

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
February 7, 2018

The February 7, 2018 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Jessica Clark – St. Joseph County Engineering
Chris Godlewski – Elkhart County Planning
Scott Tilden – Kosciusko County Highway Department
Leslie Biek – City of Goshen
Chris Dressel – South Bend Community Investment
Chris Jamrose – City of Mishawaka
Larry Maglizzo – St. Joseph County Area Plan Commission
Marsha McSherry – Kosciusko County Administrator
Jason Peters – Marshall County Highway Department
Derek Spier – City of Mishawaka
Kent Schumacher – Elkhart County Highway
David Armstrong – INDOT, Fort Wayne

MEMBERS ABSENT: Ralph Booker – Marshall County Plan Commission
Rick Gaul – City of Plymouth
Bill Holder – Kosciusko County GIS
Michael Machlan – City of Elkhart
Roger Nawrot – City of South Bend
Tim O'Donnell – South Bend International Airport
Jeremy Skinner – City of Warsaw
Brent Warren – City of Nappanee
Amy Hill – South Bend Public Transportation Corp.
Lyndsay Quist – INDOT, LaPorte
Emmanuel Nsonwu – INDOT, Central

OTHERS PRESENT: Joyce Newland – FHWA (by phone)
Julie Ritzler – INDOT, LaPorte (by phone)
Natasha Kauffmann – Elkhart County Planning
Jeffrey Schaffer – City of Elkhart
Brian Cherry – Indiana Toll Road
Qasim Asghar – DLZ
Michael Yacullo – Ciorba Group
Tim Werner – Ciorba Group
Jim Finan – Abonmarche
James Turnwald – MACOG
Zach Dripps – MACOG
Leah Thill – MACOG
Caitlin Stevens – MACOG
Donny Ritsema – MACOG
Ryan DeLine – MACOG

Tierra Harris – MACOG
Shirley Czerna – MACOG

MINUTES OF THE JANUARY 3, 2018 MEETING

There were no corrections to the minutes of January 3, 2018.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY DAVID ARMSTRONG TO APPROVE THE
MINUTES OF JANUARY 3, 2018. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. **TTAC CHAIRMAN** – There was no report.
2. **TTAC SECRETARY** – There was no report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Amendments to the Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

- A. Request to add Addendum to Agenda**
Add after Transit Resolution 05-18:

Other Items

Resolution 06-18

A Resolution to Support the 2018 Safety Performance Measure Targets for the State of Indiana.

The 2018 safety targets based on five-year rolling averages are:

Number of fatalities – 814.9
Rate of fatalities per 100 million miles traveled – 1.036
Number of serious injuries – 3,479.8
Rate of serious injuries per 100 million miles traveled – 4.347
Number of non-motorist fatalities and serious injuries – 417.0

James Turnwald asked the TTAC to add Resolution 06-18 to the meeting agenda.

A MOTION WAS MADE BY KENT SCHUMACHER
AND SECONDED BY LARRY MAGLIOZZI TO ADD
RESOLUTION 06-18 TO THE AGENDA. THE MOTION
CARRIED.

Transit

Resolution 02-18

Endorsement of the Kosciusko Community Senior Services, Section 5310 Grant Application for the procurement of the following:

One (1) Low Floor Mini-Van

Calendar Year – 02/2018 Total: \$40,000 Federal: \$32,000 Local: \$8,000

Tierra Harris presented Resolution 02-18 containing a Federal Transit Administration 5310 Grant Application. There were no questions on this resolution. Tierra asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY LARRY MAGLIOZZI TO APPROVE
RESOLUTION 02-18. THE MOTION CARRIED.

Resolution 03-18

Endorsement of the Marshall County Council on Aging, Section 5310 Grant Application for the procurement of the following:

Two (2) Low Floor Mini-Van

Calendar Year – 02/2018 Total: \$80,000 Federal: \$64,000 Local: \$16,000

Tierra Harris presented Resolution 03-18 containing a Federal Transit Administration 5310 Grant Application. There were no questions on this resolution. Tierra asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY LARRY MAGLIOZZI TO APPROVE
RESOLUTION 03-18. THE MOTION CARRIED.

Resolution 04-18

Endorsement of the Marshall – Starke Development Center, Section 5310 Grant Application for the procurement of the following:

One (1) 4-Passenger Low Floor Mini-Van and One (1) 12-Passenger Medium Transit Van with Lift

Calendar Year – 02/2018 Total: \$90,000 Federal: \$72,000 Local: \$18,000

Tierra Harris presented Resolution 04-18 containing a Federal Transit Administration 5310 Grant Application. There were no questions on this resolution. Tierra asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY LARRY MAGLIOZZI TO APPROVE
RESOLUTION 04-18. THE MOTION CARRIED.

Resolution 05-18

Endorsement of the Council on Aging of Elkhart County, Section 5310 Grant Application for the procurement of the following:

One (1) Low Floor Mini-Van

Calendar Year – 02/2018

Total: \$40,000

Federal: \$32,000

Local: \$8,000

Tierra Harris presented Resolution 05-18 containing a Federal Transit Administration 5310 Grant Application. There were no questions on this resolution. Tierra asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY LARRY MAGLIOZZI TO APPROVE
RESOLUTION 05-18. THE MOTION CARRIED.

Other Items

Resolution 06-18

A Resolution to Support the 2018 Safety Performance Measure Targets for the State of Indiana.

The 2018 safety targets based on five-year rolling averages are:

Number of fatalities – 814.9

Rate of fatalities per 100 million miles traveled – 1.036

Number of serious injuries – 3,479.8

Rate of serious injuries per 100 million miles traveled – 4.347

Number of non-motorist fatalities and serious injuries – 417.0

James Turnwald presented Resolution 06-18 to support the 2018 Safety Performance Measure Targets for the State of Indiana. The Federal Highway Administration (FHWA) is moving toward performance based data driven programming, and the first rule promulgated is on safety. By endorsing this resolution, MACOG would agree to support the five (5) safety targets established by the State, through programing, project selection, and the like. There were no questions on this resolution. James asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY CHRIS JAMROSE TO APPROVE
RESOLUTION 06-18. THE MOTION CARRIED.

Staff Update

MACOG Urban Call for Projects Update

Project submissions for the MACOG Call for Projects were due at the end of last year. Through this Call for Projects, MACOG received seventeen (17) new project applications, and six (6) requests for additional funds for existing projects. Staff reviewed applications and have made preliminary project selection decisions. MACOG will be meeting with respective LPAs to determine how to best program these projects.

Quarterly Tracking & Review Meeting – Changes to Format

MACOG's Quarterly Tracking meetings will be testing a new format, starting in April. Rather than having both Fort Wayne and LaPorte District projects happen all at once in the morning, the meetings will take place throughout the day. Fort Wayne District projects are scheduled to be

discussed after the TTAC meeting, while LaPorte District projects will be discussed in the afternoon. A draft schedule was made available for review.

Chris Jamrose asked if the new schedule took into consideration the travel time Plymouth and Marshall County would need to attend both the morning TTAC meeting and the afternoon Quarterly Tracking meeting. James said there is always the option of calling-in to either meeting. Contact MACOG staff with any other questions or concerns.

Volkswagen Mitigation Trust Fund Survey Responses

The MACOG Survey on the Volkswagen Mitigation Trust Fund received 40 responses from 18 diverse communities. With the trust fund in place, both private and public sector will be able to apply for the funds through IDEM. There is strong support for funding public projects at a higher level than private projects. Budget constraints and improving air quality are the strongest motivation factors to pursue this funding opportunity. The survey revealed a high interest in public funding related to public projects, such as vehicle charging stations. A summation of the results will be presented at the February, Policy Board meeting, before submitting to IDEM. For additional information, contact Leah Thill at 574-287-1829 or lthill@macog.com. Funding will be made available in the fall of 2018.

February 21 Policy Board Meeting – Toll Road Presentation and Updates

The February 21, 2018 Policy Board meeting will be held in the MACOG conference room, at 10:00 am. A presentation will be provided by the Indiana Toll Road Concession Company. All of the TTAC members were invited to attend.

Purdue Road School

Purdue Road School will be held March 5-8, 2018, at Purdue University in West Lafayette, Indiana. It is a great opportunity to learn more about transportation issues in the State of Indiana. MACOG will be participating as a speaker in the “Bicycle Soup” session discussing accessible bike share for the Midsized City and lessons learned from the City of South Bend’s implementation.

PRIVILEGE OF THE FLOOR

James informed the TTAC he will be attending the National Association of Regional Councils (NARC) conference in Washington DC, on February 11-14. The annual conference provides valuable information and research on key national policy issues, federal policy developments, and best practices. There will also be an opportunity to meet with the congressional delegation to discuss transportation and transportation funding.

Chris Dressel announced there will be an In-Person Training Workshop on the Local Update of Census Addresses (LUCA) operation on February 26, in the MACOG conference room, from 9:00 am – 12:00 pm. The LUCA program provides the opportunity for local officials to review the addresses used by the Census Bureau in order to ensure an accurate census. Trained geographers will offer assistance and support throughout the LUCA process.

David Armstrong alerted the TTAC of the upcoming April 15 deadline to submit Community Crossings contracts to INDOT. In order to receive funding for a project, the signed contract needs to be returned to INDOT in a timely manner. It takes several weeks to process a purchase order. Contact your local contract director or MACOG for further assistance.

James reported INDOT has released new specifications for LPA Pavement Design. These revisions were finalized earlier this month and include several significant changes that increases the flexibility for LPAs. The process has been updated to allow local agencies to utilize their own pavement design criteria for locally-owned roads, however, additional responsibilities apply. LPAs who choose to use their own design criteria will not need INDOT's final approval. LPAs will continue to have the option to utilize INDOT's pavement design criteria.

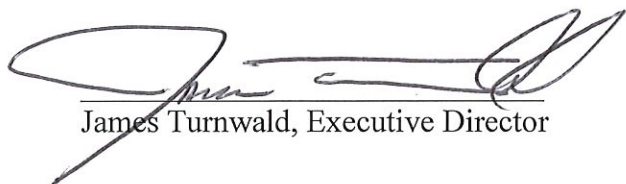
PUBLIC COMMENT

There were no comments.

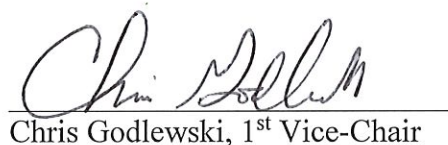
ADJOURNMENT

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY LARRY MAGLIOZZI AND
SECONDED BY CHRIS GODLEWSKI TO ADJOURN
THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



Chris Godlewski, 1st Vice-Chair