

**** Revised ****

**Regular Meeting of the Parks and Recreation Commission
Albert O. Little Community Center
18750 Clarkdale Avenue
Artesia, CA 90701
(562) 860-3361**

**Wednesday, January 22, 2024
6:00 p.m.**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Anyone wishing to speak to the Parks and Recreation Commission is asked to fill out a speaker card and give that card to staff prior to the commencement of the meeting. Public comments may also be submitted by email at publiccomments@cityofartesia.us before 4:00 pm on the date of the meeting. Any public comments that cannot be heard within the next 20 minutes will be heard at the end of the meeting. If a member of the public submits a speaker card for an item on the agenda, the public comment will be given when the Commission addresses the item. Public comments for items not listed on the agenda will be heard at this time. Under the provisions of the Brown Act, the Commission is prohibited from taking action on items that are not listed on the agenda, but may refer the matter to staff or to a subsequent meeting.

APPROVAL OF MINUTES

1. Adopt Minutes from October 23, 2024, Regular Meeting and Special Meeting

NEW BUSINESS

2. Update on Community Center Renovation
3. Presentation on Golf Tournament Benefitting Parks & Recreation Programming
4. Consideration and Nomination for Chairperson and Vice Chairperson

STAFF UPDATES

COMMISSIONER COMMENTS

ADJOURNMENT

The City of Artesia complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk's office at 562-865-6262 at least 72 hours prior to the meeting. Copies of Staff Reports are on file in the Office of the City Clerk and are available for inspection.

Date Posted: January 16, 2025



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: January 22, 2025

ITEM NO: 1.

TO: Parks and Recreation Commission

SUBJECT: Adopt Minutes from October 23, 2024, Regular Meeting and Special Meeting

FROM: Joshua Acevedo, Parks & Recreation Supervisor

REVIEWED AND APPROVED BY: Edith Guerra, Parks & Recreation Manager

RECOMMENDATION:

Approval of Minutes for October 23, 2024 Regular Meeting and Special Meeting

Attachments:

Minutes of October 23, 2024 Regular Meeting of the Parks & Recreation Commission

Minutes of October 23, 2024 Special Meeting of the Parks & Recreation Commission, Beautification & Maintenance Commission, Public Safety Commission, and Planning Commission.

Attachments

[23 OCTOBER 24 Parks and Rec Regular Meeting Minutes.pdf](#)

[23 OCTOBER 24 Joint Commissions Meeting Minutes.pdf](#)

**CITY OF ARTESIA
PARKS AND RECREATION COMMISSION
MINUTES
REGULAR MEETING**

OCTOBER 23, 2024

CALL TO ORDER

The Regular Meeting of Parks and Recreation Commission of the City of Artesia was called to order on Wednesday, October 23, 2024, at the Albert O. Little Community Center at 7:44 P.M. by Commission Chairperson Medina.

ROLL CALL

PRESENT: Chairperson Bobby Medina
Vice Chairperson Manu Patel
Commissioner Stephanie Rodriguez
Commissioner Dan Rocha
Commissioner Branden Reilly

ABSENT:

ALSO PRESENT: Joshua Acevedo, Parks & Recreation Supervisor

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Joshua Acevedo

ANNOUNCEMENT REGARDING PUBLIC COMMENTS

No speaker cards were submitted.

APPROVAL OF MINUTES:

Motion by Commissioner Rocha, Commissioner Reilly seconded the motion.
Said motion carried 4-0-0-0 in the following roll call vote:

Ayes:	Commissioners: Medina, Patel, Rodriguez, Reilly, Rocha.
Noes:	Commissioners: None
Abstain:	Commissioners: None
Absent:	Commissioners: None

NEW BUSINESS

1. 5K Run Event

Parks & Recreation Supervisor Acevedo provided comments.
Commissioner Reilly had comments

2. Holiday Home Decorating Contest

Parks & Recreation Supervisor Acevedo provided comments.
Commissioner Rodriguez had comments

Commissioner Rocha had comments
Commissioner Reilly had comments

STAFF UPDATES

NONE.

COMMISSIONERS COMMENTS

NONE.

PUBLIC COMMENT

No Comments

ADJOURNMENT

Chairperson Medina adjourned the meeting at 7:51 P.M. Meeting is adjourned to the next meeting scheduled for January 22, 2025, at 6:00 P.M. at the Albert O. Little Community Center.

**CITY OF ARTESIA
JOINT SESSIONS OF THE CITY COMMISSIONS
MINUTES
SPECIAL MEETING**

OCTOBER 23, 2024

CALL TO ORDER

The Joint Session of the City Commissions of the City of Artesia was called to order on October 23, 2024, at the Albert O. Little Community Center at 6:00 P.M. by Commission Chairperson Manalo.

ROLL CALL

PRESENT: Chairperson Bobby Medina
Vice Chairperson Manu Patel
Commissioner Stephanie Rodriguez
Commissioner Dan Rocha
Commissioner Branden Reilly

ABSENT:

ALSO PRESENT: Joshua Acevedo, Parks & Recreation Supervisor
Edith Guerra, Parks & Recreation Manager

PRESENTATION

Representative from Chee Salette provided a report on the design and layout of the upcoming Artesia Botanical Garden.

ANNOUNCEMENT REGARDING PUBLIC COMMENTS

Two (2) speaker cards were submitted. Two (2) members of the public provided comments.

COMMISSIONERS COMMENTS

Parks & Recreation Commissioners provided comments.
Beautification & Maintenance Commissioners provided comments.
Public Safety Commissioners provided comments.
Planning Commissioners provided comments.

ADJOURNMENT

Chairperson Manalo adjourned the meeting at 7:42 P.M.



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: January 22, 2025

ITEM NO: 2.

TO: Parks & Recreation Commission

SUBJECT: Update on Community Center Renovation

FROM: Joshua Acevedo, Parks & Recreation Supervisor

REVIEWED AND APPROVED BY:

Edith Guerra, Parks and Recreation Manager

UPDATE: The Albert O. Little Community Center has been under renovation since September 2024. Renovation Projects include flooring replacement, roofing replacement, and external and internal painting of the Community Center.

Roofing Installation:

The Community Center roofing replacement project was completed on November 13, 2024.

Floor Installation:

Room A & B: Floor installation is complete

Code Enforcement Office: Floor installation is complete

Staff Offices: Carpet installation is complete

Main Office: Floor installation is complete

Westside Hall: Floor installation is complete

Eastside Hall: Will be completed this week

Southeast Hall: Will be completed this week

Painting Project:

Phase 1 of the project will start with the external part of the building and following phase 2 of the internal. Project will take approximately 3 weeks to complete, no start date has been confirmed.



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: January
22, 2025

ITEM NO: 3

TO: Parks & Recreation Commission

SUBJECT: Presentation on Golf Tournament Benefitting Parks & Recreation Programming

FROM: Edith Guerra

BACKGROUND:

The City of Artesia has hosted several Golf Tournaments in the past to benefit a variety of Parks and Recreation Program offerings . The most recent tournament, Putting the Greens for Teens, held in 2021 at the Lakewood Country Club raised over \$10,000 for the Parks and Recreation Department.

ANALYSIS:

The City of Artesia Parks and Recreation Department will be hosting a Golf Tournament at the La Mirada Golf Course on Friday, April 4, 2025 beginning at 1pm. The tournament, held in a Shotgun 4-person scramble format, will benefit the City's Parks and Recreation Programming. The City will also host 2 contests withing the tournament for players to participate, including a Closest to the Pin and Longest Drive. Registration for the event will include green fees, golf cart usage, range balls, prizes, and a banquet buffet dinner.

The event sponsorship package will a variety of sponsorship levels, with an ability to enter up to 8 participants for playing spots. Our Sponsorship levels are as follows:

Title Sponsor: \$5,000 - includes 8 individual playing spots (2 teams of 4), logo on all printed materials for the event, banner at registration and dinner, and 3 Tee and Green signs

Event Sponsor: \$2,000 - includes 4 individual playing spots (1 team of 4), company name on all printed material, Banner at registration and dinner, and a Tee or Green sign

Beer Cart Sponsor: \$1,500 - includes logo hung on every cart used for the event, 2 individual playing spots

Day Sponsor: \$500 - includes 1 individual playing spot, sponsor tee box on 1 hole, and a listing on the sponsor recognition board

Hole Sponsor: \$150 - includes a sponsor tee box sign on 1 green or tee off

Sponsor a Vet or First Responder: \$180 - sponsors a Sheriff Deputy or Fire Fighter to play in the tournament

Registration or sponsorship for the event can be done online via the City's CivicRec online registration portal.

Attachments

[Golf Flyer 2025.pdf](#)

[Complete Golf Sponsorship Package 2025.pdf](#)

CITY OF ARTESIA

GOLF

TOURNAMENT

Celebration

BENEFITING PARKS & RECREATION
YOUTH PROGRAMMING

FRIDAY, APRIL 4TH • 1PM

LA MIRADA GOLF COURSE
15501 E. ALICANTE RD.
LA MIRADA, CA 90638

REGISTRATION FEE: \$180 PER PERSON

INCLUDES GREEN FEES, GOLF CART, RANGE BALLS, PRIZES & DINNER

FORMAT 4 PERSON SCRAMBLE
1PM SHOTGUN START

CONTEST CLOSEST TO THE PIN &
LONGEST DRIVE

FOR MORE INFORMATION,
CONTACT ARTESIA PARK OFFICE AT
562-860-3361 OR EMAIL AT
RECREATION@CITYOFARTESIA.US

REGISTER
ONLINE!



WWW.CITYOFARTESIA.US •   OFFICIALCITYOFARTESIA

CITY OF ARTESIA

GOLF

TOURNAMENT

Celebration

BENEFITING PARKS & RECREATION
YOUTH PROGRAMMING

FRIDAY, APRIL 4TH • 1PM

LA MIRADA GOLF COURSE
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LA MIRADA, CA 90638

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INCLUDES GREEN FEES, GOLF CART, RANGE BALLS, PRIZES & DINNER

FORMAT 4 PERSON SCRAMBLE
1PM SHOTGUN START

CONTEST CLOSEST TO THE PIN &
LONGEST DRIVE

FOR MORE INFORMATION,
CONTACT ARTESIA PARK OFFICE AT
562-860-3361 OR EMAIL AT
RECREATION@CITYOFARTESIA.US

REGISTER
ONLINE!



WWW.CITYOFARTESIA.US •   OFFICIALCITYOFARTESIA

GOLF



TOURNAMENT

Celebration REGISTRATION FORM

NO REFUNDS AFTER MARCH 24

Name

Organization

Address

City

State

Zip Code

Email Address

Phone

☐ Please assign me to a foursome

Form your own foursome

SPONSORSHIP LEVELS

Title Sponsor \$5,000

- 8 Individual playing spots
- Logo on all printed material
- Banner at registration and dinner
- 2 Tee and Green Signs

Event Sponsor \$2,000

- 4 Individual playing spots
- Name on all printed material
- Banner at registration and dinner
- Tee or Green Sign

Beer Cart Sponsor \$1,500

- Logo hung on every cart used for the event
- 2 Individual playing spots

Day Sponsor \$500

- 1 Individual playing spot
- Sponsor tee box sign on 1 hole
- Listing on Sponsorship recognition board

Hole Sponsor \$150

- Sponsor tee box sign on 1 green or tee off

Sponsor a Vet or First Responder \$180

- Sponsor a Sheriff Deputy or Fire Fighter to play in the tournament

\$

Individual Player(s) (\$180)

\$

Extra Dinner Ticket for Non-Golfer: \$55

\$

Sponsorship (Please email high-resolution logo to eguerra@cityofartesia.us)

\$

Total Fees Submitted

Make checks payable to: City of Artesia

OFFICE USE ONLY

DATE: _____

RECEIVED BY: _____

LOGO RECEIVED: _____



PARKS AND RECREATION COMMISSION AGENDA REPORT

MEETING DATE: January 22, 2025

ITEM NO: 3.

TO: Parks & Recreation Commission

SUBJECT: Consideration and Nomination for Chairperson and Vice Chairperson

FROM: Joshua Acevedo, Parks & Recreation Supervisor

REVIEWED AND APPROVED BY:

Edith Guerra, Parks & Recreation Manager

RECOMMENDATION:

The Parks & Recreation Commission will consider nominations for Chairperson and Vice Chairperson of the Parks & Recreation Commission.