

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE**  
**MINUTES**  
**December 6, 2017**

The December 6, 2017 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11<sup>th</sup> Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Jessica Clark – St. Joseph County Engineering  
Leslie Biek – City of Goshen  
Ralph Booker – Marshall County Plan Commission  
Larry Magliozzi – St. Joseph County Area Plan Commission  
Roger Nawrot – City of South Bend  
Derek Spier – City of Mishawaka  
Jeff Taylor – Elkhart County Highway  
Scott Tilden – Kosciusko County Highway Department  
David Armstrong – INDOT, Fort Wayne

**MEMBERS ABSENT:** David Cangany – South Bend Public Transportation Corp.  
Chris Godlewski – Elkhart County Planning  
Laurie Baker – Marshall County Highway Department  
Mike Daigle – South Bend International Airport  
Chris Dressel – South Bend Community Investment  
Rick Gaul – City of Plymouth  
Bill Holder – Kosciusko County GIS  
Chris Jamrose – City of Mishawaka  
Michael Machlan – City of Elkhart  
Marsha McSherry – Kosciusko County Administrator  
Jeremy Skinner – City of Warsaw  
Vacant – St. Joseph County Health Dept.  
Lyndsay Quist – INDOT, LaPorte  
Emmanuel Nsonwu – INDOT, Central

**OTHERS PRESENT:** Julie Ritzler – INDOT, LaPorte  
Jeff Mitchell – INDOT, LaPorte  
Kent Schumacher – Elkhart County Highway  
Jeffery Schaffer – City of Elkhart  
Qasim Asghar – DLZ  
Michael Yacullo – Ciorba Group  
James Turnwald – MACOG  
Zach Dripps – MACOG  
Caitlin Stevens – MACOG  
Donny Ritsema – MACOG  
Ryan DeLine – MACOG  
Tierra Harris – MACOG  
Shirley Czerna – MACOG

## MINUTES OF THE NOVEMBER 1, 2017 MEETING

There were no corrections to the minutes of November 1, 2017.

A MOTION WAS MADE BY ROGER NAWROT AND  
SECONDED BY RALPH BOOKER TO APPROVE THE  
MINUTES OF NOVEMBER 1, 2017. THE MOTION CARRIED.

### **REPORTS OF CHAIRMAN AND SECRETARY**

**1. TTAC CHAIRMAN** – It was reported that the Election of Officers for 2018 would be held at the January 3, 2018 TTAC meeting. Ralph Booker and Leslie Biek agreed to be on the Nominating Committee to offer a slate of officers.

**2. TTAC SECRETARY** – The 2018 TTAC Meeting Schedule was presented to the TTAC members.

A MOTION WAS MADE BY ROGER NAWROT AND  
SECONDED BY LARRY MAGLIOZZI TO APPROVE THE  
2018 TTAC MEETING SCHEDULE AS PRESENTED.  
THE MOTION CARRIED.

### OLD BUSINESS

There was no Old Business.

### NEW BUSINESS

Amendments to the Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

#### LaPorte and Fort Wayne Districts

#### **INDOT Initiated – Resolution 38-17**

A. INDOT	<u>Amendment</u>	Project in All Counties
Resolution 38-17	Add Project	
Des#: 1702393	<b>Various Interstates, Statewide funding for State Police Patrols Traffic, Other</b>	
Phase: N/A	Total: \$2,000,000	Federal: \$2,000,000 (ST STP) State: \$0 SFY:18 & 19

Caitlin Stevens presented Resolution 38-17 containing LaPorte and Fort Wayne Districts INDOT initiated TIP amendment. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY DAVID ARMSTRONG AND  
SECONDED BY LESLIE BIEK TO ENDORSE  
RESOLUTION 38-17. THE MOTION CARRIED.

## **Fort Wayne District**

### **Locally Initiated – Resolution 39-17**

A. Elkhart	<u>Amendment</u>	Project in Elkhart County		
Resolution 39-17	Add Project			
Des#: 1592329	<b>Pumpkinvine Trail: from CR 33 to CR 20</b>			
	<b>Bike/Pedestrian Facilities</b>			
Phase: PE	Total: \$50,000	Federal: \$40,000 (RTP)	Local: \$10,000	SFY 2018
Phase: RW	Total: \$50,000	Federal: \$40,000 (RTP)	Local: \$10,000	SFY 2018
Phase: CN	Total: \$150,000	Federal: \$120,000 (RTP)	Local: \$30,000	SFY 2019

Caitlin Stevens presented Resolution 39-17 containing Fort Wayne District locally initiated TIP amendment. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY JEFF TAYLOR AND  
SECONDED BY LARRY MAGLIOZZI TO ENDORSE  
RESOLUTION 39-17. THE MOTION CARRIED.

## **Transit**

### **Transit Initiated – Resolution 40-17**

A. MACOG Transit Resolution 40-17 Des#: 1400731	<u>Amendment</u> Delete Project <b>Elkhart-Goshen Urbanized Area Vehicle Replacement, (1) Bus</b>	Project in Elkhart County
Total: \$493,750	Federal: \$395,000 (5307)      Local: \$98,750	SFY: 2018
B. MACOG Transit Resolution 40-17 Des#: 1702736	<u>Amendment</u> Add Project <b>Elkhart-Goshen Urbanized Area Transit Misc. Equipment, Furniture</b>	Project in Elkhart County
Total: \$31,250	Federal: \$25,000 (5307)      Local: \$6,250	SFY: 2018
C. MACOG Transit Resolution 40-17 Des#: 1702737	<u>Amendment</u> Add Project <b>Elkhart-Goshen Urbanized Area Purchase less than 30ft vehicle</b>	Project in Elkhart County
Total: \$100,000	Federal: \$80,000 (5307)      Local: \$20,000	SFY: 2018
D. MACOG Transit Resolution 40-17 Des#: 1702740	<u>Amendment</u> Add Project <b>Elkhart-Goshen Urbanized Area Operating Assistance ADA</b>	Project in Elkhart County
Total: \$246,355	Federal: \$197,084 (5307)      Local: \$49,271	SFY: 2018

Caitlin Stevens presented Resolution 40-17 containing Transit initiated TIP amendments. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.



A MOTION WAS MADE BY DAVID ARMSTRONG AND  
SECONDED BY LARRY MAGLIOZZI TO ENDORSE  
RESOLUTION 40-17. THE MOTION CARRIED.

#### **Transpo Initiated – Resolution 41-17**

A. Transpo	<u>Amendment</u>	Project in St. Joseph County
Resolution 41-17	Add Project	
Des#: 1702694	<b>South Bend Urbanized Area</b>	
	<b>Purchase less than 30ft Vehicles (Funding from FY 2017)</b>	
Total: \$319,658	Federal: \$255,726 (5339)	Local: \$63,932 SFY: 2018
B. Transpo	<u>Amendment</u>	Project in St. Joseph County
Resolution 41-17	Add Project	
Des#: 1702695	<b>South Bend Urbanized Area</b>	
	<b>Purchase Fixed Route Scheduling Software (Funding from FY 2017)</b>	
Total: \$107,695	Federal: \$86,156 (5307)	Local: \$21,539 SFY: 2018
C. Transpo	<u>Amendment</u>	Project in St. Joseph County
Resolution 41-17	Add Project	
Des#: 1702696	<b>South Bend Urbanized Area</b>	
	<b>Purchase Communications System (Funding from 2017)</b>	
Total: \$189,444	Federal: \$151,555 (5307)	Local: \$37,889 SFY: 2018
D. Transpo	<u>Amendment</u>	Project in St. Joseph County
Resolution 41-17	Add Project	
Des#: 1702697	<b>South Bend Urbanized Area</b>	
	<b>Program Administration and Purchase Transit Vehicles</b>	
	<b>(Funding from FY 2016 &amp; 2017)</b>	
Total: \$817,002	Federal: \$525,059 (5310)	Local: \$291,943 SFY: 2018

Caitlin Stevens presented Resolution 41-17 containing Transpo initiated TIP amendments. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY LARRY MAGLIOZZI TO ENDORSE  
RESOLUTION 41-17. THE MOTION CARRIED.

#### **Other Items**

Request to Add a Transportation Technical Advisory Committee (TTAC) Representative from the City of Nappanee

James Turnwald made a request to add a Transportation Technical Advisory Committee (TTAC) representative from the City of Nappanee in place of a representative from the St. Joseph County Health Department. The St. Joseph County Health Department has not appointed a representative for 10 years, and agreed they no longer need a seat on the Committee. If the request is approved, Mayor Jenkins is expected to appoint Brent Warren, Street Superintendent, as the representative for the City of Nappanee. By replacing one representative with another, it would keep the quorum at a

functional level. There were no questions on this resolution. James asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY LESLIE BIEK TO ENDORSE THE REQUEST  
TO ADD A TTAC REPRESENTATIVE FROM THE CITY OF  
NAPPANEE. THE MOTION CARRIED.

### **Staff Update**

#### **MACOG Urban Call for Projects – Due December 13**

The MACOG Call for Projects is due to MACOG by December 13, 2017. Project selections will be made in February 2018. The call is for Group I, Group II, TAP, HSIP, and CMAQ projects. This call for projects is for both existing project and new project requests. Project applications and additional information can be found at [www.macog.com](http://www.macog.com) or call MACOG at (574) 287-1829.

#### **MACOG Regional Economic Development District Meeting – December 13 in Warsaw**

The MACOG Regional Economic Development District Meeting (MREDD) will be held on December 13, immediately following the Policy Board Meeting, beginning at 10 am. There will be dialogue and updates from leaders of our local Economic Development Organizations, along with an update on the VW settlement and what it means for the MACOG region. This year the meeting will be held at the Wyndham, in Warsaw. Lunch is included and will begin at noon. The TTAC members were invited to attend.

#### **Interurban Trolley “CAN DO!” Food Drive – December 4 through 16**

The Interurban Trolley will sponsor its 12<sup>th</sup> annual “Can Do!” food drive, beginning December 4 through December 16, to benefit The Window in Goshen and Faith Mission of Elkhart. Riders can get a free one-way trip on the Trolley by donating a non-perishable food item.

#### **INDOT Design Manual**

INDOT plans to move away from requiring LPAs to use the INDOT Design Manual, provided that LPAs have local design manuals or local design guidance. Essentially, the engineering would be notched up to a highway standard when dealing with a major collector road. This could be good for many local governments. Although the change may not affect the design for smaller units of local governments at all. The change would mean fewer design exceptions if it is in ASHTO, the green book, or a local design guide. Final details of the updated process could be announced by the end of the year.

#### **INDOT Rural Call for Projects**

MACOG received several applications for the INDOT Call for Projects for rural areas. The applications have been reviewed and submitted to INDOT. MACOG offered assistance to those compiling project presentations to INDOT in January.

### **PRIVILEGE OF THE FLOOR**

Ralph Booker congratulated the Town of Culver for being chosen as a Stellar Communities Designee. The community united together and worked hard to accomplish this great achievement.

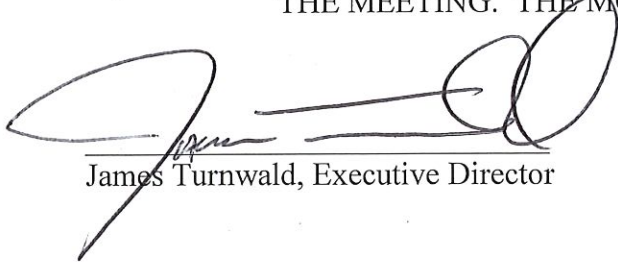
**PUBLIC COMMENT**

There were no comments.

**ADJOURNMENT**

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY ROGER NAWROT TO ADJOURN  
THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



Jessica Clark, Chair