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**Regular Meeting of Beautification and Maintenance Commission**  
**City Council Chambers**  
**18747 Clarkdale Avenue**  
**Artesia, CA 90701**  
**(562) 865-6262**

**Thursday, April 17, 2025**  
**6:00 p.m.**

**1. CALL TO ORDER**

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**2. ROLL CALL**

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**3. PLEDGE OF ALLEGIANCE**

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**4. PUBLIC COMMENTS**

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**5. OLD BUSINESS**

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5A. Adopt Minutes from October 17, 2024 Regular Meeting, October 23, 2024 Special Meeting, January 16, 2025 Regular Meeting and March 3, 2025 Special Meeting

5B. Presentation on Proposed Improvements – 2025 Highway Safety Improvement Program (HSIP) and Street Improvements

This item was first presented at the January 16, 2025 Regular Meeting

**6. NEW BUSINESS**

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6A. Election of Officers

6B. Commissioner Submission of Beautification Award Nominations

**7. COMMISSIONER COMMENTS**

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*Date Posted: April 14, 2025*



# **BEAUTIFICATION AND MAINTENANCE AGENDA REPORT**

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**MEETING DATE:** April 17, 2025

**ITEM NO:** 5A.

**TO:** Beautification and Maintenance Commission

**SUBJECT:** Adopt Minutes from October 17, 2024 Regular Meeting, October 23, 2024 Special Meeting, January 16, 2025 Regular Meeting and March 3, 2025 Special Meeting

**FROM:** Leslie Nacionales-Tafoya, Management Analyst

**REVIEWED AND APPROVED BY:**

Ernesto Sanchez, Public Works Manager

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**RECOMMENDATION:**

Approval as presented for the following meetings:

October 17, 2024 Regular Meeting  
October 23, 2024 Special Meeting  
January 17, 2025 Regular Meeting  
March 3, 2025 Special Meeting

Attachments: Minutes of October 17, 2024 Regular Meeting of Beautification and Maintenance Commission; Minutes of October 23, 2024 Special Meeting of Beautification and Maintenance Commission Parks and Recreation Commission, Public Safety Commission and Planning Commission; Minutes of January 17, 2025 Regular Meeting of Beautification and Maintenance Commission and Minutes of March 3, 2025 Special Meeting of Beautification and Maintenance Commission, Parks and Recreation Commission, Public Safety Commission and Planning Commission

**Attachments**

[Minutes.oct.17.24.pdf](#)

[Minutes.oct.23.24.specialmtg.pdf](#)

[Minutes.jan.16.25.pdf](#)

[Minutes.March.3.25.Special.mtg.pdf](#)

**CITY OF ARTESIA  
BEAUTIFICATION AND MAINTENANCE COMMISSION  
MINUTES  
REGULAR MEETING**

**October 17, 2024**

**CALL TO ORDER**

The Regular Meeting of the Beautification and Maintenance Commission of the City of Artesia was called to order on Thursday, October 17, 2024, at the Council Chambers at 6:02 pm by Chairperson Bhandari.

**ROLL CALL**

PRESENT: Vice Chairperson Ahir  
Commissioner Flores  
Commissioner Torre  
Commissioner Bailey

ABSENT: Chairperson Bhandari

ALSO PRESENT: Ernesto Sanchez, Public Works Manager  
Leslie Nacionales-Tafoya, Management Analyst (Clerk)

**PLEDGE OF ALLEGIANCE**

The pledge was led by Vice Chairperson Ahir.

**MEETING PROCEDURES**

Staff member Leslie Nacionales-Tafoya read the meeting procedures.

**APPROVAL OF THE AGENDA**

Motion by Vice Chairperson Ahir. The motion was seconded by Commissioner Bailey. Said motion carried 4-0-0-0 in the following roll call vote:

Ayes:	Commissioners: Flores, Torre, Ahir and Bailey
Noes:	Commissioners: None
Abstain:	Commissioners: None
Absent:	Commissioners: Bhandari

**ANNOUNCEMENT REGARDING PUBLIC COMMENTS**

Staff made public comment announcement. There were no public comments at this time.

**OLD BUSINESS**

**1. Adopt the Minutes from January 18, 2024.**

Motion by Commissioner Bailey. The motion was seconded by Commissioner Torre. Said motion carried 4-0-0-0 in the following roll call vote:

Ayes: Commissioners: Flores, Torre, Ahir and Bailey  
Noes: Commissioners: None  
Abstain: Commissioners: None  
Absent: Commissioners: Bhandari

### **NEW BUSINESS**

2. Public Works Manager briefed Commission members on the City Monument Program. Vice Chair Ahir opened discussion since the report was informational only and closed the discussion after comments and questions from Commission members.
3. Staff provided information on Tree Trimming and Removal Appeal Process. Vice Chair Bhandari opened discussion since the report was informational only and closed the discussion after comments and questions from Commission members.

### **PUBLIC WORKS MANAGER COMMENTS**

There were no comments.

### **COMMISSIONERS COMMENTS**

Each of the Commissioners provided comments. Further discussion was held.

### **ADJOURNMENT**

The Beautification and Maintenance Commission adjourned at 8:16 p.m.

**CITY OF ARTESIA MINUTES  
OF THE JOINT SESSIONS OF THE CITY COMMISSIONS  
SPECIAL MEETING**

**October 23, 2024**

**CALL TO ORDER**

The Joint Session of the City Commissions of the City of Artesia was called to order on October 23, 2024 at 6:07 p.m. at the Albert O. Little Community Center by Chairperson Manalo.

**ROLL CALL**

PRESENT: Vice Chairperson Ahir  
Commissioner Flores  
Commissioner Torre

ABSENT: Chairperson Bhandari  
Commissioner Bailey

ALSO PRESENT: Ernesto Sanchez, Public Works Manager  
Leslie Nacionales-Tafoya, Management Analyst (Clerk)

**PRESENTATION**

Representative from Chee Salette provided a report on the design and layout of the upcoming Artesia Botanical Garden.

**ANNOUNCEMENT REGARDING PUBLIC COMMENTS**

Two (2) speaker cards were submitted. Two members of the public provided comments.

**COMMISSIONERS COMMENTS**

Parks & Recreation Commissioners provided comments.  
Beautification and Maintenance Commissioners provided comments.  
Public Safety Commissioners provided comments.  
Planning Commissioners provided comments. Further discussion was held.

**ADJOURNMENT**

Chairperson Manalo adjourned the meeting at 7:42 p.m.

**CITY OF ARTESIA  
BEAUTIFICATION AND MAINTENANCE COMMISSION  
MINUTES  
REGULAR MEETING**

**January 16, 2025**

**CALL TO ORDER**

The Regular Meeting of the Beautification and Maintenance Commission of the City of Artesia was called to order on Thursday, January 16, 2025, at the Council Chambers at 6:07 pm by the Clerk.

**ROLL CALL**

PRESENT: Commissioner Bailey  
Commissioner Flores  
Commissioner Fan

ABSENT: Commissioner Torre

VACANT

ALSO PRESENT: Ernesto Sanchez, Public Works Manager  
Leslie Nacionales-Tafoya, Management Analyst (Clerk)

**PLEDGE OF ALLEGIANCE**

The pledge was led by Vice Chairperson Ahir.

**ANNOUNCEMENT REGARDING PUBLIC COMMENTS**

Staff member Leslie Nacionales-Tafoya read the announcement regarding public comment.

**OLD BUSINESS**

1. Adopt Minutes from October 17, 2024 Regular Meeting and October 23, 2024 Special Meeting.

Commissioner Bailey made a motion to adopt the October 17, 2024 Regular Meeting Minutes. Commissioner Flores seconded the motion.

Ayes: Commissioners: Flores, Bailey  
Noes: Commissioners: None  
Abstain: Commissioners: Fan  
Absent: Commissioners: Torre  
Vacant

Motion failed. 2-0-1-1

Because Commissioner Bailey did not attend the October 23<sup>rd</sup> meeting and Commissioner Fan was not on the Board, no motion was made to approve the October 23, 2024 Special Meeting Minutes.

## **ANNOUNCEMENT REGARDING PUBLIC COMMENTS**

Staff made public comment announcement. There were no public comments at this time.

## **NEW BUSINESS**

### **2. Approval of Heritage Trees**

After staff presentation, there was Commissioner discussion. Commissioner Bailey made a motion to approve the 10 trees located at 11462 178<sup>th</sup> St. and identified as 49, 51, 52, 53, 54, 55, 56, 57, 58 and 59 to be designated as Heritage Trees. Commissioner Fan seconded the motion.

Ayes: Commissioners: Bailey, Fan, Flores

Noes: None.

Absent: Torres

Vacant

Motion passed 3-0-0-1

### **3. Presentation on Proposed Improvements-2025 Highway Safety Improvement Program (HSIP)** City Engineer provided presentation of the program. The Clerk opened discussion since the report was informational only and closed the discussion after comments and questions from Commission members.

## **PUBLIC WORKS MANAGER COMMENTS**

There were no comments.

## **COMMISSIONERS COMMENTS**

Each of the Commissioners provided comments. Further discussion was held.

## **ADJOURNMENT**

The Beautification and Maintenance Commission adjourned at 7:50 p.m.



## MINUTES

### Special Meeting of the Parks and Recreation, Planning, Public Safety, and Beautification and Maintenance Commissions

Monday, March 3, 2025

6:00 pm

1. CALL TO ORDER SPECIAL MEETING

Chair called the meeting to order at 6:13 pm.

2. ROLL CALL

**Parks & Recreation**

Commissioner Rodriguez	Arrived at 6:20 pm.
Commissioner Rocha	Present
Commissioner Reilly	Present
Commissioner Bhandari	Present
Commissioner Medina	Absent

**Planning**

Commissioner Barcelos	Absent
Commissioner Patel	Present
Commissioner Pantoja	Absent
Commissioner Diaz	Absent
Commissioner Manalo	Present

**Public Safety**

Commissioner Trerotola	Absent
Commissioner Rodriguez	Absent
Commissioner Garcia	Present
Commissioner Nunes	Present
Commissioner Pacheco	Present

**Beautification and Maintenance**

Commissioner Torre	Present
Commissioner Flores	Absent
Commissioner Bailey	Present
Commissioner Fan	Present
Vacant	

3. PLEDGE OF ALLEGIANCE

The Chair led the Pledge of Allegiance.

#### 4. PRESENTATION

4A. Presentation of Updates to Proposed Design by Chee Salette for Artesia Botanical Garden located at 11462 178<sup>th</sup> Street.

#### 5. PUBLIC COMMENTS

A resident from one of the adjoining properties to the Botanical Garden site expressed concerns about noise and after hours park activity.

#### 6. COMMISSIONER COMMENTS

All of the commissioners expressed approval of the new design and recognized that the designer considered their input from the earlier joint commission meeting in the updated design. Commissioners made comments about the following:

- 1) cameras and lighting for security
- 2) line of site into park by Sheriff's deputies after hours
- 3) height of the block walls being only 5'
- 4) access for ambulances
- 5) ADA requirements
- 6) alternatives to palm trees
- 7) inclusion of milkweed for monarch butterflies
- 8) ongoing maintenance and operations costs of the park
- 9) encouragement of biking and walking to the park
- 10) on site parking
- 11) park hours
- 12) flood water drainage
- 13) grant funding

#### 7. ADJOURNMENT

The chair adjourned the meeting at 7:17 pm.



# BEAUTIFICATION AND MAINTENANCE AGENDA REPORT

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**MEETING DATE:** April 17, 2026

**ITEM NO:** 5B.

**TO:** Beautification and Maintenance Commission

**SUBJECT:** Presentation on Proposed Improvements – 2025 Highway Safety Improvement Program (HSIP) and Street Improvements

**FROM:** Ernesto Sanchez, Public Works Manager

**REVIEWED AND APPROVED BY:**

Ernesto Sanchez, Public Works Manager

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**RECOMMENDATION:**

Staff recommends that the Beautification and Maintenance Commission review the proposed improvements and provide comments and recommendations.

**BACKGROUND:**

The City of Artesia was recently awarded \$209,430 in Highway Safety Improvement Program funding in order to install a Rectangular Rapid Flashing Beacon at the northwest corner of 186<sup>th</sup> Street and Devlin Avenue, as well as enhanced crosswalks at eight (8) un-signalized intersections throughout the City. These improvements are prescribed by the City's Local Roadway Safety Plan, which analyzed crossroads collision data between 2015 and 2019 across the City's entire roadway network. Through this process a list of intersections and roadway segments with high incidences of collisions was developed. This process identified the need for signalized and un-signalized improvements Citywide.

**ANALYSIS:**

The proposed Highway Safety Improvement Program improvements include:

- Installation of enhanced crosswalks at eight (8) locations:
  - 166th Street and Albutis Avenue
  - 178th Street and Roseton Avenue
  - 178th Street and Jersey Avenue
  - Ashworth Street and Clarkdale Avenue
  - 183rd Street and Elaine Avenue
  - 186th Street and Elaine Avenue
  - 186th Street and Grayland Avenue
  - 186th Street and Horst Avenue

**Attachments**

[2025 HSIP IMPROVEMENT Exhibit.pdf](#)

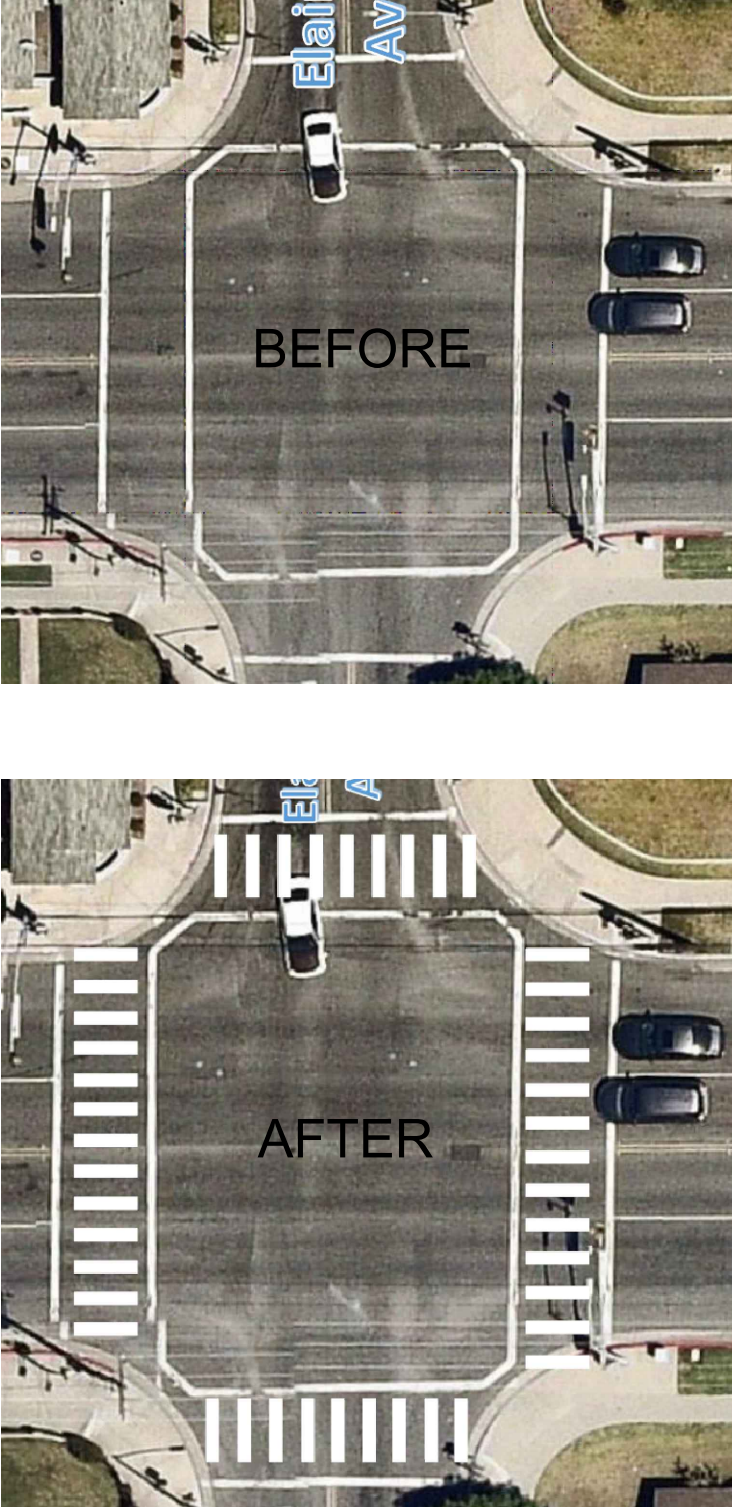
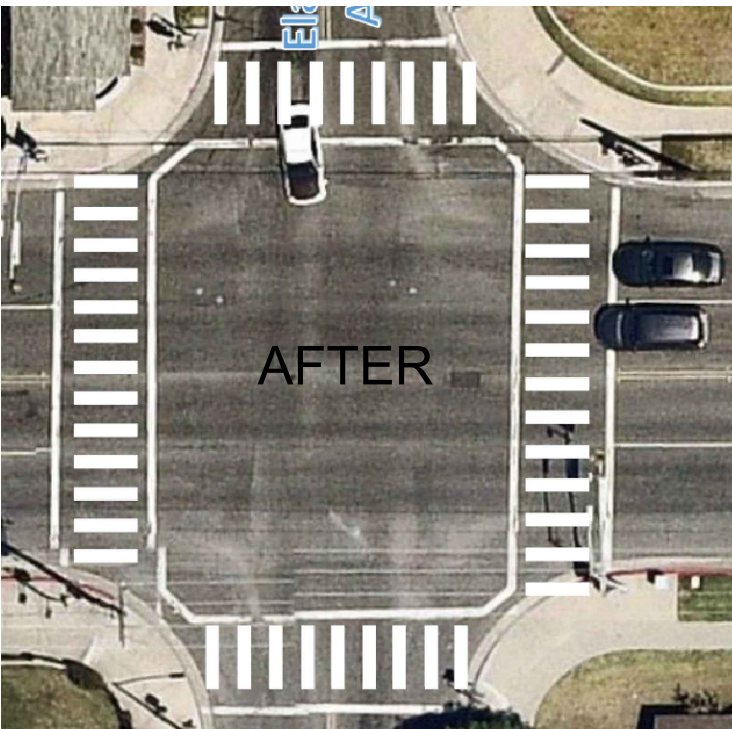

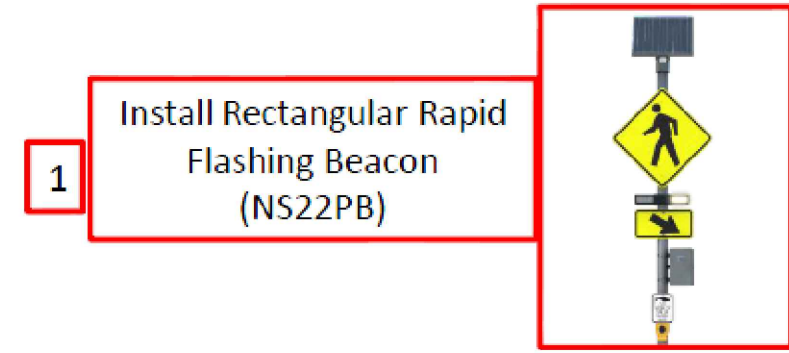
[2025 FLM Exhibit.pdf](#)



# CITY OF ARTESIA

## 2025 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) AND STREET IMPROVEMENTS



ENHANCED CROSSWALK	ENHANCED CROSSWALK WITH BEACON	STREET PAVEMENT AND STRIPING IMPROVEMENT
8 LOCATIONS: <ul style="list-style-type: none"><li>166th St. X Alburdis Ave.</li><li>178th St. X Rosetone Ave.</li><li>178th St. X Jersey Ave.</li><li>Ashworth St. X Clarkdale Ave.</li><li>183rd St. X Elaine Ave.</li><li>186th St. X Elaine Ave.</li><li>186th St. X Grayland Ave.</li><li>186th St. X Horst Ave.</li></ul>	1 LOCATION: <ul style="list-style-type: none"><li>186th St. X Devlin Ave.</li></ul>	3 LOCATIONS: <ul style="list-style-type: none"><li>186th Street: Pioneer Blvd. - Norwalk Blvd.</li><li>Elaine Avenue: 183rd St. - South St.</li><li>Grayland Avenue: 183rd St. - South St.</li><li><b>NOTE:</b> Elaine and Grayland Avenue to receive pavement marking and additional signage to discourage speeding.</li></ul>
	 <div>1</div> <div>Install Rectangular Rapid Flashing Beacon (NS22PB)</div> 	

COST ESTIMATE (R.O.M.)	
ENHANCED CROSSWALK	\$ XXX,XXX.XX
RAPID FLASHING BEACON	\$ XXX,XXX.XX
STREET IMPROVEMENT	\$ XXX,XXX.XX
TOTAL:	\$ XXX,XXX.XX
HSIP GRANT:	\$ 209,430.00
BALANCE:	\$ XXX,XXX.XX

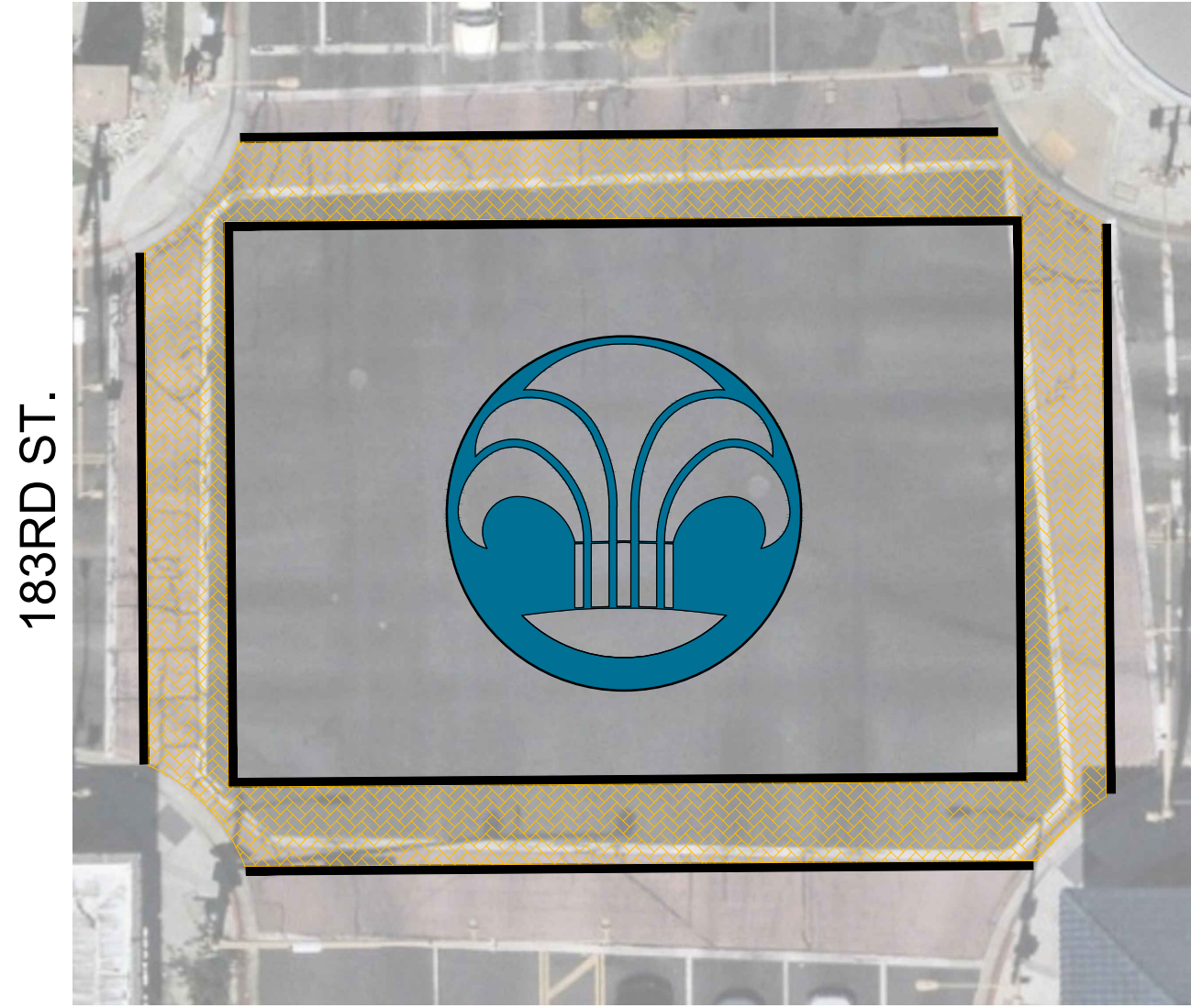


CITY OF ARTESIA  
FIRST-LAST MILE (FLM) PROGRAM IMPROVEMENTS



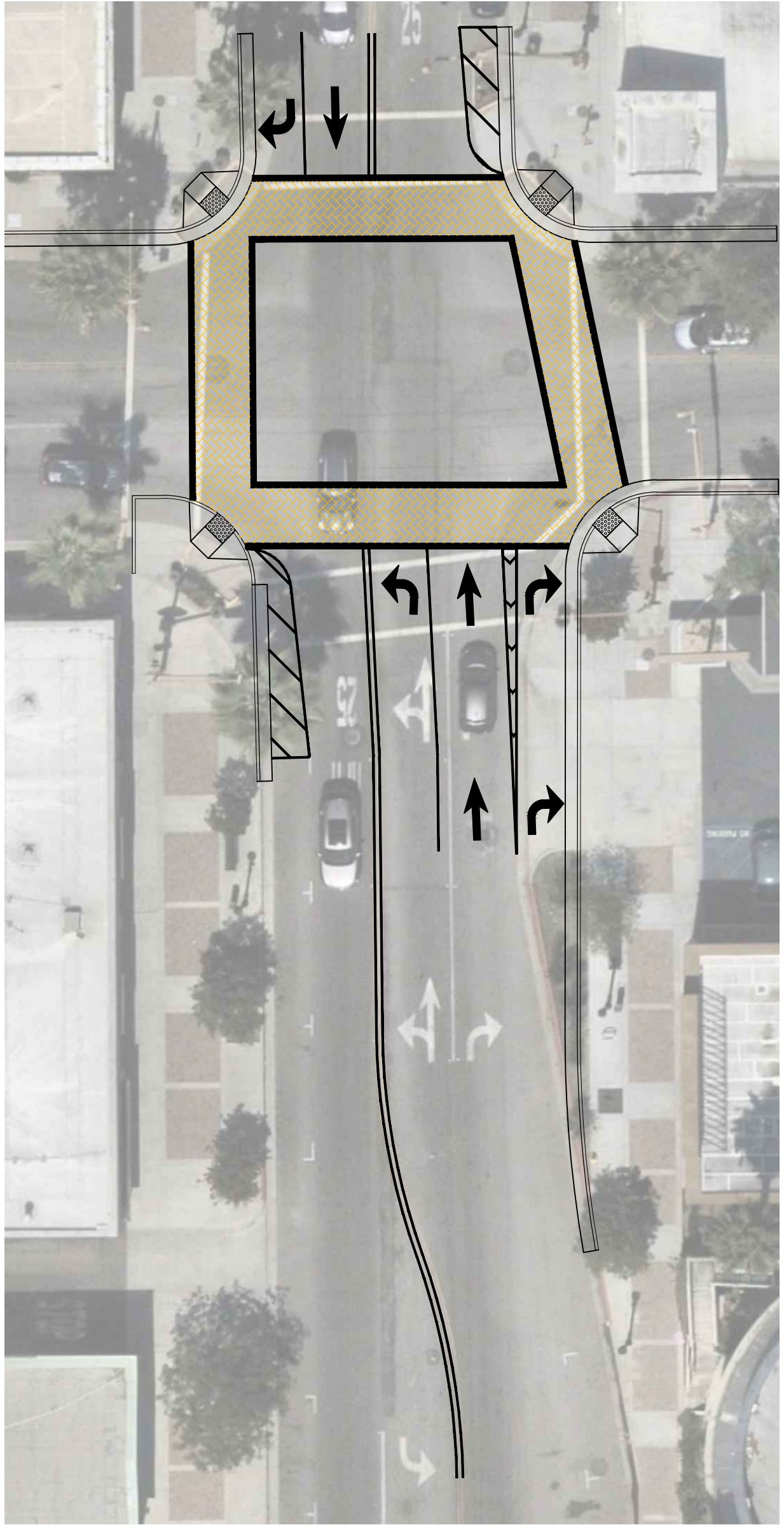
DECORATIVE CROSSWALK

PIONEER BLVD.



183RD ST.

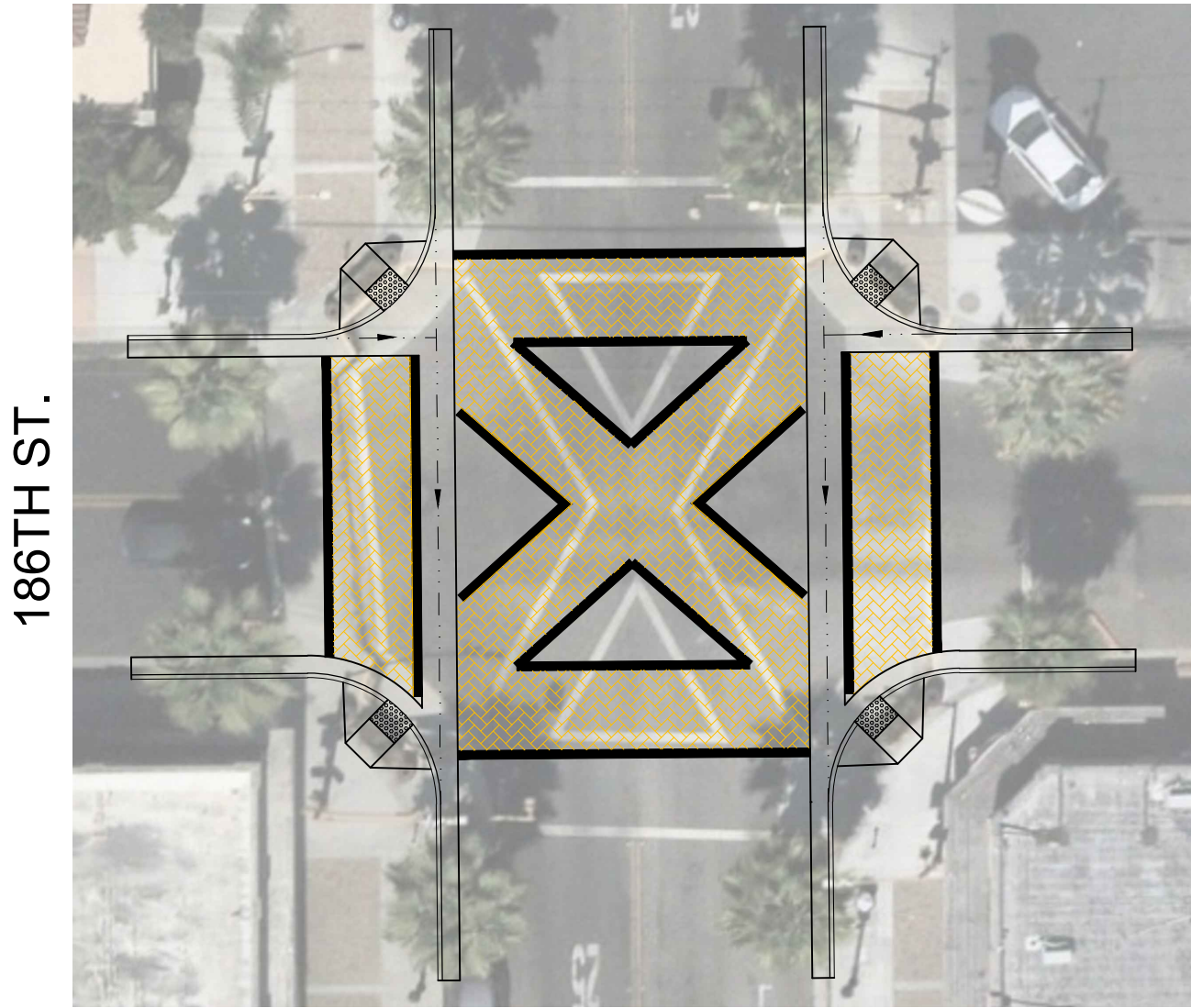
PIONEER BLVD.



187TH ST.



VITHA PLAZA



186TH ST.

- INSTALLATION OF DURATHERM TREATMENT AT EXISTING CROSSWALK
- REMOVAL OF BULB OUTS AND PALM TREES TO ESTABLISH POSITIVE DRAINAGE AT 186TH AND 187TH
- INSTALLATION OF DECORATIVE PAVEMENT ART ON THE CENTER OF PIONEER & 183RD
- ADDITION OF A RIGHT TURN LANE FROM PIONEER BLVD NORTHBOUND TO 187TH STREET



FIRST LAST MILE PROGRAM IMPROVEMENTS

FIRST LAST MILE PROGRAM  
IMPROVEMENTS

CITY OF ARTESIA  
DEPARTMENT OF ENGINEERING

EXH1

DATE: JANUARY, 2025





# **BEAUTIFICATION AND MAINTENANCE AGENDA REPORT**

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**MEETING DATE:** April 17, 2025

**ITEM NO:** 6A.

**TO:** Beautification and Maintenance Commission

**SUBJECT:** Election of Officers

**FROM:** Leslie Nacionales-Tafoya, Management Analyst

**REVIEWED AND APPROVED BY:**  
Ernesto Sanchez, Public Works Manager

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## **BACKGROUND:**

Per the Municipal Code, at the first meeting after the beginning of the terms of offices of its members, the Beautification and Maintenance Commission is to select its officers, Chairperson and Vice Chairperson. The Chairperson shall not be elected for more than two (2) consecutive one (1) year terms. The Chairperson shall preside over all meetings of the Commission. The Vice Chairperson shall preside over Commission meetings in the absence of the Chairperson.

## **ANALYSIS:**

After the 2024 elections of the Council, the newly elected Council members appointed members to all City Commissions at the February 10, 2025, Regular Council Meeting. The April 17, 2025 Regular Meeting of the Beautification and Maintenance Commission is the first meeting since the appointees have been sworn in to take their positions on the Commission.

## **RECOMMENDATION:**

Staff recommends that the members of the Beautification and Maintenance Commission per Municipal Code 2-2.308 nominate and elect a Chairperson and Vice Chairperson.



# BEAUTIFICATION AND MAINTENANCE AGENDA REPORT

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**MEETING DATE:** April 17, 2025

**ITEM NO:** 6B.

**TO:** Beautification and Maintenance Commission

**SUBJECT:** Commissioner Submission of Beautification Award Nominations

**FROM:** Leslie Nacionales-Tafoya, Management Analyst

**REVIEWED AND APPROVED BY:**

Ernesto Sanchez, Public Works Manager

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## **RECOMMENDATION:**

Staff recommends that the 2025 Spring Beautification Awards Nominations submitted by Beautification and Maintenance Commissioners be received and filed.

## **BACKGROUND:**

The annual Spring Beautification Awards Program was created to recognize residents and business owners for outstanding maintenance, civic pride and community beautification in the City. With the support of the Beautification and Maintenance Commission, who promotes the City's efforts to maintain Artesia as an attractive city, awards are presented to community members who help beautify City neighborhoods. The Spring Beautification Awards nomination period began in January and nominations are due in April. The awards include the following categories:

### **Residential Entries**

**Landscape Beautification Award:** This award recognizes homes that exhibit exceptional pride of ownership through well-maintained and exceptional landscaping of their property. This includes an attractive landscaping design of the front yard and parkway, a clean and well-maintained exterior, and overall good curb appeal.

**Sustainable Landscape Beautification Award:** This award recognizes homes that exhibit exceptional pride of ownership through the use of water conservation practices as part of their landscaping design. This includes the use of drought-tolerant or native plants, water-friendly irrigation systems, and energy-efficient or solar lighting.

### **Business Entries**

**Storefront Beautification Award:** This award will recognize businesses that contribute to the overall beautification of the community by demonstrating exceptional pride of ownership through the outstanding maintenance of their property. This includes an attractive façade, storefront, a clean and well-maintained exterior, and an attractive landscaping design.



**Sustainable Landscape Beautification Award:** This award will recognize businesses that contribute to the overall beautification of the community by demonstrating exceptional pride of ownership through the use of water conservation practices as part of their landscaping design. This includes the use of drought-tolerant or native plants, water-friendly irrigation systems, and energy-efficient or solar lighting.