

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE  
MINUTES  
June 6, 2018**

The June 6, 2018 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11<sup>th</sup> Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Jessica Clark – St. Joseph County Engineering  
Chris Godlewski – Elkhart County Planning  
Leslie Biek – City of Goshen  
Ralph Booker – Marshall County Plan Commission  
Chris Dressel – South Bend Community Investment  
Bill Holder – Kosciusko County GIS  
Chris Jamrose – City of Mishawaka  
Larry Magliozzi – St. Joseph County Area Plan Commission  
Roger Nawrot – City of South Bend  
Brent Warren – City of Nappanee  
David Armstrong – INDOT, Fort Wayne

**MEMBERS ABSENT:** Scott Tilden – Kosciusko County Highway Department  
Rick Gaul – City of Plymouth  
Michael Machlan – City of Elkhart  
Marsha McSherry – Kosciusko County Administrator  
Tim O'Donnell – South Bend International Airport  
Jason Peters – Marshall County Highway Department  
Jeremy Skinner – City of Warsaw  
Derek Spier – City of Mishawaka  
Jeff Taylor – Elkhart County Highway  
Amy Hill – South Bend Public Transportation Corp.  
Lyndsay Quist – INDOT, LaPorte  
Emmanuel Nsonwu – INDOT, Central

**OTHERS PRESENT:** Joyce Newland – FHWA (by phone)  
Natasha Kauffmann – Elkhart County Planning  
Kent Schumacher – Elkhart County Highway  
Jeffrey Schaffer – City of Elkhart  
Marcia Blansett – INDOT, LaPorte  
Qasim Asghar – DLZ  
Zach Dripps – MACOG  
Caitlin Stevens – MACOG  
Jeremiah Cox – MACOG  
Ryan DeLine – MACOG  
Alec Pormen – MACOG  
Catherine Kazmierczak – MACOG  
Shirley Czerna – MACOG

## **MINUTES OF THE April 4, 2018 MEETING**

There were no corrections to the minutes of April 4, 2018.

A MOTION WAS MADE BY ROGER NAWROT AND  
SECONDED BY CHRIS GODLEWSKI TO APPROVE THE  
MINUTES OF APRIL 4, 2018. THE MOTION CARRIED.

### **REPORTS OF CHAIRMAN AND SECRETARY**

- 1. TTAC CHAIRMAN** – There was no report.
- 2. TTAC SECRETARY** – There was no report.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

Amendments to the Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

#### **LaPorte District**

##### **INDOT Initiated – Resolution 15-18**

A. INDOT	<u>Amendment</u>	Project in Marshall County
Resolution 15-18	Add Project	
Des#: 1800928	<b>SR 331, From US 30 to SR 106 (S JCT)</b>	
	<b>HMA Overlay, Preventive Maintenance</b>	
Phase: PE	Total: \$591,918	Federal: \$473,534 (ST STP) State: \$118,384 SFY 2019
Phase: CN	Total: \$4,744,274	Federal: \$3,795,419 (ST STP) State: \$948,855 SFY 20 & 21

B. INDOT	<u>Amendment</u>	Project in St Joseph County
Resolution 15-18	Add Project	
Des#: 1800923	<b>SR 331, From I-80/90 to SR 23</b>	
	<b>HMA Overlay, Preventive Maintenance</b>	
Phase: PE	Total: \$63,294	Federal: \$50,635 (ST STP) State: \$12,659 SFY 2019
Phase: CN	Total: \$511,121	Federal: \$408,897 (ST STP) State: \$102,224 SFY 20 & 21

C. INDOT	<u>Amendment</u>	Project in St Joseph County
Resolution 15-18	Add Project	
Des#: 1800925	<b>SR 4, From .48 mi W of SR 23 to .34mi E of SR 23</b>	
	<b>HMA Overlay, Preventive Maintenance</b>	
Phase: PE	Total: \$60,000	Federal: \$48,000 (ST STP) State: \$12,000 SFY 2019
Phase: RW	Total: \$10,000	Federal: \$8,000 (ST STP) State: \$2,000 SFY 2020
Phase: CN	Total: \$483,974	Federal: \$387,179 (ST STP) State: \$96,795 SFY 20 & 21

D. INDOT	<u>Amendment</u>	Project in St Joseph County
Resolution 15-18	Add Project	

Des#: 1800926      **SR 23, From the S JCT of SR 933 to 2.31mi N of the N JCT of SR 933**  
**HMA Overlay, Preventive Maintenance**  
Phase: PE      Total: \$126,000      Federal: \$100,800 (ST STP)      State: \$25,200      SFY 2019  
Phase: RW      Total: \$53,000      Federal: \$42,400 (ST STP)      State: \$10,600      SFY 2020  
Phase: CN      Total: \$1,149,490      Federal: \$919,592 (ST STP)      State: \$229,898      SFY 20 & 21

E. INDOT      Amendment      Project in St Joseph County  
Resolution 15-18      Add Project  
Des#: 1800924      **SR 23, From .15mi N of US 6 to .42mi S of SR 4**  
**HMA Overlay, Preventive Maintenance**  
Phase: PE      Total: \$168,154      Federal: \$134,523 (ST STP)      State: \$33,631      SFY 2019  
Phase: CN      Total: \$1,371,332      Federal: \$1,097,066 (ST STP)      State: \$274,266      SFY 20 & 21

F. INDOT      Amendment      Project in St Joseph County  
Resolution 15-18      Add Project  
Des#: 1801504      **SR 23, From .11 W of SR 933 through SR 933 Intersection**  
**Added Travel Lanes, Construct Turn Lanes**  
Phase: PE      Total: \$50,000      Federal: \$40,000 (ST STP)      State: \$10,000      SFY 2019  
Phase: CN      Total: \$181,269      Federal: \$145,015 (ST STP)      State: \$36,254      SFY 20 & 21

G. INDOT      Amendment      Project in St Joseph County  
Resolution 15-18      Add Project  
Des#: 1800853      **SR 23, at Juday Creek, .9mi S of I-80/90**  
**Replace Superstructure**  
Phase: PE      Total: \$140,006      Federal: \$112,005 (ST STP)      State: \$28,001      SFY 2019  
Phase: CN      Total: \$1,894,471      Federal: \$1,515,577 (ST STP)      State: \$378,894      SFY 20 & 21

H. INDOT      Amendment      Project in St Joseph County  
Resolution 15-18      Add Project  
Des#: 1800854      **SR 933, at Juday Creek, .03mi S of I-80/90**  
**Replace Superstructure**  
Phase: PE      Total: \$118,178      Federal: \$94,542 (ST STP)      State: \$23,636      SFY 2019  
Phase: CN      Total: \$1,070,447      Federal: \$856,358 (ST STP)      State: \$214,089      SFY 20 & 21

Ryan DeLine presented Resolution 15-18 containing LaPorte District INDOT initiated TIP amendments. There were no questions on this resolution. Ryan asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY DAVID ARMSTRONG TO APPROVE  
RESOLUTION 15-18. THE MOTION CARRIED.

## **Transit**

### **TRANSPO Initiated – Resolution 16-18**

A. Transpo      Amendment      Project in St. Joseph County  
Resolution 16-18      Remove item from TIP  
Des#: 1400738      **South Bend Urbanized Area**  
**Tire Lease**

Total: \$200,000	Federal: \$160,000 (5307)	Local: \$40,000	SFY: 2018
B. Transpo	<u>Amendment</u>		Project in St. Joseph County
Resolution 16-18	Remove item from TIP		
Des#: 1400740	<b>South Bend Urbanized Area</b>		
	<b>Purchase less than 30ft Vehicles</b>		
Total: \$100,000	Federal: \$80,000 (5307)	Local: \$20,000	SFY: 2018
C. Transpo	<u>Amendment</u>		Project in St. Joseph County
Resolution 16-18	Decrease Federal Funding by \$320,000		
Des#: 1400741	<b>South Bend Urbanized Area</b>		
	<b>Operating Assistance - ADA</b>		
Total: \$250,000	Federal: \$200,000 (5307)	Local: \$50,000	SFY: 2018
D. Transpo	<u>Amendment</u>		Project in St. Joseph County
Resolution 16-18	Increase Federal Funding by \$522,436		
Des#: 1400742	<b>South Bend Urbanized Area</b>		
	<b>Operating Assistance – Fixed Route</b>		
Total: \$2,384,872	Federal: \$1,022,436 (5307)	Local: \$1,362,436	SFY: 2018
E. Transpo	<u>Amendment</u>		Project in St. Joseph County
Resolution 16-18	Increase Federal Funding by \$265,055		
Des#: 1702697	<b>South Bend Urbanized Area</b>		
	<b>Transit Administration, Operating Assistance &amp; Purchase Vehicles</b>		
	<b>(Funding from 2016, 2017 &amp; 2018)</b>		
Total: \$1,326,410	Federal: \$790,114 (5310)	Local: \$536,296	SFY: 2018
F. Transpo	<u>Amendment</u>		Project in St. Joseph County
Resolution 16-18	Add Project		
Des#: 1801578	<b>South Bend Urbanized Area</b>		
	<b>Purchase ADP Software</b>		
Total: \$20,000	Federal: \$16,000 (5307)	Local: \$4,000	SFY: 2018
G. Transpo	<u>Amendment</u>		Project in St. Joseph County
Resolution 16-18	Add Project		
Des#: 1801579	<b>South Bend Urbanized Area</b>		
	<b>Lafayette &amp; South Street Facility Rehab</b>		
Total: \$374,511	Federal: \$299,609 (5339)	Local: \$74,902	SFY: 2018

Ryan DeLine presented Resolution 16-18 containing TRANSPPO Initiated TIP amendments. There were no questions on this resolution. Ryan asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND  
 SECONDED BY DAVID ARMSTRONG TO APPROVE  
 RESOLUTION 16-18. THE MOTION CARRIED.

#### **Transit – Resolution 17-18 – Bus / Rail Apportionment**

FY2018 Bus / Rail Apportionment – FTA Section 5307 Funding

Total Apportionment – \$4,118,818

NICTD Rail – \$1,272,912      Transpo – \$2,598,436      Niles DART – \$247,470

Ryan DeLine presented Resolution 17-18 containing the distribution of the Federal Transit Administration (FTA) Section 5307 funding apportionment for the South Bend urbanized area. NICTD, Transpo, and Niles DART have mutually agreed to the distribution as presented. There were no questions on this resolution. Ryan asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND  
SECONDED BY LARRY MAGLIOZZI TO APPROVE  
RESOLUTION 17-18. THE MOTION CARRIED.

#### **Transit – Resolution 18-18 – Rail Apportionment**

FY2018 Rail Apportionment – FTA Section 5337 Funding  
Total Apportionment – \$3,175,797  
NICTD Rail – \$3,175,797

Ryan then presented Resolution 18-18 containing the distribution of FTA Section 5337 funding for the South Bend urbanized area. Section 5337 funds (State of Good Repair Grants) provide financial assistance to fixed-guideway rail providers. NICTD is the only provider in the South Bend urbanized area. There were no questions on this resolution. Ryan asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY ROGER NAWROT AND  
SECONDED BY CHRIS GODLEWSKI TO APPROVE  
RESOLUTION 18-18. THE MOTION CARRIED.

#### **Transit – Resolution 19-18 – Bus Apportionment**

FY2018 Bus Apportionment – FTA Section 5339 Funding  
Total Apportionment -- \$ 357,209  
Transpo – \$299,609 Niles DART – \$57,600

Resolution 19-18 containing the distribution of FTA Section 5339 funding for the Bus and Bus Facilities Discretionary Program, was presented by Ryan. Transpo and Niles DART have mutually agreed to the funding distribution as presented. There were no questions on this resolution. Ryan asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY DAVID ARMSTRONG AND  
SECONDED BY CHRIS GODLEWSKI TO APPROVE  
RESOLUTION 19-18. THE MOTION CARRIED.

#### **Staff Update**

##### **Regional Trail Branding and Wayfinding Request for Proposals (RFP) Update**

In April, MACOG released a Request for Proposals (RFP) for services of a consultant to assist in the development of a Regional Trail Branding & Wayfinding plan for the St. Joseph, Elkhart, Kosciusko, and Marshall Counties in Indiana, Berrien and Cass Counties in Michigan, and the communities within. Six proposals were received and have gone through the scoring process. The final step consists of an interview with each consultant, to determine the best proposal.

### **Equitable Mobility Action Plan**

MACOG is beginning on a new plan this year called the Equitable Mobility Action Plan (EMAP). The plan will address transportation and mobility needs in our region, identifying who needs transportation the most and where they need to go. MACOG is currently creating a task force to provide guidance on the planning process. For those interested in taking an active role in this plan, contact Caitlin Stevens for more information.

### **Metropolitan Transportation Plan 2045**

MACOG is starting a yearlong update of the Metropolitan Transportation Plan to 2045, to be completed by July 2019. The current Transportation Plan (TP) goes through 2040. MACOG needs to maintain a 20-year horizon for the plan, which is updated on a five-year window. The full plan update will go through 2045 to maintain the 20-year horizon. The overall goal at the moment is to start brainstorming a project list for the 2045 plan, to be finalized over the course of the update.

### **Elkhart Veteran Stand Down – June 9**

On Saturday, June 9, the Interurban Trolley, along with Transpo, will be providing free rides to all Veterans for Elkhart County's 4<sup>th</sup> Annual Military Veteran Stand Down. The event will take place at the Disabled American Veterans (DAV) building, in Elkhart. For additional transit information contact MACOG at (574) 287-1829 or [macogdir@macog.com](mailto:macogdir@macog.com).

### **June 13 Policy Board Meeting Presentations**

The June 13, 2018 Policy Board meeting will be held in the MACOG conference room, at 10:00 am. A presentation will be provided by Kristopher Krouse with the Shirley Heinze Land Trust and Emiko Atherton with the National Complete Streets Coalition. All of the TTAC member were invited to attend.

### **Interurban Trolley Proposed Changes**

The Interurban Trolley and Transpo will be holding a public comment period to discuss proposed service changes to improve connectivity through the region. The proposed "Yellow Line Connector" will combine Transpo's Route 9 east of the Mishawaka Transfer Center with the current Interurban Trolley Yellow Line route. There will be a Public Open House at the Mishawaka-Penn-Harris Public Library on June 12 and the Elkhart Public Library on June 13. For full details of the proposed service change and to provide any comments on the new proposed route visit [www.interurbantrolley.com/yellow\\_line](http://www.interurbantrolley.com/yellow_line).

### **June 27 Quarterly Tracking & Review Meeting**

Due to the July 4 holiday, Independence Day, the Quarterly Tracking and Review meeting will be held on Wednesday, June 27, starting at 9:30 am. It will be a full day format. Fort Wayne District projects are scheduled to be discussed in the morning, while LaPorte District projects will be discussed in the afternoon.

### **Livable Communities Workshop, Joint TTAC and Policy Board Meeting – July 11**

The 2018 Livable Communities Workshop will be held on Wednesday, July 11 following a joint TTAC and Policy Board meeting. The event will be held in Plymouth at Christos Banquet Center. Speakers from AARP will discuss the Livable Communities Initiative and benefits of being a part of the Age-Friendly Network. Lunch will be provided.

## **PRIVILEGE OF THE FLOOR**

Catherine Kazmierczak and Alec Pormen will be working for MACOG this summer, as interns. They are both from this area and attend Ball State University.

MACOG is accepting applications for an Active Transportation Planner and a Graphic Design and Communications Coordinator. The two positions should be filled by the end of June.

INDOT is updating its 2045 Long-Range Transportation Plan (LRTP) for improving the State's transportation system. They will host six "Transportation Talk" events in June, throughout the state. It is also possible to provide comments through the INDOT website.

Ralph Booker, Marshall County Plan Director, will be retiring on June 30. He enjoyed being a part of the TTAC for the last 12 years and wished everyone well.

Chris Dressel announced the League of American Bicyclists recognized the City of South Bend as a Silver Level Bicycle Friendly Community. South Bend is only the second city in the state and one of a handful in the Midwest to receive this designation.

Jessica Clark mentioned St. Joseph County recently initiated steps to designate the county as a SolSmart community.

On April 19, Marshall County was selected as a finalist for the regional 2018 Stellar Communities Program. They are now working on developing their regional development plan and submission of the final application.


## **PUBLIC COMMENT**


There were no comments.

## **ADJOURNMENT**

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY CHRIS GODLEWSKI TO ADJOURN  
THE MEETING. THE MOTION CARRIED.

  
Zach Dripps, Deputy Director

  
Scott Tilden, 2<sup>nd</sup> Vice-Chair