

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
October 2, 2019**

The October 2, 2019, meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. A quorum was present, with the following members in attendance:

MEMBERS PRESENT: David Armstrong – INDOT, Fort Wayne
Leslie Biek – City of Goshen
Jessica Clark – St Joseph County
Chris Dressel – City of South Bend
Ryan Fellows – St. Joseph County APC
Amy Hill – Transpo
Bill Holder – Kosciusko County GIS
Natasha Kauffman – Elkhart County Planning
Jessica Miller – INDOT LaPorte
Roger Nawrot – City of South Bend
Kent Schumacher – Elkhart County
Derek Spier – City of Mishawaka
Brent Warren – City of Nappanee

MEMBERS ABSENT: Ty Adley – Marshall County Plan Commission
Rick Gaul – City of Plymouth
Chris Jamrose – City of Mishawaka
Michael Machlan – City of Elkhart
Marsha McSherry – Kosciusko County Administrator
Tim O'Donnell – South Bend International Airport
Jason Peters – Marshall County
Jeremy Skinner – City of Warsaw
Scott Tilden – Kosciusko County Highway

OTHERS PRESENT: Denny Cobb – First Group
Ryan DeLine – MACOG
Brandon Kovnat - SWMPC
Evan Laviolette – First Group
Sky Medors – St Joseph Co
Steve Monarty – Kosciusko County Hwy
Alaina Parrish – MACOG
Donny Ritsema - MACOG
Caitlin Stevens – MACOG
Leah Thill - MACOG
James Turnwald - MACOG
Johnnie Woggon – MACOG

MINUTES OF THE SEPTEMBER 4, 2019 MEETING

There were no additions or corrections to the minutes of September 4, 2019.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY RYAN FELLOWS TO APPROVE THE
MINUTES OF SEPTEMBER 4, 2019. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

TTAC CHAIRMAN – No report.

TTAC SECRETARY – James referred to a handout regarding Administrative Modifications to the TIP that were made by staff for the month of August.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the State Fiscal Year (SFY) 2020-2024 Transportation Improvement Program (TIP)

LaPorte District

INDOT Initiated – Resolution 47-19

A. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 47-19	Add Project to TIP	
Des#: 1902158	US 30 at Elkhart Western Railroad	
	Auxiliary Lane Construction	
Phase: PE	Total: \$40,000	Federal: \$32,000 (NHS) State: \$8,000 SFY 2020
Phase: CN	Total: \$335,000	Federal: \$268,000 (NHS) State: \$67,000 SFY 2020
B. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 47-19	Add Project to TIP	
Des#: 1801871	US 30 at Queen Road	
	Other Intersection Improvement	
Phase: PE	Total: \$137,400	Federal: \$109,920 (NHS) State: \$27,480 SFY 2020
Phase: CN	Total: \$1,100,000	Federal: \$880,000 (NHS) State: \$220,000 SFY 22 & 23
C. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 47-19	Add Project to TIP	
Des#: 1801873	US 30 at King Road	
	Other Intersection Improvement	
Phase: PE	Total: \$137,400	Federal: \$109,920 (NHS) State: \$27,480 SFY 2020
Phase: CN	Total: \$1,100,000	Federal: \$880,000 (NHS) State: \$220,000 SFY 22 & 23

Transportation Improvement Program Process Types

ADMINISTRATIVE MODIFICATION – a change or revision to include project increase(s) or decrease(s) less than 31% of the total, Grouped Project increase or decrease, Des# changes or modifications, changes in the year or scope of non-significant regional projects.

AMENDMENTS – adding and deleting projects, adding a new phase, change in scope of more than one half mile, increase(s) or decrease(s) funds 31% or more.

OTHER ACTIONS – a review and endorsement of grant proposals, submissions, and letters of intent to apply

Ryan DeLine presented Resolution 47-19. Jessica Miller defined the work type for Item A of Auxiliary Lanes in this particular project as a crossover for railroad improvement and further explained that Item C as the changing of light configuration and adjustment of road alignment to address the double stop sign. Jessica Clark asked Jessica Miller if they would have a visual for the Policy Board and she said that they would. Ryan then asked for the endorsement of Resolution 47-19.

A MOTION WAS MADE BY KENT SCHUMACHER AND
SECONDED BY NATASHA KAUFFMAN TO APPROVE
RESOLUTION 47-19. THE MOTION CARRIED.

Other Actions

Resolution 48-19 – Endorsement of the Michiana on the Move: 2045 Transportation Plan

Caitlin Stevens presented Resolution 48-19 providing a summation of comments received regarding the *Michiana on the Move: 2045 Transportation Plan* during the Public Comment period. She then asked if there were any questions. Hearing none, she requested the endorsement of Resolution 48-19.

A MOTION WAS MADE BY NATASHA KAUFFMAN
AND SECONDED BY DAVID ARMSTRONG TO APPROVE
RESOLUTION 48-19. THE MOTION CARRIED.

Staff Update

- **Propane Autogas Lunch & Learn, October 21, at Northwood High School, Nappanee**
Leah Thill stated that the Wa-Nee Community Schools are hosting an education event for propane autogas for fleets interested in learning more about that fuel type on October 21 at Northwood High School. Wa-Nee received two grants in the last year to pilot propane school buses. Another event was just announced for winter preparedness for fleets, on November 8th in Goshen at the Elkhart County Highway facility.
- **Partners for Clean Air: Bike Rack Selection**
Alaina stated they had received eleven applications with 117 requests for bike racks. They are reviewing what would be the best way implement them.
- **Next Level Trails: Applications Open October 1, 2019**
Alaina stated applications are open now through November 1 and that DNR is very adamant about the 05:00 PM deadline. For more information on changes to the application and how to submit please, review the Next Level Trails website.
- **State Fiscal Year 2019 Annual Listing of Obligated Projects**
Ryan explained that the Annual Listing of Obligated Projects is a reconciliation of the FY 2019 projects. He further provided a high-level summary of total obligations in the region, which amounted to \$50.1 million dollars, and provided a county break down for LPA projects including total project counts for each project type that had funds obligated to them. James Turnwald stated that members could go online to read about each project in detail.

- **INDOT Rural Call for Projects Applications Open November 4, 2019**

Zach Dripps said INDOT's Rural Call for Projects opens November 4 and closes December 13. This is open to any LPA outside the urbanized area and is for construction projects in FY 2025. He also stated that there is Railroad Safety Funding available.

- **MACOG Economic Development Summit, November 13, in Nappanee**

Donny Ritsema told the members that the Economic Development Summit would be a joint meeting with the Policy Board in Nappanee at the Coppes Commons. He explained the Fall Summit would feature a new format. While we will have a panel discussion, there will be four topical panel discussions to provide community resources on topics such as placemaking, infrastructure, broadband, and workforce housing. Donny and James explained that after lunch, there would be a resource roundtable where attendees can have the opportunity to speak directly with many federal and state agencies one on one to learn how to take a project idea they may have to implementation. Federal and state representatives from FHWA, FTA, OCRA, HUD, INDOT, IHCDA, USDA, and EDA will be present. James stated that it will be a lot like speed dating and will be a great opportunity for you to ask questions directly to these agencies.

- **Conference Awards**

James added that MACOG received two awards at the MPO & IARC conferences. One for promoting Regionalism for our Trail Branding initiative. The second one for Outstanding Planning Project for our Complete Streets Policy initiative.

- **Community Crossings Matching Grant**

Jessica Clark asked if there was an update on Community Crossing applications. David Armstrong said it was in the hands of the Governor and James Turnwald stated they believe it will be sometime in October.

Jessica also asked about the projections for General State Road 2020 funding (MVH). She said there was an error in the formula and because of Indianapolis awardment, the rest of applicants are receiving about an 8 percent reduction.

James Turnwald explained that everyone needs to go to the maps and make sure their Certifiable miles are correct. Making sure that they are correct will assure them to be awarded the maximum amounts that they can get. David Armstrong stated different scenarios such as roads that have been closed for thirty years, access roads, relinquished roads, industrial parks, etc. that are still on the map need to be cleaned up.

Privilege of the Floor

Ryan Fellows said this is his second meeting. He stated that he brings years of experience with the Southwest Planning Commission. James stated that we do plan together with the SWMPC and said they would be seeing each other at least quarterly.

Public Comment

There were no Public Comments.

Adjournment

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RYAN FELLOWS AND
SECONDED BY NATASHA KAUFFMAN TO ADJOURN THE
TTAC MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



Jessica Clark, TTAC Chair