

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
December 7, 2016**

The December 7, 2016 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Jessica Clark – St. Joseph County Engineering
Laurie Baker – Marshall County Highway Department
Ralph Booker – Marshall County Plan Commission
Michael Machlan – City of Elkhart
Chris Dressel – South Bend Community Investment
Chris Godlewski – Elkhart County Planning
Bill Holder – Kosciusko County GIS
Larry Magliozzi – St. Joseph County Area Plan Commission
Roger Nawrot – City of South Bend
Leslie Biek – City of Goshen
Marsha McSherry – Kosciusko County Administrator
Jeff Taylor – Elkhart County Highway
Scott Tilden – Kosciusko County Highway Department
David Armstrong – INDOT, Fort Wayne
Mary Enright – INDOT Central (by phone)

MEMBERS ABSENT: David Cangany – South Bend Public Transportation Corp.
Rick Gaul – City of Plymouth
Mike Daigle – St. Joseph County Airport Authority
Ken Prince – City of Mishawaka
Jeremy Skinner – City of Warsaw
Vacant – St. Joseph County Health Dept.
Chris Jamrose – City of Mishawaka
Lyndsay Quist – INDOT, LaPorte

OTHERS PRESENT: Chris Kubaszak – TRANSPPO
Doug Flanagan – Traffic Control Corp.
Mike Yacullo – Ciorba Group
Richard Chapman – LFA
James Turnwald – MACOG
Zach Dripps – MACOG
Erin Roznik – MACOG
Caitlin Stevens – MACOG
Donny Ritsema – MACOG
Tierra Harris – MACOG
Shirley Czerna – MACOG

MINUTES OF THE NOVEMBER 2, 2016 MEETING

There were no corrections to the minutes of November 2, 2016.

A MOTION WAS MADE BY MICHAEL MACHLAN AND
SECONDED BY CHRIS GODLEWSKI TO APPROVE THE
MINUTES OF NOVEMBER 2, 2016. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. **TTAC CHAIRMAN** – It was reported that the Election of Officers for 2017 would be held at the January 4, 2017 TTAC meeting. Larry Magliozzi and David Armstrong agreed to be on the Nominating Committee to offer a slate of officers.
2. **TTAC SECRETARY** – James reported a list of the administrative modifications, completed last month, is included in the meeting packet. In addition, the 2017 TTAC meeting schedule was distributed. The TTAC agreed on the January 4th meeting and quarterly tracking date, set for 2017.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Amendments to the Fiscal Year (FY) 2016-2019 Transportation Improvement Program (TIP)

LaPorte District

INDOT Initiated – Resolution 44-16

A. INDOT Amendment Exempt Project in Marshall County

Resolution 44-16 Add Project Phase: PE, CN

Des#: 1601849 **Location: ADA Curb Ramps Along SR 10 in North Judson (Starke Co) & Argos (Marshall Co)**

Construct ADA Approved Sidewalk Ramps

PE: Total: \$35,000 Federal: \$28,000 (NHPP) State: \$7,000 SFY: 2018

CN: Total: \$416,000 Federal: \$332,800 (NHPP) State: \$83,200 SFY: 2019

Caitlin Stevens presented Resolution 44-16 containing LaPorte District INDOT initiated TIP amendment. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY RALPH BOOKER AND
SECONDED BY CHRIS GODLEWSKI TO ENDORSE
RESOLUTION 44-16. THE MOTION CARRIED.

Staff Update

New River Basin Program Director – Matt Meersman

Jeremy Reiman, Environmental Planner with MACOG, has left his position to pursue a graduate degree in hydrology, at Louisiana State University. Matt Meersman is the new River Basin Program Director at MACOG. He will direct the administrative and professional services MACOG provides

for the St. Joseph River Basin Commission. With 16 years experience working in natural resources management, Matt will be a great asset to MACOG.

Argos Comprehensive Plan Update

A vision statement was established at the 5th Steering Committee meeting in the Town of Argos. The vision statement and core values will serve as a framework or base in guiding the town to develop the action strategies. In addition, the town identified future land use concepts, with the first priority focusing on growth inside the town limits. MACOG will be working with Argos in developing the final plan document that will be presented at the next Steering Committee Meeting in January.

Bourbon Comprehensive Plan Kickoff

MACOG is excited to have the opportunity to work with the Town of Bourbon on developing their comprehensive plan. The first Steering Committee Meeting was held yesterday, kicking off the planning process for the Town of Bourbon, which included a vision process to help identify their core values or building blocks. MACOG emphasized that having a comprehensive plan is especially important as the state looks into distributing competitive grant monies and helps foster economic development.

Elkhart and Goshen Bicycle and Pedestrian Master Plan Request for Qualifications Update

The City of Elkhart and Goshen received a grant from the Indiana State Department of Health. MACOG will administer the grant and work with both communities to develop a joint Bicycle and Pedestrian Master Plan. A Request for Qualifications (RFQ) was publicized with five Statement of Qualifications (SOQs) received from various consultants. The selected consultant will be charged with helping the Cities of Elkhart and Goshen develop a cohesive and comprehensive approach to expanding and improving existing infrastructure and programs. The planning process is anticipated to start in early December and conclude by June 2017.

County Road (CR) 13 and/or CR 20 Grade Separation at Norfolk Southern Railroad Study

MACOG and Elkhart County submitted a Request for Proposals for a feasibility study to separate highway and railroad traffic in the vicinity of CR13 and/or CR20 around CR 45. The study is to evaluate the possibility of a grade separation at the railroad and develop alternatives. Four letters of interest were submitted in November and are currently being scored. A firm will be selected by the end of the month.

Interurban Trolley “Can Do!” Food Drive – December 5 through December 17

Tierra announced this is the 11th year the Interurban Trolley has sponsored the “Can Do” food drive. Riders can get a free one-way trip on the Trolley by donating a non-perishable food item. “Can Do” started on December 5th and will end on December 17th. This year the donations will go to Faith Mission in Elkhart and The Window in Goshen.

Call for Projects Update

MACOG received applications for additional funding and new project requests during the Call for Projects during November. Currently, MACOG is working through those projects with red flag analysis. A decision will be made in January regarding which projects are awarded funding. Selected projects will be added to the SFY 2017-2020 TIP.

Quarterly Tracking and Review

Forms for the next Quarterly Tracking Review will be due to MACOG by December 19th, 2016 with the next Quarterly Tracking Review to be held January 4, 2017, following the TTAC meeting.

New MACOG Website

Over the next few months, MACOG will be working with South Bend Code School to build a more user-friendly website. The current MACOG website was launched in 1999, with only minor changes since. The new website will feature an updated design to create a more modern, professional feel to the organization. South Bend Code School will be finalizing the details on the new design, while MACOG staff updates the information on each page.

PRIVILEGE OF THE FLOOR

Ralph Booker asked if Marshall County could be included in the "SolSmart Community" program. James explained that the Sol Smart program works with communities on improving planning, zoning, development, and education to implement solar power. The 3 designated communities in the MACOG region include the Cities of South Bend, Goshen, and Nappanee. However, the work program may be expanded to work directly with other communities, such as Marshall County.


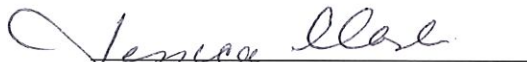
PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RALPH BOOKER AND
AND SECONDED BY ROGER NAWROT TO
ADJOURN THE MEETING. THE MOTION CARRIED.


James Turnwald, Executive Director
Jessica Clark, Chair