

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
April 3, 2019

The April 3, 2019, meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. A quorum was present, with the following members in attendance:

- MEMBERS PRESENT:** Scott Tilden – Kosciusko County Highway
Amy Hill – Transpo
Natasha Kauffman – Elkhart County Planning
David Armstrong – INDOT, Fort Wayne
Jessica Miller – INDOT LaPorte
Kent Schumacher – Elkhart County
Ty Adley – Marshall County Plan Commission
Larry Magliozzi – St. Joseph County APC
Leslie Biek – City of Goshen
Chris Jamrose – City of Mishawaka
- MEMBERS ABSENT:** Jessica Clark – St Joseph County
Jason Peters – Marshall County
Derek Spier – City of Mishawaka
Roger Nawrot – City of South Bend
Chris Dressel – City of South Bend
Rick Gaul – City of Plymouth
Bill Holder – Kosciusko County GIS
Marsha McSherry – Kosciusko County Administrator
Brent Warren – City of Nappanee
Tim O'Donnell – South Bend International Airport
Jeremy Skinner – City of Warsaw
Michael Machlan – City of Elkhart
- OTHERS PRESENT:** Nitin Timble – A & Z Engineering
Tesse Boley – INDOT Fort Wayne
Ryan DeLine – MACOG
Zach Dripps – MACOG
Caitlin Stevens – MACOG
Tierra Harris – MACOG
Donny Ritsema – MACOG
Leah Thill – MACOG
Alaina Parrish – MACOG

MINUTES OF THE FEBRUARY 6, 2019 MEETING

There were no additions or corrections to the minutes of February 6, 2019.

A MOTION WAS MADE BY KENT SCHUMACHER AND
SECONDED BY LARRY MAGLIOZZI TO APPROVE THE
MINUTES OF FEBRUARY 6, 2019. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

TTAC CHAIRMAN – No report.

TTAC SECRETARY – No report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

LaPorte and Fort Wayne District

INDOT Initiated – Resolution 15-19

A. INDOT Amendment Exempt Project in Elkhart, Kosciusko, Marshall &
St. Joseph Counties

Resolution 15-19 Add Project to TIP

Des#: 1900554 **Statewide HELPERS Program**
Other Type Project (Miscellaneous)

Phase: PE Total: \$1,154,604 Federal: \$1,039,144 (ST HSIP) State: \$115,460 SFY 2020

Ryan DeLine presented Resolution 15-19 containing an INDOT initiated amendment.
Hearing no questions, he requested the TTAC's endorsement.

A MOTION WAS MADE BY AND DAVID ARMSTRONG
AND SECONDED BY JESSICA MILLER TO ENDORSE
RESOLUTION 15-19. THE MOTION CARRIED

Transit

Transpo Initiated – Resolution 16-19

A. Transpo Amendment Exempt Project in St. Joseph County

Resolution 16-19 Add Project to TIP

Des#: 1901342 **Rehab/Renovate Transfer Facilities**

Transit Operating

Total: \$387,048 Federal: \$309,638 (5339) Local: \$77,410 SFY 2020

Resolution 16-19 containing a Transpo initiated amendment was presented by Ryan DeLine. Ryan asked the TTAC for any questions. Hearing none, he requested their endorsement.

A MOTION WAS MADE BY AND NATASHA KAUFFMAN
AND SECONDED BY LESLIE BIEK TO ENDORSE
RESOLUTION 16-19. THE MOTION CARRIED

Resolution 17-19

Endorsement of the City of Nappanee as the coordinator of transportation services for elderly persons and persons with disabilities in the Nappanee area.

Resolution 17-19 was presented by James Turnwald. He explained the resolution was necessary to allow the City of Nappanee to apply for FTA Section 5310 grant funds. Typically, Section 5310 funds are awarded to nonprofit service providers who offer transportation for elderly persons and persons with disabilities. However, there is no provided that serves Nappanee. Elder Haus Senior Center, a department of the City of Nappanee does offer services. The City of Nappanee must have the endorsement of the MACOG Policy Board indicating they serve as the coordinator of transportation services for elderly persons and persons with disabilities in the Nappanee area in order to apply for Section 5310 funding from FTA.

A MOTION WAS MADE BY AND DAVID ARMSTRONG
AND SECONDED BY TY ADLEY TO ENDORSE
RESOLUTION 17-19. THE MOTION CARRIED

Resolution 18-19

Endorsement of Elder Haus Senior Center, Section 5310 Grant Application to procure the following:

One (1) Medium Transit Vehicle with Lift

Calendar Year – 2019 Total: \$53,000 Federal: \$42,400 Local: \$10,600

Resolution 19-19

Endorsement of Marshall-Starke Development Center (MSDC), Section 5310 Grant Application to procure the following:

One (1) Low Floor Mini Van with Lift

One (1) Medium Transit Vehicle with Lift

Calendar Year – 2019 Total: \$93,000 Federal: \$74,400 Local: \$18,600

Resolutions 18-19 and 19-19 endorsing FTA Section 5310 Grant applications were presented by Ryan DeLine. Ryan asked for any questions. Hearing none, he requested the TTAC's endorsement.

A MOTION WAS MADE BY AND KENT SCHUMACHER AND
SECONDED BY TY ADLEY TO ENDORSE RESOLUTIONS
18-19 AND 19-19. THE MOTION CARRIED

Other Items

Resolution 20-19

Endorsement of the Fiscal Year (FY) 2020 Unified Planning Work Program (UPWP)

Printed copies of the FY 2020 UPWP update were available during the meeting. James explained the UPWP is a two-year document that outlines the programs that will be completed utilizing planning (PL) funds provided by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Fiscal Year 2020 is the second year of the document. There are no major changes and no programs are being eliminated. James asked if there were any questions. Hearing none, he asked for the TTAC's approval of the FY 2020 UPWP update; pending any comments from FHWA or FTA.

A MOTION WAS MADE BY AND KENT SCHUMACHER
AND SECONDED BY JESSICA MILLER TO ENDORSE
RESOLUTION 20-19. THE MOTION CARRIED

Staff Update

Walkability Action Institute

Alaina Parrish and an inter-disciplinary team from Marshall County will be traveling to Decatur, Georgia late April to attend the Walkability Action Institute with the help of a travel assistance grant. The team will hear from experts in Public Health, Transportation, and Planning on ways to improve walkability throughout Marshall County.

Regional Trail Branding Update

The consultants for the Regional Trail Branding initiative traveled to the region in March to share the final three designs with stakeholders and the public. Staff will be at three pop-up events in Warsaw, Culver, and Niles throughout the next week. An online survey will also be available until April 10.

MACOG Transportation Improvement Plan (TIP) Public Comment Period and Open House

MACOG's Transportation Improvement Program (TIP) is available for public comment through April 29. The TIP outlines phases of transportation and transit projects that will receive federal funding through Fiscal Year 2024. An Open House will be held at MACOG on Wednesday, April 17 from 2:00 to 6:00 PM.

INDOT State Transportation Improvement Plan (STIP) Open Houses

INDOT has a draft Statewide Transportation Improvement Program (STIP) available for comment. Open Houses for LaPorte and Fort Wayne District will be held April 10 at Harrison Hill Elementary School, April 11 at Rochester High School, and May 1 at

Northwood High School. To provide comments on the STIP, please visit <https://www.in.gov/indot/2348.htm>.

2020 Census PSAP

MACOG is working with the Census Bureau to update Census Tracts, Block Groups, and Census Designated Places in preparation for the 2020 Census in April of 2020. MACOG will be reaching out over the next month to coordinate any changes or updates with the local jurisdictions and planning agencies who rely on consistent Census data from decade to decade.

Partners for Clean Air Award Luncheon

The annual awards luncheon will be held on April 24 at the Matterhorn Conference Center, Elkhart and will feature the Purdue Manufacturing Extension Partnership and the Indiana Department of Environmental Management.

Volkswagen Grant

The Round 1 Solicitation for the Volkswagen grant has been released with a June 17 deadline. MACOG and South Shore Clean Cities have completed fleet audits for municipalities, but that municipalities should reach out now to provide fleet data to prepare for the grant and identify competitive vehicle replacements, which can be funded up to 25% for new diesel, propane, and CNG or 75% for electric.

Propane School Bus Grant Awarded

Wa-Nee Community Schools and Penn Harris Madison School Corporation each received rebates to offset the cost of piloting propane school buses.

SolSmart Update

An update on SolSmart was provided as MACOG continues to support Marshall County, the City of Plymouth, Elkhart County, and St. Joseph County. Volunteers and local government staff met on April 1 to determine if another Solarize initiative will be launched in 2019. Additional input is welcome.

MACOG Economic Development Summit

The MACOG Economic Development Summit is coming up on May 8. This event is in conjunction with our regularly scheduled Policy Board meeting that starts at 10:00 AM. It is being held in the Smith Ballroom of the Morris Inn near Notre Dame. Attendees will hear a panel discussion on economic development initiatives from our local Economic Development Organizations. In addition, Blair Milo, the State's first Secretary of Career Connections and Talent will be our keynote speaker. The event will conclude at noon with lunch provided immediately afterward. Invitations will be sent out later next week.

PRIVILEGE OF THE FLOOR

There were no comments.

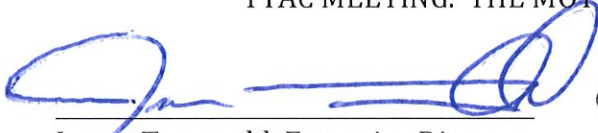
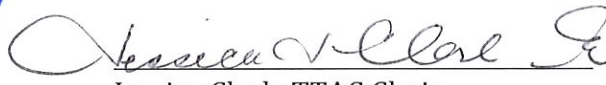
PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY CHRIS JAMROSE TO ADJOURN THE
TTAC MEETING. THE MOTION CARRIED.


James Turnwald, Executive Director
Jessica Clark, TTAC Chair