

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
June 7, 2023**

The June 7, 2023, meeting of the Transportation Technical Advisory Committee (TTAC) was called to order at 9:00 a.m. at the West Park & Pavilion in Nappanee and virtually online through YouTube and Google Meet. A quorum was present, with the following members in attendance:

MEMBERS PRESENT: David Armstrong (for Angela Nicholson) – INDOT, Fort Wayne District
Ryan Clussman – City of Elkhart
Josh Corwin – City of Goshen Engineering
Amy Hill – Transpo
Bill Holder – Kosciusko County GIS
Charles McKenzie – Elkhart County Highway
Brent Warren – City of Nappanee

**MEMBERS Attending:
(Virtually)** Marsha McSherry – Kosciusko County Administrator
Julie Ritzler (for Lisa Shrader) – INDOT, LaPorte District
Justin Taylor – City of Warsaw Planning

MEMBERS ABSENT: Ty Adley – Marshall County Plan Commission
Leslie Biek – City of South Bend
Chris Dressel – City of South Bend Community Investment
Chris Jamrose – City of Mishawaka Engineering
Natasha Kauffmann – Elkhart County Planning
Shawn Klein – St. Joseph County APC
Patrick Mac Carthaigh – South Bend International Airport
Sky Medors – St. Joseph County Public Works
Steve Moriarty – Kosciusko County Highway
Angela Nicholson – INDOT, Fort Wayne District
Sean Surrisi – City of Plymouth

MINUTES OF THE MAY 3, 2023 TTAC MEETING

There were no corrections to the May 3, 2023, minutes.

A MOTION WAS MADE BY DAVID ARMSTRONG AND SECONDED
BY RYAN CLUSSMAN TO APPROVE THE MINUTES OF MAY 3, 2023.
THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no Chairman's report.

SECRETARY'S REPORT

James Turnwald stated the May Administrative Modifications were included in the meeting packet as well as available on the MACOG website. The list consists of modifications that have been made since the last meeting.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the State Fiscal Year (SFY) 2022-2026 and SFY 2024-2028 Transportation Improvement Programs (TIPs). James noted that amendments are made to both TIPs until the SFY 2024-2028 TIP gets final approval.

Transportation Resolution 23-23

A. Goshen	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 23-23	Remove Phase from FY 24-28 TIP (PE Obligated in FY 23)	
Des#: 2100020	Blackport Dr from Monroe St to Lincoln Ave	
	Road Reconstruction (3R/4R Standards)	
Phase: PE	Total: \$716,200	Federal: \$572,960 (STBG) Local: \$143,240 SFY 2024

Caitlin Stevens presented Resolution 23-23. Hearing no questions, Caitlin asked for an endorsement of Resolution 23-23.

A MOTION WAS MADE BY RYAN CLUSSMAN AND SECONDED
BY CHARLES MCKENZIE TO APPROVE RESOLUTION 23-23.
THE MOTION CARRIED.

Transit Initiated Resolution 24-23

A. MACOG Transit	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 24-23	Add Project to TIP	
Des#: MAC-24-003	Capital Cost of Third Party Contracting	
	Transit Operating	
Total: \$1,600,000	Federal: \$1,280,000 (5307)	Local: \$320,000 SFY 2024
 B. MACOG Transit	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 24-23	Add Project to TIP	
Des#: MAC-24-004	Operating Assistance	
	Transit Operating	
Total: \$2,365,686	Federal: \$1,182,843 (5307)	Local: \$1,182,843 SFY 2024
 C. MACOG Transit	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 24-23	Add Project to TIP	
Des#: MAC-24-005	Non Fixed Route ADA Paratransit Service	
	Transit Operating	
Total: \$342,061	Federal: \$273,649 (5307)	Local: \$68,412 SFY 2024

Caitlin then presented Resolution 24-23. Hearing no questions, Caitlin asked for an endorsement of Resolution 24-23.

A MOTION WAS MADE BY BRENT WARREN AND SECONDED
BY BILL HOLDER TO APPROVE RESOLUTION 24-23.
THE MOTION CARRIED.

Staff Update

New MACOG Staff

James introduced new staff members Dana Weaver, Antonio Valdez, Emily Smith, and Olivia Nix. James noted Olivia is the new Community Development Planner and will not be starting until next week. Dana Weaver is a graduate of Indiana University Bloomington and is the new Short-Range Planner. Emily Smith is a graduate of the University of Illinois with a Bachelors in Urban Studies and Planning. She will be a planning intern for the summer. Antonio Valdez attends the University of Notre Dame and is majoring in political science with a minor in real estate. He will also be a planning intern during the summer.

USDOT Grants

Charging and Fueling Infrastructure (CFI) Discretionary Grant

James reminded the Committee that MACOG is pursuing a regional grant for EV charging stations through the CFI grant. He noted that MACOG has focused on smaller towns to make sure they are not left behind as auto industries move toward electric vehicles. Leah Thill is currently working on writing the grant and can be contacted if anyone has questions or would like to discuss further. The application deadline is June 13.

Other Grants and Funding

Next Level Trails Grant Program

Caitlin said the Next Level Trails Grant Program is accepting applications starting July 1 and ending August 1. She stated there is \$22.5 million available with a \$5 million maximum request for regionally significant projects and \$7.5 million available with a \$2 million maximum request for locally significant projects. Caitlin said MACOG is available to help those interested in applying for this grant.

2023-2 Community Crossing Matching Grant (CCMG)

Caitlin said the Community Crossing Matching Grant (CCMG) Call for Projects will begin on July 5 and will close on July 28. She noted that David Harker is available to provide crash data to support grant applications. Caitlin is available for any other assistance that may be needed. James emphasized that old CCMG projects need to be closed out.

Plans and Programs

Quarterly Tracking and Review Meeting

Caitlin said the quarterly tracking and review meeting will be a week early due to the July 4th holiday. The meeting is scheduled for June 28 and she requested forms be submitted by June 15.

INDOT SFY 2024-2028 STIP Public Comment Period

The SFY 2024-2028 STIP is open for public comment through June 22. MACOG's TIP is referenced in the STIP. The public is able to review the STIP provide feedback online. James said he hopes that the STIP process will be improved and more streamlined once the document is approved.

ProPEL US 30 and US 31

Caitlin said the ProPEL US 30 and US 31 initiative is currently in the comment phase. There is a draft report available online where the public is able to provide feedback.

PRIVILEGE OF THE FLOOR

James noted this last legislative cycle involved House Bill 1049 which updated the criteria for the Department of Transportation's acceptance of proposals. The new criteria allows the Department of Transportation to accept a proposal and award a contract for the construction, improvement, or maintenance of a road if the lowest bid is less than \$3,000,000 (previously \$1,000,000), if the lowest bid is one of three or more bids received (previously four or more), and is not more than 15% of the estimated cost.

James said that INDOT's LPA newsletter had some points of emphasis based on audits of local government federal aid projects, mainly on consultant reimbursement. He said LPAs should pay attention to what is in the consultant's contract and what is actually being billed by the consultant. He advised the Committee to read the LPA newsletter for more information.

James then announced that Norfolk Southern will no longer be handling its own flagging and will now be handled by the company RailPros. Katie Eakins is the Protection Services Coordinator at RailPros and her contact information is listed in the LPA newsletter if needed.

James said the next TTAC Committee meeting is scheduled for July 5 at Transpo. He asked Committee members to email Ashley Matthews notifying her if they can make the meeting or not and he will evaluate if the meeting should be held as scheduled or postponed until August.

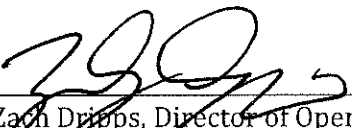
PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

There being no further comments or items of business, the Chair called for a motion to adjourn the Transportation Technical Advisory Committee meeting.

A MOTION WAS MADE BY RYAN CLUSSMAN AND
SECONDED BY DAVID ARMSTRONG TO ADJOURN
THE TTAC MEETING. THE MOTION CARRIED.


Zach Dripps, Director of Operations


Amy Hill, TTAC Chair