Regular Meeting of the Artesia City Council
City Council Chambers
18747 Clarkdale Avenue
Artesia, CA 90701
(562) 865-6262

You may view this meeting live over the internet at
https://ca-artesia2.civicplus.com/241/City-Council-Meetings-Video

Monday, September 8, 2025
7:00 p.m.

1. CALL TO ORDER

1.A. Call to Order

2. ROLL CALL

2.A. Roll Call

3. INVOCATION

3.A. Invocation
— Bishop Robert Magalogo, Jesus Christ of Latter Day Saints

4. PLEDGE OF ALLEGIANCE

4.A. Pledge of Allegiance

5. PUBLIC COMMENTS

This is the portion of the meeting set aside to invite public comments regarding any matter within the subject matter jurisdiction of the City Council. Public comments may also be submitted by email at publiccomments@cityofartesia.us before 12:00 p.m. on the date of the meeting. Public comments are limited to no more than three minutes each. If comments relate to a specific agenda item, those comments will be taken following the staff report for that item and prior to the City Council vote. Under the provisions of the Brown Act, the City Council is prohibited from taking action on items that are not listed on the agenda, but may refer the matter to staff or to a subsequent meeting. Those wishing to speak are asked to add your information at the digital public kiosk located at the entrance of the Council Chamber.

5.A. Public Comment

6. COUNCILMEMBER COMMENTS

6.A. Councilmember Comments

7. CEREMONIAL PRESENTATIONS

7.A. National Preparedness Month Proclamation

7.B. National Hispanic American Heritage Month Proclamation

7.C. Service Club Month Proclamation

7.D. Staff Introductions

8. BUSINESS PRESENTATIONS

8.A. Distinguished Young Women

8.B. Artesia Cemetery

8.C. International Street Fair and Diversity Festival Update

9. CONSENT CALENDAR

It is recommended that Items (9A) through (9J) be acted on simultaneously in one vote unless a member of the City Council requests separate discussion and/or action on the item. In the event a member of the City Council requests separate discussion on a Consent Calendar item, or the item is removed from the Consent Calendar to allow for public comments on the item to be read. The City Council will consider that item immediately following approval of the rest of the Consent Calendar.

9.A. Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

— Recommendation: Waive Reading, by Title Only, of all Ordinances and Resolutions. Said Ordinances and Resolutions Which Appear on the Public Agenda Shall Be Determined to Have Been Read by Title and Further Reading Waived.

9.B. Accounts Payable Check Register - August 2025

— Recommendation: Receive and File.

9.C. City Financial Report - July 2025

— Recommendation: Receive and File.

9.D. AB 1234 Reporting

— Recommendation: Receive and File.

9.E. City Council Meeting Minutes

— Recommendation: Approve Minutes as Presented for August 11, 2025 - Special Meeting, and August 28, 2025 - Special Meeting.

9.F. Professional Services Agreement With Risk Management Professionals To Update the Artesia Local Hazard Mitigation Plan

— Recommendation: Approve, and Authorize the City Manager To Execute, Agreement With Risk Management Professionals in an Amount Not-To-Exceed $66,653, Plus a 10% Contingency.

9.G. Resolution for Highway Permit for Temporary Street Closure

— Recommendation: Adopt Resolution 25-3065, Approving a Highway Permit for the Temporary Closure of a Portion of Ashworth Avenue Between Devlin Avenue and Clarkdale Avenue Pursuant to Vehicle Code Section 21101(E) in Connection With the Approval of the Artesia D.E.S. Portuguese Hall – Popular Saints Festival To Be Held on Saturday, September 20, 2025; and

— Make a Determination of Exemption under CEQA Pursuant to Section 15301(c) Existing Facilities (Class 1) of the CEQA Guidelines.

9.H. Resolution Regarding Amended and Restated Joint Exercise of Powers Agreement With Gateway Region Integrated Regional Water Management Authority

— Recommendation: Adopt Resolution 25-3066, Approving the Amended and Restated Joint Exercise of Powers Agreement for the Los Angeles Gateway Region Integrated Regional Water Management Authority.

9.I. Agreement With the County of Los Angeles for a Joint Traffic Signal Synchronization Project on Norwalk Boulevard, San Antonio Drive, and Pioneer Boulevard From Beverly Boulevard to Carson Street

— Recommendation: Approve Agreement With the County of Los Angeles in the Amount of $147,000, and Authorize the City Manager To Execute, Including the Amendments up to the 15% Contingency and Make Amendments That Do Not Change the Contract Amount and Contingency.

9.J. Professional Services Agreement with RKA Consulting Group to complete Plans, Specifications and Estimates for the Roadway Pavement Rehabilitation Project

— Approve the Agreement in the Amount of $178,555, and Authorize the City Manager To Execute, Including Amendments up to a 10% Contingency and Make Amendments That Do Not Change the Contract Amount and the Contingency; And

— Make a Determination of Exemption Pursuant to CEQA Guideline Section 15301 as a Class 1(C) Project.

10. PUBLIC HEARING

10.A. Resolution to Update the Facility Use Fee Schedule

— Recommendation: Adopt Resolution No. 25-3064, Approving and Adopting Amended and Updated Facility Use Fee Schedule and Repealing Resolution No. 18-2720; And

— Make a Determination of Exemption From CEQA Pursuant to Public Resources Code Section 21080(b)(8).

11. DISCUSSION

11.A. Schematic Design for Public Service Center Project Located at 18730 Clarkdale Avenue, the Former Library Facility

— Recommendation: Approve the Schematic Design for the Artesia Public Service Center Project.

11.B. Consideration of an Enhanced Infrastructure Financing District (EIFD)

— Recommendation: Receive and File.

12. CITY MANAGER INFORMATIONAL REPORTING

12.A. City Manager Reporting

13. ADJOURNMENT

13.A. Adjournment

The City of Artesia complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the City Clerk’s office at 562-865-6262 at least 72 hours prior to the meeting. Copies of Staff Reports are on file in the Office of the City Clerk and are available for inspection.

Date Posted: September 4, 2025

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 8C.**

TO: Mayor and Members of the City Council

SUBJECT: International Street Fair and Diversity Festival Update

FROM: Joshua Acevedo, Parks and Recreation Supervisor
Edith Guerra, Parks and Recreation Manager

REVIEWED AND APPROVED BY:
Melissa Burke, Deputy City Manager
Abel Avalos, City Manager

Staff will provide a presentation with an update regarding the 2025 City of Artesia International Street Fair & Diversity Festival.

Attachments

City of Artesia PowerPoint- Street Fair 2025.pdf

CITY OF ARTESIA
INTERNATIONAL
STREET FAIR
& Diversity Festival

12th Annual International Street Fair & Diversity Festival

International Street Fair & Diversity Festival

Hours of Operation: 3:00 PM – 10:00 Pm

183rd Street – 187th Street on Pioneer Boulevard





22 Food Vendors

57 Vendors

2 Event Stages – Band and Cultural

Kid's Zone

LA India Fashion Week Show

Master Michemix Beer Garden

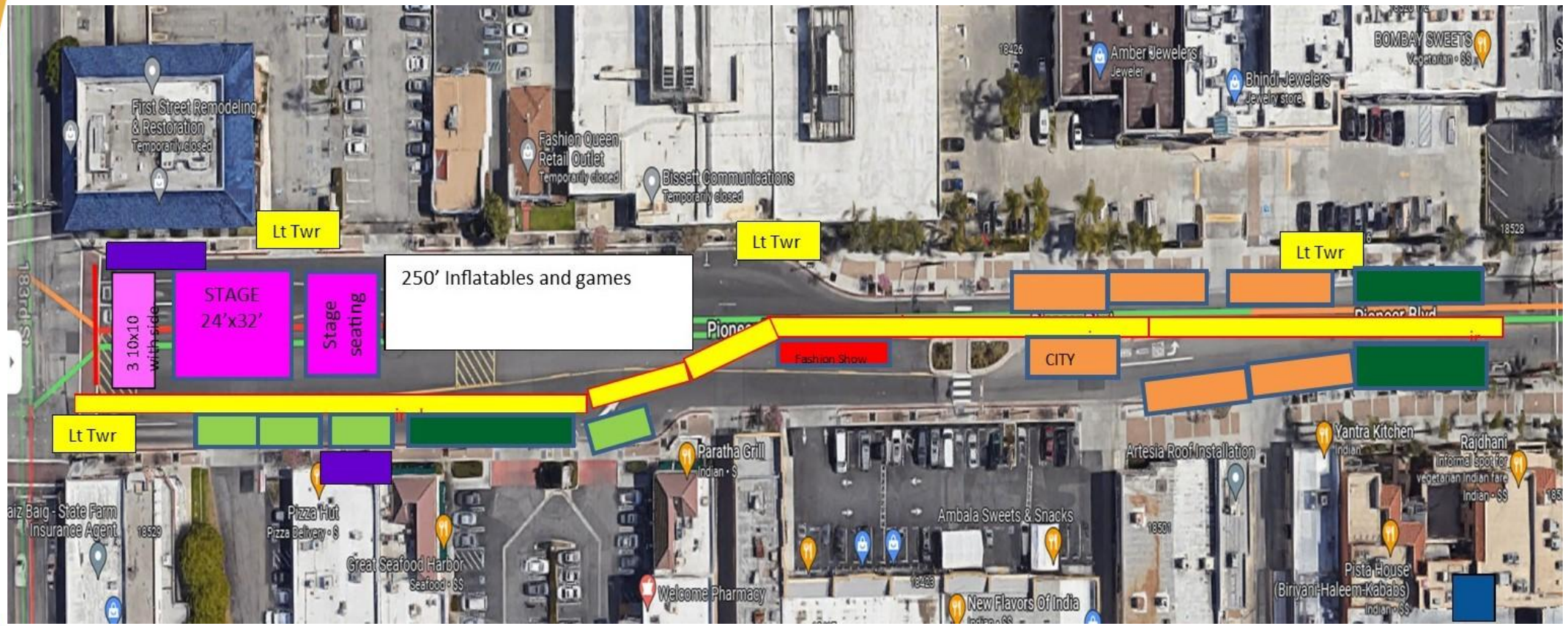






Street Festival Overview

183rd Street – 186th Street



Street Festival Overview

186th Street – 187th Street



Toilets and Hand washing sinks

Food Trucks

Food Booths

Vendor Booth

Fire Lane (16 feet)

International Street Fair & Diversity Festival

FOOD VENDORS CONFIRMED

































LA India Fashion Week Fashion Show





LA INDIA fashion week

Show begins at 6:00 PM- Located in the Center of the Street Festival right in front of the Frontier Communications building

Participating Artesia Boutiques:

Karmik by SNEHA

Osheen THE DESIGNER STUDIO

VIRSA COLLECTIONS EST. 2009



CITY OF ARTESIA STATE OF CALIFORNIA INCORPORATED 1959

Band Stage

186th Street Stage

3:00 PM



4:00 PM



6:00 PM



8:00 PM





Cultural Stage

183rd Street Stage

Confirmed Performers

3:00 pm Mayor's Welcome

3:10 pm Burbank Bulldogs Cheer & Dawg Squad

3:30 pm Ku'ipo Hula Dance- Hawaiian Dance Performance

4:00 pm El Lucero Ballet Folklorico – Mexican Cultural Dance

4:55 pm Na Kupunawahine O Cerritos- Hawaiian Dance Performance

5:15 pm Mayor and City Council Introduction

5:25 pm Miss Artesia & Miss Artesia Teen- Dance Performance

5:40 pm Maha & Company- Cultural Dance Performance

6:15 pm Hanabi Taiko Drum Performance

7:00 pm Chinese Community Service Organization- Folk Dance

7:35 pm Junior New System Filipino Dance Group

8:10 pm DES Portugues Cultural Performance

8:55 pm Ling Dance Academy – Chinese Folk Dance

9:30 pm Dhwani Dance Academy – Indian Classical Kathak, Bollywood, and Folk





CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9A.**

TO: Mayor and Members of the City Council

SUBJECT: Waive Reading of All Ordinance and Resolutions Adoptions on the Agenda and Read by Title Only

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:
Abel Avalos, City Manager

RECOMMENDATION:
It is recommended that the City Council waive reading, by title only, of all ordinances and resolutions. Said ordinances and resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

BACKGROUND:
California Government Code 36934 allows the legislative body to waive the requirement to read ordinances and titles by the action.

FISCAL IMPACT:
There is no fiscal impact associated with approval of this item.

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9B.**

TO: Mayor and Members of the City Council

SUBJECT: Accounts Payable Check Register - August 2025

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:
Melissa Burke, Deputy City Manager
Abel Avalos, City Manager

RECOMMENDATION:
It is recommended that the City Council receive and file this report.

BACKGROUND:
The attached demands summary (accounts payable checks) is a list of all checks issued by the City of Artesia from August 1, 2025 through August 31, 2025.

Prior to printing each check, payment requests are approved by the department manager, Finance Manager, and City Manager. Once payment requests have been approved, a batch for disbursement is processed by the Senior Accountant, and approved by the Finance Manager. Each check is then signed by the City Manager and Mayor.

FISCAL IMPACT:
There is no fiscal impact associated with approval of this item.

RECOMMENDED COUNCIL ACTION:
It is recommended that the City Council receive and file this report.

Attachments

2025 August Demand Check Register.pdf

City of Artesia
August 2025 Check Register

Date	Transaction # Description	Transaction Type	Post Date / Due Date	Transaction Amount	Payment #	Payment Date	Amount Paid
ABC Unified School District							
07/28/2025	708	Invoice	08/13/2025	$1,555.20	86726	08/13/2025	$1,555.20
	25/06 SFSP Meals		08/13/2025				
08/13/2025	725	Invoice	08/27/2025	$1,069.20	86799	08/27/2025	$1,069.20
	25/07 Meal orders for SFSP		08/27/2025				
		Totals for ABC Unified School District:		$2,624.40			$2,624.40
AFSCME DISTRICT COUNCIL 36							
08/08/2025	08082025	Invoice	08/13/2025	$770.97	86727	08/13/2025	$770.97
	Union Dues, Payroll		08/13/2025				
08/22/2025	08222025	Invoice	08/27/2025	$741.40	86800	08/27/2025	$741.40
	Union Dues, Payroll		08/27/2025				
		Totals for AFSCME DISTRICT COUNCIL 36:		$1,512.37			$1,512.37
ALAN'S LAWN & GARDEN CENTER INC							
07/09/2025	91944	Invoice	08/27/2025	$236.61	86801	08/27/2025	$236.61
	Public Works Lawn Supplies		08/27/2025				
		Totals for ALAN'S LAWN & GARDEN CENTER INC:		$236.61			$236.61
ALBANO'S PLUMBING INC.							
05/27/2025	58906	Invoice	08/13/2025	$3,995.00	86728	08/13/2025	$3,995.00
	Replacement garbage		08/13/2025				
		Totals for ALBANO'S PLUMBING INC.:		$3,995.00			$3,995.00
ALBENIZ QUINTANA							
07/01/2025	102	Invoice	08/13/2025	$1,800.00	86729	08/13/2025	$1,800.00
	2025 International Street		08/13/2025				
		Totals for ALBENIZ QUINTANA:		$1,800.00			$1,800.00
ARTESIA HISTORICAL SOCIETY							
08/12/2025	QTY10	Invoice	08/13/2025	$220.00	86730	08/13/2025	$220.00
	(10) Artesia History Books		08/13/2025				
		Totals for ARTESIA HISTORICAL SOCIETY:		$220.00			$220.00
AT&T							
08/27/2025	287252847559-080525	Invoice	08/27/2025	$222.16	41209	08/27/2025	$222.16
	25/08 Parking Handheld		08/27/2025				
		Totals for AT&T:		$222.16			$222.16
BC TRAFFIC SPECIALIST							
07/08/2025	086181	Invoice	08/06/2025	$7,564.75	86685	08/06/2025	$7,564.75
	Electronic Message Boards		08/06/2025				
	Rental for 4th of July						
07/18/2025	087794	Invoice	08/20/2025	$120.72	86770	08/20/2025	$120.72
	Red Anti-Graffiti Signs		08/20/2025				
08/07/2025	090218	Invoice	08/27/2025	$253.23	86802	08/27/2025	$253.23
	Street Equipment -		08/27/2025				
		Totals for BC TRAFFIC SPECIALIST:		$7,938.70			$7,938.70
BEE BUSTERS INC							
06/26/2025	154338	Invoice	08/13/2025	$285.00	86731	08/13/2025	$285.00
	Wasps in sand on the		08/13/2025				
		Totals for BEE BUSTERS INC:		$285.00			$285.00
BEE REMOVERS							
07/10/2025	60361	Invoice	08/27/2025	$87.50	86803	08/27/2025	$87.50
	Bee Removal - AJ Park		08/27/2025				
		Totals for BEE REMOVERS:		$87.50			$87.50
BEST BEST & KRIEGER LLP							
08/06/2025	1026219	Invoice	08/06/2025	$5,619.15	86686	08/06/2025	$5,619.15
	25/03 Reimb. - 17610		08/06/2025				
	Pioneer, 11732 Artesia,						
08/06/2025	1026220	Invoice	08/06/2025	$10,695.60	86686	08/06/2025	$10,695.60
	25/03 Builders Remedy		08/06/2025				
08/11/2025	1036601	Invoice	08/20/2025	$25.20	86771	08/20/2025	$25.20
	25/07 Utilities		08/20/2025				
08/11/2025	1036602	Invoice	08/20/2025	$35.00	86771	08/20/2025	$35.00

	25/07 Finance		08/20/2025				
08/11/2025	1036608	Invoice	08/20/2025	$49.50	86771	08/20/2025	$49.50
	25/07 Reimbursement		08/20/2025				
08/11/2025	1036596	Invoice	08/20/2025	$201.60	86771	08/20/2025	$201.60
	25/07 Administration		08/20/2025				
08/11/2025	1036604	Invoice	08/20/2025	$315.00	86771	08/20/2025	$315.00
	25/07 Motel 6		08/20/2025				
08/11/2025	1036598	Invoice	08/20/2025	$318.40	86771	08/20/2025	$318.40
	25/07 City Clerk		08/20/2025				
08/11/2025	1036606	Invoice	08/20/2025	$995.90	86771	08/20/2025	$995.90
	25/07 Code Enforcement		08/20/2025				
08/11/2025	1036599	Invoice	08/20/2025	$1,448.50	86771	08/20/2025	$1,448.50
	25/07 Parks & Recreation		08/20/2025				
08/11/2025	1036609	Invoice	08/20/2025	$1,823.40	86771	08/20/2025	$1,823.40
	25/07 Builders Remedy		08/20/2025				
08/11/2025	1036600	Invoice	08/20/2025	$1,965.60	86771	08/20/2025	$1,965.60
	25/07 Public Works		08/20/2025				
08/11/2025	1036595	Invoice	08/20/2025	$2,217.60	86771	08/20/2025	$2,217.60
	25/07 City Manager		08/20/2025				
08/11/2025	1036603	Invoice	08/20/2025	$2,752.50	86771	08/20/2025	$2,752.50
	25/07 Labor/Employment		08/20/2025				
08/11/2025	1036607	Invoice	08/20/2025	$3,723.00	86771	08/20/2025	$3,723.00
	25/07 General Litigation		08/20/2025				
08/11/2025	1036594	Invoice	08/20/2025	$4,526.80	86771	08/20/2025	$4,526.80
	25/07 City Council Project		08/20/2025				
08/11/2025	1036597	Invoice	08/20/2025	$5,241.40	86771	08/20/2025	$5,241.40
	25/07 Planning		08/20/2025				
08/11/2025	1036605	Invoice	08/20/2025	$10,281.55	86772	08/20/2025	$10,281.55
	25/07 HCD Notice		08/20/2025				
		Totals for BEST BEST & KRIEGER LLP:		$52,235.70			$52,235.70
BOA ARCHITECTURE							
08/04/2025	24-3112-2	Invoice	08/13/2025	$38,700.00	86732	08/13/2025	$38,700.00
	Old Library Design Interior		08/13/2025				
		Totals for BOA ARCHITECTURE:		$38,700.00			$38,700.00
BRAHAMA KURMARIS WORLD SPIRITUAL							
08/06/2025	93094266	Invoice	08/06/2025	$150.00	86687	08/06/2025	$150.00
	Security Deposit Refund		08/06/2025				
		Totals for BRAHAMA KURMARIS WORLD SPIRITUAL:		$150.00			$150.00
BROTHERS JANITORIAL SUPPLY COMPANY							
07/14/2025	223	Invoice	08/06/2025	$977.93	86688	08/06/2025	$977.93
	Trash Liners for Streets &		08/06/2025				
		Totals for BROTHERS JANITORIAL SUPPLY COMPANY:		$977.93			$977.93
BRUCE ALAN WHITE							
08/01/2025	000813	Invoice	08/20/2025	$1,000.00	86773	08/20/2025	$1,000.00
	ISFDF Entertainment - Live		08/20/2025				
		Totals for BRUCE ALAN WHITE:		$1,000.00			$1,000.00
CALE AMERICA INC.							
07/29/2025	186575	Invoice	08/06/2025	$1,572.00	86689	08/06/2025	$1,572.00
	25/07 Parking Meter IT		08/06/2025				
		Totals for CALE AMERICA INC.:		$1,572.00			$1,572.00
CALIFORNIA CLERK ADMINISTRATION SERVICES, LLC							
06/30/2025	A-010	Invoice	08/06/2025	$1,225.00	86690	08/06/2025	$1,225.00
	Transcription of minutes		08/06/2025				
	6/2/25 Sp, 6/9/25 Sp & Reg,						
		Totals for CALIFORNIA CLERK ADMINISTRATION SERVICES, LLC:		$1,225.00			$1,225.00
CALIFORNIA JPIA							
07/30/2025	POLLU-00005	Invoice	08/20/2025	$1,681.00	86774	08/20/2025	$1,681.00
	FY25/26 Pollution Liability		08/20/2025				
		Totals for CALIFORNIA JPIA:		$1,681.00			$1,681.00
CALIFORNIA PEST MANAGEMENT							
08/01/2025	232343	Invoice	08/20/2025	$134.00	86775	08/20/2025	$134.00
	25/08 Pest Control		08/20/2025				
		Totals for CALIFORNIA PEST MANAGEMENT:		$134.00			$134.00
California State University Long Beach							
08/13/2025	ID34984428	Invoice	08/13/2025	$300.00	86734	08/13/2025	$300.00
	2025 Scholarship Recipient -		08/13/2025				

	Juan Triana Diaz						
08/13/2025	ID35051339	Invoice	08/13/2025	$700.00	86733	08/13/2025	$700.00
	2025 Scholarship Recipient - Antonio Mendoza		08/13/2025				
	Totals for California State University Long Beach:			$1,000.00			$1,000.00
CalPers							
08/01/2025	4203484552-08/2025	Invoice	08/01/2025	$71,933.83	41195	08/14/2025	$71,933.83
	25/08 Health Premium		08/01/2025				
	Totals for CalPers:			$71,933.83			$71,933.83
CALVARY CHAPEL ARTESIA							
08/27/2025	94571986	Invoice	08/27/2025	$150.00	86804	08/27/2025	$150.00
	Security Deposit Refund		08/27/2025				
	Totals for CALVARY CHAPEL ARTESIA:			$150.00			$150.00
CELL BUSINESS EQUIPMENT							
08/06/2025	5035372098	Invoice	08/13/2025	$659.69	86735	08/13/2025	$659.69
	8/20-9/19/25 Sharp Copiers		08/13/2025				
	Totals for CELL BUSINESS EQUIPMENT:			$659.69			$659.69
CERRITOS COLLEGE							
08/13/2025	ID2259147	Invoice	08/13/2025	$1,000.00	86736	08/13/2025	$1,000.00
	2025 Scholarship Recipient -		08/13/2025				
	Totals for CERRITOS COLLEGE:			$1,000.00			$1,000.00
CERRITOS FOOTBALL BOOSTERS							
08/13/2025	8122025	Invoice	08/13/2025	$750.00	86737	08/13/2025	$750.00
	Annual Sponsorship of CHS Football 2025 - Platinum		08/13/2025				
	Totals for CERRITOS FOOTBALL BOOSTERS:			$750.00			$750.00
CHANSON WALKER							
08/08/2025	08082025	Invoice	08/13/2025	$518.00	86738	08/13/2025	$518.00
	Staff Uniforms		08/13/2025				
	Totals for CHANSON WALKER:			$518.00			$518.00
CHEE SALETTE ARCHITECTURE OFFICE							
08/01/2025	#2024-08-11	Invoice	08/06/2025	$26,750.00	86691	08/06/2025	$26,750.00
	25/07 Design Consultant		08/06/2025				
07/01/2025	2024-08-10	Invoice	08/06/2025	$36,905.10	86691	08/06/2025	$36,905.10
	25/06 Design Consultant		08/06/2025				
	Totals for CHEE SALETTE ARCHITECTURE OFFICE:			$63,655.10			$63,655.10
CINTAS CORP							
07/15/2025	4236888566	Invoice	08/27/2025	$161.88	86805	08/27/2025	$161.88
	25/07 AJ Park Janitorial		08/27/2025				
07/29/2025	4238348067	Invoice	08/27/2025	$667.77	86805	08/27/2025	$667.77
	25/08 Artesia Park Janitorial		08/27/2025				
07/01/2025	4235475097	Invoice	08/27/2025	$667.77	86805	08/27/2025	$667.77
	25/07 Artesia Park Janitorial		08/27/2025				
	Totals for CINTAS CORP:			$1,497.42			$1,497.42
CITY OF BREA							
08/22/2025	ASIT001531	Invoice	08/27/2025	$5,480.00	86806	08/27/2025	$5,480.00
	25/07 IT service and onsite		08/27/2025				
	Totals for CITY OF BREA:			$5,480.00			$5,480.00
CLAUDETTE SWAIN							
08/06/2025	89105344	Invoice	08/06/2025	$150.00	86692	08/06/2025	$150.00
	Security deposit Refund		08/06/2025				
	Totals for CLAUDETTE SWAIN:			$150.00			$150.00
CLEARGOV INC.							
08/01/2025	2025-17776	Invoice	08/06/2025	$5,516.68	86693	08/06/2025	$5,516.68
	FY25/26 Digital Budget Book		08/06/2025				
	Totals for CLEARGOV INC.:			$5,516.68			$5,516.68
COLONIAL LIFE							
08/06/2025	70687030801187	Invoice	08/06/2025	$3,725.01	41196	08/14/2025	$3,725.01
	25/08 Supplemental Ins.		08/06/2025				
	Totals for COLONIAL LIFE:			$3,725.01			$3,725.01
COUNTY OF LOS ANGELES							
08/18/2025	260131	Invoice	08/27/2025	$564.27	86807	08/27/2025	$564.27
	Pesticide Worker Safety		08/27/2025				
	Totals for COUNTY OF LOS ANGELES:			$564.27			$564.27
CR&R, INC							

08/27/2025	FY24/25	Invoice	08/27/2025	$8,267.81	86808	08/27/2025	$8,267.81
	FY24/25 Delinquent Solid		08/27/2025				
			Totals for CR&R, INC:	$8,267.81			$8,267.81
CROWN CASTLE							
08/20/2025	IR-4779	Invoice	08/20/2025	$1,675.00	86776	08/20/2025	$1,675.00
	Refund Duplicate Payment		08/20/2025				
			Totals for CROWN CASTLE:	$1,675.00			$1,675.00
CSU POMONA							
08/27/2025	ID18601726	Invoice	08/27/2025	$700.00	86809	08/27/2025	$700.00
	2025 Scholarship Recipient		08/27/2025				
	Tanuj Patel						
			Totals for CSU POMONA:	$700.00			$700.00
DAN ROCHA							
08/13/2025	1	Invoice	08/13/2025	$68.01	86739	08/13/2025	$68.01
	Nov. 2024 G. E. Candidate		08/13/2025				
	Statement Deposit Refund						
			Totals for DAN ROCHA:	$68.01			$68.01
DANIEL HERNANDEZ							
07/01/2025	0141	Invoice	08/13/2025	$1,600.00	86740	08/13/2025	$1,600.00
	2025 Entertainment - Live		08/13/2025				
			Totals for DANIEL HERNANDEZ:	$1,600.00			$1,600.00
DEB'S BOOKKEEPLUS							
08/03/2025	1823	Invoice	08/06/2025	$2,268.75	86694	08/06/2025	$2,268.75
	25/05 and 25/06 Accounting		08/06/2025				
			Totals for DEB'S BOOKKEEPLUS:	$2,268.75			$2,268.75
DHARITA THAKKARKAIRA							
08/06/2025	89111406	Invoice	08/06/2025	$80.00	86695	08/06/2025	$80.00
	Basketball Refund		08/06/2025				
			Totals for DHARITA THAKKARKAIRA:	$80.00			$80.00
DIXING JIANG							
08/06/2025	85371434	Invoice	08/06/2025	$185.00	86696	08/06/2025	$185.00
	Soccer Refund - Not Enough		08/06/2025				
			Totals for DIXING JIANG:	$185.00			$185.00
DUPRE ENTERPRISES							
06/19/2025	113759	Invoice	08/20/2025	$500.00	86777	08/20/2025	$500.00
	Breaker repair for AOLCC		08/20/2025				
06/12/2025	113752	Invoice	08/20/2025	$996.75	86777	08/20/2025	$996.75
	Breaker repair for AOLCC		08/20/2025				
			Totals for DUPRE ENTERPRISES:	$1,496.75			$1,496.75
Employment Development Dept							
08/12/2025	L1688179664	Invoice	08/12/2025	$6,299.00	41197	08/14/2025	$6,299.00
	Unemployment for the		08/12/2025				
	period of 04/01/2025 -						
			Totals for Employment Development Dept:	$6,299.00			$6,299.00
Enterprise FM Trust							
08/13/2025	480414A-080525	Invoice	08/13/2025	$3,401.39	41202	08/20/2025	$3,401.39
	25/08 Electric Vehicle Lease		08/13/2025				
	& Fleet Maintenance						
			Totals for Enterprise FM Trust:	$3,401.39			$3,401.39
ERNESTO OLIVARES							
08/20/2025	SEPT2025	Invoice	08/20/2025	$221.12	86778	08/20/2025	$221.12
	25/09 Medical Premium		08/20/2025				
			Totals for ERNESTO OLIVARES:	$221.12			$221.12
FACILITY SOLUTIONS GROUP, INC							
06/23/2025	5559902-00	Invoice	08/06/2025	$154.32	86697	08/06/2025	$154.32
	Light Bulbs for 91 Freeway		08/06/2025				
06/12/2025	5558696-00	Invoice	08/06/2025	$12.20	86697	08/06/2025	$12.20
	Light Bulbs for 91 Freeway		08/06/2025				
08/07/2025	5567110	Invoice	08/27/2025	$179.89	86810	08/27/2025	$179.89
	Bulbs for 91 Freeway		08/27/2025				
			Totals for FACILITY SOLUTIONS GROUP, INC:	$346.41			$346.41
FIDELITY SECURITY LIFE INSURANCE CO.							
08/05/2025	166910101	Invoice	08/05/2025	$510.68	41198	08/14/2025	$510.68
	25/08 Vision Coverage		08/05/2025				
			Totals for FIDELITY SECURITY LIFE INSURANCE CO.:	$510.68			$510.68

FIESTA COOPERATIVE INC.							
07/31/2025	250700	Invoice	08/27/2025	$10,346.17	86811	08/27/2025	$10,346.17
	25/07 Dial-a-Ride Services		08/27/2025				
			Totals for FIESTA COOPERATIVE INC.:	$10,346.17			$10,346.17
FLASHVOTE							
07/01/2025	2025-1352	Invoice	08/13/2025	$8,900.00	86741	08/13/2025	$8,900.00
	FY25/26 FlashVote Annual		08/13/2025				
			Totals for FLASHVOTE:	$8,900.00			$8,900.00
FORTIFYIT							
05/15/2025	7/1/2025	Invoice	08/06/2025	$9,798.00	86698	08/06/2025	$9,798.00
	365 Business Standard		08/06/2025				
			Totals for FORTIFYIT:	$9,798.00			$9,798.00
FRANCHISE TAX BOARD							
08/08/2025	080825	Invoice	08/13/2025	$80.00	86742	08/13/2025	$80.00
	Ericka Jackson, 08/08/2025		08/13/2025				
08/22/2025	08222025	Invoice	08/27/2025	$46.09	86812	08/27/2025	$46.09
	Rene Trevino, 08/22/2025		08/27/2025				
08/22/2025	08222025	Invoice	08/27/2025	$80.00	86813	08/27/2025	$80.00
	Ericka Jackson, 08/22/2025		08/27/2025				
			Totals for FRANCHISE TAX BOARD:	$206.09			$206.09
FRONTIER							
08/13/2025	3231563850-071925	Invoice	08/13/2025	$184.99	41210	08/27/2025	$184.99
	City Hall Internet 7/19-		08/13/2025				
08/13/2025	5628095136-071625	Invoice	08/13/2025	$234.62	41210	08/27/2025	$234.62
	Public Work Internet 7/16-		08/13/2025				
08/27/2025	2131797882-080425	Invoice	08/27/2025	$65.98			
	Public Work Internet 8/4-		08/27/2025				
			Totals for FRONTIER:	$485.59			$419.61
GATEWAY CITIES COUNCIL OF GOVERNMENTS							
08/12/2025	08122025	Invoice	08/27/2025	$10,000.00	86814	08/27/2025	$10,000.00
	FY25/26 Membership Dues		08/27/2025				
	Line Corridor Committee						
			Totals for GATEWAY CITIES COUNCIL OF GOVERNMENTS:	$10,000.00			$10,000.00
GIRL SCOUTS OF GREATER LA							
08/06/2025	87877406	Invoice	08/06/2025	$150.00	86699	08/06/2025	$150.00
	Facility Deposit Refund		08/06/2025				
			Totals for GIRL SCOUTS OF GREATER LA:	$150.00			$150.00
GOLDEN STATE WATER COMPANY							
08/25/2025	0055238698-081325	Invoice	08/25/2025	$239.91	41211	08/27/2025	$239.91
	25/07 11938 South St		08/25/2025				
08/25/2025	2865004438-080725	Invoice	08/25/2025	$142.47	41211	08/27/2025	$142.47
	25/07 18609 IRR Pioneer		08/25/2025				
08/25/2025	4905793578-081425	Invoice	08/25/2025	$261.12	41211	08/27/2025	$261.12
	25/07 18530 Corby Ave.		08/25/2025				
08/25/2025	1373230000-081525	Invoice	08/25/2025	$473.90	41211	08/27/2025	$473.90
	25/07 11504 Artesia Blvd		08/25/2025				
08/25/2025	8072740000-080625	Invoice	08/25/2025	$701.30	41211	08/27/2025	$701.30
	25/07 11710 South St IRR		08/25/2025				
08/25/2025	4302440000-080625	Invoice	08/25/2025	$545.35	41211	08/27/2025	$545.35
	25/07 11734 IRR Artesia		08/25/2025				
08/25/2025	4273230000-081825	Invoice	08/25/2025	$967.60	41211	08/27/2025	$967.60
	25/07 12034 Artesia IRR		08/25/2025				
08/25/2025	1113139225-081525	Invoice	08/25/2025	$571.38	41211	08/27/2025	$571.38
	25/07 17189 IRR Baber Ave.		08/25/2025				
08/25/2025	9725940000-081525	Invoice	08/25/2025	$70.30	41211	08/27/2025	$70.30
	25/07 17202 Alburtis		08/25/2025				
08/25/2025	8217720000-081525	Invoice	08/25/2025	$273.56	41211	08/27/2025	$273.56
	25/07 17203 Corby Ave.		08/25/2025				
08/25/2025	8756430000-081825	Invoice	08/25/2025	$688.27	41211	08/27/2025	$688.27
	25/07 17512 IRR Norwalk		08/25/2025				
08/25/2025	7902030000-081525	Invoice	08/25/2025	$1,097.51	41211	08/27/2025	$1,097.51
	25/07 17815 Pioneer Blvd		08/25/2025				
08/25/2025	8783687207-081325	Invoice	08/25/2025	$272.39	41211	08/27/2025	$272.39
	25/07 18506 Pioneer Blvd		08/25/2025				
08/25/2025	2942430000-080625	Invoice	08/25/2025	$174.25	41211	08/27/2025	$174.25

	25/07 18641 Corby		08/25/2025				
08/25/2025	2274300000-080625	Invoice	08/25/2025	$250.47	41211	08/27/2025	$250.47
	25/07 18644 Alburtis Ave.		08/25/2025				
08/25/2025	9174300000-080625	Invoice	08/25/2025	$542.92	41211	08/27/2025	$542.92
	25/07 18747 Clarkdale Ave.		08/25/2025				
08/25/2025	0274300000-080625	Invoice	08/25/2025	$33.45	41211	08/27/2025	$33.45
	25/07 18747 Fp Clarkdale		08/25/2025				
08/25/2025	1274300000-080625	Invoice	08/25/2025	$551.86	41211	08/27/2025	$551.86
	25/07 18750 Clarkdale		08/25/2025				
08/25/2025	8514744341-081325	Invoice	08/25/2025	$809.26	41211	08/27/2025	$809.26
	25/07 18803 Elaine Ave.		08/25/2025				
08/25/2025	6350093223-081325	Invoice	08/25/2025	$506.23	41211	08/27/2025	$506.23
	25/07 Norwalk & South St.		08/25/2025				
08/25/2025	5534220000-080625	Invoice	08/25/2025	$408.94	41211	08/27/2025	$408.94
	25/07 Norwalk Blvd So of		08/25/2025				
08/25/2025	9138539384-080725	Invoice	08/25/2025	$928.47	41211	08/27/2025	$928.47
	25/07 17514 Norwalk Blvd		08/25/2025				
08/25/2025	5353387681-080625	Invoice	08/25/2025	$311.35	41211	08/27/2025	$311.35
	25/07 Droxford St Norwalk		08/25/2025				
08/25/2025	7677238922-081425	Invoice	08/25/2025	$254.07	41211	08/27/2025	$254.07
	25/07 11504 178th St.		08/25/2025				
08/25/2025	2376836656-071525	Invoice	08/25/2025	$1,357.35	41211	08/27/2025	$1,357.35
	25/07 186th St & Jersey Ave		08/25/2025				
		Totals for GOLDEN STATE WATER COMPANY:		$12,433.68			$12,433.68
Governmentjobs.com, Inc.							
08/06/2025	INV-141622	Invoice	08/20/2025	$4,189.60	86779	08/20/2025	$4,189.60
	FY25/26 Onboard		08/20/2025				
		Totals for Governmentjobs.com, Inc.:		$4,189.60			$4,189.60
GRACE VEGA							
07/29/2025	93092861	Invoice	08/06/2025	$150.00	86700	08/06/2025	$150.00
	Facility Deposit Refund		08/06/2025				
		Totals for GRACE VEGA:		$150.00			$150.00
HDL COREN & CONE							
07/28/2025	SIN052562	Invoice	08/06/2025	$2,264.51	86701	08/06/2025	$2,264.51
	July/Sept '25 Property Tax		08/06/2025				
07/31/2025	SIN052845	Invoice	08/13/2025	$795.00	86743	08/13/2025	$795.00
	FY24/25 ACFR Statistical		08/13/2025				
		Totals for HDL COREN & CONE:		$3,059.51			$3,059.51
HEDSSON JIMENEZ							
08/13/2025	JULY2025	Invoice	08/13/2025	$1,712.75	86744	08/13/2025	$1,712.75
	July '25 - Karate Class		08/13/2025				
		Totals for HEDSSON JIMENEZ:		$1,712.75			$1,712.75
JAKKIA SCOTT							
08/06/2025	93634293	Invoice	08/06/2025	$75.00	86702	08/06/2025	$75.00
	Facility Deposit Refund		08/06/2025				
		Totals for JAKKIA SCOTT:		$75.00			$75.00
JENNIFER LOPEZ							
06/04/2025	87829803	Invoice	06/04/2025	$150.00	86703	08/06/2025	$150.00
	Security Deposit Refund		06/04/2025				
		Totals for JENNIFER LOPEZ:		$150.00			$150.00
JESSIE SHEPHERD							
08/13/2025	JUN/AUG2025	Invoice	08/13/2025	$5,119.00	86745	08/13/2025	$5,119.00
	Jun/Aug '25 Line Dance,		08/13/2025				
		Totals for JESSIE SHEPHERD:		$5,119.00			$5,119.00
JESUS RODRIGUEZ							
08/20/2025	IR-4788	Invoice	08/20/2025	$1,700.00	86780	08/20/2025	$1,700.00
	Labor Day Community BBQ		08/20/2025				
	Live Band Entertainment						
		Totals for JESUS RODRIGUEZ:		$1,700.00			$1,700.00
JOHN L HUNTER & ASSOCIATES							
07/16/2025	ART1MS412506	Invoice	07/27/2025	$1,958.75	86815	08/27/2025	$1,958.75
	25/06 Municipal Storm		08/27/2025				
06/23/2025	ART1UO12504	Invoice	08/27/2025	$1,250.00	86815	08/27/2025	$1,250.00
	25/04 Oil Payment Program		08/27/2025				
07/16/2025	ART1UO12505	Invoice	08/27/2025	$180.00	86815	08/27/2025	$180.00
	25/05 Oil Payment Program		08/27/2025				

07/16/2025	ART1UO12506	Invoice	08/27/2025	$390.00	86815	08/27/2025	$390.00
	25/06 Oil Payment Program		08/27/2025				
07/16/2025	ART1MS412505	Invoice	08/27/2025	$983.75	86815	08/27/2025	$983.75
	25/05 Municipal Storm		08/27/2025				
03/24/2025	ART1MS412501	Invoice	08/27/2025	$1,265.00	86815	08/27/2025	$1,265.00
	25/01 Municipal Storm		08/27/2025				
			Totals for JOHN L HUNTER & ASSOCIATES:	$6,027.50			$6,027.50
JOSE ASCENCIO							
08/20/2025	SEPT2025	Invoice	08/20/2025	$221.12	86781	08/20/2025	$221.12
	25/09 Medical Premium		08/20/2025				
			Totals for JOSE ASCENCIO:	$221.12			$221.12
JUSTINE MENZEL							
08/20/2025	SEPT2025	Invoice	08/20/2025	$32.28	86782	08/20/2025	$32.28
	25/09 Medical Premium		08/20/2025				
			Totals for JUSTINE MENZEL:	$32.28			$32.28
KAREN GONZALEZ							
08/14/2025	081425	Invoice	08/27/2025	$7,165.00	86816	08/27/2025	$7,165.00
	Annual Report 2025		08/27/2025				
			Totals for KAREN GONZALEZ:	$7,165.00			$7,165.00
KAREN HEATH							
08/20/2025	SEPT2025	Invoice	08/20/2025	$225.36	86783	08/20/2025	$225.36
	25/09 Medical Premium		08/20/2025				
			Totals for KAREN HEATH:	$225.36			$225.36
KAREN HUI-CHING WU							
08/13/2025	IR-4762	Invoice	08/13/2025	$615.80	86746	08/13/2025	$615.80
	Permit Cancellation - 12151		08/13/2025				
			Totals for KAREN HUI-CHING WU:	$615.80			$615.80
KENNY CALEB							
08/07/2025	080725	Invoice	08/13/2025	$375.00	86747	08/13/2025	$375.00
	YAL Opening the Door		08/13/2025				
			Totals for KENNY CALEB:	$375.00			$375.00
KILEY & ASSOCIATES LLC							
07/31/2025	AR250731	Invoice	08/06/2025	$4,150.00	86704	08/06/2025	$4,150.00
	25/07 Lobbyist Service		08/06/2025				
			Totals for KILEY & ASSOCIATES LLC:	$4,150.00			$4,150.00
KIMLEY HORN AND ASSOCIATES INC							
07/30/2025	32386019-1	Invoice	08/06/2025	$4,894.55	86705	08/06/2025	$4,894.55
	25/06 Charges for Form 60		08/06/2025				
			Totals for KIMLEY HORN AND ASSOCIATES INC:	$4,894.55			$4,894.55
LA CONSERVATION CORPS							
08/08/2025	24-1479 Jul25	Invoice	08/20/2025	$1,408.68	86784	08/20/2025	$1,408.68
	25/07 CAL FIRE Tree Mtc.		08/20/2025				
07/09/2025	24-1479 Jun25	Invoice	08/20/2025	$4,930.38	86784	08/20/2025	$4,930.38
	25/06 CAL FIRE Tree Mtc.		08/20/2025				
			Totals for LA CONSERVATION CORPS:	$6,339.06			$6,339.06
LA COUNTY DEPT OF ANIMAL CONTROL							
08/25/2025	JULY2025	Invoice	08/27/2025	$8,239.67	86817	08/27/2025	$8,239.67
	25/07 Animal Housing		08/27/2025				
			Totals for LA COUNTY DEPT OF ANIMAL CONTROL:	$8,239.67			$8,239.67
LEGAL SHIELD							
08/15/2025	08152025	Invoice	08/27/2025	$139.70	86818	08/27/2025	$139.70
	25/08 Supplemental Ins.		08/27/2025				
			Totals for LEGAL SHIELD:	$139.70			$139.70
LETICIA MORRIS							
08/13/2025	JULY/AUG2025	Invoice	08/13/2025	$210.60	86748	08/13/2025	$210.60
	July/Aug '25 Zumba PM		08/13/2025				
			Totals for LETICIA MORRIS:	$210.60			$210.60
LINCOLN NATIONAL LIFE INSURANCE							
08/05/2025	4863310348	Invoice	08/05/2025	$2,229.97	41199	08/14/2025	$2,229.97
	25/08 Life & Disability Ins.		08/05/2025				
			Totals for LINCOLN NATIONAL LIFE INSURANCE:	$2,229.97			$2,229.97
LINDSAY WESTRA							
08/06/2025	87218210	Invoice	08/06/2025	$65.00	86706	08/06/2025	$65.00
	Basketball Schedule Conflict		08/06/2025				
			Totals for LINDSAY WESTRA:	$65.00			$65.00

LOKNATH TIMSINA								
08/06/2025	93178295	Invoice	08/06/2025	$150.00	86707	08/06/2025	$150.00
	Deposit Refund 6/8/25		08/06/2025				
			Totals for LOKNATH TIMSINA:	$150.00			$150.00
LOS ANGELES COUNTY PUBLIC WORKS								
07/18/2025	IN250001015	Invoice	08/13/2025	$56,564.37	86749	08/13/2025	$56,564.37
	25/06 Building & Safety		08/13/2025				
			Totals for LOS ANGELES COUNTY PUBLIC WORKS:	$56,564.37			$56,564.37
LOS CERRITOS COMMUNITY NEWS								
07/04/2025	37674	Invoice	08/06/2025	$1,892.25	86708	08/06/2025	$1,892.25
	Legal Notice DTSP & Solid Waste		08/06/2025				
07/04/2025	37671	Invoice	08/06/2025	$1,996.65	86708	08/06/2025	$1,996.65
	Legal Notice PH Artesia		08/06/2025				
06/27/2025	37662	Invoice	08/06/2025	$1,761.75	86708	08/06/2025	$1,761.75
	Legal Notice Ord. PH Tax		08/06/2025				
08/01/2025	37719	Invoice	08/20/2025	$1,461.60	86785	08/20/2025	$1,461.60
	Legal Notice Ords. 25- 973,		08/20/2025				
07/25/2025	37706	Invoice	08/20/2025	$1,996.65	86785	08/20/2025	$1,996.65
	Legal Notices 7/25/25		08/20/2025				
			Totals for LOS CERRITOS COMMUNITY NEWS:	$9,108.90			$9,108.90
MADELAINE OROZCO								
08/06/2025	91973296	Invoice	08/06/2025	$50.00	86709	08/06/2025	$50.00
	Basketball Clinic Refund		08/06/2025				
			Totals for MADELAINE OROZCO:	$50.00			$50.00
MANUEL AGUIAR								
08/20/2025	145	Invoice	08/20/2025	$3,600.00	86786	08/20/2025	$3,600.00
	Catering for the City's State		08/20/2025				
			Totals for MANUEL AGUIAR:	$3,600.00			$3,600.00
MARIA FARIA								
07/17/2025	92061633	Invoice	08/06/2025	$75.00	86710	08/06/2025	$75.00
	Security Deposit Refund		08/06/2025				
			Totals for MARIA FARIA:	$75.00			$75.00
MARIPOSA LANDSCAPES INC								
05/31/2025	114192	Invoice	08/06/2025	$1,250.00	86711	08/06/2025	$1,250.00
	(8) Fern Pines to Bike Trail		08/06/2025				
07/31/2025	115037	Invoice	08/27/2025	$8,903.00	86819	08/27/2025	$8,903.00
	25/07 Landscape		08/27/2025				
			Totals for MARIPOSA LANDSCAPES INC:	$10,153.00			$10,153.00
MARTIN GAMEZ								
08/20/2025	SEPT2025	Invoice	08/20/2025	$221.12	86787	08/20/2025	$221.12
	25/09 Medical Premium		08/20/2025				
			Totals for MARTIN GAMEZ:	$221.12			$221.12
MCGRATH PRODUCTIONS, LLC								
07/25/2025	Artesia - 006	Invoice	08/13/2025	$300.00	86750	08/13/2025	$300.00
	Photography for NNO 2025		08/13/2025				
			Totals for MCGRATH PRODUCTIONS, LLC:	$300.00			$300.00
MELISSA RAMOSO								
08/06/2025	72825	Invoice	08/06/2025	$293.49	86712	08/06/2025	$293.49
	Reimbursement for flight to		08/06/2025				
			Totals for MELISSA RAMOSO:	$293.49			$293.49
MissionSquare Retirement								
07/31/2025	M18876	Invoice	08/06/2025	$1,639.04	86713	08/06/2025	$1,639.04
	Q2 2025 Administrative		08/06/2025				
08/22/2025	08222025	Invoice	08/22/2025	$8,753.93	41212	08/27/2025	$8,753.93
	457b, 401a and Roth for		08/22/2025				
08/08/2025	08082025	Invoice	08/08/2025	$8,599.27	41212	08/27/2025	$8,599.27
	457b, 401a and Roth for		08/08/2025				
			Totals for MissionSquare Retirement:	$18,992.24			$18,992.24
MONICA MANALO								
08/13/2025	1	Invoice	08/13/2025	$68.01	86751	08/13/2025	$68.01
	Nov. 2024 G. E. Candidate		08/13/2025				
	Statement Deposit Refund						
			Totals for MONICA MANALO:	$68.01			$68.01
MOTION PICTURE LICENSING CORPORATION								

08/20/2025	504445904	Invoice	08/20/2025	$806.54	86788	08/20/2025	$806.54
	MPLC license for 11/24-		08/20/2025				
	Totals for MOTION PICTURE LICENSING CORPORATION:			$806.54			$806.54
MS PHOTOGRAPHY							
07/14/2025	IR-4754	Invoice	07/14/2025	$1,216.96	86752	08/13/2025	$1,216.96
	Miss Artesia Pageant		08/13/2025				
	Photographer for Portraits						
	Totals for MS PHOTOGRAPHY:			$1,216.96			$1,216.96
NATALIE HERRERA							
08/20/2025	SEPT2025	Invoice	08/20/2025	$221.12	86789	08/20/2025	$221.12
	25/09 Medical Premium		08/20/2025				
	Totals for NATALIE HERRERA:			$221.12			$221.12
NATIONAL ENVIRONMENTAL SERVICES							
07/15/2025	34873	Invoice	08/06/2025	$16,333.34	86714	08/06/2025	$16,333.34
	25/07 Street Sweeping		08/06/2025				
	Totals for NATIONAL ENVIRONMENTAL SERVICES:			$16,333.34			$16,333.34
OC PUMP COMPANY							
07/21/2025	156493	Invoice	08/27/2025	$14,372.00	86820	08/27/2025	$14,372.00
	Water Tank Bypass		08/27/2025				
	Totals for OC PUMP COMPANY:			$14,372.00			$14,372.00
ONLINE STRIPING SERVICE							
06/19/2025	1388	Invoice	08/06/2025	$5,000.00	86715	08/06/2025	$5,000.00
	Traffic Markings Various		08/06/2025				
	Totals for ONLINE STRIPING SERVICE:			$5,000.00			$5,000.00
OPC TRANSYSTEMS CORPORATION							
05/31/2025	INV 4894124	Invoice	08/06/2025	$6,822.00	86716	08/06/2025	$6,822.00
	25/05 AJ Padelford Park		08/06/2025				
08/18/2025	4962931	Invoice	08/20/2025	$5,981.00	86790	08/20/2025	$5,981.00
	25/07 AJ Padelford Park		08/20/2025				
	Totals for OPC TRANSYSTEMS CORPORATION:			$12,803.00			$12,803.00
O'REILLY AUTOMOTIVE INC							
07/28/2025	5784-356414	Invoice	08/20/2025	$40.83	86791	08/20/2025	$40.83
	PW Vehicle - Motor Oil		08/20/2025				
	Totals for O'REILLY AUTOMOTIVE INC:			$40.83			$40.83
PATRICK IBARRA							
08/05/2025	26-2025	Invoice	08/27/2025	$11,329.10	86821	08/27/2025	$11,329.10
	Management Team Session		08/27/2025				
	Totals for PATRICK IBARRA:			$11,329.10			$11,329.10
Paycor, Inc.							
08/08/2025	INV06517677	Invoice	08/08/2025	$375.67	41200	08/14/2025	$375.67
	25/08 Monthly Service		08/08/2025				
	Totals for Paycor, Inc.:			$375.67			$375.67
PCAM, LLC							
07/31/2025	INVM0020012	Invoice	08/13/2025	$21,708.32	86753	08/13/2025	$21,708.32
	25/07 Bus Service		08/13/2025				
06/30/2025	INVM0019993	Invoice	08/13/2025	$18,876.80	86753	08/13/2025	$18,876.80
	25/06 Bus Service		08/13/2025				
	Totals for PCAM, LLC:			$40,585.12			$40,585.12
PETTY CASH							
08/06/2025	Invoice #JAN/JUL2025	Invoice	08/06/2025	$199.68	86717	08/06/2025	$199.68
	Replenish Petty Cash 01/09 -		08/06/2025				
	Totals for PETTY CASH:			$199.68			$199.68
PLACEWORKS INC.							
07/31/2025	ART-02.0-21	Invoice	08/13/2025	$5,136.10	86754	08/13/2025	$5,136.10
	25/07 ADSP TOD SIP		08/13/2025				
	Totals for PLACEWORKS INC.:			$5,136.10			$5,136.10
PRIMO BRANDS							
08/20/2025	25H0019353937	Invoice	08/20/2025	$72.71	41213	08/27/2025	$72.71
	AJ Park - Water 7/15-		08/20/2025				
08/20/2025	25H0021825716	Invoice	08/20/2025	$124.02	41213	08/27/2025	$124.02
	Public Works - Water 7/15-		08/20/2025				
08/20/2025	25H0019168509	Invoice	08/20/2025	$131.91	41213	08/27/2025	$131.91
	Artesia Park - Water 7/15-		08/20/2025				
08/20/2025	25H1158700003	Invoice	08/20/2025	$323.78	41213	08/27/2025	$323.78
	City Hall - Water 7/15-		08/20/2025				
	Totals for PRIMO BRANDS:			$652.42			$652.42

Quadient Finance USA Inc.							
08/22/2025	80855574-080325	Invoice	08/22/2025	$1,003.00	41214	08/27/2025	$1,003.00
	Refilled Postage Machine		08/22/2025				
		Totals for Quadient Finance USA Inc.:		$1,003.00			$1,003.00
QUADIENT LEASING USA							
08/11/2025	Q1974058-081125	Invoice	08/11/2025	$230.99	41215	08/27/2025	$230.99
	Stamp Machine Lease 9/12-		08/11/2025				
		Totals for QUADIENT LEASING USA:		$230.99			$230.99
RAINSTOP ROOFING SPECIALISTS							
06/12/2025	06122025	Invoice	06/17/2025	$250.00	86755	08/13/2025	$250.00
	25/06 C&D Deposit Refund-		06/17/2025				
08/20/2025	08142025	Invoice	08/20/2025	$1,000.00	86792	08/20/2025	$1,000.00
	25/08 C&D Deposit Refund- 18000 Pioneer Blvd		08/20/2025				
		Totals for RAINSTOP ROOFING SPECIALISTS:		$1,250.00			$1,250.00
REALTY SPECIALTIES							
07/25/2025	18013	Invoice	07/25/2025	$500.00	86822	08/27/2025	$500.00
	C&D Refund-18721 Arline		08/27/2025				
		Totals for REALTY SPECIALTIES:		$500.00			$500.00
RINGCENTRAL							
08/15/2025	18156397002	Invoice	08/15/2025	$160.42	41203	08/20/2025	$160.42
	25/08 Telecommunication		08/15/2025				
		Totals for RINGCENTRAL:		$160.42			$160.42
ROBERT HALF							
07/31/2025	65233843	Invoice	08/06/2025	$1,817.60	86718	08/06/2025	$1,817.60
	Planning Administrative		08/06/2025				
07/31/2025	65224761	Invoice	08/06/2025	$1,960.00	86718	08/06/2025	$1,960.00
	HR Administrative Assistant		08/06/2025				
07/24/2025	65209969	Invoice	08/06/2025	$1,090.56	86718	08/06/2025	$1,090.56
	Planning Administrative		08/06/2025				
08/07/2025	65270338	Invoice	08/13/2025	$1,420.00	86756	08/13/2025	$1,420.00
	Planning Administrative Assistant WE 8/1/25		08/13/2025				
08/07/2025	65251547	Invoice	08/13/2025	$1,568.00	86756	08/13/2025	$1,568.00
	HR Administrative Assistant		08/13/2025				
08/14/2025	65283682	Invoice	08/20/2025	$1,817.60	86793	08/20/2025	$1,817.60
	Planning Administrative		08/20/2025				
08/14/2025	65289586	Invoice	08/20/2025	$1,935.50	86793	08/20/2025	$1,935.50
	HR Administrative Assistant		08/20/2025				
08/21/2025	65307529	Invoice	08/27/2025	$1,454.08	86823	08/27/2025	$1,454.08
	Planning Administrative		08/27/2025				
08/21/2025	65309091	Invoice	08/27/2025	$1,568.00	86823	08/27/2025	$1,568.00
	HR Administrative Assistant		08/27/2025				
		Totals for ROBERT HALF:		$14,631.34			$14,631.34
ROCHESTER INSTITUTE OF TECHOLOGY							
08/13/2025	ID428006360	Invoice	08/13/2025	$300.00	86757	08/13/2025	$300.00
	2025 Scholarship Recipient - Juan Alfonso Abad		08/13/2025				
		Totals for ROCHESTER INSTITUTE OF TECHOLOGY:		$300.00			$300.00
SAGECREST PLANNING AND ENVIRONMENTAL							
07/31/2025	5333	Invoice	08/20/2025	$250.00	86794	08/20/2025	$250.00
	25/07 11746 South St.		08/20/2025				
07/31/2025	5336	Invoice	08/20/2025	$1,200.00	86794	08/20/2025	$1,200.00
	25/07 17610 Pioneer Blvd (		08/20/2025				
07/31/2025	5335	Invoice	08/20/2025	$1,645.00	86794	08/20/2025	$1,645.00
	25/07 11709 Artesia Blvd		08/20/2025				
07/31/2025	5334	Invoice	08/20/2025	$2,130.00	86794	08/20/2025	$2,130.00
	25/07 Housing Element		08/20/2025				
07/31/2025	5334	Invoice	08/20/2025	$4,370.00	86794	08/20/2025	$4,370.00
	25/07 Downtown Specific Plan Project		08/20/2025				
07/31/2025	5332	Invoice	08/20/2025	$16,335.00	86794	08/20/2025	$16,335.00
	25/07 General Planning		08/20/2025				
		Totals for SAGECREST PLANNING AND ENVIRONMENTAL:		$25,930.00			$25,930.00
SAN DIEGO STATE UNIVERSITY							

08/13/2025	ID13347454	Invoice	08/13/2025	$700.00	86758	08/13/2025	$700.00
	2025 Scholarship Recipient - Savanna Sousa		08/13/2025				
	Totals for SAN DIEGO STATE UNIVERSITY:			$700.00			$700.00
SEUNG YOUNG JEUNG							
08/13/2025	JUN/AUG2025	Invoice	08/13/2025	$237.90	86759	08/13/2025	$237.90
	Jun/Aug '25 - Guitar Class		08/13/2025				
	Totals for SEUNG YOUNG JEUNG:			$237.90			$237.90
SHUSTER ADVISORY GROUP							
07/31/2025	9047	Invoice	08/13/2025	$250.00	86760	08/13/2025	$250.00
	Q3 2025 Advisory Fee		08/13/2025				
	Totals for SHUSTER ADVISORY GROUP:			$250.00			$250.00
SOUTHERN CALIFORNIA EDISON CO							
08/07/2025	700454958639-072925	Invoice	08/07/2025	$23.03	41201	08/14/2025	$23.03
	25/07 18510 Corby Ave.		08/07/2025				
08/07/2025	700483004874-072925	Invoice	08/07/2025	$15,368.88	41201	08/14/2025	$15,368.88
	25/07 Various Locations		08/07/2025				
08/07/2025	700485859203-072925	Invoice	08/07/2025	$3,071.18	41201	08/14/2025	$3,071.18
	25/07 Various Traffic Signals		08/07/2025				
08/07/2025	700492283835-072125	Invoice	08/07/2025	$293.57	41201	08/14/2025	$293.57
	25/07 Various Locations TC-		08/07/2025				
08/07/2025	700492421150-072125	Invoice	08/07/2025	$163.93	41201	08/14/2025	$163.93
	25/07 Artesia/Gridley		08/07/2025				
08/07/2025	700498964105-072125	Invoice	08/07/2025	$2,474.38	41201	08/14/2025	$2,474.38
	25/07 18750 Clarkdale EV		08/07/2025				
08/07/2025	700560422190-072125	Invoice	08/07/2025	$50.56	41201	08/14/2025	$50.56
	25/07 18600 1/2 S Norwalk		08/07/2025				
08/07/2025	700562509108-072125	Invoice	08/07/2025	$76.45	41201	08/14/2025	$76.45
	25/07 12001 Artesia Blvd		08/07/2025				
08/07/2025	700405333439-072925	Invoice	08/07/2025	$1,162.23	41201	08/14/2025	$1,162.23
	25/07 Various Locations		08/07/2025				
08/07/2025	700491366274-080125	Invoice	08/07/2025	$17,997.60	41201	08/14/2025	$17,997.60
	25/07 Various Locations		08/07/2025				
	Totals for SOUTHERN CALIFORNIA EDISON CO:			$40,681.81			$40,681.81
Southern California Gas Company							
08/20/2025	12690659565-081425	Invoice	08/20/2025	$15.78	41204	08/20/2025	$15.78
	25/08 18641 Corby Ave		08/20/2025				
08/20/2025	17740623008-080425	Invoice	08/20/2025	$16.98	41204	08/20/2025	$16.98
	25/08 18747 Clarkdale Ave		08/20/2025				
08/20/2025	17950623003-080425	Invoice	08/20/2025	$19.19	41204	08/20/2025	$19.19
	25/08 18750 Clarkdale Ave.		08/20/2025				
08/20/2025	17949759637-081420	Invoice	08/20/2025	$10.30	41204	08/20/2025	$10.30
	25/08 18644 Alburtis Ave		08/20/2025				
08/20/2025	04530693599-081525	Invoice	08/20/2025	$15.29	41204	08/20/2025	$15.29
	July/Aug '25 11870 169th		08/20/2025				
08/20/2025	12280628004-081525	Invoice	08/20/2025	$78.93	41204	08/20/2025	$78.93
	July/Aug '25 11931 South		08/20/2025				
	Totals for Southern California Gas Company:			$156.47			$156.47
SOUTHERN CALIFORNIA NEWS GROUP							
08/13/2025	618141	Invoice	08/13/2025	$1,911.15	86761	08/13/2025	$1,911.15
	Legal Notice 5/29/25 - FEIR		08/13/2025				
	Totals for SOUTHERN CALIFORNIA NEWS GROUP:			$1,911.15			$1,911.15
SOUTHERN CALIFORNIA SECURITY CENTERS							
08/07/2025	109926	Invoice	08/13/2025	$126.21	86762	08/13/2025	$126.21
	Keys needed for new staff		08/13/2025				
	Totals for SOUTHERN CALIFORNIA SECURITY CENTERS:			$126.21			$126.21
SOUTHWEST PATROL INC							
07/13/2025	79779	Invoice	08/06/2025	$9,720.00	86719	08/06/2025	$9,720.00
	2 Patrol Units 7/1/25-		08/06/2025				
07/31/2025	80075	Invoice	08/13/2025	$10,800.00	86763	08/13/2025	$10,800.00
	Security Guard Services - (2)		08/13/2025				
08/15/2025	80318	Invoice	08/27/2025	$10,800.00	86824	08/27/2025	$10,800.00
	Security Guard Services 8/1-		08/27/2025				
	Totals for SOUTHWEST PATROL INC:			$31,320.00			$31,320.00
SPORTS FACILITIES GROUP, INC							

07/03/2025	A18790	Invoice	08/13/2025	$6,259.07	86764	08/13/2025	$6,259.07
	Basketball hoop		08/13/2025				
			Totals for SPORTS FACILITIES GROUP, INC:	$6,259.07			$6,259.07
SSD ALARM SYSTEMS							
08/27/2025	R-00605441	Invoice	08/27/2025	$1,451.16	86825	08/27/2025	$1,451.16
	9/1-11/30/25 18747		08/27/2025				
08/21/2025	S-01153264	Invoice	08/27/2025	$283.50	86825	08/27/2025	$283.50
	AJ Park Bldg B - Updated		08/27/2025				
			Totals for SSD ALARM SYSTEMS:	$1,734.66			$1,734.66
Sterling Administration							
08/12/2025	880800	Invoice	08/12/2025	$690.82	41205	08/20/2025	$690.82
	25/08 FSA/DCA		08/12/2025				
			Totals for Sterling Administration:	$690.82			$690.82
STEVEN DOUGLAS WRIGHT							
08/20/2025	011012025	Invoice	08/20/2025	$250.00	86795	08/20/2025	$250.00
	Photographer for SOTC 8/28		08/20/2025				
			Totals for STEVEN DOUGLAS WRIGHT:	$250.00			$250.00
SUPERIOR OFFICE PRODUCTS							
08/21/2025	32898	Invoice	08/27/2025	$117.11	86826	08/27/2025	$117.11
	Copy paper		08/27/2025				
			Totals for SUPERIOR OFFICE PRODUCTS:	$117.11			$117.11
TERRA REALTY ADVISORS INC.							
08/04/2025	25/07	Invoice	08/13/2025	$3,130.00	86765	08/13/2025	$3,130.00
	25/07 Review Potential City		08/13/2025				
			Totals for TERRA REALTY ADVISORS INC.:	$3,130.00			$3,130.00
TESHIA CANET							
08/06/2025	93092387	Invoice	08/06/2025	$75.00	86720	08/06/2025	$75.00
	Facility Deposit Refund		08/06/2025				
			Totals for TESHIA CANET:	$75.00			$75.00
T-MOBILE							
08/13/2025	981989691-080125	Invoice	08/13/2025	$1,032.08	41206	08/20/2025	$1,032.08
	25/08 City Cell Phone		08/13/2025				
			Totals for T-MOBILE:	$1,032.08			$1,032.08
TNT Fireworks							
08/06/2025	IR-4683	Invoice	08/06/2025	$600.00	86721	08/06/2025	$600.00
	(6) Firework Stand Cleaning		08/06/2025				
08/20/2025	IR-4781	Invoice	08/20/2025	$350.00	86796	08/20/2025	$350.00
	TNT Cleaning Fee -		08/20/2025				
			Totals for TNT Fireworks:	$950.00			$950.00
TPX COMMUNICATIONS							
08/16/2025	186843200-0	Invoice	08/20/2025	$349.14	86797	08/20/2025	$349.14
	25/08 Telephone Service		08/20/2025				
			Totals for TPX COMMUNICATIONS:	$349.14			$349.14
U.S. BANK CORPORATE PAYMENT SYSTEMS							
08/08/2025	7883-25/07	Invoice	08/08/2025	$48,834.06	41207	08/20/2025	$48,834.06
	25/07 Credit Card Purchases		08/08/2025				
			Totals for U.S. BANK CORPORATE PAYMENT SYSTEMS:	$48,834.06			$48,834.06
UC Regents							
08/13/2025	ID3041580597	Invoice	08/13/2025	$700.00	86766	08/13/2025	$700.00
	2025 Scholarship Recipient -		08/13/2025				
	Ananya Anand						
			Totals for UC Regents:	$700.00			$700.00
UNIVERSITY OF CALIFORNIA LOS ANGELES							
08/27/2025	ID706653024	Invoice	08/27/2025	$1,000.00	86827	08/27/2025	$1,000.00
	2025 Scholarship Recipient -		08/27/2025				
	Milan Allanigue						
			Totals for UNIVERSITY OF CALIFORNIA LOS ANGELES:	$1,000.00			$1,000.00
VALIANCE CAPITAL LLC							
08/27/2025	515020 - DT	Invoice	08/27/2025	$850.00	86828	08/27/2025	$850.00
	Youth Basketball Playoff		08/27/2025				
			Totals for VALIANCE CAPITAL LLC:	$850.00			$850.00
VALLEY ALARM							
08/20/2025	1300642	Invoice	08/20/2025	$960.00	41208	08/20/2025	$960.00
	Artesia Park - Call/our		08/20/2025				
	Repair Monitoring System						

			Totals for VALLEY ALARM:	$960.00			$960.00
VINOD PATEL							
08/06/2025	93092122	Invoice	08/06/2025	$150.00	86722	08/06/2025	$150.00
	Facility Deposit Refund		08/06/2025				
			Totals for VINOD PATEL:	$150.00			$150.00
WATER REPLENISHMENT DISTRICT OF SO. CALIF.							
08/06/2025	0160-063025	Invoice	08/06/2025	$131.10	86723	08/06/2025	$131.10
	25/06 Groundwater		08/06/2025				
			Totals for WATER REPLENISHMENT DISTRICT OF SO. CALIF.:	$131.10			$131.10
WESTERN EXTERMINATOR COMPANY							
08/05/2025	81359880	Invoice	08/20/2025	$105.90	86798	08/20/2025	$105.90
	25/08 18641 Corby Ave		08/20/2025				
08/05/2025	81359879	Invoice	08/20/2025	$105.90	86798	08/20/2025	$105.90
	25/08 18644 187th St.		08/20/2025				
08/05/2025	81361290	Invoice	08/20/2025	$125.93	86798	08/20/2025	$125.93
	25/08 17203 Corby Ave.		08/20/2025				
08/05/2025	81359980	Invoice	08/20/2025	$127.12	86798	08/20/2025	$127.12
	25/08 18747 Clarkdale Ave.		08/20/2025				
			Totals for WESTERN EXTERMINATOR COMPANY:	$464.85			$464.85
Wex Bank							
08/20/2025	106612758	Invoice	08/20/2025	$2,028.40	41216	08/27/2025	$2,028.40
	25/07 Gas Card Purchases		08/20/2025				
			Totals for Wex Bank:	$2,028.40			$2,028.40
WHITTIER FERTILIZER							
05/19/2025	424751	Invoice	08/27/2025	$77.03	86829	08/27/2025	$77.03
	Seed Cover for Artesia Parks		08/27/2025				
			Totals for WHITTIER FERTILIZER:	$77.03			$77.03
WILLDAN ENGINEERING							
07/14/2025	00714594	Invoice	08/06/2025	$43,116.00	86724	08/06/2025	$43,116.00
	25/06 Planning Service		08/06/2025				
07/14/2025	00714578	Invoice	08/27/2025	$13,640.00	86830	08/27/2025	$13,640.00
	25/06 Housing		08/27/2025				
	Element/Mixed Use Overlay						
			Totals for WILLDAN ENGINEERING:	$56,756.00			$56,756.00
WILLDAN FINANCIAL SERVICES							
07/25/2025	010-62902	Invoice	08/06/2025	$2,925.00	86725	08/06/2025	$2,925.00
	25/26 SLMD Annual District		08/06/2025				
			Totals for WILLDAN FINANCIAL SERVICES:	$2,925.00			$2,925.00
WILLIAM MORANTE SR							
08/13/2025	1	Invoice	08/13/2025	$68.01	86767	08/13/2025	$68.01
	Nov. 2024 G. E. Candidate		08/13/2025				
	Statement Deposit Refund						
			Totals for WILLIAM MORANTE SR:	$68.01			$68.01
YUNEX LLC							
08/05/2025	5610005938	Invoice	08/13/2025	$5,974.87	86768	08/13/2025	$5,974.87
	25/07 Traffic Signal Call/Out		08/13/2025				
08/04/2025	90005007	Invoice	08/13/2025	$1,989.00	86768	08/13/2025	$1,989.00
	25/07 Traffic Signal		08/13/2025				
			Totals for YUNEX LLC:	$7,963.87			$7,963.87
ZEEL J. AHIR							
08/13/2025	1	Invoice	08/13/2025	$68.01	86769	08/13/2025	$68.01
	Nov. 2024 G. E. Candidate		08/13/2025				
	Statement Deposit Refund						
08/27/2025	REIMB	Invoice	08/27/2025	$77.00	86831	08/27/2025	$77.00
	Mileage Reimbursement -		08/27/2025				
			Totals for ZEEL J. AHIR:	$145.01			$145.01
			GRAND TOTALS:	**$875,335.82**			**$875,335.82**

A total of 258 transaction(s) listed

Payroll	**8/8/2025**	**$108,783.84**
	8/22/2025	**$112,776.48**
Total Payroll		**$221,560.32**
Total Disbursement		**$1,096,896.14**

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9C.**

TO: Mayor and Members of the City Council

SUBJECT: City Financial Report - July 2025

FROM: Jamie Murguia, Finance Manager

REVIEWED AND APPROVED BY:
Melissa Burke, Deputy City Manager
Abel Avalos, City Manager

RECOMMENDATION:
Staff recommends that the City Council receive and file the report.

BACKGROUND:
In accordance with Artesia Municipal Code (AMC) 2-4.705 (f), the attached Finance Report details the activity and balance for all City accounts and funds as of July 31, 2025. Reports are reconciled for cash on hand (bank) to cash recorded in the general ledger through the period ending July 31, 2025.

Activity for Money Market, Checking, Revolving, Cafeteria, Local Agency Investment Fund, CDBG, and Petty Cash are provided for review. Fund Balances compare the cash to each fund's obligation. The balance of the individual accounts and funds should be read with the understanding that cash on hand, is not cash available for unplanned expenditures. The cash balance encompasses the City's contingency reserves, operating expenditures, and monies kept in restricted use funds including Trust and Agency. The City of Artesia is debt-free; therefore, the finance report does not include any debt activity.

ANALYSIS:
The City is the recipient of several reimbursable grants. This means that, while the City has been awarded funding projects, the City must front the cost of those projects with General Fund revenue, and request reimbursement from the respective grantor as each project progresses. Towards that end, the balance of individual accounts and funds reflected in this Report will vary from month to month as expenses are made and reimbursements are received.

The Schedule of Investments highlights the City's longer duration investments held with Academy Asset Management, the City's investment advisor. A summary of these investments has always been highlighted on the Treasurer's Report; however, the Schedule of Investments provides an additional layer of visibility of the City's longer duration investments.

FISCAL IMPACT:
There is no fiscal impact associated with the receipt and file of this Report.

RECOMMENDED COUNCIL ACTION:
Staff recommends that the City Council receive and file the report.

Attachments

Treasurer Report 072025.pdf

City of Artesia
Treasurer's Report
07/31/25

	MONEY MARKET ACCOUNT	CHECKING ACCOUNT	LOCAL AGENCY INVESTMENT ACCOUNT
Beginning Balance - 7/1/25	320,677.66	47,719.95	7,052,763.83
State/County/Misc Monthly Wires	1,474,554.83	-	-
Deposits	6,556.39	-	-
Civic Plus Credit deposits	-	11,107.00	-
Credit Transactions	-	2,000.84	-
PayGov Credit Deposits	-	31,523.45	-
Transfer from Money Market	-	1,385,000.00	-
Transfer from LAIF Account	-	1,710,000.00	-
Interest Income	6.60	-	70,432.16
Transfer to Checking Account	(1,385,000.00)	-	(1,710,000.00)
Transfer to LAIF Account	-	-	-
Transfer to CAMP/CLASS Account	-	-	-
Disbursements	-	(1,675,950.49)	-
Benefits Wires	-	(24,509.69)	-
PERS Health	-	(68,517.91)	-
PERS Retirement	-	(479,968.09)	-
Payroll	-	(214,726.01)	-
Payroll Tax Wire (EDD/IRS)	-	(54,829.79)	-
Bank Fees/Paid Parking Fees	(1,621.47)	(885.19)	-
Ending Balance - 7/31/2025	**415,174.01**	**667,964.07**	**5,413,195.99**

	CAMP ACCOUNT	CLASS ACCOUNT	ACADEMY AM
Beginning Balance - 7/1/25	7,481,858.60	6,990,840.44	5,067,006.17
Transfer from Checking Account	-	-	-
Deposits	28,033.36	25,792.13	17,479.88
Transfer Out/Disbursements		-	(4,208.33)
Unrealized Gain/Loss	-	-	(12,631.50)
Ending Balance - 7/31/2025	**7,509,891.96**	**7,016,632.57**	**5,067,646.22**

	CAFETERIA ACCOUNT	CDBG FIX-UP PROGRAM	PETTY CASH
Beginning Balance - 7/1/25	1,324.56	1,716.19	500.00
Deposits	-	-	-
Disbursements	-	-	-
Ending Balance - 7/31/2025	**1,324.56**	**1,716.19**	**500.00**

	REVOLVING ACCOUNT	TOTAL ALL ACCOUNTS
Beginning Balance - 7/1/25	1,362.14	26,965,769.54
Deposits	-	4,762,486.64
Disbursements	-	(5,620,216.97)
Unrealized Gain/Loss	-	(12,631.50)
Ending Balance - 7/31/2025	**1,362.14**	**26,095,407.71**

City of Artesia
Comparison of Cash Balances to Fund Balance
07/31/25

	GENERAL FUND (100)	SUMMER LUNCH PROGRAM (150)
Cash Balance	15,097,833.03	6,425.49
Receivables	34,275.74	-
Prepaid Expenses	940,985.41	-
Investment Appreciation	-	-
Liabilities & Deposits	(1,844,749.83)	-
FUND BALANCE	**14,228,344.35**	**6,425.49**

SPECIAL REVENUE FUNDS

	ARTESIA HOUSING AUTHORITY (200)	AJ PARK EXPANSION (205)	BICYCLE / PEDESTRIAN FUND (210)
Cash Balance	836,826.44	(172,239.80)	17,654.28
Receivables		-	-
Liabilities	(61,895.00)	-	-
FUND BALANCE	**774,931.44**	**(172,239.80)**	**17,654.28**

	PUBLIC EDUCATION IN GOVERNMENT (215)	BILLBOARD FUND (220)	CNRA SPECIFIED GRANT (225)
Cash Balance	(14,635.69)	465,429.10	(506,096.71)
Receivables	-	2,379,604.21	-
Liabilities	-	(2,278,216.63)	-
FUND BALANCE	**(14,635.69)**	**566,816.68**	**(506,096.71)**

	HOUSING URBAN DEVELOPMENT (227)	CALIFORNIA BEVERAGE RECYCLING (230)	YOUTH ACTIVITIES LEAGUE (235)
Cash Balance	911.39	5,625.10	(12,377.59)
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	**911.39**	**5,625.10**	**(12,377.59)**

City of Artesia
Comparison of Cash Balances to Fund Balance
07/31/25

SPECIAL REVENUE FUNDS (continued)

	CITIZEN OPTION FOR PUBLIC SAFETY (240)	CLEAN AIR FUEL BUS GRANT (250)	COMMUNITY FACILITY DISTRICT (260)
Cash Balance	209,149.11	(10,547.50)	83,398.86
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	**209,149.11**	**(10,547.50)**	**83,398.86**

	COMMUNITY DEVELOPMENT BLOCK GRANT (270)	CALIFORNIA STREET GRANTS (280)	FEDERAL STPL (290)
Cash Balance	(26,868.63)	539,734.32	71,069.12
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	**(26,868.63)**	**539,734.32**	**71,069.12**

	MAP 21 EXCHANGE (310)	MEASURE M (320)	MEASURE R (330)
Cash Balance	196,257.43	1,429,323.25	743,710.62
Receivables	-		-
Liabilities	-	-	-
FUND BALANCE	**196,257.43**	**1,429,323.25**	**743,710.62**

	TOD PLANNING GRANT (340)	COUNTY PARK IMPROVEMENT (350)	PROPOSITION A FUND (360)
Cash Balance	(59,617.11)	650,243.93	544,603.60
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	**(59,617.11)**	**650,243.93**	**544,603.60**

City of Artesia
Comparison of Cash Balances to Fund Balance
07/31/25

SPECIAL REVENUE FUNDS (continued)

	PROPOSITION C FUND (370)	SB1 RMRA (375)	SB 1383 GIVEAWAY (377)
Cash Balance	645,003.87	1,088,531.09	74,592.19
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	**645,003.87**	**1,088,531.09**	**74,592.19**

	SOUTH COAST AIR QUALITY MGMT DIST (390)	SAFE ROUTE TO SCHOOL (400)	SHERIFF FORFEITURES & SEIZURES (410)
Cash Balance	310,838.71	(0.32)	447.20
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	**310,838.71**	**(0.32)**	**447.20**

	STATE GAS TAX (420)	HOME STAY PROGRAM (430)	STREET LIGHTING MAINTENANCE FUND (440)
Cash Balance	(82,572.21)	3,455.94	92,438.80
Receivables	-	-	-
Liabilities	(1.57)	-	-
FUND BALANCE	**(82,573.78)**	**3,455.94**	**92,438.80**

	TRAFFIC CONGESTION RELIEF (450)	CAL FIRE URBAN GRANT (460)	DEVELOPMENT IMPACT FEES (470)
Cash Balance	22,304.05	(73,304.55)	1,913,248.78
Receivables	-	-	-
Liabilities	-	-	-
FUND BALANCE	**22,304.05**	**(73,304.55)**	**1,913,248.78**

City of Artesia
Comparison of Cash Balances to Fund Balance
07/31/25

SPECIAL REVENUE FUNDS (continued)

	MEASURE W (480)	RECYCLED OIL (490)
Cash Balance	631,322.73	6,921.63
Receivables	-	-
Liabilities	(1,958.82)	-
FUND BALANCE	**629,363.91**	**6,921.63**

CAPITAL PROJECTS FUNDS

	SPECIAL / CAPITAL PROJECT FUND (500)	PIONEER BOND PROJECT (510)	HISTORICAL DISTRICT BOND PROJECT (520)
Cash Balance	(174,428.70)	361,312.39	583,558.09
Receivables	19,533.97	-	-
Liabilities	-	-	-
FUND BALANCE	**(154,894.73)**	**361,312.39**	**583,558.09**

AGENCY FUNDS

	TRUST AND AGENCY (710)	SENIOR CITIZENS (720)	GEORGE NELSON MEMORIAL FUND (740)
Cash Balance	(38,210.09)	6,271.99	2,243.57
Receivables	-	-	-
Liabilities	38,210.09	(6,271.99)	(2,243.57)
FUND BALANCE	**-**	**-**	**-**

TOTAL ALL FUNDS

Cash Balance	25,469,787.20
Receivables	2,433,413.92
Fixed Assets, net	-
Prepaid Expenses	940,985.41
Investment Appreciation	-
Liabilities	(4,157,127.32)
FUND BALANCE	**24,687,059.21**

City of Artesia
Comparison of Cash Balances to Fund Balance
07/31/25

SUCCESSOR AGENCY FUNDS

	SUCCESSOR AGENCY ADMIN PROJECTS (800)	SUCCESSOR AGENCY TAX INCREMENT (810)	REDEVELPMT OBLIGATION RETIREMENT FUND (820)
Cash Balance	-	-	625,620.51
Cash with Fiscal Agent	-	688,700.73	-
Liabilities	-	-	-
Bonds Payable	-	(11,844,776.50)	(133,597.81)
FUND BALANCE	**-**	**(11,156,075.77)**	**492,022.70**

TOTAL SUCCESSOR FUNDS

Cash Balance	625,620.51
Cash with Fiscal Agent	688,700.73
Liabilities	-
Bonds Payable	(11,978,374.31)
FUND BALANCE	**(10,664,053.07)**

Schedule of Investments
City of Artesia
July 31, 2025

Investment	CUSIP #	PURCHASE Date	MATURITY Date**	COUPON	YIELD@	V A L U E COST #	PAR	MARKET*	Annual Projected Interest	Weight
Money Market Funds + (Cash on Hand)										
c First American Government Oblig I	31846V203	Various	Demand	N/A	3.980%	$62,412.22	62,412.22	62,412.22	2,484.01	0.012
					Subtotal	$62,412.22	62,412.22	62,412.22	2,484.01	0.012
Government Securities:										
UNITED STATES TREASURY	9128287B0	2/26/2025	6/30/2026	1.875%	1.930%	728,203.13	750,000.00	734,475.00	14,062.50	0.149
UNITED STATES TREASURY	912828Y95	2/27/2025	7/31/2026	1.875%	1.930%	726,621.09	750,000.00	733,215.00	14,062.50	0.149
UNITED STATES TREASURY	912828Z94	2/27/2025	2/15/2030	1.500%	1.690%	661,435.55	750,000.00	675,000.00	11,250.00	0.149
UNITED STATES TREASURY	91282CDK4	2/27/2025	11/30/2026	1.250%	1.310%	618,667.97	650,000.00	626,411.50	8,125.00	0.129
UNITED STATES TREASURY	91282CFB2	2/27/2025	7/31/2027	2.750%	2.830%	726,708.98	750,000.00	732,862.50	20,625.00	0.149
UNITED STATES TREASURY	91282CFT3	2/27/2025	10/31/2029	4.000%	4.000%	745,400.39	750,000.00	752,077.50	30,000.00	0.149
UNITED STATES TREASURY	91282CKB6	2/25/2025	2/28/2026	4.625%	4.600%	752,871.09	750,000.00	751,192.50	34,687.50	0.149
					Subtotal	4,959,908.20	5,150,000.00	5,005,234.00	132,812.50	1.025
Total Investments						5,022,320.42	5,212,412.22	5,067,646.22	135,296.51	1.04

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9D.**

TO: Mayor and Members of the City Council

SUBJECT: AB 1234 Reporting

FROM: Christina Nieto-Linares, Administrative Secretary

REVIEWED AND APPROVED BY:
Abel Avalos, City Manager

RECOMMENDATION:
It is recommended that the City Council receive and file the report.

BACKGROUND:
AB 1234, became effective January 1, 2006. This bill requires a local agency that provides reimbursement for expenses to members of its legislative body to adopt a written policy on the duties for which legislative body members may receive compensation, other than meetings of the legislative body or an advisory body or attendance at a conference or organized educational activity. Resolution No. 24-2970 outlines the City's Expense Reimbursement and Travel Policy.

STATEMENT OF FACT:

Councilmember	**Event**	**Benefit of Expenditure to the Residents**
Ali Sajjad Taj	State of the City Event 2025 - 8/28	Attending City, community, regional, and other events
	Orange County Division and Board of Directors Meeting Election - 9/4	Attending City, community, regional and other events
Rene Trevino	State of the City Event 2025 - 8/28	Attending City, community, regional, and other events
	Contract Cities Fall Educational Summit 2025 9/5-9/7	Participating in regional, state and national organizations whose activities benefit or affect the City's interests

Melissa Ramoso	State of the City Event 2025 - 8/28	Attending City, community, regional, and other events
	Contract Cities Fall Educational Summit 2025 9/5-9/7	Participating in regional, state and national organizations whose activities benefit or affect the City's interests
Monica Manalo	State of the City Event 2025 - 8/28	Attending City, community, regional, and other events
	Gateway Cities COG Conference and Retreat 9/3-9/4	Participating in regional, state and national organizations whose activities benefit or affect the City's interests
Zeel Ahir	State of the City 2025 - 8/28	Attending City, community, regional, and other events
	Gateway Cities COG Conference and Retreat 9/3-9/4	Participating in regional, state and national organizations whose activities benefit or affect the City's interests

Additionally, Council is provided automobile reimbursement in the amount of a flat $150 per month amount as authorized in the Resolution 24-2970, which outlines the Expense Reimbursement and Travel Policy

FISCAL IMPACT:
The reported expenditures are in compliance with AB 1234, the City travel policy, and have been budgeted.

RECOMMENDED COUNCIL ACTION:
It is recommended that the City Council receive and file report.

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9E.**

TO: Mayor and Members of the City Council

SUBJECT: City Council Meeting Minutes

FROM: Jennifer Alderete, City Clerk

REVIEWED AND APPROVED BY:
Abel Avalos, City Manager

RECOMMENDATION:

It is recommended that the City Council approve minutes as presented for the following City Council meetings:

August 11, 2025 - Special Meeting
August 28, 2025 - Special Meeting

BACKGROUND:

The attached action minutes serve as the official record of the City Council meetings, recording the legislative body's decisions, recorded in its motions, actions, and votes, as mandated by Government Code 36814 and 40801.

FISCAL IMPACT:

There is no fiscal impact associated with approval of this item.

Attachments

MINUTES 8.11.25 Sp.pdf
MINUTES 8.28.25 Sp.pdf

Artesia City Council Special Meeting Minutes
Monday, August 11, 2025 - 6:00 p.m.
City Council Chambers
18747 Clarkdale Avenue Artesia, CA 90701

1. CALL TO ORDER SPECIAL MEETING

Mayor Taj called the meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ahir, Manalo, and Ramoso (arrived at 6:10 p.m.).

Staff Present: City Manager Avalos, Deputy City Manager Burke, City Attorney Nguyen, City Clerk Alderete.

3. PUBLIC COMMENTS

Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by 12:00 p.m. on the date of the meeting. Public comments were not provided.

4. RECESS TO CLOSED SESSION

The City Council recessed to closed session at 6:02 p.m. to discuss the items listed on the agenda. City Attorney Nguyen reported the facts and circumstances regarding the 6th cycle Housing Element. The City Council will recess to closed session to discuss the following items:

4A. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2)
Number of cases: 1

5. RECONVENE IN OPEN SESSION

The City Council reconvened in open session.

8. CLOSED SESSION ANNOUNCEMENT

City Attorney Nguyen reported that there was no reportable action.

9. ADJOURNMENT

The meeting was adjourned at 6:46 p.m.

Special Meeting of the Artesia City Council
State of the City
Artesia D.E.S. Hall, 11903 Ashworth Street, Artesia, CA 90701
Thursday, August 28, 2025, 11:30 a.m.

Present: Mayor Taj, Mayor Pro Tem Trevino, Councilmembers Ahir, Manalo, and Ramoso.
Staff Present: City Manager Avalos, Deputy City Manager Burke, City Attorney Nguyen, Finance Manager Murguia, Public Works Manager Sanchez, Human Resource Manager Jackson, Parks and Recreation Manager Guerra, Accounting Manager Laquian, Executive Assistant Nieto-Linares**,** Management Analysts Nacionales-Tafoya, Flores, Zambrano, and Administrative Analyst Vega.

The State of the City began at 11:45 a.m.

Father John Cordero, Holy Family provided the invocation.
Sergeant Ramos led the Pledge of Allegiance.
Scott Smitt, ABCUSD, served as the Master of Ceremonies.

Mayor Taj and City Manager Avalos presented the State of the City address.

The State of the City concluded at 1:00 p.m.

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9F.**

TO: Mayor and Members of the City Council

SUBJECT: Professional Services Agreement With Risk Management Professionals To Update the Artesia Local Hazard Mitigation Plan

FROM: Mario Flores, Management Analyst

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager
Jamie Murguia, Finance Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council approve, and authorize the City Manager to execute, an agreement with Risk Management Professionals for consultant services to update the Artesia Local Hazard Mitigation Plan, in an amount not-to-exceed $66,653, plus a 10% contingency.

BACKGROUND:

Local Hazard Mitigation Planning is the process of assessing vulnerabilities, measuring risk, identifying strategies for reduction, and assigning responsible parties to carry out appropriate action. This initiative involves a comprehensive study of multiple hazards that could impact the City of Artesia ("Artesia") including natural and human-caused hazards. The planning process requires a number of stakeholders, including members of the community coming together in a collaborative effort to attain a common objective of managing disaster-related risk.

A Local Hazard Mitigation Plan (LHMP) is the output of this process and serves as a local municipality's long-term road map for community resiliency. Local municipalities are responsible to prepare, adopt, maintain, and update a LHMP once it has been reviewed by the Governor's Office of Emergency Services (Cal OES) and approved by the Federal Emergency Management Agency (FEMA). Additionally, the Federal Disaster Mitigation Act of 2000 requires municipalities to have an approved LHMP in order to be eligible to apply for and receive FEMA Hazard Mitigation Assistance Funds. Once a LHMP is adopted, FEMA requires that the LHMP be updated every five years. Artesia's LHMP is now due for an update since the City's current plan was last adopted in November 2020.

A comprehensive update of the City's LHMP will not only ensure that the City is eligible to receive FEMA Hazard Mitigation funds, but also will guide the City towards building a safer, more sustainable community and supports the City Council's priority of continuing to improve public safety. To support this effort, the City was awarded a Hazard Mitigation Grant Program (HMGP) Planning Grant from FEMA and administered by Cal OES in the amount of $156,093, while the City committed to a 25% cost share. The LHMP project was originally estimated to cost $208,124 at the time of the grant application submission. This grant will fund the comprehensive update of the City's LHMP which will fulfill federal requirements, ensure continued eligibility for mitigation funding, and reflect the City's commitment to public safety and disaster preparedness.

ANALYSIS:

On July 1, 2025, the City posted a Request for Proposal (RFP) for the Artesia Local Hazard Mitigation Plan Update and also sent it to numerous prospective bidders. The proposal submission deadline was July 24, 2025 at 5:00 p.m. At the conclusion of the submission deadline, the City received eleven (11) proposals from qualified vendors. Below is the an outline of the submitted responses:

Company	Fee Estimate
MLC and Associates	**$46,000**
Atlas Planning Solutions	**$59,995**
Risk Management Professionals	**$66,653**
Jacob Green and Associates	**$85,930**
Witto Briens	**$87,596**
Stantec	**$130,000**
Constant Associates	**$139,090.31**
The Resiliency Initiative	**$141,010**
Chloeta	**$146,218.44**
Kimley Horn	**$153,000**
Integrated Solutions Consulting	**$164,850**

City staff subsequently interviewed the initial top three scoring consultants, based on proposals: Atlas Planning Solutions, Risk Management Professionals, and Jacob Green & Associates. After reviewing all proposals and conducting interviews, staff is recommending Risk Management Professionals (RMP) as the preferred consultant to develop the update to the City's LHMP. Through a comprehensive evaluation process, proposers were ranked against the City's established selection criteria, with RMP achieving the highest score. RMP demonstrated exceptional strength across all scoring categories of the evaluation process, including project understanding, relevant public agency experience, project approach, team qualifications, fee estimate, and references. Staff believes RMP's demonstrated expertise, proven track record with hazard mitigation plans for local governments, robust community outreach strategy, and strong references make them the best overall partner for the City.

RMP is a qualified vendor that is made up of a staff with over 30 years of experience in assisting planners and decision-makers with hazard mitigation planning projects that have positive effects on local communities. Furthermore, RMP has assisted a number of local communities develop FEMA approved Hazard Mitigation Plans. Municipalities that RMP has successfully assisted with developing LHMP's include Paramount, Downey, and La Habra. Furthermore, RMP is currently assisting the cities of Lakewood and Tustin to update their LHMP's as well.

RMP utilizes a eight-phase process in their scope of work to develop a LHMP update: (1) Project Initiation and Coordination; (2) Community Engagement and Public Outreach; (3) Hazard Identification; (4) Risk and Vulnerability Assessment; (5) Mitigation Strategy Development; (6) Plan Drafting and Review; (7) FEMA Review and Plan Finalization; and (8) Plan Adoption and Implementation Support. RMP will collaborate with City staff and relevant City stakeholders throughout the LHMP development process to create an effective plan tailored specifically for the City of Artesia. Additionally, RMP will also conduct community outreach to inform and involve the community in the LHMP planning process, as required by FEMA. The entire planning process is expected to take approximately ten (10) months to complete. Once the planning is completed, RMP will guide the City through the approval process with Cal OES and FEMA, after which the plan will be presented to the City Council for final adoption. The complete project duration is approximately twelve (12) months.

FISCAL IMPACT:

The cost for the LHMP Update is a not-to-exceed amount of $66,653. As part of the grant requirements for this project, the City is responsible for a 25% cost match, which equates to $16,663.25. The City was originally awarded $156,093 for this LHMP update project and had anticipated contributing $52,031 from the General Fund, for a total project cost of $208,124. These amounts were budgeted for Fiscal Year 2025-26. With the lower proposal amount that was received, the City's General Fund contribution will be reduced significantly to match 25% of the updated project cost of $66,653, resulting in substantial savings to the City.

RECOMMENDED COUNCIL ACTION:
Staff recommends that the City Council approve, and authorize the City Manager to execute, an agreement with Risk Management Professionals for consultant services to update the Artesia Local Hazard Mitigation Plan, in an amount not-to-exceed $66,653, plus a 10% contingency.

Attachments

Risk Management Professionals Agreement.pdf

PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF ARTESIA AND RISK MANAGEMENT PROFESSIONALS

1. PARTIES AND DATE.

This Agreement is made and entered into this 8th day of September 2025, by and between the City of Artesia, a municipal corporation, organized under the laws of the State of California ("City") and **Risk Management Professionals**, a California Corporation**,** with its principal place of business at 8717 Research Drive, Suite 150 Irvine, CA 92618 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing **Hazard Mitigation Planning** services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such professional services for the **Local Hazard Mitigation Plan Update** Project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional **Local Hazard Mitigation Planning** consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. Additionally, Consultant shall comply with all Federal requirements applicable to the Services as set forth in Exhibit “A-I.” attached hereto and incorporated herein by reference.

3.1.2 Term. The term of this Agreement shall be from **September 8, 2025** to **September 30, 2026**, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines. The Parties may, by mutual, written consent, extend the term of this Agreement if necessary to complete the Services.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this

Agreement. City retains Consultant on an independent contractor basis and not as an employee. Any personnel performing the Services on behalf of Consultant shall not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services in a prompt and timely manner and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services expeditiously. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. The key personnel for performance of this Agreement are as follows: **Steve Maher.**

3.2.5 City's Representative. The City hereby designates **Abel Avalos**, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Services or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Services or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates **Steve Maher**, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Period of Performance. Consultant shall perform and complete all Services under this Agreement within the term set forth in Section 3.1.2 above ("Performance Time"). Consultant shall also perform the Services in strict accordance with any completion schedule or Project milestones described in Exhibits "A" or "B" attached hereto, or which may be separately agreed upon in writing by the City and Consultant ("Performance Milestones"). Consultant agrees that if the Services are not completed within the aforementioned Performance Time and/or pursuant to any such Performance Milestones developed pursuant to provisions of this Agreement, it is understood, acknowledged and agreed that the City will suffer damage.

3.2.10 Laws and Regulations; Employee/Labor Certification. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with the Services and this Agreement. All violations of such laws and regulations shall be grounds for the City to terminate the Agreement for cause.

3.2.10.1 Employment Eligibility; Consultant. Consultant certifies that it fully complies with all requirements and restrictions of state and federal law respecting the employment of undocumented aliens, including, but not limited to, the Immigration Reform and Control Act of 1986, as may be amended from time to time and shall require all subconsultants and sub-subconsultants to comply with the same. Consultant certifies that it has not committed a violation of any such law within the five (5) years immediately preceding the date of execution of this Agreement, and shall not violate any such law at any time during the term of the Agreement.

3.2.10.2 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business

Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.2.10.3 Air Quality. To the extent applicable, Consultant must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Consultant shall indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by Consultant, its subconsultants, or others for whom Consultant is responsible under its indemnity obligations provided for in this Agreement.

3.2.10.4 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

3.2.11 Insurance.

3.2.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the City to terminate this Agreement for cause.

3.2.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than $1,000,000 per occurrence and no less than $3,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) products/completed operations liability; or (4) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than $1,000,000 combined limit for each occurrence. (1) a Personal Automobile Liability policy for the Consultant's own vehicle stipulating "Automobile Liability Insurance with a limit of not less than $1,000,000 each accident"; or (2) a non-owned

auto endorsement to the Commercial General Liability policy if Consultant uses vehicles of others (e.g., vehicles of employees).

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions): Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than $1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least five (5) years from termination or expiration of this Agreement.

3.2.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability: (1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement. (2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability. (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Professional Liability (Errors & Omissions): (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

(D) Workers' Compensation: (1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium. (2) Waiver of Subrogation: A waiver of subrogation stating that the

insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.2.11.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.11.5 Waiver of Subrogation. All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.2.11.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.7 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.8 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.9 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.2.11.10 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.2.11.11 Additional Insurance Provisions

(A) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(B) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(C) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.

(D) Neither the City nor any of its officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

(E) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability. Further the limits set forth herein shall not be construed to relieve the Consultant from liability in excess of such coverage, nor shall it limit the Consultant's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

(F) Consultant shall report to the City, in addition to Consultant's insurer, any and all insurance claims submitted by Consultant in connection with the Services under this Agreement.

3.2.11.12 Insurance for Subconsultants. Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to

the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.

3.2.12 Water Quality Management and Compliance. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq*.); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant must additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges. City may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in this Section, or any other relevant water quality law, regulation, or policy.

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **Sixty-Six Thousand Six Hundred and Fifty-Three Dollars** (**$66,653**) without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement. The City Manager will have authority to approve Extra Work within 10% of the total compensation.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly invoice, no later than the fifteenth (15th) calendar day of each month, which indicates work completed and hours of Services rendered by Consultant during the prior month. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein. Payment shall not constitute acceptance of any Services completed by Consultant. The making of final payment shall not constitute a waiver of any claims by the City for any reason whatsoever.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to

Section 3.1.2, the rate set forth in Exhibit “C” may be adjusted at the time of renewal as set forth in Exhibit “C.”

3.4 Labor Code Requirements.

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration/DIR Compliance. If the Services are being performed on a public works project of over $25,000 when the project is for construction, alteration, demolition, installation, or repair work, or a public works project of over $15,000 when the project is for maintenance work, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations (“DIR”). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Consultant’s sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Any stop orders issued by the DIR against Consultant or any subconsultant that affect Consultant’s performance of services, including any delay, shall be Consultant’s sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the City. Consultant shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the DIR against Consultant or any subconsultant.

3.4.3 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5 Accounting Records.

3.5.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such

records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.6 General Provisions.

3.6.1 Termination of Agreement.

3.6.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: Risk Management Professionals
8717 Research Drive, Suite 150
Irvine, CA 92618
ATTN: Steve Maher

City: City of Artesia
18747 Clarkdale Avenue
Artesia, California 90701
ATTN: Abel Avalos

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.6.3 Ownership of Materials and Confidentiality.

3.6.3.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). All Documents & Data shall be and remain the property of City, and shall not be used in whole or in substantial part by Consultant on other projects without the City's express written permission. Within thirty (30) days following the completion, suspension, abandonment or termination of this Agreement, Consultant shall provide to City reproducible copies of all Documents & Data, in a form and amount required by City. City reserves the right to select the method of document reproduction and to establish where the reproduction will be accomplished. The reproduction expense shall be borne by City at the actual cost of duplication. In the event of a dispute regarding the amount of compensation to which the Consultant is entitled under the termination provisions of this Agreement, Consultant shall provide all Documents & Data to City upon payment of the undisputed amount. Consultant shall have no right to retain or fail to provide to City any such documents pending resolution of the dispute. In addition, Consultant shall retain copies of all Documents & Data on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to City upon the payment of actual reasonable duplication costs. Before destroying the Documents & Data following this retention period, Consultant shall make a reasonable effort to notify City and provide City with the opportunity to obtain the documents.

3.6.3.2 Subconsultants. Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Consultant or its subconsultants, or those provided to Consultant by the City.

3.6.3.3 Right to Use. City shall not be limited in any way in its use or reuse of the Documents and Data or any part of them at any time for purposes of this Project or another project, provided that any such use not within the purposes intended by this Agreement or on a project other than this Project without employing the services of Consultant shall be at City's sole risk. If City uses or reuses the Documents & Data on any project other than this Project, it shall remove the Consultant's seal from the Documents & Data and indemnify and hold harmless Consultant and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Documents & Data on such other project. Consultant shall be responsible and liable for its Documents & Data, pursuant to the terms of this Agreement, only with respect to the condition of the Documents & Data at the time they are provided to the City upon completion, suspension, abandonment or termination. Consultant shall not be responsible or liable for any revisions to the Documents & Data made by any party other than Consultant, a party for whom the Consultant is legally responsible or liable, or anyone approved by the Consultant.

3.6.3.4 Indemnification. Consultant shall defend, indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless, pursuant to the indemnification provisions of this Agreement, for any alleged infringement of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person

or entity in consequence of the use on the Project by City of the Documents & Data, including any method, process, product, or concept specified or depicted.

3.6.3.5 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.6.3.6 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.6.4 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.6.5 Indemnification.

3.6.5.1 To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses except such loss or damage caused by the sole negligence or willful misconduct of the City. Consultant's obligation to indemnify shall survive expiration or termination of this Agreement and shall not be restricted to insurance proceeds, if any, received by Consultant, the City, its officials, officers, employees, agents, or volunteers.

3.6.5.2 If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.6.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

3.6.7 Governing Law; Government Code Claim Compliance. This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County. In addition to any and all contract requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, claims and/or changed conditions, Consultant must comply with the claim procedures set forth in Government Code sections 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, claims, and/or changed conditions have been followed by Consultant. If no such Government Code claim is submitted, or if any prerequisite contractual requirements are not otherwise satisfied as specified herein, Consultant shall be barred from bringing and maintaining a valid lawsuit against the City.

3.6.8 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.6.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.10 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.6.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.6.12 Assignment; Subcontracting. Consultant shall not assign, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. Any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination. Consultant shall not subcontract any portion of the Services required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

3.6.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be

construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.6.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties. The City Manager shall have the authority to authorize changes to the Agreement that do not change the compensation of the Agreement.

3.6.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.16 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.6.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.18 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subconsultants to file, a Statement of Economic Interest with the City's Filing Officer as required under state law in the performance of the Services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.19 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.20 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6.21 Survival. All rights and obligations hereunder that by their nature are to continue after any expiration or termination of this Agreement, including, but not limited to, the indemnification obligations, shall survive any such expiration or termination.

[SIGNATURES ON NEXT PAGE]

SIGNATURE PAGE TO

PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ARTESIA AND RISK MANGEMENT PROFESSIONALS

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF ARTESIA

By: _____
Abel Avalos
City Manager

Attest:

_____
City Clerk

Approved as to Form:

_____
Best Best & Krieger LLP
City Attorney

RISK MANAGEMENT PROFESSIONALS

By: _____

Name: _____

Its: _____

By: _____

Name: _____

Its: _____

EXHIBIT "A"
SCOPE OF SERVICES

The primary objective of this project is to develop an updated LHMP that meets all federal and state requirements while reflecting local needs and priorities for resilience. RMP proposes a collaborative, phased approach that begins with early coordination with City staff and continues through plan development, public engagement, internal review, CalOES review, final FEMA approval and adoption.

The scope of work includes:

- A kickoff meeting and development of a project work plan.
- Formation and facilitation of a Hazard Mitigation Planning Committee (HMPC).
- A comprehensive update to the Risk Assessment, including hazard profiles and vulnerability analysis.
- Development of a mitigation Strategy that includes goals, objectives, and prioritized actions.
- Design and implementation of a public engagement process, including workshops and online outreach.
- Plan drafting, revisions, and submittal to Cal OES and FEMA for review and approval.
- Support for plan adoption by the City Council.

RMP's proposed approach focuses on clarity, accessibility, and alignment with the City's current plans and future objectives. RMP will work with City staff, ensuring the process is efficient and well positioned to secure future mitigation funding opportunities. RMP's familiarity with FEMA policy, Los Angeles County hazard trends, and community outreach in similarly diverse cities makes the RMP team uniquely qualified to support the City in this LHMP update.

TASK 1: PROJECT INITIATION AND COORDINATION

To begin developing a Plan compliant with 44 CFR §201.6, RMP will collaborate with City personnel to identify all relevant departments, agencies, and key stakeholders. Together, the City and RMP will establish a Hazard Mitigation Planning Committee (HMPC) that includes critical participants. RMP will then assess available technical, financial, business, and departmental resources to support the Plan development process. Once all stakeholders and applicable personnel are identified and invited to participate, RMP will conduct a Project Initiation Meeting to present a project overview that details the objectives and scope of the Plan development process. RMP will propose a meeting schedule, and the number of meetings needed to fulfill the tasks as outlined below. After a review of the project schedule and key tasks, the HMPC members' areas of expertise, member responsibilities and the process for community involvement will be discussed.

RMP will prepare and organize all documents detailing the implementation methodologies and project management strategies to be used. Regular meetings to update City staff and share essential information will be scheduled according to an agreed timeline. Additionally, this phase

will involve fine-tuning the scope of services offered by the City and establishing a practical timeline for the required steps. Every step of the planning process that goes into creating the Plan will be documented by RMP. This will cover the preparation method, contributors in the update process, and public participation. Furthermore, RMP will make sure that all meeting materials—including agendas, sign-in sheets, presentations, and comments from the public and stakeholders—are recorded and incorporated into the Plan

Output: A documented summary of the kick-off meeting, including agreed-upon timelines, project deliverables, and contact points for both parties.

TASK 2: COMMUNITY ENAGEMENT AND PUBLIC OUTREACH

In compliance with 44 CFR §201.6, RMP will ensure that an inclusive public involvement process is implemented to effectively update the Plan. Recognizing the importance of engaging the City's diverse stakeholders, RMP will prioritize outreach to key groups such as residents, local organizations, service providers, and community-based organizations throughout the LHMP update process.

RMP understands that meaningful community engagement goes beyond general outreach- it also requires connecting with those who are more vulnerable to hazards. As such, RMP has identified several local partners whose involvement will be instrumental in reaching these populations. For example, organizations such as the LA Food Bank's local pantry partner (New Life Community Church), Kingdom Causes Bellflower, Scharp's Crisis Mobile Response Team, PATH (People Assisting the Homeless), and Jovenes, Inc. provide critical services to unhoused individuals, youth experiencing homelessness, and low-income residents in Artesia. RMP will work with the City to invite these partners to participate directly in the planning process and help extend outreach to the clients they serve.

In addition, RMP recognizes the unique opportunity to reach older adults through the City's Parks and Recreation Department's programs for individuals 50 and over, hosted at the Albert O. Little Community Center at Artesia Park. The Human Services Association's congregate lunch program, which serves individuals 60 and over at the Center, could also be used to gather public feedback RMP's experience shows that seniors appreciate having information in advance, an opportunity to meet the team, and then a follow-up chance to share feedback after considering the material. This two-step approach will be integrated into the community engagement plan to build trust and encourage participation from older residents.

RMP will also leverage the City's popular community events to reach the broader public. Events such as National Night Out, farmers markets, public safety events, and large annual gatherings like the International Street Fair and Diversity Festival or the 5K Run present opportunities to reach residents where they naturally gather. If the City has a booth at these events, RMP will provide engaging materials and promote participation in the LHMP process, including online surveys developed to gather input from residents who may not attend formal meetings.

The RMP Project Team will provide all necessary materials for stakeholder and public meetings, such as sign-in sheets, presentations, handouts, and other relevant resources, ensuring that participants have what they need to contribute meaningfully. All outreach materials distributed at events or meetings will be developed in both English and Spanish to ensure accessibility to the City's diverse community. RMP will coordinate, lead, and facilitate these outreach meetings with both stakeholders and the general public to gather feedback on proposed strategies and present the draft LHMP. Staff will attend all agreed-upon in-person or virtual meetings and will document

all aspects of these sessions.

RMP will also create dedicated webpage content for the LHMP update, including clear explanations of the planning process, upcoming meeting dates, and multiple channels for public feedback. Public surveys will be developed and findings will be tracked, compiled, and reported to the HMPC. This transparent approach ensures that community input is documented and incorporated into the final Plan.

Finally, RMP will follow the guidance from Element A of FEMA's newly released Local Mitigation Planning Policy Guide, assisting the City in identifying and engaging additional stakeholders such as local agencies, non-profits, and trusted community messengers. By leveraging local partnerships, existing city programs, and popular community events, RMP's outreach strategy will reflect the unique character and needs of the City- ensuring that all voices are heard and that the Plan is truly community-driven.

Output: Community engagement documentation for the LHMP summarizing the feedback from surveys and workshops, which will guide the risk assessment and development of mitigation strategies.

TASK 3: HAZARD IDENTIFICATION

This phase will cover the identification and profiling of hazards, assessing their impacts on economic, social, and physical assets—including critical infrastructure—as well as health, safety, and essential services (community lifelines). It will also involve pinpointing specific areas of vulnerability. The HMPC will review hazards from the 2020 plan and provide valuable insights into historical hazard events, current vulnerabilities (including specific locations), critical assets, and vulnerable populations. As part of this process, the HMPC will review the list of natural hazards, including but not limited to earthquakes, wildfires,100/500-year flooding, localized stormwater flooding, extreme weather events, soil hazards, erosion, landslides, drought, and any other hazards deemed significant by the committee. In addition to natural hazards, the HMPC will consider man-made hazards, such as hazardous material releases, pipeline or storage tank failures, transportation failures, cyberattacks, terrorism, and other human-caused threats. The potential for climate change to increase the frequency or intensity of these hazards will also be evaluated. In March 2021, FEMA, Cal OES, and the California Department of Natural Resources updated the California Adaptation Planning Guide (APG) to help local agencies assess and plan for the impacts of climate change. RMP will ensure that climate change and pollution, particularly their effects on vulnerable populations, are thoroughly analyzed during this update.

RMP will then examine the impacts of past hazards on existing land use patterns to better understand how specific land uses within the City are vulnerable. Additionally, RMP will update and create hazard maps and profile narratives, acquiring and assessing available GIS data, including critical infrastructure and City-owned buildings. Beyond City-owned data, RMP will gather asset inventory data, compiling it into a working GIS database that includes critical facilities, land use, parcels, structures, and population, all categorized by type of use (e.g., residential, commercial, industrial).

Rather than using HAZUS for developing hazard profiles, RMP will rely on existing data sources such as FEMA flood insurance studies, USGS ground acceleration maps, and fire hazard risk maps. FEMA has provided several tools for LHMP mapping, which RMP has found to be more accessible and adaptable to specific jurisdictional needs. Plans developed using these tools, instead of HAZUS, have consistently received approval from Cal OES and FEMA. However, if the

City prefers to use HAZUS, RMP can adapt the approach to incorporate both HAZUS and other data sources.

This phase will focus on identifying the best available data for each hazard, assessing the City's vulnerability, and identifying any data gaps. As part of the hazard identification process, RMP will guide the team in considering vulnerable populations for each natural hazard. These discussions will identify City assets and vulnerable populations that could be impacted by potential hazard events. The outcomes of these discussions will directly shape the LHMP hazard profiles and proposed mitigation actions. The HMPC will rank hazards based on historical data, funding and mitigation capabilities, potential loss estimates, damage to critical infrastructure, and frequency of occurrence. Each hazard profile will document past occurrences, the nature, location, and magnitude of natural, technological, and human-induced hazards affecting the planning area.

RMP will also review existing City plans to integrate relevant information into the hazard profiles. Local comprehensive plans, land use plans, capital improvement plans, and flood ordinances will also be reviewed for hazard provisions. If other planning efforts are underway, RMP will evaluate if they contain relevant information that can be incorporated into the Plan. The Plan will also justify the exclusion of any hazards widely acknowledged to be present in the planning area but deemed non-critical. As outlined in DMA 2000 regulations, the primary objective is to utilize existing data where available. During this process, any identified data gaps will be documented, with recommendations for addressing these gaps included in the Plan's mitigation strategies.

Output: A list and profiles of the hazards that are relevant to the City and will be included in the LHMP.

TASK 4: RISK AND VULNERABILITY ASSESSMENT

Once hazards have been identified and ranked, RMP will prepare the vulnerability and capability assessments necessary to complete the risk assessment. RMP will collaborate with the HMPC and facilitate meetings to utilize the best available hazard and inventory data, including GIS data.

The Vulnerability Assessment will determine the potential impacts of identified hazards on the City. RMP will create an asset inventory by quantifying the number of City-owned buildings and asset values within various hazard zones, assessing what proportion of the City is represented. The asset inventory will incorporate data from the HMPC, census records, and resources from County, State, and Federal agencies.

The vulnerability assessment will also evaluate the actual or assessed values of vulnerable facilities, repetitive losses, critical facilities at risk, natural and cultural resources at risk, growth and development trends, and loss estimates for each hazard. In addition to this, RMP will review existing studies, reports, and plans; document disaster declarations; and address NFIP-insured structures and properties that have experienced repetitive flood damage.

After completing the asset inventory, RMP will develop loss estimates for the City's assets using FEMA's standardized loss estimation models, which project potential losses from natural hazards. These estimates will consider:

- Physical damage: to residential and commercial buildings, schools, critical facilities, and infrastructure.

- Economic losses: including job loss, business interruptions, repair, and reconstruction

costs.

- Social impacts: such as the need for shelters and medical aid.

This task will identify which assets are most vulnerable and which hazards are likely to result in the greatest potential losses. The outcome will be a comprehensive loss estimate (Vulnerability Assessment) for each hazard and each asset, detailing potential damage, economic loss, and associated consequences.

As part of the vulnerability assessment, RMP will also consider the impacts of climate change, changes in land use and development, and shifts in population patterns (e.g., migration, density, and vulnerable population composition). Emphasis will be placed on individuals with access and functional needs, incorporating data specific to vulnerable populations.

A Capability Assessment will also be conducted to inventory the City's existing authorities, plans, policies, and procedures for mitigating the effects of hazards. This will include an evaluation of protective measures under the National Flood Insurance Program (NFIP), building codes, zoning ordinances, ongoing or completed mitigation projects, and established mitigation policies. The capability assessment will examine the fiscal, legal, regulatory, administrative, and technical capacities of participating jurisdictions, including development, and permitting capabilities and adaptive capacities.

To finalize the Risk Assessment, RMP will review land use patterns in the participating jurisdictions and compare them with the hazard profiles developed earlier. This comparison will allow RMP to identify which hazards may influence future growth patterns. The findings will be documented in the final report and used in subsequent HMPC meetings to inform mitigation strategy development.

In accordance with the 2023 Hazard Mitigation Planning Guide, updated LHMPs must address underserved members of the community and those disproportionately affected by disasters. In anticipation of FEMA's requirements, RMP has developed a strategy to help the City identify variables that may increase risk for certain community members [e.g., age, disability, limited-English-proficiency (LEP), location] and incorporate mitigation measures to protect these populations. Additionally, elements from the 2020 Los Angeles County All-Hazards Mitigation Plan (AHMP) and the California State Hazard Mitigation Plan (SHMP) will be used to ensure alignment with County and State efforts.

Output: Comprehensive Vulnerability and Capability Assessment
The output will be a comprehensive Vulnerability and Capability Assessment that includes the asset inventory, loss estimates, climate change considerations, capability assessment, and a final risk assessment. The findings will provide the necessary data to identify the most vulnerable assets, evaluate potential losses, and assess the City's ability to mitigate those risks. It will also set the foundation to propose mitigation strategies for vulnerable populations and ensure the City's efforts align with broader County and State plans.

TASK 5: MITIGATION STRATEGY DEVELOPMENT

To begin this phase, RMP will guide the HMPC in identifying clear goals that define the City's short- and long-term outcomes for the Plan. Once these goals are established, the HMPC will review and update existing mitigation strategies, identify new mitigation projects, and ensure that any vulnerabilities or gaps in current efforts are addressed.

A key focus of this process is a comprehensive review that incorporates new data, processes, participating jurisdictions, and mitigation strategies. RMP will document the City's existing mitigation resources, including fire protection, backup generators, seismic retrofits, structural improvements, and flood channels. This assessment will help determine how well current measures align with updated hazard risks and where additional efforts are needed.

During this phase, RMP will lead a team of qualified individuals—including engineers with hazard mitigation and emergency planning experience, along with knowledgeable agency representatives—to brainstorm potential mitigation projects and actions. This process will be informed by hazard profiles, loss estimates, and best practices from state and federal guidelines. Particular attention will be given to integrating these strategies with the City's Emergency Operations Plan, Safety Element, and other relevant planning efforts to ensure consistency and effectiveness. Additionally, RMP will facilitate discussions on mitigation actions specifically aimed at protecting vulnerable populations. In accordance with the 2023 FEMA Local Hazard Mitigation Plan Guide, the team will develop targeted strategies to close identified gaps and ensure these communities are actively involved in both planning and implementation. Finally, the meeting will focus on identifying mitigation actions that enhance public safety, protect critical infrastructure, and strengthen the City’s overall resilience to disasters

RMP will then conduct a qualitative Benefit-Cost Review (BCR) to prioritize mitigation recommendations for implementation, with a particular emphasis on those actions that can enhance business resilience. The prioritization process will consider the cost-effectiveness of each recommendation, factoring in both monetary and non-monetary costs and benefits associated with each action. To facilitate the review, the following items will be discussed for each mitigation recommendation:

- How feasible is the action?
- How will the action be funded?
- How large an area is impacted?
- How many people will benefit from the action?
- How critical are the facilities that benefit from the action?
- Will this action be acceptable to the public?
- Does it make sense environmentally to perform the action?

Additionally, the strategy will address mitigation measures across multiple departments and clearly define responsibilities. A cost estimate on a specified comparative cost scale will also be prepared by the HMPC as needed so that the mitigation actions can be compared and prioritized. After each recommended action is prioritized, RMP will create a draft mitigation strategy to present to the HMPC. Included in the mitigation strategies will be the identification of the party responsible for administering each action, expected timelines for completion, and specific grants that may be available to fund the proposed mitigation projects. If any mitigation actions do not currently have funding or planned funding, these will be flagged and brought to the attention of City personnel.

In addition, a method and schedule for plan review and maintenance will be developed, along

with information on how the City will continue to engage the public, including local businesses, in mitigation planning throughout the life cycle of the Plan. Once the draft mitigation strategy is complete, a matrix will be developed summarizing mitigation actions, priority, responsible party or parties, funding mechanisms, benefit/cost ratio, and technical feasibility. This will be submitted to the HMPC for approval. Following the approval of the mitigation strategy, RMP will be available to present the information at the public workshop.

Output: A prioritized list of mitigation actions, including cost estimates and implementation timelines, ready for incorporation into the LHMP.

TASK 6: PLAN DRAFTING AND REVIEW

Using the information gathered during previous HMPC meetings, RMP will prepare the first draft of the LHMP. This draft will consolidate all relevant data, comments, and reports from earlier phases. To meet DMA 2000 requirements, the document will detail the entire planning process, define the planning area, list participants and their roles, describe the public participation methods employed, and explain the decision-making and prioritization processes. The draft will comply with all state and federal requirements, including those outlined in 44 CFR 201.4 and CPG 101, and will thoroughly document the mitigation planning process.

Once the Draft Plan is complete, RMP will coordinate with City personnel to establish a review period during which HMPC members can review the LHMP and provide suggested revisions. After receiving and incorporating all HMPC feedback, RMP will prepare a presentation to showcase the Public Review Draft in a public forum. RMP will work with the City to determine where the public can access the draft, using the City's website, newsletters, or distribution lists. The public review period will be set according to staff preferences and scheduling considerations. RMP also plans to present the draft to the City Council at appropriate meetings, inviting questions, comments, and feedback from the public and elected or appointed officials. After the public review period, all comments will be compiled and incorporated into the plan as deemed appropriate

Output: A draft LHMP document, ready for internal review by the City and external review by FEMA.

TASK 7: FEMA REVIEW AND PLAN FINALIZATION

RMP will submit the draft LHMP to FEMA and work with the City to respond to any feedback received, making necessary revisions to ensure FEMA approval. RMP will review FEMA's comments carefully and coordinate with the City to determine the best course of action to address any concerns or revisions. This may involve updating sections of the plan, clarifying mitigation strategies, or providing additional supporting documentation. RMP will then submit the revised LHMP to FEMA for final review. Once FEMA provides approval, the plan will be finalized and prepared for adoption by the City.

Output**:** A final LHMP document, incorporating all required revisions and ready for adoption by the City.

TASK 8: PLAN ADOPTION AND IMPLEMENTATION SUPPORT

This phase includes developing both an editable Microsoft Word version and a PDF of the FEMA-approved final plan, as well as providing one professionally bound hard copy. RMP will also prepare adoption language for City Council proceedings. Additionally, RMP will assist City staff in

obtaining the "Approval Pending Adoption" letter from FEMA and other regulatory agencies and will support the City in the final adoption proceedings.

RMP will also provide guidelines to the City and relevant stakeholders for maintaining the Plan throughout the five-year update cycle and beyond. The maintenance plan will designate overall responsibility for Plan monitoring and implementation. RMP will outline how mitigation strategies can be implemented at various levels of government and integrated into other planning documents, providing examples. To ensure a clear understanding of FEMA's expectations, RMP will detail the maintenance requirements specified by FEMA, ensuring the Plan remains viable even if responsibilities within the City shift. Finally, RMP will distribute the Plan to the HMPC and the required local, state, and federal agencies.

Output: Confirmation of plan adoption and an implementation plan detailing the next steps for mitigation actions.

QUALITY CONTROL/ASSURANCE

RMP has established a rigorous, multi-layered quality control process specifically designed for the development and updating of Local Hazard Mitigation Plans (LHMPs). These procedures, refined through years of experience, are integrated into every phase of the planning process to ensure compliance with CalOES and FEMA requirements, adherence to the approved scope, and alignment with the City's expectations.

From the outset, project team members develop draft materials that reflect the scope of work and meet regulatory standards. Each component- such as hazard profiles, vulnerability assessments, mitigation strategies, and outreach materials- is then carefully reviewed by a senior technical staff member who is not directly involved in content development. This independent review ensures objective analysis and unbiased feedback.

Throughout the process, RMP shall maintain clear and consistent communication, both internally and with the City, to maintain alignment on deliverables, expectations, and timelines. Comments from the quality control reviewer are addressed through an iterative feedback loop until the content meets internal quality standards. Once refined, the Project Manager conducts a final review to confirm the deliverables are complete, accurate, and ready for submission.

RMP's approach is further strengthened by the active involvement of senior staff, who provide strategic oversight and technical guidance, as well as by diligent monitoring of budget and schedule. This allows the team to anticipate and respond to changes quickly, avoid delays or cost overruns, and ensure a high level of quality in all deliverables.

By embedding these quality control practices into the core of the planning process, RMP consistently delivers high-quality, compliant, and actionable LHMPs tailored to the unique needs of each community.

EXHIBIT "A-I"
FEDERALLY REQUIRED PROVISIONS FOR SERVICES

The Consultant shall comply with all federal requirements applicable to contractors under the FEMA Hazard Mitigation Assistance (HMA) Program and Policy Guide (March 2023) and related statutes/regulations, including but not limited to the following:

Non-Discrimination Compliance
Consultant shall not discriminate in the performance of this contract on the basis of race, color, national origin, sex, age, disability, or other protected classes, in accordance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act, and related federal statutes and regulations. *(HMA Guide Part 4, Section M.1, p. 99)*

Conflicts of Interest
Consultant shall avoid organizational conflicts of interest and shall not engage in actions creating the appearance of impropriety in the performance of services. Consultant must disclose any potential conflicts to the City and comply with 2 CFR § 200.318(c)(1). *(HMA Guide Part 4, Section M.2, p. 100 and M.3.7, p. 108)*

Suspension and Debarment
Consultant must certify that neither it nor its principals are suspended, debarred, or otherwise excluded from participation in federal assistance programs or activities, in accordance with 2 CFR Part 180 and 2 CFR § 200.214. *(HMA Guide Part 4, Section M.3.2, p. 105)*

Prohibition on Certain Telecommunications and Video Surveillance Equipment
Consultant shall not use covered telecommunications equipment or services, as defined by Section 889 of the National Defense Authorization Act of 2019 (Public Law 115-232), in any equipment, system, or service used to fulfill this contract. *(HMA Guide Part 4, Section M.3.3, p. 106)*

Required Federal Contract Clauses
Consultant shall adhere to the contract clauses required by 2 CFR Part 200, Appendix II, including but not limited to termination for cause/convenience, equal employment opportunity, Davis-Bacon Act (if applicable), Contract Work Hours and Safety Standards Act, and Clean Air Act compliance. *(HMA Guide Part 4, Section M.3.5, p. 107)*

Environmental and Historic Preservation Compliance
Consultant shall cooperate with the City in ensuring compliance with applicable environmental and historic preservation (EHP) requirements if applicable, including the National Environmental Policy Act (NEPA) and National Historic Preservation Act (NHPA). Consultant shall provide necessary documentation and technical support for FEMA EHP review if applicable. *(HMA Guide Part 4, Section G, p. 82 onward)*

Documentation and Record Retention
Consultant shall maintain all books, records, and supporting documents related to performance of this contract for a minimum of three (3) years after final grant closeout (or longer if required by law) and make such records available for inspection by the City, State, FEMA, or other authorized entities. *(HMA Guide Part 4, Section M.3.6, p. 108; Part 9, pp. 171–181)*

Duplication of Benefits
Consultant shall ensure that services or benefits provided under this contract do not duplicate

assistance received from any other federal, state, or private source. *(HMA Guide Part 4, Section M.7, p. 110)*

Cost Principles and Allowability
Consultant shall ensure that all invoiced costs are allowable, allocable, and reasonable under 2 CFR Subpart E (Cost Principles), and must provide sufficient documentation to support reimbursement eligibility. *(HMA Guide Part 4, Section K.1, p. 92; Part 8, Section H, p. 163)*

Audits and Access to Records
Consultant acknowledges that records may be subject to audit under the Single Audit Act (2 CFR Part 200 Subpart F) and agrees to provide access to the City, State, FEMA, DHS Office of Inspector General, and the Government Accountability Office for audit inspection purposes. *(HMA Guide Part 9, Section H, pp. 188–190)*

Remedies for Non-Compliance
Consultant acknowledges that failure to comply with federal requirements may result in suspension of payments, contract termination, or other remedies as provided under 2 CFR § 200.339. *(HMA Guide Part 8, Section K, pp. 164–169)*

Program Fraud and False Claims Act
Consultant acknowledges liability under the Program Fraud Civil Remedies Act of 1986 and False Claims Act for false or fraudulent statements or claims made under this contract.
(HMA Guide Part 8, Section J, pp. 163–164)

EXHIBIT "B"
SCHEDULE OF SERVICES

The schedule of services is summarized below:

Kickoff Meeting	September 2025
Hazard Identification/Profiling	September 2025
Public Outreach Meetings	September 2025 - March 2026
Vulnerability and Risk Assessment	October 2025
Draft Mitigation Measures	November - December 2025
Drafting of LHMP	November - December 2025
HMPC Review of Draft/Plan Revisions	January - February 2026
Public Meetings to Present Final Draft Plan	March 2026
Submit Plan to CalOES/Revisions	April 2026
Submit Plan to FEMA	July 2026
Present FEMA Approved Plan to City	August - September 2026
Project Closeout	September 2026

EXHIBIT "C"
COMPENSATION

The project cost shall not exceed $66,653. The Consultant shall submit monthly invoice summaries identifying work completed, which must align with the documentation and cost requirements outlined in the attached FEMA Hazard Mitigation Assistance Program and Policy Guide, including itemized expenses, supporting documentation, and compliance with federal cost principles to ensure eligibility for reimbursement.

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9G.**

TO: Mayor and Members of the City Council

SUBJECT: Resolution for Highway Permit for Temporary Street Closure

FROM: Steve Valdez, Acting Planning Manager
Sal Lopez, Interim Community Development Director

REVIEWED AND APPROVED BY:
Melissa Burke, Deputy City Manager
Jamie Murguia, Finance Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:
Staff recommends that City Council:

1. Adopt Resolution No. 25-3065, A Resolution of the City Council of the City of Artesia, California, approving a Highway Permit for the temporary closure of a portion of Ashworth Avenue between Devlin Avenue and Clarkdale Avenue pursuant to Vehicle Code Section 21101(e) in connection with the approval of the Artesia D.E.S. Portuguese Hall - Popular Saints Festival to be held on Saturday, September 20, 2025; and
2. Make a Determination of Exemption under CEQA Pursuant to Section 15301(c) Existing Facilities (Class 1) of the CEQA Guidelines.

BACKGROUND:
The Artesia D.E.S. Portuguese Hall (the "Permittee") has submitted a Highway Permit and a Facility Use Permit application to temporarily close a small portion of Ashworth Avenue in front of the Artesia D.E.S. Hall in conjunction with the commencement of its Popular Saints Festival to be held on Saturday, September 20, 2025. The portion of Ashworth Avenue to be closed is illustrated on the map submitted in the application. The street closure will commence at 8:00 a.m. on Saturday, September 20, 2025 and will terminate at 12:00 a.m. on Sunday, September 21, 2025.

ANALYSIS:
Street Closure Resolution Pursuant to the Vehicle Code California:
Vehicle Code Section 21101(e) provides that a city may by resolution temporarily close all or a portion of any street in its jurisdiction, for "celebrations, parades, local special events and other purposes, when, in the opinion of local authorities having jurisdiction or a public office or employee that the local authority designates by resolution, the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing." The temporary closure of a portion of Ashworth Avenue for the Annual Popular Saints Festival is within the permissible scope of this Section because the temporary closure is for a special temporary event occurring within the City. Attached is Resolution No. 25-3065 that will authorize the proposed temporary street closure pursuant to Section 21101(e) of the Vehicle Code.

Evaluation of Application for Street Closure:

City Staff has reviewed the Highway Permit Application and the elements of the proposed activities and has determined that the proposed activities are exempt from review under the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guideline Section 15301(c) (Class 1 Exemption). The proposed Annual Popular Saints Festival Procession involves minor and temporary alterations to the vehicular use of a public street in connection with special event held in the City. The small segment of Ashworth Avenue to be closed to vehicular traffic, which will occur for a short period commencing at 8:00 a.m. on Saturday, September 20, 2025, and concluding at 12:00 a.m. on Sunday, September 21, 2025, is not anticipated to create any significant impact to vehicular traffic or parking in the City. This is because persons seeking to obtain access to residences and property along Ashworth Avenue will be able to do so from other streets or from portions of Ashworth Avenue that will not be closed. In addition, City staff finds that there is no substantial evidence of any potential significant effect from the approval of the Highway Permit or from the activities to be allowed by the Highway Permit. Therefore, City staff recommends that the City Council find that the proposed activities are exempt from CEQA.

City Staff has reviewed the proposed temporary closure and finds that the elements of the proposed events will not create an unsafe traffic condition and that these activities are proposed to be undertaken in a manner safe for pedestrians, event participants and the vehicular traffic. The Highway Permit Application includes a provision that releases the City from liability and requires the Permittee to assume all risk of injuries and property damage. City Staff recommends that the Permittee obtain, maintain and provide proof of minimum commercial general liability policy with a minimum general aggregate of two million dollars ($2,000,000.00) to cover personal injury and property damages related to the Artesia D.E.S. Portuguese Hall - Annual Popular Saints Festival event.

FISCAL IMPACT:
There is no fiscal impact to the City associated with the approval of Resolution No. 25-3065. The applicant will be paying all costs associated with the Highway Permit, including staff time for the set up of the closure.

RECOMMENDED COUNCIL ACTION:
Staff recommends that City Council:

1. Adopt Resolution No. 25-3065, A Resolution of the City Council of the City of Artesia, California, approving a Highway Permit for the temporary closure of a portion of Ashworth Avenue between Devlin Avenue and Clarkdale Avenue pursuant to Vehicle Code Section 21101(e) in connection with the approval of the Artesia D.E.S. Portuguese Hall - Popular Saints Festival to be held on Saturday, September 20, 2025; and
2. Make a Determination of Exemption under CEQA Pursuant to Section 15301(c) Existing Facilities (Class 1) of the CEQA Guidelines.

Attachments

Resolution 25-3065.pdf
Highway permit application.pdf

RESOLUTION NO. 25-3065

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING A HIGHWAY PERMIT FOR THE TEMPORARY CLOSURE OF A PORTION OF ASHWORTH AVENUE BETWEEN DEVLIN AVENUE AND CLARKDALE AVENUE PURSUANT TO VEHICLE CODE SECTION 21101(E) IN CONNECTION WITH THE APPROVAL OF THE ARTESIA D.E.S. PORTUGUESE HALL – POPULAR SAINTS FESTIVAL TO BE HELD ON SATURDAY, SEPTEMBER 20, 2025

THE CITY COUNCIL OF THE CITY OF ARTESIA DOES HEREBY FIND, ORDER AND RESOLVE AS FOLLOWS:

Section 1. The Artesia D.E.S. Portuguese Hall, a non-profit organization, has submitted an application for a Highway Permit to conduct its Annual Popular Saints Festival (the "Event") on a portion of Ashworth Avenue between Devlin Avenue and Clarkdale Avenue in the City of Artesia on Saturday, September 20, 2025, from 8:00 a.m. to 12:00 a.m. The street closure would commence on Saturday, September 20, 2025, at 8:00 a.m. and terminate on Sunday, September 21, 2025, at 12:00 a.m. The proposed location of the street closure is illustrated on the map submitted with the Highway Permit application.

Section 2. California Vehicle Code Section 21101(e) provides that a city may by resolution temporarily close all or a portion of any street in its jurisdiction, for "celebrations, parades, local special events and other purposes, when in the opinion of local authorities having jurisdiction or a public officer or employee that the local authority designates by resolution, the closing is necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing." The temporary closure of a portion of Ashworth Avenue for the Event is within the permissible scope of this section because the temporary closure is for a special temporary event occurring within the City.

Section 3. City staff has reviewed the Highway Permit and the Facility Use Permit application and the elements of the proposed activity and has determined that the proposed activity is exempt from review under the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guideline Section 15301(c) (Class 1 Exemption). The proposed Event involves a minor and temporary alteration to the vehicular use of public streets in connection with a special event held in the City. The small segment of Ashworth Avenue to be closed to vehicular traffic, which will occur for an 18-hour period commencing on a Saturday at 8:00 a.m. and ending on Sunday at 12:00 a.m., is not anticipated to create any significant impact to vehicular traffic or parking in the City because persons living on Ashworth Avenue will be able to access their homes and properties from other streets. In addition, there is no substantial evidence of any other potential significant effect from the approval of the Highway Permit or from the proposed activity to be allowed by the Highway Permit. The City Council has reviewed the City

Staff's determination of exemption, and based on its own independent judgment, concurs in the staff determination of exemption.

Section 4. City Staff has reviewed the proposed temporary closure a portion Ashworth Avenue and the proposed location of the Event and finds that all of the elements of the proposed Event will not create an unsafe traffic condition and that these activities are proposed to be undertaken in a manner safe for pedestrians, event participants and the vehicular traffic. The City Council has reviewed City Staff's findings, and based on its own independent judgment, concurs in the staff findings.

Section 5. Based on all the evidence in the record of this matter, the City Council hereby approves Artesia D.E.S. Portuguese Hall application for a Highway Permit, subject to the terms and conditions of that Permit and on the basis that Artesia D.E.S. Portuguese Hall will obtain and maintain for the duration of the Event a commercial general liability policy with a minimum general aggregate limit of Two Million Dollars ($2,000,000).

Section 6. Pursuant to California Vehicle Code Section 21101(e), the City Council hereby confirms and approves the temporary closure of a portion of Ashworth Avenue between Devlin Avenue and Clarkdale Avenue in the City of Artesia commencing on Saturday, September 20, 2025, at 8:00 a.m. and terminating on Sunday, September 21, 2025, at 12:00 a.m., or for such longer period of time on that day as determined necessary by City staff or the Sheriff's Department to maintain the safety of persons attending the Event and to set up and take down traffic barriers.

Section 7. The City Clerk shall certify the passage and adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 8th day of September 2025.

_____
ALI TAJ, MAYOR

ATTEST:

_____
JENNIFER ALDERETE, CITY CLERK

City of Artesia

18747 Clarkdale Ave. Artesia California 90701- (562)865-6262 – FAX (562) 865-6240

HIGHWAY PERMIT

(Construction Work, Excavations and Enchroachments, Flagpoles, Moving Permits, News Racks, Overhead Structures, outdoor Sidewalk Dining)

Name of Applicant: Artesia DES Phone: _____

Business Address: 11903 Ashworth Street, Artesia, Ca 90701
(Street) (City) (State) (Zip Code)

Home Address: _____
(Street) (City) (State) (Zip Code)

Project Location: Ashworth Street Between Devlin and Clarkdale

Describe proposed Project and attach maps, drawings and any necessary documentation

See attached for details

IMPORTANT

Any false or misleading information shall be grounds for denying this application.

I fully understand that in the event I am issued a permit that I assume the risk of personal injury, death or property damage. I hereby acknowledge that I agree to assume any such risks. I hereby release, discharge and agree not to sue the City of Artesia for any injury, death or damage to or loss of personal property arising out of, or in connection with this permit, including the active or passive negligence of the City of Artesia.

In consideration for being granted a permit, I hereby agree, for myself. My heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of Artesia from any and all claims, demands or suits arising out of or in connection with this permit.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL.

8/18/25

(Applicant Signature and Date)

(For Department Use Only)

Permit Fee: _____

Street Closures

- An applicant must be submitted at least thirty (30) days in advance and may be made up to ninety days (3 months) in advance of the activity. Permit fee is $100.00.

- The applicant must be a non-profit organization registered with the State of California, or by laws which clearly state the objectives of the organization are of a non-profit, non-commercial nature.

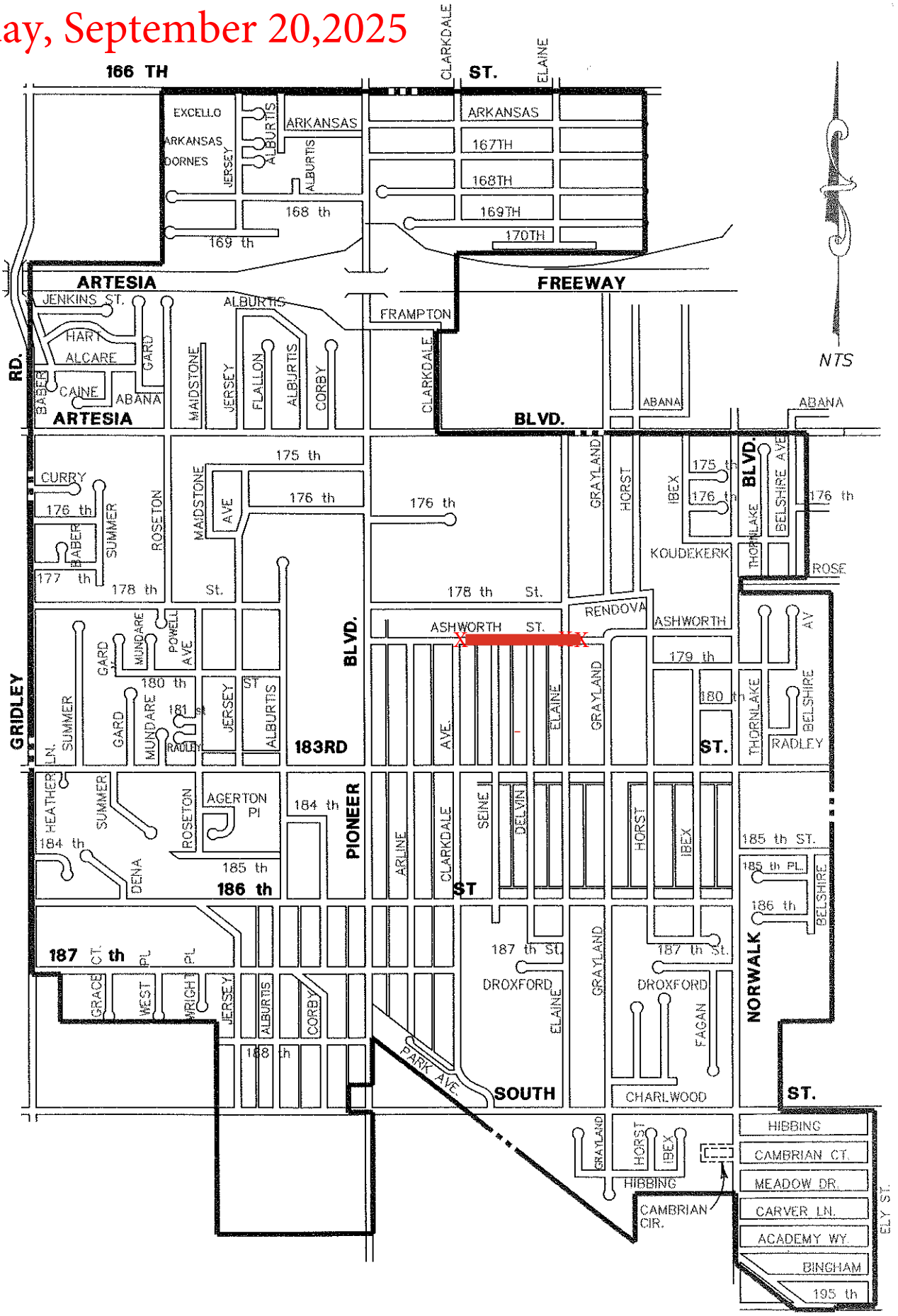
- The applicant must provide specific information as to the subject closure, the number of traffic lanes involved, and thee duration of the closure.

- Applications are subject to City Council approval.

- The applicant shall be required to post reasonable security deposit and pay a reasonable fee determined by the City to defray the cost of furnishing adequate traffic control, law enforcement, public works staff and equipment, supplies needed, etc. **COSTS ARE NON-NEGOTIABLE**

CITY OF ARTESIA

Saturday, September 20,2025



CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9H.**

TO: Mayor and Members of the City Council

SUBJECT: Resolution Regarding Amended and Restated Joint Exercise of Powers Agreement With Gateway Region Integrated Regional Water Management Authority

FROM: Karen Lee, Special Projects Manager

REVIEWED AND APPROVED BY:
Melissa Burke, Deputy City Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:
Staff recommends the City Council adopt Resolution No. 25-3066, approving the Amended and Restated Joint Exercise of Powers Agreement for the Los Angeles Gateway Region Integrated Regional Water Management Authority.

BACKGROUND:
At its August 13, 2012, regular meeting, the City Council approved Resolution No. 12-2318, approving a Joint Exercise of Powers Agreement (the Agreement) between the City of Artesia ("City") and the Los Angeles Gateway Region Integrated Regional Water Management Authority (GWMA). The GWMA was formed in 2007 to address water supply reliability, water quality, stormwater, and flood control in the Gateway Region of Los Angeles County.

The GWMA manages multiple watersheds in the Gateway Cities region and is comprised of various cities, water agencies and the Port of Long Beach. Additionally, the Joint Powers Authority (JPA) fulfills State law requirements to integrate watershed activities such as water supply, recycled water, stormwater, conservation measures, and wastewater.

The City is a voting member of the GWMA and through its membership, receives the following benefits:

- Participation in cost sharing on critical watershed issues and programs across city borders;
- Inclusion in State and Federal grant applications for regional projects;
- Participation in information sharing and the development of regional best practices; and
- Administrative support to meet State requirements as a whole region instead of individually.

ANALYSIS:
Since its inception, GWMA's membership has increased, and GWMA's role has evolved significantly. In 2024, GWMA staff and legal counsel provided several updates regarding the proposed modifications to the JPA Agreement. These changes include: board member terms and allowing for up to three alternates; updating the list of members cities/agencies; defining a super-majority vote for certain board actions; and no longer requiring a lead agency to be appointed to conduct the financial/contractual affairs of GWMA (which have been done in-house since 2014).

A draft Amended and Restated JPA Agreement was distributed for review and comment, and a revised draft was presented to the GWMA Board, showing the incorporated members' comments. After discussion, the GWMA Board approved the Amended and Restated JPA Agreement by a super-majority vote during its April 10, 2025, regular meeting. The Agreement is now before the City Council for adoption by approving Resolution No. 25-3066.

FISCAL IMPACT:
There is no impact to the General Fund by adopting Resolution No. 25-3066. The City's annual dues to GWMA are funded entirely by the City's Measure W funds.

RECOMMENDED COUNCIL ACTION:
Staff recommends the City Council adopt Resolution No. 25-3066, approving the Amended and Restated Joint Exercise of Powers Agreement for the Los Angeles Gateway Region Integrated Regional Water Management Authority.

Attachments

Resolution 25-3066.pdf

RESOLUTION NO. 25-3066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT FOR THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY

WHEREAS, the City of Artesia, California (the "Agency") is a "local agency," as defined in the Integrated Regional Water Management Planning Act, California Water Code Section 10530, et seq. ("IRWMPA");

WHEREAS, the Agency is a permittee under the "Waste Discharge Requirements and National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System (MS4) Discharges within the Coastal Watersheds of Los Angeles and Ventura Counties," NPDES Permit No. CAS004004 ("MS4 Permit"), as amended from time to time by the California Regional Water Quality Control Board, Los Angeles Region;

WHEREAS, the Agency is a "public agency," as defined in the Joint Exercise of Powers Act, California Government Code Section 6500, et seq., and is authorized to enter into an agreement to exercise powers common to the member public agencies;

WHEREAS, the Los Angeles Gateway Region Integrated Regional Water Management Authority ("GWMA") was established to operate as a "regional water management group," as defined in and authorized by the IRWMPA, in order to (a) implement a regional water resources management plan that will protect and enhance regional water supplies, and to otherwise further the purposes of the IRWMPA, with respect to the Gateway Region and (b) perform other regional responsibilities for water development and management;

WHEREAS, through the GWMA, participating agencies also cooperate with each other to implement certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the MS4 Permit, and to perform such other responsibilities for water quality;

WHEREAS, on April 10, 2025, the GWMA Board adopted, by a super-majority vote, a proposed amendment to the GWMA's Joint Exercise of Powers Agreement (the "Amended and Restated Agreement") to, among other things, update the purposes of the GWMA relating to the MS4 Permit and to make other changes intended to modernize the governance of the GWMA;

WHEREAS, the proposed Amended and Restated Agreement will take effect upon adoption by a super-majority of the legislative bodies of the GWMA's members; and

WHEREAS, the Agency's legislative body desires to continue participating in the GWMA and to adopt the Amended and Restated Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA DOES HEREBY FIND, ORDER AND RESOLVE AS FOLLOWS:

SECTION 1. Approves the "Amended and Restated Joint Exercise of Powers Agreement for the "Fifth Amended and Restated Joint Exercise of Powers Agreement for the Los Angeles Gateway Region Integrated Regional Water Management Authority," attached hereto as Exhibit "A" to this Resolution and incorporated herein by reference.

SECTION 2. Authorizes the City Manager to execute the Amended and Restated Agreement approved in Section 1.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 8th day of September, 2025.

_____
ALI SAJJAD TAJ, MAYOR

ATTEST:

_____
JENNIFER ALDERETE, CITY CLERK

APPOVED AS TO FORM:

_____
BEST, BEST AND KRIEGER LLP

CITY ATTORNEY

EXHIBIT A

AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT
FOR
THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT
AUTHORITY

AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT
FOR
THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY

THIS AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT ("Agreement"), dated for reference as of April 10, 2025, is entered into by and between the Cities of Artesia, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Compton, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, and Whittier, the Central Basin Municipal Water District, the Long Beach Public Utilities Department (acting through its Board of Public Utilities Commissioners), and the Water Replenishment District of Southern California, all of which are public agencies and/or municipal corporations. Each of the foregoing are sometimes referred to herein as "Member", or collectively as "Members."

RECITALS

(i) In 2007, the cities of Cerritos, Downey, Lakewood, Long Beach, Norwalk, Paramount, Santa Fe Springs, Signal Hill, and South Gate initially entered into a Joint Exercise of Powers Agreement ("Original Agreement") and created the Los Angeles Gateway Region Integrated Regional Water Management Authority ("GWMA"). Since its creation, additional Members, as listed above in the preamble, have been added to the GWMA pursuant to the provisions of the Original Agreement.

(ii) Each Member is a "public agency," as defined in the Joint Exercise of Powers Act, California Government Code Section 6500, et seq., and all are authorized to enter into this Agreement in order to exercise powers common to these public agencies.

(iii) This Agreement creates a public entity, separate from its Members, that is capable of carrying out the purposes of this Agreement.

(iv) Each Member is a "local agency," as defined in the Integrated Regional Water Management Planning Act, California Water Code Section 10530, et seq. ("IRWMPA"). As of the effective date of this Agreement, all Members function within the County of Los Angeles.

(v) It remains the intent of the Members in entering into this Agreement to operate as a "regional water management group," as defined in and authorized by the IRWMPA, in order to (a) implement a regional water resources management plan that will protect and enhance regional water supplies, and to otherwise further the purposes of the IRWMPA, with respect to the Members' jurisdictional areas (collectively, "Gateway Region") and (b) perform other regional responsibilities for water development and management, as described herein.

(vi) All of the cities which are Members are permittees under the "Waste Discharge Requirements and National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System (MS4) Discharges within the Coastal Watersheds of Los Angeles and Ventura Counties," NPDES Permit No. CAS004004 ("MS4 Permit"), as amended from time to time by the California Regional Water Quality Control Board, Los Angeles Region.

(vii) The Members desire to amend and restate the Original Agreement in order to further state their intent to cooperate with each other to implement certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the MS4 Permit, and to perform such other responsibilities for water quality, as described herein.

(viii) The Members acknowledge that the GWMA may contract and cooperate with other regional water management groups and agencies to develop, administer, update, and implement, an Integrated Water Management Plan for the Greater Los Angeles County area.

AGREEMENT

NOW, THEREFORE, in consideration of the promises, terms, conditions and covenants contained herein, the parties agree as follows:

1. Recitals Incorporated. The recitals set forth above, are hereby incorporated by reference and made a part of this Agreement.

2. Purposes. This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act, relating to the exercise of powers common to the Members. The purpose of this Agreement is to jointly exercise the powers set forth herein as to the Gateway Region, and, acting as a "regional water management group," to jointly prepare, contract for the preparation and implementation of, and/or adopt a "regional plan" for the management of water resources, and for implementation and operation of "qualified projects or programs," and/or the preparation of "qualified reports and studies," as those quoted terms are defined in the IRWMPA. In accordance with the IRWMPA, the regional water resources management plan may more specifically address any of the matters set forth and more fully described in California Water Code Section 10540(c) including, but not limited to, the following: ground water management planning; urban water management planning; the preparation of a water supply assessment; the planning, construction or modification of a flood management project; the planning, construction or modification of a water recycling project; the planning, construction or modification of a domestic water supply facility to meet safe drinking water standards; the planning, construction or modification of a drainage water management unit, and/or the implementation of a water conservation program. In addition, the purpose of this Agreement is to implement and from time to time revise certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the MS4 Permit, that have been developed by the Members and to perform such other responsibilities to promote water quality within the Gateway Region. Notwithstanding the citation of specific legal authority for the foregoing, the Authority may exercise any other statutory authority which may now exist or be subsequently enacted to deal with ground water, storm water, water recharge, water recycling, water supply, water storage, water treatment, water drainage, water conservation or any related urban water management subject within the purview of local or regional water agencies and MS4 operators.

3. Establishment. Pursuant to the Joint Exercise of Powers Act, the Original Agreement established a Joint Powers Authority which is a regional water management group and a public entity separate from the parties to this Agreement. The name of the entity is the "Los Angeles Gateway Region Integrated Regional Water Management Authority" and may be referred to as the "Gateway Water Management Authority." The GWMA shall carry out its functions through a Governing Board, as described in this Agreement.

4. Term of Agreement. This amended and restated Agreement is effective as of the latest date by which a super-majority of the Members, acting through their legislative bodies, adopt resolutions approving this amended and restated Agreement and thereafter having executed this Agreement, and shall continue in full force and effect for so long as no less than three (3) such Members remain, or until terminated by unanimous consent, provided that all liabilities of the GWMA have been satisfied and all assets of the GWMA have been distributed. A super-majority for purposes of this Section 4 shall mean the affirmative vote of two-thirds (2/3) of the Members.

5. Restriction on Exercise of Powers. Pursuant to and to the extent required by California Government Code Section 6509, the GWMA shall be restricted in the exercise of its powers to the same extent as the City of Long Beach is restricted in its exercise of powers hereunder; provided that, if the City of Long Beach ceases to be a Member, then the GWMA shall be restricted in its exercise of powers to the same extent as the City of Downey is restricted in its exercise of powers hereunder; in that the aforesaid cities are charter cities with statutory authority over a water supply.

6. Governing Board. The governing body of the GWMA is the Governing Board which is comprised of one representative from each Member, but such representative need not be a member of the legislative body of such public agency if approved by resolution of the legislative body of the Member. The Governing Board shall oversee the activities of the GWMA and shall act consistent with and in furtherance of the purposes of this Agreement and the GWMA.

(a) Appointment. The legislative body of each of the Member shall appoint one member of the Governing Board and may appoint up to three alternate Board members. If neither the Governing Board member nor the Member's alternate(s) can attend a scheduled meeting, one time per year the chief executive (e.g., city manager) or the assistant chief executive of such Member may designate in writing a representative for that meeting who may attend and participate in that meeting as if he or she was a Governing Board member.

(b) Term of Members. Each member and alternate member of the Governing Board serves until removed by the applicable Member's legislative body. Board members and alternates may be removed at any time by the appointing Member's legislative body. Vacancies shall be filled in the same manner as the original appointment.

(c) Compensation. Governing Board members receive no compensation for attending required meetings.

(d) Voting. Each Governing Board member shall have one (1) vote. If a Board member cannot attend a meeting, the alternate attending shall be fully empowered to act as the Governing Board member for the meeting so attended. Actions taken by the Governing Board shall require a majority or super-majority vote as provided below in Section (e).

(e) Quorum. A majority of the Governing Board must be present to constitute a quorum. No action will be valid unless it has received the affirmative vote of the majority of those Governing Board members present, except where a super-majority vote is specified. Where a super-majority vote is specified herein, it shall mean the affirmative vote of two-thirds (2/3) of the Governing Board members present.

(f) Responsibilities. The Governing Board will:

(1) Determine general policy for GWMA activities.

(2) Act on behalf of all Members in adopting strategies to pursue the purposes of the GWMA and implement such strategies.

(3) Approve a budget to expend funds necessary to exercise the powers and achieve the purposes of the GWMA, as set forth in this Agreement, and as otherwise provided by law. A super-majority vote shall be required to adopt a budget or assess the contribution of costs or to purchase or long-term lease any real property.

(4) Ensure that projects and programs that are undertaken are in the best interest of the residents served by the GWMA.

(5) Authorize expenditures of funds in accordance with budget and any purchasing procedures adopted by the Governing Board.

(6) Share costs equally among the Members, except as otherwise provided herein.

(7) Approve or deny applications from local public agencies for admission to the GWMA or expel a member from the GWMA.

(8) Adopt by-laws, rules and regulations governing operations of the GWMA.

(9) Appoint such ad hoc or standing committees of its Members as it may deem appropriate, all in uniformity with the Ralph M. Brown Act (Sections 54950 *et seq.*).

(g) Meetings. The Governing Board shall conduct regular and special meetings in accordance with the Ralph M. Brown Act, commencing with California Government Code Section 54950, or any successor provision thereto. It shall hold at least one (1) regular meeting in each year and such additional meetings as may be necessary to accomplish the purposes specified herein. Regular meetings shall be held at such location as the Governing Board may determine by Resolution. Minutes shall be kept of all meetings of the GWMA and shall be provided to the Members and made available to the public. Meetings shall be conducted in accordance with rules of procedure adopted by the Governing Board (the most current edition of "Roberts Rules of Order" as of the effective date of this Agreement). Except as specifically provided elsewhere in this Agreement, any rule of procedure affecting the order of business may be suspended with the approval of a majority of Board members then voting.

7. Organization.

(a) Officers. The Governing Board shall elect a chair, a vice-chair, treasurer and/or such other officers as the Board shall find appropriate. The Governing Board shall also appoint a secretary, who need not be a member of the Governing Board. Each officer shall serve at the pleasure of the Governing Board. Upon approval by the Governing Board, all contracts, deeds and other official documents on behalf of the GWMA shall be executed by the Chair or the Executive Officer, and attested to by the Secretary and approved as to form by GWMA's legal counsel or other appropriate officer.

(b) Employees. The Governing Board may appoint an Executive Officer, controller, clerk, legal counsel or other employees as it deems appropriate and may establish the duties and compensation of such employees. The Governing Board may choose to utilize the services of employees of the Members by appointing a Lead Agency, as described below, and, if required, compensate the Member accordingly, or may directly appoint and employ its own staff. If the GWMA directly employs employees, the Governing Board shall adopt a personnel system establishing rules and regulations comparable to the public sector generally.

(c) Finances. The Governing Board shall appoint a qualified person to act as the Auditor, who need not be a member of the Governing Board. GWMA shall cause an independent annual audit of the GWMA's finances to be made by a certified public accountant in compliance with California Government Code Section 6505. The Treasurer of the GWMA shall be the depositor and shall have custody of all money of the GWMA received from whatever source. The Auditor of the GWMA shall draw warrants to pay demands against the GWMA when the demands have been approved by the GWMA by its authorized representative pursuant to any delegation of authority by the GWMA. The Treasurer and Auditor shall comply strictly with the provisions of statutes relating to their duties, as set forth in the Joint Exercise of Powers Act. The Governing Board may transfer the responsibilities of Treasurer and/or Auditor to any person or entity as may then be authorized by law.

(d) Consultants. The GWMA is authorized to enter into contracts and pay consultants pursuant to the GWMA's purchasing procedure to perform any work or activity it is empowered to perform hereunder, including the provision of professional, financial, legal, administrative, technical or other services. A consultant may be designated as an officer, including the Executive Officer, of the GWMA.

(e) Lead Agency. The Governing Board may, but is not required to, select from the Members, a Lead Agency for the GWMA. In such case, the Director of Finance of the Lead Agency shall be and act as the Treasurer and Auditor of the GWMA, pursuant to California Government Code Section 6505.6. Pursuant to California Government Code Section 6505.1, the Secretary and Treasurer shall have charge of the property of the GWMA and each shall file an official bond in the penal sum of Ten Thousand Dollars ($10,000.00) or such additional amount as the Governing Board may establish. If a lead agency is selected, by majority vote the Governing Board may change the Lead Agency at any time. In such event, the officers of the new Lead Agency shall serve as the respective officers of the GWMA.

(f) Property of the GWMA. Pursuant to California Government Code Section 6505.6, the Governing Board may designate an officer or employee, or officers and employees, in addition to the Treasurer, to receive, deposit, invest, and disburse the money of the GWMA pursuant to California Government Code Sections 6505.5 and 6509.5. The Governing Board shall fix the amount of the official bond to be filed by each such designee.

8. Powers and Functions as a Regional Water Management Entity. Subject to the limitations set forth herein, the GWMA, acting through its Governing Board, shall have any and all powers commonly held by the Members, necessary or appropriate to fulfill the purposes set forth in Section 2, above, and to implement the agreed upon provisions of the MS4 Permit on behalf of the Members and to otherwise perform the functions and exercise the powers of a regional water management group pursuant to applicable law.

9. Corporate and Political Powers. For purposes of exercising its authority, and subject to the limitations set forth herein, the GWMA shall have all joint powers specified in California Government Code Section 6508 including, but not limited to, any or all of the following:

(a) To exercise the common powers of its Members;

(b) To make and enter into contracts;

(c) To employ agents and employees;

(d) To acquire, construct, manage, maintain or operate any building, structure, work or improvement;

(e) To acquire, hold or dispose of real or personal property;

(f) To incur debts, liabilities and obligations and issue bonds, notes, certificates of participation and other forms or evidence of indebtedness;

(g) To sue and be sued in its own name;

(h) To apply for, accept, receive and disburse grants, loans and other financial aid from any agency of the State of California or the United States of America and to receive donations of property, funds, services and other forms of assistance from persons, firms, corporations or governmental entities;

(i) To obtain insurance for the GWMA and contract for risk management services;

(j) To invest money of the GWMA in the same manner and on the same conditions as local agencies pursuant to California Government Code Section 53601;

(k) To prepare and support legislation related to the purposes of this Agreement;

(l) To adopt rules, regulations, policies, bylaws and procedures for the carrying out of the foregoing powers or necessary for the governing of the operations of the GWMA; and

(m) To exercise all other powers necessary and proper to carry out the provisions of this Agreement.

10. Limitations. The GWMA shall not have the power of eminent domain.

11. Expenditures and Contributions. From time to time, the Governing Board may require Member contributions in order to make expenditures necessary to carry out the purposes and functions of the GWMA which may include, but are not limited to, retention of consultant(s) to conduct studies and prepare plans, reports and designs, and/or provide management services. Contracts over $100,000 shall require a super-majority vote of the Governing Board to approve. Contributions may be assessed against Members on an equal basis, or upon such other basis as may be determined by the Governing Board. Within thirty (30) days of such an assessment by the Governing Board becoming effective, each Member,

shall make the required contribution, provided that any Member not wishing to make such contribution may, in the alternative, withdraw from the GWMA within said period by adopting a resolution of withdrawal by its legislative body and otherwise complying with Section 15.

12. Eligibility for Membership and Admission. Any local public agency that is a member of the Gateway Cities Council of Governments, or that has statutory authority over a water supply with the Gateway Cities Region, may apply to become a member of the GWMA pursuant to an action taken by the legislative body of such public agency and may become a Member upon a super-majority vote of the Governing Board and execution of this Agreement. At the time of approval of admission, the Governing Board may request that the new Member make a payment of any costs incurred by the GWMA to date, to the extent the benefit of those costs will be derived or will continue to be derived after the new Member agency has joined the GWMA.

13. Accounts, Reports, and Audits. The following procedures shall be followed to ensure strict accountability of all funds of the GWMA and to provide for accurate reporting of receipts and disbursements of said funds:

(a) The Auditor shall either prepare or contract with a certified public accountant to prepare an annual audit of the GWMA's accounts and records. The minimum requirements for such audits shall be those prescribed by the State Controller for special districts under California Government Code Section 26909 or successor statute and shall conform to generally accepted accounting principles.

(b) A report of said audit shall be filed as a public record with each Member and with the County Auditor of the County of Los Angeles. Such report shall be filed within twelve (12) months of the end of the fiscal year or years under examination.

(c) Any additional procedures pertaining to accountability of funds and assets of the GWMA, as specified in the Joint Exercise of Powers Act, shall be followed.

14. Obligation for Debts and Liabilities and Distribution of Assets. Except as otherwise provided herein or by applicable law, no Member shall be individually responsible for any of the debts, liabilities or obligations of the GWMA, and all such debts, liabilities and obligations shall exclusively be those of the GWMA.

(a) Indemnification.

(1) Each Member agrees to indemnify, defend and hold the GWMA and all other Members, and employees, officers and agents of the GWMA, free and harmless with respect to any and all claims, liabilities, losses, and damages, including legal fees and expenses, to the extent arising out of or connected with the acts or omissions, or breach or default, of such Member, or any person or entity acting on behalf of such Member, in the performance of any of its obligations under this Agreement.

(2) The GWMA shall indemnify, defend, and hold harmless, jointly and severally, each of its Members and the Members' officers, officials, employees, agents, and representatives with respect to any loss, damage, injury, claim, litigation, or liability, including attorney's fees and costs, arising out of or in any way related to the creation,

operation, functioning, decisions, or actions of the GWMA or the GWMA's officers, officials, employees, agents, or representatives.

(3) The provision of indemnity set forth in this Section shall not be construed to obligate the GWMA to pay any liability, including but not limited to punitive damages, which by law would be contrary to public policy or otherwise unlawful.

(b) Tort Liability. Government Code Section 895.2 imposes certain tort liability jointly upon public agencies solely by reason of such public agencies being parties to an agreement as defined in Government Code Section 895. Therefore, the Member public agencies, as among themselves, pursuant to the authorization contained in Government Code Sections 895.4 and 895.6, each assume the full liability imposed upon it or any of its officers, agents, employees or representatives by law for injury caused by a negligent or wrongful action or inaction, or omission, occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Government Code Section 895.2. To achieve this purpose, each Member public agency indemnifies and holds harmless each other party and the GWMA, for any loss, cost or expense, including reasonable attorney's fees and consultant fees that may be imposed upon or incurred by such other Member public agency or the GWMA solely by virtue of Government Code Section 895.2.

(c) Funds for Defense. Notwithstanding the provisions of paragraphs (a) or (b), above, by a super-majority vote of the Governing Board, the Board may approve the expenditure of GWMA funds to defend, indemnify and hold the GWMA, members of the Governing Board, and/or any employee or agent of the GWMA, free and harmless from claims and liabilities arising in connection with their actions taken in good faith, and while within the scope of their duties being performed on behalf of the GWMA.

(d) Self-Insure. The GWMA may self-insure or purchase insurance, and/or-, require the Members to self-insure or purchase insurance, in order to comply with any of the defense and indemnity requirements herein.

(e) Privileges and Immunities. All of the privileges and immunities from liability, exemptions from laws, ordinances, and rules, all pension, relief, disability, worker's compensation, and other benefits which apply to the activity of officers, agents, or employees of any Member when performing their respective functions within the territorial limits of the Member, shall apply to them to the same degree and extent while engaged in the performance on any of their functions and duties extraterritorially hereunder.

15. Withdrawal by a Member. Subject to the provisions of this section, any Member may withdraw from the GWMA by providing the Governing Board no less than thirty (30) days prior written notice including a copy of the initiating resolution by the legislative body of the withdrawing Member. The withdrawing Member shall pay all unpaid contributions that were approved by the Governing Board more than one hundred twenty (120) days prior to the date of the notice of withdrawal. No Member may withdraw unless and until it has satisfied any and all outstanding contractual obligations, or other indebtedness for which such Member would otherwise be obligated, in whole or in part, to pay. "Outstanding contractual obligations" includes the obligations for payments on contracts which the GWMA has entered into and are legally binding but where additional services will be performed in the future, until the contract has been fully performed.

16. Effect of Termination. Upon termination of this Agreement by the GWMA, all of the existing assets shall be divided and distributed for public purposes in such manner as shall be determined by a super-majority vote of the Governing Board provided, however, that this Agreement and the Governing Board shall continue to exist for the purposes of disposing of all claims, administering the distribution of assets, and performing any other functions necessary to conclude the affairs of the GWMA. This Agreement may not be terminated so long as the GWMA has any outstanding contractual obligations or other indebtedness.

17. Notices. Notices permitted or required to be sent pursuant to this Agreement shall be sent by registered mail, return receipt requested, or reputable overnight delivery service, addressed as follows:

> To Member public agencies at each Member public agency's official business address, personally addressed to that agency's Governing Board member;
>
> To the GWMA at 16401 Paramount Boulevard, Paramount, California 90723. This address shall be the GWMA's official business address. This address may be changed by approval of the Governing Board and the giving of written notice to each Member at their official business address.

18. Amendment. Except for amendments that change the GWMA's powers, duties, indemnification requirements, or financial responsibilities, this Agreement may be amended by a super-majority vote of the Governing Board. Otherwise, this Agreement may be amended by a majority vote of the Governing Board and by a majority vote of the Members acting by resolution of their legislative bodies.

19. Legal Actions.

(a) Remedies. The GWMA is hereby authorized to take any and all legal or equitable actions, including but not limited to, seeking an injunction and/or specific performance, necessary or permitted by law, to enforce this Agreement.

(b) Applicable Law and Forum. The laws of the State of California shall govern the interpretation and enforcement of this Agreement, without regard to conflict of law principles. Legal actions must be instituted and maintained in the Superior Court of the County of Los Angeles, State of California, in any other appropriate court in that county, or in the Federal District Court in the Central District of California.

(c) Acceptance of Service of Process. In the event that any legal action is commenced against the GWMA, service of process on the GWMA shall be made by personal service upon the Executive Officer or Secretary of the GWMA, or in such other manner as may be provided by law.

(d) Waivers. All waivers of any term or condition of this Agreement shall be in writing. No waiver of any term or same term or condition at a different time.

20. Liberal Construction; Severability. In the event of any litigation over the meaning of this Agreement or the GWMA of any agency of the GWMA, this Agreement shall be

liberally construed to effectuate its purposes. Should any part, term or provision of this Agreement be decided by any court of competent jurisdiction to be illegal or in conflict with any law of the State of California or federal law, or otherwise be rendered unenforceable or invalid, the validity of the remaining portions and/or provisions shall not be affected thereby.

21. Conflicts of Interest. No officers, official, or employee of the GWMA shall have any financial interest, direct or indirect, in the GWMA nor shall any such person participate in any decision relating to the GWMA which affects his or her financial interests, in violation of any State law or regulation.

22. Books and Records. All books, records, accounts, and documents of the GWMA shall be available at any reasonable time to the Directors and, to the extent provided by the California Public Records Act (Government Code Section 7920.000, *et seq.*) shall be public records. This Section does not authorize the release of any confidential records which are exempt from disclosure under the California Public Records Act or other applicable law or regulations.

23. Principal Office. The principal office of the GWMA shall be that of the office of the Executive Officer or as from time to time designated by the Board.

24. Successors. This Agreement shall be binding upon all Members and shall inure to the benefit of the successors of each of the Members provided, however, that no Member may assign any right or obligation under this Agreement without the written consent of the Governing Board.

25. Effectuate Counterparts. This Agreement may be executed in counterparts, which together shall constitute the same and entire agreement.

26. Filing with Secretary of State. The Executive Officer of the Governing Board is directed to file with the office of the California Secretary of State and State Controller a notice of adoption or amendment of this Agreement within thirty (30) days after the effective date of such adoption or amendment, as required by California Government Code Sections 6503.5 and 6503.6 and shall file all other official notices as may be required by law.

27. Entire Agreement. This Agreement constitutes the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and amends, replaces, and supersedes all other prior or contemporaneous oral or written understandings and agreements of the parties.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, each of the parties hereto have caused this Agreement to be executed and attested by its duly authorized officers as of the dates set forth below.

_____
(signature)

Name: ABEL AVALOS

Title: CITY MANAGER

City/Agency Name: CITY OF ARTESIA, CALIFORNIA

ATTEST BY:

_____
(signature)

Name: JENNIFER ALDERETE

Title: CITY CLERK

APPROVED AS TO FORM BY:

_____
(signature)

Name: BEST, BEST AND KRIEGER LLP

Title: CITY ATTORNEY

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9I.**

TO: Mayor and Members of the City Council

SUBJECT: Agreement With the County of Los Angeles for a Joint Traffic Signal Synchronization Project on Norwalk Boulevard, San Antonio Drive, and Pioneer Boulevard From Beverly Boulevard to Carson Street

FROM: Ernesto Sanchez, Public Works Manager

REVIEWED AND APPROVED BY:

Jamie Murguia, Finance Manager
HongDao Nguyen, City Attorney
Melissa Burke, Deputy City Manager
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council approve the agreement with the County of Los Angeles in the amount of $147,000, and authorize the City Manager to execute, including amendments up to the 15% contingency and make amendments that do not change the contract amount.

BACKGROUND:

In 1988, the Los Angeles County Board of Supervisors instituted the Countywide Traffic Signal Synchronization Program (TSSP) to improve mobility on congested local highways and streets. Under TSSP, Los Angeles County Public Works partners with local jurisdictions, the California Department of Transportation (Caltrans), and the Los Angeles County Transportation Authority (Metro) to implement operational improvements to traffic signals on major streets in Los Angeles County. Los Angeles County Public Works has completed 39 TSSP projects along congested routes and estimate that the improvements have saved motorists 31.9 million travel hours, 38.6 million gallons of fuel, and 10,100 tons of pollutants to date. Additionally, the County estimates that travel times have reduced by as much as 29 percent.

Los Angeles County Public Works plans to implement a new TSSP project along Norwalk Boulevard, San Antonio Drive, and Pioneer Boulevard between Beverly Boulevard to Carson Street. The project would improve timing at 55 intersections with traffic signals and would be a joint effort between Los Angeles County, Caltrans, and the cities of Artesia, Cerritos, Hawaiian Gardens, Lakewood, Long Beach, Norwalk, Santa Fe Springs, and Whittier. The goal of the project is to improve traffic flow and reduce the time vehicles spend stopped at red lights along this corridor. The proposed project plans include improvements to 13 intersections with traffic signals along Pioneer Boulevard within the City of Artesia ("City"). The County of Los Angeles is requesting that the City participate in this joint TSSP project and has provided an Agreement that outlines each agency's responsibilities and a cost of $147,000 for improvements to traffic signals owned and operated by the City.

ANALYSIS:

As part of the proposed Agreement, the City agrees to designate the County of Los Angeles as the lead agency for the purpose of completing this project, as well as to compensate the County for construction costs for work performed on 11 out of 13 intersections in the City. The City would not fund improvements at two locations, which have traffic signals that are owned and operated by Caltrans, and compensation would be prorated at two locations where the City shares the intersection with a neighboring city. The intersections receiving improvements in the City are:

1. Pioneer Boulevard at 166th Street (Shared with City of Norwalk);
2. Pioneer Boulevard at Arkansas Street;
3. Pioneer Boulevard at 91 Freeway West Ramp (Owned by Caltrans)
4. Pioneer Boulevard at 91 Freeway East Ramp (Owned by Caltrans)
5. Pioneer Boulevard at Artesia Boulevard;
6. Pioneer Boulevard at 176th Street;
7. Pioneer Boulevard at 178th Street;
8. Pioneer Boulevard at Ashworth Street;
9. Pioneer Boulevard at 183rd Street;
10. Pioneer Boulevard at Pedestrian Crossing Signal;
11. Pioneer Boulevard at 186th Street;
12. Pioneer Boulevard at 187th Street; and
13. Pioneer Boulevard at South Street (Shared with City of Cerritos).

The proposed scope of work includes the coordination and adjustment of signal timing at successive intersections to create smoother progression for motorists within the project area. However, intersections are receiving additional improvements that include:

- Conversion of time source to GPS Universal Time Base units for more accurate corridor-wide coordination;
- Installation of pedestrian push buttons with Accessible Pedestrian Signals that provide voice messages for people who are visually impaired or have other disabilities;
- Installation of upgraded video detection cameras for improved vehicle detection; and
- Installation of upgraded lighting on existing mast arm for better visibility and energy efficiency.

The total cost of the proposed improvements for traffic signals owned and operated by the City is valued at $928,300. The Agreement allows for the City to utilize a total of $525,700 in Metro grant funds that have been secured and set aside by the County of Los Angeles specifically for this project. Additionally, the County of Los Angeles agrees to finance a total of $255,600 for improvements in the City. Therefore, the City would only be required to fund the remaining balance of $147,000 for the improvements.

The Agreement further outlines that the County of Los Angeles agrees to prepare all environmental documents and perform all of the necessary engineering, bid solicitation, contract administration, construction inspections, and traffic control. The City agrees to provide the County of Los Angeles the payment of $147,000 for its share of the project upon execution of the Agreement. However, the Agreement provides the City the opportunity to review bids prior to the award of a contract. If the bid amount for the City's share exceeds the $147,000 payment and the City Engineer determines that the new cost is not reasonable and justified, the City would have the option to not move forward with the project and the County of Los Angeles would refund the $147,000 payment. The Agreement also requires that the County seek the City’s approval for any contract changes that affect the cost of the project. City Staff would be authorized to approve payment for contract changes deemed necessary for the project provided that they do not exceed 15 percent of the total arithmetic dollar value of City's share for the project.

CEQA COMPLIANCE:

In accordance with Section (3)b of the proposed funding agreement, the County of Los Angeles agrees to act as the lead agency on this project and will prepare the necessary environmental documents, and make the required environmental findings pursuant to the California Environmental Quality Act (CEQA).

FISCAL IMPACT:
Approval of this item does not impact the General Fund. The City's share for construction work related to this project is $147,000, which will be funded using available Proposition C Local Return Funds. The City Engineer and City Manager will review and approve the construction cost prior to the award of a construction contract. Contract changes that affect the construction cost in the City must by approved by the City and cannot exceed fifteen percent (15%) of it's share of the project.

RECOMMENDED COUNCIL ACTION:
Staff recommends that the City Council approve the agreement with the County of Los Angeles in the amount of $147,000, and authorize the City Manager to execute, including amendments up to the 15% contingency and make amendments that do not change the contract amount and contingency.

Attachments

LA County Agreement.pdf
Norwalk-San Antonio-Pioneer TSSP.pdf

A G R E E M E N T

THIS AGREEMENT, is made and entered into by and between the CITY OF ARTESIA, a municipal corporation in the County of Los Angeles, (hereinafter referred to as CITY), and the COUNTY OF LOS ANGELES, a political subdivision of the State of California (hereinafter referred to as COUNTY):

W I T N E S S E T H

WHEREAS, to assist in the traffic flow, CITY, the City of Cerritos, the City of Hawaiian Gardens, the City of Lakewood, the City of Long Beach, the City of Norwalk, the City of Santa Fe Springs, the City of Whittier, and COUNTY desire to modify and synchronize the traffic signals along Norwalk Boulevard/San Antonio Drive/Pioneer Boulevard from Beverly Boulevard to Carson Street, a portion of which is within CITY, and which work is hereinafter referred to as PROJECT; and

WHEREAS, the proposed improvements are jurisdictionally shared between CITY, the City of Cerritos, the City of Hawaiian Gardens, the City of Lakewood, the City of Long Beach, the City of Norwalk, the City of Santa Fe Springs, the City of Whittier, and COUNTY, and a separate agreement between the City of Norwalk and County is being executed covering the portions of PROJECT within the City of Norwalk's jurisdiction; and

WHEREAS, PROJECT is within the shared geographical boundaries of CITY, the City of Cerritos, the City of Hawaiian Gardens, the City of Lakewood, the City of Long Beach, the City of Norwalk, the City of Santa Fe Springs, the City of Whittier, and COUNTY; and

WHEREAS, PROJECT is of general interest to CITY, the City of Cerritos, the City of Hawaiian Gardens, the City of Lakewood, the City of Long Beach, the City of Norwalk, the City of Santa Fe Springs, the City of Whittier, and COUNTY; and

WHEREAS, for the purpose of providing funding for PROJECT, COUNTY, as lead agency, on November 23, 2023, entered into an amended Memorandum of Understanding No. 9200000000F7305 (MOU) with the Los Angeles County Metropolitan Transportation Authority (Metro); and

WHEREAS, COUNTY is willing to utilize and share with CITY the funding provided for in COUNTY/Metro MOU 9200000000F7305 to finance a portion of COST OF PROJECT; and

WHEREAS, COST OF PROJECT includes the COST OF PRELIMINARY ENGINEERING, COST OF CONSTRUCTION CONTRACT, and COST OF CONSTRUCTION ADMINISTRATION; and

WHEREAS, the total COST OF PROJECT is currently estimated to be Four Million Thirty-Seven Thousand Dollars ($4,037,000.00); and

WHEREAS, under the MOU, Metro will provide to COUNTY a grant (GRANT) of up to a maximum of Two Million Four Hundred Eleven Thousand Five Hundred Dollars ($2,411,500.00) for PROJECT; and

WHEREAS, allocation of the Metro grant is currently estimated to be, Five Hundred Twenty-Five Thousand Seven Hundred and 00/100 Dollars ($525,700.00) towards CITY'S jurisdictional share, Three Hundred Forty-Nine Thousand Nine Hundred and 00/100 Dollars ($349,900.00) towards the COUNTY's jurisdictional share, Twenty-Six Thousand and 00/100 Dollars ($26,000.00) towards the City of Cerritos jurisdictional share, Forty-Four Thousand Nine Hundred and 00/100 Dollars ($44,900.00) towards the City of Lakewood's jurisdictional share, One Million Six Thousand Eight Hundred and 00/100 Dollars ($1,006,800.00) towards the City of Norwalk's' jurisdictional share, One Hundred Eighty-Eight Thousand Eight Hundred and 00/100 Dollars ($188,800.00) towards the City of Santa Fe Springs' jurisdictional share, and Two Hundred Sixty-Nine Thousand Four Hundred and 00/100 Dollars ($269,400.00) towards the City of Whittier's jurisdictional share; and

WHEREAS, CITY is willing to finance its jurisdictional share of COST OF PROJECT currently estimated to be Nine Hundred Twenty-Eight Thousand Three Hundred and 00/100 Dollars ($928,300.00) by claiming its share of COUNTY/Metro grant funds, currently estimated to be Five Hundred Twenty-Five Thousand Seven Hundred and 00/100 Dollars ($525,700.00) and contributing other CITY funds in the amount of One Hundred Forty-Seven Thousand and 00/100 Dollars ($147,000.00) to finance a portion of the COST OF PROJECT; and

WHEREAS, COUNTY agrees to contribute Two Hundred Fifty-Five Thousand Six Hundred and 00/100 Dollars ($255,600.00) to finance a portion of CITY's COST OF PROJECT; and

WHEREAS, CITY agrees to contribute funds in the amount of One Hundred Forty-Seven Thousand and 00/100 Dollars ($147,000.00) to finance a portion of the COST OF PROJECT; and

WHEREAS, CITY'S estimated share is the sum of actual quantities of construction contract items utilized within CITY jurisdiction less the grant amount for grant eligible items plus thirty (30) percent of that for PRELIMINARY ENGINEERING cost, twenty (20) percent of that for CONSTRUCTION ADMINISTRATION cost, twenty (20) percent of that for contingencies, and three and a half (3.5) percent of combined costs of PRELIMINARY ENGINEERING and CONSTRUCTION ADMINISTRATION towards the contract CITY liability trust fund altogether estimated to be One Hundred Forty-Seven Thousand Hundred and 00/100 Dollars ($147,000.00); and

WHEREAS, BASIC TRAFFIC SIGNAL TIMING involves the timing parameters for the general operation of a traffic signal, which typically include, but is not limited to, defining the phases, attributes and timing values for each

permitted phase, pedestrian movement, and assigning detection; and

WHEREAS, COORDINATION TRAFFIC SIGNAL TIMING involves the timing parameters that allow multiple traffic signals to be synchronized with each other, which typically include defining coordination cycle lengths, offsets and time of day operations for each traffic signal coordination plan; and

WHEREAS, COUNTY agrees to be responsible to perform or cause to be performed the PRELIMINARY ENGINEERING, solicitation of construction bids and award of CONSTRUCTION CONTRACT, and CONSTRUCTION ADMINISTRATION for PROJECT; and

WHEREAS, COUNTY agrees to be responsible to perform or cause to be performed the equipment and system testing and develop and implement the BASIC TRAFFIC SIGNAL TIMING and COORDINATION TRAFFIC SIGNAL TIMING for PROJECT; and

WHEREAS, such a proposal is authorized and provided for by the provisions of Sections 6500 and 23004, et seq., of the Government Code and Sections 1685 and 1803 of the California Streets and Highways Code.

NOW, THEREFORE, in consideration of the mutual benefits to be derived by CITY and COUNTY and of the promises herein contained, it is hereby agreed as follows:

(1) DEFINITIONS:

a. The term JURISDICTION, as referred to in this AGREEMENT, shall be defined as the area within the jurisdictional boundary of each governmental entity party to this AGREEMENT.

b. PRELIMINARY ENGINEERING, as referred to in this AGREEMENT, shall consist of environmental findings and approvals/permits; design survey; soils report; traffic index and geotechnical investigation; preparation of plans, specifications, and cost estimates; right-of-way engineering; utility engineering; and all other necessary work prior to advertising of PROJECT for construction bids.

c. COST OF CONSTRUCTION CONTRACT, as referred to in this AGREEMENT, shall consist of the actual payments to the construction contractor(s) for PROJECT and the total of all payments to utility companies or contractor(s) for the relocation of facilities necessary for the construction of PROJECT, and the cost of any additional unforeseen work that is necessary for the construction of PROJECT.

d. CONSTRUCTION ADMINISTRATION as referred to in this AGREEMENT shall consist of construction contract administration, construction inspection, materials testing, construction survey, traffic

detour, signing and striping, construction engineering, utility relocation and coordination matters, changes and modifications of plans and specifications for PROJECT necessitated by unforeseen or unforeseeable field conditions encountered during construction of PROJECT, construction contingencies, and all other necessary work after advertising of PROJECT for construction bids to cause PROJECT to be constructed in accordance with said plans and specifications approved by CITY and COUNTY.

e. COST OF PROJECT, as referred to in this AGREEMENT, shall consist of the COST OF CONSTRUCTION CONTRACT and costs of PRELIMINARY ENGINEERING, CONSTRUCTION ADMINISTRATION, BASIC TRAFFIC SIGNAL TIMING, and COORDINATION TRAFFIC SIGNAL TIMING for traffic signals within PROJECT limits, right-of-way acquisition and clearance matters, and all other work and materials necessary to construct PROJECT in accordance with the approved plans and shall include currently effective percentages added to total salaries, wages, and equipment costs to cover overhead, administration, and depreciation in connection with any or all of the aforementioned items.

f. Completion of PROJECT as referred to in this AGREEMENT shall be defined as the date of field acceptance of construction of PROJECT by COUNTY and an electronic notification to CITY'S City Manager that the improvements within CITY'S JURISDICTION are completed and transferred to CITY for purpose of operation and maintenance.

(2) CITY AGREES:

a. To finance CITY'S share of COST OF PROJECT, the actual amount of which is to be determined by a final accounting, pursuant to paragraph (4) e., below.

b. To deposit with COUNTY, following execution of this AGREEMENT and upon demand by COUNTY, CITY funds in the amount of One Hundred Forty-Seven Thousand and 00/100 Dollars ($147,000.00) hereinafter referred as CITY'S PAYMENT. Said demand will consist of a billing invoice prepared by COUNTY and delivered to CITY.

c. To obtain and grant to COUNTY any necessary temporary right of way within CITY for the construction of PROJECT at no cost to COUNTY.

d. To issue to COUNTY a no-fee permit(s) authorizing COUNTY to construct those portions of PROJECT within CITY highway right of way on condition that the COUNTY'S contractor meets the insurance requirements as required and approved by the CITY'S Risk Manager.

e. To cooperate with COUNTY in conducting negotiations with and, where appropriate, issue notices to public utilities and owners of substructure and overhead facilities regarding the relocation, removal, operation, and maintenance of all surface and underground utilities and facilities, structures, and transportation services, which interfere with the proposed construction. Where utilities have been installed in CITY streets or on CITY property, CITY will provide the necessary right of way for the relocation of those utilities and facilities that interfere with the construction of PROJECT. CITY will take all necessary steps to assist COUNTY in utilizing the CITY'S prior rights over utility companies and owners of substructure and overhead facilities and execute any necessary documentation to temporarily grant, transfer, or assign such prior rights to the COUNTY when necessary for the COUNTY to construct and complete the PROJECT. All such prior rights shall revert to the CITY upon completion of the PROJECT.

f. To authorize COUNTY to represent CITY pursuant to this AGREEMENT, in negotiations pertaining to the advertisement of PROJECT for construction bids, award, and administration of the construction contract and in all things necessary and proper to complete PROJECT.

g. Upon completion of PROJECT: (1) to accept full and complete ownership of, and responsibility for, the PROJECT; and (2) to maintain in good condition and at CITY expense, all improvements constructed as part of PROJECT within CITY'S JURISDICTION, including the BASIC TRAFFIC SIGNAL TIMING and the COORDINATION TRAFFIC SIGNAL TIMING to support synchronization of traffic signals on Norwalk Boulevard/San Antonio Drive/Pioneer Boulevard.

(3) COUNTY AGREES:

a. To perform or cause to be performed the preliminary engineering, contract administration, construction inspection and engineering, utility engineering and relocation, traffic detour, BASIC TRAFFIC SIGNAL TIMING, TRAFFIC SIGNAL COORDINATION TIMING, and final signing and striping for PROJECT.

b. To act as lead agency, prepare the necessary environmental documents, and make the required environmental findings for PROJECT pursuant to the California Environmental Quality Act.

c. To contribute toward CITY'S share of COST OF PROJECT, currently estimated to be Two Hundred Fifty-Five Thousand Six Hundred and 00/100 Dollars ($255,600.00).

d. To submit an invoice to CITY in the amount of One Hundred Forty-Seven Thousand and 00/100 Dollars ($147,000.00) upon adoption of this AGREEMENT by COUNTY.

e. To obtain CITY'S approval of plans for PROJECT prior to advertising for construction bids.

f. To advertise PROJECT for construction bids, to award and to administer the construction contract, and to act on behalf of CITY in all negotiations pertaining thereto.

g. To administer the design and construction of PROJECT in accordance with all regulations and requirements of Metro relating to the expenditure of Proposition C Local Return funds and Proposition C Twenty-five Percent (25%) Discretionary funds and Memorandum of Understanding No. 9200000000F7305 between COUNTY and Metro. COUNTY'S records for PROJECT shall be open to inspection and subject to audit and reproduction by COUNTY and Metro, or any of their duly authorized representatives, and shall be retained by COUNTY for a period of not less than seven (7) years after final payment to contractor(s) for PROJECT.

h. To ensure that CITY and all officials, officers and employees of CITY are named as additional insured parties under the construction contractor's(s') Contractor's General Liability and automobile insurance policies.

i. To furnish to CITY, within one hundred eighty (180) calendar days after final Board acceptance of PROJECT, a final accounting of the actual CITY'S share of COST OF PROJECT including an itemization of actual unit costs and actual contract quantities, as specified in paragraph (3) a., above.

j. To perform or cause to be performed the equipment and system testing and to develop and implement the BASIC TRAFFIC SIGNAL TIMING and COORDINATION TRAFFIC SIGNAL TIMING for the PROJECT.

(4) IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

a. The financial obligations of COUNTY pursuant to this AGREEMENT are conditional upon COUNTY obtaining reimbursement from Metro pursuant to Memorandum of Understanding No. 920000000000F7305 between COUNTY and Metro. If COUNTY and/or Metro fails to provide its financial contribution, then COUNTY shall refund CITY'S payment within ninety (90) calendar days after notice from Metro to COUNTY that Metro funds are not available.

b. Bids received by COUNTY shall be submitted to CITY for its review prior to award of contract to the lowest responsible bidder for PROJECT. COUNTY and CITY agree that the CITY shall not be required to provide its concurrence in the award of contract if CITY'S share of COST OF PROJECT does not exceed CITY'S PAYMENT. If CITY'S share of COST OF PROJECT exceeds CITY'S PAYMENT, CITY shall have the authority to determine whether the cost is reasonable and whether CITY will move forward with participation in the PROJECT or will terminate this AGREEMENT. If CITY terminates this AGREEMENT, COUNTY shall refund CITY'S PAYMENT within ninety (90) calendar days after notice from CITY.

c. Any contract changes deemed necessary or advisable by COUNTY may be executed by COUNTY, except that any changes, including but not limited to costs, which may affect the construction in CITY shall first be approved or denied by CITY within ten (10) working days after receipt of such change. CITY is authorized to approve payment for contract changes deemed necessary in CITY provided that the total arithmetic dollar value of the changes does not exceed fifteen percent (15%) of COST OF PROJECT.

d. The final accounting of the actual total COST OF PROJECT shall allocate said total cost between CITY and COUNTY based on the previously agreed upon improvements and/or work completed. Thus, the cost of all work or improvements (including all engineering, administration, and all other costs incidental to PROJECT work), previously agreed upon as CITY'S share of the COST OF PROJECT, shall be borne by CITY. The cost of all work or improvements (including all engineering, administration, and all other costs incidental to PROJECT work), previously agreed upon as COUNTY'S share of the COST OF PROJECT, shall be borne by COUNTY.

e. That if at final accounting CITY'S share of COST OF PROJECT exceeds CITY'S PAYMENT, as set forth in paragraph (2) b., above, CITY shall pay to COUNTY the additional amount upon demand. Said demand shall consist of a billing invoice prepared by COUNTY. Conversely, if the CITY'S share is less than CITY'S PAYMENT, COUNTY shall refund the difference to CITY without further action by CITY.

f. That if CITY'S PAYMENT, as set forth in paragraph (2) b., above is not delivered to COUNTY office, which is described on the billing invoice prepared by COUNTY within sixty (60) calendar days after the date of said invoice, notwithstanding the provisions of Government Code Section 907, COUNTY may satisfy such indebtedness, including interest thereon, from any funds of CITY on deposit with COUNTY after giving notice to CITY of COUNTY'S intention to do so.

g. CITY shall review the final accounting invoice prepared by COUNTY and report in writing any discrepancies to COUNTY within sixty (60) calendar days after the date of said invoice. Undisputed charges shall be paid by CITY to COUNTY within sixty (60) calendar days after the date of said invoice. COUNTY shall review all disputed charges and submit a written justification detailing the basis for those charges within sixty (60) calendar days of receipt of CITY'S written report. CITY shall then make payment of the previously disputed charges or submit justification for nonpayment within sixty (60) calendar days after the date of COUNTY'S written justification.

h. COUNTY at any time may, at its sole discretion, designate an alternative payment mailing address and an alternative schedule for payment of CITY funds if applicable. CITY shall be notified of such changes by invoice prepared by COUNTY and delivered to CITY.

i. During construction of PROJECT, COUNTY shall furnish, at no cost to CITY, an inspector or other representative to perform the functions of an inspector. CITY may also furnish, at no cost to COUNTY, an inspector or other representative to inspect construction of the PROJECT. CITY shall have no obligation to inspect the PROJECT and no liability shall be attributable as a result of CITY'S inspection or failure to inspect. Said inspectors shall cooperate and consult with each other, but the orders of COUNTY inspector to the contractor or any other person in charge of construction shall prevail and be final, and COUNTY inspector shall be responsible for the proper inspection of PROJECT as needed.

j. This AGREEMENT may be amended or modified only by mutual written consent of COUNTY and CITY. Amendments and modifications of a nonmaterial nature may be made by the mutual written consent of the Parties.

k. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

CITY: Mr. Abel Avalos
City Manager
City of Artesia
18747 Clarkdale Avenue
Artesia, CA 90701

COUNTY: Mr. Mark Pestrella
Director of Public Works
Los Angeles County Public Works
P.O. Box 1460
Alhambra, CA 91802-1460

l. COUNTY and CITY acknowledge and recognize that the improvements contemplated by this AGREEMENT provide significant regional and local benefits with respect to reducing traffic congestion. COUNTY and CITY further acknowledge and recognize that the cost of defending claims and lawsuit arising from the improvements contemplated by this AGREEMENT is paid for by public monies and both Parties share an interest in reducing the amount of public monies spent on defending claims and lawsuits where possible without prejudicing their respective defenses.

m. In the event that a claim lawsuit is brought against COUNTY and CITY based on the allegation that the design, construction, maintenance, or operation of the improvements constructed under this AGREEMENT proximately caused injuries or damage, COUNTY and CITY agree to cooperate as much as possible with respect to defending the claim or lawsuit without causing prejudice to their respective defenses to the claim or lawsuit. Upon receipt of the claim or lawsuit, the COUNTY and CITY, through their respective agents if appropriate, shall promptly investigate the matter. COUNTY and CITY shall then meet and confer promptly regarding whether a joint defense is appropriate or if one Party should tender its defense and indemnification to the other Party.

n. Neither COUNTY nor any official, officer or employee of COUNTY shall be responsible for any damage or liability occurring by reason of any act or omission on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to, assumed by, or determined to be the responsibility of CITY under this AGREEMENT. It is also understood and agreed that, pursuant to Government Code, Section 895.4, CITY shall fully indemnify, defend, and hold COUNTY harmless from any liability imposed for injury (as defined by Government Code, Section 810.8) occurring by reason of any act or omission on the part of CITY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of CITY under this AGREEMENT. Where liability for injury (as defined by Government Code, Section 810.8) is sought to be imposed under Section 830, et seq., of the Government Code for a dangerous condition of property owned by or under the control of CITY, CITY shall fully defend, indemnify, and hold COUNTY harmless from any and all liability arising from such dangerous condition.

o. Neither CITY nor any official, officer or employee of CITY shall be responsible for any damage or liability occurring by reason of any act or omission on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT. It is also understood and agreed that, pursuant to Government Code, Section 895.4, COUNTY shall fully indemnify, defend, and hold CITY harmless from any liability imposed for injury (as defined by Government

Code, Section 810.8) occurring by reason of any act or omission on the part of COUNTY under or in connection with any work, authority, or jurisdiction delegated to or determined to be the responsibility of COUNTY under this AGREEMENT. Where liability for injury (as defined by Government Code, Section 810.8) is sought to be imposed under Section 830, et seq., of the Government Code for a dangerous condition of property owned by or under the control of COUNTY, COUNTY shall fully defend, indemnify, and hold CITY harmless from any and all liability arising from such dangerous condition.

p. It is understood and agreed that the provisions of Assumption of Liability Agreement No. 32047 between CITY and COUNTY, adopted by the Board of Supervisors on November 14, 1977, and currently in effect, are inapplicable to this AGREEMENT.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed by their respective officers, duly authorized, by the CITY OF ARTESIA on _____, 2025, and by the COUNTY OF LOS ANGELES on _____, 2025.

COUNTY OF LOS ANGELES

By_____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By_____
Deputy

CITY OF ARTESIA

By_____
City Manager

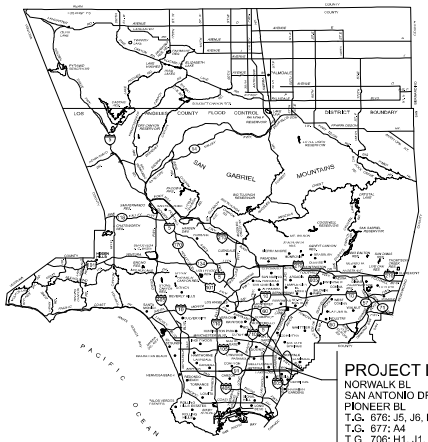
ATTEST:

By _____
Jennifer Alderete, City Clerk

APPROVED AS TO FORM:

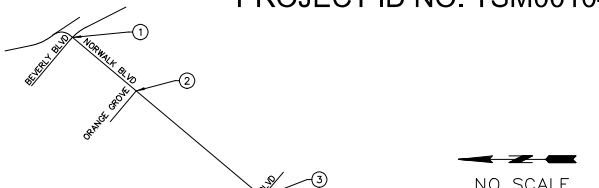
By_____
Best Best & Krieger, City Attorney

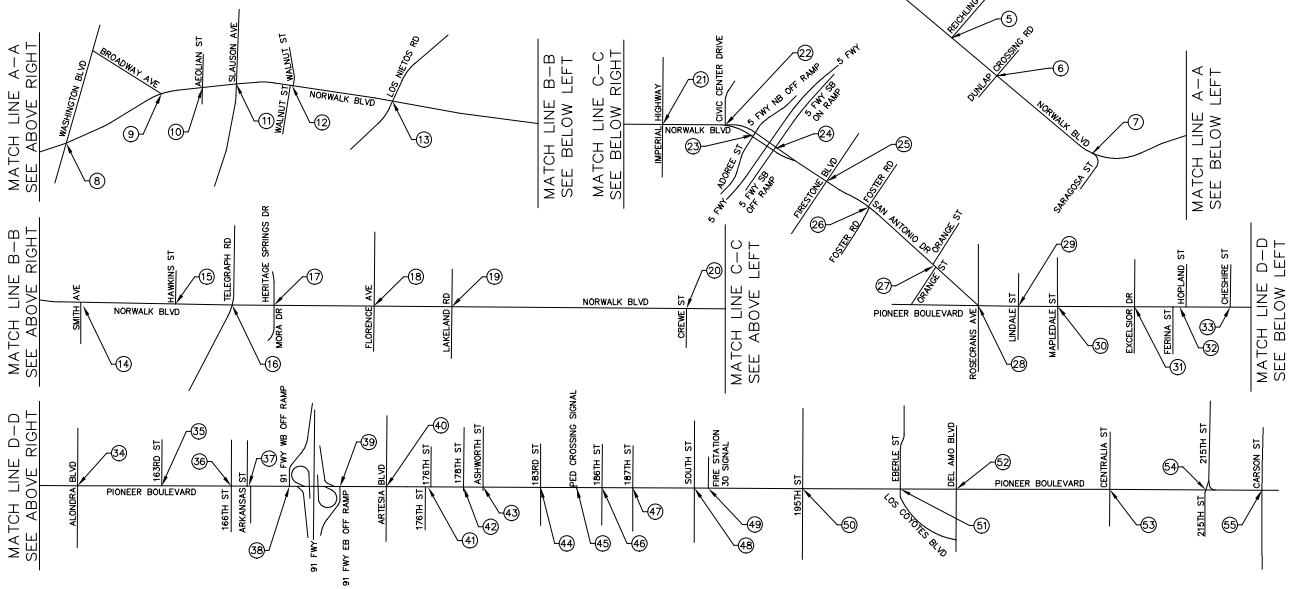
LOS ANGELES COUNTY PUBLIC WORKS
NORWALK BL / SAN ANTONIO DR / PIONEER BL
FROM BEVERLY BL TO CARSON ST
TRAFFIC SIGNAL SYNCHRONIZATION PROJECT
PROJECT ID NO. TSM0010463



LOCATION MAP
NOT TO SCALE

PROJECT LOCATION
NORWALK BL
SAN ANTONIO DR
PIONEER BL
T.G. 676: J5, J6, H6, H7
T.G. 677: A4
T.G. 706: H1, J1, J2, J3, J4, J5, J6, J7
T.G. 736: J1, J2, H2, H3, G3, H4, H5, H6, H7
T.G. 766: H1, H2, H3, H4, H5, H6





NO.	INTERSECTION	JURISDICTION	IMPROVEMENT CATEGORY	SHEET
–	TITLE SHEET	–	–	1
–	CONSTRUCTION NOTES SUMMARY	–	–	2
1	NORWALK BOULEVARD @ BEVERLY BOULEVARD	100% WHITTIER	NO WORK	–
2	NORWALK BOULEVARD @ ORANGE GROVE AVENUE	100% WHITTIER	TABLE	3
3	NORWALK BOULEVARD @ WHITTIER BOULEVARD	COUNTY, WHITTIER, CALTRANS	NO WORK	–
4	NORWALK BOULEVARD @ LOCH LOMOND DRIVE	45.3% LA COUNTY 54.7% WHITTIER	TABLE	3
5	NORWALK BOULEVARD @ RECHLING LANE	100% LA COUNTY	NO WORK	–
6	NORWALK BOULEVARD @ DUNLAP CROSSING ROAD	100% LA COUNTY	NO WORK	–
7	NORWALK BOULEVARD @ SARAGOSA STREET	100% LA COUNTY	TABLE	3
8	NORWALK BOULEVARD @ WASHINGTON BOULEVARD	60% LA COUNTY 40% SANTA FE SPRINGS	NO WORK	–
9	NORWALK BOULEVARD @ BROADWAY STREET	100% LA COUNTY	TABLE	3
10	NORWALK BOULEVARD @ AEOLIAN STREET	100% LA COUNTY	TABLE	3
11	NORWALK BOULEVARD @ SLAUSON AVENUE	93% LA COUNTY 7% SANTA FE SPRINGS	NO WORK	–
12	NORWALK BOULEVARD @ WALNUT STREET	100% LA COUNTY	TABLE	13
13	NORWALK BOULEVARD @ LOS NIETOS ROAD	100% SANTA FE SPRINGS	TABLE	4
14	NORWALK BOULEVARD @ SMITH AVENUE	100% SANTA FE SPRINGS	TABLE	4
15	NORWALK BOULEVARD @ HAWKINS STREET	100% SANTA FE SPRINGS	TABLE	4
16	NORWALK BOULEVARD @ TELEGRAPH ROAD	100% SANTA FE SPRINGS	TABLE	4
17	NORWALK BOULEVARD @ MORA DRIVE / HERITAGE SPRINGS DRIVE	100% SANTA FE SPRINGS	TABLE	5
18	NORWALK BOULEVARD @ FLORENCE AVENUE	100% LA COUNTY	NO WORK	–
19	NORWALK BOULEVARD @ LAKELAND ROAD	50% NORWALK 50% SANTA FE SPRINGS	TABLE	5
20	NORWALK BOULEVARD @ CREWE STREET	100% NORWALK	TABLE	5
21	NORWALK BOULEVARD @ IMPERIAL HIGHWAY	100% NORWALK	TABLE	5
22	NORWALK BOULEVARD @ CIVICCENTER DRIVE	100% NORWALK	TABLE	5
23	NORWALK BOULEVARD @ ADOREE STREET / I-5 SOUTH	NORWALK, CALTRANS	NO WORK	–
24	NORWALK BOULEVARD @ FRONTAGE ROAD / UNION STREET / I-5 SOUTH	NORWALK, CALTRANS	NO WORK	–
25	SAN ANTONIO DRIVE @ FIRESTONE BOULEVARD	100% NORWALK	TABLE	6
26	SAN ANTONIO DRIVE @ FOSTERROAD	100% NORWALK	TABLE	6
27	SAN ANTONIO DRIVE @ ORANGE STREET	100% NORWALK	TABLE	14
28	SAN ANTONIO DRIVE / PIONEER BOULEVARD @ ROSECRANS AVENUE	100% NORWALK	MINOR	7
29	PIONEER BOULEVARD @ LINDALE STREET	100% NORWALK	TABLE	8
30	PIONEER BOULEVARD @ MAPLEDALE STREET	100% NORWALK	TABLE	8
31	PIONEER BOULEVARD @ EXCELSIOR DRIVE	100% NORWALK	TABLE	8
32	PIONEER BOULEVARD @ FERINA STREET/HOPLAND STREET	100% NORWALK	TABLE	13
33	PIONEER BOULEVARD @ CHESHIRE STREET	100% NORWALK	TABLE	8
34	PIONEER BOULEVARD @ ALONDRA BOULEVARD	100% NORWALK	TABLE	8
35	PIONEER BOULEVARD @ 163RD STREET	100% NORWALK	TABLE	9
36	PIONEER BOULEVARD @ 166TH STREET	50% ARTESIA 50% NORWALK	TABLE	9
37	PIONEER BOULEVARD @ ARKANSAS STREET	100% ARTESIA	TABLE	9
38	PIONEER BOULEVARD @ 91 FREEWAY WB RAMP	ARTESIA, CALTRANS	NO WORK	–
39	PIONEER BOULEVARD @ 91 FREEWAY EB RAMP	ARTESIA, CALTRANS	NO WORK	–
40	PIONEER BOULEVARD @ ARTESIA BOULEVARD	100% ARTESIA	TABLE	9
41	PIONEER BOULEVARD @ 176TH STREET	100% ARTESIA	TABLE	13
42	PIONEER BOULEVARD @ 178TH STREET	100% ARTESIA	TABLE	9
43	PIONEER BOULEVARD @ ASHWORTH STREET	100% ARTESIA	TABLE	10
44	PIONEER BOULEVARD @ 183RD STREET	100% ARTESIA	TABLE	10
45	PIONEER BOULEVARD AT PED CROSSING SIGNAL	100% ARTESIA	TABLE	10
46	PIONEER BOULEVARD @ 186TH STREET	100% ARTESIA	TABLE	10
47	PIONEER BOULEVARD @ 187TH STREET	100% ARTESIA	TABLE	11
48	PIONEER BOULEVARD @ SOUTH STREET	47.5% ARTESIA 52.5% CERRITOS	TABLE	11
49	PIONEER BOULEVARD @ FIRE STATION 30 SIGNAL	100% CERRITOS	TABLE	11
50	PIONEER BOULEVARD @ 195TH STREET	100% CERRITOS	TABLE	11
51	PIONEER BOULEVARD @ LOS COYOTES BOULEVARD / EBERLE STREET	25% CERRITOS 75% LAKEWOOD	TABLE	11
52	PIONEER BOULEVARD @ DEL AMO BOULEVARD	12.5% CERRITOS 100% LAKEWOOD	TABLE	12
53	PIONEER BOULEVARD @ CENTRALIA STREET	100% LAKEWOOD	TABLE	12
54	PIONEER BOULEVARD @ 215TH STREET	100% LAKEWOOD	TABLE	12
55	PIONEER BOULEVARD @ CARSON STREET	37.5% HAWAIIAN GARDENS 50% LAKEWOOD 12.5% LONG BEACH	NO WORK	–

DRAFTER: TJM
DESIGNER: MHS
CHECKER: TJM
CADD PROJECT FILE NAME: 1_LA County TSSP_Title Sheet_rev0.dgn

TRANSCORE®
2940 SOUTH 300 WEST, UNIT D, SALT LAKE CITY, UT 84115
PHONE: (801) 886-9170

PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillivray 04/24/2024
TODD J. MAC GILLIVRAY PE NO. 92057 DATE

SUBMITTED: LOS ANGELES COUNTY
BY: [signature] 04/25/2024 DATE

RECOMMENDED: LOS ANGELES COUNTY
BY: [signature] 5/3/2024 DATE

APPROVED: MARK PESTRELLA, DIRECTOR OF PUBLIC WORKS
BY: ASSISTANT DEPUTY DIRECTOR [signature] 5/9/2024 DATE

DATE	MARK	DESCRIPTION
		REVISIONS

REGISTERED PROFESSIONAL ENGINEER — TODD J. MAC GILLIVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS
TITLE SHEET
NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
BEVERLY BL TO CARSON ST
PROJECT ID NO. TSM0010463 PCA NO. 742730503
SCALE N.T.S. | T.S. XXXX | SHEET 1 OF 17

TS-BL-DC-072015

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

LAC–XXX\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL INTERSECTIONS
CONSTRUCTION NOTES SUMMARY
(TABLE SHEETS ONLY)

1. TYPE P CABINET ON EXISTING FOUNDATION WITH ECONOLITE COBALT CONTROLLER AND EOS FIRMWARE, BATTERY BACK-UP SYSTEM, EMERGENCY VEHICLE PREEMPTION SYSTEM AND ALL NECESSARY EQUIPMENT FOR INTENDED OPERATION. REMOVE EXISTING TYPE P CABINET COMPLETE AND SALVAGE TO CITY.
2. REMOVE TYPE 170E CONTROLLER, (3) ILD SENSOR UNITS, CONFLICT MONITOR, AND RCTB UNIT.
3. ECONOLITE COBALT CONTROLLER AND EOS FIRMWARE. REMOVE EXISTING CONTROLLER.
4. 2070 LX CONTROLLER WITH LINUX PROCESSOR AND D4 FIRMWARE. 2010 CONFLICT MONITOR UNIT (CMU), 7G GPS/UTB UNIT AND ANTENNA. REMOVE EXISTING CONTROLLER.
5. GPS UNIVERSAL TIME BASE UNIT AND ANTENNA.
6. ~~GENERAL CONTROL UNIT FOR APS SYSTEM.~~
7. EMERGENCY VEHICLE PREEMPTION DEVICE ON EXISTING SIGNAL MAST ARM.
8. 3-12" LED VEHICLE HEAD (R, Y, G) ON EXISTING STANDARD AS SHOWN.
9. 3-12" LED VEHICLE HEAD (RA, YA, GA) ON EXISTING STANDARD. REMOVE EXISTING VEHICLE HEAD. SEE DETAIL "A" ON SHEET 15.
10. REMOVE EXISTING VEHICLE HEAD.
11. 3-12" LED VEHICLE HEAD (R, Y, G) ON EXISTING STANDARD AS SHOWN. REMOVE EXISTING VEHICLE HEAD.
12. 4-12" LED VEHICLE HEAD (R, Y, G, GA) ON EXISTING STANDARD AS SHOWN. REMOVE EXISTING VEHICLE HEAD. SEE DETAIL "B" ON SHEET 15.
13. 5-12" LED VEHICLE HEAD (R, Y, G, YA, GA) ON EXISTING STANDARD AS SHOWN. REMOVE EXISTING VEHICLE HEAD. SEE DETAIL "C" ON SHEET 15.
14. RETROFIT EXISTING PEDESTRIAN HEAD WITH LED PEDESTRIAN COUNTDOWN HEAD MODULE.
15. PEDESTRIAN PUSH BUTTON ON EXISTING STANDARD. REMOVE EXISTING NON-COMPLIANT PEDESTRIAN PUSH BUTTON.
16. APS PEDESTRIAN PUSH BUTTON WITH VOICE MESSAGE ON EXISTING STANDARD. REMOVE PEDESTRIAN PUSH BUTTON. SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGES.
17. REMOVE EXISTING INTERNALLY ILLUMINATED STREET NAME SIGN.
18. RETRO-REFLECTIVE STREET NAME SIGN AS SHOWN.
19. INTERNALLY ILLUMINATED STREET NAME SIGN AS SHOWN.
20. 200W HPS EQUIVALENT LED LUMINAIRE ON EXISTING MAST ARM. REMOVE EXISTING LUMINAIRE.
21. LOOPS AS SHOWN. ABANDON EXISTING LOOPS.
22. 3 CAMERA VIDEO/RADAR DETECTION SYSTEM COMPLETE WITH COMMUNICATION MODULES, 17" RACK MOUNTED LCD MONITOR AND DRAWER, AND ALL OTHER EQUIPMENT NECESSARY FOR THE INTENDED OPERATION AS SHOWN ON THE PLAN. SEE SPECIAL PROVISIONS AND GENERAL NOTES 17 AND 18.
23. 4 CAMERA VIDEO/RADAR DETECTION SYSTEM COMPLETE WITH COMMUNICATION MODULES, 17" RACK MOUNTED LCD MONITOR AND DRAWER, AND ALL OTHER EQUIPMENT NECESSARY FOR THE INTENDED OPERATION AS SHOWN ON THE PLAN. SEE SPECIAL PROVISIONS AND GENERAL NOTES 17 AND 18.
24. OMNI-DIRECTIONAL VIDEO DETECTION SYSTEM COMPLETE WITH COMMUNICATION MODULES, 17" RACK MOUNTED LCD MONITOR AND DRAWER, AND ALL OTHER EQUIPMENT NECESSARY FOR THE INTENDED OPERATION AS SHOWN ON THE PLAN. SEE SPECIAL PROVISIONS AND GENERAL NOTES 17 AND 18.
25. RECONSTRUCT MEDIAN NOSE. SEE DETAIL "E" ON SHEET 15.
26. CONTROLLER WITH ASC3 SOFTWARE, GPS UNIT. REMOVE EXISTING CONTROLLER.
27. SIGN(S) ON EXISTING STANDARD AS SHOWN.
28. SIGN(S) ON NEW POST AS SHOWN. SEE DETAIL "D" ON SHEET 15.
29. RELOCATE EXISTING SIGN(S) AS SHOWN.
30. REMOVE EXISTING SIGN(S) AS SHOWN.
31. GENERAL CONTROL UNIT FOR APS SYSTEM.
32. REMOVE RADIO CORRECTED TIME BASE UNIT ANTENNA.
33. 3-12" LED PV VEHICLE HEAD (RA, YA, GA) ON EXISTING MAST ARM AS SHOWN. REMOVE EXISTING VEHICLE HEAD.
34. REMOVE EXISTING BIRD CHIRP SPEAKER FOR PEDESTRIAN HEAD.
35. REMOVE PEDESTRIAN PUSH BUTTON ON NORTH SIDE OF POLE AND COLD WELD TO A SMOOTH FINISH.
36. VIDEO/RADAR DETECTION UNIT PER MANUFACTURER'S SPECIFICATIONS. SEE SPECIAL PROVISIONS AND GENERAL NOTE 17.
37. OMNI-DIRECTIONAL VIDEO DETECTION CAMERA PER MANUFACTURE'S SPECIFICATIONS. SEE SPECIAL PROVISIONS AND GENERAL NOTE 17.
38. REMOVE EXISTING VIDEO DETECTION SYSTEM.
39. REMOVE EXISTING VIDEO CAMERA.
40. 400W HPS EQUIVALENT ARCHEON COOPER LED LUMINAIRE OR EQUAL ON EXISTING MAST ARM. REMOVE EXISTING LUMINAIRE.
41. REMOVE POST.
42. SIGN(S) ON EXISTING POST.
43. ADJUST FRONT VIDEO DETECTION ZONE PER PROPOSED LIMIT LINE.
44. VIDEO DETECTION CAMERA PER MANUFACTURER'S SPECIFICATIONS. SEE SPECIAL PROVISIONS AND GENERAL NOTE 17.
45. DETAIL 21. LENGTH IS AS SHOWN. SEE DETAILS "L" - "M" ON SHEET 16.
46. "WAIT HERE" PAVEMENT MARKING (WHITE). SEE DETAIL "N" ON SHEET 16.
47. 12" STRIPING (WHITE). LENGTH IS AS SHOWN. SEE DETAIL "N" ON SHEET 16.
48. SPLICE NEW LOOP(S) INTO EXISTING DLC(S) PER EXISTING DETECTOR ASSIGNMENTS.
49. LOOPS AS SHOWN. SEE DETAILS "H" - "K" ON SHEET 16. ABANDON EXISTING LOOPS.
50. ABANDON EXISTING LOOPS.

CADD PROJECT FILE NAME: 2_LA County TSSP_Note Sheet_rev0.dgn
CHECKER: T.JM
DESIGNER: MHS
DRAFTER: T.JM

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PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillvray 04/24/2024
TODD J. MAC GILLVRAY — PE NO. 92057 — DATE

SUBMITTED: LOS ANGELES COUNTY
BY: Roger L. Kober 04/25/2024 DATE

RECOMMENDED: LOS ANGELES COUNTY
BY: Martin Gonzalez 5/3/2024 DATE

APPROVED: MARK PESTRELLA, DIRECTOR OF PUBLIC WORKS
BY: ASSISTANT DEPUTY DIRECTOR 5/9/2024 DATE

DATE	MARK	DESCRIPTION
REVISIONS		

REGISTERED PROFESSIONAL ENGINEER — TODD J. MAC GILLVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS
CONSTRUCTION NOTES SUMMARY
NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
BEVERLY BL TO CARSON ST
PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N.T.S.	T.S. XXXX	SHEET 2 OF 17

TS-SLOC - 07/2019

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

LAC-XXY\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL INTERSECTIONS
TRAFFIC SIGNAL EQUIPMENT UPGRADES

TRAFFIC SIGNAL EQUIPMENT UPGRADES

INTERSECTION NUMBER	INTERSECTION	JURISDICTION	CABINET & CONTROLLER	*VEHICLE HEADS	PED HEADS	PEDESTRIAN PUSH BUTTONS	LUMINAIRES 40	DETECTION	ADVANCE LOOP TO CURB DISTANCE	EXISTING ADVANCE LOOP PULL BOX DISTANCE FROM XWALK	SIGNING/ STRIPING
35	PIONEER BOULEVARD – 163RD STREET	100% NORWALK	5 23 38				12 20 25 27	36 39 – 60A 62A 38 44 – 38 76 50 – 66 67			
36	PIONEER BOULEVARD – 166TH STREET	50% ARTESIA 50% NORWALK	5								
37	PIONEER BOULEVARD – ARKANSAS STREET	100% ARTESIA	5 31					43 – 75			47 – 55 18'
40	PIONEER BOULEVARD – ARTESIA BOULEVARD	100% ARTESIA	5 31 32 – F	33 – 1		16▲ – A B C F 16▲▲ – C D G H		36 – 60A 60A 61A 62A 39 – 39 40 41 43 50 – 43 44 66 67			47 – 52 54 48' 47 – 53 55 50'
42	PIONEER BOULEVARD – 178TH STREET/ARTESIA OASIS PLAZA	100% ARTESIA	5 23 31			16▲ – A B E K 16▲▲ – G H 16▲▲▲ – C D		38 – 60A 62A 44 – 39 41 50 – 64 65 66 67 77 78			45 – 86 25'

*VEHICLE HEAD LOCATIONS ON MAST ARMS: 1 9 18 24 78

CONSTRUCTION NOTES (THIS SHEET ONLY)

5 GPS UNIVERSAL TIME BASE UNIT AND ANTENNA.

16 APS PEDESTRIAN PUSH BUTTON WITH VOICE MESSAGE ON EXISTING STANDARD. REMOVE PEDESTRIAN PUSH BUTTON. SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGES.

23 4 CAMERA VIDEO/RADAR DETECTION SYSTEM COMPLETE WITH COMMUNICATION MODULES, 17" RACK MOUNTED LCD MONITOR AND DRAWER, AND ALL OTHER EQUIPMENT NECESSARY FOR THE INTENDED OPERATION AS SHOWN ON THE PLAN. SEE SPECIAL PROVISIONS AND GENERAL NOTES 17 AND 18.

31 GENERAL CONTROL UNIT FOR APS SYSTEM.

32 REMOVE RADIO CORRECTED TIME BASE UNIT ANTENNA.

33 3–12" LED PV VEHICLE HEAD (RA, YA, GA) ON EXISTING MAST ARM AS SHOWN. REMOVE EXISTING VEHICLE HEAD.

36 VIDEO/RADAR DETECTION UNIT PER MANUFACTURE'S SPECIFICATIONS. SEE SPECIAL PROVISIONS AND GENERAL NOTE 17.

38 REMOVE EXISTING VIDEO DETECTION SYSTEM.

39 REMOVE EXISTING VIDEO CAMERA.

40 400W HPS EQUIVALENT ARCHEON COOPER LED LUMINAIRE OR EQUAL ON EXISTING MAST ARM. REMOVE EXISTING LUMINAIRE.

43 ADJUST FRONT VIDEO DETECTION ZONE PER PROPOSED LIMIT LINE.

44 VIDEO DETECTION CAMERA ON MAST ARM PER MANUFACTURER'S SPECIFICATIONS. SEE SPECIAL PROVISIONS AND GENERAL NOTE 17.

45 DETAIL 21. LENGTH IS AS SHOWN. SEE DETAILS "L" – "M" ON SHEET 16.

47 12" STRIPING (WHITE). LENGTH IS AS SHOWN.

50 ABANDON EXISTING LOOPS.

GENERAL NOTES

1. TRAFFIC SIGNAL, LIGHTING, STRIPING AND MARKINGS SHALL CONFORM TO THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS – SECTION 86, 2022 EDITION, AND STANDARD PLANS, 2022 EDITION, UNLESS OTHERWISE NOTED ON THE PLANS OR SPECIAL PROVISIONS.
2. THE GPS UNIVERSAL TIME BASE UNIT/MODULE ANTENNA SHALL BE LOCATED ON THE STREET SIDE OF THE TOP OF THE CONTROLLER CABINET.
3. ALL LOOPS SHALL BE ROUND (6' DIAMETER), UNLESS OTHERWISE NOTED.
4. ALL LOOPS SHALL BE CENTERED IN THE MIDDLE OF THE LANE AND FRONT LOOPS SHALL BE PLACED BEHIND THE LIMIT LINE, UNLESS OTHERWISE NOTED. LOOPS IN CURB LANES 13' WIDE OR MORE, SHALL BE LOCATED 3' FROM THE LANE LINE, UNLESS OTHERWISE NOTED.
5. ALL DETECTION ZONES SHALL BE CENTERED IN THE MIDDLE OF THE LANE AND FRONT DETECTION ZONES SHALL BE PLACED BEHIND THE LIMIT LINE, UNLESS OTHERWISE NOTED.
6. ⊘ INDICATES VEHICLE/BICYCLE LOOP DETECTOR.
7. VR ▬◂ INDICATES PROPOSED VIDEO DETECTION/RADAR UNIT.
8. ▬◂ INDICATES PROPOSED VIDEO DETECTION CAMERA.
9. ▨ INDICATES PROPOSED RADAR DETECTION ZONE.
10. ▨ INDICATES PROPOSED VIDEO DETECTION ZONE.
11. REMOVAL OR RELOCATION OF WIRELESS RADIO EQUIPMENT AND ANTENNA WILL BE DONE BY THE AGENCY. CONTRACTOR SHALL CONTACT THE SIGNAL SHOP AT (626) 458–1700 TEN (10) WORKING DAYS IN ADVANCE FOR COORDINATION.
12. SIGNAL, LIGHTING, AND ELECTRICAL SYSTEMS SHALL CONFORM TO THE CITY SPECIFICATIONS CORRESPONDING WITH THE JURISDICTIONS IDENTIFIED IN THE TRAFFIC SIGNAL EQUIPMENT UPGRADES TABLE. SEE SPECIAL PROVISIONS.
13. POLE LOCATIONS SHOWN HEREON ARE APPROXIMATE. PRECISE LOCATIONS SHALL BE ESTABLISHED IN THE FIELD AND VERIFIED BY THE PROJECT ENGINEER.
14. ALL SIGNING SHOWN HEREON SHALL BE INSTALLED, RELOCATED, OR REMOVED BY THE CONTRACTOR, UNLESS OTHERWISE NOTED.
15. CONTACT LOS ANGELES COUNTY PUBLIC WORKS AT (626) 300–2012 UPON START OF SIGNAL CONSTRUCTION TO COORDINATE THE DEVELOPMENT OF TRAFFIC SIGNAL TIMING AND IMPLEMENTATION.
16. ◉ INDICATES PROPOSED OMNI–DIRECTIONAL VIDEO DETECTION CAMERA.
17. THE CONTRACTOR SHALL ARRANGE FOR MANUFACTURER REPRESENTATIVE TO BE PRESENT DURING THE INSTALLATION OF VIDEO/RADAR DETECTION SYSTEM AND CAMERA(S).
18. COUNTY SHALL PROVIDE PROPOSED VIDEO DETECTION ZONES DIAGRAM WITH TRAFFIC SIGNAL TIMING.

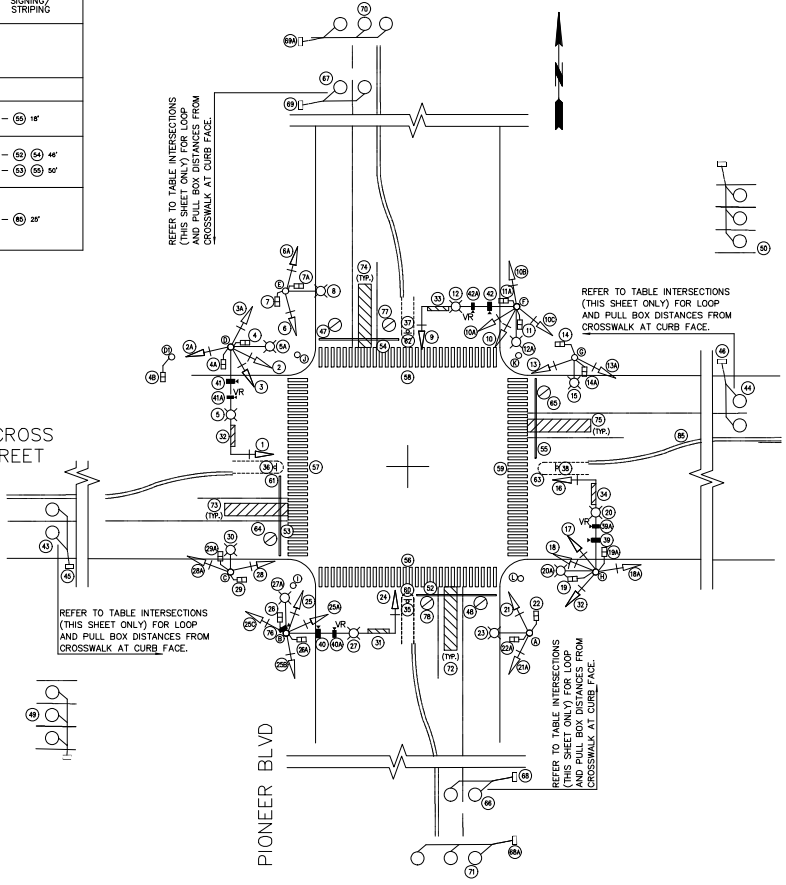
LEGEND (THIS SHEET ONLY)

(A) – INDICATES TRAFFIC POLE LOCATION. SEE TABLE AND INTERSECTION DETAILS.

(#) – INDICATES EQUIPMENT LOCATION. SEE TABLE AND INTERSECTION DETAILS.

(##) – APPEARS AFTER LOCATION LABEL AND INDICATES MORE THAN ONE.

▲ – SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGE.



INTERSECTION DETAIL

CADD PROJECT FILE NAME: 9_LA County TSSP_Pioneer 2_rev0.dgn
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DESIGNER: MHS
DRAFTER: T.JM

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PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillivray 04/24/2024
TODD J. MACGILLIVRAY — PE NO. 92057 — DATE

REVIEWED: COUNTY OF LOS ANGELES
BY: _____ DATE: 04/25/2024
APPROVED: CITY OF NORWALK
BY: _____ DATE:
APPROVED: CITY OF ARTESIA
BY: _____ DATE: 07/03/2024

DATE	MARK	DESCRIPTION
		REVISIONS

REGISTERED PROFESSIONAL ENGINEER — TODD J. MACGILLIVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS

NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
TRAFFIC SIGNAL EQUIPMENT UPGRADES
PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N/A | T.S. XXXX | SHEET 9 OF 17

TS-SLC-DC - 07/2019

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

LAC-006\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL INTERSECTIONS
TRAFFIC SIGNAL EQUIPMENT UPGRADES

TRAFFIC SIGNAL EQUIPMENT UPGRADES

INTERSECTION NUMBER	INTERSECTION		JURISDICTION	CABINET & CONTROLLER	*VEHICLE HEADS	PED HEADS	PEDESTRIAN PUSH BUTTONS	LUMINAIRES [20]	DETECTION	ADVANCE LOOP TO CURB DISTANCE	EXITING ADVANCE LOOP PULL BOX DISTANCE FROM XWALK	SIGNING/ STRIPING
43	PIONEER BOULEVARD	ASHWORTH STREET	100% ARTESIA	[5] [23] [31]			[16] ▲ – (A)(B)(E)(F) [16] ▲▲ – (C)(H) [16] ▲▲▲ – (C)(D)		[36] – (60)(62) [44] – (39)(41) [50] – (64)(65)(66)(67)(72)(74)			[45] – (85) 25'
44		183RD STREET	100% ARTESIA	[5] [31] [32] – (H)			[16] ▲ – (A)(B)(E)(F) [16] ▲▲ – (C)(D)(G)(H)	(5)(12)(20)(27)				[27] – (76) R13A (CA) [27] – (77) R13A (CA)
45		PED CROSSING SIGNAL	100% ARTESIA	[5] [31]			[16] ▲ – (B)(F)	(12)(27)				[46] – 35' NORTH OF XWALK [47] – LENGTH – 15'; 30' NORTH OF XWALK
46		186TH STREET	100% ARTESIA	[5] [31]			[16] ▲ – (A)(B)(E)(F)(I)(J)(K)(L) [16] ▲▲ – (C)(D)(G)(H)					

*VEHICLE HEAD LOCATIONS ON MAST ARMS: (1)(9)(18)(24)

CONSTRUCTION NOTES (THIS SHEET ONLY)

[5] GPS UNIVERSAL TIME BASE UNIT AND ANTENNA.

[16] APS PEDESTRIAN PUSH BUTTON WITH VOICE MESSAGE ON EXISTING STANDARD. REMOVE PEDESTRIAN PUSH BUTTON. SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGES.

[20] 200W HPS EQUIVALENT LED LUMINAIRE ON EXISTING MAST ARM. REMOVE EXISTING LUMINAIRE.

[23] 4 CAMERA VIDEO/RADAR DETECTION SYSTEM COMPLETE WITH COMMUNICATION MODULES, 17" RACK MOUNTED LCD MONITOR AND DRAWER, AND ALL OTHER EQUIPMENT NECESSARY FOR THE INTENDED OPERATION AS SHOWN ON THE PLAN. SEE SPECIAL PROVISIONS AND GENERAL NOTES 17 AND 18.

[27] SIGN(S) ON EXISTING STANDARD AS SHOWN.

[31] GENERAL CONTROL UNIT FOR APS SYSTEM.

[32] REMOVE RADIO CORRECTED TIME BASE UNIT ANTENNA.

[36] VIDEO/RADAR DETECTION UNIT PER MANUFACTURE'S SPECIFICATIONS. SEE SPECIAL PROVISIONS AND GENERAL NOTE 17.

[44] VIDEO DETECTION CAMERA ON MAST ARM PER MANUFACTURER'S SPECIFICATIONS. SEE SPECIAL PROVISIONS AND GENERAL NOTE 17.

[45] DETAIL 21. LENGTH IS AS SHOWN. SEE DETAILS "L" – "M" ON SHEET 16.

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15. CONTACT LOS ANGELES COUNTY PUBLIC WORKS AT (626) 300-2012 UPON START OF SIGNAL CONSTRUCTION TO COORDINATE THE DEVELOPMENT OF TRAFFIC SIGNAL TIMING AND IMPLEMENTATION.
16. INDICATES PROPOSED OMNI-DIRECTIONAL VIDEO DETECTION CAMERA.
17. THE CONTRACTOR SHALL ARRANGE FOR MANUFACTURER REPRESENTATIVE TO BE PRESENT DURING THE INSTALLATION OF VIDEO/RADAR DETECTION SYSTEM AND CAMERA(S).
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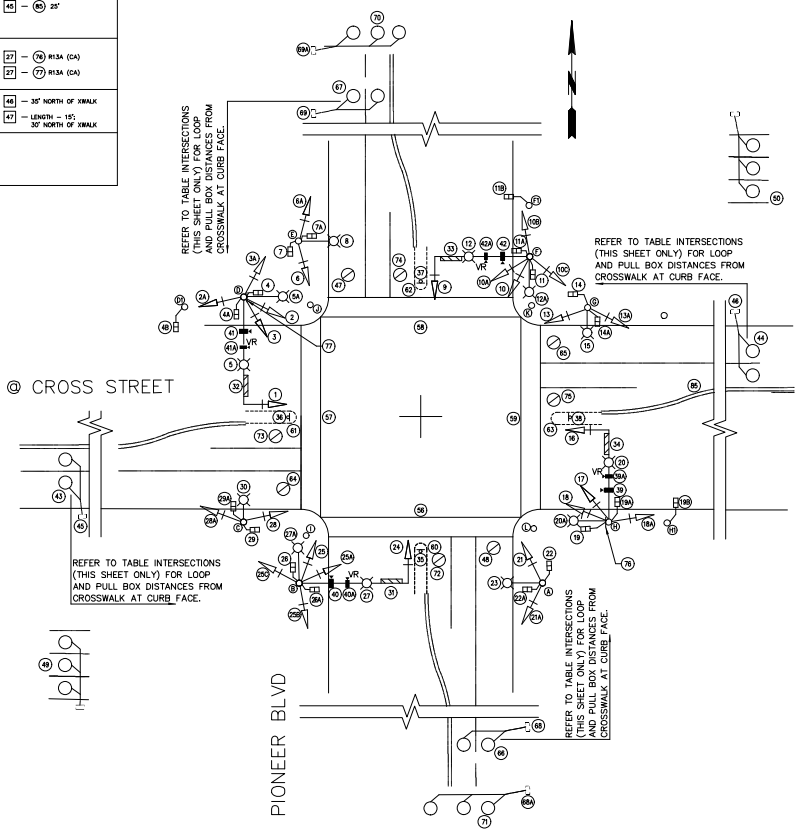
LEGEND (THIS SHEET ONLY)

(A) – INDICATES TRAFFIC POLE LOCATION. SEE TABLE AND INTERSECTION DETAILS.

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▲ – SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGE.



INTERSECTION DETAIL

CADD PROJECT FILE NAME: 10_LA County TSSP_Pioneer 3_rev0.dgn
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DESIGNER: MHS
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PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillivray 04/24/2024
TODD J. MACGILLIVRAY — PE NO. 92057 — DATE

REVIEWED: COUNTY OF LOS ANGELES
BY: MAB Regina Kelley 04/25/2024
APPROVED: CITY OF ARTESIA
BY: 07/03/2024

DATE	MARK	DESCRIPTION
		REVISIONS

REGISTERED PROFESSIONAL ENGINEER — TODD J. MACGILLIVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS

NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
TRAFFIC SIGNAL EQUIPMENT UPGRADES

PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N/A | T.S. XXXX | SHEET 10 OF 17

TS-SLC-DC - 07/2019

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

LAC-006\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL INTERSECTIONS
TRAFFIC SIGNAL EQUIPMENT UPGRADE DETAILS

TRAFFIC SIGNAL EQUIPMENT UPGRADES

INTERSECTION NUMBER	INTERSECTION		JURISDICTION	CABINET & CONTROLLER	*VEHICLE HEADS	PED HEADS	PPB / APS	LUMINAIRES [20]	DETECTION	ADVANCE LOOP TO CURB DISTANCE	EXISTING ADVANCE LOOP PULL BOX DISTANCE FROM XWALK
47	PIONEER BOULEVARD	187TH STREET	100% ARTESIA	[5] [31]			[35] – (D) [16] ▲ – (A) (A1) (B) (B1) (J) (F1) (K) [16] ▲▲ – (C) (D) (G) (H)	(5) (12) (23) (27)			
48		SOUTH STREET	47.5% ARTESIA, 52.5% CERRITOS			[14] – (28)	[15] – (E)	(5) (12) (20) (23)			
49		FIRE STATION 30 SIGNAL	100% CERRITOS					(12) (27)			
50		195TH STREET	100% CERRITOS		[11] – (25)	[14] – (14) [14] – (22) (26) (29)		(5) (20) (27)			
51		LOS COYOTES / EBERLE STREET	25% CERRITOS, 75% LAKEWOOD			[14] – (11) (22) (26) (29)		(5) (8) (12) (20) (23) (27)			

*VEHICLE HEAD LOCATIONS ON MAST ARMS: (1) (9) (19) (24)

CONSTRUCTION NOTES (THIS SHEET ONLY)

[5] GPS UNIVERSAL TIME BASE UNIT AND ANTENNA.

[11] 3–12" LED VEHICLE HEAD (R, Y, G) ON EXISTING STANDARD AS SHOWN. REMOVE EXISTING VEHICLE HEAD.

[14] RETROFIT EXISTING PEDESTRIAN HEAD WITH LED PEDESTRIAN COUNTDOWN HEAD MODULE.

[15] PEDESTRIAN PUSH BUTTON ON EXISTING STANDARD. REMOVE EXISTING NON–COMPLIANT PEDESTRIAN PUSH BUTTON.

[16] APS PEDESTRIAN PUSH BUTTON WITH VOICE MESSAGE ON EXISTING STANDARD. REMOVE PEDESTRIAN PUSH BUTTON. SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGES.

[20] 200W HPS EQUIVALENT LED LUMINAIRE ON EXISTING MAST ARM. REMOVE EXISTING LUMINAIRE.

[31] GENERAL CONTROL UNIT FOR APS SYSTEM.

[35] REMOVE PEDESTRIAN PUSH BUTTON ON NORTH SIDE OF POLE AND COLD WELD TO A SMOOTH FINISH.

GENERAL NOTES

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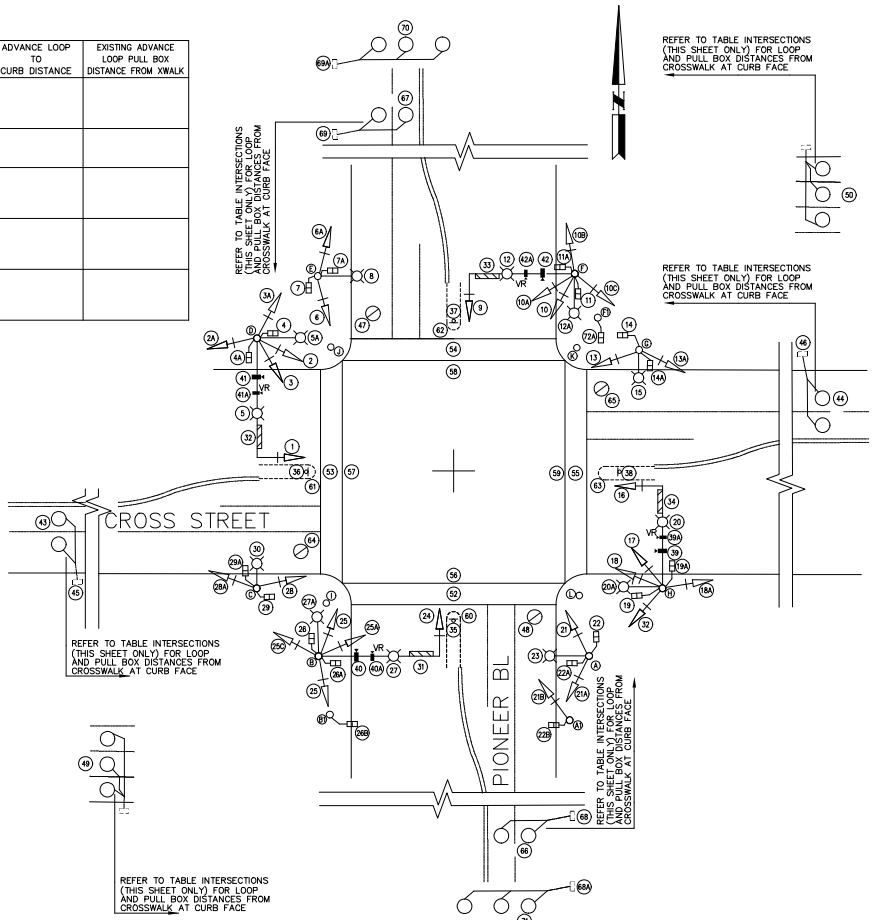
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(•#) – APPEARS AFTER LOCATION LABEL AND INDICATES MORE THAN ONE.

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INTERSECTION DETAIL

CAD PROJECT FILE NAME: 11_LA County TSSP_Pioneer 4_rev0.dgn

CHECKED: T.JM

DESIGNED: MHS

DRAWN: T.JM

Underground Service Alert — Call: TOLL FREE 811 — THE WORKING DAYS BEFORE YOU DIG

REVIEWED: COUNTY OF LOS ANGELES — BY: [signature] — 04/25/2024 DATE

APPROVED: CITY OF ARTESIA — BY: [signature] — 07/03/2024 DATE

APPROVED: CITY OF CERRITOS — BY: _____ DATE

APPROVED: CITY OF LAKEWOOD — BY: _____ DATE

DATE	MARK	DESCRIPTION
		REVISIONS

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PHONE: (801) 886–9170

PREPARED UNDER THE SUPERVISION OF:
[signature] 04/24/2024
TODD J. MACGILLVRAY — PE NO. 92057 — DATE

REGISTERED PROFESSIONAL ENGINEER — TODD J. MACGILLVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS

NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
TRAFFIC SIGNAL EQUIPMENT UPGRADES

PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N.T.S. | T.S. XXXX | SHEET 11 OF 17

TS-SLC-DC - 07/2019

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

LAC–XXV\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL INTERSECTIONS
TRAFFIC SIGNAL EQUIPMENT UPGRADES

TRAFFIC SIGNAL EQUIPMENT UPGRADES

INTERSECTION NUMBER	INTERSECTION	JURISDICTION	CABINET & CONTROLLER	VEHICLE HEADS	PEDESTRIAN PUSH BUTTONS	DETECTION	ADVANCE LOOP TO CURB DISTANCE	EXISTING ADVANCE LOOP PULL BOX DISTANCE FROM XWALK	SIGNING/ STRIPING
12	NORWALK BOULEVARD & WALNUT STREET	100% LA COUNTY	[4]	[8] – (6) (9) (13) (34) [8] – (20) (24) (31) (31A)		[21] [48] – (45) 235' FROM XWALK [21] [48] – (47) 245' FROM XWALK [49] – (38) (40)	(46) – 10'-0" (47) – 10'-0"	(48) – 175' (49) – 190'	
32	PIONEER BOULEVARD & FERINA STREET/ HOPLAND STREET	100% NORWALK	[5]						[28] – (46) R9-3, R9-3aP [28] – (47) R9-3, R9-3aP
41	PIONEER BOULEVARD & 176TH STREET	100% ARTESIA	[5] [31]		[16]▲ – (F) (1) [16]▲▲ – (A1) (D1) (E1) (H1)				

CONSTRUCTION NOTES (THIS SHEET ONLY)

[4] 2070 LX CONTROLLER WITH LINUX PROCESSOR AND D4 FIRMWARE. 2010 CONFLICT MONITOR UNIT (CMU), 7G GPS/UTB UNIT AND ANTENNA. REMOVE EXISITNG CONTROLLER.

[5] GPS UNIVERSAL TIME BASE UNIT AND ANTENNA.

[8] 3–12" LED VEHICLE HEAD (R, Y, G) ON EXISTING STANDARD AS SHOWN.

[16] APS PEDESTRIAN PUSH BUTTON WITH VOICE MESSAGE ON EXISTING STANDARD. REMOVE PEDESTRIAN PUSH BUTTON. SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGES.

[21] LOOPS AS SHOWN. ABANDON EXISTING LOOPS.

[28] SIGN(S) ON NEW POST AS SHOWN. SEE DETAIL "D" ON SHEET 15.

[31] GENERAL CONTROL UNIT FOR APS SYSTEM.

[48] SPLICE NEW LOOP(S) INTO EXISTING DLC(S) PER EXSTING DETECTOR ASSIGNMENTS.

[49] LOOPS AS SHOWN. SEE DETAILS "H" – "K" ON SHEET 16. ABANDON EXISTING LOOPS.

GENERAL NOTES

1. TRAFFIC SIGNAL, LIGHTING, STRIPING AND MARKINGS SHALL CONFORM TO THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS – SECTION 86, 2022 EDITION, AND STANDARD PLANS, 2022 EDITION, UNLESS OTHERWISE NOTED ON THE PLAN OR SPECIAL PROVISIONS.
2. THE GPS UNIVERSAL TIME BASE UNIT/MODULE ANTENNA SHALL BE LOCATED ON THE STREET SIDE OF THE TOP OF THE CONTROLLER CABINET.
3. ALL LOOPS SHALL BE ROUND (6' DIAMETER), UNLESS OTHERWISE NOTED.
4. ALL LOOPS SHALL BE CENTERED IN THE MIDDLE OF THE LANE AND FRONT LOOPS SHALL BE PLACED BEHIND THE LIMIT LINE, UNLESS OTHERWISE NOTED. LOOPS IN CURB LANES 13' WIDE OR MORE, SHALL BE LOCATED 3' FROM THE LANE LINE, UNLESS OTHERWISE NOTED.
5. ALL DETECTION ZONES SHALL BE CENTERED IN THE MIDDLE OF THE LANE AND FRONT DETECTION ZONES SHALL BE PLACED BEHIND THE LIMIT LINE, UNLESS OTHERWISE NOTED.
6. ⊘ INDICATES VEHICLE/BICYCLE LOOP DETECTOR.
7. VR INDICATES PROPOSED VIDEO DETECTION/RADAR UNIT.
8. INDICATES PROPOSED VIDEO DETECTION CAMERA.
9. INDICATES PROPOSED RADAR DETECTION ZONE.
10. INDICATES PROPOSED VIDEO DETECTION ZONE.
11. REMOVAL OR RELOCATION OF WIRELESS RADIO EQUIPMENT AND ANTENNA WILL BE DONE BY THE AGENCY. CONTRACTOR SHALL CONTACT THE SIGNAL SHOP AT (626) 458–1700 TEN (10) WORKING DAYS IN ADVANCE FOR COORDINATION.
12. SIGNAL, LIGHTING, AND ELECTRICAL SYSTEMS SHALL CONFORM TO THE CITY SPECIFICATIONS CORRESPONDING WITH THE JURISDICTIONS IDENTIFIED IN THE TRAFFIC SIGNAL EQUIPMENT UPGRADES TABLE. SEE SPECIAL PROVISIONS.
13. POLE LOCATIONS SHOWN HEREON ARE APPROXIMATE. PRECISE LOCATIONS SHALL BE ESTABLISHED IN THE FIELD AND VERIFIED BY THE PROJECT ENGINEER.
14. ALL SIGNING SHOWN HEREON SHALL BE INSTALLED, RELOCATED, OR REMOVED BY THE CONTRACTOR, UNLESS OTHERWISE NOTED.
15. CONTACT LOS ANGELES COUNTY PUBLIC WORKS AT (626) 300–2012 UPON START OF SIGNAL CONSTRUCTION TO COORDINATE THE DEVELOPMENT OF TRAFFIC SIGNAL TIMING AND IMPLEMENTATION.
16. INDICATES PROPOSED OMNI–DIRECTIONAL VIDEO DETECTION CAMERA.
17. THE CONTRACTOR SHALL ARRANGE FOR MANUFACTURER REPRESENTATIVE TO BE PRESENT DURING THE INSTALLATION OF VIDEO/RADAR DETECTION SYSTEM AND CAMERA(S).
18. COUNTY SHALL PROVIDE PROPOSED VIDEO DETECTION ZONES DIAGRAM WITH TRAFFIC SIGNAL TIMING.

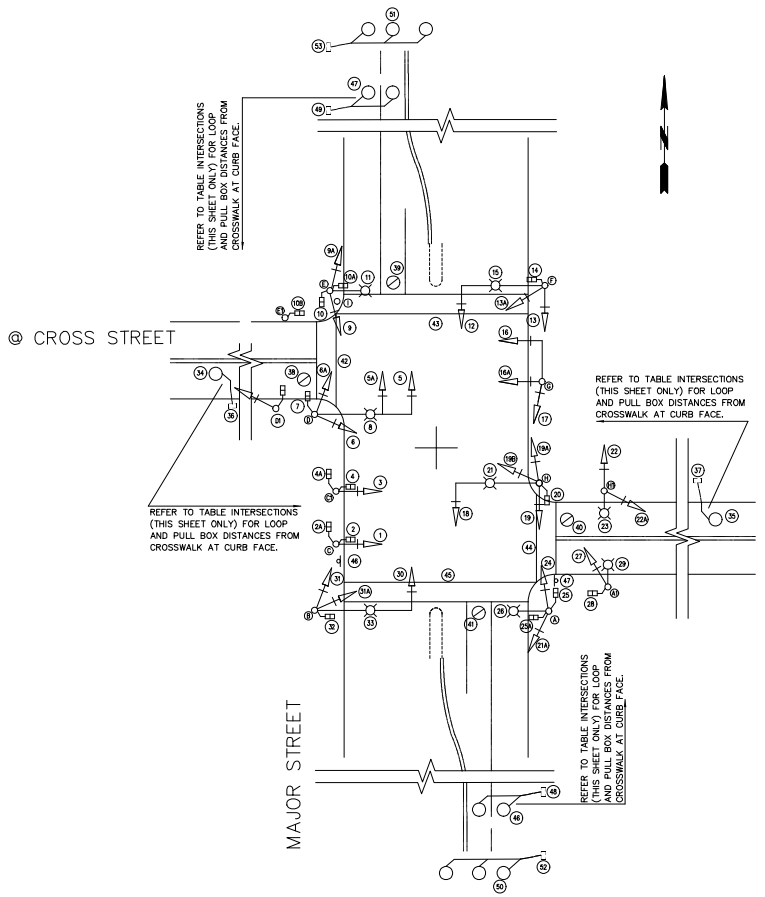
LEGEND (THIS SHEET ONLY)

Ⓐ – INDICATES TRAFFIC POLE LOCATION. SEE TABLE AND INTERSECTION DETAILS.

Ⓕ – INDICATES EQUIPMENT LOCATION. SEE TABLE AND INTERSECTION DETAILS.

(x#) – APPEARS AFTER LOCATION LABEL AND INDICATES MORE THAN ONE.

▲ – SEE SHEET 17 FOR APS CUSTOM AUDIBLE ALERT MESSAGE.



INTERSECTION DETAIL

CADD PROJECT FILE NAME: 13_LA County TSSP_Dog Leg 1_rev0.dgn
CHECKER: T.JM
DESIGNER: MHS
DRAFTER: T.JM

Underground Service Alert
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PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillivray 04/24/2024
TODD J. MACGILLIVRAY — PE NO. 92057 — DATE

APPROVED: CITY OF ARTESIA	BY:	DATE: 07/03/2024
APPROVED: CITY OF NORWALK	BY:	DATE:
REVIEWED: LOS ANGELES COUNTY	BY:	DATE: 04/25/2024
APPROVED: LOS ANGELES COUNTY	BY: Martin Covarrubias	DATE: 5/3/2024

DATE	MARK	DESCRIPTION
		REVISIONS

REGISTERED PROFESSIONAL ENGINEER — TODD J. MACGILLIVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS

NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
TRAFFIC SIGNAL EQUIPMENT UPGRADES
PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N/A | T.S. XXXX | SHEET 13 OF 17

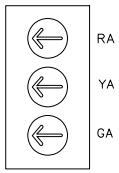
TS-BL-DC-07/2019

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

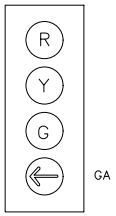
LAC-006\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL
DETAILS



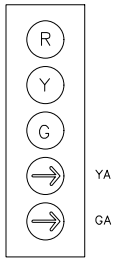
ALL 12" LENS

DETAIL "A"
(No Scale)



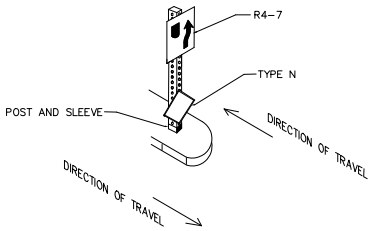
ALL 12" LENS

DETAIL "B"
(No Scale)



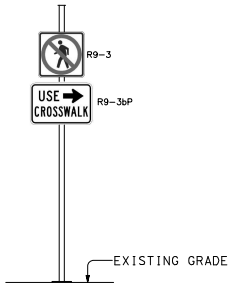
ALL 12" LENS

DETAIL "C"
(No Scale)

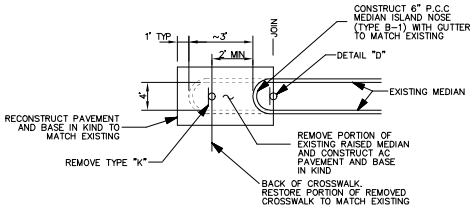


LAYOUT 1

DETAIL "D"
(No Scale)



LAYOUT 2



DETAIL "E"
(No Scale)



R13A (CA)



R3-1



R3-2

MISC PROJECT SIGNS

DETAIL "F"
(No Scale)

CADD PROJECT FILE NAME: 15_LA County TSSP_Sign+Signal Detail_rev0.dgn
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DESIGNER: MHS
DRAFTER: T.JM

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PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillivray 04/24/2024
TODD J. MACGILLIVRAY — PE NO. 92057 — DATE

SUBMITTED: LOS ANGELES COUNTY
BY: Regina Kuhn 04/25/2024
RECOMMENDED: LOS ANGELES COUNTY
BY: Mario Rosenbaum 5/3/2024
APPROVED: MASTER PREPARED A. DIRECTOR OF PUBLIC WORKS
BY: ASSISTANT DEPUTY DIRECTOR Julian Gonzalez 5/9/2024

DATE	MARK	DESCRIPTION
		REVISIONS

PROFESSIONAL ENGINEER — TODD J. MACGILLIVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS
DETAILS A - F
NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
BEVERLY BL TO CARSON ST
PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N.T.S.	T.S. XXXX	SHEET15 OF 17

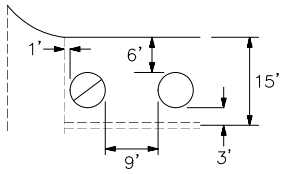
TS-SL-DC-07/2015

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

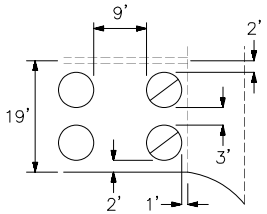
LAC-XXX\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL INTERSECTIONS
TRAFFIC SIGNAL EQUIPMENT UPGRADES
FOR LOCATIONS WITH VEHICLE/BIKE LOOPS
AND STRIPING



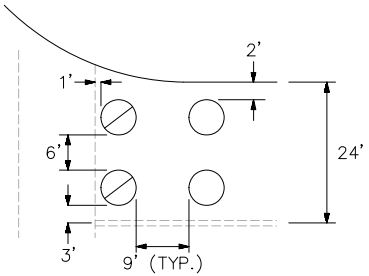
NORWALK BLVD/WALNUT ST
(EAST APPROACH)

DETAIL "H"
(No Scale)



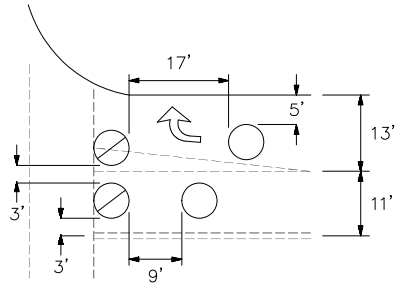
NORWALK BLVD/WALNUT ST
(WEST APPROACH)

DETAIL "I"
(No Scale)



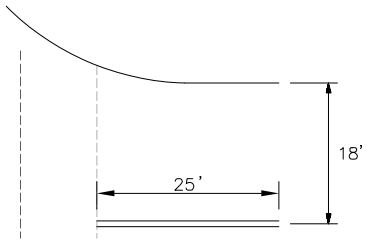
NORWALK BLVD/HAWKINS ST
(EAST APPROACH)

DETAIL "J"
(No Scale)



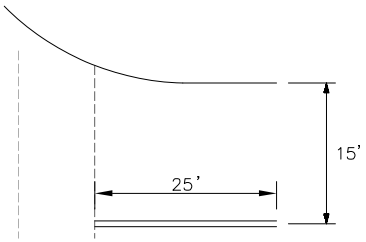
PIONEER BLVD/MAPLEDALE ST
(EAST APPROACH)

DETAIL "K"
(No Scale)



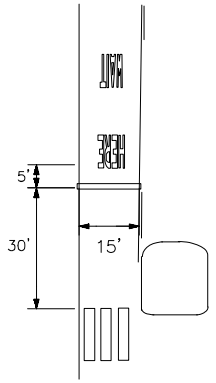
PIONEER BLVD/178TH ST
(EAST APPROACH)

DETAIL "L"
(No Scale)



PIONEER BLVD/ASHWORTH ST
(EAST APPROACH)

DETAIL "M"
(No Scale)



PIONEER BLVD/PED CROSSING SIGNAL
(NORTH APPROACH)

DETAIL "N"
(No Scale)

CADD PROJECT FILE NAME: 16_LA County TSSP_Loop+Striping Detail_rev0.dgn
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DESIGNER: MHS
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PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillivray 04/24/2024
TODD J. MACGILLIVRAY — PE NO. 92057 — DATE

SUBMITTED: LOS ANGELES COUNTY
BY: Ryan Kibler 04/25/2024 DATE

RECOMMENDED: LOS ANGELES COUNTY
BY: Martin Covarrubias 5/3/2024 DATE

APPROVED: MARK PESTRELLA, DIRECTOR OF PUBLIC WORKS
BY: ASSISTANT DEPUTY DIRECTOR Julius Fort 5/9/2024 DATE

DATE	MARK	DESCRIPTION
		REVISIONS

REGISTERED PROFESSIONAL ENGINEER — TODD J. MACGILLIVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS
DETAILS H - N
NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
BEVERLY BL TO CARSON ST
PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N/A	T.S. XXXX	SHEET 16 OF 17

TS-BL-DC - 07/2019

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

LAC-006\Active Plans\Design Plans

NORWALK BL / SAN ANTONIO DR / PIONEER BL INTERSECTIONS
APS CUSTOM AUDIBLE ALERT MESSAGES
(TABLE SITES ONLY)

NORWALK BOULEVARD @ LOCH LOMOND DRIVE

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS NORWALK BOULEVARD. WAIT.	NORWALK BOULEVARD WALK SIGN IS ON TO CROSS NORWALK BOULEVARD.
▲▲	WAIT TO CROSS LOCH LOMOND DRIVE. WAIT.	LOCH LOMOND DRIVE WALK SIGN IS ON TO CROSS LOCH LOMOND DRIVE.

PIONEER BOULEVARD @ ARTESIA BOULEVARD

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.
▲▲	WAIT TO CROSS ARTESIA BOULEVARD. WAIT.	ARTESIA BOULEVARD WALK SIGN IS ON TO CROSS ARTESIA BOULEVARD.

PIONEER BOULEVARD @ 176TH STREET

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.
▲▲	WAIT TO CROSS 176TH STREET. WAIT.	176TH STREET WALK SIGN IS ON TO CROSS 176TH STREET.

PIONEER BOULEVARD @ 178TH STREET / ARTESIA OASIS PLAZA

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.
▲▲	WAIT TO CROSS 178TH STREET. WAIT.	178TH STREET WALK SIGN IS ON TO CROSS 178TH STREET.
▲▲▲	WAIT TO CROSS ARTESIA OASIS PLAZA. WAIT.	ARTESIA OASIS PLAZA WALK SIGN IS ON TO CROSS ARTESIA OASIS PLAZA.

PIONEER BOULEVARD @ ASHWORTH STREET

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.
▲▲	WAIT TO CROSS ASHWORTH STREET. WAIT.	ASHWORTH STREET WALK SIGN IS ON TO CROSS ASHWORTH STREET.
▲▲▲	WAIT TO CROSS ARTESIA OASIS PLAZA. WAIT.	ARTESIA OASIS PLAZA WALK SIGN IS ON TO CROSS ARTESIA OASIS PLAZA.

PIONEER BOULEVARD @ 183RD STREET

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.
▲▲	WAIT TO CROSS 183RD STREET. WAIT.	183RD STREET WALK SIGN IS ON TO CROSS 183RD STREET.

PIONEER BOULEVARD @ PEDESTRIAN CROSSING SIGNAL

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.

PIONEER BOULEVARD @ 186TH STREET

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.
▲▲	WAIT TO CROSS 186TH STREET. WAIT.	186TH STREET WALK SIGN IS ON TO CROSS 186TH STREET.

PIONEER BOULEVARD @ 187TH STREET

ACCESSIBLE PEDESTRIAN SIGNALS (APS) CUSTOM AUDIBLE ALERT MESSAGE		
	VOICE ON LOCATION	WALK
▲	WAIT TO CROSS PIONEER BOULEVARD. WAIT.	PIONEER BOULEVARD WALK SIGN IS ON TO CROSS PIONEER BOULEVARD.
▲▲	WAIT TO CROSS 187TH STREET. WAIT.	187TH STREET WALK SIGN IS ON TO CROSS 187TH STREET.

CADD PROJECT FILE NAME: 17_LA County TSSP_APS Messages Detail_rev0.dgn
CHECKER: T.JM
DESIGNER: MHS
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PREPARED UNDER THE SUPERVISION OF:
Todd J. MacGillivray 04/24/2024
TODD J. MACGILLIVRAY — PE NO. 92057 — DATE

REVIEWED: LOS ANGELES COUNTY
BY: [signature] 04/25/2024 DATE

RECOMMENDED: LOS ANGELES COUNTY
BY: [signature] 5/3/2024 DATE

APPROVED: MARK PESTRELLA, DIRECTOR OF PUBLIC WORKS
BY: ASSISTANT DEPUTY DIRECTOR [signature] 5/9/2024 DATE

DATE	MARK	DESCRIPTION
REVISIONS		

REGISTERED PROFESSIONAL ENGINEER — TODD J. MACGILLIVRAY — No. 92057 — CIVIL — STATE OF CALIFORNIA
04/24/2024

LOS ANGELES COUNTY PUBLIC WORKS

APS ALERT MESSAGES
NORWALK BL / SAN ANTONIO DR / PIONEER BL TSSP
BEVERLY BL TO CARSON ST
PROJECT ID NO. TSM0010463 PCA NO. 742730503

SCALE N/A	T.S. XXXX	SHEET17 OF 17

TS-BL-DC - 07/2019

PRIME CONTRACTOR LICENSE REQUIRED: A AND C10

PLAN TS

LAC--006\Active Plans\Design Plans

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 9J.**

TO: Mayor and Members of the City Council

SUBJECT: Professional Services Agreement with RKA Consulting Group to complete Plans, Specifications and Estimates for the Roadway Pavement Rehabilitation Project

FROM: Ernesto Sanchez, Public Works Manager

REVIEWED AND APPROVED BY:

Jamie Murguia, Finance Manager
Melissa Burke, Deputy City Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that City Council approve a Professional Service Agreement between the City of Artesia and RKA Consulting in the amount of $178,555, plus a 10% contingency to complete Plans, Specifications and Estimates for the Fiscal Year 2025-26 Roadway Pavement Rehabilitation Project No. 2025-004, authorize the City Manager to execute the Agreement and make amendments that do not change the compensation, and make a determination that this action is exempt from CEQA.

BACKGROUND:

On May 12, 2025, the City Council adopted the 2025 Pavement Management System which included an inventory of all streets within the City of Artesia ("City"), an assessment of pavement conditions and a determination of budget needs for street rehabilitation. The assessment determined that the City's overall street network is in fair condition. However, residential streets located within communities bounded by Artesia Boulevard in the north, Gridley Road in the west, 183rd Street in the south, and the City's eastern limits have significantly poorer pavement conditions than other parts of the City. The 2025 Pavement Management System prioritizes improvements to these residential streets in all upcoming street improvement projects, and directly informed the Fiscal Year 2025-26 Roadway Pavement Rehabilitation Project.

The Fiscal Year 2025-26 Roadway Pavement Rehabilitation Project will make improvements on all residential streets bounded by Artesia Boulevard in the north, Pioneer Boulevard in the west, 183rd Street in the south, and the City's eastern limits. This project includes a total of 26 residential street segments, two arterial street segments and two alleys. A current project map and list of street segments designated for improvements are included in this Staff Report as an Attachment. Additional street segments can be added to the project should funding become available during the engineering process. A significant portion of the streets included in the project are identified by the 2025 Pavement Management System to be in poor, very poor or serious condition. Construction activities for this project would be funded through a Community Project Funded Congressional Directed Spending grant that was awarded to the City by former Congresswoman Michelle Steele in the amount of $6,000,000 and approximately $198,000 in allocated Senate Bill 1 (SB1) local funds. Prior to construction, the City needs to draft and approve plans, specifications and estimates for the necessary improvements which would include, be not be limited to, asphalt re-pavement and concrete improvements to sidewalks, curbs and gutters, and curb ramps. On June 12, 2025, Staff released a Request for Proposals for engineering design services to draft the plans, specifications and estimates necessary for the project. Staff received a total of nine proposals from qualified engineering firms.

ANALYSIS:

A review panel consisting of the Special Projects Manager, City Engineer and the Public Works Manager evaluated all nine proposals based on the quality of the proposal, qualifications of the engineering firm, proposed implementation plan and cost. The panel concluded that RKA Consulting Group submitted the best responses to the provisions outlined in the Request for Proposals. RKA Consulting Group proposes detailed field investigations and data collection in order to recommend cost-effective pavement improvements that adhere to industry standards and stay within the City's established construction budget. The City's Purchasing Policy and Procedures state that professional services from engineering firms are not subject to formal bid procedures and the City is not required to award a contract to the lowest bidder. RKA Consulting Group's proposal included the lowest fee of the nine proposals that were evaluated. However, their proposal was also considered by the panel to be the most comprehensive and offered practical recommendations to reduce construction costs. RKA Consulting Group have recently completed similar projects in the cities of Downey, Covina, South Pasadena and Pomona. Their references confirmed that they complete projects ahead of schedule, adhere to an established budget and deliver professional plans, specifications and estimates to their clients.

The proposed Professional Service Agreement with the City of Artesia would authorize RKA Consulting Group to develop the necessary plans, specifications and estimates to implement the Fiscal Year 2025-2026 Roadway Pavement Rehabilitation Project No. 2025-004. The Agreement includes a compensation amount of $178,555. The proposed scope of work includes continuous project management, field investigation and analysis, and design work that will be coordinated with City Staff to ensure that all necessary design elements are included in the final plans, specifications and estimates. RKA Consulting Group would also provide support during the formal bidding process and provide construction engineering support. The consultant proposes a project schedule of approximately 3.5 months and expects to deliver final plans by late December 2025. Approval of the plans by the City Council is tentatively scheduled for January 2026, followed by a formal bidding process, and construction anticipated to begin around April 2026.

CEQA COMPLIANCE:

The Public Works Department has determined that the proposed project is exempt from review under California Environmental Quality Act (CEQA) pursuant to Guideline Section 15301 as a Class 1(c) project. Class 1(c) consists of the operation, repair, maintenance, or minor alteration of existing public structures facility, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination, including existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities.

FISCAL IMPACT:

The proposed Professional Service Agreement includes a compensation in the amount of $178,555. This fee is an eligible expense under SB1 Local Funding and would be paid though the City's current SB1 allocation.

RECOMMENDED COUNCIL ACTION:

Staff recommends that City Council approve a Professional Service Agreement between the City of Artesia and RKA Consulting in the amount of $178,555, plus a 10% contingency to complete Plans, Specifications and Estimates for the Fiscal Year 2025-2026 Roadway Pavement Rehabilitation Project No. 2025-004, authorize the City Manager to execute the Agreement and make amendments that do not change the compensation, and make a determination that the action is exempt from CEQA.

Attachments

RKA Professional Services Agreement.pdf

Project Map and Street List.pdf

RKA Proposal for Engineering Design Services.pdf

THE CITY OF ARTESIA AND
RKA CONSULTING GROUP
DESIGN SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into as September 8, 2025 by and between the City of Artesia, a California municipal corporation ("City") and RKA Consulting Group, a California Corporation, with its principal place of business at 398 Lemon Creek Drive, Suite E, Walnut, CA 91789 (hereinafter referred to as "Designer"). City and Designer are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 City. City is a municipal corporation organized under the laws of the State of California, with power to contract for services necessary to achieve its purpose.

2.2 Designer**.** Designer desires to perform and assume responsibility for the provision of certain professional design services required by the City on the terms and conditions set forth in this Agreement. Designer warrants that it is fully licensed, qualified, and willing to perform the services required by this Agreement; provided, however, that if Designer is a corporation or other organization, the Project Designer designated pursuant to Section 3.2, and not the Designer itself, shall be fully licensed to practice as an architect and/or engineer in the State of California.

2.3 Project**.** City desires to engage Designer to render such services for the Fiscal Year 2025-2026 Roadway Pavement Rehabilitation Project- Project No. 2025-004 ("Project") as set forth in this Agreement.

3. TERMS

3.1 Employment of Designer.

3.1.1 Scope of Services. Designer promises and agrees to furnish to City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional design and related services necessary for the full and adequate completion of the Project consistent with the provisions of this Agreement (hereinafter referred to as "Services"). The Services are more particularly described throughout this Agreement, including Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, any exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. All Services performed by Designer shall be subject to the sole and discretionary approval of the City, which approval shall not be unreasonably withheld.

3.1.2 Term. The term of this Agreement shall be from September 8, 2025 to September 7, 2026, unless earlier terminated as provided herein. The City shall have the unilateral option, at its sole discretion, to renew this Agreement for no more than one (1) additional one-year terms. Designer shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Project Designer; Key Personnel.

3.2.1 Project Designer. Designer shall name a specific individual to act as Project Designer, subject to the approval of City. Designer hereby designates Cody Howing, P.E., QSD (License No. CA RCE 86054) to act as the Project Designer for the Project. The Project Designer shall: (1) maintain oversight of the Services; (2) have full authority to represent and act on behalf of the Designer for all purposes under this Agreement; (3) supervise and direct the Services using his or her best skill and attention; (4) be responsible for the means, methods, techniques, sequences and procedures used for the Services; (5) adequately coordinate all portions of the Services; and (6) act as principal contact with City and all contractors, consultants, engineers and inspectors on the Project. Any change in the Project Designer shall be subject to the City's prior written approval, which approval shall not be unreasonably withheld. The new Project Designer shall be of at least equal competence as the prior Project Designer. In the event that City and Designer cannot agree as to the substitution of a new Project Designer, City shall be entitled to terminate this Agreement for cause.

3.2.2 Key Personnel. In addition to the Project Designer, Designer has represented to the City that certain additional key personnel, engineers and consultants will perform the Services under this Agreement. Should one or more of such personnel, engineers or consultants become unavailable, Designer may substitute others of at least equal competence upon written approval of the City. In the event that City and Designer cannot agree as to the substitution of key personnel, engineers or consultants, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel, engineers or consultants who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Designer at the request of the City. The key additional personnel, engineers and consultants for performance of this Agreement are as follows: David Gilbertson, P.E., T.E., P.L.S (License No. CA RCE 46624).

3.3 Hiring of Consultants and Personnel.

3.3.1 Right to Hire or Employ. Designer shall have the option, unless City objects in writing after notice, to employ at its expense architects, engineers, experts or other consultants qualified and licensed to render services in connection with the planning and/or administration of the Project, and to delegate to them such duties as Designer may delegate without relieving Designer from administrative or other responsibility under this Agreement. Designer shall be responsible for the coordination and cooperation of Designer's architects, engineers, experts or other consultants. All consultants, including changes in consultants, shall be subject to approval by City in its sole and reasonable discretion.

3.3.2 Qualification and License. All architects, engineers, experts and other consultants retained by Designer in performance of this Agreement shall be qualified to perform the Services assigned to them, and shall be licensed to practice in their respective professions, where required by law.

3.3.3 Standards and Insurance. All architects, engineers, experts and other consultants hired by Designer shall be required to meet all of the same standards and insurance requirements set forth in this Agreement, unless other standards or requirements are approved by the City in writing. Unless changes are approved in writing by the City, Designer's agreements

with its consultants shall contain a provision making them subject to all provisions stipulated in this Agreement.

3.3.4 Assignments or Staff Changes. Designer shall promptly obtain written City approval of any assignment, reassignment or replacement of such architects, engineers, experts and consultants, or of other staff changes of key personnel working on the Project. As provided in the Agreement, any changes in Designer's consultants and key personnel shall be subject to approval by City.

3.3.5 Draftsman and Clerical Support. Draftsmen and clerical personnel shall be retained by Designer at Designer's sole expense.

3.4 Standard of Care.

3.4.1 Standard of Care. Designer shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals qualified to perform the Services in the same discipline in the State of California, and shall be responsible to City for damages sustained by the City and delays to the Project as specified in the indemnification provision of this Agreement. Without limiting the foregoing, Designer shall be fully responsible to the City for any increased costs incurred by the City as a result of any such delays in the design or construction of the Project. Designer represents and maintains that it is skilled in the professional calling necessary to perform the Services. Designer warrants and represents that all of its employees, architects, engineers, experts and other consultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Designer represents that it, its employees, architects, engineers, experts and other consultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services assigned to or rendered by them and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Designer shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Designer's failure to comply with the standard of care provided for herein.

3.4.2 Performance of Employees. Any employee or consultant who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee or consultant who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Designer and shall not be re-employed to perform any of the Services or to work on the Project.

3.5 Laws and Regulations.

3.5.1 Knowledge and Compliance. Designer shall keep itself fully informed of and in compliance with all applicable local, state and federal laws, rules and regulations in any manner affecting the performance of the Services or the Project, and shall give all notices required of the Designer by law. Designer shall be liable, pursuant to the standard of care and indemnification provisions of this Agreement, for all violations of such laws and regulations in connection with its Services. If the Designer performs any work knowing it to be contrary to such laws, rules and regulations, Designer shall be solely responsible for all costs arising therefrom. Designer shall defend, indemnify and hold City, its officials, officers, employees and agents free

and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.5.2 Drawings and Specifications. Designer shall cause all drawings and specifications to conform to any applicable requirements of federal, state and local laws, rules and regulations, including the Uniform Building Code, in effect as of the time the drawings and specifications are prepared or revised during the latest phase of the Services described in Exhibit "A" attached hereto. Any significant revisions made necessary by changes in such laws, rules and regulations after this time may be compensated as Additional Services which were not known or reasonably should not have been known by Designer. Designer shall cause the necessary copies of such drawings and specifications to be filed with any governmental bodies with approval jurisdiction over the Project, in accordance with the Services described in Exhibit "A" attached hereto. For the preparation of all such drawings and specifications, the Designer shall use Computer Aided Design Drafting ("CADD") (e.g., AutoCAD) or other technology acceptable to the Designer and City.

3.5.3 Americans with Disabilities Act. Designer will use its best professional efforts to interpret all applicable federal, state and local laws, rules and regulations with respect to access, including those of the Americans with Disabilities Act ("ADA"). Designer shall inform City of the existence of inconsistencies of which it is aware or reasonably should be aware between federal and state accessibility laws, rules and regulations, as well as any other issues which are subject to conflicting interpretations of the law, and shall provide the City with its interpretation of such inconsistencies and conflicting interpretations. Unless Designer brings such inconsistencies and conflicting interpretations to the attention of the City and requests City's direction on how to proceed, the Designer's interpretation of such inconsistencies and conflicting interpretations shall be the sole responsibility and liability of Designer, and the Designer shall correct all plans, specifications and other documents prepared for the Project at no additional cost if its interpretations are shown to be incorrect. In the event that the Designer request's City's direction on how to proceed with respect to any inconsistent and/or conflicting interpretation, the Designer shall be responsible to the City only pursuant to the indemnification provisions of this Agreement.

3.5.4 Permits, Approvals and Authorizations. Designer shall provide City with a list of all permits, approvals or other authorizations required for the Project from all federal, state or local governmental bodies with approval jurisdiction over the Project. Designer shall then assist the City in obtaining all such permits, approvals and other authorizations. The costs of such permits, approvals and other authorizations shall be paid by the City.

3.5.5 Water Quality Management and Compliance.

(a) Compliance with Water Quality Laws, Ordinances and Regulations. Designer shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251 *et seq*.); the California Porter-Cologne Water Quality Control Act (Cal Water Code §§ 13000-14950); and any and all regulations, policies, or permits issued pursuant to any such authority. Designer shall additionally comply with the lawful requirements of the City, and any other municipality, drainage City, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges.

(b) Standard of Care. Designer warrants that all employees and subcontractors shall have sufficient skill and experience to perform the work assigned to them without impacting water quality in violation of the laws, regulations and policies described in Sections 3.5.5(a) of this Agreement. Designer further warrants that it, its employees and subcontractors will receive adequate training, as determined by the City, regarding these requirements as they may relate to the Services.

(c) Liability for Non-compliance.

(i) Indemnity: Failure to comply with laws, regulations, and ordinances listed in Sections 3.5.5(a) of this Agreement is a violation of federal and state law. Notwithstanding any other indemnity contained in this Agreement, Designer agrees to indemnify and hold harmless the City, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which the City, its officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with the laws, regulations, and ordinances listed above, arising out of or in connection with the Services, except for liability resulting from the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(ii) Defense: City reserves the right to defend any enforcement action or civil action brought against the City for Designer's failure to comply with any applicable water quality law, regulation, or policy. Designer hereby agrees to be bound by, and to reimburse the City for the costs associated with, any settlement reached between the City and the relevant enforcement entity.

(iii) Damages: City may seek damages from Designer for delay in completing the Services caused by Designer's failure to comply with the laws, regulations and policies described in Section 3.5.5(a) of this Agreement, or any other relevant water quality law, regulation, or policy.

3.6 Independent Contractor.

3.6.1 Control and Payment of Subordinates. City retains Designer on an independent contractor basis and Designer is not an employee of City. Designer is not an employee for state tax, federal tax or any other purpose, and is not entitled to the rights or benefits afforded to City's employees. Any additional personnel performing the Services under this Agreement on behalf of Designer shall also not be employees of City, and shall at all times be under Designer's exclusive direction and control. Designer shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Designer shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.7 Schedule of Services.

3.7.1 Designer Services. Designer shall fully and adequately complete the Services described in this Agreement and in Exhibit "A" attached hereto and incorporated herein by reference.

3.7.2 Timely Performance Standard. Designer shall perform all Services hereunder as expeditiously as is consistent with professional skill and care, as well as the orderly progress of the Project work so as not to be the cause, in whole or in part, of delays in the completion of the Project or in the achievement of any Project milestones, as provided herein. Specifically, Designer shall perform its Services so as to allow for the full and adequate completion of the Project within the time required by the City and within any completion schedules adopted for the Project. Designer agrees to coordinate with City's staff, contractors and consultants in the performance of the Services, and shall be available to City's staff, contractors and consultants at all reasonable times.

3.7.3 Performance Schedule. Designer shall prepare an estimated time schedule for the performance of Designer's Services, to be adjusted as the Project proceeds. Such schedule shall be subject to the City's review and approval, which approval shall not be unreasonably withheld, and shall include allowances for periods of time required for City's review and approval of submissions, and for approvals of authorities having jurisdiction over Project approval and funding. If City and Designer cannot mutually agree on a performance schedule, City shall have the authority to immediately terminate this Agreement. The schedule shall not be exceeded by Designer without the prior written approval of City. If the Designer's Services are not completed within the time provided by the agreed upon performance schedule, or any milestones established therein, it is understood, acknowledged and agreed that the City will suffer damage for which the Designer will be responsible pursuant to the indemnification provision of this Agreement.

3.7.4 Excusable Delays. Any delays in Designer's work caused by the following shall be added to the time for completion of any obligations of Designer: (1) the actions of City or its employees; (2) the actions of those in direct contractual relationship with City; (3) the actions of any governmental agency having jurisdiction over the Project; (4) the actions of any parties not within the reasonable control of the Designer; and (5) any act of God or other unforeseen occurrence not due to any fault or negligence on the part of Designer. Neither the City nor the Designer shall be liable for damages, liquidated or otherwise, to the other on account of such delays.

3.7.5 Request for Excusable Delay Credit. The Designer shall, within fifteen (15) calendar days of the beginning of any excusable delay, notify the City in writing of the causes of delay (unless City grants in writing a further period of time to file such notice prior to the date of final payment under the Agreement). City will then ascertain the facts and the extent of the delay, and grant an extension of time for completing the Services when, in its sole judgment, the findings of fact justify such an extension. The City's findings of fact thereon shall be final and conclusive on the parties. Extensions of time shall apply only to that portion of the Services affected by the delay and shall not apply to other portions of the Services not so affected. The sole remedy of Designer for extensions of time shall be an extension of the performance time at no cost to the City. If Additional Services are required as a result of an excusable delay, the parties shall mutually agree thereto pursuant to the Additional Services provision of this Agreement. Should Designer make an application for an extension of time, Designer shall submit evidence that the insurance policies required by this Agreement remain in effect during the requested additional period of time.

3.8 City Responsibilities.

3.8.1 Data and Information. City shall make available to Designer all necessary data and information concerning the purpose and requirements of the Project, including scheduling and budget limitations, objectives, constraints and criteria.

3.8.2 City's Representative. The City hereby designates the City Manager, or his or her designee, to act as its representative for the performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. The City Manager hereby designates Ernesto Sanchez, Public Works Manager or his designee, as the City's contact for the implementation of the Services hereunder. Contractor shall not accept direction or orders from any person other than the City's Representative or his or her designee.

3.8.3 Review and Approved Documents. City shall review all documents submitted by Designer, including change orders and other matters requiring approval by the City Council or other officials. City shall advise Designer of decisions pertaining to such documents within a reasonable time after submission, so as not to cause unreasonable delay as provided in the excusable delay provisions of this Agreement above.

3.9 Compensation.

3.9.1 Designer's Compensation for Basic Services. City shall pay to Designer, for the performance of all Services rendered under this Agreement, the total not to exceed amount of one hundred seventy-eight thousand five hundred fifty-five Dollars ($178,555.00) ("Total Compensation"). This Total Compensation amount shall be based upon, and may be adjusted according to, the fee schedule and related terms and conditions attached hereto as Exhibit "B" and incorporated herein by reference. The Total Compensation, as may be adjusted upon mutual agreement, shall constitute complete and adequate payment for Services under this Agreement.

3.9.2 Payment for Additional Services. At any time during the term of this Agreement, City may request that Designer perform Additional Services. As used herein, Additional Services means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Any additional work in excess of this amount must be approved by the City. The City Manager will have authority to approve Extra Work within 10% of the total compensation. If authorized, such Additional Services will be compensated at the rates and in the manner set forth in Exhibit "C" attached hereto and incorporated herein by reference, unless a flat rate or some other form of compensation is mutually agreed upon by the parties. If City requires Designer to hire consultants to perform any Additional Services, Designer shall be compensated therefore at the rates and in the manner set forth in Exhibit "C" attached hereto and incorporated herein by reference, unless a flat rate or some other form of compensation is mutually agreed upon by the parties. City shall have the authority to review and approve the rates of any such consultants. In addition, Designer shall be reimbursed for any expenses incurred by such consultants pursuant to the terms and conditions of Section 3.9.3.

3.9.3 Reimbursable Expenses. Reimbursable expenses are in addition to compensation for the Services and Additional Services. Designer shall not be reimbursed for any expenses unless authorized in writing by City, which approval may be evidenced by inclusion in Exhibit "C" attached hereto. Such reimbursable expenses shall include only those expenses which are reasonably and necessarily incurred by Designer in the interest of the Project.

3.9.4 Payment to Designer. Designer's compensation and reimbursable expenses shall be paid by City to Designer no more often than monthly. Such periodic payments shall be made based upon the percentage of work completed, and in accordance with the phasing and funding schedule provided in Exhibit "B" and the compensation rates indicated in Exhibit "C" attached hereto and incorporated herein by reference. In order to receive payment, Designer shall present to City an itemized statement which indicates Services performed, percentage of Services completed, method for computing the amount payable, and the amount to be paid. The statement shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement, as well as those expenses for which reimbursement is requested for that statement period. The amount paid to Designer shall never exceed the percentage amounts authorized by the phasing and funding schedule located in Exhibit "B" attached hereto. City shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon pursuant to the provisions of Civil Code Section 3320. Disputed amounts shall be resolved by the parties in a mutually agreeable manner.

Payments made for Additional Services shall be made in installments, not more often than monthly, proportionate to the degree of completion of such services or in such other manner as the parties shall specify when such services are agreed upon, and in accordance with any authorized fee or rate schedule. In order to receive payment, Designer shall present to City an itemized statement which indicates the Additional Services performed, percentage of Additional Services completed, method for computing the amount payable, and the amount to be paid. The statement shall describe the amount of Additional Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the statement. City shall, within thirty (30) days of receiving such statement, review the statement and pay all approved charges thereon pursuant to the provisions of Civil Code Section 3320. Disputed amounts shall be resolved by the parties in a mutually agreeable manner.

Upon cancellation or termination of this Agreement, Designer shall be compensated as set forth in the termination provision herein.

3.9.5 Withholding Payment to Designer. The City may withhold payment, in whole or in part, to the extent reasonably necessary to protect the City from claims, demands, causes of action, costs, expenses, liabilities, losses, damages, or injuries of any kind to the extent arising out of or caused by the negligence, recklessness, or willful misconduct protected under the indemnification provisions of this Agreement. Failure by City to deduct any sums from a progress payment shall not constitute a waiver of the City's right to such sums. The City may keep any moneys which would otherwise be payable at any time hereunder and apply the same, or so much as may be necessary therefor, to the payment of any expenses, losses, or damages as determined by the City, incurred by the City for which Designer is liable under the Agreement or state law. Payments to the Designer for compensation and reimbursable expenses due shall not be contingent on the construction, completion or ultimate success of the Project. Payment to the Designer shall not be withheld, postponed, or made contingent upon receipt by the City of offsetting reimbursement or credit from parties not within the Designer's reasonable control.

3.9.6 Prevailing Wages. Designer is aware of the requirements of California Labor Code Sections 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total

compensation is $1,000 or more, Designer agrees to fully comply with and to require its consultants to fully comply with such Prevailing Wage Laws. City shall provide Designer with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Designer shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Designer's principal place of business and at the Project site. Designer shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure of the Designer or its consultants to comply with the Prevailing Wage Laws. It shall be mandatory upon the Designer and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

3.9.7 Registration. If the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Designer and all subconsultants performing such Services must be registered with the Department of Industrial Relations. Designer shall maintain registration for the duration of the Project and require the same of any subconsultants, as applicable. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

3.9.8 Labor Compliance. This Project may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Designer's sole responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Designer or any subcontractor that affect Designer's performance of Services, including any delay, shall be Designer's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Designer caused delay and shall not be compensable by the City. Designer shall defend, indemnify and hold the City, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Designer or any subcontractor.

3.10 Notice to Proceed.

Designer shall not proceed with performance of any Services under this Agreement unless and until the City provides a written notice to proceed.

3.11 Termination, Suspension and Abandonment.

3.11.1 Grounds for Termination; Designer's Termination for Cause. City hereby reserves the right to suspend or abandon, at any time and for any reason, all or any portion of the Project and the construction work thereon, or to terminate this Agreement at any time with or without cause. Designer shall be provided with at least seven (7) days advanced written notice of such suspension, abandonment or termination. In the event of such suspension, abandonment or termination, Designer shall be paid for Services and reimbursable expenses rendered up to

the date of such suspension, abandonment or termination, pursuant to the schedule of payments provided for in this Agreement, less any claims against or damages suffered by City as a result of the default, if any, by Designer. Designer hereby expressly waives any and all claims for damages or compensation arising under this Agreement, except as set forth herein, in the event of such suspension, abandonment or termination. Designer may terminate this Agreement for substantial breach of performance by the City such as failure to make payment to Designer as provided in this Agreement.

3.11.2 City's Suspension of Work. If Designer's Services are suspended by City, City may require Designer to resume such Services within ninety (90) days after written notice from City. When the Project is resumed, the Total Compensation and schedule of Services shall be equitably adjusted upon mutual agreement of the City and Designer.

3.11.3 Documents and Other Data. Upon suspension, abandonment or termination, Designer shall provide to City all preliminary studies, sketches, working drawings, specifications, computations, and all other Project Documents, as defined below, to which City would have been entitled at the completion of Designer's Services under this Agreement. Upon payment of the amount required to be paid to Designer pursuant to the termination provisions of this Agreement, City shall have the rights, as provided in this Agreement hereinafter, to use such Project Documents prepared by or on behalf of Designer under this Agreement. Designer shall make such documents available to City upon request and without additional compensation other than as may be approved as a reimbursable expense.

3.11.4 Employment of other Designers. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.12 Ownership and Use of Documents; Confidentiality.

3.12.1 Ownership. All plans, specifications, original or reproducible transparencies of working drawings and master plans, preliminary sketches, design presentation drawings, structural computations, estimates and any other documents prepared pursuant to this Agreement, including, but not limited to, any other works of authorship fixed in any tangible medium of expression such as writings, physical drawings and data magnetically or otherwise recorded on computer diskettes (hereinafter referred to as the "Project Documents") shall be and remain the property of City. Although the official copyright in all Project Documents shall remain with the Designer or other applicable subcontractors or consultants, the Project Documents shall be the property of City whether or not the work for which they were made is executed or completed. Within thirty (30) calendar days following completion of the Project, Designer shall provide to City copies of all Project Documents required by City. In addition, Designer shall retain copies of all Project Documents on file for a minimum of fifteen (15) years following completion of the Project, and shall make copies available to City upon the payment of reasonable duplication costs. Before destroying the Project Documents following this retention period, Designer shall make a reasonable effort to notify City and provide City with the opportunity to obtain the documents.

3.12.2 Right to Use. Designer grants to City the right to use and reuse all or part of the Project Documents, at City's sole discretion and with no additional compensation to Designer, for the following purposes:

(a) The construction of all or part of this Project.

(b) The repair, renovation, modernization, replacement, reconstruction or expansion of this Project at any time;

(c) The construction of another project by or on behalf of the City for its ownership and use;

City is not bound by this Agreement to employ the services of Designer in the event such documents are used or reused for these purposes. City shall be able to use or reuse the Project Documents for these purposes without risk of liability to the Designer or third parties with respect to the condition of the Project Documents, and the use or reuse of the Project Documents for these purposes shall not be construed or interpreted to waive or limit City's right to recover for latent defects or for errors or omissions of the Designer.

Any use or reuse by City of the Project Documents on any project other than this Project without employing the services of Designer shall be at City's own risk with respect to third parties. If City uses or reuses the Project Documents on any project other than this Project, it shall remove the Designer's seal from the Project Documents and hold harmless Designer and its officers, directors, agents and employees from claims arising out of the negligent use or re-use of the Project Documents on such other project.

3.12.3 License. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify or reuse any and all Project Documents and any intellectual property rights therein. Designer shall require any and all subcontractors and consultants to agree in writing that City is granted a non-exclusive and perpetual license for the work of such subcontractors or consultants performed pursuant to this Agreement.

3.12.4 Right to License. Designer represents and warrants that Designer has the legal right to license any and all copyrights, designs and other intellectual property embodied in the Project Documents that Designer prepares or causes to be prepared pursuant to this Agreement. Designer shall indemnify and hold City harmless pursuant to the indemnification provisions of this Agreement for any breach of this Section. Designer makes no such representation and warranty in regard to previously prepared designs, plans, specifications, studies, drawings, estimates or other documents that were prepared by design professionals other than Designer and provided to Designer by City.

3.12.5 Confidentiality. All Project Documents, either created by or provided to Designer in connection with the performance of this Agreement, shall be held confidential by Designer to the extent they are not subject to disclosure pursuant to the Public Records Act. All Project Documents shall not, without the written consent of City, be used or reproduced by Designer for any purposes other than the performance of the Services. Designer shall not disclose, cause or facilitate the disclosure of the Project Documents to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Designer which is otherwise known to Designer or is generally known, or has become known, to the related industry shall be deemed confidential. Designer shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the written consent of City.

3.13 Indemnification.

3.13.1 To the fullest extent permitted by law, Designer shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Designer, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Designer's services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Designer's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Designer, the City, its officials, officers, employees, agents, or volunteers.

3.13.2 If Designer's obligation to defend, indemnify, and/or hold harmless arises out of Designer's performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Designer's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Designer, and, upon Designer obtaining a final adjudication by a court of competent jurisdiction, Designer's liability for such claim, including the cost to defend, shall not exceed the Designer's proportionate percentage of fault.

3.13.3 The terms of this section 3.13 shall survive the expiration or termination of this Agreement.

3.14 Insurance. Designer shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this Section. In addition, Designer shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.14.1 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, Designer shall, at its expense, procure and maintain in full force and effect for the duration of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Designer agrees to amend, supplement or endorse the policies to do so.

3.14.2 Additional Insured. The City, its officials, officers, employees, agents, and volunteers shall be named as additional insureds on Designer's and its subconsultants' policies of commercial general liability and automobile liability insurance using the endorsements and forms specified herein or exact equivalents.

3.14.3 Commercial General Liability

(a) The Designer shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the City.

(b) Coverage for Commercial General Liability insurance shall be at least as broad as the following: Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) or exact equivalent. Commercial General Liability Insurance must include coverage for the following:

(1) Bodily Injury and Property Damage

(2) Personal Injury/Advertising Injury

(3) Premises/Operations Liability

(4) Products/Completed Operations Liability

(5) Aggregate Limits that Apply per Project

(6) Explosion, Collapse and Underground (UCX) exclusion deleted

(7) Contractual Liability with respect to this Contract

(8) Broad Form Property Damage

(9) Independent Contractors Coverage

(c) The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; (3) products/completed operations liability; or (4) contain any other exclusion contrary to the Agreement.

(d) The policy shall give City, the City Council and each member of the City Council, its officers, employees, agents and City designated volunteers additional insured status using ISO endorsement forms CG 20 10 10 01 and 20 37 10 01, or endorsements providing the exact same coverage.

(e) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City, and provided that such deductibles shall not apply to the City as an additional insured.

3.14.4 Automobile Liability

(a) At all times during the performance of the work under this Agreement, the Designer shall maintain Automobile Liability Insurance for bodily injury and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the City.

(b) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 00 01 covering automobile liability (Coverage Symbol 1, any auto).

(c) The policy shall give City, the City Council and each member of the City Council, its officers, employees, agents and City designated volunteers additional insured status.

(d) Subject to written approval by the City, the automobile liability program may utilize deductibles, provided that such deductibles shall not apply to the City as an additional insured, but not a self-insured retention.

3.14.5 Workers' Compensation/Employer's Liability

(a) Designer certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and he/she will comply with such provisions before commencing work under this Agreement.

(b) To the extent Designer has employees at any time during the term of this Agreement, at all times during the performance of the work under this Agreement, the Designer shall maintain full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof, and Employer's Liability Coverage in amounts indicated herein. Designer shall require all subconsultants to obtain and maintain, for the period required by this Agreement, workers' compensation coverage of the same type and limits as specified in this Section.

3.14.6 Professional Liability (Errors and Omissions)

(a) At all times during the performance of the work under this Agreement the Designer shall maintain professional liability or Errors and Omissions insurance appropriate to its profession, in a form and with insurance companies acceptable to the City and in an amount indicated herein. This insurance shall be endorsed to include contractual liability applicable to this Agreement and shall be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the Designer. "Covered Professional Services" as designated in the policy must specifically include work performed under this Agreement. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend.

3.14.7 Minimum Policy Limits Required

(a) The following insurance limits are required for the Agreement:

	Combined Single Limit
Commercial General Liability	$1,000,000 per occurrence/ $2,000,000 aggregate for bodily injury, personal injury, and property damage
Automobile Liability	$1,000,000 combined single limit
Employer's Liability	$1,000,000 per accident or disease
Professional Liability	$1,000,000 per claim and aggregate (errors and omissions)

(b) Defense costs shall be payable in addition to the limits.

(c) Requirements of specific coverage or limits contained in this Section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance. Any available coverage shall be provided to the parties required to be named as Additional Insured pursuant to this Agreement.

3.14.8 Evidence Required

(a) Prior to execution of the Agreement, the Designer shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 00 01 (or insurer's equivalent) signed by the insurer's representative and Certificate of Insurance (Acord Form 25-S or equivalent), together with required endorsements. All evidence of insurance shall be signed by a properly authorized officer, agent, or qualified representative of the insurer and shall certify the names of the insured, any additional insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

3.14.9 Policy Provisions Required

(a) Designer shall provide the City at least thirty (30) days prior written notice of cancellation of any policy required by this Agreement, except that the Designer shall provide at least ten (10) days prior written notice of cancellation of any such policy due to non-payment of premium. If any of the required coverage is cancelled or expires during the term of this Agreement, the Designer shall deliver renewal certificate(s) including the General Liability Additional Insured Endorsement to the City at least ten (10) days prior to the effective date of cancellation or expiration.

(b) The Commercial General Liability Policy and Automobile Policy shall each contain a provision stating that Designer's policy is primary insurance and that any insurance, self-insurance or other coverage maintained by the City or any named insureds shall not be called upon to contribute to any loss.

(c) The retroactive date (if any) of each policy is to be no later than the effective date of this Agreement. Designer shall maintain such coverage continuously for a period of at least three years after the completion of the work under this Agreement. Designer shall purchase a one (1) year extended reporting period A) if the retroactive date is advanced past the effective date of this Agreement; B) if the policy is cancelled or not renewed; or C) if the policy is replaced by another claims-made policy with a retroactive date subsequent to the effective date of this Agreement.

(d) All required insurance coverages, except for the professional liability coverage, shall contain or be endorsed to waiver of subrogation in favor of the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Designer or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Designer hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(e) The limits set forth herein shall apply separately to each insured against whom claims are made or suits are brought, except with respect to the limits of liability.

Further the limits set forth herein shall not be construed to relieve the Designer from liability in excess of such coverage, nor shall it limit the Designer's indemnification obligations to the City and shall not preclude the City from taking such other actions available to the City under other provisions of the Agreement or law.

3.14.10 Qualifying Insurers

(a) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements: Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and admitted to transact in the business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.14.11 Additional Insurance Provisions

(a) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Designer, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Designer pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.

(b) If at any time during the life of the Agreement, any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Designer or City will withhold amounts sufficient to pay premium from Designer payments. In the alternative, City may cancel this Agreement.

(c) The City may require the Designer to provide complete copies of all insurance policies in effect for the duration of the Project.

(d) Neither the City nor the City Council, nor any member of the City Council, nor any of the officials, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of this Agreement.

3.14.12 Subconsultant Insurance Requirements

(a) Designer shall not allow any subcontractors or subconsultants to commence work on any subcontract until they have provided evidence satisfactory to the City that they have secured all insurance required under this Section. Policies of commercial general liability insurance provided by such subcontractors or subconsultants shall be endorsed to name the City as an additional insured using ISO form CG 20 38 04 13 or an endorsement providing the exact same coverage. If requested by Designer, City may approve different scopes or minimum limits of insurance for particular subcontractors or subconsultants.

3.15 Records.

Designer shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Designer shall allow a representative of City during normal business hours to examine, audit, and make

transcripts or copies of such records and any other documents created pursuant to this Agreement. Designer shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

3.16 Limitation of Agreement.

This Agreement is limited to and includes only the work included in the Project described herein. Any additional or subsequent construction at the site of the Project, or at any other City site, will be covered by, and be the subject of, a separate Agreement for design services between City and the designer chosen therefor by City.

3.17 Successors and Assigns.

This Agreement shall be binding upon and shall inure to the benefit of the successors in interest, executors, administrators and assigns of each party to this Agreement. However, Designer shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of City. Any attempted assignment without such consent shall be invalid and void.

3.18 Asbestos Certification.

Designer shall certify to City, in writing and under penalty of perjury, that to the best of its knowledge, information and belief no asbestos-containing material or other material deemed to be hazardous by the state or federal government was specified as a building material in any construction document that the Designer prepares for the Project. Designer shall require all consultants who prepare any other documents for the Project to submit the same written certification. Designer shall also assist the City in ensuring that contractors provide City with certification, in writing and under penalty of perjury, that to the best of their knowledge, information and belief no material furnished, installed or incorporated into the Project contains asbestos or any other material deemed to be hazardous by the state or federal government. These certifications shall be part of the final Project submittal. Designer shall include statements in its specifications that materials containing asbestos or any other material deemed to be hazardous by the state or federal government are not to be included.

3.19 No Third Party Rights.

This Agreement shall not create any rights in, or inure to the benefits of, any third party except as expressly provided herein.

3.20 Governing Law.

This Agreement shall be construed in accordance with, and governed by, the laws of the State of California. Venue shall be in Los Angeles County.

3.21 Exhibits and Recitals.

All exhibits and recitals contained herein and attached hereto are material parts of this Agreement and are incorporated as if fully set forth.

3.22 Severability.

Should any provision in the Agreement be held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall continue in full force and effect.

3.23 Non-Waiver.

None of the provisions of this Agreement shall be considered waived by either party, unless such waiver is specifically specified in writing.

3.24 Safety.

Designer shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Designer shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees, consultant and subcontractors appropriate to the nature of the work and the conditions under which the work is to be performed.

3.25 Delivery of Notices.

All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

CITY:

City of Artesia
18747 Clarkdale Avenue
Artesia, California 90701

Attn: Ernesto Sanchez, Public Works Manager

CONSULTANT:

RKA Consulting Group

398 Lemon Creek Drive, Suite E

Walnut, CA 91789

Attn: Cody Howing, PE QSD

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.26 Time of Essence.

Time is of the essence for each and every provision of this Agreement.

3.27 City's Right to Employ Other Consultants.

City reserves right to employ other consultants, including designers, in connection with this Project or other projects.

3.28 Prohibited Interests.

3.28.1 Solicitation. Designer maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Designer, to solicit or secure this Agreement. Further, Designer warrants that it has not paid nor has it agreed

to pay any company or person, other than a bona fide employee working solely for Designer, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability.

3.28.2 Conflict of Interest. For the term of this Agreement, no director, official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.29 Equal Opportunity Employment.

Designer represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or any other classification protected by federal or state law. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Designer shall also comply with all relevant provisions of City's minority business enterprise program, affirmative action plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.30 Labor Certification.

By its signature hereunder, Designer certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.31 Subcontracting.

As specified in this Agreement, Designer shall not subcontract any portion of the Services required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to each and every provision of this Agreement.

3.32 Supplemental Conditions.

Any supplemental conditions shall be attached as an exhibit to this Agreement, and that exhibit shall be incorporated herein by reference.

3.33 Amendment; Modification.

No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties. The City Manager shall have the authority to authorize changes to the Agreement that do not change the compensation of the Agreement.

3.34 Entire Agreement.

This Agreement, with its exhibits, contains the entire agreement of the parties hereto, and supersedes any and all other prior or contemporaneous negotiations, understandings and oral or written agreements between the parties hereto. Each party acknowledges that no

representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all parties hereto.

[SIGNATURES ON FOLLOWING PAGE]

SIGNATURE PAGE FOR DESIGN SERVICES AGREEMENT
BETWEEN THE CITY OF ARTESIA
AND [*INSERT NAME***]**

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

CITY OF ARTESIA

By: _____
Abel Avalos
City Manager

RKA CONSULTING GROUP

By: _____

Its: _____

Printed Name: _____

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM:

By: _____
City Attorney

EXHIBIT "A"

DESIGNER'S SCOPE OF SERVICES

1. GENERAL REQUIREMENTS.

1.1 Basic Services. Designer agrees to perform all the necessary professional engineering design services for the Project in a timely and professional manner, consistent with the standards of the profession, including those provided for herein.

1.2 Additional Services. Designer shall perform the following Additional Services for the Project: Not Applicable.

1.3 Communication with City. Designer shall participate in consultations and conferences with authorized representatives of City and/or other local, regional, or state agencies concerned with the Project, which may be necessary for the completion of the Project or the development of the drawings, specifications and documents in accordance with the applicable standards and requirements of law and the City. Such consultations and conferences shall continue throughout the planning and construction of the Project and the contractor's warranty period. Designer shall take direction only from the City's Representative, or any other representative specifically designated by the City for this Project, including any construction manager hired by the City.

1.4 Coordination and Cooperation with Construction Manager. The City may hire a construction manager to administer and coordinate all or any part of the Project on its behalf. If the City does so, it shall provide a copy of its agreement with the construction manager so that the Designer will be fully aware of the duties and responsibilities of the construction manager. The Designer shall cooperate with the construction manager and respond to any requests or directives authorized by the City to be made or given by the construction manager. The Designer shall request clarification from the City in writing if the Designer should have any questions regarding the authority of the construction manager.

2. INITIAL PLANNING PHASE.

During the initial planning phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

2.1 Project Feasibility. Provide advice and assistance to City in determining the feasibility of the Project, analysis of the type and quality of materials and construction to be selected, the site location, and other initial planning matters.

2.2 Meeting Budget and Project Goals. Designer shall notify City in writing of potential complications, cost overruns, unusual conditions, and general needs that potentially impact the Project budget and time line, including the City's Preliminary Construction Budget. Designer shall use its best judgment in determining the balance between the size, type and quality of construction to achieve a satisfactory solution within the Project's budget and construction allowance. It shall be the duty of the Designer to design the Project within budget. As discussed herein, including in Section 7.3, if the lowest responsive and responsible bid for the Project exceeds the budget by the stated amount, Designer may be required to make the necessary

changes in the drawing and specifications, at its sole cost and expense, to bring the bids within the required budget.

2.3 Permits, Approvals and Authorizations. As indicated in Section 3.5.4 of the Agreement, Designer shall assist City in securing easements, encroachment permits, rights of way, dedications, infrastructures and road improvements, as well as coordinating with utilities and adjacent property owners.

3. SCHEMATIC PLAN PHASE.

During the schematic plan phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

3.1 Funding Documents. Designer shall provide a site plan and all other Project-related information necessary and required for an application by City to any federal, state, regional, or local agencies for funds to finance the construction Project.

3.2 Schematic Plans. In cooperation with City, Designer shall prepare preliminary plans and studies, schematic drawings, site utilization plans, and phasing plans showing the scale and relationship of the components of the Project, the plot plan development at the site, and the proposed design concept of the buildings ("Schematic Plans"). Designer shall incorporate the functional requirements of City into the Schematic Plans. The Schematic Plans shall meet all laws, rules and regulations of the State of California. The Schematic Plans shall show all rooms incorporated in each building of the Project in single-line drawings, and shall include all revisions required by City or by any federal, state, regional or local agency having jurisdiction over the Project. All design drawings for the Project shall be in a form suitable for reproduction.

3.3 Preliminary Project Budget. Designer shall use the City's Preliminary Construction Budget and its own expertise and experience with the Project to establish a preliminary project budget or allowance in a format required by City ("Designer's Preliminary Project Budget"). The purpose of the Designer's Preliminary Project Budget is to show the probable Project cost in relation to City's Preliminary Construction Budget and the construction standards of any applicable funding agency. If Designer perceives site considerations which render the Project expensive or cost prohibitive, Designer shall disclose such conditions in writing to City immediately. As discussed herein, including in Section 7.3, if the lowest responsive and responsible bid for the Project exceeds the budget by more than the stated amount, Designer may be required to make the necessary changes in the drawings and specifications, at its sole cost and expense, to bring the bids within the required budget Designer shall provide a preliminary written time schedule for the performance of all construction work on the Project.

3.4 Copies of Schematic Plans and Other Documents. Designer, at its own expense, shall provide a complete set of the Schematic Plans described herein for City's review and approval. Additionally, at City's expense, Designer shall provide such documents as may be required by any federal, state, regional or local agencies concerned with the Project. Any additional copies required by City shall be provided at actual cost to City.

4. DESIGN DEVELOPMENT PHASE.

During the design development phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

4.1 Design Development Documents. Once City provides Designer with specific written approval of the Schematic Plans described herein, Designer shall prepare design development documents consisting of: (1) site and floor plans; (2) elevations; and (3) any other drawings and documents sufficient to fix and describe the types and makeup of materials, as well as the size and character of the Project's structural, mechanical and electrical systems, and to outline the Project specifications ("Design Development Documents"). The Design Development Documents shall be prepared in sufficient form to present to the City Council for approval.

4.2 Copies of Design Development and Other Documents. Designer, at its own expense, shall provide a complete set of the Design Development Documents described herein for City's review and approval. Additionally, at City's expense, Designer shall provide such documents as may be required by any federal, state, regional or local agencies concerned with the Project. Any additional copies required by City shall be provided at actual cost to City.

4.3 Updated Project Budget. Designer shall use its Preliminary Project Budget and expertise and experience with the Project to establish an updated estimate of probable construction costs, containing detail consistent with the Design Development Documents as set forth herein and containing a breakdown based on types of materials and specifications identified herein ("Designer's Updated Project Budget").

4.4 Timetable. Designer shall provide a written timetable for full and adequate completion of the Project to City.

4.5 Application for Approvals. Designer shall assist City in applying for and obtaining required approvals from all federal, state, regional or local agencies concerned with the Project. Designer shall furnish and process all design and engineering information required to prepare and process applications to applicable utilities in order to secure priorities and materials, to aid in the construction of the Project and to obtain final Project approval and acceptance by any of the above agencies as may be required.

4.6 Color and Other Aesthetic Issues. Designer shall provide, for City's review and approval, a preliminary schedule of all color materials and selections of textures, finishes and other matters involving an aesthetic decision about the Project.

5. FINAL WORKING DRAWINGS AND SPECIFICATIONS.

During the final working drawings and specifications phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

5.1 Final Working Drawings and Specifications. Once City provides Designer with specific written approval of the Design Development Documents described herein, Designer shall prepare such complete working drawings and specifications as are necessary for developing complete bids and for properly executing the Project work in an efficient and thorough manner ("Final Working Drawings and Specifications"). Such Final Working Drawings and Specifications shall be developed from the Schematic Plans and Design Development Documents approved by City. The Final Working Drawings and Specifications shall set forth in detail all of the following: (1) the Project construction work to be done; (2) the materials, workmanship, finishes, and equipment required for the architectural, structural, mechanical, and electrical systems; and (3) the utility service connection equipment and site work. As indicated in Section 3.9.2 of the Agreement, City may be requested to supply Designer with the necessary information to determine the proper location of all improvements on and off site, including record drawings ("as-

built drawings") in City's possession. Designer will make a good-faith effort to verify the accuracy of such information by means of a thorough interior and exterior visual survey of site conditions. City shall also make a good-faith effort to verify the accuracy of the as-built drawings and provide any supplemental information to Designer which may not be shown on the as-built drawings.

5.2 Form. The Final Working Drawings and Specifications must be in such form as will enable Designer and City to secure the required permits and approvals from all federal, state, regional or local agencies concerned with the Project. In addition, the Final Working Drawings and Specifications must be in such form as will enable City to obtain, by competitive bidding, a responsible and responsive bid within the applicable budgetary limitations and cost standards. The Final Working Drawings and Specifications shall be clear and legible so that uniform copies may be on standard architectural size paper, properly indexed and numbered, and shall be capable of being clearly copied and assembled in a professional manner by Designer.

5.3 Approval and Revisions. City shall review, study, and check the Final Working Drawings and Specifications presented to it by Designer, and request any necessary revisions or obtain any necessary approvals by the City Council, subject to the approval of all federal, state, regional or local agencies concerned with the Project. Designer shall make all City-requested changes, additions, deletions, and corrections in the Final Working Drawings and Specifications at no additional cost, so long as they are not in conflict with the requirements of public agencies having jurisdiction or prior approval, or inconsistent with earlier City direction or Designer's professional judgment. Designer shall bring any such conflicts and/or inconsistencies to the attention of City. The parties agree that Designer, and not the City, possesses the requisite expertise to determine the constructability of the Final Working Drawings and Specifications. However, the City reserves the right to conduct one or more constructability review processes with the Final Working Drawings and Specifications, and to hire an independent designer or other consultant to perform such reviews. Any such independent constructability review shall be at City's expense. Designer shall make all City-requested changes, additions, deletions, and corrections in the Final Working Drawings and Specifications which may result from any constructability review, at no additional cost to the City, so long as they are not in conflict with the requirements of public agencies having jurisdiction or prior approval, or inconsistent with earlier City direction or Designer's professional judgment. If such changes, additions, deletions or corrections are inconsistent with prior City direction, Designer shall make such alterations and be compensated therefore pursuant to the Additional Services provision of this Agreement.

5.4 Costs of Construction. It is understood by Designer that should the Final Working Drawings and Specifications be ordered by City, City shall specify the sum of money set aside to cover the total cost of construction of the work, exclusive of Designer's fees. Should it become evident that the total construction cost will exceed the specified sum, Designer shall at once present a statement in writing to the City's Representative setting forth this fact and giving a full statement of the cost estimates on which the conclusion is based.

5.5 Copies of Final Working Drawings and Specifications and Other Documents. Designer, at its own expense, shall provide a complete set of the Final Working Drawings and Specifications described herein for City's review and approval. Additionally, at City's expense, Designer shall provide such documents as may be required by any federal, state, regional or local agencies concerned with the Project. Any additional copies required by City shall be provided at actual cost to City.

6. CONSTRUCTION CONTRACT DOCUMENTS.

During the construction contract documents phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

6.1 Bid and Contract Documents. If so required by City, Designer shall assist City in the completion of all bid and construction documents, including but not limited to, the Notice Inviting Bids, Instructions to Bidders, Contract Bid Forms (including Alternate Bids as requested by City), Contract, General Conditions, Supplementary General Conditions, Special Conditions, DVBE and other applicable affirmative action documents, Performance Bond, Payment Bond, Escrow Agreement for Security Deposits, and any other certifications and documents required by federal, state and local laws, rules and regulations which may be reasonably required in order to obtain bids responsive to the specifications and drawings. All such documents shall be subject to the approval of City and City's legal counsel.

6.2 Final Estimate. At the time of delivery of these bid and construction documents, which shall include the Final Working Drawings and Specifications (collectively referred to herein as the "Construction Documents"), Designer shall provide City with its final estimate of probable construction cost ("Designer's Final Estimate"). As discussed herein, including in Section 7.3, it shall be the Designer's duty to design the Project within budget.

7. BID PHASE.

During the bid phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

7.1 Reproducible Construction Documents. Once City provides Designer with specific written approval of the Construction Documents and Designer's Final Estimate, Designer shall provide to City one set of reproducible Construction Documents.

7.2 Distribution of Contract Documents and Review of Bids. Designer shall assist City in distributing the Construction Documents to bidders and conducting the opening and review of bids for the Project.

7.3 Over Budget. If the apparent lowest responsive and responsible bid on the Project exceeds the Designer's Final Estimate by more than five percent (5%), City may request Designer to amend, at Designer's sole cost and expense, the Final Drawings and Specifications in order to rebid the Project and receive a lowest responsive and responsible bid equal to or less than the Designer's Final Estimate. All revisions necessary to bring the lowest responsible and responsive bid within the Designer's Final Estimate, including any omissions, deferrals or alternates, shall be made in consultation with, and subject to the approval of, the City.

8. CONSTRUCTION PHASE.

During the construction phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

8.1 Observation. The Project Designer shall observe work executed from the Final Working Drawings and Specifications in person, provided that City may, in its discretion, consent to such observation by another competent representative of Designer.

8.2 General Administration. Designer shall provide general administration of the Construction Documents and the work performed by the contractors.

8.3 Pre-Construction Meeting. Designer shall conduct one or more pre-construction meetings, as the City determines is needed for the Project, with all interested parties.

8.4 Site Visits of Contractor's Work. Designer shall conduct site visits to observe each contractors' work for general conformance with the Construction Documents and with any approved construction schedules or milestones. Such site visits shall be conducted as often as are necessary and appropriate to the stage of construction, according to the City's sole discretion, but in no event less than weekly.

8.5 Site Visits of Inspector's Work. Designer shall conduct site visits to communicate and observe the activities of the City inspectors. Such site visits shall be conducted as often as is mutually acceptable to Designer and City. Designer shall direct the City inspectors and the Project contractors to coordinate the preparation of record drawings indicating dimensions and location of all "as-built" conditions, including but not limited to, underground utility lines.

8.6 Coordination of Designer's Consultants. Designer shall cause all architects, engineers and other consultants, as may be hired by Designer or City, to observe the work completed under their disciplines as required, and approve and review all test results for general conformance with the Construction Documents.

8.7 Reports. Designer shall make regular reports as may be required by applicable federal, state or local laws, rules or regulations, as well as the federal, state, regional or local agencies concerned with the Project.

8.8 Construction Meetings; Minutes. Designer shall attend all construction meetings and provide written reports/minutes to the City after each construction meeting in order to keep City informed of the progress of the work. Such meetings shall occur at a frequency necessary for the progress of the Project work, according to the City's sole discretion, but no less than weekly.

8.9 Written Reports. Designer shall make written reports to City as necessary to inform City of problems arising during construction, changes contemplated as a result of each such problems, and progress of the Project work.

8.10 Written Records. Designer shall keep accurate written records of the progress and quality of the Project work and the time schedules, and shall advise the contractors and City of any deviations from the time schedule which could delay timely completion of the Project.

8.11 Material and Test Reports. Designer shall check and process, in a timely manner, all required material and test reports for the Project work. In addition, Designer shall provide notice of any deficiencies in material or work reflected in such reports, as well as its recommendation for correction of such deficiencies, to the contractors and City.

8.12 Review and Response to Submissions. Designer shall review and respond, in a timely manner, to all schedules, submittals, shop drawings, samples, information requests, change requests, and other submissions of the contractor and subcontractors for compliance with, or alterations and additions to, the Construction Documents. Designer's review and response

shall be done in such a manner so as to ensure the timely and uninterrupted progress of the Project work.

8.13 Rejection of Work. Designer shall promptly reject, as discussed with City, work or materials which do not conform to the Construction Documents. Designer shall immediately notify the City and contractor(s) of such rejections. Designer shall also have the authority to recommend to the City that additional inspection or testing of the work be performed, whether or not such work is fabricated, installed or completed.

8.14 Substitutions. Designer shall consult with City, in a timely manner, with regard to substitution of materials, equipment and laboratory reports thereof, prior to the City's final written approval of such substitutions. Designer's consultation shall be done in such a manner so as to ensure the timely and uninterrupted progress of the Project work.

8.15 Revised Documents and Drawings. Designer shall prepare, at no additional expense to City, all documents and/or drawings made necessary by errors and omissions in the originally approved Construction Documents.

8.16 Change Requests and Material Changes. Designer shall evaluate and advise City, in a timely manner and in writing, of any change requests and material change(s) which may be requested or necessary in the Project plans and specifications. Designer shall provide the City with its opinion as to whether such change requests should be approved, denied or revised. If the City has not hired a construction manager or other person to do so, the Designer shall prepare and execute all change orders and submit them to the City for authorization. If the City has designated a construction manager or other person to prepare all change orders, the Designer shall review all change orders prepared by such person, execute them and deliver them to the City for authorization if they meet with the Designer's approval, or submit them to the City with recommendations for revision or denial if necessary. Designer shall not order contractors to make any changes affecting the contract price without approval by City of such a written change order, pursuant to the terms of the Construction Documents. Designer may order, on its own responsibility and pending City Council approval, changes necessary to meet construction emergencies, if written approval of City's Representative is first secured.

8.17 Applications for Payment. Designer shall examine, verify and approve contractor's applications for payment, and shall issue certificates for payment in amounts approved by the City's inspector.

8.18 Final Color and Product Selection. Designer shall coordinate final color and product selection with City's original design concept.

8.19 Substantial Completion. Designer shall determine the date of substantial completion, in consultation with the City.

8.20 Punch List. After determining that the Project is substantially complete, Designer shall participate in the inspection of the Project and shall review all remaining deficiencies and minor items needed to be corrected or completed on the Project, including those identified on the punch list prepared by the contractor ("Punch List Items"). Designer shall notify contractor in writing that all Punch List Items must be corrected prior to final acceptance of the Project and final payment. Designer shall also notify City of all Punch List Items.

8.21 Warranties. Designer shall review materials assembled by the contractor and subcontractors with regard to all written warranties, guarantees, owners' manuals, instruction books, diagrams, record "as built" drawings, and any other materials required from the contractors and subcontractors pursuant to the Construction Documents. Designer shall coordinate and provide these materials to the City.

8.22 Certificate of Completion. Designer shall participate in any further inspections of the Project necessary to issue Designer's Certificate of Completion and final certificate for payment.

8.23 Documents for Project Close-Out. Designer shall cause all other architects, engineers and other consultants, as may be hired by Designer, to file any and all required documentation with the City or other governmental authorities necessary to close out the Project. Designer shall assist the City in obtaining such documentation from all other architects, engineers, or other consultants.

9. AS-BUILT DRAWINGS.

During the as-built drawings phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

9.1 As-Built Drawings and Specifications. Not later than thirty (30) days after substantial completion of the Project, before receipt of final payment, Designer shall review and forward the Final Working Drawings and Specifications, indicating on them all changes made by change orders or otherwise pursuant to the Construction Documents, as well as all information called for on the specifications, thus producing an "as-built" set of Final Working Drawings and Specifications ("As-Built Drawings and Specifications"). The As-Built Drawings and Specifications shall show, among other things, the location of all concealed pipe, buried conduit runs and other similar elements within the completed Project. Designer shall personally review and certify that the As-Built Drawings and Specifications are a correct representation of the information supplied to Designer by any inspectors and the contractor, and shall obtain certifications from any inspectors and the contractor that the drawings are correct.

9.2 Approval. Once City provides Designer with specific written approval of the As-Built Drawings and Specifications, Designer shall forward to City the complete set of original As-Built Drawings and Specifications or a complete set of reproducible duplicate As-Built Drawings and Specifications. The tracing shall be of such quality that clear and legible prints may be made without appreciable and objectionable loss of detail.

9.3 Documents for Final Payment. Prior to the receipt of Designer's final payment, Designer shall forward to City all of the following: (1) one clear and legible set of reproductions of the computations; (2) the original copy of the specifications; (3) the As-Built Drawings and Specifications as required herein; and (4) Designer's Certificate of Completion.

10. WARRANTY PERIOD.

During the warranty period phase of the Project, Designer shall do all of the following, as well as any incidental services thereto:

10.1 Advice. Designer shall provide advice to City on apparent deficiencies in the Project during any applicable warranty periods for the Project.

EXHIBIT "B"

FEE AND PHASING/FUNDING SCHEDULES

1. FEE SCHEDULE.

Designer will invoice City on a monthly cycle based on the following fee schedule. Designer will include with each invoice a detailed progress report that indicates the amount of budget spent on each phase and the total amount spent against the Total Compensation of $178,555.00. Designer will inform City regarding any out-of-scope work being performed by Designer for which Designer intends to seek compensation from City.

2. PHASING/FUNDING SCHEDULE.

Progress payments towards Total Compensation shall never exceed the following amounts of Total Compensation as of the phase indicated:

Utility Coordination:	$4,300.00
Records Research and Field Investigation:	$5,480.00
Topographic Survey (Ally Intersections Only):	$11,995.00
Construction Plans:	$142,200.00
Engineer's Cost Estimate:	$5,780.00
Specifications:	$6,240.00
Bidding/Construction Support and As-Built Drawings:	$2,560.00

EXHIBIT "C"

COMPENSATION RATES AND REIMBURSABLE EXPENSES

1. HOURLY COMPENSATION RATES.

Project Principal:	$210.00/hour
Project Manager:	$180.00/hour
Project Engineer:	$150.00/hour
Engineering Technician:	$110.00/hour

2. REIMBURSABLE EXPENSES.

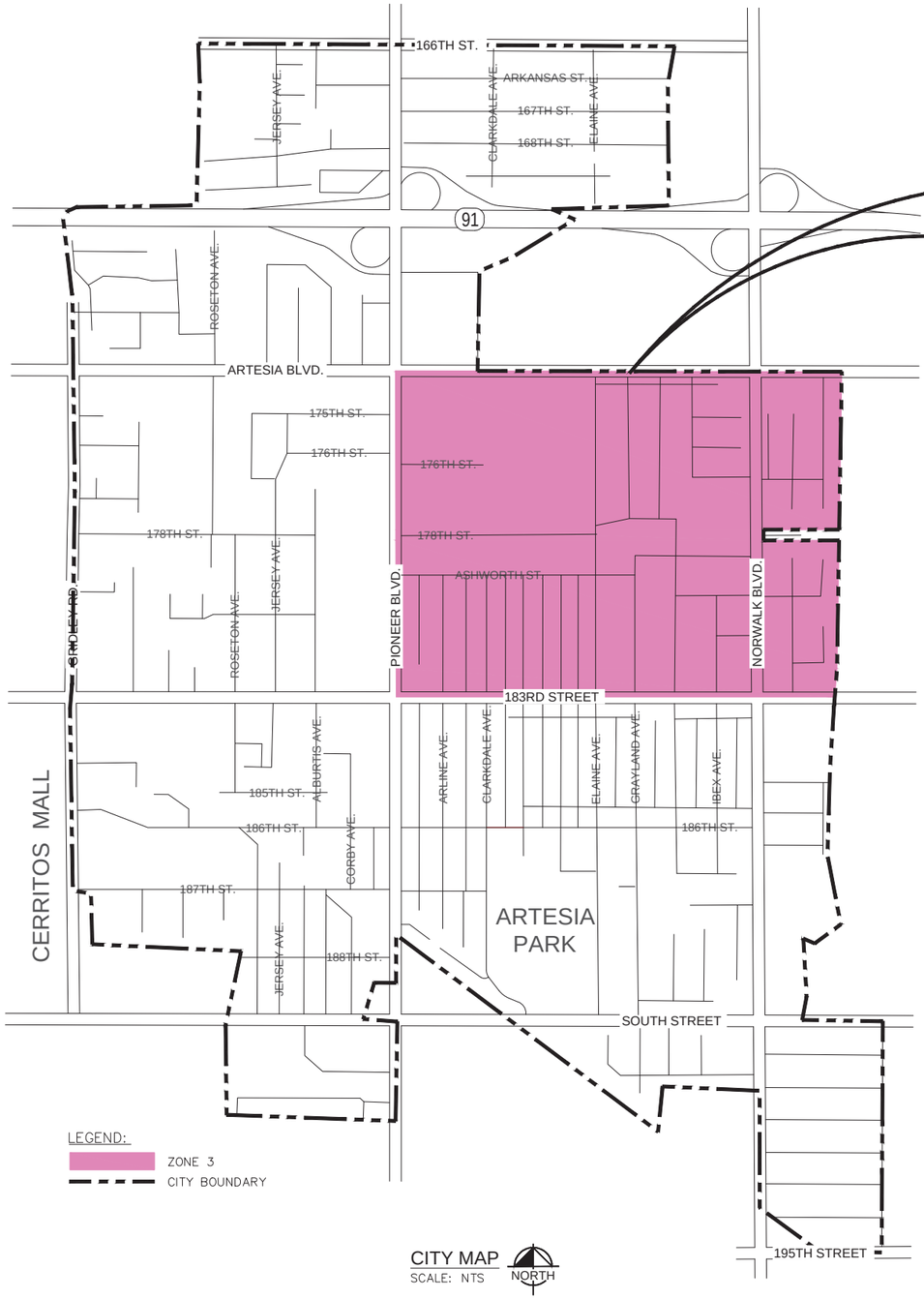
Not Applicable.

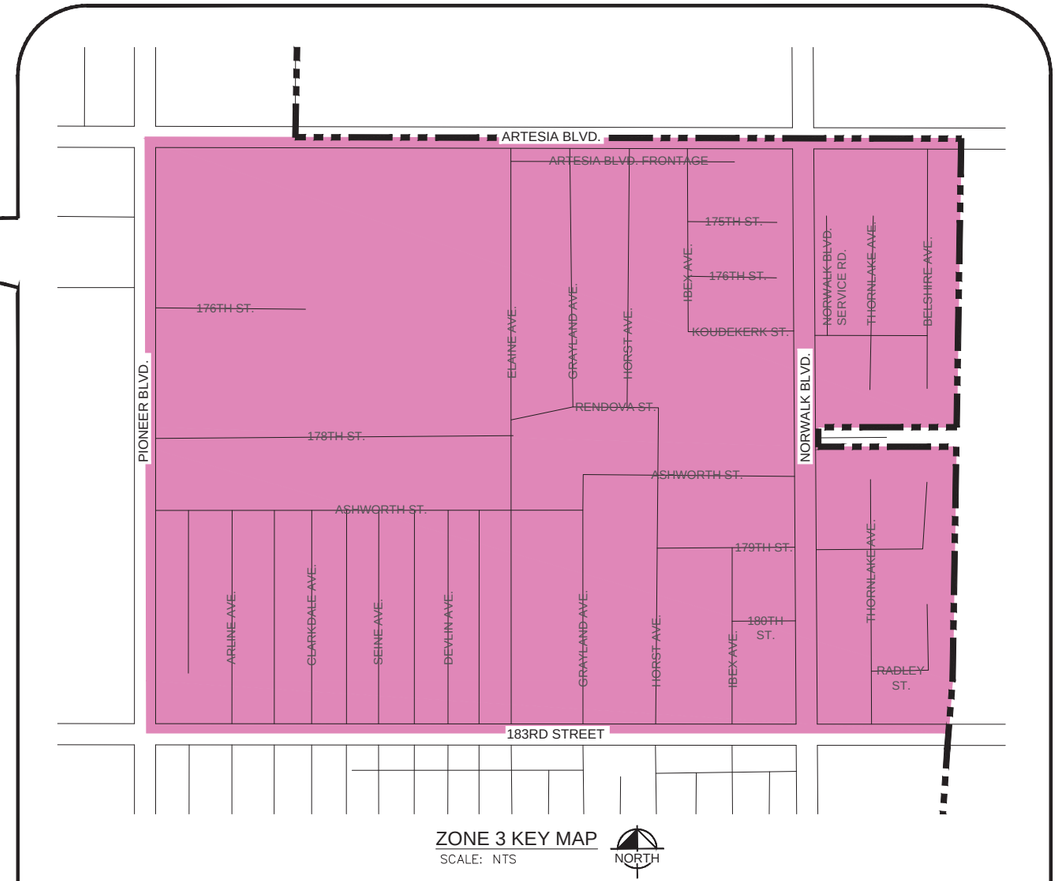
3. ADDITIONAL SERVICES.

Additional Services shall be computed at the actual hourly rates listed above.

4. ADDITIONAL CONSULTANTS.

If City requires Designer to hire consultants to perform any Additional Services, Designer shall be compensated therefore at the Designer's actual hourly rates plus a markup. City shall have the authority to review and approve the rates of any such consultants.





FY 2025-2026 ROADWAY PAVEMENT REHABILITATION PROJECT

LOCATION MAP

CITY OF ARTESIA
DEPARTMENT OF ENGINEERING

FY 2025-2026 ROADWAY PAVEMENT REHABILITATION PROJECT

STREET SEGEMENT LIST

Street Name	From	To
175th Street	Ibex Ave.	East Cul-de-sac
176th Street	Pioneer Blvd.	East Cul-de-sac
176th Street	Ibex Ave.	East Cul-de-sac
178th Street	Pioneer Blvd.	Elaine Ave.
179th Street	Horst Ave.	Belshire Ave.
180th Street	Ibex Ave.	Norwalk Blvd.
183rd Street	Pioneer Blvd.	City's Eastern Limit
[1]Alley E/O Pioneer Blvd.	Ashworth St.	South End
[1]Alley E/O Clarkdale Ave.	Ashworth St.	183rd St.
Arline Ave.	Ashworth St.	183rd St.
Artesia Blvd.	Pioneer Blvd.	Belshire Ave.
Artesia Blvd. Frontage	Elaine Ave.	East Cul-de-sac
Ashworth St.	Pioneer Blvd.	Norwalk Blvd.
Belshire Ave.	Artesia Blvd.	South Cul-de-sac
Belshire Ave.	North Cul-de-sac	179th St.
Belshire Ave.	North Cul-de-sac	Radley St.
Clarkdale Ave.	Ashworth St.	183rd St.
Devlin Ave.	Ashworth St.	183rd St.
Elaine Ave.	Artesia Blvd.	183rd St.
Grayland Ave.	Artesia Blvd. Frontage	Rendova St.
Grayland Ave.	Ashworth St.	183rd St.
Horst Ave.	Artesia Blvd. Frontage	183rd St.
Ibex Ave.	Artesia Blvd. Frontage	Koudekerk St.
Ibex Ave.	179th St.	183rd St.
Koudekerk St.	Ibex Ave.	Belshire Ave.
Norwalk Blvd. Service Rd.	North Cul-de-sac	Koudekerk St.
Rendova St.	Elaine Ave.	Horst Ave.
Radley St.	Thornlake Ave.	Belshire Ave.
Seine Ave.	Ashworth St.	183rd St.
Thornlake Ave.	North Cul-de-sac	South Cul-de-sac
Thornlake Ave.	North Cul-de-sac	183rd St.

City of Artesia

Proposal for: Engineering Design Services for the Fiscal Year 2025-2026 Roadway Pavement Rehabilitation Project - Project No. 2025-004

July 31, 2025



Submitted to:
City of Artesia
Public Works Department-
Engineering Division

Attention: Ernesto Sanchez
Public Works Manager

18747 Clarkdale Avenue
Artesia, CA 90701

Submitted by: **RKA Consulting Group**
398 Lemon Creek Drive, Suite E
Walnut, CA 91789
www.rkagroup.com
(909) 594-9702

RKA CONSULTING GROUP

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RKA Consulting Group

01 Cover Letter

RKA
CONSULTING GROUP

Cover Letter: Engineering Design Services for the Fiscal Year 2025-2026 Roadway Pavement Rehabilitation Project - Project No. 2025-004

City of Artesia
Public Works Department- Engineering Division
Ernesto Sanchez, Public Works Manager
18747 Clarkdale Avenue
Artesia, CA 90701

July 31, 2025

Re: Proposal for Engineering Design Services for the Fiscal Year 2025-2026 Roadway Pavement Rehabilitation Project- Project No. 2025-004- RKA Consulting Group

Dear Ernesto,

RKA Consulting Group (RKA) welcomes the opportunity to partner with the City of Artesia for the Engineering Design Services for the Fiscal Year 2025-2026 Roadway Pavement Rehabilitation Project. We recognize Artesia's commitment to creating safe, clean, and walkable spaces through long-term investment in its corridors and infrastructure which align well with our values and services. RKA is eager to deliver thoughtful, community-focused solutions that reflect the unique character of your city.

About RKA. Since 1981, RKA has provided reliable, cost-effective engineering services to more than 65 public agencies across Southern California. Headquartered in Walnut, CA, our 40-person team of engineers, building and safety experts, and administrative staff all dedicated to supporting the successful delivery of operations. As a smaller, community-focused firm, every client and every project truly matters to us. Our size allows us to be agile, attentive and fully engaged throughout each phase of the project.

Our Team & Approach. We have assembled an experienced, dedicated team specialized in street resurfacing and public works projects. Our technical expertise, local experience, and proactive project management approach enable us to deliver timely and cost-effective solutions. We will also collaborate with our trusted subconsultant, Kelsoe & Associates, to provide surveying services required for this project.

RKA partners with many local agencies, including the Cities of La Verne, Pomona, South Pasadena, Covina, Walnut, Norco, San Dimas, Sierra Madre, and more, providing a full portfolio of civil engineering services. Our project success is driven by proactive communication, thorough quality control and assurance measures, and direct coordination with each agency.

Proposal Terms. RKA confirms full compliance with all terms and conditions outlined in the RFP and its addenda. All information provided is true and correct to the best of our knowledge.

Key Personnel. I, Cody Howing, Principal-in-Charge, am authorized to negotiate, contractually bind and extend the terms of this proposal. I will serve as the point of contact during the evaluation period as well as the contact for this proposal. I can be reached at (909) 594-9702 or via email at chowing@rkagroup.com

Entity Assuming Contractual Responsibility:

RKA Consulting Group (RKA)
California Corporation | License #C1155995
Certified Small Business | License #53690
398 Lemon Creek Drive, Suite E, Walnut, CA 91789
www.rkagroup.com | (909) 594-9702

RFP Required Statement: This proposal shall remain valid for a period of not less than one hundred twenty (120) *calendar days* from the date of this submittal.

Thank you for considering our proposal. We look forward to the opportunity to collaborate with the City of Artesia, build our partnership, and contribute to the improvements and roadway pavement rehabilitation in your City.

Sincerely,

Cody Howing, P.E., QSD
Director of Engineering/Principal

RKA CONSULTING GROUP

RKA Corporate Resolution for Signing Authority

ACTION BY UNANIMOUS WRITTEN CONSENT
IN LIEU OF AN ANNUAL MEETING
OF THE BOARD OF DIRECTORS
OF
RKA CONSULTING GROUP
A CALIFORNIA CORPORATION

The undersigned, constituting the directors of RKA Consulting Group, a California corporation (the "Corporation"), acting pursuant to the authority of Section 307(b) of the California General Corporation Code and Article III, Section 13 the Bylaws of the Corporation, which authorize the directors to take action by written consent without a meeting, hereby adopt by unanimous written consent the following resolutions which represent actions taken by the Board of Directors ("Board") of the Corporation without a meeting, to be effective August 22, 2023:

APPOINTMENT OF OFFICERS

WHEREAS, pursuant to the Bylaws, the Board is responsible to appoint officers of the Corporation to handle the operation of the day-to-day affairs of the Corporation;

NOW, THEREFORE, BE IT RESOLVED, that the following individuals are elected to the offices indicated opposite his or her name:

David G. Gilbertson	Chief Executive Officer
Cody Howing	Secretary
Raymond Tao	Chief Financial Officer

RESOLVED FURTHER, that the above individuals shall serve until his resignation, removal, until otherwise disqualified to serve, or until his successor is duly qualified and appointed.

RATIFICATION OF OFFICER ACTION

WHEREAS, the Board deems it to be in the best interests of the Corporation to acknowledge the Board's approval of all proceedings and actions taken by the officers of the Corporation subsequent in time to the most recent Board resolutions;

NOW, THEREFORE, BE IT RESOLVED, that all corporate proceedings and actions by the officers of the Corporation occurring subsequent in time to the most recent Board resolutions, whether or not included within the resolutions recorded in the minute book of the Corporation, and all acts pursuant thereto taken by the officers of the Corporation are hereby ratified and approved in all respects.

RESOLVED FURTHER, that upon execution of this Action by Unanimous Written Consent, the Secretary of the Corporation is instructed to cause this Action by Unanimous Written Consent to be inserted in its proper place in the Corporate Minute Book.

IN WITNESS WHEREOF, the directors execute this Action by Unanimous Written Consent to be effective as of the date first set forth above.

DIRECTORS

David G. Gilbertson

Lori Gilbertson

Cody Howing

Raymond Tao

RKA CONSULTING GROUP

02 Introduction and Understanding

RKA Consulting Group

Introduction

About Us:

Founded in 1981, RKA Consulting Group, is California- based multidisciplinary civil engineering and municipal services firm. We have proudly provided services to more than 65 cities and public agencies throughout southern California, building trusted relationships and a reputation for quality and responsiveness. With 40 professionals, we specialize in street rehabilitation, transportation engineering, capital improvement, traffic design, storm-water, municipal infrastructure, and construction management. Additionally, RKA provides comprehensive Building & Safety services, including plan check, permit review, and building inspection, serving as an extension of municipal staff to support efficient, compliant community development.

With a focus on accuracy and care, we tailor our approach to align with the City's goals and deliver results that reflect Artesia's identity and priorities. Our team is committed to working in partnership with the City to bring this project to life by enhancing infrastructure, improving public safety and supporting accessibility and mobility throughout the surrounding streets.

Firm at a Glance:

- **Legal Name**: RKA Consulting Group
- **Headquarters**: Walnut, California

398 Lemon Creek Drive, Suite E, Walnut, CA, 91789

(909) 594-9702 www.rkagroup.com

- **Founded**: 1981
- **Employees**: 40
- **Cities Served**: 65+
- **Certified CA Corp. License:** #C1155995
- **Small Business License**: #53690

RKA Mission:

RKA's mission is to exceed client expectations by delivering reliable, high-quality, and cost-effective solutions rooted in technical expertise.

RKA Core Values:

- Quality and Integrity
- Client-Focused Services
- Innovation and Sustainability
- Collaborative Partnerships

Ownership:

RKA is owned and managed by three principals:

David Gilbertson, P.E., T.E., P.L.S. (President),

Cody Howing, P.E., QSD (Director of Engineering), and

Raymond Tao, P.E. (Director of Building and Safety)

They collectively bring decades of expertise and experience serving municipal clients, delivering high-quality engineering and building and safety services solutions tailored to the unique needs of each community.

Key Services:

- Civil Engineering
- Roadway Design & Rehabilitation
- Transportation
- Regulatory Compliance
- Federally Funded Project Management
- Traffic Signal & Street Light Upgrades
- Water, Sewer, & Storm Drain Infrastructure
- Storm Water & Environmental Compliance
- ADA Compliance & Accessibility
- Grading & Site Development
- Construction Management
- Utility Coordination
- Building & Safety Services

RKA Organization:

We take pride in maintaining a well-balanced and agile organization structure that supports responsiveness and quality at every level. The below structure outlines our core departments, leadership team and staffing resources. The team is primarily based at our main headquarters located in Walnut, California, with additional team members, supporting full-time roles and dedicated hours at our client agencies.

Department	Key Roles	Staff Count
Principals/ Owners	Executive Leadership, Professional Engineers, Department Directors	3
Administration	Office Operations, HR, Finance, Marketing, Intern	5
Engineering	Professional Engineers, Project Managers, Designers, Construction Managers, Public Works Inspectors, Interns	18
Building and Safety	Plan Check Engineers, Plans Examiners, Building Inspectors, Permit Technicians, Intern	12

RKA CONSULTING GROUP

Experience Across Southern California:

We have proudly collaborated with the following local agencies:

- Artesia
- Baldwin Park
- Beverly Hills
- Bradbury
- Buena Park
- Carson
- Cathedral City
- Chino
- Chino Hills
- Claremont
- Coachella
- Covina
- Corona
- Desert Hot Springs
- Diamond Bar Downey
- Duarte
- Fontana
- El Centro
- Glendora
- Indio
- La Quinta
- La Verne
- Lawndale
- Manhattan Beach
- Monrovia
- Montebello
- Monterey Park
- Moreno Valley
- Norwalk
- Palm Springs
- Pasadena
- Pico Rivera
- Pomona
- Rosemead
- San Dimas
- San Gabriel
- San Marino
- Sierra Madre
- Signal Hill
- South Gate
- Stanton
- Torrance
- Temple City
- Walnut

Project Understanding

RKA understands that the City of Artesia's objective is to rehabilitate residential roadways identified as being in poor, very poor, or serious condition in the recent Pavement Management System (PMS), guided by Pavement Condition Index (PCI) data as shown in **Map 1** below. This map shows a visual representation of the roadway priorities and helps guide the scope of rehabilitation efforts. Our goal is to help the City maximize the number of streets that can be improved within the available construction budget, ensuring safe, durable, and accessible streets for the community.

To achieve this goal, our team will conduct detailed field investigations and data collection to fully document existing conditions, utilities, and constraints. We will evaluate cost-effective pavement rehabilitation methods consistent with the Greenbook standards and City of Artesia's Standards for this project. RKA will develop Plans, Specifications, and Cost Estimates (PS&E) at three milestone completions. This approach ensures the City remains engaged throughout design, development with opportunities to review and provide input at the 60%, 90% and 100% PS&E stages.

Our design will also address concrete improvements such as sidewalks, curbs, gutters, and curb ramps to ensure ADA compliance and enhance community mobility.

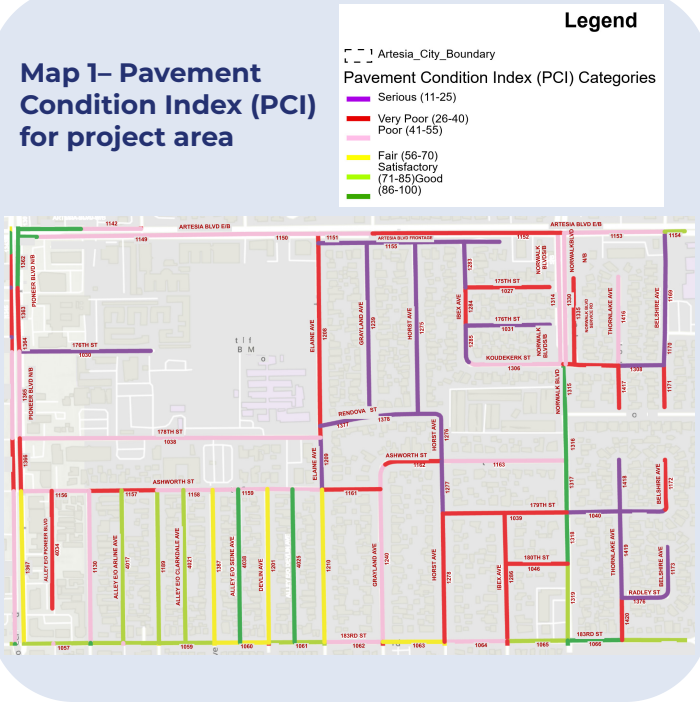
Our Commitment to Excellence:

We are dedicated to exceptional customer service and responsiveness, ensuring the City's needs are met through clear communication, timely action, and customized solutions for each project. As a smaller, locally rooted firm, we work respectfully and collaboratively with City staff, residents, and stakeholders, bringing a solutions- oriented approach that builds trust and fosters strong relationships. We manage projects with professionalism, proactive communication, and genuine care for the communities we serve.

Efficient Project Execution:

RKA consistently delivers projects on schedule and within budget. We follow a milestone-based approach that helps keep the project organized and moving forward at the right pace. For this project, we will complete all design work within 90 days of the Notice to Proceed and maintain close coordination with the City to ensure timely progress and successful completion.

Map 1– Pavement Condition Index (PCI) for project area



RKA Consulting Group

03 Experience

RKA Consulting Group

Relevant Experience

Garey Avenue Rehabilitation - Aliso Street to Monterey Avenue

City of Pomona
Pomona, California
Construction Cost:
$8.3 million

Client Contact:
Matt Pilarz, P.E., Principal Civil Engineer
matt.pilarz@pomonaca.gov
(909) 620-2281

Project Description:

RKA provided design engineering services for the Garey Avenue Rehabilitation project (Aliso Street to Monterey Avenue), a significant initiative for the City of Pomona, which aimed at enhancing community walk-ability, beautification, and infrastructure. RKA involvement spanned the entire project lifecycle, from design to construction management, encompassing detailed engineering for pavement rehabilitation, landscaped medians, ADA-compliant sidewalks and ramps, traffic signal upgrades, and street lighting. This project included strict guidelines with federal funding requirements and environmental compliance (NPDES, SWPPP). RKA's experienced team provided meticulous project management, including budget and schedule tracking, utility and agency coordination, public outreach, and positive quality control.





Fiscal Year 2019-2020 Street Improvement Project

City of South Pasadena
South Pasadena, California
Construction Cost:
$6.8 million

Client Contact:
Anteneh Tesfaye, Deputy Director of Public Works
atesfaye@southpasadenaca.gov
(626) 403-7240

Project Description:

RKA provided engineering design, construction management, and inspection services for the FY 2019-20 Street Improvement Project. The project underwent a significant revision following the City's adoption of a new Water Master Plan, requiring full replacement of aging water mains across all impacted streets. RKA effectively led the redesign effort and managed the technical and field coordination required for the expanded scope, which encompassed full replacement of water mains, valves, services, and fire hydrants; significant pavement reconstruction due to waterline trenching; expanded curb and gutter replacement on Arroyo Verde Road, Pine Street, and Maple Street. Additionally, RKA supported construction management and public works inspection on behalf of the City.

Relevant Experience:

Street Resurfacing - Colver Rimhurst Bridger Glentana et al Project

City of Covina
Covina, California
Construction Cost:
$750,000

Client Contact:
Rafael Fajardo, City Engineer/Director of Public Works
rfajardo@covinaca.gov
(626) 384-5489

Project Description:

Provided full-scope professional engineering services for resurfacing multiple street segments, including cold milling and placement of new 4-inch asphalt concrete pavement, miscellaneous concrete improvements, and ADA curb ramp replacements. We led utility coordination by securing as-builts, identifying conflicts, and developing cost-savings strategies during design. Created tailored project exhibits and optimized plan sheets for clarity and contractor efficiency. Supported bidding and construction with responsive RFI handling, fair RFP processes, and oversight to minimize delays. Successfully delivered the project under budget, achieving durable infrastructure improvements and positive community satisfaction.



The project involved resurfacing segments including Colver Place, Rimhurst Avenue, Ivescrest Avenue, Haller Street, Bridger Street, Glentana Street, Enid Avenue, Vogue Avenue, Janalinda Avenue, and Waterbury Avenue.

Area 5 Residential Streets Pavement Rehabilitation

City of Downey
Downey, California
Construction Cost:
$4.8 million

Client Contact:
Matt Baumgardner, P.E., Director of Public Works
mbaumgardner@downeyca.org
(562) 904-7102

Project Description:

RKA provided comprehensive engineering design services for the City of Downey's multi-phase Residential Streets Pavement Rehabilitation Program, covering Areas 5, with the goal to extend pavement service life, improve surface conditions, and enhance ADA accessibility across a mix of collector and local streets within predominantly residential neighborhoods. RKA led field assessments, topographic surveying, project management, utility coordination, ADA compliance reviews, preliminary and final PS&E documents, and value-engineered street rehabilitation strategies such as slurry seal, cape seal, mill and overlay, and 4" full-depth reconstruction. We managed coordination with utilities and proactively supported the City in prioritizing repairs based on budget constraints and PCI analysis, with the scope also including concrete spot repairs, sidewalk trip hazard mitigation, curb ramp upgrades, and drainage review. Kelsoe and Associates served as project subconsultant, performing topographic and monument surveying for this project. RKA worked closely with City staff from initial street selection in the Area 5 limits, through final bid-ready construction documents, ensuring constructability, cost efficiency, and minimal disruption to residents.

04 Project Overview & Detailed Work Plan

RKA Consulting Group

Project Overview

Our approach emphasizes locally responsive solutions that align with Artesia's commitment to walkability, safety, and cultural identity. We take into careful consideration the residential communities affected by the project scope, with focus on improving the streets that residents walk daily, where children play, and where both local and visitors travel.

The primary objective for the Residential Engineering Services for the FY 25/26 Roadway Pavement Rehabilitation Project is to extend the roadway service life and improve the pavement surface conditions. The additional benefits of achieving these goals include reducing future maintenance costs and improved safety and aesthetic enhancements to the City. This project area is concentrated in the residential neighborhoods bounded by Artesia Boulevard, Pioneer Boulevard, 183rd Street, and the City's eastern limits, which include asphalt roadways currently rated in "Poor," "Very Poor," or "Serious" condition based on the City's 2025 Pavement Management System (PMS) update. The City's recent PMS update identifies treatment options based on the Pavement Condition Index (PCI) as shown on **Tables 1 & 2** below:

Table 1 — Treatment Decision Matrix

PCI Range	AC Roadways	
	M&R Treatment	Unit Cost ($/SF)
100-95	Monitor	$0.00
95-70	Preventive	$0.31
70-60	Resurfacing	$2.96
60-50	Rehabilitation	$4.70
50-0	Reconstruction	$17.63

Table 2 — Feasible Treatment for AC Pavement

M&R Type	Treatment Description
Preventive	Slurry
Resurfacing	Overlay
Rehabilitation	Mill & Overlay
Reconstruction	Remove existing pavement and construct 6" AC, 6" Aggregate Base

As part of our project methodology, RKA initiates each opportunity with a comprehensive field visit to the project site and its surrounding community. This assessment allows us to observe the existing conditions firsthand, engage with the local environment, and gain a deeper understanding of the community's needs. By walking the streets, we are better equipped to design responsive, context-sensitive solutions to best reflect Artesia's long-term goals. The project areas are comprised of a mix of arterial (major roads), collector (main neighborhood roads) and local streets. The land uses are predominantly residential with commercial zones along main neighborhood roads or high traffic routes. Most commercial zones are located along Pioneer Boulevard with a few more locations along Artesia Boulevard. For any commercial businesses impacted by the project scope, we will collaborate with the City to ensure timely communication and regular updates, aiming to minimize disruptions to business operations.

In the field review, much of the pavement appears to be in a serviceable condition. The recently updated PMS recommends reconstruction as the repair solution for all streets with PCI lower than 55. Our process will include a value engineering approach that will strive to yield effective solutions for pavement maintenance while extending value and maximizing the number of streets that fit into the project budget

A potential approach may include incorporating various maintenance methods including cape seal, mill and overlay and full reconstruction as needed. In our evaluation, if most of a street is in operational condition but there are certain sections that need deeper repairs, we can incorporate localized full depth repairs to revitalize the structural section in those specific areas which will facilitate lower cost maintenance options for the roadway segment. RKA will evaluate all options and propose the best approach considering cost, effectiveness and impact to residents.

The City of Artesia would also like to include concrete improvements to sidewalks, curb ramps, curbs, and cross gutters. While it is not feasible to upgrade all concrete improvements within our project boundaries, the project presents an opportunity to address any trip hazards that may be present as shown in

Figures 4 – Sidewalk on East side of Horst Avenue between Rendova Street and Ashworth Street and **Figure 5– Sidewalk on North side of 183rd Street East of Horst Avenue**. These existing conditions pose a danger to both community residents and visitors and will be a priority to improve for public safety and regulatory compliance.


Figure 4



Figure 1


Figure 5


Figure 2


Figure 6



Figure 3

Similarly, curb ramps are also features that will be reviewed to ensure all mandatory upgrades are completed to achieve ADA compliance. Based on our field review, many curb ramps looked to be ADA compliant in regard to slopes and landing area requirements, with only the truncated domes missing. However, there are curb ramps that would need a full reconstruct to make it ADA compliant. For example, the intersection of Thornlake Avenue and 179th Street, as shown in **Figure 6– Southwest Corner of Thornlake Avenue and 179th Street**, curb ramp is completely missing at each intersection. These mandatory curb ramp updates can be a significant cost to be considered in the planning process of developing the project streets and repairs. Cross gutter plus curb and gutter spot repairs will also be identified for repair as part of this project. Special attention will be given to flat areas where standing water might be present with the goal of improving the flow where possible.

For Example, **Figure 1 – Grayland Avenue south of Ashworth Street** shows the existing pavement conditions where the PMS recommends a full reconstruction on this street segment. Alternatively, RKA believes a 2 inch mill and overlay would be an appropriate repair option to extend the service life of this segment.

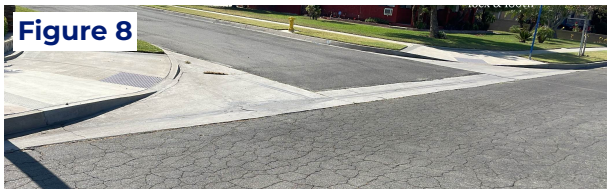
Similarly, **Figure 2 – Elaine Avenue North of Rendova Street** shows existing conditions of Elaine Avenue between Rendova Street and Artesia Boulevard. The PMS recommends full pavement reconstruction but a cape seal would be reasonable to repair this pavement section. There are a few streets that do show notable degradation and will require a reconstruction section approach to effectively improve the PCI of those roadways and bring them to a reliable level **Figure 3 – Ashworth Street between Devlin Avenue and Elaine Avenue** is an excellent example of a street segment that would be a strong candidate for reconstruction.

The City has set the project budget of approximately $6,000,000 of Community Project Funded Congressional Directed Spending Grant Funds. The recently approved update to the City's PMS planning budget for the zone reflects an exceeding budget to repair the listed streets. RKA is well versed in extending and maximizing available funding to make the largest impact to the system's maintenance. We will offer a range of solutions designed to deliver high-quality improvements that align with Artesia's goals.

We evaluate the structural integrity, assess the Pavement Condition Index (PCI), and consider the available budget to develop the most effective strategy for street improvements. In addition to reviewing the defined project limits, we apply our engineering principles to identify potential opportunities or overlooked factors that may enhance the overall scope and community impact. Through close collaboration with the City, we aim to optimize outcomes and ensure that all relevant considerations are brought to the table for discussion.

Within this project scope, we will also assess cross gutters conditions, suggesting necessary repairs or improvements to ensure they contribute to a safer and more accessible streets. In consideration of the budget, RKA can recommend improvements after all street repairs are completed and will collaborate with the City for review. Where feasible, repairs will focus on replacing outdated cross gutters with a concrete channel along the flow line to improve drainage and eliminate trip hazards and improve ADA accessibility for pedestrians.


Figure 7


Figure 8

Examples are shown in **Figure 7 — Cross Gutter at Intersection of Ibex Avenue and 180th Street**. We pay close attention where standing water may accumulate, evaluating drainage conditions as part of our assessment. Where feasible, we aim to improve water flow to enhance the overall functionality and longevity of the street infrastructure.

Lastly, the City would like to reconstruct two existing alleys to incorporate concrete pavement. RKA has identified the recently constructed alley east of Seine Avenue as a reference and understands the City's expectations. We will follow all specified requirements and design standards to ensure these improvements meet the intended functionality, durability, and community needs. The existing asphalt section will need to be completely removed and 6-inches of Plain Cement Concrete (PCC) will be constructed over 4-inches of class II base and cold joints will be specified every 10 to 15 feet. A topographic survey will be obtained for these alleys to ensure proper joining of the adjacent properties and verify positive drainage conditions are possible.

In closing, we are well-positioned to support the City's needs through our local experience, proven methodology, and technical expertise. We are confident in the strength of our team, the quality our our services, and the collaborative partnership we bring to the City. We look forward to working together to enhance the community's roadway with safe, durable, and well-executed improvements that reflect shared priorities and long-term value.

Detailed Work Plan

TASK No. 1 – Project Management

Following receipt of the Notice to Proceed, RKA will coordinate with City staff to hold a project kick-off meeting. RKA will develop a meeting agenda with the project scope and existing conditions in mind. While the primary intent of the meeting is to introduce the project team and establish a detailed plan for the project execution, having some preliminary field information developed from a full project drive through will aid in facilitating meaningful discussion on some of the detailed conditions that will drive the design approach. RKA will produce the meeting minutes and a list of any action items resulting from the meeting as well as set the future dates of monthly project status meetings.

Following the project kick-off meeting RKA will move forward with scheduling all sub-consultant work associated with the project including topographical survey. A schedule of the proposed sub-consultant work will be relayed to the City staff to ensure the City is informed of the activities occurring in the field. The topographic survey would be reviewed, and any perceived obstacles would be highlighted and brought to the attention to the City.

During the course of the project RKA will coordinate monthly progress meetings and 60%, 90% and 100% design review meetings. RKA will keep in continuous contact with City staff to expedite any coordination details that arise during the planning and design phase of this project. Any other meetings deemed necessary will also be coordinated and covered under this task of the project.

RKA will develop a project schedule specific to the details that are developed from the kickoff process. The schedule will include the project development details but will be updated monthly as the

construction scope develops. Features may include permits, stakeholder coordination, scheduling of design investigations, field meetings and other details critical to developing a successful design product. A major focus for RKA is to develop constructible design documents and complete the needed coordination to minimize or completely avoid construction phase delays from outside entity coordination..

As part of the process to yield construction documents that will usher in a smooth construction phase, it is to include a thorough quality control process. RKA will submit a plan for the City's reference. In summary, the process will require deep involvement by the project manager and principal engineer to ensure the project details are clearly conveyed and accurate to the conditions of the project. The process will start with the full field review of the project. Senior staff will have a hands-on approach to making recommendations to the City, reviewing documents and tracking schedules and costs. In addition to the qualified staff that are assigned to manage the project, RKA will conduct an internal review of the project details by staff not assigned to the project to ensure the prospective a fresh set of eyes gets integrated into the process and final result.

TASK No. 2 – Field Investigation and Analysis

RKA will coordinate with City staff to conduct a field review of each street segment and confirm the details of the PMS prior to initiating discussions on repair options. The project area will be evaluated to identify areas that may have had recent work completed and may not require maintenance. The project streets will be updated and approximate costs for each maintenance level action will be provided accordingly. RKA will work with City staff to identify critical project features that need to be included in the project. Items including streets that may have a history of complaints, traffic sensitivity to construction impacts, critical access to major points of interest, and freeway access paths will be evaluated for the project. Once a general approach to the key features is established, RKA will develop a proposed method of repair for each street using the budget as guidance to maximize efficiency. The list will include the type of repair and rough assessment of construction costs specific to each respective street segment. RKA will implement any adjustments requested by the City and revise the project scope to fit the changes accordingly.

TASK NO. 3- Preliminary Design

Following the project kick-off meeting, RKA will initiate the project utility coordination process. As-built request letters will be developed for each utility identified as present in the project vicinity. A project utility tracking log will be maintained to assist in summarizing utility coordination efforts and serve as a reference in confirming the requests are met with adequate response. In the event utilities fail to respond to the first request letter, additional letters will be sent out and alternative measures to contact those utilities will be employed to ensure all potential utilities impacted by the work are notified.

RKA will also work with City staff to develop an inventory of as-builts for sewer, storm drain, and other public agency owned utilities that may be in the project area. Roadway as-builts, if available, will also be utilized in developing the project base files and referenced in design approach decisions. All utility information obtained through this process will then be translated into the project design base files for reference on the final design plans.

In conjunction with the start of the utility coordination process, RKA will schedule Kelsoe and Associates, our sub consultant surveyor, to initiate the topographical survey of the alleys. It's assumed in this proposal that topographical survey will be limited to the two alleys and no other street segment will be surveyed. RKA may be able to expand and provide additional savings by providing alternative methods of rehabilitation upon future review of the potential project limits.

RKA will perform a field review of the selected streets to examine and document the project sites. RKA will capture existing geometric configuration of streets and intersections along with any existing concrete improvements. RKA will evaluate conditions and identify improvements to meet ADA standards. Any areas or locations which need special attention beyond maintenance or repair of existing facilities will be identified to the City to consider inclusion into the project scope.

A key task in the preliminary design phase of work is to complete a full job walk. This walk will be utilized as

an opportunity to identify and quantify possible concrete repairs, identify and quantify pavement repairs, identify curb ramps that do not meet ADA standards, and to develop photo documentation with written descriptions of the existing conditions for reference by City staff and the design team. During the project field walk, key issues of concern can be identified yielding opportunity for RKA to provide the City with proposed design approach and discussion with City staff on identifying the best path of resolution for the project needs.

This task also serves as an important part of RKA's QC process and will include photographic documentation of the conditions on the project streets.

Findings in the field will also be cross referenced against the project utility as-builts to identify any possible missing information regarding existing utilities in the project area. At the conclusion of this task RKA will provide to the City the field survey, preliminary plans detailing proposed pavement repair approach, utility notices and log, and a preliminary inventory of concrete repairs for the project.

TASK No. 4 – Prepare 60% Design Plans

At the conclusion of Task 3, RKA will meet with City staff to review progress and discuss the proposed design approach for each street. RKA will develop a meeting agenda to focus the discussion on key features identified in the previous task. Meeting minutes will be developed and distributed along with any action items. At the start of this Task, the general improvements will be identified and 60% draft plans will begin to be developed based on field findings and City staff discussions. The plans will be developed on 24"x36" plan sheets and will include a title sheet, typical sections, details, construction notes, street improvement plans, and striping plans.

The street improvement plans for street segments will feature an area map highlighting the project limits and proposed pavement, repair striping and concrete improvements. Changes to the centerline profile are not anticipated and are excluded from the scope of this project. Plans will include City's "Title Block" provided from City staff.

As the project improvements develop into defined quantities, RKA will produce a preliminary engineer's estimate for the project. The estimate will be based on quantifiable unit of work with costs derived from other similar and recently constructed projects. The scope and scale of a project have significant impact on the bid pricing for a project and thus will be considered. Given the size of the project, it's anticipated that a reasonable economy of scale will be achieved.

At the conclusion of this task, RKA will provide two (2) 11x17 60% plan sets and PDF files for the City's review and comments. A preliminary engineer's estimate will also be submitted to assist with the City's review of the project design phase. RKA will also meet with staff to review the draft documents. At this time any remaining details that have been identified will be worked through to finalize the proposed improvements.

TASK No. 5- 90% Design Plans, Technical Specifications and Engineer's Estimate

At this time in the project design phase, RKA will develop and provide the 90% documents and details identified in the project RFP. Finalized details on the project improvements will be added to the project plans and quantified as part of the project technical specifications and estimate. RKA will utilize the City's format to develop the technical specifications that the contractor will be required to conform to on the project. These technical specifications will be combined with the City's boilerplate contract documents for use in bidding and construction contract administration.

Details of the construction phase scheduling will be developed and integrated in the specifications to best fit the City's scheduling constraints. Depending on the extent of the proposed pavement repair, a particular schedule may be required to best limit impact sites or travel corridors. Alternatively, City events or other projects may also be impacted by the proposed work. RKA will coordinate with City staff to identify the dates of concern and provide proposed scheduling restrictions that fit the City's needs, but also keeps the project moving at an acceptable pace.

RKA will make sure to include in the specifications and the cost estimate, items for the tie out and reset of survey monuments, reset if missing monuments, and filing the corner records with the County. The plans and

specifications will also include the adjustment of valves and manholes, traffic loops, striping, pavement markers, traffic control and erosion control.

RKA will conduct an in depth QC review of the draft 90% documents. The review will include additional field review, utility correspondence confirmation, document editing, and estimate analysis. The 90% plans submitted to the City will be at a level of completion that the project manager is satisfied to set out for construction. At the conclusion of this task, RKA will provide two sets of 11x17 90% construction plans and PDF files, a copy of the contract specifications, and a copy of the engineer's estimate for the City's final review and comment.

TASK No. 6- 100% Plans and Bid Document Submittal

At the conclusion of Task No. 5, RKA will provide final documents conforming to the details as outlined in the RFP for the final submittal of design documents. Any final comments provided by the City review will be addressed.

TASK No. 7- Final 100% PS&E and Bid Document Submittal

At the conclusion of Task No. 6 and final City approval, RKA will provide final stamped and signed documents conforming to the details as outlined in the RFP for the final submittal of design documents. Final mylar plans will be provided along with the associated CAD files, physical and electronic versions of word documents. Utility coordination letters, logs and as-builts in addition to any other related correspondence will also be provided to the City with the final submittal package.

The Design phase will be completed within 90 days as outlined in our **Schedule, located in Section 6**.

TASK No. 8- Bid and Construction Support, As-built Drawings

During the bidding process, RKA will provide bid clarifications and addenda (if necessary), provide answers to contractor's questions, attend the bid opening, and if needed, also evaluate the bid results and perform the necessary research of references of the apparent lowest responsible and responsive bidder. RKA will also attend the pre-construction meeting. During construction, RKA will review RFIs and submittals that may be necessary for the project and provide a written response within three (3) business days of receipt. After construction is complete, RKA will take the red-lines provided by the Contractor depicting all changes made during construction, and create as-built plans for the City's files.

Quality Control

QA/QC PLAN

A strong Quality Assurance and Quality Control program is critical to ensuring that the project details are accurately conveyed in the project design documents, estimates and construction bid quantities and respective scope. At every stage of our projects, we implement a strong system of tools and quality checks to ensure that our deliverables meet the highest standards. From initial planning to final delivery, we rely on structured workflows, version control for tracking changes and iterative drafts to include feedback and revisions, to maintain consistency and accuracy. We utilize kick off meetings, planning checklists and approval sign-offs by a senior team member to ensure quality standards are met.

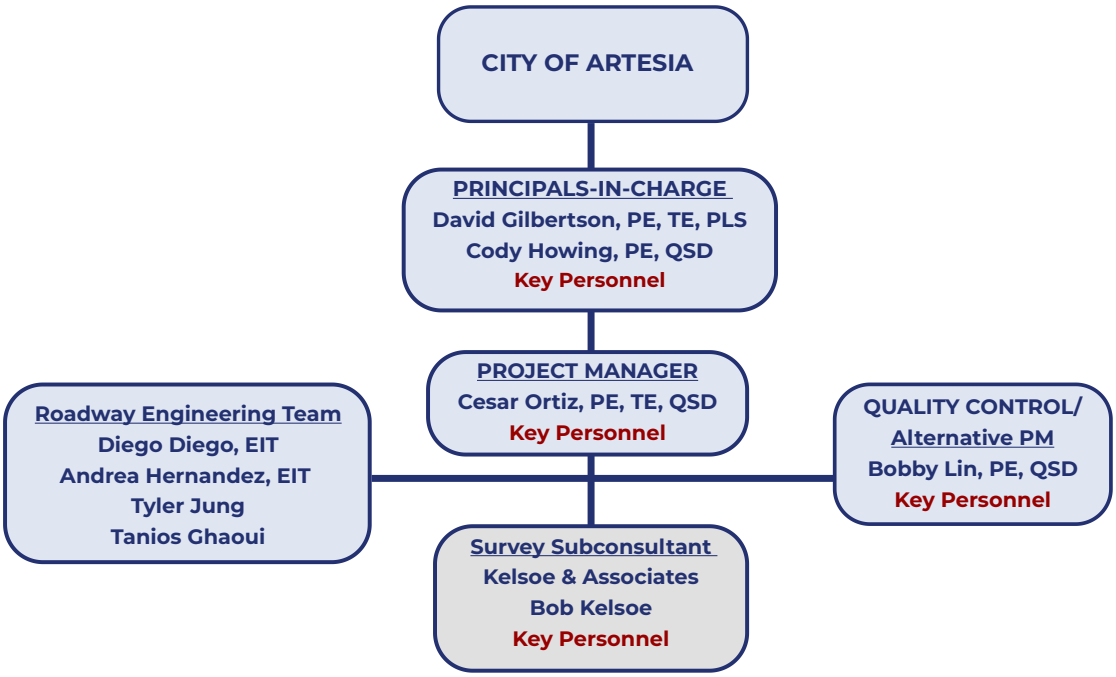
Additionally, a constructability review of the project improvements also serves as a valuable approach to confirm there are no unintended consequences resulting from the proposed improvements. We aim to minimize construction-phase modifications by throughly identifying and addressing potential fields conditions during the design process. Verification of existing pavement conditions is a particular concern for this project. With adequate knowledge of the existing conditions, pavement rehabilitation approaches can then be developed within the proposed project budget. For example, a proposed 2" cold mill on a street with 3" of existing asphalt may result in the remaining pavement failing during construction traffic. An alternative approach could be proposed with a variable edge grind and overlay, or even full reconstruction. We present multiple solution pathways to give the City flexibility in decision-making and ensure the selected approach aligns with current priorities and long-term goals.

05 Project Team

RKA Consulting Group

Project Team

The following team members, are committed to the Engineering Design Services for Fiscal Year 2025-2026 Roadway Pavement Rehabilitation project, and we acknowledge any changes to this team following contract award are subject to City approval. **Cesar Ortiz, P.E., T.E., QSD,** is committed to be the project manager and will be the primary point of contact.



RKA Team members are located in Walnut, CA. The Survey Subconsultant is located in Corona, CA.

Kelsoe & Associates

Land Survey Subsconsultant

Qualifications:

30
Years of Experience

Contact Information:
Robert Kelsoe, President
(951) 736-0755
bobk@team-kelsoe.com

Founded: 1994
Employees: 25
Survey Crews: 8

Specialized Disciplines: Public Works Infrastructure, Design Survey, Construction Staking, Right-Of-Way Engineering

Professional Summary:

Kelsoe & Associates., is a full-service land surveying firm serving private and public sector clients throughout the Western United States with licenses in California, Nevada, and Utah. Founded in 1994, Kelsoe & Associates provide comprehensive surveying services with approximately 25 professionals and 8 survey crews dedicated to meet the needs of clients. Their team utilizes advanced technology including state-of-the-art equipment like the robotic total stations and GPS receivers to optimize their scope of work. The team is vital for preventing costly mistakes and disputes, maximizing land potential, and ensuring projects comply with legal and regulatory requirements. Kelsoe is a valued partner providing dependable support and a proactive approach which has been instrumental in ensuring project milestones are met with efficiency and professionalism.

David Gilbertson, P.E., T.E., P.L.S.

President and Principal-in-Charge

Qualifications:

39
Years of Experience

B.S.C.E. California State Polytechnic University, Pomona , CA

P.E. - Registered Civil Engineer, CA RCE 46624

T.E. - Traffic Engineer, CA TE2365

P.L.S. - Professional Land Surveyor, CA 6941

Specialized Disciplines: Traffic Signal Design, Traffic Operations & Data Analysis, Land Development, Grading and Drainage System Design, Infrastructure Design, Roadway Improvements, ADA Compliance, Right-of-Way Engineering, City Engineering, Capital Improvement Program Management, City Surveyor, Quality Control, Assessment Districts Engineering

Professional Summary:

David Gilbertson, P.E., T.E., P.L.S., is a seasoned professional engineer, traffic engineer, and licensed land surveyor with over 39 years of experience in municipal engineering and Capital Improvement Program (CIP) management. As President and Principal at RKA Consulting Group, Dave leads the project team, prioritizing quality control and strategic advice to guarantee project success. Dave brings a valued combination of technical expertise, leadership, and a practical, solutions-focused approach to infrastructure projects. He delivers consistently ensuring client satisfaction, community safety, and high standards of quality and performance. Dave currently holds leadership roles such as City Engineer, City Surveyor and Traffic Engineer for several Southern California cities, including Bradbury, Norco, San Dimas and Walnut. Additionally, his expertise includes roadway improvements, traffic signal design, grading, land development, assessment districts and managing capital budgets.

Experience:

- **City and Traffic Engineer, City of Walnut:** Responsible for the City's Capital Improvement Program, which includes the design and implementation of all capital projects. Supervises the review and plan checking of all subdivisions and development projects. Responsible for the analysis and implementation of traffic systems, signal timing, and roadway improvements to enhance public safety and optimize traffic flow. Serves as the primary point of contact and liaison for city staff and project stakeholders.
- **City Engineer, Cities of Bradbury, Norco, San Dimas:** Leads the design and management of all Capital Improvement Programs, conducts surveys and data analysis for planning and construction of projects, and directs the review and plan checking of subdivisions and development projects. As City Engineer, serves as technical advisor to city leadership, attends council and public meetings, and takes a proactive approach to addressing resident concerns.
- **Contract Engineer, City of Covina:** Provides development review and plan checking services for subdivisions and private development projects in the City of Covina, ensuring compliance with municipal codes and regulations.
- **La Puente Road Rehabilitation Project, City of Walnut:** Led citywide street rehabilitation project with direct oversight of specifications, plans, and cost estimate. As part of the City's Pavement Management Program (PMS), this project consisted of 1 mile of mill and overlay improvements including concrete improvements, signing and striping, and traffic loop replacements.

Cody Howing, P.E., QSD

Director of Engineering and Principal-in-Charge

Qualifications:

18
Years of Experience

B.S.C.E. California State Polytechnic University, Pomona , CA

REA- Caltrans Resident Engineer Academy Cert. of Completion

P.E. - Registered Civil Engineer, CA RCE 86054

QSD- Qualified SWPPP Developer, CA C86054

Specialized Disciplines: Roadway Improvements, Right-of-Way Engineering, ADA Compliance, Infrastructure Design, Federal and State Funding Compliance, NPDES Compliance & Storm-water Management, Grading and Drainage System Design, Right-of-Way Engineering, City Engineering, Capital Improvement Program Management, Construction Management, Quality Control, Assessment Districts Engineering

Professional Summary:

Cody Howing, P.E., QSD, is a licensed civil engineer with over 18 years of experience in municipal engineering, Capital Improvement Program (CIP) management, NPDES compliance and storm-water management. As Director of Engineering and Principal at RKA Consulting Group, Cody manages the team, advises on project strategies, and provides guidance to ensure the successful delivery of all projects. Cody currently holds leadership roles as City Engineer for the cities of Duarte and La Verne, managing capital budgets, infrastructure design, construction, assessment districts and development reviews. Additionally, his expertise includes roadway improvements, traffic signal design, grading, and land development. Cody brings an extensive background in federal and state funding compliance, effectively managing project scopes to meet regulatory requirements. Cody is a trusted partner and experienced resource for developing and implementing infrastructure solutions to support city goals, surpass community expectations and adhere to all regulatory standards.

Experience:

- **City Engineer, Cites of Duarte and La Verne:** Responsible for the City's Capital Improvement Program (CIP), including the design, infrastructure planning, budgeting, and implementation of all capital projects. Responsible for coordination with developers, reviews plans for municipal compliance, and serves as the primary point of contact and liaison for stakeholders and staff. As City Engineer, he serves as technical advisor to city leadership, attends council and public meetings, and takes a proactive approach to addressing resident concerns.
- **Garfield Avenue Water and Street Improvement Project, City of South Pasadena:** Responsible for construction management and public works inspection for water main replacement, pavement resurfacing, and ADA curb ramp upgrades. Implemented fusible PVC pip slip-lining into riveted steel pipes and restored curb, gutter, and sidewalks impacted by tree root systems. Worked collaboratively to support the city in enhancing streets and improving sidewalk safety, benefiting both residents and visitors.
- **Major Street Rehabilitation, City of Pomona:** Managed comprehensive street rehabilitation including pavement overlays, cold central plant recycling, median construction, landscaping, and infiltration trench installation. Coordinated with partners such as Caltrans, SCRAA, and local businesses, with a focused approach to residents to ensure smooth project execution and satisfaction.

Cesar Ortiz, P.E., T.E., QSD

Engineering Manager and Project Manager

Qualifications:

10
Years of Experience

B.S.C.E. California State Polytechnic University, Pomona , CA

P.E. - Registered Civil Engineer, CA -RCE 92742

T.E.- Traffic Engineer, CA, TE- 3131

QSD- Qualified SWPPP Developer, CA C92742

Certifications: Water Treatment Operator (T2 45748), Water Distribution Operator (D3 56149)

Specialized Disciplines: Active Transportation Design, ADA Compliance, City Engineering, Land Development, Traffic Engineering, Construction Management, Quality Control

Awards:

APWA: 2024- Southern California Chapter- *Emerging Leader of the Year*

ASCE: 2025 - Orange County Chapter- *Civil Engineer of the Year, Private Sector*

ASCE: 2025- MLAB Chapter- *Outstanding Civil Engineer in Private Sector*

Professional Summary:

Cesar Ortiz, P.E., T.E., QSD, has over 10 years of experience in civil engineering, managing public infrastructure design projects throughout Southern California. As Engineering Manager at RKA, he has led a wide range of roadway improvement efforts, including pavement rehabilitation, signing and striping improvements, ADA compliance upgrades, and intersection enhancements. Cesar's expertise spans to storm drain systems, water and sewer infrastructure, grading design, and traffic signal enhancements including traffic control design.

Previously, as Principal Engineer for the City of Buena Park, Cesar managed the City's Capital Improvement Program (CIP). Currently, Cesar serves as the Deputy City Engineer for the City of Baldwin Park, with primary focus on land development and City engineering services. Serving as a key resource for quality assurance and control, Cesar provides technical advisement and strategic direction to address project challenges, implement best practices and guide subconsultants, with a focus on aligning outcomes with the City's goals and ensuring project success.

Experience:

- **Deputy City Engineer, City of Baldwin Park**: Contract Deputy City Engineer, supervising all land development review, issues grading permits, and administering subdivision reviews to ensure compliance and smooth coordination between multiple stakeholders including developers, planning, building and public works departments. Attends the City Council meetings and provides reporting and analysis to management.
- **Garey Avenue Rehabilitation Project, City of Pomona:** Provided strategic direction for the design of over two miles of roadway construction including median improvements, lighting upgrades, the rehabilitation of 8 traffic signals and the implementation of a Class II bike lanes. Collaborated with Caltrans to manage and coordinate improvements within the designated right-of-way, contributing to the effective management of a key intersection segment.
- **Residential Streets Pavement Rehabilitation, Area 5 Project, City of Downey:** Managed project scope through detailed pavement condition assessments to prioritize rehabilitation needs, enabling strategic budget allocation and cost-effective delivery within financial requirements.
- **B Rehabilitation from Bonita Avenue to Foothill Boulevard Project, City of La Verne:** Provided strategic direction and advisement for the design services for the rehabilitation of B Street. Provided strategic planning and implementation for traffic calming elements, including bulb-outs, to enhance safety of pedestrians and improve overall traffic flow for the City.

Bobby Lin, P.E., QSD

Senior Project Manager and Quality Control

Qualifications:

15 Years of Experience

B.S.C.E. University of California Irvine, CA

P.E. - Registered Civil Engineer, CA -RCE 85563

QSD- Qualified SWPPP Developer, CA C85563

Specialized Disciplines: Roadway Rehabilitation, Active Transportation Design, ADA compliance & Accessibility Improvements, Utility Coordination, Construction Support, Project Management, Quality Control

Professional Summary:

Bobby Lin, P.E., QSD, is a seasoned Civil Engineer with over 15 years of experience managing public infrastructure design projects throughout Southern California. As a Project Manager, he has led a wide range of roadway improvement efforts, including pavement rehabilitation, pedestrian facility design, ADA compliance upgrades, and intersection enhancements. He possesses a deep understanding of municipal design standards and is highly proficient in the application of Greenbook specifications.

Recognized for his technical expertise and collaborative leadership style, Bobby fosters trusted relationships with agency staff, stakeholders, and multidisciplinary design teams. His commitment to responsive communication and efficient project delivery has consistently resulted in cost-effective solutions that align with client goals and community needs. His leadership continues to drive the advancement of resilient and accessible public infrastructure.

Experience:

- **Commercial Street Improvements and Roadway Rehabilitation, City of Santa Fe Springs:** Led the PS&E development for the rehabilitation of Shoemaker Avenue, Springdale Avenue, Wakeman Street, and John Street within a heavily trafficked commercial district. Oversaw the design and implementation of Full Depth Reclamation (FDR) as the pavement rehabilitation approach. The scope of work also included redesigning curb and gutter profiles to eliminate drainage deficiencies and reconstructing pedestrian facilities to meet current ADA standards.
- **Chino Hills Parkway Pavement Rehabilitation, City of Chino Hills**: Managed the PS&E development for the rehabilitation of approximately three miles of Chino Hills Parkway, a major arterial serving both the City of Chino Hills and the City of Chino. The project involved implementing pavement rehabilitation strategies including slurry seal and grind-and-overlay treatments. Additional improvements included ADA-compliant curb ramp design, updated signing, and striping plans. Bobby led coordination efforts between both jurisdictions to ensure seamless design integration and consistent standards across city boundaries.
- **2023-24 Annual Arterial Pavement Rehabilitation Project, City of Burbank**: Directed the PS&E development for the rehabilitation of three major arterial roadways—Verdugo Avenue, Victory Boulevard, and Alameda Avenue—throughout the City of Burbank. The project implemented grind-and-overlay resurfacing to improve pavement condition across all corridors. Additional scope included ADA-compliant curb ramp design, pavement dig-outs, and removal and reconstruction of deteriorated sidewalks and driveways. Outdated striping was redesigned to current standards, improving vehicular guidance, safety, and functionality.

06 Project Schedule

RKA Consulting Group

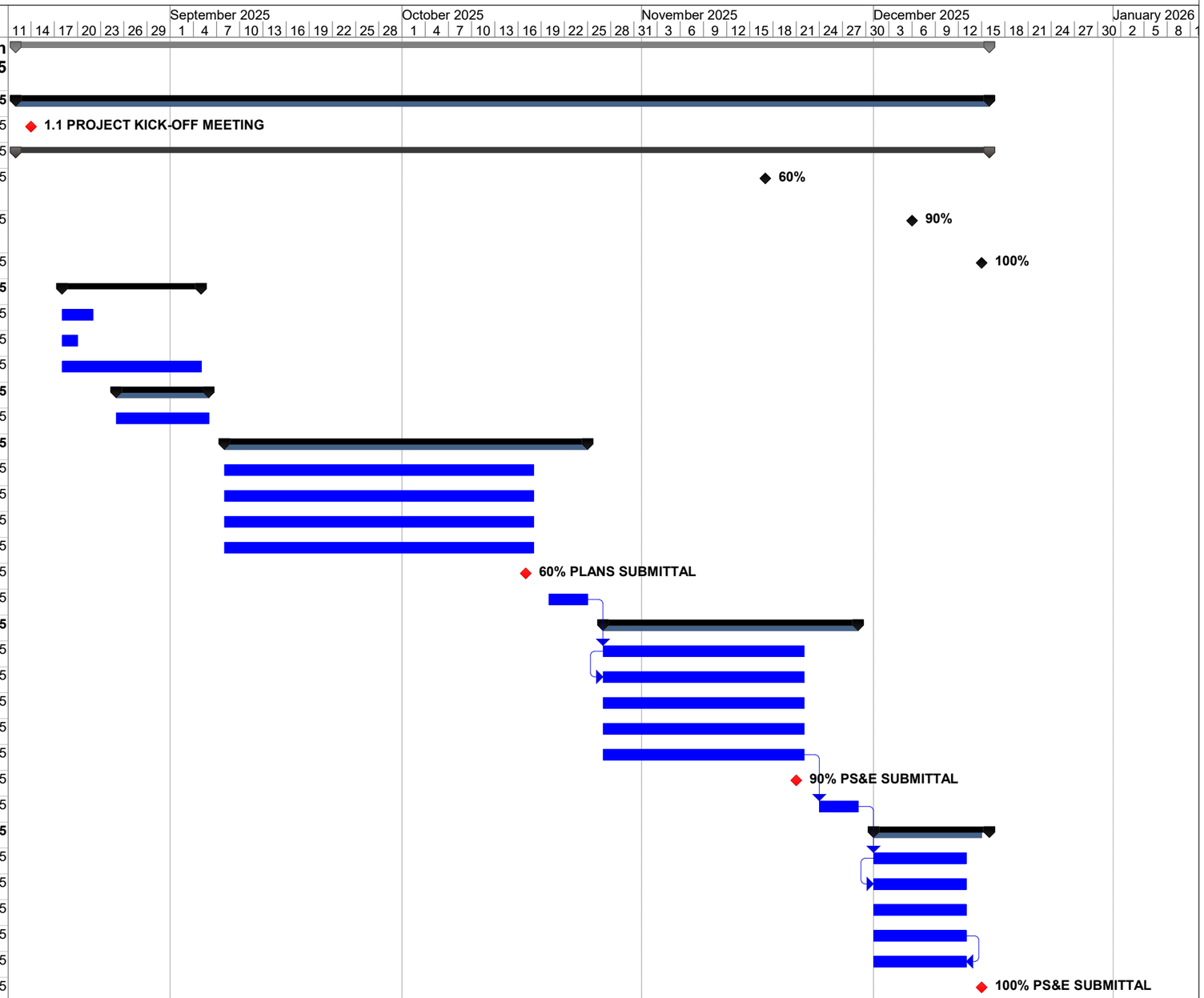
PROJECT SCHEDULE

CITY OF ARTESIA

FY 25/26 ROADWAY PAVEMENT REHABILITATION PROJECT

RKA CONSULTING GROUP

ID	Task Name	Duration	Start	Finish
0	**CITY OF ARTESIA - FY 25/26 ROADWAY PAVEMENT REHABILITATION**	**90 days**	**Tue 8/12/25**	**Mon 12/15/25**
1	**TASK 1 - PROJECT MANAGEMENT**	**90 days**	**Tue 8/12/25**	**Mon 12/15/25**
2	1.1 PROJECT KICK-OFF MEETING	0 days	Thu 8/14/25	Thu 8/14/25
3	1.2 PROJECT SCHEDULE UPDATES AND TRACKING	90 days	Tue 8/12/25	Mon 12/15/25
4	1.3 PROJECT COORDINATION MEETING 60% SUBMITTAL	0 days	Mon 11/17/25	Mon 11/17/25
5	1.4 PROJECT COORDINATION MEETING 90% SUBMITTAL	0 days	Fri 12/5/25	Fri 12/5/25
6	1.5 PROJECT COORDINATION MEETING 100%	0 days	Mon 12/15/25	Mon 12/15/25
7	**TASK 2 - DATA GATHERING AND ANALYSIS**	**14 days**	**Mon 8/18/25**	**Thu 9/4/25**
8	2.1 FIELD ASSESMENT AND PMS VERIFICATION	4 days	Mon 8/18/25	Thu 8/21/25
9	2.2 AS-BUILT RESEARCH	2 days	Mon 8/18/25	Tue 8/19/25
10	2.3 UTILITY RESEARCH AND COORDINATION	14 days	Mon 8/18/25	Thu 9/4/25
11	**TASK 3 - PRELIMINARY DESIGN**	**10 days**	**Mon 8/25/25**	**Fri 9/5/25**
12	3.1 TOPOGRAPHICAL SURVEY	10 days	Mon 8/25/25	Fri 9/5/25
13	**TASK 4 - 60% DESIGN PLANS**	**35 days**	**Mon 9/8/25**	**Fri 10/24/25**
14	4.1 STREET IMPROVEMENT PLANS	30 days	Mon 9/8/25	Fri 10/17/25
15	4.2 SIGNING AND STRIPING PLANS	30 days	Mon 9/8/25	Fri 10/17/25
16	4.3 CONSTRUCTION DETAILS	30 days	Mon 9/8/25	Fri 10/17/25
17	4.4 ENGINEERING COST ESTIMATE	30 days	Mon 9/8/25	Fri 10/17/25
18	60% PLANS SUBMITTAL	0 days	Fri 10/17/25	Fri 10/17/25
19	4.5 CITY REVIEW	5 days	Mon 10/20/25	Fri 10/24/25
20	**TASK 5 - 90% PS & E**	**25 days**	**Mon 10/27/25**	**Fri 11/28/25**
21	5.1 STREET IMPROVEMENT PLANS	20 days	Mon 10/27/25	Fri 11/21/25
22	5.2 SIGNING AND STRIPING PLANS	20 days	Mon 10/27/25	Fri 11/21/25
23	5.3 CONSTRUCTION DETAILS	20 days	Mon 10/27/25	Fri 11/21/25
24	5.4 ENGINEERING COST ESTIMATE	20 days	Mon 10/27/25	Fri 11/21/25
25	5.5 DRAFT SPECIFICATIONS	20 days	Mon 10/27/25	Fri 11/21/25
26	90% PS&E SUBMITTAL	0 days	Fri 11/21/25	Fri 11/21/25
27	5.6 CITY REVIEW	5 days	Mon 11/24/25	Fri 11/28/25
28	**TASK 6 - 100% DESIGN PS & E**	**11 days**	**Mon 12/1/25**	**Mon 12/15/25**
29	6.1 STREET IMPROVEMENT PLANS	10 days	Mon 12/1/25	Fri 12/12/25
30	6.2 SIGNING AND STRIPING	10 days	Mon 12/1/25	Fri 12/12/25
31	6.3 CONSTRUCTION DETAILS	10 days	Mon 12/1/25	Fri 12/12/25
32	6.4 ENGINEERING COST ESTIMATE	10 days	Mon 12/1/25	Fri 12/12/25
33	6.5 DRAFT SPECIFICATIONS	10 days	Mon 12/1/25	Fri 12/12/25
34	100% PS&E SUBMITTAL	0 days	Mon 12/15/25	Mon 12/15/25



Project: CITY OF ARTESIA - FY 25/26
Date: 7/24/2025

Task	Project Summary	Inactive Summary	Manual Summary	External Milestone	
Split	External Tasks	Manual Task	Start-only	Progress	
Milestone	External Milestone	Duration-only	Finish-only	Deadline	
Summary	Inactive Milestone	Manual Summary Rollup	External Tasks		

07 Cost Proposal

RKA Consulting Group

City of Artesia
Engineering Design Services
PS&E for FY 25/26 Roadway Pavement Rehabilitation Project
7/31/2025

	Project Principal $210/hr	Project Manager $180/hr	Project Engineer $150/hr	Engineering Technician $110/hr	Survey Subsconsultant (Kelsoe)	Total Fee
Design Tasks						
Task 1 - Utility Coordination	4	4	8	14		$ 4,300.00
Task 2 - Records Research and Field Investigation	4	8	14	10		$ 5,480.00
Task 3 - Topographic Survey (Alley Intersections Only)			2		$ 11,695.00	$ 11,995.00
Task 4 - Construction Plans	30	140	650	120		$ 142,200.00
Task 5 - Engineer's Cost Estimate	4	8	16	10		$ 5,780.00
Task 6 - Specifications	2	12	20	6		$ 6,240.00
Task 7 - Bidding/Construction Support and As-built Drawings	2	4	8	2		$ 2,560.00
Total Labor Hours	**46**	**176**	**718**	**162**		
						$ 178,555.00

Survey Subsconsultant- Required Hourly Rate- 2 Person Survey Rate	$250.00/hour

The hourly rate schedule is part of the consultant's quote for use in invoicing for progress payments and for extra work incurred that is not part of this RFP and a pricing schedule for all services being offered by the consultant.

08 References

RKA Consulting Group

Client References

RKA proudly partners with local agencies, offering services from city engineering to full-service municipal engineering. Our team provides roadway design and rehabilitation, ADA compliance improvements, traffic signal and lighting upgrades, storm drain and utility systems, site development, regulatory compliance, and construction support. Our clients trust us to deliver high-quality, tailored solutions across design, construction management, inspection and specialized disciplines, ensuring communities prosper.

Client	City	Years of Service	Contact Information
	Walnut	1981- Current (44 Years)	Melissa Barcelo, Director of Public Works mbarcelo@ci.walnut.ca.us (909)595-5605 21201 La Puente Road, Walnut, CA 91789
	Duarte	1999-Current (26 Years)	Stephanie Sandoval, Public Works Manager ssandoval@ accessduarte.com (626) 357-7931 1600 Huntington Drive, Duarte, CA 91010
	San Dimas	2006-Current (23 Years)	Shari Garwick, Public Works Director sgarwick@ sandimasca.gov (909)394-6260 245 East Bonita Avenue, San Dimas, CA 91773

Project Specific References

RKA has proudly partnered with with the below local agencies with a similar scope of work for rehabilitation and resurfacing projects. For additional project information, please refer to **Section 3- Experience.**

City	Project Name	Client Contact Information
Pomona	Garey Avenue Rehabilitation	Matt Pilarz, P.E. - Principal Civil Engineer matt.pilarz@pomonca.gov (909) 620-2281
South Pasadena	Fiscal Year 2019/2020 Street Improvement	Anteneh Tesfaye- Deputy Director of Public Works atesfaye@southpasadenaca.gov (626) 403-7240
Covina	Street Resurfacing - Colver, Rimhurst, Bridger, Glentana et al	Rafael Fajardo- City Engineer/Director of Public Works rfajardo@covinaca.gov (626) 584-5489
Downey	Area 5 Residential Streets Pavement Rehabilitation	Matt Baumgardner, P.E.- Director of Public Works mbaumgardner@downeyca.org (562) 904-7102

09 Required Statements

RKA Consulting Group

RFP: Required Statements

The following statements are provided to comply with the requirement of the RFP:

1. All federal laws and regulations shall be adhered to notwithstanding any state or local laws and regulations. In case of conflict between federal, state, or local laws or regulations, the strictest shall be adhered to.
2. RKA will not discriminate illegally against any employee or applicant for employment pursuant to applicable law.
3. RKA shall comply with the California Labor Code., pursuant to said regulations entitled: Federal Labor Standards provisions; Federal Prevailing Wage Decision; and State of California Prevailing Wage Rates, respectively.
4. RKA shall comply with the Copeland Anti-kickback Act (18 USC 874 C) and the implementation regulation (29 CFR 3) issues pursuant thereto, and any amendments thereof.

Agreement for Professional Services

1. RKA confirms that we have reviewed the City's copy of the Agreement for Professional Services included in the RFP and are willing to accept its terms and conditions as presented.

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 10A.**

TO: Mayor and Members of the City Council

SUBJECT: Resolution to Update the Facility Use Fee Schedule

FROM: Edith Guerra, Parks and Recreation Manager

REVIEWED AND APPROVED BY:
Melissa Burke, Deputy City Manager
Jamie Murguia, Finance Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:
Staff recommends the City Council adopt Resolution No. 25-3064, a Resolution of the City Council of the City of Artesia, California, Approving and Adopting Amended and Updated Facility Use Fee Schedule and Repealing Resolution No. 18-2720 and make a determination from CEQA pursuant to Public Resources Code Section 21080(b)(8).

BACKGROUND:
On August 13, 2018, the City Council adopted Resolution No. 18-2720, updating the City of Artesia ("City") Facility Use Regulations and Facility Use Fee Schedule. Under the Facility Use Guidelines (Exhibit A), facility users are required to pay a staffing fee when City staff are needed to operate, supervise, or maintain facilities during rentals outside of normal operational hours.

The current Staff Overtime Fee of $35 per hour (Section VII.F.1.h, Exhibit A) was set in 2018. Since then, the following changes have occurred:

- State-mandated minimum wage increases.
- Cost-of-living adjustments and wage increases under labor agreements for full-time and part-time staff.
- Increases in benefit, retirement, and employer payroll tax contributions.

These changes have significantly increased the City's actual cost of providing staff support for facility rentals and events which occur outside of normal operations.

ANALYSIS:
City staff conducted a cost-of-service analysis, comparing the actual labor cost for Recreation and Maintenance staff to the current recovery rate of $35 per hour. This analysis found that the City's actual cost is now up to $58.61 per hour depending on the classification of the assigned staff member.

To maintain compliance with the City's cost recovery policy and avoid General Fund subsidies for non-City uses, staff recommends updating the Staff Overtime Fee to $58.00 per hour per employee assigned to work an event.

FISCAL IMPACT:
Adjusting the Staff Overtime Fee to $58.00 per hour will ensure that users of City facilities pay the actual cost for staffing services. This will:

- Maintain the City's policy of cost recovery for non-City uses.
- Reduce General Fund subsidies for private rentals and special events.
- Sustain staffing levels necessary for safe and high-quality service during rentals.

RECOMMENDED COUNCIL ACTION:
Staff recommends the City Council adopt Resolution No. 25-3064 a Resolution of the City Council of the City of Artesia, California, Approving and Adopting Amended and Updated Facility Use Fee Schedule and Repealing Resolution No. 18-2720 and make a determination from CEQA pursuant to Public Resources Code Section 21080(b)(8).

Attachments

Artesia - CC Resolution No. 25-3064 (Amending and updating Facilty Use Regulation Fees) and Exhibit A- Fee Schedule.pdf

RESOLUTION NO. 25-3064

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING AND ADOPTING AMENDED AND UPDATED FACILITY USE FEE SCHEDULE AND REPEALING RESOLUTION NO. 18-2720

WHEREAS, the City Council of the City of Artesia finds that in order to better serve the community and aid in the coordination of park and recreation facilities, it is deemed necessary to amend and update its rules and regulations and fee schedule for the use of said facilities by the public; and

WHEREAS, the City Council adopted an amended and updated Facility Use Regulations and the Parks and Recreation Department Facility Use Fee Schedule (the "Fee Schedule") on August 13, 2018, by Resolution No. 18-2720; and

WHEREAS, since the amendment and update of the Facility Use Regulations and Fee Schedule in 2018, staff has continued to analyze the costs of maintenance, operations, and administration related to the use of the City's park and recreation facilities and has found it necessary to further update the Fee Schedule to better recover the City's costs, including increases in the City staff salary, benefits, and overtime hourly fee charged to permittees for use of facilities beyond the hours of operation of the Parks and Recreation Department; and

WHEREAS, since 2018, State-mandated minimum wage increases, negotiated cost-of-living adjustments, and higher benefit and retirement contribution costs have substantially increased the City's actual hourly cost to provide recreation and maintenance staff for facility uses; and

WHEREAS, based upon the results of the City's review, the existing facility user fees no longer adequately reflect the City's costs of maintenance, operation, and administration related to the use of the City's park and recreation facilities; and

WHEREAS, the City's cost recovery policy requires that facility use fees recover the cost of services provided for non-City uses, so as to avoid subsidizing private rentals and special events with General Fund resources; and

WHEREAS, the facility user fees are subject to the provisions of the Mitigation Fee Act, pursuant to Government Code section 66000 *et. seq*. and more specifically the public hearing requirements of section 66018; and

WHEREAS, prior to holding said public hearing, the City published notice in a newspaper of general circulation at least ten (10) days prior to the date of the public hearing pursuant to Government Code section 6062a and said notice provided the date, time, and location of the public hearing; and

WHEREAS, the City has held a duly noticed public hearing at which all oral and written presentations were made as part of a regularly scheduled meeting; and

WHEREAS, City Staff has analyzed the City's costs to maintain, operate, and administer the City's park and recreation facilities and finds that the City's proposed facility user fees do not exceed the reasonable cost of providing the services and use; and

WHEREAS, the City Council has considered the question of whether or not to adjust or establish the facility user fees to reflect the amount that is required to recover the estimated reasonable costs to the City; and

WHEREAS, the City Council now desires to adopt the facility user fees; and

WHEREAS, in adopting this Resolution, the City Council is taking action only on those facility user fees set forth in Exhibit "A," attached hereto and incorporated herein by this reference, all other fees, charges, taxes, and assessments imposed by the City that have not been modified by this Resolution shall remain in full force and effect.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. All of the above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council hereby finds and determines that the setting or revision of facility user fees pursuant to this Resolution is exempt from environmental review under Public Resources Code Section 21080(b)(8) of the California Environmental Quality Act ("CEQA"), which provides an exemption for the establishment or modification of charges by public agencies which the public agency finds are for the purpose of meeting operating expenses.

SECTION 3. The City Council further finds that all substantive and procedural requirements of the Mitigation Fee Act have been satisfied and specifically, the City Council further finds the following:

a. based upon the information and documents prepared for and presented to the City Council to support this action, the facility user fees are for the purposes of and necessary for: (i) meeting operating expenses, including employee wage rates and benefits; (ii) purchasing or leasing supplies, equipment, or materials; (iii) obtaining funds necessary for the operations and maintenance of City property and facilities; and (iv) any other costs incurred by the City attributable to providing the services for which the facility user fees are imposed; and

b. the facility user fees specified by this Resolution do not exceed the reasonably estimated costs of providing the services for which the facility user fees are imposed.

SECTION 4. The City Council hereby approves and adopts the Facility Use Fee Schedule attached as Exhibit "A," attached hereto. Exhibit "A" shall be incorporated into the City's consolidated schedule of fees.

SECTION 5. The City Council authorizes annually, effective July 1, 2026 and each July 1 thereafter, that the City Manager, or City Manager designee, at their discretion,

may administratively adjust the facility user fees, without additional City Council action or approval, for (i) costs related to staff labor based upon the annual percentage increase for cost of living increases established pursuant to the Memorandum of Understanding between the City of Artesia and the American Federation of State, City and Municipal Employees, AFL-CIO, Local 1520, Council 36 General Unit (the "MOU"), as may be amended from time to time; and/or (ii) for all non-staff labor related costs based on the percentage increase from the prior year annual Consumer Price Index – All Urban Consumers for Los Angeles-Long Beach-Anaheim, California ("CPI"), calculated by the 12-month change as of March each year as published by the U.S. Bureau of Labor Statistics, or a similar index if the CPI is no longer published or is otherwise not available. If at the time a cost of living increase is due for staff labor for any year, and the MOU, for whatever reason is not otherwise available, then the City may implement the same cost of living increase applicable from the immediate preceding year. If the CPI does not change or decreases in any given year, no change shall be made to the user fee schedule applicable that year. In no event shall the facility user fees be increased annually to exceed the costs of providing the services.

SECTION 6. Any and all provisions of prior resolutions, specifically Resolution No. 18-2720, of the City Council establishing or modifying facility user fees for use of City park and recreation facilities and services set forth in Exhibit "A," are hereby repealed and replaced as of the effective date of this Resolution with the facility user fees in the manner set forth in Exhibit "A" provided, however, that such repeal shall not excuse or affect the failure of any person or entity to pay any fee heretofore imposed upon such person or entity. The City Council desires to clarify that in adopting this Resolution, it is taking action only on those facility user fees set forth in Exhibit "A" which have been modified from prior resolutions of the City Council. All other fees, charges, taxes, and assessments imposed by the City that have not been modified by this Resolution shall remain in full force and effect.

SECTION 7. If any section, subsection, sentence, clause, phase, or portion of this Resolution is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phase thereof irrespective of the fact that any one of or more sections, subsections, clauses, or phases be declared invalid or unconstitutional on their face or as applied.

SECTION 8. This Resolution and the facility user fees contained in Exhibit "A" shall be effective immediately.

PASSED, APPROVED, AND ADOPTED this 8th day of September 2025.

_____
ALI SAJJAD TAJ, MAYOR

ATTEST:

_____
JENNIFER ALDERETE, CITY CLERK

EXHIBIT “A”

PARKS AND RECREATION DEPARTMENT FACILITY USE FEE SCHEDULE

[*See Attached Fee Schedule*]

EXHIBIT A
CITY OF ARTESIA
FACILITY USE FEE SCHEDULE

Room/Area of Use	Maximum Capacity	Minimum Hours of Use	Group 2 and Group 3 Users	Group 4 Users	Group 5 Users	Security Deposit
Albert O. Little Community Center						
Meeting Room A or B	40	2 hours	$30 per hour	$50 per hour	$80 per hour	$150
Southeast Multipurpose Room	75	5 hours	$36 per hour	$60 per hour	$90 per hour	$150
East Multipurpose Room	150	5 hours	$60 per hour	$100 per hour	$130 per hour	$150
West Auditorium	150	5 hours	$78 per hour	$130 per hour	$160 per hour	$150
Entire Hall	300	5 hours	$132 per hour	$220 per hour	$250 per hour	$300
Artesia Park						
Unsheltered Picnic Area	*[1]	None	Free	Free	Free	$50
Sheltered Picnic Area	10 tables	4 hours	$15 per hour	$25 per hour	$55 per hour	$75
Sports Courts: Tennis, Basketball, Soccer	*	1 hour	$10 per hour	$15 per hour	$20 per hour	$150
Lights for a single type of Sports Court	*	1 hour	$5 per hour	$5 per hour	$5 per hour	
Baseball Diamonds 1,2,3, or 4 No Lights	*	1 hour	$30 per hour per field	$50 per hour per field	$80 per hour per field	$150
Lights for single Baseball Diamonds	*	1 hour	$10 per hour per field	$10 per hour per field	$10 per hour per field	Estimate Costs[2]
Pee Wee Diamonds & Open Space Areas	*	1 hour	$30 per hour per area	$50 per hour per area	$80 per hour per area	$150
Grass Area Inside Baseball Diamond Fence – No Lights	*	1 hour	$60 per hour	$100 per hour	$130 per hour	$500

[1] Outdoor spaces have variable capacities depending on the type and location of the Use.
[2] Users requesting use of field lights will be charged an estimated light security fee based on the estimated duration and time of day of the event and expected sunset time. Any unused light security funds will be refunded following the use along with the security deposit. If the light security fee is insufficient for the time the lights are on, the balance will be deducted from the facility use security deposit.

Baseball Diamonds 1-4 Tournament & Snack Bark Use/No Lights	*	Maximum of 14 hours	$720 per day	$1,200 per day	$1,500 per day	$800
Field Lights for tournament and grass area use (all lights).	*	1 hour	$40 per hour	$40 per hour	$40 per hour	Estimate Costs[2]

Room/Area of Use	Maximum Capacity	Minimum Hours of Use	Group 2 and Group 3 Users	Group 4 Users	Group 5 Users	Security Deposit
North Artesia Community Center/AJ Padelford Park						
Multipurpose Room	120	5 hours	$60 per hour	$100 per hour	$130 per hour	$150
Classrooms A, B, or C	20	1 hour	$15 per hour	$25 per hour	$55 per hour	$150
Sheltered Picnic Area	5 tables	4 hours	$15 per hour	$25 per hour	$55 per hour	$100
Basketball Court	*	1 hour	$10 per hour	$15 per hour	$20 per hour	$150
Open Space	*	1 hour	$30 per hour	$50 per hour	$80 per hour	$150

All Uses scheduled outside of facility operational hours will be assessed a $58 per hour per staff fee to keep facilities open. At no time will a facility use occur without staff members present.

The Facility Use Fee Schedule will be reviewed annually beginning June 1, 2026 to ensure the fees assessed are adequate to recover the cost of operations in association with facility uses.

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 11A.**

TO: Mayor and Members of the City Council

SUBJECT: Schematic Design for Public Service Center Project Located at 18730 Clarkdale Avenue, the Former Library Facility

FROM: Mario Flores, Management Analyst

REVIEWED AND APPROVED BY:

Melissa Burke, Deputy City Manager
Jamie Murguia, Finance Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

RECOMMENDATION:

Staff recommends that the City Council approve the schematic design for the Artesia Public Service Center Project, which includes conceptual design plans, structural calculations, schematic design renderings of materials and furniture, and probable construction cost estimates.

BACKGROUND:

The former library facility at 18730 Clarkdale Avenue served as a vital resource for residents for over five decades, offering a wide range of books, programs, and community events. However, in 2017, Los Angeles County opened a new, larger library to better meet the needs of the growing population. Since the library relocated, numerous discussions have occurred regarding potential uses for the vacant facility. The City of Artesia ("City") was presented with a rare opportunity to re-purpose this facility to serve the evolving needs of the community. Recognizing longstanding challenges such as limited space at City Hall, inadequate public counter and storage areas, and the lack of an Emergency Operations Center (EOC) and office space for Sheriff Deputies, the City Council committed to transforming the facility into a Public Service Center. This new use will centralize key departments and resources, provide office space for deputies, and create a multipurpose area that can serve as an EOC and meeting room, ensuring the building continues to benefit residents in meaningful ways.

The Artesia Public Service Center project is being funded through a combination of secured and anticipated resources. Architectural design services, not to exceed $67,000, are covered by a grant from the California Natural Resources Agency, obtained with the support of Assemblymember Sharon Quirk-Silva. Beyond the design phase, additional project costs are expected to be supported through a mix of Development Impact Fees, grants and Capital Improvement Funds. By leveraging these diverse funding streams, the City is able to move the project forward without impacting the General Fund, ensuring that vital services can continue uninterrupted while the facility is modernized to meet community needs.

In August 2024, the City Council approved a contract with the firm, BOA Architecture Inc. (BOA), to develop the design and construction documents, and to provide construction oversight for the project. Since then, BOA has collaborated closely with City staff to prepare cost estimates, conceptual design plans, structural calculations, and schematic design renderings of materials and furniture, ensuring the project vision is both functional and financially feasible. At the August 11, 2025, City Council meeting, staff recommended the formation of a Public Service Center Design Ad-Hoc Committee and the appointment of two Council Members to collaborate with staff on the rest of the project's design and implementation. The proposed design is now at 90 percent completion.

ANALYSIS:

Throughout the design process, City staff and BOA have remained focused on creating a facility that is both functional and cost-efficient, while ensuring it meets the City's long-term service needs. As part of the preliminary design phase, BOA prepared a probable construction cost estimate of $1,897,767.38. This estimate reflects a comprehensive scope of work, including major renovations such as restroom demolition and rebuilds, structural framing, new doors and windows, interior finishes, fire sprinkler retrofits, plumbing and HVAC upgrades, and a complete electrical and fire alarm system modernization. It also accounts for security systems, IT infrastructure, and office furnishings. The estimate incorporates general conditions, overhead, profit, bonding, insurance, and a 15 percent contingency to cover unforeseen circumstances

On August 22, 2025, City staff and the Ad-Hoc Committee met with BOA to review the proposed design for the Public Service Center. BOA presented the schematic renderings, materials listings, and estimated construction costs, providing a comprehensive overview of the project. Overall, both City staff and the Ad-Hoc Committee expressed strong support for the design, noting that it effectively addresses the City's space limitations and community service needs. Feedback from the Ad-Hoc Committee was largely positive, with only a few questions raised regarding finishing details and final material selections, items which do not need to be finalized until the construction phase of the project. The design is at 90 percent completion and is now before the City Council for approval prior to the entering the final stages of development and being submitted for planning and building and safety review.

FISCAL IMPACT:

There is no impact to the general fund related to approving the design and directing staff to move forward at this time.

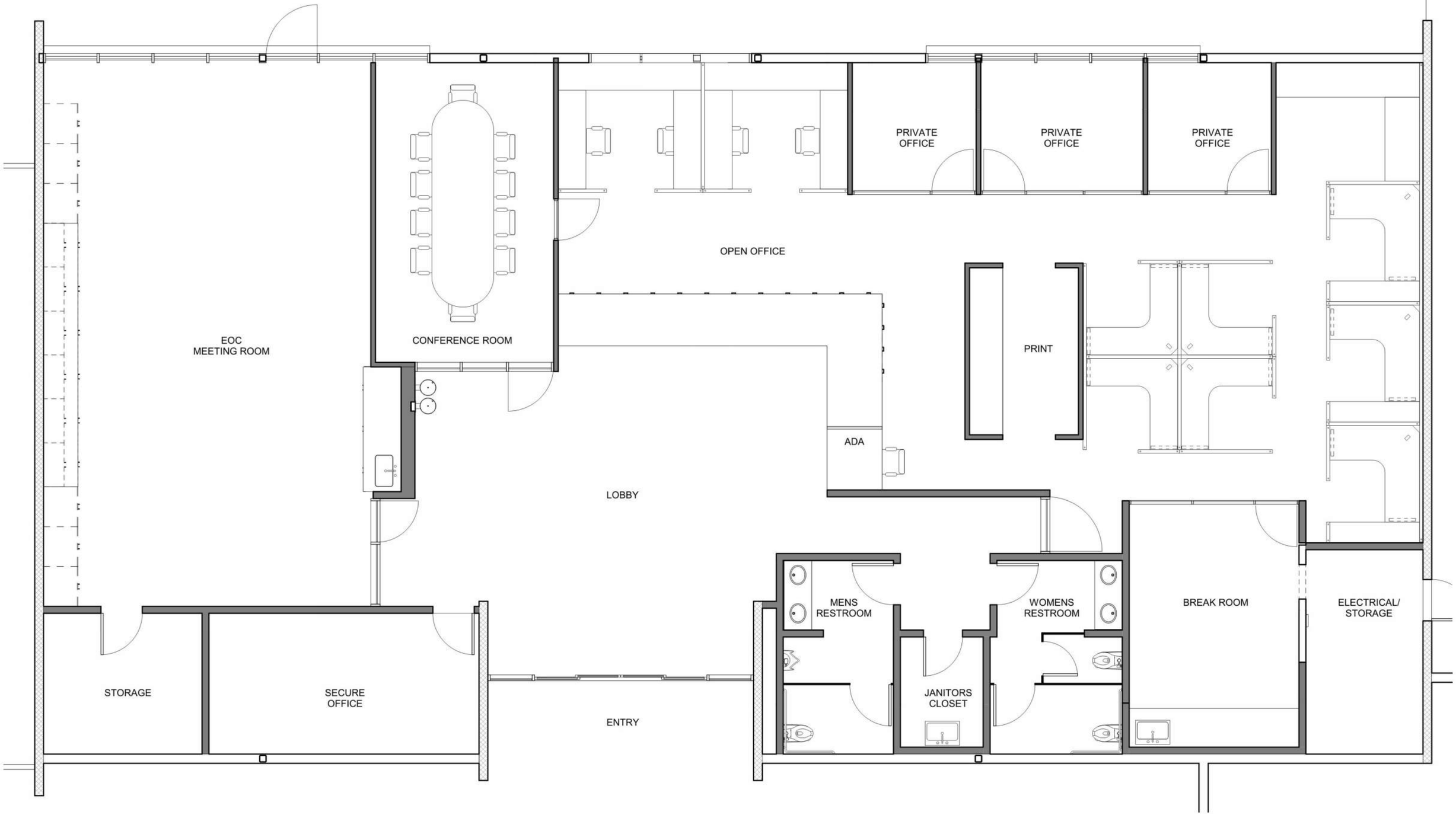
The proposed design is projected to be close to the currently funded amount for the project. However, these are rough estimates which will be updated before construction is bid out for development. When the construction documents are finalized, the item will be brought back to the City Council to approve the construction plans, along with any additional information regarding funding allocation. The City is also awaiting a grant award determination which will fund the EOC portion of the project, which is expected to be verified in early 2026.

RECOMMENDED COUNCIL ACTION:

Staff recommends that the City Council approve the schematic design for the Artesia Public Service Center Project, which includes conceptual design plans, structural calculations, schematic design renderings of materials and furniture, and probable construction cost estimates.

Attachments

082125 Public Service Center Schematic Design Renderings Materials Furniture.pdf



RENOVATION FLOOR PLAN *not to scale*

BOA Architecture
Government Services

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *ENTRY*

BOA Architecture
Government Services

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *LOBBY*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *LOBBY*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *LOBBY*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *MEETING/EOC*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *MEETING/EOC*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *CONFERENCE ROOM*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *CONFERENCE ROOM*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *SERVICE COUNTER*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *OFFICE/WORKSTATIONS*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *OFFICES*



RENDERING VIEWS: *BREAKROOM*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *SERVICE COUNTER*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *SERVICE COUNTER*

Artesia Public Service Center

schematic rendering options revised



RENDERING VIEWS: *SERVICE COUNTER*

Artesia Public Service Center

schematic rendering options revised



MATERIAL OPTION 1

Artesia Public Service Center

furniture









FURNITURE CONCEPTS - Open Office

BOA Architecture
Government Services









FURNITURE CONCEPTS - Private Office

Artesia Public Service Center

furniture









FURNITURE CONCEPTS - Break Room

CITY COUNCIL AGENDA REPORT

MEETING DATE: September 8, 2025 **ITEM NO: 11B.**

TO: Mayor and Members of the City Council

SUBJECT: Consideration of an Enhanced Infrastructure Financing District (EIFD)

FROM: Carmen Zambrano, Management Analyst

REVIEWED AND APPROVED BY:
Melissa Burke, Deputy City Manager
Jamie Murguia, Finance Manager
HongDao Nguyen, City Attorney
Abel Avalos, City Manager

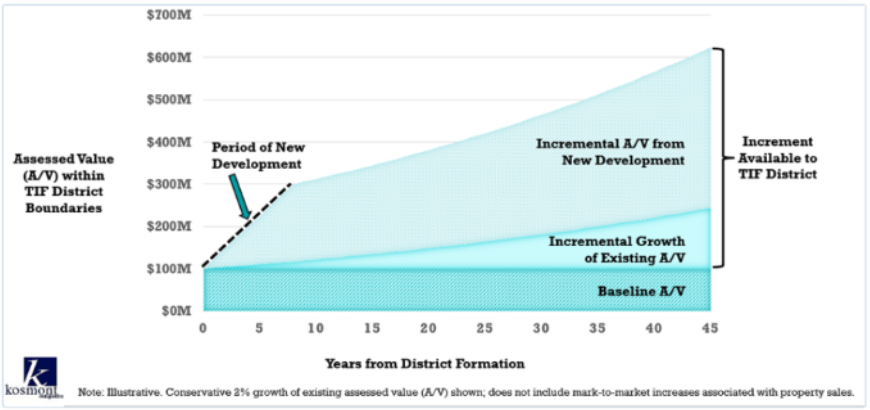
RECOMMENDATION:
Staff recommends that the City Council receive and file the Enhanced Infrastructure Finance District feasibility analysis presentation.

BACKGROUND:
The City of Artesia ("City") is evaluating the use of Enhanced Infrastructure Financing Districts (EIFD) to capture value from new development to fund critical infrastructure and community priorities (without new taxes). EIFDs were created in 2014 (SB 628) following the dissolution of Redevelopment Agencies and have since become the predominant tax-increment financing (TIF) tool in California, with more than 30 districts formed statewide, including six in Los Angeles County.

EIFDs fund public facilities and investments by capturing a portion of future property tax increment revenue as development occurs within district boundaries. Importantly, EIFDs do not increase property taxes or impose new taxes on landowners. The commitment of future EIFD funding has also proven catalytic for private sector investment and enhances eligibility for additional resources, including County contributions and competitive state and federal grants.

At Staff's direction, Metro's Value Capture Support team prepared analysis confirming EIFD feasibility to support economic development through infrastructure investment. Alternatives of boundaries, partnerships, and revenue allocations have been assessed, with TIF capacity estimated at up to $60 Million. A City-only strategy would generate favorable returns, though partnering with Los Angeles County would enhance financial feasibility.

Subject to City Council feedback, next steps include evaluating a County partnership and potentially adopting a non-binding Resolution of Intention, with full EIFD formation possible by mid-2026.

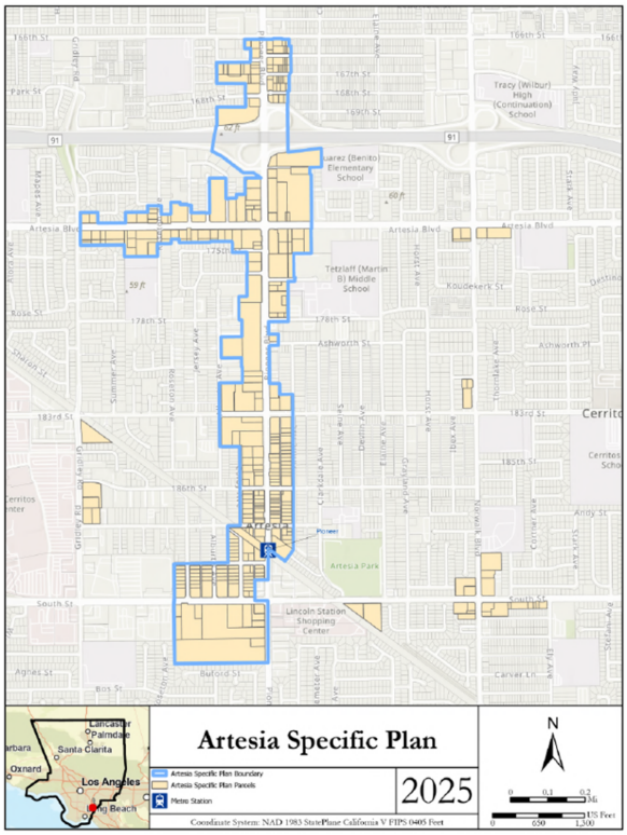


ANALYSIS:

Potential Artesia EIFD Boundaries

Draft EIFD boundaries have been evaluated based on opportunity sites for new development or rehabilitation, including the Downtown Specific Plan area and other mixed-use and commercial sites, with the Metro Southeast Gateway Line (SGL) Pioneer Station at the core.

The draft boundary totals approximately 324 acres (about 31% of City acreage and 25% of assessed value). Boundaries are not required to be contiguous, allowing focus on areas with the greatest growth potential while protecting General Fund revenues from other areas. Funding generated within the EIFD may be used flexibly within or outside the district boundaries.



Eligible Projects

EIFDs may fund infrastructure and public facilities of community significance with a useful life of 15+ years, including maintenance. Example projects identified by City staff and consultants include:

- Metro 3% local cost match contribution for the Southeast Gateway Line
- Water, sewer, and utility capacity enhancements
- Roadway and streetscape improvements along Pioneer Blvd.
- Affordable housing gap funding
- Metro station first/last mile connections and Historic District Multi-Use Trail improvements
- Park improvements for Artesia Park and A.J. Padelford Park
- Public safety / Sheriff facilities
- Broadband infrastructure

The Infrastructure Financing Plan (IFP) is typically kept broad and flexible to allow adaptation over the district's 50-year lifespan.

Funding Capacity, Partnerships, and Fiscal Considerations

EIFD funding capacity is estimated at up to $60 million on a present-value basis over 50 years. Revenues would accrue annually and could support bond financing once increment levels are sufficient.

These estimates assume the City allocates 50% to 75% of its share of future property tax increment within the EIFD boundary, with additional upside possible through a partnership with Los Angeles County. The County has adopted an EIFD Participation Policy and has previously partnered with La Verne, Palmdale, Carson, and Lakewood, as well as formed its own EIFD in West Carson.

From a City fiscal perspective, EIFD participation does not encumber existing resources but allocates a portion of *future* increment. A detailed fiscal analysis would confirm the General Fund's ability to "afford" the allocation and assess overall return on investment. Importantly, EIFDs are designed to leverage outside resources: County match dollars, private development, and competitive grants that award higher scores for cities with established financing districts.

Governance

Implementation of an EIFD requires creation of a Public Financing Authority (PFA).

- City-only EIFD: Three City Councilmembers + two public members appointed by Council.
- City + County EIFD: Five-member board consisting of two City Councilmembers, one County Supervisor (or designee), and one public member appointed by each body.

The PFA adopts bylaws governing terms, officers, and meeting schedules. It oversees implementation of the IFP, with authority to approve minor amendments (e.g., revenue updates). Major amendments (e.g., new projects or allocation increases) require approval by the City Council and any partner legislative body.

Next Steps and Timing

Subject to City Council feedback, next steps include evaluating a County partnership and potentially returning with a non-binding Resolution of Intention.

If Council directs implementation, formation would take approximately 8-10 months, including 5-8 public meetings of the City Council, PFA, and County Board of Supervisors (if applicable).

Public outreach will include a dedicated EIFD web page, mailed notices to affected property owners and residents, and newspaper advertisements. The process is subject to state law protest provisions, which require discontinuation if a majority of affected property owners or residents oppose.

Potential Date	Task
May 2025 - September 2025	a) Conduct outreach/discussion among City staff and Council, County staff and Board of Sup District staff and Board, other relevant stakeholders b) Final determination of EIFD boundaries, targeted projects, governing Public Financing Au Board composition
October 2025 - November 2025	c) Participating taxing agencies adopt Resolution(s) of Intention (ROI) and formally establish PFA

December 2025 - January 2026	d) PFA directs the drafting of the Infrastructure Financing Plan (IFP)
February 2026	e) Distribute draft IFP to property owners, affected taxing entities
March 2026	f) PFA holds an initial public meeting to present the draft IFP to the public and property owners
April 2026	g) City Council/legislative bodies of other affected taxing entity contributing increment adopt approving IFP
May 2026	h) PFA holds first public hearing to hear additional comments and take action to modify or rejec 30 days after “f”)
June 2026	i) PFA holds second public hearing to consider oral and written protests and take action to termina proceedings or adopt IFP and form the district by resolution (at least 30 days after “h”)

FISCAL IMPACT:
There is no immediate fiscal impact associated with receiving this presentation. If an EIFD is ultimately established, it would provide the opportunity to use tax increment financing to fund targeted infrastructure investments within the City. Detailed fiscal impacts would be evaluated as part of the Infrastructure Financing Plan (IFP) development process and presented to the City Council for consideration prior to approval.

RECOMMENDED COUNCIL ACTION:
Staff recommends that the City Council receive and file the Enhanced Infrastructure Finance District feasibility analysis presentation.

Attachments

Artesia Value Capture Analysis Summary.pdf

ARTESIA | CA

Value Capture Support Feasibility Analysis Summary

City Council
September 8, 2025

Metro

Prepared by the Metro Value Capture Support Advisory Team
Morgner, Kosmont Companies, NBS, Community Connections

Executive Summary

- Artesia has the ability to use "Value Capture" tools to fund public infrastructure and community amenities by leveraging future development (potentially over **$170M** in value) driven by transportation investment.
- Metro has assembled a team of consultants to help cities along transit corridors evaluate and implement these Value Capture tools, such as Enhanced Infrastructure Financing Districts (EIFD).
- The City would not encumber any existing revenues, but rather allocate a portion of future revenues.
- A City-only approach would likely achieve favorable "return on investment", but partnering with the County could further increase the financial impact by unlocking additional "matching funds".
- These tools can also enhance the City's ability to secure state and federal grants.

Executive Summary (Continued)

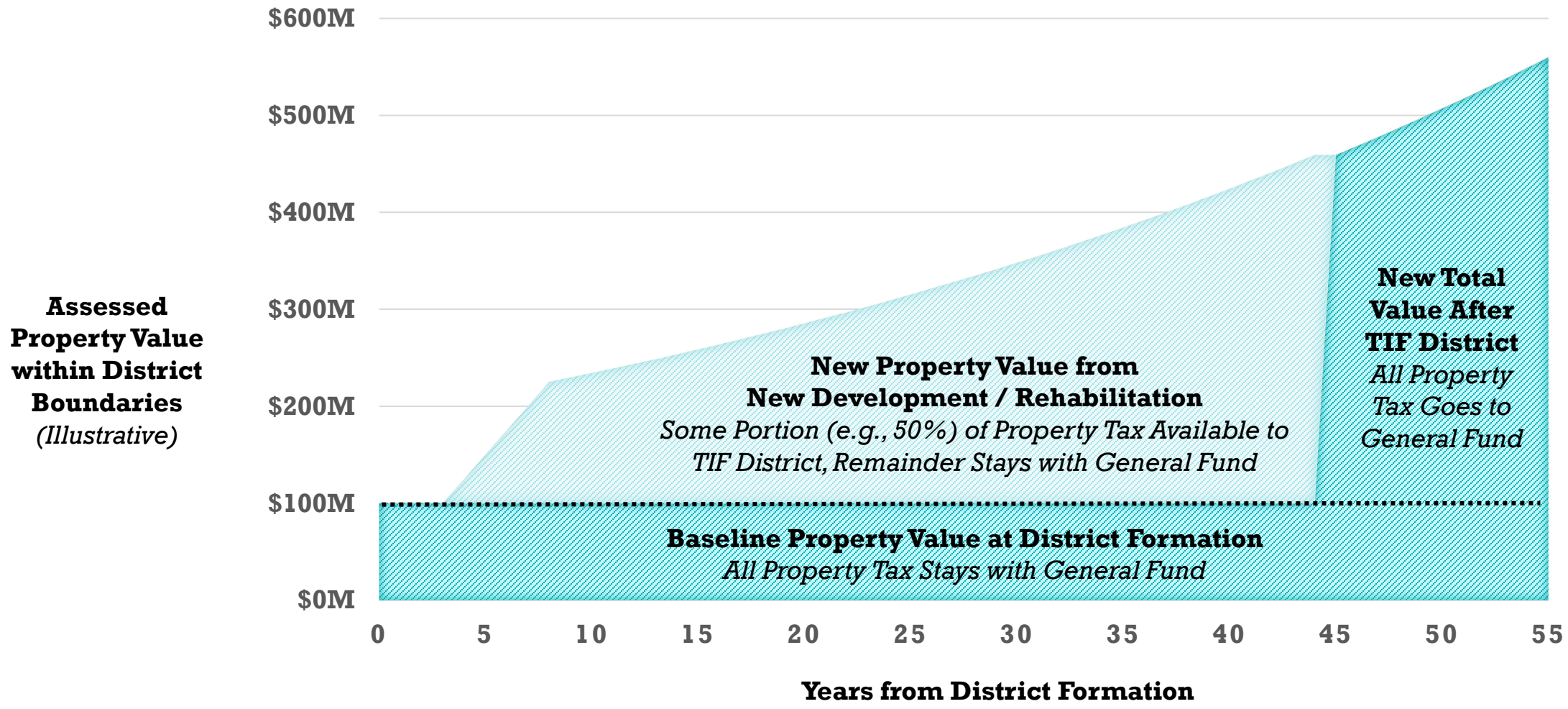
- EIFDs could generate up to **~$60M** (present-value funding capacity) through tax increment financing (with a County match).

- Current uncertainty in Federal infrastructure funding makes local tools more essential to deliver long-term economic development.

- Pending City Council feedback, the next step would involve evaluating partnership with the County of Los Angeles and returning to the City Council with an update, potentially including a Resolution of Intention to form an EIFD.

What is Tax Increment Financing (TIF) – Not a New Tax

A "Retirement Account" for Infrastructure



Note: Illustrative example. Growth of assessed value assumes future development in a linear fashion through buildout. Some portion (e.g., 50%) of new property tax increment would be directed to the TIF district, while remainder (e.g., other 50%) would stay with General Fund.

EIFD Fundamentals

Long Term Districts	45 years from first bond issuance
Governance	Public Financing Authority (PFA) implements Infrastructure Financing Plan (IFP)
Approvals	Mandatory public hearings for formation with protest opportunity; no public vote
Eligible Projects	Any property with useful life of 15+ years & of communitywide significance; purchase, construction, expansion, improvement, seismic retrofit, rehabilitation, and **maintenance**

Types of Projects EIFD Can Fund
Partial List



Storm / Flood / Public Facilities



Roadway / Parking / Transit



Parks / Open Space / Recreation



Libraries & Childcare Facilities



Brownfield Remediation



Affordable Housing



Broadband



Wildfire Prevention / Other Climate Change Response



Small Business / Nonprofit Facilities

Why are Public Agencies Authorizing Financing Districts?

1. Return on Investment: Private sector investment induced by district commitment accelerates growth of net fiscal revenues, job creation, housing production, essential infrastructure improvements

2. Ability to attract additional funds / other public money ("OPM"): Tax increment from other entities (county, special districts), federal / state grants / loans (e.g., for transit-oriented development, water, housing, parks, remediation)

Districts in Progress Statewide
(Partial List)

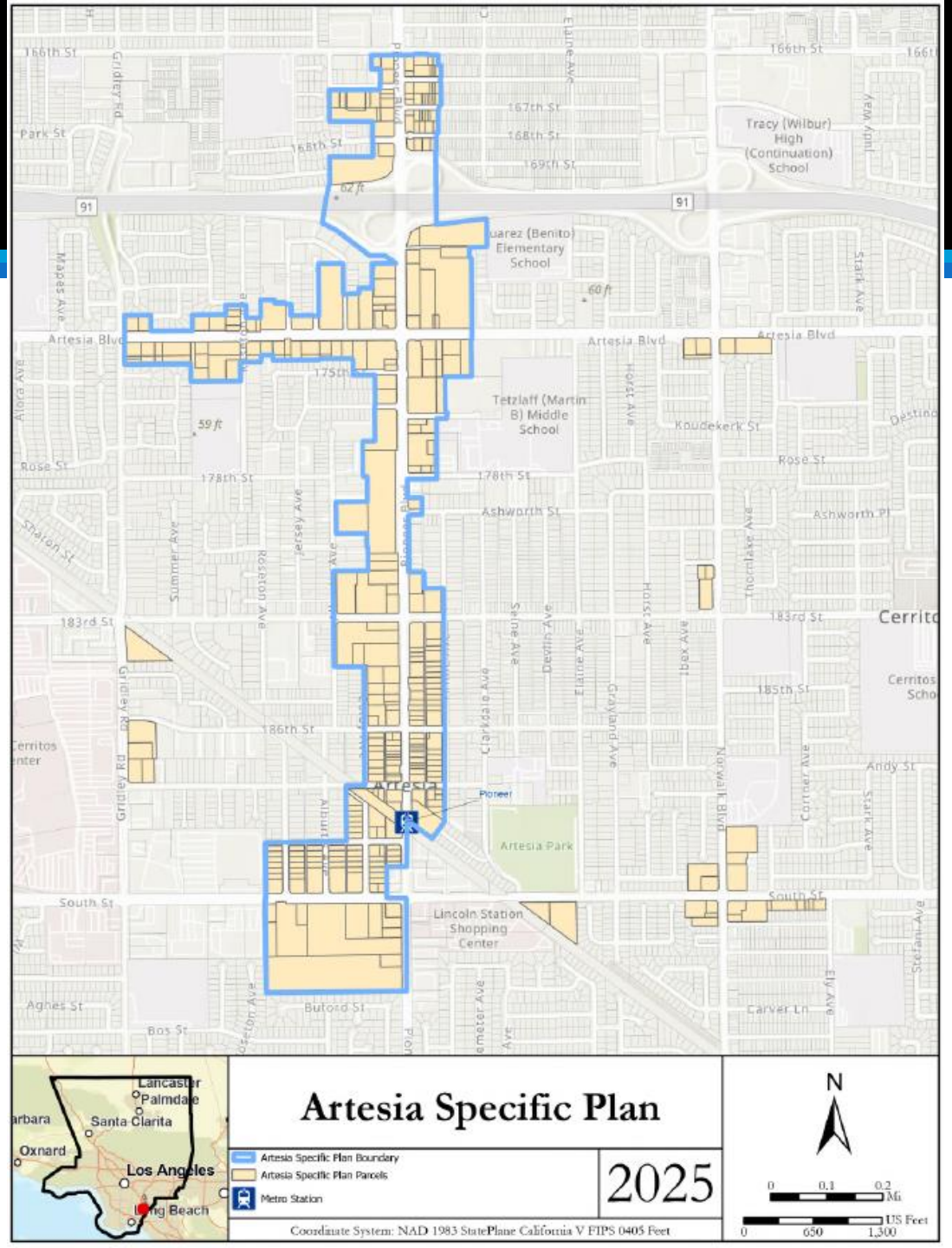


Jurisdiction	Purpose
Apple Valley	Industrial and housing supportive infrastructure
Banning (CRIA)	Downtown revitalization, industrial infrastructure
Barstow	Industrial and housing supportive infrastructure
Brentwood	Housing, employment, and transit-supportive infrastructure
Buena Park	Mall reimagination, tourism-supportive infrastructure
Calipatria (CRD)	Economic and climate resilience infrastructure
Carson + L.A. County	Remediation, affordable housing, recreation
Citrus Heights	Mall reimagination
Covina	Downtown housing and blended use supportive infrastructure
Fairfield	Downtown, housing, and transit-supportive infrastructure
Fresno	Downtown, housing and transit-supportive infrastructure
Fresno County	Industrial and commercial supportive infrastructure
Humboldt County	Coastal mixed-use and energy supportive infrastructure
Inglewood (CRD)	Transportation and affordable housing
Imperial County	Renewable energy, housing and infrastructure
La Verne + L.A. County	Housing and transit-supportive infrastructure
Lakewood + L.A. County	Mall reimagination, smart streets, affordable housing
Long Beach	Economic empowerment and affordable housing
Los Angeles (Downtown, San Pedro, other)	Affordable housing and transit-supportive infrastructure
Los Angeles County West Carson	Housing / bio-science / tech infrastructure
Madera County (3 Districts)	Water, sewer, roads and other housing infrastructure
Modesto + Stanislaus County	Downtown, housing, and recreation infrastructure
Mount Shasta	Rural brownfield mixed-use infrastructure
Napa	Downtown, housing, tourism supportive infrastructure
Norwalk + L.A. County	Affordable housing and infrastructure
Ontario	Airport-related, blended use, infrastructure
Palmdale + L.A. County	Housing, blended use, transit infrastructure
Pittsburg	Housing, commercial, and tech park infrastructure
Placentia + Orange County	Housing and TOD infrastructure
Rancho Cucamonga	Blended use and connectivity infrastructure
Redlands	Education related blended use, mall reimagination
Redondo Beach + L.A. County	Parks / open space, recreation infrastructure
Riverside County Thousand Palms	Housing, hospitality, medical supportive infrastructure
Sacramento County (Unincorporated)	Industrial / commercial supportive infrastructure
Salinas	Water, sewer, and other housing supportive infrastructure
Sanger	Commercial, hospitality, supportive infrastructure
Santa Cruz (EIFD + CRD)	Downtown, blended use, and climate resilience infrastructure
Santa Fe Springs	Housing and transit-oriented development infrastructure
Santa Rosa + County of Sonoma	Downtown investment, affordable housing, aging infrastructure
Vacaville	Housing and business park infrastructure
Yucaipa	Housing and commercial infrastructure

Fully Formed	In Formation Process	Under Evaluation

Potential Value Capture Focus Areas: Commercial and Specific Plan Areas

- Approx. 324 acres (~31% of City)
- Approx. $577M in existing assessed value (~25% of City)
- Metro Southeast Gateway Line **Pioneer Station** at the core



Source: NBS, Los Angeles County Auditor-Controller (2025)

Example Potential Investments to Receive EIFD Funding

a) Metro SGL 3% local cost match contribution (approximately $15M in May 2025)

b) Water, sewer, other utility capacity enhancements

c) Roadway, streetscape improvements along Pioneer Blvd.

d) Affordable housing (e.g., gap funding to facilitate affordable housing development)

e) SGL first and last mile improvements / improvements to the Historic District Multi-Use Trail adjacent to the future SGL line

f) Park Improvements for Artesia Park and A.J. Padelford Park

g) Public safety / Sheriff facilities

h) Broadband internet infrastructure

EIFD Revenue and Bonding Capacity Scenarios

EIFD Revenue Allocation Scenario	Year 10 Accumulated Revenue + Bonding Capacity*	50-Year Present-Value @ 3% Discount Rate
A) City 50% + County Dollar Match (~33% of County share)	$9,943,000	$39,875,000
B) City 75% + County Dollar Match (~49% of County share)	$15,246,000	$59,813,000

City allocation includes allocation from both AB8 + MVLF in-lieu. County allocation does not include MVLF in-lieu.
** Bonding capacity assumes Year 5 is first bond issuance for EIFD. "Year 10" means tenth year of revenue following district formation. Net proceeds shown. Bondable revenue assumes $25,000 admin charge, 150% debt service coverage. 6.0% interest rate; 30-year term. Proceeds net of 2% underwriter's discount, estimated reserve fund (maximum annual debt service), costs of issuance estimated at $350,000. Issuance costs may be payable from Federal Transit Administration (FTA) Transit-Oriented Development grant awarded to Los Angeles County Metro.*
Source: Kosmont Financial Services (KFS), registered municipal advisor.

Los Angeles County EIFD Participation Policy

Property Tax Increment: • City share contributed ≥ County share contributed • County contributes less than 100% of its share	☑
Fiscal Analysis: Positive net impact to County General Fund	☑
Board Priorities: Supports affordable housing, homeless prevention, workforce development, or sustainability	☑
Regional and Community Significance: As related to Board priorities above, job creation, blight removal, or improvements to regional transportation	☑
Affordable Housing: 20% of units or tax increment will be set aside for affordable housing uses	☑
"But for…" Test: Contribution of County property tax increment is necessary precondition for targeted projects	☑

Public Agency and Community "Return on Investment"

- Maximize Metro transportation infrastructure investment
- Housing production
- Economic revitalization, climate resilience, quality of life
- Sustainable infrastructure investment
- Job creation and wages
- Acceleration of development and related fiscal revenues for City (and County) general funds
- Attract other funding not otherwise available for City projects

Illustrative EIFD Formation Schedule

Target Date	Task
Feb – August 2025	a) Conduct outreach/discussion among City staff and Council, County staff and Board of Supervisors, other relevant stakeholders b) Final determination of EIFD boundaries, targeted projects, governing Public Financing Authority (PFA) Board composition
Oct / Nov 2025	c) Participating taxing agencies adopt Resolution(s) of Intention (ROI) and formally establish PFA
Dec 2025 / Jan 2026	d) PFA directs the drafting of the Infrastructure Financing Plan (IFP)
February 2026	e) Distribute draft IFP to property owners, affected taxing entities, City Council, County Board of Supervisors
March 2026	f) PFA holds an initial public meeting to present the draft IFP to the public and property owners
April 2026	g) City Council/legislative bodies of other affected taxing entity contributing increment adopt resolution(s) approving IFP
May 2026	h) PFA holds first public hearing to hear additional comments and take action to modify or reject IFP (at least 30 days after "f")
June 2026	i) PFA holds second public hearing to consider oral and written protests and take action to terminate proceedings or adopt IFP and form the district by resolution (at least 30 days after "h")

- Tax increment allocation begins fiscal year following district formation
- Debt issuance, if desired, would occur after a stabilized level of tax increment has been established (may be 3-5 years)

Potential Next Steps

- Address questions, receive and incorporate feedback from City Council
- Evaluation potential EIFD partnership with the County
- Return to City Council with an update
- Based on City/County feedback, consider non-binding Resolution of Intention



THANK YOU

Questions?

APPENDIX

Example Development Assumptions with Specific Plan Area
Absorption Assumed over First 10 Years of District Lifetime

- Specific Plan allows for up to **1,962 new residential units** and up to **78,901 new commercial square feet**, envisioned over approximately 20 years
- This analysis focuses on the following assumptions deemed to me more likely in the near-to-mid-term (5-10 years out)

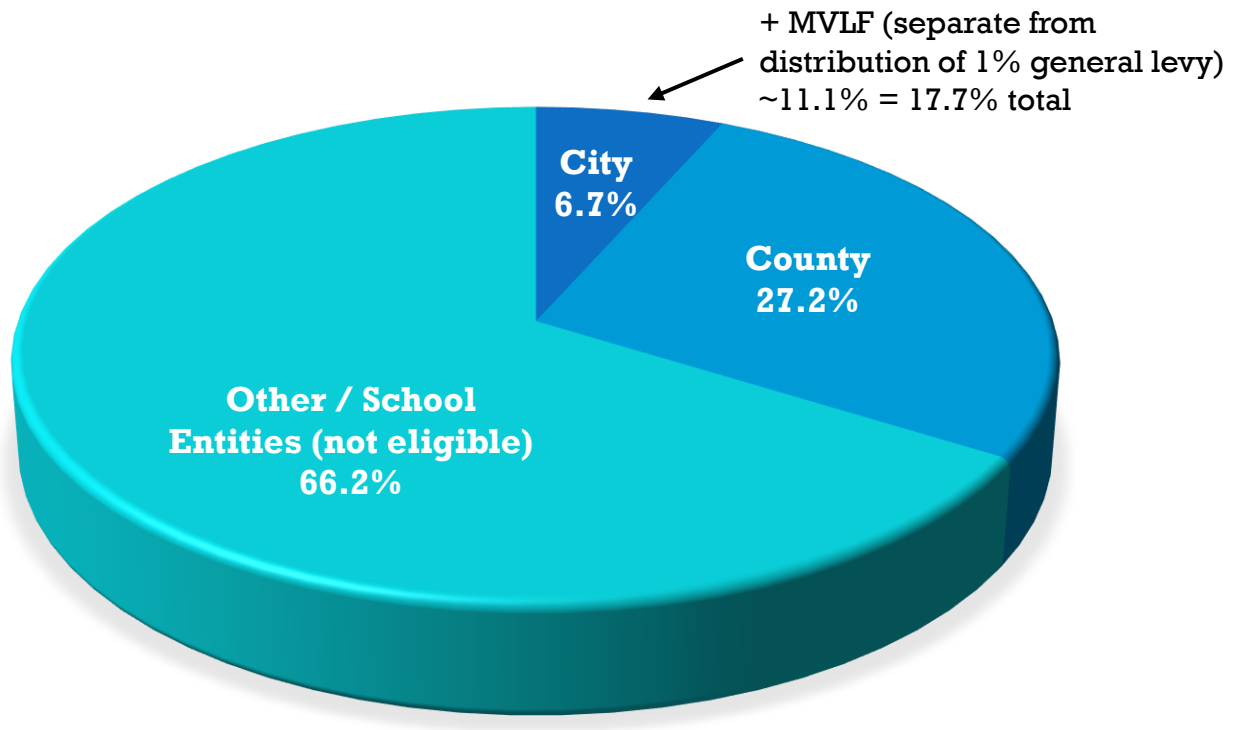
Land Use	# SF or Units	Estimated AV Factor	Estimated Total AV at Buildout
Residential	378 units	$350K per unit	$132 million
Hotel	111 rooms	$300K per room	$33 million
Commercial / Retail	17,900 SF	$350 PSF	$6 million
Total New Development Assumed within Study Area			**$172 million**

Note: AV at buildout values in current 2025 dollars. In actuality, model assumes absorption over time with annual escalation of assessed value factors.
Sources: Downtown Specific Plan; CoStar (2025)

Property Tax Revenues Available to EIFD

- Primary potential contributors of property tax are **City** and **County**
- City share varies by area and averages ~**6.7%** of every $1 collected in property taxes – City is a no-low property tax City subject AB 1197 Tax Equity Allocation (TEA)
  - City additionally receives equivalent of ~**11.1%** of property tax in lieu of motor vehicle license fees (MVLF), also available to EIFD
- County General Fund share varies by area and averages ~**27.2%**
  - County additionally receives property tax in lieu of MVLF, also available to EIFD, but not incorporated into this analysis to be conservative
- School-related entities cannot participate

Property Tax Distribution



As counties tend to rely more heavily on property tax revenue sources generated by new development within incorporated jurisdictions, it is Kosmont's experience that it is not reasonable to assume allocation of property tax in lieu of MVLF by the County. As cities benefit from additional non-property tax revenue sources (e.g., sales tax, transient occupancy tax) from new development, it is Kosmont's experience that it is reasonable for cities to consider contributing property tax in lieu of MVLF.
Tax Rate Area (TRA) weighted average distributions for EIFD Study Area shown. Post-ERAF (Education Revenue Augmentation Fund) distribution.
Parcels within former Redevelopment Agency Project Areas are subject to RPTTF revenue flow until expiration of ROPS obligations (2046 for Artesia).
Source: Los Angeles County Auditor Controller (2025)

Potential Cash Flow / Debt Issuance Approaches

- Metro VCS team members are in active discussions with public finance underwriters regarding TIF debt issuances in other jurisdictions
- Underwriters have proposed several approaches for the leverage of tax increment for accelerated debt issuance (e.g., 2-3 years from district formation), for example:
  a) Tax increment only
  b) Overlapping TIF and CFD (CFD Backstop) – landowners / developers must be willing to pay CFD special taxes in the short term (e.g., 5-10 years) until tax increment reaches a level to cover debt service
  c) Tax increment with City or County general fund backstop
- There are advantages and disadvantages with each approach (e.g., upfront proceeds available, public agency risk, cost of capital)
- Additional alternatives are available if private sector partners (e.g., landowners / developers are willing to advance infrastructure funding in exchange for reimbursement from TIF proceeds)

Financing Districts work better with a Multi-Agency Partnership & Attract Other Funding

- Ideal strategy includes City and County partnership
- District which involve a City / County joint effort are more likely to win state grant funding sources
- Districts explicitly increase scoring for CA state housing grants (e.g., IIG, AHSC, TCC)

Other Public Sources

- *Cap-and-Trade / HCD grant & loan programs (AHSC, IIG, TCC, CERF)*
- *Prop 68 parks & open space grants*
- *Prop 1 water/sewer funds*
- *Caltrans ATP / HSIP grants*
- *Federal EDA / DOT / EPA funding*
- *Federal ARPA, Invest Act, IIJ Act*



Other Private Sources

- *Development Agreement / impact fees*
- *Benefit assessments (e.g., contribution from CFD)*
- *Statewide Community Infrastructure Program (SCIP) pooled financing*
- *Private investment*