

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
November 7, 2018**

The November 7, 2018, meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Jessica Clark – St Joseph Co
Scott Tilden – Kosciusko County Highway Department
Amy Hill – Transpo
Larry Magliozzi – St. Joseph County Area Plan Commission
David Armstrong – INDOT, Fort Wayne
Derek Spier – City of Mishawaka
Chris Jamrose – City of Mishawaka
Chris Godlewski – Elkhart County Planning
Kent Schumacher – Elkhart County
Jessica Miller – INDOT LaPorte
Chris Dressel – City of South Bend
Brent Warren – City of Nappanee
Jason Peters – Marshall County
Leslie Biek – City of Goshen
James Turnwald – MACOG

MEMBERS ABSENT: Jeff Taylor – Elkhart County Highway
Marsha McSherry – Kosciusko County Administrator
Tim O'Donnell – South Bend International Airport
Jeffrey Schaffer – City of Elkhart
Ty Adley – Marshall County Plan Commission
Roger Nawrot – City of South Bend
Rick Gaul – City of Plymouth
Bill Holder – Kosciusko County GIS
Michael Machlan – City of Elkhart
Jeremy Skinner – City of Warsaw

OTHERS PRESENT: Jim Finan – Abonmarche
Mitch Shirk – Creative Bus Sales
Zach Dripps – MACOG
Caitlin Stevens – MACOG
Ryan DeLine – MACOG
Donny Ritsema – MACOG
Alaina Parrish – MACOG
Jeremiah Cox - MACOG
Johnnie Woggon – MACOG

MINUTES OF THE OCTOBER 3, 2018 MEETING

There were no corrections to the minutes of October 3, 2018.

A MOTION WAS MADE BY KENT SCHUMACHER AND
SECONDED BY DAVID ARMSTRONG TO APPROVE THE
MINUTES OF OCTOBER 3, 2018. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. TTAC CHAIRMAN – No report

2. TTAC SECRETARY – James Turnwald stated that the members received a copy of the Administrative Modification made to the Transportation Improvement Program in October. Additional information is available on the MACOG website or by contacting MACOG staff.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Amendments to the Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

Fort Wayne District

Locally Initiated – Resolution 28-18

A. Nappanee	<u>Amendment</u>	Exempt Project in Elkhart County
Resolution 28-18	Add New Project	
Des#: 1702862	Woodview Drive from SR 19 to CR 7	
	Road Rehabilitation	
Phase: PE	Total: \$720,530	Federal: \$576,424 (ST STP) Local: \$144,106 SFY 2019

Ryan DeLine presented Resolution 28-18 as a locally initiated new project in Nappanee. He asked for questions; there being none, he asked for an endorsement.

A MOTION WAS MADE BY AND DAVID ARMSTRONG
AND SECONDED BY DEREK SPIER TO ENDORSE
RESOLUTION 28-18. THE MOTION CARRIED.

LaPorte District

Locally Initiated – Resolution 29-18

A. Plymouth	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 29-18	Increase Federal Funds by \$69,560	
Des#: 1702837	East LaPorte Street Footbridge over the Yellow River	
	Bridge Rehabilitation or Repair	
Phase: PE	Total: \$284,950	Federal: \$227,960 (ST TAP) Local: \$56,990 SFY 19 & 20

Ryan Deline presented Resolution 29-18 in Plymouth asking for increased funding. There being no questions Ryan asked for an endorsement.

A MOTION WAS MADE BY AND JESSICA MILLER
 SECONDED BY CHRIS JAMROSE TO ENDORSE
 RESOLUTION 29-18. THE MOTION CARRIED.

INDOT Initiated – Resolution 30-18

A. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 30-18	Add New Project	
Des#: 1800938	SR 17 from SR 10 to SR 8	
	HMA Overlay, PM (Preventative Maintenance)	
Phase: PE	Total: \$74,000	Federal: \$59,200 (ST STP) State: \$14,800 SFY 2019
Phase: CN	Total: \$916,539	Federal: \$733,231 (ST STP) State: \$183,308 SFY 2021

Ryan then presented Resolution 30-18 as preventative maintenance in Marshall County; there being no questions, he asked for an endorsement.

A MOTION WAS MADE BY AND DAVID ARMSTRONG
 SECONDED BY KENT SCHUMACHER TO ENDORSE
 RESOLUTION 30-18. THE MOTION CARRIED.

Transit

Transpo Initiated – Resolution 31-18

A. Transpo	<u>Amendment</u>	Exempt Project in St. Joseph County
Resolution 31-18	Add New Project	
Des#: 1801984	Purchase greater than 35ft Fixed Route Vehicles	
Total: \$6,138,435	Federal: \$4,910,748 (5339)	Local: \$1,227,687 SFY 2019

Jeremiah Cox presented Resolution 31-18 as a Transpo initiated new project to add 12, not greater than 35 foot buses. James Turnwald asked Amy Hill, the new CEO of Transpo, if she would like to explain why they were asking for so many. Amy explained that they had submitted a grant application to the FTA's bus and bus facility investment program. She stated that Transpo has 29 fixed route vehicles that have exceeded their useful life of twelve years. Transpo had scaled down to nine, six, and three in the hope of getting funding for three, but they received the funding for all twelve. Amy said they would only have to provide the twenty percent match and that these vehicles would be rotated in to replace old vehicles so that they would not all expire at the same time. Larry

Magliozzi asked if this would finish replacing all their old buses. Amy replied that it would not, that Transpo would still have 15 more vehicles that need to be replaced.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY LARRY MAGLIOZZI TO ENDORSE
RESOLUTION 31-18. THE MOTION CARRIED.

INDOT Initiated – Resolution 32-18

A. INDOT	<u>Amendment</u>	Exempt Project in Marshall County
Resolution 32-18	Add New Project	
Des#: 1801847	Operating Assistance for Marshall County Council on Aging (COA)	
Total: \$440,484	Federal: \$180,045 (5311) State: \$260,439	SFY 2018
 B. INDOT	 <u>Amendment</u>	 Exempt Project in Marshall County
Resolution 32-18	Add New Project	
Des#: 1801922	Operating Assistance for Marshall County COA	
Total: \$454,309	Federal: \$191,385 (5311) State: \$262,924	SFY 2019
 C. INDOT	 <u>Amendment</u>	 Exempt Project in Marshall County
Resolution 32-18	Add New Project	
Des#: 1801858	Purchase Surveillance Equipment for Marshall County COA	
Total: \$18,000	Federal: \$14,400 (5339) State: \$3,600	SFY 2018
 D. INDOT	 <u>Amendment</u>	 Exempt Project in Marshall County
Resolution 32-18	Add New Project	
Des#: 1801900	Purchase one (1) less than 30ft Transit Vehicle for Marshall County COA	
Total: \$110,200	Federal: \$88,160 (5339) State: \$22,040	SFY 2019
 E. INDOT	 <u>Amendment</u>	 Exempt Project in Marshall County
Resolution 32-18	Add New Project	
Des#: 1802073	Purchase two (2) Low Floor Minivans for Marshall County COA	
Total: \$68,958	Federal: \$55,166 (5310) State: \$13,792	SFY 2018
 F. INDOT	 <u>Amendment</u>	 Exempt Project in Marshall County
Resolution 32-18	Add New Project	
Des#: 1802072	Purchase one (1) Low Floor Minivan and one (1) Medium Transit Vehicle for Marshall Starke Development Center	
Total: \$87,532	Federal: \$70,026 (5310) Local: \$17,506	SFY 2018
 G. INDOT	 <u>Amendment</u>	 Exempt Project in Marshall County
Resolution 32-18	Add New Project	
Des#: 1802077	Purchase one (1) Low Floor Mini Van and one (1) Medium Transit Vehicle for Marshall Starke Development Center	
Total: \$91,540	Federal: \$73,232 (5310) Local: \$18,308	SFY 2019

H. INDOT Resolution 32-18 Des#: 1801833 Total: \$706,916	<u>Amendment</u> Add New Project Operating Assistance for Kosciusko Area Bus Service (KABS) Federal: \$343,864 (5311) State: \$363,052 SFY 2018	Exempt Project in Kosciusko County
I. INDOT Resolution 32-18 Des#: 1801901 Total: \$741,733	<u>Amendment</u> Add New Project Operating Assistance for Kosciusko Area Bus Service (KABS) Federal: \$359,921 (5311) State: \$381,812 SFY 2019	Exempt Project in Kosciusko County
J. INDOT Resolution 32-18 Des#: 1801861 Total: \$110,323	<u>Amendment</u> Add New Project Purchase two (2) less than 30ft Transit Vehicles for Kosciusko Area Bus Service (KABS) Federal: \$88,258 (5339) State: \$22,065 SFY 2018	Exempt Project in Kosciusko County
K. INDOT Resolution 32-18 Des#: 1801898 Total: \$110,200	<u>Amendment</u> Add New Project Purchase two (2) less than 30ft Transit Vehicles for Kosciusko Area Bus Service (KABS) Federal: \$88,160 (5339) State: \$22,040 SFY 2019	Exempt Project in Kosciusko County
L. INDOT Resolution 32-18 Des#: 1802076 Total: \$53,053	<u>Amendment</u> Add New Project Purchase one (1) Medium Transit Vehicle for Kosciusko County Council on Aging and Aged Federal: \$42,442 (5310) Local: \$10,611 SFY 2018	Exempt Project in Kosciusko County
M. INDOT Resolution 32-18 Des#: 1802078 Total: \$37,000	<u>Amendment</u> Add New Project Purchase one (1) Low Floor Vehicle for Kosciusko County Council on Aging and Aged Federal: \$29,600 (5310) Local: \$7,400 SFY 2019	Exempt Project in Kosciusko County
N. INDOT Resolution 32-18 Des#: 1802079 Total: \$37,000	<u>Amendment</u> Add New Project Purchase one (1) Low Floor Vehicle for COA of Elkhart County Federal: \$29,600 (5310) Local: \$7,400 SFY 2019	Exempt Project in Elkhart County
O. INDOT Resolution 32-18 Des#: 1802080 Total: \$74,000	<u>Amendment</u> Add New Project Purchase two (2) Low Floor Vehicles for MDC Goldenrod Federal: \$59,200 (5310) Local: \$14,800 SFY 2019	Exempt Project in Elkhart County
P. INDOT Resolution 32-18	<u>Amendment</u> Add New Project	Exempt Project in Elkhart County

Des#: 1802081 **Purchase two (2) Small Transit Vehicles and two (2) Medium Transit Vehicles for MDC Goldenrod**
Total: \$208,180 Federal: \$166,544 (5310) Local: \$41,636 SFY 2019

Jeremiah then continued with an INDOT initiated Resolution 32-18 stating that items A through E would be for operating assistance, surveillance equipment, and the purchase of three vehicles for Marshall County Council on Aging. Items F and G would be to purchase 4 vehicles for Marshall/Starke Development Center, H thru K for the purchase of four vehicles and operating assistance for the Kosciusko Area Bus Service. Items L and M are for two vehicles for Kosciusko County Council of Aging, item N is for the purchase of one low-floor vehicle for Elkhart County Council on Aging, and O and P are for the purchase of six vehicles by MCD Goldenrod.

James Turnwald recapped by stating that the reason these amendments are sponsored by INDOT, is because INDOT manages the 5311 program for rural areas providing fixed route services, as well as the 5310 program, which provides improved mobility to seniors and individuals with disabilities. When INDOT requests these items be added into the TIP, they are technically the sponsor, but they list all of these as sub recipients. Also, 5339 program funds (grants for bus and bus facilities) may come into the Transportation Improvement Program in the future.

A MOTION WAS MADE BY AND CHRIS GODLEWSKI
SECONDED BY BRENT WARREN TO ENDORSE
RESOLUTION 32-18. THE MOTION CARRIED.

Other Actions

Resolution 33-18 – Endorsement of INDOT requested changes to the National Highway System (NHS) in the MACOG Region

James Turnwald presented Resolution 33-18 explaining that MAP-21 allowed for the inclusion of all highways and any arterial roads on the National Highway System. That put a lot of mileage on the NHS. The FAST Act changed the language to modify how the NHS would actually look. Previously, the TTAC and Policy Board approved the regional NHS, at which time SR 15 was put on the NHS. Based on the improvements done to the road in Goshen, they do not think it should still be on the NHS. The question of whether this would affect funding came up and James gave an in depth explanation of why SR 15 is now being taken off the NHS and how the different funding works. The decision was made from INDOT's recommendation, Goshen's support, and Elkhart's support that SR 15 from US 6 to US 20 should be removed from the National Highway System. He stated that it would still be state maintained, just not a part of the NHS. He then asked for an endorsement of Resolution 33-18.

A MOTION WAS MADE BY BRENT WARREN AND
SECONDED BY CHRIS GODLEWSKI TO ENDORSE
RESOLUTION 33-18. THE MOTION CARRIED.

Staff Update

- Michiana On the Move – 2045 Transportation Plan Update – Caitlin stated that MACOG is

in Phase II – “How we Move”. In October, four stakeholder meetings were held, one in each county, along with Pop-Up events and there is also a survey available online; which Caitlin asked the members to share with anyone they thought would like to share their ideas. This should help in how our region invests in transportation in the next twenty-five years. The members were given a schedule of the Pop-Up events.

- MACOG and INDOT Call for Projects – Zach explained that MACOG’s urban call for projects ended last week. Fourteen new projects and seven additional funding requests were made. Staff will go through applications and then give their recommendations. INDOT’s rural call for projects is due to INDOT by November 7 and due to MACOG right before Thanksgiving. There was a discussion on not having specific due dates for the applications; most of which came to the fact that many regions do not get their applications in on time so INDOT wanted make the areas that do not work well with their MPOs have enough time to get their projects in.
- Snow Plow Safety & Winter Preparedness Training – November 9 in South Bend - Leah told the members that there is a free snow plow safety and winter preparedness training on Friday, November 9, from 9-11:30 am at South Bend Central Services. The Local Technical Assistance Program (LTAP) and South Shore Clean cites are hosting the training together and it is open to all fleets in the MACOG area.
- Volkswagen Fund Update – In the final Indiana Beneficiary Mitigation Plan, approved by the Volkswagen Committee in October, the funding levels for government-owned vehicle funding was set lower than the allowable 100% funding levels. Class 4 through 8 trucks and school bus replacements will be funded at 25% (75% match required) and 40% funding (60% match required) for vehicle repower; diesel, CNG, propane, or hybrid fuel types. The funding levels are higher (75% funding/25% match) for electric. The solicitation for projects for the Indiana Volkswagen Environmental Mitigation Trust Fund has been moved back to February 2019, per the October update. Jessica Clark asked that the information be made available to TTAC members by email.
- MACOG Regional Economic Development District Meeting (MREDD) – November 14 – Donny Ritsema reminded the members that next week will be the Policy Board and the MACOG Regional Economic Development District (MREDD) meeting. It will be held at the Spohn Ballroom in Goshen and feature a panel discussion and keynote speaker. The City of Goshen Redevelopment Project Manager will talk about how brownfield redevelopment stimulated economic activity in downtown Goshen and a representative of the Goshen Brewing Company will present on their new business which is located on the site of a former brownfield.

PRIVILEGE OF THE FLOOR

James Turnwald explained the proposed fare change for the Interurban Trolley fixed route service. The proposed fare changes include a reduction in the price of the current \$3.00 Day Pass to \$2.00. Additionally, free transfers that are currently offered for passengers to complete a one-way trip will be discontinued. There is a public comment period opened on November 1 and will run through November 30. MACOG also met with several organizations for their opinion and everyone seemed

very receptive to these changes. Also, the trolley tokens will be discontinued because they do not interact with the fare boxes. The Elkhart Truth published an article covering the proposed changes. MACOG will have an open house during the public comment period, as well as, having Pop-Up events at the transfer station. Then, the proposal will come back to the TTAC and the Policy Board for approval.

Jessica Clark asked if there was any update on Community Crossings? David Armstrong stated that INDOT was waiting on the announcement from the Governor.

James Turnwald enquired about information on the timeline for Local Trax? November sometime was the general consensus.

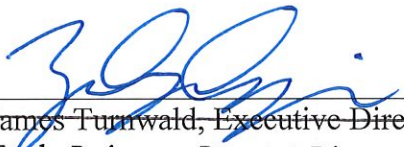
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY LARRY MAGLIOZZI
AND SECONDED BY CHRIS GODLEWSKI TO
ADJOURN THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director
Zach Dripps, Deputy Director



Jessica Clark, Chair
Scott Tilden, 2nd Vice-Chair