

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
February 5, 2020**

The February 5, 2020, meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. A quorum was present, with the following members in attendance:

MEMBERS PRESENT: Ty Adley – Marshall County Plan Commission
David Armstrong – INDOT, Fort Wayne
Jessica Clark – St Joseph County
Chris Dressel – City of South Bend
Ryan Fellows – St. Joseph County APC
Amy Hill – Transpo
Natasha Kauffman – Elkhart County Planning
Marsha McSherry – Kosciusko County Administrator
Jessica Miller – INDOT LaPorte
Steve Moriarty – Kosciusko County Highway
Tim O'Donnell – South Bend International Airport
Jason Peters – Marshall County
Kyle Silveus – City of South Bend
Kent Schumacher – Elkhart County
Derek Spier – City of Mishawaka
Brent Warren – City of Nappanee

MEMBERS ABSENT: Leslie Biek – City of Goshen
Rick Gaul – City of Plymouth
Bill Holder – Kosciusko County GIS
Chris Jamrose – City of Mishawaka
Michael Machlan – City of Elkhart
Jeremy Skinner – City of Warsaw

OTHERS PRESENT: Ryan DeLine – MACOG
Zach Dripps - MACOG
Michael Guzik – Lawson-Fisher
Joyce Newland – INDOT (on the phone)
Hanako Parkhill – St. Joseph County
Alaina Parrish – MACOG
Steve Rand – Creative Bus
Donny Ritsema - MACOG
Kyle Silveus – City of South Bend
Caitlin Stevens – MACOG
Leah Thill – MACOG
Tim Werner – Ciorba Group
Johnnie Woggon – MACOG

MINUTES OF THE DECEMBER 4, 2019 MEETING

There were no additions or corrections to the minutes of December 4, 2019.

A MOTION WAS MADE BY RYAN FELLOWS AND
SECONDED BY TIM O'DONNELL TO APPROVE THE
MINUTES OF DECEMBER 4, 2019. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

TTAC CHAIRMAN – Nominating Committee Report – Election of 2020 TTAC Officers

James Turnwald presented the proposed slate of officers for 2020. He then asked if there were any other nominations, hearing none, James asked for an endorsement to accept and elect the slate of officers as presented.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY RYAN FELLOWS TO APPROVE THE
NOMINEES FOR 2020 OFFICERS. THE MOTION CARRIED

TTAC SECRETARY – January Administrative Modifications

James Turnwald noted a list of administrative modification made by staff in January was distributed to the members.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A request to add an addendum to the agenda for Transit Resolution 09-20 was made by James Turnwald.

A MOTION WAS MADE BY TIM O'DONNELL AND
SECONDED BY RYAN FELLOWS TO APPROVE THE
ADDITION OF RESOLUTION 09-20 TO THE AGENDA.
THE MOTION CARRIED

Amendments to the State Fiscal Year (SFY) 2020-2024 Transportation Improvement Program (TIP)

Fort Wayne District

Locally Initiated – Resolution 07-20

A. Elkhart County Amendment Exempt Project in Elkhart County

Resolution 07-20 Add CN Phase to TIP

Des#: 1700310 **CR 17 Multi-Use Path: from US 33 to CR 45**

Bike/Pedestrian Facilities

Phase: CN Total: \$3,598,456 Federal: \$2,878,765 (CMAQ) Local: \$719,691 SFY 2023

Ryan DeLine presented Resolution 07-20 and asked for an endorsement.

A MOTION WAS MADE BY NATASHA KAUFFMAN AND
SECONDED BY BRENT WARREN TO APPROVE
RESOLUTION 07-20. THE MOTION CARRIED.

LaPorte District

INDOT Initiated – Resolution 08-20

A. INDOT	<u>Amendment</u>	Exempt Project in St. Joseph and Marshall Counties
Resolution 08-20	Add Project to TIP	
Des#: 2000015	Various Locations in the LaPorte District Patch and Rehab Pavement	
Phase: CN	Total: \$1,000,000	Federal: \$0 State: \$1,000,000 SFY 2021

Ryan then presented Resolution 08-20 regarding patch and rehab pavement and asked for an endorsement.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY TY ADLEY TO APPROVE
RESOLUTION 08-20. THE MOTION CARRIED.

Transit

Resolution 09-20

Endorsement of the Marshall-Starke Development Center, Inc., Section 5310 Grant Application for the procurement of the following:

One (1) Low Floor Mini-Van with Lift			
Calendar Year 2020	Total: \$42,000	Federal: \$33,600	Local: \$8,400
Two (2) Medium Transit Vans with Lift			
Calendar Year 2020	Total: \$116,000	Federal: \$92,800	Local: \$23,200

James Turnwald explained that this resolution was part of the 5310 FTA grant for non-profits serving seniors and the disabled and that it is administered by INDOT. He then asked for an endorsement of the resolution.

A MOTION WAS MADE BY JESSICA MILLER
AND SECONDED BY RYAN FELLOWS TO APPROVE
RESOLUTION 09-20. THE MOTION CARRIED.

Staff Update

- **MACOG's Bicycle Friendly Business designation**
Alaina Parrish announced that MACOG has been designated as a Bronze Bicycle

Friendly Business by the League of American Bicyclists. There were 153 businesses designated this round, and there are now 1,366 Bicycle Friendly Businesses in all 50 states and D.C. Alaina stated that the designation is good for four years, and in that time, MACOG will be using feedback from The League and from an employee survey to improve its designation level.

- **Regional Brownfields Coalition Update**

Leah Thill provided an update that the first eleven sites have been approved by the regional working group and environmental assessments have started. She reminded attendees to continue to submit any sites of interest on a rolling basis. The working group will meet monthly following TTAC to evaluate any new sites and share updates that are more detailed. A public meeting will be scheduled to invite feedback from the public after the regional brownfields map is launched.

- **Pollinator-Friendly Solar Guide**

Leah Thill shared that a guide for developing pollinator friendly ground-mounted solar projects is now on the MACOG website on the solar energy page. Purdue University is interested in collaborating to turn the guide into a statewide guide for broader distribution. Ryan Fellows shared that St. Joseph County is currently considering amendments to the ordinance to include pollinator plantings and would be a leader in the state in doing so.

- **South Shore Clean Cities Annual Conference – February 25**

Leah provided a reminder that the annual South Shore Clean Cities conference on February 25 is an opportunity to learn more about sustainable transportation topics.

- **Equitable Mobility Action Plan Update**

Caitlin Stevens gave an update related to the planning process for the Equitable Mobility Action Plan (EMAP). The remaining countywide focus group meetings are being held this month, and a public survey will be available through the end of February to gather feedback related to unmet transportation needs in the region.

- **Infrastructure for Rebuilding America (INFRA) Grant Program – Due February 25, 2020**

James Turnwald stated that the INFRA grant is for projects that are ready to go to construction. When applying for this grant the State Budget needs to be informed of possible funds coming in.

- **ADA Symposium – Access Board Presentations – Chicory Event Center in Mishawaka**

James Turnwald indicated that there would be an ADA Symposium on March 31 from 9:00 am to 3:00 pm. Lunch will be provided. It will be free to government agencies and they are still looking into whether it will give CEUs – certificates of education.

- **Purdue Road School – March 9-12**

James Turnwald stated that Road School would be covering best practices and the majority of information would be on March 11 and 12. Several MACOG employees will be attending.

Privilege of the Floor

Jessica Clark wanted to congratulate the people who went through the EMA training related to the FEMA grant.

Ryan Fellows then thanked the board for all their efforts.

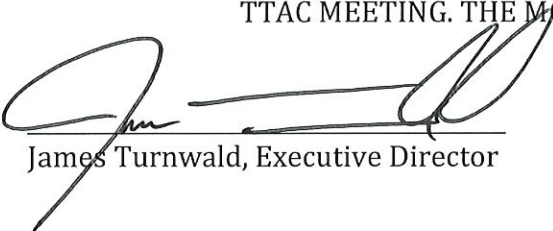
Public Comment

There were no Public Comments.

Adjournment

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY JASON PETERS AND
SECONDED BY RYAN FELLOWS TO ADJOURN THE
TTAC MEETING. THE MOTION CARRIED.


James Turnwald, Executive Director
Jessica Clark, TTAC Chair