AGENDA
REGULAR MEETING
AGOURA HILLS CITY COUNCIL
Civic Center - Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, July 9, 2025
6:00 PM

Please silence all cell phones and other electronic devices during the meeting.

ATTEND OR WATCH THE MEETING

For in-person attendance, the Council Chambers will open to the public at 5:30 p.m. To watch the live stream or archived meeting, search "Agoura Hills City Council" on ***YouTube*** *and select the meeting by date, or visit* ***agourahillscity.gov*** *and click the dark green "View Current Agenda(s) or Live/Archived Meetings" button at the top of the page.*

PUBLIC PARTICIPATION (PUBLIC COMMENT)

Option A: To provide public comments in person in the Council Chambers
Members of the public may attend the meeting in person in the Council Chambers and have the opportunity to speak or submit a written comment on any item listed on the Agenda. To speak, complete a Speaker's Card for each item and submit it to the City Clerk before the public comment portion of that item. Public testimony is limited to three (3) minutes per speaker, and time may not be transferred to another person. Written comments submitted during the meeting will not be read aloud by the City Clerk.

Option B: To submit written public comments prior to the meeting
Members of the public may submit written comments on any item listed on the Agenda. To ensure the City Council has time to review and/or consider the information prior to the meeting, please include the Agenda item number or topic in the email subject line and ***send written public comments to comments@agourahillscity.gov on or before 4:00 p.m. on the meeting date.*** *Public comments are not read into the record by the City Clerk. Please note: any public comments submitted after the deadline may not be considered during the City Council's deliberations or included in the official record. However, the public is welcome to attend the meeting to make or submit comments in person.*

CALL TO ORDER

LAND ACKNOWLEDGEMENT

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Penny Sylvester
Mayor Pro Tem Jeremy Wolf
Councilmember Kate Anderson
Councilmember Chris Anstead
Councilmember Deborah Klein Lopez

REPORT OF CLOSED SESSION

APPROVAL OF AGENDA

PRESENTATIONS

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Las Virgenes Municipal Water District - Water and Wastewater Rate Structure Update
Agoura Hills Library Quarterly Update
Clean Power Alliance Update
(City Council and Staff)

PUBLIC COMMENTS

(This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the City Council. Please refer to “Public Participation” above for full details on how to speak or submit written public comments under this category.)

CONSENT CALENDAR

(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. Please refer to “Public Participation” above for full details on how to speak or submit written public comments under this category.)

1. Approve Minutes of the City Council Regular Meeting of June 25, 2025
   RECOMMENDATION: Approve the minutes, as presented.

2. Approve Demand Warrant Register No. 936
   RECOMMENDATION: Approve Demand Warrant Register No. 936.

3. Approve Treasurer’s Report for April 2025
   RECOMMENDATION: Approve Treasurer’s Report for April 2025.

4. Approve Treasurer’s Report for May 2025
   RECOMMENDATION: Approve Treasurer’s Report for May 2025.

5. Approve Sixth Amendment to the Design Professional Consultant Services Agreement with Michael Baker International for Additional Engineering Design Services Related to the Kanan Corridor Project
   RECOMMENDATION: 1) Approve the Sixth Amendment to the Design Professional Consultant Agreement with Michael Baker International; and 2) Authorize the Mayor to sign the amendment to the agreement on behalf of the City Council.

6. Approve the Consumption of Alcohol in Designated Area in the Park at Reyes Adobe Days 2025
   RECOMMENDATION: Approve the consumption of alcohol in a designated area in the park in order to complete the process of the Temporary Use Permit authorizing the activities offered for Reyes Adobe Days.

7. Adopt Resolution No. 25-2114 Updating Delegation of Authority to Request Disbursements California Employers' Pension Prefunding Trust (CEPPT)
RECOMMENDATION: Adopt Resolution No. 25-2114; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DELEGATING AUTHORITY TO REQUEST DISBURSEMENTS FROM THE CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST (CEPPT) AND RESCINDING RESOLUTION NO. 22-2021.

8. Adopt Resolution No. 25-2115 Updating Delegation of Authority to Request Disbursements California Employers' Retiree Benefit Trust (CERBT)
RECOMMENDATION: Adopt Resolution No. 25-2115 updating the updating delegation of authority to request disbursements California Employers' Retiree Benefit Trust (CERBT).

9. Adopt Resolution No. 25-2116 Authorizing Investments of Monies in the Local Agency Investment Fund (LAIF)
RECOMMENDATION: Adopt Resolution No. 25-2116; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) AND RESCINDING RESOLUTION NO. 03-1283

10. Adopt Ordinance No. 25-479 Designating Fire Hazard Severity Zones
RECOMMENDATION: Adopt Ordinance No. 25-479, designating Fire Hazard Severity Zones, and approving a CEQA exemption determination.

DISCUSSION / ACTION

(This section is reserved for persons wishing to address items listed under Discussion / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

11. Discussion Regarding Oak Tree Ordinance Planning Principles
RECOMMENDATION: City Council discuss the proposed Planning Principles and provide staff with general direction regarding the goals and objectives of the Oak Tree Ordinance Amendment.

CITY COUNCIL, STAFF COMMENTS

ADJOURNMENT

The next Regular City Council Meeting will be held at 6:00 p.m., on {{nextMeetingDate}}, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.
In accordance with the Americans with Disabilities Act, if you require special assistance to participate in a City Council meeting or to access other services offered by the City of Agoura Hills, please contact the City Clerk's Office at (818) 597-7300. To ensure that reasonable arrangements can be made to provide appropriate access, please provide notification at least 48 hours in advance of the meeting or the time when services are needed.
Copies of staff reports and other written documentation related to each item of business on this Agenda are available on the City's website at ***agourahillscity.gov*** *and are on file in the Office of the City Clerk, Kimberly M. Rodrigues, at Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.*
The telecast of the Regular City Council Meeting held on {{dateOnly}} will be broadcast on Channel 10 for Time Warner Cable subscribers and Channel 3 for Charter subscribers and air daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10a m; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.

Date Posted: July 9, 2025

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**KIMBERLY RODRIGUES, CITY CLERK**
SUBJECT:	**APPROVE MINUTES OF THE CITY COUNCIL REGULAR MEETING OF JUNE 25, 2025**

RECOMMENDATION

It is recommended the City Council approve the minutes of June 25, 2025, as presented.

Attachments

Minutes CC 06-25-2025.pdf

MINUTES
REGULAR MEETING
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, June 25, 2025
6:00 p.m.

The City Council meeting was called to order at 6:00 p.m. by Mayor Sylvester.

Mayor Sylvester announced the Land Acknowledgement.

The Pledge of Allegiance was led by Director of Community Services Brink.

Present were: Mayor Penny Sylvester, Mayor Pro Tem Jeremy Wolf, Councilmember Kate Anderson, Councilmember Chris Anstead, and Councilmember Deborah Klein Lopez.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Deputy City Manager Louis Celaya, Human Resources Manager Celeste Bird, Communications Manager Mary Haddad, Management Analyst Amber Victoria, Executive Assistant Michele Hubbs, Community Development Director Denice Thomas, Principal Planner Robby Nesovic, Director of Public Works/City Engineer Charmaine Yambao, Engineering Aide Joshua Keck, Director of Finance Diego Ibañez, Finance Manager Brenda Cho, Accountant Leah Palmer, Director of Community Services Amy Brink, and City Clerk Kimberly M. Rodrigues.

REPORT OF CLOSED SESSION

No Closed Session was held.

APPROVAL OF AGENDA

ACTION: Mayor Pro Tem Wolf moved to approve the Agenda, as presented. Councilmember Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PRESENTATIONS

Mayor Sylvester presented a Certificate of Recognition, honoring Johnny Gyro Karate as the June Business of the Month, to owners Noel and Johnny Gyro.

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Recreation Manager Newkirk announced that Reyes Adobe Days (RAD) will be held October 3–5, 2025, at Reyes Adobe Park, introduced the 2025 Grand Marshals Deputy Darcy (canine) and Chaplain Phil Reeves, thanked the RAD Committee and sponsors, and highlighted the event's planned activities.

Mayor Sylvester provided a Las Virgenes/Malibu Council of Governments Update.

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

Jess Thomas, representing Old Agoura Homeowners

Councilmember Anderson provided a Santa Monica Mountains Conservancy Advisory Committee Update.

PUBLIC COMMENTS

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

Jay Crutcher, Agoura

The following person(s) spoke:

Jay Crutcher, Agoura
Allison Poogers Johnson, Agoura Hills

CONSENT CALENDAR

There were no public comments.

ACTION: Councilmember Anstead moved to approve Consent Calendar Item Nos. 1-21, as presented. Councilmember Anderson seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

1. Approve Minutes of the Special City Council Budget Workshop of June 11, 2025

2. Approve Minutes of the City Council Regular Meeting of June 11, 2025

3. Approve Demand Warrant Register No. 935

4. Approve Treasurer's Report for March 2025

5. Approve First Amendment to Agreement for Contractor Services, with Brightview Landscape Services, Inc., Related to Citywide Landscape Maintenance Services

6. Approve First Amendment to Agreement for Contractor Services, with Burns-Pacific Construction, Inc., Related to Public Works Maintenance Services

7. Approve First Amendment to Agreement for Contractor Services, with Lanspeed, for Technology Services

8. Approve Second Amendment to Agreement for Contractor Services, with Danish Environment, Inc., for Janitorial Services at the Agoura Hills Recreation and Event Center

9. Approve Second Amendment to Agreement for Contractor Services, with Street Sweeping Corporation of America, Related to Street Sweeping Services

10. Approve Second Amendment to Agreement for Contractor Services, with West Coast Arborists, Inc., Related to Tree Maintenance Services

11. Approve Sixth Amendment to Agreement for Design Professional Consultant Services, with Kimley-Horn and Associates, Inc., for Term Extension for the Kanan Road/Agoura Road Ultimate Intersection Improvements Project

12. Approve Agreement for Contractor Services, with HdL Coren and Cone, Relating to Property Tax Consulting, Bond Reporting Services, and Audit Services

13. Approve Agreement for Contractor Services, with Hinderliter de Llamas and Associates, Relating to HdL Prime Business Licensing and Transient Occupancy Tax Software

14. Approve Agreement for Contractor Services, with Pegasus Studios, for Audio/Visual Broadcasting Services

15. Approve Agreement for Contractor Services, with Townsend Public Affairs, for State and Federal Advocacy and Grant Writing Services

16. Approve Design Professional Consultant Services Agreement, with Willdan Engineering, for Professional Water Quality Services

17. Adopt **Resolution No. 25-2104**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2025-26 AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST AND REINVEST CITY FUNDS
18. Adopt **Resolution No. 25-2105**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE EMPLOYEE HANDBOOK

19. Adopt **Resolution No. 25-2106**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING THE FISCAL YEAR 2025-26 SB 1: ROAD REPAIR AND ACCOUNTABILITY ACT PROJECT LIST

20. Adopt **Resolution No. 25-2107**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, SUPPORTING THE DEVELOPMENT OF A SAFETY ACTION PLAN TO SUPPORT SUSTAINABLE AND EQUITABLE TRANSPORTATION INITIATIVES AND AUTHORIZING PARTICIPATION IN THE SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

21. Adopt **Ordinance No. 25-478**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING SECTION 2803 (MEETINGS) OF PART 1 (PLANNING COMMISSION) OF CHAPTER 8 (COMMISSIONS, DEPARTMENTS, AND BOARDS) OF ARTICLE II (ADMINISTRATION) OF THE AGOURA HILLS MUNICIPAL CODE TO CHANGE THE PLANNING COMMISSION REGULAR MEETING TIME FROM 6:30 P.M. TO 6:00 P.M. AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

(BUDGET) DISCUSSION / ACTION

22. Discussion to Consider Adoption of **Resolution No. 25-2108**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY SETTING SALARY RANGES FOR CITY EMPLOYEES TO INCLUDE A 3.1% COLA RATE INCREASE, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR FULL-TIME EMPLOYEES, INCREASING THE CITY'S MATCHING CONTRIBUTION TO THE DEFERRED COMPENSATION PLAN GENERAL AND EXECUTIVE EMPLOYEES, **Resolution No. 25-2109**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RECINDING RESOLUTION 22-2012 AND AMENDING THE LIMIT ON THE CITY'S CALIFORNIA PUBLIC REMPLOYEES' RETIREMENT SYSTEM (CalPERS) CONTRIBUTION AMOUNTS FOR CITY EMPLOYEES, **Resolution No. 25-2110**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR COUNCILMEMBERS, **Resolution No. 25-2111**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, TO AMEND THE MISSION SQUARE RETIREMENT GOVERNMENTAL MONEY PURCHASE PLAN 401(a)

ADOPTION AGREEMENT, and Approve the Fifth Amendment to the City Manager's Employment Agreement and the City Manager's Performance Bonus

Following presentation of the staff report, Mayor Sylvester opened the floor for public comments.
There were no public comments.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation and adopt **Resolution No. 25-2108**, **Resolution No. 25-2109**, **Resolution No. 25-2110**, **and Resolution No. 25-2111**, and approve the Fifth Amendment to the City Manager's employment agreement and the City Manager's performance bonus.

ACTION: Councilmember Anstead moved to approve the staff recommendation. Councilmember Klein Lopez seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

(BUDGET) PUBLIC HEARING

23. Conduct a Public Hearing to Consider the Adoption of **Resolution No. 25-2112**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING FISCAL YEAR 2025-26 APPROPRIATIONS LIMITATIONS and **Resolution No. 25-2113**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26, INCLUDING FISCAL YEAR 2026-27 APPROPRIATIONS, APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-26, AND AUTHORIZING AMENDMENTS TO THE FISCAL YEAR 2024-25 ANNUAL BUDGET AND ADOPTING CITYWIDE GOALS FOR FISCAL YEARS 2025-26 AND 2026-27

Following presentation of the staff report, Mayor Sylvester opened the Public Hearing at 6:41 p.m.

Following a question-and-answer period of staff, Mayor Sylvester opened the floor for public comments.

There being no public comments or further questions, Mayor Sylvester closed the Public Hearing at 6:44 p.m.

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation to adopt **Resolution Nos. 25-2112 and 25-2113**.

ACTION: Councilmember Anderson moved to approve the staff recommendation. Councilmember Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

ORDINANCE / ACTION

24. Waive Full Reading and Introduce **Ordinance No. 25-479**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DESIGNATING FIRE HAZARD SEVERITY ZONES AND APPROVING A CEQA EXEMPTION DETERMINATION

Following presentation of the staff report and a question-and-answer period, Mayor Sylvester opened the floor for public comments.

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

Jay Crutcher, Agoura

The following person(s) spoke:

Jay Crutcher, Agoura

Following deliberations, Mayor Sylvester called for a motion and second to approve the staff recommendation to waive full reading and introduce **Ordinance No. 25-479**.

ACTION: Councilmember Anstead moved to approve the staff recommendation. Councilmember Anderson seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Sylvester, Mayor Pro Tem Wolf, and Councilmembers Anderson, Anstead, and Klein Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

CITY COUNCIL, STAFF COMMENTS

Director of Community Services Brink announced a City fee increase, noting the fee study is available online via the Finance Department and in hard copy at City Hall, and invited the public to the Summer Concert in the Park on July 6 at Chumash Park, featuring a Journey tribute band and a drone show.

Mayor Pro Tem Wolf and Councilmember Anderson thanked Mayor Sylvester for her statement on the recent ICE raids in and around the community.

Mayor Sylvester reported visiting the Manna Conejo Valley Food Bank with Director of Community Services Brink and Las Virgenes Unified School Board Member Lesli Stein, noting that 492 Agoura Hills residents are clients and encouraged community support of the program, and also announced the commencement of Phase 2 of the Wallis Annenberg Wildlife Crossing, which will be the largest wildlife corridor in the world.

Mayor Pro Tem Wolf shared an update on the Las Virgenes Municipal Water District tour with Supervisor Lindsey Horvath and Senator Ben Allen, highlighting the sites visited during the tour.

Mayor Sylvester announced there may be a small increase in water rates for residents.

ADJOURNMENT

At 7:27 p.m., Mayor Sylvester announced the next Regular City Council Meeting would be held at 6:00 p.m., on Wednesday, July 9, 2025, in the Council Chambers of the Civic Center and adjourned the meeting.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**DIEGO IBANEZ, DIRECTOR OF FINANCE**
SUBJECT:	**APPROVE DEMAND WARRANT REGISTER NO. 936**

Demand Warrant No. 936 is hereby submitted for your approval.

All items on the Demand Warrant are budgeted items; and all the items, when aggregated and annualized, are found to be within budget.

RECOMMENDATION

It is recommended the City Council approve Demand Warrant No. 936.

Attachments

Demand Register No. 936.pdf

July 9, 2025

DEMAND WARRANT REGISTER NO. NINE HUNDRED THIRTY-SIX

Pursuant to Section 2508, of the Agoura Hills Municipal Code (AHMC), the demands are herein presented, having been duly audited, and are hereby allowed and approved for payment in the amount as shown for the designated payees and charged to the appropriate funds as indicated.

Pursuant to Section 37202 of the Government Code, I certify the above demands are accurate and funds are available for payment thereof.

I hereby certify Demand Warrant No. 936 is a full, true, and correct statement.

Nathan Hamburger, City Manager

Demand Register 936

Date	Check	Vendor	Description	Amount
6/19/2025	117987	Access Corp	Storage June 2025	378.56
6/19/2025	117988	Acorn	Annual Budget Notice	1,120.00
6/19/2025	117989	All City Management	School Crossing Guards 5/25/25 - 06/07/25	9,460.06
6/19/2025	117990	At&t Mobility	Ipad Connections - June 2025	3,071.25
6/19/2025	117991	Avenu Insights & Analytics, LLC	Short-Term Rental Annual Fee	1,000.00
6/19/2025	117992	Burns Pacific Construction	Monthly Rental Fee May 2025	50,191.00
6/19/2025	117993	Cerco Engineering	Chumash Park Retention	4,637.50
6/19/2025	117994	Converge Technology	IT Services - June 2025	3,550.00
6/19/2025	117995	County of Los Angeles Department of Public	LCSR269978 May 2025	560.82
6/19/2025	117996	Cr Print	Letterhead	549.00
6/19/2025	117997	Dario Eminente	Reimbursement for CERT Supplies	497.50
6/19/2025	117998	Disability Access Consultants	DACTrak Subscription	14,458.33
6/19/2025	117999	Flock Safety	Pole Replacement	8,607.31
6/19/2025	118000	Gha Technologies Inc.	Computers	4,810.50
6/19/2025	118001	Karina Gonzalez	Refund of Reservation and Damage Deposit	3,000.00
6/19/2025	118002	Las Virgenes Municipal Water	Water 4/18/25 - 05/20/25	53.49
6/19/2025	118003	Las Virgenes Municipal Water	Water 4/18/25 - 05/20/25	251.55
6/19/2025	118004	Las Virgenes Municipal Water	Water 4/18/25 - 05/20/25	11,044.22
6/19/2025	118005	Laurie Burns	Security Deposit Refund	2,608.35
6/19/2025	118006	League Of California Cities	LA County Dues FY 25-26	759.00
6/19/2025	118007	Michael Baker International, Inc.	Professional Services May 2025	4,025.00
6/19/2025	118008	Petty Cash	Replenish Petty Cash	660.00
6/19/2025	118009	Pitney Bowes	Postage Machine Lease 4/30/25 - 7/29/25	3,939.90
6/19/2025	118010	Smith Pipe & Supply Inc.	Flag	5.00
6/19/2025	118011	Southern California Edison	Utilities 5/05/25 - 6/03/25	1,000.00
6/19/2025	118012	Southern California Gas Comp	Utilities 05/05/25 - 06/04/25	35,579.93
6/19/2025	118013	Staples	Supplies	175.00
6/19/2025	118014	Steve Johnson Painting	City Hall Repairs	19,920.12
6/19/2025	118015	Susan Engler	Security Deposit Refund	596.66
6/19/2025	118016	Total Access Evevator LLC	Maintenance May 2025	1,000.00
6/19/2025	118017	Triton Technology Solutions, Inc.	Annual Subscription and Hardware	27.00
6/19/2025	118018	U.S. Bank	Successor Agency Redevelopment Series 2008	210.00
6/19/2025	118019	Us Bank Corp. Payment System	Cal Cards May 2025	16,976.75
6/19/2025	118020	Willdan	Water Quality Services May 2025	1,700.00
6/26/2025	118021	Advanced Chemical Technology	Water Treatment June 2025	340.00
6/26/2025	118022	Agromin	Bark- Reyes Adobe Ramp	6,469.77
6/26/2025	118023	AT&T	Internet June 2025	131.10
6/26/2025	118024	Avi Edry	Refund - Lot Merger	2,872.00
6/26/2025	118025	Brodersen Associates	Landscape Architecture May 2025	6,075.00
6/26/2025	118026	Bureau Veritas America	Plan Review Services May 2025	11,643.00
6/26/2025	118027	Calabasas Printing	Senior Expo	201.95
6/26/2025	118028	Conejo Awards	Sponsorship plaque	535.18
6/26/2025	118029	Conservation Endowment Fund	Senior Program Excursion	500.00
6/26/2025	118030	Converge Technology	IT Services - May 2025	3,532.00
6/26/2025	118031	Crown Construction and Design Inc	Basketball Court Resurface	10,900.00
6/26/2025	118032	Dept Of Animal Care & Control	Animal Control - May 2025	7,182.64
6/26/2025	118033	Dish	Rec Center Cable Services July 2025	158.71
6/26/2025	118034	Gabriel M. Graham	COG Services June 2025	7,733.00
6/26/2025	118035	GSG Protective Services	City Hall Security 6/09/25 - 6/15/25	345.00
6/26/2025	118036	HDL Companies	Q4 Sales Tax	1,977.94

CITY OF AGOURA HILLS

Demand Register 936

6/26/2025	118037	Human Artwork BJJ LLC	Instructor Payment	87.50
6/26/2025	118038	Jeff Wachtel	CERT Supplies Reimbursement	47.88
6/26/2025	118039	Jessica Flores	COG Services June 2025	2,000.00
6/26/2025	118040	Kimley Horn & Assoc.	On-Call Services April 2025	44,738.15
6/26/2025	118041	Larry Walker Associates	Malibu Creek CIMP Implementation May 2025	63,982.00
6/26/2025	118042	Lisette Tabarez	Security Deposit Refund	1,000.00
6/26/2025	118043	m6 Consulting, Inc.	Building Plan Check Services May 2025	24,323.53
6/26/2025	118044	Mackay Communications	GSPS Subscription Fee May 2025	402.90
6/26/2025	118045	Matthew Seigel	Security Deposit Refund	828.00
6/26/2025	118046	Mdg Associates	CDBG Administration - May 2025	480.00
6/26/2025	118047	Nicole Radoumis	Refund - Lot Merger	1,137.00
6/26/2025	118048	Ninjio LLC	Managed Services 5/1/25 - 4/30/26	1,647.36
6/26/2025	118049	Pantages Theater	Tickets	896.00
6/26/2025	118050	Pro Outdoor Movies	Movies in the Park 2025	1,815.00
6/26/2025	118051	Respect Martial Arts	Instructor Payment	249.90
6/26/2025	118052	Momentum Academies	Instructor Payment	840.00
6/26/2025	118053	Richardo Zamarron	Security Deposit Refund	750.00
6/26/2025	118054	Ricoh USA, Inc	Copier Lease June 2025	1,636.28
6/26/2025	118055	Rms Printing Llc	Parks Closed Signage	285.35
6/26/2025	118056	Ron's Maintenance	Catch Basin & Filter Cleaning	13,760.00
6/26/2025	118057	Super Soccer Stars (CA)	Instructor Payment	2,833.60
6/26/2025	118058	Lanspeed	Switching Upgrades	2,687.50
6/26/2025	118059	South Central Planning and Development Ce	Permitting Module - May 2025	1,533.33
6/26/2025	118060	Staples	Supplies	71.44
6/26/2025	118061	Swank Motion Pictures, Inc.	Movie Rental	615.00
6/26/2025	118062	Tanner Faitro	Security Deposit Refund - Cancelled Event	1,875.75
6/26/2025	118063	Terry Dipple	COG Services June 2025	16,398.00
6/26/2025	118064	Traffic Technologies	Farmers Market Supplies	4,946.51
6/26/2025	118065	Triton Technology Solutions, Inc.	System Integration	8,800.00
6/26/2025	118066	Tyler Technologies Inc.	ERP Pro Financials	22,692.41
6/26/2025	118067	Underground Service Alert	AGRH New Ticket Charges	45.90
6/26/2025	118068	Vivian Rescalvo	COG Services June 2025	12,752.45
6/26/2025	118069	Youth Evolution Basketball	Instructor Payment	357.00
			Total	**503,536.83**

6/26/2025	DFT0006926	Spare Labs, Inc.	Spare Base Platform - June 2025	1,875.00
6/26/2025	DFT0006927	Spare Labs, Inc.	Dial-A-Ride Services - June 2025	20,950.37
6/13/2025	Payroll	PP 6/14/25 - 6/27/25	PP 6/14/25 - 6/27/25	311,522.11
			Wire & EFT Total:	**334,347.48**
			Grand Total	**837,884.31**

Demand Register No. 936

PASSED, APPROVED, AND ADOPTED this 9th day of July, 2025, by the following vote to wit:

AYES: ( )
NOES: ( )
ABSTAIN: ( )
ABSENT: ( )

_____
Penny Sylvester, Mayor

ATTEST:

_____
Kimberly M. Rodrigues, MMC, City Clerk

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**DIEGO IBANEZ, DIRECTOR OF FINANCE**
SUBJECT:	**APPROVE TREASURER'S REPORT FOR APRIL 2025**

Approve Treasurer's Report for April 2025.

FISCAL IMPACT

There is no impact to the City Council Approved Fiscal Year 2025-26 Budget.

RECOMMENDATION

Approve Treasurer's Report for April 2025.

Attachments

Treasurer's Report. - April 2025.pdf

CITY OF

AGOURA HILLS

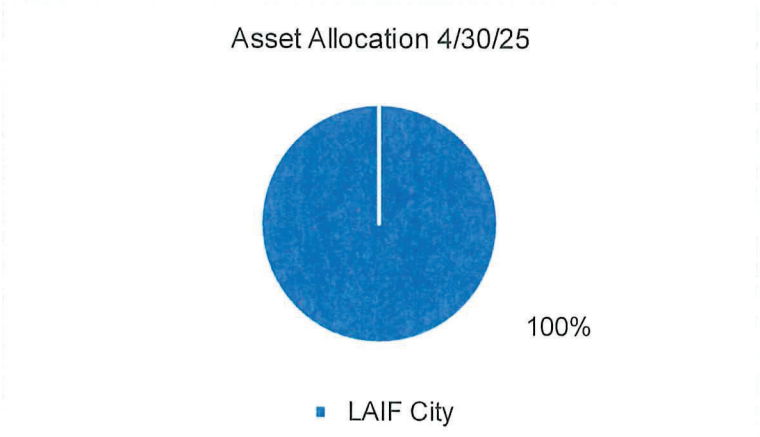
"Gateway to the Santa Monica Mountains National Recreation Area"

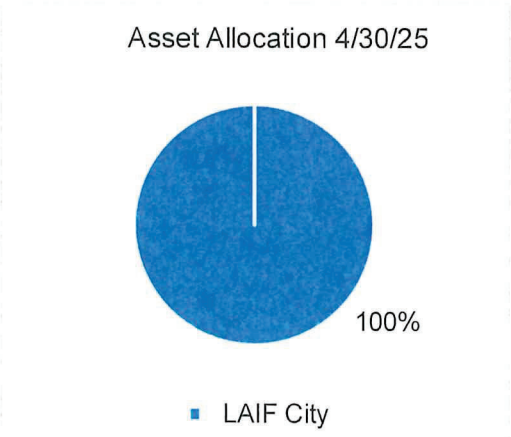
Treasurer's Report
April 2025

Asset Category	Policy Maximum	Market Value	Par Value	% Portfolio	Yield	Days to Maturity
Cash and Cash Equivalents						
Pooled Cash	n/a	$ 1,000,000.00	$ 1,000,000.00	n/a	n/a	n/a
Pooled Cash - Sweep	n/a	$ 3,297,880.81	$ 3,297,880.81	n/a	4.22%	1
Petty Cash	n/a	$ 800.00	$ 800.00	n/a	n/a	n/a
Flexible Spending Acct	n/a	$ 37,623.67	$ 37,623.67	n/a	n/a	n/a
Bond Accounts	n/a	$ 9,261,744.51	$ 9,261,744.51	n/a	n/a	n/a
Successor Agency Cash Deposits	n/a	$ 2,373.18	$ 2,373.18	n/a	n/a	n/a
Successor Agency Bond Accounts	n/a	$ 923,338.15	$ 923,338.15	n/a	n/a	n/a
Investments						
LAIF City	75 Million	$ 23,156,761.28	$23,156,761.28	100%	4.31%	1
LAIF Successor Agency	75 Million	$ 12,954.17	$ 12,954.17	100%	4.31%	1

PORTFOLIO ASSET ALLOCATION

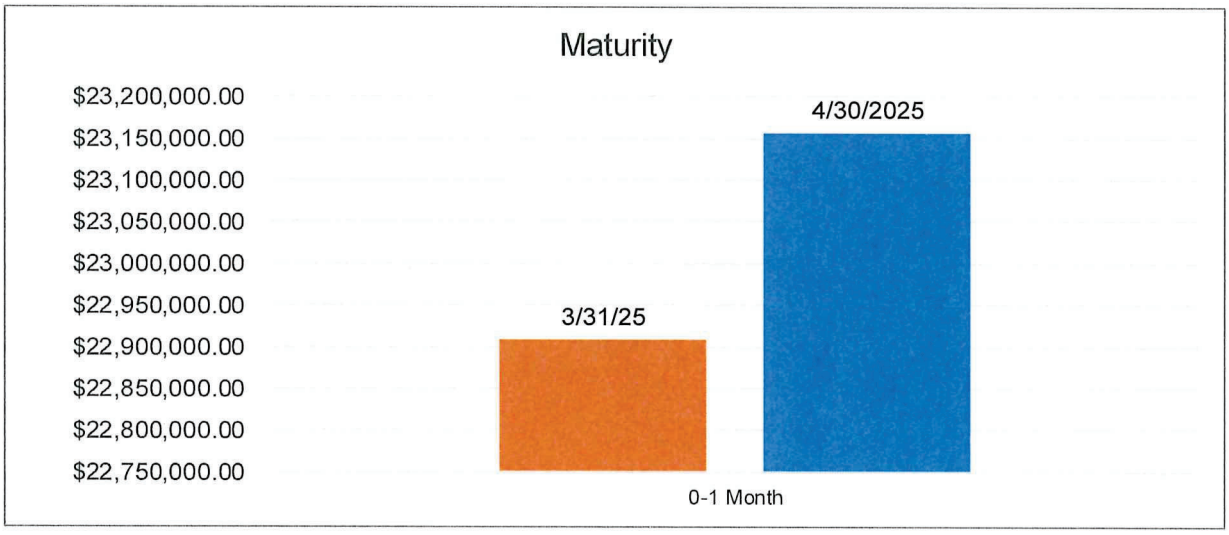
Asset Category	Market Value 3/31/2025	% of Portfolio 3/31/2025	Market Value 4/30/2025	% of Portfolio 4/30/2025
LAIF City	$ 22,908,441.87	100%	$ 23,156,761.28	100%



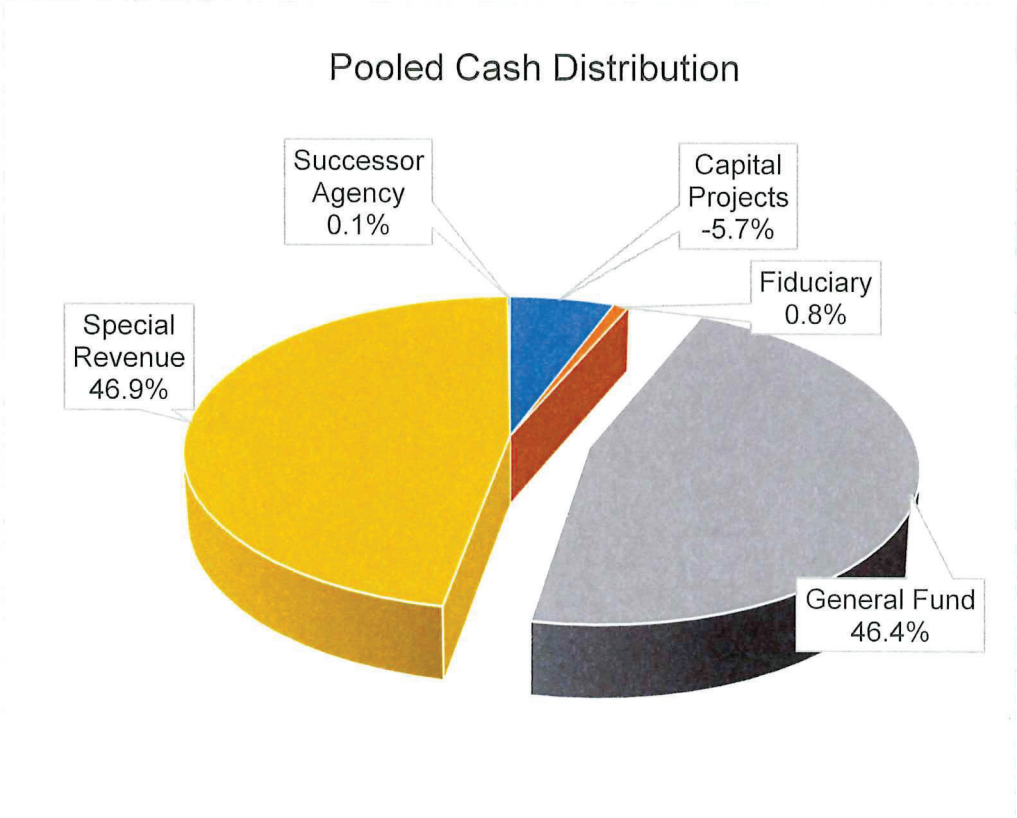


PORTFOLIO MATURITY

Maturity Range	Market Value 3/31/2025	% of Portfolio 3/31/2025	Market Value 4/30/2025	% of Portfolio 4/30/2025
0-1 Month	$ 22,908,441.87	100%	$23,156,761.28	100%



POOLED CASH DISTRIBUTION



INVESTMENT POLICY COMPLIANCE

I certify that the City's Investment Portfolio is in full compliance with the City's Investment Policy and California Government Code Section 53601, and I believe the Investment Pool contains sufficient cash flow from liquid and maturing securities, bank deposits, and income to meet the City's expenditure requirement for the next six months.

Nathan Hamburger, City Manager
July 1, 2025

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**DIEGO IBANEZ, DIRECTOR OF FINANCE**
SUBJECT:	**APPROVE TREASURER'S REPORT FOR MAY 2025**

Approve Treasurer's Report for May 2025.

FISCAL IMPACT

There is no fiscal impact to the City Council approved Fiscal Year 2025-26 Budget.

RECOMMENDATION

Approve Treasurer's Report for May 2025.

Attachments

Treasurer's Report. - May 2025.pdf

CITY OF

AGOURA HILLS

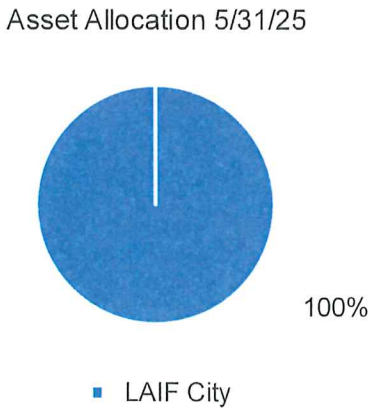
"Gateway to the Santa Monica Mountains National Recreation Area"

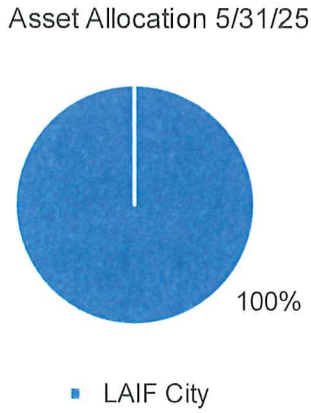
Treasurer's Report
May 2025

Asset Category	Policy Maximum	Market Value	Par Value	% Portfolio	Yield	Days to Maturity
Cash and Cash Equivalents						
Pooled Cash	n/a	$ 1,000,000.00	$ 1,000,000.00	n/a	n/a	n/a
Pooled Cash - Sweep	n/a	$ 2,093,376.99	$ 2,093,376.99	n/a	4.22%	1
Petty Cash	n/a	$ 800.00	$ 800.00	n/a	n/a	n/a
Flexible Spending Acct	n/a	$ 28,753.68	$ 28,753.68	n/a	n/a	n/a
Bond Accounts	n/a	$ 8,566,794.00	$ 8,566,794.00	n/a	n/a	n/a
Successor Agency Cash Deposits	n/a	$ 2,373.18	$ 2,373.18	n/a	n/a	n/a
Successor Agency Bond Accounts	n/a	$ 923,340.96	$ 923,340.96	n/a	n/a	n/a
Investments						
LAIF City	75 Million	$ 23,156,761.28	$23,156,761.28	100%	4.31%	1
LAIF Successor Agency	75 Million	$ 12,954.17	$ 12,954.17	100%	4.31%	1

PORTFOLIO ASSET ALLOCATION

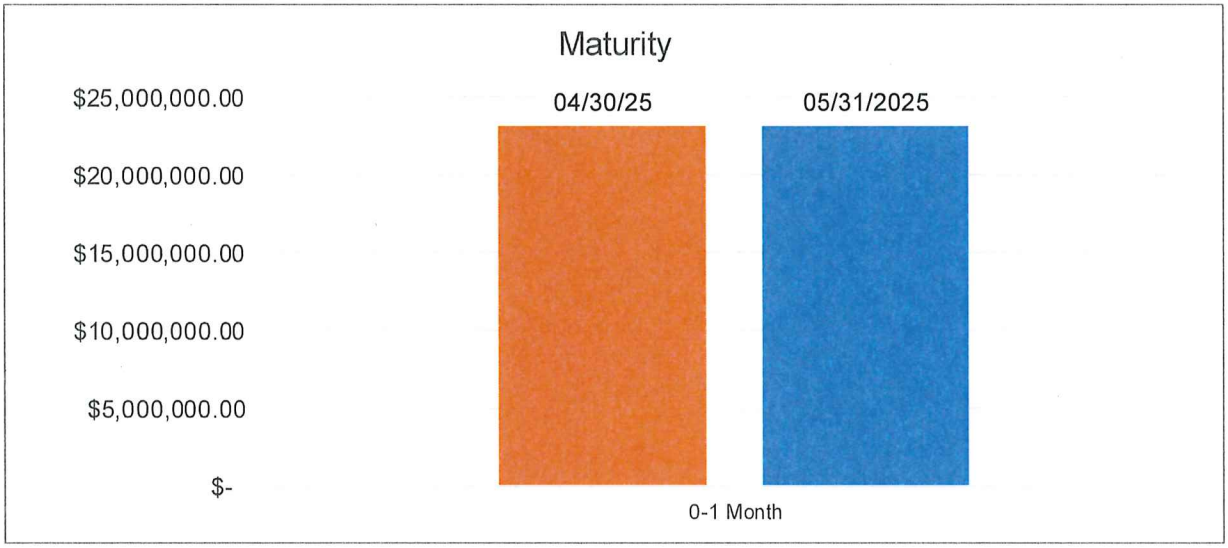
Asset Category	Market Value 5/31/2025	% of Portfolio 5/31/2025	Market Value 5/31/2025	% of Portfolio 5/31/2025
LAIF City	$ 23,156,761.28	100%	$ 23,156,761.28	100%



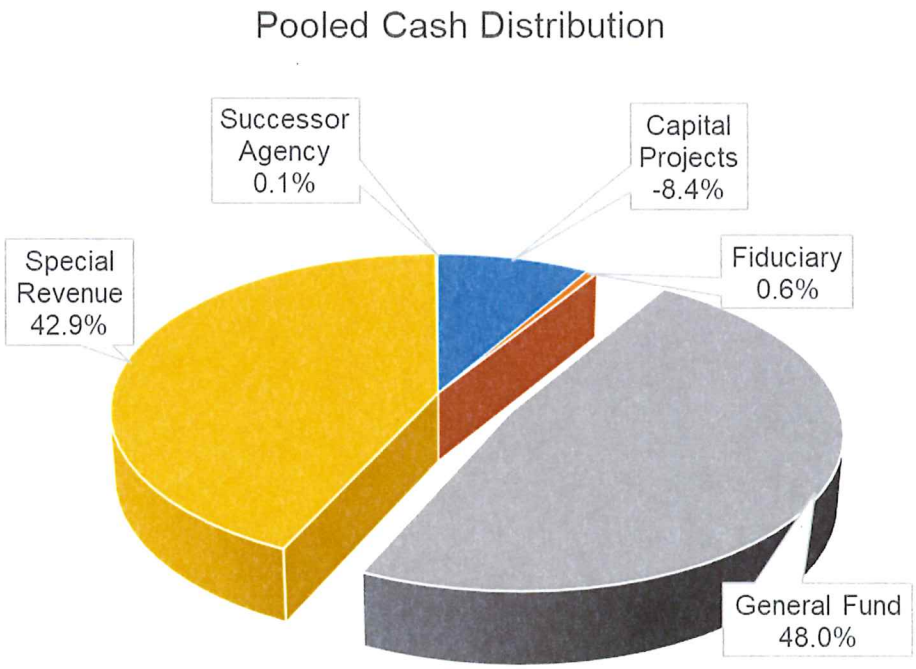


PORTFOLIO MATURITY

Maturity Range	Market Value 4/30/2025	% of Portfolio 4/30/2025	Market Value 5/31/2025	% of Portfolio 5/31/2025
0-1 Month	$ 23,156,761.28	100%	$23,156,761.28	100%



POOLED CASH DISTRIBUTION



INVESTMENT POLICY COMPLIANCE

I certify that the City's Investment Portfolio is in full compliance with the City's Investment Policy and California Government Code Section 53601, and I believe the Investment Pool contains sufficient cash flow from liquid and maturing securities, bank deposits, and income to meet the City's expenditure requirement for the next six months.

Nathan Hamburger, City Manager
July 1, 2025

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**KELLY FISHER, DEPUTY DIRECTOR OF PUBLIC WORKS** **CHARMAINE YAMBAO, DIRECTOR OF PUBLIC WORKS DIRECTOR / CITY ENGINEER**
SUBJECT:	**APPROVE SIXTH AMENDMENT TO THE DESIGN PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH MICHAEL BAKER INTERNATIONAL FOR ADDITIONAL ENGINEERING DESIGN SERVICES RELATED TO THE KANAN CORRIDOR PROJECT**

On September 27, 2017, the City Council approved a Design Professional Consultant Agreement with Michael Baker International, in the amount of $334,500, to provide engineering design services for the Kanan Corridor Project, with the limits on Kanan Road, between Thousand Oaks Boulevard and Agoura Road. The original scope of work for the project was to complete the Project Initiation Document (PID) phase, which included evaluating capacity enhancement alternatives at the interchange on and off-ramps, lane re-configurations, as well as infrastructure modifications to ensure the safe transport of bicyclists and pedestrians is preserved.

A first amendment to the MBI agreement was approved in February 2018, to extend the Project limits from Agoura Road to Cornell Way and provide additional budget for extending the limits of the Project. In February 2020, the second amendment was approved to extend the term of the agreement to June 30, 2021, to allow for the inclusion of the final Kanan Road/Agoura Road Intersection alignment, which was approved in August 2020. In May 2021, the third amendment was approved to extend the term of the agreement to June 30, 2023, to further extend the limits of the Project to the northerly limits of Kanan Road, allowing the study and coordination of signals and fire circulation for the entire corridor, develop additional build alternatives, and provide additional studies required by the Caltrans process. The fourth amendment was approved in April 2023, which extended the term of the agreement to June 30, 2024, and to develop additional bicycle-focused alternative concepts. And the fifth amendment was approved in May 2024 which extended the term of the agreement to June 30, 2026, and provided additional engineering design services for Kanan Road Rehabilitation Improvements from Thousand Oaks Boulevard to East Canwood Street, and a Structures Crossing the US-101 Inventory and Assessment Report.

Over the last two years, staff has seen an increase in road repairs needed between East Canwood Street and the Caltrans right-of-way. In addition, the City's maintenance contractor has made numerous repairs to the westerly slope along Kanan Road due to the lack of drainage swales in certain sections of the hillside. Staff believes it would be advantageous for the City to extend the project limits for the Kanan Road Rehabilitation Improvements from Thousand Oaks Boulevard to the Caltrans right-of-way near West Canwood Street to address these deficiencies. In addition, it was determined that a section of failing block wall that will be reconstructed near Medea Creek will require a custom foundation and wall design due to poor soil conditions.

The proposed sixth amendment would have a total not-to-exceed amount of $120,240. A detailed list of the services required can be found as Exhibit “A” on the attached amendment. The scope of work and all other terms and conditions of the agreement would remain the same as previously approved.

The proposed amendment has been reviewed by the City Attorney and approved as to form.

FISCAL IMPACT

Sufficient funding was appropriated in the Fiscal Year 2025-26 City Council Budget under the Public Works Department’s Street Improvements account number 019-4640-6320.00 to fund the design of the Project through Measure M.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Approve the Sixth Amendment to the Design Professional Consultant Services Agreement with Michael Baker International; and
2. Authorize the Mayor to sign the amendment to the agreement on behalf of the City Council.

Attachments

Sixth Amendment to Agreement.pdf

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**KELLY FISHER, DEPUTY DIRECTOR OF PUBLIC WORKS** **CHARMAINE YAMBAO, DIRECTOR OF PUBLIC WORKS DIRECTOR / CITY ENGINEER**
SUBJECT:	**APPROVE SIXTH AMENDMENT TO THE DESIGN PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH MICHAEL BAKER INTERNATIONAL FOR ADDITIONAL ENGINEERING DESIGN SERVICES RELATED TO THE KANAN CORRIDOR PROJECT**

On September 27, 2017, the City Council approved a Design Professional Consultant Agreement with Michael Baker International, in the amount of $334,500, to provide engineering design services for the Kanan Corridor Project, with the limits on Kanan Road, between Thousand Oaks Boulevard and Agoura Road. The original scope of work for the project was to complete the Project Initiation Document (PID) phase, which included evaluating capacity enhancement alternatives at the interchange on and off-ramps, lane re-configurations, as well as infrastructure modifications to ensure the safe transport of bicyclists and pedestrians is preserved.

A first amendment to the MBI agreement was approved in February 2018, to extend the Project limits from Agoura Road to Cornell Way and provide additional budget for extending the limits of the Project. In February 2020, the second amendment was approved to extend the term of the agreement to June 30, 2021, to allow for the inclusion of the final Kanan Road/Agoura Road Intersection alignment, which was approved in August 2020. In May 2021, the third amendment was approved to extend the term of the agreement to June 30, 2023, to further extend the limits of the Project to the northerly limits of Kanan Road, allowing the study and coordination of signals and fire circulation for the entire corridor, develop additional build alternatives, and provide additional studies required by the Caltrans process. The fourth amendment was approved in April 2023, which extended the term of the agreement to June 30, 2024, and to develop additional bicycle-focused alternative concepts. And the fifth amendment was approved in May 2024 which extended the term of the agreement to June 30, 2026, and provided additional engineering design services for Kanan Road Rehabilitation Improvements from Thousand Oaks Boulevard to East Canwood Street, and a Structures Crossing the US-101 Inventory and Assessment Report.

Over the last two years, staff has seen an increase in road repairs needed between East Canwood Street and the Caltrans right-of-way. In addition, the City's maintenance contractor has made numerous repairs to the westerly slope along Kanan Road due to the lack of drainage swales in certain sections of the hillside. Staff believes it would be advantageous for the City to extend the project limits for the Kanan Road Rehabilitation Improvements from Thousand Oaks Boulevard to the Caltrans right-of-way near West Canwood Street to address these deficiencies. In addition, it was determined that a section of failing block wall that will be reconstructed near Medea Creek will require a custom foundation and wall design due to poor soil conditions.

The proposed sixth amendment would have a total not-to-exceed amount of $120,240. A detailed list of the services required can be found as Exhibit “A” on the attached amendment. The scope of work and all other terms and conditions of the agreement would remain the same as previously approved.

The proposed amendment has been reviewed by the City Attorney and approved as to form.

FISCAL IMPACT

Sufficient funding was appropriated in the Fiscal Year 2025-26 City Council Budget under the Public Works Department’s Street Improvements account number 019-4640-6320.00 to fund the design of the Project through Measure M.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Approve the Sixth Amendment to the Design Professional Consultant Services Agreement with Michael Baker International; and
2. Authorize the Mayor to sign the amendment to the agreement on behalf of the City Council.

Attachments

Sixth Amendment to Michael Baker International Agreement.pdf

SIXTH AMENDMENT TO AGREEMENT FOR CONSULTANT SERVICES
WITH THE CITY OF AGOURA HILLS

NAME OF CONSULTANT:	Michael Baker International
RESPONSIBLE PRINCIPAL OF CONSULANT:	Attn: Eric Spangler
CONSULTANT'S ADDRESS:	5 Hutton Centre Drive, Suite 500 Santa Ana, CA 92707
CITY'S ADDRESS:	City of Agoura Hills 30001 Ladyface Court Agoura Hills, CA 91301 Attn: City Manager
PREPARED BY:	Kelly Fisher
COMMENCEMENT DATE:	May 8, 2024
TERMINATION DATE:	June 30, 2026
CONSIDERATION:	Amendment Amount: $120,240.00 Total Contract Price Not to Exceed: $1,350,168.00 (1st Amendment of $19,000.00 increased Original contact of $334,500.00 to $353,500.00; 2nd Amendment was zero $ increase; 3rd Amendment of $275,103.00 increased contract to $628,603.00; 4th Amendment of $89,295.00 increased contract to $717,898.00; 5th Amendment of $512,030.00 increased contract to $1,229,928.00; 6th Amendment of $120,240.00 increased contract to $1,350,168.)

SIXTH AMENDMENT TO AGREEMENT BETWEEN
CITY OF AGOURA HILLS AND MICHAEL BAKER INTERNATIONAL
Kanan Corridor Safety, Operations and Capacity Enhancement Project – PSR/PDS

THIS SIXTH AMENDMENT is made and entered into as of June 25, 2025, by and between the City of Agoura Hills, a municipal corporation (hereinafter referred to as "City"), and Michael Baker International, a Corporation (hereinafter referred to as "Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Amendment is made with respect to the following facts and purposes:

a. On September 27, 2017, the City and Consultant entered into that certain Agreement entitled "Agreement for Design Professional Consultant Services," in the amount of Three Hundred Thirty-Four Thousand Five Hundred Dollars and Zero Cents ($334,500.00).

b. On March 16, 2018, the City and Consultant entered into the First Amendment to that certain Agreement entitled "Agreement for Design Professional Consultant Services," to add scope of work to extend the southerly project limits from Agoura Road to Cornell Way, and increase the payment in the amount of Nineteen Thousand Dollars and Zero Cents ($19,000.00).

c. On February 12, 2020, the City and Consultant entered into the Second Amendment to that certain Agreement entitled "Agreement for Design Professional Consultant Services," to extend the term of the agreement to June 30, 2021.

d. On May 12, 2021, the City and Consultant entered into the Third Amendment to that certain Agreement entitled "Agreement for Design Professional Consultant Services," to add scope of work to extend the Project limits from Thousand Oaks Boulevard to the northerly project limits, develop one additional design alternative, and conduct traffic and hazardous assessment studies, extend the term of the agreement to June 30, 2023, increase the payment in the amount of Two Hundred Seventy-Five Thousand One Hundred Three Dollars and Zero Cents ($275,103.00).

e. On April 26, 2023, the City and the Consultant entered into the Fourth Amendment to that certain Agreement entitled "Agreement for Design Professional Consultant Services," to add scope of work to develop additional bicycle-focused alternative concepts, extend the term of the agreement to June 30, 2024, and increase the payment in the amount of Eighty-Nine Thousand Two Hundred Ninety-Five Dollars and Zero Cents ($89,295.00).

f. On May 8, 2024, the City and the Consultant entered into the Fifth Amendment to that certain Agreement entitled "Agreement for Design Professional Consultant Services," to add scope of work, extend the term of the agreement to June 30, 2026, and increase the payment in the amount of Five Hundred Twelve Thousand Thirty Dollars and Zero Cents ($512,030.00)

g. The parties now desire to add scope of work to extend the Phase I Project limits to the Caltrans right-of-way limit, design new terrace drainage for the slope on the west side of Kanan Road, design customized structural block walls, and increase the payment in the amount of One Hundred Twenty Thousand, Two Hundred Forty Dollars and Zero Cents ($120,240.00), and to amend the Agreement as set forth in this Amendment.

2. Section 4 of the Agreement entitled "**PAYMENT**" at paragraph "a" is hereby amended to read as follows:

> "The City agrees to pay Contractor monthly, in accordance with the payment rates and schedules and terms set forth in Exhibit B, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. Any terms in Exhibit B, other than the payment rates and schedule of payment, are null and void. The Sixth Amendment amount shall not exceed One Hundred Twenty Thousand, Two Hundred Forty Dollars and Zero Cents ($120,240.00), for additional engineering design services for a total Agreement amount of One million, three hundred fifty thousand, one hundred sixty-eight dollars and zero cents ($1,350,168.00)."

3. Exhibit "A" to the Agreement is hereby amended by adding thereto the items set forth on Attachment "A" to this Amendment, which is attached hereto and incorporated herein as though set forth in full.

4. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Sixth Amendment to Agreement to be executed the day and year first above written.

CITY OF AGOURA HILLS

_____
Penny Sylvester,
Mayor

ATTEST:

_____
Kimberly M. Rodrigues, MMC
City Clerk
*Date Approved by City Council:*_____

APPROVED AS TO FORM:

_____
Candice K. Lee,
City Attorney

CONTRACTOR
Michael Baker International
5 Hutton Centre Drive, Suite 500
Santa Ana, CA 92707
Eric Spangler
949-855-3657

By: Signed by: Eric Spangler D55CAE7F16CC47D...

Print Name: Eric Spangler

Title: Associate Vice President

By: Signed by: Fareeha Kibriya E5CA5E86C9E24A7...

Print Name: Fareeha Kibriya

Title: Vice President

[Signatures of Two Corporate Officers Required]

ATTACHMENT A

Attached hereto and incorporated herein is the additional scope of work and associated cost as provided by the Contractor.

Michael Baker
INTERNATIONAL

We Make a Difference

February 26, 2024
April 25, 2025 (rev1)

Ms. Charmaine Yambao
Project Manager
City of Agoura Hills
30001 Ladyface Court
Agoura Hills, CA 91301

SUBJECT: **SCOPE AND FEE PROPOSAL FOR:**
KANAN CORRIDOR – PAVEMENT REHAB PS&E PROJECT LIMITS EXTENSION FROM EAST CANWOOD STREET TO WEST CANWOOD STREET, TERRACE DRAIN DESIGN, CUSTOM WALL DESIGN

Dear Ms. Yambao,

Michael Baker International, Inc. (Michael Baker) is pleased to submit this scope and fee proposal for three additional elements:

1. extending the project limits of the Kanan Road Rehabilitation PS&E from East Canwood Street south to the Caltrans R/W line, close to West Canwood Street.
2. slope repair and terrace drain reconstruction will be designed for the slope on the west side of Kanan Road south of Hillrise Drive.
3. Custom structural design of the block wall on the east side of Kanan Road.

Scope of Work:
Michael Baker proposes to accomplish the above noted improvements by conducting the following tasks.

<u>Task 1 – Extend southerly project limits</u>
Michael Baker will extend the pavement grind and overlay limits from East Canwood Street south to the Caltrans R/W line, close to West Canwood Street, a distance of approximately 540 linear feet. There are no curb ramps in this, so the scope of the work will just be pavement grind and overlay. This will require the following additional sheets:

- 1 Street Layout sheet at 20 scale
- 1 Utility plan sheet
- 1 pavement delineation (striping) sheet.
- 1 Traffic Control plan sheet

These improvements will be included in the 90% PS&E submittal, and will be shown in the cost estimate and project specifications. The pavement delineation sheet will show restoration pavement striping and restoration of traffic signal loop detectors, since existing loops may be impacted by grind and overlay operations. Separate traffic signal modification plans are not included in this scope of work.

5 Hutton Center Drive, Suite 500 | Santa Ana, CA 92707
Office: 949.472.3505 | Fax: 949.837.8007

Task 2 – Include Terrace Drain Reconstruction design and slope repair

Michael Baker will design terrace drain reconstruction and slope repair for the slope on the west side of Kanan Road south of Hillrise Drive, according to the recommendations in the NMG Geotechnical Report dated January 15, 2025. The Terrance Drain system on the City's slope is approximately 600' in length. Two grading sheets will be prepared at 20 scale (1"=20'), and one construction detail sheet for V-ditch details. Improvements will be contained within City R/W. Michael Baker Survey Team will survey the existing V-ditch flowlines of the existing system, so that the new terrace drains and down drains will be placed in the best location both horizontally and vertically. No more than one day of Surveying is included in this scope of work. No drainage calculations will be prepared, but rather the V-ditches will be designed to meet or exceed their originally designed flow capacity. Re-grading of localized erosion areas will be included, per the geotechnical study recommendations.

These improvements will be included in the 90% PS&E submittal, and will be shown in the cost estimate and project specifications. Due to the additional soil disturbance related to the Terrace Drain reconstruction, the Categorical Exemption (CE) will not be prepared until the plans show these additional scope elements in this proposal.

Task 3 – Custom structural design of the block wall on the east side of Kanan Road
Due to poor soils along the three properties where the block wall along Kanan Road will be reconstructed as part of the project, a custom foundation and wall design needs to be developed by our structural engineers. Included in our original scope of work was to use a standard plan wall design, such as a Caltrans pile footing soundwall. However, after the geotechnical investigation was performed, it confirmed that the soil properties were not sufficient to use a standard plan wall. As a result our structural engineers will design a custom wall and footing. Please see their attached proposal.

PS&E Assumptions:

- It is assumed that roadway cross section dimensions will not change from the existing condition. In other words the roadway will not be widened, nor the curbed median be narrowed, or turn pockets extended.
- Traffic Signal Modification Plans are not included in this scope of work.
- Neither drainage plans nor a drainage report are included in this scope of work.
- No water quality (NPDES) permits or environmental permitting is included in this scope of work.

Fee Proposal:
Please review the attached fee proposal that corresponds to this scope of work and let me know if it acceptable. Should you have any questions and/or require additional information, please feel free to contact me directly at (949)855-3657 or at eric.spangler@mbakerintl.com.

Respectfully submitted,

MICHAEL BAKER INTERNATIONAL

Eric Spangler, PE, TE
Transportation Department Manager / Associate Vice President

Kanan Road Corridor - PAVEMENT REHAB EXTENSION AND TERRACE DRAIN DESIGN
Fee Proposal: 04/25/2025

TASK	Michael Baker International								Total Fee
	Project Director	Roadway Senior Engineer / QC	Project Engineer	Civil Engineer II	CADD Technician	Surveying Calcs & ROW Mapping	Field Survey 2-person crew	Michael Baker Total Hours	
Hourly Rates	$295	$220	$175	$155	$140	$170	$290		
Task 1: Extend Southerly Project Limits									
Street Improvement Sheet (1)	2	8		20	16			46	$7,690
Utility Sheet (1)	2	8		20	16			46	$7,690
Pavement Delineation Sheet (1)	2	8		20	16			46	$7,690
Traffic Control Plan Sheet (1)	2	8		20	16			46	$7,690
Cost Estimate and Specification Update	2	4	8					14	$2,870
Address City Comments	2	4		20				26	$4,570
Subtotal Task 1	**12**	**40**	**8**	**100**	**64**	**0**	**0**	**224**	**$38,200**
Task 2: Slope Repair and Terrace Drain Reconstruction									
Grading Sheets (2)	4	16		40	32			92	$15,380
Construction Detail sheets (1)	2	8		20	16			46	$7,690
Land Surveying Field Shots	2			5		8	10	25	$5,625
Cost Estimate and Specification Update	2	4	8	8				22	$4,110
Address City Comments	2	8		20				30	$5,450
Subtotal Task 2	**12**	**36**	**8**	**93**	**48**	**8**	**10**	**215**	**$38,255**
Task 3: Custom structural design of the block wall									
Subtotal Task 3	**See Structural Proposal**							**225**	**$43,435**
PROFESSIONAL LABOR AND SUBCONSULTANT FEE	**$7,080**	**$16,720**	**$2,800**	**$29,915**	**$15,680**	**$1,360**	**$2,900**	**664**	**$119,890**
MILEAGE, REIMBURSABLES, and OTHER DIRECT COSTS									**$350**
TOTAL PROJECT FEE									**$120,240**

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**AMY BRINK, DIRECTOR OF COMMUNITY SERVICES**
SUBJECT:	**APPROVE THE CONSUMPTION OF ALCOHOL IN DESIGNATED AREA IN THE PARK AT REYES ADOBE DAYS 2025**

The City of Agoura Hills has been hosting the annual Reyes Adobe Days (RAD) festival for twenty-one years. This special Fall festival started shortly after the restoration and reopening of the Reyes Adobe Historical Site back in 2002. The purpose of the event is to celebrate the diverse culture and rich history that the Reyes Adobe Historical Site brings to the community.

The RAD festival takes place over four days each year beginning with the RAD Fiesta. The weekend of events starts Friday evening with Night at the Adobe. Activities on Saturday and Sunday include the RAD Parade, RAD Run, RAD Day in the Park, Adobe Tours, children's activities, live entertainment, RAD Artisans, RAD Beer Garden, and the RAD Ride. RAD could not be possible without the hundreds of volunteers, many sponsors, and local businesses that participate in the event.

This year, Reyes Adobe Days will be held on Friday, Saturday, and Sunday, October 3, 5, and 5, 2025. Most of the activities are held at the Reyes Adobe Park and Historical Site, located at 31400 Rainbow Crest Drive in Agoura Hills.

Over the years, the City has taken extra steps to provide liability coverage for the weekend of events by purchasing an additional insurance policy for the elevated attendance and activities that may increase risk exposure. City Staff also files for a Temporary Use Permit (TUP) to allow Reyes Adobe Days (RAD) to take place at Reyes Adobe Park and to monitor the activities, such as live entertainment, parade, hands-on activities, art vendors, special events, etc. In order to approve and process the TUP, the consumption of alcohol in a designated area in the park requires City Council approval (Agoura Hills Municipal Code, Chapter 9 – Park Rules and Regulations, Section 4913 - Alcoholic Beverages). This action will meet the requirements of the Special Event Insurance obtained.

The RAD event will also require several other permits to be completed including, City of Agoura Hills Building and Safety Permit, City of Westlake Village Ride Permit, Los Angeles County Fire Department Event Permit, and the City of Agoura Hills Parade, Race, Bike Ride (PRBR) Event Permit. All permits will be included in the complete TUP application.

Reyes Adobe Days events and activities have been reviewed and discussed with the Community Services Subcommittee.

FISCAL IMPACT

There is no fiscal impact to the City Council approved FY 2025-26 budget.

RECOMMENDATION

Staff respectfully requests that City Council approve the consumption of alcohol in a designated area in the park in order to complete the process of the Temporary Use Permit authorizing the activities offered for Reyes Adobe Days.

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**LEAH PALMER, ACCOUNTANT** **DIEGO IBANEZ, DIRECTOR OF FINANCE**
SUBJECT:	**ADOPT RESOLUTION NO. 25-2114 UPDATING DELEGATION OF AUTHORITY TO REQUEST DISBURSEMENTS CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST (CEPPT)**

The California Employers' Pension Prefunding Trust (CEPPT) administration recommends that three positions be authorized to request disbursements from the trust fund. Currently, the City Manager and City Treasurer are listed as authorized signatories per Resolution No. 22-2021.

For the Fiscal Year 2025-26, the City Treasurer position is currently vacant. Resolution No. 25-2114 will amend the Delegation of Authority to include the Director of Finance. Updating the Resolution would allow the City Manager, the City Treasurer, and the Director of Finance as authorized signatories.

FISCAL IMPACT

Resolution No. 25-2114 has no fiscal impact on the City Council Approved FY 2025-26 Budget.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 25-2114 updating the updating delegation of authority to request disbursements California Employers' Pension Prefunding Trust (CEPPT) and rescinding Resolution No. 22-2021.

Attachments

1. Resolution No. 25-2114.pdf
2. Delegation of Authority to Request Disbursements California Employers' Pension Prefunding Trust (CEPPT).pdf

RESOLUTION NO. 25-2114

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DELEGATING AUTHORITY TO REQUEST DISBURSEMENTS FROM THE CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST (CEPPT) AND RESCINDING RESOLUTION NO. 22-2021

WHEREAS, the City Council has established a Trust to prefund pension costs; and

WHEREAS, the City Council has chosen CalPERS to provide services; and

WHEREAS, the City Council wishes to designate and authorize certain positions to request disbursements from the CEPPT and to certify as to the purpose for which the disbursed funds will be used.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, as follows:

1. The following City positions holding the title(s) specified hereinbelow **or their successors in office** are each hereby authorized to request disbursements from the CEPPT and to certify as to the purpose for which the disbursed funds will be used.

City Manager, City of Agoura Hills	Nathan Hamburger
Director of Finance, City of Agoura Hills	Juan Diego Ibanez
City Treasurer, City of Agoura Hills	Currently Vacant

2. Resolution No. 22-2021 is hereby rescinded

PASSED, APPROVED, AND ADOPTED, this 9th day of July, 2025, by the following vote to wit:

AYES: ( )
NOES: ( )
ABSENT: ( )
ABSTAIN: ( )

_____
Penny Sylvester, Mayor

ATTEST:

_____
Kimberly M. Rodrigues, MMC, City Clerk

State of California
California Public Employees' Retirement System California Employers' Pension Prefunding Trust (CEPPT)
400 Q Street, Sacramento, CA 95811
www.calpers.ca.gov

Delegation of Authority to Request Disbursements
California Employers' Pension Prefunding Trust (CEPPT)

RESOLUTION
OF THE

City Council
(GOVERNING BODY)

OF THE

City of Agoura Hills
(NAME OF EMPLOYER)

The City Council delegates to the incumbents
(GOVERNING BODY)

in the positions of City Manager and
(TITLE)

City Treasurer , and/or
(TITLE)

Director of Finance authority to request on behalf of the
(TITLE)

Employer disbursements from the Pension Prefunding Trust and to certify as to the purpose for which the disbursed funds will be used.

By _____

Title Mayor - Penny Sylvester

Witness _____

Date _____

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**LEAH PALMER, ACCOUNTANT** **DIEGO IBANEZ, DIRECTOR OF FINANCE**
SUBJECT:	**ADOPT RESOLUTION NO. 25-2115 UPDATING DELEGATION OF AUTHORITY TO REQUEST DISBURSEMENTS CALIFORNIA EMPLOYERS' RETIREE BENEFIT TRUST (CERBT)**

The California Employers' Retiree Benefit Trust (CERBT) administration recommends that three positions be authorized to request disbursements from the trust fund. Currently, the City Manager and City Treasurer are listed as authorized signatories.

For the Fiscal Year 2025-26, the City Treasurer position is currently vacant. Resolution No. 25-2115 will amend the Delegation of Authority to include the Director of Finance. Updating the Resolution would allow the City Manager, the City Treasurer, and the Director of Finance as authorized signatories.

FISCAL IMPACT

Resolution No. 25-2115 has no fiscal impact on the City Council Approved FY 2025-26 Budget.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 25-2115 updating the delegation of authority to request disbursements California Employers' Retiree Benefit Trust (CERBT).

Attachments

1. Resolution No. 25-2115.pdf
2. Delegation of Authority to Request Disbursements California Employers' Retiree Benefit Trust (CERBT).pdf

RESOLUTION NO. 25-2115

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DELEGATING AUTHORITY TO REQUEST DISBURSEMENTS FROM THE CALIFORNIA EMPLOYERS' PENSION RETIREMENT BENEFIT TRUST (CERBT)

WHEREAS, the City Council has established a Trust to prefund pension costs; and

WHEREAS, the City Council has chosen CalPERS to provide services; and

WHEREAS, the City Council wishes to designate and authorize certain positions to request disbursements from the CERBT and to certify as to the purpose for which the disbursed funds will be used.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, as follows:

1. The following City positions holding the title(s) specified hereinbelow **or their successors in office** are each hereby authorized to request disbursements from the CERBT and to certify as to the purpose for which the disbursed funds will be used.

City Manager, City of Agoura Hills	Nathan Hamburger
Director of Finance, City of Agoura Hills	Juan Diego Ibanez
City Treasurer, City of Agoura Hills	Currently Vacant

2. This resolution shall remain in fill force and effect until rescinded by the City Council by resolution

PASSED, APPROVED, AND ADOPTED, this 9th day of July, 2025, by the following vote to wit;

AYES: ()
NOES: ()
ABSENT: ()
ABSTAIN: ()

_____
Penny Sylvester, Mayor

ATTEST:

_____
Kimberly M. Rodrigues, MMC, City Clerk

State of California
California Public Employees' Retirement System California Employers' Retiree Benefit Trust (CERBT) 400 Q Street,
Sacramento, CA 95811
www.calpers.ca.gov

Delegation of Authority to Request Disbursements
California Employers' Retiree Benefit Trust (CERBT)

RESOLUTION
OF THE

City Council

(GOVERNING BODY)

OF THE

City of Agoura Hills

(NAME OF EMPLOYER)

The City Council delegates to the incumbents
(GOVERNING BODY)

in the positions of City Manager and
(TITLE)

City Treasurer, and/or
(TITLE)

Director of Finance authority to request on behalf of the
(TITLE)

Employer disbursements from the Other Post Employment Prefunding Plan and to certify as to the purpose for which the disbursed funds will be used.

By _____

Title Mayor - Penny Sylvester

Witness _____

Date _____

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**DIEGO IBANEZ, DIRECTOR OF FINANCE** **BRENDA CHO, FINANCE MANAGER** **LEAH PALMER, ACCOUNTANT**
SUBJECT:	**ADOPT RESOLUTION NO. 25-2116 AUTHORIZING INVESTMENTS OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)**

It is a requirement by the State of California Government Code that the City Council approve the deposit and withdrawal of monies in the Local Agency Investment Fund. Also, that the City Council approve the City Manager, Director of Finance, City Treasurer, and Finance Manager to be authorized to order the deposit or withdrawal on monies in the Local Agency Investment Fund.

FISCAL IMPACT

There is no fiscal impact to the City Council approved Fiscal Year 2025-26 Budget.

RECOMMENDATION

It is recommended that the City Council adopt Resolution No. 25-2116 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF) by the City Manager, Director of Finance, City Treasurer, and Finance Manager and rescinding Resolution No. 03-1283.

Attachments

1. Resolution No. 25-2116.pdf
2. LAIF Authorization of Transfer of Funds.pdf

RESOLUTION NO. 25-2116

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF) AND RESCINDING RESOLUTION NO. 03-1283

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of The City of Agoura Hills.

NOW THEREFORE, BE IT RESOLVED, that the City Council does hereby authorize the deposit and withdrawal of Agoura Hills monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following City of Agoura Hills officers holding the title(s) specified hereinbelow or their successors in office are each hereby that the following Agoura Hills officers or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions completed hereby: City Manager, Director of Finance, Assistant Director of Finance, City Treasurer, and Finance Manager.

Section 2. This resolution shall remain in full force and effect until rescinded by The City of Agoura Hills City Council by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

Section 3. Resolution No. 03-1283 is hereby rescinded

PASSED, APPROVED, AND ADOPTED, this 9th day of July, 2025, by the following vote to wit:

AYES: ( )
NOES: ( )
ABSENT: ( )
ABSTAIN: ( )

_____
Penny Sylvester, Mayor

ATTEST:

_____
Kimberly M. Rodrigues, MMC, City Clerk

California State Treasurer's Office
Local Agency Investment Fund (LAIF)

Authorization for Transfer of Funds

Effective Date	Agency Name	LAIF Account #
07/09/2025	City of Agoura HIlls	98-19-010

Agency's LAIF Resolution # 25-2116 or Resolution Date _____

ONLY the following individuals whose names appear in the table below are hereby authorized to order the deposit or withdrawal of funds in LAIF. ***This authorization REPLACES AND SUPERSEDES all prior authorizations on file with LAIF for the transfer of funds.***

Name	Title
Nathan Hamburger	City Manager
Diego Ibanez	Director of Finance
Brenda Cho	Finance Manager
Vacant	City Treasuer

Two authorized signatures required. Each of the undersigned certifies that he/she is authorized to execute this form under the agency's resolution, and that the information contained herein is true and correct**.**

Signature	Signature
Nathan Hamburger	Diego Ibanez
Print Name	Print Name
City Manager	Director of Finance
Title	Title
818-897-7308	818-597-7312
Phone Number	Phone Number

Please provide email address to receive LAIF notifications.

Name	Email
DIego Ibanez	DIbanez@AgpoutaHIllsCity.Gov
Brenda Cho	BCho@AgouraHillsCity.Gov

Please email the completed form for review to laif@treasurer.ca.gov and allow 2 days for a response. **DO NOT** mail the original form until you receive approval.

Mail the approved form to: CA State Treasurer's Office
Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**LUKAS QUACH, BUILDING OFFICIAL** **DENICE THOMAS, COMMUNITY DEVELOPMENT DIRECTOR**
SUBJECT:	**ADOPT ORDINANCE NO. 25-479 DESIGNATING FIRE HAZARD SEVERITY ZONES**

At the June 25, 2025, City Council meeting, the Council unanimously supported the introduction of Ordinance No. 25-479, which formally designates Fire Hazard Severity Zones (FHSZ) within the City of Agoura Hills, according to recommendations from the California Department of Forestry and Fire Protection (CAL FIRE). This ordinance is now being presented for second reading and adoption.

The updated FHSZ maps are developed by CAL FIRE under the authority of the State Fire Marshal and categorize areas into Moderate, High, or Very High Fire Hazard Severity Zones. These classifications are determined using a range of criteria, including vegetation, topography, fire history, and climate modeling. The last comprehensive update to these maps occurred in 2011, and the 2025 revision reflects significant advancements in fire science, including the use of satellite imagery and updated climate data.

The City of Agoura Hills received CAL FIRE's updated map recommendations on March 24, 2025, triggering the statutory 120-day period for local adoption in accordance with Government Code Section 51179(a). Ordinance No. 25-479 is intended to fulfill this legal requirement and ensure local consistency with state wildfire hazard mapping.

The ordinance was introduced following a presentation and public hearing at the June 25, 2025, meeting, during which staff reviewed the scientific basis for the maps, legislative mandates under Assembly Bill 211 (AB 211), and the implications for local land use, building regulations, emergency preparedness, and real estate disclosures under Assembly Bill 38 (AB 38).

The updated maps indicate that approximately 94% of the City's land area is now designated within a Fire Hazard Severity Zone, an increase from approximately 70% under the previous maps.

Specifically:
- Very High FHSZ: Increased from 3,516 acres to 3,890 acres (~78% of city)
- High FHSZ: Added 413 acres (~8%)
- Moderate FHSZ: Added 386 acres (~8%)

These changes will require properties within the designated zones to comply with defensible space requirements. The adoption also strengthens the City's ability to manage emergency response and fire mitigation strategies in coordination with Los Angeles County and regional agencies.

The City conducted a public review and comment period on the proposed maps. While several comments were received, most were unrelated to the technical mapping process or its intended purpose. Staff has ensured compliance with public review procedures under state law.

This second reading and adoption of Ordinance No. 25-479 is the final step in implementing CAL FIRE's recommendations. Upon adoption, the ordinance will be submitted to the State Fire Marshal and will become effective in accordance with state and municipal law.

FISCAL IMPACT

There is no fiscal impact.

RECOMMENDATION

Staff recommend that the City Council adopt Ordinance No. 25-479, designating Fire Hazard Severity Zones, and approving a CEQA exemption determination.

Attachments

1. Ordinance No. 25-479.pdf
2. Exhibit A - Local Responsibility Area Fire Hazard Severity Zones.pdf

ORDINANCE NO. 25-479

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DESIGNATING FIRE HAZARD SEVERITY ZONES, AND APPROVING A CEQA EXEMPTION DETERMINATION

WHEREAS, the Legislature has declared in Government Code Section 51175(a): "Wildfires are extremely costly, not only to property owners and residents, but also to local agencies. Wildfires pose a serious threat to the preservation of the public peace, health, or safety. The wildfire front is not the only source of risk since embers, or firebrands, travel far beyond the area impacted by the front and pose a risk of ignition to a structure or fuel on a site for a longer time. Since fires ignore civil boundaries, it is necessary that cities, counties, special districts, state agencies, and federal agencies work together to bring raging fires under control. Preventative measures are needed to ensure the preservation of the public peace, health and safety."

WHEREAS, California Government Code Section 51179 requires the City to adopt an ordinance designating Moderate, High, and Very High Hazard Severity Zones in the City, within 120 days of the identification of such areas by the State Fire Marshal; and

WHEREAS, the State Fire Marshal has now published its map identifying Moderate, High, and Very High Fire Hazard Severity Zones within the City; and

WHEREAS, the City Council has reviewed the State Fire Marshal's Fire Zone Map and believes it accurately represents the Moderate, High, and Very High Fire Hazard Severity Zones in the City; and

WHEREAS, the City has made information concerning the Fire Hazard Severity Zones identified in the City available for public review and comment as required by law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS HEREBY FINDS AND ORDAINS AS FOLLOWS:

SECTION 1. The facts set forth in the foregoing recitals are true and correct.

SECTION 2. The City of Agoura Hills hereby designates the Moderate, High, and Very High Fire Hazard Severity Zones as those areas identified in attached Exhibit "A", which is incorporated herein by reference.

SECTION 3. Any and all provisions in any previously adopted City ordinances designating Fire Severity Zones within the City of Agoura Hills' jurisdiction, are superseded by the provisions of this Ordinance.

SECTION 4. The City Council has reviewed this Ordinance and hereby finds that it can be seen with certainty that there is no possibility that its adoption, and designation of the Fire Hazard Zones established hereby, may have a significant effect on the environment, since it will provide for greater fire protection. Therefore, it is exempt from

review under the California Environmental Quality Act, and the Guidelines thereunder, pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations.

SECTION 5. If any provision of this Ordinance is for any reason held to be invalid by a court of competent jurisdiction, the City Council hereby declares that it would have passed each and every remaining provision irrespective of such holding in order to accomplish the intent of this Ordinance.

SECTION 6. The City Clerk shall certify to the passage of this Ordinance and shall cause a summary of same to be published at least once in the local newspaper of general circulation, circulated within the City of Agoura Hills. A copy of the full text of this Ordinance shall be on file in the Office of the City Clerk on and after the date following introduction and passage and shall be available to any member of the public.

This Ordinance shall go into effect on the 31st day after its adoption.

PASSED, APPROVED, AND ADOPTED this 9th day of July, 2025, by the following vote to wit:

AYES: ( )
NOES: ( )
ABSENT: ( )
ABSTAIN: ( )

_____
Penny Sylvester, Mayor

ATTEST:

_____
Kimberly M. Rodrigues, MMC, City Clerk

APPROVED AS TO FORM:

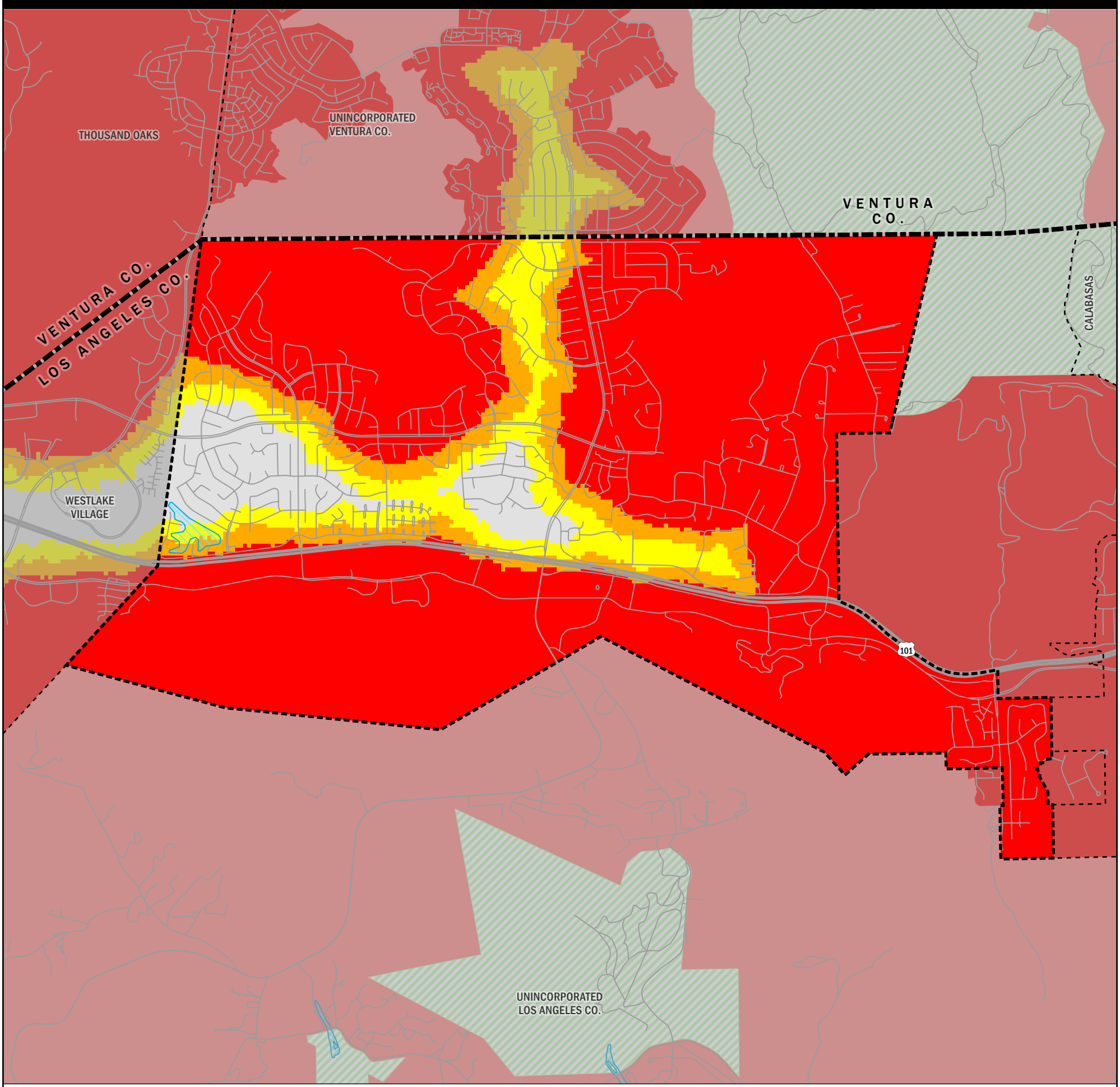
_____
Candice K. Lee, City Attorney

CITY OF AGOURA HILLS – LOS ANGELES COUNTY

Local Responsibility Area Fire Hazard Severity Zones

As Identified by the State Fire Marshal

March 24, 2025



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High | High | Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High

Mi 0 1
Km 0 1 2

Projection: NAD 83 California Teale Albers
Scale: 1:32,000 at 11" x 17"

Incorporated City | Waterbody | Unzoned LRA | Federal Responsibility Area (FRA)

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather, and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California

Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency

Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection

Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:

CAL FIRE Fire Hazard Severity Zones (FHSZSRA23_3, FHSZLRA_25_1)

CAL FIRE State Responsibility Areas (SRA25_1)

City and County boundaries as of 10/22/24 (CA Board of Equalization)

CITY OF AGOURA HILLS

REPORT TO CITY COUNCIL

DATE:	**JULY 9, 2025**
TO:	**HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**
FROM:	**NATHAN HAMBURGER, CITY MANAGER**
BY:	**ROBBY NESOVIC, PRINCIPAL PLANNER** **DENICE THOMAS, COMMUNITY DEVELOPMENT DIRECTOR**
SUBJECT:	**DISCUSSION REGARDING OAK TREE ORDINANCE PLANNING PRINCIPLES**

The purpose of this report is to discuss the proposed goals and objectives or "Planning Principles" of the Oak Tree Ordinance Amendment and for the City Council to provide staff with feedback. One of the Community Development Department's goals for the 2024-25 Fiscal Year, as adopted by the City Council, is to amend the City's Oak Tree Ordinance (Agoura Hills Municipal Code ("AHMC") Section 9657 et. Seq.). This Oak Tree Ordinance ("Ordinance") Amendment was prompted by a few key issues with our oak tree regulations, particularly pertaining to enforcement and the cost burden that oak trees have on single-family property owners throughout the City.

As our first step toward amending the Ordinance, staff would like to establish the overarching Planning Principles. Staff worked with our Oak Tree Consultant (Dudek) to create a list of issue areas with our current regulations, and based on those issue areas, staff has drafted some Planning Principles for the City Council to consider. A full description of the identified issue areas and the proposed Planning Principles are attached to this report.

Staff met with the Land Use/Economic Development Subcommittee (LUEDC) and discussed the proposed Planning Principles on June 10, 2025. The LUEDC was generally supportive of all Planning Principles as proposed, and in relation to Planning Principle No. 6, the LUEDC asked staff to research whether the Southern California black walnut and the California sycamore have similar fire resiliency properties as coast live oaks and valley oaks. Staff can confirm that walnuts and sycamores have similar properties to oak trees that make them good trees for high fire areas. All the scientific literature reviews and the Fire Department endorse them as trees that are good for a fire-wise landscape. The two species are allowed in Los Angeles County Fuel Modification Zone B, which is the fuel modification zone that extends 30-100 feet from structures.

FISCAL IMPACT

Staff anticipated the expenditure of funds related to the Oak Tree Ordinance Amendment and allocated funds to the Planning Division's contract services account for the 2024-25 and 2025-26 Fiscal Years related to the amendment. The project is currently on or under budget and there are no anticipated impacts to the 2025-26 Budget.

RECOMMENDATION

Staff respectfully recommends the City Council discuss the proposed Planning Principles and provide staff with general direction regarding the goals and objectives of the Oak Tree Ordinance Amendment.

Attachments

Draft Planning Principles - Oak Tree Ordinance Update.pdf

Draft Planning Principles - Oak Tree Ordinance Update

	Ordinance Issue Areas	Description	Proposed Planning Principles
1	Consistency and Consolidation	The City's oak tree regulations live in multiple locations of the AHMC. The Oak Tree Preservation Guidelines live in AHMC Section 9657, and separate Oak Tree Preservation Guidelines are in Appendix A of the AHMC. Additionally, there are separate oak tree permit requirements for affordable housing developments and Senate Bill 9 developments that live in the Affordable Housing Overlay District standards, the Objective Design Standards, and Senate Bill 9 standards respectively. With oak tree permit requirements living in at least five different locations of the AHMC, it is often confusing for applicants to understand which regulations apply. Additionally, in some instances, the Oak Tree Preservation Guidelines in AHMC Section 9657 conflict with the guidelines in Appendix A. For example, replacement requirements are inconsistent, and permit requirement thresholds are not straightforward. Lastly, the Oak Tree Preservation Guidelines in Appendix A are unnecessarily long, and few applicants read them in their entirety. The Ordinance should be consolidated, and should be organized to follow the logical process of applying for an oak tree permit.	*Planning Principle # 1* *Ensure internal consistency and consolidate all oak tree regulations into one area of the code. Re-organize the information in a way that is easy to read and provides clarity for the public and staff.*
2	Too Punitive, With No Incentives	The current oak tree regulations aim to protect oak trees through permit and development restrictions and punitive action, with little or no incentives to plant new oak trees. This has inevitably led property owners to be less willing to plant new oak trees on their property out of fear of future repercussions or restrictions. Punitive oak tree regulations may deter property owners from removing existing oak trees on an individual basis, however, it may also dissuade property owners from planting new oak trees on their property in the first place. For this reason, it is difficult to know whether the current protections actually result in a net increase or decrease in total oak tree canopy throughout the City if you take into consideration the property owners that actively avoid the planting of new oak trees. Staff would like to explore ways to reduce the burden of oak tree regulations on property with existing development, particularly single-family homeowners, and incentivize the planting of new oak trees, while maintaining replacement and design requirements for new development. Additionally, the Ordinance should clearly define "Heritage Oak Trees", and we should provide greater protections for those trees. Staff would like to explore property owner incentives for maintaining those trees and designing new projects around them.	*Planning Principle # 2* *Reimagine ways to encourage the planting of new oak trees and reduce the cost burden of oak trees on property owners. There should be a good balance between incentives and protections, with enough flexibility to not discourage new plantings. Clearly define "Heritage Oak Trees" and provide greater protections for those heritage oaks. Provide incentives for properties that celebrate and maintain them.*
3	Difficult to Enforce	City Code Enforcement staff currently struggles with the enforcement of oak tree regulations, specifically with illegal removals and the appropriate mitigatory remedies, as the process is mostly subjective and based upon the opinion of a certified arborist, who is usually employed by the violator. This often, if not always, results in disputes over the value of removed oak trees between the violator's arborist and the City (and our Oak Tree Consultant by extension). These disputes are extremely costly for the City in terms of staff time and consultant time spent, and do not lead to an efficient resolution of violations, or speedy replacement of lost oak trees and habitat. Having clear, objective enforcement remedies in the case of unpermitted work will benefit the City, its residents, and the violator. In many cases, the violators are actually tree trimming service companies. Establishing a registration process where tree trimming companies can become certified by the City would be a good, relatively low-cost option to encourage compliance and dissuade bad actors. The City's Oak Tree Consultant could provide periodic trainings to applicants about City regulations and best practices, and revoke certifications for compliance issues.	*Planning Principle # 3* *Provide for clear and objective enforcement remedies and flexible replacement options. Explore options to dissuade bad actors and encourage compliance, particularly with tree trimming companies, potentially by establishing and enforcing company registrations for oak tree trimming.*
4	Limited Space for Large Oaks	There have been many instances where a property owner needs to remove an oak tree for legitimate reasons but has nowhere to plant the required mitigation trees on the property. Those owners have historically been required to contract with the Mountains Recreation and Conservation Authority (MRCA) to plant off-site mitigation trees or pay an in-lieu fee to the City based on the assessed value of the tree. These are expensive options and are sometimes not feasible for single-family homeowners. Additionally, staff has been informed that MRCA may no longer be accepting mitigation trees. For these reasons, staff would like to pursue the creation of a mitigation bank on City-owned property or provide other options for mitigation through local planting partnerships and oak tree reimbursement programs that would provide free oak saplings or box trees to local homeowners, paid for by oak tree mitigation funds.	*Planning Principle # 4* *Explore alternative mitigation strategies for instances where on-site replacements are not feasible. Examples may include the creation of a mitigation bank on City-owned property, establishing local planting partnerships with non-profits or local nurseries, or creating an oak tree reimbursement program.*
5	Unclear and Impractical Requirements	The current oak tree regulations have some unclear compliance thresholds. For example, the current regulations limit oak tree impacts by requiring property owners or applicants to assess the estimated tree canopy/root structure removal for overall sites, as well as individual trees. The general limit is 10% canopy/root structure removal for the overall site and 20% crown/root structure removal for individual trees. To assess root structure removal, the City requires arborists to include percent Tree Protection Zone (TPZ) encroachment for individual trees and overall sites in their oak tree reports. However, TPZ encroachment and root structure removal are not the same thing. Furthermore, the regulations are unclear if the 10% - 20% limit is for canopy AND root structure, or canopy OR root structure, and they also do not specify what happens if a project surpasses impact limits. What happens if a project does surpass impact limits? This question has left the City in a position where staff must interpret the intent of the oak tree regulations on a case-by-case basis. The Ordinance also contains some impractical thresholds. One example is that an Oak Tree Report prepared by certified arborist is required for simple pruning permits. Oak Tree Reports contain a lot of information, are very expensive, and could be required every 1-2 years in some instances. For a single-family homeowner, obtaining a permit could be cost prohibitive. In instances of general pruning, photographs of the tree with recommended cut locations or a field visit by the City's arborist could suffice rather than requiring the preparation of an oak tree report.	*Planning Principle # 5* *Create clear and objective application requirements and compliance thresholds for all types of oak tree permit applications and streamline the application process for general pruning permits.*
6	Other Tree Species	While it is not technically an "issue" with the current Ordinance, staff has received numerous inquiries from the public about why we only protect oak trees, and if we have considered protecting other types of trees that are native to the City. Dudek provided City staff with recommendations for other tree species to consider protecting based on several different factors. The native tree species and factors used to consider for inclusion in the Ordinance are below. Native Tree Species Considered for Inclusion • Madrone (arbutus menziesii) • Southern California black walnut (juglans californica) • California sycamore (platanus racemosa) • Fremont cottonwood (populus fremontii) • Red willow (salix laevigata) • Pacific willow (salix lasiandra) • California bay laurel (umbellularia californica) Factors Used for Recommendation • Likelihood of impact from development • Frequency in natural setting • Frequency in urban landscape • Ecological area • Water usage • Potential size at maturity • Consistency with the City's Climate Action Plan Based on the above factors, staff only recommends that we consider the protection of two additional tree species; 1) the Southern California black walnut; and 2) the California sycamore.	*Planning Principle # 6* *Evaluate community interest in protecting other types of trees within the City, particularly the California sycamore and the Southern California black walnut. Include protections and/or incentives for these species if public opinion is favorable.*