

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
May 1, 2019**

The May 1, 2019, meeting of the Transportation Technical Advisory Committee TTAC was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. A quorum was present, with the following members in attendance:

MEMBERS PRESENT: Jessica Clark – St Joseph County
Ty Adley – Marshall County Plan Commission
David Armstrong – INDOT, Fort Wayne
Leslie Biek – City of Goshen
Rick Gaul – City of Plymouth
Amy Hill – Transpo
Chris Jamrose – City of Mishawaka
Jessica Miller – INDOT LaPorte
Roger Nawrot – City of South Bend
Jason Peters – Marshall County
Kent Schumacher – Elkhart County
Derek Spier – City of Mishawaka
Scott Tilden – Kosciusko County Highway
Brent Warren – City of Nappanee

MEMBERS ABSENT: Chris Dressel – City of South Bend
Bill Holder – Kosciusko County GIS
Natasha Kauffman – Elkhart County Planning
Michael Machlan – City of Elkhart
Larry Magl.iozzi – St. Joseph County APC
Marsha McSherry – Kosciusko County Administrator
Tim O'Donnell – South Bend International Airport
Jeremy Skinner – City of Warsaw

OTHERS PRESENT: Jim Finan - Abonmarche
Joyce Newland - INDOT
Ryan DeLine – FHWA
Alaina Parrish – MACOG
Caitlin Stevens – MACOG
James Turnwald - MACOG
Johnnie Woggon - MACOG

MINUTES OF THE April 3, 2019 MEETING

There were no additions or corrections to the minutes of April 3, 2019.

A MOTION WAS MADE BY ROGER NAWROT AND
SECONDED BY SCOTT TILDEN TO APPROVE THE
MINUTES OF APRIL 3, 2019. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

TTAC CHAIRMAN – No report.

TTAC SECRETARY – No report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

LaPorte District

INDOT Initiated – Resolution 23-19

A. INDOT Amendment Exempt Project in Marshall & St. Joseph Counties

Resolution 23-19 Add Project to TIP

Des#: 1901515 **Various Terminal Joints throughout the LaPorte District
Asphalt Patching**

Phase: CN Total: \$6,225,168 Federal: \$4,980,134 (ST NHS) State: \$1,245,034 SFY 2020

Ryan DeLine presented Resolution 23-19 containing an INDOT initiated amendment. There being no questions, he requested the TTAC's endorsement.

A MOTION WAS MADE BY AND ROGER NAWROT
AND SECONDED BY DAVID ARMSTRONG TO ENDORSE
RESOLUTION 23-19. THE MOTION CARRIED

Transit

Transpo Initiated – Resolution 24-19

A. Transpo Amendment Exempt Project in St. Joseph County

Resolution 24-19 Increase Federal Funding by \$233,527

Des#: 1901342 **Rehab/Renovate Transfer Facilities
Transit Operating**

Total: \$678,957 Federal: \$543,166 (5339) Local: \$135,791 SFY 2019

B. Transpo Amendment Exempt Project in St. Joseph County

Resolution 24-19 Increase Federal Funding by \$130,000

Des#: 1500573 **Operating Assistance - ADA**

Total: \$280,000	Transit Operating Federal: \$250,000 (5307) Local: \$30,000 SFY 2019
C. Transpo Resolution 24-19 Des#: 1700657	<u>Amendment</u> Exempt Project in St. Joseph County Increase Federal Funding by \$60,000 Operating Assistance – ADA Transit Operating
Total: \$250,000	Federal: \$200,000 (5307) Local: \$50,000 SFY 2020
D. Transpo Resolution 24-19 Des#: 1500569	<u>Amendment</u> Exempt Project in St. Joseph County Delete Project from TIP Associated Capital Transit Operating
Total: \$25,000	Federal: \$20,000 (5307) Local: \$5,000 SFY 2019
E. Transpo Resolution 24-19 Des#: 1500570	<u>Amendment</u> Exempt Project in St. Joseph County Delete Project from TIP Tire Lease Transit Operating
Total: \$106,250	Federal: \$85,000 (5307) Local: \$21,250 SFY 2019
F. Transpo Resolution 24-19 Des#: 1700646	<u>Amendment</u> Exempt Project in St. Joseph County Delete Project from TIP Purchase – ADP Software Transit Operating
Total: \$50,000	Federal: \$40,000 (5307) Local: \$10,000 SFY 2019
G. Transpo Resolution 24-19 Des#: 1700649	<u>Amendment</u> Exempt Project in St. Joseph County Delete Project from TIP Purchase ADP Hardware Transit Operating
Total: \$125,000	Federal: \$100,000 (5307) Local: \$25,000 SFY 2020
H. Transpo Resolution 24-19 Des#: 1700654	<u>Amendment</u> Exempt Project in St. Joseph County Delete Project from TIP Rehab/Renovate Transfer Facilities Transit Operating
Total: \$125,000	Federal: \$100,000 (5307) Local: \$25,000 SFY 2020
I. Transpo Resolution 24-19 Des#: 1700674	<u>Amendment</u> Exempt Project in St. Joseph County Delete Project from TIP Rehab/Renovate Transfer Facilities Transit Operating
Total: \$125,000	Federal: \$100,000 (5307) Local: \$25,000 SFY 2019

J. Transpo Amendment Exempt Project in St. Joseph County
Resolution 24-19 Delete Project from TIP
Des#: 1500572 **Purchase less than 30ft Vehicles**

Transit Purchase Vehicles
Total: \$225,000 Federal: \$180,000 (5307) Local: \$45,000 SFY 2019

K. Transpo Amendment Exempt Project in St. Joseph County
Resolution 24-19 Delete Project from TIP
Des#: 1700656 **Purchase less than 30ft Vehicles**

Transit Purchase Vehicles
Total: \$25,000 Federal: \$20,000 (5307) Local: \$5,000 SFY 2020

L. Transpo Amendment Exempt Project in St. Joseph County
Resolution 24-19 Delete Project from TIP
Des#: 1700645 **Purchase Office Equipment**

Transit Planning
Total: \$10,000 Federal: \$8,000 (5307) Local: \$2,000 SFY 2019

Ryan presented Resolution 24-19 and explained that there were numerous transit amendments because Transpo is in the middle of the grant process and adjusting funds to the correct the fiscal year and projects. He explained each amendment individually and asked if there were any questions. Hearing none, the following action was taken.

A MOTION WAS MADE BY ROGER NAWROT AND
SECONDED BY DAVID ARMSTRONG TO ENDORSE
RESOLUTION 24-19. THE MOTION CARRIED

Unified Planning Work Program (UPWP)

Resolution 25-19

A. Elkhart-Goshen Urbanized Area Amendment
Resolution 25-19 Add Project
Des#: 1801362 **Pictometry**
 UPWP

Phase: PL Total: \$572,853 Federal: \$458,282 (STBG) Local: \$114,571 SFY 2020

B. Elkhart-Goshen Urbanized Area Amendment
Resolution 25-19 Add Project
Des#: 1801362 **Partners for Clean Air Program**
 UPWP

Phase: PL Total: \$62,500 Federal: \$50,000 (CMAQ) Local: \$12,500 SFY 2020

C. South Bend Urbanized Area Amendment
Resolution 25-19 Add Project
Des#: 1801362 **TMA Accident Inventory 19/20 Correction/Planning**
 UPWP

Phase: PL Total: \$34,000 Federal: \$30,600 (HSIP) Local: \$3,750 SFY 2020

D. South Bend Urbanized Area Amendment

Resolution 25-19 Add Project

Des#: 1801362 **Partners for Clean Air Program
UPWP**

Phase: PL Total: \$62,500 Federal: \$50,000 (CMAQ) Local: \$12,500 SFY 2020

Ryan stated that Resolution 25-19 included new line items for the FY 2020 UPWP and stated what each amendment was to change. James corrected Item C stating that the total should be \$34,000, Federal \$30,600 and Local \$3,400.

A MOTION WAS MADE BY AND DAVID ARMSTRONG
AND SECONDED BY KENT SCHUMACHER TO ENDORSE
RESOLUTION 25-19 AS CORRECTED IN ITEM C. THE
MOTION CARRIED

Other Actions

Resolution 26-19 – Review and Endorsement of the MACOG Fiscal Year (FY) 2020-2024 Transportation Improvement Program (TIP).

James Turnwald stated that the new TIP had been out for public comment with only a few comments: mostly suggestions on alternate fuel, funding, and pavement conditions. He answered a question about website availability and said the draft was on the MACOG website now and the draft would be updated to the final version after the Policy Board approval. Joyce Newland from FHWA reminded everyone that the new TIP was not official until July 1, 2019.

A MOTION WAS MADE BY AND KENT SCHUMACKER
AND SECONDED BY AMY HILL TO ENDORSE
RESOLUTION 26-19. THE MOTION CARRIED

Staff Update

Regional Trail Branding Update

Alaina gave an overview of the comments made regarding the Regional Trail Branding process. They now have three designs that will be reviewed or revamped, and a final selection made.

Michiana on the Move 2045 Transportation Plan

Caitlin told the TTAC members that they are in the final stages of Michiana on the Move 2045 Transportation Plan. There will be some final stakeholder meetings before finalization.

Regional Complete Streets Policy Update

Alaina gave an update on the Regional Complete Streets Policy process. The working group

has been meeting to draft the policy, and will meet twice more before putting the policy for adoption at the Livable Communities Workshop in July.

Active Transportation Counters

Caitlin told the TTAC members that ECO Counter equipment would be used to count bicycle and pedestrians. Trails and other areas would be assessed to determine where they should be installed. First, six counters will be purchased and later eight more will be purchased.

MACOG Economic Development Summit

James Turnwald stated that the next Policy Board meeting would be held at the Morris Inn on May 8, and will be followed by the MACOG Economic Development Summit. Blair Milo, Secretary of Career Connection and Talent, State of Indiana will be the featured speaker. All members of the TTAC are invited to attend.

Livable Communities Workshop

Caitlin reminded the TTAC members that the July 10 Livable Communities Workshop will be a joint TTAC and Policy Board meeting and will be held in Culver. There will not be a TTAC meeting on July 3.

Privilege of the Floor

David Armstrong reminded members that if they have not done so already, they should sign up for Community Crossings Training. There was a discussion regarding the mapping feature not working and the amount of segments allowed. David stated the segments weren't each block on the same road, but were from the start to the finish of the road. In addition, cities may have just one block on multiples roads and use up the limited amount they are allowed. The next call for projects is in July.

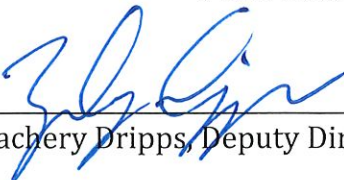
Public Comment

There were no public comments.

Adjournment

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY CHRIS JAMROSE TO ADJOURN THE
TTAC MEETING. THE MOTION CARRIED.



Zachery Dripps, Deputy Director



Jessica Clark, TTAC Chair