

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE  
MINUTES  
November 4 2020**

The November 4, 2020, meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. virtually online through YouTube and Google Meet. A quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Ty Adley – Marshall County Plan Commission  
David Armstrong – INDOT, Fort Wayne District  
Jessica Clark – St. Joseph County  
Josh Corwin – City of Goshen  
Chris Dressel – City of South Bend  
Ryan Fellows – St. Joseph County APC  
Amy Hill – Transpo  
Bill Holder – Kosciusko County GIS  
Natasha Kauffmann – Elkhart County Planning  
Marsha McSherry – Kosciusko County Administrator  
Jessica Miller – Laporte INDOT  
Steve Moriarty – Kosciusko County Highway  
Tim O'Donnell – South Bend International Airport  
Jason Peters – Marshall County  
Kyle Silveus – City of South Bend  
Jeremy Skinner – City of Warsaw  
Derek Spier – City of Mishawaka  
Brent Warren – City of Nappanee

**MEMBERS ABSENT:** Danielle Garlington – City of Elkhart  
Rick Gaul – City of Plymouth  
Chris Jamrose – City of Mishawaka  
Charles McKenzie – Elkhart County Highway  
Dustin Sailor – City of Goshen

**OTHERS PRESENT:** Ryan DeLine – MACOG  
Katie Dominguez - MACOG  
Zach Dripps – MACOG  
Alaina Parrish - MACOG  
Donald Ritsema - MACOG  
Julie Ritzler – INDOT, LaPorte District  
Caitlin Stevens – MACOG  
James Turnwald - MACOG  
Johnnie Woggon – MACOG

**MINUTES OF THE OCTOBER 7, 2020 TTAC MEETING**

There were no corrections to the October 7, 2020 minutes.

A MOTION WAS MADE BY RYAN FELLOWS AND

SECONDED BY TY ADLEY TO APPROVE THE MINUTES  
OF OCTOBER 7, 2020. THE MOTION CARRIED.

**REPORTS OF CHAIR AND SECRETARY**

The Chair had no report.

The Secretary reported there were Administrative Modifications, small technical changes to the TIP, made by staff during the month of October 2020. A list of modifications were provided to the members and are available on the MACOG website.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

Amendments to the State Fiscal Year (SFY) 2020-2024 Transportation Improvement Program (TIP)

**Fort Wayne District**

**Locally Initiated – Resolution 40-20**

A. Nappanee	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 40-20	Increase Federal Funding and Modify FY	
Des#: 1702862	<b>Woodview Dr. from N. Main St. (SR 19) to Oakland Ave. (CR. 7)</b>	
	<b>Road Rehabilitation</b>	
Phase: CN	Total: \$4,865,000	Federal: \$3,892,000 (ST STBG) Local: \$973,000 SFY 2023

Ryan DeLine presented Resolution 40-20, a locally initiated project with increased construction federal share and shifting construction to SFY 2023, and asked for questions; there being none he asked for an endorsement of Resolution 40-20

A MOTION WAS MADE BY RYAN FELLOWS  
AND SECONDED BY DAVID ARMSTRONG TO APPROVE  
RESOLUTION 40-20. THE MOTION CARRIED.

**LaPorte District**

**INDOT Initiated – Resolution 41-20**

A. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 41-20	Add Project to TIP	
Des#: 2001887	<b>SR 10, from Juniper Rd to SR 19</b>	
	<b>HMA Overlay, Structural</b>	
Phase: PE	Total: \$100,000	Federal: \$80,000 (ST NHS) State: \$20,000 SFY 2022
Phase: CN	Total: \$10,000	Federal: \$8,000 (ST NHS) State: \$2,000 SFY 2023

B. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 41-20	Add Project to TIP	
Des#: 2001886	<b>US 6 from east jct. of SR 106 to Shawnee Dr.</b>	
	<b>HMA Overlay, Structural</b>	
Phase: PE	Total: \$200,000	Federal: \$160,000 (ST NHS) State: \$40,000 SFY 2022
Phase: CN	Total: \$820,000	Federal: \$656,000 (ST NHS) State: \$164,000 SFY 23 & 24

Ryan DeLine presented Resolution 41-20 to include PE and CN into the TIP for both projects. He asked for questions; there being none he asked for an endorsement of Resolution 41-20.

A MOTION WAS MADE BY JEREMY SKINNER  
AND SECONDED BY KYLE SILVEUS TO APPROVE  
RESOLUTION 41-20. THE MOTION CARRIED.

### Staff Update

#### **Grants**

- **MACOG Call for Projects Update**  
Caitlin Stevens told the TTAC members that the MACOG Call for Projects closed November 2. In total three projects were submitted for additional funding and 10 new projects were submitted for future funding. MACOG will be reviewing applications in November and December, with recommendations presented in January.
- **INDOT Rural Call for Projects 2026 – Closes December 11 at 5:00 pm (ET)**  
The INDOT Rural Call for Projects opened November 2 and will close December 11. MACOG is available to assist communities through the application process by providing applicable data or reviewing information.
- **OCRA's Community Connection for People with Disabilities – Due January 10**  
Donny Ritsema gave an in depth discussion about a new grant opportunity. He explained what the objective would be, what the applicants would be required to produce, how the funding was available through the CARES Act from the COVID outbreak, and its impact on the targeted population for the premise of the grant.
- **Recreational Trails Program – Due March 1**  
Alaina Parrish explained that the Recreational Trails Program is now the Indiana Trails Program. This resulted in it no longer being federally funded, but will be funded locally.

#### **Plans and Programs**

- **Regional Brownfields Coalition Update**  
James Turnwald explained that the Regional Brownfields Coalition has completed the first year of the EPA Assessment grant with about 50% of the grant funding spent, and most of Phase II funding obligated. The funding breakdown between counties is about \$10,000 to Marshall County, \$40,000 to St. Joseph and Kosciusko County, and about \$140,000 to Elkhart County. Both Marshall County and St. Joseph County recently had their own grants, which explains lower demand for

### **Transportation Improvement Program Process Types**

**ADMINISTRATIVE MODIFICATION** – a change or revision to include project increase(s) or decrease(s) less than 31% of the total, Grouped Project increase or decrease, Des# changes or modifications, changes in the year or scope of non-significant regional projects.

**AMENDMENTS** – adding and deleting projects, adding a new phase, change in scope of more than one half mile, increase(s) or decrease(s) funds 31% or more.

**OTHER ACTIONS** – a review and endorsement of grant proposals, submissions, and letters of intent to apply

funding. MACOG hosted the first site-specific meeting for the Ward Bakery Building in South Bend, with strong community engagement. The brownfields working group continues to meet monthly following TTAC for a more detailed update. Contact Leah Thill for more information.

- **INDOT Rail Plan**

James Turnwald told the members that INDOT is in the midst of updating their Rail Plan, which will guide both passenger rail and freight investments. An online survey is currently available (<https://www.surveymonkey.com/r/INSRP20>) and one-on-one stakeholder interviews will be held to gather feedback. James encouraged everyone to view and fill out the survey.

### **Privilege of the Floor**

James Turnwald asked that before submitting for funds to please check with your construction engineer and go over figures. This year there was an Advice of Change and the project was pushed through, but it was found they had more funds when everyone thought there was a shortage. Those funds were de-obligated and can be obligated this year; however, the area could have lost those funds.

David Armstrong added that once you receive an invoice it is a done deal. If you receive an Advice of Change, check the figures right away to check that everything is alright.

### **Public Comment**

There were no public comments submitted. James did explain that MACOG invites members of the public to join the meeting via YouTube and can submit comments to [macogdir@macog.com](mailto:macogdir@macog.com) in advance of the meeting.

### **Adjournment**

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY BRENT WARREN AND  
SECONDED BY TIM O'DONNELL TO ADJOURN  
THE TTAC MEETING. THE MOTION CARRIED.

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James Turnwald, Executive Director



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Amy Hill, TTAC 1<sup>st</sup> Vice-Chair