

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE
MINUTES
January 4, 2017

The January 4, 2017 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11th Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

MEMBERS PRESENT: Jessica Clark – St. Joseph County Engineering
Laurie Baker – Marshall County Highway Department
Ralph Booker – Marshall County Plan Commission
Michael Machlan – City of Elkhart
Chris Dressel – South Bend Community Investment
Rick Gaul – City of Plymouth
Chris Godlewski – Elkhart County Planning
Larry Maglizzo – St. Joseph County Area Plan Commission
Roger Nawrot – City of South Bend
Leslie Biek – City of Goshen
Marsha McSherry – Kosciusko County Administrator
Jeremy Skinner – City of Warsaw
Jeff Taylor – Elkhart County Highway
Scott Tilden – Kosciusko County Highway Department
David Armstrong – INDOT, Fort Wayne
Lyndsay Quist – INDOT, LaPorte

MEMBERS ABSENT: David Cangany – South Bend Public Transportation Corp.
Bill Holder – Kosciusko County GIS
Mike Daigle – St. Joseph County Airport Authority
Ken Prince – City of Mishawaka
Vacant – St. Joseph County Health Dept.
Chris Jamrose – City of Mishawaka
Mary Enright – INDOT Central

OTHERS PRESENT: Chris Kubaszak – TRANSPPO
Jessica Miller – INDOT, Fort Wayne
Jeff Mitchell – INDOT, LaPorte
Matt Deitchley – INDOT, LaPorte
Jacob Wolgamood – City of Elkhart
Khylei Boyer – City of Goshen
Richard Chapman – LFA
Joe Fragomeni – American Structurepoint
Mike Reese – Troyer Group
Whitney Pierle – Lochmueller Group
James Turnwald – MACOG
Zach Dripps – MACOG
Erin Roznik – MACOG
Caitlin Stevens – MACOG
Donny Ritsema – MACOG
Jeremiah Cox – MACOG

MINUTES OF THE DECEMBER 7, 2016 MEETING

There were no corrections to the minutes of December 7, 2016.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY LARRY MAGLIOZZI TO APPROVE THE
MINUTES OF DECEMBER 7, 2016. THE MOTION CARRIED.

REPORTS OF CHAIRMAN AND SECRETARY

1. **TTAC CHAIRMAN** – Nominating Committee Report: Election of Officers for 2017 Larry Magliozzi and David Armstrong were on the Nominating Committee. Larry Magliozzi offered the following slate of officers for 2017: Jessica Clark as Chair, David Cangany as 1st Vice-Chair, Chris Godlewski as 2nd Vice-Chair, and James Turnwald as Secretary.

A MOTION WAS MADE BY RALPH BOOKER AND
SECONDED BY ROGER NAWROT TO CLOSE THE
NOMINATIONS FOR THE 2017 SLATE OF OFFICERS
AS PRESENTED. THE MOTION CARRIED.

Jessica Clark asked for the adoption of the 2017 slate of officers.

A MOTION TO ELECT THE SLATE OF OFFICERS AS
SUBMITTED FOR THE 2017 TTAC OFFICERS WAS
MADE BY DAVID ARMSTRONG AND SECONDED
BY CHRIS GODLEWSKI. THE MOTION CARRIED.

2. **TTAC SECRETARY** – James reported a list of the administrative modifications, completed last month, is included in the meeting packet.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Amendments to the Fiscal Year (FY) 2016-2019 Transportation Improvement Program (TIP)

A. Request to add Addendum to Agenda

Add after Resolution 01-17:

TRANSIT

Resolution 02-17

A. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County
Resolution 02-17 Add Project Phase: PE

Des#: 1297271 **Location: Elkhart-Goshen Urbanized Area**

Transit Facilities

SFY: 2017

Total: \$360,000

Federal: \$288,000 (5307)

Local: \$72,000

B. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County

Resolution 02-17 Add Project

Des#: TBD **Location: Elkhart-Goshen Urbanized Area**

ADA Paratransit Operating Assistance

SFY: 2017

Total: \$243,019

Federal: \$194,415 (5307)

Local: \$48,604

James Turnwald asked the TTAC to add Resolutions 02-17 to the meeting agenda.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY MICHAEL MACHLAN TO ADD RESOLUTION
02-17 TO THE AGENDA. THE MOTION CARRIED.

Fort Wayne and LaPorte Districts

INDOT Initiated – Resolution 01-17

A. INDOT Amendment

Exempt Project in Elkhart, Kosciusko, Marshall, and St. Joseph Counties

Resolution 01-17 Add Project Phase: PE

Des#: 1600463 **Location: Statewide; Various Locations**

Pavement, Other

Total: \$2,130,218

Federal: \$1,917,196 (ST STP)

State: \$213,022

B. INDOT Amendment

Exempt Project in Elkhart, Kosciusko, Marshall, and St. Joseph Counties

Resolution 01-17 Add Project Phase: PE

Des#: 1600479 **Location: Statewide; Various Locations**

Pavement, Other

Total: \$2,327,909

Federal: \$2,095,118 (ST STP)

State: \$232,791

Caitlin Stevens presented Resolution 01-17 containing Fort Wayne and LaPorte Districts INDOT initiated TIP amendments. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY DAVID ARMSTRONG AND
SECONDED BY LARRY MAGLIOZZI TO ENDORSE
RESOLUTION 01-17. THE MOTION CARRIED.

TRANSIT

Resolution 02-17

A. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County

Resolution 02-17 Add Project Phase: PE

Des#: 1297271 **Location: Elkhart-Goshen Urbanized Area**

Transit Facilities

SFY: 2017

Total: \$360,000

Federal: \$288,000 (5307)

Local: \$72,000

B. Elkhart/Goshen Initiated Amendment Exempt Project in Elkhart County

Resolution 02-17 Add Project

Des#: TBD **Location: Elkhart-Goshen Urbanized Area**

ADA Paratransit Operating Assistance

SFY: 2017

Total: \$243,019

Federal: \$194,415 (5307)

Local: \$48,604

Jeremiah Cox presented Resolution 02-17 containing Transit initiated TIP amendments. There were no questions on this resolution. Jeremiah asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY CHRIS GODLEWSKI AND
SECONDED BY MICHAEL MACHLAN TO ENDORSE
RESOLUTION 02-17. THE MOTION CARRIED.

STAFF UPDATE

Argos Comprehensive Plan Update

MACOG is working with Argos on developing the final plan document that will be presented at the next Steering Committee meeting, scheduled for January 11th. The public review process, which is included in the final plan, will begin at the end of the month.

Bourbon Comprehensive Plan Update

MACOG has been working with the Town of Bourbon to develop a comprehensive plan. The planning process kicked off on December 6th at the Town's first Steering Committee meeting. MACOG guided the Committee through a visioning process to help identify core values and building blocks for the community. The data collection process will start this month, followed by the second Steering Committee meeting in February.

Elkhart and Goshen Bicycle and Pedestrian Master Plan Request for Qualifications Update

MACOG and the Cities of Elkhart and Goshen were awarded a grant through the Indiana State Department of Health (ISDH). MACOG will administer the grant and work with both communities to develop a joint Bicycle and Pedestrian Master Plan. Alta Planning & Design – Taylor Siefker Williams Design Group was selected to assist with the development of a Bicycle and Pedestrian Master Plan. The planning process is anticipated to start in January and conclude by July.

County Road (CR) 13 and/or CR 20 Grade Separation at Norfolk Southern Railroad Study

MACOG and Elkhart County are working to secure consulting services for a feasibility study to separate highway and railroad traffic in the area of CR 13, around CR 45. The study is to evaluate the possibility of a grade separation at the railroad and develop alternatives. In response to an INDOT issued Request for Proposals, four letters of interest were received. They have been scored and submitted to INDOT for approval. The selected firm will be contacted by the end of the month.

Interurban Trolley "Can Do!" Food Drive Update

Annually, the Interurban Trolley sponsors the "Can Do" food drive. Riders can receive a free, one-way trip on the trolley in exchange for a non-perishable food item. This year, 2,774 "Can Do" contributions were provided to Faith Mission in Elkhart and The Window in Goshen.

US 31 Project Update

A letter from the INDOT Commissioner was distributed to the TTAC, concerning the progress of U.S. 31 project. It was reported CHA Consulting has been hired to conduct the Corridor Planning Study. A kickoff meeting was held last month between INDOT and CHA to discuss the schedule for the project. The initial priority is the selection of the Citizens Action Committee (CAC) team and developing and reviewing the existing conditions of the corridor. Public meetings will be scheduled in the first quarter of 2017 to collect information from citizens and community leaders. The Existing Conditions Report is expected to be completed in the first quarter of 2017 followed by the Problem Analysis Report in the summer of 2017. The final Corridor Planning Study is due in January 2018.

Funding Indiana's Roads for a Stronger Safer Tomorrow (FIRSST) Task Force Recommendations

Last summer, the FIRSST Task Force was formed to develop a long-term plan to improve existing state highways and bridges, finish projects already started, and determine future priorities. In December 2016, the committee submitted recommendations to the Governor and the Indiana General Assembly that outlined a series of proposals for this legislative session. Proposed recommendations included an immediate increase in the gasoline tax, special fuel tax, motor carrier sure charge tax, and the tire disposal fee. As the legislation session begins, the focus will be on ways to increase road funding.

Also included in the TTAC meeting packet was Preliminary Draft (PD) No. 4129, prepared by the Legislative Services Agency/2017 General Assembly, effective July 1, 2017, regarding the federal funds exchange for transportation projects. The PD introduced various changes to the transportation funding exchange program between the state and counties and municipalities. James reviewed a few key points that could pose some issues for INDOT and LPAs. He encouraged the TTAC to read the bill in its entirety to further understand the proposal.

State Qualified Purchase Agreement (QPA) – Procurement of two (2) MV-1 Transit Mobility Vans

MACOG will soon be procuring two MV-1 vans for the Interurban Trolley Access service. The vans are manufactured locally in Mishawaka and are designed from the ground up for wheelchair accessibility and paratransit use. They can accommodate two wheelchairs instead of just one and have a longer service life than the existing fleet. Since the MV-1 has recently been added to the state qualified purchasing agreement, it makes it available for purchase by any nonprofit organization that provides ADA services.

Metropolitan Planning Organization (MPO) Coordination and Planning Area Reform Final Rule (December 15, 2016)

On December 15, 2016 the Metropolitan Planning Organization (MPO) Coordination and Planning Area Reform Rule was passed. The USDOT developed the rule to improve coordination between MPOs on transportation planning. MPOs commented on the proposed rulemaking last year and two changes were made in the final rule. First, USDOT may issue a waiver to MPOs and States that demonstrate the involved MPOs are already coordinating and it is not feasible to produce one planning document for all of them. The second change is that implementation will be pushed from 2018 to the release of the 2020 Census results, around 2024. If the reform final rule is not amended, modified, or rescinded, MACOG would be required to merge with Southwest Michigan Planning Commission or to produce joint work products.

PRIVILEGE OF THE FLOOR

There were no comments.

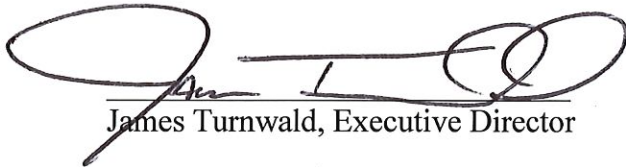
PUBLIC COMMENT

There were no comments.

ADJOURNMENT

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY ROGER NAWROT AND
AND SECONDED BY CHRIS GODLEWSKI TO
ADJOURN THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



Jessica Clark, Chair