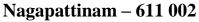
# **E.G.S. PILLAY ENGINEERING COLLEGE(Autonomous)**





(Affiliated to Anna University-Chennai, Approved by AICTE-New Delhi, NAAC "A++' Grade)

## **Internal Quality Assurance Cell (IQAC)**







#### From

Name of Coordinators/Convener,

Department Name,

E.G.S. Pillay Engineering College,

Nagapattinam.

#### To

The Joint Secretary, E.G.S. Pillay Group of Institutions, Nagapattinam.

Respected Sir,

Through Proper channel

**Sub:** Requisition to Conduct **Workshop/Training/Seminar/Webinar**– Reg.

Body of Message: Aim, Resource person Event conduction Date, Venue, Mode of conduction and Target Audience details and Requirements

Thanking you,

Your's Faithfully

### **Approval Authorities Signature**:

- 1. Head of Department:
- 2. IQAC Director:
- 3. Academic Director:
- 3. Head of Administration:
- 4. Joint Secretary:

Date:

Place: EGSPEC, Nagapattinam