

**TRANSPORTATION TECHNICAL ADVISORY COMMITTEE  
MINUTES  
June 7, 2017**

The May 3, 2017 meeting of the Transportation Technical Advisory Committee was called to order at 9:00 a.m. in the MACOG Conference Room on the 11<sup>th</sup> Floor of the County-City Building in South Bend, Indiana. It was noted a quorum was present, with the following members in attendance:

**MEMBERS PRESENT:** Jessica Clark – St. Joseph County Engineering  
David Cangany – South Bend Public Transportation Corp.  
Chris Godlewski – Elkhart County Planning  
Leslie Biek – City of Goshen  
Ralph Booker – Marshall County Plan Commission  
Chris Dressel – South Bend Community Investment  
Larry Magliozzi – St. Joseph County Area Plan Commission  
Marsha McSherry – Kosciusko County Administrator  
Roger Nawrot – City of South Bend  
Jeff Taylor – Elkhart County Highway  
Scott Tilden – Kosciusko County Highway Department  
Mary Enright – INDOT, Central (by phone)

**MEMBERS ABSENT:** Laurie Baker – Marshall County Highway Department  
Mike Daigle – South Bend International Airport  
Rick Gaul – City of Plymouth  
Bill Holder – Kosciusko County GIS  
Chris Jamrose – City of Mishawaka  
Michael Machlan – City of Elkhart  
Jeremy Skinner – City of Warsaw  
Derek Spier – City of Mishawaka  
Vacant – St. Joseph County Health Dept.  
Doug Burgess – INDOT, Fort Wayne  
Lyndsay Quist – INDOT, LaPorte

**OTHERS PRESENT:** Jessica Miller – INDOT, Fort Wayne  
Jenny Bass – INDOT, Fort Wayne  
Jeffrey Schaffer – City of Elkhart  
Michael Yacullo – Ciorba Group  
Richard Chapman – LFA  
Randy Strosser – US Engineering  
Doug Flanagan – Traffic Control Corporation  
James Turnwald – MACOG  
Zach Dripps – MACOG  
Caitlin Stevens – MACOG  
Ryan DeLine – MACOG  
Shirley Czerna – MACOG

**MINUTES OF THE MAY 3, 2017 MEETING**

There were no corrections to the minutes of May 3, 2017.

A MOTION WAS MADE BY ROGER NAWROT AND  
SECONDED BY CHRIS GODLEWSKI TO APPROVE THE  
MINUTES OF MAY 3, 2017. THE MOTION CARRIED.

### OLD BUSINESS

There was no Old Business.

### NEW BUSINESS

Amendments to the Fiscal Year (SFY) 2018-2021 Transportation Improvement Program (TIP)

#### LaPorte District

##### **INDOT Initiated – Resolution 21-17**

A. INDOT Amendment Exempt Project in St. Joseph County

Resolution 21-17 Add Project

Des#: 1700709 **Location: ADA Curb Ramps Along SR 23 in South Bend**

##### **Construct ADA Approved Sidewalk**

**PE:** Total: \$99,000 Federal: \$89,100 (ST HSIP) State: \$9,900 SFY: 2018

**RW:** Total: \$175,000 Federal: \$157,500 (ST HSIP) State: \$17,500 SFY: 2019

**CN:** Total: \$236,250 Federal: \$212,625 (ST HSIP) State: \$23,625 SFY: 2020

B. INDOT Amendment Exempt Project in Marshall County

Resolution 21-17 Add Project

Des#: 1602113 **Location: SR 10, From US 31 to Juniper St in Argos**

##### **HMA Overlay, Preventative Maintenance**

**PE:** Total: \$45,200 Federal: \$36,160 (ST STP) State: \$9,040 SFY: 2018

**CN:** Total: \$502,179 Federal: \$401,743 (ST STP) State: \$100,436 SFY: 2020

Caitlin Stevens presented Resolution 21-17 containing LaPorte District INDOT initiated TIP amendments. There were no questions on this resolution. Caitlin asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY LESLIE BIEK AND  
SECONDED BY RALPH BOOKER TO ENDORSE  
RESOLUTION 21-17. THE MOTION CARRIED.

### Other Actions

#### **Resolution 22-17**

A Resolution recommending changes to the Federal Functional Classification System

Zach Dripps presented Resolution 22-17, recommending changes to the Federal Functional Classification System. Due to a number of circumstances, the Federal Functional Classification System has not been updated since 2009. Recently, MACOG resubmitted various changes that have gone through the system over the past several years. Jessica asked if the updated Functional Classification maps would be available for viewing by the end of the year. James said upon the



TTAC and Policy Board's approval, the changes will be submitted to INDOT and then FHWA for final approval. The updated version will be available for viewing on the MACOG and INDOT websites. There being no further questions, Zach asked for the TTAC's endorsement of this resolution.

A MOTION WAS MADE BY LARRY MAGLIOZZI AND  
SECONDED BY CHRIS GODLEWSKI TO ENDORSE  
RESOLUTION 22-17. THE MOTION CARRIED.

### **Staff Update**

#### **Community Crossings Matching Grant Program**

The Community Crossings Matching Grant (CCMG) application process is opened until July 14, 2017. The program provides funding to cities, towns, and counties across Indiana to make improvements to local roads and bridges. In order to receive funds, an INDOT approved asset management plan must be in place, along with the application, a preliminary estimate, project location map, and financial commitment letter.

This year the matching portion of the grant has changed to two levels of matches depending on community size. For cities smaller than 10,000 people and counties with fewer than 50,000 people the state match is 75% up to \$1 million dollars, for larger cities or counties the state match is 50%, also up to \$1 million dollars, for larger cities or counties the state match is 50%, also up to \$1 million dollars. The communities that request more than the cap are responsible for the overages as well as the match. MACOG staff are available to answer questions and help with the application process.

#### **Asset Management Plan Updates**

In the past, MACOG assisted many of the LPAs, including towns, in developing their Road and Bridge Asset Management Plans. An updated asset management plan must be in place in order to receive funds for the Community Crossings Matching Grant Program. Ryan DeLine, MACOG Planner, is in the process of creating an on-line interactive tool to assist in updating asset management plans. The interactive tool takes the pacer rating scores from an asset management plan and cross collaborates them with the traffic count data that has been collected. It will be possible to use filters to pinpoint specific roads based on functional class, traffic counts, and Pacer ratings. Once the LPAs have the opportunity to test the new online system, Ryan will meet with each entity individually to help them attain the specific format requirements set by LTAP.

#### **National Complete Streets Coalition Technical Assistance**

MACOG has been working with the National Complete Streets Coalition to obtain targeted technical assistance for the region, to help our communities develop a complete streets policy. Representatives from the National Complete Streets Coalition visited the MACOG region. They met with several communities to discuss the various needs, challenges, and opportunities available to input a complete streets policy and how it could help their communities. So far, South Bend is the only municipality in the MACOG region that has an approved complete streets policy.

Within the next couple of months, an application process will be available for local communities to apply for assistance to the program. In addition, a workshop is planned for later this fall that will provide more ongoing technical assistance for local communities to develop, implement, and work on complete streets. Ralph Booker reported that the City of Plymouth is very interested in implementing a complete streets policy.

For further information or assistance with perusing the complete streets policy contact Caitlin Stevens at (574) 287-1829 or cstevens@macog.com.

**Call for CMAQ Eligibility – Due June 30**

LPAs in Elkhart and St. Joseph Counties are invited to submit Congestion Mitigation and Air Quality (CMAQ) project information to MACOG by June 30, for eligibility determination. Eligible projects may apply for CMAQ funds when the next Call for Projects is released. In order to assist in the process, MACOG will send each LPA a list of projects that have already been deemed eligible in their jurisdiction.

**Livable Communities Workshop – Joint TTAC and Policy Board Meeting – July 12  
at Das Dutchman Essenhaus, Middlebury, Indiana**

The Livable Communities Workshop will follow a joint TTAC and Policy Board meeting and is scheduled for July 12. The Workshop will be held at Essenhaus Inn & Conference Center, in Middlebury and will focus on Creating Multimodal Networks. There is no charge to participate in this event and lunch will be provided.

**Quarterly Tracking and Review Meeting – Thursday, July 13**

Due to the July 4 holiday, Independence Day, the Quarterly Tracking and Review meeting will be held on Thursday, July 13. Forms are due to MACOG by June 30.

**PRIVILEGE OF THE FLOOR**

There were no comments.

**PUBLIC COMMENT**

There were no comments.

**ADJOURNMENT**

There being no further business to come before the Committee, the following action was taken.

A MOTION WAS MADE BY RALPH BOOKER AND  
SECONDED BY CHRIS GODLEWSKI TO ADJOURN  
THE MEETING. THE MOTION CARRIED.



James Turnwald, Executive Director



Jessica Clark, Chair