

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE  
MINUTES  
May 6, 2020**

The May 6, 2020, meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. virtually online through YouTube and Google Meets. A quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Ty Adley – Marshall County Plan Commission  
David Armstrong – INDOT, Fort Wayne  
Jessica Clark – St Joseph County  
Chris Dressel – City of South Bend  
Ryan Fellows – St. Joseph County APC  
Rick Gaul – City of Plymouth  
Amy Hill – Transpo  
Bill Holder – Kosciusko County GIS  
Natasha Kauffmann – Elkhart County Planning  
Charles McKenzie – Elkhart County  
Marsha McSherry – Kosciusko County Administrator  
Jessica Miller – INDOT LaPorte  
Steve Moriarty – Kosciusko County Highway  
Tim O'Donnell – South Bend International Airport  
Dustin Sailor – City of Goshen  
Kyle Silveus – City of South Bend  
Jeremy Skinner – City of Warsaw  
Derek Spier – City of Mishawaka  
Brent Warren – City of Nappanee

**MEMBERS ABSENT:** Chris Jamrose – City of Mishawaka  
Michael Machlan – City of Elkhart  
Jason Peters – Marshall County  
Julie Ritzler – INDOT – LaPorte

**OTHERS PRESENT:** Jeremiah Cox - MACOG  
Ryan DeLine – MACOG  
Zach Dripps – MACOG  
Carla Herwarth - MACOG  
Joyce Newland – INDOT  
Alaina Parrish – MACOG  
Donald Ritzema - MACOG  
Caitlin Stevens – MACOG  
Leah Thill – MACOG  
James Turnwald - MACOG  
Johnnie Woggon – MACOG

## **MINUTES OF THE MARCH 4, 2020 MEETING**

There were no additions or corrections to the minutes of March 4, 2020.

A MOTION WAS MADE BY RYAN FELLOWS AND  
SECONDED BY TY ADLEY TO APPROVE THE MINUTES  
OF MARCH 4, 2020. THE MOTION CARRIED.

## **REPORTS OF CHAIR AND SECRETARY**

There was no report from the TTAC Chair.

The Secretary reported the March and April Administrative Modifications were sent out in advance of this meeting to all the TTAC members, as well as, being posted online. These are informational and no action needs to be taken by the members.

## **OLD BUSINESS**

Electronically Endorsed Amendments to the State Fiscal Year (SFY) 2020-2024 Transportation Improvement Program (TIP)

Ryan DeLine presented Resolutions 14-20 and 15-20. He stated that both Resolutions were passed through the Emergency Amendment Process; however, they still need the members' endorsement.

## **Fort Wayne District**

### **Locally Initiated – Resolution 14-20**

A. Elkhart County	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 14-20	Increase Federal Funding by \$83,436	
Des#: 1700309	<b>Bridge 152: on Mishawaka Rd over Yellow Creek</b>	
	<b>Bridge Replacement Concrete Construction</b>	
Phase: RW	Total: \$204,295	Federal: \$163,436    Local: \$40,859    SFY 2020

A MOTION WAS MADE BY BRENT WARREN AND  
SECONDED BY NATASHA KAUFFMANN TO APPROVE  
RESOLUTION 14-20. THE MOTION CARRIED.

### **Locally Initiated – Resolution 15-20**

A. Goshen	<u>Amendment</u>	Non-Exempt Project in Elkhart County
Resolution 15-20	Increase Federal Funding by \$200,968	
Des#: 1900739	<b>College Ave from US 33 to NS Railroad (East Entrance of Parking lot)</b>	
	<b>Added Travel Lanes</b>	
Phase: PE	Total: \$651,210	Federal: \$520,968    Local: \$130,242    SFY 2020

A MOTION WAS MADE BY DAVID ARMSTRONG AND  
SECONDED BY RYAN FELLOWS TO APPROVE  
RESOLUTION 15-20. THE MOTION CARRIED.

## **NEW BUSINESS**

Amendments to the State Fiscal Year (SFY) 2020-2024 Transportation Improvement Program (TIP)

### **Fort Wayne District**

#### **Locally Initiated – Resolution 16-20**

A. Elkhart County      Amendment      Exempt Project in Elkhart County  
Resolution 16-20      Add Project to TIP  
Des#: 1902829      **Bridge 145: on CR 26 over Baugo Creek**  
                                 **Bridge Rehabilitation or Repair**

Phase: PE	Total: \$404,189	Federal: \$323,351	Local: \$80,838	SFY 2021
Phase: RW	Total: \$57,841	Federal: \$47,073	Local: \$10,768	SFY 2023

B. Elkhart County      Amendment      Exempt Project in Elkhart County  
Resolution 16-20      Remove Project from TIP  
Des#: 1801612      **CR 13 @ NF&S Railroad**  
                                 **Other Type Project (Miscellaneous)**

Phase: PE	Total: \$3,125,000	Federal: \$2,500,000 (STBG)	Local: \$625,000	SFY 20 & 21
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C. Kosciusko County      Amendment      Exempt Project in Kosciusko County  
Resolution 16-20      Add Project to TIP  
Des#: 1902838      **Bridge 30: on Beer Rd. over Turkey Creek**  
                                 **Bridge Rehabilitation or Repair**

Phase: PE	Total: \$274,500	Federal: \$219,600	Local: \$54,900	SFY 2021
Phase: RW	Total: \$60,300	Federal: \$48,240	Local: \$12,060	SFY 2023

Ryan DeLine presented Resolution 16-20. There were no questions and he asked for the members' endorsement of Resolution 16-20.

A MOTION WAS MADE BY BILL HOLDER AND  
SECONDED BY BRENT WARREN TO APPROVE  
RESOLUTION 16-20. THE MOTION CARRIED.

#### **INDOT Initiated – Resolution 17-20**

A. INDOT      Amendment      Exempt Project in Elkhart County  
Resolution 17-20      Add Project to TIP  
Des#: 2001164      **US 6, From SR 15 to US 33 W Jct.**  
                                 **HMA Overlay, Preventative Maintenance**

Phase: PE	Total: \$386,271	Federal: \$309,017 (NHPP)	State: \$77,254	SFY 2021
Phase: CN	Total: \$2,876,786	Federal: \$2,301,429 (NHPP)	State: \$575,357	SFY 2024

B. INDOT      Amendment      Exempt Project in Elkhart County  
Resolution 17-20      Add Project to TIP  
Des#: 2001165      **US 6, From US 33 W. Jct. to SR 5**  
                                 **HMA Overlay, Preventative Maintenance**

Phase: PE	Total: \$353,975	Federal: \$283,180 (NHPP)	State: \$70,795	SFY 2021
Phase: CN	Total: \$2,636,258	Federal: \$2,109,006 (NHPP)	State: \$527,252	SFY 2024

Ryan DeLine continued with INDOT initiated projects in Resolution 17-20 and asked for questions. He stated both items A and B are hot mix asphalt overlays under INDOT's preventative maintenance program and add PE and construction into the TIP. There were no questions and he asked for an endorsement.

A MOTION WAS MADE BY RYAN FELLOWS  
AND SECONDED BY KYLE SILVEUS TO APPROVE  
RESOLUTION 17-20. THE MOTION CARRIED.

### **LaPorte District**

#### **Locally Initiated – Resolution 18-20**

A. South Bend	<u>Amendment</u>	Exempt Project in St. Joseph County
Resolution 18-20	Add Project to TIP	
Des#: 1902178	<b>Olive St from Indiana Ct to Tucker Dr – Phase II</b>	
	<b>Road Reconstruction</b>	
Phase: PE	Total: \$118,750	Federal: \$95,000 (STBG) Local: \$23,750 SFY 2021
Phase: CN	Total: \$1,187,500	Federal: \$950,000 (STBG) Local: \$237,500 SFY 2022
B. St. Joseph County	<u>Amendment</u>	Exempt Project in St. Joseph County
Resolution 18-20	Add Project to TIP	
Des#: 1902817	<b>Mayflower Rd Bridge over NS Railroad</b>	
	<b>Bridge Repair or Rehabilitation</b>	
Phase: CN	Total: \$4,465,000	Federal: \$3,572,000 (ST BR) Local: \$893,000 SFY 2024
C. Marshall County	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 18-20	Add Project to TIP	
Des#: 1902820	<b>Bridge 232: Randolph Dr. over Yellow River</b>	
	<b>Bridge Replacement</b>	
Phase: PE	Total: \$422,900	Federal: \$338,320 (ST BR) Local: \$84,580 SFY 2021
Phase: RW	Total: \$37,600	Federal: \$30,080 (ST BR) Local: \$7,520 SFY 2023
Phase: CN	Total: \$2,450,500	Federal: \$1,960,400 (ST BR) Local: \$490,100 SFY 2024
D. Marshall County	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 18-20	Add Project to TIP	
Des#: 1902809	<b>Bridge 11: N Union Rd. over Pine Creek</b>	
	<b>Bridge Rehabilitation or Repair</b>	
Phase: CN	Total: \$1,371,200	Federal: \$1,096,960 (ST BR) Local: \$274,240 SFY 2024

Ryan Deline presented Resolution 18-20 A-D. He then asked for an endorsement.

A MOTION WAS MADE BY TY ADLEY AND SECONDED  
BY RYAN FELLOWS TO APPROVE RESOLUTION 18-20.  
THE MOTION CARRIED.

#### **INDOT Initiated – Resolution 19-20**

A. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 19-20	Add Project to TIP	

Des#: 2000501      **US 6, from W. Jct. of SR 106 to E. Jct. of SR 106**  
**HMA Overlay, Preventative Maintenance**  
Phase: PE      Total: \$250,000      Federal: \$200,000 (NHS)      State: \$50,000      SFY 21 & 23  
Phase: CN      Total: \$3,847,434      Federal: \$3,077,947 (NHS)      State: \$769,487      SFY 22 & 23

B. INDOT      Amendment      Exempt Project in St. Joseph County  
Resolution 19-20      Add Project to TIP  
Des#: 2000526      **SR 331, from N Jct. of US 20 to Jefferson Ave.**  
**HMA Overlay, Preventative Maintenance**  
Phase: PE      Total: \$350,000      Federal: \$280,000 (NHS)      State: \$70,000      SFY 21 & 23  
Phase: CN      Total: \$3,701,865      Federal: \$2,961,492 (NHS)      State: \$740,373      SFY 2023

C. INDOT      Amendment      Exempt Project in St. Joseph County  
Resolution 19-20      Add Project to TIP  
Des#: 2000503      **SR 23, from US 30 to Lawrence St**  
**HMA Overlay, Preventative Maintenance**  
Phase: PE      Total: \$250,000      Federal: \$200,000 (ST STBG)      State: \$50,000      SFY 21 & 23  
Phase: RW      Total: \$60,000      Federal: \$48,000 (ST STBG)      State: \$12,000      SFY 2022  
Phase: CN      Total: \$4,126,985      Federal: \$3,301,588 (ST STBG)      State: \$825,397      SFY 22 & 23

Ryan Deline ended with Resolution 19-20. Hearing no questions, he asked for an endorsement.

A MOTION WAS MADE BY DEREK SPIER AND  
SECONDED BY KYLE SILVEUS TO APPROVE  
RESOLUTION 19-20. THE MOTION CARRIED.

## **Transit**

### **Transpo Initiated – Resolution 20-20**

A. Transpo      Amendment      Exempt Project in St. Joseph County  
Resolution 20-20      Decrease Federal Funding by \$80,000  
Des#: 1700648      **Preventative Maintenance**  
**Transit PM - 5307**  
Total: \$1,500,000      Federal: \$1,200,000      Local: \$300,000      SFY 2020

B. Transpo      Amendment      Exempt Project in St. Joseph County  
Resolution 20-20      Increase Federal Funding by \$1,496  
Des#: 1700649      **Purchase ADA Hardware**  
**Transit Operating - 5307**  
Total: \$126,870      Federal: \$101,496      Local: \$25,374      SFY 2020

C. Transpo      Amendment      Exempt Project in St. Joseph County  
Resolution 20-20      Decrease Federal Funding by \$10,000  
Des#: 1700650      **Purchase ADA Software**  
**Transit Operating - 5307**  
Total: \$50,000      Federal: \$40,000      Local: \$10,000      SFY 2020

D. Transpo Resolution 20-20 Des#: 1700653	<u>Amendment</u> Increase Federal Funding by \$60,000 <b>Associated Capital Transit Operating - 5307</b>	Exempt Project in St. Joseph County
Total: \$100,000	Federal: \$80,000	Local: \$20,000      SFY 2020
E. Transpo Resolution 20-20 Des#: 1700657	<u>Amendment</u> Increase Federal Funding by \$140,000 <b>Operating Assistance ADA Transit Operating - 5307</b>	Exempt Project in St. Joseph County
Total: \$350,000	Federal: \$280,000	Local: \$70,000      SFY 2020
F. Transpo Resolution 20-20 Des#: 1700658	<u>Amendment</u> Increase Federal Funding by \$304,226 <b>Operating Assistance Fixed Route Transit Operating - 5307</b>	Exempt Project in St. Joseph County
Total: \$2,504,226	Federal: \$1,004,226	Local: \$1,500,000      SFY 2020
G. Transpo Resolution 20-20 Des#: 1901342	<u>Amendment</u> Decrease Federal Funding by \$92,000 <b>Rehab/Renovate Transfer Facility Transit Operating - 5339</b>	Exempt Project in St. Joseph County
Total: \$271,955	Federal: \$217,564	Local: \$54,391      SFY 2020
H. Transpo Resolution 20-20 Des#: TBD	<u>Amendment</u> Add Project to TIP <b>Tire Lease Transit Operating - 5307</b>	Exempt Project in St. Joseph County
Total: \$80,000	Federal: \$64,000	Local: \$16,000      SFY 2020
I. Transpo Resolution 20-20 Des#: TBD	<u>Amendment</u> Add Project to TIP <b>Purchase Misc. Support Equipment Transit Operating - 5307</b>	Exempt Project in St. Joseph County
Total: \$50,000	Federal: \$40,000	Local: \$10,000      SFY 2020
J. Transpo Resolution 20-20 Des#: TBD	<u>Amendment</u> Add Project to TIP <b>Education and Training Transit Operating - 5307</b>	Exempt Project in St. Joseph County
Total: \$20,000	Federal: \$16,000	Local: \$4,000      SFY 2020
K. Transpo Resolution 20-20 Des#: TBD	<u>Amendment</u> Add Project to TIP <b>Purchase &lt; 35ft Vehicle Transit Operating - 5339</b>	Exempt Project in St. Joseph County
Total: \$87,500	Federal: \$70,000	Local: \$17,500      SFY 2020

L. Transpo	<u>Amendment</u>	Exempt Project in St. Joseph County
Resolution 20-20	Add Project to TIP	
Des#: TBD	<b>Purchase Misc. Communications Equipment</b>	
	<b>Transit Operating - 5307</b>	
Total: \$13,389	Federal: \$10,711	Local: \$2,678      SFY 2021

Jeremiah Cox presented Resolution 20-20. He then asked for questions and not hearing any, asked for an endorsement of Resolution 20-20.

A MOTION WAS MADE BY NATASHA KAUFFMANN  
AND SECONDED BY DAVID ARMSTRONG TO APPROVE  
RESOLUTION 20-20. THE MOTION CARRIED.

Fiscal Year 2020 Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Supplemental Public Transportation Apportionments - South Bend Urbanized Area

**Resolution 21-20 – Bus / Rail Apportionment – FY 2020 CARES Act**  
FTA Section 5307 – Urbanized Area Formula Funding Program  
Total Apportionment – \$12,258,822  
NICTD Rail – \$3,000,000      Transpo – \$8,505,079      Niles DART – \$753,743

Jeremiah Cox explained Resolution 21-20 is the bus and rail apportionment for the South Bend urbanized area federal formulated funds given to the South Bend area under the CARES ACT. The three transit agencies agreed to split the funds. Jessica Clark asked what the period for using these funds are. Jeremiah stated agencies have already started on the grants to get the funding. The funds can be used 100% for operating. James Turnwald also added that agencies are being allowed to bill retroactively to January 20. Amy Hill indicated Transpo was already in the process of getting this funding approved for operating expenses and the purchase of new vehicles, which they expect to get in the next couple of weeks. Jeremiah then asked for an endorsement for Resolution 21-20.

A MOTION WAS MADE BY BRENT WARREN AND  
SECONDED BY KYLE SILVEUS TO APPROVE  
RESOLUTION 21-20. THE MOTION CARRIED.

**Resolution 22-20 – Rail Apportionment – FY 2020 CARES Act**  
FTA Section 5337 – State of Good Repair Grants  
Total Apportionment - \$8,019,856  
NICTD Rail – \$8,019,856

Jeremiah Cox presented Resolution 22-20 as the second portion of the South Bend urbanized area CARES Act appropriations. These funds can only be used by agencies running rail or fixed guideways operations. The South Shore is the only eligible agency in this area for the funds. He then asked for an endorsement of Resolution 22-20.

A MOTION WAS MADE BY TY ADLEY AND  
SECONDED BY JESSICA MILLER TO APPROVE  
RESOLUTION 22-20. THE MOTION CARRIED.

## **Unified Planning Work Program (UPWP)**

### **Resolution 23-20**

A. MACOG Amendment

Exempt Project in St. Joseph County

Resolution 23-20 Add Project

Des#: 2001101 **Partners for Clean Air  
UPWP**

Phase: PE Total: \$62,500 Federal: \$50,000 (CMAQ) Local: \$12,500 SFY 2021

B. MACOG Amendment

Exempt Project in Elkhart County

Resolution 23-20 Add Project

Des#: 2001101 **Partners for Clean Air  
UPWP**

Phase: PE Total: \$62,500 Federal: \$50,000 (CMAQ) Local: \$12,500 SFY 2021

James Turnwald presented Resolution 23-20, items A and B, explaining that they are both for the Partners for Clean Air Program. The South Bend and Elkhart urbanized areas would each receive \$50,000. This Resolution is adding these two programs to the TIP. He then asked for an endorsement of Resolution 23-20.

A MOTION WAS MADE BY STEVE MORIARTY AND  
SECONDED BY NATASHA KAUFFMANN TO  
APPROVE RESOLUTION 23-20. THE MOTION CARRIED.

## **Other Actions**

### **Resolution 24-20**

Endorsement of the Fiscal Year 2021 Unified Planning Work Program (UPWP)

James Turnwald stated that before the meeting the members received a copy of the 2021 Unified Planning Work Program. This is a compilation of all the work elements. James gave an overview of some of these work elements, also stating that MACOG staff could make minor alterations based on INDOT comments that are more typographical. Hearing no questions, he then asked for the endorsement of Resolution 24-20.

A MOTION WAS MADE BY NATASHA KAUFFMANN AND  
SECONDED BY TY ADLEY TO APPROVE RESOLUTION  
24-20. THE MOTION CARRIED.

## **Staff Update**

- Partners for Clean Air Award Winners

Leah Thill told the members that the two award winners for the Partners for Clean Air were announced on Earth Day. The first winner is the Wa-nee Community Schools for piloting eight propane school buses, with a 95% reduction in emissions. The second winner is South Bend Green Corp Program, a new Americorps program that has provided direct energy efficiency upgrades to reduce energy use by 7 – 20% for over 125 homes.



- Volkswagen Onroad and Nonroad Grant Round 2 Update

Leah Thill informed the members that the deadline has been extended through May 31. There is one change, which now limits eligibility for diesel-to-diesel replacement to school bus and refuse trucks only. Local governments who wish to apply should contact MACOG for application assistance through the Green Fleet Program.

- Interurban Trolley Yellow Line COVID-19 related Service Changes

Jeremiah Cox stated that starting in the last week of March both the trolleys and Access vans have been providing free rides, the trolleys implemented back door boarding and the Yellow Line has been working with Transpo and running on a Saturday schedule.

- League Cycling Instructor Seminar Update

Alaina Parrish explained that the funding had been received to teach the seminar on bicycle safety, which had to be canceled because of the COVID virus. She stated that it may be hosted in the fall.

- Equitable Mobility Action Plan (EMAP) Update

Caitlin Stevens gave an update on the Equitable Mobility Action Plan, stating there were several themes that came out of the countywide focus group meetings discussing transportation needs in the region. They included; new service recommendations, enhanced and expanded opportunities of existing service, complete street improvements to ensure accessibility for pedestrians and bicyclists, clear marketing, communication and awareness of services, and expansion of available funding opportunities.

- Tactical Urbanism Lending Library

Caitlin stated that MACOG is developing a program to lend municipalities temporary traffic equipment to test various different road improvements. Projects could incorporate things like bump outs, traffic circles, or bike lanes. Please contact Alaina or Caitlin if you have any potential projects in mind, as MACOG is currently developing the list of materials and equipment to purchase.

- Indiana + Michigan River Valley Trail Signage

Caitlin said MACOG has continued work with consultant, Merje, to look at sign planning and implement some signage along the RVT, thanks to funding from the St. Joseph County Tourism Capital Development Fund. This project will serve as a good pilot for implementation of the Regional Crossway Trails brand.

James Turnwald interjected that he had two new items that he wanted to mention. The first was that LTAP held a webinar on how COVID-19 and stay-at-home orders may have impact on funding. The webinar may be viewed on the Purdue LTAP website. He encouraged everyone to watch it.

The second item is in regards to the CARES ACT passed by Congress. In it were increased funding for SNAP and FEMA, increased transportation funding including aviation and ground transportation. James said he wanted to make sure local governments are aware of programs like the Community Development Block Grant program, EDA Administration received five times their normal funding, and USDA rural development divided into different areas.

**Privilege of the Floor**

Jessica Clark then asked members to use chat box to indicate if they had anything they wanted to say.

James Turnwald stated MACOG will be having a FHWA and FTA Certification Review this year. It will be held virtually on June 16-17, 2020. The review is related to MACOG planning programs. Joyce Newland added that the Federal Highway Administration (FHWA) and Federal transit Administration (FTA) would hold two sessions that the public will be allowed to participate in.

**Public Comment**

Jessica Clark asked that members of the public attending the meeting via YouTube to send their comments and questions to [macogdir@macog.com](mailto:macogdir@macog.com).

**Adjournment**

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RYAN FELLOWS AND  
SECONDED BY TY ADLEY TO ADJOURN THE  
TTAC MEETING. THE MOTION CARRIED.

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James Turnwald, Executive Director

  
Jessica Clark, TTAC Chair