

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
September 7, 2022**

The September 7, 2022, meeting of the Transportation Technical Advisory Committee (TTAC) was called to order at 9:00 a.m. at the Schrock Pavilion in Goshen and virtually through YouTube and Google Meet. A quorum was present, with the following members in attendance:

MEMBERS PRESENT: Ty Adley – Marshall County Plan Commission
David Armstrong (for Doug Burgess) – INDOT, Fort Wayne District
Ryan Clussman – City of Elkhart
Josh Corwin – City of Goshen Engineering
Amy Hill – Transpo
Bill Holder – Kosciusko County GIS
Natasha Kauffmann – Elkhart County Planning
Shawn Klein – St. Joseph County APC
Charles McKenzie – Elkhart County Highway
Sky Medors – St. Joseph County Public Works
Lisa Shrader – INDOT, LaPorte District
Sean Surrisi – City of Plymouth
Brent Warren – City of Nappanee

**MEMBERS Attending:
(Virtually)** Patrick MacCarthaigh – South Bend International Airport
Marsha McSherry – Kosciusko County
Steve Moriarty – Kosciusko County Highway
Derek Spier – City of Mishawaka
Justin Taylor – City of Warsaw Planning

MEMBERS ABSENT: Leslie Biek (for Kara Boyles) – City of South Bend
Doug Burgess – INDOT, Fort Wayne District
Chris Dressel – City of South Bend
Chris Jamrose – City of Mishawaka
Jason Peters – Marshall County

MINUTES OF THE AUGUST 3, 2022 TTAC MEETING

There were no corrections to the August 3, 2022, minutes.

A MOTION WAS MADE BY NATASHA KAUFFMAN AND SECONDED
BY TY ADLEY TO APPROVE THE MINUTES OF AUGUST 3, 2022.
THE MOTION CARRIED.

CHAIRMAN'S REPORT

There was no Chairman's report.

SECRETARY'S REPORT

James Turnwald stated the August Administrative Modifications were included in the meeting packet as well as available on the MACOG website. The list consists of modifications that have been made since the last meeting.

There was no old business.

Amendments to the State Fiscal Year (SFY) 2022-2026 Transportation Improvement Programs (TIP)

Locally Initiated

E. City of South Bend		<u>Amendment</u>	Exempt Project in St Joseph County		
Resolution 25-22		Add Project to TIP			
Des#: TBD		Safe Routes to School (SRTS) - Kennedy Academy			
		Bike/Pedestrian Facilities			
Phase: PE	Total: \$300,000	Federal: \$240,000 (TAP)	Local: \$60,000	SFY 2023	
Phase: CN	Total: \$1,875,000	Federal: \$1,500,000 (TAP)	Local: \$375,000	SFY 2026	
Estimated Cost to Complete = \$2,175,000					

F. City of Elkhart Resolution 25-22	<u>Amendment</u> RW – Split funding between FY 23 & FY 24 CN – Move funding from FY 24 to FY 25 Increase Federal funding by \$2,255,788 Change Work Type	Exempt Project in Elkhart County
Des#: 1801611	Bristol Street from Jeanwood Dr to CR 15 Auxiliary Lanes, Two-Way Left Turn Lanes	
Phase: RW	Total: \$1,079,735	Federal: \$863,788 (STBG) Local: \$215,947 SFY 23 & 24
Phase: CN	Total: \$8,340,000	Federal: \$6,672,000 (STBG) Local: \$1,668,000 SFY 2025
Estimated Cost to Complete = \$10,458,895		

Allyson Ragan presented Resolution 25-22. She stated MACOG is in the process of requesting designation numbers for all of the projects. After the projects are endorsed by the TTAC Committee and approved by the Policy Board, she will send out official letters outlining the funding that has been awarded. With no further questions or comments, Amy Hill asked for an endorsement of Resolution 25-22.

A MOTION WAS MADE BY BRENT WARREN AND SECONDED
BY NATASHA KAUFFMAN TO APPROVE RESOLUTION 25-22.
THE MOTION CARRIED.

Transit

FTA Section 5310 – Resolution 26-22

Endorsement of the Council on Aging of Elkhart County Section 5310 Grant Application for the procurement of the following:

One (1) Low Floor Mini-Vans with Lift			
Calendar Year 2022	Total: \$75,000	Federal: \$60,000	Local: \$15,000

FTA Section 5310 – Resolution 27-22

Endorsement of the Marshall-Starke Development Center (MSDC) Section 5310 Grant Application for the procurement of the following:

Four (4) Low Floor Mini-Vans with Lift			
Calendar Year 2022	Total: \$300,000	Federal: \$240,000	Local: \$60,000
Two (2) 12 Passenger Medium Transit Vehicles with Lift			
Calendar Year 2022	Total: \$188,000	Federal: \$150,400	Local: \$37,600

James Turnwald presented Resolutions 26-22 and 27-22. James noted that while the MSDC request seems like a lot of vehicles, the State Qualified Purchasing Agreement was closed in 2020 and was not able to source enough vehicles at that time. With no further questions or comments, Amy Hill asked for an endorsement of Resolutions 26-22 and 27-22.

A MOTION WAS MADE BY TY ADLEY AND SECONDED BY
DAVID ARMSTRONG TO APPROVE RESOLUTIONS 26-22 AND 27-22.
THE MOTION CARRIED.

Other Actions

Resolution 28-22

A Resolution Endorsing a Regional Safe Streets and Roads for All (SS4A) Grant Application

Resolution 29-22

A Resolution Endorsing a Rail Crossing Elimination (RCE) Grant Application on behalf of the City of Elkhart and Elkhart County

Caitlin Stevens presented Resolutions 28-22 and 29-22. Resolution 28-22 will help procure a consultant to assist with creating a regional Safety Action Plan as well as expand upon crash data analysis and engagement with local communities to establish projects and recommendations. Caitlin said Resolution 29-22 addresses the funding shortage for two Local Trax projects. With no further questions or comments, Amy Hill asked for an endorsement of Resolutions 28-22 and 29-22.

A MOTION WAS MADE BY RYAN CLUSSMAN AND SECONDED
BY TY ADLEY TO APPROVE RESOLUTIONS 28-22 AND 29-22.
THE MOTION CARRIED.

Staff Update

Grants and Funding

Round 2 of OCRA's 2022 Community Development Block Grant (CDBG)

Sofia Gladun notified the Committee that construction grants will be postponed due to a delay in finalizing the grant agreement with the U.S. Department of Housing and Urban Development (HUD). At this time, it is unknown when the construction grants will proceed. Sofia stated planning grants will continue as originally scheduled.

U.S. DOT Grant Opportunities

Caitlin said applications for the Railroad Crossing Elimination Program are due October 4, 2022, and applications for Reconnecting Communities are due October 13, 2022.

Plans and Programs

PASER Ratings and Asset Management Plans

Allyson reminded everyone that Asset Management Plans must be submitted to LTAP before December 1, 2022. She also said MACOG is working on PASER ratings and can provide assistance for those who need to update their road ratings for their Asset Management Plan.

Tactical Urbanism Update

Dustin New provided two examples of Tactical Urbanism projects using materials from the Tactical Urbanism Toolbox. One project was a temporary bike lane in downtown Warsaw and the other was project was to create safer pedestrian crossings in South Bend. Dustin reminded everyone of the available materials and said winter is a great time to plan for projects next year.

Michiana on the Move: 2050 Transportation Plan

Caitlin said the Michiana on the Move: 2050 Transportation Plan kick-off meetings were last week and thanked everyone for their participation. Caitlin said over the next month, there will be public engagement opportunities and a survey coming out. She said the goal is to have a final draft of 2050 Transportation Plan next summer.

South Bend First Fridays Electric Vehicle (EV) Display

Zach Dripps stated there will be an electric vehicle display at South Bend First Fridays on October 7, 2022. It will be a good opportunity to see the vehicles and talk to owners and ask questions.

CONNECT Transit Plan

Zach stated the second phase of the CONNECT Transit Plan is wrapping up. He said the proposed concepts will be discussed at the next Policy Board meeting. There will also be a Core Design retreat at the end of this month to draft the recommended networks for the CONNECT Transit Plan.

PRIVILEGE OF THE FLOOR

There were no comments from the Committee.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

There being no further comments or items of business, the Chair called for a motion to adjourn the Transportation Technical Advisory Committee meeting.

A MOTION WAS MADE BY TY ADLEY AND
SECONDED BY SKY MEDORS TO ADJOURN
THE TTAC MEETING. THE MOTION CARRIED.

James Turnwald, Executive Director

Amy Hill, TTAC Chair