30,000	30,000	52,899	22,899
Amount available for appropriation	503,900	503,900	483,154	(20,746)
Charges to appropriations (outflows):				
Public works	480,850	480,850	498,946	(18,096)
Capital outlay			91,992	(91,992)
Total charges to appropriations	480,850	480,850	590,938	(110,088)
Excess of resources over (under) charges to appropriations	23,050	23,050	(107,784)	(130,834)
Fund balance, June 30	\$ 1,230,390	\$ 1,230,390	\$ 1,099,556	\$ (130,834)

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Proposition C

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 493,566	\$ 493,566	\$ 493,566	\$ -
Resources (inflows):				
Taxes	389,000	389,000	356,886	(32,114)
Use of money and property	15,000	15,000	24,744	9,744
Amount available for appropriation	404,000	404,000	381,630	(22,370)
Charges to appropriations (outflows):				
Public works	292,500	292,500	210,972	81,528
Capital outlay	48,675	48,675	54,356	(5,681)
Total charges to appropriations	341,175	341,175	265,328	75,847
Excess of resources over (under) charges to appropriations	62,825	62,825	116,302	53,477
Fund balance, June 30	\$ 556,391	\$ 556,391	\$ 609,868	\$ 53,477

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Air Quality

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Fund balance, July 1	\$ 313,009	\$ 313,009	\$ 313,009	\$ -
Resources (inflows):				
Intergovernmental	18,250	18,250	21,647	3,397
Use of money and property	3,000	3,000	13,743	10,743
Amount available for appropriation	21,250	21,250	35,390	14,140
Charges to appropriations (outflows):				
Public works	15,882	15,882		15,882
Capital outlay	21,250	21,250	10,009	11,241
Total charges to appropriations	37,132	37,132	10,009	27,123
Excess of resources over (under)				
charges to appropriations	(15,882)	(15,882)	25,381	41,263
Fund balance, June 30	\$ 297,127	\$ 297,127	\$ 338,390	\$ 41,263

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

C.O.P.S. Grant

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Fund balance, July 1	\$ 256,579	\$ 256,579	\$ 256,579	\$ -
Resources (inflows):				
Intergovernmental	168,911	168,911	186,159	17,248
Use of money and property			16,129	16,129
Amount available for appropriation	168,911	168,911	202,288	33,377
Charges to appropriations (outflows):				
Transfer out	(168,911)	(168,911)	(150,000)	18,911
Total charges to appropriations	(168,911)	(168,911)	(150,000)	18,911
Excess of resources over (under)				
charges to appropriations			52,288	52,288
Fund balance, June 30	\$ 256,579	\$ 256,579	\$ 308,867	\$ 52,288

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Measure R

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 565,923	\$ 565,923	\$ 565,923	\$ -
Resources (inflows):				
Taxes	291,700	291,700	267,581	(24,119)
Intergovernmental			83,974	83,974
Use of money and property	10,000	10,000	23,263	13,263
Amount available for appropriation	301,700	301,700	374,818	73,118
Charges to appropriations (outflows):				
Public works	50,000	50,000	132,156	(82,156)
Capital outlay	250,000	250,000	367,932	(117,932)
Total charges to appropriations	300,000	300,000	500,088	(200,088)
Excess of resources over (under) charges to appropriations	1,700	1,700	(125,270)	(126,970)
Fund balance, June 30	\$ 567,623	\$ 567,623	\$ 440,653	\$ (126,970)

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Measure W

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 448,663	\$ 448,663	\$ 448,663	\$ -
Resources (inflows):				
Intergovernmental	220,000	220,000	457,542	237,542
Use of money and property			26,397	26,397
Amount available for appropriation	220,000	220,000	483,939	263,939
Charges to appropriations (outflows):				
Public works	158,550	199,136	138,268	60,868
Capital outlay	156,744	156,744		156,744
Total charges to appropriations	315,294	355,880	138,268	217,612
Excess of resources over (under) charges to appropriations	(95,294)	(135,880)	345,671	481,551
Fund balance, June 30	\$ 353,369	\$ 312,783	\$ 794,334	\$ 481,551

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Community Facility District

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Fund balance, July 1	\$ 39,083	\$ 39,083	\$ 39,083	\$ -
Resources (inflows):				
Taxes	23,937	23,937	13,480	(10,457)
Use of money and property	200	200	1,957	1,757
Amount available for appropriation	24,137	24,137	15,437	(8,700)
Charges to appropriations (outflows):				
Community Development	23,937	23,937		23,937
Total charges to appropriations	23,937	23,937		23,937
Excess of resources over (under)				
charges to appropriations	200	200	15,437	15,237
Fund balance, June 30	\$ 39,283	\$ 39,283	\$ 54,520	\$ 15,237

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Housing Authority

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive/ (Negative)
	Original	Final		
Fund balance, July 1	\$ 770,255	\$ 770,255	\$ 770,255	\$ -
Resources (inflows):				
Use of money and property	98,500	98,500	118,890	20,390
Amount available for appropriation	98,500	98,500	118,890	20,390
Charges to appropriations (outflows):				
Community development	112,283	112,283	43,666	68,617
Total charges to appropriations	112,283	112,283	43,666	68,617
Excess of resources over (under) charges to appropriations	(13,783)	(13,783)	75,224	89,007
Fund balance, June 30	\$ 756,472	\$ 756,472	\$ 845,479	\$ 89,007

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Artesia Lighting District

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ (2,521)	\$ (2,521)	\$ (2,521)	\$ -
Resources (inflows):				
Taxes	138,000	138,000	138,667	667
Use of money and property			1,766	1,766
Transfers in	64,631	64,631	64,631	
Amount available for appropriation	202,631	202,631	205,064	2,433
Charges to appropriations (outflows):				
Public Works	202,631	202,631	76,008	126,623
Total charges to appropriations	202,631	202,631	76,008	126,623
Excess of resources over (under) charges to appropriations			129,056	129,056
Fund balance, June 30	\$ (2,521)	\$ (2,521)	\$ 126,535	\$ 129,056

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Bicycle & Pedestrian

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Fund balance, July 1	\$ 6,332	\$ 6,332	\$ 6,332	\$ -
Resources (inflows):				
Intergovernmental	25,000	25,000		(25,000)
Use of money and property			158	158
Amount available for appropriation	25,000	25,000	158	(24,842)
Charges to appropriations (outflows):				
Capital outlay	25,000	25,000	5,399	19,601
Total charges to appropriations	25,000	25,000	5,399	19,601
Excess of resources over (under)				
charges to appropriations			(5,241)	(5,241)
Fund balance, June 30	\$ 6,332	\$ 6,332	\$ 1,091	\$ (5,241)

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual Measure M

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 1,329,878	\$ 1,329,878	\$ 1,329,878	\$ -
Resources (inflows):				
Intergovernmental	330,600	330,600	302,156	(28,444)
Use of money and property	25,000	25,000	58,662	33,662
Amount available for appropriation	355,600	355,600	360,818	5,218
Charges to appropriations (outflows):				
Public works	66,600	66,600	980	65,620
Capital outlay	514,848	514,848	553,835	(38,987)
Total charges to appropriations	581,448	581,448	554,815	26,633
Excess of resources over (under) charges to appropriations	(225,848)	(225,848)	(193,997)	31,851
Fund balance, June 30	\$ 1,104,030	\$ 1,104,030	\$ 1,135,881	\$ 31,851

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

SB1

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ 1,668,833	\$ 1,668,833	\$ 1,668,833	\$ -
Resources (inflows):				
Intergovernmental	407,600	407,600	417,114	9,514
Use of money and property	30,000	30,000	75,162	45,162
Amount available for appropriation	437,600	437,600	492,276	54,676
Charges to appropriations (outflows):				
Public works	407,600	307,600		307,600
Capital outlay	130,000	130,000	1,392,484	(1,262,484)
Total charges to appropriations	537,600	437,600	1,392,484	(954,884)
Excess of resources over (under) charges to appropriations	(100,000)		(900,208)	(900,208)
Fund balance, June 30	\$ 1,568,833	\$ 1,668,833	\$ 768,625	\$ (900,208)

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Cal Fire Urban Grant

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Fund balance, July 1	\$ 160,291	\$ 160,291	\$ 160,291	\$ -
Resources (inflows):				
Intergovernmental	84,260	84,260		(84,260)
Use of money and property			3,314	3,314
Amount available for appropriation	84,260	84,260	3,314	(80,946)
Charges to appropriations (outflows):				
Public safety	181,359	181,359	183,445	(2,086)
Total charges to appropriations	181,359	181,359	183,445	(2,086)
Excess of resources over (under)				
charges to appropriations	(97,099)	(97,099)	(180,131)	(83,032)
Fund balance, June 30	\$ 63,192	\$ 63,192	\$ (19,840)	\$ (83,032)

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Development Impact Fees

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Positive/ (Negative)
Fund balance, July 1	<u>\$ 688,919</u>	<u>\$ 688,919</u>	<u>\$ 688,919</u>	<u>\$ -</u>
Resources (inflows):				
Use of money			32,235	32,235
Other	<u>900,000</u>	<u>900,000</u>	<u>138,074</u>	<u>(761,926)</u>
Amount available for appropriation	<u>900,000</u>	<u>900,000</u>	<u>170,309</u>	<u>(729,691)</u>
Charges to appropriations (outflows):				
Public works			<u>29,039</u>	<u>(29,039)</u>
Total charges to appropriations			<u>29,039</u>	<u>(29,039)</u>
Excess of resources over (under)				
charges to appropriations	<u>900,000</u>	<u>900,000</u>	<u>141,270</u>	<u>(758,730)</u>
Fund balance, June 30	<u><u>\$ 1,588,919</u></u>	<u><u>\$ 1,588,919</u></u>	<u><u>\$ 830,189</u></u>	<u><u>\$ (758,730)</u></u>

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

Metro TOD 4

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ (21,537)	\$ (21,537)	\$ (21,537)	\$ -
Resources (inflows):				
Intergovernmental	430,997	430,997	208,003	(222,994)
Amount available for appropriation	430,997	430,997	208,003	(222,994)
Charges to appropriations (outflows):				
Community development	430,997	430,997	307,182	123,815
Total charges to appropriations	430,997	430,997	307,182	123,815
Excess of resources over (under) charges to appropriations			(99,179)	(99,179)
Fund balance, June 30	\$ (21,537)	\$ (21,537)	\$ (120,716)	\$ (99,179)

STATISTICAL SECTION

(UNAUDITED)

DESCRIPTION OF STATISTICAL SECTION CONTENTS

June 30, 2024

This part of the City of Artesia's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information say about the government's overall financial health.

Contents:	<u>Pages</u>
<u>Financial Trends</u> these schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.	89
<u>Revenue Capacity</u> these schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.	95
<u>Debt Capacity</u> these schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	100
<u>Demographic and Economic Information</u> these schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.	104
<u>Operating Information</u> these schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.	106

City of Artesia

Schedule of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual

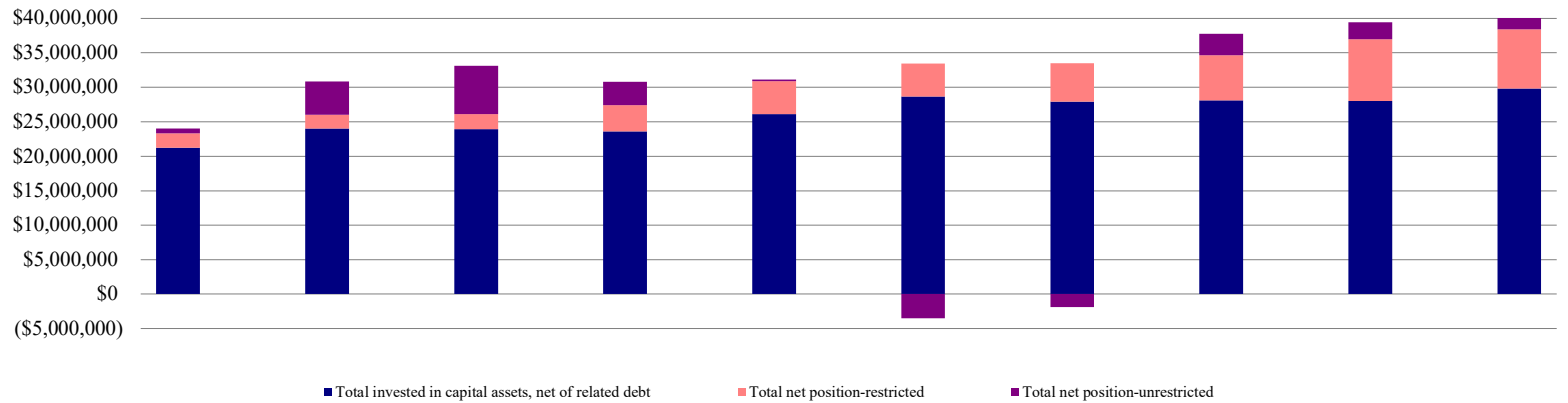
Parks and Recreation Grants

For the fiscal year ended June 30, 2024

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Positive/ (Negative)
Fund balance, July 1	\$ (22,723)	\$ (22,723)	\$ (22,723)	\$ -
Resources (inflows):				
Intergovernmental	95,039	95,039	1,278,153	1,183,114
Use of money and property			13,403	13,403
Amount available for appropriation	95,039	95,039	1,291,556	1,196,517
Charges to appropriations (outflows):				
Parks and recreation			20,344	(20,344)
Total charges to appropriations			20,344	(20,344)
Excess of resources over (under)				
charges to appropriations	95,039	95,039	1,271,212	1,176,173
Fund balance, June 30	\$ 72,316	\$ 72,316	\$ 1,248,489	\$ 1,176,173

CITY OF ARTESIA, CALIFORNIA
Net Position by Component
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Governmental activities										
Invested in capital assets, net of related debt	\$ 21,212,739	\$ 23,993,612	\$ 23,272,375	\$ 22,965,519	\$ 25,467,097	\$ 28,076,375	\$ 27,346,667	\$ 27,624,448	\$ 27,576,533	\$ 29,833,801
Restricted	6,151,937	2,034,880	2,158,867	3,826,127	4,807,246	4,785,320	5,581,108	6,558,200	8,952,613	8,600,698
Unrestricted	625,980	4,763,585	6,065,087	2,096,004	(721,612)	(4,189,985)	(2,852,730)	2,223,210	1,680,806	6,281,938
Total governmental activities net position	<u>\$ 27,990,656</u>	<u>\$ 30,792,077</u>	<u>\$ 31,496,329</u>	<u>\$ 28,887,650</u>	<u>\$ 29,552,731</u>	<u>\$ 28,671,710</u>	<u>\$ 30,075,045</u>	<u>\$ 36,405,858</u>	<u>\$ 38,209,952</u>	<u>\$ 44,716,437</u>
Business-type activities										
Invested in capital assets, net of related debt	\$ -	\$ -	\$ 658,243	\$ 623,339	\$ 640,474	\$ 594,223	\$ 541,831	\$ 489,439	\$ 437,048	\$ -
Unrestricted	34,207	56,125	964,577	1,285,535	944,193	695,311	971,123	851,251	786,387	-
Total business-type activities net assets	<u>\$ 34,207</u>	<u>\$ 56,125</u>	<u>\$ 1,622,820</u>	<u>\$ 1,908,874</u>	<u>\$ 1,584,667</u>	<u>\$ 1,289,534</u>	<u>\$ 1,512,954</u>	<u>\$ 1,340,690</u>	<u>\$ 1,223,435</u>	<u>\$ -</u>
Total net assts										
Invested in capital assets, net of related debt	\$ 21,212,739	\$ 23,993,612	\$ 23,930,618	\$ 23,588,858	\$ 26,107,571	\$ 28,670,598	\$ 27,888,498	\$ 28,113,887	\$ 28,013,581	\$ 29,833,801
Restricted	2,122,890	2,034,880	2,158,867	3,826,127	4,807,246	4,785,320	5,581,108	6,558,200	8,952,613	8,600,698
Unrestricted	660,187	4,819,710	7,029,664	3,381,539	222,581	(3,494,674)	(1,881,607)	3,074,461	2,467,193	6,281,938
Total net assets	<u>\$ 23,995,816</u>	<u>\$ 30,848,202</u>	<u>\$ 33,119,149</u>	<u>\$ 30,796,524</u>	<u>\$ 31,137,398</u>	<u>\$ 29,961,244</u>	<u>\$ 31,587,999</u>	<u>\$ 37,746,548</u>	<u>\$ 39,433,387</u>	<u>\$ 44,716,437</u>



CITY OF ARTESIA, CALIFORNIA
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

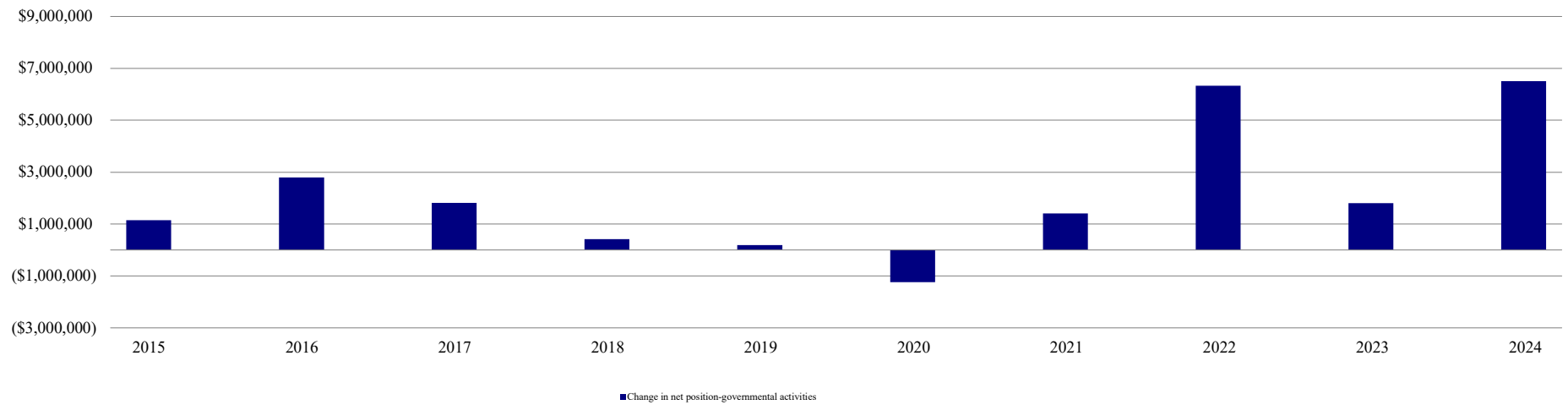
	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Expenses										
Governmental activities:										
General government	\$ 1,657,600	\$ 2,458,793	\$ 2,641,676	\$ 2,522,576	\$ 3,955,102	\$ 4,187,313	\$ 4,523,432	\$ 3,854,973	\$ 3,310,279	\$ 4,264,141
Public safety	3,211,801	3,376,566	3,515,581	3,803,083	4,160,102	5,006,881	3,792,862	4,542,434	4,671,915	5,152,508
Parks and recreation	1,486,853	1,258,541	1,428,523	1,341,013	1,174,728	1,459,468	1,148,427	1,973,429	1,403,087	1,713,630
Public works	2,260,827	2,308,478	2,110,642	2,244,145	2,063,743	2,179,759	2,685,133	2,466,739	2,914,580	3,499,726
Community development	526,250	578,618	746,761	544,246	724,973	1,009,598	1,006,978	1,325,713	2,533,642	2,280,851
Interest on long-term debt	13,000	15,228	-	-	-	-	-	-	-	-
Total governmental activities expenses	9,156,331	9,996,224	10,443,183	10,455,063	12,078,648	13,843,019	13,156,832	14,163,288	14,833,503	16,910,856
Business-type activities:										
Residential refuse	905,433	376,870	-	-	-	-	-	-	-	-
Parking	-	-	162,474	174,845	261,551	200,947	149,334	239,508	203,441	-
Artesia Town Center	-	-	156,476	252,972	279,667	258,058	177,918	543,755	219,648	-
Total business-type activities expenses	905,433	376,870	318,950	427,817	541,218	459,005	327,252	783,263	423,089	-
Total expenses	\$ 10,061,764	\$ 10,373,094	\$ 10,762,133	\$ 10,882,880	\$ 12,619,866	\$ 14,302,024	\$ 13,484,084	\$ 14,946,551	\$ 15,256,592	\$ 16,910,856
Program revenues										
Governmental activities:										
Charges for services:										
General government	\$ 60,149	\$ 551,206	\$ 686,391	\$ 598,180	\$ 636,224	\$ 486,898	\$ 562,013	\$ 404,801	\$ 1,118,242	\$ 972,461
Public safety	531,064	762,385	245,713	175,612	206,202	-	-	-	-	-
Parks and recreation	63,909	74,013	62,575	49,693	124,268	34,427	34,427	53,703	87,352	106,835
Public works	450,261	242,516	-	-	103,130	57,463	57,463	61,265	-	-
Community development	47,670	58,606	69,714	95,836	58,441	492,762	492,762	653,815	975,566	1,592,626
Operating grants and contributions	2,077,854	1,763,400	1,294,978	1,323,627	919,724	1,408,966	1,381,708	1,623,044	1,864,706	1,393,028
Capital grants and contributions	183,881	-	675,007	675,007	1,393,213	1,639,598	4,065,409	7,843,268	1,248,758	4,579,342
Total governmental activities program revenues	3,414,788	3,452,126	3,034,378	2,917,955	3,441,202	4,120,114	6,593,782	10,639,896	5,294,624	8,644,292
Business-type activities:										
Charges for services - Residential Refuse	939,640	398,788	7,578	7,387	3,935	-	-	-	-	-
Charges for services - Parking	-	-	238,450	163,427	208,646	120,292	175,610	164,295	77,730	-
Charges for services - Artesia Towne Center	-	-	486,297	543,057	482,621	403,107	375,062	446,704	228,104	-
Total business-type activities program revenues	939,640	398,788	732,325	713,871	695,202	523,399	550,672	610,999	305,834	-
Total program revenues	\$ 4,354,428	\$ 3,850,914	\$ 3,766,703	\$ 3,631,826	\$ 4,136,404	\$ 4,643,513	\$ 7,144,454	\$ 11,250,895	\$ 5,600,458	\$ 8,644,292
Net (expense) revenue										
Total net expense	\$ (5,707,336)	\$ (6,522,180)	\$ (6,995,430)	\$ (7,251,054)	\$ (8,483,462)	\$ (9,658,511)	\$ (6,339,630)	\$ (3,695,656)	\$ (9,656,134)	\$ (8,266,564)
General revenues										
Taxes:										
Property taxes, levied for general purpose	\$ 1,698,157	\$ 1,778,796	\$ 1,846,489	\$ 1,809,817	\$ 1,896,335	\$ 1,999,302	\$ 2,085,778	\$ 2,146,321	\$ 2,278,334	\$ 2,426,156
Transient occupancy taxes	535,124	553,188	512,631	423,928	391,137	434,010	406,026	410,567	595,622	626,137
Sales taxes	3,096,626	3,038,340	3,784,651	3,690,349	4,137,499	3,989,411	3,272,693	5,551,693	5,310,565	5,505,982
Franchise taxes	407,926	2,696,612	706,034	766,423	846,786	893,480	888,495	909,908	143,740	207,367
Business license taxes	479,678	518,569	545,391	618,198	650,117	614,271	682,807	525,901	884,681	818,066
Other taxes	163,526	192,493	176,636	79,847	22,008	13,391	-	-	-	930,602
Motor vehicle licence fee collection in excess	7,216	6,798	7,563	8,852	-	-	-	-	-	-
Use of money and property	436,094	548,037	318,332	462,724	712,384	372,674	371,655	100,488	724,831	2,289,377
Other	70,907	12,686	41,075	94,258	168,070	165,818	258,931	209,327	1,405,200	745,928
Transfer-In	-	-	-	-	-	-	-	-	-	1,223,434
Contribution from Successor Agency	-	-	1,283,731	-	-	-	-	-	-	-
Total governmental activities	6,895,254	9,345,519	9,222,533	7,954,396	8,824,336	8,482,357	7,966,385	9,854,205	11,342,973	14,773,049

(Continued)

CITY OF ARTESIA, CALIFORNIA
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

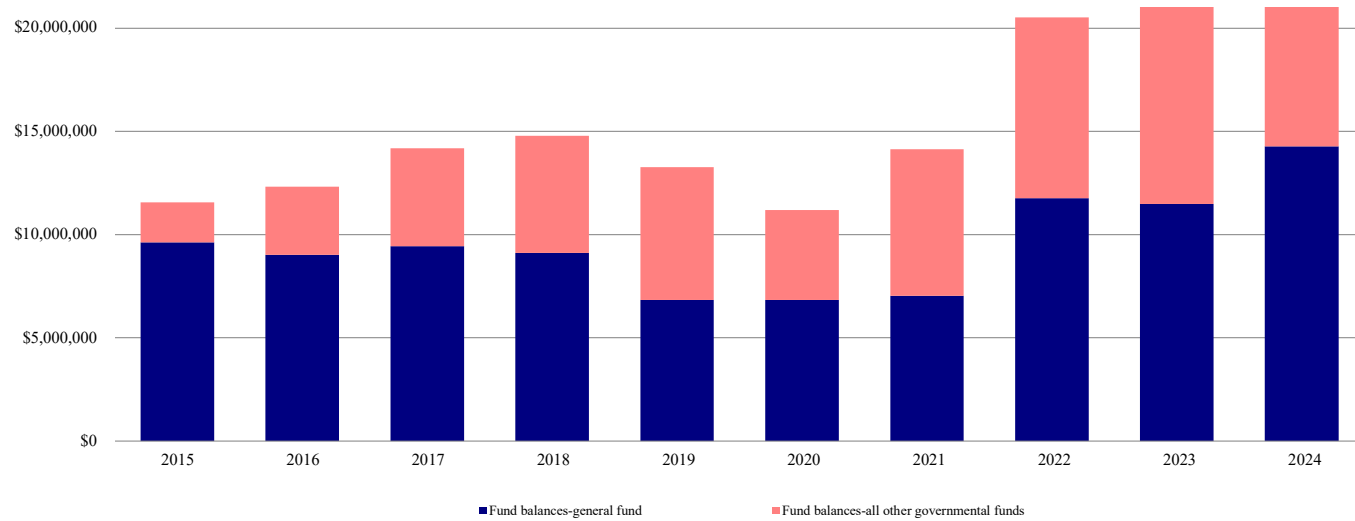
(Continued)

	Fiscal Year									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General revenues (cont'd)										
Business-type activities:										
Transfer-Out	-	-	-	-	-	-	-	-	-	(1,223,434)
Change in net position										
Governmental activities	\$ 1,153,711	\$ 2,801,421	\$ 1,813,728	\$ 417,288	\$ 186,890	\$ (1,240,548)	\$ 1,403,335	\$ 6,330,813	\$ 1,804,094	\$ 6,506,485
Business-type activities	34,207	21,918	413,375	286,054	153,984	64,394	223,420	(172,264)	(117,255)	(1,223,434)
Total changes in net position	<u>\$ 1,187,918</u>	<u>\$ 2,823,339</u>	<u>\$ 2,227,103</u>	<u>\$ 703,342</u>	<u>\$ 340,874</u>	<u>\$ (1,176,154)</u>	<u>\$ 1,626,755</u>	<u>\$ 6,158,549</u>	<u>\$ 1,686,839</u>	<u>\$ 5,283,051</u>



CITY OF ARTESIA, CALIFORNIA
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General fund										
Nonspendable	\$ 59,725	\$ 19,505	\$ 29,805	\$ 22,301	\$ 23,664	\$ 28,735	\$ 21,901	\$ 88,581	\$ 243,022	\$ 636,952
Restricted	3,504,933	-	-	-	-	-	-	-	-	-
Committed	2,328,476	6,400,000	6,400,000	7,007,490	7,007,490	7,015,296	5,315,000	5,315,000	5,315,000	5,315,000
Assigned	301,000	2,595,240	4,689,393	1,533,000	1,533,000	1,893,000	977,782	1,215,485	1,215,485	1,215,485
Unassigned	3,434,199	-	(1,674,508)	540,052	(1,729,330)	(2,095,348)	729,471	5,151,404	4,719,920	7,109,758
Total general fund	<u>\$ 9,628,333</u>	<u>\$ 9,014,745</u>	<u>\$ 9,444,690</u>	<u>\$ 9,102,843</u>	<u>\$ 6,834,824</u>	<u>\$ 6,841,683</u>	<u>\$ 7,044,154</u>	<u>\$ 11,770,470</u>	<u>\$ 11,493,427</u>	<u>\$ 14,277,195</u>
All other governmental funds										
Nonspendable	-	-	-	7,063	-	7,063	8,063	8,628	20,000	102,413
Restricted	\$ 2,647,004	\$ 2,641,091	\$ 2,721,910	\$ 3,752,819	\$ 4,683,336	\$ 4,778,257	\$ 6,058,271	\$ 7,557,559	\$ 9,248,944	\$ 10,000,360
Assigned	-	-	-	2,043,148	1,998,832	1,349,697	1,367,839	1,371,179	984,954	1,523,514
Unassigned	(715,887)	676,056	2,025,342	(111,549)	(245,811)	(1,785,026)	(333,862)	(188,097)	(59,076)	(219,506)
Total all other governmental funds	<u>\$ 1,931,117</u>	<u>\$ 3,317,147</u>	<u>\$ 4,747,252</u>	<u>\$ 5,691,481</u>	<u>\$ 6,436,357</u>	<u>\$ 4,349,991</u>	<u>\$ 7,100,311</u>	<u>\$ 8,749,269</u>	<u>\$ 10,194,822</u>	<u>\$ 11,406,781</u>



CITY OF ARTESIA, CALIFORNIA
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

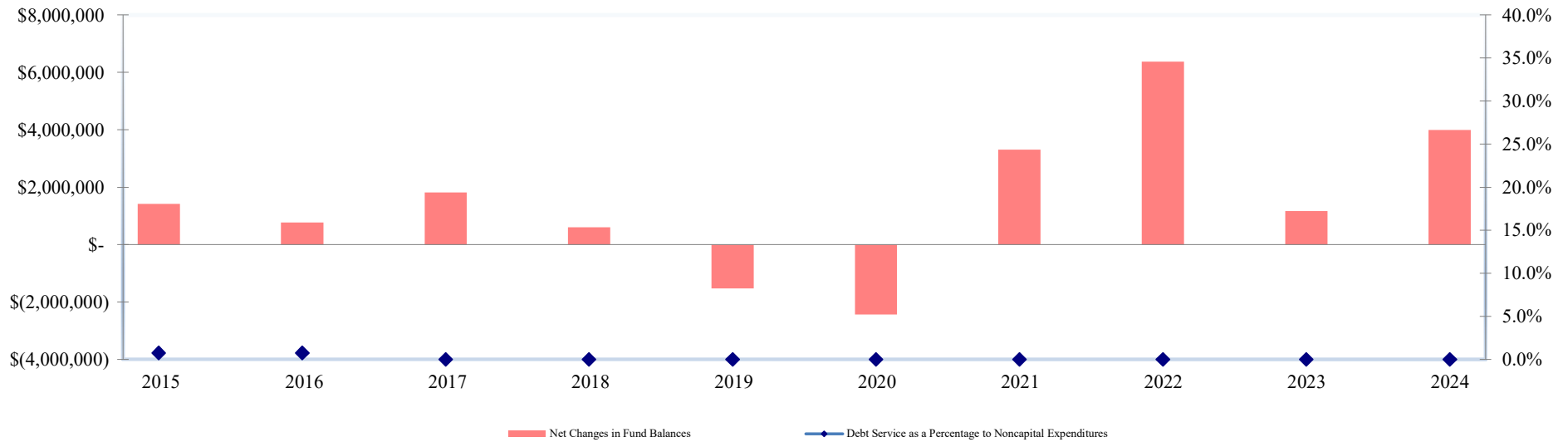
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Revenues										
Taxes	\$ 6,388,250	\$ 8,784,799	\$ 7,579,396	\$ 7,397,414	\$ 7,958,208	\$ 8,887,075	\$ 8,315,947	\$ 10,393,960	\$ 10,460,337	\$ 10,790,577
Licenses and permits	424,061	542,950	473,916	528,133	538,854	492,762	607,207	525,901	815,390	1,371,826
Intergovernmental	2,080,875	2,302,769	3,377,426	1,896,778	2,310,757	2,101,017	4,524,776	8,090,841	1,866,069	4,765,501
Charges for services	610,409	1,046,288	257,088	286,227	383,209	434,132	524,210	1,082,055	1,365,770	1,300,096
Use of money and property	436,087	548,034	318,331	462,724	712,384	372,674	371,655	100,488	724,831	2,289,377
Fines and forfeitures	70,913	40,883	163,675	156,981	206,202	144,656	15,248	91,529	186,566	193,510
Developer fees	47,667	58,606	69,713	-	-	-	-	-	-	930,602
Other	70,920	12,685	41,075	94,258	168,070	165,818	258,931	209,327	1,218,634	552,418
Reimbursement from successor agency	183,881	-	-	-	-	-	-	-	-	-
Total revenues	10,313,063	13,337,014	12,280,620	10,822,515	12,277,684	12,598,134	14,617,974	20,494,101	16,637,597	22,193,907
Expenditures										
General government	1,460,175	2,337,561	2,339,459	2,685,531	3,613,960	3,099,787	3,375,189	3,514,451	3,975,649	4,503,604
Public safety	3,171,039	3,337,065	3,494,997	3,766,241	4,154,411	5,003,531	3,792,357	4,542,434	4,671,915	5,152,508
Parks and recreation	1,354,629	1,115,548	1,290,766	1,200,310	1,062,510	1,266,334	950,685	1,744,549	1,170,687	1,482,374
Public works	1,373,756	1,367,346	1,267,791	1,444,231	1,248,253	1,002,890	1,028,631	1,600,183	1,973,188	2,556,230
Community development	526,250	578,618	746,761	544,246	724,973	1,009,598	1,006,978	1,325,713	2,533,642	2,280,851
Capital outlay	953,448	3,762,730	766,558	579,574	3,474,911	4,015,028	1,151,343	1,391,497	1,144,006	3,009,000
Debt service:										
Principal	46,856	50,476	-	-	-	-	-	-	-	-
Interest and fiscal charges	13,000	15,228	-	-	-	-	-	-	-	-
Cost of issuance	-	-	-	-	-	-	-	-	-	-
Total expenditures	8,899,153	12,564,572	9,906,332	10,220,133	14,279,018	15,397,168	11,305,183	14,118,827	15,469,087	18,984,567
Excess of revenues over (under) expenditures	1,413,910	772,442	2,374,288	602,382	(2,001,334)	(2,799,034)	3,312,791	6,375,274	1,168,510	3,209,340

(Continued)

CITY OF ARTESIA, CALIFORNIA
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

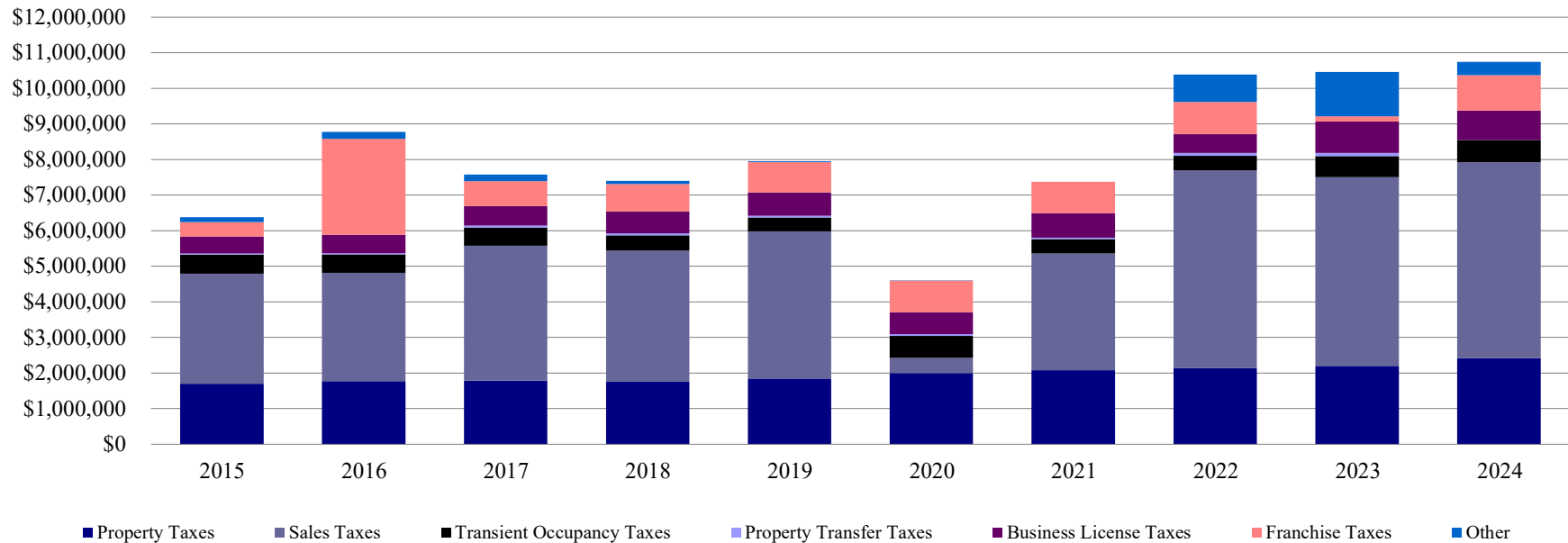
(Continued)

Other financing sources (uses)	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Transfers in	\$ 299,599	\$ 4,317,595	\$ 45,402	\$ 35,597	\$ 629,791	\$ 519,598	\$ 113,023	\$ 4,131,550	\$ 284,438	\$ 1,137,218
Transfers out	(299,599)	(4,317,595)	(603,484)	(35,597)	(151,600)	(160,071)	(113,023)	(4,131,550)	(284,438)	(350,831)
Bond discount	-	-	-	-	-	-	-	-	-	-
Long-term debt issued	-	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	(558,082)	-	478,191	359,527	-	-	-	786,387
Extraordinary loss from dissolution of Redevelopment Agency	-	-	-	-	-	-	-	-	-	-
Net changes in fund balances	\$ 1,413,910	\$ 772,442	\$ 1,816,206	\$ 602,382	\$ (1,523,143)	\$ (2,439,507)	\$ 3,312,791	\$ 6,375,274	\$ 1,168,510	\$ 3,995,727
Debt service as a percentage of noncapital expenditures	0.8%	0.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%



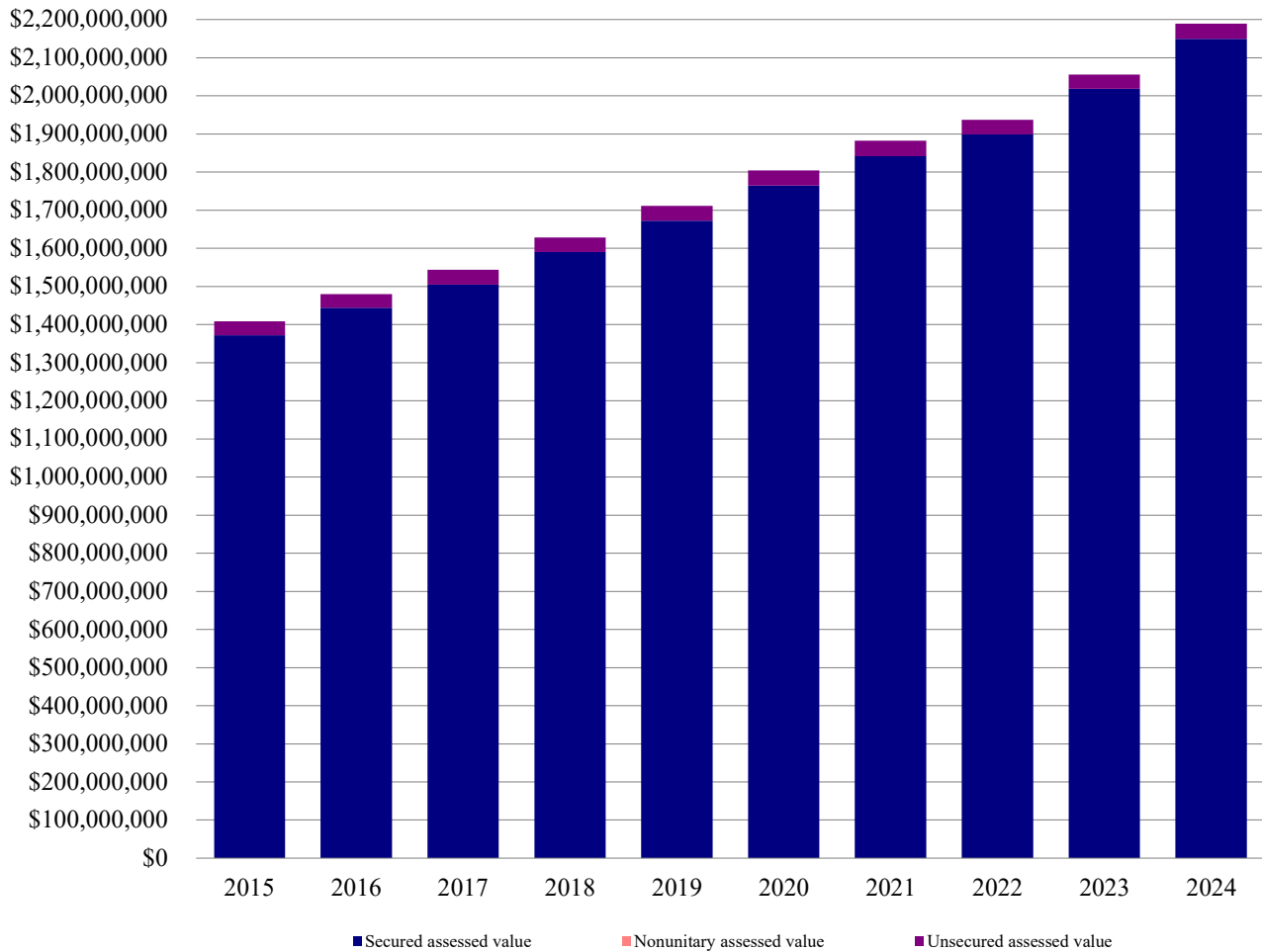
CITY OF ARTESIA, CALIFORNIA
General Governmental Tax Revenues by Source
Last Ten Fiscal Years
(modified accrual basis of accounting)

Fiscal Year	Property Taxes	Sales Taxes	Transient Occupancy Taxes	Property Transfer Taxes	Business License Taxes	Franchise Taxes	Other Taxes	Total
2015	1,698,157	3,096,626	535,124	32,642	479,678	407,926	130,884	6,381,037
2016	1,778,796	3,038,340	520,533	32,655	518,569	2,696,612	192,493	8,777,998
2017	1,792,172	3,784,651	512,631	54,317	545,391	706,034	184,200	7,579,396
2018	1,752,303	3,690,349	423,928	57,514	618,198	766,423	88,699	7,397,414
2019	1,844,788	4,137,499	391,137	51,547	650,117	846,786	36,334	7,958,208
2020	1,999,302	3,989,411	434,010	42,690	614,271	893,480	13,391	7,986,555
2021	2,085,778	3,272,693	406,026	43,545	682,807	888,495	-	7,379,344
2022	2,146,321	5,551,693	410,567	79,540	525,901	909,908	770,030	10,393,960
2023	2,197,203	5,310,565	595,622	81,131	884,681	143,740	1,247,395	10,460,337
2024	2,426,156	5,505,982	626,137	44,504	818,066	995,662	374,070	10,790,577



CITY OF ARTESIA, CALIFORNIA
Assessed Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year	Assessed Value ⁽¹⁾				Total Effective Rate (2)
	Secured	Nonunitary	Unsecured	Total	
2015	1,371,438,382	-	36,461,776	1,407,900,158	0.6566%
2016	1,444,454,184	-	35,572,647	1,480,026,831	0.6571%
2017	1,504,821,751	-	38,979,785	1,543,801,536	0.6573%
2018	1,589,872,425	-	38,378,560	1,628,250,985	0.6573%
2019	1,672,317,291	-	39,091,161	1,711,408,452	0.6582%
2020	1,764,086,354	-	40,248,565	1,804,334,919	0.6585%
2021	1,841,922,554	-	40,456,330	1,882,378,884	0.6587%
2022	1,899,479,654	-	37,538,774	1,937,018,428	0.6590%
2023	2,018,889,130	-	37,268,831	2,056,157,961	0.6593%
2024	2,149,081,067	-	40,484,323	2,189,565,390	0.6596%



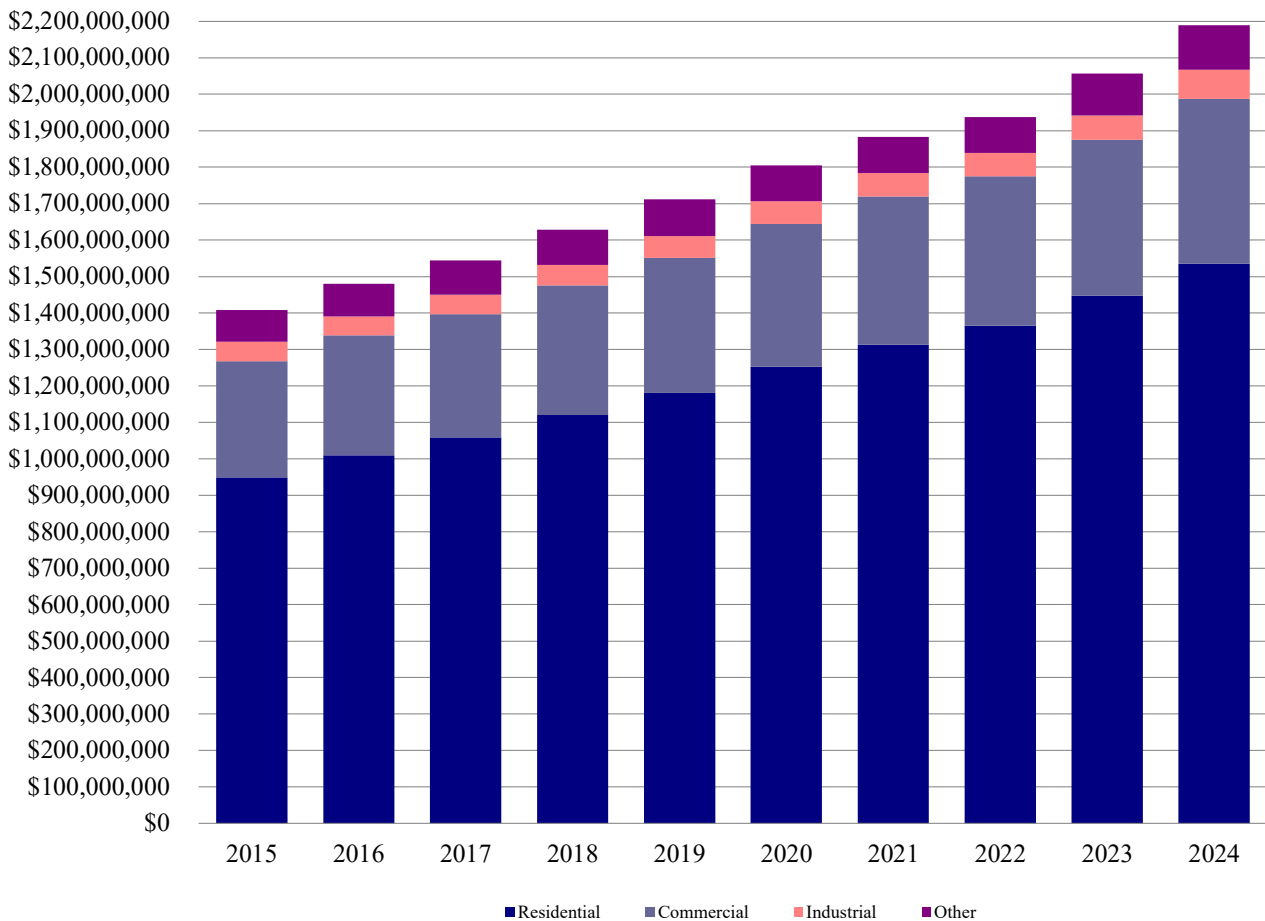
⁽¹⁾ Net of exemptions

⁽²⁾ Because of California's complicated taxing structure where different values are taxed at different rates due to Proposition 13 and Redevelopment dissolution statutes, we have used an effective rate. The rate has been calculated by dividing total revenue for the government preparing the statistical section by the total revenue base.

Source: Los Angeles County/Hdl Companies

CITY OF ARTESIA, CALIFORNIA
Assessed Value of Taxable Property by Use
Last Ten Fiscal Years

Fiscal Year	Assessed Value ⁽¹⁾					Total Effective Rate (2)
	Residential	Commercial	Industrial	Other	Total	
2015	948,906,951	319,382,443	52,441,154	87,169,610	1,407,900,158	0.6566%
2016	1,009,152,736	329,584,977	52,095,299	89,193,819	1,480,026,831	0.6571%
2017	1,058,706,264	338,230,423	52,874,890	93,989,959	1,543,801,536	0.6573%
2018	1,119,486,714	356,504,771	55,586,834	96,672,666	1,628,250,985	0.6573%
2019	1,180,780,891	370,883,525	59,402,802	100,341,234	1,711,408,452	0.6582%
2020	1,252,584,691	391,879,135	62,474,763	97,396,330	1,804,334,919	0.6585%
2021	1,313,136,749	407,314,525	63,675,586	98,252,024	1,882,378,884	0.6587%
2022	1,365,326,692	409,261,464	64,579,385	97,850,887	1,937,018,428	0.6590%
2023	1,447,244,217	427,658,253	66,447,381	114,808,110	2,056,157,961	0.6593%
2024	1,535,428,217	452,411,924	79,671,254	122,053,995	2,189,565,390	0.6596%



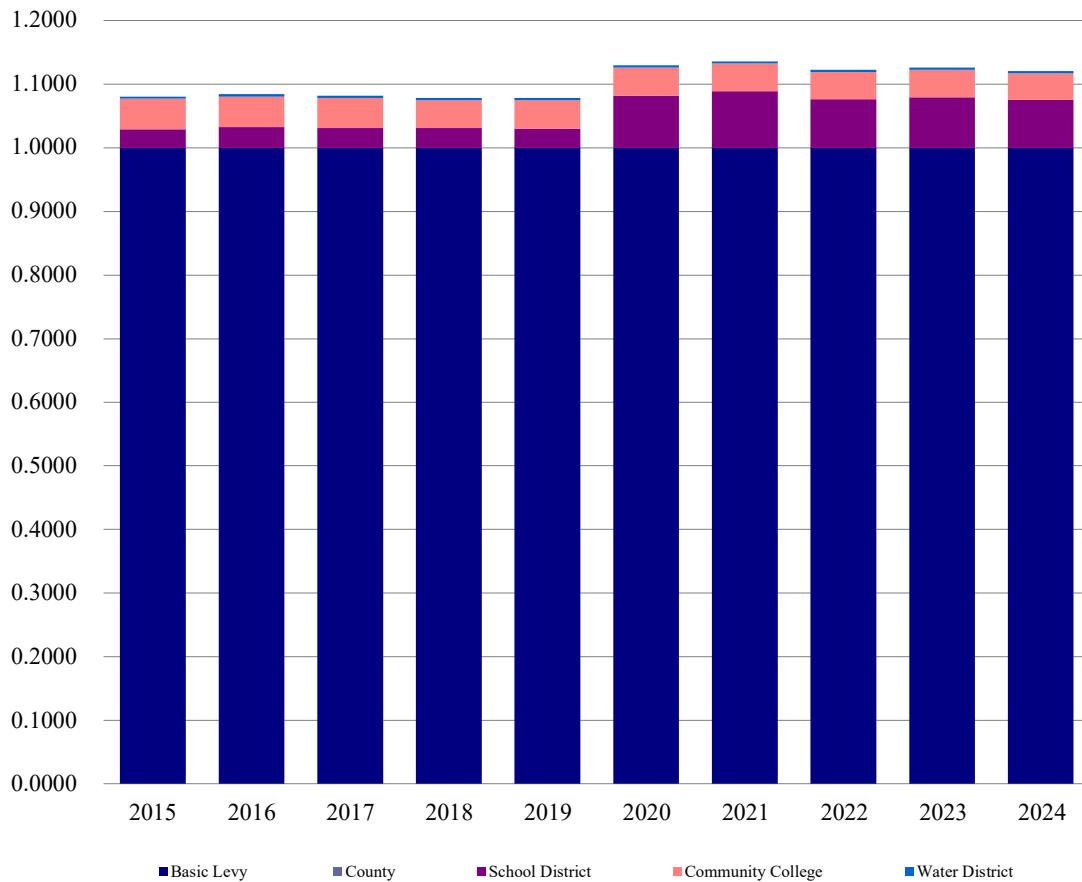
⁽¹⁾ Net of exemptions

⁽²⁾ Because of California's complicated taxing structure where different values are taxed at different rates due to Proposition 13 and Redevelopment dissolution statutes, we have used an effective rate. The rate has been calculated by dividing total revenue for the government preparing the statistical section by the total revenue base.

Source: Los Angeles County/Hdl Companies

CITY OF ARTESIA, CALIFORNIA
Direct and Overlapping Property Tax Rates ⁽¹⁾
Last Ten Fiscal Years
(Rate per \$100 of Assessed Value)

Fiscal Year	Basic Levy ⁽²⁾	County			School District ⁽³⁾	Community		Total Effective Rate ⁽⁵⁾
		Detention Facilities	Flood Control	Total		College District ⁽⁴⁾	Water District	
2015	1.0000	0.0000	0.0000	0.0000	0.0292	0.0481	0.0035	0.6566%
2016	1.0000	0.0000	0.0000	0.0000	0.0324	0.0483	0.0035	0.6571%
2017	1.0000	0.0000	0.0000	0.0000	0.0313	0.0470	0.0035	0.6573%
2018	1.0000	0.0000	0.0000	0.0000	0.0311	0.0437	0.0035	0.6573%
2019	1.0000	0.0000	0.0000	0.0000	0.0302	0.0445	0.0035	0.6582%
2020	1.0000	0.0000	0.0000	0.0000	0.0819	0.0445	0.0035	0.6585%
2021	1.0000	0.0000	0.0000	0.0000	0.0890	0.0435	0.0035	0.6587%
2022	1.0000	0.0000	0.0000	0.0000	0.0766	0.0425	0.0035	0.6590%
2023	1.0000	0.0000	0.0000	0.0000	0.0793	0.0436	0.0035	0.6593%
2024	1.0000	0.0000	0.0000	0.0000	0.0751	0.0423	0.0035	0.6596%



⁽¹⁾ Per \$100 of assessed value

⁽²⁾ Basic levy for City (\$0.067), County (\$0.329), LA Consolidated Fire District (\$0.183), ABC Unified School District (\$0.19), Educational Rev Aug. Fund(\$0.203) and other agencies (\$0.028).

⁽³⁾ ABC Unified School District .

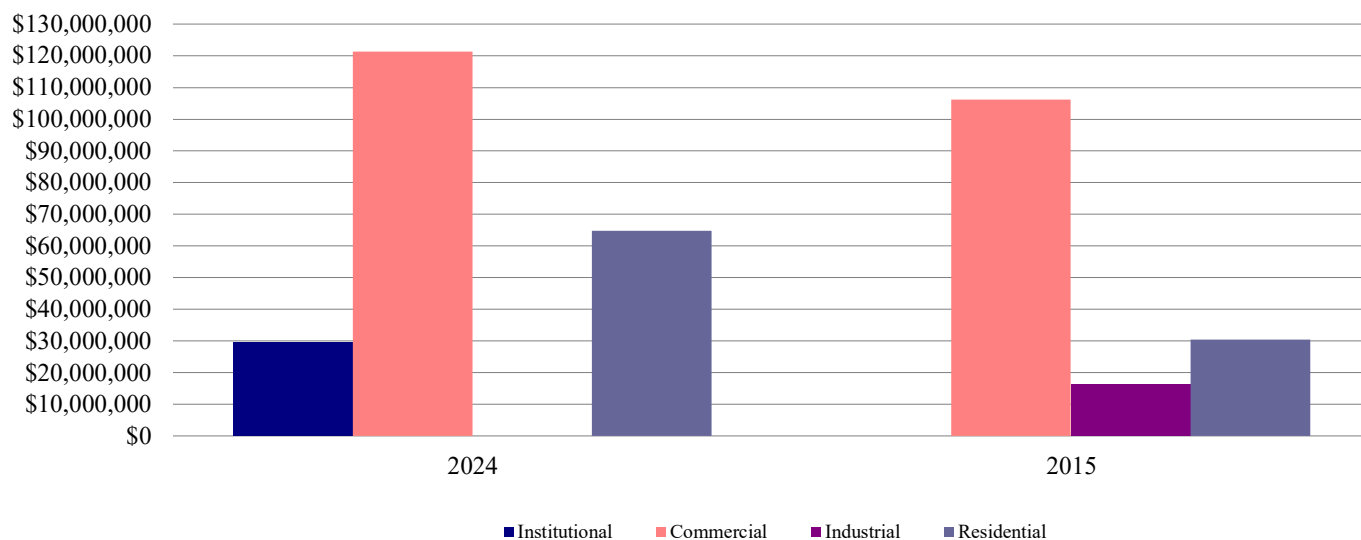
⁽⁴⁾ Cerritos Community College District .

⁽⁵⁾ Because of California's complicated taxing structure where different values are taxed at different rates due to Proposition 13 and Redevelopment dissolution statutes, we have used an effective rate. The rate has been calculated by dividing total revenue for the government preparing the statistical section by the total revenue base. Source: Los Angeles County/Hdl Companies .

CITY OF ARTESIA, CALIFORNIA
Principal Property Owners
June 30, 2024

Taxpayer	Primary Use	2024				2015			
		Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value ⁽¹⁾		Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value ⁽¹⁾	
Eaves Artesia LP	Residential	\$ 35,858,157	1	1.64%		30,404,560	1	1.35%	
Artesia Partners LLC	Commercial	35,350,000	2	1.61%		28,810,994	2	2.05%	
YSM Investment No 3 LLC	Commercial	35,250,000	3	1.61%		21,850,000	3	0.97%	
Pioneerlux Associates, LP	Commercial	21,876,135	4	1.00%		-	-	-	
NNC WP 186th Street LLC	Residential	16,331,210	5	0.75%		-	-	-	
11900 East Artesia Boulevard LLC	Institutional	15,742,017	6	0.72%		13,360,381	6	0.95%	
Maya Inn and Suites	Commercial	14,796,386	7	0.68%		-	-	-	
Haw Lay I LLC	Commercial	14,142,440	8	0.65%		12,005,820	7	0.85%	
Artesia Christian Home Inc	Institutional	13,915,759	9	0.64%		-	-	-	
Realty Specialties Inc	Residential	12,548,999	10	0.57%		-	-	-	
California Milk Producers	Industrial	-	-	-		16,390,279	4	1.16%	
BSREP Socal 91 Freeway LLC	Commercial	-	-	-		14,200,000	5	0.63%	
Roy and Shahnaz Egari Trust	Commercial	-	-	-		10,484,646	8	0.74%	
Eastand Estate	Commercial	-	-	-		9,824,400	9	0.70%	
Mei H Chu Trust	Commercial	-	-	-		9,046,700	10	0.64%	
Total		<u>\$ 215,811,103</u>		<u>9.86%</u>		<u>\$ 166,377,780</u>		<u>10.05%</u>	

Principal Property Owners

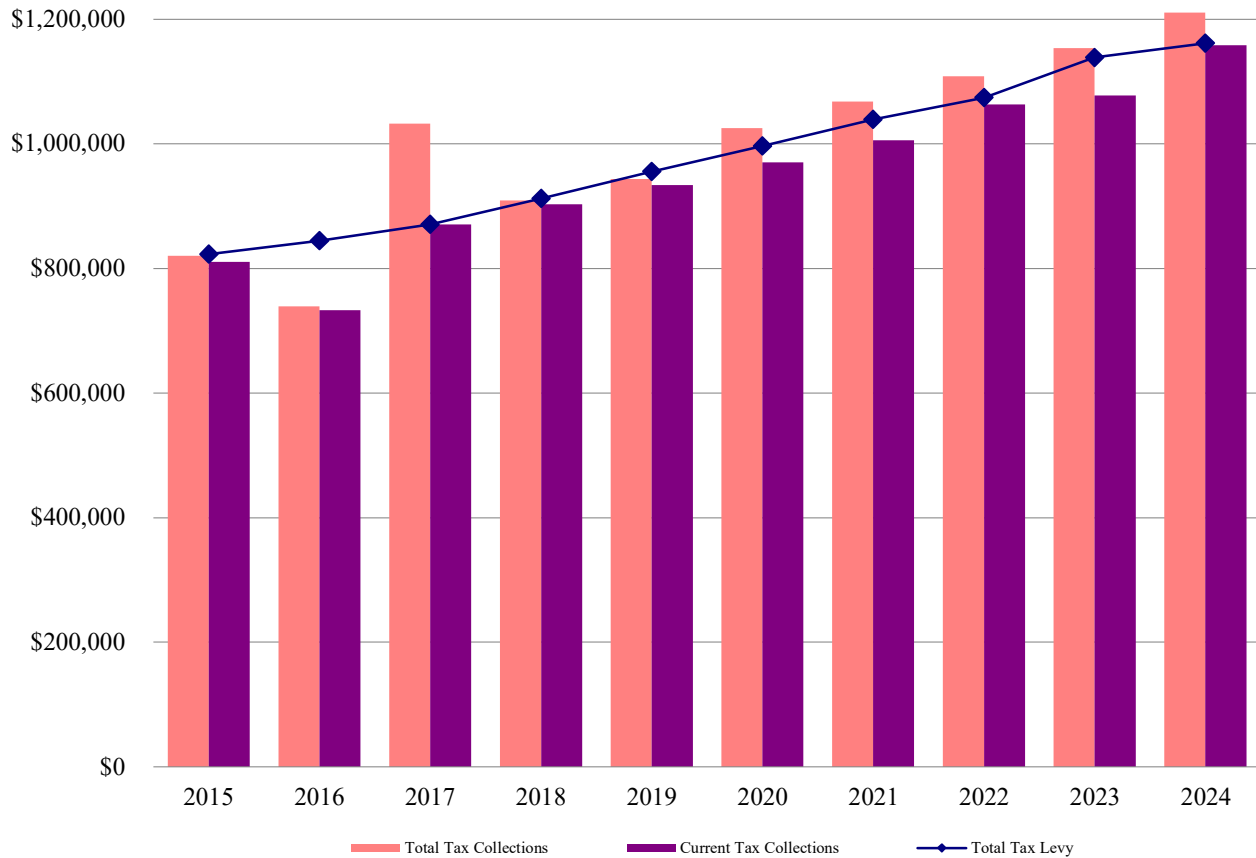


⁽¹⁾ Total assessed valuation of taxable property exclusive of exemptions.

Source: Los Angeles County/Hdl Companies

CITY OF ARTESIA, CALIFORNIA
Property Tax Levies and Collections ⁽¹⁾
Last Ten Fiscal Years

Fiscal Year	Total Tax Levy ⁽²⁾	Current Tax Collections	Percent of Current Taxes Collected	Delinquent Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Total Tax Levy
2015	822,968	810,542	98.5%	9,866	820,408	99.7%
2016	844,497	732,978	86.8%	6,200	739,178	87.5%
2017	870,625	870,625	100.0%	162,375	1,033,000	118.7%
2018	912,132	903,094	99.0%	6,372	909,466	99.7%
2019	955,470	933,541	97.7%	9,866	943,407	98.7%
2020	996,741	970,140	97.3%	55,112	1,025,252	102.9%
2021	1,039,175	1,005,854	96.8%	62,123	1,067,977	102.8%
2022	1,074,233	1,063,592	99.0%	45,002	1,108,594	103.2%
2023	1,138,723	1,077,769	94.6%	76,232	1,154,001	101.3%
2024	1,161,497	1,158,016	99.7%	52,757	1,210,773	104.2%



⁽¹⁾ Includes only City general property taxes of the General Fund

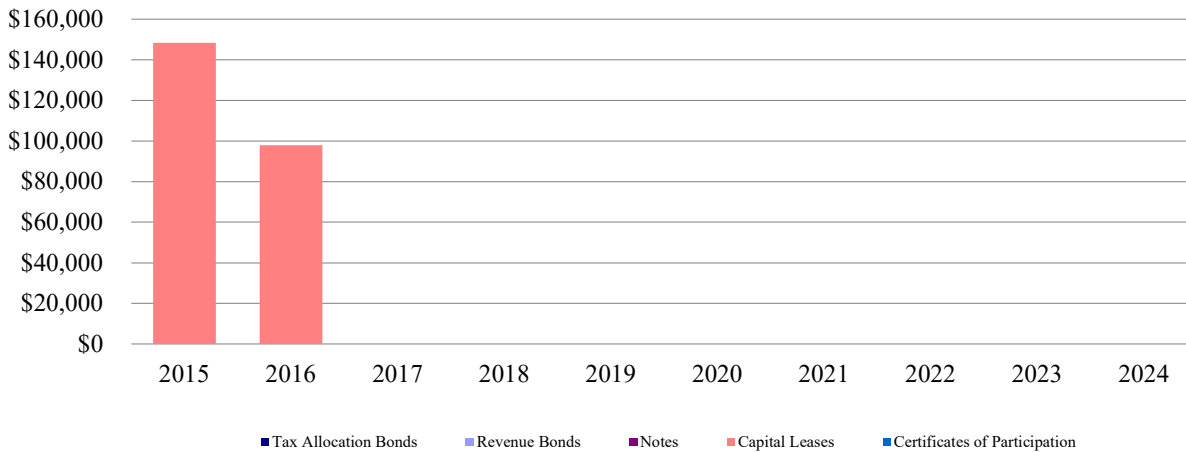
⁽²⁾ Includes secured and unsecured property tax levies exclusive of homeowner exemption

Source: Los Angeles County.

CITY OF ARTESIA, CALIFORNIA
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Governmental Activities			Total	Percentage of Personal Income ⁽¹⁾	Percentage of Debt Per Capita ⁽¹⁾
	Tax Allocation Bonds ⁽²⁾	Notes	Capital Leases			
2015	-	-	148,385	148,385	244.67%	11.31%
2016	-	-	97,908	97,908	369.89%	17.24%
2017	-	-	-	-	0.00%	0.00%
2018	-	-	-	-	0.00%	0.00%
2019	-	-	-	-	0.00%	0.00%
2020	-	-	-	-	0.00%	0.00%
2021	-	-	-	-	0.00%	0.00%
2022	-	-	-	-	0.00%	0.00%
2023	-	-	-	-	0.00%	0.00%
2024	-	-	-	-	0.00%	0.00%

Outstanding Debt by Type-Last Ten Fiscal Years



Note: Details regarding the City's outstanding debt can be found in the *notes to the financial statements*.

⁽¹⁾ See Demographic Statistics on Demographic and Economic Statistics Schedule

⁽²⁾ Due to the dissolution of the Artesia Redevelopment Agency, the debt related to tax allocation bonds is no longer rep

CITY OF ARTESIA, CALIFORNIA
Computation of Direct and Overlapping Bonded Debt
As of June 30, 2024

2023-24 Assessed Valuation	\$ 2,189,565,390		
	Net General Activities Bonded and Capital Lease Debt Outstanding	Percentage Applicable to City of Artesia ⁽¹⁾	Amount Applicable to City of Artesia
Jurisdiction			
<u>Overlapping Tax and Assessment Debt:</u>			
Metropolitan Water District	\$ 18,210,000.00	0.057%	\$ 10,380
Cerritos Community College District	433,766,921	3.558%	15,433,427
ABC Unified School District	116,814,373	11.176%	13,055,174
Total Direct and Overlapping Tax and Assessment Debt			<u>\$ 28,498,981</u>
<u>Overlapping General Fund Debt:</u>			
Los Angeles County General Fund Obligations	\$ 2,479,229,730.00	0.109%	\$ 2,702,360
Los Angeles Superintendent of Schools Certificates of Participation	2,857,300	0.109%	3,114
City of Artesia	-		-
Total Direct and Overlapping Tax and Assessment Debt			<u>\$ 2,705,474</u>
<u>Overlapping Tax Increment Debt (Successor Agencies):</u>	\$ 12,022,970	100%	<u>\$ 12,022,970</u>
Total Direct Debt			-
Total Overlapping Debt			<u>\$ 43,227,425</u>
Combined Total Debt			<u>\$ 43,227,425</u>

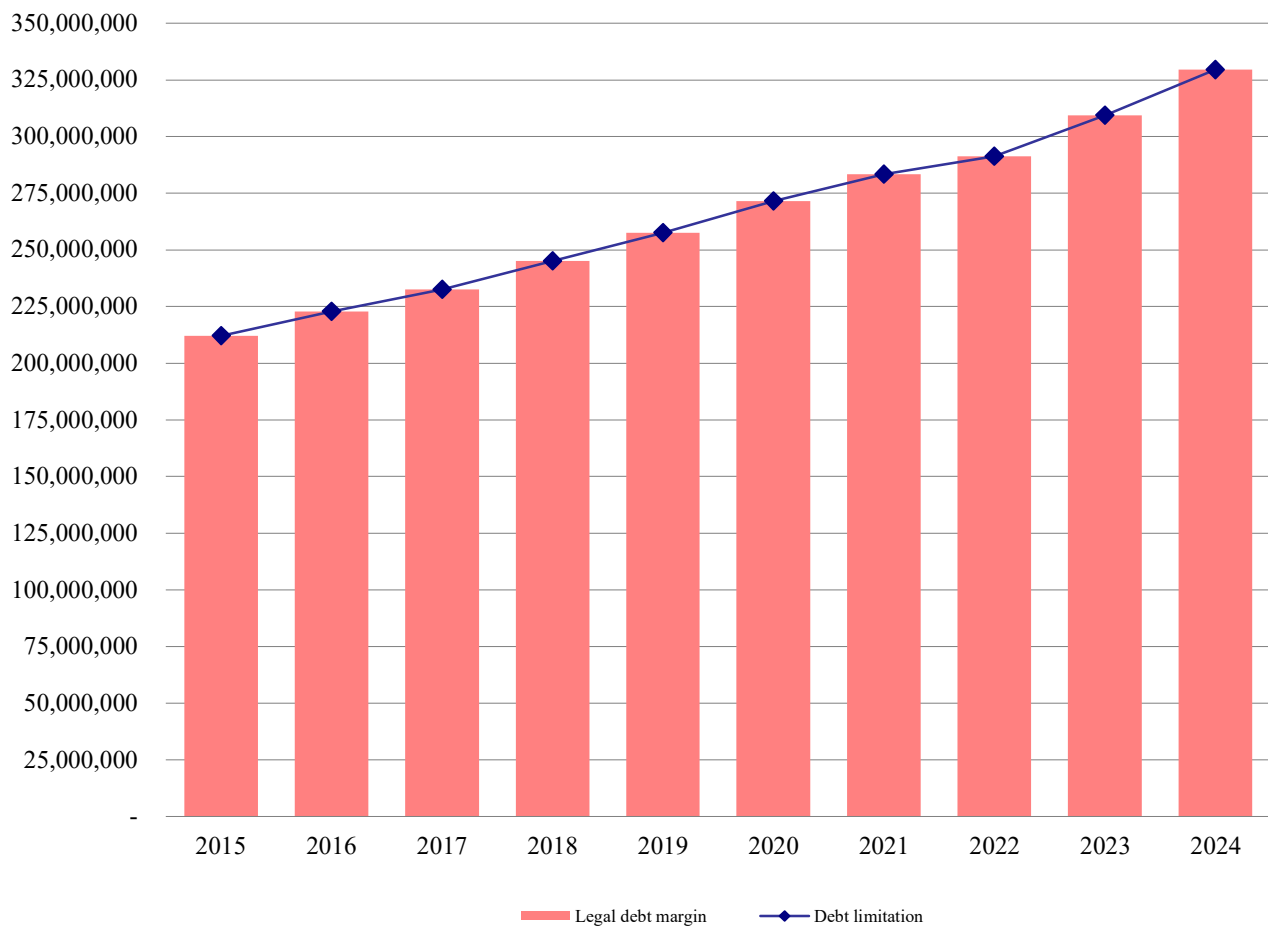
Notes:

⁽¹⁾ The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.

⁽²⁾ Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and tax allocation bonds and

CITY OF ARTESIA, CALIFORNIA
Legal Debt Margin Information
Last Ten Fiscal Years

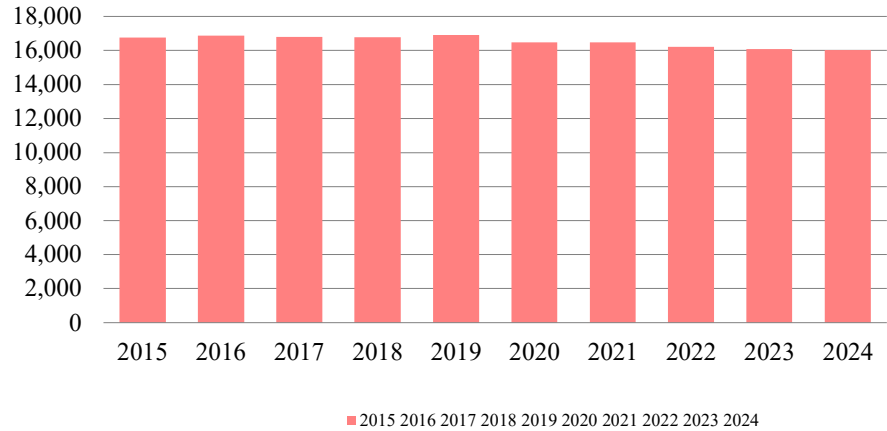
Fiscal Year	Assessed Valuations			Legal Debt Margin		
	Assessed Value	Add Exemptions	Total Assessed Value	Debt Limitation- 15% of Total Assessed Value	Total Debt Applicable to Limitation	Legal Debt Margin
2015	1,407,900,158	6,276,033	1,414,176,191	212,126,429	-	212,126,429
2016	1,480,026,831	6,276,033	1,486,302,864	222,945,430	-	222,945,430
2017	1,543,801,536	6,276,033	1,550,077,569	232,511,635	-	232,511,635
2018	1,628,250,985	6,276,033	1,634,527,018	245,179,053	-	245,179,053
2019	1,711,408,452	6,276,033	1,717,684,485	257,652,673	-	257,652,673
2020	1,804,334,919	6,533,855	1,810,868,774	271,630,316	-	271,630,316
2021	1,882,378,884	6,451,377	1,888,830,261	283,324,539	-	283,324,539
2022	1,937,018,428	4,799,444	1,941,817,872	291,272,681	-	291,272,681
2023	2,056,157,961	6,451,377	2,062,609,338	309,391,401	-	309,391,401
2024	2,189,565,390	7,280,026	2,196,845,416	329,526,812	-	329,526,812



CITY OF ARTESIA, CALIFORNIA
Demographic and Economic Statistics

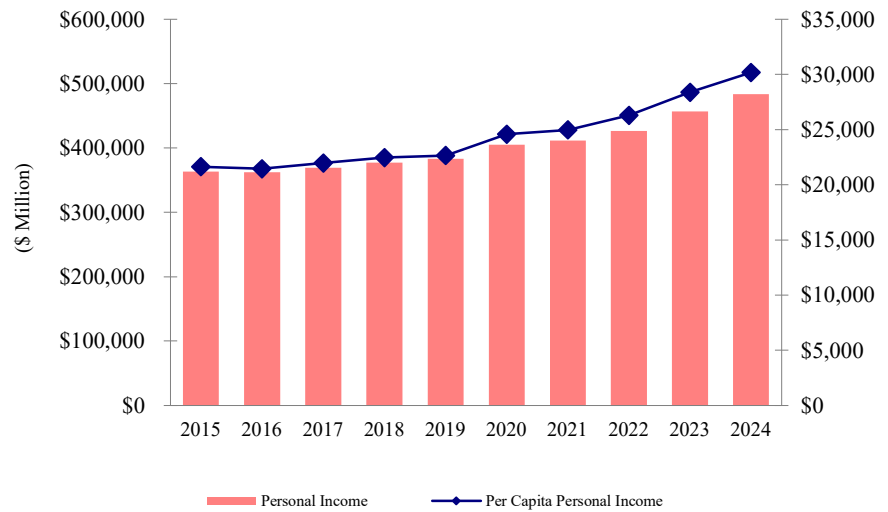
Last Ten Fiscal Years

Year	Population ⁽¹⁾
2015	16,781
2016	16,883
2017	16,816
2018	16,792
2019	16,919
2020	16,490
2021	16,484
2022	16,226
2023	16,093
2024	16,019



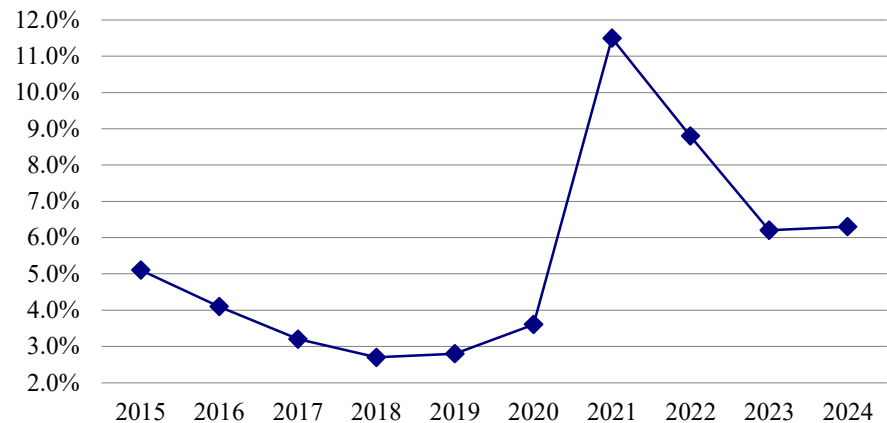
Last Ten Fiscal Years

Year	Personal Income ⁽²⁾ (\$ Thousand)	Per Capita Personal Income ⁽²⁾
2015	363,057	21,635
2016	362,149	21,450
2017	369,249	21,958
2018	377,241	22,465
2019	383,243	22,651
2020	405,497	24,590
2021	411,323	24,952
2022	426,436	26,281
2023	456,631	28,374
2024	483,554	30,186



Last Ten Fiscal Years

Year	Unemployment Rate ⁽²⁾
2015	5.1%
2016	4.1%
2017	3.2%
2018	2.7%
2019	2.8%
2020	3.6%
2021	11.5%
2022	8.8%
2023	6.2%
2024	6.3%



⁽¹⁾ State Department of Finance.

⁽²⁾ HdL, Coren & Cone.

CITY OF ARTESIA, CALIFORNIA

Principal Employers

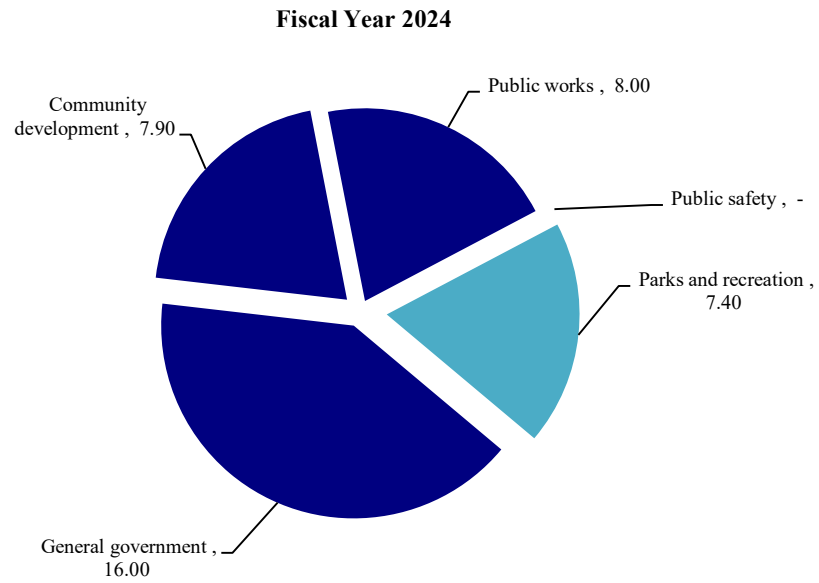
As of June 30, 2024

Employer	2024			2014		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
AUTOMOBILE CLUB OF SOUTHERN CA	50	1	10.27%	845	2	39.90%
CITY OF ARTESIA	39	2	8.01%	249	5	11.76%
CARE MERIDIAN	29	3	5.95%	307	3	14.49%
TSANG & ASSOCIATES, A PROFESSIONAL LAW CORPORATION	23	4	4.72%	2,494	1	117.75%
SK ENTER BKING PR INC TX AUDIT PRES	21	5	4.31%			
ANGELES INSTITUTE, LLC	20	6	4.11%			
NURSES PLUS HOSPICE INC	14	7	2.87%			
KUMON MATH & READING CENTER OF ARTESIA	12	8	2.46%	205	10	9.68%
SAGE M. HUMPHRIES D.D.S, M.S.	12	9	2.46%	218	8	10.29%
AMBITIONS CALIFORNIA INC	10	10	2.05%	277	4	13.08%
	<u>230</u>		<u>47.23%</u>	<u>4,595</u>		<u>216.95%</u>
Total number of employees	<u>487</u>			<u>2,118</u>		
Number of businesses	899			1,041		

Source: Finance Department, HdL

CITY OF ARTESIA, CALIFORNIA
Full-time Equivalent City Government Employees by Function

	Last Ten Fiscal Years									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
	Total	Total	Total	Total	Total	Total	Total	Total	Total	Total
General government	17.00	19.00	16.29	15.01	19.60	19.00	20.00	20.00	22.00	16.00
Community development	-	-	5.88	8.33	3.00	4.00	4.00	4.00	4.00	7.90
Public works	8.00	7.00	2.93	3.03	7.00	7.00	6.00	6.00	7.00	8.00
Public safety	3.00	2.85	0.95	2.22	4.38	3.90	4.90	4.90	1.90	-
Parks and recreation	8.00	8.00	10.95	11.46	9.15	10.15	9.40	9.40	7.40	7.40
Total full-time equivalent positions	36.00	36.85	37.00	40.05	43.13	44.05	44.30	44.30	42.30	39.30



Source: Finance Department

CITY OF ARTESIA, CALIFORNIA
Capital Asset Statistics by Function ⁽¹⁾
Last Ten Fiscal Years

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
General government										
Number of Buildings - City Hall	1	1	1	1	1	1	1	1	1	1
Number of Historical Museums	2	2	2	2	2	2	2	2	2	2
Historical Water Tower	1	1	1	1	1	1	1	1	1	1
General Government Vehicles	2	2	2	2	2	2	2	2	2	2
Park and Recreation										
Number of Buildings - Community Centers	5	5	5	5	5	5	5	5	5	5
Number of Buildings - Library	1	1	1	1	1	1	1	1	1	1
Acres of Park Space	16.98	16.98	16.98	16.98	16.98	16.98	16.98	16.98	16.98	16.98
Park Trees	202	202	202	202	202	202	202	202	202	202
Parks	3	3	3	3	3	3	3	3	3	3
Recreation Transit Vehicles	2	2	2	2	2	2	2	2	2	2
Playground Areas	5	5	5	5	5	5	5	5	5	5
Baseball Fields	7	7	7	7	7	7	7	7	7	7
Basketball Courts	3	3	3	3	3	3	3	3	3	3
Roller Hockey Rinks	1	1	1	1	1	1	1	1	1	1
Handball Court	1	1	1	1	1	1	1	1	1	1
Tennis Courts	1	1	1	1	1	1	1	1	1	1
Maintenance/Public works										
Number of Buildings	1	1	1	1	1	1	1	1	1	1
Street Trees	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652
Miles of Streets and Service Roads	30.09	30.09	30.09	30.09	30.09	30.09	30.09	30.09	38.33	38.33
Number of Traffic Signals	25	25	25	25	25	25	25	25	26	26
Number of Street Lights	136	136	136	136	136	136	136	136	136	136
Vehicles	11	11	11	11	11	11	11	11	11	11
Public safety										
Number of Parking Pay Stations	28	28	28	28	28	28	28	28	28	28
Public Safety Vehicles	4	4	4	4	4	4	4	4	4	4

⁽¹⁾ Information provided by various departments



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 10B.

TO: Mayor and Members of the City Council

SUBJECT: Fiscal Year 2024-25 Mid-Year Budget

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council, adopt Resolution No. 25-3030, approving a statement of Investment Policy, and repealing Resolution No. 24-2995; and approve the proposed mid-year budget adjustments.

BACKGROUND:

The Fiscal Year 2024-25 budget was adopted by the Council in June 2024. For the mid-year, Staff reviewed the FY 2024-25 Budget to Actual activity through December 2024. The purpose of the mid-year review is to give City Council the opportunity to look at the adopted budget half way through the year, make adjustments if needed, and better understand where the City of Artesia ("City") will be at the end of the fiscal year.

ANALYSIS:

Summary of Significant Adjustments:

General Fund - Revenue

The adopted Fiscal Year 2024-25 Budget had an estimated surplus of \$38,131. After the proposed adjustments, the Fiscal Year 2024-25 Mid-Year Budget will have an estimated surplus of \$348,846.

Based on current revenue trends, Staff is proposing a net increase to the City's General Fund revenue of \$653,958. This represents an estimated increase of \$1,136,743 to certain line items, and an estimated reduction of \$695,411 from other line items, as well as a net increase of \$212,266 in transfers-in to the General Fund. The chart below reflects the categories of revenue with the most significant increase.

Description	Original Budget	Estimate Additional Revenue	Estimated New Budget
Transaction and Use Tax	\$ -	\$ 773,500.00	\$ 773,500.00
Building Permits	\$ 1,230,570.00	\$ 269,430.00	\$ 1,500,000.00
SB90 Cost Recovery	\$ -	\$ 22,000.00	\$ 22,000.00

The revenue estimate for the Transactions and Use Tax (TUT) reflects an estimate of one quarter of TUT remittance. The TUT will go into effect on April 1, 2025, and therefore, the City will realize just one quarter of new revenue for Fiscal Year 2024-25. That being said, this is a new, recurring revenue source for the City that will be utilized for the delivery of City services throughout the community.

In collaboration with the City's dedicated Los Angeles County Sheriff Department Sergeant, additional recurring revenue was identified in the form of SB90 Cost Recovery funds. These funds are recoverable as part of a program allowing local governments to recover costs for certain state-mandated reporting programs. In this case, the City will be recovering costs associated with law enforcement's participation in these state-mandated reporting programs.

The mid-year adjustment also proposes other smaller upward revenue projections, as outlined on page one of the Mid-Year Budget Adjustment (Attachment 1).

As part of the mid-year analysis, Staff finds it necessary to propose reductions in revenue in some line items as well. The chart below reflects the categories of revenue with the most significant decrease.

Description	Original Budget	Estimate Reduced Revenue	Estimated New Budget
Rental Income	\$ 878,011.00	\$ (650,411.00)	\$ 227,600.00
Billboard	\$ 30,000.00	\$ (30,000.00)	\$ -

The most significant revenue reduction is to the Artesia Towne Center (ATC) Rental Income line item. The City entered into a contract with Westridge Commercial, Inc. ("Westridge") for property management services of the ATC in August 2022. Since then, Westridge has managed all aspects of the ATC, including rent collection, as well as payment of utilities, facility maintenance, and property rehabilitation. The City no longer directly collects rent, and instead receives an Owner's Distribution, which is the difference in revenue versus expenses. To account for this, Staff recommends reducing the Rental Income line item to accurately reflect the Owner's Distribution for the ATC, rather than the gross rent. Similarly, Staff has reduced expenditures for the ATC, which will be later addressed in this Report.

Staff is proposing to eliminate \$30,000 in Billboard revenue as the City is still actively working on this project, and does not anticipate collecting any revenue this fiscal year. Revenue is still anticipated, and is likely to be realized in Fiscal Year 2025-26.

General Fund - Expenditures

There were several expenditure adjustments in the General Fund. Staff is proposing a net increase in General Fund expenditures in the amount of \$343,883. This represents an estimated increase of \$1,383,870 to certain expenditure line items, and an estimated reduction of \$1,039,987 from other expenditure line items.

Significant expenditure increases include:

- Planning Dept. Professional Services – \$517,177
 - Reflects the need for Staff Augmentation as well as additional funding for professional service contracts to complete critical Planning projects, such as the City's Housing Element
- Retiree Healthcare – \$237,549
 - Reflects the correction of a misallocation in the Budget. There is no proposed healthcare increase costs, rather Staff needs to correctly allocate funds to various departments with retiree healthcare costs.
- Health Benefits – \$29,336
 - Reflects Council action to cover up to 100% of the Kaiser rate for current employees' health and welfare benefits.
- The Artesian – \$22,500
 - Reflects the reallocation of SB1383 grant funds to other projects within the SB1383 Fund.

Staff worked to diligently assess the needs of each department. In many cases, Staff was able to reduce or consolidate expenses to offset increases in other line items as a means to maximize the City's resources and lessen the burden on the General Fund. This exercise is how Staff was able to reduce \$1,383,870 in actual expenditure increases to a net cost of \$343,883.

Significant expenditure reductions include:

- ATC expenditures – \$475,390
 - Reflects the business model of ATC, and that the City has no direct expenses other than Staff. The ATC is profitable, and cash flow is used to manage the day to day needs of the ATC, reducing the burden on the General Fund, and actually providing for a net profit to the City.
- Salary Savings – \$283,408

- Reflects vacant positions throughout the year that have resulted in salary and benefit savings. While the City seeks to fill vacant positions in an effort to provide the best possible services to its residents and businesses, recognizing savings while positions are vacant is a common way to realize budget savings.

The City's General Fund is expected to have a surplus at fiscal year end - June 30, 2025. The adopted Fiscal Year 2024-25 Budget had an estimated surplus of \$38,131. After the proposed adjustments, the Fiscal Year 2024-25 Mid-Year Budget will have an estimated surplus of \$348,846.

Investment Policy - Resolution No. 25-3030

Staff is proposing to add language to allow the City's designated Investment Manager, in addition to the City Treasurer, to screen third parties whom the City seeks to do investments with. This could include security dealers as well as broker/dealers. Staff proposes this change as it streamlines the screening process, and allows the City's designated Investment Manager to act on the City's behalf, which is the intention of the advisory services. This proposed change will bring the Investment Policy in line with the Investment Manager agreement and allow the City Treasurer to move forward with services. There is no fiscal impact to this administrative change to the Policy.

FISCAL IMPACT:

The overall impact of the Mid-Year Budget adjustment is a net surplus of \$348,846 to the General Fund.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council, adopt Resolution No. 25-3030, approving a statement of Investment Policy, and repealing Resolution No. 24-2995; and approve the proposed mid-year budget adjustments.

Attachments

[Attach 1 Mid-Year Adjustments FY 24-25 - JM 020125.pdf](#)

[Attach 2 Mid-Year Budget 2024-25.pdf](#)

[Attach 3 - Reso. No. 25-3030 \(Investment Policy\).pdf](#)

City of Artesia

Fiscal Year 2024-25

Mid-Year Budget Update

GENERAL FUND REVENUES

Revenues							
Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-0000-4005	Transaction and Use Tax	\$0.00	\$0.00	\$0.00	0.00%	\$773,500	\$773,500
100-0000-4120	Building Permits	\$1,230,570.00	\$955,725.98	\$274,844.02	(22.33%)	\$1,500,000	\$269,430
100-0000-4145	Cannabis Permit	\$39,000.00	\$40,976.34	(\$1,976.34)	5.07%	\$40,976	\$1,976
100-0000-4237	Billboard	\$30,000.00	\$0.00	\$30,000.00	(100.00%)	\$0	(\$30,000)
100-0000-4280	SB90 Cost Recovery	\$0.00	\$0.00	\$0.00	0.00%	\$22,000	\$22,000
100-0000-4345	Int'l St Fair Sponsors	\$45,000.00	\$51,050.00	(\$6,050.00)	13.44%	\$51,050	\$6,050
100-0000-4346	Int'l St Fair Fees	\$15,000.00	\$0.00	\$15,000.00	(100.00%)	\$0	(\$15,000)
100-0000-4720	Rental Income	\$878,011.00	\$33,298.94	\$844,712.06	(96.21%)	\$227,600	(\$650,411)
100-0000-4725	Cell Tower Rent	\$0.00	\$13,414.14	(\$13,414.14)	0.00%	\$27,786	\$27,786
100-0000-4860	Cannabis Community Benefit	\$45,000.00	\$117,500.00	(\$72,500.00)	161.11%	\$81,000	\$36,000
	<i>Subtotal Increases</i>						\$1,136,743
	<i>Subtotal Decreases</i>						(\$695,411)
Total Net General Fund Revenues							\$441,332
100-0000-4900	Transfer in						
	General Fund Reserve- Assigned Fund Balance						
	Personnel/Labor Negotiations - Retention Bonus	\$0.00	\$0.00	\$0.00	0.00%	\$130,625	\$130,625
	Facility Deferred Maintenance	\$0.00	\$0.00	\$0.00	0.00%	\$22,000	\$22,000
	CDBG	\$5,000.00	\$0.00	\$0.00	0.00%	\$2,500	(\$2,500)
	COPS Grant	\$192,000.00	\$0.00	\$0.00	100.00%	\$304,891	\$112,891
	AQMD	\$19,850.00	\$0.00	\$0.00	0.00%	\$0	(\$19,850)
	Housing Authority	\$10,000.00	\$0.00	\$0.00	0.00%	\$0	(\$10,000)
	CNRA	\$22,500.00	\$0.00	\$0.00	0.00%	\$17,500	(\$5,000)
	Parking Fund	\$15,900.00	\$0.00	\$0.00	0.00%	\$0	(\$15,900)
	<i>Subtotal Increases</i>						\$265,516
	<i>Subtotal Decreases</i>						(\$53,250)
Total Net General Fund Transfers							\$212,266
Total General Fund Revenues and Transfers							\$653,598

GENERAL FUND DEPARTMENTS

1100 - City Council

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-1100-5010	Salaries	\$99,951.00	\$50,217.61	\$49,733.39	49.76%	\$102,091	\$2,140
100-1100-5012	Retention Bonus	\$0.00	\$2,135.00	(\$2,135.00)	0.00%	\$2,135	\$2,135
100-1100-5030	Overtime	\$0.00	\$2.30	(\$2.30)	0.00%	\$2	\$2
100-1100-5225	Retirement - Employer Contr	\$7,409.00	\$3,639.38	\$3,769.62	50.88%	\$6,988	(\$421)
100-1100-5235	PERS - Unfunded Liability	\$11,305.00	\$11,325.32	(\$20.32)	(0.18%)	\$11,325	\$20
100-1100-5250	Medicare / Social Security Tax	\$2,120.00	\$1,267.07	\$852.93	40.23%	\$2,487	\$367
100-1100-5315	Employee Benefits	\$41,775.00	\$24,472.79	\$17,302.21	41.42%	\$38,204	(\$3,571)
100-1100-5320	City 457 Match	\$93.00	\$3.25	\$89.75	96.51%	\$83	(\$10)
100-1100-5325	Flex Deductible Reimb	\$413.00	\$508.04	(\$95.04)	(23.01%)	\$915	\$502
100-1100-5610	Retiree Health Insurance	\$3,000.00	\$23,048.92	(\$20,048.92)	(668.30%)	\$39,042	\$36,042
100-1100-6910	Travel & Meeting-Lima	\$7,860.00	\$0.00	\$7,860.00	40.23%	\$0	(\$7,860)
100-1100-6910	Travel & Meeting-Ahir	\$0.00	\$1,653.93	(\$1,653.93)		\$7,360	\$7,360
100-1100-6915	Travel & Meeting-Taj	\$7,360.00	\$3,667.85	\$3,692.15	50.17%	\$7,610	\$250
100-1100-7620	Mayoral Transition	\$5,000.00	\$4,984.50	\$15.50	0.31%	\$4,985	(\$16)
	<i>Subtotal Increases</i>						\$48,819
	<i>Subtotal Decreases</i>						(\$11,878)
	Total Net Change						\$36,941

1200 - Legal Services

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-1200-6100	Code Enforcement	\$31,080.00	\$28,043.04	\$3,036.96	9.77%	\$45,100	\$14,020
100-1200-6120	Planning	\$17,760.00	\$24,196.78	(\$6,436.78)	(36.24%)	\$35,520	\$17,760
100-1200-7605	City Council Projects	\$72,150.00	\$25,401.56	\$46,748.44	64.79%	\$52,000	(\$20,150)
	<i>Subtotal Increases</i>						\$31,780
	<i>Subtotal Decreases</i>						(\$20,150)
	Total Net Change						\$11,630

1300 - City Manager

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-1300-5010	Salaries	\$229,764.00	\$79,746.08	\$150,017.92	65.29%	\$190,576	(\$39,188)
100-1300-5012	Retention Bonus	\$0.00	\$3,325.00	(\$3,325.00)	0.00%	\$3,325	\$3,325
100-1300-5225	Retirement - Employer Contr	\$21,623.00	\$6,899.35	\$14,723.65	68.09%	\$17,419	(\$4,204)
100-1300-5235	PERS - Unfunded Liability	\$26,005.00	\$26,014.60	(\$9.60)	(0.04%)	\$26,015	\$10
100-1300-5250	Medicare / Social Security Tax	\$3,332.00	\$1,267.34	\$2,064.66	61.96%	\$2,763	(\$569)
100-1300-5315	Employee Benefits	\$28,595.00	\$7,368.13	\$21,226.87	74.23%	\$16,067	(\$12,528)
100-1300-5320	City 457 Match	\$12,775.00	\$3,303.85	\$9,471.15	74.14%	\$11,592	(\$1,183)
100-1300-5325	Flex Deductible Reimb	\$982.00	\$755.31	\$226.69	23.08%	\$1,849	\$867
100-1300-5610	Retiree Health Insurance	\$8,000.00	\$33,947.09	(\$25,947.09)	(324.34%)	\$57,255	\$49,255
	<i>Subtotal Increases</i>						\$53,457

Subtotal Decreases
Total Net Change

(\$57,672)
(\$4,215)

1400 - City Clerk

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-1400-5010	Salaries	\$121,869.00	\$60,456.30	\$61,412.70	50.39%	\$121,696	(\$173)
100-1400-5012	Retention Bonus	\$0.00	\$4,550.00	(\$4,550.00)	0.00%	\$4,550	\$4,550
100-1400-5225	Retirement - Employer Contr	\$9,766.00	\$4,832.96	\$4,933.04	50.51%	\$9,734	(\$32)
100-1400-5235	PERS - Unfunded Liability	\$13,790.00	\$13,792.22	(\$2.22)	(0.02%)	\$13,792	\$2
100-1400-5250	Medicare / Social Security Tax	\$1,767.00	\$950.06	\$816.94	46.23%	\$1,765	(\$2)
100-1400-5315	Employee Benefits	\$14,971.00	\$8,758.55	\$6,212.45	41.50%	\$15,268	\$297
100-1400-5320	City 457 Match	\$3,263.00	\$6.50	\$3,256.50	99.80%	\$3,243	(\$20)
100-1400-5325	Flex Deductible Reimb	\$880.00	\$768.20	\$111.80	12.70%	\$1,392	\$512
100-1400-5610	Retiree Health Insurance	\$4,500.00	\$12,960.06	(\$8,460.06)	(188.00%)	\$21,506	\$17,006
100-1400-6155	Special Contract Services	\$96,400.00	\$18,445.00	\$77,955.00	80.87%	\$65,000	(\$31,400)
	Subtotal Increases						\$22,367
	Subtotal Decreases						(\$31,627)
	Total Net Change						(\$9,260)

2100 - Administrative (General)

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-2100-5010	Salaries	\$653,001.00	\$306,892.84	\$346,108.16	53.00%	\$645,099	(\$7,902)
100-2100-5012	Retention Bonus	\$0.00	\$21,490.00	(\$21,490.00)	0.00%	\$21,490	\$21,490
100-2100-5140	Leave Buy Back	\$10,000.00	\$20,598.36	(\$10,598.36)	(105.98%)	\$25,000	\$15,000
100-2100-5225	Retirement - Employer Contr	\$58,509.00	\$28,643.40	\$29,865.60	51.04%	\$57,860	(\$649)
100-2100-5235	PERS - Unfunded Liability	\$73,920.00	\$73,969.68	(\$49.68)	(0.07%)	\$73,970	\$50
100-2100-5250	Medicare / Social Security Tax	\$9,469.00	\$5,096.01	\$4,372.99	46.18%	\$9,354	(\$115)
100-2100-5315	Employee Benefits	\$106,429.00	\$57,077.17	\$49,351.83	46.37%	\$113,846	\$7,417
100-2100-5320	City 457 Match	\$16,289.00	\$3,685.76	\$12,603.24	77.37%	\$16,260	(\$29)
100-2100-5325	Flex Deductible Reimb	\$4,299.00	\$4,180.24	\$118.76	2.76%	\$7,903	\$3,604
100-2100-5418	Bilingual Pay	\$0.00	\$0.00	\$0.00	0.00%	\$1,056	\$1,056
100-2100-5540	Tuition Reimbursement	\$3,500.00	\$0.00	\$3,500.00	100.00%	\$0	(\$3,500)
100-2100-5595	Unemployment	\$1,000.00	\$4,215.49	(\$3,215.49)	(321.55%)	\$4,215	\$3,215
100-2100-6090	Library Custodial Services	\$46,389.00	\$36,321.56	\$10,067.44	21.70%	\$36,322	(\$10,067)
100-2100-6520	Office/Department Supplies	\$2,500.00	\$1,961.39	\$538.61	21.54%	\$3,500	\$1,000
100-2100-6900	Travel and Meeting	\$4,300.00	\$7,633.46	(\$3,333.46)	(77.52%)	\$8,000	\$3,700
100-2100-7010	Light and Power	\$18,000.00	\$0.00	\$18,000.00	100.00%	\$0	(\$18,000)
100-2100-7020	Natural Gas	\$2,400.00	\$0.00	\$2,400.00	100.00%	\$0	(\$2,400)
100-2100-7050	Water	\$4,800.00	\$0.00	\$4,800.00	100.00%	\$0	(\$4,800)
100-2100-7260	Vehicle Service/Maintenance	\$0.00	\$382.00	(\$382.00)	0.00%	\$843	\$843
100-2100-7685	Disaster/Emergency Preparedness	\$12,000.00	\$2,570.40	\$9,429.60	78.58%	\$9,000	(\$3,000)
	Subtotal Increases						\$57,375
	Subtotal Decreases						(\$50,462)

Total Net Change

\$6,913

2400 - Personnel

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-2400-5010	Salaries	\$104,626.00	\$50,939.67	\$53,686.33	51.31%	\$104,583	(\$43)
100-2400-5012	Retention Bonus	\$0.00	\$3,062.50	(\$3,062.50)	0.00%	\$3,063	\$3,063
100-2400-5225	Retirement - Employer Contr	\$11,112.00	\$5,408.89	\$5,703.11	51.32%	\$11,104	(\$8)
100-2400-5235	PERS - Unfunded Liability	\$11,830.00	\$11,848.60	(\$18.60)	(0.16%)	\$11,849	\$19
100-2400-5250	Medicare / Social Security Tax	\$1,517.00	\$753.03	\$763.97	50.36%	\$1,516	(\$1)
100-2400-5315	Employee Benefits	\$21,534.00	\$12,596.40	\$8,937.60	41.50%	\$21,662	\$128
100-2400-5320	City 457 Match	\$46.00	\$1.69	\$44.31	96.33%	\$41	(\$5)
100-2400-5325	Flex Deductible Reimb	\$592.00	\$868.49	(\$276.49)	(46.70%)	\$1,555	\$963
100-2400-5520	Employee Appreciation	\$15,000.00	\$11,629.59	\$3,370.41	22.47%	\$20,000	\$5,000
	<i>Subtotal Increases</i>						\$9,172
	<i>Subtotal Decreases</i>						(\$57)
	Total Net Change						\$9,115

2450 - Risk Management

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-2450-5010	Salaries	\$47,519.00	\$23,736.15	\$23,782.85	50.05%	\$47,476	(\$43)
100-2450-5012	Retention Bonus	\$0.00	\$1,312.50	(\$1,312.50)	0.00%	\$1,313	\$1,313
100-2450-5030	Overtime	\$0.00	\$1.15	(\$1.15)	0.00%	\$5	\$5
100-2450-5225	Retirement - Employer Contr	\$4,996.00	\$2,486.83	\$2,509.17	50.22%	\$4,988	(\$8)
100-2450-5235	PERS - Unfunded Liability	\$5,390.00	\$5,382.33	\$7.67	0.14%	\$5,382	(\$8)
100-2450-5250	Medicare / Social Security Tax	\$689.00	\$380.65	\$308.35	44.75%	\$688	(\$1)
100-2450-5315	Employee Benefits	\$8,787.00	\$5,140.95	\$3,646.05	41.49%	\$8,979	\$192
100-2450-5320	City 457 Match	\$579.00	\$277.38	\$301.62	52.09%	\$574	(\$5)
100-2450-5325	Flex Deductible Reimb	\$262.00	\$337.12	(\$75.12)	(28.67%)	\$604	\$342
100-2450-6300	Crime and Pollution Insurance	\$3,500.00	\$3,185.00	\$315.00	9.00%	\$3,185	(\$315)
	<i>Subtotal Increases</i>						\$1,852
	<i>Subtotal Decreases</i>						(\$380)
	Total Net Change						\$1,472

2500 - Artesia Towne Center

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-2500-5010	Salaries	\$47,774.00	\$17,429.04	\$30,344.96	63.52%	\$39,888	(\$7,886)
100-2500-5012	Retention Bonus	\$0.00	\$525.00	(\$525.00)	0.00%	\$525	\$525
100-2500-5225	Retirement - Employer Contr	\$4,720.00	\$1,591.91	\$3,128.09	66.27%	\$3,875	(\$845)
100-2500-5235	PERS - Unfunded Liability	\$5,390.00	\$5,419.71	(\$29.71)	(0.55%)	\$5,420	\$30
100-2500-5250	Medicare / Social Security Tax	\$693.00	\$289.10	\$403.90	58.28%	\$578	(\$115)
100-2500-5315	Employee Benefits	\$5,668.00	\$1,074.37	\$4,593.63	81.05%	\$3,098	(\$2,570)
100-2500-5320	City 457 Match	\$2,633.00	\$730.51	\$1,902.49	72.26%	\$2,397	(\$236)
100-2500-5325	Flex Deductible Reimb	\$173.00	\$138.37	\$34.63	20.02%	\$344	\$171

100-2500-6035	Contract Services	\$67,340.00	\$102.00	\$67,238.00	99.85%	\$0	(\$67,340)
100-2500-7755	Miscellaneous Expense	\$257,000.00	\$0.00	\$257,000.00	100.00%	\$0	(\$257,000)
100-2500-8102	Property Rehabilitation	\$151,050.00	\$0.00	\$151,050.00	100.00%	\$0	(\$151,050)
	<i>Subtotal Increases</i>						\$726
	<i>Subtotal Decreases</i>						(\$487,042)
	Total Net Change						(\$486,316)

3100 - Fiscal Services (General)

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-3100-5010	Salaries	\$386,456.00	\$194,971.72	\$191,484.28	49.55%	\$386,370	(\$86)
100-3100-5012	Retention Bonus	\$0.00	\$14,175.00	(\$14,175.00)	0.00%	\$14,175	\$14,175
100-3100-5225	Retirement - Employer Contr	\$33,073.00	\$15,904.64	\$17,168.36	51.91%	\$33,057	(\$16)
100-3100-5230	PEPRA - Unfunded Liability	\$0.00	\$4,231.00	(\$4,231.00)	0.00%	\$4,231	\$4,231
100-3100-5235	PERS - Unfunded Liability	\$43,750.00	\$43,806.20	(\$56.20)	(0.13%)	\$43,806	\$56
100-3100-5250	Medicare / Social Security Tax	\$5,604.00	\$3,060.95	\$2,543.05	45.38%	\$5,602	(\$2)
100-3100-5315	Employee Benefits	\$57,476.00	\$30,256.59	\$27,219.41	47.36%	\$58,122	\$646
100-3100-5320	City 457 Match	\$11,397.00	\$4,536.65	\$6,860.35	60.19%	\$11,387	(\$10)
100-3100-5325	Flex Deductible Reimb	\$2,819.00	\$2,538.71	\$280.29	9.94%	\$4,681	\$1,862
100-3100-5610	Retiree Health Insurance	\$0.00	\$8,125.82	(\$8,125.82)	0.00%	\$13,763	\$13,763
100-3100-6900	Travel and Meeting	\$2,000.00	\$1,783.47	\$216.53	10.83%	\$2,500	\$500
100-3100-7661	Check Fraud	\$0.00	(\$1,050.00)	\$1,050.00	0.00%	(\$1,050)	(\$1,050)
	<i>Subtotal Increases</i>						\$35,233
	<i>Subtotal Decreases</i>						(\$1,164)
	Total Net Change						\$34,069

4100 - Planning

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-4100-5010	Salaries	\$221,848.00	\$72,870.03	\$148,977.97	67.15%	\$132,307	(\$89,541)
100-4100-5012	Retention Bonus	\$0.00	\$5,600.00	(\$5,600.00)	0.00%	\$5,600	\$5,600
100-4100-5140	Leave Buy Back	\$5,000.00	\$5,585.55	(\$585.55)	(11.71%)	\$34,608	\$29,608
100-4100-5225	Retirement - Employer Contr	\$19,341.00	\$6,590.94	\$12,750.06	65.92%	\$11,547	(\$7,794)
100-4100-5235	PERS - Unfunded Liability	\$25,445.00	\$25,117.55	\$327.45	1.29%	\$25,118	(\$327)
100-4100-5250	Medicare / Social Security Tax	\$3,217.00	\$1,242.53	\$1,974.47	61.38%	\$1,918	(\$1,299)
100-4100-5315	Employee Benefits	\$35,228.00	\$13,211.22	\$22,016.78	62.50%	\$23,179	(\$12,049)
100-4100-5320	City 457 Match	\$1,988.00	\$823.11	\$1,164.89	58.60%	\$1,198	(\$790)
100-4100-5325	Flex Deductible Reimb	\$1,502.00	\$1,089.83	\$412.17	27.44%	\$2,392	\$890
100-4100-6155	Special Contract Services	\$233,600.00	\$265,024.54	(\$31,424.54)	(13.45%)	\$750,777	\$517,177
100-4100-6165	Special Professional Services	\$57,000.00	\$18,173.75	\$38,826.25	68.12%	\$0	(\$57,000)
100-4100-6350	Settlement	\$0.00	\$0.00	\$0.00	0.00%	\$65,576	\$65,576
100-4100-6490	Dues/Subscription/Publication	\$4,000.00	\$418.24	\$3,581.76	89.54%	\$500	(\$3,500)
100-4100-6900	Travel and Meeting	\$4,500.00	\$87.22	\$4,412.78	98.06%	\$0	(\$4,500)
100-4100-7260	Vehicle Service/Maintenance	\$800.00	\$12.00	\$788.00	98.50%	\$200	(\$600)
100-4100-7265	Vehicle/Equipment Fuel	\$2,000.00	\$0.00	\$2,000.00	100.00%	\$0	(\$2,000)
	<i>Subtotal Increases</i>						\$618,851

Subtotal Decreases
Total Net Change

(\$179,400)
\$439,451

4300 - Building & Safety (Engineering)

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-4300-5010	Salaries	\$20,589.00	\$4,775.02	\$15,813.98	76.81%	\$7,944	(\$12,645)
100-4300-5012	Retention Bonus	\$0.00	\$175.00	(\$175.00)	0.00%	\$175	\$175
100-4300-5030	Overtime	\$0.00	\$33.17	(\$33.17)	0.00%	\$100	\$100
100-4300-5225	Retirement - Employer Contr	\$1,620.00	\$370.03	\$1,249.97	77.16%	\$625	(\$995)
100-4300-5235	PERS - Unfunded Liability	\$2,345.00	\$2,317.39	\$27.61	1.18%	\$2,317	(\$28)
100-4300-5250	Medicare / Social Security Tax	\$299.00	\$85.15	\$213.85	71.52%	\$115	(\$184)
100-4300-5315	Employee Benefits	\$2,834.00	\$917.10	\$1,916.90	67.64%	\$1,398	(\$1,436)
100-4300-5325	Flex Deductible Reimb	\$120.00	\$67.64	\$52.36	43.63%	\$180	\$60
Subtotal Increases							\$335
Subtotal Decreases							(\$15,288)
Total Net Change							(\$14,953)

4400 - Economic Development

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-4400-5010	Salaries	\$87,271.00	\$19,044.31	\$68,226.69	78.18%	\$59,671	(\$27,600)
100-4400-5225	Retirement - Employer Contr	\$9,347.00	\$1,935.67	\$7,411.33	79.29%	\$6,391	(\$2,956)
100-4400-5235	PERS - Unfunded Liability	\$9,870.00	\$9,867.61	\$2.39	0.02%	\$9,868	(\$2)
100-4400-5250	Medicare / Social Security Tax	\$1,265.00	\$301.26	\$963.74	76.19%	\$865	(\$400)
100-4400-5315	Employee Benefits	\$13,087.00	\$1,039.40	\$12,047.60	92.06%	\$3,891	(\$9,196)
100-4400-5320	City 457 Match	\$6,818.00	\$1,345.06	\$5,472.94	80.27%	\$5,990	(\$828)
100-4400-5325	Flex Deductible Reimb	\$237.00	\$142.57	\$94.43	39.84%	\$522	\$285
100-4400-6900	Travel and Meeting	\$0.00	\$1,940.15	(\$1,940.15)	0.00%	\$1,940	\$1,940
Subtotal Increases							\$2,225
Subtotal Decreases							(\$40,982)
Total Net Change							(\$38,757)

4500 - City Engineer

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-4500-5010	Salaries	\$9,349.00	\$2,374.02	\$6,974.98	74.61%	\$5,134	(\$4,215)
100-4500-5012	Retention Bonus	\$0.00	\$175.00	(\$175.00)	0.00%	\$175	\$175
100-4500-5030	Overtime	\$0.00	\$33.17	(\$33.17)	0.00%	\$100	\$100
100-4500-5140	Leave Buy Back	\$0.00	\$358.50	(\$358.50)	0.00%	\$500	\$500
100-4500-5225	Retirement - Employer Contr	\$736.00	\$184.92	\$551.08	74.88%	\$404	(\$332)
100-4500-5235	PERS - Unfunded Liability	\$1,050.00	\$1,046.56	\$3.44	0.33%	\$1,047	(\$3)
100-4500-5250	Medicare / Social Security Tax	\$136.00	\$42.76	\$93.24	68.56%	\$74	(\$62)
100-4500-5315	Employee Benefits	\$1,687.00	\$536.42	\$1,150.58	68.20%	\$1,016	(\$671)
100-4500-5325	Flex Deductible Reimb	\$60.00	\$41.86	\$18.14	30.23%	\$100	\$40
Subtotal Increases							\$815
Subtotal Decreases							(\$5,283)

Total Net Change

(\$4,468)

4600 - Code Enforcement

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-4600-5010	Salaries	\$269,433.00	\$127,671.38	\$141,761.62	52.61%	\$253,256	(\$16,177)
100-4600-5012	Retention Bonus	\$0.00	\$12,600.00	(\$12,600.00)	0.00%	\$12,600	\$12,600
100-4600-5020	Wages (Part Time)	\$61,109.00	\$5,063.06	\$56,045.94	91.71%	\$5,063	(\$56,046)
100-4600-5030	Overtime	\$0.00	\$2,902.43	(\$2,902.43)	0.00%	\$4,000	\$4,000
100-4600-5225	Retirement - Employer Contr	\$22,721.00	\$10,713.41	\$12,007.59	52.85%	\$20,908	(\$1,813)
100-4600-5235	PERS - Unfunded Liability	\$30,485.00	\$30,499.88	(\$14.88)	(0.05%)	\$30,500	\$15
100-4600-5250	Medicare / Social Security Tax	\$8,582.00	\$2,501.84	\$6,080.16	70.85%	\$3,672	(\$4,910)
100-4600-5315	Employee Benefits	\$64,887.00	\$36,880.02	\$28,006.98	43.16%	\$68,740	\$3,853
100-4600-5320	City 457 Match	\$6,253.00	\$3,109.62	\$3,143.38	50.27%	\$5,761	(\$492)
100-4600-5325	Flex Deductible Reimb	\$2,490.00	\$2,193.33	\$296.67	11.91%	\$4,258	\$1,768
100-4600-5410	Automobile Allowance	\$630.00	\$235.00	\$395.00	62.70%	\$1,230	\$600
100-4600-5610	Retiree Health Insurance	\$700.00	\$3,511.40	(\$2,811.40)	(401.63%)	\$5,853	\$5,153
100-4600-6013	Citation Administration	\$10,000.00	\$947.20	\$9,052.80	90.53%	\$3,000	(\$7,000)
100-4600-6035	Contract Services	\$11,000.00	\$5,704.30	\$5,295.70	48.14%	\$18,169	\$7,169
100-4600-7010	Light and Power	\$1,200.00	\$0.00	\$1,200.00	100.00%	\$0	(\$1,200)
100-4600-7030	Telephone	\$3,000.00	\$0.00	\$3,000.00	100.00%	\$0	(\$3,000)
100-4600-7265	Vehicle/Equipment Fuel	\$1,000.00	\$246.04	\$753.96	75.40%	\$246	(\$754)
	<i>Subtotal Increases</i>						\$35,158
	<i>Subtotal Decreases</i>						(\$91,392)
	Total Net Change						(\$56,234)

4800 - Parking Enforcement

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-4800-5010	Salaries	\$48,818.00	\$22,862.16	\$25,955.84	53.17%	\$33,760	(\$15,058)
100-4800-5012	Retention Bonus	\$0.00	\$5,925.00	(\$5,925.00)	0.00%	\$5,925	\$5,925
100-4800-5030	Overtime	\$0.00	\$6.90	(\$6.90)	0.00%	\$100	\$100
100-4800-5225	Retirement - Employer Contr	\$5,004.00	\$2,341.94	\$2,662.06	53.20%	\$3,392	(\$1,612)
100-4800-5235	PERS - Unfunded Liability	\$5,530.00	\$5,531.84	(\$1.84)	(0.03%)	\$5,532	\$2
100-4800-5250	Medicare / Social Security Tax	\$5,469.00	\$2,589.29	\$2,879.71	52.66%	\$5,251	(\$218)
100-4800-5315	Employee Benefits	\$5,763.00	\$3,350.25	\$2,412.75	41.87%	\$4,981	(\$782)
100-4800-5320	City 457 Match	\$1,228.00	\$461.68	\$766.32	62.40%	\$776	(\$452)
100-4800-5325	Flex Deductible Reimb	\$392.00	\$377.63	\$14.37	3.67%	\$562	\$170
100-4800-6013	Citation Administration	\$12,000.00	\$3,656.98	\$8,343.02	69.53%	\$17,200	\$5,200
100-4800-7265	Vehicle/Equipment Fuel	\$2,100.00	\$508.86	\$1,591.14	75.77%	\$509	(\$1,591)
	<i>Subtotal Increases</i>						\$11,397
	<i>Subtotal Decreases</i>						(\$19,713)
	Total Net Change						(\$8,316)

5100 - Parks & Recreation (General)

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-5100-5010	Salaries	\$375,143.00	\$187,445.00	\$187,698.00	50.03%	\$375,470	\$327
100-5100-5012	Retention Bonus	\$0.00	\$29,675.00	(\$29,675.00)	0.00%	\$29,675	\$29,675
100-5100-5020	Wages (Part Time)	\$82,193.00	\$48,202.70	\$33,990.30	41.35%	\$83,226	\$1,033
100-5100-5225	Retirement - Employer Contr	\$32,736.00	\$16,386.17	\$16,349.83	49.94%	\$32,762	\$26
100-5100-5235	PERS - Unfunded Liability	\$42,455.00	\$42,497.99	(\$42.99)	(0.10%)	\$42,498	\$43
100-5100-5250	Medicare / Social Security Tax	\$11,727.00	\$7,739.48	\$3,987.52	34.00%	\$11,811	\$84
100-5100-5315	Employee Benefits	\$81,988.00	\$54,763.52	\$27,224.48	33.21%	\$96,029	\$14,041
100-5100-5325	Flex Deductible Reimb	\$3,573.00	\$3,054.22	\$518.78	14.52%	\$5,669	\$2,096
100-5100-5540	Tuition Reimbursement	\$0.00	\$3,500.00	(\$3,500.00)	0.00%	\$7,000	\$7,000
100-5100-5610	Retiree Health Insurance	\$7,200.00	\$37,556.58	(\$30,356.58)	(421.62%)	\$63,812	\$56,612
100-5100-6490	Dues/Subscription/Publication	\$1,200.00	\$1,542.35	(\$342.35)	(28.53%)	\$1,600	\$400
100-5100-6840	Staff Training	\$0.00	\$0.00	\$0.00	0.00%	\$1,000	\$1,000
100-5100-6900	Travel and Meeting	\$1,400.00	\$0.00	\$1,400.00	100.00%	\$2,200	\$800
100-5100-7130	Security	\$4,500.00	\$1,717.47	\$2,782.53	61.83%	\$22,500	\$18,000
100-5100-7225	Library Facility Maintenance	\$6,000.00	\$3,413.30	\$2,586.70	43.11%	\$7,000	\$1,000
100-5100-7260	Vehicle Service/Maintenance	\$100.00	\$4,648.47	(\$4,548.47)	(4,548.47%)	\$4,700	\$4,600
100-5100-7265	Vehicle/Equipment Fuel	\$3,000.00	\$801.97	\$2,198.03	73.27%	\$2,000	(\$1,000)
100-5100-7275	Field maintenance	\$8,000.00	\$12,080.45	(\$4,080.45)	(51.01%)	\$15,000	\$7,000
100-5100-7280	Facility Maintenance	\$65,000.00	\$9,358.73	\$55,641.27	85.60%	\$58,000	(\$7,000)
100-5100-7790	Senior Citizen Programs	\$20,000.00	\$8,112.00	\$11,888.00	59.44%	\$21,000	\$1,000
100-5100-8011	Capital equipment	\$5,000.00	\$5,705.44	(\$705.44)	(14.11%)	\$5,705	\$705
	Subtotal Increases						\$145,442
	Subtotal Decreases						(\$8,000)
	Total Net Change						\$137,442

5300 - Community Promotion

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-5300-6180	The Artesian	\$19,500.00	\$23,895.00	(\$4,395.00)	(22.54%)	\$42,000	\$22,500
100-5300-7235	Historical Fire Station 30	\$12,000.00	\$9,077.77	\$2,922.23	24.35%	\$14,000	\$2,000
100-5300-7740	Int'l St Fair/Diversity Festival	\$110,000.00	\$108,533.02	\$1,466.98	1.33%	\$108,533	(\$1,467)
100-5300-7824	Summer Concert Series	\$6,500.00	\$2,000.00	\$4,500.00	69.23%	\$2,000	(\$4,500)
	Subtotal Increases						\$24,500
	Subtotal Decreases						(\$5,967)
	Total Net Change						\$18,533

6100 - Public Works Maintenance

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-6100-5010	Salaries	\$444,454.00	\$208,534.05	\$235,919.95	53.08%	\$445,686	\$1,232
100-6100-5012	Retention Bonus	\$0.00	\$21,000.00	(\$21,000.00)	0.00%	\$21,000	\$21,000
100-6100-5030	Overtime	\$40,000.00	\$30,286.17	\$9,713.83	24.28%	\$46,000	\$6,000
100-6100-5225	Retirement - Employer Contr	\$40,170.00	\$19,240.43	\$20,929.57	52.10%	\$40,239	\$69
100-6100-5235	PERS - Unfunded Liability	\$41,440.00	\$50,347.22	(\$8,907.22)	(21.49%)	\$50,347	\$8,907

100-6100-5250	Medicare / Social Security Tax	\$6,444.58	\$3,943.64	\$2,500.94	38.81%	\$6,462	\$17
100-6100-5315	Employee Benefits	\$93,879.54	\$55,492.92	\$38,386.62	40.89%	\$96,642	\$2,762
100-6100-5320	City 457 Match	\$1,744.60	\$707.58	\$1,037.02	59.44%	\$1,715	(\$30)
100-6100-5325	Flex Deductible Reimb	\$4,246.80	\$3,482.30	\$764.50	18.00%	\$6,608	\$2,361
100-6100-5610	Retiree Health Insurance	\$11,000.00	\$41,837.81	(\$30,837.81)	(280.34%)	\$70,718	\$59,718
100-6100-6035	Contract Services	\$33,200.00	\$0.00	\$33,200.00	100.00%	\$20,000	(\$13,200)
100-6100-6490	Dues/Subscription/Publication	\$4,200.00	\$255.80	\$3,944.20	93.91%	\$4,400	\$200
100-6100-7010	Light and Power	\$3,600.00	\$20,804.92	(\$17,204.92)	(477.91%)	\$40,000	\$36,400
100-6100-7050	Water	\$4,500.00	\$6,403.96	(\$1,903.96)	(42.31%)	\$12,808	\$8,308
100-6100-7250	Equipment Maintenance	\$7,200.00	\$7,625.90	(\$425.90)	(5.92%)	\$9,700	\$2,500
100-6100-7280	Facility Maintenance	\$30,000.00	\$25,884.26	\$4,115.74	13.72%	\$52,000	\$22,000
100-6100-7811	Holiday Home Decoration Awards	\$300.00	\$0.00	\$300.00	100.00%	\$0	(\$300)
	<i>Subtotal Increases</i>						\$171,476
	<i>Subtotal Decreases</i>						(\$13,530)
	Total Net Change						\$157,946

7100 - Law Enforcement

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
100-7100-6035	Contract Services	\$0.00	\$0.00	\$0.00	0.00%	\$2,800	\$2,800
100-7100-8011	Capital equipment	\$0.00	\$110,091.19	(\$110,091.19)	0.00%	\$110,091	\$110,091
	<i>Subtotal Increases</i>						\$112,891
	<i>Subtotal Decreases</i>						
	Total Net Change						\$112,891
Total General Fund Expenditures							\$343,883
Current Budget - General Fund Net - Surplus (Deficit)							\$38,131
Total General Fund Revenue and Transfer Changes							\$653,598
Total General Fund Expenditure Changes							(\$343,883)
Total General Fund Net - Surplus (Deficit)							\$348,847

OTHER FUNDS

200- Artesia Housing Authority

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
200-0000-5010	Salaries	\$20,686.00	\$9,840.51	\$10,845.49	52.43%	\$17,872	(\$2,814)
200-0000-5012	Retention Bonus	\$0.00	\$700.00	(\$700.00)	0.00%	\$700	\$700
200-0000-5225	Retirement - Employer Contr	\$1,808.00	\$859.98	\$948.02	52.43%	\$1,506	(\$302)
200-0000-5235	PERS - Unfunded Liability	\$0.00	\$2,354.77	(\$2,354.77)	0.00%	\$2,355	\$2,355
200-0000-5250	Medicare / Social Security Tax	\$300.00	\$2,452.73	(\$2,152.73)	(717.58%)	\$259	(\$41)
200-0000-5315	Employee Benefits	\$2,027.00	\$1,191.29	\$835.71	41.23%	\$1,934	(\$93)
200-0000-5320	City 457 Match	\$621.00	\$90.39	\$530.61	85.44%	\$536	(\$85)
200-0000-5325	Flex Deductible Reimb	\$139.00	\$137.28	\$1.72	1.24%	\$237	\$98

200-0000-5900	Administrative Allowance	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$0	(\$10,000)
200-0000-6035	Contract Services	\$59,500.00	\$0.00	\$59,500.00	100.00%	\$0	(\$59,500)
200-0000-6490	Dues/Subscription/Publication	\$0.00	\$7,500.00	(\$7,500.00)	0.00%	\$7,500	\$7,500
	<i>Subtotal Revenue</i>						\$10,653
	<i>Subtotal Increases</i>						(\$72,835)
	<i>Subtotal Decreases</i>						(\$62,182)
	Total Net Change						

205- AJPP EXPANSION

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
205-0000-6035	Contract Services	\$12,500.00	\$16,653.00	(\$4,153.00)	(33.22%)	\$64,034	\$51,534
205-0000-8070	Property Acquisition	\$1,045,000.00	\$493,514.55	\$551,485.45	52.77%	\$650,118	(\$394,882)
	<i>Subtotal Revenue</i>						\$51,534
	<i>Subtotal Increases</i>						(\$394,882)
	<i>Subtotal Decreases</i>						(\$343,348)
	Total Net Change						

215- PEG

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
215-0000-6035	Contract Services	\$12,000.00	\$92,760.41	(\$80,760.41)	(673.00%)	\$111,760	\$99,760
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$99,760
	<i>Subtotal Decreases</i>						
	Total Net Change						\$99,760

220- BILLBOARD

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
220-0000-4237	Billboard	\$155,000.00	\$96,250.00	\$58,750.00	(37.90%)	\$165,000	\$10,000
	<i>Subtotal Revenue</i>						\$10,000
	<i>Subtotal Increases</i>						
	<i>Subtotal Decreases</i>						
	Total Net Change						\$0

225- CNRA

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
225-0000-5900	Administrative Allowance	\$17,500.00	\$3,997.40	\$13,502.60	77.16%	\$15,000	(\$2,500)
225-0000-6035	Contract Services	\$2,040,000.00	\$803,093.71	\$1,236,906.29	60.63%	\$1,935,755	(\$104,245)
225-0000-8011	Capital equipment	\$0.00	\$5,350.00	(\$5,350.00)	0.00%	\$32,907	\$32,907
	<i>Subtotal Revenue</i>						\$32,907
	<i>Subtotal Increases</i>						(\$106,745)
	<i>Subtotal Decreases</i>						(\$73,838)
	Total Net Change						

227- HOUSING URBAN DEVELOPMENT (HUD)

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
----------------	-------------	--------	--------	----------	-------------------	-----------------	---------------------

227-0000-4230	Grant Income	\$25,000.00	\$0.00	\$25,000.00	(100.00%)	\$30,000	\$5,000
227-0000-5900	Administrative Allowance	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$21,700	\$11,700
227-0000-6035	Contract Services	\$15,000.00	\$0.00	\$15,000.00	100.00%	\$8,300	(\$6,700)
	<i>Subtotal Revenue</i>						\$16,700
	<i>Subtotal Increases</i>						(\$6,700)
	<i>Subtotal Decreases</i>						
	Total Net Change						\$10,000

240- COPS

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
240-0000-4220	Citizen Option - Public Safety	\$185,000.00	\$177,053.88	\$7,946.12	(4.30%)	\$195,000	\$10,000
240-0000-9900	Transfer Out	\$192,000.00	\$0.00	\$192,000.00	100.00%	\$304,891	\$112,891
	<i>Subtotal Revenue</i>						\$10,000
	<i>Subtotal Increases</i>						\$112,891
	<i>Subtotal Decreases</i>						
	Total Net Change						\$112,891

270- CDBG

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
270-0000-4257	CDBG Reimbursement	\$90,824.00	\$0.00	\$90,824.00	(100.00%)	\$272,472	\$181,648
270-0000-5900	Administrative Allowance	\$0.00	\$0.00	\$0.00	0.00%	\$2,500	\$2,500
270-0000-6035	Contract Services	\$85,824.00	\$0.00	\$85,824.00	100.00%	\$269,972	\$184,148
270-0000-6120	Planning	\$10,000.00	\$0.00	\$10,000.00	100.00%	\$0	(\$10,000)
	<i>Subtotal Revenue</i>						\$368,296
	<i>Subtotal Increases</i>						(\$10,000)
	<i>Subtotal Decreases</i>						
	Total Net Change						\$358,296

330- Measure R

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
330-0000-6035	Contract Services	\$0.00	\$6,289.91	(\$6,289.91)	0.00%	\$12,000	\$12,000
330-0000-7300	Street Maintenance/Repairs	\$250,000.00	\$0.00	\$250,000.00	100.00%	\$350,000	\$100,000
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$112,000
	<i>Subtotal Decreases</i>						
	Total Net Change						\$112,000

350- PROP A/PARK IMPROVEMENT

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
350-0000-4270	RPOSD-TAP	\$130,170.00	\$0.00	\$130,170.00	(100.00%)	\$146,670	\$16,500
350-0000-7806	Botanical Garden	\$130,170.00	\$0.00	\$130,170.00	100.00%	\$146,670	\$16,500
	<i>Subtotal Revenue</i>						\$16,500
	<i>Subtotal Increases</i>						\$16,500
	<i>Subtotal Decreases</i>						
	Total Net Change						\$16,500

360- PROPOSITION A

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
360-0000-7010	Light and Power	\$17,000.00	\$5,446.82	\$11,553.18	67.96%	\$20,000	\$3,000
360-0000-7130	Security	\$10,000.00	\$9,281.16	\$718.84	7.19%	\$19,000	\$9,000
360-0000-7680	Community Transit	\$75,000.00	\$43,394.24	\$31,605.76	42.14%	\$103,000	\$28,000
360-0000-8011	Capital equipment	\$300,000.00	\$0.00	\$300,000.00	100.00%	\$420,000	\$120,000
360-0000-8020	Capital Improvement	\$0.00	\$91,991.80	(\$91,991.80)	0.00%	\$521,992	\$521,992
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$681,992
	<i>Subtotal Decreases</i>						
	Total Net Change						\$681,992

370- PROPOSITION C

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
370-0000-6490	Dues/Subscription/Publication	\$0.00	\$15,015.00	(\$15,015.00)	0.00%	\$15,015	\$15,015
370-0000-7345	Traffic Markings/Striping/Sign	\$20,000.00	\$35,780.00	(\$15,780.00)	(78.90%)	\$45,000	\$25,000
370-0000-8067	PMS & Drainage Plans	\$0.00	\$22,830.00	(\$22,830.00)	0.00%	\$25,000	\$25,000
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$65,015
	<i>Subtotal Decreases</i>						
	Total Net Change						\$65,015

375- SB1 RMRA

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
375-0000-4205	SB1 RMRA	\$421,967.00	\$189,304.03	\$232,662.97	(55.14%)	\$414,012	(\$7,955)
	<i>Subtotal Revenue</i>						(\$7,955)
	<i>Subtotal Increases</i>						
	<i>Subtotal Decreases</i>						
	Total Net Change						\$0

390- SCAQMD

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
390-0000-8011	Capital equipment	\$0.00	\$0.00	\$0.00	0.00%	\$5,000	\$5,000
390-0000-8020	Capital Improvement	\$19,850.00	\$2,760.00	\$17,090.00	86.10%	\$119,850	\$100,000
390-0000-9515	Vehicle Lease	\$0.00	\$23,711.67	(\$23,711.67)	0.00%	\$37,000	\$37,000
390-0000-9900	Transfer Out	\$0.00	\$0.00	\$0.00	0.00%		
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$142,000
	<i>Subtotal Decreases</i>						
	Total Net Change						\$142,000

420- Gas Tax

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
420-0000-4200	State Gas Tax - 2103	\$146,413.00	\$76,502.28	\$69,910.72	(47.75%)	\$151,733	\$5,320

420-0000-4201	State Gas Tax - 2105	\$102,361.00	\$44,443.33	\$57,917.67	(56.58%)	\$103,571	\$1,210
420-0000-4202	State Gas Tax - 2106	\$62,414.00	\$27,662.96	\$34,751.04	(55.68%)	\$62,724	\$310
420-0000-4203	State Gas Tax - 2107	\$139,891.00	\$59,192.34	\$80,698.66	(57.69%)	\$141,318	\$1,427
420-0000-5010	Salaries	\$78,327.00	\$36,458.40	\$41,868.60	53.45%	\$78,881	\$554
420-0000-5012	Retention Bonus	\$0.00	\$4,200.00	(\$4,200.00)	0.00%	\$4,200	\$4,200
420-0000-5225	Retirement - Employer Contr	\$7,396.00	\$3,547.73	\$3,848.27	52.03%	\$7,440	\$44
420-0000-5235	PERS - Unfunded Liability	\$0.00	\$8,858.42	(\$8,858.42)	0.00%	\$8,858	\$8,858
420-0000-5250	Medicare / Social Security Tax	\$1,136.00	\$742.41	\$393.59	34.65%	\$1,144	\$8
420-0000-5315	Employee Benefits	\$20,226.00	\$11,845.79	\$8,380.21	41.43%	\$20,871	\$645
420-0000-5325	Flex Deductible Reimb	\$859.00	\$694.65	\$164.35	19.13%	\$1,338	\$479
420-0000-7310	Street Tree Removal/Replace	\$100,000.00	\$85,297.25	\$14,702.75	14.70%	\$125,000	\$25,000
420-0000-7340	Traffic Signal/Lighting Maint	\$75,000.00	\$61,495.66	\$13,504.34	18.01%	\$125,000	\$50,000
420-0000-8030	Curb/Sdwk/Gutter Remov/Replc	\$100,000.00	\$0.00	\$100,000.00	100.00%	\$0	(\$100,000)
	Subtotal Revenue						\$8,267
	Subtotal Increases						\$89,788
	Subtotal Decreases						(\$100,000)
	Total Net Change						(\$10,212)

470- DEVELOPMENT IMPACT FEES

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
470-0000-4800	Impact Fees	\$3,765,879.00	\$1,260,675.58	\$2,505,203.42	(66.52%)	\$1,391,000	(\$2,374,879)
470-0000-5900	Administrative Allowance	\$74,298.00	\$0.00	\$74,298.00	100.00%	\$1,875	(\$72,423)
470-0000-6035	Contract Services	\$0.00	\$59,338.55	(\$59,338.55)	0.00%	\$168,289	\$168,289
	Subtotal Revenue						(\$2,374,879)
	Subtotal Increases						\$168,289
	Subtotal Decreases						(\$72,423)
	Total Net Change						\$95,866

480- Measure W

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
480-0000-4265	Storm Water Revenue	\$0.00	\$215,199.03	(\$215,199.03)	0.00%	\$215,199	\$215,199
480-0000-5010	Salaries	\$33,255.00	\$14,088.44	\$19,166.56	57.64%	\$29,040	(\$4,215)
480-0000-5030	Overtime	\$0.00	\$33.17	(\$33.17)	0.00%	\$100	\$100
480-0000-5140	Leave Buy Back	\$0.00	\$466.58	(\$466.58)	0.00%	\$500	\$500
480-0000-5225	Retirement - Employer Contr	\$2,617.00	\$1,106.84	\$1,510.16	57.71%	\$2,285	(\$332)
480-0000-5250	Medicare / Social Security Tax	\$482.00	\$226.33	\$255.67	53.04%	\$421	(\$61)
480-0000-5315	Employee Benefits	\$3,759.00	\$1,673.64	\$2,085.36	55.48%	\$3,164	(\$595)
480-0000-5325	Flex Deductible Reimb	\$195.00	\$155.69	\$39.31	20.16%	\$320	\$125
	Subtotal Revenue						\$215,199
	Subtotal Increases						\$725
	Subtotal Decreases						(\$5,203)
	Total Net Change						(\$4,478)

500- CAPITAL PROJECTS

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
500-0000-8020	Capital Improvement	\$0.00	\$285,753.50	(\$285,753.50)	0.00%	\$365,000	\$365,000
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$365,000
	<i>Subtotal Decreases</i>						
	Total Net Change						\$365,000

510- Bond Project Pioneer Blvd.

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
510-0000-8065	Pioneer Blvd Improvement	\$0.00	\$18,402.65	(\$18,402.65)	0.00%	\$20,000	\$20,000
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$20,000
	<i>Subtotal Decreases</i>						
	Total Net Change						\$20,000

520- HISTORICAL DISTRICT BOND PROJECT

Account Number	Description	Budget	Actual	Variance	Percent Remaining	Estimated Final	Proposed Adjustment
520-0000-8045	Historical District Rec Area	\$0.00	\$7,560.00	(\$7,560.00)	0.00%	\$8,000	\$8,000
	<i>Subtotal Revenue</i>						
	<i>Subtotal Increases</i>						\$8,000
	<i>Subtotal Decreases</i>						
	Total Net Change						\$8,000



CITY OF ARTESIA
FISCAL YEAR
2024-2025 OFFICIAL GCT"
BUDGET



WWW.CITYOFARTESIA.US



**CITY OF ARTESIA
FISCAL YEAR
2024-2025 MID-YEAR
BUDGET**

CITY COUNCIL



**MELISSA RAMOSO
COUNCILMEMBER**



**MONICA MANALO
COUNCILMEMBER**



**TONY LIMA
MAYOR**



**ALI TAJ
MAYOR PRO TEM**



**RENE TREVINO
COUNCILMEMBER**

TABLE OF CONTENTS

CITY COUNCIL

RESOLUTION NO. 24-2992

CITY MANAGER’S BUDGET MESSAGE

GENERAL FUND REVENUES – 1

TRANSFERS – 3

OPERATIONAL REVENUE AND EXPENDITURE SUMMARY – 4

REVENUE AND EXPENDITURE SUMMARY – 5

GENERAL FUND DEPARTMENTS

CITY COUNCIL — 7

CITY ATTORNEY — 10

CITY MANAGER — 12

CITY CLERK — 15

ADMINISTRATIVE SERVICES — 20

HUMAN RESOURCES — 25

RISK MANAGEMENT — 29

ARTESIA TOWNE CENTER — 33

FINANCE — 35

PLANNING — 38

BUILDING & SAFETY — 43

ECONOMIC DEVELOPMENT — 45

CITY ENGINEER — 48

CODE COMPLIANCE — 50

PARKING ENFORCEMENT — 54

PARKS & RECREATION — 57

COMMUNITY PROMOTIONS — 62

PUBLIC WORKS — 65

LAW ENFORCEMENT — 70

RESTRICTED FUNDS

SUMMER LUNCH — 78

ARTESIA HOUSING AUTHORITY — 79

AJPP EXPANSION PROJECT — 80

BICYCLE & PEDESTRIAN TDA — 81

CNRA SPECIFIED GRANT FUND — 82

HOUSING URBAN DEVELOPMENT — 83

CA BEVERAGE RECYCLING FUND — 84

COPS FUND — 85

COMMUNITY FACILITIES DISTRICT — 86

CDBG FUND — 87

CA STREET GRANT FUND — 88

MEASURE M FUND — 89

MEASURE R FUND — 90
TOD PLANNING GRANT — 91
MEASURE A FUND — 92
PROP A FUND — 93
PROP C FUND — 94
SB1 RMRA FUND — 95
SB1383 GRANT FUND — 96
SCAQMD FUND — 97
STATE GAS TAX FUND — 98
STREET LIGHT MAINTENANCE DISTRICT — 99
CAL FIRE URBAN GRANT — 100
DEVELOPMENT FEES — 101
MEASURE W — 102
RECYCLED OIL FUND — 104
CAPITAL PROJECTS FUND — 105
BOND PROJECT - PIONEER BLVD. — 106

ENTERPRISE FUNDS

PUBLIC, EDUCATION AND GOVERNMENT (PEG) — 108
BILLBOARD — 109

SUCCESSOR AGENCY

ROPS — 112
RORF — 114

GLOSSARY — 115
RESOLUTION NO. 24-2993 — 116
 APPROPRIATIONS LIMIT — 117
POSITION SUMMARY — 118
RESOLUTION NO. 24-2994 — 120
 SALARY SCHEDULE — 121
RESOLUTION NO. 24-2995 — 125
 INVESTMENT POLICY — 129
RESOLUTION NO. 24-2996 — 134
 CIP — 135

RESOLUTION NO. 24-2992

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARTESIA, CALIFORNIA, ADOPTING A FINANCIAL PLAN
AND APPROVING A BUDGET FOR FISCAL YEAR 2024-25

WHEREAS, a budget is a financial guide that funds the City Council's continuing commitment to providing a high level of service to residents, visitors, and the business community.

WHEREAS, the 2024-25 Fiscal Year Budget reflects the City Council's strategic priorities and activities and has been designed to enhance the City's long-term financial viability.

WHEREAS, the 2024-25 Fiscal Year Budget, the proposed budget for the City of Artesia for the fiscal year beginning July 1, 2024, as presented by the Finance Manager, has been provided to, reviewed, and studied by the City Council;

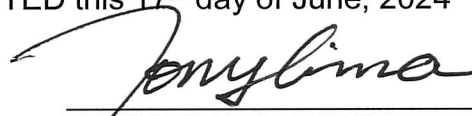
WHEREAS, the City Council will continue to re-evaluate the status of current resources, expenditures, and the State of California's financial impact on cities throughout the fiscal year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. Approve Exhibit A. Fiscal Year 2024-25 Budget for the City of Artesia and authorizing the City Manager to execute implementation.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2024



TONY LIMA, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Adjourned Regular City Council Meeting held on the 17th day of June, 2024, by the following roll call vote:

AYES: COUNCILMEMBERS: MANALO, RAMOSO, TREVINO, TAJ, LIMA

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK

TO: Honorable Mayor and Members of the City Council
FROM: Melissa Burke, Interim City Manager
SUBJECT: Fiscal Year 2024-25 Budget
DATE: June 17, 2024

Please accept the City's proposed budget for Fiscal Year 2024-25. I am pleased to present to you not only a balanced budget, but a budget which maintains City services. To present a balanced budget is a testament to how far we have come and to the commitment of the Council and Staff to improving the City's fiscal health. While the City still faces long-term revenue challenges, real progress has been made and Staff has prepared a budget that prioritizes rising community service contract increases, rising personnel costs, and resourcefully funds capital improvement projects with one-time funds. Ensuring continued fiscal progress and the City's long-term financial health remains our top priority.

Background

The City has faced a structural deficit since at least 2018, with the exception of Fiscal Year 2020-21, due to a one-time infusion of Federal Coronavirus Aid, Relief, and Economic Security Act ("CARES") Act funds due to the global COVID-19 pandemic. This information became evident as the City has worked to complete audits from 2018 to 2023 to determine the true state of the City's finances. The completion of timely audits is imperative to knowing the true health of the City's finances, and I will continue to make it a priority to ensure that the City completes timely audits moving forward.

While the City's financial position is improving due to diligence over revenue collection and priority budgeting, revenue growth to fund the rising costs of services is a significant long-term concern. With that in mind, in an effort to ensure the City's resources are dedicated to the needs and priorities of the community, the City launched All About Artesia – an interactive community conversation to identify City service needs and priorities for our residents and local businesses. With over 400 responses to the survey, the following Artesia service priorities were identified:

- ✓ Maintaining 911 emergency response times
- ✓ Repairing streets and potholes
- ✓ Maintaining gang prevention programs for youth
- ✓ Cleaning and maintaining public areas
- ✓ Maintaining sidewalks, curbs, gutters, and street lighting
- ✓ Maintaining safe routes to schools
- ✓ Maintaining crime prevention programs involving thefts and burglaries

Safe neighborhoods, well-maintained streets and parks, and a wide variety of activities for seniors, youth and families are all a big part of maintaining property values. The budget prioritizes continuing to maintain streets, parks, sheriff response, and other City services

and programs which the community has shared as priorities. In this message, I will explain how the Fiscal Year 2024-25 Budget addresses these community priorities.

Budget Snapshot

The Fiscal Year 2024-25 Budget estimates an 11% increase in revenues over the last year, however expenditures are also up 6% over the last year.

Increases in expenditures are a result of increases in the City's contractual obligations. The City is facing more than \$479,000 in additional contract costs to the General Fund, with \$378,085 of that coming from an increase in law enforcement costs from the Los Angeles County Sheriff's Department. Public safety continues to be at the top of resident priorities, with maintaining 911 response and gang prevention programs for youth being services the community highly values. Not only does the FY 2024-25 Budget fully fund the law enforcement contract, it allocates an additional \$321,000 for suppression activities to keep the City's neighborhoods safe. In total, public safety accounts for \$5.456 million of the City's \$15.373 million General Fund budget.

Public works and maintaining Artesia's streets and repairing potholes is another top priority. Before this year's rainy season, independent engineers rated over one-third of Artesia's streets as "poor" or "very poor" and it was only made worse by the winter rains. As is apparent in this budget, the City is striving to repair our streets and fill potholes. The Budget includes a five-year Capital Improvement Program, which prioritizes public works and infrastructure projects to improve roads, sidewalks, and drainage on City streets. Capital projects are very costly, and with limited General Fund revenue, Staff must be very strategic and creative in project selection. The FY 2024-25 Budget utilizes numerous Special Revenue Funds to fund the proposed capital projects in an effort to minimize the impact on the General Fund while still meeting the priorities of the community.

Other major sources of increased contract costs come from increased property, liability, and worker's compensation insurance premiums, crossing guard services, street sweeping, landscaping and maintenance contracts, and the City's negotiated Memorandum of Understandings with its labor unions and non-represented salary resolutions.

Increases in revenue are largely a result of several slight upticks in sales tax, property tax, building and permit fees, and investment diversification income. Additionally, the City's three permitted cannabis retail stores are anticipated to open in Fiscal Year 2024-25, adding a conservative new revenue source to the Budget. While this is exciting, we are approaching the estimated revenue in the first year very conservatively, and will monitor closely throughout the fiscal year.

Revenue Collections and Opportunities

While revenues are up from the previous year, revenue collections to keep up with rising costs to provide services continue to be a significant challenge and need to be resolved. Staff has shown leadership and diligence in revenue collection, as well as ensuring cost recovery is met whenever possible. Additional locally controlled funding for the Sheriff's

Department could also allow the Department to continue fighting gang violence and maintaining City-run anti-gang programs for youth.

Collecting monies that are lawfully due to the City ensures that the City can meet its service obligations to its residents, as these revenues fund needed City services to the community. Staff continues to work towards full collection through all available resources, and continued full support and backing of the Council is needed to be successful in these efforts.

Additional, new sources of revenue the City is currently working on include the following:

- Diversification of Investments: further diversification of investments will be pursued by the City Treasurer, with input and approval from myself and the Council, to safeguard the City's investments and achieve a higher return.
- Artesia Town Center: continue to bring rents to market rate, filling vacancies and addressing deferred maintenance.
- Increasing business attraction and retention to increase the City's tax base.
- Continue to monitor our non-General Fund projects to assure they are billed to non-General Fund accounts, thus not burdening our General Fund.
- Assessment of current and potential cell tower leases.
- City billboard conversions from static to electric.
- New Revenue Measures: Many cities in the area and across the state have adopted new revenue measures with the support of local voters. New revenue is imperative to the City's long-term financial health as inflation and continuous raising of the City's contract costs are already stressing the City's current revenue sources. At the City Council's request, over the last year, staff has worked with consultants to survey residents regarding community priorities and determine support for a possible new tax measure to maintain community resources.

Summary

As we wrap up All About Artesia along with this year's budget adoption, the City would like to thank all of the residents, local businesses and community groups that participated in the conversation while we work diligently to address these City service needs and priorities.

It is my recommendation that the City Council adopt the budget as presented. We also would like to thank all the residents, local businesses, and community groups that participated in the community conversations, All About Artesia, to help ensure the City continues to meet community priorities. We will continue working towards the full collection of taxes due to the City while also working towards the development of new revenues as listed above. A continued joint effort of the Council and Staff is necessary to ensure the City's long-term financial health and ability to maintain the service priorities of our residents.



Melissa Burke
Interim City Manager

General Fund Revenues

100-0000		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Taxes								
4000	Sales and Use Tax	\$ 4,025,056	\$ 4,014,811	\$ 3,932,600	\$ 3,932,600	\$ 4,108,000	4%	\$ 175,400
4005	Transaction and Use Tax	\$ -	\$ -	\$ -	\$ -	\$ 773,500	N/A	\$ 773,500
4010	Property Tax In-Lieu of VLF	\$ 2,146,321	\$ 2,278,334	\$ 2,408,200	\$ 2,408,200	\$ 2,512,285	4%	\$ 104,085
4020	No Property Tax City Tax Payment	\$ 1,108,594	\$ 1,155,453	\$ 1,201,300	\$ 1,201,300	\$ 1,201,300	0%	\$ -
4030	Measure V	\$ 130,694	\$ 141,754	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
4040	Business Tax	\$ 1,073,551	\$ 884,681	\$ 800,000	\$ 800,000	\$ 800,000	0%	\$ -
4065	Cannabis Tax	\$ -	\$ -	\$ -	\$ -	\$ 500,000	N/A	\$ 500,000
4070	Motor Vehicle-In-Lieu Fee	\$ 19,087	\$ 16,901	\$ 19,500	\$ 19,500	\$ 21,000	8%	\$ 1,500
4080	Transient Occupancy Tax	\$ 410,567	\$ 595,622	\$ 588,000	\$ 530,000	\$ 550,000	4%	\$ 20,000
4085	Ad Valorem AB1290 Pass-through	\$ 104,617	\$ 126,840	\$ 80,000	\$ 60,000	\$ 75,000	25%	\$ 15,000
4240	Documentary Transfer Tax	\$ 79,540	\$ 43,512	\$ 55,000	\$ 55,000	\$ 55,000	0%	\$ -
Total Taxes		\$ 9,098,029	\$ 9,257,907	\$ 9,284,600	\$ 9,206,600	\$ 10,796,085	17%	\$ 1,589,485
Licenses & Permits								
4105	Massage Services Permits	\$ 500	\$ -	\$ -	\$ -	\$ 500	N/A	\$ 500
4110	Late PM/Early AM Operations Permits & Film Permits	\$ 6,200	\$ 1,600	\$ 2,000	\$ 2,000	\$ 500	-75%	\$ (1,500)
4115	Tobacco & Electronic Cigarette Sales Permits	\$ 1,251	\$ 665	\$ 600	\$ 600	\$ 600	0%	\$ -
4120	Building Permits	\$ 516,148	\$ 810,025	\$ 430,000	\$ 1,112,378	\$ 1,500,000	35%	\$ 387,622
4125	Handicap Parking Permits	\$ 760	\$ 579	\$ -	\$ -	\$ 500	N/A	\$ 500
4130	Street Procession Permits	\$ 1,043	\$ 2,521	\$ 1,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
4145	Cannabis Permit	\$ -	\$ -	\$ -	\$ -	\$ 40,976	N/A	\$ 40,976
Total Licenses & Permits		\$ 525,902	\$ 815,390	\$ 433,600	\$ 1,116,978	\$ 1,544,576	38%	\$ 427,598
Charges for Services								
Fees for Recreation								
4300	Application Fees	\$ 1,400	\$ 2,800	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
4303	Banner Program	\$ 1,400	\$ 4,575	\$ 2,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
4305	Youth Sports	\$ 5,021	\$ 18,626	\$ 10,000	\$ 15,000	\$ 20,000	33%	\$ 5,000
4306	Adult Sports	\$ 210	\$ 805	\$ 3,000	\$ 3,000	\$ 1,000	-67%	\$ (2,000)
4330	Facility Use Fees	\$ 18,279	\$ 20,005	\$ 20,000	\$ 20,000	\$ 20,000	0%	\$ -
4380	Recreation Fees (General)	\$ 27,198	\$ 22,100	\$ 30,000	\$ 30,000	\$ 35,000	17%	\$ 5,000
4381	Recreation Fees (Education)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4387	Soccer Fees (Youth)	\$ (5)	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
<i>Total Fees for Recreation</i>		\$ 56,503	\$ 68,911	\$ 68,000	\$ 73,000	\$ 80,500	10%	\$ 7,500
Fees for Passports								
4360	Passport Application Accept. Fees	\$ 7,900	\$ 15,530	\$ 10,000	\$ 12,000	\$ 13,000	8%	\$ 1,000
<i>Total Fees for Recreation</i>		\$ 7,900	\$ 15,530	\$ 10,000	\$ 12,000	\$ 13,000	8%	\$ 1,000
Fees for Parking								
4355	Merchant Paid Parking			\$ 14,000	\$ 10,000	\$ 14,000	40%	\$ 4,000
4370	Pay Station Coin Income			\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
4371	Pay Station Credit Income			\$ 65,000	\$ 45,209	\$ 65,000	44%	\$ 19,791
<i>Total Fees for Parking</i>		\$ -	\$ -	\$ 87,000	\$ 63,209	\$ 87,000	38%	\$ 23,791
Community Development Fees								
4340	Industrial Waste Inspections	\$ 61,265	\$ 72,541	\$ 45,000	\$ 45,000	\$ 55,000	22%	\$ 10,000
4600	Development Impact Fees	\$ 52,148	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4630	Planning Fees	\$ 137,668	\$ 186,913	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
4640	Construction and Demolition Admin Fee	\$ 9,000	\$ 10,000	\$ 9,500	\$ 9,500	\$ 10,000	5%	\$ 500
<i>Total Community Development</i>		\$ 260,080	\$ 269,453	\$ 229,500	\$ 179,500	\$ 240,000	34%	\$ 60,500
Total Charges for Services		\$ 324,484	\$ 353,894	\$ 394,500	\$ 327,709	\$ 420,500	28%	\$ 92,791
Franchises Fees								
4335	Franchise Fees	\$ 909,908	\$ 943,404	\$ 900,000	\$ 900,000	\$ 950,000	6%	\$ 50,000
Total Franchises and Peg Fees		\$ 909,908	\$ 943,404	\$ 900,000	\$ 900,000	\$ 950,000	6%	\$ 50,000

General Fund Revenues

100-0000		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
Fines, Forfeitures & Penalties								
4505	Code Enforcement Fines	\$ 50,303	\$ 18,021	\$ 10,000	\$ 15,000	\$ 30,000	100%	\$ 15,000
4515	City Parking Fines		\$ 14,638		\$ 44,000	\$ 60,000	36%	\$ 16,000
4525	Parking/Traffic Fines	\$ 41,225	\$ 153,907	\$ 125,000	\$ 125,000	\$ 125,000	0%	\$ -
Total Fines, Forfeitures & Penalties		\$ 91,529	\$ 186,566	\$ 135,000	\$ 184,000	\$ 215,000	17%	\$ 31,000
Miscellaneous (Interest, Rent, etc.)								
4230	Park Grants	\$ -	\$ 761	\$ 501,000	\$ 700,460		N/A	\$ (700,460)
	LA County Discretionary Grants					\$ 32,350		
4237	Billboard	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	N/A	\$ (30,000)
4280	SB90 Cost Recovery	\$ -	\$ -	\$ -	\$ -	\$ 22,000	N/A	\$ 22,000
4320	Candidate Fees	\$ -	\$ 2,162	\$ -	\$ -	\$ 200	N/A	\$ 200
4327	Comcast Payments	\$ 47	\$ -	\$ -	\$ -	\$ -	N/A	0
4345	Int'l St. Fair Sponsors	\$ 25,590	\$ 41,246	\$ -	\$ 46,750	\$ 51,050	9%	\$ 4,300
4346	Int'l St. Fair Fees	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4385	Residential Collections	\$ 757	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4386	Sheriff Cost Recoveries	\$ -	\$ 911	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
4620	Land Use Fee	\$ -	\$ 6,724	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
4710	Interest Income	\$ (233,311)	\$ 239,209	\$ 100,000	\$ 420,000	\$ 450,000	7%	\$ 30,000
4720	Rental Income	\$ 27,445	\$ 78,449	\$ 27,600	\$ 27,600		N/A	\$ (27,600)
	SELACO					\$ 27,600		
	Artesia Towne Center Rent	\$ -		\$ 738,132	\$ 738,132	\$ 200,000	-73%	\$ (538,132)
4725	Cell Tower Lease	\$ 36,000				\$ 27,786	N/A	\$ 27,786
4760	Solid Waste Agreement Fees	\$ -	\$ -	\$ -	\$ 59,765	\$ 61,857	4%	\$ 2,092
4817	Prior Deposit Revenue	\$ 141,131	\$ (79,125)		\$ 693,756		N/A	\$ (693,756)
4818	Outstanding Check Revenue	\$ 18,369	\$ 4,852			\$ 1,000	N/A	\$ 1,000
4825	Miscellaneous Revenue	\$ 27,046	\$ 7,811	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
4835	Miscellaneous Reimbursements	\$ 28,405	\$ 332,075	\$ 51,500	\$ 705,527	\$ 10,000	-99%	\$ (695,527)
4850	Sponsorships: Special Events	\$ -	\$ 1,000	\$ 25,000	\$ 5,340	\$ 5,000	-6%	\$ (340)
4860	Cannabis Community Benefit	\$ -	\$ -	\$ -	\$ -	\$ 81,000	N/A	\$ 81,000
Total Miscellaneous		\$ 71,479	\$ 636,077	\$ 1,485,232	\$ 3,439,330	\$ 981,843	-71%	\$ (2,457,487)
Total Revenue Before Transfers		\$ 11,021,330	\$ 12,193,237	\$ 12,632,932	\$ 15,174,617	\$ 14,908,004	-2%	\$ (266,613)
Interfund Transfers								
	State Gas Tax	\$ 155,801	\$ 20,000	-	\$ -	\$ -	N/A	\$ -
	Prop A	\$ 61,778	\$ 53,800	\$ 53,800	\$ 63,400	\$ 100,000	58%	\$ 36,600
	Prop C	\$ 54,000	\$ 56,000	\$ 56,000	\$ 56,000	\$ 59,000	5%	\$ 3,000
	Measure R	\$ 40,000	\$ 35,000	\$ 50,000	\$ 50,000	\$ 50,000	0%	\$ -
	Measure M	\$ -	\$ 60,000	\$ 61,100	\$ 61,100	\$ 61,100	0%	\$ -
	CDBG	\$ 34,884	\$ 122,338	\$ 6,500	\$ -	\$ 2,500	N/A	\$ 2,500
	COPS Grant	\$ 100,000	\$ 140,000	\$ 150,000	\$ 168,911	\$ 304,891	81%	\$ 135,981
	AQMD	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -	N/A	\$ -
	AJ Padelford Park	\$ -	\$ 202,377	\$ -	\$ -	\$ 14,517	N/A	\$ 14,517
	Measure W	\$ -	\$ 40,587	\$ 40,587	\$ 40,587	\$ 40,587	0%	\$ -
	Housing Authority	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	N/A	\$ -
	Billboard	\$ -	\$ 124,200	\$ 136,200	\$ 160,000	\$ 250,000	56%	\$ 90,000
	American Rescue Plan Act	\$ 3,971,312	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Successor Agency - RORF	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 35,176	-86%	\$ (214,824)
	SB1383	\$ -	\$ -	\$ -	\$ -	\$ 30,250	N/A	\$ 30,250
	CNRA	\$ -	\$ -	\$ -	\$ -	\$ 17,500	N/A	\$ 17,500
	GF Reserve	\$ -	\$ -	\$ -	\$ -	\$ 152,625	N/A	\$ 152,625
Total Interfund Transfers		\$ 4,667,775	\$ 1,115,302	\$ 815,187	\$ 849,998	\$ 1,118,146	32%	\$ 268,148
Total Revenue and Transfers		\$ 15,689,105	\$ 13,308,539	\$ 13,448,119	\$ 16,024,615	\$ 16,026,150	0%	\$ 1,535

Transfers

Transfers are used when costs are incurred in one fund, but the revenues come into another fund. Also, transfers are used when a fund needs General Fund support due to insufficient dedicated revenues.

Transfers Into					
FY 2023-24		General	Street Lt	S/A ROPS	Total Out
Transfer Out from					
General Fund	GF Subsidy of Street Lighting		\$ 60,238		\$ 60,238
Gas Tax	Gas Tax Overhead Costs	\$ 20,000			\$ 20,000
Prop A	Prop A Overhead Costs	\$ 53,800			\$ 53,800
Prop C	Prop C Overhead Costs	\$ 56,000			\$ 56,000
Measure R	Measure R Overhead Costs	\$ 35,000			\$ 35,000
Measure M	Measure M Overhead Costs	\$ 60,000			\$ 60,000
CDBG	CDBG Overhead Costs	\$ 122,338			\$ 122,338
COPS	COPS Funding of Law Enforcement	\$ 140,000			\$ 140,000
AQMD	Administrative Overhead Costs	\$ 1,000			\$ 1,000
AJPP	AJ Padelford Park Admin	\$ 202,377			\$ 202,377
Measure W	Administrative Overhead Costs	\$ 40,587			\$ 40,587
Housing Auth	Administrative Overhead Costs	\$ 10,000			\$ 10,000
Billboard	At-Risk Youth Programming	\$ 124,200			\$ 124,200
S/A RORF	Admin and ROPS	\$ 250,000		\$ 1,144,672	\$ 1,394,672
Totals - Transfers In		\$ 1,115,302	\$ 60,238	\$ 1,144,672	\$ 2,320,212

		Transfers Into			
FY 2024-25		General	Street Lt	S/A ROPS	Total Out
Transfer Out from					
General Fund	GF Subsidy of Street Lighting		\$ 64,635		\$ 64,635
Gas Tax	Gas Tax Overhead Costs	\$ -			\$ -
Prop A	Prop A Overhead Costs	\$ 100,000			\$ 100,000
Prop C	Prop C Overhead Costs	\$ 59,000			\$ 59,000
Measure R	Measure R Overhead Costs	\$ 50,000			\$ 50,000
Measure M	Measure M Overhead Costs	\$ 61,100			\$ 61,100
CDBG	CDBG Overhead Costs	\$ 2,500			\$ 2,500
COPS	COPS Funding of Law Enforcement	\$ 304,891			\$ 304,891
AQMD	Administrative Overhead Costs	\$ -			\$ -
AJPP	AJ Padelford Park Admin	\$ 14,517			\$ 14,517
Measure W	Administrative Overhead Costs	\$ 40,587			\$ 40,587
Housing Auth	Administrative Overhead Costs	\$ -			\$ -
Billboard	At-Risk Youth Programming	\$ 250,000			\$ 250,000
S/A RORF	Admin and ROPS	\$ 35,176		\$ 1,000,681	\$ 1,035,857
SB1383	Administrative Overhead Costs	\$ 30,250			\$ 30,250
CNRA	Administrative Overhead Costs	\$ 17,500			\$ 17,500
GF Reserve	Assigned Fund Balance Accounts	\$ 152,625			\$ 152,625
Totals - Transfers In		\$ 1,118,146	\$ 64,635	\$ 1,000,681	\$ 2,183,462

Operational Revenue and Expenditure Summary

Fund	Estimated Revenues	Budgeted Expenditures	Budgeted Transfers	Surplus / (Deficit)
General	\$ 14,908,004	\$ (15,612,668)	\$ 1,053,511	\$ 348,847
Street and Transit Funds				
Gas Tax	\$ 481,346	\$ (596,439)	\$ -	\$ (115,093)
Prop A	\$ 452,642	\$ (1,424,933)	\$ (100,000)	\$ (1,072,291)
TDA	\$ 16,533	\$ (16,533)	\$ -	\$ -
Prop C	\$ 375,455	\$ (435,695)	\$ (59,000)	\$ (119,240)
Measure R	\$ 291,591	\$ (412,000)	\$ (50,000)	\$ (170,409)
Measure M	\$ 342,136	\$ (386,600)	\$ (61,100)	\$ (105,564)
SB1 / RMRA	\$ 449,012	\$ (600,000)	\$ -	\$ (150,988)
CDBG	\$ 272,472	\$ (277,472)	\$ (2,500)	\$ (7,500)
SCAQMD AB2766	\$ 19,850	\$ (166,236)	\$ (1,000)	\$ (147,386)
Summer Lunch	\$ 18,000	\$ (18,000)	\$ -	\$ -
California Street Grant	\$ -	\$ -	\$ -	\$ -
Bond - Pioneer	\$ -	\$ (20,000)	\$ -	\$ (20,000)
CA Beverage Recycling	\$ -	\$ -	\$ -	\$ -
Street Light Maintenance	\$ 202,631	\$ (202,631)	\$ 64,635	\$ 64,635
CFD	\$ 22,856	\$ (24,000)	\$ -	\$ (1,144)
COPS	\$ 202,000	\$ -	\$ (304,891)	\$ (102,891)
AJ Padelford Park Expansion	\$ 2,269,922	\$ (1,939,074)	\$ (14,517)	\$ 316,332
Cal Fire Grant	\$ -	\$ (62,545)	\$ -	\$ (62,545)
Development Impact Fees	\$ 1,391,000	\$ (2,160,164)		\$ (769,164)
Measure W	\$ 215,199	\$ (315,294)	\$ (40,587)	\$ (140,682)
Housing	\$ 104,358	\$ (349,290)	\$ (10,000)	\$ (254,932)
TOD Planning	\$ 430,997	\$ 430,997	\$ -	\$ 861,994
Measure A	\$ 726,224	\$ (726,224)	\$ -	\$ -
Capital Projects	\$ 365,000	\$ (365,000)	\$ -	\$ -
SB 1383	\$ 75,000	\$ (44,750)	\$ (30,250)	\$ -
Recycled Oil	\$ 5,000	\$ (5,000)	\$ -	\$ -
CNRA	\$ 2,150,000	\$ 275,755	\$ 17,500	\$ 2,443,255
Enterprise				
PEG	\$ 27,000	\$ (264,330)	\$ -	\$ (237,330)
Billboard	\$ 180,000	\$ -	\$ (250,000)	\$ (70,000)
Successor Agency				\$ -
ROPS Obligations	\$ 965,505	\$ (965,505)	\$ -	\$ -
Redevelopment Obligations Ret. Fund	\$ 1,000,681		\$ (1,000,681)	\$ -
Total - All Funds	\$ 27,960,414	\$ (26,683,630)	\$ (788,880)	\$ 487,904

General Fund Revenue Summary							
	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Revenue and Transfers-In Total	\$ 15,689,105	\$ 13,308,539	\$ 13,448,119	\$ 15,330,859	\$ 16,026,150	5%	\$ 695,291

General Fund Expenditure Summary							
	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
General Fund Department Expenditures							
100-1100 City Council Department	\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422
100-1200 City Attorney	\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
100-1300 City Manager Department	\$ 317,134	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629
100-1400 City Clerk Department	\$ 125,502	\$ 234,261	\$ 205,342	\$ 231,698	\$ 382,726	65%	\$ 151,028
100-2100 Administrative Services Department	\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265
100-2400 Human Resources Department	\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906
100-2450 Risk Management	\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
100-2500 Artesia Towne Center	\$ 508,197	\$ 420,965	\$ 525,131	\$ 536,078	\$ 117,142	-78%	\$ (418,936)
100-3100 Finance Department	\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306
100-4100 Planning Department	\$ 468,611	\$ 518,803	\$ 509,989	\$ 503,325	\$ 1,084,235	115%	\$ 580,910
100-4300 Building & Safety	\$ 272,420	\$ 378,208	\$ 364,920	\$ 335,205	\$ 354,489	6%	\$ 19,284
100-4400 Economic Development	\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
100-4500 City Engineer Department	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
100-4600 Code Compliance Department	\$ 354,496	\$ 407,001	\$ 433,321	\$ 464,063	\$ 466,641	1%	\$ 2,579
100-4800 Parking	\$ 178,914	\$ 166,972	\$ 189,958	\$ 216,093	\$ 210,479	-3%	\$ (5,614)
100-5100 Parks and Recreation Services Department	\$ 709,418	\$ 1,082,595	\$ 1,512,476	\$ 1,629,259	\$ 1,252,867	-23%	\$ (376,391)
100-5300 Community Promotions	\$ 187,292	\$ 171,263	\$ 261,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
100-6100 Public Works	\$ 522,441	\$ 643,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900
100-7100 Law Enforcement	\$ 4,140,838	\$ 4,496,304	\$ 4,874,383	\$ 4,946,383	\$ 5,569,024	13%	\$ 622,641
Total Department Expenditures	\$ 11,306,794	\$ 12,580,014	\$ 13,965,945	\$ 14,410,304	\$ 15,612,668	8%	\$ 1,202,364
Transfers Out of General Fund							
Street Light Maintenance Fund	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	\$ 64,635	7%	\$ 4,397
Total Transfers Out of General Fund	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	\$ 64,635	7%	\$ 4,397
TOTAL GENERAL FUND EXPENDITURES & TRANSFERS OUT	\$ 11,306,794	\$ 12,640,252	\$ 14,026,183	\$ 14,470,542	\$ 15,677,303	8%	\$ 1,206,761
Excess of Revenues over Expenditures after Interfund Transfers	\$ 4,382,311	\$ 668,287	\$ (578,064)	\$ 860,317	\$ 348,847	-59%	\$ (511,470)
Ending Fund Balance	\$ 11,770,470	\$ 12,438,757	\$ 11,860,693	\$ 12,721,010	\$ 13,069,857	3%	\$ 348,847
*In compliance with Measure W requirements, a separate fund was established for the management of the City's allocation from Los Angeles County All expenditures are now reflected on its own page in the Restricted Fund section.							

General Fund Departments

City Council

The City Council serves the residents of Artesia as the elected governing body of the City. The primary role of the City Council is to set legislative and fiscal policies and priorities that improve the quality of life in the City. The City Council is responsible for addressing the current and future needs of the City and its residents, and businesses.

100-1100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Elected Positions								
City Council Members		5.00	5.00	5.00	5.00	5.00	0%	0.00
Subtotal		5.00	5.00	5.00	5.00	5.00	0%	0.00
Staffing Summary								
Full Time Positions								
Administrative Secretary		0.51	0.51	0.51	0.51	0.51	0%	0.00
Administrative Assistant		0.05	0.10	0.05	0.10	0.10	0%	0.00
Total FTE		0.56	0.61	0.56	0.61	0.61	0%	0.00
Total		5.56	5.61	5.56	5.61	5.61	0%	0.00
Revenues								
Revenue From General Fund		\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422
Total Revenue for Department		\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422
Expenditures								
Personnel		\$ 129,756	\$ 136,281	\$ 145,584	\$ 166,586	\$ 175,649	5%	\$ 9,062
Utilities and Services		\$ 9,532	\$ 5,720	\$ -	\$ -	\$ -	N/A	\$ -
Materials and Supplies		\$ 4,754	\$ 12,214	\$ 5,200	\$ 5,200	\$ 11,700	125%	\$ 6,500
Other Expenses		\$ 39,784	\$ 122,836	\$ 189,500	\$ 184,217	\$ 208,076	13%	\$ 23,860
Total Expenditures		\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422
Net Subsidy General Fund		\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422

City Council

100-1100		FY 2022 Actual	FY 2023 Actual	FY 2023 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Personnel								
	Salaries and Wages	\$ 92,145	\$ 86,395	\$ 95,498	\$ 98,480	\$ 102,093	4%	\$ 3,613
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 3,635	N/A	\$ 3,635
	Benefits, and Payroll Expenses	\$ 37,611	\$ 49,886	\$ 50,086	\$ 68,106	\$ 69,920	3%	\$ 1,814
	Total Personnel	\$ 129,756	\$ 136,281	\$ 145,584	\$ 166,586	\$ 175,649	5%	\$ 9,062
Personnel								
Salaries & Wages								
5010	Full Time	\$ 91,760	\$ 84,503	\$ 95,498	\$ 98,480	\$ 102,091	4%	\$ 3,611
5020	Part Time	\$ 383	\$ 1,884	-	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 2	\$ 8	-	\$ -	\$ 2	N/A	\$ 2
	Total Salaries & Wages	\$ 92,145	\$ 86,395	\$ 95,498	\$ 98,480	\$ 102,093	4%	\$ 3,613
Other Pay								
5012	Retention Bonus					\$ 2,135	N/A	\$ 2,135
5140	Accrued Leave Buy Back	\$ -	\$ -	-	\$ -	\$ 1,500	N/A	\$ 1,500
	Total Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 3,635	N/A	\$ 3,635
Benefits								
5225	Retirement - Employer Contr.	\$ 451	\$ 10,929	\$ 1,084	\$ 3,914	\$ 6,988	79%	\$ 3,074
5235	PERS Unfunded Liability	\$ -	\$ 11,530	\$ -	\$ 10,455	\$ 11,325	8%	\$ 870
5250	Medicare/FICA Tax	\$ 2,476	\$ 2,825	\$ 2,056	\$ 2,770	\$ 2,487	-10%	\$ (283)
5315	Health Insurance	\$ 24,523	\$ 15,131	\$ 36,377	\$ 40,398	\$ 38,204	-5%	\$ (2,194)
5320	457 Match	\$ 1,077	\$ 6	\$ 73	\$ 73	\$ 83	14%	\$ 10
5325	FSA Contribution	\$ -	\$ 413	\$ 413	\$ 413	\$ 915	122%	\$ 502
5410	Auto Allowance	\$ 9,000	\$ 8,900	\$ 9,918	\$ 9,918	\$ 9,918	0%	\$ -
5415	Phone	\$ 84	\$ 153	\$ 165	\$ 165	\$ -	-100%	\$ (165)
	Total Benefits	\$ 37,611	\$ 49,886	\$ 50,086	\$ 68,106	\$ 69,920	3%	\$ 1,814
	Total Personnel	\$ 129,756	\$ 136,281	\$ 145,584	\$ 166,586	\$ 175,649	5%	\$ 9,062
Utilities and Services								
6095	IT Infrastructure Maintenance	\$ -	\$ 45	\$ -	\$ -	\$ -	N/A	\$ -
6650	Website Maintenance	\$ -	\$ 600	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 4,419	\$ 3,202	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7060	Telephone Repair/Service	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 2,626	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
	Total Utilities and Services	\$ 9,532	\$ 5,720	\$ -	\$ -	\$ -	N/A	\$ -
Materials & Supplies								
6510	Copy Paper	\$ 150	\$ 112	-	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 4,070	\$ 8,391	\$ 4,000	\$ 4,000	\$ 6,000	50%	\$ 2,000
6530	Postage - Mailing Fees	\$ 171	\$ 96	\$ 200	\$ 200	\$ 100	-50%	\$ (100)
6540	Printing	\$ 364	\$ 3,615	\$ 1,000	\$ 1,000	\$ 5,600	460%	\$ 4,600
	Total Materials & Supplies	\$ 4,754	\$ 12,214	\$ 5,200	\$ 5,200	\$ 11,700	125%	\$ 6,500
Other Expenses								
5610	Retiree Health Ins.	\$ -	\$ 903	\$ 38,000	\$ 6,000	\$ 39,042	551%	\$ 33,042
6110	Lobbyist	\$ -	\$ 54,000	\$ 79,200	\$ -	\$ -	N/A	\$ -
6155	Special Contract Services		\$ 28,000	-	\$ 107,500	\$ 93,000	-13%	\$ (14,500)
6490	Membership/Dues	\$ 9,849	\$ 10,729	\$ 6,500	\$ 17,000	\$ 21,100	24%	\$ 4,100
6800	Council Meetings/Workshops	\$ 3,338	\$ 1,459	\$ 2,500	\$ 5,000	\$ 5,500	10%	\$ 500
6830	Pooled Councilmember Travel	\$ 16,213	\$ 16,865	\$ 14,300	\$ 14,300	\$ -	N/A	\$ (14,300)
	Travel & Meetings:			\$ 23,000				
6910	Councilmember		\$ 25	\$ 5,000	\$ 4,750	\$ 7,360	55%	\$ 2,610
6915	Mayor	\$ 4,171	\$ 3,588	\$ 4,500	\$ 4,500	\$ 7,610	69%	\$ 3,110
6920	Mayor Pro-Tem	\$ 599	\$ 245	\$ 4,500	\$ 4,500	\$ 7,360	64%	\$ 2,860
6925	Councilmember		\$ 25	\$ 4,500	\$ 4,750	\$ 7,360	55%	\$ 2,610
6940	Councilmember	\$ 2,676	\$ 2,226	\$ 4,500	\$ 4,500	\$ 7,360	64%	\$ 2,860
7200	Facility Maintenance	\$ 1,273	\$ 750	\$ -	\$ -	\$ -	N/A	\$ -
7620	Mayoral Transition	\$ 1,665	\$ 3,929	\$ 3,000	\$ 4,417	\$ 4,985	13%	\$ 568
7755	Miscellaneous Expense		\$ 91	\$ -	\$ 7,000	\$ 7,400	6%	\$ 400
	Total Other Expenses	\$ 39,784	\$ 122,836	\$ 189,500	\$ 184,217	\$ 208,076	13%	\$ 23,860
	Total Expenses	\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422
Net Subsidy General Fund		\$ 183,826	\$ 277,051	\$ 340,284	\$ 356,003	\$ 395,425	11%	\$ 39,422

City Council will be funded by the General Operating Fund.

City Attorney

The City Attorney's office is a contracted service which provides legal support and advice to City Council, Staff, and the City.

100-1200		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
Revenue From General Fund		\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
Total Revenues		\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
Expenditures								
Professional Services		\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
Total Expenditures		\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
Net Subsidy General Fund		\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
Expenses								
Professional Services								
7605	City Council Projects	\$ 87,293	\$ 63,077	\$ 96,000	\$ 96,000	\$ 52,000	-46%	\$ (44,000)
6820	City Manager Projects	\$ 25,313	\$ 10,888	\$ 34,000	\$ 34,000	\$ 19,980	-41%	\$ (14,020)
6120	Planning and Development Projects	\$ 57,409	\$ 72,380	\$ 52,000	\$ 32,000	\$ 35,520	11%	\$ 3,520
	Special Planning Projects							
	Development Projects							
6155	Special Contract Services	\$ 82,089	\$ 173,261	\$ 117,500	\$ 127,500	\$ 180,000	41%	\$ 52,500
	Administration							
	City Clerk							
	Finance							
	Parks and Recreation							
	Public Works							
6006	Attorney Special Services	\$ 27,786	\$ 447	\$ 1,000	\$ 1,000	\$ -	N/A	\$ (1,000)
7815	Successor Agency	\$ 659	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	N/A	\$ (4,000)
6165	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6005	General Retainer Services	\$ -	\$ (5,710)	\$ -	\$ -	\$ -	N/A	\$ -
6350	Settlement	\$ 8,750	\$ 9,538	\$ -	\$ -	\$ -	N/A	\$ -
6320	OPEB Litigation	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6100	Code Enforcement	\$ -	\$ 34,949	\$ 18,000	\$ 28,000	\$ 45,100	61%	\$ 17,100
Total Expenses		\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100
Net Subsidy General Fund		\$ 289,300	\$ 362,828	\$ 322,500	\$ 322,500	\$ 332,600	3%	\$ 10,100

City Attorney will be funded by the General Operating Fund.

City Manager

The City Manager serves as the chief executive officer of the City, overseeing the overall operations of the City. The City Manager is responsible for the implementation of policies set by the City Council, the development and execution of the budget, and identifying the City’s current and future needs.

100-1300	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary							
Full Time Positions							
City Manager	0.55	0.50	0.50	0.50	0.50	0%	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	0.05	0%	0.00
Special Projects Manager	0.00	1.00	0.00	1.00	0.90	-10%	-0.10
Total FTE	0.60	1.55	0.55	1.55	1.45	-6%	-0.10
Transfers and Revenues							
Admin Allowances Transferred Out							
Revenue From General Fund	\$ 317,134	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629
Total Transfers and Revenue for Department	\$ 317,134	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629
Expenditures							
Personnel	\$ 193,633	\$ 264,701	\$ 293,512	\$ 325,131	\$ 277,106	-15%	\$ (48,026)
Utilities and Services	\$ 18,990	\$ 8,367	\$ 3,000	\$ 11,000	\$ 11,000	0%	\$ -
Materials and Supplies	\$ 2,589	\$ 3,617	\$ 1,600	\$ 2,600	\$ 2,000	-23%	\$ (600)
Other Expenses	\$ 12,179	\$ 19,331	\$ 53,200	\$ 22,000	\$ 74,255	238%	\$ 52,255
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenditures	\$ 227,392	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629
Net Subsidy General Fund	\$ 317,134	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629

City Manager

100-1300		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Expenses								
Personnel								
	Salaries and Wages	\$ 80,760	\$ 182,615	\$ 233,681	\$ 233,681	\$ 190,576	-18%	\$ (43,105)
	Other Pay	\$ 89,742	\$ -	\$ -	\$ -	\$ 6,325	N/A	\$ 6,325
	Benefits, and Payroll Expenses	\$ 23,131	\$ 82,085	\$ 59,831	\$ 91,450	\$ 80,205	-12%	\$ (11,246)
	Total Personnel	\$ 193,633	\$ 264,701	\$ 293,512	\$ 325,131	\$ 277,106	-15%	\$ (48,026)
Personnel								
Salaries & Wages								
5010	Full Time Salaries	\$ 56,983	\$ 182,615	\$ 233,681	\$ 233,681	\$ 190,576	-18%	\$ (43,105)
5020	Part Time	\$ 23,777	\$ 30,683		\$ -	\$ -		
	Total Salaries & Wages	\$ 80,760	\$ 182,615	\$ 233,681	\$ 233,681	\$ 190,576	-18%	\$ (43,105)
Other Pay								
5012	Retention Bonus					\$ 3,325	N/A	\$ 3,325
5140	Accrued Leave Buy Back	\$ 89,742	\$ -	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
	Total Other Pay	\$ 89,742	\$ -	\$ -	\$ -	\$ 6,325	N/A	\$ 6,325
Benefits								
5225	Retirement - Employer Contr.	\$ 276	\$ 24,188	\$ 15,696	\$ 18,497	\$ 17,419	-6%	\$ (1,078)
5235	PERS Unfunded Liability	\$ -	\$ 18,081	\$ -	\$ 24,838	\$ 26,015	5%	\$ 1,177
5250	Medicare/FICA Tax	\$ 5,154	\$ 4,112	\$ 3,388	\$ 3,375	\$ 2,763	-18%	\$ (612)
5315	Health Insurance	\$ 14,982	\$ 23,680	\$ 21,864	\$ 25,857	\$ 16,067	-38%	\$ (9,790)
5320	457 Match	\$ 2,710	\$ 7,874	\$ 12,904	\$ 12,904	\$ 11,592	-10%	\$ (1,312)
5325	FSA Contribution	\$ -	\$ 1,049	\$ 1,049	\$ 1,049	\$ 1,849	76%	\$ 800
5410	Auto Allowance		\$ 2,601	\$ 3,390	\$ 3,390	\$ 3,300	-3%	\$ (90)
5415	Cell Phone	\$ 8	\$ 500	\$ 1,540	\$ 1,540	\$ 1,200	-22%	\$ (340)
	Total Benefits	\$ 23,131	\$ 82,085	\$ 59,831	\$ 91,450	\$ 80,205	-12%	\$ (11,246)
	Total Personnel	\$ 283,375	\$ 264,701	\$ 293,512	\$ 325,131	\$ 277,106	-15%	\$ (48,026)
Utilities and Services								
6155	Special Contract Services	\$ 10,000	\$ 3,000	\$ 3,000	\$ 11,000	\$ 11,000	0%	\$ -
6650	Website Maintenance	\$ -	\$ 750	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ 100	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 4,754	\$ 2,544	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7060	Telephone Repair/Service	\$ -	\$ 100	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
	Total Utilities and Services	\$ 18,990	\$ 8,367	\$ 3,000	\$ 11,000	\$ 11,000	0%	\$ -
Materials & Supplies								
6510	Copy Paper	\$ 150	\$ 112	\$ -			N/A	\$ -
6520	Office Supplies	\$ 2,296	\$ 3,064	\$ 1,000	\$ 2,000	\$ 2,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 77	\$ 145	\$ 300	\$ 300	\$ -	N/A	\$ (300)
6540	Printing	\$ 66	\$ 296	\$ 300	\$ 300	\$ -	N/A	\$ (300)
	Total Materials & Supplies	\$ 2,589	\$ 3,617	\$ 1,600	\$ 2,600	\$ 2,000	-23%	\$ (600)
Other Expenses								
5540	Educational Reimbursement	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5610	Retiree Health Ins.	\$ 278	\$ 2,038	\$ 40,000	\$ 6,000	\$ 57,255	854%	\$ 51,255
6490	Dues/Subscriptions/Training	\$ 8,072	\$ 9,641	\$ 7,000	\$ 7,000	\$ 8,000	14%	\$ 1,000
6900	Travel and Meetings	\$ 557	\$ 7,002	\$ 6,000	\$ 9,000	\$ 9,000	0%	\$ -
7200	Facility Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7260	Vehicle Fuel/Maintenance	\$ -	\$ -	\$ 200	\$ -	\$ -	N/A	\$ -
	Total Other Expenses	\$ 12,179	\$ 19,331	\$ 53,200	\$ 22,000	\$ 74,255	238%	\$ 52,255
Capital- Replacement								
8011	Capital Equipment		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Total Capital - Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Total Expenses	\$ 317,134	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629
Net Subsidy General Fund		\$ 317,134.05	\$ 296,016	\$ 351,312	\$ 360,731	\$ 364,361	1%	\$ 3,629

City Manager will be funded by the General Operating Fund.

City Clerk

The City Clerk manages and maintains the City’s contracts and records, including preparing for and recording the City Council meetings. The Clerk assists in ensuring the City complies with government codes, acts as the City’s elections official, and responds to public records requests.

100-1400	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary							
Full Time Positions							
City Clerk	0.60	1.00	0.60	1.00	1.00	0%	0.00
Management Analyst	0.25	0.00	0.25	0.00	0.00	N/A	0.00
Administrative Secretary	0.10	0.10	0.10	0.10	0.10	0%	0.00
Administrative Assistant	0.10	0.20	0.10	0.20	0.20	0%	0.00
Total FTE	1.05	1.30	1.05	1.30	1.30	0%	0.00
Revenues							
Passport Processing	\$ -	\$ 68,000	\$ 73,000	\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 125,502	\$ 166,261	\$ 132,342	\$ 231,698	\$ 382,726	65%	\$ 151,028
Total Revenue for Department	\$ 125,502	\$ 234,261	\$ 205,342	\$ 231,698	\$ 382,726	65%	\$ 151,028
Expenditures							
Personnel	\$ 91,569	\$ 153,268	\$ 136,642	\$ 148,898	\$ 179,320	20%	\$ 30,423
Utilities and Services	\$ 8,383	\$ 7,541	\$ -	\$ -	\$ -	N/A	\$ -
Materials and Supplies	\$ 1,642	\$ 4,703	\$ 2,600	\$ 2,600	\$ 2,600	0%	\$ -
Other Expenses	\$ 23,908	\$ 68,750	\$ 66,100	\$ 80,200	\$ 200,806	150%	\$ 120,606
Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenditures	\$ 125,502	\$ 234,261	\$ 205,342	\$ 231,698	\$ 382,726	65%	\$ 151,028
Net Subsidy General Fund	\$ 125,502	\$ 166,261	\$ 132,342	\$ 231,698	\$ 382,726	65%	\$ 151,028

City Clerk

100-1400		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Expenses								
Personnel								
	Salaries and Wages	\$ 70,537	\$ 104,742	\$ 112,959	\$ 113,544	\$ 121,696	7%	\$ 8,152
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 7,550	N/A	\$ 7,550
	Benefits, and Payroll Expenses	\$ 21,032	\$ 48,525	\$ 23,683	\$ 35,354	\$ 50,074	42%	\$ 14,720
	Total Personnel Expense	\$ 91,569	\$ 153,268	\$ 136,642	\$ 148,898	\$ 179,320	20%	\$ 30,423
Expenses								
Personnel								
Salaries & Wages								
5010	Full Time	\$ 70,458	\$ 100,974	\$ 112,959	\$ 113,544	\$ 121,869	7%	\$ 8,325
5020	Part Time	\$ 75	\$ 3,768	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 4	\$ 16			\$ 100		
	Total Salaries & Wages	\$ 70,537	\$ 104,742	\$ 112,959	\$ 113,544	\$ 121,969	7%	\$ 8,425
Other Pay								
5012	Retention Bonus					\$ 4,550	N/A	\$ 4,550
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
	Total Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 7,550	N/A	\$ 7,550
Benefits								
5225	Retirement - Employer Contr.	\$ 352	\$ 11,577	\$ 2,943	\$ 2,099	\$ 9,734	364%	\$ 7,635
5235	PERS Unfunded Liability	\$ -	\$ 13,606	\$ -	\$ 12,063	\$ 13,792	14%	\$ 1,729
5250	Medicare Tax	\$ 1,207	\$ 2,391	\$ 1,638	\$ 1,646	\$ 1,765	7%	\$ 119
5315	Health Insurance	\$ 19,145	\$ 17,602	\$ 12,840	\$ 13,284	\$ 15,268	15%	\$ 1,984
5320	457 Match	\$ 222	\$ 12	\$ 146	\$ 146	\$ 3,243	2121%	\$ 3,097
5325	FSA Contribution	\$ -	\$ 880	\$ 880	\$ 880	\$ 1,392	58%	\$ 512
5410	Auto Allowance		\$ 2,128	\$ 1,380	\$ 1,380	\$ 1,380	0%	\$ -
5415	Cell Phone	\$ 105	\$ 330	\$ 356	\$ 356	\$ -	N/A	\$ (356)
5540	Education/Tuition Reimbursement			\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
	Total Benefits	\$ 21,032	\$ 48,525	\$ 23,683	\$ 35,354	\$ 50,074	42%	\$ 14,720
	Total Personnel	\$ 91,569	\$ 153,268	\$ 136,642	\$ 148,898	\$ 179,320	20%	\$ 30,423
Utilities and Services								
6135	Records Destruction		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,280	\$ 2,000	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ 120	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,888	\$ 2,548	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 2,108	\$ -	\$ -	\$ -	N/A	\$ -
	Total Utilities and Services	\$ 8,383	\$ 7,541	\$ -	\$ -	\$ -	N/A	\$ -

City Clerk

100-1400		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Materials & Supplies								
6510	Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 1,318	\$ 4,366	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 108	\$ 191	\$ 500	\$ 500	\$ 500	0%	\$ -
6540	Printing	\$ 66	\$ 33	\$ 100	\$ 100	\$ 100	0%	\$ -
Total Materials & Supplies		\$ 1,642	\$ 4,703	\$ 2,600	\$ 2,600	\$ 2,600	0%	\$ -
Other Expenses								
5610	Retiree Health Ins.		\$ 323	\$ 24,000	\$ 3,600	\$ 21,506	497%	\$ 17,906
6025	Codification & Supplementation	\$ 2,887	\$ 7,775	\$ 5,000	\$ 5,000	\$ 4,000	-20%	\$ (1,000)
6028	Municipal Code Online	\$ 1,650	\$ -		\$ -	\$ -	N/A	\$ -
6155	Contract Services	\$ 11,314	\$ -	\$ 7,000	\$ 41,500	\$ 65,000	57%	\$ 23,500
	Public Records Requests							
	Clerical Support							
	Scanning Services							
6490	Dues and Subscriptions		\$ 902	\$ 600	\$ 600	\$ 600	0%	\$ -
6545	Passport Postage	\$ 525	\$ 314	\$ -	\$ -	\$ -	N/A	\$ -
6710	Legal Publication	\$ 4,495	\$ 23,642	\$ 25,600	\$ 25,600	\$ 25,600	0%	\$ -
6840	Staff Training	\$ 1,700	\$ 4,291	\$ 2,600	\$ 2,600	\$ 2,600	0%	\$ -
6900	Travel and Meetings	\$ -	\$ 37	\$ 1,300	\$ 1,300	\$ 1,500	15%	\$ 200
7200	Facility Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7615	Elections	\$ 64	\$ 30,817	\$ -	\$ -	\$ 80,000	N/A	\$ 80,000
Total Other Expenses		\$ 23,908	\$ 68,750	\$ 66,100	\$ 80,200	\$ 200,806	150%	\$ 120,606
Capital								
8015	Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Capital		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 125,502	\$ 234,261	\$ 205,342	\$ 231,698	\$ 382,726	65%	\$ 151,028
Net Subsidy General Fund		\$ 125,502	\$ 166,261	\$ 132,342	\$ 231,698	\$ 382,726	65%	\$ 151,028

City Clerk will be funded by the General Operating Fund.

Administrative Services

The Administration Department provides support and guidance to all other city departments in the efficient operation of the City. The primary functions of the Administration Department include reviewing City agreements and making recommendations, reviewing City Council agenda reports, managing City contracts, preparing and overseeing the issuance of formal and informal request for proposals or public works bid packets, applying for and managing grants on behalf of the City. The Administration Department administers the City's community benefits programs including issuing grants to non-profit organizations supporting residents.

100-2100	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary							
Full Time Positions							
Deputy City Manager	0.55	0.55	0.55	0.85	0.85	0%	0.00
Special Projects Manager	0.85	0.00	0.85	0.00	0.00	N/A	0.00
Management Analyst	4.20	4.75	4.20	3.75	3.85	3%	0.10
Administrative Secretary	0.14	0.14	0.14	0.14	0.14	0%	0.00
Administrative Analyst	0.00	1.00	0.00	1.00	1.00	0%	0.00
Administrative Assistant	0.15	0.30	0.15	0.30	0.30	0%	0.00
Housing Projects Manager	0.25	0.00	0.25	0.00	0.00	N/A	0.00
Total FTE	6.14	6.74	6.14	6.04	6.14	2%	0.10
Transfers and Revenues							
Passport Processing	\$ -		\$ -	\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	51,265
Total Transfers and Revenue for Department	\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	51,265
Expenditures							
Personnel	\$ 798,266	\$ 840,226	\$ 1,025,838	\$ 844,036	\$ 977,083	16%	\$ 133,046
Utilities and Services	\$ 16,178	\$ 72,940	\$ 99,893	\$ 100,593	\$ 56,200	-44%	\$ (44,393)
System Maintenance	\$ 76,438	\$ 104,105	\$ 45,800	\$ 98,137	\$ 28,700	-71%	\$ (69,437)
Materials & Supplies	\$ 5,700	\$ 8,735	\$ 7,700	\$ 10,100	\$ 13,500	34%	\$ 3,400
Other Expenses	\$ 23,490	\$ 27,158	\$ 21,300	\$ 26,000	\$ 18,458	-29%	\$ (7,542)
Capital	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Community Programs	\$ 247,039	\$ 330,273	\$ 314,299	\$ 315,356	\$ 351,546	11%	\$ 36,190
Total Expenditures	\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265
Net Subsidy General Fund	\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265

Administrative Services

100-2100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Expenses								
Personnel								
	Salaries and Wages	\$ 372,931	\$ 528,466	\$ 580,802	\$ 607,729	\$ 646,099	6%	\$ 38,370
	Other Pay	\$ 16,310	\$ 916	\$ -	\$ 10,000	\$ 46,490	365%	\$ 36,490
	Benefits, and Payroll Expenses	\$ 409,026	\$ 310,844	\$ 445,036	\$ 226,307	\$ 284,494	26%	\$ 58,186
	Total Personnel	\$ 798,266	\$ 840,226	\$ 1,025,838	\$ 844,036	\$ 977,083	16%	\$ 133,046
Salaries & Wages								
5010	Full Time	\$ 372,820	\$ 519,095	\$ 580,802	\$ 599,857	\$ 645,099	8%	\$ 45,242
5020	Part Time	\$ 105	\$ 8,904		\$ 6,871	\$ -	-100%	\$ (6,871)
5030	Overtime	\$ 5	\$ 468	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
	Total Salaries & Wages	\$ 372,931	\$ 528,466	\$ 580,802	\$ 607,729	\$ 646,099	6%	\$ 38,370
Other Pay								
5012	Retention Bonus					\$ 21,490	N/A	\$ 21,490
5140	Accrued Leave Buy Back	\$ 16,310	\$ 916		\$ 10,000	\$ 25,000	150%	\$ 15,000
	Total Other Pay	\$ 16,310	\$ 916	\$ -	\$ 10,000	\$ 46,490	365%	\$ 36,490
Benefits								
5225	Retirement - Employer Contr.	\$ 1,853	\$ 66,560	\$ 17,159	\$ 34,600	\$ 57,860	67%	\$ 23,260
5235	PERS Unfunded Liability	\$ 291,100	\$ 64,392	\$ 309,312	\$ 63,749	\$ 73,970	16%	\$ 10,221
5250	Medicare Tax	\$ 6,656	\$ 11,469	\$ 8,422	\$ 8,698	\$ 9,354	8%	\$ 656
5315	Health Insurance	\$ 100,767	\$ 144,923	\$ 88,150	\$ 97,268	\$ 113,846	17%	\$ 16,578
5320	457 Match	\$ 7,669	\$ 8,587	\$ 12,193	\$ 12,193	\$ 16,260	33%	\$ 4,067
5325	FSA Contribution		\$ 4,005	\$ 4,232	\$ 4,232	\$ 7,903	87%	\$ 3,671
5410	Auto Allowance		\$ 3,571	\$ 4,032	\$ 4,032	\$ 4,092	1%	\$ 60
5415	Cell Phone	\$ 980	\$ 7,337	\$ 1,536	\$ 1,536	\$ 153	-90%	\$ (1,383)
5418	Bilingual Pay					\$ 1,056	N/A	\$ 1,056
	Total Benefits	\$ 409,026	\$ 310,844	\$ 445,036	\$ 226,307	\$ 284,494	26%	\$ 58,186
	Total Personnel	\$ 798,266	\$ 840,226	\$ 1,025,838	\$ 844,036	\$ 977,083	16%	\$ 133,046
Utilities and Services								
7010	Light and Power	\$ 763	\$ 23,560	\$ 31,000	\$ 31,000	\$ -	N/A	\$ (31,000)
7020	Gas		\$ 340	\$ -	\$ 700	\$ -	-100%	\$ (700)
7030	Telephone/Internet	\$ 3,888	\$ 23,148	\$ 33,700	\$ 33,700	\$ 42,000	25%	\$ 8,300
7050	Water	\$ 3,778	\$ 3,162	\$ 6,100	\$ 6,100	\$ -	N/A	\$ (6,100)
7130	City Hall Security System	\$ 533	\$ 1,712	\$ 4,950	\$ 4,950	\$ 5,200	5%	\$ 250
7250	Equipment Service Maintenance	\$ 921	\$ 15,589	\$ 10,000	\$ 10,000	\$ -	N/A	\$ (10,000)
7720	Equipment Rental	\$ 6,295	\$ 5,427	\$ 14,143	\$ 14,143	\$ 9,000	-36%	\$ (5,143)
	Total Utilities and Services	\$ 16,178	\$ 72,940	\$ 99,893	\$ 100,593	\$ 56,200	-44%	\$ (44,393)
System Maintenance								
6096	IT Service Contingencies	\$ 91	\$ 4,129	\$ -	\$ -	\$ -	N/A	\$ -
6155	Contract Services	\$ 66,447	\$ 86,850	\$ 38,800	\$ 89,460	\$ 19,500	-78%	\$ (69,960)
6615	IT Updates	\$ 3,236	\$ 11,926	\$ -	\$ -	\$ -	N/A	\$ -
6650	Website Maintenance	\$ 6,664	\$ 1,200	\$ 7,000	\$ 8,677	\$ 9,200	6%	\$ 523
	Total Systems Maintenance	\$ 76,438	\$ 104,105	\$ 45,800	\$ 98,137	\$ 28,700	-71%	\$ (69,437)
Materials & Supplies								
6510	Copy Paper	\$ 150	\$ 643	\$ -	\$ 1,200	\$ 3,000	150%	\$ 1,800
6520	Office Supplies	\$ 734	\$ 1,970	\$ 2,400	\$ 2,400	\$ 3,500	46%	\$ 1,100
6530	Postage - Mailing Fees	\$ 4,225	\$ 5,846	\$ 5,000	\$ 5,000	\$ 4,000	-20%	\$ (1,000)
6540	Printing	\$ 66	\$ 170	\$ 250	\$ 250	\$ 1,000	300%	\$ 750
6545	Passport Postage	\$ 525	\$ 106	\$ 50	\$ 1,250	\$ 2,000	60%	\$ 750
	Total Materials & Supplies	\$ 5,700	\$ 8,735	\$ 7,700	\$ 10,100	\$ 13,500	34%	\$ 3,400
Other Expenses								
5540	Education/Tuition Reimbursement	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ -	-100%	\$ (3,500)
5595	Unemployment Plan	\$ -	\$ 500	\$ 500	\$ 500	\$ 4,215	743%	\$ 3,715
5610	Retired Health Benefits	\$ 8,516	\$ 9,000	\$ 9,000	\$ -	\$ -	N/A	\$ -
6490	Dues/Subscriptions/Training	\$ 213	\$ 2,491	\$ 5,400	\$ 5,400	\$ 5,400	0%	\$ -
6900	Travel and Meetings	\$ 40	\$ 64	\$ 2,900	\$ 4,300	\$ 8,000	86%	\$ 3,700
7200	Facility Maintenance	\$ 1,281	\$ 6,483	\$ -	\$ 6,300	\$ -	-100%	\$ (6,300)
7220	HVAC System Service/Maintenance			\$ -	\$ 6,000	\$ -	-100%	\$ (6,000)
7260	Vehicle Maintenance	\$ 500	\$ 24	\$ -	\$ -	\$ 843	N/A	\$ 843
7265	Vehicle & Equipment Fuel	\$ 200	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7660	Bank Fees	\$ 12,740	\$ 8,596	\$ -	\$ -	\$ -	N/A	\$ -
	Total Other Expenses	\$ 23,490	\$ 27,158	\$ 21,300	\$ 26,000	\$ 18,458	-29%	\$ (7,542)

Administrative Services

100-2100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Capital								
8011	Capital Equipment	\$ 2,000	\$ -		\$ -	\$ -	N/A	\$ -
Total Capital		\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Community Programs								
6000	Animal Care and Control	\$ 47,023	\$ 57,846	\$ 52,146	\$ 52,146	\$ 63,642	22%	\$ 11,496
6090	Artesia Public Library Custodial & Maintenance	\$ 9,463	\$ 62,224	\$ 44,180	\$ 35,237	\$ 36,322	3%	\$ 1,085
6145	School Crossing Guards	\$ 169,830	\$ 194,165	\$ 208,368	\$ 208,368	\$ 234,432	13%	\$ 26,064
7305	Street Sweeping (Parking Lots)	\$ 3,179	\$ 2,889	\$ 7,605	\$ 7,605	\$ 8,150	7%	\$ 545
7685	Emergency Preparedness	\$ 10,634	\$ 6,566	\$ 2,000	\$ 12,000	\$ 9,000	-25%	\$ (3,000)
7715	Community Graffiti Removal Program	\$ 6,481	\$ 6,450	\$ -	\$ -	\$ -	N/A	\$ -
7807	Business Beautification Awards	\$ 396	\$ 131	\$ -	\$ -	\$ -	N/A	\$ -
7811	Holiday Home Decoration Awards	\$ 33		\$ -	\$ -	\$ -	N/A	\$ -
Total Community Programs		\$ 247,039	\$ 330,273	\$ 314,299	\$ 315,356	\$ 351,546	11%	\$ 36,190
Total Expenses		\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265
Net Subsidy General Fund		\$ 1,169,111	\$ 1,383,437	\$ 1,514,830	\$ 1,394,222	\$ 1,445,487	4%	\$ 51,265

Administrative Services will be funded by the General Operating Fund.

Human Resources

The Human Resources Department supports all prospective, current and past employees. The Human Resources Department core services and competencies include recruitment and retention of qualified applicants; employee and labor relations; job classification, compensation and labor market research; maintenance of personnel records; organizational and employee development; employee benefits; and regulatory compliance.

100-2400	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary							
Full Time Positions							
Human Resources Manager	0.80	0.80	0.80	0.80	0.80	0%	0.00
Administrative Analyst	1.00	0.00	1.00	0.00	0.00	N/A	0.00
Administrative Secretary	0.05	0.05	0.05	0.025	0.025	0%	0.00
Administrative Assistant	0.00	0.00	0.00	0.050	0.050	0%	0.00
Total FTE	1.85	0.85	1.85	0.88	0.88	0%	0.00
Revenues							
Revenue From General Fund	\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906
Total Revenue for Department	\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906
Expenditures							
Personnel	\$ 467,161	\$ 146,421	\$ 134,373	\$ 143,935	\$ 165,157	15%	\$ 21,223
Utilities and Services	\$ 9,227	\$ 6,227	\$ 267	\$ 267	\$ 500	87%	\$ 233
Materials and Supplies	\$ 3,862	\$ 2,043	\$ 1,700	\$ 1,700	\$ 2,400	41%	\$ 700
Other Expenses	\$ 141,125	\$ 91,510	\$ 102,200	\$ 123,000	\$ 183,750	49%	\$ 60,750
Total Expenditures	\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906
Net Subsidy General Fund	\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906

Human Resources

100-2400		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Expenses								
Personnel								
	Salaries and Wages	\$ 170,306	\$ 94,997	\$ 102,084	\$ 102,230	\$ 105,083	3%	\$ 2,853
	Other Pay	\$ 244,980	\$ 3,293	\$ -	\$ -	\$ 6,063	N/A	\$ 6,063
	Benefits, and Payroll Expenses	\$ 51,875	\$ 48,132	\$ 32,289	\$ 41,705	\$ 54,012	30%	\$ 12,307
	Total Personnel	\$ 467,161	\$ 146,421	\$ 134,373	\$ 143,935	\$ 165,157	15%	\$ 21,223
Salaries & Wages								
5010	Full Time	\$ 170,306	\$ 89,600	\$ 102,084	\$ 102,230	\$ 104,583	2%	\$ 2,353
5020	Part Time	\$ 38	\$ 5,388		\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ -	\$ 8	\$ -	\$ -	\$ 500	N/A	\$ 500
	Total Salaries & Wages	\$ 170,306	\$ 94,997	\$ 102,084	\$ 102,230	\$ 105,083	3%	\$ 2,853
Other Pay								
5012	Retention Bonus					\$ 3,063	N/A	\$ 3,063
5140	Accrued Leave Buy Back	\$ 244,980	\$ 3,293	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
	Total Other Pay	\$ 244,980	\$ 3,293	\$ -	\$ -	\$ 6,063	N/A	\$ 6,063
Benefits								
5225	Retirement - Employer Contr.	\$ 846	\$ 11,704	\$ 3,598	\$ 2,134	\$ 11,104	420%	\$ 8,970
5235	PERS Unfunded Liability	\$ -	\$ 16,629	\$ -	\$ 10,857	\$ 11,849	9%	\$ 992
5250	Medicare Tax	\$ 3,065	\$ 1,961	\$ 1,480	\$ 1,482	\$ 1,516	2%	\$ 34
5315	Health Insurance	\$ 46,017	\$ 16,005	\$ 18,798	\$ 19,819	\$ 21,662	9%	\$ 1,843
5320	457 Match	\$ 1,946	\$ 6	\$ 36	\$ 36	\$ 41	14%	\$ 5
5325	FSA Contribution	\$ -	\$ 592	\$ 592	\$ 592	\$ 1,555	163%	\$ 963
5410	Auto Allowance		\$ 1,084	\$ 1,485	\$ 1,485	\$ 1,485	0%	\$ -
5540	Education/Tuition Reimbursement	\$ -	\$ -	\$ 2,800	\$ 3,500	\$ 2,800	-20%	\$ (700)
5610	Retiree Health Benefits	\$ -	\$ 151	\$ 3,500	\$ 1,800	\$ 2,000	11%	\$ 200
	Total Benefits	\$ 51,875	\$ 48,132	\$ 32,289	\$ 41,705	\$ 54,012	30%	\$ 12,307
	Total Personnel	\$ 467,161	\$ 146,421	\$ 134,373	\$ 143,935	\$ 165,157	15%	\$ 21,223
Utilities and Services								
5415	Cell Phone	\$ 115	\$ 248	\$ 267	\$ 267	\$ 500	87%	\$ 233
6650	Website Maintenance	\$ -	\$ 700	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,602	\$ 2,307	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7060	Telephone Repair/Service	\$ -	\$ 150	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7200	Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7260	Vehicle Serv./Maint.	\$ -	\$ 300	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
	Total Utilities and Services	\$ 9,227	\$ 6,227	\$ 267	\$ 267	\$ 500	87%	\$ 233

Human Resources

100-2400		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Materials & Supplies								
6510	Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 3,544	\$ 1,516	\$ 1,300	\$ 1,300	\$ 2,000	54%	\$ 700
6530	Postage - Mailing Fees	\$ 102	\$ 300	\$ 300	\$ 300	\$ 300	0%	\$ -
6540	Printing	\$ 66	\$ 114	\$ 100	\$ 100	\$ 100	0%	\$ -
6545	Passport Postage	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Materials & Supplies		\$ 3,862	\$ 2,043	\$ 1,700	\$ 1,700	\$ 2,400	41%	\$ 700
Other Expenses								
5515	Employment Advertising	\$ 5,186	\$ 6,349	\$ 12,000	\$ 12,000	\$ 15,000	25%	\$ 3,000
5520	Annual Staff Appreciation	\$ 3,576	\$ 5,868	\$ 7,500	\$ 10,000	\$ 20,000	100%	\$ 10,000
5550	Background Checks	\$ 604	\$ 838	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
5565	Pre-Employment Physicals	\$ 1,186	\$ 3,853	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
6035	Contract Services	\$ 20,728	\$ 2,146	\$ 1,000	\$ 10,500	\$ 35,000	233%	\$ 24,500
	Scanning Services							
6105	Labor Consultant	\$ 103,666	\$ 53,906	\$ 65,000	\$ 65,000	\$ 83,250	28%	\$ 18,250
6135	Records Destruction	\$ 1,328	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6490	Dues/Subscriptions/Training	\$ 4,852	\$ 15,515	\$ 7,200	\$ 16,000	\$ 16,000	0%	\$ -
6900	Travel and Meetings		\$ 1,592	\$ 2,000	\$ 2,000	\$ 3,000	50%	\$ 1,000
7755	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
7765	Organizational Development	\$ -	\$ 1,443	\$ 3,500	\$ 3,500	\$ 5,000	43%	\$ 1,500
Total Other Expenses		\$ 141,125	\$ 91,510	\$ 102,200	\$ 123,000	\$ 183,750	49%	\$ 60,750
Total Expenses		\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906
Net Subsidy General Fund		\$ 621,375	\$ 246,201	\$ 238,540	\$ 268,902	\$ 351,807	31%	\$ 82,906

Human Resources will be funded by the General Operating Fund.

Risk Management

Risk Management manages the City’s internal and external risks in the most cost-effective manner. The primary functions of the Risk Management Department include the following tasks: reviewing City agreements for proper insurance and indemnification clauses, processing City insurance claims against private parties or through City insurance, processing insurance claims from private parties against the City, and submitting restitution claims to the District Attorney for crimes against public property.

100-2450		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
Full Time Positions								
Human Resources Manager		0.20	0.20	0.20	0.20	0.20	0%	0.00
Deputy City Manager		0.10	0.10	0.10	0.10	0.10	0%	0.00
Administrative Secretary		0.00	0.00	0.025	0.025	0.025	0%	0.00
Administrative Assistant		0.00	0.00	0.05	0.05	0.05	0%	0.00
Total FTE		0.30	0.30	0.375	0.375	0.375	0%	0.00
Revenues								
Revenue From General Fund		\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
Total Revenue for Department		\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
Expenditures								
Personnel		\$ 64,753	\$ 51,484	\$ 56,295	\$ 62,681	\$ 74,294	19%	\$ 11,613
Contractual Services		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Other Expenses		\$ 299,586	\$ 382,211	\$ 494,768	\$ 494,768	\$ 545,960	10%	\$ 51,192
Total Expenditures		\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
Net Subsidy General Fund		\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
Expenditures								
Personnel								
Salaries and Wages		\$ 61,868	\$ 36,277	\$ 44,522	\$ 44,668	\$ 47,481	6%	\$ 2,813
Other Pay		\$ 1,500	\$ -	\$ -	\$ 862	\$ 4,313	400%	\$ 3,450
Benefits, and Payroll Expenses		\$ 1,385	\$ 15,207	\$ 11,773	\$ 17,150	\$ 22,500	31%	\$ 5,350
Total Personnel		\$ 64,753	\$ 51,484	\$ 56,295	\$ 62,681	\$ 74,294	19%	\$ 11,613
Salaries & Wages								
5010	Full Time	\$ 61,868	\$ 35,401	\$ 44,522	\$ 44,668	\$ 47,476	6%	\$ 2,808
5020	Part Time		\$ 876			\$ -		
5030	Overtime	\$ -	\$ -	\$ -	\$ -	\$ 5	N/A	\$ 5
Total Salaries & Wages		\$ 61,868	\$ 36,277	\$ 44,522	\$ 44,668	\$ 47,481	6%	\$ 2,813
Other Pay								
5012	Retention Bonus					\$ 1,313	N/A	\$ 1,313
5140	Accrued Leave Buy Back	\$ 1,500	\$ -	\$ -	\$ 862	\$ 3,000	248%	\$ 2,138
Total Other Pay		\$ 1,500	\$ -	\$ -	\$ 862	\$ 4,313	400%	\$ 3,450
Benefits								
5225	Retirement - Employer Contr.		\$ 5,735	\$ 1,552	\$ 1,758	\$ 4,988	184%	\$ 3,230
5235	PERS Unfunded Liability	\$ -		\$ -	\$ 4,763	\$ 5,382	13%	\$ 619
5250	Medicare Tax	\$ -	\$ 828	\$ 646	\$ 648	\$ 688	6%	\$ 40
5315	Health Insurance	\$ -	\$ 6,113	\$ 7,518	\$ 7,925	\$ 8,979	13%	\$ 1,054
5320	457 Match		\$ 401	\$ 510	\$ 510	\$ 574	13%	\$ 64
5325	FSA Contribution	\$ -	\$ 262	\$ 262	\$ 262	\$ 604	131%	\$ 342
5410	Auto Allowance		\$ 368	\$ 585	\$ 585	\$ 585	0%	\$ -
5540	Education/Tuition Reimbursement			\$ 700	\$ 700	\$ 700	0%	\$ -
5610	Retiree Health Benefits	\$ 1,385	\$ 1,500	\$ -	\$ -	\$ -	N/A	\$ -
Total Benefits		\$ 1,385	\$ 15,207	\$ 11,773	\$ 17,150	\$ 22,500	31%	\$ 5,350
Total Personnel		\$ 64,753	\$ 51,484	\$ 56,295	\$ 62,681	\$ 74,294	19%	\$ 11,613

Risk Management

100-2450		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Other Expenses								
5415	Cell Phone		\$ -	\$ 105	\$ 105	\$ 18	-83%	\$ (87)
6165	Special Prof. Services		\$ -	\$ 2,400	\$ 2,400	\$ 4,000	67%	\$ 1,600
	Accomodation Assessment						N/A	\$ -
6220	General Liability Insurance	\$ 147,020	\$ 197,378	\$ 227,528	\$ 227,528	\$ 290,593	28%	\$ 63,065
6221	Workers' Comp Ins.	\$ 69,208	\$ 83,239	\$ 92,269	\$ 92,269	\$ 73,052	-21%	\$ (19,217)
6300	Crime and Pollution Insurance	\$ 2,811	\$ 1,594	\$ 3,114	\$ 3,114	\$ 3,185	2%	\$ 71
6560	Special Dept. Supplies		\$ -	\$ 8,000	\$ 8,000	\$ 10,000	25%	\$ 2,000
	Ergonomics			\$ -				
	Emerg/Safety Supplies			\$ -				
7400	Property Insurance	\$ 80,547	\$ 100,000	\$ 161,352	\$ 161,352	\$ 165,112	2%	\$ 3,760
Total Other Expenses		\$ 299,586	\$ 382,211	\$ 494,768	\$ 494,768	\$ 545,960	10%	\$ 51,192
Total Expenses		\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805
Net Subsidy General Fund		\$ 364,339	\$ 433,695	\$ 551,063	\$ 557,449	\$ 620,254	11%	\$ 62,805

Risk Management will be funded by the General Operating Fund.

Artesia Towne Center

The Artesia Towne Center Fund receives funds from Rental Revenue and Expenditure activities of the City owned commercial property referred to as the Artesia Towne Center located at 18155-18197 Pioneer Boulevard. The center has been operated and managed by the City since August of 2016. Expenditures include operation, maintenance and improvement of the facility, which are funded through rental revenue furnish by commercial tenants.

100-2500		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
	City Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	Deputy City Manager	0.05	0.05	0.05	0.05	0.05	0%	0.00
	Management Analyst	1.05	0.00	1.05	0.00	0.00	N/A	0.00
	Finance Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	Total FTE	1.30	0.25	1.30	0.25	0.25	0%	0.00
Revenues								
Charges for Services								
4710	Interest Income	\$ 1,478	\$ 1,500		\$ -	\$ -	N/A	\$ -
4720	Rental Income	\$ -	\$ -	\$ 738,132	\$ 738,132	\$ 200,000	-73%	\$ (538,132)
	Total Revenue	\$ 446,703	\$ 1,500	\$ 738,132	\$ 738,132	\$ 200,000	-73%	\$ (538,132)
Expenses								
Personnel								
	Salaries and Wages	\$ 111,885	\$ 41,350	\$ 44,916	\$ 44,678	\$ 39,888	-11%	\$ (4,790)
	Other Pay	\$ 24,484	\$ 5,000		\$ -	\$ 525	N/A	\$ 525
	Benefits, and Payroll Expenses	\$ 35,894	\$ 6,456	\$ 11,565	\$ 17,750	\$ 16,729	-6%	\$ (1,021)
	Total Personnel Expense	\$ 172,264	\$ 52,806	\$ 56,481	\$ 62,428	\$ 57,142	-8%	\$ (5,286)
Salaries & Wages								
5010	Full Time	\$ 107,138	\$ 41,350	\$ 44,916	\$ 44,678	\$ 39,888	-11%	\$ (4,790)
5020	Part Time	\$ 4,748	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Total Salaries & Wages	\$ 111,885	\$ 41,350	\$ 44,916	\$ 44,678	\$ 39,888	-11%	\$ (4,790)
Other Pay								
5012	Retention Bonus					\$ 525	N/A	\$ 525
5140	Accrued Leave Buy Back	\$ 24,484	\$ 5,000	\$ 5,000	\$ -	\$ -	N/A	\$ -
	Total Other Pay	\$ 24,484	\$ 5,000	\$ 5,000	\$ -	\$ 525	N/A	\$ 525
Benefits								
5225	Retirement - Employer Contr.	\$ 546	\$ 447	\$ 3,171	\$ 3,760	\$ 3,875	3%	\$ 115
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 4,763	\$ 5,420	14%	\$ 657
5250	Medicare Tax	\$ 2,594	\$ 592	\$ 651	\$ 648	\$ 578	-11%	\$ (70)
5315	Health Insurance	\$ 29,688	\$ 3,443	\$ 3,984	\$ 4,820	\$ 3,098	-36%	\$ (1,722)
5320	457 Match	\$ 2,876	\$ 1,226	\$ 2,547	\$ 2,547	\$ 2,397	-6%	\$ (150)
5325	FSA Contribution	\$ -	\$ 173	\$ 173	\$ 173	\$ 344	99%	\$ 171
5410	Auto Allowance		\$ 500	\$ 750	\$ 750	\$ 750	0%	\$ -
5415	Cell Phone	\$ 190	\$ 75	\$ 289	\$ 289	\$ 267	-8%	\$ (22)
	Total Benefits	\$ 35,894	\$ 6,456	\$ 11,565	\$ 17,750	\$ 16,729	-6%	\$ (1,021)
	Total Personnel	\$ 172,264	\$ 52,806	\$ 56,481	\$ 62,428	\$ 57,142	-8%	\$ (5,286)
Utilities and Services								
7010	Light and Power	\$ 23,410	\$ 40,000	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 1,547	\$ 1,036	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 9,071	\$ 6,243	\$ -	\$ -	\$ -	N/A	\$ -
7130	Security Guard	\$ 53,003	\$ 65,000	\$ -	\$ -	\$ -	N/A	\$ -
	Total Utilities and Services	\$ 87,031	\$ 112,279	\$ -	\$ -	\$ -	N/A	\$ -
Other Expenses								
6035	ATC Management Contract	\$ 17,632	\$ 50,000	\$ 42,800	\$ 47,800	\$ -	N/A	\$ (47,800)
7280	Building Maintenance	\$ 69,536	\$ 33,000	\$ -	\$ -	\$ -	N/A	\$ -
7400	Property Insurance	\$ 70,000	\$ 57,380	\$ 59,000	\$ 59,000	\$ 60,000	2%	\$ 1,000
7655	ATC Reimbursable Expense	\$ 153	\$ 500	\$ -	\$ -	\$ -	N/A	\$ -
7755	ATC Expense (Maintenance & Operations)	\$ 7,432	\$ 10,000	\$ 254,250	\$ 254,250	\$ -	N/A	\$ (254,250)
8102	Property Rehabilitation (Capital)	\$ 84,149	\$ 105,000	\$ 112,600	\$ 112,600	\$ -	N/A	\$ (112,600)
	Total Other Expenses	\$ 248,903	\$ 255,880	\$ 468,650	\$ 473,650	\$ 60,000	-87%	\$ (413,650)
	Total Expenses	\$ 508,197	\$ 420,965	\$ 525,131	\$ 536,078	\$ 117,142	-78%	\$ (418,936)
Net Subsidy General Fund		\$ (61,495)	\$ (419,465)	\$ 213,001	\$ 202,054	\$ 82,858	-59%	\$ (119,196)

Artesia Towne Center will be funded by the rent revenue generated from the property.

Finance

Finance accounts for the City’s past, present, and future financial affairs. Specific activities managed by the department include: Developing the City’s budget, Financial Reporting, Audit Compliance, Payroll, Accounts Payable, and Accounts Receivables.

100-3100	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
	Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
Staffing Summary							
Full Time Positions							
Finance Manager	0.75	0.90	0.90	0.90	0.90	0%	0.00
Assistant Finance Manager	1.00	0.00	0.00	0.00	0.00	N/A	0.00
Accounting Manager	0.00	1.00	0.00	0.00	0.00	N/A	0.00
Management Analyst	0.00	1.00	1.00	1.00	1.00	0%	0.00
Senior Accountant	0.00	1.00	1.00	1.00	1.00	0%	0.00
Accounting Technician II	2.00	2.00	1.00	1.00	1.00	0%	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	0.05	0%	0.00
Administrative Assistant	0.05	0.10	0.10	0.10	0.10	0%	0.00
Total FTE	3.85	6.05	4.05	4.05	4.05	0%	0.00
Revenues							
Revenue From General Fund	\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306
Total Revenue for Department	\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306
Expenditures							
Personnel	\$ 437,360	\$ 463,177	\$ 424,118	\$ 484,060	\$ 570,903	18%	\$ 86,843
Professional Services	\$ 244,692	\$ 220,031	\$ 240,000	\$ 200,000	\$ 200,000	0%	\$ -
Materials and Supplies	\$ 5,162	\$ 3,382	\$ 3,250	\$ 3,250	\$ 3,000	-8%	\$ (250)
Utilities and Services	\$ 9,370	\$ 5,733	\$ 20,000	\$ 60,000	\$ 60,000	0%	\$ -
Other Expenses	\$ 8,614	\$ 15,995	\$ 33,300	\$ 41,500	\$ 55,213	33%	\$ 13,713
Capital	\$ 12,227	\$ 13,205	\$ 13,205	\$ -	\$ -	N/A	\$ -
Total Expenditures	\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306
Net Subsidy General Fund	\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306

Finance

100-3100		FY 2022 Actual	FY 2023 Estimate	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Expenses								
Personnel								
	Salaries and Wages	\$ 331,040	\$ 312,819	\$ 355,898	\$ 361,714	\$ 387,370	7%	\$ 25,656
	Other Pay	\$ -	\$ 2,036	\$ -	\$ 5,602	\$ 20,175	260%	\$ 14,573
	Benefits, and Payroll Expenses	\$ 106,320	\$ 148,322	\$ 68,220	\$ 116,744	\$ 163,358	40%	\$ 46,614
	Total Personnel	\$ 437,360	\$ 463,177	\$ 424,118	\$ 484,060	\$ 570,903	18%	\$ 86,843
Salaries & Wages								
5010	Full Time	\$ 328,341	\$ 308,898	\$ 354,898	\$ 360,714	\$ 386,370	7%	\$ 25,656
5020	Part Time	\$ 2,697	\$ 3,502			\$ -		
5030	Overtime	\$ 2	\$ 419	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
	Total Salaries & Wages	\$ 331,040	\$ 312,819	\$ 355,898	\$ 361,714	\$ 387,370	7%	\$ 25,656
Other Pay								
5012	Retention Bonus					\$ 14,175	N/A	\$ 14,175
5140	Accrued Leave Buy Back	\$ -	\$ 2,036		\$ 5,602	\$ 6,000	7%	\$ 398
	Total Other Pay	\$ -	\$ 2,036	\$ -	\$ 5,602	\$ 20,175	260%	\$ 14,573
Benefits								
5225	Retirement - Employer Contr.	\$ 1,640	\$ 37,700	\$ 9,951	\$ 19,968	\$ 33,057	66%	\$ 13,089
5230	PEPRA - Unfunded Liability					\$ 4,231	N/A	\$ 4,231
5235	PERS Unfunded Liability	\$ -	\$ 38,543	\$ -	\$ 38,355	\$ 43,806	14%	\$ 5,451
5250	Medicare Tax	\$ 5,770	\$ 6,735	\$ 5,146	\$ 5,230	\$ 5,602	7%	\$ 372
5315	Health Insurance	\$ 89,150	\$ 52,824	\$ 36,900	\$ 36,968	\$ 58,122	57%	\$ 21,154
5320	457 Match	\$ 9,463	\$ 7,380	\$ 10,462	\$ 10,462	\$ 11,387	9%	\$ 925
5325	FSA		\$ 2,819	\$ 2,819	\$ 2,819	\$ 4,681	66%	\$ 1,862
5410	Auto Allowance		\$ 1,736	\$ 2,310	\$ 2,310	\$ 2,310	0%	\$ -
5415	Cell Phone	\$ 297	\$ 585	\$ 632	\$ 632	\$ 162	-74%	\$ (470)
	Total Benefits	\$ 106,320	\$ 148,322	\$ 68,220	\$ 116,744	\$ 163,358	40%	\$ 46,614
	Total Personnel	\$ 437,360	\$ 463,177	\$ 424,118	\$ 484,060	\$ 570,903	18%	\$ 86,843
Professional Services								
6035	Contract Services	\$ 244,692	\$ 220,031	\$ 240,000	\$ 200,000	\$ 200,000	0%	\$ -
	IT Contract							
	Auditor/Accounting Services							
	Consulting Services							
	Business Tax Collection Support (HdL)							
	Payroll Services							
	Total Professional Services	\$ 244,692	\$ 220,031	\$ 240,000	\$ 200,000	\$ 200,000	0%	\$ -
Utilities and Services								
6095	IT Updates	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
6096	IT Service Contingencies	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ 50,000	0%	\$ -
6650	Website Maintenance	\$ -	\$ 635	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,888	\$ 2,548	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7200	Maintenance	\$ 1,245	\$ 677	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
	Total Utilities and Services	\$ 9,370	\$ 5,733	\$ 20,000	\$ 60,000	\$ 60,000	0%	\$ -
Materials & Supplies								
6510	Copy Paper	\$ 150	\$ 112	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 3,300	\$ 2,363	\$ 1,000	\$ 1,000	\$ 1,500	50%	\$ 500
6530	Postage	\$ 72	\$ 96	\$ 250	\$ 250	\$ -	N/A	\$ (250)
6540	Printing	\$ 1,641	\$ 810	\$ 2,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
	Total Materials & Supplies	\$ 5,162	\$ 3,382	\$ 3,250	\$ 3,250	\$ 3,000	-8%	\$ (250)

Finance

100-3100		FY 2022 Actual	FY 2023 Estimate	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Other Expenses								
5540	Education/Tuition Reimbursement	\$ 2,000	\$ -	\$ 2,000	\$ -	\$ -	N/A	\$ -
5610	Retiree Health Ins		\$ -	\$ 12,000	\$ -	\$ 13,763	N/A	\$ 13,763
6490	Dues and Subscriptions	\$ 263	\$ 2,880	\$ 2,800	\$ 25,000	\$ 25,000	0%	\$ -
6900	Travel and Meeting	\$ -	\$ 939	\$ 1,500	\$ 1,500	\$ 2,500	67%	\$ 1,000
7660	Bank Fees	\$ 6,351	\$ 12,176	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
7661	Check Fraud					\$ (1,050)	N/A	\$ (1,050)
Total Other Expenses		\$ 8,614	\$ 15,995	\$ 33,300	\$ 41,500	\$ 55,213	33%	\$ 13,713
Capital								
8011	Accounting Software	\$ 12,227	\$ 13,205	\$ 13,205	\$ -	\$ -	N/A	\$ -
Total Capital		\$ 12,227	\$ 13,205	\$ 13,205	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306
Net Subsidy General Fund		\$ 717,424	\$ 721,522	\$ 733,873	\$ 788,810	\$ 889,116	13%	\$ 100,306

Finance will be funded by the General Operating Fund.

Planning

The Planning Department administers the City's comprehensive planning programs, processes development permits, and carries out various initiatives. Planning prepares, maintains and implements the General Plan, Zoning, Subdivision of parcels while maintaining compliance with the Permit Streamlining Act the California Environmental Quality Act (CEQA). It formulates, conducts and implements various advance planning programs and studies, and carries out various community and sustainability initiatives.

100-4100	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget % ▲	Budget \$ ▲
Staffing Summary							
Full Time Positions							
Community Development Director	0.50	0.20	0.20	0.20	0.45	125%	0.25
Planning Manager	0.75	0.00	0.75	0.75	0.75	0%	0.00
Assistant Planner	0.85	0.00	0.85	0.85	0.85	0%	0.00
Planning Aide	0.60	0.00	0.00	0.00	0.00	N/A	0.00
Administrative Assistant	0.15	0.30	0.30	0.30	0.30	0%	0.00
Total FTE	2.85	0.50	2.10	2.10	2.35	12%	0.25
City Council Appointed Stipend Positions							
Planning Commissioners	5.00	5.00	5.00	5.00	5.00	0%	0.00
Total	5.00	5.00	5.00	5.00	5.00	0%	0.00
Revenues							
Planning Fees	\$ 137,668	\$ 95,000	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
Total Revenues	\$ 137,668	\$ 95,000	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
Expenditures							
Personnel	\$ 187,223	\$ 55,142	\$ 229,941	\$ 236,877	\$ 242,082	2%	\$ 5,205
Utilities and Services	\$ 203,627	\$ 348,181	\$ 233,600	\$ 235,000	\$ 750,777	219%	\$ 515,777
Materials and Supplies	\$ 1,109	\$ 5,250	\$ 3,100	\$ 3,100	\$ 4,100	32%	\$ 1,000
Other Expenses	\$ 74,653	\$ 110,229	\$ 43,348	\$ 28,348	\$ 87,276	208%	\$ 58,928
Capital	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenditures	\$ 468,611	\$ 518,803	\$ 509,989	\$ 503,325	\$ 1,084,235	115%	\$ 580,910
Net Subsidy General Fund	\$ 330,944	\$ 423,803	\$ 334,989	\$ 378,325	\$ 909,235	140%	\$ 530,910

Planning

100-4100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Revenues								
4630	Planning Fees	\$ 137,668	\$ 186,913	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Revenues		\$ 137,668	\$ 186,913	\$ 175,000	\$ 125,000	\$ 175,000	40%	\$ 50,000
Expenses								
Personnel								
	Salaries and Wages	\$ 121,013	\$ 41,146	\$ 176,481	\$ 176,481	\$ 135,307	-23%	\$ (41,174)
	Other Pay	\$ 26,827	\$ -	\$ 5,000	\$ 5,000	\$ 40,208	704%	\$ 35,208
	Benefits, and Payroll Expenses	\$ 39,382	\$ 13,996	\$ 48,460	\$ 55,396	\$ 66,567	20%	\$ 11,171
Total Personnel		\$ 187,223	\$ 55,142	\$ 229,941	\$ 236,877	\$ 242,082	2%	\$ 5,205
Salaries & Wages								
5010	Full Time	\$ 120,092	\$ 34,403	\$ 173,481	\$ 173,481	\$ 132,307	-24%	\$ (41,174)
5020	Wages (Part Time)		\$ 6,619	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 921	\$ 124	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
Total Salaries & Wages		\$ 121,013	\$ 41,146	\$ 176,481	\$ 176,481	\$ 135,307	-23%	\$ (41,174)
Other Pay								
5012	Retention Bonus					\$ 5,600	N/A	\$ 5,600
5140	Accrued Leave Buy Back	\$ 26,827	\$ -	\$ 5,000	\$ 5,000	\$ 34,608	592%	\$ 29,608
Total Other Pay		\$ 26,827	\$ -	\$ 5,000	\$ 5,000	\$ 40,208	704%	\$ 35,208
Benefits								
5225	Retirement - Employer PEPR	\$ 586	\$ 3,124	\$ 6,091	\$ 3,949	\$ 11,547	192%	\$ 7,598
5235	PERS Unfunded Liability	\$ -	\$ 3,872	\$ -	\$ 18,435	\$ 25,118	36%	\$ 6,683
5250	Medicare Tax	\$ 2,245	\$ 1,027	\$ 2,515	\$ 2,515	\$ 1,918	-24%	\$ (597)
5315	Health Insurance	\$ 31,866	\$ 5,023	\$ 36,396	\$ 27,039	\$ 23,179	-14%	\$ (3,860)
5320	457 Match	\$ 2,590	\$ 700	\$ 921	\$ 921	\$ 1,198	30%	\$ 277
5325	FSA Contribution		\$ -	\$ 1,314	\$ 1,314	\$ 2,392	82%	\$ 1,078
5410	Auto Allowance		\$ 250	\$ 915	\$ 915	\$ 1,215	33%	\$ 300
5415	Cell Phones	\$ 95	\$ -	\$ 308	\$ 308		N/A	\$ (308)
5540	Education/Tuition Reimbursement	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Benefits		\$ 39,382	\$ 13,996	\$ 48,460	\$ 55,396	\$ 66,567	20%	\$ 11,171
Total Personnel		\$ 187,223	\$ 55,142	\$ 229,941	\$ 236,877	\$ 242,082	\$ 0	\$ 5,205
Utilities and Services								
6095	IT Updates		\$ 45	\$ -	\$ -	\$ -	N/A	\$ -
6155	Special Contract Services	\$ 195,666	\$ 343,256	\$ 233,600	\$ 235,000	\$ 750,777	219%	\$ 515,777
	CoreLogic							
	General Plan Update							
	Comcate Software Services							
	Expedited Planning Services							
	Large Project Planning Services							
	Property Tax Consultant							
6650	Website Maintenance	\$ -	\$ 700	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 1,022	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7020	Gas	\$ 101	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 3,623	\$ 2,307	\$ -	\$ -	\$ -	N/A	\$ -
7050	Water	\$ 11	\$ 8	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7220	HVAC Maintenance	\$ 921	\$ 405	\$ -	\$ -	\$ -	N/A	\$ -
7720	Equipment Rental	\$ 1,750	\$ 1,108	\$ -	\$ -	\$ -	N/A	\$ -
Total Utilities Services		\$ 203,627	\$ 348,181	\$ 233,600	\$ 235,000	\$ 750,777	219%	\$ 515,777

Planning

100-4100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Materials & Supplies								
6510	Copy Paper	\$ 150	\$ 112		\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 821	\$ 3,006	\$ 2,000	\$ 2,000	\$ 3,000	50%	\$ 1,000
6530	Postage - Mailing Fees	\$ 72	\$ 96	\$ 750	\$ 750	\$ 750	0%	\$ -
6540	Printing	\$ 66	\$ 2,036	\$ 350	\$ 350	\$ 350	0%	\$ -
Total Materials & Supplies		\$ 1,109	\$ 5,250	\$ 3,100	\$ 3,100	\$ 4,100	32%	\$ 1,000
Other Expenses								
Planning Commission Expenses								
5720	Commissioner Stipend	\$ 1,750	\$ 2,150	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7675	Commissioner Recognition		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Planning Commission Expenses		\$ 1,750	\$ 2,150	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
5565	Pre-Employment/First Aid	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6165	Special Prof Svcs	\$ 62,595	\$ 88,407	\$ 15,000	\$ -	\$ -	N/A	\$ -
	SB 2 Project-Grant Funded							
	LEAP Project-Grant Funded							
6350	Settlement	\$ -	\$ -	\$ -	\$ -	\$ 65,576	N/A	\$ 65,576
6490	Dues/Subscriptions/Training	\$ 583	\$ 2,413	\$ 4,000	\$ 4,000	\$ 500	-88%	\$ (3,500)
6710	Legal Publications	\$ 6,367	\$ 15,377	\$ 15,000	\$ 15,000	\$ 18,000	20%	\$ 3,000
6900	Travel and Meeting	\$ 170	\$ 1,050	\$ 4,000	\$ 4,000	\$ -	N/A	\$ (4,000)
	Gateway City COG							
	APA							
7200	Facility Maintenance	\$ 1,273	\$ 649	\$ -	\$ -	\$ -	N/A	\$ -
7260	Vehicle Fuel/Maintenance	\$ 36	\$ 36	\$ 2,000	\$ 348	\$ 200	-43%	\$ (148)
7265	Vehicle & Equip Fuel	\$ 1,879	\$ 148	\$ 348	\$ 2,000	\$ -	N/A	\$ (2,000)
Total Other Expenses		\$ 72,903	\$ 108,079	\$ 40,348	\$ 25,348	\$ 84,276	232%	\$ 58,928
Capital								
8011	Capital Equipment	\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Capital		\$ 2,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 468,611	\$ 518,803	\$ 509,989	\$ 503,325	\$ 1,084,235	115%	\$ 580,910
Net Subsidy General Fund		\$ 330,944	\$ 423,803	\$ 334,989	\$ 378,325	\$ 909,235	140%	\$ 530,910

Planning will be funded from revenue collected through Planning Fees and the General Operating Fund.

Building & Safety

The primary service of the Building & Safety Department is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through a contract service, by checking plans, issuing permits, and inspecting construction at all phases of a development project for compliance with the California Building Code, the Artesia Municipal Code, and other safety standards related to material and structural soundness. Building & Safety Division maintains records of permits, inspections and plans.

100-4300		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
	Planning Manager	0.15	0.00	0.15	0.15	0.15	0%	0.00
	Assistant Planner	0.05	0.00	0.05	0.05	0.05	0%	0.00
	Planning Aide	0.35	0.00	0.00	0.00	0.00	N/A	0.00
	Total FTE	0.55	0.00	0.20	0.20	0.20	0%	0.00
Revenues								
	Building and Safety Permits and Fees	\$ 577,412	\$ 882,565	\$ 475,000	\$ 1,157,378	\$ 1,555,000	34%	\$ 397,622
	Total Revenue for Department	\$ 577,412	\$ 882,565	\$ 475,000	\$ 1,157,378	\$ 1,555,000	34%	\$ 397,622
Expenditures								
	Personnel Expense	\$ 32,099	\$ 324	\$ 23,060	\$ 23,205	\$ 14,489	-38%	\$ (8,716)
	Professional Services	\$ 240,321	\$ 377,884	\$ 342,000	\$ 312,000	\$ 340,000	9%	\$ 28,000
	Total Expenditures	\$ 272,420	\$ 378,208	\$ 365,060	\$ 335,205	\$ 354,489	6%	\$ 19,284
Net Subsidy General Fund		\$ (304,992)	\$ (504,357)	\$ (109,940)	\$ (822,173)	\$ (1,200,511)	46%	\$ (378,338)
Revenues								
4120	Building Permits	\$ 516,148	\$ 810,025	\$ 430,000	\$ 1,112,378	\$ 1,500,000	35%	\$ 387,622
4340	Industrial Waste Inspections	\$ 61,265	\$ 72,541	\$ 45,000	\$ 45,000	\$ 55,000	22%	\$ 10,000
	Total Revenue for Department	\$ 577,412	\$ 882,565	\$ 475,000	\$ 1,157,378	\$ 1,555,000	34%	\$ 397,622
Expenses								
Personnel								
	Salaries and Wages	\$ 26,400	\$ 315	\$ 17,935	\$ 17,935	\$ 8,044	-55%	\$ (9,891)
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 1,675	N/A	\$ 1,675
	Benefits, and Payroll Expenses	\$ 5,699	\$ 8	\$ 4,985	\$ 5,270	\$ 4,770	-9%	\$ (500)
	Total Personnel	\$ 32,099	\$ 324	\$ 22,920	\$ 23,205	\$ 14,489	-38%	\$ (8,716)
Salaries & Wages								
5010	Full Time	\$ 26,000	\$ 253	\$ 17,935	\$ 17,935	\$ 7,944	-56%	\$ (9,991)
5020	Part Time		\$ 57	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 400	\$ 6	\$ -	\$ -	\$ 100	N/A	\$ 100
	Total Salaries & Wages	\$ 26,400	\$ 315	\$ 17,935	\$ 17,935	\$ 8,044	-55%	\$ (9,891)
Other Pay								
5012	Retention Bonus					\$ 175	N/A	\$ 175
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
	Total Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 1,675	N/A	\$ 1,675
Benefits								
5225	Retirement - Employer Contr.		\$ 4	\$ 637	\$ 278	\$ 625	125%	\$ 347
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 1,918	\$ 2,317	21%	\$ 399
5250	Medicare Tax	\$ -	\$ 4	\$ 120	\$ 260	\$ 115	-56%	\$ (145)
5315	Health Insurance	\$ 5,699	\$ -	\$ 3,924	\$ 2,510	\$ 1,398	-44%	\$ (1,112)
5320	457 Match		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5325	FSA Contribution		\$ -	\$ 120	\$ 120	\$ 180	50%	\$ 60
5410	Auto Allowance			\$ 135	\$ 135	\$ 135	0%	\$ -
5415	Cell Phone		\$ -	\$ 49	\$ 49	\$ -	-100%	\$ (49)
	Total Benefits	\$ 5,699	\$ 8	\$ 4,985	\$ 5,270	\$ 4,770	-9%	\$ (500)
	Total Personnel	\$ 32,099	\$ 324	\$ 22,920	\$ 23,205	\$ 14,489	-38%	\$ (8,716)
Professional Services								
6015	Inspections	\$ 196,647	\$ 309,020	\$ 252,000	\$ 252,000	\$ 280,000	11%	\$ 28,000
6155	Professional Services	\$ -	\$ -	\$ 30,000	\$ -	\$ -	N/A	\$ -
7812	Industrial Waste	\$ 43,674	\$ 68,865	\$ 60,000	\$ 60,000	\$ 60,000	0%	\$ -
	Total Professional Services	\$ 240,321	\$ 377,884	\$ 342,000	\$ 312,000	\$ 340,000	9%	\$ 28,000
	Total Expenses	\$ 272,420	\$ 378,208	\$ 364,920	\$ 335,205	\$ 354,489	6%	\$ 19,284
Net Subsidy General Fund		\$ (304,992)	\$ (504,357)	\$ (109,940)	\$ (822,173)	\$ (1,200,511)	\$ 0	\$ (378,338)

Building & Safety will be fully funded from revenue collected through Industrial Waste Inspection Fees and Building Permits, and the General Operating Fund.

Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

100-4400		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
Full Time Positions								
City Manager		0.30	0.35	0.35	0.35	0.35	0%	0.00
Economic Development Manager		1.00	0.00	0.00	0.00	0.00	N/A	0.00
Special Projects Manager		0.85	0.00	0.00	0.00	0.00	N/A	0.00
Management Analyst		0.50	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		2.65	0.35	0.35	0.35	0.35	0%	0.00
Revenues								
Revenue From General Fund		\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
Total Revenue for Department		\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
Total Revenues		\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
Expenditures								
Personnel		\$ 116,468	\$ 68,397	\$ 111,484	\$ 122,014	\$ 89,718	-26%	\$ (32,297)
Program Expenditures		\$ 2,829	\$ 31,589	\$ 15,000	\$ 110,000	\$ 116,940	6%	\$ 6,940
Total Expenditures		\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
Net Subsidy General Fund		\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
Expenses								
Personnel								
Salaries and Wages		\$ 38,305	\$ 49,508	\$ 83,947	\$ 83,115	\$ 59,671	-28%	\$ (23,444)
Other Pay		\$ 62,819	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Benefits		\$ 15,344	\$ 18,889	\$ 27,537	\$ 38,899	\$ 30,047	-23%	\$ (8,852)
Total Personnel		\$ 116,468	\$ 68,397	\$ 111,484	\$ 122,014	\$ 89,718	-26%	\$ (32,297)
Salaries & Wages								
5010 Full Time		\$ 38,305	\$ 49,508	\$ 83,947	\$ 83,115	\$ 59,671	-28%	\$ (23,444)
5020 Part Time			\$ 21,478					
Total Salaries & Wages		\$ 38,305	\$ 49,508	\$ 83,947	\$ 83,115	\$ 59,671	-28%	\$ (23,444)
Other Pay								
5012 Retention Bonus						\$ -		
5140 Accrued Leave Buy Back		\$ 62,819	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Other Pay		\$ 62,819	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Benefits								
5225 Retirement - Employer Contr.		\$ 185	\$ 6,641	\$ 8,949	\$ 8,860	\$ 6,391	-28%	\$ (2,469)
5235 PERS Unfunded Liability		\$ -	\$ 2,302	\$ -	\$ 8,846	\$ 9,868	12%	\$ 1,022
5250 Medicare Tax		\$ 3,058	\$ 1,194	\$ 1,217	\$ 1,205	\$ 865	-28%	\$ (340)
5315 Health Insurance		\$ 10,045	\$ 3,135	\$ 7,896	\$ 10,513	\$ 3,891	-63%	\$ (6,622)
5320 457 Match		\$ 2,057	\$ 4,147	\$ 6,718	\$ 6,718	\$ 5,990	-11%	\$ (728)
5325 FSA Contribution			\$ -	\$ 237	\$ 237	\$ 522	120%	\$ 285
5410 Auto Allowance			\$ 1,120	\$ 1,680	\$ 1,680	\$ 1,680	0%	\$ -
5415 Cell Phone		\$ -	\$ 350	\$ 840	\$ 840	\$ 840	0%	\$ -
Total Benefits		\$ 15,344	\$ 18,889	\$ 27,537	\$ 38,899	\$ 30,047	-23%	\$ (8,852)
Total Personnel		\$ 116,468	\$ 68,397	\$ 111,484	\$ 122,014	\$ 89,718	-26%	\$ (32,297)
Materials & Supplies								
6520 Office Supplies		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Other Expenses								
6035 Contract Services			\$ 11,027		\$ 100,000	\$ 100,000	0%	\$ -
6155 Special Contract Services		\$ 790	\$ 63,079	\$ 60,000	\$ -	\$ -	N/A	\$ -
Total Other Expenses		\$ 790	\$ 74,106	\$ 60,000	\$ 100,000	\$ 100,000	0%	\$ -

Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

100-4400		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Program Expenditures								
6055	Community & Business Programs	\$ 2,829	\$ 20,562	\$ 15,000	\$ 10,000	\$ 15,000	50%	\$ 5,000
	Alarm Rebate Program							
	Restaurant Week							
	Façade Improvement Program							
	Business Improvement Program							
6840	Staff Training	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6900	Travel & Meeting	\$ -	\$ -	\$ -	\$ -	\$ 1,940	N/A	\$ 1,940
7650	Artesia Chamber of Commerce	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Program Expenditures		\$ 2,829	\$ 20,562	\$ 15,000	\$ 10,000	\$ 16,940	69%	\$ 6,940
Total Expenses		\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)
Net Subsidy General Fund		\$ 119,297	\$ 99,986	\$ 126,484	\$ 232,014	\$ 206,658	-11%	\$ (25,357)

Economic Development will be funded by the General Operating Fund.

City Engineer

City engineering services are provided by a contractor. The Engineer also oversees contractors on engineering projects within the City, inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

100-4500		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
	Planning Manager	0.05	0.00	0.05	0.05	0.05	0%	0.00
	Assistant Planner	0.05	0.00	0.05	0.05	0.05	0%	0.00
	Planning Aide	0.05	0.00	0.00	0.00	0.00	N/A	0.00
	Total FTE	0.15	0.00	0.10	0.10	0.10	0%	0.00
Revenues								
	Encroachment Permit	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Revenue From General Fund	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
	Total Revenue for Department	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
Expenditures								
	Personnel Expenses	\$ 4,641	\$ 324	\$ 10,920	\$ 11,125	\$ 8,595	-23%	\$ (2,530)
	Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Professional Service Expenses	\$ 52,217	\$ 238,817	\$ 208,400	\$ 208,400	\$ 205,000	-2%	\$ (3,400)
	Total Expenditures	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
	Net Subsidy General Fund	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
Revenues								
	Encroachment Permit	\$ -	\$ -	\$ -			N/A	\$ -
	Total Revenue for Department	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Expenses								
Personnel								
	Salaries and Wages	\$ 3,564	\$ 315	\$ 8,416	\$ 8,416	\$ 5,234	-38%	\$ (3,182)
	Other Pay					\$ 675		
	Benefits, and Payroll Expenses	\$ 1,077	\$ 8	\$ 2,504	\$ 2,709	\$ 2,686	-1%	\$ (23)
	Total Personnel	\$ 4,641	\$ 324	\$ 10,920	\$ 11,125	\$ 8,595	-23%	\$ (2,530)
Salaries & Wages								
5010	Full Time	\$ 3,515	\$ 253	\$ 8,416	\$ 8,416	\$ 5,134	-39%	\$ (3,282)
5020	Part Time		\$ 57			\$ -		
5030	Overtime	\$ 49	\$ 6		\$ -	\$ 100	N/A	\$ 100
	Total Salaries & Wages	\$ 3,564	\$ 315	\$ 8,416	\$ 8,416	\$ 5,234	-38%	\$ (3,182)
Other Pay								
5012	Retention Bonus					\$ 175	N/A	\$ 175
5140	Accrued Leave Buy Back					\$ 500	N/A	\$ 500
	Total Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 675	N/A	\$ 675
Benefits								
5225	Retirement - Employer Contr.	\$ 17	\$ 4	\$ 299	\$ 124	\$ 404	226%	\$ 280
5235	PERS Unfunded Liability	\$ -		\$ -	\$ 897	\$ 1,047	17%	\$ 150
5250	Medicare Tax	\$ 71	\$ 4	\$ 122	\$ 122	\$ 74	-39%	\$ (48)
5315	Health Insurance	\$ 922	\$ -	\$ 1,962	\$ 1,445	\$ 1,016	-30%	\$ (429)
5320	457 Match	\$ 53	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5325	FSA Contribution	\$ -	\$ -	\$ 60	\$ 60	\$ 100	67%	\$ 40
5410	Auto Allowance			\$ 45	\$ 45	\$ 45	0%	\$ -
5415	Cell Phone	\$ 14	\$ -	\$ 16	\$ 16	\$ -	-100%	\$ (16)
	Total Benefits	\$ 1,077	\$ 8	\$ 2,504	\$ 2,709	\$ 2,686	-1%	\$ (23)
	Total Personnel	\$ 4,641	\$ 324	\$ 10,920	\$ 11,125	\$ 8,595	-23%	\$ (2,530)

100-4500		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Materials & Supplies								
6520	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Total Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Other Expenses								
Miscellaneous								
6900	Travel & Meeting	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Total Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Professional Service Expenses								
6035	Professional Services	\$ 46,291	\$ 237,476	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
6065	General Engineering	\$ 2,600	\$ 1,341	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
6490	Dues & Subscriptions	\$ -		\$ -	\$ -	\$ -	N/A	\$ -
6710	Legal Publication	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7645	Annual Fee Storm Sewer	\$ 3,326	\$ -	\$ 3,400	\$ 3,400	\$ -	N/A	\$ (3,400)
	Total Professional Services	\$ 52,217	\$ 238,817	\$ 208,400	\$ 208,400	\$ 205,000	-2%	\$ (3,400)
	Total Expenses	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)
	Net Subsidy General Fund	\$ 56,858	\$ 239,141	\$ 219,320	\$ 219,525	\$ 213,595	-3%	\$ (5,930)

City Engineer is primarily funded by revenue generated through Plan Check Fees and the General Operating Fund.

Code Compliance

Code Compliance adds to the quality of life for residents through proactive enforcement of safety, nuisance, and blight violations throughout the City. The Department identifies code violations and educates property owners and residents regarding the Code and programs offered for compliance. In addition, they respond to inquiries to ensure compliance.

100-4600		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
Part Time Positions								
City Manager		0.05	0.05	0.05	0.05	0.05	0%	0.00
Community Development Director		0.00	0.25	0.25	0.25	0.25	0%	0.00
Planning Director		0.25	0.00	0.00	0.00	0.00	N/A	0.00
Code Compliance Officer FT		3.00	3.00	3.00	3.00	3.00	0%	0.00
Code Compliance Officer PT		0.48	0.45	1.00	1.00	1.00	0%	0.00
Administrative Secretary		0.05	0.05	0.05	0.05	0.05	0%	0.00
Administrative Assistant		0.15	0.30	0.30	0.30	0.30	0%	0.00
Total FTE		3.98	4.10	4.65	4.65	4.65	0%	0.00
Revenues								
4505	Cost Recovery Fines	\$ 50,303	\$ 18,021	\$ 10,000	\$ 15,000	\$ 30,000	100%	\$ 15,000
	Revenue From General Fund	\$ 304,193	\$ 388,980	\$ 423,321	\$ 449,063	\$ 436,641	-3%	\$ (12,421)
	Total Revenue for Department	\$ 354,496	\$ 407,001	\$ 433,321	\$ 464,063	\$ 466,641	1%	\$ 2,579
Expenditures								
	Personnel	\$ 306,683	\$ 330,024	\$ 385,826	\$ 405,968	\$ 419,961	3%	\$ 13,994
	Citation Administration	\$ 24,438	\$ 50,150	\$ 23,000	\$ 23,000	\$ 23,169	1%	\$ 169
	Materials and Supplies	\$ 4,429	\$ 5,306	\$ 9,900	\$ 9,900	\$ 10,400	5%	\$ 500
	Utilities	\$ 8,213	\$ 8,281	\$ 6,445	\$ 6,445	\$ 2,215	-66%	\$ (4,230)
	Other Expenses	\$ 10,734	\$ 13,241	\$ 8,150	\$ 18,750	\$ 10,896	-42%	\$ (7,854)
	Capital	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Total Expenditures	\$ 354,496	\$ 407,001	\$ 433,321	\$ 464,063	\$ 466,641	1%	\$ 2,579
	Net Subsidy General Fund	\$ 304,193	\$ 388,980	\$ 423,321	\$ 449,063	\$ 436,641	-3%	\$ (12,421)

Code Compliance

100-4600		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Expenses								
Personnel								
	Salaries and Wages	\$ 199,476	\$ 241,337	\$ 292,254	\$ 292,428	\$ 262,319	-10%	\$ (30,109)
	Other Pay	\$ 44,060	\$ -	\$ -	\$ 766	\$ 14,600	1805%	\$ 13,834
	Benefits, and Payroll Expenses	\$ 63,147	\$ 88,687	\$ 93,572	\$ 112,774	\$ 143,042	27%	\$ 30,268
	Total Personnel	\$ 306,683	\$ 330,024	\$ 385,826	\$ 405,968	\$ 419,961	3%	\$ 13,994
Salaries & Wages								
5010	Full Time	\$ 178,236	\$ 206,531	\$ 261,518	\$ 261,692	\$ 253,256	-3%	\$ (8,436)
5020	Part Time	\$ 17,112	\$ 31,975	\$ 26,736	\$ 26,736	\$ 5,063	-81%	\$ (21,673)
5030	Overtime	\$ 4,127	\$ 2,832	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
	Total Salaries & Wages	\$ 199,476	\$ 241,337	\$ 292,254	\$ 292,428	\$ 262,319	-10%	\$ (30,109)
Other Pay								
5012	Retention Bonus					\$ 12,600	N/A	\$ 12,600
5140	Accrued Leave Buy Back	\$ 44,060	\$ -	\$ -	\$ 766	\$ 2,000	161%	\$ 1,234
	Total Other Pay	\$ 44,060	\$ -	\$ -	\$ 766	\$ 14,600	1805%	\$ 13,834
Benefits								
5225	Retirement - Employer Contr.	\$ 911	\$ 26,367	\$ 8,051	\$ 14,132	\$ 20,908	48%	\$ 6,776
5235	PERS Unfunded Liability	\$ -	\$ 21,854	\$ -	\$ 27,807	\$ 30,500	10%	\$ 2,693
5250	Medicare/FICA Tax	\$ 8,770	\$ 6,323	\$ 5,838	\$ 5,840	\$ 3,672	-37%	\$ (2,168)
5315	Health Insurance	\$ 49,513	\$ 28,874	\$ 41,820	\$ 51,632	\$ 68,740	33%	\$ 17,108
5320	457 Match	\$ 3,904	\$ 4,531	\$ 5,811	\$ 5,811	\$ 5,761	-1%	\$ (50)
5325	FSA Contribution		\$ -	\$ 2,490	\$ 2,490	\$ 4,258	71%	\$ 1,768
5410	Auto Allowance		\$ 536	\$ 630	\$ 630	\$ 1,230	95%	\$ 600
5415	Cell Phone/Tablets	\$ 50	\$ 50	\$ 1,932	\$ 1,932	\$ 120	-94%	\$ (1,812)
5540	Education/Tuition Reimbursement		\$ -	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
5610	Retired Health Benefits		\$ 151	\$ 25,000	\$ 500	\$ 5,853	1071%	\$ 5,353
	Total Benefits	\$ 63,147	\$ 88,687	\$ 93,572	\$ 112,774	\$ 143,042	27%	\$ 30,268
	Total Personnel	\$ 306,683	\$ 330,024	\$ 385,826	\$ 405,968	\$ 419,961	3%	\$ 13,994
Citation Administration								
6013	Citation Administration	\$ 12,639	\$ 15,916	\$ 10,000	\$ 10,000	\$ 3,000	-70%	\$ (7,000)
6035	Contract Services/Code Enforcement Software	\$ 11,574	\$ 31,834	\$ 11,000	\$ 11,000	\$ 18,169	65%	\$ 7,169
7660	Citation Administration Bank Fees	\$ 225	\$ 2,400	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7685	Disaster Preparedness	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Total Program Services	\$ 24,438	\$ 50,150	\$ 23,000	\$ 23,000	\$ 23,169	1%	\$ 169
Materials & Supplies								
5570	Uniforms	\$ 2,409	\$ 1,902	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
6510	Copy Paper	\$ 150	\$ 112	\$ 200	\$ 200	\$ 200	0%	\$ -
6520	Office Supplies	\$ 1,340	\$ 1,977	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
6530	Postage - Mailing Fees	\$ 102	\$ 115	\$ 500	\$ 500	\$ 1,000	100%	\$ 500
6540	Printing	\$ 428	\$ 1,200	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
	Total Materials & Supplies	\$ 4,429	\$ 5,306	\$ 9,900	\$ 9,900	\$ 10,400	5%	\$ 500
Utilities and Services								
7010	Light and Power	\$ 1,022	\$ -	\$ 1,200	\$ 1,200	\$ -	N/A	\$ (1,200)
7020	Gas	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7030	Telephone/Internet	\$ 5,033	\$ 6,694	\$ 3,000	\$ 3,000	\$ -	N/A	\$ (3,000)
7050	Water	\$ 11	\$ 8	\$ 15	\$ 15	\$ 15	0%	\$ -
7720	Equipment Rental	\$ 2,147	\$ 1,579	\$ 2,230	\$ 2,230	\$ 2,200	-1%	\$ (30)
	Total Utilities and Services	\$ 8,213	\$ 8,281	\$ 6,445	\$ 6,445	\$ 2,215	-66%	\$ (4,230)
Other Expenses								
Miscellaneous								
6490	Dues/Subscriptions/Training	\$ 321	\$ 677	\$ 3,000	\$ 3,000	\$ 8,000	167%	\$ 5,000
6900	Travel and Meeting	\$ 500	\$ 30	\$ -	\$ -	\$ -	N/A	\$ -
	Total Miscellaneous	\$ 821	\$ 707	\$ 3,000	\$ 3,000	\$ 8,000	167%	\$ 5,000

Code Compliance

100-4600		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Maintenance								
6095	IT Updates		\$ 45	\$ -	\$ -	\$ -	N/A	\$ -
6650	Website Maintenance	\$ -	\$ 650	\$ -	\$ -	\$ -	N/A	\$ -
7130	City Hall Security System	\$ 533	\$ 352	\$ -	\$ -	\$ -	N/A	\$ -
7200	Facility Maintenance	\$ 1,574	\$ 649	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7250	Equipment Service Maintenance	\$ 921	\$ 405	\$ 650	\$ 650	\$ 650	0%	\$ -
7260	Vehicle Maintenance	\$ 3,910	\$ 7,209	\$ 2,000	\$ 2,500	\$ 1,000	-60%	\$ (1,500)
7265	Vehicle Fuel	\$ 2,974	\$ 3,225	\$ 1,500	\$ 1,800	\$ 246	-86%	\$ (1,554)
9515	Vehicle Lease	\$ -	\$ -	\$ -	\$ 9,800	\$ -	N/A	\$ (9,800)
Total Maintenance		\$ 9,913	\$ 12,534	\$ 5,150	\$ 15,750	\$ 2,896	-82%	\$ (12,854)
Total Other Expenses		\$ 10,734	\$ 13,241	\$ 8,150	\$ 18,750	\$ 10,896	-42%	\$ (7,854)
Capital - Replacement								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Capital - Replacement		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 354,496	\$ 407,001	\$ 433,321	\$ 464,063	\$ 466,641	1%	\$ 2,579
Net Subsidy General Fund		\$ 304,193	\$ 388,980	\$ 423,321	\$ 449,063	\$ 436,641	-3%	\$ (12,421)

Code Compliance will be funded by revenue collected through Cost Recovery Fines and the General Operating Fund.

Parking Enforcement

Parking Enforcement receives revenue from the City’s Paid Parking Program.

100-4800		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
Staffing Summary								
Community Development Director		0.00	0.25	0.25	0.25	0.25	0%	0.00
Planning Director		0.25	0.00	0.00	0.00	0.00	N/A	0.00
Finance Manager		0.15	0.00	0.00	0.00	0.00	N/A	0.00
Parking Enforcement Officers		1.90	3.00	3.00	3.00	3.00	0%	0.00
Administrative Assistant		0.15	0.30	0.30	0.30	0.30	0%	0.00
Total FTE		2.45	3.55	3.55	3.55	3.55	0%	0.00
Revenues								
Charges for Services								
Parking Pay Station Rev. Downtown								
4355	Merchant Paid Parking	\$ -	\$ -	\$ 14,000	\$ 10,000	\$ 14,000	40%	\$ 4,000
4370	Pay Station Coin Income	\$ -	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
4371	Pay Station Credit Income	\$ -	\$ -	\$ 65,000	\$ 45,209	\$ 65,000	44%	\$ 19,791
Subtotal Parking Fees		\$ -	\$ -	\$ 87,000	\$ 63,209	\$ 87,000	38%	\$ 23,791
4500	Citations	\$ 70,631		\$ 100,000	\$ -	\$ -	N/A	\$ -
Subtotal Citations		\$ 70,631	\$ -	\$ 100,000	\$ -	\$ -	N/A	\$ -
Miscellaneous Revenue								
4710	Interest Income	\$ 2,752	\$ 1,000	\$ -	\$ -	\$ -	N/A	\$ -
Total Miscellaneous		\$ 2,752	\$ 1,000	\$ -	\$ -	\$ -	N/A	\$ -
Total Revenue		\$ 73,383	\$ 1,000	\$ 187,000	\$ 63,209	\$ 87,000	38%	\$ 23,791
Expenses								
Personnel								
Salaries and Wages		\$ 88,616	\$ 65,880	\$ 103,288	\$ 104,256	\$ 96,101	-8%	\$ (8,155)
Other Pay		\$ 7,505	\$ 7,000	\$ -	\$ -	\$ 6,925	N/A	\$ 6,925
Benefits, and Payroll Expenses		\$ 21,911	\$ 13,907	\$ 13,985	\$ 18,292	\$ 20,794	14%	\$ 2,502
Total Personnel Expense		\$ 118,032	\$ 86,787	\$ 117,273	\$ 122,548	\$ 123,820	1%	\$ 1,272
Salaries & Wages								
5010	Full Time	\$ 53,271	\$ 661	\$ 46,141	\$ 46,141	\$ 33,760	-27%	\$ (12,381)
5020	Part Time	\$ 34,988	\$ 897	\$ 57,147	\$ 58,115	\$ 62,241	7%	\$ 4,126
5030	Overtime	\$ 357	\$ 500	\$ -	\$ -	\$ 100	N/A	\$ 100
Total Salaries & Wages		\$ 88,616	\$ 2,057	\$ 103,288	\$ 104,256	\$ 96,101	-8%	\$ (8,155)
Other Pay								
5012	Retention Bonus					\$ 5,925	N/A	\$ 5,925
5140	Accrued Leave Buy Back	\$ 7,505	\$ 7,000	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
Total Other Pay		\$ 7,505	\$ 7,000	\$ -	\$ -	\$ 6,925	N/A	\$ 6,925
Benefits								
5225	Retirement - Employer Contr.	\$ 302	\$ 27	\$ 1,566	\$ 2,438	\$ 3,392	39%	\$ 954
5235	PERS Unfunded Liability	\$ -	\$ -	\$ -	\$ 4,918	\$ 5,532	12%	\$ 614
5250	Medicare/FICA Tax	\$ 4,071	\$ 72	\$ 5,041	\$ 5,041	\$ 5,251	4%	\$ 210
5315	Health Insurance	\$ 16,428	\$ 5,367	\$ 5,508	\$ 4,025	\$ 4,981	24%	\$ 956
5320	457 Match	\$ 1,044	\$ 19	\$ 1,097	\$ 1,097	\$ 776	-29%	\$ (321)
5325	FSA Contribution	\$ -	\$ 392	\$ 392	\$ 392	\$ 562	43%	\$ 170
5410	Auto Allowance	\$ -	\$ 13	\$ 300	\$ 300	\$ 300	0%	\$ -
5415	Cell Phone	\$ 66	\$ 75	\$ 81	\$ 81	\$ -	-100%	\$ (81)
Total Benefits		\$ 21,911	\$ 5,964	\$ 13,985	\$ 18,292	\$ 20,794	14%	\$ 2,502
Total Personnel		\$ 125,537	\$ 93,787	\$ 117,273	\$ 122,548	\$ 123,820	1%	\$ 1,272
Other Expenses								
5570	Uniforms & Safety Supplies	\$ 2,558	\$ 2,475	\$ 2,475	\$ 2,475	\$ 2,500	1%	\$ 25
6013	Citation Administration				\$ 15,000	\$ 17,200	15%	\$ 2,200
6520	Office/Dept. Supplies		\$ 2,900	\$ 2,900	\$ 2,900	\$ 3,500	21%	\$ 600
6610	Pay Stations: CALE Web Software	\$ -	\$ -	\$ -	\$ 17,160	\$ 12,000	-30%	\$ (5,160)
7030	Internet Access: Field-Use Devices	\$ 4,471	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7200	Program Maintenance	\$ 6,940	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
7250	Equipment Maintenance				\$ 1,000	\$ 1,000	0%	\$ -
7260	Vehicle Maintenance and Supplies	\$ 2,298	\$ 3,060	\$ 3,060	\$ 3,060	\$ 3,100	1%	\$ 40
7265	Vehicle & Equip. Fuel	\$ 2,006	\$ 2,000	\$ 1,500	\$ 1,800	\$ 509	-72%	\$ (1,291)
7330	Sign Replacement/Installation		\$ 20,850	\$ 20,850	\$ 20,850	\$ 20,850	0%	\$ -
7660	Miscellaneous Bank Fees	\$ 18,910	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
8060	Pay Stations		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
9510	Pay Stations: Hardware Lease/Repair	\$ 16,193	\$ 15,900	\$ 15,900	\$ -	\$ -	N/A	\$ -
9515	Vehicle Lease	\$ -	\$ -	\$ -	\$ 3,300	\$ -	-100%	\$ (3,300)
Total Other Expenses		\$ 53,377	\$ 73,185	\$ 72,685	\$ 93,545	\$ 86,659	-7%	\$ (6,886)
Total Expenses		\$ 178,914	\$ 166,972	\$ 189,958	\$ 216,093	\$ 210,479	-3%	\$ (5,614)
Net Subsidy General Fund		\$ (105,531)	\$ (165,972)	\$ (2,958)	\$ (152,884)	\$ (123,479)	-19%	\$ 29,405

Parking Enforcement will be funded with citation revenue and General Funds.

Parks & Recreation

The Artesia Parks and Recreation Department provides active and passive recreational activities, programs and facilities for Artesia residents in accessible, affordable, and safe environments. The Department also maintains parks and recreational facilities. In addition, the Department offers health and social services to older adults, and it encourages cultural and physical diversity through its planned activities and programs offered.

100-5100	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary							
Full Time Positions							
Parks and Recreation Manager	0.75	1.00	1.00	1.00	1.00	0%	0.00
Assistant Parks & Recreation Manager	0.00	1.00	0.00	0.00	0.00	N/A	0.00
Recreation Supervisor	3.00	1.00	1.00	1.00	1.00	0%	0.00
Recreation Program Coordinator	2.00	2.00	2.00	2.00	2.00	0%	0.00
Recreation Specialist	0.00	0.00	0.00	0.00	1.00	N/A	1.00
Parks and Recreation Leader	3.15	1.00	1.00	1.00	0.00	N/A	-1.00
Maintenance Worker II	2.00	0.00	0.00	0.00	0.00	N/A	0.00
Administrative Assistant	1.00	0.00	0.00	0.00	0.00	N/A	0.00
Administrative Secretary	0.05	0.05	0.05	0.05	0.05	0%	0.00
Subtotal FTE	11.95	6.05	5.05	5.05	5.05	0%	0.00
Part Time Positions							
Parks and Recreation Leader I	0.00	4.00	4.00	4.00	4.00	0%	0.00
Parks and Recreation Leader II	0.00	2.00	2.00	2.00	2.00	0%	0.00
Parks and Recreation Leader III	0.00	0.00	0.00	0.00	0.00	N/A	0.00
Subtotal FTE	0.00	6.00	6.00	6.00	6.00	0%	0.00
Total FTE	11.95	12.05	11.05	11.05	11.05	0%	0.00
Revenues							
Parks and Recreation Fees	\$ 56,503	\$ 68,911	\$ 68,000	\$ 73,000	\$ 80,500	10%	\$ 7,500.00
Revenue From General Fund	\$ 652,915	\$ 1,013,684	\$ 1,444,476	\$ 1,556,259	\$ 1,172,367	-25%	\$ (383,891.39)
Total Revenue for Department	\$ 709,418	\$ 1,082,595	\$ 1,512,476	\$ 1,629,259	\$ 1,252,867	-23%	\$ (376,391.39)
Expenditures							
Personnel	\$ 416,304	\$ 604,755	\$ 604,516	\$ 619,304	\$ 764,002	23%	\$ 144,698
Utilities and Services	\$ 173,357	\$ 171,459	\$ 177,700	\$ 177,800	\$ 199,100	12%	\$ 21,300
Materials and Supplies	\$ 9,973	\$ 6,381	\$ 7,810	\$ 7,810	\$ 7,810	0%	\$ -
Other Expenses	\$ 109,784	\$ 167,379	\$ 212,200	\$ 314,095	\$ 244,000	-22%	\$ (70,095)
Capital	\$ -	\$ -	\$ -	\$ 510,250	\$ 37,955	-93%	\$ (472,295)
Total Expenditures	\$ 709,418	\$ 949,973	\$ 1,002,226	\$ 1,629,259	\$ 1,252,867	-23%	\$ (376,391)
Net Subsidy General Fund	\$ 652,915	\$ 1,013,684	\$ 1,444,476	\$ 1,556,259	\$ 1,172,367	-25%	\$ (383,891)

Parks & Recreation

100-5100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
Revenues								
4300	Application Fees	\$ 1,400	\$ 2,800	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
4303	Banner Program	\$ 1,400	\$ 4,575	\$ 2,000	\$ 2,000	\$ 1,500	-25%	\$ (500)
4305	Baseball Fees (Youth)	\$ 5,021	\$ 18,626	\$ 10,000	\$ 15,000	\$ 20,000	33%	\$ 5,000
4306	Adult Sports	\$ 210	\$ 805	\$ 3,000	\$ 3,000	\$ 1,000	-67%	\$ (2,000)
4330	Facility Use Fees	\$ 18,279	\$ 20,005	\$ 20,000	\$ 20,000	\$ 20,000	0%	\$ -
4380	Recreation Fees (General)	\$ 27,198	\$ 22,100	\$ 30,000	\$ 30,000	\$ 35,000	17%	\$ 5,000
4381	Recreation Fees (Education)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4387	Soccer Fees (Youth)	\$ (5)	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
Total Revenues		\$ 56,503	\$ 68,911	\$ 68,000	\$ 73,000	\$ 80,500	10%	\$ 7,500
Expenses								
Personnel								
	Salaries and Wages	\$ 317,840	\$ 424,301	\$ 435,646	\$ 448,749	\$ 466,696	4%	\$ 17,947
	Other Pay	\$ 8,243	\$ 5,000	\$ -	\$ 5,000	\$ 34,675	594%	\$ 29,675
	Benefits, and Payroll Expenses	\$ 90,221	\$ 175,454	\$ 168,870	\$ 165,555	\$ 262,631	59%	\$ 97,076
Total Personnel		\$ 416,304	\$ 604,755	\$ 604,516	\$ 619,304	\$ 764,002	23%	\$ 144,698
Salaries & Wages								
5010	Full Time	\$ 262,061	\$ 338,114	\$ 352,877	\$ 359,232	\$ 375,470	5%	\$ 16,238
5020	Part Time	\$ 53,236	\$ 79,304	\$ 80,769	\$ 82,017	\$ 83,226	1%	\$ 1,209
5030	Overtime	\$ 2,543	\$ 6,883	\$ 2,000	\$ 7,500	\$ 8,000	7%	\$ 500
Total Salaries & Wages		\$ 317,840	\$ 424,301	\$ 435,646	\$ 448,749	\$ 466,696	4%	\$ 17,947
Other Pay								
5012	Retention Bonus					\$ 29,675	N/A	\$ 29,675
5040	Standby - on/call pay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5140	Accrued Leave Buy Back	\$ 8,243	\$ 5,000		\$ 5,000	\$ 5,000	0%	\$ -
Total Other Pay		\$ 8,243	\$ 5,000	\$ -	\$ 5,000	\$ 34,675	594%	\$ 29,675
Benefits								
5225	Retirement - Employer Contr.	\$ 1,373	\$ 40,625	\$ 10,158	\$ 20,596	\$ 32,762	59%	\$ 12,166
5235	PERS Unfunded Liability	\$ -	\$ 43,374	\$ -	\$ 38,200	\$ 42,498	11%	\$ 4,298
5250	FICA Tax	\$ 4,326	\$ 13,595	\$ 5,085	\$ 11,483		-100%	\$ (11,483)
5250	Medicare Tax	\$ 5,539	\$ 13,595	\$ 6,319		\$ 11,811	N/A	\$ 11,811
5315	Health Insurance	\$ 74,661	\$ 56,504	\$ 69,744	\$ 75,212	\$ 96,029	28%	\$ 20,817
5320	457 Match	\$ 2,250	\$ 3,337	\$ 5,237	\$ 5,237	\$ 6,660	27%	\$ 1,423
5325	FSA Contribution	\$ -	\$ -	\$ 3,573	\$ 3,573	\$ 5,669	59%	\$ 2,096
5410	Auto Allowance		\$ 1,557	\$ 1,890	\$ 1,890	\$ 1,890	0%	\$ -
5415	Cell Phone	\$ 188	\$ -	\$ 664	\$ 664	\$ -	-100%	\$ (664)
5418	Bilingual Pay	\$ -	\$ -	\$ 1,200	\$ 1,500	\$ 1,500	0%	\$ -
5610	Retiree Health Insurance	\$ 1,884	\$ 2,866	\$ 65,000	\$ 7,200	\$ 63,812	786%	\$ 56,612
Total Benefits		\$ 90,221	\$ 175,454	\$ 168,870	\$ 165,555	\$ 262,631	59%	\$ 97,076
Total Personnel		\$ 416,304	\$ 604,755	\$ 604,516	\$ 619,304	\$ 764,002	23%	\$ 144,698
Utilities and Services								
6020	City Hall Contractual	\$ 7,799	\$ 4,296	\$ -	\$ -	\$ -	N/A	\$ -
7010	Light and Power	\$ 50,257	\$ 61,132	\$ 65,000	\$ 65,000	\$ 65,000	0%	\$ -
7011	Light/Power - 178th St.	\$ 790	\$ 202	\$ 500	\$ 500	\$ 500	0%	\$ -
7020	Gas	\$ 646	\$ 1,473	\$ 2,800	\$ 2,800	\$ 4,500	61%	\$ 1,700
7021	Gas - 178th St.	\$ 243	\$ 203	\$ 400	\$ 400	\$ 400	0%	\$ -
7030	Telephone/Internet	\$ 7,023	\$ 15,798	\$ 6,500	\$ 6,500	\$ 6,500	0%	\$ -
7050	Water	\$ 29,420	\$ 27,768	\$ 32,500	\$ 32,500	\$ 30,000	-8%	\$ (2,500)
7051	Water - 178th St.	\$ 6,726	\$ 4,764	\$ 5,500	\$ 5,500	\$ 6,000	9%	\$ 500
7130	Security Svcs. Maint.	\$ 1,857	\$ 7,144	\$ 4,500	\$ 4,500	\$ 22,500	400%	\$ 18,000
7220	HVAC Maintenance	\$ 48,123	\$ 39,012	\$ 49,000	\$ 49,000	\$ 49,000	0%	\$ -
7250	Equipment Service	\$ 8,179	\$ 1,776	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7260	Vehicle Svcs./Maint.	\$ 6,082	\$ 869	\$ -	\$ 100	\$ 4,700	4600%	\$ 4,600
7265	Vehicle & Equip. Fuel	\$ -	\$ 1,636	\$ 3,000	\$ 3,000	\$ 2,000	-33%	\$ (1,000)
7720	Equipment Rental	\$ 6,213	\$ 5,385	\$ 6,000	\$ 6,000	\$ 6,000	0%	\$ -
Total Utilities and Services		\$ 173,357	\$ 171,459	\$ 177,700	\$ 177,800	\$ 199,100	12%	\$ 21,300
Materials & Supplies								
5570	Uniforms	\$ 3,500	\$ 2,341	\$ 3,060	\$ 3,060	\$ 3,060	0%	\$ -
6500	City Hall Pro-Rata Supplies	\$ 1,700	\$ 857	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 3,273	\$ 3,182	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
6560	Special Supplies	\$ 1,500	\$ -	\$ 750	\$ 750	\$ 750	0%	\$ -
Total Materials & Supplies		\$ 9,973	\$ 6,381	\$ 7,810	\$ 7,810	\$ 7,810	0%	\$ -

Parks & Recreation

100-5100		FY 2022	FY 2023	FY 2024	FY 2024	FY 2025	Budget	Budget
		Actual	Actual	Budget	Estimate	Mid-Year	%▲	\$▲
Other Expenses								
Miscellaneous								
5540	Education/Tuition Reimbursement	\$ 2,000	\$ 80	\$ 2,000	\$ 3,000	\$ 7,000	133%	\$ 4,000
6035	Contract Services				\$ 645	\$ 1,000	55%	\$ 355
6045	Copyright/Entertainment Licensing	\$ 1,894	\$ 2,048	\$ 2,000	\$ 2,050	\$ 3,000	46%	\$ 950
6490	Dues and Subscriptions	\$ 1,502	\$ 1,032	\$ 1,000	\$ 1,000	\$ 1,600	60%	\$ 600
6840	Staff Training	\$ -	\$ -	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
6900	Travel and Meeting	\$ 1,000	\$ 1,400	\$ 1,000	\$ 1,200	\$ 2,200	83%	\$ 1,000
Total Miscellaneous		\$ 6,396	\$ 4,560	\$ 6,000	\$ 7,895	\$ 15,800	100%	\$ 7,905
Facility Maintenance								
7210	Albert O. Little Center Supplies	\$ 10,403	\$ 9,498	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
7225	Artesia Park Library Supplies	\$ 3,930	\$ 6,116	\$ 6,000	\$ 6,000	\$ 7,000	17%	\$ 1,000
7245	AJ Padelford Park Supplies	\$ 5,954	\$ 6,665	\$ 9,000	\$ 9,000	\$ 10,000	11%	\$ 1,000
7275	Field Maintenance	\$ 1,551	\$ 3,711	\$ 3,000	\$ 3,000	\$ 15,000	400%	\$ 12,000
7280	Artesia Park Supplies	\$ 23,695	\$ 46,613	\$ 55,000	\$ 55,000	\$ 58,000	5%	\$ 3,000
7315	Maintenance - 178th St.	\$ 255	\$ 12,182	\$ -	\$ -	\$ -	N/A	\$ -
7806	Botanical Garden	\$ -	\$ 18,664	\$ 37,600	\$ 137,600	\$ 37,600	-73%	\$ (100,000)
Total Facility Maintenance		\$ 45,788	\$ 103,450	\$ 120,600	\$ 220,600	\$ 137,600	-38%	\$ (83,000)
Senior and Recreation Programs								
5550	Background Checks - Volunteers	\$ -	\$ 256	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
6195	Contract Services	\$ 12,000	\$ 4,540	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
	Umpire Fees		\$ -				N/A	\$ -
7640	Adult Sports/Activities	\$ -	\$ 1,628	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7676	Recreation Programs	\$ 20,100	\$ 17,286	\$ 23,100	\$ 23,100	\$ 23,100	0%	\$ -
	Teen Programs		\$ -					
	Summer Programs		\$ -					
7790	Senior Meals	\$ 15,000	\$ 11,319	\$ 16,000	\$ 16,000	\$ 21,000	31%	\$ 5,000
7795	Youth Baseball Programs	\$ 7,000	\$ 12,779	\$ 14,500	\$ 14,500	\$ 14,500	0%	\$ -
7797	Youth Soccer Program	\$ -	\$ 5,987	\$ 7,500	\$ 7,500	\$ 7,500	0%	\$ -
7821	Senior Programs	\$ -	\$ 2,406	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7835	Program Advertising & Promo.	\$ 3,500	\$ 3,168	\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
Total Program Expenses		\$ 57,600	\$ 59,369	\$ 85,600	\$ 85,600	\$ 90,600	6%	\$ 5,000
Total Other Expenses		\$ 109,784	\$ 167,379	\$ 212,200	\$ 314,095	\$ 244,000	-22%	\$ (70,095)
Capital								
8015	Capital Furniture	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8011	Recreation Software	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,705	14%	\$ 705
8024	Park Improvements	\$ -	\$ 132,621	\$ 505,250	\$ 505,250	\$ 32,250	-94%	\$ (473,000)
Total Capital - Replacement		\$ -	\$ 132,621	\$ 510,250	\$ 510,250	\$ 37,955	-93%	\$ (472,295)
Total Expenses		\$ 709,418	\$ 1,082,595	\$ 1,512,476	\$ 1,629,259	\$ 1,252,867	-23%	\$ (376,391)
Net Subsidy General Fund		\$ 652,915	\$ 1,013,684	\$ 1,444,476	\$ 1,556,259	\$ 1,172,367	-25%	\$ (383,891)

Parks & Recreation will be funded by revenue collected through Parks and Recreation fees, and the General Operating Fund.

Community Promotions

The primary function of the Community Promotions Department is to provide events and programs for the enjoyment and support of the community. The key functions of the department include special events, the production and distribution of the City newsletter “The Artesian,” and community benefits programs including implementing “Project Joy,” the holiday assistance program.

100-5300		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
Revenue From General Fund		\$ 187,292	\$ 171,263	\$ 261,140	\$ 266,140	\$ 266,608	0%	\$ 468
County Grant Funds		\$ -	\$ 27,500	\$ 25,000	\$ 25,000	\$ 32,350	29%	\$ 7,350
Cannabis Community Benefit		\$ -	\$ -	\$ -	\$ -	\$ 81,000		
Total Transfers and Revenue for Department		\$ 187,292	\$ 198,763	\$ 286,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
Expenditures								
Programs		\$ 187,292	\$ 198,763	\$ 286,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
Total Expenditures		\$ 187,292	\$ 198,763	\$ 286,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
Net Subsidy General Fund		\$ 187,292	\$ 171,263	\$ 261,140	\$ 266,140	\$ 266,608	0%	\$ 468
Expenses								
Programs								
6155	Contract Services	\$ 1,250	\$ 1,700	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
6180	The Artesian	\$ 31,615	\$ 37,995	\$ 40,000	\$ 40,000	\$ 42,000	5%	\$ 2,000
	SB 1383- Funded Artesian							
6490	Association Dues	\$ 168	\$ 168	\$ -	\$ -		N/A	\$ -
6520	Office/Dept. Supplies	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
7030	Telephones	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
7235	Artesia Historic District Utilities	\$ 10,658	\$ 12,287	\$ 12,000	\$ 12,000	\$ 14,000	17%	\$ 2,000
7601	Gateway Managers Monthly Mtg.	\$ 2,882						
7735	Project Joy	\$ (457)	\$ (3,195)	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
7740	International Diversity Festival	\$ 85,572	\$ 85,311	\$ 100,000	\$ 100,000	\$ 108,533	9%	\$ 8,533
7760	Miss Artesia Pageant	\$ -	\$ 2,844	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7770	Monthly Program Events	\$ -	\$ 57,608	\$ -	\$ -		N/A	\$ -
7770	January Program Events	\$ -	\$ -	\$ 100	\$ 100	\$ 100	0%	\$ -
E101	New Year's Program							
E102	Martin Luther King, Jr. Day							
7770	February Program Events	\$ 108	\$ -	\$ 200	\$ 200	\$ 200	0%	\$ -
E201	Presidents' Day							
7770	March Program Events	\$ 19,752		\$ 27,600	\$ 27,600	\$ 27,600	0%	\$ -
E301	Mariachi Festival							
E302	Cesar Chavez Day							
7770	April Program Events	\$ 3,043		\$ 6,100	\$ 6,100	\$ 6,100	0%	\$ -
E401	Eggstravaganza							
E401	Safety Expo							
E402	Earth Day							
7770	May Program Events	\$ 2,030		\$ 3,075	\$ 3,075	\$ 3,075	0%	\$ -
E501	Mother's Day Mariachi Serenade							
E502	Memorial Day		\$ 398					
7770	June Program Events	\$ 1,029		\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
E601	Dog Day Afternoon		\$ 205					
E602	Summer Kickoff Party		\$ 2,181					

Community Promotions

100-5300		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
7770	July Program Events	\$ 38,686		\$ 40,000	\$ 40,000	\$ 50,000	25%	\$ 10,000
E701	Independence Day		\$ 14,446					
7770	August Program Events	\$ 208		\$ 2,500	\$ 2,500	\$ 2,500	0%	\$ -
E801	National Night Out							
7770	September Program Events	\$ 294		\$ 1,100	\$ 1,100	\$ 1,100	0%	\$ -
E901	Patriot Day							
7770	October Program Events	\$ 7,837		\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
E1001	Halloween							
7770	November Pogram Events	\$ 1,234		\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
E1101	Veteran's Day							
7770	December Program Events	\$ 5,643		\$ 16,550	\$ 16,550	\$ 16,550	0%	\$ -
E1201	Tree Lighting Celebration							
E1201	Winter Wonderland							
E1201	Jingle Bell Express							
E1201	Community Holiday Party							
E1201	Snow Day							
7780	Publicity	\$ 30	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7785	Red Ribbon "Say No to Drugs"	\$ 2,163	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7800	Special Event Equipment	\$ 780	\$ 752	\$ 1,000	\$ 6,000	\$ 5,000	-17%	\$ (1,000)
7803	Artesia Parade	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7805	Special Programs	\$ 5,334	\$ 6,950		\$ -	\$ -	N/A	\$ -
7804	Beautification Awards	\$ 60	\$ 35			\$ -		
7808	Community Benefits Grants	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	N/A	\$ (2,500)
7819	SB 1383 Grant	238.17	\$ 15,175	\$ 6,715	\$ 6,715	\$ -	N/A	\$ (6,715)
7824	Summer Concert Series	\$ -	\$ 3,600	\$ 6,500	\$ 6,500	\$ 2,000	-69%	\$ (4,500)
Total Expenses		\$ 187,292	\$ 198,763	\$ 286,140	\$ 291,140	\$ 298,958	3%	\$ 7,818
Net Subsidy General Fund		\$ 187,292	\$ 171,263	\$ 261,140	\$ 266,140	\$ 266,608	0%	\$ 468

Community Promotions will be funded by the General Operating Fund, and County discretionary grants.

Public Works

The Public Works Department maintains the City’s streets, sidewalks, medians, and facilities. Maintenance includes sidewalk repairs for ADA compliance, filling of pot holes, maintaining vegetation such as trimming vines and controlling weeds, removing trash from City receptacles, and maintaining City fleet vehicles. The Department also manages contracts for regular maintenance work such as tree trimming and landscaping City medians.

100-6100	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary							
Full Time Positions							
Public Works Manager	0.30	0.30	1.00	1.00	0.90	-10%	-0.10
Special Projects Manager	0.00	1.00	0.00	0.00	0.00	N/A	0.00
Lead Maintenance Specialist	0.00	0.60	0.60	0.60	0.80	33%	0.20
Maintenance Specialist II	1.00	0.00	0.00	0.00	0.00	N/A	0.00
Maintenance Specialist I	2.00	1.20	1.20	1.20	1.60	33%	0.40
Maintenance Worker II	1.00	1.80	1.20	1.20	2.40	100%	1.20
Administrative Assistant	0.15	0.30	0.30	0.30	0.30	0%	0.00
Total FTE	4.45	5.20	4.30	4.30	6.00	40%	1.70
Total FTE	4.45	5.20	4.30	4.30	6.00	40%	1.70
Transfers and Revenues							
Transfer in from Gas Tax	\$ 155,801	\$ 160,000		\$ -	\$ -	N/A	\$ -
Revenue From General Fund	\$ 366,640	\$ 483,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900
Total Transfers and Revenue for Department	\$ 522,441	\$ 643,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900
Expenditures							
Personnel	\$ 430,802	\$ 541,106	\$ 520,522	\$ 584,598	\$ 757,129	30%	\$ 172,531
Utilities and Services	\$ 30,382	\$ 20,462	\$ 58,800	\$ 58,800	\$ 93,208	59%	\$ 34,408
Materials and Supplies	\$ 4,847	\$ 19,730	\$ 21,620	\$ 27,170	\$ 26,500	-2%	\$ (670)
Other Expenses	\$ 53,282	\$ 58,872	\$ 84,687	\$ 80,887	\$ 174,818	116%	\$ 93,931
Beautification & Maint. Commission	\$ 260	\$ 1,250	\$ 1,250	\$ 1,250	\$ 950	-24%	\$ (300)
Capital	\$ 400	\$ 1,804	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
Total Expenditures	\$ 519,973	\$ 643,223	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900
Net Subsidy General Fund							
	\$ 366,640	\$ 483,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900

Public Works

100-6100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Expenses								
Personnel								
	Salaries and Wages	\$ 384,522.34	\$ 373,752.98	\$ 392,389.00	\$ 407,021	\$ 491,686	21%	\$ 84,665
	Other Pay	\$ 37,048	\$ 19,183	\$ 37,000	\$ 37,000	\$ 61,000	65%	\$ 24,000
	Benefits, and Payroll Expenses	\$ 9,231	\$ 148,170	\$ 91,133	\$ 140,577	\$ 204,443	45%	\$ 63,866
	Total Benefits	\$ 430,802	\$ 541,106	\$ 520,522	\$ 584,598	\$ 757,129	30%	\$ 172,531
Salaries & Wages								
5010	Full Time	\$ 304,863	\$ 316,468	\$ 356,389	\$ 362,021	\$ 445,686	23%	\$ 83,665
5020	Part Time	\$ -	\$ 12,494	\$ -	\$ 5,000	\$ -	-100%	\$ (5,000)
5030	Overtime	\$ 79,660	\$ 44,791	\$ 36,000	\$ 40,000	\$ 46,000	15%	\$ 6,000
	Total Salaries & Wages	\$ 384,522	\$ 373,753	\$ 392,389	\$ 407,021	\$ 491,686	21%	\$ 84,665
Other Pay								
5012	Retention Bonus					\$ 21,000	N/A	\$ 21,000
5040	Standby - on/call pay	\$ 28,737	\$ 17,167	\$ 32,000	\$ 32,000	\$ 35,000	9%	\$ 3,000
5140	Accrued Leave Buy Back	\$ 8,312	\$ 2,016	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
	Total Other Pay	\$ 37,048	\$ 19,183	\$ 37,000	\$ 37,000	\$ 61,000	65%	\$ 24,000
Benefits								
5225	Retirement - Employer Contr.	\$ 1,529	\$ 40,523	\$ 10,808	\$ 21,209	\$ 40,239	90%	\$ 19,030
5235	PERS Unfunded Liability	\$ -	\$ 42,244	\$ -	\$ 38,448	\$ 50,347	31%	\$ 11,899
5250	Medicare/FICA Tax	\$ 6,057	\$ 8,018	\$ 5,168	\$ 5,249	\$ 6,462	23%	\$ 1,213
5315	Health Insurance	\$ -	\$ 54,843	\$ 67,824	\$ 66,837	\$ 96,642	45%	\$ 29,805
5320	457 Match	\$ 1,596	\$ 1,291	\$ 1,187	\$ 1,187	\$ 1,715	44%	\$ 528
5325	FSA Contribution		\$ -	\$ 3,456	\$ 3,456	\$ 6,608	91%	\$ 3,152
5410	Auto Allowance		\$ 1,250	\$ 1,200	\$ 1,200	\$ 1,080	-10%	\$ (120)
5415	Cell Phone	\$ 50	\$ -	\$ 1,490	\$ 1,490	\$ -	N/A	\$ (1,490)
5418	Bilingual Pay				\$ 1,500	\$ 1,350		
	Total Benefits	\$ 9,231	\$ 148,170	\$ 91,133	\$ 140,577	\$ 204,443	45%	\$ 63,866
	Total Personnel	\$ 430,802	\$ 541,106	\$ 520,522	\$ 584,598	\$ 757,129	30%	\$ 172,531
Utilities and Services								
6020	City Hall Pro-Rata	\$ 7,479	\$ 4,236	\$ -	\$ -	\$ -	N/A	\$ -
6035	Contractual Services	\$ 8,544	\$ 1,061	\$ 33,200	\$ 33,200	\$ 20,000	-40%	\$ (13,200)
	Comcate							
	Online Striping							
	Yunex							
	Mariposa							
7010	Light and Power	\$ 3,212	\$ 4,057	\$ 3,400	\$ 3,400	\$ 40,000	1076%	\$ 36,600
7030	Telephone/Internet	\$ 5,587	\$ 3,961	\$ 5,500	\$ 5,500	\$ 5,500	0%	\$ -
7050	Water	\$ 4,294	\$ 2,766	\$ 4,500	\$ 4,500	\$ 12,808	185%	\$ 8,308
7130	Security Services/Maintenance	\$ 551	\$ 1,100	\$ 1,000	\$ 1,000	\$ 1,200	20%	\$ 200
7250	Equipment Svc./Maint./Acquis.	\$ 692	\$ 3,281	\$ 7,200	\$ 7,200	\$ 9,700	35%	\$ 2,500
7720	Equipment Rental	\$ 23	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
	Total Utilities and Services	\$ 30,382	\$ 20,462	\$ 58,800	\$ 58,800	\$ 93,208	59%	\$ 34,408
Materials & Supplies								
5570	Uniforms	\$ 2,500	\$ 4,942	\$ 2,070	\$ 2,070	\$ 3,800	84%	\$ 1,730
6500	City Hall Supplies/Other	\$ 1,691	\$ 2,857	\$ -	\$ -	\$ -	N/A	\$ -
6520	Office Supplies	\$ 656	\$ 1,344	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
6530	Postage	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
6540	Printing	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0%	\$ -
6560	Special Supplies/Uniforms	\$ 2,298	\$ 3,382	\$ 3,450	\$ 7,000	\$ 4,600	-34%	\$ (2,400)
6720	Public Notices	\$ -	\$ 290	\$ -	\$ -	\$ -	N/A	\$ -
7320	Alley Maintenance/Resurface	\$ 170	\$ 7	\$ 100	\$ 100	\$ 100	0%	\$ -
7715	Graffiti Removal Program and Supplies	\$ -	\$ 6,909	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
7820	Adopt-A-Tree	\$ -	\$ 543	\$ -	\$ -	\$ -	N/A	\$ -
	Total Materials & Supplies	\$ 4,847	\$ 19,730	\$ 21,620	\$ 27,170	\$ 26,500	-2%	\$ (670)

Public Works

100-6100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Other Expenses								
Miscellaneous								
5610	Retiree Health Ins	\$ 21,313	\$ 2,450	\$ 24,000	\$ 9,600	\$ 70,718	637%	\$ 61,118
6490	Dues/Subscriptions/Training	\$ 3,188	\$ 4,223	\$ 4,200	\$ 4,200	\$ 4,400	5%	\$ 200
6840	Staff Training	\$ 354	\$ 625	\$ 1,000	\$ 1,300	\$ 1,600	23%	\$ 300
6900	Travel and Meeting	\$ 500	\$ -	\$ 500	\$ 800	\$ 800	0%	\$ -
7265	Vehicle and Equipment Fuel	\$ 6,500	\$ 17,324	\$ 14,487	\$ 14,487	\$ 15,800	9%	\$ 1,313
7645	Annnual Fee Storm Water	\$ 10,602	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Miscellaneous		\$ 42,457	\$ 24,622	\$ 44,187	\$ 30,387	\$ 93,318	207%	\$ 62,931
Maintenance								
7220	HVAC System Service/Maintenance			\$ -	\$ 6,000	\$ 10,000	67%	\$ 4,000
7260	Vehicle Maintenance	\$ 5,500	\$ 10,328	\$ 11,500	\$ 11,500	\$ 11,500	0%	\$ -
7280	Facility Maintenance	\$ 4,389	\$ 8,756	\$ 25,000	\$ 25,000	\$ 52,000	108%	\$ 27,000
7335	City Right of Way Maintenance	\$ 935	\$ 15,166	\$ 4,000	\$ 8,000	\$ 8,000	0%	\$ -
Total Maintenance		\$ 10,825	\$ 34,250	\$ 40,500	\$ 50,500	\$ 81,500	61%	\$ 31,000
Total Other Expenses		\$ 53,282	\$ 58,872	\$ 84,687	\$ 80,887	\$ 174,818	116%	\$ 93,931
Beautification & Maint. Commission								
7675	Commissioner Recognition/Expense	\$ 60	\$ 300	\$ 300	\$ 300	\$ 300	0%	\$ -
7807	Business Beautification Awards	\$ 100	\$ 650	\$ 650	\$ 650	\$ 650	0%	\$ -
7811	Holiday Home Decoration Awards	\$ 100	\$ 300	\$ 300	\$ 300	\$ -	N/A	\$ (300)
Total Beautification Expenses		\$ 260	\$ 1,250	\$ 1,250	\$ 1,250	\$ 950	-24%	\$ (300)
Capital								
7300	Street Maintenance (MOE)	\$ 400	\$ 1,804	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8055	Norwalk Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Capital		\$ 400	\$ 1,804	\$ 4,200	\$ 4,200	\$ 4,200	0%	\$ -
Total Expenses		\$ 522,441	\$ 643,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900
Net Subsidy General Fund		\$ 366,640	\$ 483,766	\$ 691,079	\$ 756,905	\$ 1,056,805	40%	\$ 299,900

Public Works will be funded by through Gas Tax revenue and the General Operating Fund.

Law Enforcement

Law Enforcement is a contract service provided by the Los Angeles County Sheriff’s Department to preserve the quality of life in Artesia. Services include general law enforcement, traffic enforcement, jail services, warrants service and monitoring, and community relations.

100-7100		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	0%	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	0%	0.00
Revenues & Transfers In								
Revenue From General Fund		\$ 4,040,838	\$ 4,396,304	\$ 4,774,383	\$ 4,846,383	\$ 5,154,042	6%	\$ 307,659
Transfer in from COPS Fund 77		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 304,891	205%	\$ 204,891
Total Revenue for Department		\$ 4,140,838	\$ 4,496,304	\$ 4,874,383	\$ 4,946,383	\$ 5,458,933	10%	\$ 512,550
Expenditures								
Law Enforcement Services		\$ 4,040,662	\$ 4,496,304	\$ 4,850,446	\$ 4,946,383	\$ 5,458,933	10%	\$ 512,550
Capital						\$ 110,091	N/A	\$ 110,091
Total Expenditures		\$ 4,040,662	\$ 4,496,304	\$ 4,850,446	\$ 4,946,383	\$ 5,569,024	13%	\$ 622,641
Net Subsidy General Fund		\$ 3,940,662	\$ 4,396,304	\$ 4,750,446	\$ 4,846,383	\$ 5,264,133	9%	\$ 417,750
Law Enforcement Services								
6035	Contract Services	0	0	0	0	2800	N/A	\$ 2,800
6080	Los Angeles County Sheriffs Contract	\$ 4,140,838	\$ 4,292,304	\$ 4,674,383	\$ 4,674,383	\$ 5,159,133	10%	\$ 484,750
	CFD-Funded Contract	\$ -	\$ 23,505	\$ 23,937	\$ 23,937	\$ (24,000)	-200%	\$ (47,937)
	Suppression/Equipment	\$ -	\$ 180,495	\$ 176,063	\$ 248,063	\$ 321,000	29%	\$ 72,937
	Total Law Enforcement	\$ 4,140,838	\$ 4,496,304	\$ 4,874,383	\$ 4,946,383	\$ 5,458,933	10%	\$ 512,550
Capital								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ 110,091	N/A	\$ 110,091
	Total Capital	\$ -	\$ -	\$ -	\$ -	\$ 110,091	N/A	\$ 110,091
Total Expenses		\$ 4,140,838	\$ 4,496,304	\$ 4,874,383	\$ 4,946,383	\$ 5,569,024	13%	\$ 622,641
Net Subsidy General Fund		\$ 3,940,662	\$ 4,396,304	\$ 4,750,446	\$ 4,846,383	\$ 5,264,133	9%	\$ 417,750

Law Enforcement will be funded by COPS Grant funds and the General Operating Fund.

Restricted Funds

Summer Lunch Program

The Summer Lunch Program is a State Grant to provide lunches to school children during the Summer.

Fund 150		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4285	Revenue	\$ 25,556	\$ 6,063	\$ 18,000	\$ 18,000	\$ 18,000	0%	\$ -
Total Revenue		\$ 25,556	\$ 6,063	\$ 18,000	\$ 18,000	\$ 18,000	0%	\$ -
Expenses								
5900	Administrative Expense	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
7830	Summer Lunch Program	\$ 42,344	\$ 6,799	\$ 14,500	\$ 14,500	\$ 14,500	0%	\$ -
Total Expenses		\$ 42,344	\$ 6,799	\$ 18,000	\$ 18,000	\$ 18,000	0%	\$ -
Net surplus/(deficit)		\$ (16,787)	\$ (736)	\$ -	\$ -	\$ -	N/A	\$ -

Summer Lunch Program does not require General Funds Revenue for Expense Activity.

Artesia Housing Authority Fund

The Artesia Housing Authority serves as a foundation to build affordable housing units.

Fund 200		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget % ▲	Budget \$ ▲
Staffing Summary								
	Community Development Director	0.00	0.05	0.00	0.05	0.05	0%	0.00
	Housing Projects Manager	0.75	0.00	0.75	0.00	0.00	N/A	0.00
	Management Analyst	0.75	0.25	0.75	0.25	0.15	-40%	-0.10
	Total FTE	1.50	0.30	1.50	0.30	0.20	-33%	-0.10
Revenues								
4710	Interest	\$ 3,236	\$ 16,254	\$ 20,000	\$ 20,000	\$ 18,000	-10%	\$ (2,000)
4720	Rental Income	\$ 78,507	\$ 78,507	\$ 78,500	\$ 78,500	\$ 86,358	10%	\$ 7,858
	Total Revenue	\$ 81,743	\$ 94,761	\$ 98,500	\$ 98,500	\$ 104,358	6%	\$ 5,858
Expenses								
Personnel								
	Salaries and Wages	\$ -	\$ 28,448	\$ 30,468	\$ 30,468	\$ 17,872	-41%	\$ (12,596)
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 1,700	N/A	\$ 1,700
	Benefits, and Payroll Expenses	\$ -	\$ 6,002	\$ 7,383	\$ 6,949	\$ 6,977	0%	\$ 28
	Total Personnel	\$ -	\$ 34,450	\$ 37,851	\$ 37,417	\$ 26,549	-29%	\$ (10,868)
Salaries & Wages								
5010	Full Time	\$ -	\$ 28,448	\$ 30,468	\$ 30,468	\$ 17,872	-41%	\$ (12,596)
	Total Salaries & Wages	\$ -	\$ 28,448	\$ 30,468	\$ 30,468	\$ 17,872	-41%	\$ (12,596)
Other Pay								
5012	Retention Bonus					\$ 700	N/A	\$ 700
5140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
	Total Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 1,700	N/A	\$ 1,700
Benefits								
5225	Retirement - Employer Contr.		\$ 272	\$ 842	\$ 1,702	\$ 1,506	-12%	\$ (196)
5235	PERS - Unfunded Liability					\$ 2,355	N/A	\$ 2,355
5250	Medicare/FICA Tax	\$ -	\$ 595	\$ 442	\$ 442	\$ 259	-41%	\$ (183)
5315	Health Insurance	\$ -	\$ 4,808	\$ 5,409	\$ 4,115	\$ 1,934	-53%	\$ (2,181)
5320	457 Match	\$ -	\$ 171	\$ 176	\$ 176	\$ 536	205%	\$ 360
5325	FSA Contribution	\$ -	\$ -	\$ 207	\$ 207	\$ 237	14%	\$ 30
5410	Auto Allowance		\$ 156	\$ 210	\$ 210	\$ 150	-29%	\$ (60)
5415	Cell Phone	\$ -	\$ -	\$ 97	\$ 97	\$ -	N/A	\$ (97)
	Medicare Tax	\$ -	\$ 6,002	\$ 7,383	\$ 6,949	\$ 6,977	0%	\$ 28
	Total Personnel	\$ -	\$ 34,450	\$ 37,851	\$ 37,417	\$ 26,549	-29%	\$ (10,868)
Other Expenses								
5900	Administrative Cost Allowance	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	N/A	\$ (10,000)
6035	Contract Services	\$ -	\$ -	\$ -	\$ 59,500	\$ -	-100%	\$ (59,500)
6490	Dues/Subscriptions/Training					\$ 7,500	N/A	\$ 7,500
7205	Property Maintenance	\$ 425	\$ 400	\$ 5,000	\$ 5,000	\$ 2,000	-60%	\$ (3,000)
	Total Other Expenses	\$ 425	\$ 400	\$ 15,000	\$ 74,500	\$ 9,500	-87%	\$ (65,000)
	Total Expenses	\$ 425	\$ 34,850	\$ 52,851	\$ 111,917	\$ 36,049	-68%	\$ (75,868)
	Net surplus/(deficit)	\$ 81,318	\$ 59,911	\$ 45,649	\$ (13,417)	\$ 68,309	-609%	\$ 81,726
	Ending Fund Balance	\$ 775,959	\$ 835,870	\$ 881,519	\$ 845,479	\$ 913,788	8%	\$ 68,309

Artesia Housing Authority Fund does not require General Funds Revenue for Expense Activity.

AJ Padelford Park Expansion Project

The AJ Padelford Park Expansion Project is a grant-funded project to expand the size of AJ Padelford Park through the acquisition of residential properties. The acquisition of the properties will allow the City to expand AJ Padelford Park to be visible and usable from 169th Street.

Fund 205		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Reimbursement	\$ 1,840,318	\$ -	\$ 2,189,297	\$ 2,189,297	\$ 2,269,922	4%	\$ 80,625
4710	Interest	\$ 683	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Revenue		\$ 1,841,001	\$ -	\$ 2,189,297	\$ 2,189,297	\$ 2,269,922	4%	\$ 80,625
Expenses								
5900	Administrative Cost Allowance	\$ -	\$ -	\$ -	\$ -	\$ 14,517	N/A	\$ 14,517
6010	Appraisal Fees	\$ 1,650	\$ -	\$ -	\$ -	\$ 64,034	N/A	\$ 64,034
6035	Contract Services	\$ -	\$ 27,324	\$ -	\$ -	\$ 12,500		
6700	Publicity		\$ 4,018					
7200	Maintenance	\$ 737	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7818	Property Relocation Fees	\$ 579,371	\$ -	\$ 600,000	\$ 600,000	\$ 450,000	-25%	\$ (150,000)
8000	Demolition and Development	\$ -	\$ -	\$ 489,297	\$ 489,297	\$ 747,906	53%	\$ 258,609
8070	Property Acquisition	\$ 1,275,982	\$ 369,194	\$ 1,100,000	\$ 1,100,000	\$ 650,118	-41%	\$ (449,882)
Total Expenses		\$ 1,857,740	\$ 400,536	\$ 2,189,297	\$ 2,189,297	\$ 1,939,074	-11%	\$ (250,223)
Net surplus/(deficit)		\$ (16,739)	\$ (400,536)	\$ -	\$ -	\$ 330,848	#DIV/0!	\$ 330,848

AJ Padelford Park Expansion Project does not require General Funds Revenue for Expense Activity.

Bicycle & Pedestrian TDA Fund

Transportation Development Act, Article 3 funds are used by Artesia for the planning and construction of bicycle and pedestrian facilities.

Fund 210		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4215	Bicycle/Pedestrian Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4250	TDA Local Return	\$ -	\$ -	\$ -	\$ -	\$ 16,533	N/A	\$ 16,533
4255	Allocation on Reserve with County	\$ 33,536	\$ -	\$ 25,000	\$ 25,000	\$ -	N/A	\$ (25,000)
4710	Interest Income	\$ -	\$ 126	\$ -	\$ -	\$ -	N/A	\$ -
Total Revenue		\$ 33,536	\$ 126	\$ 25,000	\$ 25,000	\$ 16,533	-34%	\$ (8,467)
					\$ -	\$ -		
Expenses								
8009	Historical District Trails	\$ -	\$ 34,000	\$ 25,000	\$ 25,000	\$ 16,533	-34%	\$ (8,467)
8020	Capital Improvement	\$ 33,536	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 33,536	\$ 34,000	\$ 25,000	\$ 25,000	\$ 16,533	-34%	\$ (8,467)
Net surplus/(deficit)		\$ -	\$ (33,874)	\$ -	\$ -	\$ -	N/A	\$ -
Ending Fund Balance					\$ 1,091	\$ 1,091	0%	\$ -

Bicycle & Pedestrian TDA Fund does not require General Funds Revenue for Expense Activity.

CNRA Specified Grant Fund

State grant for park improvements and development of open space.

Fund 225		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
Artesia Park - Grant Reimbursement						\$ 1,200,000	N/A	\$ 1,200,000
Botanical Garden - Grant Reimbursement						\$ 950,000	N/A	\$ 950,000
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ 2,150,000	N/A	\$ 2,150,000
Expenses								
Community Center Facilities Improvement								
5900	Project Administration	\$ -	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 830,000	N/A	\$ 830,000
Total CCFI Expenditure		\$ -	\$ -	\$ -	\$ -	\$ 832,500	N/A	\$ 832,500
Artesia Park Ball Field Refurbishment								
5900	Project Administration	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 38,934	N/A	\$ 38,934
6560	Materials and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8011	Capital equipment	\$ -	\$ -	\$ -	\$ -	\$ 32,907	N/A	\$ 32,907
Total Field Refurbishment Expenditure		\$ -	\$ -	\$ -	\$ -	\$ 71,841	N/A	\$ 71,841
Artesia Park Snack Bar Refurbishment								
5900	Project Administration	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 16,821	N/A	\$ 16,821
Total Snack Bar Refurbishment Expenditure		\$ -	\$ -	\$ -	\$ -	\$ 16,821	N/A	\$ 16,821
Old Library Refurbishment								
5900	Project Administration	\$ -	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 100,000	N/A	\$ 100,000
Total Old Library Refurbishment Expenditure		\$ -	\$ -	\$ -	\$ -	\$ 102,500	N/A	\$ 102,500
Artesia Botanical Garden								
5900	Project Administration	\$ -	\$ -	\$ -	\$ -	\$ 10,000	N/A	\$ 10,000
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 950,000	N/A	\$ 950,000
Total Artesia Botanical Garden Expenditure		\$ -	\$ -	\$ -	\$ -	\$ 960,000	N/A	\$ 960,000
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ 1,983,662	N/A	\$ 1,983,662
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ 166,338	N/A	\$ 166,338
Ending Fund Balance					\$ (29,762)	\$ 136,576	-559%	\$ 166,338

Housing Urban Development

The HUD Fund accounts for a Community Project Funding grant administered by the U.S. Department of Housing and Urban Development (HUD). The grant will be used for the development of the Artesia Botanical Garden.

Fund 227		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Income - Botanical Garden					\$ 30,000		
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ 30,000	N/A	\$ 30,000
Expenses								
Artesia Botanical Garden								
5900	Project Administration	\$ -	\$ -	\$ -	\$ -	\$ 21,700	N/A	\$ 21,700
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 8,300	N/A	\$ 8,300
Total Artesia Botanical Garden Expenditure		\$ -	\$ -	\$ -	\$ -	\$ 30,000	N/A	\$ 30,000
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ 30,000	N/A	\$ 30,000
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Ending Fund Balance					\$ (16,143)	\$ (16,143)	0%	\$ -

California Beverage Recycling Fund

Funds from the Beverage Container Recycling City/County Payment Program administered by the California Department of Resources Recycling and Recovery (CalRecycle) are used to implement projects that promote recycling of refund value eligible beverage containers (bottles and cans) citywide.

Fund 230		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Income	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4710	Interest Income	\$ 31	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Revenue		\$ 31	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Expenses								
6550	Collection Containers	\$ 2,428	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7805	Administrative Cost Allowances	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7825	Litter Clean-Up	\$ 111	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 2,539	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Net surplus/(deficit)		\$ (2,508)	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Ending Fund Balance					\$ 5,474	\$ 5,474	0%	\$ -

California Beverage Recycling Fund does not require General Funds Revenue for Expense Activity.

Citizens' Option for Public Safety (COPS) Fund

Citizens' Option for Public Safety (COPS) is a fund to account for supplemental law enforcement services funding of frontline law enforcement and juvenile justice programs.

Fund 240		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4220	Revenue	\$ 100,000	\$ 165,271	\$ 150,000	\$ 168,911	\$ 195,000	15%	\$ 26,089
4710	Interest	\$ 1,503	\$ 6,014	\$ -	\$ 6,500	\$ 7,000	8%	\$ 500
Total Revenue		\$ 101,503	\$ 171,286	\$ 150,000	\$ 175,411	\$ 202,000	15%	\$ 26,589
Expenses								
9900	Transfer to General Fund	\$ 100,000	\$ 100,000	\$ 150,000	\$ 168,911	\$ 304,891	81%	\$ 135,980
Total Expenses		\$ 100,000	\$ 100,000	\$ 150,000	\$ 168,911	\$ 304,891	81%	\$ 135,980
Net surplus/(deficit)		\$ 1,503	\$ 71,286	\$ -	\$ 6,500	\$ (102,891)	-65%	\$ (109,391)
Ending Fund Balance		\$ 185,293	\$ 256,579	\$ 256,579	\$ 308,867	\$ 205,976	-33%	\$ (102,891)

Citizens' Option for Public Safety (COPS) Fund does not require General Funds Revenue for Expense Activity.

Community Facilities District

The Community Facilities District finances public services in addition to those already provided in the District's territory before it was formed, including: Police protection services, Fire protection and suppression services, and ambulance and paramedic services, Flood and storm protection services, including, but not limited to, the operation and maintenance of storm drainage systems, and Maintenance and lighting of parks, parkways, streets, roads, and open space.

Fund 260		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	Total FTE	0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4045	Special Tax CFD	\$ 6,237	\$ 7,370	\$ 23,937	\$ 23,937	\$ 21,356	-11%	\$ (2,581)
4710	Interest Income	\$ 119	\$ 691	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
	Total Revenue	\$ 6,356	\$ 8,061	\$ 25,437	\$ 25,437	\$ 22,856	-10%	\$ (2,581)
Expenses								
6160	Los Angeles Co. Sheriff	\$ -	\$ 23,505	\$ 23,937	\$ 23,937	\$ 24,000	0%	\$ 63
	Total Expenses	\$ -	\$ 23,505	\$ 23,937	\$ 23,937	\$ 24,000	0%	\$ 63
	Net surplus/(deficit)	\$ 6,356	\$ (15,444)	\$ 1,500	\$ 1,500	\$ (1,144)	\$ (2)	-2643.72
	Ending Fund Balance	\$ 31,022	\$ 15,578	\$ 17,078	\$ 54,520	\$ 53,376	-2%	\$ (1,144)

Community Facilities District does not require General Fund Revenue for the Expense Activity.

CDBG Fund

The City of Artesia participates in the Los Angeles Urban County Community Development Block Grant (CDBG) program. This program can fund a wide range of community development needs such as infrastructure improvements, public services, and economic development projects aimed at benefiting low- and moderate-income residents.

Fund 270		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4257	Grant Reimbursement	\$ 226,270	\$ 168,000	\$ 181,000	\$ 13,000	\$ 272,472	1996%	\$ 259,472
4271	CDBG CV Reimbursement	\$ (7,929)	\$ 481,415	\$ 36,500	\$ 104,642		N/A	\$ (104,642)
Total Revenue		\$ 218,341	\$ 649,415	\$ 217,500	\$ 117,642	\$ 272,472	132%	\$ 154,830
Expenses								
CDBG Housing Rehabilitation								
5010	Salaries	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
5900	Administrative Cost Allowance	\$ 3,316	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
6120	Administrative Expense	\$ 34,884	\$ 34,000	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
7630	Activity Delivery	\$ 456	\$ 4,000	\$ 4,000	\$ -		N/A	\$ -
7730	Housing Rehabilitation Program	\$ 147,002	\$ 130,000	\$ 181,000	\$ -	\$ -	N/A	\$ -
7801	Vehicle & Equipment Fuel	\$ 32,001	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total CDBG Housing Rehabilitation		\$ 217,659	\$ 168,000	\$ 185,000	\$ -	\$ 7,500	N/A	\$ 7,500
Sidewalk Replacement Program								
6035	Contract Services					\$ 269,972	N/A	\$ 269,972
6120	Administrative Expense			\$ -	\$ -	\$ -	N/A	\$ -
Total Sidewalk Replacement Program Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 269,972	N/A	\$ 269,972
7816	CDBG CV 1-00090 Microenterprise Grants						N/A	\$ -
	Activity Delivery	\$ 644	\$ 56,367	\$ -	\$ -	\$ -	N/A	\$ -
	Planning and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total CV 1-00090 Expenditures		\$ 644	\$ 56,367	\$ -	\$ -	\$ -	N/A	\$ -
8021	CDBG CV 1-00091 City Hall and Council Chambers Accessibility Improvements							
	Activity Delivery	\$ 25,555	\$ 6,300	\$ -	\$ -	\$ -	N/A	\$ -
	Planning and Administration	\$ 6,446	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total CV 1-00091 Expenditure		\$ 32,001	\$ 6,300	\$ -	\$ -	\$ -	N/A	\$ -
8023	CDBG CV 1-00092 Albert O. Little Community Center and Artesia Park Bathroom Renovations							
	Activity Delivery	\$ 26,511	\$ 11,091	\$ -	\$ -	\$ -	N/A	\$ -
	Planning and Administration	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total CV 1-00092 Expenditure		\$ 26,511	\$ 11,091	\$ -	\$ -	\$ -	N/A	\$ -
7822	CDBG CV 2-3 Small Business Assistance Grants							
	Activity Delivery	\$ 4,349	\$ 413,957	\$ 30,000	\$ 22,500		N/A	\$ (22,500)
	Planning and Administration	\$ -	\$ -	\$ 6,500			N/A	\$ -
Total CV 2-3 Expenditure		\$ 4,349	\$ 413,957	\$ 36,500	\$ 22,500	\$ -	N/A	\$ (22,500)
Total Expenses		\$ 281,164	\$ 655,715	\$ 221,500	\$ 22,500	\$ 277,472	1133%	\$ 254,972
Net surplus/(deficit)		\$ (62,823)	\$ (6,300)	\$ (4,000)	\$ 95,142	\$ (5,000)	\$ (1)	-100141.68
Ending Fund Balance		\$ 31,022	\$ 24,722	\$ 20,722	\$ (22,497)	\$ (27,497)	22%	\$ (5,000)

CDBG Fund does not require General Funds Revenue for Expense Activity.

California Street Grant Fund

The California Street Grant Fund records the CalTrans Grants for Street improvements.

Fund 280		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4225	DOT Funds	\$ 40,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4710	Interest Income	\$ 1,470	\$ -					
4900	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Revenue		\$ 41,470	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Expenses								
6065	General Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8055	Norwalk Blvd. Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7261	HSIPL-5355	\$ 18,397	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 18,397	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Net surplus/(deficit)		\$ 23,073	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Ending Fund Balance		\$ 31,022	\$ 31,022	\$ 31,022	\$ 422,295	\$ 422,295	0%	\$ -

California Street Grant Fund does not require General Funds Revenue for Expense Activity.

Measure M Fund

Measure M funds are intended to ease traffic congestion, repave streets, repair potholes, synchronize signals, improve neighborhood streets and intersections, and enhance bike and pedestrian connections.

Fund 320		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4000	LACMTA Sales Tax	\$ 293,109	\$ 304,823	\$ 330,600	\$ 330,600	\$ 319,136	-3%	\$ (11,464)
4710	Interest	\$ 3,782	\$ 23,769	\$ 25,000	\$ 25,000	\$ 23,000	-8%	\$ (2,000)
Total Revenue		\$ 296,892	\$ 328,592	\$ 355,600	\$ 355,600	\$ 342,136	-4%	\$ (13,464)
Expenses								
5900	Administrative Cost Allowance	\$ 890	\$ 83	\$ 61,100	\$ 61,100	\$ 61,100	0%	\$ -
6035	Contract Services	\$ -	\$ -		\$ -	\$ -	N/A	\$ -
7355	Traffic Median Maintenance	\$ 5,450		\$ 5,500	\$ 5,500	\$ 5,500	0%	\$ -
	Traffic Signal Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 20,000	N/A	\$ 20,000
8080	Street Projects	\$ -		\$ 300,000	\$ 514,848	\$ 300,000	-42%	\$ (214,848)
8090	Trails Project	\$ -	\$ 4,500		\$ -	\$ -	N/A	\$ -
8125	Alley Improvement Study	\$ 1,920	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 8,260	\$ 4,583	\$ 366,600	\$ 581,448	\$ 386,600	-34%	\$ (194,848)
Net surplus/(deficit)		\$ 288,631	\$ 324,009	\$ (11,000)	\$ (225,848)	\$ (44,464)	-80%	\$ 181,384
Ending Fund Balance		\$ 1,005,869	\$ 1,329,878	\$ 1,318,878	\$ 1,135,881	\$ 1,091,417	-4%	\$ (44,464)

Measure M Fund does not require General Funds Revenue for Expense Activity.

Measure R Fund

Measure R is a fund to account for the engineering, administrative, traffic median, and parking overflow improvements of transportation services.

Fund 330		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00			N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4000	LACMTA Sales Tax	\$ 259,018	\$ 308,490	\$ 291,700	\$ 291,700	\$ 281,591	-3%	\$ (10,109)
4710	Interest	\$ 2,121	\$ 11,728	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
Total Revenue		\$ 261,139	\$ 320,217	\$ 301,700	\$ 301,700	\$ 291,591	-3%	\$ (10,109)
Expenses								
5900	Administrative Cost Allowances	\$ 2,330	\$ 1,533	\$ 50,000	\$ 50,000	\$ 50,000	0%	\$ -
6035	Contract Services	\$ 319	\$ 32,100	\$ -	\$ -	\$ 12,000	N/A	\$ 12,000
	Trail Maintenance							
6490	Dues and Subscriptions	\$ 8,063	\$ 8,628	\$ -	\$ -	\$ -	N/A	\$ -
7230	ATP Cycle 3	\$ 36,197	\$ 15,176	\$ -	\$ -	\$ -	N/A	\$ -
7300	Street Projects	\$ -	\$ 3,280	\$ 250,000	\$ 250,000	\$ 350,000	40%	\$ 100,000
8065	Pioneer Blvd. Improvement	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8090	Trails Project	\$ 7,557	\$ 295,030	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenses		\$ 54,466	\$ 355,748	\$ 300,000	\$ 300,000	\$ 412,000	37%	\$ 112,000
Net surplus/(deficit)		\$ 206,673	\$ (35,531)	\$ 1,700	\$ 1,700	\$ (120,409)	-7183%	\$ (122,109)
Ending Fund Balance		\$ 638,842	\$ 603,311	\$ 605,011	\$ 440,653	\$ 320,244	-27%	\$ (120,409)

Measure R Fund does not require General Funds Revenue for Expense Activity.

TOD Planning Grant

The Transportation Oriented Development (TOD) Planning fund was set up to accept the funds awarded to the City to fund a consultant to develop the TOD Plan for Downtown Artesia and areas surrounding the Metropolitan Transportation Authority (MTA) commuter transit line planned in the MTA right of way.

Fund 340		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Receivable	\$ 3,254	\$ 414,709	\$ 414,709	\$ 430,997	\$ 430,997	0%	\$ -
Total Revenue		\$ 3,254	\$ 414,709	\$ 414,709	\$ 430,997	\$ 430,997	0%	\$ -
Expenses								
6012	CEQA	\$ -	\$ 197,701	\$ 197,701	\$ 219,204	\$ 219,204	0%	\$ 1
6050	Design and Policy Guidelines	\$ -	\$ 121,781	\$ 121,781	\$ 42,836	\$ 42,836	0%	\$ 1
6125	Procurement and Project Management	\$ -	\$ 24,527	\$ 24,527	\$ 23,399	\$ 29,319	25%	\$ 5,920
6170	Prep of Specific Plan	\$ -	\$ 50,691	\$ 50,691	\$ 64,630	\$ 64,630	0%	\$ (0)
7637	Adoption	\$ -	\$ 2,501	\$ 2,501	\$ 18,298	\$ 18,298	0%	\$ -
7775	Public Outreach	\$ -	\$ 6,657	\$ 6,657	\$ 32,604	\$ 26,683	-18%	\$ (5,921)
7826	Technical Studies	\$ -	\$ 10,851	\$ 10,851	\$ 30,027	\$ 30,027	0%	\$ -
Total Expenditures		\$ -	\$ 414,709	\$ 414,709	\$ 430,997	\$ 430,997	0%	\$ (0)
Net surplus/(deficit)		\$ 3,254	\$ -	\$ -	\$ (0)	\$ -	N/A	\$ 0
Ending Fund Balance					\$ (120,716)	\$ (120,716)	0%	\$ -

TOD Planning Grant does not require General Funds Revenue for Expense Activity.

Measure A - Park Improvement

Grant funds from Measure A are administered through Los Angeles County Recreation, Park, and Open Space District (RPOSD), are refundable and serve to improve and preserve parks, recreation facilities, and recreational programming.

Fund 350		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Receivable				\$ 95,039	\$ 579,554	510%	\$ 484,515
4270	RPOSD-TAP	\$ -	\$ -	\$ -	\$ -	\$ 146,670	N/A	\$ 146,670
Total Revenue		\$ -	\$ -	\$ -	\$ 95,039	\$ 726,224	664%	\$ 631,185
Expenses								
8024	Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ 579,554	N/A	\$ 579,554
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7806	Botanical Garden	\$ -	\$ -	\$ -	\$ -	\$ 146,670	N/A	\$ 146,670
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 726,224	N/A	\$ 726,224
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ 95,039	\$ -	-100%	\$ (95,039)

Measure A - Park Improvement does not require General Funds Revenue for Expense Activity.

Proposition A - Transportation Fund

Proposition A accounts for the benefit of public transit such as dial-a-ride and recreation transportation programs.

Fund 360		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4000	LACMTA Sales Tax	\$ 416,422	\$ 421,640	\$ 468,900	\$ 468,900	\$ 452,642	-3%	\$ (16,258)
4035	National Transit Database MOU	\$ 19,570	\$ 8,000	\$ 5,000	\$ 5,000		N/A	\$ (5,000)
4710	Interest Income	\$ 5,406	\$ 22,000	\$ 30,000	\$ 30,000		N/A	\$ (30,000)
Total Revenue		\$ 441,398	\$ 451,640	\$ 503,900	\$ 503,900	\$ 452,642	-10%	\$ (51,258)
Expenses								
5900	Program Administration	\$ -	\$ 53,800	\$ 53,800	\$ 53,800	\$ 100,000	86%	\$ 46,200
6075	Gateway COG 91-605-405 Study	\$ 53,650	\$ 3,350	\$ 33,650	\$ 33,650	\$ 35,333	5%	\$ 1,683
6140	Recreation Transit	\$ 4,059	\$ 55,000	\$ 55,000	\$ 55,000	\$ 72,000	31%	\$ 17,000
6155	Contract Services	\$ 129,641	\$ 138,000	\$ 142,140	\$ 244,000	\$ 651,500	167%	\$ 407,500
6490	Dues/Subscriptions/Publications	\$ 750	\$ -	\$ -	\$ -		N/A	\$ -
7010	Light & Power	\$ 8,979	\$ 17,000	\$ 15,000	\$ 17,000	\$ 20,000	18%	\$ 3,000
7130	Security				\$ 10,000	\$ 19,000	90%	\$ 9,000
7260	Vehicle Fuel/Maintenance	\$ 2,427	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7265	Vehicle/Equipment Fuel				\$ 1,000	\$ 1,100	10%	\$ 100
7680	Community Transit	\$ 26,002	\$ 65,000	\$ 41,708	\$ 63,400	\$ 103,000	62%	\$ 39,600
Capital								
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ 420,000	N/A	\$ 420,000
8035	Electric Bus Operations	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
Total Expenses		\$ 225,509	\$ 335,150	\$ 344,298	\$ 480,850	\$ 1,424,933	196%	\$ 944,083
Net surplus/(deficit)		\$ 215,889	\$ 116,490	\$ 159,602	\$ 23,050	\$ (972,291)	-4318%	\$ (995,341)
Ending Fund Balance		\$ 1,302,433	\$ 1,418,923	\$ 1,578,525	\$ 1,099,556	\$ 127,266	-88%	\$ (972,291)

Proposition A - Transportation Fund does not require General Funds Revenue for Expense Activity.

Proposition C - Expanded Transportation Fund

Proposition C funding is used to better the conditions of streets, and freeways used for public transit. Specifically, Proposition C funding is allocated to maintain, operate, improve traffic signals, marking and striping, and medians throughout the City.

Fund 370		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4000	LACMTA Sales Tax	\$ 345,414	\$ 333,578	\$ 389,000	\$ 389,000	\$ 375,455	-3%	\$ (13,545)
4710	Interest Income	\$ 1,502	\$ 10,000	\$ 15,000	\$ 15,000		N/A	\$ (15,000)
Total Revenue		\$ 346,916	\$ 343,578	\$ 404,000	\$ 404,000	\$ 375,455	-7%	\$ (28,545)
Expenses								
5900	General Program Administration	\$ 3,369	\$ 56,000	\$ 56,000	\$ 56,000	\$ 59,000	5%	\$ 3,000
6065	General Engineering	\$ 4,416	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
6490	Dues/Subscriptions/Publications	\$ -	\$ -	\$ -	\$ 15,015	\$ 15,015	0%	\$ -
7230	ATP Cycle 3	\$ 31,333	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
7345	Traffic Marking/Striping	\$ 14,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 45,000	125%	\$ 25,000
7355	Median Maintenance	\$ 210,833	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
8067	PMS & Drainage Plans	\$ 45,800	\$ -	\$ -	\$ -	\$ 25,000	N/A	\$ 25,000
8071	Traffic Controller Upgrade	\$ -	\$ 17,000	\$ 17,000	\$ 17,000	\$ 32,000	88%	\$ 15,000
8080	Street Projects	\$ 1,992	\$ 28,495	\$ 28,495	\$ 28,495	\$ 40,000	40%	\$ 11,505
8105	Pavement Management System		\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8125	Alley Improvement Study	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8130	91-605 Freeway	\$ 3,180	\$ 3,180	\$ 3,180	\$ 3,180	\$ 3,180	0%	\$ -
Total Other Expenses		\$ 314,924	\$ 341,175	\$ 341,175	\$ 341,175	\$ 435,695	28%	\$ 94,520
Total Expenses		\$ 314,924	\$ 341,175	\$ 341,175	\$ 341,175	\$ 435,695	28%	\$ 94,520
Net surplus/(deficit)		\$ 31,992	\$ 2,403	\$ 62,825	\$ 62,825	\$ (60,240)	-196%	\$ (123,065)
Ending Fund Balance		\$ 325,765	\$ 328,168	\$ 390,993	\$ 609,868	\$ 549,628	-10%	\$ (60,240)

Proposition C - Expanded Transportation Fund does not require General Funds Revenue for Expense Activity.

SB1 RMRA Fund

The State SB1 Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

Fund 375		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4205	Road Maintenance and Rehab Account	\$ 358,573	\$ 336,515	\$ 407,600	\$ 394,750	\$ 414,012	5%	\$ 19,262
4710	Interest Income	\$ 4,215	\$ 29,249	\$ 30,000	\$ 30,000	\$ 35,000	17%	\$ 5,000
Total Revenue		\$ 362,788	\$ 365,764	\$ 437,600	\$ 424,750	\$ 449,012	6%	\$ 24,262
Expenses								
7300	Street Repairs	\$ -	\$ 390,865	\$ 307,600	\$ 1,000,000	\$ 300,000	-70%	\$ (700,000)
8085	Streets and Alleys	\$ -	\$ 74,031	\$ 130,000	\$ 130,000	\$ 300,000	131%	\$ 170,000
Total Other Expenses		\$ -	\$ 464,896	\$ 437,600	\$ 1,130,000	\$ 600,000	-47%	\$ (530,000)
Total Expenses		\$ -	\$ 464,896	\$ 437,600	\$ 1,130,000	\$ 600,000	-47%	\$ (530,000)
Net surplus/(deficit)		\$ 362,788	\$ (99,132)	\$ -	\$ (705,250)	\$ (150,988)	-79%	\$ 554,262
Ending Fund Balance		\$ 1,303,069	\$ 1,203,937	\$ 1,203,937	\$ 768,625	\$ 617,637	-20%	\$ (150,988)

SB1 RMRA Fund does not require General Funds Revenue for Expense Activity.

SB 1383 Local Assistance Grant

State grant funding to help local governments implement SB 1383 requirements.

Fund 377		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Income					\$ 75,000	N/A	\$ 75,000
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ 75,000	N/A	\$ 75,000
Expenses								
5900	Administrative Cost Allowances	\$ -	\$ -	\$ -	\$ -	\$ 30,250	N/A	\$ 30,250
Administrative Overhead								
Edible Food Recovery-Reimbursable Staff Time								
Enforecement-Reimbursable Staff Time								
6155	Special Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 44,750	N/A	\$ 44,750
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ 75,000	N/A	\$ 75,000

South Coast Air Quality Control

The South Coast Air Quality Control accounts for AB2766 Subvention Program funds to implement programs that reduce air pollution from motor vehicles.

Fund 390		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4245	Revenue	\$ 19,903	\$ 19,850	\$ 18,250	\$ 18,250	\$ 19,850	9%	\$ 1,600
4710	Interest Income	\$ -	\$ 3,000	\$ 3,000	\$ 3,000		N/A	\$ (3,000)
Total Revenue		\$ 19,903	\$ 22,850	\$ 21,250	\$ 21,250	\$ 19,850	-7%	\$ (1,400)
Expenses								
5900	Administrative Cost Allowances	\$ -	\$ 1,000	\$ 1,000	\$ 1,000		N/A	\$ (1,000)
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 1,200	N/A	\$ 1,200
ChargePoint Insurance								
6490	Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ 3,186	N/A	\$ 3,186
6075	Gateway COG Membership/Study	\$ -	\$ 6,057	\$ 6,057	\$ 6,057		N/A	\$ (6,057)
7341	Master Comp. Signal Maintenance	\$ -	\$ 8,825	\$ 8,825	\$ 8,825		N/A	\$ (8,825)
8011	Capital Equipment	\$ -	\$ 3,968	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
8020	Capital Improvements	\$ -	\$ -	\$ 3,968	\$ 21,250	\$ 119,850	464%	\$ 98,600
9915	Vehicle Lease	\$ -	\$ -	\$ -	\$ -	\$ 37,000	N/A	\$ 37,000
Total Expenses		\$ -	\$ 19,850	\$ 19,850	\$ 37,132	\$ 166,236	348%	\$ 129,104
Net surplus/(deficit)		\$ 19,903	\$ 3,000	\$ 1,400	\$ (15,882)	\$ (146,386)	822%	\$ (130,504)
Ending Fund Balance					\$ 338,390	\$ 192,004	-43%	\$ (146,386)

South Coast Air Quality Control does not require General Funds Revenue for Expense Activity.

State Gas Tax Fund

The State Gas Tax Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

Fund 420		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
	Lead Maintenance Specialist	0.00	0.40	0.00	0.40	0.40	0%	0.00
	Maintenance Specialist I	0.00	0.80	0.00	0.80	0.80	0%	0.00
	Maintenance Worker II	0.00	1.20	0.00	1.20	1.20	0%	0.00
	Total FTE	0.00	2.40	0.00	2.40	2.40	0%	0.00
Revenues								
4200	2103	\$ 130,579	\$ 134,379	\$ 163,400	\$ 145,153	\$ 151,733	5%	\$ 6,580
4201	2105	\$ 91,647	\$ 93,857	\$ 108,200	\$ 100,371	\$ 103,571	3%	\$ 3,200
4202	2106	\$ 57,113	\$ 58,678	\$ 66,100	\$ 61,273	\$ 62,724	2%	\$ 1,451
4203	2107	\$ 109,571	\$ 127,911	\$ 129,900	\$ 137,093	\$ 141,318	3%	\$ 4,225
4204	2107.5	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
4710	Interest	\$ 2,443	\$ 8,172	\$ 1,000	\$ 10,000	\$ 8,000	-20%	\$ (2,000)
4810	Miscellaneous Reimbursements	\$ 3,389	\$ 23,507	\$ 5,000	\$ 5,000	\$ 10,000	100%	\$ 5,000
	Total Revenue	\$ 398,742	\$ 450,503	\$ 477,600	\$ 462,890	\$ 481,346	4%	\$ 18,456
Expenses								
Personnel								
	Salaries and Wages	\$ -	\$ 156,864.90	\$ 176,442.00	\$ 176,442.00	\$ 93,881	-47%	\$ (82,561)
	Other Pay					\$ 4,200		
	Benefits, and Payroll Expenses	\$ -	\$ 25,914	\$ 46,829	\$ 51,953	\$ 40,018	-23%	\$ (11,935)
	Total Benefits	\$ -	\$ 182,779	\$ 223,271	\$ 228,395	\$ 138,099	-40%	\$ (90,296)
Salaries & Wages								
5010	Full Time	\$ -	\$ 126,241	\$ 152,442	\$ 152,442	\$ 78,881	-48%	\$ (73,561)
5020	Part Time		\$ 1,814	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ -	\$ 28,810	\$ 24,000	\$ 24,000	\$ 15,000	-38%	\$ (9,000)
	Total Salaries & Wages	\$ -	\$ 156,865	\$ 176,442	\$ 176,442	\$ 93,881	-47%	\$ (82,561)
Other Pay								
5012	Retention Bonus					\$ 4,200		
	Total Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 4,200	N/A	\$ 4,200
Benefits								
5225	Retirement - Employer Contr.	\$ -	\$ 1,349	\$ 4,974	\$ 9,948	\$ 7,440	-25%	\$ (2,508)
5235	PERS - Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ 8,858	N/A	\$ 8,858
5250	Medicare Tax	\$ -	\$ 3,185	\$ 2,210	\$ 2,210	\$ 1,144	-48%	\$ (1,066)
5315	Health Insurance	\$ -	\$ 20,530	\$ 36,504	\$ 36,654	\$ 20,871	-43%	\$ (15,783)
5320	457 Match	\$ -	\$ 849	\$ 646	\$ 646	\$ 367	-43%	\$ (279)
5325	FSA Contribution		\$ -	\$ 1,717	\$ 1,717	\$ 1,338	-22%	\$ (379)
5415	Cell Phone	\$ -	\$ -	\$ 778	\$ 778	\$ -	N/A	\$ (778)
	Total Benefits	\$ -	\$ 25,914	\$ 46,829	\$ 51,953	\$ 40,018	-23%	\$ (11,935)
	Total Personnel	\$ -	\$ 182,779	\$ 223,271	\$ 228,395	\$ 142,299	-38%	\$ (86,096)
5570	Uniforms	\$ -	\$ -	\$ 1,380	\$ 1,380	\$ 1,380	0%	\$ -
5900	Administrative Cost and Supplies	\$ -	\$ 10,591	\$ -	\$ -	\$ -	N/A	\$ -
6035	Contract Services	\$ 3,000	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
6185	Traffic Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7300	Street Repairs	\$ 8,700	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7305	Street Sweeping	\$ 120,907	\$ 141,564	\$ 168,000	\$ 168,000	\$ 179,760	7%	\$ 11,760
7310	Street Tree Maintenance	\$ 92,074	\$ 83,793	\$ 100,000	\$ 100,000	\$ 125,000	25%	\$ 25,000
7340	Traffic Signal/Energy/Main.	\$ 71,596	\$ 119,265	\$ 65,000	\$ 65,000	\$ 125,000	92%	\$ 60,000
7345	Traffic Marking/Striping	\$ 19,939	\$ 25,566	\$ 20,000	\$ 20,000	\$ 20,000	0%	\$ -
8030	Curbs/Sidewalk/Gutter	\$ -	\$ 50,005	\$ 80,000	\$ 80,000	\$ -	N/A	\$ (80,000)
8085	Streets and Alleys	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
	Total Other Expenses	\$ 316,216	\$ 430,784	\$ 437,380	\$ 437,380	\$ 454,140	4%	\$ 16,760
	Total Expenses	\$ 714,958	\$ 613,564	\$ 660,651	\$ 665,775	\$ 596,439	-10%	\$ (69,336)
	Net surplus/(deficit)	\$ (316,216)	\$ (163,060)	\$ (183,051)	\$ (202,885)	\$ (115,093)	-43%	\$ 87,792
	Ending Fund Balance	\$ 446,986	\$ 283,926	\$ 100,875	\$ 18,770	\$ (96,323)	-613%	\$ (115,093)

State Gas Tax Fund does not require General Funds Revenue for Expense Activity.

Street Light Maintenance District

The Street Light Maintenance District was formed by the voters to fund the cost of electricity for a small area of street lights in the City. The assessment does not cover the cost of the electricity and the general fund covers the annual shortfall each year.

Fund 440		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget % ▲	Budget \$ ▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4060	Property Tax Assessment	\$ 136,517	\$ 138,867	\$ 138,000	\$ 138,000	\$ 137,996	0%	\$ (4)
4900	Transfer in from General Fund	\$ 60,238	\$ 60,238	\$ 64,631	\$ 64,631	\$ 64,635	0%	\$ 4
Total Revenue		\$ 196,755	\$ 199,105	\$ 202,631	\$ 202,631	\$ 202,631	0%	\$ -
Expenses								
5900	Admin Cost Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6035	Contract Service	\$ 4,905	\$ 5,093	\$ 7,631	\$ 7,631	\$ 7,631	0%	\$ -
7010	Light and Power	\$ 172,542	\$ 205,783	\$ 190,362	\$ 195,000	\$ 195,000	0%	\$ -
Total Expenses		\$ 177,447	\$ 210,876	\$ 197,993	\$ 202,631	\$ 202,631	0%	\$ -
Net surplus/(deficit)		\$ 19,308	\$ (11,771)	\$ 4,638	\$ -	\$ -	N/A	\$ -
Ending Fund Balance		\$ 9,250	\$ (2,521)	\$ 2,117	\$ 126,535	\$ 126,535	0%	\$ -

Street Light Maintenance District is projected to receive \$138,025 in Property Tax Assesments, and will need \$60,238 from General Fund to address the Expense Activity.

CAL Fire Urban Grant

The CAL Fire Urban Grant program is a State-funded project to expand the City's Urban Forest and reduce greenhouse gasses and urban heat island impacts through tree planting.

Fund 460		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Income	\$ 147,573	\$ 686,972	\$ 84,260	\$ 84,260	\$ -	N/A	\$ (84,260)
Total Revenue		\$ 147,573	\$ 686,972	\$ 84,260	\$ 84,260	\$ -	N/A	\$ (84,260)
Expenses								
6035	Contract Services	\$ 120,773	\$ 686,972	\$ 84,260	\$ 181,359	\$ 62,545	-66%	\$ (118,814)
6560	Special Dept. Supplies	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
Total Expenses		\$ 120,773	\$ 686,972	\$ 84,260	\$ 181,359	\$ 62,545	-66%	\$ (118,814)

Development Fees

The City of Artesia's Development Impact Fees are charged on specific developments for the purpose of defraying all or a portion of the cost of public facilities related to the development project. All money received by the City will be used for specific projects under the following five categories: public facilities, traffic facilities, storm drain facilities, parks and recreation facilities, and community center facilities.

Fund 470		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget % ▲	Budget \$ ▲
Staffing Summary								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4710	Interest Income	\$ 42	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4800	Development Impact Fees	\$ -	\$ 964,905	\$ 1,900,000	\$ 900,000		N/A	\$ (900,000)
PFF	Public Facilities Fees					\$ 256,082		
TFF	Traffic Facilities Fees					\$ 149,240		
SDFF	Storm Drain Facilities Fees					\$ 13,292		
PRFF	Parks and Recreation Facilities Fees					\$ 561,726		
CCFF	Community Center Facilities Fees					\$ 336,975		
Transfers in from GF								
PFF	Public Facilities Fees					\$ 14,190		
TFF	Traffic Facilities Fees					\$ 8,541		
SDFF	Storm Drain Facilities Fees					\$ 1,157		
PRFF	Parks and Recreation Facilities Fees					\$ 31,122		
CCFF	Community Center Facilities Fees					\$ 18,675		
Total Revenue		\$ 42	\$ 964,905	\$ 1,900,000	\$ 900,000	\$ 1,391,000	55%	\$ 491,000
Development Fees Expenditures								
PFF	Public Facilities Fund							
	Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 78,289	N/A	\$ 78,289
Total PFF Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 78,664	N/A	\$ 78,664
TFF	Traffic Facilities Fund							
	Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ 90,000	N/A	\$ 90,000
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
Total TFF Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 90,375	N/A	\$ 90,375
SDFF	Storm Drain Facilities Fund							
	Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
Total SDFF Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
PRFF	Parks and Recreation Facilities Fund							
	Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000	N/A	\$ 1,650,000
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 9,000	N/A	\$ 9,000
Total PRFF Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 1,659,375	N/A	\$ 1,659,375
CCFF	Community Center Facilities Fund							
	Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ 250,000	N/A	\$ 250,000
5900	Administrative Cost	\$ -	\$ -	\$ -	\$ -	\$ 375	N/A	\$ 375
6035	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 81,000	N/A	\$ 81,000
Total CCFF Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 331,375	N/A	\$ 331,375
Development Impact Fees Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Annual Development Fees		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Administrative Cost Recovery		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Total Expenditures		\$ -	\$ -	\$ -	\$ -	\$ 2,160,164	N/A	\$ 2,160,164
Net surplus/(deficit)		\$ 42	\$ 964,905	\$ 1,900,000	\$ 900,000	\$ (769,164)	-185%	\$ (1,669,164)
Ending Fund Balance		\$ 9,747	\$ 974,652	\$ 2,874,652	\$ 830,189	\$ 61,025	-93%	\$ (769,164)

Development Fees does not require General Funds Revenue for Expense Activity.

Measure W

Measure W funds are intended for monitoring and implementing federal, state, and local programs to ensure surface water quality, water conservation and recycling efforts, maintaining the storm water management plan, improving storm water drainage quality, and maintaining the City-owned drainage system.

Fund 480		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
Community Development Director		0.00	0.25	0.00	0.25	0.00	N/A	-0.25
Planning Director		0.25	0.00	0.25	0.00	0.00	N/A	0.00
Planning Manager		0.05	0.00	0.05	0.05	0.05	0%	0.00
Assistant Planner		0.05	0.00	0.05	0.05	0.05	0%	0.00
Special Projects Manager		0.00	0.00	0.00	0.00	0.10	N/A	0.10
Public Works Manager		0.00	0.00	0.00	0.00	0.10	N/A	0.10
Total FTE		0.35	0.25	0.35	0.35	0.30	-14%	-0.05
Transfers and Revenues								
4265	Measure W Storm Water Revenue	\$ 211,863	\$ -	\$ 220,000	\$ 457,542	\$ 215,199	-53%	\$ (242,343)
4710	Interest	\$ 890	\$ 3,892		\$ -	\$ -	N/A	\$ -
Total Transfers and Revenue		\$ 212,752	\$ 3,892	\$ 220,000	\$ 457,542	\$ 215,199	-53%	\$ (242,343)
Expenditures								
Personnel Expense		\$ 43,962	\$ 40,000	\$ 47,485	\$ 47,813	\$ 41,222	-14%	\$ (6,590)
Professional Services		\$ 36,711	\$ 38,649	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
Other Expenses		\$ 66,116	\$ 42,297	\$ 254,068	\$ 254,068	\$ 254,068	0%	\$ -
Total Expenses		\$ 146,789	\$ 120,945	\$ 355,553	\$ 355,881	\$ 349,290	-2%	\$ (6,590)
Expenses								
Personnel								
Salaries and Wages		\$ 32,934	\$ 30,150	\$ 39,460	\$ 39,460	\$ 29,140	-26%	\$ (10,320)
Other Pay		\$ 482	\$ 2,500	\$ -	\$ -	\$ 1,375	N/A	\$ 1,375
Benefits, and Payroll Expenses		\$ 10,546	\$ 7,350	\$ 8,025	\$ 8,353	\$ 10,707	28%	\$ 2,355
Total Personnel		\$ 43,962	\$ 40,000	\$ 47,485	\$ 47,813	\$ 41,222	-14%	\$ (6,590)
Salaries & Wages								
5010	Full Time	\$ 32,925	\$ 30,087	\$ 39,460	\$ 39,460	\$ 29,040	-26%	\$ (10,420)
5020	Part Time		\$ 57	\$ -	\$ -	\$ -	N/A	\$ -
5030	Overtime	\$ 8	\$ 6	\$ -	\$ -	\$ 100	N/A	\$ 100
Total Salaries & Wages		\$ 32,934	\$ 30,150	\$ 39,460	\$ 39,460	\$ 29,140	-26%	\$ (10,320)
Other Pay								
5012	Retention Bonus					\$ 875		
5140	Accrued Leave Buy Back	\$ 482	\$ 2,500		\$ -	\$ 500	N/A	\$ 500
Total Other Pay		\$ 482	\$ 2,500	\$ -	\$ -	\$ 1,375	N/A	\$ 1,375
Benefits								
5225	Retirement - Employer Contr.	\$ 162	\$ 332	\$ 1,402	\$ 2,330	\$ 2,285	-2%	\$ (45)
5235	PERS - Unfunded Liability	\$ -	\$ -	\$ -	\$ -	\$ 3,775	N/A	\$ 3,775
5250	Medicare Tax	\$ 568	\$ 652	\$ 572	\$ 572	\$ 421	-26%	\$ (151)
5315	Health Insurance	\$ 8,831	\$ 5,200	\$ 4,482	\$ 3,881	\$ 3,164	-18%	\$ (717)
5320	457 Match	\$ 941	\$ 853	\$ 878	\$ 878	\$ 337	-62%	\$ (541)
5325	FSA Contribution	\$ -	\$ 313	\$ 249	\$ 249	\$ 320	29%	\$ 71
5410	Auto Allowance		\$ -	\$ 345	\$ 345	\$ 255	-26%	\$ (90)
5415	Cell Phone	\$ 44	\$ -	\$ 97	\$ 97	\$ -	N/A	\$ (97)
5418	Bilingual Pay	\$ -	\$ -	\$ -	\$ -	\$ 150	N/A	\$ 150
Total Benefits		\$ 10,546	\$ 7,350	\$ 8,025	\$ 8,353	\$ 10,707	28%	\$ 2,355
Total Personnel		\$ 43,962	\$ 40,000	\$ 47,485	\$ 47,813	\$ 41,222	-14%	\$ (6,590)
Professional Services								
6035	Contract Services	\$ 36,711	\$ 38,649	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
	Storm Water Mgmt. Compliance						N/A	\$ -
	Storm Water System Inspections						N/A	\$ -
	NPDES						N/A	\$ -
	Consulting Services						N/A	\$ -
Total Professional Services		\$ 36,711	\$ 38,649	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -

Measure W

Measure W funds are intended for monitoring and implementing federal, state, and local programs to ensure surface water quality, water conservation and recycling efforts, maintaining the storm water management plan, improving storm water drainage quality, and maintaining the City-owned drainage system.

Fund 480		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Other Expenses								
5900	Administrative Cost Allowance	\$ -	\$ -	\$ 40,587	\$ 40,587	\$ 40,587	0%	\$ -
6490	Dues & Subscriptions	\$ 35,736	\$ 26,742	\$ 35,737	\$ 35,737	\$ 35,737	0%	\$ -
	Gateway Water Management Authority						N/A	\$ -
	Lower San Gabriel River Watershed						N/A	\$ -
	LSGR Harbor Toxic Cost Share/TMDL						N/A	\$ -
6710	Legal Publications (NPDES Public Campaign)	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
7646	Storm Water Fee	\$ 11,520	\$ 14,055	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
	State Water Board Annual Permit Fee for Storm Sewer	\$ -					N/A	\$ -
7817	NPDES Reporting Mandates	\$ -		\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
8010	Capital Expenditures	\$ 18,860		\$ 156,744	\$ 156,744	\$ 156,744	0%	\$ -
Total Other Expenses		\$ 66,116	\$ 42,297	\$ 254,068	\$ 254,068	\$ 254,068	0%	\$ -
Total Expenses		\$ 146,789	\$ 120,945	\$ 355,553	\$ 355,881	\$ 349,290	-2%	\$ (6,590)
Net surplus/(deficit)		\$ 65,963	\$ (117,053)	\$ (135,553)	\$ 101,661	\$ (134,091)	-232%	\$ (235,753)
Ending Fund Balance		\$ 249,429	\$ 370,374	\$ 725,927	\$ 794,334	\$ 660,243	-17%	\$ (134,091)

Measure W does not require General Funds Revenue for Expense Activity.

Recycled Oil

State grant funding to promote proper disposal and recycling of used motor oil.

Fund 490		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4230	Grant Income					\$ 5,000	N/A	\$ 5,000
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
Expenses								
6155	Special Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Ending Fund Balance					\$ 5,077	\$ 5,077	0%	\$ -

Capital Projects

Fund 500		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4900	Transfer in from Fund 100	\$ -	\$ -	\$ -	\$ -	\$ 365,000	N/A	\$ 365,000
Total Revenue		\$ -	\$ -	\$ -	\$ -	\$ 365,000	N/A	\$ 365,000
Expenses								
8020	Capital Improvement	\$ -	\$ -	\$ -	\$ -	\$ 365,000	N/A	\$ 365,000
Other Expenses								
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ 365,000	N/A	\$ 365,000
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Ending Fund Balance					\$ 212,676	\$ 212,676	0%	\$ -

Capital Projects does not require General Funds Revenue for Expense Activity.

Bond Project Pioneer Blvd.

The Bond Project - Pioneer Blvd. Fund records expenditure related to the improvement of Pioneer Boulevard.

Fund 510		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Expenses								
8045	HDRTA Project	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8065	Pioneer Blvd Improvement				\$ 5,000	\$ 20,000	300%	\$ 15,000
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ 20,000	N/A	\$ 20,000
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ (20,000)	#DIV/0!	\$ (20,000)
Ending Fund Balance					\$ 384,067	\$ 364,067	-5%	\$ (20,000)

Bond Project Pioneer Blvd. does not require General Funds Revenue for Expense Activity.

Bond Project Historical District

The Bond Project - Historical District Fund records expenditure related to the improvement of the Historical District Recreational Trails Project Area.

Fund 520		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Expenses								
8045	HDRTA Project	\$ -	\$ -	\$ -	\$ -	\$ 8,000	N/A	\$ 8,000
Total Expenses		\$ -	\$ -	\$ -	\$ -	\$ 8,000	N/A	\$ 8,000
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ (8,000)	N/A	\$ (8,000)
Ending Fund Balance					\$ 591,118	\$ 583,118	-1%	\$ (8,000)

Bond Project Historical District does not require General Funds Revenue for Expense Activity.

Enterprise Funds

Public, Education And Government (PEG)

PEG fees are paid by utility franchises to the City, and the revenue can be used by the City for public access channels such as the delivery of City Council meetings to the public via a live-stream.

Fund 215		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4710	Interest	\$ 1,517	\$ 200	\$ 500	\$ 500	\$ 7,000	1300%	\$ 6,500
4375	PEG Fees	\$ 20,085	\$ 17,443	\$ 20,000	\$ 20,000	\$ 20,000	0%	\$ -
Total Revenue		\$ 21,601	\$ 17,643	\$ 20,500	\$ 20,500	\$ 27,000	32%	\$ 6,500
Expenses								
Other Expenses								
6035	Contract Services	\$ 6,760	\$ 12,000	\$ 12,000	\$ 12,000	\$ 111,760	831%	\$ 99,760
	Chamber Web Streaming/Video Archive						N/A	\$ -
	Chamber Web Camera Replacement						N/A	\$ -
8011	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ 152,570		
Total Expenses		\$ 6,760	\$ 12,000	\$ 12,000	\$ 12,000	\$ 264,330	2103%	\$ 252,330
Net surplus/(deficit)		\$ 14,841	\$ 5,643	\$ 8,500	\$ 8,500	\$ (237,330)	-2892%	\$ (245,830)
Ending Fund Balance			\$ 204,473	\$ 212,973	\$ 221,473	\$ (15,857)	-107%	\$ (237,330)

Public, Education And Government (PEG) does not require General Funds Revenue for Expense Activity.

Billboard

Billboard revenue is collected by the City through lease agreements of billboards in various locations.

Fund 220		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4710	Interest Income	\$ 2,219	\$ 12,692	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
4237	Billboard Revenues	\$ 150,000	\$ 155,000	\$ 150,000	\$ 150,000	\$ 165,000	10%	\$ 15,000
Total Revenue		\$ 152,219	\$ 167,692	\$ 165,000	\$ 165,000	\$ 180,000	9%	\$ 15,000
Expenses								
6110	Lobbyist	\$ 54,000	\$ 28,800	\$ 28,800	\$ -	\$ -	N/A	\$ -
6155	Special Contract Services				\$ 5,000	\$ 18,300		
6700	Publicity	\$ -	\$ -	\$ -	\$ -		N/A	\$ -
7250	Equipment Maintenance				\$ 11,500			
8011	Capital Equipment				\$ 79,000			
6065	Engineering/Architectural	\$ 9,794	\$ 1,500	\$ -	\$ -		N/A	\$ -
Transfer to GF		\$ -	\$ 138,892	\$ 136,000	\$ 160,000	\$ 250,000	56%	\$ 90,000
Total Expenses		\$ 63,794	\$ 169,192	\$ 164,800	\$ 255,500	\$ 268,300	5%	\$ 12,800

Successor Agency

Successor Agency ROPS

The Successor Agency Recognized Obligation Payment Schedule (ROPS) Fund pays the obligations on the State approved ROPS Form.

Fund 800		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4710	Interest							
4900	Transfer in from Fund 820	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 35,176	-86%	\$ (214,824)
Total Revenue		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 35,176	-86%	\$ (214,824)
Expenses								
5900	Administrative Allowance	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 35,176	-86%	\$ (214,824)
Total Expenses		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 35,176	-86%	\$ (214,824)
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -

Successor Agency ROPS

The Successor Agency Recognized Obligation Payment Schedule (ROPS) Fund pays the obligations on the State approved ROPS Form.

Fund 810		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4710	Interest	\$ 0	\$ 100	\$ -	\$ -	\$ -	N/A	\$ -
4900	Transfer in from Fund 64		\$ 1,144,672	\$ 743,306	\$ 743,306	\$ 965,505	30%	\$ 222,199
Total Revenue		\$ 0	\$ 1,144,772	\$ 743,306	\$ 743,306	\$ 965,505	30%	\$ 222,199
Expenses								
6035	Contract Services	\$ 1,963	\$ 8,300	\$ 13,900	\$ 13,900	\$ 8,800	-37%	\$ (5,100)
9615	Bond Interest Expense	\$ 235,145	\$ 1,136,372	\$ 729,406	\$ 729,406	\$ 956,705	31%	\$ 227,299
Total Expenses		\$ 237,107	\$ 1,144,672	\$ 743,306	\$ 743,306	\$ 965,505	30%	\$ 222,199
Net surplus/(deficit)		\$ (237,107)	\$ 100	\$ -	\$ -	\$ -	N/A	\$ -

Successor Agency RORF

The Successor Agency Redevelopment Obligation Retirement Fund (RORF) received Real Property Tax Trust Fund (RPTTF) revenues and transfers them to the ROPS and General Funds.

Fund 820		FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Mid-Year	Budget %▲	Budget \$▲
Staffing Summary								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Total FTE		0.00	0.00	0.00	0.00	0.00	N/A	0.00
Revenues								
4090	RPTTF from County	\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ 1,000,681	1%	\$ 7,375
Total Revenue		\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ 1,000,681	1%	\$ 7,375
Expenses								
9900	Transfer To ROPS Fund	\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ 1,000,681	1%	\$ 7,375
Total Expenses		\$ 779,723	\$ 1,394,672	\$ 993,306	\$ 993,306	\$ 1,000,681	1%	\$ 7,375
Net surplus/(deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -

FISCAL YEAR 2024-25 BUDGET

GLOSSARY OF TERMS AND SYMBOLS

FY: This acronym stands for Fiscal Year. The City's fiscal year period is from July 1 through June 30.

%▲: Percent change from the prior fiscal year to the proposed fiscal year.

\$▲: Dollar change from the prior fiscal year to the proposed fiscal year.

(): When shown around a dollar amount, parenthesis represent a negative amount.

-: When shown in front of a percent change, the dash represents a negative change.

FTE: This acronym stands for Full Time Equivalent.

RESOLUTION NO. 24-2993

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2024-25 FOR THE CITY OF ARTESIA IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

WHEREAS, Article XIII B was added to the Constitution of the State of California at a General Election held on November 6, 1979;

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California, an annual appropriations limit must be established for this City; and

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California fifteen days prior to the date of adoption of this resolution, documentation used in the determination of appropriations limit has been made available to the public.

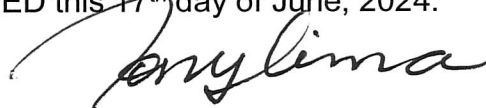
NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The City Council determines that in accordance with Article XIII B of the California Constitution and Section 7901 of the California Government Code, that the appropriations limit for the 2024-25 fiscal year shall be \$15,134,546, as set forth in detail in the attached "EXHIBIT A".

SECTION 2. The Council reserves the right to modify or adjust the limit if necessary.

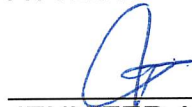
SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 17th day of June, 2024.



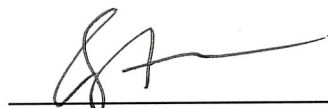
TONY LIMA, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Adjourned Regular City Council Meeting held on the 17th day of June, 2024, by the following roll call vote:

AYES: COUNCIL MEMBERS: MANALO, RAMOSO, TREVINO, TAJ, LIMA

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK

**Computation of Appropriation Limitation for Base Year (1978-79)
and for the Fiscal Years 1980 thru 2025
Beginning Data taken from 1978-79 Budget Report**

BUDGET APPROPRIATIONS:			TOTAL
Total of all appropriations (per page 4 of 1978-79 Budget report)	\$	3,046,195	
Less appropriation not subject to limit	\$	923,918	
Less Non-Proceeds of taxes	\$	416,615	
Less Debt Service Appropriations	\$	-	
Add Excess User Fees	\$	-	
APPROPRIATIONS SUBJECT TO LIMITATION - BASE YEAR (1978-79)			\$ 1,705,662
1979-1980 Appropriation Limit	\$		1,843,236
1980-1981 Appropriation Limit	\$		2,066,659
1981-1982 Appropriation Limit	\$		2,238,450
1982-1983 Appropriation Limit	\$		2,404,067
1983-1984 Appropriation Limit	\$		2,468,436
1984-1985 Appropriation Limit	\$		2,610,260
1985-1986 Appropriation Limit	\$		2,737,400
1986-1987 Appropriation Limit	\$		2,832,844
1987-1988 Appropriation Limit	\$		2,921,882
1988-1989 Appropriation Limit	\$		3,026,994
1989-1990 Appropriation Limit	\$		3,199,982
1990-1991 Appropriation Limit	\$		3,342,372
1991-1992 Appropriation Limit	\$		3,782,282
1992-1993 Appropriation Limit	\$		3,814,446
1993-1994 Appropriation Limit	\$		3,955,817
1994-1995 Appropriation Limit	\$		4,032,108
1995-1996 Appropriation Limit	\$		4,251,980
1996-1997 Appropriation Limit	\$		4,471,910
1997-1998 Appropriation Limit	\$		4,738,789
1998-1999 Appropriation Limit	\$		5,004,052
1999-2000 Appropriation Limit	\$		5,323,843
2000-2001 Appropriation Limit	\$		5,682,985
2001-2002 Appropriation Limit	\$		6,229,109
2002-2003 Appropriation Limit	\$		6,258,854
2003-2004 Appropriation Limit	\$		6,509,730
2004-2005 Appropriation Limit	\$		6,816,029
2005-2006 Appropriation Limit	\$		7,259,211
2006-2007 Appropriation Limit	\$		7,605,539
2007-2008 Appropriation Limit	\$		7,998,884
2008-2009 Appropriation Limit	\$		8,413,777
2009-2010 Appropriation Limit	\$		8,542,135
2010-2011 Appropriation Limit	\$		8,394,263
2011-2012 Appropriation Limit	\$		8,637,657
2012-2013 Appropriation Limit	\$		8,997,357
2013-2014 Appropriation Limit	\$		9,523,282
2014-2015 Appropriation Limit	\$		9,575,489
2015-2016 Appropriation Limit	\$		10,022,791
2016-2017 Appropriation Limit	\$		10,650,784
2017-2018 Appropriation Limit	\$		11,106,747
2018-2019 Appropriation Limit	\$		11,573,088
2019-2020 Appropriation Limit	\$		12,017,450
2020-2021 Appropriation Limit	\$		12,451,989
2021-2022 Appropriation Limit	\$		13,048,315
2022-2023 Appropriation Limit	\$		14,083,524
2023-2024 Appropriation Limit	\$		14,598,516
Computation of 2024-2025 Limit:			
County Change in population	0.05%	\$	7,299.26
California per Capita increase	3.62%	\$	528,730.52
2024-2025 Appropriation Limit		\$	15,134,546

Position Summary for Fiscal Year 2024-2025

FTE 2025

Mayor	Elected
Mayor Pro Tem	Elected
Councilmember	Elected
Councilmember	Elected
Councilmember	Elected

CITY MANAGER

City Manager	1.000
Special Projects Manager	1.000
Administrative Secretary	1.000

PARKS AND RECREATION

Parks & Recreation Manager	1.000
Parks & Recreation Supervisor	1.000
Recreation Program Coordinator	1.000
Recreation Program Coordinator	1.000
Recreation Specialist	1.000
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.400
Parks & Recreation Leader I	0.350

ADMINISTRATION

Deputy City Manager	1.000
Management Analyst	1.000
Management Analyst	1.000
Management Analyst	1.000
Management Analyst	1.000
Administrative Analyst	1.000

FINANCE

Finance Manager	1.000
Management Analyst	1.000
Senior Accountant	1.000
Accounting Technician II	1.000

PUBLIC WORKS

Public Works Manager	1.000
Lead Maintenance Specialist	1.000
Maintenance Specialist I	1.000
Maintenance Specialist I	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000

COMMUNITY DEVELOPMENT

Community Development Director	1.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer - PT	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475

PLANNING

Planning Manager	1.000
Assistant Planner	1.000

HUMAN RESOURCES

Human Resources Manager	1.000
Administrative Assistant	1.000
Administrative Assistant	1.000

CITY CLERK

City Clerk	1.000
------------	-------

Position Summary Total	39.300
-------------------------------	---------------

RESOLUTION NO. 25-3027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, REPEALING RESOLUTION NO. 24-2894, AND APPROVING AND ADOPTING A CITY-WIDE SALARY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) FOR, RESPECTIVELY, UNREPRESENTED MANAGEMENT EMPLOYEES, EMPLOYEES OF THE MANAGERS AND SUPERVISORS UNIT, AND EMPLOYEES OF THE GENERAL UNIT

THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA DOES HEREBY RESOLVE:

WHEREAS, the California Public Employees' Retirement System requires by regulation, that the City Council approve and adopt a salary schedule for every employee position; and

WHEREAS, such salary schedule shall be available for public review; and

WHEREAS, posting of the salary schedule may be satisfied by listing on the employer's website; and

WHEREAS, the state minimum wage for hourly and full-time exempt employees will increase on January 1, 2025; and

WHEREAS, the adjustment to the minimum wage for hourly and full-time exempt employees is based on the consumer price index (CPI); and

WHEREAS, the City has full-time and part-time positions impacted by the CPI adjustment, and desires to bring those positions into compliance.

NOW, THEREFORE, the City Council of the City of Artesia does hereby resolve, determine and order as follows:

SECTION 1. The Salary Schedule for the Unrepresented Management, Managers and Supervisors Unit, and General Unit effective January 1, 2025 (Exhibit A) shall be posted on the City website.

SECTION 2. The Salary Schedule shall be retained and available for public inspection for not less than five years.

PASSED, APPROVED AND ADOPTED this 13th day of January, 2025.



ALI SAJJAD TAJ, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Regular City Council Meeting held on the 13th day of January 2025, by the following vote:

AYES: COUNCILMEMBERS: AHIR, MANALO, RAMOSO, TREVINO, TAJ
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK

City of Artesia Payroll Salary Schedule								
Unrepresented Management								
FY 2024-2025		*Revised January 1, 2025						
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
City Manager- Contract	E	Yearly	\$ 166,237.50	\$ 179,536.50	\$ 193,899.42	\$ 209,411.37	\$ 226,164.28	\$ 237,472.50
		Monthly	\$13,853.13	\$14,961.38	\$16,158.29	\$17,450.95	\$18,847.02	\$19,789.37
		Bi/Weekly	\$6,393.75	\$6,905.25	\$7,457.67	\$8,054.28	\$8,698.63	\$9,133.56
		Hourly	\$79.92	\$86.32	\$93.22	\$100.68	\$108.73	\$114.17
			Step G	Step H	Step I	Step J	Step K	
		Yearly	\$ 243,409.31	\$ 249,494.54	\$ 255,731.91	\$ 262,125.20	\$ 268,678.33	
		Monthly	\$20,284.11	\$20,791.21	\$21,310.99	\$21,843.77	\$22,389.86	
		Bi/Weekly	\$9,361.90	\$9,595.94	\$9,835.84	\$10,081.74	\$10,333.78	
		Hourly	\$117.02	\$119.95	\$122.95	\$126.02	\$129.17	
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Deputy City Manager	E	Yearly	\$ 153,283.94	\$ 160,948.13	\$ 168,995.54	\$ 177,445.32	\$ 186,317.58	\$ 195,633.46
		Monthly	\$ 12,773.66	\$ 13,412.34	\$ 14,082.96	\$ 14,787.11	\$ 15,526.47	\$ 16,302.79
		Bi/Weekly	\$ 5,895.5360	\$ 6,190.3128	\$ 6,499.8284	\$ 6,824.8199	\$ 7,166.0609	\$ 7,524.3639
		Hourly	\$ 73.6942	\$ 77.3789	\$ 81.2479	\$ 85.3102	\$ 89.5758	\$ 94.0545
			Step G	Step H	Step I	Step J	Step K	
		Yearly	\$ 200,524.30	\$ 205,537.41	\$ 210,675.84	\$ 215,942.74	\$ 221,341.30	
		Monthly	\$ 16,710.36	\$ 17,128.12	\$ 17,556.32	\$ 17,995.23	\$ 18,445.11	
		Bi/Weekly	\$ 7,712.4730	\$ 7,905.2848	\$ 8,102.9169	\$ 8,305.4899	\$ 8,513.1271	
		Hourly	\$ 96.4059	\$ 98.8161	\$ 101.2865	\$ 103.8186	\$ 106.4141	
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Finance Manager	E	Yearly	\$ 109,436.20	\$ 114,908.01	\$ 120,653.41	\$ 126,686.08	\$ 133,020.38	\$ 139,671.40
		Monthly	\$ 9,119.68	\$ 9,575.67	\$ 10,054.45	\$ 10,557.17	\$ 11,085.03	\$ 11,639.28
		Bi/Weekly	\$ 4,209.0846	\$ 4,419.5388	\$ 4,640.5157	\$ 4,872.5415	\$ 5,116.1686	\$ 5,371.9770
		Hourly	\$ 52.6136	\$ 55.2442	\$ 58.0064	\$ 60.9068	\$ 63.9521	\$ 67.1497
			Step G	Step H	Step I	Step J	Step K	
		Yearly	\$ 143,163.19	\$ 146,742.27	\$ 150,410.82	\$ 154,171.10	\$ 158,025.37	
		Monthly	\$ 11,930.27	\$ 12,228.52	\$ 12,534.24	\$ 12,847.59	\$ 13,168.78	
		Bi/Weekly	\$ 5,506.2765	\$ 5,643.9334	\$ 5,785.0317	\$ 5,929.6575	\$ 6,077.8989	
		Hourly	\$ 68.8285	\$ 70.5492	\$ 72.3129	\$ 74.1207	\$ 75.9737	
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Human Resources Manager	E	Yearly	\$ 93,037.24	\$ 97,689.10	\$ 102,573.56	\$ 107,702.23	\$ 113,087.34	\$ 118,741.71
		Monthly	\$ 7,753.10	\$ 8,140.76	\$ 8,547.80	\$ 8,975.19	\$ 9,423.95	\$ 9,895.14
		Bi/Weekly	\$ 3,578.3553	\$ 3,757.2731	\$ 3,945.1367	\$ 4,142.3936	\$ 4,349.5133	\$ 4,566.9889
		Hourly	\$ 44.7294	\$ 46.9659	\$ 49.3142	\$ 51.7799	\$ 54.3689	\$ 57.0874
			Step G	Step H	Step I	Step J	Step K	
		Yearly	\$ 121,710.25	\$ 124,753.01	\$ 127,871.84	\$ 131,068.63	\$ 134,345.35	
		Monthly	\$ 10,142.52	\$ 10,396.08	\$ 10,655.99	\$ 10,922.39	\$ 11,195.45	
		Bi/Weekly	\$ 4,681.1636	\$ 4,798.1927	\$ 4,918.1476	\$ 5,041.1012	\$ 5,167.1288	
		Hourly	\$ 58.5145	\$ 59.9774	\$ 61.4768	\$ 63.0138	\$ 64.5891	
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Administrative Secretary	E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
		Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
		Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.3833
		Hourly	\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.1173
			Step G	Step H	Step I	Step J	Step K	
		Yearly	\$ 89,794.07	\$ 92,038.92	\$ 94,339.89	\$ 96,698.39	\$ 99,115.85	
		Monthly	\$ 7,482.84	\$ 7,669.91	\$ 7,861.66	\$ 8,058.20	\$ 8,259.65	
		Bi/Weekly	\$ 3,453.6179	\$ 3,539.9584	\$ 3,628.4573	\$ 3,719.1687	\$ 3,812.1480	
		Hourly	\$ 43.1702	\$ 44.2495	\$ 45.3557	\$ 46.4896	\$ 47.6518	

City of Artesia Payroll Salary Schedule								
Management and Supervisors Unit								
FY 2024-2025		*Revised January 1, 2025						
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Community Development Director	E	Yearly	\$ 99,239.77	\$ 104,201.76	\$ 109,411.85	\$ 114,882.44	\$ 120,626.56	\$ 126,657.89
		Monthly	\$ 8,269.98	\$ 8,683.48	\$ 9,117.65	\$ 9,573.54	\$ 10,052.21	\$ 10,554.82
		Bi/Weekly	\$ 3,816.9142	\$ 4,007.7600	\$ 4,208.1480	\$ 4,418.5554	\$ 4,639.4831	\$ 4,871.4573
		Hourly	\$ 47.7114	\$ 50.0970	\$ 52.6018	\$ 55.2319	\$ 57.9935	\$ 60.8932
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Economic Development Manager	E	Yearly	\$ 109,436.20	\$ 114,908.01	\$ 120,653.41	\$ 126,686.08	\$ 133,020.38	\$ 139,671.40
		Monthly	\$ 9,119.68	\$ 9,575.67	\$ 10,054.45	\$ 10,557.17	\$ 11,085.03	\$ 11,639.28
		Bi/Weekly	\$ 4,209.0845	\$ 4,419.5387	\$ 4,640.5156	\$ 4,872.5414	\$ 5,116.1685	\$ 5,371.9769
		Hourly	\$ 52.6136	\$ 55.2442	\$ 58.0064	\$ 60.9068	\$ 63.9521	\$ 67.1497
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Planning Manager	E	Yearly	\$ 88,069.13	\$ 92,472.59	\$ 97,096.22	\$ 101,951.03	\$ 107,048.58	\$ 112,401.01
		Monthly	\$ 7,339.09	\$ 7,706.05	\$ 8,091.35	\$ 8,495.92	\$ 8,920.72	\$ 9,366.75
		Bi/Weekly	\$ 3,387.2743	\$ 3,556.6380	\$ 3,734.4699	\$ 3,921.1934	\$ 4,117.2531	\$ 4,323.1158
		Hourly	\$ 42.3409	\$ 44.4580	\$ 46.6809	\$ 49.0149	\$ 51.4657	\$ 54.0389
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Public Works Manager	E	Yearly	\$ 99,239.77	\$ 104,201.76	\$ 109,411.85	\$ 114,882.44	\$ 120,626.56	\$ 126,657.89
		Monthly	\$ 8,269.98	\$ 8,683.48	\$ 9,117.65	\$ 9,573.54	\$ 10,052.21	\$ 10,554.82
		Bi/Weekly	\$ 3,816.9142	\$ 4,007.7600	\$ 4,208.1480	\$ 4,418.5554	\$ 4,639.4831	\$ 4,871.4573
		Hourly	\$ 47.7114	\$ 50.0970	\$ 52.6018	\$ 55.2319	\$ 57.9935	\$ 60.8932
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
City Clerk	E	Yearly	\$ 93,037.24	\$ 97,689.10	\$ 102,573.55	\$ 107,702.23	\$ 113,087.34	\$ 118,741.71
		Monthly	\$ 7,753.10	\$ 8,140.76	\$ 8,547.80	\$ 8,975.19	\$ 9,423.95	\$ 9,895.14
		Bi/Weekly	\$ 3,578.3553	\$ 3,757.2731	\$ 3,945.1367	\$ 4,142.3935	\$ 4,349.5132	\$ 4,566.9889
		Hourly	\$ 44.7294	\$ 46.9659	\$ 49.3142	\$ 51.7799	\$ 54.3689	\$ 57.0874
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Parks & Recreation Manager	E	Yearly	\$ 85,305.46	\$ 89,570.74	\$ 94,049.27	\$ 98,751.74	\$ 103,689.33	\$ 108,873.79
		Monthly	\$ 7,108.79	\$ 7,464.23	\$ 7,837.44	\$ 8,229.31	\$ 8,640.78	\$ 9,072.82
		Bi/Weekly	\$ 3,280.9794	\$ 3,445.0284	\$ 3,617.2798	\$ 3,798.1438	\$ 3,988.0510	\$ 4,187.4535
		Hourly	\$ 41.0122	\$ 43.0629	\$ 45.2160	\$ 47.4768	\$ 49.8506	\$ 52.3432
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Accounting Manager	E	Yearly	\$ 85,305.46	\$ 89,570.74	\$ 94,049.27	\$ 98,751.74	\$ 103,689.33	\$ 108,873.79
		Monthly	\$ 7,108.79	\$ 7,464.23	\$ 7,837.44	\$ 8,229.31	\$ 8,640.78	\$ 9,072.82
		Bi/Weekly	\$ 3,280.9794	\$ 3,445.0284	\$ 3,617.2798	\$ 3,798.1438	\$ 3,988.0510	\$ 4,187.4535
		Hourly	\$ 41.0122	\$ 43.0629	\$ 45.2160	\$ 47.4768	\$ 49.8506	\$ 52.3432
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Special Projects Manager	E	Yearly	\$ 88,069.13	\$ 92,472.59	\$ 97,096.22	\$ 101,951.03	\$ 107,048.58	\$ 112,401.01
		Monthly	\$ 7,339.09	\$ 7,706.05	\$ 8,091.35	\$ 8,495.92	\$ 8,920.72	\$ 9,366.75
		Bi/Weekly	\$ 3,387.2743	\$ 3,556.6380	\$ 3,734.4699	\$ 3,921.1934	\$ 4,117.2531	\$ 4,323.1158
		Hourly	\$ 42.3409	\$ 44.4580	\$ 46.6809	\$ 49.0149	\$ 51.4657	\$ 54.0389
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Assistant Parks and Recreation Manager	E	Yearly	\$ 77,550.48	\$ 81,428.00	\$ 85,499.40	\$ 89,774.37	\$ 94,263.09	\$ 98,976.24
		Monthly	\$ 6,462.54	\$ 6,785.67	\$ 7,124.95	\$ 7,481.20	\$ 7,855.26	\$ 8,248.02
		Bi/Weekly	\$ 2,982.7106	\$ 3,131.8462	\$ 3,288.4385	\$ 3,452.8604	\$ 3,625.5034	\$ 3,806.7786
		Hourly	\$ 37.2839	\$ 39.1481	\$ 41.1055	\$ 43.1608	\$ 45.3188	\$ 47.5847
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Management Analyst	E	Yearly	\$ 82,660.44	\$ 86,793.46	\$ 91,133.13	\$ 95,689.79	\$ 100,474.28	\$ 105,497.99
		Monthly	\$ 6,888.37	\$ 7,232.79	\$ 7,594.43	\$ 7,974.15	\$ 8,372.86	\$ 8,791.50
		Bi/Weekly	\$ 3,179.2475	\$ 3,338.2099	\$ 3,505.1204	\$ 3,680.3764	\$ 3,864.3952	\$ 4,057.6150
		Hourly	\$ 39.7406	\$ 41.7276	\$ 43.8140	\$ 46.0047	\$ 48.3049	\$ 50.7202
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Business License Specialist/Revenue Officer	E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
		Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
		Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.3833
		Hourly	\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.1173
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Parks and Recreation Supervisor	E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
		Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
		Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.38
		Hourly	\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.1173
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Code Compliance Supervisor	E	Yearly	\$ 68,640.00	\$ 72,072.00	\$ 75,675.60	\$ 79,459.38	\$ 83,432.35	\$ 87,603.97
		Monthly	\$ 5,720.00	\$ 6,006.00	\$ 6,306.30	\$ 6,621.62	\$ 6,952.70	\$ 7,300.33
		Bi/Weekly	\$ 2,640.0000	\$ 2,772.0000	\$ 2,910.6000	\$ 3,056.1300	\$ 3,208.9365	\$ 3,369.38
		Hourly	\$ 33.0000	\$ 34.6500	\$ 36.3825	\$ 38.2016	\$ 40.1117	\$ 42.12

City of Artesia Payroll Salary Schedule

General Unit

FY 2024-2025

***Revised January 1, 2025**

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Accounting Technician II	NE	Yearly	\$ 58,833.69	\$ 61,775.37	\$ 64,864.14	\$ 68,107.35	\$ 71,512.72
		Monthly	\$ 4,902.81	\$ 5,147.95	\$ 5,405.35	\$ 5,675.61	\$ 5,959.39
		Bi/Weekly	\$ 2,262.8341	\$ 2,375.9759	\$ 2,494.7746	\$ 2,619.5134	\$ 2,750.4890
		Hourly	\$ 28.2854	\$ 29.6997	\$ 31.1847	\$ 32.7439	\$ 34.3811
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Senior Accountant	NE	Yearly	\$ 74,496.17	\$ 78,220.98	\$ 82,132.03	\$ 86,238.63	\$ 90,550.56
		Monthly	\$ 6,208.01	\$ 6,518.42	\$ 6,844.34	\$ 7,186.55	\$ 7,545.88
		Bi/Weekly	\$ 2,865.2374	\$ 3,008.4993	\$ 3,158.9243	\$ 3,316.8705	\$ 3,482.7140
		Hourly	\$ 35.8155	\$ 37.6062	\$ 39.4866	\$ 41.4609	\$ 43.5339
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Administrative Analyst	NE	Yearly	\$ 74,496.17	\$ 78,220.98	\$ 82,132.03	\$ 86,238.63	\$ 90,550.56
		Monthly	\$ 6,208.01	\$ 6,518.42	\$ 6,844.34	\$ 7,186.55	\$ 7,545.88
		Bi/Weekly	\$ 2,865.2374	\$ 3,008.4993	\$ 3,158.9243	\$ 3,316.8705	\$ 3,482.7140
		Hourly	\$ 35.8155	\$ 37.6062	\$ 39.4866	\$ 41.4609	\$ 43.5339
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Administrative Assistant	NE	Yearly	\$ 45,422.47	\$ 47,693.59	\$ 50,078.27	\$ 52,582.19	\$ 55,211.30
		Monthly	\$ 3,785.21	\$ 3,974.47	\$ 4,173.19	\$ 4,381.85	\$ 4,600.94
		Bi/Weekly	\$ 1,747.0181	\$ 1,834.3690	\$ 1,926.0875	\$ 2,022.3919	\$ 2,123.5114
		Hourly	\$ 21.8377	\$ 22.9296	\$ 24.0761	\$ 25.2799	\$ 26.5439
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Administrative Clerk	NE	Yearly	\$ 37,523.08	\$ 39,399.23	\$ 41,369.20	\$ 43,437.66	\$ 45,609.54
		Monthly	\$ 3,126.92	\$ 3,283.27	\$ 3,447.43	\$ 3,619.80	\$ 3,800.79
		Bi/Weekly	\$ 1,443.1954	\$ 1,515.3552	\$ 1,591.1229	\$ 1,670.6791	\$ 1,754.2130
		Hourly	\$ 18.0399	\$ 18.9419	\$ 19.8890	\$ 20.8835	\$ 21.9277
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Assistant Planner	NE	Yearly	\$ 67,651.46	\$ 71,034.03	\$ 74,585.73	\$ 78,315.02	\$ 82,230.77
		Monthly	\$ 5,637.62	\$ 5,919.50	\$ 6,215.48	\$ 6,526.25	\$ 6,852.56
		Bi/Weekly	\$ 2,601.9792	\$ 2,732.0781	\$ 2,868.6820	\$ 3,012.1161	\$ 3,162.7219
		Hourly	\$ 32.5247	\$ 34.1510	\$ 35.8585	\$ 37.6515	\$ 39.5340
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Code Compliance Officer	NE	Yearly	\$ 56,906.79	\$ 59,752.13	\$ 62,739.73	\$ 65,876.72	\$ 69,170.56
		Monthly	\$ 4,742.23	\$ 4,979.34	\$ 5,228.31	\$ 5,489.73	\$ 5,764.21
		Bi/Weekly	\$ 2,188.7227	\$ 2,298.1588	\$ 2,413.0667	\$ 2,533.7201	\$ 2,660.4061
		Hourly	\$ 27.3590	\$ 28.7270	\$ 30.1633	\$ 31.6715	\$ 33.2551
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Code Compliance Officer - Part Time	NE	Yearly	\$ 24,735.06	\$ 25,971.82	\$ 27,270.41	\$ 28,633.93	\$ 30,065.62
		Monthly	\$ 2,061.26	\$ 2,164.32	\$ 2,272.53	\$ 2,386.16	\$ 2,505.47
		Bi/Weekly	\$ 951.3486	\$ 998.9160	\$ 1,048.8618	\$ 1,101.3049	\$ 1,156.3702
		Hourly	\$ 25.0355	\$ 26.2873	\$ 27.6016	\$ 28.9817	\$ 30.4308
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Maintenance Specialist I	NE	Yearly	\$ 55,605.30	\$ 58,385.56	\$ 61,304.84	\$ 64,370.08	\$ 67,588.59
		Monthly	\$ 4,633.77	\$ 4,865.46	\$ 5,108.74	\$ 5,364.17	\$ 5,632.38
		Bi/Weekly	\$ 2,138.6654	\$ 2,245.5986	\$ 2,357.8786	\$ 2,475.7725	\$ 2,599.5611
		Hourly	\$ 26.7333	\$ 28.0700	\$ 29.4735	\$ 30.9472	\$ 32.4945
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Lead Maintenance Specialist	NE	Yearly	\$ 67,234.47	\$ 70,596.19	\$ 74,126.00	\$ 77,832.30	\$ 81,723.92
		Monthly	\$ 5,602.87	\$ 5,883.02	\$ 6,177.17	\$ 6,486.03	\$ 6,810.33
		Bi/Weekly	\$ 2,585.9412	\$ 2,715.2382	\$ 2,851.0002	\$ 2,993.5502	\$ 3,143.2277
		Hourly	\$ 32.3243	\$ 33.9405	\$ 35.6375	\$ 37.4194	\$ 39.2903
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Maintenance Worker II	NE	Yearly	\$ 52,787.99	\$ 55,427.38	\$ 58,198.75	\$ 61,108.69	\$ 64,164.13
		Monthly	\$ 4,399.00	\$ 4,618.95	\$ 4,849.90	\$ 5,092.39	\$ 5,347.01
		Bi/Weekly	\$ 2,030.3071	\$ 2,131.8225	\$ 2,238.4136	\$ 2,350.3343	\$ 2,467.8510
		Hourly	\$ 25.3788	\$ 26.6478	\$ 27.9802	\$ 29.3792	\$ 30.8481
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Parking Enforcement Officer - Part Time	NE	Yearly	\$ 18,803.11	\$ 19,743.26	\$ 20,730.43	\$ 21,766.95	\$ 22,855.29
		Monthly	\$ 1,566.93	\$ 1,645.27	\$ 1,727.54	\$ 1,813.91	\$ 1,904.61
		Bi/Weekly	\$ 723.1964	\$ 759.3563	\$ 797.3241	\$ 837.1903	\$ 879.0498
		Hourly	\$ 19.0315	\$ 19.9831	\$ 20.9822	\$ 22.0313	\$ 23.1329

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Planning Aide	NE	Yearly	\$ 55,605.30	\$ 58,385.56	\$ 61,304.84	\$ 64,370.08	\$ 67,588.59
		Monthly	\$ 4,633.77	\$ 4,865.46	\$ 5,108.74	\$ 5,364.17	\$ 5,632.38
		Bi/Weekly	\$ 2,138.6654	\$ 2,245.5986	\$ 2,357.8786	\$ 2,475.7725	\$ 2,599.5611
		Hourly	\$ 26.7333	\$ 28.0700	\$ 29.4735	\$ 30.9472	\$ 32.4945
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Recreation Program Coordinator	NE	Yearly	\$ 56,906.79	\$ 59,752.13	\$ 62,739.73	\$ 65,876.72	\$ 69,170.56
		Monthly	\$ 4,742.23	\$ 4,979.34	\$ 5,228.31	\$ 5,489.73	\$ 5,764.21
		Bi/Weekly	\$ 2,188.7227	\$ 2,298.1588	\$ 2,413.0667	\$ 2,533.7201	\$ 2,660.4061
		Hourly	\$ 27.3590	\$ 28.7270	\$ 30.1633	\$ 31.6715	\$ 33.2551
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Recreation Specialist	NE	Yearly	\$ 41,852.11	\$ 43,944.72	\$ 46,141.95	\$ 48,449.05	\$ 50,871.50
		Monthly	\$ 3,487.6758	\$ 3,662.0596	\$ 3,845.1626	\$ 4,037.4207	\$ 4,239.2917
		Bi/Weekly	\$ 1,609.6965	\$ 1,690.1813	\$ 1,774.6904	\$ 1,863.4249	\$ 1,956.5962
		Hourly	\$ 20.1212	\$ 21.1273	\$ 22.1836	\$ 23.2928	\$ 24.4575
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader I	NE	Hourly	\$ 16.50				
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader II	NE	Hourly	\$ 17.50				
Classification Title	FLSA	Range	Step A				
Parks and Recreation Leader III	NE	Hourly	\$ 18.75				

RESOLUTION NO. 25-3030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARTESIA, CALIFORNIA, APPROVING A STATEMENT OF
INVESTMENT POLICY, AND REPEALING RESOLUTION
NO. 24-2995

WHEREAS, Government Code Section 53601 provides that all local agencies are subject to the reporting, fund management and investment policy requirements; and

WHEREAS, the City Council desires to revise and update the Statement of Investment Policy; and

WHEREAS, the City Council desires to establish the best practice of reviewing and adopting, annually, a Statement of Investment Policy.

NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The Statement of Investment Policy, attached hereto as Exhibit A and incorporated herein, is adopted as the Statement of Investment Policy of the City of Artesia, and the Statement of Investment Policy adopted via Resolution 24-2995 is hereby repealed.

SECTION 2. The City Treasurer shall comply with the Statement of Investment Policy of the City of Artesia adopted by this Resolution.

SECTION 3. In accordance with the authority granted by Artesia Municipal Code – Title 2, Chapter 4, Article 7, the City Treasurer shall assume full responsibility for the decisions and transactions involving the investment and reinvestment of City funds, the sale or exchange of security so purchased and the management of City funds and securities until such time as this delegation of authority is revoked.

SECTION 4. The City Treasurer shall report to the City Council, the City Manager and the City's Auditor as required by the Statement of Investment Policy and all applicable laws.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 10th day of February, 2025.

ALI SAJJAD TAJ, MAYOR

ATTEST:

JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:

BEST BEST & KRIEGER, CITY ATTORNEY

CITY OF ARTESIA
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2024-25

1. POLICY:

This statement is intended to provide guidelines for the prudent investment of the temporarily idle cash of the City of Artesia (City) and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City, while protecting the investment corpus of pooled cash in accordance with applicable local, state, and federal laws.

2. SCOPE:

This investment policy applies to all financial assets and investment activities of the City, except for proceeds of debt issuance. Debt proceeds shall be invested in accordance with the "Permitted Investments" and/or investment provisions for each specific bond indenture and/or bond document.

The Policy applies to the following funds, and is accounted for in the City's annual audited financial statements.

- A. General Fund
- B. Special Revenue Funds
- C. Debt Service Funds
- D. Capital Improvement Funds
- E. Enterprise Funds
- F. Internal Service Funds
- G. Successor Agency Funds
- H. Any joint powers authority funds.

3. STANDARDS OF PRUDENCE:

The City Treasurer authorized to make investment decisions on behalf of the City of Artesia investing public funds pursuant to this policy is a trustee, and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the City Treasurer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, the City Treasurer is authorized to acquire investments as authorized by law.

4. INVESTMENT OBJECTIVES:

When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the primary objective of the City Treasurer shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the City. The third objective shall be to achieve a market average rate of return consistent with the primary objectives of safety and liquidity, throughout budgetary and economic cycles. At no time should safety or liquidity be

compromised in exchange for higher yields.

1. **Safety:** The preservation of invested capital (principal) is of primary importance. The City Treasurer shall only invest in investments that are considered safe. The safety and risk associated with an investment refers to the potential loss of principal, accrued interest, or a combination of these amounts. Each investment decision shall seek to ensure that capital losses are avoided.
2. **Liquidity:** The City's investment portfolio shall contain investments with a diversified mix of maturities in order to provide sufficient liquidity to meet projected operating cash requirements of the City.
3. **Return on Investments:** The City's investment portfolio shall be designed with the objective of obtaining a reasonable and competitive market rate of return taking into consideration risk constraints, prudent investment principles, and the cash flow characteristics of the portfolio.

5. **AUTHORITY:**

The authority to invest City funds is vested in the City Treasurer in accordance with Artesia Municipal Code 2-4.305. All investment decisions and investment of funds shall be made in full compliance with this policy, the California Government Code Sections 53600 *et seq.*, and all other relevant state and federal requirements as well as any amendments or additions to such requirements.

Management responsibility for the investment of City funds is vested in the City Treasurer who shall prepare written procedures for the operation of the investment program and safekeeping of investment instruments consistent with this investment policy.

6. **ETHICS AND CONFLICTS OF INTEREST:**

Elected officials and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions under the Political Reform Act and Government Code Section 1090 *et seq.* Elected officials and employees shall disclose to the City Manager any material interests in financial institutions that conduct business with the City, and they shall further disclose any personal investment position or financial asset that could be related to the performance of the City's investment program. Elected officials and employees shall subordinate their personal investment transactions to those of the City particularly with regard to the time of purchases and sales.

Any firm proposing to provide any type of investment service to the City shall acknowledge their familiarity with the provisions of the Political Reform Act, Government Code Section 81000 *et seq.* and CA Code of Regulations 18110 *et seq.* and the provisions limiting contractual conflicts of interest under Government Code Section 1090 *et seq.* Any firm proposing to provide any type of investment service to the City shall also acknowledge their familiarity with and agree to abide by any Federal or State law, regulation, rule or policy pertaining to or limiting campaign contributions by such firms, their employees, spouses or agents.

All persons, firms, broker/dealers, financial institutions and advisors providing investment services or bond issue assistance shall disclose to the City Manager and the Treasurer all fee sharing, fee-splitting and commission arrangements with other entities or persons prior to the City agreeing to buy an investment or issue bonds.

7. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS:

The City Treasurer, or the City's designated Investment Manager, shall select all security dealers and depositories subject to City Council approval. The City shall conduct its investment transactions with several competing, reputable security broker/dealers. The selection process shall focus on financial viability, knowledge, experience, and ethics in the fixed-income securities industry. The City Treasurer, or the City's designated Investment Manager, will maintain a list and a written agreement with financial institutions authorized to provide investment services subject to City Council approval.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the City Treasurer, or the City's designated Investment Manager, with the following: audited financial statements, proof of National Association of Security Dealers certification, proof of state registration, completed broker/dealer questionnaire, and certification of having read the City's investment policy and depository contracts. The City Treasurer, or the City's designated Investment Manager, will conduct an annual review of the financial condition and registrations of qualified bidders.

8. AUTHORIZED AND SUITABLE INVESTMENTS:

Authorized and suitable investments shall mean and include any of the following securities to the extent the same are permitted by applicable federal and state code:

Direct Obligations of the United States of America, specifically U.S. Treasury bills and notes. There are no portfolio percentage limits for Direct Obligations of the United States of America.

Direct Obligations of the U.S. Government Agencies, guaranteed directly or indirectly by the United States government and/or directly or indirectly by any of the following: Banks for Cooperatives, Federal Intermediate Credit Banks, Federal Home Loan Bank System, Export-Import Bank of the United States, Federal Financing Banks, Federal Land Banks, Federal Farm Credit Bank, Government National Mortgage Association, Farmers Home Administration, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Federal Housing Administration, Student Loan Marketing Association, and the Resolution Funding Corporation. There are no portfolio percentage limits for Direct Obligations of the U.S. Government Agencies.

Certificates of Deposit which are federally insured or fully collateralized by permitted investments as defined herein; issued by institutions which are either a nationally or state chartered bank, or thrift, or savings and loan. No more than 30% of the City's portfolio may be invested in Certificates of Deposit.

Guaranteed Investment Contracts that meet the requirements of City / Successor Agency/joint powers authority bond documents may be utilized for the investment of those specific bond proceeds.

Banker's Acceptances which are issued by banks with a rating of "A" or higher by Standard and Poor's or Moody's at the time of investment, and do not exceed 180 days maturity. No more than 10% of the City's portfolio may be invested in Banker's Acceptances.

Repurchase Agreements with any federally insured state or national bank of primary government bond dealer on the Federal Reserve reporting dealer list. All repurchase agreements must be covered by a master repurchase agreement. The term of such repurchase agreement may not exceed two weeks.

The repurchase agreement must be 102% collateralized by U.S. Treasury securities that are free and clear of any third- party lien or claim. The collateral must be delivered to the custodian or third party acting as agent for the City. No more than 10% of the City's portfolio may be invested in Repurchase Agreements.

Government Pools

Government sponsored investment pools (Pools) are permitted under California Government Code Section 53601 *et seq.* and an excellent short-term investment option for cash management facilities. These pools can provide safety, liquidity, and yield in a single diversified investment. However, thoughtful investigation and due diligence are required, both initially at time of purchase, and ongoing analysis to determine that the investment pool is being managed in a manner consistent with the objective of the Policy. The following guidelines include, but are not limited to:

- A) Shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
- B) The Pools mark to market weekly at a minimum.
- C) The Pool provides comprehensive, timely monthly reports which include detailed transaction listings, reports realized and unrealized gains and losses, provides accurate market values for each security, provides quality rating for individual securities, takes delivery DVP, provides third party safekeeping of all investments, and for whom an audit is conducted annually by an independent auditor with no relationship to the Pool.

There is no portfolio percentage limit for Government Pools.

State of California's Local Agency Investment Fund (LAIF)

Investment in LAIF may not exceed the current LAIF limit and should be reviewed periodically.

Los Angeles County Pool

Investment in the Los Angeles County Pool may not exceed the current pool limits and should be reviewed periodically.

California Asset Management Program (CAMP)

Investment in CAMP may not exceed the current pool limits and should be reviewed periodically.

California Cooperative Liquid Assets Securities System (CLASS)

Investment in California CLASS may not exceed the current pool limits and should be reviewed periodically.

Government Securities Money Market Fund(s) which invest only in U.S. Government Securities, and the net asset value is stabilized at one dollar. The fund shall have the highest ranking or the highest letter and numerical rating by not less than two of the three largest nationally recognized rating services. No more than 10% of the City's portfolio may be invested in Government Securities Money Market Fund(s).

Sweep Accounts in a banking institution at which the City currently does business may be utilized for the temporary placement of funds. Such placement of funds is intended to be for a temporary period, not to exceed seven days. It is acknowledged that the individual investment instruments which comprise said sweep accounts may or may not conform to the City's Statement of Investment Policy.

Specifically excluded as investments are: reverse repurchase agreements; longer-term U.S. Treasury, Agency, and corporate bonds with maturities exceeding five years; mortgage-backed securities; leveraged investments; derivatives of any kind at any time; and other investments not permitted under applicable government codes.

9. DIVERSIFICATION OF INVESTMENTS:

It is the City's policy to minimize portfolio risk by diversifying maturity, sector, and class allocations. Default risk shall be minimized by investing in an assortment of permitted investments as mentioned above. To minimize overall portfolio risk, the following not-to-exceed diversification goals shall guide the City's operating fund portfolio, based upon the portfolio structure at the time of purchase. Percentage limitations stated below will be calculated and applied at the time of purchase of the investment instrument. Not-to-Exceed-Limits stated below apply to the par value of the investments not the market value. Such limits shall also be within any requirements of state law.

10. MONEY MARKET MUTUAL FUNDS

Money market mutual funds provide another safe, liquid and diversified investment option for the City's surplus capital: however, certain conditions need to be met both initially and on an ongoing basis. The money market may only invest in US Government securities permitted under this policy and under California Government Code Section 53601 *et seq.* with final stated maturities of one year or less "Government Money Market Funds."

In order to be an eligible money market investment under this section, the primary objective of the money market, as stated in the fund's prospectus, is to maintain a constant \$1.00 Net Asset Value (NAV). The following additional guidelines include, but are not limited to:

- A) Only invests in US Government securities, and the weighted average maturity of the portfolio is less than 180 days.
- B) The fund shall be registered with the SEC.
- C) The fund shall have a minimum of \$500 million in total asset size of portfolio at time of investment, and should not drop below this threshold.
- D) The money market shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.

11. COLLATERALIZATION:

All demand deposits, time deposits and repurchase agreements are to be fully collateralized with securities authorized by the California Government Code and the City. The eligible collateral for repurchase agreements must be those investments authorized by Section 53651 of the California Government Code. The Treasurer may specify the type of eligible collateral for use in repurchase agreements. Eligible collateral must be in book entry form. Collateral is valued at current market plus accrued interest through the date of valuation.

- A) The cost value (book value) of collateral pledged for demand deposits must at all times be equal to or greater than the amount on deposit, plus accrued interest, in accordance with the following ratio:

U.S. Treasury Securities	110%
--------------------------	------

- B) The cost value (book value) of collateral pledged for repurchase agreements must at all times be equal to or greater than the par amount, plus accrued interest, with the following ratios:

U.S. Treasury Securities	102%
U.S. Government Agencies	102%
Cash (in immediately available funds)	100%

It is the policy of the City to require reports at least on a quarterly basis from institutions with which the Treasurer has pledged security interest. The Treasurer shall monitor the adequacy of collateralization to ensure that balances are collateralized in accordance with the ratios approved herein.

With regard to repurchase agreements, it is the policy of the City to initiate a margin call in the event pledged collateral falls below the appropriate ratio.

Collateralized investments and deposits often require substitution of collateral. Any broker or financial institution requesting substitution must contact the City through the City Treasurer, for approval in the event the counterparty to the transaction is not authorized under agreement with the City to make substitutions.

12. SAFEKEEPING AND CUSTODY:

The City Treasurer shall take possession of all of the City's investment securities pursuant to Government Code Section 53601 which, in pertinent part, provides as follows:

"A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered, or nonregistered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisors, consultants, or managers using the agency's funds, by book entry, physical delivery, or by third party custodial agreement. The transfer of securities to the counterpart bank's customer book entry account may be used for book entry delivery. For purposes of this section "counterparty" means the other party to the transaction. A counterpart bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency."

13. MAXIMUM MATURITIES:

The average dollar weighted maturity of the total portfolio shall not exceed 2 years. No investment shall have a maturity date in excess of 5 years from date of purchase without the approval of the City Council prior to any such transactions. No more than 35% of the total portfolio shall be invested in instruments with maturities beyond 3 years at the time of purchase, and no more than 20% of the total portfolio shall be invested in instruments with maturities beyond 4 years at the time of purchase. Maturities shall be staggered to minimize liquidity risk and to enhance the stability of incoming cashflows. At least 10% of the portfolio shall be invested in instruments which can be liquidated on one day's notice.

14. INTERNAL CONTROL:

The City Treasurer shall establish procedures that separate the internal responsibility for management and accounting of the investment portfolio. An analysis by an external independent auditor shall be conducted annually to review internal controls, account activity and compliance with policies and procedures.

15. PERFORMANCE STANDARDS AND EVALUATION:

Investment performance is continually monitored and evaluated by the City Treasurer. Investment portfolio reports are generated on a monthly basis and submitted to the City Manager and the City Council Finance Committee. The investment portfolio reports are to be submitted within 60 days of the end of the reporting period.

The portfolio shall be designed to attain a market average rate of return comparable to the average one year U.S. Constant Maturity Treasury (CMT).

An annual audit of the City's Investment Policy, practices, procedures and portfolio status will be conducted by an independent auditor. The auditor will provide the City Manager and City Council with written observations and recommendations regarding the adequacy of investment controls.

16. REPORTING:

The City Treasurer shall provide the City Council with monthly reports about the City's investments. These reports shall include, at a minimum, the following information for each type of investment held in the City's investment portfolio: the issuer; date of purchase; date of maturity; amount of investment; current market value; yield on investment; yield and total return on portfolio; income generated from investments; and a description of unusual investment activity or developments during the month for which the report is prepared.

The City Treasurer shall prepare such a report for each month. The City Treasurer shall deliver each monthly report to the Mayor and each City Council Member no later than sixty (60) calendar days after the close of the month for which each report is prepared.

In the event that an investment advisor is retained by the City Council, the investment advisor shall prepare and deliver a report for each month's investment activity as required herein to the City Treasurer in such time as to allow the City Treasurer to comply with the delivery times for each report required by this policy.

The City Treasurer may be relieved from that office in the event of any failure to comply with the reporting requirements of this policy.

17. INVESTMENT POLICY ADOPTION:

The City's investment policy shall be adopted annually by resolution by the City Council. The policy shall be reviewed annually by the City Treasurer and the City Council and any modifications made thereto shall be approved by the City Council.

RESOLUTION NO. 24-2996

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARTESIA, CALIFORNIA, ADOPTING THE FIVE-YEAR
CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS
2024-25 THROUGH 2028-29

THE CITY COUNCIL OF THE CITY OF ARTESIA DOES HEREBY FIND, ORDER,
AND RESOLVE AS FOLLOWS:

WHEREAS, Staff has prepared the Five-Year Capital Improvement Program for fiscal years 2024-25 through 2028-29, which defines the proposed capital projects to be undertaken by the City over the next five (5) years.

WHEREAS, on June 17, 2024, the Five-Year Capital Improvement Program was presented to the City Council for consideration and approval.

WHEREAS, the Capital Improvement Program for fiscal years 2024-25 through 2028-29 consists of 20 projects at an estimated cost of \$22,177,432.

WHEREAS, the Capital Improvement Program for fiscal years 2024-2025 through 2028-2029 is consistent with the City of Artesia General Plan 2030.

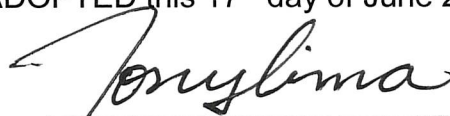
NOW, THEREFORE, the City Council of the City of Artesia does hereby resolve, find, determine and order as follows:

SECTION 1: Adopts the Five-year Capital Improvement Program for fiscal years 2024-25 through 2028-29; and

SECTION 2: Authorizes the City Manager to proceed with those 2024-25 projects identified for implementation or the commencement of planning for them.

SECTION 3: The Acting City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 17th day of June 2024.



TONY LIMA, MAYOR

ATTEST:



JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:



BEST BEST & KRIEGER, CITY ATTORNEY

I, Jennifer Alderete, City Clerk of the City of Artesia, do hereby certify that the foregoing Resolution was adopted at the Adjourned Regular City Council Meeting held on the 17th day of June, 2024, by the following roll call vote:

AYES: COUNCIL MEMBERS: MANALO, RAMOSO, TREVINO, TAJ, LIMA

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE



JENNIFER ALDERETE, CITY CLERK



Five-Year Capital Improvement Program

For Fiscal Years 2024-25 through 2028-29

FY 25-29 Capital Improvement Plan - By Category

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
Transportation						
Roadway Pavement Rehabilitation Project	620,000	6,000,000	-	-	-	6,620,000
Pedestrian Enhancement Project	209,430	-	-	-	-	209,430
Pioneer Synchronization	136,000	-	-	-	-	136,000
Traffic Signal Upgrades	-	26,750	37,450	-	-	64,200
Transportation Total	\$ 965,430	\$ 6,026,750	\$ 37,450	\$ -	\$ -	\$ 7,029,630
Infrastructure						
185th Street Alley and Wall Project	573,000	-	-	-	-	573,000
Artesia Water Tower Improvement Project	-	120,000	-	-	-	120,000
EV Fleet Charging Facility Expansion	319,000	-	-	-	-	319,000
Monument Sign Replacement Project	-	350,000	-	-	-	350,000
Bus Shelter Project	310,000	-	-	-	-	310,000
Sidewalk Replacement Program	271,269	-	-	-	-	271,269
Infrastructure Total	\$ 1,473,269	\$ 470,000	\$ -	\$ -	\$ -	\$ 1,943,269
Parks						
AJ Padelford Park General Improvement	600,000	600,000	-	-	-	1,200,000
Artesia Botanical Garden Project	1,107,000	2,516,250	1,915,750	1,472,000	-	7,011,000
Artesia Park Facilities Improvement Project	1,320,000	678,953	-	-	-	1,998,953
Historical District Trails Landscaping Project	325,000	-	-	-	-	325,000
Parks Total	\$ 3,352,000	\$ 3,795,203	\$ 1,915,750	\$ 1,472,000	\$ -	\$ 10,534,953
Facilities						
Albert O. Little Community Center - Westside Renovation	250,000	300,000	-	-	-	550,000
Council Chamber AV Modernization	300,000	250,000	-	-	-	550,000
City Yard Fire Suppressions System	16,000	-	-	-	-	16,000
Emergency Generators	-	709,826	-	-	-	709,826
City Hall Improvements	-	120,000	210,000	-	-	330,000
HVAC Replacement	-	513,754	-	-	-	513,754
Facilities Total	\$ 566,000	\$ 1,893,580	\$ 210,000	\$ -	\$ -	\$ 2,669,580
Total CIP	\$ 6,356,699	\$ 12,185,533	\$ 2,163,200	\$ 1,472,000	\$ -	\$ 22,177,432

FY 25-29 Capital Improvement Plan - By Funding Source

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Total
Community Development Block Grant (CDBG)						
Sidewalk Replacement Program	271,269	-	-	-	-	271,269
CDBG Total	\$ 271,269	\$ -	\$ -	\$ -	\$ -	\$ 271,269
County Discretionary Grant						
AJ Padelford Park General Improvement	600,000	600,000	-	-	-	1,200,000
County Discretionary Grant Total	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 1,200,000
California Natural Resources Agency (CNRA) Grant						
Artesia Park Facilities Improvement Project	741,047	478,953	-	-	-	1,220,000
Artesia Botanical Garden Project	809,000	1,191,000	-	-	-	2,000,000
CNRA Total	\$ 1,550,047	\$ 1,669,953	\$ -	\$ -	\$ -	\$ 3,220,000
Development Impact Fees (DIF)						
Albert O. Little Community Center - Westside Renovation	250,000	300,000	-	-	-	550,000
Artesia Park Facilities Improvement Project	-	200,000	-	-	-	200,000
Artesia Botanical Garden Project	157,000	1,307,250	435,750	-	-	1,900,000
DIF Total	\$ 407,000	\$ 1,807,250	\$ 435,750	\$ -	\$ -	\$ 2,650,000
Federal Grant						
Roadway Pavement Rehabilitation Project	-	6,000,000	-	-	-	6,000,000
Federal Grant Total	\$ -	\$ 6,000,000	\$ -	\$ -	\$ -	\$ 6,000,000
General Fund						
Artesia Water Tower Improvement Project	-	120,000	-	-	-	120,000
City Hall Improvements	-	120,000	210,000	-	-	330,000
Emergency Generators	-	709,826	-	-	-	709,826
HVAC Replacement	-	513,754	-	-	-	513,754
Monument Sign Replacement Project	-	350,000	-	-	-	350,000
Traffic Signal Upgrades	-	26,750	37,450	-	-	64,200
General Fund Total	\$ -	\$ 1,840,330	\$ 247,450	\$ -	\$ -	\$ 2,087,780
Highway Safety Improvement Program (HSIP)						
Pedestrian Enhancement Project	209,430	-	-	-	-	209,430
HSIP Total	\$ 209,430	\$ -	\$ -	\$ -	\$ -	\$ 209,430
HUD						
Artesia Botanical Garden Project	17,500	18,000	1,480,000	1,472,000	-	2,987,500
Parks Total	\$ 17,500	\$ 18,000	\$ 1,480,000	\$ 1,472,000	\$ -	\$ 2,987,500
Measure A - Annual Allocation						
Artesia Park Facilities Improvement Project	578,953	-	-	-	-	578,953
Measure A - Annual Allocation Total	\$ 578,953	\$ -	\$ -	\$ -	\$ -	\$ 578,953
Measure A - TAP						
Artesia Botanical Garden Project	123,500	-	-	-	-	123,500
Measure A - TAP Total	\$ 123,500	\$ -	\$ -	\$ -	\$ -	\$ 123,500
Measure M						
Historical District Trails Landscaping Project	325,000	-	-	-	-	325,000
Measure M Total	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ 325,000
PEG						
Council Chamber AV Modernization	300,000	250,000	-	-	-	550,000
PEG Total	\$ 300,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 550,000
Proposition A						
EV Fleet Charging Facility Expansion	300,000	-	-	-	-	300,000
Bus Shelter Project	310,000	-	-	-	-	310,000
Proposition A Total	\$ 610,000	\$ -	\$ -	\$ -	\$ -	\$ 610,000
Proposition C						
Pioneer Synchronization	136,000	-	-	-	-	136,000
Facilities Total	\$ 136,000	\$ -	\$ -	\$ -	\$ -	\$ 136,000
SB 1						
Roadway Pavement Rehabilitation Project	620,000	-	-	-	-	620,000
SB 1 Total	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ 620,000
SCAQMD						
EV Fleet Charging Facility Expansion	19,000	-	-	-	-	19,000
SCAQMD Total	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ 19,000
Surplus Fund						
185th Street Alley and Wall Project	573,000	-	-	-	-	573,000
City Yard Fire Suppressions System	16,000	-	-	-	-	16,000
Surplus Fund Total	\$ 589,000	\$ -	\$ -	\$ -	\$ -	\$ 589,000
CIP Total	\$ 6,356,699	\$ 12,185,533	\$ 2,163,200	\$ 1,472,000	\$ -	\$ 22,177,432

FY 25-29 Capital Improvement Plan

Project Title Roadway Pavement Rehabilitation Project

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$620,000	Senate Bill 1	Gas Tax
FY 25-26	\$6,000,000	Federal Grant	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$6,620,000		

Project Description
<p>The Roadway Pavement Rehabilitation Project encompasses comprehensive roadway enhancements throughout the City. The project will maintain collector roadways per the City's Pavement Management Program and will include roadway maintenance and repair, including the repair of isolated areas of pavement, pavement grinding and removal, crack seal, patching, slurry seal when required, and roadway markings and striping.</p>

Project Justification
<div> <input checked="" type="checkbox"/> Health and Safety <input checked="" type="checkbox"/> Asset Preservation <input type="checkbox"/> Sustainability <input checked="" type="checkbox"/> Community Needs </div> <div> <input type="checkbox"/> Legal Requirements <input type="checkbox"/> Service/Asset Expansion <input checked="" type="checkbox"/> Funding Availability <input type="checkbox"/> Departmental Needs </div>
<p>The project will extend the roadway's lifespan and enhance structural integrity through targeted repairs informed by the City's Pavement Management Program. The project fulfills community needs for safer transportation infrastructure. Funding is available through Senate Bill 1, Gas Tax, and California State Grants.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	September 2026	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title Pedestrian Enhancement Project

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$209,430	Proposition C	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$209,430		

Project Description
<p>The Pedestrian Enhancement Project is focused on improving pedestrian safety at eleven key intersections along 166th St, 178th St, Pioneer Blvd, Ashworth St, and 186th Street. This Project includes the installation of rapid flashing beacons and high-visibility crosswalks, designed to increase pedestrian visibility and alert drivers more effectively. These enhancements aim to reduce pedestrian-related collisions and ensure safer crossing at busy intersections.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div>
<p>The Pedestrian Enhancement Project is crucial for increasing safety and promoting pedestrian accessibility in the city. The addition of rapid flashing beacons and high-visibility crosswalks will greatly enhance the visibility of pedestrians, which is essential in preventing accidents. These upgrades will help reduce the likelihood of accidents and encourage walking as a safe, viable option for transportation. The Project also creates a more accessible and community-focused environment. Funding is available through the Highway Safety Improvement Program.</p>

Project Timeline				
Schedule		Estimated Duration		
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing	
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years: <div></div>	

FY 25-29 Capital Improvement Plan

Project Title

Pioneer Boulevard Traffic Synchronization Project

Managing Department

Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$136,000	Proposition C	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$136,000		

Project Description	
<p>The work will include the installation of video and radar detection system upgrades for the traffic signals at ten (10) locations along Pioneer Boulevard. This project is a joint effort with Los Angeles County Public Works to improve traffic conditions by synchronizing all traffic signals on Pioneer Boulevard across multiple jurisdictions, including the City of Norwalk, the City of Cerritos, and the City of Whittier. Locations in Artesia:</p> <ol style="list-style-type: none">1. Pioneer Boulevard at 166th Street2. Pioneer Boulevard at Arkansas Street3. Pioneer Boulevard at Artesia Boulevard4. Pioneer Boulevard at 176th Street5. Pioneer Boulevard at 178th Street6. Pioneer Boulevard at Ashworth Street7. Pioneer Boulevard at 183rd Street8. Pioneer Boulevard at Pedestrian Crossing9. Pioneer Boulevard at 186th Street10. Pioneer Boulevard at 187th Street	

Project Justification	
<input checked="" type="checkbox"/> Health and Safety	<input checked="" type="checkbox"/> Asset Preservation
<input type="checkbox"/> Legal Requirements	<input checked="" type="checkbox"/> Service/Asset Expansion
<input type="checkbox"/> Sustainability	<input type="checkbox"/> Funding Availability
<input checked="" type="checkbox"/> Community Needs	<input type="checkbox"/> Departmental Needs
<p>These improvements will increase traffic handling capacity and channelize traffic on Pioneer Boulevard across multiple jurisdictions. This will result in faster commute times and a reduction in CO2 emissions.</p>	

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	140	<input type="checkbox"/> One-Year
Completion Date	June 2026		<input checked="" type="checkbox"/> Multi-Year
			<input type="checkbox"/> Ongoing
			Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title Traffic Signal Upgrades at Various Intersections

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$26,750	General Fund	
FY 26-27	\$37,450	General Fund	
FY 27-28			
FY 28-29			
Total Cost	\$64,200		

Project Description
<p>This project will include the installation of new Clary battery back-up systems and/or 41 Ahr batteries at various intersections. These equipment upgrades allow the traffic signal to function during a power outage. Locations:</p> <ol style="list-style-type: none"> 1. 183rd Street and Clarkdale Avenue 2. Artesia Boulevard and Elaine Avenue 3. South Street and Norwalk Boulevard 4. South Street and Clarkdale Avenue

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div> <p>The primary function of a traffic signal is to assign right-of-way to conflicting movements of traffic, both vehicle and pedestrian, at an intersection and increase traffic handling capacity. This service should continue in the case of an emergency power outage.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2025	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2027	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title 185th Street Alley and Block Wall Project

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$573,000	General Fund	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$573,000		

Project Description
<p>This project involves comprehensive improvements to the alley at the westernmost dead end of 185th Street, focusing on enhancing asphalt surfaces and upgrading drainage systems. Additionally, the project includes the installation of 253 lineal feet of privacy wall/fencing. This project aims to improve the infrastructure adjacent to Historical District Recreational Trails and enhance the usability and aesthetics of the area servicing local residences.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div>
<p>The enhancement of the 185th Street Alley is crucial for improving access and functionality for the residents and services using the Trail. The improvements to the alley's asphalt surface and drainage systems will provide a more functional and reliable access route, preventing water damage and improving conditions for vehicle and pedestrian use. Additionally, the installation of privacy fencing addresses residents' requests for increased security and privacy. These improvements are critical for maintaining the integrity and usability of this area and ensures it meets the evolving needs of the community.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	August 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years: <div></div>

FY 25-29 Capital Improvement Plan

Project Title Artesia Water Tower Improvement Project

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$120,000	General Fund	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$120,000		

Project Description
<p>This project focuses on vital enhancements to maintain and beautify the Arteria Water tower, a prominent city landmark. The project includes a structural power wash and a fresh coat of paint to highlight the tower's architectural features. These updates will preserve the integrity and aesthetic appeal of the Water Tower to ensure it continues to serve as a visual centerpiece of the community.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div>
<p>Regular maintenance, such as power washing and painting, is crucial to protect the Water Tower from environmental wear and corrosion which extends its lifespan and reducing future repair costs. Additionally, enhancing the tower's lighting not only improves its visibility and prominence but also boosts local pride and the tower's role as a community symbol.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years:

FY 25-29 Capital Improvement Plan

Project Title Electric Vehicle Fleet Charging Facility Expansion

Managing Department Administration, Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$319,000	Proposition A	SCAQMD
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$319,000		

Project Description
<p>The City's existing electric vehicle fleet charging facility requires enlargement due to the increasing number of electric vehicles the City has acquired for the fleet recently. The project will consist of:</p> <ol style="list-style-type: none"> 1. Increasing the facility's electrical load capacity. 2. Extending existing and installing new infrastructure to accommodate four additional charging ports. 3. Expanding the wrought iron fence area. 4. Resurfacing and re-striping the facility. 5. Relocating existing facility lot lighting. <p>Enlarging the charging facility will also allow all storage containers to be contained within its gated area. Prop. A will fund the majority of the construction costs. SCAQMD AB 2766 funds will pay for two of the charging Ports.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Departmental Needs</div> </div> <p>The City's recent electric vehicle acquisitions (2 electric vans for Park & Rec; 4 electric cars for Code Enforcement) are consistent with the City's goals of environmental and fiscal sustainability. The additional charging ports and facility enlargement are needed to support these goals and to protect both new and existing assets. Funding is available through Proposition A (\$300,000) and SCAQMD AB 2766 (\$19,000).</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years: <input type="text"/>

FY 25-29 Capital Improvement Plan

Project Title Monument Sign Replacement Project

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25			
FY 25-26	\$350,000	General Fund	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$350,000		

Project Description
<p>The Monument Sign Replacement Project involves the removal and replacement of existing monument signs, along with the purchase and installation of ten new monument signs across the city. This includes updating seven existing locations and introducing signs at three new locations. This project aims to enhance city branding and wayfinding to ensure that both residents and visitors can easily navigate and identify key locations and districts within the City. Locations:</p> <ol style="list-style-type: none"> 1. Pioneer Boulevard at 166th Street 2. Artesia Boulevard at Gridley Road 3. Artesia Boulevard at Pioneer Boulevard 4. 183rd Street at Gridley Road 5. 183rd Street at Norwalk Boulevard 6. South Street at Jersey Avenue 7. South Street at Norwalk Boulevard 8. Pioneer Boulevard at 188th Street (New) 9. Norwalk Boulevard at Artesia Boulevard (New) 10. Norwalk Boulevard at Flora Vista Street (New)

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div>

The replacement and addition of new monument signs are vital for maintaining the city's visual identity and navigational ease. Replacing outdated and deteriorating monument signs helps maintain essential public assets, keeping them in good condition and preserving their longevity. Establishing new signs in strategic locations support the community's needs for clear and consistent wayfinding. This project not only boosts the aesthetic appeal of the City but also enhances functional communication through improved signage.

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years:

FY 25-29 Capital Improvement Plan

Project Title Citywide Bus Shelter Replacement Project

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$310,000	Proposition A	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$310,000		

Project Description
<p>The City will undergo replacement of bus shelters across fourteen locations to address the current state of dilapidation and improve the overall public transit experience. The project will involve the removal of existing deteriorated shelters and the installation of new, modern bus shelters. This Project aims to enhance safety, comfort, and accessibility for all transit users.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div> <p>Replacing the dilapidated bus shelters is important for ensuring the safety and comfort of transit users city-wide. New shelters will provide improved protection from weather elements, enhance the aesthetic appeal of the city's transit facilities, and are designed to be more accessible, supporting the city's commitment to accessible public transportation for all residents, including those with mobility challenges. The project will update and maintain valuable city infrastructure to prevent further deterioration and higher future costs. Funding is available through Proposition A and the project will have no impact on the General Fund.</p>

Project Timeline				
Schedule		Estimated Duration		
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing	
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years: <input type="text"/>	

FY 25-29 Capital Improvement Plan

Project Title Sidewalk Replacement Program

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$271,269	CDBG	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$271,269		

Project Description
<p>This project provides for enhanced pedestrian safety and accessibility by addressing severe trip hazards identified in a recent sidewalk assessment. The City will replace sidewalks with elevation changes over 2 ½ inches or cracked and broken panels, reducing trip and fall risks. Priority areas from recent Sidewalk assessments will receive special attention. The primary goal is ADA compliance to provide safe paths for pedestrians, benefiting low to moderate-income individuals, the elderly, and those with disabilities.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div> <p>The Sidewalk Replacement Program is crucial for enhancing health and safety. Deteriorated sidewalks pose significant tripping hazards, especially for the elderly and individuals with disabilities. By ensuring compliance with ADA standards, the city meets its legal requirements and provides accessible pathways for all residents. Preserving the city's assets through timely sidewalk replacement prevents further deterioration and avoids costly future repairs. This initiative ultimately enhances the quality of life in Artesia, ensuring that all residents can navigate their city safely and comfortably. Funding is available through the Community Development Block Grant (CDBG)</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years:

FY 25-29 Capital Improvement Plan

Project Title A.J. Padelford Park General Improvements

Managing Department Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$600,000	LA County Grant	
FY 25-26	\$600,000	LA County Grant	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$1,200,000		

Project Description
<p>This project includes a series of enhancements aimed at revitalizing this key community asset. Planned improvements include the refurbishment of the teen center building, installation of new park lighting, construction of outdoor public restrooms, and upgrades to both building and program equipment. These upgrades are designed to modernize the park's facilities, improve safety and accessibility, and enhance the overall visitor experience.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Departmental Needs</div> </div> <p>There has been strong community desire to enhance recreational spaces in North Artesia. This project directly responds to that community feedback and supports the operational needs of Park staff which will enable them to offer better services and programs. Additionally, refurbishing aging structures and updating equipment extend the life and functionality of park assets, preventing costlier replacements in the future. Funding is available through the County's Discretionary Community Program funds.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title Artesia Botanical Garden Project

Managing Department Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25	\$950,000	HUD & CNRA Grants	TAP
FY 25-26	\$2,250,000	HUD & CNRA Grants	DIF
FY 26-27	\$2,440,000	HUD & CNRA Grants	DIF
FY 27-28	\$1,472,000	HUD Grant	DIF
FY 28-29			
Total Cost	\$7,112,000		

Project Description
<p>The Artesia Botanical Garden Project involves transforming a 1.4-acre site into a vibrant public park. This comprehensive redevelopment includes the demolition of existing on-site structures and the creation of a botanical garden that utilizes the site's existing vegetation. The project will also feature a community building with restroom facilities, an open pavilion with picnic and BBQ areas, an outdoor theater, turf areas for leisure and activities, a themed biome walk, and a maintenance shed. This initiative aims to enhance local green spaces and provide a multifunctional area for community engagement and recreational activities.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div>

The Community has expressed the need for more green and recreational areas. This project is designed to fulfill a vital community need for more green spaces and recreational areas. By transforming this underutilized area, the project will provide residents with a botanical garden and several public amenities that promote health, wellness, and community engagement. The inclusion of facilities like the outdoor theater and themed walks also supports educational and cultural engagement. This development not only maximizes the use of city land but also aligns with broader goals of sustainable urban development and beautification. Funding is available through: HUD funds from Congressional Directed Spending, CNRA funds from State Specified Grants, Technical Assistance Program (TAP) Funds from RPOSD and the City's Development Impact Fees (DIF).

Project Timeline			
Schedule		Estimated Duration	
Start Date	August 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2028	<input checked="" type="checkbox"/> Multi-Year	Number of years: 4

FY 25-29 Capital Improvement Plan

Project Title Artesia Park Facilities Improvement Project

Managing Department Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$1,200,000	CNRA Grant & Measure A	
FY 25-26	\$678,953	CNRA Grant	DIF
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$1,998,953		

Project Description
<p>The City of Artesia will be restoring aging facilities at Artesia Park critical for delivering services to our residents. Four (4) individual projects that will enhance recreation amenities, ensuring safety, functionality, and improved community engagement. The project includes removing and replacing the roof, installing new flooring, and applying fresh exterior paint to enhance the center's durability and aesthetic appeal. Artesia Park Snack Bar Refurbishment will involve general facility upgrades to improve operational efficiency and visitor experience. Artesia Park Ball Field Improvements will laser level the field, add a suitable mix of infield clay to correct uneven surfaces, and incorporate new field maintenance equipment to ensure optimal playing conditions. The Old Library Refurbishment aims to transform the space with interior renovations, new flooring, lighting, an upgraded HVAC system, modern furnishings, and ADA-compliant restroom facilities.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Departmental Needs</div> </div> <p>The Project enhances safety and functionality across several aging facilities in response to the growing needs of the community and improving operational efficiency for City departments. By refurbishing key areas the project ensures that these spaces meet modern safety standards and are more accessible, significantly reducing potential health risks. These upgrades are critical for preserving critical community assets, preventing the deterioration of facilities that are central to public recreation and community events. Funding is available through the California Natural Resources Agency grant.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title Historical District Trails Project - Phase III Landscaping

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$325,000	Measure M	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$325,000		

Project Description
<p>This project includes a series of enhancements aimed at revitalizing this key community asset. Planned improvements include the installation of retaining walls where grade differences are present, irrigation repairs, installation of ground cover and the installation of trees and shrubs.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Departmental Needs</div> </div> <p>The Community has expressed the need for more green and recreational areas. This project is designed to fulfill a vital community need for more green spaces and recreational areas. By transforming this underutilized area, the project will provide residents with a landscaped walking and bicycle trail which promote health, wellness, and community engagement.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years:

FY 25-29 Capital Improvement Plan

Project Title Albert O. Little Community Center – Westside Renovation

Managing Department Parks and Recreation

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$250,000	DIF – Community Center	
FY 25-26	\$300,000	DIF – Community Center	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$550,000		

Project Description
<p>This project is designed to transform the current facility into a modern, fully-equipped venue capable of hosting a diverse range of performance arts events, recreational activities, and other City events. Phase I of the renovation will include the installation of advanced stage lighting, high-quality audio systems, large projector screens, and other audio/visual upgrades. Phase II of the renovation includes interior renovations to the stage area, upgrading its design and functionality to better accommodate performances and events. These improvements will enhance the aesthetic appeal and usability of the stage, making it a more versatile and attractive space for community activities. These improvements will not only address existing limitations but also expand the Community Center's capabilities to engage residents with new and enriched cultural, educational, and recreational opportunities.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div> <p>The Project addresses essential needs by enhancing the facility's capacity to support a wider array of events and activities which aligns with community desires for more varied and higher-quality programming. This project also meets departmental requirements for a more functional and adaptable space which would enable staff to offer programs that cater to evolving community interests. The Community Center will better serve as a cultural and recreational area that will significantly enrich the quality of life of residents and visitors. This project qualifies for DIF as it expands and enhances community amenities in line with the population growth and increased demand for cultural and recreational activities.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title Council Chamber Modernization Project

Managing Department Administration

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$300,000	PEG	
FY 25-26	\$250,000	PEG	General Fund
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$550,000		

Project Description
<p>The existing audio/visual system in the City Council Chamber is nearly 20 years old and no longer receives updates or support from the manufacturer. This system suffers from frequent failures that interrupt the City's broadcasting capabilities. Phase I of this project plans to modernize this system to meet current technological standards and enhance the functionality and reliability of meeting broadcasts. The project scope includes the installation of new high-definition cameras, microphones, speakers, confidence monitors, an assistive listening system, and an advanced control and broadcast system. Additionally, the new A/V system will support electronic voting and remote participation capabilities. Upgrades will also be completed to the adjacent conference room to improve A/V capabilities for various meeting formats. Phase II of the project will focus on updating the council chamber's furniture and infrastructure. Phase II includes replacing worn carpeting, installing new audience chairs, and making modifications to the dais and staff areas to enhance functionality, aesthetics, and ensure ADA compliance.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Departmental Needs</div> </div> <p>There has been a desire to modernize the City's AV System to enhance broadcasting capabilities. The current system's frequent failures disrupt meetings, and replacement parts are no longer available due to the system's age. Phase I of this project will be funded solely through the PEG Fund and will not impact the General Fund. This enhancement will significantly increase public access and participation by providing clearer and more reliable broadcasts, fostering greater transparency. Upgrading this technology will ensure Council meetings run smoothly and help increase efficiency, meeting operational demands and improve the City's broadcasting capabilities for years to come. Phase II will ensure that the physical space of the Chamber meets the functional needs of council members, staff, and audience members during meetings.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title Public Works Yard Fire Suppression System

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Funding Sources	Potential Funding Sources
FY 24-25	\$16,000	General Fund	
FY 25-26			
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$16,000		

Project Description
<p>The project involves crucial updates to the fire suppression system at the Public Works Yard, including repairing or replacing existing components to meet current safety standards. This enhancement ensures that the facility remains compliant with fire safety regulations and is equipped to handle potential emergencies effectively, safeguarding both the personnel and the equipment housed at the site.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Departmental Needs</div> </div>
<p>This project is vital to maintain a safe working environment for city employees and ensures that they are protected from fire hazards while performing their duties. Enhancing this system not only prevents potential life-threatening incidents but also minimizes the risk of significant property damage, which can disrupt essential public services provided by the Public Works staff.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2024	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2025	<input type="checkbox"/> Multi-Year	Number of years:

FY 25-29 Capital Improvement Plan

Project Title Installation of Emergency Generators at City Facilities

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$709,826	General Funds	
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$709,826		

Project Description
<p>This work involves the purchase and installation of three (3) emergency backup power generators to be located at the Albert O. Little Community Center, A.J. Padelford Community Center, and the Public Works Service Yard. Generators will allow these facilities to be used as community resource centers during emergencies.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div>
<p>Emergency generators provide power for systems that will protect human life, such as egress lighting or fire detection and alarm systems, as well as other critical systems that impact safety such as heating and air conditioning and lighting.</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2025	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2026	<input type="checkbox"/> Multi-Year	Number of years:

FY 25-29 Capital Improvement Plan

Project Title City Hall General Improvements

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$120,000	General Fund	
FY 26-27	\$210,000	General Fund	
FY 27-28			
FY 28-29			
Total Cost	\$330,000		

Project Description
<p>The work will include, but not be limited to general improvements to Artesia City Hall. The work includes:</p> <ol style="list-style-type: none"> Repairs to walls caused by water damage. Repairs to plumbing to improve water pressure. Building security improvements. IT system improvements.

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input checked="" type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div>
<p>The Project enhances safety and functionality across several aging facilities in response to the growing needs of the community and improving operational efficiency for City departments</p>

Project Timeline			
Schedule		Estimated Duration	
Start Date	July 2025	<input type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing
Completion Date	June 2027	<input checked="" type="checkbox"/> Multi-Year	Number of years: 2

FY 25-29 Capital Improvement Plan

Project Title HVAC Replacement for City Facilities

Managing Department Public Works

Project Cost			
Fiscal Year	Estimated Costs	Potential Funding Sources	Other Funding Sources
FY 24-25			
FY 25-26	\$513,754	General Fund	SoCalREN Incentives
FY 26-27			
FY 27-28			
FY 28-29			
Total Cost	\$513,754		

Project Description
<p>Installation of new HVAC units for Albert O. Little Community Center, City Hall, and AJ Padelford Park. This includes various energy efficiency measures, smart thermostats, smart motors, and LED lighting.</p>

Project Justification
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Health and Safety</div> <div style="width: 50%;"><input checked="" type="checkbox"/> Asset Preservation</div> <div style="width: 50%;"><input type="checkbox"/> Sustainability</div> <div style="width: 50%;"><input type="checkbox"/> Community Needs</div> <div style="width: 50%;"><input type="checkbox"/> Legal Requirements</div> <div style="width: 50%;"><input type="checkbox"/> Service/Asset Expansion</div> <div style="width: 50%;"><input type="checkbox"/> Funding Availability</div> <div style="width: 50%;"><input type="checkbox"/> Departmental Needs</div> </div> <p>Current HVAC units at Albert O. Little Community Center, City Hall, and AJ Padelford Park are approaching the end of their service life and do not meet current energy standards.</p>

Project Timeline				
Schedule		Estimated Duration		
Start Date	July 2025	<input checked="" type="checkbox"/> One-Year	<input type="checkbox"/> Ongoing	
Completion Date	June 2026	<input type="checkbox"/> Multi-Year	Number of years: <input type="text"/>	

RESOLUTION NO. 25-3030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ARTESIA, CALIFORNIA, APPROVING A STATEMENT OF
INVESTMENT POLICY, AND REPEALING RESOLUTION
NO. 24-2995

WHEREAS, Government Code Section 53601 provides that all local agencies are subject to the reporting, fund management and investment policy requirements; and

WHEREAS, the City Council desires to revise and update the Statement of Investment Policy; and

WHEREAS, the City Council desires to establish the best practice of reviewing and adopting, annually, a Statement of Investment Policy.

NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The Statement of Investment Policy, attached hereto as Exhibit A and incorporated herein, is adopted as the Statement of Investment Policy of the City of Artesia, and the Statement of Investment Policy adopted via Resolution 24-2995 is hereby repealed.

SECTION 2. The City Treasurer shall comply with the Statement of Investment Policy of the City of Artesia adopted by this Resolution.

SECTION 3. In accordance with the authority granted by Artesia Municipal Code – Title 2, Chapter 4, Article 7, the City Treasurer shall assume full responsibility for the decisions and transactions involving the investment and reinvestment of City funds, the sale or exchange of security so purchased and the management of City funds and securities until such time as this delegation of authority is revoked.

SECTION 4. The City Treasurer shall report to the City Council, the City Manager and the City's Auditor as required by the Statement of Investment Policy and all applicable laws.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 10th day of February, 2025.

ALI SAJJAD TAJ, MAYOR

ATTEST:

JENNIFER ALDERETE, CITY CLERK

APPROVED TO FORM:

BEST BEST & KRIEGER, CITY ATTORNEY

CITY OF ARTESIA
STATEMENT OF INVESTMENT POLICY
Fiscal Year 2024-25

1. POLICY:

This statement is intended to provide guidelines for the prudent investment of the temporarily idle cash of the City of Artesia (City) and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City, while protecting the investment corpus of pooled cash in accordance with applicable local, state, and federal laws.

2. SCOPE:

This investment policy applies to all financial assets and investment activities of the City, except for proceeds of debt issuance. Debt proceeds shall be invested in accordance with the "Permitted Investments" and/or investment provisions for each specific bond indenture and/or bond document.

The Policy applies to the following funds, and is accounted for in the City's annual audited financial statements.

- A. General Fund
- B. Special Revenue Funds
- C. Debt Service Funds
- D. Capital Improvement Funds
- E. Enterprise Funds
- F. Internal Service Funds
- G. Successor Agency Funds
- H. Any joint powers authority funds.

3. STANDARDS OF PRUDENCE:

The City Treasurer authorized to make investment decisions on behalf of the City of Artesia investing public funds pursuant to this policy is a trustee, and therefore a fiduciary subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the City Treasurer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, the City Treasurer is authorized to acquire investments as authorized by law.

4. INVESTMENT OBJECTIVES:

When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the primary objective of the City Treasurer shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the City. The third objective shall be to achieve a market average rate of return consistent with the primary objectives of safety and liquidity, throughout budgetary and economic cycles. At no time should safety or liquidity be

compromised in exchange for higher yields.

1. **Safety:** The preservation of invested capital (principal) is of primary importance. The City Treasurer shall only invest in investments that are considered safe. The safety and risk associated with an investment refers to the potential loss of principal, accrued interest, or a combination of these amounts. Each investment decision shall seek to ensure that capital losses are avoided.
2. **Liquidity:** The City's investment portfolio shall contain investments with a diversified mix of maturities in order to provide sufficient liquidity to meet projected operating cash requirements of the City.
3. **Return on Investments:** The City's investment portfolio shall be designed with the objective of obtaining a reasonable and competitive market rate of return taking into consideration risk constraints, prudent investment principles, and the cash flow characteristics of the portfolio.

5. **AUTHORITY:**

The authority to invest City funds is vested in the City Treasurer in accordance with Artesia Municipal Code 2-4.305. All investment decisions and investment of funds shall be made in full compliance with this policy, the California Government Code Sections 53600 *et seq.*, and all other relevant state and federal requirements as well as any amendments or additions to such requirements.

Management responsibility for the investment of City funds is vested in the City Treasurer who shall prepare written procedures for the operation of the investment program and safekeeping of investment instruments consistent with this investment policy.

6. **ETHICS AND CONFLICTS OF INTEREST:**

Elected officials and employees of the City involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions under the Political Reform Act and Government Code Section 1090 *et seq.* Elected officials and employees shall disclose to the City Manager any material interests in financial institutions that conduct business with the City, and they shall further disclose any personal investment position or financial asset that could be related to the performance of the City's investment program. Elected officials and employees shall subordinate their personal investment transactions to those of the City particularly with regard to the time of purchases and sales.

Any firm proposing to provide any type of investment service to the City shall acknowledge their familiarity with the provisions of the Political Reform Act, Government Code Section 81000 *et seq.* and CA Code of Regulations 18110 *et seq.* and the provisions limiting contractual conflicts of interest under Government Code Section 1090 *et seq.* Any firm proposing to provide any type of investment service to the City shall also acknowledge their familiarity with and agree to abide by any Federal or State law, regulation, rule or policy pertaining to or limiting campaign contributions by such firms, their employees, spouses or agents.

All persons, firms, broker/dealers, financial institutions and advisors providing investment services or bond issue assistance shall disclose to the City Manager and the Treasurer all fee sharing, fee-splitting and commission arrangements with other entities or persons prior to the City agreeing to buy an investment or issue bonds.

7. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS:

The City Treasurer, or the City's designated Investment Manager, shall select all security dealers and depositories subject to City Council approval. The City shall conduct its investment transactions with several competing, reputable security broker/dealers. The selection process shall focus on financial viability, knowledge, experience, and ethics in the fixed-income securities industry. The City Treasurer, or the City's designated Investment Manager, will maintain a list and a written agreement with financial institutions authorized to provide investment services subject to City Council approval.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the City Treasurer, or the City's designated Investment Manager, with the following: audited financial statements, proof of National Association of Security Dealers certification, proof of state registration, completed broker/dealer questionnaire, and certification of having read the City's investment policy and depository contracts. The City Treasurer, or the City's designated Investment Manager, will conduct an annual review of the financial condition and registrations of qualified bidders.

8. AUTHORIZED AND SUITABLE INVESTMENTS:

Authorized and suitable investments shall mean and include any of the following securities to the extent the same are permitted by applicable federal and state code:

Direct Obligations of the United States of America, specifically U.S. Treasury bills and notes. There are no portfolio percentage limits for Direct Obligations of the United States of America.

Direct Obligations of the U.S. Government Agencies, guaranteed directly or indirectly by the United States government and/or directly or indirectly by any of the following: Banks for Cooperatives, Federal Intermediate Credit Banks, Federal Home Loan Bank System, Export-Import Bank of the United States, Federal Financing Banks, Federal Land Banks, Federal Farm Credit Bank, Government National Mortgage Association, Farmers Home Administration, Federal Home Loan Mortgage Corporation, Federal National Mortgage Association, Federal Housing Administration, Student Loan Marketing Association, and the Resolution Funding Corporation. There are no portfolio percentage limits for Direct Obligations of the U.S. Government Agencies.

Certificates of Deposit which are federally insured or fully collateralized by permitted investments as defined herein; issued by institutions which are either a nationally or state chartered bank, or thrift, or savings and loan. No more than 30% of the City's portfolio may be invested in Certificates of Deposit.

Guaranteed Investment Contracts that meet the requirements of City / Successor Agency/joint powers authority bond documents may be utilized for the investment of those specific bond proceeds.

Banker's Acceptances which are issued by banks with a rating of "A" or higher by Standard and Poor's or Moody's at the time of investment, and do not exceed 180 days maturity. No more than 10% of the City's portfolio may be invested in Banker's Acceptances.

Repurchase Agreements with any federally insured state or national bank of primary government bond dealer on the Federal Reserve reporting dealer list. All repurchase agreements must be covered by a master repurchase agreement. The term of such repurchase agreement may not exceed two weeks.

The repurchase agreement must be 102% collateralized by U.S. Treasury securities that are free and clear of any third- party lien or claim. The collateral must be delivered to the custodian or third party acting as agent for the City. No more than 10% of the City's portfolio may be invested in Repurchase Agreements.

Government Pools

Government sponsored investment pools (Pools) are permitted under California Government Code Section 53601 *et seq.* and an excellent short-term investment option for cash management facilities. These pools can provide safety, liquidity, and yield in a single diversified investment. However, thoughtful investigation and due diligence are required, both initially at time of purchase, and ongoing analysis to determine that the investment pool is being managed in a manner consistent with the objective of the Policy. The following guidelines include, but are not limited to:

- A) Shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations.
- B) The Pools mark to market weekly at a minimum.
- C) The Pool provides comprehensive, timely monthly reports which include detailed transaction listings, reports realized and unrealized gains and losses, provides accurate market values for each security, provides quality rating for individual securities, takes delivery DVP, provides third party safekeeping of all investments, and for whom an audit is conducted annually by an independent auditor with no relationship to the Pool.

There is no portfolio percentage limit for Government Pools.

State of California's Local Agency Investment Fund (LAIF)

Investment in LAIF may not exceed the current LAIF limit and should be reviewed periodically.

Los Angeles County Pool

Investment in the Los Angeles County Pool may not exceed the current pool limits and should be reviewed periodically.

California Asset Management Program (CAMP)

Investment in CAMP may not exceed the current pool limits and should be reviewed periodically.

California Cooperative Liquid Assets Securities System (CLASS)

Investment in California CLASS may not exceed the current pool limits and should be reviewed periodically.

Government Securities Money Market Fund(s) which invest only in U.S. Government Securities, and the net asset value is stabilized at one dollar. The fund shall have the highest ranking or the highest letter and numerical rating by not less than two of the three largest nationally recognized rating services. No more than 10% of the City's portfolio may be invested in Government Securities Money Market Fund(s).

Sweep Accounts in a banking institution at which the City currently does business may be utilized for the temporary placement of funds. Such placement of funds is intended to be for a temporary period, not to exceed seven days. It is acknowledged that the individual investment instruments which comprise said sweep accounts may or may not conform to the City's Statement of Investment Policy.

Specifically excluded as investments are: reverse repurchase agreements; longer-term U.S. Treasury, Agency, and corporate bonds with maturities exceeding five years; mortgage-backed securities; leveraged investments; derivatives of any kind at any time; and other investments not permitted under applicable government codes.

9. DIVERSIFICATION OF INVESTMENTS:

It is the City's policy to minimize portfolio risk by diversifying maturity, sector, and class allocations. Default risk shall be minimized by investing in an assortment of permitted investments as mentioned above. To minimize overall portfolio risk, the following not-to-exceed diversification goals shall guide the City's operating fund portfolio, based upon the portfolio structure at the time of purchase. Percentage limitations stated below will be calculated and applied at the time of purchase of the investment instrument. Not-to-Exceed-Limits stated below apply to the par value of the investments not the market value. Such limits shall also be within any requirements of state law.

10. MONEY MARKET MUTUAL FUNDS

Money market mutual funds provide another safe, liquid and diversified investment option for the City's surplus capital: however, certain conditions need to be met both initially and on an ongoing basis. The money market may only invest in US Government securities permitted under this policy and under California Government Code Section 53601 *et seq.* with final stated maturities of one year or less "Government Money Market Funds."

In order to be an eligible money market investment under this section, the primary objective of the money market, as stated in the fund's prospectus, is to maintain a constant \$1.00 Net Asset Value (NAV). The following additional guidelines include, but are not limited to:

- A) Only invests in US Government securities, and the weighted average maturity of the portfolio is less than 180 days.
- B) The fund shall be registered with the SEC.
- C) The fund shall have a minimum of \$500 million in total asset size of portfolio at time of investment, and should not drop below this threshold.
- D) The money market shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.

11. COLLATERALIZATION:

All demand deposits, time deposits and repurchase agreements are to be fully collateralized with securities authorized by the California Government Code and the City. The eligible collateral for repurchase agreements must be those investments authorized by Section 53651 of the California Government Code. The Treasurer may specify the type of eligible collateral for use in repurchase agreements. Eligible collateral must be in book entry form. Collateral is valued at current market plus accrued interest through the date of valuation.

- A) The cost value (book value) of collateral pledged for demand deposits must at all times be equal to or greater than the amount on deposit, plus accrued interest, in accordance with the following ratio:

U.S. Treasury Securities	110%
--------------------------	------

- B) The cost value (book value) of collateral pledged for repurchase agreements must at all times be equal to or greater than the par amount, plus accrued interest, with the following ratios:

U.S. Treasury Securities	102%
U.S. Government Agencies	102%
Cash (in immediately available funds)	100%

It is the policy of the City to require reports at least on a quarterly basis from institutions with which the Treasurer has pledged security interest. The Treasurer shall monitor the adequacy of collateralization to ensure that balances are collateralized in accordance with the ratios approved herein.

With regard to repurchase agreements, it is the policy of the City to initiate a margin call in the event pledged collateral falls below the appropriate ratio.

Collateralized investments and deposits often require substitution of collateral. Any broker or financial institution requesting substitution must contact the City through the City Treasurer, for approval in the event the counterparty to the transaction is not authorized under agreement with the City to make substitutions.

12. SAFEKEEPING AND CUSTODY:

The City Treasurer shall take possession of all of the City's investment securities pursuant to Government Code Section 53601 which, in pertinent part, provides as follows:

"A local agency purchasing or obtaining any securities prescribed in this section, in a negotiable, bearer, registered, or nonregistered format, shall require delivery of the securities to the local agency, including those purchased for the agency by financial advisors, consultants, or managers using the agency's funds, by book entry, physical delivery, or by third party custodial agreement. The transfer of securities to the counterpart bank's customer book entry account may be used for book entry delivery. For purposes of this section "counterparty" means the other party to the transaction. A counterpart bank's trust department or separate safekeeping department may be used for the physical delivery of the security if the security is held in the name of the local agency."

13. MAXIMUM MATURITIES:

The average dollar weighted maturity of the total portfolio shall not exceed 2 years. No investment shall have a maturity date in excess of 5 years from date of purchase without the approval of the City Council prior to any such transactions. No more than 35% of the total portfolio shall be invested in instruments with maturities beyond 3 years at the time of purchase, and no more than 20% of the total portfolio shall be invested in instruments with maturities beyond 4 years at the time of purchase. Maturities shall be staggered to minimize liquidity risk and to enhance the stability of incoming cashflows. At least 10% of the portfolio shall be invested in instruments which can be liquidated on one day's notice.

14. INTERNAL CONTROL:

The City Treasurer shall establish procedures that separate the internal responsibility for management and accounting of the investment portfolio. An analysis by an external independent auditor shall be conducted annually to review internal controls, account activity and compliance with policies and procedures.

15. PERFORMANCE STANDARDS AND EVALUATION:

Investment performance is continually monitored and evaluated by the City Treasurer. Investment portfolio reports are generated on a monthly basis and submitted to the City Manager and the City Council Finance Committee. The investment portfolio reports are to be submitted within 60 days of the end of the reporting period.

The portfolio shall be designed to attain a market average rate of return comparable to the average one year U.S. Constant Maturity Treasury (CMT).

An annual audit of the City's Investment Policy, practices, procedures and portfolio status will be conducted by an independent auditor. The auditor will provide the City Manager and City Council with written observations and recommendations regarding the adequacy of investment controls.

16. REPORTING:

The City Treasurer shall provide the City Council with monthly reports about the City's investments. These reports shall include, at a minimum, the following information for each type of investment held in the City's investment portfolio: the issuer; date of purchase; date of maturity; amount of investment; current market value; yield on investment; yield and total return on portfolio; income generated from investments; and a description of unusual investment activity or developments during the month for which the report is prepared.

The City Treasurer shall prepare such a report for each month. The City Treasurer shall deliver each monthly report to the Mayor and each City Council Member no later than sixty (60) calendar days after the close of the month for which each report is prepared.

In the event that an investment advisor is retained by the City Council, the investment advisor shall prepare and deliver a report for each month's investment activity as required herein to the City Treasurer in such time as to allow the City Treasurer to comply with the delivery times for each report required by this policy.

The City Treasurer may be relieved from that office in the event of any failure to comply with the reporting requirements of this policy.

17. INVESTMENT POLICY ADOPTION:

The City's investment policy shall be adopted annually by resolution by the City Council. The policy shall be reviewed annually by the City Treasurer and the City Council and any modifications made thereto shall be approved by the City Council.



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 10, 2025

ITEM NO: 10C.

TO: Mayor and Members of the City Council

SUBJECT: League of California Cities 2025 Advocacy Priorities

FROM: Melissa Burke, Deputy City Manager

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends the City Council discuss the League of California Cities priorities and provide direction to staff regarding further action.

BACKGROUND:

The League of California Cities (Cal Cities) sets annual advocacy priorities to guide legislative work at the state and regional levels. At the state level, the Cal Cities Board sets four priorities annually. The 2025 Advocacy Priorities include the following items:

- Protect local revenues and expand economic development tools;
- Strengthen climate change resiliency and disaster preparedness;
- Strengthen and modernize critical infrastructure; and
- Secure investments to prevent and reduce homelessness and increase the supply of affordable housing.

Each year these priorities fluctuate based on responses from member cities, outside factors which effect government mandates (for example COVID-19 recovery was a priority in 2021), and accomplishments in prior years. Attached to this report are the state boards Advocacy Priorities for the last five years. Many years share consistent priorities with minor changes. In 2023 and 2024, one of the four priorities was "Improve public safety in California communities." For 2025, this priority was replaced with "Strengthen and modernize critical infrastructure," which has been absent from the priority list since 2022.

In addition to priorities set at the state level the regional board also adopt four priorities to reflect the needs of their local regions. The Los Angeles County Division of Cal Cities adopted the following 2025 Strategic Priorities:

- Educate city officials and support legislation, policies, funding and other resources that would improve public safety and law enforcement challenges;
- Support adequate state funding and other resources to increase the required supply of affordable housing and needed local infrastructure;
- Advocate for continuous, direct and equitable distribution of funding and other resources to address homelessness;
- Support legislation and policies that protect and preserve local decision-making authority over land use, housing, and other matters traditionally reserved for cities. Oppose unfunded mandates and seek funding for

prior unfunded mandates.

ANALYSIS:

As shown above, while the state level priorities do not include a public safety item, the Los Angeles Regional Board priority list does include a public safety item. This means that at the local level, the Cal Cities Regional Board will be advocating to state officials to increase support of public safety measures for local cities.

Cerritos City Council Member Lynda Johnson, a member of the Cal Cities Public Safety Committee, drafted a letter (attached), to the Cal Cities Los Angeles County Division Board of Directors and Legislative Committee urging them to send a letter to the Cal Cities Board of Directors urging them to reconsider the priorities and include Public Safety on the advocacy list for 2025. This item is before the City Council to discuss the Cal Cities 2025 Advocacy Priorities and Cal Cities Los Angeles County Division 2025 Strategic Priorities and determine if the City Council would like to take any action.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

RECOMMENDED COUNCIL ACTION:

Staff recommends the City Council discuss the League of California Cities priorities and provide direction to staff regarding further action.

Attachments

[Cal Cities 2025 Advocacy Priorities.pdf](#)

[Cal Cities 2024 Advocacy Priorities.pdf](#)

[Cal Cities 2023 Advocacy Priorities.pdf](#)

[Cal Cities 2022 Advocacy Priorities.pdf](#)

[Cal Cities 2021 Advocacy Priorities.pdf](#)

[Cerritos Letter of Advocacy for Public Safety As A Legislative Priority.pdf](#)



League of California Cities 2025 Advocacy Priorities

1. **Protect local revenues and expand economic development tools.** Safeguard and modernize revenue streams for local priorities. Pursue new economic development opportunities that bolster local economies and cultivate a strong local workforce, including expanded workforce recruitment and retention tools.
2. **Strengthen climate change resiliency and disaster preparedness.** Support city efforts to prepare, prevent, and adapt to natural disasters and the impacts of climate change, including wildfires, drought, sea level rise, and other extreme weather events. Increase transparency and access to insurance policies, especially following a natural disaster.
3. **Strengthen and modernize critical infrastructure.** Dedicate new resources and protect existing funding to maintain and improve essential infrastructure, including bridges, roads, broadband, and the state's water supply and energy grid.
4. **Secure investments to prevent and reduce homelessness and increase the supply of affordable housing.** Secure dedicated funding to bolster cities' long-term planning efforts to support unhoused residents and accelerate the construction of affordable housing. Strengthen state and regional partnerships to expand access to wraparound services and improve the housing element planning process. Ensure cities have the flexibility and decision-making authority to meet their community and state housing goals and reduce homelessness.

League of California Cities 2024 Advocacy Priorities

1. **Safeguard local revenues and bolster local economic development.**

Cities are the engine of the state economy. With a looming state budget deficit, it is critical to counter efforts by the state and corporations to erode or skim local revenue. Cal Cities supports increasing local revenue streams for local governments and **opposes any effort to reduce or eliminate existing funding to cities**. Cal Cities will use every tool in the toolbox — legislative, legal, and grassroots mobilization — to **fight a 2024 ballot measure** that represents an existential threat to local control. The measure, sponsored by the California Business Roundtable, would put at risk billions of dollars for essential local services. Cal Cities also supports legislation that will fund a **state-local partnership to enhance economic development** in these uncertain fiscal times.

2. **Strengthen climate change resiliency and disaster preparedness.**

The threat of climate change is no less during tough economic times. The state needs to accelerate its efforts to **prepare, reduce, and adapt** to the ever-changing risks posed by climate change — especially in **vulnerable and under-resourced communities**. These risks include wildfires, flooding, drought, and other extreme weather events. Cal Cities will pursue **funding strategies**, including potentially a bond, that provide cities with the necessary resources to **improve community and infrastructure resiliency**. Cal Cities will also seek to advance a partnership with state and federal agencies to strengthen essential infrastructure, including modernizing the state's **water supply** and energy grid.

3. **Improve public safety in California communities.**

A spike in retail theft, violent smash-and-grab robberies, fentanyl deaths and illicit drug use, and back-to-back natural disasters, as well as strained social services are creating challenges beyond the capacity of local governments. Cal Cities will partner with the state to advance solutions that help **reduce crime, increase emergency service capacity**, and provide more support to those residents struggling with **substance abuse**. We will work with the Legislature, the Governor, and allies to craft legislation that will **reform Proposition 47**, while **avoiding a return to the days of mass incarceration**.

4. **Expand investments to prevent and reduce homelessness and increase the supply of affordable housing.**

California cities are doing more than ever to get residents off the streets and into safe, stable, and affordable housing. However, the homelessness crisis in the world's fifth-largest economy continues unabated — fueled in part by a lack of affordable housing. Cal Cities is calling on the state to provide **ongoing funding** to bolster local efforts to support individuals experiencing, or at risk of, homelessness as well as strengthen state and local partnerships **to improve access to wraparound services**, including mental health and substance use treatment. Cal Cities also supports ongoing funding for cities **to jumpstart the construction of affordable housing**, while ensuring cities **retain local decision-making** and flexibility to achieve community and state housing goals.



League of California Cities 2023 Advocacy Priorities

- 1. Protect and expand investments to prevent and reduce homelessness.** Secure sustainable state funding that bolsters cities' efforts to support individuals experiencing, or at risk of, homelessness. While protecting existing resources, strengthen state and local partnerships to connect individuals with the care they need through coordinated care systems that provide access to wraparound services, including mental health and substance use treatment.
- 2. Increase the supply and affordability of housing while retaining local decision-making.** Secure long-term, sustainable funding tools for cities to jumpstart the construction of housing at all income levels and ensure cities retain flexibility to achieve local and state housing goals.
- 3. Improve public safety in California communities.** Pursue strategies and resources to address crime and its underlying causes. Partner with all levels of government and diverse organizations to improve community safety through prevention and early intervention programming, workforce recruitment and retention, and improved re-entry services.
- 4. Safeguard essential local revenues and support fiscal sustainability.** Protect, increase, and modernize revenue streams for local priorities. Oppose efforts that would reduce or eliminate funding for cities, including unfunded mandates.



League of California Cities 2022 Action Agenda

- 1. Secure funding to increase the supply and affordability of housing and reform state housing laws to retain local authority.** Secure adequate and sustainable funding for cities to increase construction of housing at all income levels, particularly affordable housing and workforce housing. Reform state housing laws to ensure cities retain local decision-making to meet the needs of their communities.
- 2. Attain investments to strengthen and sustain critical infrastructure.** Advocate for policies that strengthen the conditions of local streets, highways, bridges, public transit, and broadband to improve workforce and economic development. Secure support for the modernization and expansion of the statewide water grid, including infrastructure, storage, and conveyance. Work with stakeholders to provide cities with access to the tools needed to ensure projects are delivered efficiently and cost-effectively to meet current and future needs.
- 3. Secure increased funding and resources to prevent homelessness and assist individuals experiencing homelessness.** Secure additional ongoing, flexible resources to provide navigation assistance, emergency shelters, and permanent supportive housing. Enhance city and county coordination and strengthen partnerships with stakeholders to ensure adequate wraparound services are available for adults and youth at risk of, or already experiencing, homelessness in our communities, and effectively address mental health and substance use disorders.
- 4. Strengthen disaster preparedness, resiliency, and recovery from climate change impacts through improved collaboration and resources.** Secure additional resources and support to mitigate the effects of climate change, including catastrophic wildfires, drought, and sea level rise. Promote collaboration with other city, state, and federal governments, to strengthen disaster preparedness, resiliency, and recovery.

LEAGUE OF CALIFORNIA CITIES

2021 Strategic Advocacy Priorities

City leaders throughout the state work hard every day to improve the quality of life for their residents, and create an equitable and just future for all Californians. In 2020, city leaders displayed remarkable resilience in their commitment to serving their communities, taking action to protect their residents from a global pandemic, leading in the recovery of their local economies, responding to calls for equity and justice, and combating one of the worst wildfire seasons in history.

In setting the League of California Cities annual strategic advocacy priorities, cities remain committed to resiliency, response, and recovery to strengthen our cities and move our communities forward. We stand ready to work collaboratively with the state and federal governments and other stakeholders to accomplish our strategic advocacy priorities in 2021.

1. **Secure state and federal funding for local COVID-19 public health response and economic recovery for all.** Secure direct and flexible funding and resources for cities of all sizes so they can continue to protect residents from the pandemic, deliver essential services, support small businesses, and lead the recovery in our communities. Improve communication and coordination with regional, state, and federal governments on public health orders and programs to stimulate equitable economic recovery.
2. **Secure funding to increase the supply and affordability of housing and resources to assist individuals at risk of – or already experiencing – homelessness while preserving local decision making.** Secure additional resources to increase construction of housing, particularly affordable housing, workforce housing, and permanent supportive housing, and ensure cities retain flexibility based on the land use needs of each community. Increase flexibility and resources to provide navigation assistance and emergency shelters, and strengthen partnerships and collaboration with stakeholders to ensure mental health, substance abuse treatment, and wraparound services are available for adults and youth at risk of – or already experiencing – homelessness in our communities.
3. **Improve state-local coordination and planning to strengthen community disaster preparedness, resiliency, and recovery.** Pursue additional resources and support to mitigate the effects of climate change, sea level rise, catastrophic wildfires, and flooding in our communities. Promote community disaster preparedness, resiliency, and recovery in collaboration with the state and federal governments. Increase availability and access to the National Flood Insurance Program to include other natural disasters.
4. **Protect and modernize critical infrastructure.** Seek increased state and federal resources for critical and sustainable local infrastructure projects including roads, public transit, active transportation, water availability, and broadband deployment that enhance workforce and economic development and improve quality of life.



CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 916-1310 • FAX: (562) 468-1095
CELL PHONE: (310) 650-6159
E-mail: ljohnson@cerritos.us
cerritos.us



OFFICE OF THE CITY COUNCIL
LYNDA P. JOHNSON

January 27, 2025

League of California Cities
Los Angeles County Division Board of Directors and Legislative Committee
1400 K Street, Suite 400
Sacramento, CA 95814

RE: ADVOCACY FOR PUBLIC SAFETY AS A LEGISLATIVE PRIORITY

Dear Honorable President Michael Cao and Members of the Los Angeles County Division Board of Directors and Legislative Committee,

I am writing to express my concern regarding the League of California Cities' list of legislative priorities for this year that was presented to us at the Cal Cities' Public Safety Committee meeting on January 23, 2025. Specifically, I am troubled that this list did not include public safety as a designated legislative priority.

As you know, public safety remains a critical issue in Southern California, with residential burglary, retail theft, and crime associated with the ongoing homelessness epidemic continuing to place a significant strain on our communities. These issues continue to negatively impact the safety and well-being of our residents and businesses. While the passage of Proposition 36 was a step in the right direction, it is clear that additional work needs to be done, not only to help implement Prop 36, but also to comprehensively address the public safety needs within our communities.

The League's failure to prioritize public safety sends the wrong message to our legislators in Sacramento. It is essential that we continue to push for the tools, resources, and funding needed to combat crime and protect the communities we serve.

On January 23rd, the Public Safety Policy Committee members voted unanimously in favor of adding public safety to Cal Cities' legislative priority list, using the same public safety language from last year's legislative priorities. Accordingly, I strongly urge the Los Angeles County Legislative Committee to actively support this directive and send a letter from the LA County Division strongly recommending that the Cal Cities Board amend its list of legislative priorities by including public safety as a top priority for this legislative year.

A vote in favor of this request would send a clear and unified message to Sacramento, demonstrating that public safety is a very high priority for our residents and businesses in Los Angeles County. I appreciate your thoughtful consideration of this request, and I welcome the opportunity to discuss this further. Please feel free to contact me at (562) 916-1310.

Sincerely,


Lynda P. Johnson
City Councilmember

CC: Cerritos City Council
Robert A. Lopez, City Manager