Joint Regular Artesia City Council and Special Successor Agency to the Artesia Redevelopment Agency Meeting City Council Chambers 18747 Clarkdale Avenue Artesia, CA 90701

You may view this meeting live over the internet at https://ca-artesia2.civicplus.com/241/City-Council-Meetings-Video

Monday, December 16, 2024 7:00 p.m.

1. CALL TO ORDER
1A. Call to Order
2. ROLL CALL
2A. Roll Call
3. INVOCATION
3A. Invocation
4. PLEDGE OF ALLEGIANCE
4A. Pledge of Allegiance
5. PUBLIC COMMENTS
This is the portion of the meeting set aside to invite public comments regarding any matter within the subject matter jurisdiction of the City Council. Public comments may also be submitted by email at publiccomments@cityofartesia.us before 12:00 p.m. on the date of the meeting. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Under the provisions of the Brown Act, the City Council is prohibited from taking action on items that are not listed on the agenda, but may refer the matter to staff or to a subsequent meeting. Those wishing to speak are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber. 5A. Public Comments
6. COUNCILMEMBER COMMENTS
6A. Councilmember Comments
7. CEREMONIAL PRESENTATIONS
7A. Certificate of Recognition - Social Hour Run Club
7B. Certificate of Recognition - Optimum Care Therapy

8. BUSINESS PRESENTATIONS - NONE

- 9A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only
 - Recommended Action: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.
- 9B. Accounts Payable Check Register November 2024
 - Recommended Action: Receive and File.
- 9C. Second Reading of an Ordinance Prohibiting Short-Term Rentals
 - Recommended Action: Adopt Ordinance No. 24-960, An Ordinance of the City Of Artesia, California Adding Article 46 to the Artesia Municipal Code to Prohibit Short-Term Rentals Throughout the City and Finding the Action Exempt from CEQA Pursuant to State CEQA guidelines sections 15060(c)(2) and 15060(c)(3).
- 9D. Second Reading of an Ordinance Granting Golden State Water Company a Franchise Agreement — Recommended Action: Adopt Ordinance No. 24-957, An Ordinance of the City Council of the City of Artesia, California, Granting to Golden State Water Company, A California Corporation, the Right, Privilege and Franchise to Lay and Use Pipes and Appurtenances for Transmitting and Distributing Water For Any and All Purposes Under, Along, Across, or Upon the Public Streets, Ways, Alleys, and Places as the Same or Now or May Hereafter Exist, Within Said Municipality
- 9E. Second Reading of An Ordinance Relating to Time, Date, and Location of the Placement of Solid Waste Collection Containers
 - Recommended Action: Adopt Ordinance No. 24-964, an Ordinance of the City Council of the City of Artesia, California, Amending Section 6-2.114 of Chapter 2 (Solid Waste and Recycling) of Article 1 (Garbage, Rubbish, and Waste Materials) of Title 6 (Sanitation and Health) of the City of Artesia Municipal Code Relating to the Time, Date, and Location of the Placement of Containers for Waste Collection and Finding the Action Exempt from CEQA under Title 14 of the California Code of Regulations § 15061(B)(3).
- 9F. Annual and Five-Year Development Impact Fee Report
 - Recommended Action: Receive and File.
- 9G. Amendment No. 1 with Shaw Industries, Inc. for Flooring Replacement Project at the Albert O. Little Community Center
 - Recommended Action: Approve Amendment No. 1 to the construction contract between the City of Artesia and Shaw Industries, Inc. for flooring services at the Albert O. Little Community Center, increasing the total contract amount by \$74,842.98 for a revised not-to-exceed total of \$273,444.93, and authorize the City Manager to execute the amendment on behalf of the Council; and
 - Make a Determination of Exemption under CEQA Pursuant to Section 15301(d).
- 9H. Resolution Approving Plans for the Electric Vehicle Charging Facility Expansion Project
 - Recommended Action: 24-3024, Approving Plans for the Electric Vehicle Charging Facility Expansion Project; and
 - Make a Determination of Exemption Under CEQA Guideline 15301.

- 9I. Resolutions for Recognized Obligation Payment Schedule (ROPS) and Administrative Budgets for Fiscal Years 2025-26
 - Recommended Action: Adopt Resolution No. ASA 24-48, Approving a Recognized Obligation Payment Schedule for the Fiscal Period from July 1, 2025, through June 30, 2026, and Taking Related Actions; and
 - Adopt Resolution No. ASA 24-49, Approving Proposed Administrative Budgets for the Six-Month Fiscal Periods from July 1, 2025 through December 31, 2025 and from January 1, 2026 through June 30, 2026, and Taking Related Actions
- 9J. Resolutions Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration and Updating Personnel Authorized to Examine Confidential Records
 - Recommended Action: Adopt Resolution No. 24-3025, Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration for Implementation of a Local Transactions and Use Tax; and
 - Resolution No. 24-3026, Authorizing Examination of Sales or Transactions and Use Tax Records
- 9K. Introduction of an Ordinance Amending the Requirements for Fireworks Stand Permits
 - Recommended Action: Waive full reading and Introduce Ordinance No. 24-965, Amending Sections 103 and 104 of Chapter 2 of Title 4 of the Artesia Municipal Code Regarding Permits for Fireworks Stands; and
 - Make a Determination of Exemption from CEQA Guidelines Sections 15060, subd. (c)(2), (3) and Section 15378.
- 9L. Retention Employee Bonus Policy
 - Recommended Action: Approve the Retention Bonus Policy

10. PUBLIC HEARING

- 10A. Continuation of Introduction of an Ordinance Regarding Smoke Shops
 - Recommended Action: Waive Full Reading and Introduce Ordinance No. 24-961, An Ordinance of the City of Artesia Recommending that the City Council Adopt a Zoning Ordinance, Adding Article 47 to Chapter 2 to Title 9 Regarding Smoke Shops, and Finding the Ordinance to be Exempt from CEQA pursuant to State CEQA Guidelines Sections 15301, 15060(c)(2), 15060(c)(3), and 15061(b)(3).

11. DISCUSSION

- 11A. Community Benefit Grant Awards for Calendar Year 2025
 - Recommended Action: Grant funds from the Community Benefit Grant Program, contingent of execution of a Community Benefit Agreement, for the following amounts to each group:
 - Artesia Chamber of Commerce for \$18,000;
 - Artesia Historical Society for \$37,500;
 - Friends of Artesia Library for \$25,000;
 - Artesia Historical Society for \$37,500;
 - Saahas for Cause for \$13,000;
 - South Asian Network for \$11,500; and
 - Artesia-Cerritos Lions Club for \$12,000.
- 11B. Resolution Designating Fiscal Year 2023-24 General Fund Surplus as Assigned Fund Balances
 - Recommended Action: Adopt Resolution No. 24-3022, Designating Certain Fiscal Year 2023-24 General Funds as Assigned Fund Balance

12. CITY MANAGER INFORMATIONAL REPORTING

12A. City Manager Informational Reporting

13. COUNCILMEMBER COMMENTS

13A. Councilmember Comments

14. ADJOURNMENT

14A. Adjournment

Date Posted: December 12, 2024



MEETING DATE: December 16, 2024 ITEM NO: 9A.

TO: Mayor and Members of the City Council

SUBJECT: Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title

Only

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council waive reading, by title only, of all ordinances and resolutions. Said ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

BACKGROUND:

California Government Code 36934 allows the legislative body to waive the requirement to read ordinances and titles by the action.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.



MEETING DATE: December 16, 2024 ITEM NO: 9B.

TO: Mayor and Members of the City Council

SUBJECT: Accounts Payable Check Register - November 2024

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council receive and file this report.

BACKGROUND:

The attached demands summary (accounts payable checks) is a list of all checks issued by the City of Artesia from November 1, 2024 through November 30, 2024.

Prior to printing each check, payment requests are approved by the department manager, Finance Manager, and City Manager. Once payment requests have been approved, a batch for disbursement is processed by the Senior Accountant, and approved by the Finance Manager. Each check is printed with its invoice detail, then signed by the City Manager and Mayor.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.

RECOMMENDED COUNCIL ACTION:

It is recommended that the City Council receive and file this report.

Attachments

2024 November Demand Check Register.pdf

City of Artesia November 2024 Check Register

Date	Transaction # Description	Transaction Type	Post Date Due Date	Transaction Payment # Amount	Payment Date	Amount Paid
AFSCME DI	STRICT COUNCIL 36					
11/05/2024	110124	Invoice	11/05/2024	\$732.41 85632	11/06/2024	\$732.41
11/19/2024	Union Dues, Payroll 11152024	Invoice	11/05/2024 11/19/2024	\$731.91 85680	11/19/2024	\$731.91
	Union Dues, Payroll	Totals for AFSCME DIS	11/19/2024 STRICT COUNCIL 36:	\$1,464.32		\$1,464.32
ALAN'S LA	WN & GARDEN CENTER INC					
11/05/2024	54654	Invoice	11/05/2024 11/05/2024	\$364.34 85633	11/06/2024	\$364.34
	Supplies for Lawn Edger Totals for	r ALAN'S LAWN & GA		\$364.34	_	\$364.34
ALBANO'S	PLUMBING INC.	TALAN S LAVIN & GA	MDEIV CEIVIEN IIVC.	¥304.54		¥304.54
11/26/2024	55433	Invoice	11/26/2024	\$2,295.00 85720	11/26/2024	\$2,295.00
, = ,, =	City Managers Restroom -		11/26/2024	+- /	,,	+-/
	Toilet and Vanity	Totals for ALBANG	O'S PLUMBING INC.:	\$2,295.00	_	\$2,295.00
ALL ACE E	& C INC					
11/05/2024	AA-24-10-002	Invoice	11/05/2024	\$153,933.25 85634	11/06/2024	\$153,933.25
11/26/2024	2024 Bike Trail Fence AA-24-10-002	Invoice	11/05/2024 11/26/2024	\$221,820.25 85721	11/26/2024	\$221,820.25
	2024 Bike Trail Fence	Totals for	11/26/2024 ALL ACE E & C INC:	\$375,753.50	_	\$375,753.50
ALL CITY M	IANAGEMENT SERVICES	rotats for	ALL ACE E & C INC.	\$575,755.50		\$575,755.50
11/05/2024	96193	Invoice	11/05/2024	\$12,980.37 85635	11/06/2024	\$12,980.37
11/19/2024	9/29 - 10/12/24 Crossing 96582	Invoice	11/05/2024 11/19/2024	\$13,024.00 85681	11/19/2024	\$13,024.00
	10/13 - 10/26/24 Crossing		11/19/2024			
11/26/2024	96904 10/27 - 11/9/24 Crossing	Invoice	11/26/2024 11/26/2024	\$11,687.09 85722	11/26/2024	\$11,687.09
	Guard Service Tota	als for ALL CITY MANA	AGEMENT SERVICES:	\$37,691.46	_	\$37,691.46
ALLIANCE I	RACE TIMING					
11/12/2024	111224	Invoice	11/12/2024	\$1,150.00 85661	11/13/2024	\$1,150.00
*******	Race Timing for 5K Run	Totals for ALLIA	11/12/2024 ANCE RACE TIMING:	\$1,150.00	_	\$1,150.00
	LIFE INSURANCE GROUP		11 (07 (000 1	t005.00 110.00	11 (10 (202)	*20F.02
11/07/2024	NOV2024	Invoice	11/07/2024	\$285.83 41069	11/18/2024	\$285.83
11/07/2024	24/11 HMO Dental NOV2024	Invoice	11/07/2024 11/07/2024	\$3,235.44 41069	11/18/2024	\$3,235.44
	24/11 PPO Dental		11/07/2024			
		s for AMERITAS LIFE I	NSURANCE GROUP:	\$3,521.27	_	\$3,521.27
	HAMBER OF COMMERCE		11 (0.5 (0.00)	4500.00.05700	11 (05 (000)	
11/26/2024	112124	Invoice	11/26/2024	\$500.00 85723	11/26/2024	\$500.00
	Holiday Party Sponsorship <i>Tota</i>	ls for ARTESIA CHAMI	11/26/2024 BER OF COMMERCE:	\$500.00	_	\$500.00
ARTESIA PA 11/26/2024	ARTNERS REFUND	Invoice	11/26/2024	\$5,249.80 85724	11/26/2024	\$5,249.80
, 20, 202 .	Planning Deposit Refund -		11/26/2024			Ψ5/2 .5.00
4 DTEC 4 T	IDE AND CERVICE	Totals for	ARTESIA PARTNERS:	\$5,249.80		\$5,249.80
	IRE AND SERVICE	Invoice	11/05/2024	¢677.20. 95626	11/06/2024	\$677.20
11/05/2024	INVO027333 Vehicle Services 2018 GMC	invoice	11/05/2024	\$677.20 85636	11/06/2024	\$677.20
	veriicie Services 2016 Givic	Totals for ARTESIA	TIRE AND SERVICE:	\$677.20	-	\$677.20
ATHANS IC						
11/19/2024	15430	Invoice	11/19/2024	\$4,926.88 85682	11/19/2024	\$4,926.88
	Winter Wonderland Event - 15 tons of ice and straw		11/19/2024			
DECT DECT		Totals for A	ATHANS ICE HOUSE:	\$4,926.88	<u>-</u>	\$4,926.88
11/12/2024	& KRIEGER LLP 1009906	Invoice	11/12/2024	\$3,567.00 85662	11/13/2024	\$3,567.00
11/12/2024	24/09 City Council Project	mvoice	11/12/2024	2006 کا کی	11/13/2024	νο, τος, εφ

11/12/2024	1009922	Invoice	11/12/2024	\$102.00 85662	11/13/2024	\$102.00
11/12/2024	24/09 Ballot Initiative 1009908	Invoice	11/12/2024 11/12/2024	\$22.00 85662	11/13/2024	\$22.00
11/12/2024	24/09 Administration 1009913	Invoice	11/12/2024 11/12/2024	\$230.00 85662	11/13/2024	\$230.00
11/12/2024	24/09 Finance 1009921	Invoice	11/12/2024 11/12/2024	\$136.00 85662	11/13/2024	\$136.00
11/12/2024	24/09 Eminent Domain RE 1009911	Invoice	11/12/2024 11/12/2024	\$122.50 85662	11/13/2024	\$122.50
11/12/2024	24/09 Parks & Recreation 1009916	Invoice	11/12/2024 11/12/2024	\$563.50 85662	11/13/2024	\$563.50
11/12/2024	24/09 Utilities 1009910	Invoice	11/12/2024 11/12/2024	\$674.00 85662	11/13/2024	\$674.00
11/12/2024	24/09 City Clerk 1009920	Invoice	11/12/2024 11/12/2024	\$737.56 85662	11/13/2024	\$737.56
11/12/2024	24/09 Motel 6 1009914	Invoice	11/12/2024 11/12/2024	\$1,144.00 85662	11/13/2024	\$1,144.00
11/12/2024	24/09 Economic 1009912	Invoice	11/12/2024 11/12/2024	\$1,481.00 85662	11/13/2024	\$1,481.00
11/12/2024	24/09 Public Works 1009909	Invoice	11/12/2024 11/12/2024	\$2,233.50 85662	11/13/2024	\$2,233.50
11/12/2024	24/09 Planning 1009905	Invoice	11/12/2024 11/12/2024	\$2,373.70 85662	11/13/2024	\$2,373.70
11/12/2024	24/09 Code Enforcement 1009907	Invoice	11/12/2024 11/12/2024	\$2,639.50 85662	11/13/2024	\$2,639.50
11/12/2024	24/09 City Manager 1009915	Invoice	11/12/2024 11/12/2024	\$5,200.00 85662	11/13/2024	\$5,200.00
11/12/2024	24/09 Public Records Act 1009919	Invoice	11/12/2024 11/12/2024	\$5,251.00 85663	11/13/2024	\$5,251.00
	24/09 Catalyst Artesia LLC - Cannabis		11/12/2024			
11/12/2024	1009917 24/09 Labor/Employment	Invoice	11/12/2024 11/12/2024	\$6,487.00 85663	11/13/2024	\$6,487.00
11/12/2024	1009923 24/09 Builders Remedy	Invoice	11/12/2024 11/12/2024	\$9,919.40 85663	11/13/2024	\$9,919.40
11/12/2024	1009918 24/09 Application 18701	Invoice	11/12/2024 11/12/2024	\$11,117.25 85663	11/13/2024	\$11,117.25
	Pioneer, 11701 South, Clear		, ,			
11/19/2024	1011907	Invoice	11/19/2024	\$340.00 85683	11/19/2024	\$340.00
11/19/2024	24/10 Special Project 1011910	Invoice	11/19/2024 11/19/2024	\$170.00 85683	11/19/2024	\$170.00
11/19/2024	24/10 Ballot Initiative 1011904	Invoice	11/19/2024 11/19/2024	\$136.00 85683	11/19/2024	\$136.00
11/19/2024	24/10 Stormwater/NPDES 1011901	Invoice	11/19/2024 11/19/2024	\$98.00 85683	11/19/2024	\$98.00
11/19/2024	24/10 Parks & Recreation 1011903	Invoice	11/19/2024 11/19/2024	\$98.00 85683	11/19/2024	\$98.00
11/19/2024	24/10 Utilities 1011905	Invoice	11/19/2024 11/19/2024	\$68.00 85683	11/19/2024	\$68.00
11/19/2024	24/10 Artesia Towne Center 1011898	Invoice	11/19/2024 11/19/2024	\$49.00 85683	11/19/2024	\$49.00
11/19/2024	24/10 Administration 1011911	Invoice	11/19/2024 11/19/2024	\$782.00 85683	11/19/2024	\$782.00
11/19/2024	24/10 Economic 1011906	Invoice	11/19/2024 11/19/2024	\$816.00 85683	11/19/2024	\$816.00
11/19/2024	24/10 Labor/Employment 1011902	Invoice	11/19/2024 11/19/2024	\$931.00 85683	11/19/2024	\$931.00
11/19/2024	24/10 Public Works 1011908	Invoice	11/19/2024 11/19/2024	\$1,096.00 85683	11/19/2024	\$1,096.00
11/19/2024	24/10 Catalyst - Artesia LLC 1011900	- Invoice	11/19/2024 11/19/2024	\$1,129.50 85683	11/19/2024	\$1,129.50
11/19/2024	24/10 City Clerk 1011909	Invoice	11/19/2024 11/19/2024	\$1,545.56 85683	11/19/2024	\$1,545.56
11/19/2024	24/10 Motel 6 1011897	Invoice	11/19/2024 11/19/2024	\$1,715.00 85683	11/19/2024	\$1,715.00
11/19/2024	24/10 City Manager 1011912	Invoice	11/19/2024 11/19/2024	\$2,142.00 85683	11/19/2024	\$2,142.00
	24/10 Eminent Domain RE		11/19/2024			

11/19/2024	1011914	Invoice	11/19/2024	\$3,282.30 85684	11/19/2024	\$3,282.30
	24/10 Applicant Reimburse) -	11/19/2024			
11 /10 /000 1	Clear Channel, 11540 187th		44.40.40004	# F 050 00 05504	44 (40 (000 4	#5.050.00
11/19/2024	1011896	Invoice	11/19/2024	\$5,069.00 85684	11/19/2024	\$5,069.00
11/19/2024	24/10 City Council Project 1011913	Invoice	11/19/2024 11/19/2024	\$5,791.26 85684	11/19/2024	\$5,791.26
11, 13, 202 1	24/10 Code Enforcement	mvoice	11/19/2024	\$3,731.20 03001	11, 13, 2021	ψ3,731.20
11/19/2024	1011899	Invoice	11/19/2024	\$7,699.50 85684	11/19/2024	\$7,699.50
	24/10 Planning		11/19/2024			
11/19/2024	1011916	Invoice	11/19/2024	\$8,700.00 85684	11/19/2024	\$8,700.00
11/19/2024	24/10 Public Records Act 1011915	Invoice	11/19/2024 11/19/2024	\$11,931.30 85684	11/19/2024	\$11,931.30
11/15/2024	24/10 Builders Remedy	invoice	11/19/2024	\$11,551.50 0500 4	11/13/2024	\$11,551.50
	E i, to Builders Remedy	Totals for	BEST BEST & KRIEGER LLP:	\$107,590.33	-	\$107,590.33
BLACKBAU	D INC					
11/19/2024	INV-0000412891	Invoice	11/19/2024	\$20,550.00 85685	11/19/2024	\$20,550.00
	FE NXT Renewal		11/19/2024 Totals for BLACKBAUD INC:	\$20,550.00	-	\$20,550.00
BROTHERS	JANITORIAL SUPPLY COMP		TOTALS FOR BLACKBAUD INC.	\$20,550.00		\$20,550.00
11/26/2024	219	Invoice	11/26/2024	\$396.90 85725	11/26/2024	\$396.90
, ,	Supplies for Artesia Park		11/26/2024	·	, ,	•
11/26/2024	218	Invoice	11/26/2024	\$1,120.08 85725	11/26/2024	\$1,120.08
	City Hall Janitorial		11/26/2024			
	Supplies Totals for Bi	ROTHERS JANI	TORIAL SUPPLY COMPANY:	\$1,516.98	_	\$1,516.98
CALIFORNI	A PEST MANAGEMENT			4 1/2 1 2 1 2 2		4 1/2 1 212 2
11/12/2024	230977	Invoice	11/12/2024	\$134.00 85664	11/13/2024	\$134.00
	24/11 Pest Control		11/12/2024		_	
CalPers	To	tals for CALIFC	PRNIA PEST MANAGEMENT:	\$134.00		\$134.00
11/01/2024	4203484552-11/2024	Invoice	11/01/2024	\$64,221.39 41070	11/18/2024	\$64,221.39
11/01/2024	24/11 Health Premium	IIIVOICC	11/01/2024	\$04, <u>22</u> 1.33 41070	11/10/2024	¥04,221.33
	,		Totals for CalPers:	\$64,221.39	_	\$64,221.39
	AMBRANO TORRES					
11/19/2024	11.13-11.15	Invoice	11/19/2024	\$86.74 85686	11/19/2024	\$86.74
	MMASC Annual Conference	e	11/19/2024			
	2024 Reimbursement	Totals for CA	RMEN ZAMBRANO TORRES:	\$86.74	-	\$86.74
СВЕ				400		Ψσσ
11/26/2024	IN2792258	Invoice	11/26/2024	\$650.60 85726	11/26/2024	\$650.60
	10/20-11/19/24 Overage		11/26/2024			
11/26/2024	IN2785055	Invoice	11/26/2024	\$658.12 85726	11/26/2024	\$658.12
	9/20-10/19/24 Overage		11/26/2024 Totals for CBE:	\$1,308.72	-	\$1,308.72
CELL BUSIN	IESS EQUIPMENT		rotats for CDE.	ψ1/300.7 <i>E</i>		ψ1,300.7 <i>L</i>
11/19/2024	5032000145	Invoice	11/19/2024	\$653.71 85687	11/19/2024	\$653.71
	11/20-12/19/24 Sharp		11/19/2024		_	
CERRITOC	COSTRALL POOCTERS	Totals for C	ELL BUSINESS EQUIPMENT:	\$653.71		\$653.71
11/26/2024	FOOTBALL BOOSTERS 11262024	Invoice	11/26/2024	\$550.00 85727	11/26/2024	\$550.00
11/20/2024	Cerritos Football Program	invoice	11/26/2024	\$330.00 03121	11/20/2024	\$330.00
	-	otals for CERRI	TOS FOOTBALL BOOSTERS:	\$550.00	-	\$550.00
CHANSON	WALKER					
11/12/2024	11082024	Invoice	11/12/2024	\$3,600.00 85665	11/13/2024	\$3,600.00
	5K T-Shirts	Tot	11/12/2024 rals for CHANSON WALKER:	\$3,600.00	_	\$3,600.00
CHEE SALE	TTE ARCHITECTURE OFFICE	100	uis joi Chainsoin Walker.	\$5,000.00		\$5,600.00
11/12/2024	2024-08-02	Invoice	11/12/2024	\$21,530.00 85666	11/13/2024	\$21,530.00
	24/10 Design Services		11/12/2024			
11/12/2024	2024-08-01	Invoice	11/12/2024	\$20,000.00 85666	11/13/2024	\$20,000.00
	24/09 Design Services	for CUEF CALE	11/12/2024	¢41 F20 00	-	¢41 F20 00
CINDY'S JU	I otals) IMPERS LLC	OI CHEE SALEI	TE ARCHITECTURE OFFICE:	\$41,530.00		\$41,530.00
11/05/2024	88104	Invoice	11/05/2024	\$310.00 85637	11/06/2024	\$310.00
•	Veterans Day Ceremony -		11/05/2024		- -	
		Totals	for CINDY'S JUMPERS LLC:	\$310.00	_	\$310.00
CINTAS CO	KP					

11/05/2024	4204612041	Invoice	11/05/2024	\$145.96 85638	11/06/2024	\$145.96
11/05/2024	24/09 AJ Park Janitorial 14206197277	Invoice	11/05/2024 11/05/2024	\$611.67 85638	11/06/2024	\$611.67
11/26/2024	24/09 Artesia Park Janitorial 4207634068	Invoice	11/05/2024	\$145.96 85728	11/26/2024	\$145.96
11/20/2024	24/10 AJ Park Janitorial	invoice	11/26/2024 11/26/2024	\$143.30 63726	11/20/2024	\$ 143. 3 0
11/26/2024	4209074357	Invoice	11/26/2024	\$611.67 85728	11/26/2024	\$611.67
	24/10 Artesia Park Janitorial		11/26/2024 Totals for CINTAS CORP:	\$1,515.26		\$1,515.26
CITY OF BR	EA					
11/19/2024	ASIT001456 24/10 IT service and onsite	Invoice	11/19/2024 11/19/2024	\$5,249.20 85688	11/19/2024	\$5,249.20
			Totals for CITY OF BREA:	\$5,249.20		\$5,249.20
CITY OF NO						
11/26/2024	3507880-00-111524 09/15-11/15/24 169th &	Invoice	11/26/2024 11/26/2024	\$767.87 85729	11/26/2024	\$767.87
11/26/2024	3507800-00-111524	Invoice	11/26/2024	\$100.90 85729	11/26/2024	\$100.90
	09/15-11/15/24 11908		11/26/2024			
			Totals for CITY OF NORWALK:	\$868.77		\$868.77
CIVICPLUS						
11/05/2024	321094 CivicRec Recreation	Invoice	11/05/2024 11/05/2024	\$5,705.44 85639	11/06/2024	\$5,705.44
			Totals for CIVICPLUS LLC:	\$5,705.44		\$5,705.44
COLONIAL						
11/07/2024	70687031101293	Invoice	11/07/2024	\$2,822.93 41071	11/18/2024	\$2,822.93
	24/11 Supplemental Ins.		11/07/2024 Totals for COLONIAL LIFE:	\$2,822.93		\$2,822.93
COUNTY O	F LOS ANGELES		rotals for COLONIAL EITE.	\$2,022.33		\$2,022.33
11/26/2024	IN1426163	Invoice	11/26/2024	\$37.00 85730	11/26/2024	\$37.00
	FY24/25 Artesia		11/26/2024			
	Community Center Backflow	,				
11/26/2024	IN1423281	Invoice	11/26/2024	\$37.00 85731	11/26/2024	\$37.00
	FY24/25 City Hall Backflow		11/26/2024			
DAVID MA	DTINE7	Totals	for COUNTY OF LOS ANGELES:	\$74.00		\$74.00
11/12/2024	111624	Invoice	11/12/2024	\$250.00 85667	11/13/2024	\$250.00
11/12/2024	5k Photographer	iiivoice	11/12/2024	\$230.00 03007	11/13/2024	\$250.00
	3k Filotographer		Totals for DAVID MARTINEZ:	\$250.00		\$250.00
DISASTER I	MANAGEMENT AREA E		·			
11/05/2024	2024-25-001	Invoice	11/05/2024	\$2,488.00 85640	11/06/2024	\$2,488.00
	FY24/25 Membership		11/05/2024			
	Dues <i>Tot</i>	als for DI	SASTER MANAGEMENT AREA E:	\$2,488.00		\$2,488.00
Dominique		,				
11/26/2024	IR-3076	Invoice	11/26/2024	\$243.30 85732	11/26/2024	\$243.30
	MMASC Meal & Mileage		11/26/2024			
DODOTHY	LIOTECTDA		Totals for Dominique Stewart:	\$243.30		\$243.30
DOROTHY	DEC2024	Invoice	11/19/2024	¢170.06.0E600	11/10/2024	\$170.86
11/19/2024	24/12 Medical Premium	invoice	11/19/2024	\$170.86 85689	11/19/2024	\$170.00
	24/12 Medical Freithum	T	otals for DOROTHY HOEKSTRA:	\$170.86		\$170.86
DUPRE ENT	TERPRISES		,			,
11/05/2024	113622	Invoice	11/05/2024	\$1,244.44 85641	11/06/2024	\$1,244.44
	Installation of 120V		11/05/2024			
	Receptable on 2 Street Pole					
			Totals for DUPRE ENTERPRISES:	\$1,244.44		\$1,244.44
Enterprise			44 (45 (999 4	to 000 01 110 7 0	44.40.40004	t2 200 04
11/15/2024	480414A-110624	Invoice	11/15/2024	\$3,288.91 41072	11/18/2024	\$3,288.91
	24/09 Electric Vehicle Lease		11/15/2024 Totals for Enterprise FM Trust:	\$3,288.91		\$3,288.91
ERNESTO C	DLIVARES		rotals for Enterprise TTT Trast.	\$3,200.3 T		\$3,£00.91
11/19/2024	DEC2024	Invoice	11/19/2024	\$170.86 85690	11/19/2024	\$170.86
	24/12 Medical Premium		11/19/2024			·
			Totals for ERNESTO OLIVARES:	\$170.86		\$170.86
	OLUTIONS GROUP, INC					
11/26/2024	5494157-00	Invoice	11/26/2024	\$72.62 85733	11/26/2024	\$72.62
	Security Light Bulbs for		11/26/2024			

FIDELITY S	Tota ECURITY LIFE INSURANCE CO	•	SOLUTIONS GROUP, INC:	\$72.62	•	\$72.62
11/06/2024	166513849	Invoice	11/06/2024	\$588.74 41073	11/18/2024	\$588.74
	24/11 Vision Coverage	EIDELITY SECLIE	11/06/2024 RITY LIFE INSURANCE CO.:	\$588.74		\$588.74
FIESTA CO	OPERATIVE INC.	TIDEETT SECOT	arr ene nysonanyce co	\$500.74		¥300.74
11/26/2024	241002	Invoice	11/26/2024	\$8,969.30 85734	11/26/2024	\$8,969.30
11/26/2024	24/10 Dial-a-Ride Services 240905	Invoice	11/26/2024 11/26/2024	\$7,857.80 85734	11/26/2024	\$7,857.80
	24/09 Dial-a-Ride Services	Totals for F	11/26/2024 JESTA COOPERATIVE INC.:	\$16,827.10		\$16,827.10
FRANCHISI	E TAX BOARD	rotats for ri	ESTATE COOP ENVIRONMENT AND INVEST.	\$10,0 <u>2</u> 7.10		Ψ10,0E7.10
11/05/2024	FTB110124	Invoice	11/05/2024	\$80.00 85642	11/06/2024	\$80.00
11/19/2024	Ericka Jackson, 11/01/2024 11152024	Invoice	11/05/2024 11/19/2024	\$80.00 85691	11/19/2024	\$80.00
11/19/2024	Ericka Jackson, 11/15/2024 11152024	Invoice	11/19/2024 11/19/2024	\$46.09 85692	11/19/2024	\$46.09
	Rene Trevino, 11/15/2024	T . I C	11/19/2024	<u> </u>		#205.00
GATFWAY	CITIES COUNCIL OF GOVERN		FRANCHISE TAX BOARD:	\$206.09		\$206.09
11/12/2024	11072024	Invoice	11/12/2024	\$20,000.00 85668	11/13/2024	\$20,000.00
	FY24/25 - Major Corridor Totals for GATEM	VAY CITIES COL	11/12/2024 INCIL OF GOVERNMENTS:	\$20,000.00		\$20,000.00
GOLDEN ST	TATE WATER COMPANY	IAT CITIES COO	TVCIE OF GOVERNVITEIVIS.	\$20,000.00		\$20,000.00
11/21/2024	00552386989-111324	Invoice	11/21/2024	\$585.45 41078	11/21/2024	\$585.45
11/21/2024	24/10 11938 South St. 28650044382-110624	Invoice	11/21/2024 11/21/2024	\$123.28 41078	11/21/2024	\$123.28
11/21/2024	24/10 18609 IRR Pioneer 49057935782-111424	Invoice	11/21/2024 11/21/2024	\$458.39 41078	11/21/2024	\$458.39
11/21/2024	24/10 18530 Corby Ave. 13732300002-111524	Invoice	11/21/2024 11/21/2024	\$293.25 41078	11/21/2024	\$293.25
11/21/2024	24/10 11504 Artesia Blvd 80727400006-110624	Invoice	11/21/2024 11/21/2024	\$682.06 41078	11/21/2024	\$682.06
11/21/2024	24/10 11710 South St IRR 43024400004-110624	Invoice	11/21/2024 11/21/2024	\$359.29 41078	11/21/2024	\$359.29
11/21/2024	24/10 11734 IRR Artesia 42732300001-111824	Invoice	11/21/2024 11/21/2024	\$616.03 41078	11/21/2024	\$616.03
11/21/2024	24/10 12034 Artesia IRR 11131392257-111524	Invoice	11/21/2024 11/21/2024	\$439.97 41078	11/21/2024	\$439.97
11/21/2024	24/10 17189 IRR Baber Ave. 97259400006-111524		11/21/2024 11/21/2024 11/21/2024	\$74.92 41078	11/21/2024	\$74.92
	24/10 17202 Alburtis	invoice	11/21/2024	\$74.52 41070	11/21/2024	·
11/21/2024	82177200001-111524 24/10 17203 Corby Ave	Invoice	11/21/2024 11/21/2024	\$169.20 41078	11/21/2024	\$169.20
11/21/2024	87564300009-111824 24/10 17512 IRR Norwalk	Invoice	11/21/2024 11/21/2024	\$696.72 41078	11/21/2024	\$696.72
11/21/2024	79020300004-111524 24/10 17815 Pioneer Blvd	Invoice	11/21/2024 11/21/2024	\$1,408.32 41078	11/21/2024	\$1,408.32
11/21/2024	87836872074-111324 24/10 18506 IRR Pioneer	Invoice	11/21/2024 11/21/2024 11/21/2024	\$255.32 41078	11/21/2024	\$255.32
11/21/2024	29424300001-110624 24/10 18641 Corby Ave	Invoice	11/21/2024 11/21/2024 11/21/2024	\$155.61 41078	11/21/2024	\$155.61
11/21/2024	22743000006-110624	Invoice	11/21/2024	\$290.02 41078	11/21/2024	\$290.02
11/21/2024	24/10 18644 Alburtis Ave 91743000001-110624	Invoice	11/21/2024 11/21/2024	\$415.97 41078	11/21/2024	\$415.97
11/21/2024	24/10 18747 Clarkdale Ave. 02743000008-110624	Invoice	11/21/2024 11/21/2024	\$26.18 41078	11/21/2024	\$26.18
11/21/2024	24/10 18747 Fp Clarkdale 12743000007-110624	Invoice	11/21/2024 11/21/2024	\$425.30 41078	11/21/2024	\$425.30
11/21/2024	24/10 18750 Clarkdale 85147443411-111324	Invoice	11/21/2024 11/21/2024	\$386.63 41078	11/21/2024	\$386.63
11/21/2024	24/10 18803 Elaine Ave. 63500932239-101124	Invoice	11/21/2024 11/21/2024	\$367.41 41078	11/21/2024	\$367.41
11/21/2024	24/10 Norwalk & South St. 55342200007-110624	Invoice	11/21/2024 11/21/2024	\$249.23 41078	11/21/2024	\$249.23
11/21/2024	24/10 Norwalk Blvd So of 91385393847-110624	Invoice	11/21/2024 11/21/2024	\$1,159.70 41078	11/21/2024	\$1,159.70

	24/10 17E14 Nonvalle Plud		11/21/2024				
11/21/2024	24/10 17514 Norwalk Blvd 53533876818-110624	Invoice	11/21/2024 11/21/2024	\$343.36 41	1078	11/21/2024	\$343.36
11/21/2024	24/10 Droxford St Norwalk 76772389227-111424	Invoice	11/21/2024 11/21/2024	\$154.52 41	1078	11/21/2024	\$154.52
	24/10 11504 178th St.		11/21/2024	·			·
	Total	ls for GOLD	EN STATE WATER COMPANY:	\$10,136.13			\$10,136.13
GRAINGER	0202500102	lavaiaa	11/26/2024	¢140.02.00	725	11/26/2024	¢140.02
11/26/2024	9293588183 PW Yard - Fire Blanket	Invoice	11/26/2024 11/26/2024	\$148.03 85	0/35	11/26/2024	\$148.03
	PW Yard - Fire Bianket		Totals for GRAINGER:	\$148.03			\$148.03
HAZZARD E	BACKFLOW INC.		,	4			7
11/05/2024	40033	Invoice	11/05/2024	\$180.00 85	5643	11/06/2024	\$180.00
	Hazzard Backflow Device		11/05/2024	_			
		Totals fo	or HAZZARD BACKFLOW INC.:	\$180.00			\$180.00
HEDSSON J			11 (05 (000 1	44.250.00.05		11 /05 /000 1	44.250.00
11/05/2024	110524	Invoice	11/05/2024	\$1,359.80 85	5644	11/06/2024	\$1,359.80
	Oct/Nov '24 - Karate Class		11/05/2024 Totals for HEDSSON JIMENEZ:	\$1,359.80			\$1,359.80
HINDERLIT	ER DE LLAMAS & ASSOCIATE		rotats for TIED33ON 311 EINEZ.	ψ1,555.00			ψ1,333.00
11/19/2024	SIN044642	Invoice	11/19/2024	\$150.00 85	5693	11/19/2024	\$150.00
	24/10 Cannabis Program		11/19/2024				
	Totals for F	HINDERLITE	R DE LLAMAS & ASSOCIATES:	\$150.00			\$150.00
HUMAN SE	RVICES ASSOCIATION						
11/19/2024	10312425	Invoice	11/19/2024	\$1,900.00 85	5694	11/19/2024	\$1,900.00
	24/10 Senior Meals		11/19/2024	¢1,000,00			£1,000,00
INTELLI-TEC		als for HUN	MAN SERVICES ASSOCIATION:	\$1,900.00			\$1,900.00
11/05/2024	15438	Invoice	11/05/2024	\$3,298.00 85	5645	11/06/2024	\$3,298.00
11,03,2021	Annual Barracuda Data	invoice	11/05/2024	\$3, <u>2</u> 30.00 03	70 15	11,00,2021	\$3,E30.00
	7 miliaa Sanacaa Sata		Totals for INTELLI-TECH:	\$3,298.00			\$3,298.00
JEREMY DA	VIS						
11/26/2024	11062024	Invoice	11/26/2024	\$61.00 85	5736	11/26/2024	\$61.00
	Live Scan Reimbursement		11/26/2024				
JOAQUIN V	EDDUSCO		Totals for JEREMY DAVIS:	\$61.00			\$61.00
11/19/2024	IR-3042	Invoice	11/19/2024	\$1,200.00 85	-60E	11/19/2024	\$1,200.00
11/19/2024	AJPP Manos Unidos -	iiivoice	11/19/2024	\$1,200.00 03	0093	11/13/2024	\$1,200.00
	AJFF IVIATIOS OTIIGOS -	То	tals for JOAQUIN VERDUSCO:	\$1,200.00			\$1,200.00
JOHN L HU	NTER & ASSOCIATES		, ,				
11/19/2024	ART1UO12409	Invoice	11/19/2024	\$480.00 85	5696	11/19/2024	\$480.00
	24/09 Oil Payment Program		11/19/2024				
11/19/2024	ART1MS412409	Invoice	11/19/2024	\$12,220.00 85	5696	11/19/2024	\$12,220.00
	24/09 Municipal Storm	+= = f== 10	11/19/2024	\$12,700.00			\$12,700.00
JOSE ASCEN		itats for JOF	HN L HUNTER & ASSOCIATES:	\$12,700.00			\$12,700.00
11/19/2024	DEC2024	Invoice	11/19/2024	\$170.86 85	5697	11/19/2024	\$170.86
,,	24/12 Medical Premium		11/19/2024	40.00 00		, ,	Ų.70.00
	2 i/ 12 iiiodicai i roiiiidiii		Totals for JOSE ASCENCIO:	\$170.86			\$170.86
JUSTINE MI	ENZEL						
11/19/2024	DEC2024	Invoice	11/19/2024	\$140.02 85	5698	11/19/2024	\$140.02
	24/12 Medical Premium		11/19/2024				
KADENI HEA	TU		Totals for JUSTINE MENZEL:	\$140.02			\$140.02
KAREN HEA 11/19/2024	DEC2024	lavaiaa	11/19/2024	\$224.07 85	-600	11/19/2024	\$224.07
11/19/2024	24/12 Medical Premium	Invoice	11/19/2024	\$224.07 63	0099	11/19/2024	\$224.07
	24/12 Medical Freithum		Totals for KAREN HEATH:	\$224.07			\$224.07
KENNY CAL	EB		,	,			,—- ··-·
11/19/2024	111624	Invoice	11/19/2024	\$375.00 85	5700	11/19/2024	\$375.00
	5K Run Event on 11/16/24		11/19/2024				
11/26/2024	112024	Invoice	11/26/2024	\$230.00 85	5737	11/26/2024	\$230.00
	DJ for Senior Thanksgiving		11/26/2024				
	Luncheon 11/22/24		Tatala fa WENINIV CALED	#C05.00			*COF 00
KII TER HO	ME SERVICES INC		Totals for KENNY CALEB:	\$605.00			\$605.00
11/12/2024	609579	Invoice	11/12/2024	\$14,361.00 85	5669	11/13/2024	\$14,361.00
,	Wood Replacement for		11/12/2024	ψ1 -1 ,501.00 03		11/15/2024	Ψ1 -1,50 1.00
	ood Replacement for		11/12/2027				

11/26/2024	613205	Invoice	11/26/2024	\$2,460.00 85738	11/26/2024	\$2,460.00
, 20, 202 .	Tent Fumigation - Snack Ba		11/26/2024	ΨΞ/100100 03.30	1 1, 20, 202 1	42,.00.00
		Totals for	KILTER HOME SERVICES INC:	\$16,821.00		\$16,821.00
KIM PANKE 11/19/2024	79551884	Invoice	11/19/2024	\$150.00 85701	11/19/2024	\$150.00
	Basketball Court Deposit		11/19/2024	¢150.00		\$150.00
KIMLEY HO	RN AND ASSOCIATES INC		Totals for KIM PANKEY:	\$150.00		\$150.00
11/19/2024	29388766-20	Invoice	11/19/2024	\$2,445.00 85702	11/19/2024	\$2,445.00
	24/08 11504 Artesia Blvd		11/19/2024			
I A CONSED	Totals EVATION CORPS	for KIMLEY H	IORN AND ASSOCIATES INC:	\$2,445.00		\$2,445.00
11/12/2024	24-1479 Oct24	Invoice	11/12/2024	\$3,177.72 85670	11/13/2024	\$3,177.72
11/12/2021	24/10 CAL FIRE LACC	iiivoice	11/12/2024	\$5,177.72 05070	11, 13, 232 1	ψ3,177.72
	·		LA CONSERVATION CORPS:	\$3,177.72		\$3,177.72
	DEPT OF ANIMAL CONTRO			*****		****
11/26/2024	11252024	Invoice	11/26/2024	\$11,317.91 85739	11/26/2024	\$11,317.91
	24/10 Animal Housing Totals for	LA COUNTY I	11/26/2024 DEPT OF ANIMAL CONTROL:	\$11,317.91		\$11,317.91
LA COUNTY	DEPT OF PUBLIC WORKS			, ,		. ,
11/26/2024	24111202396	Invoice	11/26/2024	\$7,009.91 85740	11/26/2024	\$7,009.91
	24/10 Industrial Waste	for I A COUNT	11/26/2024	¢7,000,01		¢7,000,01
LA COUNTY	י SHERIFF'S DEPARTMENT	JOF LA COUN	TY DEPT OF PUBLIC WORKS:	\$7,009.91		\$7,009.91
11/05/2024	250863MR	Invoice	11/05/2024	\$767.43 85646	11/06/2024	\$767.43
	24/09 DES Hall		11/05/2024			
11/05/2024	250867MR	Invoice	11/05/2024	\$955.26 85646	11/06/2024	\$955.26
11/05/2024	24/09 Traffic Enforcement 250914TZ	Invoice	11/05/2024 11/05/2024	\$1,056.69 85646	11/06/2024	\$1,056.69
11/03/2024	24/09 Helicopter Service	invoice	11/05/2024	\$1,030.03 03040	11/00/2024	\$ 1,030.03
11/05/2024	250866MR	Invoice	11/05/2024	\$5,012.04 85646	11/06/2024	\$5,012.04
11 (05 (000)	24/09 Foot Patrol		11/05/2024	47.000.00.05.05.10	11 (05 (000 1	†7.500.55
11/05/2024	250865MR	Invoice	11/05/2024	\$7,688.66 85646	11/06/2024	\$7,688.66
11/05/2024	24/09 La Mirage Event 250843MR	Invoice	11/05/2024 11/05/2024	\$14,651.90 85646	11/06/2024	\$14,651.90
, ,	24/08 SAO Backfill		11/05/2024	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, ,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
11/05/2024	250862MR	Invoice	11/05/2024	\$14,918.45 85646	11/06/2024	\$14,918.45
11/05/2024	24/09 Gang Suppression 250868MR	Invoice	11/05/2024 11/05/2024	\$33,211.80 85646	11/06/2024	\$33,211.80
11/05/2024	24/09 SAO Backfill	invoice	11/05/2024	\$55,211.00 05040	11/06/2024	\$55,211.00
11/05/2024	250609TZ	Invoice	11/05/2024	\$369,930.26 85646	11/06/2024	\$369,930.26
	24/09 General Law		11/05/2024			
LEGAL SHIE		for LA COUN	ITY SHERIFF'S DEPARTMENT:	\$448,192.49		\$448,192.49
11/19/2024	11152024	Invoice	11/19/2024	\$184.60 85703	11/19/2024	\$184.60
11/13/2021	24/11 Supplemental Ins.	iiivoice	11/19/2024	\$101.00 G37G3	11,13,2321	¥101.00
	,,		Totals for LEGAL SHIELD:	\$184.60		\$184.60
LETICIA MO						
11/05/2024	110524	Invoice	11/05/2024	\$191.10 85647	11/06/2024	\$191.10
	Sept/Oct '24 -Zumba PM		11/05/2024 Totals for LETICIA MORRIS:	\$191.10		\$191.10
LEXLU SER\	/ICES LLC		·			
11/19/2024	3414	Invoice	11/19/2024	\$4,363.00 85704	11/19/2024	\$4,363.00
	City Hall Deep Cleaning &		11/19/2024			
	Council Chambers Carpet	To	tals for LEXLU SERVICES LLC:	\$4,363.00		\$4,363.00
LINCOLN N	ATIONAL LIFE INSURANCE	70	tuis for LEXEO SERVICES LEC.	ψ-1,505.00		ψ -1 ,303.00
11/04/2024	4760257986	Invoice	11/04/2024	\$1,950.58 41074	11/18/2024	\$1,950.58
	24/11 Life & Disability Ins.		11/04/2024			
INI CUSTO	Totals f M MANUFACTURING INC.	or LINCOLN	NATIONAL LIFE INSURANCE:	\$1,950.58		\$1,950.58
11/26/2024	68353	Invoice	11/26/2024	\$91,991.80 85741	11/26/2024	\$91,991.80
, _0, _0_7	Bus Shelters - Bus Shelter		11/26/2024	45.7551.00 05741	, 20, 2027	Ψ3 1,33 1.00
	Totals	•	OM MANUFACTURING INC.:	\$91,991.80		\$91,991.80
	ES COUNTY PUBLIC WORKS		14 /40 /202 *	¢40.074.00.05705	11/10/2021	440.074.00
11/19/2024	IN250000298	Invoice	11/19/2024	\$40,971.00 85705	11/19/2024	\$40,971.00
	24/08 Building & Safety		11/19/2024			

LOS CERRIT	Totals for OS COMMUNITY NEWS	LOS ANGELES	COUNTY PUBLIC WORKS:	\$40,971.00		\$40,971.00
/26/2024	37172	Invoice	11/26/2024	\$2,884.05 85742	11/26/2024	\$2,884.05
	Legal Notices 11/8/24 <i>Total</i>	s for LOS CER	11/26/2024 RITOS COMMUNITY NEWS:	\$2,884.05	_	\$2,884.05
OURDES T	REROTOLA			• •		
/12/2024	SEPT/NOV2024	Invoice	11/12/2024	\$120.25 85671	11/13/2024	\$120.25
	Sept/Nov '24 - Yoga PM	Totals	11/12/2024 for LOURDES TREROTOLA:	\$120.25	_	\$120.25
// ARIPOSA	LANDSCAPES INC	Totals	JUI LOURDES TREROTOLA.	\$120.25		\$120.25
/19/2024	110604	Invoice	11/19/2024	\$8,903.00 85706	11/19/2024	\$8,903.00
	24/10 Landscape		11/19/2024			
		Totals for MA	RIPOSA LANDSCAPES INC:	\$8,903.00		\$8,903.00
MARTIN GA /19/2024	SEPT2023 - Reissued	Invoice	11/19/2024	\$149.84 85707	11/10/2024	\$149.84
/19/2024	23/09 Medical Premium	invoice	11/19/2024	\$149.04 05/0/	11/19/2024	\$149.04
/19/2024	DEC2024	Invoice	11/19/2024	\$170.86 85707	11/19/2024	\$170.86
	24/12 Medical Premium		11/19/2024		_	
			Totals for MARTIN GAMEZ:	\$320.70		\$320.70
	M. LAQUIAN 11.13.24-11.15.24	Invoice	11/19/2024	¢00 60 0E700	11/10/2024	400.00
/19/2024	MMASC Conference Meal	Invoice	11/19/2024	\$90.69 85708	11/19/2024	\$90.69
	MININGS CONTENENCE INTER	Totals fo	r MARY ANN M. LAQUIAN:	\$90.69	_	\$90.69
/IELISSA R	AMOSO					
/12/2024	111224	Invoice	11/12/2024	\$51.73 85672	11/13/2024	\$51.73
	Reimbursement for Dinner	_	11/12/2024	454.70	_	
Miguel Ara	na	To	otals for MELISSA RAMOSO:	\$51.73		\$51.73
/05/2024	110524	Invoice	11/05/2024	\$612.50 85648	11/06/2024	\$612.50
,,	Angel Futsal Soccer Class		11/05/2024	, , , , , , , , , , , , , , , , , , ,	.,, .,,	7.5.2.5
	•		Totals for Miguel Arana:	\$612.50	_	\$612.50
/MASC	44.06		44 (40 (200 4	4405.00.05700	44 (40 (000 4	4105.00
/19/2024	11426	Invoice	11/19/2024	\$125.00 85709	11/19/2024	\$125.00
	MMASC Membership		11/19/2024 Totals for MMASC:	\$125.00	_	\$125.00
IATALIE H	ERRERA		rotats for r ii ii is c.	ψ123.00		Ψ123.00
/19/2024	DEC2024	Invoice	11/19/2024	\$170.86 85710	11/19/2024	\$170.86
	24/12 Medical Premium		11/19/2024		_	
LATIONIAL	TAIN/IDONINATAITAI CEDVICEC	To	tals for NATALIE HERRERA:	\$170.86		\$170.86
	ENVIRONMENTAL SERVICES	Invoice	11/26/2024	¢1E 000 00 0E742	11/26/2024	¢1E 000 00
/26/2024	34296 24/10 Street Sweeping	Invoice	11/26/2024 11/26/2024	\$15,000.00 85743	11/26/2024	\$15,000.00
		NATIONAL EI	NVIRONMENTAL SERVICES:	\$15,000.00	-	\$15,000.00
lo Toro Ca	fe					
/05/2024	1	Invoice	11/05/2024	\$1,752.00 85649	11/06/2024	\$1,752.00
	Veterans Day Breakfast		11/05/2024		_	
IODWAI V	LA MIRADA PLUMBING		Totals for No Toro Cafe:	\$1,752.00		\$1,752.00
/12/2024	336189FRANK	Invoice	11/12/2024	\$150.00 85673	11/13/2024	\$150.00
, 1 <i>L</i> , <i>L</i> 0 <i>L</i> -1	Artesia Park Water Heater	IIIVOICC	11/12/2024	\$150.00 0 5075	1171372024	\$130.00
/26/2024	338489ALI	Invoice	11/26/2024	\$219.38 85744	11/26/2024	\$219.38
	Repairs to Downstairs		11/26/2024			
	Women's Restroom Sink at				_	
NDD DUGIN		ls for NORWA	LK LA MIRADA PLUMBING:	\$369.38		\$369.38
	ESS SOLUTIONS, LLC	lavaina	11 /05 /2024	¢(2,2(,0E(E0	11 /06 /2024	\$63.26
/05/2024	393089084001 General Office Supplies	Invoice	11/05/2024 11/05/2024	\$63.26 85650	11/06/2024	\$05.20
/05/2024	393090424001	Invoice	11/05/2024	\$31.08 85650	11/06/2024	\$31.08
	General Office Supplies		11/05/2024			<u> </u>
	То	tals for ODP E	BUSINESS SOLUTIONS, LLC:	\$94.34		\$94.34
.F PETTIBO				.		
	186584	Invoice	11/05/2024	\$276.85 85651	11/06/2024	\$276.85
/05/2024	D . I D "." -					
/05/2024	Restock Reso/Minute Paper	Total	11/05/2024 s for P.F. PETTIRONE & CO:	\$276.85	_	¢276.0E
/05/2024 CAM, LLC	Restock Reso/Minute Paper	Tota	s for P.F PETTIBONE & CO:	\$276.85	_	\$276.85

	24/10 Bus Service		11/26/2024			
Peter S. No	·		Totals for PCAM, LLC:	\$21,076.86		\$21,076.86
11/05/2024	IR-2921	Invoice	11/05/2024	\$700.00 85652	11/06/2024	\$700.00
11/03/2024	Winter Wonderland and	invoice	11/05/2024	\$100.00 03032	11/00/2024	\$100.00
11/12/2024	IR-3003	Invoice	11/12/2024	\$350.00 85674	11/13/2024	\$350.00
	City Holiday Program -		11/12/2024		_	
			Totals for Peter S. North:	\$1,050.00		\$1,050.00
PLACEWOR			44 (0.5 (0.00 4	† 2.542.52.05746	11 (05 (000)	† 0.540.50
11/26/2024	ART-02.0-3	Invoice	11/26/2024	\$2,519.50 85746	11/26/2024	\$2,519.50
11/26/2024	24/10 ADSP TOD SIP ART-02.0-2	Invoice	11/26/2024 11/26/2024	\$3,626.75 85746	11/26/2024	\$3,626.75
, 20, 202 .	24/10 ADSP for TOD		11/26/2024	45/020115 051 10	, 20, 202 .	ψ5/0205
11/26/2024	ART-02.0-1	Invoice	11/26/2024	\$20,983.75 85746	11/26/2024	\$20,983.75
	24/10 ADSP-SEGL Enviro		11/26/2024		_	
		7	otals for PLACEWORKS INC.:	\$27,130.00		\$27,130.00
PRISCILLA I			11 (10 (2024	¢75.00.05744	11 (10 (2024	¢75.00
11/19/2024	79551726	Invoice	11/19/2024	\$75.00 85711	11/19/2024	\$75.00
	Picnic Shelter Deposit	7	11/19/2024 Totals for PRISCILLA DUARTE:	\$75.00	_	\$75.00
Ralph Ande	ersen & Associates	•	otals for Thiseles (Borners.	Ψ73.00		Ψ13.00
11/05/2024	04924	Invoice	11/05/2024	\$9,600.00 85653	11/06/2024	\$9,600.00
	Recruitment for City		11/05/2024			
11/05/2024	04894	Invoice	11/05/2024	\$14,400.00 85653	11/06/2024	\$14,400.00
	Recruitment for City		11/05/2024			
	Manager				_	
DECOURCE	ENIVERONIMENTAL	Totals for F	Ralph Andersen & Associates:	\$24,000.00		\$24,000.00
11/12/2024	#24086-2RET	Invoice	11/12/2024	\$6,385.17 85675	11/13/2024	\$6,385.17
11/12/2024	Demolition Services CNRA	invoice	11/12/2024	\$0,303.17 03073	11/13/2024	\$0,303.17
	Botanical Garden #2		11/12/2024			
11/12/2024	#24086-1	Invoice	11/12/2024	\$121,318.19 85675	11/13/2024	\$121,318.19
	Demolition Services- CNRA		11/12/2024			
	Botanical Garden #1				_	
		Totals for R	ESOURCE ENVIRONMENTAL:	\$127,703.36		\$127,703.36
REZWAN C						
11/19/2024	79551975	Invoice	11/19/2024	\$150.00 85712	11/19/2024	\$150.00
	Street Fair Deposit Refund	Total	11/19/2024		_	
			le for DETMANI COLLECTIONS	¢1E0 00		€150 00
ROBERT HA	ALF	Total	ls for REZWAN COLLECTION:	\$150.00		\$150.00
ROBERT HA			,		11/06/2024	·
ROBERT HA 11/05/2024	63975976	Invoice	ls for REZWAN COLLECTION: 11/05/2024 11/05/2024	\$150.00 \$1,400.00 85654	11/06/2024	\$150.00 \$1,400.00
			11/05/2024		11/06/2024 —	·
	63975976 WE 8/16/24 Temp Admin		11/05/2024 11/05/2024	\$1,400.00 85654	11/06/2024	\$1,400.00
11/05/2024	63975976 WE 8/16/24 Temp Admin		11/05/2024 11/05/2024 Totals for ROBERT HALF:	\$1,400.00 85654	11/06/2024 - 11/19/2024	\$1,400.00
11/05/2024 ROGER CHA	63975976 WE 8/16/24 Temp Admin	Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713	<u>-</u>	\$1,400.00 \$1,400.00 \$62.00
11/05/2024 ROGER CHA 11/19/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver	Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF:	\$1,400.00 85654 \$1,400.00	<u>-</u>	\$1,400.00
11/05/2024 ROGER CHA 11/19/2024 RON IBARR	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver	Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK:	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00	11/19/2024 —	\$1,400.00 \$1,400.00 \$62.00 \$62.00
11/05/2024 ROGER CHA 11/19/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10	Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713	<u>-</u>	\$1,400.00 \$1,400.00 \$62.00
11/05/2024 ROGER CHA 11/19/2024 RON IBARR	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver	Invoice Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK:	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00	11/19/2024 —	\$1,400.00 \$1,400.00 \$62.00 \$62.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10	Invoice Invoice Totals for	11/05/2024 11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747	11/19/2024 —	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services	Invoice Invoice Totals for	11/05/2024 11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747	11/19/2024 —	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services F PLANNING AND ENVIRONM 4919 24/10 Builders Remedy -	Invoice Invoice Invoice Totals for MENTAL Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 RON IBARRA ENGINEERING: 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748	11/19/2024 	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services T PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883	Invoice Invoice Invoice Totals for	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00	11/19/2024 — 11/26/2024 —	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services T PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning	Invoice Invoice Totals for MENTAL Invoice Invoice	11/05/2024 11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748	11/19/2024 	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$200.00 \$29,910.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services T PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918	Invoice Invoice Invoice Totals for MENTAL Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748	11/19/2024 	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services T PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning	Invoice Invoice Totals for MENTAL Invoice Invoice	11/05/2024 11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748	11/19/2024 	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$200.00 \$29,910.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services T PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918 24/10 DTSP Planning	Invoice Invoice Totals for MENTAL Invoice Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748 \$1,900.00 85748	11/19/2024 	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$29,910.00 \$1,900.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services T PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918 24/10 DTSP Planning 4935	Invoice Invoice Totals for MENTAL Invoice Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748 \$1,900.00 85748	11/19/2024 	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$29,910.00 \$1,900.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services F PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918 24/10 DTSP Planning 4935 24/10 Builders Remedy - 4936 24/10 Atlas Project - 17610	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748 \$1,900.00 85748 \$4,040.00 85748 \$13,660.00 85748	11/19/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$29,910.00 \$1,900.00 \$4,040.00 \$13,660.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services F PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918 24/10 DTSP Planning 4935 24/10 Builders Remedy - 4936 24/10 Atlas Project - 17610 4917	Invoice Invoice Totals for MENTAL Invoice Invoice Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748 \$1,900.00 85748 \$4,040.00 85748	11/19/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$200.00 \$29,910.00 \$1,900.00 \$4,040.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services F PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918 24/10 DTSP Planning 4935 24/10 Builders Remedy - 4936 24/10 Atlas Project - 17610 4917 24/10 General Planning	Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748 \$1,900.00 85748 \$4,040.00 85748 \$13,660.00 85748 \$33,850.00 85748	11/19/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$29,910.00 \$1,900.00 \$4,040.00 \$13,660.00 \$33,850.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services F PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918 24/10 DTSP Planning 4935 24/10 Builders Remedy - 4936 24/10 Atlas Project - 17610 4917 24/10 General Planning 4920	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748 \$1,900.00 85748 \$4,040.00 85748 \$13,660.00 85748	11/19/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$29,910.00 \$1,900.00 \$4,040.00 \$13,660.00
ROGER CHA 11/19/2024 RON IBARR 11/26/2024 SAGECREST 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	63975976 WE 8/16/24 Temp Admin AULK 24/3146 Veterans Day - Paver RA ENGINEERING 2024_10 24/10 Engineering Services F PLANNING AND ENVIRONN 4919 24/10 Builders Remedy - 4883 24/09 General Planning 4918 24/10 DTSP Planning 4935 24/10 Builders Remedy - 4936 24/10 Atlas Project - 17610 4917 24/10 General Planning	Invoice	11/05/2024 11/05/2024 Totals for ROBERT HALF: 11/19/2024 11/19/2024 Totals for ROGER CHAULK: 11/26/2024	\$1,400.00 85654 \$1,400.00 \$62.00 85713 \$62.00 \$27,000.00 85747 \$27,000.00 \$200.00 85748 \$29,910.00 85748 \$1,900.00 85748 \$4,040.00 85748 \$13,660.00 85748 \$33,850.00 85748	11/19/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024 11/26/2024	\$1,400.00 \$1,400.00 \$62.00 \$62.00 \$27,000.00 \$27,000.00 \$29,910.00 \$1,900.00 \$4,040.00 \$13,660.00 \$33,850.00

11/26/2024	24/09 Atlas Project - 17610 4897	Invoice	11/26/2024 11/26/2024	\$18,880.00 85748	11/26/2024	\$18,880.00
	24/09 Builders Remedy - Totals for SAGECF	REST PLANNING .	11/26/2024 AND ENVIRONMENTAL:	\$106,400.00	_	\$106,400.00
SAMANTH	A NAVARRO					
11/05/2024	110924	Invoice	11/05/2024 11/05/2024	\$240.00 85655	11/06/2024	\$240.00
11/26/2024	Photographer - Veterans WW24	Invoice	11/26/2024	\$240.00 85749	11/26/2024	\$240.00
11/26/2024	Photography for WW 24 CHP24	Invoice	11/26/2024 11/26/2024	\$160.00 85749	11/26/2024	\$160.00
	Photography for CHP 24	Totals for	11/26/2024 SAMANTHA NAVARRO:	\$640.00	-	\$640.00
SEUNG YOU	JNG JEUNG					
11/05/2024	110524 Sept/Nov '24 - Guitar Class	Invoice	11/05/2024 11/05/2024	\$134.55 85656	11/06/2024	\$134.55
		Totals for	SEUNG YOUNG JEUNG:	\$134.55	_	\$134.55
	DVISORY GROUP					
11/19/2024	6950	Invoice	11/19/2024	\$250.00 85714	11/19/2024	\$250.00
	24/10 Advisory Fee	Totals for SHUS	11/19/2024 STER ADVISORY GROUP:	\$250.00	-	\$250.00
Southern C	alifornia Edison Company	. 01415 70. 5 05		Ψ=30.00		Ψ250.00
11/06/2024	700454958639-102424	Invoice	11/06/2024	\$27.41 41075	11/18/2024	\$27.41
	24/10 18510 Corby Ave.		11/06/2024			
11/06/2024	700483004874-102524 24/10 Various Locations	Invoice	11/06/2024 11/06/2024	\$8,284.31 41075	11/18/2024	\$8,284.31
11/06/2024	700485859203-102424	Invoice	11/06/2024 11/06/2024	\$2,792.66 41075	11/18/2024	\$2,792.66
11/06/2024	24/10 Various Traffic Signals 700492283835-101724	Invoice	11/06/2024	\$256.09 41075	11/18/2024	\$256.09
11/06/2024	24/10 Various Locations TC- 700492421150-101724	Invoice	11/06/2024 11/06/2024	\$141.76 41075	11/18/2024	\$141.76
11/06/2024	24/10 Artesia/Gridley 700498964105-101724	Invoice	11/06/2024 11/06/2024	\$389.77 41075	11/18/2024	\$389.77
11/06/2024	24/10 18750 Clarkdale EV 700560422190-101724	Invoice	11/06/2024 11/06/2024	\$72.26 41075	11/18/2024	\$72.26
11/06/2024	24/10 18600 1/2 S Norwalk 700562509108-101724	Invoice	11/06/2024 11/06/2024	\$67.04 41075	11/18/2024	\$67.04
11/06/2024	24/10 12001 Artesia Blvd 700405333439-102524	Invoice	11/06/2024 11/06/2024	\$592.65 41075	11/18/2024	\$592.65
11/06/2024	24/10 Various Locations 700491366274-110124	Invoice	11/06/2024 11/06/2024	\$17,550.29 41075	11/18/2024	\$17,550.29
	24/10 Various Locations		11/06/2024		-	
Cauthau C		for Southern Cali	fornia Edison Company:	\$30,174.24		\$30,174.24
11/20/2024	alifornia Gas Company 12280628004-111524	Invoice	11/20/2024	\$49.35 41079	11/21/2024	\$49.35
11/20/2024	24/11 11931 South St.	invoice	11/20/2024	\$45.55 41075	11/21/2024	\$ 43.33
11/20/2024	12690659565-111424 24/11 18641 Corby Ave.	Invoice	11/20/2024 11/20/2024	\$16.27 41079	11/21/2024	\$16.27
11/20/2024	17740623008-110424 24/11 18747 Clarkdale Ave.	Invoice	11/20/2024 11/20/2024	\$27.86 41079	11/21/2024	\$27.86
11/20/2024	17950623003-110424 24/11 18750 Clarkdale Ave.	Invoice	11/20/2024 11/20/2024 11/20/2024	\$14.79 41079	11/21/2024	\$14.79
11/20/2024	17949759637-111424	Invoice	11/20/2024	\$11.19 41079	11/21/2024	\$11.19
11/20/2024	24/11 18644 Alburtis Ave. 04530693599-111924	Invoice	11/20/2024 11/20/2024	\$107.86 41079	11/21/2024	\$107.86
	24/11 11870 169th St. <i>Total</i>	als for Southern C	11/20/2024 California Gas Company:	\$227.32	-	\$227.32
SOUTHERN	CALIFORNIA NEWS GROUP					
11/26/2024	602745 Legal Notice - Ord 24- 959	Invoice	11/26/2024 11/26/2024	\$1,565.34 85750	11/26/2024	\$1,565.34
	•	SOUTHERN CAL	IFORNIA NEWS GROUP:	\$1,565.34	-	\$1,565.34
SOUTHERN	I CALIFORNIA SECURITY CEN	TERS				
11/26/2024	105905 AJ Park - Master Padlocks	Invoice	11/26/2024 11/26/2024	\$78.62 85751	11/26/2024	\$78.62
	Totals for SOU	THERN CALIFORI	NIA SECURITY CENTERS:	\$78.62	_	\$78.62
SSD ALARN						
11/19/2024	R-00557824 12/1-2/28/25 18722	Invoice	11/19/2024 11/19/2024	\$265.02 85715	11/19/2024	\$265.02

11/19/2024	R-00556053	Invoice	11/19/2024	\$262.11 85715	11/19/2024	\$262.11
11/19/2024	12/1-2/28/2025 18750 S-01135601	Invoice	11/19/2024 11/19/2024	\$189.00 85715	11/19/2024	\$189.00
11/26/2024	City Hall - Service Call R-00558679	Invoice	11/19/2024 11/26/2024	\$1.357.71 85752	11/26/2024	\$1,357.71
, _ 0, _ 0	12/1-2/28/25 18747		11/26/2024	¥ 1,953 11 1 53 152	, _ 0, _ 0	Ų 1,00 T 1
		Totals	for SSD ALARM SYSTEMS:	\$2,073.84		\$2,073.84
Sterling Ad 11/05/2024	ministration 820189	Invoice	11/05/2024	\$658.32 41076	11/18/2024	\$658.32
11/03/2024	24/11 FSA/DCA	invoice	11/05/2024 11/05/2024	\$030.32 41070	11/10/2024	\$050.52
11/19/2024	821570	Invoice	11/19/2024	\$658.32 41080	11/26/2024	\$658.32
	24/11 FSA/DCA		11/19/2024			
TABORDA		Totals f	or Sterling Administration:	\$1,316.64		\$1,316.64
11/19/2024	T01240	Invoice	11/19/2024	\$140.04 85716	11/19/2024	\$140.04
, -, -	Adobe Pro Licenses		11/19/2024		, -, -	
			Totals for TABORDA:	\$140.04		\$140.04
	DWARDS GROUP 23-15.16	Invoice	11/12/2024	¢10.204.66.05676	11/12/2024	¢10.204.66
11/12/2024	Sept/Oct ' 24 Contract	Invoice	11/12/2024 11/12/2024	\$19,394.66 85676	11/13/2024	\$19,394.66
	Services - Community		11/12/2024			
	•	Totals for TH	E LEW EDWARDS GROUP:	\$19,394.66		\$19,394.66
	ING MAN, INC.					
11/12/2024	F4069	Invoice	11/12/2024	\$975.00 85677	11/13/2024	\$975.00
11/26/2024	2024 Annual Report F3927	Invoice	11/12/2024 11/26/2024	\$975.00 85753	11/26/2024	\$975.00
,,	2024 Fall Artesian		11/26/2024		,,	
		Totals for	THE WALKING MAN, INC.:	\$1,950.00		\$1,950.00
	IUNICATIONS 182910926-0A	lavaiaa	11/26/2024	\$7F0.1C 0F7F4	11 /26 /2024	¢750.16
11/26/2024	24/10 Telephone Service	Invoice	11/26/2024 11/26/2024	\$750.16 85754	11/26/2024	\$750.16
	24) To relephone service	Totals for	TPX COMMUNICATIONS:	\$750.16		\$750.16
TURF STAR	, INC.					
11/05/2024	INVO38654	Invoice	11/05/2024	\$4,904.27 85657	11/06/2024	\$4,904.27
11/05/2024	Groundsmaster 3280D FIN010052	Invoice	11/05/2024 11/05/2024	\$94.32 85657	11/06/2024	\$94.32
, 03, 202 .	Overdue Charge for Invoice		11/05/2024	<u> </u>	, 00, 202 .	
			otals for TURF STAR, INC.:	\$4,998.59		\$4,998.59
	CORPORATE PAYMENT SYST		11/15/2024	¢42.041.00.41001	11/26/2024	¢ 42 041 00
11/15/2024	7883-24/10 24/10 Credit Card Purchase	Invoice	11/15/2024 11/15/2024	\$42,041.99 41081	11/26/2024	\$42,041.99
			RATE PAYMENT SYSTEMS:	\$42,041.99		\$42,041.99
	DEPOT INC.					
11/26/2024	8405	Invoice	11/26/2024	\$379.42 85755	11/26/2024	\$379.42
	Public Works Uniforms -	Totals t	11/26/2024 for UNIFORM DEPOT INC.:	\$379.42		\$379.42
VETRIVEL R	RAMALINGAM	rotuis	01 01411 0141 1 BE1 01 11 VC	ψ373.1E		Ų3/3.1L
11/19/2024	79486937	Invoice	11/19/2024	\$150.00 85717	11/19/2024	\$150.00
	Deposit Refund 11/3/24	T	11/19/2024	¢150.00		\$150.00
WATER REF	PLENISHMENT DISTRICT OF	•	VETRIVEL RAMALINGAM:	\$150.00		\$150.00
11/12/2024	0160-09302024	Invoice	11/12/2024	\$74.29 85678	11/13/2024	\$74.29
	24/09 Groundwater		11/12/2024			
WEST COA	·	REPLENISHMEN	T DISTRICT OF SO. CALIF.:	\$74.29		\$74.29
11/05/2024	ST ARBORISTS INC 220695	Invoice	11/05/2024	\$10,418.65 85658	11/06/2024	\$10,418.65
11/03/2024	24/10 Tree Maintenance	invoice	11/05/2024	\$10, 4 10.05 05050	11/00/2024	\$10,410.03
11/05/2024	220147	Invoice	11/05/2024	\$18,426.70 85658	11/06/2024	\$18,426.70
11 /05 /000 1	24/09 Tree Maintenance		11/05/2024	4170.00.05756	11 (25 (222)	4170.00
11/26/2024	221634	Invoice	11/26/2024	\$178.90 85756	11/26/2024	\$178.90
	24/10 Tree Maintenance	Totals for WES	11/26/2024 T COAST ARBORISTS INC:	\$29,024.25		\$29,024.25
WESTERN E	EXTERMINATOR COMPANY					
11/26/2024	70035380	Invoice	11/26/2024	\$162.40 85757	11/26/2024	\$162.40
11/26/2024	24/11 18750 Clarkdale Ave 70032171	Invoice	11/26/2024 11/26/2024	\$127.12 85757	11/26/2024	\$127.12
11,20,2024	24/11 18747 Clarkdale Ave.	HIVOICE	11/26/2024	Ψ121.12 UJIJI	11/20/2024	φ121.12
	,		,,			

11/26/2024	70033637	Invoice	11/26/2024	\$115.53	85757	11/26/2024	\$115.53
11/26/2024	24/11 17203 Corby Ave 70032068	Invoice	11/26/2024 11/26/2024	\$97.16	85757	11/26/2024	\$97.16
	24/11 18644 187th St.		11/26/2024				
11/26/2024	70032069	Invoice	11/26/2024	\$97.16	85757	11/26/2024	\$97.16
	24/11 18641 Corby Ave.	de femalacetera	11/26/2024	¢500.27			¢500.27
Wex Bank	Ιοτα	is for VVESTERIN I	EXTERMINATOR COMPANY:	\$599.37			\$599.37
11/14/2024	100832759	Invoice	11/14/2024	\$1,726.71	41077	11/18/2024	\$1,726.71
.,,.,===:	24/10 Gas Card Purchase		11/14/2024	4 1/1 = 211		, ,	4 1/1 = 2111 1
	_ ,,		Totals for Wex Bank:	\$1,726.71			\$1,726.71
WILLDAN E	NGINEERING						
11/05/2024	00628867	Invoice	11/05/2024	\$11,476.00	85659	11/06/2024	\$11,476.00
	24/09 Pavement		11/05/2024				
11/26/2024	00629067	Invoice	11/26/2024	\$5,236.00	85758	11/26/2024	\$5,236.00
	24/10 Pavement		11/26/2024				
	Management System	Totals f	or WILLDAN ENGINEERING:	\$16,712.00			\$16,712.00
WILLDAN F	INANCIAL SERVICES	Totals p	or Willdan Linginelking.	\$10,712.00			\$10,712.00
11/05/2024	010-60198	Invoice	11/05/2024	\$2,831.01	85660	11/06/2024	\$2,831.01
	FY24/25 SLMD Annual		11/05/2024				
11/19/2024	00714288	Invoice	11/19/2024	\$10,240.00	85718	11/19/2024	\$10,240.00
	24/09 Associate Planner		11/19/2024				
11/19/2024	Contract Services 00714268	Invoice	11/19/2024	\$22,320.00	05710	11/19/2024	\$22,320.00
11/13/2024	24/09 Housing Element	invoice	11/19/2024	\$22,320.00	03710	11/19/2024	\$22,320.00
	24/09 Housing Liement	Totals for WILL	LDAN FINANCIAL SERVICES:	\$35,391.01			\$35,391.01
WINNING \	WAYS	·					
11/19/2024	78681668	Invoice	11/19/2024	\$150.00	85719	11/19/2024	\$150.00
	Street Fair Deposit Refun	d	11/19/2024				
			Totals for WINNING WAYS:	\$150.00			\$150.00
YUNEX LLC							
11/12/2024	90003168	Invoice	11/12/2024	\$1,989.00	85679	11/13/2024	\$1,989.00
11/12/2024	24/10 Traffic Signal 5610003535	Invoice	11/12/2024 11/12/2024	\$2,514.91	95670	11/13/2024	\$2,514.91
11/12/2024	24/10 Traffic Signal	invoice	11/12/2024	\$2,314.91	03079	11/13/2024	\$2,314.31
	27, 10 Hailic Signal		Totals for YUNEX LLC:	\$4,503.91			\$4,503.91
			GRAND TOTALS:	\$1,959,736.70			\$1,959,736.70
		A total o	of 255 transaction(s) listed				

Payroll 11/1/2024 \$98,712.83 11/15/2024 \$102,252.90 11/29/2024 \$99,689.29 Total Payroll \$300,655.02

Total Disbursement \$2,260,391.72



MEETING DATE: December 16, 2024 ITEM NO: 9C.

TO: Mayor and Members of the City Council

SUBJECT: Second Reading of an Ordinance Prohibiting Short-Term Rentals

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that City Council adopt Ordinance No. 24-960, Adding Article 46 to the Artesia Municipal Code to Prohibit Short-Term Rentals Throughout the City and Finding the Action Exempt from CEQA Pursuant to State CEQA guidelines sections 15060(c)(2) and 15060(c)(2) and 15060(c)(3).

BACKGROUND:

The City Council took action to waive further reading, and introduce Ordinance No. 24-960 at the November 18, 2024 City Council meeting.

FISCAL IMPACT:

There is no fiscal impact associated with the approval of this item.

Attachments

Ordinance 24-960.pdf
Staff Report Ordinance 24-960.pdf

ORDINANCE NO. 24-960

- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA ADDING ARTICLE 46 TO THE ARTESIA MUNICIPAL CODE TO PROHIBIT SHORT-TERM RENTALS THROUGHOUT THE CITY AND FINDING THE ORDINANCE TO BE EXEMPT FROM CEQA PURSUANT TO STATE CEQA GUIDELINES SECTIONS 15060(c)(2) AND 15060(c)(3)
- **WHEREAS**, the City of Artesia, California ("City") is a municipal corporation duly organized under the California Constitution and laws of the State of California; and
- **WHEREAS**, the proliferation of online vacation rental websites has encouraged and enabled City property owners, tenants, and occupants to rent their local properties on a short-term basis to travelers or transients; and
- **WHEREAS**, these short-term rentals, generally numbering less than 30 days, are often associated with excessive noise, parking problems, trash, and degradation of a neighborhood's residential character; and
- **WHEREAS**, the City has also received complaints from residents about the negative secondary effects of short-term rental uses in their neighborhoods; and
- **WHEREAS**, cities have a legitimate governmental interest in preserving the residential character of their neighborhoods and protecting against public nuisance activities; and
- **WHEREAS**, the Artesia Municipal Code ("AMC") does not expressly address short-term rentals. However, because short-term rentals are not expressly permitted in the City under the AMC, such uses are prohibited throughout the City; and
- **WHEREAS**, in an effort to provide further clarity on this restriction, the City Council desires to add Article 9.46 to the AMC to expressly prohibit short-term rentals throughout the City to preserve the residential character of City neighborhoods and address the negative, secondary effects caused by those uses throughout the City; and
- **WHEREAS**, on October 15,2024, the Planning Commission conducted and concluded a duly noticed public hearing concerning the Ordinance contained herein as required by law and following receipt of all public testimony closed the hearing on that date, and adopted Resolution No. 2024-13P; and
- **WHEREAS**, the City Council conducted a duly noticed public hearing on November 18, 2024, at which members of the public were afforded an opportunity to comment on this Ordinance, the recommendations of staff, and other public testimony; and
 - **WHEREAS**, all legal preconditions to the adoption of this Ordinance have occurred.
- NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The City Council hereby finds that the foregoing recitals are true and correct and incorporated herein as substantive findings of this Ordinance.

SECTION 2. CEQA. The City Council finds that this Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") under Section 15060(c)(2) of the CEQA Guidelines because the activity has no potential for resulting in a direct or reasonably foreseeable indirect physical change in the environment, and under Section 15060(c)(3) of the CEQA Guidelines because the activity is not a project as defined in Section 15378 of the CEQA Guidelines. Rather, the Ordinance merely serves to expressly codify the current prohibition on short-term rentals. City staff is directed to cause a Notice of Exemption to be filed as authorized by CEQA and State CEQA Guidelines.

SECTION 3. Findings. Government Code Sections 65860 and 65855 requires a city's zoning ordinance to be consistent with the general plan. Based on all evidence in the record for this Zoning Code Amendment and all other applicable information presented, the City Council finds that the proposed Amendment is appropriate for the following reasons:

- 1. Consistency with City's General Plan: The proposed Zoning Code Amendment is consistent with the following goals and principles of the City's General Plan 2030: Community Goal LU 2 of the Land Use Element aims to preserve stable, well-maintained residential neighborhoods within the City. Short-term rentals often bring transient occupants who may not have a vested interest in the community, leading to issues such as excessive noise. The Amendment enhances stability of the City's communities by preserving neighborhoods for long-term occupancy, particularly in light of the current housing crisis in California. Eliminating short-term rentals within residential zones also implements Policy LU 2.1 regarding the protection of residential areas from effects of potentially incompatible uses. Through the elimination of short-term rentals throughout the City, the Amendment prevents conflicts in uses between long-term residents and transient occupants, particularly in residential neighborhoods, in furtherance of this Policy.
- 2. Adoption of Zoning Code Amendment Will Not Have Adverse Effect on Health, Safety, and Welfare: The proposed Zoning Code Amendment will not be detrimental to the public health, safety, or welfare because it maintains the current zoning framework without introducing new uses or conditions that could pose risks. Indeed, the prohibition on short-term rentals preserves the established residential character and avoids the introduction of transient activities in residential neighborhoods that could disrupt the existing community standards.
- 3. Adoption of Zoning Code Amendment Will Not Adversely Affect or be Detrimental to Properties Within Residential Zones: The proposed Zoning Code Amendment will not adversely affect or be detrimental to properties because it retains the current residential zoning regulations and does not introduce new or incompatible uses that could negatively impact properties throughout the City. By prohibiting short-term rentals, the Amendment ensures that properties within applicable zones continue to experience consistent residential use without the disruptions that short-term occupancy might cause.

4. Consistency with Zoning Code: The Amendment is internally consistent with other provisions of the Zoning Code, as it reinforces existing regulations that prohibit incompatible uses in certain zones. By explicitly prohibiting short-term rentals, the amendment supports the Zoning Code's overall objective to maintain residential neighborhoods' character, stability, and quality.

SECTION 4. Zoning Code Amendment. Article 46 of the Artesia Municipal Code is hereby added to read in its entirety as follows:

"ARTICLE 46: SHORT-TERM RENTALS

9-2.4601 Definitions.

9-2.4602 Prohibitions.

9-2.4603 Violations.

Section 9-2.4601: Definitions.

For purposes of this Article, the following definitions shall apply:

- (a) "Advertisement" means any announcement, whether in a magazine, newspaper, handbill, notice, display, billboard, poster, email, internet website, platform, application, or any form of television, radio broadcast, or other form of communication, whose primary purpose is to propose a transaction.
- (b) "Responsible party" includes any owner, tenant, or other person or entity with a legal interest or possessory interest in the property who offers, causes, provides, allows, or facilitates, or aids another in offering, causing, providing, allowing, or facilitating, a violation of this Article. It does not include a newspaper, online platform, or other publisher who merely publishes an advertisement.
- (c) "Short-term or vacation rental" means the rental to a person or group of persons of a dwelling unit, or portion thereof, for compensation or consideration, whether monetary or otherwise, for lodging or sleeping purposes for a period of less than 30 consecutive calendar days.

Section 9-2.4602: Prohibitions.

- (a) It is unlawful for a responsible party within any zone in the City of Artesia to:
 - (1) Offer, cause, provide, allow, or facilitate, or to aid another in offering, causing, providing, allowing, or facilitating, for rent or to rent for compensation or consideration a short-term or vacation rental, whether through a rental agreement, lease, license, or any other means, whether oral or written, for compensation or consideration; or
 - (2) Offer, cause, provide, allow, or facilitate, or to aid another in offering, causing, providing, allowing, or facilitating, any advertisement, whether published, disseminated, or broadcast through an online platform, newspaper, or any other means, of a short-term or vacation rental located in the City of Artesia.

Section 9-2.4603: Violations.

- (a) Any violation of this Article constitutes a public nuisance which may be abated by the City in accordance with California Code of Civil Procedure § 731 through any means provided by law, including, but not limited to, Chapter 5-1 of this Code.
- (b) In addition to or in lieu of other actions, the City may, at its discretion, undertake any one or all of the following legal actions to correct or abate any nuisances or violations under this Article:
 - (1) Civil Penalties. Any responsible party who violates any provision of this Article is liable for a civil penalty established by resolution of the City Council.
 - (2) Administrative Citation. Any responsible party who violates any provision of this Article is subject to administrative fines established by resolution of the City Council in accordance with Chapter 1-7 of this Code.
 - (3) Criminal Penalty. Any violation of this Article constitutes a misdemeanor punishable under Chapter 1-2 of this Code.
- (c) Any violation of this Article is unlawful and constitutes a strict liability offense, regardless of intent.
- (d) The remedies provided in this Section are cumulative and not exclusive and nothing in this Section shall preclude the use or application of any other remedies, penalties, or procedures established by law.

SECTION 5. Effective Date. This Ordinance will become effective 30 days following its adoption.

SECTION 6. Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination has no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance, and, to that end, the provisions hereof are severable. The City Council of the City of Artesia declares that it would have adopted all the provisions of this Ordinance that remain valid if any provisions of this ordinance are declared invalid.

SECTION 7. Adoption, Certification, and Publication. The City Clerk of the City of Artesia is directed to certify the passage and adoption of this Ordinance and cause the same, or a summary thereof, to be published and posted in the manner required by law.

SECTION 8. Record of Proceedings. The documents and materials associated with this Ordinance that constitute the record of proceedings on which these findings are based are located at 18747 Clarkdale Avenue, Artesia, California, 90701. The City Clerk is the custodian of the record of proceedings.

PASSED, APPROVED AND ADOPTED this 16th day of December, 2024.

ATTEST:	
JENNIFER ALDERETE, CITY CLERK	
APPROVED AS TO FORM:	
HONGDAO NGUYEN, CITY ATTORNEY	



MEETING DATE: November 19, 2024 ITEM NO: 10B.

TO: Mayor and Members of the City Council

SUBJECT: Introduction of an Ordinance Prohibiting Short-Term Rentals

FROM: Okina Dor, Community Development Director

HongDao Nguyen, City Attorney

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

- 1. Open and conduct a public hearing;
- 2. Waive full reading and introduce Ordinance No. 24-960, An Ordinance of the City of Artesia, California, Adding Article 46 to the Artesia Municipal Code to Prohibit Short-Term Rentals Throughout the City and Finding the Action Exempt from CEQA Pursuant to State CEQA guidelines sections 15060(c)(2) and 15060(c)(3).

BACKGROUND:

The City of Artesia ("City") has continuously sought to deter nuisance activities throughout the community. Since the emergence of short-term rentals, the City has received complaints about residents leasing their properties to travelers for short-term vacation rentals. Among other things, residents assert that the rentals degrade the quality of their neighborhoods by generating excessive noise, parking problems, and trash.

Because short-term rentals are not expressly permitted in any zone under the Artesia Municipal Code ("AMC"), such uses are prohibited throughout the City. To provide clarity on this restriction, proposed Ordinance No. 24-960 provides an express prohibition on short-term rentals.

On October 15, 2024, the Planning Commission held a duly noticed public hearing to consider the above code amendment and adopted Planning Commission Resolution No. 2024-13P, which recommended that the City Council waive full reading and introduce Ordinance No. 24-960. The Planning Commission vote was as follows: 3-0-2 (3 yes, Chair Manalo, Commissioner Fonseca and Commissioner Barcelos, 0 nos and 2 absent, Vice-Chair Diaz and Commissioner Palhinha).

ANALYSIS:

Short-Term Rental Prohibition

The proliferation of online vacation rental websites has encouraged and enabled City property owners, tenants, and occupants to rent their local properties on a short-term basis to travelers and transients. These short-term rentals, generally numbering less than 30 days, are often associated with excessive noise, parking problems, trash, and degradation of a neighborhood's residential character. Because of those nuisance issues, the City has received a number of complaints regarding residents renting their properties out as short-term vacation rentals. Such rentals commercialize residential areas and detrimentally change a neighborhood's residential character.

The AMC does not expressly address short-term rentals throughout the City, therefore, such uses are prohibited throughout the City. It is the City's current practice to investigate complaints of, and enforce against short-term rental uses. To affirm this existing prohibition and expressly memorialize this restriction the City proposes to add Article 46 to the AMC to expressly prohibit short-term rentals throughout the City.

This express prohibition aligns with the growing trend among California municipalities of banning short-term rentals due to similar disruptions to neighborhoods. It also helps address the current housing shortage in California by increasing the availability of housing stock for long-term residents.

Staff Findings for Short-Term Rental Ordinance

Based on the evidence for the Zoning Ordinance Amendment and all other applicable information presented, staff finds that the proposed Code Amendment is appropriate for the following reasons:

- 1. Consistency with City's General Plan: The proposed Zoning Code Amendment is consistent with the following goals and principles of the City's General Plan 2030: Community Goal LU 2 of the Land Use Element aims to preserve stable, well-maintained residential neighborhoods within the City. Short-term rentals often bring transient occupants who may not have a vested interest in the community, leading to issues such as excessive noise. The Amendment enhances stability of the City's communities by preserving neighborhoods for long-term occupancy, particularly in light of the current housing crisis in California. Eliminating short-term rentals specifically within residential zones also implements Policy LU 2.1 regarding the protection of residential areas from effects of potentially incompatible uses. Through the elimination of short-term rentals throughout the City, the Amendment prevents conflicts in uses between long-term residents and transient occupants, particularly in residential neighborhoods, in furtherance of this Policy.
- 2. Adoption of Zoning Code Amendment Will Not Have Adverse Effect on Health, Safety, and Welfare: The proposed Zoning Code Amendment will not be detrimental to the public health, safety, or welfare because it maintains the current zoning framework without introducing new uses or conditions that could pose risks. Indeed, the prohibition on short-term rentals preserves the established residential character and avoids the introduction of transient activities in residential neighborhoods that could disrupt the existing community standards.
- 3. Adoption of Zoning Code Amendment Will Not Adversely Affect or be Detrimental to Properties Within Residential Zones: The proposed Zoning Code Amendment will not adversely affect or be detrimental to properties because it retains the current residential zoning regulations and does not introduce new or incompatible uses that could negatively impact properties throughout the City. By prohibiting short-term rentals, the Amendment ensures that properties within applicable zones continue to experience consistent residential use without the disruptions that short-term occupancy might cause.
- 4. **Consistency with Zoning Code**: The Amendment is internally consistent with other provisions of the Zoning Code, as it reinforces existing regulations that prohibit incompatible uses in certain zones. By explicitly prohibiting short-term rentals throughout the City, the amendment supports the Zoning Code's overall objective to maintain residential neighborhoods' character, stability, and quality throughout the City.

ENVIRONMENTAL:

The proposed action is not subject to the California Environmental Quality Act ("Public Resources Code section 21000 et seq.) ("CEQA") because it does not qualify as a "project" under CEQA. The State CEQA Guidelines provide that "[a]n activity is not subject to CEQA if ... the activity is not a project as defined in Section 15378." (State CEQA Guidelines, § 15060(c).) Here, the Zoning Code Amendment ("ZCA") does not qualify as a "project" as defined in State CEQA Guidelines section 15378 for at least two different reasons: First, Section 15378 defines a project as an activity that "has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment." (State CEQA Guidelines, § 15378(a).) Here, the ZCA clarifies that short-term rentals are prohibited in all zones. This prohibition will help address the current housing shortage in California by increasing the availability of housing stock for long-term residents. Such actions will not result in a direct or reasonably foreseeable indirect physical change in the environment. Accordingly, the ZCA is not a "project" subject to CEQA. (State CEQA Guidelines, § 15060(c).) Second, Section 15378 explicitly excludes from its definition of "project" the following: "organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment." (State CEQA Guidelines, § 15378(b)(5).) The ZCA constitutes an organizational or administrative activity that will not result in a physical change in the environment, and it therefore is not subject to CEQA

Even if the ZCA is considered a "project" subject to CEQA, it is categorically exempt pursuant to State CEQA Guidelines Section 15301 because it involves restrictions on short-term or vacation rental within existing private structures, with no expansion of existing or former use. In addition, the proposed ZCA is exempt from CEQA pursuant to the "common sense" exemption under CEQA Guidelines section 15061(b)(3), because there is no possibility that the ZCA might have a significant effect on the environment. The amendments prohibit short-term rentals in all zones within the City to help address the current housing shortage in California by increasing the availability of housing stock for long-term residents.

Lastly, none of the exceptions to the use of categorical exemptions identified in State CEQA Guidelines Section 15300.2 apply: there is no potential for cumulative impacts; there are no unusual circumstances that would have a significant impact on the environment due to the adoption of the amendments; the ZCA would not negatively impact scenic resources within a duly designated scenic highway; there is no record of hazardous waste and the ZCA has no potential to impact historic resources.

PUBLIC NOTICE:

Notice of the public hearing was published in the *Los Cerritos Community News* on November 1, 2024 in accordance with Government Code sections 65854 and 65090.

FISCAL IMPACT:

There are no fiscal impact to the City in regards to this proposed code amendment.

RECOMMENDED COUNCIL ACTION:

- 1. Open and conduct a public hearing; and
- 2. Waive full reading and introduce Ordinance No. 24-960, An Ordinance of the City of Artesia, California, Adding Article 46 to the Artesia Municipal Code to Prohibit Short-Term Rentals Throughout the City and Finding the Action Exempt from CEQA Pursuant to State CEQA guidelines sections 15060(c)(2) and 15060(c)(2) and 15060(c)(3).

Attachments

Ordinance 24-960.pdf

PC Staff Report 10-15-24 (STR).pdf

PC Resolution No. 24-13P (STR).pdf



MEETING DATE: December 16, 2024 ITEM NO: 9D.

TO: Mayor and Members of the City Council

SUBJECT: Second Reading of an Ordinance Granting Golden State Water Company a Franchise

Agreement

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager Jamie Murguia, Finance Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that City Council adopt Ordinance No. 24-957, An Ordinance of the City Council of the City of Artesia, California, Granting to Golden State Water Company, A California Corporation, the Right, Privilege and Franchise to Lay and Use Pipes and Appurtenances for Transmitting and Distributing Water For Any and All Purposes Under, Along, Across, or Upon the Public Streets, Ways, Alleys, and Places, as the Same or Now or May Hereafter Exist, Within Said Municipality.

BACKGROUND:

The City Council took action to waive further reading, and introduce Ordinance No. 24-957 at the November 18, 2024 City Council meeting.

FISCAL IMPACT:

There is no fiscal impact associated with the approval of this item.

Attachments

Ordinance 24-957.pdf
Staff Report Ordinance 24-957.pdf

ORDINANCE NO. 24-957

AN ORDINANCE OF THE CITY OF ARTESIA, CALIFORNIA, GRANTING TO GOLDEN STATE WATER COMPANY, A CALIFORNIA CORPORATION AND PUBLIC UTILITY, THE RIGHT, PRIVILEGE AND FRANCHISE TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING WATER FOR ANY AND ALL PURPOSES UNDER, ALONG, ACROSS, OR UPON CERTAIN PUBLIC STREETS, WAYS, AND ALLEYS, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN SAID MUNICIPALITY

RECITALS

- A. On May 12, 1986, the City Council of the City of Artesia adopted Ordinance No. 383 granting a 25-year franchise to Southern California Water Company to lay and use pipes and appurtenances for transmitting and distributing water in and along the City's public streets, which franchise began on June 1, 1986.
- B. Southern California Water Company changed its name to Golden State Water Company on September 16, 2005, by filing an amendment to its Articles of Incorporation.
 - C. The franchise expired on May 31, 2011.
- D. Golden State Water Company desires to continue to lay and use pipes and appurtenances for transmitting and distributing water in, under, across and along the City's public streets, and has agreed to enter into a new franchise agreement for such purpose.

AGREEMENT

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA DOES ORDAIN AS FOLLOWS:

- **Section 1.** <u>Definitions</u>. Whenever in this Ordinance the words or phrases hereinafter in this section defined are used, they shall have the respective meanings assigned to them in the following definitions (unless, in the given instance, the context wherein they are used shall clearly import a different meaning):
- (a) "Act" shall mean the Franchise Act of 1937 set forth in Public Utilities Code §§ 6201-6302, as it may be amended from time to time.
- (b) "Applicable Law" shall mean all present or future federal, state, municipal, or local laws, rules, regulations, ordinances, codes, orders, permit requirements, judgments, injunctions, or decrees, or any judgment or order or decree by a court applicable to the Franchisee or any of the Franchisee's Facilities or activities not

preempted by the California Public Utilities Code, the California Constitution or other provisions of applicable law.

- (c) "Code" means the California Public Utilities Code.
- (d) "CPUC" shall mean the California Public Utilities Commission.
- (e) "Engineer" shall mean the City Engineer of the City, or designee.
- (f) "Facility" or "Facilities" shall mean all property owned or used by the Franchisee in connection with this Franchise, including, but not limited to, traps, manholes, conduits, valves, appliances, attachments, pipelines, and service connections to the Franchisee's Facilities, whether installed by the Franchisee or not, erected, constructed, laid, operated or maintained in, upon, over, under, along or across any public street pursuant to any right or privilege granted by this Franchise.
- (g) "Franchise" shall mean the rights granted to Franchisee hereunder pursuant to the City's police power and applicable provisions of the Act, and any revisions thereto.
- (h) "Franchisee" shall mean Golden State Water Company, a California corporation and public utility within the meaning of Public Utilities Code § 216, and its lawful successors or assigns.
- (i) "Lay and Use" shall mean to lay, construct, erect, install, operate, maintain, use, repair, replace, relocate, remove or abandon.
- (j) "Ordinance" shall mean this Ordinance granting this Franchise to Franchisee, unless otherwise noted.
- (k) "Person" shall mean any individual, person, firm, partnership, or corporation.
- (I) "Pipes and Appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, fire hydrant, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment, appurtenance, and any other property located or to be located in, upon, along, across, under, or over the streets of the City, and used or useful in transmitting and distributing water. "Pipes and appurtenances" does not include poles unless approval is obtained pursuant to applicable law.
- (m) "Streets" shall mean the public streets, ways, and alleys as the same now or may hereafter exist within the City, other than state freeways or highways.
- (n) "Water" shall mean water of any type, including, without limitation, potable water, reclaimed water and wastewater.

(o) "Work" means any and all construction, installation, repair, maintenance, removal, or relocation of any pipes and appurtenances or other improvements performed under this Franchise.

Section 2. Grant of Franchise and Term.

- (a) <u>Grant of Franchise</u>. The right, privilege and franchise, subject to each and all of the terms and conditions contained in this Ordinance, and pursuant to the Act, is hereby granted to the Franchisee, to use, or lay and use, pipes and appurtenances for transmitting and distributing water for any and all purposes, in, under, along, across, or upon the streets of the City.
- (b) <u>Term</u>. The term of this Franchise shall be for a period of ten (10) years unless the term is shortened pursuant to subsection (c). This Franchise shall endure in full force and effect during that term (i) until the same shall, with the consent of the CPUC, be voluntarily surrendered or abandoned by its possessor, (ii) until the State of California or some municipal or public corporation thereunto duly authorized by law shall purchase by voluntary agreement or shall condemn and take under the power of eminent domain, all property actually used and useful in the exercise of this Franchise, and situated within the territorial limits of the State, municipal or public corporation purchasing or condemning such property, or (iii) until this Franchise shall be forfeited for noncompliance with its terms by the Franchisee.
- (c) <u>Franchise Re-Opener</u>. Notwithstanding the term of this Franchise at subsection (b), the City reserves the right to assess Franchisee's performance under this Franchise every five (5) years. Should the City Council find that Franchisee's performance is inadequate, the City may, in its sole discretion, send Franchise a notice to re-open the Franchise and require additional terms and provisions to improve and address Franchisee's performance under this Franchise. Should the City and Franchisee be unable to resolve Franchisee's performance inadequacies within thirty (30) days of the re-opener, the City may terminate this Franchise in accordance with subsection (d).
- (d) **Expiration**. This Franchise shall terminate upon the expiration of the term. If Franchisee continues to operate its pipes and appurtenances upon expiration of this Franchise, then such holding over shall constitute a renewal of this Franchise basis, until such time as the terms of a new Franchise have been approved by the City Council and accepted by Franchisee, unless the City provides Franchisee at least ninety (90) days' written notice that the City Council has elected not to renew the Franchise and the City does not thereafter accept the payment by Franchisee of any franchise fee set forth in Section 4. The terms of this Franchise shall otherwise remain in full force and effect during the holdover period, including, without limitation the franchise fee payment provisions set forth in Section 4 of this Franchise.
- (e) <u>Non-Exclusivity</u>. The granting of this Franchise shall not be construed to prevent the City from granting any identical or similar franchise to any entity other than Franchisee so long as such grant does not unreasonably interfere with the use of this Franchise by Franchisee or violate any provision of the Code.

Section 3. Franchise Acceptance.

No later than thirty (30) days after the adoption of this ordinance, the Franchisee shall file with the City Clerk a written acceptance of the Franchise hereby granted, and a statement to comply with the terms and conditions hereof. For purposes of measuring the Franchise term, the effective date of this Franchise shall be thirty (30) days following adoption of the Ordinance granting the Franchise. This Franchise shall be null and void if Franchisee's written acceptance is not filed within the time prescribed by this Section 3.

Section 4. Annual Franchise Fee & Costs.

- (a) <u>Franchise Fee.</u> The Franchisee shall pay to the City at the time hereinafter specified, in lawful money of the United States, a sum annually that shall be equivalent to two percent (2%) of the gross annual receipts of the Franchisee arising from the use, operation, or possession of this Franchise; provided, however, that such payment shall in no event be less than one percent (1%) of the gross annual receipts of the Franchisee derived from the sale of water within the limits of the City under this Franchise; and further that in the event the Legislature shall amend the Act to permit a franchise payment greater than the percentage formula specified herein, the Franchise fee agreed upon herein shall be automatically changed to the level expressed by the Legislature in amending such Act.
- (b) <u>Publication Costs</u>. Franchisee shall pay to City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this Franchise, such payment to be made within thirty (30) days after the City furnishes Franchisee with a written statement of such expenses.
- (c) <u>Permit Fees</u>. Franchisee shall pay all applicable permit fees, as they may be adopted and amended from time to time to the extent reasonable and otherwise permitted by applicable law.
- (d) Other Fees. Payment of fees and costs made by Franchisee to City pursuant to this Section are in addition to, and exclusive of, any and all lawfully authorized taxes and other fees, levies, or assessments now in effect or subsequently adopted in accordance with applicable laws.

Section 5. <u>Verified Statement of Gross Receipts; Payment of Franchise</u> <u>Fee; Audit</u>.

(a) <u>Verified Statement of Gross Receipts</u>. The Franchisee of this Franchise shall file with the City Clerk within three (3) months after the expiration of the calendar year, or fractional calendar year, following the date of the grant of this Franchise, and within three (3) months after the expiration of each and every calendar year thereafter, a duly verified statement showing in detail the following:

- i. The total gross receipts received by the Franchisee, its successors or assigns, from the use, operation or possession of this Franchise during the preceding calendar year, or fractional calendar year;
- ii. The total gross receipts received by the Franchisee from the sale of water within the limits of the City;
- iii. The method and supporting calculations used to calculate the franchise fees which are payable to the City in accordance with this Franchise;
- iv. Any change in the footage or internal diameter of pipelines, segregating such footage as to new pipelines laid or acquired during the preceding calendar year, pipelines in territory that was annexed or incorporated during the preceding calendar year and pipelines removed or abandoned in place during the preceding calendar year;
- v. The permit number of each permit obtained during the year with respect to operations under this Franchise; and
- vi. If cathodic protection is used for pipes or appurtenances installed or maintained pursuant to this Franchise, the location and types of anodes, including a description of the methods used as a protection against corrosion and electrolyte leakage.

City shall have the authority to reasonably dispute any verified statement.

- (b) Payment of Franchise Fee. It shall be the duty of the Franchisee to pay to the City within fifteen (15) calendar days after the time of or mailing such statement in lawful money of the United States, the specified percentage of its gross receipt for the calendar year, or such fractional calendar year, covered by such statement. Any neglect, omission or refusal by the Franchisee to file such verified statement, or to pay the percentage, at the times or in the manner herein before provided, shall be grounds for the declaration of a forfeiture of this Franchise and of all rights hereunder.
- i. Franchise fee due from Franchisee is delinquent if not received by the City on or before the due date during normal business hours. Should the due date occur on a weekend or holiday, the franchise fee must be received by the City during the business hours of the first regular working day following the weekend or holiday. If Franchisee fails to remit the franchise fee on or before the due date, and the remittance is not cured by Franchisee within thirty (30) days' written notice by the City, Franchisee shall pay interest at the rate of two percent (2.0%) per month of any fraction thereof on the amount of the fee from the date on which the fee first became delinquent, until paid. Subject to Section 5 hereof, any neglect, omission, or refusal by the Franchisee to file the verified statement, or to pay the percentage at the times or in the manner hereinbefore provided, shall constitute grounds for the declaration of forfeiture of this franchise and of all rights hereunder.

Audit. The City may, at any time, upon reasonable notice and during normal business hours, but no more than once a year, request an audit of the Franchisee's accounting of the annual Franchise fees paid to the City to confirm that the Franchisee is accurately calculating the annual Franchise fees paid to the City and that the Franchisee is accurately reporting the Franchisee's gross annual receipts. otherwise required by law, the City shall maintain confidentiality of all information provided by the Franchisee to the City in connection with such audit that the Franchisee has informed the City is confidential. Unless otherwise required by law, nothing herein shall be construed to require the Franchisee to make available to the City, its officials, employees, agents, or other representatives information that constitutes private or confidential information pertaining to specific customers of the Franchisee without the consent of such customers. All books and records of Franchisee relating to the calculation of the franchise fee for any calendar year shall be maintained by Franchisee for a period of at least four (4) years following delivery of the verified statement for such year. Franchisee shall reimburse the City for its actual and reasonable expense in performing an audit to the extent Franchisee has underpaid the City in equal to or in excess of five percent (5%) of what was owed. To the extent such underpayment is below five percent (5%) or if Franchisee overpaid the City, the City shall be solely responsible for its audit cost.

Section 6. Prior Franchises. This grant is made in lieu of all other franchises owned by the Franchisee, or by any successor of the Franchisee to any rights under this Franchise, for laying and using pipes and appurtenances for transmitting and distributing water in the streets and the acceptance of this Franchise hereby granted shall operate as an abandonment of all such franchises within the limits of the City, as such limits now or may hereafter exist, in lieu of which this Franchise is granted, except any franchise derived under Section 19 of Article XI of the Constitution of the State of California, as that section existed prior to the amendment thereof adopted October 10, 1911 (a "constitutional franchise"). All pipes and appurtenances erected, constructed, laid, operated, or maintained by the Franchisee in the streets, whether installed by the Franchisee now, or prior to the effective date of this Ordinance, except those maintained under prior right, shall become subject to all the terms and conditions of this Ordinance upon such effective date.

Section 7. Eminent Domain. This Franchise granted hereunder shall not in any way or to any extent impair or affect the City's right to acquire the property of the Franchisee hereof either by purchase or through the exercise of the right of eminent domain, and nothing therein contained shall be construed to contract away or to modify, or to abridge, whether for a term or in perpetuity, the City's right of eminent domain in respect to the Franchisee. This Franchise shall not be given any value before any court or other public authority in any proceeding of any character in excess of the costs to the Franchisee of the necessary costs of publication or any other sum paid by it to the City therefore at the time of the acquisition thereof.

Section 8. Construction and Installation.

- (a) <u>Construction Standards</u>. Franchisee shall construct, install, maintain and repair all pipes and appurtenances in accordance with all applicable federal, state and local laws, rules or regulations theretofore, or hereafter adopted by the City in the exercise of its police powers, and in accordance with the direction of the Engineer or the terms and conditions of any permit issued by a City department or agency, and not in conflict with the paramount authority of the State of California, including the Code and the rules, regulations, orders and decisions of the CPUC, and, as to state highways, subject to the provisions of general laws relating to the location and maintenance of such facilities.
- Use of Streets. Any work performed under the authority of this (b) Franchise shall be done, to the extent reasonably practicable and economically feasible and not inconsistent with the rules and regulations of the CPUC, with the least possible hindrance to the use of the streets for the purposes of travel. As soon as such work is completed, all portions of the streets that have been excavated or damaged thereby, shall be placed in as good condition as the same were before the commencement of such work to the reasonable satisfaction of the Engineer. In the event that Franchisee fails or neglects to make such street repair, replacement or restoration work, then thirty (30) days after written notice therefore has been given by the Engineer to Franchisee, City may perform such work at Franchisee's cost. Franchisee shall reimburse the City for all such reasonable costs within thirty (30) days of written invoice (including documentation of such costs in reasonable detail), plus the current rate of overhead charged by the City for all reimbursable work. Franchisee shall pay to the City, on demand, the cost of all repairs to public property made necessary by any operations of the Franchisee under this Franchise.
- (c) <u>Tunneling and Boring</u>. Where it is necessary to lay any underground pipes through, under or across any portion of a paved or macadamized street, the same, where practical and economically feasible and not inconsistent with the rules and regulations of the CPUC, shall be done by a tunnel or bore, so as not to disturb the foundation of such paved or macadamized street.
- (d) <u>Street Coverings</u>. All street coverings or openings of traps, vaults, and manholes shall be constructed flush with the surface of the streets; provided, however, that vents for underground traps, vaults and manholes may be constructed to extend above the surface of the streets if such vents are located in parkways, between the curb and the property line, and are not, in the reasonable opinion of the Engineer, hazardous to the public.
- (e) <u>Permits</u>. Franchisee shall not repair, replace, relocate or remove any pipelines and appurtenances or otherwise undertake any street excavations without first obtaining all permits required to be obtained from the Engineer (including, but not limited to, an encroachment permit); provided that in cases of emergencies affecting the public health and safety or the preservation of life and property, Franchisee shall apply for such permits as soon as reasonably practical after such emergency.
- (f) <u>Notice</u>. In addition to any other requirement of this Agreement, Franchisee shall not repair, replace, relocate or remove any pipes or appurtenances or

undertake any street excavations without first giving the City's City Manager and the Public Works Manager each written notice by email at least 30 days before commencing the work; provided that in cases of emergencies affecting the public health and safety or the preservation of life and property, Franchisee shall give the notice as soon as reasonably practicable.

(g) <u>Plans and Specifications</u>. To the extent not in conflict with the California Constitution, the Code, the rules and regulations of the CPUC, the Engineer shall have the right to give the Franchisee such directions for the location of any pipes and appurtenances as may be reasonably necessary to avoid sewers, water pipes, conduits or other structures lawfully in, along, across or under the streets; and prior to any work commenced by Franchisee, the Franchisee shall file with the Engineer plans and specifications showing the location and work thereof.

The Engineer shall have the right to review Franchisee's plans and specifications for the construction of any pipes and appurtenances for proper purposes, and, if, and to the extent permitted by the California Constitution and the rules, regulations, orders and decisions of the CPUC, approve such plans and specifications.

- (h) <u>Bonds</u>. At City's request, Franchisee shall make such deposits of money or file such bonds with the City as may be reasonably required to ensure satisfaction and completion of any work under this Franchise.
- (i) <u>Hazardous Waste</u>. In the event of a release of hazardous waste, as that term is defined in Section 1004(3) of the Resource Conservation and Recovery Act (RCRA) (42 USC § 6903(5)), by Franchisee or from any pipes and appurtenances, Franchisee shall immediately notify City, begin remedial work and pay for all related remedial costs reasonably incurred by Franchisee and City, to the extent such release was caused by Franchisee or its agents or subcontractors.

Section 9. Relocation, Abandonment & Removal.

Relocation. Franchisee shall, at the request of the City and (a) Franchisee's sole cost and expense, remove or relocate any pipes and appurtenances installed, used or maintained under this Franchise if and when made necessary by the lawful change in grade, alignment or width of any street, including the construction of any subway or viaduct, or any other street improvement of any kind required by the City or when necessary to make way for a proper governmental use of the streets. Franchisee shall remove or relocate its pipes and appurtenances to the nearest alternative location as reasonably established by the Engineer and acceptable to Franchisee, and within such time as the Engineer reasonably establishes. If Franchisee fails to relocate its pipes and appurtenances within the time reasonably required by the City, the City may cause the work to be done and shall keep an itemized account of the entire reasonable cost thereof, and Franchisee shall reimburse the City for its costs within ninety (90) days of Franchisee's receipt of the itemized account of costs. The City may consider Franchisee in default of this Franchise should Franchisee fail to comply with the notice, timing or direction to relocate its pipes and appurtenances reasonably established by the City.

Franchisee shall not be required to bear the expense of any removal or relocation made at the request of the City on behalf or for the benefit of any private developer or other non-governmental third party.

(b) <u>Abandonment & Removal</u>. Franchisee shall notify the City within thirty (30) days prior to any determination made by Franchisee to abandon the use of any pipes and appurtenances of its intent either to abandon the pipes and appurtenances in place, or remove all or a portion of the pipes and appurtenances. The Franchisee may thereafter abandon or remove the pipes and appurtenances in accordance with such terms and conditions as may be reasonably imposed by the Engineer to the extent not inconsistent with the California Constitution, the Code, the rules, regulations and decisions of the CPUC and customary industry practice.

Section 10. Maps and Plans.

- (a) <u>Provision of Maps and Plans</u>. City regularly performs improvement projects whereby facility maps and plans of Franchisee's pipes and appurtenances are needed to properly design and construct the project(s). Upon written request by the City, Franchisee shall, within 60 days upon receipt of said request, send a copy of the facility maps and as-built plans for its pipes and appurtenances within the project area. Franchisee shall provide said information in an electronic PDF format (or by mail if the electronic format is not available) at no charge.
- (b) <u>Content of Maps and Plans</u>. The Franchisee's maps and plans shall, to the extent the information is reasonably available, include, but not be limited to, information indicating the length of the Franchisee's main lines, the nominal external diameter of such mainlines and the points where they enter and exit the streets; old main lines abandoned in place, including the internal diameter of such main lines laid, removed, and/or abandoned in place; the footage of new conduits laid for wires, cables, telegraph, or telephone lines, old conduits removed, old conduits abandoned in place; and the diameter of such conduits laid, removed, and/or abandoned in place. The maps provided by Franchisee represent a visual aid to assist with the management of pipes and appurtenances. The location of pipes and appurtenances shown on the maps is not a guarantee of actual field conditions or a substitute for record drawings and field verification (see digalert.com).
- (c) <u>Potholing</u>. Upon City written notice, and in accordance with the City's schedule for a City improvement project, Franchisee shall determine horizontal and vertical location of its pipes and appurtenances and provide such information to City for City design purposes.
- (d) <u>Map Supplements</u>. Within one hundred eighty (180) days following the installation, change, removal or abandonment of any pipes and appurtenances in accordance with Sections 8 and 9, above, Franchisee shall file a map or maps showing the accurate location and size of the pipes and appurtenances installed, changed, removed or abandoned.

(e) Emergency Response Plans. Franchisee shall at all times during the term of this Franchise maintain emergency response plans as required by regulatory agencies having jurisdiction, including filing with the Los Angeles County Sheriff's Department and the Los Angeles County Fire Department a current copy of the Franchisee's water system Emergency Preparedness and Response Plan. Such plan shall address all federal, state and local requirements for prevention of and response to all risks, whether natural or manmade. Franchisee will contact the City Manager and Public Works Manager within 24-hours of the emergency.

Section 11. Other Franchisee Obligations

- (a) <u>Fire Standards</u>. Grantee shall comply with all local fire protection standards as required by Section VI of CPUC General Order 103-A, as such requirements may be duly amended by the CPUC.
- (b) Franchisee General Rate Case. Franchisee shall provide the City with information regarding Franchisee's general rate case filing in accordance with the procedures of the CPUC. The general rate case information provided to the City shall include information on the rates requested for Region II, proposed capital improvements impacting City water customers and reasons for the proposed increase in rates and capital improvements. The information shall also include information on how to participate in a proceeding, how to subscribe to proceeding information, how to participate in public hearings and how to obtain other information regarding a general rate case. Promptly thereafter, Franchisee shall meet with the City Manager upon the City Manager's request to discuss the information provided by Franchisee herein. Franchisee shall provide a report to the City Council, in coordination with the City, at the City Council's request. Such report shall identify specific reasons for the rate increases and information specific to City in the general rate case application.
- (c) Reports. In coordination with the City, Franchisee shall make a presentation to the City Council no more frequently than annually regarding Franchisee rates, drought restrictions, if any, conservation programs, low income assistance programs, capital improvement projects and other matters of concern specific to Franchisee identified by the City at least thirty (30) days prior to the date on which the City desires a presentation be made to the City Council.
- (d) <u>Other Reports</u>. Upon the request of the City Manager, Franchisee shall provide the City Manager a detailed report regarding Franchisee's rates, status of infrastructure improvements impacting City customers, regional water quality and policy developments and CPUC proceedings that may impact City customers no more frequently than annually.
- (e) <u>Customer Information</u>. Franchisee shall make available to City customers information on its website, gswater.com, relating to rates charged by Franchisee, conservation programs and low income assistance programs applicable to City customers.

- (f) <u>Water Quality Reports</u>. Franchisee shall provide the City Manager and each member of the City Council an annual water quality report in compliance with the U.S. Environmental Protection Agency's Consumer Confidence Report rule as required by the California Water Resources Control Board, Division of Drinking Water. Franchisee shall also make available its most recent water quality report applicable to customers in the City on its website at www.gswater.com.
- Section 12. Faithful Performance Bond. On or before the effective date of this Ordinance granting this Franchise, the Franchisee shall file and thereafter at all times during the life of this Franchise keep on file with the City Clerk a corporate surety bond approved by the City Attorney running to the City in the penal sum of Fifty Thousand Dollars (\$50,000.00), with a surety licensed to do business in California and approved by the City Clerk. The bond shall provide that the Franchisee shall well and truly observe, fulfill, and perform each lawful condition of this Franchise in all material respects and that in case of any breach of a lawful condition of the bond in any material respects the whole amount of the penal sum shall, to the extent permitted by applicable law and not void as a penalty, be deemed to be liquidated damages and shall be recoverable from the principal and sureties of the bond. If the bond is not filed prior to the effective date of this Ordinance granting this Franchise, the award of this Franchise may be set aside and this Ordinance granting this Franchise repealed at any time prior to the filing of the bond and any money paid in consideration for the award of this Franchise shall be deemed forfeited. This clause shall in no way limit the Franchisee's defense and indemnity obligations nor the coverage or applicability of the insurance policies provided by the Franchisee under this Ordinance. In no event shall City be able to recover any amount under the bond for any liability paid for by insurance under Section 13 or any other bond provided by Franchise to the City.

Section 13. Insurance.

- (a) For the term of this Franchise, Franchisee shall obtain or provide satisfactory evidence of having policies of commercial general liability, and auto liability insurance and if the Franchisee has not obtained a certificate of self-insurance from the California Department of Industrial Relations, workers' compensation insurance, in each case, from companies authorized to transact business in the State of California by the Insurance Commissioner of California, and with a Best's rating of "A" or better upon the terms set forth below to the extent commercially reasonable.
 - i. The policy of liability insurance shall:
- a. Be issued to the Franchisee and name the City, its officers, officials and employees as additional insureds;
- b. Defend and indemnify the insureds against all liability for personal injury, bodily injury, wrongful death, and property damage arising from activities conducted pursuant to this Franchise by providing coverage therefor, including, but not limited to, coverage for negligent acts or omissions of the Franchisee and the

agents, servants, and employees thereof, committed in the conduct of Franchise operations; and

- c. Provide a combined single limit of liability insurance in the amount of Ten Million Dollars (\$10,000,000.00) and provide pollution liability including products liability for potable water with no lead exclusion, provided the coverage is commercially available, with a limit no less than Five Million Dollars (\$5,000,000.00) per claim or occurrence and Five Million Dollars (\$5,000,000.00) aggregate per policy per period of one (1) year.
- ii. The Franchisee shall notify the City should the Franchisee receive any notice of cancellation at least thirty (30) calendar days prior to cancellation date.
- iii. If the Franchisee has not provided the City with satisfactory evidence that it has obtained consent to self-insure from the California Department of Industrial Relations, the Franchisee shall provide the City satisfactory evidence that it has obtained a policy of workers' compensation that:
- a. Has been previously approved as to substance and form by the California Insurance Commissioner;
- b. Covers all employees of the Franchisee who in the course and scope of their employment are to conduct or do work pursuant to the Franchise operations;
- c. Provides for every benefit and payment presently or hereinafter conferred by Division 4 of the Labor Code of the State of California upon an injured employee, including the vocational rehabilitation and death benefits; and
- d. Be non-cancellable without thirty (30) calendar days' written notice thereof directed to the City Clerk.
- iv. The Franchisee shall provide auto combined single limit (CSL) liability insurance for owned, non-owned and hired autos using ISO Business Auto Coverage form CA 00 01 or its equivalent with a limit of no less than One Million Dollars (\$1,000,000.00) per accident.
- v. Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to the Franchisee's commercial general liability policy, shall be delivered to the City at or prior to the adoption of this Ordinance and prior to the cancellation or termination of any insurance policy.
- vi. The Franchisee may maintain self-insured retentions and deductibles at its discretion, but the amounts shall be disclosed on the insurance certificates.

- vii. For any claims related to this Franchise, the Franchisee's insurance coverage shall be primary insurance as respects the City, its officials and employees. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents, or volunteers shall be excess of the Franchisee's insurance and shall not contribute with it.
- (b) The Franchisee hereby waives its rights of subrogation that any insurer of the Franchisee may acquire from the Franchisee by virtue of the payment of any loss. The Franchisee shall obtain any endorsement that may be necessary to effect this waiver of subrogation. The workers' compensation policy, if required, shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Franchisee, its employees.

Section 14. <u>Indemnification</u>. Franchisee shall indemnify to the fullest extent permitted by law, and defend and hold the City, and its Council members and employees, free and harmless from and against all claims, demands, liabilities, losses, costs, and expenses, including reasonable attorney fees, liens, or judgments, arising from the Franchisee's operations under this Franchise, including claims, demands, liabilities, losses, costs, and expenses arising from the acts or omissions of the Franchisee's directors, officers, employees, agents, and other representatives in connection with the Franchisee's operations under this Franchise. The Franchisee shall indemnify the City, and its Council members and employees for any claims, demands, liabilities, losses, or expenses, including attorney fees, liens, or judgments arising out of the acts, omissions, or negligence of the Franchisee's contractors or subcontractors in connection with the Franchisee's operations under this Franchise. The indemnity provided herein shall survive the expiration or other termination of this Franchise.

Section 15. Assignment.

- (a) To the extent permitted by applicable law, the Franchisee shall not directly or indirectly sell, transfer, assign, or lease this Franchise or any part thereof, except with the City Council's written consent. The Franchisee is put on notice that the City Council may elect to challenge the assignment of this Franchise before the CPUC.
- (b) Such sale, transfer, assignment, lease, or agreement shall be made by filing with the City Council a copy of the duly executed instrument of such sale, transfer, assignment, lease, or agreement and, if required, a written request for the consent of the City Council to such sale, transfer, assignment, lease or agreement. As a condition to the granting of consent to such sale, transfer, assignment, lease, or agreement, the City Council may impose such reasonable additional terms and conditions upon this Franchise and upon the Franchisee or assignee, which the City Council may deem to be in the public interest to the extent not in conflict with the California Constitution, the California Public Utilities Code and the rules, regulations, decisions and policies of the CPUC. Such additional terms and conditions shall be expressed by ordinance. The Franchisee shall have no right to sell, transfer, assign, or lease this Franchise, or any part thereof, except in the manner aforesaid, unless otherwise permitted by applicable law. This subsection

applies to any assignment, whether by operation of law, by a voluntary act of the Franchisee, or otherwise.

Section 16. Failure to Comply.

- (a) If the Franchisee of this Franchise shall fail, neglect, or refuse to comply with any of the provisions or conditions hereof in any material respect, and shall not, within ten (10) calendar days after written demand for compliance, begin the work of compliance, or after such beginning shall not prosecute the same with due diligence to completion, then the City Council, after a noticed public hearing, may declare this Franchise forfeited.
- (b) The City may sue in its own name for the forfeiture of this Franchise, or the imposition of any remedy allowed by law, in the event of noncompliance in any material respect by the Franchisee, its successors or assigns, with any of the conditions thereof.
- **Section 17.** Compliance with Applicable Law. Until such time as (a) this Franchise terminates, (b) the Franchisee removes all of its pipes and appurtenances, and (c) the Franchisee completes any necessary remedial work, the Franchisee will comply with all laws applicable to its pipes and appurtenances remaining in the streets, including, but not limited to, all present and future ordinances of the City not in conflict with the paramount authority of the State of California, including the Code and the rules, regulations, orders and decisions of the CPUC. Franchisee shall comply with the water loss control regulations of the State of California Department of Water Resources in all material respects.
- **Section 18.** <u>Notice.</u> All notices, requests and demands hereunder must be in writing to be effective. All notices required to be given hereunder or by operation of law in connection with the performance or enforcement hereof shall be deemed given upon delivery if delivered personally (which includes notices delivered by messenger or overnight courier) or, if delivered by mail, shall be deemed given three days after being deposited by first class mail in any duly authorized United States mail depository, postage prepaid. All such notices shall be addressed as follows, or to such other address or addresses as the Parties may from time to time specify in writing: (i) Golden State Water Company, 630 E. Foothill Blvd,, San Dimas, California 91773, Attention: Central District Manager, and (ii) City of Artesia, 18747 Clarkdale Avenue, Artesia, California 90701, Attention: City Manager.
- **Section 19.** <u>Independent Contractor</u>. Nothing herein contained shall be deemed to create an agency, joint venture, or partnership between the City and Franchisee.
- **Section 20.** Entire Agreement. This Franchise constitutes the entire agreement between the Parties hereto and supersedes any and all prior agreements, whether oral or written, relating to the subject matter of the Franchise. Any modification of this Franchise will be effective only if it is in writing executed by City and Franchisee.

- **Section 21.** Governing Law and Venue. The Franchisee and City understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the Parties to this Franchise and also govern the interpretation of this Franchise. In the event of any legal action to enforce or interpret this Franchise, the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California, and the City and Franchisee agree to and to hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure § 394. Furthermore, City and Franchisee specifically agree to waive any and all rights to request that an action be transferred for trial to another county. Notwithstanding the foregoing, a proceeding may also be brought before the CPUC for such purpose.
- **Section 22.** Consent to Breach Not Waiver. No term or provision of this Agreement shall be deemed waived and no breach excused, unless such a waiver or consent shall be in writing and signed by the City and Franchisee claimed to have waived or consented. Any consent by the City and Franchisee to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.
- **Section 23.** Calendar Days. Any reference to the word "day" or "days" shall mean calendar day or calendar days respectively, unless otherwise expressly provided.
- **Section 24.** Attorney's Fees. In any action or proceeding to enforce or interpret any provision of this Franchise or where any provisions hereof is validly asserted as a defense, City and Franchisee shall bear their own attorney's fees, costs and expenses, unless otherwise agreed by the parties in connection with the settlement of any dispute.
- **Section 25.** <u>Interpretation.</u> This Franchise has been negotiated at arm's length and between persons sophisticated and knowledgeable in the matters dealt with in this Franchise. In addition, City and Franchisee have been represented by experienced and knowledgeable independent legal counsel of their own choosing or has knowingly declined to seek such counsel despite being encouraged and given the opportunity to do so. Each Party further acknowledges that they have not been influenced to any extent whatsoever in executing this Franchise by any other Party hereto or by any person representing them, or both. Accordingly, any rule of law, (including California Civil Code § 1654) or legal decision that would require interpretation of any ambiguities in this Franchise against the Party that drafted it is not applicable and it deemed waived. The provisions of this Franchise shall be interpreted in a reasonable manner to affect the purpose of the Parties to this Agreement.
- **Section 26.** <u>Severability.</u> Whenever possible, each provision of this Franchise shall be interpreted in such a manner as to be effective and valid under applicable law. If any term, condition, provision or article of this Franchise is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

Section 27. <u>Authority to Execute This Agreement</u>. City and Franchisee represent and warrant that this Franchise has been duly authorized and executed and constitutes the legally binding obligation of their respective organization or entity, enforceable in accordance with its terms.

Section 28. Conditions of Effectiveness. This ordinance shall take effect thirty (30) days after its adoption, provided that Franchisee has filed written acceptance thereof. The City Clerk shall certify to the adoption of this ordinance and shall cause the same to be published as required by law.

of, 2024.	by the City Council of the City of Artesia on the day
ATTEST:	Tony Lima, Mayor
Jennifer Alderete City Clerk	_

Ordinance No. 24 was introduced at a regular of Artesia held on, 2024, at the City Council at its regular meeting held on following vote:	meeting of the City Council of the City and was finally passed and adopted by
AYES: NOES: ABSENT: ABSTAINED:	
Jennifer Alderete City Clerk	

CITY COUNCIL AGENDA REPORT



MEETING DATE: November 19, 2024 ITEM NO: 10A.

TO: Mayor and Members of the City Council

SUBJECT: Introduction of an Ordinance Granting Golden State Water Company a Franchise Agreement

FROM: Karen Lee, Special Projects Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager Jamie Murguia, Finance Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

- 1. Open and conduct a public hearing; and
- 2. By motion, introduce for first reading of Ordinance No. 24-957, An Ordinance of the City Council of the City of Artesia, California, Granting to Golden State Water Company, A California Corporation, the Right, Privilege and Franchise to Lay and Use Pipes and Appurtenances for Transmitting and Distributing Water For Any and All Purposes Under, Along, Across, or Upon the Public Streets, Ways, Alleys, and Places, as the Same or Now or May Hereafter Exist, Within Said Municipality.

BACKGROUND:

At the October 14, 2024, regular City Council meeting, the City Council adopted Resolution No. 24-3017, which repealed Resolution No. 24-3012 and declared the Council's intention to adopt an ordinance granting Golden State Water Company ("Golden State") a water pipeline franchise in the City of Artesia. Notice of the City Council public hearing was published in the Los Cerritos Community News on October 18, 2024, in accordance with the Artesia Municipal Code (AMC) and Government Code Sections 65090, 65091, 65856(b) and 65867.

ANALYSIS:

Staff negotiated a new franchise agreement with Golden State, which is memorialized in proposed Ordinance No. 24-957. If adopted, the proposed ordinance will:

- Establish a 10-year term for the franchise agreement;
- Require Golden State to comply with construction standards at the federal, state, and local levels;
- Provide the City 2% of Golden State's gross annual receipts; and
- Reimburse the City for the costs of publishing the public hearing notice.

If adopted, the proposed ordinance will become effective 30 days after the second reading.

FISCAL IMPACT:

Currently, the City receives annual Franchise Fees from Golden State on a formula basis of 2% of gross annual receipts. With the adoption of this agreement, the City will continue to receive annual Franchise Fees on the same percentage basis. For background, the City received \$76,931 in Fiscal Year 2023-24, and \$59,859 in Fiscal Year 2022-23.

RECOMMENDED COUNCIL ACTION:

- 1. Open and conduct a public hearing; and
- 2. By motion, introduce for first reading Ordinance No. 24-957, An Ordinance of the City Council of the City of Artesia, California, Granting to Golden State Water Company, A California Corporation, the Right, Privilege and Franchise to Lay and Use Pipes and Appurtenances for Transmitting and Distributing Water For Any and All Purposes Under, Along, Across, or Upon the Public Streets, Ways, Alleys, and Places, as the Same or Now or May Hereafter Exist, Within Said Municipality.

Attachments

Ordinance 24-957.pdf



CITY COUNCIL AGENDA REPORT

MEETING DATE: December 16, 2024 ITEM NO: 9E.

TO: Mayor and Members of the City Council

SUBJECT: Second Reading of An Ordinance Relating to Time, Date, and Location of the Placement of

Solid Waste Collection Containers

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:

Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that City Council adopt Ordinance No. 24-964, An Ordinance of the City Council of the City of Artesia, California, Amending Section 6-2.114 of Chapter 2 (Solid Waste and Recycling) of Article 1 (Garbage, Rubbish, and Waste Materials) of Title 6 (Sanitation and Health) of the City of Artesia Municipal Code Relating to the Time, Date, and Location of the Placement of Containers for Waste Collection and Finding the Action Exempt from CEQA Under Title 14 of the California Code of Regulations § 15061(b)(3).

BACKGROUND:

The City Council took action to waive further reading, and introduce Ordinance No. 24-964 at the November 18, 2024 City Council meeting.

FISCAL IMPACT:

There is no fiscal impact associated with the approval of this item.

Attachments

Ordinance 24-964.pdf
Staff Report Ordinance 24-964.pdf

ORDINANCE NO. 24-964

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, AMENDING SECTION 6-2.114 OF CHAPTER 2 (SOLID WASTE AND RECYCLING) OF ARTICLE 1 (GARBAGE, RUBBISH, AND WASTE MATERIALS) OF TITLE 6 (SANITATION AND HEALTH) OF THE CITY OF ARTESIA MUNICIPAL CODE RELATING TO THE TIME, DATE, AND LOCATION OF THE PLACEMENT OF CONTAINERS FOR WASTE COLLECTION AND FINDING THE ACTION EXEMPT FROM CEQA UNDER TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS § 15061(b)(3)

WHEREAS, the City of Artesia, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, pursuant to Cal. Const. Art. XI, Sec. 7 and under the City's general police powers, the City is empowered and charged with responsibility for the health, safety, and welfare of its residents; and

WHEREAS, the City regulates the collection and disposal of garbage, solid waste, recyclable materials, organic waste, refuse, rubbish, offal, trimmings, and other refuse matter within the City, pursuant to Chapter 2 of Title 6 of the City of Artesia Municipal Code ("AMC"); and

WHEREAS, pursuant to AMC Section 6-2.114 (Containers: Placement for Collection), the City regulates when and where containers for holding solid waste, recyclable materials, and organic waste shall be placed for collection. When not placed for collection, the City regulates where the containers shall be stored; and

WHEREAS, AMC Section 6-2.114 does not prescribe specific timeframes by which containers for holding solid waste, recyclable materials, and organic waste must be removed from the public right-of-way after the time of collection. The City is aware that some containers regularly obstruct the public right-of-way for extended periods of time after the time of collection, causing health and safety concerns due to the interrupted access to public roadways and limits public parking; and

WHEREAS, moreover, waste containers left on the street also attract pests, emit unpleasant smells, attract unwanted behaviors such as "dumpster-diving," and generally create an eyesore in residential neighborhoods; and

WHEREAS, the City now desires to amend AMC Section 6-1.114 to establish clear regulations regarding when containers for holding solid waste, recyclable materials, and organic waste may be placed for collection, and when containers must be stored out of the public right-of-way before and after the time of collection.

NOW, THEREFORE, the City Council of the City of Artesia does ordain as follows:

<u>Section 1</u>. <u>Incorporation</u>. The recitals above are each incorporated by reference and adopted as findings by the City Council.

Section 2. CEQA. Under Title 14 of the California Code of Regulations section 15061(b)(3), the California Environmental Quality Act ("CEQA") only applies to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Therefore, the adoption of this Ordinance is statutorily exempt from CEQA in that it is certain that there is no possibility that the proposed Ordinance may have a significant effect on the environment.

<u>Section 3</u>. <u>Code Amendment</u>. Section 6-2.114 of the Artesia Municipal Code is hereby amended as set forth below, with additions shown in <u>underline</u> and deletions in <u>strikethrough</u>, attached hereto and incorporated herein by reference:

"§ 6-2.114 Containers: Placement for Collection.

Each container for holding solid waste, recyclable materials, and organic waste shall be kept on the premises of the person providing the container; provided, however, on the day designated for collection and before the time collection begins in the district in which such premises are located, such containers shall be placed for collection as follows:

- (a) On any premises adjacent to a dedicated paved alley in a block with access to such alley at each end of the block, such containers shall be placed on or within two feet of the rear property line of such premises and shall be readily accessible for collection from the alley. Each such premises shall be identified by the street address of such premises, which address shall be painted and maintained legibly in numbers not less than two inches in height placed on each container or on a fence or other structure at the rear of such premises and abutting on such alley. It is the responsibility of the owner or occupant of such premises to comply with the requirements of this subsection. Should he or she fail to do so, the City may paint such numbers and charge the cost thereof to such owner or occupant.
- (b) Where such premises are not adjacent to an alley which is paved and dedicated, with access to such alley from each end of the block, each such container shall be placed on the curb in front of the premises occupied by the person placing the container or on the curb at the side of the premises where such premises are adjacent to more than one street.
- (c) No person shall place, or cause, or allow to be placed a container for solid waste, recyclable materials, and/or organic waste for collection on a street, curb, or alley before 6:00 p.m. on the day immediately prior to the day designated for such collection; nor shall any person permit such container or containers to remain thereat after 8:00 p.m. on the designated day of collection. Notwithstanding section 6-2.121 of this Chapter, every violation of this subsection (c) shall be punishable, at the sole discretion of the City, as a misdemeanor or infraction pursuant to Chapter 1-2 of this Code, or by civil and/or administrative fines

pursuant to Chapter 1-7 of this Code. Each such person violating is guilty of a separate offense for each and every day during any portion of which such violation is committed.

(d) It is unlawful for any person to place any solid waste, recyclable materials, and organic waste accumulating on any premises within the City in a container for solid waste, recyclable materials, and organic waste accumulated in, upon, or from any other premises within the City; nor shall any person place any such container for the collection of solid waste, recyclable materials, and organic waste in, upon, in front of, or in the rear of any premises other than that at which the solid waste, recyclable materials, or organic waste was generated."

<u>Section 4</u>. <u>Effective Date</u>. This Ordinance will become effective 30 days following its adoption.

<u>Section 5</u>. <u>Publication</u>. The City Clerk directed to certify to the adoption of this Ordinance and post or publish this Ordinance as required by law.

<u>Section 6</u>. <u>Severability</u>. If any provision of this Ordinance or its application to any person or circumstance is held to be invalid, such invalidity has no effect on the other provisions or applications of the Ordinance that can be given effect without the invalid provision or application, and to this extent, the provisions of this Ordinance are severable. The City Council declares that it would have adopted this Ordinance irrespective of the invalidity of any portion thereof.

<u>Section 7.</u> Record of Proceedings. The documents and materials associated with this ordinance that constitute the record of proceedings on which these findings are based are located at 18747 Clarkdale Avenue, Artesia, California, 90701. The City Clerk is the custodian of the record of proceedings

PASSED, APPROVED AND ADOPTED by the City Council of the City of Artesia, California, at a regular meeting of the City Council held on the 16th day of December, 2024.

	Mayor	
ATTEST:		
Jennifer Alderete, City Clerk	-	
APPROVED AS TO FORM:		
City Attorney, Best Best & Kriger	_	



CITY COUNCIL AGENDA REPORT

MEETING DATE: November 19, 2024 ITEM NO: 9F.

TO: Mayor and Members of the City Council

SUBJECT: Introduction of An Ordinance Relating to Time, Date, and Location of the Placement of

Solid Waste Collection Containers

FROM: Okina Dor, Community Development Director

HongDao Nguyen, City Attorney

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager

Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council introduce, as read by title only, Ordinance No. 24-964, An Ordinance of the City Council of the City of Artesia, California, Amending Section 6-2.114 of Chapter 2 (Solid Waste and Recycling) of Article 1 (Garbage, Rubbish, and Waste Materials) of Title 6 (Sanitation and Health) of the City of Artesia Municipal Code Relating to the Time, Date, and Location of the Placement of Containers for Waste Collection and Finding the Action Exempt from CEQA Under Title 14 of the California Code of Regulations § 15061(b)(3).

BACKGROUND:

The City currently regulates the collection and disposal of garbage, solid waste, recyclable materials, organic waste, refuse, rubbish, offal, trimmings, and other refuse matter within the City, pursuant to Chapter 2 of Title 6 of the City of Artesia Municipal Code ("AMC"). The City has regularly updated the Chapter to reflect developments in state law; for example, waste diversion and reduction programs mandated by CalRecycle.

Pursuant to AMC Section 6-2.114 (Containers: Placement for Collection), the City regulates when and where commercial and residential waste containers shall be placed for garbage collection. Section 6-2.114 mandates that each container for holding solid waste, recyclable materials, and organic waste be kept on the premises of the person using the container. On the day designated for garbage collection, containers are placed for collection as specified by the municipal code. At premises adjacent to a dedicated paved alley, waste containers are placed in the alley for collection. Where premises are not adjacent to an alley, such as homes in residential neighborhoods, waste containers are placed on the curb in front of the premises.

However, AMC Section 6-2.114 does not provide a definitive timeframe for when waste containers must be removed from an alley or curb after garbage collection. The City has been made aware that some residents regularly leave waste containers on the curb in front of their residences for multiple days after garbage collection. This practice obstructs the public right-of-way and limits public parking along residential streets. Moreover, waste containers left on the street also attract pests, emit unpleasant smells, attract unwanted behaviors such as "dumpster-diving," and generally create an eyesore in residential neighborhoods.

These issues prompted the City to review the AMC to see if the regulations could be strengthened to address these problems.

ANALYSIS:

Staff recommends that the City Council consider amending AMC Section 6-2.114 to include express language addressing when waste containers must be removed from alleys and curbs following garbage collection.

The proposed ordinance would amend AMC Section 6-2.114 to permit containers for solid waste, recyclable materials, and organic waste to be placed in an alley, street, or on a curb no earlier than 6:00 PM the night before the designated garbage collection day. The proposed ordinance would also require that containers be removed no later than 8:00 PM on the designated garbage collection day. These regulations are consistent with similar ordinances in surrounding jurisdictions such as the cities of Bellflower, Cerritos, Hawaiian Gardens, and Lakewood.

The proposed ordinance would also amend Section 6-2.114 to reference enforcement remedies. Violations would be punishable as a misdemeanor, infraction, or as an administrative and/or civil fine pursuant to AMC Chapter 1-2 (Penalty Provisions and Judicial Challenges) and Chapter 1-7 (Administrative Citations). For each and every day that a violation persists, the violation shall be treated as a separate occurrence and considered a separate offense.

ENVIRONMENTAL:

Under Title 14 of the California Code of Regulations section 15061(b)(3), the California Environmental Quality Act ("CEQA") does not apply to a project where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The adoption of the proposed ordinance would be exempt from CEQA under this statute, because it is certain that there is no possibility that the proposed ordinance may have a significant effect on the environment.

FISCAL IMPACT:

There is no fiscal impact associated with approval of Ordinance No. 24-964.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council introduce, as read by title only, Ordinance No. 24-964, An Ordinance of the City Council of the City of Artesia, California, Amending Section 6-2.114 of Chapter 2 (Solid Waste and Recycling) of Article 1 (Garbage, Rubbish, and Waste Materials) of Title 6 (Sanitation and Health) of the City of Artesia Municipal Code Relating to the Time, Date, and Location of the Placement of Containers for Waste Collection and Finding the Action Exempt from CEQA Under Title 14 of the California Code of Regulations § 15061(b)(3).

Attachments

Ord 24-964.pdf

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 9F.

TO: Mayor and Members of the City Council

SUBJECT: Annual and Five-Year Development Impact Fee Report

FROM: Adrian Fajardo, Management Analyst

Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council receive and file the Fiscal Year 2023-24 Annual and Five-Year Development Impact Fee Report.

BACKGROUND:

The Mitigation Fee Act, established under California Government Code Sections 66000-66025, governs the collection and use of Development Impact Fees by local agencies. AB 1600 ensures that fees collected from developers are directly tied to mitigating the impacts of new development on public facilities and infrastructure. It requires local governments to justify fees through a nexus study, maintain transparency through annual reporting, and allocate funds solely for the purposes for which they were collected.

On May 13, 2019, the City Council adopted Resolution No. 19-2742, which established the City of Artesia's Development Impact Fee Schedule. The fee schedule was based on a comprehensive Development Impact Fee Study completed by Willdan Financial Services, which was completed on May 1, 2019. AB 1600 further requires that this report be made publicly available no fewer than 15 days before the City Council considers it during a regular meeting. The Fiscal Year 2023-24 Annual and Five-Year Development Impact Fee Report comply with these requirements and were made available online on December 1, 2024.

ANALYSIS:

The City collects Development Impact Fees to support the following designated funds:

- · Public Facilities
- · Traffic Facilities
- · Storm Drain Facilities
- Parks and Recreation Facilities
- Community Center Facilities

AB 1600 requires California agencies to report annually on the Development Impact Fees collected throughout the fiscal year and their uses. Within 180 days after the last day of each fiscal year, agencies must make the following information available for each fee:

A brief description of the type of fee in the account or fund

- · The amount of the fee
- · The beginning and ending balance of the account or fund
- · The amount of the fees collected and the interest earned
- An identification of each public improvement on which fees were expended and the amount of the
 expenditures on each improvement, including the total percentage of the cost of the public improvement that
 was funded with fees
- · An identification of an approximate date by which the construction of the public improvement will commence
- · A description of each interfund transfer or loan made from the account or fund
- The amount of refunds of fees unspent after five years

In addition, every five years, agencies must:

- Identify the fee's purpose
- Demonstrate a reasonable relationship between the fee and its purpose
- Identify all sources and amounts of funding anticipated to complete financing for incomplete improvements in the fee program
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

On October 11, 2023, Governor Newsom signed AB 516 (Ramos) into law, amending certain portions of the Mitigation Fee Act relating to an agency's reporting requirements. Annual and five-year reports must now also include the following information:

- Identification of each public improvement identified in the previous report, and whether construction began on the approximate date noted
- For previously identified projects that did not start construction on the approximate date identified in the prior report, a reason for the delay and a revised approximate construction start date
- For any refunds made, the number of persons or entities identified to receive those refund

In summary, the AB 1600 Development Impact Fee Annual Report is essential for promoting transparency and accountability in Artesia. It ensures that funds collected from developers are allocated as intended to benefit the community and support the infrastructure needs created by new developments.

FISCAL IMPACT:

There is no fiscal impact associated with the receipt and filing of this report. As of June 30, 2024, no refund of development impact fees is required. Development impact fees ensure that new developments contribute to necessary public improvements, reducing the financial burden on the City's General Fund.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council receive and file the Fiscal Year 2023-24 Annual and Five-Year Development Impact Fee Report.

Attachments

FY 2024 DIF Annual and 5-Year Report



DEVELOPMENT IMPACT FEE ANNUAL AND FIVE-YEAR REPORT

City of Artesia

For the Fiscal Year Ending June 30, 2024

EXECUTIVE SUMMARY

Development Impact Fees (DIFs) are fees imposed by a local government on new or proposed development projects to ensure public services and infrastructure will be sufficient to serve those new development projects. California state law requires local agencies, on an annual basis, to prepare a report on the status of their Development Impact Fee (DIF) program in accordance with the Mitigation Fee Act (AB 1600). This document serves as the City of Artesia's Mitigation Fee Act report for the fiscal year spanning July 1, 2023, to June 30, 2024 (FY 2023-24), as well as the five-year report covering fiscal years 2020 through 2024.

The fees for Public Facilities, Traffic Facilities, Storm Drainage Facilities, Parks and Recreation Facilities, and Community Center Facilities were adopted in May 2019 by Resolution No. 19-2742.

Annual Development Impact Fee Reporting Requirements

California Government Code Section 66006 (b) defines the specific reporting requirements for local agencies that impose DIFs on new development. Annually, for each separate fund established for the collection and expenditure of DIFs, the local agency shall, within 180 days of the close of the fiscal year, make available to the public the information shown below for the most recent fiscal year.

- a) A brief description of the type of fee in the account or fund.
- b) The amount of the fee.
- c) The beginning and ending balance of the account or fund.
- d) The amount of the fees collected and interest earned.
- e) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
- f) (1) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.
 - (2) An identification of each public improvement identified in a previous report pursuant to clause (1) and whether construction began on the approximate date noted in the previous report.
 - (3) For a project identified pursuant to clause (2) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction
- g) A description of each inter-fund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an inter-fund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

h) The amount of refunds made pursuant to subdivision (e) of Section 66001, the number of persons or entities identified to receive those refunds, and any allocations pursuant to subdivision (f) of Section 66001.

Five-Year Development Impact Fee Reporting Requirements

Additionally, California Government Code Section 66001 (d) (1) requires the local agency make all of the following findings every fifth year with respect to that portion of the account remaining unexpended, whether encumbered to a specific project or remaining unencumbered in an impact fee fund.

- a) Identify the purpose to which the fee is to be put
- b) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged
- c) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements
- d) Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

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PUBLIC FACILITIES FUND

Pursuant to California Government Code section 66006(b)(1), for each separate account or fund established, the City shall, make available to the public the following information for the fiscal year:

(A) A brief description of the type of fee in the account or fund.

The Public Facilities Fee is intended to fund the construction, expansion, and improvement of public facilities to address increased demands from new development.

(B) The amount of the fee.

See Exhibit B attached to this report.

(C) The beginning and ending balance of the account or fund.

Table 1 summarizes the beginning and ending fund balances for the Public Facilities Fee for FY 2023-2024 and tracks fund availability using a five-year revenue test.

(D) The amount of the fees collected and the interest earned.

Table 1 shows the fees collected and the interest earned for the Public Facilities Fee for FY 2023-2024.

Table 1: Public Facilities Fund

Statement o	Statement of Revenues, Expenditures, and Changes in Fund Balance											
Description	FY	2019-2020	FY 2020-2021		FY 2021-2022		FY 2022-2023			2023-2024		
REVENUES												
Development Impact Fees	\$	2,271.00	\$	1,859.08	\$	10,059.71	\$	133,739.00	\$	26,538.18		
Interest Earned		53.83		8.11		39.86		1,618.71		5,905.18		
Total Revenues	\$	2,324.83	\$	1,867.19	\$	10,099.57	\$	135,357.71	\$	32,443.36		
EXPENDITURES												
Project Expenditures		-		-		-		-		29,039.28		
Administrative Allowance		-		-		-		-		-		
Transfers Out		-		-		-		-		-		
Total Expenditures	\$	=	\$	-	\$	=	\$	=	\$	29,039.28		
Fund Balance, Beginning of Year	\$	-	\$	2,324.83	\$	4,192.02	\$	14,291.59	\$	149,649.30		
Fund Balance, End of Year	\$	2,324.83	\$	4,192.02	\$	14,291.59	\$	149,649.30	\$	153,053.38		

Five-	Five-Year Revenue Test Using First-In First-Out Method													
Revenue Available After Expenses	FY 2019-2	2020	FY 202	20-2021	FY 2	021-2022	FY	2022-2023	FY	2023-2024				
Current Fiscal Year	2,3	24.83		1,867.19		10,099.57		135,357.71		32,443.36				
Prior Fiscal Year (2-yr Old Funds)		-		2,324.83		1,867.19		10,099.57		120,610.02				
Prior Fiscal Year (3-yr Old Funds)		-		-		2,324.83		1,867.19		-				
Prior Fiscal Year (4-yr Old Funds)		-		-		-		2,324.83		-				
Prior Fiscal Year (5-yr Old Funds)		-		-		-		-		-				
In Excess of Five Prior Fiscal Years		-		-		-		-		-				
Total Revenue Available	\$ 2,3	24.83	\$	4,192.02	\$	14,291.59	\$	149,649.30	\$	153,053.38				

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

FY 2023-2024 Public Improvements funded by DIF												
Public Improvement	Total	Project Cost	Amour	nt Funded by DIF	Percentage Funded by DIF							
Public Facilities Fund City Hall Ramp	\$	29,039.28	\$	29,039.28	100%							

(F) (1) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

As of the FY 23-24 reporting period, sufficient funds have been collected and allocated for the following public improvements:

- New AV System for Council Chambers: The installation of the new AV system began in July 2024 and was completed in November 2024. Since this project falls outside the reporting period, it will be fully detailed in next year's report.
- **Public Service Center:** Construction is anticipated to commence in FY 2024-2025.
- (2) An identification of each public improvement identified in a previous report pursuant to clause (1) and whether construction began on the approximate date noted in the previous report.

No public improvements were identified in the FY 22-23 report pursuant to clause (1) with an approximate construction start date. As a result, there are no updates on construction commencement for previously identified projects.

(3) For a project identified pursuant to clause (2) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction

No projects were identified in the FY 22-23 report with an approximate construction start date. As such, there are no delays to report, and no revised construction commencement dates are required.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

There were no transfers or loans from this fund in FY 2023-2024.

(H) The amount of refunds made pursuant to subdivision (e) of Section 66001, the number of persons or entities identified to receive those refunds, and any allocations pursuant to subdivision (f) of Section 66001.

There were no refunds made from this fund in FY 2023-2024.

Five-Year Report Findings

Pursuant to California Government Code Section 66006(d)(1), the City is required to make findings for any unexpended funds held beyond the fifth fiscal year. In this case, the City of Artesia has not held any funds beyond the fifth fiscal year. However, to ensure compliance with the statutory requirements and maintain transparency, the City is providing the following findings to address any unexpended funds as of the FY 23-24 reporting period.

(A) Identify the purpose to which the fee is to be put

The purpose of the Public Facilities Development Impact Fee is to fund critical infrastructure improvements to support the City's operational needs. Currently, the following projects have been identified and will be reported on in the next fiscal year:

- Installation of the new AV system in the Council Chambers.
- Development of the new Public Service Center

The City will continue to evaluate future needs and identify additional eligible projects through its planning processes, such as the Capital Improvement Plan (CIP), as funds become available.

(B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged

The Public Facilities Fee was established to fund the development, expansion, or improvement of public facilities necessary to accommodate the increased service demands generated by new development within the City. Current and future projects funded by this fee include:

• New AV System in the Council Chambers:

 Enhances the functionality of a key public facility used for governance, community engagement, and public participation in decision-making processes. Addresses the operational needs associated with managing growth and ensuring accessibility in public proceedings.

• New Public Service Center:

 Provides expanded space for the Community Development Department to effectively manage increased development activity and meet the service demands of a growing population. Improves the City's capacity to deliver essential services and support infrastructure planning necessary for future growth.

(C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements

	Public Facilities - Funding Sources													
Public Improvement DIF PEG CNRA Grant Other Estimated Project Cost														
Public Facilities Fund														
AV System - Council Chamber	\$	53,110.60	\$	245,973.42	\$	-	\$	-	\$	299,084.02				
Public Service Center	\$	200,000.00	\$	-	\$	215,000.00	\$	585,000.00	\$	1,000,000.00				

(D) Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

Development Impact Fees are deposited into the appropriate accounts on an ongoing basis as they are collected from new developments. The AV System project has been fully funded using previously collected fees and PEG fees, while the Public Service Center received grant funding in Spring 2024. Additional funding is required to fully finance the Public Service Center, and the City is actively exploring other funding opportunities to complete the project.

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TRAFFIC FACILITIES FUND

Pursuant to California Government Code section 66006(b)(1), for each separate account or fund established, the City shall, make available to the public the following information for the fiscal year:

(A) A brief description of the type of fee in the account or fund.

The Traffic Facilities Development Impact Fee is intended to fund improvements to the City's transportation network to address increased traffic demands generated by new development. See Exhibit A for planned Traffic Facilities projects.

(B) The amount of the fee.

See Exhibit B attached to this report.

(C) The beginning and ending balance of the account or fund.

Table 2 shows the Traffic Facilities Fee's beginning and ending fund balances for FY 2023-2024 and tracks fund availability using a five-year revenue test.

(D) The amount of the fees collected and the interest earned.

Table 2 shows the fees collected and the interest earned for the Traffic Facilities Fee for FY 2023-2024.

Table 2: Traffic Facilities Fund

Statement o	Statement of Revenues, Expenditures, and Changes in Fund Balance											
Description	FY 2	2019-2020	FY	FY 2020-2021		2021-2022	FY 2022-2023		FY	2023-2024		
REVENUES												
Development Impact Fees	\$	1,442.00	\$	1,180.44	\$	5,918.42	\$	79,273.00	\$	16,381.63		
Interest Earned		34.18		5.15		24.00		960.93		4,222.55		
Total Revenues	\$	1,476.18	\$	1,185.59	\$	5,942.42	\$	80,233.93	\$	20,604.18		
EXPENDITURES												
Project Expenditures		-		-		-		-		-		
Administrative Allowance		-		-		-		-		-		
Transfers Out		-		-		-		-		-		
Total Expenditures	\$	-	\$	=	\$	-	\$	-	\$	-		
Fund Balance, Beginning of Year	\$	-	\$	1,476.18	\$	2,661.77	\$	8,604.19	\$	88,838.12		
Fund Balance, End of Year	\$	1,476.18	\$	2,661.77	\$	8,604.19	\$	88,838.12	\$	109,442.30		

Five-	Five-Year Revenue Test Using First-In First-Out Method													
Revenue Available After Expenses	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024									
Current Fiscal Year	1,476.18	1,185.59	5,942.42	80,233.93	20,604.18									
Prior Fiscal Year (2-yr Old Funds)	-	1,476.18	1,185.59	5,942.42	80,233.93									
Prior Fiscal Year (3-yr Old Funds)	-	-	1,476.18	1,185.59	5,942.42									
Prior Fiscal Year (4-yr Old Funds)	-	-	-	1,476.18	1,185.59									
Prior Fiscal Year (5-yr Old Funds)	-	-	-	-	1,476.18									
In Excess of Five Prior Fiscal Years	-	-	-	-	-									
Total Revenue Available	\$ 1,476.18	\$ 2,661.77	\$ 8,604.19	\$ 88,838.12	\$ 109,442.30									

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

No expenditures for Traffic Facilities improvements were recorded in FY 2023-2024.

(F) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

It has been determined that the current fund balance is insufficient to initiate the proposed public improvement projects. The City will continue to allocate funds to these projects as they become available. The City's budget team will then select and budget eligible projects for future inclusion in the Capital Improvement Plan (CIP).

(2) An identification of each public improvement identified in a previous report pursuant to clause (1) and whether construction began on the approximate date noted in the previous report.

No public improvements were identified in the FY 22-23 report pursuant to clause (1) with an approximate construction start date. As a result, there are no updates on construction commencement for previously identified projects.

(3) For a project identified pursuant to clause (2) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction

No projects were identified in the FY 22-23 report with an approximate construction start date. As such, there are no delays to report, and no revised construction commencement dates are required.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

There were no transfers or loans from this fund in FY 2023-2024.

(H) The amount of refunds made pursuant to subdivision (e) of Section 66001, , the number of persons or entities identified to receive those refunds, and any allocations pursuant to subdivision (f) of Section 66001.

There were no refunds made from this fund in FY 2023-2024.

Five-Year Report Findings

Pursuant to California Government Code Section 66006(d)(1), the City is required to make findings for any unexpended funds held beyond the fifth fiscal year.

(A) Identify the purpose to which the fee is to be put

The Traffic Facilities Development Impact Fee is intended to fund improvements to the City's transportation network to address the increased demands generated by new development. These improvements may include roadway expansions, traffic signal upgrades, pedestrian and bicycle infrastructure, and other enhancements necessary to ensure safe and efficient traffic flow throughout the City.

(B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged

The Traffic Facilities Development Impact Fee is calculated based on trip generation rates associated with new development, as identified in the City's Development Impact Fee Study. These fees are used to mitigate the additional traffic impacts caused by such development by funding improvements to the transportation system.

(C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements

At this time, no traffic improvement projects are planned due to insufficient funds in the Traffic Facilities Development Impact Fee account. The City has not identified additional funding sources to complete traffic-related improvements. The City will continue to monitor account balances and seek alternative funding opportunities, such as grants, to support future transportation projects.

(D) Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

Development Impact Fees for traffic facilities are deposited into the appropriate account as they are collected from new developments. Deposits occur on an ongoing basis, contingent upon the issuance of permits or approvals for new development projects. Due to the unpredictable nature of development activity, the timing and amounts of future deposits cannot be specified at this time.

STORM DRAIN FACILITIES FUND

Pursuant to California Government Code section 66006(b)(1), for each separate account or fund established, the City shall, make available to the public the following information for the fiscal year:

(A) A brief description of the type of fee in the account or fund.

The Storm Drain Facilities Development Impact Fee funds improvements to storm drain infrastructure to manage increased runoff from new development. See Exhibit A for planned Storm Drain Facilities projects.

(B) The amount of the fee.

See Exhibit B attached to this report.

(C) The beginning and ending balance of the account or fund.

Table 3 shows the beginning and ending fund balances for the Storm Drain Facilities Fee for FY 2023-2024 and tracks fund availability using a five-year revenue test.

(D) The amount of the fees collected and the interest earned.

Table 3 summarizes the fees collected and the interest earned for the Storm Drain Facilities Fee for FY 2023-2024.

Table 3: Storm Drain Facilities Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

Statement of Revenues, Expenditures, and Changes in Fund Balance											
FY 2	2019-2020	FY	2020-2021	FY	2021-2022	FY	2022-2023	FY	2023-2024		
\$	159.00	\$	130.16	\$	867.59	\$	7,958.00	\$	2,021.30		
	3.77		0.57		3.25		99.75		451.21		
\$	162.77	\$	130.73	\$	870.84	\$	8,057.75	\$	2,472.52		
	-		-		-		-		-		
	-		-		-		-		-		
	-		-		-		-		-		
\$	=	\$	=	\$	=	\$	=	\$	=		
\$	-	\$	162.77	\$	293.50	\$	1,164.34	\$	9,222.0		
\$	162.77	\$	293.50	\$	1,164.34	\$	9,222.09	\$	11,694.6		
	\$ \$ \$ \$	\$ 159.00 3.77 \$ 162.77 	\$ 159.00 \$ 3.77 \$ \$ 162.77 \$ \$ - \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	FY 2019-2020 FY 2020-2021 \$ 159.00 \$ 130.16 3.77 0.57 \$ 162.77 \$ 130.73	FY 2019-2020 FY 2020-2021 FY 2020-2021 <th< td=""><td>FY 2019-2020 FY 2020-2021 FY 2021-2022 \$ 159.00 \$ 130.16 \$ 867.59 \$ 162.77 \$ 130.73 \$ 870.84 \$ 162.77 \$ 130.73 \$ 870.84 \$ - - - - \$ - - - - \$ - - - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - - - - \$ - - - - \$ - - - - \$ - - <</td><td>FY 2019-2020 FY 2020-2021 FY 2021-2022 FY \$ 159.00 \$ 130.16 \$ 867.59 \$ \$ 162.77 \$ 130.73 \$ 870.84 \$ - - - - - - - -<td>FY 2019-2020 FY 2020-2021 FY 2021-2022 FY 2022-2023 \$ 159.00 \$ 130.16 \$ 867.59 \$ 7,958.00 \$ 162.77 \$ 130.73 \$ 870.84 \$ 8,057.75 \$ 162.77 \$ 130.73 \$ 870.84 \$ 8,057.75 \$ - - - - - - - \$ -</td><td>FY 2019-2020 FY 2020-2021 FY 2021-2022 FY 2022-2023 FY 2021-2022 FY 2021-2022 FY 2022-2023 FY 2021-2022 FY 2021-2022 FY 2021-2023 FY 2021-2023<</td></td></th<>	FY 2019-2020 FY 2020-2021 FY 2021-2022 \$ 159.00 \$ 130.16 \$ 867.59 \$ 162.77 \$ 130.73 \$ 870.84 \$ 162.77 \$ 130.73 \$ 870.84 \$ - - - - \$ - - - - \$ - - - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - \$ - - \$ - - - - \$ - - - - \$ - - - - \$ - - <	FY 2019-2020 FY 2020-2021 FY 2021-2022 FY \$ 159.00 \$ 130.16 \$ 867.59 \$ \$ 162.77 \$ 130.73 \$ 870.84 \$ - - - - - - - - <td>FY 2019-2020 FY 2020-2021 FY 2021-2022 FY 2022-2023 \$ 159.00 \$ 130.16 \$ 867.59 \$ 7,958.00 \$ 162.77 \$ 130.73 \$ 870.84 \$ 8,057.75 \$ 162.77 \$ 130.73 \$ 870.84 \$ 8,057.75 \$ - - - - - - - \$ -</td> <td>FY 2019-2020 FY 2020-2021 FY 2021-2022 FY 2022-2023 FY 2021-2022 FY 2021-2022 FY 2022-2023 FY 2021-2022 FY 2021-2022 FY 2021-2023 FY 2021-2023<</td>	FY 2019-2020 FY 2020-2021 FY 2021-2022 FY 2022-2023 \$ 159.00 \$ 130.16 \$ 867.59 \$ 7,958.00 \$ 162.77 \$ 130.73 \$ 870.84 \$ 8,057.75 \$ 162.77 \$ 130.73 \$ 870.84 \$ 8,057.75 \$ - - - - - - - \$ -	FY 2019-2020 FY 2020-2021 FY 2021-2022 FY 2022-2023 FY 2021-2022 FY 2021-2022 FY 2022-2023 FY 2021-2022 FY 2021-2022 FY 2021-2023 FY 2021-2023<		

Five-Year Revenue Test Using First-In First-Out Method													
Revenue Available After Expenses	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024								
Current Fiscal Year	162.77	130.73	870.84	8,057.75	2,472.51								
Prior Fiscal Year (2-yr Old Funds)	-	162.77	130.73	870.84	8,057.75								
Prior Fiscal Year (3-yr Old Funds)	-	-	162.77	130.73	870.84								
Prior Fiscal Year (4-yr Old Funds)	-	-	-	162.77	130.73								
Prior Fiscal Year (5-yr Old Funds)	-	-	-	-	162.77								
In Excess of Five Prior Fiscal Years	-	-	-	-	-								
Total Revenue Available	\$ 162.77	\$ 293.50	\$ 1,164.34	\$ 9,222.09	\$ 11,694.60								

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

No expenditures for Storm Drain Facilities improvements were recorded in FY 2023-2024.

(F) (1) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

It has been determined that the current fund balance is insufficient to initiate the proposed public improvement projects. The City will continue to allocate funds to these projects as they become available. The City's budget team will then select and budget eligible projects for future inclusion in the Capital Improvement Plan (CIP).

(2) An identification of each public improvement identified in a previous report pursuant to clause (1) and whether construction began on the approximate date noted in the previous report.

No public improvements were identified in the FY 22-23 report pursuant to clause (1) with an approximate construction start date. As a result, there are no updates on construction commencement for previously identified projects.

(3) For a project identified pursuant to clause (2) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction

No projects were identified in the FY 22-23 report with an approximate construction start date. As such, there are no delays to report, and no revised construction commencement dates are required.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

There were no transfers or loans from this fund in FY 2023-2024.

(H) The amount of refunds made pursuant to subdivision (e) of Section 66001, the number of persons or entities identified to receive those refunds, and any allocations pursuant to subdivision (f) of Section 66001.

There were no refunds made from this fund in FY 2023-2024.

Five-Year Report Findings

Pursuant to California Government Code Section 66006(d)(1), the City is required to make findings for any unexpended funds held beyond the fifth fiscal year.

(A) Identify the purpose to which the fee is to be put

The Storm Drain Facilities Fee is intended to fund improvements to the City's storm drain infrastructure to address increased runoff generated by new development. These improvements may include new storm drain pipelines, pollution control filters, and other infrastructure necessary to mitigate flooding and ensure effective stormwater management.

(B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged

The Storm Drain Facilities Development Impact Fee is calculated based on the additional impervious surface area created by new development, as identified in the City's Development Impact Fee Study. These fees are used to mitigate the increased stormwater runoff caused by such development by funding improvements to the storm drain system.

(C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements

At this time, no storm drain projects are planned due to insufficient funds in the Storm Drain Facilities account. The City has not identified additional funding sources to complete stormwater-related improvements. The City will continue to monitor account balances and seek alternative funding opportunities, such as grants, to support future stormwater projects.

(D) Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

Development Impact Fees for storm drain facilities are deposited into the appropriate account as they are collected from new developments. Deposits occur on an ongoing basis, contingent upon the issuance of permits or approvals for new development projects. Due to the unpredictable nature of development activity, the timing and amounts of future deposits cannot be specified at this time.

PARK AND RECREATION FACILITIES FUND

Pursuant to California Government Code section 66006(b)(1), for each separate account or fund established, the City shall, make available to the public the following information for the fiscal year:

(A) A brief description of the type of fee in the account or fund.

The Parks and Recreation Facilities Development Impact Fee is intended to fund the acquisition, development, and improvement of parkland and recreational facilities to address increased demands generated by new development.

(B) The amount of the fee.

See Exhibit B attached to this report.

(C) The beginning and ending balance of the account or fund.

Table 4 shows the beginning and ending fund balances for the Parks and Recreation Fee for FY 2023-2024 and tracks fund availability using a five-year revenue test.

(D) The amount of the fees collected and the interest earned.

Table 4 summarizes the fees collected and the interest earned for the Parks and Recreation Facilities Fee for FY 2023-2024.

Table 4: Parks and Recreation Facilities Fund

Statement o	Statement of Revenues, Expenditures, and Changes in Fund Balance											
Description	FY 2	2019-2020	FY 2020-2021		FY 2021-2022		FY 2022-2023		FY	2023-2024		
REVENUES												
Development Impact Fees	\$	4,981.00	\$	4,077.53	\$	22,063.81	\$	285,983.00	\$	58,206.15		
Interest Earned		118.06		17.80		87.43		3,469.97		15,209.77		
Total Revenues	\$	5,099.06	\$	4,095.33	\$	22,151.24	\$	289,452.97	\$	73,415.92		
EXPENDITURES												
Project Expenditures		-		-		-		-		-		
Administrative Allowance		-		-		-		-		-		
Transfers Out		-		-		-		-		-		
Total Expenditures	\$	-	\$	-	\$	-	\$	-	\$	-		
Fund Balance, Beginning of Year	\$	-	\$	5,099.06	\$	9,194.39	\$	31,345.63	\$	320,798.60		
Fund Balance, End of Year	\$	5,099.06	\$	9,194.39	\$	31,345.63	\$	320,798.60	\$	394,214.52		

Five-Year Revenue Test Using First-In First-Out Method												
Revenue Available After Expenses	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024							
Current Fiscal Year	5,099.06	4,095.33	22,151.24	289,452.97	73,415.92							
Prior Fiscal Year (2-yr Old Funds)	-	5,099.06	4,095.33	22,151.24	289,452.97							
Prior Fiscal Year (3-yr Old Funds)	-	-	5,099.06	4,095.33	22,151.24							
Prior Fiscal Year (4-yr Old Funds)	-	-	-	5,099.06	4,095.33							
Prior Fiscal Year (5-yr Old Funds)	-	-	-	-	5,099.06							
In Excess of Five Prior Fiscal Years	-	-	=	=	-							
Total Revenue Available	\$ 5,099.06	\$ 9,194.39	\$ 31,345.63	\$ 320,798.60	\$ 394,214.52							

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

No expenditures for Parks and Recreation Facilities improvements were recorded in FY 2023-2024.

(F) (1) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

As of the FY 2023-2024 reporting period, sufficient funds have been collected and allocated for the following public improvement:

- **Artesia Botanical Garden Project:** Construction is anticipated to commence in Fiscal Year 2025-2026.
- (2) An identification of each public improvement identified in a previous report pursuant to clause (1) and whether construction began on the approximate date noted in the previous report.

No public improvements were identified in the FY 22-23 report pursuant to clause (1) with an approximate construction start date. As a result, there are no updates on construction commencement for previously identified projects.

(3) For a project identified pursuant to clause (2) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction

No projects were identified in the FY 23-24 report with an approximate construction start date. As such, there are no delays to report, and no revised construction commencement dates are required.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

There were no transfers or loans from this fund in FY 2023-2024.

(H) The amount of refunds made pursuant to subdivision (e) of Section 66001, the number of persons or entities identified to receive those refunds, and any allocations pursuant to subdivision (f) of Section 66001.

There were no refunds made from this fund in FY 2023-2024.

Five-Year Report Findings

Pursuant to California Government Code Section 66006(d)(1), the City is required to make findings for any unexpended funds held beyond the fifth fiscal year.

(A) Identify the purpose to which the fee is to be put

The purpose of the Parks and Recreation Facilities Development Impact Fee is to fund the acquisition, development, and improvement of parkland and recreational facilities to address the increased demands generated by new development. Currently, the following project has been identified and will be reported on in the next fiscal year:

• Artesia Botanical Garden

The City will continue to evaluate future needs and identify additional eligible projects through its planning processes, such as the Capital Improvement Plan (CIP), as funds become available.

(B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged

The Parks and Recreation Facilities Development Impact Fee is designed to address the increased demand for recreational spaces and amenities caused by new development, ensuring the City can maintain its service standards. Current and future projects funded by this fee include:

Artesia Botanical Garden Project:

- Develops a new park and recreational facility, providing additional outdoor spaces to meet the needs of a growing community.
- (C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements

Park and Recreation - Funding Sources									
Public Improvement	DIF	HUD	CNRA Grant		TAP	Estimat	ed Project Cost		
Parks and Recreation Facilties Fund Artesia Botanical Garden	\$ 1,900,000.00	\$ 2,987,500.00	\$ 2,000,000.00	\$	123,500.00	\$	7,011,000.00		

(D) Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

Development Impact Fees for the Parks and Recreation Facilities Fund are deposited into the appropriate accounts on an ongoing basis as they are collected from new developments. Sufficient funds to complete the Artesia Botanical Garden Project are expected to be available by the end of FY 2024-2025, contingent upon continued development activity.

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COMMUNITY CENTER FACILITIES FUND

Pursuant to California Government Code section 66006(b)(1), for each separate account or fund established, the City shall, make available to the public the following information for the fiscal year:

(A) A brief description of the type of fee in the account or fund.

The Community Center Facilities Development Impact Fee is intended to fund the construction, expansion, and improvement of community facilities to address increased demands generated by new development.

(B) The amount of the fee.

See Exhibit B attached to this report.

(C) The beginning and ending balance of the account or fund.

Table 5 shows the beginning and ending fund balances for the Community Center Fee for FY 2023-2024 and tracks fund availability using a five-year revenue test.

(D) The amount of the fees collected and the interest earned.

Table 5 summarizes the fees collected and the interest earned for the Community Center Facilities Fee for FY 2023-2024.

Table 5: Community Center Facilities Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance												
Description	FY 2	2019-2020	FY	2020-2021	FY	FY 2021-2022 FY 2022-2023		FY 2023-2024				
REVENUES												
Development Impact Fees	\$	2,989.00	\$	2,446.84	\$	13,238.89	\$	171,560.00	\$	34,927.20		
Interest Earned		70.85		10.68		52.46		2,081.67		9,124.85		
Total Revenues	\$	3,059.85	\$	2,457.52	\$	13,291.35	\$	173,641.67	\$	44,052.05		
EXPENDITURES												
Project Expenditures		-		-		-		-		-		
Administrative Allowance		-		-		-		-		-		
Transfers Out		-		-		-		-		-		
Total Expenditures	\$	=	\$	=	\$	-	\$	=	\$	=		
Fund Balance, Beginning of Year	\$	-	\$	3,059.85	\$	5,517.37	\$	18,808.72	\$	192,450.39		
Fund Balance, End of Year	\$	3,059.85	\$	5,517.37	\$	18,808.72	\$	192,450.39	\$	236,502.44		

Five-Year Revenue Test Using First-In First-Out Method										
Revenue Available After Expenses	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024					
Current Fiscal Year	3,059.85	5 2,457.52	13,291.35	173,641.67	44,052.05					
Prior Fiscal Year (2-yr Old Funds)	-	3,059.85	2,457.52	13,291.35	173,641.67					
Prior Fiscal Year (3-yr Old Funds)	-	-	3,059.85	2,457.52	13,291.35					
Prior Fiscal Year (4-yr Old Funds)	-	-	-	3,059.85	2,457.52					
Prior Fiscal Year (5-yr Old Funds)	-	-	-	-	3,059.85					
In Excess of Five Prior Fiscal Years	=	-	-	=	-					
Total Revenue Available	\$ 3,059.85	5 \$ 5,517.37	7 \$ 18,808.72	\$ 192,450.39	\$ 236,502.44					

(E) An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

No expenditures for Community Center Facilities improvements were recorded in FY 2023-2024.

(F) (1) An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete.

As of the FY 2023-2024 reporting period, sufficient funds have been collected and allocated for the following public improvement:

- Albert O. Little Community Center Flooring Project: Construction is anticipated to commence in FY 2024-2025.
- **Artesia Botanical Garden Project:** Construction is anticipated to commence in Fiscal Year 2025-2026.
- (2) An identification of each public improvement identified in a previous report pursuant to clause (1) and whether construction began on the approximate date noted in the previous report.

No public improvements were identified in the FY 22-23 report pursuant to clause (1) with an approximate construction start date. As a result, there are no updates on construction commencement for previously identified projects.

(3) For a project identified pursuant to clause (2) for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction

No projects were identified in the FY 23-24 report with an approximate construction start date. As such, there are no delays to report, and no revised construction commencement dates are required.

(G) A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.

There were no transfers or loans from this fund in FY 2023-2024.

(H) The amount of refunds made pursuant to subdivision (e) of Section 66001, the number of persons or entities identified to receive those refunds, and any allocations pursuant to subdivision (f) of Section 66001.

There were no refunds made from this fund in FY 2023-2024.

Five-Year Report Findings

Pursuant to California Government Code Section 66006(d)(1), the City is required to make findings for any unexpended funds held beyond the fifth fiscal year.

(A) Identify the purpose to which the fee is to be put

The purpose of the Community Center Facilities Development Impact Fee is to fund the construction, expansion, and improvement of community facilities to address the City's evolving needs. Currently, the following projects have been identified and will be reported on in the next fiscal year:

- Albert O. Little Community Center Flooring Project
- Artesia Botanical Garden

The City will continue to evaluate future needs and identify additional eligible projects through its planning processes, such as the Capital Improvement Plan (CIP), as funds become available.

(B) Demonstrate a reasonable relationship between the fee and the purpose for which it is charged

The Community Center Facilities Development Impact Fee was established to fund the construction, expansion, or improvement of community facilities necessary to accommodate the increased demands generated by new development within the City. Current and future projects funded by this fee include:

• Albert O. Little Community Center Flooring Project:

The flooring upgrade project is required to ensure the safe operation of the Albert O. Little Community Center as a result of increased usage for community activities as a result of increased demand from new development. The DIF covers roughly 26% of the total project cost with the bulk of the construction costs coming from other non-DIF sources to account for the increased demand to this existing public improvement.

o Artesia Botanical Garden, including a new Community Center:

 Creates a new public facility to meet the growing need for recreational and event spaces, supporting activities for residents and expanding community services.

(C) Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements

Community Center - Funding Sources										
Public Improvement	DIF	HUD	CNRA Grant	TAP	Estimated Project Cost					
Community Center Facilties Fund										
Albert O. Little - Flooring Project	\$ 74,842.98	\$ -	\$ 198,601.95	\$ -	\$ 273,444.93					
Artesia Botanical Garden	\$ 1,900,000.00	\$ 2,987,500.00	\$ 2,000,000.00	\$ 123,500.00	\$ 7,011,000.00					

(D) Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

Development Impact Fees for the Community Center Facilities Fund are deposited into the appropriate accounts on an ongoing basis as they are collected from new developments. The Albert O. Little Community Center Flooring Project has been fully funded using previously collected fees and CNRA Grant funds. The Artesia Botanical Garden project is expected to receive sufficient funds by the end of FY 2024-2025, contingent upon ongoing development activity.

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EXHIBIT A

Use of Fee Revenues

Impact fee revenue must be spent on new facilities or expansion of current facilities to serve new development. Facilities can be generally defined as capital acquisition items with a useful life greater than five years. Impact fee revenue can be spent on capital facilities to serve new development, including but not limited to: land acquisition, construction of buildings, construction of infrastructure, the acquisition of vehicles or equipment, information technology, software licenses and equipment. Expense categories eligible to be funded by Development Impact Fees are as follows: Public Facilities, Traffic Facilities, Storm Drain Facilities, Parks and Recreation Facilities, and Community Center Facilities.

Uses for Public Facilities Fund

Description	Value
New Financial Accounting System	\$ 275,000
Upgrade Telephone/911 System	493,000
New City Hall	20,000,000
WIFI and High-Speed Internet Upgrades	2,000,000
Upgrade Administrative Software	189,000
New City Fleet	620,000
New AV System for Council Chambers	175,000
Sheriff Substation	5,000,000
Sheriff Equipment Upgrades	80,000
Downtown Wayfinding Signage	800,000
City Server Upgrades	25,000
Total Cost of Planned Facilities	\$ 29,657,000

Uses for Traffic Facilities Fund

	Total Project Cost	Cost Allocation to New Development	Total Cost Allocated To New Development
Description			
Norwalk Blvd from Artesia to south city limits	\$3,250,000	30.66%	\$996,290
Traffic Signal Upgrade and Synchronization	825,000	30.66%	252,904
Safe Routes to School	390,000	30.66%	119,555
Pioneer Boulevard Pedestrian and Bicycle			
Improvements	2,750,000	30.66%	843,015
Historical District Recreational Trails	1,750,000	30.66%	536,464
Pioneer Boulevard Parking Structure	10,000,000	30.66%	3,065,508
City Electric Bus Service	1,700,000	30.66%	521,136
Electric Vehicle Charging Infrastructure	250,000	30.66%	76,638
City-Wide ADA Upgrades	2,500,000	30.66%	766,377
Artesia Boulevard Improvements	3,125,000	30.66%	957,971
City-Wide Alley Improvements	1,650,000	30.66%	505,809
West Santa Ana Transit Corridor Improvements	<u>2,190,000</u>	30.66%	<u>671,346</u>
Total	\$30,380,000		\$9,313,012

Uses for Storm Drain Facilities Fund

	Tot	tal Project Cost A	Costs Allocated to		
Description/Street		Estimate	Development	New D	evelopment
Catch Basin - Pollution Control Filters	\$	4,000,000	28.24%	\$	1,129,435
Storm Drain Retrofit		300,000	28.24%		84,708
Total	\$	4,300,000		\$	1,214,143

Uses for Parks & Rec Facilities Fund

The City plans to use park and recreation facilities fee revenue to purchase parkland or construct improvements to add to the system of park facilities that serves new development. The City may only use impact fee revenue to provide new facilities or to intensify usage of existing facilities needed to serve new development.

Uses for Community Center Facilities Fund

Description	Project Cost
New Community Center at Artesia Park	\$40,000,000
New Day Care Facility	1,000,000
New Workforce Development Center	200,000
Historical Society Building Upgrades	300,000
RTA Equipment Upgrade	400,000
Total Cost of Planned Facilities	\$41,900,000

EXHIBIT B

COMBINED DEVELOPMENT IMPACT FEE SCHEDULE

Development Impact Fee Schedule Summary⁽¹⁾

Land Use	_	ublic cilities	raffic cilities	Stori Drai Facil	n	Rec	ks and reation cilities	Comr Cente Facili	er	Total
Residential - per Dwelling Uni	<u>it</u>									
Single Family	\$	5,495	\$ 3,020	\$	548	\$	12,052	\$	7,231	\$ 28,346
Multifamily		4,087	2,024		159		8,965		5,378	20,613
Accessory Dwelling Unit ⁽²⁾		2,271	1,442		159		4,981		2,989	11,842
Nonresidential - per 1,000 Sq.	Ft.									
Commercial	\$	1,121	\$ 4,697	\$	827	\$	-	\$	-	\$ 6,645
Office		1,464	4,714		115		-		-	6,293
Industrial		545	2,891		115		-		-	3,551

⁽¹⁾ Fees are subject to a two percent (2%) administrative charge for legal, accounting, and administrative support. (2) Accessory Dwelling Units applicable to the City's DIF will be imposed in compliance with California Government Code section 65852.2(f)(3).

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 9G.

TO: Mayor and Members of the City Council

SUBJECT: Amendment No. 1 with Shaw Industries, Inc. for Flooring Replacement Project at the Albert O.

Little Community Center

FROM: Adrian Fajardo, Management Analyst

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager Jamie Murguia, Finance Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council approve Amendment No. 1 to the construction contract between the City of Artesia and Shaw Industries, Inc. for flooring services at the Albert O. Little Community Center, increasing the total contract amount by \$74,842.98 for a revised not-to-exceed total of \$273,444.93, and authorize the City Manager to execute the amendment on behalf of the Council; and make a determination of exemption under CEQA pursuant to section 15301(d).

BACKGROUND:

At the October 15, 2024 City Council Meeting, the Council approved a contract with Shaw Industries, Inc. for flooring replacement services at the Albert O. Little Community Center. The project is currently underway and is focused on replacing the aging and heavily worn flooring throughout the facility to enhance its safety, functionality, and aesthetic appeal.

As part of the preparation for the flooring replacement project, the contractor conducted moisture testing on the concrete subfloors, which serve as the foundational layer beneath finished flooring materials like carpet, tile, or vinyl. This testing included measuring the Moisture Vapor Emission Rate (MVER), which assesses the amount of moisture escaping from the subfloor, and Relative Humidity (RH), which evaluates the moisture content within the concrete. Both results revealed moisture levels far exceeding industry standards for flooring installation, posing significant risks which could significantly reduce the flooring's lifespan. After reviewing the test results, Shaw's Technical Support team recommended that the City add a moisture mitigation system to the Community Center to ensure long-term durability of the new flooring.

ANALYSIS:

Following the initial testing, Staff and Shaw Industries worked closely throughout the process to review the results and explore possible solutions to address the moisture issues. After evaluating various options, Staff and the contractor determined that MoistureTek was the only viable solution to mitigate the risks and ensure the long-term durability of the new flooring. MoistureTek provides advanced moisture mitigation capabilities by forming a durable, protective barrier that prevents moisture from compromising the flooring system. Without a moisture mitigation solution, the high moisture levels in the subfloors could lead to adhesive failure, bubbling, warping, or delamination of the new flooring. Additionally, the MoistureTek system includes a 10-year warranty that provides specific protection against moisture-related issues. This warranty offers long-term coverage for potential repairs, reducing future maintenance costs and securing the City's investment in this critical facility.

CEQA Exemption

Pursuant to CEQA Section 15301, the flooring replacement project is categorically exempt as it involves minor alterations to the interior of an existing public facility with no expansion of use.

FISCAL IMPACT:

The total amended not-to-exceed cost of the project is \$273,444.93, which includes all associated materials, labor, and warranties. The amendment's additional cost of \$74,842.98 for the MoistureTek solution will be fully funded by the Development Impact Fees - Public Facilities Fund. This contract amendment has no impact on the General Fund.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council approve Amendment No. 1 to the construction contract between the City of Artesia and Shaw Industries, Inc. for flooring services at the Albert O. Little Community Center, increasing the total contract amount by \$74,842.98 for a revised not-to-exceed total of \$273,444.93, and authorize the City Manager to execute the amendment on behalf of the Council; ; and make a determination of exemption under CEQA pursuant to section 15301(d).

Attachments

Amendment #1



Phone: () -Fax: () -

Proposal Submitted To City of Artesia	Attenti Accoun	on ts Payable		Phone	Fax () -		Date 11/19/24
Proposal Name				Job Name			Job#
Moisture	Community Center - Opt 3			182225			
Street 18750 Clarkdale Ave				Job Street 18750 Clarkdale Ave			Proposal ID 206257-A01
City, State and Zip Artesia, CA 90701	Architect Omnia	Date of Plans	Add#	Job City, State and Zip Artesia, CA 90701581		Customer Job # None	Customer PO x10836

We hereby submit specifications and estimates for:

Item Description	Color	Qty	UOM	Unit Price	Extended Price
MoistureTek Vapor Barrier		40.00	Each	\$739.54	\$29,581.60
Fine Finish Primer 1 Gal	00001/1 Gal Jug	70.00	Each	\$56.65	\$3,965.50
Fine Finish Patch 10 LB Bag	00001/10 LB Bag	236.00	Each	\$16.48	\$3,889.28
Open Market - Moisture mitigation		12,900.00	Each	\$1.90	\$24,510.00
Open Market - Grinding concrete subfloor		12,900.00	Each	\$0.57	\$7,353.00
Reimbursement of taxes imposed on the contractor. The contract price does not include any contingency for such tax.		1.00	Each	\$3,175.66	\$3,175.66
Freight - Pricing Good for 30 Days		1.00	Each	\$2,367.94	\$2,367.94
				Base Bid Total:	\$74,842.98

Proposal Inclusions and Exclusions:

- 1. Contract#2020002144
- 2. Local Contact: Marcos Alday
- 3. Please email your Purchase Order to Shelli Warren at shelli.warren@shawinc.com to initiate the order process. A purchase order is required before materials can be shipped.
- 4. Please email your Purchase Order to Shelli Warren at shelli.warren@shawinc.com to initiate the order process. A purchase order is required before materials can be shipped.

Mail Drop 999 P.O. Box 748552 Atlanta, GA 30384-8552 Proposal ID: 206257-A01



Phone:	()	-
Fax:	()	-

We PROPOSE to per	form the work complete in a	ccordance with the s	pecifications and as described above for the SUM	∕l of:
Signature: Shelli W	/arren	Shelli Warren		\$74,842.98

Email: shelli.warren@shawinc.com

Conditions of Proposal:

- 1. This Proposal may be withdrawn, if not accepted, within 30 days of its issuance. Shaw Industries Group, Inc. will consider reasonable requests to engage in negotiations for revisions to this Proposal, including signing a subcontract that includes the terms of this Proposal. A proposal not accepted within 30 days will be subject to price escalation of materials, labor, freight and fuel costs.
- 2. This proposal is subject to credit review and approval. Payment terms are net 30 days. A convenience fee of 2.5% will be added if paying via credit card. Past due invoices are subject to service charges of 1.5% per month (18% per annum). In the case of any default, Customer shall pay Shaw Industries Group, Inc.'s reasonable attorney fees and costs, including those on any appeal, even if no suit or action is filed.
- 3. All work shall be performed in a workmanlike manner according to industry standards. Areas to receive flooring shall be free and clear of debris. Any changes to the work shall be performed only after execution of a written change order.
- 4. Prior to commencement of Shaw Industries Group, Inc.'s work: (a) Customer shall test all concrete sub floors receiving flooring for vapor emission levels and alkalinity per manufacturers' recommendations utilizing ASTM F2170 and provide written results to Shaw Industries Group, Inc., including a list of any sealers applied to the concrete sub floor; (b) If Customer does not provide such reports at least 10 days prior to commencement of Shaw Industries Group, Inc.'s work, then Customer shall provide Shaw Industries Group, Inc. with access to all concrete sub floors for appropriate testing and Customer shall be responsible for the costs of such testing; and (c) Any concrete sub floors not meeting manufacturers' requirements for installation will require correction or the execution of a separate waiver agreement.
- 5. All work is contingent upon strikes, accidents or delays beyond Shaw Industries Group, Inc.'s control. Customer shall carry insurance for all hazards, including fire. Shaw Industries Group, Inc.'s workers are fully covered by Worker's Compensation and Liability Insurance.
- 6. Customer represents and warrants that: (a) the project site contains no hazardous or other dangerous substances, either exposed or concealed; or (b) Customer has given written notice to Shaw Industries Group, Inc. of all such substances and their location(s). To the fullest extent permitted by law, Customer shall indemnify, defend and hold Shaw Industries Group, Inc. harmless from any damage, claim, loss, expense and attorney fees related to Shaw Industries Group, Inc.'s liability, if any, including any federal or state statute related to hazardous or other dangerous substances.
- 7. Shaw Industries Group, Inc. is fully licensed, bonded, and insured. This proposal does not include participation in any OCIP/CCIP or related programs. Requests for Shaw Industries Group, Inc. to participate in such programs may result in additional costs.
- 8. Should anything in this change order/amendment conflict with OMNIA Partners Purchasing Program Contract #2020002144 (the "Original Contract"), which the City Council authorized on October 14, 2024 pursuant to Resolution No. 24-3018, then this change order/amendment shall control. All other remaining provisions of the Original Contract shall remain intact and in full force

ACCEPTANCE OF PROPOSAL: The above prices, sp	pecifications, and conditions are satisfactory and are l	hereby ACCEPTED.
You are authorized to do the work as specified.		
Customer: City of Artesia	Signed:	Date:

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 9H.

TO: Mayor and Members of the City Council

SUBJECT: Resolution Approving Plans for the Electric Vehicle Charging Facility Expansion Project

FROM: Karen Lee, Special Projects Manager

REVIEWED AND APPROVED BY:

Jamie Murguia, Finance Manager HongDao Nguyen, City Attorney Melissa Burke, Deputy City Manager Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 24-3024, Approving Plans for the Electric Vehicle Charging Facility Expansion Project, and Making a Determination of Exemption Under CEQA Guideline 15301.

BACKGROUND:

In 2019, the City constructed the Electric Vehicle Charging Facility (the Facility) behind the Albert O. Little Community Center at Artesia Park. The Facility was built to accommodate the City's electric bus, and to support the City's future electric vehicle fleet. The City acquired two all-electric vans in 2023 for Parks and Recreation and four all-electric passenger vehicles in 2024 for Code Compliance and Parking Enforcement. In 2024, Parks and Recreation also acquired an all-electric utility cart. Additional chargers and an expanded facility are now necessary to accommodate the expanded electric fleet.

ANALYSIS:

The Electric Vehicle Charging Facility Expansion Project (the Project) makes improvements that will support the new additional electric vehicles. The proposed plan would incorporate the following features:

- 1. Increase the electrical capacity of the Facility's meter due to additional load;
- 2. Increase the number of parking spaces in the existing Facility;
- 3. Install three new dual electrical vehicle pedestal chargers;
- 4. Move the eastern boundary of the wrought iron fence to include the grass area between the existing Facility and the mini-pitch;
- 5. Make grading improvements, remove trees, and apply asphalt to the existing grass area; and
- 6. Make various electrical and fence improvements to the Facility.

The Federal grant that partially funded the electric bus purchase requires the City to comply with security measures for the term of the grant including having a secured, gated area to store the bus. Also, expanding the Facility's size will allow Staff to consolidate the four portable storage containers it uses into one secure location and return additional parking spaces for Artesia Park patrons.

The City Engineer, in coordination with Kimley-Horn and Associates, prepared the Project's plans and concluded that the design of the proposed Project is proper and reasonable.

CEQA COMPLIANCE:

Staff has determined that the proposed Project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) and the City's CEQA Guidelines pursuant to Section 15301 of the State CEQA Guidelines because it consists of the operation, repair, maintenance, or minor alteration of an existing public facility, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The project includes negligible expansion of an existing parking lot, the installation of three electric vehicle charging pedestal units, and minor trenching necessary to bury conduit from the electrical panel to the charging stations.

FISCAL IMPACT:

There is no fiscal impact associated with approving the plans for the Electric Vehicle Charging Facility Expansion Project, and the approval of Resolution No. 24-XXXX. If approved, the Project will undergo formal bidding in accordance with the California Public Contract Code and the Artesia Municipal Code. The City Engineer estimates that the construction cost for the proposed Project is approximately \$549,000. The Project can be funded using a combination Proposition A and AB 2766 Motor Vehicle Subvention Program funds.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council adopt Resolution No. 24-3024, Approving Plans for the Electric Vehicle Charging Facility Expansion Project, and Making a Determination of Exemption Under CEQA Guideline 15301.

Attachments

Resolution No. 24-3024.pdf

EV Charging Station Expansion Project_Engineers Estimate.pdf

EV Charging Station Expansion Project_Engineers Statement.pdf

EV Charging Facility Expansion Project Plans.pdf

EV Charging Facility Expansion Project Before and After Photos.pdf

RESOLUTION NO. 24-3024

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING THE ELECTRIC VEHICLE CHARGING FACILITY EXPANSION PROJECT PLANS

THE CITY COUNCIL OF THE CITY OF ARTESIA DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. On December 16, 2024, the City Council considered the proposed Electric Vehicle Charging Facility Expansion Project Plans to enlarge and make improvements to the existing electric vehicle charging facility (the "Project").

SECTION 2. City staff has determined that the proposed Project is categorically exempt from the requirements of the California Environmental Quality Act (CEQA) and the City's CEQA Guidelines pursuant to Section 15301 of the State CEQA Guidelines because it consists of the operation, repair, maintenance, or minor alteration of an existing public facility, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. The City Council has reviewed Staff's determination of exemption, and based on its own independent judgment, concurs in the staff's determination of exemption.

SECTION 3. Based on the evidence and all other applicable information presented, the City Council finds that the proposed Project is consistent with the General Plan 2030 and its Air Quality and Climate Change Sub-Element and Open Space and Conservation Sub-Element. The General Plan 2030 Policy Action AQ 1.2.3 allows parking lots to facilitate alternative fuel vehicles and Policy Actin AQ 2.1.7 calls for investigating the possibility of converting City's vehicle feet to clean fuel vehicles. The additional electric vehicle charging facility is consistent with the policies as it increases access to alternative fuel sources (electrical) and further facilitates the City's conversion of its fleet to electric vehicles. The Project utilizes state funds to address air quality issues consistent with Policy Action AQ 2.3.2 which asks the City to pursue State or Federal funding for sustainable planning efforts and projects that aim to reduce greenhouse gas (GHG) emissions. The Project is also consistent with Community Goal OS 1 which states that parks and open space are to be preserved, enhanced and expanded to provide access to open space in all of Artesia's neighborhoods. The Project is located within the 14.79-acre Artesia Park which is a Community Park containing various amenities and facilities including but not limited to ball fields, a tennis court, roller hockey court, a community center, senior cantor and playgrounds. The Project will convert a 4,500square foot lawn area, located between the existing parking lot for City fleet vehicles and the mini-pitch to a paved parking area to allow for the installation of the electric vehicle charging station for the City's service vehicles. Due to its location, the existing lawn area does support the existing amenities and facilities of Artesia Park. The 4,500-square foot lawn area constitutes 0.7 percent of Artesia Park and the loss of this lawn area will not conflict with General Plan Goal OS 1 as the overall 14.79-acre Artesia Park will still be preserved and all its amenities and facilities will continue to function without any disruption or limitation. The loss of the lawn area will not limit the opportunity to increase amenities and facilities at the park should the City decide to do so in the future. Based on the foregoing, and all evidence in the record, the City Council finds that the Project is consistent with the General Plan 2030.

SECTION 4. Based on the findings set forth above and all other evidence in the record, the City Council hereby approves the proposed Electric Vehicle Charging Facility Expansion Project Plans. The proposed Project is part of the City's broader sustainability goals of reducing emissions by replacing older, fossil-fueled vehicles with all-electric, non-emission vehicles to the City's fleet.

SECTION 5. The City Clerk shall certify the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 16th day of December, 2024.

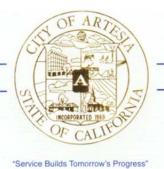
	ALI SAJJAD TAJ, MAYOR
ATTEST:	
JENNIFER ALDERETE, CITY CLERK	
APPROVED AS TO FORM:	
BEST BEST & KRIEGER, CITY ATTOR	RNEY

Preliminary OPC

Project: Electric Vehicle Charging Station
Date: November 27, 2024

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	ITEM COST
	Demolition				
1	Remove and Dispose of PCC Curb	LF	100	\$25.00	\$2,500.00
2	Remove and Dispose of Light Post & Foundation	EA	1	\$1,800.00	\$1,800.00
3	Remove and Dispose of 54" Tall by 2.5" Diameter Steel Post	EA	9	¢250.00	\$2.250.00
3	and Foundation.	EA	9	\$250.00	\$2,250.00
4	Remove and Dispose of Interfering Irrigation Line and Sprinkler Heads. Cut and Cap at Ends in Two Locations.	LS	1	\$2,000.00	\$2,000.00
5	Clear and Grub Existing Landscaped Area Sufficient for New Construction.	SF	4,060	\$2.00	\$8,120.00
6	Remove and Dispose of Existing Wrought Iron Fence and Foundation	LF	114	\$70.00	\$7,980.00
7	Remove and Dispose of Existing 12' Tall Chain Link Fence and Foundation	LF	79	\$100.00	\$7,900.00
	Construction				
	Construct 5" AC over 6" AB (95% Compaction) Over 8"				
1	Subgrade (90% Compaction)	SF	4,196	\$35.00	\$146,860.00
2	Install 6' High Wrought Iron Fence	LF	142	\$220.00	\$31,240.00
3	Construct Concrete Curb per SPPWC Std. Plan 120-3, A1-6)	LF	182	\$40.00	\$7,280.00
4	Construct 24" Tall Concrete Curb per Detail	LF	98	\$120.00	\$11,760.00
-	Remove Existing Striping and Slurry Seal Existing Asphalt				
5	Parking Lot. Seal Cracks prior to Slurry.	SF	5,031	\$2.50	\$12,577.50
6	Install 12' Tall Chain Link Fence	LF	68	\$220.00	\$14,960.00
7	Adjust to Grade existing Cleanout and Install Traffic Rated Cleanout Cover	EA	2	\$1,700.00	\$3,400.00
8	Construct 4" PCC Driveway over 6" AB (95% Compaction) Over 8" Subgrade (90% Compaction)		104	\$20.00	\$2,080.00
9	Remove and Dispose of Existing Concrete Sidewalk and Reconstruct Sidewalk per City of Artesia Std. Plan 112-2		598	\$20.00	\$11,960.00
10	Construct Bio-Retention Planter		341	\$30.00	\$10,230.00
11	Install 12' wide by 6' Tall Wrought Iron Double Swing Gate	SF EA	1	\$14,400.00	\$14,400.00
12	Install 5' wide by 6' Tall Wrought Iron Man Gate	EA	1	\$7,200.00	\$7,200.00
13	Grade as Necessary to Establish Finished Grade	SF	93	\$25.00	\$2,325.00
14	Sawcut	LF	99	\$10.00	\$990.00
15	Construct 24"x60" Concrete Footing	EA	8	\$1,700.00	\$13,600.00
16	Install 24" Tall Bollards	EA	2	\$350.00	\$700.00
17	Construct 12"x36" Concrete Footing	EA	19	\$850.00	\$16,150.00
18	Construct 18"x36" Concrete Footing	EA	7	\$950.00	\$6,650.00
19	Remove and Dispose of Existing 6' High Chain Link Fence and Install New 6" High Chain Link Fence	LF	52	\$100.00	\$5,200.00
	Striping				
20	Install Striping	LS	1	\$3,000.00	\$3,000.00
21	Install 4' Long Concrete Wheel Stops	EA	11	\$75.00	\$825.00
-	Irrigation			7. 2.23	Ţ-3. 0
22	Install Irrigation Line and Sprinkler Heads. Connect New Irrigation Line to Existing.	LS	1	\$4,500.00	\$4,500.00
23	Mobilization	LS	1	\$30,000.00	\$30,000.00
			,	Sub-Total	\$390,437.50
			Contino	gencies (15%)	\$58,565.63
			Conting	Civil Total:	\$449,003.13
		ļ		J 10tun	ψ-1-0,000.10
24	Electrical by KHA	LS	1	\$102.385.74	\$91,225,59

				Grand Total:	\$548,228.72
25	Tree Removal by WCA	LS	1	\$8,000.00	\$8,000.00
24	Electrical by KHA	LS	1	\$102,385.74	\$91,225.59



THE CITY OF ARTESIA, CALIFORNIA

18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA 90701 Telephone 562 / 865-6262 FAX 562 / 865-6240

November 27, 2024

Ms. Karen Lee City of Artesia 18747 Clarkdale Avenue Artesia, CA 90701

Subject: Electric Vehicle Charging Station Expansion Project

Dear Ms. Lee,

The Electric Vehicle Charging Station Expansion Project is a combination of restricted/special revenue funds: Proposition A and AB 2766 Motor Vehicle Subvention Program. The design plans has undergone Planning and Building & Safety review and approval. It is my opinion that the design is proper and reasonable.

Should you have any questions or need additional information, please feel free to call me at (562) 889-7629.

Sincerely,

Ron Ibarra, P.E.

City Engineer



CITY OF ARTESIA

ELECTRIC VEHICLE CHARGING STATION EXPANSION PROJECT

GENERAL NOTES:

OF CONSTRUCTION.

- <u>SPECIFICATIONS:</u> ALL WORK SHALL CONFORM TO THE CITY OF ARTESIA STANDARD PLANS, CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD) LATEST EDITION; THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS
- CONSTRUCTION (GREENBOOK) LATEST EDITION; AND AS DIRECTED BY THE CITY'S REPRESENTATIVE.
- ALL WORK AND MATERIALS SHALL BE INSPECTED BY THE INSPECTOR OF PUBLIC WORKS DURING CONSTRUCTION PURSUANT TO LATEST EDITION OF STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK), AND THE STANDARD PLANS FOR PUBLIC WORKS CONSTRUCTION AS APPLICABLE. CALL THE CITY

REPRESENTATIVE AT (562) 865-6262 BEFORE NOON OF

THE WORKING DAY BEFORE THE FIRST SCHEDULED DAY

- TO THE START OF ANY CONSTRUCTION. DEMOLITION, REMOVALS, SAWCUTTING, OR INSTALLATION OF TRAFFIC CONTROL, THE CONTRACTOR SHALL MEET WITH THE CITY TO DISCUSS & COORDINATE SAFETY, TRAFFIC CONTROL REQUIREMENTS, PUBLIC ACCESS. CONSTRUCTION IMPACT MITIGATION, REMOVAL LIMITS, AND CONTRACTOR'S PLANNED SEQUENCING OF OPERATIONS. A HEALTH AND SAFETY PLAN HAS BEEN PREPARED & IS A PART OF THE DOCUMENTS. ADDITIONAL REQUIREMENTS BY THE CITY SHALL BE COORDINATED WITH THE CALIFORNIA DEPARTMENT OF TOXIC SUBSTANCES CONTROL.
- 4. WORK IN PUBLIC STREETS ONCE BEGUN SHALL BE PROSECUTED TO COMPLETION WITHOUT DELAYS SO AS TO PROVIDE MINIMUM INCONVENIENCE TO ADJACENT PROPERTY OWNERS AND THE TRAVELING PUBLIC.
- UNDERGROUND SERVICE ALERT: BEFORE COMMENCING ANY EXCAVATION, THE CONTRACTOR SHALL NOTIFY UNDERGROUND SERVICE ALERT (USA) BY CALLING 811 OR 1-800-422-4133 TWO WORKING DAYS PRIOR TO CONSTRUCTION OR EXCAVATION WORK SO THAT UTILITY OWNERS CAN BE NOTIFIED BY THE
- 6. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO ARRANGE FOR AND COORDINATE THE RELOCATION OR ADJUSTMENTS OF EXISTING UTILITIES DEEMED NECESSARY BY THE PROPOSED IMPROVEMENTS.
- 7. NOTIFICATION:

CONTRACTOR.

- AT LEAST TEN (10) DAYS BEFORE THE START OF CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY, IN WRITING, ABUTTING PROPERTY OCCUPANTS OF THE PROPOSED CONSTRUCTION START DATE. A COPY OF SAID WRITTEN NOTIFICATION SHALL BE PROVIDED TO THE PUBLIC WORKS DIRECTOR FOR APPROVAL BEFORE THEY ARE DISTRIBUTED TO THE OCCUPANTS OF THE ABUTTING PROPERTY.
- 8. ADVANCE CONSTRUCTION NOTICE SIGNS: IN ADDITION TO SIGNS REQUIRED BY THE PROVISIONS OF THE "WORK AREA TRAFFIC CONTROL HANDBOOK" (WATCH), LATEST EDITION, FURNISH AND PLACE SIGNS FOR GIVING ADVANCE NOTICE TO MOTORISTS OF TRAFFIC DISRUPTION AS PART OF THIS PROJECT.



DIAL TOLL FREE 811

Know what's **below**.

AT LEAST TWO DAYS Call before you dig.

DAYS BEFORE YOU DIG.

9. TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE APPLICABLE CASE OF THE THE LATEST EDITION OF THE "WORK AREA TRAFFIC CONTROL HANDBOOK" (WATCH) CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL PLAN FOR REVIEW AND APPROVAL IF NO APPLICABLE CASE.

10. PROJECT COMPLETION AND CLOSURE:

- UPON RECEIVING A STATEMENT OF COMPLETION FORM FROM THE PUBLIC WORKS INSPECTOR (OR WHEN CONSTRUCTION IS NEARING A FINAL INSPECTION). THE CONTRACTOR SHALL:
- A. NOTIFY THE ENGINEER OF RECORD TO PREPARE AND SUBMIT "AS-BUILT" PLANS. ALL PROJECT FINAL INSPECTIONS SHALL BE PLACED ON HOLD UNTIL THE CONTRACTOR AND ENGINEER OF RECORD COLLABORATELY SUBMIT AS-BUILT PLANS FOR PRE-APPROVAL.
- B. PROVIDE COPIES OF CHANGE ORDER FORMS SIGNED BY ALL OFFICES TO THE ENGINEER OF RECORD.
- C. UNLESS OTHERWISE INDICATED, THE ENGINEER OF RECORD IS RESPONSIBLE FOR PREPARING "AS-BUILT" PLANS IN COORDINATION WITH THE CONTRACTOR. AS BUILT PLANS WITH ASSOCIATED CHANGE ORDER FORMS SHALL BE SUBMITTED BY THE CONTRACTOR TO THE ENGINEER OF RECORDS.

NOTICE TO CONTRACTORS

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES, CONDUITS, OR STRUCTURES SHOWN ON THESE PLANS ARE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. APPROVAL OF THESE PLANS BY THE CITY OF ARTESIA DOES NOT CONSTITUTE A REPRESENTATION AS TO THE ACCURACY OR COMPLETENESS OF THE LOCATION OR THE EXISTING OF ANY UTILITY PIPE OR STRUCTURE WITHIN THE LIMITS OF THIS PROJECT. THE CONTRACTOR IS REQUIRED TO TAKE ALL DUE PRECAUTIONARY MEANS TO PROTECT THE UTILITY LINES OR STRUCTURES SHOWN OR NOT SHOWN ON THESE PLANS.

CONTRACTOR AGREES THAT HE SHALL ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR THE JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT, INCLUDING SAFETY OF ALL PERSON AND PROPERTY; THAT THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS: THAT THE CONTRACTOR SHALL DEFEND, INDEMNIFY AND HOLD THE OWNER AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT.

ABBREVIATIONS

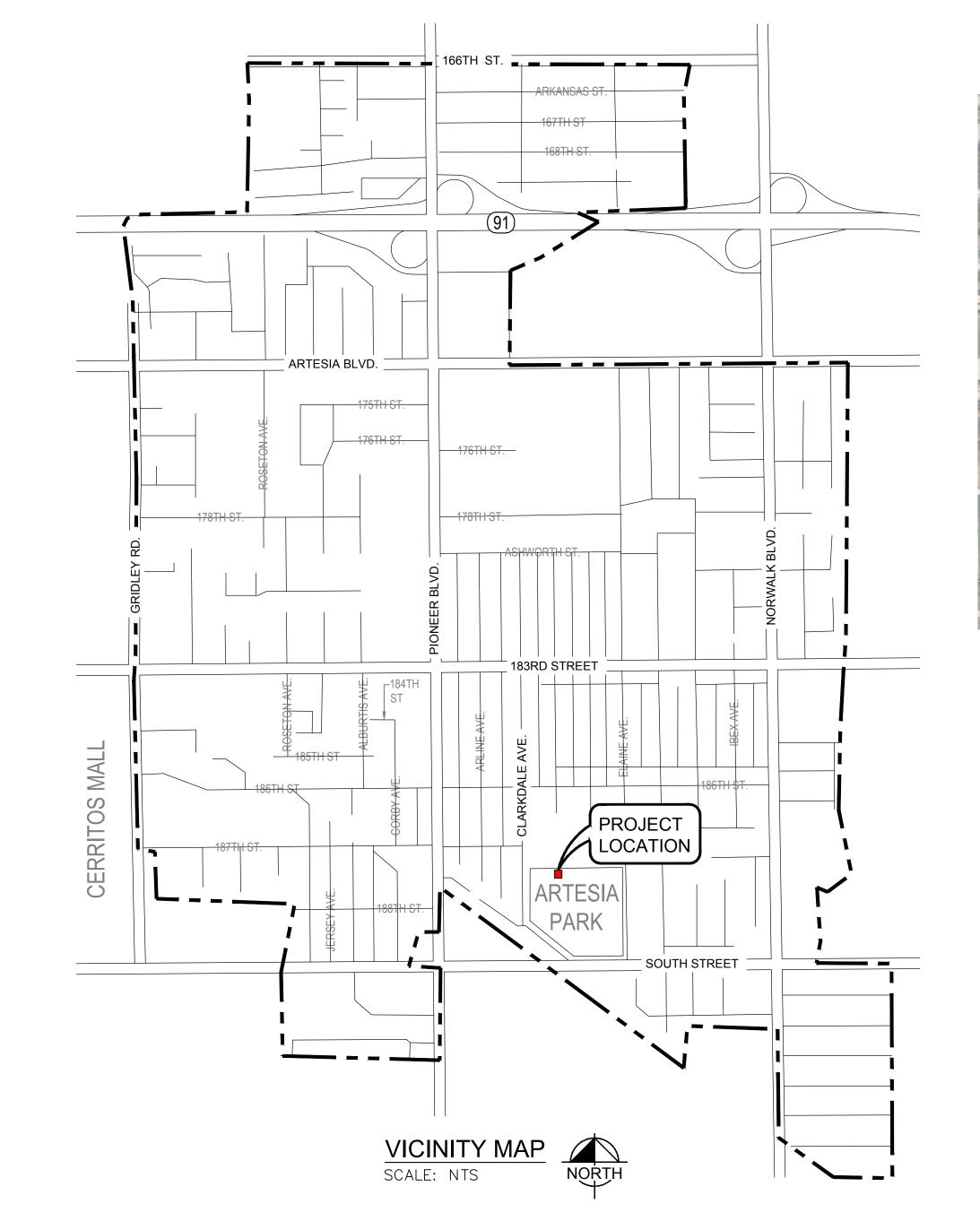
CONCRETE EXISTING FINISHED SURFACE

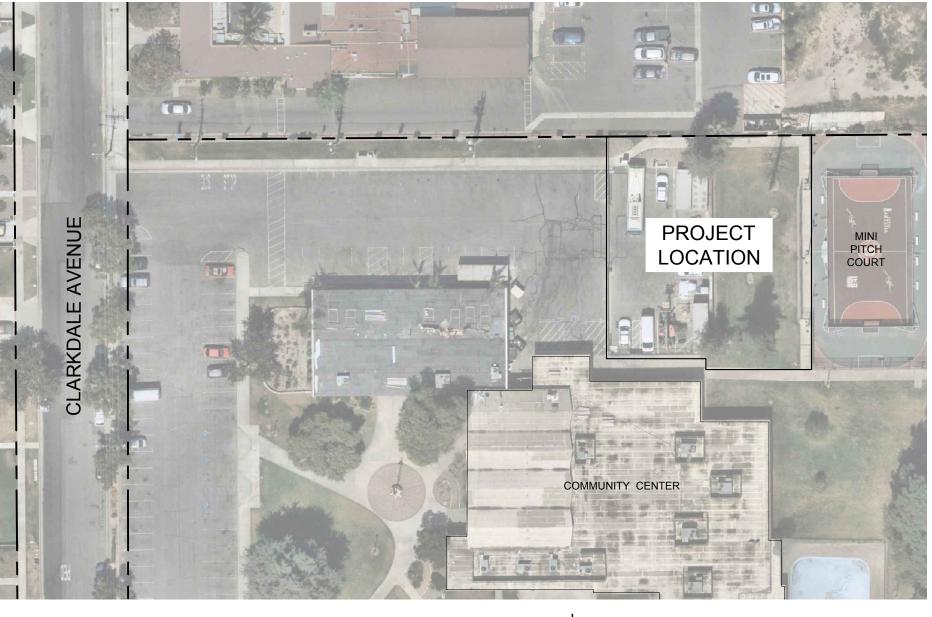
HEIGHT IRRIGATION CONTROL VALVE

LIGHT POST GATE VALVE SEWER CLEAN OUT

SEWER MANHOLE SANITARY SEWER TOP OF CURB

WATER METER







SHEET INDEX

NO. SHEET SHEET TITLE TITLE SHEET AND VICINITY MAP C-1C-2SITE PLAN C-3GRADING AND DRAINAGE PLAN PAVEMENT MARKINGS AND IRRIGATION PLAN C-4C-5TEMPORARY CONSTRUCTION FENCING & EROSION CONTROL NOTES C-6CIVIL DETAILS - 1 CIVIL DETAILS - 2 C-7E1.0 ELECTRICAL SPECIFICATIONS - 1 E1.1 ELECTRICAL SPECIFICATIONS - 2 10 E1.2 ELECTRICAL SPECIFICATIONS - 3 E2.0 ELECTRICAL SITE PLAN 12 E3.0 ELECTRICAL DETAILS - 1 13 E3.1 ELECTRICAL DETAILS - 2 14 E4.0 ELECTRICAL CUT SHEETS 15 S1.0 STRUCTURAL DETAILS



BEFORE YOU DIG

UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA

IMPORTANT NOTICE IMPORTANT NOTICE CONTRACTOR SHALL VERIFY SECTION 4216/4217 OF THE GOVERNMENT CODE REQUIRES A DIG ALERT IDENTIFICATION NUMBER BE ISSUED BEFORE A "PERMIT TO EXCAVATE" WILL BE VALID. FOR YOUR SHALL BE REPAIRED AT THE DIG ALERT I.D. NUMBER CALL UNDERGROUND SERVICE ALERT TOLL FREE 1-800-442-4133 TWO WORKING

LOCATIONS OF ALL UTILITIES WHETHER SHOWN OR NOT SHOWN ON THE PLANS PRIOR TO EXCAVATION. ANY DAMAGES TO EXISTING UTILITIES CONTRACTOR'S EXPENSE AND NO ADDITIONAL COMPENSATION WILL BE MADE.

REV	ISIONS:		
NO.	DATE	DESCRIPTION	

PLANS PREPARED BY: CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262 RON IBARRA, PE

PROJECT MANAGER

CIVIL ENGINEER



DATE

DESIGNED BY: R. IBARRA

DRAFTED BY: R. IBARRA

APPROVED BY: M. BURKE

CHECKED BY: E. SANCHEZ

	PROJECT:
	SHEET:
IA	
<u> </u>	

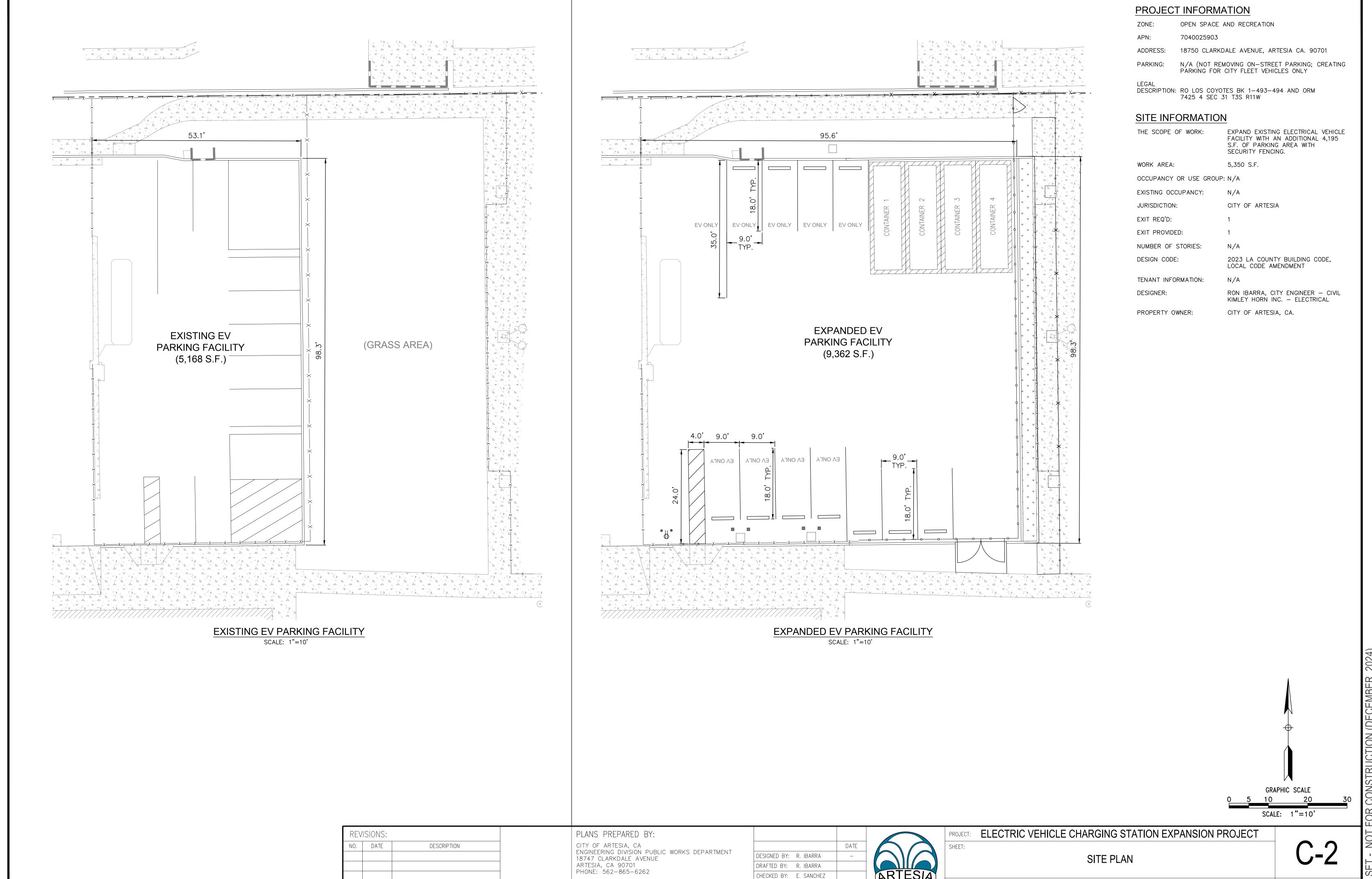
JECT:	ELECTRIC VEHICLE CHARGING STATION EXPANSION PROJECT
ET:	

TITLE SHEET & VICINITY MAP

DEPARTMENT OF ENGINEERING

CITY OF ARTESIA

SHEET NO. 1 OF 15



RON IBARRA, PE

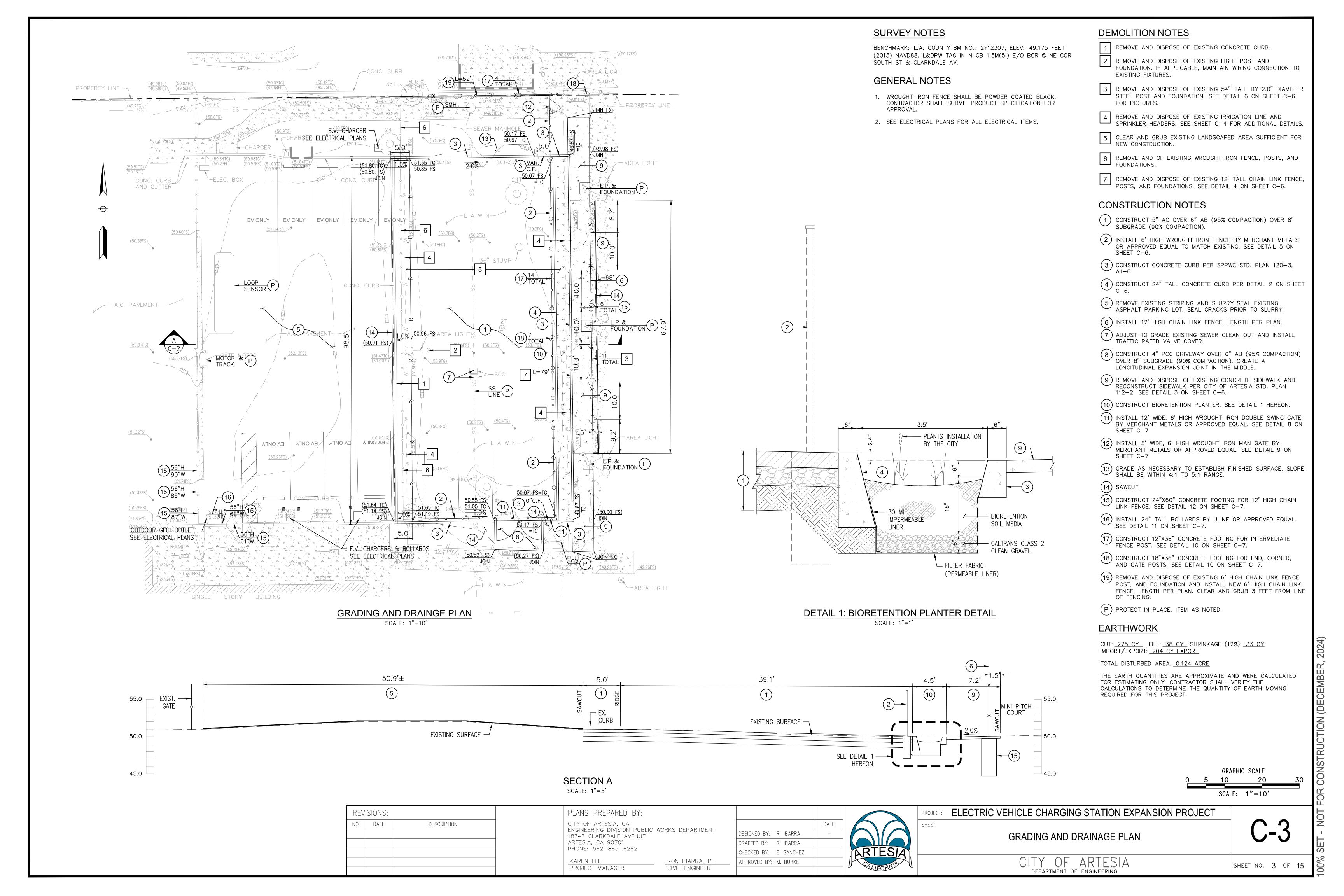
CIVIL ENGINEER

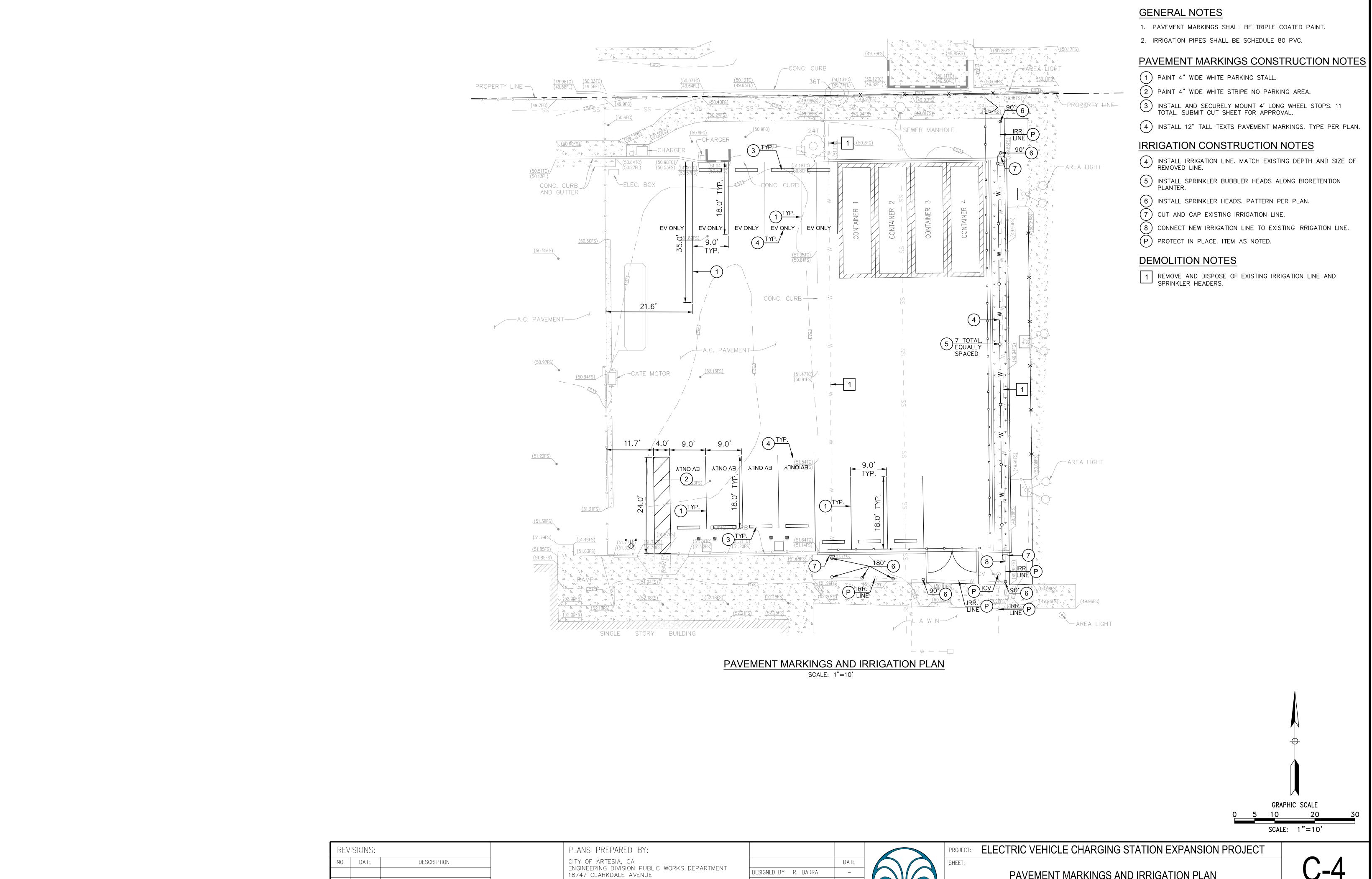
PROJECT MANAGER

APPROVED BY: M. BURKE

CITY OF ARTESIA
DEPARTMENT OF ENGINEERING

SHEET NO. 2 OF 15





ARTESIA, CA 90701

PROJECT MANAGER

PHONE: 562-865-6262

DRAFTED BY: R. IBARRA

APPROVED BY: M. BURKE

RON IBARRA, PE

CIVIL ENGINEER

CHECKED BY: E. SANCHEZ

PAVEMENT MARKINGS AND IRRIGATION PLAN

SHEET NO. 4 OF 15

CITY OF ARTESIA DEPARTMENT OF ENGINEERING

GENERAL NOTE

1. THE CONTRACTOR SHALL CLEAR THE AREA BETWEEN THE CONSTRUCTION SITE AND THE COMMUNITY CENTER AND MAINTAIN ACCESS FOR PEDESTRIAN'S SAFE PASSAGE.

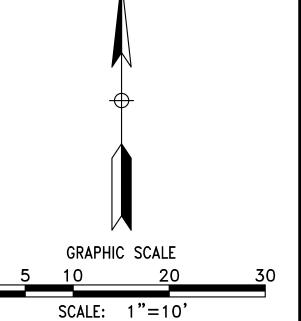
CONSTRUCTION NOTES

1 INSTALL 6' HIGH TEMPORARY CONSTRUCTION FENCING WITH SCREENING AS TO SCREEN PEDESTRIANS THROUGH THE CONSTRUCTION SITE. SEE GENERAL NOTE 1 HEREON.

EROSION CONTROL NOTES

- 1. EVERY EFFORT SHOULD BE MADE TO ELIMINATE THE DISCHARGE OF NON-STORMWATER FROM THE PROJECT SITE AT ALL TIMES.
- 2. ERODED SEDIMENTS AND OTHER POLLUTANTS MUST BE RETAINED ON—SITE AND MAY NOT BE TRANSPORTED FROM THE SITE VIA SHEET FLOW, SWALES, AREA DRAINS, NATURAL DRAINAGE COURSES OR WIND.
- 3. STOCKPILES OF EARTH AND OTHER CONSTRUCTION RELATED MATERIALS MUST BE PROTECTED FROM BEING TRANSPORTED FROM THE SITE BY THE FORCES OF WIND OR WATER.
- 4. FUELS, OILS, SOLVENTS, AND OTHER TOXIC MATERIALS MUST BE STORED IN ACCORDANCE WITH THEIR LISTING AND ARE NOT TO CONTAMINATE THE SOIL AND SURFACE WATERS. ALL APPROVED STORAGE CONTAINERS ARE TO BE PROTECTED FROM THE WEATHER. SPILLS MUST BE CLEANED UP IMMEDIATELY AND DISPOSED OF IN A PROPER MANNER. SPILLS MAY NOT BE WASHED INTO THE DRAINAGE SYSTEM.
- 5. EXCESS OR WASTE CONCRETE MAY NOT BE WASHED INTO THE PUBLIC WAY OR ANY OTHER DRAINAGE SYSTEM. PROVISIONS SHALL BE MADE TO RETAIN CONCRETE WASTES ON—SITE UNTIL THEY CAN BE DISPOSED OF AS SOLID WASTE.
- 6. TRASH AND CONSTRUCTION RELATED SOLID WASTES MUST BE DEPOSITED INTO A COVERED RECEPTACLE TO PREVENT CONTAMINATION OF RAINWATER AND DISPERSAL BY WIND.
- 7. SEDIMENTS AND OTHER MATERIALS MAY NOT BE TRACKED FROM THE SITE BY VEHICLE TRAFFIC. THE CONSTRUCTION ENTRANCE ROADWAYS MUST BE STABILIZED SO AS TO INHIBIT SEDIMENTS FROM BEING DEPOSITED INTO THE PUBLIC WAY. ACCIDENTAL DEPOSITIONS MUST BE SWEPT UP IMMEDIATELY AND MAY NOT BE WASHED DOWN BY RAIN OR OTHER MEANS.
- 8. ANY SLOPES WITH DISTURBED SOILS OR DENUDED OF VEGETATION MUST BE STABILIZED SO AS TO INHIBIT EROSION BY WIND AND WATER.
- 9. ALL CATCH BASINS AND CURB INLETS SHALL BE PROTECTED FROM RECEIVING RUNOFF FROM UNSTABILIZED OR OTHERWISE ACTIVE WORK AREAS. INLET PROTECTION SHALL BE USED IN CONJUNCTION WITH OTHER EROSION AND SEDIMENT CONTROLS TO PREVENT SEDIMENT LADEN STORMWATER AND NON-STORMWATER DISCHARGES FROM ENTERING THE STORM DRAIN SYSTEM.
- 10. ALL LOOSE SOILS AND DEBRIS WHICH MAY CREATE A POTENTIAL HAZARD TO OFF-SITE PROPERTY SHALL BE REMOVED FROM THE SITE AS DIRECTED BY THE CITY'S REPRESENTATIVE / CONSTRUCTION MANAGER.
- 11. THE PLACEMENT OF ADDITIONAL DEVICES TO REDUCE EROSION DAMAGE WITHIN THE SITE IS LEFT TO THE DISCRETION OF THE CONSTRUCTION MANAGER OR CITY ENGINEER.
- 12. ESTABLISH AND MAINTAIN EFFECTIVE PERIMETER CONTROLS AS NEEDED, AND IMPLEMENT EFFECTIVE BMPS FOR ALL CONSTRUCTION ENTRANCES AND EXITS TO SUFFICIENTLY CONTROL EROSION AND SEDIMENT DISCHARGES FROM THE SITE.
- 13. THE CONTRACTOR SHALL ENSURE THAT ALL STORM DRAIN INLETS, PERIMETER CONTROLS, RUNOFF CONTROL BMPS, AND POLLUTANT CONTROLS ARE MAINTAINED AND PROTECTED FROM ACTIVITIES THAT REDUCE THEIR EFFECTIVENESS.

TEMPORARY CONSTRUCTION FENCING
SCALE: 1"=10'



REV	ISIONS:	
NO.	DATE	DESCRIPTION

PLANS PREPARED BY:

CITY OF ARTESIA, CA
ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT
18747 CLARKDALE AVENUE
ARTESIA, CA 90701
PHONE: 562-865-6262

PROJECT MANAGER

RON IBARRA, PE

CIVIL ENGINEER

DATE

DESIGNED BY: R. IBARRA

DRAFTED BY: R. IBARRA

CHECKED BY: E. SANCHEZ

APPROVED BY: M. BURKE

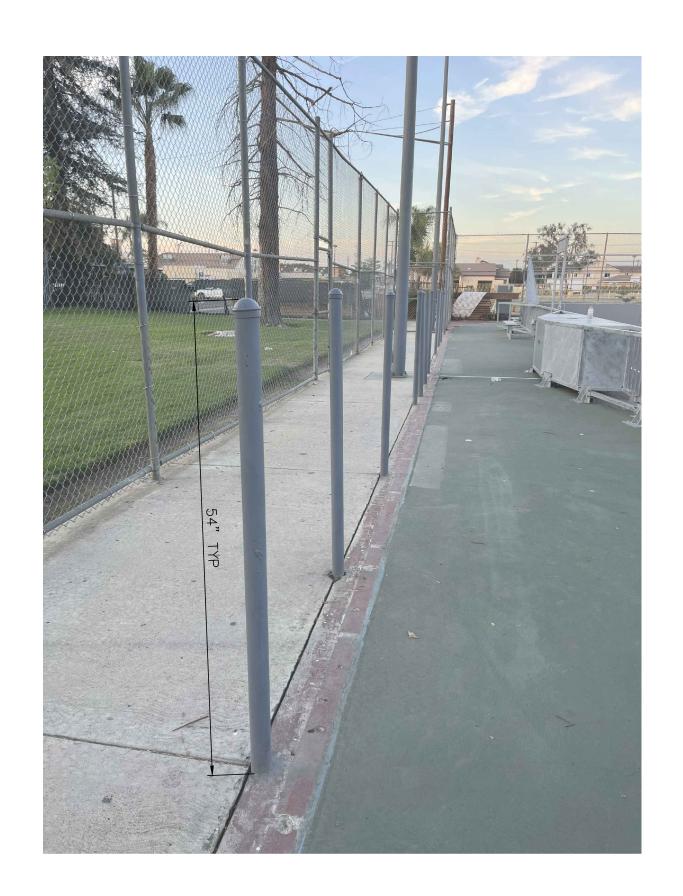


ECT: ELECTRIC VEHICLE CHARGING STATION EXPANSION PROJECT TEMPORARY CONSTRUCTION FENCING AND

TEMPORARY CONSTRUCTION FENCING AND EROSION CONTROL NOTES

CITY OF ARTESIA
DEPARTMENT OF ENGINEERING

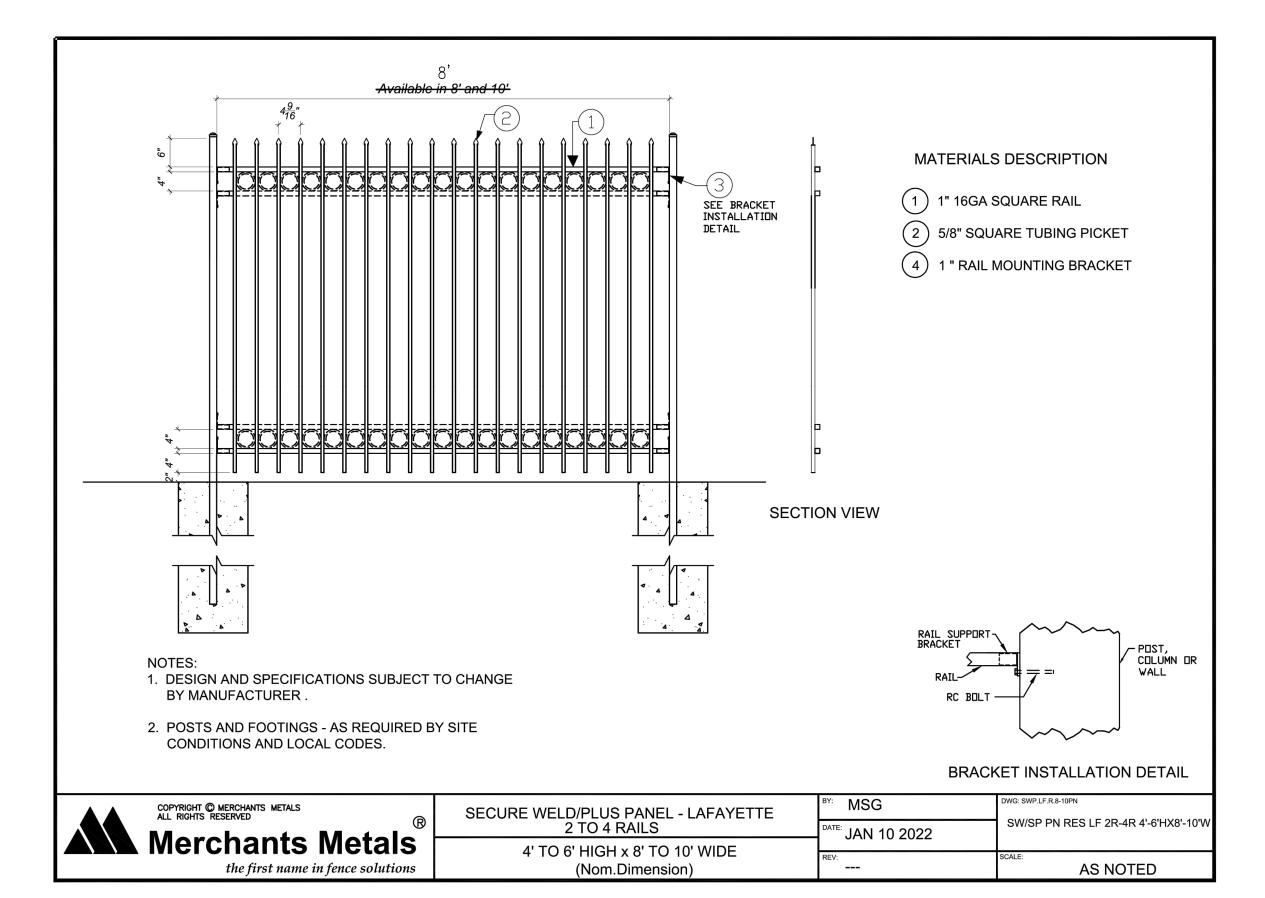
SHEET NO. 5 OF 15



EXISTING 2 INCH DIAMETER STEEL POST C-3 SCALE: NTS



4 EXISTING 12' HIGH CHAIN LINK FENCE DETAIL C-3 SCALE: NTS



6' HIGH WROUGHT IRON FENCE C-3 SCALE: N/A

REV	ISIONS:		
NO.	DATE	DESCRIPTION	

PLANS PREPARED BY: CITY OF ARTESIA, CA ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262

PROJECT MANAGER

DATE DESIGNED BY: R. IBARRA DRAFTED BY: R. IBARRA CHECKED BY: E. SANCHEZ RON IBARRA, PE APPROVED BY: M. BURKE CIVIL ENGINEER



		3	CONCRETE SIDEWALK DETAIL
		C-3	SCALE: 1"=1'
PROJECT:	ELECTRIC	VEHIC	LE CHARGING STATION EXPANSI

CITY OF ARTESIA
DEPARTMENT OF ENGINEERING

CT:	ELECTRIC VEHICLE CHARGING STATION EXPANSION
:	
	DETAILS - 1

ION PROJECT SHEET NO. 6 OF 15

24" TALL PCC CURB DETAIL C-3 SCALE: 1"=1'

WPJ

NOTES:

PARKING LOT -PAVEMENT

#4 BAR @-

24" O.C.

#4 BAR-

DRIVEWAY_ WPJ WEAKENED PLANE JOINT BCR BEGINNING OF CURB RETURN EXP JT EXPANSION JOINT ECR END OF CURB RETURN 1. WEAKENED PLANE JOINTS SHALL BE USED FOR ALL JOINTS, EXCEPT THAT EXPANSION JOINTS SHALL BE PLACED AT THE BCR AND ECR IN CURB, GUTTER AND SIDEWALK, AND AROUND UTILITY POLES LOCATED IN SIDEWALK AREAS. WPJ
TREE
WELL
WPJ
UTILITY POLE
EXP JT

CURB SHALL BE PLACED ON UNDISTURBED SOIL OR ON 8" COMPACTED SUBGRADE (90% COMPACTION).
 CONCRETE SHALL BE 560-C-3250 WITH 4" MAX SLUMP.
 REINFORCEMENT SHALL BE DEFORMED BARS CONFORMING TO ASTM A615, GRADE 60.

4. ESTABLISH EXPANSION JOINT AT EVERY 10'.

2. WEAKENED PLANE JOINTS SHALL BE CONSTRUCTED AT REGULAR INTERVALS NOT EXCEEDING 10' (3000 mm) IN WALKS AND 20' (6000 mm) IN GUTTERS. JOINTS IN CURB AND WALK SHALL BE ALIGNED.

3. CURB AND GUTTER SHALL BE CONSTRUCTED SEPARATELY FROM SIDEWALK.

4. CONCRETE SIDEWALK SHALL BE 4" PCC (520-C-2500) OVER 8" COMPACTED SUBGRADE (90% COMPACTION)

5. SIDEWALK SHALL SLOPE TOWARDS THE STREET AND SHALL NOT EXCEED 2.0% CROSS SLOPE AND 5.0% RUNNING

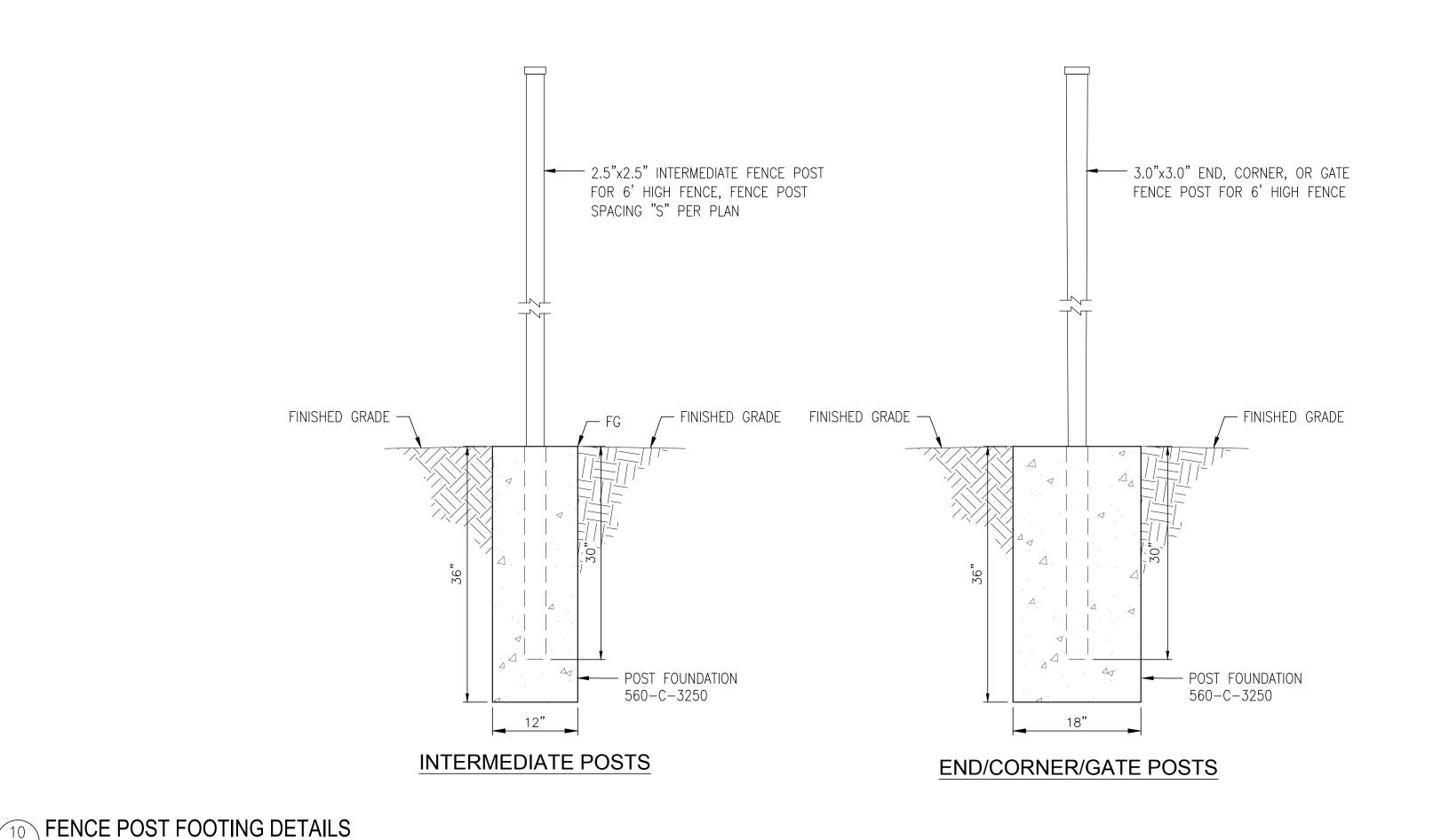
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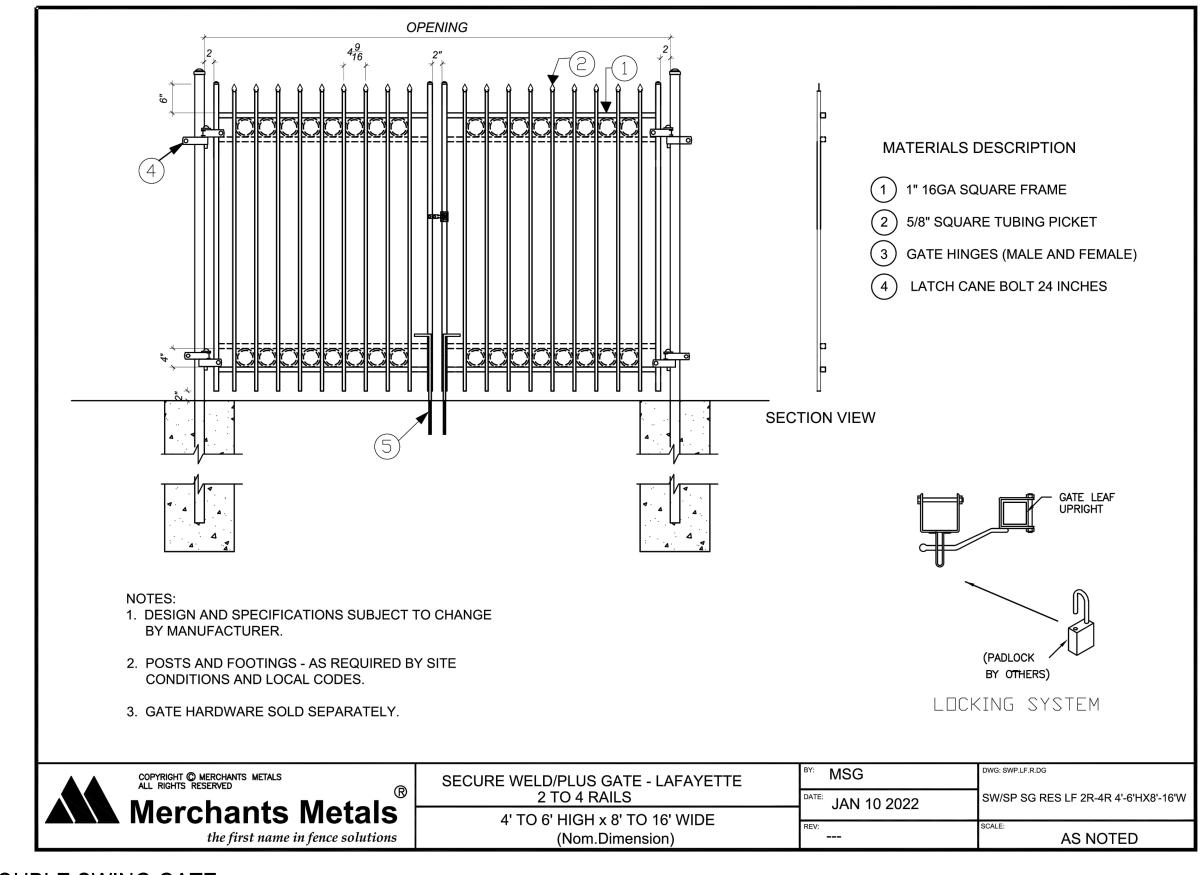
PLANTER

CITY OF ARTESIA STANDARD PLAN CONCRETE SIDEWALK AND 112-2 **CURB & SIDEWALK JOINTS**

APPROVED:

T.K. WONG, PE 22551





SECTION VIEW

SECURE WELD/PLUS GATE - LAFAYETTE 2 TO 4 RAILS

4' TO 6' HIGH x 4' TO 8' WIDE (Nom.Dimension)

8 6' HIGH DOUBLE SWING GATE C-3 SCALE: N/A

Standard Safety Bollard - 4.5 x 24", Fixed

Protect equipment from damage caused by forklifts and pallet trucks. Sturdy steel bollard posts have removable black caps. Fill with concrete for extra strength. 11 gauge steel. Permanent installation. Concrete Installation Kit available.

Q More Images & Video https://www.uline.com/Product/Detail/H-5555F

MODEL NO.	MODEL	DESCRIPTION	DESCRIPTION	DIAM.	HEIGHT	MOUNTING	WT.	PRICE	EACH	CTVLE	IN STOCK
	DESCRIPTION	N DIAM. HEIGH	пеібпі	D1 4 TH D11 4	(LBS.)	1	4+	STYLE	SHIPS TODAY		
H-5555F	Standard	4.5"	24"	8 x 8"	18	\$90	\$85	Fixed -	1 ADD		

SHIPS VIA UPS

11 24" TALL BOLLARD C-3 SCALE: 1"=1"

9 6' HIGH MAN GATE C-3 SCALE: N/A

DESIGNED BY: R. IBARRA

DRAFTED BY: R. IBARRA

APPROVED BY: M. BURKE

CHECKED BY: E. SANCHEZ

PLANS PREPARED BY: **REVISIONS:** CITY OF ARTESIA, CA DESCRIPTION ENGINEERING DIVISION PUBLIC WORKS DEPARTMENT 18747 CLARKDALE AVENUE ARTESIA, CA 90701 PHONE: 562-865-6262 PROJECT MANAGER

ROJECT:	ELECTRIC VEHICLE CHARGING STATION EXPANSION PROJECT	
HEET:		
	CIVIL DETAILS - 2	

MSG

^E JAN 10 2022

MATERIALS DESCRIPTION

2) 5/8" SQUARE TUBING PICKET

4 LATCH STRIKER & RECEIVER

(3) GATE HINGES (MALE AND FEMALE)

(PADLOCK

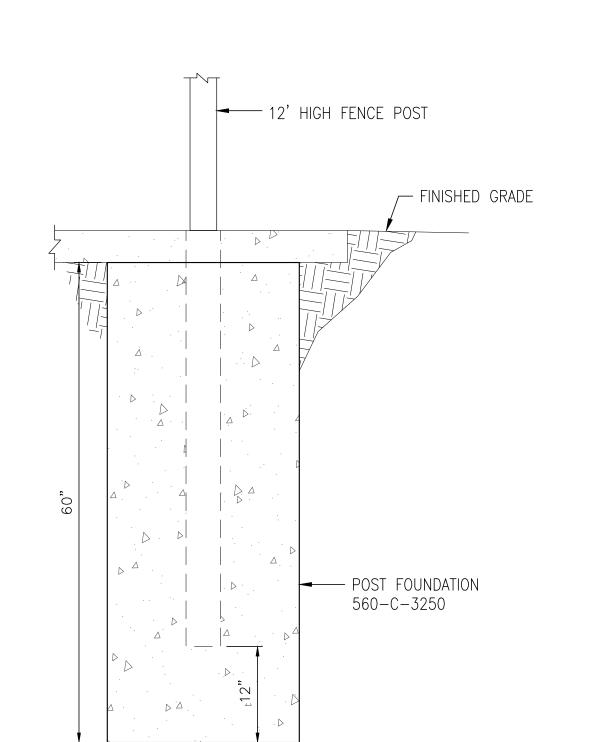
BY OTHERS)

LOCKING SYSTEM

(1) 1" 16GA SQUARE FRAME

CITY OF ARTESIA DEPARTMENT OF ENGINEERING SHEET NO. 7 OF 15

AS NOTED



SW/SP SG RES LF 2R-4R 4'-6'HX4'-8'W

12' HIGH FENCE POST FOUNDATION DETAIL C-3 SCALE: 1"=1"

24"

NO. DATE

RON IBARRA, PE CIVIL ENGINEER

DATE

1. DESIGN AND SPECIFICATIONS SUBJECT TO CHANGE

POSTS AND FOOTINGS - AS REQUIRED BY SITE CONDITIONS AND LOCAL CODES.

3. GATE HARDWARE SOLD SEPARATELY.

BY MANUFACTURER.

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Merchants Metals

PART 3 - EXECUTION 3.1 CONDUCTOR MATERIAL APPLICATIONS

A. FEEDERS: COPPER; SOLID FOR NO. 10 AWG AND SMALLER; STRANDED FOR NO. 8 AWG AND LARGER.

B. FEEDERS: COPPER. CONDUCTORS SHALL BE SOLID FOR NO. 10 AWG AND SMALLER; STRANDED FOR NO. 8 AWG AND

C. BRANCH CIRCUITS: COPPER. SOLID FOR NO. 10 AWG AND SMALLER; STRANDED FOR NO. 8 AWG AND LARGER.

3.2 CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS A. SERVICE ENTRANCE: TYPE XHHW-2, SINGLE CONDUCTORS IN RACEWAY.

B. EXPOSED FEEDERS: TYPE XHHW-2, SINGLE CONDUCTORS IN RACEWAY

C. FEEDERS CONCEALED IN CONCRETE, BELOW SLABS-ON-GRADE, AND UNDERGROUND: TYPE THHN/THWN-2, SINGLE CONDUCTORS IN RACEWAY

D. EXPOSED BRANCH CIRCUITS: TYPE THHN/THWN-2, SINGLE CONDUCTORS IN RACEWAY

BRANCH CIRCUITS CONCEALED IN CONCRETE, BELOW SLABS-ON-GRADE, AND UNDERGROUND: TYPE THHN/THWN-2, SINGLE

CONDUCTORS IN RACEWAY 3.3 INSTALLATION OF CONDUCTORS AND CABLES

A. COMPLETE RACEWAY INSTALLATION BETWEEN CONDUCTOR AND CABLE TERMINATION POINTS ACCORDING TO SECTION 260533 "RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS" PRIOR TO PULLING CONDUCTORS AND CABLES.

B. USE MANUFACTURER-APPROVED PULLING COMPOUND OR LUBRICANT WHERE NECESSARY; COMPOUND USED MUST NOT DETERIORATE CONDUCTOR OR INSULATION. DO NOT EXCEED MANUFACTURER'S RECOMMENDED MAXIMUM PULLING TENSIONS AND SIDEWALL PRESSURE VALUES.

C. USE PULLING MEANS, INCLUDING FISH TAPE, CABLE, ROPE, AND BASKET-WEAVE WIRE/CABLE GRIPS, THAT WILL NOT DAMAGE CABLES OR RACEWAY.

3.4 CONNECTIONS A. TIGHTEN ELECTRICAL CONNECTORS AND TERMINALS ACCORDING TO MANUFACTURER'S PUBLISHED TORQUE—TIGHTENING

VALUES. IF MANUFACTURER'S TORQUE VALUES ARE NOT INDICATED, USE THOSE SPECIFIED IN UL 486A-486B. B. MAKE SPLICES, TERMINATIONS, AND TAPS THAT ARE COMPATIBLE WITH CONDUCTOR MATERIAL AND THAT POSSESS

EQUIVALENT OR BETTER MECHANICAL STRENGTH AND INSULATION RATINGS THAN UNSPLICED CONDUCTORS. 1. USE OXIDE INHIBITOR IN EACH SPLICE, TERMINATION, AND TAP FOR ALUMINUM CONDUCTORS.

3.5 IDENTIFICATION A. IDENTIFY AND COLOR-CODE CONDUCTORS AND CABLES ACCORDING TO SECTION 260553 "IDENTIFICATION FOR ELECTRICAL

B. IDENTIFY EACH SPARE CONDUCTOR AT EACH END WITH IDENTITY NUMBER AND LOCATION OF OTHER END OF CONDUCTOR AND IDENTIFY AS SPARE CONDUCTOR. 3.6 FIRESTOPPING

A. APPLY FIRESTOPPING TO ELECTRICAL PENETRATIONS OF FIRE-RATED FLOOR AND WALL ASSEMBLIES TO RESTORE ORIGINAL FIRE-RESISTANCE RATING OF ASSEMBLY.

END OF SECTION 260519

SECTION 260526 - GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY

A. SECTION INCLUDES GROUNDING AND BONDING SYSTEMS AND EQUIPMENT. B. SECTION INCLUDES GROUNDING AND BONDING SYSTEMS AND EQUIPMENT, PLUS THE FOLLOWING SPECIAL APPLICATIONS

UNDERGROUND DISTRIBUTION GROUNDING

2. GROUND BONDING COMMON WITH LIGHTNING PROTECTION SYSTEM.

FOUNDATION STEEL ELECTRODES.

1.2 SUBMITTALS C. PRODUCT DATA: FOR EACH TYPE OF PRODUCT.

D. OPERATION AND MAINTENANCE DATA.

1. PLANS SHOWING AS—BUILT, DIMENSIONED LOCATIONS OF SYSTEM DESCRIBED IN "FIELD QUALITY CONTROL" ARTICLE, INCLUDING THE FOLLOWING:

 a. GROUND RODS. b. GROUND RINGS.

c. GROUNDING ARRANGEMENTS AND CONNECTIONS FOR SEPARATELY DERIVED SYSTEMS

PART 2 - PRODUCTS 2.1 SYSTEM DESCRIPTION

A. ELECTRICAL COMPONENTS, DEVICES, AND ACCESSORIES: LISTED AND LABELED AS DEFINED IN NFPA 70, BY A QUALIFIED TESTING AGENCY, AND MARKED FOR INTENDED LOCATION AND APPLICATION.

B. COMPLY WITH UL 467 FOR GROUNDING AND BONDING MATERIALS AND EQUIPMENT.

2.2 CONDUCTORS

A. INSULATED CONDUCTORS: COPPER OR ALUMINUM WIRE OR CABLE INSULATED FOR 600 V UNLESS OTHERWISE REQUIRED BY APPLICABLE CODE OR AUTHORITIES HAVING JURISDICTION.

B. BARE COPPER CONDUCTORS:

1. SOLID COPPER CONDUCTORS: ASTM B3.

2. STRANDED COPPER CONDUCTORS: ASTM B496.

3. THWN-2 INSULATION COMPLYING WITH UL 83 OR XHHW-2 INSULATION COMPLYING WITH UL 44.

4. GROUNDING ELECTRODE CONDUCTOR OR BONDING JUMPER: SIZED PER NFPA 70 TABLE 250.66.

END OF SECTION 260526 SECTION 260533 - RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

B. PREPARE TEST AND INSPECTION REPORTS.

PART 1 - GENERAL

A. SECTION INCLUDES

1. METAL CONDUITS AND FITTINGS.

NON-METALLIC CONDUITS AND FITTINGS.

3. BOXES AND ENCLOSURES.

4. HANDHOLES AND BOXES FOR EXTERIOR UNDERGROUND CABLING.

1.2 SUBMITTALS

A. PRODUCT DATA: FOR EACH TYPE OF PRODUCT.

B. SEISMIC QUALIFICATION DATA: CERTIFICATES, FOR ENCLOSURES, CABINETS, AND CONDUIT RACKS AND THEIR MOUNTING PROVISIONS, INCLUDING THOSE FOR INTERNAL COMPONENTS, FROM MANUFACTURER.

WITH A CALIBRATED TORQUE WRENCH ACCORDING TO MANUFACTURER'S WRITTEN INSTRUCTIONS.

RODS. MAKE TESTS AT GROUND RODS BEFORE ANY CONDUCTORS ARE CONNECTED

b. PERFORM TESTS BY FALL-OF-POTENTIAL METHOD ACCORDING TO IEEE 81.

C. REPORT MEASURED GROUND RESISTANCES THAT EXCEED THE FOLLOWING VALUES:

1. POWER EQUIPMENT OR SYSTEM WITH CAPACITY OF 500 KVA AND LESS: 10 OHMS

2. POWER EQUIPMENT OR SYSTEM WITH CAPACITY OF 500 TO 1000 KVA: 5 OHMS.

3. POWER EQUIPMENT OR SYSTEM WITH CAPACITY MORE THAN 1000 KVA: 3 OHMS.

INCLUDE RECOMMENDATIONS TO REDUCE GROUND RESISTANCE.

TREATMENT OR OTHER ARTIFICIAL MEANS OF REDUCING NATURAL GROUND RESISTANCE.

TEST COMPLETED GROUNDING SYSTEM AT EACH GROUNDING ELECTRODE CONNECTION POINT AND INDIVIDUAL GROUND

a. MEASURE GROUND RESISTANCE NO FEWER THAN TWO FULL DAYS AFTER LAST TRACE OF PRECIPITATION AND WITHOUT

D. EXCESSIVE GROUND RESISTANCE: IF RESISTANCE TO GROUND EXCEEDS SPECIFIED VALUES, NOTIFY ENGINEER PROMPTLY AND

SOIL BEING MOISTENED BY ANY MEANS OTHER THAN NATURAL DRAINAGE OR SEEPAGE AND WITHOUT CHEMICAL

PART 2 - PRODUCTS

2.1 METAL CONDUITS AND FITTINGS

1. LISTING AND LABELING: METAL CONDUITS, TUBING, AND FITTINGS SHALL BE LISTED AND LABELED AS DEFINED IN NFPA 70, BY A QUALIFIED TESTING AGENCY, AND MARKED FOR INTENDED LOCATION AND APPLICATION.

2. GRC: COMPLY WITH ANSI C80.1 AND UL 6. 3. IMC: COMPLY WITH ANSI C80.6 AND UL 1242

4. EMT: COMPLY WITH ANSI C80.3 AND UL 797.

5. LFMC: FLEXIBLE STEEL CONDUIT WITH PVC JACKET AND COMPLYING WITH UL 360.

B. METAL FITTINGS: COMPLY WITH NEMA FB 1 AND UL 514B.

1. LISTING AND LABELING: LISTED AND LABELED AS DEFINED IN NFPA 70, BY A QUALIFIED TESTING AGENCY, AND MARKED

FOR INTENDED LOCATION AND APPLICATION.

2. FITTINGS, GENERAL: LISTED AND LABELED FOR TYPE OF CONDUIT, LOCATION, AND USE.

3. CONDUIT FITTINGS FOR HAZARDOUS (CLASSIFIED) LOCATIONS: COMPLY WITH UL 1203 AND NFPA 70.

4. FITTINGS FOR EMT

a. MATERIAL: STEEL OR DIE CAST.

b. TYPE: SETSCREW

5. EXPANSION FITTINGS: PVC OR STEEL TO MATCH CONDUIT TYPE, COMPLYING WITH UL 651, RATED FOR ENVIRONMENTAL CONDITIONS WHERE INSTALLED, AND INCLUDING FLEXIBLE EXTERNAL BONDING JUMPER.

C. JOINT COMPOUND FOR IMC OR GRC: APPROVED, AS DEFINED IN NFPA 70, BY AUTHORITIES HAVING JURISDICTION FOR USE IN CONDUIT ASSEMBLIES, AND COMPOUNDED FOR USE TO LUBRICATE AND PROTECT THREADED CONDUIT JOINTS FROM CORROSION AND TO ENHANCE THEIR CONDUCTIVITY.

2.2 NONMETALLIC CONDUITS AND FITTINGS

A. LISTING AND LABELING: LISTED AND LABELED AS DEFINED IN NFPA 70, BY A QUALIFIED TESTING AGENCY, AND MARKED FOR INTENDED LOCATION AND APPLICATION. 1. RNC: TYPE EPC-40-PVC, COMPLYING WITH NEMA TC 2 AND UL 651 UNLESS OTHERWISE INDICATED.

1. FITTINGS, GENERAL: LISTED AND LABELED FOR TYPE OF CONDUIT, LOCATION, AND USE.

2. FITTINGS FOR RNC: COMPLY WITH NEMA TC 3; MATCH TO CONDUIT OR TUBING TYPE AND MATERIAL. 3. SOLVENTS AND ADHESIVES: AS RECOMMENDED BY CONDUIT MANUFACTURER.

2.3 BOXES AND ENCLOSURES

A. GENERAL REQUIREMENTS FOR BOXES AND ENCLOSURES: BOXES, ENCLOSURES, AND CABINETS INSTALLED IN WET LOCATIONS SHALL BE LISTED FOR USE IN WET LOCATIONS. B. CAST-METAL OUTLET AND DEVICE BOXES: COMPLY WITH NEMA FB 1, FERROUS ALLOY, TYPE FD, WITH GASKETED COVER.

C. SMALL SHEET METAL PULL AND JUNCTION BOXES: NEMA OS 1

D. CAST-METAL ACCESS, PULL, AND JUNCTION BOXES: COMPLY WITH NEMA FB 1 AND UL 1773, GALVANIZED, CAST IRON WITH

E. DEVICE BOX DIMENSIONS: 4 INCHES SQUARE BY 2-1/8 INCHES DEEP (100 MM SQUARE BY 60 MM DEEP).

O. INSTALL DEVICES TO SEAL RACEWAY INTERIORS AT ACCESSIBLE LOCATIONS. LOCATE SEALS SO NO FITTINGS OR BOXES ARE FOLLOWING POINTS:

UNDERGROUND RACEWAYS DESIGNATED AS SPARE ABOVE GRADE ALONGSIDE RACEWAYS IN USE

3. FLEXIBLE CONDUIT: USE ONLY FITTINGS LISTED FOR USE WITH FLEXIBLE CONDUIT. COMPLY WITH NEMA FB 2.20.

B. DO NOT INSTALL RACEWAYS OR ELECTRICAL ITEMS ON ANY "EXPLOSION—RELIEF" WALLS OR ROTATING EQUIPMENT.

A. COMPLY WITH NECA 1 AND NECA 101 FOR INSTALLATION REQUIREMENTS EXCEPT WHERE REQUIREMENTS ON DRAWINGS OR IN THIS ARTICLE ARE STRICTER. COMPLY WITH NFPA 70 LIMITATIONS FOR TYPES OF RACEWAYS ALLOWED IN SPECIFIC

D. KEEP RACEWAYS AT LEAST 6 INCHES (150 MM) AWAY FROM PARALLEL RUNS OF FLUES AND STEAM OR HOT-WATER PIPES.

E. COMPLY WITH REQUIREMENTS IN SECTION 260529 "HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS" FOR HANGERS AND

G. INSTALL NO MORE THAN THE EQUIVALENT OF THREE 90-DEGREE BENDS IN ANY CONDUIT RUN EXCEPT FOR CONTROL

H. MAKE BENDS IN RACEWAY USING LARGE-RADIUS PREFORMED ELLS. FIELD BENDING SHALL BE ACCORDING TO NFPA 70

K. THREADED CONDUIT JOINTS, EXPOSED TO WET, DAMP, CORROSIVE, OR OUTDOOR CONDITIONS: APPLY LISTED COMPOUND TO

L. RACEWAY TERMINATIONS AT LOCATIONS SUBJECT TO MOISTURE OR VIBRATION: USE INSULATING BUSHINGS TO PROTECT

M. TERMINATE THREADED CONDUITS INTO THREADED HUBS OR WITH LOCKNUTS ON INSIDE AND OUTSIDE OF BOXES OR

N. INSTALL PULL WIRES IN EMPTY RACEWAYS. USE POLYPROPYLENE OR MONOFILAMENT PLASTIC LINE WITH NOT LESS THAN

THREADS OF RACEWAY AND FITTINGS BEFORE MAKING UP JOINTS. FOLLOW COMPOUND MANUFACTURER'S WRITTEN

CABINETS. INSTALL BUSHINGS ON CONDUITS UP TO 1-1/4-INCH (35-MM) TRADE SIZE AND INSULATED THROAT METAL BUSHINGS ON 1-1/2-INCH (41-MM) TRADE SIZE AND LARGER CONDUITS TERMINATED WITH LOCKNUTS. INSTALL INSULATED

200-LB (90-KG) TENSILE STRENGTH. LEAVE AT LEAST 12 INCHES (300 MM) OF SLACK AT EACH END OF PULL WIRE. CAP

MINIMUM RADII REQUIREMENTS. USE ONLY EQUIPMENT SPECIFICALLY DESIGNED FOR MATERIAL AND SIZE INVOLVED.

WIRING CONDUITS, FOR WHICH FEWER BENDS ARE ALLOWED. SUPPORT WITHIN 12 INCHES (300 MM) OF CHANGES IN

BETWEEN THE SEAL AND THE FOLLOWING CHANGES OF ENVIRONMENTS. SEAL THE INTERIOR OF ALL RACEWAYS AT THE

1. CONDUIT EXTENDING FROM INTERIOR TO EXTERIOR OF BUILDING.

2. WHERE OTHERWISE REQUIRED BY NFPA 70.

OCCUPANCIES AND NUMBER OF FLOORS

C. DO NOT FASTEN CONDUITS ONTO THE BOTTOM SIDE OF A METAL DECK ROOF.

INSTALL HORIZONTAL RACEWAY RUNS ABOVE WATER AND STEAM PIPING.

I. INSTALL CONDUITS PARALLEL OR PERPENDICULAR TO BUILDING LINES.

CONDUCTORS INCLUDING CONDUCTORS SMALLER THAN NO. 4 AWG.

HROAT METAL GROUNDING BUSHINGS ON SERVICE CONDUITS.

F. ARRANGE STUB-UPS SO CURVED PORTIONS OF BENDS ARE NOT VISIBLE ABOVE GRADE.

J. SUPPORT CONDUIT WITHIN 12 INCHES (300 MM) OF ENCLOSURES TO WHICH ATTACHED.

SECTION 260533 - RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS (CONTINUED)

A. FLEXIBLE CONDUIT CONNECTIONS: COMPLY WITH NEMA RV 3. USE A MAXIMUM OF 36 INCHES (915 MM) OF FLEXIBLE CONDUIT FOR EQUIPMENT SUBJECT TO VIBRATION, NOISE TRANSMISSION, OR MOVEMENT; AND FOR TRANSFORMERS AND

B. MOUNT BOXES AT HEIGHTS INDICATED ON DRAWINGS. INSTALL BOXES WITH HEIGHT MEASURED TO TOP OF BOX UNLESS OTHERWISE INDICATED.

C. FASTEN JUNCTION AND PULL BOXES TO OR SUPPORT FROM BUILDING STRUCTURE. DO NOT SUPPORT BOXES BY CONDUITS. 3.3 INSTALLATION OF UNDERGROUND CONDUIT

A. DIRECT—BURIED CONDUIT:

1. EXCAVATE TRENCH BOTTOM TO PROVIDE FIRM AND UNIFORM SUPPORT FOR CONDUIT. PREPARE TRENCH BOTTOM AS SPECIFIED IN SECTION 312000 "EARTH MOVING" FOR PIPE LESS THAN 6 INCHES (150 MM) IN NOMINAL DIAMETER. 2. INSTALL BACKFILL AS SPECIFIED IN SECTION 312000 "EARTH MOVING."

3. AFTER INSTALLING CONDUIT, BACKFILL AND COMPACT. START AT TIE-IN POINT, AND WORK TOWARD END OF CONDUIT RUN, LEAVING CONDUIT AT END OF RUN FREE TO MOVE WITH EXPANSION AND CONTRACTION AS TEMPERATURE CHANGES DURING THIS PROCESS. FIRMLY HAND TAMP BACKFILL AROUND CONDUIT TO PROVIDE MAXIMUM SUPPORTING STRENGTH. AFTER PLACING CONTROLLED BACKFILL TO WITHIN 12 INCHES (300 MM) OF FINISHED GRADE, MAKE FINAL CONDUIT CONNECTION AT END OF RUN AND COMPLETE BACKFILLING WITH NORMAL COMPACTION AS SPECIFIED IN SECTION 312000

4. INSTALL MANUFACTURED RIGID STEEL CONDUIT ELBOWS FOR STUB-UPS AT EQUIPMENT

5. UNDERGROUND WARNING TAPE: COMPLY WITH REQUIREMENTS IN SECTION 260553 "IDENTIFICATION FOR ELECTRICAL SYSTEMS.

3.4 INSTALLATION OF UNDERGROUND HANDHOLES AND BOXES

A. INSTALL HANDHOLES AND BOXES LEVEL AND PLUMB AND WITH ORIENTATION AND DEPTH COORDINATED WITH CONNECTING CONDUITS TO MINIMIZE BENDS AND DEFLECTIONS REQUIRED FOR PROPER ENTRANCES.

B. UNLESS OTHERWISE INDICATED, SUPPORT UNITS ON A LEVEL BED OF CRUSHED STONE OR GRAVEL, GRADED FROM 1/2-INCH (12.5-MM) SIEVE TO NO. 4 (4.75-MM) SIEVE AND COMPACTED TO SAME DENSITY AS ADJACENT UNDISTURBED EARTH.

C. ELEVATION: IN PAVED AREAS, SET SO COVER SURFACE WILL BE FLUSH WITH FINISHED GRADE. SET COVERS OF OTHER ENCLOSURES 1 INCH (25 MM) ABOVE FINISHED GRADE.

D. INSTALL HANDHOLES WITH BOTTOM BELOW FROST LINE

E. FIELD-CUT OPENINGS FOR CONDUITS ACCORDING TO ENCLOSURE MANUFACTURER'S WRITTEN INSTRUCTIONS. CUT WALL OF ENCLOSURE WITH A TOOL DESIGNED FOR MATERIAL TO BE CUT. SIZE HOLES FOR TERMINATING FITTINGS TO BE USED, AND SEAL AROUND PENETRATIONS AFTER FITTINGS ARE INSTALLED.

A. PROTECT COATINGS, FINISHES, AND CABINETS FROM DAMAGE AND DETERIORATION

1. REPAIR DAMAGE TO GALVANIZED FINISHES WITH ZINC-RICH PAINT RECOMMENDED BY MANUFACTURER.

END OF SECTION 260533

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS BUILDING AND SAFETY DIVISION amarcus 11/21/2024 10:42:30 AM

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BUILDING AND SAFETY DIVISION Department of Public Works UNDER LOS ANGELES COUNTY CODE TITLE 27 amarcus 11/21/2024 10:42:28 AM ns or alterations to these plans or specification ior written permission of the Building Official. er any circumstances, be deemed to permit or to be

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b. 3-1/2 BY 5 INCHES (76 BY 127 MM) FOR EQUIPMENT c. AS REQUIRED BY AUTHORITIES HAVING JURISDICTION.

2.4 TAPES AND STENCILS

COLOR AND PRINTING:

A. MARKER TAPES: VINYL OR VINYL—CLOTH, SELF—ADHESIVE WRAPAROUND TYPE, WITH CIRCUIT IDENTIFICATION LEGEND MACHINE PRINTED BY THERMAL TRANSFER OR EQUIVALENT PROCESS.

B. SELF-ADHESIVE VINYL TAPE: COLORED, HEAVY DUTY, WATERPROOF, FADE RESISTANT; NOT LESS THAN 3 MILS (0.08 MM) THICK BY 1 TO 2 INCHES (25 TO 50 MM) WIDE; COMPOUNDED FOR OUTDOOR USE. C. UNDERGROUND-LINE WARNING TAPE:

1. TAPE:

a. RECOMMENDED BY MANUFACTURER FOR THE METHOD OF INSTALLATION AND SUITABLE TO IDENTIFY AND LOCATE UNDERGROUND ELECTRICAL UTILITY LINES. b. PRINTING ON TAPE SHALL BE PERMANENT AND SHALL NOT BE DAMAGED BY BURIAL OPERATIONS.

c. TAPE MATERIAL AND INK SHALL BE CHEMICALLY INERT AND NOT SUBJECT TO DEGRADATION WHEN EXPOSED TO ACIDS, ALKALIS, AND OTHER DESTRUCTIVE SUBSTANCES COMMONLY FOUND IN SOILS.

a. COMPLY WITH ANSI Z535.1, ANSI Z535.2, ANSI Z535.3, ANSI Z535.4, AND ANSI Z535.5.

b. INSCRIPTIONS FOR RED-COLORED TAPES: "ELECTRIC LINE, HIGH VOLTAGE"

a. PIGMENTED POLYOLEFIN, BRIGHT COLORED, CONTINUOUS—PRINTED ON ONE SIDE WITH THE INSCRIPTION OF THE UTILITY,

COMPOUNDED FOR DIRECT-BURIAL SERVICE. b. WIDTH: 3 INCHES (75 MM).

c. THICKNESS: 4 MILS (0.1 MM).

d. WEIGHT: 18.5 LB/1000 SQ. FT. (9.0 KG/100 SQ. M).

e. TENSILE ACCORDING TO ASTM D882: 30 LBF (133.4 N) AND 2500 PSI (17.2 MPA)

D. STENCILED LEGEND: IN NONFADING, WATERPROOF, BLACK INK OR PAINT. MINIMUM LETTER HEIGHT SHALL BE 1 INCH (25 2.5 SIGNS

A. BAKED-ENAMEL SIGNS:

1. PREPRINTED ALUMINUM SIGNS, HIGH-INTENSITY REFLECTIVE, PUNCHED OR DRILLED FOR FASTENERS, WITH COLORS, LEGEND, AND SIZE REQUIRED FOR APPLICATION.

2. 1/4-INCH (6.4-MM) GROMMETS IN CORNERS FOR MOUNTING.

3. NOMINAL SIZE: 7 BY 10 INCHES (180 BY 250 MM).

B. METAL-BACKED BUTYRATE SIGNS:

1. WEATHER-RESISTANT, NONFADING, PREPRINTED, CELLULOSE-ACETATE BUTYRATE SIGNS, WITH 0.0396-INCH (1-MM) GALVANIZED-STEEL BACKING, PUNCHED AND DRILLED FOR FASTENERS, AND WITH COLORS, LEGEND, AND SIZE REQUIRED

2. 1/4-INCH (6.4-MM) GROMMETS IN CORNERS FOR MOUNTING.

3. NOMINAL SIZE: 10 BY 14 INCHES (250 BY 360 MM) C. LAMINATED ACRYLIC OR MELAMINE PLASTIC SIGNS:

ENGRAVED LEGEND.

THICKNESS:

a. FOR SIGNS UP TO 20 SQ. IN. (129 SQ. CM), MINIMUM 1/16 INCH (1.6 MM) THICK. b. FOR SIGNS LARGER THAN 20 SQ. IN. (129 SQ. CM), 1/8 INCH (3.2 MM) THICK.

c. ENGRAVED LEGEND WITH BLACK LETTERS ON WHITE FACE.

d. PUNCHED OR DRILLED FOR MECHANICAL FASTENERS WITH 1/4-INCH (6.4-MM) GROMMETS IN CORNERS FOR MOUNTING.

2. UNLESS OTHERWISE INDICATED, PROVIDE A SINGLE LINE OF TEXT WITH 1/2-INCH- (13-MM-) HIGH LETTERS ON MINIMUM

A. INSTALL IDENTIFICATION MATERIALS AND DEVICES AT LOCATIONS FOR MOST CONVENIENT VIEWING WITHOUT INTERFERENCE

B. IDENTIFY CONDUCTORS, CABLES, AND TERMINALS IN ENCLOSURES AND AT JUNCTIONS, TERMINALS, PULL POINTS, AND

C. ACCESSIBLE RACEWAYS AND METAL-CLAD CABLES, 600 V OR LESS, FOR SERVICE, FEEDER, AND BRANCH CIRCUITS, MORE

MAXIMUM INTERVALS IN STRAIGHT RUNS, AND AT 25-FOOT (7.6-M) MAXIMUM INTERVALS IN CONGESTED AREAS.

HANDHOLES, USE VINYL WRAPAROUND LABELS OR SELF-ADHESIVE WRAPAROUND LABELS TO IDENTIFY THE PHASE

MAXIMUM INTERVALS IN STRAIGHT RUNS, AND AT 25-FOOT (7.6-M) MAXIMUM INTERVALS IN CONGESTED AREAS.

G. LOCATIONS OF UNDERGROUND LINES: UNDERGROUND-LINE WARNING TAPE FOR POWER CONDUITS AND CABLES.

1. LOCATE IDENTIFICATION AT CHANGES IN DIRECTION, AT PENETRATIONS OF WALLS AND FLOORS, AT 50-FOOT (15-M)

D. POWER-CIRCUIT CONDUCTOR IDENTIFICATION, 600 V OR LESS: FOR CONDUCTORS IN PULL AND JUNCTION BOXES AND

1. LOCATE IDENTIFICATION AT CHANGES IN DIRECTION, AT PENETRATIONS OF WALLS AND FLOORS, AT 50-FOOT (15-M)

E. CONTROL-CIRCUIT CONDUCTOR IDENTIFICATION: FOR CONDUCTORS AND CABLES IN PULL AND JUNCTION BOXES, MANHOLES,

F. CONTROL—CIRCUIT CONDUCTOR TERMINATION IDENTIFICATION: FOR IDENTIFICATION AT TERMINATIONS, PROVIDE

H. INSTRUCTIONAL SIGNS: SELF—ADHESIVE LABELS, INCLUDING THE COLOR CODE FOR GROUNDED AND UNGROUNDED

A. SHOP DRAWINGS: EQUIPMENT PROCURED BY OWNER. EQUIPMENT SUBMITTAL DRAWINGS PROVIDED FOR COORDINATION

WARNING LABELS FOR INDOOR CABINETS, BOXES, AND ENCLOSURES FOR POWER AND LIGHTING: BAKED-ENAMEL WARNING

AND HANDHOLES, USE SELF-ADHESIVE WRAPAROUND LABELS WITH THE CONDUCTOR OR CABLE DESIGNATION, ORIGIN, AND

WITH OPERATION AND MAINTENANCE OF EQUIPMENT. INSTALL ACCESS DOORS OR PANELS TO PROVIDE VIEW OF IDENTIFYING

R. CABLE TIES: GENERAL PURPOSE, FOR ATTACHING TAGS, EXCEPT AS LISTED BELOW:

LOCATIONS OF HIGH VISIBILITY. IDENTIFY BY SYSTEM AND CIRCUIT DESIGNATION.

SELF-ADHESIVE WRAPAROUND LABELS WITH THE CONDUCTOR DESIGNATION.

K. OPERATING INSTRUCTION SIGNS: LAMINATED ACRYLIC OR MELAMINE PLASTIC SIGNS.

SIGNS. APPLY TO EXTERIOR OF DOOR, COVER, OR OTHER ACCESS.

2. OUTDOOR EQUIPMENT: LAMINATED ACRYLIC OR MELAMINE SIGN.

J. ARC FLASH WARNING LABELING: SELF-ADHESIVE LABELS.

THAN 30 A AND 120 V TO GROUND: IDENTIFY WITH SELF-ADHESIVE RACEWAY LABELS.

2. IN SPACES HANDLING ENVIRONMENTAL AIR: PLENUM RATED.

OUTDOORS: UV-STABILIZED NYLON.

3.2 IDENTIFICATION SCHEDULE

CONDUCTORS

END OF SECTION 260553

PART 1 - GENERAL

A. SECTION INCLUDES:

1.1 SUMMARY

1.2 SUBMITTALS

SECTION 262416 - PANELBOARDS

1. DISTRIBUTION PANELBOARDS

DURING CONSTRUCTION.

L. EQUIPMENT IDENTIFICATION LABELS:

1. INDOOR EQUIPMENT: BAKED-ENAMEL SIGNS

1-1/2-INCH- (38-MM-) HIGH SIGN; WHERE TWO LINES OF TEXT ARE REQUIRED, USE SIGNS MINIMUM 2 INCHES (50 MM)

PART 2 - PRODUCTS 2.1 PERFORMANCE REQUIREMENTS

A. EQUIPMENT PROCURED AND PROVIDED BY OWNER.

2.2 IDENTIFICATION

A. PANELBOARD LABEL: MANUFACTURER'S NAME AND TRADEMARK, VOLTAGE, AMPERAGE, NUMBER OF PHASES, AND NUMBER OF POLES SHALL BE LOCATED ON THE INTERIOR OF THE PANELBOARD DOOR.

B. BREAKER LABELS: FACEPLATE SHALL LIST CURRENT RATING, UL AND IEC CERTIFICATION STANDARDS, AND AIC RATING. CIRCUIT DIRECTORY: DIRECTORY CARD INSIDE PANELBOARD DOOR, MOUNTED IN METAL FRAME WITH TRANSPARENT

PART 3 - EXECUTION

3.1 INSTALLATION

A. COMPLY WITH NECA

B. INSTALL PANELBOARDS AND ACCESSORIES ACCORDING TO NEMA PB 1.1

C. COMPLY WITH MOUNTING AND ANCHORING REQUIREMENTS SPECIFIED IN SECTION 260548.16 "SEISMIC CONTROLS FOR

D. MOUNT TOP OF TRIM 90 INCHES (2286 MM) ABOVE FINISHED FLOOR OR FINISHED GRADE UNLESS OTHERWISE INDICATED.

E. MOUNT PANELBOARD CABINET PLUMB AND RIGID WITHOUT DISTORTION OF BOX.

F. INSTALL OVERCURRENT PROTECTIVE DEVICES AND CONTROLLERS NOT ALREADY FACTORY INSTALLED.

SET FIELD-ADJUSTABLE, CIRCUIT-BREAKER TRIP RANGES

G. MAKE GROUNDING CONNECTIONS AND BOND NEUTRAL FOR SERVICES AND SEPARATELY DERIVED SYSTEMS TO GROUND. MAKE CONNECTIONS TO GROUNDING ELECTRODES, SEPARATE GROUNDS FOR ISOLATED GROUND BARS, AND CONNECTIONS TO SEPARATE GROUND BARS.

H. INSTALL FILLER PLATES IN UNUSED SPACES.

STUB FOUR 1-INCH (27-EMT) EMPTY CONDUITS FROM PANELBOARD INTO ACCESSIBLE CEILING SPACE OR SPACE DESIGNATED TO BE CEILING SPACE IN THE FUTURE FOR INTERIOR MOUNTED PANELBOARDS

J. ARRANGE CONDUCTORS IN GUTTERS INTO GROUPS AND BUNDLE AND WRAP WITH WIRE TIES. 3.2 IDENTIFICATION

A. IDENTIFY FIELD-INSTALLED CONDUCTORS, INTERCONNECTING WIRING, AND COMPONENTS; INSTALL WARNING SIGNS COMPLYING WITH REQUIREMENTS IN SECTION 260553 "IDENTIFICATION FOR ELECTRICAL SYSTEMS."

B. CREATE A DIRECTORY TO INDICATE INSTALLED CIRCUIT LOADS; INCORPORATE OWNER'S FINAL DESIGNATIONS. OBTAIN APPROVAL BEFORE INSTALLING. HANDWRITTEN DIRECTORIES ARE NOT ACCEPTABLE. INSTALL DIRECTORY INSIDE

C. PANELBOARD NAMEPLATES: LABEL EACH PANELBOARD WITH A NAMEPLATE COMPLYING WITH REQUIREMENTS FOR IDENTIFICATION SPECIFIED IN SECTION 260553 "IDENTIFICATION FOR ELECTRICAL SYSTEMS."

D. DEVICE NAMEPLATES: LABEL EACH BRANCH CIRCUIT DEVICE IN POWER PANELBOARDS WITH A NAMEPLATE COMPLYING WITH REQUIREMENTS FOR IDENTIFICATION SPECIFIED IN SECTION 260553 "IDENTIFICATION FOR ELECTRICAL SYSTEMS."

E. INSTALL WARNING SIGNS COMPLYING WITH REQUIREMENTS IN SECTION 260553 "IDENTIFICATION FOR ELECTRICAL SYSTEMS" IDENTIFYING SOURCE OF REMOTE CIRCUIT. 3.3 FIELD QUALITY CONTROL

A. PERFORM TESTS AND INSPECTIONS.

B. ACCEPTANCE TESTING PREPARATION:

1. TEST INSULATION RESISTANCE FOR EACH PANELBOARD BUS, COMPONENT, CONNECTING SUPPLY, FEEDER, AND CONTROL

2. TEST CONTINUITY OF EACH CIRCUIT.

C. TESTS AND INSPECTIONS:

1. PERFORM EACH VISUAL AND MECHANICAL INSPECTION AND ELECTRICAL TEST FOR LOW-VOLTAGE AIR CIRCUIT BREAKERS STATED IN NETA ATS. CERTIFY COMPLIANCE WITH TEST PARAMETERS.

2. CORRECT MALFUNCTIONING UNITS ON-SITE, WHERE POSSIBLE, AND RETEST TO DEMONSTRATE COMPLIANCE; OTHERWISE, REPLACE WITH NEW UNITS AND RETEST.

D. PANELBOARDS WILL BE CONSIDERED DEFECTIVE IF THEY DO NOT PASS TESTS AND INSPECTIONS.

E. PREPARE TEST AND INSPECTION REPORTS, INCLUDING A CERTIFIED REPORT THAT IDENTIFIES PANELBOARDS INCLUDED AND THAT DESCRIBES SCANNING RESULTS, WITH COMPARISONS OF THE TWO SCANS. INCLUDE NOTATION OF DEFICIENCIES DETECTED, REMEDIAL ACTION TAKEN, AND OBSERVATIONS AFTER REMEDIAL ACTION.

END OF SECTION 262416

SECTION 262743 - ELECTRIC-VEHICLE SERVICE EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

A. SECTION INCLUDES LEVEL 2 EV CHARGING

1.2 SUBMITTALS

A. SHOP DRAWINGS: EQUIPMENT PROCURED BY OWNER. EQUIPMENT SUBMITTAL DRAWINGS PROVIDED ON DRAWINGS.

B. PRODUCT SCHEDULE: USE SAME DESIGNATIONS INDICATED ON DRAWINGS

PART 2 - PRODUCTS 2.1 PERFORMANCE REQUIREMENTS

A. EQUIPMENT PROCURED AND PROVIDED BY OWNER.

B. EV CHARGING LEVELS:

1. SINGLE OR DUAL VEHICLE, AC LEVEL 2 AT UP TO 10.5 KW PER VEHICLE.

PART 3 - EXECUTION

3.1 INSTALLATION A. COMPLY WITH NECA 1 AND NECA 413.

B. CONCRETE BASE MOUNTING:

1. INSTALL EVSE ON 6-INCH (150-MM) NOMINAL-THICKNESS CONCRETE BASE.

A. CONNECT WIRING ACCORDING TO SECTION 260519 "LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES."

B. COMPLY WITH GROUNDING REQUIREMENTS IN SECTION 260526 "GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS."

C. COMPLY WITH REQUIREMENTS FOR INSTALLATION OF CONDUIT IN SECTION 260533 "RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS." DRAWINGS INDICATE GENERAL ARRANGEMENT OF CONDUIT, FITTINGS, AND SPECIALTIES.

D. TIGHTEN ELECTRICAL CONNECTORS AND TERMINALS ACCORDING TO MANUFACTURER'S PUBLISHED TORQUE—TIGHTENING VALUES. IF MANUFACTURER'S TORQUE VALUES ARE NOT INDICATED, USE THOSE SPECIFIED IN UL 486A-486B.

E. VERIFY THAT ALL ELECTRICAL CONNECTIONS HAVE BEEN MADE ACCORDING TO THE MANUFACTURER'S INSTRUCTIONS. REMOVE ALL BURRS, SHAVINGS, AND DETRITUS FROM INSIDE THE ENCLOSURE.

F. AFTER CONFIRMING ALL CONNECTIONS, INSTALL COVERS AND TIGHTEN FASTENERS TO ACCORDING TO MANUFACTURER'S INSTRUCTIONS.

A. IDENTIFY SYSTEM COMPONENTS, WIRING, CABLING, AND TERMINALS. COMPLY WITH REQUIREMENTS FOR IDENTIFICATION SPECIFIED IN SECTION 260553 "IDENTIFICATION FOR ELECTRICAL SYSTEMS." 3.4 FIELD QUALITY CONTROL

A. MANUFACTURER'S FIELD SERVICE: ENGAGE A FACTORY-AUTHORIZED SERVICE REPRESENTATIVE TO TEST AND INSPECT COMPONENTS, ASSEMBLIES, AND EQUIPMENT INSTALLATIONS, INCLUDING CONNECTIONS.

B. PERFORM TESTS AND INSPECTIONS WITH THE ASSISTANCE OF A FACTORY-AUTHORIZED SERVICE REPRESENTATIVE.

C. TESTS AND INSPECTIONS:

1. FOR EACH UNIT OF EVSE, PERFORM THE FOLLOWING TESTS AND INSPECTIONS:

a. UNIT SELF—TEST.

b. OPERATION TEST WITH LOAD BANK.

D. EVSE WILL BE CONSIDERED DEFECTIVE IF IT DOES NOT PASS TESTS AND INSPECTIONS.

E. PREPARE TEST AND INSPECTION REPORTS.

END OF SECTION 262743

11/20/2024

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

BUILDING AND SAFETY DIVISION

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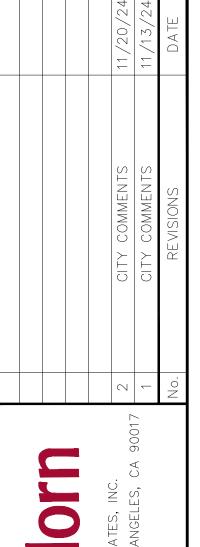
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- - d. MEASURE FUSE RESISTANCE. INVESTIGATE FUSE-RESISTANCE VALUES THAT DEVIATE FROM EACH OTHER BY MORE THAN 15 e. PERFORM GROUND FAULT TEST ACCORDING TO NETA ATS 7.14 "GROUND FAULT PROTECTION SYSTEMS, LOW-VOLTAGE." C. ENCLOSED SWITCHES WILL BE CONSIDERED DEFECTIVE IF THEY DO NOT PASS TESTS AND INSPECTIONS.
 - 2. INCLUDE IDENTIFICATION OF EACH ENCLOSED SWITCH TESTED AND DESCRIBE TEST RESULTS.
 - 3. LIST DEFICIENCIES DETECTED, REMEDIAL ACTION TAKEN, AND OBSERVATIONS AFTER REMEDIAL ACTION.

END OF SECTION 262816





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COUNTY OF LOS ANGELES

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BUILDING AND SAFETY DIVISION

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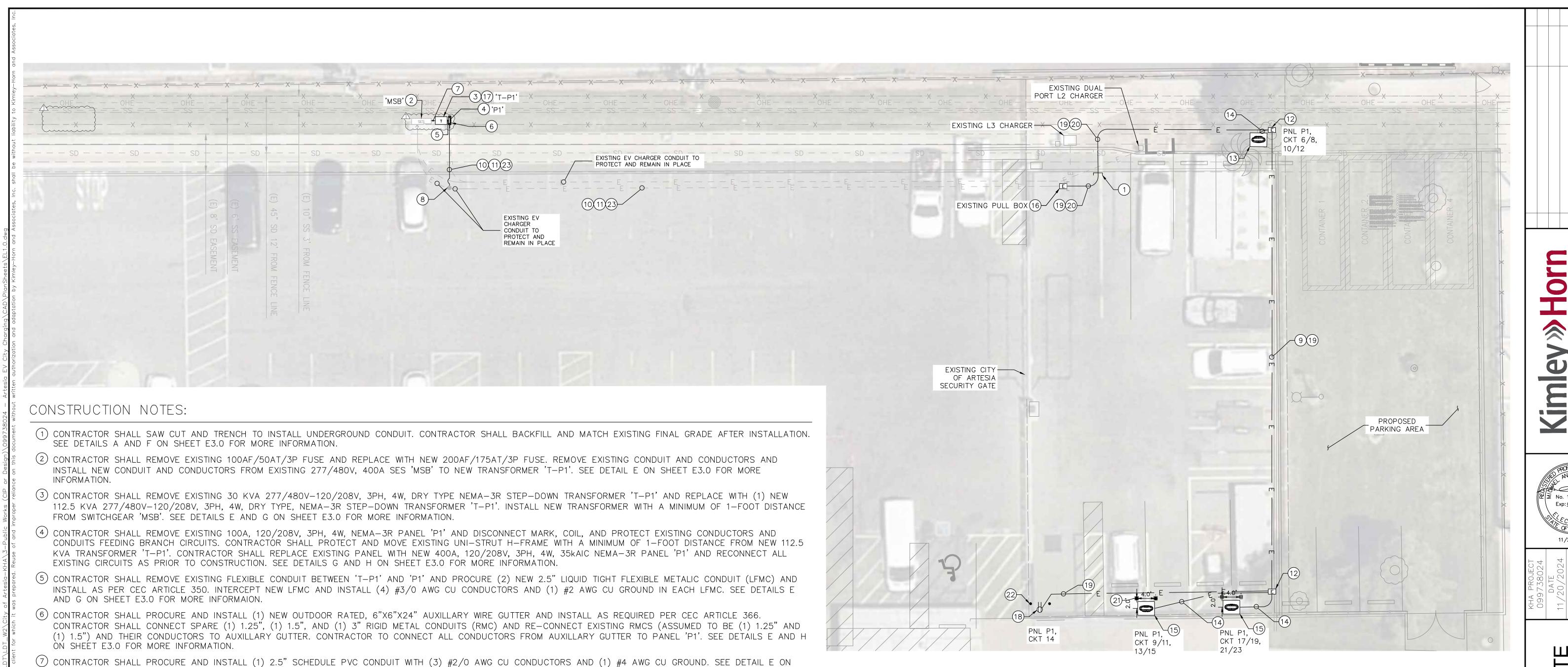
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his set of plans and specifications must be kept at the job si at all times, and it is unlawful to make any changes, modifications or alterations, to these plans or specifications thout the prior written permission of the Building Official. The tamping of this set of plans and specifications SHALL NOT

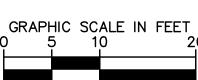
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TITLE 27



ELECTRICAL SITE PLAN





COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS **BUILDING AND SAFETY DIVISION** 11/21/2024 10:42:30 AM NO ELECTRICAL ENERGY PLAN

BUILDING AND SAFETY DIVISION Department of Public Works UNDER LOS ANGELES COUNTY CODE TITLE 27 amarcus 1/21/2024 10:42:28 AN

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LEGEND:

EXISTING UNDERGROUND — E — PROPOSED UNDERGROUND CONDUIT

EXISTING JUNCTION BOX

PROPOSED JUNCTION BOX

UPGRADED PANEL 'P1' WITH AUXILIARY WIRE GUTTER

EMBEDDED BOLLARD FOR EV CHARGER

CONSTRUCTION NOTE

GENERAL NOTE

PROPOSED DUAL PORT LEVEL 2 CHARGER

SAW CUT LIMITS

TRANSFORMER 'T-P1'

PROPOSED RECEPTACLE

EMBEDDED BOLLARD FOR RECEPTACLE

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SHEET NUMBER E2.0

(15) CONTRACTOR SHALL INSTALL (1) NEW OWNER PROVIDED DUAL PEDESTAL MOUNT CHARGEPOINT CPF50 LEVEL 2 CHARGING STATION AND COMMISSIONING OF INCLUDED CHARGER SOFTWARE, PER MANUFACTURER INSTRUCTIONS. COORDINATE WITH OWNER AND SEE DETAIL C ON SHEET E4.0 FOR MORE INFORMATION. (16) CONTRACTOR SHALL PROCURE AND INSTALL (1) 1.5" CONDUIT AND INSTALL (4) #1/O AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND, PROCURE AND INSTALL (1) 3" CONDUIT AND INSTALL (8) #1/0 AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND, AND PROCURE AND INSTALL (1) 1" CONDUIT AND INSTALL (2) #12 AWG CU

SHEET E3.0 FOR MORE INFORMATION.

SHEET E3.0 FOR MORE INFORMATION.

FOR MORE INFORMATION.

MORE INFORMATION.

IS LONG ENOUGH. REPLACE PULL TAPE IF NEEDED.

DETAIL E ON SHEET E3.0 FOR MORE INFORMATION.

EXISTING SES 'MSB'

(22) EMBEDDED BOLLARD FOR RECEPTACLE. REFER TO CIVIL SHEETS FOR MORE INFORMATION.

② CONTRACTOR SHALL INTERCEPT EXISTING (1) 1.25" CONDUIT AND INSTALL (2) #12 AWG CU CONDUCTOR AND (1) #12 AWG CU GROUND.

DEVICES AS REQUIRED. REMOVE TEMPORARY DEVICES UPON COMPLETION OF CONSTRUCTION. (18) CONTRACTOR SHALL INSTALL (1) 20A GFCI DUPLEX RECEPTACLE 10" A.F.G. WITH A WEATHERPROOF WHILE IN USE COVER MOUNTED ON A PEDESTAL. SEE DETAIL A ON

(12) CONTRACTOR SHALL PROCURE AND INSTALL (1) NO. 5 PULLBOX AS PER DETAIL B ON SHEET E3.0.

CONDUCTOR AND (1) #12 AWG CU GROUND IN EXISTING PULL BOX.

(17) ALL AREAS UNDER CONSTRUCTION MUST BE KEPT OPERATIONAL DURING CONSTRUCTION. TO ACCOMPLISH THIS, PROVIDE TEMPORARY ELECTRICAL GENERATORS AND

8 CONTRACTOR SHALL INTERCEPT EXISTING (1) 1.25", (1) 1.5", AND (1) 3" CONDUIT AND CUT BACK, CAP, SEAL, AND ABANDON EXISTING (1) 1.25", (1) 1.5", AND (1) 3"

9 CONTRACTOR SHALL PROCURE AND INSTALL (2) 2" SCHEDULE PVC CONDUIT WITH (8) #1/0 AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND IN EACH CONDUIT. SEE

(10) CONTRACTOR SHALL INTERCEPT EXISTING (1) 1.5" CONDUIT AND INSTALL (4) #1/0 AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND. SEE DETAIL E ON SHEET E3.0

(3) CONTRACTOR SHALL INSTALL (1) NEW OWNER PROVIDED FORD PRO AC CHARGING STATION(S) 48A ON (1) NEW OWNER PROVIDED SIEMENS VERSICHARGE DUAL MOUNT

(14) CONTRACTOR SHALL PROCURE AND INSTALL (1) 2" SCHEDULE PVC CONDUIT WITH (4) #1/0 AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND. SEE DETAIL E ON

(1) CONTRACTOR SHALL INTERCEPT EXISTING (1) 3" CONDUIT AND INSTALL (8) #1/O AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND. SEE DETAIL E ON SHEET E3.0 FOR

CONDUIT BACK TO SES 'MSB' AND PROCURE AND INSTALL (1) 1.25", (1) 1.5", AND (1) 3" CONDUIT FROM INTERCEPTION POINT TO PANEL 'P1' AND ENSURE PULL TAPE

SHEET E3.1 FOR MORE INFORMATION. (19) CONTRACTOR SHALL PROCURE AND INSTALL (1) 1" CONDUIT AND INSTALL (2) #12 AWG CU CONDUCTOR AND (1) #12 AWG CU GROUND.

POLE, PRODUCT# VCPOSTCR2F48, PER MANUFACTURER INSTRUCTIONS. SEE DETAILS A AND B ON SHEET E4.0 FOR MORE INFORMATION.

(2) CONTRACTOR SHALL PROCURE AND INSTALL (1) 1.5" CONDUIT AND INSTALL (4) #1/0 AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND AND CONTRACTOR SHALL PROCURE AND INSTALL (1) 3" CONDUIT AND INSTALL (8) #1/0 AWG CU CONDUCTORS AND (1) #6 AWG CU GROUND. SEE DETAIL E ON SHEET E3.0 FOR MORE

(21) CONTRACTOR TO INSTALL EV CHARGER BOLLARD PER DETAIL B ON SHEET E3.1.

XUTILITY DATA FOR CALENDAR YEAR 2023 PROVIDED BY CLIENT. EXISTING SITE PEAK DEMAND CALCULATED FOR SCE JUNE 2023 STATEMENT - 67KW PEAK DEMAND)

LOAD SUMMARY SCALE: N.T.S.

• ETCHED POLYETHYLENE FACE • FACE ANCHORED IN CONCRETE
• ULTRAVIOLET INHIBITOR POLYMER BOLT-DOWN COVER

NO. 5 PULL BOX DETAIL

MSB, 400A, 277/480V, 3¢, 4W, 42KAIC FC=25,296A -VD=0.15% GND 112.5kVA, - (1) 2.5" SCHEDULE 40 PVC CONDUIT 480V-208V, 3PH, 4W, DRY TYPE, NEMA-3R WITH (3) #2/0 AWG, (1) #4 AWG GROUND (2) 2.5" LFMC CONDUIT WITH (4) #3/0 KCMIL CU TO(2) 5/8" X\ \ \ 400A \ \ \ \ \ CONDUIT, (1) #2 AWG 8' COPPER) CLAD } o J3P | CU EGC. └ FC=23,517A TO BE REMOVED AND — GROUNDING ROD VD=0.09% REPLACED WITH NEW (SEPARATED BY) FUSE, XFMR, AND 6' OR MORE) PANEL ON THE RIGHT. SEE CONSTRUCTION PER NEC 250. } NOTES 2, 3, AND 4 ON SHEET E2.0 FOR PNL P1 MORE INFORMATION. 400A, 120/208V, 3φ, 4W 3φ, 4W SINGLE LINE

FINISH GRADE

MATIVE TRENCH BACKFILL

COMPACTED TO 95%

PROVIDE UNDERGROUND WARNING TAPE —

CONDUIT AND TRENCH DETAIL

TYPICAL: POWER CONDUIT. REFER TO ELECTRICAL CONDUIT PLANS FOR CONDUIT SIZE,

QUANTITY, AND LOCATION.

SCALE: N.T.S.

SCALE: N.T.S.

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS **BUILDING AND SAFETY DIVISION** amarcus 11/21/2024 10:42:30 AM NO ELECTRICAL ENERGY PLAN CHECK REQUIRED BASED ON

INFORMATION PROVIDED

BUILDING AND SAFETY DIVISION Department of Public Works UNDER LOS ANGELES COUNTY CODE TITLE 27 amarcus 11/21/2024 10:42:28 AM modifications or alterations to these plans or specifications thout the prior written permission of the Building Official. Tit tamping of this set of plans and specifications SHALL NOT under any circumstances, be deemed to permit or to be an

		Source	Source	Conduit	Conductor								XFMR				
Point	Point Name	Point	Amps	Туре	Туре	Wire	e Size/Quar	ntity	Load (A)	Distance	Voltage	Phase	kVA	XFMR %Z	Isc	% Vdrop*	Point
1	277 / 480 3ph 300	33451	33,451												33,451		1
2	400A 277/480V SES	1	33,451	NM	Copper	2	Set of	3/0 ∠	264	50	480	3			27,492	0.21%	2
3	PRIMARY 112.5KVA	2	27,492	NM	Copper	1	Set of	2/0	100 -	10	480	3	112.5	5	25,296	0.25%	3
4	SECONDARY 112.5KVA	3	25,296	NM	Copper	0	Set of	0	232	0	208	3	112.5	5	25,296	0.00%	4
5	400A PANEL 'P1'	4	25,296	NM	Copper	2	Set of	3/0	232	10	208	3			23,517	0.09%	5
6	PB#1	5	23,517	NM	Copper	3	Set of	1/0	164	130	208	1			15,412	0.97%	6
7	PB#2	6	15,412	NM	Copper	3	Set of	1/0	164	55	208	1			13,451	1.35%	7
8	EV CHARGER 1 & 2	6	15,412	NM	Copper	1	Set of	1/0	48	5	208	1			14,823	1.00%	8
9	EV CHARGER 3 & 4	8	14,823	NM	Copper	1	Set of	1/0	(4) 50	110	208	1			8,050	1.69%	9
10	EV CHARGER 5 & 6	8	14,823	NM	Copper	1	Set of	1/0	50	125	208	1	•		7,578	1.78%	10
11	RECEPTACLE	5	23,517	NM	Copper	1	Set of	12	1.5	450	120	1			163	2.00%	11

**THE MAXIMUM COMBINED VOLTAGE DROP ON BOTH INSTALLED FEEDER CONDUCTORS AND BRANCH CIRCUIT CONDUCTORS TO THE FURTHEST CONNECTED LOAD OR OUTLET SHALL NOT EXCEED 5 PERCENT

FAULT CURRENT AND VOLTAGE DROP CALCULATIONS SCALE: N.T.S.

> 7" PCCP CONCRETE PROVIDE UNDERGROUND ---WARNING TAPE. FLOW FILL — TYPICAL POWER CONDUIT. REFER TO— ELECTRICAL PLANS FOR CONDUIT SIZE, QUANTITY AND LOCATION.

SAW CUT DETAIL SCALE: N.T.S.

SUPI N	LOCATION: PROXIMATE TO PLY FROM: T-P1 MOUNTING: UNI-STRUT H-FR CLOSURE: NEMA 3R		P	ANEL	NAME:		_					MAINS RANS MAINS	Rating: 8 Type: Rating: Rating:	35K MCB 400 A 400 A	
KT	CIRCUIT DESCRIPTION	LOAD TYPE	TRIP	POLES	ΔΛ	A (VA)		B (VA)		C (VA)		TRIP	LOAD TYPE	CIRCUIT DESCRIPTION	СКТ
1		EV		2	3.600	800	D (\ <u>\</u>	<u> </u>	<i>(</i>	POLES 1	20	M	MOTORIZED GATE*	
3	EVCS*	EV	40	2	0,000		3,600	180			1 1	20	R	OUTDOOR RECEPT.*	
5	-EVCS*	EV	40	2			,		3,600	5,000	2	60	EV	FORD EV	6
7	EVCS	EV	40	2	3,600	5,000	10000			·	2	ю	EV	FORD EV	8
9	-CPF50 EV	EV 4	70	2			5,200	5,000	2000		2	60	EV	FORD EV	10
1	CFF30 EV	EV	70	2				4	5,200	5,000	2	00	EV		12
13	CPF50 EV	EV	70	} 2 \(\frac{7}{2}\)	5,200	180	}	(1	20	R	OUTDOOR RECEPT.	14
15	61130 2	EV	70	2 }		{	5,200	1	,)					16
17	CPF50 EV	EV	70	2 }		K		(5,200	<u> </u>					18
19	0110020	EV		{ 2 }	5,200	3)					20
21	CPF50 EV	EV	70	2			5,200								22
23	0.1.00 =0	EV		2			0,000	(5,200	<u> </u>					24
25									~~~						26
27															28
29															30
31															32
33															34
35															36
37															38
39															40
1															42
				_ LOAD: [. AMPS:	23,580 196.5		24,380 203.2		29,200 243.3]				
	LOAD CLASSIFICATION			CONNI	ECTED LO	AD: (VA)	DEMAND	FACTOR	EST. DEM	AND (VA)	<u> </u>		PĂNĚI	TOTALS	7
	LARGEST MOTOR LOAD (N		800			125.00%		1000		TOTAL CONN. L				1	
HVAC (H) & ALL OTHER MOTORS (M)					^ 0			100.00%)				AND (VA): 96360	7/
RECEPTACLE (R)					2 360			00%	36		 			CONN. (A): 214.2	1)
	EV CHARGER (EV)		 	76000			00%	950		 			MAND (A): 267.5		
EQUIPMENT (E)					0			00%		~~	+)
OTHER (O) (SEE NOTES)					0			0%		0					†

*BRANCH TRANSFERRED FROM OLD PANEL 'P1' TO NEW PANEL 'P1'

'P1' PANEL SCHEDULE SCALE: N.T.S.

SWITCHGEAR AND SERVICE ENTRANCE SECTION 'MSB' (TYP.)	PANEL 'P1' (TYP.)
© © O O O O O O O O O O O O O O O O O O	
• 400A CT COMPARTMENT PER EUSERC 320	(2) 2.5" LIQUIDTIGHT FLEXIBLE METAL CONDUIT (LFMC) TRANSFORMER 'T-P1' (TYP.)
. 400A PULL BOX PER EUSERC 343 & 347 &	112.5kVA (2) 1.25" RIGID METAL CONDUIT (RMC), (2) 1.5" RMC, (1) 3" RMC
CLASS T	
G ELEVATION VIEW (FRONT) scale: N.T.S.	2" SCH 40 PVC

PANEL 'P1' (TYP.) 3" RMC ——— — AUXILLARY WIRE GUTTER 1.5" RIGID METAL → 1.5" RMC CONDUIT (RMC) UNI-STRUT H-FRAME 1.25" RMC -└ 1.25" RMC (2) 2.5" LIQUIDTIGHT FLEXIBLE $^{-1}$ `_ 3" RMC METAL CONDUITS (LFMC)

ELEVATION VIEW (SIDE)* SCALE: N.T.S.

*FOR REFERENCE ONLY, USE CEC TO DETERMINE INSTALLATION BEST PRACTICES

Ш SHEET NUMBER

M TRIC,

5

Y

出区 No. 19280

Exp: <u>09/30/2026</u>

11/20/2024

HARGING

E3.0

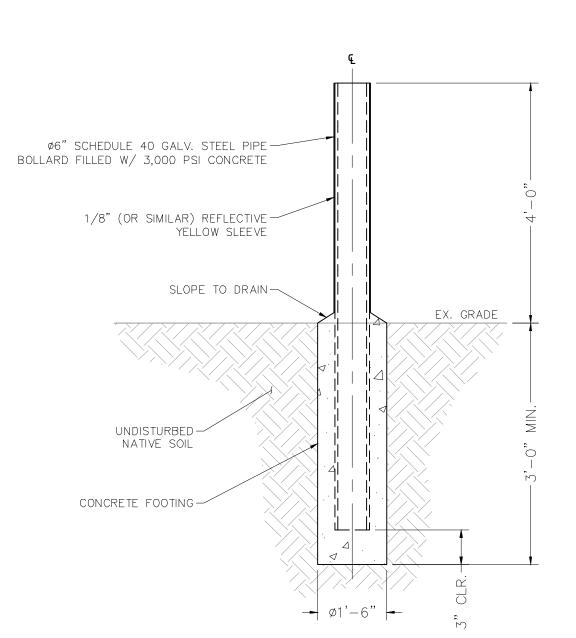
(WEATHERPROOF COVER INSTALLED)

KEYED NOTES

- (1) RECTANGULAR STRAIGHT GALVANIZED STEEL TUBE, 3"x6"x24" LONG, 3/16" THICK.
- $\langle 2 \rangle$ 1/8" THICK STEEL; TOP. PROVIDE CONTINUOUS WELD ALONG PERIMETER OF CAP.
- (2) 20A GFCI RECEPTACLES SHALL BE LISTED AS WEATHER RESISTANT (WR) WITH A METAL WEATHERPROOF WHILE IN USE LOCKABLE SNAP SHUT OUTLET COVER. PROVIDE KEYED LOCK PER TOWN REQUIREMENTS, ALL RECPTACLE COVER LOCKS ON PROJECT TO BE KEYED THE SAME. WEATHERPROOF ENCLOSURE SHALL BE LISTED AS "EXTRA DUTY".)
- WELD A 1/4" STEEL NUT ONTO THE INSIDE FACE OF THE STEEL TUBE OPPOSITE THE CONVIENCE RECEPTACLES FOR ATTACHING SYSTEM GROUND WIRING.
- 5 STUB UNDERGROUND CONDUITS 2" ABOVE FINISHED GRADE INSIDE STEEL TUBE.
- (6) MAG 'A' 3000 PSI CONCRETE.
- (7) TWO 3"x6"x3/16" STEEL PLATES (ONE EACH SIDE) WELDED TO THE BASE OF THE STEEL TUBE.
- (8) 3/8" WASHED RIVER ROCK FOR DRAINAGE.
- PROVIDE 1/8" THICK BITUMINOUS COATING ON THE INSIDE AND OUTSIDE OF THE STEEL TUBE AS INDICATED. WRAP THE OUTSIDE OF THE TUBE WITH 10MIL PLASTIC TAPE, HALF LAPPED.
- O OUTLINE OF WEATHERPROOF COVER.
- (11) OUTLINE OF HOLE IN STEEL TUBE FOR RECEPTACLE.
- 12 OUTLINE OF CONVENIENCE RECEPTACLE FORM.
- DRILL AND TAP HOLES IN STEEL TUBE FOR MOUNTING RECEPTACLE AND WEATHERPROOF COVER.
- 14 LABEL RECEPTACLE WITH PANEL NAME AND CIRCUIT NUMBER. USE ENGRAVED METAL LABEL PERMANENTLY AFFIXED TO RECEPTACLE VIA RIVET OR SCREW, GLUE IS NOT ACCPETABLE.

STUB-UP RECEPTACLE

SECTION A



(WEATHERPROOF COVER OFF)

<u>NOTES:</u>

- 1. CONTRACTOR TO ENSURE PLACEMENT OF BOLLARD DOES NOT INTERFERE WITH ANY EQUIPMENT DOOR OPENINGS OR RESTRICT ACCESS TO SERVICE EQUIPMENT.
- 2. CONTRACTOR TO ENSURE BOLLARD PLACEMENT DOES NOT OBSTRUCT EQUIPMENT CLEARANCE REQUIREMENTS.
- 3. THIS DETAIL SHALL ONLY BE USED BOLLARD INSTALLATIONS WITHIN AN EXTERIOR PARKING LOT.
- 4. THIS BOLLARD IS NOT RATED FOR VEHICULAR IMPACT.
- 5. EMBEDDED CONCRETE BOLLARDS ARE REQUIRED FOR PROTECTION OF ALL ELECTRICAL GEAR AND MUST BE PLACED IN A LOCATION TO AVOID ANY CONFLICT WITH EQUIPMENT DOOR OPENINGS OR RESTRICT ACCESS TO SERVICE THE EQUIPMENT. BOLLARDS ARE REQUIRED AT ALL GEAR LOCATIONS UNLESS GEAR IS PLACED ON A 6" MINIMUM RAISED CURB AND AT LEAST 10FT FROM THE FACE OF THE CURB.

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS **BUILDING AND SAFETY DIVISION** amarcus 11/21/2024 10:42:30 AM NO ELECTRICAL ENERGY PLAN **CHECK REQUIRED BASED ON**

BUILDING AND SAFETY DIVISION Department of Public Works UNDER LOS ANGELES COUNTY CODE TITLE 27 amarcus 11/21/2024 10:42:28 AM

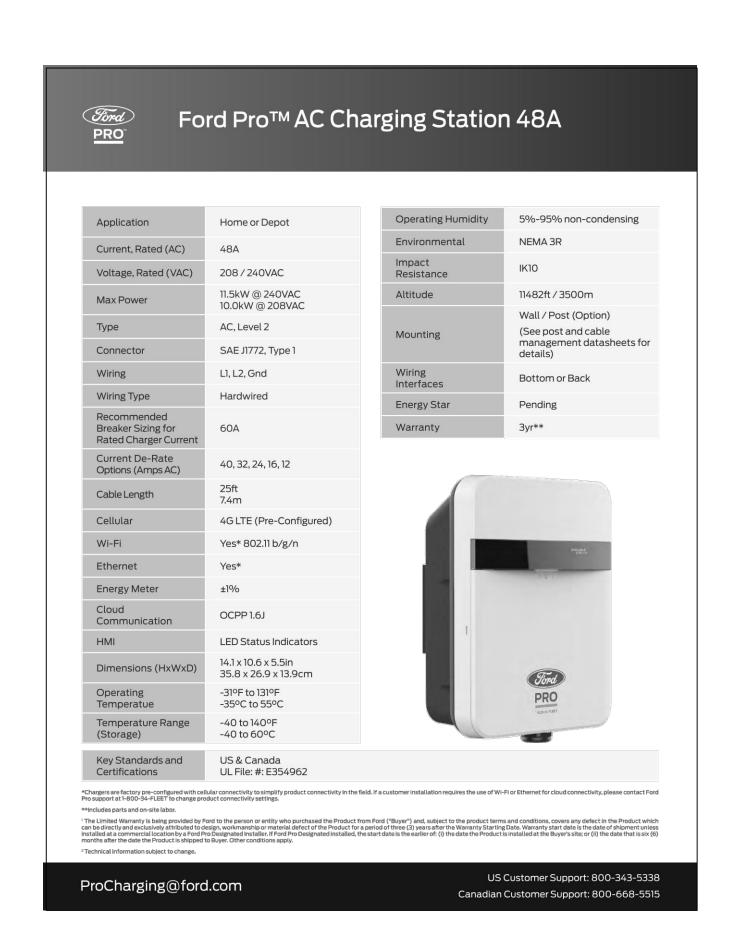
INFORMATION PROVIDED

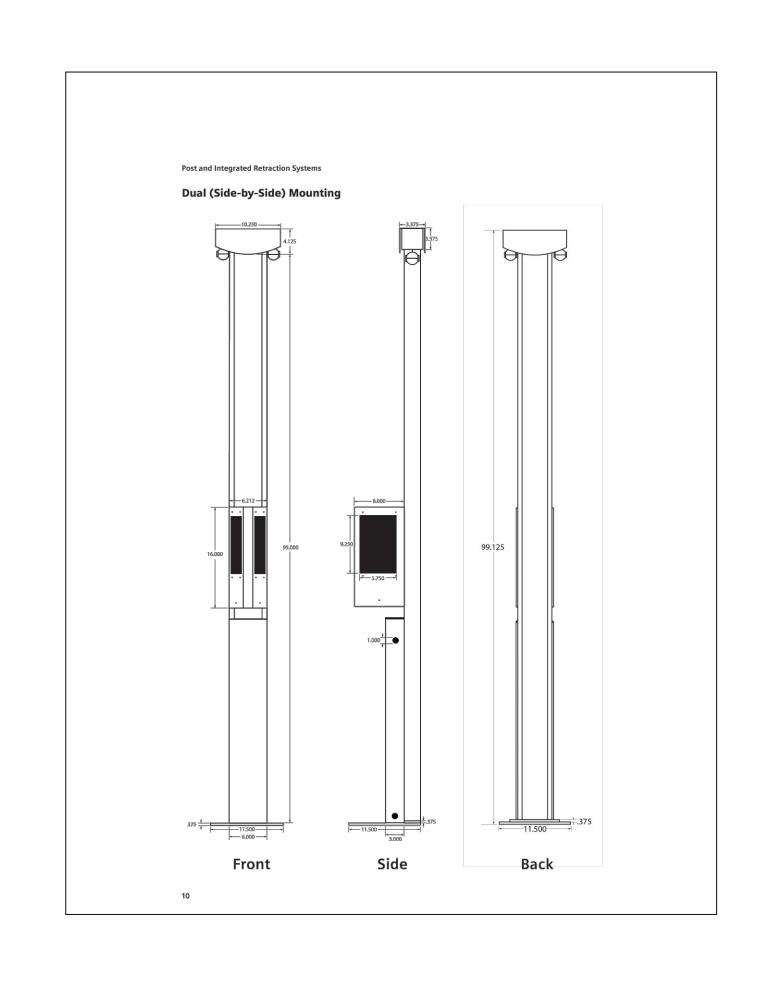
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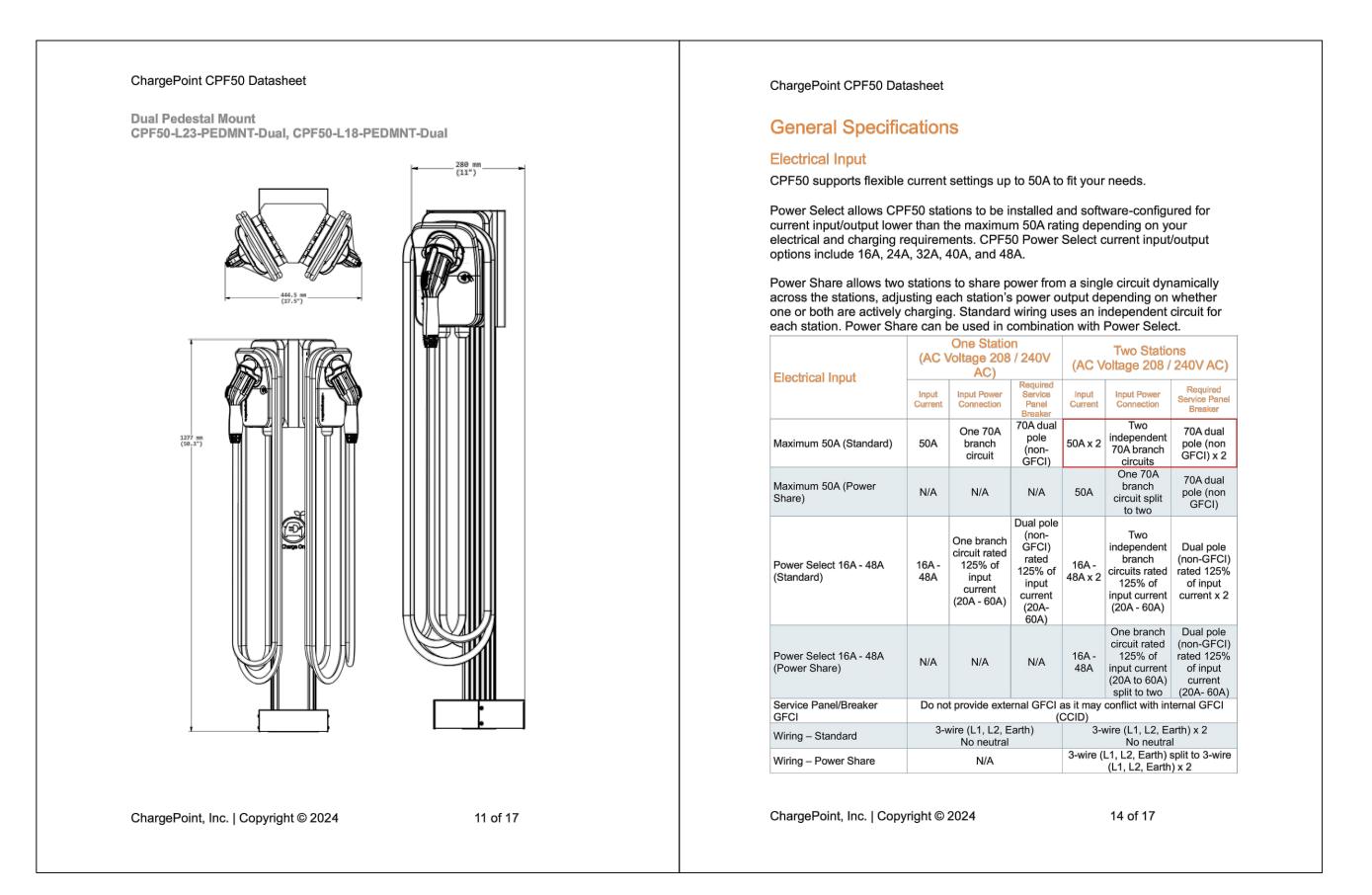
Z

11/20/2024

TRIC







OWNER PROVIDED

FORD PRO CHARGING STATION

SCALE: N.T.S.

OWNER PROVIDED

SIEMENS VERSICHARGE DUAL MOUNT POLE

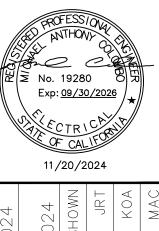
scale: N.T.S.

OWNER PROVIDED CPF50 DUAL PEDESTAL CHARGING STATION scale: N.T.S.

2 CITY COMMENTS 11/20/24 K0
No. REVISIONS DATE B

© 2024 KIMLEY-HORN AND ASSOCIATES, INC.

PHONE: 213-261-4040



DATE 11/20/2024 SCALE AS SHOWN DESIGNED BY JRT DRAWN BY KOA

ELECTRICAL CUTSHEETS

CITY CHARGING
PREPARED FOR

SHEET NUMBER
E4.0

Ш

Before: Existing EV Charging Facility Boundary









SUCCESSOR AGENCY AGENDA REPORT

MEETING DATE: December 16, 2024 ITEM NO: 9I.

TO: Board of Directors of the Successor Agency

SUBJECT: Adoption of Resolution Nos. ASA 24-48 and ASA 24-49, Approving a Recognized

Obligation Payment Schedule and Administrative Budgets for Fiscal Year 2025-26

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the Board of Directors of the Successor Agency to the Artesia Redevelopment Agency, by motion:

- Adopt Resolution No. ASA 24-48, a Resolution of the Board of Directors of the Successor Agency to the Artesia Redevelopment Agency, Approving a Recognized Obligation Payment Schedule for the Fiscal Period from July 1, 2025, through June 30, 2026, and Taking Related Actions; and
- 2. Adopt Resolution No. ASA 24-49, a Resolution of the Board of Directors of the Successor Agency to the Artesia Redevelopment Agency, Approving Proposed Administrative Budgets for the Six-Month Fiscal Periods from July 1, 2025 through December 31, 2025 and from January 1, 2026 through June 30, 2026, and Taking Related Actions

BACKGROUND:

Pursuant to Section 34177 of the California Health and Safety Code ("HSC"), the Successor Agency to the Artesia Redevelopment Agency ("Successor Agency") must annually prepare a Recognized Obligation Payment Schedule (ROPS) listing the anticipated payments for enforceable obligations to be made from July 1 through June 30. Additionally, Section 34177(j) requires the Successor Agency to prepare a proposed administrative budget for each six-month fiscal period, which must be submitted to the Oversight Board for approval. Each proposed administrative budget must include all of the following: (1) estimated amounts for Successor Agency administrative costs for the applicable six-month fiscal period; (2) proposed sources of payment for the administrative costs; and (3) proposals for arrangements for administrative and operations services provided by the City of Artesia ("City") or another entity.

Because the Successor Agency's administrative expenditures need to be reflected in the Successor Agency's ROPS, these items are being submitted together in order to be administratively consistent.

Deadline for ROPS Submission

All ROPS must be approved by the Oversight Board. As of July 1, 2018, the Successor Agency is within the jurisdiction of the Los Angeles County Fourth Supervisorial District Consolidated Oversight Board. The Successor Agency's ROPS 25-26 will be submitted to the Consolidated Oversight Board for consideration at its, tentatively scheduled, January 21, 2025 meeting.

Each Oversight Board-approved ROPS must be submitted to the State Department of Finance ("DOF") for review. HSC Section 34177 also requires the Successor Agency to submit an Oversight Board-approved ROPS 25-26 to the DOF and to the County Auditor-Controller no later than February 1, 2025. A copy of the Oversight Board-approved ROPS must be posted on the Successor Agency's website.

The DOF may eliminate or modify any item on the ROPS before approving the ROPS. The DOF must make its determination regarding the enforceable obligations and the amount and funding source for each enforceable obligation listed on ROPS 25-26 no later than April 15, 2025. Within five business days of the DOF's determination, the Successor Agency may request to "meet and confer" with the DOF on disputed items.

The County Auditor-Controller may object to the inclusion of any item on the ROPS that is not demonstrated to be an enforceable obligation and may object to the funding source proposed for any item. The County Auditor-Controller must provide notice of its objections to the DOF, the Successor Agency and the Oversight Board at least 60 days before disbursements from the Redevelopment Property Tax Trust Fund ("RPTTF") are required to be made.

The County Auditor-Controller is required to make RPTTF disbursements to the Successor Agency pursuant to the DOF-approved ROPS 25-26 on June 1, 2025, (to cover enforceable obligation payments from July 1, 2025 through December 31, 2025) and January 1, 2026, (to cover enforceable obligation payments from January 1, 2026 through June 30, 2026).

Penalties for Failure to Make Timely Submission

If the Successor Agency does not submit an Oversight Board-approved ROPS 25-26 by February 1, 2025, the City will be subject to fines and penalties, up to and including: \$10,000 per day for every day the ROPS is not submitted to DOF, a writ of mandate against the Successor Agency, and a reduction of the allowed Administrative Cost allowance.

ANALYSIS:

In addition to the submittal of the annual ROPS 25-26, Staff is working on the Successor Agency's Last and Final ROPS. Pursuant to Health and Safety Code (HSC) section 34191.6 (a), agencies that have received a Finding of Completion may file a Last and Final ROPS if all of the following conditions are met:

- The remaining debt is limited to administrative costs and payments pursuant to enforceable obligations with defined payment schedules including, but not limited to, debt service, loan agreements, and contracts;
- All remaining obligations have been previously listed on the ROPS and approved for payment by DOF pursuant to HSC section 34177 (m) or (o); and
- The agency is not a party to outstanding/unresolved litigation, except as specified in HSC section 34191.6 (a) (3).

The Successor Agency meets these qualifications, and thus Staff in consultation with the Successor Agency's Executive Director and Legal Counsel have determined it is the appropriate time to file the Last and Final ROPS. Pursuant to HSC section 34191.6 (c), the DOF has 100 days to review the Last and Final ROPS and communicate its determination to the Successor Agency. Any Last and Final ROPS approved less than 15 days prior to the date of property tax distribution shall not be effective until the next property tax distribution date. Therefore, Staff is submitting the annual ROPS to cover the timeframe the Last and Final is being prepared and reviewed. Once approved by DOF, the Last and Final will be submitted to the Consolidated Oversight Board for approval. This can be done at any time during the fiscal year.

FISCAL IMPACT:

The preparation and submittal of ROPS 25-26 is for the purpose of allowing the Successor Agency to pay its enforceable obligations for the period from July 1, 2025, to June 30, 2026.

Under HSC Section 34171(b), the "Administrative Cost Allowance" is the maximum amount of administrative costs that may be paid by the Successor Agency from property tax revenues allocated by the County Auditor-Controller (i.e. disbursements from the RPTTF). The Successor Agency is requesting an Administrative Cost Allowance of \$33,380 for Fiscal Year 2025-26. The costs are reflective of staff costs associated with administrative activity, overhead costs, as well as legal and accounting services directly related to the administration of Successor Agency activities. The Successor Agency has minimal activity other than the administration of the debt service associated on the Successor Agency's bonds. As such, the Department of Finance cautioned the Successor Agency in Fiscal Year 2023-24 against taking an excessive Administrative Cost Allowance. The Administrative Cost Allowance requested for Fiscal Year 2025-26 is in line with the amount the Successor Agency was granted by the Consolidated Oversight Board in Fiscal Year 2023-24.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the Board of Directors of the Successor Agency to the Artesia Redevelopment Agency, by motion:

- Adopt Resolution No. ASA 24-48, a Resolution of the Board of Directors of the Successor Agency to the Artesia Redevelopment Agency Approving a Recognized Obligation Payment Schedule for the Fiscal Period from July 1, 2025, through June 30, 2026, and Taking Related Actions; and
- 2. Adopt Resolution No. ASA 24-49, a Resolution of the Board of Directors of the Successor Agency to the Artesia Redevelopment Agency Approving Proposed Administrative Budgets for the Six-Month Fiscal Periods from July 1, 2025 through December 31, 2025 and from January 1, 2026 through June 30, 2026, and Taking Related Actions

Attachments

Resolution No. ASA 24-48.pdf Resolution No. ASA 24-49.pdf

RESOLUTION NO. ASA 24-48

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE FISCAL PERIOD FROM JULY 1, 2025 THROUGH JUNE 30, 2026 AND TAKING RELATED ACTIONS

WHEREAS, pursuant to Health and Safety Code Section 34177(o), the Successor Agency to the Artesia Redevelopment Agency (the "Successor Agency") must prepare a Recognized Obligation Payment Schedule listing the anticipated payments for enforceable obligations to be made by the Successor Agency during the fiscal period from July 1, 2025 through June 30, 2026 ("ROPS 25-26") and submit ROPS 25-26 to the oversight board having jurisdiction over the Successor Agency (the "Oversight Board") for approval; and

WHEREAS, pursuant to Health and Safety Code Section 34177(I)(2), the Successor Agency must submit ROPS 25-26 to the Oversight Board of the Successor Agency for approval;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY, HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

<u>SECTION 1.</u> The above recitals are true and correct and are a substantive part of this Resolution.

<u>SECTION 2.</u> ROPS 25-26, substantially in the form attached hereto as <u>Exhibit A</u>, is hereby approved. The Executive Director of the Successor Agency, in consultation with the Successor Agency's legal counsel, may modify ROPS 25-26 as the Executive Director or the Successor Agency's legal counsel deems necessary or advisable.

<u>SECTION 3.</u> Staff is hereby authorized and directed to post a copy of the Oversight Board-approved ROPS 25-26 on the Successor Agency's Internet website (being a page on the Internet website of the City of Artesia).

SECTION 4. The officers and the other Staff members of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution, including but not limited to, transmitting the approved ROPS 25-26 to the Oversight Board, the County Administrative Officer, the County Auditor-Controller, the State Controller's Office, and the State Department of Finance ("DOF"), and requesting additional review by the DOF and an opportunity to meet and confer on any disputed items, and making adjustments to ROPS 25-26 pursuant to the DOF's instructions, and any such actions previously taken are hereby ratified and confirmed.

PASSED AND ADOPTED this 16th day of December, 2024.

	, Chair
ATTEST:	
Jennifer Alderete. Secretary	

EXHIBIT A

SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY RECOGNIZED OBLIGATION PAYMENT SCHEDULE (July 1, 2025 – June 30, 2026)

Recognized Obligation Payment Schedule (ROPS 25-26) - Summary Filed for the July 1, 2025 through June 30, 2026 Period

Successor Agency: Artesia

County: Los Angeles

	rent Period Requested Funding for Enforceable ligations (ROPS Detail)	(26A Total July - cember)	(Ja	26B Total Inuary - June)	ROPS 25-26 Total		
A E	Enforceable Obligations Funded as Follows (B+C+D)	\$	284,421	\$	717,759	\$	1,002,180	
В	Bond Proceeds		284,421		717,759		1,002,180	
С	Reserve Balance		-		-		-	
D	Other Funds		-		-		-	
Ε	Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$	-	\$	-	\$	-	
F	RPTTF		-		-		-	
G	Administrative RPTTF		-		-		-	
н	Current Period Enforceable Obligations (A+E)	\$	284,421	\$	717,759	\$	1,002,180	

Name

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

lal	
/s/ Signature	Date

Title

Artesia
Recognized Obligation Payment Schedule (ROPS 25-26) - ROPS Detail
July 1, 2025 through June 30, 2026

Α	В	С	D	E	F	G	н	ı		К	L	М	N	0	Р	Q	R	s	Т	U	V	w
	_		_	_	-			-				OPS 25-20						OPS 25-2	6B (Ja			
Item	Drainet Name	Obligation		Agreement Termination	Payee	Description	Project Area	Total Outstanding I	Datirad	ROPS 25-26		Fund				25-26A			Source	<u> </u>		25-26B
#	Project Name	Туре	Date	Date	rayee	Description	Project Area	Obligation	Relifed	Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	Total
								\$1,002,200		\$1,002,180	\$284,421	\$-	\$-	\$-	\$-	\$284,421	\$717,759	\$-	\$-	\$-	\$-	\$717,759
3	Tax allocation bonds	Fees	01/01/ 2008	06/18/2046		fees	Central Commercial Cooridor Project	4,300	N	\$4,300	4,300	-	-	-	-	\$4,300	-	-	-	1	-	\$-
16	Tax Allocation bond reserve trustee	Fees	12/05/ 2007	06/18/2046	Wells Fargo Bank, N.A.	services	Central Commercial Cooridor Project	4,500	N	\$4,500	4,500	-	-	-	-	\$4,500	-	-	-	1	-	\$-
21	Administration and Overhead	Admin Costs	06/07/ 2012	06/30/2020	City of Artesia	·	Central Commercial Cooridor Project	33,380	N	\$33,360	16,680	-	-	-	-	\$16,680	16,680	-	-	1	-	\$16,680
23		Refunding Bonds Issued After 6/ 27/12	05/25/ 2022	06/01/2046	Wells Fargo Bank, N.A.		Artesia Redevelopment Project Area	739,743	N	\$739,743	184,987	-	-	-	-	\$184,987	554,756	-	-	-	_	\$554,756
24	Allocation Refunding Bonds	Refunding Bonds Issued After 6/ 27/12	05/25/ 2022	06/01/2046	Wells Fargo Bank, N.A.		Artesia Redevelopment Project Area	220,277	N	\$220,277	73,954	-	-	-	-	\$73,954	146,323	-	_	-	_	\$146,323

Artesia Recognized Obligation Payment Schedule (ROPS 25-26) - Report of Cash Balances July 1, 2022 through June 30, 2023

(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

Α	В	С	D	Е	F	G	Н
		Bond P	Bond Proceeds		Other Funds	RPTTF	
	ROPS 22-23 Cash Balances (07/01/22 - 06/30/23)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/22) RPTTF amount should exclude "A" period distribution amount.	-	5,931	118,724	1	33,523	
2	Revenue/Income (Actual 06/30/23) RPTTF amount should tie to the ROPS 22-23 total distribution from the County Auditor-Controller	-	547,885	-		1,410,319	
3	Expenditures for ROPS 22-23 Enforceable Obligations (Actual 06/30/23)		553,479	-		813,130	
4	Retention of Available Cash Balance (Actual 06/30/23) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)			118,724			
5	ROPS 22-23 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 22-23 PPA form submitted to the CAC			No entry required			
6	Ending Actual Available Cash Balance (06/30/23) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$337	\$-	\$-	\$630,712	

Artesia Recognized Obligation Payment Schedule (ROPS 25-26) - Notes July 1, 2025 through June 30, 2026

Item #	Notes/Comments
3	
16	
21	
23	
24	

RESOLUTION NO. ASA 24-49

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY APPROVING PROPOSED ADMINISTRATIVE BUDGETS FOR THE SIX-MONTH FISCAL PERIODS FROM JULY 1, 2025 THROUGH DECEMBER 31, 2025 AND FROM JANUARY 1, 2026 THROUGH JUNE 30, 2026, AND TAKING RELATED ACTIONS

WHEREAS, pursuant to Health and Safety Code Section 34177(j), the Successor Agency to the Artesia Redevelopment Agency (the "Successor Agency") must prepare a proposed administrative budget for each six-month fiscal period (commencing each January 1 and July 1) and submit each proposed administrative budget to the oversight board with jurisdiction over the Successor Agency (the "Oversight Board") for approval; and

WHEREAS, each proposed administrative budget shall include all of the following: (1) estimated amounts for Successor Agency administrative costs for the upcoming sixmonth fiscal period; (2) proposed sources of payment for the costs identified in (1); and (3) proposals for arrangements for administrative and operations services provided by the City of Artesia or another entity; and

WHEREAS, pursuant to Health and Safety Code Section 34177(k), the Successor Agency is required to provide administrative cost estimates, from its approved administrative budget that are to be paid from property tax revenues deposited in the Redevelopment Property Tax Trust Fund, to the County Auditor-Controller for each sixmonth fiscal period; and

WHEREAS, there has been presented to this Board for approval, the Successor Agency's proposed administrative budgets for the six-month fiscal periods from July 1, 2025 through December 31, 2025 ("Administrative Budget 25-26A") and from January 1, 2026 through June 30, 2026 ("Administrative Budget 25-26B," together with Administrative Budget 25-26A, the "Administrative Budgets");

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:

<u>SECTION 1.</u> The above recitals are true and correct and are a substantive part of this Resolution.

<u>SECTION 2.</u> Administrative Budget July 1, 2025 - December 31, 2025, substantially in the form attached hereto as <u>Exhibit A</u>, is hereby approved.

<u>SECTION 3.</u> Administrative Budget January 1, 2026 - June 30, 2026, substantially in the form attached hereto as <u>Exhibit A</u>, is hereby approved.

<u>SECTION 4.</u> The Executive Director of the Successor Agency, in consultation with the Successor Agency's legal counsel, may modify the Administrative Budgets as the Executive Director or the Successor Agency's legal counsel deems necessary or advisable.

<u>SECTION 5.</u> The officers and other staff members of the Successor Agency are hereby authorized and directed, jointly and severally, to do any and all things which they may deem necessary or advisable to effectuate this Resolution and the Administrative Budgets, including but not limited to, transmitting the approved Administrative Budgets to the Oversight Board, and any such actions previously taken are hereby ratified and confirmed.

PASSED AND ADOPTED this 16th day of December, 2024.

	, Chair	
ATTEST:		
Jennifer Alderete Secretary		

EXHIBIT A

SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY ADMINISTRATIVE BUDGET 25-26 (July 1, 2025 through June 30, 2026)

16,690

16,690

CITY OF ARTESIA PROPOSED ADMINISTRATIVE BUDGET

Per AB 26 - Section 34177 (j)*

				Total Due During		Payable from Succes Administrative 6 month estimate 2025-2	e Allowance ed amounts for
	Project Name / Debt Obligation	Payee	Description	Fiscal Year 2025-2026**	Funding Source***	Jul-Dec	Jan-Jun
1	Salaries/benefits	Employees of City/Agency	Payroll for admin./oper. of agency	7,700	RPTTF/AA	3,850	3,850
2	Overhead	City of Artesia	Overhead, utilities, supplies, insurance,	18,680	RPTTF/AA	9,340	9,340
3	Legal services	Best, Best & Krieger	Legal fees for agency	5,000	RPTTF/AA	2,500	2,500
4	Accounting services	Deb's Bookkeeplus	Specialized accounting/reporting	2,000	RPTTF/AA	1,000	1,000

33,380

Totals - This Page

^{*}Requires approval of Oversight Board

^{**}All total due during fiscal year and payment amounts are projected

^{***}Funding sources from the successor agei RPTTF/AA - Redevelopment Property Tax Trust Fund/Administrative Allowance

^{****}Administrative Cost Allowance

^{1 -} Administrative and operations services are proposed to be provided by the City pursuant to a cooperative agreement with the Successor Agency

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 9J.

TO: Mayor and Members of the City Council

SUBJECT: Resolutions Authorizing the City Manager to Execute Agreements with the California

Department of Tax and Fee Administration and Updating Personnel Authorized to Examine

Confidential Records

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council of the City of Artesia, by motion:

- Adopt Resolution No. 24-3025, a Resolution of the City Council of the City of Artesia, California, Authorizing the City Manager to Execute Agreements with the California Department of Tax and Fee Administration for Implementation of a Local Transactions and Use Tax; and
- 2. Adopt Resolution No. 24-3026, a Resolution of the City Council of the City of Artesia, California, Authorizing Examination of Sales or Transactions and Use Tax Records.

BACKGROUND:

As a result of voters approving Measure AAA, a 3/4 cent local Transactions and Use Tax (TUT), the California Department of Tax and Fee Administration (CDTFA) needs the City of Artesia's ("City") authority to prepare and administer the tax on behalf of the City. The CDTFA currently collects and remits the City's share of the 1% Bradley-Burns sales tax. However, the Transactions and Use Tax will be set up separately. In order for the CDTFA to implement the changes resulting from the approved Measure, the City must approve the agreements and submit them to the CDTFA no later than December 27, 2024.

ANALYSIS:

As part of the adoption of Resolution No. 24-3021 on December 9, 2024, certifying the election results, Measure AAA was confirmed to be approved by voters and Ordinance No. 24-953 was adopted. Ordinance No. 24-953 states the operative (effective) date for the TUT will be April 1, 2025. The City's adoption of Resolution Nos. 24-3025 and 24-3026 will ensure that the TUT account is established and ready for collection and remittance once the TUT takes effect.

Resolution No. 24-3025 authorizes the City Manager to execute the agreements with the CDTFA, on behalf of the City Council, while Resolution No. 24-3026 identifies the personnel authorized to examine Sales or Transactions and Use Tax Records. Because data related to Sales or Transactions and Use Tax is considered confidential, it is necessary to explicitly list the positions authorized to review data.

FISCAL IMPACT:

The maximum impact the preparatory agreement (start-up fee) could have is \$175,00, per Revenue and Taxation Code Section 7272. The amount will likely be less, and proportional to the size of the City. Actual costs will be funded by the General Fund, and are not passed through the TUT remittance. The administration fee will likely be 1% of TUT remittance, and will be collected by the CDTFA prior to disbursement of funds to the City. The TUT is estimated to generate \$2,500,000 in additional revenue for the City over a full fiscal year.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council of the City of Artesia, by motion:

- Adopt Resolution No. 24-3025, a Resolution of the City Council of the City of Artesia, California, Authorizing
 the City Manager to Execute Agreements with the California Department of Tax and Fee Administration for
 Implementation of a Local Transactions and Use Tax; and
- 2. Adopt Resolution No. 24-3026, a Resolution of the City Council of the City of Artesia, California, Authorizing Examination of Sales or Transactions and Use Tax Records.

Attachments

Resolution No. 24-3025.pdf Resolution No. 24-3026.pdf

RESOLUTION NO. 24-3025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX

WHEREAS, on July 29, 2024, the City Council approved Ordinance No. 24-953 amending the City Municipal Code and providing for a local transactions and use tax; and

WHEREAS, the California Department of Tax and Fee Administration (Department) administers and collects the transactions and use taxes for all applicable jurisdictions within the state; and

WHEREAS, the Department will be responsible to administer and collect the transactions and use tax for the City; and

WHEREAS, the Department requires that the City enter into a "Preparatory Agreement" and an "Administration Agreement" prior to implementation of said taxes, and

Whereas, the Department requires that the City Council authorize the agreements;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Artesia that the "Preparatory Agreement" attached as Exhibit A and the "Administrative Agreement" attached as Exhibit B are hereby approved and the City Manager is hereby authorized to execute each agreement.:

PASSED, APPROVED, AND ADOPTED this 16th day of December, 2024.

	ALI SAJJAD TAJ, MAYOR
ATTEST:	
JENNIFER ALDERETE, CITY CLERK	
APPROVED AS TO FORM:	
DECT DECT & VDIEGED CITY ATTO	
BEST, BEST & KRIEGER, CITY ATTOR	XINE Y

EXHIBIT A

AGREEMENT FOR PREPARATION TO ADMINISTER AND OPERATE CITY'S TRANSACTIONS AND USE TAX ORDINANCE

In order to prepare to administer a transactions and use tax ordinance adopted in accordance with the provision of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code, the City of Artesia, hereinafter called *City*, and the CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, hereinafter called *Department*, do agree as follows:

- 1. The Department agrees to enter into work to prepare to administer and operate a transactions and use tax in conformity with Part 1.6 of Division 2 of the Revenue and Taxation Code which has been approved by a majority of the electors of the City and whose ordinance has been adopted by the City.
- 2. City agrees to pay to the Department at the times and in the amounts hereinafter specified all of the Department's costs for preparatory work necessary to administer the City's transactions and use tax ordinance. The Department's costs for preparatory work include costs of developing procedures, programming for data processing, developing and adopting appropriate regulations, designing and printing forms, developing instructions for the Department's staff and for taxpayers, and other appropriate and necessary preparatory costs to administer a transactions and use tax ordinance. These costs shall include both direct and indirect costs as specified in Section 11256 of the Government Code.
- 3. Preparatory costs may be accounted for in a manner which conforms to the internal accounting and personnel records currently maintained by the Department. The billings for costs may be presented in summary form. Detailed records of preparatory costs will be retained for audit and verification by the City.
- 4. Any dispute as to the amount of preparatory costs incurred by the Department shall be referred to the State Director of Finance for resolution, and the Director's decision shall be final.
- 5. Preparatory costs incurred by the Department shall be billed by the Department periodically, with the final billing within a reasonable time after the operative date of the ordinance. City shall pay to the Department the amount of such costs on or before the last day of the next succeeding month following the month when the billing is received.

- 6. The amount to be paid by City for the Department's preparatory costs shall not exceed one hundred seventy-five thousand dollars (\$175,000) (Revenue and Taxation Code Section 7272.)
- 7. Communications and notices may be sent by first class United States mail or through email at jservices@cdtfa.ca.gov. If and when communications and notices may include confidential information, communications and notices must be sent through encrypted email at jservices@cdtfa.ca.gov or by mail. Communications and notices to be sent to the Department shall be addressed to:

California Department of Tax and Fee Administration P.O. Box 942879 MIC: 27
Sacramento, California 94279-0027
Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to City shall be addressed to:

City of Artesia Finance Dept. ATTN. Jamie Murguia 18747 Clarkdale Ave. Artesia, CA 90701

8. The date of this agreement is the date on which it is approved by the Department of General Services. This agreement shall continue in effect until the preparatory work necessary to administer City's transactions and use tax ordinance has been completed and the Department has received all payments due from City under the terms of this agreement.

CITY OF ARTESIA	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
By	By
(Signature)	Administrator
(5)	Local Revenue Branch
Abel Avalos	
(Typed Name)	Date:
City Manager	
(Title)	

(Rev. 07/24) 2

Date: December 16, 2024

EXHIBIT B

AGREEMENT FOR STATE ADMINISTRATION OF CITY TRANSACTIONS AND USE TAXES

The City Council of the City of Artesia has adopted, and the voters of the City of Artesia (hereafter called "City" or "District") have approved by the required majority vote, the City of Artesia Transactions and Use Tax Ordinance (hereafter called "Ordinance"), a copy of which is attached hereto. To carry out the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code and the Ordinance, the California State Department of Tax and Fee Administration, (hereinafter called the "Department") and the City do agree as follows:

ARTICLE I

DEFINITIONS

Unless the context requires otherwise, wherever the following terms appear in the Agreement, they shall be interpreted to mean the following:

- 1. "District taxes" shall mean the transactions and use taxes, penalties, and interest imposed under an ordinance specifically authorized by Revenue and Taxation code Section 7285.9, and in compliance with Part 1.6, Division 2 of the Revenue and Taxation Code.
- 2. "City Ordinance" shall mean the City's Transactions and Use Tax Ordinance referred to above and attached hereto, Ordinance No. 24-953, as amended from time to time, or as deemed to be amended from time to time pursuant to Revenue and Taxation Code Section 7262.2.

ARTICLE II

ADMINISTRATION AND COLLECTION OF CITY TAXES

A. Administration. The Department and City agree that the Department shall perform exclusively all functions incident to the administration and operation of the City Ordinance.

B. Other Applicable Laws. City agrees that all provisions of law applicable to the administration and operation of the Department Sales and Use Tax Law which are not inconsistent with Part 1.6 of Division 2 of the Revenue and Taxation Code shall be applicable to the administration and operation of the City Ordinance. City agrees that money collected pursuant to the City Ordinance may be deposited into the State Treasury to the credit of the Retail Sales Tax Fund and may be drawn from that Fund for any authorized purpose, including making refunds, compensating and reimbursing the Department pursuant to Article IV of this Agreement, and transmitting to City the amount to which City is entitled.

C. Transmittal of money.

- 1. For the period during which the tax is in effect, and except as otherwise provided herein, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City periodically as promptly as feasible, but not less often than twice in each calendar quarter.
- 2. For periods subsequent to the expiration date of the tax whether by City's self-imposed limits or by final judgment of any court of the State of California holding that City's ordinance is invalid or void, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City not less than once in each calendar quarter.
- 3. Transmittals may be made by mail or electronic funds transfer to an account of the City designated and authorized by the City. A statement shall be furnished at least quarterly indicating the amounts withheld pursuant to Article IV of this Agreement.
- **D.** Rules. The Department shall prescribe and adopt such rules and regulations as in its judgment are necessary or desirable for the administration and operation of the City Ordinance and the distribution of the district taxes collected thereunder.
- **E. Preference.** Unless the payor instructs otherwise, and except as otherwise provided in this Agreement, the Department shall give no preference in applying money received for state sales and use taxes, state-administered local sales and use taxes, and district transactions and use taxes owed by a taxpayer, but shall apply moneys collected to the satisfaction of the claims of the State, cities, counties, cities and counties, redevelopment agencies, other districts, and City as their interests appear.

- **F. Security.** The Department agrees that any security which it hereafter requires to be furnished by taxpayers under the State Sales and Use Tax Law will be upon such terms that it also will be available for the payment of the claims of City for district taxes owing to it as its interest appears. The Department shall not be required to change the terms of any security now held by it, and City shall not participate in any security now held by the Department.
- G. Records of the Department. When requested by resolution of the legislative body of the City under section 7056 of the Revenue and Taxation Code, the Department agrees to permit authorized personnel of the City to examine the records of the Department, including the name, address, and account number of each seller holding a seller's permit with a registered business location in the City, pertaining to the ascertainment of transactions and use taxes collected for the City. Information obtained by the City from examination of the Department's records shall be used by the City only for purposes related to the collection of transactions and use taxes by the Department pursuant to this Agreement.
- **H. Annexation.** City agrees that the Department shall not be required to give effect to an annexation, for the purpose of collecting, allocating, and distributing District transactions and use taxes, earlier than the first day of the calendar quarter which commences not less than two months after notice to the Department. The notice shall include the name of the county or counties annexed to the extended City boundary. In the event the City shall annex an area, the boundaries of which are not coterminous with a county or counties, the notice shall include a description of the area annexed and two maps of the City showing the area annexed and the location address of the property nearest to the extended City boundary on each side of every street or road crossing the boundary.

ARTICLE III

ALLOCATION OF TAX

- **A. Allocation.** In the administration of the Department's contracts with all districts that impose transactions and use taxes imposed under ordinances, which comply with Part 1.6 of Division 2 of the Revenue and Taxation Code:
- 1. Any payment not identified as being in payment of liability owing to a designated district or districts may be apportioned among the districts as their interest appear, or, in the discretion

of the Department, to all districts with which the Department has contracted using ratios reflected by the distribution of district taxes collected from all taxpayers.

- 2. All district taxes collected as a result of determinations or billings made by the Department, and all amounts refunded or credited may be distributed or charged to the respective districts in the same ratio as the taxpayer's self-declared district taxes for the period for which the determination, billing, refund or credit applies.
- **B.** Vehicles, Vessels, and Aircraft. For the purpose of allocating use tax with respect to vehicles, vessels, or aircraft, the address of the registered owner appearing on the application for registration or on the certificate of ownership may be used by the Department in determining the place of use.

ARTICLE IV

COMPENSATION

The City agrees to pay to the Department as the State's cost of administering the City Ordinance such amount as is provided for by law. Such amounts shall be deducted from the taxes collected by the Department for the City.

ARTICLE V

MISCELLANEOUS PROVISIONS

A. Communications. Communications and notices may be sent by first class United States mail to the addresses listed below, or to such other addresses as the parties may from time to time designate or through email at jservices@cdtfa.ca.gov. If and when communications and notices may include confidential information, communications and notices must be sent through encrypted email at jservices@cdtfa.ca.gov or by mail.

Communications and notices to be sent to the Department shall be addressed to:

California State Department of Tax and Fee Administration P.O. Box 942879
Sacramento, California 94279-0027
Attention: Administrator Local Revenue Branch

Communications and notices to be sent to the City shall be addressed to:

City of Artesia Finance Dept. ATTN. Jamie Murguia 18747 Clarkdale Ave. Artesia, CA 90701

Unless otherwise directed, transmittals of payment of District transactions and use taxes will be sent to the address above.

B. Term. The date of this	Agreement is the	date on which it is ap	proved by the Departmen	ıt of
General Services. The Agreemen	t shall take effec	et on	·	This
Agreement shall continue until De	cember 31 next fo	llowing the expiration	date of the City Ordina	nce,
and shall thereafter be renewed a	utomatically from	year to year until th	e Department completes	s all
work necessary to the administra	ation of the City	Ordinance and has	received and disbursed	all
payments due under that Ordinance	2 .			

C. Notice of Repeal of Ordinance. City shall give the Department written notice of the repeal of the City Ordinance not less than 110 days prior to the operative date of the repeal.

ARTICLE VI

ADMINISTRATION OF TAXES IF THE ORDINANCE IS CHALLENGED AS BEING INVALID

A. Impoundment of funds.

1. When a legal action is begun challenging the validity of the imposition of the tax, the City shall deposit in an interest-bearing escrow account, any proceeds transmitted to it under

Article II. C., until a court of competent jurisdiction renders a final and non-appealable judgment that the tax is valid.

- 2. If the tax is determined to be unconstitutional or otherwise invalid, the City shall transmit to the Department the moneys retained in escrow, including any accumulated interest, within ten days of the judgment of the trial court in the litigation awarding costs and fees becoming final and non-appealable.
- **B.** Costs of administration. Should a final judgment be entered in any court of the State of California, holding that City's Ordinance is invalid or void, and requiring a rebate or refund to taxpayers of any taxes collected under the terms of this Agreement, the parties mutually agree that:
- 1. Department may retain all payments made by City to Department to prepare to administer the City Ordinance.
- 2. City will pay to Department and allow Department to retain Department's cost of administering the City Ordinance in the amounts set forth in Article IV of this Agreement.
- 3. City will pay to Department or to the State of California the amount of any taxes plus interest and penalties, if any, that Department or the State of California may be required to rebate or refund to taxpayers.
- 4. City will pay to Department its costs for rebating or refunding such taxes, interest, or penalties. Department's costs shall include its additional cost for developing procedures for processing the rebates or refunds, its costs of actually making these refunds, designing and printing forms, and developing instructions for Department's staff for use in making these rebates or refunds and any other costs incurred by Department which are reasonably appropriate or necessary to make those rebates or refunds. These costs shall include Department's direct and indirect costs as specified by Section 11256 of the Government Code.
- 5. Costs may be accounted for in a manner, which conforms to the internal accounting, and personnel records currently maintained by the Department. The billings for such costs may be presented in summary form. Detailed records will be retained for audit and verification by City.

- 6. Any dispute as to the amount of costs incurred by Department in refunding taxes shall be referred to the State Director of Finance for resolution and the Director's decision shall be final.
- 7. Costs incurred by Department in connection with such refunds shall be billed by Department on or before the 25th day of the second month following the month in which the judgment of a court of the State of California holding City's Ordinance invalid or void becomes final. Thereafter Department shall bill City on or before the 25th of each month for all costs incurred by Department for the preceding calendar month. City shall pay to Department the amount of such costs on or before the last day of the succeeding month and shall pay to Department the total amount of taxes, interest, and penalties refunded or paid to taxpayers, together with Department costs incurred in making those refunds.

CITY OF ARTESIA	CALIFORNIA STATE DEPARTMENT OF
	TAX AND FEE ADMINISTRATION
By _	By
(Signature)	Administrator
, -	Local Revenue Branch
Abel Avalos	<u> </u>
(Typed Name)	Date:
City Manager	
(Title)	
December 16, 2024	
(Date)	

RESOLUTION NO. 24-3026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAXES RECORDS

WHEREAS, pursuant to Ordinance Number 24-935 of City of Artesia (District), and Revenue and Taxation Code section 7270, the District entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the Board of the District deems it desirable and necessary for authorized officers, employees and representatives of the District to examine confidential sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected by the Department for the District pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department.

NOW, THEREFORE, THE BOARD OF THE DISTRICT OF CITY OF ARTESIA HEREBY RESOLVES AS FOLLOWS:

<u>Section 1.</u> That the City Manager, Deputy City Manager, and Finance Manager or other officer or employee of the District designated in writing by the Finance Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the District with authority to examine sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected for the District by the Department pursuant to the contract between the District and the Department.

<u>Section 2.</u> The information obtained by examination of Department records shall be used only for purposes related to the collection of District transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the District:

- (a) Collection of Sales or Transactions and Use Taxes by the Department;
- (b) Budget Planning, and
- (c) Economic Development

The information obtained by examination of Department records shall be used only for those governmental functions of the District listed above.

<u>Section 3.</u> That HdL is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to transactions and use taxes collected for the District by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the District and the HdL:

- a) has an existing contract with the District to examine those sales or transactions and use tax records:
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of District transactions and use taxes by the Department pursuant to the contract between the District and the Department and for those purposes relating to the governmental functions of the District listed in Section 2 of this resolution.

Section 4.

That this resolution supercedes all prior resolutions of the Board of the District adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

PASSED, APPROVED, AND ADOPTED this 16th day of December, 2024.

	ALI SAJJAD TAJ, MAYOR
ATTEST:	
JENNIFER ALDERETE, CITY CLERK	
APPROVED AS TO FORM:	
BEST, BEST & KRIEGER, CITY ATTOR	RNEY

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 9K.

TO: Mayor and Members of the City Council

SUBJECT: Introduction of an Ordinance Amending the Requirements for Fireworks Stand Permits

FROM: Melissa Burke, Deputy City Manager

REVIEWED AND APPROVED BY:

Jamie Murguia, Finance Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends the City Council waive full reading and introduce, by title only, Ordinance No. 24-965, An Ordinance of the City Council of the City of Artesia, California, Amending Sections 103 and 104 of Chapter 2 of Title 4 of the Artesia Municipal Code Regarding Permits for Fireworks Stands.

BACKGROUND:

The Artesia Municipal Code (AMC) sets forth rules and regulations for the issuance of permits to operate fireworks stands for the sale of safe and sane fireworks in the City. The AMC provides that a maximum of 10 permits may be issued each year for fireworks stands within the City of Artesia ("City"). The AMC also regulates how permits are issued based on priority given to groups which meet residency requirements. However, because the City has typically less applications than the number of permits which can be issued, all applicants typically receive permits. At the November 18, 2024 City Council meeting, the City Council discussed the need to update the existing codes related how permits for the operation of fireworks stands are issued to ensure that the groups receiving permits are primarily serving Artesia residents and organizations.

ANALYSIS:

Following direction from the City Council, staff reviewed the permit requirements and processes of the neighboring cities of Bellflower, Hawaiian Gardens, and Lakewood, which also permit the sale of safe and sane fireworks. As a result of the research and the unique needs of our City, staff is recommending the following changes to the City's fireworks stand permitting processes:

- Expand the definition of "resident" in reference to membership numbers to include those who live, work, own a business or other establishment in the City (similar to Bellflower and Lakewood). Staff continues to recommend that at least 20 members meet this criteria;
- Require that applicants state in their applications how they intend to utilize funds raised (similar to Bellflower and Hawaiian Gardens);
- Change the application deadline from the 2nd Tuesday of January to the 2nd Tuesday of February (all other cities have deadlines on April 1st);
- Increasing insurance requirements to industry standards of \$1,000,000;

- Provide documents required under the AMC, such as: State Board of Equalization number, State Fire Marshal license, applicable building or electrical permits, and a copy of the agreement with the property owner to use the property for consistency;
- Include a stipulation that no more than one permit shall be issued to each organization; and
- Include language that if the application is found to contain incorrect information that the City may revoke and/or not award future permits for fireworks stands to the applicant.

In addition, staff is proposing that all applicants meet at least three of the four requirements to be eligible to receive a permit:

- Have a principal meeting place within the City;
- At least 40% of members must live, work, own a business or other establishment in the City;
- Provide substantial services to organizations located in the City or to persons residing in the City, which they shall explain with a narrative explanation as part of their application; and
- Is a non-profit organization or tax exempt organization as recognized by the State of California or the Internal Revenue Code with a 501(c)(3), 501(c)(4), or 501(c)(6) designation.

Proposed Ordinance No. 24-965 incorporates all the above changes and would update the AMC related to issuing fireworks permits effective for 2025 fireworks stands.

FISCAL IMPACT:

There is no fiscal impact associated with the adoption of proposed Ordinance No. 24-965. The application fee to apply for a fireworks stand is set at \$150 and may be increased by resolution of the City Council. The fee currently covers the cost of processing the fireworks stand applications.

RECOMMENDED COUNCIL ACTION:

Staff recommends the City Council waive full reading and introduce, by title only, Ordinance No. 24-965, An Ordinance of the City Council of the City of Artesia, California, Amending Sections 103 and 104 of Chapter 2 of Title 4 of the Artesia Municipal Code Regarding Permits for Fireworks Stands.

Attachments

Ordinance No. 24-965
Current Artesia Fireworks Code

ORDINANCE NO. 24-965

AN ORDINANCE OF THE CITY COUNCIL OF ARTESIA, CALIFORNIA, AMENDING SECIONS 103 AND 104 OF CHAPTER 2 OF TITLE 4 OF THE ARTESIA MUNICIPAL CODE REGARDING PERMITS FOR FIREWORKS STANDS

WHEREAS, the City of Artesia ("City"), in the exercise of its police power, has the authority to enact all ordinances in furtherance of the public health, safety, and welfare; and

WHEREAS, the City is statutorily authorized to regulate the permitting and selling of fireworks pursuant to Health and Safety Code sections 12541 and 12640.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA DOES ORDAIN AS FOLLOWS:

<u>SECTION 1</u>. Incorporation of Recitals. The recitals above are each incorporated by reference and adopted as findings by the City Council.

SECTION 2. CEQA. The City Council finds that this Ordinance is exempt from the California Environmental Quality Act ("CEQA") because the Ordinance does not qualify as a "project" under CEQA and because the Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment. (State CEQA Guidelines section 15060, subd. (c)(2), (3).) Section 15378 of the State CEQA Guidelines defines a project as the whole of an action, which could potentially result in either a direct physical change, or reasonably foreseeable indirect physical change, in the environment. Here, the Ordinance will not result in any construction or development, and it will not have any other effect that would physically change the environment. The Ordinance therefore does not qualify as a project subject to CEQA.

In the alternative, even if the Ordinance did qualify as a "project" under CEQA, it would be exempt from CEQA under State CEQA Guidelines section 15061(b)(3), which exempts projects from CEQA "[w]here it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment." Thus, even if the Ordinance could result in some physical change in the environment, the Ordinance is exempt from CEQA because it can be seen with certainty that there is no possibility that the Ordinance may have a significant effect on the environment. The Ordinance relates to the temporary sale of fireworks on City property, and therefore will not result in a significant effect on the environment.

SECTION 3. Code Amendment. Section 4-2.103 is hereby amended and restated in its entirety to read as follows:

"4-2.103 Permits: Applications and Accompanying Data.

(a) Applications for the permits required by the provisions of Section 4-2.102 of this article shall be made in writing and shall:

- (1) Be filed with the City Clerk by the second Tuesday in February of each year;
- (2) Set forth the proposed location of the fireworks stands applied for;
- (3) Provide the principal and permanent meeting place of the applicant organization, the address of the meeting place and the day and time of the meeting;
- (4) Provide the details of the intended charitable use of the proceeds from the sale of fireworks:
- (5) Be accompanied by an assurance that if the permit is issued to the applicant, the applicant, shall indemnify the City and hold it harmless against any claims or damages related to the permit in a form approved by the City Attorney. Moreover, at the time of the receipt of such permit, the applicant shall deliver to the City Clerk insurance policies in the minimum amounts of \$1,000,000 for the bodily injury or death of any one person, \$1,000,000 for the bodily injury or death of two or more persons in any one occurrence, and \$1,000,0000 for damages to property resulting from any one occurrence. Such policies shall designate the City an additional insured;
- (6) Include the applicants State Board of Equalization resale number;
- (7) Include the applicants retail fireworks license issued by the State Fire Marshal; and
- (8) Include the signature of an authorized representative of the applicant attesting under penalty of perjury that the information contained in the application is true and correct. If there are any errors, omissions, or misstatements made on an application, then the City may, within its sole and absolute discretion, revoke a permit or deny the issuance of any future fireworks stand permit for that group or organization.
- (b) Each application must be accompanied by:
 - (1) A permit application fee of \$150, or such other amount as set by the City Council by resolution;
 - (2) Written approval from the landowner that the stand may operate at the selected location and a copy of the agreement with the fireworks supplier;
 - (3) A diagram showing the exact location of the stand in relation to adjacent streets and any other structures on the lot or adjacent lots, and on-site traffic circulation;

- (4) An application for a miscellaneous building permit for location and erection of a temporary structure, accompanied by the requisite permit fees as determined by a separate resolution of the City Council;
- (5) An application for an electrical permit for any stand using an electrical power source other than a portable generator, accompanied by the requisite permit fees as determined by separate resolution of the City Council; and
- (6) Be accompanied by a deposit of \$150 to cover the cost of removing all litter and cleaning up the vacated location of the fireworks stand on or before 12:00 noon on July 18th. If the property is cleaned up and litter removed by then, the City will refund the deposit to the permit holder. If not, the City will cause the litter to be removed and the property to be cleaned up at the expense of the permittee. If litter removal and cleanup cost is less than the deposit, the City will refund the difference to the permittee. If the cost is greater, the permittee shall pay the difference to the City.

SECTION 4. Code Amendment. Section 4-2.104 is hereby amended and restated in its entirety to read as follows:

"§ 4-2.104. Prerequisites to Issuance of Permits.

- (a) The permits required by the provisions of Section 4-2.102 of this article may be issued or denied in the discretion of the City and subject to other reasonable conditions as the City determines is necessary to protect public health, safety, and welfare. The following qualifications must be met in addition to other requirements set forth in this chapter or in the State Fireworks Code, before a permit may be issued:
 - (1) The City Clerk may issue permits to those organizations determined to be responsible, and organized and existing primarily for veteran, patriotic, welfare, civic betterment, or charitable purposes. Each organization shall have been organized and established in the City's postal area for a minimum of one year continuously preceding the filing of the application for the permit.
 - (2) The applicant must be an organization that meets at least three of the following criteria:
 - (i) has its principal and permanent meeting place in the City;
 - (ii) has a bona fide membership with at least 40% of members who either reside in the City, are employed in the City, or are owners or operators of a business or other establishment located in the City;

- (iii) provides substantial services to organizations located in the City or to persons residing in the City.
- (iv) is a non-profit organization or tax-exempt association as recognized by the State of California or the Internal Revenue Code with 501(c)(3), 501(c)(4), or 501(c)(6) designation.
- (b) In addition to the requirements set forth in Sections 4-2.103 and 104, applications for permits required by the provisions of Section 4-2.102 of this article shall be accompanied by:
 - (1) If applicable, a complete list of the organization's members' names, addresses and telephone numbers and other such necessary information declaring if members are employed in the City, or are owners or operators of a business or other establishment located in the City, as of the date of the application.
 - (2) Evidence of the organization providing substantial services to organizations located in the City or to persons residing in the City in the form of a narrative summary of the organizations work within the City.
 - (3) If applicable, copies of the nonprofit's Articles of Incorporation, Articles of Association, Trust Indenture, Constitution, or other enabling document. Bylaws may be considered an organizing document only if they are properly structured (includes name, purpose, signatures, and intent to form an organization).
 - (4) Any organization selected to sell fireworks at the Artesia Towne Center shall pay a commensurate amount of rent to the City as determined by the City Manager or designee for the allotted space. Such rent amount shall be paid to the City as a condition precedent to receiving a permit.
- (c) There shall be no more than one stand per permittee. Only one permit shall be issued for any parent, principal, or master group or organization unless the City Council finds in a given case, because of the circumstances of the stand location or other factors, the intent of this chapter will not be defeated by issuing more than one permit. The intent of this requirement is to limit applicants, who otherwise qualify, to one permit as to each such parent or principal group or organization and to eliminate any one principal or parent group or association from having permits issued to associate, derivative, ancillary, subsidiary or support groups or entities. Nothing in this chapter shall prohibit more than one group or organization meeting all qualifications specified in this chapter from jointly applying for a fireworks permit. In such case, however, only a single permit will be issued.
- (d) Applicants for such permits shall be notified by the City Clerk of the granting or denial of their permit applications on or before April 1st of each calendar year.

SECTION 7. **Effective Date.** This Ordinance shall become effective 30 days after adoption.

SECTION 8. **Severability**. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance, and, to that end, the provisions hereof are severable. The City Council of the City of Artesia declares that it would have adopted all the provisions of this Ordinance that remain valid if any provisions of this ordinance are declared invalid.

<u>SECTION 9</u>. Adoption, Certification, and Publication. The City Clerk of the City of Artesia shall certify the passage and adoption of this Ordinance and shall cause the same, or a summary thereof, to be published and/or posted in the manner required by law.

<u>SECTION 10.</u> Record of Proceedings. The documents and materials associated with this ordinance that constitute the record of proceedings on which these findings are based are located at 18747 Clarkdale Avenue, Artesia, California, 90701. The City Clerk is the custodian of the record of proceedings.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Artesia, California, at a regular meeting of the City Council held on the 13th day of January, 2025.

	ALI SAJJAD TAJ, MAYOR
ATTEST:	
JENNIFER ALDERETE, CITY CLERK	
APPROVED AS TO FORM:	
BEST BEST & KRIEGER, CITY ATTORNEY	,

CHAPTER 2 FIREWORKS

Editor's Note: Ordinance No. 523-U changed the title of Chapter 2 from Fire Prevention to Fireworks and deleted Sections 4-2.101-4-2.106, Fire Code, which contained portions of Ordinance Nos. 141, 295, 397, and 484U. See Title 8, Chapter 6 for Uniform Fire Code; Ordinance No. 688, amending Chapter 2 in its entirety was adopted November 14, 2005, but rejected by the voters at the election of June 6, 2006.

§ 4-2.101. Safe and Sane Fireworks Permitted.

Notwithstanding the provisions of the Fire Code of the City of Artesia, adopted and found in Chapter 7 of Title 8 of this Code, safe and sane fireworks, as defined in Section 12529 of the California Health and Safety Code, may be sold and discharged in the City pursuant to the provisions of this chapter and not otherwise.

(Ord. 103, § 1; Ord. 638, §§ 5, 6)

§ 4-2.102. Permits: Required.

No person shall offer for sale or sell at retail any fireworks of any kind in the City without having first applied for and received a permit therefor. Permits shall be issued on a first come first serve basis upon approval of permit applications submitted in compliance with Sections 4-2.103 and 4-2.104. No more than 10 permits shall be issued each year.

(Ord. 103, § 2; Ord. 638, § 5; Ord. 10-760, § 1)

§ 4-2.103. Permits: Applications; Accompanying Data; Granting; Denial; Notices.

- (a) Applications for the permits required by the provisions of Section 4-2.102 of this article shall:
 - (1) Be made in writing accompanied by a permit application fee of \$150, or such other amount as set by the Council by resolution;
 - (2) Be filed with the City Clerk on or prior to the second Tuesday in January of each year;
 - (3) Set forth the proposed location of the fireworks stands applied for;
 - (4) Be accompanied by an assurance that if the permit is issued to the applicant, the applicant, shall indemnify the City and hold it harmless against any claims or damages related to the permit in a form approved by the City Attorney. Moreover, at the time of the receipt of such permit, the applicant shall deliver to the City Clerk insurance policies in the amounts of \$50,000 for the bodily injury or death of any one person, \$100,000 for the bodily injury or death of two or more persons in any one occurrence, \$50,000 for damages to property resulting from any one occurrence, and \$300,000 for products liability. Such policies shall designate the City an additional insured; and
 - (5) Be accompanied by a deposit of \$100 to cover the cost of removing all litter and cleaning up the vacated location of the fireworks stand on or before 12:00 noon on July 18th. If the property is cleaned up and litter removed by then, the City will refund the

deposit to the permit holder. If not, the City will cause the litter to be removed and the property to be cleaned up at the expense of the permittee. If litter removal and cleanup cost is less than the deposit, the City will refund the difference to the permittee. If the cost is greater, the permittee shall pay the difference to the City.

(b) Applicants for such permits shall be notified by the City Clerk of the granting or denial of their permit applications on or before the first Monday in March of each calendar year. (Ord. 103, §§ 2a, 2b, 2c; Ord. 149, §§ 2, 3; Ord. 514, § 1; Ord. 638, § 5; Ord. 10-760, § 2; Ord. 22-920, § 3)

§ 4-2.104. Sales Limited to Certain Nonprofit Organizations.

- (a) The permits required by the provisions of Section 4-2.102 of this article shall be issued only to nonprofit organizations, organized primarily for veteran, patriotic, welfare, civic betterment, or charitable purposes. Each organization shall have its principal and permanent meeting place in the City, shall have been organized and established in the City's postal area for a minimum of one year continuously preceding the filing of the application for the permit.
- (b) The City Clerk shall give first priority to permit applications submitted by nonprofit organizations that either: (1) have a bona fide membership of at least 20 members who reside in the City of Artesia; or (2) provide substantial services to organizations located in the City or to persons residing in the community. The City Clerk shall give second priority to permit applications submitted by all other qualifying nonprofit organizations, as described in Section 4-2.104(a).
- (c) In addition to the requirements set forth in Section 4-2.103, applications for permits required by the provisions of Section 4-2.102 of this article shall be accompanied by:
 - (1) If applicable, either: (i) membership lists containing the addresses of the nonprofit's members; or (ii) documentation evidencing services provided by the nonprofit to organizations located in the City or to persons residing in the community; and
 - (2) Copies of the nonprofit's Articles of Incorporation, Articles of Association, Trust Indenture, Constitution, or other enabling document. Bylaws may be considered an organizing document only if they are properly structured (includes name, purpose, signatures, and intent to form an organization). Permits shall not be issued to nonprofit organizations that do not have organizing documents. (d) Any nonprofit selected to sell fireworks at the Artesia Towne Center shall pay a commensurate amount of rent to the City as determined by the City Manager or designee for the allotted space. Such rent amount shall be paid to the City as a condition precedent to receiving a permit.

(Ord. 103, § 2d; Ord. 638, §§ 5, 7; Ord. 10-760, § 3; Ord. 22-920, § 4)

§ 4-2.105. Time Limits for the Sale and Discharge of Fireworks and Restrictions Applicable to Cityowned Properties.

(a) Safe and sane fireworks, as defined in Section 12529 of the CaliforniaHealth and Safety Code, may be sold or discharged in the City only during the period beginning at 12:00 noon on June 28 and ending at 9:00 p.m. on July 4 of each year. This time period shall be known as the "fireworks sales and discharge period." During the fireworks sales and discharge

- period, no fireworks shall be sold or discharged before 7:00 a.m. or after 10:00 p.m. on any day, except that fireworks shall not be sold after 9:00 p.m. on July 4th and shall not be discharged after 10:00 p.m. on July 4th.
- (b) No person shall at any time sell or discharge a firework, including, but not limited to, safe and sane fireworks, within City parks or on any lot or parcel of land owned by the City, including, but not limited to, property occupied by the Artesia City Hall, the Artesia Historical Museum, the Historic Fire Station, the Artesia Water Tower, City-owned parking lots, and on other City-owned properties in the City.
- (c) *Exceptions*. Notwithstanding the immediately preceding sentence, the sale of fireworks is permitted at the Artesia Towne Center as provided in Subsection (a), above. Moreover, the discharge of fireworks is permitted on a City sidewalk or street during the period provided in Subsection (a), above. The discharge of fireworks is also may be permitted in a City park or on City-owned property in the following instances:
 - (1) When conducted as part of a properly permitted public display of fireworks, as that term is defined in California Health and Safety Code Section 12524, or successor provision thereto. The City Council may contract with any person or business entity to provide such display for the benefit of the City upon terms and conditions deemed appropriate by the City Council;
 - (2) When conducted in connection with a film, television or theatrical production occurring within the City for which written permission of the City Manager, and any required permit, have been obtained;
 - (3) When conducted in connection with any educational demonstration being provided by the Los Angeles County Fire Department; or
- (4) When conducted for any other purpose expressly authorized by law. (Ord. 103, § 1; Ord. 638, §§ 5, 8; Ord. 696, § 2; Ord. 22-920, § 5)

§ 4-2.106. Use of Stands.

The following provisions shall govern the use of fireworks stands:

- (a) Only organizations permitted pursuant to the provisions of this article shall operate the stand for which the permit was issued or share or otherwise participate in the profits of the operation of such stand.
- (b) No person, other than individuals who are members of the permittee organization, or the wives, husbands, or adult children of such members, shall sell or otherwise participate in the sale of fireworks at such stands.
- (c) No person shall be paid any consideration for selling or otherwise participating in the sale of fireworks at such stands.
- (d) Sale of safe and sane fireworks shall be permitted only from within temporary fireworks stands, and such sales from any other building or structure are hereby prohibited. Such temporary stands shall be subject to the following:

(1) Fireworks stands shall not be located within 25 feet of any other building nor within 100 feet of any gasoline pump.

- (2) Fireworks stands need not comply with the provisions of the Building Code of the City; provided, however, all stands shall be erected under the supervision of the Building Inspector who shall require that the stands be constructed in such a manner which will reasonably insure the safety of the attendants and patrons. Building and electrical permits shall be required, and inspections shall be made before such stands are used.
- (3) No stand shall have a floor area in excess of 260 square feet.
- (4) Each stand in excess of 24 feet in length shall have at least two exits, and each stand in excess of 40 feet in length shall have at least three exits spaced approximately equal distances apart; provided, however, in no case shall the distance between exits exceed 24 feet.
- (5) Each stand shall be provided with two, two and one-half (2 1/2) gallon "soda and acid" type fire extinguishers in good working order and easily accessible for use in case of fire.
- (6) No fireworks stand shall be located in a City park or on City-owned property unless as expressly authorized herein.
- (e) All weeds and combustible materials shall be cleared from the location of such stands a distance of at least 20 feet surrounding the stand.
- (f) "No Smoking" signs shall be prominently displayed on such fireworks stands.
- (g) Each stand shall have an adult watchman in attendance and in charge thereof when the stand is not being used for the sale or dispensing of fireworks.
- (h) Sales of fireworks shall not begin before 12:00 noon on June 28th and shall not continue after 9:00 p.m. on July 4th. During such sales period, fireworks shall not be sold before 7:00 a.m. nor after 10:00 p.m. on any day, except that no sales shall continue past 9:00 p.m. on July 4th.
- (i) Each permittee shall remove or cause the removal of graffiti on a permittee's stand within 24 hours of permittee's actual or constructive notice of such graffiti, or within 24 hours of receipt of oral or written notice from the City of graffiti on the stand.
- (j) All unsold stock and accompanying litter shall be removed from the location of such stands on or before 12:00 noon on July 6th.
- (k) Fireworks stands shall be removed from their temporary locations on or before 12:00 noon on July 11th, and all accompanying litter shall be cleared from such locations on or before such time and date.
- (1) No fireworks shall be sold to a person who is under the age of 16 years. (Ord. 103, §§ 2e, 2f, 2g; Ord. 638, §§ 5, 9, 10; Ord. 696, § 3; Ord. 07-722, § 2; Ord. 10-760, § 4; Ord. 22-920, § 6)

§ 4-2.107

§ 4-2.107. Tie-in Location for Fireworks Stands Prohibited.

It is unlawful for any person to sell, provide, or distribute fireworks to a retail seller of safe and sane fireworks, on the condition that the retail seller of such fireworks shall sell or distribute such fireworks only from a fireworks stand location in which the provider has any interest, option or lease, or in any other manner to restrict the location of such fireworks stand. (Ord. 555, § 2)

§ 4-2.108. Penalties for Violation; Suspension and Revocation.

Any person violating any provision of this article shall be subject to the punishment set forth in Chapter 2 of Title 1 of this Code. In addition, after one warning has been issued for a violation of this article, any subsequent violation for the same or similar offense shall subject the permittee to the suspension of the sale of fireworks for a period of 12 hours during which the stand would otherwise be open. Any third violation shall subject the permittee to revocation of the permit for the remaining sales period in that calendar year.

(Ord. 103, § 2i; Ord. 555, § 1; Ord. 638, §§ 5, 11; Ord. 10-760, § 5)

§ 4-2.109. Parental Responsibility.

Pursuant to Section 1714.1(a) of the California Civil Code and to the extent permitted by that and any other applicable law, any act of a minor in the discharge of a firework that results in injury or death to another person or in any injury to the property of another shall be imputed to the parent or guardian having custody and control of the minor for all purposes of civil damages, and the parent or guardian having custody and control shall be jointly and severally liable with the minor for any damages resulting from the minor's act in an amount not to exceed \$25,000 or such greater amount as allowed by law. Such damages may include restitution to the person injured or the owner of property whose property has been damaged.

(Ord. 638, §§ 5, 12)

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 9L.

TO: Mayor and Members of the City Council

SUBJECT: Retention Employee Bonus Policy

FROM: Abel Avalos, City Manager

REVIEWED AND APPROVED BY:

HongDao Nguyen, City Attorney

RECOMMENDATION:

Staff recommends the City Council adopt the Retention Bonus Policy, attached to this agenda report as Attachment 1.

BACKGROUND:

The City of Artesia ("City") recognizes the substantial dedication and work of its employees. Throughout the fiscal year, City employees performed essential work for the City and its residents while managing to preserve the City's financial resources. Moving forward, City employees will continue to demonstrate a commitment to serve the public and ensure valuable City services are delivered throughout the community.

The City recognizes its employees as its most valuable resource to the organization and the continuity of its operations. The City further recognizes the challenges faced in recruiting and retaining qualified and dedicated employees. To recognize the substantial contribution of City employees throughout the year, to encourage employee retention and to make itself competitive in the job market, the City Manager recommends the Council approve a Retention Bonus Policy that will provide a one-time discretionary non-PERSable bonus to employees who were employed with the City as of December 16, 2024.

ANALYSIS:

The one-time bonus would be based upon employees' classification as full-time or part-time. All eligible, current full-time employees would receive \$3,000. All eligible, current part-time employees would receive \$1,500. The bonus would be paid in the pay period ending December 21, 2024. These bonuses are taxable wages and will be reported on each employee's W-2.

FISCAL IMPACT:

Issuance of these bonuses will result in a one-time cost of \$112,500. Funds have been allocated from the Fiscal Year 2023-24 Surplus, and therefore the issuance of these bonuses will not have an impact on the General Fund.

RECOMMENDED COUNCIL ACTION:

Staff recommends the City Council adopt the Retention Bonus Policy, attached to this agenda report as Attachment 1.

Attachments

City of Artesia Retention Bonus Pay Policy-c1.pdf

City of Artesia

Retention Bonus Policy

The City recognizes the substantial dedication and work of its employees. Throughout the fiscal year, City performed essential work for the City and its residents while managing to preserve the City's financial resources. Moving forward, City employees continue to demonstrate a commitment to serve the public and ensure valuable City services are delivered throughout the community. The City recognizes its employees as its most valuable resource to the organization and the continuity of its operations. The City further recognizes the challenges faced in recruiting and retaining qualified and dedicated employees. To recognize the substantial contribution of City employees throughout the year, to encourage employee retention and to make itself competitive in the job market, the City Manager recommends the Council approve a Retention Bonus Policy that will provide a one-time discretionary non-PERSable bonus, as described below.

Scope and Duration

All full- and part-time employees currently employed as of December 16, 2024 will receive a one-time non-PERSable Retention Bonus. The bonus will be paid in the pay period ending December 21, 2024.

The City Manager, whose contract is approved by resolution of City Council, would not be eligible for this retention pay bonus.

Calculation of Bonus

All eligible, current full-time employees will receive a bonus in the gross amount of \$3,000.

All eligible, current part-time employees will receive a bonus in the gross amount of \$1,500.

Tax Treatment

These limited duration bonuses are taxable as wages and will be reported on employee's W-2.

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 10A.

TO: Mayor and Members of the City Council

SUBJECT: Continuation of Introduction of an Ordinance Regarding Smoke Shops

FROM: Okina Dor, Community Development Director

HongDao Nguyen, City Attorney

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Waive full reading and introduce Ordinance No. 24-961, An Ordinance of the City Of Artesia, California Adopt a Zoning Ordinance Adding Article 46 to the Artesia Municipal Code to Chapter 2 to Title 9 Regarding Smoke Shops, and Finding the Ordinance to be Exempt From CEQA Pursuant to State CEQA Guidelines Sections 15301, 15060(c) (2) and 15060(c)(2) and 15061(c)(3).

BACKGROUND:

At its regular meeting on August 12, 2024, the City Council provided direction to staff to prepare a Zoning Code amendment to expressly prohibit smoke shops throughout the City, but to also allow the two existing smoke shops in the City to continue operating and relocate, if they so desire, given that those existing businesses have not generated any nuisance issues or complaints.

On October 15, 2024, the Planning Commission held a duly noticed public hearing to consider the above code amendment, adopted Planning Commission Resolution No. 2024-14P, and recommended the City Council waive full reading and introduce Ordinance No. 24-961. The Planning Commission vote was as follows: 3-0-2 (3 yes, Chair Manalo, Commissioner Fonseca and Commissioner Barcelos, 0 nos and 2 absent, Vice-Chair Diaz and Commissioner Palhinha).

At its regular meeting on November 18, 2024, the City Council considered the proposed ordinance and then continued the item to this meeting. The City Council directed staff to reach out to the operator or owner of the former smoke shop that had previously operated at 18725 Pioneer Boulevard. Because the smoke shop at 18725 Pioneer Boulevard is no longer in operation, and the former owner or operator has not responded to any correspondence by staff, it has been determined that the smoke shop is permanently closed within the City. Therefore, the proposed Ordinance was amended to only reference the one existing smoke shop at 17510 Pioneer Boulevard, Suite 207.

ANALYSIS:

The City's Municipal Code does not expressly permit smoke shops. Any use that is not expressly permitted in the Code is deemed to be prohibited. The proposed Ordinance (Attachment 2) would memorialize and affirm a prohibition on smoke shops in the City, expressly. Specifically, the Ordinance affirms that (1) all smoke shops are banned throughout the City, (2) however, the one smoke shop currently operating at 17510 Pioneer Boulevard, Suite 207, is permitted to continue as legal nonconforming uses, and (3) that one smoke shop (17510 Pioneer Boulevard, Suite 207) is prohibited in all zones, except the general commercial zone, within which it may change its location, once. Moreover, that one smoke shop must abide by applicable State and federal laws at its current and any future location.

The proposed Ordinance strikes a balance. The express prohibition on smoke shops aligns with the growing trend among California municipalities to restrict tobacco use, and protect their residents from the long-term negative health effects of smoking and tobacco use. The proposed Ordinance also recognizes and preserves businesses that are currently operating in the City that have not posed any nuisances or generated complaints.

Staff Findings

Based on the evidence for the Zoning Ordinance Amendment and all other applicable information presented, staff finds that the proposed Code Amendment is appropriate for the following reasons:

- 1. Consistency with City's General Plan: The proposed Zoning Code Amendment is consistent with the following goals and principles of the City's General Plan 2030: Community Goal LU 1 of the Land Use Element aims to regulate, accommodate, and evaluate retail commercial activities within the City, while protecting and serving the residents. Smoke shops encourage tobacco use, in particular among youth, and lead to heightened tobacco use when retailer density increases in an area. The Amendment expressly prohibits the establishment of new smoke shops, thus reducing the availability of tobacco products in the City, while still providing strict guidelines for the one (1) shop currently operating. Prohibiting smoke shops also implements Policy LU 2.3 regarding the protection of residential areas from effects of incompatible uses. Through the express prohibition of smoke shops, with the exception of one (1) existing shop in the general commercial zone only, the Amendment protects residents from the influence of smoking and tobacco use throughout the City in furtherance of this Policy.
- 2. Adoption of Zoning Code Amendment Will Not Have Adverse Effect on Health, Safety, and Welfare: The proposed Zoning Code Amendment will not be detrimental to the public health, safety, or welfare because it maintains the current residential zoning framework without introducing new uses or conditions that could pose risks. Indeed, the express prohibition on smoke shops avoids the introduction of harmful activities in areas that could disrupt the existing community standards or impact the health and welfare of adults and minors, alike.
- 3. Adoption of Zoning Code Amendment Will Not Adversely Affect or be Detrimental to Properties Within the Zone: The proposed Zoning Code Amendment will not adversely affect or be detrimental to properties because it retains the current commercial zoning regulations and does not introduce new or incompatible uses that could negatively impact properties within the zone. By expressly prohibiting smoke shops, with the exception of two existing ones, the Amendment ensures that properties within applicable zone continue to experience consistent use without the disruptions that smoke shop operations might cause.
- 4. **Consistency with Zoning Code:** The Amendment is internally consistent with other provisions of the Zoning Code, as it reinforces existing regulations that prohibit incompatible uses in commercial zones. By explicitly prohibiting smoke shops, the amendment supports the Zoning Code's overall objective to maintain commercial area's stability, and quality.

ENVIRONMENTAL:

The City Council has determined that the proposed Zoning Code Amendment is exempt from the requirements of the CEQA pursuant State CEQA Guidelines Sections 15060(c)(2) and 15060(c)(3) because it can be seen with certainty that the proposed amendment will not result in a significant effect on the environment because it prohibits the land use of smoke shops and alternatively finding the amendment is categorically exempt from CEQA under State CEQA Guidelines Sections 15301 (Class 1 Existing Facilities) and 15061(b)(3) for the one existing smoke shop that may relocate into another space, one time.

PUBLIC NOTICE:

Notice of the public hearing was published in the Los Cerritos Community News on November 1, 2024.

FISCAL IMPACT:

There are no fiscal impact to the City in regards to this proposed code amendment.

RECOMMENDED COUNCIL ACTION:

Waive full reading and introduce Ordinance No. 24-961, An Ordinance of the City Of Artesia, California Adopt a Zoning Ordinance Adding Article 46 to the Artesia Municipal Code to Chapter 2 to Title 9 Regarding Smoke Shops, and Finding the Ordinance to be Exempt From CEQA Pursuant to State CEQA Guidelines Sections 15301, 15060(c) (2) and 15060(c)(2) and 15061(c)(3).

Attachments

Artesia_ Smoke Shop Ban Ordinance No. 24-961_Edited for December meeting-c1(final).pdf

ORDINANCE NO. 24-961

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA ADDING ARTICLE 47 TO CHAPTER 2 TO TITLE 9 REGARDING SMOKE SHOPS, AND FINDING THE ORDINANCE TO BE EXEMPT FROM CEQA PURSUANT TO STATE CEQA GUIDELINES SECTIONS 15358 and 15061(b)(3)

THE CITY COUNCIL OF THE CITY OF ARTESIA FINDS AND DECLARES:

- **WHEREAS**, the City of Artesia, California ("City") is a municipal corporation duly organized under the California Constitution and laws of the State of California; and
- **WHEREAS**, pursuant to the police powers delegated to it by the California Constitution, the City has the authority to enact laws which promote the public health, safety, and general welfare of its citizens, including the regulation of tobacco retailers; and
- **WHEREAS**, cities have a legitimate governmental interest in preserving the health, safety and welfare of residents, and protecting against public nuisance activities; and
- **WHEREAS,** the density and proximity of tobacco retailers influence smoking behaviors, including number of cigarettes smoked per day. The density of tobacco retailers near schools has been associated with increased youth smoking rates; and
- WHEREAS, policies to reduce tobacco retailer density have been shown to be effective and may reduce or eliminate inequities in the location and distribution of tobacco retailers; and
- **WHEREAS**, an express prohibition on smoke shop retailers is appropriate to protect the health, safety and welfare of the City of Artesia residents, while acknowledging the existence of two current smoke shops that operate within the City without nuisance or concern should be allowed to continue; and
- **WHEREAS**, the Artesia Municipal Code ("AMC") does not expressly address smoke shops in any zone. However, because smoke shops are not expressly permitted under the AMC, such uses are prohibited in the City; and
- **WHEREAS**, in an effort to affirm its existing ban and provide further clarity on this restriction, the City Council desires to portions of the AMC to expressly prohibit the establishment of smoke shops in the City, not including one smoke shop currently operating at 17510 Pioneer Boulevard, Suite 207(the "Existing Smoke Shop"), to address the negative, secondary effects caused by those uses; and
- **WHEREAS**, on October 15, 2024, the Planning Commission conducted and concluded a duly noticed public hearing concerning the Ordinance contained herein as required by law and following receipt of all public testimony closed the hearing on that date, and adopted Resolution No. 2024-14P; and
 - WHEREAS, the City Council conducted duly noticed public hearings on November

18, 2024 and December 16, 2024, at which members of the public were afforded an opportunity to comment on this Ordinance, the recommendations of staff, and other public testimony; and

WHEREAS, all legal preconditions to the adoption of this Ordinance have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The City Council hereby finds that the foregoing recitals are true and correct and incorporated herein as substantive findings of this Ordinance.

SECTION 2. CEQA. The City Council finds that this Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15060(c)(2) and 15060(c)(3) because it can be seen with certainty that the proposed amendment will not result in a significant effect on the environment because it prohibits the land use of smoke shops and alternatively finding the amendment is categorically exempt from CEQA under State CEQA Guidelines Sections 15301 (Class 1 Existing Facilities) and 15061(b)(3) for any existing smoke shops that relocate into another space.

SECTION 3. Findings. Government Code Sections 65860 and 65855 requires a city's zoning ordinance to be consistent with the general plan. Based on all evidence in the record for this Zoning Code Amendment and all other applicable information presented, the City Council finds that the proposed Amendment is appropriate for the following reasons:

- A. Consistency with City's General Plan: The proposed Zoning Code Amendment is consistent with the following goals and principles of the City's General Plan 2030: Community Goal LU 1 of the Land Use Element aims to regulate, accommodate, and evaluate retail commercial activities within the City, while protecting and serving the residents. Smoke shops encourage tobacco use, including amongst the youth, and lead to heightened tobacco use when as retailer density increases in an area. The Amendment expressly prohibits the establishment of new smoke shops, thus reducing the availability of tobacco products in the City, while still providing strict guidelines for the two (2) shops currently operating. Prohibiting smoke shops also implements Policy LU 2.3 regarding the protection of residential areas from effects of incompatible uses. Through the express prohibition of smoke shops, with the exception of two (2) existing shops in the general commercial zone only, the Amendment protects residents from the influence of smoking and tobacco use throughout the City in furtherance of this Policy.
- B. Adoption of Zoning Code Amendment Will Not Have Adverse Effect on Health, Safety, and Welfare: The proposed Zoning Code Amendment will not be detrimental to the public health, safety, or welfare because it maintains the current residential zoning framework without introducing new uses or conditions that could pose risks. Indeed, the express prohibition on smoke shops avoids the introduction of harmful activities in areas that could disrupt the existing community standards or impact the health and welfare of adults and minors, alike.

- C. Adoption of Zoning Code Amendment Will Not Adversely Affect or be Detrimental to Properties Within the Zone: The proposed Zoning Code Amendment will not adversely affect or be detrimental to properties because it retains the current commercial zoning regulations and does not introduce new or incompatible uses that could negatively impact properties within the zone. By expressly prohibiting smoke shops, with the exception of two existing ones, the Amendment ensures that properties within applicable zone continue to experience consistent use without the disruptions that smoke shop operations might cause.
- D. Consistency with Zoning Code: The Amendment is internally consistent with other provisions of the Zoning Code, as it reinforces existing regulations that prohibit incompatible uses in commercial zones. By explicitly prohibiting smoke shops, the amendment supports the Zoning Code's overall objective to maintain commercial area's stability, and quality.

SECTION 4. Zoning Code Amendment. Article 47 of Chapter 2 of Title 9 is hereby added to the Artesia Municipal Code to read as follows:

"Article 47 Smoke Shops Prohibited

9-2.4701 Definitions.

9-2.4702 Smoke Shops Prohibited.

9-2.4703 Exceptions.

9-2.4704 Enforcement.

9-2.4701 Definitions.

"Smoke Shop" means any premises dedicated to the display, sale, distribution, delivery, offering, furnishing, or marketing of tobacco, tobacco products, or tobacco paraphernalia; provided, however, that any grocery store, supermarket, convenience store or similar retail use that only sells conventional cigars, cigarettes or tobacco as an ancillary sale shall not be defined as a "smoke shop" and shall not be subject to the restrictions in this Article.

9-2.4702 Smoke Shops Prohibited.

No person shall operate a smoke shop anywhere in the City, unless explicitly permitted as provided in this Article.

9-2.4703 Exceptions.

(a) The one smoke shop that is authorized to operate within the City, as referenced in Ordinance No. 961 (the "Existing Smoke Shop"), shall be considered a legal nonconforming use and shall be permitted to continue operating within the City subject to the provisions of this Article.

- (b) The Existing Smoke Shop shall be permitted only in the C-G general commercial zone, pursuant to the applicable regulations and standards within Article 32 of this chapter and any applicable Federal and/or State laws.
- (c) The Existing Smoke Shop shall only be granted one (1) opportunity to relocate within the C-G general commercial zone, subject to the applicable regulations and standards within Article 32 of this chapter and any applicable Federal and/or State laws. Upon its one-time relocation, the Existing Smoke Shop will maintain its legal nonconforming status. Any additional location changes shall terminate the Existing Smoke Shop's legal nonconforming use status.
- (d) As long as the Existing Smoke Shop remains in its current location, it shall be subject to the provisions of Article 21 of Chapter 2 of Title 9, "Nonconforming Uses" and subject to the provisions of this Article. If the Existing Smoke Shop exercises its right to relocate, once, it shall continue to be subject to the provisions of Article 21 of Chapter 2 of Title 9, "Nonconforming Uses" throughout its establishment at its new location.

9-2.4704 Enforcement.

The City shall be authorized to enforce this Article by all legal means, including administrative, civil, and criminal remedies."

SECTION 5. Effective Date. This Ordinance shall become effective thirty (30) days following its adoption.

SECTION 6. Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance, and, to that end, the provisions hereof are severable. The City Council of the City of Artesia declares that it would have adopted all the provisions of this Ordinance that remain valid if any provisions of this ordinance are declared invalid.

SECTION 7. Adoption, Certification, and Publication. The City Clerk of the City of Artesia shall certify the passage and adoption of this Ordinance and shall cause the same, or a summary thereof, to be published and/or posted in the manner required by law.

SECTION 8. Record of Proceedings. The documents and materials associated with this ordinance that constitute the record of proceedings on which these findings are based are located at 18747 Clarkdale Avenue, Artesia, California, 90701. The City Clerk is the custodian of the record of proceedings.

PASSED, APPROVED AND ADOPTED this 13th day of January, 2025.

ALI TAJ. MAYOR	

ATTEST:
JENNIFER ALDERETE, CITY CLERK
APPROVED AS TO FORM:
HONGDAO NGUYEN, CITY ATTORNEY

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 11A.

TO: Mayor and Members of the City Council

SUBJECT: Community Benefit Grant Awards for Calendar Year 2025

FROM: Melissa Burke, Deputy City Manager

REVIEWED AND APPROVED BY:

Jamie Murguia, Finance Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends the City Council grant funds from the Community Benefit Grant Program, contingent of execution of a Community Benefit Agreement, for the following amounts to each group:

- 1. Artesia Chamber of Commerce for \$18,000;
- 2. Artesia Historical Society for \$37,500;
- 3. Friends of Artesia Library for \$25,000;
- 4. Saahas for Cause for \$13,000;
- 5. South Asian Network for \$11,500; and
- 6. Artesia-Cerritos Lions Club for \$12,000.

BACKGROUND:

On August 12, 2024, the City Council approved the Community Benefits Grant Program Pilot Funding Policy (the Pilot Program) as the policy to govern the use of the funds received from the City's three cannabis stores under their respective Community Benefit Agreements. The City Council also approved a timeline to release the first year of funding and allocated 55% to Community Non-Profit Organizations, 35% of funds to City Events and Programs, and 10% to the Artesia Chamber of Commerce. The application period for the Pilot Program opened in October and closed in November. The City received an application from five non-profit organizations, as well as the Artesia Chamber of Commerce. Non-profit organizations were permitted to apply for funds from \$2,000 to \$100,000 to provide services to the Artesia community, with priority provided to Artesia based non-profits. The Pilot Program calls for applications to be reviewed by City Staff for compliance with the policy and to make funding recommendations to the City Council. Once the City Council awards the grant funds to each organization, Staff will provide a Community Benefit Grant Pilot Funding Policy Agreement (Grant Agreement) to each awardee. Funds will not be released until the Grant Agreement is fully executed and required documents are submitted.

ANALYSIS:

For calendar year 2025, the Artesia Chamber of Commerce submitted an application for the maximum funding of \$18,000 to hire a part time Executive Director. Accepting the funding will require a change to their bylaws to allow a City Councilmember a seat on their executive board. A meeting is being set up to discuss the logistics of such a change with the Artesia Chamber of Commerce, Councilmember Trevino, and Staff. Following this meeting, the execution of the plan of action, and the execution of the Grant Agreement, funds could be released to the Artesia Chamber of Commerce to be used in calendar year 2025.

Five applications were received from the following community non-profit organizations:

Organization	Artesia Based	Funding Request
Artesia Historical Society	Yes	\$100,000
Friends of Artesia Library	Yes	\$25,000
Saahas for Cause	Yes	\$100,000
South Asian Network	Yes	\$81,671.81
Artesia-Cerritos Lions Club	No	\$12,000

A lesson learned from the initial application period for the Pilot Program was that the policy did not include any cap on the amount of funds which could be used for staff and administrative costs. As a result, two of the applicants, Saahas for Cause and South Asian Network applied for large amounts of funding to cover staffing costs to provide services to the community. Staff intends to revise the Pilot Program prior to releasing the applications for 2026 funding to include a 10% cap on administrative costs, which is more in line with the program's intention, which is to provide direct program services in the community.

The following is a summary of the five applicants requested funding uses:

Artesia Historical Society

Requested \$100,000 to be used toward the construction of a replica cupola bell tower house the 1875 Artesia Grammar School bell to be constructed at the Fire Museum property to enhance the historical district and provide the community a symbol of its historic roots. The bell tower would be on display for school field trips and the community. Specific funding request includes \$55,000 for materials and \$45,000 for labor.

Friends of the Artesia Library

Requested \$25,000 to be used to double the amount of programming offered at the Artesia Library increasing library attendance and engagement. Funding will enable programs with waiting lists to be expanded, offering services to more community members. Specific funding request includes \$6,725 for 17 adult programs, \$7,000 for 16 children and teen programs including the Summer Discovery Program, and \$11,275 for equipment and supplies.

Saahas for Cause

Requested \$100,000 to deliver public health education to the South Asian community living in Artesia using a culturally specific approach. Outreach includes attending public events, door to door canvasing, places of worship, ABCUSD, and through businesses. Specific funding request includes \$78,518.92 for staffing and fringe costs, \$9,090.19 for indirect costs, and \$12,390.89 for program materials, consultants, advertisements, and an internship stipend.

South Asian Network

Requested \$81,671.81 to provide a Community Health and Citizenship Program in Artesia. This includes two public benefits and citizenship clinics, six health education workshops, one health fair, and individual application assistance for public benefit/health care access and citizenship during the grant period. Specific funding request includes \$62,747.10 for staffing and fringe costs, \$7,424.71 for indirect costs, and \$11,500 for program supplies for the workshops, clinics, and health fair.

Artesia-Cerritos Lions Club

Requested \$12,000 to provide services to the Artesia Community including increasing donations to the Artesia Library, backpack donations for ABCUSD, free holiday baskets at Thanksgiving and Christmas, Santa toy donation program with law enforcement, and donations to City community events like Halloween, Easter, National Night Out, and 4th of July. New programs include donating eyeglasses to ABCUSD students, donating trees on Arbor Day, sponsoring two Miss Artesia contestants, and donating flags to elementary schools. Specific funding request includes \$6,700 to add to existing programs and \$5,300 toward new programs.

Following Staff's review of the applications, all applications were found to be in compliance with the Pilot Program guidelines. Since \$99,000 is available for 2025 funding, Staff is recommending providing some funding to each organization to spread out resources and provide a variety of services to the community. While the Pilot Program provides that non-profit organizations which are not located in the City should only receive funding if there is available funding following the requests of Artesia based organizations, Staff is recommending funding to the Artesia-Cerritos Lions Club as well. The Artesia-Cerritos Lions Club has a long history of supporting Artesia programs, and their application clearly outlined how the funding will directly benefit the City. Staff's recommended funding allocations are as follows:

Organization	Recommended Funding
Artesia Historical Society	\$37,500
Friends of Artesia Library	\$25,000
Saahas for Cause	\$13,000
South Asian Network	\$11,500
Artesia-Cerritos Lions Club	\$12,000

Once awards are made by the City Council, Staff will notify the applicants with an award letter including a Grant Agreement to be signed and returned should they accept the grant funding. All awardees will also provide a report on the use of their funding to the City Council at the end of the 2025 calendar year before being eligible to receive future funding.

FISCAL IMPACT:

This program is entirely funded by Community Benefit funding received from the City's three Cannabis Permittees. The City received a total of \$75,000 in funds for the first year of the Cannabis Permit and a total of \$105,000 for the second year of the Cannabis Permit, for a total funding availability for 2025 of \$180,000. Of this amount, 55% or \$99,000 is available for community non-profit organizations, 35% or \$63,000 is allocated to City Events and Programs; and 10% or \$18,000 is allocated to the Artesia Chamber of Commerce.

RECOMMENDED COUNCIL ACTION:

Staff recommends the City Council grant funds from the Community Benefit Grant Program, contingent of execution of a Community Benefit Agreement, for the following amount to each group:

- 1. Artesia Chamber of Commerce for \$18,000;
- 2. Artesia Historical Society for \$37,500;
- 3. Friend of Artesia Library for \$25,000;
- 4. Saahas for Cause for \$13,000;
- 5. South Asian Network for \$11,500; and
- 6. Artesia-Cerritos Lions Club for \$12,000.

Attachments

Funding Policy released 10-2-2024.pdf
Chamber Application 2025.pdf
Historical Society Application 2025_0001.pdf
Library Application 2025_0001.pdf
Saahas Application 2025_0001.pdf
South Asian Network Application 2025.pdf
Lions Club Application 2025_0001.pdf



CITY OF ARTESIA

COMMUNITY BENEFITS GRANT PROGRAM PILOT FUNDING POLICY

PURPOSE

The City of Artesia recognizes the value that other organizations have in providing services that benefit the community and its members. As part of establishing the City's Retail Cannabis Program, the City will receive annual Community Benefit Funds from the City's Retail Cannabis Permittees. The City Council reviewed and approved this Pilot Policy on August 12, 2024, and will revisit the Pilot Policy after two years, or sooner based on the changing needs of the City.

The City Council wishes to allocated Community Benefit Funds received of the City's Cannabis Permittees in the following manner:

- City Events and Programs 35% of received funds
- Community Benefit Grant Program 55% of received funds
- ❖ Artesia Chamber of Commerce 10% of received funds

The Community Benefits Grant Program Pilot Funding Policy is intended to provide monetary assistance to eligible community non-profit organizations in their efforts to provide social, educational, and cultural services to the community. Grants will be awarded in amounts of \$2,000-\$100,000.

CITY EVENTS AND PROGRAMS

The City shall retain 35% of Community Benefit Funds received from Cannabis Permittees each year to continue funding City community events, programs, and needs for the benefit of residents and businesses within the City. Community events, programs, and needs include, but are not limited to: the International Street Fair and Diversity Festival, National Night Out Against Crime, Public Safety Expo, 4th of July, Crossing Guard Program, public service center including Sheriff Deputies, on campus drug free campaigns, Red Ribbon programs, and other Law Enforcement activities.

Phone: 562-865-6262

ELIGIBILITY AND POLICY

To be eligible to apply for grant monies under the City's Community Benefits Grant Program Pilot Funding, a community non-profit organization must satisfy the following standards:

- 1. The organization must operate as a non-profit and provide verification of 501(c)(3) status and ongoing operations for at least two consecutive years prior to the application period.
- 2. The organization must serve and publicly benefit the City of Artesia and its residents and/or Artesia's business community. The organization will need to show that more than 50% of the program beneficiaries were Artesia residents.
- 3. Applicants must explain how the proposed project or program will serve the City of Artesia and its residents or business community.
- 4. The project or program must directly provide the social service, educational, or cultural program(s) for which grant monies are sought in the City of Artesia.
- 5. Grant monies cannot be used for religious or partisan political activities.
- 6. Applicants must identify other sources of funding if the program requires funding in a greater amount than the grant award.
- 7. Grant Awardees shall recognize the City for awarding grant monies for the project or program.
- 8. Grant Awardees must submit a report on the use of funds within sixty (60) days of completion of the project or program and make a presentation on the report to the City Council. The report must be submitted prior to applying to subsequent rounds of grant funding. The report on use of funds must include the following:
 - A financial report outlining how the grants funds were expended, including, without limitation, how many Artesia residents or businesses were served;
 - If revenues were collected from the program (for example ticket sales or program registration fees), the disposition of said proceeds generated by the project or program and how they will be used by the organization;
 - A summary of the overall outcome of the project or program, including photographs;
 - Copies of all promotional materials distributed in the marketing of the project or program; and

Phone: 562-865-6262

• Any other information that the City Manager may require.

Failure to provide the report or make the presentation will make the entity ineligible for future funding until the report on the use of funds is received and the presentation is made. The City retains the right to audit the use of the grant funds for a period of two years. Therefore, grantees must retain all records relating to the grant, including, without limitation, receipts and invoices, for a period of two years from the award of the grant. Grantees shall submit relevant documents to the City for an audit within thirty (30) days of the City's written request. Failure to comply with a City audit, including, without limitation, providing relevant documentation to the City that the City may request during an audit, may make the entity ineligible for future funding, in the City Manager's sole and absolute discretion.

PRIORITY FOR ARTESIA-BASED ORGANIZATIONS

501(c)(3)s which are located in the City of Artesia shall receive priority funding each application period. Applications received from Artesia-based organizations shall be reviewed first. After all eligible Artesia-based organizations with project meeting the program criteria are funded, applications from all other community-based organizations will be reviewed for funding based on availability of funds.

ARTESIA CHAMBER OF COMMERCE

The Artesia Chamber of Commerce, a 501(c)(6), shall be eligible to receive 10% of the Community Benefit funds received each year from the Community Benefits Grant Program. To receive funds, the Artesia Chamber of Commerce must submit a completed Community Benefit Grant application, annual report, and presentation to the City Council on the use of funds.

INSURANCE

As a condition to being awarded a grant, each grantee shall provide a certificate of liability insurance to the City, with an amount, issuer, coverage, and endorsements deemed acceptable by the City. The grantee shall defend, indemnify, and hold harmless the City and its officials, officers, employees, contractors, and agents from and against any claims made with respect to this program, the grant, and the use of the grant funds.

FUNDING PROCEDURES

This is a voluntary program, and final grant decisions are made solely by the City Council, in its absolute discretion and will be made for each grant funding cycle. Submission of an application does not guarantee a grant award, and in addition to denying a grant award, the City Council may also choose to not fund any grants and/or approve a lesser amount than requested on a grant application. Receipt of a grant in one cycle does not guarantee receipt of funds in any other grant cycle. Total funds available will be determined by the City Council, annually. Funds must be expended and the report of the use of funds must be received prior to applying for additional funding.

Failure to submit a complete application or comply with any of these procedures may remove an application from funding consideration. Failure to abide by the rules and procedures as set forth in this document will result in denial of future funding for the organization. The City Manager, in their sole and absolute discretion, may administratively cancel, postpone, extend, or modify a grant cycle. The City reserves its rights to modify the terms and conditions of this Program at any time for any reason.

APPLICATION PROCESS

Applicants must apply by using the Community Benefits Grant Program Pilot Funding Application. Applications are available on the City's website at www.cityofartesia.us and may also be

Phone: 562-865-6262

requested by email at reception@cityofartesia.us.

Application periods will open in October of each year and close in November of each year. Following review, grants will be award based on available funding at the January City Council meetings each year.

APPLICATION DEADLINE

Completed application forms along with supplemental documents must be submitted by **5:00 p.m. on November 4, 2024** addressed to:

City of Artesia Attn: Community Benefit Grant Program 18747 Clarkdale Avenue Artesia, CA 90701

Or emailed to <u>reception@cityofartesia.us</u> with "Community Benefit Grant Program Application" in the subject line.

EVALUATION OF APPLICATION AND SELECTION PROCESS

Following the application deadline, a Committee comprised of City staff members will be appointed by the City Manager. The Committee will review and consider all applications. Applicants may be asked to attend a meeting to address the Committee, answer questions, and clarify their use of funds. All applications will be evaluated to determine which non-profit organizations best meet the social service and cultural program needs the City seeks to satisfy. In the case of multiple grant applications that are competing for limited available funds and resources, consideration will be given to applications based on the following criteria:

- 1. The organization is an Artesia based 501(c)(3);
- 2. Whether the project or program meets all the objectives and requirements of this Policy:
- 3. The number of Artesia community members who are expected to benefit, participate in, and be positively impacted by the project or program;
- 4. Performance of each applicant in prior years, including demonstrated fiscal responsibility and compliance with applicable regulations and requirements;
- 5. The amount of grant funding and/or resources previously awarded to project or program in prior years; and
- 6. The amount of funding and/or resources requested as a proportion of the total cost of the project or program.

Phone: 562-865-6262

Fax: 562-865-6240

Following the Committee screening and review process, a recommendation will be presented to the City Council. The City Council will review the Committee's report and consider the award of funds to selected non-profit organizations.

EXECUTION OF AGREEMENT

Non-profit organizations selected to receive funds and the Artesia Chamber of Commerce will be required to sign and execute an Agreement with the City of Artesia prior to the release of funds ensure the proper use of funds.

18747 Clarkdale Avenue, Artesia, CA 90701 Phone: 562-865-6262 Fax: 562-865-6240



CITY OF ARTESIA COMMUNITY BENEFITS GRANT PROGRAM PILOT FUNDING APPLICATION

APPLICATIONS OPEN: OCTOBER 2, 2024

APPLICATION DEADLINE: NOVEMBER 4, 2024

Organization/Agency Name: Artesia Chamber of Commerce
Proposed Project or Program: Hiring an ED
Funding Amount Requested: \$24,000
(Grant Awards may be made from \$2,000 to \$100,000)

Community Benefits Grant Program Pilot Application

Organization's Name: Artesia Cham	ber of Commerce	e
Contact Name: Rohini Bedi		
Phone: 310-995-1209	Cell: _310-995-1209	
Address: 18518 Pioneer Blvd	_{City:} Artesia	2ip: 90701
Email: rohini_bedi@hotmail.co	om	
Project Title: Hiring an Executive	Director	
Total Project Cost: \$24,000		
Amount Requested: \$\frac{18,000}{}{}	<u> </u>	
If total project cost is greater than grant amo	unt requested, please prov	ide other funding
sources: Through membership fees.		

Please answer the questions below in the space provided or attach additional sheets, if needed.

1. Briefly state the mission or purpose of the organization.

Our mission is to promote a thriving economic climate for all businesses and a better quality of life for all residents in Artesia. We foster better relations between government and businesses, create partnerships, and provide opportunities for businesses to give back to the community.

2. How will this project or program benefit the City of Artesia and its residents?

Currently the chamber has limited resources and no executive director to meet & bring new members

3. Briefly describe the project or program and the specific purpose for which you are requesting funds.

The Executive Director can lead the organization by managing daily operations, growing the chamber by getting new members and fostering strong relationships with members, local businesses and community leaders.

4. What exact results do you hope to achieve and how will those results be sustained after the grant period?

Steady growth in memberships and getting sponsorships for the chamber events will help sustain the costs

5. Describe your organization's capacity to conduct this project or program, and list your recent accomplishments.

The board of directors have successfully grown the chamber over the last year despite low resources.

Recent accomplishments-

- 1) Visbilty -Inroducting and promoting new businesses in the city of Artesia on Instagram.
- 2)Community Partnerships-Collaborated with Philipino American Chamber of Commerce as well as Gateway city alliance for different events.
- 6. **Attach** a detailed budget for your project or program. Include below the time frame for your budget and specify how the funds will be used, if granted.

The entire project budget cost of \$ 24000 will be used to pay the salary of the ED.

7. How do you propose to involve the community in the project or program?

The ED will

- 1) Partnerships Will work with the city, local businesses and other organizations to support community development and economic growth 2) Problem solving- Addresses challenges faced by local businesses & find collaborative solutions.
- 8. How will you evaluate the success of your project or program? And how will you report that success to the City after the project or program is complete?

Evaluation of the success will be based on

- 1) Membership growth.
- 2) Ability to connect with new members as well as get sponsorships.

The chamber will give an annual report at the end of the year in which the funds are used.

The organization must submit a written report on the success of the project or program within sixty (60) days of completion of the project or program, for which funding was received. The report shall include a budget identifying revenues generated and expenses, and disposition of any proceeds generated by the project or program. The organization will also be required to make a presentation to the City Council about their project and use of funds.

By signing and submitting this application, I acknowledge that I have read the Community Benefits Grant Program Pilot Funding Policy and agree to accept all terms outlined in the Policy including indemnifying the City, its officials, employees and providing proof of insurance naming the City as additionally insured within 30 days of grant award.

Signature of Officer:		Date:	
Print Name and Title	Rohini Bedi - President		



CITY OF ARTESIA COMMUNITY BENEFITS GRANT PROGRAM PILOT FUNDING APPLICATION

APPLICATIONS OPEN: OCTOBER 2, 2024

APPLICATION DEADLINE: NOVEMBER 4, 2024

Organization/Agency Name:	Artesia Historical Society
Proposed Project or Program:_	Construction of a Bell Tower to house 1875 School Bell
Funding Amount Requested:_	\$100,000
(Grant Awards may be made fr	rom \$2,000 to \$100,000)

Community Benefits Grant Program Pilot Application

Organization'	's Name:	Artesi	a Historical Sc	ociety	
Contact Nam	ne: Barba	ara Applebury (Co-President		
Phone:	562 865-310	7	_Cell:	562 746-1445	
Address: 186	619 Grayland	Avenue	_City:	Artesia	Zip: 90701
Email:	bjapp	olebury@msn.	com		
Project Title:	Replica 1875	School Bell To	ower construc	tion and antique bell	nstallation
Total Project	Cost:	\$75,000.00 to	o \$110,000.00		
Amount Requ	uested:	\$100,000.00			
sources:				ted, please provide o	
				or attach additional s	
needed.					

1. Briefly state the mission or purpose of the organization.

The Artesia Historical Society's mission is to acquire and preserve the heritage of the community of Artesia, through artifacts, pictures, documents, events, and public displays.

2. How will the project or program benefit the City of Artesia and its residents?

The 1875 Artesia Grammar School bell, which will be housed in the newly constructed replica cupola bell tower, is the oldest artifact known to have survived from the early settlement of the village of Artesia and is an irreplaceable historical symbol of our community. It will become a key feature of the Artesia Historical District and will enhance the overall esthetics of the City of Artesia, providing the community with a symbol of its historic roots.

3. Briefly describe the project or program and the specific purpose for which you are requesting funds.

The oldest artifact in our possession from the original village of Artesia is the school bell that was originally installed in the cupola of the 1875 Artesia Grammar School (see picture attachment #1). We are planning to construct a re-creation of that cupola on the property of Old Fire Station #30 to provide housing for the historic school bell (see copy of architectural drawing attachment #2).

4. What exact results do you hope to achieve and how will those results be sustained after the grant period?

The completed cupola will be available for viewing by both the touring school children and the general public as they visit Old Fire Station #30 and its grounds. To date we have had over 13,000 students, teachers and parents visit our museums as a part of our educational outreach program. In addition, the general public is also welcome to visit our museums at no charge. There is no estimate of how many people may visit the Artesia Historical District but considering the population of the area and our location adjacent to the future light rail system, it could well be several thousand.

5. Describe your organization's capacity to conduct this project or program, and list your recent accomplishments.

We currently have in our possession an architectural rendering including plans for the construction of the replica structure. The organization will contract with a licensed commercial builder to perform the construction with monitoring by an organizational member(s) with extensive construction experience.

6. **Attach** a detailed budget for your project or program. Include below the time frame for your budget and specify how the funds will be used, if granted.

(see budget attachment #3)

The construction of the replica cupola bell tower is expected to take three months once building supplies are acquired. The funds designated for building supplies will be spent at the beginning of the construction period, with the labor charges spread over the construction period.

7. How do you propose to involve the community in the project or program?

The public cannot safely be involved during the construction of the replica cupola bell tower, however once the structure is complete and the historic bell is installed in the structure, a dedication ceremony open to the public will be held. That event will demonstrate to the public their historical roots and enhance the Artesia Historic District. Our on-going educational outreach program where third grade students from local schools are offered free tours, led by volunteers, of Old Fire Station #30 and the Frampton/Dantema House museums along with other historic activities will be greatly enhanced. Students will learn about the beginning of their community with the opening of the 1875 grammar school and how students and the community of that day used the bell to regulate their day. It will provide students a sense of what life was like in 1875.

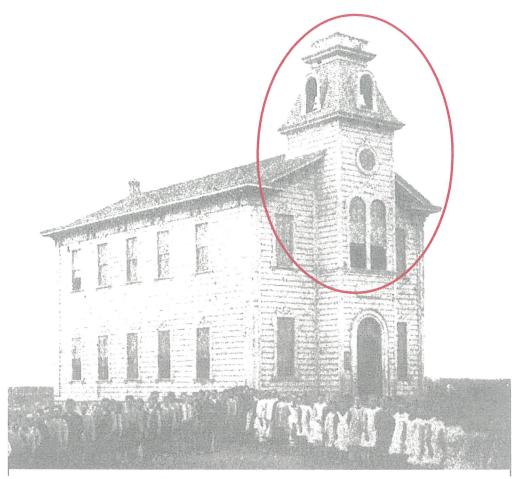
8. How will you evaluate the success of your project or program? And how will you report that success to the City after the project or program is complete?

The community acknowledgement of the new structure and its historic significance will be reflected by the public participation in the dedication and visits to Old Fire Station #30 and its grounds where they can view the replica structure. Furthermore, the California State Standards for Social Studies in the third-grade require that students learn about change over time in their local community. The knowledge gained by the third-grade students who tour the museums and the Artesia Historic District, will greatly enhance their understanding of the history of their community.

The organization must submit a written report on the success of the project or program within sixty (60) days of completion of the project or program, for which funding was received. The report shall include a budget identifying revenues generated and expenses, and disposition of any proceeds generated by the project or program. The organization will also be required to make a presentation to the City Council about their project and use of funds.

By signing and submitting this application, I acknowledge that I have read the Community Benefits Grant Program Pilot Funding Policy and agree to accept all terms outlined in the Policy including indemnifying the City, its officials, employees and providing proof of insurance naming he City as additionally insured within 30 days of grant award.

Signature of Officer:	Barbara	Apple	lury	_Date	Oct 30, 24
Print Name and Title:	Barhara An	nlehury Co-F	President		

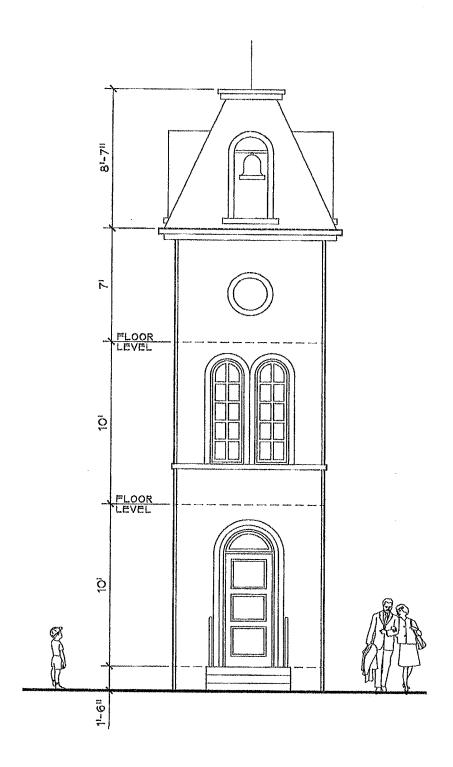


1875 Artesia Grammar School



Original 1875 School Bell

Attachment #1



Attachment #2

Artesia Historica Society Budget for re-creation of the 1875 School Bell Tower Cupola

Description of budget item(s)	Budget Amount	Actual Amount
Lumber	\$20,000.00	
Miscellaneous steel and Paint	\$20,000.00	
Concrete Footing	\$10,000.00	
Bell Assembly	\$5,000.00	
Labor (Using Union Labor)	\$45,000.00	
Total	\$100,000.00	



CITY OF ARTESIA COMMUNITY BENEFITS GRANT PROGRAM PILOT FUNDING APPLICATION

APPLICATIONS OPEN: OCTOBER 2, 2024

APPLICATION DEADLINE: NOVEMBER 4, 2024

Organization/Agency Name: Friends of the Artesia Library
Proposed Project or Program: Bringing the Community Together
Funding Amount Requested: \$25,000 Grant Awards may be made from \$2,000 to \$100,000)

Community Benefits Grant Program Pilot Application

Organization's Name:	a Librar ———	y (FOL)	
Contact Name:			
Phone:562-881-6188		same	
Address: 18010 Elaine Ave			Zip: CA
billmorey1@gmail.com			
Project Title:Bringing the Community Toge	ether		
Total Project Cost: \$25,000			
Amount Requested: \$			
If total project cost is greater than grant amou sources:	unt req	uested, please provide o	ther funding

Please answer the questions below in the space provided or attach additional sheets, if needed.

1. Briefly state the mission or purpose of the organization.

The Friends of the Artesia Library (FOL) in California serves to unite a community of volunteers and library enthusiasts who are dedicated to enriching our local library's services and facilities. We are committed to raising awareness of the library's needs and to raise funds to meet those needs as well as encouraging the donation of books and collections. Our goal is to enhance the library's offerings and programs for all patrons, thereby fostering a stronger and more connected community.

2. How will this project or program benefit the City of Artesia and its residents?

The "Bringing the CommunityTogether" project for Artesia Library will strengthen community engagement and access to information by expanding resources and programs. The project will provide greater access to educational materials, stimulate youth interest in technology, promote lifelong learning, create more community events in the city, and encourage social interaction for all ages. The library is a hub for residents to connect through free workshops, music and art programs, and cultural events, thereby strengthening community ties.

3. Briefly describe the project or program and the specific purpose for which you are requesting funds.

We are seeking funding to more than double the programming offered at Artesia Library. This comprehensive funding request will allow the many community members on waiting lists to attend our free library programs. Adding these programs will create an inclusive environment where community members can explore, learn, and connect through art, culture, and education, ultimately enriching their quality of life in Artesia. (See attached 2025 Programming List)

4. What exact results do you hope to achieve and how will those results be sustained after the grant period?

We aim to achieve a significant increase in library attendance and engagement across all age groups, particularly through the Summer Discovery Program which will attract diverse audiences and promote awareness of library services. The acquisition of Ozobots for STEM programming will allow the library to continually offer educational events for children and teens, nurturing a lasting interest in learning.

5. Describe your organization's capacity to conduct this project or program, and list your recent accomplishments.

The FOL provides funding for 100% of adult programs and 90% of children's programs at the library. From January to September 2024 the FOL sponsored 30 programs for Artesia residents of all ages, attracting over 785 participants. Our dedicated team of volunteers has demonstrated effective event planning and execution, ensuring high levels of community engagement and satisfaction. These events not only fostered a love for reading and lifelong learning but also strengthened community ties. (Attached are the specific FOL 2024 programs.)

6. **Attach** a detailed budget for your project or program. Include below the time frame for your budget and specify how the funds will be used, if granted.

See attached 2025 Programing List and Budget.

- 7. How do you propose to involve the community in the project or program?
 - Community members of all ages will be advised of the programs through the library's website and flyers as well as the Friends of the Artesia Library website and Facebook page.

- 8. How will you evaluate the success of your project or program? And how will you report that success to the City after the project or program is complete?
 - The library staff will provide comparative statistics on the number of programs offered and the number of community members who attended. The Friends will forward the information to the City in a written report.

The organization must submit a written report on the success of the project or program within sixty (60) days of completion of the project or program, for which funding was received. The report shall include a budget identifying revenues generated and expenses, and disposition of any proceeds generated by the project or program. The organization will also be required to make a presentation to the City Council about their project and use of funds.

By signing and submitting this application, I acknowledge that I have read the Community Benefits Grant Program Pilot Funding Policy and agree to accept all terms outlined in the Policy including indemnifying the City, its officials, employees and providing proof of insurance naming the City as additionally insured within 30 days of grant award.

Signature of Officer: Bull Myrey	11/04/2024 Date:
Print Name and Title: Bill Morey, President, Friends of the Ar	tesia Library

ARTESIA LIBRARY 2025 ADULT PROGRAMMING LIST

Date	Program Name	Type	Amount	Eunding Source
01/11/25	Feng Shui w/ Jenny Liu	Adult	\$ 300.00	FOL
01/29/25	Paint Night	Art	\$ 375.00	FOL
02/15/25	African American Heritage Month / TBD	Cooking Demo	\$ 500.00	FOL
02/26/25	Paint Night	Art	\$ 375.00	FOL
03/26/25	Paint Night	Art	\$ 375.00	FOL
04/30/25	Paint Night	Art	\$ 375.00	FOL
05/17/25	Asian Pacific Islander Heritage Month/ TBD	Music Perfromance	\$ 350.00	FOL
05/28/25	Paint Night	Art	\$ 375.00	FOL
06/14/25	Fused Glass Pendant Workshop	Art/Craft	\$ 550.00	FOL
06/25/25	Paint Night	Art	\$ 375.00	FOL
07/12/25	Phoebe Chow -Street Foods of Hong Kong	Cooking Demo	\$ 450.00	JO.
07/30/25	Paint Night	Art	\$ 375.00	FOL.
08/27/25	Paint Night	Art	\$ 375.00	FOL
09/13/25	Hispanic Heritage Month/ TBD	Cooking Demo	\$ 400.00	FOL
10/11/25	Henna Art Demonstration & Design	Art	\$ 375.00	FOI
11/08/25	Native American Heritage / Pottery	Art/Craft	\$ 400.00	FOL
12/17/25	Peggy Skamal -Holiday Music w/ Harp	Music Perfromance	\$ 400.00	FOL
			\$ 6,725.00	

2025 CHILDREN'S/TEEN PROGRAMMING LIST **ARTESIA LIBRARY**

Funding Source	FOL	FOL	FOL	. Fol.	5 FOL	FOL	FOL	FOL	FOL	FOL) FOL	FOL) FOL) FOL	FOL	FOL	
Amount	\$ 400.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 7,000.00
	Dance Program	TBD	TBD	Music Program	CBT	Puppet Program	Craft Program	Magic Program	Storytelling Program	Music Program	Craft Program	Animal Program	Dance Program		Hoop Dancer	Craft Program	
Program Name	Teresa Smith	Women's History Month Children's Program	National Poetry Month Teen Program	Asian Pacific Islander Month Children's Program	SDP Kick Off Program for Children	SDP Program	SDP Program	SDP Program	SDP Program	SDP Program	SDP Program	SDP Program	Hispanic Heritage Month Program	Filipino Heritage Month Program	Native American Heritage Month Program	Winter Celebration Program	
Date	02/15/25	03/21/25	04/12/25	05/17/25	06/14/25	06/21/25	06/28/25	07/12/25	07/19/25	07/26/25	08/02/25	08/09/25	09/20/25	10/11/25	11/08/25	12/13/25	

* Summer Distribery Program

2025 PROGRAMMING EQUIPMENT/SUPPLIES/MISC

Funding Source	FOL	FOL	407														
Amount	6,665.00	610.00	4,000.00		од обобот во под под под под под под под под под по	one comments of the control of the c							•		e e e e e e e e e e e e e e e e e e e		11,275.00
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Friends of the Library 2024 Sponsored Programs and Expenses

FOL sponsored programs for this year (January-September):

We held a total of 30 FOL-sponsored events with a total of 785 residents of all ages in attendance.

Build and Explore (Children): 6 events - 189 participants Family Film Afternoon (Family): 6 events - 171 participants Summer Discovery Programs (Children/Family): 6 events - 238

Paint Night (Adults): 5 events - 96 participants

Fused Glass Pendant Workshop (Adults): 1 event - 29 participants

Mooncake Cooking Demo (Adults): 1 event - 16 participants

Button-making program (1 Children/1 Teen): 2 events - 25 participants

Fashion Design Drawing (Teen): 1 event - 10 participants

Video Gaming (Teen): 2 events - 11

FOL expenditures for 2024 (January-September):

The Friends spent \$4,914.00 on paid performers for the year. Movie license - \$610
Gaming equipment - \$208.12
Button/magnet maker and supplies - \$483.00
Periodicals (Magazine/Newspapers) - \$500
We purchased 75 Books (Jan 2024 -present) - \$769.31

Total - \$7,484.43.



CITY OF ARTESIA COMMUNITY BENEFITS GRANT PROGRAM PILOT FUNDING APPLICATION

APPLICATIONS OPEN: OCTOBER 2, 2024

APPLICATION DEADLINE: NOVEMBER 4, 2024

Organization/Agency Name: Saahas for Cause
Proposed Project or Program: Public Health Outreach to Artesia's South Asians
unding Amount Requested: 100,000.00
Grant Awards may be made from \$2,000 to \$100,000)

Fax: 562-865-6240

Community Benefits Grant Program Pilot Application

Organization's Name: Saahas for Ca	ause	
Contact Name: Payal Sawhney		
Phone: 562-410-0288	Cell: 562-410-0288	
Address: 11746 187th Street	_{City:} Artesia	_{Zip:} 90701
Email: payal@saahasforcause	.org	
Project Title: Public Health Outre	ach to Artesia's S	South Asians
Total Project Cost: \$100,000.00		
Amount Requested: \$ 100,000.00		
If total project cost is greater than grant amo sources:	unt requested, please prov	ide other funding

Please answer the questions below in the space provided or attach additional sheets, if needed.

1. Briefly state the mission or purpose of the organization.

Established in 2019, Saahas for Cause is a woman-run 501(c)(3) nonprofit that educates, empowers, and enables South Asian (India, Pakistan, Afghanistan, Bangladesh, Nepal, Bhutan, Myanmar, Sri-Lanka, and Maldives) immigrants in Los Angeles and Orange Counties. Our programs prevent loneliness and isolation, address mental health needs, expose the South Asian immigrant community to valuable health information and health resources, and help them adjust to living in America.

2. How will this project or program benefit the City of Artesia and its residents?

Artesia is over 40% Asian, Indians are the third largest Asian group in Artesia, following Filipinos and Chinese. Many of these South Asians are immigrants who struggle with navigating daily life in America. The immigrant experience puts people at higher risk for mental health illnesses, such as depression and anxiety and there is growing evidence that immigrants, and South Asians in particular, are at higher risk for chronic diseases like diabetes and heart disease. Many of Artesia's immigrant residents do not understand the US health system, do not speak English fluently, and do not have access to regular and preventive health information and care. Many are unaware of public benefits or shy away from them thinking they don't deserve them or that if they sign up, they will no longer be eligible for permanent residency. In South Asian culture, doctors are highly respected; some people are intimidated to meet them especially if the doctor is not South Asian. For immigrants, education, navigation and referrals to healthcare are vital. Immigrant residents of Artesia should have the health information, resources, and guidance they need to stay well and to thrive in our city. Having healthy community members takes pressure off of public resources and benefits all of us because those individuals can then be productive members of our community.

562-865-6262

3. Briefly describe the project or program and the specific purpose for which you are requesting funds.

Saahas for Cause proposes to deliver public health education to the South Asian community living in the City of Artesia, using South Asian languages and a culturally specific approach. The outreach will consist of canvassing on street corners, at public events, in businesses on Pioneer Blvd, door to door, at places of worship, and at ABCUSD events. Periodically, Saahas will organize public meetings where health experts give presentations, community members have interactive discussions, or health professionals conduct screenings. Our Community Health Workers will deliver vital information about health topics pertinent to different ages and genders. We will provide linkages to resources like public benefits, doctors, translation and accompaniment services, and case management. Examples of the topics we will address include Alzheimer's disease and memory care; the influence of smoking, nutrition and exercise on chronic diseases like diabetes; the importance of cancer screenings; and postpartum depression and other mental health concerns.

4. What exact results do you hope to achieve and how will those results be sustained after

the grant period?

We estimate that with the resources of this grant we could reach about 100 unique South Asian immigrant residents per month, over the nine month period (February-October 2025) of grant activity. We would revise our topics quarterly so that any repeat customers would receive new information each time they see us. The main objective of this project is to raise levels of awareness and education about the health concerns that are prevalent in the South Asian community, to influence behaviors and ensure that residents know where to seek more information and health care. Artesia is known for its excellent schools, family-friendliness, and diversity. We would like it to also be known for high health indicators. According to the CA Health Interview Survey, SPA 7 currently has a higher diabetes prevalence than LA County as a whole. (Data for Artesia alone are not available.) Saahas would like to reapply for this grant annually to sustain movement towards a healthier Artesia.

5. Describe your organization's capacity to conduct this project or program, and list your recent accomplishments.

Saahas has 10 employees and their expertise includes public health, mental health, domestic violence, aging, and immigrant services. In 2024, Saahas worked with the City of Artesia to organize the successful Spring Mela cultural fair to combat Asian hate and the Start Grow Scale workshop to support entrepreneurship. Monthly, Saahas provides programming directly to almost 350 older adults, 70 youth, 75 vulnerable women, and we serve around 30 women survivors of domestic violence. Through regular community outreach events and the dissemination of public health messaging, Saahas reaches over 300 more, per month. Saahas was just awarded a new federal grant from the Department of Justice to fund its domestic violence services and it has received multi-year grants from the State of California to fund domestic violence and anti-Asian hate prevention. Saahas has received many awards and recognitions for its community service. In 2024, Saahas received the Nonprofit Highlight of the Month recognition from Rep. Michelle Steel and Certificate of Recognition from Assemblywoman Sharon Quirk-Silva.

6. **Attach** a detailed budget for your project or program. Include below the time frame for your budget and specify how the funds will be used, if granted.

TIME FRAME: Saahas already has systems in place to conduct public health outreach. We have an office in Artesia and know the city well, so start up time for this grant will be minimal. We anticipate delivering 35 weeks of outreach from February to October 2025. Outreach will take place at least 3 days per week. Every other month we will host a public meeting on an important health topic. BUDGET: The core staff for this project are 1 case worker and 2 community health workers (CHWs). They will be supported by a project manager and the executive director, for oversight and a finance associate to manage the budget. Staff use personal vehicles to travel to outreach locations so mileage is included. Supplies include office materials and food for public meetings. Content writer, graphic designer, and translator are needed to produce health information handouts. The IT expert supports office systems and posts social media advertisements of health outreach events. The budget contains provisions for event advertising costs, the printing of handouts, and renting meeting rooms. The stipend is to support one public health student intern who will assist the CHWs. Indirect costs are set at the federal de minimus level of

Fax: 562-865-6240

7. How do you propose to involve the community in the project or program?

Saahas staff are members of the community that they serve and vice versa. Community members will benefit from this project by learning about health concerns through interactive and engaging games and activities. Interested individuals can also receive referrals, case management, and navigation. Saahas gives participants an opportunity to provide feedback when we hold public events and we use this information to improve our programs. The South Asian businesses along Pioneer Blvd support our activities with in-kind donations.

8. How will you evaluate the success of your project or program? And how will you report that success to the City after the project or program is complete?

We will monitor our performance against our goals for the numbers of individuals reached and keep records of the health topics covered. Saahas tracks the numbers of individuals it encounters at each outreach activity. We will also track whether there is an increase in our case management clients coming from Artesia, which would indicate we've motivated people to proactively seek healthcare. At the end of the year, Saahas will provide the City with a financial report and a thorough programmatic report of all the activities that took place, the topics covered, the numbers of people reached during community education, and the numbers of new clients coming from Artesia. We will include photographs and testimonials or success stories from community members. Saahas will present its project to City Council. We do not anticipate generating any revenues with this grant.

The organization must submit a written report on the success of the project or program within sixty (60) days of completion of the project or program, for which funding was received. The report shall include a budget identifying revenues generated and expenses, and disposition of any proceeds generated by the project or program. The organization will also be required to make a presentation to the City Council about their project and use of funds.

By signing and submitting this application, I acknowledge that I have read the Community Benefits Grant Program Pilot Funding Policy and agree to accept all terms outlined in the Policy including indemnifying the City, its officials, employees and providing proof of insurance naming the City as additionally insured within 30 days of grant award.

Signature of Officer:	Pour	Date: 11/1/24
Print Name and Title:	Payal Sawhney,	Executive Director

Fax: 562-865-6240

	Hourly Rate	Unit		Total
A. PERSONNEL		hrs/week	Weeks	
Payal Sawhney, Founding Executive Director	\$ 50.00	5.0		35.0 \$8,750.00
Finance Assistant	\$ 30.00	8.0		35.0 \$8,400.00
Case Manager	\$ 20.00	10.0		35.0 \$7,000.00
Community Health Worker 1	\$ 20.00	20.0		35.0 \$14,000.00
Community Health Worker 2	\$ 20.00	20.0		35.0 \$14,000.00
Project Manager	\$ 43.84	10.0		35.0 \$15,344.00
Dhara Pandya, Digital Marketing Specialist	\$ 20.00	5.0		35.0 \$3,500.00
PERSONNEL SUBTOTAL				\$70,994.00
B. FRINGE BENEFITS 9.75%			♦	\$6,921.92
FRINGE BENEFITS SUBTOTAL				\$6,921.92
OTHER DIRECT COST				
C. TRAVEL				
Outreach Mileage	\$ 0.67	900.00		\$603.00
TRAVEL SUBTOTAL				\$603.00
D. EQUIPMENT				
EQUIPMENT SUBTOTAL				\$0.00
F.SUPPLIES				
Presentation and Other Supplies	\$ 137.00	9.00		\$1,233.00
Food at Public Events	\$ 12.00	100.00		\$1,200.00
SUPPLIES SUBTOTAL				\$2,433.00
G. CONSULTANTS AND CONTRACTS				
Content writer for flyer, brochures, banner	\$ 20.00	2.0		35.0 \$1,400.00
Graphic Designers	\$ 20.00	2.0		35.0 \$1,400.00

n s

\$99,992.11				TOTAL COST
\$9,090.19			SUBTOTAL	INDIRECT COSTS SUBTOTAL
\$9,090.19	0.15			15%
\$90,901.92				TOTAL DIRECT COST
				K. INDIRECT COSTS
\$90,901.92				Total Direct Costs
\$4,700.00			r Direct Costs	SubTotal Other Direct Costs
\$2,000.00	4.00	\$ 500.00		Venue and Booth Rentals for public events
\$750.00	1.00	\$ 750.00	ia \$150	Newspaper Advertisements 300*2 per year and Social Media \$150
35.00 \$1,400.00	4.00	\$ 10.00		Intern Stipend
\$550.00				Printing cost of Info Sheets, Brochures, flyers
				J. Other Direct Costs
\$0.00			S SUBTOTAL	SUBAWARDS
				I. SUBAWARDS
00.08			L SUBTOTAL	CONSULTANT TRAVEL SUBTOTAL
				CONSULTANTIRAVEL
\$5,250.00			ONTRACTS SUBTOTAL	CONSULTANTS AND CONTRACTS
35.0 \$1,050.00	2.0	\$ 15.00		Translators
35.0 \$1,400.00	2.0	\$ 20.00		Information 1 echnology Expert



CITY OF ARTESIA COMMUNITY BENEFITS GRANT PROGRAM PILOT FUNDING APPLICATION

APPLICATIONS OPEN: OCTOBER 2, 2024

APPLICATION DEADLINE: NOVEMBER 4, 2024

Organization/Agency Name: SOUTH ASIAN NETWORK

Proposed Project or Program: COMMUNITY HEALTH &

CITIZENSHIP PROGRAM

Funding Amount Requested: \$81,671.81 (Grant Awards may be made from \$2,000 to \$100,000)

Community Benefits Grant Program Pilot Application

Contact Name: SHAKEEL SYED		
Phone: 562-403-0488, EXT. 105	Cell: 310-384-7791	
Address: 18173 PIONEER BLVD., SUITE "I"	City: ARTESIA	Zip: 90701
Email: SHAKEEL@SOUTHASIANNETWORK.O	RG	
Project Title: COMMUNITY HEALTH & CITIZ	ENSHIP PROGRAM	
Total Project Cost: \$352,000		
Amount Requested: \$81,671.81		
If total project cost is greater than grant am sources:	nount requested, please provide	e other funding
Other funding sources include:		
Los Angeles County, Rose Hills Foundation,	PARSONS Foundation	

Please answer the questions below in the space provided or attach additional sheets, if needed.

1. Briefly state the mission or purpose of the organization.

Organization's Name: SOUTH ASIAN NETWORK

The South Asian Network (SAN) was founded in 1990 and is dedicated to advancing the health, emotional well-being, & civil rights of South Asians in Southern California. Our mission is to build self-sustaining communities by empowering underserved populations, including undocumented individuals, survivors of violence, youth, women, LGBTQIA+ persons, & the elderly, who face language barriers, cultural taboos, financial hardships, & limited access to services. For more than three decades, SAN's flagship office has been in Artesia and services the diverse Artesia and surrounding areas, reaching over 10,000 South Asians annually. We offer our services in multiple South Asian languages: Hindi, Punjabi, Urdu, Bangla, Gujarati, Pashto, and English.

2. How will this project or program benefit the City of Artesia and its residents?

SAN's yearlong Community Health & Citizenship Program will benefit the City of Artesia and its residents by providing health education and prevention through educational workshops, healthcare access and public benefits assistance as well as naturalization assistance to permanent residents. While SAN provides culturally and linguistically specific services to the South Asian community, we serve anyone and everyone that walks through our doors. SAN will conduct 2 public benefits and citizenship clinics, 6 health education workshops, 1 health fair, and individual application assistance for public benefits/healthcare access and citizenship throughout the grant period. Census data shows that the City of Artesia with a population of 16,000, has a substantial percentage of Asian residents, at 42%. The Community Health & Citizenship Program will be open to all city of Artesia residents and our workshops in English and a South Asian language to support the diversity of the city.

SAN will provide free and in-language workshops covering prevention and awareness of Heart Disease, Obesity, and Diabetes, Cancer (lung, colon, breast), and Healthy Eating and Nutrition, to equip the Artesia community to recognize risk factors, reduce the severity of chronic illnesses and adopt healthier lifestyles. Workshops give residents the tools they need to make informed decisions, promoting a healthier, more active population.

In addition, we will assist community members in accessing Covered California, Medi-Cal as well as other public benefits such as CalFresh and CalWorks. Many residents, particularly immigrants and lower-income individuals, may not be aware of their healthcare options or may face barriers in navigating the system. Assistance in accessing healthcare services ensures that more people can receive timely medical care, improving overall community health. Cities with diverse populations often face disparities in healthcare access. Helping residents enroll in health insurance programs and public benefits ensures that vulnerable groups, such as low-income or undocumented individuals, can access vital health services, reducing inequities in care. A healthy population is more economically productive. When residents are healthier, they can work, attend school, and contribute more to the local economy.

In addition, SAN's Citizenship program provides not only naturalization application assistance, but also, fee waiver assistance, mock interviews and study materials for the naturalization exam. SAN will save community members over \$800 per application by not charging a fee and also informing community members about the fee exemptions. In addition, classes are conducted in-language and cover all exam questions and procedures.

Helping permanent residents become naturalized citizens supports their integration into the city's social, economic, and political life. Citizenship gives individuals access to a broader range of rights,

such as the ability to vote and participate fully in civic activities, fostering a more inclusive and engaged community. Naturalized citizens are more likely to invest in their local communities, start businesses, buy homes, and contribute to the tax base. Citizenship provides a sense of belonging and security. This stability leads to stronger families and more cohesive communities, reducing social tensions and improving quality of life. Providing health education and public benefits assistance, alongside helping permanent residents become citizens, strengthens the city by promoting healthier, more informed, and economically stable individuals. These efforts create a ripple effect, ultimately benefiting the city by fostering a more vibrant, resilient, and inclusive community.

3. Briefly describe the project or program and the specific purpose for which you are requesting funds.

Through the Community Benefits Grant program, SAN will conduct: a) 1 health fair & 6 health workshops in which we expect a minimum of 300 to 400 community members to participate, b) provide healthcare access and public benefits application assistance to 800 community members, and c) assist 400 Artesia community members with naturalization application assistance.

Funding will be split, 80% covering personnel and fringe benefits - 50% time of the Community Health Advocate, 25% time of the Citizenship Coordinate and 15% time of the Outreach Coordinator and fringe benefits at 30%. The Outreach Coordinator's time will be used to spread awareness of our programming and collaborate with City of Artesia organizations, and table at City of Artesia and local community events. The remaining 20% covering program supplies, workshop supplies, printing of fliers, outreach and promotion (local and ethnic media, outreach tabling fees, social media advertisements) and swag items such as food journals, pedometers, first aid kits, or hot/cold packs. We have also included indirect cost at 10%.

4. What exact results do you hope to achieve and how will those results be sustained after the grant period?

Through the Community Health & Citizenship Program, SAN hopes to build a healthier Artesia, one that has access to healthcare and more opportunities as US Citizens. SAN is uniquely positioned to speak to the lifestyles and diet of South Asians and as such can provide real suggestions and tools for healthier living.

The workshops will build health literacy and make it easier for community members to adopt healthier behaviors such as improved nutrition and exercise, reducing their risk for chronic

conditions. This, in turn, will reduce the long-term demand on public health resources.

SAN will continue offering similar health education programs through collaborations with healthcare providers, local organizations, and city events. We will continue to apply to government and foundation funding to provide much needed resources to the community.

Residents who are enrolled in healthcare and public benefit programs will continue to receive these services after the grant period. SAN's support will help individuals navigate these systems more effectively in the future.

SAN will maintain its outreach and benefits assistance efforts beyond the grant, leveraging partnerships with local health providers and continuing its work with underserved populations. Newly naturalized citizens will contribute to the social, economic, and political life of Artesia, fostering a more engaged and inclusive community. As citizens, they will have greater access to rights and opportunities, which can improve their long-term economic mobility and job security, benefiting the city's overall prosperity. SAN will continue to offer naturalization and immigration services to support the integration of permanent residents into the community.

We will provide short pre and post surveys for participants attending the workshops regarding their knowledge and intending behavior change around cancer, diabetes, obesity, and heart disease and mental health. We will give participants the option to engage with SAN after the program to share their progress and join SAN's Monthly Wellness group for more knowledge and tools on healthy and active living. We can also evaluate our program's success by the number of participants that join our wellness group.

5. Describe your organization's capacity to conduct this project or program, and list your recent accomplishments.

South Asian Network has over 35 years of experience providing public benefits, citizenship, and other important services to the South Asian community. Our staff speak multiple South Asian languages and understand the nuances of South Asian religions and cultures. In the past two years, SAN has worked with the City of Artesia to host multiple well-attended events such as the Mental Health Fair which saw over 300 participants, two robust Health Fairs, covering eye and teeth exams, chiropractors, physicians, nutrition information and much more. SAN has also conducted South Asian senior workshops, survivor support groups, immigration know your rights workshops, and youth workshops. The SAN staff has grown from 4 to 18 over the span of 3 years to be fully staffed with multilingual staff, representing South Asian countries, & various faith traditions. We have built trust in our community, continuing to provide support to those who often have no place else to turn. We utilize flyers, e-newsletters, social media outreach, & workshops and conduct outreach at South Asian grocery stores and restaurants, cultural & religious events such as Diwali, Vaisakhi &

Eid, and at religious centers such as Hindu temples, Sikh temples, Hindu temples, Sikh temples, Churches & Mosques. We also conduct outreach and workshops at middle, high-school, Colleges and Universities with high concentrations of South Asian students.

Attach a detailed budget for your project or program.
 (PIz see attached excel sheet)
 Include below the time frame for your budget and specify how the funds will be used, if granted.

Jan - Feb:

- Connect with Community Advisory Board
- Develop materials
 - health education presentations (1-8)
 - pre and post workshop surveys
 - Set locations/times/date for 2 public benefits and citizenship clinics
- Outreach
 - o Create fliers for first 3 events, translate in South Asian languages and print
 - Create flier for first public benefits clinic, translate in South Asian languages and print
 - o Promote through in person canvassing, tabling, via local media, social/ethnic media
 - Purchase swag/ program/workshop supplies

Jan - Dec: Individual Application assistance

- o Public benefits
- Citizenship

March

• Public Benefits & Citizenship Clinic #1

April

Health Education Workshop #1

May

Health Education Workshop #2

June

- Health Education Workshop #3
- Midyear assessment about progress and effectiveness of programming & adjustment as needed

July

• Health Education Workshop #4

Aug

Health Education Workshop #5

Sept

• Public Benefits & Citizenship Clinic #2

Oct

Health Education Workshop #6

Nov

Health Fair

Dec

Evaluate programs

7. How do you propose to involve the community in the project or program?

SAN's Community Health & Citizenship Program will only be successful with the involvement of the city. SAN has a Community Advisory Board of 8-10 respected community members, including elders, youth, local business owners and faith leaders. This advisory board will offer feedback to ensure the program is tailored to the community, outreach strategies are fitting, and to promote the program through their own networks. SAN is already connected to the South Asian grocery stores and places of worship in the community, and we will leverage these relationships to promote the work. SAN will conduct door to door canvassing in apartment complexes throughout the city to ensure community members are aware of the program and events. Our public benefits and citizenship clinics will be family friendly, with games and snacks to engage the entire family. This program will also be a great opportunity to engage with even more volunteers to bolster our outreach and tabling efforts and to assist with the public benefits and citizenship fair through language assistance and logistical/administrative support. SAN will utilize social media, ethnic media, posters and fliers to encourage the community to participate, ask questions and make suggestions. SAN will also collect input from participants through pre and post workshops and fair surveys to better adjust our outreach and programming.

8. How will you evaluate the success of your project or program? And how will you report that success to the City after the project or program is complete?

SAN will evaluate the success of this program through various qualitative and quantitative measures:

Quantitative:

- Number of individuals reached through outreach events, canvassing, and social media, with a target reach of 2,000 community members
- Number of citizenship applications completed with a target of 400 applications
- Number of public benefits applications completed, with a target goal of 800 applications
- Workshops conducted on health education with a target of 6 workshops
- Participant satisfaction rate collected through pre and post event/workshop surveys with a target rate of 80% satisfaction rate
- Social Media engagement tracking online interactions on SAN's digital campaigns with a target of 75,000 social media engagements.

Qualitative:

- Pre and post fair/workshop surveys to measure changes in knowledge, attitudes and behaviors in regards to health education
- Community stories and testimonials from community members who benefited from the workshops and application assistance.

We will combine all of these units in a comprehensive report for the City of Artesia, detailing the key performance indicators mentioned above, a breakdown of the number of individuals reached, applications completed, services provided, and goals achieved. We will also provide a summary of the participant demographics and how we addressed health and citizenship disparities within the community. We will share the data showing improvements in community health access, naturalization application success, and knowledge gains from pre- and post-surveys. We will analyze community engagement through the advisory board, local partnerships and community and religious leaders. We will also provide the City of Artesia with a breakdown of how funds were used as well as a plan for sustaining the program's impact, our achievements & challenges, and lessons learned throughout the program.

-X-X-X-X-

The organization must submit a written report on the success of the project or program within sixty (60) days of completion of the project or program, for which funding was received. The report shall include a budget identifying revenues generated and expenses, and disposition of any proceeds generated by the project or program. The organization will also be required to make a presentation to the City Council about their project and use of funds.

By signing and submitting this application, I acknowledge that I have read the Community Benefits Grant Program Pilot Funding Policy and agree to accept all terms outlined in the Policy including indemnifying the City, its officials, employees and

providing proof of insurance naming the City as additionally insured within 30 days of grant award.

Signature of Officer:

Date: NOV 4, 2024

Print Name and Title: SHAKEEL SYED, EXECUTIVE DIRECTOR

City of Artesia Comunity Benefits Grant Program Pilot Funding South Asian Network's Community Health & Citizenship Program

Personnel:	Job Title	FTE	Budget Y1
	Community Heath Advocate	50%	27,040.00
	Citizenship Coordinator	25%	13,520.00
	Outreach Coordinator	15%	7,800.00
	subtotal:		48,360.00
Fringe:			
	FICA	8%	3,747.90
	SUI	2%	967.20
	Worker's Comp	2%	967.20
	Medical/Dental Ins	18%	8,704.80
	subtotal:		14,387.10
	Total Personnel:		62,747.10
Workshop &	Supplies	_	
	Program Supplies		2,000.00
	Workshop Supplies		2,500.00
	Printing		2,000.00
	Outreach & Promotion		2,500.00
	Swag	_	2,500.00
	subtotal:		11,500.00
	Direct Costs		74,247.10
	Indirect Cost at 10%		7,424.71
	TOTAL:		81,671.81



CITY OF ARTESIA COMMUNITY BENEFITS GRANT PROGRAM PILOT FUNDING APPLICATION

APPLICATIONS OPEN: OCTOBER 2, 2024

APPLICATION DEADLINE: NOVEMBER 4, 2024

Organization/Agency Name: Artesia-Cerritos Lions Club

Proposed Project or Program: Yearly Budgeted Line Items for City of Artesia and added items

Funding Amount Requested: \$12,000

(Grant Awards may be made from \$2,000 to \$100,000)

Community Benefits Grant Program Pilot Application

Organ	nization's Name: Artesia-Cerrite	os Lions Club	
	ct Name: Theresa Prumatic		
	5627145669	Cell: 562-714-5669	
	ess: 12216 Everest St	_{City:} Norwalk	90650
Email:	tessyprumatico@aol.co	m	
Projec	ct Title: City of Artesia Giving Pr	ogram from Artesia-0	Cerritos Lions Club
	Project Cost: \$ Please see attache		
	nt Requested: \$\\$12,000		
If tota	Il project cost is greater than grant amo	ount requested, please pro	vide other funding
Please	e answer the questions below in the sp	ace provided or attach add	litional sheets, if needed.
1.	Briefly state the mission or purpose of	of the organization.	
	Please see attached sheet #	/	
2.	How will this project or program ben	·	
	Residents will be present at each	ch and every event listed	ນ on attached sheet.

Artesia Community.

Fax: 562-865-6240

All money raised through public funds or grants (100%) goes back into the

3.	Briefly describe the project or program and the specific purpose for which you are
	requesting funds. Please see attached
4.	What exact results do you hope to achieve and how will those results be sustained after
	the grant period?
	To help those less fortune to achieve some self esteem during the holidays and throughout the entire year!
5.	Describe your organization's capacity to conduct this project or program, and list your
	recent accomplishments.
	We are a small but mighty club. We have provided many of the services listed on the attached sheet, however with the money we hopefully receive from your group, we can do these events on a higher scale and/or add additional items to enhance our ability to help those residents in City of
	Artesia.
6.	Attach a detailed budget for your project or program. Include below the time frame for
	your budget and specify how the funds will be used, if granted.
	This money will be used throughout the year and if received will enhance our ability to ensure City of Artesia residents are assisted on a higher level.

Fax: 562-865-6240

7. How do you propose to involve the community in the project or program? The community will be the recipient of these funds through the programs/projects listed on our budget.

8. How will you evaluate the success of your project or program? And how will you report that success to the City after the project or program is complete? Pictures are taken. We work along the City of Artesia to provide needed funds to continue their programs to residents. We would also include a free eye glass program. Each pair of glasses cost about \$100.00 to \$125.00 for school children who are unable to complete their assignments due to needed glasses.

The organization must submit a written report on the success of the project or program within sixty (60) days of completion of the project or program, for which funding was received. The report shall include a budget identifying revenues generated and expenses, and disposition of any proceeds generated by the project or program. The organization will also be required to make a presentation to the City Council about their project and use of funds.

By signing and submitting this application, I acknowledge that I have read the Community Benefits Grant Program Pilot Funding Policy and agree to accept all terms outlined in the Policy including indemnifying the City, its officials, employees and providing proof of insurance naming the City as additionally insured within 30 days of grant award.

Fax: 562-865-6240

Print Name and Title: Theresa Prumatico, Secretary - Artesia-Cerritos Lions Club



Geneva-Excelsior Lions Club (https://www.genevaexcelsiorlions.com/)

(https://www.genevaexcelsiorlions.com/)





MENU

MENU



Mission and Purpose Mission and Purpose

Lions International Vision

To be the global leader in community and humanitarian service.

Lions International Mission

11/8/2024, 12:39 PM 1 of 4 To empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote internation understanding through Lions clubs.

Lions International Purposes

- To Organize, charter and supervise service clubs to be known as Lions clubs.
- To Coordinate the activities and standardize the administration of Lions clubs.
- To Create and foster a spirit of understanding among the peoples of the world.
- To Promote the principles of good government and good citizenship.
- To Take an active interest in the civic, cultural, social and moral welfare of the community.
- To Unite the clubs in the bonds of friendship, good fellowship and mutual understanding.
- To Provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.
- To Encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

Lions Code of Ethics

- To Show my faith in the worthiness of my vocation by industrious application to the end that I may merit a reputation for quality of service.
- To Seek success and to demand all fair remuneration or profit as my just due, but to accept no profit or success at the price of my own self-respect lost because of unfair advantage taken.
- To Remember that in building up my business it is not necessary to tear down another's; to be loyal to my clients or customers and true to myself.
- Whenever a doubt arises as to the right or ethics of my position or action towards others, to resolve such doubt against myself.
- To Hold friendship as an end and not a means. To hold that true friendship exists not on account of the service performed by one another, but that true friendship demands nothing but accepts service in the spirit in which it is given.
- Always to bear in mind my obligations as a citizen to my nation, my state, and my community, as to give them my unswerving

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2 of 4

loyalty in word, act, and deed. To give them freely of my time, labor and means.

- To Aid others by giving my sympathy to those in distress, my aid to the weak, and my substance to the needy.
- To Be Careful with my criticism and liberal with my praise; to build up and not destroy.

Vision

Mission

Purposes

Code of Ethics

Lions International Vision

To be the global leader in community and humanitarian service.

Accessibility Statement (../../accessibility/)

Select Language

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(https://www.youtube.com/channel/UCFA1C_FgqmteGhfjE-8iR2w/)

(https://twitter.com/genxlions) (https://www.facebook.com/genxlions) (https://www.youtube.com/channel/UCFA1C_FgqmteGhfjE-8iR2w/)

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#2



Budgeted Line Items Explanation for Artesia-Cerritos Lions Club

Artesia Library donation will be used to purchase much needed books and periodicals for students attending the ABC Unified School District.

Backpacks are given to needy Artesia students in August/September for those parents who are unable to afford them. Each backpack costs about \$10.00 and then \$10.00 worth of school supplies are put into them.

Christmas Food Baskets are supplied to Artesia Residents through Artesia's sign up program. Our club provides extra supplies/money to ensure all residents who will need a food basket will receive one.

Thanksgiving Food Baskets are supplied to Artesia Residents through Artesia's sign-up program. Our club provides extra supplies/money to ensure all residents who will need a food basket will receive one.

Ding Dong Santa was here is a program the Artesia-Cerritos Lions Club created for the City of Artesia. We find out families through the Police Dept or other sources of those children who will not have a Christmas due to disaster/unemployment/etc and we contact the parents to ensure each of the children will receive presents. Members will wrap presents purchased for each child per house and deliver them close to midnight on Christmas Eve (yes, even in rain, cold, etc) at their home or place of residents. Presents are place in front of their door, the doorbell is rung, sleigh bells are rang, we run away and the child believes Santa visited their home.

Easter Egg Hunt Program. We have been supplying either filled candy Easter Eggs or prizes. We would like to assist more and provide both. Our club enjoys filling the eggs and seeing all the kids great faces when they open up their eggs filled with candy and if they have a lucky egg, they come and pick out a basket.

Trunk N Treat (we did not raise our allocated amount as we have members who enjoy donating candy for our club to hand out at the Park.

Glasses. Our club would like to start donating glasses through our eye doctor in the club to insure school kids are able to complete their school work with proper vision.

Arbor day will be new for us. We would to be able to donate trees/plants to be planted at Artesia Park.

Miss Artesia. We would like to set up a program to donate \$250.00 to two contestants to further their education.

Memorial Day will be a first for us. We would like to provide snacks for those who attend Artesia's Memorial Service for those who have fallen protecting our country.

Flag Day will be new for us. We would like to provide flags to many elementary schools in Artesia to allow the students to be aware of what our flag stands for and the sacrifices that we made.

National Night Out at Artesia Park. We like to donate food to ensure all residents of Artesia can enjoy a safe night out with food. City will probably provide the entertainment.

Posada. We will supply stockings and toys for all children who come in to see Santa Claus,

July 4th. We will supply money for City of Artesia to enhance their great Fourth of July Fireworks.

Theresa Prumatico Artesia-Cerritos Lions Club





ARTESIA-CERRITOS LIONS CLUB FISCAL YEAR 2024-2025

NEW PROPOSED BUDGET WITH GRANT

8	LINE ITEM	ALLOCATED	PROPOSED	ADDITION	AVAIL	
100	Artesia Library	\$50.00	\$500.00	\$450.00	\$0.00	Dec
200	Backpacks w/supplies (100)	\$100.00	\$2,000.00	\$1,900.00	\$0.00	Sept
300	Christmas Food Baskets	\$500.00	\$1,500.00	\$1,000.00	\$0.00	Dec
400	Ding Dong Santa Was Here Toys	\$150.00	\$600.00	\$450.00	\$0.00	Dec
500	Easter Egg Hunt (Eggs/Prizes)	\$500.00	\$1,250.00	\$750.00	\$0.00	Mar
600	Posada (Stockings/toys)	\$250.00	\$1,000.00	\$750.00	\$0.00	Dec
700	Student Speaker Contest	\$100.00	\$500.00	\$400.00	\$0.00	Feb
800	Thanksgiving Food Baksets	\$500.00	\$1,500.00	\$1,000.00	\$0.00	Nov
900	Trunk N Treat	\$500.00	\$0.00	\$0.00	\$0.00	Oct
1000	Glasses for Students (\$100-125 each)	0	2,500.00	2,000.00	0.00	All Year
1100	Arbor Day	0	250.00	250.00	0.00	Sept
1200	Miss Artesia	0	500.00	500.00	0.00	Sept/Oct
1300	Memorial Day	0	250.00	250.00	0.00	Sept
1400	Flag Day	0	500.00	500.00	0.00	June
1500	4th of July at the Park	0	500.00	500.00	0.00	July
1600	National Night Out at the Park	0	500.00	500.00	0.00	Aug
	unallocated funds/budget overages	350	1,150.00	800.00	0.00	
	TOTALS	\$3,000.00	\$15,000.00	\$12,000.00	\$0.00	

Please note our fiscal year is from July 1, 2024 to June 30, 2025





ARTESIA-CERRITOS LIONS CLUB FISCAL YEAR 2024-2025

	LINE ITEM	ALLOCATED	SPENT	AVAIL	
100	Artesia Library	\$50.00		\$50.00	Dec
200	Backpacks w/supplies	\$100.00	\$100.00	\$0.00	Sept
300	Christmas Food Baskets	\$500.00		\$500.00	Dec
400	Ding Dong Santa Was Here Toys	\$150.00		\$150.00	Dec
500	Easter Egg Hunt	\$500.00		\$500.00	Mar
600	Posada	\$250.00		\$250.00	Dec
700	Student Speaker Contest	\$100.00		\$100.00	Feb
800	Thanksgiving Food Baksets	\$500.00		\$500.00	Nov
900	Trunk N Treat	\$500.00	\$500.00	\$0.00	Oct
ſ					
	unallocated funds	\$350.00		\$350.00	
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ſ	TOTALS	\$3,000.00	\$600.00	\$2,400.00	

Please note our fiscal year is from July 1, 2024 to June 30, 2025

CITY COUNCIL AGENDA REPORT



MEETING DATE: December 16, 2024 ITEM NO: 11B.

TO: Mayor and Members of the City Council

SUBJECT: Resolution Designating Fiscal Year 2023-24 General Fund Surplus as Assigned Fund

Balances

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager HongDao Nguyen, City Attorney Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 24-3022, A Resolution of the City Council of the City of Artesia, California Designating Certain Fiscal Year 2023-24 General Funds as Assigned Fund Balance.

BACKGROUND:

At the March 11, 2024 meeting of the City Council, the FY 2023-24 Budget Surplus Spending Plan ("Plan") was approved. The Plan funded eight projects, totaling \$633,000. At the time the Plan was adopted, the estimated surplus for Fiscal Year 2023-24 was \$882,521, leaving a projected \$249,521 surplus at the end of the fiscal year that was not allocated.

Staff recommended that any remaining surplus at June 30, 2024, be designated for use for the monument sign project in a future fiscal year, and that the item would be brought back to the Council after the City's books were closed on September 30, 2024.

ANALYSIS:

As a result of revenue coming in as estimated, as well as efficient budget management by City Staff which led to significant department savings, the City closed the fiscal year with a significantly larger surplus than expected. The anticipated surplus was \$882,521, and the actual surplus was \$1,569,611.

Given the significant change in the remaining surplus, Staff proposes that the Council reevaluate the allocation of the remaining surplus.

The following projects were previously approved by the City Council at the March 11, 2024 meeting:

- 1. Tree replacement in the South Street Medians
- 2. The purchase of new computers and software for staff
- 3. The purchase of new computers and software for youth and teen use at AJ Padelford Park
- 4. 166th Street improvements from the western City limit to Pioneer Boulevard
- 5. Historical District Walking Trail Fence at 185th Street

- 6. Addressing the fire suppression system at the Public Works Yard
- 7. Implementing a Document Preservation Program
- 8. An ADA Transition Plan

Of the approved projects, items 1, 2, and 3 above were completed within Fiscal Year 2023-24. Item 4 on the list became an infeasible project due to the lack of interest from the neighboring city for a joint project. The remaining four projects were started, but not completed by fiscal year end (June 30, 2024); therefore, there is a need to assign the remaining funds previously allocated for those projects to Fund Balance accounts. This will allow Staff to complete work on these projects with the allocated funding. In addition, Staff is proposing alternative projects for Council consideration, based on their critical need and feasibility.

Resolution No. 24-3022 would establish the assigned fund balance accounts for the Fiscal Year 2023-24 surplus funds. These accounts would be subject to specific internal constraints imposed by the City Council through the adoption of the Resolution. Adoption of Fund Balance Assignments is a Government Accounting Standards Board (GASB) requirement, and Staff has worked closely with the City's audit team at Moss, Levy & Hartzheim CPAs, LLP to ensure compliance.

Below are the projects proposed in Resolution No. 24-3022 for Assigned Fund Balance Accounts, as well as the proposed amounts to be assigned from the Fiscal Year 2023-24 Surplus. Any remaining surplus not assigned will be designated to the General Fund Reserve.

Project/Purpose	Revenue Allocation	
Current Projects - Additional Funding Needed		
Historical District Walking Trail Fence at 185th Street	365,000	
Implementing a Document Preservation Program	45,000	
ADA Transition Plan	45,000	
New Projects		
Public Service Center Construction	300,000	
City Council Chamber Phase II	125,000	
Administrative Projects		
Facility Deferred Maintenance	90,000	
Personnel/Labor Negotiations	130,000	
Community Development/Planning	145,000	
Risk Mitigation/Litigation	100,000	
Total Assignments	1,345,000	
Total Surplus	1,569,611	
Remaining to General Fund Reserve	224,611	

FISCAL IMPACT:

The Fiscal Year 2023-24 Budget Surplus is \$1,569,611. The total impact of Assigned Fund Balances is \$1,345,000. The remaining \$224,611 will be dedicated to the General Fund Reserve.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council adopt Resolution No. 24-3022, A Resolution of the City Council of the City of Artesia, California Designating Certain Fiscal Year 2023-24 General Funds as Assigned Fund Balance.

Attachments

RESOLUTION NO. 24-3022

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DESIGNATING CERTAIN FISCAL YEAR 2023-24 GENERAL FUNDS AS ASSIGNED FUND BALANCE

WHEREAS, City Staff, in preparing the Annual Comprehensive Financial Report in coordination with an independent external auditor, determined there was a General Fund Surplus; and

WHEREAS, audited financial statements prepared by an independent external auditor confirm that Fiscal Year 2023-24 closed with revenues exceeding expenditures, including net transfers, in the amount of \$1,569,611; and

WHEREAS, this one-time surplus funding can be allocated to reserves, programs, projects, and operating expenditures.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

<u>SECTION 1.</u> The foregoing recitals are true and correct.

<u>SECTION 2.</u> The City Manager, or designee, is authorized to act on the City's behalf in approving any alterations or modifications Table A.

SECTION 3. The City Clerk shall certify to the passage and adoption of this Resolution.

TABLE A. ASSIGNMENT OF FISCAL YEAR 2023-24 FUND BALANCE

Project/Purpose	Revenue Allocation	
Current Projects - Additional Funding Needed		
Historical District Walking Trail Fence at 185th Street	365,000	
Implementing a Document Preservation Program	45,000	
ADA Transition Plan	45,000	
New Projects		
Public Service Center Construction	300,000	
City Council Chamber Phase II	125,000	
Administrative Projects		
Facility Deferred Maintenance	90,000	
Personnel/Labor Negotiations	130,000	
Community Development/Planning	145,000	
Risk Mitigation/Litigation	100,000	
Total Assignments	1,345,000	
Total Surplus	1,569,611	
Remaining to General Fund Reserve	224,611	

PASSED, APPROVED, and ADOPTED this 16th day of December, 2024.

	ALI SAJJAD TAJ, MAYOR
ATTEST:	
JENNIFER ALDERETE, CITY CLERK	
APPROVED AS TO FORM:	
BEST, BEST & KRIEGER, CITY ATTORNE	Υ