

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
November 6, 2019**

The November 6, 2019, meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. A quorum was present, with the following members in attendance:

MEMBERS PRESENT: Ty Adley – Marshall County Plan Commission
David Armstrong – INDOT, Fort Wayne
Leslie Biek – City of Goshen
Jessica Clark – St Joseph County
Chris Dressel – City of South Bend
Ryan Fellows – St. Joseph County APC
Chris Jamrose – City of Mishawaka
Natasha Kauffman – Elkhart County Planning
Marsha McSherry – Kosciusko County Administrator
Roger Nawrot – City of South Bend
Kent Schumacher – Elkhart County
Derek Spier – City of Mishawaka
Scott Tilden – Kosciusko County Highway
Brent Warren – City of Nappanee

MEMBERS ABSENT: Rick Gaul – City of Plymouth
Amy Hill – Transpo
Bill Holder – Kosciusko County GIS
Michael Machlan – City of Elkhart
Jessica Miller – INDOT LaPorte
Tim O'Donnell – South Bend International Airport
Jason Peters – Marshall County
Jeremy Skinner – City of Warsaw

OTHERS PRESENT: Ryan DeLine – MACOG
Zach Dripps - MACOG
John Krueckzberg – INDOT LaPorte
Sky Medors – St Joseph Co
Alaina Parrish – MACOG
Donny Ritsema - MACOG
Caitlin Stevens – MACOG
Leah Thill - MACOG
James Turnwald – MACOG
Kelly Wenger – South Shore Line
Johnnie Woggon – MACOG

MINUTES OF THE OCTOBER 2, 2019 MEETING

David Armstrong noted that he had sent in a correction to the minutes of October 2, 2019, which had already been corrected at the time of the November 6 meeting.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY RYAN FELLOWS TO APPROVE THE
MINUTES OF OCTOBER 2, 2019. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

TTAC CHAIRMAN – No report.

TTAC SECRETARY – No report until the body of the agenda.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the State Fiscal Year (SFY) 2020-2024 Transportation Improvement Program (TIP)

Fort Wayne District

INDOT Initiated – Resolution 49-19

A. INDOT	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 49-19	Add Project to TIP	
Des#: 1902041	Various Locations within the Fort Wayne District (SR19 at Toll Rd Entrance, SR19 at Michigan St, US33/Pike St at Indiana Ave, US33/Pike St at SR15/3rd St)	
	Other Intersection Improvements	
Phase: PE	Total: \$100,000	Federal: \$80,000 (ST STBG) State: \$20,000 SFY 2020
Phase: CN	Total: \$500,000	Federal: \$400,000 (ST STBG) State: \$100,000 SFY 2022

Ryan DeLine presented Resolution 49-19 and there being no questions, he requested the endorsement of Resolutions 49-19.

A MOTION WAS MADE BY BRENT WARREN AND
SECONDED BY ROGER NAWROT TO APPROVE
RESOLUTION 49-19. THE MOTION CARRIED.

LaPorte District

INDOT Initiated – Resolution 50-19

A. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 50-19	Add Project to TIP	
Des#: 1902664	ADA Curb Ramps within the LaPorte District	

ADA Sidewalk Ramp Construction

Phase: PE	Total: \$192,500	Federal: \$154,000 (ST HSIP)	State: \$38,500	SFY 20 & 23
Phase: RW	Total: \$120,000	Federal: \$96,000 (ST HSIP)	State: \$24,000	SFY 2021
Phase: CN	Total: \$274,098	Federal: \$219,278 (ST HSIP)	State: \$54,820	SFY 22 & 23

Ryan DeLine presented Resolution 50-19 and there being no questions, he requested the endorsement of Resolutions 50-19.

A MOTION WAS MADE BY NATASHA KAUFFMAN AND
SECONDED BY TY ADLEY TO APPROVE
RESOLUTION 50-19. THE MOTION CARRIED.

Other Actions

Resolution 51-19

Endorsement of the Federal Transit Funding Memorandum of Understanding

By and Between the Michiana Area Council of Governments (MACOG) and the Southwest Michigan Planning Commission (SWMPC) on behalf of the City of Niles, South Bend Public Transportation Corporation (Transpo), and the North Indiana Commuter Transportation District (NICTD)

James Turnwald stated that MACOG is asking for the endorsement of the Federal Transit Funding Memorandum of Understanding. He explained that when the federal government provides transit funding, they provide an allocation each year to an urbanized area. The FTA Designated Recipients in the South Bend urbanized area are Transpo, Niles Dial-A-Ride and NICTD. It is up to the two MPOs (which split this urbanized area), MACOG and SWMPC (Southwest Michigan) to come to an agreement on how to split the funds between the Recipients. James then asked if there were any questions and there being none, he asked for an endorsement of Resolution 51-19.

A MOTION WAS MADE BY RYAN FELLOWS AND
SECONDED BY ROGER NAWROT TO APPROVE
RESOLUTION 51-19. THE MOTION CARRIED.

Staff Update

- **Comprehensive Economic Development Strategy (CEDS) Update**

Donny explained that MACOG has been working with their Strategy committee to update the 5-Year Comprehensive Economic Development Strategy (CEDS). He reminded everyone that as MACOG is the designated Economic Development District we are required to update the CEDS every 5 years but this also gives us the opportunity to be a conduit to our local communities to apply for funds that will improve their infrastructure systems, generate economic development, and quality of life amenities. Since July, we have worked with the Strategy Committee to review the goals and objectives that focused on world-class education, community partnerships, access and connectivity, and high-performing communities. In the month of November, we will be working on drafting the CEDS and will have a 30-day public comment period in December. Lastly, we will be seeking the Policy Board's endorsement and submittal to EDA in January.

Transportation Improvement Program Process Types

ADMINISTRATIVE MODIFICATION – a change or revision to include project increase(s) or decrease(s) less than 31% of the total, Grouped Project increase or decrease, Des# changes or modifications, changes in the year or scope of non-significant regional projects.

AMENDMENTS – adding and deleting projects, adding a new phase, change in scope of more than one half mile, increase(s) or decrease(s) funds 31% or more.

OTHER ACTIONS – a review and endorsement of grant proposals, submissions, and letters of intent to apply

- **Partners for Clean Air - Bike Rack Selection**

Alaina stated they have made their decisions for the bike rack selection and the awardees would be notified soon.

- **Next Level Trail Applications**

Alaina stated that the second round of Next Level Trails closed on November 1. At least six MACOG communities have submitted applications. A third round is anticipated, and communities are encouraged to work on projects they would like to be submitted.

- **Equitable Mobility Action Plan**

Caitlin stated that this plan will serve as the Coordinated Public Transit Human Services Transportation Plan, and will identify gaps and barriers that exist in transportation services, and establish strategies to bridge those gaps. An online survey is now available at www.emap.macog.com to gather information related to how people travel to their needed destinations, what barriers they encounter, and ways in which their transportation choices can be enhanced. Focus groups will be held in December to further discuss these barriers.

- **Brownfield Coalition Update**

Leah Thill shared that there were ten proposals received last month for the MACOG Regional Brownfields Coalition Request for Proposals. Five firms have been interviewed and contract negotiations are now underway with the highest scoring firm.

Upcoming Dates and Events

- **Winter Preparedness Training for Fleets - November 8 in Goshen**

Leah Thill provided a reminder that the Winter Preparedness training is coming up in two days and will be held at Elkhart County Highway for a training on snowplow safety, spreader calibration, and other winter preparedness topics.

- **Indiana Michigan River Valley Trail Celebration and Grand Opening – November 9**

Zach Dripps stated that there will be an event celebrating closing the gap between Indiana and Michigan on the River Valley Trail. It will start at the state line in Indiana and continue onto to Niles where the gap ends.

- **Economic Development Summit - November 13 in Nappanee**

Donny reminded everyone that next Wednesday is the Economic Development Summit that will be held at the Coppes Commons in downtown Nappanee. The Policy Board will start at 10 AM with the Summit beginning at 10:45 AM. This will be a unique opportunity to network and speak directly with our federal and state partners. The morning session will feature a series of four panel topics on placemaking, workforce housing, broadband, and infrastructure. The afternoon session you will have an opportunity to talk directly with the federal and state agencies. You will have the opportunity to ask them your specific questions and strategize how to take a project from idea to implementation.

- **Traffic Incident Management Training (TIM) - November 16 in Nappanee**

Ryan stated MACOG is cohosting with the Nappanee Fire Department to train first responders in the 4th TIM training in the region.

- **TIM Train the Trainer Training - November 21 at MACOG**

Ryan then said the trainings would continue by training trainers in order to be able to host more classes in the process bringing the national TIM training to the MACOG region.

- **INDOT Rural Call for Projects Applications - Due to MACOG by November 25**

Ryan DeLine informed the members that the Call for Projects opened November 4 and would close December 13th at 5pm. Ryan told the members that something new is that INDOT is allowing urban bridges to be a part of this call. James Turnwald then elaborated by saying that this is a new call, but that it is not anticipated that it would be sustained; that it is a one-time push to improve bridge scoring. James then continued on the bridge condition scores and their overall sufficiency ratings. There are four areas that INDOT is considering – super-surface, sub-surface, deck- surface and pavement. Bridges that score four or lower in these four categories may be eligible. This may also allow you to submit multiple bridges and allows for urban bridges to be submitted with a rural call. Jessica Clark asked if there would be different pools of funding, as there is usually a statewide competition for funding, or is it the same pool. David Armstrong stated that it would be the same pool of funds. The November date is arbitrary, but that they should be in by December 13, which is the last day to submit. Armstrong said to consider historic bridges.

- **IN State Dept. of Health Bicycle & Pedestrian Master Plan Grant - Due December 19**

Alaina stated that the Indiana State Department of Health announced a grant for Bicycle and Pedestrian Master Plans. Applications are due December 19, 2019, and eligible communities include counties, cities, towns, or a joint application between two eligible communities. This is a 50% match grant.

Privilege of the Floor

Jessica Clark asked a question regarding Community Crossings. She asked if there are two communities that collaborate on a project, do they both receive \$1 million or would the \$1 million be split amongst the two entities? David Armstrong stated it is still a million dollars for each entity, but they would submit two applications and identify that they are together.

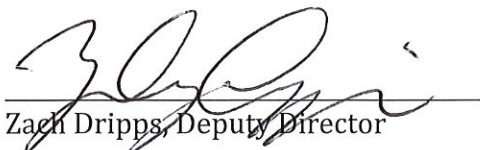
Ryan Fellows asked if the Tech notes were available electronically. James stated that they could be and would see that they are emailed.

Public Comment – There were no Public Comments.

Adjournment

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY TY ADLEY TO ADJOURN THE
TTAC MEETING. THE MOTION CARRIED.



Zach Dripps, Deputy Director



Amy Hill, TTAC 2nd Vice-Chair

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