

**MICHIANA AREA COUNCIL OF GOVERNMENTS
POLICY BOARD MEETING MINUTES
October 9, 2024**

The October meeting of the Michiana Area Council of Governments (MACOG) Policy Board was held on the second floor of the Mishawaka City Hall, on October 9, 2024. Members of the public were invited to attend in person or watch a live stream of the meeting on YouTube. Public comments and questions were accepted in advance of the meeting by email sent to macogdir@macog.com, in person, as well as by utilizing YouTube's live chat feature. Cary Groninger, Chair of the Policy Board, called the meeting to order. It was noted there was a quorum present.

MEMBERS PRESENT: Cary Groninger, Kosciusko County Commissioner
Carl Baxmeyer, St. Joseph County Commissioner
Douglas Graham, Elkhart County Council
Kathy Groninger, Kosciusko County Council
Jeff Grose, City of Warsaw
Canneth Lee, South Bend Common Council
Bryan Tanner, St. Joseph County Council
Tony Violi, Mishawaka Common Council
Suzanne Weirick, Elkhart County Commissioner

MEMBERS ABSENT: Jesse Bohannon, Marshall County Council
Mike Burroughs, Marshall County Commissioner
Matt Deitchley, Deputy Commissioner, INDOT LaPorte
Dwight Fish, Elkhart Common Council
Phil Jenkins, Mayor, City of Nappanee
Todd Johnson, Deputy Commissioner, INDOT Fort Wayne
Gina Leichty, Mayor, City of Goshen
Robert Listenburger, Mayor, City of Plymouth
James Mueller, Mayor, City of South Bend
Rod Roberson, Mayor, City of Elkhart
David Wood, Mayor, City of Mishawaka

MINUTES OF THE AUGUST 14, 2024 MEETING

The minutes of the August 14, 2024, meeting were distributed for review prior to the meeting. Cary Groninger asked the Policy Board members if there were any additions or corrections to the minutes. There being none, he called for the Policy Board's approval.

A MOTION WAS MADE BY CARL BAXMEYER AND SECONDED BY
BRYAN TANNER TO APPROVE THE MINUTES OF AUGUST 2024.
ALL IN FAVOR. THE MOTION CARRIED.

CHAIRMAN'S REPORT

The Chair had no report

FINANCIAL REPORTS

July and August Financial Reports

Debbie Gardner presented the MACOG Financial Reports for the months of July and August 2024. She reviewed the year-to-date total expenses, reported the cash balance at the end of each month and the total amount of disbursements. Gardner then asked for any questions. Hearing none, the following action was taken.

A MOTION WAS MADE BY BRYAN TANNER AND SECONDED BY TONY VIOLI TO APPROVE THE JULY AND AUGUST 2024 FINANCIAL REPORTS. ALL IN FAVOR. THE MOTION CARRIED.

SECRETARY'S REPORT

On behalf of Rod Roberson, James Turnwald reported that MACOG staff made Administrative Modifications to the Transportation Improvement Program (TIP) during the month of September. No action is required. A list of modifications was provided to the members and the information is available on the MACOG website.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Transportation Resolution 28-24

Locally Initiated

A. Middlebury Resolution 28-24 Des#: 2101771	<u>Amendment</u> Add Phase to TIP Bristol Avenue from Brown Street to Powell Pavement Replacement	Exempt Project in Elkhart County
Phase: PE	Total: \$524,685	Federal: \$419,748 (STBG)
Estimated Total Project Cost = \$9,175,480		Local: \$104,937 SFY 24/25 Miles = 0.66

INDOT Initiated

A. INDOT Resolution 28-24 Des#: 1702997	<u>Amendment</u> Add Phase to TIP US 6 from SR 106 Dogwood to Shawnee Drive Shoulder Rehabilitation	Exempt Project in Marshall County
Phase: RW	Total: \$330,000	Federal: \$264,000 (NHPP)
Estimated Cost to Complete = \$6,831,635		State: \$66,000 SFY 2025 Miles = 5.73

B. INDOT Resolution 28-24 Des#: 1802051	<u>Amendment</u> Add Phase to TIP US 31 at SR 10 New Interchange Construction	Exempt Project in Marshall County
Phase: PE	Total: \$226,600	Federal: \$203,940 (NHPP)
Estimated Cost to Complete = \$26,253,464		State: \$22,600 SFY 2025

C. INDOT Resolution 28-24	<u>Amendment</u> Add Phase to TIP, Increase CN Federal Funding by \$1,302,886	Exempt Project in St. Joseph County
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Des#: 2100237

**SR 933, 1.47 Miles E of SR 331 (Bittersweet Rd) to SR 331
HMA Overlay, Preventive Maintenance**

Phase: RW	Total: \$100,000	Federal: \$80,000 (NHPP)	State: \$20,000	SFY 2025
Phase: CN	Total: \$2,805,007	Federal: \$2,244,006 (NHPP)	State: \$561,001	SFY 2026
Estimated Cost to Complete = \$3,732,677			Miles = 2.5	

James Turnwald presented Resolution 28-24. Hearing no concerns, he requested the Policy Board's endorsement of this Resolution.

SUZANNE WEIRICK MOVED TO APPROVE RESOLUTION 28-24.
BRYAN TANNER SECONDED. ALL IN FAVOR. THE MOTION CARRIED.

Staff Updates

MACOG Staff

Turnwald introduced three new MACOG staff members. Kelsey Triebold, who previously served as an AmeriCorps Clean Transportation & Energy Fellow with MACOG, will continue to serve in that roll and has also joined the MACOG staff part-time as a Transportation Planner. Nick Dybas, who also served as an AmeriCorps member last year is now working with enFocus and will provide support to MACOG's Transportation Department as an enFocus Fellow. Another former AmeriCorps member, Anton Getz, will be continuing as an AmeriCorps member serving at MACOG, also in the Transportation Department.

Grants and Funding

MACOG Call of Projects

The MACOG Call for Projects in the urbanized areas of St. Joseph and Elkhart Counties is open through November 15. Applications will be accepted for new projects as well as previously awarded projects in need of additional funding.

INDOT Rural Call for Projects

INDOT will begin accepting applications for Rural Federal-aid projects on November 7. The call will close on December 6 at 12:00 PM. Applications selected will be announced in the spring of 2025.

Plans and Programs

Engage with MACOG

MACOG has developed the engage.macog.com platform to host public engagement activities, as well as other current planning projects. The platform will help create institutional memory and processes around public engagement.

Move Safe Regional Safety Action Plan

MACOG is entering the final months of development of Move Safe Michiana, the Regional Transportation Safety Action Plan. The remaining months of the plan will include project development and prioritization of actions our region can take to address traffic safety. For more information about the plan or how to stay up-to-date, visit <https://engage.macog.com/move-safe>.

2025 Indiana Trails Charrette

The Indiana DNR is having their Indiana State Trails Charrette on November 14. He encouraged Committee members to attend to network and support the prioritization of funding in northern Indiana.

Quarterly Tracking and Review

The next Quarterly Tracking and Review meeting will be held virtually on October 10.

2025 – 2029 Comprehensive Economic Development Strategy (CEDS)

In 2011 MACOG was designated an Economic Development District by the US Economic Development Administration and is required to update the CEDs every five years. MACOG is beginning this process and will be reaching out to members of the Policy Board to serve on the CEDS development steering committee.

Travel Demand Model Request for Proposals (RFP)

On September 9, MACOG received four proposals in response to the Travel Demand Model RFP. Following the scoring and interview process, Cambridge Systematics was awarded the contract. The project will begin in November and be complete by March 2026.

General Legal Counsel Request for Qualifications

A General Legal Counsel Request for Qualifications was issued in September and proposals are due on October 18. MACOG appreciates the services provided by Thorne Grodnik but has exhausted the contract options and needs to procure legal services.

Brownfields Coalition Assessment Request for Proposals

MACOG expects to announce the consultant award for the third Brownfields Assessment Grant within the next week as the proposal review and interview process has recently concluded.

Regional Charging & Fueling Infrastructure Project Request for Proposals - Level 3 Direct Current Fast Chargers

The Regional Charging and Fueling Infrastructure (CFI) Project RFP for Level 3 Direct Current Fast Charges is open and proposals are due November 1. Two of the new fast charging stations will be installed along US 30, one near Plymouth and one near Warsaw. Specific locations have not been determined yet but sites with amenities such as food and restrooms should be considered. The third fast charging station will be at the South Bend International Airport. Information related to the CFI project can be found at <https://engage.macog.com/charging-fueling-infrastructure-grant-program>

PRIVILEGE OF THE FLOOR

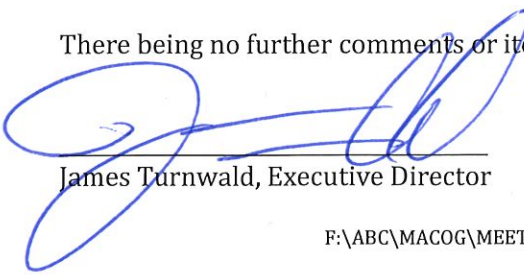
There were no comments.

PUBLIC COMMENT

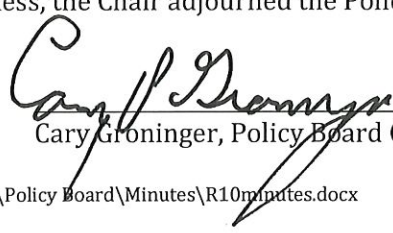
There were no comments.

ADJOURNMENT

There being no further comments or items of business, the Chair adjourned the Policy Board meeting.



James Turnwald, Executive Director



Cary Groninger, Policy Board Chair

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