

E.G.S. PILLAY ENGINEERING COLLEGE, NAGAPATTINAM

OFFICE OF THE PRINCIPAL

CIRCULAR 11/08/2023

The following faculty members are appointed for Grievance and Redressal Cell for the year 2023-2024

Sl.No	Position in the committee	Name & Designation of the faculty
01	Principal	Dr.S.Ramabalan
02	Convener	Dr.S.Ponsadai Lakshmi
03	Co-ordinator/EEE	Mrs.S.Latha
04	Co-ordinator/ECE	DrV.Sathya
05	Co-ordinator/Mech	Mr.N.Manikandan
06	Co-ordinator/Civil	Dr.B.Ashwini
07	Co-ordinator/IT	Dr.R.Lavanya
08	Co-ordinator/S&H	Dr.S.Ponsadai Lakshmi
09	Co-ordinator/CSE	Mr.A.Baskar
10	Co-ordinator/BME	Mr.K.Kalanithi
11	Co-ordinator/CSBS	Mr.G.Murugan
12	Co-ordinator/AIDS	Ms S. Angeline Nivedita
13	Co-ordinator/MBA	Dr.B.Asha Daisy
14	Co-ordinator/MCA	MrsA.Hema
15	Co-ordinator/Ladies hostel warden	Ms.N.Karthika
16	Co-ordinator/Boys hostel warden	Mr.S.JimHawkinson
17	NGO - Nagapattinam	PEACE FOUNDATION

  
PRINCIPAL  
**Dr. S. RAMABALAN**, M.E., Ph.D.,  
PRINCIPAL  
E.G.S. Pillay Engineering College.  
Thethi, Nagore - 611 002.  
Nagapattinam (Dt) Tamil Nadu.

CC to: The SECRETARY, The Joint Secretary, CEO, All Directors, All HoDs, COE, T&P, GM, Librarian, PED, Transport, R&D Cell, Exam Cell, Admission Office, Account Office, Office File

**E.G.S.Pillay Engineering College (Autonomous), Nagapattinam**  
**Grievance and Redressal committee meeting**

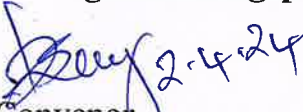
Date: 02.04.2024

EGSPEC/GAR/49      **Circular**

It is hereby informed that Grievance Redressal cell meeting is planned to conduct on 03.04.2024 at 1.40 p.m. All grievance cell members are requested to attend the meeting at Principal office.

All HOD's are requested to share this email link to all students group and ask them to send the grievances to the below mentioned email.

**[grievanceegspec@gmail.com](mailto:grievanceegspec@gmail.com)**

  
Convenor

  
Principal

(Grievance and Redressal)

Copy to: Principal, All HOD's, T&P officer, Hostel warden

**E.G.S.Pillay Engineering College (Autonomous), Nagapattinam**  
**Grievance and Redressal committee meeting**

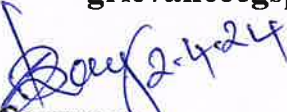
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NAGAPATTINAM - 611 002.

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Affiliated to Anna University Chennai / Approved by AICTE, New Delhi,  
An ISO 9001:2008 Certified Institution  
UGC Recognized 2(f) 12(B)



**Dr. S. PONSADAI LAKSHMI, M.Sc., M.Phil., Ph.D.,**  
**Convener/ Grievance and Redressal Cell**

## GRIEVANCE AND REDRESSAL CELL COMMITTEE MEETING

Date: 02.04.2024

Time: 01.40.p.m.

### Members Present:

Sl. No	Position in the committee	Name & Designation of the faculty	Signature
01	Principal	Dr.S.Ramabalan	
02	Convener	Dr.S.Ponsadai Lakshmi	
03	Co-ordinator/EEE	Mrs.S.Latha	
04	Co-ordinator/ECE	<del>Dr.V.Sathya</del> Dr. R. S. Koteswari	
05	Co-ordinator/Mech	Mr.N.Manikandan	
06	Co-ordinator/Civil	Ms.S.Aarthika	
07	Co-ordinator/IT	Dr.R.Lavanya	
08	Co-ordinator/S&H	Dr.S.Ponsadai Lakshmi	
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13	Co-ordinator/MBA	Dr.B.Asha Daisy	
14	Co-ordinator/MCA	Mrs A.Hema	
15	Co-ordinator/Ladies hostel warden	Ms.N.Karthika / Sharmila kani	
16	Co-ordinator/Boys hostel warden	Mr.S.Jim Hawkinson	

Convener

Grievance and redressal cell



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**Dr.S. PONSADAI LAKSHMI, M.Sc., M.Phil.,Ph.D.,**  
**Convener/ Grievance and Redressal Cell**

Date: 02.04.2024

Time: 01.40.p.m.

## Minutes of the meeting

Sl.No	Points Discussed/Activities Happened	Task to be completed by Whom?
1	Previous meeting minutes and action taken were discussed	
2.	<b>Students Positive feed back:</b> Students appreciated for conducting Aksharam cultural programme. <b>Students grievances:</b> <b>EEE:</b> <ul style="list-style-type: none"><li>• Requesting additional wall mount fan facility in GGB 307,308&amp;309.</li><li>• Request to repair water cooler, that is not supplying cool water in these summer days.</li></ul> <b>CSBS:</b> <ul style="list-style-type: none"><li>• In CC4 2 AC units are not working, request to repair it.</li><li>• Requesting additional fan facility for the department CSBS.</li><li>• Request to issue additional fan facility in GGB 201,202,203 classes.</li></ul> <b>ECE:</b> <ul style="list-style-type: none"><li>• Request to repair damaged roof in SJB ground floor girls toilet</li></ul> <b>S &amp;H:</b> <ul style="list-style-type: none"><li>• Request to provide dust bin for all class rooms .</li></ul> <b>MBA:</b> <ul style="list-style-type: none"><li>• Request to fit wooden stopper for 4 class room doors</li><li>• Request to refill First aid box</li></ul> <b>Hostel:</b> <b>Ladies hostel:</b> Request to do civil works in all the rooms. <ul style="list-style-type: none"><li>• Request to change the menu from chappathi twice a week to once and its replacement include idli.</li><li>• Request to repair Room 1,10,19,9,18 and 27</li><li>• Request to repair or replace the damaged cots</li></ul>	Management
3.	It is concluded	

  
Convener

Grievance and redressal cell

Copy to:  
1.The Principal's desk.  
2.HOD's

  
**Dr. S. RAMABALAN, M.E., Ph.D.,**  
**PRINCIPAL**  
**E.G.S. Pillay Engineering College,**  
**Thethi, Nagore - 611 002.**  
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**Dr.S. PONSADAI LAKSHMI, M.Sc., M.Phil.,Ph.D.,**  
**Convener/ Grievance and Redressal Cell**

Date: 05.04.2024

Time: 01.40.p.m.

### Action taken

Sl.No	Grievances	Action Taken
1	<p><b>Students grievances:</b></p> <p><b>EEE:</b></p> <ul style="list-style-type: none"><li>Requesting additional wall mount fan facility in GGB 307,308&amp;309.</li><li>Request to repair water cooler, that is not supplying cool water in these summer days.</li></ul> <p><b>CSBS:</b></p> <ul style="list-style-type: none"><li>In CC4 2 AC units are not working, request to repair it.</li><li>Requesting additional fan facility for the department CSBS.</li><li>Request to issue additional fan facility in GGB 201,202,203 classes.</li></ul> <p><b>ECE:</b></p> <ul style="list-style-type: none"><li>Request to repair damaged roof in SJB ground floor girls toile</li></ul> <p><b>S &amp;H:</b></p> <ul style="list-style-type: none"><li>Request to provide dust bin for the required class room</li></ul> <p><b>MBA:</b></p> <ul style="list-style-type: none"><li>Request to fit wooden stopper for 4 class room doors</li><li>Request to refill First aid box</li></ul> <p><b>Hostel:</b></p> <p><b>Ladies hostel:</b></p> <ul style="list-style-type: none"><li>Request to do civil works in all the rooms.</li><li>Request to change the menu from chappathi twice a week to once and its replacement include idli.</li><li>Request to repair Room 1,10,19,9,18 and 27.</li><li>Request to repair or replace the damaged cots</li></ul>	<p>Facility is provided.</p> <p>Minor repair rectified, facility is provided.</p> <p>Minor repair rectified. Provided.</p> <p>Facility is provided.</p> <p>Facility is provided.</p> <p>Facility is provided.</p> <p>It is planned to do the civil works during summer vacation. The requested facility is provided.</p>

  
Convener

Grievance and redressal cell

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