

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE  
MINUTES  
November 6, 2024**

The November 6, 2024, meeting of the Transportation Technical Advisory Committee (TTAC) was called to order at 9:00 a.m. at Mishawaka City Hall and virtually through YouTube and Google Meet. A quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Ty Adley – Marshall County Plan Commission  
Amy Hill – Transpo  
Tim Jackson – Elkhart County Highway  
Chris Jamrose – City of Mishawaka Engineering  
Natasha Kauffmann – Elkhart County Planning  
Shawn Klein – St. Joseph County APC  
Andrew Lund – City of Goshen  
Daniel Sellers – City of Plymouth Engineering  
Derek Spier – City of Mishawaka Planning  
Brent Warren – City of Nappanee  
Matt Yarian – INDOT, Fort Wayne District

**MEMBERS Attending:  
(Virtually)** Leslie Biek – City of South Bend  
Marsha McSherry – Kosciusko County Administrator  
Jason Peters – Marshall County Highway  
Lisa Shrader – INDOT, LaPorte District  
Justin Taylor – City of Warsaw Planning  
Alan Tio – South Bend International Airport

**MEMBERS ABSENT:** Chris Dressel – City of South Bend Community Investment  
Bill Holder – Kosciusko County GIS  
Sky Medors – St. Joseph County Public Works  
Steve Moriarty – Kosciusko County Highway  
Jeffrey Schaffer – City of Elkhart Public Works

**MINUTES OF THE OCTOBER 2, 2024 TTAC MEETING**

There were no additions or corrections to the October 2, 2024, TTAC meeting minutes.

A MOTION WAS MADE BY TY ADLEY AND SECONDED BY  
DANIEL SELLERS TO APPROVE THE MINUTES OF OCTOBER 2, 2024.  
THE MOTION CARRIED.

**CHAIRMAN'S REPORT**

There was no Chairman's report.

**SECRETARY'S REPORT**

James Turnwald stated the October Administrative Modifications were included in the meeting packet as well as available on the MACOG website. The list consists of modifications that have been made

since the last meeting.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

Amendments to the State Fiscal Year (SFY) 2024-2028 Transportation Improvement Program (TIP)

#### **Transportation Resolution 29-24**

##### **INDOT Initiated**

|  |   |   |
|--|---|---|
| A. INDOT                                 | <u>Amendment</u>  | Exempt Project in Elkhart County                  |
| Resolution 29-24                         | Add Phase to TIP  |   |
| Des#: 2100013                            | <b>SR 19 Intersection at CR 28, 1.55 miles S of US 20</b> |   |
|  | <b>Intersection Improvement with Added Turn Lanes</b>     |   |
| Phase: PE                                | Total: \$109,700  | Federal: \$87,760 (STBG) State: \$21,940 SFY 2025 |
| Estimated Cost to Complete = \$1,485,775 |   |   |

|  |   |  |
|--|---|--|
| B. INDOT                                 | <u>Amendment</u>  | Exempt Project in St. Joseph County              |
| Resolution 29-24                         | Add Phase to TIP  |  |
| Des#: 2003096                            | <b>SR 23, 3.5 miles North of SR 331 (Adams Road Junction)</b> |  |
|  | <b>Intersection Improvement with New Signals</b>              |  |
| Phase: PE                                | Total: \$15,000   | Federal: \$12,000 (CMAQ) State: \$3,000 SFY 2025 |
| Estimated Cost to Complete = \$2,986,002 |   |  |

Caitlin Stevens presented Resolution 29-24. Hearing no comments or questions, Caitlin asked for an endorsement of Resolution 29-24.

A MOTION WAS MADE BY NATASHA KAUFFMAN AND  
SECONDED BY BRENT WARREN TO APPROVE RESOLUTION 29-24.  
THE MOTION CARRIED.

#### **Transit Resolution 30-24**

|  |                                  |  |
|--|----------------------------------|--|
| A. MACOG Transit                       | <u>Amendment</u>                 | Exempt Project in Elkhart County                   |
| Resolution 30-24                       | Add Project                      |  |
| Des#: TBD                              | <b>Buy four Replacement Vans</b> |  |
|  | <b>Transit Purchase Vehicles</b> |  |
|  | Total: \$280,000                 | Federal: \$224,000 (5307) Local: \$56,000 SFY 2025 |
| Estimated Cost to Complete = \$280,000 |                                  |  |

|  |   |  |
|--|---|--|
| B. MACOG Transit                       | <u>Amendment</u>                                | Exempt Project in Elkhart County                   |
| Resolution 30-24                       | Add Project                                     |  |
| Des#: TBD                              | <b>Acquire – Mobile Surv/Security Equipment</b> |  |
|  | <b>Transit Misc Equipment</b>                   |  |
|  | Total: \$140,440                                | Federal: \$112,352 (5307) Local: \$28,088 SFY 2025 |
| Estimated Cost to Complete = \$140,440 |   |  |





## **Plans and Programs**

### Electric Vehicle Test Drive at Tire Rack

Kelsey announced the Electric Vehicle Test Drive Event at Tire Rack is on Tuesday, December 3, 2024. The focus of the event will be on police departments. Other recommended departments include parks, utilities, street, highway, and public works.

### State Fiscal Year 2024 Annual Listing of Obligated Projects

Caitlin provided an update on the State Fiscal Year (SFY) 2024 Annual Listing of Obligated Projects. More information can be found at <https://www.macog.com/tip.html>.

### ProPEL US 30 and 31

Caitlin stated the ProPEL studies are now in the Level 3 phase of alternatives development and screening. The Draft Level 3 alternatives report will open for public review and comment on November 12. There will be a public information meeting at Plymouth High School on November 14 and at Lincoln Elementary in Warsaw on November 20.

### Move Safe Regional Safety Action Plan

Caitlin said the last Task Force meeting for the Move Safe Regional Safety Action Plan will be on December 11 at Chicory Event Center. She said the goal is to have a draft of the plan in early 2025 with a public comment period to follow.

### Regional Housing Study Update

Zach Dripps said the Regional Housing Study is nearing the end. An interactive dashboard and survey for public input can be found at <https://housingstudy.macog.com>.

### Travel Demand Model Update

Caitlin stated Cambridge Systematics was awarded the contract for the Travel Demand Model. MACOG is currently finalizing the contract with them and will work with them for the next 1-2 years to develop the Travel Demand Model.

### General Legal Counsel Request for Qualifications - Award

James stated that two proposals were received for the General Legal Counsel Request for Qualifications. He said Thorne and Grodnik was awarded the contract and will remain as legal counsel.

### Brownfields Coalition Assessment Request for Proposals – Award

James said Roberts Environmental Services was selected for the Brownfields Coalition Assessment Request for Proposals. They will be partnering with DLZ. James said potential sites can be submitted electronically on the MACOG website or discussed further with Leah Thill.

## **PRIVILEGE OF THE FLOOR**

There were no comments from the Committee.

## **PUBLIC COMMENT**

There were no public comments.

## ADJOURNMENT

There being no further comments or items of business, the Chair called for a motion to adjourn the Transportation Technical Advisory Committee meeting.

A MOTION WAS MADE BY DAN SELLERS AND  
SECONDED BY BRENT WARREN TO ADJOURN  
THE TTAC MEETING. THE MOTION CARRIED.

  
James Turnwald, Executive Director  
Amy Hill, TTAC Chair

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