

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
August 7, 2024**

The August 7, 2024, meeting of the Transportation Technical Advisory Committee (TTAC) was called to order at 9:00 a.m. at Mishawaka City Hall and virtually through YouTube and Google Meet. A quorum was present, with the following members in attendance:

MEMBERS PRESENT: Ty Adley – Marshall County Plan Commission
Leslie Biek – City of South Bend
Amy Hill – Transpo
Bill Holder – Kosciusko County GIS
Chris Jamrose – City of Mishawaka Engineering
Natasha Kauffmann – Elkhart County Planning
Andrew Lund – City of Goshen
Charles McKenzie – Elkhart County Highway
Jeffrey Schaffer – City of Elkhart Public Works
Daniel Sellers – City of Plymouth Engineering
Brent Warren – City of Nappanee

MEMBERS ABSENT: Chris Dressel – City of South Bend Community Investment
Shawn Klein – St. Joseph County APC
Patrick Mac Carthaigh – South Bend International Airport
Marsha McSherry – Kosciusko County Administrator
Sky Medors – St. Joseph County Public Works
Steve Moriarty – Kosciusko County Highway
Angela Nicholson – INDOT, Fort Wayne District
Jason Peters – Marshall County Highway
Lisa Shrader – INDOT, LaPorte District
Derek Spier – City of Mishawaka Planning
Justin Taylor – City of Warsaw Planning

MINUTES OF THE JULY 3, 2024 TTAC MEETING

There were no additions or corrections to the July 3, 2024, TTAC meeting minutes.

A MOTION WAS MADE BY TY ADLEY AND SECONDED BY
DANIEL SELLERS TO APPROVE THE MINUTES OF JULY 3, 2024.
THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no Chairman's report.

SECRETARY'S REPORT

James Turnwald stated the July Administrative Modifications were included in the meeting packet as well as available on the MACOG website. The list consists of modifications that have been made since the last meeting.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the State Fiscal Year (SFY) 2024-2028 Transportation Improvement Program (TIP)

Transportation Resolution 24-24

Locally Initiated

A. MACOG	<u>Amendment</u>	Exempt Project in Various Counties
Resolution 24-24	Add Project	
Des#: RAISE-02	Connecting the Crossway Trail Spine: Planning Study for the Mishawaka to Elkhart Trail (MET)	
	Other Type Project	

Phase: PE Total: \$1,021,000 Federal: \$816,800 (RAISE) Local: \$204,200 SFY 2025
Estimated Cost to Complete = \$1,021,000

James presented Transportation Resolution 24-24. Hearing no questions, James asked for an endorsement of Resolution 24-24.

A MOTION WAS MADE BY NATASHA KAUFFMAN AND SECONDED
BY TY ADLEY TO APPROVE RESOLUTION 22-24.
THE MOTION CARRIED.

Transit

Resolution 25-24 – Endorsement of FTA Section 5310 Capital Funding Recommendations within the South Bend Urbanized Area

Logan Center	Expansion vehicle	1 ADA Minivan with ramp
Total Eligible Cost: \$69,997	Award: \$55,998	Match: \$13,999

Gauri Mhatre presented Resolution 25-24. Hearing no questions, Gauri asked for an endorsement of Resolution 25-24.

A MOTION WAS MADE BY BRENT WARREN AND SECONDED
BY DANIEL SELLERS TO APPROVE RESOLUTION 22-24.
THE MOTION CARRIED.

Other Actions

Resolution 26-24 – Endorsement of the Regional Mobility Plan

Gauri and Aidan McHugh presented Resolution 26-24. They explained the Regional Mobility Plan serves as the Coordinated Public Transit – Human Services Transportation Plan in the MACOG region. Hearing no questions, they asked for an endorsement of Resolution 26-24.

A MOTION WAS MADE BY DAN SELLERS AND SECONDED
BY NATASHA KAUFFMAN TO APPROVE RESOLUTION 26-24.
THE MOTION CARRIED.

Staff Update

Grants and Funding

INDOT Safety Call for Projects

James said the Community Crossings announcement has not come out yet. The INDOT Safety Call for Projects comes out September 3 and is open until October 11. The Safety Call for projects is for low-cost, systemic or systematic safety projects that do not require any additional right-of-way.

USDOT Discretionary Grants

James presented the current calendar of USDOT Discretionary Grants. He noted the Railroad Crossing Elimination Program was open now, with applications due September 23.

Plans and Programs

Regional Safety Action Plan

Dustin New reminded the Committee there is an upcoming Task Force meeting on August 15 at Elkhart Health and Aquatics. There will be another meeting in October at Chicory Event Center.

Title VI/ADA/PROWAG Workshop Recap

Dustin provided an update to the Title VI/ADA/PROWAG Workshop. He emphasized that each community or entity must designate a Title VI program administrator, which is a requirement for federal funds. James said the MACOG transportation department can assist any community that needs help with Title VI and ADA planning.

Crash Dashboard Update

David Harker presented Quarter 2 data for fatal and incapacitating injuries. He noted the data does not include possible or minor injury crashes, but hopes to have that data available soon. The data is available on the MACOG website.

Mobile Bike and Pedestrian Counter Deployment

David said the mobile bike and pedestrian counters are available for deployment. He would prefer the requests by the end of October and is available to assist with planning as well.

Brownfields Coalition Assessment Request for Proposals

James stated MACOG issued an RFP for environmental services on August 1. It is due on September 13. Proposal questions are due August 15 and, if requested, there will be a virtual pre-proposal meeting on August 20. Potential finalists will be notified at the end of September and hold interviews in early October.

PRIVILEGE OF THE FLOOR

Amy said Transpo has an RFP out for fuel, feasibility, infrastructure assessments, and zero emission and planning. RFPs are due on September 25.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

There being no further comments or items of business, the Chair called for a motion to adjourn the Transportation Technical Advisory Committee meeting.

A MOTION WAS MADE BY TY ADLEY AND
SECONDED BY NATASHA KAUFFMAN TO ADJOURN
THE TTAC MEETING. THE MOTION CARRIED.


Caitlin Stevens, Director of Transportation


Brent Warren, TTAC Vice Chair

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